SHIRE OF
WESTONIA
A vibrant community lifestyle

Minutes

Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia
Thursday 1st July 2021

CONFIRMATION OF MINUTES
These minutes were confirmed by the Council on 22nd July 2021 as a true and accurate record of the Ordinary Council Meeting held 1st July 2021.
....
Cr Karin Day
Shire President

All attachment items referred to in these minutes are available for public perusal at the Shire Office

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SHIRE OF WESTONIA
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STRATEGIC COMMUNITY PLAN

SNAPSHOT

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive**.**

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC

Support growth and progress, locally and regionally…

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL

Provide community facilities and promote social Interaction…

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE

Continually enhance the Shire's organisational capacity to service the needs of a growing community…

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: -
A vibrant community lifestyle.

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1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.31pm.

A minutes silence was held as a mark of respect for the following former ratepayer/resident who recently passed away:

- Greg Hadlow
- Graeme Beck

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr KM Day	President
Cr WJ Huxtable	Deputy President
Cr DL Geier	
Cr RA Della Bosca	
Cr RS Corsini	
Cr JJ Jefferys	

Staff:

Mr. JC Criddle	Chief Executive Officer

Members of the Public: Nil

Apologies: Nil

Approved Leave of Absence: Nil

3. PUBLIC QUESTION TIME (3.31PM – 3.46PM)

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Della Bosca requested a Leave of Absence for the July meeting.

RESOLUTION

Moved: **Cr Geier** **Seconded:** **Cr Jefferys**

01/06-21 **That Cr Della Bosca be granted a Leave of Absence for the July meeting.**

CARRIED 5/0

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 20th May 2021 be confirmed as a true and correct record.

RESOLUTION

Moved: **Cr Corsini** **Seconded:** **Cr Huxtable**

02/06-21 **That the minutes of the Ordinary Meeting of Council held on 20th May 2021 be confirmed as a true and correct record.**

CARRIED 6/0

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the LEMC Committee Meeting held 27th May 2021 at Southern Cross be received.

RESOLUTION

Moved: Cr Geier **Seconded:** Cr Corsini

03/06-21 **That the minutes of the LEMC Committee Meeting held 27th May 2021 at Southern Cross be received.**

CARRIED 6/0

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

- WEROC meeting held in Bruce Rock on Wednesday 23rd June 2021 with the CEO.
- WALGA GECZ meeting via Zoom on Monday 28th June 2021 with the CEO.

Cr Geier advised have attended the LEMC (Emergency Management) meeting via teleconference on Thursday 27th May 2021 with the CEO.

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **1st July 2021.**

Name/Position	Jamie Criddle,CEO
Item No./Subject	9.1.7 CEO Performance Review
Nature of interest	Financial
Extent of Interest	Officer in question

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **1st July 2021.**

Name/Position	Cr Daimon Geier
Item No./Subject	9.2.1 Ramelius Resources – Boodarockin Rd Cartage Review
Nature of interest	Impartiality
Extent of Interest	Cr Geier works for the company in question.

In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity .**interest were made at the Council meeting held on **1st July 2021.**

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jasmine Geier, Manager of Corporate Services	
File Reference:	F1.3.3 Monthly Financial Statements	
Disclosure of Interest:	Nil	
Attachments:	**Attachment 9.1.1** List of Accounts	
Signature:	**Officer**	**CEO**

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of May 2021. The credit card statements currently show: -

CEO	**May 2021 $2,861.80** associated with the purchase of Activ8inet Housing & Office, Email Exchange Platform, Spotify, Microsoft 365 Business Basic Recurring, Social Club , Diesel Fuel, and Survey Monkey
Works Supervisor	**May 2021 $ 1,624.69** associated with the purchase Personalised 10.9-inch iPad Air Wi-Fi + Cellular 64GB for Telehealth and Caravan Park Upgrade - spray paint and watering can

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2020/2021 Annual Budget.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That May 2021 accounts submitted to today's meeting on Municipal vouchers numbered from 3935 to 3938, and D/Debits from EFT4948 to EFT4987 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling $264,333.01 be passed for payment.

RESOLUTION

Moved: **Cr Corsini** **Seconded:** **Cr Huxtable**

04/06-21 **That May 2021 accounts submitted to today's meeting on Municipal vouchers numbered from 3935 to 3938, and D/Debits from EFT4948 to EFT4987 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling $264,333.01 be passed for payment.**

CARRIED 6/0

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – APRIL 2021

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jasmine Geier, Manager of Corporate Services	
File Reference:	F1.3.3 Monthly Financial Statements	
Disclosure of Interest:	Nil	
Attachments:	**Attachment 9.1.2** Monthly Statement of Financial Activity	
Signature:	**Officer**	**CEO**

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending April 2021 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2020/2021 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at $10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending April 2021 and note any material variances greater than $10,000 or 15%.

