

SHIRE OF  
**WESTONIA**  
A vibrant community lifestyle

# AGENDA

## Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia  
Thursday 18<sup>th</sup> November 2021  
Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 16<sup>th</sup> September 2021 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00 pm

Discussion Period – 1.30 pm – 2.30 pm

Audit Meeting – 3.00 pm

Afternoon Tea – 3.00 pm – 3.30 pm

Council Meeting – 3.30 pm

A handwritten signature in black ink, appearing to read 'J. Criddle'.

JAMIE CRIDDLE  
CHIEF EXECUTIVE OFFICER  
12 November 2021



## Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



**SHIRE OF WESTONIA**  
A vibrant community lifestyle

# STRATEGIC COMMUNITY

**SNAPSHOT**

**PLAN**

**2018-2028**

## CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

## OUR VALUES

**Respect** – We value people and places and the contribution they make to the Shire.

**Inclusiveness** – Be receptive, proactive, and responsive.

**Fairness and Equity** – Provide services for a variety of ages and needs.

**Communication** – Create opportunities for consultation with the broad community.

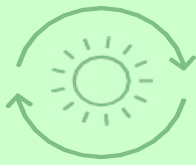
## OUR VISION

A vibrant community lifestyle

## MISSION

Provide leadership and direction for the community.

## ECONOMIC



**Support growth and progress, locally and regionally...**

**Efficient transport connectivity in and around our Shire.**

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

**Facilitate local business retention and growth.**

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

## SOCIAL



**Provide community facilities and promote social Interaction...**

**Plan for community growth and changing demographics.**

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

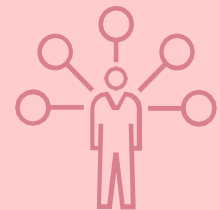
**Our community has the opportunity to be active, socialised and connected.**

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

**Natural spaces are preserved and bring us value.**

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

## GOVERNANCE



**Continually enhance the Shire's organisational capacity to service the needs of a growing community...**

**Be progressive and capture opportunities.**

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

**The community receives services in a timely manner.**

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

**Financial resources meet the ongoing needs of the community.**

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

**Shire of Westonia: - A vibrant community lifestyle.**



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## 1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.30pm.

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### Councillors:

Cr KM Day	President
Cr RM Crees	Deputy President
Cr DL Geier	
Cr WJ Huxtable	
CR RS Corsini	
Cr RA Della Bosca	

### Staff:

Mr. JC Criddle	Chief Executive Officer
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<b>Members of the Public:</b>	Nil
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<b>Apologies:</b>	Nil
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<b>Approved Leave of Absence:</b>	Nil
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## 3. PUBLIC QUESTION TIME

Nil

## 4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 5. CONFIRMATION OF PREVIOUS MINUTES

## 6. RECEIVAL OF MINUTES

That the Wheatbelt NRM AGM minutes held on the 29<sup>th</sup> October 2021 be accepted as true and correct

## 7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

# Shire of Westonia



## RECEIVAL OF MINUTES

## Wheatbelt NRM AGM 23 29<sup>th</sup> October 2020 Minutes

Reference ID:

AGM23

### Attendees:

For full list of Attendees please see Attachment A “Attendees and Apologies”

**Date:** 29<sup>th</sup> October 2020 **Time:** 10:32 – 11:14 am

**Meeting Location:** Bridgeley Community Centre, 91/93 Wellington Street Northam

**Apologies:** For a full list of Apologies, please see Attachment A “Attendees and Apologies”

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### 1. Open Meeting

The Chair, Debra Rule, welcomed all to the AGM of Wheatbelt Natural Resource Management Inc, and opened the meeting at 10:32.

Welcome to Country  
Pat Davis

### 2. Apologies

The Chair acknowledged apologies as listed on Attachment A ‘Attendees and Apologies’.

### 3. Confirmation of Previous AGM Minutes

#### RESOLUTION

The minutes of the Annual General Meeting (AGM22) held on Thursday 24<sup>th</sup> October 2019 as a true and accurate record, were ACCEPTED.

**ALL THOSE IN FAVOUR:** 18 votes

**ALL THOSE AGAINST:** 0

**ABSTAIN:** 4

### 4. Chairperson’s Report

The Chair presented the Chairperson’s report.

### 5. CEO’s Report

The Chief Executive Officer, Karl O’Callaghan presented the CEO’s report.

### 6. Annual Financial Report

The Treasurer, Chris Marris presented the Annual Financial Report.

#### RESOLUTION

The Annual Financial Report, as presented to the membership, was ACCEPTED.

**ALL THOSE IN FAVOUR:** 22 votes

**ALL THOSE AGAINST:** 0

## 7. Appointment of New Board Directors

In accordance with the provisions of the Constitution, two Board Director Candidates were recommended by the Board and the independent Nominations Committee for appointment to Board Director positions.

### RESOLUTION

That Richard Devlin be appointed to the role of board director for a period of 3 years was ACCEPTED.

**ALL THOSE IN FAVOUR: 22 votes**

**ALL THOSE AGAINST: 0**

### RESOLUTION

That Julie Flockart be appointed to the role of board director for a period of 3 years was ACCEPTED

**ALL THOSE IN FAVOUR: 22 votes**

**ALL THOSE AGAINST: 0**

## 8. AGM close

The Chair, Debra Rule, closed the meeting at 11:14am.

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## ATTACHMENT A 'ATTENDEES AND APOLOGIES'

### Members

Bethan Lloyd	Australian Sandalwood Network & Proxy for Australian Sandalwood Coop
Mandy Schilling	Bruce Rock Land Conservation District Committee, and Shire of Bruce Rock
Wayne Clarke	CARE Conserving Avon River Environment & proxy for Shire of Koorda
Peter Weatherly	Avon Valley Environmental Society and Proxy for Evergreen Farming and Outback Carbon
Maitland Davey	Gabby Quoi Quoi Catchment Group Incorporated
Ros McFarlane	Proxy for Avongro
Colin Stacey	Quairading LCDC
John Crook	River Conservation Society Inc
Cr Roz Lloyd	Shire of Lake Grace
Dylan Copeland	Shires of; Mukinbudin, Westonia, Mt Marshall, Merredin, Nungarin
William Nunn	Shire of York
Greg Warburton	Toodyay Friends of the River
Desrae Clarke	Toodyay Naturalists' Club Inc
Ian Hall	WA Wheatbelt Australian Forest Growers
Roseanne Scott	Proxy for Trillion Trees
Alistair Dougal	Talbot Brook Land Mgt Association
Jean Knight	Shire of Dalwallinu – via phone
Mandy Schilling	Shire of Bruce Rock
Chloe Karafilis-Brown	Proxy for Project Numbat
Pat McGregor	York Branch Wildflower Society of WA
Liezl De Beer	Proxy for Shire of Cunderdin
Vicki Morris	Proxy for Shire of Brookton
Jon Brand	Forest Products Commission
Thomas Schwarten	Greening Australia (WA)

### Non-Members and Associates

Debra Rule	Chair Wheatbelt NRM
Chris Wyhoon	Deputy Chair Wheatbelt NRM
Jan Trenorden	Director Wheatbelt NRM
Bruce Storer	Director Wheatbelt NRM
Richard Devlin	Director Wheatbelt NRM
Chris Marris	Director Wheatbelt NRM
Helen Shanks	Director Wheatbelt NRM
Julie Flockart	Director nominee
Karl O'Callaghan	CEO Wheatbelt NRM
Rebecca Palumbo	Operations Manager Wheatbelt NRM
Toni Korotshuk-Rose	PSO Productive Relations Wheatbelt NRM
Linda Rooney	PDO Governance Wheatbelt NRM - Minutes
Christie Kingston	Farmers for Climate Change
David Collins	Greening Australia (WA)
Maryanne Crook	River Conservation Society

### Apologies

Ollie Farrelly	Shire of Lake Grace
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Prue Jenkins	Muresk Institute
Don Cummins	Department of Water and Environmental Regulation
Kent Broad	Outback Carbon
Darren Wallace	Shire of York
Adam Cross	Project Numbat
Rebecca Maddock	Shire of Yilgarn
Tim Cronin	World Wildlife Foundation
Jamie Criddle	Shire of Westonia
Dean Butler	Australian Sandalwood Coop
Ian D'Arcy	Shire of Brookton
Simon Dawkins	Oil Mallee Association
Darren Simmons	Shire of Koorda

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## 8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **18<sup>th</sup> November 2021**.

<b>Name/Position</b>	
<b>Item No./Subject</b>	
<b>Nature of interest</b>	
<b>Extent of Interest</b>	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **18<sup>th</sup> November 2021**.

<b>Name/Position</b>	
<b>Item No./Subject</b>	
<b>Nature of interest</b>	
<b>Extent of Interest</b>	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **18<sup>th</sup> November 2021**.

<b>Name/Position</b>	
<b>Item No./Subject</b>	
<b>Nature of interest</b>	
<b>Extent of Interest</b>	

## 9. MATTERS REQUIRING A COUNCIL DECISION

### 9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

#### 9.1.1 ACCOUNTS FOR PAYMENT

<b>Responsible Officer:</b>	Jamie Criddle, CEO		
<b>Author:</b>	Jasmine Geier, Manager of Corporate Services		
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements		
<b>Disclosure of Interest:</b>	Nil		
<b>Attachments:</b>	<b>Attachment 9.1.1</b> List of Accounts		
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>	
			

#### Purpose of the Report

Executive Decision

Legislative Requirement

#### Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

#### Comment

Attached is a copy of Accounts for Payment for the month of October 2021. The credit card statements currently show: -

CEO                                    **October 2021 \$2,267.36** associated with the purchase of Diesel Fuel, Microsoft 365 Business Recurring, Activ8me 300GB Bonus Package, Spotify for Westonia Swimming pool, Microsoft 365 Business Standard, Merry Well LG Conference, Canvas Print 90x60cm, Telstra Recharge Drake Crees & Cryopen Cartridges

Works Supervisor                **October 2021 \$230.46** associated with the purchase , 2x Gas hoses and Regulators, Early Payment of Rates Prize 1<sup>st</sup> Prize Rottnest & Purchase Interest

#### Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

#### Policy Implications

Council does not have a policy in relation to payment of accounts.

#### Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.



**Financial Implications**

Expenditure in accordance with the 2021/2022 Annual Budget.



**Voting Requirements**



Simple Majority



Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That October 2021 accounts submitted to today's meeting on Municipal vouchers numbered from 3960 to 3963, and D/Debits from EFT5207 to EFT5264 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$837,827.84 be passed for payment.

