

SHIRE OF
WESTONIA
A vibrant community lifestyle

AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia

Thursday 19th May 2022

Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 19th May 2022 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00 pm

Discussion Period – 1.30pm – 2.30 pm

Afternoon Tea – 3.00 pm – 3.30 pm

Council Meeting – 3.30 pm

A handwritten signature in black ink, appearing to read 'Bill Price', is written over a horizontal line.

BILL PRICE

CHIEF EXECUTIVE OFFICER

16 May 2022



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The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

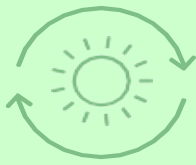
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

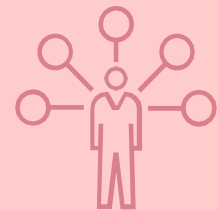
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: - A vibrant community lifestyle.



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1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr KM Day	President
Cr RM Crees	Deputy President
Cr DL Geier	
Cr WJ Huxtable	
CR RS Corsini	
Cr RA Della Bosca	

Staff:

Mr.AW Price	Chief Executive Officer
Mrs JL Geier	Manager of Corporate Services

Members of the Public:

Apologies:

Approved Leave of Absence: Nil

3. PUBLIC QUESTION TIME

4. APPLICATIONS FOR LEAVE OF ABSENCE

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 28th April 2022 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Great Eastern Country Zone meeting held 26th April 2022 be accepted.

That the minutes of the WEROC Inc. board meeting held 2nd May 2022 be accepted.

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:



Great Eastern Country Zone

Minutes

Tuesday, 26 April 2022

**Shire of Kellerberrin
Kellerberrin Recreation & Leisure Centre**

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Great Eastern Country Zone

Meeting hosted by Shire of Kellerberrin, Kellerberrin Recreation & Leisure Centre

Commenced at 9:31am on Thursday, 26 April 2022

Minutes

1. OPENING AND WELCOME

2. ATTENDANCE AND APOLOGIES

Shire of Bruce Rock	President Cr Stephen Strange Deputy President Cr Anthony Cook
Shire of Cunderdin	Cr Tony Smith Mr Stuart Hobley, Chief Executive Officer
Shire of Dowerin	President Cr Robert Trepp
Shire of Kellerberrin	Deputy President Cr Emily Ryan
Shire of Kondinin	Mr David Burton, Chief Executive Officer
Shire of Koorda	President Cr Jannah Stratford Mr Darren Simmons, Chief Executive Officer
Shire of Merredin	President Cr Mark McKenzie Ms Lisa Clack, Chief Executive Officer
Shire of Mount Marshall	President Cr Tony Sachse (Chair)
Shire of Narembeen	Deputy President Cr Scott Stirrat Ms Tamara Clarkson, Executive Manager, Corporate Services
Shire of Nungarin	President Cr Pippa de Lacy Deputy President Cr Gary Coumbe Mr Leonard Long, Chief Executive Officer
Shire of Tammin	President Cr Glenice Batchelor Ms Joanne Soderlund, Chief Executive Officer
Shire of Trayning	President Cr Melanie Brown Deputy President Cr Geoff Waters Ms Leanne Parola, Chief Executive Officer
Shire of Westonia	President Cr Karin Day Deputy President Cr Mark Crees
Shire of Wyalkatchem	Mr Peter Klein, Chief Executive Officer

Shire of Yilgarn	Mr Nic Warren, Chief Executive Officer
<u>Guests</u>	Kathleen Brown, Electorate Officer, Office of Hon Mia Davies MLA Mandy Walker, Director Regional Development, RDA Wheatbelt Samantha Cornthwaite, A/Regional Manager, (DLGSC) Wheatbelt Rob Cossart, Chief Executive Officer, Wheatbelt Development Commission Mohammad Siddiqui, Regional Manager, Wheatbelt, Main Roads
WALGA	Tony Brown, Executive Manager Governance & Organisational Services Ian Duncan, Executive Manager Infrastructure Janine Neugebauer, Governance & Organisational Services Officer
<u>Apologies</u>	
Shire of Bruce Rock	Mr Darren Mollenoyux, Chief Executive Officer
Shire of Cunderdin	President Cr Alison Harris
Shire of Dowerin	Deputy President Cr Darrel Hudson Ms Rebecca McCall, Chief Executive Officer
Shire of Kellerberrin	President Cr Scott O' Neill Mr Raymond Griffiths, Chief Executive Officer
Shire of Kondinin	President Cr Kent Mouritz Deputy President Cr Beverley Gangell
Shire of Koorda	Deputy President Cr Buster Cooper
Shire of Merredin	Deputy President Cr Donna Crook
Shire of Mount Marshall	Deputy President Cr Nick Gillett Mr John Nuttall, Chief Executive Officer
Shire of Mukinbudin	President Cr Gary Shadbolt Deputy President Romina Nicoletti Mr Dirk Sellenger, Chief Executive Officer
Shire of Narembeen	President Cr Kellie Mortimore Mr David Blurton, Chief Executive Officer
Shire of Tammin	Deputy President Cr Tanya Nicholls
Shire of Westonia	Mr Bill Price, Chief Executive Officer
Shire of Wyalkatchem	President Cr Quentin Davies Deputy President Cr Owen Garner
Shire of Yilgarn	President Cr Wayne Della Bosca Deputy President Cr Bryan Close
<u>Guests</u>	Hon Mia Davies MLA, Member for Central Wheatbelt Martin Aldridge MLC, Member for Agricultural Region Hon Colin de Grussa MLC, Member for Agricultural Region Cliff Simpson, Road Safety Advisor, WALGA

Attachments

The following are attached to the Minutes:

1. Infrastructure Presentation – Ian Duncan
2. State Government Regional Roadworks Signage Review
3. EM Resource Sharing Survey (2021)

State Council Agenda – via link: [State Council Agenda May 2022](#)

3. DECLARATIONS OF INTEREST

NIL

4. GUEST SPEAKERS / DEPUTATIONS

4.1 Ian Duncan, Executive Manager, Infrastructure – WALGA

Ian provided a presentation on key issues in the infrastructure portfolio relating to Local Governments in WA. **(Attachment 1)**

5. MEMBERS OF PARLIAMENT

Kathleen Brown, representing the Hon Mia Davies MLA.

NOTED

6. AGENCY REPORTS

6.1 Department of Local Government, Sport and Cultural Industries

Samantha Cornthwaite– A/Regional Manager, Department of Local Government, Sport & Cultural Industries, Wheatbelt, presented to the Zone on the Local Government Legislative Reform Program and Alfresco Dining initiative.

NOTED

6.2 Wheatbelt Development Commission

Renee Manning, Wheatbelt Development Commission - Principal Regional Development Officer, presented to the Zone.

NOTED

6.2.1 Wheatbelt Development Commission – Fire Recovery

Rob Cossart, CEO, Wheatbelt Development Commission provided an update to the Zone on the Wheatbelt fire recovery plan.

The 5 Key focus areas:

1. Mental Health
2. Built Environment
3. Natural Environment
4. Power Supply
5. Community Recovery & Resilience

NOTED

6.3 Main Roads Western Australia

Ammar Mohammed, Regional Manager Wheatbelt, Main Roads, presented to the Zone. Attached, is the State Government, Regional Roadworks Signage Review. (**Attachment 2**)

NOTED

6.4 Wheatbelt RDA

Mandy Walker, Director Regional Development RDA Wheatbelt presented to the Zone, a report was attached to the Zone Agenda.

NOTED

6.5 Water Corporation

Michael Roberts and Andrew Ducas are unavailable to attend this meeting, however a Water Corporation representative will attend the next meeting and provide a presentation on the Water Corporation's Operations.

NOTED

A break was taken at 10:50am.

The meeting resumed at 11:05am

7. MINUTES

7.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Monday, 14 February 2022

The Minutes of the Great Eastern Country Zone meeting held on Monday, 14 February 2022 have been circulated to the Zone.

RESOLVED

Moved: Shire of Koorda
Seconded: Shire of Nungarin

That the Minutes of the Great Eastern Country Zone meeting held on Monday, 14 February 2022 be confirmed as a true and accurate record of the proceedings.

CARRIED

7.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Monday, 14 February 2022

NIL

7.3 Confirmation of Minutes from the Great Eastern Country Executive Committee Meeting held on Thursday, 14 April 2022

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Thursday, 14 April 2022 have been circulated to the Zone.

RESOLVED

Moved: Shire of Trayning
Seconded: Shire of Westonia

That the Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Thursday, 14 April 2022 be endorsed.

CARRIED

7.4 Business Arising from the Minutes of the Great Eastern Country Executive Committee Meeting held on Thursday, 14 April 2022

7.4.1 Item 5.1, Financial Statements - Elected Member Training

The Zone resolved as follows in June 2021:

ZONE RESOLUTION:

*Moved: Cr Glenice Batchelor
Seconded: Cr Geoff Waters*

That the Great Eastern Country Zone endorse the Committee's recommendation of providing a Training rebate of \$1,000, to Zone members Councils payable per head through their Local Government for Elected Members to complete their Universal Training.

Comment:

Reminding Local Governments to claim the Elected Member training rebate from the Zone. To date only 1 Local Government has claimed for 1 Elected Member.

Local Governments are asked to send in an invoice to the Zone Executive Officer for reimbursement of Training on the completion of all 5 training units. A Local Government can claim \$1,000 per Elected Member when an Elected Member has completed the training courses.

NOTED

8. ZONE BUSINESS

8.1 WA Drought Rehabilitation Fund

At the February meeting, the Executive Committee requested an update on this project for a future Zone meeting.

The [South-West WA Drought Resilience Adoption and Innovation Hub](#), funded through the Future Drought Fund, is led by the Grower Group Alliance.

The Hub Director Mark Holland and Hub Knowledge Broker Tanya Kilminster have advised that they will present to the Zone at the June meeting.

NOTED

8.2 Roadworks During a Total Fire Ban

Shire of Westonia

The issue of restrictions on carrying out any grading or bitumen works within 5m of flammable material has been raised by Zone Local Governments. Local Governments can keep working if you have a qualified bush fire brigade officer and a fire fighting vehicle with 2000 litres of water following the grader. Please refer to attached information sheet. Local Governments are querying if there are further changes to the exemption permitted?

Secretariat Comment

The 5,000-litre water cart referred to would qualify as the source of water if there is not a reticulated supply close by. We would expect that the operational issue is that there is a requirement for there to be the capacity to apply a large amount of water quickly, either using a fire truck or similar (truck mounted pump etc.).

The information sheet that was circulated to the Zone, provided information of the exemption from the requirements of a Total Fire Ban. Local Governments may want to seek a change to the conditions associated with an exemption, as they already have an exemption. There would need to be a proposal coming forward that offers arguably equal or better fire risk mitigation than the requirements in the exemption?

WALGA has requested comment from LGIS in request to risk issues on this item.

The Zone has noted that the restrictions should be for a Harvest and Movement ban, not a Total Fire Ban.

ACTION

The Executive Officer is to obtain further information for the next meeting.

8.3 Emergency Management – Shared Resources

Shire of Mt Marshall

Background

At a recent Wheatbelt OASG Shackleton Fire Debrief meeting, one of the actions was to see if Local Governments were able to share resources in Emergency Management with regard to such things as accommodation and staff. This could perhaps be done through an MOU. It was suggested that WALGA may be preparing a template to accommodate this so that all on the same page.

Comment

Many Local Governments have resource sharing agreements. WALGA carried out an Emergency Management survey in 2021 where 55 Local Governments indicated that they have an agreement in place. **Attachment 3** is a screenshot of the survey results regarding resource sharing.

A copy of an MOU between the Metropolitan North Local Governments and East Recovery Group is also attached.

WALGA is looking to carry out further resource sharing work in this space.

RESOLVED

Moved: Shire of Bruce Rock
Seconded: Shire of Tammin

That the Great Eastern Country Zone request WALGA to consider preparing a template MOU for Local Governments in respect to sharing resources in emergencies.

CARRIED

9. ZONE REPORTS

9.1 Zone President Report

Zone President Cr Tony Sachse, provided a report to the Zone.

RESOLVED

Moved: Shire of Trayning
Seconded: Shire of Dowerin

That the Zone President's Report be received.

CARRIED

9.2 Local Government Agricultural Freight Group

The minutes of the LDAFG meeting on 4th February 2022 were circulated to the Zone. The LGAFG met with the Minister for Transport and Planning, the Hon Rita Saffioti MLA on 29/03/2022. Discussions on Agricultural freight were wide ranging. This meeting led to a further meeting between the Group and representatives of the Transport Portfolio (Department of Transport, Main Roads WA, Public Transport Authority) which was held on 21/04/2022.

Agenda items included:

- Road network – roadwork permits, changes to RAV network, tractor speed limits
- Agricultural Supply Chain Improvements Program
- Port delays for incoming agricultural inputs and machinery
- Online mapping system for road and rail initiatives

At the time of writing this report this meeting has yet to take place.

NOTED

9.3 Wheatbelt District Emergency Management Committee

President Cr Tony Sachse

The Wheatbelt DEMC met in Northam on 16th March 2022. The minutes of this meeting were circulated to the Zone.

The Wheatbelt Operational Area Support Group (OASG) met on 24th March 2022. The minutes of this meeting were circulated to the Zone.

The Wheatbelt OASG held a debrief workshop on the Shackleton Fire Complex on 4th April 2022. There was a request from the meeting that WALGA Zones consider more formalised arrangements regarding shared resources during emergencies. The shared resources would cover such things as accommodation and staff. It was suggested that these arrangements could be in the form of an MOU or similar.

RESOLVED

Moved: Shire of Nungarin
Seconded: Shire of Koorda

That the Wheatbelt District Emergency Management Committee Report and attachments be received.

CARRIED

9.4 Regional Health Advocacy Group

Ceo, Mr Stuart Hobley provided a report to the Zone.

RESOLVED

Moved: Shire of Westonia
Seconded: Shire of Tammin

That the Regional Health Advocacy Group Report be received.

CARRIED

9.5 WALGA Roadwise

Cliff Simpson, Road Safety Advisor (Wheatbelt North), Infrastructure, was an apology for this meeting.

NOTED

10. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

10.1 State Councillor Report

President Cr Stephen Strange, provided the State Councillor Report.

The first ordinary meeting of State Council for 2022 was held as a virtual meeting on Wednesday, 2 March.

President Cr Karen Chappel JP was elected President of WALGA for a two-year term after fulfilling the role since December 2021. Cr Paul Kelly, Central Metropolitan Zone, Town of Claremont, was elected Deputy President for a two-year term.

February Special Meeting of State Council

At a special meeting on 23 February, State Council endorsed the recommendations contained in the Local Government Reform Proposal submission. The final submission was submitted to the Department of Local Government, Sport and Cultural Industries on 25 February. The Full Minutes of the special meeting, including the submission, can be found on the WALGA website, [here](#).

March 2022 State Council Strategic Forum

State Council discussed a number of important contemporary issues at the March Strategic Forum:

- ALGA President, Cr Linda Scott, provided an overview of ALGA and their current priorities, particularly [advocacy](#) focused on the upcoming Federal Election.
- Department of Fire and Emergency Services Commissioner, Darren Klemm, updated State Council on a number of issues relating to the current fire season, recent emergencies, priorities of DFES, and harmonisation of emergency services legislation.
- Other issues discussed at the Strategic Forum, included:
 - the proposal for WALGA to no longer be constituted under the Local Government Act 1995;
 - structures to be put in place to enable State Councillors to be involved on an ongoing basis in consultations relating to the Minister for Local Government's legislative reforms;
 - WALGA's 2022-23 Budget development timetable; and
 - mechanisms and process changes that would facilitate greater State Council engagement in the Flying Agenda process.

RESOLVED

Moved: Shire of Westonia
Seconded: Shire of Nungarin

That the State Councillor Report be received.

CARRIED



10.2 WALGA Status Report

By Tony Brown, Executive Officer

BACKGROUND

Presenting the Status Report for April 2022 which contains WALGA's responses to the resolutions of previous Zone Meetings.

GREAT EASTERN ZONE STATUS REPORT APRIL 2022

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	2018 November 29 Zone Agenda Item 7.3 Container Deposit Scheme Locations	<p>That the Great Eastern Country Zone requests that:</p> <ol style="list-style-type: none">1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area.2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends <p>The State Government provide appropriate funding for the refund points.</p>	<p>WALGA will continue to advocate for, as a minimum, one flexible refund point per Local Government area. WALGA has also raised with Government the definitions of flexible refund points and how this is applied.</p> <p>MWAC has now made two Submissions to the Department of Water and Environmental Regulation on the Minimum Network Standards for the Scheme. These Submissions related to the first and second review of the Network Standards.</p>	Ongoing	<p>Nicole Matthews A/Executive Manager, Strategy, Policy and Planning nmatthews@walga.asn.au 9213 2039</p>

Zone Comment

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

RESOLVED

Moved: Shire of Koorda
Seconded: Shire of Merredin

That the Great Eastern Country Zone, WALGA Status Report for April 2022, be noted.

CARRIED

10.3 Review of WALGA State Council Agenda's – Matters for Decision

10.3.1 State Council Meeting Agenda – 4 May 2022

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: [State Council Agenda May 2022](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 Submission to Statutory Review of the Food Act 2008

That the submission to the Department of Health relating to the Statutory Review of the *Food Act 2008* be endorsed.

Zone Comment:

The Zone supports the WALGA recommendation.

5.2 Local Government Grant Scheme Funding

That WALGA advocates to the Minister for Emergency Services and the Fire and Emergency Services Commissioner for:

1. An allocation of Local Government Grant Scheme (LGGS) funding to undertake an audit of existing facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES).
2. Following the completion of the audit, an allocation of funding through the Local Government Grant Scheme (LGGS) to prepare a Comprehensive Asset Management Plan that:
 - a. Aligns with the principles in the Department of Local Government, Sport and Cultural Industries' (DLGSC) Asset Management National Framework and Guidelines, and the Integrated Planning and Reporting Framework.
 - b. Forecasts the emergency response needs of communities across Western Australia over the next 10 years, to estimate the quantum of the facilities, appliances, vehicles, and major items of equipment that will be needed.
 - c. Outlines a 10 year forward plan of modifications, replacements and additions required.

- d. Investigates the extent to which future BFB facilities can be co-located with other emergency services facilities.
3. The establishment of a Working Group involving WALGA, the Department of Fire and Emergency Services (DFES) and LGIS to oversee the preparation of the Comprehensive Asset Management Plan.
4. Support for the Comprehensive Asset Management Plan to be reviewed every five years.
5. Support for an increase in Local Government Grant Scheme (LGGS) funding to support the unsuccessful capital grants funding applications by Local Governments to the 2020-21 LGGS Capital Grants Committee.

Zone Comment

The Zone supports the WALGA recommendation

5.3 Draft Active Travel to School Roadmap

That WALGA:

1. Endorses the Draft Active Travel to School Roadmap, subject to amending Urban Environment Initiative No 1 to “*Consult local governments to identify sub-regional school transport challenges and amend existing planning guidelines and develop new guidelines where gaps exist*”; and
2. Works with the Department of Transport to finalise the Roadmap and encourage Local Government participation in the initiatives identified where these offer solutions to the local issues encountered in each area.

Zone Comment

The Zone supports the WALGA recommendation

Matters for Noting

- 6.1 Draft National Plan to End Violence Against Women and Children (05-086-03-0004 VB)
- 6.2 Feedback on Community Disaster Resilience Strategy Discussion Paper (05-024-02-0067 VJ)
- 6.3 2021 CoastWA Local Government Survey (06-085-01-0002 LS)
- 6.4 Update on draft WA Public Libraries Strategy 2022-2026
- 6.5 Local Emergency Management Arrangements (LEMA) Review Project (05-024-03-0040 SR)
- 6.6 Comment on Draft Health Promotion Strategic Framework 2022-2026 (05-031-03-0005 BW)
- 6.7 Wooroloo Bushfire Independent Review Final Report (05-024-03-0011 CM)
- 6.8 2022-23 Federal Budget Update (05-088-03-0002 DT)
- 6.9 Local Government Emergency Management Survey Results (05-024-03-0042 CM)

RESOLVED

Moved: Shire of Tammin
Seconded: Shire of Dowerin

That the Great Eastern Country Zone

1. **Supports Matters for Decision, item 5.1 to 5.3 as listed above in the May 2022 State Council Agenda, and**
2. **Notes all Matters for Noting and Organisational Reports as listed in the May 2022 State Council Agenda.**

CARRIED

10.4 WALGA President's Report

The WALGA President's Report was circulated to the Zone.

RESOLVED

Moved: Shire of Bruce Rock

Seconded: Shire of Koorda

That the Great Eastern Country Zone notes the WALGA President's Report.

CARRIED

11. EMERGING ISSUES

NIL

12. URGENT BUSINESS

NIL

13. DATE, TIME, AND PLACE OF NEXT MEETINGS

The next Executive Committee meeting will be held on Thursday, 16 June 2022 via Teleconference.

The next Great Eastern Country Zone meeting will be held on Monday, 27 June 2022, commencing at 9.30am. This meeting will be hosted by the Shire of Merredin.

14. CLOSURE

There being no further business the Chair declared the meeting closed at 11:36 am.



Wheatbelt Region

Gross Regional Product

Agriculture	33%
Mining	21%

Employment

Agriculture	30% of jobs
-------------	-------------



Secondary Freight Routes



Planning started in 2014

Completed a Stage 1 project submission to Infrastructure Australia. Funded by RDA Wheatbelt.


Sought significant funding to do the work for subsequent stages of the Infrastructure Australia process.

Early 2019 election commitment of \$70 m Federal funding - \$87.5m in total funding – commencing pilot projects in 2019/20. **Roads of Strategic Importance Initiative** (Deputy Prime Minister, Michael MacCormack)

Additional \$80 m Federal Funding in September 2020 – total funding of \$187.5 m

Secondary Freight Routes

Wheatbelt Secondary Freight Network



Project Description

The Wheatbelt Secondary Freight Network comprises some 4,400 kilometres of local government managed roads that connect with state and national highways to provide access for heavy vehicles into the region. These roads are essential for supporting the freight supply chains including grain and mining related freight. They also support tourism in the region.

These roads form part of a whole of network approach in improving freight productivity in the region and enabling the agricultural commodities to access domestic markets and international markets via the ports.

Upgrades will be prioritised based on linkages to state and national roads and highways and the rail network. Consideration will also be given to links to six ports and two livestock centres, as well as regional and inter-grain receival sites, accessed by the producers of the Wheatbelt region.

The project will undertake upgrade works within the Wheatbelt Secondary Freight Network. The works include the construction of overtake lanes, road and bridge upgrades, shoulder sealing and road train assembly centres.

Benefits

The project will:

- improve road safety
- improve freight efficiency, connectivity and travel time
- ensure consistent regional access vehicle (RAV) usage across the network, which will provide improved access for agricultural and mining regions to transport hubs

Funding

The Australian Government has committed \$150 million towards the project.

Timetable

The project has commenced construction, with the project expected to be completed by the end of 2026.

