



# Minutes

## Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia

Thursday 16<sup>th</sup> March 2017

### CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 16 March 2017 as a true and accurate record of the Ordinary Council Meeting held on 20 April 2017.

.....  
**Cr Karin Day**  
**Shire President**

*All attachment items referred to in these minutes are available for public perusal at the Shire Office*



## Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.

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## 1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.48pm. A minutes silence was held as a mark of respect for the following former resident who had recently passed away:

- Kim Chance

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### Councillors:

Cr KM Day	President
Cr D Hermon	Deputy President
Cr RS Corsini	
Cr ML Geier	
Cr JJ Jefferys	
WJ Huxtable	

### Staff:

Mr. JC Criddle	Chief Executive Officer
Mr. AW Price	Works Supervisor (5.03pm – 5.47pm)

**Members of the Public:** Nil

**Apologies:** Nil

**Approved Leave of Absence:** Nil

## 3. PUBLIC QUESTION TIME (3.48pm – 4.03pm)

Nil

## 4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 5. CONFIRMATION OF PREVIOUS MINUTES

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### OFFICER RECOMMENDATIONS

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That the minutes of the Ordinary Meeting of Council held on Thursday 16 February 2017 be confirmed as a true and correct record.

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### RESOLUTION

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<b>Moved:</b>	<b>Cr Hermon</b>	<b>Seconded:</b>	<b>Cr Huxtable</b>
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<b>01/03-17</b>	<b>That the minutes of the Ordinary Meeting of Council held on Thursday 16 February 2017 be confirmed as a true and correct record.</b>
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**CARRIED 6/0**

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### OFFICER RECOMMENDATIONS

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That the minutes of the Audit Committee Meeting of Council held on Thursday 16 February 2017 be confirmed as a true and correct record.



## 8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **16 MARCH 2017**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **16 MARCH 2017**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **16 MARCH 2017**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

## 9. MATTERS REQUIRING A COUNCIL DECISION

### 9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

#### 9.1.1 ACCOUNTS FOR PAYMENT

<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Kay Geier, Senior Finance Officer
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.1</b> List of Accounts
<b>Signature:</b>	<b>Officer</b>  <b>CEO</b> 

#### Purpose of the Report

Executive Decision  Legislative Requirement

#### Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

#### Comment

Attached is a copy of Accounts for Payment for the month of February 2017. The credit card statements currently show: -

CEO **February 17 \$1161.04** associated with the purchase of; Diesel, check traction lights with scan tool OWT, Activ8me Jan charges – Office, CEO, WORKS residences,

Works Supervisor **February 17 \$556.25** associated with the purchase of; Diesel, Recharge Works ipad, various retic fittings, 12 station controllers,

#### Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

#### Policy Implications

Council does not have a policy in relation to payment of accounts.

#### Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

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**Financial Implications**

Expenditure in accordance with the 2016/2017 Annual Budget.

**Voting Requirements**

Simple Majority  Absolute Majority

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**OFFICER RECOMMENDATIONS**

That February 2017 accounts submitted to today's meeting on Municipal vouchers 3496 to 3509 and D/Debits EFT2038 to EFT2346 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$481,230.49 be passed for payment.

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**RESOLUTION**

**Moved:** Cr Hermon **Seconded:** Cr Corsini

05/03-17 That February 2017 accounts submitted to today's meeting on Municipal vouchers 3496 to 3509 and D/Debits EFT2038 to EFT2346 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$481,230.49 be passed for payment.



CARRIED 6/0



**9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – FEBRUARY 2017**

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Kay Geier, Senior Finance Officer	
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<b>Attachment 9.1.2</b> Monthly Statement of Financial Activity	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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**Purpose of the Report**

- Executive Decision                       Legislative Requirement

**Background**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

**Comment**

The Monthly Statement of Financial Activity for the period ending 28<sup>th</sup> February 2017 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

**Statutory Environment**

General Financial Management of Council  
Council 2015/2016 Budget  
Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

**Policy Implications**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

**Strategic Implications**

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

**Financial Implications**

There is no direct financial implication in relation to this matter.



**Voting Requirements**

- Simple Majority                       Absolute Majority



**9.1.3 GST RECONCILIATION REPORT – February 2017**

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Kay Geier, Senior Finance Officer
<b>File Reference:</b>	F1.4.4 Audit Report
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.3</b> GST Report
<b>Signature:</b>	<b>Officer</b>  <b>CEO</b> 

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**Purpose of the Report**

- Executive Decision                       Legislative Requirement

**Background**

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at ending 28<sup>th</sup> February 2017 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

**Comment**

The GST Reconciliation Report is attached for Councillor consideration.

