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1. DECLARATION OF OPENING

The President welcomed Councillors and staff and declared the meeting open at 3.30pm. A minutes silence was held as a mark of respect for the following former ratepayer who had recently passed away:

- Mary Brennan

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr ML Geier	President
Cr.KM Day	Deputy President
Cr D Hermon	
Cr B Huxtable	
Cr JJ Jefferys	
Mr J Criddle	Chief Executive Officer
Mr J Hobson (5.20pm)	Works Supervisor

Cr MJ Cunningham

3. PUBLIC QUESTION TIME (3.32pm – 3.47pm)

4. APPLICATIONS FOR LEAVE OF ABSENCE

5. CONFIRMATION OF PREVIOUS MINUTES

Officer Recommendation

That the minutes of the Ordinary Meeting of Council held on Thursday 20th August, 2015 be confirmed as a true and correct record.

Resolution

01-09/15 Moved Cr Huxtable, seconded Cr Day that the minutes of the Ordinary Meeting of Council held on Thursday 20th August, 2015 be confirmed as a true and correct record.

Carried 5/0

6. RECEIVAL OF MINUTES

Nil.

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President wished to take this opportunity to publicly acknowledge the contribution of the Jefferys family, who have over three (3) generations, represented on Council for 60 continuous years.

The President, Cr Geier advised having attended the following meeting:

- Great Eastern Country Zone (GECZ WALGA) with the CEO and Cr Day in Kellerberrin.

Voting Requirement

Majority

Officer Recommendation



That August accounts submitted to today's meeting on Municipal vouchers 3219 to 3239 and D/Debits EFT 1368 to EFT 1403 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totaling \$276,058.35 be passed for payment.

Resolution

02-09/15 Moved Cr Huxtable, seconded Cr Jefferys that the August accounts submitted to today's meeting on Municipal vouchers 3219 to 3239 and D/Debits EFT 1368 to EFT 1403 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totaling \$276,098.35 be passed for payment.

Carried 5/0

8.1.2 Monthly Statement of Financial Activity – August 15

File Reference	F1.3.3 Monthly Financial Reports	
Date of Report	19 October 2015	
Disclosure of Interest	No Interest to Disclose	
Reporting Officer	Kay Geier Senior Finance Officer	
Signatures	Officer 	CEO 

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending 31st August 15 is attached for Councilor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2015/2016 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirement

Majority

Officer Recommendation



That Council adopt the Monthly Financial Report for the period ending 31st August 15 and note any material variances greater than \$10,000 or 15%.

Resolution

03-09/15 Moved Cr Day seconded Cr Hermon that Council adopt the Monthly Financial Report for the period ending 31st August 15 and note any material variances greater than \$10,000 or 15%.

Carried 5/0

8.1.3 GST Reconciliation Report

File Reference	F1.4.4 Audit Reports	
Date of Report	19 October 2015	
Disclosure of Interest	No Interest to Disclose	
Reporting Officer	Kay Geier Senior Finance Officer	
Signatures	Officer 	CEO 

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 31st August 15 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councilor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regards to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Voting Requirement

Majority

Officer Recommendation


That the GST Reconciliation totaling \$14,674 for the period ending 31st August 2015 be adopted.

Resolution

04-09/15 Moved Cr Hermon seconded Cr Day that the GST Reconciliation totaling \$14,674 for the period ending 31st August 2015 be adopted.

Carried 5/0

8.1.4 Use of Common Seal – Sale of Land

File Reference	D2.2.3. Land Sales	
Date of Report	10th September 2015	
Disclosure of Interest	Nil	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

Back in early August, the CEO met with Ian & Moe Hodge to look into the possibility of purchasing a vacant block in the Westonia townsite. They had the money on hand that day to purchase the following block.



Lot 298 Pyrites St Volume 2561, Folio 565.

Comment

To expedite the process, the CEO and the President signed the Transfer of Land form and affixed the Common Seal.

Council now needs to endorse the actions of the CEO and the President to use the common seal.

Statutory Environment

N/A.

Policy Implications

Nil.

Strategic Implications

Nil.

Financial Implications

N/A

Voting Requirement

Simple Majority.

Officer Recommendation


That Council endorse the actions of the CEO and President in affixing the common seal on the Transfer of Land Ownership form between Council and Ian and Maureen Teresa Hodge for the purchase of Lot 298 Pyrite Street, Westonia.

Resolution

05-09/15 Moved Cr Jefferys seconded Cr Huxtable that Council endorse the actions of the CEO and President in affixing the common seal on the Transfer of Land Ownership form between Council and Ian and Maureen Teresa Hodge for the purchase of Lot 298 Pyrite Street, Westonia.

