

**SHIRE OF
WESTONIA**
A vibrant community lifestyle

Minutes

Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia

Monday 19th October 2020

CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 19th November 2020 as a true and accurate record of the Ordinary Council Meeting held 19th October 2020.

.....
Cr Karin Day
Shire President

All attachment items referred to in these minutes are available for public perusal at the Shire Office



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



**SHIRE OF
WESTONIA**
A vibrant community lifestyle

STRATEGIC COMMUNITY PLAN 2018-2028

SNAPSHOT

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

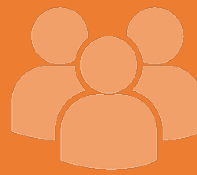
Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: -
A vibrant community lifestyle.



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1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr KM Day	President
Cr DL Geier	
Cr RS Corsini	
Cr JJ Jefferys	
Cr RA Della Bosca	

Staff:

Mr. JC Criddle	Chief Executive Officer
Mr AW Price	Manager of Works (Entered at 4.52pm)

Members of the Public: Nil

Apologies: Cr WJ Huxtable Deputy President

Approved Leave of Absence: Nil

3. PUBLIC QUESTION TIME (3.32pm – 3.47pm)

Council conducts open Council meetings. Members of the public are asked that if they wish to address the Council that they state their name and put the question as precisely as possible. A maximum of 15 minutes is allocated for public question time. The length of time an individual can speak will be determined at the President's discretion.

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 17th September 2020 be confirmed as a true and correct record.

RESOLUTION

Moved:	Cr Geier	Seconded:	Cr Della Bosca
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01/10-20	That the minutes of the Ordinary Meeting of Council held on 17 th September 2020 be confirmed as a true and correct record
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CARRIED 5/0

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the WEROC Inc. Special General Meeting held on 1st October 2020 be received.
That the minutes of the Eastern Wheatbelt Biosecurity Group Annual General Meeting held on 1st October 2020 be received.

RESOLUTION

Moved:	Cr Corsini	Seconded:	Cr Della Bosca
02/10-20	That the minutes of the WEROC Inc. Special General Meeting held on 1st October 2020 be received. That the minutes of the Eastern Wheatbelt Biosecurity Group Annual General Meeting held on 1st October 2020 be received.		

CARRIED 5/0

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

- WALGA AGM in Perth on Friday 25th September 2020 with Cr Della Bosca.
- Regional Road Group (RRG) meeting via Teleconference on Monday 12th October 2020

Cr Della Bosca advised having attended the following meetings:

- EWBG Annual General Meeting on 1st October 2020.
- Rural Water Council meeting via Zoom Videoconference on 16th October 2020.
- Westonia Bush Fire Advisory Committee Meeting on Tuesday 13th October with and Cr Geier.

Cr Geier advised having attended the following meetings:

- Westonia Bush Fire Brigade AGM on Tuesday 6th October with the CEO, Work Supervisor.
- Westonia Bush Fire Advisory Committee Meeting on Tuesday 13th October with and Cr Geier.

8. DECLARATION OF INTEREST

Note: Under Section 5.60 – 5.62 of the Local Government Act 1995, care should be exercised by all Councillors to ensure that a “financial interest” is declared and that they refrain from voting on any matters which are considered may come within the ambit of the Act.

A Member declaring a financial interest must leave the meeting prior to the matter being discussed or voted on (unless the members entitled to vote resolved to allow the member to be present). The member is not to take part whatsoever in the proceedings if allowed to stay.

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **19th October 2020**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **19th October 2020**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **19th October 2020**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jasmine Geier, Manager of Corporate Services		
File Reference:	F1.3.3 Monthly Financial Statements		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.1 List of Accounts		
Signature:	Officer	CEO	
			

Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of September 2020. The credit card statements currently show: -

CEO **September 2020 \$1,654.16** associated with the purchase of Activ8inet Housing & Office, Email Exchange Platform, Office 365, Fuel, Crown Rate Prize

Works Supervisor **September 2020 \$674.94** associated with the purchase Pegasus Training, Raptor Kit and Gardening Products

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2020/2021 Annual Budget.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That September 2020 accounts submitted to today's meeting on Municipal vouchers numbered from 3884 to 3888, and D/Debits from EFT4534 to EFT4577 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$255,131.13 be passed for payment.

RESOLUTION

Moved:

Cr Corsini

Seconded:



Cr Jefferys

03/10-20

That September 2020 accounts submitted to today's meeting on Municipal vouchers numbered from 3884 to 3888, and D/Debits from EFT4534 to EFT4577 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$255,131.13 be passed for payment.

