

SHIRE OF  
**WESTONIA**  
A vibrant community lifestyle

# AGENDA

## Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia  
Thursday 17<sup>th</sup> December 2020  
Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 17<sup>th</sup> December 2020 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00 pm

Discussion Period – 1.30 pm – 2.30 pm

Afternoon Tea – 3.00 pm – 3.30 pm

Council Meeting – 3.30 pm

A handwritten signature in black ink, appearing to read 'J. Criddle'.

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JAMIE CRIDDLE  
CHIEF EXECUTIVE OFFICER  
11 December 2020



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The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



**SHIRE OF WESTONIA**  
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# STRATEGIC COMMUNITY

**SNAPSHOT**

**PLAN**

**2018-2028**

## CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

## OUR VALUES

**Respect** – We value people and places and the contribution they make to the Shire.

**Inclusiveness** – Be receptive, proactive, and responsive.

**Fairness and Equity** – Provide services for a variety of ages and needs.

**Communication** – Create opportunities for consultation with the broad community.

## OUR VISION

A vibrant community lifestyle

## MISSION

Provide leadership and direction for the community.

## ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

## SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

## GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: -  
A vibrant community lifestyle.



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## 1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.30pm.

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### Councillors:

Cr KM Day	President
Cr WJ Huxtable	Deputy President
Cr DL Geier	
Cr RS Corsini	
Cr JJ Jefferys	
Cr RA Della Bosca	

### Staff:

Mr. JC Criddle	Chief Executive Officer
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**Members of the Public:** Nil

**Apologies:** Nil

**Approved Leave of Absence:** Nil

## 3. PUBLIC QUESTION TIME

Nil

## 4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 5. CONFIRMATION OF PREVIOUS MINUTES

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### OFFICER RECOMMENDATIONS

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That the minutes of the Ordinary Meeting of Council held on 19<sup>th</sup> November 2020 be confirmed as a true and correct record.

## 6. RECEIVAL OF MINUTES

That the minutes of the WEROC Inc. Annual General Meeting held on 26<sup>th</sup> November 2020 be received.  
That the minutes of the LEMC Meeting held on 26<sup>th</sup> November 2020 be received.  
That the minutes of the Great Eastern Country Zone Inc. Board Meeting held on 26<sup>th</sup> November 2020 be received.  
That the minutes of the WEROC Inc. Board Meeting held on 26<sup>th</sup> November 2020 be received

## 7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

# Shire of Westonia



## RECEIVAL OF MINUTES



# WEROC Inc. Annual General Meeting MINUTES

Thursday 26 November 2020

Merredin Regional Community & Leisure Centre  
Bates Street, Merredin

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

A PO Box 5, MECKERING WA 6405 E [rebekah@150square.com.au](mailto:rebekah@150square.com.au)

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# WEROC Inc.

## Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Annual General Meeting held on Thursday 26 November 2020 commencing at 1.00pm.

# Minutes

## 1. OPENING AND ANNOUNCEMENTS

Mr. Ram Rajagopalan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 1.00pm.

## 2. RECORD OF ATTENDANCE AND APOLOGIES

Rule 6.4 of the WEROC Inc. Constitution states that “representatives of Local Governments must be sitting Councillors or the Chief Executive Officer and must be approved by the WEROC Inc. Board”.

Mr. Neville Hale, CEO of the Shire of Tammin advised via email on 23 October 2020, that the Shire of Tammin Council had resolved at its meeting held on 22 October 2020, to appoint Cr. Michael Greenwood (President) and Mr. Neville Hale (CEO) as its delegates to WEROC Inc.

**Recommendation:** That the WEROC Inc. Board approve the appointment of Cr. Greenwood and Mr. Hale as the Shire of Tammin representatives to WEROC Inc.

**RESOLUTION:**

**Moved:** Mr. Darren Mollenoyux

**Seconded:** Mr. Rod Forsyth

That the WEROC Inc. Board approve the appointment of Cr. Greenwood and Mr. Hale as the Shire of Tammin representatives to WEROC Inc.

**CARRIED**

### 2.1 Attendance

Mr. Ram Rajagopalan (Chair)

Mr. Rod Forsyth (Deputy Chair)

Mr. Peter Clarke

Mr. Bryan Close (proxy and voting delegate for Mr. Wayne Della Bosca)

Mr. Jamie Criddle

Mr. Mark Dacombe

Ms. Karin Day

Ms. Julie Flockart

Mr. Michael Greenwood

Mr. Raymond Griffiths

Mr. Darren Mollenoyux

Ms. Glenice Batchelor (proxy and voting delegate for Mr. Neville Hale)

Ms. Rebekah Burges, Executive Officer

## 2.2 Apologies

Mr. Wayne Della Bosca

Mr. Neville Hale

## 2.3 Guests

NIL

## 3. DECLARATIONS OF INTEREST

NIL

## 4. MINUTES OF MEETINGS

### 4.1 Minutes of the Wheatbelt Communities Inc. Annual General Meeting held 30 October 2019

*Attachment 1: Minutes of the Wheatbelt Communities Inc. Annual General Meeting 30/10/2019*

The Minutes of the Wheatbelt Communities Inc. Annual General Meeting held on Wednesday 30 October 2019 have been previously circulated and are provided as an attachment to the meeting agenda.

#### **Recommendation:**

That the Minutes of the Wheatbelt Communities Inc. Annual General Meeting held on Wednesday 30 October 2019 be confirmed as a true and correct record.

#### **RESOLUTION:**

**Moved:** Ms. Karin Day

**Seconded:** Mr. Rod Forsyth

That the Minutes of the Wheatbelt Communities Inc. Annual General Meeting held on Wednesday 30 October 2019 be confirmed as a true and correct record.

**CARRIED**

### 4.2 Decisions made via a “flying email” dated 21 October 2020

On Wednesday 21 October 2020, Board Members received an email from the Executive Officer requesting agreement via a “flying email” for WEROC Inc. to approve the draft financial report and representation letter provided by Audit Partners Australia for the period 1 July 2019 to 30 June 2020.

The recommendation contained within the email was as follows:

**Recommendation:** *That the WEROC Inc. Board approve the Draft Financial Report and Representation Letter and authorise the WEROC Inc. Chair and Executive Officer to sign the documents.*

Responses to the recommendation were requested to be with the Executive Officer by close of business on Friday 23 October 2020.

Support for the recommendation was provided via email from the following Board Members:

- Mr. Ram Rajagopalan
- Mr. Peter Clarke
- Ms. Karin Day
- Mr. Wayne Della Bosca
- Ms. Julie Flockart

- Mr. Darren Mollenoyux

As this constituted a majority of Members, the recommendation was accepted.

For recording purposes, the decision is presented for endorsement.

**Recommendation:**

That the decision made by the WEROC Inc. Board via a “flying email” sent on 21 October 2020, be endorsed.

**RESOLUTION:**

**Moved:** Mr. Raymond Griffiths

**Seconded:** Ms. Karin Day

That the decision made by the WEROC Inc. Board via a “flying email” sent on 21 October 2020, be endorsed.

**CARRIED**

**5. CHAIRS REPORT**

**Author:** Mr. Ram Rajagopalan, Chair

**Disclosure of Interest:** No interest to disclose

**Date:** 1 November 2020

**Attachments:** Nil

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

The Chair’s report for the 2019-20 financial year is presented.

It is with great pleasure I present this inaugural report of WEROC Inc. for 2020.

This year has been one of unpredictability, adaptability and creativity and the formation of WEROC has very much demonstrated this.

All of our member Shires have come together with a common vision and purpose to support the growth and development of the Eastern Wheatbelt.

2020 may have been one of chaos, but it has also been one of opportunity and regeneration.

I would like to thank each and every member for looking past each of their respective Shire boundaries and instead looking at us as a cohesive team responsible for our near ten thousand residents.

Each individual member from Kellerberrin, Merredin, Westonia, Yilgarn and Bruce Rock have embraced this new entity and shared plan for the future to make some tangible gains. It has been heartening to see our five Shires working together not because we have been told to do so, but rather because we have chosen to.

It has also been a great example of CEOs and Elected Members working collaboratively and cohesively together that speaks volumes of what is good about the Eastern Wheatbelt.

We do not only want to survive, but we want to thrive in the years and generations to follow. WEROC can be seen as the gatekeepers to that future and it is incumbent on us as an organisation to provide the keys to all in our region to unlock that future.

I cannot understate my thanks to our new Executive Officer Rebekah whose expertise, efficiency and enthusiasm has helped sprout this seed called WEROC Inc. Your professionalism in developing our Strategic Plan hit a home run from the start and now it’s time for us to put action to the words.

I look forward to working with you all on our five priority projects:

1. Regional Waste Management
2. Tourism Product Development
3. Strengthening our economy through local business development
4. Digital connectivity
5. Ranger and regulatory Services Solutions

And I also look forward to soon welcoming back the Shire of Tammin into our team and the multifaceted value they will add.

We will continue to build our profile and relationships with all levels of government and stakeholders.

The future is in our hands.

Thankyou

Ram Rajagopalan

Chair Wheatbelt East Regional Organisation of Councils Inc.

**Recommendation:**

That the Chair's Report for the 2019-20 financial year be received.

**RESOLUTION:**

**Moved:** Ms. Julie Flockart

**Seconded:** Mr. Darren Mollenoyux

That the Chair's Report for the 2019-20 financial year be received.

**CARRIED**

**6. TREASURERS REPORT**

**Author:** Rebekah Burges, Executive Officer and Secretary/Treasurer

**Disclosure of Interest:** No interest to disclose

**Date:** 1 November 2020

**Attachments:** Nil

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

The Treasurers report for the 2019-20 financial year is presented.

As per the audited financial report for WEROC Inc. for the period 1 July 2019 to 30 June 2020, I can report the following:

The **opening balance** of the WEROC account held with Westpac Bank on 1 July 2019 was \$160,927.

The **opening balance** of the Wheatbelt Communities Inc. account held with Westpac Bank on 1 July 2019 was \$27,386.55.

Upon the merging of WEROC and Wheatbelt Communities Inc., the WEROC account was closed and the remaining cash balance was transferred to the Westpac account held in the name of Wheatbelt Communities Inc. (subsequently renamed Wheatbelt East Regional Organisation of Councils Inc.). The **cash balance of the merged accounts** on 29 January 2020 was \$165,991.31.

**Total revenue** for the year was \$150,183.41.

The principal **source of revenue** for WEROC Inc. for the 2019-20 financial year was the transfer of \$139,680.47 from the former WEROC entity.



**Total expenses** for the year were \$25,233.71

**Major expense items** included:

- Accounting fees \$4,149.85
- Executive Officer professional services, travel, and accommodation \$16,019.05
- Audit fees \$3,006.83

The **closing cash balance** of the WEROC Inc. account on 30 June 2020 was \$143,177.70.

**Recommendation:**

That the Treasurer's Report for the 2019-20 financial year be received.

**RESOLUTION:**

**Moved:** Mr. Darren Mollenoyux

**Seconded:** Mr. Raymond Griffiths

That the Treasurer's Report for the 2019-20 financial year be received.

CARRIED

**7. ACCEPTANCE OF THE AUDITED FINANCIAL REPORT FOR THE PERIOD 1 JULY 2019 TO 30 JUNE 2020**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 1 November 2020

**Attachments:** *Attachment 2: 2020 Audited Financial Statements*  
*Attachment 3: 2020 Management Letter*

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

The audited financial report and management letter for the period 1 July 2019 to 30 June 2020 are presented.

**Recommendation:**

That:

- 1) The audited financial report tabled at the Annual General Meeting be accepted; and
- 2) The management letter be noted.

**RESOLUTION:**

**Moved:** Mr. Rod Forsyth

**Seconded:** Ms. Julie Flockart

That:

- 1) The audited financial report tabled at the Annual General Meeting be accepted; and
- 2) The management letter be noted.

CARRIED

**8. ACCEPTANCE OF THE WEROC INC. ANNUAL REPORT 2019-2020**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 1 November 2020

**Attachments:** Attachment 4: Draft WEROC Inc. Annual Report 2019-2020

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

The Draft WEROC Inc. Annual Report for the 2019-20 financial year is provided as an attachment.

The Annual Report highlights the key activities and achievements of WEROC Inc. over the 2019-20 financial year.

**Recommendation:**

That the Annual Report of WEROC Inc. for the 2019-20 financial year, as tabled at the Annual General Meeting be accepted.

**RESOLUTION:**

**Moved:** Ms. Karin Day

**Seconded:** Mr. Peter Clarke

That the Annual Report of WEROC Inc. for the 2019-20 financial year, as tabled at the Annual General Meeting be accepted.

**CARRIED**

**9. APPOINTMENT OF AN AUDITOR FOR THE 2020-21 FINANCIAL YEAR**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 1 November 2020

**Attachments:** Nil

**Financial Implications:** The cost of the audit will be accounted for within the WEROC Inc. Budget for 2021-22

**Consultation:** AMD Chartered Accountants and Audit Partners Australia

**Voting Requirement:** Simple Majority

**Background:**

The WEROC Inc. Constitution states under Rule 23. Appointment of Auditor, that:

*“WEROC will at each Annual General Meeting, appoint an Auditor for a period of one year, who is not a Member of WEROC. The Auditor will be eligible for reappointment by WEROC and WEROC Board has the power to fill any temporary vacancy in the office of Auditor”.*

**Executive Officer Comment:**

The Executive Officer sourced quotes from Audit Partners Australia, who undertook the financial audit for the 2019-20 financial year and from AMD Chartered Accountants, who had previously undertaken audits for both Wheatbelt Communities Inc. and WEROC.

The quote for the 2020-21 financial audit for WEROC Inc. from Audit Partners Australia was \$850 +GST and any incidentals. From AMD Chartered Accountants the quote was \$2,200 +GST.

**Recommendation:**

That Audit Partners Australia be appointed to undertake the financial audit for WEROC Inc. for the period 1 July 2020 to 30 June 2021.

**RESOLUTION:**

**Moved:** Ms. Karin Day

**Seconded:** Mr. Rod Forsyth

That Audit Partners Australia be appointed to undertake the financial audit for WEROC Inc. for the period 1 July 2020 to 30 June 2021.

**CARRIED**

## **10. ELECTION OF OFFICE BEARERS**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 1 November 2020

**Attachments:** Nil

**Voting Requirement:** Simple Majority

### **Background:**

The WEROC Inc. Constitution states under Rule 14.1 Elections at Annual General Meeting, that:

- a) Elections for Chair, Deputy Chair, Secretary/Treasurer and Board members will take place at the Annual General Meeting of WEROC where the Chair will declare all positions vacant.
- b) The Chair and Deputy Chair must be from a different Local Government.
- c) Subject to Rule 14.2, a Board Member's term will be from his or her election at an annual general meeting until the election at the next annual general meeting after his or her election, but he or she is eligible for re-election to membership of the Board.

### **10.1 Election of Chair**

Mr. Ram Rajagopalan vacated the Chair.

The Executive Officer invited nominations from the floor for the election of Chair to WEROC Inc. until the next Annual General Meeting.

Ms. Karin Day nominated Mr. Ram Rajagopalan for the position of Chair to WEROC Inc. Ms. Glenice Batchelor seconded the nomination.

Mr. Ram Rajagopalan accepted the nomination

There being no further nominations Mr. Ram Rajagopalan was elected unopposed for the position of Chair of WEROC Inc.

Mr. Ram Rajagopalan took the Chair.

### **10.2 Election of Deputy Chair**

The Chair invited nominations from the floor for the election of Deputy Chair to WEROC Inc. until the next Annual General Meeting.

Ms. Julie Flockart nominated Mr. Rod Forsyth for the position of Deputy Chair to WEROC Inc. Mr. Michael Greenwood seconded the nomination.

Mr. Rod Forsyth accepted the nomination

There being no further nominations Mr. Rod Forsyth was elected unopposed for the position of Deputy Chair of WEROC Inc.

### **10.3 Election of Secretary/Treasurer**

The election of a Secretary/Treasurer is a formality as the WEROC Inc. Constitution states under Rule 16.2 that:

*“The Executive Officer will act as Secretary/Treasurer of WEROC and non-voting member of the Board”.*

**Recommendation:**

That the WEROC Inc. Executive Officer be appointed as Secretary/Treasurer until the next Annual General Meeting.

**RESOLUTION:**

**Moved:** Mr. Peter Clarke

**Seconded:** Mr. Darren Mollenoyux

That the WEROC Inc. Executive Officer be appointed as Secretary/Treasurer until the next Annual General Meeting.

**CARRIED**

### **10.4 Election of Board Members**

Rule 14.1 of the WEROC Inc. Constitution stipulates that the election of Board Members will take place at each Annual General Meeting and that a Board Members term will be from his or her election at an annual general meeting until the election at the next annual general meeting.

The appointment of the Board is a formality and should mirror the nominated representatives from each of the six Member Local Governments, who are appointed for a term of two years in accordance with Rule 6 of the WEROC Inc. Constitution.

Below is the list of current Members as nominated by their respective Local Governments:

**Shire of Bruce Rock**

Mr. Ram Rajagopalan (30 October 2019)

Mr. Darren Mollenoyux (30 October 2019)

**Shire of Kellerberrin**

Mr. Rod Forsyth (30 October 2019)

Mr. Raymond Griffiths (30 October 2019)

**Shire of Merredin**

Ms. Julie Flockart (30 October 2019)

Mr. Mark Dacombe (28 May 2020)

**Shire of Tammin**

Mr. Neville Hale (26 November 2020)

Mr. Michael Greenwood (26 November 2020)

**Shire of Westonia**

Ms. Karin Day (30 October 2019)

Mr. Jamie Criddle (30 October 2019)

**Shire of Yilgarn**

Mr. Wayne Della Bosca (30 October 2019)

Mr. Peter Clarke (30 October 2019)

**Recommendation:**

That those Members as nominated by their respective Local Government be appointed to the WEROC Inc. Board until the next Annual General Meeting.

**RESOLUTION:**

**Moved:** Mr. Raymond Griffiths

**Seconded:** Mr. Jamie Criddle

That those Members as nominated by their respective Local Government be appointed to the WEROC Inc. Board until the next Annual General Meeting.

**CARRIED**

**11. SPECIAL BUSINESS**

NIL

**12. GENERAL BUSINESS**

NIL

**13. CLOSURE**

There being no further business the Chair declared the meeting closed at 1.10pm.

**DECLARATION**

These minutes were confirmed by the WEROC Inc. Board at the meeting held

Signed \_\_\_\_\_

Person presiding at the meeting at which these minutes were confirmed

# MINUTES

## WESTONIA YILGARN LEMC COMMITTEE THURSDAY 26<sup>th</sup> November 2020

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The following are the minutes from the Yilgarn/Westonia Local Emergency Management Committee meeting held on Thursday 26<sup>th</sup> November 2020, in the Shire of Yilgarn Council Chambers, located in Southern Cross.

**1. Declaration of Opening**

The Acting LEMC Chairperson, Cr Bryan Close declared the meeting open at 5:30pm

**2. Record of Attendance**

**In-Person**

Cr Bryan Close	Deputy Shire President, Shire of Yilgarn
Peter Clarke	CEO, Shire of Yilgarn
Dave Thirwell	OIC, Southern Cross Police
Nic Warren	EMRS Shire of Yilgarn
Robert Bosenberg	EMI Shire of Yilgarn
Sara Loader	Southern Cross St John Ambulance EMT
Stephanie Oetiker	Southern Cross General Practice, Practice Manager and Registered Nurse

**Telephone Conferencing**

Peter Brown	MRL, Koolyanobbing
Joanne Spadaccini	District Emergency Service Officer – Wheatbelt Emergency Services Unit
Jamie Criddle	CEO, Shire of Westonia
Cr Daimon Geier	Shire Councillor, Shire of Westonia
Matthew Guile	St Johns
Jeremy Willis	DFES, Area Officer Central Wheatbelt
Scott Rustel	St Johns (signed in at 5:45pm)

**Apologies**

Cr Wayne Della Bosca	LEMC Chairperson/Shire President, Shire of Yilgarn
Gary Kenward	Chairperson, St John WA Southern Cross
Yvette Grigg	District Emergency Management Advisor
Dr Nwoko	GP/Southern Cross General Practice
Diane Dixon	HSM, Southern Cross District Hospital
Gren Putland	Networks Operation Manager, Main Roads
Eleanor McKechnie	HSET, Superintendent Ramelius Resources
Lauren Suttie	Principal, Moorine Rock PS
Jo Drayton	Suicide Prevention Coordinator WCADS
Cr Karin Day	President Shire of Westonia

# MINUTES

## WESTONIA YILGARN LEMC COMMITTEE THURSDAY 26<sup>th</sup> November 2020

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### 3. Confirmation of Previous Minutes

1) Confirmation of Minutes of the meeting held on 25 June 2020.

**Moved:** Sara Loader

**Seconded:** Peter Clarke

### 4. Business Arising from previous minutes

Nil

## 5 REPORTS

### 5.1 Report from Local Emergency Coordinator – Sgt Dave Thirwell WAPOL

- Hospital had a significant increase in Covid testing due to border opening
- SX Hospital and SX WAPOL wrote to DoH requesting travellers to be checked at border;
- Truck drivers still being checked;
- Contact tracing coming in from 5<sup>th</sup> December to include:
  - food and licensed venues (restaurants, cafés, bars, pubs, taverns, nightclubs)
  - gyms, indoor sporting centres and pools
  - places of worship, and funeral parlours
  - beauty and personal care services including hairdressers and barbers
  - galleries and museums
  - cinemas, theatres and other entertainment venues
  - auction houses and real estate inspections
  - community facilities, libraries and halls
  - zoos and amusement parks
  - function centres
  - accommodation facilities that already have check-in arrangements in place (i.e. hostels, hotels, large camp grounds).
- New app developed to assist, otherwise hardcopy to be utilised;
- Has asked for clarity on definitions of the included premises, including what is classed as a “community facility”;
- Contacted Covid Desk to see how businesses where to be notified, response at this stage was media only;
- Peter Clarke interjected stating correspondence from WALGA stated EHO’s may be responsible for compliance and the ‘Shire’s EHO would be visiting premises in near future to advise of requirements;

# MINUTES

## WESTONIA YILGARN LEMC COMMITTEE THURSDAY 26<sup>th</sup> November 2020

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- Have had a spate of six serious crashes and one fire requiring multi-agency responses and he applauded way the relative agencies worked together at these incidents.

### **5.2 HSM Southern Cross District Hospital – Di Dixon**

Di Dixon was an apology, however provided the following report, which was tabled:

- Still averaging 6 to 8 Interstate Truck drivers per day;
- Last week when Interstate Travellers were coming across the border this increased to 15-20 per day. This has decreased now the borders have closed again;
- All negative to date;
- All precautions still in place for Nursing Home – No visitors unless evidence of Flu vax. No more than 2 visitors at time;
- Everyone coming into the hospital still being checked and recorded for flu-like symptoms;
- Hospital still fully staffed with permanent staff – Nil issues;
- Southern Cross is still at real risk should one of the Interstate Truck Drivers or Interstate Travellers come back with a positive swab. Not sure what precautions the roadhouses are taking, but most of them stop there for fuel and food.

### **5.3 DFES Area Officer – Jeremy Willis**

- Business as usual for DFES, preparing for fire season;
- Have been preparing for fire season with covid lens, in relation to social distancing;
- Suggested LEMC look at the LEMA with a covid perspective;

### **5.4 St John Ambulance Representative – Sara Loader**

- Have four new trained EMA's;
- Community meeting held recently, which was well attended;
- Call-outs increasing;

### **5.5 Southern Cross General Practice – Steph Oeticker**

- Covid 19 precautions still in place including social distancing and hand sanitising patients upon arrival;
- New patients are being screened, seeking if they have been interstate in last 14 days and if they have flu-like symptoms;
- Telephone consults are available, and it is at Dr's discretion if testing is required;
- Covid vaccine could be available early 2020, will need some structure around who will have priority, as it is assumed will be a very popular vaccine once available;



# MINUTES

## WESTONIA YILGARN LEMC COMMITTEE THURSDAY 26<sup>th</sup> November 2020

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### 5.6 Shire of Westonia - Jamie Criddle

- Raised the new contact tracing requirements for venues just announced, they will be working through what that means for venues in their Shire;
- Held an info sessions with St Johns to try and drum up local volunteers;

### 5.7 Mineral Resources – Peter Brown

- Updating policy with latest border changes from state government;
- Testing all interstate travellers and must notify of movements;

### 5.8 Department of Communities - Jo Spadaccini

- DC Wheatbelt DESO December Update – Attached
- Covid-19 Welfare Centre Guidelines – Oct 2020 – Attached
- Discussed the new QR code for WA Safe App for contact tracing, Peter Clarke advised it was a quick process to obtain;
- Advised LG's should have both the QR code and hard copy forms for all venues listed as evacuation centres;
- Discussed the need to have separate areas for those possibly carrying Covid-19 and those who have been cleared;
- Meet and Greet staff at evacuation centres wearing Mask, Gloves and glasses;
- Anyone suspected of or showing symptoms; or those refusing testing, to wear a mask and be separated;
- Policy is fluid and being amended to suit the ever-changing environment.

### 5.9 DFES – DEMA – Yvette Grigg

Was an apology, however forwarded the following:

- Wheatbelt District Advisor Report October – November - Attached

### 6. General Business

Nil

### 7. Next Meeting

The Chairperson Mr Bryan Close thanked all for attending and indicated that the next meeting would be in three months, or earlier if needed, all would be notified.

### 8. Closure

The meeting was declared closed at 6:07 pm.

# MINUTES

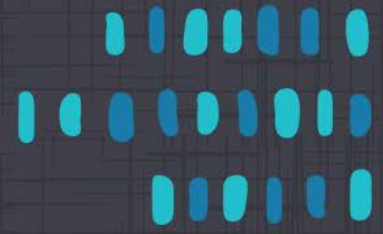
WESTONIA YILGARN LEMC COMMITTEE  
THURSDAY 26<sup>th</sup> November 2020

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## Attachments:

- DC Wheatbelt DESO December Update
- Covid-19 Welfare Centre Guidelines – Oct 2020
- Wheatbelt District Advisor Report October – November

UNCONFIRMED



## District Emergency Services Officer – Wheatbelt Update: August 2020

### Increase in the Department of Communities Wheatbelt Footprint

In the first quarter of the year, the Wheatbelt District was increase from 38 to 41 Local Government areas of responsibility, with the inclusion of Lake Grace, Dumbleyung (Great Southern District) and West Arthur (South West District). All three will be attached to our Narrogin Office and I will shortly be heading out to introduce myself and ensure that all contact details are up to date.

### Local Emergency Welfare Plans

The process to update the Local Emergency Welfare Plans (LEWP) is underway and I hope to attend as many shires as I can when I am in the area. In the meantime, I have been in contact with the Shires to ensure that the details that are in the LEWPs are up to date and to make any changes to services available in the shire, if required.

If any there are any changes to contact details or suppliers within your Shire please send them through to [joanne.spadaccini@communities.wa.gov.au](mailto:joanne.spadaccini@communities.wa.gov.au) and they will be updated in the new version.

Due to the continually changing COVID environment we are now living in the LEWP will be in draft form, however the contact details and facility details will be up to date according to information supplied to DC at the date listed in the footer.

### Social Distancing (SD) in Evacuation Centres

In the event of an evacuation centre being required we will need to address the social distancing requirements in play at that time. This may involve looking at more than one facility to avoid over crowding or requesting people to stay with family or friends if available (that also adheres to SD rules). The estimated capacity for each centre listed in the LEWP are being revised and will be shown in two sections. Non COVID and COVID capacities. I will have discussions with the Shires around this and what other resources are available if required.

A copy of the COVID – 19 Welfare Centre Guidelines (Oct 2020) has been distributed to the Local Governments in the Wheatbelt in preparation should a Welfare Centre be required.

The key points:

- Travellers, visitors and tourists to leave the evacuation area **if safe to do so**
- Shelter in Place **if safe to do so**
- Shelter with family and friends **if safe to do so**
- Utilise commercial/alternative accommodation options **if available**
- Use welfare centres as a last resort

### Department of Communities - Wheatbelt District - Contact arrangement for welfare support in emergencies.

**In an emergency, if welfare support services are required during business hours, please contact the Department of Communities office listed in your LEWP or after hours contact Crisis Care on 1800 199 008 to activate Communities.**

During business hours the District Emergency Services Officer is contactable for non-activation enquiries on 0429 102 614, but as I am often on the road and out of phone service range, please leave a message and I will return your call as soon as I can.

If you would like any further information please call my mobile 0429 102 614 or email me [joanne.spadaccini@communities.wa.gov.au](mailto:joanne.spadaccini@communities.wa.gov.au).

Kind regards

Jo Spadaccini  
District Emergency Services Officer - Wheatbelt  
Department of Communities - Emergency Services Unit



# COVID-19 – Welfare Centre Guidelines (Oct 2020)

**Aim:** To provide guidance to Department of Communities (Communities) staff and other key agencies in managing welfare centres, whilst mitigating COVID-19 risks to the community.

It is acknowledged the ever-changing COVID-19 situation restricts the provision of specific advice however this document provides recommendations and considerations to assist local planning.

To ensure the relevancy and currency of the information contained within this document, review will occur on a continuous basis.

For the purposes of this guide, the term **Welfare Centre** will refer to both welfare and evacuation centres.

## Evacuation Planning

Welfare Centres should be considered as a transit area, with all attendees encouraged to move on to other evacuation/accommodation options where possible.

Under a COVID-19 lens, the recommended approach in an evacuation situation is listed below, however **preservation of life is to always be the priority:**

- 1 • Travellers,visitors and tourists to leave the evacuation area **if safe to do so**
- 2 • Shelter in Place **if safe to do so**
- 3 • Shelter with family and friends **if safe to do so**
- 4 • Utilise commercial/alternative accomodation options **if available**
- 5 • Use welfare centres as a last resort

It is recognised implementing this approach may not be possible in a cyclone event.

## Locally Driven Response

Department of Communities District Emergency Service Officer's develop Local Emergency Welfare Plan's (LEWP) in consultation with the Local and District Emergency Management Committee (LEMC/DEMC). These plans outline agreed emergency welfare arrangements in each local government region.

These existing Local Emergency Welfare Plans should be reviewed taking into consideration the general principles and recommendations within this guide, and current [Western Australia COVID-19 restrictions](#). Preparedness is a joint responsibility amongst



local agencies, so planning with relevant stakeholders is essential to ensure plans take into account local conditions and region-specific challenges.

