



AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia
Thursday 28th September 2023
Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 28th September 2023 the Council Chambers, Wolfram Street, Westonia.

Council Meeting – 3.30 pm

A handwritten signature in black ink, appearing to read 'Bill Price', is written above a horizontal line.

BILL PRICE
CHIEF EXECUTIVE OFFICER
26 September 2023



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SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

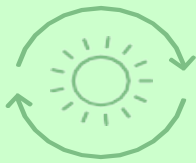
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

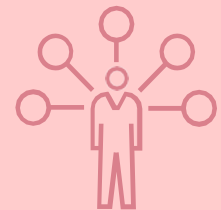
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: -
A vibrant community lifestyle.



TABLE OF CONTENTS

1.	DECLARATION OF OPENING	5
2.	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	5
3.	PUBLIC QUESTION TIME (3.35PM – 3.50PM)	5
4.	APPLICATIONS FOR LEAVE OF ABSENCE	5
5.	CONFIRMATION OF PREVIOUS MINUTES	5
6.	RECEIVAL OF MINUTES	5
7.	PRESIDENT/COUNCILLORS ANNOUNCEMENTS	6
8.	DECLARATION OF INTEREST	6
9.	MATTERS REQUIRING A COUNCIL DECISION	7
9.1.	GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES	7
9.1.1	ACCOUNTS FOR PAYMENT – AUGUST 2023	7
9.1.2	MONTHLY STATEMENT OF FINANCIAL ACTIVITY– AUGUST 2023	9
9.1.3	GST RECONCILIATION REPORT – AUGUST 2023	11
9.1.4	COUNCIL BANKING	12
9.2	COMMUNITY AND REGULATIONS	14
9.2.1	TENDER 1 – 23/24 – POOL KIOSK & ABLUTION BUILDING	14
9.2.2	APPLICATION FOR EXPLORATION LICENCE 77/3129	16
9.3	WORKS AND SERVICES	18
9.3.1	TENDER 2 -23/24 – BITUMENOUS PRODUCTS	18
10.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	20
11.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING	20
12.	DATE AND TIME OF NEXT MEETING	20
13.	MEETING CLOSURE	20

1. DECLARATION OF OPENING

The President, Cr Crees welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr RM Crees	<i>Shire President</i>
Cr RA Della Bosca	<i>Deputy Shire President</i>
Cr WJ Huxtable	
CR RS Corsini	
Cr KM Day	
Cr DL Geier	

Staff:

Mr.AW Price	<i>Chief Executive Officer</i>
Mrs JL Geier	<i>Deputy Chief Executive Officer</i>

Members of the Public:

Denver Simmonds

Apologies:

Approved Leave of Absence:

3. PUBLIC QUESTION TIME (3.35PM – 3.50PM)

NIL

4. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 17th August 2023 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Great Eastern Country Zone meeting held Monday 21st August 2023 be accepted.

That the minutes of the CEACA meeting held Monday 4th September 2023 be accepted.

That the minutes of the WEROC meeting held on Monday 4th September 2023 be accepted.

Great Eastern Country Zone

MINUTES

Monday, 21 August 2023
Commenced at 9:31am

Shire of Merredin

Merredin Regional Community & Leisure Centre
Bates Street, Merredin Western Australia 6415

TABLE OF CONTENTS

1.	Opening and Welcome	3
1.1	Acknowledgement of Country.....	3
2.	Attendance and Apologies	3
4.	Declarations of Interest.....	5
5.	Announcements.....	5
6.	Guest Speakers / Deputations	6
6.1	Speakers for the August Zone Meeting	6
7.	Members of Parliament.....	7
8.	Agency Reports	7
8.1	Department of Local Government, Sport, and Cultural Industries	7
8.2	Wheatbelt Development Commission.....	7
8.3	Regional Development Australia Wheatbelt.....	7
8.4	Main Roads Western Australia	7
8.5	Water Corporation	7
9.	Minutes.....	8
9.1	Confirmation of Minutes, Zone meeting, Tuesday 20 June 2023	8
9.2	Business Arising from the Minutes, Zone Meeting, Tuesday 20 June 2023	8
9.3	Minutes of the Executive Committee Meeting, Tuesday, 8 August 2023.....	8
9.4	Business arising from the Executive Committee Meeting, Tuesday, 8 August 2023	8
9.4.1	Speakers for the November 2023 Zone Meeting (Item 5.5)	8
10.	Zone Business.....	9
10.1	Minutes on a Page	9
10.2	Auditor Experience and Survey Results	9
10.3	The Aboriginal Heritage Cultural Act.....	10
10.4	Proposed Boundaries for the 2025 State General Election.....	11
10.5	2023 Local Government Elections – Zone Office Bearer Elections.....	11
11.	Zone Reports.....	12
11.1	Zone President Report	12
11.2	Local Government Agricultural Freight Group (LGAFG)	13
11.3	Wheatbelt District Emergency Management Committee (DEMC)	13
11.4	Regional Health Advocacy Group.....	14
11.5	WALGA RoadWise.....	14
12.	Western Australian Local Government Association (WALGA) Business	14
12.1	State Councillor Report	14
12.2.1	State Council Agenda Items – 13 September 2023	15
12.3	WALGA President’s Report – September 2023	16
13.	Emerging Issues	16
14.	Date, Time, and Place of Next Meetings.....	17
15.	Closure	17

1. Opening and Welcome

The Chair declared the meeting open at 9.31am.

1.1 Acknowledgement of Country

We, the Great Eastern Country Zone of WALGA acknowledge the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

2. Attendance and Apologies

Shire of Bruce Rock	President Cr Stephen Strange
Shire of Cunderdin	President Cr Alison Harris Mr Stuart Hobley, Chief Executive Officer, non-voting
Shire of Dowerin	President Cr Robert Trepp
Shire of Kellerberrin	Mr Raymond Griffiths, Chief Executive Officer, non-voting
Shire of Koorda	President Cr Jannah Stratford Ms Lana Foote, Acting Chief Executive Officer, non-voting
Shire of Merredin	President Cr Mark McKenzie Ms Lisa Clack, Chief Executive Officer, non-voting
Shire of Mount Marshall	President Cr Tony Sachse (Chair) Deputy President Cr Nick Gillett Mr Ben McKay, Chief Executive Officer, non-voting
Shire of Mukinbudin	President Cr Gary Shadbolt Mr Dirk Sellenger, Chief Executive Officer, non-voting
Shire of Narembeen	President Cr Kellie Mortimore Deputy President Cr Scott Stirrat Mr Paul Sheedy, A/Chief Executive Officer, non-voting
Shire of Nungarin	Deputy President Cr Gary Coumbe Mr John Merrick, A/Chief Executive Officer, non-voting
Shire of Tammin	President Cr Glenice Batchelor
Shire of Trayning	President Cr Melanie Brown Ms Leanne Parola, Chief Executive Officer, non-voting
Shire of Westonia	Cr Ross Della Bosca Mrs Jasmine Geier, D/Chief Executive Officer, non-voting
Shire of Wyalkatchem	President Cr Quentin Davies (Deputy Chair)

Mr Peter Klein, Chief Executive Officer, non-voting

Shire of Yilgarn

President Cr Wayne Della Bosca
Mr Nic Warren, Chief Executive Officer, non-voting

Guests

WA Country Health Service

Rachele Ferrari, Executive Director- Wheatbelt
Lesley Watson, Clinical Practise Improvement Officer,
Aged Care - Wheatbelt
Jacinta Herbert, Operations Manager Eastern Wheatbelt
Nancy Bineham, Director Strategy, Change & Service
Development - Wheatbelt
Peter Barratt, Director Medical Services - Wheatbelt

Rural Health West

Tim Shackleton, Chief Executive Officer
Kelli Porter, Deputy Chief Executive Officer

Department of Fire and Emergency Services
Main Roads WA
Water Corporation
Regional Development Australia WA

Craig Smith, DFES Superintendent
Mohammad Siddiqui, Regional Manager Wheatbelt
Rebecca Bowler, Manager, Customer & Stakeholder
Mandy Walker, Director Regional Development

Members of Parliament

Rick Wilson MP, Federal Member for O'Connor
Hon Mia Davies MLA, Member for Central Wheatbelt
Hon Steve Martin, Member for the Agricultural Region

WALGA

Cr Paul Kelly, WALGA Deputy President
James McGovern, Manager Governance & Procurement
Naoimh Donaghy, Governance & Organisational Services
Officer

Apologies

Shire of Bruce Rock

Deputy President Cr Tony Crooks
Mr Darren Mollenoyux, Chief Executive Officer, non-voting
Deputy President Cr Tony Smith

Shire of Cunderdin

Shire of Dowerin

Cr Darrel Hudson
Ms Rebecca McCall, Chief Executive Officer, non-voting

Shire of Nungarin

Shire of Mukinbudin

Shire of Trayning

Shire of Tammin

President Cr Pippa de Lacy
Deputy President Romina Nicoletti
Deputy President Cr Geoff Waters
Deputy President Cr Tanya Nicholls
Ms Joanne Soderlund, Chief Executive Officer, non-voting
President Kent Mouritz
Deputy President Cr Beverley Gangell
Mr David Burton, Chief Executive Officer, non-voting

Shire of Kondinin

Shire of Kellerberrin	President Cr Matt Steber
	Deputy President Cr Emily Ryan
Shire of Koorda	Deputy President Cr Buster Cooper
Shire of Merredin	Cr Donna Crook
Shire of Mukinbudin	Deputy President Romina Nicoletti
Shire of Westonia	President Cr Mark Crees
	Mr Bill Price, Chief Executive Officer, non-voting
Shire of Wylkatchem	Deputy President Cr Owen Garner
Shire of Yilgarn	Deputy President Cr Bryan Close
Department of Local Government, Sport, & Cultural Industries	Samantha Cornwaithe, Regional Manager Wheatbelt
Wheatbelt Development Commission	Renee Manning, Principal Regional Development Officer
	Pip Gooding, Regional Development Officer Wheatbelt South
	Hon Colin de Grussa MLC, Member for Agricultural Region
	Hon Peter Rundle MLA, Member for Roe
	Hon Martin Aldridge MLC, Member for Agricultural Region
	Hon Shelley Payne MLC, Member for Agricultural Region
	Hon Darren West MLC, Member for Agricultural Region
	Hon Sandra Carr MLC, Member for Agricultural Region
WALGA	Cliff Simpson, Regional Road Safety Advisor

Attachments

The following are provided as attachments to the Minutes:

1. Item 6.1.1 WA Country Health presentation
2. Item 8.4 Mainroads presentation

4. Declarations of Interest

NIL

5. Announcements

With the upcoming Local Government Elections, the Chair wishes to thank all Elected Members who are not running for re-election. Your time and efforts are appreciated by your peers and your communities.

Good luck is wished to those running for re-election.

NOTED

6. Guest Speakers / Deputations

Water Corporations Rebecca Bowler, Manager, Customer & Stakeholder gave a verbal report in advance of welcoming the guest speakers.

6.1 Speakers for the August Zone Meeting

6.1.1 WA Country Health Services

The Zone welcomed a panel of representatives from WA Country Health Services and Rural Health West;

Rachele Ferrari, Executive Director, WA Country Health Service - Wheatbelt

Tim Shackleton, Chief Executive Officer, Rural Health West

Kelli Porter, Deputy Chief Executive Officer, Rural Health West

Lesley Watson, Clinical Practise Improvement Officer, Aged Care, WA Country Health Service - Wheatbelt

Jacinta Herbert, Operations Manager Eastern Wheatbelt, WA Country Health Service

Nancy Bineham, Director Strategy, Change & Service Development, WA Country Health Service - Wheatbelt

Peter Barratt, Director Medical Services, WA Country Health Service - Wheatbelt

The presentation is now attached to the Minutes – **Attachment 1**.

The panel took the floor for 20 Minutes of well received question time.

Questions are welcomed for the panel, through the Executive Officer.

The meeting took a break at 11.19am for morning tea and recommenced at 11.26am.

6.1.2 Department of Fire and Emergency Services

DFES Superintendent Craig Smith presented to the Zone, providing a verbal update on preparedness for the upcoming fire season and will take questions from the floor.

Zone Delegates are reminded that a presentation was provided by DFES in August 2022 in relation to road works being conducted during Total Fire Bans. Item 7.2 of the current State Council Agenda proposes that adoption of the following advocacy position:

That WALGA endorse the following principles in relation to the exemptions and conditions under which road works may be undertaken during a Total Fire Ban:

- 1. Road Activity Tiers: That there be a tiered risk approach for road work activities and associated controls, based on the proposed activities and fire danger forecast.*
- 2. Local Government operations: That any controls specified in regulations to provide effective risk mitigation and response be able to be implemented within the works crew deployed for the task.*

3. *Reduce Red Tape: That the processes where repeated notification to DFES for the same task at the same location is required be streamlined.*

Superintendent Smith advised that Fire Season Readiness and Preparedness Workshops are planned for Northam on 30 October and Kalgoorlie on 1 November. Information to be sent to Local Governments.

NOTED

7. Members of Parliament

Any Members of Federal and State Government in attendance are invited to provide a brief update on matters relevant to the Zone.

- Hon Mia Davies MLA, Member for Central Wheatbelt
- Hon Steve Martin, Member for the Agricultural Region
- Rick Wilson MP, Federal Member for O'Connor will be late joining the meeting

NOTED

8. Agency Reports

8.1 Department of Local Government, Sport, and Cultural Industries

Samantha Cornthwaite, Regional Director Wheatbelt was an apology. The August 2023 report was attached.

NOTED

8.2 Wheatbelt Development Commission

Renee Manning, Principal Regional Development Officer was an apology.

NOTED

8.3 Regional Development Australia Wheatbelt

Mandy Walker, Director Regional Development, provided a report.

Mandy highlighted the web links on her report as advantageous to review

NOTED

8.4 Main Roads Western Australia

Mohammad Siddiqui, Regional Manager Wheatbelt tabled a report (**Attachment 2**) in advance of the meeting.

NOTED

8.5 Water Corporation

Rebecca Bowler, Manager Customer & Stakeholder provided a verbal report at the beginning of the meeting.

NOTED

9. Minutes

9.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Tuesday 20 June 2023

The Minutes of the Great Eastern Country Zone meeting held on Tuesday, 20 June 2023 have previously been circulated to Member Councils.

RESOLUTION :

Moved: Shire of Yilgarn
Seconded: Shire of Koorda

That the minutes of the Great Eastern Country Zone meeting held on Tuesday, 20 June 2023 be confirmed as a true and accurate record of the proceedings.

CARRIED

9.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Tuesday, 20 June 2023

NIL

9.3 Minutes of the Great Eastern Country Executive Committee Meeting held on Tuesday, 8 August 2023

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Tuesday, 8 August 2023 are attached.

RESOLUTION

Moved: Shire of Wyalkatchem
Seconded: Shire of Narembeen

That the Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Tuesday, 8 August 2023 be endorsed.

CARRIED

9.4 Business arising from the Great Eastern Country Executive Committee Meeting held on Tuesday, 8 August 2023

The recommendations from the Executive Committee meeting that require Zone consideration have been extracted for the Zones consideration.

9.4.1 Speakers for the November 2023 Zone Meeting (Item 5.5)

Item 5.5 – DFES will be represented at the August Zone meeting.

Item 7.3.2 - The Executive Committee want to assess the Members appetite for inviting the Deputy Auditor General, Grant Richardson, to an upcoming meeting. The Audit process is a continual issue which needs further attention.

An alternative to inviting the Deputy to a meeting is for a delegation to be established and a meeting arranged in Perth.

RESOLUTION

Moved: Shire of Tammin

Seconded: Shire of Trayning

That the Great Eastern Country Zone invite the Deputy Auditor General to the November meeting. Should the Deputy be unavailable to attend, a Delegation will be established and a meeting requested with the Deputy Auditor General.

CARRIED

10. Zone Business

10.1 Minutes on a Page

At the April meeting of the Zone, it was resolved that the Executive would establish a 'Minutes on a page' document to be distributed to all Elected Members and CEO's of the Great Eastern Country Zone. The purpose of the document is to brief all Elected Members on what happens at a Zone meeting. A draft was provided for the meeting to discuss.

NOTED

10.2 Auditor Experience and Survey Results

At the State Council meeting of July 2023, the following advocacy position was adopted in relation to the survey of Local Government Audit Experience:

That:

1. *State Council note the Audit Experience Survey Results Summary; and*
2. *WALGA advocate to the Office of the Auditor General (OAG) to reform the audit process for Local Governments by seeking*
 - a. *Audits of Local Governments are completed and reported on in a timely manner and that the processes, procedures and scope of audits are consistently applied.*
 - b. *That the OAG review the requirements for preaudit information with a view to reducing the need for additional information where possible;*
 - c. *That the OAG review their costing formulae for Local Government audits and show constraint in audit cost increases;*
 - d. *That the OAG provide a breakdown on the cost of the audit and justification for any variance to the estimate to the Local Government as part of the final billing process;*
 - e. *That auditors be required to improve their communication and information management and avoid repeated requests for information that has already been provided or that is publicly available;*
 - f. *That Local Governments only be required to communicate with contract Auditors (unless the OAG is directly auditing the Local Government) and the onus be placed on the contract Auditors to confirm their advice with the OAG before instructing the Local Government;*
 - g. *In-conjunction with the Department of Local Government, Sport and Cultural Industries, review the application of Fair Value principles in the context of the audit; and*
 - h. *Seek an opportunity for Local Government to make representations in relation to any adverse findings prior to the publication of the report.*

RESOLUTION 464.3/2023

A letter has been sent to the Auditor General outlining WALGA's advocacy positions and suggested reforms to the audit process for Local Governments.

In respect to item g, the Minister for Local Government, Hon David Michael has advised that he will make a regulation change to the Financial Management regulations to only require Local Governments to revalue assets once every five years. This will occur with the next instalment of regulatory reforms as part of the current legislative reform process.

This is very good news and an advocacy success for the Local Government sector and the Minister and Department of Local Government assistance on this matter has been appreciated.

The meeting discussed the Audit Readiness Guide released by OAG in July 2023, with WALGA inviting any comments arising from the content to be provided to assist with future communications and advocacy.

NOTED

10.3 The Aboriginal Heritage Cultural Act

On 8 August the State Government announced it will repeal the *Aboriginal Heritage Act 2021* that came into effect on 1 July 2023 and restore the original *Aboriginal Heritage Act 1972*, with amendments, notably:

- The newly formed Aboriginal Cultural Heritage Council will take on the role of the Committee established under the 1972 Act to make recommendations on Section 18 Notices to the Minister.
- Proponents and Native Title parties will have the same right of review for Section 18 decisions via the State Administrative Tribunal, with clear timeframes and an ability for the Premier to calling a decision of 'State significance', to act in the interests of all Western Australians.
- When a Section 18 has been approved, a new requirement for the owner to notify the Minister of any new information about an Aboriginal site – an important reform to help prevent another Juukan Gorge.

The [Aboriginal Heritage Legislation Amendment and Repeal Bill 2023](#) was introduced to Parliament on 9 August 2023. WALGA was not consulted on this decision, but the Premier has indicated that the Implementation Group on which WALGA is a participant will continue and that the group will work on the transition to the renewed 1972 legislation.

From a Local Government perspective, the following additional points are relevant:

- Local Aboriginal Cultural Heritage Services (LACHS) will not continue. Support will be provided to existing relevant Native Title groups, including the relevant Prescribed Body Corporations, registered claimants or native title representative bodies.
- There will be no requirement for landowners to conduct their own heritage survey.
- The Section 18 process will be strengthened, with these changes mainly impacting miners and Government, whose work most impacts cultural heritage.
- The Government will commence a 10-year plan to undertake heritage surveys of unsurveyed areas in "high priority" areas of the State.

The sector will be kept informed of progress and engaged where appropriate in the coming months.

NOTED

10.4 Proposed Boundaries for the 2025 State General Election

Item 9.4 of the State Council Agenda summarises the Flying Minute that was distributed to the Zone on 10 August 2023.

WALGA advise Members that the close date for submissions was 21 August 2023 and encourage Local Governments to reply to meet the deadline. WALGA has submitted a submission.

Executive Officer Comment:

The Commissioners' proposal to reduce the number of non-metropolitan districts by one is open for objections until Friday 21 August. Whilst WALGA is submitting an Objection Paper on behalf of the sector, a submission has been prepared on behalf of the Great Eastern Country Zone. This is in response to the widespread objection within the Zone to the boundaries proposal to reduce the number of non-metropolitan districts by one as the reduction in political representation will negatively impact rural and regional communities.

The Zone Submission is under development at the time of writing and will be distributed to Zone delegates prior to the meeting.

RESOLUTION

Moved: Shire of Yilgarn

Seconded: Shire of Merredin

That the Great Eastern Country Zone endorse the Objection to the Proposed Boundaries for the 2025 State General Election.

CARRIED

10.5 2023 Local Government Elections – Zone Office Bearer Elections

By Chantelle O'Brien, Governance Support Officer

BACKGROUND

With the bi annual Local Government elections being held on Saturday, 21 October 2023, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 21 October 2023.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 3 November 2023.
- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the Zones are required to hold these elections at their November 2023 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2023 November Zone meeting.
- A State Councillor Induction Session will be held for all State Council representatives and deputy representatives before the first meeting in December.
- The new State Council will take office at the Ordinary Meeting of State Council on **6 December 2023**.