# Attachment 10.1.1

# Shire of Westonia



## Accounts for Payment

for period ending  
31<sup>st</sup> October 2021

**List of Accounts Due & Submitted to Council October 2021/2022**

Chq/EFT	Date	Name	Description	Amount	Bank	Type
B/S	01/10/2021	WESTNET - WESTNET INTERNET PROVIDER FEE	WESTNET INTERNET PROVIDER FEE	-66.00	1	FEE
B/S	04/10/2021	FEE - BANK FEES	BANK FEES	-848.49	1	FEE
3960	07/10/2021	Water Corporation	Water Usage	-1779.03	1	CSH
3961	07/10/2021	Synergy	Power usage charges	-336.71	1	CSH
BPAY	07/10/2021	TELSTRA	Telephone usage & service charges	-148.53	1	CSH
EFT5207	07/10/2021	2V.NET IT Solutions	IT & Accounting Assistance	-130.00	1	CSH
EFT5208	07/10/2021	Landgate	Mining & GRV Valuations	-453.80	1	CSH
EFT5209	07/10/2021	WALGA	WALGA Conference Registration	-6655.00	1	CSH
EFT5210	07/10/2021	Toll Transport Pty Ltd	Various Freight Charges	-34.78	1	CSH
EFT5211	07/10/2021	Ron Bateman & Co	Parts & Repairs	-288.06	1	CSH
EFT5212	07/10/2021	Two Dogs Home Hardware	Various expendible tools and maintenance items	-340.42	1	CSH
EFT5213	07/10/2021	Carrabin Roadhouse (Rythdale P/L)	Meals & Refreshments Council meeting 16/9/21	-526.50	1	CSH
EFT5214	07/10/2021	Centek Constructions	Repairs & Maintenance Shire Houses and Buildings	-66005.50	1	CSH
EFT5215	07/10/2021	Itvision	Upgrade of Synergy Soft (During Business Hours)	-880.00	1	CSH
EFT5216	07/10/2021	Westrac Pty Ltd	Purchase CAT 140 L2 Motor Grader	-410397.90	1	CSH
EFT5217	07/10/2021	Department of Fire & Emergency	ESL - Shire houses & buildings	-1056.00	1	CSH
EFT5218	07/10/2021	Champ Pty Ltd Library Management System	LMSI Subscription	-1593.90	1	CSH
EFT5219	07/10/2021	Dylan Copeland	NRM Contract	-2552.00	1	CSH
EFT5220	07/10/2021	Great Southern Fuel Supplies	Fuels & Oils	-1238.35	1	CSH
EFT5221	07/10/2021	LIWA Aquatics	LIWA Membership	-385.00	1	CSH
EFT5222	07/10/2021	Australia Post	Postage expenses	-12.75	1	CSH
EFT5223	07/10/2021	Ramsay Construction Pty Ltd	Health & Building Services	-2909.50	1	CSH
EFT5224	07/10/2021	Invarion RapidPlan Pty Ltd	Eng. Technical Support	-412.50	1	CSH
EFT5225	07/10/2021	LG Professionals Australia WA	Annual State Conference registration - J Criddle & J Geier	-2400.00	1	CSH
EFT5226	07/10/2021	Crown Perth a.f.t Burswood Property Trust	WALGA Week Accomodation Expenses	-4873.00	1	CSH
EFT5227	07/10/2021	CORSIGN WA PTY LTD	Area Promotion - Administration sinage	-1282.60	1	CSH
EFT5228	07/10/2021	RESIDENTIAL SETTLEMENTS	Rates refund for assessment A6903 73 WOLFRAM ST WESTONIA WA 6423	-443.00	1	CSH
EFT5229	07/10/2021	Moma Solar	Maintenance Caravan Park	-4943.44	1	CSH
EFT5230	07/10/2021	Visage Productions	GST - Unpaid	-700.00	1	CSH
EFT5231	07/10/2021	WA Contract Ranger Services P/L	Ranger Services	-396.00	1	CSH
PAYROLL	11/10/2021	PAYROLL	Payroll Liability FE 10/10/2021	-30396.15	1	CSH
DD3281.1	10/10/2021	Aware Super - Accumulation	Payroll deductions	-5188.68	1	CSH
DD3281.2	10/10/2021	BT Panorama Super	Payroll deductions	-854.56	1	CSH
DD3281.3	10/10/2021	MLC Masterkey	Superannuation contributions	-241.79	1	CSH

DD3281.4	10/10/2021	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-149.76	1	CSH
DD3281.5	10/10/2021	Colonial Mutual Superannuation Pty Ltd	Superannuation contributions	-238.45	1	CSH
EFT5232	11/10/2021	FleetNetwork Pty Ltd	Novated Lease - J Criddle	-988.49	1	CSH
B/S	13/10/2021	Bankwest Corporate Mastercard	Local Government Week Crown Towers	-5491.11	1	CSH
3962	21/10/2021	Water Corporation	Water Use & Service Charges	-16807.78	1	CSH
3963	21/10/2021	Synergy	Shire Power Usage - Streetlights	-624.80	1	CSH
EFT5233	21/10/2021	Avon Waste	Domestic Refuse Collection	-2708.53	1	CSH
EFT5234	21/10/2021	Landgate	GRV Valuations	-70.40	1	CSH
EFT5235	21/10/2021	WALGA	Electoral Advertising	-330.00	1	CSH
EFT5236	21/10/2021	Main Roads Wa	Private Works - White line marking	-16240.40	1	CSH
EFT5237	21/10/2021	Winc Australia Pty Ltd	Stationary Items	-71.54	1	CSH
EFT5238	21/10/2021	Sheridan's For Badges	Public Relations & Promotions	-787.58	1	CSH
EFT5239	21/10/2021	Toll Transport Pty Ltd	Parts & Repairs	-24.93	1	CSH
EFT5240	21/10/2021	Two Dogs Home Hardware	Various consumable Items	-1084.75	1	CSH
EFT5241	21/10/2021	BOC Limited	Container service Charge - Dissolved Acetylene Size D	-117.68	1	CSH
EFT5242	21/10/2021	Hutton and Northey Sales	Parts & Repairs	-181.94	1	CSH
EFT5243	21/10/2021	Merredin Rural Supplies Pty Ltd	Roads Construction Council	-1004.03	1	CSH
EFT5244	21/10/2021	Liberty Oil rural Pty Ltd	Fuels & Oils	-21191.10	1	CSH
EFT5245	21/10/2021	Wheatbelt Uniforms Signs & Safety	Councillor - Jackets	-290.95	1	CSH
EFT5246	21/10/2021	LGISWA	LGIS Property Insurance - 2nd installment	-43063.61	1	CSH
EFT5247	21/10/2021	State Library Of WA	Better Beginnings 21-22	-11.00	1	CSH
EFT5248	21/10/2021	Daimler Trucks Perth	Repairs & Maintenance - P4 Frieghtliner	-3577.35	1	CSH
EFT5249	21/10/2021	Great Southern Fuel Supplies	Various Fuel card purchases	-524.76	1	CSH
EFT5250	21/10/2021	Westonia Community Cooperative Limited	Various sundry items and catering	-2106.12	1	CSH
EFT5251	21/10/2021	WCS Concrete Pty Ltd	Footpaths and Concreting	-30769.20	1	CSH
EFT5252	21/10/2021	Mech Tech Diesel Services Pty Ltd	Parts & Repairs	-8450.99	1	CSH
EFT5253	21/10/2021	Wattleup Tractors	Parts & Repairs HP Slasher	-1831.68	1	CSH
EFT5254	21/10/2021	Ancor Electrical	lighting and maintenance Stadium & C Park	-1167.91	1	CSH
EFT5255	21/10/2021	Merredin Farms Pty Ltd	Roads Construction Council	-7700.00	1	CSH
EFT5256	21/10/2021	Fullworks Fire Safety	Bush Fire Control Maintenance	-619.30	1	CSH
EFT5257	21/10/2021	One Music Australia	Maintenance TV Rebroadcasting	-88.22	1	CSH
EFT5258	21/10/2021	Graham L & Diane Jones	Parts Repairs & Mantenance	-1846.60	1	CSH





EFT5259	21/10/2021	RDMJ Transport	Roads Construction Council - Lend Lease	-14337.50	1	CSH
EFT5260	21/10/2021	Repco	Parts & Repairs	-13.30	1	CSH
EFT5261	21/10/2021	Combined Tyres Pty Ltd	Tyres & tubes	-4625.99	1	CSH
EFT5262	21/10/2021	WCP Civil Pty Ltd	Roads Construction Council	-45324.73	1	CSH
EFT5263	21/10/2021	WA Contract Ranger Services P/L	Animal Control - Ranger expenses	-396.00	1	CSH
BPAY	22/10/2021	TELSTRA CORPORATION LIMITED	Shire Telephone Usage & Service Charges	-2571.83	1	CSH
PAYROLL	25/10/2021	PAYROLL	Payroll Liability FE 24/10/2021	-34601.26	1	CSH
DD3291.1	24/10/2021	Aware Super - Accumulation	Payroll deductions	-5554.40	1	CSH
DD3291.2	24/10/2021	BT Panorama Super	Payroll deductions	-1099.71	1	CSH
DD3291.3	24/10/2021	MLC Masterkey	Superannuation contributions	-378.13	1	CSH
DD3291.4	24/10/2021	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-99.43	1	CSH
DD3291.5	24/10/2021	Colonial Mutual Superannuation Pty Ltd	Superannuation contributions	-413.27	1	CSH
B/S	25/10/2021	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
EFT5264	25/10/2021	FleetNetwork Pty Ltd	Novated Lease - J Criddle	-988.49	1	CSH
B/S	29/10/2021	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-5913.95	1	FEE
				<b>-837,827.84</b>		

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 3960 to 3963, and D/Debits from EFT5207 to EFT5264 Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$837,827.84 submitted to each member of the Council on Thursday 18th November 2021, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



**CHIEF EXECUTIVE OFFICER**

## 9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – October 2021

<b>Responsible Officer:</b>	Jamie Criddle, CEO		
<b>Author:</b>	Jasmine Geier, Manager of Corporate Services		
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements		
<b>Disclosure of Interest:</b>	Nil		
<b>Attachments:</b>	<b>Attachment 9.1.2</b> Monthly Statement of Financial Activity		
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>	
			

### **Purpose of the Report**

- Executive Decision  Legislative Requirement

### **Background**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

### **Comment**

The Monthly Statement of Financial Activity for the period ending October 2021 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

### **Statutory Environment**

General Financial Management of Council  
Council 2021/2022 Budget  
Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

### **Policy Implications**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

### **Strategic Implications**

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

### **Financial Implications**

There is no direct financial implication in relation to this matter.

### **Voting Requirements**

- Simple Majority  Absolute Majority

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**OFFICER RECOMMENDATIONS**

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**That Council adopt the Monthly Financial Report for the period ending October 2021 and note any material variances greater than \$10,000 or 15%.**

# Attachment 9.1.2

# Shire of Westonia



## Monthly Statement of Financial Activity

for period ending  
31<sup>st</sup> October 2021

**SHIRE OF WESTONIA**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 October 2021**

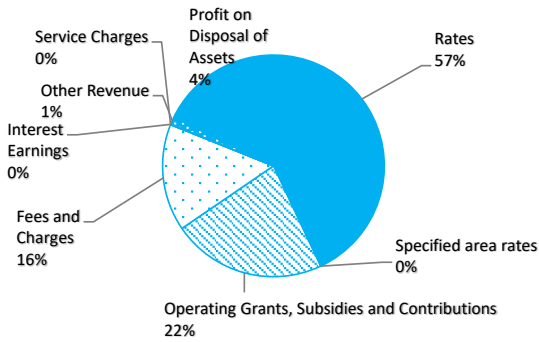
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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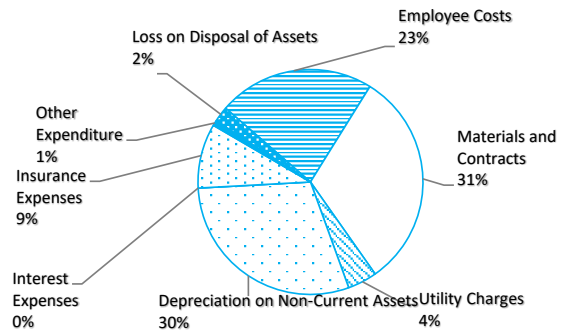
Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Basis of Preparation	8
Note 1 Statement of Financial Activity Information	9
Note 2 Cash and Financial Assets	10
Note 3 Receivables	11
Note 4 Other Current Assets	12
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OPERATING ACTIVITIES

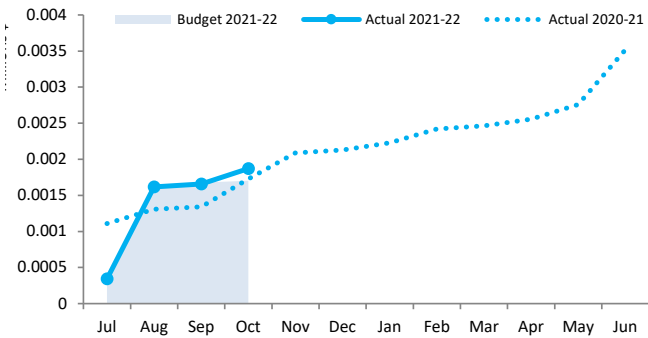
OPERATING REVENUE



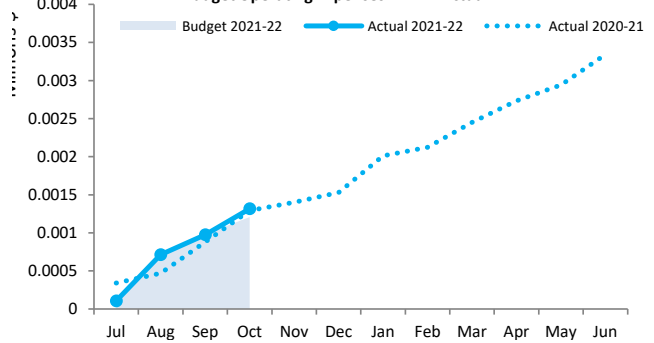
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

