



AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia

Thursday 19th July 2018

Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 19th July 2018 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00 pm

Discussion Period – 1.30 pm – 2.30 pm

Afternoon Tea – 3.00 pm – 3.30 pm

Council Meeting – 3.30 pm

JAMIE CRIDDLE

CHIEF EXECUTIVE OFFICER

16 July 2018



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

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Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.

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1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr KM Day	President
Cr WJ Huxtable	Deputy President
Cr RS Corsini	
Cr DL Geier	
Cr JJ Jefferys	
Cr RA Della Bosca	

Staff:

Mr. JC Criddle	Chief Executive Officer
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Members of the Public: Nil

Apologies: Nil

Approved Leave of Absence: Nil

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 21st June 2018 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

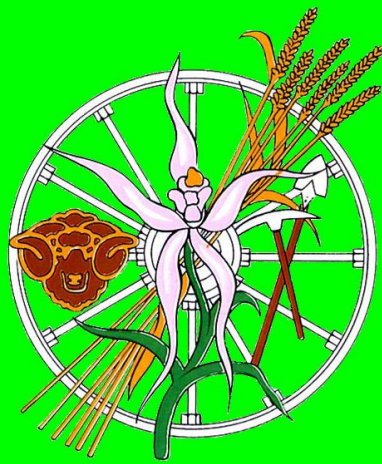
That the minutes of the Wheatbelt Community Inc Meeting held Wednesday 27 June 2018 be received.

That the minutes of the WEROC Council Meeting held Wednesday 27 June 2018 be received.

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

Shire of Westonia



RECEVIAL OF MINUTES

WHEATBELT COMMUNITIES INC

Meeting of Wheatbelt Communities Inc

Wednesday 27 June 2018

Shire of Merredin Council Chambers, commencing at 10.03am

MINUTES



Shire of Bruce Rock



Shire of Kellerberrin



Shire of Merredin



Shire of Westonia



Shire of Yilgarn

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Wheatbelt Communities Inc

An In-person Meeting of Wheatbelt Communities Inc held at the Shire of Merredin
Council Chambers

MINUTES

1. OPENING AND ANNOUNCEMENTS

The Chair, Onida Truran opened the meet at 10.03 am welcoming all in attendance.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms Onida Truran (Chair)
Mr Ram Rajagopalan
Mr Darren Mollenoyux
Mr Rod Forsyth
Mr Raymond Griffiths
Mr Ken Hooper
Mr Greg Powell
Ms Karin Day
Mr Jamie Criddle
Mr Peter Clarke

President, Shire of Yilgarn
Deputy President, Shire of Bruce Rock
CEO, Shire of Bruce Rock
President, Shire of Kellerberrin
CEO Shire of Kellerberrin
President, Shire of Merredin
CEO, Shire of Merredin
President, Shire of Westonia
CEO, Shire of Westonia
A/CEO, Shire of Yilgarn

Ms Helen Westcott
Mr Bruce Wittber

Joint Executive Officer
Joint Executive Officer

2.2 Apologies

Mr Stephen Strange (Deputy Chair and President Shire of Bruce Rock)

2.3 Observer

Ms Julie Flockart
Mr Romolo Patroni

3. DECLARATION OF INTEREST

Pursuant to Clause 18 of the Wheatbelt Communities Inc Constitution, Members must declare to the Chairman any potential conflict of interest they may have in a matter before Wheatbelt Communities Inc as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Wheatbelt Communities Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 18.4 of the Constitution which states:

18.4 *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon.*

Helen Westcott and Bruce Wittber as Joint Executive Officers for Wheatbelt Communities Inc declare an interest with respect to Agenda Item 7.3.

4. PRESENTATIONS

Nil

5. MINUTES OF MEETINGS

5.1 Minutes from the Wheatbelt Communities Inc Meeting held Wednesday 2 May 2018 (Attachment)

Minutes of the Wheatbelt Communities Inc Meeting held Wednesday 2 May 2018 have previously been circulated.

RECOMMENDATION:

That the Minutes of the Meeting of Wheatbelt Communities Inc held Wednesday 2 May 2018 be confirmed as a true and accurate record of the meeting.

RESOLUTION:

Moved: Karin Day

Seconded: Ken Hooper

That the Minutes of the Meeting of Wheatbelt Communities Inc held Wednesday 2 May 2018 be confirmed as a true and accurate record of the meeting.

CARRIED

5.2 Business Arising from Meetings of Wheatbelt Communities Inc held Wednesday 2 May 2018

Nil

6. MATTERS FOR NOTING

6.1 Complying with the Associations Incorporation Act 1987 – Self-Check (Attachment)

The Department of Commerce publishes a self-check for incorporated bodies such as Wheatbelt Communities Inc (Wheatbelt Communities). The purpose of the self-check is to assist in determining whether a group such as Wheatbelt Communities is complying with each section of the *Associations Incorporation Act 2015*.

A copy of the self-check forms an attachment to the meeting agenda.

In relation to record keeping, the Executive Officer will have available for inspection at each in-person meeting of Wheatbelt Communities Inc the following records:

- A copy of the certificate of incorporation;
- A copy of the Wheatbelt Communities Constitution;
- The Members Register; and
- The Record of Office Bearers.

These records are available for inspection at this meeting of Wheatbelt Communities.

No action is required.

Noted

7. MATTERS FOR DECISION

7.1 Wheatbelt Communities Inc Finance Report (Attachment)

Author: Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 18 June 2018

Attachments: Statement of Receipts and Payments for the period ending 31 May 2018

Background:

Presenting the Wheatbelt Communities Inc (Wheatbelt Communities) Statement of Receipts and Payments for the period ending 31 May 2018.

Executive Officer Comment:

The following notes are provided with respect to the tabled statement of receipts and payments:

Note 1: Following the last Wheatbelt Communities Meeting Annual Subscription for the 2017/2018 financial year invoices have been issued. To date only one invoice has been paid.

Note 2: Accounts 1723 and 1725 relate to the financial management and audit of the organisation.

Note 3: Expenditure includes business cards, DL brochures and marketing stickers for the WE-ROC App.

Financial Implications:

Wheatbelt Communities adopted a Budget for 2017/2018.

Voting Requirement: Simple majority

RECOMMENDATION:

That the Wheatbelt Communities Financial Report for the period ending 31 May 2018 be received.

RESOLUTION: Moved: Ken Hooper

Seconded: Karin Day

That the Wheatbelt Communities Financial Report for the period ending 31 May 2018 be received.
CARRIED

7.2 List of Accounts Paid

Author: Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 18 June 2018

Attachments: Nil

Executive Officer Comment:

Accounts paid during the period 27 April 2018 to 15 June 2018

Accounts Paid:

No accounts were paid during the period.

Noted

7.3 **Wheatbelt Communities Inc 2018/2019 Budget (Attachment)**

Author: Helen Westcott, Executive Officer

Disclosure of Interest: Helen Westcott and Bruce Wittber as Joint Executive Officers for Wheatbelt Communities Inc declare an interest in the budget adoption as it includes an allocation of funds for the Executive Officer's professional service fees should they be claimed.

Date: 19 June 2018

Attachments: Nil

Background:

At the Wheatbelt Communities Incorporated Meeting on Wednesday 2 May 2018 in considering the 2018/2019 budget it was resolved as follows:

RESOLUTION: Moved: Ken Hooper Seconded: Raymond Griffiths

That the 2018/2019 Wheatbelt Communities Budget:

- 1. be developed along similar lines to the 2017/2018 budget with annual contribution to be set at \$2,000 per member; and*
- 2. be circulated to Councils for consideration at the May 2018 round of meetings.*

CARRIED

A budget, outlined below, has been prepared for consideration and adoption in accordance with clause 15 of the Wheatbelt Communities Inc Constitution, which requires the draft budget to be forwarded to each Member Organisation for comment before formal adoption by the Committee.

Executive Officer Comment:

In considering the draft budget, the following notes may assist Members:

1. The annual subscription for 2018/2019 has been resolved to be set at \$2,000 per Member Organisation. This is a continuation of the "care and maintenance" budgets adopted in previous years.
2. The allocation relates to the Executive Officer services.
3. The allocation relates to the meeting expenses.
4. There is no allocation related to the appointment of a Chair.
5. This allocation covers the cost of the outsourcing the financial management.
6. This allocation covers the anticipated cost of the annual audit.
7. An allocation has been made for possible insurance cover.
8. Whilst no actual consultancy has been proposed a small allocation has been included.

Further to the discussion at the Wheatbelt Communities Meeting on 2 May 2018, in relation to the 2018/2019 budget, a draft budget was distributed to Member Councils on 8 May 2018 (via email) with a request that it considered by each Council.

In response to the request for feedback the following comments were received:

Shire of Bruce Rock

Endorsed the proposed Wheatbelt Communities Inc. 2018/2019 Budget and made provision in the Council's 2018/2019 Budget for the \$2,000 annual contribution.

Shire of Kellerberrin

Approved the allocation of \$2,000 in the 2018/2019 Budget.

Shire of Merredin

Approved the allocation of \$2,000 in the 2018/2019 Budget.

Shire of Westonia

Approved an allocation of \$2,000 in the 2018/2019 Budget.

Shire of Yilgarn

The Shire of Yilgarn resolved as follows:

That Council advises Wheatbelt Communities Inc., that it is prepared to contribute \$2,000 for subscription fees in the Shire of Yilgarn's 2018/2019 Budget subject to a thorough analysis of the performance of Wheatbelt Communities Inc's., achievements at the conclusion of the 2018/2019 financial year and if this performance cannot be satisfied, Council will consider withdrawing its membership from the Incorporated Body.

Voting Requirement: Simple majority

The Wheatbelt Communities Inc Joint Executive Officers, Helen Westcott and Bruce Wittber, having declared an interest in this item seeks to remain in the meeting as they do not have voting rights.

RECOMMENDATION:

That the Wheatbelt Communities Inc Joint Executive Officers, Helen Westcott and Bruce Wittber, having declared an interest in this item be permitted to remain in the meeting.

RESOLUTION: **Moved: Karin Day** **Seconded: Rod Forsyth**

That the Wheatbelt Communities Inc Joint Executive Officers, Helen Westcott and Bruce Wittber, having declared an interest in this item be permitted to remain in the meeting.

CARRIED

RECOMMENDATION:

That the Wheatbelt Communities Inc. Budget for 2018/2019 showing an annual contribution of \$2,000 per local government be adopted.

RESOLUTION: **Moved: Karin Day** **Seconded: Ken Hooper**

That the Wheatbelt Communities Inc. Budget for 2018/2019 showing an annual contribution of \$2,000 per local government be adopted.