Project Details:

- Project Name:** Roads of Strategic Importance
- Location:** Western Australia
- Project Type:** Road
- Project Status:** Early 2019 - Late 2026
- Project Budget:** \$187.5 million
- Project Funding:** \$150 million
- Project Lead:** WA

Early 2019 election commitment of \$70 m Federal funding - \$87.5m in total funding – commencing pilot projects in 2019/20. **Roads of Strategic Importance Initiative** (Deputy Prime Minister, Michael MacCormack)
 Additional \$80 m Federal Funding in September 2020 – total funding of \$187.5 m

Freight Strategy



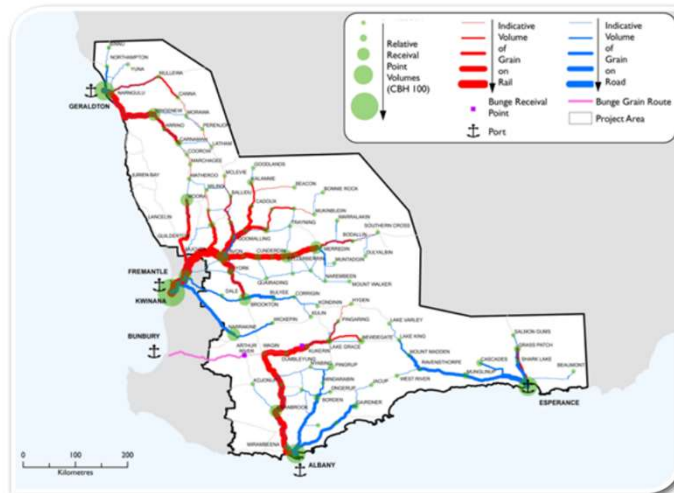
 Department of Transport
Main Roads Western Australia
Public Transport Authority
GOVERNMENT OF WESTERN AUSTRALIA Department of Primary Industries and Regional Development



Worked on during 2019 and finalised in June 2020

Freight Strategy

PROJECT AREA - GRAIN TRANSPORT ROUTES



Worked on during 2019 and finalised in June 2020

Agricultural Supply Chain Improvement



Western Australia agricultural supply chain improvements



LOCATION
Western Australia

GEOGRAPHY
Small towns, rural communities and remote areas

CATEGORY
Regional Connectivity

PROBLEM
Near term (0-5 years)

PROPONENT
WA Government

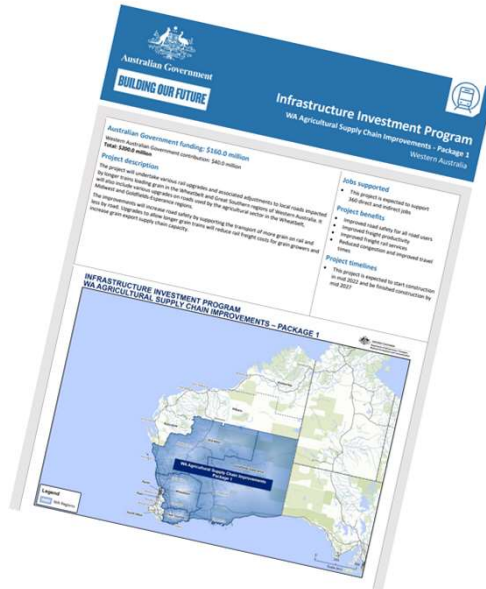
DATE ADDED
26 February 2020



Dept of Transport translated the projects identified in the strategy into an Infrastructure Australia Stage 1 Submission.

The Wheatbelt Secondary Freight Network Steering Committee supported a request from the State Government that the existing Wheatbelt Secondary Freight Network proposal that had been accepted by IA be rolled into this project.


Agricultural Supply Chain Improvement Program Package 1




2021-22 Federal Budget \$160m

2021-22 State Budget \$40m (4 rail sidings were announced as part of this – Moora, Brookton, Cranbrook and Broomehill requiring \$22m grant funding)

Roads of Strategic Importance

 Regional Development Australia - Midwest Gascoyne
6 April at 17:08 · 🌐

The [Australian Government](#) Federal Budget first round funding of \$22.4 million for the Mid West Secondary Grain Freight Routes Project has been welcomed by the project working group. Starting this year, the funding will upgrade secondary grain freight routes on local roads across a number of Mid West Shires to improve road safety, maintenance, freight efficiencies and connectivity. The application for funding, for a total of \$77.1 million over a ten year period prioritised roads based on linkages to state and national roads with consideration being given to the State's ports, livestock centres and grain receival centres. The working group is made up of the ten local government members of the Northern Country Zone of WALGA, along with representatives from [Main Roads Western Australia](#), Coastal and North Midlands Regional Roads Groups, [Regional Development Australia - Midwest Gascoyne](#) and the Mid West Development Commission. #Coorow #Carnamah #Morawa #Perenjori #ThreeSprings #Mingenew #Irwin #ChapmanValley #Northampton #GreaterGeraldton <https://lnkd.in/g/XFK6kKwK>

An aerial photograph showing a coastal area with a mix of residential houses, commercial buildings, and industrial structures. A large body of water is visible on the left side of the image.

Mid West and Great Southern Secondary Freight Network

Attachment 2

Click [here](#) to view this email in your browser.



STATE GOVERNMENT REGIONAL ROADWORKS SIGNAGE REVIEW

As you may be aware, last year the State Government coordinated a review of regional roadworks signage to help improve road user safety through regional roadwork sites.

The [Regional Roadworks Signage Review](#) was undertaken by an independent industry-based stakeholder Reference Group. It considered what and how temporary traffic signage at roadwork sites is installed, secured, and managed in regional areas.

Feedback was sought through community meetings and the [MySay Transport Online Engagement Portal](#).

The [Regional Roadworks Signage Review Report](#), released on 7 September 2021, listed 13 recommendations which are addressed by 21 actions - seven immediate and 14 short, medium or long term.

PROGRESS ON IMMEDIATE ACTIONS

On 22 March 2022, the [Minister for Transport announced](#) that all seven of the immediate actions listed in the Report have been completed.

Action Six is the development and implementation a community education program to inform road users and workers about how, where, and when to submit feedback about traffic management, road and sign conditions.

'Be our eyes on the road' is Main Roads' new campaign designed to educate road users on how they can report fallen, damaged, or missing road signs, faulty traffic lights and road surface issues, 24 hours a day, 7 days a week.

WHAT'S NEXT?

We understand that this campaign may lead to an increase in the reporting of road issues under local government responsibility.

Leading up to this campaign we have been actively training our Customer Information Centre staff to ensure they are familiar with the correct processes for reporting faults, and to ensure the correct responsibility (either Main Roads or Local Government) is assigned. These processes include awareness to:

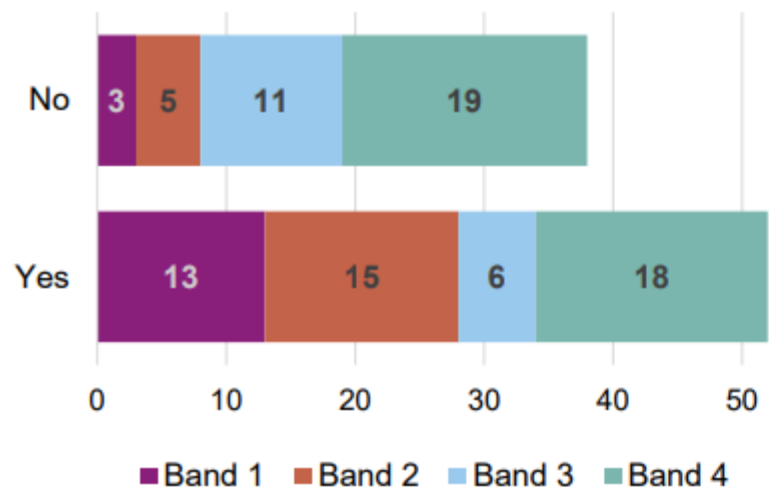
- gather sufficient location details so that further investigation can be undertaken
- gather information on the severity and safety implications of the report so that priority action can be taken when required; and
- ensure reports related to Local Government roads are as detailed as possible and passed on to the relevant local government, along with customer contact details, for action.

There is no change to the current process where the generated fault report is directed to the relevant local government by email and the customer is provided with the fault reference number and local government details. Main Roads does not need to be advised once the fault is closed out.



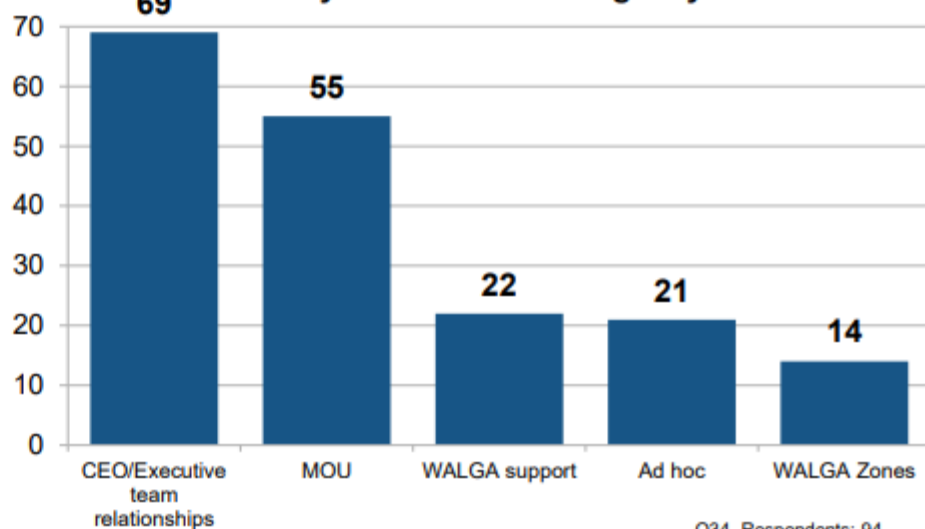
Resource Sharing during Emergencies

MOU Agreements between LGs



Q33 Respondents: 92

What method for resource sharing would best suit your LG in an emergency?



Q34 Respondents: 94



WEROC Inc. Board Meeting MINUTES

Monday 2 May 2022

Westonia Shire Council Chambers
Meeting commenced at 9.36am

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Board Meeting held in the Shire of Westonia Council Chambers on Monday 2 May 2022.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Ms. Emily Ryan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 9.36am.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms. Emily Ryan (Chair)

Ms. Glenice Batchelor

Mr. Bryan Close

Mr. Tony Crooks

Ms. Karin Day

Mr. Mark McKenzie (Deputy Chair)

Mr. Darren Mollenoyux

Mr. Bill Price

Ms. Joanne Soderlund

Mr. Nic Warren, Chief Executive Officer, Shire of Yilgarn, proxy and voting delegate for Mr. Wayne Della Bosca

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Raymond Griffiths

Ms. Lisa Clack

Mr. Wayne Della Bosca

Mr. Mark Crees

2.3 Guests

Dr. Karl O'Callaghan, Chief Executive Officer, Wheatbelt NRM, joined the meeting via videoconference at 10.03am and left the meeting at 10.13am.

Ms. Andrina Prnich, Deputy Chief Executive Officer, Shire of Merredin

Mr. Lindon Mellor, Executive Manager Engineering Services, Shire of Merredin

Mr. Chris Gilmour, Regional Risk Coordinator, LGIS, joined the meeting at 10.32am and left the meeting at 10.56am

3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, “a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee”.

Name	Agenda Item / Initiative	Disclosure
Ms. Glenice Batchelor	Items 4.1 and 7.8 relating to Wheatbelt Natural Resource Management Items 7.2 and 7.5 relating to tourism projects and regional marketing initiatives.	Ms. Batchelor declared a possible conflict of interest in relation to tourism discussions given that she operates a tourism business in the Shire of Tammin and in relation to the presentation and discussions regarding Wheatbelt NRM given her position as a Director on the Board of Perth NRM.

4. PRESENTATIONS

4.1 Dr. Karl O’Callaghan, Wheatbelt Natural Resource Management, 10.00am (joining via videoconference)

Dr. Karl O’Callaghan, Chief Executive Officer of Wheatbelt NRM has requested an opportunity to present to the WEROC Inc. Board to provide an overview of the organisation and their current projects/priorities and to discuss the possibility of assisting with the Strategic Waste Management Plan through their revegetation works.

Comments from the meeting:

- Dr. O’Callaghan advised that he had been in discussions with NEWROC regarding assistance with landfill closures and was in the process of preparing a quote for this work.
- Wheatbelt NRM have some internal capacity to assist with landfill closures but will need to “buy-in” expertise as well and are working on a ballpark figure of \$12,000 - \$15,000 per site. The exact cost is still being worked out and will to some extent depend on the size of the site and the level of surveying that is required.
- In 2021 Wheatbelt NRM were funded by some Local Government’s in the western part of the Wheatbelt (e.g., Northam, Toodyay, York) to do some work around Corella management. The result of this work was a 60-page report which identifies various strategies for long-term management. The overriding recommendation of the report is for Local Governments across the Wheatbelt to co-fund a coordinator to implement the priority actions of the report and provide ongoing support to Local Governments in dealing with the Corella problem. Wheatbelt NRM are working toward a formal proposal to put to Local Governments.
- Wheatbelt NRM are working with the State NRM body on restoration work following the fires in Corrigin. They will be applying for a grant to do some revegetation work in the affected areas.
- Ms. Glenice Batchelor noted that WALGA co-funded a Corella management project (the Coordinated Corella Control Project) in conjunction with the Department of Biodiversity, Conservation and Attractions. Ms. Batchelor suggested that WALGA should be involved in any conversations around coordinated Corella management.

Dr. O’Callaghan left the meeting at 10.13am and did not return.

4.2 Mr. Chris Gilmour, LGIS 10.40am

Mr. Chris Gilmour, Regional Risk Coordinator, LGIS, has been invited to attend the meeting to discuss the scope of his role and the additional activities that Local Governments are required to undertake to achieve compliance with workplace health and safety legislation.

Mr. Gilmour has supplied the following information in advance of the meeting:

Area's that need to be concentrated on to gain and maintain compliance with WHS are as follows:

- *Contractor Management*
 1. *Ensuring inductions are completed and refreshers are undertaken*
 2. *Prequalification questionnaire is completed*
 3. *Insurances and licenses are verified*
 4. *Post Contract/Works Evaluation is completed*
- *Conducting Incident/Near Miss Investigations*
 1. *I can undertake or provide assistance with more serious incidents*
- *Main various registers within the site safety register*
- *Communicate to relevant staff and review SWMS, Risk Assessments I send through*
- *Ensure staff are completing SWMS for high risk work*
- *Arrange WHS meetings*
- *Ensure staff are completing the eLearning on Velpic in a timely fashion*
- *Hazardous substance risk assessments*
- *Maintain GRIP (Governance, Risk, Insurance, People) Tracker*

All the above activities are those that need to be completed internally by the shire's own staff. Unfortunately, it's not something I can do in most cases.

What I can do is still provide a very basic SWMS, SWP's and Risk Assessments as I'm currently doing.

Further to that I continue to:

- *Compile plant access and egress SWP's (These will need to be reviewed by the relevant plant operator)*
- *Asbestos Inspections, register and asbestos management plan compilation*
- *Workplace Inspections*
- *Electrical Test and tag*
- *Chemical Audits – searching and drawing down of safety data sheets*
- *Playground inspections*
- *Plant risk assessments (These will need to be reviewed by the relevant plant operator)*

These would go a long way to ensuring as an "Officer" you're maintaining your due diligence under Section 27 WHS Act which is below for your reference.

27. Duty of officers

(1) If a person conducting a business or undertaking has a duty or obligation under this Act, an officer of the person conducting the business or undertaking must exercise due diligence to ensure that the person conducting the business or undertaking complies with that duty or obligation.

Due diligence includes taking reasonable steps —

(a) to acquire and keep up-to-date knowledge of work health and safety matters; and

(b) to gain an understanding of the nature of the operations of the business or undertaking of the person conducting the business or undertaking and generally of the hazards and risks associated with those operations; and

(c) to ensure that the person conducting the business or undertaking has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of the business or undertaking; and

(d) to ensure that the person conducting the business or undertaking has appropriate processes for receiving and considering information regarding incidents, hazards and risks and responding in a timely way to that information; and

(e) to ensure that the person conducting the business or undertaking has, and implements, processes for complying with any duty or obligation of the person conducting the business or undertaking under this Act; and

(f) to verify the provision and use of the resources and processes referred to in paragraphs (c) to (e).

Note for this subsection:

For the purposes of paragraph (e), the duties or obligations under this Act of a person conducting a business or undertaking may include, for example, the following —

(a) reporting notifiable incidents;

(b) consulting with workers;

(c) ensuring compliance with notices issued under this Act;

(d) ensuring the provision of training and instruction to workers about work health and safety;

(e) ensuring that health and safety representatives receive their entitlements to training

Comments from the meeting:

- On 31 March 2022 the *Work Health and Safety Act 2020* came into effect. The greatest concern for many has been the new industrial manslaughter legislation.
- Going forward Local Governments need to focus on driving cultural change and entrenching workplace health and safety practices.
- Mr. Gilmour emphasised that Local Governments cannot contract out responsibility for WHS. The driver has to come from within the organisation. Mr. Gilmour also indicated that Work Safe are very critical of generic documentation (i.e., same policy with different logo), which is what many consultants provide.
- Mr. Gilmour provided the following recommendations to Local Governments seeking to employ someone in a workplace health and safety role:
 - Avoid employing someone with a background in civil construction or the resources (mining) sector as the level of safety protocols they would try and implement, exceed Local Government requirements.
 - University graduates would also be advisable to steer clear of as they lack the workplace knowledge and experience required to be successful in this type of role.
 - The most suitable candidate is someone who has experience in Local Government, has a good rapport with people and has completed (or is willing to complete) a minimum of a Certificate IV in WHS.
 - The position should report directly to the CEO or Deputy CEO and needs to have some level of autonomy.
- Mr. Gilmour advised that he would be happy to work with any resource employed by Local Governments.
- Ms. Joanne Soderlund questioned whether Shire's should be looking at employing someone for a short-term to establish WHS policies/practices or as an ongoing position. Mr. Gilmour indicated that it needs to be ongoing as things are constantly changing, policies and procedures need to be reviewed annually and incident management and monitoring are continual.

Mr. Gilmour left the meeting at 10.56am and did not return.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Tuesday 1 March 2022

Minutes of the WEROC Inc. Board Meeting held via videoconference on Tuesday 1 March 2022 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held on Tuesday 1 March 2022 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Mark McKenzie

Seconded: Ms. Karin Day

That the Minutes of the WEROC Inc. Meeting held on Tuesday 1 March 2022 be confirmed as a true and correct record.

CARRIED

5.2 Minutes of the WEROC Inc. CEO Committee Meeting held on Wednesday 20 April 2022

Attachment 1: WEROC Inc. CEO Committee Meeting Minutes 20 April 2022

Minutes of the WEROC Inc. CEO Committee Meeting held via videoconference on Wednesday 20 April 2022 are provided as an attachment.

Recommendation:

That the Minutes of the WEROC Inc. Committee Meeting held on Wednesday 20 April 2022 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Ms. Joanne Soderlund

That the Minutes of the WEROC Inc. Committee Meeting held on Wednesday 20 April 2022 be confirmed as a true and correct record.

CARRIED

5.3 Business Arising – Status Report as of 21 April 2022

Actions Arising from the WEROC Inc. Board Meeting held on 1 March 2022.

Agenda Item	Action(s)	Status
7.2 Designated Area Migration Agreement (DAMA)	<ol style="list-style-type: none">1) The Executive Officer to contact Regional Development Australia Wheatbelt to see if they have any capacity to work with WEROC to progress with an Eastern Wheatbelt DAMA.2) WEROC will proceed with some initial groundwork to determine the local businesses/employers that are interested in the scheme and list of occupations to be covered under the agreement. Perdaman Global Services may be used to assist with this work.	<p>The Executive Officer contacted Ms. Mandy Walker, Director of Regional Development, RDA Wheatbelt on 3 March 2022 to request assistance in establishing a DAMA for the Eastern Wheatbelt. Ms. Walker advised that other parties had contacted her regarding the same and offered to organise a meeting to discuss a possible collaborative, whole of region approach.</p> <p>On 7 April the Executive Officer emailed WEROC CEO's with a</p>

		request to circulate a workforce survey to assist in gathering information on local skills shortages and barriers to employment. Please refer to Agenda item 7.2 for additional detail.
7.3 WHS Advisory Service	Refer the matter to the WEROC Inc. CEO Committee for further consideration.	The WEROC Inc. CEO Committee met on Wednesday 20 April 2022. Please refer to Agenda item 7.4 for additional detail.
7.4 WEROC Inc. Tourism Projects	Refer the matter to the WEROC Inc. CEO Committee for further consideration.	The WEROC Inc. CEO Committee met on Wednesday 20 April 2022. Please refer to Agenda item 7.5 for additional detail.

Actions Arising from the WEROC Inc. CEO Committee Meeting held on 20 April 2022.

Agenda Item	Action(s)	Status
5.1 WHS Advisory Service	WEROC Inc. to write to Mr. Chris Gilmour, Regional Risk Coordinator, LGIS, and request that he clarify the scope of services he can offer and the additional activities that fall outside of his role that are required to achieve compliance with WHS legislation.	Mr. Chris Gilmour has provided a written overview of his role and the actions required to achieve WHS compliance. Mr. Gilmour will also be attending the meeting to answer any additional questions.
5.2 WEROC Inc. Tourism Projects	The Shire of Merredin will investigate an expanded service offering for the Central Wheatbelt Visitors Centre and present a proposal, inclusive of financial implications, to the WEROC Inc. Board.	Please refer to Agenda item 7.5 for additional detail.

Recommendation:

That the status report as of 21 April 2022 be received.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Ms. Karin Day

That the status report as of 21 April 2022 be received.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 31 March 2022

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 April 2022

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 27 April 2021 the budget for the financial year commencing 1 July 2021 and ending 30 June 2022 was adopted. At the WEROC Inc. Board Meeting held on 11 August 2021 it was resolved to increase the consultant expenses budget for the 2021-22 financial year to \$70,000.