**Statutory Environment**

Nil

**Policy Implications**

Council does not have a policy in regards to Goods and Services Tax.

**Strategic Implications**

Nil

**Financial Implications**

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

**Voting Requirements**

- Simple Majority                       Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That the GST Reconciliation totaling (\$19,301) for the period ending 28<sup>th</sup> February 2017 be adopted.




#### 9.1.4 BUDGET REVIEW 2016/17

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>	ES1.6.1	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	Nil	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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#### **Purpose of the Report**

Executive Decision

Legislative Requirement

#### **Background**

Local Governments are required to conduct a Budget Review in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996. These Regulations state:

1. "Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
  2. Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
  3. A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- \*Absolute majority required.
4. Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department."

A Budget Review for the period ending 28 February 2017 has been completed and is presented for Council's consideration.

#### **Comment**

In adopting the 2016/2017 Budget, Council, as required, adopted a level of material variances for reporting purposes. The level of material variance reporting set by Council is \$10,000 and 15%. Staff have used this variance in their analysis.

The nature of the review is to predict estimates of material variations likely to occur as at 30 June 2017.

#### **Statutory Environment**

Local Government Act 1995,

Local Government (Financial Management) Regulations 1996

#### **Policy Implications**

Council does not have a policy in relation to this matter.

#### **Strategic Implications**

Effective financial control.

**Financial Implications**

Nil.

**Voting Requirements**

Simple Majority

Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That Council

1. Receive the 2016/2017 Budget Review for the period ending 28th February 2017 and adopt the recommended Budget/Variation figures as presented.
2. Forward the review to the Department of Local Government as per the requirements of the act.

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**RESOLUTION**

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**Moved:** Cr Huxtable **Seconded:** Cr Jefferys

**08/03-17** That Council

1. Receive the 2016/2017 Budget Review for the period ending 28th February 2017 and adopt the recommended Budget/Variation figures as presented.
2. Forward the review to the Department of Local Government as per the requirements of the act.


**CARRIED 6/0**

### 9.1.5 COMPLIANCE AUDIT RETURN 2016

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>	ES1.6.1	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	Nil	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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#### Purpose of the Report

Executive Decision

Legislative Requirement

#### Background

In accordance with the Local Government (Audit) Regulations 1996, a local government is required to carry out a compliance audit for the period 1st January to 31st December each year against the requirements included in the Compliance Audit Return (CAR).

The completed CAR is required to be presented to Council for consideration and adoption, signed by the Shire President and CEO and subsequently submitted to the Director General of the Department of Local Government before 31st March next following.

#### Comment

The Compliance Audit Return has been a mandatory requirement since the Local Government (Audit) Regulations 1999, were amended and made applicable from 1 January 2000.

All senior staff have been involved in the completion of the Compliance Audit Return, certifying their actions and that of the Council, relating to the return covering the 2016 calendar year.

Staff involved and included in the process included;

- Chief Executive Officer
- Senior Finance Officer
- Works Supervisor

The Return is to be jointly certified by the Shire President and the Chief Executive and subsequently submitted to the Director General of the Department of Local Government before 31st March.

Additionally staffing levels in small local governments are such that we do not have the quantum or degree of specialisation available to larger local governments. Hence not every question in the CAR has been “fully” researched as to absolute accuracy. The responses are based on some research and memory and made in good faith.

#### Statutory Environment

Local Government (Audit) Regulations 1996 – Regulations 13, 14 & 15 – Compliance Audit Returns.

#### Policy Implications

Council does not have a policy in relation to this matter.





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**Strategic Implications**

The Local Government Act 1995 and Local Government (Audit) Regulations 1996 apply.

**Financial Implications**

Nil.

**Voting Requirements**

Simple Majority

Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That Council:

1. receives the Compliance Audit Return 2016; and
2. recommends to Council that the Compliance Audit Return 2016 be endorsed and authorise the Shire President and CEO to sign the CAR for dispatch to the Department of Local Government as per the requirements of the Act.

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**RESOLUTION**

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**Moved:** Cr Corsini

**Seconded:** Cr Hermon

**09/03-17**

**That Council:**

1. receives the Compliance Audit Return 2016; and
2. recommends to Council that the Compliance Audit Return 2016 be endorsed and authorise the Shire President and CEO to sign the CAR for dispatch to the Department of Local Government as per the requirements of the Act.