CARRIED

Wheatbelt Communities Inc						
ABN 28 416 957 824						
Draft Budget 1 July 2018 to 30 June 2019						
			Actual Income and Expenditure to 31 March 2018	Anticipated Income & Expenditure to 30 June 2018	Proposed Budget 2018/2019	Notes
		2017/2018 Budget				
	Committee Income					
500	General Subscriptions	10,000	2,000	\$ 2,000	\$ 10,000	1
501	Wheatbelt Community Interest	100	7	\$ 10	\$ 10	
	Project Income					
519	Project and Consultancy Fund				\$ -	
	GST Output Tax		352	\$ 352		
	GST Refunds					
	Total Receipts	10,100	2,359	\$ 2,362	\$ 10,010	
	Committee Expenses					
1724	Bank Fees & Charges	100		\$ -	\$ 100	
	Executive Services	5,000		\$ -	\$ 5,000	2
	Meeting Expenses	500		\$ -	\$ 500	3
	Chair Expenses	500		\$ -	\$ -	4
1723	Financial Services	1,000	576	\$ 800	\$ 1,000	5
1725	Audit Fees	1,000	500	\$ 500	\$ 750	6
	Committee Training Expenses				\$ -	
1727	Governance-Meeting exp :Teleconference					
	Insurance				\$ 2,000	7
	Project Expenses					
1842	Consultancy General	300	634	\$ 2,000	\$ 2,000	8
	Sundry					
	GST Input Tax		171	\$ 171		
	Ato Payments		362	\$ 362		
	Total Payments					
		8,400	2,243	\$ 3,833	\$ 11,350	
	Net Position	1,700	116	- 1,471	-\$ 1,340	
	OPENING CASH 1 July	3,549	9,376	9,376	\$ 7,905	
	CASH BALANCE	5,249	9,492	\$ 7,905	\$ 6,565	

8. OTHER MATTERS

Nil

9. FUTURE MEETINGS

Wednesday 22 August 2018 in Westonia

10. CLOSURE

There being no further business the Chair closed the meeting at 10.13am

DECLARATION

These minutes were confirmed by the Wheatbelt Communities Inc at the meeting held Wednesday

Signed _____
Person presiding at the meeting at which these minutes were confirmed

WE-ROC

WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS

Incorporating the local governments of Bruce Rock, Kellerberrin, Merredin, Westonia & Yilgarn

Address: PO Box 6456, EAST PERTH 6892

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Council Meeting

Wednesday 27 June 2018

Council Chambers, Shire of Merredin
commencing at 10.14am

MINUTES



Shire of Bruce Rock



Shire of Kellerberrin



Shire of Merredin



Shire of Westonia



Shire of Yilgarn

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WE-ROC

Wheatbelt East Regional Organisation of Councils

Shires of Bruce Rock, Kellerberrin, Merredin, Westonia, Yilgarn

Council Meeting held in the Shire of Merredin's Council Chambers
commencing at 10.14am

MINUTES

1. OPENING AND ANNOUNCEMENTS

The Chair, Cr Truran opened the meet at 10.14am welcoming all in attendance.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Cr Onida Truran (Chair)
Cr Ram Rajagopalan
Mr Darren Mollenoyux
Cr Rod Forsyth
Mr Raymond Griffiths
Cr Ken Hooper
Cr Julie Flockart
Cr Romolo Patroni
Mr Greg Powell
Cr Karin Day
Mr Jamie Criddle
Mr Peter Clarke

President, Shire of Yilgarn
Deputy President, Shire of Bruce Rock
CEO, Shire of Bruce Rock
President, Shire of Kellerberrin
CEO Shire of Kellerberrin
President, Shire of Merredin
Councillor, Shire of Merredin
Councillor, Shire of Merredin
CEO, Shire of Merredin
President, Shire of Westonia
CEO, Shire of Westonia
A/CEO, Shire of Yilgarn

Ms Helen Westcott, Joint Executive Officer (left the meeting at 11.45am, re-joining the meeting at 12.00noon)

Mr Bruce Wittber, Joint Executive Officer

2.2 Apologies

Cr Stephen Strange, President Shire of Bruce Rock

2.3 Guests

Ms Caroline Robinson, Executive Officer Wheatbelt Business Network (entered the meeting at 11.36am, left the meeting at 12.02pm)

12.03pm Blake Read and Neil Marsh from Accingo joined the meeting

3. PRESENTATIONS/MEETINGS

3.1 Discussion with the Wheatbelt Business Network (Attachment)

At the WE-ROC Council Meeting held 2 May 2018 it was agreed that an invitation should be extended to the Wheatbelt Business Network (WBN) to meet with WE-ROC Council if it believed there were issues it would like to discuss with Member Councils.

Caroline Robinson, the WBN's Executive Officer, has accepted the invitation to meet with WE-ROC Councils.

Following WE-ROC's meeting with Caroline Robinson Member Councils may wish to discuss whether further actions are required as a result of the discussions.

The matter is presented for discussion and decision.

This item was considered after Item 6.3 within Item 8 – Other Matters but has been recorded in numeric sequence.

A copy of the PowerPoint presentation used by Caroline Robinson during her discussions with WE-ROC Council forms an attachment to the minutes from the meeting.

Noted

3.2 Presentation by Representatives from Accingo (Attachment)

Representatives from Accingo, an asset management consultancy, met with the WE-ROC Executive on Wednesday 28 March 2018 to discuss its asset management concept and the potential value it may offer Member Councils. During the presentation an overview of Accingo's asset management platform was provided. The platform has been developed to decrease asset holding costs and improve the availability of local talent pools within regional areas.

Following a discussion on the presentation the Executive resolved as shown below:

RESOLUTION:	<i>Moved: Darren Mollenoyux</i>	<i>Seconded: Greg Powell</i>
<i>That:</i>		

1. *WE-ROC request a costing from Accingo for Phase 1 (Asset and People Optimisation) of its assets and resources management platform, with the costing to be tabled at the WE-ROC Council Meeting on Wednesday 2 May 2018; and*
2. *The WE-ROC Executive recommend to WE-ROC Council that WE-ROC, subject to cost, WE-ROC engage Accingo to undertake Phase 1 (Asset and People Optimisation) of its assets and resources management platform as per the presentation provided by Accingo at the WE-ROC Executive Meeting held Wednesday 28 March 2018.*

CARRIED

Accingo's representatives, Blake Read and Neil Marsh, prepared a costing which was considered by the WE-ROC Council when it met on Wednesday 2 May 2018 at which time it was resolved as follows:

RESOLUTION:	<i>Moved: Mr Griffiths</i>	<i>Seconded: Mr Mollenoyux</i>
<i>That:</i>		

1. *Accingo be advised that whilst WE-ROC is pleased with the concept, it considers the quoted cost is high and therefore the quote is not accepted;*
2. *WE-ROC seek further discussions with Accingo to refine a scope of works to obtain a revised costing from Accingo to undertake Phase 1 (Asset and People Optimisation) of its assets and resources management platform; and*
3. *The issue of plant utilisation and sharing be listed for discussion at the next Executive Meeting.*

CARRIED 7/1

As per the above resolution, Accingo has been invited to meet with the WE-ROC Council to further present and discuss its asset management model. In accepting the invitation to meet with WE-ROC Council Blake Read made the following observation in an email to the Executive Officer dated 14 June 2018 around the cost to undertake Phase 1:

"... In terms of refining the scope, we will consider ways in which the Phase 1 scope can be delivered at a lower cost however we are cognisant that any such reduction in detail can not come at a cost of failing to prove up the model, and significant savings we see resulting from this review in Phase 2 & 3. This balance is important for both sides so we will give this some thought between now and when we meet ..."

The WE-ROC Executive will meet via teleconference on Friday 22 June 2018 to consider the issue of plant utilisation and sharing.

Following WE-ROC's meeting with representatives from Accingo, Member Councils may wish to discuss whether further actions are required as a result of the presentation.

A copy of the PowerPoint presentation used by representatives from Accingo during their discussions with WE-ROC Council forms an attachment to the minutes of the meeting.

The matter is presented for discussion and decision.

This item was considered after Item 3.1 within Item 8 – Other Matters but has been recorded in numeric sequence.

RESOLUTION:

Moved: Mr Clarke

Seconded: Cr Forsyth

That WE-ROC request Accingo to undertake an asset audit for each of WE-ROC's Member Councils, as outlined in Accingo's Phase 1 Costing provided to WE-ROC and considered at the WE-ROC Council Meeting held 2 May 2018, at a total cost of \$17,500 excl GST.

CARRIED

Footnote: Details of what is provided in the asset audit is explained in the costing provided by Accingo. This information is provided below so that Member Councils have an understanding of what the audit entails. To quote from Accingo's costing:

"Phase 1 (b)

Asset audit

This entails a full review of all assets of Plant & Machinery and any assets associated with maintaining plant and equipment such as workshops, tooling etc.

The purpose of this review is to provide the following information;

- *Identification of asset including current location*
- *Reconciliation to Asset register*
- *Full report of condition, hours etc which also assists in the valuation of plant*
- *Understand & report on utilisation, availability, requirements etc*

This data serves several purposes being;

- *Market valuation of current plant & equipment*
- *Ability to forecast potential net cash inflows & savings under Phase 2*
- *Data in which to base decisions on Sale, replacement and ultimately pooling of asset base amongst the WE-ROC shires*
- *Potentially replaces need for asset audit for compliance (to be understood whether this can be achieved)*

Review will be performed by Neil Marsh & Accingo asset consultant which can be partly performed on weekends where a more efficient asset audit process can take place. Accingo will require full asset register and current location (if off site). Some time with CEO's & works managers will also be required both prior & during visit however this time will be kept to a minimum as not to disrupt existing operations.

An initial scoping meeting with CEO / works managers to understand what is to be included / excluded from review should take place prior to audit.

Time assigned to this review is;

2 contractors

14 days in total at \$125 per hour for 10 hours per day = \$17,500"

4. MINUTES OF MEETINGS

4.1 Minutes from the Council Meeting held Wednesday 2 May 2018 (Attachment)

Minutes of the Council Meeting held Wednesday 2 May 2018 have previously been circulated to Member Councils.

RECOMMENDATION:

That the Minutes of the Council Meeting held Wednesday 2 May 2018 be confirmed as a true and correct record.

RESOLUTION: **Moved: Mr Mollenoyux** **Seconded: Cr Hooper**

That the Minutes of the Council Meeting held Wednesday 2 May 2018 be confirmed as a true and correct record.

CARRIED

4.2 Business Arising – Status Report for June 2018

Council Meeting Wednesday 28 February 2018

6.1 Future Presentations by Representatives from LGIS

RESOLUTION: **Moved: Mr Powell** **Seconded: Cr Forsyth**

That WE-ROC accept LGIS' offer of training during 2018, with the Executive Officer to arrange training at suitable times during 2018.

CARRIED

Mark Harris, LGIS' Senior Risk Consultant will be presenting at the WE-ROC Executive Meeting on Wednesday 25 July 2018. As requested the presentation will be on Regulation 17 Obligations.

A further session on risk management is scheduled for the WE-ROC Council Meeting to be held on Wednesday 24 October. Details on that session will be made available closer to the meeting date.

Executive Meeting Wednesday 28 March 2018

5.1 **Amendments to the Local Government (Financial Management) Regulations 1996 and the Local Government (Audit) Regulations 1996**

RESOLUTION: **Moved: Raymond Griffiths** **Seconded: Greg Powell**

That WE-ROC Executive Officer:

1. *Finalise the WE-ROC submission on changes proposed to the Local Government (Financial Management) Regulations 1996 and the Local Government (Audit) Regulations 1996;*
2. *Lodge the completed submission with the Department of Local Government, Sport and Cultural Industries;*
3. *Distribute copies of the completed submission to all Member Councils.*

CARRIED

RESOLUTION: **Moved: Pascoe Durtanovich** **Seconded: Greg Powell**

That WE-ROC write to the Department of Local Government, Sport and Cultural Industries seeking guidance with respect to the impact of the changes to the Local Government (Financial Management) Regulations 1996 and the Local Government (Audit) Regulations 1996 on ensuring compliance when undertaking work associated with integrated planning.

CARRIED

The Executive Officer has written to the Department of Local Government, Sport and Cultural Industries on this matter and has arranged for Departmental officers to attend the July WE-ROC

Executive Meeting to discuss the potential impact changes in regulations will have on work associated with integrated planning.

Council Meeting Wednesday 2 May 2018

6.2 Renewal of Memorandum of Understanding between the Shire of Merredin, WE-ROC and the Shires of Cunderdin and Tammin for Visitor Servicing and Regional Promotion through the Central Wheatbelt Visitor Centre

RESOLUTION: Moved: Cr Day Seconded: Mr Griffiths

That the Memorandum of Understanding between the Shire of Merredin, WE-ROC and the Shires of Cunderdin and Tammin for Visitor Servicing and Regional Promotion through the Central Wheatbelt Visitor Centre be approved for a three (3) year period.

CARRIED

The Central Wheatbelt Visitor Centre has been advised of WE-ROC's approval to sign the agreement for a further three (3) year period.

