



Minutes

Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia
Friday 25th May 2018

CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 21st June 2018 as a true and accurate record of the Ordinary Council Meeting held on 25th May 2018.

.....
Cr Karin Day
Shire President

All attachment items referred to in these minutes are available for public perusal at the Shire Office



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That the minutes of the Wheatbelt Communities Inc Meeting held Wednesday 2nd May 2018 be received.

RESOLUTION

Moved: Cr Corsini **Seconded:** Cr Huxtable

02/05-18 That the minutes of the Central East Aged Care Alliance Meeting held Wednesday 2nd May 2018 be received.
That the minutes of the WEROC Council Meeting held Wednesday 2nd May 2018 be received.
That the minutes of the Wheatbelt Communities Inc Meeting held Wednesday 2nd May 2018 be received

CARRIED 6/0

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

- Wheatbelt Communities meeting in Kellerberrin on 2nd May with the CEO
- WEROC meeting in Kellerberrin on 2nd May with the CEO
- CEACA meeting (part) in Kellerberrin on 2nd May with the CEO & L Geier.
- Westonia CRC meeting in Westonia on 11th May with CEO & Cr Huxtable

Cr Corsini advised having attended the following meetings:

- Wheatbelt Doctor Immersion Program debrief meeting with the CEO
- Golf AGM on 29th April

Cr Della Bosca advised having attended the following meetings:

- Eastern Wheatbelt Biodiversity Group (Dogger) in Merredin
- Harry Graco funeral

Cr Huxtable advised having attended the following meetings:

- Westonia CRC meeting in Westonia on 11th May with CEO & Cr Day
- Westonia Cemetery meeting & Busy Bees

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **25 May 2018**.

Name/Position	Jamie Criddle, CEO
Item No./Subject	11.1.3
Nature of interest	Financial
Extent of Interest	Officer in question

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **25 May 2018**.



Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **25 May 2018**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9.1.3 GST RECONCILIATION REPORT – APRIL 2018

Responsible Officer:	Jamie Criddle, CEO
Author:	Kay Geier, Senior Finance Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 30th April 2018 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regards to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totaling \$18,635 for the period ending 30th April 2018 be adopted.

RESOLUTION

Moved: Cr Della Bosca

Seconded: Cr Corsini

05/05-18 That the GST Reconciliation totaling \$18,635 for the period ending 30th April 2018 be adopted.

CARRIED 6/0

Strategic Implications

N/A

Financial Implications

There are no direct financial implications in relation to his item.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council reviews the current policies, makes changes and adopts the policies contained within the Policy Manual.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Della Bosca

06/05-18

That Council reviews the current policies, makes changes and adopts the policies contained within the Policy Manual.

Change to Policy:

2.5 Staff Uniform (wearing of uniform out of hours)

~~An employee must refrain from consuming alcohol whilst wearing a Shire of Westonia uniform unless alcohol consumption has been sanctioned by an appropriate officer. Employees who consume alcohol or act in an inappropriate manner whilst wearing a uniform may face disciplinary action.~~

Employees who choose to consume alcohol whilst wearing a Shire of Westonia uniform must at all time do so in a responsible manner.

Employees who choose to consume alcohol and act in an inappropriate manner whilst wearing a uniform may face disciplinary action.

CARRIED 6/0

Section 18 (5C) – provides that a local government may delegate to the President and its Chief Bush Fire Control Officer, jointly the power to vary the restricted burning times.

Clause 11.3 – enables Council to delegate powers and duties to the CEO.

Policy Implications

There are no direct implications on any current policies however a number of delegations are linked to Council policies.

Strategic Implications

From a local government perspective, the concept of “delegation” is: to entrust or commit (authority etc.) to another as an agent or deputy.

Consequently, the decision-making power of the delegator (Council) to the delegate (CEO, other officer or committee), is bestowed by a formal Council resolution. The effect of delegating is to streamline the decision-making process as the subject matter does not have to wait for a Council meeting for a decision. The outcome is that the Shire of Westonia is perceived more favourably for making timely decisions.

Financial Implications

The delegations allow for staff to authorise expenditure, raise income, write-off monies, provide staff benefits and also hasten processing times across various areas of operations.

Voting Requirements

Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council reviews the current Delegation, makes changes and adopts the delegations contained within the Delegation Manual.

RESOLUTION

Moved: Cr Corsini **Seconded:** Cr Jefferys

07/05-18 That Council reviews the current Delegation, makes changes and adopts the delegations contained within the Delegation Manual.

