



Agenda of the Audit Committee

Audit Committee Meeting

To be held in Council Chambers, Wolfram Street Westonia

Thursday 17th March 2022

Commencing 1.30pm

Dear Councillors,

The next Audit Committee Meeting of the Shire of Westonia will be held on Thursday 17th March 2022 the Council Chambers, Wolfram Street, Westonia.

Audit Meeting – 1.30 pm

A handwritten signature in black ink, appearing to read 'Bill Price'.

BILL PRICE
CHIEF EXECUTIVE OFFICER
15 March 2022

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1. DECLARATION OF OPENING

The meeting opened at pm with Shire President, Cr Day in the chair.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

| | |
|-------------------|------------------|
| Cr KM Day | President |
| Cr RM Crees | Deputy President |
| Cr DL Geier | |
| Cr WJ Huxtable | |
| Cr RA Della Bosca | |
| Cr RS Corsini | |

Staff:

| | |
|--------------|-------------------------------|
| Mr. AW Price | Chief Executive Officer |
| Mrs JL Geier | Manager of Corporate Services |

Members of the Public: Nil

Apologies: Nil

Approved Leave of Absence: Nil

3. PUBLIC QUESTION TIME (1.33PM – 1.48PM)

Nil

4. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the Minutes of the Audit Committee Meeting held on Thursday 16th December 2021 be confirmed as a true and correct record.

5. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

Nil:

6. MATTERS REQUIRING A COUNCIL DECISION

6.1.1 COMPLIANCE AUDIT RETURN 2021

| | |
|-------------------------|--|
| Responsible Officer: | Bill Price, CEO |
| Author: | Bill Price, CEO |
| File Reference: | ES1.6.1 |
| Disclosure of Interest: | Nil |
| Attachments: | Attachment 6.1.1 Compliance Audit Return 2021 |
| Signature: | Officer CEO |



Purpose of the Report

Executive Decision

Legislative Requirement

Background

In accordance with the Local Government (Audit) Regulations 1996, a local government is required to carry out a compliance audit for the period 1st January to 31st December each year against the requirements included in the Compliance Audit Return (CAR).

The completed CAR is required to be presented to Council for consideration and adoption, signed by the Shire President and CEO and subsequently submitted to the Director General of the Department of Local Government before 31st March.

Comment

The Compliance Audit Return has been a mandatory requirement since the Local Government (Audit) Regulations 1999, were amended and made applicable from 1 January 2000.

All senior staff have been involved in the completion of the Compliance Audit Return, certifying their actions and that of the Council, relating to the return covering the 2021 calendar year.

Staff involved and included in the process included;

- Chief Executive Officer
- Manager Corporate Services
- Works Supervisor

The Return is to be jointly certified by the Shire President and the Chief Executive and subsequently submitted to the Director General of the Department of Local Government before 31st March.

Additionally, staffing levels in small local governments are such that we do not have the quantum or degree of specialisation available to larger local governments. Hence not every question in the CAR has been “fully” researched as to absolute accuracy. The responses are based on some research and memory and made in good faith.

Statutory Environment

Local Government (Audit) Regulations 1996 – Regulations 13, 14 & 15 – Compliance Audit Returns.

Policy Implications

Council does not have a policy in relation to this matter.

Strategic Implications

The Local Government Act 1995 and Local Government (Audit) Regulations 1996 apply.

Financial Implications

Nil.

Voting Requirements

Simple Majority

Absolute Majority

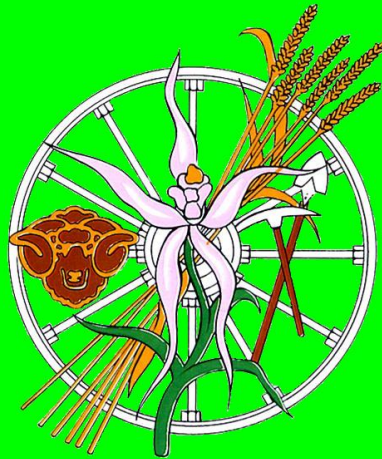
OFFICER RECOMMENDATIONS

That the Audit Committee:

1. receives the Compliance Audit Return 2021; and
2. recommends to Council that the Compliance Audit Return 2021 be endorsed and authorise the Shire President and CEO to sign the CAR for dispatch to the Department of Local Government as per the requirements of the Local Government Act 1995.

Attachment 6.1.1

Shire of Westonia



Compliance Audit Return 2021



Westonia - Compliance Audit Return 2021

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

| Commercial Enterprises by Local Governments | | | | | |
|--|-------------------------------------|---|-----------------|-----------------|-------------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | s3.59(2)(a) F&G Regs 7,9,10 | Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2021? | N/A | | Jamie Criddle |
| 2 | s3.59(2)(b) F&G Regs 7,8A, 8, 10 | Has the local government prepared a business plan for each major land transaction that was not exempt in 2021? | N/A | | Jamie Criddle |
| 3 | s3.59(2)(c) F&G Regs 7,8A, 8,10 | Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2021? | N/A | | Jamie Criddle |
| 4 | s3.59(4) | Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2021? | N/A | | Jamie Criddle |
| 5 | s3.59(5) | During 2021, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority? | N/A | | Jamie Criddle |



| Delegation of Power/Duty | | | | | |
|---------------------------------|--------------------------------|--|-----------------|-----------------|-------------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | s5.16 | Were all delegations to committees resolved by absolute majority? | Yes | | Jamie Criddle |
| 2 | s5.16 | Were all delegations to committees in writing? | Yes | | Jamie Criddle |
| 3 | s5.17 | Were all delegations to committees within the limits specified in section 5.17? | Yes | | Jamie Criddle |
| 4 | s5.18 | Were all delegations to committees recorded in a register of delegations? | Yes | | Jamie Criddle |
| 5 | s5.18 | Has council reviewed delegations to its committees in the 2020/2021 financial year? | Yes | | Jamie Criddle |
| 6 | s5.42(1) & s5.43 Admin Reg 18G | Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act? | Yes | | Jamie Criddle |
| 7 | s5.42(1) | Were all delegations to the CEO resolved by an absolute majority? | Yes | | Jamie Criddle |
| 8 | s5.42(2) | Were all delegations to the CEO in writing? | Yes | | Jamie Criddle |
| 9 | s5.44(2) | Were all delegations by the CEO to any employee in writing? | Yes | | Jamie Criddle |
| 10 | s5.16(3)(b) & s5.45(1)(b) | Were all decisions by the council to amend or revoke a delegation made by absolute majority? | N/A | | Jamie Criddle |
| 11 | s5.46(1) | Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees? | Yes | | Jamie Criddle |
| 12 | s5.46(2) | Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year? | Yes | | Jamie Criddle |
| 13 | s5.46(3) Admin Reg 19 | Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19? | Yes | | Jamie Criddle |

| Disclosure of Interest | | | | | |
|-------------------------------|------------------|--|-----------------|-----------------|-------------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | s5.67 | Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter? | Yes | | Jamie Criddle |



| No | Reference | Question | Response | Comments | Respondent |
|----|---------------------------------------|--|----------|----------|---------------|
| 2 | s5.68(2) & s5.69 (5) Admin Reg 21A | Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting? | Yes | | Jamie Criddle |
| 3 | s5.73 | Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made? | Yes | | Jamie Criddle |
| 4 | s5.75 Admin Reg 22, Form 2 | Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day? | Yes | | Jamie Criddle |
| 5 | s5.76 Admin Reg 23, Form 3 | Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2021? | Yes | | Jamie Criddle |
| 6 | s5.77 | On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return? | Yes | | Jamie Criddle |
| 7 | s5.88(1) & (2)(a) | Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76? | Yes | | Jamie Criddle |
| 8 | s5.88(1) & (2)(b) Admin Reg 28 | Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28? | Yes | | Jamie Criddle |
| 9 | s5.88(3) | When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person? | Yes | | Jamie Criddle |
| 10 | s5.88(4) | Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return? | Yes | | Jamie Criddle |
| 11 | s5.89A(1), (2) & (3) Admin Reg 28A | Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A? | Yes | | Jamie Criddle |
| 12 | s5.89A(5) & (5A) | Did the CEO publish an up-to-date version of the gift register on the local government's website? | Yes | | Jamie Criddle |
| 13 | s5.89A(6) | When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person? | Yes | | Jamie Criddle |



Department of
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and Cultural Industries**

| No | Reference | Question | Response | Comments | Respondent |
|----|---------------------------------------|---|----------|----------|---------------|
| 14 | s5.89A(7) | Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure? | Yes | | Jamie Criddle |
| 15 | Rules of Conduct Reg 11(1), (2) & (4) | Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?* *Question not applicable after 2 Feb 2021 | Yes | | Jamie Criddle |
| 16 | Rules of Conduct Reg 11(6) | Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes?* | Yes | | Jamie Criddle |
| | | *Question not applicable after 2 Feb 2021 | | | |
| 17 | s5.70(2) & (3) | Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report? | Yes | | Jamie Criddle |
| 18 | s5.71A & s5.71B (5) | Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application? | N/A | | Jamie Criddle |
| 19 | s5.71B(6) & s5.71B(7) | Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered? | N/A | | Jamie Criddle |
| 20 | s5.103 Admin Regs 34B & 34C | Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?* | Yes | | Jamie Criddle |
| | | *Question not applicable after 2 Feb 2021 | | | |
| 21 | Admin Reg 34B(5) | Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?* | Yes | | Jamie Criddle |
| | | *Question not applicable after 2 Feb 2021 | | | |



| No | Reference | Question | Response | Comments | Respondent |
|----|-----------------|--|----------|----------|---------------|
| 22 | s5.104(1) | Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)? | Yes | | Jamie Criddle |
| 23 | s5.104(3) & (4) | Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)? | Yes | | Jamie Criddle |
| 24 | s5.104(7) | Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website? | Yes | | Jamie Criddle |
| 25 | s5.51A(1) & (3) | Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government? | Yes | | Jamie Criddle |

Disposal of Property

| No | Reference | Question | Response | Comments | Respondent |
|----|-----------|---|----------|----------|---------------|
| 1 | s3.58(3) | Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)? | Yes | | Jamie Criddle |
| 2 | s3.58(4) | Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property? | Yes | | Jamie Criddle |



| Elections | | | | | |
|------------------|-------------------------|---|-----------------|-----------------|-------------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | Elect Regs 30G(1) & (2) | Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate? | Yes | | Jamie Criddle |
| 2 | Elect Regs 30G(3) & (4) | Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years? | N/A | | Jamie Criddle |
| 3 | Elect Regs 30G(5) & (6) | Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)? | Yes | | Jamie Criddle |



| Finance | | | | | | |
|----------------|-----------------------|---|-----------------|-----------------|-------------------|--|
| No | Reference | Question | Response | Comments | Respondent | |
| 1 | s7.1A | Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act? | Yes | | Jamie Criddle | |
| 2 | s7.1B | Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority? | Yes | | Jamie Criddle | |
| 3 | s7.9(1) | Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021? | Yes | | Jamie Criddle | |
| 4 | s7.12A(3) | Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters? | Yes | | Jamie Criddle | |
| 5 | s7.12A(4)(a) & (4)(b) | Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government? | N/A | | Jamie Criddle | |
| 6 | s7.12A(5) | Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website? | N/A | | Jamie Criddle | |
| 7 | Audit Reg 10(1) | Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit? | Yes | | Jamie Criddle | |



| Integrated Planning and Reporting | | | | | |
|--|--------------------------|--|-----------------|-----------------|-------------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | Admin Reg 19C | Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section? | Yes | April 2019 | Jamie Criddle |
| 2 | Admin Reg 19DA (1) & (4) | Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section? | Yes | June 2020 | Jamie Criddle |
| 3 | Admin Reg 19DA (2) & (3) | Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)? | Yes | | Jamie Criddle |

| Local Government Employees | | | | | |
|-----------------------------------|------------------------------------|--|-----------------|-----------------|-------------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | Admin Reg 18C | Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised? | Yes | | Jamie Criddle |
| 2 | s5.36(4) & s5.37 (3) Admin Reg 18A | Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A? | Yes | | Jamie Criddle |
| 3 | Admin Reg 18E | Was all information provided in applications for the position of CEO true and accurate? | Yes | | Jamie Criddle |
| 4 | Admin Reg 18F | Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)? | Yes | | Jamie Criddle |
| 5 | s5.37(2) | Did the CEO inform council of each proposal to employ or dismiss senior employee? | Yes | | Jamie Criddle |
| 6 | s5.37(2) | Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so? | N/A | | Jamie Criddle |



| Official Conduct | | | | | |
|-------------------------|------------------|--|-----------------|-----------------|-------------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | s5.120 | Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer? | Yes | | Jamie Criddle |
| 2 | s5.121(1) & (2) | Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121 (2)? | Yes | | Jamie Criddle |
| 3 | s5.121(3) | Has the CEO published an up-to-date version of the register of the complaints on the local government's official website? | Yes | | Jamie Criddle |

| Optional Questions | | | | | |
|---------------------------|-----------------------------------|--|-----------------|-----------------|-------------------|
| No | Reference | Question | Response | Comments | Respondent |
| 1 | Financial Management Reg 5 (2)(c) | Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2021? If yes, please provide the date of council's resolution to accept the report. | N/A | | Jamie Criddle |
| 2 | Audit Reg 17 | Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2021? If yes, please provide date of council's resolution to accept the report. | N/A | | Jamie Criddle |
| 3 | s5.87C | Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C? | Yes | | Jamie Criddle |
| 4 | s5.90A(2) & (5) | Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events ? | N/A | | Jamie Criddle |



| No | Reference | Question | Response | Comments | Respondent |
|----|---------------------------|---|----------|----------|---------------|
| 5 | s5.96A(1), (2), (3) & (4) | Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)? | Yes | | Jamie Criddle |
| 6 | s5.128(1) | Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members? | N/A | | Jamie Criddle |
| 7 | s5.127 | Did the local government prepare a report on the training completed by council members in the 2020/2021 financial year and publish it on the local government's official website by 31 July 2021? | Yes | | Jamie Criddle |
| 8 | s6.4(3) | By 30 September 2021, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2021? | Yes | | Jamie Criddle |
| 9 | s.6.2(3) | When adopting the annual budget, did the local government take into account all its expenditure, revenue and income? | Yes | | Jamie Criddle |

Tenders for Providing Goods and Services

| No | Reference | Question | Response | Comments | Respondent |
|----|--|---|----------|----------|---------------|
| 1 | F&G Reg 11A(1) & (3) | Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less? | Yes | | Jamie Criddle |
| 2 | s3.57 F&G Reg 11 | Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)? | Yes | | Jamie Criddle |
| 3 | F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4) | When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)? | Yes | | Jamie Criddle |
| 4 | F&G Reg 12 | Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract? | N/A | | Jamie Criddle |



| No | Reference | Question | Response | Comments | Respondent |
|----|---------------------------------|--|----------|----------|---------------|
| 5 | F&G Reg 14(5) | If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation? | N/A | | Jamie Criddle |
| 6 | F&G Regs 15 & 16 | Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16? | Yes | | Jamie Criddle |
| 7 | F&G Reg 17 | Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website? | Yes | | Jamie Criddle |
| 8 | F&G Reg 18(1) | Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender? | N/A | | Jamie Criddle |
| 9 | F&G Reg 18(4) | Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept? | N/A | | Jamie Criddle |
| 10 | F&G Reg 19 | Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted? | Yes | | Jamie Criddle |
| 11 | F&G Regs 21 & 22 | Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22? | Yes | | Jamie Criddle |
| 12 | F&G Reg 23(1) & (2) | Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice? | N/A | | Jamie Criddle |
| 13 | F&G Reg 23(3) & (4) | Were all expressions of interest that were not rejected under F&G Reg 23 (1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer? | Yes | | Jamie Criddle |
| 14 | F&G Reg 24 | Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24? | Yes | | Jamie Criddle |
| 15 | F&G Regs 24AD(2) & (4) and 24AE | Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE? | Yes | | Jamie Criddle |



Department of
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| No | Reference | Question | Response | Comments | Respondent |
|----|--------------------|---|----------|----------|---------------|
| 16 | F&G Reg 24AD(6) | If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation? | N/A | | Jamie Criddle |
| 17 | F&G Reg 24AF | Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application? | Yes | | Jamie Criddle |
| 18 | F&G Reg 24AG | Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG? | Yes | | Jamie Criddle |
| 19 | F&G Reg 24AH(1) | Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications? | No | | Jamie Criddle |
| 20 | F&G Reg 24AH(3) | Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept? | Yes | | Jamie Criddle |
| 21 | F&G Reg 24AI | Did the CEO send each applicant written notice advising them of the outcome of their application? | Yes | | Jamie Criddle |
| 22 | F&G Regs 24E & 24F | Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F? | Yes | | Jamie Criddle |


I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Westonia

Signed CEO, Westonia

6.1.2 BUDGET REVIEW 2021/2022

| | |
|--------------------------------|--|
| Responsible Officer: | Bill Price, CEO |
| Author: | Bill Price, CEO |
| File Reference: | F1.3.3 |
| Disclosure of Interest: | Nil |
| Attachments: | Attachment 6.1.2 Budget Review Documents |
| Signature: | Officer CEO |



Purpose of the Report

- Executive Decision Legislative Requirement

Background

Local Governments are required to conduct a Budget Review in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996. These Regulations state:

- 1. "Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
 - 2. Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.*
 - 3. A Council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- *Absolute majority required.*
- 4. Within 30 days after a Council has made a determination, a copy of the review and determination is to be provided to the Department."*

A Budget Review for the period ending 28th February 2022 has been completed and is presented for Council's consideration.

Comment

In adopting the 2021/2022 Budget, Council, as required, adopted a level of material variances for reporting purposes. The level of material variance reporting set by Council is \$10,000 and 15%. Staff have used this variance in their analysis.

The nature of the review is to predict estimates of material variations likely to occur as at 30 June 2022.

Statutory Environment

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Nil

Strategic Implications

Nil



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

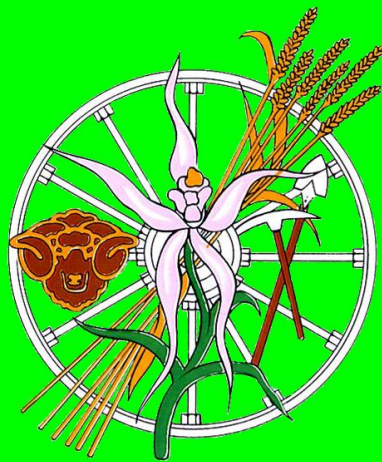
OFFICER RECOMMENDATIONS

That the Audit committee recommend to Council to:

1. Receive the 2021/2022 Budget Review as per the Audit Committee recommendation for the period ending 28th February 2022 and adopt the recommended Budget figures as presented.
2. Forward the review to the Department of Local Government as per the requirements of the act.

Attachment 6.1.2

Shire of Westonia



Budget Review 2021/2022

SHIRE OF WESTONIA

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 28 FEBRUARY 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WESTONIA
STATEMENT OF BUDGET REVIEW
(NATURE OR TYPE)
FOR THE PERIOD ENDED 28 FEBRUARY 2022

| | Budget v Actual | | Predicted | | | | |
|--|--------------------|----------------|------------------------|---------------------------------|----------------------|-------------|---|
| | Adopted Budget (a) | YTD Actual (b) | Variance Permanent (c) | Variance Timing (Carryover) (d) | Year End (a)+(c)+(d) | | |
| Note | \$ | \$ | \$ | \$ | \$ | | |
| OPERATING ACTIVITIES | | | | | | | |
| Net current assets at start of financial year surplus/(deficit) | | | | | | | |
| 4.5.2 | 568,159 | 1,107,384 | 539,225 | 0 | 1,107,384 | ▲ | |
| Revenue from operating activities (excluding rates) | | | | | | | |
| Operating grants, subsidies and contributions | 4.1.2 | 1,449,517 | 838,088 | 122,804 | 0 | 1,572,321 | ▲ |
| Fees and charges | 4.1.3 | 310,250 | 699,853 | 452,676 | 0 | 762,926 | ▲ |
| Interest earnings | 4.1.6 | 18,750 | 10,807 | 0 | 0 | 18,750 | |
| Other revenue | 4.1.7 | 36,200 | 311,042 | 132,037 | 0 | 168,237 | ▲ |
| Profit on asset disposals | 4.1.8 | 560,000 | 65,531 | 0 | 0 | 560,000 | |
| | | 2,374,717 | 1,925,321 | 707,517 | 0 | 3,082,234 | |
| Expenditure from operating activities | | | | | | | |
| Employee costs | 4.2.1 | (1,028,434) | (600,255) | (20,428) | 0 | (1,048,862) | ▲ |
| Materials and contracts | 4.2.2 | (788,056) | (578,572) | (509,556) | 0 | (1,297,612) | ▲ |
| Utility charges | 4.2.3 | (167,150) | (330,645) | 0 | 0 | (167,150) | |
| Depreciation on non-current assets | 4.2.4 | (1,495,340) | (1,116,952) | (91,686) | 0 | (1,587,026) | ▲ |
| Insurance expenses | 4.2.6 | (117,000) | (124,386) | (38,087) | 0 | (155,087) | ▲ |
| Other expenditure | 4.2.7 | (46,623) | (26,390) | (8,763) | 0 | (55,386) | ▲ |
| Loss on asset disposals | 4.2.8 | 0 | (35,025) | 0 | 0 | 0 | |
| | | (3,642,603) | (2,812,225) | (668,520) | 0 | (4,311,123) | |
| Non-cash amounts excluded from operating activities | | 935,340 | 945,993 | 0 | 0 | 935,340 | |
| Amount attributable to operating activities | | 235,613 | 1,166,473 | 578,222 | 0 | 813,835 | |
| INVESTING ACTIVITIES | | | | | | | |
| Non-operating grants, subsidies and contributions | 4.3.1 | 945,600 | 482,380 | 0 | 0 | 945,600 | |
| Purchase land and buildings | 4.4.2 | (822,000) | (10,000) | 0 | 0 | (822,000) | |
| Purchase plant and equipment | 4.4.3 | (1,051,000) | (727,579) | (174,164) | 0 | (1,225,164) | ▲ |
| Purchase furniture and equipment | 4.4.4 | (97,000) | (78,053) | (20,060) | 0 | (117,060) | ▲ |
| Purchase and construction of infrastructure-roads | 4.4.5 | (1,420,500) | (981,336) | 0 | 0 | (1,420,500) | |
| Purchase and construction of infrastructure-other | 4.4.6 | (45,500) | (71,472) | 0 | 0 | (45,500) | |
| Proceeds from disposal of assets | 4.3.2 | 1,331,000 | 321,570 | (542,000) | 0 | 789,000 | ▲ |
| | | (1,159,400) | (1,064,489) | (736,224) | 0 | (1,895,624) | |
| Non-cash amounts excluded from investing activities | | 0 | 0 | 0 | 0 | 0 | |
| Amount attributable to investing activities | | (1,159,400) | (1,064,489) | (736,224) | 0 | (1,895,624) | |
| FINANCING ACTIVITIES | | | | | | | |
| Transfers to cash backed reserves (restricted assets) | 4.5.10 | (473,500) | (6,479) | 0 | 0 | (473,500) | |
| Transfers from cash backed reserves (restricted assets) | 4.5.11 | 795,000 | 0 | 0 | 0 | 795,000 | |
| Amount attributable to financing activities | | 321,500 | (6,479) | 0 | 0 | 321,500 | |
| Budget deficiency before general rates | | (602,287) | 95,505 | (158,002) | 0 | (760,289) | |
| Estimated amount to be raised from general rates | 4.5.1 | 1,062,630 | 1,066,903 | 0 | 0 | 1,062,630 | |
| Closing funding surplus/(deficit) | 3 (c) | 460,343 | 1,162,408 | (158,002) | 0 | 302,341 | ▼ |

SHIRE OF WESTONIA
STATEMENT OF BUDGET REVIEW
(STATUTORY REPORTING PROGRAM)
FOR THE PERIOD ENDED 28 FEBRUARY 2022

| | Budget v Actual | | Predicted | | | Material Variance |
|---|---------------------------|------------------|------------------------|---------------------------------|----------------------|-------------------|
| | Adopted Annual Budget (a) | YTD Actual (b) | Variance Permanent (c) | Variance Timing (Carryover) (d) | Year End (a)+(c)+(d) | |
| Note | \$ | \$ | \$ | \$ | \$ | |
| OPERATING ACTIVITIES | | | | | | |
| Net current assets at start of financial year surplus/(deficit) | 568,159 | 1,107,384 | 539,225 | 0 | 1,107,384 | ▲ |
| Revenue from operating activities (excluding rates) | | | | | | |
| Governance | 1,150 | 0 | 0 | 0 | 1,150 | |
| General purpose funding | 652,517 | 624,121 | (20,943) | 0 | 631,574 | ▼ |
| Law, order, public safety | 42,400 | 27,983 | 0 | 0 | 42,400 | |
| Health | 2,000 | 600 | 0 | 0 | 2,000 | |
| Education and welfare | 8,750 | 7,200 | 0 | 0 | 8,750 | |
| Housing | 164,000 | 116,658 | 0 | 0 | 164,000 | |
| Community amenities | 11,200 | 10,146 | 0 | 0 | 11,200 | |
| Recreation and culture | 653,700 | 49,774 | 0 | 0 | 653,700 | |
| Transport | 541,500 | 204,273 | 0 | 0 | 541,500 | |
| Economic services | 88,500 | 294,661 | 201,326 | 0 | 289,826 | ▲ |
| Other property and services | 209,000 | 589,904 | 527,134 | 0 | 736,134 | ▲ |
| | 2,374,717 | 1,925,320 | 707,517 | 0 | 3,082,234 | |
| Expenditure from operating activities | | | | | | |
| Governance | (336,313) | (282,532) | (9,089) | 0 | (345,402) | ▲ |
| General purpose funding | (38,500) | (20,341) | 0 | 0 | (38,500) | |
| Law, order, public safety | (86,130) | (67,525) | (13,105) | 0 | (99,235) | ▲ |
| Health | (38,200) | (20,193) | 0 | 0 | (38,200) | |
| Education and welfare | (43,050) | (22,501) | 0 | 0 | (43,050) | |
| Housing | (179,096) | (136,625) | (46,850) | 0 | (225,946) | ▲ |
| Community amenities | (134,266) | (61,855) | 0 | 0 | (134,266) | |
| Recreation and culture | (828,148) | (553,633) | (7,047) | 0 | (835,195) | ▲ |
| Transport | (1,551,000) | (911,570) | (26,708) | 0 | (1,577,708) | ▲ |
| Economic services | (382,900) | (439,079) | (226,810) | 0 | (609,710) | ▲ |
| Other property and services | (25,000) | (296,373) | (338,911) | 0 | (363,911) | ▲ |
| | (3,642,603) | (2,812,227) | (668,520) | 0 | (4,311,123) | |
| Non-cash amounts excluded from operating activities | 935,340 | 945,993 | 0 | 0 | 935,340 | |
| Amount attributable to operating activities | 235,613 | 1,166,470 | 578,222 | 0 | 813,835 | |
| INVESTING ACTIVITIES | | | | | | |
| Non-operating grants, subsidies and contributions | 945,600 | 482,380 | 0 | 0 | 945,600 | |
| Purchase land and buildings | (822,000) | (10,000) | 0 | 0 | (822,000) | |
| Purchase plant and equipment | (1,051,000) | (727,579) | (174,164) | 0 | (1,225,164) | ▲ |
| Purchase furniture and equipment | (97,000) | (78,053) | (20,060) | 0 | (117,060) | ▲ |
| Purchase and construction of infrastructure - roads | (1,420,500) | (981,336) | 0 | 0 | (1,420,500) | |
| Purchase and construction of infrastructure - other | (45,500) | (71,472) | 0 | 0 | (45,500) | |
| Proceeds from disposal of assets | 1,331,000 | 321,570 | (542,000) | 0 | 789,000 | ▲ |
| | (1,159,400) | (1,064,489) | (736,224) | 0 | (1,895,624) | |
| Non-cash amounts excluded from investing activities | 0 | 0 | 0 | 0 | 0 | |
| Amount attributable to investing activities | (1,159,400) | (1,064,489) | (736,224) | 0 | (1,895,624) | |
| FINANCING ACTIVITIES | | | | | | |
| Transfers to cash backed reserves (restricted assets) | (473,500) | (6,479) | 0 | 0 | (473,500) | |
| Transfers from cash backed reserves (restricted assets) | 795,000 | 0 | 0 | 0 | 795,000 | |
| Amount attributable to financing activities | 321,500 | (6,479) | 0 | 0 | 321,500 | |
| Budget deficiency before general rates | (602,287) | 95,502 | (158,002) | 0 | (760,289) | |
| Estimated amount to be raised from general rates | 1,062,630 | 1,066,903 | 0 | 0 | 1,062,630 | |
| Closing Funding Surplus(Deficit) | 3 (c) 460,343 | 1,162,405 | (158,002) | 0 | 302,341 | ▼ |

1. BASIS OF PREPARATION

The budget review has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16* which would have required the Shire of Westonia to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget review or required by legislation.

The local government reporting entity

All funds through which the Shire of Westonia controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

Rounding off figures

All figures shown in this budget review are rounded to the nearest dollar.

2021/22 actual balances

Balances shown in this budget review report as YTD Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget review relate to the original budget estimate for the relevant item of disclosure.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

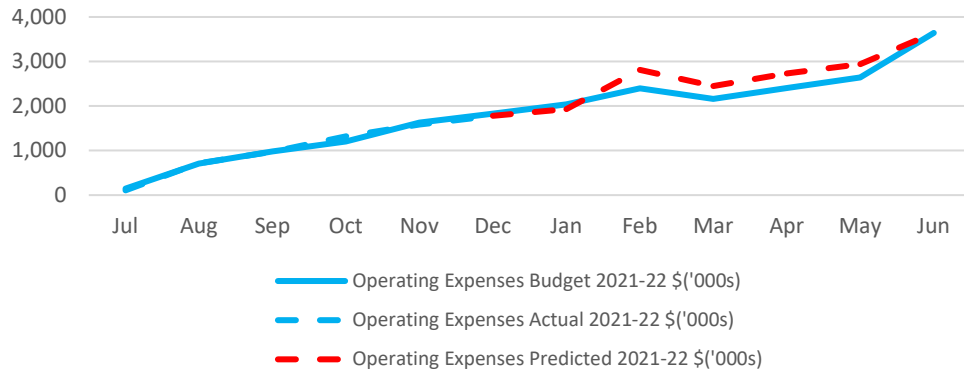
The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

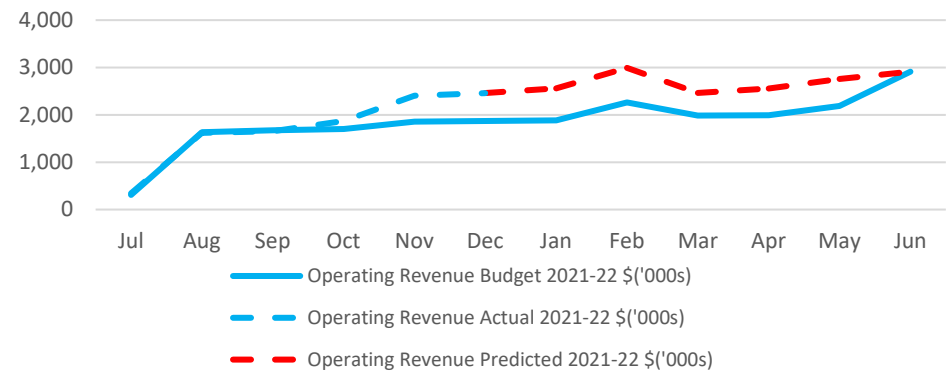
- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

2. SUMMARY GRAPHS - BUDGET REVIEW

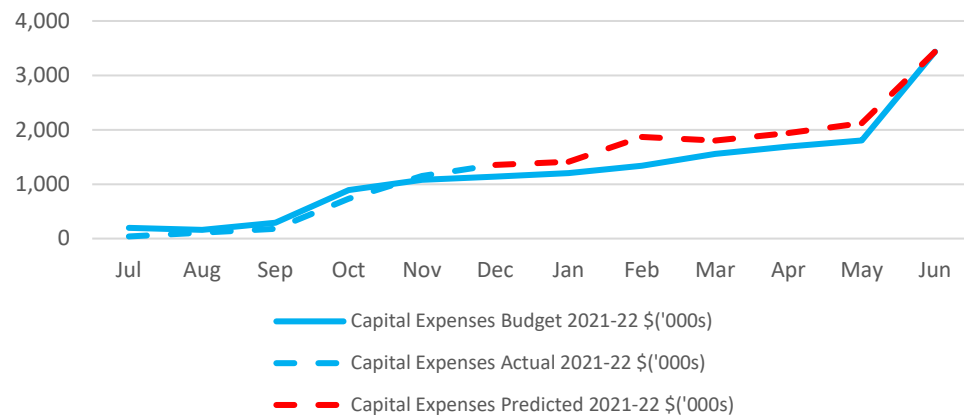
Operating Expenses



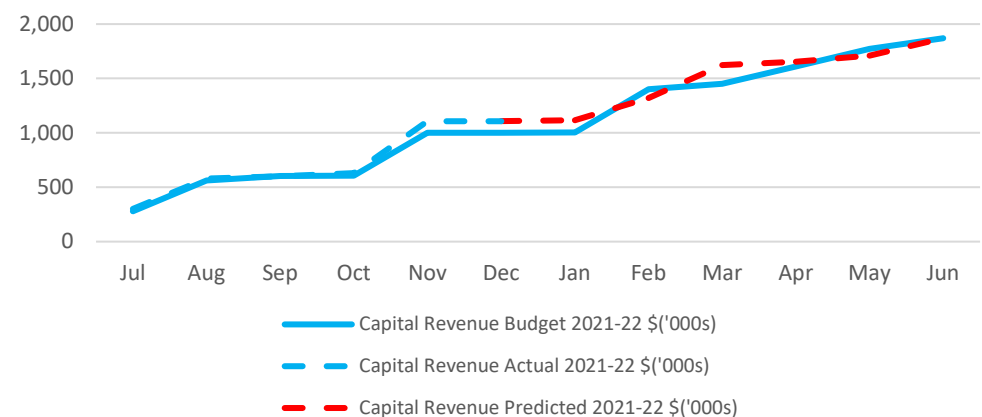
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

3 NET CURRENT FUNDING POSTION

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(a) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

| | Actual - Used for Budget 30 June 2021 | Audited Actual 30 June 2021 | Actual 28 February 2022 |
|---|---|--------------------------------|----------------------------|
| Adjustments to operating activities | | | \$ |
| Less: Profit on asset disposals | | | (65,531) |
| Less: Movement in liabilities associated with restricted cash | | | (140,453) |
| Add: Loss on asset disposals | | | 35,025 |
| Add: Depreciation on non-current assets | | | 1,116,952 |
| Non-cash amounts excluded from operating activities | 0 | 0 | 945,993 |

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

Adjustments to net current assets

| | | | |
|--|--------------------|--------------------|--------------------|
| Less: Restricted cash | (3,230,514) | (3,230,514) | (3,236,993) |
| Total adjustments to net current assets | (3,230,514) | (3,230,514) | (3,236,993) |

(c) Composition of estimated net current assets

Current assets

| | | | |
|---------------------------------|------------------|------------------|------------------|
| Cash unrestricted | 1,404,775 | 1,208,266 | 1,241,259 |
| Cash restricted | 3,230,514 | 3,230,514 | 3,236,993 |
| Receivables - rates and rubbish | 20,533 | 20,618 | 39,243 |
| Receivables - other | 235,860 | 558,945 | 371,027 |
| Interest / ATO Receivable/Trust | (39,672) | (35,185) | (36,797) |
| Inventories | 7,414 | 7,414 | 19,658 |
| | 4,859,424 | 4,990,572 | 4,871,383 |

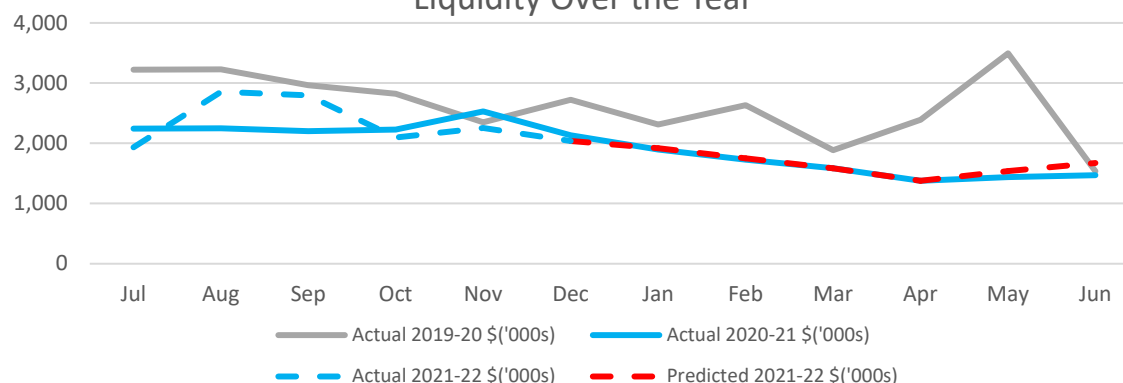
Less: current liabilities

| | | | |
|------------|------------------|------------------|------------------|
| Payables | (16,854) | 0 | 0 |
| Provisions | (129,526) | (129,526) | (129,526) |
| | (146,380) | (129,526) | (129,526) |

Net current assets

| | | | |
|--|--------------------|--------------------|--------------------|
| | 4,713,044 | 4,861,046 | 4,741,857 |
| Less: Total adjustments to net current assets | (3,230,514) | (3,230,514) | (3,236,993) |
| Closing funding surplus / (deficit) | 1,482,530 | 1,630,532 | 1,504,864 |

Liquidity Over the Year



3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The Shire of Westonia classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Westonia applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Westonia's operational cycle. In the case of liabilities where the Shire of Westonia does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Westonia's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Westonia prior to the end of the financial year that are unpaid and arise when the Shire of Westonia becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Westonia recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Westonia's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Westonia's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. Shire of Westonia's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the Shire of Westonia has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire of Westonia are recognised as a liability until such time as the Shire of Westonia satisfies its obligations under the agreement.

