



AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia
Thursday 18th May 2023
Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 18th May 2023 the Council Chambers, Wolfram Street, Westonia.

Discussion Period – NIL

RAC Streetscape Launch 2.00pm- 2.30pm

Afternoon Tea – 3.00 pm –3.30 pm

Council Meeting – 3.30 pm

BILL PRICE
CHIEF EXECUTIVE OFFICER
16 May 2023



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SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

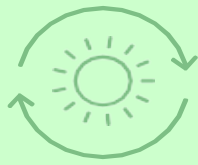
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

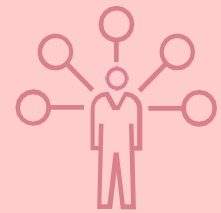
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: - A vibrant community lifestyle.



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1. DECLARATION OF OPENING

The President, Cr Crees welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr RM Crees	<i>Shire President</i>
Cr RA Della Bosca	<i>Deputy Shire President</i>
Cr WJ Huxtable	
CR RS Corsini	
Cr KM Day	
Cr DL Geier	

Staff:

Mr.AW Price	<i>Chief Executive Officer</i>
Mrs JL Geier	<i>Deputy Chief Executive Officer</i>

Members of the Public:

Apologies:

Approved Leave of Absence:

3. PUBLIC QUESTION TIME (3.35PM – 3.50PM)

NIL

4. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 20th April 2023 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Great Eastern Country Zone meeting held Monday 17th April 2023 be accepted.

That the minutes of the WEROC INC. Board meeting held Wednesday 26th April 2023 be accepted.

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

Deputy President, Cr Della Bosca advised having attended the following meetings:

Councillor Day advised having attended the following meetings:

Councillor Geier advised having attended the following meetings:

Great Eastern Country Zone

Minutes

Monday, 17 April 2023

Commenced at 9.41am

Shire of Merredin

Merredin Regional Community & Leisure Centre
Bates Street, Merredin Western Australia 6415

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1. Opening and Welcome

The Chair declared the meeting open at 9.41am

1.1 Acknowledgement of Country

The Great Eastern Country Zone of WALGA acknowledges the Traditional Custodians of this land, and pays our respects to their Elders past, present and future.

Noted

1.3 Announcements

2. Attendance

Shire of Bruce Rock	President Cr Stephen Strange Deputy President Cr Anthony Cook
Shire of Cunderdin	Mr Stuart Hobley, Chief Executive Officer, non-voting
Shire of Dowerin	Ms Rebecca McCall, Chief Executive Officer, non-voting
Shire of Kondinin	Mr David Burton, Chief Executive Officer, non-voting
Shire of Koorda	Mr Darren Simmons, Chief Executive Officer, non-voting
Shire of Merredin	President Cr Mark McKenzie Ms Lisa Clack, Chief Executive Officer, non-voting
Shire of Mount Marshall	President Cr Tony Sachse (Chair) Mr Ben McKay, Chief Executive Officer, non-voting
Shire of Narembeen	President Cr Kellie Mortimore Mr Paul Sheedy, Acting Chief Executive Officer, non-voting
Shire of Nungarin	Deputy President Cr Gary Coumbe Cr Eileen O'Connell, non-voting
Shire of Tammin	President Cr Glenice Batchelor
Shire of Trayning	President Cr Melanie Brown Ms Leanne Parola, Chief Executive Officer, non-voting
Shire of Westonia	President Cr Mark Crees Deputy President Cr Ross Della Bosca Cr Karin Day
Shire of Wyalkatchem	President Cr Quentin Davies (Deputy Chair) Mr Peter Klein, Chief Executive Officer, non-voting



Shire of Yilgarn

President Cr Wayne Della Bosca
Mr Nic Warren, Chief Executive Officer, non-voting

Guests

Main Roads WA

Rich Bain, Manager Heavy vehicle Road Network Access
Mohammad Siddiqui, Regional Manager Wheatbelt

Wheatbelt Development Commission

Susan Hall Acting Chief Executive Officer
Renee Manning, Principal Regional Development Officer

Water Corporation

Rebecca Bowler, Manager, Customer & Stakeholder

Regional Development Australia WA

Mandy Walker, Director Regional Development

Members of Parliament

Hon Mia Davies MLA, Member for Central Wheatbelt

WALGA

President Cr Karen Chappel JP, WALGA President
James McGovern, Manager Governance & Procurement
Naoimh Donaghy, Governance & Organisational Services Officer

Apologies

Shire of Cunderdin,

President Cr Alison Harris

Shire of Bruce Rock,

Mr Darren Mollenoyux, Chief Executive Officer, non-voting

Shire of Cunderdin

Deputy President Cr Tony Smith

Shire of Dowerin

President Cr Robert Trepp

Cr Darrel Hudson

Shire of Kellerberrin

President Cr Scott O' Neill

Deputy President Cr Emily Ryan

Mr Raymond Griffiths, Chief Executive Officer, non-voting

Shire of Kondinin

President Kent Mouritz

Deputy President Cr Beverley Gangell

Shire of Koorda

President Cr Jannah Stratford

Deputy President Cr Buster Cooper

Shire of Merredin

Cr Donna Crook

Shire of Mount Marshall

Deputy President Cr Nick Gillett

Shire of Mukinbudin

President Cr Gary Shadbolt

Deputy President Romina Nicoletti

Mr Dirk Sellenger, Chief Executive Officer, non-voting

Shire of Narembeen

Deputy President Cr Scott Stirrat

Shire of Nungarin

President Cr Pippa de Lacy

Mr Leonard Long, Chief Executive Officer, non-voting

Shire of Tammin

Deputy President Cr Tanya Nicholls

Ms Joanne Soderlund, Chief Executive Officer, non-voting

Shire of Trayning

Deputy President Cr Geoff Waters

Shire of Westonia

Mr Bill Price, Chief Executive Officer, non-voting

Shire of Wyalkatchem

Deputy President Cr Owen Garner

Shire of Yilgarn

Deputy President Cr Bryan Close

Hon Rick Wilson MP, Federal Member for O'Connor

Hon Steve Martin MLC, Liberal Member for the Agricultural Region

Hon Peter Rundle MLA, Member for Roe

Hon Martin Aldridge MLC, Member for Agricultural Region

Hon Shelley Payne MLC, Member for Agricultural Region

Hon Darren West MLC, Member for Agricultural Region
Hon Sandra Carr MLC, Member for Agricultural Region
Hon Colin de Grussa MLC, Member for Agricultural Region

Department of Local Government, Sport, & Cultural Industries,
Samantha Cornthwaite, Regional Manager Wheatbelt
Cliff Simpson, Regional Road Safety Advisor

3 Attachments

Attachments to the Minutes:

1. Item 5.1 Main Roads presentation
2. Item 11.5 WALGA President's Report
3. Item 7.5 Water Corporation presentation

4. Declarations of Interest

Nil

5. Guest Speakers / Deputations

5.1 Rich Bain, Manager Heavy Vehicle Road Network Access, Main Roads

Rich Bain, Manager Heavy Vehicle Road Network Access, Main Roads, presented on Heavy Vehicles Services – **Attachment 1**.

Noted

5.2 James McGovern, WALGA Manager Governance and Procurement

James McGovern, Zone Executive Officer, presented on the Local Government Legislation Amendment Bill tabled in Parliament in February 2023.

Noted

6. Members of Parliament

Any Members of State and Federal Government, in attendance will be invited to provide a brief update on matters relevant to the Zone.

- Hon Mia Davies MLA, Member for Central Wheatbelt
 - Mia provided an update and responded to questions on her portfolios: Aboriginal affairs, electoral affairs, and mines/petroleum
 - The guidelines for the new *Aboriginal Cultural Heritage Act (2021)* were released last week
 - The new Act and Regulations will take effect from 1 July 2023
 - Aboriginal Affairs Minister Dr Tony Buti has made assurances about the consultation process requirements under the Act
 - The WAEC has just released calls for suggestions to boundary changes for the next election in 2025

- Local Government and community groups encouraged to consider submitting suggestions
- There will likely be a significant redistribution with this election, in both the Upper and Lower House, including a risk of reduction of regional seats in the Lower House
 - Suggestions close 1 May
- State budget upcoming in May
- Live export
 - See Item 12.1
- Ports
 - There is an internal review of ports underway by the State Government

11.5 WALGA President's Report

President Cr Karen Chappel was in attendance for this meeting and spoke to her report (**Attachment 2**)

That the Great Eastern Country Zone notes the WALGA President's Report.

Resolved

The meeting broke for morning tea at 11.10am

The meeting reconvened at 11.23am

7. Agency Reports

7.1 Department of Local Government, Sport, and Cultural Industries (DLGSC)

The Department of Local Government, Sport, and Cultural Industries were an apology for this meeting, however the attached report has been provided to the Zone.

The Department ask that if you have any questions, WALGA will note and send to DLGSC, the response will come back to you through WALGA. For individual queries from members, a list of DLGSC contacts have been provided within the report.

Noted

7.2 Wheatbelt Development Commission (WDC)

Wheatbelt Development Commission was an apology for this meeting.

Noted

7.3 Regional Development Australia Wheatbelt (RDAB)

Mandy Walker, Director Regional Development, provided an update to the Zone.

Noted

7.4 Main Roads Western Australia

Mohammad Siddiqui, Regional Manager Wheatbelt, provided an update to the Zone. **Attachment 3.**

Mohammad addressed queries from Members in regards to inadequate intersections. Mohammad welcomed suggested areas that warrant analysis to be carried out to bring worrisome sections up to spec. He invited Members to contact him directly with concerns.

Noted

7.5 Water Corporation

Rebecca Bowler, Manager, Customer & Stakeholder, provided an update to the Zone (**Attachment 3**)

Noted

8. Minutes

8.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Monday, 13 February 2023

The Minutes of the Great Eastern Country Zone meeting held on Monday, 13 February 2023 were previously circulated to Member Councils.

RECOMMENDATION

Moved: President Cr Glenice Batchelor
Seconded: President Cr Wayne Della Bosca

That the minutes of the Great Eastern Country Zone meeting held on Monday, 13 February 2023 be confirmed as a true and accurate record of the proceedings.

CARRIED

8.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Monday, 13 February 2023

8.2.1 (Item 13.1) Review of Audit Process by the Office of Auditor General

Background:

The conduct of the 2021/2022 audit was raised by the Shire of Yilgarn at the February 2023 meeting and reflected similar commentary and recommendation by the Shire of Tammin in November 2022. The Zone Status Report at Item 11.3 provides an update on actions taken.

Comment:

The Shire's of Yilgarn, Westonia, Nungarin and Narembeen reiterated frustrations at the process, changing staff within the Auditors office, short periods of time by Auditor staff on site which then was followed by Shire staff spending an enormous amount of time sending missed information to the Auditor. Auditors were noted to be unfamiliar with Local Government processes and displayed an unfamiliarity with what was needed on site again resulting in Shire staff filling the gap of missed information. Members are also frustrated at the timing of the audits to align with Elected Member availability outside of harvesting etc.

Cr Day addressed the word 'comply' used to describe 40 Local Governments who have not complied with auditing guidelines when she believes the number of Local Governments who have not completed their audits is heavily influenced by lack of available Auditors as opposed to a delay on the Local Governments behalf.

ACTION:

That Members who wish to make a report, supply a timeline of correspondences and events with the Office of Auditor General to WALGA's Zone Executive Officer James McGovern, and consider responding to the joint Local Government Professionals/WALGA survey.

8.2.2 Mental Health checks for firearm owners

Cr Glenice Batchelor requested clarity around the requirements for all firearm owners to undergo a mental Health check. Hon Mia Davis advised she will seek further information from the Hon Colin de Grussa who is shadowing the Agriculture portfolio at present.

Noted

8.3 Minutes of the Great Eastern Country Executive Committee Meeting held on Thursday, 7 April 2023

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Thursday, 2 February 2023 were attached.

RECOMMENDATION

Moved: Cr Stephen Strange

Seconded: Cr Kellie Mortimore

That the Minutes of the Great Eastern Country Zone Executive Committee meeting held on Thursday 7 April 2023 be endorsed.

CARRIED

8.4 Business Arising from the Minutes from the Great Eastern Country Zone Executive Meeting held on Thursday 7 April 2023

Items 8.4.1, 8.4.2 and 8.4.3 relate to proposals and opportunities arising from the Great Eastern Country Conference held on 28 February 2023.

8.4.1 Zone Meeting – Local Government Presentations

A number of WALGA Zones operate on the basis of rotating meetings through all member Local Government locations, with the host Local Government providing attendees with a 5-to-10-minute summary of current activities and strategic initiatives. This approach helps all Zone members gain a greater understanding of what is happening throughout the region. The Great Eastern Country Zone members have a standing agreement to share in-person meetings between Kellerberrin and Merredin and do not have an arrangement for a 'host' Local Government presentation.

The Executive Committee identified that it may take some time to cycle through all 16 Zone Local Governments and proposed an alternative initiative to invite a representative of Voluntary Regional Organisation of Council (VROCs) to provide an update presentation, also on a rotational basis.

ACTION:

That Great Eastern Country Zone Members are given the opportunity to present as well as inviting ROCs on a rotational basis to present from a collaborative front.

8.4.2 Post-meeting Zone Updates

The Zone Conference set out as one of its intentions to provide opportunity for Council Members that do not currently attend regular Zone meetings to hear about regional collaboration and meet with contemporaries from across the region. Keeping non-attending Council Members informed of Zone meeting outcomes and presentations was raised a potential opportunity.

The Executive Committee supported the proposal for the Zone Secretariat to prepare a summary of the outcomes of Zone meetings ('Minutes on a Page') to ensure that those Council Members not in attendance continue to receive information relating to Zone meeting outcomes. WALGA has capacity to directly email individual Council Members for this purpose.

ACTION:

That the Zone Executive Officer prepare a 'Minutes on a Page' summary of the outcomes of each Great Eastern Country Zone meeting, for distribution to all Council Members of the 16 Zone Local Governments.

8.4.3 Great Eastern Country Zone Conference Survey

The Executive Officer developed a Conference survey in consultation with the Zone Executive Committee and issued the finalised survey to all Local Government attendees of the Great Eastern Country Zone Conference held on 23 February. Survey analysis has yet to be concluded at the issue of Agenda, and a summary report will be presented at the meeting.

Noted

8.4.4 WALGA Annual Convention – Opportunity to Influence Program Content

The Executive Committee discussed the apparent difficulty that WALGA Zones experience having direct influence in establishing the theme and speakers invited to present at the annual WALGA Local Government Convention. Whilst it is acknowledged that attendees have opportunity to provide feedback via a post-Convention survey, there is no opportunity to provide input at the Convention planning stage. The Executive Committee also discussed the venue of Crown Burswood has limited room availability for additionally speaker opportunities and break out session, compared to the Perth Exhibition and Convention Centre.

The Executive Committee agreed to the action that a future Zone agenda item be developed to raise this issue and to provide State Council with comment in time for the planning of the 2024 WALGA Local Government Convention.

RECOMMENDATION

Moved: President Cr Stephen Strange
Seconded: President Cr Glenice Batchelor

That a future Zone agenda item be developed to raise this issue and to provide State Council with comment in time for the planning of the 2024 WALGA Local Government Convention.

CARRIED

8.4.5 Memorandum of Understanding - Emergency Management Resource Sharing

The Great Eastern Country Zone resolved in August 2022 to endorse a Memorandum of Understanding (MoU) for emergency management purposes:

That the Zone endorse the Memorandum of Understanding for the provision of mutual aid during emergencies and post incident recovery.

The Zone Executive Officer will arrange to distribute the MoU to each Zone Local Government for signature, and arrange for the collation of a comprehensive schedule of machinery and equipment relevant to this agreement.

Comment:

The Zone Executive requested the administration to compile a list of all machinery owned by their Local Government.

ACTION:

That the Zone Executive Officer arrange to distribute the MoU to each Zone Local Government for signature, and arrange for the collation of a comprehensive schedule of machinery and equipment relevant to this agreement

8.4.6 Disposal of e-Cigarettes (Vapes)

A Zone Local Government was recently approached buy a state agency to request the disposal of vaping implements, on the mistaken belief that Local Government has responsibility for the disposal of toxic waste items.

The following information is provided by WALGA's Waste and Environment team to inform all Zone Local Governments on this matter:

This is the information in our Consistent Communications Collective agenda (which any Local Government can join) – it includes the general advice DOE has provided Schools.

- *There has been a significant increase in the number of queries Local Government, and consequently WALGA, are receiving regarding appropriate disposal for e-cigarettes ('vapes'). This includes recent [media coverage](#).*
- *The WALGA President has put forward a clear message, through the media, that effective product stewardship is needed for these products.*
- *Government agencies involved include:*
 - *Department of Education (DoE). WALGA met with DoE to discuss vape disposal messaging provided to schools. DoE advised they have provided general advice to schools regarding vape disposal. The advice includes:*
 - * **Using caution when handling the devices as they can combust and cause burns.**
 - * **Storing devices in a cool place (for battery safety).**
 - * **Contacting a suitable waste disposal company that is capable of disposing of lithium batteries and liquid nicotine.**
 - * **Not placing vapes in General Waste bins.**
 - * **That it is the responsibility of the individual school to find a suitable waste contractor.**
 - * *That DoE is continuing to engage with key stakeholders, including WALGA, to investigate options for schools to dispose of vapes.*
 - *Department of Health is the regulatory agency for vapes but seems to have limited resources.*
 - *Department of Water and Environmental Regulation is also receiving queries regarding disposal.*
 - *Federal Department of Climate Change, Energy, the Environment and Water, which is investigating product stewardship options.*
- *WALGA has met with the federal Environment Department to determine what national approach is being taken (noting regulation on vapes may vary between jurisdictions).*
- *There appears to be one company in WA, Perth Chemical Specialists (PCS), who have the relevant licences to recycle/dispose of vapes safely. PCS is a subcontractor of Cleanaway and undertakes the unknown chemical testing for the Household Hazardous Waste Program. WALGA staff met with PCS to discuss options for recycling/recovery of vapes and associated costs.*

Vapes are another example of a product which has been placed on the market without any consideration regarding the end of life. Embedded lithium batteries that can be found in disposable vapes are likely to present a significant fire risk, as even if the vape has been fully utilised the batteries have been found to retain significant charge.

Noted

9. Zone Business

9.1 Wheatbelt Interagency Health & Wellbeing Plan

Background

WA Country Health Service-Wheatbelt contacted the Zone Executive Officer in March of 2023 (**Attachment 5**).

In summary, a working group is being formalised to develop the *Wheatbelt Interagency Health & Wellbeing Plan: Towards 2035 Working Group WAPHA membership*. WA Country Health Service are taking expressions of interest for one Local Government representative from each Zone in the Wheatbelt to sit on the working group.

The Chair seeks feedback from the Members; is there an interest from a Zone perspective and would anyone like to nominate themselves to be on the working group.

Comment:

Cr Tony Sachs corresponded with Ms Nancy Bineham, Director Strategy, Change & Service Development prior to the meeting. Ms Bineham confirmed should a representative come forward from the Great Eastern Country Zone, the group intends to meet for an hour via MTeams, once every six weeks.

Cr Bachelor nominated Cr Alison Harris to be the Zone's representative. Cr Harris was not in attendance at the meeting.

RECOMMENDATION

Moved: President Cr Glenice Batchelor

Seconded: President Cr Kellie Mortimore

That Cr Alison Harris be the Great Eastern Country Zone has representation, pending her acceptance.

CARRIED

10. Zone Reports

10.1 Zone President Report

Zone Chair Cr Tony Sachse

The GECZ Wheatbelt Conference held in Merredin on 28th February 2023 was very attended with a quality line up of speakers on the theme of regional collaboration. Thank you to all the GECZ Local Governments for supporting the conference in such a positive way. Thanks also to WALGA staff for their expertise, guidance and work in assisting us to run the conference in such a professional way. Special thanks to James McGovern and Janine Neugebauer for their help and participation. For those attendees you should have received a short evaluation questionnaire on the conference. Your feedback would be greatly appreciated.

Janine Neugebauer's contract with WALGA has come to an end. We have thanked Janine very much for her excellent contribution to the WALGA GECZ. We all really enjoyed working with her and wish her all the best in the future. We welcome back Naoimh Donaghy to the GECZ as she has recently returned to work with WALGA.

The Executive has been working through the GECZ Strategic Priorities. At the last meeting a discussion took place on adding waste management to the priorities in the future.

It is hoped that the Hon. John Carey MLA, Minister for Housing; Local Government will be able to attend the GECZ during 2023 with particular reference to the Government Regional Officer Housing (GROW) strategies. Also invited is the Hon. Amber-Jade Sanderson MLA, Minister for Health; Mental Health Government regarding Hospitals, Aged Care and the future of the Nurse Practitioner Services. Rich Bain, Manager Heavy Vehicle Road Network Access, Main Roads, presented to the WALGA Transport and Roads Forum in March 2023. Rich has accepted an informal invitation to present on Heavy Vehicles Services to the GECZ in 2023.

Other discussions have taken place on ROC and/or Council presentations at Zone meetings. Also, for the Zone to provide a summary of the meeting outcomes to help Council Members who were unable to attend receive information.

Finally, there have been some very significant rainfall events over recent weeks and although patchy, these events have been well received by the agricultural community.

RECOMMENDATION

Moved: Cr Quentin Davies

Seconded: President Cr Wayne Della Bosca

That the Zone President's Report be received.

CARRIED

10.2 Local Government Agricultural Freight Group (LGAFG)

Zone Chair Cr Tony Sachse

The LGAFG meeting last met on 13th July 2022. A meeting in 2023 has so far not been scheduled. There is nothing else to report.

Noted

10.3 Wheatbelt District Emergency Management Committee (DEMC)

Zone Chair Cr Tony Sachse

The last Wheatbelt DEMC met in Northam on 20th October, 2022. The unconfirmed minutes of this meeting have already been distributed. The next meeting has been rescheduled to Wednesday, 17th May 2023. In alignment with the Wheatbelt DEMC strategy, to encourage partnerships and engagement across Local Government boundaries and between agencies, the Wheatbelt DEMC are holding a number of EM Days in the Wheatbelt in 2023.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now only meeting as needed. There have not been any meetings over recent months.

The Wheatbelt Human Services Managers Forum last met on 4th April, 2023. The minutes are not yet available. The meeting included an Introduction by Sue Chapman (Senior Project Officer –

Wheatbelt District Leadership Group). This was an opportunity to outline the provision of support to the Wheatbelt DLG and Priority Area Working Groups (PAWG's)

There was also a Collective Impact Presentation by Jo Drayton on the Country Football Wellbeing Program (CFWP) partnership between Holyoake, WA Country Football Commission, Healthways, and the Mental Health Commission. The project is conducting a pilot over three leagues, and is quite visionary using sport as a medium to build wellbeing in this area.

Other areas of discussion included Family & Domestic Violence, Employment Transition & Pathways and Education Engagement and Retention. There was also the Identification of key project/s that demonstrate that organisations/agencies are working within the Collective Impact Framework and potential supports/resources for consideration of approval by the Wheatbelt DLG. Working parties on Mental Health and Aging were also updated. Local Government Representation has been requested on the Aging Well Priority Area Working Group. As I am the current Wheatbelt HSMF LG representative, this working group now becomes part of that representation/responsibility. An attachment of the Priority Area/Working Group/Aging Well In The Wheatbelt Summary is attached to this report (**Attachment 6**). It is suggested that a separate delegate from the GECZ be considered for the Wheatbelt HSMF as it is separate from the Wheatbelt DEMC delegation. The representation really grew out of the OASG during the COVID-19 State of Emergency.

RECOMMENDATION

Moved: President Cr Quentin Davies

Seconded: Deputy President Cr Gary Coumbe

That the Great Southern District Emergency Management Committee Report be received.

CARRIED

10.4 Regional Health Advocacy Group

Cr Alison Harris was an apology for the meeting.

Noted

10.5 WALGA RoadWise

Cliff Simpson, Regional Road Safety Advisor was an apology for this meeting.

Noted

11. Western Australian Local Government Association (WALGA) Business

11.1 2023 Local Government Honours Program

The annual Local Government Honours Program affords significant public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector, and the wider community.

Nominations for the 2023 Honours Program are open now.

There are six awards in the 2023 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will close at **5:00pm on Friday, 9 June** and the awards will be presented as part of the WALGA Annual General Meeting held on Monday, 18 September.

For more information or to submit a nomination, visit the WALGA website or contact Kathy Robertson, Executive Officer Governance, on 9213 2036 or via email at honours@walga.asn.au.

Noted

11.2 State Councillor Report

Cr Stephen Strange

Cr Stephen Strange gave a verbal report.

RECOMMENDATION

Moved: President Cr Stephen Strange

Seconded: President Cr Quentin Davies

That the State Councillor Report be received.

CARRIED

11.3 WALGA Status Report

By James McGovern, Executive Officer

COMPLETE ZONE STATUS REPORT April 2023

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	1 March 2023 State Council Agenda Item 7.1 Proposed Advocacy Position on Constitutional Recognition of Aboriginal and Torres Strait Islander People	That the Great Eastern Country Zone does not believe that WALGA should actively participate in the National Referendum on a Voice to Parliament.	State Council Resolution That WALGA: 1. Supports respectful conversations about constitutional recognition of Aboriginal and Torres Strait Islanders and the Voice to Parliament. 2. Requests that the Commonwealth Government ensure that Local Governments and communities are kept informed on the proposal. COMPLETE	April 2023	Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039
Great Eastern C	13 February 2023 Zone Agenda Item 13.1 Review of Audit Process by the Office of Auditor General	That the Great Eastern Country Zone supports a comprehensive review, prioritised, and led by WALGA, of the audit process managed by the Office of the Auditor General.	A number of Local Governments have raised concerns with the OAG audit performance for 2021/22 either formally through Zones or directly to WALGA. As a consequence, WALGA in conjunction with LG Professionals is carrying out a survey of the Local Government sector on their experiences with the Audit process. Results will be analysed and reported to WALGA's Governance and Organisational Services Policy Team for action consideration.	April 2023	James McGovern, Zone Executive Officer
Great Eastern C	November 2022 Zone Minutes Item 13.1 Firearms Use on State Barrier Fence Reserve	That WALGA correspond with the Department of Primary Industries and Regional Development and inform the Zone on feedback on concerns raised including: - The use of firearms is an important and necessary and efficient control measure in the management of wild dogs; - That firearm use in some circumstances is a warranted for reasons personal protection of Licensed Pest Management Technicians; and	WALGA corresponded with DPIRD on the terms of the Zone resolution but have yet to receive a satisfactory response. DPIRD has advised that firearms can be used on occasion where an animal welfare issue arises. WALGA will continue to seek clarity on the use of firearms on the State Barrier Fence Reserve.	April 2023	James McGovern, Zone Executive Officer



		<ul style="list-style-type: none">- Clarity be sought on the DPIRD policies associated with issuing permits for access to the State Barrier Fence Reserve.			
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Noted

11.4 Review of WALGA State Council Agenda – 3 May 2023

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found [here](#).

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

7.1 Best Practice Governance Review – Feedback on Governance Model

Executive Summary

- State Council commissioned the Best Practice Governance Review with the appointment of a Steering Committee in March 2022.
- The Steering Committee, which met nine times over the course of the project to date and reported back to State Council several times, finalised its [Final Report](#) in February 2023.
- On the basis of member feedback, the Steering Committee recommended Model 1 as the alternate governance model, which would result in the retention of State Council and Zones and the creation of a Board, with the majority of members elected from and by State Council.
- At their March 2023 meeting, State Council resolved to seek feedback from Members on the proposed model.
- To facilitate feedback from Members, the Final Report was distributed and a webinar was held, which was attended by 48 Local Government leaders;
- Feedback was received from 17 Member Local Governments, with nine Member Local Governments expressing support for the proposed Model 1, and eight Member Local Government outlining concerns with the proposed Model 1 or expressing support for the Current Governance Model.
- Concerns with the proposed Model 1 mostly related to concerns around representation at Board level, including the potential for representational imbalances, and the appointment of independent members, including a suggestion that independent members would be more likely to be metropolitan based.
- Next steps for the project are for two sets of constitutional amendments to be presented to State Council at the July 2023 meeting with the view that these amendments would be presented to Members at the 2023 Annual General Meeting.

WALGA Recommendation

That:

1. **This report summarising feedback from Members on the Best Practice Governance Review Final Report be received; and**
2. **Two sets of constitutional changes be developed for consideration by State Council at the July 2023 meeting to be put to the 2023 Annual General Meeting, that:**
 - a. **Give effect to the revised Model 1, as per the Best Practice Governance Review Final Report; and**
 - b. **Refine the constitution to address inconsistencies and other issues while maintaining the current governance model.**

7.2 Department of Local Government, Sport and Cultural Industries' Child Safe Awareness Policy Template

Executive Summary

- Since 2020, the State Government has consulted with the Local Government sector in relation to Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission), which recommended that Local Governments should designate Child Safety Officers, with support from governments at the National and State level.
- In 2022, the Department of Communities (DoC) facilitated a series of co-design sessions which involved 35 representatives from Local Government, the Commissioner for Children and Young People (CCYP), WALGA, and the Department of Local Government, Sport and Cultural Industries (DLGSC) to develop the Child Safe Awareness Policy Template for Local Government (the Policy) to support implementation of Recommendation 6.12.
- The Policy supports initial action by Local Governments in addressing Recommendation 6.12, and forms part of the broader environment of child safe reforms developed out of the findings of the Royal Commission that will impact Local Government.
- DLGSC is seeking WALGA support for the Policy.
- WALGA considers support for the Policy is appropriate but notes that Local Governments will require ongoing support and resourcing assistance consistent with WALGA's *Advocacy Position 3.10.2 Child Safeguarding*.
- WALGA will continue to advocate to the State Government for the Policy to be considered in the context of a broader implementation plan for all the Royal Commission's recommendations relevant to Local Government.