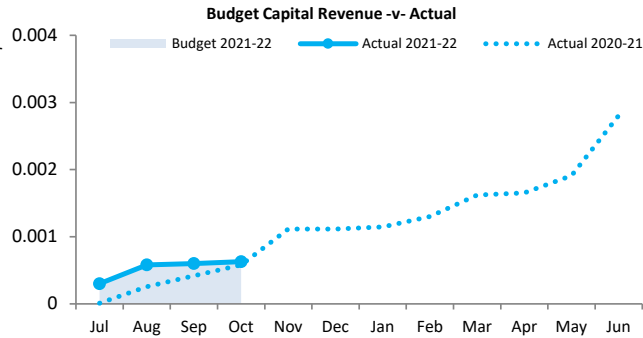


Budget Operating Expenses -v- YTD Actual

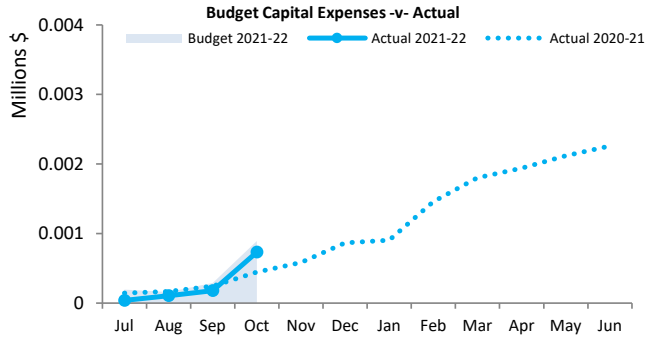


INVESTING ACTIVITIES

CAPITAL REVENUE



CAPITAL EXPENSES

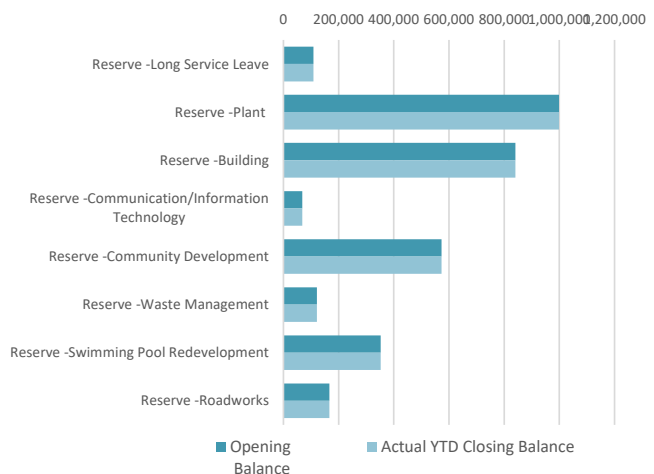


FINANCING ACTIVITIES

BORROWINGS

Shire has  
NO current  
Borrowings

RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.57 M	\$0.57 M	\$1.61 M	\$1.04 M
Closing	\$0.14 M	\$2.39 M	\$2.10 M	(\$0.29 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$4.83 M	% of total
Unrestricted Cash	\$1.60 M	33.1%
Restricted Cash	\$3.23 M	66.9%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.18 M	% Outstanding
Trade Payables	\$0.12 M	
0 to 30 Days		72.7%
30 to 90 Days		26.9%
Over 90 Days		0.5%

Refer to Note 5 - Payables

Receivables		
	\$0.61 M	% Collected
Rates Receivable	\$0.18 M	83%
Trade Receivable	\$0.43 M	% Outstanding
30 to 90 Days		12.4%
Over 90 Days		47.2%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.13 M	\$1.15 M	\$0.90 M	(\$0.25 M)

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$1.06 M	% Variance
YTD Budget	\$1.06 M	(0.3%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
YTD Actual	\$0.42 M	% Variance
YTD Budget	\$0.39 M	7.1%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.29 M	% Variance
YTD Budget	\$0.25 M	19.1%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.88 M)	(\$0.12 M)	(\$0.41 M)	(\$0.29 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.12 M	%
Adopted Budget	\$1.61 M	(92.8%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.73 M	% Spent
Adopted Budget	\$3.44 M	(78.6%)

Refer to Note 8 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.21 M	% Received
Adopted Budget	\$0.95 M	(77.9%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.32 M	\$0.80 M	\$0.00 M	(\$0.80 M)

Refer to Statement of Financial Activity

Borrowings	
	\$0.00 M
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal	\$0.00 M

Refer to Note 8 - Borrowings

Reserves	
	\$3.23 M
Reserves balance	\$3.23 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 OCTOBER 2021

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

### PROGRAM NAME AND OBJECTIVES

### ACTIVITIES

#### GOVERNANCE

To provide a decision making process for the efficient allocation of resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

#### GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

#### LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

#### HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control, waste disposal compliance and operation of health clinic.

#### EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of senior citizen centre (old school). Provision and maintenance of home and community care programs and youth services.

#### HOUSING

To help ensure adequate staff, community and

Provision and maintenance of staff, community and aged housing.

#### COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment, cemetery and public conveniences.

#### RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community

Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

#### TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

#### ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

#### OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Private works operation, plant repair and operation costs and engineering operation costs.



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	568,159	568,159	<b>1,611,461</b>	1,043,302	183.63%	▲
<b>Revenue from operating activities</b>							
Governance		1,150	288	<b>0</b>	(288)	(100.00%)	
General purpose funding - general rates	6	1,062,630	1,062,630	<b>1,059,438</b>	(3,192)	(0.30%)	
General purpose funding - other		652,517	209,539	<b>206,564</b>	(2,975)	(1.42%)	
Law, order and public safety		42,400	17,228	<b>17,800</b>	572	3.32%	
Health		2,000	500	<b>600</b>	100	20.00%	
Education and welfare		8,750	2,929	<b>3,818</b>	889	30.35%	
Housing		164,000	72,774	<b>74,972</b>	2,198	3.02%	
Community amenities		11,200	10,196	<b>10,146</b>	(50)	(0.49%)	
Recreation and culture		53,700	49,556	<b>49,235</b>	(321)	(0.65%)	
Transport		541,500	230,250	<b>216,742</b>	(13,508)	(5.87%)	▼
Economic services		88,500	48,402	<b>75,149</b>	26,747	55.26%	▲
Other property and services		209,000	69,652	<b>156,773</b>	87,121	125.08%	▲
		<b>2,837,347</b>	<b>1,773,944</b>	<b>1,871,237</b>	97,293		
<b>Expenditure from operating activities</b>							
Governance		(336,313)	(133,086)	<b>(132,951)</b>	135	0.10%	
General purpose funding		(38,500)	(12,539)	<b>(9,361)</b>	3,178	25.34%	
Law, order and public safety		(86,130)	(22,878)	<b>(25,933)</b>	(3,055)	(13.35%)	
Health		(38,200)	(10,026)	<b>(9,801)</b>	225	2.24%	
Education and welfare		(43,050)	(12,897)	<b>(9,401)</b>	3,496	27.11%	
Housing		(179,096)	(51,947)	<b>(99,474)</b>	(47,527)	(91.49%)	▼
Community amenities		(134,266)	(28,311)	<b>(29,539)</b>	(1,228)	(4.34%)	
Recreation and culture		(828,148)	(251,461)	<b>(263,810)</b>	(12,349)	(4.91%)	
Transport		(1,551,000)	(490,484)	<b>(438,687)</b>	51,797	10.56%	▲
Economic services		(382,900)	(128,951)	<b>(135,191)</b>	(6,240)	(4.84%)	
Other property and services		(25,000)	63,835	<b>(162,025)</b>	(225,860)	353.82%	
		<b>(3,642,603)</b>	<b>(1,078,745)</b>	<b>(1,316,173)</b>	(237,428)		
Non-cash amounts excluded from operating activities	1(a)	935,340	453,084	<b>341,502</b>	(111,582)	(24.63%)	▼
<b>Amount attributable to operating activities</b>		<b>130,084</b>	<b>1,148,283</b>	<b>896,566</b>	(251,717)		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	945,600	236,907	<b>209,440</b>	(27,467)	(11.59%)	▼
Proceeds from disposal of assets	7	1,611,000	537,000	<b>115,454</b>	(421,546)	(78.50%)	▼
Payments for property, plant and equipment and infrastructure	8	(3,436,000)	(893,779)	<b>(733,802)</b>	159,977	17.90%	▲
<b>Amount attributable to investing activities</b>		<b>(879,400)</b>	<b>(119,872)</b>	<b>(408,908)</b>	(289,036)		
<b>Financing Activities</b>							
Transfer from reserves	9	795,000	795,000	<b>0</b>	(795,000)	(100.00%)	▼
Transfer to reserves	9	(473,500)	0	<b>0</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>321,500</b>	<b>795,000</b>	<b>0</b>	(795,000)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>140,343</b>	<b>2,391,571</b>	<b>2,099,119</b>			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 31 OCTOBER 2021

#### REVENUE

##### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

##### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

##### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

##### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

##### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

##### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

##### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

##### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

##### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

#### EXPENSES

##### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

##### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

##### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

##### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

##### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

##### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

##### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

##### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	568,159	568,159	<b>1,611,461</b>	1,043,302	183.63%	▲
<b>Revenue from operating activities</b>							
Rates	6	1,062,630	1,062,630	<b>1,059,438</b>	(3,192)	(0.30%)	
Operating grants, subsidies and contributions	11	849,517	392,438	<b>420,113</b>	27,675	7.05%	▲
Fees and charges		310,250	245,182	<b>292,077</b>	46,895	19.13%	▲
Interest earnings		18,750	5,275	<b>1,779</b>	(3,496)	(66.27%)	
Other revenue		36,200	14,467	<b>19,829</b>	5,362	37.06%	▲
Profit on disposal of assets	7	560,000	46,666	<b>78,000</b>	31,334	67.15%	▲
		<b>2,837,347</b>	<b>1,766,658</b>	<b>1,871,236</b>	104,578		
<b>Expenditure from operating activities</b>							
Employee costs		(1,028,434)	(365,560)	<b>(295,906)</b>	69,654	19.05%	▲
Materials and contracts		(788,056)	(227,654)	<b>(412,975)</b>	(185,321)	(81.40%)	▼
Utility charges		(167,150)	(48,729)	<b>(55,668)</b>	(6,939)	(14.24%)	▼
Depreciation on non-current assets		(1,495,340)	(499,750)	<b>(390,378)</b>	109,372	21.89%	▲
Insurance expenses		(117,000)	(114,830)	<b>(121,975)</b>	(7,145)	(6.22%)	▼
Other expenditure		(46,623)	(10,250)	<b>(10,147)</b>	103	1.00%	
Loss on disposal of assets	7	0	0	<b>(29,124)</b>	(29,124)	0.00%	▼
		<b>(3,642,603)</b>	<b>(1,266,773)</b>	<b>(1,316,173)</b>	(49,400)		
Non-cash amounts excluded from operating activities	1(a)	935,340	453,084	<b>341,502</b>	(111,582)	(24.63%)	▼
<b>Amount attributable to operating activities</b>		<b>130,084</b>	<b>952,969</b>	<b>896,565</b>	(56,404)		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	12	945,600	236,907	<b>209,440</b>	(27,467)	(11.59%)	▼
Proceeds from disposal of assets	7	1,611,000	537,000	<b>115,454</b>	(421,546)	(78.50%)	▼
Payments for property, plant and equipment	8	(3,436,000)	(893,779)	<b>(733,802)</b>	159,977	17.90%	▲
		<b>(879,400)</b>	<b>(119,872)</b>	<b>(408,908)</b>	(289,036)		
<b>Amount attributable to investing activities</b>		<b>(879,400)</b>	<b>(119,872)</b>	<b>(408,908)</b>	(289,036)		
<b>Financing Activities</b>							
Transfer from reserves	9	795,000	795,000	<b>0</b>	(795,000)	(100.00%)	▼
Transfer to reserves	9	(473,500)	0	<b>0</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>321,500</b>	<b>795,000</b>	<b>0</b>	(795,000)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>140,343</b>	<b>2,196,257</b>	<b>2,099,118</b>			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

**SIGNIFICANT ACCOUNTING POLICIES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 07 May 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(560,000)	(46,666)	(78,000)
Add: Loss on asset disposals	7	0	0	29,124
Add: Depreciation on assets		1,495,340	499,750	390,378
<b>Total non-cash items excluded from operating activities</b>		<b>935,340</b>	<b>453,084</b>	<b>341,502</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 October 2020	Year to Date 31 October 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	9	(3,230,514)	(2,795,172)	(3,230,514)
Add: Provisions - employee	10	207,351	100,558	207,351
<b>Total adjustments to net current assets</b>		<b>(3,023,163)</b>	<b>(2,694,614)</b>	<b>(3,023,163)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	4,652,867	4,395,799	4,827,092
Rates receivables	3	20,533	248,407	183,911
Receivables	3	253,788	352,801	410,796
Other current assets	4	7,414	7,864	83,933
<b>Less: Current liabilities</b>				
Payables	5	(92,627)	(7,923)	(176,099)
Provisions	10	(207,351)	(100,558)	(207,351)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(3,023,163)</b>	<b>(2,694,614)</b>	<b>(3,023,163)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,611,461</b>	<b>2,201,776</b>	<b>2,099,119</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
PETTY CASH and FLOATS	Cash and cash equivalents	870	0	870	0		NIL	On Hand
MUNCIPAL BANK ACCOUNT	Cash and cash equivalents	1,595,708	0	1,595,708	0	BankWest	Variable	Cheque Acc.
RESERVE FUND	Cash and cash equivalents	0	3,230,514	3,230,514	0	BankWest	Variable	Term Deposit
TRUST FUND CASH AT BANK	Cash and cash equivalents	0	0	0	36,222	BankWest	Variable	Cheque Acc.
<b>Total</b>		<b>1,596,578</b>	<b>3,230,514</b>	<b>4,827,091</b>	<b>36,222</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,596,578	3,230,514	4,827,091	36,222			
		<b>1,596,578</b>	<b>3,230,514</b>	<b>4,827,091</b>	<b>36,222</b>			