RESOLUTION

Moved: **Cr Corsini** **Seconded:** **Cr Della Bosca**

05/06-21 **That Council adopt the Monthly Financial Report for the period ending April 2021 and note any material variances greater than $10,000 or 15%.**

CARRIED 6/0

9.1.3 GST RECONCILIATION REPORT – MAY 2021

Responsible Officer:	Jamie Criddle, CEO
Author:	Jasmine Geier, Manager of Corporate Services
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	**Attachment 9.1.3** GST Report
Signature:	**Officer** **CEO**

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 31st May 2021 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Voting Requirements

☐ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totaling$ 3,727.00 for the period ending May 2021 adopted.

RESOLUTION

Moved:	**Cr Corsini**	**Seconded:**	**Cr Della Bosca**

06/06-21

That the GST Reconciliation totaling$ 3,727.00 for the period ending May 2021 adopted.

CARRIED 6/0

9.1.4 ONE MAN & A BIKE TV PROMOTION – CHANNEL 7

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:			
Disclosure of Interest:	Nil		
Attachments:	**Attachment**		
Signature:	**Officer**	**CEO**	

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Rebekah Burgess, Executive Officer of WEROC was contacted by Lee Loraine from Visage Productions with regard to an opportunity for WEROC Shires to be featured in the "1 Man & A Bike" television series he produces.
They would like to gauge Council's support in the project.

Background

The ***1 MAN & A BIKE*** concept, and the WEROC LGA's, there has been positive feedback from Yilgarn and Merredin to-date, plus I've also reached out to Bruce Rock and Tammin (unable to be involved), and Kellerberrin (proposal is with the CEO apparently), but haven't spoken with Westonia.

We've received a great response from various Wheatbelt LGA's and regions, both individually and via a group scenario, plus I'm keen to try and bring together a designated road trip that brings in the above mentioned LGA's. Based on what we've done previously we've comfortably included four LGA's/regions in an episode, but we could make five work, if the interest is there from a group POV.

A potential road trip could be:
*Perth – **Kellerberrin –Merredin – Westonia – Yilgarn (Southern Cross)** – based on Bruce Rock & Tammin not being involved.* This is something that can be fine-tuned if we're able to bring it all together.

I'll give you a couple of options, based on a four or five LGA collaboration.
Option #1:

- *FOUR* LGA's would be involved.
- Each would receive a *five-minute* story as part of their involvement.
- Each partner would also receive the add-on included benefits.
- A FOUR-LGA collaboration would involve *five days filming*, including travel to/from Perth base. The above option, all-inclusive with the mentioned add-on benefits (broadcast and unlimited use of collateral) would be ***$32,000,*** ex GST *($8,000 per LGA).*

Option #1:

- *FIVE* LGA's would be involved.
- Each would receive a *four-minute* story as part of their involvement.
- Each partner would also receive the add-on included benefits.
- A FIVE-LGA collaboration would involve *six days filming*, including travel to/from Perth base. The above option, all-inclusive with the mentioned benefits would be ***$36,000***, ex GST *($7,200 per LGA).*

Comment

"Based on conversation with the 'potentials' I've spoken with it was mentioned a late Winter/early Spring filming scenario would work nicely, which we can make happen. If we can bring it all together I'll work individually with each LGA and base the script and concept on their guidance. A collaborative effort makes this series work so if we can raise the interest from a group POV, via LGA's and potential other partners (operators or group bodies) we'll end up with a great product that can be used in multiple formats."

Widespread Television coverage through Channel 7 will give Westonia a massive exposure boost with the production crew already identifying Westonia as a 'hot spot' with a large amount of content to come from Wessy.

Promotion of our Land Sales as well as our already world class tourist attractions will help our tourism focus and all businesses in town.

We would not be able to do this by ourselves, but a group approach with other WEROC Councils is definitely attainable.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in relation to this item.

Strategic Implications

ECONOMIC

- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.

Financial Implications

Budget between $7,200 - $8,000 for 2021/2022 financial year.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council commit to the 1 MAN & A BIKE television promotion on the proviso that other WEROC Councils commit to keep the costs below $8,000.

RESOLUTION

Moved: **Cr Huxtable** **Seconded:** **Cr Jefferys**

07/06-21 **That Council commit to the 1 MAN & A BIKE television promotion on the proviso that other WEROC Councils commit to keep the costs below $8,000.**

CARRIED 6/0

9.1.5 DRAFT BUDGET 2021/2022

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	**Attachment**	
Signature:	**Officer**	**CEO**

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

A copy of the Draft 2021/2022 Annual Budget will be provided to Councillors prior to the meeting for review prior to considering the budget for adoption at the July ordinary meeting or a special meeting in July 2021.