To assist in planning the following approaches are recommended:

- Hazard Management Agency (HMA) to provide early advice of any potential evacuation direction to all relevant impacted agencies. This will facilitate the sharing of information and early identification of local COVID-19 risks within the proposed evacuation area
- prioritising the identification of alternate safe accommodation options for people under isolation/quarantine directions
- early determination of the level and intensity of infection control measures to be implemented within the welfare centre, based on the current Western Australia COVID-19 restrictions and phasing.

#### **HMA messaging to cover the following:**

- Emergency evacuation advice overrides COVID-19 isolation/quarantine directions
- People under an **isolation/quarantine direction** are to find alternative accommodation with family or friends who live away from the area.
  - If alternative options are unavailable and they need to attend a welfare centre, continue to follow COVID-19 precautions, maintain appropriate physical distancing, wear a mask, and identify themselves immediately on arrival.
  - When safe to do so, telephone WA Police on 131 444 to advise whereabouts
- Provide advice to the public regarding self-sufficiency of medication/scripts, specific food requirements, hygiene supplies and general COVID-19 precautions if needing to attend a welfare centre.

## **Welfare Centre Planning**

It is suggested existing **Local Emergency Welfare plans** are reviewed by relevant stakeholders, with re-evaluation of current identified facilities, using a COVID-19 lens.

Consider the following:

- maximum capacity of each facility and physical distancing requirements. Refer to facility Local Government 'COVID Safety Plan' for maximum numbers. If it appears capacity will be exceeded during an event this must be escalated to the Incident Controller.
- which facilities have capacity to allow the isolation/segregation of individuals/groups
- the layouts of facilities to identify separate entry and exit points
- the use of partitions/barriers if available/where possible
- identifying what/any alternate evacuation accommodation options may be available for individuals who are considered a COVID-19 risk.
- can other regions/towns in the area be used to move on/accommodate people
- welfare centre staffing levels required to ensure infection control tasks are performed.



- Local Government to consider utilising their existing COVID-19 risk management arrangements until the arrival of Communities staff

## General Infection Control measures

In consideration of the heightened sanitation and hygiene needs of COVID-19, consider the following:

- signage and barriers erected throughout the welfare centre displaying current physical distancing requirements
- signage and posters on appropriate hand washing techniques upon entry and throughout the shelter/centre as well as appropriate techniques for PPE/masks
- a dedicated welfare centre officer responsible of ensuring all recommended infection control measures are in place and maintained
- development of a cleaning schedule posted within the centre
- a contract cleaner arrangement with the owner of the facility – generally the Local Government
- utilise single use disposable items such as bedding, eating/drinking utensils etc where possible
- appropriate waste disposal/laundry processes in place.

## PPE requirements in the Centre

PPE supplies must be available within Welfare Centres including:

- Surgical style masks
- Gloves
- Aprons/gowns
- Face shields/safety glasses

PPE is to be single use, disposable and kept in a secure location. Use will be dependent on risk to the community at the time of the event and in line with health advice.

See [Addendum: Infection Prevention and Control in a Welfare Centre](#) for further information and considerations.

## Welfare Centre Operations

### Arrival at the Centre

The level of screening and requirement to obtain the contact details of people attending an evacuation centre will be dependent on the current [Western Australia COVID-19 restrictions](#) and health advice.

The normal **Register.Find.Reunite** process will be available for all evacuees. This may be compulsory prior to entering a welfare centre if the risk level is such that contract tracing is required. A contact phone number will need to be provided.

Communities may consult with the relevant local health agency to determine what resources are available to assist if health screening needs to occur. If minimal warning is



received prior to the opening of a welfare centre, it is acknowledged that appropriately qualified staff may not be available to support a full health screening process.

### **Screening and Registration considerations as/if required:**

- As a precaution PPE is to be worn by those undertaking registration/screening. Suggested minimum requirements are a mask and safety glasses.
- Encourage self-registration online via the **Register.Find.Reunite** website with evacuees utilising their own electronic devices.
- A separate greeting area to allow those who may be a COVID-19 risk to identify themselves early.
- Single direction of pedestrian flow and queue management should be enforced through signage, floor markings and bollards/ropes.
- Immediate access to hand sanitiser
- Minimise contact with anyone who answers “**yes**” to any of the screening questions.
- Avoiding sharing of writing implements and minimise document handling – utilise hand sanitiser if unavoidable.

The following questions are to be asked as the **minimum screening requirements** before allowing an individual to enter a welfare centre:

- Are you currently under isolation/quarantine direction?
- Have you returned from overseas or interstate (and if so, where?) in the past 14 days?
- Do you have any symptoms of respiratory illness with or without fever; or cold and flu-like symptoms?
- Have you been in close contact with a confirmed COVID-19 case in the past 14 days?

If the individual refuses to be screened, that individual should be treated as ill and be placed in an isolated location.

As part of the screening process advise evacuees that if they become symptomatic during their stay, to advise staff immediately. If this occurs, it is suggested welfare centre staff isolate the individual and consult with local health authorities as a matter of priority.

### **Evacuees requiring Isolation**

It is suggested that individuals under isolation/quarantine directions, or who have answered ‘**yes**’ to any of the screening questions, or individuals who have refused to be screened, are to wear a mask at all times and change it as it becomes moist, in line with infection control best practice.

- Individuals under an isolation/quarantine direction should be moved on as soon as practicable to another safe location, including to paid accommodation, where they can maintain their isolation.
- If this is not possible, identify the most suitable strategies to manage the isolation of these individuals within the welfare centre, for example; utilising a separate room or space, barriers, physical distancing etc.





- Where possible, consider specific toilet/ wash facilities for staff/those who have answered “**yes**” to screening questions. If this is not possible, extra cleaning is to occur.

### **General population**

Welfare centres operations are to align with government restrictions, health advice and the level of community COVID-19 risk at the time of an event. The following strategies may be required:

- Families to remain in segregated groups and to not move from sleeping area unless using bathroom facilities.
- Human-social support and entertainment activities to be made available to each segregated group in location
- If family segregation areas are not possible, separate evacuees into larger groups and maintain segregation of groups
- Food should be delivered to areas allocated to each group/family

### **Community meetings**

The HMA may utilise welfare centres for community meetings, in line with the current level of COVID-19 restrictions. Where restrictions prevent utilisation of the welfare centre, alternate arrangements will need to be made.





## Addendum

### Infection Prevention and Control in a Welfare Centre

A dedicated welfare centre officer will have the responsibility of ensuring all recommended infection control measures are in place and maintained. This officer may be a Communities or Local Government staff member.

The following table lists infection control considerations. The level of implementation to be in line with current health advice. Local planning will assist in identifying where responsibility will sit.

Further information is available at:

<https://healthywa.wa.gov.au/coronavirus>

Practice	Consideration	Responsibility
<b>Hand Hygiene</b>	<ul style="list-style-type: none"> <li>60-80% alcohol-based hand sanitiser should be available at entry and exit points, high touch areas, toilet areas and eating areas.</li> <li>Hand sanitiser should be secured to prevent theft or ingestion</li> <li>Hand washing facilities should have running water, soap, paper hand towels and a rubbish bin.</li> <li>Consider the stock levels required in relation to the number of evacuees the centre can hold</li> <li>Consider signage/pictures throughout the centre to encourage effective hand hygiene</li> </ul>	
<b>Physical Distancing</b>	<ul style="list-style-type: none"> <li>Consider how many evacuees the centre can hold as per the current directions for physical distancing.</li> <li>Signage, barriers, notices, pictures, announcements and staff may be required to encourage physical distancing.</li> <li>Physical distancing should be considered in all areas of the welfare centre. Use of laundry, entertainment and meal areas may need to be staggered to avoid overcrowding.</li> <li>Physical distancing should also be observed for all staff at all times, including break times.</li> </ul>	
<b>Food Safety</b>	<ul style="list-style-type: none"> <li>Meals may be delivered to individuals or families to reduce the number of people using the meals area.</li> <li>The kitchen and meals area should have increased cleaning</li> <li>A staggered rostered approach may be considered to ensure these areas do not become overcrowded</li> <li>Consider disposable plates and cutlery. If these are not available, washing dishes through the dishwasher is preferred. Otherwise, dishes and cutlery should be washed in hot soapy water, rinsed, dried and stored dry. Consider allocating plates and cutlery to evacuees to reduce sharing of items.</li> </ul>	
<b>PPE</b>	<ul style="list-style-type: none"> <li>Personal protective equipment may be needed at the welfare centre.</li> </ul>	



Practice	Consideration	Responsibility
	<ul style="list-style-type: none"> <li>● Consider PPE needs for the following situation:               <ul style="list-style-type: none"> <li>○ Staff performing health/general screening/registration on arrival to the welfare centre to utilise PPE as per current health advice – suggested minimum requirements are mask and safety glasses.</li> <li>○ Evacuees that are under isolations orders should wear a surgical mask as much as possible</li> </ul> </li> <li>● In the event of community transmission of COVID, all evacuees may be required to wear some sort of mask. Surgical masks are preferred.</li> </ul>	
<b>Cleaning</b>	<ul style="list-style-type: none"> <li>● A cleaning schedule is required with increased frequency of cleaning high touch areas outlined. High touch areas include light fittings, door handles, doors, railings, desks, chairs, tables, benches, bathrooms.</li> <li>● A dedicated staff member should be allocated to ensure cleaning is achieved and managed.</li> <li>● Cleaning products should have a disinfectant base.</li> <li>● As there is the need for increased frequency of cleaning, ensure the cleaning product does not leave a residue that may cause irritations to the evacuees in the centre.</li> <li>● Spray products are not recommended as they disturb particles on surfaces, may not give an even coverage of product and may cause lung irritations. If the only products available are spray products, spray into a cloth/paper towel to minimise aerosol distribution of the product and then wipe the area to be cleaned.</li> </ul>	
<b>Waste Management</b>	<ul style="list-style-type: none"> <li>● Ensure there are adequate waste disposal bins.</li> <li>● Consider hands free bins so there is minimal contact with the bin</li> <li>● Anyone handling waste must have access to hand hygiene facilities to perform hand hygiene immediately after handling/removing rubbish. Consider signage near the bins to encourage this.</li> <li>● Waste should be emptied regularly. Bags should be tied off completely prior to removal.</li> </ul>	
<b>Managing unwell evacuees/staff</b>	<ul style="list-style-type: none"> <li>● Consider having a plan in place outlining how to manage evacuees or staff who fall ill whilst in a welfare centre. This may include a separate accommodation area, dedicated staff member with clinical experience or further evacuation.</li> </ul>	
<b>Laundry Management</b>	<ul style="list-style-type: none"> <li>● If linen/bedding/towels are provided to evacuees, consider how this will be managed. Clean and dirty items should be stored separately. Where will linen bags be kept for the return of dirty linen and who will remove these from the area.</li> <li>● If there are laundry facilities at the welfare centre, consider how these will be managed to ensure there is not overcrowding. Staggered rosters for using laundry facilities may be considered. Hand hygiene facilities should be available in the laundry area</li> </ul>	

## Wheatbelt District EM Advisor LEMC Report

October - November 2020

### Royal Commission into National Natural Disaster Arrangements – Report

The Royal Commission Report was tabled in parliament last week. There are many recommendations within it that will have quite a large impact on local government, their LEMCs and the way emergency management is carried out in the state and the nation. Very interesting reading, please see the link as below;

<https://naturaldisaster.royalcommission.gov.au/system/files/2020-11/Royal%20Commission%20into%20National%20Natural%20Disaster%20Arrangements%20-%20Report%20%20%5Baccessible%5D.pdf#page=252>

### Preparations for major emergencies and evacuations through a COVID 19 lens.

At our recent Wheatbelt Operational Area Support Group (OASG) meeting, the potential impact COVID 19 may have on our response and evacuations was discussed.

The OASG members asked that all local governments review the COVID 19 - Welfare Centre Guidelines as provided by the Dept of Communities and develop local contingencies where they can.

### AWARE funding programme is open.

The current programme sets out to distribute \$230,000 to local governments via competitive grants to projects that build emergency management capability at the local level.

This may include;

- Furthering the emergency management risk process
- Facilitating capability based exercises
- Reviewing LEMA
- Delivering emergency management training
- Hosting or facilitating emergency management events or forums.

Any applications must be received by no later than midday Friday 11 December 2020.

*Yvette Grigg*

*Wheatbelt District EM Advisor*



# Great Eastern Country Zone

## Minutes

**Held at Merredin Recreation Centre**

**Commenced at 9:30am  
Thursday 26 November 2020**

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# Great Eastern Country Zone

Meeting was held at Merredin Recreation Centre  
Commenced at 9.30am, Thursday 26 November 2020

## Minutes

1. OPENING AND WELCOME
2. ATTENDANCE AND APOLOGIES

<b>Shire of Bruce Rock</b>	President Cr Stephen Strange Cr Ramesh Rajagopalan Mr Darren Mollenoyux Chief Executive Officer non-voting delegate
<b>Shire of Cunderdin</b>	Cr Alison Harris Mr Stuart Hobley Chief Executive Officer non-voting delegate
<b>Shire of Dowerin</b>	Cr Darrel Hudson
<b>Shire of Kellerberrin</b>	President Cr Rodney Forsyth Mr Raymond Griffiths Chief Executive Officer non-voting delegate
<b>Shire of Kondinin</b>	Ms Mia Maxfield Chief Executive Officer non-voting delegate
<b>Shire of Koorda</b>	President Cr Jannah Stratford Mr Darren Simmons Chief Executive Officer non-voting delegate
<b>Shire of Merredin</b>	President Cr Julie Flockart Mr Mark Dacombe Chief Executive Officer non-voting delegate
<b>Shire of Mount Marshall</b>	Mr John Nuttall Chief Executive Officer non-voting delegate
<b>Shire of Narembeen</b>	President Cr Rhonda Cole - <b>Chair</b> Cr Alan Wright - Deputy Cr Warren Milner - Observer
<b>Shire of Nungarin</b>	Cr Gary Coumbe Cr Eileen O'Connell Mr Leonard Long Chief Executive Officer non-voting delegate
<b>Shire of Tammin</b>	Cr Glenice Batchelor Mr Neville Hale Chief Executive Officer non-voting delegate

<b>Shire of Trayning</b>	Cr Geoff Waters Ms Leanne Parola Chief Executive Officer non-voting delegate
<b>Shire of Westonia</b>	President Cr Karin Day Mr Jamie Criddle Chief Executive Officer non-voting delegate
<b>Shire of Wyalkatchem</b>	President Cr Quentin Davies Mr Peter Klein Chief Executive Officer non-voting delegate
<b>Shire of Yilgarn</b>	Cr Bryan Close Mr Peter Clarke Chief Executive Officer non-voting delegate

### **WALGA Representatives:**

Tony Brown, Executive Manager Governance & Organisational Services  
Garry Middle, Acting Environment Policy Manager  
Naomih Donaghy, Governance and Organisational Services Officer

### **Guests:**

Rachele Ferrari, Acting Regional Director, WA Country Health Service Wheatbelt  
Rob Cossart, Wheatbelt Development Commission, CEO  
Mandy Walker, Director Regional Development, RDA Wheatbelt  
Mike Roberts, Regional Manager, Goldfields and Agriculture Region, Water Corporation  
Jennifer Collins Regional Manager Wheatbelt - Department of Local Government, Sport and Cultural Industries  
Julie Knight, Principal Strategy Officer, Department of Local Government, Sport and Cultural Industries  
Craig Manton, Main Roads WA  
Kathleen Brown, Electorate Officer, Mia Davies MLA Office

### **Apologies:**

Shire of Cunderdin	Cr Dennis Whisson
Shire of Dowerin	Cr Adam Metcalf Ms Rebecca McCall Chief Executive Officer non-voting delegate
Shire of Kellerberrin	Cr Scott O'Neill
Shire of Kondinin	President Cr Sue Meeking Cr Bev Gangell
Shire of Koorda	Cr Pamela McWha
Shire of Merredin	Cr Mal Willis
Shire of Mount Marshall	President Cr Tony Sachse – Deputy Chair Cr Nick Gillett
Shire of Mukinbudin	President Gary Shadbolt Cr Rod Comerford Mr Dirk Sellenger Chief Executive Officer non-voting delegate
Shire of Narembeen	Cr Kellie Mortimore Mr Chris Jackson Chief Executive Officer non-voting delegate
Shire of Nungarin	President Pippa DeLacey
Shire of Tammin	Cr Tania Daniels Mr Neville Hale Chief Executive Officer non-voting delegate
Shire of Westonia	Cr Bill Huxtable
Shire of Wyalkatchem	Cr Owen Garner
Shire of Trayning	President Cr Melanie Brown
Shire of Yilgarn	President Wayne Della Bosca

## Attachments

The following were provided as attachments to the agenda:

1. Minutes Great Eastern Country Zone 27 August 2020 Special minutes 22 September
2. Minutes GECZ Special Executive Committee Meeting September 22 2020
3. Minutes GECZ Executive Committee 12 November 2020
4. Letter from Hon David Littleproud MP – Minister for Agriculture, Drought and Emergency Management
5. Letter from Minister Alannah MacTiernan MLC – Minister for Regional Development; Agriculture and Food; Ports
6. WALGA Presidents Report December 2020
7. Local Government Agricultural Freight Group Minutes 5 October
8. Wheatbelt DEMC Meeting on Wednesday, 21st October
9. Recovery and resilience presentation S. Blyth 21 October 2020
10. Pre season weather outlook - Wheatbelt DEMC Oct 2020
11. eDoc - WB - COVID -19 Welfare Centre Guidelines - Oct 2020
12. RDA Wheatbelt update

State Council Agenda – via link: [State Council Agenda, December 2020](#)

Declarations of Interests

NIL

### 3. **ANNOUNCEMENTS**

### 4. **GUEST SPEAKERS / DEPUTATIONS**

#### **4.1 Rachele Ferrari – WA Country Health Service Wheatbelt**

Rachele Ferrari, Acting Regional Director of the WA Country Health Service Wheatbelt provided a presentation on the COVID-19 Road to Recovery for the region.

Presentation attached – Attachment 1

#### **4.2 Wheatbelt Development Commission**

Rob Cossart, Chief Executive Officer, presented the Wheatbelt Development Commissions Strategic Plan to the Zone.



## **5. MINUTES**

### **5.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Thursday 27 August 2020**

The Minutes of the Great Eastern Country Zone meeting held on Thursday 27 August 2020 have previously been circulated to Member Councils.

#### **RESOLUTION**

**Moved: Cr Harris**  
**Seconded: Cr Rajagopalan**

**That the Minutes of the Great Eastern Country Zone meeting held Thursday 27 August 2020 are confirmed as a true and accurate record of the proceedings noting the following apology amendments made:**

#### **Apology**

**Shire of Narembeen                      Cr Kellie Mortimore**  
**Shire of Kondinin                      Cr Bev Gangell**

**CARRIED**

### **5.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Thursday 27 August 2020**

**NIL**

### **5.3 Confirmation of Minutes from the Great Eastern Country Zone Special Meeting of the Executive Committee held Tuesday 22 September 2020**

The Minutes of the Great Eastern Country Zone Special Executive Committee Meeting held on Tuesday 22 September 2020 are for Noting.

#### **RESOLUTION**

**Moved: Cr Waters**  
**Seconded: Cr Day**

**That the Minutes of the Great Eastern Country Zone Special Executive Committee meeting held Tuesday 22 September 2020 be noted.**

**CARRIED**

### **5.4 Business Arising from the Minutes of the Great Eastern Country Zone Special Meeting Tuesday 22 September 2020**

**NIL**

### **5.5 Minutes from the Great Eastern Country Zone Executive Committee Meeting held Thursday 12 November 2020**

The recommendations from the Executive Committee Meeting have been extracted for the Zones consideration.

## 5.5.1 (Exec item 5.6) - Proposed Meeting Dates for 2021

### BACKGROUND

Meeting dates for the Great Eastern Country Zone's Executive Committee and Zone meetings were presented to the Committee on 12 November 2020. Dates were generally accepted with the exception of the proposed April zone date which fell on a public holiday. As a result, please see new proposed dates for the zones endorsement with the April date now falling on a Tuesday.

#### NOTICE OF MEETINGS GREAT EASTERN COUNTRYZONE 2021

<b>Zone Meeting Dates Monday</b>	<b>Time</b>	<b>HOST COUNCIL</b>	<b>State Council Meeting Dates 2021</b>
<b>22 February 2021</b>	Monday 9.30am	Shire of Kellerberrin	Wednesday 3 March, 2021
<b>27 April 2021</b>	Tuesday 9.30am	Shire of Merredin	Wednesday 5 May, 2021
<b>28 June 2021</b>	Monday 9.30am	Shire of Kellerberrin	Wednesday 7 July, 2021
<b>23 August 2021</b>	Monday 9.30am	Shire of Merredin	Regional Meeting 2-3 September 2021
<b>22 November 2021</b>	Monday 9.30am	Shire of Kellerberrin	Wednesday 1 December 2021

The Zone Executive Committee dates are held 1.5 weeks prior to the Zone meeting, as per previous years, it is proposed that the Executive Committee meeting day remain on Thursday's.

#### NOTICE OF MEETINGS GREAT EASTERN COUNTRYZONE EXECUTIVE COMMITTEE 2021

<b>Exec Comm Meeting Dates Thursday</b>	<b>Time</b>	<b>HOST COUNCIL</b>
<b>11 February 2021</b>	Thursday 7.30 am	Teleconference
<b>15 April 2021</b>	Thursday 7.30 am	Teleconference
<b>17 June 2021</b>	Thursday 7.30 am	Teleconference
<b>12 August 2021</b>	Thursday 7.30am	Teleconference
<b>11 November 2021</b>	Thursday 7.30 am	Teleconference

*Please note WALGA's annual convention is being held September 19 & 20, 2021. Therefore all suggested meetings above will be held via teleconference.*

**RESOLVED**

That the Great Eastern Country Zone endorse the proposed dates.

Moved: Cr Forsyth

Seconded: Cr Flockart

**CARRIED**

**5.5.2 Minutes of the Executive Committee 12 November 2020**

**RESOLVED**

That the remaining items contained in the Minutes of the Executive Committee Meeting of the Great Eastern Country Zone held 12 November 2020 be endorsed.

**5.6 Business Arising from the Minutes of the Great Eastern Country Zone Special Meeting Thursday 12 November 2020**

**NIL**

**5.6.1 Drought Summit Opportunity**

**Background:**

At the Great Eastern Country Zone meeting held 27 August 2020, the following was resolved:

*RESOLVED*

*That the Great Eastern Country Zone Executive Committee discuss at their next meeting the opportunity of working in collaboration with WALGA to coordinate a Summit in the near future.*

**Committee consideration:**

At the Special Executive Committee meeting held on 22 September 2020, the Committee discussed the Great Eastern Country Zone hosting a drought summit in February 2021 as a half day forum involving the Great Southern and Central Country Zones

The Committee resolved as follows;

*Resolved*

- 1. That the GECZ Executive recommend to the Great Eastern Country Zone that the Zone host a Drought Summit in February 2021(via Flying Minute).*
- 2. Subject to approval on item 1, the Zone email other Zones seeking their interest in attending.*

At the Executive Committee meeting held on 12 November, the issue was further considered as arrangements had not progressed as information was received advising of concerns in attracting any politicians for a Summit in February 2021 due to the State Election.

The Committee discussed referring this item to the Zone meeting for a broader discussion with all members and resolved as follows;

*Resolved:*

*That a Zone agenda item be proposed to further consider the merits of holding a drought summit*

**Comment**

The item is brought forward for the Zones consideration on whether to hold a Drought summit.

To assist the following information is provided on the broader issue of Drought. The 2020 Annual General Meeting considered this issue and resolved as follows;

*That WALGA:*

- 1. Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible for drought assistance, and*
- 2. Requests the State Minister for Agriculture and Food to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.*

The above motion is consistent with the State Council resolution of March 2020, requesting WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program. RESOLUTION 37.1/2020

WALGA has written to the Federal Minister for Agriculture, Water and Environment and a favourable response has been received in respect to the On-farm Emergency Water Infrastructure Rebate Scheme (the Minister announced a further \$50m for the Scheme in October 2020, with a co-contribution expected from the State) and in acknowledging sector frustration with the then Drought Communities Program Extension Program. The Minister is now focused on finalising the details of the Local Government Regional Drought Resilience Planning Program with the WA State Government. Once the details are finalised, the successful undertaking and completion of these Plans by Local Government will inform decisions about future funding allocations by the State and Commonwealth.

Correspondence was also sent to the Western Australian State Minister for Agriculture and a positive response to reviewing the matter has been received, with the Minister committing to work with the Minister for Water to ensure that Local Governments optimally benefit from the Future Drought Fund, and that DPIRD and DWER will continue to work closely with WALGA to seek solutions to improve drought resilience throughout the state.

WALGA's Acting Policy Manager Environment, Garry Middle will be attending this meeting to assist with discussion.

## ZONE DISCUSSION

The zone discussed that a drought summit is not advantageous at this point in time, the Zone will revisit at a later date.

## RESOLUTION

**That the Zone defer consideration of a Drought Summit at this point in time and retain a 'watching brief' on issues associated with drought funding.**

## 6. ZONE BUSINESS

### 6.1 Inquiry into Local Government – Final Report

By Tony Brown, Executive Officer

Correspondence has been received from the Office of the Legislative Council Committee of Western Australia extending their thanks to the Great Eastern Country Zone of WALGA for assistance with its Inquiry into Local Government - [Please see report](#).

## Noted

## 6.2 Cunderdin Agricultural College – Year 11 Student accommodation

The Great Eastern Country Zone earlier this year resolved as follows;

*That the Great Eastern Country request the State Government provide funding assistance through the Business Case for infrastructure upgrades to the accommodation at the Cunderdin Agricultural College to address the oversubscription of students that will continue to support the Government in achieving its targets or regional prosperity and regional job creation.*

Correspondence was sent to the Hon Sue Ellery, Minister for Education and Training. The Minister has responded as per the following;

*Thank you for your letter dated 16 July 2020, advising of the support of the Great Eastern Country Zone for the upgrade of the residential accommodation at the WA College of Agriculture - Cunderdin.*

*The college has a long history of providing a high standard of agriculture and trade education and is continuing to attract interest from prospective students. As noted in your letter, each college has an overall cap, determined by the capacity of the farm enterprises to deliver appropriate educational experiences for students, and the residential accommodation needs to align with this capacity. The Department of Education is aware that the WA College of Agriculture - Cunderdin is a sought-after college. The Department is working with the college to prepare a Business Case and this will be considered when future capital works programs are compiled.*

*Thank you for bringing this matter to my attention.*

**Noted**

## 6.3 Mobile phone tower battery back up during emergencies

### Background

Nick Sloan (WALGA CEO), Joanne Burges (WALGA Intergovernmental Relations and Risk) and Cr Stephen Strange met with Senator Dean Smith and Mark Thompson, Corporate Affairs Manager and Boyd Brown, WA Regional General Manager representing Telstra on Thursday 24 September, 2020.

The Senator had called the meeting as a follow up to our meeting of 22 July, 2020 when the Association assisted by Cr Stephen Strange, escalated the matter to the Commonwealth level via three fronts, Hon Melissa Price MP, Hon Mark Coulton MP and the Senator.

Telstra acknowledged that issues occur around 'unplanned' outages (as experienced in emergency situations) and that energy providers (Western Power and Horizon Power) should also be at the table to address this issue along with future proofing solutions.

Further, Telstra spoke of the Commonwealth's 'hardening' grant funding program (funded via Mobile Black Spot Funding), at which time we were able to outline some of the limitations of the fund.

Acknowledged one of the gaps is between the battery back-up 'going down' and the technician arriving.

Further, it was acknowledged that Telstra had distributed a 'Notifications' Fact Sheet as an outcome to previous advocacy by Zones and WALGA. (Currently notifications of 'planned' outages are going directly to the Local MP and the affected Local Governments).

Solutions discussed included but were not limited to:

- Investigating the actual 'cost' and options of a battery backup replacement and maintenance program to ensure longer back-up

- Investigating 'local' options and training for technicians
- Including Western Power and Horizon Power to seek a collaborative approach to both short term solutions and innovative solutions for the long term e.g. Gen Set/Solar/ Battery combination

Outcomes of the meeting included:

- The Senator to write to the Telstra CEO outlining the specific nuances and needs of Western Australia
- The Senator will write to the SEMC to encourage this matter as a standing item, suggesting Telstra, Western Power and Horizon Power attendance to seek a collaborative solution
- The Telstra WA Regional General Manager, Boyd Brown and WALGA CEO, Nick Sloan to meet in the near future to progress solution seeking options for the short, medium and long term

It was acknowledged that many of the options were currently prohibitive from a cost perspective, although the discussions did identify some options that could be explored further.

Where cost was seen as an issue, it was agreed that this should not limit investigating what is possible and to explore funding options that could be available now and into the future.

Most importantly, there is a commitment to keep exploring options.

**Cr Strange updated the Zone on a conversation held with Richard Burnell, Department of Fire and Emergency Services. This issue has been elevated to the State Emergency Movement Committee (SEMC) and Emergency Services. Richard Burnell has requested to present at the next zone meeting.**

## **7. ZONE REPORTS**

### **7.1 Zone President Report**

*By Cr Rhonda Cole*

#### **RESOLVED**

**That the Zone President's Report be received.**

### **7.2 Local Government Agricultural Freight Group**

*By Cr Julie Flockart*

Cr Julie Flockart provided her report to the Zone. Minutes of the 5 October Local Government Agricultural Freight Group were attached with the Agenda.

#### **ZONE DISCUSSION**

The Zone Chair acknowledged the work carried out by former Cr Ricky Storer from the Shire of Koorda, President Cr Katrina Crute, Shire of Bookton and Garrick Yandle, CEO Shire of Kulin, for their efforts in respect the Wheatbelt Freight Route Project.

#### **RESOLVED**

**That the Local Government Agricultural Freight Group Report be received.**

### **7.3 Wheatbelt District Emergency Management Committee**

*By Cr Tony Sachse*

The Minutes of the Wheatbelt DEMC Meeting on Wednesday, 21<sup>st</sup> October were attached. There were three guest speakers.

- (1) "State Recovery Coordination" by Suzanne Blyth DFES. Presentation was attached.
- (2) "Pre-Season Weather Outlook" by Gianni Golangelo BOM/DFES. Presentation was attached.
- (3) "Effect of Power Outages on Telstra Infrastructure" by Dan Clements. Note item 2.3 in Minutes.