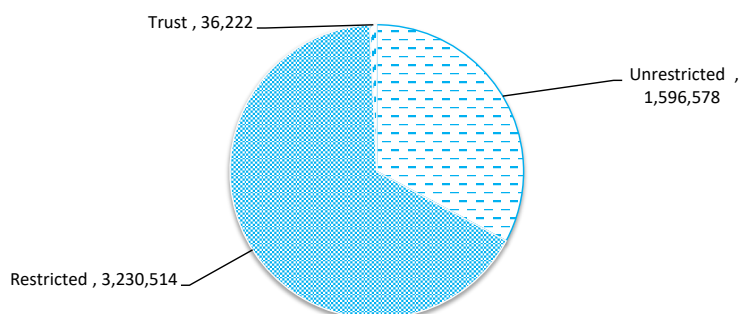
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

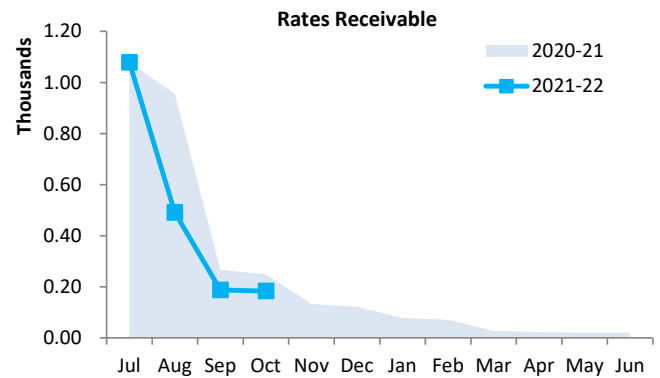


Corporate MasterCard	Transaction Summary	Total Amount	Institution	Interest Rate	Period End Date
		\$			
<b>Card # **** *270</b>					
Criddle, Jameon C	100GB SkyMuster 100GB SkyMuster 100GB MerryWell Crown Perth LG Conference	469.50	Bankwest	17.99%	31-Oct-21
	Spotify account - Westonia Swimming pool	259.50			
	Diesel Fuel	18.99			
	Office 365 Exchange Online 17/10/21 to 16/11/21	730.85			
	Office 365 Business Basic Online 18/10/21 to 17/11/21	30.25			
	Canvas Print 90x60cm	53.13			
	Telstra Recharge - Cr Drake Crees	210.73			
	Microsoft 365 Business Standard Recurring from 23-Sep-2021 through 22-Oct-2	150.00			
	CRYOPEN CARTRIDGE 8G N2O FOR CRYOPEN M &	133.21			
		211.20			
<b>Card # **** *693</b>					
Price, Arthur W	14311 - Consumable items - 2 x gas hoses and regulators	79.90	Bankwest	17.99%	31-Oct-21
	Early payment of Rates Incentive draw, 1st Prize Rottnest	150.00			
		0.56			
		<b>2,497.82</b>			

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

Rates receivable	30 Jun 2021	31 Oct 2021
	\$	\$
Opening arrears previous years	11,466	20,533
Levied this year	1,067,757	1,059,438
Less - collections to date	(1,058,690)	(896,060)
<b>Equals current outstanding</b>	<b>20,533</b>	<b>183,911</b>
<b>Net rates collectable</b>	<b>20,533</b>	<b>183,911</b>
% Collected	98.1%	83%

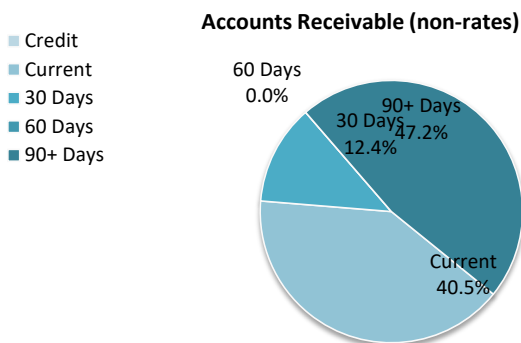


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	154,328	47,171	0	179,931	381,429
Percentage	0.0%	40.5%	12.4%	0%	47.2%	
<b>Balance per trial balance</b>						
Sundry debtors		154,328	47,171	0	179,931	381,429
GST receivable		2	0	0	0	10,397
Trust		32,222	0	0	0	32,222
Income Received in Advance		1,622	0	0	0	1,622
<b>Total receivables general outstanding</b>						<b>425,670</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 October 2021
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel and materials	7,414		(320)	7,094
Land held for resale - cost	0	76,839		76,839
<b>Total other current assets</b>	<b>7,414</b>	<b>76,839</b>	<b>(320)</b>	<b>83,933</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

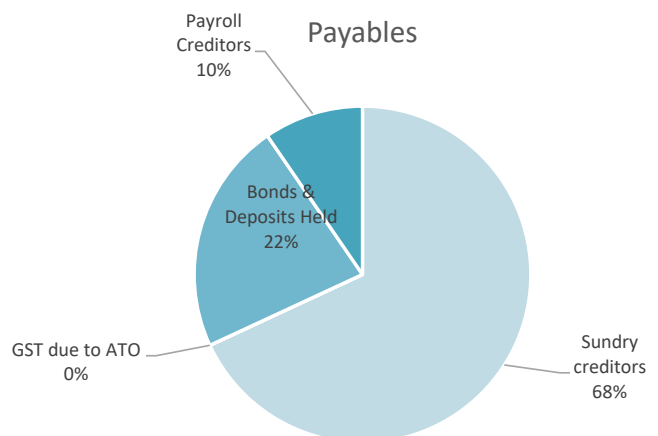
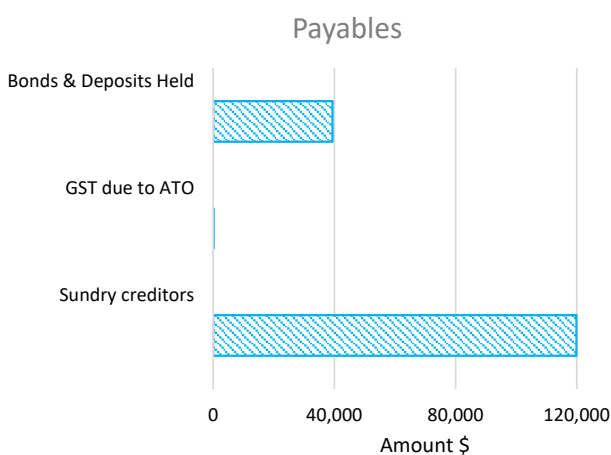
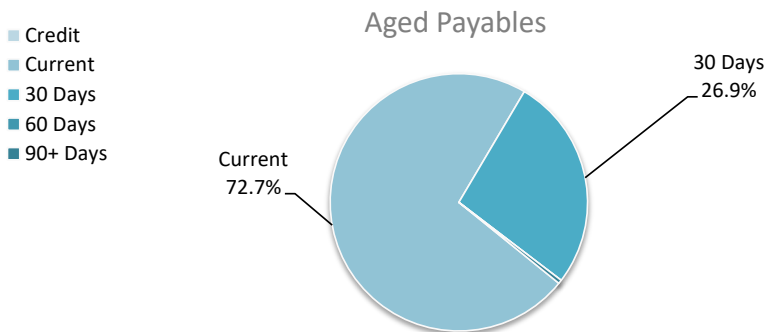


Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	127,963	47,315	0	820	176,098
Percentage	0%	72.7%	26.9%	0%	0.5%	
<b>Balance per trial balance</b>						
Sundry creditors		111,108	7,961	0	820	119,889
GST due to ATO		1	0	0	0	2
Bonds & Deposits Held		0	39,354	0	0	39,354
Payroll Creditors		16,854	0	0	0	16,854
<b>Total payables general outstanding</b>						<b>176,099</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



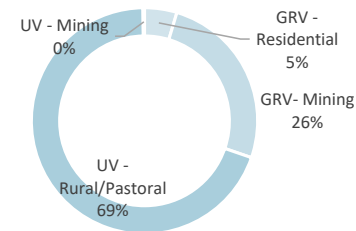
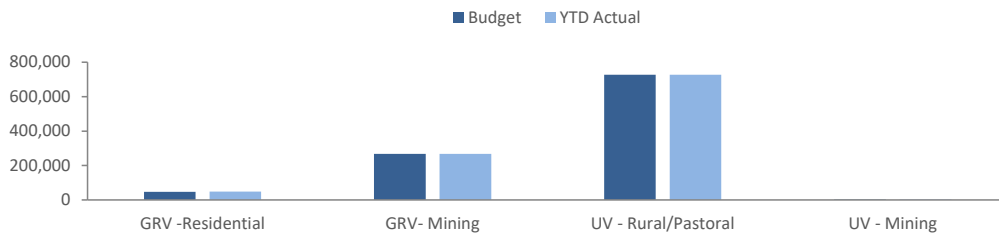
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

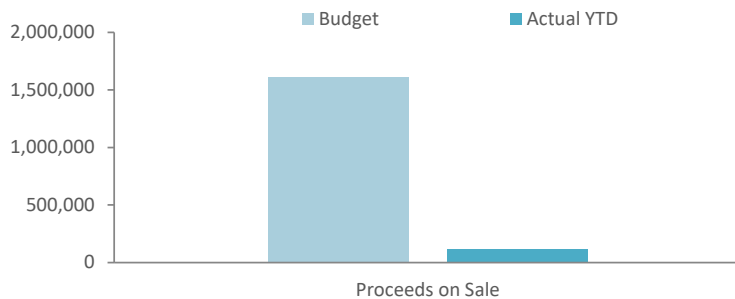
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV -Residential	0.07222	51	650,115	46,950	0	0	46,950	46,950	1,459	0	48,409
GRV- Mining	0.20536	2	1,305,800	268,159	0	0	268,159	268,159	0	0	268,159
<b>Unimproved value</b>											
UV - Rural/Pastoral	0.01626	122	44,721,943	727,000	34	0	727,034	727,034	0	0	727,034
UV - Mining	0.01626	5	140,028	2,276	0	0	2,276	2,276	0	0	2,276
<b>Sub-Total</b>		<b>180</b>	<b>46,817,886</b>	<b>1,044,385</b>	<b>34</b>	<b>0</b>	<b>1,044,419</b>	<b>1,044,419</b>	<b>1,459</b>	<b>0</b>	<b>1,045,878</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV -Residential	355	15	23,507	5,325	0	0	5,325	5,325	0	0	5,325
<b>Unimproved value</b>											
UV - Rural/Pastoral	355	17	107,757	6,035	0	0	6,035	6,035	0	0	6,035
UV - Mining	200	11	26,707	2,200	0	0	2,200	2,200	0	0	2,200
<b>Sub-total</b>		<b>43</b>	<b>157,971</b>	<b>13,560</b>	<b>0</b>	<b>0</b>	<b>13,560</b>	<b>13,560</b>	<b>0</b>	<b>0</b>	<b>13,560</b>
<b>Amount from general rates</b>							<b>1,057,979</b>				<b>1,059,438</b>
Ex-gratia rates							4,650				
<b>Total general rates</b>							<b>1,062,629</b>				<b>1,059,438</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