CARRIED 5/0

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – SEPTEMBER 2020

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jasmine Geier, Manager of Corporate Services		
File Reference:	F1.3.3 Monthly Financial Statements		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity		
Signature:	Officer	CEO	
			

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending 30th September 2020 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2020/2021 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending 30th September 2020 and note any material variances greater than \$10,000 or 15%.

RESOLUTION



Moved: Cr Corsini

Seconded: Cr Della Bosca

04/10-20 That Council adopt the Monthly Financial Report for the period ending 30th September 2020 and note any material variances greater than \$10,000 or 15%.

CARRIED 5/0

9.1.3 GST RECONCILIATION REPORT – SEPTEMBER 2020

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jasmine Geier, Manager of Corporate Services		
File Reference:	F1.4.4 Audit Report		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.3 GST Report		
Signature:	Officer	CEO	
			

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 30th September 2020 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totaling \$24,518.00 for the period ending 30th September 2020 adopted.

RESOLUTION

Moved: Cr Corsini


Seconded: Cr Della Bosca

05/10-20

That the GST Reconciliation totaling\$24,518.00 for the period ending 30th September 2020 adopted.

CARRIED 5/0

9.1.4 CHRISTMAS CLOSURE

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:	A2.4.1		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	

Purpose of the Report



Executive Decision



Legislative Requirement

Background

Council has traditionally closed the office and operations over the festive season to accommodate the taking of leave and public holidays, given that the town is very quiet during this time. Xmas day and New Year's Day fall on a Friday this year.

It is also anticipated to hold the Annual end of year Christmas function at the conclusion of the December Ordinary Council meeting. This year it falls on the 17th December which coincides with the outside crew break up.

Comment

A few members of the Outside Crew have requested an alteration to the annual shut down period with some not wanting to take the full 4 weeks in one hit. The outside crew will commence the Xmas break on Friday 18th December 2020, with a return to work on and Monday 4th January 2021.

Arrangements are in place to provide for emergencies with a skeleton staff available during the holiday period with contact details being advertised and displayed.

It is proposed that the office will be closed from 12.00pm on Thursday 24th December 2020 until 8.30 am on Monday 4th January 2021.

The Chief Executive Officer will be away from the 24th December and returning to work on Monday 4th January 2021 and working through to January 16th.

There has traditionally been no meeting in January in previous years.

Statutory Environment

Nil

Policy Implications

7.12 Christmas Office Shutdown & Two Paid "Grace & Favour" Days for Staff

The Council office & depot will be closed from 12 noon on the last working day prior to the Christmas Day holiday until normal office hours on the day following the New Year public holiday. At least one Senior staff member will remain contactable and reasonably close to town in the event of an emergency such as a bushfire during this shutdown period.

Staff will also be granted 2 paid "grace and favor days" based on their ordinary hours in recognition of time worked in excess of normal hours during the year, to assist with covering their leave over the shutdown period between Christmas and New Year. Staff required to work during the Christmas Shutdown period as part of responding to an emergency will be granted the equivalent hours of ordinary time paid leave by agreement at another time.



Strategic Implications

Nil



Financial Implications

There are no financial implications in relation to this matter.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council

1. approve the office closure from 12.00pm on the 24th December 2020 until 8.30 am on Monday the 4th January 2021, and note the absence of the CEO from during this period.
2. hold the annual end of year Christmas function at the conclusion of the December Ordinary Council meeting to be held on 17th December 2020.

RESOLUTION

Moved:

Cr Della Bosca

Seconded:

Cr Geier


06/10-20

That Council

1. approve the office closure from 12.00pm on the 24th December 2020 until 8.30 am on Monday the 4th January 2021, and note the absence of the CEO from during this period.
2. hold the annual end of year Christmas function at the conclusion of the December Ordinary Council meeting to be held on 17th December 2020.

CARRIED 5/0

9.1.5 2020 COUNCIL MEETING DATES

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:	A2.4.1		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	

Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

Background

Regulation 12 of the Local Government (Administration) Regulations 1996 requires a local government to at least once a year give local public notice of the dates, time and place of:

- a) Ordinary Council meetings; and
- b) Committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public;

that are to be held in the next twelve months.

Comment

Council's current policy on Council Meetings states that, "A Councillors forum will be held at 1.00pm before each Ordinary Council Meeting and Ordinary Meetings of Council will be held on the third Thursday of each month not including January, commencing at 3.30pm in the Shire of Westonia Council Chambers."