WALGA Recommendation

That State Council:

1. **Supports the draft Child Safe Awareness Policy Template being provided to Local Governments to assist with their implementation of Recommendation 6.12 of the Royal Commission (Child Safety Officers in Local Government); and**
2. **Notes the Department of Local Government, Sport and Cultural Industries' commitment to providing ongoing support and resourcing assistance to Local Governments to assist with implementation of the draft Child Safe Awareness Policy Template and other relevant actions relating to child safeguarding, through the Child Safeguarding Implementation Unit.**

7.3 Abandoned Shopping Trolleys Advocacy Position

Executive Summary

- Abandoned trolleys in the public domain, create safety hazards for pedestrian and vehicular traffic and negatively impact public amenity and the natural environment.
- Some retailers prioritise their civic and social responsibilities, however the cost of physically retrieving illegally dumped trolleys is now substantially more than the cost of replacing trolleys.
- The absence of economic or legally enforceable imperative means retailers are increasingly not responding to this issue within reasonable timeframes, if at all.
- In response to community expectations, Local Governments bear the increasing cost burden to remove, impound and eventually dispose of abandoned trolleys.
- The *Public Spaces (Unattended Property) Act 2021* (NSW), presents an example of how legislation can be used to address issues arising from shopping trolleys.

WALGA Recommendation

That State Council endorse the following position on Abandoned Shopping Trolleys:

The Local Government Sector advocates for State Government to consult with the Sector and prioritise legislative reforms that require retailers to contain shopping trolleys within shopping centre property boundaries, inclusive of enforcement and modified penalty mechanisms that are a realistic economic imperative for retailers to comply with containment requirements.

7.4 Speed Management Reform Advocacy Position

Executive Summary

- WALGA's existing policy on speed management is narrow in scope and is inadequate for advocating the varying needs of the Local Government sector.
- Speed management is an important tool for Local Governments, for managing the safety performance of local roads and to help create healthy, vibrant, and connected communities.
- Changing speed limits is an important element of speed management but the application process can be difficult and Local Governments currently have limited influence in the determination of speed limit changes on local roads.
- A contemporary advocacy position on speed management will enable WALGA to advocate for reforms that are needed to better reflect the diverse needs of Local Governments and enable effective and responsible management of travel speeds on local roads.

WALGA Recommendation

That the Speed Management Advocacy Position as follows, be endorsed:

- 1. That WALGA supports Local Governments wishing to manage travel speeds, including speed limit changes, as a means of achieving the many health, social and environmental benefits for communities.***
- 2. That Main Roads WA (MRWA) retain the overarching authority for speed limit setting/zoning.***
- 3. That Main Roads WA speed zoning policies and processes be reformed so that Local Governments are more influential in the determination of speed limit decreases or increases for local roads.***
 - a. This will include applications that are deemed to be approved when the application:***
 - i. is based on assessments by competent Local Government practitioners,***
 - ii. contains evidence-based identification of the benefits,***
 - iii. contains preliminary designs for infrastructure safety upgrades associated with applications to increase speed limits, and***
 - iv. includes an engagement strategy for managing community and stakeholder expectations.***
 - b. Allows for Main Roads WA to decline an application, within a mutually agreed timeframe, on the basis that it:***
 - i. does not meet the above criteria, and***
 - ii. provides specific evidence for declining the application.***
- 4. The WALGA seeks to work with Main Roads WA and other stakeholders, to develop a speed management guide for Local Governments.***

7.5 State Road Funds to Local Government Agreement 2023/24 to 2027/28

Executive Summary

- The State Road Funds to Local Government Agreement (Agreement) provides funding for Local Governments to improve and maintain the local road network.
- The new Agreement continues to provide 20% of vehicle license fee revenue collected by the State Government to be applied to Local Government roads and paths.
- The proposed Agreement is for a five-year term from 2023/24 to 2027/28.
- The overall structure and intent of the Agreement remains largely unchanged from the previous Agreement.
- Commitments to road safety, aboriginal employment and recycled materials have been expanded.
- The Agreement was developed through consultation with Local Government members of the State Road Funds to Local Government Advisory Committee (SAC), Main Roads WA and Regional Road Group representatives.

WALGA Recommendation

That the State Roads Funds to Local Government Agreement 2023/24 – 2027/28 be endorsed.

Policy Team Reports

8.1 Environment and Waste Policy Team Report

The Environment and Waste Policy Team includes the following subject areas:

- *Climate change*
- *Native vegetation and biodiversity*
- *Biosecurity*
- *Water resources*
- *Sustainability*
- *Waste management*

WALGA Recommendation

That the matters considered by the Environment and Waste Policy Team be noted.

8.2 Governance and Organisational Services Policy Team Report

The Governance and Organisational Services Policy Team includes the following subject areas:

- *Employee Relations*
- *Governance*
- *Strategy and Association Governance*
- *Training*
- *Regional Capacity Building / Local Government Reform*

WALGA Recommendation

That State Council:

1. **Retain, without amendment, Advocacy Positions:**
 - (a) **2.1.14 Financial Assistance Grants**
 - (b) **2.4.4 Remote Area Tax**
 - (c) **2.5.21 Conduct of Postal Elections**
 - (d) **2.5.39 Exemption from ASSB124**
2. **Delete Advocacy Positions:**
 - (a) **2.5.14 Tender Threshold**
 - (b) **2.5.26 Simple and Absolute Majority**
3. **Notes the GOS Policy Team's consideration of WALGA AGM 2022 Item 3.12.1 Abandoned Shopping Trolleys.**

8.3 Infrastructure Policy Team Report

The Infrastructure Policy Team includes the following subject areas:

- *Roads and paths*
- *Road safety*
- *Transport*
- *Freight*
- *Utilities (including telecommunications and underground power)*

WALGA Recommendation

That the matters considered by the Infrastructure Policy Team be noted.

8.4 People and Place Policy Team Report

The People and Place Policy Team includes the following subject areas:

- *Community*
- *Emergency Management*
- *Planning and Building*

WALGA Recommendation

That the matters considered by the People and Place Policy Team be noted.

Matters for Noting/Information

- 9.1 2023 Policy Priorities
- 9.2 Local Emergency Management Arrangements (LEMA) Review Project
- 9.3 Submission to the Independent Review of WA's COVID-19 Management and Response
- 9.4 Submission to the DWER E-waste to Landfill Ban Consultation Paper
- 9.5 Report Municipal Waste Advisory Council (MWAC)
- 9.6 March 2023 Economic Briefing

RECOMMENDATION

That the Great Eastern Country Zone

1. Supports all Matters for Decision as listed above in the May 2023 State Council Agenda.
2. Notes all Matters for Noting and Organisational Reports as listed in the May 2023 State Council Agenda.

Moved: President Cr Kellie Mortimore

Seconded: President Cr Glenice Batchelor

CARRIED

12. Emerging Issues

12.1 Live Export

President Cr Quentin Davies, Shire of Wyalkatchem

RECOMMENDATION

That the Great Eastern Country Zone:

1. Consult with other affected Zones to assess their status on this issue
2. Write to the Premier and Minister for Agriculture and request their strong public advocacy to retain live sheep export.

Moved: President Cr Glenice Batchelor

Seconded: President Cr Mark McKenzie

CARRIED

13. Date, Time, and Place of Next Meetings

The next Great Eastern Country Zone meeting will be held on Monday, 19 June 2023 commencing at 9.30am. This meeting will be hosted by the Shire of Kellerberrin.

14. Closure

There being no further business the Chair declared the meeting closed at 1.17pm.



Australian Government



mainroads
WESTERN AUSTRALIA

BUILDING OUR FUTURE

Main Roads Report Great Eastern Country Zone

April 2023

Current Works

Road	Between	SLK Range	Activity	Main Roads Contact	Contractor	Contractor Contact
Great Eastern Hwy	Bodallin	311 - 327	Package 4b and 5 – scope below	Dileep Pokharel	Highway Construction	John Powell
<p>Works are due for completion in May 2024.</p> <ul style="list-style-type: none"> • Widening and sealing 15 kilometres between Stephen Road and just west of Noongar South Road. • Realignment in Bodallin townsite. • Intersection upgrades at Penton Road, Ivey Road, Blyth Road, Bodallin South Road and Bodallin North Road. • A new two-kilometre passing lane eastbound, between Bodallin and Moorine Rock. • A new westbound rest area between Bodallin and Moorine Rock. 						
Great Eastern Hwy	Walgoolan Bridge	290.66 - 293.50	Bridge Replacement	Matt Baker / Bronwyn Roberts	Highway Construction	Michael Healy
	Moorine Rock Bridge	339.66 – 340.86	Bridge Widening			
<p>Walgoolan Bridge:</p> <ul style="list-style-type: none"> • Eastern alignment sealed and traffic will transfer from the side track following Easter. • Works progressing on western alignment. • Structure commenced, foundations installed, pile caps constructed, some pre-cast elements in place on western side and some still in fabrication. <p>Moorine Rock Bridge:</p> <ul style="list-style-type: none"> • Works suspended and discussions continuing with ARC Infrastructure regarding access. <p>All works are due for completion in December 2023.</p>						

Future Works

Great Eastern Hwy - Walgoolan Southern Cross (SLK 290 – SLK 365.8)

- Package 3, 6 and 8 – (widening, overlay and seal 37km) - design complete, Design/development for Covalent Lithium Intersection engaged, minor land and services relocation in progress, delivery scheduled in 23/24 onwards.

Great Eastern Hwy - Coates Gully Stage 2 Roadworks (SLK 56.3 – SLK 68)

Realignment of Great Eastern Highway between El Caballo and Bakers Hill including eastbound and westbound passing lanes. Construction planned for in 23/24.

Work includes:

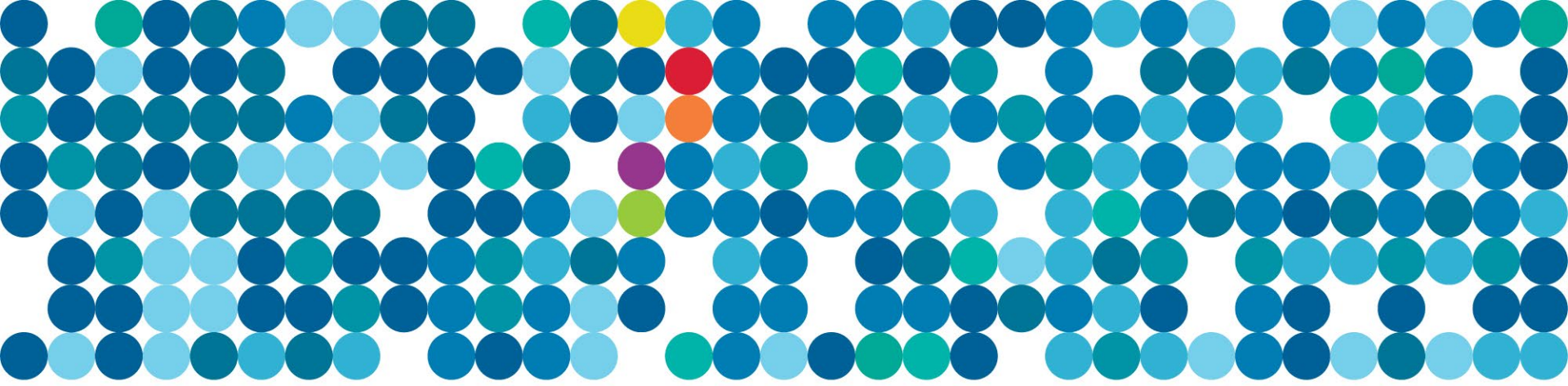
- Realignment, widening and overlay of the Coates Gully section from 56.91 to 67.4 SLK.
- Additional westbound and eastbound passing lanes.
- Intersection Improvements on GEH at Bodeguero Way, Wariin Road, Chedaring Road, Hawke Avenue, Inkpen Road, Coates Road and Oyston Road.
- Improvements to off road drainage and private property access.
- Removal and relocation of all rest areas/parking bays.

Design is complete. Environmental approvals and land acquisition are in progress. Funding confirmed.

Great Eastern Highway – Avon Industrial Park Leeming Rd Intersection – Road designs are at an early stage and may change. 85% design is finalised. There is currently no timing or funding for construction.

Northam RTAA – Revised preliminary design in progress. Land dealing is underway with Procon. Funding confirmed 2023/24 and 2024/25.

- Additional Parking Bays
- Lighting
- Additional Amenities
- Minor reconditioning of existing areas



GECZ

Meeting : 17 April 2023

Bec Bowler- 0409 293 618

Manager- Customer & Stakeholder – Goldfields and Agricultural Region

Think climate change.
Be waterwise.



Farmlands Project



Stage 8 is now complete

- All sites came in under budget
- An additional 500 metres of damaged pipe in Morawa and a further 800 metres in Tammin was replaced
- A total of 12.163km of pipeline was replaced in Stage 8

Stage 9/10 has been announced - 4 packages of work (2023/'25)

- Kellerberrin/Trayning : 3,440 metres
- Wyalkatchem : 180 metres
- Koorda : 70 metres
- York : 63 metres



Enquiries : Christine Lowther M : 0477 324 779

Think climate change.
Be waterwise.



Golden Pipeline- Tourism and heritage

- 8 pump stations
- 6 requiring some form remediation
 - Detailed site assessments completed on all sites
 - Regular assessment and maintenance- i.e. Dustex, signage, fencing
 - Planning 2023-2025
 - Remediation 2023-2026

Working with the National Trust where assets are vested with them

Roadshow coming soon to a ROC near you... our plans/stakeholder engagement re: golden pipeline plans for replacement/preservation/interpretation



Around the grounds



- Merredin, Kellerberrin, Corrigin, Cunderdin, Wyalkatchem sewer relining activity- Mid March- Late July 2023
- Community Water Supplies Partnership Program- \$100,000 received to increase use of treated wastewater from Merredin Water Resource Recovery Facilities (WRRF)
- Kellerberrin WRRF reuse scheme upgrade- commissioning in September 2023
- Wyalkatchem WRRF reuse scheme upgrade- power due to site around May 2023, final commissioning in September 2023
- City of Kalgoorlie-Boulder community stormwater/recycled water shortage
 - WC capacity to deliver shortfall
- AA Dams
 - Water Corporation currently owns or manages a significant number of land parcels throughout the wheatbelt that contain small dams no longer required for drinking water supply purposes.
 - If Shires are interested in taking over dams in their district, the Water Corporation will perform the necessary paperwork and liaise with DPLH to effect the transfer of the land and assets.
 - Note: The SW Native Title Settlement process is causing delays with some reserve transfers. This settlement process may result in joint vestings for some reserves, although DPLH is trying to develop manageable solutions.
 - Contact Water Corporation's Property Portfolio Team (David Morgan – 9420 2640) for further detail.

President's Report

May 2023

As always it hardly seems like yesterday that the last round of Zone meetings took place. Local Government continues to be adaptable to change, some of which we welcome, others of course we are finding challenging.

State Council continues to consider Zone responses to our Agenda and other current matters affecting Local Government and WALGA. Our Policy Teams are working effectively; the updates from these Teams are comprehensive and it is evident that WALGA policy positions are reviewed regularly to ensure they are current.

Constitutional Recognition of Aboriginal and Torres Strait Islander Peoples

At its [March 2023](#) meeting, State Council resolved:

That WALGA:

- 1. Supports respectful conversations about constitutional recognition of Aboriginal and Torres Strait Islanders and the Voice to Parliament.*
- 2. Requests that the Commonwealth Government ensure that Local Governments and communities are kept informed on the proposal.*

WALGA will continue to keep the Local Government sector informed of progress towards the Referendum on an Aboriginal and Torres Strait Islander Voice.

Local Government Act Reforms

Finally, the much-anticipated reforms have been tabled. It's been a very long journey to get to this point and it is important that we continue to be part of the conversation around the regulations that underpin these legislative changes.

The Local Government Amendment Bill 2023 (bill No.103) was introduced to the Legislative Assembly on 23 February 2023 and received its Third Reading on 23 March 2023.

The Bill is listed for the Legislative Council to resume debate when it next sits on Tuesday, 9 May 2023.

Work on the second tranche of additional legislation to deliver further reforms is continuing in consultation with the Local Government sector. The second tranche of reforms is expected towards the end of the 2023 calendar year and will include:

- Office of the Local Government Inspector including Monitors and a Conduct Panel replacing the current Standards Panel.
- Elected Member Superannuation
- Audit Committees – Requirement for an Independent Chair
- Streamlining Regional Subsidiaries
- WALGA's role in the Local Government Act

Active Travel to School

It was my pleasure to attend the formal launch of the Active Travel to School Roadmap by Hon Rita Saffioti MLA, Minister for Transport, Planning and Ports.

WALGA and Councils will have the opportunity through the Strategy to address challenges of traffic congestion around schools faced by many urban Local Governments. This issue was placed on the agenda at the 2022 WALGA Annual General meeting and we are looking to the interagency and stakeholder working group to contribute positive change. In Perth, around 20% of students walk or ride to school. A significant increase in this proportion would reduce car traffic and demand for parking around school sites.

Transport and Roads Forum

This forum was such a great success. I valued the opportunity to meet with Members from most parts of the State. Conscious of the ongoing impacts of flooding in the Kimberley and ever-present threat of floods and fires across the State, keynote speaker Brendan Moon AM, Coordinator-General for Emergency Management offered delegates an encouraging and pragmatic approach by the National Emergency Management Agency to strengthen and support Local Governments to prepare for and respond to natural disasters.

Many Local Governments find the current disaster recovery funding arrangements ineffective, and the Association will increase our efforts to achieve better outcomes in this area. Concurrent sessions provided delegates the opportunity to interact with some contentious issues including speed limit setting, permits to clear native vegetation to upgrade roads, heavy vehicle access to the road network and incorporating recycled materials in road construction.

LGIS – Board Planning

Earlier this month I participated in an LGIS board workshop that we hold twice a year. This was the first workshop for the new LGIS CEO James Sheridan, and we covered important ground reviewing the key risks that you rely on LGIS to support you in addressing. I enjoyed, and was challenged by, the ESG workshop session and look forward to progressing the work we have started in developing an appropriate sustainability and ESG framework for LGIS. With a Tropical Cyclone close to making landfall as I prepare this report, the importance of LGIS to you our Members has never been more acute.

ICT/ Cyber Security Project

A couple of OAG Reports and constant publicly advised threats and breaches is keeping this subject as a grave concern for many Local Governments.

The sector is conscious of information systems security and integrity following Office of the Auditor General performance audits in June 2020, November 2021, June 2022 and March 2023.

In response to the findings, WALGA has been in communication with Office of Digital Government (DGov) as a potential future stakeholder, to explore the potential for WALGA to facilitate Local Government access to the WA Cyber Security Unit, operated by DGov. WALGA will collaborate with DGov to prepare a Cyber Security Business Case for consideration by the State Government, inclusive of the costs and benefits of providing Cyber Security Operations Centre resources for WALGA and its Members.



To facilitate the Business Case development necessary to make the Ministerial submission, WALGA has engaged a consultant who is currently surveying the sector. An important aspect of the consultancy will be obtaining valuable quantifiable information on systems and process perspective and experiences of our member Local Governments.

A survey released to the sector in March 2023 resulted in 70 responses, with additional focus group meetings being held with representatives of metropolitan and regional Local Governments.

Cr Karen Chappel JP
WALGA President

President's Contacts

The President's contacts since 1 March 2023 and scheduled before 3 May 2023 are as follows:

State Government Relations

- Shadow Minister for Local Government and Territories, Hon. Darren Chester MP
- Minister for Training; Water; Youth, Hon. Simone McGurk MLA
- Minister for Regional Development; Disability Services; Fisheries; Seniors and Ageing, Hon. Don Punch MLA
- Minister for Emergency Services; Innovation and the Digital Economy; Medical Research; Volunteering, Hon. Stephen Dawson MLC
- Hon. Melissa Price MP, Member for Durack
- Minister for Early Childhood Education; Child Protection; Prevention of Family and Domestic Violence; Community Services, Hon. Sabine Winton MLA
- Minister for Culture and the Arts; Sport and Recreation; International Education; Heritage, Hon. David Templeman MLA

Zone Meetings

- Kimberley Country Zone meeting
- Murchison Country Zone meeting
- Great Eastern Country Zone meeting
- Great Southern Country Zone meeting
- Pilbara Country Zone meeting
- South East Metropolitan Zone meeting

Local Government Relations

- State Council meetings:
 - State Council meeting, 1 March
 - Strategic Forum, 1 March
 - Finance and Services Committee meeting
- WALGA events
 - Transport and Roads Forum / Field Day
 - WALGA Best Practice Governance Review webinar
 - Medium Density Code webinar
 - National Reconciliation Week 2023 briefing to Members webinar
- LGIS
 - Board meeting
 - Board workshop
- ALGA
 - Governance policy discussion
 - Board meeting
 - Executive meeting
- Lord Mayor's Distress Relief Fund Board meeting
- State Road Funds to Local Government Advisory Committee meeting

Conferences, Workshops, Public Relations

- International Women's Day Celebration
- Growing Regions Program virtual roundtable
- The Future of Cyber Security conference
- Wagin Woolorama



WEROC Inc. Board Meeting MINUTES

Wednesday 26 April 2023

Shire of Yilgarn Council Chambers
23 Antares Street, Southern Cross

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

A PO Box 5, MECKERING WA 6405

E rebekah@150square.com.au

M 0428 871 202

W www.weroc.com.au

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Board Meeting held in the Yilgarn Shire Council Chambers on Wednesday 26 April 2023.

MINUTES

1. OPENING AND ANNOUNCEMENTS

As per Rule 19.5 of the WEROC Inc. Constitution “if neither the Chair nor the Deputy Chair is present, the meeting will elect a Chair of that meeting”. The Members present elected for Mr. Darren Mollenoyux to Chair the meeting.

Mr. Mollenoyux welcomed Members of the Board and opened the meeting at 9.35am.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms. Emily Ryan (joined via video conference)

Ms. Glenice Batchelor

Mr. Tony Crooks

Mr. Wayne Della Bosca

Mr. Lindon Mellor, Proxy and voting delegate for Ms. Lisa Clack

Mr. Darren Mollenoyux

Mr. Bill Price

Ms. Joanne Soderlund

Mr. Nic Warren, Proxy and voting delegate for Mr. Bryan Close

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Ms. Lisa Clack

Mr. Mark Crees

Mr. Mark McKenzie

Mr. Raymond Griffiths

Mr. Bryan Close

2.3 Guests

Ms. Nerea Ugarte, Manager of Governance and Community Services, Shire of Bruce Rock

Dr. Karl O’Callaghan, Chief Executive Officer, Wheatbelt NRM (joined via videoconference at 11.05am)

Ms. Susan Hall, Chief Executive Officer, Wheatbelt Development Commission (joined via videoconference at 9.35am)

Mr. Michael Hayden, Managing Director, Maarli Services (joined the meeting at 10.20am)

3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, “a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee”.

Name	Agenda Item / Initiative	Disclosure
Ms. Glenice Batchelor	Items relating to Wheatbelt Natural Resource Management and tourism/marketing initiatives.	Ms. Batchelor has previously declared a possible conflict of interest in relation to tourism discussions given that she operates a tourism business in the Shire of Tammin and in relation to the discussions regarding Wheatbelt NRM given her position as a Director on the Board of Perth NRM.

4. PRESENTATIONS

4.1 Ms. Susan Hall, Chief Executive officer, Wheatbelt Development Commission 9.30am

At the WEROC Inc. Board Meeting held on 22 February 2023, it was requested that the Acting Chief Executive Officer of the Wheatbelt Development Commission be invited to present at the next meeting. Ms Susan Hall will join the meeting via videoconference and provide an update on current activities and priorities for the Commission.

Comments from the meeting:

- Ms. Susan Hall provided the following overview of current priorities and activities of the Wheatbelt Development Commission (WDC):
 - WDC understand that housing is a huge priority for all Local Government’s and have taken the lead across all Development Commissions in undertaking an evidence-based analysis of housing and land development constraints and providing potential solutions to State Government. Alex MacKenzie is leading this project and is in the process of gathering information from all Local Governments.
 - Infrastructure is a major focus for the Commission. They are continuing to support the strategic freight network and are advocating for strategic regional infrastructure requirements. The Commission is also assisting the Department of Planning with their regional infrastructure plan.
 - WDC are working with NEWROC on an Economic Development Plan.
 - WDC are playing a greater role in developing local content. The focus is on ensuring regional businesses are better able to access State Government tenders and contracts.
 - The \$100,000 Local Capability Fund – Wheatbelt Regional Round is currently open and closes on 11 May 2023. This program provides funding to businesses to help them enhance their capacity, capability, and competitiveness. Ms. Hall recommended that this opportunity be advertised to local businesses.
 - Childcare has been an area of focus for some time and quite a bit of work has already been undertaken in this space. The State Government is currently looking at this as a limiting factor to workforce participation.
 - The Southern Wheatbelt Drought Resilience Plan is currently being completed. WDC partnered with the Department of Primary Industries and Regional Development to support the delivery of the Plan across the area encompassing the Shires of Dumbleyung, Wagin, Lake Grace, Kulin, and Kondinin.
 - Round 6 of the Regional Economic Development Grants will be announced before the end of this financial year.

- Upcoming events for WDC include their 2023 budget breakfast on 12 May and the Wheatbelt Futures Forum on 3 May.
- Ms. Glenice Batchelor queried the Economic Development Plan WDC are assisting NEWROC in developing and asked if there is an opportunity for other ROC's to be supported in doing this work. Ms. Hall advised that if WEROC is looking to do something similar WDC would be willing to discuss what they can do to assist. Ms. Hall was not aware of the exact level of assistance being provided to NEWROC so would look into this and provide a response.
- Mr. Darren Mollenoyux questioned if the WDC were aware of and taking any action on the current delays with Western Power approving design applications (up to a 12-month wait). Ms. Hall advised that she was not aware of the issue but would take the question on notice and come back with a response.
- Ms. Batchelor commented on the Southern Wheatbelt Drought Resilience Plan which seemingly has an impact on the Foundation for Rural and Regional Renewal's (FRRR) community impact program funding in parts of the Wheatbelt outside of the Plan's focus area. Ms. Batchelor also noted that the new regions created by FRRR for this program are confusing and don't necessarily make sense.

Ms. Hall left the meeting at 9.56am and did not return.

4.2 Mr. Michael Hayden, Managing Director, Maarli Services, 10.20am

Mr. Michael Hayden, Managing Director, Maarli Services, advised via email on Monday 23 January 2023 that Maarli Services was successful in its application to deliver the Eastern Wheatbelt Ranger Program over a two-year period. This will enable Maarli Services to have a small team of employees dedicated to maintaining the cultural and environmental land assets across the region. Mr. Hayden advised that he is looking to establish partnerships with each of the Local Governments that provided letters of support (including the Shires of Merredin, Bruce Rock, Kellerberrin, Westonia and Yilgarn) and hoped to explore regional collaboration opportunities.

Mr. Hayden will join the meeting to provide an overview of the Eastern Wheatbelt Aboriginal Ranger Service and discuss opportunities to work collectively with WEROC Shires.

Comments from the meeting:

- Mr. Hayden presented an overview of Maarli Services, a summary of which is provided below:
 - Maarli Services was established in 2016.
 - It is a for profit organisation based out of Merredin, predominantly delivering civil construction services.
 - Maarli are branching out into environmental/cultural services which is where the Eastern Wheatbelt Ranger program fits in.
 - Maarli secured \$740,000 over a two-year period from the State Government's Aboriginal Ranger Program which is administered by the Parks and Wildlife Service of the Department of Biodiversity, Conservation and Attractions.
 - Through this program Maarli will be responsible for the maintenance of land assets across 11 Shires.
 - For each of the 11 Shires Maarli have selected two-to-three reserves, which they will focus on. Generally, the larger reserves, that attract a high volume of visitors, and those with a strong cultural connection have been chosen.
 - Next steps for Maarli include developing agreements with stakeholders (including Local Governments) and continuing to grow and develop the ranger program.
- Ms. Glenice Batchelor queried how Maarli work in with other ranger programs including the one run by Wheatbelt NRM. Mr. Hayden advised that they currently do not work in with any of the other providers, but he is meeting with the CEO of Wheatbelt NRM in the near future to discuss how this could be achieved.

- Mr. Wayne Della Bosca queried whether Maarli Services were involved in controlling vermin (i.e., Emu’s and Kangaroo’s) on reserves. Mr. Hayden advised that this is something that they have been involved in and are able to do on a fee for service basis.

Mr. Hayden left the meeting at 11.05am and did not return.