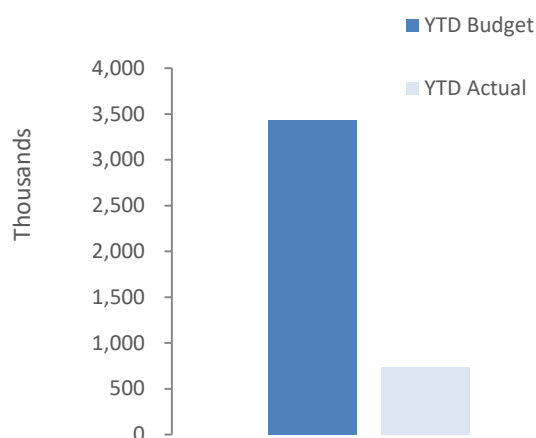
Asset Ref.	Asset description	Budget				YTD Actual					
		Net Book		Proceeds	Profit	(Loss)	Net Book		Proceeds	Profit	(Loss)
		Value					Value				
		\$	\$	\$	\$	\$	\$	\$	\$	\$	
	<b>Plant and equipment</b>										
	<b>Transport</b>										
A530	Toyota Prado - WT111	60,000	115,000	55,000	0				0	0	
	Toyota Prado - WT111	60,000	115,000	55,000	0				0	0	
A475	Canter (P10) WT139	70,000	92,000	22,000	0				0	0	
A487	Toyota Hilux Dual Cab - 04WT	48,000	76,000	28,000	0				0	0	
A485	Toyota Hilux - WT06	28,000	41,000	13,000	0				0	0	
A132	Multi Tyred Roller	30,000	30,000	0	0				0	0	
A348	Grader	410,000	537,000	127,000	0	66,578	115,454	48,876		0	
	Mower/Utility Tractor	35,000	35,000	0	0				0	0	
A490	Hamm Roller	160,000	280,000	120,000	0				0	0	
	<b>Other property and services</b>										
A535	Toyota LandCruiser - OWT	75,000	145,000	70,000	0				0	0	
	Toyota LandCruiser - OWT	75,000	145,000	70,000	0				0	0	
		<b>1,051,000</b>	<b>1,611,000</b>	<b>560,000</b>	<b>0</b>	<b>66,578</b>	<b>115,454</b>	<b>48,876</b>		<b>0</b>	



Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised	822,000	0	0	0
Furniture and equipment	97,000	46,000	73,807	27,807
Plant and equipment	1,051,000	449,089	373,089	(76,000)
Infrastructure - roads	1,420,500	353,190	217,751	(135,438)
Other infrastructure - Footpaths	45,500	45,500	69,154	23,654
<b>Payments for Capital Acquisitions</b>	<b>3,436,000</b>	<b>893,779</b>	<b>733,802</b>	<b>(159,977)</b>
<b>Total Capital Acquisitions</b>	<b>3,436,000</b>	<b>893,779</b>	<b>733,802</b>	<b>(159,977)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	945,600	236,907	209,440	(27,467)
Other (disposals & C/Fwd)	1,611,000	537,000	115,454	(421,546)
Cash backed reserves				
Reserve -Plant	435,000	0	0	0
Reserve -Building	300,000	0	0	0
Reserve -Community Development	60,000	0	0	0
Contribution - operations	84,400	119,872	408,908	289,036
<b>Capital funding total</b>	<b>3,436,000</b>	<b>893,779</b>	<b>733,802</b>	<b>(159,977)</b>

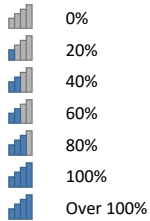
#### SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over	
<b>Land &amp; Building</b>						
	08104	Purchase Land & Building - Ablutions	250,000	0	0	0
	09127	Purchase Land & Building - Staff Housing	460,000	0	0	0
	12218	Purchase Land & Building - Depot Shed	40,000	0	0	0
	13606	Land & Buildings - Wolfram Street Shed & Façade	60,000	0	0	0
	14514	Land & Buildings - Admin Entrance (Disabled)	12,000	0	0	0
			<b>822,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Furniture &amp; Equipment</b>						
	09232	Purchase Furniture & Equipment - Other Housing	12,000	0	3,394	3,394
	11607	Purchase Furniture & Equipment - Complex Solar	15,000	0	0	0
	11608	Purchase Furniture & Equipment - Stadium Solar	15,000	0	0	0
	11609	Purchase Furniture & Equipment - Marquee	13,000	12,000	11,818	(182)
	11603	Purchase Furniture & Equipment - Walgoolan Wagon	12,000	4,000	2,034	(1,966)
	13217	Purchase Furniture & Equipment - Caravan Park	30,000	30,000	56,561	26,561
			<b>97,000</b>	<b>46,000</b>	<b>73,807</b>	<b>27,807</b>
<b>Plant &amp; Equipment</b>						
	MOWER	Utility Mower/tractor	35,000	0	0	0
	GRADER	Grader	410,000	373,089	373,089	0
	CANTER	Canter	70,000	0	0	0
	WT06	Dual Cab Ute	48,000	48,000	0	(48,000)
	04WT	Single Cab Ute	28,000	28,000	0	(28,000)
	14213	Works Supervisor Vehicle - CAPITAL	120,000	0	0	0
	MINI	Multi Roller Repairs	30,000	0	0	0
	ROLLER	Multi Roller	160,000	0	0	0
	14520	CEO Vehicle - CAPITAL	150,000	0	0	0
			<b>1,051,000</b>	<b>449,089</b>	<b>373,089</b>	<b>(76,000)</b>
<b>Infrastructure - Roads</b>						
	C0083	Baladjie Track Formation & Gravel Sheet	24,000	8,000	0	(8,000)
	C0008	Goldfields Gravel Resheet	46,000	46,000	47,038	1,038
	C0037	Wardell Gravel Resheet	60,000	20,000	0	(20,000)
	C0015	Echo Valley Gravel Resheet	47,000	15,664	0	(15,664)
	C0011	Maxfield Gravel Resheet	67,500	22,500	35,893	13,393
	C0030	Maisefield Gravel Resheet	67,000	22,332	0	(22,332)
	DRAIN	Townsite drainage	30,500	10,168	0	(10,168)
	C0035	Webb Gravel Resheet	49,000	16,332	0	(16,332)
	C0064	Elsewhere Gravel Resheet	67,500	0	0	0
	C0005	Warrachuppin Gravel Resheet	67,000	22,332	0	(22,332)
		TBA	82,500	0	0	0
	RRG84C	Warralakin Road Reconstruction	487,500	61,534	63,164	1,631
	R2R92	Leeman/Begley Intersection	30,500	10,164	0	(10,164)
	R2R04	Sth Walgoolan/Goldfields Intersection	30,500	10,164	1,004	(9,160)
	R2R25	Rabbit Proof Fence Rd - Gravel Resheet	76,500	25,500	55,707	30,207
	R2R016	Leach Road - Reseal	187,500	62,500	14,945	(47,555)
			<b>1,420,500</b>	<b>353,190</b>	<b>217,751</b>	<b>(135,438)</b>
<b>Infrastructure - Other</b>						
	FP0056	Pyrites Street Footpaths & Drainage	15,000	15,000	20,650	5,650
	FP0093	Scheelite Street Footpaths & Drainage	15,000	15,000	28,403	13,403
	FP0061	Wolfram Street Footpaths	15,500	15,500	20,101	4,601
			<b>45,500</b>	<b>45,500</b>	<b>69,154</b>	<b>23,654</b>
			<b>3,436,000</b>	<b>893,779</b>	<b>733,802</b>	<b>(159,977)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021

OPERATING ACTIVITIES  
NOTE 9  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve -Long Service Leave	108,703	1,000	0	0	0	0	0	109,703	108,703
Reserve -Plant	998,757	10,000	0	250,000	0	(435,000)	0	823,757	998,757
Reserve -Building	840,828	5,000	0	65,000	0	(300,000)	0	610,828	840,828
Reserve -Communication/Information T	68,579	500	0	500	0	0	0	69,579	68,579
Reserve -Community Development	573,435	3,000	0	3,000	0	(60,000)	0	519,435	573,435
Reserve -Waste Management	121,593	500	0	500	0	0	0	122,593	121,593
Reserve -Swimming Pool Redevelopmer	351,980	2,000	0	2,000	0	0	0	355,980	351,980
Reserve -Roadworks	166,639	500	0	130,000	0	0	0	297,139	166,639
	<b>3,230,514</b>	<b>22,500</b>	<b>0</b>	<b>451,000</b>	<b>0</b>	<b>(795,000)</b>	<b>0</b>	<b>2,909,014</b>	<b>3,230,514</b>

KEY INFORMATION

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 October 2021
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Provisions</b>						
Provision for annual leave		129,526	0	0	0	129,526
Provision for long service leave		77,825	0	0	0	77,825
<b>Total Provisions</b>		207,351	0	0	0	207,351
<b>Total other current liabilities</b>		<b>207,351</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>207,351</b>
<b>Amounts shown above include GST (where applicable)</b>						

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2021		(As revenue)	31 Oct 2021	31 Oct 2021			
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
Grants Commission Grant Received - General	0	0	0	0	0	397,804	136,624	136,624
Grants Commission Grant Received- Roads	0	0	0	0	0	235,213	67,400	67,401
<b>Law, order, public safety</b>								
FESA Grant - Operating Bush Fire Brigade	0	0	0	0	0	24,000	6,000	5,310
Ramelius Resources MOU Emergency Services	0	0	0	0	0	13,500	6,750	6,818
Income Relating to Fire Prevention	0	0	0	0	0	0	0	835
<b>Recreation and culture</b>								
Income Ramelius MOU Social Contribution 33%	0	0	0	0	0	14,000	13,000	12,898
Income Ramelius MOU WPA Contribution 67%	0	0	0	0	0	28,000	26,000	26,187
Ramelius Common Management - Income	0	0	0	0	0	10,000	10,000	10,000
<b>Transport</b>								
Grant - MRWA Direct	0	0	0	0	0	126,500	126,500	134,219
<b>Economic services</b>								
Govt. Grant Funding NRM Rural Service	0	0	0	0	0	0	0	19,820
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>849,017</b>	<b>392,274</b>	<b>420,113</b>
<b>Operating contributions</b>								
<b>Housing</b>								
Income 55 Wolfram St -Ramelius Resources	0	0	0	0	0	500	164	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>164</b>	<b>0</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>849,517</b>	<b>392,438</b>	<b>420,113</b>



Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2021		(As revenue)	31 Oct 2021	31 Oct 2021	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Education and welfare</b>								
Income Relating to Pre-Schools	0	0	0	0	0	90,500	22,625	0
<b>Housing</b>								
Income R4R - 2x2 Housing - CAPITAL	0	0	0	0	0	160,000	0	0
<b>Recreation and culture</b>								
Income Relating to Libraries	0	0	0	0	0	100	32	0
<b>Transport</b>								
Grant - MRWA Specific	0	0	0	0	0	340,000	133,000	132,940
Grant - Roads to Recovery	0	0	0	0	0	325,000	81,250	76,500
<b>Economic services</b>								
Caravan Park - Capital Income	0	0	0	0	0	30,000	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>945,600</b>	<b>236,907</b>	<b>209,440</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 13  
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance</b>	<b>Amount</b>	<b>Amount</b>	<b>Closing Balance</b>
	<b>1 July 2021</b>	<b>Received</b>	<b>Paid</b>	<b>31 Oct 2021</b>
	\$	\$	\$	\$
LGMA - Receipts	4,672	0	0	<b>4,672</b>
Westonia Historical Society	19,145	2,000	0	<b>21,145</b>
Cemetry Committee	8,405	2,000	0	<b>10,405</b>
	<b>32,222</b>	<b>4,000</b>	<b>0</b>	<b>36,222</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 OCTOBER 2021**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Transport	(13,508)	(5.87%) ▼			Profit From Sale of Asset not yet received	
Economic services	26,747	55.26% ▲	Income Increase at Westonia Caravan Park			
Other property and services	87,121	125.08% ▲		Cyclone Seroja Insurance Claim		
<b>Expenditure from operating activities</b>						
Housing	(47,527)	(91.49%) ▼				Repairs Lifestyle Water Damage Insurance Claim
Transport	51,797	10.56% ▲	Depreciation Expences Run on 1/11/21 instead of 31/10/21			
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(27,467)	(11.59%) ▼			MOU Payment Not Received	
Proceeds from disposal of assets	(421,546)	(78.50%) ▼			Tenders in Process	
Payments for property, plant and equipment and infrastructure	159,977	17.90% ▲	Capital Works Program starting			
<b>Financing activities</b>						
Transfer from reserves	(795,000)	(100.00%) ▼			Process Made at EOY	



# Attachment 9.1.3

# Shire of Westonia



## **GST Reconciliation Report**

for period ending  
31<sup>st</sup> October 2021

**SHIRE OF WESTONIA**  
**BAS EXTRACT - 31 October 2021**



ABN:	87 507 505 958
Business Activity Statement:	Oct-21
Period/Year end:	2021/2022

Name	Jasmine Geier
Position	Manager of Coporate Services
Date	1/11/2021

Month	A	B	C	D	E	F	G
	GST						
	On Sales (collected) <i>*1405000</i>	On Purchases (paid) <i>*1304000</i>	Nett GST Payable / (Receivable)	Fuel Tax Credit <i>*1144040.170</i>	PAYG <i>*1406010</i>	FBT Instalment <i>*1142210 &amp; 1145090</i>	Nett Payment / (Refund)
Jul-21	36,238.00	23,671.00	12,567.00	(4,217.00)	17,323.00	0.00	25,673.00
Aug-21	3,196.00	13,356.00	(10,160.00)	(3,025.00)	24,531.00		11,346.00
Sep-21	4,904.00	10,883.00	(5,979.00)	(2,005.00)	15,627.00	5,547.00	13,190.00
Oct-21	16,942.00	66,511.00	(49,569.00)	(4,495.00)	18,209.00		(35,855.00)
Nov-21			0.00				0.00
Dec-21			0.00				0.00
Jan-22			0.00				0.00
Feb-22			0.00				0.00
Mar-22			0.00				0.00
Apr-22			0.00				0.00
May-22			0.00				0.00
Jun-22			0.00				0.00
<b>Total</b>	<b>61,280.00</b>	<b>114,421.00</b>	<b>(53,141.00)</b>	<b>(13,742.00)</b>	<b>75,690.00</b>	<b>5,547.00</b>	<b>14,354.00</b>

A - B = C (Net GST)


C + D + E + F = G (Nett (Refund/Payment))

### 9.1.4 ATTAIN BY INTEGRITY

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jasmine Geier, Manager of Corporate Services	
<b>File Reference:</b>	F1.8.1	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	Nil	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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#### Purpose of the Report



Executive Decision



Legislative Requirement

#### Background

Attain is a cloud-first service designed for local government authorities, a Software platform that simplifies the compliance processes, is accessible anywhere meaning Councillors and staff do not need to be in the office/at their computer to complete the information.