SHIRE OF WESTONIA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 28 FEBRUARY 2022

4. PREDICTED VARIANCES

Comments/Reason for Variance

4.1 OPERATING REVENUE (EXCLUDING RATES)

| | Variance \$ | |
|--|------------------|----------------|
| | Permanent | Timing |
| 03. General Purpose | | |
| 03201 Grants Commission Grant Received - General Receival of 3rd Qtr. Funding at End of Feb | (12,068) | |
| 03202 Grants Commission Grant Received- Roads Receival of 3rd Qtr. Funding at End of Feb | 33,011 | |
| 03204 Interest Received - Term Deposit interest 6 Monthly | | 5,596 |
| 04. Governance | | |
| Nil | | |
| 05. Law, Order & Public Safety | | |
| Nil | | |
| 07. Health | | |
| Nil | | |
| 08. Education & Welfare | | |
| Nil | | |
| 09. Housing | | |
| Nil | | |
| 10. Community Amenities | | |
| Nil | | |
| 11. Recreation & Culture | | |
| Nil | | |
| 12. Transport | | |
| 12211 Grant - MRWA Project - Extra Funding Received | | (26,380) |
| 12212 Grant - MRWA Direct - Extra Funding Received | | (7,719) |
| 12216 Grant - Roads to Recovery Receival of 3rd Qtr. Funding at End of Mid March | | 27,250 |
| 12398 Profit on Sales of Asset | | 245,719 |
| 13. Economic Services | | |
| 13105 Govt. Grant Funding - Elachbutting: A Blueprint for Better Management of Wheatbelt Granite Rocks | (19,820) | |
| 13202 Caravan Park Income - Expansion of Caravan Park | (6,155) | |
| 13609 Standpipe Water Charges - Full Refund of Water Usage Via Standpipe Charges | (175,351) | |
| 14. Other Property & Services | | |
| 14100 Private Works Income - Service Stream Maintenance | (298,268) | |
| 14404 Diesel Fuel Rebate | | (9,987) |
| 14525 Admin - Reimbursement - Insurance Claims Reim. Cyclone Seroja | (132,037) | |
| 14598 Profit on Sale of Asset - | | 96,664 |
| 14705 Marda Upgrade & Haulage Operation Agreement - No Budget allocation | (96,829) | |
| Operating Revenue Variances Total | (707,517) | 331,143 |
| Predicted Operating Revenue Variances Total | (707,517) | 331,143 |

SHIRE OF WESTONIA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 28 FEBRUARY 2022

4. PREDICTED VARIANCES

Comments/Reason for Variance

| | Variance \$ | |
|---|-------------|-----------|
| | Permanent | Timing |
| 03. General Purpose | | |
| Nil | | |
| 04. Governance | | |
| 04109 Members Sitting Fees - Paid December 2021 and June 2022 | | 9,870 |
| 04110 Consultancy Fees - Executive Recruitment Services/ Architect Fees Sports Redevelopment | 9,089 | |
| 05. Law, Order & Public Safety | | |
| 05100 ABC Costs - Not Run for month of Feb | | (9,956) |
| 05101 Bush Fire Control Plant & Equipment - Refurbishment of Fire plant - hose reel & hose fittings | 13,105 | |
| 07. Health | | |
| Nil | | |
| 08. Education & Welfare | | |
| Nil | | |
| 09. Housing | | |
| 09100 Staff Housing - ABC Costs - No Budget for ABC Costs | 8,763 | |
| 09103 42 Jasper Street- Minimal/to No Maintenance Carried out to date | | (5,142) |
| 09203 Lifestyle Village - Insurance Claim to Water Leak | 38,087 | |
| 09206 JV Units - Minimal/to No Maintenance Carried out to date | | (9,735) |
| 10. Community Amenities | | |
| 10799 Depreciation - Not Run for month of Feb | | (14,000) |
| 11. Recreation & Culture | | |
| 11100 ABC Costs- Public Halls & Civic Centres - Not Run for month of Feb | | (9,277) |
| 11106 Wanderers Stadium - Installation of New Internet & TV | 7,047 | |
| 11107 MOU Westonia Progress - 3Qrt Contribution due in March | | 6,709 |
| 11199 Depreciation - Not Run for month of Feb | | (11,762) |
| 11299 Swimming Pool Depreciation - Not Run for month of Feb | | (14,662) |
| 11307 Maintenance - Playground, Tennis & Bowls | | 9,453 |
| 11308 Maintenance Oval - Increase in Water Charges to Oval over Feb | | 17,187 |
| 11399 Depreciation Other Rec & Culture - Not Run for month of Feb | | (6,285) |
| 11605 Nature Reserve Management - Rehab of Stoneman Gravel Pit not yet Commenced | | 11,520 |
| 12. Transport | | |
| 12108 Footpath - Extra Works Completed on Pyrite, Wolfram & Scheelite | 26,708 | |
| 12203 GRM - Winter Grading to Start | | (223,308) |
| 12108 Depreciation - Street, Roads, Bridges - Not Run for month of Feb | | 46,817 |
| 12359 Loss on Sale Of Asset | | 35,025 |
| 12604 Airport Maintenance - Minimal Maintenance Carried out to date | | (9,441) |
| 13. Economic Services | | |
| 13100 ABC Costs - Not Run for month of Feb | | 11,232 |
| 13119 Projects TBA - No NRM projects taken up to Date | | (11,973) |
| 13123 NRM Contracts - No NRM Changes on a When Required Basis | | (6,680) |
| 13299 Depreciation - January included upgrades to Caravan Park | 9,679 | |
| 13611 Water Supply Standpipes - Water Usage Via Standpipe Charges | 217,131 | |

SHIRE OF WESTONIA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 28 FEBRUARY 2022

4. PREDICTED VARIANCES

Comments/Reason for Variance

| | Variance \$ | |
|--|----------------|------------------|
| | Permanent | Timing |
| 14. Other Property & Services | | |
| 14100 Private Works - Service Stream Maintenance | 231,104 | |
| 14200 Administration Allocations to PWOH - Not Run for month of Feb | | (12,233) |
| 14203 Long Service Leave - 2x Staff Taken LSL | 20,428 | |
| 14303 Fuel & Oils - Allocations of Fuel | | 11,875 |
| 14304 Tyres and Tubes - Minimal Equipment Purchased to date | | (6,401) |
| 14305 Parts & Repairs | | 30,562 |
| 14306 Internal Repair Wages | | (10,350) |
| 14308 Depreciation - Plant - January included New Rollers & Grader | 82,007 | |
| 14310 Blades & Tynes - Minimal Equipment Purchased to date | | (6,019) |
| 14311 Consumable Items - Minimal Equipment Purchased to date | | (7,923) |
| 14312 Expendable Tools - New 12v and 240V fuel pumps and meters for bowsers & 1 x 2KVA Yamaha Genset, New Pressure Cleaner | | 8,339 |
| 14402 Purchase of Stock Materials | | (16,734) |
| 14501 Administration Office Maintenance | | 9,685 |
| 14502 Workers Compensation Premiums- Administration | | 6,360 |
| 14506 Legal Expenses Administration - Independent Valuers Housing/ Airport & Golf Course | 5,372 | |
| 14521 Accounting Assistance -Itvision Subscription Payment June 2022 | | (6,102) |
| Operating Expenditure Variances Total | 668,520 | (183,349) |
| Predicted Operating Expenditure Variances Total | 668,520 | (183,349) |

4.3 CAPITAL REVENUE

08. Education & Welfare

| | | |
|--|--|--------|
| 08103 Income Relating to Pre-Schools - 2nd Payment LRCIP Round 2 Funding Due in March 2022 | | 67,875 |
|--|--|--------|

11. Recreation & Culture

| | | |
|--|--|--------|
| 11203 Swimming Pool Redevelopment Income 1st Payment LRCIP Round 3 Funding Due in March 2022 | | 15,000 |
|--|--|--------|

| | | |
|--|----------|---------------|
| Capital Revenue Variances Total | 0 | 82,875 |
| Predicted Capital Revenue Variances Total | 0 | 82,875 |

SHIRE OF WESTONIA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 28 FEBRUARY 2022

4. PREDICTED VARIANCES

Comments/Reason for Variance

Variance \$
 Permanent Timing

4.4 CAPITAL EXPENSES

09. Housing

09127 Purchase - Staff Housing 2x3 Houses - Deposit Paid for Purchase 10,000

11. Recreation & Culture

11205 Purchase Furniture & Equipment - Swimming Pool - New Shade Sails 9,360
 11212 Swimming Pool Redevelopment - CAPITAL -Payment for development/design (15,000)
 11404 Furniture & Equipment - TV and Rebroadcasting - Insurance Claim Replacement Radio System 10,700

12. Transport

12302 Purchase Plant & Equipment - Road Plant Purchases (8,758)
 12303 Graders - CAPITAL (34,172)
 12304 Roller - CAPITAL 174,164 164,490
 12308 Outside Staff Vehicles - CAPITAL (82,336)
 12605 Airport Land - CAPITAL (9,000)

13. Economic Services

13217 Caravan Park - CAPITAL 28,740

Capital Expenditure Variances Total 194,224 53,964

Predicted Capital Expenditure Variances Total 194,224 53,964

4.5 OTHER ITEMS

4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS (542,000) 0

4.5.2 OPENING FUNDING SURPLUS(DEFICIT) 539,225 0

Total Predicted Variances as per Annual Budget Review 158,002 284,633

SHIRE OF WESTONIA
 NOTES TO THE BUDGET REVIEW REPORT
 FOR THE PERIOD ENDED 28 FEBRUARY 2022

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Account Code | Description | Council Resolution | Classification | No Change - (Non Cash Items) Adjust. | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance | Comments |
|---|-----------------------------|--------------------|--------------------------|--------------------------------------|----------------------------|----------------------------|--------------------------------|----------|
| | | | | \$ | \$ | \$ | \$ | |
| | Budget Adoption | | Opening Surplus(Deficit) | | | | 0 | |
| 11203 | Swimming Pool Redevelopment | | Capital Revenue | | 75,000 | | 75,000 | |
| 11212 | Swimming Pool Redevelopment | | Capital Expenses | | | (75,000) | 0 | |
| Roller | Multi Roller | SM1/09-21 | Capital Expenses | | | (177,170) | (177,170) | |
| Amended Budget Cash Position as per Council Resolution | | | | 0 | 75,000 | (252,170) | (177,170) | |

Schedule 03
General Purpose Funding
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|--------------------------------------|-------------------------|-------|---|-----------------------|-----------------------|-----------------------|-------------------|----------------|
| Rates Income | | | | | | | | |
| Operating Expense | | | | | | | | |
| 03 | General Purpose Funding | 03100 | ABC Costs- Rate Revenue | 27,000.00 | 17,500.00 | 17,526.03 | 26.03 | 0.1% |
| 03 | General Purpose Funding | 03101 | Rate Notice Stationery expense | 500.00 | 250.00 | 245.53 | (4.47) | (1.8)% |
| 03 | General Purpose Funding | 03102 | Rates Recoverey - Legal Expenses | 1,500.00 | 0.00 | 0.00 | 0.00 | |
| 03 | General Purpose Funding | 03103 | Valuation Expenses and Title Searches Expense | 4,000.00 | 1,500.00 | 599.35 | (900.65) | (60.0)% |
| 03 | General Purpose Funding | 03107 | Rates Written-off | 500.00 | 0.00 | 25.26 | 25.26 | |
| | | | | <u>33,500.00</u> | <u>19,250.00</u> | <u>18,396.17</u> | <u>(853.83)</u> | <u>(4.4)%</u> |
| Operating Income | | | | | | | | |
| 03 | General Purpose Funding | 03104 | General Rates Levied | (1,057,980.00) | (1,057,980.00) | (1,062,182.94) | (4,202.94) | 0.4% |
| 03 | General Purpose Funding | 03105 | Ex-Gratia Rates Received | (4,650.00) | (4,650.00) | (4,745.24) | (95.24) | 2.0% |
| 03 | General Purpose Funding | 03106 | Penalty Interest Raised on Rates | (1,400.00) | (1,400.00) | (2,649.92) | (1,249.92) | 89.3% |
| 03 | General Purpose Funding | 03109 | Instalment Interest Received | (1,250.00) | (1,250.00) | (1,678.05) | (428.05) | 34.2% |
| 03 | General Purpose Funding | 03110 | Rates Administration Fee Received | 0.00 | 0.00 | (600.00) | (600.00) | |
| 03 | General Purpose Funding | 03112 | Other Revenue | (500.00) | (500.00) | (640.00) | (140.00) | 28.0% |
| | | | | <u>(1,065,780.00)</u> | <u>(1,065,780.00)</u> | <u>(1,072,496.15)</u> | <u>(6,716.15)</u> | <u>0.6%</u> |
| Other General Purpose Funding | | | | | | | | |
| Operating Expense | | | | | | | | |
| 03 | General Purpose Funding | 03210 | Bank Fees Expense | 5,000.00 | 2,496.00 | 1,969.84 | (526.16) | (21.1)% |
| | | | | <u>5,000.00</u> | <u>2,496.00</u> | <u>1,969.84</u> | <u>(526.16)</u> | <u>(21.1)%</u> |
| Operating Income | | | | | | | | |
| 03 | General Purpose Funding | 03201 | Grants Commission Grant Received - General | (397,804.00) | (397,804.00) | (409,872.00) | (12,068.00) | 3.0% |
| 03 | General Purpose Funding | 03202 | Grants Commission Grant Received- Roads | (235,213.00) | (235,213.00) | (202,202.25) | 33,010.75 | (14.0)% |
| 03 | General Purpose Funding | 03204 | Interest Received | (16,100.00) | (12,075.00) | (6,478.73) | 5,596.27 | (46.3)% |
| 03 | General Purpose Funding | 03205 | Other General Purpose funding received | (250.00) | (160.00) | 0.05 | 160.05 | (100.0)% |
| | | | | <u>(649,367.00)</u> | <u>(645,252.00)</u> | <u>(618,552.93)</u> | <u>26,699.07</u> | <u>(4.1)%</u> |
| | | | TOTAL OPERATING EXPENDITURE | 38,500.00 | 21,746.00 | 20,366.01 | (1,379.99) | (6.3)% |
| | | | TOTAL OPERATING INCOME | (1,715,147.00) | (1,711,032.00) | (1,691,049.08) | 19,982.92 | (1.2)% |

**Schedule 04
Governance**

Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|---------------------------|-----------------------|-------|---|-------------------|-------------------|-------------------|------------------|-----------------|
| Members Of Council | | | | | | | | |
| Operating Expense | | | | | | | | |
| 04 | Governance | 04100 | Members Travelling Expenses paid | 1,000.00 | 750.00 | 0.00 | (750.00) | (100.0)% |
| 04 | Governance | 04101 | Members Conference Expenses | 11,000.00 | 11,000.00 | 14,104.03 | 3,104.03 | 28.2% |
| 04 | Governance | 04102 | Council Election Expenses | 2,000.00 | 0.00 | 356.00 | 356.00 | |
| 04 | Governance | 04103 | President's Allowance paid | 5,589.00 | 2,276.50 | 2,276.50 | 0.00 | 0.0% |
| 04 | Governance | 04104 | Members Refreshments & Receptions Expense | 16,000.00 | 13,500.00 | 13,430.53 | (69.47) | (0.5)% |
| 04 | Governance | 04105 | Members - Insurance | 13,900.00 | 13,900.00 | 17,734.35 | 3,834.35 | 27.6% |
| 04 | Governance | 04106 | Members - Subscriptions | 61,750.00 | 61,750.00 | 62,622.58 | 872.58 | 1.4% |
| 04 | Governance | 04107 | Members - Donation & Gifts | 3,000.00 | 2,250.00 | 2,510.08 | 260.08 | 11.6% |
| 04 | Governance | 04108 | Members Telephone Subsidy Paid | 1,200.00 | 800.00 | 818.18 | 18.18 | 2.3% |
| 04 | Governance | 04109 | Members Sitting Fees Paid | 21,534.00 | 0.00 | 9,869.75 | 9,869.75 | |
| 04 | Governance | 04110 | Consultant Fees Expense | 33,000.00 | 33,000.00 | 42,089.27 | 9,089.27 | 27.5% |
| 04 | Governance | 04111 | Training Expenses of Members | 3,000.00 | 3,000.00 | 2,784.09 | (215.91) | (7.2)% |
| 04 | Governance | 04112 | Maintenance - Council Chambers | 2,800.00 | 1,856.00 | 1,624.90 | (231.10) | (12.5)% |
| 04 | Governance | 04113 | ABC Costs- Relating to Members | 135,000.00 | 88,250.00 | 87,630.20 | (619.80) | (0.7)% |
| 04 | Governance | 04114 | Audit Fees expense | 21,000.00 | 21,000.00 | 22,972.73 | 1,972.73 | 9.4% |
| 04 | Governance | 04118 | Advertising | 2,000.00 | 1,328.00 | 0.00 | (1,328.00) | (100.0)% |
| 04 | Governance | 04120 | Public Relations/ Promotions | 2,500.00 | 1,664.00 | 1,709.07 | 45.07 | 2.7% |
| 04 | Governance | 04199 | Depreciation - Members of Council | 40.00 | 24.00 | 0.00 | (24.00) | (100.0)% |
| | | | | 336,313.00 | 256,348.50 | 282,532.26 | 26,183.76 | 10.2% |
| Operating Income | | | | | | | | |
| 04 | Governance | 04121 | Contributions, Reimbursements | (1,000.00) | (750.00) | 0.00 | 750.00 | (100.0)% |
| 04 | Governance | 04122 | Photocopying | (100.00) | (75.00) | 0.00 | 75.00 | (100.0)% |
| 04 | Governance | 04124 | Sale of Electoral Rolls | (50.00) | (39.00) | 0.00 | 39.00 | (100.0)% |
| | | | | (1,150.00) | (864.00) | 0.00 | 864.00 | (100.0)% |
| | | | TOTAL OPERATING EXPENDITURE | 336,313.00 | 256,348.50 | 282,532.26 | 26,183.76 | 10.2% |
| | | | TOTAL OPERATING INCOME | (1,150.00) | (864.00) | 0.00 | 864.00 | (100.0)% |

Schedule 05
Law, Order & Public Safety
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|--------------------------|----------------------------|-------|---|-----------------|-------------|-------------|------------------|--------------|
| Fire Pervention | | | | | | | | |
| Operating Expense | | | | | | | | |
| 05 | Law, Order & Public Safety | 05100 | ABC Costs- Fire Prevention | 38,000.00 | 28,500.00 | 18,544.22 | (9,955.78) | (34.9)% |
| 05 | Law, Order & Public Safety | 05101 | Bush Fire Control Maintenance Plant & Equipment | 8,155.00 | 8,155.00 | 21,260.23 | 13,105.23 | 160.7% |
| 05 | Law, Order & Public Safety | 05102 | Bush Fire Control Maintenance Land & Building | 1,500.00 | 1,125.00 | 258.40 | (866.60) | (77.0)% |
| 05 | Law, Order & Public Safety | 05103 | Bush Fire Control | 0.00 | 0.00 | 1,000.00 | 1,000.00 | |
| 05 | Law, Order & Public Safety | 05104 | Bush Fire Control Insurance | 13,300.00 | 13,300.00 | 15,236.80 | 1,936.80 | 14.6% |
| 05 | Law, Order & Public Safety | 05112 | Bush Fire Clothing and Accessories | 1,375.00 | 912.00 | 162.75 | (749.25) | (82.2)% |
| 05 | Law, Order & Public Safety | 05113 | Utilities & Taxes | 800.00 | 800.00 | 4,699.25 | 3,899.25 | 487.4% |
| 05 | Law, Order & Public Safety | 05114 | Other Goods & Services | 1,000.00 | 664.00 | 0.00 | (664.00) | (100.0)% |
| 05 | Law, Order & Public Safety | 05199 | Depreciation - Fire Prevention | 17,000.00 | 5,250.00 | 4,793.34 | (456.66) | (8.7)% |
| | | | | 81,130.00 | 58,706.00 | 65,954.99 | 7,248.99 | 12.3% |
| Operating Income | | | | | | | | |
| 05 | Law, Order & Public Safety | 05105 | Income Relating to Fire Prevention | 0.00 | 0.00 | (835.45) | (835.45) | |
| 05 | Law, Order & Public Safety | 05107 | FESA Operating Grant | (24,000.00) | (18,000.00) | (15,235.50) | 2,764.50 | (15.4)% |
| 05 | Law, Order & Public Safety | 05108 | Evolution MOU Emergency Services | (13,500.00) | (10,125.00) | (6,818.18) | 3,306.82 | (32.7)% |
| 05 | Law, Order & Public Safety | 05111 | FESA ESL Admin Fee | (4,000.00) | (4,000.00) | (4,400.00) | (400.00) | 10.0% |
| | | | | (41,500.00) | (32,125.00) | (27,289.13) | 4,835.87 | (15.1)% |
| Capital Expense | | | | | | | | |
| 05 | Law, Order & Public Safety | 5110 | Purchase Plant Fire Prevention | 0.00 | 0.00 | 817.27 | 817.27 | |
| | | | | 0.00 | 0.00 | 817.27 | 817.27 | |
| Animal Control | | | | | | | | |
| Operating Expense | | | | | | | | |
| 05 | Law, Order & Public Safety | 05201 | Animal Control - Ranger Expense | 5,000.00 | 3,328.00 | 1,570.00 | (1,758.00) | (52.8)% |
| | | | | 5,000.00 | 3,328.00 | 1,570.00 | (1,758.00) | (52.8)% |
| Operating Income | | | | | | | | |
| 05 | Law, Order & Public Safety | 05202 | Fines and Penalties - Animal Control | (100.00) | (64.00) | 0.00 | 64.00 | (100.0)% |
| 05 | Law, Order & Public Safety | 05203 | Dog Registration Fees | (750.00) | (430.00) | (693.75) | (263.75) | 61.3% |
| 05 | Law, Order & Public Safety | 05301 | Income Relating to Other Law | (50.00) | (32.00) | 0.00 | 32.00 | (100.0)% |
| | | | | (900.00) | (526.00) | (693.75) | (167.75) | 31.9% |

| | | | | | |
|-----------------------------|-------------|-------------|-------------|----------|---------|
| TOTAL OPERATING EXPENDITURE | 86,130.00 | 62,034.00 | 67,524.99 | 5,490.99 | 8.9% |
| TOTAL OPERATING INCOME | (42,400.00) | (32,651.00) | (27,982.88) | 4,668.12 | (14.3)% |
| TOTAL CAPITAL EXPENDITURE | 0.00 | 0.00 | 817.27 | 817.27 | |

Schedule 07
Health
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|---|-----------------------|-------|---|-------------------|------------------|------------------|-------------------|----------------|
| Preventative Services - Administration & Inspections | | | | | | | | |
| Operating Expense | | | | | | | | |
| 07 | Health | 07400 | ABC Costs- Preventative Services - Administration & Insp | 13,500.00 | 8,625.00 | 8,763.04 | 138.04 | 1.6% |
| 07 | Health | 07404 | Analytical Expenses | 360.00 | 360.00 | 360.00 | 0.00 | 0.0% |
| 07 | Health | 07406 | Contract - EHO Expense | 6,500.00 | 4,875.00 | 4,415.68 | (459.32) | (9.4)% |
| | | | | <u>20,360.00</u> | <u>13,860.00</u> | <u>13,538.72</u> | <u>(321.28)</u> | <u>(2.3)%</u> |
| Operating Income | | | | | | | | |
| 07 | Health | 07401 | Income Relating to Preventative Services - Administration | 0.00 | 0.00 | 0.00 | 0.00 | |
| 07 | Health | 07407 | Reimbursement WA County Health Service | (2,000.00) | (600.00) | (600.00) | 0.00 | 0.0% |
| | | | | <u>(2,000.00)</u> | <u>(600.00)</u> | <u>(600.00)</u> | <u>0.00</u> | <u>0.0%</u> |
| Preventative Services - Pest Control | | | | | | | | |
| Operating Expense | | | | | | | | |
| 07 | Health | 07500 | Mosquito Control Preventative Services - Pest Control | 4,820.00 | 3,200.00 | 1,321.00 | (1,879.00) | (58.7)% |
| | | | | <u>4,820.00</u> | <u>3,200.00</u> | <u>1,321.00</u> | <u>(1,879.00)</u> | <u>(58.7)%</u> |
| Preventative Services -Other | | | | | | | | |
| Operating Expense | | | | | | | | |
| 07 | Health | 07600 | Ambulance Services - Other | 2,600.00 | 1,728.00 | 185.15 | (1,542.85) | (89.3)% |
| 07 | Health | 07601 | Medical Rooms & Dr Expense - Other | 8,820.00 | 5,880.00 | 4,136.24 | (1,743.76) | (29.7)% |
| 07 | Health | 07799 | Depreciation - Health | 1,600.00 | 1,064.00 | 1,011.93 | (52.07) | (4.9)% |
| | | | | <u>13,020.00</u> | <u>8,672.00</u> | <u>5,333.32</u> | <u>(3,338.68)</u> | <u>(38.5)%</u> |
| | | | TOTAL OPERATING EXPENDITURE | 38,200.00 | 25,732.00 | 20,193.04 | (5,538.96) | (21.5)% |
| | | | TOTAL OPERATING INCOME | (2,000.00) | (600.00) | (600.00) | 0.00 | 0.0% |

Schedule 08
Education & Welfare
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|--|-----------------------|-------|------------------------------------|--------------------|--------------------|-------------------|-------------------|-----------------|
| Pre-Schools | | | | | | | | |
| Operating Expense | | | | | | | | |
| 08 | Education & Welfare | 08100 | Expenses Relating to Pre-Schools | 6,750.00 | 1,688.00 | 0.00 | (1,688.00) | (100.0)% |
| 08 | Education & Welfare | 08101 | Westonia Primary School | 11,800.00 | 7,848.00 | 5,444.58 | (2,403.42) | (30.6)% |
| 08 | Education & Welfare | 08199 | Depreciation - Pre School | 10,500.00 | 5,375.00 | 6,103.22 | 728.22 | 13.5% |
| | | | | <u>29,050.00</u> | <u>14,911.00</u> | <u>11,547.80</u> | <u>(3,363.20)</u> | <u>(22.6)%</u> |
| Operating Income | | | | | | | | |
| 08 | Education & Welfare | 08105 | Reimbursements | (8,750.00) | (7,522.00) | (7,200.06) | 321.94 | (4.3)% |
| | | | | <u>(8,750.00)</u> | <u>(7,522.00)</u> | <u>(7,200.06)</u> | <u>321.94</u> | <u>(4.3)%</u> |
| Capital Income | | | | | | | | |
| 08 | Education & Welfare | 08103 | Income Relating to Pre-Schools | (90,500.00) | (67,875.00) | 0.00 | 67,875.00 | (100.0)% |
| | | | | <u>(90,500.00)</u> | <u>(67,875.00)</u> | <u>0.00</u> | <u>67,875.00</u> | <u>(100.0)%</u> |
| Aged & Disabled - Senior Citizens | | | | | | | | |
| Operating Expense | | | | | | | | |
| 08 | Education & Welfare | 08401 | Seniors Activities | 2,500.00 | 2,100.00 | 2,190.23 | 90.23 | 4.3% |
| 08 | Education & Welfare | 08402 | Wheatbelt Agcare | 500.00 | 328.00 | 0.00 | (328.00) | (100.0)% |
| 08 | Education & Welfare | 08600 | ABC Costs- Other Welfare | 11,000.00 | 7,328.00 | 8,763.04 | 1,435.04 | 19.6% |
| | | | | <u>14,000.00</u> | <u>9,756.00</u> | <u>10,953.27</u> | <u>1,197.27</u> | <u>12.3%</u> |
| | | | TOTAL OPERATING EXPENDITURE | 43,050.00 | 24,667.00 | 22,501.07 | (2,165.93) | (8.8)% |
| | | | TOTAL OPERATING INCOME | (8,750.00) | (7,522.00) | (7,200.06) | 321.94 | (4.3)% |
| | | | TOTAL CAPITAL INCOME | (90,500.00) | (67,875.00) | 0.00 | 67,875.00 | (100.0)% |

Schedule 09
Housing
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|--------------------------|-----------------------|-------|--|-----------------|-------------|-------------|------------------|--------------|
| Staff Housing | | | | | | | | |
| Operating Expense | | | | | | | | |
| 09 | Housing | 09100 | Staff Housing - ABC Costs | 0.00 | 0.00 | 8,763.04 | 8,763.04 | |
| 09 | Housing | 09101 | Maintenance 20 Diorite St -CEO | 18,150.00 | 17,150.00 | 17,278.91 | 128.91 | 0.8% |
| 09 | Housing | 09102 | Maintenance 11 Quartz St -Gardner | 5,800.00 | 3,840.00 | 3,035.47 | (804.53) | (21.0)% |
| 09 | Housing | 09103 | Maintenance 42 Jasper St - Swimming Pool Manager | 10,000.00 | 6,656.00 | 1,514.36 | (5,141.64) | (77.2)% |
| 09 | Housing | 09104 | Maintenance 37 Diorite St - Plant Operator | 9,500.00 | 6,312.00 | 5,146.25 | (1,165.75) | (18.5)% |
| 09 | Housing | 09105 | Maintenance 7 Quartz St - Plant Operator | 9,500.00 | 6,320.00 | 6,566.48 | 246.48 | 3.9% |
| 09 | Housing | 09107 | Staff House Costs Allocated to Works | (30,000.00) | (27,000.00) | (29,755.53) | (2,755.53) | 10.2% |
| 09 | Housing | 09108 | Depreciation - Staff Housing | 27,000.00 | 18,000.00 | 16,483.27 | (1,516.73) | (8.4)% |
| 09 | Housing | 09201 | Maintenance 4 Quartz St | 6,300.00 | 4,184.00 | 3,471.17 | (712.83) | (17.0)% |
| 09 | Housing | 09211 | Maintenance 301 Pyrite Street - W/Supervisor | 9,300.00 | 6,184.00 | 5,454.30 | (729.70) | (11.8)% |
| | | | | 65,550.00 | 41,646.00 | 37,957.72 | (3,688.28) | (8.9)% |
| Operating Income | | | | | | | | |
| 09 | Housing | 09122 | Income 11 Quartz St - Gardner | (1,040.00) | (688.00) | 0.00 | 688.00 | (100.0)% |
| 09 | Housing | 09123 | Income 42 Jasper St - Swimming Pool Manager | (2,080.00) | (1,384.00) | (1,280.00) | 104.00 | (7.5)% |
| 09 | Housing | 09124 | Income 37 Diorite St - Plant Operator | (2,080.00) | (1,384.00) | 0.00 | 1,384.00 | (100.0)% |
| 09 | Housing | 09125 | Income 7 Quartz St - Plant Operator | (2,080.00) | (1,384.00) | (1,520.00) | (136.00) | 9.8% |
| 09 | Housing | 09220 | Income 4 Quartz St | (2,080.00) | (1,384.00) | (1,440.00) | (56.00) | 4.0% |
| | | | | (9,360.00) | (6,224.00) | (4,240.00) | 1,984.00 | (31.9)% |
| Other Housing | | | | | | | | |
| Operating Expense | | | | | | | | |
| 09 | Housing | 09202 | Maintenance 55 Wolfram St -Ramelius Resources | 4,550.00 | 3,024.00 | 1,054.28 | (1,969.72) | (65.1)% |
| 09 | Housing | 09203 | Maintenance - Lifestyle | 19,000.00 | 19,000.00 | 57,086.76 | 38,086.76 | 200.5% |
| 09 | Housing | 09206 | Maintenance Quartz Street Age Units | 8,950.00 | 5,888.00 | 4,529.53 | (1,358.47) | (23.1)% |
| 09 | Housing | 09208 | Maintenance - 17 Pyrite Street JV Units | 22,950.00 | 15,240.00 | 5,505.01 | (9,734.99) | (63.9)% |
| 09 | Housing | 09212 | Rental Lifestyle Village - Westonia Progress | 18,096.00 | 0.00 | 4,524.00 | 4,524.00 | |
| 09 | Housing | 16106 | Loan Interest Loan # 5 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 09 | Housing | 09236 | Depreciation Other Housing | 40,000.00 | 26,664.00 | 25,968.04 | (695.96) | (2.6)% |
| | | | | 113,546.00 | 69,816.00 | 98,667.62 | 28,851.62 | 41.3% |

Schedule 09

Housing

Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|-------------------------|-----------------------|-------|--|---------------------|---------------------|---------------------|------------------|--------------|
| Other Housing | | | | | | | | |
| Operating Income | | | | | | | | |
| 09 | Housing | 09221 | Income 55 Wolfram St -Ramelius Resources | (20,000.00) | (14,953.00) | (14,214.00) | 739.00 | (4.9)% |
| 09 | Housing | 09222 | Income - Lifestyle | (86,500.00) | (64,640.00) | (64,782.00) | (142.00) | 0.2% |
| 09 | Housing | 09227 | Income 17Pyrite St - JV Units | (13,260.00) | (9,945.00) | (8,500.00) | 1,445.00 | (14.5)% |
| 09 | Housing | 09231 | Income - Ramelius Resources Lease Camp/Carport | (17,200.00) | (16,600.00) | (18,132.00) | (1,532.00) | 9.2% |
| 09 | Housing | 09238 | Income -Age Units Quartz Street | (17,680.00) | (11,776.00) | (9,350.00) | 2,426.00 | (20.6)% |
| | | | | (154,640.00) | (117,914.00) | (114,978.00) | 2,936.00 | (2.5)% |
| Capital Expense | | | | | | | | |
| 09 | Housing | 09127 | Purchase - Staff Housing 2x3 Houses | 460,000.00 | 0.00 | 10,000.00 | 10,000.00 | |
| 09 | Housing | 09232 | Purchase Furniture & Equipment - Other Housing | 12,000.00 | 0.00 | 3,393.96 | 3,393.96 | |
| | | | | 472,000.00 | 0.00 | 13,393.96 | 13,393.96 | |
| | | | TOTAL OPERATING EXPENDITURE | 179,096.00 | 111,462.00 | 136,625.34 | 25,163.34 | 22.6% |
| | | | TOTAL OPERATING INCOME | (164,000.00) | (124,138.00) | (116,658.00) | 7,480.00 | (6.0)% |
| | | | TOTAL CAPITAL EXPENDITURE | 472,000.00 | 0.00 | 13,393.96 | 13,393.96 | |