Final end of year figures are difficult to ascertain at this date, but Council will have an estimate to go by for Budget purposes and a clearer indication will occur closer to June 30.

Comment

Council will be required to review the Draft Budget and offer recommendations prior to its finalisation.

Statutory Environment

Local Government Act 1995, Section 6.2 – Local Government to prepare an annual budget.

Policy Implications

Council does not have a policy in relation to this item.

Strategic Implications

Nil

Financial Implications

Budget of financial income and expenditure for 2021/2022 financial year.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council review the Draft 2021/2022 Annual Budget prior to considering the budget for adoption in July.

RESOLUTION

Moved: **Cr Jefferys** **Seconded:** **Cr Della Bosca**

08/06-21 **That Council review the Draft 2021/2022 Annual Budget prior to considering the budget for adoption in July.**

CARRIED 6/0

9.1.6 WALGA CONVENTION & AGM 2021

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:	A2.8.5		
Disclosure of Interest:	Nil		
Attachments:	**Attachment 9.1.6**		
Signature:	**Officer**	**CEO**	

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

Summary

Advice from WALGA of the 2021 Annual General Meeting and Local Government Week 2021 Conference. Council is to resolve who will be attending the conference.

Background

Details have been received (attached to the agenda) from WALGA for the 2021 Local Government Week Convention and the Annual General Meeting.

The conference is to be held at the Burswood Resort Casino. The format for 2021 is summarised as per the following:

SUNDAY, 19 September

2:30pm - 6:00pm Mayors and Presidents' Forum - by invitation only

5:00pm – 6:30pm Convention Opening Welcome Reception

MONDAY, 20 September

7:30am - 8:45am Breakfast with Heads of Agencies - by invitation only

9:00am - 12:45pm WALGA Annual General Meeting (includes presentation of Honours Awards)

1:50pm – 3:00pm Opening Keynote Speaker: Hon Julie Bishop

3:40pm - 5:00pm Local Government, a Federal Perspective

Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government

Hon Jason Clare MP, Shadow Minister for Regional Services, Territories and Local Government; Housing and Homelessness

Liam Bartlett, 60 Minutes reporter, host of Radio LPR's morning program, award winning broadcaster and journalist (Moderator)

TUESDAY, 21 September

7:30am - 8:45am Convention Breakfast with Jelena Dokic

8:50am - 10:00am Minding Your Mental Health - Panel Discussion

Hon Pru Goward, former Cabinet Minister

Greg Hire, Founder, A Stitch in Time

Glenn Mitchell, former leading ABC sports broadcaster

10:00am - 10:40am State and Federal Political Insights

Paul Kelly, Editor-at-Large, The Australian

Anthony De Ceglie, Editor-in-Chief, The West Australian

11:15am - 12:45pm Concurrent Sessions 1

1-1 Recovery from Emergencies in WA

1-2 Governance: Roles & Responsibilities

1-3 Elected Members - Champions of economic resilience and community prosperity

1:40pm - 3:10pm Concurrent Sessions 2

2-1 Bushfire Volunteers

2-2 Local Government Audits

2-3 Waste Avoidance and the impact of the Waste Export Bans

3:45pm - 4:45pm Closing Keynote Speaker: Grace Tame

4:45pm Official Close of the 2021 Local Government Convention

Registrations close 1 September 2021.

Council requires delegates with voting entitlements for the WALGA Annual General Meeting, generally the President and Deputy if they attend.

In addition to the convention WALGA have provided formal notice of the Annual General Meeting and are seeking member motions.

This year there are also opportunities for professional development throughout the whole week of the conference. Elected Members can enroll for courses on the attached forms.

Comment

It is recommended that a firm commitment be obtained from Councillors of who wishes to attend the convention either at the June meeting or in the week following the meeting to allow early registration.
All registrations will be undertaken by Management, Councillors are requested not to progress with registration on line as indicated within the brochure.

Statutory Environment

Nil

Policy Implications

Council do not have a policy in relation to this matter.

Strategic Implications

Financial Implications

A committed provision within the 2021/2022 budget must be made for all costs associated with attendance to the conference.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That

1. Cr's (to be inserted) and the CEO attend the 2021 WA Local Government Convention.
2. Council confirms voting delegates attending the WALGA Annual General Meeting.
3. Council nominates a Department to meet (if any) for the State & Local Government Forum.

RESOLUTION

Moved: **Cr Geier** **Seconded:** **Cr Huxtable**

09/06-21 **That**

1. **Councillors advise the CEO by the July meeting if they wish to attend the 2021 WA Local Government Convention.**
2. **Council confirms Cr Day & Huxtable as voting delegates attending the WALGA Annual General Meeting.**
3. **Council does not nominate to speak to a Department at the State & Local Government Forum.**

CARRIED 6/0

Council requested to leave item 9.1.7 CEO Appraisal to the end of the meeting.