In relation to the nominations and election process to be followed by each Zone in electing a representative and deputy representative to the WALGA State Council, the below process has been instituted by State Council:

1. Zone Executive Officer to write to all Member Councils no later than 1 month prior to the Zone meeting at which the election is to be held calling for nominations from Delegates to the Zone for the positions of representative and deputy representative to State Council. The correspondence is to state that all nominations are to be made in writing to the Zone Executive Officer, and only Elected Members who are a nominated Zone Delegates are eligible to nominate. The time period for the receipt of nominations is preferably to be **one week prior** to the Zone meeting at which the election will be held. However, nominations will be accepted from the floor at the Zone meeting.
2. Zone Executive Officer to receive written nominations from Zone Delegates for the positions of representative and deputy representative to State Council and then provide written confirmation to Member Councils of the nominations received.
3. Elections are to be held at the next Zone meeting as the first item of business. Nominations will be permitted from the floor at the Zone meeting. Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with the Zone Executive Officer to represent WALGA as the returning officer for the election. Prior to the ballot, nominees for each position are to be extended the opportunity to provide a 2 minute election bid to Delegates.
4. All voting Delegates to the Zone are entitled to cast one (1) vote in the ballot process. The candidate with the greater or greatest number of votes is elected to the office.
5. **Tied vote** – in the event of a tied vote, election will be determined by drawing names from a box. The Secretariat will put the names of the candidates concerned in a box and the first name drawn is the Elected Member.
6. Zone Executive Officer to advise WALGA in writing immediately following the Zone meeting of the outcome of their elections.

If you have any questions or require further information in relation to the above mentioned process, please contact Tony Brown, Executive Director Member Services on 9213 2051 or email tbrown@walga.asn.au.

RESOLUTION

Moved: Shire of Trayning
Seconded: Shire of Koorda

That the Great Eastern Country Zone note the process for election of Zone Representative and Deputy Representative to the WALGA State Council.

CARRIED

11. Zone Reports

11.1 Zone President Report

President Tony Sachse

Today's meeting mark's the last meeting in the current term of the WALGA GECZ Delegates, Office bearers and Executive given the upcoming Local Government elections in October 2023. Thank you everyone for your contribution over the last two years. The regular attendance and input by Delegates, CEO's, WALGA, Politicians, Agency Representatives and Guest Speakers have all combined in making for a very relevant and active Zone, with flow on benefits for all our communities and constituents. Thanks especially to the WALGA staff for their contribution, especially James McGovern, Tony Brown, Naoimh Donaghy and Janine Neugebauer.

Some of our Delegates and Executive members are not intending re-standing in October. We wish you all the best for the future. Your input and enthusiasm have been greatly appreciated. A job well done.

RESOLUTION

Moved: Shire of Trayning
Seconded: Shire of Yilgarn

That the Zone President’s Report be received.

CARRIED

11.2 Local Government Agricultural Freight Group (LGAFG)

President Tony Sachse

The LGAFG meeting last met on 13th July 2022. A meeting in 2023 has so far not been scheduled. There is nothing else to report.

RESOLUTION

Moved: Shire of Cunderdin
Seconded: Shire of Nungarin

That the Local Government Agricultural Freight Groups Report be received.

CARRIED

11.3 Wheatbelt District Emergency Management Committee (DEMC)

President Tony Sachse

Wheatbelt District Emergency Management Committee (Wheatbelt DEMC) Report August, 2023.

The last Wheatbelt DEMC met on 17th May 2023. The next DEMC meeting isn’t scheduled until October, the DEMC endorsement of the LEMC Handbook as required by the SEMC Policy Unit is being conducted out of session.

Attached are the following:

- The final draft of the LEMC Handbook
- The DEMC Agenda item with full recommendations and background for your information.
- The proposed communication and marketing plan for your information and noting.

If you have any comments on this final draft of the Handbook, could you please return to me no later than the 25 August 2023.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now only meeting as needed. There have not been any meetings over recent months.

The Wheatbelt Human Services Managers Forum last met on Tuesday, 6th June 2023. The minutes of this meeting were attached.

RESOLUTION

Moved: Shire of Narambeen
Seconded: Shire of Dowerin

That the Wheatbelt District Emergency Management Committee Report be received.

CARRIED

11.4 Regional Health Advocacy Group

Cr Alison Harris referred this update to Nancy Bineham, WACHS Chair for the Wheatbelt.

RESOLUTION

Moved: Shire of Wyalkatchem
Seconded: Shire of Tammin

That the Regional Health Advocacy Report be received.

CARRIED

11.5 WALGA RoadWise

Cliff Simpson, Road Safety Advisor, was an apology.

NOTED

12. Western Australian Local Government Association (WALGA) Business

12.1 State Councillor Report

Cr Stephen Strange

Cr Strange referenced our guest speakers and encouraged Members to engage with and stay involved with these valuable services.

It is of utmost importance for Zone Local Government delegates to attend the AGM occurring on Monday 18 September 2023 in order to vote on WALGA's governance review. Cr Strange encouraged Members to consider the new model proposed which, in his opinion, will encourage more agility resulting in more being done for the Zones and a more modern WALGA.

Cr Strange also highlighted a trend of dangerous truck driver behaviour, potentially exacerbated by inadequate training and driver's on work visas being unfamiliar with rural road environments. More discussions are needed on common issues and what can be done, with this proposed as a future Executive Committee matter of business..

RESOLUTION

Moved: Shire of Mukinbudin
Seconded: Shire of Cunderdin

That the State Councillor Report be received with the transport issues relating to poor driver behaviour be presented to the incoming Executive Committee as a priority area for advocacy.

CARRIED

12.2.1 State Council Agenda Items – 13 September 2023

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: [State Council Agenda 13 September 2023](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

7.1 Local Emergency Management Arrangements (LEMA) Advocacy Position

That WALGA endorse the following position on Local Emergency Management Arrangements (LEMA):

1. *The State Government should fund the implementation of the Local Emergency Management Arrangements (LEMA) Improvement Plan endorsed by the State Emergency Management Committee (SEMC).*
2. *A reformed LEMA system should:*
 - a) *Clearly articulate the roles and responsibilities of Local Governments in emergency management;*
 - b) *Simplify the reporting processes and reduce the administrative burden of maintaining compliance;*
 - c) *Provide a suite of scalable tools and guidance materials that are accessible through an online knowledge hub;*
 - d) *Build the emergency management capacity and capability of Local Governments through the provision of targeted training, exercising support, human resources and sustainable funding;*
 - e) *Assist Local Governments to continue to deliver their core business activities and provide public information during an emergency event;*
 - f) *Improve the connectivity of Local Governments' various risk management and hazard planning processes through an integrated approach; and*
 - g) *Enable resource sharing and collaboration across the Local Government sector.*

7.2 Advocacy Position on Road Works during Total Fire Ban

That WALGA endorse the following principles in relation to the exemptions and conditions under which road works may be undertaken during a Total Fire Ban:

1. Road Activity Tiers: That there be a tiered risk approach for road work activities and associated controls, based on the proposed activities and fire danger forecast.
2. Local Government operations: That any controls specified in regulations to provide effective risk mitigation and response be able to be implemented within the works crew deployed for the task.
3. Reduce Red Tape: That the processes where repeated notification to DFES for the same task at the same location is required be streamlined.

Policy Team And Committee Reports

- 8.1 Environment and Waste Policy Team Report
- 8.2 Governance and Organisational Services Policy Team Report
- 8.3 Infrastructure Policy Team Report
- 8.4 People and Place Policy Team Report
- 8.5 Municipal Waste Advisory Council (MWAC) Report

RESOLUTION

Moved: Shire of Tammin
Seconded: Shire of Trayning

That the Great Eastern Country Zone:

- 1. Supports all Matters for Decision as listed above in the September 2023 State Council Agenda; and**
- 2. Notes all Matters for Noting, Policy Team and Committee Reports and Organisational Reports as listed in the September 2023 State Council Agenda.**

CARRIED

12.3 WALGA President’s Report – September 2023

The WALGA President’s Report was attached to the agenda.

WALGA Deputy President Cr Paul Kelly was in attendance took the report as read.

RESOLUTION

Moved: Shire of Trayning
Seconded: Shire of Merredin

That the Great Eastern Country Zone notes the WALGA President’s Report.

CARRIED

13. Emerging Issues

13.1 Road Usage Agreement

Shire of Yilgarn

Cr Della Bosca discussed the Shire’s frustration with completing negotiations with a heavy road user company for 113km of roads within the Shire. WALGA’s guidelines are not reflective of current economic status or considerate of smaller Local Governments with lower ratepayer income. The Shire have estimated a cost of \$84-90million over a 40 year period to ratepayers based in WALGA’s guide. This cost and risk cannot be imposed on ratepayers.

ACTION: The Great Eastern Country Zone agreed to receive information on road use agreements through the WALGA Executive for the November Agenda.

13.2 NEWROC workshop

NEWROC are hosting a workshop in Nungarin on Thursday 7 September on empowering producers to provide better land access. Registration can be completed through Caroline, caroline@newroc.com.au

13.3 Thanks for outgoing Councillors of the Zone

Cr Davies, Cr Mortimore, Cr Forsyth and Cr Waters were thanked for their contribution to the Zone and Executive Committee.

Cr Davies took the opportunity to say a few words, highlighting how the Zone has added value to member communities. The Zone has a valuable voice assisted by the Executive Officer and WALGA. The collaboration between Local Governments has been great and is the best way to succeed. Cr Davies thanked State Councillor Stephen Strange for all he does for the Zone. Cr Davies mentioned Country Councillors are so valuable as they truly have their community in mind and encouraged new Councillors to come on board. A special thanks was given to Chair President Cr Tony Sachse for his leadership and his willingness to go above and beyond for the Great Eastern Country Zone.

NOTED

14. Date, Time, and Place of Next Meetings

The next Executive Committee meeting will be held following the November elections.

The next Great Eastern Country Zone meeting will be held on Monday, **20** November 2023 commencing at 9.30am. This meeting will be hosted by the Shire of Kellerberrin.

15. Closure

There being no further business the Chair declared the meeting closed at 1.18pm.



MINUTES OF THE CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC MANAGEMENT COMMITTEE MEETING HELD AT 10.30AM ON MONDAY, 4 SEPTEMBER 2023 AT THE MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE, BATES ST, MERREDIN

1. MEETING OPENING

The Chairperson opened the meeting at 10.35am, welcomed the new Members from the Shire of Narembeen, Paul Sheedy (Acting CEO) and Counsellor Amy Hardham and commented as follows:

- CEACA Treasurer and Member for the Shire of Kellerberrin, Cr Rodney Forsyth, has resigned from Council. The Chairperson acknowledged the contribution that Cr Forsyth has made to CEACA and the community and extended his sincere thanks. Cr Monica Gardiner will be the delegate for the Shire.
- CEACA's focus is to expand the number of units across its Member shires, apply for State and Federal funding for additional units and apply to become a Registered Community Housing Provider.

2. MEETING MATTERS

2.1 Record of Attendance and Apologies

Present

Terry Waldron (Chairperson), Richard Marshall (CEACA Executive Officer), Jo Trachy (CEACA Operations Manager & Minute Secretary), Darren Mollenoyux (Shire of Bruce Rock), Stephen Strange (Shire of Bruce Rock), Raymond Griffiths (Shire of Kellerberrin), Codi Mullen (Shire of Merredin), Gary Shadbolt (Shire of Mukinbudin), Dirk Sellenger (Shire of Mukinbudin), Paul Sheedy (Shire of Narembeen), Amy Hardham (Shire of Narembeen), Bill Price (Shire of Westonia), Louis Geier (Shire of Westonia), Quentin Davies (Shire of Wyalkatchem), Mischa Stratford (Shire of Wyalkatchem), Peter Klein (Shire of Wyalkatchem), Nic Warren (Shire of Yilgarn), Wayne Della Bosca (Shire of Yilgarn)

Apologies

Rodney Forsyth (Shire of Kellerberrin), Monica Gardiner (Shire of Kellerberrin), Lisa Clack (Shire of Merredin), Mark McKenzie (Shire of Merredin), Ben McKay (Shire of Mt Marshall), Tony Sachse (Shire of Mt Marshall)

2.2 Declaration of Quorum

The Chairperson advised that the quorum for the meeting was met.

2.3 Conflicts of Interest

None.

2.4 Matters Arising

Report tabled – no comments or questions raised.

3. MATTERS FOR DECISION

3.1 Previous Minutes

RESOLUTION

It was resolved that the Minutes of the CEACA Management Committee meeting held on the 29 May 2023 be accepted as a true and accurate record of proceedings.

CARRIED

3.2 Application to be a Registered Community Housing Provider (RCHP)

The Executive Officer spoke to the *EO Report - Attachment 5* and the following additional comments were made:

- The major disadvantage with RCHP is changes are required to the Constitution, including the wind-up clause which means surplus property on wind-up must be transferred to another RCHP or the Housing Authority. It is expected this would only apply to new Units (not the existing 71 Units), but this will be checked before the application is finalised.
- There is no requirement in the funding application to be a RCHP and CEACA can still apply without it. It will however improve CEACA's chance of obtaining funding.
- If additional units are built, CEACA can continue to refer to the Allocations Matrix when choosing future tenants. The main difference would relate to governance, which will result in more work for CEACA Management.
- Operations Manager reviewed the RCHP assessment criteria and is working on current and future policies and procedures to assist with compliance.
- The application process is lengthy, and Members must therefore decide they wish to proceed with application.

General discussion ensued and questions were raised including:

- The consequence of being a RCHP if CEACA took over management of shire owned properties. EO advised he understands there would be no impact as the RCHP status only relates to surplus property owned by CEACA which has been funded by the Housing Authority.
- Would it be possible for existing CEACA properties to be transferred to another entity if CEACA were to cease trading. EO advised the existing Constitution states that surplus property can be transferred to a similar organisation that has charitable status. This will need to be checked in relation to any changes to the Constitution.
- Is there a provision in the CEACA Constitution that indicates the units can be sold if required and is there a limit to that number. EO advised that this would be possible, however the sites may need to be strata titled.
- If RCHP application stipulates that Management Committee Members will be interviewed to ascertain their suitability to manage a Registered Community Housing Organisation, Council's would have to take this into account when nominating Members. As CEACA is an incorporated body, there is no requirement for shires to nominate a Councillor and could nominate others with relevant experience. EO advised that interviews may not be necessary.
- If occupancy rates dropped to very low levels could local workers (eg. Teachers, nurses) be offered a unit if CEACA were RCHP. EO advised that CEACA's Allocations Matrix already caters for workers, and this would not change.

ACTION ITEMS

1. Executive Officer to confirm that if CEACA were operating as a RCHP and ceased trading, the existing 71 units could be transferred to a like-minded, charitable organisation and not to another RCHP or the Housing Authority/State Government.
2. Prior to finalising the changes to the existing Constitution, the Executive Officer to check the impact on charitable status if CEACA were granted RCHP status. It is not expected there will be any impact because it is the activities which determine charitable status.

RESOLUTION

It was resolved to apply for Registered Community Housing Provider status and to obtain legal advice on the impact to the existing 71 Units.

CARRIED

3.3 Funding Options & Opportunities

The EO spoke to *funding options and opportunities listed in the EO Report Page 2* and commented as follows:

- CEACA is assuming a 10% contribution from shires, as this occurred in the original project and State Govt agree that it is appropriate. CEACA's contribution is the ongoing management and maintenance of the units.
- Question raised at the Executive Committee meeting regarding CEACA applying for a loan instead of 10% contribution. The financial modelling is summarised in Annexures E1 and E2 of the EO Report. The modelling shows that CEACA would not be able to service debt at lower levels of occupancy, partly due to the need to provision for refurbishment of the Units. The EO and Chairperson do not recommend CEACA borrowing money at this stage.

RESOLUTION

It was resolved not to apply for a loan to contribute to the funding application and that shires would be asked to contribute 10% of unit costs.

CARRIED

3.4 Submission to State Government Department of Housing

The Executive Officer commented as follows:

- Annexure C of EO report sets out the number of ILU required per shire (Merredin TBC). Narembeen would like 3.
- CEACA will approach State Government for funding and then Federal to make up the difference. Calls for Submissions for Growing Regions (Federal) funding are expected in Feb 2024 and cut off for applications expected to be July 2024.

ACTION ITEMS

1. Shires to finalise ILU numbers and land details by the end of September 2023.
2. Shires to provide a letter of commitment to the 10% contribution, ILU number and details of land donated.

4. MATTERS FOR DISCUSSION

4.1 Executive Officer Report

The Executive Officer made the following additional comments to his report:

- Elders has offered a 12-month extension to existing Management Authority with no increase in fees, which will be accepted.
- Discussions were held with Nutrien Harcourts and Professionals Northam regarding managing CEACA properties and the conclusion was that Elders still provided the best management option for CEACA's portfolio. When Nutrien Harcourts has qualified property management staff and software in place, they may be invited to tender.
- With regards to the draft FY24 budget, the large profit for FY23 can be misleading as most of the repairs and maintenance are being allocated to defects. The profit would be closer to \$100k if the defect costs were charged to the P&L.
- Executive Officer thanked the Operations Manager for her work on collating information to submit a Housing Indemnity Claim with respect to sewer and other defects in Westonia. The claim was accepted and \$15k awarded.
- For the purposes of the year-end accounts, Elders has conducted a re-valuation of the properties.
- The Budget is in draft format only and has not been formally approved. The draft Budget assumes 95% occupancy.
- CEACA will investigate opening a term deposit account to get a better return on money in the bank.

RESOLUTION

It was resolved that the CEACA 2023-4 budget be accepted.

CARRIED

4.2 OPERATIONS MANAGER REPORT

The Operations Manager made the following additional comments to her report tabled:

- All vacancies have now been filled and we expect another vacancy in Merredin shortly.
- Policies and procedures have been reviewed to ensure that we are ready for RHCP application. Risk documentation has been created and input from Members will be required prior to the next meeting.
- Bubble pits on unit driveways have been difficult to maintain. A local contractor suggested they be filled in and let the rainwater go on the road. The OM put the suggestion to Members and they disagreed.

ACTION ITEM

Operations Manager to conduct further research into options for cleaning, repairing or maintenance of bubble pits.

5. GENERAL BUSINESS

Cr Quentin Davies advised that he is not standing at the LGA Elections in October and emphasised the importance of Member shire's giving a lot of thought to who should be nominated as future CEACA Members. CEACA had a rocky start but is now an amazing organisation, has many admirers and that is due to the current management team and Management Committee Members past and present. The value of CEACA should not be underestimated and Member shire CEO's must be aware of this when electing new Members.

The Chairperson thanked Quentin for his substantial contribution to his community, the region and to CEACA and wished him all the best for the future.

ACTION ITEM

Shire CEO's should consider the benefits of CEACA and the need to nominate Members who have a positive contribution to make to its future.

6. EVOKE LIVING HOMES PRESENTATION

7. NEXT MEETING

The next meeting, also the AGM date, will be at the Kellerberrin Leisure Centre on 6th November 2023.

8. MEETING CLOSURE

There being no items of general business, the Chairperson declared the meeting closed at 12.45pm

DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the Management Committee Meeting held on _____.

Signed _____

Person presiding at the meeting at which these minutes were confirmed.



WEROC Inc. Board Meeting MINUTES

Monday 4 September 2023

Shire of Merredin Council Chambers
Corner of King & Barrack Street

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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CONTENTS

1.	OPENING AND ANNOUNCEMENTS.....	3
2.	RECORD OF ATTENDANCE AND APOLOGIES.....	3
2.1	Attendance.....	3
2.2	Apologies.....	3
2.3	Guests.....	3
3.	DECLARATIONS OF INTEREST	3
4.	PRESENTATIONS	4
5.	MINUTES OF MEETINGS	4
5.1	Minutes of the WEROC Inc. Board Meeting held on Wednesday 28 June 2023	4
5.2	Business Arising – Status Report	4
6.	WEROC INC. FINANCE	5
6.1	WEROC Inc. Financial Report as of 30 June 2023	5
6.2	WEROC Inc. Financial Report as of 31 July 2023.....	7
6.3	Income & Expenditure.....	9
7.	MATTERS FOR DECISION	10
7.1	WEROC Housing Analysis	10
7.2	WEROC Economic Futures	14
7.3	WEROC Drive Trail.....	14
7.4	WEROC Inc. Bank Account Review	16
8.	PROJECT UPDATES	17
8.1	Corella Management Coordinator.....	17
8.2	Town Team Movement	18
8.3	Co-Operative Marketing Activity	18
8.4	Waste Management.....	19
9.	EMERGING ISSUES.....	19
9.1	Local Government Expenditure on Primary Healthcare Services	19
9.2	SAT ONE	20
10.	OTHER MATTERS (FOR NOTING)	20
10.1	WEROC Board Nominations Required for November Meeting	20
10.2	Wheatbelt Tourism Destination Development Working Group	20
10.3	Live Sheep Export by Sea	20
10.4	\$100 Million Community Energy Upgrades Fund	21
11.	FUTURE MEETINGS	21
12.	CLOSURE	21

WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

MINUTES

Minutes of the Board Meeting held in Merredin on Monday 4 September 2023.

1. OPENING AND ANNOUNCEMENTS

Ms. Emily Ryan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 1.17pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms. Emily Ryan (Chair)

Ms. Glenice Batchelor

Ms. Lisa Clack

Mr. Mark Crees

Mr. Wayne Della Bosca

Mr. Mark McKenzie (Deputy Chair)

Mr. Darren Mollenoyux

Mr. Bill Price

Ms. Joanne Soderlund

Mr. Nic Warren, proxy and voting delegate for Mr. Bryan Close

Mr. Stephen Strange, proxy and voting delegate for Mr. Tony Crooks

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Tony Crooks

Mr. Raymond Griffiths

Mr. Bryan Close

2.3 Guests

Mr. Grant Arthur, Director Regional Development, Wheatbelt Development Commission (joined via videoconference at 1.17pm and left the meeting at 1.46pm)

Ms. Kerida Hodge, General Manager Communications and Business Analytics, Rural Health West (joined via videoconference at 2.04pm and left the meeting at 2.11pm)

3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, "a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management

committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee”.