Schedule 10
Community Amenities
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|--------------------------------------|-----------------------|-------|--|--------------------|--------------------|--------------------|--------------------|-----------------|
| Sanitation - Household Refuse | | | | | | | | |
| Operating Expense | | | | | | | | |
| 10 | Community Amenities | 10100 | Expenses Relating to Sanitation - Household Refuse | 20,000.00 | 10,000.00 | 13,144.53 | 3,144.53 | 31.4% |
| 10 | Community Amenities | 10103 | Domestic Refuse Collection | 12,000.00 | 8,000.00 | 7,025.74 | (974.26) | (12.2)% |
| 10 | Community Amenities | 10104 | Recycling Station | 0.00 | 0.00 | 0.00 | 0.00 | |
| 10 | Community Amenities | 10105 | Refuse Collection Public Bins | 11,848.00 | 7,888.00 | 6,015.33 | (1,872.67) | (23.7)% |
| 10 | Community Amenities | 10106 | Refuse Maintenance | 21,508.00 | 16,134.00 | 14,447.79 | (1,686.21) | (10.5)% |
| 10 | Community Amenities | 10107 | Waste Oil Recycling | 500.00 | 328.00 | 0.00 | (328.00) | (100.0)% |
| 10 | Community Amenities | 10108 | Drum-Muster | 1,000.00 | 664.00 | 0.00 | (664.00) | (100.0)% |
| | | | | <u>66,856.00</u> | <u>43,014.00</u> | <u>40,633.39</u> | <u>(2,380.61)</u> | <u>(5.5)%</u> |
| Operating Income | | | | | | | | |
| 10 | Community Amenities | 10120 | Income Relating to Sanitation - Household Refuse | (9,700.00) | (9,700.00) | (10,145.62) | (445.62) | 4.6% |
| 10 | Community Amenities | 10122 | Drum-Muster | (1,000.00) | (664.00) | 0.00 | 664.00 | (100.0)% |
| | | | | <u>(10,700.00)</u> | <u>(10,364.00)</u> | <u>(10,145.62)</u> | <u>218.38</u> | <u>(2.1)%</u> |
| Other Community Amenities | | | | | | | | |
| Operating Expense | | | | | | | | |
| 10 | Community Amenities | 10704 | Maintenance - Public Conveniences | 8,000.00 | 5,328.00 | 4,201.24 | (1,126.76) | (21.1)% |
| 10 | Community Amenities | 10706 | Maintenance - Grave Digging | 10,210.00 | 5,612.00 | 4,120.75 | (1,491.25) | (26.6)% |
| 10 | Community Amenities | 10799 | Depreciation - Community Services | 49,200.00 | 26,900.00 | 12,899.90 | (14,000.10) | (52.0)% |
| | | | | <u>67,410.00</u> | <u>37,840.00</u> | <u>21,221.89</u> | <u>(16,618.11)</u> | <u>(43.9)%</u> |
| Operating Income | | | | | | | | |
| 10 | Community Amenities | 10708 | Cemetery Fees | (500.00) | (328.00) | 0.00 | 328.00 | (100.0)% |
| | | | | <u>(500.00)</u> | <u>(328.00)</u> | <u>0.00</u> | <u>328.00</u> | <u>(100.0)%</u> |
| | | | TOTAL OPERATING EXPENDITURE | 134,266.00 | 80,854.00 | 61,855.28 | (18,998.72) | (23.5)% |
| | | | TOTAL OPERATING INCOME | (11,200.00) | (10,692.00) | (10,145.62) | 546.38 | (5.1)% |

Schedule 11
Recreation & Culture
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|---|-----------------------|-------|---|--------------------|--------------------|--------------------|--------------------|-----------------|
| Public Halls & Civic Centres | | | | | | | | |
| Operating Expense | | | | | | | | |
| 11 | Recreation & Culture | 11100 | ABC Costs- Public Halls & Civic Centres | 100,000.00 | 75,000.00 | 65,722.64 | (9,277.36) | (12.4)% |
| 11 | Recreation & Culture | 11104 | Maintenance - Public Halls | 18,250.00 | 12,136.00 | 13,595.15 | 1,459.15 | 12.0% |
| 11 | Recreation & Culture | 11105 | Maintenance - Complex/ Gym | 42,500.00 | 28,320.00 | 31,360.32 | 3,040.32 | 10.7% |
| 11 | Recreation & Culture | 11106 | Maintenance - Wanderers Stadium | 14,200.00 | 14,200.00 | 21,247.00 | 7,047.00 | 49.6% |
| 11 | Recreation & Culture | 11107 | MOU Westonia Progress Payment | 28,000.00 | 19,000.00 | 12,290.39 | (6,709.61) | (35.3)% |
| 11 | Recreation & Culture | 11199 | Depreciation - Public Halls | 78,000.00 | 58,000.00 | 46,237.18 | (11,762.82) | (20.3)% |
| | | | | <u>280,950.00</u> | <u>206,656.00</u> | <u>190,452.68</u> | <u>(16,203.32)</u> | <u>(7.8)%</u> |
| Operating Income | | | | | | | | |
| 11 | Recreation & Culture | 11110 | Income Relating to Public Halls & Civic Centres | (200.00) | (128.00) | (11.82) | 116.18 | (90.8)% |
| 11 | Recreation & Culture | 11111 | Income Evolution MOU 33% | (14,000.00) | (13,000.00) | (12,898.09) | 101.91 | (0.8)% |
| 11 | Recreation & Culture | 11112 | Income Charges Stadium | (200.00) | (128.00) | 0.00 | 128.00 | (100.0)% |
| 11 | Recreation & Culture | 11114 | Income Evolution MOU WPA 67% | (28,000.00) | (28,000.00) | (26,187.03) | 1,812.97 | (6.5)% |
| | | | | <u>(42,400.00)</u> | <u>(41,256.00)</u> | <u>(39,096.94)</u> | <u>2,159.06</u> | <u>(5.2)%</u> |
| Swimming Pool | | | | | | | | |
| Operating Expense | | | | | | | | |
| 11 | Recreation & Culture | 11207 | Maintenance Westonia Swimming Pool | 28,000.00 | 18,640.00 | 22,176.87 | 3,536.87 | 19.0% |
| 11 | Recreation & Culture | 11208 | Chlorine Expenses | 2,000.00 | 1,328.00 | 667.06 | (660.94) | (49.8)% |
| 11 | Recreation & Culture | 11209 | Management Contract Charges | 63,000.00 | 42,000.00 | 46,876.66 | 4,876.66 | 11.6% |
| 11 | Recreation & Culture | 11210 | Water Charges | 7,000.00 | 4,664.00 | 6,659.96 | 1,995.96 | 42.8% |
| 11 | Recreation & Culture | 11299 | Depreciaton - Swimming Pool | 75,000.00 | 56,250.00 | 41,587.84 | (14,662.16) | (26.1)% |
| | | | | <u>175,000.00</u> | <u>122,882.00</u> | <u>117,968.39</u> | <u>(4,913.61)</u> | <u>(4.0)%</u> |
| Operating Income | | | | | | | | |
| 11 | Recreation & Culture | 11203 | Swimming Pool Redevelopment Income | (75,000.00) | (15,000.00) | 0.00 | 15,000.00 | (100.0)% |
| | | | | <u>(75,000.00)</u> | <u>(15,000.00)</u> | <u>0.00</u> | <u>15,000.00</u> | <u>(100.0)%</u> |
| Capital Expense | | | | | | | | |
| 11 | Recreation & Culture | 11205 | Purchase Furniture & Equipment - Swimming Pools | 0.00 | 0.00 | 9,360.00 | 9,360.00 | |
| 11 | Recreation & Culture | 11212 | Swimming Pool Redevelopment - CAPITAL | 75,000.00 | 15,000.00 | 0.00 | (15,000.00) | (100.0)% |
| | | | | <u>75,000.00</u> | <u>15,000.00</u> | <u>9,360.00</u> | <u>(5,640.00)</u> | <u>(37.6)%</u> |

Schedule 11
Recreation & Culture
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|--------------------------------------|-----------------------|-------|---|-------------------|-------------------|-------------------|-------------------|-----------------|
| Other Recreation & Sport | | | | | | | | |
| Operating Expense | | | | | | | | |
| 11 | Recreation & Culture | 11307 | Maintenance - Playground, Tennis & Bowls | 234,500.00 | 164,137.00 | 173,589.98 | 9,452.98 | 5.8% |
| 11 | Recreation & Culture | 11308 | Maintenance - Recreation Oval | 42,598.00 | 7,384.00 | 24,571.88 | 17,187.88 | 232.8% |
| 11 | Recreation & Culture | 11399 | Depreciation - Other Rec & Sport | 47,000.00 | 35,250.00 | 28,964.46 | (6,285.54) | (17.8)% |
| | | | | <u>324,098.00</u> | <u>206,771.00</u> | <u>227,126.32</u> | <u>20,355.32</u> | <u>9.8%</u> |
| Operating Income | | | | | | | | |
| 11 | Recreation & Culture | 11302 | Marquee Hire Charges | (1,000.00) | (664.00) | (336.36) | 327.64 | (49.3)% |
| 11 | Recreation & Culture | 11310 | Bowling Green Redevelopment - Income | 0.00 | 0.00 | 0.00 | 0.00 | |
| | | | | <u>(1,000.00)</u> | <u>(664.00)</u> | <u>(336.36)</u> | <u>29,660.75</u> | <u>(49.3)%</u> |
| Capital Expense | | | | | | | | |
| 11 | Recreation & Culture | 11309 | Bowling Green Redevelopment - CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| | | | | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | |
| Television and Rebroadcasting | | | | | | | | |
| Operating Expense | | | | | | | | |
| 11 | Recreation & Culture | 11401 | Maintenance - Television and Rebroadcasting | 1,000.00 | 664.00 | 335.95 | (328.05) | (49.4)% |
| 11 | Recreation & Culture | 11499 | Depreciation - TV & Radio | 6,000.00 | 4,000.00 | 2,797.47 | (1,202.53) | (30.1)% |
| | | | | <u>7,000.00</u> | <u>4,664.00</u> | <u>3,133.42</u> | <u>(1,530.58)</u> | <u>(32.8)%</u> |
| Capital Expense | | | | | | | | |
| 11 | Recreation & Culture | 11404 | Purchase Furniture & Equipment - Television and Rebroac | 0.00 | 0.00 | 10,700.00 | 10,700.00 | |
| | | | | <u>0.00</u> | <u>0.00</u> | <u>10,700.00</u> | <u>10,700.00</u> | |
| Other Recreation & Sport | | | | | | | | |
| Operating Expense | | | | | | | | |
| 11 | Recreation & Culture | 11504 | Library Salaries | 17,000.00 | 11,328.00 | 11,497.05 | 169.05 | 1.5% |
| 11 | Recreation & Culture | 11505 | Library Expenses | 3,500.00 | 2,328.00 | 1,647.76 | (680.24) | (29.2)% |
| | | | | <u>20,500.00</u> | <u>13,656.00</u> | <u>13,144.81</u> | <u>(511.19)</u> | <u>(3.7)%</u> |
| Operating Income | | | | | | | | |
| 11 | Recreation & Culture | 11501 | Income Relating to Libraries | (100.00) | (64.00) | 0.00 | 64.00 | (100.0)% |
| 11 | Recreation & Culture | 11502 | Fines & Penalties Charged | (100.00) | (64.00) | 0.00 | 64.00 | (100.0)% |
| | | | | <u>(200.00)</u> | <u>(128.00)</u> | <u>0.00</u> | <u>128.00</u> | <u>(100.0)%</u> |

Schedule 11
Recreation & Culture
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|------------------------------------|-----------------------|-------|--|---------------------|--------------------|--------------------|--------------------|----------------|
| Other Culture | | | | | | | | |
| Operating Expense | | | | | | | | |
| 11 | Recreation & Culture | 11605 | Nature Reserve Management | 20,000.00 | 13,328.00 | 1,807.52 | (11,520.48) | (86.4)% |
| 11 | Recreation & Culture | 11606 | Maintenance Walgoolan Gazebo | 600.00 | 392.00 | 0.00 | (392.00) | (100.0)% |
| | | | | 20,600.00 | 13,720.00 | 1,807.52 | (11,912.48) | (86.8)% |
| Operating Income | | | | | | | | |
| 11 | Recreation & Culture | 11602 | Income Charges History Books | (200.00) | (128.00) | (340.91) | (212.91) | 166.3% |
| 11 | Recreation & Culture | 11604 | Ramelius Common Management - Income | (10,000.00) | (10,000.00) | (10,000.00) | 0.00 | 0.0% |
| | | | | (10,200.00) | (10,128.00) | (10,340.91) | (212.91) | 2.1% |
| Capital Expense | | | | | | | | |
| 11 | Recreation & Culture | 11603 | Purchase Furniture & Equipment - Other Culture | 12,000.00 | 8,000.00 | 4,100.58 | (3,899.42) | (48.7)% |
| 11 | Recreation & Culture | 11609 | Marquee | 13,000.00 | 13,000.00 | 11,818.18 | (1,181.82) | (9.1)% |
| | | | | 25,000.00 | 21,000.00 | 15,918.76 | 48,841.29 | (24.2)% |
| TOTAL OPERATING EXPENDITURE | | | | 828,148.00 | 568,349.00 | 553,633.14 | (14,715.86) | (2.6)% |
| TOTAL OPERATING INCOME | | | | (128,800.00) | (67,176.00) | (49,774.21) | 17,401.79 | (25.9)% |
| TOTAL CAPITAL EXPENDITURE | | | | 100,000.00 | 36,000.00 | 35,978.76 | (21.24) | (0.1)% |

Schedule 12

Transport

Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|---|-----------------------|-------|---------------------------------------|---------------------|---------------------|---------------------|---------------------|----------------|
| Streets Roads Bridges & Depot Construction | | | | | | | | |
| Capital Expense | | | | | | | | |
| 12 | Transport | 12101 | Roads Construction Council | 608,000.00 | 171,000.00 | 170,899.92 | (100.08) | (0.1)% |
| 12 | Transport | 12103 | MRWA Project Construction | 487,500.00 | 487,500.00 | 489,206.97 | 1,706.97 | 0.4% |
| 12 | Transport | 12104 | Roads to Recovery Construction | 325,000.00 | 325,000.00 | 328,194.02 | 3,194.02 | 1.0% |
| 12 | Transport | 12108 | Footpath Construction | 45,500.00 | 45,500.00 | 72,208.03 | 26,708.03 | 58.7% |
| | | | | <u>1,466,000.00</u> | <u>1,029,000.00</u> | <u>1,060,508.94</u> | <u>31,508.94</u> | <u>3.1%</u> |
| Streets Roads Bridges & Depot Maintenance | | | | | | | | |
| Operating Expense | | | | | | | | |
| 12 | Transport | 12202 | Power - Street Lighting | 7,000.00 | 4,664.00 | 4,476.33 | (187.67) | (4.0)% |
| 12 | Transport | 12203 | Maintenance - GRM | 619,500.00 | 375,992.00 | 152,683.47 | (223,308.53) | (59.4)% |
| 12 | Transport | 12204 | Maintenance - Depot | 19,000.00 | 12,672.00 | 13,209.34 | 537.34 | 4.2% |
| 12 | Transport | 12205 | Maintenance - Footpaths | 500.00 | 328.00 | 0.00 | (328.00) | (100.0)% |
| 12 | Transport | 12206 | Traffic Signs Maintenance | 12,000.00 | 7,992.00 | 5,911.64 | (2,080.36) | (26.0)% |
| 12 | Transport | 12208 | Townsite Beautification | 0.00 | 0.00 | 370.33 | 370.33 | |
| 12 | Transport | 12219 | RRG Expenses | 7,000.00 | 4,664.00 | 7,837.13 | 3,173.13 | 68.0% |
| 12 | Transport | 12299 | Depreciation - Street, Roads, Bridges | 871,000.00 | 609,664.00 | 656,481.11 | 46,817.11 | 7.7% |
| | | | | <u>1,536,000.00</u> | <u>1,015,976.00</u> | <u>840,969.35</u> | <u>(175,006.65)</u> | <u>(17.2)%</u> |
| Operating Income | | | | | | | | |
| 12 | Transport | 12211 | Grant - MRWA Project | (340,000.00) | (236,500.00) | (265,880.00) | (29,380.00) | 12.4% |
| 12 | Transport | 12212 | Grant - MRWA Direct | (126,500.00) | (126,500.00) | (134,219.00) | (7,719.00) | 6.1% |
| 12 | Transport | 12213 | Grant - MRWA Specific | 0.00 | 0.00 | 0.00 | 0.00 | |
| 12 | Transport | 12216 | Grant - Roads to Recovery | (325,000.00) | (243,750.00) | (216,500.00) | 27,250.00 | (11.2)% |
| | | | | <u>(791,500.00)</u> | <u>(606,750.00)</u> | <u>(616,599.00)</u> | <u>(9,849.00)</u> | <u>1.6%</u> |
| Road Plant Purchase | | | | | | | | |
| Operating Expense | | | | | | | | |
| 12 | Transport | 12359 | Loss on Sale of Asset | 0.00 | 0.00 | 35,025.16 | 35,025.16 | |
| | | | | <u>0.00</u> | <u>0.00</u> | <u>35,025.16</u> | <u>35,025.16</u> | |
| Operating Income | | | | | | | | |
| 12 | Transport | 12398 | Profit on Sale of Asset | (415,000.00) | (311,250.00) | (65,531.17) | 245,718.83 | (78.9)% |
| | | | | <u>(415,000.00)</u> | <u>(311,250.00)</u> | <u>(65,531.17)</u> | <u>245,718.83</u> | <u>(78.9)%</u> |

Schedule 12

Transport

Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|------------------------------------|-----------------------|-------|---|-----------------------|---------------------|---------------------|---------------------|-----------------|
| Road Plant Purchase | | | | | | | | |
| Capital Expense | | | | | | | | |
| 12 | Transport | 12302 | Purchase Plant & Equipment - Road Plant Purchases | 105,000.00 | 8,758.00 | 0.00 | (8,758.00) | (100.0)% |
| 12 | Transport | 12303 | Graders - CAPITAL | 410,000.00 | 407,261.00 | 373,089.00 | (34,172.00) | (8.4)% |
| 12 | Transport | 12304 | Tractor - CAPITAL | 190,000.00 | 15,836.00 | 354,490.00 | 338,654.00 | 2,138.5% |
| 12 | Transport | 12305 | Side Tipper - CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 12 | Transport | 12307 | Outside Staff Veichles - CAPITAL | 76,000.00 | 82,336.00 | 0.00 | (82,336.00) | (100.0)% |
| 12 | Transport | 12308 | Prime Movers - CAPITAL | 0.00 | 0.00 | 2,934.00 | 2,934.00 | |
| | | | | 781,000.00 | 514,191.00 | 730,513.00 | 216,322.00 | 42.1% |
| Aerodromes | | | | | | | | |
| Operating Expense | | | | | | | | |
| 12 | Transport | 12604 | Airport Maintenance | 15,000.00 | 9,992.00 | 550.14 | (9,441.86) | (94.5)% |
| | | | | 15,000.00 | 9,992.00 | 550.14 | (9,441.86) | (94.5)% |
| Operating Income | | | | | | | | |
| 12 | Transport | 12601 | Income Relating to Aerodromes | 0.00 | 0.00 | (4,522.73) | (4,522.73) | |
| | | | | 0.00 | 0.00 | (4,522.73) | (4,522.73) | |
| Capital Expense | | | | | | | | |
| 12 | Transport | 12605 | Airport Land - CAPITAL | 12,000.00 | 9,000.00 | 0.00 | (9,000.00) | (100.0)% |
| | | | | 12,000.00 | 9,000.00 | 0.00 | (9,000.00) | (100.0)% |
| TOTAL OPERATING EXPENDITURE | | | | 1,551,000.00 | 1,025,968.00 | 876,544.65 | (149,423.35) | (14.6)% |
| TOTAL OPERATING INCOME | | | | (1,206,500.00) | (918,000.00) | (686,652.90) | 231,347.10 | (25.2)% |
| TOTAL CAPITAL EXPENDITURE | | | | 2,259,000.00 | 1,552,191.00 | 1,791,021.94 | 238,830.94 | 15.4% |

Schedule 13
Economic Services
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|-------------------------------------|-----------------------|-------|---|-----------------|-------------|-------------|------------------|--------------|
| Rural Services | | | | | | | | |
| Operating Expense | | | | | | | | |
| 13 | Economic Services | 13100 | ABC Costs- Rural Services | 68,000.00 | 38,000.00 | 49,223.94 | 11,223.94 | 29.5% |
| 13 | Economic Services | 13119 | Project TBA | 20,000.00 | 15,000.00 | 3,026.77 | (11,973.23) | (79.8)% |
| 13 | Economic Services | 13123 | NRM Contract | 12,000.00 | 9,000.00 | 2,320.00 | (6,680.00) | (74.2)% |
| 13 | Economic Services | 13125 | Noxious Weed Control | 2,000.00 | 1,500.00 | 0.00 | (1,500.00) | (100.0)% |
| 13 | Economic Services | 13126 | Wild Dog Contribution | 0.00 | 0.00 | 0.00 | 0.00 | |
| | | | | 102,000.00 | 63,500.00 | 54,570.71 | (8,929.29) | (14.1)% |
| Operating Income | | | | | | | | |
| 13 | Economic Services | 13105 | Govt. Grant Funding | 0.00 | 0.00 | (19,820.00) | (19,820.00) | |
| | | | | 0.00 | 0.00 | (19,820.00) | (19,820.00) | |
| Tourism & Area Promotion | | | | | | | | |
| Operating Expense | | | | | | | | |
| 13 | Economic Services | 13200 | Admin Allocations Tourism & Area Promotion | 34,000.00 | 25,500.00 | 21,907.53 | (3,592.47) | (14.1)% |
| 13 | Economic Services | 13210 | Area Promotion | 12,000.00 | 12,000.00 | 9,537.22 | (2,462.78) | (20.5)% |
| 13 | Economic Services | 13211 | SUBS- CW Visitor Centre | 4,500.00 | 3,375.00 | 2,272.73 | (1,102.27) | (32.7)% |
| 13 | Economic Services | 13212 | SUBS- Newtravel | 4,500.00 | 3,375.00 | 0.00 | (3,375.00) | (100.0)% |
| 13 | Economic Services | 13213 | Maintenance Caravan Park | 35,250.00 | 27,988.00 | 30,394.60 | 2,406.60 | 8.6% |
| 13 | Economic Services | 13214 | Information Bay- Carrabin | 3,050.00 | 2,016.00 | 833.89 | (1,182.11) | (58.6)% |
| 13 | Economic Services | 13215 | Old Club Hotel Museum -Maintenance | 12,100.00 | 8,056.00 | 7,264.15 | (791.85) | (9.8)% |
| 13 | Economic Services | 13299 | Depriciation - Tourism & Area Promotion | 11,000.00 | 9,328.00 | 19,007.86 | 9,679.86 | 103.8% |
| | | | | 116,400.00 | 91,638.00 | 91,217.98 | (420.02) | (0.5)% |
| Operating Income | | | | | | | | |
| 13 | Economic Services | 13201 | Income Relating to Tourism & Area Promotion | 0.00 | 0.00 | 0.00 | 0.00 | |
| 13 | Economic Services | 13202 | Caravan Site Charges | (22,000.00) | (22,000.00) | (28,155.30) | (6,155.30) | 28.0% |
| 13 | Economic Services | 13203 | Tent Site Charges | (300.00) | (200.00) | (222.75) | (22.75) | 11.4% |
| 13 | Economic Services | 13204 | Souvenir Sales | (200.00) | (128.00) | (285.93) | (157.93) | 123.4% |
| 13 | Economic Services | 13221 | Income - Old Club Hotel Museum Entry | 0.00 | 0.00 | (4,740.01) | (4,740.01) | |
| | | | | (22,500.00) | (22,328.00) | (33,403.99) | (11,075.99) | 49.6% |

Schedule 13
Economic Services
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|--------------------------------|-----------------------|-------|--|-----------------|------------|------------|------------------|--------------|
| Capital Expense | | | | | | | | |
| 13 | Economic Services | 13216 | Old Club Hotel Museum Project - CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | |
| 13 | Economic Services | 13217 | Caravan Park - CAPITAL | 30,000.00 | 30,000.00 | 58,739.80 | 28,739.80 | 95.8% |
| | | | | 30,000.00 | 30,000.00 | 58,739.80 | 28,739.80 | 95.8% |
| Building Control | | | | | | | | |
| Operating Expense | | | | | | | | |
| 13 | Economic Services | 13301 | Contract EH Services | 6,500.00 | 4,875.00 | 6,165.68 | 1,290.68 | 26.5% |
| | | | | 6,500.00 | 4,875.00 | 6,165.68 | 1,290.68 | 26.5% |
| Operating Income | | | | | | | | |
| 13 | Economic Services | 13303 | Building Permit Charges | (500.00) | (328.00) | (2,032.57) | (1,704.57) | 519.7% |
| 13 | Economic Services | 13304 | Demolition Charges | (100.00) | (64.00) | 0.00 | 64.00 | (100.0)% |
| 13 | Economic Services | 13305 | Commission BRB | (200.00) | (128.00) | 0.00 | 128.00 | (100.0)% |
| 13 | Economic Services | 13307 | Planning Fee | 0.00 | 0.00 | (214.55) | (214.55) | |
| | | | | (800.00) | (520.00) | (2,247.12) | (1,727.12) | 332.1% |
| Plant Nursery | | | | | | | | |
| Operating Expense | | | | | | | | |
| 13 | Economic Services | 13502 | Nursery Operating Costs | 1,800.00 | 1,200.00 | 2,129.66 | 929.66 | 77.5% |
| | | | | 1,800.00 | 1,200.00 | 2,129.66 | 929.66 | 77.5% |
| Operating Income | | | | | | | | |
| 13 | Economic Services | 13505 | Tree Planter Hire | (500.00) | (500.00) | (2,166.00) | (1,666.00) | 333.2% |
| | | | | (500.00) | (500.00) | (2,166.00) | (1,666.00) | 333.2% |
| Other Economic Services | | | | | | | | |
| Operating Expense | | | | | | | | |
| 13 | Economic Services | 13600 | Expenses Relating to Other Economic Services | 7,000.00 | 4,664.00 | 3,894.13 | (769.87) | (16.5)% |
| 13 | Economic Services | 13610 | Maintenance - Westonia CRC | 22,700.00 | 15,096.00 | 13,201.89 | (1,894.11) | (12.5)% |
| 13 | Economic Services | 13611 | Water Supply Standpipes | 54,500.00 | 36,312.00 | 253,443.01 | 217,131.01 | 598.0% |
| 13 | Economic Services | 13613 | Ramelius ResourceLease - Industrial Shed | 0.00 | 0.00 | 2,173.33 | 2,173.33 | |
| 13 | Economic Services | 13614 | St Lukes Church | 1,000.00 | 664.00 | 44.02 | (619.98) | (93.4)% |
| 13 | Economic Services | 13616 | Westonia CRC Contributions | 3,000.00 | 2,000.00 | 0.00 | (2,000.00) | (100.0)% |
| 13 | Economic Services | 13699 | Deprciation - Other Economic Services | 68,000.00 | 45,328.00 | 47,262.46 | 1,934.46 | 4.3% |
| | | | | 156,200.00 | 104,064.00 | 320,018.84 | 215,954.84 | 207.5% |

Schedule 13
Economic Services
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|--------------------------------|-----------------------|-------|---|--------------------|--------------------|---------------------|------------------|--------------|
| Other Economic Services | | | | | | | | |
| Operating Income | | | | | | | | |
| 13 | Economic Services | 13602 | Community Bus Hire Charges | (1,000.00) | (1,000.00) | (2,226.46) | (1,226.46) | 122.6% |
| 13 | Economic Services | 13603 | Ramelius Resource Lease - Industrial Shed | (19,500.00) | (14,625.00) | (14,948.13) | (323.13) | 2.2% |
| 13 | Economic Services | 13604 | Police Licensing Commissions | (4,000.00) | (4,000.00) | (4,479.56) | (479.56) | 12.0% |
| 13 | Economic Services | 13618 | Reimbursements General | (200.00) | (128.00) | (18.18) | 109.82 | (85.8)% |
| 13 | Economic Services | 13609 | Standpipe Water Charges - per kL | (40,000.00) | (40,000.00) | (215,351.84) | (175,351.84) | 438.4% |
| | | | | (64,700.00) | (59,753.00) | (237,024.17) | (177,271.17) | 296.7% |
| | | | TOTAL OPERATING EXPENDITURE | 382,900.00 | 265,277.00 | 474,102.87 | 208,825.87 | 78.7% |
| | | | TOTAL OPERATING INCOME | (88,500.00) | (83,101.00) | (294,661.28) | (211,560.28) | 254.6% |
| | | | TOTAL CAPITAL EXPENDITURE | 30,000.00 | 30,000.00 | 58,739.80 | 28,739.80 | 95.8% |

Schedule 14
Other Property & Services
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|-------------------------------|---------------------------|-------|---|-----------------|--------------|--------------|------------------|--------------|
| Private Works | | | | | | | | |
| Operating Expense | | | | | | | | |
| 14 | Other Property & Services | 14102 | Private Works | 25,000.00 | 25,000.00 | 256,104.32 | 231,104.32 | 924.4% |
| | | | | 25,000.00 | 25,000.00 | 256,104.32 | 231,104.32 | 924.4% |
| Operating Income | | | | | | | | |
| 14 | Other Property & Services | 14100 | Private Works Income | (25,000.00) | (25,000.00) | (323,268.48) | (298,268.48) | 1,193.1% |
| | | | | (25,000.00) | (25,000.00) | (323,268.48) | (298,268.48) | 1,193.1% |
| Public Works Overheads | | | | | | | | |
| Operating Expense | | | | | | | | |
| 14 | Other Property & Services | 14200 | Administration Allocations to PWOH | 246,000.00 | 163,992.00 | 151,758.51 | (12,233.49) | (7.5)% |
| 14 | Other Property & Services | 14202 | Sick Leave Expense | 15,000.00 | 10,000.00 | 9,008.24 | (991.76) | (9.9)% |
| 14 | Other Property & Services | 14203 | Annual & Long Service Leave Expense | 80,000.00 | 80,000.00 | 100,428.57 | 20,428.57 | 25.5% |
| 14 | Other Property & Services | 14204 | Protective Clothing - Outside Staff | 3,500.00 | 2,328.00 | 1,884.21 | (443.79) | (19.1)% |
| 14 | Other Property & Services | 14205 | Conference Expenses- Engineering | 2,000.00 | 1,328.00 | 1,490.91 | 162.91 | 12.3% |
| 14 | Other Property & Services | 14206 | Medical Examination Costs | 1,000.00 | 664.00 | 181.45 | (482.55) | (72.7)% |
| 14 | Other Property & Services | 14207 | Public Works Overheads Allocated to Works | (519,370.00) | (356,240.00) | (351,099.79) | 5,140.21 | (1.4)% |
| 14 | Other Property & Services | 14208 | OSH Expenses | 3,500.00 | 2,328.00 | 0.00 | (2,328.00) | (100.0)% |
| 14 | Other Property & Services | 14211 | Unallocated Wages | 0.00 | 0.00 | 565.36 | 565.36 | |
| 14 | Other Property & Services | 14214 | Eng. & Technical Support | 10,000.00 | 6,664.00 | 1,805.00 | (4,859.00) | (72.9)% |
| 14 | Other Property & Services | 14215 | Staff Training | 8,000.00 | 5,328.00 | 1,966.12 | (3,361.88) | (63.1)% |
| 14 | Other Property & Services | 14216 | Insurance on Works | 16,000.00 | 16,000.00 | 14,402.26 | (1,597.74) | (10.0)% |
| 14 | Other Property & Services | 14217 | Supervision Costs | 15,000.00 | 10,000.00 | 12,230.55 | 2,230.55 | 22.3% |
| 14 | Other Property & Services | 14218 | Service Pay | 6,370.00 | 4,240.00 | 4,006.47 | (233.53) | (5.5)% |
| 14 | Other Property & Services | 14219 | Superannuation Cost | 75,000.00 | 50,000.00 | 53,073.63 | 3,073.63 | 6.1% |
| 14 | Other Property & Services | 14220 | Allowances & Other Costs | 30,000.00 | 20,000.00 | 19,202.10 | (797.90) | (4.0)% |
| 14 | Other Property & Services | 14221 | Fringe Benefits Tax - Works | 8,000.00 | 6,000.00 | 2,900.00 | (3,100.00) | (51.7)% |
| | | | | 0.00 | 22,632.00 | 23,803.59 | 1,171.59 | 5.2% |
| Operating Income | | | | | | | | |
| 14 | Other Property & Services | 14201 | Income Relating to Public Works Overheads | (7,000.00) | (4,664.00) | (2,614.54) | 2,049.46 | (43.9)% |
| | | | | (7,000.00) | (4,664.00) | (2,614.54) | 2,049.46 | (43.9)% |

Schedule 14
Other Property & Services
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|-------------------------------|---------------------------|-------|---|-----------------|--------------|--------------|------------------|--------------|
| Plant Operation Costs | | | | | | | | |
| Operating Expense | | | | | | | | |
| 14 | Other Property & Services | 14302 | Insurance - Plant | 13,000.00 | 9,750.00 | 11,089.67 | 1,339.67 | 13.7% |
| 14 | Other Property & Services | 14303 | Fuel & Oils | 170,000.00 | 113,328.00 | 125,202.64 | 11,874.64 | 10.5% |
| 14 | Other Property & Services | 14304 | Tyres and Tubes | 20,000.00 | 15,000.00 | 8,599.45 | (6,400.55) | (42.7)% |
| 14 | Other Property & Services | 14305 | Parts & Repairs | 100,000.00 | 66,664.00 | 97,225.72 | 30,561.72 | 45.8% |
| 14 | Other Property & Services | 14306 | Internal Repair Wages | 48,000.00 | 31,992.00 | 21,642.19 | (10,349.81) | (32.4)% |
| 14 | Other Property & Services | 14307 | Licences - Plant | 7,500.00 | 7,500.00 | 7,445.54 | (54.46) | (0.7)% |
| 14 | Other Property & Services | 14308 | Depreciation - Plant | 150,000.00 | 100,000.00 | 182,006.64 | 82,006.64 | 82.0% |
| 14 | Other Property & Services | 14309 | Plant Operation Costs Allocated to Works | (540,500.00) | (455,414.00) | (451,865.15) | 3,548.85 | (0.8)% |
| 14 | Other Property & Services | 14310 | Blades & Tynes | 10,000.00 | 6,664.00 | 645.00 | (6,019.00) | (90.3)% |
| 14 | Other Property & Services | 14311 | Consumable Items | 19,000.00 | 12,664.00 | 4,741.25 | (7,922.75) | (62.6)% |
| 14 | Other Property & Services | 14312 | Expendable Tools | 3,000.00 | 2,000.00 | 10,339.02 | 8,339.02 | 417.0% |
| | | | | 0.00 | (89,852.00) | 17,071.97 | 106,923.97 | (119.0)% |
| Stock Fuels & Oils | | | | | | | | |
| Operating Expense | | | | | | | | |
| 14 | Other Property & Services | 14402 | Purchase of Stock Materials | 0.00 | 0.00 | (16,734.32) | (16,734.32) | |
| | | | | 0.00 | 0.00 | (16,734.32) | (16,734.32) | |
| Operating Income | | | | | | | | |
| 14 | Other Property & Services | 14404 | Diesel Fuel Rebate | (25,000.00) | (16,664.00) | (26,651.00) | (9,987.00) | 59.9% |
| 14 | Other Property & Services | 14405 | Sale of Stock | (500.00) | (328.00) | (100.00) | 228.00 | (69.5)% |
| 14 | Other Property & Services | 14406 | Sale of Fuel and Scrap | (500.00) | (328.00) | (2,738.59) | (2,410.59) | 734.9% |
| | | | | (26,000.00) | (17,320.00) | (29,489.59) | (12,169.59) | 70.3% |
| Administration | | | | | | | | |
| Operating Expense | | | | | | | | |
| 14 | Other Property & Services | 14500 | Expenses relating to Administration | 492,000.00 | 327,992.00 | 328,570.95 | 578.95 | 0.2% |
| 14 | Other Property & Services | 14501 | Administration Office Maintenance | 48,200.00 | 32,120.00 | 41,805.41 | 9,685.41 | 30.2% |
| 14 | Other Property & Services | 14502 | Workers Compensation Premiums- Administration | 19,000.00 | 12,664.00 | 19,023.94 | 6,359.94 | 50.2% |
| 14 | Other Property & Services | 14503 | Office Equipment Maintenance - Admin | 8,500.00 | 5,664.00 | 771.82 | (4,892.18) | (86.4)% |
| 14 | Other Property & Services | 14504 | Telecommunications - Admin | 0.00 | 0.00 | 530.00 | 530.00 | |
| 14 | Other Property & Services | 14505 | Travel & Accommodation - Admin | 2,000.00 | 1,328.00 | 2,508.21 | 1,180.21 | 88.9% |

