

Minutes

Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia Thursday 16th November 2023

CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 21st December 2023 as a true and accurate record of the Ordinary Council Meeting held 16th November 2023.

Cr RM Crees Shire President

All attachment items referred to in these minutes are available for public perusal at the Shire Office



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The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



STRATEGIC COMMUNITY SNAPSHOT PLAN

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OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity - Provide services for a variety of ages and needs.

Communication - Create opportunities for consultation with the broad community.

OUR VISION

2018-2028

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.





CORE DRIVERS

benefits (to the Shire and our community)

1. Relationships that bring us tangible

3. We are prepared for opportunities and

2. Our lifestyle and strong sense of

we are innovative to ensure our

relevancy and destiny.

community.

Support growth and progress locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise Road our Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government houndaries
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land. Community safety and ease of access around town
- is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place Our cemetery is well presented

Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong,
- dynamic, and inclusive. Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- · Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- · Work towards optimal management of our assets.
- · Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- · Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: -

A vibrant community lifestyle.



TABLE OF CONTENTS

1.	DECLARATION OF OPENING	5
2.	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	5
3.	PUBLIC QUESTION TIME (3.35PM – 3.50PM)	5
4.	APPLICATIONS FOR LEAVE OF ABSENCE	5
5.	CONFIRMATION OF PREVIOUS MINUTES	5
6.	RECEIVAL OF MINUTES	6
7.	PRESIDENT/COUNCILLORS ANNOUNCEMENTS	6
8.	DECLARATION OF INTEREST	7
9. 9.1. 9.1. 9.1. 9.2. 9.2. 9.2. 9.3 9.4.	 ACCOUNTS FOR PAYMENT – OCTOBER 2023 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– OCTOBER 2023 GST RECONCILIATION REPORT – OCTOBER 2023 COMMUNITY AND REGULATIONS BUSH FIRE ADVISORY COMMITTEE MEETING AND APPOINTMENTS. NEWTRAVEL EVENTS SUPPORT OFFICER PROJECT CONTRIBUTION WORKS AND SERVICES ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES 	8 8 10 12 14 14 16 18 19 19
10.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	21
11.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING	21
12.	DATE AND TIME OF NEXT MEETING	21
13.	MEETING CLOSURE	21

1. DECLARATION OF OPENING

The President, Cr Crees welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr RM Crees Cr RA Della Bosca Cr DL Simmonds Cr DL Geier Cr A Faithfull Shire President Deputy Shire President

Staff:

Mr.AW Price Mrs JL Geier *Chief Executive Officer Deputy Chief Executive Officer*

Members of the Public:

Apologies: Cr WJ Huxtable

Approved Leave of Absence:

3. PUBLIC QUESTION TIME (3.35PM - 3.50PM)

NIL

4. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 19th October 2023 be confirmed as a true and correct record.

RESOLUTION			
Moved:	Cr Faithfull	Seconded:	Cr Simmonds
01/11-23	That the minutes of the as a true and correct red		il held on 19 th October 2023 be confirmed

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the EWBG AGM held Monday 16th October 2023 be accepted. That the minutes of the NEWTRAVEL AGM held Thursday 26th October 2023 be accepted. That the minutes of the NEWTRAVEL GM held Thursday 26th October 2023 be accepted. That the minutes of the CEACA meeting held Monday 6th November2023 be accepted.

RESOLUTIO	N		
Moved:	Cr Della Bosca	Seconded:	Cr Geier
02/11-23	That the minutes of the EWB	G AGM held Monday 16	th October 2023 be accepted.
	That the minutes of the NEWTRAVEL AGM held Thursday 26 th October 20		sday 26 th October 2023 be accepted.
	That the minutes of the NEW	f the NEWTRAVEL GM held Thursday 26 th October 2023 be acco	
	That the minutes of the CEAC	CA meeting held Monday	y 6 th November2023 be accepted
			CARRIED 5/0

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings: Walgoolan Historical Committee- Walgoolan Wagon – Luncheon Tuesday 24th October 2023

Deputy President, Cr Della Bosca advised having attended the following meetings: Bruce Rock Supermarket Official Opening Friday 27th October 2023 CEACA Management Committee Meeting & AGM Monday 6th November 2023

Councillor Simmonds advised having attended the following meetings: Bush Fire Advisory Meeting Tuesday 24th October 2023 Kellerberrin Swimming Pool Opening Friday 27th October 2023

Councillor Geier advised having attended the following meetings: WNE SRRG Meeting Tuesdays 14th Nov 2023 Bush Fire Advisory Meeting Tuesday 24th October 2023

Councillor Faithfull advised having attended the following meetings: Bruce Rock Supermarket Official Opening Friday 27th October 2023 Melbourne Cup Luncheon fundraiser Tuesday 7 November 2023