4.3 Matters for Noting (Attachment)

- Stand-alone Power Systems (SPS) – the Shire of Yilgarn recently received correspondence from Western Power regarding the possible installation of stand-alone power systems across nine (9) locations within the Shire. The Shire's A/CEO thought Member Councils might be interested in the information provided by Western Power.

RECOMMENDATION:

That the matters listed for noting be received.

RESOLUTION: Moved: Mr Clarke Seconded: Cr Rajagopalan

That the matters listed for noting be received.

CARRIED

5. WE-ROC FINANCE

5.1 WE-ROC Finance Report (Attachment)

File Reference: 042-2

Author: Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 18 June 2018

Attachments: Financial Report for the period ending 31 May 2018

Background:

Presenting the WE-ROC Statement of Receipts and Payments for the period ending 31 May 2018.

Executive Officer Comment:

The Statement has a notes column added as per a request from Member Councils. An explanation for each of the notes is provided below.

Note 1	The annual subscriptions have all been paid
Note 2	All general consultancy subscriptions have been paid
Note 3	WE-ROC interest to date
Note 4	Transfer of Wheatbelt Development Commission Grant Allocation from Roe Tourism to WE-ROC and contribution from Shire of Tammin towards the 2018 AGO Holiday Planner Central Wheatbelt Self-Drive Page.
Note 5	This allocation covers the expenditure on Executive Services
Note 6	This allocation covers the expenditure on Financial Services including the annual audit
Note 7	Cost of undertaking the final acquittal of the 2012/2013 CLGF Housing Project, Contribution to Eastern Wheatbelt Cooperative Self Drive, Contribution to Exhibitor Space 2018 Caravan and Camping Show and App Project Management costs
Note 8	Catering costs meetings and LGIS Workshop

Financial Implications:

WE-ROC adopted Budget for 2017/2018

Policy Implications:

Wheatbelt East Regional Organisation of Councils (WE-ROC) – Memorandum of Understanding

- clause 6.1 Annual or Capital Contributions: *Participants are required to make an annual financial contribution towards the operations of WE-ROC as determined by WE-ROC, the contributions to be in equal shares, and may also be requested to contribute towards specific projects or initiatives of WE-ROC.*

- clause 6.2 Manner of Payment : *the contributions referred to in clauses 6.1 shall be paid by each participant to WE-ROC in the manner determined by WE-ROC.*

Statutory Implications: Nil

Voting Requirement: Simple majority

RECOMMENDATION:

That the WE-ROC Financial Report for the period ending 31 May 2018 be received.

RESOLUTION: **Moved: Cr Hooper** **Seconded: Mr Powell**

That the WE-ROC Financial Report for the period ending 31 May 2018 be received.

CARRIED

5.2 List of Accounts Paid

File Reference: 042-2

Author: Helen Westcott, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 18 June 2018

Attachments: Nil

Executive Officer Comment:

Accounts paid during the period 27 April 2018 to 15 June 2018

The list of accounts paid is submitted to each WE-ROC Council Meeting.

Accounts Paid:

Cheque/EFT	Date	Payee	For	Amount incl GST
EFT	300418	BHW Consulting	Professional Services, Accommodation and Travel March 2018	4,925.29
EFT	300418	Australian Golden Outback	Contribution to Exhibitor Space Caravan and Camping Show 1/5 Share	270.00
EFT	150518	Up to Date Accounting	Accounting Services April 2018	184.80
EFT	300518	BHW Consulting	Professional Services, and Reimbursements April 2018	4,299.88
				Total \$9,679.97

RECOMMENDATION:

That the Accounts Paid for the period 27 April 2018 to 15 June 2018 totalling \$9,679.97 be approved.

RESOLUTION: **Moved: Cr Forsyth** **Seconded: Cr Day**

That the Accounts Paid for the period 27 April 2018 to 15 June 2018 totalling \$9,679.97 be approved.

CARRIED

5.3 **Executive Officer Contract (Attachment)**

File Reference: 031-5 Executive Officer

Author: Helen Westcott, Executive Officer

Disclosure of Interest: BHW Consulting declares an interest in this matter

Date: 21 June 2018

Attachments: Copy of current contract with Shire of Westonia

Background:

With the current Executive Officer contract expiring on 30 June 2018, WE-ROC considered the matter at its meeting on 2 May 2018 when it resolved as follows:

RESOLUTION: Moved: Mr Powell Seconded: Mr Mollenoyux
That WE-ROC enter into a draft contract as per the attached, with Key Performance Indicators to be formulated by the WE-ROC Council by the end of August 2018 and an annual performance appraisal to be completed by April 2019.

CARRIED

Executive Officer Comment:

BHW Consulting is pleased to accept the offer of a new contract but wishes to discuss several clauses as outlined below:

Clause 11.5 added

Inserted a new clause 11.5

11.5 During the term of this Agreement the Principal and the Contractor may mutually agree to terminate the Agreement, subject to not less than three months notice by either party.

Item 1 Commencement Date

1 July 2018

Item 2 Term

Term commences on 1 July 2018 and is for a two year period

Item 6 Principal's Address for Notice

Shire of Yilgarn
PO Box 86
Southern Cross WA 6426

Item 8 added

Insert new Item 8 - Key Performance Indicators

To be determined

Amend the Item numbers for the balance of the contract

Change the Item numbers for the balance of the contract

Item 10 – Pricing

Amend the hourly rate from \$70.70 per hour to \$75 per hour.

Project work, being work other than Executive Officer functions included in Item 7 and authorised by the Principal in advance of the undertaking of the work, will be charged at \$140.00 per hour.

The hourly rates outlined in this Item will be adjusted by the CPI for Perth for the 12 months ending 31 March 2019 with any changed hourly rate to apply from the 1 July 2019.

Payment of the Professional Services fee is paid as a fixed monthly fee.

Item 11 Expenses

- Phone internet, postage and general office expenses – amended from \$1,767.50 to \$2,000 per annum, adjusted by the CPI for Perth for the 12 months ending 31 March 2019 with any changed rate to apply from the 1 July 2019.
- Travel expenses will be reimbursed using the rate applicable for a vehicle over 2600cc for the South West Land Division as contained in Section 30.6 of the *Local Government Officers' (Western Australia) Interim Award 2011*. The rates of hire of a vehicle will be set as at the 1 July 2018 and adjusted on the 1 July 2019 for the following 12 month period.
- Accommodation and sustenance - reimbursement actual cost + 5%
- Such other expenses that may be incurred by the Contractor in the carrying out of the Executive Officer functions +5%.

Note: All amounts outlined in this item are excluding GST.

The matter is submitted for the consideration by the WE-ROC Council to enable the contract to be prepared.

Voting Requirement: Simple majority

RESOLUTION: Moved: Cr Forsyth Seconded: Cr Rajagopalan

That the meeting go behind closed doors.

CARRIED

10.21am Helen Westcott and Bruce Wittber, BHW Consulting having declared an interest left the meeting

RESOLUTION: Moved: Mr Mollenoyux Seconded: Cr Rajagopalan

That the meeting move out from behind closed doors.

CARRIED

10.45am Helen Westcott and Bruce Wittber, BHW Consulting returned to the meeting

RESOLUTION: Moved: Cr Rajagopalan Seconded: Cr Forsyth

That:

1. The Executive Officer rate of remuneration, effective from the 1 July 2018, be set at \$75.00 per hour, the annual expenses of office set at \$2,000 per annum and the project hourly rate be set at \$140.00 per hour with the hourly rate being adjusted by CPI for the 12 months ending 31 March 2019 with any change to apply from 1 July 2019;
2. The maximum number of hours to be worked not exceed the 572 hours prescribed in Item 9 of the contract;
3. Professional fees will be paid monthly on the presentation of an invoice to the WE-ROC CEO;
4. The travel expenses be reimbursed using the rate applicable for a vehicle over 2600cc for the South West Land Division as contained in Section 30.6 of the *Local Government Officers' (Western Australia) Interim Award 2011*; and
5. The proposed contract setting out all other terms and conditions be approved.

CARRIED

6. MATTERS FOR DECISION

6.1 Wheatbelt Medical Student Immersion Program (WMSIP) (Attachments)

File Reference:	075-1 Local Hospitals 013-2 Strategic and Future Planning
Author:	Helen Westcott, Executive Officer
Portfolio:	Social (Shire of Kellerberrin)
Disclosure of Interest:	Nil
Attachments:	WMSIP Financial Statement to 30 April 2018 WMSIP Terms of Reference
Date:	20 June 2018
Attachments:	Nil

Background:

At the WE-ROC Executive Meeting held Wednesday 13 April 2016 the Shire of Kellerberrin raised the issue of the cessation of visits to the Wheatbelt by first year medical students from the University of Notre Dame Australia's Fremantle Campus. At that time the Executive resolved as shown below:

RESOLUTION: Moved: Raymond Griffiths Seconded: Greg Powell

That the Executive Officer prepare a report on the cessation of visits to the Wheatbelt by first year medical students from the University of Notre Dame Australia's Fremantle Campus.

CARRIED

From this time considerable effort has been made to reintroduce the program across the WE-ROC communities.

Agencies involved in re-establishing the program, known as the "Wheatbelt Medical Student Immersion Program" include:

- Rural Health West;
- WA Primary Health Network (WAPHA);
- Notre Dame University Australia;
- Curtin University; and
- WE-ROC.

The culmination of this work saw more than 160 first and second year medical students from Curtin University and the University of Notre Dame Australia visit 7 communities for 4 days in the week commencing Monday 12 March 2018.

In discussing the visit, the WE-ROC Executive resolved as follows when it met on Wednesday 28 March 2018:

RESOLUTION: Moved: Raymond Griffiths Seconded: Greg Powell

That:

1. *WE-ROC write to the Deans of Medicine at both Curtin University and the University of Notre Dame Australia (Fremantle Campus), WAPHA and Rural Health West to congratulate them on agreeing to recommence the "Wheatbelt Medical Student Immersion Program";*
2. *WE-ROC request comments from participating students on how they viewed their visit; and*
3. *The Executive Officer's prepare an article on WE-ROC's involvement in the Wheatbelt Medical Student Immersion Program for publication in the April/May edition of the WALGA Publication Western Councillor.*

CARRIED

Executive Officer Comment:

Correspondence has been prepared as requested, with a request for WE-ROC to be provided with feedback on the students' experiences whilst in each of WE-ROC's five (5) communities. The Executive Officer understands that all Member Councils have had the opportunity to provide feedback to the project's co-ordinators.

The Executive Officer has also submitted an article on the project for publication in the June /July 2018 Edition of the WALGA publication Western Councillor.

A financial statement for the project has been prepared. A copy of the Wheatbelt Immersion Program financial statement to 30 April 2018 forms an attachment to the meeting agenda.

Balances remaining by funders are as follows:

Curtin University	\$2,445.59
Notre Dame University	\$2,445.59
WAPHA	\$1,686.32
Rural Health West	\$1,686.32
Total Remaining	\$8,263.82

A decision on whether remaining funds should be returned to the funders or deducted from their 2018/2019 financial contribution has still to be determined. Both Curtin University and Notre Dame University have indicated that they would prefer the remaining funds to be used to offset next year's contributions.

This is not an issue for WE-ROC as its contribution is provided indirectly through in-kind contributions.

It has been suggested that the Project Steering Group be strengthened with the inclusion of a senior Aboriginal person and Professor Marian Kickett, Director Centre for Aboriginal Studies, Curtin University has been nominated.

WE-ROC's agreement to this request is sought.

A copy of the Steering Group Terms of Reference form an attachment to the meeting agenda. It should be noted that currently the Group's membership includes:

- Country WA Primary Health Network, Regional Manager (Wheatbelt);
- Curtin University, Curtin Medical School Representative;
- Rural Health West, General Manager Workforce;
- Rural Health West, Manager Workforce Services;
- Rural Health West, Future Workforce Project Officer;
- University of Notre Dame, School of Medicine Fremantle representative;
- University of Western Australia, School of Medicine and Pharmacology representative; and
- WE-ROC representative.