4.3 Mr. Nic Warren, Chief Executive Officer, Shire of Yilgarn

Mr. Nic Warren as the host Council CEO provided a brief presentation on current projects and initiatives of the Shire of Yilgarn:

- The Shire have completed a brand re-design, which generated a new logo and colour scheme focusing on the constellation theme.
- They have also established a new visit Yilgarn website and are working toward a self-guided interactive walking tour of the townsite and the design of new entry statements.
- The Shire have completed Constellation Park, which included a new skate park, shade shelter with BBQ’s and seating, and a playground.
- In 2022 a POX Eclipse event was held at the motor cross track. It was a “waste lander” style event that attracted 300 attendees and will be happening again this year.
- The Shire is receiving an EV charging station as part of the State Government EV Highway. It will be located at Emu Park.
- Current projects include satellite playground upgrades, a major sports complex upgrade, Covalent Lithium upgrade and seal of 113km’s road, and Mineral Resources are completing a 37km road upgrade along Emu Fence Road South of the Great Eastern Highway.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Wednesday 22 February 2023

Minutes of the WEROC Inc. Board Meeting held in Kellerberrin on Wednesday 22 February 2023 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Kellerberrin on Wednesday 22 February 2023 be confirmed as a true and correct record.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Tony Crooks

That the Minutes of the WEROC Inc. Meeting held in Kellerberrin on Wednesday 22 February 2023 be confirmed as a true and correct record.

CARRIED

5.2 Business Arising – Status Report as of 1 April 2023

Actions Arising from the WEROC Inc. Board Meeting held on 22 February 2023.

Agenda Item	Action(s)	Status
5.3 Business arising	Continue to monitor progress on Wheatbelt NRM’s proposal for a regional corella management coordinator and provide updates as any new information comes to light.	The Executive Officer met with the Wheatbelt NRM CEO on 28 March and on the same day emailed the Board with an outline of the discussion and a request for a financial contribution toward the corella management

At the WEROC Inc. Board Meeting held on 2 May 2022 the budget for the financial year commencing 1 July 2022 and ending 30 June 2023 was adopted. The approved Budget for 2022-23 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received
Note 3	GST refunds for Q4 BAS 2021-22 and Q2 BAS 2022-23
Note 4	Executive Officer services for the months of June to December 2022
Note 5	Executive Officer travel to Board and other meetings
Note 6	Monthly subscription fee for Xero accounting software
Note 7	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2021-22 financial year
Note 8	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, the Customer Service Institute of Australia for the customer service excellence workshops, the Shire of Merredin for the Central Wheatbelt Visitor Centre mail out service and Australia's Golden Outback for cooperative marketing initiatives and the Perth Caravan and Camping show.
Note 9	Payment to PWD for .au domain name registration, 12-month hosting fee and compulsory safety upgrade
Note 10	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
Note 11	GST paid
Note 12	Payment to the Australian Tax Office for Q1 BAS 2022-23

WEROC Inc.
ABN 28 416 957 824
1 July 2022 to 30 June 2023

		Budget 2022/2023	Actual to 31/03/2023	Notes
INCOME				
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$0.00	\$0.00	
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	2
	GST Refunds	\$7,927.78	\$4,436.00	3
	Total Receipts	\$87,127.78	\$83,636.00	
EXPENSES				
1545	Bank Fees & Charges	\$0.00	\$0.00	

1661.01	WEROC Inc. Executive Services	\$34,501.50	\$22,958.17	4
1661.02	Executive Officer Travel and Accommodation	\$1,560.00	\$631.99	5
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$613.62	6
1687.03	WEROC Financial Services Audit	\$1,000.00	\$931.00	7
1585	WEROC Consultant Expenses	\$60,000.00	\$16,056.10	8
1850	WEROC Management of WEROC App & Website	\$360.00	\$680.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,000.00	\$5,938.52	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$10,722.15	\$4,476.68	11
	ATO Payments	\$3,668.70	\$5,399.00	12
Total Payments		\$121,612.35	\$57,685.08	
Net Position		-\$34,484.57	\$25,950.92	
OPENING CASH 1 July		\$168,194.70	\$164,322.88	
CASH BALANCE		\$133,710.13	\$190,273.80	

Recommendation:

That the WEROC Inc. financial report for the period 1 February 2023 to 31 March 2023, be received.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Bill Price

That the WEROC Inc. financial report for the period 1 February 2023 to 31 March 2023, be received.

CARRIED

6.2 Income & Expenditure

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 April 2023

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 February 2023 to 31 March 2023 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		203,906.50		
01 Feb 2023	Payment: 150 Square Pty Ltd	0.00	2,662.50	201,244.00
06 Feb 2023	Payment: 150 Square Pty Ltd	0.00	2,731.50	198,512.50
10 Feb 2023	Payment: Shire of Merredin	0.00	1,325.00	197,187.50

09 Mar 2023	Payment: 150 Square Pty Ltd	0.00	3,193.50	193,994.00
31 Mar 2023	Payment: Australia's Golden Outback	0.00	420.20	193,573.80
31 Mar 2023	Payment: Australia's Golden Outback	0.00	3,300.00	190,273.80
TOTAL		0.00	13,632.70	190,273.80
Closing Balance			190,273.80	

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 February 2023 to 31 March 2023 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February 2023 to 31 March 2023 totalling \$13,632.70 be approved.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Ms. Joanne Soderlund

That the WEROC Inc. summary of income and expenditure for the period 1 February 2023 to 31 March 2023 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February 2023 to 31 March 2023 totalling \$13,632.70 be approved.

CARRIED

7. MATTERS FOR DECISION

7.1 Corella Management Coordinator

Disclosure of Interest: As per Agenda item 3.

Date: 1 April 2023

Attachments: Nil

Consultation: NA

Financial Implications: \$25,000 per annum for a three-year period

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board Meeting held in Tammin on 5 September 2022, Dr. Karl O’Callaghan, Chief Executive Officer of Wheatbelt NRM presented a proposal for a Corella Management Coordinator. Key points of the presentation are summarised below:

- Wheatbelt NRM with assistance from Edith Cowan University completed a research report on behalf of AROC, to understand the breadth of the corella issue in the Wheatbelt.
- The key recommendation of the report was to create a coordinator position for the Wheatbelt, that would be responsible for identifying and trialling local solutions to manage the corellas. The primary customers for the coordinator position will be Local Government and CBH.
- Wheatbelt NRM are proposing that the position be co-funded by Wheatbelt Local Governments and CBH.
- Wheatbelt NRM had met with CBH, who indicated that they need time to deliberate on the amount of funding they can commit but are, in general, supportive of the proposal.

- Wheatbelt NRM requested that individual Local Governments or ROCs signal their intent to support the proposal now and once they receive a response from CBH regarding their contribution, they will advise the cost to participate.

In response to Dr. O’Callaghan’s presentation the Board resolved as follows:

RESOLUTION: Moved: Ms. Glenice Batchelor Seconded: Mr. Raymond Griffiths

That WEROC Inc. are supportive of the proposal for a Corella Coordinator and will decide on any financial contribution toward the coordinator position upon further advice from Wheatbelt NRM.

CARRIED

Executive Officer Comment:

On Tuesday 28 March 2023, the Executive Officer met with Dr. O’Callaghan to get an update on the Corella Management Coordinator proposal. Dr. O’Callaghan advised that Wheatbelt NRM have secured a commitment of \$50,000 per annum each from CBH and AROC for a three-year period and requested that WEROC consider matching this financial contribution.

Dr. O’Callaghan indicated that there is no formal agreement or scope of works for the coordinator position at this point in time as they need to understand what level of resource, they will have available to them before entering into any negotiations with the partner organisations. If WEROC were to agree to a \$50,000 per annum contribution, it was suggested that we may like to adopt the approach AROC has taken which is to split the contribution, with \$25,000 coming from the the collective funds of the of the group and the remainder being an individual Shire contribution of \$4,167 each per annum.

The Executive Officer provided the abovementioned information via email on 28 March and requested that Board Members respond with some initial thoughts prior to the next WEROC meeting. The following responses were received:

- Mr. Raymond Griffiths – Believes that Kellerberrin would support this proposal. In the previous two weeks they lost four sets of lights at the hockey oval due to the Corella’s so the requested allocation of money is less than what it would cost for them to rectify the damage caused by the birds.
- Mr. Darren Mollenoyux – The Shire of Bruce Rock have sustained damage to oval lighting infrastructure and playing surfaces in January. Will take to Council meeting on 20 April for consideration however believe that Council will be supportive as the concept has previously been discussed in a Councillor Information Session held in March.
- Ms. Lisa Clack – Briefly discussed the proposal at the Council meeting on 28 March. Generally, Merredin are supportive and look forward to understanding more on the scope of the role.
- Mr. Bill Price – Currently Westonia do not have a problem with Corella’s but acknowledge that the numbers are building in surrounding towns and causing havoc. Will need to take to the next Council meeting for a decision.
- Ms. Glenice Batchelor – Believes the initiative deserves support subject to Council approval. Would like to be assured that:
 - DPIRD have been approached and asked to contribute to their statutory responsibility to manage pests.
 - DBCA will contribute/support their obligations on state reserves.
 - WALGA has been approached and asked to provide support.
 - Other Wheatbelt ROC’s will be included.
 - RBGs will be involved.
 - The Shire of Cunderdin will be approached to contribute.

- State NRM funding is being applied for.
- Consideration will be given to one of the Shire's hosting the position to maximise control activities.
- A breakdown of actual on-ground control activities versus coordination be provided.
- Ms. Joanne Soderlund – Queried whether NRM could provide an indication of what component/percentage of the role they foresee will be actual on the ground mitigation efforts.

The Executive Officer has forwarded the various queries on to Dr. O'Callaghan, and he will join the meeting via videoconference at 10.30am to provide a response to these and any other questions the Board may have.

Recommendation:

That the Board consider the request for a \$50,000 per annum contribution toward a Corella Management Coordinator for a three-year period commencing 1 July 2023, comprised of \$25,000 allocated from the WEROC consultancy budget and an individual Shire contribution of \$4,167 each per annum.

Comments from the meeting:

- Dr. Karl O'Callaghan joined the meeting via videoconference at 11.05am and addressed the queries sent through prior to the meeting:
 - In relation to a contribution from the Department of Primary Industries and Regional Development (DPIRD) Dr. O'Callaghan advised that he is on the Pest, Parrot and Cockatoo Strategy steering group and the consultants preparing the report are due to have it completed by the end of June 2023. The fact that DPIRD have initiated this project indicates that they are interested in the problem but there is no financial commitment from them at this stage to fund a coordinator. Any financial commitment from DPIRD is unlikely to occur in the next 12 months.
 - The Department of Biodiversity, Conservation and Attractions have not shown much interest in being involved in the pest management discussion.
 - In terms of who will host the coordinator position, this is not of great concern to Wheatbelt NRM, and they are open to suggestions on this aspect.
 - If WEROC are happy to commit, someone can be engaged relatively quickly (i.e., by the end of June 2023).
- Ms. Joanne Soderlund queried if the coordinator position would be primarily a desk-based role or if they would be on the ground implementing solutions. Dr. O'Callaghan advised that a major component of the role would be consultation with community and Local Government so he would expect that the person would be out on the road a lot. Some of the control measures (e.g., baiting) need to be licensed so the coordinator would be responsible for working through the bureaucracy to get the necessary approvals. Contractors would be engaged to implement the control measures identified; this would not be the role of the coordinator.
- Ms. Glenice Batchelor queried whether there would be a steering committee appointed to oversee the development of a framework/scope for the coordinator position. Dr. O'Callaghan advised that they were not at this stage yet but was open to suggestions on how this might work.

Dr. O'Callaghan left the meeting at 11.20am and did not return.

After Dr. O'Callaghan left the meeting, the Chair asked each Shire to provide their thoughts on the proposal:

- Mr. Bill Price advised that the Shire of Westonia support WEROC making a financial contribution but are not willing to make an individual contribution due to Westonia not having an issue with Corella's and being unlikely to in the future given that they do not have a grain facility.
- Mr. Wayne Della Bosca advised that the Shire of Yilgarn don't currently have an issue with Corella's but understand that they move, so are supportive of the proposal but would need to see some definite results to continue making a contribution after the initial trial.

- Ms. Glenice Batchelor advised that the proposal is likely to be supported by the Shire of Tammin because they are aware that if they do not act, they will have a problem. Ms. Batchelor suggested that WEROC would need to have really good input into how the program is managed for it to be effective in our area.
- Mr. Tony Crooks advised that the Shire of Bruce Rock are supportive of the proposal and believe that WEROC is the right avenue to address the issue.
- Mr. Lindon Mellor advised that the Shire of Merredin is supportive as they have a massive problem with Corella's.
- Ms. Emily Ryan advised that whilst the proposal has not been taken to the Kellerberrin Shire Council, she feels that they would be supportive.
- Discussion ensued over the individual Shire contribution, given that in addition to the annual financial outlay, Shire's would be required to fund the control activities. It was suggested that the group agree to the \$25,000 contribution from WEROC, and the Shire contribution be funding on the ground control activities.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Wayne Della Bosca

That:

- 1) WEROC commit \$25,000 per annum toward the Corella Coordination position for a three-year period.
- 2) Individual Shire contributions will be in-kind pest control activities; and
- 3) Wheatbelt NRM be requested to negotiate separately with individual Shires on any additional contributions.

CARRIED

7.2 Partnership with Town Team Movement

Disclosure of Interest: No interest to disclose.

Date: 1 April 2023

Attachments: *Attachment 1: Draft Contract with Town Team Builder*

Consultation: Mr. Jimmy Murphy, Co-Founder Town Team Movement

Financial Implications: Up to \$22,000 in the 2023-24 financial year

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board meeting held in Kellerberrin on 22 February 2023, Town Team Movement co-founder Mr. Jimmy Murphy and Wheatbelt Town Team Builder Ms. Alyce Ventris, were scheduled to present. Due to the meeting finishing earlier than anticipated the Town Teams representatives did not arrive in time to give their presentation. The Executive Officer and Mr. Raymond Griffiths met with Mr. Murphy and Ms. Ventris separately to discuss their proposal for a partnership with WEROC.

On 23 February, the Executive Officer emailed Board Members a summary of the discussion held with Town Teams and outlining their proposal for WEROC to commit \$15,000 per annum to engage the Wheatbelt Town Team Builder one day per week commencing 1 July 2023 and, unless renewed, concluding on 30 June 2024. The following email responses were received:

- Mr. Darren Mollenoyux – Shire of Bruce Rock supportive
- Mr. Raymond Griffiths & Ms. Emily Ryan – Shire of Kellerberrin supportive
- Mr. Bill Price – Shire of Westonia supportive
- Ms. Lisa Clack – Shire of Merredin supportive

- Ms. Joanne Soderlund – Shire of Tammin supportive

Given that this represented a majority of Member Shires the Executive Officer advised Town Teams of the decision to proceed with a one-year partnership between WEROC and Town Teams.

To note, Ms. Ventris advised that in addition to the \$15,000 per annum for her time, WEROC could expect to pay an additional \$2,000 for her travel and accommodation expenses and up to \$5,000 toward Town Team events organised in the WEROC area.

Executive Officer Comment:

Subsequent to the decision made via email, to proceed with a Town Teams partnership, the Executive Officer met with Mr. Murphy and Ms. Ventris to discuss the best way to proceed. Mr. Murphy suggested that a direct contract arrangement with Ms. Ventris, as per the NEWROC model would be the ideal manner to formalise the partnership. A contract was drafted and sent to Members via email on 13 March 2023, for comment. Contained within the contract are the key deliverables expected of Ms. Ventris in return for WEROC’s investment:

Key Accountabilities	Activities	Key Performance Indicators
<p>1 Support existing town teams.</p>	<ul style="list-style-type: none"> • Inspire and support established town teams and local government leaders to identify placemaking and activation opportunities. • Build rapport and relationships with the leaders of the town teams. • Provide support and guidance to leaders of town teams to improve their confidence and skills in placemaking and activation. 	<ul style="list-style-type: none"> • Regular communication with the WEROC Board. • Number of Town Teams in the WEROC area increases. • Delivery and evaluation of one ‘do-over’ event per annum.
<p>2 Establish new town teams in WEROC communities.</p>	<ul style="list-style-type: none"> • Identify opportunities to align the work of existing groups including Community Resource Centres and Progress Associations with the Town Team model. • Establish new town teams in WEROC communities where they do not already exist. • Provide the support and guidance required to establish an effective town team. 	
<p>3 Deliver town team projects and events in WEROC communities</p>	<ul style="list-style-type: none"> • Planning, delivery, and evaluation of town team events in WEROC communities. • Facilitation of one ‘do-over’ event in the WEROC region per annum. • Connect town teams, governments, community groups and other civic leaders with each other to achieve better community outcomes. • Actively seek out additional funding opportunities to support events and projects. This includes applying for and acquitting grants as required. 	

4	Communication and reporting	<ul style="list-style-type: none"> • Provide a written report for each WEROC Board Meeting (five per annum) detailing activities undertaken and progress toward achievement of key accountabilities. • Attend WEROC Board meetings as requested. • Work with WEROC Local Governments to educate communities about community-led placemaking and support local action. 	
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Responses to the email of 13 March were received from the Shires of Kellerberrin, Westonia, Bruce Rock, Yilgarn and Tammin advising that there were no issues or changes required to the contract wording. Ms. Glenice Batchelor did however respond and advise that while supportive of the Town Teams idea, the preference would have been for a collaborative tourism venture coordinator proposal to go forward.

Recommendation:

That:

- 1) The decision made via email to enter into a partnership with the Town Team Movement for a one-year term, at a cost of \$15,000 be ratified.
- 2) The draft contract between WEROC and Wheatbelt Town Team Builder, Ms. Alyce Ventris, be endorsed.

Comments from the meeting:

- Members agreed to the \$15,000 partnership with the Town Team Movement, but the other costs noted (i.e., \$2,000 toward travel/accommodation and \$5,000 toward events) were of concern. It was suggested that these items should be provided in-kind rather than as a cash contribution.
- Ms. Joanne Soderlund queried the status of the Mental Health Commission partnership that was raised as an opportunity for WEROC in the initial approach from Town Teams. The Executive Officer will follow this up.

RESOLUTION:

Moved: Mr. Bill Price

Seconded: Ms. Emily Ryan

That:

- 1) The decision made via email to enter into a partnership with the Town Team Movement for a one-year term, at a cost of \$15,000 be ratified.
- 2) The draft contract between WEROC and Wheatbelt Town Team Builder, Ms. Alyce Ventris, be endorsed.

CARRIED

7.3 Central Wheatbelt Visitors Centre Service Proposal

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: As noted in Agenda item 3.

Date: 1 April 2023

Attachments: *Attachment 2: WEROC Tourism Proposal (Commercial in Confidence)*
Attachment 3: Wheatbelt-AGO Tourism Destination Development Concept

Consultation: Wheatbelt Tourism Working Group
 Mr. Marcus Falconer, CEO, Australia’s Golden Outback

Financial Implications: Unknown

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board meeting held on 22 February 2023 the Shire of Merredin presented the WEROC Tourism Proposal. The matter was briefly discussed but decisions were deferred to allow more time for the Shire's to consider the recommendations. It was requested that prior to the next meeting the Executive Officer conduct further investigation to aid the discussions including making an approach to Australia's Golden Outback to see what a destination development officer position would entail and cost and having an initial discussion with the NEW Travel Executive Officer about the possibility of WEROC joining the Wheatbelt Way.

Following to the meeting, the Executive Officer received advice from the Shire of Kellerberrin that the proposal had been discussed with their Council and they resolved as follows:

MIN 021/23 MOTION - Moved Cr. Leake

Seconded Cr. Reid

That Council decline all options provided by the Shire of Merredin and request if there is the option to enhance the capacity/scope of the Central Wheatbelt Visitors Centre to take up the tourism capacity requirements of WEROC.

CARRIED 6/0

The Executive Officer also notes that the matter was raised with the Shire of Bruce Rock Council who resolved as follows:

Resolution OCM Mar 23 – 11.1.2 Moved: Cr Rajagopalan Seconded: Cr Kilminster

That Council does not support the proposal put forward for the collaboration and direction proposed as it is not in line with the original direction of WEROC and does not believe the preferred option would provide effective benefit to Bruce Rock due to our location.

Ms. Joanne Soderlund advised via email that the Shire of Tammin is supportive of the recommendation to investigate joining the Wheatbelt Way.

Executive Officer Comment:

On 27 February 2023, the Executive Officer emailed Australia's Golden Outback (AGO) CEO, Mr. Marcus Falconer, requesting a proposal for a locally based destination development officer, which had previously been discussed between the two parties. On 3 March Mr. Falconer responded and advised that since the last discussion, AGO had started developing an agritourism strategy for the region and a major focus of their resources and efforts to facilitate destination development in the Wheatbelt from July 2023 will be the implementation of that strategy. They are therefore not in a position to assist WEROC with resourcing at this time, however Mr. Falconer expressed an interest in reviewing the Shire of Merredin Tourism Proposal to see if there is any way that AGO could support WEROC's aims.

A meeting was held between Ms. Chloe Townsend, Deputy CEO at the Shire of Merredin, the WEROC Executive Officer and Mr. Falconer on 4 April 2023. Mr. Falconer indicated that he was supportive of the Shire of Merredin's recommendation to join the established Wheatbelt Way brand and saw an obvious "loop" to the trail that would incorporate the WEROC Shires. Mr. Falconer also advised that he had revisited the WEROC Tourism audit and felt that many of the recommendations could be applied more broadly to other parts of the region. He felt that of the priorities identified in the audit the short-term focus should be on the recommendations to make caravan and camping sites (both free and commercial) online bookable, getting all trails listed on Trails WA and on developing a regional caravan and camping strategy.

In addition to the discussion with AGO, the Executive Officer has participated in two meetings of the Wheatbelt Tourism Working Group, which consists of representatives from WEROC, ROE Tourism, NEW Travel, NEWROC, AGO and the Wheatbelt Business Network. This group has convened to discuss potential collaborative action and to develop a concept for destination development that meets the needs of all parties. A copy of the concept in its formative stages, is provided as an attachment. The Executive Officer has also notified NEW

That Council support the following Interim, Short-term and Medium term solutions for Regional Waste within WEROC Councils;

Interim Recommendations are that WEROC:

1. *Endorse the WEROC Strategic Waste Management Plan, subject to:*
 - (a) *Noting the inaccuracies in the waste generation data presented; and,*
 - (b) *Accepting the proposed amendments to the implementation of the priorities outlined within the WEROC Waste Management Option Paper submitted by the Shire of Merredin (this report).*
2. *Endorse the WEROC Landfill Consolidation – Scenario Assessment Report and endorse Option 2: implementation of two regional landfills located at Merredin and Southern Cross, subject to;*
 - (a) *Accepting the proposed amendments to the implementation of the priorities outlined within the WEROC Waste Management Option Paper submitted by the Shire of Merredin (this report); and*
 - (b) *Note that with the change to a gate-fee model, each WEROC member Council will be responsible for the cost associated with the implementation of the priorities associated with their own waste management operations and sites.*
3. *Shires of Merredin and Yilgarn develop an interim gate fee to allow the disposal of municipal waste from WEROC member Councils with waste disposal capacity issues by April 2023.*
4. *Commence discussions with Avon Waste regarding interim operational options, including a review of kerbside collection days within the WEROC region to enable the efficient servicing of WEROC member Councils and disposal at one of the proposed regional landfill sites (April 23) to align with budget and fees and charges.*

Short-term Recommendations are that WEROC:

1. *Implement actions 2 to 9 inclusive of Appendix 1 – Gantt Chart Proposed Revised Order of Works; and Notes that;*
 - a. *The funding model for the Regional Waste Coordinator and relevant gate-fee will be developed during this phase of works, and will need to be agreed by the WEROC Councils prior to the implementation of any required capital works.*
 - b. *Some Councils may progress Action 10, should they have internal capability to do so; and*
 - c. *The Shires of Merredin and Yilgarn will be required to complete the short-term priority actions in advance of the other WEROC member Councils to enable the transition to two regional landfill sites.*

Medium-term Recommendations are that WEROC:

1. *Implement actions 10-19 inclusive of Appendix 1 – Gantt Chart Proposed Revised Order of Works; and*
2. *Notes;*
 - a. *The employment of the Regional Waste Coordinator should be progressed prior to the commencement of these actions.*
 - b. *The Regional Waste Coordinator will review and update the SWMP and associated implementation plan for the review and endorsement of WEROC during this stage.*

CARRIED 6/0

Recommendation:

That the Board discuss the Shire of Merredin proposal and agree on next steps.

Comments from the meeting:

- The Chair asked each Shire to provide feedback on the Shire of Merredin’s proposal. A summary of the responses is provided below:
 - The Shire of Yilgarn know what they need to do and have their own separate set of actions to proceed with. They are happy to bypass the engagement of a regional waste coordinator until the priority actions have been implemented and the role becomes a matter of data collection and community engagement.
 - The Shire of Westonia is happy with the recommendations and will work closely with the Shire of Yilgarn in the transition of their waste facility to a transfer station.
 - The Shire of Tammin is happy to support the recommendations.
 - The Shire of Bruce Rock believes the Shire of Merredin have produced a very thorough document and are happy to support the recommendations.
 - As per the Council resolution noted in the Agenda, the Shire of Kellerberrin is supportive of the recommendations.

RESOLUTION:

Moved: Mr. Tony Crooks

Seconded: Ms. Emily Ryan

That the WEROC Inc. Board adopt the interim, short-term, and medium-term recommendations as outlined in the Shire of Merredin’s, WEROC Waste Management Options Report.

CARRIED

7.5 WEROC Inc. Budget 2022-23

The WEROC Inc. Constitution states that:

17.3 The Board will prepare and approve the annual budget at least 1 month before the end of the financial year.

As the next scheduled meeting of the WEROC Inc. Board is in late June, to adhere to the rules of our Association, a draft budget for WEROC Inc. for the financial year commencing 1 July 2023 and ending 30 June 2024 has been prepared and is presented for the Board’s consideration.

The proposed budget assumes that the \$12,000 (Ex. GST) annual subscription per Member Council will remain consistent with previous years. On the matter of subscriptions, the WEROC Inc. Constitution does not specify the amount of the annual subscription rather it states:

10.1 Annual Subscriptions: Members are not required to pay a membership fee or annual subscription but may be required to pay an annual financial contribution as determined by the Association with such contributions to be in equal shares.

Under the proposed budget, it is anticipated that WEROC Inc. will have a cash balance of \$144, 229.39 on 30 June 2024.

BUDGET NOTES

Income

- A. The draft budget assumes that the annual subscription amount will be retained at \$12,000 (Ex. GST) per Member Council.
- B. The Consultancy and Project Reserve is now incorporated into the General Subscription.
- C. The Westpac Community Solution One Account no longer pays interest.
- D. GST on General Subscriptions.
- E. GST refunds have been calculated based on estimates of GST Input and Output Tax for each quarter.

Expenditure

1. The Westpac Community Solution One Account does not incur any fees and therefore no fees have been budgeted for.
2. Proposed budget is based on the Executive Officer’s contracted hours (550) and rate of pay (\$62.73 Ex. GST).
3. Budget based on anticipated travel for the Executive Officer to attend five Board Meetings at the contracted rate of 0.68c (Ex. GST) per km.
4. Current contract expires on 1 March 2024 therefore a provision has been made for recruitment of an Executive Officer.
5. The proposed budget for Financial Services includes the monthly subscription fee for Xero accounting software (\$68.18 Ex. GST) and a small allocation for any miscellaneous financial assistance required from an Accountant.
6. The financial services audit allocation is based on the accepted quote of Audit Partners Australia for \$950+GST and an allowance for disbursements.
7. This allocation enables WEROC Inc. to engage consultants and to undertake special projects. Co-operative marketing initiatives are also allocated to this budget line item. The budgeted amount includes \$7,000 for marketing (actual spend in 2022-23 was \$6,136), \$22,000 for Town Teams (\$15,000 for wages, \$2,000 for travel and \$5,000 for events) and \$25,000 for the co-contribution toward the Corella Management Coordinator. The remaining allocation is an allowance for new projects.
8. The allocation for the management of the WEROC Inc. website is based on the Code Research Australia hosting fee of \$35 (Ex. GST) per month. The hosting fee is currently paid up until October 2023. The WEROC domain name was renewed in March 2022 and is paid up until 8 June 2025.
9. Host Council’s will generally cover all meeting expenses. A small allocation is provided for any unforeseen meeting costs.
10. The proposed budget allocation for insurance is based on previous years quote from Local Community Insurance, with an allowance for premium increases for the following forms of insurance cover:
 - Public & Products Liability
 - Associations and Officials Liability
 - Workers Compensation
 - Personal Accident – Volunteers
 - Cyber Insurance
11. A small allocation is made for legal expenses to cover any eventuality.
12. A small allocation is made for any miscellaneous items.
13. GST Input Tax is calculated on budgeted expenditure items subject to GST.
14. ATO payments have been calculated based on estimates of GST Input and Output Tax for each quarter.