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of <u>Financial</u> interest were made at the Council meeting held on **16th November 2023.**

Name/Position	Cr Simmonds
Item No./Subject 9.1.1 Accounts for Payment – October 2023 EFT 6490	
Nature of interest	Financial Interest
Extent of Interest	Owner/ Proprietor of MACE Services Pty Ltd

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of <u>Closely</u> <u>Association Person and Impartiality</u> interest were made at the Council meeting held on **16th November 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **16**th **November 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – OCTOBER 2023

In accordance with Section 5.65 of the Local Government Act 1995 Cr Simmonds declared a financial interest in EFT 6490 in the list of accounts as he is the Owner/Proprietor of MACE Services Pty Ltd. As the declaration is a financial interest on one payment item only Cr Simmonds was not required to leave the meeting.

Responsible Officer:	Bill Price, CEO			
Author:	Jasmine Geier, Deputy Chief Executive Officer			
File Reference:	F1.3.3 Monthly Financial Statements			
Disclosure of Interest:	Nil			
Attachments:	Attachment 9.1.1 List of Accounts			
Signature:	Officer CEO Aut			
Purpose of the Report				
Executive Decision	Legislative Requirement			

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of October 2023 The credit card statements currently show: -

- CEO October 2023 \$4797.50 associated with the purchase 1038283 Microsoft 365 Business Std Recurring - October 20231049449 Managed Endpoint & Subscriptions Recurring, Active8me internet service, 1047021 Microsoft 365 Business Basic Recurring Monthly, 1038203 Office 365 Exchange online Plan Monthly, Palace Chinese- Retire Council Dinner, 1049451 Cloud Anti Spam Recurring October 2023 1049451 Cloud Anti Spam ,Adobe Systems, Diesel Fuel Purchase 0WT, Council Chamber Refreshments & Refreshments Opening of The New Stadium/Bowling Club
- DCEO October 2023 \$1578.50 associated with the purchase of Flowers for Stacey Geier Thank You W2W Walk, Invarion RapidPlan Single Machine Renewal Sept 23 to Sept 24, Main Roads Class 1 RAV Oversize Period, Permit Pagoda Chantelle Rates Training Accommodation and Aust Post Rate Incentive Prizes



Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2023/2024 Annual Budget.

	Voting Requirements		
\times	Simple Majority	Absolute Majority	

OFFICER RECOMMENDATIONS

That October 2023 accounts submitted to today's meeting on Municipal vouchers numbered from 4064 to 4067, and D/Debits from EFT6475 to EFT6543 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$467,944.62 be passed for payment.

RESOLUTION	RESOLUTION		
Moved:	Cr Geier	Seconded:	Cr Faithfull
03/11-23	from 4064 to 4067, and Planning and Infrastr	nd D/Debits from EFT6475 t	neeting on Municipal vouchers numbered to EFT6543 (inclusive of Department of k Fees Directly Debited and Visa Card ent.

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY- OCTOBER 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer CEO
	Aer CA-111

Purpose of the Report

Executive Decision

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period

Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending October 2023 is attached for Councillor information, and consists of:

- 1. Statement of Financial Activity
- 2. Statement of Financial Position
- 3. Note 1 Basis of Preparation
- 4. Note 2 Statement of Financial Activity Information
- 5. Note 3 Explanation of Material Variances
- 6. Supplementary information

Statutory Environment

General Financial Management of Council Council 2023/2024 Budget Local Government (Financial Management) Regulation 34 1996 Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

 \times

OFFICER RECOMMENDATIONS

Simple Majority

That Council adopt the Monthly Financial Report for the period ending October 2023 and note any material variances greater than \$10,000 or 15%.

Absolute Majority

RESOLUTION	N			
Moved:	Cr Simmonds	Seconded:	Cr Della Bosca	
04/11-23		opt the Monthly Financial Report for the period ending October 2023 and ial variances greater than \$10,000 or 15%.		

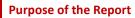
9.1.3 GST RECONCILIATION REPORT – OCTOBER 2023

	Attachment 9.1.3	Bill Price, CEO Jasmine Geier, Deputy Chief Executive Officer F1.4.4 Audit Report Nil Attachment 9.1.3 GST Report			
Signature:	Officer	ET CEO			
Purpose of the Report					
Executive Decision	\boxtimes	Legislative Requirement			
The GST reconciliation is presen nas an impact on Council's cash		is of indicating Council's current GST liability, which			
Background					
		al Ledger as reported as at October 2023 provided uncil informed of its current GST liability.			
Comment					
he GST Reconciliation Report is	attached for Councillor	consideration.			
Statutory Environment					
Nil					
Policy Implications					
Council does not have a policy in	n regard to Goods and S	ervices Tax.			
Strategic Implications					
Nil					
Financial Implications					
The GST reconciliation is presen nas an impact on Council's cash		is of indicating Council's current GST liability, which			
Voting Requirements					
Simple Majority	\boxtimes	Absolute Majority			
OFFICER RECOMMENDATION	;				