Professor Kickett's participation can be allowed under the term of reference covering proxies and subcommittee.

A planning meeting is scheduled for Thursday 5 July 2018. At this meeting the findings from the feedback received from all participants will be discussed in planning for the 2019 program.

A meeting of the Wheatbelt Medical Student Immersion Program Steering Group is scheduled for Tuesday 31 July 2018.

Consultation: Nil

Financial Implications: As yet unknown

Voting Requirement: Simple Majority

Additional Meeting Comment:

The Executive Officer advised the meeting that she had received an email from Beth McKewan at Rural Health West to see whether WE-ROC was interested in being nominated for one of the West Australian Regional Achievement and Community Awards. The idea had come from Professor Donna Mak of Notre Dame University.

Information on the award can be found by accessing the following link:

<https://awardsaustralia.com/regional-achievement-community-awards/wa/award-entry-criteria/>

Member Councils agreed that being nominated would be good as it would provide recognition for the advocacy undertaken to have the project recommence.

There was agreement from the meeting that Wheatbelt Communities Inc should be the nominating organisation for the award.

RECOMMENDATION:

That:

1. The Executive Officer's report be noted; and
2. WE-ROC agrees with the inclusion of Professor Marian Kickett, Director Centre for Aboriginal Studies, Curtin University on the Wheatbelt Immersion Program Steering Group.

RESOLUTION:**Moved: Cr Rajagopalan****Seconded: Cr Hooper**

That:

1. The Executive Officer's report be noted;
2. WE-ROC agrees with the inclusion of Professor Marian Kickett, Director Centre for Aboriginal Studies, Curtin University on the Wheatbelt Immersion Program Steering Group; and
3. WE-ROC support the nomination of Wheatbelt Communities Inc for one of the West Australian Regional Achievement and Community Awards, with the Executive Officer to advise Rural Health West of this decision.

CARRIED

6.2 Ongoing Development of the WE-ROC App and Website (Attachments)

File Reference:	013-2 Strategic and Future Planning 132-1 WE-ROC Tourism 132-3 Central Wheatbelt Visitor Centre 135-5 Economic Sustainability
Author:	Helen Westcott, Executive Officer
Portfolio:	Shared Function (Economic Development through Wheatbelt Communities Inc)
Disclosure of Interest:	Nil
Date:	15 June 2018
Attachments:	WE-ROC Platform Update Website Stats

Background:

The future management of the WE-ROC App was considered at the WE-ROC Council Meeting held 28 February 2018 at which time it was resolved as shown below:

RESOLUTION:	<i>Moved: Cr Forsyth</i>	<i>Seconded: Cr Hooper</i>
<i>That:</i>		

1. *WE-ROC agree to continue providing financial support for the WE-ROC App;*
2. *WE-ROC look to fund the Central Wheatbelt Visitors Centre for a two-period commencing on 1 July 2018 and concluding on 30 June 2020, with a review of the contract during the first quarter of the 2019/2020 financial year;*
3. *WE-ROC enter into negotiations with the Wheatbelt Business Network to assist with the future development of the WE-ROC App, particularly in the area of promoting and encouraging business to register on the WE-ROC App; and*
4. *In developing the WE-ROC Budget for 2018/2019, for WE-ROC Council's consideration, the WE-ROC Executive develop a financial plan for the management and future development of the WE-ROC App.*

CARRIED

Work around implementing the actions outlined in the above resolution has been ongoing since the February meeting of the WE-ROC Council.

Through Wheatbelt Communities Inc (as WE-ROC has no legal status) WBN has been engaged to assist in the future development of the WE-ROC App.

WE-ROC also accepted at its May Council meeting a proposal provided by go2Guides for the further development of the WE-ROC App.

Executive Officer Comment:

A report outlining the work undertaken on the App since the May WE-ROC Council meeting forms an attachment to the meeting agenda, as does a table showing usage statistics on the WE-ROC website for the period 15 December 2017 to 15 June 2018.

The CEO Shire of Merredin may wish to provide additional comment.

Consultation:	Nil
Financial Implications:	As yet unknown
Voting Requirement:	Simple Majority

RECOMMENDATION:

That the update on work associated with the WE-ROC App be received.

RESOLUTION: **Moved: Mr Mollenoyux** **Seconded: Cr Rajagopalan**

That the update on work associated with the WE-ROC App be received.

CARRIED

6.3 2018 Regional Communications Review (Attachments)

File Reference:	135-1 Economic Sustainability 135-2 Communications (Economy)
Author:	Helen Westcott, Executive Officer
Portfolio:	Shared Function Economy (Shire of Bruce Rock)
Disclosure of Interest:	Nil
Date:	14 June 2018
Attachments:	Regional Telecommunications Review 2018 Issues Paper Telecommunications Consumer Safeguards Review Terms of Reference Briefing notes to the Australian Local Government Association on Developing the Universal Service Guarantee

Background:

On 30 April 2018, Senator the Hon Bridget McKenzie, Minister for Regional Communications, announced the commencement of the 2018 Regional Telecommunications Review.

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the *Telecommunications (Consumer Protection and Service Standards) Act 1999* to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

As part of the review, the Committee will consider:

- how regional communities can maximise the economic benefits of digital technologies;
- how regional consumers use their broadband services and how they might derive further benefit from it; and
- the outcomes achieved through the Mobile Black Spot Program and examine the extent of the existing gaps in mobile coverage in regional Australia.

The Committee in 2018 is chaired by Mr Sean Edwards, and the members are Ms Wendy Duncan, Ms Johanna Plante, Ms Robbie Sefton, Ms Kylie Stretton and Mr Paul Weller.

An issues papers outlining the purpose of the review and key issues for the Committee to consider has been released. A copy of the issues paper forms an attachment to the meeting agenda. Appendix 2 of the Issues Papers details the review's terms of reference.

The Committee will meet face-to-face with communities, business and governments across regional, rural and remote Australia. In Western Australia confirmed consultations will be held as follows:

- Week commencing 16 July - Bunbury
- Week commencing 16 July – Albany
- Week commencing 16 July - Kalgoorlie

The public submission period closes Sunday 5 August 2018 at 5.00pm (AEST).

The Committee will report to the Minister for Regional Communications by 30 September 2018.

There are also a number of other relevant reviews underway at this time.

The Australian Government's Consumer Safeguards Review, which was launched by the Minister for Communications in April 2018, is due to report by the end of the year. A copy of the terms of reference for this review also form an attachment to the meeting agenda.

There is also the Joint Standing Committee on the National Broadband Network and ongoing work to develop the Universal Service Guarantee for voice and broadband services.

Notes prepared for a presentation given to the Australian Local Government Association on this work are provided as background information to this agenda item.

It is envisaged that the Regional Telecommunications Review will complement this work and share relevant findings where appropriate.

Executive Officer Comment:

The Issues Paper seeks comment on 14 questions. Each is listed below. Those highlighted are ones the Executive Officer believes WE-ROC should provide a response on to the Committee through the preparation of a submission.

1. What are the main barriers to people in regional communities increasing their use of digital technologies and possible solutions for overcoming these barriers?
2. How are people in regional communities currently using their broadband service and how might they increase the benefits of using this technology?
3. What data-intensive activities are occurring in regional, rural and remote Australia? What digital technologies are needed for these?
4. How can regional businesses better utilise digital technologies to maximise economic benefits?
5. What can be done to improve access to and uptake of telecommunications services in remote Indigenous communities?
6. Are there practical examples of how communications services can improve the well-being of people in remote Indigenous communities?
7. What skills do people need to get the most from their digital technologies, and where can they learn these skills?
8. Have you had ongoing issues affecting your satellite or fixed wireless broadband service? If so, how have you overcome these issues?
9. If you are in an area with access to the Sky Muster satellite service and you have not taken it up, why not?
10. What economic or social indicators could be used to guide investment to further improve mobile coverage?
11. Is information readily available regarding how to use devices to improve mobile reception in areas with poor coverage? E.g. information about external antenna equipment?
12. What emerging digital services will be of most benefit to regional businesses and what are the data needs of these services?
13. What broadband services are people using other than those available through the NBN?
14. How can more competition be encouraged in the provision of broadband services in regional Australia?

The Executive Officer believes that WE-ROC should write to the Committee expressing concern at the lack of public hearings outside large regional centres where the barriers around equitable access to communications (digital or otherwise) are not as significant as those experienced in small rural and remote centres such as those in the central and eastern parts of the Wheatbelt.

The Government is also conducting the Consumer Safeguards Review, which will make recommendations on telecommunications consumer safeguards for post-2020 when the NBN rollout is complete.

The Consumer Safeguards Review is being undertaken in three parts:

- *Redress and complaints handling* – ensuring that consumers have access to an effective redress scheme to handle complaints that provides transparency and holds telecommunications companies accountable for their performance.
- *Reliability of telecommunications services* - ensuring consumers have reliable telecommunications services including reasonable timeframes for connections, fault repairs and appointments and potential compensation or penalties.
- *Choice and fairness in the retail relationship between the customer and their provider* – ensuring consumers are able to make informed choices and are treated fairly in areas such as customer service, contracts, billing, credit and debt management and switching providers.

A copy of the terms of reference for the Consumer Safeguards Review forms an attachment to the meeting agenda.

While the Consumer Safeguards Review is being conducted separately, information from the Regional Telecommunications Review can inform understanding of what is needed for consumer safeguards from a regional perspective. There will be ongoing discussion between the Committee and the Department of Communications and the Arts in regards to the Consumer Safeguards Review.

To date no further information on this review is available, including when a public submission period will commence.

The Executive Officer believes that to some degree the work of this committee is more critical to communities such as those in WE-ROC because it will assist in determining consumer safeguards post completion of the NBN rollout. Further information on this review should be sought.

The matter is presented for discussion.

Consultation: Nil

Financial Implications: As yet unknown

Voting Requirement: Simple Majority

RECOMMENDATION:

1. That:
 - a) The Executive Officer prepare a draft submission on the Regional Communications Review 2018 for review by the WE-ROC Executive when it meets on Wednesday 25 July 2015, with the WE-ROC Executive given delegated authority to complete and submit WE-ROC's submission to the Regional Telecommunications Independent Review Committee on or before the public submission period closes on Sunday 5 August 2018.
 - b) WE-ROC seek a meeting with the Regional Telecommunications Independent Review Committee during the week commencing Monday 16 July 2018.
2. That the Executive Officer seek further information on the Consumer Safeguards Review, preparing a report for the WE-ROC Executive when it meets on Wednesday 25 July 2018.

RESOLUTION:

Moved: Mr Mollenoyux

Seconded: Cr Day

1. That:
 - a) **The Executive Officer prepare a draft submission on the Regional Communications Review 2018 for review by the WE-ROC Executive when it meets on Wednesday 25 July 2015, with the WE-ROC Executive given delegated authority to complete and submit WE-ROC's submission to the Regional Telecommunications Independent Review Committee on or before the public submission period closes on Sunday 5 August 2018.**
 - b) **WE-ROC seek a meeting with the Regional Telecommunications Independent Review Committee during the week commencing Monday 16 July 2018.**
2. **That the Executive Officer seek further information on the Consumer Safeguards Review, preparing a report for the WE-ROC Executive when it meets on Wednesday 25 July 2018.**

CARRIED

7. EMERGING ISSUES

Nil

8. OTHER MATTERS

11.36am the meeting returned to item 3.1 Discussion with the Wheatbelt Business Network which is recorded in numeric sequence

11.36am Caroline Robinson from Wheatbelt Business Network joined the meeting

12.02pm Caroline Robinson left the meeting

12.03pm the meeting returned to item 3.2 Presentation by Representatives from Accingo which is recorded in numeric sequence

12.03pm Blake Read and Neil Marsh from Accingo joined the meeting

12.49pm Meeting adjourned for lunch

Blake Read and Neil Marsh did not rejoin the meeting

1.18pm Meeting resumed after lunch and considered Item 3.2

9. FUTURE MEETINGS

WE-ROC Executive Wednesday 25 July 2018 (Shire of Merredin)

WE-ROC Council Wednesday 22 August 2018 (Shire of Westonia)

10. CLOSURE

There being no further business the Chair closed the meeting at 1.35pm

DECLARATION

These minutes were confirmed by the WE-ROC Council at the meeting held Wednesday 22 August 2018

Signed _____
Person presiding at the meeting at which these minutes were confirmed

ACCTINGO BUSINESS MODEL

SUSTAINABILITY THROUGH ASSET & PEOPLE
OPTIMISATION



CONTENTS

- Intro to us
- Snapshot
- Why do this ?
- Model to maximizing potential
- How it works
- The result
- Why Weroc
- Where to from here

SNAPSHOT

- Accingo has conceptualised a platform to decrease asset holding costs and improve the availability of local talent pools within regional areas. Our underpinning belief is that by improving the existing asset and resource productivity within the local government we will;
 - enable the redirection of funds to economically value adding projects and social infrastructure.
 - Create increased value for residents in regional locations, by providing;
 - Opportunity to grow and develop regional economies for the future.
- The improvements in the management of the assets and resources will further enable Local Government to manage and perform works currently outsourced and furthermore bid for increase participation in the delivery of services from State and Federal authorities and also to private industry.