WEROC Inc.
ABN 28 416 957 824
DRAFT BUDGET 2023-2024

		Budget 2022/2023	Actual to 31/03/2023	Estimated Income/Exp enditure to 30 June	Proposed Budget 2023-2024	Notes
	INCOME					
0501	General Subscriptions	\$72,000.00	\$72,000.00	\$72,000.00	\$72,000.00	A
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	\$0.00	\$0.00	B
0575	Interest received	\$0.00	\$0.00	\$0.00	\$0.00	C

584	Other Income	\$0.00	\$0.00	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00	D
	GST Refunds	\$7,927.78	\$4,436.00	\$5,713.00	\$5,083.15	E
	Total Receipts	\$87,127.78	\$83,636.00	\$84,913.00	\$84,283.15	
	EXPENSES					
1545	Bank Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	1
1661.01	WEROC Inc. Executive Services	\$34,501.50	\$22,958.17	\$31,808.38	\$34,500.00	2
1661.02	Executive Officer Travel and Accommodation	\$1,560.00	\$631.99	\$971.99	\$1,000.00	3
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	\$0.00	\$1,000.00	4
1687	WEROC Financial Services Accounting	\$1,000.00	\$613.62	\$818.16	\$1,000.00	5
1687.03	WEROC Financial Services Audit	\$1,000.00	\$931.00	\$931.00	\$1,050.00	6
1585	WEROC Consultant Expenses	\$60,000.00	\$16,056.10	\$16,056.10	\$60,000.00	7
1850	Management of WEROC Website	\$360.00	\$680.00	\$680.00	\$420.00	8
1801	WEROC Meeting Expenses	\$500.00	\$0.00	\$0.00	\$500.00	9
1851	WEROC Insurance	\$6,000.00	\$5,938.52	\$5,938.52	\$6,300.00	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	11
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	\$0.00	\$300.00	12
3384	GST Input Tax	\$10,722.15	\$4,476.68	\$5,416.16	\$10,807.00	13
	ATO Payments	\$3,668.70	\$5,399.00	\$5,399.00	\$2,393.33	14
	TOTAL PAYMENTS	\$121,612	\$57,685.08	\$68,019.31	\$121,270.33	
	Net Position	-\$34,484.57	\$25,950.92	\$16,893.70	-\$36,987.18	
	OPENING CASH 1 July	\$168,194.70	\$164,322.88	\$164,322.88	\$181,216.58	
	CASH BALANCE	\$133,710.13	\$190,273.80	\$181,216.58	\$144,229.39	

Recommendation:

That the WEROC Inc. draft budget for the year ending 30 June 2024, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

RESOLUTION:

Moved: Ms. Joanne Soderlund

Seconded: Mr. Wayne Della Bosca

That the WEROC Inc. draft budget for the year ending 30 June 2024, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

CARRIED

7.6 Discussion and Decisions Arising from the Presentation by Ms. Susan Hall

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 April 2023

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Ms. Susan Hall it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Ms. Susan Hall be considered, and the matter discussed.

Comments from the meeting:

- It was noted that WEROC need to look at ways of better utilizing both the Wheatbelt Development Commission and Regional Development Australia Wheatbelt (RDAW).
- Currently RDAW are assisting the Shire of Bruce Rock with an economic development strategy, based off the WALGA model.
- Mr. Wayne Della Bosca noted that housing supply issues are becoming critical and could be an area that WEROC requests more assistance with from WDC.
- Mr. Darren Mollenoyux suggested that WEROC request a more detailed report on where the WDC is at on their housing analysis and ask if they can support WEROC in conducting a housing analysis like the one being completed in the southern Wheatbelt.

RESOLUTION: **Moved:** Mr. Wayne Della Bosca **Seconded:** Ms. Joanne Soderlund

That WEROC Inc. request assistance from the Wheatbelt Development Commission in undertaking a housing analysis.

CARRIED

7.7 Discussion and Decisions Arising from the Presentation by Mr. Michael Hayden

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 April 2023

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Mr. Michael Hayden it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Mr. Michael Hayden be considered, and the matter discussed.

Comments from the meeting:

- Based on the information presented by Mr. Hayden it was felt that individual discussions need to be held between the Shires and Maarli Services.
- It was requested that the Executive Officer:

- a) Contact Wheatbelt NRM to question what their proposal for a ranger service, through the FRRR drought funding entails; and
- b) Write to Mr. Hayden to thank him for his presentation and request that he contact Shire’s individually to discuss the sites they have selected for coverage under the Eastern Wheatbelt Ranger Service and what services they propose to provide at each site.

RESOLUTION: **Moved:** Mr. Wayne Della Bosca **Seconded:** Mr. Bill Price

That Mr. Michael Hayden be requested to contact Shire’s individually to discuss the sites they have selected for coverage under the Eastern Wheatbelt Ranger Service, and what services they propose to provide at each site.

CARRIED

8. EMERGING ISSUES

NIL

9. OTHER MATTERS (FOR NOTING)

9.1 Wheatbelt Medical Student Immersion Program

The 2023 Wheatbelt Medical Student Immersion Program took place during the week of 14-17 March. This year the Executive Officer provided support to the academics and students staying in Merredin. On Thursday 6 April, a debrief was held with all staff who participated in the program. A summary of the feedback is provided below:

- **Narrogin** (although outside the WEROC region some of the points raised may be valid): It was felt that the visit was not as well organized as previous years. For a couple of the scheduled activities, people did not know that they were coming. They found it disappointing that there was no contact with the local GP’s and were confused that they were able to visit an aged care facility but not the hospital. They hope that next year the program will incorporate a GP visit/discussion and a hospital visit.
- **Kellerberrin**: The visit went well generally, there were no major issues. The academic staff noted that they were staying at the caravan park and because there was no administrative support for Kellerberrin they did not have access to a vehicle, which made it difficult for them to get around. They would recommend staying at the hotel in future years. Some of the outdoor activities took place during the heat of the day and they suggest scheduling these for the morning in future years. Next year they would like to be able to visit the hospital.
- **Bruce Rock**: Overall went really well, would not change any of the activities. Would suggest scheduling a visit from the Aboriginal Health team from Merredin into the program for next year. Need to change how we recruit billet families in future years. One family in Bruce Rock had 6 students, which is too many. Would suggest engaging a community liaison person (volunteer) in each town to be responsible for recruiting billet families. This approach was previously used and worked well.
- **Southern Cross**: Heat was a limiting factor – some of the activities were barely engaged in due to the heat. Would suggest not visiting the wildlife sanctuary in future years. Believe that there needs to be a local liaison in each town to drive recruitment of billet families.
- **Merredin**: All scheduled activities ran smoothly. There were a couple of issues that arose with students that had to be dealt with during the week but nothing that directly related to the organizing of the program.
- **Rural Health West**: As the principal program organizers they felt that this year the itineraries were the best planned/confirmed to date. Co-ordinating both the Notre Dame and Curtin visits at the same time was very challenging and they would like to explore the option of hosting them at different times

in future years. They feel that there needs to be a different approach to recruiting families in future years.

There was no feedback provided on the Westonia visit during the debrief.

9.2 Stronger Communities Programme – Round 8

The [Stronger Communities Programme](#) supports the Australian Government’s commitment to deliver social benefits in communities across Australia. The program intends to encourage and support participation in local projects, improve local community participation and contribute to vibrant and viable communities. Round 8 of the program aims to support communities to recover from the widespread impacts of adverse weather events and current economic pressures.

For this round, grant funding will be up to 100% of eligible project costs except for local governing bodies where grant funding will be up to 50% of eligible project costs.

Community consultation is a critical element of the program. In consultation with their community, each MP must identify potential applicants and projects in their electorate and invite them to apply for a grant. Invited applications will be assessed against the program’s eligibility criteria through a closed non-competitive process.

Each electorate has total funding of up to \$150,000 that can be allocated to small capital projects. Each project can receive up to \$20,000. A maximum of 20 projects will be funded in each electorate. The closing date for the current round is Wednesday 10 May.

9.3 Co-Operative Marketing Activity

Attachment 5: *Wheatbelt Co-Op Digital Activity Reporting*

Attachment 6: *Wheatbelt Co-Op Autumn Campaign 2023*

At the WEROC Inc. Board meeting held on 2 May 2022, a contribution of \$3,000 +GST toward the Wheatbelt local tourism group co-funding campaign for 2022-23 was endorsed. The contribution from WEROC was matched by Roe Tourism, NEW Travel and Pioneers Pathway resulting in a pooled fund of \$12,000 for marketing which was matched by Australia’s Golden Outback to achieve a total \$24,000 +GST marketing spend for 2022/23.

With this funding AGO conducted a wildflower activity campaign in July and August 2022, which included print advertisements in the West Australian newspaper and Australian Traveller magazine, and an online social media campaign. The results of this activity are summarised in the report provided as Attachment 5 to this agenda.

AGO also conducted a shoulder season campaign in February and March 2023. They created a concept for “Wheatbelt Weekends” which aimed to target a younger market than the traditional visitor to our region as well as families. The shoulder season campaign included radio ads and live reads over a three-week period, paid social media advertising over a three-week period and an organic takeover of AGO’s social media accounts for one week. The Wheatbelt Weekends concept can be viewed on the AGO website <https://www.australiasgoldenoutback.com/wheatbelt-weekends>.

The Autumn campaign report is provided as Attachment 6. For interest’s sake, Google analytics for the WEROC website indicates that there were 160 page views in February and 168 in March this year, compared to 93 in February 2022 and 137 in March 2022.

10. FUTURE MEETINGS

The approved schedule of meetings for 2023 is as follows:

Date	Time	Host Council
Wednesday 22 February 2023	9.30am	Kellerberrin

Wednesday 26 April 2023	9.30am	Yilgarn
Wednesday 28 June 2023	9.30am	Tammin
Wednesday 30 August 2023	9.30am	Merredin
Wednesday 29 November 2023	9.30am	Westonia

The next meeting will be held in Tammin on Wednesday 28 June 2023.

11. CLOSURE

There being no further businesses the Chair closed the meeting at 12.38pm.

Community Impact Program

The Community Impact Program is designed to support community members and not-for-profit organisations in remote, rural and regional Australia to take a collaborated approach to driving local action that helps prepare for drought. To reduce administration burden for community organisations, the granting process will be administered via a multi-stage application process as follows:



Future Drought Fund's Helping Regional Communities Prepare for Drought Community Impact Program - Project Plan

'WHEATBELT RISING'

A program delivered by Town Team Movement to build a more resilient, connected, and empowered Wheatbelt Central East region in Western Australia in preparation for drought.

Overview of the local region and history of drought

2-3 paragraph overview that explains the geographical context of the region, and the experience of drought.

Drought is a prolonged period of abnormally dry weather that can cause significant damage to crops, livestock, and natural ecosystems, as well as to human health and well-being. Communities that rely on agriculture, livestock production, and natural resources for their livelihoods are particularly vulnerable to the impacts of drought.

Unfortunately for the communities within the Northeastern Wheatbelt Region of Council (NEWROC) and the Wheatbelt Eastern Region of Council (WEROC), drought has occurred over the years and can occur at any time. These communities can often face significant challenges coping with its impacts. These can include; Increased workload for women and children, disruption of social networks, mental health, and health and wellbeing. Addressing these impacts requires a coordinated and sustained response from communities, governments, and other stakeholders in order to build resilience and adapt to the changing climate.

About the Lead Organisation

Town Team Movement is a non-profit social enterprise that is building a movement of positive 'doers' focused on improving their own local area through a shared purpose and values, which we have summarised in the Town Team Charter. We enable local communities and governments to connect, organise and act to regenerate the fabric of their neighbourhoods and to create better places. We:

1. Inspire, support, connect and promote local Town Teams
2. Provide consultancy services for local governments, State government agencies, private enterprises and more
3. Host inspiring and interactive events
4. Provide placemaking education and training services

Town Team Movement was formed as a non-profit company limited by guarantee in late 2017. It has steadily built up the organisation over the last 6 years. We have been working professionally with 121 Town Teams for 5 years, as well as working with community groups for many years prior. Town Teams are positive and proactive organisations that work collaboratively with their local government to improve a place or area. The Town Team model is inclusive and open to everyone – businesses, residents, community groups and anyone keen to have a go. Town Teams are 'doers'. The approach is innovative, creative and fun.

We have seen the transformative effects that being part of a Town Team has and contributing to making a place better and more resilient in preparation for drought.

Some of the specific things we can bring to this project are:

- Experience and past performance - we have decades of experience within our team and a huge broader network of wisdom that we can draw on. The Town Team approach is growing rapidly.

Future Drought Fund's Helping Regional Communities Prepare for Drought Community Impact Program - Project Plan

- Understanding and methodology - we have a good understanding of the opportunities and challenges of the approach, and an iterative, agile methodology that works with the conditions on the ground and local context
- Local connections - we have an existing and growing network of supporters and advocates across the Wheatbelt
- An approach that works - the approach has been proven to work in a wide range of situations

Program Priorities

Based on the program priorities for investment, our program **'Wheatbelt Rising'** is well-aligned in building local communities drought resilience. Here are some ways in which our program responds to each of the program priorities:

Local communities adapt to and prepare for the impacts of drought:

- The Town Teams approach is fresh, innovative, and transformative in its approach to build resilience to drought through establishing Town Teams and supporting community led actions.
- By engaging with community members, providing resources and support, and facilitating knowledge-sharing, the 'Wheatbelt Rising Program' helps to build community capacity and preparedness for drought.

Enhance the public good in agriculture-dependent communities:

- Our program seeks to improve access to and utilisation of community infrastructure.
- By supporting community led projects that develop and maintain infrastructure in the communities
- We aim to enhance the public good and promote long-term sustainability and bring vibrancy to these communities.

Drive local action that helps prepare for drought:

- 'Wheatbelt Rising' program is focused on driving local action and , building community-led solutions for drought resilience.
- By providing training, resources, and support to community leaders, mentors, networks, and organisations
- We aim to empower and enable communities to act and build their own resilience to drought.

Strengthen social resilience for resourceful and adaptable communities:

- Our program aims to build social resilience by promoting the development of local leadership, networks, and social support systems that can foster greater community cohesion and resilience in the face of drought.
- By emphasizing the importance of community engagement, capacity building, and knowledge-sharing, our program helps to create more resourceful and adaptable communities that can better withstand the impacts of drought.

Program Outcomes

To achieve the 7 program outcomes, the 'Wheatbelt Rising' program will consist of a range of strategies and activities that promote community engagement, capacity building, leadership development, place improvement (including infrastructure), and economic diversification.

The 'Wheatbelt Rising' program will provide a different, innovative approach that will work with (not in spite of) local conditions. The mindset and approach will be the same in each place, but the exact methods used and the outcomes would be based on the people involved, the local place, the other collaborating organisations and the strengths and opportunities of the place. It is based on insights, including (but not limited to):

- People, particularly the target groups, will be more attracted to a creative, participatory and fun

Future Drought Fund's Helping Regional Communities Prepare for Drought Community Impact Program - Project Plan

program, rather than a serious, formal service designed to “treat their problems”

- Communities are never built on problems and deficiencies
- Foster hope, optimism & courage in both participants and communities
- Tap into what people really care about
- Unlock (often hidden) skills, energy & passion
- Create the right conditions for personal growth and community-led action, which will include creating psychological safety and connection before content delivery
- Create fresh mindsets and a culture of leading and doing

Creating real community impact requires transformational learning, which fundamentally changes the way participants see the world and their ability to be change-makers. This context and understanding has informed the following program insights:

- Connect with what is already happening in the community
- Foster belonging, inclusion and diversity
- Keep it simple and accessible
- Leave egos at the door
- Don't take ourselves too seriously and make it fun
- Be flexible, adaptable and responsive
- Learn by doing
- Peer to peer connection and learning
- Encourage the power of reflection and insight
- Build self-confidence and agency
- Make it a community and peer-based approach (rather than expert-led)

The 'Wheatbelt Rising' program will work towards all 7 outcomes:

1. Communities identify and adopt innovative and transformative ways to build drought resilience;
2. A change in awareness of and attitudes to drought preparedness at the community level;
3. Communities learn and share innovative ways to build drought resilience;
4. An increase in the reach and activities of community leaders, mentors, networks and organisations driving action on drought resilience;
5. Improved access to and greater utilisation of community infrastructure;
6. Communities build their local leadership, networks, and social support; and
7. Community leaders, networks and organisations have stronger capability to undertake strategic drought resilience planning

Linkages to other Future Drought Fund Investment

Please describe your current or future collaboration/linkage to:

- *Regional Drought Resilience Plan*
- *Drought Innovation Hub or Node*
- *Other current or historical Future Drought Fund Programs such as:*
 - *Drought Resilience Self-Assessment Tools*
 - *Innovation Grant recipients*
 - *Farm Business Drought Resilience Planning*
 - *Network to Build Drought Resilience Program recipients (FRRR)*
 - *Drought Resilience Leaders (ARLF)*

Future Drought Fund's Helping Regional Communities Prepare for Drought Community Impact Program - Project Plan

Key contact for Project

Name: **Alyce Ventris**

Position: **Wheatbelt Town Team Builder**

Organisation: **Town Team Movement**

Phone: **0428 365 018**

Email: alyce@townteammovement.com

Future Drought Fund's Helping Regional Communities Prepare for Drought Initiative: Community Impact Program

Future Drought Fund's Helping Regional Communities Prepare for Drought Community Impact Program - Project Plan

Overview and timing of key project milestones

Milestone No:	Start Date:	End Date:	Description:
1	July 2023	July 2025	NEWROC Do Over 2024 (inception workshop 2023)
2	July 2023	July 2025	WEROC Do Over 2024 (inception workshop 2023)
3	July 2023	July 2025	Establish at least 5 new town teams in the NEWROC + WEROC region (Currently 5 existing town teams in the regions)
4	July 2023	July 2025	Delivery of 10-15 funded projects across NEWROC + WEROC by Town Teams
5	July 2023	July 2025	Delivery of 4 key leadership and development training opportunities across the region
6	July 2023	July 2025	2 established youth spaces, youth led initiatives
7	July 2023	July 2025	A connected network of Town Teams in the region

Project Delivery Area

Please list the Local Government Area delivery locations of the project (eg LGA, Town Name):

- **NEWROC**- Shires include: Mt Marshall, Mukinbudin, Trayning, Wyalktchem, Dowerin, Nungarin and Koorda
- **WEROC** -Shires include: Westonia, Yilgarn, Merredin, Tammin, Bruce Rock, and Kellerberrin

Future Drought Fund's Helping Regional Communities Prepare for Drought Community Impact Program - Project Plan

Communication and engagement with key stakeholders

Young People and First Nations communities must be included.

Stakeholder	Engagement Method	Communication Method
Young People (18-35)	Youth led focus groups, social media, youth ambassadors, workshops	Newsletters, emails, public events, training sessions, text messaging, social media chat groups, interactive online platforms, coffee catch up chats, brochures
First-Nations	Building relationships, community meetings, engaging Elders and knowledge holders of the communities, workshops	
Whole community	Community meetings, one on one meetings, social media and online platforms, workshops	

Community Leadership Activities

Activity	Indicative Timing	Location
Resilience- focused leadership training/ Leadership Workshops	2023-2025	2 WEROC, 2 NEWROC
Youth Friendly Spaces, by youth for youth- Do Over's (leading by doing)	2x 2024 Do Overs	1 WEROC, 1 NEWROC
Allocated funding/ grants- Community led projects, creating spaces to connect (leading by doing)	2023-2025	WEROC + NEWROC
Establish Town Teams (leading by doing)	2023-2025	WEROC + NEWROC

Lead Organisation project personnel and their role

Name	Title	Brief overview of role
Alyce Ventris	Wheatbelt Town Team Builder	To support existing and establish new Town Teams in the Wheatbelt
Jimmy Murphey	Town Team Movement Co-Founder and Executive Director of Relationships	To support the Town Team Movement (staff, Town Teams, partners, and stakeholders) building relationships and seeking new opportunities to enable and grow the movement.

Future Drought Fund's Helping Regional Communities Prepare for Drought Community Impact Program - Project Plan

Delivery partners / Collaborators and their role

Please ensure partner / collaborator details are in the same sequential order as projects or initiatives included in your Roadmap and are placed at the top of this table with collaborators listed below.

Partner Name	Organization Description / Type	Role in Project	Location
NEWROC	Region of Council	Partners	Wheatbelt
WEROC	Region of Council	Partners	Wheatbelt
RAC	Insurance, Road Side Assistance, Car Servicing and Repairs, Finance, Home Security, Travel.	Partners	Perth
Road Safety Commission	The voice of road safety in Western Australia	Partners	Perth
Bank of Ideas - Peter Kenyon	Community Consultancy	Delivery of leadership workshops	Wheatbelt
Wheatbelt Way (NEWTRAVEL)	Tourism	Marketing of events and projects on the Wheatbelt Way social media (for Wheatbelt Way towns)	Wheatbelt

Project risks and mitigation actions

Project Risk	Description	Rating	Treatment
Staff	Unable to recruit / retain the right staff based in the region	High	<ul style="list-style-type: none"> • Already have one Town Team Builder based in the region • Work with local partners to help recruit additional staff/contractors if/when required • Ensure there is sufficient finances to pay professional salaries • Provide good training, direction and support • Treat staff well and help them to love what they do

Future Drought Fund's Helping Regional Communities Prepare for Drought Community Impact Program - Project Plan

Program style	Program style or approach is not working	Medium	<ul style="list-style-type: none"> The proposal would extend a proven and tested approach that works in the region and around Australia. It is very flexible and place-based, so work with the conditions on the ground rather than in spite of them Continually review what is happening on the ground and outside influences, then adjust the program accordingly
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Budget Overview

Full Budget (income and expense details to be completed in Grants Gateway application form)

Program Initiative	Lead Organisation	Cost
Resilience- focused leadership training/ Leadership Workshops	Town Team Movement	\$15,000
Youth Friendly Spaces, by youth for youth- Do Over's	Town Team Movement	\$10,000 (\$5,000 x 2 projects)
Allocated funding/seed grants- Community led projects, creating spaces to connect	Town Team Movement	\$30,000
Social and Networking events- to promote social support and connection	Town Team Movement	\$5,000
Establishing and supporting town teams in the region (Town Team Builder in the region hours and travel, presentations, meetings, and workshops)	Town Team Movement	\$20,000
Mentoring, training, education and resources support	Town Team Movement	\$5,000
		\$80,000

Future Drought Fund's Helping Regional Communities Prepare for Drought Initiative: Community Impact Program

Councillor Huxtable advised having attended the following meetings:

Councillor Corsini advised having attended the following meetings:

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **18th May 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **18th May 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **18th May 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – APRIL 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of April 2023 The credit card statements currently show: -

CEO April 2023 \$5,514.73 associated with the purchase of of Cloud Anti Spam Recurring, Cloud Anti Spam Recurring, Telstra Recharge Bill Ipad , Activ8me internet service, Activ8me internet, Microsoft 365 Business, 1038283 Microsoft 365 Business std Recurring, 1049450 & 1049449 Managed Endpoint, Managed Endpoint - Server Recurring, 1047021 Business Basic, 1047021 Microsoft 365 Basic Recurring,1 038203 Recurring, 1038203 Office 365 Exchange online plan monthly recurring, Canva Subscription, Lge Print Scrabble, New Large Print Scrabble Board for games group, Bird Control @ Stadium, Bird Control Hawk Laser MK2 - 80mW, Medical Centre Supplies, Basic Dressing Pack, Multistix 10 SG Regant Strips 100 pack

DCEO April 2023 \$1,115.44 associated with the purchase of NP11 Search, Insolvency Check \$15.00 - Kerry Hermon, WOTG Gift Cards, Plate Changes for New Tippers, Plate Change New Road Train Side Tippers, Plate Change, National Crime Check, Police Clearance Change of Plate & 12mth Rego 02WT, 02WT - 12mth license & change of Plate, GST

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2022/2023 Annual Budget.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That April 2023 accounts submitted to today's meeting on Municipal vouchers numbered from 4042 to 4043, and D/Debits from EFT6130 to EFT6186(inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$832,522.20 be passed for payment.

List of Accounts Due & Submitted to Council April 2022/2023

Chq/EFT	Date	Name	Description	Amount	Bank	Type
878	03/04/2023	WESTNET - WESTNET INTERNET PROVIDER FEE	BANK FEES	-66.00	1	FEE
878	03/04/2023	WESTNET - WESTNET INTERNET PROVIDER FEE	WESTNET INTERNET PROVIDER FEE	-66.00	1	FEE
878	03/04/2023	FEE - BANK FEES	BANK FEES	-414.54	1	FEE
878	06/04/2023	WESTNET - WESTNET INTERNET PROVIDER FEE	BANK FEES	66.00	1	FEE
EFT6130	06/04/2023	STACEY GEIER	Bits & Peices for WOTG	-158.75	1	CSH
EFT6131	06/04/2023	Landgate	GRV Schedule	-71.80	1	CSH
EFT6132	06/04/2023	Sigma Chemicals	Pool Chlorine	-151.80	1	CSH
EFT6133	06/04/2023	AVN Northam Pty Ltd trading as Merredin Toyota	OWT Service	-405.90	1	CSH
EFT6134	06/04/2023	Australian Communications and Media Authority	6JJJ FM Renewal	-45.00	1	CSH
EFT6135	06/04/2023	Copier Support	Photocopier Service	-992.45	1	CSH
EFT6136	06/04/2023	Ron Bateman & Co	P15 - Tailgate Rubber	-256.61	1	CSH
EFT6137	06/04/2023	Two Dogs Home Hardware	Paint & Accessories	-453.76	1	CSH
EFT6138	06/04/2023	GEF Great Eastern Freightlines	Freight	-122.83	1	CSH
EFT6139	06/04/2023	Hutton and Northey Sales	WT1220 - Air Fittings	-131.53	1	CSH
EFT6140	06/04/2023	Shire of Merredin	Central Wheatbelt Map & Guide Reprint contribution	-653.83	1	CSH
EFT6141	06/04/2023	Hersey's Safety Pty Ltd	Safety bunting	-660.00	1	CSH
EFT6142	06/04/2023	Wheatbelt Uniforms Signs & Safety	Signs	-906.85	1	CSH
EFT6143	06/04/2023	Bitutek Pty Ltd	Warralakin Road Construction Seal	-293899.50	1	CSH
EFT6144	06/04/2023	Della Bosca Transport	Cartage of Aggregate	-10579.80	1	CSH
EFT6145	06/04/2023	Extra Mile Writing	RAC Connect WA project	-381.25	1	CSH
EFT6146	06/04/2023	Malcolm Nicoletti	Loader & water tank Hire	-5280.00	1	CSH
EFT6147	06/04/2023	Great Southern Fuel Supplies	Fuel Cards for WOTG Raffle	-5358.42	1	CSH
EFT6148	06/04/2023	Brownley's Plumbing & Gas	Standpipe maintenance	-2970.00	1	CSH
EFT6149	06/04/2023	Australia Post	TVs for Dongas	-1601.70	1	CSH
EFT6150	06/04/2023	Ramsay Construction Pty Ltd	Health & Building Services	-1595.00	1	CSH
EFT6151	06/04/2023	Ancor Electrical	Instal TV & vasts to dongas	-5905.00	1	CSH
EFT6152	06/04/2023	Wessie Pty Ltd Atf: The Geier Family Trust	Hire of Prime Mover	-16775.00	1	CSH
EFT6153	06/04/2023	CORSIGN WA PTY LTD	Guide Posts	-2301.75	1	CSH
EFT6154	06/04/2023	Avon Concrete	Culvert Works	-143880.00	1	CSH
EFT6155	06/04/2023	Industrial Automation Group Pty Ltd	Standpipe ILC Upgrades	-8717.50	1	CSH
EFT6156	06/04/2023	Repco	Battery	-327.91	1	CSH
EFT6157	06/04/2023	Wheatbelt Tech Supplies	hand held 2ways	-252.00	1	CSH

EFT6158	06/04/2023	Combined Tyres Pty Ltd	Tube & Valve Tools	-66.00	1	CSH
EFT6159	06/04/2023	WA Contract Ranger Services P/L	Ranger Services	-627.00	1	CSH
EFT6160	06/04/2023	Northstar Asset Pty Ltd T/as Artistralia Pty Ltd	Copyright for screening Buckleys Chance	-220.00	1	CSH
EFT6161	06/04/2023	Perth Reptile Company	Educational Reptile Display	-1700.00	1	CSH
EFT6162	06/04/2023	Out West Mechanical	Parts & Repairs Various Machines	-8992.08	1	CSH
EFT6163	06/04/2023	Oxworks	Fencing	-220.00	1	CSH
DD3703.1	09/04/2023	Aware Super - Accumulation	Payroll deductions	-5384.48	1	CSH
DD3703.2	09/04/2023	C-Bus	Superannuation contributions	-1079.79	1	CSH
DD3703.3	09/04/2023	BT Panorama Super	Payroll deductions	-207.06	1	CSH
DD3703.4	09/04/2023	MLC Masterkey	Superannuation contributions	-257.04	1	CSH
DD3703.5	09/04/2023	Rest Industry Super	Superannuation contributions	-112.28	1	CSH
DD3703.6	09/04/2023	AUSTRALIANSUPER	Superannuation contributions	-441.37	1	CSH
DD3703.7	09/04/2023	MLC Navigator Retirement Plan	Superannuation contributions	-138.41	1	CSH
EFT6164	11/04/2023	Services Australia Child Support	Payroll deductions	-95.92	1	CSH
Pays	11/04/2023	Payroll	Employee Salary & Wages	-34549.29		
DD3706.1	13/04/2023	Bankwest Corporate Mastercard	1049450 & 1049449 Managed Endpoint	-5217.93	1	CSH
4042	17/04/2023	Synergy	Power Supply	-688.29	1	CSH
DD3705.1	17/04/2023	TELSTRA CORPORATION LIMITED	Phone usage & service Charges	-2091.34	1	CSH
EFT6165	20/04/2023	Yp Ag Holdings Pty Ltd Atft Ra Della Bosca	Fuel for Fire 9/12/22	-3473.83	1	CSH
EFT6166	20/04/2023	Avon Waste	Waste Removal	-1902.72	1	CSH
EFT6167	20/04/2023	Copier Support	Photocopies	-542.55	1	CSH
EFT6168	20/04/2023	Toll Transport Pty Ltd	Freight	-197.05	1	CSH
EFT6169	20/04/2023	Two Dogs Home Hardware	Consumables	-130.73	1	CSH
EFT6170	20/04/2023	Extra Mile Writing	RAC Connect WA project	-222.00	1	CSH
EFT6171	20/04/2023	A.D. Engineering International	Carrabin Info Bay Mtce	-99.00	1	CSH
EFT6172	20/04/2023	Westonia Community Cooperative Limited	Refreshments, Papers, Cleaning	-3132.21	1	CSH
EFT6173	20/04/2023	Merredin Flowers & Gifts	ANZAC Wreath	-110.00	1	CSH
EFT6174	20/04/2023	Sunny Industrial Brushware Pty Ltd	Gutter Broom - Street Sweep	-310.97	1	CSH
EFT6175	20/04/2023	Ancor Electrical	Bowling Green Lights	-14893.10	1	CSH
EFT6176	20/04/2023	Wessie Pty Ltd Atf: The Geier Family Trust	Bobcat Hire	-2035.00	1	CSH
EFT6177	20/04/2023	The Phoenix	Advertising Local Laws	-255.00	1	CSH
EFT6178	20/04/2023	Repco	Valve Cap remover	-60.98	1	CSH
EFT6179	20/04/2023	Accredit Building Surveying & Construction Services Pty Ltd	Building Surveying Service	-550.00	1	CSH

EFT6180	20/04/2023	AUSPAN Group	Bowling Green Shed Completion	-107822.00	1	CSH
EFT6181	20/04/2023	Tammi De Rooy Art & Design	Mural Painting	-10078.25	1	CSH
EFT6182	20/04/2023	Coerco Pty Ltd	Water Tank	-14859.90	1	CSH
EFT6183	20/04/2023	Probe Investments Pty Ltd T/A Ballsnall Amusements	WOTG Arcade Games	-5500.00	1	CSH
EFT6184	20/04/2023	Uncle Santos	Food Van - Fuel	-480.00	1	CSH
DD3713.1	23/04/2023	Aware Super - Accumulation	Payroll deductions	-5337.02	1	CSH
DD3713.2	23/04/2023	C-Bus	Superannuation contributions	-1077.00	1	CSH
DD3713.3	23/04/2023	BT Panorama Super	Payroll deductions	-268.02	1	CSH
DD3713.4	23/04/2023	MLC Masterkey	Superannuation contributions	-256.39	1	CSH
DD3713.5	23/04/2023	Rest Industry Super	Superannuation contributions	-128.49	1	CSH
DD3713.6	23/04/2023	AUSTRALIANSUPER	Superannuation contributions	-440.72	1	CSH
DD3713.7	23/04/2023	MLC Navigator Retirement Plan	Superannuation contributions	-149.88	1	CSH
PAYS	24/04/2023	Payroll	Employee Salary & Wages	-33343.49		
878	24/04/2023	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
4043	27/04/2023	Water Corporation	Standpipe Water Usage	-50349.52	1	CSH
EFT6185	27/04/2023	Services Australia Child Support	Payroll deductions	-95.67	1	CSH
EFT6186	27/04/2023	Oxworks	Packaging	-71.50	1	CSH
878	28/04/2023	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-6365.50	1	FEE



-832522.20

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 4042 to 4043, and D/Debits from EFT6130 to EFT6186 Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$832,522.20 submitted to each member of the Council on Thursday 18th May 2023, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– APRIL 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending April 2023 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2022/2023 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending April 2023 and note any material variances greater than \$10,000 or 15%.