Evacuation Centres and COVID-19 was discussed in a presentation from Ant Sadler (DFES). Since that meeting, the Department of Communities has sent out an eDoc relating to COVID-19 – Welfare Centre Guidelines (Oct 2020). The Operational Area Support Group (OASG) recommends discussion at LEMC level on Evacuation Centres relating to COVID-19 precautions before a response team from the DoCs arrives. I have attached this eDOC with this report, but you should already have received it through your LEMC's correspondence.

Please also note that if there are people self-isolating due COVID-19, and they need to leave due to Advice, Watch and Act or an Emergency Warning, then they should travel to a safe place (preferably a relative's residence), and contact WA Police. This detail of this is documented in the eDOC.

I have reported to the OASG Wheatbelt that smaller Local Government's do not have the resources to meet the precautions in the eDOC. Larger LGA's may be able to achieve this. Once the Department of Communities arrive then they will have the necessary resources. However, we are talking in the period where the evacuation centre is being set up and starting to receive people.

There will be a Wheatbelt Human Services Managers Forum Meeting on Thursday, 19<sup>th</sup> November 2020. Agenda topics include the Wheatbelt Education Engagement Plan (WEEP), CRTAFE Digital Skills Training Needs Survey, Early Years Working Party, Community Awareness Working Party and Education Engagement. I am currently representing Local Government on this Committee so if there is any feedback on these or other related topics please contact me.

Reports on the progress of the Wheatbelt DEMC were attached with the Agenda.

## **RESOLUTION**

**Moved: Cr Davis**  
**Seconded: Cr Waters**

**That the Wheatbelt District Emergency Management Committee Report and attachments be received.**

**CARRIED**

### **7.4 Wheatbelt Health MOU Group**

*By Cr Glenice Batchelor*

Cr Batchelor reported on the Wheatbelt Health MOU at the meeting.

## **RESOLVED**

**Moved: Cr Waters**  
**Seconded: Cr Harris**

**That the Wheatbelt Health MOU Group Report be received.**

## **8. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS**

### **8.1 State Councillor Report**

*Cr Stephen Strange*

Cr Strange advised that a Special Meeting of State Council was held in early November and endorsed WALGA's new Corporate Strategy 2020-2025.

The development of WALGA's strategic plan has been an involved and significant process throughout this calendar year incorporating input from State Council, executive team and staff, a sample of members at senior levels, and external stakeholders including Directors General and other senior public servants.

The strategy identifies five key strategic themes:

- Advocating and facilitating sector policy and solutions
- Delivering member-centric, quality services
- Financial sustainability
- Contemporary systems
- Agile workforce

WALGA's annual convention will be moved for 2021 to the Crown Perth Plaza and will be held in mid-September. WALGA listened to the feedback from Delegates at the 2020 AGM held recently.

There was a cancellation fee required to break the contract from the Perth Convention and Exhibition Centre and Tony Brown will advise the Zone on this cost via e-mail following the meeting.

### **RESOLUTION**

**Moved: Cr Forsyth**

**Seconded: Cr Wright**

**That the State Councillor Report be received**

**CARRIED**



## 8.2 WALGA Status Report

By Tony Brown, Executive Officer

### BACKGROUND

Presenting the Status Report for August 2020 which contains WALGA's responses to the resolutions of previous Zone Meetings.

# GREAT EASTERN COUNTRY ZONE STATUS REPORT August 2020

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	2019 June 27 Zone Agenda Item 12.1 Government Regional Officer Housing	That the Zone request WALGA to advocate on the impact of Government Regional Officer Housing on retaining public sector professionals (Doctors, nurses, teachers) in the Great Eastern Country Zone.	<p>In May 2019, the McGowan Government deferred a planned increase to GROH rents in 2019-20. The next increase of \$30pw was due to come into effect 1 July 2019.</p> <p><a href="https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx">https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx</a></p> <p>WALGA notes and includes the Zones Recommendation in its advocacy for GROH and greater service support for regional and remote Western Australian Local Governments, acknowledging the importance of this topic in the coming months.</p> <p>WALGA has been advised by WAPOL and the relevant State Government agency who confirm the rental freeze to GROH properties will remain until the completion of the review of the GROH Tenant Rent Setting Framework. Further work has been done in strengthening the partnerships between WAPOL officers and key Local Government officers in specified areas of concerns.</p> <p>Department of Communities modelling and draft ERC proposal has been elevated within the Department. The Director General has called for a working group to be established to include representatives from GROH, of which the TSRF review will be included.</p>	Ongoing	<p><b>Joanne Burges</b> A/Executive Manager, Strategy, Policy and Planning <a href="mailto:jburges@walga.asn.au">jburges@walga.asn.au</a> 9213 2018</p>

			<p>In July 2020 WALGA wrote to the Director General at the Department of Communities seeking a response to WALGA State Council July resolution:</p> <p>That WALGA contact the Director General of the Department of Housing to:</p> <ol style="list-style-type: none"> <li>1. Seek action and acknowledge the extra challenges in attracting and retaining public sector staff in remote and rural areas of the state</li> <li>2. Immediately review and address the issue of insufficient GROH housing (and the high cost of subsidised rental) for public sector staff and actively seek and enter into Joint Venture arrangements with Councils to address the shortfall in accommodation</li> <li>3. Request that the agencies be requested to engage with WALGA to seek a solution to the current short supply of GROH housing within all regions.</li> </ol> <p>In August 2020, WALGA received a response from the Director General, Communities, which stated that the Department of Communities has diverted much of its resources towards the social and economic recovery of the State. Therefore work on the planned GROH review is placed on hold until the conclusion of the COVID-19 emergency period. It was acknowledged that GROH plays an important role in attracting and retaining staff in regional and remote communities. WALGA met with relevant staff from the Department of Communities on 21 August 2020 to further discuss the issue.</p>		
<b>Great Eastern C</b>	<b>2019 March Zone Agenda Item 12.3</b> Telstra – Power Outages Effecting Communications	1. Requests WALGA to advocate through the State Emergency Management Committee for action in respect to power outages effecting telecommunications and the eligibility for Local Governments to turn generators on.	<p>WALGA have written to the SEMC to request action in respect to power outages effecting telecommunications.</p> <p>WALGA have advocated to the SEMC and the SEMC have included this item on their agenda at the meeting to be held 2 August 2019.</p> <p>WALGA tabled this issue at the August SEMC meeting requesting SEMC to formally write to the District Emergency management Committees and to provide WALGA with advice on this matter. SEMC have taken this as an action.</p>	<b>Ongoing</b>	<b>Joanne Burges</b> <b>A/Executive Manager,</b> <b>Strategy, Policy and</b> <b>Planning</b> <a href="mailto:jborges@walga.asn.au">jborges@walga.asn.au</a> <b>9213 2018</b>

			<p>The Zone will be provided with a copy of SEMC's response when received.</p> <p>This matter has been officially raised at SEMC, particularly the sector is still awaiting a response.</p> <p>WALGA tabled concerns of the sector at the State Emergency Management Committee on Friday 13th December 2019. Following this WALGA met with Telstra and discussed how we can better understand the Telstra notification systems and how Local Governments can access the information and key contacts should this happen.</p> <p>The key outcomes from the meeting were for Telstra to share a series of fact sheets on topics relevant to the issues being faced by your communities and provide key contact information in order for these matters to be escalated or referred should you need to.</p> <p>The first fact sheet provided by Telstra was on Power Outages and was disseminated to all regional councils.</p> <p>WALGA is currently assisting DFES with a Commonwealth grant application with the aim of enhancing battery back-up service to 206 base stations across Western Australia. A DFES representative is available to present to the Zone once the outcome of the application is known.</p>		
<b>Great Eastern C</b>	<b>2020 February 26 Zone Agenda Item 7.1 Federal Government Drought Communities</b>	That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.	<p>State Council Resolution</p> <p>That State Council endorse the recommendation from the Great Eastern Country Zone relating to the Federal Government Drought Communities Program.</p> <ul style="list-style-type: none"> <li>That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.</li> </ul> <p>RESOLUTION 37.1/2020</p> <p>WALGA has met with the WA Minister for Water Chief of Staff and is lobbying through both the State and ALGA for a third round of funding, bespoke to Western Australia.</p>	<b>Ongoing</b>	<p><b>Joanne Burges</b> <b>A/Executive Manager,</b> <b>Strategy, Policy and</b> <b>Planning</b> <a href="mailto:jburges@walga.asn.au">jburges@walga.asn.au</a> <b>9213 2018</b></p>

			<p>WALGA has written to the Minister for Agriculture, Minister for Water and the Minister for Local Government on the issue, seeking their support to review the drought funding mechanisms for Western Australia. At the WALGA webinar on May 8<sup>th</sup>, the Minister for Agriculture committed to advocating to the Commonwealth in conjunction with WALGA.</p> <p>On August 7 the WALGA Deputy President met with Senator Dean Smith as part of the advocacy approach, and WALGA is now writing to all Western Australian Federal Government members to also request additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme.</p> <p>WALGA has also met with Senator Brockman, and is also in discussion with Minister MacTiernans Chief of Staff on the issue.</p> <p>Correspondance from Minister Littleproud received in October highlighted that the Regional Drought Resilience Planning Program details are still being worked through with the State Government, who are yet to commit to co-funding the program. WALGA is currently seeking an assurance from Minister MacTiernan that it will.</p>		
<b>Great Eastern C</b>	<b>2018 November 29 Zone Agenda Item 7.3 Container Deposit Scheme Locations</b>	<p>That the Great Eastern Country Zone requests that:</p> <ol style="list-style-type: none"> <li>1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area.</li> <li>2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends</li> </ol> <p>The State Government provide appropriate funding for the refund points.</p>	<p>The Container Deposit Scheme was launched in October 2020.</p> <p>Not all Shires received a flexible refund point in their area.</p> <p>A network of more than 200 refund points have opened across WA. This will expand to a minimum of 229 refund points by 30 June 2021. Refund point locations, hours of operation and contact details are available on the Containers for Change website.</p> <p><a href="https://www.containersforchange.com.au/wa/">https://www.containersforchange.com.au/wa/</a></p>	<b>November 2020</b>	<p><b>Joanne Burges</b> A/Executive Manager, Strategy, Policy and Planning <a href="mailto:jburges@walga.asn.au">jburges@walga.asn.au</a> 9213 2018</p>
<b>Grt Eastern C</b>	<b>2020 25 June Zone Agenda Item 7.3 Telecommunications – Minister Response</b>	<p>That WALGA again raise the issue of lack of communication when power outages occur with the State Emergency Management Committee (SEMC) and the Federal/State Government politicians advising of the lack of response from Telstra on this issue and the extreme concern in an emergency situation that this causes.</p>	<p>WALGA has met with the Executive Manager of Corporate Services DFES to discuss a funding application to the Commonwealth for application to the Commonwealth resilience improvement funding package.</p> <p>It has several key pillars, namely:</p> <ol style="list-style-type: none"> <li>1. \$7m for installing 2000 satellite dishes onto fire stations</li> <li>2. \$18m for hardening the mobile phone network - stage 1 of \$10m will be providing battery back-up</li> </ol>	<b>November 2020</b>	<p><b>Joanne Burges</b> A/Executive Manager, Strategy, Policy and Planning <a href="mailto:jburges@walga.asn.au">jburges@walga.asn.au</a> 9213 2018</p>

			<p>for towers and extending battery life – for those towers delivered in rounds 1 and 2 of the Mobile Black Spot Program. Also includes generators in some cases.</p> <ul style="list-style-type: none"> <li>- stage 2 will be a grants program for further hardening work</li> </ul> <p>3. \$10m for the expansion of mobile satellite communications capability</p> <ul style="list-style-type: none"> <li>- \$1.7m for NBN Co to expand its fleet of Sky Muster trucks and 12 portable satellite FlyAway kits</li> <li>- \$8.3m for competitive grants</li> </ul> <p>WALGA is in discussion with DFES as to the priority elements that would constitute a WA funding bid to assist in resolving the telecommunications issue.</p>		
<b>Grt Eastern C</b>	<b>2020 25 June Zone Agenda Item Zone Comment</b>	<ol style="list-style-type: none"> <li>1. That WALGA advocate to the Federal Government to request additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme as the fund has been fully subscribed one year into a three year program.</li> <li>2. That WALGA advocate to the State Government to reinstate the Farm Water Rebate Scheme.</li> </ol>	<p>On August 7 the WALGA Deputy President met with Senator Dean Smith as part of the advocacy approach, and WALGA is wrote to all Western Australian Federal Government members requesting additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme.</p> <p>Correspondance received from Minister Littleproud on October 20 highlighted his announcement with Minister Pitt on October 2 that a further \$50m would be made available for the this financial year for the Scheme.</p> <p>WALGA is continuing discussions with the State Government for the reinstating of the Farm Water Rebate Scheme.</p>	<b>November 2020</b>	<p><b>Joanne Burges</b>  <b>A/Executive Manager,</b>  <b>Strategy, Policy and Planning</b>  <a href="mailto:jburges@walga.asn.au">jburges@walga.asn.au</a>  <b>9213 2018</b></p>
<b>Grt Eastern C</b>	<b>2020 2 September State Council Agenda Item 5.5 Local Government Review Panel Final Report</b>	<p>That the Great Eastern Country Zone supports all matters for decision on the September 2020 State Council Agenda, subject to the below:</p> <p>That WALGA's position on recommendation 25c be changed from support to oppose</p> <p>That WALGA's position on recommendation on 22 be changed from consult to oppose</p> <p>That WALGA's position on recommendation 38c to 38e be changed from support to conditionally support (request to be in conjunction of the 4 year cycle)</p>	<p>WALGA State Council considered all Zones positions on the Panel's report and resolved as follows;</p> <p>That WALGA:</p> <ol style="list-style-type: none"> <li>1. Acknowledges the panel report and the recommendations received from Zones and continue to work with the Government to undertake further consultation on the recommendations contained therein;</li> <li>2. Requests a formal commitment from the Minister for Local Government that the Local Government Sector be consulted on the Draft Local Government Bill in line with the State / Local Government Partnership Agreement and that WALGA actively participates in the legislative drafting process to develop the new Local Government Act; and</li> </ol>	<b>November 2020</b>	<p><b>Tony Brown</b>  <b>Executive Manager</b>  <b>Governance and Organisational Services</b>  <b>9213 2051</b>  <a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a></p>

		<p>That WALGA's position on recommendation to 46 be changed from support to conditionally support (one size doesn't fit all).</p> <p>That WALGA's position on recommendation to 54c be changed from support to oppose</p> <p>That WALGA's position on recommendation to 55h be changed from support to oppose</p> <p>That WALGA's position on recommendation to 55l be changed from support to oppose</p>	<p>3. Strongly encourages individual Local Governments to consider responding to the recommendations of the panel report and advise WALGA of their submissions by 31 October 2020.</p> <p>RESOLUTION 119.4/2020</p> <p>WALGA is preparing an advocacy document bringing together the outcomes of the 3 recent reports being;</p> <ul style="list-style-type: none"> <li>• Panel report</li> <li>• Select Committee report</li> <li>• City of Perth report</li> </ul> <p>The paper will look at considering advocacy positions on 13 key issues. This paper will be considered as part of the December State Council agenda.</p>		
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## **ZONE COMMENT**

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

## **RECOMMENDATION**

**Moved: Cr Bachelor**  
**Seconded: Cr Harris**

**That the Great Eastern Country Zone WALGA November 2020 Status Report be noted.**

**CARRIED**

## **8.3 Review of WALGA State Council Agenda – Matters for Decision**

### **Background**

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: [State Council Agenda - December 2020](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

### **Matters for Decision**

#### **5.1 Local Government Act Review Advocacy Paper – Key Issues from Recent inquiries into Local Government**

##### **WALGA Recommendation**

That:

1. Ongoing advocacy relating to the Review of the *Local Government Act 1995* be noted; and,
2. The Advocacy Positions for a New Local Government Act: *Key issues from recent Inquiries into Local Government* – be endorsed.

## **ZONE COMMENT**

The Great Eastern Country Zone would like to highlight their opposition to a recommendation from the Local Government Act Review Panel in relation to Elected Members and Candidates having to declare any political affiliations. The Zone believe that politics should not be involved in Local Government.

#### **5.2 Registration of Building Engineers**

##### **WALGA Recommendation**

That WALGA:

1. Advise the Department of Mines Industry Regulation and Safety (DMIRS) that the registration of Building Engineers in WA is supported.

2. Request that DMIRS also consider the registration of Electrical Engineers, Façade Engineers, Energy Assessors, Bush Fire Consultants, Access consultants, Swimming pool, Patio installers and Demolition contractors.
3. Request that DMIRS clarify that dilapidation reports may only be undertaken by Registered Engineers.
4. Provide this report to Department of Mines Industry Regulation and Safety as feedback on the Consultation Regulatory Impact Statement.

### **5.3 Family and Domestic Violence**

#### **WALGA Recommendation**

That:

1. WA Local Governments recognise the prevalence, seriousness and preventable nature of family and domestic violence and the roles that Local Governments can play in addressing gender equity and promoting respectful relationships in their local community.
2. WALGA advocates to the State Government:
  - a. to define and communicate the role, responsibilities and expectations of Local Governments in family and domestic violence.
  - b. for adequate funding for family and domestic violence programs and services, particularly in regional areas.
  - c. for appropriate resources and funding be allocated to Local Governments to implement any particular roles and actions addressing family and domestic violence as defined in the State Strategy.
  - d. to provide support to Local Government in the broader rollout of the Prevention Toolkit for Local Government.
  - e. to continue advocacy to the Commonwealth Government for additional funding and support.
3. WALGA organises presentations for Local Governments that address family and domestic violence, as part of relevant events or webinars.

### **5.4 Underground Power Policy**

#### **WALGA Recommendation**

That Local Government supports the:

1. continuation of cooperative arrangements between the State Government, Western Power and Local Government to progressively replace the overhead electricity distribution network in residential areas with underground power.
2. development of a new approach to identifying and prioritizing areas for investment in underground power, initiated by the need to invest in the overhead network to meet safety, reliability and capability requirements.
3. development of a new approach to allocating State Government resources to facilitate projects proceeding in areas with a high electricity network need and lower economic capacity of ratepayers while retaining a commitment to funding an average of 25% of program costs.
4. opportunity for Local Governments to initiate projects to convert areas to underground power be retained with Western Power to continue to contribute the amount recoverable as an efficient investment as calculated by the New Facilities Investment Test (NFIT).

### **5.5 CEO Recruitment and Selection, Performance Review and Termination Standards Regulations**

1. That WALGA support the establishment of CEO Recruitment, Selection and Performance Review Standards subject to:
  - a) removal from the Regulations the requirement to re-advertise CEO positions after 10 year's continual service;



- b) Encouraging, rather than mandating, the involvement of an independent person in the CEO Recruitment and Selection Process;
  - c) The retention of Regulation 18C of the *Local Government (Administration) Regulations*;
  - d) Deletion of the requirement under Regulation 18FB(4) to provide a copy of a council resolution certifying compliance with the CEO standards to the Departmental CEO;
  - e) The conduct of an independent assessment of potential industrial and employment law consequences arising from the proposed regulations under Schedule 2, Division 4 'Standards for termination of employment of CEOs'; and
  - f) Deferral of Regulation 18FC pending an independent assessment of the Schedule 2, Division 4 'Standards for termination of employment of CEOs'.
2. Seek that the CEO Recruitment and Selection, Performance Review and Termination Working Group be reconvened to oversee the development of CEO Standards Regulations.

## **5.6 Model Code of Conduct for Council Members, Committee Members and Candidates Regulations**

That WALGA generally supports the *Local Government (Model Code of Conduct) Regulations 2020* with the following recommendations:

- a) Amend Division 2, Clause 4(d) to read '*identify and appropriately manage any conflict of interest*';
- b) Does not support the inclusion of local level complaints about alleged behavioural breaches and Local Governments dealing with complaints provisions in Division 3, Clauses 10 and 11; and
- c) Supports an external oversight body to manage local level complaints involving council members as prefaced in the *Local Government Review Panel Report, City of Perth Inquiry Report* and *Select Committee into Local Government Report*, to be considered in a future Local Government Act.

## **RESOLUTION**

**Moved: Cr Flockart**

**Seconded: Cr Wright**

**That the Great Eastern Country Zone supports all Matters for Decision as listed above in the 2 December 2020 State Council Agenda.**

**CARRIED**

<b>8.4 Review of WALGA State Council Agenda – Matters for Noting / Information</b>
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- 6.1 Infrastructure WA Discussion Paper**
- 6.2 Draft Amendments to the Planning and Development LPS Regs 2015**
- 6.3 State Planning Policy 3.1 R-Codes**
- 6.4 State and Federal Budgets 2020**
- 6.5 Noongar Heritage Agreement LG**
- 6.6 Aboriginal Cultural Heritage Bill Consultation**
- 6.7 LG Animal Welfare in Emergencies Grant**
- 6.8 2020 AGM Motions**
- 6.9 MWAC**

## **8.5 Review of WALGA State Council Agenda – Organisational Reports**

### **7.1 Key Activity Reports**

- 7.1.1 Report on Key Activities, Environment and Waste Unit**
- 7.1.2 Report on Key Activities, Governance and Organisational Services**
- 7.1.3 Report on Key Activities, Infrastructure**
- 7.1.4 Report on Key Activities, People and Place**

## **8.6 Review of WALGA State Council Agenda – Policy Forum Reports**

### **7.2 Policy Forum Reports**

- 7.2.1 Mayors/Presidents Policy Forum**
- 7.2.2 Mining Community Policy Forum**
- 7.2.3 Container Deposit Legislation Policy Forum**
- 7.2.4 Economic Development Forum**

## **RESOLUTION**

**Moved: Cr O’Connell**  
**Seconded: Cr Flockhart**

**That the Great Eastern Country Zone notes the following reports contained in the WALGA December 2020 State Council Agenda.**

- Matters for Noting/Information;**
- Organisational Reports; and**
- Policy Forum Report**

**CARRIED**

## **8.7 WALGA President’s Report**

The WALGA President’s Report is attached to the Agenda.

## **RECOMMENDATION**

**Moved: Cr Waters**  
**Seconded: Cr Day**

**That the Great Eastern Country Zone notes the WALGA President’s Report**

**CARRIED**

## **9. MEMBERS OF PARLIAMENT**

Kathleen Brown, Electorate Officer for Mia Davies MLA advised that Mia has been following the drought issue closely and has recently written to Federal Minister David Littleproud and will forward a copy of Mia's letter to the Zone for distribution to Members.

## **10. AGENCY REPORTS**

### **10.1 Department of Local Government, Sport and Cultural Industries**

Julie Knight and Jennifer Collins from the Department of Local Government, Sport and Cultural Industries updated the Zone.

**Noted**

### **10.2 Main Roads Western Australia**

Mr Craig Manton provided an update to the next Zone meeting.

Presentation attached – Attachment 2

**Noted**

### **10.3 Wheatbelt RDA**

Mandy Walker, RDA Wheatbelt presented to the Zone. Report was attached with the Agenda.

Presentation attached – Attachment 3

**Noted**

### **10.4 Water Corporation**

Mike Roberts, Regional Manager, Goldfields and Agriculture Region, introduced himself and advised that he looks forward to working with all Local Governments in the Zone.

**Noted**

## **11. EMERGING ISSUES**

### **11.1 Community Support**

Cr Strange thanked the Zone for the support provided to the Shire of Bruce Rock following the fire destroying the Bruce Rock General Store. The support from neighbouring Local Governments and Communities was very much appreciated.

## **11.2 Shire of Mount Marshall**

John Nuttall, CEO Shire of Mount Marshall, would like to thank neighbouring Local Governments and Communities for their support shown to the Shire President of Mount Marshall and the Mount Marshall community in respect to the recent tragedies in the area.

## **12. URGENT BUSINESS**

**NIL**

## **13. DATE, TIME AND PLACE OF NEXT MEETINGS**

The next meeting of the Great Eastern Country Zone will be held in Kellerberrin on Monday 22 February 2020, commencing at 9.30am.

## **14. CLOSURE**

There being no further business the Chair declared the meeting closed at 12.14pm

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# WA Recovery Plan - Communities

The WA Recovery Plan will help drive WA's economic and social recovery from the COVID-19 pandemic, with a focus on supporting the most vulnerable people in the community.

The Department of Communities is responsible for leading the State's social recovery and is accountable for the delivery of a number of initiatives valued in excess of \$1bn.

These include stimulus focussed capital expenditure initiatives, recovery focussed community services and existing initiatives that are critical to recovery.

Effective implementation of the WA Recovery Plan provides the foundation for enabling all aspects of the community's recovery and is essential for future community sustainability.

## Children in Care



\$3.7 million recovery package for WA foster and family carers, special guardianship order (SGO) carers and grandcarers (who play a fundamental role in protecting and nurturing the children they care for).



Funding will provide one-off payments of \$500 for one child and \$250 for each additional child.



Additional therapeutic and counselling support will be available to family and foster carers through an allocation of \$315,000 to the Australian Childhood Foundation.



An allocation of up to \$715,000 towards a co-designed Aboriginal Family Led Decision Making pilot, to empower Aboriginal families to make decisions about their children in a culturally safe way. The pilot will align with the intent of the Children and Community Service Amendment Bill 2019.

## Seniors



\$250,000 for Age-friendly Communities Social Connectivity Grants, including one-off grants of up to \$15,000 per project. The grants are for initiatives that reduce the impacts of social isolation on older people that have been exacerbated by COVID-19.



To respond to the potential for an increase in elder abuse as a hidden impact of the pandemic, the State Government is providing \$180,000 funding to support the prevention of elder abuse and training for professionals who regularly deal with older people in regional and remote areas, where some groups, are at higher risk of experiencing elder abuse and may be less likely or able to seek help.

## Financial Counselling



\$3.7 million to expand financial counselling services during 2020-21. The funding will provide for financial counsellor positions and counsellors with specific expertise in small business debt assistance.



\$1.5 million provided to financial counselling services for trainee intake and diploma study funding.



Funding of \$180,000 during 2020-21 for professional development, supervision and mentoring support for financial counsellors and trainees delivered by the Financial Counsellors Association of WA.

## Family and Domestic Violence



Over \$23 million will be invested in support services for victims of family and domestic violence.



\$6.7 million over two years to strengthen Family and Domestic Violence Response Teams. The teams operate in 17 locations across the state and are a partnership between the Department of Communities, WA Police and the community services sector.



\$8.6 million over two years for Mobile Outreach Workers for women's refuges, providing support to women and children experiencing or at further risk of experiencing family and domestic violence.



A further \$4 million for the expansion of the two women's refuges being built by the State Government in Peel and Kwinana. Funding will result in an additional six accommodation units built at each site.



\$123,000 for a program to support women who are living in family and domestic violence refuges to gain employment skills, access career training or retraining and attend a range of workshops and short courses to support their pathways to employment.



\$2.6 million to extend the Kimberley Family Violence Service trial by two years.



\$1.1 million over two years for family and domestic violence counselling, advocacy and support services.







## Wheatbelt Recovery Plan

The Wheatbelt Recovery Plan is part of the next step in our COVID-19 journey.

It's part of WA's \$5.5 billion overarching State plan, focused on building infrastructure, economic, health and social outcomes.

The Wheatbelt Recovery Plan will deliver a pipeline of jobs in sectors including construction, manufacturing, tourism and hospitality, renewable energy, education and training, agriculture, conservation and mining.

WA's recovery is a joint effort, it's about Government working with industry together. We managed the pandemic together as a community. Together, we will recover.

### Rebuilding our TAFE Sector

- \$ 8 million to the Muresk Institute in Northam for a new trades workshop, classrooms and specialist facilities for agricultural machinery apprentices and a new workshop space for shearing skills
- \$2 million to Central Regional TAFE's Northam Campus for major upgrades to workshop facilities and equipment
- \$25 million for free TAFE short courses to upskill thousands of West Australians, with a variety of free courses available at South Regional TAFE's Narrogin campus
- \$32 million to expand the Lower Fees, Local Skills program and significantly reduce TAFE fees across 39 high priority courses
- \$4.8 million for the Apprenticeship and Traineeship Re-engagement Incentive that provides employers with a one-off payment of \$6,000 for hiring an apprentice and \$3,000 for hiring a trainee, whose training contract was terminated on, or after, March 1, 2020 due to the economic downturn

### Investing in Tourism and Industry across the Wheatbelt

- \$175,000 for upgrades to visitor facilities in parks across the Wheatbelt region, including upgrading buildings, trails, camps sites and roads in the proposed Dryandra Woodland National Park and at Eaglestone Rock



## **Wheatbelt Recovery Plan**

- \$425,000 to upgrade visitor facilities in Nambung National Park, including improving services at the Pinnacles Desert Discovery and sealing the access road and car park at Lake Thetis
- \$116 million for the Regional Land Booster Package that will make residential, commercial and industrial lots more affordable including residential lots in Badgingarra, Ballidu, Bolgart, Bruce Rock, Cervantes, Coomberdale, Coorow, Cunderdin, Darkan, Doodlakine, Dowerin, Dumbleyung, Hyden, Kalannie, Karlgarin, Kellerberrin, Kondinin, Kununoppin, Lake King, Moora, Moorine Rock, Narrogin, Newdegate, Popanyinning, Tammin, Varley, Wagin, Westonia, Williams and Wundowie and industrial lots in Avon, Bencubbin, Beverley, Dalwallinu, Darkan, Hyden, Lake Grace, Lake King, Mukinbudin, Wagin and Wickepin
- \$15 million for the Native Vegetation Rehabilitation Scheme that delivers revegetation and habitat restoration across WA while providing employment and training opportunities for untrained workers including in the Wheatbelt
- \$8 million to the Offsets Funds for Recovery program that creates green jobs by supporting conservation groups to carry out on-ground works such as fencing, seeding and planting across regional WA including the Wheatbelt
- \$5 million to improve and increase roadside vegetation across the agricultural region to offset the impacts of roadworks aimed at making our roads safer
- \$10 million towards the Clean Energy Future Fund to invest in clean energy technologies
- \$8.1 million to continue the eConnected Grainbelt program that underpins essential digital information and weather data supplied to WA's primary industries and emergency services and to maintain 187 automated weather stations

### **Building Infrastructure across the Wheatbelt**

- Upgrades to Wheatbelt police stations including \$1.5 million for Merredin Police Station, \$2 million for Narrogin Police Station, \$1 million for Wagin Police Station and \$1 million for Williams Police Station
- \$1.63 million towards maintenance and infrastructure upgrades in remote Aboriginal communities across WA including at Badjaling
- \$35 million through the Regional Road Safety Program to upgrade 400 kilometres of Wheatbelt roads with shoulder sealing and installation of audible lines, creating around 150 local jobs
- \$7 million towards upgrading Toodyay Road from Jingaling Brook to Toodyay
- \$3 million towards upgrading Great Eastern Highway - Coates Gully Bridge in Wundowie
- \$80 million for targeted maintenance programs for regional social, remote and government workers housing properties, including approximately 150 homes in the Wheatbelt
- \$141.7 million to refurbish social housing across WA's ageing housing stock, including approximately 60 homes in the Wheatbelt
- \$97 million to build new social housing including properties in the Wheatbelt
- \$6 million for installation of rooftop solar PV on social housing including some properties in the Wheatbelt region, meaning lower power bills for residents

## Wheatbelt Recovery Plan

- \$13 million for urgent minor works and upgrades at Volunteer Emergency Services stations and units across the State, including:
  - \$490,000 Tammin Volunteer Fire and Emergency Services
  - \$730,000 Kellerberrin Volunteer Fire and Rescue Service
  - \$640,000 Brookton Volunteer Fire and Rescue Service
  - \$730,000 Wagin Volunteer Fire and Rescue Service
  - \$517,000 Baandee Bush Fire Brigade
  - \$517,000 Mt Caroline Bush Fire Brigade
  - \$517,000 Kellerberrin North Bush Fire Brigade
  - \$324,000 Nungarin Bush Fire Brigade
  - \$547,000 Julimar Bush Fire Brigade
- \$2 million to provide water tanks to volunteer bushfire brigades
- Implementing the revamped WA Buy Local Policy 2020 to ensure State Government agencies prioritise local businesses based in the regional location in which works or services are being delivered

### Putting Patients First

- \$9.77 million for Aboriginal regional suicide prevention plans in each region of WA, prioritising Aboriginal-led and locally endorsed initiatives that accommodate a culturally informed social and emotional wellbeing approach to suicide prevention
- Establish a regional deployment pool of metropolitan clinical staff that can be deployed at short notice to regional locations across WA to support healthcare delivery
- \$3.2 million to continue the Regional Men's Health Initiative that focuses on improving the health and wellbeing of men in rural WA including in the Wheatbelt

### Supporting our Communities

- \$8.6 million of funding for additional outreach workers across WA, including two workers based in the Wheatbelt region, to provide support to women and children experiencing or at further risk of family and domestic violence
- \$6.7 million to bolster the State's family and domestic violence response teams, including one additional community sector team member in the Wheatbelt region, to support victims of family and domestic violence after a police call-out
- \$1.1 million over two years for counselling, advocacy and support services across WA, including one service in the Wheatbelt region
- \$4.2 million to continue the Aboriginal Governance and Leadership Development program to help increase economic participation of Aboriginal people in regional WA
- \$1.5 million to deliver financial counselling services across regional WA



## Wheatbelt Recovery Plan

### Immediate Response

As the COVID-19 pandemic took hold, the McGowan Government was quick to announce \$2.77 billion in relief and stimulus measures to protect Western Australians across the State and support the economy.