9.1.8 DEPT OF EDUCATION – VACSWIN 2021/22

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	**Attachment**	
Signature:	**Officer**	**CEO**

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

Background

In 2021-22, the Dept of Education will be conducting its 103rd annual vacation swimming program and is requesting approval to conduct VacSwim at the Westonia Swimming Pool.

Community/Stakeholder Consultation

Swimming Pool Manager

Comment

The Country Early Start Program will be conducted from Friday 17 to Thursday 23 December 2021, including Saturday 18 and Sunday 19 December 2021.

Council also offer free entry to the Swimming Pool during the pool season.

Statutory Environment

Nil

Policy Implications

There are no policies relating to this matter.

Strategic Implications

N/A

Financial Implications

Nil

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the request of the Education Department to conduct VacSwim classes at the Westonia Swimming Pool from Friday 17 to Thursday 23 December 2021.

RESOLUTION

Moved: **Cr Corsini** **Seconded:** **Cr Della Bosca**

10/06-21 **That Council approve the request of the Education Department to conduct VacSwim classes at the Westonia Swimming Pool from Friday 17 to Thursday 23 December 2021.**

CARRIED 6/0

9.2 COMMUNITY AND REGULATORY SERVICE

At 4.46pm, Cr Geier declared an Impartiality Interest in item 9.2.1 Ramelius Resources – Boodarockin Road Cartage Route Review as he is an employee of the company.

RESOLUTION

Moved: Cr Jefferys **Seconded:** Cr Della Bosca

11/06-21 **That Cr Geier be allowed in the meeting for discussion.**

CARRIED 5/0

9.2.1 RAMELIUS RESOURCES – BOODAROCKIN RD CARTAGE ROUTE REVIEW

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	**Attachment**	
Signature:	**Officer**	**CEO**

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

Summary

Review the existing agreements with Ramelius Resources for the cartage of gold ore from the Marda Dam operations in Mount Jackson in the Yilgarn Shire to the Mill in Westonia (vis Boodarockin Road) for processing.

Background

As you will be aware, Council initiated a formal agreement with Ramelius for its contractors to cart ore from Marda to Westonia and have been doing so for just over 13 months. Part of the agreement was to review the agreement twelve (12) months after the commencement date of operations.

RESOLUTION

Moved: Cr **Seconded:** Cr

08/09-19 **That subject to not utilising the contract cartage route determined at the August meeting (13/08-19), Council:**

1. Permits Ramelius Resources and Transport Contractor to operate the following configuration along the Bullfinch - Boodarockin Route (Koorda-Bullfinch Rd, Boodarockin Rd) for the duration of mining operation at Marda Dam, Mount Jackson, with a review to be undertaken one (1) year from the commencement date of operations:

Configuration

Heavy Vehicle Services (HVS) has received a 42m A Triple Performance Based Standard (PBS) Scheme Vehicle Access Approval application, requesting AMMS Level 3 Mass (23.5t for tri axle groups). (Tandem Drive 7.3 Tri Drive 4.3)

2. Advises Ramelius Resources that the approval is subject to:

a) the two parties entering into an appropriate maintenance cost agreement for use of the Koorda-Bullfinch, Boodarockin Rd's;

b) Requests Ramelius Resources/Cartage Contractor to install appropriate signage at the intersections (Koorda-Bullfinch & Boodarockin, Boodarockin & Mine entry) to advise commuters of the dangers of trucks entering;

c) Speed limit along entire route as per PBS and RAV restrictions;

d) Fund the total cost of Boodarockin Road reconstruction, water bind and seal to type 5 standard from (Koorda-Bullfinch road to mine entry), including widening and realignment of corners at Sandford Rocks, intersections and floodway stabilisation and seal;

e) Install centre white lines along route;

f) Complete intersection upgrades at Koorda-Bullfinch/Boodarockin & Mine Entrance intersections with appropriate intersection seal treatment;

g) conduct community information sessions/mail out prior and during the operation;

h) Offer and install noise mitigation measures such as double-glazed windows at D Price & J & R Corsini residences along the route;

i) request the entry to the mine on Boodarockin road be somewhere near the "Joan's Leap" site and not too close to the Corsini Road intersection;

j) A 90km/hr speed restriction being place on Boodarockin Road from Westonia Road to the mine entrance.

3. Allow access to the Warralakin Road Route prior to the Boodarockin Road haulage routes/roads being finalised and upgraded, utilising smaller vehicle combinations with the two parties entering into an appropriate capital and maintenance cost agreement for use of the Koorda-Bullfinch, Warralakin, Stoneman and Warrachuppin Roads.