WHY DO THIS ?

- Population decreases are impacting future of some regional towns
- Inability of State Government to provide financial assistance, impacting ability to operate
- The future of Local towns success is to be self sufficient sustainable economies
- Support Australia's required population increase through regional growth
- Plan / Create alternatives which are cost effective for industry to operate in regional Australia
- Improve capability of available workforce in regional towns

3 STEPS MODEL TO MAXIMISE POTENTIAL

1

Asset Management

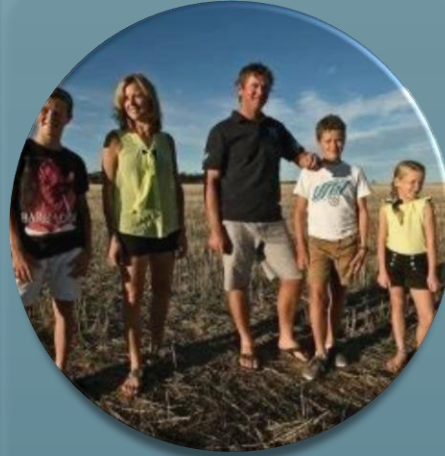
2

Education, Training
& mobilisation of
workforce

3

Industry
participation &
economic growth
plan

HOW WILL IT BE DONE ?



WORK TOGETHER

- Collaborative between geographically aligned shires in a hub & spoke model for asset & resource management
- Visibility of asset availability to provide confidence of works requirements
- Provision of education & training to increase skills base within regional towns



THE PLATFORM

- System based Asset Management Tools ownership, transfer and utilisation
- Analysis and real time reporting on asset efficiency and project costings
- Provide training & employment pathways
- Facilitation of solutions to private industry

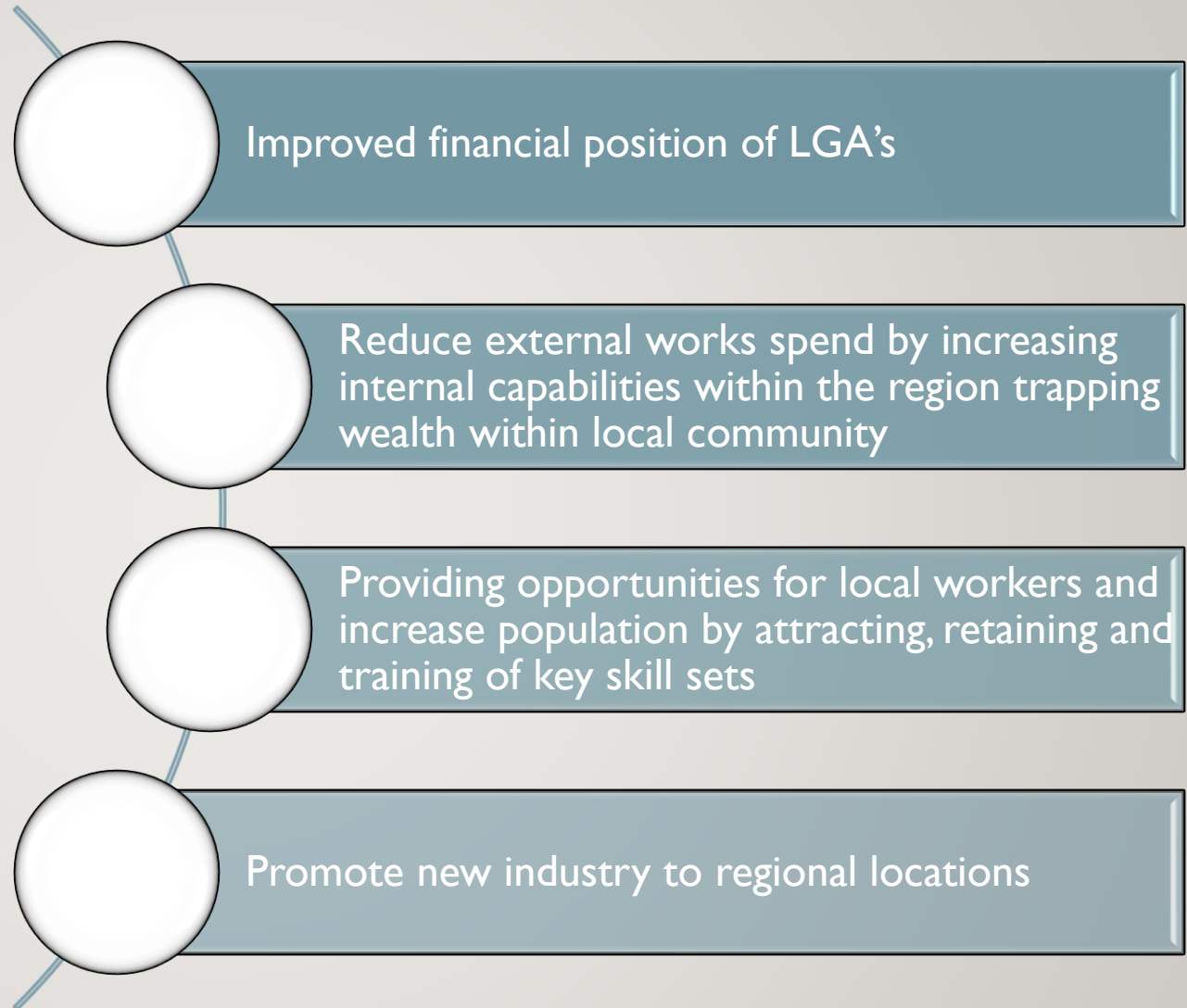


COMMUNICATION

- Whole of town initiative with inclusive approach to regional based development
- Support the liaison with private enterprise, State & Federal Government to provide sustainable economic development opportunities



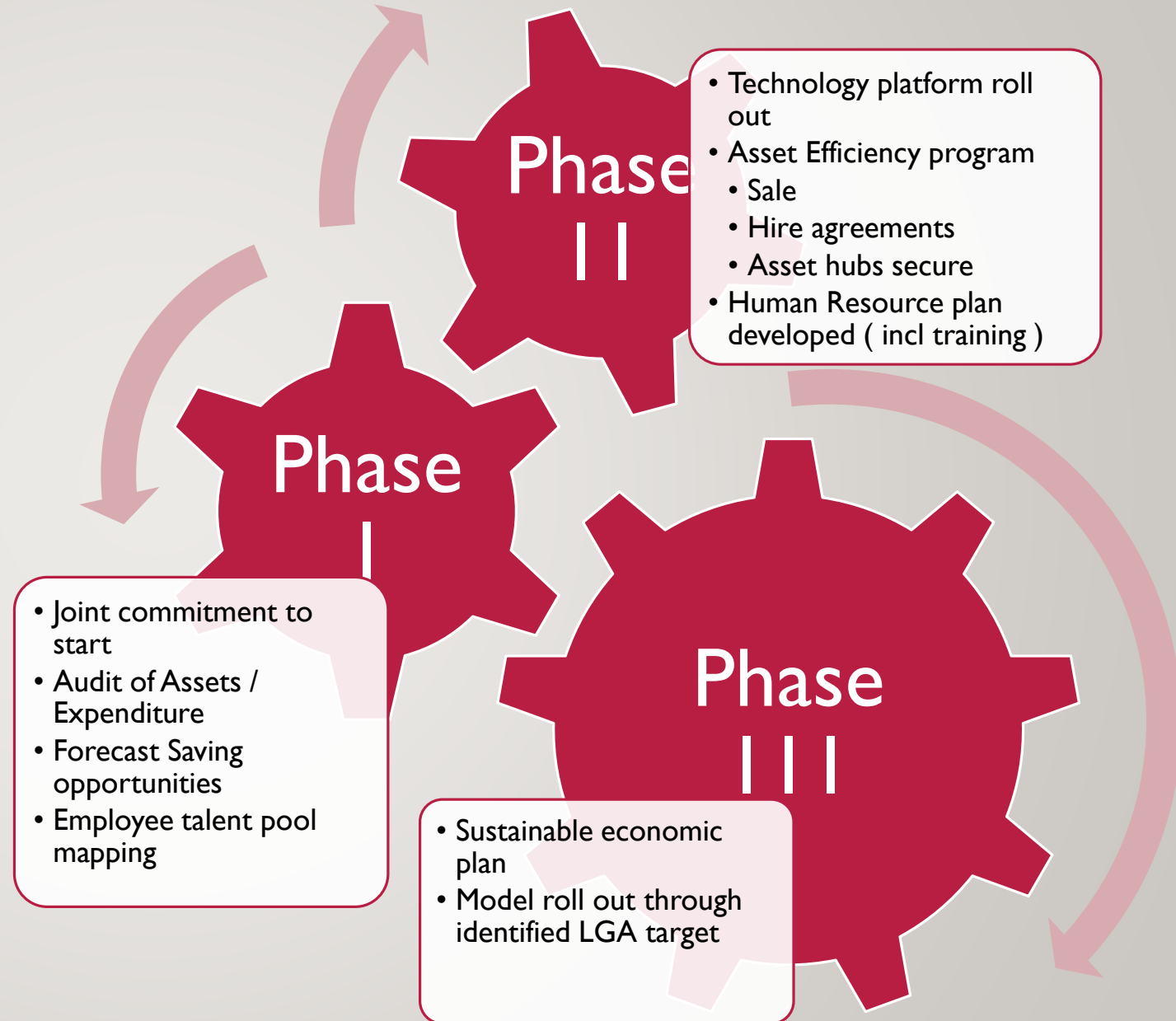
WHAT IS THE RESULT ?



WEROC TO LEAD THE WAY



WHERE TO FROM HERE ?



