



*Minutes of the Special Meeting
of Council
Monday 19th September 2016*

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1. DECLARATION OF OPENING

The President declared the meeting open at 9.43am.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr KM Day

President

Cr D Hermon

Deputy President

Cr JJ Jefferys

Cr ML Geier

Cr RS Corsini

Cr B Huxtable

Mr J Criddle

Chief Executive Officer

3. PUBLIC QUESTION TIME (9.44am – 9.59am)


Nil.

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

5. MATTERS REQUIRING A COUNCIL DECISION

5.1.1 Tender 4 – 2016/17 Grader

File Reference	F1.9.1 Grader	
Date of Report	19th September 2016	
Disclosure of Interest	No Interest to Disclose	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

Council has made allowance in its 2016/17 Budget for the purchase of a new Grader to replace the existing John Deere 770 D Grader. As part of the Budget process, Council resolved to call tenders for the supply of one new Grader.

A notice inviting tenders was advertised on 2 September 2016 with tenders closing on 16 September 2016.

The advertising dates did not allow for the minimum two week notice period to fall prior to September's meeting, a special meeting was called for today, Monday 19th September to discuss the tenders.

Comment

In accordance with the Local Government (Functions & General) Regulations, Regulation 14(2a) the following criteria, was determined to decide which tender should be accepted:

- (a) Compliance with the specification contained in the request,
- (b) Compliance with the conditions of tendering this request,
- (c) Compliance with the delivery date,
- (d) Compliance with and completion of the price schedule.

Assessment of Tenders against compliance criteria:

All tenders for the supply of vehicle were deemed to comply with the compliance criteria.

Assessment of Tenders against qualitative criteria:

Tenders were scored using the following range:

- 0 – Did not address criterion
- 1 – Insufficient or unclear information
- 2 – Acceptable
- 3 – Good
- 4 – Very Good
- 5 – Excellent

Tenders as received are attached:

COMPANY	MAKE	MODEL	HORSEPOWER	WEIGHT kg	WARRANTY	NEW MACHINE \$	TRADE \$	CHANGEOVER \$
Hitachi	John deere	670G	155/195	18,781	60 months/5000hrs	\$ 335,000.00	\$ 85,000.00	\$ 250,000.00
		w/gears	170/185		No trade Discount	\$ 15,000.00	\$ -	\$ 320,000.00
Hitachi	John Deere	770G	165/230	18,781	60 months/5000hrs	\$ 395,000.00	\$ 85,000.00	\$ 310,000.00
		w/gears	184/198		No trade Discount	\$ 15,000.00	\$ -	\$ 380,000.00
Westrac	Cat	12M	183/213	18,400	36 months/unlimited	\$ 325,250.00	\$ 42,000.00	\$ 283,250.00
		w/gears	193/198					
Komatsu	Komatsu	GD655-5 (2016)	183/221	18,250	60months/6000hrs	\$ 377,800.00	\$ 50,000.00	\$ 327,800.00
		w/gears	183/203					
		GD655-5 (2015)			60months/6000hrs	\$ 365,800.00	\$ 50,000.00	\$ 315,800.00

One tender for outright purchase of the John Deere Grader was submitted by G & T Robinson of Kulin for \$50,000.00 plus GST.

Tenderer	Selection Criteria and Weighting			Total weighted Score
	Experience (50%)	Personnel (25%)	Resources (25%)	
Hitachi Construction Equip	40	20	20	80
Westrac Equipment	40	20	20	80
Komatsu	35	20	20	75

Basis of recommendation:

All tenderers scored similarly in qualitative criterion assessment, all having similar experience in providing Graders and similar equipment to Western Australian local governments, and having similarly experienced personnel and similar resources.

A more detail analysis of the tenders will be presented to the meeting.

Statutory Environment

Local Government Act 1995, section 3.57 – Tenders for providing goods or services.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

N/A

Financial Implications

An allocation of \$260,000 net, ex GST has been allowed for in the 2016/17 financial budget for the purchase of a Road Grader.

Voting Requirement

Absolute Majority

Officer Recommendation

That Council:

1. Accept the tender from (Name of Tenderer) for the Supply one new Road Grader for the total tendered price of (insert amount) excluding GST, less trade-in of (insert amount) excluding GST leaving a changeover amount of (insert amount) excluding GST.
2. Agree to the following Budget amendments:

Resolution

S01-09/16 Moved Cr Hermon, seconded Cr Corsini that Council accept the tender from Westrac Equipment for the Supply one new Road Grader (Cat 12M) for the total tendered price of (\$325,250.00) excluding GST, less trade-in submitted from G & T Robinson for (\$50,000.00) excluding GST leaving a changeover amount of (\$275,250.00) excluding GST.

Carried 5/1 by Absolute Majority

S02-09/16 Moved Cr Hermon, seconded Cr Huxtable that as the tender came in \$15,000 over budget, that the following Budget amendments be made:

**\$10,000 remove Plant Trailer from the budget
\$5,000 in savings from construction road works.**

Carried 6/0 by Absolute Majority

6. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Tuesday 18th September, 2016 commencing at 3.30pm.

7. MEETING CLOSURE

There being no further business the President, Cr Day declared the meeting closed at 10.18am.