4. The Chief Executive Officer be authorised to negotiate and enter into all appropriate agreements pertaining to this project.

CARRIED 4/0

Comment

The Chief Executive Officer has discussed the operation of the haulage, the condition of the road and the conditions of the agreement and make the following summations:

- MLG (Haulage Contractor) are operating extremely well. A couple of minor incidents to speak of but all-in-all they are going well.
- The condition of the road is holding up well. The Works manager has queried the potential extension of the carting as while the road will hold up, it was built quickly for a 26 month operation. If the operation extends for a long period, Council may need to look at the maintenance agreement again.
- Management have had discussions with MLG in the past, with signage coming up in conversation. It was suggested that Extra Mass Signage be displayed along the route and additional warning signs at the George/Capito intersection be installed.

Statutory Environment

Nil

Policy Implications

Delegation LGA 17

Strategic Implications

N/A

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council

a) reviews the existing Haulage Operation Agreement for the use of the Boodarockin Route;
b) Installs Extra Mass Signage along the route and additional warning signs at the George/Capito intersection.
c) notes the additional term of cartage for future reference.

RESOLUTION

Moved: **Cr Jefferys** **Seconded:** **Cr Della Bosca**

12/06-21 **That Council**

a) reviews the existing Haulage Operation Agreement for the use of the Boodarockin Route;
b) Installs Extra Mass Signage along the route and additional warning signs at the George/Capito intersection.
c) **Advises Ramelius Resources that the agreement would need to be renegotiated past the initial 26 month contract.**

CARRIED 5/0

9.3 WORKS AND SERVICE

9.3.1 PLANT REPLACEMENT PROGRAM 2021/22 TO 2040/41

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	**Attachment**	
Signature:	**Officer**	**CEO**

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

Council programs capital plant replacement in its budget each year. The programming of plant replacement is undertaken on a twenty year projected basis showing estimated costs and funding sources including reserves.

A twenty year forward plan of plant replacement allows Council to plan for expenditure on plant items and ensure that adequate reserves are maintained to facilitate large purchases.

A twenty year plant replacement program has been developed for the period 2021/22 to 2040/41. A copy of the program is attached.

Comment

The draft Plant Replacement Program 2006/07 to 2026/27 is presented to Council for consideration and budget planning purposes.

Statutory Environment

Local Government Act 1995, Section 6.2 – Local Government to prepare an annual budget.

Policy Implications

Council does not have a policy in relation to this item.

Strategic Implications

Nil

Financial Implications

Budget of financial income and expenditure for 2021/2022 financial year.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council review the Draft 2021/2022 – 2040/41 Plant Replacement Program prior to considering the budget for adoption in July.

RESOLUTION

Moved: **Cr Della Bosca** **Seconded:** **Cr Huxtable**

13/06-21 **That Council review the Draft 2021/2022 – 2040/41 Plant Replacement Program prior to considering the budget for adoption in July.**

CARRIED 6/0

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

a) a matter affecting an employee or employees;

RESOLUTION

Moved: **Cr Della Bosca** **Seconded:** **Cr Huxtable**

14/06-21 **That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:**
a) a matter affecting an employee or employees;.

CARRIED 6/0

Jamie Criddle, Chief Executive Officer declared an interest in item 9.1.7 CEO Appraisal as he is the officer in question and left the meeting at 5.38pm.

9.1.7 CHIEF EXECUTIVE OFFICER APPRAISAL

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:		
Disclosure of Interest:	Jamie Criddle, CEO	
Attachments:	Nil	
Signature:	**Officer**	**CEO**

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

CEO Performance Evaluation forms were agreed to at the May meeting and distributed to Councillors via Survey Monkey with each Councillor then forwarding their completed review to the President for compilation and submission at the June 2021 Ordinary Meeting of Council.

As the matter deals with the Personal Affairs of the CEO, Council will meet behind closed doors to discuss the review outcomes. The President and Councillors will then present the outcomes of the review and provide comment to the Chief Executive Officer.

As part of the review it is a requirement that Council give consideration to the following contract items;

- Leadership
- Councillor Relations
- External Relations, including customers and stakeholders
- Organisation Management
- Planning
- Financial Management.

Comment

Council has carried out the performance review of the Chief Executive Officer and Council is now required to resolve any amendments to the contract.

Statutory Environment

Local Government Act 1995, section 5.38 – Council is required to review the performance of the CEO at least once each year.

Policy Implications

The CEO Performance Review is undertaken in accordance with Council's Policy.

Strategic Implications

Effective Staff Performance

Civic Leadership

- Manage the organisation in a responsible and accountable manner.