Carried 5/0

8.1.5 Application for Exploration Licence (E70/4770)

File Reference	ES1.6.1	
Date of Report	10th September 2015	
Disclosure of Interest	Nil	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

The Shire has been advised of an application for an Exploration licence having been lodged by Crucible Resources Pty Ltd (E70/4770).

The application relates to land in the Elachbutting area (roughly either side of Rabbit Proof Fence Road, north of Elsewhere Road . See Attached.

Comment

Crucible Resources Pty Ltd is an active junior company active in mining and exploration throughout Western Australia.

Previous exploration approvals have been granted with the following conditions:

- 1) *That dust suppression is carried out so that others are not adversely affected;*
- 2) *That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;*
- 3) *Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread;*
- 4) *All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;*
- 5) *All rubbish is to be disposed of at the local landfill site in the appropriate manner;*
- 6) *A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;*
- 7) *No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;*
- 8) *Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;*
- 9) *All drill holes are to be capped as soon as possible/practical after drilling;*
- 10) *If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;*
- 11) *That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and*
- 12) *That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.*

Statutory Environment

The Mining Act prevails in this matter.

Policy Implications

N/A

Strategic Implications

Nil.

Financial Implications

Nil.

Voting Requirement

Simple majority.

Officer Recommendation

That Council grants approval to Crucible Resources Pty Ltd (E70/4770) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps on the following conditions:-

- 1) That dust suppression is carried out so that others are not adversely affected;
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread;
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner;
- 6) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;
- 9) All drill holes are to be capped as soon as possible/practical after drilling;
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.


Resolution

06-09/15 Moved Cr Hermon seconded Cr Huxtable that Council grants approval to Crucible Resources Pty Ltd (E70/4770) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps on the following conditions:-

- 1) That dust suppression is carried out so that others are not adversely affected;**
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;**
- 3) Any ground water that escapes onto the ground around the drill site is to be banded so that it does not spread;**
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;**
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner;**
- 6) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;**
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;**
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;**
- 9) All drill holes are to be capped as soon as possible/practical after drilling;**
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;**
- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and**
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.**

Carried 5/0

8.1.6 Application for Exploration Licence (E77/2316)

File Reference	ES1.6.1	
Date of Report	10th September 2015	
Disclosure of Interest	Nil	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

The Shire has been advised of an application for an Exploration licence having been lodged by Crucible Resources Pty Ltd (E77/2316).

The application relates to land in the Elachbutting area (roughly east of Grosser Road and south of Jinadarra Rock. See Attached.

Comment

Crucible Resources Pty Ltd is an active junior company active in mining and exploration throughout Western Australia.

Previous exploration approvals have been granted with the following conditions:

- 1) *That dust suppression is carried out so that others are not adversely affected;*
- 2) *That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;*
- 3) *Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread;*
- 4) *All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;*
- 5) *All rubbish is to be disposed of at the local landfill site in the appropriate manner;*
- 6) *A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;*
- 7) *No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;*
- 8) *Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;*
- 9) *All drill holes are to be capped as soon as possible/practical after drilling;*
- 10) *If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;*
- 11) *That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and*

12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.

Statutory Environment

The Mining Act prevails in this matter.

Policy Implications

N/A

Strategic Implications

Nil.

Financial Implications

Nil.

Voting Requirement

Simple majority.

Officer Recommendation

That Council grants approval to Crucible Resources Pty Ltd (E77/2316) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps on the following conditions:-

- 1) That dust suppression is carried out so that others are not adversely affected;
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread;
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner;
- 6) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;
- 9) All drill holes are to be capped as soon as possible/practical after drilling;
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;
- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and

- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.


Resolution

7-09/15 Moved Cr Jefferys seconded Cr Day that Council grants approval to Crucible Resources Pty Ltd (E77/2316) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps on the following conditions:-

- 1) That dust suppression is carried out so that others are not adversely affected;**
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;**
- 3) Any ground water that escapes onto the ground around the drill site is to be banded so that it does not spread;**
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;**
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner;**
- 6) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;**
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;**
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;**
- 9) All drill holes are to be capped as soon as possible/practical after drilling;**
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;**
- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and**
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.**

Carried 5/0

8.1.7 Australia Day Awards

File Reference	A1.9.3	
Date of Report	11th September 2015	
Disclosure of Interest	Nil	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

The Premier's Australia Day Active Citizenship Awards process is now open for nominations.

These awards are generally presented at an Australia Day function.

The three categories of award are:-

- Premier's Australia Day Active Citizenship Award (which is effectively the "open" award);
- Premier's Australia Day Active Citizenship Award for a person under 25 years; and
- Premier's Australia Day Active Citizenship Award for a community group or event.