#### Comment

The Attain Starter Package consists of individual software modules that will automate the many complex legislative requirements involved in managing, collecting and publishing statutory disclosure forms and Registers. Attain utilises a programmed logic to ensure legislative requirements are easily met. In this way Attain ensures non-compliance is quickly identified and time and resources are saved with online forms, electronic receipts/acknowledgements and automatic reminders. With comprehensive online help, Attain has been demonstrated to quickly improve compliance standards with less time and resources.

The Attain starter package consists of:

- **Annual/Primary Returns.** Full management and monitoring of all Return requirements. This module is linked to the Delegations Module so you can easily identify who needs to submit Returns and when they're due
- **Related Party Disclosures (AASB124) Management.** electronic versions of disclosure
- **Gifts Module** (including travel). This is programmed with the relevant legislation for Elected members & CEO, and also caters for the separate legislative requirements for employees, so full management of all gifts and all registers can be produced easily for publishing on your website.
- **Delegations Module.** Full management of all delegations, with workflow process to create, amend, approve and keep track of delegation reviews. Includes feature to immediately send an email to relevant delegated officers when their delegation is changed or a new one assigned.
- **Records of use of a delegation.** This module is designed to allow you to conform to the requirement to keep a record each time an officer exercises their delegated power. Includes feature to record staff exercising a delegation using the 'acting through' principle.

**Special Offer Cost \$3,500** (exc GST) for 12 month subscription. Due to both neighbouring Councils the Shires of Merredin and Kellerberrin are now using Attain. This includes full support and ongoing maintenance. If legislation changes this also include upgrades to ensure Attain maintains compliance with the legislation. There are no other hidden fees.

#### Statutory Environment

General Financial Management of Council.

Local Government (Financial Management) Regulations 34, 1996.  
Local Government Act 1995

 **Policy Implications**

Council does not have a policy in relation to this matter.

 **Strategic Implications**

Nil

 **Financial Implications**

Expenditure in accordance with the 2021/22 Annual Budget

 **Voting Requirements**



Simple Majority



Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That Council consider purchasing the Attain software platform for the cost of \$3,500 ex GST.

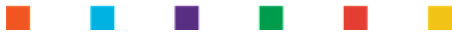


## Attachment 9.1.4

# Shire of Westonia



**ATTAIN BY INTEGRITY**



# QUOTE

Westonia Shire  
41 Wolfram St  
WESTONIA WA 6423  
AUSTRALIA

**Date**  
11 Nov 2021

**Expiry**  
30 Nov 2021

**Quote Number**  
QU-0131

**ABN**  
30 095 676 323

INTEGRITY MANAGEMENT  
SOLUTIONS  
PO Box 5053  
CANNING VALE SOUTH WA  
6155  
AUSTRALIA

## Attain Compliance Suite

Quote for Attain includes support, ongoing maintainace and upgrades, including updating forms if legislation changes.

Description	Quantity	Unit Price	Discount	GST	Amount AUD
Attain Complete Starter Package inclusive of Gifts & Travel, Returns (Primary/Annual), Delegations Management. Inclusive of 20 licences. 12 month subscription	1.00	3,500.00		10%	3,500.00
Records of Exercise Delegation. Free. Included as Starter package deal.	1.00	0.00	0.00%		0.00
Self Registration Component. Free. Included as part of package deal. Allows non delegated staff to submit gifts and travel, no licence needed.	1.00	0.00	0.00%		0.00
Free Data Entry of user details, delegations (must be in WALGA template format).	1.00	0.00	0.00%		0.00
Subtotal (includes a discount of 0.00)					3,500.00
TOTAL GST 10%					350.00
<b>TOTAL AUD</b>					<b>3,850.00</b>

### Terms

21 days


### 9.1.5 WEROC TOURISM AUDIT

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>	A2.8.5	
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	Nil	

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<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>
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#### Purpose of the Report



Executive Decision



Legislative Requirement

#### Background

At the WEROC Board Meeting held on 22 February 2021 the Executive Officer presented quotes from Economic Transitions and 150 Square Strategic Solutions to complete a tourism product audit for WEROC. The Board resolved as follows:

#### **RESOLUTION:**

**Moved:** Ms. Karin Day **Seconded:** Mr. Wayne Della Bosca  
That WEROC Inc.:

1. Accept the quote from 150 Square Strategic Solutions, as tabled at the meeting, for the quoted price of \$10,320 + GST; and
2. Not proceed with an application to Round 5 of the Building Better Regions Fund.

#### **Executive Officer Comment:**

On Tuesday 13 July 2021, the WEROC Executive Officer circulated the Draft WEROC Inc. Tourism Product Audit to all Members of the WEROC Inc. Board, inviting their input and requesting any feedback be provided by Monday 26 July 2021. Feedback received from the Shire's of Westonia, Bruce Rock, Merredin and Yilgarn has been incorporated into the Final Draft, which is now presented for endorsement.

Just to note, it was requested that all accommodation be included in the product audit rather than just caravan and camping, however this was purposely excluded from the scope of work due to a specific audit of accommodation having already been completed in recent years. A copy of the Visitor Accommodation Study is provided as an attachment.

A summary of the recommendations provided in the WEROC Inc. Tourism Product Audit is provided below:

1. **Caravan and Camping:** develop a regional caravan and camping strategy; improve understanding of self-contained traveler needs and expectations through an RV survey; improve digital access to online bookings and visitor information on free and commercial caravan and camping sites in the region.
2. **Trails:** develop an Eastern Wheatbelt Trails Master Plan; ensure all trails are entered into the Trails WA database; co-operatively promote existing walk and drive trails.
3. **Nature, Parks and Reserves:** investigate opportunities to develop priority nature reserves including through immersive tourism experiences; consider investment in a tourism development fund.
4. **Culture, Art and Heritage:** identify respectful and appropriate opportunities for Aboriginal cultural and heritage tourism; develop art tourism in the region; improve cross-marketing of cultural, heritage and art assets to encourage multi-site visitation and longer stays.

5. **Events:** develop a regional event strategy/feasibility study to identify potential for a “show-stopping” event for the Eastern Wheatbelt and new community driven events that will drive both peak and off-season visitation.
6. **Food and Drink:** test the market and logistics for agritourism initiatives; undertake a “good food” promotion to showcase the region’s best food and drink offerings; provide industry support to build the capacity of food and drink businesses in the region.
7. **Online Presence:** build local capability and digital know how; advocate for improved access to digital infrastructure; encourage passive advertising through visitor reviews and social media advocacy.
8. **Utilise the right marketing channels:** Prioritise the use of digital marketing; leverage key influencers to promote the region to a broader audience.
9. **Attract the right visitors:** develop interest-based marketing/promotion for key market segments; targeted marketing of the region to Perth residents to boost intrastate visitation; promote the Eastern Wheatbelt as a multi-experience destination to appeal to a wider market.
10. **Create a distinctive brand:** use the “Our Story: Spirit of Adventure” framework to develop a distinct brand for the Eastern Wheatbelt; build a library of visual assets to bring the story of the Eastern Wheatbelt to life; develop new signage and entry statements consistent with the brand.
11. **Champion hero regional experiences:** build a common vision around hero experiences/attractions in the region; use these hero experiences/attractions as a marketing hook to drive interest in the region; leverage existing tourism products to promote a broader offering of things to see and do around visits to the regions anchor attractions.

#### Comment

The WEROC Executive Officer suggests that the Board consider and discuss the recommendations and agree on priority actions to inform an implementation plan. Feedback on priorities for WEROC from the perspective of the regional tourism groups is as follows:

- • Events:
  - - Events are a good focus.
  - - Need to find an iconic idea that is grounded in the Eastern Wheatbelt and attracts more than a day trip audience. Think along the lines of the Kulin Bush Races and Lake Perkolilli Red Dust Festival.
  - - A series of connected wildflowers events or a walking festival are two possibilities.
  - - Recommend conducting an event feasibility study that then informs a regional events strategy.
- • Trails:
  - - A new touring route that highlights the nature-based attractions of the region such as the granite rocks and ties in Agri-tourism and Astro-tourism experiences has serious merit from both a product development and marketing point of view.
- • Branding:
  - - A clear brand for WEROC or the Eastern Wheatbelt region as a destination is an essential first step.
- • **Hero Experience/Attraction:**
  - - Need to agree on what the hero experiences/attractions are for the region and build experience and product development around them.
  - - The focus could be on one of the six product clusters identified in the Tourism Product Audit.
  - - The hero attractions/experiences need to highlight the regions point of difference. The granite outcrops are the most obvious differentiating feature.

**The action outstanding from the recent WEROC Board Meeting was for each Local Government to present the recommendations of the tourism audit to their respective Councils and agree on their priorities for action. A discussion will be held at the next meeting of the WEROC Board on 22 November, to agree on actions for implementation.**

For ease of finding the revisions, I direct you to the accommodation review and summary of gaps and opportunities on pages 20 to 24, the recommended actions on page 42 and Appendix 6 which now contains details of traditional accommodation providers and Airbnb listings in each Shire (pages 65-134).

 **Statutory Environment**

Nil

 **Policy Implications**

Nil

 **Strategic Implications**

Nil

 **Financial Implications**

Nil.

 **Voting Requirements**



Simple Majority



Absolute Majority

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**OFFICER RECOMMENDATIONS**


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That Council reviews the WEROC Inc. Tourism Product Audit and discuss the regional priorities listed in the comment section of this report.

## 9.2 COMMUNITY AND REGULATORY SERVICE

### 9.2.1 APPLICATION FOR EXPLORATION LICENCE 77/2892

<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>	Es1.6.1	
<b>Disclosure of Interest:</b>	Jamie Criddle	
<b>Attachments:</b>	Nil	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>



#### **Purpose of the Report**

Executive Decision

Legislative Requirement

#### **Background**

The Shire has been advised of an application for an Exploration licence having been lodged by Royale Swan Asset Management Pty Ltd. (E77/2892).

The application relates to land in the far north of the Shire in the Wyalmonning/Jackson area on the eastern tip of the Shire. 95% of the lease is in the Yilgarn Shire. See Attached.

#### **Comment**

Royale Swan Asset Management Pty Ltd is an active junior company active in exploration throughout Western Australia with interests in Gold.

Previous exploration approvals have been granted with the following conditions:

- 1) That dust suppression is carried out so that others are not adversely affected;
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread;
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner;
- 6) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;
- 9) All drill holes are to be capped as soon as possible/practical after drilling;
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and

- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.

**Statutory Environment**

The Mining Act prevails in this matter.

**Policy Implications**

Nil

**Strategic Implications**

Nil.