Financial Implications

Negotiation of contract Remuneration package.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

RESOLUTION

Moved: **Cr Corsini** **Seconded:** **Cr Huxtable**

15/06-21 **That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is re-opened to the members of the public**

CARRIED 6/0

OFFICER RECOMMENDATIONS

That

1. The review of the Chief Executive Officer as presented by the President be adopted as the 2021 Annual Review of the CEO as per requirements of Section 5.38 and 5.39 of the Local Government Act 1995;
2. That the overall Remuneration Package of the Chief Executive Officer's contract be considered.

RESOLUTION

Moved: **Cr Della Bosca** **Seconded:** **Cr Huxtable**

16/06-21 **That**

1. **The review of the Chief Executive Officer as presented by the President be adopted as the 2021 Annual Review of the CEO as per requirements of Section 5.38 and 5.39 of the Local Government Act 1995;**
2. **That the overall Remuneration Package of the Chief Executive Officer's contract be considered as per the reviews recommendation.**

CARRIED 6/0

Jamie Criddle, Chief Executive Officer re-entered the meeting at 5.55pm.

9.4.1 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

NIL

10 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

RESOLUTION

Moved: **Cr Geier** **Seconded:** **Cr Corsini**

17/06-21 **That introduces three (3) items of an urgent nature to the meeting for discussion.**

CARRIED 6/0

11.1.1 TENDER 1 – 2021/2022 – ROAD GRADER

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	**Attachment**	
Signature:	**Officer**	**CEO**

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

Council has made allowance in its 2016/17 Budget for the purchase of a new Grader to replace the existing John Deere 770G Grader. As part of the Budget process, Council resolved to call tenders (via eQuotes) for the supply of one new Grader.

A notice inviting tenders was advertised on 5 June 2021 with tenders closing on 28 June 2021.

Comment

In accordance with the Local Government (Functions & General) Regulations, Regulation 14(2a) the following criteria, was determined to decide which tender should be accepted:

(a) Compliance with the specification contained in the request,

(b) Compliance with the conditions of tendering this request,

(c) Compliance with the delivery date,

(d) Compliance with and completion of the price schedule.

Assessment of Tenders against compliance criteria:

All tenders for the supply of vehicle where deemed to comply with the compliance criteria.

Assessment of Tenders against qualitative criteria:

Tenders were scored using the following range:

0 – Did not address criterion

1 – Insufficient or unclear information

2 – Acceptable

3 – Good

4 – Very Good

5 – Excellent

Tenderer	Selection Criteria and Weighting			Total weighted Score
	Experience (50%)	Personnel (25%)	Resources (25%)	
Westrac	50	20	25	95
AFGRI	45	20	20	85
Komatsu	45	20	20	85

Basis of recommendation:

All tenderers scored similarly in qualitative criterion assessment, all having similar experience in providing tractors and similar equipment to Western Australian local governments, and having similarly experienced personnel and similar resources.

The following machines fit into Council's budget allocation of $283,000 net, with Council to decide which vehicle is most suited to Council's operations.

Tenders as received are attached:

Name of Tenderer	Address of Tenderer	Details of Tender (Make, Model etc.)	Supply Inc GST Price	Trade-in	Change Over
Westrac	South Guildford	CAT 140	410,097.90	111,375.00	299,022.90
AFGRI	South Guilford	John Deere 620G John Deere 620GP John Deere 670G	392,315.00 404,800.00 425,150.00	152,350.00 152,350.00 152,350.00	239,965.00 252,450.00 272,800.00
Komatsu	Welshpool	Komatsu GD655-7	399,000.00		
JNR Contracting	Mukinbudin	Outright Purchase		81,000.00	
KCA Sales Pty Ltd	Wangara	Outright Purchase		88,000.00	
Manheim	Perth Airport	Outright Purchase		126,999.00	

Statutory Environment

Local Government Act 1995, section 3.57 – Tenders for providing goods or services.

Policy Implications

6.3 Purchasing Policy

Strategic Implications

Nil

Financial Implications

An allocation of $283,000 net, ex GST has been allowed for in the 2021/22 financial budget for the purchase of a Road Grader.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council:

1. Accept the tender received from (insert name) for the Supply one new Road Grader (insert Model) for the total tendered price of $ (insert price) inclusive of GST no trade, and that
2. Accept the outright purchase of the John Deere 770 Grader trade by (insert name) for the amount of $ (insert amount) inclusive of GST, leaving a changeover of $ (insert amount) including GST.