The revised WEROC Inc. Budget 2021-22 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received.
Note 3	GST Refund for Q4 BAS 2020-21 and Q2 BAS 2021-22
Note 4	Executive Officer services for the months of July 2021 to February 2022.
Note 5	Executive Officer travel to Board and other meetings.
Note 6	Monthly subscription fee for Xero accounting software.
Note 7	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2020-21 financial year.
Note 8	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, 150 Square Strategic Solutions for the WEROC Tourism Audit, NEWTRAVEL for the Agri-tourism workshop, Shire of Merredin for the Central Wheatbelt Visitors Centre mail out service and Premium Publishers for a half page advertisement in the AGO Holiday Planner.
Note 9	Payments to Code Research Australia for the annual website hosting fee and a mandatory safety upgrade. Payment to PWD for website domain name renewal.
Note 10	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
Note 11	Payment to the Australian Tax Office for Q1 BAS 2021-22

WEROC Inc.
ABN 28 416 957 824
1 July 2021 to 30 June 2022

		Budget 2021/2022	Actual to 31/03/2022	Notes
INCOME				
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$0.00	\$0.00	
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	2
	GST Refunds	\$5,209.05	\$4,405.00	3
	Total Receipts	\$84,409.05	\$83,605.00	
EXPENSES				
1545	Bank Fees & Charges	\$0.00	\$0.00	

1661.01	WEROC Inc. Executive Services	\$30,450.00	\$22,855.96	4
1661.02	Executive Officer Travel and Accommodation	\$2,162.40	\$689.18	5
1661.03	WEROC Executive Officer Recruitment	\$780.00	\$0.00	
1687	WEROC Financial Services Accounting	\$795.40	\$413.60	6
1687.03	WEROC Financial Services Audit	\$1,000.00	\$879.95	7
1585	WEROC Consultant Expenses	\$70,000.00	\$35,161.19	8
1850	WEROC Management of WEROC App & Website	\$360.00	\$775.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,000.00	\$5,583.38	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$11,434.78	\$6,264.95	
	ATO Payments	\$3,654.28	\$4,743.00	11
Total Payments		\$129,436.86	\$77,366.21	
Net Position		-\$45,027.81	\$6,238.79	
OPENING CASH 1 July		\$193,194.46	\$190,684.49	
CASH BALANCE		\$148,166.65	\$196,923.28	

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2021 to 31 March 2022, be received.

RESOLUTION:

Moved: Ms. Karin Day

Seconded: Mr. Mark McKenzie

That the WEROC Inc. financial report for the period 1 July 2021 to 31 March 2022, be received.

CARRIED

6.2 Income & Expenditure

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 April 2022

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 February 2022 to 31 March 2022 is provided below.

Date	Description	Debit	Credit
Opening Balance			\$203,640.39
2/02/2022	Premium Publishers INV-3450	\$694.46	0.00
16/02/2022	Shire of Merredin INV-M11908	\$442.60	0.00
9/03/2022	150 Square Pty Ltd INV-0064	\$2,395.00	0.00
17/03/2022	150 Square Pty Ltd INV-0128	\$3,185.05	0.00

TOTAL	\$6,717.11	\$2,969.00
Closing Balance		\$196,923.28

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 February 2022 to 31 March 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February 2022 to 31 March 2022 totalling \$6,717.11 be approved.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Mark McKenzie

That the WEROC Inc. summary of income and expenditure for the period 1 February 2022 to 31 March 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February 2022 to 31 March 2022 totalling \$6,717.11 be approved.

CARRIED

7. MATTERS FOR DECISION

7.1 WEROC Inc. Budget 2022-23

The WEROC Inc. Constitution states that:

17.3 The Board will prepare and approve the annual budget at least 1 month before the end of the financial year.

As the next scheduled meeting of the WEROC Inc. Board is in late June, to adhere to the rules of our Association, a draft budget for WEROC Inc. for the financial year commencing 1 July 2022 and ending 30 June 2023 has been prepared and is presented for the Board's consideration.

The proposed budget assumes that the \$12,000 (Ex. GST) annual subscription per Member Council will remain consistent with previous years. On the matter of subscriptions, the WEROC Inc. Constitution does not specify the amount of the annual subscription rather it states:

10.1 Annual Subscriptions: Members are not required to pay a membership fee or annual subscription but may be required to pay an annual financial contribution as determined by the Association with such contributions to be in equal shares.

Under the proposed budget, it is anticipated that WEROC Inc. will have a cash balance of \$133,710 on 30 June 2023.

BUDGET NOTES

Income

- A. The draft budget assumes that the annual subscription amount will be retained at \$12,000 (Ex. GST) per Member Council.
- B. The Consultancy and Project Reserve is now incorporated into the General Subscription.
- C. The Westpac Community Solution One Account no longer pays interest.
- D. GST on General Subscriptions.
- E. GST refunds have been calculated based on estimates of GST Input and Output Tax for each quarter.

Expenditure

- 1. The Westpac Community Solution One Account does not incur any fees and therefore no fees have been budgeted for.

2. Proposed budget is based on the Executive Officer’s contracted hours (550) and rate of pay (\$62.73 Ex. GST).
3. Budget based on anticipated travel for the Executive Officer to attend four Board Meetings, two CEO Committee Meetings and travel for WMSIP at the contracted rate of 0.68c (Ex. GST) per km
4. Current contract expires on 1 March 2024 therefore no provision has been made for recruitment of an Executive Officer.
5. The proposed budget for Financial Services includes the monthly subscription fee for Xero accounting software (\$66.75 Ex. GST) and a small allocation for any miscellaneous financial assistance required from an Accountant.
6. The financial services audit allocation is based on the accepted quote of Audit Partners Australia for \$850+GST and an allowance for disbursements.
7. This allocation enables WEROC Inc. to engage consultants and to undertake special projects. Co-operative marketing initiatives are also allocated to this budget line item. The budgeted amount is based on estimated expenditure for the 2021-22 financial year.
8. The allocation for the management of the WEROC Inc. website is based on the Code Research Australia hosting fee of \$30 (Ex. GST) per month. The hosting fee is currently paid up until November 2022. The WEROC domain name was renewed in March 2022 and is paid up until 8 June 2025.
9. Host Council’s will generally cover all meeting expenses. A small allocation is provided for any unforeseen meeting costs.
10. The proposed budget allocation for insurance is based on previous years quote from Local Community Insurance, with an allowance for premium increases for the following forms of insurance cover:
 - Public & Products Liability
 - Associations and Officials Liability
 - Workers Compensation
 - Personal Accident – Volunteers
 - Cyber Insurance
11. A small allocation is made for legal expenses to cover any eventuality.
12. A small allocation is made for any miscellaneous items.
13. GST Input Tax is calculated on budgeted expenditure items subject to GST.
14. ATO payments have been calculated based on estimates of GST Input and Output Tax for each quarter

WEROC Inc.
ABN 28 416 957 824
DRAFT BUDGET 2022-2023

	Budget 2021/2022	Actual to 31/03/2022	Estimated Income/Exp enditure to 30 June	Proposed Budget 2022-2023	Notes
INCOME					
0501	General Subscriptions	\$72,000.00	\$72,000.00	\$72,000.00	A
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	\$0.00	B
0575	Interest received	\$0.00	\$0.00	\$0.00	C
584	Other Income	\$0.00	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	\$7,200.00	D
	GST Refunds	\$5,209.05	\$4,405.00	\$7,927.78	E

	Total Receipts	\$84,409.05	\$83,605.00	\$84,442.00	\$87,127.78	
	EXPENSES					
1545	Bank Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	1
1661.01	WEROC Inc. Executive Services	\$30,450.00	\$22,855.96	\$31,168.81	\$34,501.50	2
1661.02	Executive Officer Travel and Accommodation	\$2,162.40	\$689.18	\$1,053.88	\$1,560.00	3
1661.03	WEROC Executive Officer Recruitment	\$780.00	\$0.00	\$0.00	\$0.00	4
1687	WEROC Financial Services Accounting	\$795.40	\$413.60	\$613.85	\$1,000.00	5
1687.03	WEROC Financial Services Audit	\$1,000.00	\$879.95	\$879.95	\$1,000.00	6
1585	WEROC Consultant Expenses	\$70,000.00	\$35,161.19	\$53,161.19	\$60,000.00	7
1850	Management of WEROC Website	\$360.00	\$775.00	\$775.00	\$360.00	8
1801	WEROC Meeting Expenses	\$500.00	\$0.00	\$0.00	\$500.00	9
1851	WEROC Insurance	\$6,000.00	\$5,583.38	\$5,583.38	\$6,000.00	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	11
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	\$0.00	\$300.00	12
3384	GST Input Tax	\$11,434.78	\$6,264.95	\$8,952.73	\$10,722.15	13
	ATO Payments	\$3,654.28	\$4,743.00	\$4,743.00	\$3,668.70	14
	TOTAL PAYMENTS	\$129,437	\$77,366.21	\$106,931.79	\$121,612.35	
	Net Position	-\$45,027.81	\$6,238.79	-\$22,489.79	-\$34,484.57	
	OPENING CASH 1 July	\$193,194.46	\$190,684.49	\$190,684.49	\$168,194.70	
	CASH BALANCE	\$148,166.65	\$196,923.28	\$168,194.70	\$133,710.13	

Recommendation:

That the WEROC Inc. draft budget for the year ending 30 June 2023, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Tony Crooks

That the WEROC Inc. draft budget for the year ending 30 June 2023, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

CARRIED

7.2 Eastern Wheatbelt Co-Operative Marketing

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 19 April 2021

Attachments: Nil

- Consultation:** Ms. Kelly Leonard, Marketing Manager, Australia’s Golden Outback
Ms. Robyn McCarthy, Manager, Central Wheatbelt Visitors Centre
- Financial Implications:** \$4,000 allocation to be budgeted under the consultancy line item for the 2022-23 financial year
- Voting Requirement:** Simple Majority

Background:

At the WEROC Inc. Board Meeting held on 22 February 2021 an allocation of \$3,000 toward collaborative marketing was endorsed for inclusion in the 2021-22 financial year budget:

RESOLUTION: *Moved: Mr. Jamie Criddle* *Seconded: Mr. Rod Forsyth*

That WEROC Inc.:

- 1) Contribute \$302 Inc. GST toward a shared display at the 2021 Perth Caravan and Camping Show;*
- 2) Contribute up to \$3,000 toward collaborative marketing campaigns for the remainder of the 2020-21 Financial Year; and*
- 3) Allocate \$3,000 in the 2021-22 Budget for collaborative marketing.*

The \$3,000 contribution from WEROC was matched by NEW Travel, Roe Tourism and Pioneer’s Pathway resulting in a combined contribution by local tourism groups of \$12,000 +GST. Australia’s Golden Outback (AGO) contributed an additional \$13,000 +GST which was used for the following initiatives:

- 1) One-week Eastern Wheatbelt takeover of AGO organic social media posts
- 2) Two-week social media advertising posts promoting the four self-drive trails
- 3) Four-week Curtin Radio FM campaign
- 4) Half-page advertisement in the AGO wildflower feature in the West Australian on 14 August 2021
- 5) Half page advertisement in the Wheatbelt feature in the West Australian in March 2022

In addition to the \$3,000 +GST contribution toward these collaborative marketing initiatives, WEROC Inc. co-funded the Wheatbelt Agritourism Workshop facilitated by NEW Travel in July 2021 (\$500 - no GST charged) and a half-page advertisement in the 2022 AGO Holiday Planner (\$631.33 + GST). WEROC Inc. were also invoiced for the Central Wheatbelt Visitors Centre mail out service for the period 1 October 2020 – 1 October 2021 (\$402.36 + GST), resulting in a total expenditure on tourism initiatives in the 2021-2022 financial year of \$4,533.69 + GST.

Executive Officer Comment:

On Thursday 14 April 2022, the Executive Officer was forwarded an email from Ms. Robyn McCarthy, Manager Central Wheatbelt Visitors Centre, with a request from Australia’s Golden Outback for a contribution of \$3,000 +GST toward a ‘Wheatbelt local tourism group co-funding campaign’ for the 2022/23 financial year. Roe Tourism, NEW Travel and Pioneers Pathway have also been asked to contribute this amount again and AGO have agreed to match this funding to achieve a total of \$24,000 +GST marketing spend.

AGO are proposing that the marketing spend will be split one third (\$8,000) on a wildflower season campaign and two-thirds (\$16,000) on a shoulder season campaign in March-June 2023. The rationale behind this is that visitors already come in the wildflower season and therefore the marketing dollars are better allocated to attracting visitors in the lower visitation months. The exact marketing activities are yet to be determined.

Based on the previous year’s expenditure, and assuming that WEROC Inc. will continue to cover the costs of the brochure mail out service provided by the Central Wheatbelt Visitors Centre and contribute to additional ad-hoc marketing initiatives, it is recommended that an additional \$1,000 be allocated to tourism marketing in the 2022/23 financial year.

Recommendation:

That WEROC Inc.:

- 1) Contribute \$3,000 +GST toward the Wheatbelt local tourism group co-funding campaign for 2022/23.
- 2) Allocate up to, an additional \$1,000 from the consultancy budget for the 2022/23 financial year toward tourism marketing initiatives.
- 3) Consider any additional requests for funding throughout this period based on their merit.

Comments from the meeting:

- Mr. Darren Mollenoyux suggested that pending the outcome of the proposed revision of the Central Wheatbelt Visitor Centre service model, WEROC may need to allow for some additional funds to be allocated toward tourism in the 2022-23 financial year.

RESOLUTION: **Moved:** Ms. Karin Day **Seconded:** Mr. Mark McKenzie

That WEROC Inc.:

- 1) Contribute \$3,000 +GST toward the Wheatbelt local tourism group co-funding campaign for 2022/23.
- 2) Allocate up to, an additional \$1,000 from the consultancy budget for the 2022/23 financial year toward tourism marketing initiatives.
- 3) Consider any additional requests for funding throughout this period based on their merit.

CARRIED

7.3 Designated Area Migration Agreement

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 22 April 2022

Attachments: Nil

Consultation: Ms. Mandy Walker, Director Regional Development, RDA Wheatbelt
Mr. Steve Lanyi, Assistant Director of the Business, Industry and Regional Outreach, Department of Home Affairs

Financial Implications: NA

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board Meeting held on 1 March 2022, under Agenda item 7.2, Designated Area Migration Agreement, the Board resolved as follows:

RESOLUTION: *Moved: Mr. Raymond Griffiths* *Seconded: Ms. Lisa Clack*

That:

- 1) *The Executive Officer contact Regional Development Australia Wheatbelt to see if they have any capacity to work with WEROC to progress with an Eastern Wheatbelt DAMA.*
- 2) *WEROC will proceed with some initial groundwork to determine the local businesses/employers that are interested in the scheme and list of occupations to be covered under the agreement. Perdaman Global Services may be used to assist with this work.*

As per the Board's direction, the Executive Officer contacted Ms. Mandy Walker, Director Regional Development, at RDA Wheatbelt on 3 March 2022, to determine if they had any scope to support WEROC in moving forward with a DAMA for the Eastern Wheatbelt. Ms. Walker advised via email on 9 March 2022 that RDA Wheatbelt does not have the funds to complete the entire process but could contribute by helping to

collate data for the business case and might be able to provide a funding contribution if the costs are shared with Local Government.

Ms. Walker also advised that RDA Wheatbelt had been approached by Bencubbin CRC about a whole of Wheatbelt DAMA and that the Wheatbelt Development Commission had been approached separately, by CBH about the same. Given the interest from multiple parties, Ms. Walker organized a videoconference to discuss how we might be able to move forward on this initiative collectively.

Executive Officer Comment:

On Tuesday 5 April 2022 the Executive Officer and Mr. Raymond Griffiths, participated in a videoconference hosted by RDA Wheatbelt to discuss a possible whole of Wheatbelt DAMA. In attendance were representatives from the Bencubbin CRC, NEWROC, CBH Group, Wheatbelt Business Network, and Mr. Steve Lanyi, Assistant Director of the Business, Industry and Regional Outreach unit within the Department of Home Affairs. Some of the key points raised during this meeting are summarised below:

- CBH advised that they are considering an industry labour agreement that would apply only to their operations and questioned whether this would negatively impact on any potential DAMA agreement. Mr. Lanyi advised that they would be treated independently, and any labour agreement should not impact on the DAMA. CBH advised that they would need time to consider their options before agreeing to be involved in a DAMA submission.
- Mr. Lanyi indicated that rather than focusing on certain sub-regions, a DAMA covering the whole of the Wheatbelt region would be his recommendation. Concerns were, however raised from the regional stakeholders over the difficulty in meeting the needs of all Wheatbelt Shires.
- The Designated Area Representative (DAR) is a key consideration in determining to proceed with a DAMA. Whoever takes it on needs to have the resources and funding to support a part-or-full-time role for 5 years as well as provide a vehicle and cover other employee expenses. The DAR role is most often taken up by a Local Government, however in the Pilbara, Regional Development Australia have absorbed this role, and, in the Kimberley, the local Chamber of Commerce are the DAR.
- Mr. Lanyi stressed that the process to develop and negotiate a DAMA agreement is resource intensive and will take at least six to 12 months. He urged all parties to consider that with the international borders reopening some of the constraints in finding low skilled workers will be eased.
- Mr. Lanyi advised that the next steps for the Wheatbelt are to agree on the scope of the DAMA (e.g., sub-region(s) or whole of Wheatbelt), the occupations that need to be included, who will take responsibility for writing the business case and who will take on the DAR role if the negotiations are successful.
- RDA Wheatbelt have offered to lead the discussions and have scheduled another meeting for Wednesday 4 May. Prior to this meeting it has been requested that each party identify the occupations required to be included in the DAMA and to identify any organisation that may be willing to take on the DAR role.

To assist in collating data on the occupations to be included in a DAMA, the Executive Officer requested that WEROC CEO's circulate a workforce requirements survey to their communities. At the time of preparing this agenda, 16 responses have been received.

Recommendation:

That the Board note the new information and discuss their preference to proceed with a whole of region DAMA or continue with a focused approach for the Eastern Wheatbelt.

Comments from the meeting:

- It is difficult to make any decisions at this time, given that discussions with other interested parties are ongoing.

- The Board would like to wait and see what comes out of the meeting scheduled for 4 May 2022 before discussing this matter further.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Darren Mollenoyux

That the Executive Officer provide an update at the WEROC Inc. Board meeting scheduled for 27 June 2022.

CARRIED

7.4 WEROC Inc. WHS Advisory Services

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 21 April 2022

Attachments: Nil

Financial Implications: Unknown

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board Meeting held on 22 November 2022, under Agenda Item 7.5 Review of the WEROC Inc. Strategic Plan, the Shire of Kellerberrin requested that a workplace health and safety officer be considered as a shared resource across WEROC. As directed, the Executive Officer drafted a request for quote which was sent to WEROC CEO's for comment on 12 December 2021. The document was revised based on the feedback provided before being sent to workplace health and safety consultants on 20 December 2021.

The Executive Officer received three responses to the Request for Quote, which were presented at the WEROC inc. Board Meeting held on 1 March 2022. During discussion various concerns were raised over the ability for the proposals presented to meet the requirements for each Local Government and the Board resolved that the matter be referred to the CEO Committee for further discussion.

Executive Officer Comment:

The WEROC Inc. CEO Committee met in Kellerberrin on Wednesday 20 April 2022. The key points of discussion are summarised below:

- Shire's have met individually with representatives from LGIS to discuss the role of the Regional Risk Coordinator (currently Mr. Chris Gilmour), and the potential to expand the scope of services and support offered through this position.
- There is a general sense that the Regional Risk Coordinator has done a good job in supporting Local Governments with policy and procedures, particularly from a risk management perspective, but there is a need for more on the ground support and a stronger focus on workplace health and safety (WHS).
- Mr. Raymond Griffiths suggested that WEROC write to Mr. Gilmour and ask him to:
 - (a) Clarify the full scope of services and advice he can provide both from a risk management and WHS perspective.
 - (b) Detail what he believes is required above and beyond the support he can provide, in order to achieve best practice and ensure compliance with new legislation.
- Mr. Griffiths recommended that based on Mr. Gilmour's response, WEROC should identify the gaps and then look at developing a more defined scope of works for a potential local/shared resource.
- Ms. Lisa Clack questioned whether LGIS had been canvassed to see if they can put another staff member in the region to provide the extra support required, rather than Local Governments employing a shared resource.
- Mr. Darren Mollenoyux suggested that once there is more clarity on the "gaps" in the service provided by the Regional Risk Coordinator, LGIS could be approached to undertake a trial similar to the CESM model whereby LGIS and the WEROC Shires co-fund a locally based resource.

- There is no appetite to proceed with any of the consultants who responded to the Request for Quote given the lack of on the ground support they can provide.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Mr. Nic Warren

That WEROC Inc. write to Mr. Chris Gilmour, Regional Risk Coordinator, LGIS, and request that he:

- (a) Clarify the full scope of services and advice he can provide; and
- (b) Provide his thoughts on what is required above and beyond the scope of his role, in order to achieve best practice and compliance with legislation, in both risk management and workplace health and safety.

Recommendation:

That the Board endorse the recommendations of the WEROC Inc. CEO Committee.

Comments from the meeting:

- The Shire of Yilgarn will be employing someone themselves.
- The Shire of Westonia have done a lot of work on workplace health and safety in the last couple of years and have experienced staff and a sound structure in place. They do not have a requirement for a shared resource.
- The Shire of Bruce Rock are keen to explore the option of a shared resource further. The Shire have practices and procedures in place but need someone on the ground driving cultural change.
- The Shire of Tammin have a good safety cultural already but are interested in the possibility of a shared resource. Their involvement would largely come down to cost.
- The Shire of Merredin is interested in exploring a shared resource but as with Tammin, it will come down to cost.
- The Shire of Kellerberrin is interested in a shared resource.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Ms. Glenice Batchelor

That:

- 1) The Board endorse the recommendations of the WEROC Inc. CEO Committee.
- 2) The four Shires that are interested in pursuing a shared workplace health and safety resource will meet to discuss the concept further and agree on next steps.

CARRIED

7.5 WEROC Inc. Tourism Projects

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: Nil

Date: 21 April 2022

Attachments: Nil

Financial Implications: Unknown

Voting Requirement: Simple Majority

Background:

At the WEROC Board Meeting held on 22 November 2021 the Board discussed the priorities for collaborative tourism product development and resolved as follows:

RESOLUTION: **Moved:** Mr. Darren Mollenoyux **Seconded:** Ms. Karin Day

That:

- 1) The agreed tourism priorities for WEROC be caravan and camping, nature, parks and reserves, events, and trails.
- 2) Each Shire provide the Executive Officer with information on tourism projects planned, in-progress or desired under each of the four priority areas before the next meeting to facilitate further discussion on next steps.

On 26 November 2021, the Executive Officer sent a template to WEROC CEOs with a request that they provide detail of tourism projects in progress or recently completed, planned but not yet commenced and any possible projects that could be progressed collaboratively through WEROC. A summary of information supplied through this, and an earlier survey conducted as part of the Tourism Product Audit was presented for discussion at the WEROC Board Meeting held on 1 March 2022. The Board resolved that further consideration needed to be given to priorities for tourism development and referred the matter to the WEROC Inc. CEO Committee for further discussion.

Executive Officer Comment:

The WEROC Inc. CEO Committee met in Kellerberrin on Wednesday 20 April 2022. The key points of discussion are summarised below:

- It is difficult to gain any traction on tourism priorities without a dedicated resource.
- Mr. Raymond Griffiths suggested that the way forward might be to better utilise the shared resource that already exists (i.e., the Central Wheatbelt Visitors Centre) and to get more value for WEROC Shires, this might mean paying a higher fee.
- Ms. Lisa Clack indicated that the Shire of Merredin would be happy to investigate this possibility further and over the coming months will put together a proposal for a different service delivery model for the Visitors Centre.

The CEO Committee resolved as follows:

RESOLUTION: *Moved: Mr. Darren Mollenoyux* *Seconded: Ms. Lisa Clack*

That the Shire of Merredin will investigate an expanded service offering for the Central Wheatbelt Visitors Centre and present a proposal, inclusive of financial implications, to the WEROC Inc. Board.