A TYPICAL ASSET

(WORKING EXAMPLE)

- A shire with \$4 - \$6 million in mobile maintenance assets (replacement value)
- Cost of Roller \$130,000 using \$4 million fleet represents 3.25%
- Practical Life 5 years
- Funding costs per month = \$2500
- Maintenance amortised over 5 years \$920 per month labour and parts
- Annual cost of ownership \$41040 or \$112.44 per day
- Average utilisation (conservatively high) 40% (all weekends = 28.5% plus 115 Days (16 weeks that's holidays too wet))
- Real Cost of working days = \$281.10 per day
- Hire out at real cost for 20% time = 73 days at \$281.10 per day \$20520 half back now funding \$20520
- \$20520 = 3.25% refundable or \$631,385 total fleet saving

EXTRACT OPPORTUNITY VALUE

Practicle Example

- Nearly all shires have a 950 loader
- Versatile machine can be used in the tip / pit / truck loading / sand pad prep
- Add a Jib or Forks and can be used in drainage and other works often put to outside contracting
- Add a wheat Bucket and can be used for harvest say 12 weeks a year.
 - Revenue Estimate \$30 -\$40 k to shire
 - Shire employees partner taught to operate and now works for season \$15 - \$20k additional income per season

DISCUSSION POINTS FROM LAST MEETING

- Cost of Phase I is a concern
 - How it was priced ?
 - Scope of work to be performed & expected outcomes
 - Alternative models
- Control
 - Accingo is a facilitator and looks to provide only the tools & advice. Control stays with WeRoc

WEROC

Caroline Robinson
Executive Officer
Wheatbelt Business Network

Wheatbelt Business Network

Connecting businesses. Growing the Wheatbelt

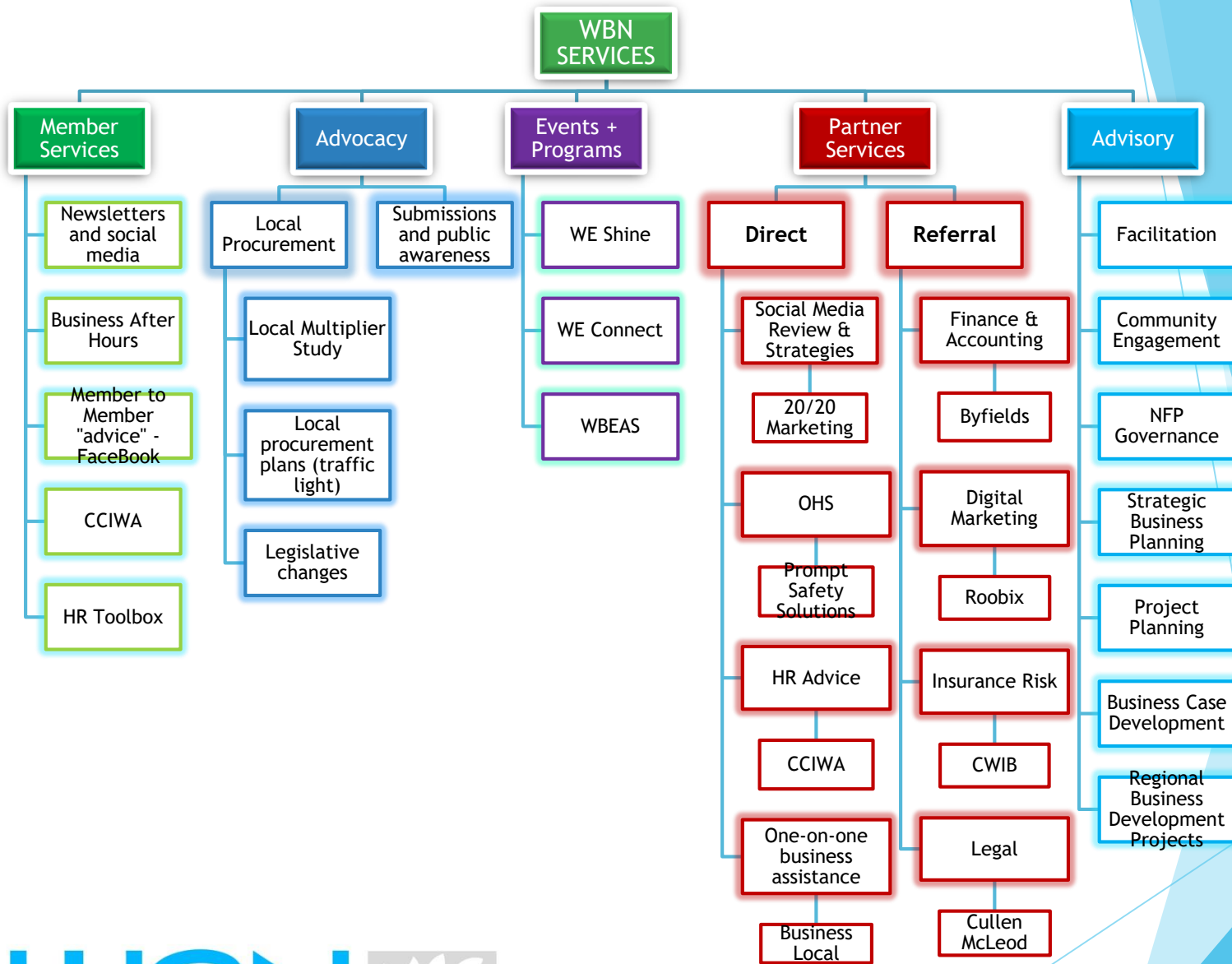


Our Vision

To be a leading business membership, advisory, networking and economic development service.

Our Mission

The Wheatbelt Business Network strives to instil positivity and prosperity in all members, by creating a business community of respect and care for one another, networking, skill building and a voice



- Over 300 members across the region
- Formal partnership with the Kellerberrin Chamber of Commerce
- Strong presence in Merredin
- Members in Bruce Rock and Southern Cross
- Total in WEROC; 77 members

WBN Membership

- Business After Hours with key speakers
- Unlimited HR phone support with CCIWA
- E news
- Facebook member group
- Social media session
- Local initiatives e.g. Shop local signage
- Advocacy e.g. Corrigin ADSL

Key Projects in the WEROC

- WEROC App
- CRC Project; Advocacy, Pursuit of Income Generating Opportunities and Reflective of State and Federal Govt service (to be completed by end of 2018)
- Main street activation plan in Bruce Rock
- Thank you for shopping local signage
- IT services to members and permanent presence in the region
- Collective energy billing
- Business events
- Business Excellence Awards
- WE Connect formal mentoring program

PLANNED Projects in the WEROC

- Innovation gardening
- Wheatbelt Business Directory (formally with Heartlands WA)
- Procurement

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **19th July 2018**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **19th July 2018**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **19th July 2018**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT

Responsible Officer:	Jamie Criddle, CEO	
Author:	Kay Geier, Senior Finance Officer	
File Reference:	F1.3.3 Monthly Financial Statements	
Disclosure of Interest:	Nil	
Attachments:	Attachment 9.1.1 List of Accounts	
Signature:	Officer	CEO
		

Purpose of the Report

☐ Executive Decision

☒ Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of June 2018. The credit card statements currently show:
-

CEO **June 2018 \$1578.54** associated with the purchase of, First Aid Kit requirements, Uniform shoes, Travel & accommodation Shauna, Housing & Office internet service, ablution caravan park requirements.

Works Supervisor **June 2018 \$499** associated with the purchase of, Licence new Pardo, BCF voucher Joel Kowaloski.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2017/2018 Annual Budget.



Voting Requirements



Simple Majority



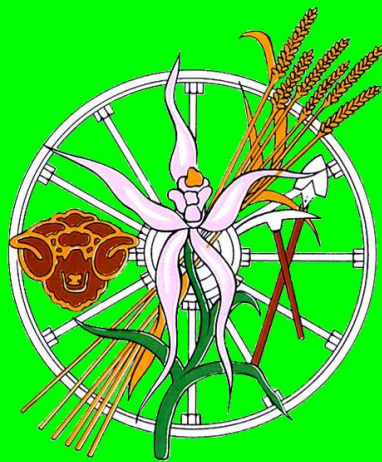
Absolute Majority

OFFICER RECOMMENDATIONS

That June 2018 accounts submitted to today's meeting on Municipal vouchers 3657 to 3654 and D/Debits EFT3071 to EFT3111 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$323,209.36 be passed for payment

Attachment 9.1.1

Shire of Westonia



Accounts for Payment

for period ending
30th June 2018

List of Accounts Due & Submitted to Council June 2017/18

Chq/EFT	Date	Name	Description	Amount	Bank
B/S	01/06/2018	WESTNET - INTERNET PROVIDER FEE	INTERNET PROVIDER FEE	-66.00	1
B/S	01/06/2018	FEE - BANK FEES	BANK FEES	-82.00	1
B/S	01/06/2018	2VNET - MONTHLY MAINTENANCE FEE	MONTHLY MAINTENANCE FEE	-108.54	1
EFT3071	08/06/2018	Steven Travis Johnson	Reimbursement of Lot 108 Jasper St Westonia	-5000.00	1
B/S	10/06/2018	Payroll	Payroll Liability 10.06.2018	-27691.03	1
B/S	10/06/2018	Social Club	Payroll Liability 10.06.2018	-70.00	1
DD2056.1	10/06/2018	WASUPER	Payroll deductions	-4422.08	1
DD2056.2	10/06/2018	Colonial First State FirstChoice Wholsale Personal Super	Superannuation contributions	-104.36	1
DD2056.3	10/06/2018	MLC Masterkey	Superannuation contributions	-196.61	1
DD2056.4	10/06/2018	Australian Catholic Superannuation Retirement Fund	Superannuation contributions	-204.30	1
DD2056.5	10/06/2018	Sunsuper	Superannuation contributions	-88.32	1
B/S	15/06/2018	Bankwest Corporate Mastercard	Various Credit Card purchases CEO & Works Supervisor April/May	-2078.24	1
B/S	15/06/2018	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-4163.00	1
EFT3072	15/06/2018	Fleet Partners	Packaged Novated Lease 208841 - payment May/June	-1847.91	1
3657	18/06/2018	Deputy Commissioner of Taxation	PAYG discrepancy schedule for 2017	-3900.00	1
EFT3073	19/06/2018	Avon Waste	82 Dom rubbish bins x 5 weeks, service 1 cardboard bin, service 2 bulk bins	-1416.88	1
EFT3074	19/06/2018	Landgate	Certificate of title NRM project	-25.30	1
EFT3075	19/06/2018	Carrabin Roadhouse (Rythdale P/L)	ULP, Meals Doctor visit May, Beverages	-282.15	1
EFT3076	19/06/2018	Local Pest Control	3 litres ultrathor	-396.00	1
EFT3077	19/06/2018	Westrac Pty Ltd	Cab air filters, inner air cleaners, outer air cleaners, air con filter 20 litres coolant	-516.77	1
EFT3078	19/06/2018	Signs Etc	Work Wear Graham Daddow - Hi Vis cotton polo, cotton drill shorts, name embroidery, 1 pair argyl work boots.	-567.06	1
EFT3079	19/06/2018	Olga Ward	Reimbursement Sphymomanometer DS66 C/W Multi Cuff Kit	-356.99	1
EFT3080	19/06/2018	Dylan Copeland	Provision of Natural Resource Management Officer Service 19 Hrs	-1520.06	1
EFT3081	19/06/2018	Cutting Edges	70x Grader Blades, 150 bolts, 400 nuts P1 & P2	-5236.55	1
EFT3082	19/06/2018	Ag Implements	Idler pulley for ride on mower	-60.28	1
EFT3083	19/06/2018	Great Southern Fuel Supplies	Fuel Card Purchases	-222.57	1
EFT3084	19/06/2018	Market Creations	redraw of Logo and supply of master files	-1001.00	1
EFT3085	19/06/2018	Mech Tech Diesel Services Pty Ltd	Diagnose iveco loss of drive, remove gearbox, replace failed clutch, refit & test 250 hr service & mechanical inspection	-8255.02	1
EFT3086	19/06/2018	Donald Guy Perrin	Reimbursement of Lot 298 Pyrite Street	-5000.00	1
EFT3087	19/06/2018	Arthur Price	Reimbursement Work Trousers	-189.00	1
EFT3088	19/06/2018	Wessie Crete & Construction	Prepare & Pave 442mtr cemetery, 20 hrs total	-1430.00	2
3655	19/06/2018	Adrian Burton & Co	Vast decoder box rebuild	-196.90	1
3656	19/06/2018	Bitutek Pty Ltd	Supply & Spray Bituminous Product M40	-104412.00	1
3658	19/06/2018	Cash	Councillor sitting fees + travel February to June 2018	-7698.80	1
EFT3089	21/06/2018	RA DELLA BOSCA	Members sitting Fee February to June 18, Members travel July 17 to June 18.	-1838.90	1
EFT3090	21/06/2018	R & K Day	Members Sitting Fee, Presidents Sitting Fee, Presidents Allowance, Travel	-5287.00	1
B/S	24/06/2018	Payroll	Payroll Liability 24.06.2018	-32133.25	1
B/S	24/06/2018	Social Club	Payroll Liability 24.06.2018	-60.00	1