CARRIED 6/0

Community/Stakeholder Consultation

An advertisement on the Wednesday 2nd May 2018 was included in the public notice section of the Newspaper circulated in the district as well as being located on the public notice board at the Shire office and the Shire website. The community will have 21 days to make submissions. (5.00pm 24th May 2018).

Comment

The Local Government Act 1995 provides for Councils to levy rates to fund the estimated annual budget deficiency for the forthcoming financial year.

The estimated budget deficit for the 2018/2019 financial year has not yet been finalised, as the detailed budget estimates covering various expense and revenue items are currently being prepared. At present, the amount required from rates to fund the outcomes of the draft budget is in excess of the rate increase proposed of 5%. Staff is revising the draft budget and service levels and are looking at all avenues to reduce the gap, including alternative revenue sources.

In the past Council has adopted rates that are more than twice the minimum differential rate and must therefore seek Ministerial approval, as required by the provisions of the Local Government Act 1995. The Department of Local Government has been scrutinising Council's differential rating strategy each year and may request modifications to be made, if they are not satisfied that the rating strategy is fair and equitable.

It must be understood the purpose of this Agenda Item is to set an estimated Differential Rate so a request can be sent to the Minister after advertising and seeking submissions from the electorate. Invariable the actual rate amount set may differ from the estimate once the valuations have been received from Landgate for the next financial year. However, the legislations allow these rates in dollar amounts to be adjusted to reflect the actual valuations by making notation in the Shires Adopted Budget and on the Rate Notices sent out. Such notation is to explain the reason for the difference between the advertise Differential Rate and that impose being due to valuation adjustments from Landgate. The actual Rate Revenue raised will not differ significantly.

The table below shows the rate categories for 2018/2019 and the rate in cents and minimum amounts; GRV Rate Category

Category	Rate in the \$	Minimum Rate \$
GRV General	5.9533	355.00
GRV Mining	16.0175	355.00

Statutory Environment

Under section 6.36 of the Local Government Act 1995, Council is required to give local public notice of the intention of Council to impose differential rates, or a minimum payment under a differential rate category. Local public notice includes publishing in a newspaper circulating in the district, exhibiting on the notice board of the local government office, and exhibiting on the notice board of the library inviting submissions in respect of the following information, for a minimum of 21 days;

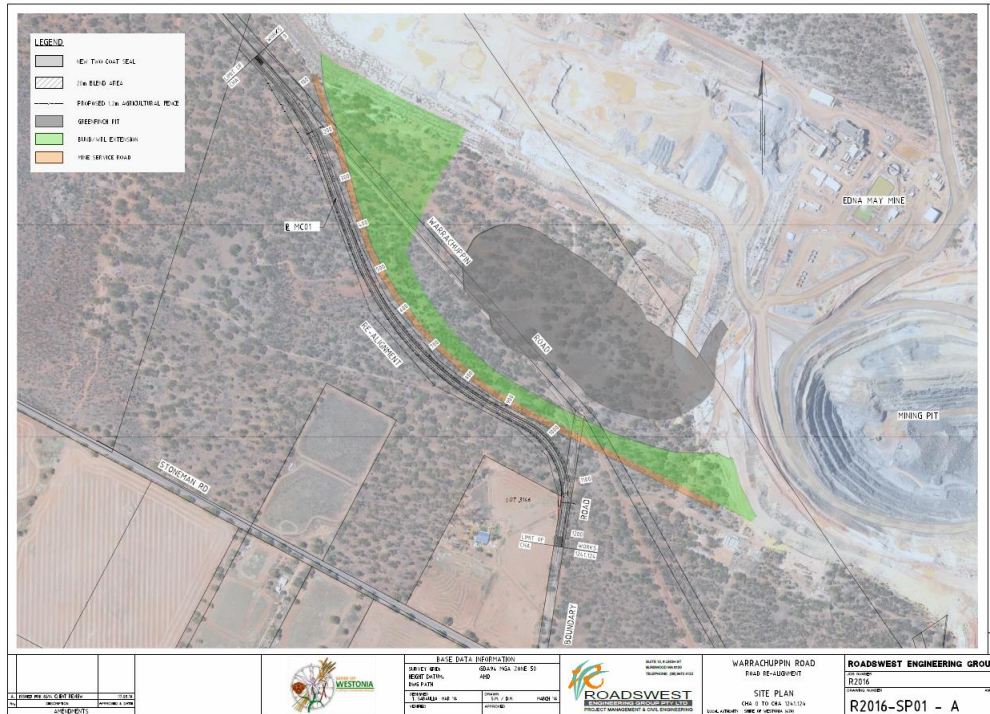
- Details of each rate or minimum payment the local government intends to impose,
- Invitation for submissions to be made in respect of the proposed rate or minimum payment and any related matters.