Schedule 14
Other Property & Services
Financial Statement For The Period Ending 28/02/2022


| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|--------------------------------------|---------------------------|-------|---|-----------------|--------------|--------------|------------------|--------------|
| Administration | | | | | | | | |
| Operating Expense - Continued | | | | | | | | |
| 14 | Other Property & Services | 14506 | Legal Expenses Administration | 2,000.00 | 1,328.00 | 6,700.00 | 5,372.00 | 404.5% |
| 14 | Other Property & Services | 14507 | Training Expenses - Admin | 5,000.00 | 3,328.00 | 4,310.86 | 982.86 | 29.5% |
| 14 | Other Property & Services | 14508 | Printing & Stationery - Admin | 10,000.00 | 6,664.00 | 4,348.05 | (2,315.95) | (34.8)% |
| 14 | Other Property & Services | 14509 | Fringe Benefits Tax - Admin | 12,000.00 | 8,000.00 | 8,194.00 | 194.00 | 2.4% |
| 14 | Other Property & Services | 14510 | Conference Expenses - Admin | 4,000.00 | 2,664.00 | 2,290.91 | (373.09) | (14.0)% |
| 14 | Other Property & Services | 14511 | Staff Uniform - Admin | 3,000.00 | 2,000.00 | 348.17 | (1,651.83) | (82.6)% |
| 14 | Other Property & Services | 14515 | Administration Costs Allocated to Programs | (687,700.00) | (458,464.00) | (455,523.43) | 2,940.57 | (0.6)% |
| 14 | Other Property & Services | 14517 | Postage & Freight | 1,500.00 | 1,000.00 | 553.92 | (446.08) | (44.6)% |
| 14 | Other Property & Services | 14521 | Accounting Assistance | 41,500.00 | 27,664.00 | 21,561.36 | (6,102.64) | (22.1)% |
| 14 | Other Property & Services | 14522 | Advertising | 2,000.00 | 1,328.00 | 4,785.61 | 3,457.61 | 260.4% |
| 14 | Other Property & Services | 14559 | Admin Loss on Sale | 0.00 | 0.00 | 0.00 | 0.00 | |
| 14 | Other Property & Services | 14599 | Depreciation - Admin | 37,000.00 | 24,664.00 | 25,347.26 | 683.26 | 2.8% |
| | | | | 0.00 | (56.00) | 16,127.04 | 16,183.04 | (28,898.3)% |
| Operating Income | | | | | | | | |
| 14 | Other Property & Services | 14525 | Admin - Reimbursement | (1,000.00) | (664.00) | (132,701.94) | (132,037.94) | 19,885.2% |
| 14 | Other Property & Services | 14598 | Profit on Sale of Asset - Admin | (145,000.00) | (96,664.00) | 0.00 | 96,664.00 | (100.0)% |
| | | | | (146,000.00) | (97,328.00) | (132,701.94) | (35,373.94) | 36.3% |
| Operating Expense | | | | | | | | |
| 14 | Other Property & Services | 14602 | Gross Salaries & Wages | 1,190,000.00 | 793,328.00 | 788,537.47 | (4,790.53) | (0.6)% |
| 14 | Other Property & Services | 14603 | Less Sal & Wages Aloc to Works | (1,190,000.00) | (793,328.00) | (788,537.47) | 4,790.53 | (0.6)% |
| | | | | 0.00 | 0.00 | 0.00 | 0.00 | |
| Unclassified | | | | | | | | |
| Operating Income | | | | | | | | |
| 14 | Other Property & Services | 14701 | Income Relating to Unclassified | (5,000.00) | (3,328.00) | (5,000.00) | (1,672.00) | 50.2% |
| 14 | Other Property & Services | 14705 | Marda Upgrade and Haulage Operation Agreement | 0.00 | 0.00 | (96,829.92) | (96,829.92) | |
| | | | | (5,000.00) | (3,328.00) | (101,829.92) | (108,729.82) | 2,959.8% |

Schedule 14
Other Property & Services
Financial Statement For The Period Ending 28/02/2022

| Prog | Programme Description | COA | Description | Original Budget | YTD Budget | YTD Actual | YTD Variation \$ | YTD Budget % |
|------------------------------------|---------------------------|-------|------------------|---------------------|---------------------|---------------------|---------------------|-----------------|
| Unclassified | | | | | | | | |
| Capital Expense | | | | | | | | |
| 14 | Other Property & Services | 14704 | Land Development | 0.00 | 0.00 | 837.83 | 837.83 | |
| | | | | 0.00 | 0.00 | 837.83 | 837.83 | |
| TOTAL OPERATING EXPENDITURE | | | | 25,000.00 | (42,276.00) | 296,372.60 | 338,648.60 | (801.0)% |
| TOTAL OPERATING INCOME | | | | (209,000.00) | (147,640.00) | (589,904.47) | (442,264.47) | 299.6% |
| TOTAL CAPITAL EXPENDITURE | | | | 0.00 | 0.00 | 837.83 | 837.83 | |

6.1.3 REGULATION 17 REVIEW

| | |
|--------------------------------|--|
| Responsible Officer: | Bill Price, CEO |
| Author: | Jasmine Geier, MCS |
| File Reference: | F1.3.3 |
| Disclosure of Interest: | Nil |
| Attachments: | Attachment 9.1.4 Audit Regulation 17 |
| Signature: | Officer CEO |



Purpose of the Report

The purpose of this report is to present to the Audit Committee the results of the CEO's triennial review at the end of 2021 of the appropriateness and effectiveness of the organisation's risk management, internal control and legislative compliance systems and procedures. Various actions arising from the review are also presented.

Executive Decision

Legislative Requirement

Background

Regulation 17 of the *Local Government (Audit) Regulations 1996* require the CEO to conduct a review of systems and procedures relating to legislative compliance, risk management and internal controls on a triennial basis.

The Regulation 17 Audit incorporates the requirement under Regulation 5 (2) (c) of the *Local Government (Financial Management) Regulations 1996* which provides the Chief Executive Officer to: 'Undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once every 3 financial years) and report to the local government the results of those reviews.'

The most recent review conducted in compliance of Regulation 17 of the Audit Regulations was reported to the Audit Committee on 17 December 2015.

Council subsequently resolved at its 17 December 2015 Ordinary Council Meeting to receive the review (OCM-15-12/15).

Comment

Regulation 17 of the Local Government (Audit) Regulations 1996 (**Audit Regs**) requires that every three years, the CEO is to present to the Audit Committee the results of a review of the appropriateness and effectiveness of the organisation's risk management, internal control and legislative compliance systems and procedures.

Consistent with this requirement, a review was completed at the end of 2021 This report presents the results, and actions arising from the review, to the Audit Committee.

Statutory Environment

Local Government Act 1995

Section 5.46. Register of, and records relevant to, delegations to CEO and employees

- (4) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (5) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (6) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

Policy Implications

Risk Management Policy has been adopted and outlines the Shire's commitment and approach to managing risks that may impact on its day-to-day operations and threaten the achievement of its objectives

Strategic Implications

A Council's internal control environment includes the following components:

- Structure of the organisation;
- Culture of the organisation;
- Knowledge, skills and experience of employees;
- Processes employed by the organisation to conduct business.

The Chief Executive Officer should play a key role in the establishment and development of an effective internal control environment, as it ultimately sets the operational tone of the Council, and should reflect the ethics, integrity and values espoused by the Council.

An effective and transparent internal control environment would focus on the following key areas:

- Integrity and ethical values;
- Management's philosophy and operating style;
- Organisation structure;
- Performance measures;
- Policies and procedures;
- Human resources policy;
- Internal Audit function;
- The Audit Committee.
-

The role of the audit committee is to govern the integrity of the entity's financial information, systems of internal control, and the legal and ethical conduct of management and employees. The responsibility of the audit committee will differ depending upon the Council's size, scale of operations, and any specific requirements. The key role of internal audit is to provide assistance to the Council's audit committee in discharging its governance responsibilities. It does this by:

- Providing an objective assessment of existing risks and the internal control framework;
- Performing reviews of the compliance framework and specific compliance issues;
- Conducting regular analysis of business processes and associated controls;
- Performing ad hoc reviews for specific areas of concern, including unacceptable levels of risk;

Reviewing the operational performance of the Council and providing recommendations for more effective and efficient use of resources.

Financial Implications

There are no known financial implications for this matter.

Voting Requirements



Simple Majority



Absolute Majority

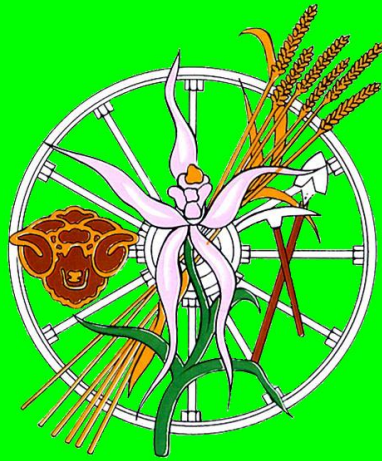
OFFICER RECOMMENDATIONS

That the Audit Committee:

1. **Receives and reviews the Shire of Westonia Regulation 17 Review Report presented by the Chief Executive Officer under Regulation 17 (3) of the Local Government (Audit) Regulations 1996; and**
2. **Reports the results of the Review to Council; and**
3. **Seeks an implementation plan and timeline on actions arising from the Review at the next Audit Committee meeting.**

Attachment 6.1.3

Shire of Westonia



Regulation 17 Review

AUDIT AND RISK COMMITTEE

TERMS OF REFERENCE

SHIRE OF WESTONIA

1.0 INTRODUCTION

An amendment to the Local Government Act 1995 (the Act) in 2005 introduced a requirement that all local governments establish an audit committee. Members of the committee are to be appointed by an absolute majority decision of the Council.

Such committees are to provide an independent oversight of the financial systems of the Shire of Westonia on behalf of the Council.

As such, the committee will operate to assist Council to fulfil its corporate governance, stewardship, leadership and control responsibilities in relation to the local government's financial reporting and audit responsibilities.

2.0 OBJECTIVES AND FUNCTIONS OF THE AUDIT COMMITTEE

Objectives

- 2.1 The primary objective of the audit committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the performance of the local government in managing its financial affairs.
- 2.2 Reports from the committee will assist Council in discharging its legislative responsibilities of controlling the local government's affairs, determining the local government's policies and overseeing the allocation of the local government's finances and resources. The committee will ensure openness in the local government's financial reporting and will liaise with the CEO to ensure the effective and efficient management of the local government's financial accounting systems and compliance with legislation.
- 2.3 The committee is to facilitate –
 - the enhancement of the credibility and objectivity of *internal and external financial reporting;
 - *effective management of financial and other risks and the protection of Council assets;
 - compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management, internal control and legislative compliance;
 - *the coordination of the internal audit function with the external audit; and
 - the provision of an effective means of communication between the external auditor, internal auditor, the CEO and the Council

Functions

As part of its function, the Audit committee: -

2.4 is to provide guidance and assistance to the Council: -

- as to the carrying out of its functions in relation to audits;
- as to the development of a process to be used to select and appoint a person to be the auditor; and

2.5 may provide guidance and assistance to the Council as to: -

- matters to be audited;
- the scope of the audit;
- its functions under Part 6 of the Local Government Act, 1995 that relate to financial management; and
- the carrying out of its functions relating to other audits and other matters related to financial management

3.0 POWERS OF THE AUDIT COMMITTEE

3.1 The Audit committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference. This is in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

3.2 The committee is a formally appointed committee of council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures

4.0 MEMBERSHIP

4.1 The committee shall consist of all elected members. All members shall have full voting rights.

4.2 The quorum of the committee shall be determined in accordance with the requirements of the Local Government Act, 1995

4.3 The CEO and employees shall not be members of the committee and the CEO or his/her nominee shall attend all meetings to provide advice and guidance to the committee.

4.4 The Shire shall provide secretarial and administrative support to the committee.

5.0 MEETINGS

5.1 The committee shall meet at least quarterly as determined by the committee. A schedule of meetings will be developed and agreed to by the members. As an indicative guide, meetings would be arranged to coincide with relevant Council reporting deadlines.

5.2 Additional meetings shall be convened in accordance with the requirements of the Shire of Westonia's Standing Orders Local Law 1999.

5.3 A decision of the committee is to be made by simple majority.

6.0 REPORTING

6.1 All decisions made at a meeting of the committee are to be considered at the next ordinary council meeting or, if that is not practicable: -

- a. at the first ordinary council meeting after that meeting; or
- b. at a special meeting called for that purpose.

6.2 The committee shall report annually to the Council summarising its activities during the previous financial year.

7.0 DUTIES AND RESPONSIBILITIES

7.1 Duties and responsibilities of the Audit Committee will include:

- a. To Provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits;
- b. Develop and recommend to Council an appropriate process for the selection and appointment of a person as the local government's auditor;
- c. Develop and recommend to Council –
 - a list of those matters to be audited; and
 - the scope of the audit to be undertaken;
- d. Recommend to Council the person or persons to be appointed as auditor;
- e. Develop and recommend to Council a written agreement for the appointment of the external auditor. The agreement is to include –
 - the objectives of the audit;
 - the scope of the audit;
 - a plan of the audit;
 - details of the remuneration and expenses to be paid to the auditor; and
 - the method to be used by the local government to communicate with, and supply information to, the auditor;
- f. Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions
- g. Liaise with the CEO to ensure that the local government does everything in its power to –
 - assist the auditor to conduct the audit and carry out his or her other duties under the *Local Government Act 1995*; and
 - ensure that audits are conducted successfully and expeditiously;
- h. Examine the reports of the auditor after receiving a report from the CEO on the matters and –
 - determine if any matters raised require action to be taken by the local government; and
 - ensure that appropriate action is taken in respect of those matters;
- i. Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and

presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time;

- j. Review the scope of the audit plan and program and its effectiveness;
- k. Review the appropriateness of special internal audit assignments undertaken by internal audit at the request of Council or CEO
- l. Review the level of resources allocated to internal audit and the scope of its authority;
- m. Review reports of internal audits, monitor the implementation of recommendations made by the audit and review the extent to which Council and management reacts to matters raised;
- n. Facilitate liaison between the internal and external auditor to promote compatibility, to the extent appropriate, between their audit programs;
- o. Review the local government's draft annual financial report, focusing on –
 - accounting policies and practices;
 - changes to accounting policies and practices;
 - the process used in making significant accounting estimates;
 - significant adjustments to the financial report (if any) arising from the audit process;
 - compliance with accounting standards and other reporting requirements; and
 - significant variances from prior years;
- p. Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed;
- q. Address issues brought to the attention of the committee, including responding to requests from Council for advice that are within the parameters of the committee's terms of reference;
- r. Seek information or obtain expert advice through the CEO on matters of concern within the scope of the committee's terms of reference following authorisation from the Council.
- s. Review the annual Compliance Audit Return and report to the council the results of that review, and
- t. Consider the CEO's biennial reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report to the council the results of those reviews

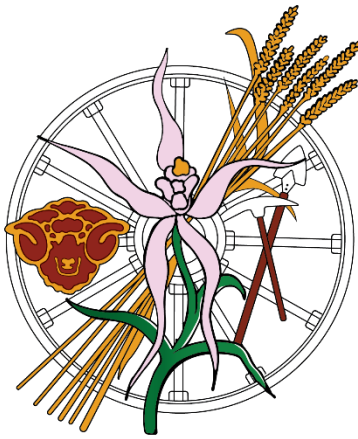
The Audit Committee may seek information or obtain advice on matters of concern using the normal processes of the Shire.

8.0 INTERNAL AUDIT

- 8.1 Many local governments have recognised the need to improve their internal auditing processes, and have moved to either employ an internal auditor or contract out the internal audit function.
- 8.2 Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes
- 8.3 The scope of an internal audit would be determined by the Audit committee, with input from the CEO, based on the size of the local government's internal operations and the level of compliance to be achieved. The role differs from that of the external auditor who is appointed by council on the recommendation of the Audit Committee, to report independently to it, through the mayor/president and the CEO, on the annual financial statements. The external auditor's primary role is to decide whether the annual financial statements of a local government are free of material misstatement.
- 8.4 There are certain functions of the internal audit that complement the external auditor's role. As the external auditor plans for an effective audit they need to assess and determine whether to include the scope, procedures and outcomes of the internal audit. The CEO must refer all internal audit reports to the Audit Committee for consideration.
- 8.5 An internal auditor's activities should typically include the following:
- a. review of the internal control structure, monitoring the operations of the information system and internal controls and providing recommendations for improvements;
 - b. a risk assessment with the intention of minimising exposure to all forms of risk on the local government;
 - c. examination of financial and operating information that includes detailed testing of transactions, balances and procedures;
 - d. a review of the efficiency and effectiveness of operations and services including non- financial controls of a local government;
 - e. a review of compliance with management policies and directives and any other internal requirements;
 - f. review of the annual Compliance Audit Return, and
 - g. assist in the CEO's biennial reviews of the appropriateness and effectiveness of the local government's systems and procedures in regard to risk management, internal control and legislative compliance.
 - h. specific tasks requested by management
- 8.6 For local government, the internal auditor should report functionally to the audit committee and administratively to the CEO. It should be remembered that pursuant to section 5.41 of the Act, the CEO is responsible for the day-to-day management of council activities

including the direction of staff and implicitly the internal audit function. The CEO may choose to delegate this responsibility provided always that the delegation does not directly or indirectly interfere with the ability of the Internal Auditor to conduct an internal audit function free from interference

- 8.7 A clear and properly defined reporting relationship ensures that the internal auditor is empowered to perform their role working with management. The direct reporting line to the audit committee also acts as an adequate safeguard in the event of a serious breakdown in internal controls or internal control culture at senior levels in the organisation.
- 8.8 While it is recognised that smaller councils may not be able to justify a full-time internal auditor, a small size of operation does not justify forgoing internal audit altogether. If audit committee or management is of the view that the employment of an independent internal auditor either full- time or part-time is not warranted, it may request the council to have the internal audit function undertaken as necessary by an external contractor, or expand the role of its external auditor
- 8.9 The external auditor or his or her professional company should only undertake internal audit functions that complement the external audit and do not cloud the objectivity and independence of the external audit. An external auditor must not audit information prepared by them or their accounting practice, as this is considered incompatible with the standard of independence.
- 8.10 Local governments that do not establish an internal audit process but require a review of the financial management systems and procedures, may decide to use the services of the external auditor for that purpose. Such reviews are to be undertaken every four years in accordance with regulation 5(2) (c) of the Local Government (Financial Management) Regulations 1996.
- 8.11 The review of financial management systems and procedures provides the external auditor with greater assurance of systems and procedures used to prepare the annual financial statements, and whether they provide information free of material misstatement



SHIRE OF
WESTONIA
A vibrant community lifestyle

Shire of Westonia

Operational Risk Report (Summary)



CEO's Office

Executive

| | | | | | |
|----------------------|---------------------------------|-------------|--|-------------------------------|---------------|
| Risk Code | OR-038 | Risk | Council does not obtain value for money in relation to its contractors | Responsible Officer(s) | Jasmine Geier |
| Risk Category | Shire Reputation and Governance | | Review Frequency | Quarter | |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls On-going contract management process that identifies and manages deliverables, key contract clauses, responsibilities and milestones

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Suitably qualified personnel to sit on Selection Panel to ensure that informed and objective decision is made when selecting suppliers / contractors.

Risk Solution

- Council does not release milestone payments to suppliers / contractors until they meet all their associated objectives. Payments authorised by CEO and/or delegated senior officer

CEO’s Office

Executive

| | | |
|-------------------------|---|--|
| Risk Code OR-037 | Risk Council is not able to demonstrate that all probity issues have been addressed in the Contracting process | Responsible Officer(s) Bill Price |
|-------------------------|---|--|

| | | | |
|----------------------|---------------------------------|-------------------------|---------|
| Risk Category | Shire Reputation and Governance | Review Frequency | Quarter |
|----------------------|---------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Rare | Rating | Low |
| Consequence | Critical | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Rare | Rating | Low |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Evaluation process exists both during the selection process and throughout the term of the contract to ensure that supplier / contractor meet their objectives.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Rare | Rating | Low |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Designated person (i.e. Internal or Probity Auditor) to review Contract process to ensure compliance with Council policy and Guidelines.

Risk Solution

- Robust and transparent selection processes to ensure effective and qualified suppliers / contractors are selected by Council. This includes compliance with Code of Conduct, Conflict of Interest and procurement policies

CEO's Office

Executive

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|------------|
| Risk Code | OR-029 | Risk | Council loses recurrent Grant funding to provide existing service | Responsible Officer(s) | Bill Price |
|------------------|--------|-------------|---|-------------------------------|------------|

| | | | |
|----------------------|------------------------------|-------------------------|---------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
|----------------------|------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Council has a grant revenue register which records details such as reporting deadlines, amount and instalments expected and key milestones.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Grant funding availability should be identified at the budget formulation stage. If future grant funding not available, services levels to be reviewed at budget formulation stage.

Risk Solution

- Council has a clear process to review services where grant funding has ceased to ensure it understands the financial impact on its sustainability.

CEO's Office

Executive

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|------------|
| Risk Code | OR-017 | Risk | Council makes poor investment decisions | Responsible Officer(s) | Bill Price |
|------------------|--------|-------------|---|-------------------------------|------------|

| | | | |
|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Management monitor cash & anticipated future cash flows. Surplus funds invested in accordance with Council policy. Investment & transfer of funds approved by officers in accordance with levels of delegations.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Council reviews investment performance quarterly through a report from the CEO.

Risk Solution

- Council has a clear and comprehensive investment policy to assist when making any decisions to invest funds.

CEO's Office

Executive

| | | | | | |
|----------------------|---------------------|-------------|-------------------------|-------------------------------|------------|
| Risk Code | OR-016 | Risk | Fraud | Responsible Officer(s) | Bill Price |
| Risk Category | Financial and Legal | | Review Frequency | Half Year | |

Initial Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |

**Causes****Consequences****Initial Controls****Revised Risk Assessment**

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |

Effectiveness of Controls Good



Existing Controls Cash transfers between bank accounts and investment bodies are approved by authorised officer. Bank reconciliations are performed on a predetermined basis and are reviewed by an authorised officer

Future Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |

Effectiveness of Controls Good



Future Controls Current controls are maintained and reviewed by an independent person

Risk Solution

- Access to EFT Banking system restricted to appropriately designated personnel and procedures are in place to ensure that all cash collected is banked and properly recorded.

CEO's Office

Executive

| | | |
|-------------------------|--|---|
| Risk Code OR-031 | Risk Receipts are not deposited at the bank on a timely basis or not recorded | Responsible Officer(s) Jasmine Geier |
|-------------------------|--|---|

| | | | |
|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Receipts are deposited regularly at the bank by a person independent from the initial recording of the cash receipts

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Bank statements are reconciled to the general ledger and banking reports where relevant, on a fortnightly basis and reviewed by an authorised person.

Risk Solution

- Bank statements are reconciled to the general ledger and banking reports where relevant, monthly and are reviewed by an authorised person.

Finance and Administration

Administration

| | | | | | |
|----------------------|---------------------------------|-------------|---|-------------------------------|---------------|
| Risk Code | OR-032 | Risk | Council does not obtain value for money in its purchasing & procurement | Responsible Officer(s) | Jasmine Geier |
| Risk Category | Shire Reputation and Governance | | Review Frequency | Quarter | |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Good

Existing Controls

All purchase orders are approved in accordance with the Delegations of Authority and relevant policies

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Good

Future Controls

Periodic review of all contracts and purchase to ensure that Council achieves value for money from suppliers.

Risk Solution

- Council has a comprehensive Contract and Procurement Policy and Guidelines, in accordance with the WALGA Procurement Guide 2014. These are reviewed annually.

Finance and Administration

Administration

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|---------------|
| Risk Code | OR-035 | Risk | Credit Cards are used for purchases of a personal nature and/or have inappropriate levels | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|---|-------------------------------|---------------|

| | | | |
|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Employees sign a declaration confirming compliance with Council policy and procedures prior to the Credit Card being released

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Exception report from Credit Card providers detailing all breaches of credit card limits on an individual employee basis; management regularly reviews this report and investigates all breaches on a timely basis

Risk Solution

- Council, CEO or other authorised officer approves all issues of Credit Cards and limits, to employees prior to release

Finance and Administration

Administration

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|----------------------|
| Risk Code | OR-027 | Risk | Lack of working capital to meet financial commitments | Responsible Officer(s) | Bill Price Council's |
|------------------|--------|-------------|---|-------------------------------|----------------------|

| | | | |
|----------------------|---------------------------------|-------------------------|-----------|
| Risk Category | Shire Reputation and Governance | Review Frequency | Half Year |
|----------------------|---------------------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls

Good

Existing Controls Details of cash requirements, particularly with capital works, are documented and discussed by authorised officers. Investments and borrowings are reported to Council quarterly

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls

Good

Future Controls Cashflow budgets prepared by suitably qualified personnel on a regular basis.

Risk Solution

- Management reviews cash position of Council on an on-going basis, involving comparison to budgets; significant variances investigated by management.

Finance and Administration

Administration

| | | | | | |
|------------------|--------|-------------|--|-------------------------------|---------------|
| Risk Code | OR-033 | Risk | Purchase orders are placed for unapproved goods and services | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|--|-------------------------------|---------------|

| | | | |
|----------------------|------------------------------|-------------------------|---------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
|----------------------|------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls All purchase orders are approved in accordance with the Delegations of Authority and relevant policies.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls All purchase orders continue to be approved in accordance with the Delegations of Authority and relevant policies.

Risk Solution

- Staff provided clear guidance and instructions on the process for purchasing goods and services, including appropriate approval and obtaining appropriate number of quotes, where applicable.

Finance and Administration

Community Development

| | | | | | |
|------------------|--------|-------------|--|-------------------------------|------------|
| Risk Code | OR-044 | Risk | Chemicals used in operating environments | Responsible Officer(s) | Bill Price |
|------------------|--------|-------------|--|-------------------------------|------------|

| | | | |
|----------------------|-------------------------------|-------------------------|---------|
| Risk Category | Human Safety and Well – Being | Review Frequency | Quarter |
|----------------------|-------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
Future Controls

Risk Solution

- Safe operating procedure for use of chemicals exists as well as a chemicals register

Finance and Administration

Community Development

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|------------|
| Risk Code | OR-041 | Risk | Tree limbs dropping causing potential harm or traffic hazards | Responsible Officer(s) | Bill Price |
|------------------|--------|-------------|---|-------------------------------|------------|

| | | | |
|----------------------|------------------------------|-------------------------|---------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
|----------------------|------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls
Future Controls

Risk Solution

- Ensure an annual tree pruning program exists

Finance and Administration

Finance

| | | |
|-------------------------|--|---|
| Risk Code OR-010 | Risk Accounting policies adopted by Council are not adhered to by Council administration. | Responsible Officer(s) Jasmine Geier |
|-------------------------|--|---|

| | | | |
|----------------------|---------------------|-------------------------|--------|
| Risk Category | Financial and Legal | Review Frequency | Annual |
|----------------------|---------------------|-------------------------|--------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Low |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Low |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Deputy CEO monitor's changes in guidance & regulations & makes the appropriate changes to the Shire's accounting policies & procedures on a timely basis.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Low |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Shire's accounting policy reviewed annually along with delegated authority to purchase on behalf of the Shire

Risk Solution

- Accounting Policies and Procedures are reviewed, updated & communicated to all Shire staff responsible for reconciling, monitoring or purchasing

Finance and Administration

Finance

| | | |
|-------------------------|--|---|
| Risk Code OR-024 | Risk Accounts payable amounts and disbursements are either inaccurately recorded or not recorded at all | Responsible Officer(s) Jasmine Geier |
|-------------------------|--|---|

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|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
|----------------------|---------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Invoices received are authorised and accompanied by appropriate supporting documentation. Statements received from suppliers are reconciled to the supplier accounts in the accounts payable subledger regularly and differences are investigated.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Invoices received are authorised and accompanied by appropriate supporting documentation. Statements received from suppliers are reconciled to the supplier accounts in the accounts payable subledger regularly and differences are investigated.

Risk Solution

- Payments (Cheques and EFT's) are endorsed by authorised officers separate to the preparer who ensure that they are paid to the specified payee

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|--|-------------------------------|---------------|
| Risk Code | OR-015 | Risk | Banking transactions are either inaccurately recorded or not recorded at all | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|--|-------------------------------|---------------|

| | | | |
|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Daily cash receipting is reconciled as part of end of day process

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Daily cash receipting is reconciled as part of end of day process. Reconciliation checked and signed off by independent person

Risk Solution

- Bank reconciliations are performed on a predetermined basis and are reviewed by an authorised officer. Any identified discrepancies are investigated immediately.

Finance and Administration

Finance


| | | | | | |
|------------------|--------|-------------|--|-------------------------------|---------------|
| Risk Code | OR-004 | Risk | Budgets are inaccurately reported with differences in the Budget adopted by Council, and that exercised by Council administration. | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|--|-------------------------------|---------------|

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|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|


Initial Risk Assessment

| | | | |
|-------------------------|----------|---------------------|---|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |
| Causes | | |  |
| Consequences | | | |
| Initial Controls | | | |

Revised Risk Assessment

| | | | |
|----------------------------------|---|---------------------|---|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |
| Effectiveness of Controls | Good | |  |
| Existing Controls | Original Budget and any approved changes are compared to the Budget entered into the financial system for accuracy by appropriate level of management with identified variances investigated. | | |

Future Risk Assessment

| | | | |
|----------------------------------|--|---------------------|---|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |
| Effectiveness of Controls | Good | |  |
| Future Controls | Original Budget and any approved changes are compared to the Budget entered into the financial system for accuracy by internal audit function with identified variances investigated and reported to Audit Committee | | |

Risk Solution

- Appropriate level of management or an independent person investigates financial system for accuracy of budgets in financial system and changes adopted by Council.

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|---------------|
| Risk Code | OR-001 | Risk | Budgets do not reflect strategic objectives | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|---|-------------------------------|---------------|

| | | | |
|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Review by management of actual performance against budget in relation to initiatives/objectives of Community Strategic Plan, Corporate Business Plan and Strategic Management Plans.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Quarterly Report presented to Audit Committee

Risk Solution

- Ensure process in place to establish clear links and relationship between budgets and Integrated Plans.

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|---------------|
| Risk Code | OR-013 | Risk | Cash Floats & Petty Cash are inadequately safeguarded | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|---|-------------------------------|---------------|

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|----------------------|---------------------|-------------------------|--------|
| Risk Category | Financial and Legal | Review Frequency | Annual |
|----------------------|---------------------|-------------------------|--------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Cash floats and petty cash are stored in secured facilities (e.g. safes, registers) when not in use

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls A register for cash floats and petty cash and custodians is maintained by authorised officers to record all movements.

Risk Solution

- Access (i.e. passwords or keys) to the cash floats and petty cash safes/registers is limited to authorised officers.

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|--|-------------------------------|---------------|
| Risk Code | OR-002 | Risk | CEO responsible to put in place a framework of internal controls over budget formulation and management. | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|--|-------------------------------|---------------|

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|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
|----------------------|---------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Budget currently prepared internally in line with Long Term Financial Plan and checked by external auditors

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Draft Budget presented to Council for information with executive comment on process over formulation prior to Adoption. Report quarterly on progress of budget against actuals to Audit Committee

Risk Solution

- Ensure Audit Committee signs off on process and framework for the formulation and management of the annual budget

Finance and Administration

Finance

| | | |
|-------------------------|---|---|
| Risk Code OR-008 | Risk Council does not comply with statutory reporting requirements and deadlines | Responsible Officer(s) JAsmine Geier |
|-------------------------|---|---|

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|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Low |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Low |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Statutory financial reports prepared by suitably qualified staff and reviewed by senior management.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Low |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Quarterly statutory financial report prepared and presented to Audit Committee

Risk Solution

- A mechanism and/or checklist is in place to ensure statutory reporting deadlines are met. Deputy CEO monitors compliance with reporting deadlines.

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|---------------|
| Risk Code | OR-028 | Risk | Council does not raise the correct level of rate income | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|---|-------------------------------|---------------|

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|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
|----------------------|---------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Actual rate revenue and rate rebates are compared to budget regularly; management reviews and investigates significant variances.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Policy and procedures provides clear guidance to relevant employees as to the correct method for calculating rate income and the collections protocol.

Risk Solution

- Management regularly reviews the calculation methodology within the rate application system and for a sample of ratepayers to ensure correct calculation and methodology has been used.

Finance and Administration

Finance

| | | |
|-------------------------|---|---|
| Risk Code OR-011 | Risk Council's financial information is not reviewed in a timely manner to enable effective decision making. | Responsible Officer(s) Jasmine Geier |
|-------------------------|---|---|

| | | | |
|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Council reviews its financial performance in accordance with relevant legislative requirements.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Ensure that roles and responsibilities are documented and within Delegations of Authority register and is maintained and updated.

Risk Solution

- Designated independent officer reviews the reporting timetable to ensure that management reviews the appropriate information on a regular and timely basis.

Finance and Administration

Finance

| | | |
|-------------------------|--|---|
| Risk Code OR-009 | Risk Council's statutory reports provide inaccurate financial information | Responsible Officer(s) Jasmine Geier |
|-------------------------|--|---|

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|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls General Ledger reconciliations (including control and clearing accounts) are prepared on a regular basis; all reconciliations independently reviewed.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Actual results compared to budget provided in management reports and reviewed quarterly by senior management team

Risk Solution

- Actual results compared to budget regularly and provided in management reports. Management reviews and investigates significant variances.

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|---------------|
| Risk Code | OR-006 | Risk | Data contained within the General Ledger is permanently lost. | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|---|-------------------------------|---------------|

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|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
|----------------------|---------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Data for the general ledger is being backed up monthly and stored externally

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Continue to ensure data for the general ledger is being backed up monthly and stored externally

Risk Solution

- Ensure off-site backup of data, program and documentation for the general ledger exists

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|--------------|
| Risk Code | OR-019 | Risk | Debtors are either not collected on a timely basis or not collected at all. | Responsible Officer(s) | Stacey Geier |
|------------------|--------|-------------|---|-------------------------------|--------------|

| | | | |
|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Debtor's reconciliation performed on a regular basis to the General Ledger and reviewed by an independent person.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Debtors and revenue are compared to budget regularly; management reviews and investigates significant variances

Risk Solution

- Management reviews debtors ageing profile on a regular basis and investigates any outstanding items.

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|---------------|
| Risk Code | OR-025 | Risk | Disbursements are not authorised properly | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|---|-------------------------------|---------------|

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|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
|----------------------|---------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |

Effectiveness of Controls

Good



Existing Controls Individuals who authorise payment of suppliers are authorised officers who are independent of the processing of invoices.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |

Effectiveness of Controls

Good



Future Controls All disbursements must be approved by an authorised officer in accordance with relevant policies and/or Delegations of Authority

Risk Solution

- Purchase Orders must be raised for the purchase of goods and services in line with the Council's Procurement policy or over a predetermined amount where applicable. This must be done in accordance with delegated authorities

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|--|-------------------------------|---------------|
| Risk Code | OR-036 | Risk | Employees are reimbursed for expenses of a personal nature | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|--|-------------------------------|---------------|

| | | | |
|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |

Effectiveness of Controls

Good



Existing Controls Management regularly reviews employee reimbursements and selects unusual/significant items and agrees to original approved reimbursement claim along with supporting evidence (i.e. receipts). All errors are investigated.

Future Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |

Effectiveness of Controls

Good



Future Controls Management select a sample of employee reimbursements and check them for mathematical accuracy and ensures that they have been recorded correctly in the ledger.