**Financial Implications**

Nil

**Voting Requirements**



Simple Majority



Absolute Majority

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**OFFICER RECOMMENDATIONS**

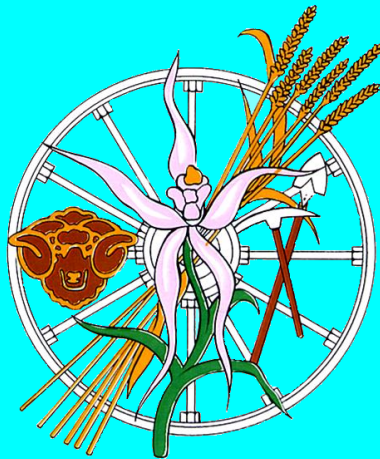
**That Council**

That Council grants approval to Royale Swan Asset Management Pty Ltd. (E77/2892) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps on the following conditions:-

- 1) That dust suppression is carried out so that others are not adversely affected;
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread;
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner;
- 6) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;
- 9) All drill holes are to be capped as soon as possible/practical after drilling;
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.

**Attachment 9.2.1**

# **Shire of Westonia**



**APPLICATION FOR EXPLORATION  
LICENCE 77/2892**



Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Exploration Licence		No. E 77/2892
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) YILGARN	
(c) Mineral Field			
For each applicant:	(d) and (e)		(f) Shares
(d) Full Name and ACN/ABN	ROYALE SWAN ASSET MANAGEMENT PTY LTD (ACN: 620 865 492)		100
(e) Address	254 ADELAIDE TERRACE, PERTH, WA, 6000		
(f) No. of shares			
(g) Total No. of shares			(g) Total 100
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) JACKSON WOONGARING (i) (j) This application affects Private Property.		
(h) Locality			
(i) Datum Peg			
(j) Boundaries			
(k) Area (ha or km <sup>2</sup> )	(k) 54 BL		
(l) Signature of applicant or agent (if agent state full name and address)	(l) Luke Hampson	Date: 15/10/2021	

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 19th day of November 2021 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	10:41:11	on	15 October	2021	with fees of
Application	\$1,660.00				
Rent	\$7,884.00				
TOTAL	\$9,544.00				
Receipt No:	17752024135				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

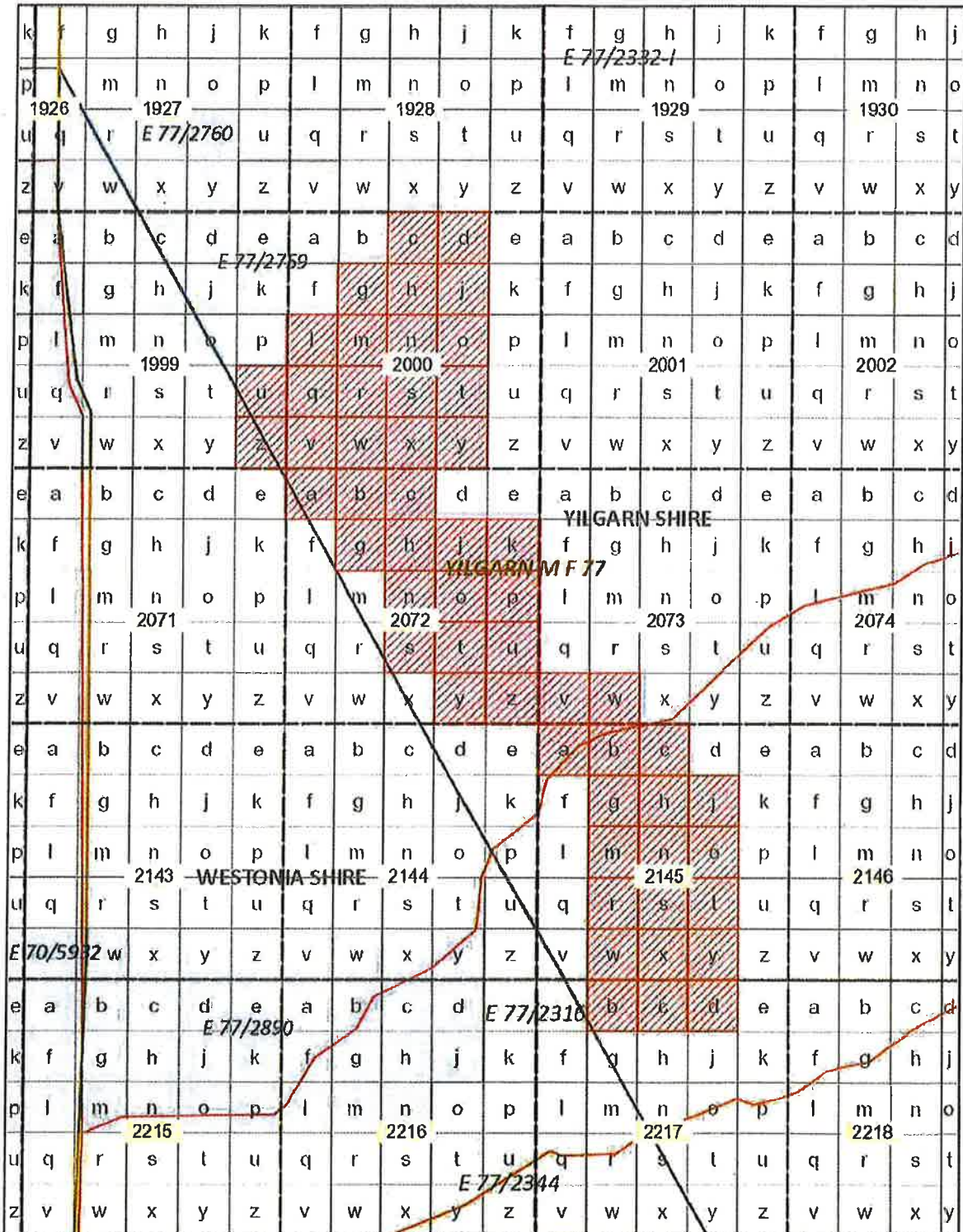
The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.



Mining Act 1978  
Sec. 58; Reg. 64

**FORM 21 - ATTACHMENT 2**  
Plan Name(s) - PERTH

Time Officially Received : 15/10/2021 10:41:11  
User Id : ox62201



MAP SHOWING BLOCKS APPLIED FOR IN  
EXPLORATION LICENCE NO. 77/2892

Graticular Section Applied For

**9.3 WORKS AND SERVICE**

NIL


## 9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

### 9.4.1 ML GEIER – OVERSIZED SHED

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	Nil	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

---



#### **Purpose of the Report**



Executive Decision



Legislative Requirement

#### **Background**

Louis & Kay Geier have recently purchased the property located at Lot 296 (3) Quartz Street Westonia and wish to erect a new oversized shed. The proposed shed will be 10.0m long x 9.0m wide (90m<sup>2</sup>) x 3.30m wall height and 5.5m total building height. The shed will be located South-Western part of the block facing onto the rear boundary (back lane) and will setback 3.0m and 1.5m from the boundary fence with Graeme Bright. Entry into the shed will be off the back lane.

#### **Comment**

The Shire of Westonia does not have a town planning scheme, therefore there are no specific zonings or density ratings for lots deemed to be "Residential".

Under the Residential Design Codes of Western Australia 2002 (R Codes) the standard size a shed or garage on land zoned "Residential" is 60m<sup>2</sup>. Based on standard sizes for sheds, sizes up to 64m<sup>2</sup> are deemed to comply with the R Codes. In this instance a shed of 90m<sup>2</sup> is significantly larger and requires Council approval.

Council has previously granted approval for over-sized sheds or garages to Mr Daimon Geier, Don Perrin and Peter Lily and recently for an over-large shed/workshop of 90m<sup>2</sup> for Ernie Douglas on the corner of Cement and Scheelite Streets. Each application is considered on its own merits.

While building approval has not yet been sort, the applicants are seeking approval on the size of the shed before the engage the services of a draftsman to start drawing the structural plans for submission to Council's building surveyor.



Council have previously stated that 90m<sup>2</sup> is the maximum shed size allowed on this size block and 110m<sup>2</sup> on a double block. The distance from the boundary fence (1.5m) also complies but any closer would result in the requirement to install a two (2) hour Fire Wall. It is also noted that all stormwater is to be contained on site, not adversely affecting neighboring lots. This will be a requirement in the new Town Planning Scheme.

The total Building height is 5.522m which is approximately 1.0m taller than the previous tall shed at D & R Perrins (4.5m) which caused considerable angst at the time. This would need to be discussed as the roof pitch is the same as the house pitch 22.5°, adding and extra 2.122m to the build. Perrins was 9°.

#### **Statutory Environment**

Compliance with the Town Planning & Development Act 1928, and the Residential Design Codes of Western Australia 2002.

#### **Policy Implications**

Nil

#### **Strategic Implications**

Nil.

#### **Financial Implications**

Nil

#### **Voting Requirements**



Simple Majority



Absolute Majority

---

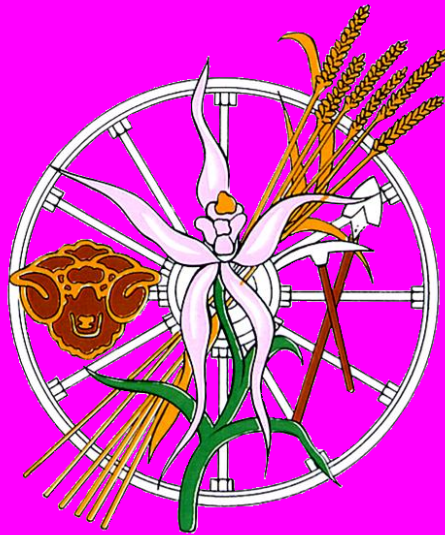
#### **OFFICER RECOMMENDATIONS**

That Council grants conditional approval to Mr. Louis & Kay Geier to construct a new 90.0m<sup>2</sup> area shed on Lot 296 (3) Quartz Street Westonia subject to structural drawings being submitted and approved by Councils building surveyor and all stormwater is to be contained on site, not adversely affecting neighboring lots and the height of the building be determined.

NIL

# Attachment 9.4.1

## Shire of Westonia



ML Geier Oversized Shed

**NOTE:**

THIS IS NOT A SURVEYORS PLAN. COMPONENTS DRAWN & ALIGNED AS ACCURATELY AS POSSIBLE USING MEASUREMENTS TAKEN FROM A MEASURING TAPE ONLY. ALL DIMENSIONS, LEVELS & LOCATIONS MUST BE CHECKED ON SITE PRIOR TO ANY NEW WORKS COMMENCING.

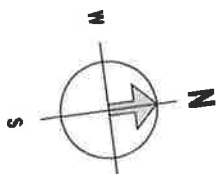
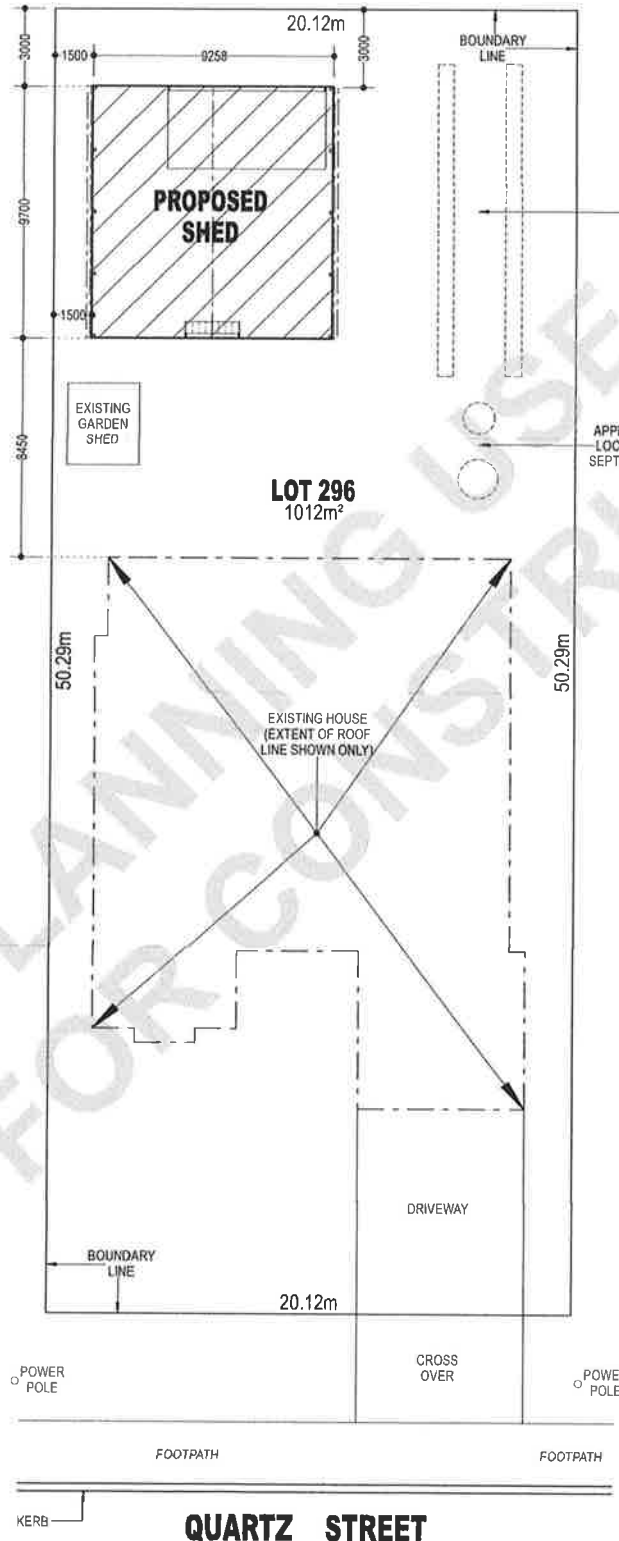
**NOTE:**

PLANS SUBJECT TO ENGINEERS CERTIFICATION

**STORMWATER MANAGEMENT NOTE:**

ALL GROUND LEVELS ARE TO SLOPE AWAY FROM BUILDINGS. ALL DOWNPIPES ARE TO DIRECT WATER AWAY FROM BUILDINGS BY PLUMBING TO GARDENS, LAWN AREAS, TO RAINWATER TANK/S OR SOAKWELL/S. IN DOING SO, ALL STORMWATER SHALL BE CONTAINED ON SITE & NOT ADVERSELY AFFECT NEIGHBOURING LOTS. STORMWATER KERB OUTLETS ARE SUBJECT TO APPROVAL OF THE SPECIFIC LOCAL SHIRE AUTHORITY.