In accordance with the current policy ordinary meetings of Council are to be held in 2021 as follows:-

Ordinary Council meetings:

February – Thursday 18 th	March – Thursday 18 th
April – Thursday 15 th	May – Thursday 20 th
June – Thursday 17 th	July – Thursday 15 th
August – Thursday 19 th	September–Thursday 16 th
October – Thursday 21 st	November–Thursday 18 th
December – Thursday 16 th ;	

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meetings is at this stage proposed for the following dates (or as required) :

- April – Thursday 15th
- August – Thursday 19th
- October – Thursday 21st

Thursday 16th December 2021; at 3.00pm in the Council Chamber.

There were several instances during the past couple of years with key personnel having commitments with children, that some meeting dates needed to be changed. ie School holidays.

To try and avoid them this year, it is proposed to change the April and July meeting dates to suit



Statutory Environment

Regulation 12 of the Local Government (Administration) Regulations.



Policy Implications

Council Policy 1.1



Strategic Implications

Nil



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That the following meeting schedule for 2021 be advertised in accordance with the requirements of the legislation:-

Ordinary Council meetings:

February – Thursday 18th

March – Thursday 18th

April – Thursday 22nd

May – Thursday 20th

June – Thursday 17th

July – Thursday 22nd

August – Thursday 19th

September–Thursday 16th

October – Thursday 21st

November–Thursday 18th

December – Thursday 16th;

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonla.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Corsini

07/10-20

That the following meeting schedule for 2021 be advertised in accordance with the requirements of the legislation:-

Ordinary Council meetings:

February – Thursday 18th

March – Thursday 18th

April – Thursday 22nd

May – Thursday 20th

June – Thursday 17th

July – Thursday 22nd

August – Thursday 19th

September–Thursday 16th

October – Thursday 21st

November–Thursday 18th

December – Thursday 16th; with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meetings is at this stage proposed for the following dates (or as required) :

April – Thursday 22nd


August – Thursday 19th

October – Thursday 21st

Thursday 16th December 2021; at 3.00pm in the Council Chamber.

CARRIED 4/1

9.1.6 REGIONAL AIRPORT DEVELOPMENT SCHEME

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:	A2.4.1		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	

Purpose of the Report



Executive Decision



Legislative Requirement

Background

Round Eight of the Commonwealth Government's Remote Airstrip Upgrade (RAU) Program funding opens on the 8 October 2020.

The program provides remote and very remote aerodrome owners and operators with grants to enhance safety and accessibility. That will provide year round all weather access, particularly where road access is unavailable or unreliable.

Comment

The RAUP only accepts applications if an aerodrome is identified as "remote or very remote" as defined by the 2016 Australian Statistical Geographic Standard (ASGS) Remoteness Area. The Shire of Westonia is classified as Remote on this scale.

Applications under Round 8 close 5 pm AEDT on 12 November 2020.

The maximum grant amount is \$500,000, however it is expected that most grants will not exceed \$250,000. The grant amount will be up to 50 per cent of eligible project costs (grant percentage), unless:

- you are an Indigenous Owned and/or Operated Aerodrome, in which case the grant amount will be up to 100% of eligible project costs;
- you are an Australian local government agency or body and the total project cost is equal to or less than \$150,000 – then we will cover up to 100% of eligible project costs
- you and a third party are both contributing to eligible project costs, in which case the grant amount will be up to 33.3% of eligible project costs.

To be eligible your activities must directly relate to the project and can include:

- works to improve all weather capability of the aerodrome and aircraft safety including:
- sealing and/or re-sealing and re-sheeting of aircraft pavements
- repair, restoration and/or reconstruction of the airstrip, taxiway and/or apron
- airstrip drainage works.
- works to enhance aerodrome safety for aircraft operations including:
- installation or restoration of animal fencing
- provision of markers and navigational aids

- works to reduce safety hazards at an aerodrome
- provision of safety related operational and/or training manuals and training for key operational personnel.
- works to better enable night time operations including:
- installation of runway and taxiway lighting
- provision of power for aerodrome lighting
- installation of Pilot Activated Lighting Control systems.

Expenditure items that are not eligible are:

- costs that cannot be directly linked to improving the safety and accessibility of your aerodrome
- payment of salaries for existing staff or contractors not directly employed on core elements of the project
- aerodrome infrastructure costs such as works on terminals, hangars, commercial developments and aerodrome buildings
- purchase and maintenance of motor vehicles, heavy plant and equipment
- project planning and design, research or feasibility costs and all other costs associated with pre-development approval
- construction costs of new development proposals
- costs associated with the introduction, maintenance or expansion of commercial air services to the aerodrome, including fuel storage facilities
- contingency costs
- safety related staff training costs not directly related to aviation safety
- routine operational expenses, including communications, accommodation, office computing facilities, printing and stationery, postage, legal and accounting fees and bank charges
- ongoing routine maintenance activities such as slashing and mowing.