Awards do not have to be given for all categories.

Comment

Nominations for these awards can be made either by a community member or by the local government with the local government coordinating the process with the Australia Day Council of Western Australia.

Nominations need to be with the local government by 27th November 2015 and subsequently with the Australia Day Council by 12th January 2016.

Information regarding the criteria and nomination form are shown in the Agenda Attachments.

One of the impediments to such awards and public recognition ceremony process is that Australia Day is in "holiday season" when many of the local community have finished harvesting and are holidaying on the coast.

Statutory Environment

N/A

Policy Implications

N/A

Strategic Implications

N/A.

Financial Implications

If Council proceeds with this there may be some catering costs for an Australia Day ceremony and some framing costs for the certificates.

Voting Requirement

Simple majority.

Officer Recommendation

That Council seeks nominations from the community for the Premier's Australia Day Active Citizenship Awards for presentation to Council at its November meeting and organises an Australia Day Function at the Pool/Stadium.


Resolution

8-09/15 Moved Cr Day seconded Cr Hermon that Council seeks nominations from the community for the Premier's Australia Day Active Citizenship Awards for presentation to Council at its November meeting and organises an Australia Day Function at the Pool/Stadium.

Carried 5/0

Judd Hobson, Works Supervisor entered the meeting at 5.20pm

8.1.8 Additional Radio Station – RED FM

File Reference	A1.9.3	
Date of Report	11th September 2015	
Disclosure of Interest	Nil	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

Over the past couple of months, the CEO has been in discussion with Ryan Hopkinson, Exercise Physiologist with Evolution Mining in relation to installing a new popular FM radio station in Westonia.

Ryan mentioned RED FM with its attachment to the mining industry and their age demographic of “16 to 50+” age group.

Hot FM, the station operating out of Merredin does not always cover Westonia and is often very static in its transmission.

In discussions with Evolution Mining, they are keen to sponsor a “Mens Health Day” Radio broadcast in Westonia for the whole community focusing on mental health if Westonia can get the station up and running, but are not willing to contribute to the infrastructure.

Comment

The cost of the project depending on what current infrastructure is usable will be in the vicinity of \$15-\$19,000.

I am confident that the Westonia Progress Association (WPA) will contribute up to 50% (\$9,500) with a request to have the remaining funds drawn from the Communication & IT Reserve (originally the TV rebroadcasting Reserve) which has \$34,900 in the reserve.

Statutory Environment

Local Government Act, 1995

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure ...

... (b) is authorized in advance by resolution*; or

*Absolute majority required.

(1a) In subsection (1) -

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget ...

Policy Implications

N/A

Strategic Implications

N/A.

Financial Implications

Council's 2015/16 Municipal Budget does not contain provision for the unbudgeted item and requires approval from Council to access funds from the Communication & IT Reserve Account. There are funds in the order of \$34,900 in the Reserve Account. There will be no impact on Council's 2015/16 Municipal Budget.

Voting Requirement

Absolute majority.

Officer Recommendation

That Council approve for the unbudgeted expenditure to purchase and install the RED FM radio equipment totaling up to \$19,000 with 50% to come from the Westonia Progress Association with the remainder to come from the Communication & IT Reserve.


Resolution

9-09/15 Moved Cr Hermon seconded Cr Huxtable that Council approve for the unbudgeted expenditure to purchase and install the RED FM radio equipment totaling up to \$19,000 with 50% to come from the Westonia Progress Association with the remainder to come from the Communication & IT Reserve.

Carried 4/1

8.2 COMMUNITY AND REGULATORY SERVICE

8.2.1 Sale by Tender 4-15/16 - Caravan Park Camper Ablutions

File Reference	F1.9.1 Tenders	
Date of Report	11th September 2015	
Disclosure of Interest	Nil	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

Council were allocated funding from the Royalties for Regions (Individual Allocation) funding for 2012/13 to facilitate upgrades of the Campers Kitchen at the Westonia Caravan Park: This project provides for the construction of a multi-purpose Campers Kitchen situated in the Westonia Caravan Park to replace the existing dilapidated building which will provide toilet facilities (including disabled access), laundry facilities, kitchen facilities and an indoor/outdoor dining alfresco area.

TR Homes (Murray River North) have the contract to build the new Ablutions and is expected to be delivered in late October 2015 with the Campers kitchen to be added shortly after.

The current ablutions have been offered for sale by tender with the closing date for tenders being 5.00pm, Wednesday 16th September 2015.