**DIAL BEFORE  
YOU DIG - VISIT  
www.1100.com.au**

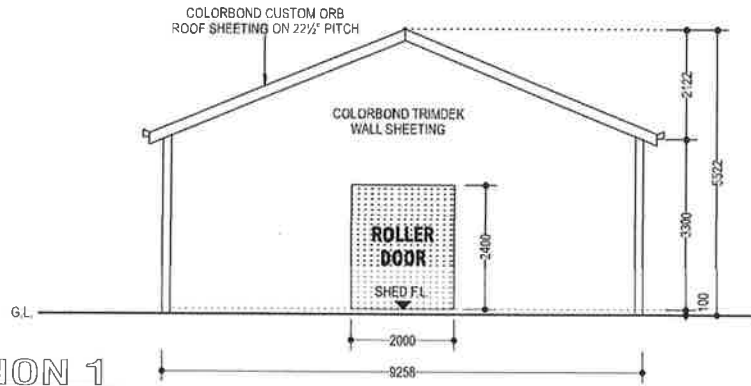
**P ROAD (R . O . W.)**

**SITE PLAN**  
**SCALE 1:200**

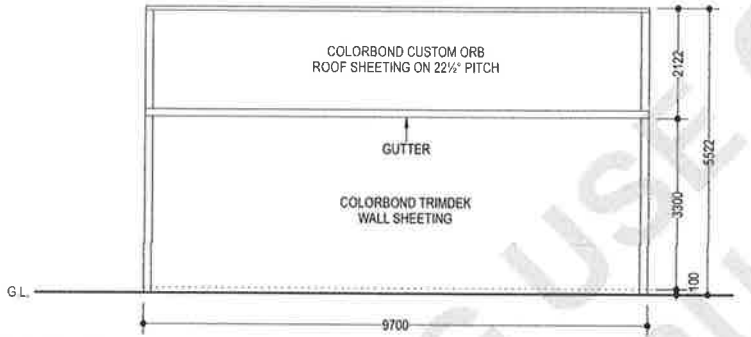
DO NOT SCALE FROM DRAWINGS. USE DIMENSIONS SHOWN ONLY.			WEBSITE: <a href="http://www.waynesdesignanddrafting.com.au">www.waynesdesignanddrafting.com.au</a>
<b>JOB TITLE :</b> PROPOSED SHED AT #3, LOT 296 QUARTZ STREET WESTONIA W.A. 6423  <b>DRAWN FOR:</b> L & K GEIER	<b>DRAWING TITLE :</b> SITE PLAN		<b>WAYNES DESIGN &amp; DRAFTING</b> <b>DRAFTSMAN : WAYNE BILL</b> A.B.N. 11 583 616 982 <b>J ELLIS ROAD MERREDIN</b> <b>W.A. 6415 PH/FAX (08) 90413 937</b>
	<b>DATE:</b> NOVEMBER 2021	<b>DRAWING NO.:</b> 1	
<b>JOB No:</b> 21023	<b>NO. IN SET :</b> 5		

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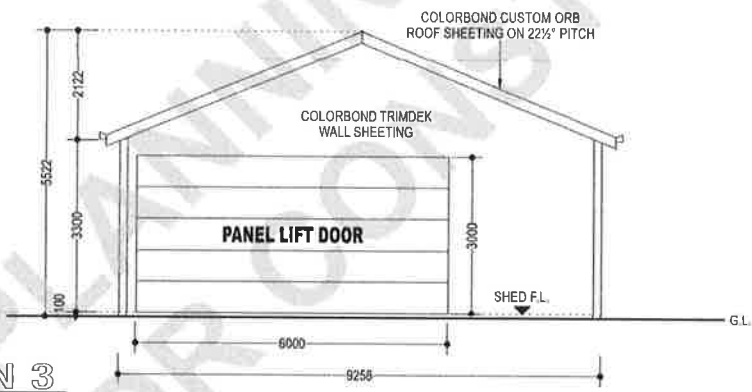
**NOTE:**  
PLANS SUBJECT TO  
ENGINEERS CERTIFICATION



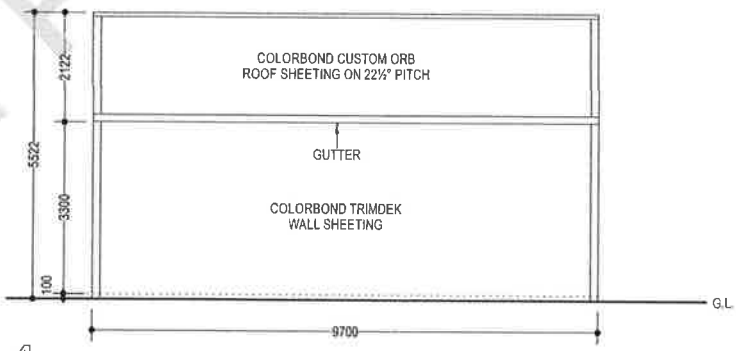
**ELEVATION 1**  
SCALE 1:100



**ELEVATION 2**  
SCALE 1:100



**ELEVATION 3**  
SCALE 1:100



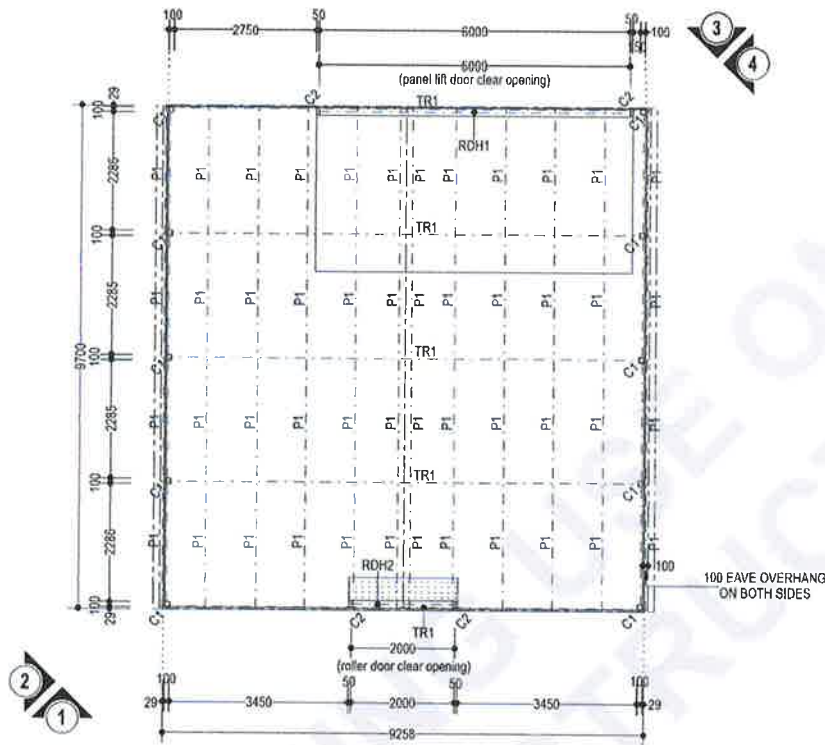
**ELEVATION 4**  
SCALE 1:100

**NOTE:**  
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MATERIALS TO BE CHECKED ON  
SITE PRIOR TO CONSTRUCTION.

DO NOT SCALE FROM DRAWINGS. USE DIMENSIONS SHOWN ONLY.		WEBSITE: <a href="http://www.waynesdesignanddrafting.com.au">www.waynesdesignanddrafting.com.au</a>
<b>JOB TITLE :</b> PROPOSED SHED AT #3, LOT 296 QUARTZ STREET WESTONIA W.A. 6423  DRAWN FOR: L & K GEIER	<b>DRAWING TITLE :</b> ELEVATIONS	
	DATE: NOVEMBER 2021	DRAWING NO.: 3
	JOB No: 21023	NO. IN SET : 5
		<b>WAYNES DESIGN &amp; DRAFTING</b> DRAFTSMAN : WAYNE BILL A.B.N. 11 593 616 982 <b>3 ELLIS ROAD MERREDIN</b> W.A. 6415 PH/FAX (08) 90413 937
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**NOTE:**  
PLANS SUBJECT TO  
ENGINEERS CERTIFICATION



## FLOOR / ROOF PLAN

SCALE 1:100

### PROPOSED SHED MEMBER SCHEDULE - Subject to Engineering

C1	100 x 100 x 3.0mm SHS GALVANISED STEEL COLUMN
C2	150 x 50 x 3.0mm RHS GALVANISED STEEL COLUMN
TR1	MGP12 H2 TIMBER TRUSS, MANUFACTURED BY THE MIDLAND TIMBER CO. PTY LTD REFER TO THEIR SPEC.
P1	TOP HAT 64 (1.0mm B.M.T.) STEEL ROOF PURLINS
G1	76 x 38 x 1.6mm RHS GALVANISED STEEL WALL GIRTS
RDH1	100 x 60 x 3.0mm RHS GALVANISED STEEL HEAD BEAM FOR PANEL LIFT DOOR
RDH2	100 x 50 x 3.0mm RHS GALVANISED STEEL HEAD BEAM FOR ROLLER DOOR

**NOTE: ROWS OF PURLINS SHOWN TO SUIT 0.42mm B.M.T. ROOF SHEETING**

#### CUSTOM ORB MAXIMUM SUPPORT SPACING (MM)

Type of Span	BMT	
	0.42mm	0.48mm
<b>Roofs</b>		
Single span	700	800
End span	900	1300
Internal span	1200	1700

REFERENCED FROM LYSAGHT  
CUSTOM ORB DESIGN & INSTALLATION GUIDE.

#### TRIMDEK

Maximum support spacings (mm)

Type of Span	BMT	
	0.42	0.48
<b>Walls</b>		
Single Span	2400	2700
End Span	3000	3000
Internal Span	3000	3000
Overhang	150	200

REFERENCED FROM LYSAGHT  
TRIMDEK DESIGN & INSTALLATION GUIDE.

**NOTE:**  
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MATERIALS TO BE CHECKED ON  
SITE PRIOR TO CONSTRUCTION.

DO NOT SCALE FROM DRAWINGS. USE DIMENSIONS SHOWN ONLY.		WEBSITE: <a href="http://www.waynesdesignanddrafting.com.au">www.waynesdesignanddrafting.com.au</a>
JOB TITLE : PROPOSED SHED AT #3, LOT 296 QUARTZ STREET WESTONIA W.A. 6423	DRAWING TITLE : FLOOR / ROOF PLAN	WAYNES DESIGN & DRAFTING DRAFTSMAN : WAYNE BILL A.B.N. 11 593 616 982 3 ELLIS ROAD MERREDIN W.A. 6415 PH/FAX (08) 90413 937
DRAWN FOR: L & K GEIER	DATE: NOVEMBER 2021	
JOB No: 21023	DRAWING NO.: 2	
	NO. IN SET : 5	

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**10 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING**

**12 DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of Council will be held on 16<sup>th</sup> December 2021 commencing at 3.30pm

**13 MEETING CLOSURE**

There being no further business the President, Cr Day declared the meeting closed at pm