Management would like to see Council apply for funding under this scheme to connect power to the terminal building and install lights to the runway and taxi area. Costs will be made available at the meeting.



Statutory Environment

Nil



Policy Implications



Strategic Implications

Nil



Financial Implications

Although Council is eligible for 100% funding under the scheme, it ensue funding it is recommended that a contribution is made.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council applies for funding under Round Eight of the Commonwealth Government's Remote Airstrip Upgrade (RAU) Program to connect power to the terminal building and install lights to the runway and taxi area with council to make a cash contribution of (\$.....) to the project.

RESOLUTION

Moved: Cr Della Bosca

Seconded: Cr Geier

08/10-20

That Council applies for funding under Round Eight of the Commonwealth Government's Remote Airstrip Upgrade (RAU) Program to connect power to the terminal building and install lights to the runway and taxi area with council to make a cash contribution of up to \$15,000.00 to the project.

CARRIED 5/0

9.2 COMMUNITY AND REGULATORY SERVICE

NIL

9.3 WORKS AND SERVICE

NIL


9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

NIL

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

CARRIED 5/0

11.1.1 BUSH FIRE ADVISORY COMMITTEE MEETING AND APPOINTMENTS.

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:	L1.1.2 Bush Fire Advisory		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	

☐

Executive Decision



Legislative Requirement

The Annual Shire of Westonia Bushfire Advisory Committee Meeting was held on Tuesday 13th October at the Wanderers Stadium in Westonia.

In accordance with section 38 of the Bush Fires Act 1954 a local government may appoint such persons as it thinks necessary to be its bush fire control officers (FCO's) and of those officers the local government shall appoint two as the Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer.

Council has established a Bush Fire Advisory Committee (BFAC) whose membership is made up of those persons who are appointed as bush fire control officers, a Council delegate and the CEO who serves as executive officer for the Advisory Committee.

As part of the meeting the following persons have been recommended by the BFAC as bush fire control officers for the 2020/21 fire season:

Frank Corsini	Chief Bush Fire Control Officer
Malcom Nicoletti	Deputy Chief Bush Fire Officer
Steve Le Moignan	Warralakin Bush Fire Brigade
John McDowall	Warralakin Bush Fire Brigade
Dane Farina	Warralakin Bush Fire Brigade
Malcom Nicoletti	Warralakin Bush Fire Brigade

Jason Wahlsten	Walgoolan Bush Fire Brigade
Rohan Day	Walgoolan Bush Fire Brigade
Frank Corsini	Westonia Bush Fire Brigade
Colin Lindley	Westonia Bush Fire Brigade
Brad Penny	Westonia Bush Fire Brigade
Bill Price	Shire of Westonia
Jamie Criddle	Shire of Westonia

Rohan Day, Jamie Criddle and Dane Farina Fire Weather Officers.

Frank Corsini with Malcolm Nicoletti as Deputy Authorised Harvest Ban Officers.

In addition to the appointment of authorized persons, the following issues were raised at the meeting:

- **Elachbutting & Baladjie Rock Camping Fires (Restricted Burning Periods)**

The Council provided an information sheet on the use of Campfires, BBQs and Pizza Ovens within Shire Reserves and Camp Grounds during the Restricted & Prohibited periods.

Moved Rohan Day seconded Colin Lindley that the Advisory committee endorse the proposed Campfires, BBQs and Pizza Ovens within Shire Reserves and Camp Grounds during the Restricted & Prohibited periods usage chart.

Carried

- **Loan Fast Attack North Area**

It was resolved to again investigate if a loan unit from FESA could be allocated to the Chiddarcooping area over the summer period.

- **Westonia Fire Truck**

It was resolved that the Merredin Shire be approached for access to keys for local fast attacks to the Burracoppin and Hackling Road (Seven Oaks South) standpipes in case of fires.

The attached Fire Season Information Sheet provides information to campers and locals as to their requirements when lighting fires. By providing this information sheet, it takes the pressure away from local fire control officers who previously were required to provide burning permits to campers during the lead up and during harvest. Put simply, campfires during the restricted period can only be lit during Low, Moderate or High Fire Dangers, with the onus on the camper to obtain the weather information for that day. It also limits the hours of when the fires can be lit.