**\$2.77 billion**



**\$942.8 million**  
Support for WA businesses



**\$556 million**  
Reduce or freeze household fees and charges and assist with energy payments



**\$456 million**  
Boost WA housing construction and Keystart



**\$487 million**  
Health and frontline service delivery



**\$159 million**  
Relief for crisis care organisations and not-for-profit sports, arts and community groups



**\$91.2 million**  
Police resourcing package



**\$14.4 million**  
Tourism industry grants



**\$30 million**  
Residential rent support



**\$30.6 million**  
Payments to maintain apprentices and trainees



Government of Western Australia  
WA Country Health Service

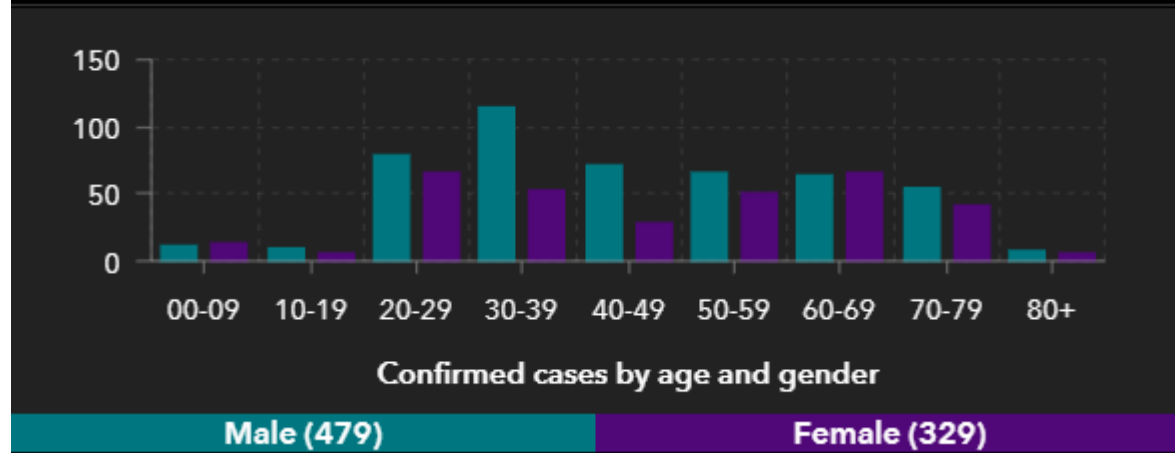


# WACHS Wheatbelt COVID-19

Rachele Ferrari  
A/ Regional Director  
November 2020

**I acknowledge the traditional owners on  
whose land we are meeting and pay  
respect to the wisdom of their Elders,  
past, present and emerging.**

# SNAPSHOT WA 25/11/2020



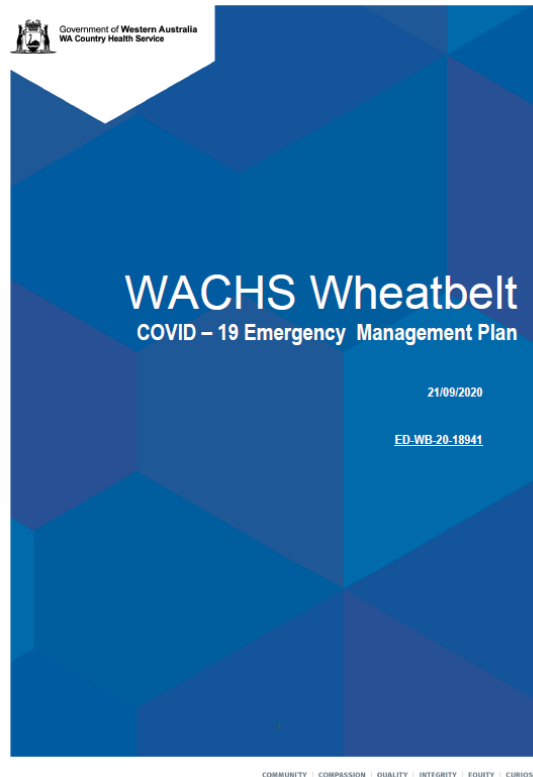
- 27,847 confirmed in Australia
- 539,122 tests in WA
- 808 positive in WA (0.15%)
- 774 recovered
- No cases in Wheatbelt since late March
- Over 2,300 people in hotel quarantine



# WACHS - WHEATBELT COVID-19 PLANS

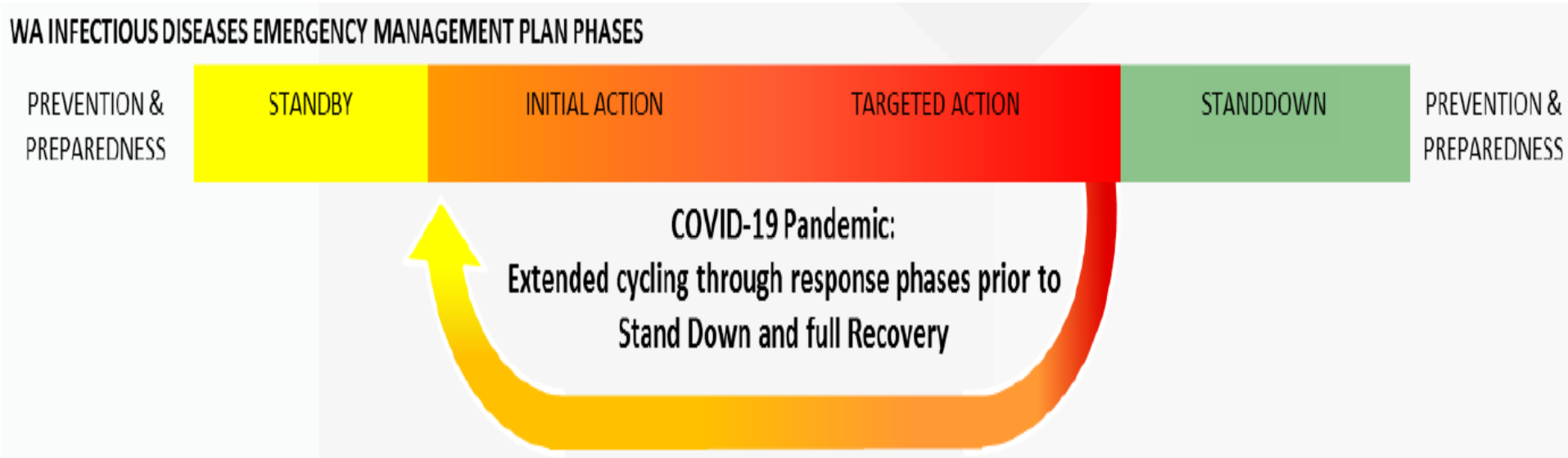
## Overarching COVID-19 Emergency Management Plan

- 24 site plans for COVID testing
- Outbreak Mgt Plans



- Aged Care
- Aboriginal Health
- Maternity
- Mental Health
- Sub-acute
- Palliative Care
- Mortuary
- Staff Accommodation
- Renal (TBD)

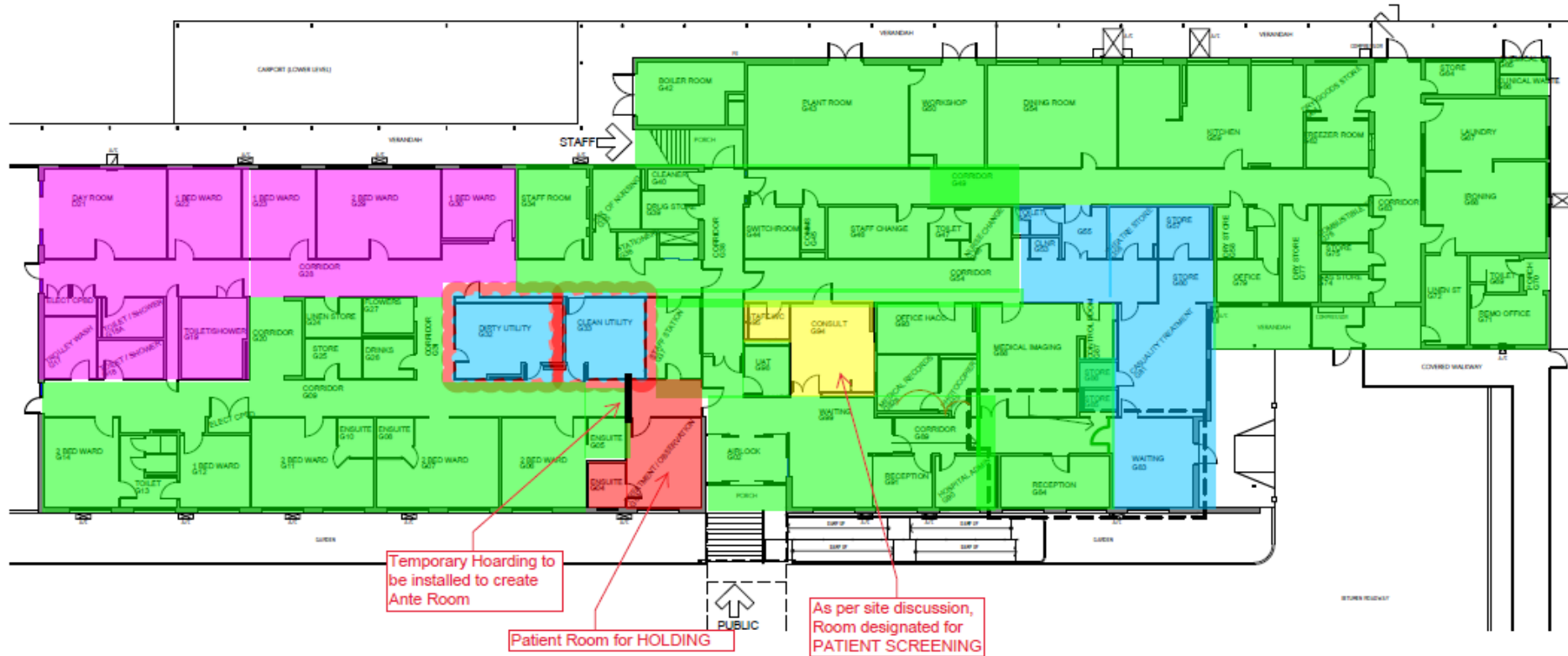
# RESPONSE FRAMEWORK IN ALL WHEATBELT COVID-19 PLANS





# COVID-19 PATIENT JOURNEYS & SITE PLANS

## WONGAN HILLS HS COVID LOGISTICS - INITIAL ACTION



Red	Cohort 1	Positive COVID Patient Holding Room
Yellow	Cohort 2	COVID Screening Room
Green	Cohort 3	Clean Areas/Business As Usual
Blue		Emergency Department
Blue with Border		Clean Utility & Dirty Utility
Pink		Aged Care

# WHEATBELT SERVICES TESTED TO DATE

## Completed

- 24 ED sites + 13 low care Res Care
- Northam ED/Inpatient
- Narrogin maternity x 2 (natural birth and emergency caesarean)
- 3 private Aged Care facilities – Narrogin x 2, Dryandra (Kellerberrin)
- Mental Health & Aboriginal Health
- Interagency scenarios x 3 community and school outbreaks
- Elective surgery management

## Planned

- More Res Care – can include shire community aged care?
- Prison (Wooraloo/Dowerin)
- Renal (Northam)
- Chemo (N'ham & Ngn)
- DoCs clients
- Palliative care

# KEY LEARNINGS

- Infection prevention & control training – regularly for all staff
- Communication, Communication, Communication
  - Daily if an outbreak – short and sharp – coordinated by REOC – include all key stakeholders
  - Community and family – tailored to audience – identifying & including Elders if Aboriginal community
- Need for patient journey and outbreak plans for all sites
- Identifying resourcing risks – staff, IP&C expertise, oxygen, equipment. Working with WACHS EOC to address
- Need for suitable accommodation & transport to accommodation for those self isolating – role of SWICC and State Emergency Welfare Plan
- Cultural protocols – e.g. man may not be comfortable to disclose symptoms to a woman

# RECOVERY

- State of Emergency Declaration until - 26/11/2020
- Sharyn O'Neill, State Recovery Controller
- WA Recovery Plan - \$5.5 billion
  - Economic Recovery
    - Investing in schools, infrastructure, TAFE, community facilities
    - Tourism, local manufacturing, construction, renewable technologies
  - Social Recovery:
    - Children in care, Seniors, F&DV, Financial Counselling

**THANK YOU & ANY QUESTIONS?**



# Total Expenditure (2017-2020) incl. Estimated Funding (2020/21)

Total Expenditure	Year			
	2017-18	2018-19	2019-20	2020-21
Total Regional Budget excluding WANDRA	102 M	142 M	139 M	<b>205 M*</b>

\*Estimated figure

# Major Capital Projects

Project	Procurement/Construction Phase	Planned Start Date for delivery	Planned Completion Date
<b>Great Eastern Highway Walgoolan to Southern Cross</b> <b>Package 1a, Replacement of Br 0629 (Walgoolan) and road construction</b> <b>Package 7, Extension of Br 630A (Moorine Rock)</b>	Tender Assessment	Jan 2021	Oct 2021
<b>Great Eastern Highway Walgoolan to Southern Cross</b> <b>Package 1b and 4a, widening works and construction of an overtaking lane between Carrabin and Bodallin</b>	Works Complete		
<b>Great Eastern Highway Widening AEL - Kellerberrin to Walgoolan</b>	Works Complete		

# Major Capital Projects

Project	Procurement/Construction Phase	Planned Start Date for delivery	Planned Completion Date
<b>York Merredin Rd Bruce Rock to Merredin - Widening</b>	Tender Assessment	Jan 21	Apr 21
<b>Goomalling Merredin Rd Wyalkatchem to Trayning - Culvert works between Wyalkatchem and Trayning, Widening between Wyalkatchem and Nembudding South Road</b>	Culvert works in progress Widening – Tender Assessment	Oct 20	Apr 21





Local Government Zone Meetings Update November 2020

Mandy Walker, Director Regional Development

Regional Development Australia Wheatbelt

# About us



- Wander the Wheatbelt is a registered business name of Wheatbelt Arts and Events (formally York Arts and Events).
- We have designed a sustainable business model to deliver an online marketing platform and fee for service consultancy.
- Overseen by a steering committee made up of RDA Wheatbelt and Wheatbelt Arts and Events members.

# Vision



Our vision is to be renowned as Australia's Wheatbelt we want to provide an opportunity for tourism, events, arts, culture and Wheatbelt Noongar arts and tourism businesses to promote their product to local, national and international travellers through an interactive online marketing platform.

We also want to provide subscription and fee for service opportunities to key stakeholders.

# Mission



Our mission is to be an established advocate and champion of arts, culture and tourism for Australia's Wheatbelt. We will be known as a reliable tourism vehicle for local governments, businesses and visitors by providing accurate promotion and holistic information accessible through an online platform.

# Goals



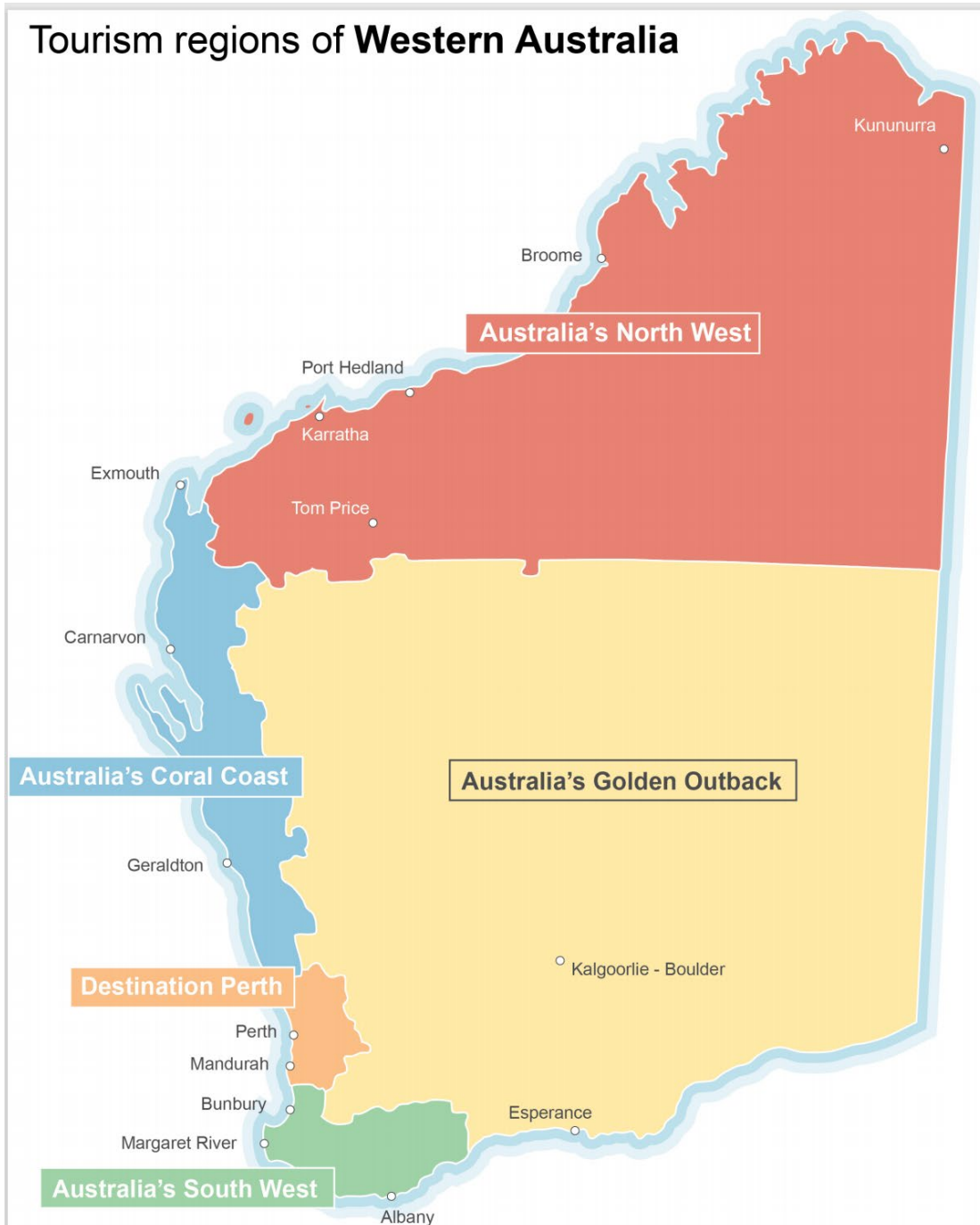
- To provide a service of value to subscribers in Australia's Wheatbelt;
- To become a Regional Tourism Organisation Australia's Wheatbelt, within 2 years;
- To promote Australia's Wheatbelt's culture including Noongar and First Nations arts and tourism opportunities; and
- To be an arts and tourism fee for service provider.

# Regional Tourism Organisations



- 5 RTOs funded through Tourism WA \$3.5m in 2019/20
- Each RTO is a not-for-profit, fully incorporated body with a board.
- They promote their respective regions and complement Tourism WA's strategic marketing direction in terms of destinations, experiences and attractions.

## Tourism regions of Western Australia



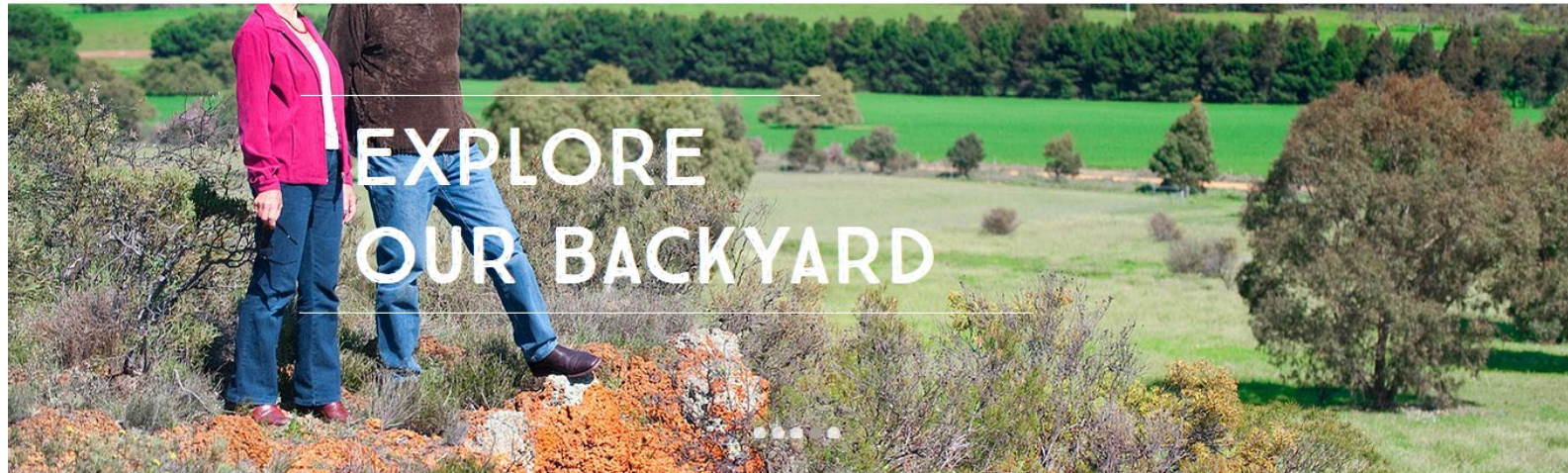
# Regional Tourism Organisation Map



RTOs are the grass roots contact for Local Government to support and partner with tourism product development and marketing.

Our aim is to lobby the State Government to fund a 6<sup>th</sup> RTO that is Australia's Wheatbelt.





ADVENTURE



PLAY



EXPLORE



TAKE A HUGE BITE OUT OF THE BIG APPLE

*New York City, USA*

[More Info](#)



SWIM & DIVE WITH TIGER SHARKS

*Bahamas, Caribbean*

[More Info](#)



Website mock  
up design





# Subscription model

- Hero rates for first 10 LGs and 20 businesses
- LG joining fee and then annual service fee
- Features include:
  - Directory listing, content writing, photography, event calendar
  - Trail maps, itinerary planner
  - Social features and promotions, social media posts
  - Videos
  - Training workshops
  - Inclusion in mobile app
  - Invites to social events

# Next steps



- November finalise business plan, strategic plan, budget and transition from RDAW to Wheatbelt Arts and Events
- December engage website developer
- January engage Project Co-ordinator
- January source grant funding for additional content creation
- January promote subscription model to Local Government and business operators



# WEROC Inc. Board Meeting MINUTES

Thursday 26 November 2020

Merredin Regional Community & Leisure Centre  
Bates Street, Merredin

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

A PO Box 5, MECKERING WA 6405 E [rebekah@150square.com.au](mailto:rebekah@150square.com.au)

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# WEROC Inc.

Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia & Yilgarn

Minutes of the WEROC Inc. Board Meeting held at the Merredin Regional Community and Leisure Centre on Thursday 26 November 2020.

## MINUTES

### 1. OPENING AND ANNOUNCEMENTS

Mr. Ram Rajagopalan as Chair of WEROC Inc., welcomed Members of the Board and opened the meeting at 1.10pm. The Chair extended a particular welcome to the two representatives from WEROC Inc.'s new Member, the Shire of Tammin.

### 2. RECORD OF ATTENDANCE AND APOLOGIES

#### 2.1 Attendance

Mr. Ram Rajagopalan (Chair)

Mr. Rod Forsyth (Deputy Chair)

Mr. Peter Clarke

Mr. Bryan Close (proxy and voting delegate for Mr. Wayne Della Bosca)

Mr. Jamie Criddle

Mr. Mark Dacombe

Ms. Karin Day

Ms. Julie Flockart

Mr. Michael Greenwood

Mr. Raymond Griffiths

Mr. Darren Mollenoyux

Ms. Glenice Batchelor (proxy and voting delegate for Mr. Neville Hale)

Ms. Rebekah Burges, Executive Officer

#### 2.2 Apologies

Mr. Wayne Della Bosca

Mr. Neville Hale

#### 2.3 Guests

Mr. Darren Brown, Executive Officer, Bushfire Volunteers (joined the meeting at 1.40pm and left the meeting at 2.15pm)

Ms. Jo Drayton, Wheatbelt Suicide Prevention Coordinator, Holyoake (joined the meeting at 2.00pm and left the meeting at 3.00pm)

Mr. Tendai, Makanyanga, Clinical Nurse Specialist, Wheatbelt Mental Health Service (joined the meeting at 2.00pm and left the meeting at 3.00pm)

### 3. DECLARATIONS OF INTEREST

NIL

### 4. PRESENTATIONS

#### 4.1 Mr. Darren Brown, Executive Officer Bushfire Volunteers 1.20pm

At the WEROC Inc. Board Meeting held on 27 August 2020, under agenda item 7.5 – WEROC Inc. Strategic Projects Status Report, it was requested that the Executive Officer contact Mr. Darren Brown, Executive Officer of Bushfire Volunteers WA. This suggestion was made in relation to Priority 5 of the WEROC Inc. Strategic Plan – *Ranger and regulatory services solution*.

Bushfire Volunteers/WA Farmers recently completed a series of Forum's across Western Australia to discuss topics relevant to farmers, volunteer bushfire brigades and regional communities. Mr. Brown has been invited to provide a brief overview of the topics discussed in the regional forums and the current issues/concerns regarding funding and support for volunteer bushfire brigades.

#### Comments from the Meeting

- Mr. Brown highlighted the lack of transparency on behalf of the Department of Fire and Emergency Services (DFES) with regard to how the Emergency Services Levy (ESL) is expended;
- Mr. Brown advised that DFES received \$400million from the ESL and only \$30million of this goes back to Local Governments to fund Volunteer Bushfire Brigades and State Emergency Services;
- Mr. Brown also advised that while the ESL has continued to increase, the amount that is distributed back to Local Governments has not changed;
- It was suggested that the most impactful thing that Local Governments can do is to push for WALGA to lobby for an independent review of the ESL.

Mr. Brown left the meeting at 2.15pm and did not return.

#### 4.2 The Hon. Melissa Price MP, Member for Durack, Minister for Defense Industry (joining via videoconference) 2.00pm – Late Apology

At the WEROC Inc. Board Meeting held on 27 August 2020, under agenda item 9.1 – Future Drought Fund, it was requested that the Executive Officer invite the Hon. Melissa Price MP, to the next WEROC Inc. meeting to discuss the Future Drought Fund and other Australian Government programs and initiatives.

Minister Price has been asked to present to the group on the Australian Government's Future Drought Fund and Round 5 of the Building Better Regions Fund. The following questions from Members have also been submitted to the Minister for a response:

- 1) What funding/support is available to improve digital connectivity (particularly internet connections) within the Wheatbelt?
- 2) With the knowledge that Round 5A and 6 of the Mobile Blackspot Program are still to be rolled out, what can Local Governments do to advocate for priority black spots in our region to be funded?
- 3) Will there be a further round of funding for secondary freight routes including upgrades for safety projects?
- 4) How will the inequities in the assessment process for allocating drought funding (evidenced through the Drought Communities Program) be addressed in future drought funding programs?
- 5) Given the September announcement that one of the eight Federally funded, drought innovation hubs will be based in the south west of West Australia, with the goal of the hub being to build drought resistance by harnessing research, development and innovation - and, given that the eastern Wheatbelt region is a major regional hub that reflects a key agricultural and climatic zone of Australia- What support can be / will be given to the hub being located in Merredin at the Merredin Dryland Research Station?