Recommendation:

That the Board endorse the recommendations of the WEROC Inc. CEO Committee.

RESOLUTION: *Moved: Mr. Darren Mollenoyux* *Seconded: Mr. Tony Crooks*

That the Board endorse the recommendations of the WEROC Inc. CEO Committee.

CARRIED

7.6 WEROC Inc. Strategic Waste Management Plan

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 20 April 2022

Attachments: Attachment 2: WEROC Strategic Waste Management Plan Draft Action Plan

Consultation: Mr. Giles Perryman, Director, ASK Waste Management

Financial Implications: NA

Voting Requirement: Simple Majority

Background:

On Wednesday 20 April 2022, Mr. Giles Perryman, Director ASK Waste Management, forwarded a link to the Draft Strategic Waste Management Plan for WEROC and requested that Shire's review the actions and priorities and provide feedback. The draft plan was forwarded on to WEROC Inc. Board Members on the same day with a request to provide feedback by Friday 29 April 2022.

Mr. Perryman advised that the landfill rationalisation study is yet to be finalised but based on the economic modelling that has been done, Option 2 is emerging as the best solution. This option involves establishing two regional landfills, one in Merredin and the other in Southern Cross. All other landfills will be converted to transfer stations and those that are unstaffed would be fitted with remote access systems. Bruce Rock would continue landfilling until their landfill is full and then start to transfer waste to Merredin.

Executive Officer Comment:

Given that the meeting Agenda will be distributed prior to 29 April, the Executive Officer will forward the consolidated feedback from each Shire as a separate attachment prior to the meeting.

Recommendation:

That the Board consider the feedback provided individually by each Local Government and agree on any changes/amendments to the draft plan.

Comments from the meeting:

- Mr. Darren Mollenoyux requested that discussion be held over to the next meeting as there has not been sufficient time to read and make recommendations on the report.

RESOLUTION: **Moved:** Mr. Darren Mollenoyux **Seconded:** Ms. Joanne Soderlund

That discussion on the draft Strategic Waste Management Plan be held over until the next meeting of the WEROC Inc. Board.

CARRIED

7.7 Regional Ranger Service

Author: Rebekah Burges, Executive Officer
Disclosure of Interest: No interest to disclose
Date: 21 April 2022
Attachments: Nil
Consultation: NA
Financial Implications: NA
Voting Requirement: Simple Majority

Background:

Priority five of the WEROC Inc. Strategic Plan 2020 - ranger and regulatory services solution, identified an action to complete a review of ranger service delivery arrangements across Member Councils. This review was completed in early April 2021 and presented for discussion at a CEO Committee Meeting held on 19 April 2021. The CEO Committee resolved that the Executive Officer would contact WA Ranger Services to enquire about a locally based Ranger to service the WEROC Local Governments.

At the WEROC Inc. Board meeting held on 27 April 2021, the Executive Officer advised that contact had been made with Mr. Matthew Sharpe, from WA Contract Ranger Services and was aware that a meeting between Mr. Sharpe and the Shire of Merredin would be taking place on Wednesday 28 April 2021 to discuss the possibility of a Ranger being based in Merredin. Mr. Mark Dacombe, former temporary CEO of the Shire of Merredin advised that after the meeting with Mr. Sharpe, he would make contact with the WEROC CEO's to discuss how they can move forward with a regional Ranger solution.

At the WEROC Inc. Board Meeting held on 23 June 2021, Mr. Dacombe provided the following update:

- The Shire of Merredin have entered into a one-year contract with WA Contract Ranger Services for the period 1 July 2021 to 30 June 2022. The contract involves a 22 hour per week Ranger Service in Merredin, which will be reviewed mid-term.
- The contract Ranger will be based in Merredin, making it easier to service other Shires in the region.
- If the Shire of Merredin are happy with the service and want to continue down that path, they will look at tendering the contract for an additional period of 3 years.
- Mr. Sharpe has indicated that if they secure a longer-term contract then he will look at buying a house in Merredin.

In response to the information supplied by Mr. Dacombe the Board resolved as follows:

RESOLUTION: **Moved:** Mr. Rod Forsyth **Seconded:** Mr. Wayne Della Bosca

That:

1. *No further action in regard to the delivery of a regional ranger service is required at this stage; and*
2. *Avenues to support improved emergency management services will continue to be investigated by WEROC and individual Local Governments.*

Executive Officer Comment:

The Executive Officer understands that a Ranger employed by WA Contract Ranger Services has been based in Merredin since July 2021 and provides services to Merredin and neighbouring Shires. The Shire of Merredin’s existing contract with WA Contract Ranger Services is due to expire at the end of June and so it might be timely to discuss how the regional service is performing and whether there are any outstanding concerns or issues that still need to be addressed.

Recommendation:

That the matter be considered, and any required actions be discussed.

Comments from the meeting:

- The Shire of Merredin are approaching the end of their initial one-year contract with WA Contract Ranger Services. They are happy with the service and will proceed with a three-year contract unless there is an appetite from other WEROC Shires to discuss a regional fee structure with WA Contract Ranger Services.
- All Shire’s indicated that they are happy with the service provided and thanked the Shire of Merredin for putting this matter on the table for discussion but would like to maintain their existing arrangements.

RESOLUTION: **Moved:** Ms. Glenice Batchelor **Seconded:** Mr. Mark McKenzie

That the WEROC Inc. Board support maintaining existing arrangements for Ranger services.

CARRIED

7.8 Discussion and Decisions Arising from the Presentation by Dr. Karl O’Callaghan

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 21 April 2022

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Dr. Karl O’Callaghan it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Dr. O’Callaghan be considered, and the matter discussed.

RESOLUTION: **Moved:** Ms. Karin Day **Seconded:** Mr. Mark McKenzie

That the information be noted.

CARRIED

8. EMERGING ISSUES

NIL

9. OTHER MATTERS (FOR NOTING)

9.1 Customer Service Excellence Program

The Customer Service Institute of Australia are proposing to deliver their customer service excellence training during the week of 29 August to 2 September 2022. This program has twice been postponed due to COVID and they had originally proposed rescheduling to mid-July, but these dates are no longer available. As per the previous arrangements, Shire’s will be asked to organize venues and catering and to promote the opportunity within their communities.

Comments from the meeting:

- The Executive Officer informed the Board that subsequent to the agenda being sent out, CSIA had been in contact to advise that there are two alternative dates now available for the WEROC workshops. These are 20 to 24 June or 18 to 22 July.
- The preferred dates are 20 to 24 June.
- The Executive Officer will work with the Shire of Westonia to determine the most suitable date on which to hold their workshop and will schedule the remaining sessions around that.

9.2 Wheatbelt Medical Student Immersion Program 2022

The Wheatbelt Medical Student Immersion Program for 2022 has been divided into a primarily virtual program for Notre Dame Students which took place in March, and a physical visit for Curtin University students which is planned for September.

The virtual program in March involved students participating in a series of videoconferences and virtual meetings with regional hosts. The students also visited either Narrogin or Northam for a day trip on Tuesday 15 March. There were a total of 18 virtual hosts from the WEROC Shires - Southern Cross (7), Bruce Rock (7), Kellerberrin (1), Merredin (1), Tammin (1) and Westonia (1) – and four presenters (3 from Bruce Rock and 1 from Kellerberrin) for the community panel discussion on 17 March.

The Executive Officer participated in weekly WMSIP meetings throughout February in the lead up to the Notre Dame program to support Notre Dame staff in planning and delivering their virtual program. A debrief was held on Thursday 24 March and feedback suggests that whilst there was value in conducting the program virtually this year it is certainly not as impactful as the regional placement model.

Comments from the meeting:

- It was requested that the Executive Officer contact the University of Notre Dame to obtain a copy of their review of the virtual student placement in March.

9.3 Regional Development Precincts Policy

Attachment 3. Regional Development Precincts Strategy

On March 1, the National Farmers Federation (NFF) launched their Regional Development Precincts Strategy. The strategy identifies 20 regional centres throughout Australia and recommends a national cabinet-led process to support these major regional precincts by establishing a governance framework and providing \$1.4 billion in funding to “meaningfully shape their success”. Merredin has been identified as one of the 20 regional centres.

The aim of this strategy is for Australians and Australian businesses to be no more than 90 minutes from the services they need to thrive personally and financially and to ensure businesses have access to infrastructure that can get people and goods around the country and the world. A copy of the strategy is provided as an attachment.

9.4 Regional Strengths and Infrastructure Gaps Report

Attachment 4. Regional Strengths and Infrastructure Gaps. Regional Analysis Western Australia

On 17 March 2022, Infrastructure Australia released the *Regional Strengths and Infrastructure Gaps* report. This report is intended to provide government, industry, businesses and the community with a guide to support migration and further growth off the back of the 200 per cent increase in growth in Australia’s regional areas in 2019/2020.

In developing this report, Infrastructure Australia collaborated with 48 Regional Development Australia committees to conduct extensive consultation on community views. This was supported by engagement with key regional stakeholders, including businesses, peak bodies and industry groups, to help create a picture of each area’s diverse assets, growth industries and infrastructure requirements.

Region-specific reports provide a lens to highlight and understand opportunities and prioritise investment. The report also looks for commonalities to promote collaboration and knowledge sharing to enable proactive planning led by local communities. The regional analysis for Western Australia is provided as an attachment.

Comments from the meeting:

- The document sent with the meeting agenda could not be opened. It was requested that the Executive Officer send a link to the report online.

9.5 Town Teams Movement

Attachment 5. Towns Teams Movement Brochure

Ms. Alyce Ventris, Wheatbelt town team builder for the Town Teams Movement has been working with the NEWROC Shires and more recently the Shire of Kellerberrin and is eager to start discussions with other Wheatbelt towns.

At present there are in excess of 90 Town Teams, most of which are located in Western Australia. Town Teams include businesses, landowners and residents working collaboratively with their local government to improve a place or area, often a town Centre or main street.

It is free to join the movement and there are no membership fees. The only requirement to be a Town Team is to align with and live the [Town Team Charter](#). For more information, please refer to the attached brochure or visit the website <https://www.townteammovement.com>. If there is interest in hearing more about Town Teams, Ms. Ventris has offered to attend a future meeting of WEROC to provide an overview.

Comments from the meeting:

- The Executive Officer to request that Ms. Alyce Ventris present to the WEROC Inc. Board at the meeting scheduled for 27 June 2022.

10. FUTURE MEETINGS

The approved schedule of meeting dates and locations for 2022 is provided below. The next meeting will be held in Merredin on Monday 27 June 2022.

Date	Time	Host Council
Tuesday 1 March	9.30am	Videoconference
Monday 2 May 2022	9.30am	Westonia
Monday 27 June	1.00pm (following the Zone meeting)	Merredin
Monday 5 September	9.30am	Tammin
Monday 21 November	9.30am	Bruce Rock

11. CLOSURE

There being no further business the Chair thanked Members for their participation and closed the meeting at 11.28am.

DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held _____

Signed _____

Person presiding at the meeting at which these minutes were confirmed

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **19th May 2022**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **19th May 2022**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **19th May 2022**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Manager of Corporate Services
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

Executive Decision

Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of 30th April 2022. The credit card statements currently show: -

CEO **April 2022 \$2,683.35** associated with the purchase of License of New Hilux License of New Land Cruiser Plate Change, Various Sharps Containers - Dr Use, 1049451 Cloud Anti Spam Recurring x1, 14220 - Allowances - Retirement Gift G Daddow, Malwarebytes Endpoint Protection - Workstations, Servers & Anti Spam/Domain Microsoft 365 Business Standard Recurring Sub ID 1049450 & 1049449 15/4/22-14/5/22, Microsoft 365 Business Standard Recurring 11/4/22 - 16/5/22 #1038203, Microsoft Office365 Business Standard Recurring 18/4/22 - 17/5/22 #1047021, Sheffield 2 Drawer 1115mm Desk White and Oak Venturo 3 Drawer Filing Pedestal White Antrim Student Chair Black Freight, extension cord and cutlery tray, P14 - Diesel for Landcruiser, 100GB Skymuster Activ8me-Administration Office 100GB Skymuster Activ8me - CEO 100GB Skymuster Activ8me – Works, Phoenix Duet PCS MT202 Portable USB Desktop Speakerphone (#MT202-PCO), New CEO Data Recharge 40gb & Canva 12M Subscription

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.



Financial Implications

Expenditure in accordance with the 2021/2022 Annual Budget.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That April 2022 accounts submitted to today's meeting on Municipal vouchers numbered from 3985 to 3989, and D/Debits from EFT5512 to EFT5551 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$622,490.75 be passed for payment.

List of Accounts Due & Submitted to Council April 2021/2022

Chq/EFT	Date	Name	Description	Amount	Bank	Type
B/S	01/04/2022	WESTNET - WESTNET INTERNET PROVIDER FEE	WESTNET INTERNET PROVIDER FEE	-66.00	1	FEE
B/S	04/04/2022	Bankwest Corporate Mastercard	14312 - Expendable Tools - Makita set cordless drills and angle grinder for Town crew	-7455.23	1	CSH
B/S	04/04/2022	FEE - BANK FEES	BANK FEES	-184.45	1	FEE
3985	05/04/2022	Deputy Commissioner of Taxation	FBT Balance for 21.22	-1481.20	1	CSH
3986	05/04/2022	Cash	Petty Cash Recoup	-580.05	1	CSH
EFT5512	05/04/2022	South Perth Settlements	Purchase Lot 339, 13 Pyrite Street Westonia	-271154.07	1	CSH
3987	07/04/2022	Synergy	Power Usage & Service Charges	-123.43	1	CSH
DD3336.1	07/04/2022	TELSTRA CORPORATION LIMITED	Telephone Service Charges	-1829.20	1	CSH
EFT5513	07/04/2022	Avon Waste	Domestic Refuse collection March 2022	-662.50	1	CSH
EFT5514	07/04/2022	Landgate	Mining Tenement Valuations	-41.30	1	CSH
EFT5515	07/04/2022	AVN Northam Pty Ltd trading as Merredin Toyota	New Toyots Hilux Workmate	-35392.64	1	CSH
EFT5516	07/04/2022	Winc Australia Pty Ltd	Printing & Stationary Admin	-146.17	1	CSH
EFT5517	07/04/2022	Sheridan's For Badges	Public Relations/ Promotions	-831.76	1	CSH
EFT5518	07/04/2022	Copier Support	Maintenance Admin office & CRC	-1023.52	1	CSH
EFT5519	07/04/2022	Toll Transport Pty Ltd	Freight Charges March 2022	-74.72	1	CSH
EFT5520	07/04/2022	Carrabin Roadhouse (Rythdale P/L)	Members refreshments & receptions expense	-384.00	1	CSH
EFT5521	07/04/2022	Liberty Oil rural Pty Ltd	Fuels & Oils	-19999.93	1	CSH
EFT5522	07/04/2022	Westrac Pty Ltd	Parts & Repairs	-242.33	1	CSH
EFT5523	07/04/2022	Workwear Group	Staff Uniform Admin	-777.60	1	CSH
EFT5524	07/04/2022	Dylan Copeland	NRM Contract	-1144.00	1	CSH
EFT5525	07/04/2022	Moore Australia (WA) Pty Ltd	Training Expenses - Admin	-2420.00	1	CSH
EFT5526	07/04/2022	Brownley's Plumbing & Gas	Caravan Park Capital	-9996.53	1	CSH
EFT5527	07/04/2022	Howson Management	Engineering & Technical Support	-3812.05	1	CSH
EFT5528	07/04/2022	Seek Limited	Advertising	-627.00	1	CSH
EFT5529	07/04/2022	Australia Post	Postage & Freght Charges March 2022	-30.55	1	CSH
EFT5530	07/04/2022	Wattleup Tractors	Parts & Repairs	-303.33	1	CSH
EFT5531	07/04/2022	Ancor Electrical	Maintenance Public Halls	-479.40	1	CSH
EFT5532	07/04/2022	Wessie Pty Ltd Atf: The Geier Family Trust	Roads Construction Council	-22027.50	1	CSH
EFT5533	07/04/2022	Medelect Biomedical Services	Medical Rooms Dr Expense	-253.00	1	CSH
EFT5534	07/04/2022	Repco	Parts & repairs	-79.55	1	CSH
EFT5535	07/04/2022	Cockies Ag	Consumable Items	-110.00	1	CSH
EFT5536	07/04/2022	Scott Printers Pty Ltd	Walgoolan History Group	-725.45	1	CSH

EFT5537	07/04/2022	Muka Tyre Mart	Tyres & tubes	-125.00	1	CSH
EFT5538	07/04/2022	Integrity Management Solutions Pty Ltd	Accounting Assistance	-8250.00	1	CSH
DD3427.1	10/04/2022	Aware Super - Accumulation	Payroll deductions	-4932.29	1	CSH
DD3427.2	10/04/2022	BT Panorama Super	Payroll deductions	-808.77	1	CSH
DD3427.3	10/04/2022	MLC Masterkey	Superannuation contributions	-231.14	1	CSH
DD3427.4	10/04/2022	Colonial Mutual Superannuation Pty Ltd	Superannuation contributions	-225.74	1	CSH
DD3427.5	10/04/2022	C-Bus	Payroll deductions	-902.97	1	CSH
PAYROLL	11/04/2022	PAYROLL	Payroll Liability FE 10/04/2022	-29311.49	1	CSH
3988	20/04/2022	Water Corporation	Water Use & Service Charges	-132073.44	1	CSH
3989	20/04/2022	Synergy	Power Usage	-564.65	1	CSH
EFT5539	20/04/2022	Sheridan's For Badges	Members Refreshments & Reception expense	-75.90	1	CSH
EFT5540	20/04/2022	Toll Transport Pty Ltd	Freight Charges March 2022	-29.21	1	CSH
EFT5541	20/04/2022	Ron Bateman & Co	Parts & repairs - P24	-12.89	1	CSH
EFT5542	20/04/2022	Two Dogs Home Hardware	Maintenance 42 Jasper St	-439.31	1	CSH
EFT5543	20/04/2022	Workwear Group	Uniforms Administration Staff	-412.89	1	CSH
EFT5544	20/04/2022	Harcher The Distributors Wheatbelt	Cleaning Products - Rec Centre, Stadium, CRC & Administration Office	-81.40	1	CSH
EFT5545	20/04/2022	Great Southern Fuel Supplies	FUEL CARD PURCHASES March 2022	-199.03	1	CSH
EFT5546	20/04/2022	Westonia Community Cooperative Limited	Various Catering, Sundry Items, News, Cleaning Supplies, Gas & Vouchers	-502.99	1	CSH
EFT5547	20/04/2022	Mech Tech Diesel Services Pty Ltd	Parts, Repairs & Plant Maintenance	-5273.54	1	CSH
EFT5548	20/04/2022	Ramsay Construction Pty Ltd	Contract EHO Expense	-1567.50	1	CSH
EFT5549	20/04/2022	One Music Australia	Maintenance - TV & rebroadcasting	-87.25	1	CSH
EFT5550	20/04/2022	Medelect Biomedical Services	Maintenance Wanderers Stadium	-253.00	1	CSH
EFT5551	20/04/2022	CORSIGN WA PTY LTD	Traffic Sign Maintenance	-598.40	1	CSH
B/S	22/04/2022	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
DD3434.1	24/04/2022	Aware Super - Accumulation	Payroll deductions	-5835.84	1	CSH
DD3434.2	24/04/2022	BT Panorama Super	Payroll deductions	-1000.13	1	CSH
DD3434.3	24/04/2022	MLC Masterkey	Superannuation contributions	-229.92	1	CSH
DD3434.4	24/04/2022	Colonial Mutual Superannuation Pty Ltd	Superannuation contributions	-224.52	1	CSH
DD3434.5	24/04/2022	C-Bus	Payroll deductions	-898.08	1	CSH
PAYROLL	25/04/2022	PAYROLL	Payroll Liability FE 24/04/2022	-32406.40	1	CSH
B/S	29/04/2022	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-9601.65	1	FEE
BPAY	30/04/2022	Deputy Commissioner of Tax	BAS Payment - April 2022	-298.00	1	CSH

-622490.75



The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 3985 to 3989, and D/Debits from EFT5512 to EFT5551 Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments totalling \$622490.75 submitted to each member of the Council on Thursday 19 May 2022, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – APRIL 2022

Responsible Officer:	Bill Price, CEO	
Author:	Jasmine Geier, Manager of Corporate Services	
File Reference:	F1.3.3 Monthly Financial Statements	
Disclosure of Interest:	Nil	
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity	
Signature:	Officer	CEO

Purpose of the Report

- Executive Decision Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending 30th April 2022 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2021/2022 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending 30th April 2022 and note any material variances greater than \$10,000 or 15%.