Risk Solution

- All claims for Employee Reimbursements are submitted for approval along with supporting documentary evidence (i.e. receipts) and confirmation of valid expenses. This is approved by management in accordance with Delegations of Authority. Management focus on the nature (i.e. type of expense) as well as the amount of the claim.

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|--------------|
| Risk Code | OR-021 | Risk | Fixed asset acquisitions, disposals and write-offs are fictitious, inaccurately recorded or not recorded at all | Responsible Officer(s) | Stacey Geier |
|------------------|--------|-------------|---|-------------------------------|--------------|

| | | | |
|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
|----------------------|---------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Reconciliation of fixed assets to the General Ledger is performed regularly.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Recorded changes to the fixed asset register and/or masterfile are approved by management, compared to authorised source documents and General Ledger to ensure accurate input.

Risk Solution

- All fixed asset acquisitions and disposals are approved in accordance with delegation of authority and relevant procurement and fixed asset policies.

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|--|-------------------------------|--------------|
| Risk Code | OR-005 | Risk | General Ledger does not contain accurate financial information | Responsible Officer(s) | Stacey Geier |
|------------------|--------|-------------|--|-------------------------------|--------------|

| | | | |
|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls General Ledger reconciliations (including control and clearing accounts) are prepared monthly by responsible staff

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls General Ledger reconciliations (including control and clearing accounts) are prepared on a regular basis and all reconciliations independently reviewed.

Risk Solution

- General Ledger reconciliations (including control and clearing accounts) are prepared monthly by responsible staff

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|--------------|
| Risk Code | OR-007 | Risk | General Ledger policies and procedures are not current. | Responsible Officer(s) | Stacey Geier |
|------------------|--------|-------------|---|-------------------------------|--------------|

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|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
|----------------------|---------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Current procedures exist to enable staff to reconcile control and clearing accounts

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Current general ledger policies and procedures are reviewed and signed off by Deputy CEO.

Risk Solution

- Ensure procedures being used by staff for general ledger reconciliations are current

Finance and Administration

Finance

| | | |
|-------------------------|--|--|
| Risk Code OR-020 | Risk Inventory received is either recorded inaccurately or not recorded at all. | Responsible Officer(s) Stacey Geier |
|-------------------------|--|--|

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|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
|----------------------|---------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Supplier statements are reconciled to goods receipt records and invoices regularly.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Physical inventory is counted regularly by persons independent of day-to-day custody or recording of inventory. Inventory counts are reconciled to inventory records and inventory records are reconciled to the general ledger.

Risk Solution

- Monthly stock-takes of inventory are completed and reconciled to the general ledger

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|---------------|
| Risk Code | OR-018 | Risk | Investment transactions are either not recorded or are recorded inaccurately. | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|---|-------------------------------|---------------|

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|----------------------|---------------------|-------------------------|---------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
|----------------------|---------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Actual investment income compared to budget on a regular basis; variances are investigated.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Journals are processed regularly for all investments and a process is in place to verify the accuracy of transactions. All journals are double checked.

Risk Solution

- Investment transactions are reconciled / compared to third-party statements documents and discrepancies are investigated

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|---------------|
| Risk Code | OR-023 | Risk | Over-expenditures on projects may not be detected | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|---|-------------------------------|---------------|

| | | | |
|----------------------|------------------------------|-------------------------|---------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
|----------------------|------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Exception report generated detailing all variances for project costs over a fixed threshold (i.e. percentage or dollar amount). Exception report reviewed by management and all significant variances are investigated.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Management performs an on-going review of current projects. This review is formally documented through an effective evaluation process and involves monitoring costs to date and estimated costs of completion.

Risk Solution

- Rigorous process exists for establishing budgets for projects. Project budgets must be approved in accordance with Delegations of Authority.

Finance and Administration

Finance

| | | |
|-------------------------|---|--|
| Risk Code OR-034 | Risk Payroll disbursements are made to incorrect or fictitious employees | Responsible Officer(s) Stacey Geier |
|-------------------------|---|--|

| | | | |
|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
|----------------------|---------------------|-------------------------|-----------|

Initial Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Transfer of the bank file IS restricted to authorised officers who are not be involved in the preparation of the pay run

Future Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Employees made inactive in payroll records immediately upon termination. Termination report provided as supporting documentation with request for an EFT. Comparison of subsequent current employee listings made by independent person to verify correctness

Risk Solution

- Payroll system generates exception reports detailing all payroll changes that are regularly reviewed by management who investigate & approve variances.

Finance and Administration

Finance

| | | | | | |
|------------------|--------|-------------|--|-------------------------------|---------------|
| Risk Code | OR-012 | Risk | Significant budget variances are either not investigated on a timely basis or not investigated at all. | Responsible Officer(s) | Jasmine Geier |
|------------------|--------|-------------|--|-------------------------------|---------------|

| | | | |
|----------------------|------------------------------|-------------------------|---------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
|----------------------|------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Management regularly reports on actual performance against budget

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Management review the exception reports on a regular basis and investigate all significant variances; evidence of review demonstrated must be provided.

Risk Solution

- Exception reports generated on a regular basis that automatically identify variances and reviewed by management. Significant variances identified by using a standard threshold (either percentage or dollar value).

Finance and Administration

Finance

| | | |
|-------------------------|--|---|
| Risk Code OR-030 | Risk The fee charged does not reasonably reflect the value of the services provided | Responsible Officer(s) Jasmine Geier |
|-------------------------|--|---|

| | | | |
|----------------------|------------------------------|-------------------------|--------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Annual |
|----------------------|------------------------------|-------------------------|--------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls User pay income compared to budget regularly; management reviews and investigates significant variances.

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Leases, agreements, memorandum of understandings or contracts are required to cover use of Council facilities, sporting grounds, etc.

Risk Solution

- Management to review fees charged for services on a regular basis in order to provide a value for money service in the light of operational costs.

Finance and Administration

Finance

| | | | | | |
|----------------------|---------------------|-------------|-----------------------------|-------------------------------|---------------|
| Risk Code | OR-003 | Risk | Unrealistic Budgets Adopted | Responsible Officer(s) | Jasmine Geier |
| Risk Category | Financial and Legal | | Review Frequency | Quarter | |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Current Budget prepared within the Leonora Integrated Planning Framework

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls All amendments to Budgets must be approved by Council and the impact on financial sustainability and LTFP considered

Risk Solution

- Ensure annual budgets prepared in accordance with the Leonora Integrated Planning Framework

Works and Services

Works and Services

| | | | | | |
|----------------------|---------------------------------|-------------|--|-------------------------------|------------|
| Risk Code | OR-047 | Risk | Abide by on-road regulations and - chain of responsibility | Responsible Officer(s) | Bill Price |
| Risk Category | Shire Reputation and Governance | | Review Frequency | Quarter | |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
Future Controls

Risk Solution

- Ensure it is well documented where the Shire fits in the Chain of Responsibility

Works and Services

Works and Services

| | | |
|-------------------------|--|--|
| Risk Code OR-022 | Risk Fixed Asset maintenance and/or renewals are inadequately planned | Responsible Officer(s) Bill Price |
|-------------------------|--|--|

| | | | |
|----------------------|------------------------------|-------------------------|---------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
|----------------------|------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Existing Controls Asset Management Plans direct Council’s programmed maintenance and asset renewal schedules

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls

Future Controls Management undertakes a regular review of useful lives of Fixed Assets and updates asset management plan to reflect any significant changes (i.e. expected time-frame for replacing significant fixed assets).

Risk Solution

- Asset Management Plans exist for all major asset classes and all changes to the asset management plan must be approved by Council

Works and Services

Works and Services

| | | | | | |
|------------------|--------|-------------|---|-------------------------------|------------|
| Risk Code | OR-039 | Risk | Footpaths lifting and causing a tripping hazard | Responsible Officer(s) | Bill Price |
|------------------|--------|-------------|---|-------------------------------|------------|

| | | | |
|----------------------|------------------------------|-------------------------|---------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
|----------------------|------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls
Future Controls

Risk Solution

- Annual asset maintenance plan exists for footpaths

Works and Services

Works and Services

| | | | | | |
|------------------|--------|-------------|--|-------------------------------|------------|
| Risk Code | OR-043 | Risk | Long Distances travelled between work environments | Responsible Officer(s) | Bill Price |
|------------------|--------|-------------|--|-------------------------------|------------|

| | | | |
|----------------------|-------------------------------|-------------------------|---------|
| Risk Category | Human Safety and Well – Being | Review Frequency | Quarter |
|----------------------|-------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
Future Controls

Risk Solution

- Ensure a procedure exists in the OHS Risk Management Plan for long distances between work environments

Works and Services

Works and Services

| | | |
|-------------------------|--|--|
| Risk Code OR-048 | Risk Maintenance records for plant and machinery kept in accordance with manufacturers specifications and OHS legislation | Responsible Officer(s) Bill Price |
|-------------------------|--|--|

| | | | |
|----------------------|---------------------------------|-------------------------|---------|
| Risk Category | Shire Reputation and Governance | Review Frequency | Quarter |
|----------------------|---------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|-------------------------|----------|---------------------|---|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |
| Causes | | |  |
| Consequences | | | |
| Initial Controls | | | |

Revised Risk Assessment

| | | | |
|----------------------------------|----------|---------------------|---|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |
| Effectiveness of Controls | Good | |  |
| Existing Controls | | | |

Future Risk Assessment

| | | | |
|----------------------------------|----------|---------------------|---|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |
| Effectiveness of Controls | Good | |  |
| Future Controls | | | |

Risk Solution

- Ensure maintenance records for plant and machinery are kept and easily accessible

Works and Services

Works and Services

| | | |
|-------------------------|---|--|
| Risk Code OR-046 | Risk Plant and equipment maintained and serviced based on time and utilisation | Responsible Officer(s) Bill Price |
|-------------------------|---|--|

| | | | |
|----------------------|------------------------------|-------------------------|---------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
|----------------------|------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
Future Controls

Risk Solution

- Ensure service schedules exist for plant and equipment maintenance based on utilisation

Works and Services

Works and Services

| | | |
|-------------------------|---|--|
| Risk Code OR-040 | Risk Pot holes and road shoulder wearing causing potential traffic hazards and/or closures | Responsible Officer(s) Bill Price |
|-------------------------|---|--|

| | | | |
|----------------------|------------------------------|-------------------------|---------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
|----------------------|------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls
Future Controls

Risk Solution

- Annual asset maintenance plan exists for roads

Works and Services

Works and Services

| | | | | | |
|----------------------|--------|-------------|-------------------------------|-------------------------------|------------|
| Risk Code | OR-042 | Risk | Staff Working in isolation | Responsible Officer(s) | Bill Price |
| Risk Category | | | Human Safety and Well – Being | Review Frequency | Quarter |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
 Good
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls
 Good
Future Controls

Risk Solution

- Ensure a procedure exists in the OHS Risk Management Plan for staff working in isolation

Works and Services

Works and Services

| | | | |
|-------------------------|--|-------------------------------|------------|
| Risk Code OR-045 | Risk Unsuitability of plant and equipment for staff to perform their duties | Responsible Officer(s) | Bill Price |
|-------------------------|--|-------------------------------|------------|

| | | | |
|----------------------|-------------------------------|-------------------------|---------|
| Risk Category | Human Safety and Well – Being | Review Frequency | Quarter |
|----------------------|-------------------------------|-------------------------|---------|

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Critical | Last Changed | 15/12/2021 |



Effectiveness of Controls
Future Controls

Risk Solution

- Ensure operator requirements are included as part of procurement process for plant and equipment



Shire of Westonia

Strategic Risk Report (Summary)



| | | | |
|-------------------------|---|----------------------------|------------|
| Risk Code SR-004 | Risk Activation of comprehensive emergency management plan to ensure business interruption is minimised in the event of a major incident, loss of facility, loss of power. | Responsible Officer | Bill Price |
|-------------------------|---|----------------------------|------------|

| | | | |
|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
| | | Risk Type | Threat |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Rare | Rating | Low |
| Consequence | Critical | Last Changed | 15/12/2021 |



| | |
|-------------------------|--|
| Causes | |
| Consequences | |
| Initial Controls | Ensure current emergency management and continuity plans and processes are current |

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Rare | Rating | Low |
| Consequence | Critical | Last Changed | 15/12/2021 |



| | |
|----------------------------------|-----------------------------------|
| Effectiveness of Controls | Good |
| Existing Controls | Council Emergency Management Plan |

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Rare | Rating | Low |
| Consequence | Critical | Last Changed | 15/12/2021 |



| | |
|----------------------------------|--|
| Effectiveness of Controls | Poor |
| Future Controls | Business continuity plan for Council with documented review and reporting process. Plan subject to various audit checks. |

| | |
|----------------------|--|
| Risk Solution | ➤ Ensure current emergency management and continuity plans and processes are current |
|----------------------|--|

| | | | |
|-------------------------|--|----------------------------|------------|
| Risk Code SR-002 | Risk Change of government policy negatively affecting service provision or planned capital funding. | Responsible Officer | Bill Price |
|-------------------------|--|----------------------------|------------|

| | | | |
|----------------------|------------------------------|-------------------------|-----------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Half Year |
| | | Risk Type | Threat |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Ensure Corporate Plan and LTFP when reviewed consider the impact of government grants and contributions on service delivery and infrastructure renewal

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |

Effectiveness of Controls Excellent



Existing Controls Long Term financial Plan based on current levels of service and funding

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |

Effectiveness of Controls Good



Future Controls Ongoing review, efficiency and innovation initiatives to programs, ensuring successful service outcomes - positioning for grants

Risk Solution ➤ Ensure Corporate Plan and LTFP when reviewed consider the impact of government grants and contributions on service delivery and infrastructure renewal

| | | | | | |
|----------------------|---------------------------------|-------------|---|----------------------------|------------|
| Risk Code | SR-003 | Risk | Compromise of Council's public image and reputational integrity | Responsible Officer | Bill Price |
| Risk Category | Shire Reputation and Governance | | Review Frequency | Quarter | |
| | | | Risk Type | Weakness | |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes

Consequences

Initial Controls

Ensure protocols are in place with dealing with the community, stakeholders and the media.

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |

Effectiveness of Controls Good



Existing Controls

Proactive engagement with all stakeholders, particularly the community. CEO communication with Councillors and networks

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |

Effectiveness of Controls Good



Future Controls

Advocacy and remaining vigilant to changing political, economic and social landscape.

Risk Solution ➤ Ensure protocols are in place with dealing with the community, stakeholders and the media.

| | | | | | |
|------------------|--------|-------------|--|----------------------------|---------------|
| Risk Code | SR-005 | Risk | Customer processes and standards applied to all customer contact points in the Shire | Responsible Officer | Jasmine Geier |
|------------------|--------|-------------|--|----------------------------|---------------|

| | | | |
|----------------------|---------------------------------|-------------------------|----------|
| Risk Category | Shire Reputation and Governance | Review Frequency | Quarter |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Customer service procedures current to ensure consistency across the organisation and adherence to the Customer Service Charter

Revised Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 15/12/2021 |



Effectiveness of Controls
Future Controls

Risk Solution ➤ Customer service procedures current to ensure consistency across the organisation and adherence to the Customer Service Charter

| | | | |
|-------------------------|--|----------------------------|------------|
| Risk Code SR-010 | Risk Damage to buildings, property, plant & equipment (all assets) that does not result in a disruption to business objective | Responsible Officer | Bill Price |
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 10/09/2014 |



Causes
Consequences
Initial Controls Unscheduled maintenance register in place to record work required due to damage

Revised Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 10/09/2014 |



Effectiveness of Controls Good
Existing Controls Maintenance and cleaning schedule and process in place.

Future Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 10/09/2014 |



Effectiveness of Controls Good
Future Controls

Risk Solution ➤ Waste Strategy exists in accordance with licensing and legislative requirements

| | | | |
|-------------------------|--|----------------------------|------------|
| Risk Code SR-008 | Risk Failure or reduction in service of infrastructure assets, plant, equipment or machinery. | Responsible Officer | Bill Price |
|-------------------------|--|----------------------------|------------|

| | | | |
|----------------------|------------------------------|-------------------------|----------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 09/09/2014 |



Causes
Consequences
Initial Controls Improve the asset management schedules and create an asset management database

Revised Risk Assessment

| | | | |
|----------------------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 09/09/2014 |
| Effectiveness of Controls | Good | | |



Existing Controls Asset management, maintenance and replacement plans in place

Future Risk Assessment

| | | | |
|----------------------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 09/09/2014 |
| Effectiveness of Controls | Good | | |



Future Controls

Risk Solution ➤ Waste Strategy exists in accordance with licensing and legislative requirements

| | | | |
|-------------------------|---|----------------------------|--------------|
| Risk Code SR-011 | Risk Failure to adequately capture, store, archive, retrieve, provision and / or disposal of documentation | Responsible Officer | Stacey Geler |
|-------------------------|---|----------------------------|--------------|

| | | | |
|----------------------|---------------------|-------------------------|-----------|
| Risk Category | Financial and Legal | Review Frequency | Half Year |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 10/09/2014 |



| | |
|-------------------------|---|
| Causes | |
| Consequences | |
| Initial Controls | Review records policy and procedure and conduct an internal audit on policies, procedures and registers |

Revised Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 10/09/2014 |



| | |
|----------------------------------|--|
| Effectiveness of Controls | Good |
| Existing Controls | Records management policy and procedure in place |

Future Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 10/09/2014 |



| | |
|----------------------------------|---|
| Effectiveness of Controls | Good |
| Future Controls | Develop a policy and procedure manual that is generic to most local governments |

| | |
|----------------------|---|
| Risk Solution | ➤ Waste Strategy exists in accordance with licensing and legislative requirements |
|----------------------|---|

| | | | |
|-------------------------|--|----------------------------|------------|
| Risk Code SR-012 | Risk Failure to correctly identify, interpret, assess, respond and communicate laws and regulations as a result of an inadequate compliance framework | Responsible Officer | Bill Price |
|-------------------------|--|----------------------------|------------|

| | | | |
|----------------------|---------------------|-------------------------|----------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 10/09/2014 |



| | |
|-------------------------|---|
| Causes | |
| Consequences | |
| Initial Controls | Develop a standardised compliance framework and checklist |

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 10/09/2014 |



| | |
|----------------------------------|--|
| Effectiveness of Controls | Good |
| Existing Controls | Annual compliance return, financial returns and external audit undertaken annually |

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 10/09/2014 |



| | |
|----------------------------------|---|
| Effectiveness of Controls | Good |
| Future Controls | Document, standardise and flow chart the compliance framework |

Risk Solution ➤ Waste Strategy exists in accordance with licensing and legislative requirements

| | | | | | |
|----------------------|--------|-------------|--|----------------------------|------------|
| Risk Code | SR-001 | Risk | Failure to protect staff or third parties from injury. | Responsible Officer | Bill Price |
| Risk Category | | | Human Safety and Well – Being | Review Frequency | Quarter |
| | | | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls

Ensure an OSH Risk Management Plan is in place in line with the Risk Management Policy and Procedure Manual.

Revised Risk Assessment

| | | | |
|----------------------------------|-----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |
| Effectiveness of Controls | Excellent | | |



Existing Controls Comprehensive OHS procedures, policies, training and communication. Proactive operational inspections.

Future Risk Assessment

| | | | |
|----------------------------------|-----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |
| Effectiveness of Controls | Excellent | | |



Future Controls Continuing implementation OHS policy and Risk Management strategy – implementation including incorporation of appropriate sections of this policy and strategy into position descriptions, service delivery plans, performance development plans, Council Plan and regular reporting through quarterly reports and annual report (HR).

Risk Solution ➤ Ensure an OSH Risk Management Plan is in place in line with the Risk Management Policy and Procedure Manual.

| | | | |
|-------------------------|--|----------------------------|------------|
| Risk Code SR-009 | Risk Failure to provide expected levels of service, events and benefit to the community | Responsible Officer | Bill Price |
|-------------------------|--|----------------------------|------------|

| | | | |
|----------------------|---------------------------------|-------------------------|----------|
| Risk Category | Shire Reputation and Governance | Review Frequency | Quarter |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 09/09/2014 |



Causes

Consequences

Initial Controls Set up complaints register and conduct a community survey every two years

Revised Risk Assessment

| | | | |
|----------------------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 09/09/2014 |
| Effectiveness of Controls | Good | | |



Existing Controls Integrated planning framework, community satisfaction survey and complaints register in place

Future Risk Assessment

| | | | |
|----------------------------------|--------|---------------------|------------|
| Likelihood | Likely | Rating | Moderate |
| Consequence | Minor | Last Changed | 09/09/2014 |
| Effectiveness of Controls | Good | | |



Future Controls

Risk Solution ➤ Waste Strategy exists in accordance with licensing and legislative requirements

| | | | |
|-------------------------|---|----------------------------|------------|
| Risk Code SR-013 | Risk Failures in the procurement, acquisition, acceptance or disposal process for assets as governed by the Local Government Act | Responsible Officer | Bill Price |
|-------------------------|---|----------------------------|------------|

| | | | |
|----------------------|---------------------|-------------------------|----------|
| Risk Category | Financial and Legal | Review Frequency | Quarter |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 10/09/2014 |

**Causes****Consequences****Initial Controls**

Update the current procurement policy and guideline in accordance with the WALGA Procurement Guide 2014.

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 10/09/2014 |

Effectiveness of Controls Good

**Existing Controls**

Tender and delegations register in place along with purchasing process

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Unlikely | Rating | Moderate |
| Consequence | Major | Last Changed | 10/09/2014 |

Effectiveness of Controls Good

**Future Controls**

Ensure review of delegations reflects procurement responsibilities and purchasing register includes positions and levels of authority to spend to

Risk Solution ➤ Waste Strategy exists in accordance with licensing and legislative requirements

| | | | |
|-------------------------|--|----------------------------|------------|
| Risk Code SR-006 | Risk Inability to fund the maintenance replacement and renewal of infrastructure assets | Responsible Officer | Bill Price |
|-------------------------|--|----------------------------|------------|

| | | | |
|----------------------|------------------------------|-------------------------|----------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



| | |
|-------------------------|---|
| Causes | |
| Consequences | |
| Initial Controls | LTFP informed by asset management plans for infrastructure assets |

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



| | |
|----------------------------------|------|
| Effectiveness of Controls | Good |
| Existing Controls | |

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



| | |
|----------------------------------|------|
| Effectiveness of Controls | Good |
| Future Controls | |

| | |
|----------------------|---|
| Risk Solution | ➤ LTFP informed by asset management plans for infrastructure assets |
|----------------------|---|

| | | | | | |
|------------------|--------|-------------|--|----------------------------|---------------|
| Risk Code | SR-015 | Risk | Instability, degradation of performance, or other failure of IT Systems, Infrastructure, Communication or utility causing the inability to continue business activities and provide services to the community. | Responsible Officer | Jasmine Geier |
|------------------|--------|-------------|--|----------------------------|---------------|

| | | | |
|----------------------|------------------------------|-------------------------|-----------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Half Year |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 10/09/2014 |



Causes
Consequences
Initial Controls

Regular backup of data on all servers is taking place regularly and stored off site

Revised Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 10/09/2014 |



Effectiveness of Controls

Good

Existing Controls

Data backup system in place along with vendor support available

Future Risk Assessment

| | | | |
|--------------------|-------|---------------------|------------|
| Likelihood | Rare | Rating | Moderate |
| Consequence | Major | Last Changed | 10/09/2014 |



Effectiveness of Controls

Good

Future Controls

Risk Solution ➤ Waste Strategy exists in accordance with licensing and legislative requirements

| | | | |
|-------------------------|--|----------------------------|------------|
| Risk Code SR-014 | Risk Non-compliance with Occupation Health & Safety (OH&S) Regulations and physical security requirements | Responsible Officer | Bill Price |
|-------------------------|--|----------------------------|------------|

| | | | |
|----------------------|-------------------------------|-------------------------|----------|
| Risk Category | Human Safety and Well – Being | Review Frequency | Quarter |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 10/09/2014 |



Causes
Consequences
Initial Controls

Develop an HR Framework. This should include an OSH Risk Management Plan in line with the requirements of the Risk Management Policy and Procedure Manual.

Revised Risk Assessment

| | | | |
|----------------------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 10/09/2014 |
| Effectiveness of Controls | Good | | |



Existing Controls Workplace inspections, hazard register and staff induction process in place

Future Risk Assessment

| | | | |
|----------------------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 10/09/2014 |
| Effectiveness of Controls | Good | | |



Future Controls Develop an OHS framework and up date risk registers

Risk Solution ➤ Waste Strategy exists in accordance with licensing and legislative requirements

| | | | |
|-------------------------|--|----------------------------|------------|
| Risk Code SR-007 | Risk Waste management facilities and services do not adhere to licensing and legislative requirements | Responsible Officer | Bill Price |
|-------------------------|--|----------------------------|------------|

| | | | |
|----------------------|------------------------------|-------------------------|----------|
| Risk Category | Capacity to Deliver Services | Review Frequency | Quarter |
| | | Risk Type | Weakness |

Initial Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Causes
Consequences
Initial Controls Waste Strategy exists in accordance with licensing and legislative requirements

Revised Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |



Effectiveness of Controls Good
Existing Controls

Future Risk Assessment

| | | | |
|--------------------|----------|---------------------|------------|
| Likelihood | Possible | Rating | High |
| Consequence | Major | Last Changed | 15/12/2021 |




Effectiveness of Controls Good
Future Controls

Risk Solution ➤ Waste Strategy exists in accordance with licensing and legislative requirements

6.1.4 MODEL FINANCIAL STATEMENT 2021/2022

| | |
|--------------------------------|--|
| Responsible Officer: | Bill Price, CEO |
| Author: | Jasmine Geier, MCS |
| File Reference: | F1.3.3 |
| Disclosure of Interest: | Nil |
| Attachments: | Attachment 6.1.4 Model Financial Statements |
| Signature: | Officer CEO |



Purpose of the Report

Executive Decision

Legislative Requirement

Background

As you would be aware the sectors has an advocacy position for the Department of Local Government, Sport and Cultural Industries (DLGSC) to prepare model financial statements and budget statements for the Local Government Sector

Strategic Objective

Produce a model set of general purpose financial statements that: -

1. Comply with Australian Accounting Standards for not-for profit entities, and
2. Pick up the local government equivalent of the State Entities Summary of consolidated account appropriations financial statement, i.e., the Rate Setting Statement which demonstrates compliance with section 6.34 of the *Local Government Act 1995* (the Act), and
3. Pick up unique local government issues of: -
 - a. Cash backed financial reserves as per section 6.11 of the Act, and
 - b. Loan borrowings. Note: Financial accommodations in section 6.20 of the Act includes leases as used by state entities, but local governments autonomous legal status also gives them power to undertake loan borrowings.

General Guidance Informing Content

- a) Model assumes various amendments will need to be made to the *Local Government (Financial Management) Regulations 1996*.
- b) Nature and type specified as the financial statement reporting type. Note: Currently mixture of function and activity (program) plus nature and type.
- c) Program reporting (function and activity) is still required for Grants Commission and Australian Bureau of Statistics reporting, so introduction of model financial statements should not require any changes to a local government's chart of accounts or activity-based costing.
- d) Prescribed financial ratios have been removed. Consequently, it should be assumed that financial data required to report useful financial ratios will be prescribed in the model accounts.
- e) Detail that might require additional audit scope to verify has been removed, i.e., major trading undertakings, asset renewal expenditure, related party expenditure by council member, etc.
- f) Asset ratios requiring audit attestation have been removed from audit scope. This will require amendment to regulation 10 (3) (e) and 4A of the *Local Government (Audit) Regulations 1996*.
- g) Information removed from audited financial statements will prima facie be added to the unaudited section of the local government's annual report, with or without modification. This will require amendments to the *Local Government (Administration) Regulations 1996*.
- h) The Statement of Comprehensive Income and Rate Setting Statement as prescribed in the model accounts, are also intended to be prescribed in the annual budget.

- i) The financial statements are not designed to mirror the annual budget content. Therefore, content can be prescribed in the annual budget, but not prescribed for review by the auditor in the annual financial statements.

Tier 3 and 4 Reduced Reporting Requirements

Approach was to identify specific Australian Accounting Standards or sections of Australian Accounting Standards that would not be required to be reported. Plan is to prescribe in regulations

Comment

The DLGSC has recently released its draft Model Financial Statements (MFS) for the financial year ended 30 June 2022 for Local Government sector consultation. The full document is intended to apply to Local Governments in Bands 1 and 2, whilst the Pink highlighted sections in the MFS will be deleted from the Model Financial Statements for Band 3 and 4 Local Governments.

Statutory Environment

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Nil

Strategic Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council review the recently released its draft Model Financial Statements (MFS) for the financial year ended 30 June 2022 for Local Government.

7. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS

Nil

8. NOTICE HAS BEEN GIVEN

Nil

9. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

Nil

10. DATE AND TIME OF NEXT MEETING

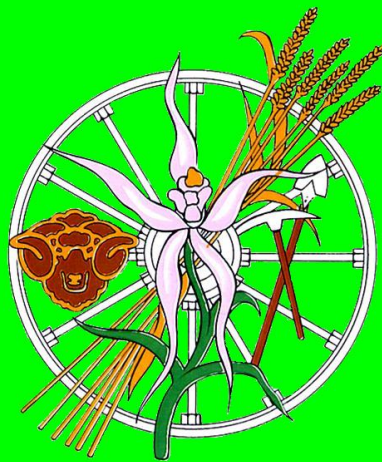
To be Advised

11. MEETING CLOSURE

There being no further business the President, Cr Day declared the meeting closed at pm

Attachment 6.1.4

Shire of Westonia



Model Financial Statements 2021/2022

CITY OF COUNTRY
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

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AASB 101.138(b) The City of Country conducts the operations of a local government with the following community vision:

The City will endeavour to provide the community services and facilities to meet the needs of the members of the community and enable them to enjoy a pleasant and healthy way of life.

AASB 101.138(a) Principal place of business:
1 Main Street
Country City

**CITY OF COUNTRY
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

CERTIFICATION OF FINANCIAL STATEMENTS

The accompanying financial statements of the City of Country have been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2022 and the financial position as at 30 June 2022.

At the date of signing I am not aware of any circumstances which would render the particulars included within the financial statements misleading or inaccurate.

Signed on the _____ day of _____ 2022

Chief Executive Officer

Name of Chief Executive Officer

AASB 101.5
AASB 101.10(b),(ea),10A
AASB 101.38
AASB 101.51

CITY OF COUNTRY
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2022

| | NOTE | 2022 Actual | 2022 Budget | 2021 Actual |
|------------------------------|-------|---|------------------|---------------------|
| | | \$ | \$ | \$ |
| FM Reg 14 | | | | |
| FM Reg 15(3) | | | | |
| AASB 101.82(a) | | | | |
| | | Revenue | | |
| AASB 101.99 | 30(c) | 36,662,797 | 36,578,489 | 35,868,923 |
| FM Reg 36.2(c) | | 7,331,075 | 4,210,770 | 8,171,126 |
| FM Reg Schedule 1 Part 2 | | 19,216,934 | 18,689,885 | 18,336,718 |
| AASB 101.113 | | 10,365 | 10,500 | 10,500 |
| | | 862,293 | 749,843 | 777,577 |
| | | 1,623,333 | 1,532,352 | 2,263,549 |
| | | 65,706,797 | 61,771,839 | 65,428,393 |
| | | Expenses | | |
| | | (25,798,619) | (26,016,189) | (25,248,758) |
| | | (20,520,029) | (19,540,832) | (19,179,156) |
| | | (1,965,880) | (1,853,085) | (1,770,653) |
| AASB 16.49 | 10(c) | (14,757,406) | (14,330,986) | (13,920,066) |
| AASB 101.82(b) AASB 16.49 | 2(b) | (581,437) | (505,457) | (614,481) |
| | | (685,505) | (706,845) | (765,138) |
| | 24 | (229,533) | (229,000) | (225,953) |
| | 2(b) | (1,473,016) | (689,610) | (796,759) |
| | | (66,011,425) | (63,872,004) | (62,520,964) |
| | | (304,628) | (2,100,165) | 2,907,429 |
| | | 10,921,218 | 9,782,221 | 18,810,754 |
| | | 29,653 | 13,575 | 439,462 |
| | | (298,878) | (97,420) | (41,763) |
| AASB 101.82(ca) | 4(b) | 5,643 | 5,200 | 5,108 |
| | 13 | 111,274 | 0 | 0 |
| AASB 101.82(c) | 25(a) | 1,734 | 1,000 | 1,235 |
| | 9(a) | 0 | 0 | (102,356) |
| | | 10,770,644 | 9,704,576 | 19,112,440 |
| AASB 101.81A(a) | 29(b) | 10,466,016 | 7,604,411 | 22,019,869 |
| AASB 101.85 | | Other comprehensive income | | |
| AASB 101.82A(a) i | | <i>Items that will not be reclassified subsequently to profit or loss</i> | | |
| AASB 101.96 | 20 | 165,471 | 0 | (42,118,667) |
| AASB 101.81A(b) | | 165,471 | 0 | (42,118,667) |
| AASB 101.81A(c) | | 10,631,487 | 7,604,411 | (20,098,798) |

This statement is to be read in conjunction with the accompanying notes.

| AASB 101.5 CITY OF COUNTRY | | | | |
|--|--------------------------------------|-------|--------------------|--------------------|
| AASB 101.10(a)(ea) STATEMENT OF FINANCIAL POSITION | | | | |
| AASB 101.10A AS AT 30 JUNE 2022 | | | | |
| | | NOTE | 2022 | 2021 |
| | | | \$ | \$ |
| AASB 101.60 | CURRENT ASSETS | | | |
| AASB 101.54(i) | Cash and cash equivalents | 3 | 24,562,679 | 19,641,775 |
| AASB 101.54(h) AASB 7.8(c) | Trade and other receivables | 5 | 2,538,396 | 1,932,632 |
| AASB 101.54(d) AASB 7.8(f) | Other financial assets | 4(a) | 9,332,905 | 8,372,692 |
| AASB 101.54(i) | Inventories | 6 | 871,954 | 2,990,822 |
| AASB 15.105 | Contract assets | 2(a) | 116,214 | 23,000 |
| AASB 101.51 | Other assets | 7 | 794,543 | 672,592 |
| AASB 101.54(j) AASB 5.38 | Assets classified as held for sale | 7 | 653,000 | 0 |
| AASB 101.55 | TOTAL CURRENT ASSETS | | 38,869,691 | 33,633,513 |
| AASB 101.60 | NON-CURRENT ASSETS | | | |
| AASB 101.54(h) AASB 7.8(c) | Trade and other receivables | 5 | 195,448 | 164,810 |
| AASB 101.54(d) AASB 7.8(f) | Other financial assets | 4(b) | 2,381,240 | 541,440 |
| AASB 101.54(g) | Inventories | 6 | 3,530,361 | 1,320,960 |
| AASB 101.54(e) | Investment in associate | 25(a) | 208,631 | 206,897 |
| AASB 101.54(a) | Property, plant and equipment | 8 | 155,945,538 | 149,029,718 |
| AASB 101.54(a) | Infrastructure | 9 | 401,134,367 | 404,588,704 |
| AASB 101.54(b) | Investment property | 13 | 2,346,684 | 2,235,410 |
| AASB 101.54(c) | Intangible assets | 12 | 1,331,450 | 11,450 |
| AASB 16.47(a) | Right-of-use assets | 11(a) | 572,829 | 312,654 |
| AASB 101.55 | TOTAL NON-CURRENT ASSETS | | 567,646,548 | 558,412,043 |
| AASB 101.55 | TOTAL ASSETS | | 606,516,239 | 592,045,556 |
| AASB 101.60 | CURRENT LIABILITIES | | | |
| AASB 101.54(k) | Trade and other payables | 14 | 4,169,296 | 3,688,810 |
| AASB 101.55 | Other liabilities | 15 | 5,888,802 | 2,942,157 |
| AASB 16.47(b) | Lease liabilities | 11(b) | 205,134 | 127,670 |
| AASB 101.54(m) | Borrowings | 16 | 2,788,105 | 2,780,672 |
| AASB 101.55 | Service concession liability | 17 | 167,830 | 167,830 |
| AASB 101.54(l) | Employee related provisions | 18 | 5,262,089 | 4,374,895 |
| AASB 101.54(l) | Other provisions | 19 | 306,484 | 265,094 |
| AASB 101.55 | TOTAL CURRENT LIABILITIES | | 18,787,740 | 14,347,128 |
| AASB 101.60 | NON-CURRENT LIABILITIES | | | |
| AASB 101.55 | Other liabilities | 15 | 307,010 | 481,437 |
| AASB 16.47(b) | Lease liabilities | 11(b) | 302,743 | 241,166 |
| AASB 101.54(m) | Borrowings | 16 | 12,534,528 | 12,958,535 |
| AASB 101.55 | Service concession liability | 17 | 2,105,156 | 2,239,395 |
| AASB 101.54(l) | Employee related provisions | 18 | 735,698 | 689,941 |
| AASB 101.54(l) | Other provisions | 19 | 1,394,610 | 1,370,687 |
| AASB 101.55 | TOTAL NON-CURRENT LIABILITIES | | 17,379,745 | 17,981,161 |
| AASB 101.55 | TOTAL LIABILITIES | | 36,167,485 | 32,328,289 |
| AASB 101.55 | NET ASSETS | | 570,348,754 | 559,717,267 |
| AASB 101.55 | EQUITY | | | |
| AASB 101.54(r) | Retained surplus | | 432,172,770 | 423,902,768 |
| AASB 101.54(r) AASB 1058.37(b) | Reserve accounts | 33 | 18,120,032 | 15,924,018 |
| AASB 101.54(r) | Revaluation surplus | 20 | 120,055,952 | 119,890,481 |
| AASB 101.55 | TOTAL EQUITY | | 570,348,754 | 559,717,267 |

This statement is to be read in conjunction with the accompanying notes.