**CARRIED 6/0**



**9.1.6 WRITE OFF ACCRUED INTEREST – M NICOLETTI**

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Stacey Geier, Rates
<b>File Reference:</b>	R1.1.11
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Nil

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<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>
	Stacey Geier	

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**Purpose of the Report**

- Executive Decision                       Legislative Requirement

**Background**

In accordance with S 6.12 (1)(c) of the Local Government Act, Council decision in writing off of rates (interest) due to an error raising due to a Valuer General amalgamation.

**Comment**

The following outstanding rates Debtor amounts requires a motion from Council to have written off for the following reasons:

1. Rates Notice A6575
2. Valuer General amalgamation of properties resulting in interest accrued due to new assessment being created.
3. The total amount of debtor write-off amount to \$ \$225.61

**Statutory Environment**

S 6.12 (1)(c) of the Local Government Act 1995.

**Policy Implications**

Council does not have a policy in relation to this matter.

**Strategic Implications**

Effective financial control.

**Financial Implications**

An adjustment of \$225.61.

**Voting Requirements**

- Simple Majority                       Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That Council agrees in accordance with S 6.12 (1)(c) of the Local Government Act, to write-off an amount of \$225.61 from outstanding rates debtors, being interest accrued due to new assessment being created.

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**RESOLUTION**

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Moved: Cr Corsini

Seconded: Cr Geier

10/03-17

That Council agrees in accordance with S 6.12 (1)(c) of the Local Government Act, to write-off an amount of \$ 225.61 from outstanding rates debtors, being interest accrued due to new assessment being created.

**CARRIED 6/0**

**9.2 COMMUNITY AND REGULATORY SERVICE**

**NIL**

**9.3 WORKS AND SERVICE**

NIL

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**9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES**

**NIL**



with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.

Audit Committee meeting:

The Audit Committee meetings is at this stage proposed for the following dates:

April – Thursday 20th

August – Thursday 17th

October – Thursday 19th

Thursday 21st December 2017; at 3.00pm in the Council Chamber

### **Statutory Environment**

In accordance with the Local Government Act 1995:

5.3. Ordinary and special council meetings

(1) A Council is to hold Ordinary Meetings and may hold special meetings

(2) Ordinary meetings are to be held not more than three months apart.

5.5. Convening council meetings

(1) The CEO is to convene an ordinary meeting by giving each Council member at least 72 hours notice of the date, time and place of the meeting and an agenda for the meeting in accordance with the Local Government (Administration) Regulations 1996, Section 12:

Meetings, public notice of

(1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —

(a) the ordinary council meetings;

are to be held in the next 12 months.

(2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).

### **Policy Implications**

Council does not have a policy in relation to this matter.

### **Strategic Implications**

Nil.

### **Financial Implications**

Nil.

### **Voting Requirements**



Simple Majority



Absolute Majority

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### **OFFICER RECOMMENDATIONS**

In accordance with Regulation 12(2) of the Local Government (Administration) Regulations 1996, that notice be given that the Ordinary Council Meeting previously scheduled to be held at 3.30pm, 20 April 2017, will now be held at 3.30pm, 28 April 2017.

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### **RESOLUTION**

Moved: Cr Hermon

Seconded: Cr Jefferys



12/03-17 In accordance with Regulation 12(2) of the Local Government (Administration) Regulations 1996, that notice be given that the Ordinary Council Meeting previously scheduled to be held at 3.30pm, 20 April 2017, will now be held at 3.30pm, 28 April 2017.


CARRIED 6/0

### 11.1.2 REVIEW OF STRATEGIC PLAN

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Jamie Criddle, CEO
<b>File Reference:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Nil
<b>Signature:</b>	<b>Officer</b> <span style="float: right;"><b>CEO</b></span>

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#### Purpose of the Report

Executive Decision

Legislative Requirement

#### Summary

This report recommends that the process detailed in this agenda item be adopted for the review of the Shire of Westonia Community Strategic Plan.

#### Background

In June 2013, Council, after a concerted process of community consultation and after the preparation of a number of informing strategies adopted the Shire of Westonia Community Strategic Plan for the 10 year period from July 2013. Most of this work was done in-house with consultants only being engaged for the Asset Strategy which had to be compiled using professional valuations of the Shire's assets.

The principal "living part" of the Community Strategic Plan is in the area of identifying key themes and objectives, determining what actions are to be taken to progress those objectives and establishing key performance indicators as a measurement tool.