**Executive Officer Comment:**

On Tuesday 24 November 2020, Ms. Carolyn Correll Diary Manager for the Hon. Melissa Price MP, advised the Executive Officer via email that *“Minister Price has urgently been requested to represent the Deputy Prime Minister at an event in the Kimberley later this week. Unfortunately, this means she will no longer be able to attend the Council’s meeting (via video conference) as she had previously hoped. Please accept her apologies for this”*.

Minister Price provided a written statement on Thursday 26 November 2020, addressing the questions raised by WEROC Inc. Members, which will be circulated via email after the meeting.

**4.3 Ms. Jo Drayton, Wheatbelt Suicide Prevention Coordinator & Mr. Tendai Makanyanga, Wheatbelt Mental Health Services 2.00pm**

On 24 September 2020, Mr. Tendai Makanyanga, Clinical Nurse Specialist with the Wheatbelt Mental Health Service, contacted the Executive officer via email regarding mental health services and suicide prevention in the Wheatbelt.

The contact came after a meeting with the Shire of Yilgarn, where concerns of sudden deaths/suspected suicides had been discussed.

Mr. Makanyanga was seeking to gain perspectives from Shire representatives and specifically asked for thoughts/issues and concerns from the WEROC Member Councils. The Executive Officer extended an invitation to Ms. Makanyanga to address the WEROC Inc. Board collectively to discuss this important regional issue.

Mr. Makanyanga advised that Ms. Jo Drayton, Wheatbelt Suicide Prevention Coordinator for Holyoake would also be attending the meeting.

**Comments from the Meeting**

- Mr. Makanyanga and Ms. Drayton provided an overview of the state of sudden deaths and suicides in the Wheatbelt. While exact figures could not be supplied, it was advised that there has been an 85% increase in the number of suicides in the Wheatbelt between 2018 and now.
- Data indicates that there has been an increase in female suicides within the Wheatbelt and in particular, females using lethal means. There has also been an increase observed in suicides of people under the age of 21.
- Mr. Makanyanga and Ms. Drayton advised that they can assist local governments in the creation of a community wellbeing plan and that there are already six Shire’s that have completed this process in the Wheatbelt and a further three Plans are under development.

Mr. Makanyanga and Ms. Drayton left the meeting at 3.00pm and did not return.

**5. MINUTES OF MEETINGS**

**5.1 Minutes of the WEROC Inc. Board Meeting held on Thursday 27 August 2020**

Minutes of the WEROC Inc. Board Meeting held in Kellerberrin on Thursday 27 August 2020 have previously been circulated.

**Recommendation:**

That the Minutes of the WEROC Inc. Meeting held Thursday 27 August 2020 be confirmed as a true and correct record.

**RESOLUTION:**

**Moved:** Ms. Karin Day

**Seconded:** Mr. Darren Mollenoyux

That the Minutes of the WEROC Inc. Meeting held Thursday 27 August 2020 be confirmed as a true and correct record.

**CARRIED**

**5.2 Minutes of the WEROC Inc. Special General Meeting held on Thursday 1 October 2020**

Minutes of the WEROC Inc. Special General Meeting held via videoconference on Thursday 1 October 2020 have previously been circulated.

**Recommendation:**

That the Minutes of the WEROC Inc. Special General Meeting held Thursday 1 October 2020 be confirmed as a true and correct record.

**RESOLUTION:**

**Moved:** Mr. Peter Clarke

**Seconded:** Ms. Karin Day

That the Minutes of the WEROC Inc. Special General Meeting held Thursday 1 October 2020 be confirmed as a true and correct record.

**CARRIED**

**5.3 Business Arising – Status Report as of 16 November 2020**

**5.3.1 Actions Arising from the WEROC Inc. Board Meeting held on 27 August 2020**

**Attachment 1:** Letter from the Department of Fire and Emergency Services, regarding a regional CESM for WEROC Inc.

**Attachment 2:** WEROC Inc. letter of support for the CRISP Wireless application to the Regional Connectivity Program

**Attachment 3:** WEROC Inc. letter of support for the CRISP Wireless application to Round 3 of the Digital Farm Grants Program

Item	Action(s)	Status
7.1 – Insurance for WEROC Inc.	1) Accept the quotations from Local Community Insurance Services for the following forms of coverage: <ul style="list-style-type: none"> <li>- Workers compensation</li> <li>- Cyber insurance</li> <li>- Public and Products Liability</li> </ul>	All insurance policies have been purchased and are effective as of 1 September 2020.



	<ul style="list-style-type: none"> <li>- Associations and Officials Liability</li> <li>- Personal Accident – Volunteer Workers</li> </ul>	
7.5 – Strategic Projects	<ol style="list-style-type: none"> <li>1) Executive Officer to contact Darren Brown, Executive Officer of Bushfire Volunteers WA.</li> <li>2) Executive Officer to contact Superintendent Mark Bowen to make further enquiries in relation to a regional CESM</li> </ol>	<p>The Executive Officer extended an invitation to Mr. Darren Brown, EO of Bushfire Volunteers WA to present to the WEROC Inc. Board. Mr. Brown accepted the invitation.</p> <p>The Executive Officer contacted Superintendent Mark Bowen to enquire about the possibility of a Regional Community Emergency Services Manager (CESM) for WEROC Local Governments. A response to this enquiry was received from the Commissioner of the Department of Fire and Emergency Services on 29 September 2020. WEROC are advised that the CESM program is currently oversubscribed but should an opportunity arise, WEROC Local Governments will be given due consideration. A copy of the letter is provided as an attachment.</p>
7.6 – Tourism Product Development & Co-Operative Marketing	<ol style="list-style-type: none"> <li>1) Contact Skyworks WA to enquire about their services and costing.</li> </ol>	<p>Skyworks WA were contacted via email on 2 September 2020, requesting information about their services and pricing.</p> <p>This will be discussed further under agenda item 7.1.</p>
7.7. – Local Business Development Program	<ol style="list-style-type: none"> <li>1) Board Members take the information as presented into further consideration and discuss the program proposal with local businesses to gauge the potential level of engagement.</li> <li>2) The program proposal be reviewed at the next meeting of the WEROC Inc. Board.</li> </ol>	<p>To be discussed further under agenda item 7.3.</p>
7.8 – CRISP Wireless	<ol style="list-style-type: none"> <li>1) Provide a letter of support for the CRISP Wireless application to the Regional Connectivity Program.</li> </ol>	<p>A letter of support for the CRISP Wireless application to the Regional Connectivity Program was provided to Ms. Maree Gooch, Chair of CRISP Wireless on 10 November 2020. A copy of the letter is provided as an attachment.</p>

		Ms. Gooch contacted the Executive Officer on 15 November 2020, requesting an additional letter of support for the CRISP Wireless application to Round 3 of the Digital Farm Grants program. Ms. Gooch advised that the letter was required by 18 November 2020 because the applications closed on 20 November. Given that the proposed network extension would include WEROC Local Governments and that the Board had approved a letter of support for this extension, albeit under a different funding program, the Executive Officer provided the requested letter on Monday 16 November 2020. A copy of this letter is provided as an attachment.
9.1 - Future Drought Fund	1) Extend an invitation to the Hon. Melissa Price MP to attend the next meeting of WEROC Inc. to discuss to the Future Drought Fund and other Australian Government programs and initiatives.	The Hon. Melissa Price MP has accepted an invitation to present to the WEROC Inc. Board at its meeting on 26 November 2020. Minister Price will join the meeting via videoconference due to prior travel commitments.
9.2 – Geopark for the Wheatbelt	1) Mr. Raymond Griffiths attend the meeting with Mr. Briggs scheduled for 22 September 2020, and report back to the Board.	Mr. Alan Briggs contacted the Executive Officer via email on 25 September 2020 to enquire as to any discussion/decisions that had been made by WEROC Inc. in relation to the Geopark concept. The Executive Officer responded on the same day, advising that the concept had been discussed and the WEROC Inc. Board were awaiting feedback on the meeting scheduled for 22 September before discussing the matter further. Mr. Briggs provided details of the meeting, which will be discussed further under agenda item 7.5.

**Comments from the Meeting:**

- The Shire of Bruce Rock advised that they had received a letter from the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) indicating that they will be seeking compensation from CRISP Wireless for the extension of the network into Bruce Rock.
- The Shire of Tammin and the Shire of Yilgarn have provided a letter of support and an in-principal commitment to a financial contribution toward the further extension of the CRISP wireless network.

5.3.2 Actions Arising from the WEROC Inc. Special General Meeting held on 1 October 2020

**Attachment 4:** Letter from the Department of Mines, Industry Regulation and Safety – Consumer Protection Division, regarding changes to the WEROC Inc. Constitution

Item	Action(s)	Status
4.1 Application for Membership to WEROC Inc. by the Shire of Tammin	1) Advise the Shire of Tammin that their application for membership has been accepted	<p>The Executive Officer advised Mr. Neville Hale, CEO Shire of Tammin, via email on 1 October 2020 that the Shire of Tammin’s application to be admitted as a Member of WEROC Inc. had been accepted.</p> <p>As per Rule 6.6. of the WEROC Inc. Constitution, an applicant for membership becomes a Member when the Board accepts the application, and a one-off joining fee and annual financial contribution are paid.</p> <p>Both conditions of membership have been met, with the joining fee and annual financial contribution being received by WEROC Inc. on 2 November 2020.</p>
4.2 Changes to the WEROC Inc. Constitution	<p>1) Executive Officer lodge a “notice of special resolution to change the rules” with the Department of Mines, Industry Regulation and Safety; and</p> <p>2) Update the WEROC Inc. By-Laws as per the recommendation by the Department of Mines, Industry Regulation and Safety.</p>	<p>The Executive Officer lodged the notice of special resolution to change the rules with the Department of Mines, Industry Regulation and Safety – Consumer Protection Division, on 2 October 2020.</p> <p>On 7 October 2020, the Executive Officer received written confirmation that the changes had been approved. A copy of the letter is provided with the agenda.</p> <p>On 12 October 2020, the Executive Officer sent a copy of the updated WEROC Inc. Constitution and By-Laws to all Members via email.</p>

**Recommendation:**

That:

- 1) The status report for November 2020 be received; and
- 2) The Board ratify the provision of a letter of support for the CRISP Wireless application to Round 3 of the Digital Farm Grants Program.

**RESOLUTION:**

**Moved:** Mr. Jamie Criddle

**Seconded:** Ms. Glenice Batchelor

That:

- 1) The status report for November 2020 be received; and
- 2) The Board ratify the provision of a letter of support for the CRISP Wireless application to Round 3 of the Digital Farm Grants Program.

**CARRIED**

<b>6. WEROC INC. FINANCE</b>
------------------------------

**6.1 WEROC Inc. Financial Report as of 31 October 2020**

At the WEROC Inc. Board Meeting held on 28 May 2020 the budget for the financial year commencing 1 July 2020 and ending 30 June 2021 was adopted. The WEROC Inc. Budget 2020-21 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

<b>Note 1</b>	Annual Financial contributions paid by the Shire's of Bruce Rock, Kellerberrin, Merredin, Westonia and Yilgarn.
<b>Note 2</b>	GST on the Annual Financial Contributions.
<b>Note 3</b>	GST Refund for Q4 BAS 2019-2020.
<b>Note 4</b>	Executive Officer services for the months of July, August, and September 2020.
<b>Note 5</b>	Includes payments to 150 Square for WEROC Inc. Strategic Planning, WALGA for Associate Membership and Australia's Golden Outback for the co-operative digital marketing campaign in June 2020 and a wildflower print advertising campaign in September.
<b>Note 6</b>	Payment for the redevelopment of the WEROC website will be made in three (3) instalments – 50% deposit, 40% on design completion and 10% prior to going live. The deposit and payment for design completion have now been made.

**WEROC Inc.**  
**ABN 28 416 957 824**  
**1 July 2020 to 31 October 2020**

		<b>Budget 2020/2021</b>	<b>Actual to 31/10/2020</b>	<b>Notes</b>
<b>Income</b>				
<b>0501</b>	<b>General Subscriptions</b>	\$60,000.00	\$60,000.00	<b>1</b>
<b>504.01</b>	<b>Consultancy &amp; Project Reserve</b>	\$0.00		
<b>0575</b>	<b>Interest received</b>	\$141.67	\$55.72	
<b>584</b>	<b>Other Income</b>	\$0.00		
	<b>GST Output Tax</b>	\$6,000.00	\$6,000.00	<b>2</b>
	<b>GST Refunds</b>	\$5,771.24	\$1,265.00	<b>3</b>
	<b>Total Receipts</b>	\$71,912.91	\$67,320.72	

## Expenses

1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$30,450.00	\$8,831.82	4
1661.02	Executive Officer Travel and Accommodation	\$2,162.40	\$350.63	
1661.03	WEROC Executive Officer Recruitment	\$0.00		
1687	WEROC Financial Services Accounting	\$795.40	\$45.45	
1687.03	WEROC Financial Services Audit	\$1,300.00		
1585	WEROC Consultant Expenses	\$40,000.00	\$5,061.82	5
1850	WEROC Management of WEROC App & Website	\$6,860.00	\$5,850.00	6
1801	WEROC Meeting Expenses	\$500.00		
1851	WEROC Insurance	\$5,056.67	\$4,998.86	
1852	WEROC Legal Expenses	\$2,000.00		
1853	WEROC Incorporation Expenses	\$0.00		
1930	WEROC Sundry	\$300.00		
3384	GST Input Tax	\$8,693.78	\$2,313.86	
	ATO Payments	\$3,117.28		
	<b>Total Payments</b>	<b>\$101,235.53</b>	<b>\$27,452.44</b>	
	<b>Net Position</b>	<b>-\$29,322.62</b>	<b>\$39,868.28</b>	
	<b>OPENING CASH 1 July</b>	<b>\$136,811.40</b>	<b>\$143,177.70</b>	
	<b>CASH BALANCE</b>	<b>\$107,488.78</b>	<b>\$183,045.98</b>	

### Recommendation:

That the WEROC Inc. financial report for the period 1 July to 31 October 2020, be received.

### RESOLUTION:

**Moved:** Ms. Karin Day

**Seconded:** Mr. Rod Forsyth

That the WEROC Inc. financial report for the period 1 July to 31 October 2020, be received.

**CARRIED**

## 6.2 Income & Expenditure

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 10 November 2020

**Attachments:** Nil

**Voting Requirement:** Simple Majority

A summary of income and expenditure for the period 1 August to 31 October 2020 is provided below.

Date	Description	Reference	Credit	Debit	Running Balance	Gross
WEROC Inc. Transactions for the period 1 August to 31 October 2020						
<b>Opening Balance</b>			<b>164,489.32</b>	<b>0.00</b>	<b>164,489.32</b>	<b>0.00</b>
07 Aug 2020	Payment: Shire of Merredin	INV-0001	13,200.00	0.00	177,689.32	13,200.00
19 Aug 2020	Payment: PWD Australia	INV-20142	0.00	3,575.00	174,114.32	(3,575.00)
31 Aug 2020	Westpac Interest received		14.72	0.00	174,129.04	14.72
02 Sep 2020	Payment: 150 Square Pty Ltd	INV-0005	0.00	2,422.00	171,707.04	(2,422.00)
04 Sep 2020	Payment: 150 Square Pty Ltd	INV-0004	0.00	2,692.20	169,014.84	(2,692.20)
24 Sep 2020	Payment: Local Community Insurance Services	051-Wheatbel	0.00	5,298.74	163,716.10	(5,298.74)
25 Sep 2020	Payment: Shire of Bruce Rock	INV-0003	13,200.00	0.00	176,916.10	13,200.00
30 Sep 2020	Payment: Australia's Golden Outback	INV-3652	0.00	750.00	176,166.10	(750.00)
30 Sep 2020	Westpac Interest received		14.02	0.00	176,180.12	14.02
02 Oct 2020	Payment: PWD Australia	INV-20143	0.00	2,860.00	173,320.12	(2,860.00)
05 Oct 2020	WALGA	2013	0.00	797.50	172,522.62	(797.50)
08 Oct 2020	Payment: Shire of Westonia	INV-0004	13,200.00	0.00	185,722.62	13,200.00
12 Oct 2020	Payment: 150 Square Pty Ltd	INV-0008	0.00	2,691.50	183,031.12	(2,691.50)
30 Oct 2020	Westpac Interest received		14.86	0.00	183,045.98	14.86
<b>Total Westpac Community Solution One</b>			<b>39,643.60</b>	<b>21,086.94</b>	<b>183,045.98</b>	<b>18,556.66</b>
Closing Balance			183,045.98	0.00	183,045.98	0.00

**Recommendation:**

That the WEROC Inc. summary of income and expenditure for the period 1 August to 31 October 2020 be received.

That the Accounts Paid by WEROC Inc. for the period 1 August to 31 October 2020 totalling \$21,086.94 be approved.

**RESOLUTION:**

**Moved:** Mr. Raymond Griffiths

**Seconded:** Mr. Michael Greenwood

That the WEROC Inc. summary of income and expenditure for the period 1 August to 31 October 2020 be received.

That the Accounts Paid by WEROC Inc. for the period 1 August to 31 October 2020 totalling \$21,086.94 be approved.

**CARRIED**

**7. MATTERS FOR DECISION**

**7.1 Co-Operative Advertising Campaign**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 10 November 2020

**Attachments:** NIL

**Consultation:** Colette Gibbons, Skyworks WA Pty Ltd

Ellie Cuthbert Economic Development Manager, Shire of Morawa

**Financial Implications:** Funding for a cooperative advertising campaign would be covered under the Consultant Expenses line item in the budget.

**Voting Requirement:** Simple Majority

**Background:**

Following a presentation from Mr. Marcus Falconer, CEO Australia’s Golden Outback, at the WEROC Inc. Board Meeting held on Thursday 27 August 2020, tourism product development and co-operative marketing opportunities were discussed, and the Board resolved as follows:

**RESOLUTION:** *Moved: Mr. Rod Forsyth* *Seconded: Mr. Peter Clarke*

---

*That:*

- 1. The Executive Officer contact Skyworks WA to enquire about their services and costing.*
- 2. WEROC Inc. will await the outcome of its application to the Regional Economic Development grants scheme before progressing with a tourism strategy.*

**CARRIED**

**Executive Officer Comment:**

The Executive Officer contacted Kristen Twine, Project and Research Officer with the Wheatbelt Development Commission on 3 November 2020, requesting an update on when announcements will be made for Round 3 of the Regional Economic Development grants scheme. Ms. Twine advised that “there hasn’t been an announcement yet and we have not received a date for the Wheatbelt”.

The Executive Officer contacted Collette Gibbons from Skyworks WA Pty Ltd, requesting information about the services offered and associated costs. Ms. Gibbons advised that Skyworks produce videos and still images for promotional use. As an example of the product offering Ms. Gibbons referred to an advertisement that was produced for the Shire of Morawa in mid-2020. The advertisement can be viewed via this [link](#).

The cost to produce an advertisement similar to the Morawa one would be between \$6,000 - \$8,000 +GST depending on the number of locations and subjects/attractions that are included. For this they will produce two versions – one internet ready and the other approved and formatted for free to air TV. Skyworks can help develop a tagline/call to action for the advertisement at an additional cost. They will also take a collection of images, which they will provide watermarked and these can be purchased separately.

The above-mentioned costs do not include the network coverage and Skyworks do not organise this. To get an understanding of these additional costs, the Executive Officer contacted Ellie Cuthbert the Economic Development Manager at the Shire of Morawa. Ms. Cuthbert advised that the Shire of Morawa undertook a three-week campaign into the Perth market at a cost of \$5,500 and a five-week campaign into the regions which cost \$2,500.

As a comparison, the GWN7 Regional proposal that was put to the WEROC Inc. Board earlier in the year was \$5,000 +GST per Shire for five months airtime on regional television, plus \$950 +GST for the production of an advertisement. At the WEROC Inc. Board meeting held on 30 April 2020, it was resolved that each Council would consider the GWN7 proposal individually.

**Recommendation:**

That the WEROC Inc. Board consider whether they wish to proceed with a regional marketing initiative in 2021.

**Comments from the Meeting:**

- The WEROC Inc. Board would like to have Skyworks present at the next meeting, being held in February 2021.

- Any filming for an advertisement would be done in May to July 2021 to capture the region at its best.
- It was noted that Local Governments already have a collection of images that might be suitable to use.

**RESOLUTION:**

**Moved:** Ms. Julie Flockart

**Seconded:** Mr. Rod Forsyth

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That the Executive Officer invite Skyworks WA to present at the February meeting of the WEROC Inc. Board.

**CARRIED**

## 7.2 Regional Waste Management

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 10 November 2020

**Attachments:** Attachment 5: WEROC Strategic Waste Management Plan Review 2013

**Consultation:** Nil

**Financial Implications:** The cost of a review of the WEROC SWMP and/or feasibility study are yet to be advised.

**Voting Requirement:** Simple Majority

**Background:**

Under Priority One of the WEROC Inc. Strategic Plan – Regional Waste Management – the following actions are identified:

- 1) Undertake a review of existing waste management service delivery across the WEROC region including:
  - Local Government waste management plans;
  - Waste management services and infrastructure;
  - Recycling activities and capabilities;
  - Contract arrangements; and
  - Cost of delivery.
- 2) Complete a cost-benefit analysis for ownership of a shared truck for municipal waste and recycling collections; and
- 3) Develop a WEROC Waste Management Plan.

Since completing the WEROC Inc. Strategic Plan, the Executive Officer has become aware that a WEROC Strategic Waste Management Plan (SWMP) was completed by Dallywater Consulting in 2008/2009 and reviewed/updated by Bowman & Associates in June of 2013. The cost of undertaking the review was approximately \$6,000.

At a WEROC Council Meeting held on 27 February 2013, it was resolved that following the completion of the review of the WEROC SWMP, a project brief would be developed to look at strategies for the implementation of the Plan, using regional funding programs.

Upon completion of the SWMP review, the WEROC Council at its meeting held on 26 June 2013, resolved as follows:

**RESOLUTION:**

**Moved:** Mr. Powell

**Seconded:** Mr. Griffiths

- 
- 1) That the Review of the 2009-2013 WEROC Strategic Waste Management Plan prepared by Bowman and Associates Pty Ltd be received and referred to the WEROC Executive for Finalisation;



- 
- 2) *That the application for funding under the Waste Authority Regional Investment Plan for Regional Waste Fund Establishment and Business Plan Development and the application for funding under the Waste Authority Regional Investment Plan for Regional Waste Management Database and Website be approved for submission to the Waste Authority by the due date.*

The applications mentioned in the resolution above were completed by former WEROC Executive Officer Ms. Helen Westcott and submitted on 28 June 2013.

At a WEROC Council Meeting held on 21 August 2013, it was resolved that WEROC would approach Bowman & Associates to undertake a preliminary study on the feasibility of establishing a landfill site in the Eastern Wheatbelt. It was noted at this meeting that the Shire of Bruce Rock had recently completed a full upgrade and expansion of its refuse/landfill site which would see Bruce Rock remain self-sufficient for approximately 30 years, and therefore they would not participate in a joint waste management venture. The Shire of Yilgarn also noted that they were self-sufficient.

On 23 October 2013, Executive Officer Helen Westcott advised the WEROC Council that the applications for funding had been unsuccessful. It was resolved that the applications would be resubmitted in the next round. The applications for funding were revised and resubmitted in Round 2 on 27 June 2014. These applications were also unsuccessful.

**Executive Officer Comment:**

Having learnt of the existence of the WEROC SWMP, the Executive officer contacted Ms. Helen Westcott to get some additional background as to why the Plan and its recommendations failed to get traction. Ms. Westcott advised that the failure to get funding to undertake a feasibility study for a joint waste management venture was a primary contributor. In addition, the following factors contributed to the waste management issue being “left”:

- The Shire of Bruce Rock was not interested in a joint waste management venture with the other WEROC Councils as it was developing a new tip site and was happy to work on its own;
- The Shire of Merredin while happy to progress with a collaborative effort, expressed concern that any collaborative arrangements might see it subsidising the smaller Councils within WEROC;
- The question over where a joint tip site would be located; and
- Lack of a common expiry date for each Council with Avon Waste made getting a joint system operational a little tricky.

The Executive Officer has contacted Giles Perryman, Director ASK Waste Management and Mr. Bruce Bowman, Director Bowman & Associates requesting a quote to undertake a review/update of the WEROC SWMP. At the time of preparing the agenda the quotes had not been received.

**Recommendation:**

With the Knowledge that WEROC has an existing Waste Management Plan and that a feasibility study into a regional waste facility for the Eastern Wheatbelt, has previously been identified as a priority action, the Board might like to consider one (or both) of the following options in lieu of the actions outlined in the WEROC Inc. Strategic Plan:

- 1) Review and update the WEROC SWMP, with the Shire of Tammin to be included.
- 2) Undertake a feasibility study into the establishment of a regional landfill site for the Eastern Wheatbelt.

**Comments from the Meeting:**

- The Executive Officer advised that Mr. Peter Clarke had supplied information regarding a waste management infrastructure audit being undertaken by ASK Waste Management and a State Waste Infrastructure Plan being prepared for the Department of Water and Environmental Regulation.

- The Executive Officer contacted Mr. Giles Perryman, Director of ASK Waste Management for comment on how the audit they were undertaking would work in with their proposal to develop a WEROC Strategic Waste Management Plan. Mr. Perryman advised that the audit they were tasked with completing would capture high level information only, essentially allowing them to map what waste management facilities exist in the State and their current and future capacity.
- Mr. Perryman advised that the Australian Government are also undertaking a nation-wide infrastructure audit that would include waste management, and that Local Governments might be contacted by a group called Blue Environment.
- Ms. Glenice Batchelor advised that the Wheatbelt Development Commission were in the process of completing a report into a waste disposal facility in Tammin.
- Mr. Jamie Criddle advised that the Shire of Coolgardie were exploring waste solutions which might prove beneficial to WEROC Local Governments.
- Ms. Julie Flockart suggested that Mr. Rob Cossart, CEO of the Wheatbelt Development Commission be invited to present to the WEROC Inc. Board on the Tammin Waste Disposal Report.

**RESOLUTION:**                      **Moved:** Mr. Rod Forsyth                      **Seconded:** Ms. Julie Flockart

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That the Executive Officer invite Mr. Rob Cossart, CEO of the Wheatbelt Development Commission to present on the Tammin Waste Disposal Report at the February meeting of WEROC Inc.

**CARRIED**

### **7.3    Local Business Development Program**

**Author:**    Rebekah Burges, Executive Officer

**Disclosure of Interest:**                      No interest to disclose

**Date:**    10 November 2020

**Attachments:**                                      *Attachment 6: WBN Business Development Program Proposal*

**Voting Requirement:**                          Simple Majority

#### **Executive Officer Comment:**

Following the presentation from Ms. Caroline Robinson, CEO Wheatbelt Business Network, at the WEROC Inc. Board Meeting held on 27 August 2020, the board resolved as follows:

**RESOLUTION:**                                      **Moved:** Ms. Karin Day                                      **Seconded:** Mr. Rod Forsyth

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*That:*

- 1. Board Members take the information as presented into further consideration and discuss the program proposal with local businesses to gauge the potential level of engagement.*
- 2. The program proposal be reviewed at the next meeting of the WEROC Inc. Board.*

**CARRIED**

<b>Recommendation:</b>
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That the business development program proposal be considered, and the matter discussed.
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#### **Comments from the Meeting:**

- The Shire of Yilgarn advised that they had not received much interest in the proposal. There are a lot of programs being presented to businesses at the moment, so the timing is not right for another one.
- The Shire of Westonia advised that their local businesses were not willing to commit to anything like this due to limited time and staffing.

- The Shire of Kellerberrin advised that the program proposal had not been taken to local businesses due to the recent disbandment of the Chamber of Commerce and the disruption this had caused.
- The Shire of Merredin advised that at the Wheatbelt Business Network after hours event, where the program was discussed, there was not a great deal of interest. It was suggested that if WEROC Inc. move forward with the collaborative advertising initiative it might provide the momentum for businesses to engage in a program like this.
- It was suggested that businesses should be asked what they want, rather than assuming, and tailor the program to their needs.

There was no formal resolution on this matter, however the Board asked that the Executive Officer thank the Wheatbelt Business Network for taking the time to prepare the proposal and advise that the timing is not right to proceed with the business development program at this stage, but it will be reassessed in mid-2021.

#### **7.4 Wheatbelt Medical Student Immersion Program**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 10 November 2020

**Attachments:** *Attachment 7: 2020 WMSIP Report*  
*Attachment 8: WMSIP Steering Group Minutes 18 September 2020*  
*Attachment 9: WMSIP Planning Group Meeting Minutes 15 October 2020*  
*Attachment 10: WMSIP Budget 2021-2023*  
*Attachment 11: WMSIP Northam Day Trip*  
*Attachment 12: WMSIP Letter of Agreement*  
*Attachment 13: WMSIP Terms of Reference (Updated on 22 September 2020)*  
*Attachment 14: WMSIP Planning Group Meeting Minutes 5 November 2020*  
*Attachment 15: WMSIP Draft Transport Plan*

**Voting Requirement:** Simple Majority

#### **Background:**

Historically first year medical students from the University of Notre Dame undertook immersion experiences in Wheatbelt communities as a means of gaining first-hand experience of rural or remote general practice. The immersion experience program ceased in 2015 due to the withdrawal of funding.

The WEROC Member Local Governments viewed the immersion experience program as a valuable means of introducing medical students to life in rural communities. Upon cessation of the program, WEROC requested support from Rural Heath West and the West Australian Primary Health Alliance (WAPHA) for the resumption of visits by first year medical students to communities across the Wheatbelt.

In 2017 Country WA Primary Health Network, Curtin University, Rural Health West, the University of Notre Dame and WEROC entered a three-year (2018 – 2020) agreement to implement the Wheatbelt Medical Student Immersion Program (WMSIP) across the Wheatbelt region.

WEROC sits on both the Steering Committee and Planning Group and the Member Local Governments provide in-kind support to the program through the provision of in-region transport, helping to source billet families for students, covering the costs of venue hire and organising social/cultural activities.

In 2021, the WMSIP program will run from Tuesday 16 March to Friday 19 March. A day trip for students to Northam on Monday 15 March is still under discussion. The proposal for the Northam day trip forms an attachment to this agenda.

**Executive Officer Comment:**

The WMSIP Steering Committee have requested that the updated terms of reference for the program be noted and the letter of agreement be signed by all participating organisations.