RESOLUTION

Moved: **Cr Huxtable** **Seconded:** **Cr Della Bosca**

18/06-21 **That Council:**

1. **Accept the tender received from Westrac for the Supply one new Road Grader Cat 140 for the total tendered price of $410,097.90 inclusive of GST no trade, and that**
2. **Accept the outright purchase of the John Deere 770 Grader trade by Manheim for the amount of $126,999.00 inclusive of GST, leaving a changeover of $283,089.90 including GST.**

CARRIED 6/0

11.1.2 FUTURE TOWNSITE BLOCKS

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:			
Disclosure of Interest:	Nil		
Attachments:	**Attachment**		
Signature:	**Officer**	**CEO**	

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

Background

Council's recent promotion of its cheap townsite blocks and subsequent sale of eight blocks in the past two years has prompted management to consider planning for the future development of the Westonia Townsite.

Comment

Blocks at the northern end of town have been utilised previously but have presented with some drainage issues that be problematic with leach drains.

It is suggested Council investigate the hydrology of the remaining blocks to the north of the town to ascertain their suitability for future housing development.

Statutory Environment

Land Act

Policy Implications

Council does not have a policy in relation to this item.

Strategic Implications

Nil

Financial Implications

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council investigate the hydrology of the remaining blocks to the north of the town to ascertain their suitability for future housing development and authorise the Chief Executive Officer to initiate the purchase of the suitable blocks.

RESOLUTION

Moved: **Cr Geier** **Seconded:** **Cr Jefferys**

19/06-21 **That Council investigate the hydrology of the remain blocks to the north of the town to ascertain their suitability for future housing development and authorise the Chief Executive Officer to initiate the purchase of the suitable blocks.**

CARRIED 6/0

11.1.3 ROBERT MORALES – LOT 337 PYRITES STREET

Responsible Officer:	Jamie Criddle, CEO
Author:	Jamie Criddle, CEO
File Reference:	
Disclosure of Interest:	Nil
Attachments:	**Attachment**
Signature:	**Officer** **CEO**

Purpose of the Report

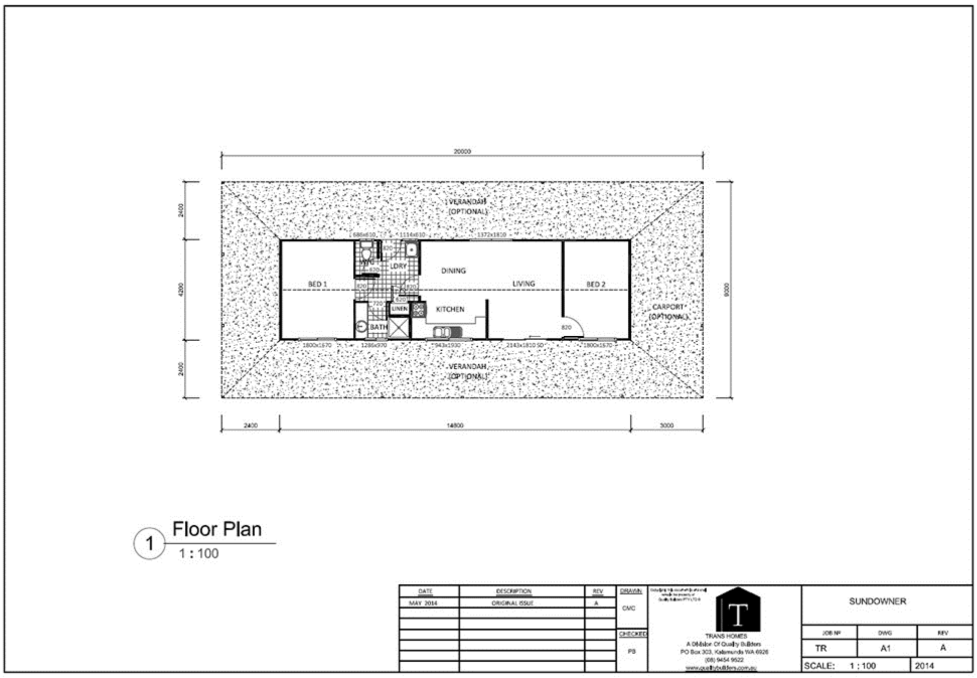
☒ Executive Decision ☐ Legislative Requirement

Background

Mr. Morales is requesting relaxation of building setback rules for Lot 337 Pyrites Street, Westonia

1. The House

I think that it is best to start with a description of the proposed transportable house that we have selected from *Trans Homes* (https://www.qualitybuilders.com.au/) as follows:



The dimensions of the house are 14.6m x 4.2m. We desire the verandah option, yielding the overall dimension of 20m x9m. Note also the pitch of the roof. The floor plan shows a bedroom at each end and the section of the verandah at theright side of the house designated as a carport.
Brenda, my partner and I decided to orientate the housesuch that:

1. We may enjoy the pleasant bush views to the northfrom our dining, living and bed rooms.

2. We have the option of placing solar panels along thenorth-facing slope of the roof.

Thus our plan was to face the front of the house to thenorth, along Gold Street.