SHIRE OF WESTONIA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 April 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

BY NATURE OR TYPE

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,039,095	2,039,095	1,777,353	(261,742)	(12.84%)	
Revenue from operating activities							
Rates		1,111,900	1,111,900	1,112,261	361	0.03%	
Operating grants, subsidies and contributions		1,522,350	556,065	1,520,853	964,788	173.50%	▲
Fees and charges		1,046,050	843,016	1,018,436	175,420	20.81%	▲
Interest earnings		15,900	15,900	45,653	29,753	187.13%	▲
Other revenue		352,500	179,350	110,764	(68,586)	(38.24%)	▼
Profit on disposal of assets		156,007	28,700	139,737	111,037	386.89%	▲
		4,204,707	2,734,931	3,947,704	1,212,773	44.34%	
Expenditure from operating activities							
Employee costs		(1,198,050)	(806,830)	(812,101)	(5,271)	(0.65%)	
Materials and contracts		(794,764)	(479,138)	(779,451)	(300,313)	(62.68%)	▼
Utility charges		(529,250)	(448,580)	(503,419)	(54,839)	(12.23%)	
Depreciation on non-current assets		(1,716,000)	(1,483,850)	(1,394,390)	89,460	6.03%	
Insurance expenses		(170,700)	(138,990)	(137,018)	1,972	1.42%	
Other expenditure		(46,600)	(20,380)	(91,880)	(71,500)	(350.83%)	▼
Loss on disposal of assets		0	0	(1,037)	(1,037)	0.00%	
		(4,455,364)	(3,377,768)	(3,719,296)	(341,528)	10.11%	
Non-cash amounts excluded from operating activities	1(a)	1,559,993	1,455,150	1,263,144	(192,006)	(13.19%)	
Amount attributable to operating activities		1,309,336	812,313	1,491,552	679,239	83.62%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions		705,650	447,630	447,556	(74)	(0.02%)	
Proceeds from disposal of assets		445,000	445,000	227,000	(218,000)	(48.99%)	▼
Payments for property, plant and equipment and infrastructure		(3,698,340)	(2,218,640)	(2,599,609)	(380,969)	(17.17%)	▼
Amount attributable to investing activities		(2,547,690)	(1,326,010)	(1,925,053)	(599,043)	45.18%	
Financing Activities							
Transfer from reserves		90,000	90,000	0	(90,000)	(100.00%)	▼
Transfer to reserves		(551,250)	(551,250)	(39,398)	511,852	92.85%	▲
Amount attributable to financing activities		(461,250)	(461,250)	(39,398)	421,852	(91.46%)	
Closing funding surplus / (deficit)	1(c)	339,491	1,064,148	1,304,454	240,306	(22.58%)	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(156,007)	(28,700)	(139,737)
Movement in inventory (non-current)				7,454
Add: Loss on asset disposals	4	0	0	1,037
Add: Depreciation on assets		1,716,000	1,483,850	1,394,390
Total non-cash items excluded from operating activities		1,559,993	1,455,150	1,263,144

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 30 April 2023
Adjustments to net current assets			
Less: Reserves - restricted cash	(3,742,157)	(3,742,157)	(3,781,555)
Add: Provisions employee related provisions		231,084	231,084
Total adjustments to net current assets	(3,742,157)	(3,511,073)	(3,550,471)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2		5,442,456	4,742,116
Rates receivables			14,768	69,722
Receivables			313,364	339,125
Other current assets			19,458	19,308
Less: Current liabilities				
Payables			(266,198)	(84,262)
Provisions			(235,422)	(231,084)
Less: Total adjustments to net current assets	1(b)		(3,511,073)	(3,550,471)
Closing funding surplus / (deficit)		0	1,777,353	1,304,454

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
PETTY CASH and FLOATS	Cash and cash equivalents	870		870			NIL	On Hand
MUNCIPAL BANK ACCOUNT	Cash and cash equivalents	959,688		959,688		BankWest	Variable	Cheque Acc.
RESERVE FUND	Cash and cash equivalents	0	3,781,558	3,781,558		BankWest	Variable	Term Deposit
TRUST FUND CASH AT BANK	Cash and cash equivalents	0		0	46,522	BankWest	Variable	Cheque Acc.
Total		960,558	3,781,558	4,742,115	46,522			
Comprising								
Cash and cash equivalents		960,558	3,781,558	4,742,115	46,522			
		960,558	3,781,558	4,742,115	46,522			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

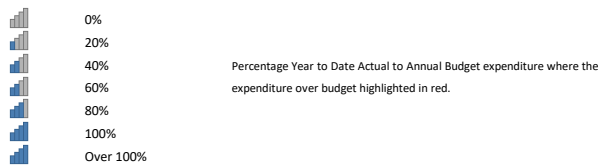
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

Corporate MasterCard	Transaction Summary	Total Amount	Institution	Interest Rate	Period End Date
		\$			
Card # **** *693					
Price, Arthur W	Telstra ipad recharge, Telstra ipad recharge - Bill	150.00	Bankwest	17.99%	31-Mar-23
	Activ8me Internet, Activ8me Internet service, GST	434.15			
	Managed Endpoint, 1049450 - Managed endpoint - Server Recurring, GST	264.99			
	Microsoft 365 Business Std, 1038283 - Microsoft 365 Business Std Monthly Recurring, GST	227.04			
	Cutting Discs, cutting discs, GST	78.00			
	Consumable Items, Garbage Bags,Cement Solvent, Priming Fluid, Light switches, globes, GST	286.88			
	Canva Subscription, Canva Subscription	164.99			
	Lge Print Scrabble, New Large Print Scrabble Board for games group, GST	132.00			
	Microsoft 365 Business Basic, 1047021 Microsoft 365 Basic Recurring, GST	86.59			
	Office 365 Online Plan, 1038203 Office 365 Exchange online plan monthly recurring, GST	36.30			
	Cloud Anti Spam, Cloud Anti Spam Recurring, GST	50.00			
	Bird Control @ Stadium, Bird Control Hawk Laser MK2 - 80mW, GST	2334.90			
	Medical Centre Supplies, Basic Dressing Pack, Multistix 10 SG Regant Strips 100 pack, Tegader	640.88			
	Accommodation - Staying in Place Expo, 2x Deluxe rooms at \$172/night plus Meals @Albert F	448.00			
	Liquid hand soap, Bulk Hand Soap for admin building, Bulk Hand Soap for CRC building, Bulk H	91.74			
	Fuel - Wessybus, P18 - Community Bus Diesel Purchase, GST	88.27			
		5514.73			
Card # **** *035					
Geier, Jasmine L	Change of Plate & 12mth Rego 02WT, 02WT - 12mth license & change of Plate, GST	208.30	Bankwest	17.99%	31-Mar-23
	WOTG Gift Cards, WOTG - Gift Cards	750.00			
	Plate Changes for New Tippers, Plate Change New Road Train Side Tippers, Plate Change New	91.50			
	National Crime Check, Police Clearance \$50.64	50.64			
	NPII Search, Insolvency Check \$15.00 - Kerry Hermon	15.00			
		1115.44			
		6630.17			

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	990,000	564,520	771,354	206,834
Furniture and equipment	197,000	55,990	57,041	1,051
Plant and equipment	677,000	545,000	526,671	(18,329)
Infrastructure - roads	1,764,340	1,013,130	1,198,892	185,762
Infrastructure - footpaths	70,000	40,000	45,651	5,651
Payments for Capital Acquisitions	3,698,340	2,218,640	2,599,609	380,969
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	705,650	447,630	0	(447,630)
Other (disposals & C/Fwd)	445,000	445,000	227,000	(218,000)
Cash backed reserves				
Reserve -Plant	(90,000)		0	0
Contribution - operations	2,637,690	1,326,010	2,372,609	1,046,599
Capital funding total	3,698,340	2,218,640	2,599,609	380,969

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end

Account Description	Adopted		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings				
08104 L&B- Rooms at School	50,000	50,000	136,137	86,137
11204 L&B - Kiosk/Ablution Redevelop	90,000	79,000	78,043	(957)
11303 L& B - Bowling Green Stadium	525,000	405,520	551,130	145,610
11309 Bowling Green Redevelopment	255,000	5,000	6,045	1,045
12218 Depot Shed - CAPITAL	40,000	0	0	-
13216 Old Club Hotel Museum Project	30,000	25,000	0	(25,000)
	990,000	564,520	771,354	206,834
Furniture & Equipment				
07702 F&E - Other Health	10,000	10,000	14,098	4,098
08203 Purchase Furniture & Equipmer	10,000	8,330	0	(8,330)
09232 F& E - Other Housing	5,000	4,160	0	(4,160)
11103 F&E -Chair of Stadium	20,000	20,000	19,497	(503)
11205 F&Et - Swimming Pools	50,000	0	0	-
11503 F&E - Libraries	2,000	1,500	419	(1,081)
11603 F&E - Walgoolan Wagon	10,000	5,000	2,179	(2,821)
13606 L&B - Wolfram Street Shed & Fi	60,000	4,000	18,228	14,228
14514 F&E Administration	30,000	3,000	2,620	(380)
	197,000	55,990	57,041	1,051
Plant & Equipment				
12302 Purchase Plant & Equipment - F	125,000	75,000	76,956	1,956
12305 Side Tipper & Dolly - CAPITAL	330,000	330,000	308,984	(21,016)
14213 Construction Supervisor Vehicle	122,000	55,000	54,948	(52)
14520 CEO Vehicle - CAPITAL	100,000	85,000	85,783	783
	677,000	545,000	526,671	(18,329)
Infrastructure-roads				
12101 Roads Construction Council	868,500	240,000	342,910	102,910
C0006 Carrabin South Road (No 0006)	20,000	16,660	29,828	13,168
C0010 Begley Road (No 0010)	33,500	27,910	8,430	(19,480)
C0011 Boodarockin Nth Road (No	96,000	80,000	0	(80,000)
C0012 Daddow Road (No 0012)	43,500	36,250	15,017	(21,233)
C0014 Day Rd (No 0014)	0	0	407	407
C0015 George Road (No 0015)	83,500	69,580	0	(69,580)
C0021 Warrachuppin Nth Road (No	71,500	59,580	46,855	(12,725)
C0025 Rabbit Proof Fence Road (No	95,000	79,160	36,924	(42,236)
C0025N Rabbit Proof Fence Road	152,500	127,080	0	(127,080)
C0032 TBA	110,500	92,080	131,851	39,771
C0035 Webb Road (No 0035)	0	0	3,300	3,300
C0052 McDowell Road (No 0052)	81,500	67,910	51,480	(16,430)
C0069 Wahlsten Road (No 0069)	58,000	48,330	0	(48,330)
C0092 Leeman Road (No 0092)	23,000	19,160	18,818	(342)
12103 MRWA Project Construction	570,840	448,130	693,373	245,243
RRG84C Warralakin Road Reconstructio	570,840	475,700	693,373	217,673
12104 Roads to Recovery Constructio	325,000	325,000	162,609	(162,391)
R2R005	0	0	0	-
R2R04 Walgoolan South Road (No 000	67,000	55,830	70,435	14,605
R2R32 Boodarockin North Rd	258,000	215,000	92,175	(122,825)
R2R16	0	0	0	-
	1,764,340	1,013,130	1,198,892	185,762
Infrastructure-footpaths				
12108 Footpath Construction	70,000	40,000	45,651	5,651
FP0061 Wolfram Street Footpath	70,000	58,330	45,651	(12,679)
	3,698,340	2,218,640	2,599,609	380,969

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation									
Reserve -Long Service Leave	109,095	1,000	1,149	0	0	0	0	110,095	110,244
Reserve -Plant	1,002,357	20,000	10,553	0	0	(90,000)	0	932,357	1,012,910
Reserve -Building	1,093,858	5,000	11,517	260,000	0	0	0	1,358,858	1,105,375
Reserve -Communication/Information T	68,826	250	722	0	0	0	0	69,076	69,548
Reserve -Community Development	575,502	1,500	6,059	0	0	0	0	577,002	581,561
Reserve -Waste Management	122,031	500	1,285	0	0	0	0	122,531	123,316
Reserve -Swimming Pool Redevelopme	403,248	8,000	4,246	50,000	0	0	0	461,248	407,494
Reserve -Roadworks	367,240	5,000	3,867	200,000	0	0	0	572,240	371,107
	3,742,157	41,250	39,398	510,000	0	(90,000)	0	4,203,407	3,781,555

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
	Sales of 42 Jasper	45,200	85,000	39,776	0	86,034	85,000	0	(1,034)
	Plant and equipment								
	Transport								
	GTE Sidetippers	32,156	90,000	57,844	0	0	0	0	0
	Toyota Prado	68,485	70,000	1,515	0	0	0	0	0
	Canter	21,852	40,000	18,148	0	20,947	40,000	19,053	0
	Other property and services								
	Toyota LandCruiser - OWT	93,858	120,000	26,142	0	92,316	102,000	9,684	0
	Toyota Rav 4 - 02WT	27,418	40,000	12,582	0	0	0	0	0
		288,969	445,000	156,007	0	199,297	227,000	28,737	(1,034)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,039,095	2,039,095	1,777,353	(261,742)	(12.84%)	▼
Revenue from operating activities							
Governance		1,150	950	0	(950)	(100.00%)	
General purpose funding - general rates	6	1,490,150	1,425,500	1,444,559	19,059	1.34%	
Law, order and public safety		49,400	45,865	70,670	24,805	54.08%	▲
Health		53,300	46,650	88,639	41,989	90.01%	
Education and welfare		52,000	46,250	102,178	55,928	120.93%	▲
Housing		309,500	140,875	157,402	16,527	11.73%	
Community amenities		12,000	11,820	11,541	(279)	(2.36%)	
Recreation and culture		949,700	55,640	722,284	666,644	1198.14%	
Transport		212,607	155,080	341,706	186,626	120.34%	▲
Economic services		600,700	482,531	557,118	74,587	15.46%	
Other property and services		474,200	323,770	451,606	127,836	39.48%	▲
		4,204,707	2,734,931	3,947,703	1,212,772		
Expenditure from operating activities							
Governance		(315,300)	(231,520)	(221,315)	10,205	4.41%	
General purpose funding		(41,500)	(29,553)	(22,201)	7,352	24.88%	▲
Law, order and public safety		(77,600)	(60,435)	(82,992)	(22,557)	(37.32%)	▼
Health		(130,900)	(72,840)	(66,293)	6,547	8.99%	▲
Education and welfare		(46,000)	(29,250)	(55,138)	(25,888)	(88.51%)	▼
Housing		(181,100)	(166,552)	(157,172)	9,380	5.63%	▲
Community amenities		(103,950)	(84,780)	(70,788)	13,992	16.50%	▲
Recreation and culture		(834,850)	(700,092)	(657,839)	42,253	6.04%	▲
Transport		(1,683,000)	(1,259,950)	(1,162,734)	97,216	7.72%	▲
Economic services		(1,035,100)	(677,415)	(731,881)	(54,466)	(8.04%)	▼
Other property and services		(6,064)	(65,381)	(490,941)	(425,560)	(650.89%)	▼
		(4,455,364)	(3,377,768)	(3,719,295)	(341,527)		
Non-cash amounts excluded from operating activities	1(a)	1,559,993	1,455,150	1,263,144	(192,006)	(13.19%)	▼
Amount attributable to operating activities		1,309,336	812,313	1,491,552	679,239		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	705,650	447,630	447,556	(74)	(0.02%)	
Proceeds from disposal of assets	7	445,000	445,000	227,000	(218,000)	(48.99%)	▼
Payments for property, plant and equipment and infrastructure	8	(3,698,340)	(2,218,640)	(2,599,609)	(380,969)	(17.17%)	▼
		(2,547,690)	(1,326,010)	(1,925,053)	(599,043)		
Amount attributable to investing activities		(2,547,690)	(1,326,010)	(1,925,053)	(599,043)		
Financing Activities							
Transfer from reserves	9	90,000	90,000	0	(90,000)	(100.00%)	▼
Transfer to reserves	9	(551,250)	(551,250)	(39,398)	511,852	92.85%	▲
		(461,250)	(461,250)	(39,398)	421,852		
Amount attributable to financing activities		(461,250)	(461,250)	(39,398)	421,852		
Closing funding surplus / (deficit)	1(c)	339,491	1,064,148	1,304,454	240,306	22.58%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 15.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**NOTE 6
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 15.00% whichever is the greater.

	Timing Variance
	Material Variance

Schedule 03 General Purpose Funding

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Rates Income								
Operating Expense								
03	03100	ABC Costs- Rate Revenue	32,000	24,003	18,536	(5,467)	(23)%	
03	03101	Rate Notice Stationery expense	500	250	81	(169)	(68)%	
03	03102	Rates Recovery - Legal Expenses	1,500	0	0	0		
03	03103	Valuation Expenses and Title Searches Exp	4,000	2,300	476	(1,824)	(79)%	
03	03107	Rates Written-off	500	0	7	7		
			38,500	26,553	19,099	(7,454)		
Operating Income								
03	03104	General Rates Levied	(1,107,200)	(1,107,200)	(1,107,425)	(225)	0%	
03	03105	Ex-Gratia Rates Received	(4,700)	(4,700)	(4,836)	(136)	3%	
03	03106	Penalty Interest Raised on Rates	(2,800)	(2,800)	(4,782)	(1,982)	71%	
03	03109	Instalment Interest Received	(2,000)	(2,000)	(1,470)	530	(26)%	
03	03110	Rates Administration Fee Received	(1,000)	(1,000)	(624)	376	(38)%	
03	03112	Other Revenue	(500)	(500)	(1,120)	(620)	124%	
			(1,118,200)	(1,118,200)	(1,120,257)	(2,057)		
Other General Purpose Funding								
Operating Expense								
03	03210	Bank Fees Expense	3,000	3,000	3,102	102	3%	
			3,000	3,000	3,102	102		
Operating Income								
03	03201	Grants Commission Grant Received - Gen	(257,600)	(193,200)	(193,192)	8	(0)%	
03	03202	Grants Commission Grant Received- Road	(103,000)	(103,000)	(91,710)	11,290	(11)%	
03	03204	Interest Received	(11,100)	(11,100)	(39,400)	(28,300)	255%	Reserve Interest Received
03	03205	Other General Purpose funding received	(250)	0	(0)	(0)		
			(371,950)	(307,300)	(324,302)	(17,002)		
TOTAL OPERATING EXPENDITURE			41,500	29,553	22,201	(7,352)		
TOTAL OPERATING INCOME			(1,490,150)	(1,425,500)	(1,444,559)	(19,059)		

Schedule 04 Governance

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Members Of Council								
Operating Expense								
04	04100	Members Travelling Expenses paid	1,000	830	601	(229)	(28)%	
04	04101	Members Conference Expenses	15,000	11,150	7,310	(3,841)	(34)%	
04	04102	Council Election Expenses	500	0	0	0		
04	04103	President's Allowance paid	5,600	2,800	2,545	(256)	(9)%	
04	04104	Members Refreshments & Receptions Exp	16,000	13,330	14,931	1,601	12%	
04	04105	Members - Insurance	23,000	17,250	14,320	(2,930)	(17)%	
04	04106	Members - Subscriptions	70,250	68,870	58,477	(10,393)	(15)%	
04	04107	Members - Donation & Gifts	3,000	400	408	8	2%	
04	04108	Members Telephone Subsidy Paid	1,200	0	0	0		
04	04109	Members Sitting Fees Paid	21,500	10,750	10,767	17	0%	
04	04110	Consultant Fees Expense	45,000	22,500	15,000	(7,500)	(33)%	
04	04111	Training Expenses of Members	3,000	0	0	0		
04	04112	Maintenance - Council Chambers	3,200	2,240	1,967	(273)	(12)%	
04	04113	ABC Costs- Relating to Members	79,500	79,500	92,680	13,180	17%	
04	04114	Audit Fees expense	23,000	0	0	0		
04	04118	Advertising	2,000	1,660	1,513	(147)	(9)%	
04	04120	Public Relations/ Promotions	2,500	200	797	597	299%	
04	04199	Depreciation - Members of Council	50	40	0	(40)	(100)%	
			315,300	231,520	221,315	(10,205)		
Operating Income								
04	04121	Contributions, Reimbursements	(1,000)	(830)	0	830	(100)%	
04	04122	Photocopying	(100)	(80)	0	80	(100)%	
04	04124	Sale of Electoral Rolls	(50)	(40)	0	40	(100)%	
			(1,150)	(950)	0	950		
TOTAL OPERATING EXPENDITURE			315,300	231,520	221,315	(10,205)		
TOTAL OPERATING INCOME			(1,150)	(950)	0	950		

Schedule 05 Law, Order & Public Safety

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Fire Prevention								
Operating Expense								
05	05100	ABC Costs- Fire Prevention	24,000	20,000	16,216	(3,784)	(19)%	
05	05101	Bush Fire Control Maintenance Plant & Ec	10,000	8,330	5,722	(2,608)	(31)%	
05	05102	Bush Fire Control Maintenance Land & Bu	1,500	1,125	782	(343)	(30)%	
05	05103	Bush Fire Control	1,000	1,000	24,242	23,242	2,324%	December Bush Fire Expenses
05	05104	Bush Fire Control Insurance	15,500	15,500	16,554	1,054	7%	
05	05112	Bush Fire Clothing, Training & Accs.	7,200	0	0	0		
05	05113	Utilities Communication & Power	5,000	2,500	5,109	2,609	104%	
05	05114	Other Goods & Services	1,000	830	990	160	19%	
05	05199	Depreciation - Fire Prevention	7,400	7,400	10,114	2,714	37%	
			72,600	56,685	79,730	23,045		
Operating Income								
05	05106	Bush Fire Reimbursements	0	0	(17,354)	(17,354)		Bush Fire Recoup \$20000
05	05107	FESA Operating Grant	(31,000)	(31,000)	(35,854)	(4,854)	16%	
05	05108	Edna May MOU Emergency Services	(13,500)	(10,125)	(10,227)	(102)	1%	
05	05111	FESA ESL Admin Fee	(4,000)	(4,000)	(4,400)	(400)	10%	
			(48,500)	(45,125)	(67,835)	(22,710)		
Capital Expense								
05	5110	Purchase Plant Fire Prevention	0	0	0	0		
			0	0	0	0		
Animal Control								
Operating Expense								
05	05200	Expenses Relating to Animal Control	0	0	531	531		
05	05201	Animal Control - Ranger Expense	5,000	3,750	2,731	(1,019)	(27)%	
			5,000	3,750	3,263	(487)		
Operating Income								
05	05202	Fines and Penalties - Animal Control	(100)	(80)	0	80	(100)%	
05	05203	Dog Registration Fees	(750)	(620)	(983)	(363)	58%	
05	05301	Income Relating to Other Law	(50)	(40)	0	40	(100)%	
			(900)	(740)	(983)	(243)		
		TOTAL OPERATING EXPENDITURE	77,600	60,435	82,992	22,557		
		TOTAL OPERATING INCOME	(49,400)	(45,865)	(68,818)	(22,953)		
		TOTAL CAPITAL EXPENDITURE	0	0	0	0		

Schedule 07 Health

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Health-HACC								
Operating Expense								
07	07112	Expenses Relating to Health HACC	0	0	578	578		
			0	0	578	578		
Preventative Services - Administration & Inspections								
Operating Expense								
07	07400	ABC Costs- Preventative Services - Admin	16,000	9,000	9,268	268	3%	
07	07404	Analytical Expenses	400	400	360	(40)	(10)%	
07	07406	Contract - EHO Expense	6,500	6,500	6,075	(425)	(7)%	
			22,900	15,900	15,703	(197)		
Operating Income								
07	07401	Income Relating to Preventative Services	0	0	0	0		
07	07407	Reimbursement	0	0	(1,727)	(1,727)		
			0	0	(1,727)	(1,727)		
Preventative Services - Pest Control								
Operating Expense								
07	07500	Mosquito Control Preventative Services -	4,800	3,980	1,886	(2,094)	(53)%	
			4,800	3,980	1,886	(2,094)		
Preventative Services -Other								
Operating Expense								
07	07600	Ambulance Services - Other	2,600	100	1,025	925	925%	
07	07601	Medical Rooms & Dr Expense - Other	9,000	5,000	5,078	78	2%	
08	08600	ABC Costs- Other Welfare	40,000	11,000	9,268	(1,732)	(16)%	
			51,600	16,100	15,371	(729)		
Operating Income								
07	7602	Reimbursement WA County Health Servic	(3,300)	(1,650)	(571)	1,079	(65)%	
			(3,300)	(1,650)	(571)	1,079		
Other Health								
Operating Expense								
07	07700	Nurse Practitioner Clinic	50,000	35,660	31,224	(4,436)	(12)%	Nurse Practioner Clinic \$20000
07	07799	Depreciation - Health	1,600	1,200	1,531	331	28%	
			51,600	36,860	32,755	(4,105)		
Operating Income								
07	07701	WAPHA /Other Funding	(30,000)	(30,000)	(68,750)	(38,750)	129%	6M extra Funding Agreement
07	07703	User Pay Fee Nurse Practitioner Services	(20,000)	(15,000)	(17,591)	(2,591)	17%	
			(50,000)	(45,000)	(86,341)	(41,341)		
Capital Expense								
07	07702	Purchase Furniture & Equipment - Other I	10,000	10,000	14,098	4,098	41%	
			10,000	10,000	14,098	4,098		
		TOTAL OPERATING EXPENDITURE	130,900	72,840	66,293	(6,547)		
		TOTAL OPERATING INCOME	(53,300)	(46,650)	(88,639)	(41,989)		
		TOTAL CAPITAL EXPENDITURE	10,000.00	10,000.00	14,098.40	4,098.40		