FIRE DANGER RATING	Restricted Period ONLY		
	CAMPFIRES	WOOD & SOLID FUEL BBQs	WOOD FIRED PIZZA OVENS
TOTAL FIRE BAN	Not Permitted	Not Permitted	Not Permitted
EXTREME OR ABOVE	Not Permitted	Not Permitted	Not Permitted
SEVERE	Not Permitted	Not Permitted	Permitted - use of spark arrestor is recommended
VERY HIGH	Not Permitted	Not Permitted	Permitted
HIGH	Permitted after 6pm - must be extinguished by 11pm	Permitted	Permitted
LOW - MODERATE	Permitted after 6pm - must be extinguished by 11pm	Permitted	Permitted

The other questions raised was for Council investigate if a loan unit from FESA could be allocated to the Chiddarcooping area over the summer period and seek standpipe keys from the Shire of Merredin for the Burracoppin and Hackling Road (Seven Oaks South) standpipes in case of fires.
The CEO will raise these issues with the appropriate authorities

Statutory Environment

Bush Fires Act 1954, section 38 appointment of bush fire control officers

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Nil

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council

- in accordance with section 38 of the Bush Fires Act 1954 appoint the following persons as bush fire control officers for the 2020/21 bush fire season:

Frank Corsini	Chief Bush Fire Control Officer
Malcom Nicoletti	Deputy Chief Bush Fire Officer
Steve Le Moignan	Warralakin Bush Fire Brigade
John McDowall	Warralakin Bush Fire Brigade
Dane Farina	Warralakin Bush Fire Brigade
Malcom Nicoletti	Warralakin Bush Fire Brigade
Jason Wahlsten	Walgoolan Bush Fire Brigade
Rohan Day	Walgoolan Bush Fire Brigade
Frank Corsini	Westonia Bush Fire Brigade
Colin Lindley	Westonia Bush Fire Brigade
Brad Penny	Westonia Bush Fire Brigade
Bill Price	Shire of Westonia
Jamie Criddle	Shire of Westonia

Rohan Day, Jamie Criddle and Dane Farina Fire Weather Officers.

Frank Corsini with Malcolm Nicoletti as Deputy Authorised Harvest Ban Officers.
- Adopt the attached Fire Season Information Sheet for the use of Campfires, BBQs and Pizza Ovens within Shire Reserves and Campgrounds during the Restricted & Prohibited periods.
- Requests the Chief Executive Officer to investigate if a loan (Fast Attack) unit from FESA could be allocated to the Chiddarcooping area over the summer period and seek standpipe keys from the Shire of Merredin for the Burracoppin and Hackling Road (Seven Oaks South) standpipes in case of fires.

Moved:	Cr Della Bosca	Seconded:	Cr Jefferys
11/10-20	That Council		
	1.	in accordance with section 38 of the Bush Fires Act 1954 appoint the following persons as bush fire control officers for the 2020/21 bush fire season:	
		Frank Corsini	Chief Bush Fire Control Officer
		Malcom Nicoletti	Deputy Chief Bush Fire Officer
		Steve Le Moignan	Warralakin Bush Fire Brigade
		John McDowall	Warralakin Bush Fire Brigade
		Dane Farina	Warralakin Bush Fire Brigade
		Malcom Nicoletti	Warralakin Bush Fire Brigade
		Jason Wahlsten	Walgoolan Bush Fire Brigade
		Rohan Day	Walgoolan Bush Fire Brigade
		Frank Corsini	Westonia Bush Fire Brigade
		Colin Lindley	Westonia Bush Fire Brigade
		Brad Penny	Westonia Bush Fire Brigade
		Bill Price	Shire of Westonia
		Jamie Criddle	Shire of Westonia
		Rohan Day, Jamie Criddle and Dane Farina Fire Weather Officers.	
		Frank Corsini with Malcolm Nicoletti as Deputy	Authorised Harvest Ban Officers.
	2.	Adopt the attached Fire Season Information Sheet for the use of Campfires, BBQs and Pizza Ovens within Shire Reserves and Campgrounds during the Restricted & Prohibited periods.	
	3.	Requests the Chief Executive Officer to investigate if a loan (Fast Attack) unit from FESA could be allocated to the Chiddarcooping area over the summer period and seek standpipe keys from the Shire of Merredin for the Burracoppin and Hackling Road (Seven Oaks South) standpipes in case of fires.	

The next ordinary meeting of Council will be held on 19th November 2020 commencing at 3.30pm

There being no further business the President, Cr Day declared the meeting closed at 5.04 pm