AASB 101.5
AASB 101.10(c)(ea)
AASB 101.10A
AASB 101.38
AASB 101.51
AASB 101.106
FM Reg 15(3)

**CITY OF COUNTRY
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2022**

| | NOTE | RETAINED SURPLUS \$ | RESERVE ACCOUNTS \$ | REVALUATION SURPLUS \$ | TOTAL EQUITY \$ |
|----------------------|------|---------------------------|---------------------------|------------------------------|-----------------------|
| AASB 101.106(d) | | 402,261,862 | 15,545,055 | 162,009,148 | 579,816,065 |
| Comprehensive income | | | | | |
| AASB 101.106(d)(i) | | 22,019,869 | 0 | 0 | 22,019,869 |
| AASB 101.106(d)(ii) | 20 | 0 | 0 | (42,118,667) | (42,118,667) |
| AASB 101.106(a) | | 22,019,869 | 0 | (42,118,667) | (20,098,798) |
| AASB 1058.37(b) | 33 | 11,955,350 | (11,955,350) | 0 | 0 |
| AASB 1058.37(b) | 33 | (12,334,313) | 12,334,313 | 0 | 0 |
| | | 423,902,768 | 15,924,018 | 119,890,481 | 559,717,267 |
| Comprehensive income | | | | | |
| AASB 101.106(d)(i) | | 10,466,016 | 0 | 0 | 10,466,016 |
| AASB 101.106(d)(ii) | 20 | 0 | 0 | 165,471 | 165,471 |
| AASB 101.106(a) | | 10,466,016 | 0 | 165,471 | 10,631,487 |
| AASB 1058.37(b) | 33 | 7,726,291 | (7,726,291) | 0 | 0 |
| AASB 1058.37(b) | 33 | (9,922,305) | 9,922,305 | 0 | 0 |
| | | 432,172,770 | 18,120,032 | 120,055,952 | 570,348,754 |

This statement is to be read in conjunction with the accompanying notes.

AASB 101.5
AASB 101.10(d)(ea)
AASB 101.38
AASB 101.51
AASB 101.113
FM Reg 15(3)
AASB 107.10
AASB 107.18(a)
AASB 107.14(a)

**CITY OF COUNTRY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022**

FM Reg Schedule 1 Part 2

AASB 107.31

Interpretation 1031

AASB 107.32
AASB 16.50 (b)

Interpretation 1031

AASB 107.10
AASB 107.21

AASB 107.16(a)

AASB 107.16(a)

AASB 107.16(a)

AASB 107.16(a)

AASB 107.16

AASB 107.16(e)

AASB 107.16(b)

AASB 107.10
AASB 107.21

AASB 107.17(d)

AASB 16.50(a)

AASB 107.17(c)

AASB 107.45

| NOTE | 2022 Actual \$ | 2022 Budget \$ | 2021 Actual \$ |
|--|----------------------|----------------------|----------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | | |
| Receipts | | | |
| Rates | 36,435,478 | 36,423,981 | 36,102,955 |
| Operating grants, subsidies and contributions | 8,729,158 | 2,008,613 | 8,200,436 |
| Fees and charges | 19,116,645 | 19,642,985 | 18,308,342 |
| Service charges | 10,365 | 10,500 | 10,500 |
| Interest received | 862,293 | 749,843 | 777,577 |
| Goods and services tax received | 112,976 | 293,181 | 632,603 |
| Other revenue | 1,455,503 | 1,437,886 | 2,095,719 |
| | 66,722,418 | 60,566,989 | 66,128,132 |
| Payments | | | |
| Employee costs | (24,976,590) | (26,266,189) | (25,555,584) |
| Materials and contracts | (21,499,206) | (20,132,402) | (19,815,613) |
| Utility charges | (1,965,880) | (1,853,085) | (1,770,653) |
| Finance costs | (547,846) | (545,230) | (578,906) |
| Insurance paid | (685,505) | (706,845) | (765,138) |
| Goods and services tax paid | (617,736) | (593,181) | (269,111) |
| Council member costs | (229,533) | (229,000) | (225,953) |
| Other expenditure | (94,790) | (670,870) | (661,543) |
| | (50,617,086) | (50,996,802) | (49,642,501) |
| Net cash provided by (used in) operating activities | 21(b) 16,105,332 | 9,570,187 | 16,485,631 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | |
| Payments for financial assets at amortised cost | (2,960,213) | 0 | 0 |
| Payments for purchase of property, plant & equipment | 8(a) (10,645,031) | (15,990,853) | (13,314,698) |
| Payments for construction of infrastructure | 9(a) (8,549,737) | (8,604,000) | (16,792,577) |
| Payments for investment property | 13 0 | 0 | (560,345) |
| Payments for intangible assets | 12(a) (1,650,000) | (1,000,000) | 0 |
| Non-operating grants, subsidies and contributions | 12,443,293 | 9,234,668 | 18,810,754 |
| Proceeds from financial assets at amortised cost - self supporting loans | 165,843 | 165,843 | 161,630 |
| Proceeds from sale of property, plant & equipment | 591,200 | 1,239,561 | 1,374,912 |
| Net cash provided by (used in) investment activities | (10,604,645) | (14,954,781) | (10,320,324) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | | |
| Repayment of borrowings | 32(a) (2,466,574) | (2,274,123) | (1,930,557) |
| Payments for principal portion of lease liabilities | 32(b) (163,209) | (162,670) | (105,249) |
| Proceeds from new borrowings | 32(a) 2,050,000 | 2,200,000 | 0 |
| Net cash provided by (used in) financing activities | (579,783) | (236,793) | (2,035,806) |
| Net increase (decrease) in cash held | 4,920,904 | (5,621,387) | 4,129,501 |
| Cash at beginning of year | 19,641,775 | 19,641,775 | 15,512,274 |
| Cash and cash equivalents at the end of the year | 21(a) 24,562,679 | 14,020,388 | 19,641,775 |

This statement is to be read in conjunction with the accompanying notes.

CITY OF COUNTRY
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

NET CURRENT ASSETS - At start of financial year - surplus/(deficit)

OPERATING ACTIVITIES

Revenue from operating activities (excluding general rate)

| | NOTE | 2022 Actual \$ | 2022 Budget \$ | 2021 Actual \$ |
|--|-------|----------------------|----------------------|----------------------|
| | 31(c) | 6,104,866 | 6,104,866 | 5,683,301 |
| Rates (excluding general rate) | 30(b) | 159,701 | 149,451 | 144,669 |
| Operating grants, subsidies and contributions | | 7,331,075 | 4,210,770 | 8,171,126 |
| Fees and charges | | 19,216,934 | 18,689,885 | 18,336,718 |
| Service charges | | 10,365 | 10,500 | 10,500 |
| Interest earnings | | 862,293 | 749,843 | 777,577 |
| Other revenue | | 1,623,333 | 1,532,352 | 2,263,549 |
| Profit on asset disposals | | 29,653 | 13,575 | 439,462 |
| Fair value adjustments to financial assets at fair value through profit or loss | | 5,643 | 5,200 | 5,108 |
| Fair value adjustments to investment property | | 111,274 | 0 | 0 |
| Share of net profit of associates and joint ventures accounted for using the equity method | | 1,734 | 1,000 | 1,235 |

Expenditure from operating activities

| | | | | |
|---|--|--------------|--------------|--------------|
| Employee costs | | (25,798,619) | (26,016,189) | (25,248,758) |
| Materials and contracts | | (20,520,029) | (19,540,832) | (19,179,156) |
| Utility charges | | (1,965,880) | (1,853,085) | (1,770,653) |
| Depreciation | | (14,757,406) | (14,330,986) | (13,920,066) |
| Finance costs | | (581,437) | (505,457) | (614,481) |
| Insurance | | (685,505) | (706,845) | (765,138) |
| Council member costs | | (229,533) | (229,000) | (225,953) |
| Other expenditure | | (1,473,016) | (689,610) | (796,759) |
| Loss on asset disposals | | (298,878) | (97,420) | (41,763) |
| Loss on revaluation of non-current assets | | 0 | 0 | (102,356) |

Non-cash amounts excluded from operating activities

Amount attributable to operating activities

INVESTING ACTIVITIES

| | | | | |
|--|-------|--------------|--------------|--------------|
| Non-operating grants, subsidies and contributions | | 10,921,218 | 9,782,221 | 18,810,754 |
| Proceeds from disposal of assets | | 591,200 | 1,239,561 | 1,374,912 |
| Proceeds from financial assets at amortised cost - self supporting loans | | 165,843 | 165,843 | 161,630 |
| Purchase of property, plant and equipment | 8(a) | (10,645,031) | (15,990,853) | (13,314,698) |
| Purchase and construction of infrastructure | 9(a) | (8,549,737) | (8,604,000) | (16,792,577) |
| Purchase of investment property | 13 | 0 | 0 | (560,345) |
| Payments for intangible assets | 12(a) | (1,650,000) | (1,000,000) | 0 |

Non-cash amounts excluded from investing activities

Amount attributable to investing activities

FINANCING ACTIVITIES

| | | | | |
|---|-------|-------------|-------------|--------------|
| Repayment of borrowings | 32(a) | (2,466,574) | (2,274,123) | (1,930,557) |
| Proceeds from borrowings | 32(a) | 2,050,000 | 2,200,000 | 0 |
| Payments for principal portion of lease liabilities | 32(b) | (163,209) | (162,670) | (105,249) |
| Transfers to reserves (restricted assets) | 33 | (9,922,305) | (7,045,233) | (12,334,313) |
| Transfers from reserves (restricted assets) | 33 | 7,726,291 | 5,415,739 | 11,955,350 |

Amount attributable to financing activities

Surplus/(deficit) before imposition of general rates

Total amount raised from general rates

Surplus/(deficit) after imposition of general rates

| | | | | |
|--|-------|------------------|--------------|------------------|
| | | (31,713,781) | (36,429,038) | (29,619,388) |
| | 30(a) | 36,503,096 | 36,429,038 | 35,724,254 |
| | 31(c) | 4,789,315 | 0 | 6,104,866 |

This statement is to be read in conjunction with the accompanying notes.

CITY OF COUNTRY
FOR THE YEAR ENDED 30 JUNE 2022
INDEX OF NOTES TO THE FINANCIAL REPORT

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**CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

AASB 101.51
AASB 101.112
AASB 101.10(e)
AASB 101.117

1. BASIS OF PREPARATION

AASB 1054.7

The financial report comprises general purpose financial statements which have been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

AASB 108.13

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 34 to these financial statements.

INITIAL APPLICATION OF ACCOUNTING STANDARDS

During the current year, no new or revised Australian Accounting Standards and Interpretations were compiled, became mandatory and were applicable to its operations.

NEW ACCOUNTING STANDARDS FOR APPLICATION IN FUTURE YEARS

The following new accounting standards will have application to local government in future years:

- *AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current*
- *AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments*
- *AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates*

AASB 108.30

It is not expected these standards will have an impact on the financial report.

CRITICAL ESTIMATES AND JUDGEMENTS

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

AASB 101.122

AASB 101.125

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

SIGNIFICANT ACCOUNTING ESTIMATES AND JUDGEMENTS

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of intangible asset

CITY OF COUNTRY
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

2. REVENUE AND EXPENSES

REVENUE RECOGNITION POLICY

AASB15.110 Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

| AASB15.119 AASB15.124 AASB15.125 AASB15.126 AASB 1058.28 | Revenue Category | Nature of goods and services | When obligations typically satisfied | Payment terms | Returns/Refunds/Warranties | Determination of transaction price | Allocating transaction price | Measuring obligations for returns | Timing of revenue recognition |
|--|---|--|--------------------------------------|--|---|---|---|---|--|
| | Rates - general rates | General rates | Over time | Payment dates adopted by council during the year | None | Adopted by council annually | When taxable event occurs | Not applicable | When rates notice is issued |
| AASB 1058.28 | Rates - specified area rates | Rates charge for specific defined purpose | Over time | Payment dates adopted by council during the year | Refund in event monies are unspent | Adopted by council annually | When taxable event occurs | Not applicable | When rates notice is issued |
| | Service charges | Charge for specific service | Over time | Payment dates adopted by council during the year | Refund in event monies are unspent | Adopted by council annually | When taxable event occurs | Not applicable | When rates notice is issued |
| | Grant contracts with customers | Community events, minor facilities, research, design, planning evaluation and services | Over time | Fixed terms transfer of funds based on agreed milestones and reporting | Contract obligation if project not complete | Set by mutual agreement with the customer | Based on the progress of works to match performance obligations | Returns limited to repayment of transaction price of terms breached | Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared |
| AASB1058.32 AASB1058.33 AASB1058.36 | Grants, subsidies or contributions for the construction of non-financial assets | Construction or acquisition of recognisable non-financial assets to be controlled by the local government | Over time | Fixed terms transfer of funds based on agreed milestones and reporting | Contract obligation if project not complete | Set by mutual agreement with the funding body | Based on the progress of works to match performance obligations | Returns limited to repayment of transaction price of terms breached | Output method based on project milestones and/or completion date matched to performance obligations |
| | Grants, subsidies or contributions with no contractual commitments | General appropriations and contributions with no reciprocal commitment | No obligations | Not applicable | Not applicable | Cash received | On receipt of funds | Not applicable | When assets are controlled |
| | Fees and charges - licences, registrations, approvals | Building, planning, development and animal management, having the same nature as a licence regardless of naming. | Single point in time | Full payment prior to issue | None | Set by State legislation or limited by legislation to the cost of provision | Based on timing of issue of the associated rights | No refunds | On payment of the licence, registration or approval |
| | Fees and charges - waste management collections | Kerbside collection service | Over time | Payment on an annual basis in advance | None | Adopted by council annually | Apportioned equally across the collection period | Not applicable | Output method based on regular weekly and fortnightly period as proportionate to collection service |
| | Fees and charges - waste management entry fees | Waste treatment, recycling and disposal service at disposal sites | Single point in time | Payment in advance at gate or on normal trading terms if credit provided | None | Adopted by council annually | Based on timing of entry to facility | Not applicable | On entry to facility |
| | Fees and charges - airport landing charges | Permission to use facilities and runway | Single point in time | Monthly in arrears | None | Adopted by council annually | Applied fully on timing of landing/take-off | Not applicable | On landing/departure event |
| | Fees and charges - sale of stock | Aviation fuel, kiosk and visitor centre stock | Single point in time | In full in advance, on 15 day credit | Refund for faulty goods | Adopted by council annually, set by mutual agreement | Applied fully based on timing of provision | Returns limited to repayment of transaction price | Output method based on goods |
| | Fees and charges - fines | Fines issued for breaches of local laws | Single point in time | Payment in full within defined time | None | Adopted by council through local law | When taxable event occurs | Not applicable | When fine notice is issued |

CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

2. REVENUE AND EXPENSES

(a) Revenue

FM Reg 15(3)

Contracts with customers and transfers for recognisable non-financial assets

| AASB 15.113 (a) | Revenue from contracts with customers and transfers to enable the acquisition or construction of recognisable non-financial assets to be controlled by the City was recognised during the year for the following nature or types of goods or services: | 2022 Actual \$ | 2022 Budget \$ | 2021 Actual \$ |
|-----------------|--|----------------------|----------------------|----------------------|
| AASB 15.114 | Operating grants, subsidies and contributions | 560,000 | 680,000 | 0 |
| | Fees and charges | 17,511,457 | 17,486,934 | 17,619,404 |
| | Other revenue | 1,461,134 | 1,272,352 | 1,331,836 |
| | Non-operating grants, subsidies and contributions | 10,921,218 | 9,782,221 | 18,810,754 |
| | | 30,453,809 | 29,221,507 | 37,761,994 |
| | Revenue from contracts with customers and transfers to enable the acquisition or construction of recognisable non-financial assets to be controlled by the City is comprised of: | | | |
| AASB 15.116 (b) | Revenue from contracts with customers included as a contract liability at the start of the period | 403,499 | 403,499 | 309,715 |
| AASB 15.113 (a) | Revenue from contracts with customers recognised during the year | 19,129,092 | 19,035,787 | 18,641,525 |
| AASB 1058.31 | Revenue from transfers intended for acquiring or constructing recognisable non-financial assets held as a liability at the start of the period | 2,538,658 | 2,538,658 | 489,045 |
| | Revenue from transfers intended for acquiring or constructing recognisable non-financial assets during the year | 8,382,560 | 7,243,563 | 18,321,709 |
| | | 30,453,809 | 29,221,507 | 37,761,994 |
| AASB 15.116 (a) | Information about receivables, contract assets and contract liabilities from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non-financial assets is: | | | |
| AASB 15.116 (a) | Trade and other receivables from contracts with customers | 644,254 | | 784,162 |
| AASB 15.116 (a) | Contract assets | 116,214 | | 23,000 |
| AASB 15.116 (a) | Contract liabilities from contracts with customers | (1,718,955) | | (403,499) |
| AASB 1058.31 | Financial assets held from transfers for recognisable financial assets | 4,476,857 | | 3,020,095 |
| AASB 1058.31 | Grant liabilities from transfers for recognisable non-financial assets | (4,476,857) | | (3,020,095) |

Contract assets primarily relate to the City's right to consideration for work completed but not billed at 30 June 2020.

AASB 15.118 (c) Impairment of assets associated with contracts with customers are detailed at note 2 (b) under 'Other expenditure'.

Contract liabilities for contracts with customers primarily relate to grants with performance obligations received in advance, for which revenue is recognised over time as the performance obligations are met.

AASB 15.121 (a) Information is not provided about remaining performance obligations for contracts with customers that had an original expected duration of one year or less.

AASB 15.122 Consideration from contracts with customers is included in the transaction price.

AASB 1058.32 Performance obligations in relation to contract liabilities from transfers for recognisable non-financial assets are satisfied

AASB 1058.33 as project milestones are met or completion of construction or acquisition of the asset. All associated performance obligations are expected to be met over the next 12 months.

CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)

| | | 2022 | 2022 | 2021 |
|------------------|------|--|-------------------|-------------------|
| | Note | Actual | Budget | Actual |
| | | \$ | \$ | \$ |
| FM Reg 15(3) | | | | |
| | | Revenue from statutory requirements | | |
| AASB 1058.28 | | Revenue from statutory requirements was recognised during the year for the following nature or types of goods or services: | | |
| AASB 1058.28 | | 36,503,096 | 36,429,038 | 35,724,254 |
| | | 124,300 | 124,050 | 123,089 |
| | | 10,365 | 10,500 | 10,500 |
| | | 1,673,010 | 1,700,000 | 1,567,989 |
| | | 32,467 | 30,000 | 29,541 |
| | | 5,315,014 | 6,000,000 | 2,600,000 |
| | | 256,011 | 250,000 | 356,000 |
| | | 43,914,263 | 44,543,588 | 40,411,373 |
| | | Assets and services acquired below fair value | | |
| AASB 1058.26 (a) | | 568,940 | 600,000 | 256,000 |
| AASB 1058.26 (b) | | 255,350 | 200,000 | 0 |
| | | 824,290 | 800,000 | 256,000 |
| AASB 1058.27 | | The City utilises volunteer services at the fire station, library and beach lifeguards. When beach lifeguard volunteers are not available, the City employs paid beach lifeguards, and therefore the fair value of beach lifeguard volunteers can be reliably measured. All other volunteer services are not recognised as revenue as the fair value of the services cannot be reliably estimated. | | |
| | | (b) Expenses | | |
| FM Reg 15(3) | | | | |
| AASB 1054.10 | | Auditors remuneration | | |
| | | 45,689 | 47,000 | 41,067 |
| | | 3,674 | 3,000 | 3,168 |
| | | 49,363 | 50,000 | 44,235 |
| | | Finance costs | | |
| | | 528,429 | 528,429 | 565,804 |
| | | 969 | 0 | 0 |
| | | 1,356 | 0 | 0 |
| | | 33,591 | (39,773) | 35,575 |
| AASB 16.49 | | 17,092 | 16,801 | 13,102 |
| | | 581,437 | 505,457 | 614,481 |
| | | Other expenditure | | |
| AASB 15.113 (b) | | 4,897 | 5,000 | 1,317 |
| AASB 15.113 (b) | | 1,980 | 5,000 | 1,659 |
| AASB 15.118 (c) | | 8,740 | 0 | 0 |
| | | 1,362,609 | 0 | 123,500 |
| | | 94,790 | 684,610 | 670,283 |
| | | 1,473,016 | 694,610 | 796,759 |

AASB 15.118 The impairment loss on contract assets has been recognised in relation to expenditure incurred for a future event for which grant funding is yet to be received.

This amount has been recognised as revenue as the City has satisfied the relevant performance obligations in the contract.

The City has calculated the loss allowance to take into account the credit risk associated with the event being postponed or cancelled due to the ongoing uncertainties associated with the COVID 19 pandemic.

CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

AASB 101.10(e)(ea)
AASB 101.38
FM Reg 15(3)

3. CASH AND CASH EQUIVALENTS

| | 2022 \$ | 2021 \$ |
|--|-------------------|-------------------|
| Cash at bank and on hand | 4,137,864 | 8,187,302 |
| Term deposits | 20,424,815 | 11,454,473 |
| Total cash and cash equivalents | 24,562,679 | 19,641,775 |

AASB 101.117(b)

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

AASB 107.6
AASB 107.7
AASB 107.46

4. OTHER FINANCIAL ASSETS

| | 2022 \$ | 2021 \$ |
|---|------------------|------------------|
| (a) Current assets | | |
| Financial assets at amortised cost | 9,332,905 | 8,372,692 |
| | 9,332,905 | 8,372,692 |
| Other financial assets at amortised cost | | |
| Term deposits | 7,167,062 | 7,106,849 |
| Treasury bonds | 2,000,000 | 1,100,000 |
| Self supporting loans receivable | 165,843 | 165,843 |
| | 9,332,905 | 8,372,692 |
| (b) Non-current assets | | |
| Financial assets at amortised cost | 2,358,080 | 523,923 |
| Financial assets at fair value through profit and loss | 23,160 | 17,517 |
| | 2,381,240 | 541,440 |
| Financial assets at amortised cost | | |
| Self supporting loans receivable | 358,080 | 523,923 |
| Term deposits | 2,000,000 | 0 |
| | 2,358,080 | 523,923 |
| Financial assets at fair value through profit and loss | | |
| Units in Local Government House Trust | 23,160 | 17,517 |
| | 23,160 | 17,517 |

AASB 7.6
AASB 101.77
AASB 7.8(f)

AASB 101.77
AASB 101.77
AASB 101.77

AASB 7.31
AASB 7.8(f)
AASB 7.8(a)

AASB 101.77

AASB 101.77

Loans receivable from clubs/institutions have the same terms and conditions as the related borrowing disclosed in Note 32(a) as self supporting loans. Fair value of financial assets at fair value through profit and loss is determined from the net asset value of the unit trust at balance date as compiled by WALGA.

AASB 101.117

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost

The City classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at a mortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 28) due to the observable market rates.

Financial assets at fair value through profit and loss

The City classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the City has not elected to recognise fair value gains and losses through other comprehensive income.

Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 26.

AASB 9.4.1.2.2A

AASB 1058.37 (a)

Restrictions

The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

| | 2022 \$ | 2021 \$ |
|--------------------------------------|------------|------------|
| - Cash and cash equivalents | 9,344,654 | 7,872,853 |
| - Financial assets at amortised cost | 9,167,062 | 8,206,849 |
| | 18,511,716 | 16,079,702 |

The restricted assets are a result of the following specific purposes to which the assets may be used:

FM Reg 38.1(d)
AASB 1058.37(a)
AASB 1058.37 (a)

| | 2022 \$ | 2021 \$ |
|--------------------------------|-------------------|-------------------|
| Restricted reserve accounts | 18,120,032 | 15,924,018 |
| Unspent loans | 391,684 | 155,684 |
| Total restricted assets | 18,511,716 | 16,079,702 |

Restricted assets

Restricted asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

AASB 1058.37

**CITY OF COUNTRY
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AASB 101.10(e)(ea)

AASB 101.38

FM Reg 15(3)

AASB 101.66

AASB 101.77

AASB 101.78(b)

AASB 9.5.1.3

AASB 9.5.1.3

AASB 15.116 (a)

Interpretation 1031

AASB 9.5.1.3

AASB 101.66,77

AASB 9.5.1.1, 5.2.1

AASB 7.42D(a)-(c),(e)

AASB 9.B4.1.3

AASB 101.117

AASB 7.21

AASB 9.5.1.3

AASB 9.4.1.2

AASB 9.5.4.1

AASB 13.31.43(c)

5. TRADE AND OTHER RECEIVABLES

Current

Rates receivable

Grants and trade receivables

GST receivable

Allowance for credit losses of trade receivables

Allowance for credit losses of rates receivables

Non-current

Pensioner's rates and ESL deferred

| | 2022 | 2021 |
|--|-----------|-----------|
| | \$ | \$ |
| | 999,070 | 806,897 |
| | 1,050,785 | 1,141,053 |
| | 504,760 | 0 |
| | (14,651) | (12,986) |
| | (1,568) | (2,332) |
| | 2,538,396 | 1,932,632 |
| | 195,448 | 164,810 |
| | 195,448 | 164,810 |

The carrying amounts of the trade receivables include receivables which are subject to a factoring arrangement. Under the factoring arrangement, the City of Country has transferred the relevant receivables to the factor in exchange for cash and is prevented from selling or pledging the receivables, late payment and credit risk has been remained with the City of Country, therefore the City continues to recognise the transferred assets in their entirety. The amount repayable under the factoring arrangement is presented as a secured borrowing as other loans at Note 16. The City considers that the held to collect business model remains appropriate for these receivables and continues measuring them at amortised cost.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 26.

Classification and subsequent measurement

Receivables are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months, except deferred pensioner rates receivable of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

AASB 101.66

AASB 7.25,29(a)
AASB 13.97,93(b),(d)

CITY OF COUNTRY
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6. INVENTORIES

| | 2022 | 2021 |
|-----------------------------|-----------|-----------|
| | \$ | \$ |
| Current | | |
| Fuel and materials | 568,974 | 473,684 |
| Visitor centre stock | 126,840 | 80,654 |
| Land held for resale - cost | | |
| Cost of acquisition | 10,656 | 79,500 |
| Development costs | 165,484 | 2,356,984 |
| | 871,954 | 2,990,822 |
| Non-current | | |
| Land held for resale - cost | | |
| Cost of acquisition | 56,040 | 56,040 |
| Development costs | 3,474,321 | 1,264,920 |
| | 3,530,361 | 1,320,960 |

The following movements in inventories occurred during the year:

| | | |
|---|-------------|-----------|
| | 4,311,782 | 3,936,999 |
| Inventories expensed during the year | (897,735) | (567,401) |
| Write down of inventories to net realisable value | (1,362,609) | (123,500) |
| Additions to inventory | 2,350,877 | 1,065,684 |
| Balance at end of year | 4,402,315 | 4,311,782 |

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Land held for resale (Continued)

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**CITY OF COUNTRY
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AASB 101.10(e)(ea)

AASB 101.38

7. OTHER ASSETS

Other assets - current

AASB 101.77,78(b)

Prepayments
Accrued income

| | 2022 | 2021 |
|---|---------|---------|
| | \$ | \$ |
| Prepayments | 505,684 | 566,051 |
| Accrued income | 288,859 | 106,541 |
| | 794,543 | 672,592 |
| Non-current assets held for sale | | |
| Land | 653,000 | 0 |
| | 653,000 | 0 |

Non-current assets held for sale

AASB 5.38

Land

Land classified as held for sale

AASB 5.41(a),(b),(c)

During the year Council elected to dispose of vacant land on Main Street. The land is currently being marketed for sale. The property is to be disposed of by public auction in August 2022, with a number of parties having already shown an interest in the property.

AASB 101.117

SIGNIFICANT ACCOUNTING POLICIES

Other current assets

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

Non-current assets held for sale

Assets are classified as held for sale where the carrying amount will be recovered through a sale rather than continuing use and the asset is available for immediate sale with a sale being highly probable.

AASB 5.6 to 12A

Non-current assets held for sale (Continued)

Non-current assets classified as held for sale are valued at the lower of the carrying amount and fair value less costs to sell.

AASB 5.15

The fair value of land and buildings was determined using the sales comparison approach using comparable properties in the area. This is a level 2 measurement as per the fair value hierarchy set out in Note 28(i).

AASB 13.91(a)

AASB 13.93(b),(d)

AASB 5.41(c)

**CITY OF COUNTRY
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AASB 101.10(e)(ea)
AASB 101.38
FM Reg 15(3)

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

| | Note | Land \$ | Buildings - non- specialised \$ | Buildings - specialised \$ | Total land and buildings owned \$ | Land and buildings leased | Total land and buildings | Furniture and equipment \$ | Plant and equipment \$ | Service concession assets \$ | Total property, plant and equipment \$ |
|--|-------|------------|--|----------------------------------|---|------------------------------------|--------------------------------|-------------------------------------|------------------------------|---------------------------------------|--|
| Balance at 1 July 2020 | | 64,119,340 | 1,711,736 | 56,398,565 | 122,229,641 | 630,640 | 122,860,281 | 4,204,094 | 8,597,792 | 3,187,454 | 138,849,621 |
| AASB 116.73(e)(i) Additions | | 0 | 1,865,984 | 8,056,471 | 9,922,455 | 0 | 9,922,455 | 45,311 | 3,346,932 | 0 | 13,314,698 |
| AASB 116.73(e)(ix) (Disposals) | | 0 | (236,541) | 0 | (236,541) | 0 | (236,541) | 0 | (740,672) | 0 | (977,213) |
| AASB 116.73(e)(vii) Depreciation | 10(c) | 0 | (40,555) | (846,509) | (887,064) | (12,035) | (899,099) | (342,141) | (850,332) | (65,816) | (2,157,388) |
| Balance at 30 June 2021 | | 64,119,340 | 3,300,624 | 63,608,527 | 131,028,491 | 618,605 | 131,647,096 | 3,907,264 | 10,353,720 | 3,121,638 | 149,029,718 |
| Comprises: | | | | | | | | | | | |
| AASB 116.73(d) Gross balance amount at 30 June 2021 | | 64,119,340 | 3,341,179 | 67,640,500 | 135,101,019 | 630,640 | 135,731,659 | 4,904,276 | 13,058,723 | 3,356,600 | 157,051,258 |
| AASB 116.73(d) Accumulated depreciation at 30 June 2021 | | 0 | (40,555) | (3,475,973) | (3,516,528) | (12,035) | (3,528,563) | (997,012) | (2,705,003) | (234,962) | (7,465,540) |
| AASB 116.73(d) Accumulated impairment loss at 30 June 2021 | | 0 | 0 | (556,000) | (556,000) | 0 | (556,000) | 0 | 0 | 0 | (556,000) |
| Balance at 30 June 2021 | | 64,119,340 | 3,300,624 | 63,608,527 | 131,028,491 | 618,605 | 131,647,096 | 3,907,264 | 10,353,720 | 3,121,638 | 149,029,718 |
| AASB 116.73(e)(i) Additions | | 0 | 568,941 | 7,005,963 | 7,574,904 | 0 | 7,574,904 | 704,665 | 2,365,462 | 0 | 10,645,031 |
| AASB 116.73(e)(ix) (Disposals) | | (135,000) | 0 | 0 | (135,000) | 0 | (135,000) | 0 | (725,425) | 0 | (860,425) |
| AASB 116.73(e)(iv) Revaluation increments / (decrements) transferred to revaluation surplus | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 165,471 | 0 | 165,471 |
| Assets classified as held for sale | | (653,000) | 0 | 0 | (653,000) | 0 | (653,000) | 0 | 0 | 0 | (653,000) |
| AASB 116.73(e)(vii) Depreciation | 10(c) | 0 | (50,226) | (932,768) | (982,994) | (12,613) | (995,607) | (352,641) | (965,877) | (67,132) | (2,381,257) |
| Balance at 30 June 2022 | | 63,331,340 | 3,819,339 | 69,681,722 | 136,832,401 | 605,992 | 137,438,393 | 4,259,288 | 11,193,351 | 3,054,506 | 155,945,538 |
| Comprises: | | | | | | | | | | | |
| AASB 116.73(d) Gross balance amount at 30 June 2022 | | 63,331,340 | 3,910,120 | 74,646,463 | 141,887,923 | 630,640 | 142,518,563 | 5,608,941 | 14,864,231 | 3,356,600 | 166,348,335 |
| AASB 116.73(d) Accumulated depreciation at 30 June 2022 | | 0 | (90,781) | (4,408,741) | (4,499,522) | (24,648) | (4,524,170) | (1,349,653) | (3,670,880) | (302,094) | (9,846,797) |
| AASB 116.73(d) Accumulated impairment loss at 30 June 2022 | | 0 | 0 | (556,000) | (556,000) | 0 | (556,000) | 0 | 0 | 0 | (556,000) |
| AASB 101.77 Balance at 30 June 2022 | | 63,331,340 | 3,819,339 | 69,681,722 | 136,832,401 | 605,992 | 137,438,393 | 4,259,288 | 11,193,351 | 3,054,506 | 155,945,538 |
| AASB 116.74(d) | | | | | | | | | | | |

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AASB 101.10(e)(ea)

AASB 101.38

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

AASB 13.91

(b) Carrying Value Measurements

AASB 116.77

| Asset Class | Fair Value Hierarchy | Valuation Technique | Basis of Valuation | Date of Last Valuation | Inputs Used |
|--|-----------------------------|--|---|-------------------------------|--|
| (i) Fair Value | | | | | |
| Land and buildings | | | | | |
| Land | 2 | Market approach using recent observable market data for similar properties / income approach using discounted cashflow methodology | Independent registered valuer | June 2018 | Price per hectare / market borrowing rate |
| Buildings - non-specialised | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2018 | Construction costs and current condition, residual values and remaining useful life assessments inputs |
| Buildings - specialised | 2 | Market approach using recent observable market data for similar properties / income approach using discounted cashflow methodology | Independent valuer and Management valuation | June 2018 | Price per square metre / market borrowing rate |
| <p>Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.</p> <p>During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.</p> | | | | | |
| (ii) Cost | | | | | |
| Furniture and equipment | | Cost | Cost | Not applicable | Purchase cost |
| Plant and equipment | | Cost | Cost | Not applicable | Purchase cost |
| (iii) Current Replacement Cost | | | | | |
| Service concession assets | | Current replacement cost | Cost approach | July 2020 | Replacement cost |

CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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AASB 101.10(e)(ea)