DD2079.1	24/06/2018	WASUPER	Payroll deductions	-5107.44	1
DD2079.2	24/06/2018	Colonial First State FirstChoice Wholsale Personal Super	Superannuation contributions	-129.49	1
DD2079.3	24/06/2018	MLC Masterkey	Superannuation contributions	-282.69	1
DD2079.4	24/06/2018	Australian Catholic Superannuation Retirement Fund	Superannuation contributions	-298.35	1
B/S	25/06/2018	2VNET - MONTHLY MAINTENANCE FEE	MONTHLY MAINTENANCE FEE	-578.95	1
EFT3091	26/06/2018	Treasury Corporation	Final Payment Loan #4 Depot Principal and Interest	-12877.80	1
EFT3092	29/06/2018	Landgate	GRV New Valuation Roll	-65.50	1
EFT3093	29/06/2018	Copier Support	Photocopier Meter Reading	-425.83	1
EFT3094	29/06/2018	Toll Ipec	Various Freight	-302.57	1
EFT3095	29/06/2018	Ron Bateman & Co	Filter Elements Honda	-224.56	1
EFT3096	29/06/2018	Westonia Community Resources Centre	MOU Yearly Payment	-2750.00	1
EFT3097	29/06/2018	Westonia Tavern	1 Nights Accomodation Jake 2VNet	-112.00	1
EFT3098	29/06/2018	IT Vision	Altus Enablment & Content Management	-14531.00	1
EFT3099	29/06/2018	Signs Etc	John McDowall Work Wear	-641.58	1
EFT3100	29/06/2018	Landmark	Fox Econbait	-202.40	1
EFT3101	29/06/2018	Mining Rehabilitation Services	Dozer Hire - Push up Gravel 6-Mile Gate Rd	-7166.50	1
EFT3102	29/06/2018	Conplant Pty Ltd	Glass Window AP240 Multi Pac Roller	-451.35	1
EFT3103	29/06/2018	Workwear Group	SLV Ruffle Top Shauna	-54.96	1
EFT3104	29/06/2018	Roadswest Engineering Group WA Pty Ltd	Project Managment , Engineering Warrachuppin Rd Realignment	-13950.20	1
EFT3105	29/06/2018	Merredin Freightlines	Freight 3 x Chlorine Cylinders back to Ixom	-226.23	1
EFT3106	29/06/2018	Westonia Co - operative	Various Items	-770.43	1
EFT3107	29/06/2018	Resolve Group Pty Ltd	BCA Cpmlance & Consultancy Services	-385.00	1
EFT3108	29/06/2018	Australian College Of Training	Unit Training Schedule Cert 3 in Business	-670.20	1
EFT3109	29/06/2018	Koorda Farm Trees	Biodiverse Seeding Mix - Peter Crews	-2820.40	1
EFT3110	29/06/2018	Yilgarn Plumbing & Gas	Repairs to Walgoolan Standpipe	-957.90	1
3659	29/06/2018	Water Corporation	Water Accounts & Service Charge	-9344.85	1
3660	29/06/2018	TELSTRA CORPORATION LIMITED	Telephone Accounts	-1672.39	1
3661	29/06/2018	Synergy	Streetlights	-599.30	1
3662	29/06/2018	JCB Construction Equipment Australia	Scraper Blade Set DynaPac	-2095.92	1
B/S	30/06/2018	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-2793.90	1
EFT3111	30/06/2018	Liberty Oil rural Pty Ltd	9500Lts Sulphur Diesel @ \$1.3690	-12594.80	1



-\$ 323,209.36

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 3657 to 3662, and D/Debits from EFT3071 to EFT3111 (inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$323,209.36 submitted to each member of the Council on Thursday 19th July 2018, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – JUNE 2018

Responsible Officer:	Jamie Criddle, CEO		
Author:	Kay Geier, Senior Finance Officer		
File Reference:	F1.3.3 Monthly Financial Statements		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity		
Signature:	Officer	CEO	
			

Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending 30th June 2018 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2015/2016 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

☒

Simple Majority

☐

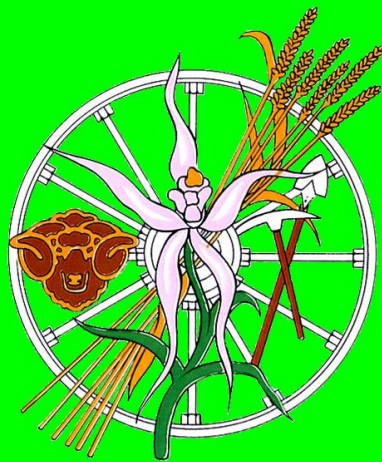
Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending 30th June 2018 and note any material variances greater than \$10,000 or 15%.

Attachment 9.1.2

Shire of Westonia



Monthly Statement of Financial Activity

for period ending
30th June 2018

SHIRE OF WESTONIA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Westonia
Information Summary
For the Period Ended 30 June 2018**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*,

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 June 2018 of \$1,872,960.

Items of Significance

The material variance adopted by the Shire of Westonia for the 2016/17 year is \$10,000 or 15% whichever is the

Capital Expenditure

Infrastructure - Roads ▲ \$ 219,461 Construction jobs commencing,

Capital Revenue

Grants, Subsidies and Contributions ▼ (\$127,500) 1/12th timing - Road Grants
Proceeds from Disposal of Assets ▲ \$66,098 journals required

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Buildings	-102% -	\$ 89,903	\$ 89,903	\$ 91,969
Furniture & Office Equip.	-60% -	\$ 7,500	\$ 7,500	\$ 4,482
Plant , Equip. & Vehicles	-32% -	\$ 518,500	\$ 354,500	\$ 167,904
Streetscapes	#DIV/0!	\$ -	\$ -	\$ -
Transport	-81% -	\$ 1,171,000	\$ 1,171,000	\$ 951,539
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	193%	\$ 728,177	\$ 485,451	\$ 1,401,828
Non-operating Grants, Subsidies and Contributions	88%	\$ 850,124	\$ 723,479	\$ 744,479
	136%	\$ 1,578,301	\$ 1,208,930	\$ 2,146,307
Rates Levied	100%	\$ 897,920	\$ 897,920	\$ 897,038

% Compares current ytd actuals to annual budget

Financial Position	This Time Last		Current	
		Year 29 Jun 2017		30 Jun 2018
Adjusted Net Current Assets	164%	\$ 877,611	\$	1,440,542
Cash and Equivalent - Unrestricted	156%	\$ 879,387	\$	1,375,441
Cash and Equivalent - Restricted	99%	\$ 617,534	\$	611,753
Receivables - Rates	69%	\$ 13,241	\$	9,166
Receivables - Other	21%	\$ 95,217	\$	19,831
Payables	103%	\$ 26,480	\$	27,250

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of

Preparation

Prepared by: Kay Geier

K Geier

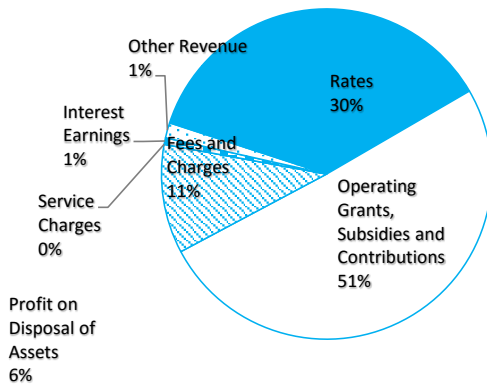
Reviewed by: Jamie Criddle

J Criddle

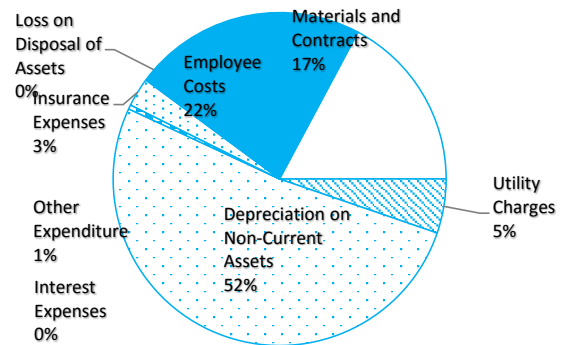
Date prepared:

**Shire of Westonia
Information Summary
For the Period Ended 30 June 2018**

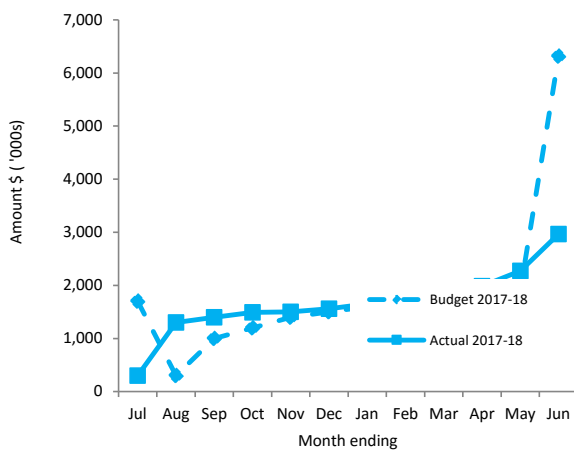
Operating Revenue



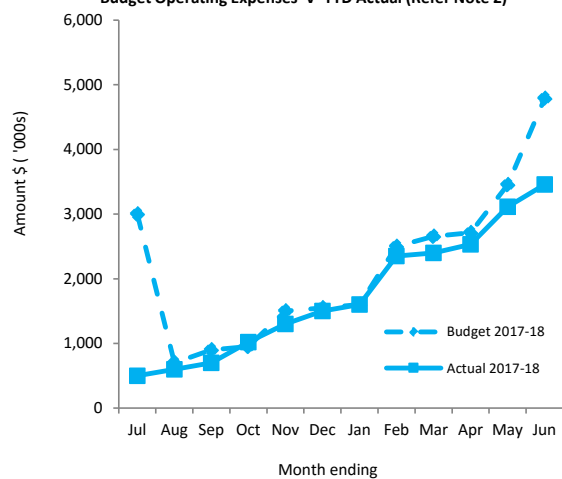
Operating Expenditure



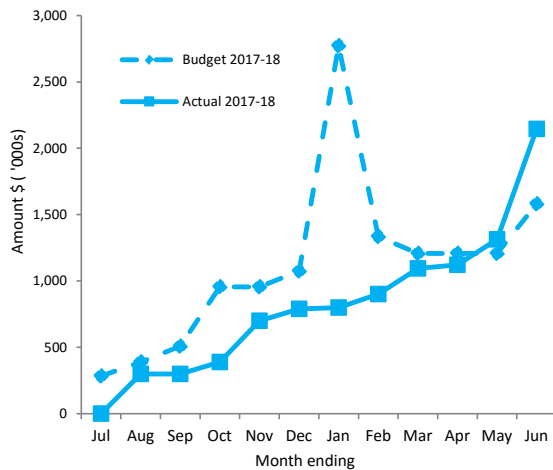
Budget Operating Revenues -v- Actual (Refer Note 2)



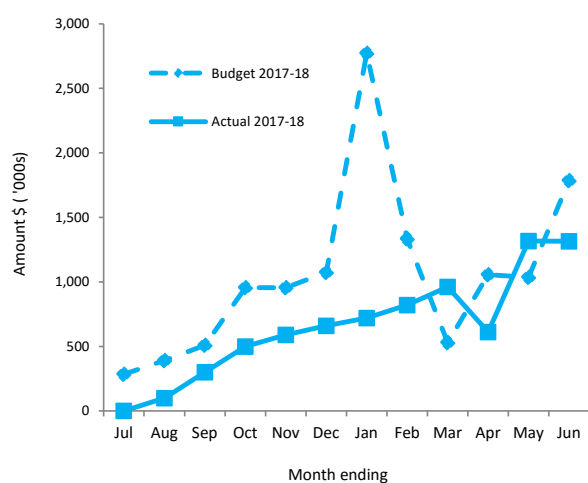
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2018