Statutory Environment

Local Government Act 1995, section 3.57 – tenders for providing goods or services and the Local Government (Functions & General) Regulations, section 4.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Westonia Community Strategic Plan 2013-2023

5. THE WESTONIA TOURIST EXPERIENCE IS UNIQUE

5.1 Work towards providing a high quality, sustainable and integrated tourism experience to extend the length of stay.

ACTIONS

- Upgrade the Westonia Caravan Park to include a camper's kitchen, ablution block and cabins

Financial Implications

Amount received will be additional to the budget. Council may wish to place into general revenue or put into a reserve (building)

Voting Requirement

Absolute Majority

Officer Recommendation

That Council accept the tender submitted by (*insert successful tenderer*) for the purchase of Councils surplus ablution block located at the Westonia Caravan Park at the tendered price of (*enter amount*) including GST.

Resolution

10-09/15 Moved Cr Day seconded Cr Huxtable that Council accept the tender submitted by Kulin Bush Races Committee for the purchase of Councils surplus ablution block located at the Westonia Caravan Park at the tendered price of \$5,500.00 including GST.

Carried 5/0 by Absolute Majority


Judd Hobson, Works Supervisor declared an interest in item 8.3.1 as he is the driver of the vehicle.

10-09/15 Moved Cr Day seconded Cr Huxtable that Mr Hobson be allowed to stay in the meeting and participate in discussion.

Carried 5/0

8.3 WORKS AND SERVICES

8.3.1 Sale of Administration Vehicles

File Reference		
Date of Report	10 th September 2015	
Disclosure of Interest	Judd Hobson	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

Included in the current budget is the replacement of the Toyota Aurion (Finance Officer) and Holden Colorado 7 (Works Supervisor).

Comment

Replacement prices and trade prices have been obtained for budgeting purposes however these types of vehicle can attract more as a direct sale to the local community. The vehicles have been offered for direct sale on the basis that they bring in excess of the trade prices offered for them. This process also provides the opportunity for local residents to secure a well maintained vehicle.

Tenders closed on Wednesday 16th September 2015 at 4pm.

Prices and trade information will not be included in this item and presented on the day to ensure the best deal is sought by Council.

Statutory Environment

N/A.

Policy Implications

N/A

Strategic Implications

N/A.

Financial Implications

The replacement of these vehicles is included in the current budget.

Voting Requirement

Simple Majority.

Officer Recommendation

That Council determine the successful the tenders and trade ins on the following vehicles: Toyota Aurion (Finance) and Holden Colorado 7 (Works Supervisor).

Resolution

11-09/15 Moved Cr Day seconded Cr Huxtable that Council accept the tender submitted by Merredin Toyota to supply a 2015 Toyota Prado for the purchase price of \$53,976.91 with the trade to be offered to D & M Penny for \$32,923.25 leaving a changeover amount of \$21,053.66 (exc GST).

Carried 4/1

12-09/15 Moved Cr Hermon seconded Cr Day that Council accept the tender submitted by Merredin Toyota to supply a 2015 Toyota Rav 4 diesel for the purchase price of \$30,400.91.00 trade of \$12,954.54, leaving a changeover amount of \$17,446.37.00 (exc GST).

Carried 4/1

8.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

NIL.


9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

13-09/15 Moved Cr Day, seconded Cr Hermon that Council accepts three items of late business.

Carried 5/0

10.1 Additional Petty Cash – Office Float

File Reference	A1.9.3	
Date of Report	11th September 2015	
Disclosure of Interest	Nil	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

A request has been made via the Administration Staff to increase the current Petty Cash Float from \$500.00 to \$620.00.

Comment

The rationale behind this request revolves around the increase patronage of the Hood-Penn Museum and the change in Caretaker at the Westonia Caravan Park.

Currently the front till operates with a \$30.00 float for both Shire business and the museum change. This gets very difficult and staff often need to go to Kays office and change money, leaving the front counter unattended.

The Caravan Park also offers some challenges with the new caretaker requiring a float to issue receipts on site.

To solve the problem, the following is proposed:

	Current	Proposed
Till	\$30.00	\$100.00
Petty Cash	\$470.00	\$470.00
Caravan Park	<u>nil</u>	<u>\$50.00</u>
	\$500.00	\$620.00

Statutory Environment

N/A

Policy Implications

N/A

Financial Implications

Increase of \$120.00 to be allocated to the Balance Sheet

Voting Requirement

Absolute Majority.

Officer Recommendation

That Council approves the allocation of an additional \$120.00 to the current Petty Cash Allocation of \$500.00 to allocate \$100 to the Till, \$470 to Petty Cash and \$50 to the Caravan Park Float, totaling \$620.00.