Name	Agenda Item / Initiative	Disclosure
Ms. Glenice Batchelor	Items relating to tourism/marketing initiatives.	Ms. Batchelor has previously declared a possible conflict of interest in relation to tourism discussions given that she operates a tourism business in the Shire of Tammin.

4. PRESENTATIONS

NIL

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Wednesday 28 June 2023

Minutes of the WEROC Inc. Board meeting held in Tammin on Wednesday 28 June 2023 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. meeting held in Tammin on Wednesday 28 June 2023 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Mr. Wayne Della Bosca

That the Minutes of the WEROC Inc. meeting held in Tammin on Wednesday 28 June 2023 be confirmed as a true and correct record.

CARRIED

5.2 Business Arising – Status Report

Actions Arising from the WEROC Inc. Board Meeting held on 28 June 2023.

Agenda Item	Action(s)	Status
7.1 Shire of Merredin Tourism Proposal	<ol style="list-style-type: none"> 1) Commence work on WEROC Drive Trail 2) Register WEROC Trails on Trails WA website. 	<p>A draft WEROC Drive Trail itinerary has been completed. Further information is provided under Agenda Item 7.3.</p> <p>The Executive Officer met via videoconference with Ms. Katie Stevens, Marketing Officer Trails WA, to discuss the best way to improve WEROC trails’ presence on their website. A list of WEROC trails was sent to Ms. Stevens who is now planning a visit to Westonia and Merredin from 9 to 15 September with the view to collecting missing trail content and content for social media, imagery, and drone footage. The WEROC trails that Ms. Stevens has on her list to complete while in the region are:</p> <ul style="list-style-type: none"> • Elachbutting Rock walk and drive trail • Totadgin Conservation Park Interpretive Trail

		<ul style="list-style-type: none"> • Kokerbin Rock Walk • Granite Way - Images only • Yorkrakine Rock Walk Trail • Tamma Parkland - Merredin • Merredin Cycle Paths x 2 • WWII Military History Trail • WWII Army Hospital Trail <p>Ms. Stevens will also host a mini workshop at the Central Wheatbelt Visitors Centre on 12 September to demonstrate how to upload and manage content on the Trails WA website. The Executive Officer has registered as a Trail Manager and after this workshop will be able to upload missing WEROC trail information.</p>
<p>7.2 WEROC Housing Analysis</p>	<ol style="list-style-type: none"> 1) Request base level housing data for WEROC Local Governments from the Wheatbelt Development Commission. 2) WEROC Local Governments to individually complete a ground truthing exercise to verify the desktop data provided by the WDC and compile the additional information required. 3) Request assistance from WDC assessing current and future economic drivers for the WEROC region. 	<p>The Executive Officer requested base level housing data and assistance with assessing current and future economic drivers for WEROC from Ms. Renee Manning at the Wheatbelt Development Commission. Ms. Manning has provided both. Please refer to Agenda items 7.1 and 7.2.</p> <p>Mr. Grant Arthur, Director Regional Development, Wheatbelt Development Commission, will join the meeting via videoconference to provide further information and answer questions on these two items.</p>

Recommendation:
That the status report be received.

Comments from the Meeting:

- The Executive Officer will send details of the Trails WA workshop on 12 September to Shire CEOs to include members of their staff responsible for tourism information management.

RESOLUTION:

Moved: Mr. Bill Price

Seconded: Ms. Glenice Batchelor

That the status report be received.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 30 June 2023

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

WEROC Inc. Board Meeting Monday 4 September 2023 - Minutes

Date: 1 August 2023

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 2 May 2022 the budget for the financial year commencing 1 July 2022 and ending 30 June 2023 was adopted. The approved Budget for 2022-23 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received
Note 3	GST refunds for Q4 BAS 2021-22, Q2 and Q3 BAS 2022-23
Note 4	Executive Officer services for the months of June 2022 to April 2023
Note 5	Executive Officer travel to Board and other meetings
Note 6	Monthly subscription fee for Xero accounting software
Note 7	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2021-22 financial year
Note 8	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, the Customer Service Institute of Australia for the customer service excellence workshops, the Shire of Merredin for the Central Wheatbelt Visitor Centre mail out service and Australia’s Golden Outback for cooperative marketing initiatives and the Perth Caravan and Camping show.
Note 9	Payment to PWD for .au domain name registration, 12-month hosting fee and compulsory safety upgrade
Note 10	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
Note 11	GST paid
Note 12	Payment to the Australian Tax Office for Q1 BAS 2022-23

WEROC Inc.
ABN 28 416 957 824
1 July 2022 to 30 June 2023

		Budget 2022/2023	Actual to 30/06/2023	Notes
	INCOME			
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$0.00	\$0.00	
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	2
	GST Refunds	\$7,927.78	\$5713.00	3

	Total Receipts	\$87,127.78	\$84,913.00	
	EXPENSES			
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$34,501.50	\$31,928.16	4
1661.02	Executive Officer Travel and Accommodation	\$1,560.00	\$1,006.99	5
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$818.16	6
1687.03	WEROC Financial Services Audit	\$1,000.00	\$931.00	7
1585	WEROC Consultant Expenses	\$60,000.00	\$16,056.10	8
1850	WEROC Management of WEROC App & Website	\$360.00	\$680.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,000.00	\$5,938.52	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$10,722.15	\$5,394.15	11
	ATO Payments	\$3,668.70	\$5,399.00	12
	Total Payments	\$121,612.35	\$68,152.08	
	Net Position	-\$34,484.57	\$16,760.92	
	OPENING CASH 1 July	\$168,194.70	\$164,322.88	
	CASH BALANCE	\$133,710.13	\$181,083.80	

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2022 to 30 June 2023, be received.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Ms. Glenice Batchelor

That the WEROC Inc. financial report for the period 1 July 2022 to 30 June 2023, be received.

CARRIED

6.2 WEROC Inc. Financial Report as of 31 July 2023

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 August 2023

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 26 April 2023 the budget for the financial year commencing 1 July 2023 and ending 30 June 2024 was adopted. The approved Budget 2023-24 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received
Note 3	GST refund for Q4 BAS 2022-23
Note 4	Executive Officer services for the month of June 2023
Note 5	Executive Officer travel to Board and other meetings
Note 6	Monthly subscription fee for Xero accounting software

WEROC Inc.
ABN 28 416 957 824
1 July 2023 to 30 June 2024

		Budget 2023/2024	Actual to 31/07/2023	Notes
INCOME				
0501	General Subscriptions	\$72,000.00	\$60,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$0.00	\$0.00	
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$6,000.00	2
	GST Refunds	\$5,083.15	\$917.00	3
Total Receipts		\$84,283.15	\$66,917.00	
EXPENSES				
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$34,500.00	\$2,603.18	4
1661.02	Executive Officer Travel and Accommodation	\$1,000.00	\$77.00	5
1661.03	WEROC Executive Officer Recruitment	\$1,000.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$68.18	6
1687.03	WEROC Financial Services Audit	\$1,050.00	\$0.00	
1585	WEROC Consultant Expenses	\$60,000.00	\$0.00	
1850	WEROC Management of WEROC App & Website	\$420.00	\$0.00	
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,300.00	\$0.00	
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$10,807.00	\$267.14	
	ATO Payments	\$2,393.33	\$0.00	
Total Payments		\$121,270.33	\$3,015.50	

Net Position	-\$36,987.18	\$63,901.50
OPENING CASH 1 July	\$181,216.58	\$181,083.80
CASH BALANCE	\$144,229.39	\$244,985.30

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2023 to 31 July 2023, be received.

RESOLUTION:

Moved: Mr. Bill Price

Seconded: Ms. Glenice Batchelor

That the WEROC Inc. financial report for the period 1 July 2023 to 31 July 2023, be received.

CARRIED

6.3 Income & Expenditure

Author: Rebekah Burges, Executive Officer
Disclosure of Interest: No interest to disclose.
Date: 1 August 2023
Attachments: Nil
Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 June 2023 to 30 June 2023 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		183,746.30		
07 Jun 2023	150 Square Pty Ltd	0.00	2,662.50	181,083.80
TOTAL		0.00	2,662.50	181,083.80
Closing Balance		181,083.80		

A summary of income and expenditure for the period 1 July 2023 to 31 July 2023 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		183,746.30		
04 Jul 2023	150 Square Pty Ltd	0.00	3,015.50	178,068.30
07 Jul 2023	ATO	917.00	0.00	178,985.30
11 Jul 2023	Shire of Tammin	13,200.00	0.00	192,185.30
14 Jul 2023	Shire of Bruce Rock	13,200.00	0.00	205,385.30
20 Jul 2023	Shire of Merredin	13,200.00	0.00	218,585.30
26 Jul 2023	Shire of Westonia	13,200.00	0.00	231,785.30
28 Jul 2023	Shire of Yilgarn	13,200.00	0.00	244,985.30
TOTAL		66,917.00	3,015.50	244,985.30
Closing Balance		244,985.30		

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 June 2023 to 30 June 2023 and 1 July 2023 to 31 July 2023 be received.

That the Accounts Paid by WEROC Inc. for the period 1 June 2023 to 30 June 2023 totalling \$2,662.50 be approved.

That the Accounts Paid by WEROC Inc. for the period 1 July 2023 to 31 July 2023 totalling \$3,015.50 be approved.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Ms. Joanne Soderlund

That the WEROC Inc. summary of income and expenditure for the period 1 June 2023 to 30 June 2023 and 1 July 2023 to 31 July 2023 be received.

That the Accounts Paid by WEROC Inc. for the period 1 June 2023 to 30 June 2023 totalling \$2,662.50 be approved.

That the Accounts Paid by WEROC Inc. for the period 1 July 2023 to 31 July 2023 totalling \$3,015.50 be approved.

CARRIED

7. MATTERS FOR DECISION

7.1 WEROC Housing Analysis

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 21 August 2023

Attachments: *Attachment 1. WEROC Housing & Land Availability*
Attachment 2. 4WDL Key Worker Housing Analysis

Consultation: Ms. Renee Manning, Principal Regional Development Officer, Wheatbelt Development Commission

Financial Implications: NA

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board meeting held on 28 June 2023 the Board received a presentation from Mr. Gavin Treasure, Chief Executive Officer, Shire of Dumbleyung, on the 4WDL worker housing analysis. The 4WDL report had not been finalised at the time of the last meeting but has now been released and is provided as an attachment.

In response to Mr. Treasure's presentation and further discussion prompted by the Wheatbelt Development Commission, it was suggested that WEROC follow the example of the 4WDL group and be proactive in undertaking a housing analysis. It was resolved that the initial steps in progressing a housing needs analysis would involve the following:

- 1) Request that the WDC provide base level housing data for the WEROC Local Governments.
- 2) Individually WEROC Local Governments complete a ground truthing exercise to verify the desktop data available from the WDC and to compile the additional information required.
- 3) Request assistance from the WDC or RDA Wheatbelt in assessing current and future economic drivers for the WEROC region.

Executive Officer Comment:

On 7 August 2023 the Executive Officer received base level housing data from the Wheatbelt Development Commission, which was forwarded to the WEROC CEOs on the same day with a request to compile some of the following information in advance of the next WEROC meeting on 4 September:

1. Ground truth the housing statistics.
2. Identify “lazy land”. This is land that is ideally located, maybe owned by the Shire or someone else. Think about what it would be ideal for and what would be required to prepare it to be “development ready” - for example zoning, knowing costs of servicing.
3. Identify potential “stranded accommodation assets” and document what might be required to get them back to a functioning standard.
4. Each Shire to go through their planning schemes with a forward looking, growth optimistic lens. That is, if someone wanted to develop some worker accommodation in town, is there appropriately zoned and located land to facilitate this. Same with light industry land.
5. Document any existing or known, projected demand for residential land and housing, including any known shortages for GROH, or even the Shires themselves, and from existing businesses.

Mr. Nic Warren provided the following responses regarding the data provided for the Shire of Yilgarn:

- Lazy land:
 - Crown Land along Procyon Street in Southern Cross. Located in industrial Zone. DPLH not actively offering. Would require onsite Septics, not sure about power and water connections.
 - Significant parcels of surveyed UCL properties, would require significant infrastructure spend to develop, not on sewer would need road infrastructure.
- Planning Scheme: Existing site of historic accommodation camp in Southern Cross, was reconsidered by Council in 2017 and approved, but did not eventuate.
- Existing, known, or projected demand:
 - Aware that GROH housing is in demand both due to poor existing stock and inadequate quantities, both Education, Police and Health all seeking and often ask Shire for housing.
 - Shire leases 3 properties to private businesses.
 - Own Shire properties need updating, whilst still finalising Shire housing strategy, already looking at 1 executive and 2 standard dwellings.

Mr. Darren Mollenoyux provided the following responses regarding the data provided for the Shire of Bruce Rock:

- Ground truth housing data provided:
 - It appears the CEACA Units maybe missing from the new construction data.
 - Light Industrial Land on the market – there are 3 significant industrial lots not included.
 - Residential Land on the market – there are 10 lots not included (owned by Council)
 - The statistics from Census are not accurate for total dwellings on any of the years. I have checked against the Census website and they don’t match what has been provided either. I am thinking that they may have just selected Bruce Rock Townsite and not the LG area which includes our outlying towns/farms.
- Lazy Land:
 - 37 Farrall Street - This is privately owned residential land that is 9890m² and would be ideal for subdivision or used for a multi property development. The owners were proposing a village style accommodation, however never eventuated and now want too much for it. Sold in 2019 for \$25,000 with reports the owner wants in excess of \$100,000. Land would require headworks to be subdivided and is currently R25 under Town Planning Scheme
 - 71 Noonajin Road - This is owned by State Government for GROH housing, residential land and is 2543m².

- 69 Noonajin Road - Is land vested with the Catholic Church as it was previously a Catholic School oval which has not existed for many years. The land is a large 1.0284 ha area and ideally located opposite the school and hospital. There would be the expensive of headworks as well as the site would need significant raising as it sits lower than the road.
- 92 Johnson Street - Land under the control of Education Department in a residential zoning which has never been developed. Ideal for a house or 2 smaller units being 1012m2.
- Stranded accommodation assets: Memorial House owned by WACHS – this has been vacant for 6 years and was previously low care aged persons accommodation adjoining the hospital. It was deemed no longer suitable by the Department of Health and WACHS and the remaining occupants relocated. It was assessed over four years ago and WACHS advised that they would be converting it to staffing accommodation. Whilst Council has been advised on several occasions that these works will be occurring, to date nothing has started. There is a significant shortage of accommodation options for nursing staff, and this has been propped up by Council for the past 10 years, where nursing staff have occupied Council’s staff housing that is required for our own purposes.
- Planning Scheme: This is something that is ongoing and our EHO, who is currently completing his Town Planning Degree is continually monitoring and seeking to update.
- Existing, known, or projected demand:
 - The Shire of Bruce Rock has just completed a survey of businesses seeking feedback on accommodation shortages within the Shire and their impacts. The highlighted issues and demand were:
 - i. 80% of the businesses are experiencing challenges in recruiting & retaining staff due to lack of housing.
 - ii. 60% provide housing assistance.60% of businesses have staff finding it difficult to access housing within a reasonable distance.
 - iii. Most businesses are looking for 2- or 3-bedroom accommodation.
 - iv. 77% of businesses see their workforce growing and being impacted by accommodation restrictions.
 - There is significant shortage of GROH accommodation within Bruce Rock and if the Shire was not constructing and leasing then the situation would be dire. Council already constructed 2 Police residences and 1 Principal Residence to GROH on medium term leases. Council also accommodates two nursing staff and up until 5 months ago provided a house for the HSM of the Bruce Rock Hospital, which we had to break the lease for our own staffing requirements. It is estimated that there is a need for at least 3 houses for Hospital staff and 3 for the District High School.
 - Bruce Rock Engineering is a significant employer in Bruce Rock and has constructed a 25-man village for drive in drive out workers. There is a high demand for rentals from their employees and many are also now buying residential properties.
 - The Shire has just completed its own review and analysis of staff housing and it was identified that there needed to be greater diversity in accommodation as there were a large portion of larger family home options and not enough smaller type accommodation. The review also highlighted aging assets and plan for renewal.

The Executive Officer is aware that some WEROC Shires are involved in a joint housing initiative that was put forward as a project for consideration through the Growing Regions program expression of interest process. There may be some valuable insights from the work done in preparing this application that can add value to the discussion.

Recommendation:

That the Board discuss the matter and agree on next steps.

Comments from the meeting:

- The data provided by the WDC was discussed and Members advised as follows:

- Kellerberrin's information looks mostly correct.
- Westonia have not had a chance to look at the data as yet.
- Tammin's data looks ok, but they would like to confirm some items with their town planner.
- Merredin have identified that some of the data is accurate but there are some issues as well.
- Bruce Rock and Yilgarn provided their assessments of the data in advance of the meeting.
- Mr. Darren Mollenoyux asked if it can be verified where WDC got their data as it appears to be inconsistent with the Census data they have. Mr. Mollenoyux questioned if they had just used the Bruce Rock townsite and not the Shire.
- Mr. Grant Arthur, who joined the meeting via videoconference, advised that:
 - The 4WDL group have completed their worker housing analysis and are now progressing with a feasibility study to develop a couple of lots in each town.
 - AROC are looking at undertaking the same process and have engaged the same consultants as the 4WDL group.
 - Not all Shires in the AROC are involved in their housing analysis so they have formed a sub-group that is looking at doing the more detailed planning and economic analysis. WEROC could consider doing the same if not all Shires want to be involved.
 - There is very little money available for land activation at the moment. WDC are currently looking at ways to get more investment in the activation space.
- Ms. Glenice Batchelor queried, if headworks are an issue are the WDC approaching Development WA to address this. Mr. Arthur advised that it is part of their process but reiterated there is limited money available.
- Ms. Emily Ryan asked Mr. Arthur what his recommended next steps for WEROC would be. Mr. Arthur suggested the following:
 - Collate all the individually collected information into one document.
 - Complete the economic futures process (as per Agenda item 7.2).
 - Identify and justify the demand now and into the future.
 - If there are a small group of people from WEROC that are particularly interested in progressing this work, form a sub-committee and organise a time to meet with Mr. Alex MacKenzie.
- Ms. Lisa Clack advised that the Shire of Merredin are meeting with RDA Wheatbelt to discuss the Regional Precincts and Partnerships Program, which offers grants of between \$5 million and \$50 million to help deliver one or more elements of a precinct. Ms. Clack suggested that there might be an opportunity to put forward a multi-Shire proposal and will make some enquiries.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Ms. Glenice Batchelor

That:

- 1) Individually, Shires will review the base level data provided by WDC and provide feedback to the Executive Officer by the end of September.
- 2) The Executive Officer will collate the data into one document and then arrange a meeting with Mr. Alex MacKenzie to discuss the findings and next steps.
- 3) The Executive Officer will source quotes from the consultants who assisted the 4WDL group and who are now working with AROC.

CARRIED

7.2 WEROC Economic Futures

Author:	Rebekah Burges, Executive Officer
Disclosure of Interest:	No interest to disclose.
Date:	21 August 2023
Attachments:	<i>Attachment 3: WEROC Economic Futures Discussion Paper</i>
Consultation:	Ms. Renee Manning, Principal Regional Development Officer, Wheatbelt Development Commission
Financial Implications:	NA
Voting Requirement:	Simple Majority

Background:

At the WEROC Inc. Board meeting held on 28 June 2023, the second action arising from Agenda item 7.2, WEROC Housing Analysis, was to request assistance from the Wheatbelt Development Commission (WDC) on assessing current and future economic drivers for the WEROC region.

Executive Officer Comment:

The Executive Officer contacted Ms. Renee Manning Principal Regional Development Officer, WDC with a request for assistance. Ms. Manning advised that the WDC are working with NEWROC to test an approach to explore and understand key economic drivers and to identify assets and constraints of the NEWROC region in enabling future development and/or investment related to these drivers. The approach does not involve attracting one type of investment, rather it is about preparedness/investment readiness.

Ms. Manning has prepared a written overview of the process. It is intended that this overview will initiate some early discussion, and Ms. Manning will attend the next WEROC meeting, scheduled for 29 November, to give a more comprehensive presentation that prompts the detailed discussion.

Recommendation:

As per the briefing note the recommendations are that:

- The contents of the paper be noted.
- Consider if WEROC would like to progress working with the WDC like the NEWROC approach.
- Contact WDC to further discuss the next steps.

Comments from the meeting:

- Mr. Grant Arthur advised that the WDC are starting to gather some information on the WEROC region but the amount of data they collect will be dependent on how much interest there is from our Shires. If there is a positive response from WEROC, the WDC will start preparing for a detailed discussion at the November meeting.
- Mr. Arthur noted that this process will require quite a bit of work at the Shire level and there may need to be some financial investment from WEROC but reinforced that this economic piece is really essential for the housing analysis.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Wayne Della Bosca

That WEROC advise the Wheatbelt Development Commission that we would like their assistance in progressing the WEROC Economic Futures discussion.

CARRIED

7.3 WEROC Drive Trail

Author:	Rebekah Burges, Executive Officer
Disclosure of Interest:	As noted in Agenda item 3.
Date:	21 August 2023
Attachments:	<i>Attachment 4: Draft WEROC Drive Trail Itinerary</i> <i>Attachment 5: Example WEROC Drive Trail Signage</i>
Consultation:	Shire's of Westonia, Tammin, Yilgarn & Merredin have provided input.
Financial Implications:	As per cost estimates provided.
Voting Requirement:	Simple Majority

Background:

At the WEROC Inc. Board meeting held on 28 June 2023 it was agreed that WEROC would progress with a staged series of tourism projects aligned to the priority recommendations of the WEROC Tourism audit. Immediate priorities were to develop a WEROC self-drive trail itinerary and to improve the visibility of existing trails by uploading them to the Trails WA website.