Policy Implications

There are no policies relating to this matter.

Comment

In order to commence the project, Council will need to realign Warrachuppin road, which will include a new survey of the proposed road reserve, possible relocation of utility services (Telstra, Water) and possible new road design (if required).



Obviously, Ramelius Resources have indicated that they will pay for the realignment of the road, Council will now need to instigate the process for a resumption of land under the Land Administration Act.

In accordance with Council resolution of 14th December, in particular clause 2, the CEO carried out the consultation process in accordance with the provisions of the Land Administration Act 1997 (section 56).

At the close of the submission period on 24th May 2018, the following responses were received, as follows:

Supplied at the meeting

No submissions were received from a number of State Government Agencies and / or any of the neighbouring property owners / occupiers.

Statutory Environment
Land Administration Act 1995

56. Dedication of land as road

(1) If in the district of a local government —

(a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government; or

(b) in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —

(i) the holder of the freehold in that land applies to the local government, requesting it to do so; or

(ii) those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so; or

(c) land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document, the local government may request the Minister to dedicate that land as a road.

(2) If a local government resolves to make a request under subsection (1), it must —

(a) in accordance with the regulations prepare and deliver the request to the Minister; and

(b) provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.

(3) On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —

(a) subject to subsection (5), by order grant the request; or

(b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or

(c) refuse the request.

(4) On the Minister granting a request under subsection (3), the relevant local government is liable to indemnify the Minister against any claim for compensation (not being a claim for compensation in respect of land referred to in subsection (6)) in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.

(5) To be dedicated under subsection (3)(a), land must immediately before the time of dedication be —

(6) If land referred to in subsection (1)(b) or (c) is dedicated under subsection (3)(a), a person with an interest in that land (including a person who has the benefit of an easement created under section 167A of the TLA) is not entitled to compensation because of that dedication.



Policy Implications

Nil



Strategic Implications

Westonia Strategic Community Plan

The Westonia Strategic Community Plan aims to manage growth sustainably through governance, leadership, and targeted service and economic growth. The goals to achieve the aim are:

Social

3.1 Provide a safe and efficient transport network

3.2 Provide equitable access to all Shire facilities and infrastructure

Economic

4.1 Support and strengthen local businesses and local business networks

4.2 Plan for employment, business and industry growth and change

4.3 Tell the world about the opportunities and benefits of doing business in Westonia

4.4 Advocate for infrastructure that meets the needs of contemporary business



Financial Implications

9.2 COMMUNITY AND REGULATORY SERVICE

NIL

9.3 WORKS AND SERVICE

NIL

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

NIL

Income

- A. Based on the estimates as at 30 June 2018 the balance in the WE-ROC operating account will be approximately \$117,000. It is therefore proposed that the annual subscription be retained at \$10,000 per Member Council.
- B. Based on the estimates as at 30 June 2018 the balance in the Consultancy account will be approximately \$58,000. It is proposed to retain contribution in 2018/2019 from at \$2,000 per Member Council.
- C. Interest accrued on general operating WE-ROC funds. The amount of interest is slowly declining due to interest rates "falling" and less funds being held in the accounts.

Expenditure

- 1. The allocations relate to the WE-ROC Executive Officer services. The allocations cover professional services including office expenses and travel and accommodation.
- 2. This allocation covers the cost of managing the financial management and the conduct of the annual audit. During the year the accounting system was changed to Xero Accounting to enable simplification of ATO requirements for the reporting of contractor payments.
- 3. This allocation is to enable the WE-ROC to undertake special projects or consultancies. The main expenditure for 2017/2018 related to the development of the WE-ROC App.
- 4. This is a new allocation to provide funding for the management of the WE-ROC App. The level of funding required is not fully known as the extent of the ongoing requirements has not been determined. A contractor has currently been engaged to provide a range of services relating to staged improvements and roll out of the App. The cost of that work is estimated to be \$1800 for the period to September 2018 and agreed to at the WE-ROC Council Meeting held 28 February at which time it was resolved as shown below:

RESOLUTION: *Moved: Cr Forsyth* *Seconded: Cr Hooper*

That:

- 1. *WE-ROC agree to continue providing financial support for the WE-ROC App;*
- 2. *WE-ROC look to fund the Central Wheatbelt Visitors Centre for a two-period commencing on 1 July 2018 and concluding on 30 June 2020, with a review of the contract during the first quarter of the 2019/2020 financial year;*
- 3. *WE-ROC enter into negotiations with the Wheatbelt Business Network to assist with the future development of the WE-ROC App, particularly in the area of promoting and encouraging business to register on the WE-ROC App; and*
- 4. *In developing the WE-ROC Budget for 2018/2019, for WE-ROC Council's consideration, the WE-ROC Executive develop a financial plan for the management and future development of the WE-ROC App.*

CARRIED

Following consideration of the draft budget the Executive Committee resolved as shown below:

RESOLUTION: *Moved: Greg Powell* *Seconded: Raymond Griffiths*

That the WE-ROC Executive recommends to the WE-ROC Council that the WE-ROC Budget for 2018/2019 as presented with a Member Subscription of \$10,000 and Consultancy and Project Reserve contribution of \$2,000 per Member Council be adopted.