AASB 101.38

9. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

| | Note | Infrastructure - roads | Infrastructure - footpaths | Infrastructure - drainage | Infrastructure - parks and ovals | Infrastructure - other | Infrastructure - service concession assets | Infrastructure - reclamation assets | Total Infrastructure | |
|--------------------------------|-------|---|-------------------------------|------------------------------|-------------------------------------|---------------------------|--|---|----------------------|---------------|
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| FM Reg 15(3) AASB 116.73(e) | | Balance at 1 July 2020 | 240,010,548 | 42,220,433 | 51,494,379 | 32,918,805 | 68,939,140 | 4,126,965 | 1,873,467 | 441,583,737 |
| AASB 116.73(e)(i) | | Additions | 8,168,464 | 668,430 | 478,354 | 940,951 | 6,536,378 | 0 | 0 | 16,792,577 |
| AASB 116.73(e)(iv) | | Revaluation increments / (decrements) transferred to revaluation surplus | (5,541,368) | (17,545,047) | 0 | (3,548,140) | (15,484,112) | 0 | 0 | (42,118,667) |
| AASB 116.73(e)(v),(vi) | | Revaluation (loss) / reversals transferred to profit or loss | 0 | 0 | 1,235 | 0 | 0 | 0 | 0 | 1,235 |
| AASB 116.73(e)(vii) | 10(c) | Depreciation | (7,035,646) | (756,134) | (876,345) | (635,643) | (2,222,125) | (58,605) | (85,680) | (11,670,178) |
| | | Balance at 30 June 2021 | 235,601,998 | 24,587,682 | 51,097,623 | 29,675,973 | 57,769,281 | 4,068,360 | 1,787,787 | 404,588,704 |
| | | Comprises: | | | | | | | | |
| AASB 116.73(d) | | Gross balance at 30 June 2021 | 367,597,754 | 31,377,775 | 85,800,436 | 47,242,811 | 83,794,399 | 5,687,091 | 2,656,070 | 624,156,336 |
| AASB 116.73(d) | | Accumulated depreciation at 30 June 2021 | (131,995,756) | (6,790,093) | (34,702,813) | (17,566,838) | (26,025,118) | (1,618,731) | (868,283) | (219,567,632) |
| AASB 116.73(e) | | Balance at 30 June 2021 | 235,601,998 | 24,587,682 | 51,097,623 | 29,675,973 | 57,769,281 | 4,068,360 | 1,787,787 | 404,588,704 |
| AASB 116.73(e)(i) | | Additions | 1,265,047 | 608,634 | 903,674 | 1,803,564 | 3,968,818 | 0 | 0 | 8,549,737 |
| AASB 116.73(e)(vii) | 10(c) | Depreciation | (7,059,625) | (770,801) | (986,628) | (659,910) | (2,379,808) | (58,767) | (88,535) | (12,004,074) |
| | | Balance at 30 June 2022 | 229,807,420 | 24,425,515 | 51,014,669 | 30,819,627 | 59,358,291 | 4,009,593 | 1,699,252 | 401,134,367 |
| | | Comprises: | | | | | | | | |
| AASB 116.73(d) | | Gross balance at 30 June 2022 | 368,862,801 | 31,986,409 | 86,704,110 | 49,046,375 | 87,763,217 | 5,687,091 | 2,656,070 | 632,706,073 |
| AASB 116.73(d) | | Accumulated depreciation at 30 June 2022 | (139,055,381) | (7,560,894) | (35,689,441) | (18,226,748) | (28,404,926) | (1,677,498) | (956,818) | (231,571,706) |
| AASB 101.77 | | Balance at 30 June 2022 | 229,807,420 | 24,425,515 | 51,014,669 | 30,819,627 | 59,358,291 | 4,009,593 | 1,699,252 | 401,134,367 |

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AASB 101.10(e)(ea)

AASB 101.38

9. INFRASTRUCTURE (Continued)

AASB 13.91

(b) Carrying Value Measurements

AASB 116.77

AASB 116.Aus77.1

| Asset Class | Fair Value Hierarchy | Valuation Technique | Basis of Valuation | Date of Last Valuation | Inputs Used |
|---|----------------------|--|----------------------|------------------------|--|
| (i) Fair Value | | | | | |
| Infrastructure - roads | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2019 | Construction costs and current condition, residual values and remaining useful life assessments inputs |
| Infrastructure - footpaths | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2019 | Construction costs and current condition, residual values and remaining useful life assessments inputs |
| Infrastructure - drainage | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2019 | Construction costs and current condition, residual values and remaining useful life assessments inputs |
| Infrastructure - parks and ovals | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2019 | Construction costs and current condition, residual values and remaining useful life assessments inputs |
| Infrastructure - other | 3 | Cost approach using depreciated replacement cost | Management valuation | June 2019 | Construction costs and current condition, residual values and remaining useful life assessments inputs |
| <p>Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.</p> <p>During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.</p> | | | | | |
| (ii) Current Replacement Cost | | | | | |
| Infrastructure - service concession assets | | Current replacement cost | Cost approach | July 2020 | Replacement cost |

CITY OF COUNTRY
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AASB 101.10(e)(ea)

AASB 101.38

10. FIXED ASSETS

| | | 2022 | 2021 |
|--|--|---------|---------|
| (a) Fully Depreciated Assets in Use | | Actual | Actual |
| | | \$ | \$ |
| AASB 116.79(b) | The gross carrying value of assets held by the City which are currently in use yet fully depreciated are shown in the table below. | | |
| | Furniture and equipment | 124,647 | 121,098 |
| | Plant and equipment | 212,093 | 210,345 |
| | | 336,740 | 331,443 |

(b) Temporarily Idle Assets

AASB 116.79(a),(d)

The carrying value of assets held by the City which are temporarily idle or retired from active use and not classified as held for sale are shown in the table below.

| | | | |
|--|-------------------------|---------|---------|
| | Buildings - specialised | 456,045 | 452,350 |
| | Furniture and equipment | 113,036 | 111,042 |
| | Plant and equipment | 26,034 | 35,024 |
| | | 595,115 | 598,416 |

(c) Depreciation

FM Reg 15(3)

AASB 116.73(e)(vii)

AASB 101.77

| | | 2022 | 2022 | 2021 |
|---------------|--|------------|------------|------------|
| | | Actual | Budget | Actual |
| | | \$ | \$ | \$ |
| | Buildings - non-specialised | 50,226 | 42,708 | 40,555 |
| | Buildings - specialised | 932,768 | 863,542 | 846,509 |
| | Land and buildings leased | 12,613 | 12,618 | 12,035 |
| | Furniture and equipment | 352,641 | 342,361 | 342,141 |
| | Plant and equipment | 965,877 | 940,562 | 850,332 |
| | Service concession assets | 67,132 | 0 | 65,816 |
| | Infrastructure - roads | 7,059,625 | 7,036,546 | 7,035,646 |
| | Infrastructure - footpaths | 770,801 | 760,345 | 756,134 |
| | Infrastructure - drainage | 986,628 | 963,145 | 876,345 |
| | Infrastructure - parks and ovals | 659,910 | 640,364 | 635,643 |
| | Infrastructure - other | 2,379,808 | 2,386,544 | 2,222,125 |
| | Infrastructure - service concession assets | 58,767 | 0 | 58,605 |
| | Infrastructure - reclamation assets | 88,535 | 0 | 85,680 |
| AASB 16.53(a) | Right-of-use assets - plant and equipment | 42,075 | 42,151 | 36,500 |
| | Intangible assets - computer software | 330,000 | 300,100 | 56,000 |
| | | 14,757,406 | 14,330,986 | 13,920,066 |

AASB 108.39

AASB 116.76

Revision of useful lives of plant and equipment

During the year the estimated total useful lives of certain items of plant and equipment used in the maintenance of road infrastructure were revised. The net effect of the change is a net increase in depreciation of \$97,475.

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AASB 101.10(e)(ea)

AASB 101.38 **10. FIXED ASSETS**

AASB 101.117

SIGNIFICANT ACCOUNTING POLICIES

AASB 116

Fixed assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

FM Reg 17A(4)

FM Reg 17A(5)

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

AASB 116.73(a)

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

FM Reg 17(4)

Individual assets that are land, buildings, infrastructure and investment properties acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next anniversary date in accordance with the mandatory measurement framework.

Revaluation

FM Reg 17A(4) (a) (b)

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the City.

At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

AASB 116.Aus39.1

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land and vested land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

AASB 116.73(e)

AASB 116.50

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

AASB 116.51

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

AASB 136.59

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation on revaluation

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

AASB 116.35

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Amortisation

All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within depreciation in the Statement of Comprehensive Income and in Note 10(c).

**CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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AASB 101.10(e)(ea)

AASB 101.38

11. LEASES

(a) Right-of-Use Assets

| AASB 16.54 | Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year. | Note | Right-of-use assets - plant and equipment \$ | Right-of-use assets Total |
|----------------|--|-------|--|------------------------------|
| | Balance at 1 July 2020 | | 192,754 | 192,754 |
| | Additions | | 156,400 | 156,400 |
| | Depreciation | | (36,500) | (36,500) |
| | Balance at 30 June 2021 | | 312,654 | 312,654 |
| AASB 16.53 (h) | Additions | | 302,250 | 302,250 |
| AASB 16.53 (a) | Depreciation | 10(c) | (42,075) | (42,075) |
| AASB 16.53 (j) | Balance at 30 June 2022 | | 572,829 | 572,829 |

| AASB 16.54 | The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the entity is the lessee: | | 2022 Actual \$ | 2021 Actual \$ |
|----------------|---|-------|----------------------|----------------------|
| AASB 16.53 (a) | Depreciation on right-of-use assets | 10(c) | (42,075) | (36,500) |
| AASB 16.53 (b) | Interest expense on lease liabilities | | (17,092) | (13,102) |
| AASB 16.53 (c) | Short-term lease payments recognised as expense | | (3,000) | (3,200) |
| AASB 16.53 (d) | Low-value asset lease payments recognised as expense | | (5,000) | (4,500) |
| AASB 16.53 (e) | Expenses for variable lease payment not recognised as a liability | | (2,000) | (2,000) |
| | Total amount recognised in the statement of comprehensive income | | (69,167) | (59,302) |
| AASB 16.53 (g) | Total cash outflow from leases | | (180,301) | (118,351) |
| AASB 16.47 (b) | (b) Lease Liabilities | | | |
| | Current | | 205,134 | 127,670 |
| | Non-current | | 302,743 | 241,166 |
| | | | 507,877 | 368,836 |

AASB 16.59 The City has two leases relating to plant and equipment. The lease term for both leases is 4 years. One of the leases has variable lease payments. The measurement of lease liabilities does not include any future cash outflows associated with leases not yet commenced to which the City is committed. The building lease has an extension option of 5 years and a termination option of 6 months.

SIGNIFICANT ACCOUNTING POLICIES

Leases

AASB 16.9 At inception of a contract, the City assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

AASB 16.22 At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

AASB 16.5 All contracts that are classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Details of individual borrowings required by regulations are provided at Note 32(b).

Right-of-use assets - valuation

Right-of-use assets are measured at cost. This means that all right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 for details on the significant accounting policies applying to vested improvements.

Right-of-use assets - depreciation

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the City anticipates to exercise a purchase option, the specific asset is amortised over the useful life of the underlying asset.

AASB 16.32

**CITY OF COUNTRY
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11. LEASES (CONTINUED)

(c) Property, Plant and Equipment Subject to Lease

The table below represents a maturity analysis of the undiscounted lease payments to be received after the reporting date.

Less than 1 year
1 to 2 years
2 to 3 years
3 to 4 years
4 to 5 years
> 5 years

| 2022 Actual | 2021 Actual |
|----------------|----------------|
| \$ | \$ |
| 6,000 | 6,000 |
| 6,000 | 6,000 |
| 6,000 | 6,000 |
| 6,000 | 6,000 |
| 6,000 | 6,000 |
| 24,000 | 30,000 |
| 54,000 | 60,000 |

The City leases buildings to external parties with rentals payable monthly. These leases are classified as operating leases as they do not transfer substantially all of the risks and rewards incidental to the ownership of the assets.

SIGNIFICANT ACCOUNTING POLICIES

The City as Lessor

Upon entering into each contract as a lessor, the City assesses if the lease is a finance or operating lease.

The contract is classified as a finance lease when the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases not within this definition are classified as operating leases. Rental income received from operating leases is recognised on a straight-line basis over the term of the specific lease.

Initial direct costs incurred in entering into an operating lease (eg legal cost, cost to setup) are included in the carrying amount of the leased asset and recognised as an expense on a straight-line basis over the lease term.

When a contract is determined to include lease and non-lease components, the Entity applies AASB 15 to allocate the consideration under the contract to each component.

AASB 16.97

AASB 16.61

AASB 16.62

AASB 16.81

AASB 16.83

**CITY OF COUNTRY
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AASB 101.10(e)(ea)

AASB 101.38

FM Reg 15(3)

12. INTANGIBLE ASSETS

| (a) Intangible assets | Note | 2022 Actual \$ | 2021 Actual \$ |
|--|-------|----------------------|----------------------|
| Non-current | | | |
| Computer software development | | 1,950,450 | 300,450 |
| Less: Accumulated amortisation | | (619,000) | (289,000) |
| | | 1,331,450 | 11,450 |
| Movements in balances of computer software during the financial year are shown as follows: | | | |
| Balance at 1 July | | 11,450 | 67,450 |
| Recognition of computer software | | 1,650,000 | 0 |
| Amortisation | 10(c) | (330,000) | (56,000) |
| Balance at 30 June | | 1,331,450 | 11,450 |
| TOTAL INTANGIBLE ASSETS | | 1,331,450 | 11,450 |

SIGNIFICANT ACCOUNTING POLICIES

Computer software

Costs associated with maintaining software programmes are recognised as an expense as incurred. Development costs that are directly attributable to the design and testing of identifiable and unique software products controlled by the the City are recognised as intangible assets where the following criteria are met:

- it is technically feasible to complete the software so that it will be available for use;
- management intends to complete the software and use or sell it;
- there is an ability to use or sell the software.
- it can be demonstrated how the software will generate probable future economic benefits;

Computer software (continued)

- adequate technical, financial and other resources to complete the development and to use or sell the software are available; and
- the expenditure attributable to the software during its development can be reliably measured.

Directly attributable costs that are capitalised as part of the software include employee costs and an appropriate portion of relevant overheads.

Capitalised development costs are recorded as intangible assets and amortised from the point at which the asset is ready for use.

AASB 138.57, 66, 74, 97, 118 (a), (b)

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AASB 101.10(e)(ea)
AASB 101.38
FM Reg 15(3)

13. INVESTMENT PROPERTY

Non-current assets - at fair value

| | 2022 Actual \$ | 2022 Budget \$ | 2021 Actual \$ |
|---|----------------------|----------------------|----------------------|
| AASB 140.76 Carrying balance at 1 July | 2,235,410 | | 1,675,065 |
| AASB 140.76(a) Acquisitions | 0 | | 560,345 |
| AASB 140.76(d) Net gain/(loss) from fair value adjustment | 111,274 | | 0 |
| AASB 140.76 Closing balance at 30 June | 2,346,684 | | 2,235,410 |

Amounts recognised in profit or loss for investment properties

| | | | |
|--|----------|----------|----------|
| AASB 140.75(f) Rental income | 425,664 | 415,000 | 325,238 |
| AASB 140.75(f)(i) Direct operating expenses from property that generated rental income | (72,358) | (69,870) | (53,885) |
| AASB 140.75(f)(ii) Direct operating expenses from property that did not generate rental income | (48,239) | (49,235) | (46,727) |
| AASB 140.75(f)(iii) Fair value gain recognised in other income | 111,274 | 0 | 0 |

Leasing arrangements

Investment properties are leased to tenants under long-term operating leases with rentals payable monthly. Minimum lease payments receivable on leases of investment properties are as follows:

AASB 140.75(g)

Minimum lease payments under non-cancellable operating leases of investment properties not recognised in the financial statements are receivable as follows:

AASB 117.56(a)

| | | | |
|--|-----------|-----------|-----------|
| Within one year | 176,868 | 176,868 | 173,400 |
| Later than one year but not later than 5 years | 938,837 | 938,837 | 920,428 |
| Later than 5 years | 402,348 | 402,348 | 597,625 |
| | 1,518,053 | 1,518,053 | 1,691,453 |

SIGNIFICANT ACCOUNTING POLICIES

Investment properties

Investment properties are principally freehold buildings, held for long-term rental yields and not occupied by the City. They are carried at fair value. Changes in the fair values are presented in profit or loss as a part of other revenue.

AASB 101.117
AASB 140
AASB 140.33
AASB 140.35,75(a),(b),(c)

Fair value of investment properties

A management valuation was performed to determine the fair value of investment properties. The main Level 3 inputs used in the valuation were discount rates, terminal yields, expected vacancy rates and rental growth rates estimated by management based on comparable transactions and industry data.

AASB 140.75(e)

**CITY OF COUNTRY
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14. TRADE AND OTHER PAYABLES

Current

Sundry creditors
Prepaid rates
Accrued payroll liabilities
ATO liabilities
Bonds and deposits held

| 2022 | 2021 |
|------------------|------------------|
| \$ | \$ |
| 3,250,616 | 2,662,161 |
| 15,000 | 19,508 |
| 703,680 | 365,401 |
| 115,640 | 564,841 |
| 84,360 | 76,899 |
| 4,169,296 | 3,688,810 |

SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are recognised at fair value when the City becomes a party to the contractual provisions to the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

AASB 101.117

AASB 7.B5(a)

AASB 7.B5(e)

AASB 9(3.3.1)

AASB 101.17(c)

AASB 1058.29(b)

15. OTHER LIABILITIES

Current

Contract liabilities
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity

| 2022 | 2021 |
|------------------|------------------|
| \$ | \$ |
| 1,718,955 | 403,499 |
| 4,169,847 | 2,538,658 |
| 5,888,802 | 2,942,157 |

Non-current

Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity

| | |
|------------------|------------------|
| 307,010 | 481,437 |
| 307,010 | 481,437 |
| 6,195,812 | 3,423,594 |

Performance obligations for each type of liability are expected to be recognised as revenue in accordance with the following time bands:

Less than 1 year
1 to 2 years
2 to 3 years
3 to 4 years
4 to 5 years
> 5 years

| | Contract liabilities | Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity |
|--|----------------------|---|
| | \$ | \$ |
| | 1,718,955 | 4,169,847 |
| | 0 | 257,010 |
| | 0 | 0 |
| | 0 | 30,000 |
| | 0 | 0 |
| | 0 | 20,000 |
| | 1,718,955 | 4,476,857 |

SIGNIFICANT ACCOUNTING POLICIES

Contract liabilities

Contract liabilities represent the the City's obligation to transfer goods or services to a customer for which the City has received consideration from the customer.

With respect to transfers for recognisable non-financial assets, contract liabilities represent performance obligations which are not yet satisfied.

Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied. Non-current other liability fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 28(i)) due to the unobservable inputs, including own credit risk.

Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity

Liabilities which represent the the City's performance obligations to construct recognisable non-financial assets to identified specifications which are yet to be satisfied are classified as liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity and recognised as revenue when the performance obligations in the contract are satisfied.

AASB 15.120(a) (b)
AASB 1058.33(a)

AASB 15.106

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AASB 101.10(e)(ea)

AASB 101.38

16. BORROWINGS

FM Reg 15(3)

| | 2022 | | | 2021 | | |
|---------------------------------|------------------|-------------------|-------------------|------------------|-------------------|-------------------|
| | Current | Non-current | Total | Current | Non-current | Total |
| Secured | \$ | \$ | \$ | \$ | \$ | \$ |
| Bank loans | 248,311 | 257,229 | 505,540 | 239,701 | 505,540 | 745,241 |
| Debentures | 1,975,696 | 12,277,299 | 14,252,995 | 1,834,422 | 12,452,995 | 14,287,417 |
| Other loans | 564,098 | 0 | 564,098 | 706,549 | 0 | 706,549 |
| Total secured borrowings | 2,788,105 | 12,534,528 | 15,322,633 | 2,780,672 | 12,958,535 | 15,739,207 |

Secured liabilities and assets pledged as security

AASB 7.7

Debentures, bank overdrafts and bank loans are secured by a floating charge over the assets of the City of Country.

AASB 7.14(b)

Other loans relate to transferred receivables. Refer to Note 5.

Lease liabilities are effectively secured, as the rights to the leased assets recognised in the financial statements revert to the lessor in the event of default.

AASB 101.135(d)

The City of Country has complied with the financial covenants of its borrowing facilities during the 2022 and 2021 years.

SIGNIFICANT ACCOUNTING POLICIES

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

AASB 123.Aus8.1

AASB 123.8

AASB 7.25,29(a)

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

AASB 13.97,93(b),(d)

Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 28(i)) due to the unobservable inputs, including own credit risk.

Risk

Information regarding exposure to risk can be found at Note 26.

Details of individual borrowings required by regulations are provided at Note 32(a).

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NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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17. SERVICE CONCESSION ARRANGEMENTS

| Note | 2022 \$ | 2021 \$ |
|---|------------|------------|
| Service concession liabilities | | |
| Current | 167,830 | 167,830 |
| Non-current | 2,105,156 | 2,239,395 |
| | 2,272,986 | 2,407,225 |
| The following movements in service concession liability occurred during the year: | | |
| Opening balance 1 July | 2,407,225 | 2,539,480 |
| Charged to profit or loss | | |
| - Service concession revenue | (167,830) | (167,830) |
| - Unwinding of discount | 33,591 | 35,575 |
| Closing balance 30 June | 2,272,986 | 2,407,225 |

The service concession arrangement relates to the provision of public waste facilities and the City's twenty year agreement entered into with the operator in 2017. Under the agreement the operator has responsibility to manage the transfer station and waste facility and accept waste from the public in accordance with the City's schedule of fees and charges. The operator constructed a waste processing building as part of the arrangement which has a current replacement cost of \$3,356,600 which became operational on 1 July 2018. The building was recognised as property, plant and equipment by the City and is estimated to have a useful life of 50 years.

On termination of the agreement the City will assume all rights and responsibilities in relation to the assets and liabilities of the service concession arrangement.

SIGNIFICANT ACCOUNTING POLICIES

Service concession liabilities

Service concession liabilities relate to the grant of right to an operator in respect of an asset controlled by the City. They represent the unearned revenue related to the grant of right, and is recognised as revenue according to the economic substance of the service concession arrangement.

AASB 15.106

**CITY OF COUNTRY
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AASB 101.10(e)(ea)

AASB 101.38 18. EMPLOYEE RELATED PROVISIONS

AASB 137.84 (a) Employee Related Provisions

| | Note | Provision for Long Service Leave | | | Other Employee Leave Provision | Total |
|---------------------------------|---|---------------------------------------|------------------|----------------|--------------------------------|------------------|
| | | Provision for Annual Leave | Leave | | | |
| | | \$ | \$ | \$ | \$ | \$ |
| FM Reg 15(3) AASB 137.84 (a) | | | | | | |
| | | Opening balance at 1 July 2021 | | | | |
| | | | | | | |
| | | 1,256,315 | 2,468,141 | 650,439 | | 4,374,895 |
| | | 0 | 689,941 | 0 | | 689,941 |
| | | 1,256,315 | 3,158,082 | 650,439 | | 5,064,836 |
| AASB 137.84 (b) | | 534,712 | 774,449 | 3,957 | | 1,313,118 |
| AASB 137.84 (c) | | (56,210) | (234,561) | (90,365) | | (381,136) |
| | 2(b) | (356) | 1,325 | 0 | | 969 |
| AASB 137.84(a) | | 1,734,461 | 3,699,295 | 564,031 | | 5,997,787 |
| | | | | | | |
| | | Comprises | | | | |
| | | 1,734,461 | 2,963,597 | 564,031 | | 5,262,089 |
| | | 0 | 735,698 | 0 | | 735,698 |
| | | 1,734,461 | 3,699,295 | 564,031 | | 5,997,787 |
| | | | | | | |
| | | 2022 | 2021 | | | |
| AASB 101.61 | Amounts are expected to be settled on the following basis: | \$ | \$ | | | |
| AASB 137.85(a) | Less than 12 months after the reporting date | 3,045,764 | 2,556,743 | | | |
| | More than 12 months from reporting date | 2,977,057 | 2,528,346 | | | |
| AASB 137.85(c) | Expected reimbursements from other WA local governments | (25,034) | (20,253) | | | |
| | | 5,997,787 | 5,064,836 | | | |

AASB 137.85(b) Timing of the payment of current leave liabilities is difficult to determine as it is dependent on future decisions of employees. Expected settlement timings are based on information obtained from employees and historical leave trends and assumes no events will occur to impact on these historical trends.

AASB 101.117 SIGNIFICANT ACCOUNTING POLICIES

AASB 137.14
AASB 101.69 **Employee benefits**
The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

AASB 119.11
AASB 137.14
AASB 101.69 **Short-term employee benefits**
Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

AASB 119.51(a) The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

AASB 119.156
AASB 137.45
AASB 137.48 **Other long-term employee benefits**
Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at

Other long-term employee benefits (Continued)
rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Provisions
Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

AASB 137.47

AASB 137.14

AASB 137.36

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AASB 101.10(e)(ea)

AASB 101.38 **19. OTHER PROVISIONS**

AASB 137.84

| | Note | Make good provisions | Total |
|-----------------|------|---------------------------------------|------------------|
| | | \$ | \$ |
| AASB 137.84 (a) | | Opening balance at 1 July 2021 | |
| | | 265,094 | 265,094 |
| | | 1,370,687 | 1,370,687 |
| | | <u>1,635,781</u> | <u>1,635,781</u> |
| AASB 137.84 (b) | | 144,457 | 144,457 |
| AASB 137.84 (c) | | (50,000) | (50,000) |
| AASB 137.84 (d) | | (30,500) | (30,500) |
| | | Charged to profit or loss | |
| | 2(b) | 1,356 | 1,356 |
| AASB 137.84(a) | | <u>1,701,094</u> | <u>1,701,094</u> |
| | | Balance at 30 June 2022 | |
| | | Comprises | |
| | | 306,484 | 306,484 |
| | | 1,394,610 | 1,394,610 |
| | | <u>1,701,094</u> | <u>1,701,094</u> |

AASB 137.85(a)

Other provisions

A provision is recognised when:

- there is a present obligation as a result of activities undertaken;
- it is probable that an outflow of economic benefits will be required to settle the obligation; and
- the amount of the provision can be measured reliably.

AASB 137.85(a)

Amounts which are reliably expected to be paid out within 12 months of the reporting date

AASB 137.85(b)

are classified as current. Exact timing of payment of non-current obligations is unable to be reliably estimated as it is dependent on factors beyond the control of the local govern

Make good provisions

Under the licence for the operation of the Country City waste landfill site, the City has a legal obligation to restore the site.

The estimated future obligations include the costs of restoring the affected areas and continued monitoring of the site.

The provision for future remediation costs is the best estimate of the present value of the expenditure required to settle the remediation obligation at the reporting date. Future remediation costs are reviewed annually and any changes in the estimate are reflected in the present value of the remediation provision at each reporting date.

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AASB 101.10(e)(ea)

AASB 101.38 **20. REVALUATION SURPLUS**

AASB 116.Aus39.1

AASB 116.Aus40.1

FM Reg 15(3)

AASB 101.77

| | 2022 Opening Balance | 2022 Revaluation Increment | 2022 Revaluation (Decrement) | Total Movement on Revaluation | 2022 Closing Balance | 2021 Opening Balance | 2021 Revaluation Increment | 2021 Revaluation (Decrement) | Total Movement on Revaluation | 2021 Closing Balance |
|--|----------------------------|----------------------------------|------------------------------------|-------------------------------------|----------------------------|----------------------------|----------------------------------|------------------------------------|-------------------------------------|----------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Revaluation surplus - Land - freehold land | 19,203,298 | 0 | 0 | 0 | 19,203,298 | 19,203,298 | 0 | 0 | 0 | 19,203,298 |
| Revaluation surplus - Buildings - non-specialised | 165,910 | 0 | 0 | 0 | 165,910 | 165,910 | 0 | 0 | 0 | 165,910 |
| Revaluation surplus - Buildings - specialised | 234,634 | 0 | 0 | 0 | 234,634 | 234,634 | 0 | 0 | 0 | 234,634 |
| Revaluation surplus - Furniture and equipment | 2,385,914 | 0 | 0 | 0 | 2,385,914 | 2,385,914 | 0 | 0 | 0 | 2,385,914 |
| Revaluation surplus - Plant and equipment | 3,698,701 | 165,471 | 0 | 165,471 | 3,864,172 | 3,698,701 | 0 | 0 | 0 | 3,698,701 |
| Revaluation surplus - Infrastructure - roads | 45,148,033 | 0 | 0 | 0 | 45,148,033 | 50,689,401 | 0 | (5,541,368) | (5,541,368) | 45,148,033 |
| Revaluation surplus - Infrastructure - footpaths | 11,059,784 | 0 | 0 | 0 | 11,059,784 | 28,604,831 | 0 | (17,545,047) | (17,545,047) | 11,059,784 |
| Revaluation surplus - Infrastructure - drainage | 8,687,413 | 0 | 0 | 0 | 8,687,413 | 8,687,413 | 0 | 0 | 0 | 8,687,413 |
| Revaluation surplus - Infrastructure - parks and ovals | 3,422,205 | 0 | 0 | 0 | 3,422,205 | 6,970,345 | 0 | (3,548,140) | (3,548,140) | 3,422,205 |
| Revaluation surplus - Infrastructure - other | 25,884,589 | 0 | 0 | 0 | 25,884,589 | 41,368,701 | 0 | (15,484,112) | (15,484,112) | 25,884,589 |
| | 119,890,481 | 165,471 | 0 | 165,471 | 120,055,952 | 162,009,148 | 0 | (42,118,667) | (42,118,667) | 119,890,481 |

Movements on revaluation of property, plant and equipment (including infrastructure) are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

FM Reg 16 and 17

Vested land no longer required to be recognised. Land under golf courses, showgrounds, racecourses or any other sporting or recreational facility of State, or regional, significance should no longer be recognised.

CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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AASB 101.10(e)(ea)

AASB 101.38

21. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

| | Note | 2022 Actual \$ | 2022 Budget \$ | 2021 Actual \$ |
|---------------------------|------|----------------------|----------------------|----------------------|
| FM Reg 15(3) | | | | |
| Cash and cash equivalents | 3 | 24,562,679 | 14,020,388 | 19,641,775 |

AASB 107.Aus20.2

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

| | | | | |
|---|--|--------------|-------------|--------------|
| Net result | | 10,466,016 | 7,604,411 | 22,019,869 |
| Non-cash flows in Net result: | | | | |
| Adjustments to fair value of financial assets at fair value through profit and loss | | | | |
| AASB 107.43 | | (5,643) | (5,200) | (5,108) |
| AASB 107.43 | | (111,274) | 0 | 0 |
| AASB 107.43 | | 14,757,406 | 14,330,986 | 13,920,066 |
| AASB 107.43 | | 269,225 | 83,845 | (397,699) |
| AASB 107.43 | | (1,734) | (1,000) | (1,235) |
| AASB 107.38 | | 0 | 0 | 102,356 |
| Changes in assets and liabilities: | | | | |
| | | (636,402) | 588,840 | 1,775,260 |
| | | (121,951) | 120,000 | (23,561) |
| | | (90,533) | (319,031) | (374,783) |
| | | (93,214) | 23,000 | (23,000) |
| | | 480,486 | (347,047) | (510,890) |
| | | 932,951 | (300,000) | 73,800 |
| | | 65,313 | 0 | 15,651 |
| | | 2,772,218 | (2,839,710) | (1,142,086) |
| | | (134,239) | (134,239) | (132,255) |
| Non-operating grants, subsidies and contributions | | (12,443,293) | (9,234,668) | (18,810,754) |
| Net cash from operating activities | | 16,105,332 | 9,570,187 | 16,485,631 |

(c) Undrawn Borrowing Facilities
Credit Standby Arrangements

| | | | | |
|------------|--------------------------------------|----------|--|---------|
| AASB 107.8 | Bank overdraft limit | 500,000 | | 500,000 |
| | Bank overdraft at balance date | 0 | | 0 |
| | Credit card limit | 55,000 | | 55,000 |
| | Credit card balance at balance date | (16,581) | | (2,684) |
| | Total amount of credit unused | 538,419 | | 552,316 |

AASB 107.50(a)

AASB 101.69

Loan facilities

| | | |
|--|------------|------------|
| Loan facilities - current | 2,788,105 | 2,780,672 |
| Loan facilities - non-current | 12,534,528 | 12,958,535 |
| Total facilities in use at balance date | 15,322,633 | 15,739,207 |

Unused loan facilities at balance date

NIL

NIL

**CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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AASB 101.10(e)(ea)

AASB 101.38

22. CONTINGENT LIABILITIES

AASB 137.86

In compliance with the Contaminated Sites Act 2003 Section 11, the City has listed sites to be possible sources of contamination. Details of those sites are:

- Country City Airport
- Country City Depot

AASB 137.91

Until the City conducts an investigation to determine the presence and scope of contamination, assess the risk, and agree with the Department of Water and Environmental Regulation on the need and criteria for remediation of a risk based approach, the City is unable to estimate the potential costs associated with remediation of these sites. This approach is consistent with the Department of Water and Environmental Regulation Guidelines.

AASB 101.10(e)(ea)

AASB 101.38

FM Reg 15(3)

AASB 116.74(c)

23. CAPITAL COMMITMENTS

(a) Capital Expenditure Commitments

Contracted for:

- capital expenditure projects
- plant & equipment purchases

Payable:

- not later than one year

| | 2022 | 2021 |
|--|------------------|------------------|
| | \$ | \$ |
| | 3,210,066 | 7,988,379 |
| | 350,147 | 165,894 |
| | <u>3,560,213</u> | <u>8,154,273</u> |
| | 3,560,213 | 8,154,273 |

The capital expenditure project outstanding at the end of the current reporting period represents the construction of the new recreation centre and purchase of a new grader (the prior year commitment was for the construction of the new recreation centre and a truck).

**CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

AASB 101.10(e)(ea)

AASB 101.38 **24. RELATED PARTY TRANSACTIONS**

Key Management Personnel (KMP) Compensation Disclosure

The total of remuneration paid to KMP of the City during the year are as follows:

| | 2022 Actual \$ | 2021 Actual \$ |
|--|----------------------|----------------------|
| AASB 124.17(a) Short-term employee benefits | 1,165,891 | 1,246,081 |
| AASB 124.17(b) Post-employment benefits | 110,658 | 101,985 |
| AASB 124.17(c) Employee - other long-term benefits | 165,904 | 168,410 |
| AASB 124.17(d) Employee - termination benefits | 0 | 15,674 |
| Council member costs | 229,533 | 225,953 |
| | 1,671,986 | 1,758,103 |

Short-term employee benefits

These amounts include all salary, fringe benefits and cash bonuses awarded to KMP except for details in respect to fees and benefits paid to council members which may be found above.

Post-employment benefits

These amounts are the current-year's estimated cost of providing for the City's superannuation contributions made during the year.

Other long-term benefits

These amounts represent long service benefits accruing during the year.

Termination benefits

These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

Council member costs

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

Transactions with related parties

Transactions between related parties and the City are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guaranties exist in relation to related parties at year end.

The following transactions occurred with related parties:

| | 2022 Actual \$ | 2021 Actual \$ |
|---|----------------------|----------------------|
| Sale of goods and services | 13,032 | 11,068 |
| Purchase of goods and services | 265,941 | 369,871 |
| Short term employee benefits - other related parties | 85,612 | 84,306 |
| <i>Council member costs</i> These amounts include all council member fees, allowances, expenses and reimbursements | | |
| Amounts outstanding from related parties: | | |
| Trade and other receivables | 13,540 | 5,684 |
| Amounts payable to related parties: | | |
| Trade and other payables | 25,601 | 32,564 |

AASB 124.9

Related Parties

The City's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel.

ii. Other Related Parties

An associate person of KMP was employed by the City under normal employment terms and conditions.

Any entity that is controlled by or over which KMP, or close family members of KMP, have authority and responsibility for planning, directing and controlling the activity of the entity, directly or indirectly, are considered related parties in relation to the City.

iii. Entities subject to significant influence by the City

An entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

**CITY OF COUNTRY
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AASB 101.10(e)(ea)

AASB 101.38

25. INVESTMENT IN ASSOCIATE AND JOINT ARRANGEMENTS

(a) Balance of investment in associate

AASB 12.21 The City has a 1/5th interest in Country Regional Council. The Regional Council was formed to manage the development and sale of land at Country Estate on behalf of five local governments.