Resolution

14-09/15 Moved Cr Jefferys seconded Cr Hermon that Council approves the allocation of an additional \$120.00 to the current Petty Cash Allocation of \$500.00 to allocate \$100 to the Till, \$470 to Petty Cash and \$50 to the Caravan Park Float, totaling \$620.00.

Carried 5/0 by Absolute Majority

Cr Jefferys left the meeting at 5.50pm.

10.2 Request for Donation – Westonia CRC

File Reference	A1.9.5	
Date of Report	11th September 2015	
Disclosure of Interest	Nil	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

The following was received from the Westonia CRC Coordinator, Terri Blake:

“As part of the Westonia Community Resource Centres continued commitment to improving the lives of our local seniors, I would like to invite the Shire of Westonia to be a sponsor of our Seniors in the City trip to the Swan Valley.

An annual event that started in 2014, this small holiday is designed to take our seniors to a place they may have never been, or perhaps haven’t visited in some time. The first trip to Kalgoorlie was an unqualified success, with the excitement of our seniors so obvious, that it was decided to make it a yearly event. The simple act of taking our seniors out of their daily/weekly routine, and providing an itinerary that is decided from their own suggestions, creates an opportunity for them to comfortably increase socialisation and participation. This is of a huge benefit to the seniors and our community as a whole.

The Swan Valley was chosen this year due to it having an abundance of attractions that are senior friendly, its obvious beauty and the historical nature of nearby Midland and Guildford. By including park, river and historical walks, we hope to achieve a nice balance against visits to the Margaret River Chocolate Co., Mondo Nougat, and various wineries and cafes. Late night shopping will be also be offered. Accommodation will be booked at The Vines Resort, a self-drive bus is our transport, and the Prospector train will get all of us to and from Carrabin.

Sponsorship of this event is crucial, in order to keep the cost as low as possible. Financial difficulties are a reality for many of our seniors and in order to entice as many as possible to participate, the price must be well within their means. I would very much love to be able to subsidise this 3 day tour as much as possible to really give back to our seniors. Any and all financial sponsorships are greatly appreciated and needed.

Your generous sponsorship would be highlighted in all advertising and promotions, including logo recognition on all written materials, announcements to our seniors who participate on the tour, as well as in an article about the tour to be published in our community newsletter afterwards.”

Comment

This activity is a worthwhile one with an amount in the vicinity of \$500 to be offered.

Statutory Environment

N/A.

Policy Implications

N/A

Strategic Implications

N/a

Financial Implications

Council has an allocation of \$2,500 in its Senior Activity Budget.

Voting Requirement

Simple Majority.

Officer Recommendation

That Council donate (*specify amount*) to the Westonia Community Resource Centre's Seniors Trip to the Swan Valley to be funded out of the Seniors Activities Budget.


Resolution

15-09/15 Moved Cr Hermon seconded Cr Huxtable that Council agrees to contribute \$500.00 to the Westonia Community Resource Centre's Seniors Trip to the Swan Valley to be funded out of the Seniors Activities Budget

Carried 4/0

Cr Jefferys re-entered the meeting at 5.53pm.

10.3 Date of October 2015 Council Meeting

File Reference	A1.1.1	
Date of Report	11th September 2015	
Disclosure of Interest	Nil	
Reporting Officer	Jamie Criddle, Chief Executive Officer	
Signatures	Officer	CEO 

Background

The standard schedule for Council meeting dates is the third Thursday of each month. This report deals with the proposal to change the October 2015 meeting date which would fall two days prior to the local government elections to be held on Saturday 17th October 2015.

Comment

To enable the Council to function correctly, ie attend regional meetings where the voting rights are allocated to the position (ie President), we need to swear in Councillors and President/Deputy at our earliest convenience.

It is proposed to change the meeting date from Thursday 15th October 2015 to Monday 19th October 2015.

Statutory Environment

Council meeting dates need to be advertised locally for public information and hence if this proposal is adopted it will be advertised accordingly.

Policy Implications

Nil.

Financial Implications

There will be a small cost associated with advertising this matter in the local newsletter.

Voting Requirement

Absolute majority.

Officer Recommendation

That the date of the October 2015 Council meeting be changed to a date immediately after the Local Government elections on Saturday 17th October 2015.

Resolution

16-09/15 Moved Cr Huxtable seconded Cr Jefferys that the date of the October 2015 Council meeting be changed to Monday 19th October 2015.

Carried 5/0 by Absolute Majority

11 DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Monday 19th October 2015, commencing at 3.30pm.

12 MEETING CLOSURE

There being no further business the President, Cr Geier declared the meeting closed at 6.20pm.