Executive Officer Comment:

A draft WEROC self-drive trail itinerary has been developed and is presented for discussion. The trail focuses on 18 key sites (three in each Shire) and has purposely been designed to encourage stays in the towns rather than at the free camp sites as per the discussion at the previous meeting. Recommended overnight stops are in the towns with the most accommodation on offer but the accommodation options in each town are listed.

The Executive Officer has obtained two cost estimates from cartographers to produce the self-drive trail map. The first option is for one map and the second option is for one regional map and six individual shire trail maps with more detailed itineraries for each location.

Option 1: Flat Earth Mapping

This option includes the production of a regional A4 map featuring the six towns and the 18 points of interest. The map scale will be around 1:1 million and will include basic features such as major roads, towns, parks, reserves, lakes etc. The roads will have route numbers and names and the suggested drive trail route will be highlighted to navigate the reader between the points of interest. The approximate cost to design and produce this custom map is \$1,650+GST which includes 3 drafts and a final high-res digital file.

On the rear of the map will be written text and images. The WEROC colour palette will be used to inspire the design. Assistance with editing the text will be provided. This side will cost \$1,200+GST.

Printing, trimming, folding/binding, and shipping can also be provided. The cost will be dependent on quantity of maps required. The following options were provided:

A4 brochure, folded to DL size: 1,000 copies \$680

A4 brochure, folded to DL size: 2,000 copies \$790

A4 tear-off pads of 50 maps: 40 pads (2,000 maps) \$785

A4 tear-off pads of 50 maps: 80 pads (4,000 maps) \$987

The printing prices are +GST and are indicative only as paper stock prices fluctuate regularly.

You can view some of the work produced by Flat Earth Mapping on their website [Custom Mapping Service, Digital Cartography, Flat Earth Mapping](#).

Option 2. Development Cartographics.

This option includes the development of one regional map with the six towns and 18 points of interest plus six individual maps with more detailed itineraries for each location. The estimated cost to produce one regional map and six individual shire maps is \$3,000 + GST plus the cost of the digital data that would come from Landgate as the base for the maps.

A quote for some basic aluminium trail signs (see attachment 5 for indicative art work) has been sourced from Wheatbelt Uniforms, Signs & Safety. For a 300mm x 225mm sign the cost will be \$37.50 +GST each. If one sign for each of the 18 points of interest is purchased the total cost will be \$675 +GST.

Recommendation:

That:

- The draft WEROC self-drive trail itinerary be endorsed with amendments to be made as per board discussion; and
- The Board agree on a preferred cartographer to develop the map(s).

Comments from the meeting:

- Members expressed a desire to have more time to review the draft itinerary and provide feedback.
- Mr. Nic Warren suggested that having hard copies of the map/itinerary is worthwhile as many visitors still like to pick up brochures.
- At this stage, Members would just like to progress with the overarching drive-trail itinerary as some Shires already have their own self-drive itineraries (e.g., Bruce Rock through Pathways to Wave Rock and Westonia through the Wheatbelt Way).
- The drive trail signage needs to include the wording “Eastern Wheatbelt” and it is recommended that a graphic designer be engaged to provide the design so that it presents professionally. Potentially add a QR code that links to the map/itinerary for the trail. Once the sign design is finalised it can be distributed to each Shire who will decide on where they want the signs and pay for the quantity they require.

RESOLUTION:

Moved: Ms. Joanne Soderlund

Seconded: Mr. Darren Mollenoyux

That:

- 1) Option 1 as outlined above, be progressed.
- 2) Shires to review the draft itinerary and provide feedback to the Executive Officer by the end of September.
- 3) The Executive Officer to finalise the design for the drive trail sign, with the assistance of a graphic designer.

CARRIED

7.4 WEROC Inc. Bank Account Review

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 10 August 2023

Attachments: Nil

Consultation: Nil

Financial Implications: As per the recommendation

Voting Requirement: Simple Majority

Background:

WEROC Inc. holds a Community Solutions One account with Westpac Bank, into which all funds are deposited. The Community Solutions One account is specifically designed for not-for-profits and charities and has no associated fees. This account previously paid a small amount of interest (0.10%), however this ceased in November 2020.

In March 2021 the Executive Officer consulted with Ms. Kerry Kretschmer, Branch Manager Merredin Westpac Bank on interest earning accounts that might be suitable for WEROC. At that time interest rates paid on term deposits ranged from 0.05% to 0.10% depending on the term fixed.

Due to the minimal interest rates being paid on accounts it was resolved that the existing Community Solutions One bank account would be retained, and no new account would be opened at that time.

Executive Officer Comment:

Given that banks are now offering competitive interest rates the Executive Officer suggests that the board consider establishing a term deposit.

The Executive Officer corresponded with Ms. Kerry Kretschmer, Bank Manager, Westpac Merredin, who advised on 10 August 2023 that the available rates are as follows:

- 3.78% for 3 months
- 3.86% for 4 months
- 3.94% for 5 months
- 4.10% for 6 months

An online search found that there is also a 12-month option with a 4.25% per annum fixed rate.

The budget for the 2023-24 financial year estimates an expenditure of \$121,270.33 and income of \$84,283.15 resulting in a closing cash balance on 30 June 2024 of \$144,229.39. To account for any budget, overspend and to allow for investment in any new initiatives that might arise in this timeframe, the Executive Officer suggests locking in \$50,000 for a 12-month term. At an interest rate of 4.25% the interest payable at maturity would be \$2,125.

Recommendation:

That WEROC Inc. establish a Term Deposit with \$50,000 locked in for a 12-month term.

Comments from the meeting:

- The Executive Officer advised that the balance of the WEROC Inc. Bank Account as of 4 September is \$248,214.54. If \$50,000 was put into a Term Deposit the remaining balance will be \$198,214.54. With an estimated expenditure of \$121,270.33 for the 2023-24 financial year, there is room to increase the amount transferred to a Term Deposit.
- Ms. Glenice Batchelor recommended that \$100,000 be invested in a Term Deposit.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Ms. Lisa Clack

That WEROC Inc. establish a Term Deposit with \$100,000 locked in for a 12-month term.

CARRIED

8. PROJECT UPDATES

8.1 Corella Management Coordinator

On 10 August 2023 the Executive Officer contacted Wheatbelt NRM for an update on the corella management project. They advised that they have appointed a coordinator, who started with them in early August and indicated that Dr. Karl O’Callaghan “will be in touch to assist in the integration”. No further information was provided.

Comments from the meeting:

- The Shire of Bruce Rock have a meeting with Dr. Karl O’Callaghan this coming Wednesday.
- The Shire of Merredin is also meeting with Dr. O’Callaghan this Wednesday, over the phone.
- Ms. Glenice Batchelor queried if there is scope for the Corella Coordinator to look at other pest birds (e.g., pigeons).

8.2 Town Team Movement

Attachment 6: *RAC Connecting Communities Fund EOI Pack*

Attachment 7: *Two-Day Change Maker Workshop*

As agreed at the WEROC Inc. Board meeting held on 28 June 2023, the Town Team Partnership has been deferred until 1 January 2024. In the interim Town Teams have agreed to keep WEROC informed of activities and grant opportunities that may be of benefit.

Ms. Alyce Ventris forwarded information on the RAC Better Streets and Communities funding opportunity. Expression of interest applications are open and close on Sunday 17 September 2023 (EOI pack is provided as an attachment). They are looking for projects from local community groups and Local Governments up to \$25,000 that align to one of the following:

- Safer roads by encouraging people to slow down.
- Cleaner and healthier air by encouraging people to walk, cycle and use public transport.
- Inviting streets and better planned communities that improve the way local residents move around their community.

Ms. Ventris also advised that the Department of Local Government, Sport, and Cultural Industries are providing free online placemaking training to Local Government staff and elected members. To access the courses staff or elected members can:

- 1) Go to <https://placemaking.education/courses>
- 2) Choose the course or product you would like to access, go to the checkout for the product and add the coupon code - **WALOCALGOV** - in the Order Summary section. This will automatically apply the 100% discount and allow you to purchase the course or product for free.

Please note that the coaching sessions are not free, but they can be purchased separately at an additional cost.

A free leadership workshop delivered by the Australian Rural Leadership Foundation as part of the Helping Regional Communities Prepare for Drought Initiative is taking place in Merredin on 18 and 19 September 2023 (see attached flyer for more information).

Finally, the sixth annual Town Team Convergence will take place in the Joondalup City Centre on Friday 27 and Saturday 28 October 2023. With the theme Make It Happen, the event focuses on collaboration and breaking down the barriers to empower and enable communities to reimagine the places they live and provide an avenue to positively influence change. The Friday program will run from 11.30am to 4.00pm and is focused on Local and State Government staff and elected members. The event is free to attend.

8.3 Co-Operative Marketing Activity

Attachment 8: *Wheatbelt Co-Op Spring Campaign*

Attachment 9: *The West Travel Feature 5 August 2023*

Attachment 10: *AGO Agritourism Strategy*

WEROC Inc. have once again committed \$3,000 +GST in the 2023-24 financial year toward the Wheatbelt Co-operative Marketing Group which consists of WEROC, Roe Tourism, NEW Travel, Pioneers Pathway and

Australia's Golden Outback (AGO). The primary aim of this marketing is to promote the four major self-drive trails - Golden Pipeline Heritage Trail, Wheatbelt Way, Pioneers Pathway and Pathways to Wave Rock.

The Spring Campaign was launched in late July. The first activity was a half-page ad in the West Australian (provided as an attachment). This will be followed by a three-week social media campaign through the AGO Facebook page, which will commence in late August.

Whilst separate to the co-operative marketing group, the AGO Agritourism Strategy, which was launched in June 2023, might be of interest to Members and is provided as an attachment. This strategy is the current focus for tourism product development for AGO.

8.4 Waste Management

The Executive Officer invites Members to provide any updates on progress with the agreed actions to implement the WEROC Strategic Waste Management Plan.

- Ms. Lisa Clack provided the following update from the Shire of Merredin:
 - An interim gate fee has been set so that it can be used at any point.
 - Their data management system will be implemented in the coming weeks.
 - The Shire is working on fixing up the existing site now.
 - The Shire has received a grant to establish an E-waste and recycling facility.
- Mr. Darren Mollenoyux advised that the Bruce Rock waste collection service is out for tender at the moment.
- Mr. Bill Price advised that a new scheme is being trialed in Westonia. It is a partnership between the Shire and the Cash for Containers provider that involves a monthly household pick up service. Bins have been provided and the householder can nominate under the lid where they want the money to go. If there is no nomination the money goes to the Westonia Progress Association.
- Mr. Nic Warren advised that they are working on a plan to consolidate their waste sites.

9. EMERGING ISSUES

9.1 Local Government Expenditure on Primary Healthcare Services

Rural Health West are partnering with the WA Local Government Association on a survey to determine the total funding local governments are spending on primary healthcare services in their communities. This is in response to concerns that the rate of local government spending into supporting health services – particularly GP services – is becoming unsustainable.

WALGA and Rural Health West aim to quantify this spend to inform advocacy efforts to State and Commonwealth government. A request to complete an online survey has been sent via email to WEROC Local Governments.

Ms. Kerida Hodge, General Manager Communications and Business Analytics, Rural Health West, will join the meeting via videoconference at 2.00pm to provide a brief overview of the project and to outline what they intend to do with the survey results.

Comments from the meeting:

- Ms. Kerida Hodge provided the following overview:
 - This initiative is enabled by a partnership with WALGA and is being conducted in recognition that Local Governments are increasingly being left to pick up the pieces of unsustainable GP services and the Federal and State Government are not being as proactive as they should be in that space.

- Through the survey they aim to put a dollar value on exactly how much Local Government's are spending on primary healthcare services, particularly GP's. They will use this information to advocate to Government for more support. This information will feed in to State Government budget submissions and they will do some media around it.
- So far, they have received 92 responses. They are particularly eager for all Wheatbelt Shires to respond.

9.2 SAT ONE

SAT ONE is a global connectivity company. It is one of the first companies in the world to offer communication services via a dedicated business grade Low Earth Orbit (LEO) satellite constellation. They claim that their LEO constellation will provide highspeed, low latency internet services across the entire globe including areas where communication has previously been impossible. The constellation consists of 648 satellites orbiting the earth at a distance of 1,200kms.

The Executive Officer attended the launch of SAT ONE in Perth on 31 August 2023 and met their National Sales Manager, Mr. Bart Duys, and Mr. Damien Frearson, Head of Global Sales & Business Development at Positive Off-Grid Solutions, both of whom expressed an interest in connecting with WEROC Local Governments to explore applications for the Wheatbelt.

Comments from the meeting:

- There is no interest in having a discussion with SAT ONE at this time. It was suggested that they speak with big corporates that operate in the region, like CBH, before coming to Local Government.

10. OTHER MATTERS (FOR NOTING)

10.1 WEROC Board Nominations Required for November Meeting.

Board Members terms expire on 30 October 2023. As per the WEROC Inc. Constitution representatives are to be nominated every two years by each Local Government and notification given in writing to the Executive Officer. To comply with this requirement, as soon as possible after Local Government elections are concluded, and prior to the next meeting, it is requested that all Member Local Governments send their nominated representatives in writing to the Executive Officer.

10.2 Wheatbelt Tourism Destination Development Working Group

Attachment 11. *Wheatbelt Working Group Team Meeting Notes 26 July 2023*

Attachment 12. *Wheatbelt Visitor Information Support Proposal (Draft)*

The Wheatbelt Tourism Destination Development Working Group met on 26 July 2023. This was a brief meeting to receive an overview of the draft proposal on the Wheatbelt Visitor Information Support Program (see attached). The group will meet again on 20 September 2023 to discuss next steps in implementing this program.

10.3 Live Sheep Export by Sea

Attachment 13. *WEROC Inc. Letter to Minister Watt RE: Live Sheep by Sea*

Attachment 14. *Letter of response from Department of Agriculture, Fisheries & Forestry*

On 13 July 2023, the Executive Officer received a request from NEWROC to write to the Federal Minister for Agriculture before the independent panel, appointed to consult with stakeholders on the phase-out of live sheep exports by sea, completes its report to the Minister. The Executive Officer emailed this request to Board Members on the same day seeking direction on whether a letter should be sent on behalf of WEROC and asking for information on any areas of concern that should be addressed in the letter. Responses in support of a letter were received from the Shires of Yilgarn (Mr. Wayne Della Bosca), Merredin (Mr. Mark McKenzie), Kellerberrin (Ms. Emily Ryan) and Bruce Rock (Mr. Darren Mollenoyux). A letter was prepared and sent to the

Minister on 17 July. A copy of the letter was emailed to Board Members and is provided again as an attachment.

A response was received on 17 August 2023 and is provided as an attachment.

10.4 \$100 Million Community Energy Upgrades Fund

The Australian Government announced in June that it is partnering with local governments to deliver energy upgrades for community facilities like local pools, sporting clubs and community centres. The assistance will help councils cut their emissions and reduce their energy bills.

The new \$100 million Community Energy Upgrades Fund will co-fund upgrades with councils and could include upgrades like replacing energy-intensive heating in pools with heat pumps and energy-efficient lighting and battery storage at sporting fields, libraries, and community centres.

The guidelines for the Fund will be designed in close consultation with key stakeholders, including the Australian Local Government Association.

It might be worthwhile considering what, if any, opportunities this could present for WEROC Shires.

11. FUTURE MEETINGS

The approved schedule of meetings for 2023 is as follows:

Date	Time	Host Council
Wednesday 22 February 2023	9.30am	Kellerberrin
Wednesday 26 April 2023	9.30am	Yilgarn
Wednesday 28 June 2023	9.30am	Tammin
Wednesday 30 August 2023	9.30am	Merredin
Wednesday 29 November 2023	9.30am	Westonia

The next General Meeting and Annual General Meeting is schedule to be held in Westonia on Wednesday 29 November 2023. A request to change the meeting location to Bruce Rock has been received as the Shire would like to showcase their completed supermarket project.

Comments from the meeting:

- Westonia are happy to change the meeting to Bruce Rock.
- The first meeting of 2024 will now be held in Westonia and the final meeting for 2023 will be in Bruce Rock.

12. CLOSURE

There being no further business the Chair closed the meeting at 3.05pm.

DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held _____

Signed _____

Person presiding at the meeting at which these minutes were confirmed

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

Deputy President, Cr Della Bosca advised having attended the following meetings:

Councillor Day advised having attended the following meetings:

Councillor Geier advised having attended the following meetings:

Councillor Huxtable advised having attended the following meetings:

Councillor Corsini advised having attended the following meetings:

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **28th September 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **28th September 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **28th September 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – AUGUST 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of August 2023 The credit card statements currently show: -

CEO August 2023 \$3325.55 associated with the purchase IT Support, 1038283 - Microsoft 365 Business Std Recurring IT Support, 1049449 Managed Endpoint & Subscriptions Recurring Internet Service, Active8me internet service OWT License, 12 MTh License Refund RLSSWA Courses, Refund - RLSSWA Bronze Medallion & Pool Lifeguard Course Canvas Picture, Canvas 18 x 12" Office Picture Main Street Dusk Vac Cleaner, 1X Henry Vacuum Cleaner Admin office replacement Museum, MOCHM - Museum - Parts for Fuel Bowser Restoration Cloud Anti Spam, 1049451 Cloud Anti Spam Recurring July 2023, 1049451 Cloud Anti Spam Recurring August 2023 ITY Support, 1038203 Office 365 Exchange online Plan Monthly Recurring September 2023 Office MTech, Dick Smith - ROLLER DOOR CONTROL BATTERY, Dick Smith - DOOR BELL SENSOR FOR FRONT DOOR Cleaning Tool, 2X Floor Scrubber tool kit

DCEO August 2023 \$2003.00 associated with the purchase of Council Meeting Refreshments, Councillors Meals & Drinks April23, Feb23, Sept22 Warralakin to Westonia Walk, 250 WWW 2023 Bumper stickers plus postage Merry Melodies, Central Wheatbelt Visitor Centre - theatre tickets Merrie Melodies Land ownership Docs, Document Application Affecting Land Ownership K580174,, Document Application Affecting Land Ownership I828883,, Document Application Affecting Land Ownership I838046

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2023/2024 Annual Budget.

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That August 2023 accounts submitted to today's meeting on Municipal vouchers numbered from 4059 to 4060, and D/Debits from EFT6376 to EFT6419 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$419,915.90 be passed for payment.