Schedule 08 Education & Welfare

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Pre-Schools								
Operating Expense								
08	08100	Expenses Relating to Schools	16,000	500	514	14	3%	
08	08101	Westonia Primary School	12,800	12,800	39,989	27,189	212%	Additional Utility charges due to Lease
08	08199	Depreciation - School	9,200	9,200	11,579	2,379	26%	
			38,000	22,500	52,082	29,582		
Operating Income								
08	08103	Income Relating to Schools	(34,000)	(29,500)	(34,033)	(4,533)	15%	
08	08105	Reimbursements	(13,000)	(13,000)	(31,782)	(18,782)	144%	Unit Accommodation Charges
			(47,000)	(42,500)	(65,815)	(23,315)		
Capital Expense								
08	08104	Purchase Land & Buildings- Rooms at Schu	50,000	50,000	136,137	86,137	172%	Ancor & Brownley Plumbing Accounts Should have been Sundry creditors for 21/22FY
			50,000	50,000	136,137	86,137		
Other Education								
Capital Expense								
08	08203	Purchase Furniture & Equipment	10,000	8,330	0	(8,330)	(100)%	
			10,000	8,330	0	(8,330)		
Aged & Disabled - Senior Citizens								
Operating Expense								
08	08401	Seniors Activities	7,500	6,250	2,555	(3,695)	(59)%	
08	08402	Wheatbelt Agcare	500	500	500	0	0%	
			8,000	6,750	3,055	(3,695)		
Operating Income								
08	08403	Income Relating to Aged & Disabled - Sen	(5,000)	(3,750)	(36,364)	(32,614)	870%	Closure of CRC Monies Received
			(5,000)	(3,750)	(36,364)	(32,614)		
TOTAL OPERATING EXPENDITURE			46,000	29,250	55,138	25,888		
TOTAL OPERATING INCOME			(52,000)	(46,250)	(102,178)	(55,928)		
TOTAL CAPITAL EXPENDITURE			60,000	58,330	136,137	77,807		

Schedule 09 Housing

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Staff Housing								
Operating Expense								
09	09100	Staff Housing - ABC Costs	24,000	13,000	9,438	(3,562)	(27)%	
09	09101	Maintenance 20 Diorite St -Rental	4,850	4,020	3,559	(461)	(11)%	
09	09102	Maintenance 11 Quartz St - CDO/Plant Op	18,800	4,300	3,172	(1,128)	(26)%	
09	09103	Maintenance 42 Jasper St -Plant Operator	3,000	3,000	17,189	14,189	473%	New Fencing Purchased
09	09104	Maintenance 37 Diorite St - Swimming P	4,500	1,730	1,346	(384)	(22)%	
09	09105	Maintenance 7 Quartz St - Plant Operator	4,500	4,240	3,452	(788)	(19)%	
09	09107	Staff House Costs Allocated to Works	(55,000)	(15,000)	(14,909)	91	(1)%	
09	09108	Depreciation - Staff Housing	27,400	27,400	40,312	12,912	47%	
09	09109	Maintenance 13 Pyrite Street -Plant Oper	5,450	3,020	2,168	(852)	(28)%	
09	09201	Maintenance 4 Quartz St - Senior Finance	7,300	7,280	9,094	1,814	25%	
09	09211	Maintenance 301 Pyrite Street - CEO	12,300	3,822	2,762	(1,060)	(28)%	
			57,100	56,812	77,584	20,772		
Operating Income								
09	09121	Income 20 Diorite St -Rental	(10,000)	(8,500)	(9,500)	(1,000)	12%	
09	09122	Income 11 Quartz St - CDO/Plant Operato	(2,100)	(1,750)	(1,170)	580	(33)%	
09	09123	Income 42 Jasper St -Plant Operator	(2,100)	(1,750)	(1,120)	630	(36)%	
09	09124	Income 37 Diorite St - Swimming Pool M	(2,100)	(1,750)	(1,760)	(10)	1%	
09	09125	Income 7 Quartz St - Plant Operator	(2,100)	(1,750)	(1,760)	(10)	1%	
09	09129	Reimbursements	(3,000)	0	(127)	(127)		
09	09130	Income 13 Pyrite Street -Plant Operator	(2,100)	(1,750)	(1,600)	150	(9)%	
09	09220	Income 4 Quartz St - Senior Finance	(2,100)	(1,750)	(1,760)	(10)	1%	
			(25,600)	(19,000)	(18,797)	203		
Other Housing								
Operating Expense								
09	09200	Other Housing - ABC Costs	24,000	20,000	16,000	(4,000)	(20)%	
09	09202	Maintenance 55 Wolfram St -Ramelius Re	800	800	1,474	674	84%	
09	09203	Maintenance - Lifestyle	19,500	16,170	10,772	(5,398)	(33)%	
09	09206	Maintenance Quartz Street Age Units	12,150	10,040	4,379	(5,661)	(56)%	
09	09208	Maintenance - 17 Pyrite Street JV Units	10,350	8,550	4,929	(3,621)	(42)%	
09	09212	Rental Lifestyle Village - Westonia Progre	18,100	15,080	9,048	(6,032)	(40)%	
09	09236	Depreciation Other Housing	39,100	39,100	46,452	7,352	19%	
			124,000	109,740	93,054	(16,686)		
Other Housing								
Operating Income								
09	09221	Income 55 Wolfram St -Ramelius Resourc	(20,000)	(15,035)	(19,033)	(3,998)	27%	
09	09222	Income - Lifestyle	(86,500)	(65,050)	(86,936)	(21,886)	34%	
09	09227	Income 17Pyrite St - JV Units	(11,000)	(9,150)	(11,390)	(2,240)	24%	
09	09231	Income - Ramelius Resources Lease Camp	(24,000)	(18,000)	(24,176)	(6,176)	34%	
09	09238	Income -Age Units Quartz Street	(17,600)	(14,640)	(10,880)	3,760	(26)%	
09	09298	Profit on Sale of Asset	(39,800)	0	0	0		
			(198,900)	(121,875)	(152,415)	(30,540)		
Capital Expense								
09	09127	Purchase - Staff Housing - Houses	0	0	0	0		
09	09232	Purchase Furniture & Equipment - Other I	5,000	4,160	0	(4,160)	(100)%	
			5,000	4,160	0	(4,160)		
Capital Income								
09	09237	Income -Sale of 42 Jasper St, Westonia - C	(85,000)	0	0	0		
			(85,000)	0	0	0		
		TOTAL OPERATING EXPENDITURE	181,100	166,552	170,638	4,086		
		TOTAL OPERATING INCOME	(224,500)	(140,875)	(168,652)	(27,777)		
		TOTAL CAPITAL INCOME	(85,000)	0	0	0		
		TOTAL CAPITAL EXPENDITURE	5,000	4,160	0	(4,160)		

Schedule 10 Community Amenities

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Sanitation - Household Refuse								
Operating Expense								
10	10100	ABC Costs- Household Refuse	24,000	18,000	13,902	(4,098)	(23)%	
10	10103	Domestic Refuse Collection	13,000	10,830	10,186	(644)	(6)%	
10	10105	Refuse Collection Public Bins	10,000	8,320	7,251	(1,069)	(13)%	
10	10106	Refuse Maintenance	22,000	18,310	12,870	(5,440)	(30)%	
10	10107	Waste Oil Recycling	500	410	0	(410)	(100)%	
10	10108	Drum-Muster	500	410	0	(410)	(100)%	
			70,000	56,280	44,208	(12,072)		
Operating Income								
10	10120	Income Relating to Sanitation - Household	(11,000)	(11,000)	(10,814)	186	(2)%	
10	10122	Drum-Muster	(500)	(410)	0	410	(100)%	
			(11,500)	(11,410)	(10,814)	596		
Other Community Amenities								
Operating Expense								
10	10704	Maintenance - Public Conveniences	6,500	5,400	6,048	648	12%	
10	10706	Maintenance - Grave Digging	8,000	6,900	6,044	(856)	(12)%	
10	10799	Depreciation - Community Services	19,450	16,200	14,488	(1,712)	(11)%	
			33,950	28,500	26,580	(1,920)		
Operating Income								
10	10701	Income Relating to Other Community Am	0	0	(727)	(727)		
10	10708	Cemetery Fees	(500)	(410)	0	410	(100)%	
			(500)	(410)	(727)	(317)		
TOTAL OPERATING EXPENDITURE			103,950	84,780	70,788	(13,992)		
TOTAL OPERATING INCOME			(12,000)	(11,820)	(11,541)	279		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Public Halls & Civic Centres								
Operating Expense								
11	11100	ABC Costs- Public Halls & Civic Centres	79,500	72,250	69,510	(2,740)	(4)%	
11	11104	Maintenance - Public Halls	19,750	16,430	18,240	1,810	11%	
11	11105	Maintenance - Complex/ Gym	43,000	35,810	35,721	(89)	(0)%	
11	11106	Maintenance - Wanderers Stadium	20,200	16,810	14,635	(2,175)	(13)%	
11	11107	MOU Westonia Progress Payment	28,000	23,330	24,770	1,440	6%	
11	11199	Depreciation - Public Halls	69,500	57,910	50,642	(7,268)	(13)%	
			259,950	222,540	213,519	(9,021)		
Operating Income								
11	11110	Income Relating to Public Halls & Civic Ce	(200)	(160)	(48,291)	(48,131)	30,082%	Closure of CRC Monies Received
11	11111	Income Edna May MOU 33%	(17,500)	(17,500)	(18,531)	(1,031)	6%	
11	11112	Income Charges Stadium	(700)	(580)	0	580	(100)%	
11	11114	Income Edna May MOU WPA 67%	(28,000)	(28,000)	(37,623)	(9,623)	34%	
			(46,400)	(46,240)	(104,445)	(58,205)		
Capital Expense								
11	11103	Purchase Furniture & Equipment -Chair of	20,000	20,000	19,497	(503)	(3)%	
			20,000	20,000	19,497	(503)		
Swimming Pool								
Operating Expense								
11	11207	Maintenance Westonia Swimming Pool	31,000	28,300	26,970	(1,330)	(5)%	
11	11208	Chlorine Expenses	2,000	1,500	975	(525)	(35)%	
11	11209	Management Contract Charges	68,000	56,660	61,202	4,542	8%	
11	11210	Water Charges	7,000	5,830	3,862	(1,968)	(34)%	
11	11299	Depreciaton - Swimming Pool	62,700	52,240	41,542	(10,698)	(20)%	
			170,700	144,530	134,552	(9,978)		
Capital Expense								
11	11204	Purchase Land & Buildings -Kiosk/Ablutio	90,000	79,000	78,043	(957)	(1)%	
11	11205	Purchase Furniture & Equipment - Swimr	50,000	0	0	0		
			140,000	79,000	78,043	(957)		
Other Recreation & Sport								
Operating Expense								
11	11307	Maintenance - Playground, Tennis & Bow	251,500	217,883	207,817	(10,066)	(5)%	
11	11308	Maintenance - Recreation Oval	42,500	23,260	42,400	19,140	82%	
11	11399	Depreciation - Other Rec & Sport	43,900	36,580	26,727	(9,853)	(27)%	
			337,900	277,723	276,944	(779)		
Operating Income								
11	11302	Marquee Hire Charges	(1,000)	(830)	0	830	(100)%	
			(1,000)	(830)	0	830		
Capital Income								
11	11301	CSRFF - Fund	(85,000)	0	0	0		Unsuccessful CRFSF funding -8500
11	11310	Bowling Green Redevelopment - LRCIP To	(722,000)	(492,000)	(492,589)	(589)	0%	
11	11311	Income-Wanderers Bowling Club	(85,000)	0	(125,000)	(125,000)		Income from Bowling Club \$12500
			(892,000)	(492,000)	(617,589)	(125,589)		
Capital Expense								
11	11303	Purchase Land & Buildings - Bowling Gree	525,000	405,520	551,130	145,610	36%	
11	11304	Purchase Furniture & Equipment - Other I	0	0	0	0		
11	11309	Bowling Green Redevelopment - CAPITAL	255,000	5,000	6,045	1,045	21%	
			780,000	410,520	557,174	146,654		
Television and Rebroadcasting								
Operating Expense								
11	11401	Maintenance - Television and Rebroadcas	1,000	1,000	3,713	2,713	271%	
11	11499	Depreciation - TV & Radio	4,200	3,700	4,063	363	10%	
			5,200	4,700	7,776	3,076		
Capital Expense								
11	11404	Purchase Furniture & Equipment - Televis	0	0	0	0		
			0	0	0	0		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Other Recreation & Sport								
Operating Expense								
11	11504	Library Salaries	17,000	14,160	16,389	2,229	16%	
11	11505	Library Expenses	3,500	2,619	1,678	(941)	(36)%	
			20,500	16,779	18,066	1,287		
Operating Income								
11	11501	Income Relating to Libraries	(100)	(80)	0	80	(100)%	
11	11502	Fines & Penalties Charged	(100)	(80)	0	80	(100)%	
			(200)	(160)	0	160		
Capital Expense								
11	11503	Purchase Furniture & Equipment - Librari	2,000	1,500	419	(1,081)	(72)%	
			2,000	1,500	419	(1,081)		
Other Culture								
Operating Expense								
11	11605	Nature Reserve Management	40,000	33,330	6,982	(26,348)	(79)%	Timing
11	11606	Maintenance Walgoolan Gazebo	600	490	0	(490)	(100)%	
			40,600	33,820	6,982	(26,838)		
Operating Income								
11	11602	Income Charges History Books	(200)	(160)	(250)	(90)	56%	
11	11604	Ramelius Common Management - Incom	(10,000)	(8,330)	0	8,330	(100)%	
			(10,200)	(8,490)	(250)	8,240		
Capital Expense								
11	11603	Purchase Furniture & Equipment - Walgoolan	10,000	5,000	2,179	(2,821)	(56.4)%	
			10,000	5,000	2,179	(2,821)		
		TOTAL OPERATING EXPENDITURE	834,850	700,092	657,839	(42,253)		
		TOTAL OPERATING INCOME	(56,800)	(54,890)	(104,695)	(49,805)		
		TOTAL CAPITAL INCOME	(892,000)	(492,000)	(617,589)	(125,589)		
		TOTAL CAPITAL EXPENDITURE	952,000	516,020	657,313	141,293		

Schedule 12 Transport

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Streets Roads Bridges & Depot Construction								
Capital Expense								
12	12101	Roads Construction Council	868,500	240,000	342,910	102,910	43%	Timing
12	12103	MRWA Project Construction	570,840	448,130	693,373	245,243	55%	Timing
12	12104	Roads to Recovery Construction	325,000	325,000	162,609	(162,391)	(50)%	Timing
12	12108	Footpath Construction	70,000	40,000	45,651	5,651	14%	
			1,834,340	1,053,130	1,244,542	191,412		
Streets Roads Bridges & Depot Maintenance								
Operating Expense								
12	12202	Power - Street Lighting	7,000	5,830	5,127	(703)	(12)%	
12	12203	Maintenance - GRM	635,000	393,740	338,435	(55,305)	(14)%	Timing
12	12204	Maintenance - Depot	19,500	19,500	36,536	17,036	87%	Timing
12	12205	Maintenance - Footpaths	500	410	255	(155)	(38)%	
12	12206	Traffic Signs Maintenance	12,000	9,980	9,974	(6)	(0)%	
12	12208	Townsite Beautification	0	0	405	405		
12	12219	RRG Expenses	7,000	7,000	8,276	1,276	18%	
12	12299	Depreciation - Street, Roads, Bridges	987,000	822,490	762,920	(59,570)	(7)%	
			1,668,000	1,258,950	1,161,929	(97,021)		
Operating Income								
12	12211	Grant - MRWA Project	0	0	0	0		
12	12212	Grant - MRWA Direct	(135,000)	(135,000)	(147,231)	(12,231)	9%	Additional Funding Received
12	12213	Grant - MRWA Specific	(380,550)	(380,550)	(380,556)	(6)	0%	
12	12216	Grant - Roads to Recovery	(325,000)	(67,000)	(67,000)	0	0%	
			(840,550)	(582,550)	(594,787)	(12,237)		
Capital Expense								
12	12218	Depot Shed - CAPITAL	40,000.00	0.00	0.00	0.00		
			40,000.00	0.00	0.00	0.00		
Road Plant Purchase								
Operating Expense								
12	12359	Loss on Sale of Asset	0	0	0	0		
			0	0	0	0		
Operating Income								
12	12398	Profit on Sale of Asset	(77,507)	(20,000)	(130,053)	(110,053)	550%	
			(77,507)	(20,000)	(130,053)	(110,053)		
Road Plant Purchase								
Capital Expense								
12	12302	Purchase Plant & Equipment - Road Plant	125,000	75,000	76,956	1,956	3%	
12	14213	Construction Supervisor Vehicle - CAPITAL	122,000	55,000	54,948	(52)	(0)%	
12	12305	Side Tipper & Dolly - CAPITAL	330,000	330,000	308,984	(21,016)	(6)%	
			577,000	460,000	440,888	(19,112)		
Aerodromes								
Operating Expense								
12	12604	Airport Maintenance	15,000	1,000	805	(195)	(19)%	
			15,000	1,000	805	(195)		
Operating Income								
12	12601	Income Relating to Aerodromes	(100)	(80)	0	80	(100)%	\$5000 Grant Income
			(100)	(80)	0	80		
Capital Expense								
12	12605	Airport Land - CAPITAL	0	0	4,791	4,791		\$10000 Tank Project
			0	0	4,791	4,791		
		TOTAL OPERATING EXPENDITURE	1,683,000	1,259,950	1,162,734	(97,216)		
		TOTAL OPERATING INCOME	(918,157)	(602,630)	(724,840)	(122,210)		
		TOTAL CAPITAL EXPENDITURE	2,451,340	1,513,130	1,690,221	177,091		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Rural Services								
Operating Expense								
13	13100	ABC Costs- Rural Services	79,500	60,625	53,692	(6,933)	(11)%	
13	13119	Project TBA	0	0	0	0		
13	13123	NRM Contract	8,000	0	0	0		
13	13125	Noxious Weed Control	2,000	0	0	0		
13	13126	Wild Dog Contribution	0	0	0	0		
			89,500	60,625	53,692	(6,933)		
Operating Income								
13	13105	Govt. Grant Funding	0	0	0	0		
			0	0	0	0		
Tourism & Area Promotion								
Operating Expense								
13	13200	Admin Allocations Tourism & Area Promo	48,000	20,000	23,170	3,170	16%	
13	13210	Area Promotion	12,000	2,000	2,475	475	24%	
13	13211	SUBS- CW Visitor Centre	4,500	500	459	(41)	(8)%	
13	13212	SUBS- Newtravel	6,400	6,400	6,575	175	3%	
13	13213	Maintenance Caravan Park	37,250	33,750	38,351	4,601	14%	
13	13214	Information Bay- Carrabin	11,050	860	960	100	12%	
13	13215	Old Club Hotel Museum -Maintenance	26,100	21,730	16,600	(5,130)	(24)%	
13	13299	Depreciation - Tourism & Area Promotion	29,000	24,160	24,293	133	1%	
			174,300	109,400	112,883	3,483		
Operating Income								
13	13201	Income Relating to Tourism & Area Promc	0	0	0	0		
13	13202	Caravan Site Charges	(35,000)	(30,250)	(38,119)	(7,869)	26%	
13	13203	Tent Site Charges	(300)	(250)	(191)	59	(24)%	
13	13204	Souvenir Sales	(200)	(200)	(685)	(485)	243%	
13	13221	Income - Old Club Hotel Museum Entry	0	0	(5,752)	(5,752)		
			(35,500)	(30,700)	(44,747)	(14,047)		
Capital Expense								
13	13216	Old Club Hotel Museum Project - CAPITAL	30,000	25,000	0	(25,000)	(100)%	Timing
13	13217	Caravan Park - CAPITAL	0	0	0	0		
			30,000	25,000	0	(25,000)		
Building Control								
Operating Expense								
13	13301	Contract EH Services	8,000	6,660	6,475	(185)	(3)%	
			8,000	6,660	6,475	(185)		
Operating Income								
13	13303	Building Permit Charges	(1,500)	(1,400)	(1,817)	(417)	30%	
13	13304	Demolition Charges	(100)	(100)	(100)	0	0%	
13	13305	Commission BRB	(200)	(160)	0	160	(100)%	
13	13307	Planning Fee	0	0	0	0		
			(1,800)	(1,660)	(1,917)	(257)		
Community Development (CRC)								
Operating Expense								
13	13400	ABC Costs - Community Development	64,000	0	0	0		
13	13401	Programs / Activities	20,000	6,000	693	(5,307)	(88)%	
13	13402	Workers Compensation Premiums	10,000	0	0	0		
13	13403	Superannuation	17,000	0	0	0		
13	13404	Salaries	95,000	44,000	30,674	(13,326)	(30)%	
13	13405	Community Events	20,000	10,000	18,534	8,534	85%	
13	13406	Grant Generated Expenditure	30,000	0	0	0		
13	13610	Building Maintenance	23,500	14,020	15,717	1,697	12%	
			279,500	74,020	65,618	(8,402)		
Operating Income								
13	13410	Grant Funding Opportunities	(50,000)	0	(2,345)	(2,345)		
13	13412	Income Relating to Westonia CRC Operati	0	0	(20,333)	(20,333)		Closure of CRC Monies Received
13	13413	Events Income	0	0	(34,641)	(34,641)		Sponsorship
13	13411	DPIRD Grants Funding (CRC)	(107,200)	(80,400)	(76,557)	3,843	(5)%	
			(157,200)	(80,400)	(133,876)	(53,476)		
Plant Nursery								
Operating Expense								
13	13502	Nursery Operating Costs	1,800	400	161	(239)	(60)%	
			1,800	400	161	(239)		
Operating Income								
13	13505	Tree Planter Hire	(500)	(410)	0	410	(100)%	
			(500)	(410)	0	410		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Other Economic Services								
Operating Expense								
13	13600	ABC Costs to Other Economic Services	8,000	6,670	7,377	707	11%	
13	13611	Water Supply Standpipes	404,500	361,730	432,237	70,507	19%	
13	13613	Ramelius ResourceLease - Industrial Shed	0	0	184	184		
13	13614	St Lukes Church	0	0	52	52		
13	13616	Westonia CRC Contributions	0	0	0	0		
13	13699	Depreciation- Other Economic Services	69,500	57,910	53,201	(4,709)	(8)%	
			482,000	426,310	493,051	66,741		
Other Economic Services								
Operating Income								
13	13602	Community Bus Hire Charges	(1,000)	(1,000)	(1,851)	(851)	85%	
13	13603	Ramelius Resource Lease - Industrial Shec	(19,500)	(14,625)	(19,987)	(5,362)	37%	
13	13604	Police Licensing Commissions	(5,000)	(4,576)	(5,727)	(1,151)	25%	
13	13609	Standpipe Water Charges - per kL	(380,000)	(349,000)	(348,892)	108	(0)%	
13	13618	Reimbursements General	(200)	(160)	(122)	38	(24)%	
			(405,700)	(369,361)	(376,579)	(7,218)		
Capital Expense								
13	13606	Land & Buildings - Wolfram Street Shed &	60,000	4,000	18,228	14,228	356%	
			60,000	4,000	18,228	14,228		
TOTAL OPERATING EXPENDITURE			1,035,100	677,415	731,881	54,466		
TOTAL OPERATING INCOME			(600,700)	(482,531)	(557,118)	(74,587)		
TOTAL CAPITAL EXPENDITURE			90,000	29,000	18,228	(10,772)		



Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Private Works								
Operating Expense								
14	14102	Private Works	25,000	25,000	54,939	29,939	120%	Additional Private Works
			25,000	25,000	54,939	29,939		
Operating Income								
14	14100	Private Works Income	(25,000)	(25,000)	(84,055)	(59,055)	236%	Additional Private Works
			(25,000)	(25,000)	(84,055)	(59,055)		
Public Works Overheads								
Operating Expense								
14	14200	Administration Allocations to PWOH	265,000	220,826	204,513	(16,313)	(7)%	
14	14202	Sick Leave Expense	15,000	15,000	21,687	6,687	45%	
14	14203	Annual & Long Service Leave Expense	80,000	80,000	101,920	21,920	27%	
14	14204	Protective Clothing - Outside Staff	3,500	3,500	4,501	1,001	29%	
14	14205	Conference Expenses- Engineering	2,000	1,660	0	(1,660)	(100)%	
14	14206	Medical Examination Costs	1,000	830	175	(655)	(79)%	
14	14207	Public Works Overheads Allocated to Wor	(539,400)	(494,461)	(485,788)	8,673	(2)%	
14	14208	OSH Expenses	3,500	2,910	337	(2,573)	(88)%	
14	14211	Unallocated Wages	0	0	0	0		
14	14214	Eng. & Technical Support	10,000	8,330	399	(7,931)	(95)%	
14	14215	Staff Training	8,000	6,660	7,669	1,009	15%	
14	14216	Insurance on Works	17,000	17,000	16,365	(635)	(4)%	
14	14217	Supervision Costs	15,000	15,000	19,120	4,120	27%	
14	14218	Service Pay	6,400	5,863	4,080	(1,783)	(30)%	
14	14219	Superannuation Cost	75,000	62,500	77,820	15,320	25%	
14	14220	Allowances & Other Costs	30,000	26,388	27,232	844	3%	
14	14221	Fringe Benefits Tax - Works	8,000	6,660	0	(6,660)	(100)%	
			0	(21,334)	31	21,365		
Operating Income								
14	14201	Income Relating to Public Works Overhea	(7,000)	(5,830)	(5,328)	502	(9)%	
			(7,000)	(5,830)	(5,328)	502		
Plant Operation Costs								
Operating Expense								
14	14302	Insurance - Plant	17,000	14,160	11,309	(2,851)	(20)%	
14	14303	Fuel & Oils	230,000	191,670	172,397	(19,273)	(10)%	
14	14304	Tyres and Tubes	20,000	16,660	13,357	(3,303)	(20)%	
14	14305	Parts & Repairs	110,000	100,826	124,206	23,380	23%	
14	14306	Internal Repair Wages	45,500	37,910	24,736	(13,174)	(35)%	
14	14307	Licences - Plant	8,000	8,000	7,120	(880)	(11)%	
14	14308	Depreciation - Plant	308,000	296,660	278,740	(17,920)	(6)%	
14	14309	Plant Operation Costs Allocated to Works	(713,636)	(519,008)	(377,905)	141,103	(27)%	
14	14310	Blades & Tynes	10,000	500	314	(186)	(37)%	
14	14311	Consumable Items	20,000	2,000	5,371	3,371	169%	
14	14312	Expendable Tools	10,000	500	681	181	36%	
			64,864	149,878	260,326	110,448		
Stock Fuels & Oils								
Operating Expense								
14	14402	Purchase of Stock Materials	0	0	48,677	48,677		
			0	0	48,677	48,677		
Operating Income								
14	14404	Diesel Fuel Rebate	(35,000)	(29,160)	(24,950)	4,210	(14)%	
14	14405	Sale of Stock	(500)	(410)	0	410	(100)%	
14	14406	Sale of Fuel and Scrap	(2,000)	(2,000)	(37,061)	(35,061)	1,753%	Sale of Fuel and Scrap
			(37,500)	(31,570)	(62,011)	(30,441)		
Administration								
Operating Expense								
14	14500	Expenses relating to Administration	522,000	435,000	352,789	(82,211)	(19)%	Timing
14	14501	Administration Office Maintenance	64,200	53,480	57,921	4,441	8%	
14	14502	Workers Compensation Premiums- Admin	24,000	24,000	26,016	2,016	8%	
14	14503	Office Equipment Maintenance - Admin	8,500	7,080	6,416	(664)	(9)%	
14	14504	Telecommunications - Admin	0	0	650	650		
14	14505	Travel & Accommodation - Admin	2,000	1,660	2,159	499	30%	

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Administration								
Operating Expense - Continued								
14	14506	Legal Expenses Administration	5,000	4,160	3,998	(162)	(4)%	
14	14507	Training Expenses - Admin	7,500	6,250	2,006	(4,244)	(68)%	
14	14508	Printing & Stationery - Admin	10,000	8,330	4,655	(3,675)	(44)%	
14	14509	Fringe Benefits Tax - Admin	12,000	0	0	0		
14	14510	Conference Expenses - Admin	4,000	4,000	6,494	2,494	62%	
14	14511	Staff Uniform - Admin	3,000	2,500	577	(1,923)	(77)%	
14	14515	Administration Costs Allocated to Progar	(823,500)	(686,250)	(479,398)	206,852	(30)%	Timing
14	14517	Postage & Freight	1,500	1,250	857	(393)	(31)%	
14	14521	IT/Accounting Programs	35,000	5,000	14,322	9,322	186%	
14	14522	Advertising	3,000	2,500	2,044	(456)	(18)%	
14	14559	Admin Loss on Sale	0	0	86,037	86,037		
14	14599	Depreciation - Admin	38,000	31,660	27,784	(3,876)	(12)%	
			(83,800)	(99,380)	115,326	214,706		
Operating Income								
14	14525	Admin - Reimbursement	(1,000)	(1,000)	(3,646)	(2,646)	265%	
14	14512	Admin Re-Allocations	0	0	(8,500)	(8,500)		
14	14598	Profit on Sale of Asset - Admin	(38,700)	(8,700)	(9,684)	(984)	11%	
			(39,700)	(9,700)	(21,830)	(12,130)		
Capital Expense								
14	14514	Purchase Furniture & Equipment Adminis	30,000	3,000	2,620	(380)	(13)%	
14	14520	CEO Vehicle - CAPITAL	100,000	85,000	85,783	783	1%	
			130,000	88,000	88,403	403		
Operating Expense								
14	14602	Gross Salaries & Wages	1,250,000	1,053,185	1,033,645	(19,540)	(2)%	
14	14603	Less Sal & Wages Alloc to Works	(1,250,000)	(1,041,967)	(1,033,645)	8,322	(1)%	
			0	11,218	0	(11,218)		
Unclassified								
Operating Income								
14	14701	Income Relating to Unclassified	(5,000)	(5,000)	(30,000)	(25,000)	500%	
14	14705	Marda Upgrade and Haulage Operation A	(200,000)	(166,670)	(171,109)	(4,439)	3%	
			(205,000)	(171,670)	(201,109)	596,953		
Unclassified								
Capital Expense								
14	14704	Land Development	30,000	25,000	25,887	887	4%	
			30,000	25,000	25,887	887		
Capital Income								
14	14799	Proceeds on Sale of Assets	(160,000)	(80,000)	(77,273)	2,727	(3)%	
			(160,000)	(80,000)	(77,273)	2,727		
		TOTAL OPERATING EXPENDITURE	6,064	65,382	479,299	413,917		
		TOTAL OPERATING INCOME	(314,200)	(243,770)	(374,333)	495,829		
		TOTAL CAPITAL EXPENDITURE	160,000	113,000	114,291	1,291		
		TOTAL CAPITAL INCOME	(160,000)	(80,000)	(77,273)	2,727		

9.1.3 GST RECONCILIATION REPORT – APRIL 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at April 2023 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling **(\$2,710.00)** for the period ending April 2023 adopted.

