

Administration Traineeship

Applications are sought from an enthusiastic and motivated person for the Administrative Trainee position based in the Shire of Westonia office.

It is envisaged that the new position will commence Early 2021.

The Position

The position entails management of the Shire of Westonia Library, as well as carrying out the day to day finance & customer service functions of the shire, including cashiering, daily banking, transport licensing, processing of incoming accounts & mail, etc. The role is an integral part of the finance and administration function at the Shire of Westonia.

A 12/18 month traineeship will be considered depending on the calibre of applications received, including on the job training.

The Person

The successful applicant will be a self-motivated individual who is looking at commencing or expanding their career in Local Government. The person will have verbal & written communication skills as well as sound computer and keyboard skills.

The Salary

Salary and conditions will be in accordance with the Local Government Officers (Western Australia) Award 2020.

Council is an equal opportunity employer and provides a smoke free work environment.

Applications

Interested persons should obtain an information package by contacting Jasmine Geier at the Shire Office on 9046 7063. Applications addressing the selection criteria should be sent to the undersigned at Shire of Westonia, Wolfram St, Westonia 6423, by 5.00pm Monday 14th December 2020.

JAMIE CRIDDLE CHIEF EXECUTIVE OFFICER



The Hood-Penn Museum Busy Bee

Tuesday 8th December

10am -12pm

For all museum related enquiries please contact Lani on 90467063 during business hours Thank you.

INFO FROM US TO YOU

NEXT COUNCIL MEETING

The next Council Meeting will be held on Thursday 17th December 2020, from 3.30pm. The meeting will be held at the Westonia CRC Building Administration (Old Shire Building) The meeting's agenda will be published on Council's website from 5.00pm on Friday 11th December 2020.

Public Question Time commences as 3:30pm and is limited to 15 minutes

for more info: (08) 90467063 www.westonia.wa.gov.a u/council-meetings.



Council and Staff at the Shire of Westonia would like to extend a goodbye and good luck messages to Terri on her new future endeavours in the South of WA Terri has brought \$100's of \$1000 of dollars in funding applications to the Westonia Community. Events, Social occasions and provided a Community Hub for many Community members. Her Dedication to the Community and Job will be sorely missed.

WESTONIA

Primary Care Nurse Practitioner LAURA BLACK Every Tuesday 9.00am—2.00 pm Booking made through SHIRE ADMIN on (08) 9046 7063



DR OLGA WARD MBBS, FRACGP, GDRGP, FARGP Procedural Surgical GP Westonia SHIRE ADMIN on (08) 9046 7063 Consulting Dates 2021 (Monday's) 18th of January 2021 (Med Student Bailey Scotney from Badgy) 22th of February 2021 WEROC 16th-18th March 2021 29th of March 2021

3rd of May 2021 14th of June 2021 12th of July 2021 30th of August 2021 4th of October 2021 8th of November 2021 13th of December 2021

FIREBREAKS MUST BE INSTALLED BY THE 1ST OF NOVEMBER .HAVE YOU DONE YOURS?

All land owners, or occupiers are required to plough, scarify, cultivate, spray or otherwise clear and thereafter maintain free of all inflammable material until the 31st day of March 21



IMPORTANT CONTACT NUMBERS As Westonia approaches the Bushfire season the Shire would like to remind community members of Westonia's important contacts.

FOR ALL EMERGENCIES DIAL 000

These contacts can also be found on the rear of the Fire Break Order 20/21 that went out with rates notices in July 2020. If community members have not received a copy of the Fire Break Order or have misplaced it, a copy of it is available for downloading and printing from Shire's website.

CHIEF BUSHFIRE

CONTROL OFFICER

Frank Corsini | 0429 467 042

DEPUTY CHIEF BUSHFIRE CONTROL OFFICER

Mal Nicoletti | 0428 449 034

INFO FROM US TO YOU

HOW DO I ..?

...report an unsightly property? We all share a responsibility to keep our own property neat and tidy. This is especially so heading into summer, when long grass and rubbish can pose a fire hazard. Under Council's Local Laws, property owners are required to maintain their properties so they are not unsightly, dangerous or detrimental to the amenity of the neighbourhood. If you have concerns about an unsightly property in your neighbourhood, please contact us. Shire staff will inspect the property and, if found to be unsightly, will ask the property owner to clean it up. Fines are applied if the property owner ignores the initial request to clean up.