List of Accounts Due & Submitted to Council August 2023/2024

Chq/EFT	Date	Name	Description	Amount	Bank	Type
PAYROLL	01/08/2023	Employees	Payroll	-39337.32	1	PAY
886	01/08/2023	WESTNET - WESTNET INTERNET PROVIDER FEE	WESTNET INTERNET PROVIDER FEE	-121.00	1	FEE
EFT6376	01/08/2023	Services Australia Child Support	Payroll deductions	-106.73	1	CSH
886	03/08/2023	FEE - BANK FEES	BANK FEES	-1232.44	1	FEE
4059	07/08/2023	Water Corporation	Water Supply - Standpipes	-12838.49	1	CSH
EFT6377	08/08/2023	WALGA	WALGA membership	-30366.20	1	CSH
EFT6378	08/08/2023	Ron Bateman & Co	Air Fittings - Grader	-105.61	1	CSH
EFT6379	08/08/2023	Great Southern Fuel Supplies	Fuel Purchased DCEO, WS	-388.55	1	CSH
EFT6380	08/08/2023	BUILDING COMMISSION	Building Permit Levy	-1542.88	1	CSH
EFT6381	08/08/2023	Merredin Panel & Paint	ComV Excess	-300.00	1	CSH
EFT6382	08/08/2023	Australian College Of Training	Cert111 in Business - Pedrotti	-194.75	1	CSH
EFT6383	08/08/2023	Fuel Distributors Of Western Australia Pty Ltd	Fuel Purchase CEO	-175.90	1	CSH
EFT6384	08/08/2023	CORSIGN WA PTY LTD	Signs	-50.60	1	CSH
EFT6385	08/08/2023	Repco	LED Light conversion	-386.38	1	CSH
EFT6386	08/08/2023	Cockies Ag	Fibreglas Repair Kit	-42.99	1	CSH
EFT6387	08/08/2023	Coramba Mechanical	Grader Hoses	-128.06	1	CSH
DD3843.1	11/08/2023	Tripple M Radio Southern Cross Austereo Pty Ltd	Advertising Christmas Markets	-671.00	1	CSH
DD3845.1	11/08/2023	Deputy Commissioner of Taxation	BAS July 2023	-37932.00	1	CSH
EFT6388	11/08/2023	Avon Waste	Waste Removal	-1967.53	1	CSH
EFT6389	11/08/2023	WALGA	Staff Training	-1089.00	1	CSH
EFT6390	11/08/2023	Sigma Chemicals	Pool Chemicals	-2319.48	1	CSH
EFT6391	11/08/2023	Toll Transport Pty Ltd	Freight	-24.17	1	CSH
EFT6392	11/08/2023	Two Dogs Home Hardware	Brickies Sand	-276.25	1	CSH
EFT6393	11/08/2023	BOC Limited	Annual Cont Service	-281.78	1	CSH
EFT6394	11/08/2023	Centek Constructions	Miners Hall Shelters	-9586.50	1	CSH
EFT6395	11/08/2023	Itvision	Template Adjustment	-693.00	1	CSH
EFT6396	11/08/2023	Westonia Community Cooperative Limited	July Consumables	-1879.88	1	CSH

EFT6397	11/08/2023	BUILDING COMMISSION	Building Services Levy July	-406.03	1	CSH
EFT6398	11/08/2023	Australia Post	Late Payment Fee	-6.45	1	CSH
EFT6399	11/08/2023	Ramsay Construction Pty Ltd	EHO Contract	-132.00	1	CSH
EFT6400	11/08/2023	Ancor Electrical	Hire of Kanga	-715.00	1	CSH
EFT6401	11/08/2023	Wessie Pty Ltd Atf: The Geier Family Trust	Gravel Push Up	-14751.00	1	CSH
EFT6402	11/08/2023	Hills Concrete Products	Sump Tanks	-1939.00	1	CSH
EFT6403	11/08/2023	Out West Mechanical	Parts & Repairs	-1685.29	1	CSH
EFT6404	11/08/2023	Green Planet Grass	Bowling Green 2nd Instal	-44000.00	1	CSH
EFT6405	11/08/2023	Better Living Australia	HACC Products	-7100.00	1	CSH
DD3848.1	13/08/2023	Aware Super - Accumulation	Payroll deductions	-6089.52	1	CSH
DD3848.2	13/08/2023	BT Panorama Super	Superannuation contributions	-221.20	1	CSH
DD3848.3	13/08/2023	C-Bus	Superannuation contributions	-1238.98	1	CSH
DD3848.4	13/08/2023	MLC Masterkey	Superannuation contributions	-296.28	1	CSH
DD3848.5	13/08/2023	AUSTRALIANSUPER	Superannuation contributions	-789.87	1	CSH
DD3848.6	13/08/2023	MLC Navigator Retirement Plan	Superannuation contributions	-102.96	1	CSH
DD3848.7	13/08/2023	HESTA	Superannuation contributions	-54.71	1	CSH
DD3848.8	13/08/2023	Australian Retirement Trust	Superannuation contributions	-293.52	1	CSH
DD3840.1	14/08/2023	TELSTRA CORPORATION LIMITED	Telephone Usage	-1179.15	1	CSH
DD3846.1	14/08/2023	Bankwest Corporate Mastercard	Internet support	-4791.47	1	CSH
PAYROLL	15/08/2023	Employees	Payroll	-42100.24	1	PAY
EFT6406	15/08/2023	Services Australia Child Support	Payroll deductions	-106.73	1	CSH
4060	22/08/2023	Synergy	Street Lights	-645.34	1	CSH
EFT6407	23/08/2023	Centek Constructions	WORKS DONE LAYING LIMSTONE BLOCKS	-3762.00	2	CSH
EFT6408	23/08/2023	Landgate	GRV Valuation Schedule	-74.15	1	CSH
EFT6409	23/08/2023	Westonia Progress Association Inc.	MOU Contribution Q4	-19027.30	1	CSH
EFT6410	23/08/2023	Wheatbelt Uniforms Signs & Safety	Uniforms	-871.20	1	CSH
EFT6411	23/08/2023	Daily Living Products	HACC Client Purchases	-4135.00	1	CSH
EFT6412	23/08/2023	Ancor Electrical	Caravan Park Mtce	-2823.36	1	CSH
EFT6413	23/08/2023	Pauline Guest T/as Wheatbelt Cash for Containers	Wheely Bin Containers for Change	-7900.00	1	CSH
EFT6414	23/08/2023	WA Contract Ranger Services P/L	Ranger Services	-418.00	1	CSH

EFT6415	23/08/2023	Northstar Asset Pty Ltd T/as Artistralia Pty Ltd	Movie Screening	-225.50	1	CSH
EFT6416	23/08/2023	Green Planet Grass	3rd Installment - Bowling Green	-31000.00	1	CSH
EFT6417	23/08/2023	Ecomed Trading	Cry-pen	-3785.91	1	CSH
EFT6418	23/08/2023	Nutrien Water	Reticulation - Bowling Green	-13848.16	1	CSH
886	25/08/2023	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
DD3860.1	27/08/2023	Aware Super - Accumulation	Payroll deductions	-5895.86	1	CSH
DD3860.2	27/08/2023	BT Panorama Super	Superannuation contributions	-221.20	1	CSH
DD3860.3	27/08/2023	C-Bus	Superannuation contributions	-1238.98	1	CSH
DD3860.4	27/08/2023	MLC Masterkey	Superannuation contributions	-296.28	1	CSH
DD3860.5	27/08/2023	AUSTRALIANSUPER	Superannuation contributions	-789.87	1	CSH
DD3860.6	27/08/2023	MLC Navigator Retirement Plan	Superannuation contributions	-122.27	1	CSH
DD3860.7	27/08/2023	HESTA	Superannuation contributions	-42.20	1	CSH
DD3860.8	27/08/2023	Spirit Super	Superannuation contributions	-157.41	1	CSH
DD3860.9	27/08/2023	Australian Retirement Trust	Superannuation contributions	-293.52	1	CSH
EFT6419	29/08/2023	Services Australia Child Support	Payroll deductions	-106.73	1	CSH
PAYROLL	29/08/2023	Employees	Payroll	-43962.82	1	PAY
886	31/08/2023	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-5656.00	1	FEE



-41915.90

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 4059 to 4060, and D/Debits from EFT6376 to EFT6419 Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$419,915.90 submitted to each member of the Council on Thursday 21st September 2023, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– AUGUST 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending August 2023 is attached for Councillor information, and consists of:

1. Statement of Financial Activity
2. Statement of Financial Position
3. Note 1 Basis of Preparation
4. Note 2 Statement of Financial Activity Information
5. Note 3 Explanation of Material Variances
6. Supplementary information

Statutory Environment

General Financial Management of Council
Council 2023/2024 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending August 2023 and note any material variances greater than \$10,000 or 15%.

SHIRE OF WESTONIA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Statement of Financial Activity Information	5
Note 3 Explanation of Material Variances	6

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	9	1,165,765	1,160,865	1,163,384	2,519	0.22%	
Grants, subsidies and contributions	11	1,516,700	271,496	268,861	(2,635)	(0.97%)	
Fees and charges		1,323,250	217,788	200,214	(17,574)	(8.07%)	▼
Interest revenue		140,400	350	260	(90)	(25.71%)	▼
Other revenue		43,550	8,368	16,407	8,039	96.07%	▲
		4,189,665	1,658,867	1,649,126	(9,741)	(0.59%)	
Expenditure from operating activities							
Employee costs		(1,201,743)	(108,150)	(232,519)	(124,369)	(115.00%)	▼
Materials and contracts		(1,086,514)	(385,724)	(220,365)	165,359	42.87%	▲
Utility charges		(508,059)	(39,224)	(30,645)	8,579	21.87%	▲
Depreciation		(1,832,250)	(278,478)	(142,290)	136,188	48.90%	▲
Insurance		(164,700)	(66,999)	(73,097)	(6,098)	(9.10%)	▼
Other expenditure		(61,500)	(6,370)	(116)	6,254	98.18%	▲
Loss on asset disposals	6	(362,000)	0	0	0	0.00%	
		(5,216,766)	(884,945)	(699,032)	185,913	21.01%	
Non-cash amounts excluded from operating activities	Note 2(b)	2,194,250	278,478	142,290	(136,188)	(48.90%)	▼
Amount attributable to operating activities		1,167,149	1,052,400	1,092,384	39,984	3.80%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	12	931,500	220,500	223,118	2,618	1.19%	
		931,500	220,500	223,118	2,618	1.19%	
Outflows from investing activities							
Payments for property, plant and equipment	5	(2,799,500)	(116,582)	(119,041)	(2,459)	(2.11%)	
Payments for construction of infrastructure	5	(2,114,000)	(352,328)	(22,483)	329,845	93.62%	▲
Amount attributable to investing activities		(3,982,000)	(248,410)	81,594	330,004	132.85%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	1,260,000	0	0	0	0.00%	
		1,260,000	0	0	0	0.00%	
Outflows from financing activities							
Transfer to reserves	4	(110,500)	0	0	0	0.00%	
		(110,500)	0	0	0	0.00%	
Amount attributable to financing activities		1,149,500	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		0	0	2,047,216	2,047,216	0.00%	▲
Amount attributable to operating activities		1,167,149	1,052,400	1,092,384	39,984	3.80%	▲
Amount attributable to investing activities		(3,982,000)	(248,410)	81,594	330,004	132.85%	▲
Amount attributable to financing activities		1,149,500	0	0	0	0.00%	
Surplus or deficit after imposition of general rates		(1,665,351)	803,990	3,221,194	2,417,204	300.65%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2023

	Supplementary Information	30 June 2022	31 August 2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	6,407,297	6,613,544
Trade and other receivables		368,120	1,225,125
Inventories	7	19,308	19,308
TOTAL CURRENT ASSETS		6,794,725	7,857,977
NON-CURRENT ASSETS			
Inventories		40,339	40,339
Property, plant and equipment		13,360,027	13,426,857
Infrastructure		43,562,879	43,495,281
TOTAL NON-CURRENT ASSETS		56,963,245	56,962,477
TOTAL ASSETS		63,757,970	64,820,454
CURRENT LIABILITIES			
Trade and other payables	8	240,276	129,497
Employee related provisions	10	221,846	221,846
TOTAL CURRENT LIABILITIES		462,122	351,343
NON-CURRENT LIABILITIES			
Employee related provisions		55,211	55,211
TOTAL NON-CURRENT LIABILITIES		55,211	55,211
TOTAL LIABILITIES		517,333	406,554
NET ASSETS		63,240,637	64,413,900
EQUITY			
Retained surplus		21,755,333	22,928,596
Reserve accounts	4	4,397,555	4,397,555
Revaluation surplus		37,087,749	37,087,749
TOTAL EQUITY		63,240,637	64,413,900

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 August 2023

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Supplementary Information	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 August 2023
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents	3	\$ 2,008,873	\$ 6,407,297	\$ 6,613,544
Trade and other receivables		368,120	368,120	1,225,125
Other financial assets		4,397,554	0	0
Inventories	7	19,308	19,308	19,308
		<u>6,793,855</u>	<u>6,794,725</u>	<u>7,857,977</u>
Less: current liabilities				
Trade and other payables	8	(240,276)	(240,276)	(129,497)
Employee related provisions	10	(201,888)	(221,846)	(221,846)
		<u>(442,164)</u>	<u>(462,122)</u>	<u>(351,343)</u>
Net current assets		6,351,691	6,332,603	7,506,634
Less: Total adjustments to net current assets	Note 2(c)	<u>(4,285,387)</u>	<u>(4,285,387)</u>	<u>(4,285,440)</u>
Closing funding surplus / (deficit)		2,066,304	2,047,216	3,221,194

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Add: Loss on asset disposals	6	362,000	0	0
Add: Depreciation		1,832,250	278,478	142,290
Total non-cash amounts excluded from operating activities		2,194,250	278,478	142,290

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 August 2023
Adjustments to net current assets				
Less: Reserve accounts	4	(4,397,555)	(4,397,555)	(4,397,555)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions held in reserve	4	112,168	112,168	112,168
Total adjustments to net current assets	Note 2(a)	(4,285,387)	(4,285,387)	(4,285,387)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

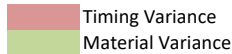
SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 5.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
General rates	0	0.00%	
Grants, subsidies and contributions	0	0.00%	
Interest revenue	(90)	(25.71%)	▼
Other revenue	8,039	96.07%	▲
Expenditure from operating activities			
Employee costs	(124,369)	(115.00%)	▼
Materials and contracts	165,359	42.87%	▲
Utility charges	8,579	21.87%	▲
Depreciation	136,188	48.90%	▲
Insurance	(6,098)	(9.10%)	▼
Other expenditure	6,254	98.18%	▲
Loss on asset disposals	0	0.00%	
Non-cash amounts excluded from operating activities	(136,188)	(48.90%)	▼
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	0	0.00%	
Outflows from investing activities			
Payments for property, plant and equipment	0	0.00%	
Payments for construction of infrastructure	329,845	93.62%	▲
Surplus or deficit at the start of the financial year	2,047,216	0.00%	▲
Surplus or deficit after imposition of general rates	2,417,204	300.65%	▲
Due to variances described above			



Schedule 03 General Purpose Funding

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Rates Income								
Operating Expense								
03	03100	ABC Costs- Rate Revenue	32,000	2,666	2,687	21	1%	
03	03101	Rate Notice Stationery expense	500	0	0	0		
03	03102	Rates Recovery - Legal Expenses	1,500	0	0	0		
03	03103	Valuation Expenses and Title Searches E	4,000	80	74	(6)	(7)%	
03	03107	Rates Written-off	500	120	116	(4)	(3)%	
			38,500	2,866	2,877	11		
Operating Income								
03	03104	General Rates Levied	(1,160,865)	(1,160,865)	(1,163,384)	(2,519)	0%	
03	03105	Ex-Gratia Rates Received	(4,900)	0	0	0		
03	03106	Penalty Interest Raised on Rates	(2,800)	(300)	(217)	83	(28)%	
03	03109	Instalment Interest Received	(2,000)	(50)	(43)	7	(15)%	
03	03110	Rates Administration Fee Received	(1,000)	(100)	(72)	28	(28)%	
03	03112	Other Revenue	(500)	(160)	(160)	0	0%	
			(1,172,065)	(1,161,475)	(1,163,876)	(2,401)		
Other General Purpose Funding								
Operating Expense								
03	03210	Bank Fees Expense	5,000	1,668	1,682	14	1%	
			5,000	1,668	1,682	14		
Operating Income								
03	03201	Grants Commission Grant Received - Ger	(362,000)	(12,500)	(12,417)	83	(1)%	
03	03202	Grants Commission Grant Received- Roa	(250,000)	(8,000)	(8,005)	(5)	0%	
03	03204	Interest Received	(135,600)	0	0	0		
03	03205	Other General Purpose funding received	(250)	0	0	0		
			(747,850)	(20,500)	(20,422)	79		
		TOTAL OPERATING EXPENDITURE	43,500	4,534	4,559	25		
		TOTAL OPERATING INCOME	(1,919,915)	(1,181,975)	(1,184,298)	(2,323)		

Schedule 04 Governance

Prog	COA	Description	Original			Var. \$	Var. %	Comment
			Budget	YTD Budget	YTD Actual			
Members Of Council								
Operating Expense								
04	04100	Members Travelling Expenses paid	1,000	0	0	0		
04	04101	Members Conference Expenses	15,000	0	0	0		
04	04102	Council Election Expenses	2,500	0	0	0		
04	04103	President's Allowance paid	5,600	0	0	0		
04	04104	Members Refreshments & Receptions Ex	17,500	1,458	1,518	60	4%	
04	04105	Members - Insurance	15,000	11,000	10,742	(258)	(2)%	
04	04106	Members - Subscriptions	73,000	55,532	55,571	39	0%	
04	04107	Members - Donation & Gifts	3,000	500	0	(500)	(100)%	
04	04108	Members Telephone Subsidy Paid	1,200	100	87	(13)	(13)%	
04	04109	Members Sitting Fees Paid	23,400	0	0	0		
04	04110	Consultant Fees Expense	40,000	0	57	57		
04	04111	Training Expenses of Members	3,000	0	0	0		
04	04112	Maintenance - Council Chambers	3,200	232	274	42	18%	
04	04113	ABC Costs- Relating to Members	80,200	6,683	6,618	(65)	(1)%	
04	04114	Audit Fees expense	27,000	0	0	0		
04	04118	Advertising	3,000	0	0	0		
04	04120	Public Relations/ Promotions	2,500	0	0	0		
04	04199	Depreciation - Members of Council	50	8	0	(8)	(100)%	
			316,150	75,513	74,867	(646)		
Operating Income								
04	04121	Contributions, Reimbursements	(1,000)	0	0	0		
04	04122	Photocopying	(100)	0	0	0		
04	04124	Sale of Electoral Rolls	(50)	0	0	0		
			(1,150)	0	0	0		
		TOTAL OPERATING EXPENDITURE	316,150	75,513	74,867	(646)		
		TOTAL OPERATING INCOME	(1,150)	0	0	0		

Schedule 05 Law, Order & Public Safety

Prog	COA	Description	Original			Var. \$	Var. %	Comment
			Budget	YTD Budget	YTD Actual			
Fire Prevention								
Operating Expense								
05	05100	ABC Costs- Fire Prevention	24,000	2,000	2,025	25	1%	
05	05101	Bush Fire Control Maintenance Plant & E	10,000	333	306	(27)	(8)%	
05	05102	Bush Fire Control Maintenance Land & B	1,500	125	154	29	23%	
05	05103	Bush Fire Control	1,000	0	0	0		
05	05104	Bush Fire Control Insurance	16,500	9,500	9,451	(49)	(1)%	
05	05112	Bush Fire Clothing, Training & Accs.	3,200	0	0	0		
05	05113	Utilities Communication & Power	7,000	316	448	132	42%	
05	05114	Other Goods & Services	1,000	0	0	0		
05	05199	Depreciation - Fire Prevention	15,500	2,208	1,807	(401)	(18)%	
			79,700	14,482	14,192	(290)		
Operating Income								
05	05106	Bush Fire Reimbursements	0	0	0	0		
05	05107	FESA Operating Grant	(35,000)	(8,200)	(8,295)	(95)	1%	
05	05108	Edna May MOU Emergency Services	(13,500)	(3,375)	(3,409)	(34)	1%	
05	05111	FESA ESL Admin Fee	(4,000)	0	0	0		
			(52,500)	(11,575)	(11,704)	(129)		
Capital Expense								
05	5110	Purchase Plant Fire Prevention	0	0	0	0		
			0	0	0	0		
Animal Control								
Operating Expense								
05	05200	Expenses Relating to Animal Control	0	0	0	0		
05	05201	Animal Control - Ranger Expense	5,000	250	380	130	52%	
			5,000	250	380	130		
Operating Income								
05	05202	Fines and Penalties - Animal Control	(100)	0	0	0		
05	05203	Dog Registration Fees	(750)	(62)	(50)	12	(19)%	
05	05301	Income Relating to Other Law	(50)	0	0	0		
			(900)	(62)	(50)	12		
TOTAL OPERATING EXPENDITURE			84,700	14,732	14,572	(160)		
TOTAL OPERATING INCOME			(53,400)	(11,637)	(11,754)	(117)		
TOTAL CAPITAL EXPENDITURE			0	0	0	0		

Schedule 07 Health

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Health-HACC								
Operating Expense								
07	07110	HCS -Salaries	50,000	6,332	5,580	(752)	(12)%	
07	07112	Expenses Relating to Health HCS	50,000	12,500	11,235	(1,265)	(10)%	
07	07114	HCS - ABC Costs	64,000	5,333	5,454	121	2%	
			164,000	24,165	22,270	(1,895)		
Operating Income								
07	07101	Service Fee	(150,000)	(8,000)	(7,717)	283	(4)%	
			(150,000)	(8,000)	(7,717)	283		
Preventative Services - Administration & Inspections								
Operating Expense								
07	07400	ABC Costs- Preventative Services - Admi	16,000	1,333	1,344	11	1%	
07	07404	Analytical Expenses	400	360	360	0	0%	
07	07406	Contract - EHO Expense	8,000	666	645	(21)	(3)%	
			24,400	2,359	2,349	(10)		
Operating Income								
07	07401	Income Relating to Preventative Services	0	0	0	0		
07	07407	Reimbursement	(100)	0	0	0		
			(100)	0	0	0		
Preventative Services - Pest Control								
Operating Expense								
07	07500	Mosquito Control Preventative Services	2,500	525	0	(525)	(100)%	
			2,500	525	0	(525)		
Preventative Services -Other								
Operating Expense								
07	07600	Ambulance Services - Other	2,000	83	52	(31)	(37)%	
07	07601	Medical Rooms & Dr Expense - Other	9,000	4,000	4,499	499	12%	
08	08600	ABC Costs- Other Welfare	56,000	1,644	1,344	(300)	(18)%	
			67,000	5,727	5,894	167		
Operating Income								
07	7602	Reimbursement Rural Health West	(9,500)	0	0	0		
			(9,500)	0	0	0		
Other Health								
Operating Expense								
07	07700	Nurse Practitioner Clinic	43,800	5,380	5,380	(0)	(0)%	
07	07799	Depreciation - Health	2,100	175	173	(2)	(1)%	
			45,900	5,555	5,553	(2)		
Operating Income								
07	07701	WAPHA /Other Funding	(45,000)	0	0	0		
07	07703	User Pay Fee Nurse Practitioner Services	(20,000)	(1,666)	(1,418)	248	(15)%	
			(65,000)	(1,666)	(1,418)	248		
Capital Expense								
07	07702	Purchase Buildings - Medical Centre Upg	25,000	0	0	0		
			25,000	0	0	0		
Capital Income								
07	07603	WAPHA - Medical Centre Upgrades Inco	(25,000)	(25,000)	(25,000)	0	0%	
			(25,000)	(25,000)	(25,000)	0		
		TOTAL OPERATING EXPENDITURE	303,800	38,331	36,066	(2,266)		
		TOTAL OPERATING INCOME	(224,600)	(9,666)	(9,135)	531		
		TOTAL CAPITAL INCOME	(25,000)	(25,000)	(25,000)	0		
		TOTAL CAPITAL EXPENDITURE	25,000.00	0.00	0.00	0.00		