CARRIED

Executive Officer Comment:

Prior to adopting the budget for 2018/2019, WE-ROC Council might wish to consider the costings recently provided for further development of the WE-ROC App and implementation of an asset management platform across Member Councils.

Voting Requirement: Simple majority

RECOMMENDATION:

That the WE-ROC Budget for 2018/2019 as presented, with a Member Subscription of \$10,000 and Consultancy and Project Reserve contribution of \$2,000 per Member Council, be adopted.

RESOLUTION: **Moved: Mr Powell** **Seconded: Mr Mollenoyux**

That the WE-ROC Budget for 2018/2019 as presented, with a Member Subscription of \$10,000 and Consultancy and Project Reserve contribution of \$2,000 per Member Council, be adopted.

CARRIED

Wheatbelt Communities

A budget has been prepared for consideration and adoption in accordance with clause 15 of the Wheatbelt Communities Constitution, which requires the draft budget to be forwarded to each Member Organisation for comment before formal adoption by the Committee.

In considering the draft budget, the following notes may assist Members:

1. It is proposed to continue the “care and maintenance” budget for the 2018/2019 year. As such, it is proposed that the annual subscription be set at \$2,000 per Member Organisation.
2. The allocation relates to the Executive Officer services.
3. The allocation relates to the meeting expenses.
4. The allocation relates to any expenses associated with the appointment of a Chair.
5. This allocation covers the cost of the outsourcing the financial management.
6. This allocation covers the anticipated cost of the annual audit.

No allocation has been included for project and consultancy works as this stage as to date WE-ROC has assisted in relation to this form of expenditure through the allocation of funds from the WE-ROC project account.

RESOLUTION: Noted

 **Statutory Environment**
Nil

 **Policy Implications**
Nil

 **Strategic Implications**

 **Financial Implications**

It is expected that the following budget allocations be made under account 04106 – Subscriptions:

WEROC	\$10,000 plus \$2,000 for the project fund
Wheatbelt Communities	\$2,000

 **Voting Requirements**




Simple Majority



Absolute Majority

11.1.2 APPLICATION TO CLEAR NATIVE VEGETATION – RAMELIUS RESOURCES

Responsible Officer:	Jamie Criddle, CEO
Author:	Jamie Criddle, CEO
File Reference:	
Disclosure of Interest:	Jamie Criddle
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report

Executive Decision Legislative Requirement

Background

Council is in receipt of correspondence from the Department of Mines & Petroleum advising of an application from Ramelius Resources to clear native vegetation totalling 62.3 hectares.

Comment

Attached is a copy of the application to clear native vegetation under the Environmental Protection Act 1986 in relation to proposed clearing at the Edna May Gold Mine.

The area in Question is the recently

Application Name:	Edna May Operations – Pty Ltd – Greenfinch Project
Permit Type:	Area Permit
Tenements:	<ul style="list-style-type: none">• Mining Leases 77/88, 77/124
Purpose:	Mineral Production
Area (ha):	62.3 ha
Period Applied for:	1 July 2018 – 31 July 2022
Shire:	Shire of Westonia
Clearing Permit System (CPS) No:	8069/1

Council are invited to make comment on the proposal prior to the department granting a permit subject to conditions.

Council have until 28th May 2018 to make submissions to the Department.

Statutory Environment

Environmental Protection Act 1986.

Policy Implications

Council does not have a policy in relation to this matter.

Strategic Implications

Protection of environment during the operations of the Edna May Mine Operation.



Financial Implications

There are no financial implications in relation to this matter.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council analyses the area involved with the current clearing application proposed for the Ramelius Resources “Greenfinch Project” and advise if the area should be approved to be cleared.

RESOLUTION

Moved:

Cr Huxtable

Seconded:

Cr Geier

12/05-18

That Council analyse the area involved with the current clearing application proposed for the Ramelius Resources “Greenfinch Project” and advise the Department of Mines & Petroleum that it has no objections to the proposed area to be cleared.

CARRIED 6/0