The WMSIP terms of reference have been updated to remove the University of Western Australia (UWA) from the governance and membership. The Steering Group made this decision based on the recognition that the program does not have the capacity to accommodate the UWA cohort of 200 plus students. Rural Health West will implementing other programs such as a “Weekend Wheatbelt Immersion”, that will have the capacity to include UWA students, but these are outside the scope of WMSIP.

The letter of agreement asks all participating organisations to commit to the program for a further three years (2021-2023) and to agree to the stated contributions toward the program.

**Comments from the Meeting:**

- The Board expressed concern over the removal of the University of Western Australia from the governance and membership in the WMSIP terms of reference.
- It was the understanding of the Board that the program would continue to expand and be taken to other communities. It was questioned whether an expression of interest process could be undertaken to determine which other communities (not confined to the Wheatbelt) might be interested in participating.
- The Board felt that this program was about securing the long-term viability of regional communities and to that end, the ability to source Doctors is a principal concern.

**Recommendation:**

That:

- 1) The updated terms of reference for the Wheatbelt Medical Student Immersion Program be noted; and
- 2) The WEROC Inc. Board commit to supporting the WMSIP program for a further three years and approve the signing of the letter of agreement by the WEROC Inc. Chair.

**RESOLUTION:**                      **Moved:** Ms. Karin Day                      **Seconded:** Mr. Raymond Griffiths

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That:

- 1) The WEROC Inc. Board commit to supporting the WMSIP program for a further three years and approve the signing of the letter of agreement by the WEROC Inc. Chair.
- 2) The Executive Officer advise the WMSIP Steering Committee that the WEROC Inc. Board feel strongly that the program needs to look at opportunities to expand into other communities (not necessarily confined to the Wheatbelt) and that they would like to see the University of Western Australia included in the Terms of Reference.

**CARRIED**

**7.5      Westralia Granite Way Geopark**

**Author:**                                      Rebekah Burges, Executive Officer

**Disclosure of Interest:**                      No interest to disclose

**Date:** 10 November 2020

**Attachments:** *Attachment 16: Geoparks WA Outcomes from Wheatbelt Geopark Meeting*  
*Attachment 17: Westralia Granite Way Geopark Presentation*

**Voting Requirement:** Simple Majority

**Background:**

Over the past five years, Mr. Alan Briggs, President of Geoparks WA, has been working with the Shire's of Tammin, Kellerberrin, Bruce Rock and Quairading to research the possibility of establishing a Geopark in the Wheatbelt. The focus has been on revitalising the Granite Way scenic drive trail as a means to increase the number of tourists visiting the area.

At the WEROC Inc. Board Meeting held on 27 August 2020, the concept was discussed, and it was resolved that:

*RESOLUTION: Moved: Mr. Raymond Griffiths      Seconded: Mr. Wayne Della Bosca*

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*That Mr. Raymond Griffiths attend the meeting with Mr. Briggs scheduled for 22 September 2020, and report back to the Board.*

**CARRIED**

**Executive Officer Comment:**

On Friday 25 September 2020, the Executive Officer received an email from Mr. Briggs requesting the outcomes of any discussion about the Geopark concept with WEROC. The Executive Officer replied on the same day to advise Mr. Briggs that the concept had been discussed at the 27 August meeting of the WEROC Inc. Board but no decisions had been made as the Board were awaiting further information/feedback from the meeting scheduled for 22 September 2020. The response from Mr. Briggs was as follows:

***From:** Alan Briggs <alanbriggsnhc@dodo.com.au>  
**Sent:** Friday, 25 September 2020 5:32 PM  
**To:** rebekah@150square.com.au  
**Subject:** RE: Wheatbelt Geopark Proposal*

*Hi Rebekah*

*We, Geoparks WA, arranged with Tammin a face to face meeting with Zoom in options.*

*Tammin, Quairading and Cunderdin attended in person while Kellerberrin, Merredin and Bruce Rock zoomed in.*

*It was a positive meeting. I have attached a copy of the summary I forwarded to CEOs.*

*I have also attached a copy of my ppt and my 2016 report.*

*WEROC was mentioned but as there were no CEOs present reference was only made to having future discussions.*

*As we progress the Westralia Granite Way Geopark, there will be an organisation established (incorporated to meet UNESCO requirements) and WEROC would be invited to participate though that body, as would ROE and any other associated groups that fall within the LGAs of Cunderdin, Tammin, Kellerberrin, Merredin, Bruce Rock and Quairading.*

*FYI, the Geopark concept for this naming originated in early discussions about how we, through an MOU between Tammin, Kellerberrin, Bruce Rock and Quairading, would promote the Granite Way.*

*Hopefully this information will assist.*

*Professor Ross Dowling and I can assist you in presenting the Geopark concept in person or by Zoom, circumstances and dates prevailing.*

*Best wishes,*

*Dr Alan Briggs*

*President – Geoparks WA*

The documents mentioned in Mr. Briggs email are provided as attachments to the meeting agenda.

**Recommendation:**

That the Board invite Professor Ross Dowling and Dr. Alan Briggs to attend a future meeting to present their Geopark concept and their thoughts on how WEROC Inc. can support its development.

**RESOLUTION:**            **Moved:** Mr. Raymond Griffiths            **Seconded:** Mr. Darren Mollenoyux

That the Executive Officer contact Mr. Alan Briggs and advise that WEROC Inc. are interested in the Geoparks concept but would like an update on the progress of his existing projects before discussing any further action.

**CARRIED**

**7.6    WEROC Inc. Strategic Projects Status Report & Next Steps**

**Author:**                                 Rebekah Burges, Executive Officer  
**Disclosure of Interest:**            No interest to disclose  
**Date:**                                        November 2020  
**Attachments:**                            Nil  
**Voting Requirement:**                Simple Majority

**Background:**

The WEROC Inc. Strategic Plan 2020, identifies five priorities and associated actions. An update on progress against the five strategic priorities is provided below and the next steps will be discussed.

Priority	Actions	Progress	Next Steps (For Discussion)
Regional waste management	<ol style="list-style-type: none"> <li>1) Undertake a review of existing waste management service delivery across the WEROC region including: <ul style="list-style-type: none"> <li>• Local Government Waste Management Plans;</li> <li>• Waste management services and infrastructure;</li> <li>• Recycling activities and capabilities;</li> <li>• Contract arrangements; and cost of delivery.</li> </ul> </li> <li>2) Complete a cost-benefit analysis for ownership of a shared truck for municipal waste and recycling collection.</li> </ol>	<ul style="list-style-type: none"> <li>• Quotes have been requested for the review/update of the WEROC Strategic Waste Management Plan which was first developed in 2008/9 and for a feasibility study into the establishment of a regional landfill site for the Eastern Wheatbelt.</li> </ul>	<p>Actions as per agenda item 7.2</p> <p>Members to note that Mr. Dale Chapman, Commercial Management Manager with WALGA is investigating a kerbside collection arrangement for the Shires of Cunderdin, Tammin, and Kellerberrin.</p>

	3) Develop a WEROC Waste Management Plan.		
Tourism Product Development	<ol style="list-style-type: none"> <li>1) Conduct an audit of physical and digital tourism assets across the WEROC region.</li> <li>2) Undertake desktop research and consultation with regional tourism groups to better understand: <ul style="list-style-type: none"> <li>- The existing tourism market;</li> <li>- Trends in tourism product development; and</li> <li>- Future target markets for visitors to the Eastern Wheatbelt.</li> </ul> </li> <li>3) Develop a list of priorities for investment inclusive of cost estimates and possible funding opportunities for new product development.</li> </ol>	<ul style="list-style-type: none"> <li>• An application was submitted on 7 July 2020 to the Regional Economic Development grant scheme to undertake an “Activating Tourism in the Eastern Wheatbelt” project”. Outcomes of this funding round have not been announced.</li> </ul>	Actions as per agenda item 7.1
Local business development	<ol style="list-style-type: none"> <li>1) In partnership with the Wheatbelt Business Network, Chambers of Commerce and Community Resource Centres, develop a targeted business improvement program with a focus on: <ul style="list-style-type: none"> <li>• Online reputational management (e.g. how to respond to negative reviews); and</li> <li>• Improved frontline customer experience (both physical and digital).</li> </ul> </li> <li>2) Develop a project plan/business case to support an application for funding to implement the program.</li> </ol>	<ul style="list-style-type: none"> <li>• The CEO of the Wheatbelt Business Network presented a business development program proposal to the WEROC Inc. Board on 27 August 2020.</li> </ul>	Actions as per agenda item 7.3
Digital connectivity	<ol style="list-style-type: none"> <li>1) Establish partnerships to collaboratively address deficiencies in digital connectivity and capacity across the Eastern Wheatbelt.</li> <li>2) Work with telecommunications providers (e.g. Telstra, Optus, NBN Co.) to target improvements in fixed and mobile connectivity.</li> </ol>	<ul style="list-style-type: none"> <li>• WEROC Inc. have provided a letter of support for the CRISP wireless application to the Regional Connectivity Program and Digital Farms Program.</li> <li>• The Hon Melissa Price MP has been invited to present to the WEROC Inc. board on mobile</li> </ul>	Circulate the written statement provided by Minister Price to all Members.



	3) Lend support to existing initiatives that have the potential to improve digital connectivity across the WEROC region (e.g. Crisp wireless, WA SuperNet).	phone and internet connectivity in the region.	
Ranger and regulatory services solution	<ol style="list-style-type: none"> <li>1) Complete a review of existing ranger service delivery arrangements and costing across Member Councils</li> <li>2) Investigate avenues to fund and engage a Regional Community Emergency Services Manager.</li> <li>3) Implement a ranger and regulatory service solution for WEROC Member Councils. The solution will include a provision to train additional Shire staff to support the ranger.</li> </ol>	<ul style="list-style-type: none"> <li>• An enquiry into the possibility of a regional CEM for WEROC Inc. Local Governments has been sent to the Department of Fire and Emergency Services and a response has been received advising that it is not possible at this time.</li> <li>• Mr. Darren Brown, Executive Officer of Bushfire Volunteers WA has been invited to present to the WEROC Inc. Board.</li> </ul>	Request, through the Great Eastern Country Zone, that WALGA lobby for an independent review of the Emergency Services Levy.

**Recommendation:**

That the Strategic Projects status report be received and discussed.

**RESOLUTION:**

**Moved:** Mr. Rod Forsyth

**Seconded:** Mr. Jamie Criddle

That the Strategic Projects status report be received.

**CARRIED**

**7.7 Discussion and Decisions Arising from the Presentation by Mr. Darren Brown**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 10 November 2020

**Attachments:** Nil

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

Following the presentation from Mr. Darren Brown it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

**Recommendation:**

That the information as presented by Mr. Darren Brown be considered, and the matter discussed.



**Comments from the Meeting:**

- The Board requested that the Executive Officer write to Mr. Darren Brown to thank him for attending and ask for a copy of his PowerPoint presentation.
- It was felt that the information as presented by Mr. Brown was of concern and that the matter needed to be addressed at the Zone level.

**RESOLUTION:**                      **Moved:** Mr. Raymond Griffiths                      **Seconded:** Mr. Peter Clarke

That the Executive Officer write to Mr. Tony Brown, Executive Officer of the Great Eastern Country Zone (GECZ) asking that an independent review of the Emergency Services Levy be requested by WALGA on behalf of the GECZ.

CARRIED

**7.8 Discussion and Decisions Arising from the Presentation by the Hon. Melissa Price MP**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 10 November 2020

**Attachments:** Nil

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

Following the presentation from the Hon. Melissa Price MP it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

**Recommendation:**

That the information as presented by the Hon. Melissa Price MP be considered, and the matter discussed.

**Notes from the Meeting:**

Minister Price was a late apology for the meeting and therefore there was no presentation to discuss. The Minister provided a written statement in response to questions submitted by Members in advance of the meeting. The written statement will be sent via email to all Board Members.

**7.9 Discussion and Decisions Arising from the Presentation by Ms. Jo Drayton & Mr. Tendai Makanyanga**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 10 November 2020

**Attachments:** Nil

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

Following the presentation from Ms. Jo Drayton and Mr. Tendai Makanyanga it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

**Recommendation:**

That the information as presented by Ms. Jo Drayton and Mr. Tendai Makanyanga be considered, and the matter discussed.

**Comments from the Meeting:**

- Discussion was had regarding the possibility of developing a high-level well-being plan across the six WEROC Local Governments.
- Mr. Peter Clarke suggested that Local Governments should undertake local level planning because some issues are unique to a particular community.
- Mr. Raymond Griffiths suggested that a bottom up approach should be adopted, whereby Local plans are developed first and then fed into a higher-level plan that addresses commonalities across the Local Governments.

**RESOLUTION:**                      **Moved:** Mr. Darren Mollenoyux                      **Seconded:** Mr. Raymond Griffiths

That the matter be referred back to individual Local Governments.

**CARRIED**

**8. EMERGING ISSUES**

**8.1 Changes to WHS Legislation**

Mr. Raymond Griffiths advised that a WHS and Local Government Webinar was hosted by WALGA on Thursday 19 November. Mr. Griffiths suggested that a discussion may be warranted to ensure that all Members are aware of the changes to WHS legislation and the implications for Local Governments.

**RESOLUTION:**                      **Moved:** Mr. Raymond Griffiths                      **Seconded:** Mr. Darren Mollenoyux

That the Executive Officer invite LGIS to present at the February meeting of WEROC Inc., on the WHS legislation, what it means for Local Government and what they need to do to ensure compliance.

**CARRIED**

**9. OTHER MATTERS (FOR NOTING)**

**9.1 2019/20 Public Health Act 2016 Local Government Optional Reporting**

The WA Department of Health's Public and Aboriginal Health Division has launched the 2019-20 Public Health Act 2016 Local Government Optional Reporting process. All Local Government's will have received a letter from the Executive Director Environmental Health, seeking support for the initiative. Local Governments are strongly encouraged to complete the online submission form by 11 December 2020.

The form is made up of questions relating to the various aspects of environmental health as well as health related policies and strategies. The questions are intended to build a comprehensive picture of how Local Governments are managing local public health risks as the transition to the new regulatory framework occurs.

The Department of Health will provide the results back to Local Governments to benchmark and compare their activity with their peers.

**9.2 Productivity Commission Inquiry Report – Mental Health**

**Attachment 18: Productivity Commission Report on Mental Health (Findings and Actions)**

Former Executive Officer to WEROC Inc., Ms. Helen Westcott advised via email that the final report into Mental Health was released by the Australian Government on Monday 16 November 2020.

The Inquiry, which commenced in November 2018 considered the role of mental health in supporting economic participation, enhancing productivity and economic growth. Ms. Westcott advised that WEROC had made a submission to the inquiry and believed the report would be of interest to the Board.

The full report can be accessed via the Productivity Commission website <https://www.pc.gov.au/inquiries/completed/mental-health/report>. The summary of findings and actions is provided as an attachment.

## 10. FUTURE MEETINGS

Rule 15. Of the WEROC inc. Constitution states that:

*The Board will, unless otherwise determined by WEROC in general meeting, meet at least four times a year, on a day that the Board determine from time to time....*

The Executive Officer has contacted WALGA requesting the proposed meeting schedule for the Great Eastern Country Zone in 2021 to ensure that there is no conflict of dates and so that we can align at least some of the meetings with the Zone to minimise travel for Members. The dates will be forwarded after they are approved at the Zone meeting being held on 26 November 2020.

It is recommended that the Executive Officer develop a schedule of meetings for 2021 after the Zone meeting dates are confirmed. As per the request made at the WEROC Board Meeting held on 26 August 2020, the meetings will be rotated amongst all Member Councils.

### Comments from the Meeting:

- The WEROC meetings being held in February and April 2021 will be in Kellerberrin and Merredin, respectively, to align with the Great Eastern Country Zone.
- The August meeting of WEROC Inc. will be held in Southern Cross and will include a farewell function for Mr. Peter Clarke.
- Other meeting dates and locations will be determined by the Executive Officer and advised at the first meeting of WEROC Inc. for 2021.

The next meeting of WEROC Inc. will be held in Kellerberrin on Monday 22 February 2021.

## 11. CLOSURE

There being no further business the Chair wished all Members a happy and safe Christmas and closed the meeting at 4.02pm.

### DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held

Signed \_\_\_\_\_

Person presiding at the meeting at which these minutes were confirmed



## THE HON MELISSA PRICE MP

Federal Member for Durack  
Minister for Defence Industry

Good afternoon WEROC Members and guests,

Thank you for initially giving me the opportunity to attend this meeting. Unfortunately, my plans to virtually attend were altered unexpectedly because of an urgent requirement to represent the Deputy Prime Minister at an event in the Kimberley.

I am disappointed I am no longer able to attend this meeting today however I look forward to connecting with you all in 2021.

I trust your meeting is successful and I have provided written answers below to the questions asked of me. Obviously, I would have preferred to have answered these in person in order to provide context and to allow for questions from you all.

If you have any queries with any of the questions and answers below, please do not hesitate to contact me.

Kind regards and my best wishes for the festive season.

Melissa Price

Federal Member for Durack  
Minister for Defence Industry

26 November 2020

## Written responses from The Hon Minister Price for WEROC Meeting Thurs 26 Nov 2020

### ***What funding/support is available to improve digital connectivity (particularly internet connections) within the Wheatbelt?***

The Commonwealth Government has committed a total of \$83 million to the [Regional Connectivity Program](#) which will provide grants for local projects that improve digital connectivity for regional communities across Australia.

Eligible projects will enhance the economic and social opportunities available to communities in areas outside the NBN fixed-line footprint, including in key sectors such as agriculture, tourism, health and education. Applications for funding under the Regional Connectivity Program closed on 17 November 2020, and the assessment process is now under way. Successful applications are expected to be announced in early 2021.

I understand the WA Government also has some funding available for digital enhancement in regional Western Australian and I believe this funding will support long-term productivity in agricultural industries and assist in recovery from the impacts of COVID-19 restrictions. Please see [here](#) for details.

The [WA Grainbelt Connectivity Program](#) will provide grant funding for Wireless Internet Service Providers to co-fund place-based fixed wireless connectivity solutions tailored to the needs of local communities in the region, enabling the delivery of improved connectivity to underserved areas. Details of this program will be released in coming months.

### ***With the knowledge that Round 5A and 6 of the Mobile Black Spot Program are still to be rolled out, what can Local Governments do to advocate for priority black spots in our region to be funded?***

Round 5 of the Mobile Black Spot Program saw Durack being the most successful Australian electorate, receiving funding for 44 new base stations. Round 5A of the Mobile Blackspot Program has just opened.

The Government will use Round 5A of the Mobile Black Spot Program to trial a range of new design options for the program, to ensure it continues to be fit for purpose for the needs of regional Australians.

Round 5A includes a focus on the following three priorities:

- Improving coverage in areas prone to natural disasters
- Improving coverage along major transport corridors
- Trialing new technologies that will allow us to further expand mobile coverage in regional areas into the future

Applications for funding are open until 10 February 2021, so I would strongly recommend that local communities and councils identify their priority areas for improved mobile coverage and contact the mobile carriers to make their support for these priorities known.

The outcomes for Round 5A will inform the design of Round 6, funding for which was committed in the 2019-20 Budget and which is expected to take place in the second half of 2021. In the meantime, the Government continues to roll out base stations funded in the first five rounds of the Program. Nationally, over 1,200 sites have been funded to date and 884 of these are now on air.

***Will there be a further round of funding for secondary freight routes including upgrades for safety projects?***

In the 2020-21 Budget, the Australian Government increased its commitment to the Wheatbelt Secondary Freight Network (WSFN) by an additional \$80 million, bringing the total Australian Government commitment to \$150 million. The projects have been identified and prioritised by the 42 local government authorities in the region and are expected to be delivered over the next six years. Works include construction of overtaking lanes, road and bridge upgrades, shoulder sealing and road train assembly parking bays. I have been working with the relevant Northern-Midwest wheatbelt shires to secure funding for their freight routes.

In the 2020-21 Budget, the Government also announced the establishment of a new \$2 billion Road Safety Program, with WA being eligible for a notional total allocation of \$284 million. The program will provide a fast roll out of lifesaving road safety treatment, including on rural and regional roads.

***How will the inequities in the assessment process for allocating drought funding (evidenced through the Drought Communities Program) be addressed in future drought funding programs?***

On behalf of my Durack communities, I strongly advocated last year to achieve a Drought Communities Program (DCP) extension to WA, which resulted in 11 Durack Shires in January 2020 receiving DCP funding. Depending on population, the 11 Shires received either \$500 000 or \$1 million in DCP funding.

I completely understand the disappointment felt by those who missed out on DCP funding. I have raised the concerns expressed to me and discussed the disappointment expressed by a number of Shires in my electorate with Minister David Littleproud.

I can assure you that his department, prior to this DCP Extension announcement, had sought independent advice and a criteria review from Ernst & Young. It was that review and revised criteria that provided independent advice to guide Minister Littleproud and the department's new criteria, to allocate \$50 million for the DCP Extension. This takes the Government's total DCP commitment to \$301 million since 2018-19. I have no indication that there will be another assessment of criteria in the near future, however I have passed on the local feedback in the event there is a further extension.

***Given the September announcement that one of the eight Federally funded, drought innovation hubs will be based in the south west of West Australia, with the goal of the hub being to build drought resistance by harnessing research, development and innovation - and, given that the eastern Wheatbelt region is a major regional hub that reflects a key agricultural and climatic zone of Australia- What support can be / will be given to the hub being located in Merredin at the Merredin Dryland Research Station?***

I would strongly encourage Local Government and agricultural groups in Durack to consider an application and present their case to be considered for one of the 8 Hubs to be established. I have not received any formal approaches from any organisations in Durack proposing to make an application, however, I would be most willing to work with and support any applicants, and at the very least, provide a letter of support for any application.

As you are no doubt aware, the Hubs will have a regional focus and bring research providers and users together to address local drought resilience research and development. I believe that there would be several possible suitable locations and collaborations in Durack. The Hubs are an essential part of the Australian Government's Future Drought Fund and are the centrepiece of the \$86 million Drought Resilience Research and Adoption Program.

I am aware that applications for the Hubs will close on 23 December, with selection processes in the New Year.

More details of the Drought Resilience Research and Adoption Program here: [www.agriculture.gov.au/ag-farm-food/drought/future-drought-fund/research-adoptionprogram](http://www.agriculture.gov.au/ag-farm-food/drought/future-drought-fund/research-adoptionprogram)

***Minister could you provide an update/overview of Round 5 of the Building Better Regions Fund and the Future Drought Fund***

The relevant Grant Opportunity Guidelines are in final stages of development and are expected to be released by the end of 2020 to assist prospective applicants in assessing their project's eligibility.

Those interested in applying for Round Five of BBRF are encouraged to monitor the Department's website <https://www.infrastructure.gov.au/> for updates regarding the opening date for applications.

The Australian Government announced an additional \$200 million in the 2020-21 Budget towards a fifth round of the Building Better Regions Fund (BBRF), bringing the total commitment to \$1.041 billion over five rounds.

The delivery of Round Five will be consistent with previous four rounds – with both Infrastructure Project and Community Investment streams. \$100 million of the Round will be dedicated to tourism-related Infrastructure Projects. The remaining \$100 million will support regional and remote Australia more broadly, by funding projects which demonstrate significant benefit to communities through delivery of infrastructure and community initiatives.

## 8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **17<sup>th</sup> December 2020**.

<b>Name/Position</b>	
<b>Item No./Subject</b>	
<b>Nature of interest</b>	
<b>Extent of Interest</b>	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **17<sup>th</sup> December 2020**.

<b>Name/Position</b>	
<b>Item No./Subject</b>	
<b>Nature of interest</b>	
<b>Extent of Interest</b>	

In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **17<sup>th</sup> December 2020**.

<b>Name/Position</b>	
<b>Item No./Subject</b>	
<b>Nature of interest</b>	
<b>Extent of Interest</b>	



## 9. MATTERS REQUIRING A COUNCIL DECISION



### 9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

#### 9.1.1 ACCOUNTS FOR PAYMENT

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Jasmine Geier, Manager of Corporate Services
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.1</b> List of Accounts

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<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>
		

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#### Purpose of the Report

- Executive Decision  Legislative Requirement

#### Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

#### Comment

Attached is a copy of Accounts for Payment for the month of November 2020. The credit card statements currently show: -

CEO	<b>November 2020 \$6,778.64</b> associated with the purchase of Activ8inet Housing & Office, Email Exchange Platform, Office 365, Fuel, Accommodation for LG Pro, DropBox, iPhone Replacement, Hand Sanitising Station, Diary Replacement, Sports Equipment Gym & Swimming Pool
Works Supervisor	<b>November 2020 \$2,235.82</b> associated with the purchase Licence New Side Tipper Road Train, Air Compressor & Hoses, Headworks Pyrite Street & Westonia Tavern Error Wrong Credit Card

#### Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

#### Policy Implications

Council does not have a policy in relation to payment of accounts.

#### Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.



### **Financial Implications**

Expenditure in accordance with the 2020/2021 Annual Budget.



### **Voting Requirements**



Simple Majority



Absolute Majority

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### **OFFICER RECOMMENDATIONS**

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That November 2020 accounts submitted to today's meeting on Municipal vouchers numbered from 3898 to 3901, and D/Debits from EFT4643 to EFT4683 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$483,334.88be passed for payment.

# Attachment 9.1.1

# Shire of Westonia



## Accounts for Payment

for period ending  
30<sup>th</sup> November 2020

**List of Accounts Due & Submitted to Council November 2020/2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Bank</b>	<b>Type</b>
B/S	02/11/2020	FEE - BANK FEES	BANK FEES	-200.55	1	FEE
B/S	02/11/2020	WESTNET - INTERNET PROVIDER FEE	INTERNET PROVIDER FEE	-66.00	1	FEE
3898	04/11/2020	Synergy	Power Usage Shire of Westonia	-4618.33	1	CSH
EFT4643	04/11/2020	Toll Ipec	Freight for Caravan Park	-179.08	1	CSH
EFT4644	04/11/2020	Wheatbelt Country Supplies	Plant Operation Costs	-530.00	1	CSH
EFT4645	04/11/2020	Ron Bateman & Co	Various Consumable Items	-394.17	1	CSH
EFT4646	04/11/2020	Two Dogs Home Hardware	Staff Housing - Shade Cloth	-335.40	1	CSH
EFT4647	04/11/2020	Westonia Community Resources Centre	Public Relations/ Promotions Wessy Dollars Stimulus package	-1155.00	1	CSH
EFT4648	04/11/2020	Carrabin Roadhouse (Rythdale P/L)	Meals & Refreshments October Council Meeting 2020	-298.50	1	CSH
EFT4649	04/11/2020	GEF Great Eastern Freightliners	Swimming Pool Maintenance Freight	-108.04	1	CSH
EFT4650	04/11/2020	BOC Limited	Container Service Charges	-192.65	1	CSH
EFT4651	04/11/2020	Ross's Diesel Service	Part & Repairs P4	-327.84	1	CSH
EFT4652	04/11/2020	Champ Pty Ltd Library Management System	Library Subscriptions	-1518.00	1	CSH
EFT4653	04/11/2020	Malcolm Nicoletti	Lend Lease - GEH Project Road Train Hire	-14066.25	1	CSH
EFT4654	04/11/2020	Dylan Copeland	NRM Contract Works	-660.00	1	CSH
EFT4655	04/11/2020	Scottish Pacific Business Finance Pty Ltd (Transair Holdings Pty Ltd)	Bush fire control Maintenance - Radio Servicing	-4965.79	1	CSH
EFT4656	04/11/2020	Ancor Electrical	Electrical Maintenance Swimming Pool	-1357.60	1	CSH
EFT4657	04/11/2020	DG and RJ Perrin	Electrical Repairs Freightliner WT1220 P3	-783.75	1	CSH
EFT4658	04/11/2020	RDMJ Transport	Lend Lease GEH Project Road Train Hire	-13667.50	1	CSH
EFT4659	04/11/2020	Combined Tyres Pty Ltd	Tyres & Tubes	-100.00	1	CSH
PAYROLL	08/11/2020	PAYROLL	Payroll Liability FE 8/11/2020	-28074.94	1	CSH
PAYROLL	08/11/2020	SOC CLUB	Payroll Liability FE 8/11/2020	-70.00	1	CSH
DD2923.1	08/11/2020	Weststate Super	Payroll deductions	127.52	1	CSH
DD2924.1	08/11/2020	Aware Super - Accumulation	Payroll deductions	-5931.82	1	CSH
DD2924.2	08/11/2020	BT Panorama Super	Payroll deductions	-581.60	1	CSH
DD2924.3	08/11/2020	MLC Masterkey	Superannuation contributions	-280.28	1	CSH
DD2924.4	08/11/2020	Sunsuper	Superannuation contributions	-46.92	1	CSH
DD2924.5	08/11/2020	Weststate Super	Payroll deductions	-127.52	1	CSH
DD2921.1	09/11/2020	Cash	52 Inch Acrylic NBA Backboard	-464.00	1	CSH
EFT4660	09/11/2020	FleetNetwork Pty Ltd	Novated Lease - J Criddle	-988.49	1	CSH

DD2926.1	11/11/2020	Bankwest Corporate Mastercard	Gardening Equipment	-8360.60	1	CSH
3899	17/11/2020	TELSTRA CORPORATION LIMITED	Telephone Usage & Service Charges	-878.48	1	CSH
3900	17/11/2020	Synergy	Various power usage charges	-1495.06	1	CSH
EFT4661	17/11/2020	Avon Waste	Domestic Refuse Collection October 2020	-2639.24	1	CSH
EFT4662	17/11/2020	Ron Bateman & Co	Various Items	-746.73	1	CSH
EFT4663	17/11/2020	Two Dogs Home Hardware	Various Items	-338.80	1	CSH
EFT4664	17/11/2020	BOC Limited	Container Service Charges	-89.83	1	CSH
EFT4665	17/11/2020	Centek Constructions	Purchase Furniture & Equipment - Elachbutting & Baladjie	-46376.00	1	CSH
EFT4666	17/11/2020	Westonia Tavern	Refreshments Council	-440.00	1	CSH
EFT4667	17/11/2020	Department Of Planning, Lands & Heritage	Lease Rent for November 2020	-45.84	1	CSH
EFT4668	17/11/2020	Great Southern Fuel Supplies	Fuel & Oil Purchases	-1027.03	1	CSH
EFT4669	17/11/2020	Westonia Co - operative	Various Misc. Items	-920.29	1	CSH
EFT4670	17/11/2020	Moore Stephens	Financial Management Updates	-198.00	1	CSH
EFT4671	17/11/2020	Scottish Pacific Business Finance Pty Ltd (Transair Holdings Pty Ltd)	Repair Repeater	-475.20	1	CSH
EFT4672	17/11/2020	Australia Post	Various Postage Charges	-319.18	1	CSH
EFT4673	17/11/2020	Ramsay Construction Pty Ltd	BUILDING & HEALTH SURVEYOR SERVICES	-1540.00	1	CSH
EFT4674	17/11/2020	RDMJ Transport	Road Train Hire	-1597.50	1	CSH
EFT4675	17/11/2020	Merredin Steel Supplies	Traffic Sign Maintenance	-790.28	1	CSH
3901	19/11/2020	GATEWAY PROJECTS WA PTY LTD	Rates refund for assessment A6408 LOT E77/02290 MINING TENEMENT	-45.45	1	CSH
EFT4676	19/11/2020	Ron Bateman & Co	Plant Operation - Consumable Items	-76.59	1	CSH
EFT4677	19/11/2020	Howard Porter	Road Plant Purchases	-26708.00	1	CSH
EFT4678	19/11/2020	Damlier Trucks Perth	Plant Operations - P3 Freightliner	-57.64	1	CSH
EFT4679	19/11/2020	Great Southern Fuel Supplies	Fuels & Oils	-938.69	1	CSH
EFT4680	19/11/2020	Ancor Electrical	Transport - DEPOT	-1429.56	1	CSH
EFT4681	19/11/2020	DG and RJ Perrin	Repairs - Water Tanker	-841.96	1	CSH
EFT4682	19/11/2020	Repco	Purchase Two way and antenna	-846.45	1	CSH
BPAY	19/11/2020	Deputy Commissioner of Taxation	BAS Payment - November 2020	-11796.00	1	CSH
PAYROLL	22/11/2020	PAYROLL	Payroll Liability FE 22/11/2020	-30328.00	1	CSH
PAYROLL	22/11/2020	SOC CLUB	Payroll Liability FE 22/11/2020	-80.00	1	CSH
DD2940.1	22/11/2020	Aware Super - Accumulation	Payroll deductions	-5990.28	1	CSH
DD2940.2	22/11/2020	BT Panorama Super	Payroll deductions	-563.12	1	CSH
DD2940.3	22/11/2020	MLC Masterkey	Superannuation contributions	-213.89	1	CSH

EFT4683	23/11/2020	FleetNetwork Pty Ltd	Novated Lease - J Criddle	-988.49	1	CSH
B/S	25/11/2020	2VNET - MONTHLY MAINTENANCE FEE	MONTHLY MAINTENANCE FEE	-578.95	1	FEE
B/S	30/11/2020	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-11239.25	1	FEE



**-483334.88**

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 3898 to 3901, and D/Debits from EFT4643 to EFT4683 Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$483334.88 submitted to each member of the Council on Thursday 17 December 2020, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



**CHIEF EXECUTIVE OFFICER**

## 9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – NOVEMBER 2020

<b>Responsible Officer:</b>	Jamie Criddle, CEO		
<b>Author:</b>	Jasmine Geier, Manager of Corporate Services		
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements		
<b>Disclosure of Interest:</b>	Nil		
<b>Attachments:</b>	<b>Attachment 9.1.2</b> Monthly Statement of Financial Activity		
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>	
			

### **Purpose of the Report**

- Executive Decision  Legislative Requirement

### **Background**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

### **Comment**

The Monthly Statement of Financial Activity for the period ending 30<sup>th</sup> November 2020 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

### **Statutory Environment**

General Financial Management of Council  
Council 2020/2021 Budget  
Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

### **Policy Implications**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

### **Strategic Implications**

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

### **Financial Implications**

There is no direct financial implication in relation to this matter.