Schedule 08 Education & Welfare

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Pre-Schools								
Operating Expense								
08	08100	Expenses Relating to Schools	16,000	5,333	4,773	(560)	(11)%	
08	08101	Westonia Primary School	12,800	11,132	11,690	558	5%	
08	08199	Depreciation - School	14,000	1,167	1,164	(3)	(0)%	
			42,800	17,632	17,626	(6)		
Operating Income								
08	08103	Income School Facility/Main Building	(26,000)	(5,332)	(5,909)	(577)	11%	
08	08105	Income Unit Accomodation	(104,000)	(37,665)	(37,641)	24	(0)%	
08	08107	LotteryWest /Menshed	(200,000)	0	0	0		
			(330,000)	(42,997)	(43,550)	(553)		
Capital Expense								
08	08104	Purchase Land & Buildings- Seniors civic	200,000	0	0	0		
			200,000	0	0	0		
Other Education								
Capital Expense								
08	08203	Purchase Furniture & Equipment	0	0	0	0		
			0	0	0	0		
Aged & Disabled - Senior Citizens								
Operating Expense								
08	08401	Seniors Activities	7,500	75	75	0	1%	
08	08402	Wheatbelt Agcare	500	500	500	0	0%	
			8,000	575	575	0		
Operating Income								
08	08403	Income Relating to Aged & Disabled - Se	(5,000)	0	0	0		
			(5,000)	0	0	0		
		TOTAL OPERATING EXPENDITURE	50,800	18,207	18,202	(5)		
		TOTAL OPERATING INCOME	(335,000)	(42,997)	(43,550)	(553)		
		TOTAL CAPITAL EXPENDITURE	200,000	0	0	0		

Schedule 09 Housing

Prog	COA	Description	Original			Var. \$	Var. %	Comment
			Budget	YTD Budget	YTD Actual			
Staff Housing								
Operating Expense								
09	09100	Staff Housing - ABC Costs	24,000	2,000	2,045	45	2%	
09	09101	Maintenance 20 Diorite St -Rental	4,850	1,072	920	(152)	(14)%	
09	09102	Maintenance 11 Quartz St - Swimming P	7,800	1,251	640	(611)	(49)%	
09	09104	Maintenance 37 Diorite St - Rental	4,500	496	440	(56)	(11)%	
09	09105	Maintenance 7 Quartz St - Plant Operatc	6,500	1,080	559	(521)	(48)%	
09	09107	Staff House Costs Allocated to Works	0	0	(1,049)	(1,049)		
09	09108	Depreciation - Staff Housing	53,000	4,417	4,344	(73)	(2)%	
09	09109	Maintenance 13 Pyrite Street -Plant Ope	7,450	775	506	(269)	(35)%	
09	09201	Maintenance 4 Quartz St - Plant Operatc	8,300	1,378	616	(762)	(55)%	
09	09211	Maintenance 301 Pyrite Street - CEO	25,300	880	754	(126)	(14)%	
			141,700	13,349	9,775	(3,574)		
Operating Income								
09	09121	Income 20 Diorite St -Rental	(10,000)	(1,833)	(2,000)	(167)	9%	
09	09122	Income 11 Quartz St - Senior Finance	(2,100)	(350)	(360)	(10)	3%	
09	09124	Income 37 Diorite St - Rental	(4,400)	(732)	(850)	(118)	16%	
09	09125	Income 7 Quartz St - Plant Operator	(2,100)	(350)	(320)	30	(9)%	
09	09129	Reimbursements	0	0	0	0		
09	09130	Income 13 Pyrite Street -Plant Operator	(2,100)	(350)	(450)	(100)	29%	
09	09220	Income 4 Quartz St - Plant Operator	(2,100)	(350)	(400)	(50)	14%	
			(22,800)	(3,965)	(4,380)	(415)		
Other Housing								
Operating Expense								
09	09200	Other Housing - ABC Costs	24,000	4,000	2,045	(1,955)	(49)%	
09	09202	Maintenance 55 Wolfram St -Ramelius R	800	400	414	14	4%	
09	09203	Maintenance - Lifestyle	19,500	3,232	2,599	(633)	(20)%	
09	09206	Maintenance Quartz Street Age Units	12,150	2,008	1,439	(569)	(28)%	
09	09208	Maintenance - 17 Pyrite Street JV Units	13,350	2,208	1,929	(279)	(13)%	
09	09212	Rental Lifestyle Village - Westonia Progr	18,100	4,525	4,524	(1)	(0)%	
09	09236	Depreciation Other Housing	60,500	5,042	4,718	(324)	(6)%	
			148,400	21,415	17,668	(3,747)		
Other Housing								
Operating Income								
09	09221	Income 55 Wolfram St -Ramelius Resour	(20,000)	(4,707)	(4,738)	(31)	1%	
09	09222	Income - Lifestyle	(86,500)	(21,410)	(21,594)	(184)	1%	
09	09227	Income 17Pyrite St - JV Units	(9,200)	(1,530)	(1,830)	(300)	20%	
09	09231	Income - Ramelius Resources Lease Cam	(24,000)	(6,000)	(6,044)	(44)	1%	
09	09238	Income -Age Units Quartz Street	(17,600)	(2,928)	(2,210)	718	(25)%	
09	09298	Profit on Sale of Asset	0	0	0	0		
			(157,300)	(36,575)	(36,416)	159		
Capital Expense								
09	09127	Purchase - Staff Housing - Shed 4 Quartz	40,000	0	0	0		
09	09128	Purchase Land & Buildings - New Staff H	160,000	0	0	0		
			200,000	0	0	0		
Capital Income								
09	09237	Income -Sale of 42 Jasper St, Westonia -	0	0	0	0		
			0	0	0	0		
TOTAL OPERATING EXPENDITURE			290,100	34,764	27,443	(7,321)		
TOTAL OPERATING INCOME			(180,100)	(40,540)	(38,236)	2,304		
TOTAL CAPITAL INCOME			0	0	0	0		
TOTAL CAPITAL EXPENDITURE			200,000	0	0	0		

Schedule 10 Community Amenities

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Sanitation - Household Refuse								
Operating Expense								
10	10100	ABC Costs- Household Refuse	24,000	2,000	2,015	15	1%	
10	10103	Domestic Refuse Collection	13,000	1,083	1,134	51	5%	
10	10105	Refuse Collection Public Bins	10,000	1,664	1,661	(3)	(0)%	
10	10106	Refuse Maintenance	26,469	4,700	975	(3,725)	(79)%	
10	10107	Waste Oil Recycling	500	82	0	(82)	(100)%	
10	10108	Containers for Change Recycling Bins	5,500	5,500	7,182	1,682	31%	
			79,469	15,029	12,967	(2,062)		
Operating Income								
10	10120	Income Relating to Sanitation - Househo	(14,000)	(14,000)	(13,052)	948	(7)%	
10	10122	Drum-Muster	0	0	0	0		
			(14,000)	(14,000)	(13,052)	948		
Other Community Amenities								
Operating Expense								
10	10704	Maintenance - Public Conveniences	9,000	1,498	1,353	(145)	(10)%	
10	10706	Maintenance - Grave Digging	11,000	2,543	566	(1,977)	(78)%	
10	10799	Depreciation - Community Services	19,400	3,232	1,639	(1,593)	(49)%	
			39,400	7,273	3,558	(3,715)		
Operating Income								
10	10701	Income Relating to Other Community An	0	0	0	0		
10	10708	Cemetery Fees	(1,000)	(700)	(679)	21	(3)%	
			(1,000)	(700)	(679)	21		
Capital Expenditure								
10	10702	Purchase Land & Buildings - Niche Wall C	15,000	3,750	0	(3,750)	(100)%	
			15,000	3,750	0	(3,750)		
		TOTAL OPERATING EXPENDITURE	118,869	22,302	16,525	(5,777)		
		TOTAL OPERATING INCOME	(1,000)	(700)	(679)	21		
		TOTAL CAPITAL EXPENDITURE	15,000	3,750	0	(3,750)		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original			Var. \$	Var. %	Comment
			Budget	YTD Budget	YTD Actual			
Public Halls & Civic Centres								
Operating Expense								
11	11100	ABC Costs- Public Halls & Civic Centres	80,200	6,683	6,668	(15)	(0)%	
11	11104	Maintenance - Public Halls	19,750	4,056	3,072	(984)	(24)%	
11	11105	Maintenance - Complex/ Gym	38,000	8,038	6,138	(1,900)	(24)%	
11	11106	Maintenance - Wanderers Stadium	22,700	3,778	2,384	(1,394)	(37)%	
11	11107	MOU Westonia Progress Payment	30,000	5,700	13,185	7,485	131%	
11	11199	Depreciation - Public Halls	67,500	5,983	5,742	(241)	(4)%	
			258,150	34,238	37,189	2,951		
Operating Income								
11	11110	Income Relating to Public Halls & Civic C	(200)	(50)	(100)	(50)	100%	
11	11111	Income Edna May MOU 33%	(17,500)	(5,375)	(5,906)	(531)	10%	
11	11112	Income Charges Stadium	(700)	(175)	0	175	(100)%	
11	11114	Income Edna May MOU WPA 67%	(30,000)	(11,500)	(11,986)	(486)	4%	
			(48,400)	(17,100)	(17,993)	(893)		
Capital Expense								
11	11102	Purchase Land & Buildings - Sun Deck	40,000	0	0	0		
11	11103	Purchase Furniture & Equipment -Gener	12,500	0	0	0		
			52,500	0	0	0		
Swimming Pool								
Operating Expense								
11	11207	Maintenance Westonia Swimming Pool	31,000	5,243	5,056	(187)	(4)%	
11	11208	Chlorine Expenses	2,000	2,000	2,109	109	5%	
11	11209	Management Contract Charges	75,000	0	0	0		
11	11210	Water Charges	7,000	0	0	0		
11	11299	Depreciaton - Swimming Pool	44,700	9,500	595	(8,905)	(94)%	
			159,700	16,743	7,760	(8,983)		
Capital Expense								
11	11204	Purchase Land & Buildings -Kiosk/Ablutic	1,350,000	0	0	0		
11	11205	Purchase Furniture & Equipment - Swimi	0	0	0	0		
			1,350,000	0	0	0		
Other Recreation & Sport								
Operating Expense								
11	11307	Maintenance - Playground, Tennis & Bow	289,559	23,244	23,663	419	2%	
11	11308	Maintenance - Recreation Oval	21,809	5,239	3,756	(1,483)	(28)%	
11	11399	Depreciation - Other Rec & Sport	35,800	8,966	6,772	(2,194)	(24)%	
			347,168	37,449	34,190	(3,259)		
Operating Income								
11	11302	Marquee Hire Charges	(100)	(16)	0	16	(100)%	
			(100)	(16)	0	16		
Capital Income								
11	11301	DFES Grant	(12,500)	0	0	0		
11	11310	Bowling Green Redevelopment - LRCIP T	(722,000)	(492,000)	(492,589)	(589)	0%	
11	11211	LRCIP - Round 3	(361,000)	0	0	0		
			(1,095,500)	(492,000)	(492,589)	(589)		
Capital Expense								
11	11303	Purchase Land & Buildings - Bowling Gre	0	0	0	0		
11	11304	Purchase Furniture & Equipment - Other	0	0	0	0		
11	11309	Bowling Green Redevelopment - CAPITA	180,000	107,000	106,891	(109)	(0)%	
			180,000	107,000	106,891	(109)		
Television and Rebroadcasting								
Operating Expense								
11	11401	Maintenance - Television and Rebroadca	1,000	500	727	227	45%	
11	11499	Depreciation - TV & Radio	5,500	916	462	(454)	(50)%	
			6,500	1,416	1,189	(227)		
Capital Expense								
11	11404	Purchase Furniture & Equipment - Televi	0	0	0	0		
			0	0	0	0		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Other Recreation & Sport								
Operating Expense								
11	11504	Library Salaries	19,500	3,248	3,317	69	2%	
11	11505	Library Expenses	3,500	582	21	(561)	(96)%	
			23,000	3,830	3,338	(492)		
Operating Income								
11	11501	Income Relating to Libraries	0	0	0	0		
11	11502	Fines & Penalties Charged	0	0	0	0		
			0	0	0	0		
Capital Expense								
11	11503	Purchase Furniture & Equipment - Librar	0	0	0	0		
			0	0	0	0		
Other Culture								
Operating Expense								
11	11605	Nature Reserve Management	20,000	1,332	607	(725)	(54)%	
11	11606	Maintenance Walgoolan Gazebo	600	98	136	38	39%	
			20,600	1,430	744	(686)		
Operating Income								
11	11602	Income Charges History Books	(200)	(32)	0	32	(100)%	
11	11604	Ramelius Common Management - Incor	0	0	0	0		
			(200)	(32)	0	32		
Capital Expense								
11	11603	Purchase Furniture & Equipment - PlayG	5,000	832	0	(832)	(100.0)%	
			5,000	832	0	(832)		
TOTAL OPERATING EXPENDITURE			815,118	95,106	84,410	(10,696)		
TOTAL OPERATING INCOME			(48,600)	(17,132)	(17,993)	(861)		
TOTAL CAPITAL INCOME			(1,095,500)	(492,000)	(492,589)	(589)		
TOTAL CAPITAL EXPENDITURE			1,587,500	107,832	106,891	(941)		

Schedule 12 Transport

Prog	COA	Description	Original			Var. \$	Var. %	Comment
			Budget	YTD Budget	YTD Actual			
Streets Roads Bridges & Depot Construction								
Capital Expense								
12	12101	Roads Construction Council	1,129,500	6,500	19,005	12,505	192%	Timing - Capital Works Program starting
12	12103	MRWA Project Construction	609,500	152,375	2,865	(149,510)	(98)%	Timing - Capital Works Program starting
12	12104	Roads to Recovery Construction	325,000	81,250	0	(81,250)	(100)%	Timing - Capital Works Program starting
12	12108	Footpath Construction	50,000	12,500	613	(11,887)	(95)%	Timing - Capital Works Program starting
			2,114,000	252,625	22,483	(230,142)		
Streets Roads Bridges & Depot Maintenance								
Operating Expense								
12	12202	Power - Street Lighting	8,500	1,216	1,174	(42)	(3)%	
12	12203	Maintenance - GRM	590,129	193,903	195,770	1,867	1%	
12	12204	Maintenance - Depot	19,500	4,496	4,876	380	8%	
12	12205	Maintenance - Footpaths	500	82	0	(82)	(100)%	
12	12206	Traffic Signs Maintenance	17,000	4,080	379	(3,701)	(91)%	
12	12208	Townsite Beautification	35,000	27,800	28,350	550	2%	
12	12219	RRG Expenses	0	0	8,855	8,855		
12	12299	Depreciation - Street, Roads, Bridges	1,017,200	169,532	89,185	(80,347)	(47)%	Timing - Asset Depreciation not run August 2023
			1,687,829	401,109	328,590	(72,519)		
Operating Income								
12	12211	Grant - MRWA Project	0	0	0	0		
12	12212	Grant - MRWA Direct	(155,000)	(155,000)	(158,490)	(3,490)	2%	
12	12213	Grant - MRWA Specific	(406,500)	(155,500)	(155,460)	40	(0)%	
12	12216	Grant - Roads to Recovery	(325,000)	(65,000)	(67,658)	(2,658)	4%	
			(886,500)	(375,500)	(381,608)	(6,108)		
Capital Expense								
12	12218	Electric Car Charging Station - CAPITAL	50,000.00	0.00	0.00	0.00		
12	12220	L&B Depot Shed	15,000.00	0.00	0.00	0.00		
			65,000.00	0.00	0.00	0.00		
Road Plant Purchase								
Operating Expense								
12	12359	Loss on Sale of Asset	362,000	0	0	0		
			362,000	0	0	0		
Operating Income								
12	12398	Profit on Sale of Asset	0	0	0	0		
			0	0	0	0		
Road Plant Purchase								
Capital Expense								
12	12308	Prime Movers - CAPITAL	452,000	0	0	0		
12	14213	Construction Supervisor Vehicle - CAPITAL	60,000	0	0	0		
12	12305	Side Tipper & Dolly - CAPITAL	0	0	0	0		
			512,000	0	0	0		
Aerodromes								
Operating Expense								
12	12604	Airport Maintenance	5,300	1,714	1,679	(35)	(2)%	
			5,300	1,714	1,679	(35)		
Operating Income								
12	12601	Income Relating to Aerodromes	(100)	(16)	0	16	(100)%	
			(100)	(16)	0	16		
Capital Expense								
12	12605	Airport Land - CAPITAL	0	0	0	0		
			0	0	0	0		
		TOTAL OPERATING EXPENDITURE	2,055,129	402,823	330,268	(72,555)		
		TOTAL OPERATING INCOME	(886,600)	(375,516)	(381,608)	(6,092)		
		TOTAL CAPITAL EXPENDITURE	2,691,000	252,625	22,483	(230,142)		

Schedule 13 Economic Services

Prog	COA	Description	Original			Var. \$	Var. %	Comment
			Budget	YTD Budget	YTD Actual			
Rural Services								
Operating Expense								
13	13100	ABC Costs- Rural Services	0	0	588	588		
13	13119	Project TBA	0	0	0	0		
13	13123	NRM Contract	5,000	832	0	(832)	(100)%	
13	13125	Noxious Weed Control	2,000	332	0	(332)	(100)%	
13	13126	Wild Dog Contribution	0	0	0	0		
			7,000	1,164	588	(576)		
Operating Income								
13	13105	Govt. Grant Funding	0	0	0	0		
			0	0	0	0		
Tourism & Area Promotion								
Operating Expense								
13	13200	Admin Allocations Tourism & Area Prom	48,000	8,000	4,041	(3,959)	(49)%	
13	13210	Area Promotion	8,000	2,000	100	(1,900)	(95)%	
13	13211	SUBS- CW Visitor Centre	4,500	1,125	0	(1,125)	(100)%	
13	13212	SUBS- Newtravel	6,400	1,600	0	(1,600)	(100)%	
13	13213	Maintenance Caravan Park	60,250	21,708	24,734	3,026	14%	
13	13214	Information Bay- Carrabin	11,050	172	174	2	1%	
13	13215	Old Club Hotel Museum -Maintenance	26,100	4,346	2,667	(1,679)	(39)%	
13	13299	Depreciation - Tourism & Area Promotio	33,000	6,000	3,275	(2,725)	(45)%	
			197,300	44,951	34,991	(9,960)		
Operating Income								
13	13201	Income Relating to Tourism & Area Pron	0	0	0	0		
13	13202	Caravan Site Charges	(45,000)	(7,500)	(10,098)	(2,598)	35%	
13	13203	Tent Site Charges	(300)	(170)	(218)	(48)	28%	
13	13204	Souvenir Sales	(200)	(32)	(70)	(38)	120%	
13	13221	Income - Old Club Hotel Museum Entry	0	0	(1,459)	(1,459)		
			(45,500)	(7,702)	(11,846)	(4,144)		
Capital Expense								
13	13217	Caravan Park - CAPITAL	0	0	0	0		
			0	0	0	0		
Building Control								
Operating Expense								
13	13301	Contract EH Services	10,000	1,366	525	(841)	(62)%	
			10,000	1,366	525	(841)		
Operating Income								
13	13303	Building Permit Charges	(2,000)	(332)	1,761	2,093	(630)%	
13	13304	Demolition Charges	(100)	(16)	0	16	(100)%	
13	13305	Commission BRB	(200)	(32)	0	32	(100)%	
13	13307	Planning Fee	0	0	0	0		
			(2,300)	(380)	1,761	2,141		
Community Development (CRC)								
Operating Expense								
13	13400	ABC Costs - Community Development	64,000	10,666	5,454	(5,212)	(49)%	
13	13401	Programs / Activities	20,000	5,000	247	(4,753)	(95)%	
13	13402	Workers Compensation Premiums	10,000	2,500	0	(2,500)	(100)%	
13	13403	Superannuation	17,000	2,832	2,032	(800)	(28)%	
13	13404	Salaries	95,000	13,832	20,178	6,346	46%	
13	13405	Community Events	40,000	400	946	546	137%	
13	13406	Grant Generated Expenditure	0	0	0	0		
13	13610	Building Maintenance	23,500	5,576	5,069	(507)	(9)%	
			269,500	40,806	33,926	(6,880)		
Operating Income								
13	13410	Grant Funding Opportunities	(40,000)	(6,666)	(3,182)	3,484	(52)%	
13	13412	Income Relating to Westonia CRC Opera	0	0	2,835	2,835		
13	13413	Events Income	0	0	(19,670)	(19,670)		Material Variance - Event income not Budgeted for
13	13411	DPIRD Grants Funding (CRC)	(107,200)	(26,800)	(26,262)	538	(2)%	
			(147,200)	(33,466)	(46,279)	(12,813)		
Plant Nursery								
Operating Expense								
13	13502	Nursery Operating Costs	1,800	300	80	(220)	(73)%	
			1,800	300	80	(220)		
Operating Income								
13	13505	Tree Planter Hire	0	0	0	0		
			0	0	0	0		

Schedule 13 Economic Services

Prog	COA	Description	Original			Var. \$	Var. %	Comment
			Budget	YTD Budget	YTD Actual			
Other Economic Services								
Operating Expense								
13	13600	ABC Costs to Other Economic Services	8,000	2,666	2,059	(607)	(23)%	
13	13611	Water Supply Standpipes	404,500	19,379	18,580	(799)	(4)%	
13	13613	Ramelius ResourceLease - Industrial She	0	0	0	0		
13	13614	St Lukes Church	0	0	52	52		
13	13615	CO-OP Bus -Expense	150,000	0	0	0		
13	13699	Depreciation- Other Economic Services	70,500	11,750	6,001	(5,749)	(49)%	
			633,000	33,795	26,692	(7,103)		
Other Economic Services								
Operating Income								
13	13602	Community Bus Hire Charges	(1,000)	(166)	(582)	(416)	250%	
13	13603	Ramelius Resource Lease - Industrial She	(19,500)	(6,525)	(4,983)	1,542	(24)%	
13	13604	Police Licensing Commissions	(5,000)	(832)	(1,538)	(706)	85%	
13	13609	Standpipe Water Charges - per kL	(380,000)	(24,332)	(20,727)	3,605	(15)%	
13	13618	Reimbursements General	(200)	(32)	0	32	(100)%	
			(405,700)	(31,887)	(27,829)	4,058		
Capital Expense								
13	13606	Land & Buildings - Wolfram Street Shed	0	0	103	103		
			0	0	103	103		
TOTAL OPERATING EXPENDITURE			1,118,600	122,382	96,803	(25,579)		
TOTAL OPERATING INCOME			(600,700)	(73,435)	(84,193)	(10,758)		
TOTAL CAPITAL EXPENDITURE			0	0	103	103		