A status report on the key themes (Social, Environment, Economic and Civic Leadership) has been prepared which shows that significant inroads have been made towards meeting the objectives within the plan, particularly with respect to new or improved infrastructure projects.

Legislation requires that the Community Strategic Plan is subject to a major review every 4 years with the following questions being put to the community:

- Where are we now?
- Where do we want to be?
- How do we get there?

All Councillors have previously been issued with the voluminous integrated planning and reporting documents which may also be accessed on the Shires website [www.westonia.wa.gov.au](http://www.westonia.wa.gov.au)

#### Comment

The first stage of the review is to embark on the community engagement process:

The current Shire of Westonia Community Engagement Strategy details the principles, objectives and engagement techniques and options.

When considering how best to engage with the community as part of this review, the following factors have been taken into account:

1. While community consultation is a critical component of the exercise, it is important not to overburden the community with too many meetings and surveys as this can be counterproductive;
2. Community engagement has to be more than just an invitation for participants to simply provide an unfunded "wish list". Given the tight grant funding situation at both the Federal and State levels of government and the fact that ratepayers would be unlikely to support rate increases much above the current low rate of inflation, the financial constraints to which local government is subject, has to be brought into the equation to assist the prioritisation process;
3. A snapshot of major projects currently being staged along with their financial implications needs to be part of the informing process.

Given the above, it is suggested that the community consultation process comprise of the following:

1. Introduction paper prepared to initially engage the community in the process (April/May);
2. Fact sheet prepared and circulated to inform the community of the current status of the Community Strategic Plan (April/May);
3. Fact sheet prepared on the current financial environment in which the Shire is operating in terms of government grants and rate levels (April/May);
4. "Round table" public meetings to be held after the Ordinary Council meetings in June, facilitation of these meeting to be conducted by staff;
5. Outcomes from public meetings to be collated and made public (July/August);
6. Public survey to be circulated along the lines of the survey for the inaugural Community Strategic Plan; (August)
7. Community Strategic Plan Developed along with other plans and informing strategies and adopted in mid-late 2017.

### Statutory Environment

Local Government (Administration) Regulations 1996 – r 19C  
19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
  - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
  - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
  - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.  
\*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

### Policy Implications

Council Policy 1.4 Community Engagement  
Council Policy 1.5 Asset Management

### Strategic Implications

The Community Strategic Plan is the principal plan articulating the priorities of the community and determining how those priorities will be resourced and brought through to completion.

### Financial Implications

Given that it is intended to manage the community strategic planning process by using in – house resources rather than external consultants (apart from the asset management/ valuation components for which a Reserve fund has been established), there should not be any financial implications outside of the usual operational costs of the Shire.

### Voting Requirements



Simple Majority



Absolute Majority

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### OFFICER RECOMMENDATIONS

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That the following process be adopted for the review of the Shire of Westonia Community Strategic Plan:

1. Introduction paper prepared to initially engage the community in the process (April/May);
2. Fact sheet prepared and circulated to inform the community of the current status of the Community Strategic Plan (April/May);
3. Fact sheet prepared on the current financial environment in which the Shire is operating in terms of government grants and rate levels (April/May);
4. “Round table” public meetings to be held after the Ordinary Council meetings in June, facilitation of these meeting to be conducted by staff;
5. Outcomes from public meetings to be collated and made public (July/August);
6. Public survey to be circulated along the lines of the survey for the inaugural Community Strategic Plan; (August)
7. Community Strategic Plan Developed along with other plans and informing strategies and adopted in mid-late 2017.

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### RESOLUTION

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Moved:

Cr Corsini

Seconded:

Cr Hermon

13/03-17

That the following process be adopted for the review of the Shire of Westonia Community Strategic Plan:

1. Introduction paper prepared to initially engage the community in the process (April/May);
2. Fact sheet prepared and circulated to inform the community of the current status of the Community Strategic Plan (April/May);
3. Fact sheet prepared on the current financial environment in which the Shire is operating in terms of government grants and rate levels (April/May);
4. “Round table” public meetings to be held after the Ordinary Council meetings in June, facilitation of these meeting to be conducted by staff;
5. Outcomes from public meetings to be collated and made public (July/August);

6. Public survey to be circulated along the lines of the survey for the inaugural Community Strategic Plan; (August)

7. Community Strategic Plan Developed along with other plans and informing strategies and adopted in mid-late 2017.

CARRIED 6/0

## **12 DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of Council will be held on Thursday 20 April 2017 commencing at 3.30pm

## **13 MEETING CLOSURE**

There being no further business the President, Cr Day declared the meeting closed at pm