### **Voting Requirements**

- Simple Majority  Absolute Majority

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**OFFICER RECOMMENDATIONS**

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**That Council adopt the Monthly Financial Report for the period ending 30<sup>th</sup> November 2020 and note any material variances greater than \$10,000 or 15%.**



# Attachment 9.1.2

# Shire of Westonia



## Monthly Statement of Financial Activity

for period ending  
30<sup>th</sup> November 2020

**SHIRE OF WESTONIA**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 30 November 2020**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Shire of Westonia  
Information Summary  
For the Period Ended 30 November 2020**

**Key Information**

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*,

**Overview**

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

**Statement of Financial Activity by reporting program**

Is presented on page 6 and shows a surplus as at 30 November 2020 of \$2,831,828.

**Items of Significance**

The material variance adopted by the Shire of Westonia for the 2020/21 year is \$10,000 or 15% whichever is the

**Capital Expenditure**

Infrastructure - Roads ▲ \$ 355,024 0

**Capital Revenue**

Grants, Subsidies and Contributions ▲ \$59,716 0

Proceeds from Disposal of Assets ▲ \$139,000 0

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
Buildings	13%	\$ 40,358	\$ 16,815	\$ 5,142
Furniture & Office Equip.	45%	\$ 518,732	\$ 45,420	\$ 235,732
Plant , Equip. & Vehicles	35%	\$ 396,000	\$ 102,500	\$ 138,844
Transport	12%	\$ 1,698,500	\$ 557,500	\$ 202,476
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	50%	\$ 960,842	\$ 400,351	\$ 482,505
Non-operating Grants, Subsidies and Contributions	65%	\$ 970,792	\$ 405,270	\$ 632,556
	58%	\$ 1,931,634	\$ 805,620	\$ 1,115,061
Rates Levied	100%	\$ 1,047,650	\$ 1,043,000	\$ 1,044,823

*% Compares current ytd actuals to annual budget*

<b>Financial Position</b>		<b>This Time Last</b>	
		Year 01 Dec 2019	Current 30 Nov 2020
Adjusted Net Current Assets	98%	\$ 2,590,151	\$ 2,530,004
Cash and Equivalent - Unrestricted	185%	\$ 1,011,122	\$ 1,869,781
Cash and Equivalent - Restricted	314%	\$ 889,557	\$ 2,795,172
Receivables - Rates	111%	\$ 120,947	\$ 133,883
Receivables - Other	31%	\$ 1,621,007	\$ 495,398
Payables	100%	\$ 7,923	\$ 7,923

*% Compares current ytd actuals to prior year actuals at the same time*

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of

**Preparation**

Prepared by: Jasmine Geier



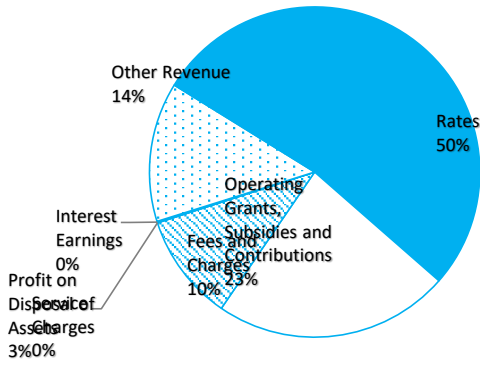
Reviewed by: Jamie Criddle



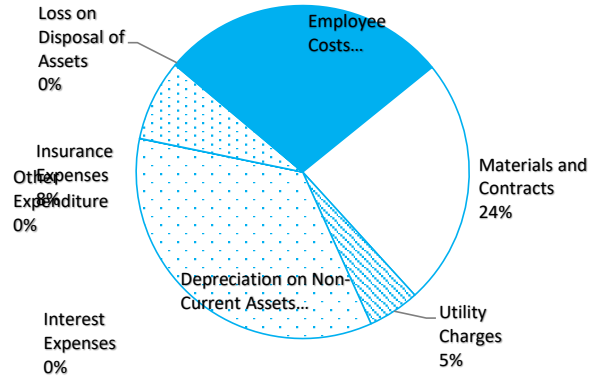
Date prepared:

**Shire of Westonia  
Information Summary  
For the Period Ended 30 November 2020**

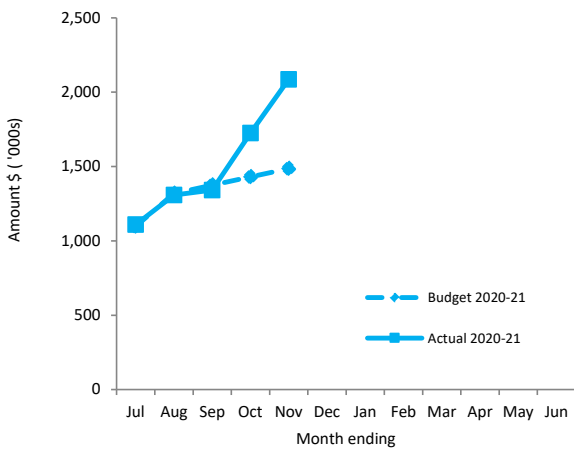
**Operating Revenue**



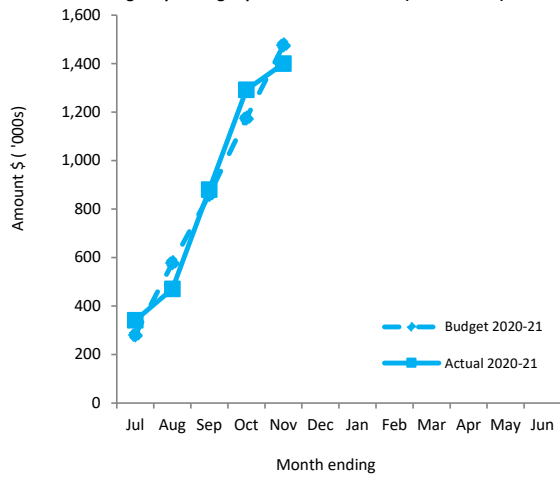
**Operating Expenditure**



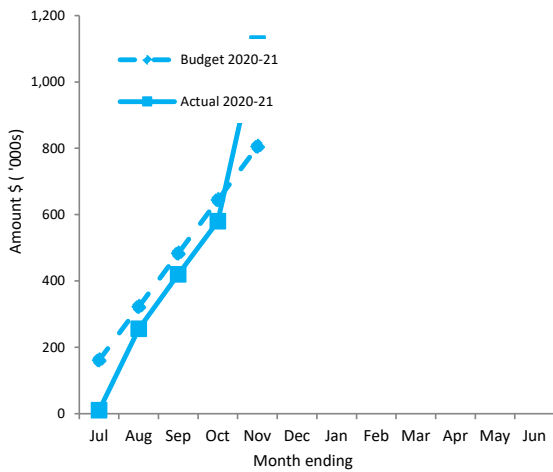
**Budget Operating Revenues -v- Actual (Refer Note 2)**



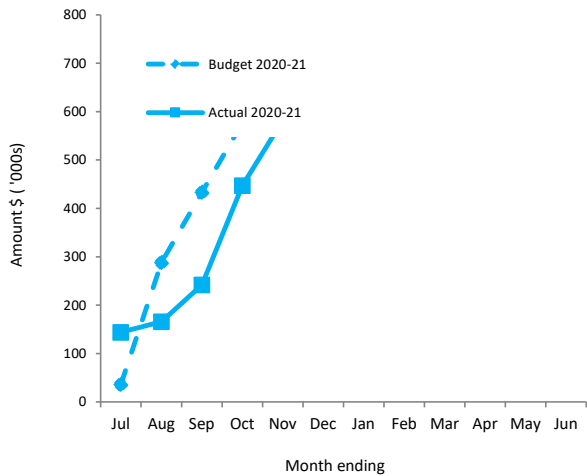
**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Revenue -v- Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF WESTONIA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 November 2020**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	1,354,464	1,354,464	<b>1,417,557</b>	63,093	5%	
<b>Revenue from operating activities</b>							
Governance		1,150	0	<b>0</b>	0		
General Purpose Funding - Rates	9	1,043,000	1,043,000	<b>1,044,823</b>	1,823	0%	
General Purpose Funding - Other		657,167	314,925	<b>315,337</b>	412	0%	
Law, Order and Public Safety		42,400	15,185	<b>15,626</b>	441	3%	
Health		2,000	835	<b>1,297</b>	462	55%	
Education and Welfare		8,750	5,188	<b>5,300</b>	112	2%	
Housing		164,000	77,925	<b>78,692</b>	767	1%	
Community Amenities		10,300	9,715	<b>12,350</b>	2,635	27%	
Recreation and Culture		145,800	29,170	<b>29,673</b>	503	2%	
Transport		126,325	52,635	<b>159,264</b>	106,629	203%	▲
Economic Services		68,982	48,248	<b>48,826</b>	578	1%	
Other Property and Services		99,000	65,415	<b>376,335</b>	310,920	475%	▲
		<b>2,368,874</b>	<b>1,662,241</b>	<b>2,087,523</b>			
<b>Expenditure from operating activities</b>							
Governance		(350,813)	(128,882)	<b>(128,239)</b>	643	0%	
General Purpose Funding		(38,500)	(11,165)	<b>(11,020)</b>	145	1%	
Law, Order and Public Safety		(86,130)	(47,006)	<b>(46,985)</b>	21	0%	
Health		(33,800)	(9,425)	<b>(8,865)</b>	560	6%	▲
Education and Welfare		(38,300)	(12,164)	<b>(11,831)</b>	333	3%	
Housing		(166,996)	(45,654)	<b>(44,505)</b>	1,149	3%	
Community Amenities		(134,266)	(36,605)	<b>(35,964)</b>	641	2%	
Recreation and Culture		(811,898)	(296,788)	<b>(296,668)</b>	120	0%	
Transport		(1,456,935)	(560,449)	<b>(526,223)</b>	34,226	6%	▲
Economic Services		(354,532)	(147,730)	<b>(148,589)</b>	(859)	(1%)	
Other Property and Services		(16,000)	(7,060)	<b>(141,650)</b>	(134,590)	(1906%)	▼
		<b>(3,488,170)</b>	<b>(1,302,928)</b>	<b>(1,400,539)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,509,340	568,522	<b>489,599</b>	(78,923)	(14%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	6,000	0	<b>53,426</b>	53,426		▲
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>1,750,508</b>	<b>2,282,299</b>	<b>2,647,566</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	972,647	572,840	<b>632,556</b>	59,716	10%	▲
Proceeds from Disposal of Assets	8	240,000		<b>139,000</b>	139,000		▲
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(40,358)	(16,815)	<b>(5,142)</b>	11,673	69%	▲
Infrastructure Assets - Roads	13	(1,698,500)	(557,500)	<b>(202,476)</b>	355,024	64%	▲
Infrastructure Assets - Public Facilities	13	0	0	<b>0</b>	0		
Infrastructure Assets - Footpaths	13	(40,000)	0	<b>0</b>	0		
Infrastructure Assets - Drainage	13	0	0	<b>0</b>	0		
Heritage Assets	13	0	0	<b>0</b>	0		
Plant and Equipment	13	(396,000)	(102,500)	<b>(138,844)</b>	(36,344)	(35%)	▼
Furniture and Equipment	13	(518,732)	(45,420)	<b>(235,732)</b>	(190,312)	(419%)	▼
<b>Amount attributable to investing activities</b>		<b>(1,480,943)</b>	<b>(149,395)</b>	<b>189,363</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		0	0	<b>0</b>	0		
Transfer from Reserves	7	292,000	292,000	<b>0</b>	(292,000)	(100%)	▼
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	(10,358)	(10,358)	<b>(5,100)</b>	5,258	51%	▲
Transfer to Reserves	7	(521,500)	(521,500)	<b>0</b>	521,500	100%	▲
<b>Amount attributable to financing activities</b>		<b>(239,858)</b>	<b>(239,858)</b>	<b>(5,100)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>29,707</b>	<b>1,893,046</b>	<b>2,831,828</b>			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WESTONIA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 November 2020**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	1,354,464	1,354,464	<b>1,417,557</b>	63,093	5%	
<b>Revenue from operating activities</b>							
Rates	9	1,047,650	1,043,000	<b>1,044,823</b>	1,823	0%	
Operating Grants, Subsidies and Contributions	11	960,842	422,878	<b>482,505</b>	59,627	14%	▲
Fees and Charges		275,150	158,670	<b>218,548</b>	59,878	38%	▲
Service Charges		0	0	<b>0</b>	0		
Interest Earnings		18,750	1,895	<b>3,067</b>	1,172	62%	
Other Revenue		66,482	35,403	<b>285,154</b>	249,751	705%	▲
Profit on Disposal of Assets	8	0	0	<b>53,427</b>			
		<b>2,368,874</b>	<b>1,661,846</b>	<b>2,087,524</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(906,478)	(350,825)	<b>(389,097)</b>	(38,272)	(11%)	▼
Materials and Contracts		(768,811)	(252,991)	<b>(337,126)</b>	(84,135)	(33%)	▼
Utility Charges		(143,450)	(60,790)	<b>(70,348)</b>	(9,558)	(16%)	▼
Depreciation on Non-Current Assets		(1,509,340)	(568,522)	<b>(489,599)</b>	78,923	14%	▲
Interest Expenses		(482)	(200)	<b>(320)</b>	(120)	(60%)	
Insurance Expenses		(110,986)	(62,095)	<b>(110,242)</b>	(48,147)	(78%)	▼
Other Expenditure		(42,623)	(5,005)	<b>(3,809)</b>	1,196	24%	▲
Loss on Disposal of Assets	8	(6,000)	(2,500)	<b>0</b>			
		<b>(3,488,170)</b>	<b>(1,302,928)</b>	<b>(1,400,541)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		1,509,340	568,522	<b>489,599</b>	(78,923)	(14%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	6,000	0	<b>53,426</b>	53,426		▲
Adjust Provisions and Accruals			0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>1,750,508</b>	<b>2,281,904</b>	<b>2,647,565</b>			
<b>Investing activities</b>							
Non-operating Grants, Subsidies and Contributions	11	972,647	572,840	<b>632,556</b>	59,716	10%	▲
Proceeds from Disposal of Assets	8	240,000		<b>139,000</b>	139,000		▲
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(40,358)	(16,815)	<b>(5,142)</b>	11,673	69%	▲
Infrastructure Assets - Roads	13	(1,698,500)	(557,500)	<b>(202,476)</b>	355,024	64%	▲
Infrastructure Assets - Public Facilities	13	0	0	<b>0</b>	0		
Infrastructure Assets - Footpaths	13	(40,000)	0	<b>0</b>	0		
Infrastructure Assets - Drainage	13	0	0	<b>0</b>	0		
Heritage Assets	13	0	0	<b>0</b>	0		
Plant and Equipment	13	(396,000)	(102,500)	<b>(138,844)</b>	(36,344)	(35%)	▼
Furniture and Equipment	13	(518,732)	(45,420)	<b>(235,732)</b>	(190,312)	(419%)	▼
<b>Amount attributable to investing activities</b>		<b>(1,480,943)</b>	<b>(149,395)</b>	<b>189,363</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		0	0	<b>0</b>	0		
Transfer from Reserves	7	292,000	292,000	<b>0</b>	(292,000)	(100%)	▼
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	(10,358)	(10,358)	<b>(5,100)</b>	5,258	51%	▲
Transfer to Reserves	7	(521,500)	(521,500)	<b>0</b>	521,500	100%	▲
<b>Amount attributable to financing activities</b>		<b>(239,858)</b>	<b>(239,858)</b>	<b>(5,100)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>29,707</b>	<b>1,892,651</b>	<b>2,831,828</b>	<b>939,176</b>	<b>50%</b>	<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

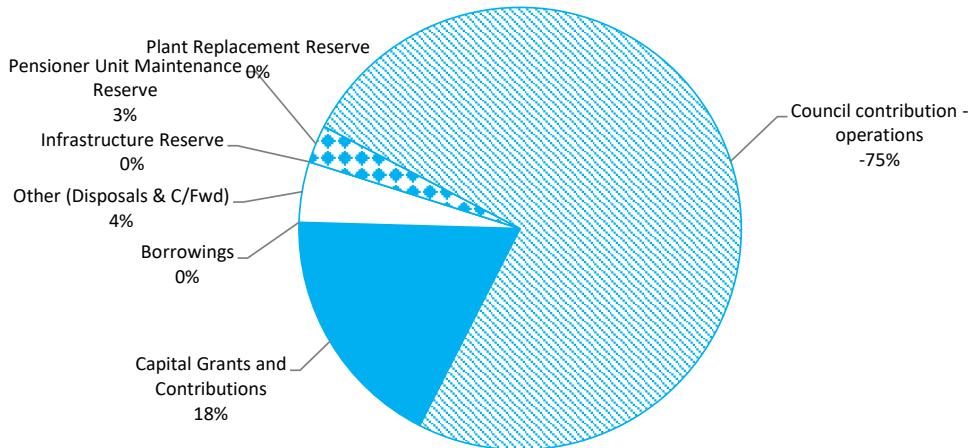
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF WESTONIA**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
**For the Period Ended 30 November 2020**

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	5,142	0	(16,815)	(40,358)	(5,142)	11,673
Infrastructure Assets - Roads	13	202,476	0	(557,500)	(1,698,500)	(202,476)	355,024
Infrastructure Assets - Footpaths	13	0	0	0	(40,000)	0	0
Plant and Equipment	13	0	138,844	(102,500)	(396,000)	(138,844)	(36,344)
Furniture and Equipment	13	235,732	0	(45,420)	(518,732)	(235,732)	(190,312)
<b>Capital Expenditure Totals</b>		<b>443,350</b>	<b>138,844</b>	<b>(722,235)</b>	<b>(2,693,590)</b>	<b>(582,194)</b>	<b>140,041</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				<b>405,270</b>	<b>972,647</b>	<b>632,556</b>	
Borrowings				<b>0</b>	<b>0</b>	<b>0</b>	
Other (Disposals & C/Fwd)				<b>0</b>	<b>240,000</b>	<b>139,000</b>	
Council contribution - Cash Backed Reserves							
Infrastructure Reserve				0	0	0	
Pensioner Unit Maintenance Reserve				0	150,000	0	
Plant Replacement Reserve				0	0	0	
Council contribution - operations				<b>(1,127,505)</b>	<b>(4,056,237)</b>	<b>(1,353,750)</b>	
<b>Capital Funding Total</b>				<b>(722,235)</b>	<b>(2,693,590)</b>	<b>(582,194)</b>	

**Budgeted Capital Acquisitions Funding**



**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 1: Significant Accounting Policies**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	0 to 20 years
Furniture and Equipment	0 to 10 years
Plant and Equipment	0 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
construction/road base	50 years
Gravel Roads	
formation	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 1: Significant Accounting Policies**

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 1: Significant Accounting Policies**

**(r) Program Classifications (Function/Activity)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

**Objective:**

To provide and maintain elderly residents housing.

**Activities:**

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To monitor and control Shire overheads operating accounts.

**Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$10,000 or 15% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
<b>Governance</b>	0			Timing	
<b>General Purpose Funding - Rates</b>	1,823	0%		Permanent	03109 - Increase in Instalment Option Taken Up
<b>General Purpose Funding - Other</b>	412	0%		Timing	
<b>Law, Order and Public Safety</b>	441	3%		Timing	
<b>Health</b>	462	55%		Timing	07401 - Received Reimbursement from LGISWA for Staff Vaccines
<b>Education and Welfare</b>	112	2%		Timing	08105 - Income from School & Overflow Caravan Park less usage
<b>Housing</b>	767	1%		Timing	Ramelius December Qr 2 Rent Due
<b>Community Amenities</b>	2,635	27%		Permanent	6 x Pre Sold Cemetery Sites
<b>Recreation and Culture</b>	503	2%		Timing	
<b>Transport</b>	106,629	203%	▲	Timing	
<b>Economic Services</b>	578	1%		Timing	
<b>Other Property and Services</b>	310,920	475%	▲	Timing	
<b>Operating Expense</b>					
<b>Governance</b>	643	0%		Timing	
<b>General Purpose Funding</b>	145	1%		Timing	
<b>Law, Order and Public Safety</b>	21	0%		Timing	05101 - Bush Fire Plant Maintenance -Timing
<b>Health</b>	560	6%	▲	Timing	07500 - No Mosquito Control Expended
<b>Education and Welfare</b>	333	3%		Timing	
<b>Housing</b>	1,149	3%		Timing	Q2 Depreciation Expenditure Due to be allocated
<b>Community Amenities</b>	641	2%		Timing	
<b>Recreation and Culture</b>	120	0%		Timing	
<b>Transport</b>	34,226	6%	▲	Timing	
<b>Economic Services</b>	(859)	(1%)		Timing	
<b>Other Property and Services</b>	(134,590)	(1906%)	▼	Timing	
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	59,716	10%	▲	Timing	
Proceeds from Disposal of Assets	139,000		▲	Timing	
<b>Capital Expenses</b>					
Land and Buildings	11,673	69%	▲	Timing	
Infrastructure - Roads	355,024	64%	▲	Timing	
Infrastructure - Public Facilities	0				
Infrastructure - Footpaths	0				
Infrastructure - Drainage	0				
Heritage Assets	0				
Plant and Equipment	(36,344)	(35%)	▼	Timing	12302 - Plant - purchased early in year - timing
Furniture and Equipment	(190,312)	(419%)	▼	Timing	14514 - Furniture & Equip - Genset purch - timing
<b>Financing</b>					
Loan Principal	5,258	51%	▲	Timing	

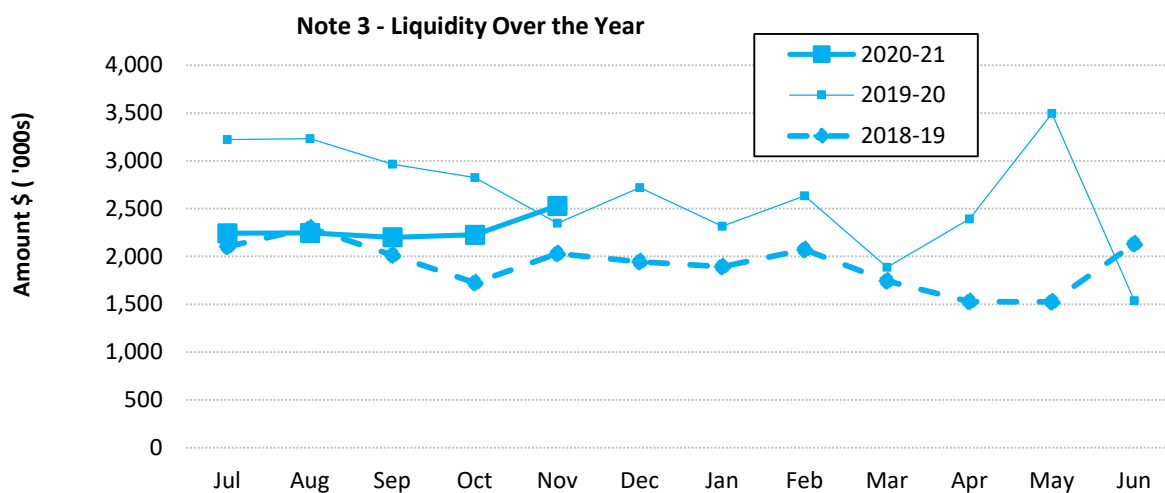
**General Comments**

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 June 2020	This Time Last Year 01 Dec 2019	Current 30 Nov 2020
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,383,898	1,011,122	1,869,781
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	2,795,172	889,557	2,795,172
Receivables - Rates	6	11,466	120,947	133,883
Receivables - Other	6	125,243	1,621,007	495,398
Interest / ATO Receivable/Trust		(2,453)	96	0
Inventories		7,884	7,944	139,424
		4,321,210	3,650,673	5,433,657
<b>Less: Current Liabilities</b>				
Payables		(7,923)	(76,672)	(7,923)
Provisions		(100,558)	(94,293)	(100,558)
		(108,481)	(170,965)	(108,481)
Less: Cash Reserves	7	(2,795,172)	(889,557)	(2,795,172)
<b>Net Current Funding Position</b>		<b>1,417,557</b>	<b>2,590,151</b>	<b>2,530,004</b>



**Comments - Net Current Funding Position**

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	1,869,781			1,869,781	BankWest	0.10%	At Call
Trust Bank Account			63,653	63,653	BankWest	0.10%	At Call
Cash On Hand				0	N/A	Nil	On Hand
<b>(b) Term Deposits</b>							
Municipal Gold		2,795,172		2,795,172	BankWest	3.00%	
<b>Total</b>	<b>1,869,781</b>	<b>2,795,172</b>	<b>63,653</b>	<b>4,728,605</b>			

**Corporate MasterCard**

Transaction Summary		Total Amount	Institution	Interest Rate	Reporting Period End Date
		\$			
<b>Card # **** *270</b>					
Criddle, Jameon C	Activ8me	469.50	Bankwest	17.99%	30-Nov-20
	Hand Sanitising Stations	389.40			
	Email Exchange & Office 365	211.86			
	Dropbox	184.67			
	LG Pro Accomodation	1,474.48			
	GM Taxi	22.05			
	Fuel	75.67			
	2021 Refill Debden Elite Diary	38.99			
	Iphone Replacment	999.00			
	Sports Equipment Pool	464.45			
	Staff Uniforms	208.49			
	Licence of New Vehicle	467.75			
	Iphone Apps and Spotify	59.98			
	Fees	99.53			
<b>Card # **** *693</b>					
Price, Arthur W	Licence of New Sidetipper	190.90	Bankwest	17.99%	30-Nov-20
	Air Compressor & Hoses	737.00			
	Headworks WesternPower	497.92			
	Westonia Tavern Error Wrong Ccard	810.00			
		<b>7,401.64</b>			



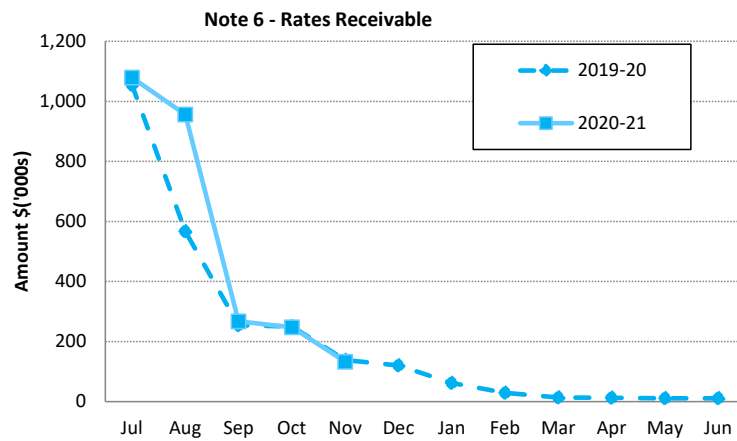
**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 6: Receivables**