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Private Works								
Operating Expense								
14	14102	Private Works	25,000	4,164	5,568	1,404	34%	
			25,000	4,164	5,568	1,404		
Operating Income								
14	14100	Private Works Income	(25,000)	(10,683)	(12,547)	(1,864)	17%	
			(25,000)	(10,683)	(12,547)	(1,864)		
Public Works Overheads								
Operating Expense								
14	14200	Administration Allocations to PWOH	266,300	24,382	22,832	(1,550)	(6)%	
14	14202	Sick Leave Expense	20,000	4,332	7,894	3,562	82%	
14	14203	Annual & Long Service Leave Expense	100,000	10,666	9,748	(918)	(9)%	
14	14204	Protective Clothing - Outside Staff	5,000	1,250	0	(1,250)	(100)%	
14	14205	Conference Expenses- Engineering	2,000	2,000	1,491	(509)	(25)%	
14	14206	Medical Examination Costs	0	0	0	0		
14	14207	Public Works Overheads Allocated to Wc	(597,200)	(132,584)	(132,882)	(298)	0%	
14	14208	OSH Expenses	4,500	750	75	(675)	(90)%	
14	14211	Unallocated Wages	0	0	0	0		
14	14214	Eng. & Technical Support	10,000	2,500	0	(2,500)	(100)%	
14	14215	Staff Training	8,000	8,000	16,819	8,819	110%	
14	14216	Insurance on Works	17,000	8,485	7,485	(1,000)	(12)%	
14	14217	Supervision Costs	20,000	2,332	3,573	1,241	53%	
14	14218	Service Pay	6,400	766	930	164	21%	
14	14219	Superannuation Cost	100,000	11,966	17,450	5,484	46%	
14	14220	Allowances & Other Costs	30,000	7,000	8,222	1,222	17%	
14	14221	Fringe Benefits Tax - Works	8,000	2,000	0	(2,000)	(100)%	
			0	(46,155)	(36,363)	9,792		
Operating Income								
14	14201	Income Relating to Public Works Overhe	(7,000)	(1,166)	(510)	656	(56)%	
			(7,000)	(1,166)	(510)	656		
Plant Operation Costs								
Operating Expense								
14	14302	Insurance - Plant	17,000	6,250	6,255	5	0%	
14	14303	Fuel & Oils	200,000	42,332	45,053	2,721	6%	
14	14304	Tyres and Tubes	20,000	2,932	1,188	(1,745)	(59)%	
14	14305	Parts & Repairs	125,000	11,832	3,395	(8,437)	(71)%	
14	14306	Internal Repair Wages	29,734	4,654	2,947	(1,707)	(37)%	
14	14307	Licences - Plant	8,000	5,800	6,484	684	12%	
14	14308	Depreciation - Plant	356,500	43,416	13,325	(30,091)	(69)%	Timing - Asset Depreciation not run August 2023
14	14309	Plant Operation Costs Allocated to Work	(801,234)	(82,842)	(76,681)	6,161	(7)%	
14	14310	Blades & Tynes	15,000	3,750	0	(3,750)	(100)%	
14	14311	Consumable Items	20,000	2,332	993	(1,339)	(57)%	
14	14312	Expendable Tools	10,000	2,500	0	(2,500)	(100)%	
			0	42,956	2,958	(39,998)		
Stock Fuels & Oils								
Operating Expense								
14	14402	Purchase of Stock Materials	0	0	(32,716)	(32,716)		
			0	0	(32,716)	(32,716)		
Operating Income								
14	14404	Diesel Fuel Rebate	(30,000)	(7,000)	(9,750)	(2,750)	39%	
14	14405	Sale of Stock	(500)	(125)	0	125	(100)%	
14	14406	Sale of Fuel and Scrap	(2,000)	(199)	(31)	168	(84)%	
			(32,500)	(7,324)	(9,781)	(2,457)		
Administration								
Operating Expense								
14	14500	Expenses relating to Administration	522,000	59,869	64,464	4,595	8%	
14	14501	Administration Office Maintenance	64,200	10,696	8,616	(2,080)	(19)%	
14	14502	Workers Compensation Premiums- Adm	28,000	14,000	14,486	486	3%	
14	14503	Office Equipment Maintenance - Admin	8,500	2,416	1,731	(685)	(28)%	
14	14504	Telecommunications - Admin	0	0	170	170		
14	14505	Travel & Accommodation - Admin	2,000	500	0	(500)	(100)%	

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Administration								
Operating Expense - Continued								
14	14506	Legal Expenses Administration	5,000	1,250	0	(1,250)	(100)%	
14	14507	Training Expenses - Admin	7,500	1,150	1,491	341	30%	
14	14508	Printing & Stationery - Admin	6,000	800	1,677	877	110%	
14	14509	Fringe Benefits Tax - Admin	17,000	4,250	0	(4,250)	(100)%	
14	14510	Conference Expenses - Admin	6,000	1,500	0	(1,500)	(100)%	
14	14511	Staff Uniform - Admin	3,000	750	792	42	6%	
14	14515	Administration Costs Allocated to Progra	(745,700)	(67,143)	(67,180)	(37)	0%	
14	14517	Postage & Freight	1,500	200	51	(149)	(75)%	
14	14521	IT/Accounting Programs	35,000	27,300	27,992	692	3%	
14	14522	Advertising	3,000	750	0	(750)	(100)%	
14	14559	Admin Loss on Sale	0	0	0	0		
14	14599	Depreciation - Admin	37,000	6,166	3,088	(3,078)	(50)%	
			0	64,454	57,379	(7,075)		
Operating Income								
14	14525	Admin - Reimbursement	(1,000)	(1,000)	(6,476)	(5,476)	548%	
14	14512	Admin Re-Allocations	0	0	(1,000)	(1,000)		
14	14598	Profit on Sale of Asset - Admin	0	0	0	0		
			(1,000)	(1,000)	(7,476)	(6,476)		
Capital Expense								
14	14514	Purchase Furniture & Equipment Admini	20,000	5,000	0	(5,000)	(100)%	
14	14520	CEO Vehicle - CAPITAL	100,000	0	0	0		
14	14523	Administration Vehicle - CAPITAL	75,000	0	0	0		
			195,000	5,000	0	(5,000)		
Operating Expense								
14	14602	Gross Salaries & Wages	1,500,000	230,001	227,039	(2,962)	(1)%	
14	14603	Less Sal & Wages Alloc to Works	(1,500,000)	(230,002)	(227,039)	2,963	(1)%	
			0	(1)	0	1		
Unclassified								
Operating Income								
14	14701	Income Relating to Unclassified	(15,000)	(3,750)	0	3,750	(100)%	
14	14705	Ramelius Resources Haulage Operation /	(410,000)	(68,330)	(31,381)	36,949	(54)%	Timing - Marda/Tampia didn't supply August Claim until 15/09/23 normally EOM
			(425,000)	(72,080)	(31,381)	(126,769)		
Unclassified								
Capital Expense								
14	14704	Land Development	50,000	0	0	0		
			50,000	0	0	0		
Capital Income								
14	14799	Proceeds on Sale of Assets	0	0	0	0		
			0	0	0	0		
		TOTAL OPERATING EXPENDITURE	25,000	65,418	(3,174)	(68,592)		
		TOTAL OPERATING INCOME	(490,500)	(92,253)	(61,696)	(136,911)		
		TOTAL CAPITAL EXPENDITURE	245,000	5,000	0	(5,000)		
		TOTAL CAPITAL INCOME	0	0	0	0		

SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Council Fin Pos Cat Data	1
2	Key Information	32
3	Key Information - Graphical	33
4	Cash and Financial Assets	34
5	Reserve Accounts	35
6	Capital Acquisitions	36
7	Disposal of Assets	38
8	Other Current Assets	39
9	Payables	40
10	Rate Revenue	41
11	Other Current Liabilities	42
12	Grants and contributions	43
13	Capital grants and contributions	44
14	Trust Fund	45

SHIRE OF WESTONIA
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 AUGUST 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
PETTY CASH and FLOATS	Cash and cash equivalents	870	0	870	0		NIL	On Hand
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	2,215,120	0	2,215,120	0	BankWest	Variable	Cheque Acc.
RESERVE FUND	Cash and cash equivalents	0	4,397,554	4,397,554	0	BankWest	Variable	Term Deposit
TRUST FUND CASH AT BANK	Cash and cash equivalents	0	0	0	42,760	BankWest	Variable	Cheque Acc.
Total		2,215,990	4,397,554	6,613,544	42,760			
Comprising								
Cash and cash equivalents		2,215,990	4,397,554	6,613,544	42,760			
		2,215,990	4,397,554	6,613,544	42,760			

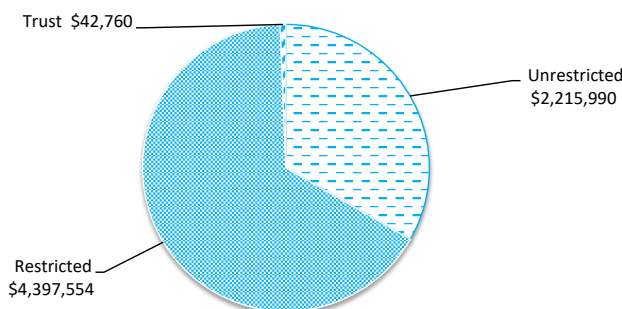
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



Corporate MasterCard	Transaction Summary	Total Amount \$	Institution	Interest Rate	Period End Date
Card # **** *693					
Price, Arthur W	IT Support, 1038283 - Microsoft 365 Business Std Recurring, GST	254.05	Bankwest	17.99%	31-Aug-23
	IT Support, 1049449 Managed Endpoint & Subscriptions Recurring, GST	264.99			
	Internet Service, Active8me internet service, GST	434.15			
	IT Support, 1047021 Microsoft 365 Business Basic Recurring Monthly, GST	100.09			
	Cleaning Tool, 2X Floor Scrubber tool kit, GST	74.35			
	Office MTech, Dick Smith - ROLLER DOOR CONTROL BATTERY, Dick Smith - D	64.43			
	ITY Support, 1038203 Office 365 Exchange online Plan Monthly Recurring Septem	39.04			
	Cloud Anti Spam, 1049451 Cloud Anti Spam Recurring July 2023, 1049451 Cloud	50.00			
	Museum, MOCHM - Museum - Parts for Fuel Bowser Restoration, GST	1220.00			
	Vac Cleaner, 1X Henry Vacuum Cleaner Admin office replacement., Freight, GST	517.00			
	Canvas Picture, Canvas 18 x 12" Office Picture Main Street Dusk	60.30			
	Refund RLSSWA Courses, Refund - RLSSWA Bronze Medallion & Pool Lifeguard	-199.00			
	OWT License, 12 MTh License OWT	446.15			
		3325.55			
Card # **** *035					
Geier, Jasmine L	Council Meeting Refreshments, Councillors Meals & Drinks April23, Feb23, Sept22,	1529.00	Bankwest	17.99%	31-Aug-23
	Warralakin to Westonia Walk, 250 WWW 2023 Bumper stickers plus postage, GST	247.50			
	Merry Melodies, Central Wheatbelt Visitor Centre - theatre tickets Merrie Melodies,	135.00			
	Land ownership Docs, Document Application Affecting Land Ownership K580174,,	91.50			
		2003.00			
		5328.55			

SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

4 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening	Interest	Transfer	Transfers	Closing	Opening	Interest	Transfers	Transfer	Closing
	Balance	Earned	s In (+)	Out (-)	Balance	Balance	Earned	In (+)	s Out (-)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Reserve -Long Service Leave	112,168	4,000	0		116,168	112,168	0	0	0	112,168
Reserve -Plant	1,030,587	40,000	0	(110,000)	960,587	1,030,587	0	0	0	1,030,587
Reserve -Building	1,524,667	15,000	0	(600,000)	939,667	1,524,667	0	0	0	1,524,667
Reserve -Communication/Inform	70,765	2,500	0		73,265	70,765	0	0	0	70,765
Reserve -Community Developme	591,711	23,000	0	(150,000)	464,711	591,711	0	0	0	591,711
Reserve -Waste Management	125,468	5,000	0		130,468	125,468	0	0	0	125,468
Reserve -Swimming Pool Redev	464,606	6,000	0	(400,000)	70,606	464,606	0	0	0	464,606
Reserve -Roadworks	477,583	15,000	0		492,583	477,583	0	0	0	477,583
	4,397,555	110,500	0	(1,260,000)	3,248,055	4,397,555	0	0	0	4,397,555

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised	2,075,000	110,750	106,891	(3,859)
Furniture and equipment	37,500	5,832	12,150	6,318
Plant and equipment	687,000	0	0	0
Acquisition of property, plant and equipment	2,799,500	116,582	119,041	2,459
Infrastructure - roads	1,994,000	332,328	21,870	(310,458)
Infrastructure-footpaths	120,000	20,000	613	(19,387)
Acquisition of infrastructure	2,114,000	352,328	22,483	(324,928)
Total capital acquisitions	4,913,500	468,910	141,524	(322,469)
Capital Acquisitions Funded By:				
Capital grants and contributions	931,500	220,500	223,118	2,618
Reserve accounts				
Reserve -Plant	110,000	0	0	0
Reserve -Building	600,000	0	0	0
Reserve -Community Development	150,000	0	0	0
Reserve -Swimming Pool Redevelopment	400,000	0	0	0
Contribution - operations	2,722,000	248,410	364,642	116,232
Capital funding total	4,913,500	468,910	587,760	118,850

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

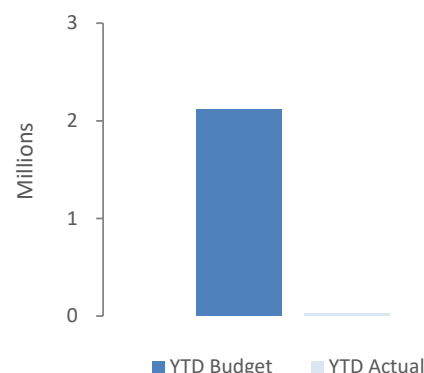
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

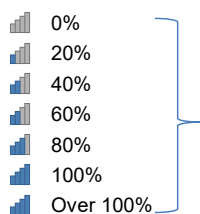
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



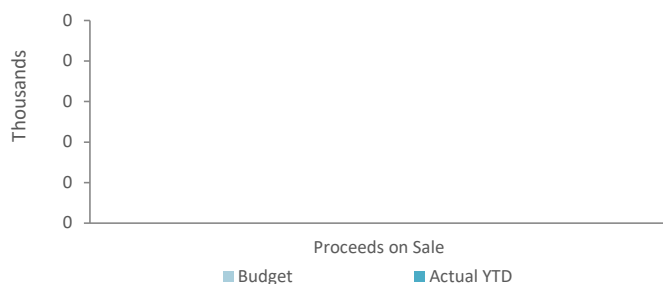
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
Building					
07702	Purchase Buildings - Medical Centre Upgrades	25,000	0	0	0
08104	Purchase Land & Buildings- Seniors civic Centre	200,000	0	0	0
09127	Purchase - Staff Housing - Shed 4 Quartz Street	40,000	0	0	0
09128	Purchase Land & Buildings - New Staff Housing	160,000	0	0	0
10702	Purchase Land & Buildings - Niche Wall Cemetery	15,000	3,750	0	3750
11102	Purchase Land & Buildings - Sun Deck	40,000	0	0	0
11204	Purchase Land & Buildings -Kiosk/Ablution Redevelopmen	1,350,000	0	0	0
11309	Bowling Green Redevelopment - CAPITAL	180,000	107,000	106,891	109.46
12218	Electric Car Charging Station - CAPITAL	50,000	0	0	0
12220	L&B Depot Shed	15,000	0	0	0
		2,075,000	110,750	106,891	
Furniture & Equipment					
11103	Purchase Furniture & Equipment -Generator Complex	12,500	0	0	0
11603	Purchase Furniture & Equipment - Playground Fencing	5,000	832	0	832
11609	Projector Upgrades- Old Hall Movie Theater	0	0	12,047	-12047.46
13606	Land & Buildings - Wolfram Street Shed & Façade	0	0	103	-102.67
14514	Purchase Furniture & Equipment Administration	20,000	5,000	0	5000
		37,500	5,832	12,150	
Plant & Equipment					
12308	Prime Movers - CAPITAL	452,000	0	0	0
14213	Construction Supervisor Vehicle - CAPITAL	60,000	0	0	0
14520	CEO Vehicle - CAPITAL	100,000	0	0	0
14523	Administration Vehicle - CAPITAL	75,000	0	0	0
		687,000	0	0	
Infrastructure-roads					
C0010	Begley Road (No 0010)	44,500	7,416	0	7416
C0018	George Road (No 0015)	89,000	14,834	0	14834
C0092	Leeman Road (No 0092)	80,500	13,416	0	13416
C0011	Maxfield Road (No 0011)	103,000	17,166	0	17166
C0025	Rabbit Proof Fence Road (No 0025)	87,500	14,582	5,885	8697
C0025N	Rabbit Proof Fence Road North (No 0025)	150,000	25,000	0	25000
C0069	Wahlsten Road (No 0069)	79,500	13,250	0	13250
C0021	Warrachuppin Nth Road (No 0021)	76,500	12,750	1,215	11535.16
C0015	Echo Valley Gravel Resheet	149,500	24,916	5,425	19491
C0030	Maisefield Gravel Resheet	130,000	21,666	6,480	15186
C0078	Geelakin Road (No 0078)	52,000	8,666	0	8666
C0013	McPharlin Road (No 0013)	87,500	14,582	0	14582
MRWA Project Construction					0
RRG84C	Warralakin Road Reconstruction	609,500	101,584	2,865	98719.31
Roads to Recovery Construction					0
R2R04	Walgoolan South Road (No 0005)	69,000	11,500	0	11500
R2R80	DellaBosca Road (No 0080)	186,000	31,000	0	31000
		1,994,000	332,328	21,870	
Infrastructure-footpaths					
FP0061	Wolfram Street Footpaths	50,000	8,334	613	7720.59
R2R60	Cement Street Footpaths	70,000	11,666	0	11666
		4,913,500	468,910	141,524	346,773

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
552	Toyota Hilux Duel Cab -111WT	50,000	0	0	(50,000)	0	0	0	0
418	Freightliner 2014 Prime Mover WT12	127,000	0	0	(127,000)	0	0	0	0
544	Toyota LandCruiser - 0WT	100,000	0	0	(100,000)	0	0	0	0
545	Toyota Prado -02WT	85,000	0	0	(85,000)	0	0	0	0
		362,000	0	0	(362,000)	0	0	0	0



7 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 August 2023
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel and materials	19,308	0	0	19,308
Total other current assets	19,308	0	0	19,308

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	Reassessed	Total
	Rate in \$ (cents)	Properties	Value	Revenue	Reassessed Rate Revenue	Revenue	Revenue	Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
GRV -Residential	0.0770	57	715,910	55,155	0	55,155	55,155	0	55,155
GRV- Mining	0.224171	2	1,305,800	292,722	0	292,722	292,722	0	292,722
Unimproved value									
UV - Rural/Pastoral	0.0123	124	64,709,013	794,303	0	794,303	796,623	199	796,822
UV - Mining	0.012275	5	171,482	2,105	0	2,105	2,105	0	2,105
Sub-Total		188	66,902,205	1,144,285	0	1,144,285	1,146,606	199	1,146,804
Minimum payment									
Gross rental value									
GRV -Residential	370	16	19,098	5,920	0	5,920	5,920	0	5,920
GRV- Mining	370	0	0	0	0	0	0	0	0
Unimproved value									
UV - Rural/Pastoral	370	18	160,387	6,660	0	6,660	6,660	0	6,660
UV - Mining	200	20	83,410	4,000	0	4,000	4,000	0	4,000
Sub-total		54	262,895	16,580	0	16,580	16,580	0	16,580
Amount from general rates						1,160,865			1,163,384
Ex-gratia rates						4,900			0
Total general rates						1,165,765			1,163,384

10 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2023
		\$	\$	\$	\$	\$
Employee Related Provisions						
Provision for annual leave		144,593	0	0	0	144,593
Provision for long service leave		77,253	0	0	0	77,253
Total Provisions		221,846	0	0	0	221,846
Total other current liabilities		221,846	0	0	0	221,846

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023

OPERATING ACTIVITIES

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grants, subsidies and contributions revenue		
	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$
Grants and subsidies			
Grants Commission Grant Received - General	362,000	12,500	12,417
Grants Commission Grant Received- Roads	250,000	8,000	8,005
FESA Operating Grant	35,000	8,200	8,295
LRCIP - Round 3	361,000	0	0
Grant - MRWA Direct	155,000	155,000	158,490
	1,163,000	183,700	187,207
Contributions			
Edna May MOU Emergency Services	13,500	3,375	3,409
Reimbursement Rural Health West	9,500	0	0
WAPHA - Medical Centre Upgrades Income	25,000	25,000	25,000
WAPHA /Other Funding	45,000	0	0
Income School Facility/Main Building	26,000	5,332	5,909
Income Relating to Aged & Disabled - Senior Citizens	5,000	0	0
Income 55 Wolfram St -Ramelius Resources	500	82	0
Income Edna May MOU 33%	17,500	5,375	5,906
Income Edna May MOU WPA 67%	30,000	11,500	11,986
DFES Grant	12,500	0	0
Grant -Electric Car Charging Station	22,000	3,666	0
Grant Funding Opportunities	40,000	6,666	3,182
DPIRD Grants Funding (CRC)	107,200	26,800	26,262
	353,700	87,796	81,655
TOTALS	1,516,700	271,496	268,861

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grants, subsidies and contributions revenue		
	Adopted Budget	YTD	YTD Revenue
	Revenue	Budget	Actual
	\$	\$	\$
Capital grants and subsidies			
LotteryWest /Menshed	200,000	0	0
Grant - MRWA Specific	406,500	155,500	155,460
Grant - Roads to Recovery	325,000	65,000	67,658
	931,500	220,500	223,118



**SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2023**

13 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening	Amount	Amount	Closing
	Balance	Received	Paid	Balance
	1 July 2023			31 Aug 2023
	\$	\$	\$	\$
LGMA - Receipts	5,672	0	0	5,672
Westonia Historical Society	23,445	0	0	23,445
Cemetry Committee	17,405	0	(3,762)	13,643
	46,522	0	(3,762)	42,760

9.1.3 GST RECONCILIATION REPORT – AUGUST 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at August 2023 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling \$12,403.00 for the period ending August 2023 adopted.