RESOLUTION					
Moved:	Cr Faithfull	Seconded:	Cr Della Bosca		
05/11-23	That the GST Reconciliati adopted.	on totalling \$14,155.00 for	the period ending October 20	23	

9.2.1 BUSH FIRE ADVISORY COMMITTEE MEETING AND APPOINTMENTS.

		Aur	
Signature:	Officer	CEO	
Attachments:	Bush Fire Advisory Co	mmittee Minutes	
Disclosure of Interest:	Nil		
File Reference:	L1.1.2 Bush Fire Advis	ory	
Author:	Bill Price, CEO		
Responsible Officer:	Bill Price, CEO		





Legislative	Requirement
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The purpose of this report is to in accordance with section 38 of the Bush Fires Act 1954 appoint Bush Fire Control Officers for the 2023/24 bush fire season and to endorse the recommendations of the Westonia Bush Fire Advisory Committee.

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Background

The Annual Shire of Westonia Bushfire Advisory Committee Meeting was held on Tuesday 24th October 23 at the Council Depot.

In accordance with section 38 of the Bush Fires Act 1954 a local government may appoint such persons as it thinks necessary to be its Bush Fire Control Officers (FCO's) and of those officers the local government shall appoint two as the Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer.

Comment

The Bush Fire Advisory Committee recommended the following appointments for Council endorsement.

- 1. Chief Bush Fire Control Officer and Chairman of the Bush Fire Advisory Committee Frank Corsini
- 2. Deputy Chief Bush Fire Control Officer and Deputy Chair of the Bush Fire Advisory Committee **Michael Crook**
- 3. Westonia Brigade FCO/Advisory Committee Members Frank Corsini, Colin Lindley and Brad Penny
- 4. Warralakin Brigade FCO/Advisory Committee Members Steve Le Moignan, Michael Crook and Braden Brennan
- 5. Walgoolan Brigade FCO/Advisory Committee Members Jason Wahlsten, Shaun Crees.
- 6. Fire Weather Officers. Frank Corsini, with Michael Crook as Deputy.
- 7. Authorised Harvest Ban Officers. Frank Corsini with Michael Crook as Deputy.
- 8. Weather Officers Rohan Day, Bill Price, Steve LeMoignan and Jason Wahlsten.

Statutory Environment

Bush Fires Act 1954, section 38 appointment of Bush Fire Control Officers.

Policy Implications

Council does not have a policy in relation to this matter

November 202	.3		Page 15
Stra	tegic Implications		
Nil			
Fina	ancial Implications		
There is no d	lirect financial implicatio	on in relation to this matter.	
Vot	ing Requirements		
\boxtimes	Simple Majority	Absolute M	ajority
OFFICER RI	ECOMMENDATIONS		
Fire Control Frank Co Michael Steve Le Braden E Jason Wa Shaun Cr Colin Lin Brad Per Rohan Da	Officers for the 2023/24 orsini C Crook E Moignan N Brennan N ahlsten rees dley iny ay, Bill Price, Steve LeMo	bush fire season: Chief Bush Fire Control Officer Deputy Chief Bush Fire Officer Warralakin Bush Fire Brigade Wargoolan Bush Fire Brigade Walgoolan Bush Fire Brigade Walgoolan Bush Fire Brigade Westonia Bush Fire Brigade	4 appoint the following persons as Bush re Weather Officers. Ban Officers.
RESOLUTIO	ON		
Moved:	Cr Geier	Seconded:	Cr Simmonds
06/11-23	persons as Bush Fir Frank Corsini Michael Crook	e Control Officers for the 2023/ Chief Bush Fire Control Office Deputy Chief Bush Fire Office n Warralakin Bush Fire Brigade	er er

Rohan Day, Bill Price, Steve LeMoignan and Jason Wahlsten Fire Weather Officers.

Frank Corsini with Michael Crook as Deputy Authorised Harvest Ban Officers.

9.2.2 NEWTRAVEL EVENTS SUPPORT OFFICER PROJECT CONTRIBUTION

Responsible Officer:	Bill Price, CEO		
Author:	Bill Price, CEO		
File Reference:			
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	~
Signature:	Officer	CEO	\mathcal{O}
Signature:	Officer	CEO	< Dur
Signature:	Officer	CEO	Lui
Signature:	Officer	CEO	Lui
Signature:	Officer	CEO	Lui





Legislative Requirement

The purpose of this report is for Council to consider making an additional financial contribution to the NEWTRAVEL Events Support Officer Project.