There will be NO CHANGE to the General Waste Collection Services for the Christmas Period.



Call 9046 7063 to subscribe and receive SMS notification when the Shire places a 'Harvest & Vehicle Movement Ban'.

*Note that DFES will issue 'Total Fire Bans' which differ to a Shire issued 'Harvest & Vehicle Movement Ban'. The Shire endeavours to advise when a 'Total Fire Ban' is in place but DFES should always be contacted in the first instance.

WESTONIA



The podiatrist will be back in town on the following dates appointments are available starting at 9am

25th November 2020

Please call the Shire Office on **(08) 90467063** for more information or to make an appointment.

A GENTLE REMINDER

Just a friendly reminder to RSVP for this Years Annual Seniors Luncheon. Tue 1st Dec is just around the corner. Shire Office (08) 90467063





INFO FROM US TO YOU

Service Manager

STRALIA UPDATE An update on the road works on Great Eastern Hwy. Main Roads have started resealing works between Kellerberrin and Hines Hill until the first week in December 2020. There will be lane closures and delays of up to 15 minutes so please allow extra time for your journey. There will also be loose stone on the road so please follow the speed reductions. We thank you for your patience. For further information contact Main Roads on 138 138. Information on roadworks can be found on our Travelmap https://travelmap.mainroads.wa.gov.au/

SHIRE OF WESTONIA & LOCAL BUSINESS CHRISTMAS/NEW YEAR BREAK TRADING HOURS				
	Admin Office	Westonia CRC	Westonia Co-Op	Swimming Pool
Thursday 24 Dec	8.30am - 12.00pm	9.00am - 12.00pm	8.30am - 5.00pm	11.00am - 7.00pm
Christmas Day	CLOSED	CLOSED	CLOSED	CLOSED
Boxing Day	CLOSED	CLOSED	CLOSED	11.00am - 7.00pm
Sunday 27 Dec	CLOSED	CLOSED	CLOSED	11.00am - 7.00pm
Monday 28 Dec	CLOSED	CLOSED	CLOSED	11.00am - 7.00pm
Tuesday 29 Dec	CLOSED	CLOSED	8.30am - 5.00pm	CLOSED
Wednesday 30 Dec	CLOSED	CLOSED	8.30am - 5.00pm	11.00am - 7.00pm
New Year's Eve	CLOSED	CLOSED	8.30am - 5.00pm	11.00am - 7.00pm
New Year's Day	CLOSED	CLOSED	CLOSED	CLOSED
Saturday 2 Jan	CLOSED	CLOSED	8.30am - 12.00pm	11.00am - 7.00pm
Sunday 3 Jan	CLOSED	CLOSED	CLOSED	11.00am - 7.00pm
Monday4 Jan	8.30am - 5.00pm	9.00am - 2.00pm	8.30am - 5.00pm	11.00am - 7.00pm

Westonia Caravan Park will operate as Normal

visited Moora as part of the Wheatbelt Medical Student Immersion Program 2020 and stopped for a happy snap in front of the town's mural.

INFO FROM US TO YOU



Opportunity to billet medical students

Wheatbelt Medical Student Immersion Program MONDAY 15 TO FRIDAY 19 MARCH 2021

Attracting future doctors to rural practice

Two hundred medical students from Curtin Medical School and The University of Notre Dame Australia Fremantle School of Medicine will participate in a rural immersion experience in the following towns:

- Monday 15 to Friday 19 March 2021
 Merredin, Moora, Narrogin, Southern Cross and Westonia
- Tuesday 16 to Friday 19 March 2021 Bruce Rock, Cunderdin, Corrigin, Kellerberrin and Wongan Hills.

Students will be billeted with local residents who can provide them with valuable first-hand experience of rural life and issues. During their stay, students will experience visiting a local farm, industry, community activities, general practices, hospitals and schools. On their final night in your town, the students will host a community dinner to say thank you for your generosity and support.

If you live within 20 kilometres of the listed towns, would like to be part of this unique experience and can billet two or more medical students from Monday 15 to Friday 19 March 2021, please contact:

Betony Dawson

Project Officer – Workforce Solutions Rural Health West

- **T** 08 6389 4567
- E <u>betony.dawson@ruralhw.com.au</u>