2. Dealing with the Setback Requirements

After becoming aware of the required 8m boundary setbackfor the front of the house and a 1.5 meter setback for the sides of the house we explored possibilities of accommodating the rules as follows:

1. Orientate the house as planned with the required 8msetback.
   We found that the 8m setback to the verandah plus the9m width of the house left only 3m between the back verandah and the southern boundary of the property. Acorridor of 3m did not seem to us to be sufficient to accommodate the septic system and passage of vehicles along the rear of the house.

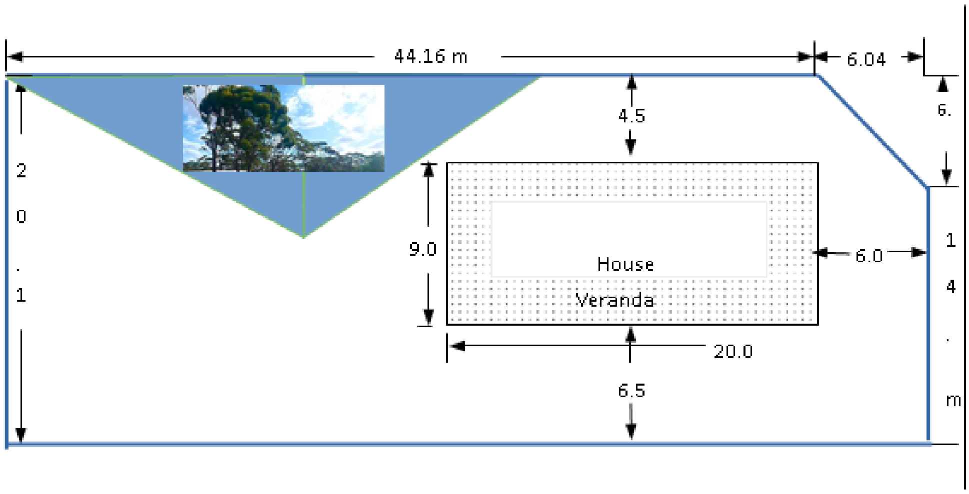
2. Orientate the house to face Pyrites Street
   We found this to be impossible, given that we would be attempting to fit a house that is 20m long along a boundary that is 20m wide. We also had personal misgivings about the sacrifice of our bush views and theprevention of future installation of solar panels.

3. Alter the floor plan to place the front door at the end ofthe house
   This would allow us to place the "front" of the house along Pyrites Street, yielding plenty of room for the 8m setback. But this would change what had been the front of the house to a side of the house, allowing as little as 1.5m setback from Gold Street with the possibility of a high Colorbond fence, a frustration of the intent of the shire's setback requirements.

   However, wewould not even consider such a move and besides, the 8m setback from Pyrites Street added to the 20m lengthof the house would threaten the trees in the NW quadrant of the property – trees that we wish to preserve.

3. Our Preferred Solution

We ask that the Shire of Westonia consider a relaxationof its setback requirements and allow our preferred solution as shown by the following diagram, which prints on A4 paper to a scale of 1cm:2m.



The blue lines denote the boundaries of Lot 337 and theblue triangular area represents a “no-go” zone for the protection of existing trees.

We suggest a setback of 4.5m. We believe that eye of the casual passerby on Gold Street will tend to focus on the house rather than the verandah, yielding the effect of a 7msetback. This will allow us a generous 6.5m corridor behind the house to accommodate not just the septic system but also “drive through” capability when parking our car.

Thank you for your consideration in this matter.

Comment

Mr Morales’ request does contravene the residential Design code R12.5 as it stands.

The fact that Council does not currently have a Town Planning Scheme give us a little flexibility in this matter as it is a corner block.

Council would need to acknowledge that it does contravene the R12.5 code but allow the CEO and Building surveyor to negotiate an agreeable setback for this particular block.

Statutory Environment

State Planning Policy 7.3 Residential Design Codes V1

Policy Implications

Council does not have a policy in relation to this item.

Strategic Implications

Nil

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council acknowledge that the proposed setbacks requested for lot 337 Pyrite Street, Westonia it does contravene the R12.5 code but allow the CEO and Building surveyor to negotiate an agreeable setback for this particular block.

RESOLUTION

Moved: **Cr Della Bosca** **Seconded:** **Cr Huxtable**

20/06-21 **That Council acknowledge that the proposed setbacks requested for lot 337 Pyrite Street, Westonia it does contravene the R12.5 code but allow the CEO and Building surveyor to negotiate an agreeable setback for this particular block.**

CARRIED 6/0

12 DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on 22nd July 2021 commencing at 3.30pm

13 MEETING CLOSURE

There being no further business the President, Cr Day declared the meeting closed at 7.40pm.