NEWTRAVEL find themselves in a situation where they require additional support from Council. NEWTRAVEL has secured external grant funding for the Events Support Project, an exciting endeavour that they believe will greatly benefit our communities and events tourism in the region. The grant amounts to \$69,200, which is undoubtedly good news. However, it falls short by \$20,000 in comparison to our initial application to ensure the successful execution of this project.

Over the past few months, they have been exploring alternative avenues to bridge this financial gap. In the attached project proposal, you will find our comprehensive plan. They now kindly request additional financial assistance from our NEWTRAVEL member Councils to cover the travel costs outlined in the project budget over the course of the 18-month project.

This commitment would require each Council to allocate a total of \$1,175.00 to support us in achieving the project's goals by June 30, 2025.

Event Support Officer Project Council Contribution Request:

2023-2024: \$470.00 per NEWTRAVEL Member Council 2024-2025: \$705.00 per NEWTRAVEL Member Council



I have attached a copy of the Events Support Officer proposal for Council information. As we will be a beneficiary of the officer to assist with our community events such as the Wessy on the Green is recommended that Council support the request.



Nil

Strategic Implications

Social – promote community facilities and social interaction.

	Financial Implications			
A sma	all contribution of \$ 470 for this fina	ancial year with	additional \$ 705 to be included in the 2024/25 budget.	
	Voting Requirements			
\boxtimes	Simple Majority		Absolute Majority	
OFFICER RECOMMENDATIONS				

That Council agrees to make an additional financial contribution to the NEWTRAVEL Events Support Officer Project amounting to \$ 1175 over two financial years.

RESOLUTION					
Moved:	Cr Della Bosca	Seconded:	Cr Geier		
07/11-23	That Council agrees to make an additional financial contribution to the NEWTRAVEL Events Support Officer Project amounting to \$ 1175 over two financial years.				

9.3 WORKS AND SERVICES Nil

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

9.4.1 SURRENDER MANAGEMENT RESERVE 2168 – WARRACHUPPIN TANK

Signature:	Officer	CEO	Pir
Attachments:	Nil		
Disclosure of Interest:	Nil		
File Reference:	ES1.5.7.2 Warrachup	pin Water Tank	
Author:	Bill Price, CEO		
Responsible Officer:	Bill Price, CEO		



Purpose of the Report

Executive Decision

Legislative Requirement

This report seeks Council's agreeance to accept the management control of Reserve 2168 Warrachuppin Water Catchment & Tank from the Water Corporation.

Background

Council would be aware that they have already accepted management of the Geelakin Reserve and Tank from the Water Corporation earlier in the year.

Water Corporation have also written advising that the Warrachuppin Reserve and tank are surplus to needs and are enquiring whether the Council would be interested in accepting similar management vesting.



Reserve 2168 (containing the Warrachuppin Tank and rock catchment) is surplus to Water Corporation requirements. Once a resolution of Council is received, the Water Corporation will commence its due diligence and executive approvals process.

Subject to internal approvals being received, the Water Corporation would then write to DPLH recommending that the Reserve be transferred to the Shire. DPLH will then process the transfer accordingly.

Please note that as part of the transfer process, DPLH may consult with Traditional Owners to ascertain the cultural significance of this land. Should Aboriginal heritage values be identified, DPLH will discuss appropriate arrangements with the Shire at that time.

The Shire President, Construction Supervisor, representatives from the DWER and myself inspected the tank on Wednesday 18 October. The tank itself is surprisingly in very good condition (3/4 full) but the roof structure is now non-existent and has totally collapsed.

It is my recommendation that Council agree with the as is basis offer from water Corporation.



Local Government Act 1995.

Policy Implications

Council does not have a policy in relation to this matter.

Strategic Implications

Strategic water source in Warrachuppin for land user and Council use.

	Financial Implications						
Futur	Future maintenance costs of the Warrachuppin Water Tank in future budgets.						
	Voting Requirements						
\boxtimes	Simple Majority		Absolute Majority				
OFFICER RECOMMENDATIONS							
	That Council agree to accept the management control of Reserve 2168 Warrachuppin Water Catchment & Tank from the Water Corporation on an as is basis.						

RESOLUTION					
Moved:	Cr Geier	Seconded:	Cr Simmonds		
08/11-23	0	cept the management cont the Water Corporation on a	rol of Reserve 2168 Warrachuppin Water n as is basis.		

10. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

12. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday schedule 21st December 2023 commencing at 3.30pm followed by the Shire Christmas Party.

13. MEETING CLOSURE

There being no further business the Shire President, Cr Mark Crees declared the meeting closed at 3.57pm