AASB 12.B12(b) The City's share in the assets and liabilities based on the audited results of the Country Regional Council is as follows:

| | 2022 \$ | 2021 \$ |
|---|-------------------|------------------|
| Current assets | 2,567,982 | 1,985,437 |
| Non-current assets | 7,842,354 | 6,527,642 |
| Total assets | 10,410,336 | 8,513,079 |
| Current liabilities | 1,543,987 | 2,678,923 |
| Non-current liabilities | 8,657,718 | 5,627,259 |
| Total liabilities | 10,201,705 | 8,306,182 |
| Net assets | 208,631 | 206,897 |
| Net increase/(decrease) in share of associate entity's net assets | 1,734 | 1,235 |
| AASB 12.B16(a) - Share of associates net profit | 1,734 | 1,235 |
| AASB 12.B16(c) - Share of associates other comprehensive income arising during the period | 0 | 0 |
| AASB 12.B16(d) - Share of associates total comprehensive income arising during the period | 1,734 | 1,235 |
| Balance at 1 July | 206,897 | 205,662 |
| - Share of associates total comprehensive income arising during the period | 1,734 | 1,235 |
| Balance at 30 June | 208,631 | 206,897 |

(b) Share of joint operations

AASB 11.5 The City has a 1/5th interest in the assets and liabilities associated with the major land development being managed by the Country Regional Council (refer Note 25).

| | | |
|---|----------------|----------------|
| Cash | 3,546 | 2,654 |
| Inventory | 114,580 | 866,431 |
| Total assets | 118,126 | 869,085 |
| Current liabilities | 564 | 689 |
| Total liabilities | 564 | 689 |
| Statement of Comprehensive income | | |
| Other revenue | 1,206,841 | 1,056,840 |
| Other expenditure | (850,412) | (765,134) |
| Net result for the period | 356,429 | 291,706 |
| Other comprehensive income | | |
| <i>Items that will not be reclassified subsequently to profit or loss</i> | | |
| Changes in asset revaluation surplus | 0 | 0 |
| Total other comprehensive income for the period | 0 | 0 |
| Total comprehensive income for the period | 356,429 | 291,706 |

SIGNIFICANT ACCOUNTING POLICIES

Interests in joint arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint arrangements providing joint ventures with an interest to net assets are classified as a joint venture and accounted for using the equity method. The equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City's share of net assets of the associate. In addition, the City's share of the profit or loss of the associate is included in the City's profit or loss.

Interests in joint arrangements (Continued)

Joint operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

AASB 101.117

AASB 11.4

AASB 11.15

AASB 11.16

**CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

AASB 101.10(e)(ea)

AASB 7

AASB 101.38

26. FINANCIAL RISK MANAGEMENT

This note explains the City's exposure to financial risks and how these risks could affect the City's future financial performance.

| AASB 7.31,32,33 | Risk | Exposure arising from | Measurement | Management |
|-----------------|------------------------------------|--|-----------------------------------|--|
| | Market risk - interest rate | Long term borrowings at variable rates | Sensitivity analysis | Utilise fixed interest rate borrowings |
| | Credit risk | Cash and cash equivalents, trade receivables, financial assets and | Aging analysis Credit analysis | Diversification of bank deposits, credit limits. Investment policy |
| | Liquidity risk | Borrowings and other liabilities | Rolling cash flow forecasts | Availability of committed credit lines and borrowing facilities |

AASB7.31,34(c) The City does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

(a) Interest rate risk

Cash and cash equivalents

AASB 7.22A(a),(b)

AASB 7.33(a),(b)

The City's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the City to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the City to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents and term deposits held disclosed as financial assets at amortised cost are reflected in the table below.

AASB 7.22A(c)

AASB 7.34(a)

| | Weighted Average Interest Rate | Carrying Amounts | Fixed Interest Rate | Variable Interest Rate | Non Interest Bearing |
|---|--------------------------------------|---------------------|------------------------|---------------------------|-------------------------|
| | % | \$ | \$ | \$ | \$ |
| 2022 | | | | | |
| Cash and cash equivalents | 2.40% | 24,562,679 | 20,424,815 | 3,981,383 | 156,481 |
| Financial assets at amortised cost - term deposits | 2.51% | 7,167,062 | 7,167,062 | 0 | 0 |
| Financial assets at amortised cost - Treasury bonds | 2.60% | 100,000 | 100,000 | 0 | 0 |
| 2021 | | | | | |
| Cash and cash equivalents | 1.93% | 19,641,775 | 11,454,473 | 7,918,843 | 268,459 |
| Financial assets at amortised cost - term deposits | 1.91% | 7,106,849 | 7,106,849 | 0 | 0 |
| Financial assets at amortised cost - Treasury bonds | 1.96% | 100,000 | 100,000 | 0 | 0 |

Sensitivity

AASB 7.40

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

| | 2022 | 2021 |
|--|---------|---------|
| | \$ | \$ |
| Impact of a 1% movement in interest rates on profit and loss and equity* | 245,627 | 196,418 |

* Holding all other variables constant

Borrowings

AASB 7.22A(a),(b)

AASB 7.33(a),(b)

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs.

The City manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The City does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 32(a).

**CITY OF COUNTRY
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AASB 101.10(e)(ea)

AASB 7

AASB 101.38

26. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade and Other Receivables

The City's major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The City manages this risk by monitoring outstanding debt and employing debt recovery policies. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the City to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. Whilst the City was historically able to charge interest on overdue rates and annual charges at higher than market rates, which further encourage payment.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

AASB 101.117 The City applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

AASB 7.35G The expected loss rates are based on the payment profiles of rates and fees and charges over a period of 36 months before 1 July 2021 or 1 July 2022 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of ratepayers and residents to settle the receivables. Housing prices and unemployment rates have been identified as the most relevant factor in repayment rates, and accordingly adjustments are made to the expected credit loss rate based on these factors.

The loss allowance as at 30 June 2022 and 30 June 2021 for rates receivable was determined as follows:

| | | Current | More than 1 year past due | More than 2 years past due | More than 3 years past due | Total |
|---------------------|-----------------------|---------|------------------------------|-------------------------------|-------------------------------|---------|
| 30 June 2022 | | | | | | |
| Rates receivable | | | | | | |
| | Expected credit loss | 0.00% | 0.00% | 0.00% | 0.00% | |
| AASB 7.35K(a),(6) | Gross carrying amount | 770,234 | 122,053 | 80,234 | 26,550 | 999,071 |
| | Loss allowance | 0 | 0 | 659 | 909 | 1,568 |
| 30 June 2021 | | | | | | |
| Rates receivable | | | | | | |
| | Expected credit loss | 0.00% | 0.00% | 0.00% | 0.00% | |
| AASB 7.35K(a),(6) | Gross carrying amount | 680,234 | 95,234 | 18,056 | 13,373 | 806,897 |
| | Loss allowance | 0 | 0 | 308 | 2,024 | 2,332 |

The loss allowance as at 30 June 2022 and 30 June 2021 was determined as follows for trade receivables.

| | | Current | More than 30 days past due | More than 60 days past due | More than 90 days past due | Total |
|-----------------------------|-----------------------|---------|-------------------------------|-------------------------------|-------------------------------|-----------|
| 30 June 2022 | | | | | | |
| Trade and other receivables | | | | | | |
| | Expected credit loss | 0.34% | 2.15% | 4.88% | 8.88% | |
| AASB 7.35K(a),(6) | Gross carrying amount | 694,221 | 215,647 | 120,660 | 20,257 | 1,050,785 |
| | Loss allowance | 2,328 | 4,636 | 5,888 | 1,799 | 14,651 |
| 30 June 2021 | | | | | | |
| Trade and other receivables | | | | | | |
| | Expected credit loss | 0.20% | 2.86% | 5.22% | 9.51% | |
| AASB 7.35K(a),(6) | Gross carrying amount | 834,892 | 206,451 | 85,641 | 9,856 | 1,136,840 |
| | Loss allowance | 17 | 5,904 | 4,470 | 937 | 11,328 |

Contract Assets

AASB 15.113(b) The City's contract assets represent work completed, which have not been invoiced at year end. This is due to the City not having met all the performance obligations in the contract which give an unconditional right to receive consideration. The City applies the simplified approach to measure expected credit losses which uses a lifetime expected loss allowance for all contract assets. To measure the expected credit losses, contract assets have been grouped based on shared credit risk characteristics and the days past due. Contract assets have substantially the same risk characteristics as the trade receivables for the same types of contracts. The City has therefore concluded that the expected loss rates for trade receivables are a reasonable approximation of the loss rates for the contract assets.

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AASB 101.10(e)(ea)

AASB 7 26. FINANCIAL RISK MANAGEMENT (Continued)

AASB 101.38

AASB 7.39 (c) Liquidity risk

Payables and borrowings

AASB 7.34(a) Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The City manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 21(c).

AASB 7(B11D) The contractual undiscounted cash flows of the City's payables and borrowings are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

| AASB 7.39(a),(b) | | Due | Due | Due | Total | Carrying values |
|------------------|-------------------|-------------------|---------------------|------------------|------------------------|-------------------|
| | | within 1 year | between 1 & 5 years | after 5 years | contractual cash flows | |
| FM Reg 15(3) | 2022 | \$ | \$ | \$ | \$ | \$ |
| | Payables | 4,169,296 | 0 | 0 | 4,169,296 | 4,169,296 |
| | Borrowings | 3,272,841 | 9,677,335 | 4,230,472 | 17,180,648 | 15,322,633 |
| | Other liabilities | 5,888,802 | 307,010 | 0 | 6,195,812 | 6,195,812 |
| AASB 16.58 | Lease liabilities | 221,134 | 316,127 | 0 | 537,261 | 507,877 |
| | | 13,552,073 | 10,300,472 | 4,230,472 | 28,083,017 | 26,195,618 |

2021

| | | | | | | |
|--|-------------------|------------------|-------------------|------------------|-------------------|-------------------|
| | Payables | 3,688,810 | 0 | 0 | 3,688,810 | 3,688,810 |
| | Borrowings | 3,202,910 | 9,274,566 | 5,324,355 | 17,801,831 | 15,739,207 |
| | Other liabilities | 2,942,157 | 481,437 | | 3,423,594 | 3,423,594 |
| | Lease liabilities | 139,471 | 251,450 | 0 | 390,921 | 368,836 |
| | | 9,973,348 | 10,007,453 | 5,324,355 | 25,305,156 | 23,220,447 |

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AASB 101.10(e)(ea)

AASB 110

AASB 101.38

27. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

Following the end of the financial year the City's administration building was significantly damaged by fire. The exact extent of the damage is yet to be quantified. The City maintains fire insurance cover and does not expect to incur significant financial loss as a result. Operations are expected to be disrupted for a period of six to nine months as repairs are undertaken.

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AASB 101.10(e)
AASB 101.117(b)

28. OTHER SIGNIFICANT ACCOUNTING POLICIES

Interpretation 1031
AASB 101.38

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale.

AASB 101.66
AASB 101.69

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

AASB 101.51(e)
FM Reg 15(3)
AASB 101.51(d)

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

AASB 101.38

When the City applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

AASB 101.10(f)

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

FM Reg 36(2)

f) Superannuation

The City contributes to a number of Superannuation Funds on behalf of employees. All funds to which the City contributes are defined contribution plans.

AASB 116.73(a)

g) Fair value of assets and liabilities

Fair value is the price that the City would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

AASB 13.2,11,61,67

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

AASB 13.16-21

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

AASB 13.27-33

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest earnings

Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

AASB 107.33

Interest income is presented as operating income where it is earned from financial assets that are held for cash management purposes.

i) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

AASB 13.93

Valuation techniques

The City selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the City are consistent with one or more of the following valuation approaches:

AASB 13.93(d)

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

AASB 13.B5

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

AASB 13.B10

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

AASB 13.B8

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the City gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets

In accordance with Australian Accounting Standards the City's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

AASB 136.9.12

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regulatory to ensure the carrying value does not differ materially from that which would be determined using fair value at the end of the reporting period.

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AASB 101.10(e)

AASB 1052.11(a)(i) **29. FUNCTION AND ACTIVITY**

FM Reg Schedule 1 Part 1

AASB 101.38 (a) City operations as disclosed in these financial statements encompass the following service orientated functions and activities.

AASB 101.138(b)

| AASB 1052.11(a)(i) | NAME AND OBJECTIVES | DESCRIPTION |
|--------------------|--|---|
| | GOVERNANCE | |
| | To provide a decision making process for the efficient allocation of scarce resources. | Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting council members and ratepayers on matters which do not concern specific local government services. |
| | GENERAL PURPOSE FUNDING | |
| | To collect revenue to allow for the provision of services. | Rates, general purpose government grants and interest revenue. |
| | LAW, ORDER, PUBLIC SAFETY | |
| | To provide services to help ensure a safer and environmentally conscious community. | Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services. |
| | HEALTH | |
| | To provide an operational framework for environmental and community health. | Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. |
| | EDUCATION AND WELFARE | |
| | To provide services to disadvantaged persons, the elderly, children and youth. | Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home care programs and youth services. |
| | HOUSING | |
| | To provide and maintain elderly residents housing. | Provision and maintenance of elderly residents housing. |
| | COMMUNITY AMENITIES | |
| | To provide services required by the community. | Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences. |
| | RECREATION AND CULTURE | |
| | To establish and effectively manage infrastructure and resources which will help the social well being of the community. | Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities. |
| | TRANSPORT | |
| | To provide safe, effective and efficient transport services to the community. | Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc. |
| | ECONOMIC SERVICES | |
| | To help promote the local government and its economic wellbeing. | Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control. |
| | OTHER PROPERTY AND SERVICES | |
| | To monitor and control operating accounts. | Private works operation, plant repair and costs. |

CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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29. FUNCTION AND ACTIVITY

| (b) Income and expenses | 2022 | 2022 | 2021 |
|---|---------------------|---------------------|---------------------|
| | Actual | Budget | Actual |
| | \$ | \$ | \$ |
| Income excluding grants, subsidies and contributions | | | |
| AASB 1052.11(b)(i) Governance | 52,436 | 34,500 | 30,423 |
| General purpose funding | 36,221,641 | 37,144,212 | 36,180,021 |
| Law, order, public safety | 504,849 | 120,000 | 135,641 |
| Health | 139,638 | 130,000 | 126,897 |
| Education and welfare | 1,110,530 | 1,205,310 | 1,195,673 |
| Housing | 1,684,130 | 1,650,351 | 1,670,441 |
| Community amenities | 8,906,876 | 8,935,122 | 8,959,124 |
| Recreation and culture | 2,244,328 | 2,273,904 | 2,267,646 |
| Transport | 2,522,999 | 2,056,944 | 2,426,865 |
| Economic services | 3,042,912 | 2,740,189 | 2,710,379 |
| Other property and services | 2,093,687 | 1,290,312 | 1,999,962 |
| | 58,524,026 | 57,580,844 | 57,703,072 |
| AASB 1052.11(b)(i) Grants, subsidies and contributions | | | |
| General purpose funding | 3,956,415 | 1,936,784 | 5,938,541 |
| Law, order, public safety | 397,718 | 425,000 | 2,186,648 |
| Health | 56,841 | 55,000 | 34,658 |
| Education and welfare | 129,564 | 105,684 | 139,424 |
| Community amenities | 15,000 | 36,897 | 36,874 |
| Recreation and culture | 5,202,661 | 4,965,841 | 13,289,599 |
| Transport | 4,820,398 | 4,764,647 | 4,823,307 |
| Economic services | 3,640,025 | 1,693,138 | 506,282 |
| Other property and services | 33,671 | 10,000 | 26,547 |
| | 18,252,293 | 13,992,991 | 26,981,880 |
| Total Income | 76,776,319 | 71,573,835 | 84,684,952 |
| AASB 1052.11(b)(ii) Expenses | | | |
| Governance | (2,034,318) | (1,949,451) | (2,428,676) |
| General purpose funding | (1,729,898) | (1,701,369) | (1,764,540) |
| Law, order, public safety | (2,438,136) | (1,852,832) | (1,825,048) |
| Health | (857,038) | (853,084) | (825,304) |
| Education and welfare | (760,239) | (750,185) | (703,910) |
| Housing | (1,692,346) | (1,652,023) | (1,650,743) |
| Community amenities | (8,267,617) | (8,220,120) | (8,283,122) |
| Recreation and culture | (15,299,118) | (15,380,122) | (14,346,764) |
| Transport | (25,510,989) | (23,920,534) | (22,431,078) |
| Economic services | (5,847,510) | (6,254,519) | (6,335,350) |
| Other property and services | (1,873,094) | (1,435,185) | (2,070,548) |
| | (66,310,303) | (63,969,424) | (62,665,083) |
| AASB 1052.12 Net result for the period | 10,466,016 | 7,604,411 | 22,019,869 |

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AASB 101.10(e)(ea)

AASB 101.38

29. FUNCTION AND ACTIVITY

| AASB 1052.11(a)(ii) (c) Total Assets Classified | 2022 | 2021 |
|---|--------------------|--------------------|
| FM Reg 15(3) | \$ | \$ |
| Governance | 17,835,480 | 16,598,431 |
| General purpose funding | 760,380 | 763,459 |
| Law, order, public safety | 6,570,118 | 5,077,613 |
| Health | 354,032 | 330,654 |
| Education and welfare | 805,643 | 765,084 |
| Housing | 5,322,480 | 7,306,584 |
| Community amenities | 38,914,213 | 34,641,376 |
| Recreation and culture | 113,467,811 | 109,137,155 |
| Transport | 320,605,704 | 323,452,675 |
| Economic services | 20,659,440 | 19,384,163 |
| Other property and services | 72,651,348 | 70,659,841 |
| Unallocated | 8,569,590 | 3,928,521 |
| | 606,516,239 | 592,045,556 |

CITY OF COUNTRY
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AASB 101.10(e)(ea)

AASB 101.38

30. RATING INFORMATION

FM Reg 39(a)-(d)

(a) General Rate

| RATE TYPE Rate Description | Basis of valuation | Rate in | Number | 2021/22 | 2021/22 | 2021/22 | 2021/22 | 2021/22 | 2021/22 | 2021/22 | 2021/22 | 2020/21 | |
|--------------------------------|--|---------|---------------|-----------------------|---------------------|----------------------|-------------------|----------------------|---------------------|---------------------|------------------|----------------------|----------------------|
| | | \$ | of Properties | Actual Rateable Value | Actual Rate Revenue | Actual Interim Rates | Actual Back Rates | Actual Total Revenue | Budget Rate Revenue | Budget Interim Rate | Budget Back Rate | Budget Total Revenue | Actual Total Revenue |
| Residential | Gross rental valuation | 9.6541 | 15,266 | 312,710,691 | 30,189,403 | 166,841 | 5,000 | 30,361,244 | 30,123,905 | 160,000 | 5,000 | 30,288,905 | 29,742,872 |
| Comm/Industrial | Gross rental valuation | 9.7661 | 2,106 | 1,564,017 | 152,743 | 0 | 0 | 152,743 | 151,024 | 0 | 0 | 151,024 | 149,688 |
| Rural | Unimproved valuation | 0.4331 | 1,180 | 631,068,181 | 2,733,156 | 0 | 0 | 2,733,156 | 2,733,156 | 0 | 0 | 2,733,156 | 2,651,161 |
| Mining | Unimproved valuation | 0.8662 | 5 | 325,674 | 2,821 | 0 | 0 | 2,821 | 2,821 | 0 | 0 | 2,821 | 2,793 |
| Sub-Total | | | 18,557 | 945,668,563 | 33,078,123 | 166,841 | 5,000 | 33,249,964 | 33,010,906 | 160,000 | 5,000 | 33,175,906 | 32,546,514 |
| Minimum payment | | | | | | | | | | | | | |
| Residential | Gross rental valuation | 992 | 2,064 | 15,678,414 | 2,047,488 | 0 | 0 | 2,047,488 | 2,047,488 | 0 | 0 | 2,047,488 | 2,000,140 |
| Comm/Industrial | Gross rental valuation | 992 | 1,032 | 6,864,621 | 1,023,744 | 0 | 0 | 1,023,744 | 1,023,744 | 0 | 0 | 1,023,744 | 999,100 |
| Rural | Unimproved valuation | 1,070 | 168 | 25,346,841 | 179,760 | 0 | 0 | 179,760 | 179,760 | 0 | 0 | 179,760 | 176,400 |
| Mining | Unimproved valuation | 1,070 | 2 | 156,781 | 2,140 | 0 | 0 | 2,140 | 2,140 | 0 | 0 | 2,140 | 2,100 |
| Sub-Total | | | 3,266 | 48,046,657 | 3,253,132 | 0 | 0 | 3,253,132 | 3,253,132 | 0 | 0 | 3,253,132 | 3,177,740 |
| Exempt properties | | | | | | | | | | | | | |
| Gross rental valuations | | | | | | | | | | | | | |
| Residential | Gross rental valuation | | 15 | 629,061 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Comm/Industrial | Gross rental valuation | | 2 | 68,940 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Rural | Unimproved valuation | | 17 | 2,016,041 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sub-Total | | | 34 | 2,714,042 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | 21,857 | 996,429,262 | 36,331,255 | 166,841 | 5,000 | 36,503,096 | 36,264,038 | 160,000 | 5,000 | 36,429,038 | 35,724,254 |
| FM Reg 22(1)(d)(ii) | Total amount raised from general rate | | | | | | | 36,503,096 | | | | 36,429,038 | 35,724,254 |
| Amended Regulation Required | (b) Rates (excluding general rate) | | | | | | | | | | | | |
| | Specified Area Rate | | | | | | | | | | | | |
| Country Water Scheme | Unimproved valuation | 0.003 | 17 | 41,350,000 | 124,050 | 250 | 0 | 124,300 | 124,050 | 0 | 0 | 124,050 | 123,089 |
| | Ex-gratia Rate | | | | | | | | | | | | |
| Rural | Unimproved valuation | 0.433 | 3 | 8,173,863 | 35,401 | 0 | 0 | 35,401 | 25,401 | 0 | 0 | 25,401 | 21,580 |
| AASB 1058.B28 | Total amount raised from rates | | | | | | | 159,701 | | | | 149,451 | 144,669 |
| | (c) Total Rates | | | | | | | 36,662,797 | | | | 36,578,489 | 35,868,923 |

AASB 1058.26
AASB 15 (B87) - (B89)

The entire balance of rates revenue has been recognised at a point in time in accordance with AASB 1058 *Income for not-for-profit entities*.

AASB 101.117(b)

SIGNIFICANT ACCOUNTING POLICIES

Rates

AASB1058.9

Control over assets acquired from rates is obtained at the commencement of the rating period.

AASB 1058.29(b)

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

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AASB 101.10(e)(ea)

AASB 101.38

31. RATE SETTING STATEMENT INFORMATION

FM Reg 15(3)

| | | 2021/22 | 2021/22 | 2021/22 | 2020/21 |
|--|-------|----------------|----------------|---------------|----------------|
| | | Budget | Budget | Budget | Budget |
| | | (30 June 2022) | (30 June 2022) | (1 July 2021) | (30 June 2021) |
| | | Carried | Carried | Brought | Carried |
| Note | | Forward) | Forward) | Forward) | Forward) |
| | | \$ | \$ | \$ | \$ |
| (a) Non-cash amounts excluded from operating activities | | | | | |
| The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> . | | | | | |
| Adjustments to operating activities | | | | | |
| | | (29,653) | (13,575) | (439,462) | (439,462) |
| | | (5,643) | (5,200) | (5,108) | (5,108) |
| | | (1,734) | (1,000) | (1,235) | (1,235) |
| | | 298,878 | 97,420 | 41,763 | 41,763 |
| | 9(a) | 0 | 0 | 102,356 | 102,356 |
| | 10(c) | 14,757,406 | 14,330,986 | 13,920,066 | 13,920,066 |
| Non-cash movements in non-current assets and liabilities: | | | | | |
| | | (2,000,000) | 0 | | 0 |
| | 13 | (111,274) | 0 | 0 | 0 |
| | | (30,638) | (9,693) | 0 | 0 |
| | | 653,000 | 0 | | 0 |
| | | 45,757 | 0 | (33,975) | (33,975) |
| | | 23,923 | 0 | 90,456 | 90,456 |
| | | 0 | 102,447 | (3,458,263) | (3,458,263) |
| | | (134,239) | (134,239) | (132,255) | (132,255) |
| | | (2,209,401) | (1,370,687) | 123,500 | 123,500 |
| Non-cash amounts excluded from operating activities | | | | | |
| 11,256,382 12,996,459 10,207,843 10,207,843 | | | | | |
| (b) Non-cash amounts excluded from investing activities | | | | | |
| The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> . | | | | | |
| Adjustments to investing activities | | | | | |
| Movement in non-current liability from transfers to acquire or construct non-financial assets to be controlled by the entity | | | | | |
| (174,427) (650,000) (260,300) (260,300) | | | | | |
| Non-cash amounts excluded from investing activities | | | | | |
| (174,427) (650,000) (260,300) (260,300) | | | | | |
| (c) Surplus/(deficit) after imposition of general rates | | | | | |
| The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates. | | | | | |
| Adjustments to net current assets | | | | | |
| | | (18,120,032) | (17,553,512) | (15,924,018) | (15,924,018) |
| | 4(a) | (165,843) | (165,843) | (165,843) | (165,843) |
| | | 2,788,105 | 2,788,105 | 2,780,672 | 2,780,672 |
| | 11(b) | 205,134 | 205,134 | 127,670 | 127,670 |
| Total adjustments to net current assets | | | | | |
| (15,292,636) (14,726,116) (13,181,519) (13,181,519) | | | | | |
| Net current assets used in the Rate Setting Statement | | | | | |
| | | 38,869,691 | 26,218,937 | 33,633,513 | 33,633,513 |
| | | (18,787,740) | (11,492,821) | (14,347,128) | (14,347,128) |
| | | (15,292,636) | (14,726,116) | (13,181,519) | (13,181,519) |
| Net current assets used in the Rate Setting Statement | | | | | |
| 4,789,315 0 6,104,866 6,104,866 | | | | | |

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AASB 101.10(e)(ea)

AASB 101.51

32. BORROWING AND LEASE LIABILITIES

(a) Borrowings Liabilities

Amended
Regulation
Required

| Purpose | Library extensions | Oval lighting | XXXXX Recreation Centre | Airport upgrades | Saleyard upgrades | Admin building roof | Factored Receivables | Total | Self Supporting Loans | | Total Borrowings |
|-------------------------------------|--------------------|------------------------|-------------------------|------------------|-------------------|-----------------------------|----------------------|-------------|---------------------------|-----------------------------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | DFES Headquarters | Total Self Supporting Loans | \$ |
| Function and activity | | Recreation and culture | Recreation and culture | Transport | Economic services | Other property and services | | | Law, order, public safety | | |
| Loan Number | 259 | 256 | 257 | 252 | 258 | 254 | | | 252 | | |
| Institution | WATC* | WATC* | WATC* | WATC* | Bank | WATC* | Factorer | | WATC* | | |
| Interest Rate | 3.26% | 7.56% | 2.90% | 3.50% | 3.56% | 3.26% | 3.60% | | 2.59% | | |
| Actual | | | | | | | | | | | |
| Principal at 1 July 2020 | 0 | 966,723 | 6,941,785 | 6,404,155 | 976,632 | 822,524 | 706,549 | 16,818,368 | 851,396 | 851,396 | 17,669,764 |
| New Loans | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Principal Repayments | 0 | (109,333) | (731,297) | (616,883) | (231,391) | (80,023) | | (1,768,927) | (161,630) | (161,630) | (1,930,557) |
| Principal at 30 June 2021 | 0 | 857,390 | 6,210,488 | 5,787,272 | 745,241 | 742,501 | 706,549 | 15,049,441 | 689,766 | 689,766 | 15,739,207 |
| New Loans | 1,800,000 | 0 | 0 | 0 | 0 | 0 | 250,000 | 2,050,000 | 0 | 0 | 2,050,000 |
| Principal Repayments | (76,851) | (117,754) | (752,658) | (638,662) | (239,701) | (82,654) | (392,451) | (2,300,731) | (165,843) | (165,843) | (2,466,574) |
| Principal at 30 June 2022 | 1,723,149 | 739,636 | 5,457,830 | 5,148,610 | 505,540 | 659,847 | 564,098 | 14,798,710 | 523,923 | 523,923 | 15,322,633 |
| Budget | | | | | | | | | | | |
| Principal at 1 July 2021 | 0 | 857,390 | 6,210,488 | 5,787,272 | 745,241 | 742,501 | 706,549 | 15,049,441 | 689,766 | 689,766 | 15,739,207 |
| New Loans | 2,000,000 | 0 | 0 | 0 | 0 | 0 | 200,000 | 2,200,000 | 0 | 0 | 2,200,000 |
| Principal Repayments | (76,851) | (117,754) | (752,658) | (638,662) | (239,701) | (82,654) | (200,000) | (2,108,280) | (165,843) | (165,843) | (2,274,123) |
| Principal at 30 June 2022 | 1,923,149 | 739,636 | 5,457,830 | 5,148,610 | 505,540 | 659,847 | 706,549 | 15,141,161 | 523,923 | 523,923 | 15,665,084 |
| Interest Repayments | | | | | | | | | | | |
| Actual for year ending 30 June 2021 | 0 | (71,056) | (196,048) | (218,794) | (32,727) | (26,168) | | (544,793) | (21,011) | (21,011) | (565,804) |
| Budget for year ending 30 June 2022 | (29,340) | (62,635) | (174,687) | (197,015) | (24,417) | (23,537) | | (511,631) | (16,798) | (16,798) | (528,429) |
| Actual for year ending 30 June 2022 | (29,340) | (62,635) | (174,687) | (197,015) | (24,417) | (23,537) | | (511,631) | (16,798) | (16,798) | (528,429) |

* WA Treasury Corporation

FM Reg 48(f) (v)
FM Reg 48(f) (v)

Self supporting loans are financed by payments from third parties. These are shown in Note 4 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.

AASB 101.112

(b) Lease Liabilities

Amended
Regulation
Required

| Purpose | Ranger vehicles | Technical services vehicles | Heavy Plant | Total Lease Liabilities |
|---------------------------------------|---------------------------|-----------------------------|-----------------|-------------------------|
| | \$ | \$ | \$ | \$ |
| Function and activity | Law, order, public safety | Transport | Transport | |
| Lease Number | 98341 | 96353 | 96354 | |
| Institution | Simple Leasing | Vehicle Leasing | Vehicle Leasing | |
| Lease Interest Rate | 3.50% | 3.50% | 3.50% | |
| Lease Term | 48 months | 48 months | 48 months | |
| Actual | | | | |
| Principal at 1 July 2020 | 0 | 317,685 | 0 | 317,685 |
| New Leases | 156,400 | 0 | 0 | 156,400 |
| Principal Repayments | (18,384) | (86,865) | 0 | (105,249) |
| Principal Outstanding at 30 June 2021 | 138,016 | 230,820 | 0 | 368,836 |
| New Leases | 0 | 0 | 302,250 | 302,250 |
| Principal Repayments | (37,738) | (89,932) | (35,539) | (163,209) |
| Principal Outstanding at 30 June 2022 | 100,278 | 140,888 | 266,711 | 507,877 |
| Budget | | | | |
| Principal at 1 July 2021 | 138,016 | 230,820 | 0 | 368,836 |
| New Leases | 0 | 0 | 300,000 | 300,000 |
| Principal Repayments | (37,738) | (89,932) | (35,000) | (162,670) |
| Principal Outstanding at 30 June 2022 | 100,278 | 140,888 | 265,000 | 506,166 |
| Interest Repayments | | | | |
| Actual for year ending 30 June 2021 | (2,737) | (10,365) | 0 | (13,102) |
| Budget for year ending 30 June 2022 | (4,503) | (7,298) | (5,000) | (16,801) |
| Actual for year ending 30 June 2022 | (4,503) | (7,298) | (5,291) | (17,092) |

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AASB 101.10(e)(ea)
AASB 101.38

33. RESERVE ACCOUNTS

FM Reg 15(3)

Amended Regulation
Required

Restricted by legislation

| | 2022 Actual Opening Balance | 2022 Actual Transfer to | 2022 Actual Transfer (from) | 2022 Actual Closing Balance |
|-------------------------------------|--------------------------------------|-------------------------------|--------------------------------------|--------------------------------------|
| (a) Sewerage rate reserve | 56,840 | 0 | (10,654) | 46,186 |
| (b) Developer contributions reserve | 664,810 | 1,356,840 | 0 | 2,021,650 |
| | 721,650 | 1,356,840 | (10,654) | 2,067,836 |

Restricted by council

| | | | | |
|-------------------------------|------------|-----------|-------------|------------|
| (c) Leave reserve | 150,522 | 624 | 0 | 151,146 |
| (d) Building reserve | 4,301,443 | 2,525,065 | (4,301,443) | 2,525,065 |
| (e) Airport reserve | 2,190,421 | 2,242,959 | (2,148,051) | 2,285,329 |
| (f) Waste management reserve | 2,990,856 | 3,078,909 | (466,143) | 5,603,622 |
| (g) Plant replacement reserve | 1,772,154 | 132,532 | (500,000) | 1,404,686 |
| (h) Asset management reserve | 1,641,687 | 485,454 | (300,000) | 1,827,141 |
| (i) Car parking reserve | 2,155,285 | 99,922 | 0 | 2,255,207 |
| | 15,202,368 | 8,565,465 | (7,715,637) | 16,052,196 |
| | 15,924,018 | 9,922,305 | (7,726,291) | 18,120,032 |

| 2022 Budget Opening Balance | 2022 Budget Transfer to | 2022 Budget Transfer (from) | 2022 Budget Closing Balance | 2021 Actual Opening Balance | 2021 Actual Transfer to | 2021 Actual Transfer (from) | 2021 Actual Closing Balance |
|--------------------------------------|-------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|-------------------------------|--------------------------------------|--------------------------------------|
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| 56,840 | 0 | 0 | 56,840 | 56,840 | 0 | 0 | 56,840 |
| 664,810 | 1,500,000 | 0 | 2,164,810 | 164,140 | 500,670 | 0 | 664,810 |
| 721,650 | 1,500,000 | 0 | 2,221,650 | 220,980 | 500,670 | 0 | 721,650 |
| 150,522 | 624 | 0 | 151,146 | 149,898 | 624 | 0 | 150,522 |
| 4,301,443 | 0 | (2,725,422) | 1,576,021 | 10,641,967 | 1,376,855 | (7,717,379) | 4,301,443 |
| 2,190,421 | 2,970,205 | (1,019,571) | 4,141,055 | 1,972,536 | 2,768,964 | (2,551,079) | 2,190,421 |
| 2,990,856 | 2,322,700 | (604,086) | 4,709,470 | 1,379,579 | 3,087,434 | (1,476,157) | 2,990,856 |
| 1,772,154 | 132,532 | (801,060) | 1,103,626 | 758,421 | 1,049,468 | (35,735) | 1,772,154 |
| 1,641,687 | 92,671 | (265,600) | 1,468,758 | (1,697,071) | 3,513,758 | (175,000) | 1,641,687 |
| 2,155,285 | 26,501 | 0 | 2,181,786 | 2,118,745 | 36,540 | 0 | 2,155,285 |
| 15,202,368 | 5,545,233 | (5,415,739) | 15,331,862 | 15,324,075 | 11,833,643 | (11,955,350) | 15,202,368 |
| 15,924,018 | 7,045,233 | (5,415,739) | 17,553,512 | 15,545,055 | 12,334,313 | (11,955,350) | 15,924,018 |

AASB 1058.37

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserves - cash/financial assets backed.

**CITY OF COUNTRY
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

AASB 101.10(e)(ea)
FM Reg 37
AASB 101.38

34. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

| | <u>1 July 2021</u> | <u>Amounts Received</u> | <u>Amounts Paid</u> | <u>30 June 2022</u> |
|--|--------------------|-------------------------|---------------------|---------------------|
| | \$ | \$ | \$ | \$ |
| Proceeds of sale of abandoned vehicles | 684,691 | 326,401 | (256,011) | 755,081 |
| | <u>684,691</u> | <u>326,401</u> | <u>(256,011)</u> | <u>755,081</u> |