SHIRE OF WESTONIA
BAS EXTRACT - 30 April 2023



ABN:	87 507 505 958
Business Activity Statement:	Apr-23
Period/Year end:	2022/2023

	Date	Position	Name
Prep by	16/05/2023	SFO	Heather Lockyer
Rev by	16/05/2023	DCEO	Jasmine Geier

Month	A		B		C	D	E	F	G
	On Sales (collected) *1405000	On Purchases (paid) *1304000	Nett GST Payable / (Receivable)	Fuel Tax Credit *1144040.170					
Jul-22	10,304.00	25,115.00	(14,811.00)	(2,306.00)	29,436.00	0.00	12,319.00		
Aug-22	19,665.00	39,325.00	(19,660.00)	(2,625.00)	18,625.00	0.00	(3,660.00)		
Sep-22	53,787.00	14,375.00	39,412.00	(2,684.00)	18,776.00	0.00	55,504.00		
Oct-22	11,014.00	38,865.00	(27,851.00)	(2,354.00)	19,127.00	0.00	(11,078.00)		
Nov-22	6,946.00	25,549.00	(18,603.00)	(2,648.00)	18,750.00	0.00	(2,501.00)		
Dec-22	29,329.00	23,998.00	5,331.00	(1,438.00)	21,572.00	0.00	25,465.00		
Jan-23	19,461.00	31,155.00	(11,694.00)	(1,533.00)	28,707.00	0.00	15,480.00		
Feb-23	9,197.00	11,547.00	(2,350.00)	(3,792.00)	21,950.00	0.00	15,808.00		
Mar-23	14,522.00	51,221.00	(36,699.00)	(4,453.00)	19,231.00		(21,921.00)		
Apr-23	41,396.00	62,743.00	(21,347.00)	(1,117.00)	19,754.00		(2,710.00)		
May-23			0.00				0.00		
Jun-23			0.00				0.00		
Total	215,621.00	323,893.00	(108,272.00)	(24,950.00)	215,928.00	0.00	82,706.00		


A - B = C (Net GST)

C + D + E + F = G (Nett (Refund/Payment))

9.1.4 GROWING REGIONS GRANT APPLICATION

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	F1.10.4
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider submitting an EOI/application to the Federal Governments Growing Regions Grant Fund to assist in the refurbishment of the Swimming Pool and Plant Room.

Background

Council would be aware of its previous application to the Liberal Governments Building Better Regions Fund for the Swimming Pool Redevelopment, which was terminated by the newly elected Labor Government since its election. The Federal Government has now implemented a new funding package titled the Growing Regions Fund.

This program aims to deliver community and economic benefits by investing in community-focused infrastructure which revitalises regions and enhances amenity and liveability throughout regional Australia. The objectives of the program are:

- Constructing or upgrading community infrastructure that fills an identified gap or need for community infrastructure.
- Contributing to achieving a wide range of community socio-economic outcomes.
- To strategically aligned with regional priorities.

Grants between \$500,000 and \$15 million are available. Applicants are required to provide cash contributions. The co-contribution requirements are:

- For group 1, funding of up to 90% (co-contribution 10%) for projects:
 1. Run by First Nations Community Controlled Organisations (as defined in Section 14 of the Guidelines).
 2. Located in 'very remote' locations per the Australian Bureau of Statistics' Remoteness Structure as detailed in the mapping tool.
 3. Located in areas impacted by natural disaster from 1 May 2022 onwards as defined in Australian disasters where the specific project site was directly impacted by the disaster.
- For group 2, funding of up to 70% (co-contribution 30%) for projects:
 1. Located in 'remote' locations per the Australian Bureau of Statistics' Remoteness Structure as detailed in the mapping tool.
 2. Run by 'low rate based' councils, determined using the ratio of Financial Assistance Grant to Net Rate Income.
- For group 3, up to 50% for all remaining projects.

A total funding pool of \$600 million is available over three years, of which \$300 million is available for Round 1.

The application is a two-stage process:

- Expression of interest: Opens 5 July and closes 1 August 2023, 5pm AEST

- Full application (by invitation only): Opens 1 November and closes 12 December 2023, 5pm AEST

Eligible applicants must:

- Be a not-for-profit organisation with a current Australian Charities and Not-for-profits Commission's (ACNC) registration or Office of the Registrar of Indigenous Organisations (ORIC) registration or a local government agency or body.
- Have an Australian Business Number (ABN), or ORIC registration.
- Deliver the project in an eligible location.
- Commence the project no later than 15 May 2024.
- Own the land/infrastructure being upgraded or built upon or have the landowner's permission to use the land/infrastructure.
- Be one of the following entities:
 1. Australian company incorporated under the Corporations Act 2001
 2. Co-operative
 3. Incorporated association
 4. Indigenous corporation or an Aboriginal and Torres Strait Islander Corporation registered under the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth)
 5. Local Government or an Australian local government agency or body as defined in section 14 of the Guidelines.

Eligible Activities

Eligible activities include, but are not limited to:

- Community hubs and centres (youth centres, men's sheds)
- Art galleries/libraries/museums/cultural facilities
- Aquatic/sports centres
- Social and community infrastructure which encourages economic and social liveability.

Eligible projects must:

- Be completed by 31 December 2025.
- Be delivered in an eligible location. All eligible locations must be outside of the Greater Capital City Statistical Areas (GCCSA) as defined by the Australian Bureau of Statistics.
- Be aimed at constructing new community infrastructure or expanding or upgrading existing infrastructure for wider community benefit.
- Not have commenced construction.
- Not have received Commonwealth funding to undertake the same grant activities.
- Have a minimum eligible expenditure of at least \$555,556 (group 1), \$714,286 (group 2) or \$1 million (group 3) depending on co-funding requirements.

Main Assessment Criteria

The main assessment criteria include:

- For the expression of interest
 1. To what extent is the project ready to proceed and how does it align to the program objectives? (non-weighted)
 2. How does the project align with regional priorities for the area? (5 points)
- For the full application
 3. Contribution to economic opportunity and social and community inclusion. (40 points)
 4. Alignment with broader Government and regional strategic priorities. (20 points)
 5. Capacity, capability and resources to deliver and sustain the project. (40 points)



Comment

Council have previously made application under the BBRF fund for the Swimming Pool Redevelopment, and it is recommended that Council submit an stage 1 Expression of Interest (EOI) under the newly created Growing regions Fund.



Statutory Environment

Nil



Policy Implications

Nil



Strategic Implications

Social – provide community facilities and promote social interaction.



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council submit an Expression of Interest (EOI) for grant funding assistance for the Westonia Swimming Pool Redevelopment Project under the Federal Government’s Growing Regions Fund.

9.1.5 ELECTRIC CAR CHARGING STATION GRANT APPLICATION

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	F1.10.4
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report

Executive Decision

Legislative Requirement

The purpose of this report is for Council to endorse the grant submitted to the Charge-Up Workplace Grant Program to assist in the establishment of a 4 Bay Electric Car Charging Station in Westonia.

Background

Some investigative work has been carried out by Cr Day, Graham Jones and Anne Marie Jensen on the opportunity for there to be an Electric Car Charging Station installed in Westonia to cater for the future growth market in electric/battery operated vehicles.

The State Government have installed EVCS in various strategic townsites throughout the region and as Westonia is located off the Highway will unlikely ever be nominated for one.

The Charge -Up Workplace Grant Scheme is an opportunity to apply for some funding assistance to help offset a portion of the installation costs involved with such a facility.

Comment

An application has been submitted under the Charge -Up Workplace Grant Scheme for the sum of \$ 21,440 to assist in the establishment of a 4-bay electric charging station. The nominated site for the facility is on the Southern end of the Council shed located on Wolfram Street adjacent to the Caravan Park.

This site was selected as it has a current power supply and is conveniently located close to the Caravan Park.

Council's contribution is estimated at \$ 47,000 which will need to be allocated in the 2023/24 financial budget should Council wish to proceed with the project if successful.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Social – provide community facilities and promote social interaction.

Financial Implications

2023/24 budget consideration

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council endorse the grant submitted to the Charge-Up Workplace Grant Program to assist in the establishment of a 4 Bay Electric Car Charging Station in Westonia.

9.1.6 MOU – EMERGENCY MANAGEMENT RESOURCE SHARING

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	A1.8.3
Disclosure of Interest:	Nil
Attachments:	MOU Template

Signature: **Officer** **CEO**



Purpose of the Report

Executive Decision Legislative Requirement

The purpose of this report is for the Council to enter into a Memorandum of Understanding (MOU) with Great Eastern Zone member Council's for the Provision of Mutual Aid during Emergencies and Post Incident Recovery.

Background

The purpose of this Memorandum is to:

1. Facilitate the provision of mutual aid between member Councils of the Great Eastern Countr Zone of the Western Australian Local Government Association (WALGA) during emergencies and post incident recovery.
2. Enhance the capacity of our communities to cope in times of difficulty.
3. Demonstrate the capacity and willingness of participating Councils to work cooperatively and share resources within the region.

Parties to the agreement are the Great Eastern Zone Members including Shires of Bruce Rock, Cunderdin, Dowerin, Kellerberrin, Kondinin, Koorda, Merredin, Mount Marshall, Mukinbudin, Narembeen, Nungarin, Tammin, Trayning, Westonia, Wyalkatchem and Yilgarn.

Comment

The Great Eastern Country Zone resolved in August 2022 to endorse a Memorandum of Understanding (MOU) for Emergency Management Purposes:

'That the Zone endorse the Memorandum of Understanding for the provision of mutual aid during emergencies and post incident recovery'.

The Zone Executive Officer has arranged to distribute the MOU to each Zone Local Government for signature and arrange for the collation of a comprehensive schedule of machinery and equipment relevant to this agreement.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Governance – Continually enhance the Shire's organisational capacity to service its growing community.



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council authorise the CEO to enter into a Memorandum of Understanding (MOU) with Great Eastern Zone member Council's for the Provision of Mutual Aid during Emergencies and Post Incident Recovery.

9.1.7 CARAVAN PARK CARETAKER FACILITIES

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ES1.7.1
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report

Executive Decision Legislative Requirement

The purpose of this report is for Council to consider purchasing a transportable office/ablution building to be installed adjacent the Caravan Park Caretakers residence.

Background

Council would be aware of the Caretakers residence located at the Caravan Park. The existing building is a transportable building that has a bedroom and separate kitchenette area. The caretaker currently shares this space as the office when accepting bookings and needs to utilise the Park amenities for ablutions.

Feedback from past caretakers have indicated that lack of privacy in the residence and access to ablutions is detrimental to the position.

Comment

A quotation for a new portable office/ensuite building has been obtained amounting to \$ 13, 750 (inc GST). The building could be collocated adjacent to the existing building making access convenient to the caretaker. Additional costs will be transport and plumbing into existing services.

Attached is a copy of plans and photos of the building for Councillor information.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Social – Provide community facilities and promote social interaction.

Financial Implications

This purchase is an unbudgeted item and would require Absolute Majority decision of Council. To date Caravan Park takings amount to \$ 40,846 compared to budget of \$ 32,000.

Voting Requirements

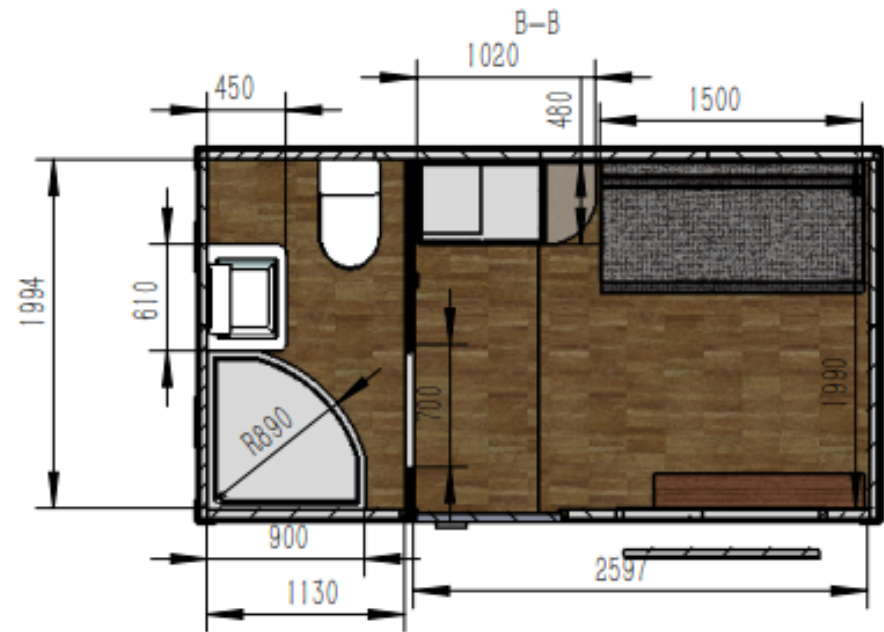
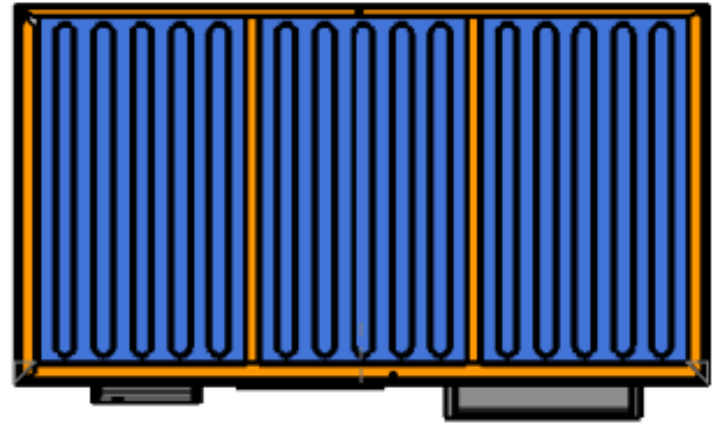
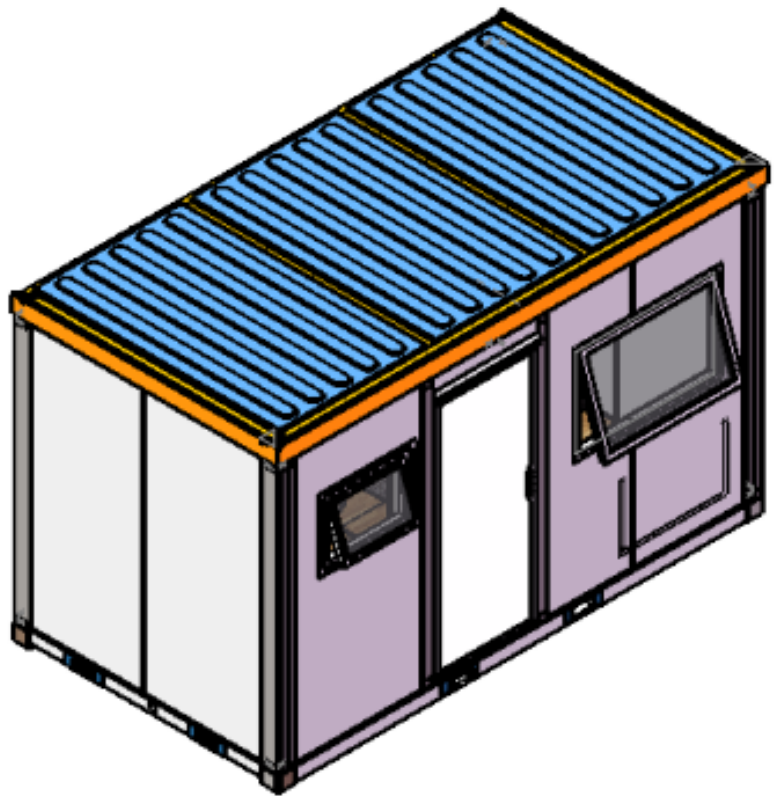
Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council purchase a transportable office/ablution building to be installed adjacent the Caravan Park Caretakers residence.







9.2 COMMUNITY AND REGULATIONS

Nil

9.3 WORKS AND SERVICE

Nil

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

9.4.1 SALE OF LAND LOT 117 (33) GRANITE STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	T.1.1.3	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO

Bill Price

Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider selling Lot 117 (33) Granite Street to Graham Veale.

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Graham Veale who wishes to purchase lot 117 (33) Granite Street Westonia with the intention to construct a light industrial shed.

Below is a map illustrating the lot in question.



Comment

This particular lot will require a Western Power Dome application.

Should Council approve the sale the President and the CEO will be required to sign the Transfer of Landform and affix the Common Seal.

Statutory Environment

Nil

 **Policy Implications**

Nil

 **Strategic Implications**

Nil

 **Financial Implications**

Nil.

 **Voting Requirements**



Simple Majority




Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the sale of Lot 117 (33) Granite Street to Graham Veale and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

9.4.2 LOCAL PLANNING STRATEGY - FINAL

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	D1.2.3
Disclosure of Interest:	Nil
Attachments:	Local Planning Strategy
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider adoption of the Final Local Planning Strategy as presented.

Background

The LPS is intended to provide a clear plan for the future land use and development, specifically the Westonia townsite.

The Strategy aims to:

- Provide guidance for designated land uses within the townsite.
- Provide guidance on such matters as the Westonia Historical Façade Precinct, boundary fencing, sea containers and tourism.
- set out the key aspirations of stakeholders.
- accommodate the future needs of the community.
- create opportunities to enhance and protect local attributes; and
- provide a framework to achieve long-term local and regional objectives and goals.

The LPS will be backed up with several Local Laws that will give the Council greater and clearer enforceability on some of the more contentious planning issues within the townsite being: -

- Fencing Local Law
- Historical Precinct (Facades) Local Law.
- Sea Container Local Law

Comment

Council adopted at its February Council meeting the draft Local Planning Strategy which has been endorsed by the WAPC and advertised for a 6-week period requesting public comment by 4.00pm Monday 8th May.

At the close of submissions period no responses were received from the community.

As there were no submissions, I recommend that Council adopt the Draft document as its Final version of the Local Planning Strategy.

Statutory Environment

Planning & Development Act 2005.

Policy Implications

Nil

Strategic Implications

Social – Develop the Town Planning Scheme and plan and develop residential and industrial land.



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Final Local Planning Strategy document as presented.

9.4.3 PLANNING LOCAL LAWS

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	A2.10.3
Disclosure of Interest:	Nil
Attachments:	Fencing Local Law 2023, Shipping/Sea Container Local Law 2023, Historical Precinct Local Law 2023

Signature:	Officer	CEO
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Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Councils consideration of three new Local Laws which will provide the opportunity to protect the amenity of the Westonia townsite and its streetscape in the absence of a Town Planning Scheme.

Background

At the Ordinary Council Meeting on 16th February 2023, Council resolved to make new local laws ‘Shipping and/or Sea Container Local Law 2023’, ‘Fencing Local Law 2023’, and, ‘Westonia Historical Precinct Local Law 2023’ (OM14/02-23).

Advertising as required under the *Local Government Act 1995* (LG Act) of the proposed Local Law took place on the 22nd February 2023 in The Westonian, & Town notice Board and on 10 March 2023 in the Merredin Phoenix Times, with a 6 week submission period.

A Shire wide community online consultation was conducted through the Shire’s Your Say consultation tool with a survey running from 22nd February 2023 No submissions were received.

Comment

It is now recommended that Council adopt the ‘Shipping and/or Sea Container Local Law 2023’, ‘Fencing Local Law 2023’, and ‘Westonia Historical Precinct Local Law 2023’ (new Local Law) and that it be published in the Government Gazette.

Statutory Environment

Section 3 of the Local Government Act 1995 allows Council to make Local laws within its district while Section 6 provides the setting of fees and charges, including penalties.

Policy Implications

Council currently has a Shipping and/or Sea Container Policy which will be obsolete in the advent of adoption of a local Law.

Strategic Implications

Provides Council with certainty over its development control process.

Financial Implications

Nil

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council,

1. Resolves to make the 'Shipping and/or Sea Container Local Law 2023', 'Fencing Local Law 2023', and, 'Westonia Historical Precinct Local Law 2023' as per Attachment 1;
2. Authorises the CEO to:
 - a) Affix the common seal to the new Local Law, or any other documents relevant to making the new Local Laws;
 - b) Publish the new Local Law in the Government Gazette and forward a copy to the Minister for Local Government;
3. Advertises in the Shire's public notices the Gazetted Local Laws' title, purpose and effect and availability for inspection, as required under section 3.12(6) of the *Local Government Act 1995*.

LOCAL GOVERNMENT ACT 1995

SHIRE OF WESTONIA

FENCING LOCAL LAW 2023

Under the powers conferred by the *Local Government Act 1995* and all other powers enabling it, the *Shire of Westonia* resolved on 21st February 2023 to make the following local law.

PART 1—PRELIMINARY

1.1 Citation

This local law is the Shire of Westonia *Fencing Local Law 2023*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Purpose and effect

- (1) The purpose of this local law is to prescribe a sufficient fence and the standard for the construction of fences throughout the district.
- (2) The effect of this local law is to establish the minimum requirements for fencing within the district.

1.4 Application

This local law applies throughout the district.

1.5 Definitions

In this local law —

Act means the *Dividing Fences Act 1961*;

applicant means a person who makes an application for approval under this local law;

AS or AS/NZS means an Australian or Australian/New Zealand Standard as published by Standards Australia and as amended from time to time.

boundary fence has the meaning given to it by the Act;

Building Surveyor means a Building Surveyor of the local government;

CEO means the Chief Executive Officer of the local government;

Commercial Lot means a lot where a commercial use—

- (a) is or may be permitted under the district planning scheme; and

- (b) is or will be the predominant use of the lot;

dangerous in relation to any fence means—

- (a) an electrified fence other than a fence approved by the local government under this local law;
- (b) a fence containing barbed wire other than a fence erected and maintained in accordance with this local law;
- (c) a fence containing exposed broken glass, asbestos fibre, razor wire or any other potentially harmful projection or material; or
- (d) a fence which is likely to collapse or fall, or part of which is likely to collapse or fall, from any cause;

district means the district of the local government;

dividing fence has the meaning given to it by the Act;

electrified fence means a fence carrying or designed to carry an electric charge;

fence means any structure, not including a retaining wall, used or functioning as a barrier, irrespective of where it is located and includes any gate;

front boundary means the boundary line between a lot and the thoroughfare upon which that lot abuts, or in the case of a lot abutting on more than one thoroughfare, the boundary line between the lot and the primary thoroughfare;

front fence means a fence erected on the front boundary of a lot or on a line adjacent to the front boundary;

front setback area means the area between the building line of a lot and the front boundary of that lot;

height in relation to a fence means the vertical distance between—

- (a) the top of the fence at any point; and
- (b) the ground level or, where the ground levels on each side of the fence are not the same, the higher ground level, immediately below that point;

Industrial Lot means a lot where an industrial use—

- (a) is or may be permitted; and
- (b) is or will be the predominant use of the lot;

local government means the *[insert name of local government]*;

local government property means anything except a thoroughfare—

- (a) which belongs to the local government;
- (b) of which the local government is the management body under the *Land Administration Act 1997*; or
- (c) which is an “otherwise unvested facility” under section 3.53 of the *Local Government Act 1995*;

lot has the meaning given to it in the *Planning and Development Act 2005*;

notice of breach means a notice referred to in clause 5.1;

occupier has the meaning given to it in the *Local Government Act 1995*;

owner has the meaning given to it in the *Local Government Act 1995*;

Residential Lot means a lot where a residential use—

- (a) is or may be permitted; and
- (b) is or will be the predominant use of the lot;

retaining wall means any structure which prevents the movement of soil or retains soil or structures in order to allow ground levels of different elevations to exist adjacent to one another;

Rural Lot means a lot where a rural use—

- (a) is or may be permitted; and
- (b) is or will be the predominant use of the lot;

Schedule means a Schedule to this local law;

Special Rural Lot means a lot where a special rural use—

- (a) is or may be permitted; and
- (b) is or will be the predominant use of the lot;

sufficient fence means a fence described in clause 2.1; and

thoroughfare has the meaning given to it by the *Local Government Act 1995*, but does not include a private thoroughfare which is not under the management or control of the local government.

1.7 Licence fees and charges

All licence fees and charges applicable under this local law shall be determined by the local government from time to time in accordance with section 6.16 of the *Local Government Act 1995*.

PART 2—FENCES

Division 1—Sufficient fences

2.1 Sufficient fences

- (1) A person shall not erect a dividing fence or a boundary fence that is not a sufficient fence.
- (2) Subject to subclauses (3) and (4), a sufficient fence—
 - (a) on a Residential Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 2;
 - (b) on a Commercial Lot or an Industrial Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 3; and
 - (c) on a Rural Lot or a Special Rural Lot is a dividing fence or a boundary fence constructed and maintained in accordance with the specifications and requirements of Schedule 4.
- (3) Where a fence is erected on or near the boundary between—
 - (a) a Residential Lot and an Industrial Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 2;
 - (b) a Residential Lot and a Commercial Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 3;
 - (c) a Residential Lot and a Rural Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 4;
 - (d) a Residential Lot and a Special Rural Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 4; and
 - (e) a Special Rural Lot and a Rural Lot, a sufficient fence is a dividing fence constructed and maintained in accordance with the specifications and requirements of Schedule 4.
- (4) An application must be made to the local government for grant of consent to any variation to the specifications in Schedules 2, 3 and 4.
- (5) Unless an authorised person determines otherwise, a sufficient fence on a boundary between lots other than those specified in subclause (3) is a dividing fence constructed in accordance with the specifications and requirements of Schedule 2.
- (6) Notwithstanding any other provision in this local law, a dividing fence or boundary fence constructed of masonry, stone or concrete shall be a sufficient fence only if it is designed by a suitably qualified structural engineer and constructed in accordance with that design where—
 - (a) it is greater than 1800 millimetres in height; or
 - (b) the Building Surveyor requires.
- (7) Notwithstanding any other provision in this local law, a dividing fence or boundary fence shall not exceed 1800 millimetres in height unless the approval of the local government has been obtained for such a fence.

Division 2—General

2.2 Fences within front setback areas

- (1) A person shall not, without the written consent of the Building Surveyor, erect a free-standing fence greater than 1200 millimetres in height, within the front set-back area of a Residential Lot within the district.
- (2) The Building Surveyor may approve the erection of a fence of a height greater than 1200 millimetres in the front setback area of a Residential Lot only if the fence on each side of the driveway into the lot across the front boundary is to be angled into the lot for a distance of not less than 1500 millimetres along the frontage to a distance of not less than 1500 millimetres from the frontage in order to provide appropriate splayed lines of vision for a motorist using the driveway for access to a thoroughfare.
- (3) The provision of subclause (2) shall not apply to a fence—
 - (a) of open construction that does not obscure the lines of vision of a motorist using the driveway for access to a thoroughfare; or
 - (b) that does not adjoin a footpath.

2.3 Gates in fences

- (1) A person shall not erect a gate in a fence which does not—
 - (a) open into the lot; or
 - (b) open by sliding parallel and on the inside of the fence, which it forms part of, when closed.