SHIRE OF WESTONIA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 30 APRIL 2022

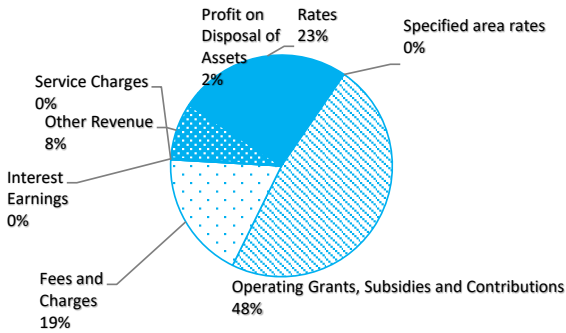
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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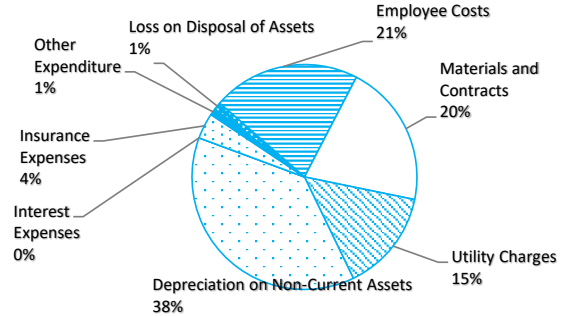
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OPERATING ACTIVITIES

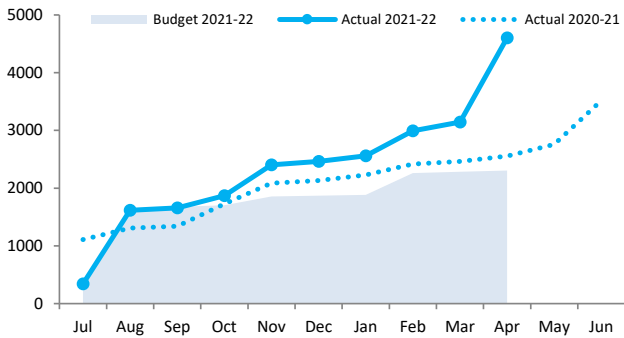
OPERATING REVENUE



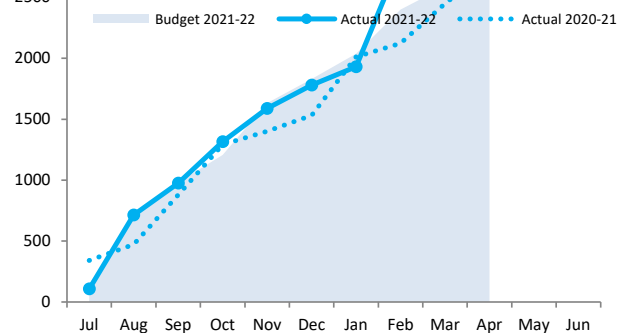
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

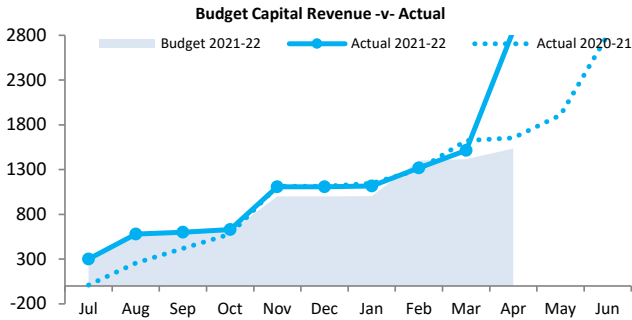


Budget Operating Expenses -v- YTD Actual

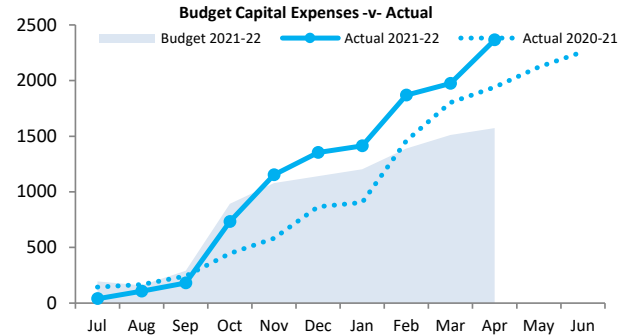


INVESTING ACTIVITIES

CAPITAL REVENUE



CAPITAL EXPENSES

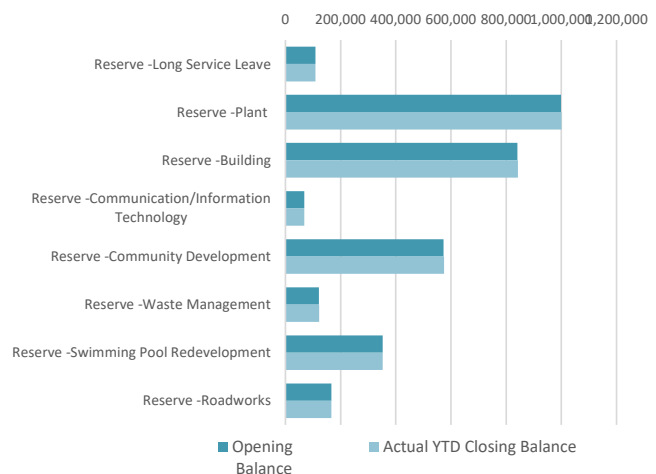


FINANCING ACTIVITIES

BORROWINGS

Shire has
NO current
Borrowings

RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.57 M	\$0.57 M	\$1.70 M	\$1.13 M
Closing	(\$0.84 M)	\$1.45 M	\$2.63 M	\$1.18 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$2.34 M	42.0%
Restricted Cash	\$3.24 M	58.0%

Refer to Note 2 - Cash and Financial Assets

Payables		% Outstanding
	\$	
Trade Payables	\$0.07 M	
0 to 30 Days		100.0%
30 to 90 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.02 M	98.6%
Trade Receivable	\$0.30 M	% Outstanding
30 to 90 Days		10.6%
Over 90 Days		58.2%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.21 M	\$0.56 M	\$2.33 M	\$1.77 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$1.07 M	
YTD Budget	\$1.06 M	0.4%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$2.20 M	
YTD Budget	\$0.88 M	148.4%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.86 M	
YTD Budget	\$0.27 M	222.0%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.93 M)	(\$0.47 M)	(\$1.39 M)	(\$0.92 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.32 M	
Adopted Budget	\$0.56 M	(42.6%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$2.37 M	
Adopted Budget	\$3.44 M	(31.2%)

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.66 M	
Adopted Budget	\$0.95 M	(30.5%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.32 M	\$0.79 M	(\$0.01 M)	(\$0.80 M)

Refer to Statement of Financial Activity

Borrowings	
	\$
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal	\$0.00 M

Refer to Note 8 - Borrowings

Reserves	
	\$
Reserves balance	\$3.24 M
Interest earned	\$0.01 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control, waste disposal compliance and operation of health clinic.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of senior citizen centre (old school). Provision and maintenance of home and community care programs and youth services.

HOUSING

To help ensure adequate staff, community and

Provision and maintenance of staff, community and aged housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment, cemetery and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community

Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	568,159	568,159	1,696,184	1,128,025	198.54%	▲
Revenue from operating activities							
Governance		1,150	864	0	(864)	(100.00%)	
General purpose funding - general rates	6	1,062,630	1,062,630	1,066,838	4,208	0.40%	
General purpose funding - other		652,517	648,442	1,953,594	1,305,152	201.28%	▲
Law, order and public safety		42,400	32,675	39,355	6,680	20.44%	▲
Health		2,000	1,800	1,800	0	0.00%	
Education and welfare		8,750	7,638	8,891	1,253	16.40%	
Housing		164,000	129,130	121,808	(7,322)	(5.67%)	▼
Community amenities		11,200	10,940	10,146	(794)	(7.26%)	
Recreation and culture		128,700	97,390	70,560	(26,830)	(27.55%)	▼
Transport		541,500	126,500	205,787	79,287	62.68%	▲
Economic services		88,500	83,345	399,061	315,716	378.81%	▲
Other property and services		209,000	104,136	725,998	621,862	597.16%	▲
		2,912,347	2,305,490	4,603,838	2,298,348		
Expenditure from operating activities							
Governance		(336,313)	(282,034)	(309,055)	(27,021)	(9.58%)	▼
General purpose funding		(38,500)	(29,994)	(24,833)	5,161	17.21%	▲
Law, order and public safety		(86,130)	(63,260)	(75,721)	(12,461)	(19.70%)	▼
Health		(38,200)	(30,200)	(24,344)	5,856	19.39%	▲
Education and welfare		(43,050)	(31,919)	(25,975)	5,944	18.62%	▲
Housing		(179,096)	(138,040)	(145,940)	(7,900)	(5.72%)	▼
Community amenities		(134,266)	(95,738)	(75,175)	20,563	21.48%	▲
Recreation and culture		(828,148)	(638,220)	(657,524)	(19,304)	(3.02%)	
Transport		(1,551,000)	(1,277,460)	(1,054,346)	223,114	17.47%	▲
Economic services		(382,900)	(311,065)	(617,494)	(306,429)	(98.51%)	▼
Other property and services		(25,000)	(35,960)	(339,265)	(303,305)	(843.45%)	▼
		(3,642,603)	(2,933,890)	(3,349,672)	(415,782)		
Non-cash amounts excluded from operating activities	1(a)	935,340	1,184,359	1,071,414	(112,945)	(9.54%)	▼
Amount attributable to operating activities		205,084	555,959	2,325,580	1,769,621		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	945,600	651,705	656,766	5,061	0.78%	
Proceeds from disposal of assets	7	560,000	455,000	321,570	(133,430)	(29.33%)	▼
Payments for property, plant and equipment and infrastructure	8	(3,436,000)	(1,573,354)	(2,365,118)	(791,764)	(50.32%)	▼
Amount attributable to investing activities		(1,930,400)	(466,649)	(1,386,782)	(920,133)		
Financing Activities							
Transfer from reserves	9	795,000	795,000	0	(795,000)	(100.00%)	▼
Transfer to reserves	9	(473,500)	(6,479)	(6,479)	0	0.00%	
Amount attributable to financing activities		321,500	788,521	(6,479)	(795,000)		
Closing funding surplus / (deficit)	1(c)	(835,657)	1,445,990	2,628,504	1,182,513	81.78%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 APRIL 2022

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	568,159	568,159	1,696,184	1,128,025	198.54%	▲
Revenue from operating activities							
Rates	6	1,062,630	1,062,630	1,066,838	4,208	0.40%	
Operating grants, subsidies and contributions	11	924,517	884,052	2,196,084	1,312,032	148.41%	▲
Fees and charges		310,250	266,489	858,052	591,563	221.98%	▲
Interest earnings		18,750	14,725	11,105	(3,620)	(24.58%)	
Other revenue		36,200	30,928	374,408	343,480	1110.58%	▲
Profit on disposal of assets	7	560,000	46,666	97,352	50,686	108.61%	▲
		2,912,347	2,305,490	4,603,839	2,298,349		
Expenditure from operating activities							
Employee costs		(1,028,434)	(860,468)	(711,621)	148,847	17.30%	▲
Materials and contracts		(788,056)	(583,723)	(689,642)	(105,919)	(18.15%)	▼
Utility charges		(167,150)	(124,510)	(489,956)	(365,446)	(293.51%)	▼
Depreciation on non-current assets		(1,495,340)	(1,231,025)	(1,266,499)	(35,474)	(2.88%)	
Insurance expenses		(117,000)	(104,370)	(124,386)	(20,016)	(19.18%)	▼
Other expenditure		(46,623)	(29,794)	(32,542)	(2,748)	(9.22%)	
Loss on disposal of assets	7	0	0	(35,025)	(35,025)	0.00%	▼
		(3,642,603)	(2,933,890)	(3,349,671)	(415,781)		
Non-cash amounts excluded from operating activities	1(a)	935,340	1,184,359	1,071,414	(112,945)	(9.54%)	▼
Amount attributable to operating activities		205,084	555,959	2,325,582	1,769,623		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	945,600	651,705	656,766	5,061	0.78%	
Proceeds from disposal of assets	7	560,000	455,000	321,570	(133,430)	(29.33%)	▼
Payments for property, plant and equipment	8	(3,436,000)	(1,573,354)	(2,365,118)	(791,764)	(50.32%)	▼
		(1,930,400)	(466,649)	(1,386,782)	(920,133)		
Amount attributable to investing activities		(1,930,400)	(466,649)	(1,386,782)	(920,133)		
Financing Activities							
Transfer from reserves	9	795,000	795,000	0	(795,000)	(100.00%)	▼
Transfer to reserves	9	(473,500)	(6,479)	(6,479)	0	0.00%	
Amount attributable to financing activities		321,500	788,521	(6,479)	(795,000)		
Closing funding surplus / (deficit)	1(c)	(835,657)	1,445,990	2,628,505	1,182,514	81.78%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 May 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(560,000)	(46,666)	(97,352)
Movement in inventory (non-current)				(132,758)
Add: Loss on asset disposals	7	0	0	35,025
Add: Depreciation on assets		1,495,340	1,231,025	1,266,499
Total non-cash items excluded from operating activities		935,340	1,184,359	1,071,414

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 30 April 2021	Year to Date 30 April 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(3,230,514)	(2,808,400)	(3,236,993)
Add: Provisions - employee	10	207,351	100,558	207,351
Total adjustments to net current assets		(3,023,163)	(2,707,842)	(3,029,642)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,652,867	4,167,245	5,578,303
Rates receivables	3	20,533	22,221	15,554
Receivables	3	253,788	104,355	296,681
Other current assets	4	92,137	7,864	102,411
Less: Current liabilities				
Payables	5	(92,627)	(16,854)	(127,452)
Provisions	10	(207,351)	(100,558)	(207,351)
Less: Total adjustments to net current assets	1(b)	(3,023,163)	(2,707,842)	(3,029,642)
Closing funding surplus / (deficit)		1,696,184	1,476,431	2,628,505

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
PETTY CASH and FLOATS	Cash and cash equivalents	870	0	870	0		NIL	On Hand
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	2,340,440	0	2,340,440	0	BankWest	Variable	Cheque Acc.
RESERVE FUND	Cash and cash equivalents	0	3,236,993	3,236,993	0	BankWest	Variable	Term Deposit
TRUST FUND CASH AT BANK	Cash and cash equivalents	0	0	0	41,522	BankWest	Variable	Cheque Acc.
Total		2,341,310	3,236,993	5,578,303	41,522			
Comprising								
Cash and cash equivalents		2,341,310	3,236,993	5,578,303	41,522			
		2,341,310	3,236,993	5,578,303	41,522			

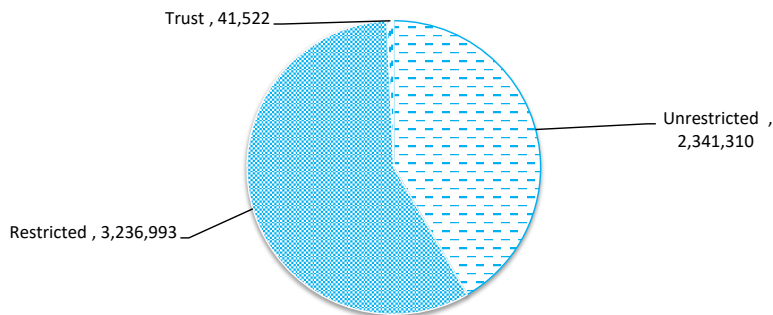
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

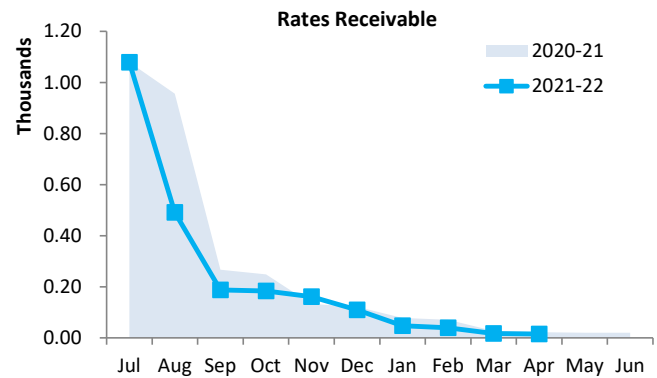
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Corporate MasterCard	Transaction Summary	Total Amount	Institution	Interest Rate	Period End Date
		\$			
Card # **** *693	License of New Hilux License of New Land Cruiser Plate Change	397.50			
Price, Arthur W	Various Sharps Containers - Dr Use	43.23	Bankwest	17.99%	30-Apr-22
	1049451 Cloud Anti Spam Recurring x1	50.00			
	14220 - Allowances - Retirement Gift G Daddow	505.95			
	Malwarebytes Endpoint Protection - Workstations, Servers & Anti Spam/Domai	264.99			
	Microsoft 365 Business Standard Recurring 11/4/22 - 16/5/22 #1038203	30.25			
	Microsoft Office365 Business Standard Recurring 18/4/22 - 17/5/22 #1047021	60.72			
	Sheffield 2 Drawer 1115mm Desk White and Oak Venturo 3 Drawer Filing Pede:	352.90			
	14508 - Stationary - extension chord and cutlery tray	30.95			
	P14 - Diesel for Landcruiser	98.07			
	100GB Skymuster Activ8me-Administration Office 100GB Skymuster Activ8me -	86.02			
	Phoenix Duet PCS MT202 Portable USB Desktop Speakerphone (#MT202-PCO)	447.78			
	New CEO Data Recharge 40gb	150.00			
	Canva 12M Subscription	164.99			
		2,683.35			

Rates receivable	30 June 2021	30 Apr 2022
	\$	\$
Opening arrears previous years	11,466	20,533
Levied this year	1,067,757	1,066,838
Less - collections to date	(1,058,690)	(1,071,817)
Equals current outstanding	20,533	15,554
Net rates collectable	20,533	15,554
% Collected	98.1%	98.6%

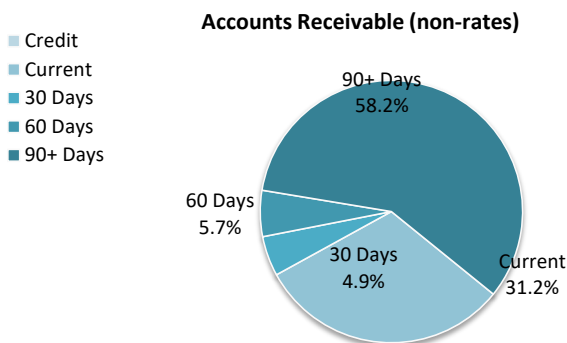


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	92,452	14,628	16,861	172,739	296,681
Percentage	0.0%	31.2%	4.9%	5.7%	58.2%	
Balance per trial balance						
Sundry debtors		58,620	14,628	16,861	172,739	262,849
GST receivable		(12)	0	0	0	(12)
Trust		32,222	0	0	0	32,222
Income Received in Advance		1,622	0	0	0	1,622
Total receivables general outstanding						296,681

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 30 April 2022
	\$	\$	\$	\$
Inventory				
Fuel and materials	7,414	12,244		19,658
Land held for resale - cost	84,723	42,454	(44,424)	82,753
Total other current assets	92,137	54,698	(44,424)	102,411
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

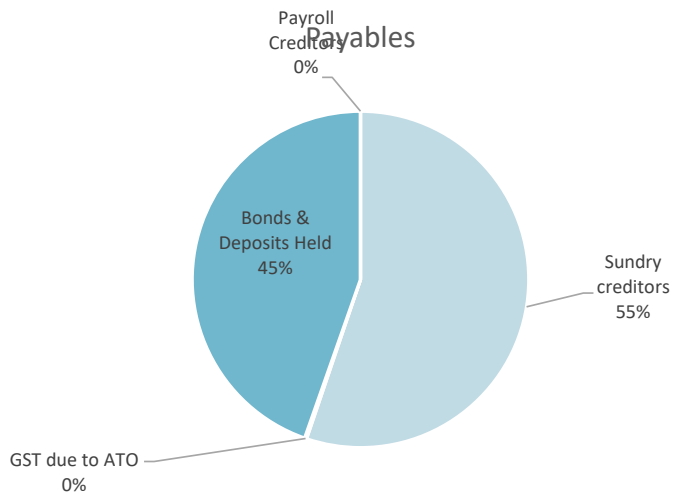
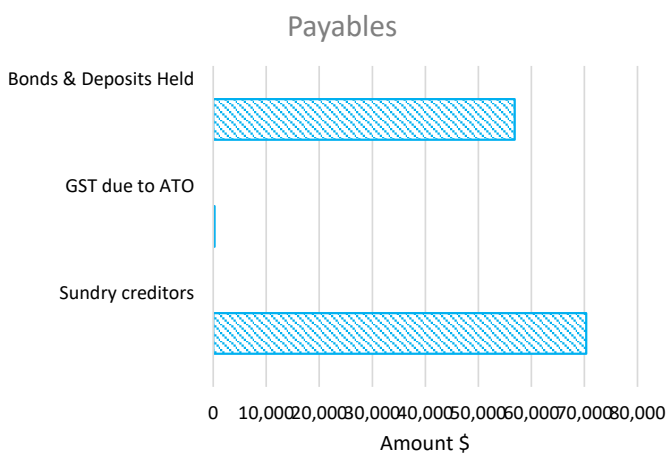
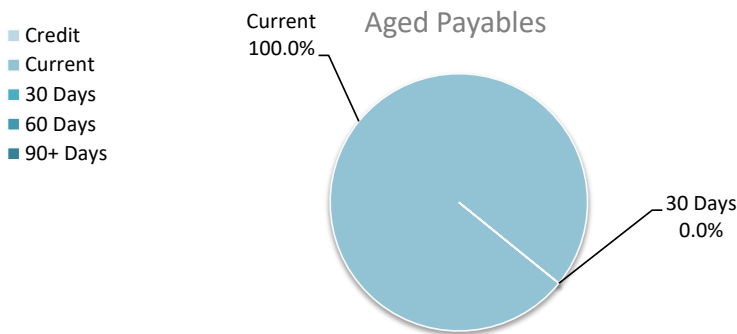
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	127,452	0	0	0	127,452
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors		70,352	0	0	0	70,352
GST due to ATO		238	0	0	0	238
Bonds & Deposits Held		56,862		0	0	56,862
Payroll Creditors		0	0	0	0	0
Total payables general outstanding						127,452

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



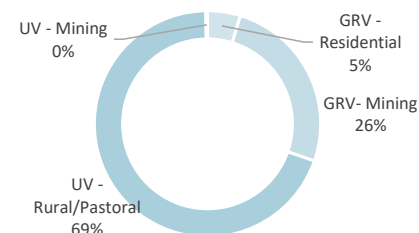
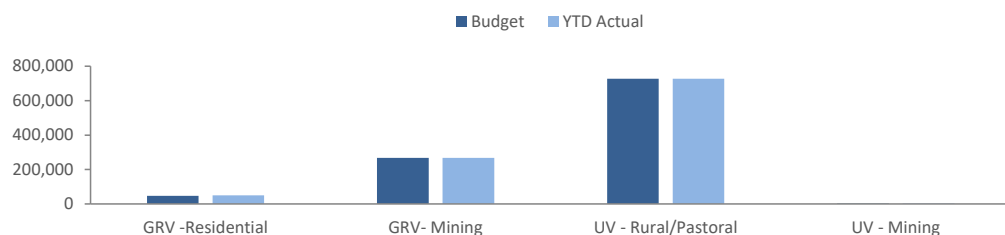
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

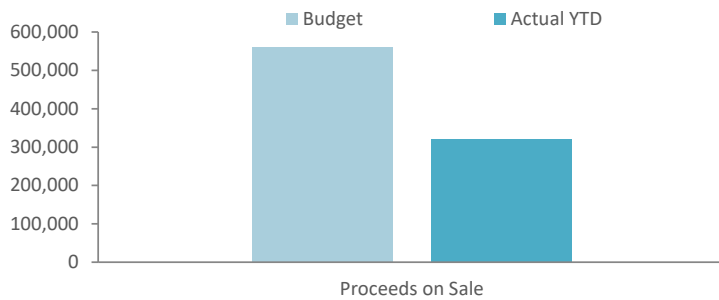
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV -Residential	0.07222	51	650,115	46,950	0	0	46,950	46,950	2,301	0	49,251
GRV- Mining	0.20536	2	1,305,800	268,159	0	0	268,159	268,159	0	0	268,159
Unimproved value											
UV - Rural/Pastoral	0.01626	122	44,721,943	727,000	34	0	727,034	727,034	0	0	727,034
UV - Mining	0.01626	5	140,028	2,276	0	0	2,276	2,276	154	0	2,430
Sub-Total		180	46,817,886	1,044,385	34	0	1,044,419	1,044,419	2,455	0	1,046,874
Minimum payment	Minimum \$										
Gross rental value											
GRV -Residential	355	15	23,507	5,325	0	0	5,325	5,325	0	0	5,325
Unimproved value											
UV - Rural/Pastoral	355	17	107,757	6,035	0	0	6,035	6,035	0	0	6,035
UV - Mining	200	11	26,707	2,200	0	0	2,200	2,200	0	0	2,200
Sub-total		43	157,971	13,560	0	0	13,560	13,560	0	0	13,560
Amount from general rates							1,057,979				1,060,434
Ex-gratia rates							4,650				6,404
Total general rates							1,062,629				1,066,838