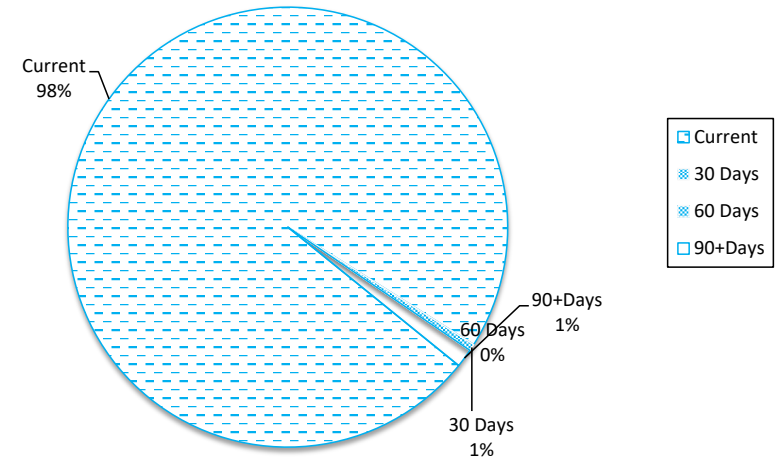
Receivables - Rates Receivable	30 Nov 2020	30 June 2020
	\$	\$
Opening Arrears Previous Years	11,466	13,046
Levied this year	1,067,757	1,042,818
Less Collections to date	(945,340)	(1,044,399)
Equals Current Outstanding	<b>133,883</b>	<b>11,465</b>
<b>Net Rates Collectable</b>	<b>133,883</b>	<b>11,465</b>
% Collected	87.59%	98.91%

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	486,123	2,496	0	6,779
<b>Balance per Trial Balance</b>				
Sundry Debtors				495,398
Receivables - Other				
<b>Total Receivables General Outstanding</b>				<b>495,398</b>

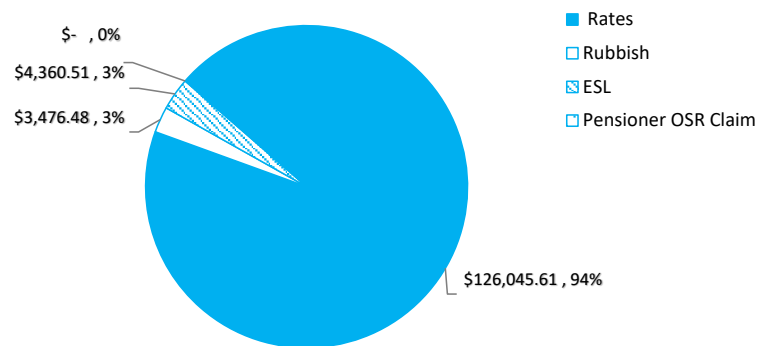
Amounts shown above include GST (where applicable)



**Note 6 - Accounts Receivable (non-rates)**



**Note 6 - Net Rates Collectable**



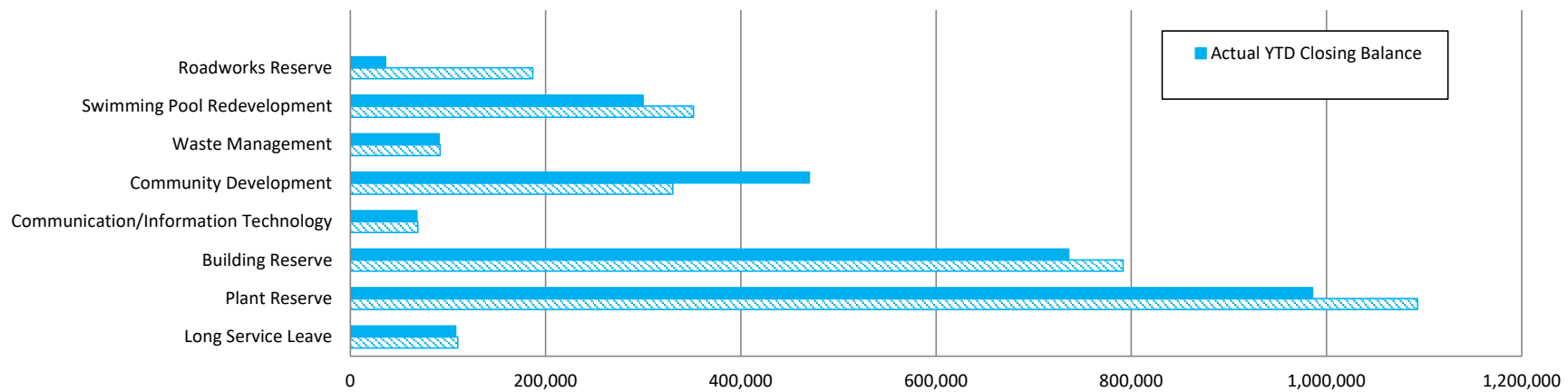


**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave	108,018	2,000	0	0	0	0	0	110,018	108,018
Plant Reserve	985,733	257,500	0	0	0	(150,000)	0	1,093,233	985,733
Building Reserve	736,006	55,500	0	0	0	0	0	791,506	736,006
Communication/Information Technology	68,147	1,000	0	0	0	0	0	69,147	68,147
Community Development	470,299	2,000	0	0	0	(142,000)	0	330,299	470,299
Waste Management	90,970	1,000	0	0	0	0	0	91,970	90,970
Swimming Pool Redevelopment	300,000	51,500	0	0	0	0	0	351,500	300,000
Roadworks Reserve	36,000	151,000	0	0	0	0	0	187,000	36,000
	<b>2,795,172</b>	<b>521,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(292,000)</b>	<b>0</b>	<b>3,024,672</b>	<b>2,795,172</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	
	<b>Transport</b>								
A509	Work Supervisors Vehicle	50,333	56,000	5,667		54,000	52,000	(2,000)	
	Work Supervisors Vehicle					54,000	52,000	(2,000)	
	<b>Other Property &amp; Services</b>								
A508	Toyota Landcruiser GXL	62,513	83,000	20,487		69,000	68,000	(1,000)	
	Toyota Landcruiser GXL					69,000	68,000	(1,000)	
		<b>112,846</b>	<b>139,000</b>	<b>26,154</b>	<b>0</b>	<b>246,000</b>	<b>240,000</b>	<b>0</b>	
								<b>(6,000)</b>	

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV	7.207300	49	619,955	44,682	0	0	44,683	44,682	0	0	44,683
GRV - Mining	20.495300	2	1,305,800	267,628	0	0	267,628	267,628	0	0	267,628
UV	1.592200	123	44,798,998	713,290	679	0	713,969	713,290	679	0	713,969
UV- Mining	1.592200	7	176,245	2,806	0	0	2,806	2,806	0	0	2,806
<b>Sub-Totals</b>		<b>181</b>	<b>46,900,998</b>	<b>1,028,405</b>	<b>679</b>	<b>0</b>	<b>1,029,085</b>	<b>1,028,405</b>	<b>679</b>	<b>0</b>	<b>1,029,085</b>
<b>Minimum Payment</b>	<b>Minimum</b>										
	<b>\$</b>										
GRV	355.00	16	23,722	5,680	0	0	5,680	5,680	0	0	5,680
UV	355.00	17	130,102	6,035	0	0	6,035	6,035	0	0	6,035
UV - Mining	200.00	11	38,485	2,200	0	0	2,200	2,200	0	0	2,200
<b>Sub-Totals</b>		<b>44</b>	<b>192,309</b>	<b>13,915</b>	<b>0</b>	<b>0</b>	<b>13,915</b>	<b>13,915</b>	<b>0</b>	<b>0</b>	<b>13,915</b>
		<b>225</b>	<b>47,093,307</b>	<b>1,042,320</b>	<b>679</b>	<b>0</b>	<b>1,043,000</b>	<b>1,042,320</b>	<b>679</b>	<b>0</b>	<b>1,043,000</b>
Concession							0				0
<b>Amount from General Rates</b>							<b>1,043,000</b>				<b>1,043,000</b>
Ex-Gratia Rates							4,650				4,650
Specified Area Rates											
<b>Totals</b>							<b>1,047,650</b>				<b>1,047,650</b>

**Comments - Rating Information**

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 10: Information on Borrowings**

(a) Debenture Repayments

Particulars	01 Jul 2020	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
<b>Loan 6 - School Bus *</b>	10,358		5,100	10,358	10,358	0	320	482
	10,358	0	5,100	10,358	10,358	0	320	482

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening	Amended Budget		YTD	Annual	Post	Expected	YTD Actual		Unspent
			Balance	Operating	Capital	Budget	Budget	Variations		(d)+(e)	Revenue	(Expended)
			(a)				(d)	(e)		(c)	(a)+(b)+(c)	
				\$	\$	\$				\$	\$	\$
<b>General Purpose Funding</b>												
Grants Commission - General	WALGGC	Operating - Tied	0	397,804	0	165,752	397,804		397,804	195,940	(195,940)	0
Grants Commission - Roads	WALGGC	Operating - Tied	0	235,213	0	98,005	235,213		235,213	116,090	(116,090)	0
<b>Law, Order and Public Safety</b>												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	24,000	0	10,000	24,000		24,000	11,244	(11,244)	0
Evolution MOU Emergency Services	Evolution Mining	Operating - Tied	0	13,500	0	5,625	13,500		13,500	3,409	(3,409)	0
<b>Recreation and Culture</b>												
Grant Funding	Ramelius Resources	Operating - Tied	0	92,000	0	38,333	92,000		92,000	0	0	0
Ramelius Common Management - Income	LotteryWest	Operating - Tied	0	10,000	0	4,167	10,000		10,000	10,000	(10,000)	0
<b>Transport</b>												
MRWA Direct	Main Roads WA	Operating - Tied	0	126,325	0	52,635	126,325		126,325	126,325	(126,325)	0
MRWA Specific	Main Roads WA	Non-operating	0	0	340,000	141,667	340,000		340,000	278,400	(278,400)	0
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	324,415	135,173	324,415		324,415	189,960	(189,960)	0
Grant - MRWA Blackspot	Main Roads WA	Non-operating	0	0	40,000	16,667	40,000		40,000	0	0	0
<b>Economic Services</b>												
Evolution MOU 33%	Ramelius Resources	Operating - Tied	0	14,000	0	5,833	14,000		14,000	6,434	(6,434)	0
Evolution MOU WAP 67%	Ramelius Resources	Operating - Tied	0	28,000	0	11,667	28,000		28,000	13,063	(13,063)	0
Furniture & Equipment - Standpipes		Operating - Tied	0	0	0	0	0		0	0	0	0
Museum - CAPITAL		Non-operating	0	0	27,000	11,250	27,000		27,000	0	0	0
Caravan Park - Capital Income		Non-operating	0	0	241,232	100,513	241,232		241,232	164,196	(164,196)	0
Govt. Grant Funding	NRM	Operating - Tied	0	20,000	0	8,333	20,000		20,000	0	0	0
<b>TOTALS</b>			<b>0</b>	<b>960,842</b>	<b>972,647</b>	<b>805,620</b>	<b>1,933,489</b>	<b>0</b>	<b>1,933,489</b>	<b>1,115,061</b>	<b>(1,115,061)</b>	<b>0</b>
<b>SUMMARY</b>												
Operating	Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	960,842	0	400,351	960,842	0	960,842	482,505	(482,505)	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	970,792	405,270	972,647	0	970,770	632,556	(632,556)	0
<b>TOTALS</b>			<b>0</b>	<b>960,842</b>	<b>970,792</b>	<b>805,620</b>	<b>1,933,489</b>	<b>0</b>	<b>1,931,612</b>	<b>1,115,061</b>	<b>(1,115,061)</b>	<b>0</b>

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**















**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2020	Amount Received	Amount Paid	Closing Balance 30 Nov 2020
	\$	\$	\$	\$
Police Licensing	-4,877	43,652	-45,698	<b>(6,923)</b>
BCITF Training Levy - Now CTF Levy	381	0	0	<b>381</b>
BRB Building Levy - Now BSL Levy	5	0	0	<b>5</b>
Nomination Deposits	0	0	0	<b>0</b>
Bonds	2,141	0	0	<b>2,141</b>
George Rd Water Extensions	0	0	0	<b>0</b>
St John's Westonia	2,048	0	0	<b>2,048</b>
Westonia Sports Council	123	0	0	<b>123</b>
Westonia Progress Association	3,137	0	0	<b>3,137</b>
Accommodation Units	2,901	0	0	<b>2,901</b>
WEIRA - Booderockin Water Scheme	647	0	0	<b>647</b>
Warralakin Hall	1,700	0	0	<b>1,700</b>
Social Club	6,565	870	0	<b>7,435</b>
Walgoolan History Group	12,071	0	0	<b>12,071</b>
Community Project	1,001	0	0	<b>1,001</b>
Rural Youth	4,639	0	0	<b>4,639</b>
Westonia P & C	910	0	0	<b>910</b>
LGMA - Receipts	2,749	536	-113	<b>3,172</b>
Donations J Townrow	73	0	0	<b>73</b>
Rates Incentive Prize	3,654	0	-1,564	<b>2,090</b>
Rent Pre Payment	835	0	0	<b>835</b>
Westonia Historical Society	14,803	2,000	0	<b>16,803</b>
Cemetery Committee	6,405	2,000	0	<b>8,405</b>
	<b>61,910</b>	<b>49,057</b>	<b>(47,374)</b>	<b>63,593</b>

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 <i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
<b>Buildings</b>								
<b>Housing</b>								
 Land Development	14704	42	0	42	30,000	12,500	(12,458)	
<b>Housing Total</b>		<b>42</b>	<b>0</b>	<b>42</b>	<b>30,000</b>	<b>12,500</b>	<b>(12,458)</b>	
<b>Economic Services</b>								
 Principal Loan #6	16115	5,100	0	5,100	10,358	4,315	785	
<b>Economic Total</b>		<b>5,100</b>	<b>0</b>	<b>5,100</b>	<b>10,358</b>	<b>4,315</b>	<b>785</b>	
 <b>Buildings Total</b>		<b>5,142</b>	<b>0</b>	<b>5,142</b>	<b>40,358</b>	<b>16,815</b>	<b>(11,673)</b>	
<b>Furniture &amp; Office Equip.</b>								
<b>Recreation &amp; Culture</b>								
 Purchase Furniture & Equipment - Swimming Pools	11205	5,818	0	5,818	5,000	2,085	3,733	
 Purchase Furniture & Equipment - Other Housing	9232	13,330	0	13,330	12,000	5,000	8,330	
 Solar Panels 55 Wolfram & 42 Jasper	9128	0	0	0	9,000	0	0	
 Old Club Hotel Museum	13216	14,500	0	14,500	22,500	0	14,500	
 Caravan Park - Capital	13217	1,911	0	1,911	241,232	0	1,911	
 Solar Panels	8203	0	0	0	10,000	0	0	
 Standpipe Controllers	13606	122,654	0	122,654	127,000	0	122,654	
 Purchase Furniture & Equipment - Other Culture	11603	77,520	0	77,520	92,000	38,335	39,185	
<b>Governance Total</b>		<b>235,732</b>	<b>0</b>	<b>235,732</b>	<b>518,732</b>	<b>45,420</b>	<b>190,312</b>	
 <b>Furniture &amp; Office Equip. Total</b>		<b>235,732</b>	<b>0</b>	<b>235,732</b>	<b>518,732</b>	<b>45,420</b>	<b>190,312</b>	
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Governance</b>								
 CEO Vehicle Replacement	14520	0	78,998	78,998	138,000	57,500	21,498	
<b>Governance Total</b>		<b>0</b>	<b>78,998</b>	<b>78,998</b>	<b>138,000</b>	<b>57,500</b>	<b>21,498</b>	

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 November 2020










**Note 13: Capital Acquisitions**

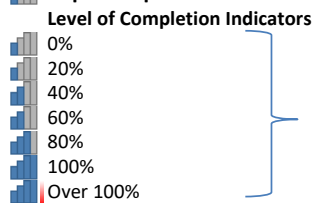
Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Plant , Equip. &amp; Vehicles Cont.</b>								
<b>Transport</b>								
Works Supervisor Vehicle Replacement x2	14213	0	59,846	59,846	108,000	45,000	14,846	
Side Tipper - CAPITAL	12305	0	0	0	150,000	0	0	
<b>Transport Total</b>		<b>0</b>	<b>59,846</b>	<b>59,846</b>	<b>258,000</b>	<b>45,000</b>	<b>14,846</b>	
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>0</b>	<b>138,844</b>	<b>138,844</b>	<b>396,000</b>	<b>102,500</b>	<b>36,344</b>	
<b>Roads (Council Funded)</b>								
<b>Transport</b>								
4 Mile Gate Rd Floodway - CAPITAL	C0019	0	0	0	40,000	16,665	(16,665)	
Goldfields Road Floodway - CAPITAL	C0008	0	0	0	61,000	0	0	
Baladjie Track Formation & Gravel Sheet	C0083	0	0	0	21,000	0	0	
Echo Valley Road Gravel Resheet/Drainage	C0015	2,569	0	2,569	33,000	13,750	(11,181)	
English Road Gravel Resheet	C0048	62,624	0	62,624	60,000	25,000	37,624	
Masefield Road Gravel Resheet	C0030	0	0	0	56,000	23,335	(23,335)	
Cement Street Footpaths & Drainage	C0060	0	0	0	25,000	10,415	(10,415)	
Boodarockin Road Floodway repair	C0007	5,124	0	5,124	30,000	12,500	(7,376)	
George Road Gravel Resheet	C0018	0	0	0	86,000	35,835	(35,835)	
Capito Road Resheet	C0040	7,049	0	7,049	86,000	35,835	(28,786)	
Boodarockin Rd - Ramelius Marda Dam	C0007R	0	0	0	25,000	10,415	(10,415)	
<b>Transport Total</b>		<b>77,366</b>	<b>0</b>	<b>77,366</b>	<b>523,000</b>	<b>183,750</b>	<b>(106,384)</b>	
<b>Roads (Council Funded) Total</b>		<b>77,366</b>	<b>0</b>	<b>77,366</b>	<b>523,000</b>	<b>183,750</b>	<b>(106,384)</b>	
<b>Roads (MRWA)</b>								
<b>Transport</b>								
Koorda-Southern Cross Rd (M40) Reconstruction	RRG91C	57,651	0	57,651	477,000	198,750	(141,099)	
Koorda-Southern Cross Rd (M40) Reseals	RRG91R	0	0	0	178,500	0	0	
Warralakin Road Reconstruction	RRG84C	0	0	0	195,000	81,250	(81,250)	
<b>Transport Total</b>		<b>57,651</b>	<b>0</b>	<b>57,651</b>	<b>850,500</b>	<b>280,000</b>	<b>(222,349)</b>	
<b>Roads (MRWA) Total</b>		<b>57,651</b>	<b>0</b>	<b>57,651</b>	<b>850,500</b>	<b>280,000</b>	<b>(222,349)</b>	



**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2020**



**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Streetscapes</b>								
<b>Footpaths</b>								
 Pyrites Street Footpaths & Drainage	FP0056	0	0	0	27,000	0	0	
 Scheelite Street Footpaths & Drainage	FP0093	0	0	0	10,000	0	0	
 Gold Street Footpaths & Drainage	FP0059	0	0	0	3,000	0	0	
<b>Footpaths Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	
 <b>Footpaths Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	
<b>Town (R2R)</b>								
<b>Transport</b>								
 Walgoolan South Road	R2R04	0	0	0	135,000	56,250	(56,250)	
 Morrison Rd - R2R	R2R50	51,270	0	51,270	50,000	20,835	30,435	
 Rabbit Proof Fence Rd - R2R	R2R25	16,189	0	16,189	40,000	16,665	(476)	
 Leach Road Shoulder Widening	R2R16	0	0	0	100,000	0	0	
<b>Transport Total</b>		<b>67,459</b>	<b>0</b>	<b>67,459</b>	<b>325,000</b>	<b>93,750</b>	<b>(26,291)</b>	
 <b>Town (R2R) Total</b>		<b>67,459</b>	<b>0</b>	<b>67,459</b>	<b>325,000</b>	<b>93,750</b>	<b>(26,291)</b>	
<b>Capital Expenditure Total</b>		<b>443,350</b>	<b>138,844</b>	<b>582,194</b>	<b>2,693,590</b>	<b>722,235</b>	<b>(140,041)</b>	



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

### 9.1.3 GST RECONCILIATION REPORT – NOVEMBER 2020

<b>Responsible Officer:</b>	Jamie Criddle, CEO		
<b>Author:</b>	Jasmine Geier, Manager of Corporate Services		
<b>File Reference:</b>	F1.4.4 Audit Report		
<b>Disclosure of Interest:</b>	Nil		
<b>Attachments:</b>	Attachment 9.1.3 GST Report		
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>	
			

#### **Purpose of the Report**

- Executive Decision
  Legislative Requirement

#### **Background**

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 30<sup>th</sup> November 2020 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

#### **Comment**

The GST Reconciliation Report is attached for Councillor consideration.

#### **Statutory Environment**

Nil

#### **Policy Implications**

Council does not have a policy in regard to Goods and Services Tax.

#### **Strategic Implications**

Nil

#### **Financial Implications**

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

#### **Voting Requirements**

- Simple Majority
  Absolute Majority

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#### **OFFICER RECOMMENDATIONS**

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That the GST Reconciliation totaling \$22,861.00 for the period ending 30<sup>th</sup> November 2020 adopted.

# Attachment 9.1.3

# Shire of Westonia



## **GST Reconciliation Report**

for period ending  
30<sup>th</sup> November 2020

**SHIRE OF WESTONIA  
BAS EXTRACT - 30 November 2020**



<b>ABN:</b>	87 507 505 958
<b>Business Activity Statement:</b>	Nov-20
<b>Period/Year end:</b>	2020/2021

<b>Name</b>	Jasmine Geier
<b>Position</b>	Manager of Coporate Services
<b>Date</b>	3/12/2020

Month	GST			Fuel Tax Credit <i>*1144040.170</i>	PAYG <i>*1406010</i>	FBT Instalment <i>*1142210 &amp; 1145090</i>	Nett Payment /(Refund)
	A On Sales (collected) <i>*1405000</i>	B On Purchases (paid) <i>*1304000</i>	C Nett GST Payable / (Receivable)				
Jul-20	2,711.00	20,221.00	(17,510.00)	(3,818.00)	20,846.00	0.00	(482.00)
Aug-20	3,279.00	11,400.00	(8,121.00)	(5,472.00)	27,210.00	0.00	13,617.00
Sep-20	18,769.00	14,124.00	4,645.00	(3,253.00)	17,867.00	5,259.00	24,518.00
Oct-20	19,106.00	20,164.00	(1,058.00)	(5,322.00)	18,176.00	0.00	11,796.00
Nov-20	47,584.00	39,387.00	8,197.00	(2,927.00)	17,591.00		22,861.00
Dec-20							
Jan-21							
Feb-21							
Mar-21							
Apr-21							
May-21							
Jun-21							
<b>Total</b>	<b>91,449.00</b>	<b>105,296.00</b>	<b>(13,847.00)</b>	<b>(20,792.00)</b>	<b>101,690.00</b>	<b>5,259.00</b>	<b>72,310.00</b>

**A - B = C (Net GST)**


**C + D + E + F = G (Nett (Refund/Payment))**

## 9.1.4 ANNUAL FINANCIAL REPORT & FINANCIAL STATEMENTS

---

<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>	CA1.3.2	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	Nil	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

---



### Purpose of the Report

Executive Decision

Legislative Requirement

### Background

Council adoption of the Annual Report for the 2019/20 financial year is required as per recommendation from the Audit Committee.

The Shire of Westonia auditors have completed the Annual Audit for the financial year ending 30th June 2020 as per the Local Government Act 1995 as amended and the Local Government (Financial Management) Regulations 1996.

The auditors attended Council's offices on the 14<sup>th</sup> to 16<sup>th</sup> September 2020 to complete their final audit.

### Comment

All councilors will be presented with a copy of the Annual Report for the 2019/20 Financial year prior to the meeting. The Audit Report & Management Letter will be finalised on Monday and will be emailed when received. Members of the Audit Committee were also requested to attend the exit meeting with Auditors, Butler Settineri and the Auditor General on Friday 11<sup>th</sup> December 2020.

In accordance with section 6.4 of the Local Government Act 1995 a local government is required to prepare an annual financial report for the preceding financial year and submit it to its auditor before 30<sup>th</sup> September each year.

Following acceptance of the Annual Report by Council, Council is required to hold a general meeting of electors within 56 days. At least 14 days local public notice must be given of an electors meeting. The Annual Electors Meeting must be held prior to Thursday 11<sup>th</sup> February 2021, noting that the February Council meeting is not until the following week (18<sup>th</sup> February 2021).

### Statutory Environment

Local Government Act 1995 (As Amended)

#### 5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

#### 5.54. Acceptance of annual reports


- (1) Subject to subsection (2), the annual report for a financial year is to be accepted\* by the local government no later than 31 December after that financial year.

## 9.1.4 ANNUAL FINANCIAL REPORT & FINANCIAL STATEMENTS

---

<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>	CA1.3.2	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	Nil	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

---



### Purpose of the Report

Executive Decision

Legislative Requirement

### Background

Council adoption of the Annual Report for the 2019/20 financial year is required as per recommendation from the Audit Committee.

The Shire of Westonia auditors have completed the Annual Audit for the financial year ending 30th June 2020 as per the Local Government Act 1995 as amended and the Local Government (Financial Management) Regulations 1996.

The auditors attended Council's offices on the 14<sup>th</sup> to 16<sup>th</sup> September 2020 to complete their final audit.

### Comment

All councilors will be presented with a copy of the Annual Report for the 2019/20 Financial year prior to the meeting. The Audit Report & Management Letter will be finalised on Monday and will be emailed when received. Members of the Audit Committee were also requested to attend the exit meeting with Auditors, Butler Settineri and the Auditor General on Friday 11<sup>th</sup> December 2020.

In accordance with section 6.4 of the Local Government Act 1995 a local government is required to prepare an annual financial report for the preceding financial year and submit it to its auditor before 30<sup>th</sup> September each year.

Following acceptance of the Annual Report by Council, Council is required to hold a general meeting of electors within 56 days. At least 14 days local public notice must be given of an electors meeting. The Annual Electors Meeting must be held prior to Thursday 11<sup>th</sup> February 2021, noting that the February Council meeting is not until the following week (18<sup>th</sup> February 2021).

### Statutory Environment

Local Government Act 1995 (As Amended)

#### 5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

#### 5.54. Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted\* by the local government no later than 31 December after that financial year.

\* Absolute majority required.

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

[Section 5.54 amended by No. 49 of 2004 s. 49.]

#### **5.55. Notice of annual reports**

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Division 4 — General

#### **7.12A. Duties of local government with respect to audits**

- (1) A local government is to do everything in its power to —
  - (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
  - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.
- (3) A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —
  - (a) determine if any matters raised by the report, or reports, require action to be taken by the local government; and
  - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government is to —
  - (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and
  - (b) forward a copy of that report to the Minister,

by the end of the next financial year, or 6 months after the last report prepared under section 7.9 is received by the local government, whichever is the latest in time.

[Section 7.12A inserted by No. 49 of 2004 s. 8.]

Local Government (Financial Management) Regulations 1996

#### **51. Completion of financial report**

- (1) After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form 1.
- (2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

[Regulation 51 amended in Gazette 18 Jun 1999 p. 2639; 20 Jun 2008 p. 2726.]



#### **Policy Implications**

Council does not have a policy in relation to this matter.



#### **Strategic Implications**

Nil



#### **Financial Implications**

Nil



### **Voting Requirements**



Simple Majority



Absolute Majority

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### **OFFICER RECOMMENDATIONS**

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**That Council accepts the recommendation from the Audit Committee, therefore:**

- 1. Adopts the Annual Financial Report for the Financial Year 2019/20;**
- 2. Adopts the Audit Report for 2019/20 Financial Year;**
- 3. Adopts the Management Report for the 2019/20 Financial Year;**
- 4. Adopts the Annual Report for the 2019/20 Financial Year inclusive of the above as presented; and**
- 5. Advertises Annual Elector's Meeting be held on (insert date), commencing at (insert time) pm in the Old Miner Hall**




**9.1.5 PURCHASING POLICY**

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>	A2.8.5	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	Nil	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

---



 **Purpose of the Report**

- Executive Decision                                     Legislative Requirement

To inform Council of Amendments to the Local Government (Functions and General) Regulations 1996 and the requirement for Council Policy No.3.5 to be amended accordingly.

 **Background**

As part of the COVID-19 stimulus response by the State Government, the Minister for Local Government announced that the tender threshold limit contained within the Local Government (Functions and General) Regulations 1996 had been increased from \$150,000 to \$250,000 effective from 8 May 2020.

 **Comment**

In accordance with Regulation 11A(1), local governments must prepare, adopt and implement a Purchasing Policy in relation to contracts for other persons to supply goods and services under \$250,000.

Therefore, staff have attached a Draft Purchasing Policy in consideration of the above amendments for Council’s consideration.

 **Statutory Environment**

Local Government (Functions and General) Regulations 1996

11A. Purchasing policies for local governments

(1) A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250 000 or less or worth \$250 000 or less.

(2) A purchasing policy is to make provision for and in respect of the policy to be followed by the local government for, and in respect of, entering into contracts referred to in subregulation (1).

(3) A purchasing policy must make provision in respect of —

(a) the form of quotations acceptable; and

(ba) the minimum number of oral quotations and written quotations that must be obtained; and

(b) the recording and retention of written information, or documents, in respect of —

(i) all quotations received; and

(ii) all purchases made.

 **Policy Implications**

Review of Council Policies



### **Strategic Implications**

Shire of Westonia Strategic Community Plan 2018-2028 – Civic Leadership – Ensure compliance whilst embracing innovation and best practice principles and implement the Integrated Planning Framework, including the Long Term Financial Plan, Workforce Plan, Asset Management Plan, Corporate Business Plan and Annual Budget.



### **Financial Implications**

There are no direct financial implications in relation to his item.



### **Voting Requirements**



Simple Majority



Absolute Majority

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### **OFFICER RECOMMENDATIONS**

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**That Council adopts the amended Shire of Westonia Purchasing and Tendering Policy in accordance with section 11A (1) of the Local Government (Functions and General) Regulations 1996.**

**9.1.6**

**9.2 COMMUNITY AND REGULATORY SERVICE**

**NIL**

**9.3 WORKS AND SERVICE**

**NIL**

**9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES**

**NIL**

**10 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING**

**12 DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of Council will be held on 19<sup>th</sup> February 2021 commencing at 3.30pm

**13 MEETING CLOSURE**

There being no further business the President, Cr Day declared the meeting closed at pm