2.4 Depositing fencing material on public place

A person shall not deposit or permit the deposit of any materials whatsoever used in the construction or maintenance of any fence, on any thoroughfare, public place or local government property unless the approval of the local government has been obtained.

2.5 Fences on a Rural Lot

A person shall not, without the written consent of the Building Surveyor, erect a fence on a Rural Lot of a height exceeding 1500 millimetres.

2.6 Maintenance of fences

An owner of a lot on which a fence is erected shall maintain the fence in good condition so as to prevent it from becoming dangerous, dilapidated, or unsightly to the amenity of the locality.

2.7 Fences across rights-of-way, public access ways or thoroughfares

A person must not, without the approval of the local government, erect or maintain a fence or obstruction of a temporary or permanent nature across any right-of-way, public access way or thoroughfare so as to impede or prevent use of those facilities in the manner for which they are intended and constructed.

2.8 General discretion of the local government

- (1) Notwithstanding the provisions of clause 2.1, the local government may approve the erection or repair of a dividing fence which is not a sufficient fence where all of the owners of the lots to be separated by the dividing fence make an application for approval for that purpose.
- (2) In determining whether to grant its approval under subclause (1), the local government may consider whether the erection or retention of the fence would have an adverse effect on—
 - (a) the safe or convenient use of any land;
 - (b) the safety or convenience of any person; or
 - (c) the visual amenity of the locality.

Division 3—Fencing materials

Where required by the Building Surveyor, fencing designs are to be certified by a practicing structural engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions - General principles.

2.9 Pre-used fencing materials

- (1) Notwithstanding clause 2.1, a person shall not construct a fence on a Residential Lot, a Commercial Lot or an Industrial Lot from pre-used materials without the approval of the local government.
- (2) Where the local government approves the use of pre-used materials in the construction of a fence under subclause (1), that approval shall be conditional on the applicant painting or treating the pre-used material as directed by the Building Surveyor.

2.10 Barbed wire fences and spiked or jagged materials

- (1) This clause does not apply to a fence constructed wholly or partly of razor wire.
- (2) An owner or occupier of a Residential Lot or a Commercial Lot shall not erect, affix or allow to remain on any fence on such a lot any barbed wire or other material with spiked or jagged projections, unless the prior written approval of the local government has been obtained.
- (3) An owner or occupier of an Industrial Lot shall not erect, affix or allow to remain on any fence bounding that lot any barbed wire or other materials with spiked or jagged projections unless the wire or other materials are carried on posts at an angle of 45 degrees, and unless the bottom row of wire or other materials is setback 150mm from the face of the fence and is not nearer than 2000mm from the ground level.
- (4) If the posts which carry the barbed wire or other materials referred to in subclause (3) are angled towards the outside of the lot bounded by the fence, the face of the fence must be set back from the lot boundary a sufficient distance to ensure that the angled posts, barbed wire or other materials do not encroach on adjoining land.
- (5) An owner or occupier of a lot shall not erect, affix or allow to remain as part of any fence or wall, whether internal or external on that lot, any broken glass.
- (6) An owner or occupier of a Rural Lot shall not erect, affix or allow to remain any barbed wire upon a fence on that lot where the fence is adjacent to a thoroughfare or other public place unless the barbed wire is fixed to the side of the fence posts furthest from the thoroughfare or other public place.

2.11 Electrified and razor wire fences

- (1) An owner or occupier of a lot shall not—
 - (a) construct or use an electrified fence on that lot without obtaining the approval of the local government in the form prescribed in Schedule 5; or
 - (b) construct a fence wholly or partly of razor wire on that lot without obtaining the approval of the local government in the form prescribed in Schedule 6.
- (2) The local government shall not approve an application for the purpose of subclause (1)(a)—
 - (a) in respect of a lot which is or which abuts a Residential Lot;
 - (b) unless the prohibited fence complies with AS/NZS 3016:2002 Electrical installations—Electric security fences; and
 - (c) unless provision is made so as to enable the fence to be rendered inoperable during the hours of business operations, if any, on the lot where it is erected.
- (3) The local government shall not approve an application for the purpose of subclause (1)(b)—
 - (a) if the fence is within 3000 millimetres of the boundary of the lot; or
 - (b) where any razor wire used in the construction of the fence is less than 2000 millimetres or more than 2400 millimetres above the ground level.
- (4) An application for approval for the purpose of subclauses (1)(a) or (1)(b) shall be made by the owner of the lot on which the fence is or is to be erected, or by the occupier of the lot with the written consent of the owner.

2.12 Prohibited fencing materials

A person shall not affix or use broken glass in the construction of any fence.

PART 3—APPROVALS

3.1 Application for approval

- (1) Where a person is required to obtain the approval of the local government under this local law, that person shall apply for approval in accordance with subclause (2).
- (2) An application for approval under this local law shall—
 - (a) be in the form determined by the local government;
 - (b) be signed by the applicant and the owner of the lot;
 - (c) provide the information required by the form; and
 - (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the *Local Government Act 1995*.
- (3) The local government may require an applicant to provide additional information reasonably related to an application before determining an application for approval.
- (4) The local government may refuse to consider an application for approval which is not in accordance with subclauses (2) and (3).

3.2 Decision on application for approval

- (1) The local government may—
 - (a) approve an application for approval unconditionally or subject to any conditions; or
 - (b) refuse to approve an application for approval.
- (2) If the local government approves an application for approval, it is to issue to the applicant an approval in the form determined by the local government.
- (3) If the local government refuses to approve an application for approval, it is to give written notice of that refusal to the applicant.
- (4) Where a clause of this local law refers to conditions which may be imposed on an approval or which are to be taken to be imposed on an approval, the clause does not limit the power of the local government to impose other conditions on the approval under subclause (1)(a).

3.3 Compliance with approval

Where an application for approval has been approved, the applicant and the owner or occupier of the lot to which the approval relates, shall comply with the terms and any conditions of that approval.

3.4 Duration of approval

Unless otherwise stated in the form of approval, an approval granted under this local law—

- (a) runs with the lot to which it relates;
- (b) may be relied upon by any subsequent occupier or owner of the lot; and
- (c) may be enforced by the local government against a subsequent occupier or owner of the lot.

PART 4—MISCELLANEOUS

4.1 False or misleading statement

A person shall not make a false or misleading statement in connection with any application, requirement or request under this local law.

PART 5—NOTICES OF BREACH

5.1 Notices of breach

- (1) Where a breach of any provision of this local law has occurred in relation to a fence on a lot, the local government may give a notice in writing to the owner of that lot.
- (2) A notice of breach shall—
 - (a) specify the provision of this local law which has been breached;
 - (b) specify the particulars of the breach; and
 - (c) state that the owner is required to remedy the breach within the time specified in the notice.

- (3) Should an owner fail to comply with a notice of breach, the local government may, by its employees, agents or contractors enter upon the lot to which the notice relates and remedy the breach, and may recover the expenses of so doing from the owner of the lot in a court of competent jurisdiction.
- (4) The provisions of this clause are subject to section 3.25 and item 12 of Division 1 of Schedule 3.1 of the *Local Government Act 1995* and any entry on to land will be in accordance with Part 3, Division 3 of that Act.

PART 6—OFFENCES

6.1 Offences and penalties

- (1) A person who fails to comply with a notice of breach commits an offence and is liable upon conviction to a penalty of not less than \$250 and not exceeding \$5000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.
- (2) A person who fails to comply with or who contravenes any provision of this local law commits an offence and is liable on conviction to a penalty of not less than \$250 and not exceeding \$5000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.

6.2 Modified penalties

- (1) An offence against any provision of this local law is a prescribed offence for the purposes of section 9.16(1) of the *Local Government Act 1995*.
- (2) The amount appearing in the final column of Schedule 1, directly opposite a prescribed offence in that Schedule, is the modified penalty for that prescribed offence.
- (3) Before giving an infringement notice to a person in respect of the commission of a prescribed offence, an authorised person should be satisfied that—
 - (a) commission of the prescribed offence is a relatively minor matter; and
 - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

6.3 Form of notices

For the purposes of this local law—

- (a) the form of the infringement notice referred to in sections 9.16 and 9.17 of the *Local Government Act 1995* is to be in the form of Form 2 of Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
- (b) the form of the withdrawal of infringement notice referred to in section 9.20 of the *Local Government Act 1995* is to be in the form of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

PART 7—OBJECTIONS AND REVIEW

7.1 Objections and review

When the local government makes a decision under clause 3.2, the provisions of Part 9 Division 1 of the *Local Government Act 1995*, and regulation 33 of the *Local Government (Functions and General) Regulations 1996*, apply to that decision.

Schedule 1

OFFENCES AND MODIFIED PENALTIES

[clause 6.2(2)]

Item No	Clause No.	Nature of offence	Modified penalties \$
1	2.1(1)	Erect a fence which is not a sufficient fence	250
2	2.2	Erect a fence greater than 1200mm in height within a front setback area of a residential lot without the written consent of the Building Surveyor	250
3	2.3(a)	Erect a gate in a fence not opening into the lot	200
4	2.3(b)	Erect a gate in a fence not sliding parallel and inside a fence	200
5	2.6	Failure to maintain a fence in good condition to prevent the fence becoming dangerous, dilapidated or unsightly	250
6	2.7	Erect or maintain a fence or obstruction of temporary or permanent nature across a right-of way, public access way or thoroughfare without approval	250
7	2.9(1)	Construct a fence on a Residential, Commercial or Industrial Lot from pre-used materials without written approval	250
8	2.10(2)	Erect a fence using barbed wire or material with spiked or jagged projections in the fence construction without approval	250
9	2.11(1)	Construct, erect or use razor wire in a fence or electrify a fence without approval	250
10	2.12	Affix, or use, any broken glass in a fence	250
11	3.3	Failure to comply with terms or conditions of approval	250
12	6.1	Failure to comply with notice of breach	250

Schedule 2

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A RESIDENTIAL LOT

[clause 2.1(2)(a)]

Each of the identified categories in this Schedule is a sufficient fence on a Residential Lot and the fence design being certified by a practicing structural engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions - General principles.

Timber fence

- (a) corner posts to be 125mm x 125mm x 2400mm and intermediate posts to be 125mm x 75mm x 2400mm spaced at 2400mm centres;
- (b) corner posts to be strutted two ways with 100mm x 50mm x 450mm sole plates and 75mm x 50mm struts;
- (c) intermediate posts to be doubled yankee strutted with 150mm x 25mm x 450mm struts;
- (d) all posts to have tops with a 60mm weather cut and to be sunk at least 600mm into the ground;
- (e) rails to be 75mm x 50mm with each rail spanning 2 bays of fencing double railed or bolted to each post with joints staggered;
- (f) the fence to be covered with 75mm x 20mm sawn pickets, 1800mm in height placed 75mm apart and affixed securely to each rail; and
- (g) the height of the fence to be 1800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Corrugated fence

A fence constructed of corrugated fibre reinforced pressed cement or steel sheeting constructed to manufacturer's specifications or which satisfies the following specifications—

- (a) a minimum in-ground length of 25 per cent of the total length of the sheet, but in any case shall have a minimum in-ground depth of 600mm;
- (b) the total height and depth of the fence to consist of a single continuous fibre reinforced cement or steel sheet;
- (c) the sheets to be lapped and capped with extruded "snap-fit" type capping in accordance with the manufacturers written instructions; and
- (d) the height of the fence to be 1800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Brick, stone or concrete fence

A fence constructed of brick, stone or concrete, which satisfies the following requirements and specifications—

- (a) a site classification is to be provided by a professional engineer in accordance with AS 2870-2011 Residential slabs and footings as amended;
- (b) the footing is to be designed in accordance with AS 2870-2011 Residential slabs and footings as amended;
- (c) footings of minimum 225mm x 150mm concrete 15MPa or 300mm x 175mm brick laid in cement mortar;
- (d) fences to be offset a minimum of 200mm at maximum 3000mm centres or 225mm x 100mm engaged piers to be provided at maximum 3000mm centres;
- (e) expansion joints in accordance with the manufacturer's written instructions; and
- (f) the height of the fence to be 1800mm except with respect to the front set back area for which there is no minimum height but which is subject to clause 2.2.

Composite fence

A composite fence which satisfies the following specifications for the brick construction—

- (1)
 - (a) brick piers of minimum 345mm x 345mm at 1800mm centres bonded to a minimum height base wall of 514mm;
 - (b) each pier shall be reinforced with one R10 galvanised starting rod 1500mm high with a 250mm horizontal leg bedded into a 500mm x 200mm concrete footing and set 65mm above the base of the footing. The top of the footing shall be 1 course (85mm) below ground level;
 - (c) the minimum ultimate strength of brickwork shall be 20MPa. Mortar shall be a mix of 1 part cement, 1 part lime and 6 parts sand;
 - (d) the ground under the footings is to be compacted to 6 blows per 300mm and checked with a standard falling weight penetrometer; and
 - (e) control joints in brickwork shall be provided with double piers at a maximum of 6-metre centres;

or

 - (2)
 - (a) brick piers of a minimum 345mm x 345mm x 2700mm centres bonded to the base wall; and
 - (b) each pier shall be reinforced with two R10 galvanised starting rods as previously specified.
-

Schedule 3

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A COMMERCIAL LOT OR AN INDUSTRIAL LOT

[clause 2.1(2)(b)]

Each of the identified categories in this Schedule, with minimum and maximum specifications where stated, is a sufficient fence on a Commercial Lot or an Industrial Lot and the fence design being certified by a practicing structural engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions - General principles.

Galvanised or PVC fence and gate

A fence constructed of galvanised or PVC coated non-rail link mesh, chain mesh or steel mesh which satisfies the following specifications—

- (a) corner posts to be minimum 50mm nominal bore x 3.5mm and with footings of a 225mm diameter x 900mm;
- (b) intermediate posts to be minimum 37mm nominal bore x 3.15mm at maximum 3.5m centres and with footings of a 225mm diameter x 600mm;
- (c) struts to be minimum 30mm nominal bore x 3.15mm fitted at each gate and 2 at each corner post and with footings 225mm x 600mm;
- (d) cables to be affixed to the top, centre and bottom of all posts and to consist of 2 or more 3.15mm wires twisted together or single 4mm wire;
- (e) non-rail link, chain or steel mesh is to be to a height of 2000mm on top of which are to be 3 strands of barbed wire carrying the fence to a height of 2400mm in accordance with the requirements and standards of the local planning schemes; and
- (f) galvanised link mesh wire to be 2000mm in height and constructed of 50mm mesh 2.5mm galvanised iron wire and to be strained, neatly secured and laced to the posts and affixed to cables. Vehicle entry gates shall provide an opening of not less than 3.6m and shall be constructed of 25mm tubular framework with 1 horizontal and 1 vertical stay constructed of 20mm piping and shall be covered with 50mm x 2.5mm galvanised link mesh strained to framework. Gates shall be fixed with a drop bolt and locking attachment.

Other fences

- (a) a fence of cement sheet or steel sheeting constructed to the minimum specifications referred to in Schedule 2;
- (b) a fence constructed of aluminium sheeting when supported on posts and rails provided that it is used behind a building line and is of a minimum height of 1800mm but no greater than 2400mm; or
- (c) a fence of timber, brick, stone or concrete constructed to the minimum specifications referred to in Schedule 2.

Schedule 4

SPECIFICATIONS FOR A SUFFICIENT FENCE ON A RURAL LOT OR SPECIAL RURAL LOT

[clause 2.1(2)(c)]

Each of the identified categories in this Schedule, with minimum and maximum specifications where stated is a sufficient fence on a Rural Lot or a Special Rural Lot and the fence design being certified by a practicing structural engineer as being suitable for wind loadings found in Region D Category 2 areas in accordance with the current edition of AS/NZS 1170.0:2002 Structural design actions - General principles.

Non-electrified fence

- (a) wire shall be high tensile wire and not less than 2.5mm. A minimum of 5 wires shall be used, generally with the lower wires spaced closer together than the higher wires so as to prevent smaller stock passing through, and connected to posts in all cases.
- (b) posts shall be of indigenous timber or other suitable material including—
 - (i) timber impregnated with a termite and fungicidal preservative;
 - (ii) standard iron star pickets; or
 - (iii) concrete;
- (c) posts shall be cut not less than 1800mm long x 50mm diameter at small end if round or 125mm x 60mm if split or sawn timber.
- (d) posts to be set minimum 600mm in the ground and 1 200mm above the ground; and
- (e) strainer posts shall be not less than 2250mm long and 150mm diameter at the small end (tubular steel to be 50mm in diameter) and shall be cut from indigenous timber or other suitable material. These shall be placed a minimum of 1000mm in the ground.

Electrified fence

An electrified fence having 4 wires is a sufficient fence if constructed generally in accordance with a non-electrified fence.

Schedule 5

LICENCE FOR APPROVED ELECTRIFIED FENCE

[clause 2.11(1)(a)]

This is to certify that

(1) _____

of (2)

_____ is licensed, subject to the conditions set out below, to have and use an electrified fence on

(address)

from _____ 20 _____ and until this licence is transferred or cancelled.

Dated this _____ day of _____ 20 _____

Chief Executive Officer,
Shire of Westonia

Conditions of Licence—

The holder of the licence must—

- (a) display the licence in a prominent position on the land or premises on which the electrified fence has been erected;
- (b) upon the request of a Building Surveyor produce to him or her the licence;
- (c) within 14 days of a change in the ownership or occupation of the land or premises in respect of which the licence has been granted, notify the Chief Executive Officer in writing of the details of that change or those changes;
- (d) obtain the written consent of the local government prior to the commencement of any alteration, addition or other work relating to or affecting the electrified fence; and
- (e) comply with AS/NZS 3016:2002 Electrical installations - Electric security fences.

Transfer by Endorsement

This licence is transferred to (3)

_____ of (4)

_____ from and including the date of this endorsement.

Dated this _____ day of _____ 20 _____

Chief Executive Officer,
Shire of Westonia

- _____
(1) Name
(2) Address
(3) Name
(4) Address

Schedule 6

LICENCE FOR APPROVED RAZOR WIRE FENCE

[clause 2.11(1)(b)]

This is to certify that (1)

of (2)

is licensed , subject to the conditions set out below, to have a fence constructed wholly or partially of
razor wire at

(address)

From _____ 20__ and until this licence is transferred or cancelled.

Dated this _____ day of _____ 20_____

Chief Executive Officer,
Shire of Westonia

Conditions of licence—

- (a) display the licence in a prominent position on the land or premises on which the fence has been erected;
- (b) upon the request of a Building Surveyor produce to him or her the licence;
- (c) within 14 days of a change in the ownership or occupation of the land or premises in respect of which the licence has been granted, notify the Chief Executive Officer in writing of the details of that change or those changes; and
- (d) obtain the written consent of the local government prior to the commencement of any alteration, addition or other work relating to or affecting the fence.

Transfer by Endorsement

This licence is transferred to (3)

of (4)

from and including the date of this endorsement.

Dated this _____ day of _____ 20_____

Chief Executive Officer
Shire of Westonia

- (1) Name
- (2) Address
- (3) Name
- (4) Address

Dated: *[insert date]*

The Common Seal of the *Shire of Westonia* was affixed by authority of a resolution of the Council in the presence of —

Mayor/President

Chief Executive Officer

LOCAL GOVERNMENT ACT 1995

SHIRE OF WESTONIA

WESTONIA HISTORICAL PRECINCT LOCAL LAW 2023

Under the powers conferred by the Local Government Act 1995 and all other powers enabling it, the Shire of Westonia resolved on the 21st February 2023 to make the following Local Law.

PART 1 – PRELIMINARY

1.1 Citation - This Local Law is the Shire Of Westonia Westonia Historical Precinct Local law 2023.

1.2 – Commencement – This Local Law comes into effect 14 days after the date of its publication in the Government Gazette.

1.3- Purpose and Effect –

1. The purpose of this Local Law is to prescribe the design of development, including buildings and fencing, within the Westonia Historical Precinct.
2. The effect of this Local Law is to ensure the continuation of historical facades and fencing within the Westonia Historical Precinct.

1.4 - Application-

This Local Law applies to the Westonia Historical Precinct of Wolfram Street between Gold and Kaolin Street and includes the corner lots in Gold, Cement and Kaolin Streets which have a boarder on Wolfram Street.

1.5 – Definitions-

Act means Local Government Act 1995

Applicant means a person making an application for approval under this Local Law.

Building surveyor means a Building Surveyor of the Local Government.

CEO means the Chief Executive Officer of the Local government.

Front Boundary means the boundary line between a lot and the thoroughfare upon which that lot abuts.

Front Fence means a fence erected on the front boundary of a lot or on a line adjacent to the front boundary.

Local government means the Shire of Westonia.

Lot has the meaning given to it in the Planning and Development act 2005.

Schedule means a Schedule attached to this Local Law.

Thoroughfare has the meaning given to it by the Local Government act 1995, but does not include a private thoroughfare which is not under the management and control of the Local government.

1.6 – License Fees and Charges

All license fees and charges applicable under this Local Law shall be determined by the Local Government from time to time in accordance with Section 6.16 of the Act.

PART 2 - BUILDINGS.

The Local Government is committed to the continuation of its historical façade concept for buildings located within the Westonia Historical Precinct.

New buildings or significant building renovations to existing lots are required to demonstrate design concepts which are sympathetic to existing façade buildings and provide due regard to the amenity of the historical streetscape.

Construction materials will be predominantly timber, corrugated iron and/or weatherboard.

A person shall not, without the written consent of the Building Surveyor, commence any construction within the Westonia Historical Precinct.

PART 3 – FENCES.

Written consent from the Building Surveyor shall be required for the construction of a free standing fence within the Westonia Historical Precinct.

All gates attached to a free standing fence shall open into the lot or, open by a sliding panel on the inside of the fence of which it forms part, when closed.

An owner of a lot on which a fence is erected shall maintain the fence in good condition so as to prevent it from becoming dangerous, dilapidated, or unsightly to the amenity of the streetscape.

All fences within the Westonia Historical Precinct shall not exceed more than 1200 mm in height.

PART 4 – APPROVALS

Where a person is required to obtain the approval of the Local Government under this Local Law, that person shall apply for approval in accordance with the following;

- (a) Be in the form determined by the Local Government
- (b) Be signed by the applicant and the owner of the lot
- (c) Provide the information provided by the form, and,
- (d) Be forwarded to the CEO together with any fee imposed and determined by the Local Government under and in accordance with sections 6.16 to 6.19 of the Local Government Act 1995.

The Local Government may require an applicant to provide additional information reasonably related to an application before determining an application for approval.

The Local Government may refuse an application which is not in accordance with the requirements outlined in (a), (b), (c), and (d) above.

The Local Government may approve the application unconditionally or subject to applied conditions, and the applicant, owner or occupier of the lot to which the approval relates, shall comply with any terms and/or conditions of that approval.

PART 5 – NOTICE OF BREACH

Where a breach of any provision of this Local Law has occurred in relation to a building development or fence on a lot, the Local Government may give notice in writing to the owner of that lot.

A notice of breach shall specify the provision of the Local Law which has been breached, specify the particulars of the breach, and, state that the owner is to remedy the breach in the time specified in the notice.

Should the owner fail to remedy the breach, the Local Government may, by its employees, agents or contractors, enter upon the lot to which the notice relates, to remedy the breach and recover the expenses of doing so from the owner in a court of competent jurisdiction.

The provisions of this clause are subject to section 3.25 and item 12 of Division 1 of Schedule 3.1 of the Local government Act 1995 and any entry onto land will be in accordance with Part 3 Division 3 of that Act.

PART 6 _ OFFENCES

A person who fails to comply with a notice of breach commits an offence and is liable upon conviction to a penalty of not less than \$250 and not exceeding \$5000, and, if the offence is a continuing offence, to a maximum daily penalty of \$500.

A person who fails to comply with or contravenes any provision of this Local Law commits an offence and is liable on conviction to a penalty of not less than \$250 and not exceeding \$5000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.

The Common Seal of the Shire of Westonia has been affixed by authority of a resolution of the Council in the presence of -;

Shire President

Chief Executive Officer.

LOCAL GOVERNMENT ACT 1995

SHIRE OF WESTONIA

SHIPPING AND/OR SEA CONTAINER LOCAL LAW 2023

Under the powers conferred by the Local Government Act 1995 and all other powers enabling it, the Shire of Westonia resolved on 21st February 2023 to make the following local law.

PART 1 – PRELIMINARY

1.1 CITATION

This Local Law is the Shire of Westonia Shipping and/or Sea Container Local Law 2023

1.2 Commencement

This Local Law comes into operation 14 days after the date of its publication in the Government Gazette.

1.3 Purpose and effect

1. The purpose of this Local Law is to prescribe the approval process required for the placement of shipping and/or sea containers on residential, commercial and industrial land within the Westonia townsite.
2. The effect of this Local Law is to establish minimum requirements for the placement of shipping and/or sea containers on land within the Westonia townsite.
- 3.

1.4 Application

This Local Law applies to all categories of land within the Westonia townsite.

1.5 Definitions

In this Local Law;

Act means the Local Government Act 1995

Applicant means the person making an application for approval under this Local Law.

Building Surveyor means a building surveyor of the Local Government.

CEO means the Chief Executive Officer of the Local government

Commercial lot means a lot where a commercial use is permitted or will be its predominant use.

Front setback area means the area between the building line of a lot and the front boundary of that lot.

Industrial lot means a lot where an industrial use is permitted and which is its predominant use.

Local government means the Shire of Westonia.

Residential lot means a lot where residential use is permitted and which is its predominant use.

Rural lot means a lot where rural use is permitted and which is its predominant use.

Special rural lot means a lot where special rural use is permitted and which is its predominant use.

Thoroughfare has the meaning given to it by the Act, but does not include a private thoroughfare which is not under the control of the Local Government.

1.6 License fees and charges

All license fees and charges under this Local Law shall be determined by the Local Government from time to time in accordance with section 6.16 of the Act.

PART 2 – APPROVALS

2.1 Application for approval

1. Where a person is required to obtain the approval of the Local Government under this Local Law, that person shall apply through the following method;

(a) the application must be in the form determined by the Local Government

(b) is signed by the applicant and the owner of the lot

© provides all of the information required by the form

(d) be forwarded to the CEO of the Local Government together with the fee imposed by it under and in accordance with sections 6.16 to 6.19 of the Act.

2. The Local government may require the applicant to provide additional information reasonably related to an application before determining an application for approval.

3. The Local Government may refuse to consider any application which is not in accordance with the requirements of 1. And 2. Above.

2.2 Decision on application for approval

(a) The Local Government may – approve the application unconditionally, subject to any conditions, or may refuse the application outright.

(b) The Local Government is to provide the applicant with written advice of any refusal to approve.

© The Local government is to provide the applicant with written advise of its approval.

2.3 Compliance with approval.

Where an application has been approved, the applicant and the owner or occupier of the lot to which the approval relates, shall comply with the terms and conditions of that approval.

Unless otherwise stated in the form of approval, such approval granted under this Local law runs with the lot to which it relates, may be relied upon by any subsequent owner of the lot, and may be enforced by the Local Government against the subsequent owners of that lot.

Where the Local Government believes that the Local Law has been breached, the local Government is to provide written notice to the owner specifying details of the breach and providing the owner with a time within which the breach is to be rectified.

PART 3 – GENERAL CONDITIONS

1. Prior to the placement of a shipping and/or sea container on any lot within the Westonia townsite, a Development/Planning application will be required by the Local Government to adequately assess the application.
2. Once approval has been provided, the applicant is make application for a Building License to ensure that the Building Surveyor has oversight of its placement on the lot.
3. This Local Law limits the number of shipping and/or sea containers to one only per lot being a maximum of 6.5 meters for a residential lot and up to 12.5 meters for an industrial or commercial lot.
4. The shipping and/or sea container is to located wholly within the boundaries of the lot subject to the approval, and shall be maintained in a good and orderly condition to the satisfaction of the Local Government.
5. Following approval, the container shall be suitably screened and/or fenced from the road frontage, be located at the rear of the lot and not within the front setback, while meeting setback requirements of the Building Code of Australia classification.
6. The container cannot be located over septic tanks, leach drains or any utilities services or easements, and cannot, under any circumstances, be used as ancillary accommodation.
7. The Local Government may require additional works or measures other than those already mentioned, to properly address any amenity issues that arise from the location of the container.
8. Temporary use of a container on a building site as an office or storage unit is permissible, subject to application and approval by the Local Government. Such approval shall extend for the period of construction of the building only, and shall be removed within 14 days of completion of the building.
9. This Local Law applies retrospectively.

PART 4 – OFFENCES

A person who fails to comply with a notice of breach commits an offence and is liable on conviction to a penalty of not less than \$250 and not exceeding \$5000, and if the offence is a continuing offence, to a maximum daily penalty of \$500.

A person who fails to comply with or who contravenes any provision of this Local Law commits an offence and is liable on conviction, to a penalty of not less than \$250 and not exceeding \$5000 and, if the offence is a continuing offence, to a maximum daily penalty of \$500.

The common seal of the Shire Of Westonia was affixed by authority of a resolution of Council in the presence of;

Shire President

Chief Executive Officer.

**10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A
DECISION OF THE MEETING**

11. DATE AND TIME OF NEXT MEETING

12. MEETING CLOSURE

There being no further business the President, Cr Crees declared the meeting closed at pm