Shire of Westonia
Business Activity Statement
August 2023

Total Sales and Purchases		\$
G1	Total Sales	223,462
G3	Other GST Free Sales	127,732
G4	Input Taxed	5,815
G10	Capital Purchases	147,531
G11	Non-Capital Purchases	123,520

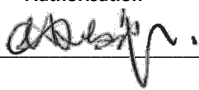

Amounts you owe the ATO (Credits in ledger)		\$
1A/ G9	GST On Sales (GL Balance)	8,683
4	PAYG (GL 94660)	26,629
6A	FBT Instalment	-
7C	Fuel Tax credit over claim	-
<i>Total you owe the ATO</i>		<u>35,312</u>

PAYG		\$
W1	Total Salary Wages & Other	119,311
W2	Amount withheld from Payments at W1	26,629
W4	Amount withheld where no ABN is quoted	-
W3	Other amounts withheld	-

Amounts the ATO owes you (Debits in ledger)		\$
1B/ G20	GST on Purchases (GL Balance)	17,779
7D	Fuel Tax Credit	5,130
<i>Total the ATO owes you</i>		<u>22,909</u>

FBT		\$
F1	FBT Instalment Amount	-

Activity Statement Net Amount		\$
Amounts you owe the ATO (Credits in ledger)		35,312
Amounts the ATO owes you (Debits in ledger)		22,909
Payment (Red - Refund)		<u>12,403</u>


Authorisation	
Prepared By:	
Date:	5/09/2023
Checked & Lodged By:	
Date:	5/09/2023

BAS Journal		
Debit	Credit	Description
1405000 - GST Income (Liability)	8,683	BAS liability due to ATO
1406010 - PAYG Tax Gen	26,629	PAYG paid to ATO
1304000 - GST Expense (Asset)	17,779	BAS purchases claimed from ATO
1144040.114 - Fuel Tax Credit Gen	5,130	FTC
1145090.580 - Fringe Benefits Tax - Admin Gen	-	FBT
1142210.502 - Fringe Benefits Tax - Works Gen	-	FBT
1406020 - ATO Clearing Account	-	Due from/to ATO
	12,403	BAS-Rounding
	<u>35,312</u>	<u>35,312</u>

9.1.4 COUNCIL BANKING

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	F1.1.1
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider an alternative banking institution to service Council's banking requirements.

Background

Council would be aware that about 12 months ago the Commonwealth Bank acquired Bankwest. Bankwest is currently the banking service utilised by the Council. We have been advised by the Commonwealth Bank that they intend to close the local Bankwest branch as well as integrate all existing accounts under the Commonwealth brand.

This change is considered unsatisfactory, and it may be an opportune time for the Council to consider their options.

Comment

Council invited both the existing Bankwest banking consultant and the local Branch Manager for the Bendigo Community Bank to discuss banking requirements requesting that a package be available prior to the August meeting for Council consideration.

Council have been presented with a package from the local Bendigo Bank for consideration. The Commonwealth (Bankwest) have advised that they would not be able to meet the deadline but rather would provide a package for consideration at the September meeting which has been attached for consideration and comparison.

Comparatively there is very little in the fee structure between the banks but at the end of the day Bendigo will provide a better personal service to the Council with future opportunities for community investment from the Community Sponsorship Program.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

A Banking service that best accommodates Council's requirements

Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council establish their banking services requirements with the Bendigo Community Bank located in Mukinbudin.

9.2 COMMUNITY AND REGULATIONS

9.2.1 TENDER 1 – 23/24 – POOL KIOSK & ABLUTION BUILDING

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	Tenders	
Disclosure of Interest:	Nil	
Attachments:	Tender Submission – Famlonga Building Contractors Neil Butler - Cost Indication Report	
Signature:	Officer	CEO



Purpose of the Report



Executive Decision



Legislative Requirement

The purpose of this report is for the Council to consider accepting a tender for the construction of a new Pool Kiosk & Ablution building as per tender specifications.



Background

The Council has a budgetary allocation of \$ 1,350,000 in the 2023/24 financial budget for the construction of a new Pool Kiosk and ablution building as part of stage 2 upgrades to the Diorite Street Recreational Precinct Masterplan.

As requested, a public tender was advertised inviting builders to submit a price for the construction as per specifications provided by Architects Donovan Payne.

At the close of submissions one tender was received from Famlonga Building Contractors. Council has had previous experience with Famlonga Builders as they built the Bowls Stadium and they have also built a similar facility at the Three Springs Swimming Pool. (Refer Attachment)



Comment

In accordance with the Local Government (Functions & General) Regulations, Regulation 14(2a) the following criteria were utilised to assess the tenders submitted:

- (a) Demonstrated experience in completing similar projects.
- (b) Skills & experience of key personnel; and
- (c) Financial capability to complete this project along with having suitable insurances.

Tenders were received as follows:

1. Famlonga Building Contractors - \$ \$1,359,032 inc GST.

Assessment of tenders against compliance criteria:

Tenderer	Selection Criteria and Weighting			Total weighted Score
	Experience (50%)	Personnel (25%)	Resources (25%)	
Famlonga Building Contractors	50%	25%	25%	100%

The tendered price is comparable to the Cost Indication Report which has been provided by Neil Butler Quantity Surveyor. (Refer Attachment).



Statutory Environment

Local Government Act 1995, section 3.57 – tenders for providing goods or services and the Local Government (Functions & General) Regulations, section 4.



Policy Implications

Council does not have a policy in relation to this matter.



Strategic Implications

Completion of stage 2 of the Diorite Street Recreational Precinct Masterplan.



Financial Implications

Council has an allocation of \$ 1,350,000 in the 23/24 budget.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council accept the tender received from Famlonga Building Contractors for the construction of the new Pool Kiosk & Ablution Facility for the sum of \$ 1,359,032 (inc GST).

9.2.2 APPLICATION FOR EXPLORATION LICENCE 77/3129

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ES1.6.1
Disclosure of Interest:	Nil
Attachments:	Location Map EL 77/3129

Signature:	Officer	CEO
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Purpose of the Report

Executive Decision

Legislative Requirement

This report seeks Council's comment on an Exploration license in the Central part of the shire.

Background

The Shire has been advised of an application for an Exploration license having been lodged by Duketon Mining LTD (E77/3129).

The application relates to a portion of land located in the central western portion of the shire referred to as Chandler. (See Attached)

Comment

Duketon Mining Ltd is an Australian based company with interests in north eastern goldfields north of Laverton.

Previous exploration approvals have been granted with the following conditions:

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be banded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.

- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire Road Surface and gravel pits.

Statutory Environment

The Mining Act prevails in this matter.

Policy Implications

Nil

Strategic Implications

Nil.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council grants approval to Duketon Mining Ltd (E77/3129) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps with the following conditions: -

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company’s mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be banded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire Road Surface and gravel pits.



16 August 2023

Shire of Westonia
PO Box 11
Westonia WA 6423

Dear Sir/Madam,

RE: APPLICATION FOR EXPLORATION LICENCE 77/3129

Please find enclosed herewith a copy of the form 21s application and tengraph plans which was lodged recently with the Department of Mines, Industry Regulation and Safety.

Should you have any queries, please do not hesitate to contact this office.

Regards

A handwritten signature in blue ink, appearing to be "M. Giles", is located below the "Regards" text.

Michael Giles
Consultant Tenement Manager

Form 21

WESTERN AUSTRALIA
Mining Act 1978
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

APPLICATION FOR MINING TENEMENT

(a) Type of tenement	(a) Exploration Licence	No. E 77/3129
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) YILGARN
(c) Mineral Field		
For each applicant:	(d) and (e)	(f) Shares
(d) Full Name and ACN/ABN	DUKETON MINING LIMITED (ACN: 159 084 107)	100
(e) Address	PO BOX 391, WEST PERTH, WA, 6872	
(f) No. of shares		
(g) Total No. of shares		(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) North Walgoolan (i) (j) This application affects Private Property. Details of Private Property Affected:Applying for sub-surface rights only with respect to any private land	
(h) Locality	(k) 20 BL	
(i) Datum Peg		
(j) Boundaries		
(k) Area (ha or km ²)		
(l) Signature of applicant or agent(if agent state full name and address)	(l) Michael Giles LEVEL 2, 25 RICHARDSON STREET, WEST PERTH, WA, 6005	Date: 07/08/2023

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 11th day of September 2023 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	14:06:36	on	7 August	2023	with fees of
Application	\$1,743.00				
Rent	\$3,220.00				
TOTAL	\$4,963.00				
Receipt No:	35892871069				

Mining Registrar

NOTES

Note 1: EXPLORATION LICENCE

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
 - (a) public plan search; (b) register search; (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

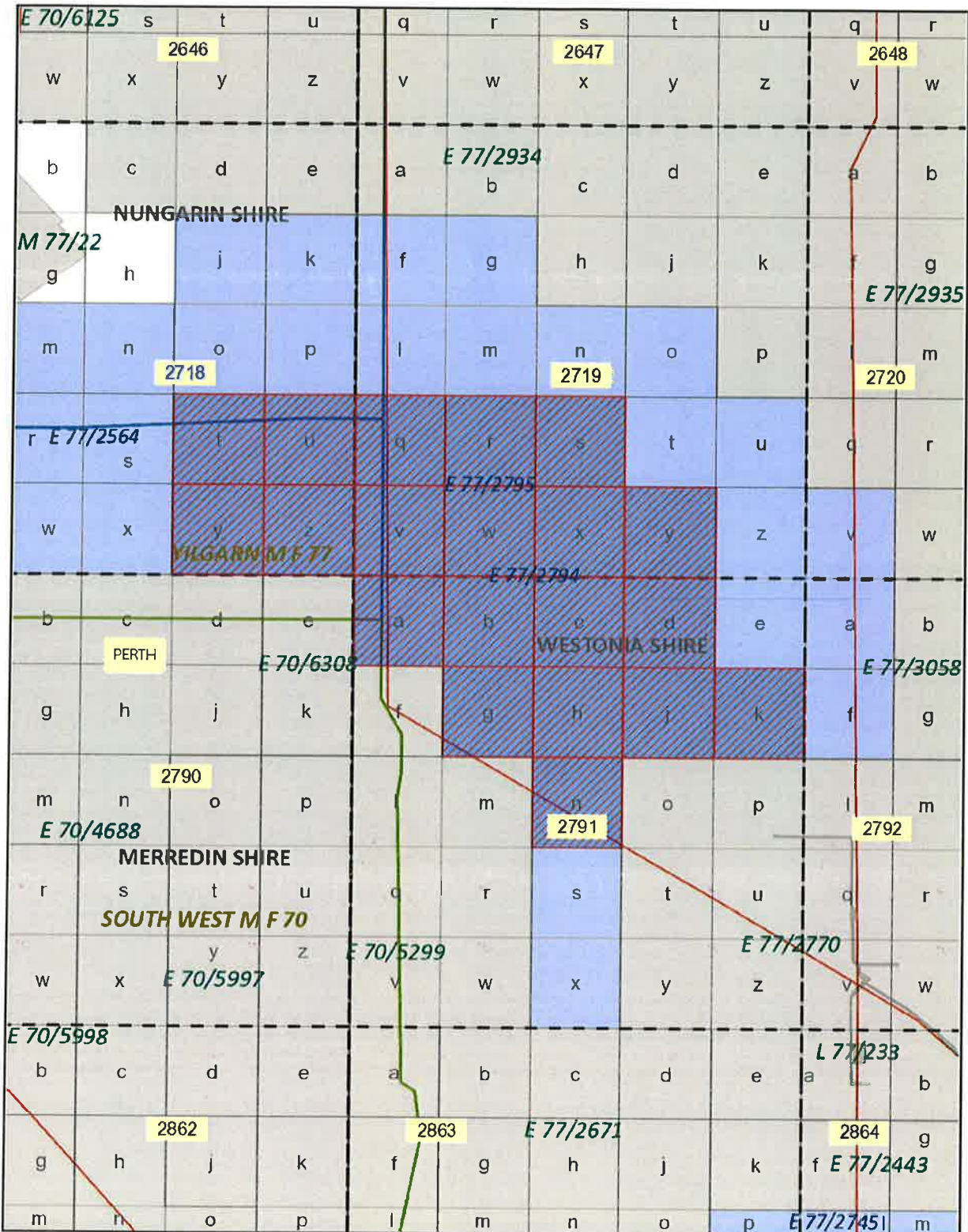
WESTERN AUSTRALIA Mining Act 1978 Sec. 58; Reg. 64		FORM 21 - ATTACHMENT 1	
EXPLORATION LICENCE NO. 77/3129			
THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS			
LOCALITY: North Walgoolan			
BLOCK IDENTIFIER (All three sections must be completed)			
1:1,000,000 PLAN NAME	PRIMARY NUMBER	GRATICULAR SECTION	
PERTH	2718	tuyz	
PERTH	2719	qrsvwxy	
PERTH	2791	abcdghjkn	
TOTAL BLOCKS:		20	



Mining Act 1978
Sec. 58; Reg. 64

FORM 21 - ATTACHMENT 2
Plan Name(s) - PERTH

Time Officially Received : 07/08/2023 14:08:36
User Id : ex14209

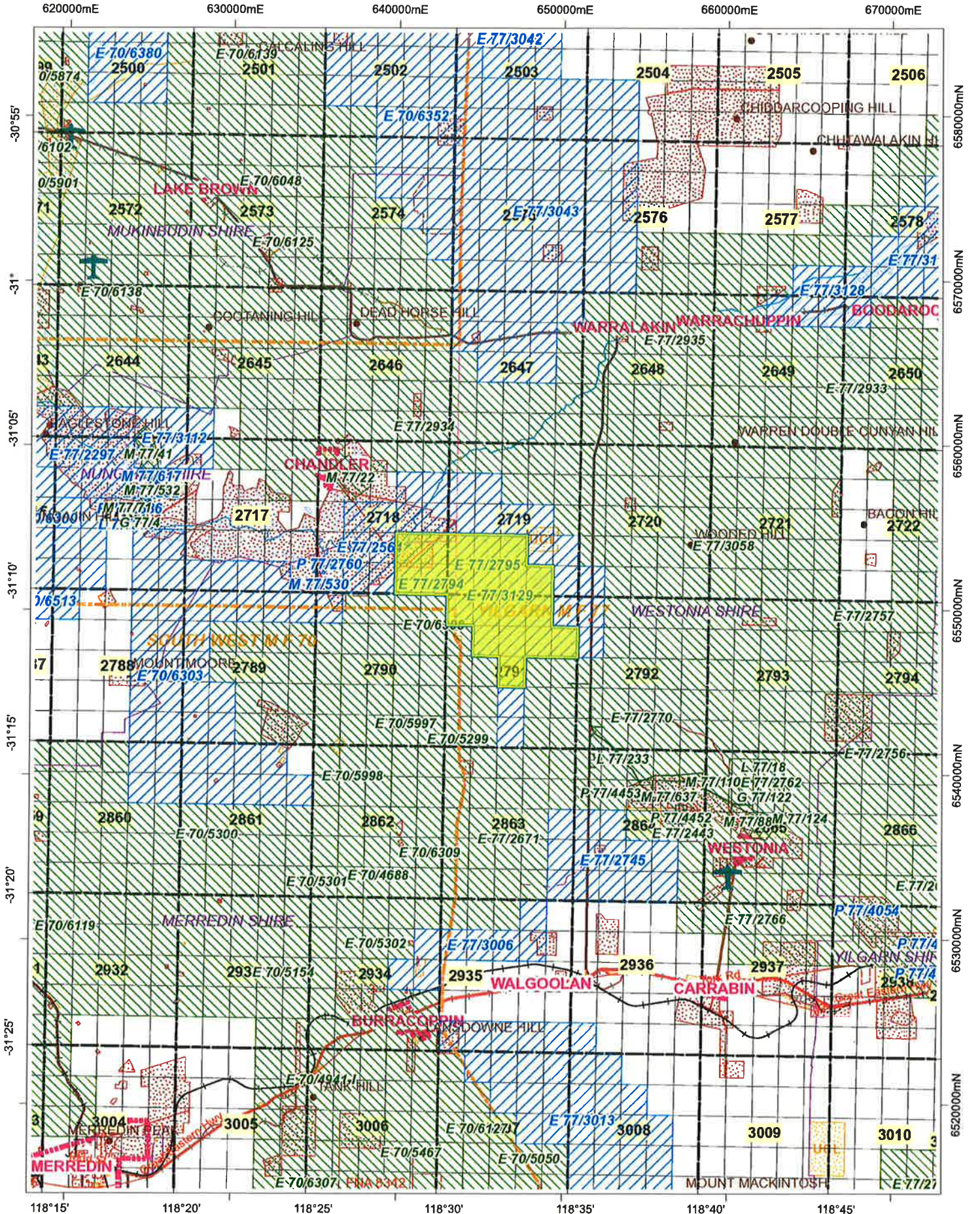


MAP SHOWING BLOCKS APPLIED FOR IN
EXPLORATION LICENCE NO. 77/3129

Graticular Section Applied For



E 77/3129 , Quick Appraisal Plan



This plan has been compiled from various data sources received from a number of agencies and with information required for appropriate mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (© 2002), through Geoscience Australia and the Department of Defence, maintains copyright over these parts of the topographic data. It is provided for display in TENGRAPH. Users wishing to view the data in its unaltered form should contact Geoscience Australia at www.ga.gov.au. Confirmation of the extent and completion of any Native Title Claims should be sought from the Native Title District Services Landgate Enclosed Pastoral Lease land and the 1994 mining confined to Khamawongga Wajarti and Ngatwarongga I.I.A. Native Title determination boundary.

Scale: 1:288,895



9.3 WORKS AND SERVICES

9.3.1 TENDER 2 -23/24 – BITUMENOUS PRODUCTS

Responsible Officer:	Bill Price, CEO		
Author:	Bill Price, CEO		
File Reference:	F1.9.1		
Disclosure of Interest:	Cr Geier		
Attachments:	Nil		
Signature:	Officer		CEO

Purpose of the Report

Executive Decision

Legislative Requirement

The purpose of this report is for Council to consider accepting a tender for the supply and lay of bituminous products for this year's road program.

Background

Council has made allowance in its 2023/24 Budget for the provision of bituminous products as part of its adopted road's program, which includes approximately 45,000m² 2 x Coat seal using 14mm/7mm Aggregate. A public notice inviting tenders closing on 20th September 2023 was initiated.

Comment

At the close of tenders two submissions were received from the following:

Bitutek Pty Ltd

CR Bitumen Surfacing

In accordance with the Local Government (Functions & General) Regulations, Regulation 14(2a) the following criteria, will determine whether the tender should be accepted:

- Demonstrated experience by tenderer to meet the requirements as set out in specifications.
- A maintenance service best suited to the principal's requirements that demonstrates a commitment to customer service and a professional corporate image.
- Demonstrated ability and produces to ensure public and employee safety by way of Occupation Safety and Health, and adherence to the Traffic Management for Roadworks Code of Practice.

Tenderer	Selection Criteria and Weighting			Total weighted Score
	Experience (50%)	Maintenance Service (25%)	Safety Commitment (25%)	
Bitutek Pty Ltd	50	25	20	95
CR Bitumen Surfacing	50	20	20	90

Assessment of Tenders against compliance criteria:

The tenderer for the supply of bituminous products including aggregate was deemed to comply with the compliance criteria.

Basis of Recommendation:

The tenderer has demonstrated significant experience in carrying out similar works and a demonstrated commitment to service, quality assurance and safety.

Price Schedule based on 45,000m² of work.

Bitutek PTY LTD	CR Bitumen Surfacing
\$ 497,900	\$ 833,400

Statutory Environment

Local Government Act 1995, section 3.57 – Tenders for providing goods or services

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Nil

Financial Implications

An allocation of funds has been allowed for in the 2023/24 financial budget as part of the annual roads program.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council accept the tender received from Bitutek PTY LTD for the Supply of Bituminous Products for the total tendered price of \$ 497,900 including GST.

10.ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

12. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday schedule 19th October 2023 commencing at 3.30pm.

13. MEETING CLOSURE

There being no further business the Shire President, Cr Mark Creeves declared the meeting closed at pm