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



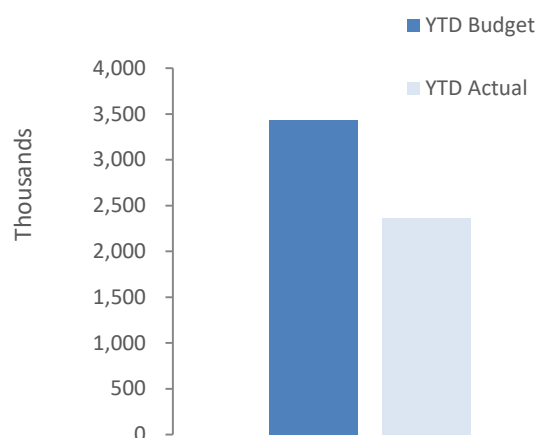
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
	Plant and equipment								
	Transport								
A530	Toyota Prado - WT111	60,000	55,000	0	(5,000)			1,514	0
	Toyota Prado - WT111	60,000	55,000	0	(5,000)			0	0
A475	Canter (P10) WT139	70,000	22,000	0	(48,000)			0	0
A487	Toyota Hilux Dual Cab - 04WT	48,000	28,000	0	(20,000)			0	0
A485	Toyota Hilux - WT06	28,000	13,000	0	(15,000)	13,544	22,251	8,707	0
A132	Multi Tyred Roller	30,000	0	0	(30,000)	3,214	24,496	21,282	0
A348	Grader	410,000	127,000	0	(283,000)	144,577	115,454	0	(29,123)
	Mower/Utility Tractor	35,000	0	0	(35,000)			0	0
A404	DynaPac Roller	80,000	40,000	0	(40,000)	42,458	78,000	35,542	0
A490	Hamm Roller	80,000	75,000	0	(5,000)	87,271	81,369	0	(5,902)
	Other property and services								
A535	Toyota LandCruiser - OWT	50,000	72,500	22,500	0			4,166	0
	Toyota LandCruiser - OWT	50,000	72,500	22,500	0			26,141	0
		1,001,000	560,000	45,000	(486,000)	291,064	321,570	97,352	(35,025)



Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised	822,000	0	280,159	280,159
Furniture and equipment	97,000	53,000	87,140	34,140
Plant and equipment	1,051,000	449,089	759,754	310,665
Infrastructure - roads	1,420,500	1,025,765	1,166,591	140,826
Other infrastructure - Footpaths	45,500	45,500	71,472	25,972
Payments for Capital Acquisitions	3,436,000	1,573,354	2,365,118	791,764
Total Capital Acquisitions	3,436,000	1,573,354	2,365,118	791,764
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	945,600	651,705	656,766	5,061
Other (disposals & C/Fwd)	560,000	455,000	321,570	(133,430)
Cash backed reserves				
Reserve -Plant	435,000	0	0	0
Reserve -Building	300,000	0	0	0
Reserve -Community Development	60,000	0	0	0
Contribution - operations	1,135,400	466,649	1,386,782	920,133
Capital funding total	3,436,000	1,573,354	2,365,118	791,764

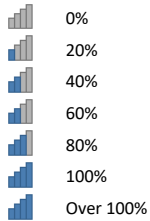
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over	
Land & Building						
	08104	Purchase Land & Building - Ablutions	250,000	0	422	422
	09127	Purchase Land & Building - Staff Housing	460,000	0	279,738	279,738
	12218	Purchase Land & Building - Depot Shed	40,000	0	0	0
	13606	Land & Buildings - Wolfram Street Shed & Façade	60,000	0	0	0
	14514	Land & Buildings - Admin Entrance (Disabled)	12,000	0	0	0
			822,000	0	280,159	280,159
Furniture & Equipment						
	09232	Purchase Furniture & Equipment - Other Housing	12,000	0	3,394	3,394
	11607	Purchase Furniture & Equipment - Complex Solar	15,000	0	0	0
	11608	Purchase Furniture & Equipment - Stadium Solar	15,000	0	0	0
	11609	Purchase Furniture & Equipment - Marquee	13,000	13,000	11,818	(1,182)
	11603	Purchase Furniture & Equipment - Walgoolan Wagon	12,000	10,000	4,101	(5,899)
	13217	Purchase Furniture & Equipment - Caravan Park	30,000	30,000	67,828	37,828
			97,000	53,000	87,140	34,140
Plant & Equipment						
	MOWER	Utility Mower/tractor	35,000	0	0	0
	GRADER	Grader	410,000	373,089	373,089	0
	CANTER	Canter	70,000	0	0	0
	WT06	Dual Cab Ute	48,000	48,000	32,175	(15,825)
	04WT	Single Cab Ute	28,000	28,000	0	(28,000)
	14213	Works Supervisor Vehicle - CAPITAL	120,000	0	0	0
	MINI	Multi Roller Repairs	30,000	0	0	0
	ROLLER	Multi Roller	160,000	0	354,490	354,490
	14520	CEO Vehicle - CAPITAL	150,000	0	0	0
			1,051,000	449,089	759,754	310,665
Infrastructure - Roads						
	C0083	Baladjie Track Formation & Gravel Sheet	24,000	20,000	4,333	(15,667)
	C0008	Goldfields Gravel Resheet	46,000	46,000	51,038	5,038
	C0037	Wardell Gravel Resheet	60,000	50,000	22,436	(27,564)
	C0015	Echo Valley Gravel Resheet	47,000	39,160	43,084	3,924
	C0011	Maxfield Gravel Resheet	67,500	56,250	37,818	(18,432)
	C0030	Maisefield Gravel Resheet	67,000	55,830	56,000	170
	DRAIN	Townsite drainage	30,500	25,420	0	(25,420)
	C0035	Webb Gravel Resheet	49,000	40,830	35,689	(5,141)
	C0064	Elsewhere Gravel Resheet	67,500	0	48,963	48,963
	C0005	Warrachuppin Gravel Resheet	67,000	55,830	29,590	(26,240)
		TBA	82,500	0	0	0
	RRG84C	Warralakin Road Reconstruction	487,500	365,625	510,988	145,363
	R2R92	Leeman/Begley Intersection	30,500	25,410	30,504	5,094
	R2R04	Sth Walgoolan/Goldfields Intersection	30,500	25,410	31,254	5,844
	R2R25	Rabbit Proof Fence Rd - Gravel Resheet	76,500	63,750	75,795	12,045
	R2R016	Leach Road - Reseal	187,500	156,250	189,100	32,850
			1,420,500	1,025,765	1,166,591	140,826
Infrastructure - Other						
	FP0056	Pyrites Street Footpaths & Drainage	15,000	15,000	21,423	6,423
	FP0093	Scheelite Street Footpaths & Drainage	15,000	15,000	29,176	14,176
	FP0061	Wolfram Street Footpaths	15,500	15,500	20,873	5,373
			45,500	45,500	71,472	25,972
			3,436,000	1,573,354	2,365,118	791,764

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**OPERATING ACTIVITIES
NOTE 9
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve -Long Service Leave	108,703	1,000	218	0	0	0	0	109,703	108,921
Reserve -Plant	998,757	10,000	2,003	250,000	0	(435,000)	0	823,757	1,000,760
Reserve -Building	840,828	5,000	1,686	65,000	0	(300,000)	0	610,828	842,514
Reserve -Communication/Information T	68,579	500	138	500	0	0	0	69,579	68,717
Reserve -Community Development	573,435	3,000	1,150	3,000	0	(60,000)	0	519,435	574,585
Reserve -Waste Management	121,593	500	244	500	0	0	0	122,593	121,837
Reserve -Swimming Pool Redevelopmer	351,980	2,000	706	2,000	0	0	0	355,980	352,686
Reserve -Roadworks	166,639	500	334	130,000	0	0	0	297,139	166,973
	3,230,514	22,500	6,479	451,000	0	(795,000)	0	2,909,014	3,236,993

KEY INFORMATION

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 April 2022
		\$		\$	\$	\$
Other current liabilities						
Provisions						
Provision for annual leave		129,526	0	0	0	129,526
Provision for long service leave		77,825	0	0	0	77,825
Total Provisions		207,351	0	0	0	207,351
Total other current liabilities		207,351	0	0	0	207,351
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2021	Liability	Liability	30 Apr 2022	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commission Grant Received - General	0	0	0	0	0	397,804	397,804	1,257,889
Grants Commission Grant Received- Roads	0	0	0	0	0	235,213	235,213	683,280
Law, order, public safety								
FESA Grant - Operating Bush Fire Brigade	0	0	0	0	0	24,000	18,000	23,169
Ramelius Resources MOU Emergency Services	0	0	0	0	0	13,500	10,125	10,227
Income Relating to Fire Prevention	0	0	0	0	0	0	0	835
Recreation and culture								
Income Ramelius MOU Social Contribution 33%	0	0	0	0	0	14,000	13,000	18,692
Income Ramelius MOU WPA Contribution 67%	0	0	0	0	0	28,000	28,000	37,951
Swimming Pool Redevelopment Income	0	0	0	0	0	75,000	45,000	0
Bowling Green Redevelopment - Income	0	0	0	0	0	0	0	0
Ramelius Common Management - Income	0	0	0	0	0	10,000	10,000	10,000
Transport								
Grant - MRWA Direct	0	0	0	0	0	126,500	126,500	134,219
Economic services								
Govt. Grant Funding NRM Rural Service	0	0	0	0	0	0	0	19,820
	0	0	0	0	0	924,017	883,642	2,196,084
Operating contributions								
Housing								
Income 55 Wolfram St -Ramelius Resources	0	0	0	0	0	500	410	0
	0	0	0	0	0	500	410	0
TOTALS	0	0	0	0	0	924,517	884,052	2,196,084

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2021		(As revenue)	30 Apr 2022	30 Apr 2022	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Education and welfare								
Income Relating to Pre-Schools	0	0	0	0	0	90,500	67,875	0
Housing								
Income R4R - 2x2 Housing - CAPITAL	0	0	0	0	0	160,000	0	0
Recreation and culture								
Income Relating to Libraries	0	0	0	0	0	100	80	0
Transport								
Grant - MRWA Specific	0	0	0	0	0	340,000	340,000	332,351
Grant - Roads to Recovery	0	0	0	0	0	325,000	243,750	324,415
Economic services								
Caravan Park - Capital Income	0	0	0	0	0	30,000	0	0
	0	0	0	0	0	945,600	651,705	656,766

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 13
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2021	Received	Paid	30 Apr 2022
	\$	\$	\$	\$
LGMA - Receipts	4,672	0	0	4,672
Westonia Historical Society	19,145	2,000	0	21,145
Cemetry Committee	8,405	7,000	0	15,405
	32,222	9,000	0	41,222

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Housing	(7,322)	(5.67%) ▼				09122 Income 11 Quartz - Belinda no Rent Charged
Transport	79,287	62.68% ▲	12216 Grant Roads to Recovery - Quarterly Payment Received			
Economic services	315,716	378.81% ▲		13609 Standpipe Water - Charge Received \$291,415 13105 Gov. Grant Funding - Dept Primary Industries \$19820 Elachbutting 13201 - Increase Caravan Park income - \$4,481.00		
Other property and services	621,862	597.16% ▲		14100 Private Works Income - Lendlease Income 145250 Admin Reim. - Insurance Claims Reim. Cyclone Seroja		
Expenditure from operating activities						
Governance	(27,021)	(9.58%) ▼	04106 Subscriptions - Overspend \$3,277 on TD Budget 04110 Consultant Fee - Overspend \$9,668 on TD Budget 04105 Insurance - Overspend \$3,834 on TD Budget			
Housing	(7,900)	(5.72%) ▼				09203 Maintenance Lifestyle - Repairs Water Damage Insurance Claim
Community amenities	20,563	21.48% ▲	10799 Depreciation - Raised			
Recreation and culture	(19,304)	(3.02%) ▼	11199, 11299 & 11399 Depreciation - Raised			
Transport	223,114	17.47% ▲	12203 Maintenance GRM - Underspend on roadworks 12299 Depreciation - Raised			
Other property and services	(303,305)	(843.45%) ▼				14102 Private Works - Lendlease Private Works Costs
Investing activities						
Payments for property, plant and equipment and infrastructure	(791,764)	(50.32%) ▼				
Financing activities						
Transfer from reserves	(795,000)	(100.00%) ▼				
KEY INFORMATION	1,182,513	81.78% ▲				

SHIRE OF WESTONIA
BAS EXTRACT - 30 April 2022



ABN:	87 507 505 958
Business Activity Statement:	Apr-22
Period/Year end:	2021/2022

Name	Jasmine Geier
Position	Manager of Coporate Services
Date	4/05/2022


Month	A	B	C	D	E	F	G
	GST						
	On Sales (collected) *1405000	On Purchases (paid) *1304000	Nett GST Payable / (Receivable)	Fuel Tax Credit *1144040.170	PAYG *1406010	FBT Instalment *1142210 & 1145090	Nett Payment /(Refund)
Jul-21	36,238.00	23,671.00	12,567.00	(4,217.00)	17,323.00	0.00	25,673.00
Aug-21	3,196.00	13,356.00	(10,160.00)	(3,025.00)	24,531.00		11,346.00
Sep-21	4,904.00	10,883.00	(5,979.00)	(2,005.00)	15,627.00	5,547.00	13,190.00
Oct-21	16,942.00	66,511.00	(49,569.00)	(4,495.00)	18,209.00		(35,855.00)
Nov-21	43,144.00	69,765.00	(26,621.00)	(3,377.00)	17,926.00		(12,072.00)
Dec-21	2,005.00	21,849.00	(19,844.00)	(2,089.00)	16,360.00	5,547.00	(26.00)
Jan-22	1,305.00	10,435.00	(9,130.00)	(3,504.00)	35,819.00		23,185.00
Feb-22	11,952.00	33,127.00	(21,175.00)	(3,939.00)	16,097.00		(9,017.00)
Mar-22	14,230.00	13,034.00	1,196.00	(4,093.00)	15,975.00	5,547.00	18,625.00
Apr-22	3,894.00	15,965.00	(12,071.00)	(3,532.00)	15,901.00		298.00
May-22			0.00				0.00
Jun-22			0.00				0.00
Total	137,810.00	278,596.00	(140,786.00)	(34,276.00)	193,768.00	16,641.00	35,347.00

A - B = C (Net GST)

C + D + E + F = G (Nett (Refund/Payment))

9.1.4 CORPORATE STRUCTURE ADMINISTRATION REVIEW

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	Nil
Disclosure of Interest:	Nil
Attachments:	Corporate Structure Attachment
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council’s endorsement of the new Corporate Structure proposed for the Shire of Westonia.

Background

As advised at the February Council meeting during the endorsement of the Construction Supervisors position, it was my intention to undertake a review of the position descriptions of the existing administration staff. Furthermore, with Council’s decision to accept governance responsibility of the Westonia CRC operations I have included two additional position descriptions, being the newly created Community Development Officer and Community Welfare Officer positions for Council consideration.

Attached is a copy of the proposed Corporate Structure which reflects the roles within the Administration and Community divisions.

Comment

Upon review of the Manager of Corporate Services key duties and with the added responsibilities allocated to the position, I am recommending that (Jasmine’s) job title be reclassified as Deputy CEO, which better reflects her seniority within the organisation. This position is a negotiated package.

The Finance Officer (Stacey) has also been reclassified as the Senior Finance Officer which also reflects Stacey’s progression in her role and the added financial responsibilities being undertaken. This position is classified as a Level 8 (2) as per the LGO Award.

The Administration Officer (Lani) has also seen several changes to key responsibilities with a recommended job title change to Administration Officer – Rates/Tourism/Health, which better reflects her key duties. This position is classified as a level 6 (1) as per the LGO Award.

A newly created Community Development Officer position (Level 6 (1) LGO Award) has been recommended with key responsibilities being

- Coordinate and implement community development functions of the organisation.
- Seek, develop, implement and coordinate projects and initiatives responsive to community needs and aspirations in accordance with the Westonia Community Strategic Plan.
- Coordinate the functions & requirements of the CRC
- Provide advice and guidance to the CEO on community development matters.
- Provide the CEO assistance on economic development matters

A part time Community Welfare Officer (Level 3 (4) LGO Award) is also recommended with key responsibilities being

- To provide Home Care Services, social support assistance that meets the needs of clients and enhances their living at home experience.
- Ensure clients are provided with a safe, relaxing, friendly, caring environment and that opportunities for physical and mental stimulation, social interaction and community involvement are provided.
- Ensure the safe transportation of aged people living in the local community.

- Work within a team environment to ensure that services are delivered efficiently to our most vulnerable residents.
- Deliver services within program guidelines and within the philosophy and policies of the Shire of Westonia.

Statutory Environment

Local Government Act 1995.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Rationalisation of staffing whilst utilising existing skillset within the organisation.

Financial Implications

The new Corporate Structure reflects the administrative and staffing arrangement required moving forward with the additional responsibility of the CRC and community welfare operational services being proposed by the Council.

Voting Requirements



Simple Majority



Absolute Majority

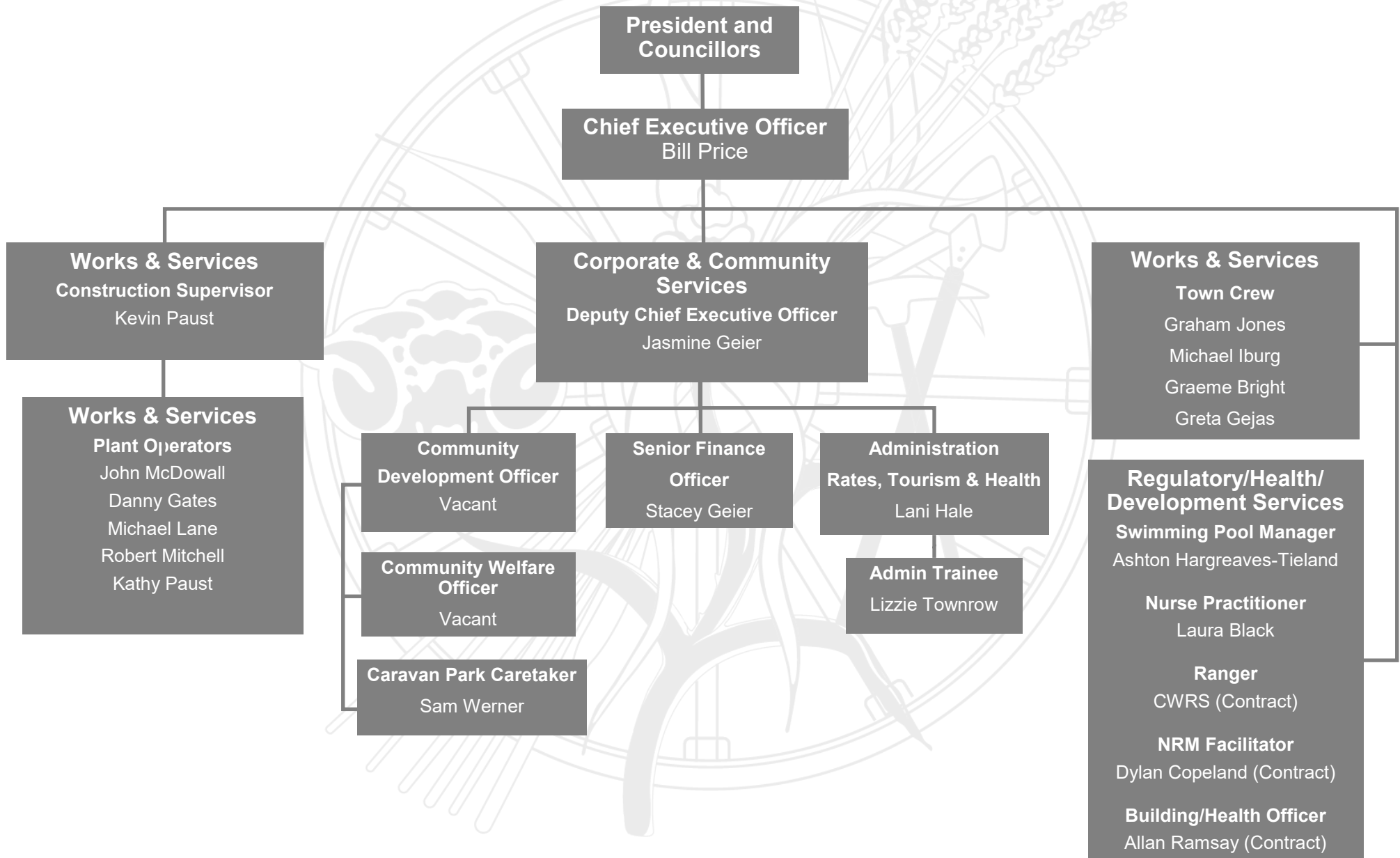
OFFICER RECOMMENDATIONS

That Council endorse the new Corporate Structure for the Shire of Westonia as presented which incorporates the following changes required in the Corporate/Community department including

- **Deputy CEO (previously Manager Corporate Services)**
- **Senior Finance Officer (previously Finance Officer)**
- **Administration Officer – Rates/Tourism/Health (previously Administration Officer)**
- **Newly created Community Development Officer**
- **Newly created Community Welfare Officer (part time)**

Shire of Westonia

Organisational Structure - May 2022




9.2 COMMUNITY AND REGULATORY SERVICE

9.2.1 APPLICATION FOR EXPLORATION LICENCE 70/6128

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ES1.6.1
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report



Executive Decision



Legislative Requirement

Background

The Shire has been advised of an application for an Exploration license having been lodged by Mining Equities Pty Ltd (E70/6128).

The application relates to land in the South Burracoppin area (referred to as Lamberts See Attached)

Comment

Mining Equities Pty Ltd is a mining tenement management company listed in Perth.

Previous exploration approvals have been granted with the following conditions:

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Road Surface in any way.

 **Statutory Environment**

The Mining Act prevails in this matter.

 **Policy Implications**

Nil

 **Strategic Implications**

Nil.

