

Shire of Westonia



Agenda of the Audit Committee Meeting held in the Council Chambers 21st March 2019

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1. DECLARATION OF OPENING

The meeting opened at 3.00pm with the Shire President, Cr Day, in the chair.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr KM Day

President

Cr RA Della Bosca

Cr DL Geier

Cr JJ Jefferys

Mr J C Criddle

Chief Executive Officer

Apologies

Cr WJ Huxtable

Cr RS Corsini

3. PUBLIC QUESTION TIME

Nil.

4. CONFIRMATION OF PREVIOUS MINUTES

Resolution


Moved Cr _____, seconded Cr _____ that the Minutes of the Audit Committee Meeting held on Thursday 20th December, 2018 be confirmed as a true and correct record.

5. PRESIDING MEMBER/COUNCILLORS ANNOUNCEMENTS

Nil.

6. MATTERS REQUIRING A COUNCIL DECISION

6.1.1 COMPLIANCE AUDIT RETURN 2018

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:	ES1.6.1		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

In accordance with the Local Government (Audit) Regulations 1996, a local government is required to carry out a compliance audit for the period 1st January to 31st December each year against the requirements included in the Compliance Audit Return (CAR).

The completed CAR is required to be presented to Council for consideration and adoption, signed by the Shire President and CEO and subsequently submitted to the Director General of the Department of Local Government before 31st March next following.

Comment

The Compliance Audit Return has been a mandatory requirement since the Local Government (Audit) Regulations 1999, were amended and made applicable from 1 January 2000.

All senior staff have been involved in the completion of the Compliance Audit Return, certifying their actions and that of the Council, relating to the return covering the 2018 calendar year.

Staff involved and included in the process included;

- Chief Executive Officer
- Manager Corporate Services
- Works Supervisor

The Return is to be jointly certified by the Shire President and the Chief Executive and subsequently submitted to the Director General of the Department of Local Government before 31st March.

Additionally staffing levels in small local governments are such that we do not have the quantum or degree of specialisation available to larger local governments. Hence not every question in the CAR has been “fully” researched

as to absolute accuracy. The responses are based on some research and memory and made in good faith.

Statutory Environment

Local Government (Audit) Regulations 1996 – Regulations 13, 14 & 15 – Compliance Audit Returns.

Policy Implications

Council does not have a policy in relation to this matter.

Strategic Implications

The Local Government Act 1995 and Local Government (Audit) Regulations 1996 apply.

Financial Implications

Nil.

Voting Requirements

☐

Simple Majority

☒

Absolute Majority

OFFICER RECOMMENDATIONS

That the Audit Committee:

1. receives the Compliance Audit Return 2018; and
2. recommends to Council that the Compliance Audit Return 2018 be endorsed and authorise the Shire President and CEO to sign the CAR for dispatch to the Department of Local Government as per the requirements of the Local Government Act 1995.

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7. **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil.
8. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING**
Nil.
9. **DATE AND TIME OF NEXT MEETING**
To be advised.

10. MEETING CLOSURE

There being no further business the Shire President thanked the Committee and declared the meeting closed at pm.