 **Financial Implications**

Nil

 **Voting Requirements**



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council grants approval to Mining Equities Pty Ltd (E70/6128) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps with the following conditions: -

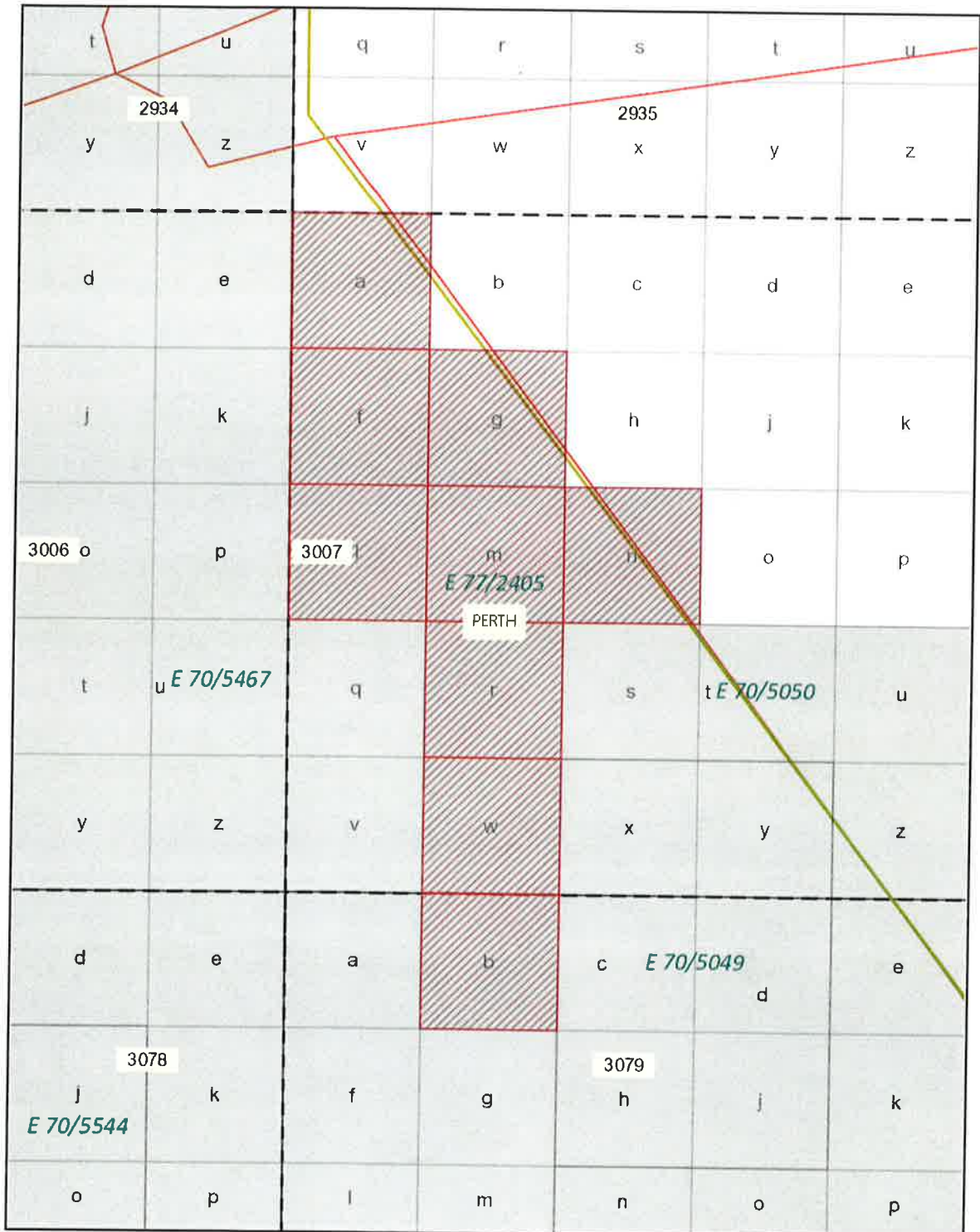
- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Road Surface in any way.




Mining Act 1978
Sec. 58; Reg. 64

FORM 21 - ATTACHMENT 2
Plan Name(s) - PERTH

Time Officially Received : 03/05/2022 08:30:00
User Id : ex11764




MAP SHOWING BLOCKS APPLIED FOR IN
EXPLORATION LICENCE NO. 70/6128

 Graticular Section Applied For

9.2.2 APPLICATION FOR EXPLORATION LICENCE 70/6127

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ES1.6.1
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO	
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Purpose of the Report

Executive Decision

Legislative Requirement

Background

The Shire has been advised of an application for an Exploration license having been lodged by Austwide Mining Title Management on behalf of First Western Gold Pty Ltd (E70/6127).

The application relates to land in the South Burracoppin area (referred to as Lamberts and included in previous Exploration License 70/6128 See Attached)

Comment

I could not find any listings for First Western Gold Pty Ltd.

Previous exploration approvals have been granted with the following conditions:

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Road Surface in any way.

 **Statutory Environment**

The Mining Act prevails in this matter.

 **Policy Implications**

Nil

 **Strategic Implications**

Nil.

 **Financial Implications**

Nil

 **Voting Requirements**



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council grants approval to First Western Gold Pty Ltd (E70/6127) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps with the following conditions: -

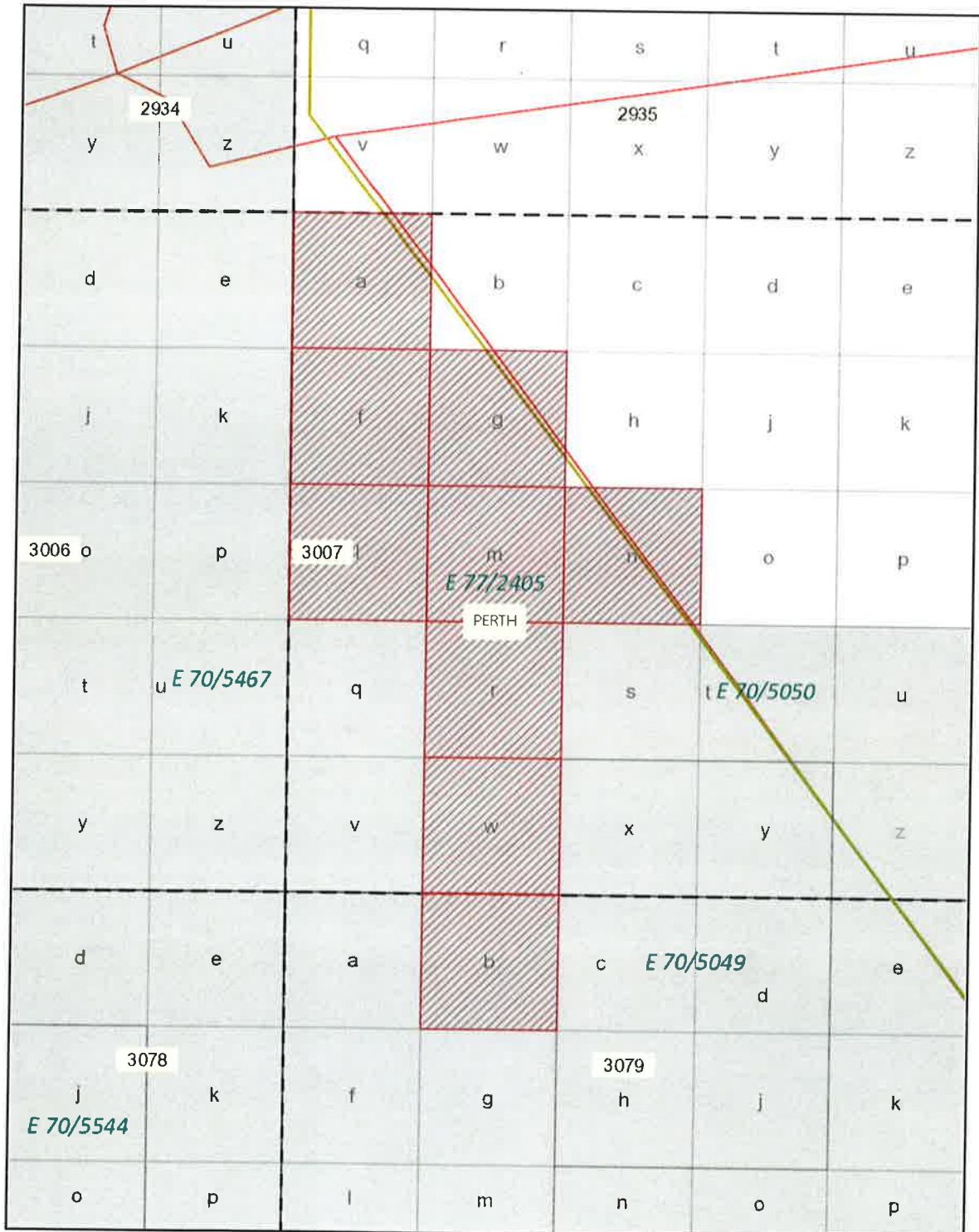
- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
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- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Road Surface in any way.




Mining Act 1978
 Sec. 58; Reg. 64

FORM 21 - ATTACHMENT 2
 Plan Name(s) - PERTH

Time Officially Received : 03/05/2022 08:30:00
 User Id : ex11764




MAP SHOWING BLOCKS APPLIED FOR IN
 EXPLORATION LICENCE NO. 70/6128

 Graticular Section Applied For

9.2.3 APPLICATION FOR EXPLORATION LICENCE 77/2933, 77/2934 & 77/2935

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ES1.6.1
Disclosure of Interest:	Nil
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report

Executive Decision

Legislative Requirement

Background

The Shire has been advised of an application for an Exploration license having been lodged by IGO Newsearch Pty Ltd (E77/2933, 77/2934 & 77/2935).

The application relates to land in the northern portion of the Shire (referred to as Beacon Hill 77/2933, Campion 77/2934 and Wooded Hill 77/2935 See Attached)

Comment

IGO Newsearch Pty Ltd is a publicly listed company based on Soth Perth.

Previous exploration approvals have been granted with the following conditions:

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Road surface in any way.

 **Statutory Environment**

The Mining Act prevails in this matter.

 **Policy Implications**

Nil

 **Strategic Implications**

Nil.

 **Financial Implications**

Nil

 **Voting Requirements**



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council grants approval to IGO Newsearch Pty Ltd (E77/2933, 77/2934 & 77/2935) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps with the following conditions: -

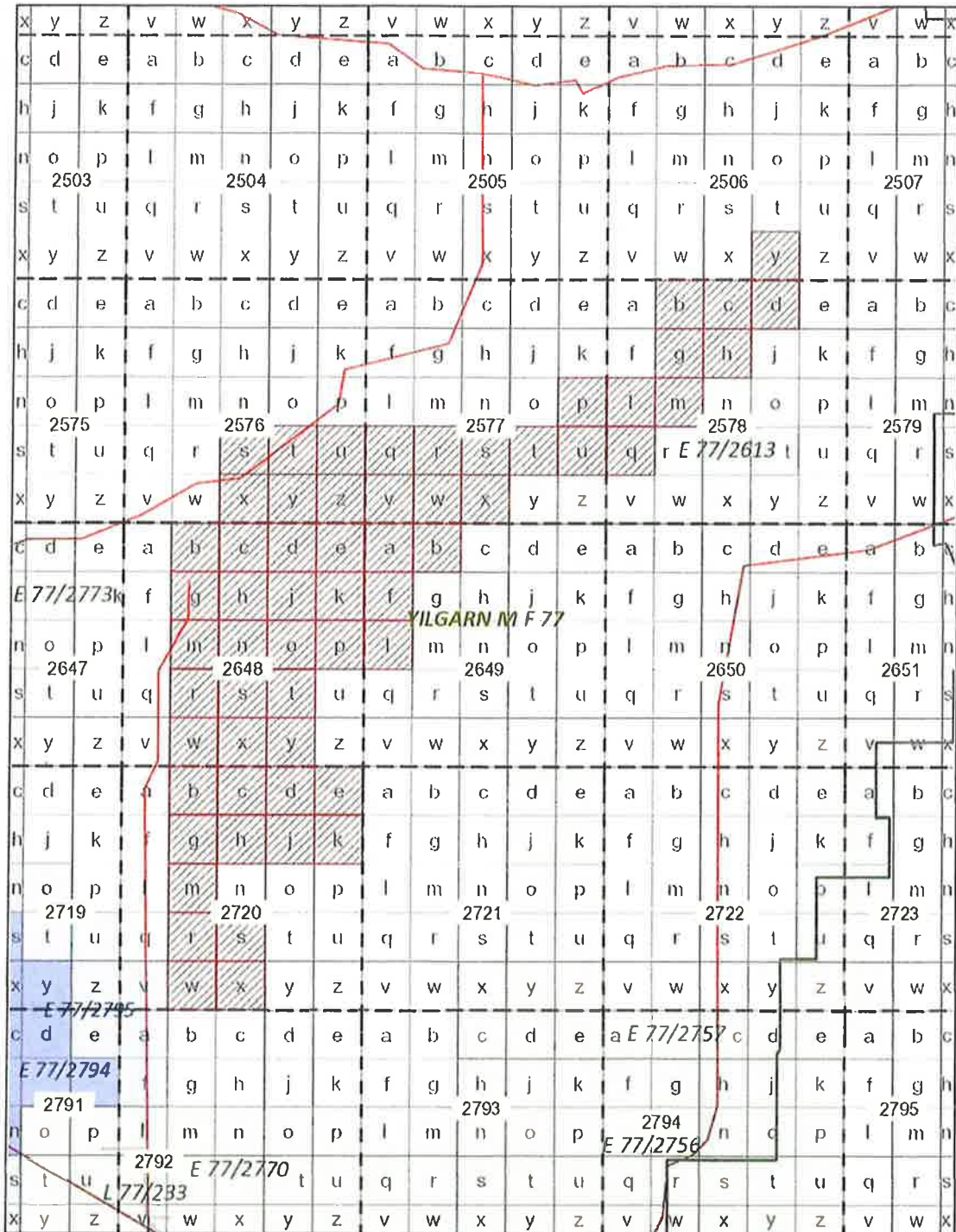
- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
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- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Road surface in a



Mining Act 1978
Sec. 58; Reg. 64

FORM 21 - ATTACHMENT 2
Plan Name(s) - PERTH

Time Officially Received : 11/04/2022 11:38:47
User Id : ex85545



MAP SHOWING BLOCKS APPLIED FOR IN
EXPLORATION LICENCE NO. 77/2935


Graticular Section Applied For

9.3. WORKS AND SERVICE

9.3.1 RAV 7 ROUTE ASSESSMENTS

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	T6.1.1 Heavy Haulage
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council's review of their RAV assessments for the Westonia Road Network.

Background

As discussed at a previous meeting local truck combinations continue to increase in size and capacity requiring a review of the Council's Road RAV network assessments, so these larger combinations are not traversing sections of road unlawfully as currently is the case for most users accessing their properties.

Councillors have been provided with the current RAV listings and associated map illustration showing the network for review. Also attached is a map illustration with recommended RAV 7 network as determined by Construction Supervisor and myself for consideration.

Comment

Main Roads Heavy Vehicles have indicated that they would be prepared to undertake the assessments on behalf of the Council to determine if the proposed roads would be suitable for the RAV 7 category.

Statutory Environment

Local Government Act 1995.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Having a Heavy Vehicle Road Network that reflects the reality of road usage during seasonal periods.

Financial Implications

Nil

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council endorse the revised RAV 7 Route Network for the Shire of Westonia as depicted referring it the Main Roads Heavy Vehicle Division for review.

1000mm

Proposed RAV 7 Roads

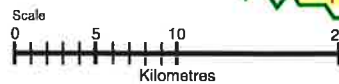


ELACHBUTTING ROCK



EDNA-MAY MINE LOOKOUT

2400mm



1000mm

RAV Network. - 22.



- - RAV 7
- - RAV 5
- - RAV 4
- - RAV 3
- - RAV 2

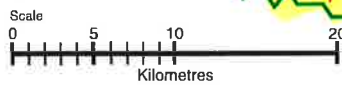
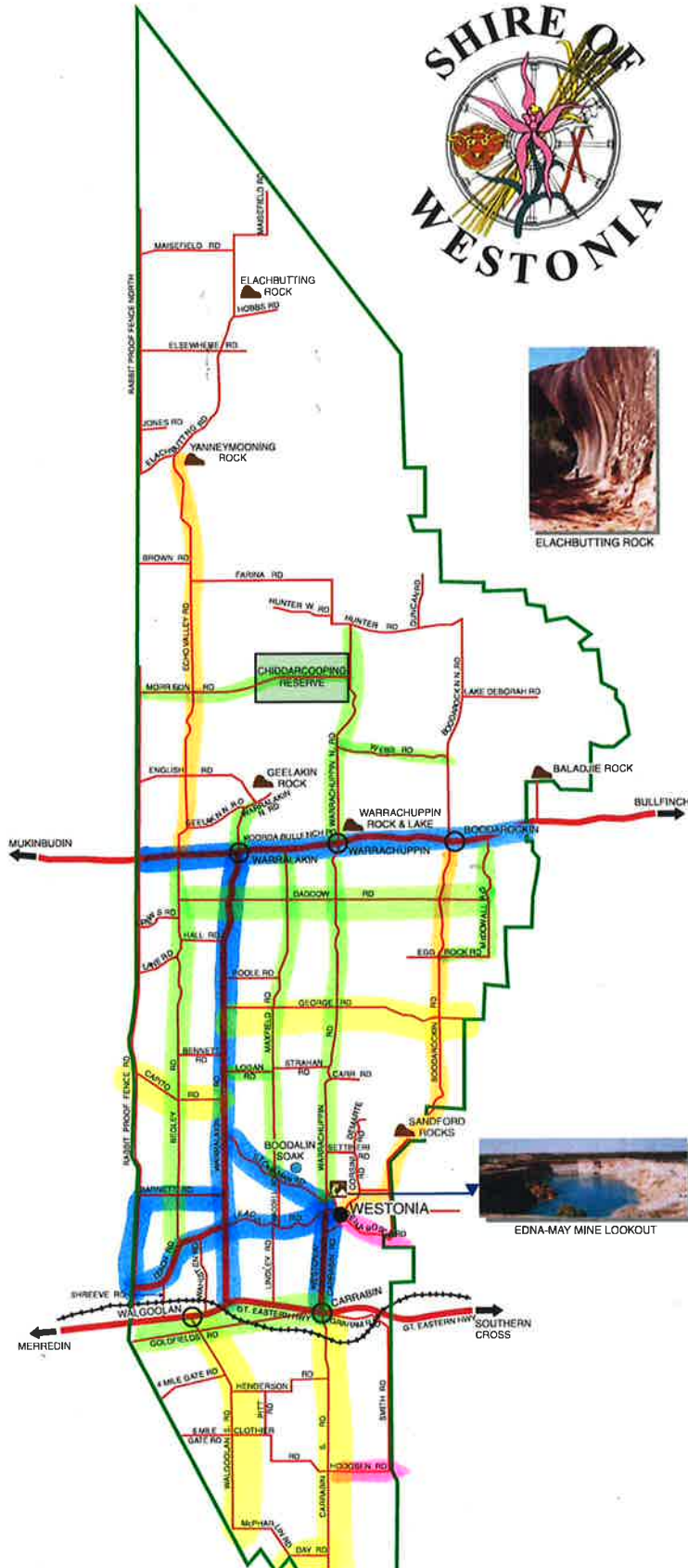


ELACHBUTTING ROCK



EDNA-MAY MINE LOOKOUT

2400mm



ROAD DETAILS				RESTRICTIONS		
Road No	Road Name	Local Road Name	Local Government	Intersection From	Intersection To	Conditions
4280067	Barnett Rd	Barnett Rd	Westonia	Warralakin Rd	Rabbit Proof Fence Rd	
4280010	Begley Rd	Begley Rd	Westonia	Leach Rd No 16	Wyalkatchem - Southern Xs Rd	
4280042	Bennett Rd	Bennett Rd	Westonia	Begley Rd No 10	Warralakin Rd S118	
4160008	Beringbooding Rd	Beringbooding Rd	Mukinbudin	Bonnie Rock - Lake Brown Rd No 6	Westonia Lga Boundary	Network Conditions - No operation on unsealed road segment when visibly wet
4280007	Boodarockin Rd	Boodarockin Rd	Westonia	Wolfrtam St No 61	Wyalkatchem - Southern Xs Rd M40	Network Conditions - No operation on unsealed road segment when visibly wet - Maximum speed 80 km/h
4280081	Boundary Rd	Boundary Rd	Westonia	Westonia Rd S120	Warrachuppin Rd NO 5	Network Conditions - No operation on unsealed road segment when visibly wet - Maximum speed 80 km/h
4280040	Capito Rd	Capito Rd	Westonia	Rabbit Proof Fence Rd No 25	Warralakin Rd S118	Network Conditions - See Low Volume Condition Type A in the Operating Conditions Speed Conditions - Maximum speed 60 km/h
4280003	Carrabin Siding Rd	Carrabin Siding Rd	Westonia	Great Eastern Hwy H5	Carrabin South Rd No 6	Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
4280006	Carrabin South Rd	Carrabin South Rd	Westonia	Northern Start Of Road	Carrabin Siding Rd	Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
4280006	Carrabin South Rd	Carrabin South Rd	Westonia	Carrabin Siding Rd	Day Rd	Network Conditions - See Low Volume Condition Type A in the Operating Conditions Speed Conditions - Maximum speed 60 km/h
4280012	Daddow Rd	Daddow Rd	Westonia	Begley Rd No 10	Mcdowall Rd No 52	
4280014	Day Rd	Day Rd	Westonia	Carrabin South Rd No 6	Western Lga Boundary	Network Conditions - See Low Volume Condition Type A in the Operating Conditions Speed Conditions - Maximum speed 60 km/h
4280080	Della Bosca Rd	Della Bosca Rd	Westonia	Jasper Rd No 54	Eastern Lga Boundary	Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
4280015	Echo Valley Rd	Echo Valley Rd	Westonia	Koorda - Bullfinch Rd		Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
4280095	Galena Rd	Galena Rd	Westonia	Boundary Rd	Wolfram St & Boodarockin Rd	Speed Conditions - Maximum speed 80 km/h
4280018	George Rd	George Rd	Westonia	Warralakin Rd	Capito Rd	Network Conditions

See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h									
4280008	Goldfields Rd	Goldfields Rd	Westonia	Carrabin Siding Rd No 3	Merredin Lga Boundary				
H005	Great Eastern Hwy	Great Eastern Hwy Dreyer St Throssell St Johnston St Donnan St Massingham St Orion St Bayley St Hamman St	Swan (C) Mundaring Northam Cunderdin Tammin Kellerberrin Merredin Westonia Yilgarn Coolgardie Kalgoorlie - Boulder (C)	Lloyd St (Swan)	Lane St (Kalgoorlie - Boulder)				
4280053	Hodgeson Rd	Hodgeson Rd	Westonia	Carrabin South Rd No 6	Smith Rd No 65	Network Conditions · A current written approval from Local Government, permitting use of the road, must be carried and produced on demand			
4220064	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Nungarin	Nungaring Lga Boundary	Westonia Lga Boundary				
4280083	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Westonia	Westonia Lga Boundary	Yilgarn Lga Boundary				
6110226	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Yilgarn	Koorda - Bullfinch Rd (Westonia)	Manxman Rd & Bullfinch (M040)	Network Conditions · A current written approval from Local Government, permitting use of the road, must be carried and produced on demand			
4280016	Leach Rd	Leach Rd	Westonia	Boundary Rd No 81	Rabbit Proof Fence Rd No 25	Speed Conditions · Maximum speed 80 km/h			
4280041	Logan Rd	Logan Rd	Westonia	Warralakin Rd	Maxfield Rd				
4280011	Maxfield Rd	Maxfield Rd	Westonia	Stoneman Rd No 9	Wyalkatchem - Southern Xs Rd M40				
4280052	Mcdowall Rd	Mcdowall Rd	Westonia	Egg Rock Rd & Boodarockin Rd	Koorda - Bullfinch Rd				
4280050	Morrison Rd	Morrison Rd	Westonia	Rabbit Proof Fence Rd No 25	Warrachuppin North Rd No 21				
4280025	Rabbit Proof Fence Rd	Rabbit Proof Fence Rd	Westonia	Great Eastern Hwy H5	Nw Cnr Location 1464				
4280009	Stoneman Rd	Stoneman Rd	Westonia	Warralakin Rd	Boundary Rd	Speed Conditions · Maximum speed 80 km/h			
4280004	Walgoolian South Rd	Walgoolian South Rd	Westonia	Great Eastern Hwy H5	Mcpahrlin Rd No 13				
4280021	Warrachuppin North Rd	Warrachuppin North Rd	Westonia	Wyalkatchem - Southern Xs Rd M40	Hunter Rd No 33				
4280005	Warrachuppin Rd	Warrachuppin Rd	Westonia	Galena Rd No95	Wyalkatchem - Southern Xs Rd M40				
4280072	Warralakin North Rd	Warralakin North Rd	Westonia	Wyalkatchem - Southern Xs Rd M40	Nw Cnr Location 350				
4280084	Warralakin Rd	Warralakin Rd	Westonia	Great Eastern Hwy	Wyalkatchem - Southern Cross Rd				
4280035	Webb Rd	Webb Rd	Westonia	Warrachuppin North Rd No 21	Boodarockin North Rd No 32				
4280085	Westonia Rd	Westonia Rd	Westonia	Great Eastern Hwy	Wolfram St				
6110069	Westonia Rd	Westonia Rd	Yilgarn	Bodallin North Rd	Boodarockin Rd	Network Conditions - See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h Note · Operation in accordance with Shire approval. No operation during school bus hours. Valid until 05/08/2012.			

Road No	ROAD DETAILS				RESTRICTIONS			
	Road Name	Local Road Name	Local Government	Intersection From	Intersection To	Conditions		
4280067	Barnett Rd	Barnett Rd	Westonia	Warralakin Rd	Rabbit Proof Fence Rd			
4160008	Beringbooding Rd	Beringbooding Rd	Mukinbudin	Bonnie Rock - Lake Brown Rd No 6	Westonia Lga Boundary	Network Conditions · No operation on unsealed road segment when visibly wet		
4280007	Boodarockin Rd	Boodarockin Rd	Westonia	Wolfram St No 61	Wyalkatchem - Southern Xs Rd M40	Network Conditions · No operation on unsealed road segment when visibly wet Speed Conditions · Maximum speed 80 km/h		
4280081	Boundary Rd	Boundary Rd	Westonia	Westonia Rd S120	Warrachuppin Rd No 5	Network Conditions · No operation on unsealed road segment when visibly wet Speed Conditions Maximum speed 80 km/h		
4280040	Capito Rd	Capito Rd	Westonia	Rabbit Proof Fence Rd No 25	Warralakin Rd S118	Network Conditions · See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h		
4280003	Carrabin Siding Rd	Carrabin Siding Rd	Westonia	Great Eastern Hwy H5	Carrabin South Rd No 6	Network Conditions · A current written approval from Local Government, permitting use of the road, must be carried and produced on demand		
4280006	Carrabin South Rd	Carrabin South Rd	Westonia	Northern Start Of Road	Carrabin Siding Rd	Network Conditions · A current written approval from Local Government, permitting use of the road, must be carried and produced on demand		
4280006	Carrabin South Rd	Carrabin South Rd	Westonia	Carrabin Siding Rd	Day Rd	Network Conditions · See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h		
4280014	Day Rd	Day Rd	Westonia	Carrabin South Rd No 6	Western Lga Boundary	Network Conditions · See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h		
4280080	Della Bosca Rd	Della Bosca Rd	Westonia	Jasper Rd No.54	Eastern Lga Boundary	Network Conditions · A current written approval from Local Government, permitting use of the road, must be carried and produced on demand		
4280015	Echo Valley Rd	Echo Valley Rd	Westonia	Koorda - Bullfinch Rd		Network Conditions · A current written approval from Local Government, permitting use of the road, must be carried and produced on demand		
4280095	Galena Rd	Galena Rd	Westonia	Boundary Rd	Wolfram St & Boodarockin Rd	Speed Conditions · Maximum speed 80 km/h		
4280018	George Rd	George Rd	Westonia	Warralakin Rd	Capito Rd	Network Conditions · See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h		
H005	Great Eastern Hwy	Great Eastern Hwy Dreyer St Throssell St	Swan (C) Mundaring Northam	Lloyd St (Swan)	Lane St (Kalgoorlie - Boulder)			

	Johnston St Donnan St Massingham St Orion St Bayley St Hannan St	Cunderdin Tammin Kellerberrin Merredin Westonia Yilgarn Coolgardie Kalgoorlie - Boulder (C)			
4280053	Hodgeson Rd	Westonia	Carrabin South Rd No 6	Smith Rd No 65	Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
4220064	Koorda - Bullfinch Rd	Nungarin	Nungaring Lga Boundary	Westonia Lga Boundary	
4280083	Koorda - Bullfinch Rd	Westonia	Westonia Lga Boundary	Yilgarn Lga Boundary	
6110226	Koorda - Bullfinch Rd	Yilgarn	Koorda - Bullfinch Rd (Westonia)	Manxman Rd & Bullfinch (M040)	Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
4280076	Leach Rd	Westonia	Boundary Rd No 81	Rabbit Proof Fence Rd No 25	Speed Conditions - Maximum speed 80 km/h
4280025	Rabbit Proof Fence Rd	Westonia	Great Eastern Hwy H5	Nw Cnr Location 1464	
4280009	Stoneman Rd	Westonia	Warralakin Rd	Boundary Rd	Speed Conditions - Maximum speed 80 km/h
4280084	Warralakin Rd	Westonia	Great Eastern Hwy	Wyalkatchem - Southern Cross Rd	
4280085	Westonia Rd	Westonia	Great Eastern Hwy	Wolfram St	
6110069	Westonia Rd	Yilgarn	Bodallin North Rd	Boodarockin Rd	Network Conditions - See Low Volume Condition Type A in the Operating Conditions Speed Conditions - Maximum speed 60 km/h Note - Operation in accordance with Shire approval. No operation during school bus hours. Valid until 05/08/2012.

ROAD DETAILS				RESTRICTIONS			
Road No	Road Name	Local Road Name	Local Government	Intersection From	Intersection To	Conditions	
4280067	Barnett Rd	Barnett Rd	Westonia	Warralakin Rd	Rabbit Proof Fence Rd		
4160008	Beringbooding Rd	Beringbooding Rd	Mukinbudin	Bonnie Rock - Lake Brown Rd No 6	Westonia Lga Boundary	Network Conditions · No operation on unsealed road segment when visibly wet	
4280007	Boodarockin Rd	Boodarockin Rd	Westonia	Wolfram St No 61	Wyalitchem - Southern Xs Rd M40	Network Conditions · No operation on unsealed road segment when visibly wet Speed Conditions · Maximum speed 80 km/h	
4280081	Boundary Rd	Boundary Rd	Westonia	Westonia Rd S120	Warrachuppin Rd N0.5	Network Conditions · No operation on unsealed road segment when visibly wet Speed Conditions · Maximum speed 80 km/h	
4280040	Capito Rd	Capito Rd	Westonia	Rabbit Proof Fence Rd No 25	Warralakin Rd S118	Network Conditions · See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h	
4280006	Carrabin South Rd	Carrabin South Rd	Westonia	Northern Start Of Road	Day Rd	Network Conditions · See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h	
4280014	Day Rd	Day Rd	Westonia	Carrabin South Rd No 6	Western Lga Boundary	Network Conditions · See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h	
4280015	Echo Valley Rd	Echo Valley Rd	Westonia	Koorda - Bullfinch Rd		Network Conditions · A current written approval from Local Government, permitting use of the road, must be carried and produced on demand	
4280095	Galena Rd	Galena Rd	Westonia	Boundary Rd	Wolfram St & Boodarockin Rd	Speed Conditions · Maximum speed 80 km/h	
4280018	George Rd	George Rd	Westonia	Warralakin Rd	Capito Rd	Network Conditions · See Low Volume Condition Type A in the Operating Conditions Speed Conditions · Maximum speed 60 km/h	
H005	Great Eastern Hwy	Great Eastern Hwy Dreyer St Throssell St	Swan (C) Mundaring Northam	Lloyd St (Swan)	Lane St (Kalgoorlie - Boulder)		
		Johnston St Donnan St Massingham St Orion St Bayley St Hannan St	Cunderdin Taramin Kellerberrin Merredin Westonia Yilgarn Coolgardie Kalgoorlie - Boulder (C)				
4220064	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Nungarin	Nungaring Lga Boundary	Westonia Lga Boundary		

4280083	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Westonia	Westonia Lga Boundary	Yilgarn Lga Boundary	Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
6110226	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Yilgarn	Koorda - Bullfinch Rd (Westonia)	Manxman Rd & Bullfinch (M040)	
4280016	Leach Rd	Leach Rd	Westonia	Boundary Rd No 81	Rabbit Proof Fence Rd No 25	Speed Conditions - Maximum speed 80 km/h
4280025	Rabbit Proof Fence Rd	Rabbit Proof Fence Rd	Westonia	Great Eastern Hwy H5	Nw Cnr Location 1464	
4280009	Stoneman Rd	Stoneman Rd	Westonia	Warralakin Rd	Boundary Rd	Speed Conditions - Maximum speed 80 km/h
4280084	Warralakin Rd	Warralakin Rd	Westonia	Great Eastern Hwy	Wyalkatchem - Southern Cross Rd	
4280085	Westonia Rd	Westonia Rd	Westonia	Great Eastern Hwy	Wolfram St	

ROAD DETAILS				RESTRICTIONS		
Road No	Road Name	Local Road Name	Local Government	Intersection From	Intersection To	Conditions
4280067	Barnett Rd	Barnett Rd	Westonia	Warralakin Rd	Rabbit Proof Fence Rd	
4280007	Boodarockin Rd	Boodarockin Rd	Westonia	Wolfram St No 61	Wyalkatchem - Southern Xs Rd M40	Network Conditions - No operation on unsealed road segment when visibly wet Speed Conditions - Maximum speed 80 km/h
4280081	Boundary Rd	Boundary Rd	Westonia	Westonia Rd S120	Warrachuppin Rd N0.5	Network Conditions - No operation on unsealed road segment when visibly wet Speed Conditions - Maximum speed 80 km/h
4280015	Echo Valley Rd	Echo Valley Rd	Westonia	Koorda - Bullfinch Rd		Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
4280095	Galena Rd	Galena Rd	Westonia	Boundary Rd	Wolfram St & Boodarockin Rd	Speed Conditions - Maximum speed 80 km/h
H005	Great Eastern Hwy	Great Eastern Hwy Dreyer St Throssell St	Northam Cunderdin Tammin	Northam - Toodyay Rd Link Rd (Northam)	Gatacre St (Kalgoorlie - Boulder)	
		Johnston St	Kellerberrin			
		Donnan St	Merredin			
		Massingham St Orion St Bayley St	Westonia Yilgarn Coolgardie Kalgoorlie - Boulder (C)			
4220064	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Nungarin	Nungarin Lga Boundary	Westonia Lga Boundary	
4280083	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Westonia	Westonia Lga Boundary	Yilgarn Lga Boundary	
6110226	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Yilgarn	Koorda - Bullfinch Rd (Westonia)	Manxman Rd & Bullfinch (M040)	Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
4280016	Leach Rd	Leach Rd	Westonia	Boundary Rd No 81	Rabbit Proof Fence Rd No 25	Speed Conditions - Maximum speed 80 km/h
4280025	Rabbit Proof Fence Rd	Rabbit Proof Fence Rd	Westonia	Great Eastern Hwy H5	Nw Cnr Location 1464	
4280009	Stoneman Rd	Stoneman Rd	Westonia	Warralakin Rd	Boundary Rd	Speed Conditions - Maximum speed 80 km/h
4280084	Warralakin Rd	Warralakin Rd	Westonia	Great Eastern Hwy	Wyalkatchem - Southern Cross Rd	
4280085	Westonia Rd	Westonia Rd	Westonia	Great Eastern Hwy	Wolfram St	

ROAD DETAILS				RESTRICTIONS			
Road No	Road Name	Local Road Name	Local Government	Intersection From	Intersection To	Conditions	
4280067	Barnett Rd	Barnett Rd	Westonia	Warralakin Rd	Rabbit Proof Fence Rd		
4280081	Boundary Rd	Boundary Rd	Westonia	Westonia Rd S120	Warrachuppin Rd N0.5	Network Conditions - No operation on unsealed road segment when visibly wet Speed Conditions - Maximum speed 80 km/h	
H005	Great Eastern Hwy	Great Eastern Hwy Dreyer St Throssell St Johnston St Donnan St Massingham St Orion St Bayley St	Northam Cunderdin Tammin Kellerberrin Merredin Westonia Yilgarn Coolgardie Kalgoorlie - Boulder (C)	Northam - Toodyay Rd Link Rd (Northam)	Gatacre St (Kalgoorlie - Boulder)		
4280083	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Westonia	Westonia Lga Boundary	Yilgarn Lga Boundary		
6110226	Koorda - Bullfinch Rd	Koorda - Bullfinch Rd	Yilgarn	Koorda - Bullfinch Rd (Westonia)	Manxman Rd & Bullfinch (M040)	Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand	
4280016	Leach Rd	Leach Rd	Westonia	Boundary Rd No 81	Rabbit Proof Fence Rd No 25	Speed Conditions - Maximum speed 80 km/h	
4280025	Rabbit Proof Fence Rd	Rabbit Proof Fence Rd	Westonia	Great Eastern Hwy H5	Nw Cnr Location 1464		
4280009	Stoneman Rd	Stoneman Rd	Westonia	Warralakin Rd	Boundary Rd	Speed Conditions - Maximum speed 80 km/h	
4280084	Warralakin Rd	Warralakin Rd	Westonia	Great Eastern Hwy	Wyalkatchem - Southern Cross Rd		
4280085	Westonia Rd	Westonia Rd	Westonia	Great Eastern Hwy	Wolfram St	Speed Conditions - Maximum speed 80 km/h	

ROAD DETAILS				RESTRICTIONS		
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6110226	Koorda - Bullfinch Rd	Donnan St Massingham St Orion St Bayley St	Merredin Westonia Yilgarn Coolgardie Kalgoorlie - Boulder (C)			
4280016	Leach Rd	Koorda - Bullfinch Rd	Westonia	Westonia Lga Boundary	Yilgarn Lga Boundary	
4280025	Rabbit Proof Fence Rd	Koorda - Bullfinch Rd	Yilgarn	Koorda - Bullfinch Rd (Westonia)	Manxman Rd & Bullfinch (M040)	Network Conditions - A current written approval from Local Government, permitting use of the road, must be carried and produced on demand
4280009	Stoneman Rd	Leach Rd	Westonia	Boundary Rd No 81	Rabbit Proof Fence Rd No 25	Speed Conditions - Maximum speed 80 km/h
4280084	Warralakin Rd	Rabbit Proof Fence Rd	Westonia	Great Eastern Hwy H5	Nw Cnr Location 1464	
4280085	Westonia Rd	Stoneman Rd	Westonia	Warralakin Rd	Boundary Rd	Speed Conditions - Maximum speed 80 km/h
		Warralakin Rd	Westonia	Great Eastern Hwy	Wyalkatchem - Southern Cross Rd	
		Westonia Rd	Westonia	Great Eastern Hwy	Wolfram St	Speed Conditions - Maximum speed 80 km/h

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

9.4.1 PLANNING APPLICATION SUBDIVISION LOTS 377,378 HUNTER WEST ROAD

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	D2.1.2 Subdivisions
Disclosure of Interest:	Nil
Attachments:	Subdivision Illustration

Signature:	Officer	CEO
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Purpose of the Report

Executive Decision Legislative Requirement

This report seeks Council's support for a proposed subdivision of Lots 377 & 378 Hunter West Road as depicted in diagrams (attached)

Background

The Western Australian Planning Commission (WAPC) has received an application for planning approval from Mr Eden Coad for a proposed subdivision of Lots 377 & 378 Warrachuppin. The purpose of the proposal is likely to clearly define the areas of arable land from the remnant vegetation ecological corridors.

Council has 42 days from application to make comments on the proposal to the WAPC, being 20 May 2022.

Comment

The proposal clearly defines the arable areas from the remnant ecological areas and would have little effect on the protection of farming land from non-traditional uses. The vegetation Lot is proposed to be purchased by mining company as an environmental offset.

Statutory Environment

Western Australian Planning Act (Subdivisions)

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Nil.

Financial Implications

Nil.

Voting Requirements

Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

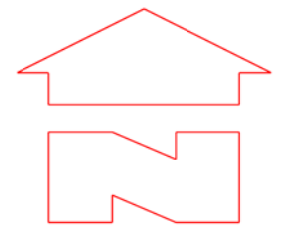
That Council support the proposed subdivision of Lots 377 & 378 Hunter West Road as depicted in diagrams (attached)

500 0 SCALE 1:25000 2000

ALL DISTANCES ARE IN METRES

DEPARTMENT OF PLANNING, LANDS AND HERITAGE

DATE 05-May-2022 FILE 162320



LEGEND

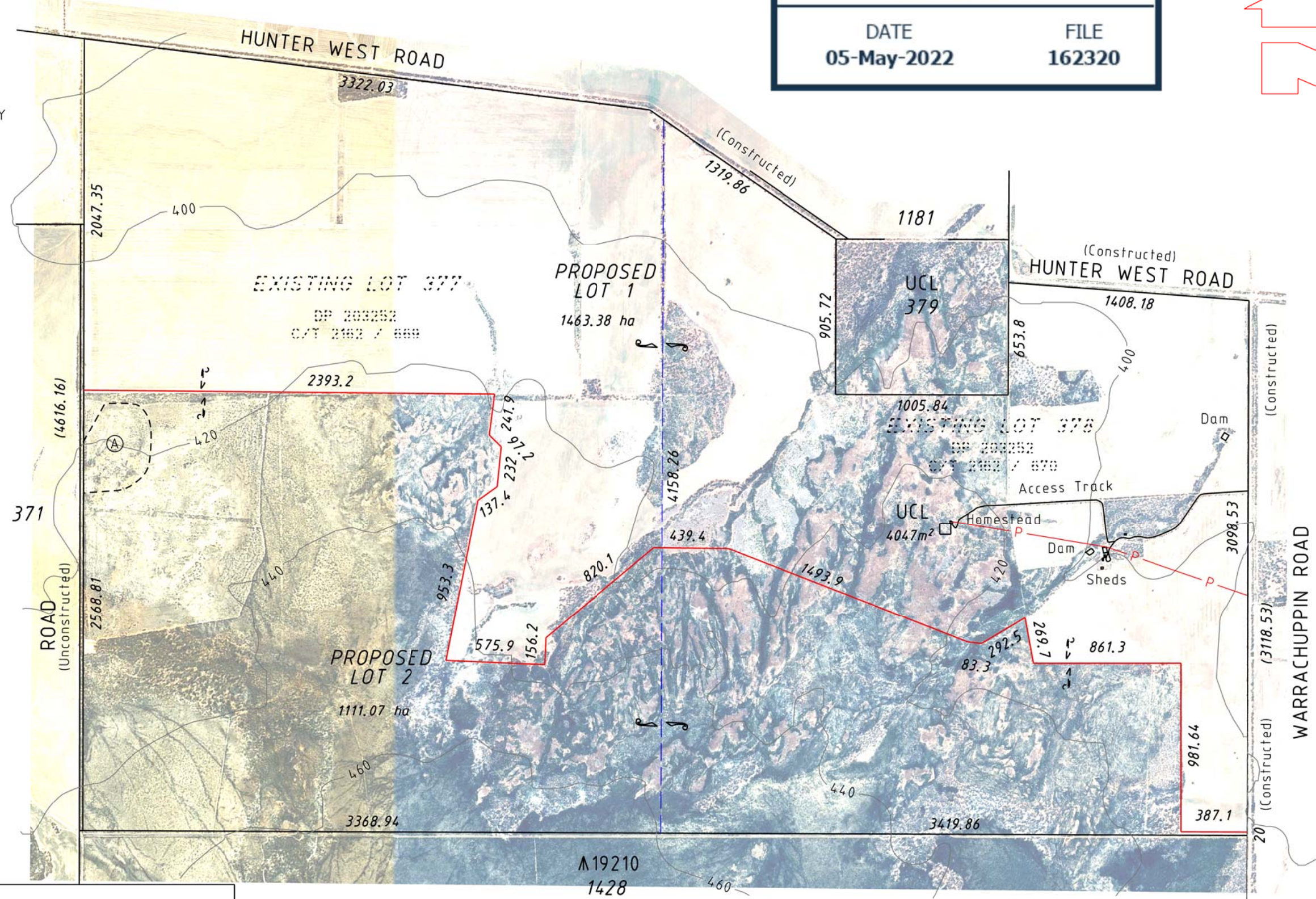
- PROPOSED LOT BOUNDARY
- - - EXISTING LOT BOUNDARY
- ~ CONTOUR
- P - P - OVERHEAD POWER LINE

EXISTING LOT DETAILS

LOT 377 ON DP 203252
C/T 2162 / 669
AREA 1487.62 ha.

LOT 378 ON DP 203252
C/T 2162 / 670
AREA 1086.83 ha.

(A)
Outside Bushfire Prone area - 15ha.



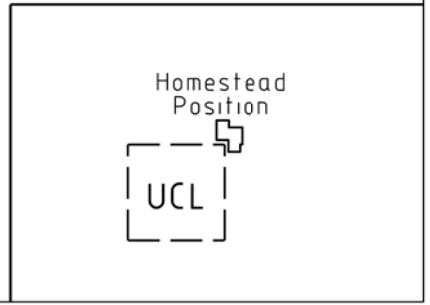
PROJECT:

PROPOSED SUBDIVISION OF LOTS 377 & 378 ON DP 203252 WARRACHUPPIN NORTH ROAD WARRALAKIN SHIRE OF WESTONIA

CONTACT: ALAN MARSH P.O. Box 355 Gosnells Ph 398 1994 Mob 043 858 2441 ajmarsh@westnet.com.au	CLIENT: F.M. COAD PO Box 775 COTTESLOE	Date : 25/2/2022
		Scale : 1:25000 @ A3
		Datum : AHD
		Co-ord : MUKINBUDIN 94
		DWG : 2022 - 6

1. ALL DIMENSIONS AND AREAS ARE SUBJECT TO SURVEY
2. ALL EXISTING STRUCTURES TO BE RETAINED
3. BUSHFIRE PRONE AREA AFFECTS PART OF THE LOTS
4. INTENSITY OF DEVELOPMENT NOT INCREASED THEREFORE, BAL NOT REQUIRED
5. NO CHANGES TO EXISTING SERVICES PROPOSED
6. EXISTING HOMESTEAD HAS ACCESS TO TO OVERHEAD POWER WHICH IS TO REMAIN INTACT.
7. NO ADDITIONAL LOTS BEING CREATED.

PROPOSED LOT 2 TO BE PURCHASED BY MINING COMPANY OFFSET - HABITAT FOR FAUNA



10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

11. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on 16th June 2022 commencing at 3.30pm

12. MEETING CLOSURE

There being no further business the President, Cr Day declared the meeting closed at pm