	Note	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(a) %	Var.
Opening Funding Surplus(Deficit)	3	877,613	877,613	877,613	0	0%	
Revenue from operating activities							
Governance		2,150	2,150	2,013	(137)	(6%)	
General Purpose Funding - Rates	9	892,294	897,920	897,038	(882)	(0%)	
General Purpose Funding - Other		1,206,256	585,827	1,264,851	679,024	116%	▲
Law, Order and Public Safety		38,450	43,400	52,817	9,417	22%	▲
Health		2,000	2,000	2,000	0	0%	
Education and Welfare		0	500	23,886	23,386	4677%	▲
Housing		192,980	171,180	152,701	(18,479)	(11%)	▼
Community Amenities		9,900	9,900	9,396	(504)	(5%)	
Recreation and Culture		41,800	61,800	87,951	26,151	42%	▲
Transport		115,109	68,000	226,673	158,673	233%	▲
Economic Services		50,117	53,508	96,867	43,359	81%	▲
Other Property and Services		62,100	63,500	151,211	87,711	138%	▲
		2,613,156	1,959,685	2,967,404			
Expenditure from operating activities							
Governance		(316,113)	(302,393)	(276,806)	25,587	8%	▲
General Purpose Funding		(42,500)	(40,236)	(44,867)	(4,631)	(12%)	
Law, Order and Public Safety		(49,610)	(57,728)	(81,910)	(24,182)	(42%)	▼
Health		(27,440)	(33,508)	(30,191)	3,317	10%	▲
Education and Welfare		(37,943)	(35,939)	(69,649)	(33,710)	(94%)	▼
Housing		(180,162)	(158,306)	(137,626)	20,680	13%	▲
Community Amenities		(105,912)	(95,493)	(103,346)	(7,853)	(8%)	▼
Recreation and Culture		(575,286)	(676,749)	(689,279)	(12,530)	(2%)	
Transport		(3,093,873)	(1,795,730)	(1,715,655)	80,075	4%	
Economic Services		(305,666)	(326,319)	(329,426)	(3,107)	(1%)	
Other Property and Services		(53,850)	(5,100)	21,680	26,780	525%	▲
		(4,788,355)	(3,527,501)	(3,457,075)			
Operating activities excluded from budget							
Add back Depreciation		2,998,140	1,850,140	1,786,110	(64,030)	(3%)	
Adjust (Profit)/Loss on Asset Disposal	8	(152,200)	0	188,982	188,982		▲
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		670,741	282,324	1,485,420			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,057,083	871,979	744,479	(127,500)	(15%)	▼
Proceeds from Disposal of Assets	8	322,000	0	66,098	66,098		▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(89,903)	(89,903)	(91,969)	(2,066)	(2%)	
Infrastructure Assets - Roads	13	(1,171,000)	(1,171,000)	(951,539)	219,461	19%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(518,500)	(354,500)	(167,904)	186,596	53%	▲
Furniture and Equipment	13	(7,500)	(7,500)	(4,482)	3,018	40%	▲
Amount attributable to investing activities		(407,820)	(750,924)	(405,318)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	(50,000)	0	65,960	65,960		▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(90,535)	(90,535)	(90,534)	1	0%	
Transfer to Reserves	7	(65,100)	(65,100)	(60,181)	4,919	8%	▲
Amount attributable to financing activities		(205,635)	(155,635)	(84,755)			
Closing Funding Surplus(Deficit)	3	934,899	253,378	1,872,960			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	877,613	877,613	877,613	0	0%	
Revenue from operating activities							
Rates	9	897,920	897,920	897,038	(882)	(0%)	
Operating Grants, Subsidies and Contributions	11	1,398,609	726,677	1,501,365	774,688	107%	▲
Fees and Charges		264,730	264,730	316,597	51,867	20%	▲
Service Charges		0	0	0	0		
Interest Earnings		24,400	24,400	19,079	(5,321)	(22%)	▼
Other Revenue		45,958	45,958	44,341	(1,618)	(4%)	
Profit on Disposal of Assets	8	0	0	188,982			
		2,631,617	1,959,685	2,967,402			
Expenditure from operating activities							
Employee Costs		(680,450)	(910,675)	(740,465)	170,210	19%	▲
Materials and Contracts		(639,181)	(455,206)	(593,957)	(138,751)	(30%)	▼
Utility Charges		(145,990)	(142,300)	(182,189)	(39,889)	(28%)	▼
Depreciation on Non-Current Assets		(2,998,140)	(1,850,140)	(1,786,110)	64,030	3%	
Interest Expenses		(19,993)	(14,307)	(14,257)	50	0%	
Insurance Expenses		(102,028)	(105,000)	(97,043)	7,957	8%	▲
Other Expenditure		(50,373)	(49,873)	(43,055)	6,818	14%	▲
Loss on Disposal of Assets	8	(152,200)	0	0			
		(4,788,355)	(3,527,501)	(3,457,075)			
Operating activities excluded from budget							
Add back Depreciation		2,998,140	1,850,140	1,786,110	(64,030)	(3%)	
Adjust (Profit)/Loss on Asset Disposal	8	(152,200)	0	188,982	188,982		▲
Adjust Provisions and Accruals			0	0	0		
Amount attributable to operating activities		689,202	282,324	1,485,419			
Investing activities							
Non-operating Grants, Subsidies and Contributions	11	1,057,083	871,979	744,479	(127,500)	(15%)	▼
Proceeds from Disposal of Assets	8	322,000		66,098	66,098		▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(89,903)	(89,903)	(91,969)	(2,066)	(2%)	
Infrastructure Assets - Roads	13	(1,171,000)	(1,171,000)	(951,539)	219,461	19%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(518,500)	(354,500)	(167,904)	186,596	53%	▲
Furniture and Equipment	13	(7,500)	(7,500)	(4,482)	3,018	40%	▲
Amount attributable to investing activities		(407,820)	(750,924)	(405,318)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	(50,000)	0	65,960	65,960		▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(90,535)	(90,535)	(90,534)	1	0%	
Transfer to Reserves	7	(65,100)	(65,100)	(60,181)	4,919	8%	▲
Amount attributable to financing activities		(205,635)	(155,635)	(84,755)			
Closing Funding Surplus (Deficit)	3	953,360	253,378	1,872,960	1,619,582	639%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

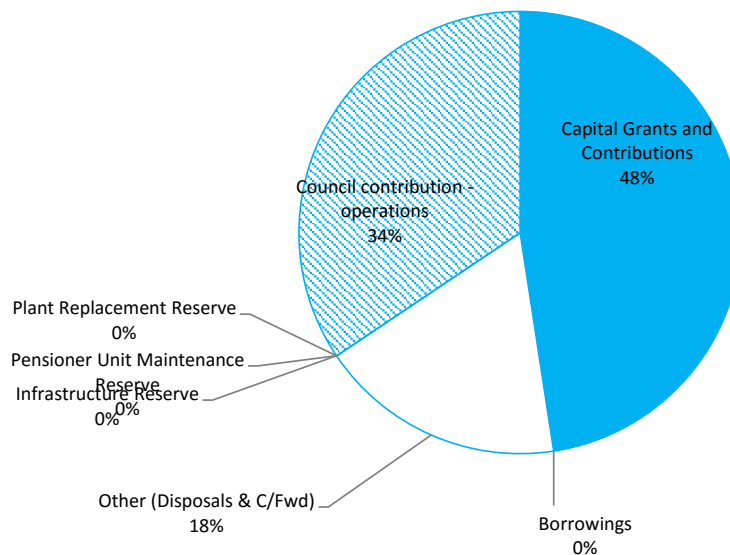
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WESTONIA
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 June 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	91,969	0	(89,903)	89,903	(91,969)	(2,066)
Infrastructure Assets - Roads	13	951,539	0	(1,171,000)	1,171,000	(951,539)	219,461
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0
Plant and Equipment	13	10,980	156,924	(354,500)	518,500	(167,904)	186,596
Furniture and Equipment	13	4,482	0	(7,500)	7,500	(4,482)	3,018
Capital Expenditure Totals		1,058,971	156,924	(1,622,903)	1,786,903	(1,215,895)	407,008
Capital acquisitions funded by:							
Capital Grants and Contributions				723,479	850,102	744,479	
Borrowings				0	0	0	
Other (Disposals & C/Fwd)				0	322,000	66,098	
Council contribution - Cash Backed Reserves							
Infrastructure Reserve				0	0	0	
Pensioner Unit Maintenance Reserve				0	0	0	
Plant Replacement Reserve				0	0	0	
Council contribution - operations				(2,346,382)	614,801	(2,026,472)	
Capital Funding Total				(1,622,903)	1,786,903	(1,215,895)	

Budgeted Capital Acquisitions Funding



SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 1: Significant Accounting Policies

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	0 to 20 years
Furniture and Equipment	0 to 10 years
Plant and Equipment	0 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
construction/road base	50 years
Gravel Roads	
formation	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 1: Significant Accounting Policies

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 1: Significant Accounting Policies

(r) Program Classifications (Function/Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$10,000 or 15% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	(137)	(6%)		Timing	N/a
Housing	(18,479)	(11%)	▼	Timing	Rents over due to timing, see general comments
Community Amenities	(504)	(5%)		Timing	see general comments
Recreation and Culture	26,151	42%	▲	Timing	S/Pool subsidy Received - yet to be sent to reserve
Transport	158,673	233%	▲	Timing	1/12th timing Grant Income recoups done in advance
Economic Services	43,359	81%	▲	Timing	increase in Caravan Pk charges, received grant for school
Other Property and Services	87,711	138%	▲	Timing	Increased Diesel Fuel rebate, incorrectly calc 15/16 Increased Private Works
Operating Expense					
General Purpose Funding	(4,631)	(12%)		Timing	Depn, valuations at end of year, see general comments
Law, Order and Public Safety	(24,182)	(42%)	▼	Timing	underspend in bushfire to date, see general comments
Health	3,317	10%	▲	Timing	No exp to EHO, see general comments
Housing	20,680	13%	▲	Timing	Underspend staff housing, timing, see general comments
Community Amenities	(7,853)	(8%)	▼	Timing	No Seniors activities yet, underspend @ school
Recreation and Culture	(12,530)	(2%)		Timing	Underspend complex, oval, parks, WPA payment required, See General comments
Transport	80,075	4%		Timing	Underspend on roadworks , Blackspot not commenced, timing, see general Comments
Economic Services	(3,107)	(1%)		Timing	Underspend NRM, see general comments
Other Property and Services	26,780	525%	▲	Timing	timing - Oheads, POC , Admin Alloc over Allocated, Insurance in advance, Parts - Iveco, see general comments
Capital Revenues					
Grants, Subsidies and Contributions	(127,500)	(15%)	▼	Timing	1/12th timing - Road Grants require recouping
Proceeds from Disposal of Assets	66,098		▲	Permanent	journals required
Capital Expenses					
Land and Buildings	(2,066)	(2%)		Timing	Projects Not started, CEACA Exp not required yet
Infrastructure - Roads	219,461	19%	▲	Timing	Construction jobs commencing, Will catch up
Infrastructure - Public Facilities	0			Timing	N/a
Infrastructure - Footpaths	0			Timing	N/a
Infrastructure - Drainage	0			Timing	N/a
Heritage Assets	0			Timing	N/a
Plant and Equipment	186,596	53%	▲	Timing	Plant not Purchased yet
Furniture and Equipment	3,018	40%	▲	Timing	F & E not purchased yet
Financing					
Loan Principal	1	0%		Timing	Loan payment effected in subsequent month

General Comments

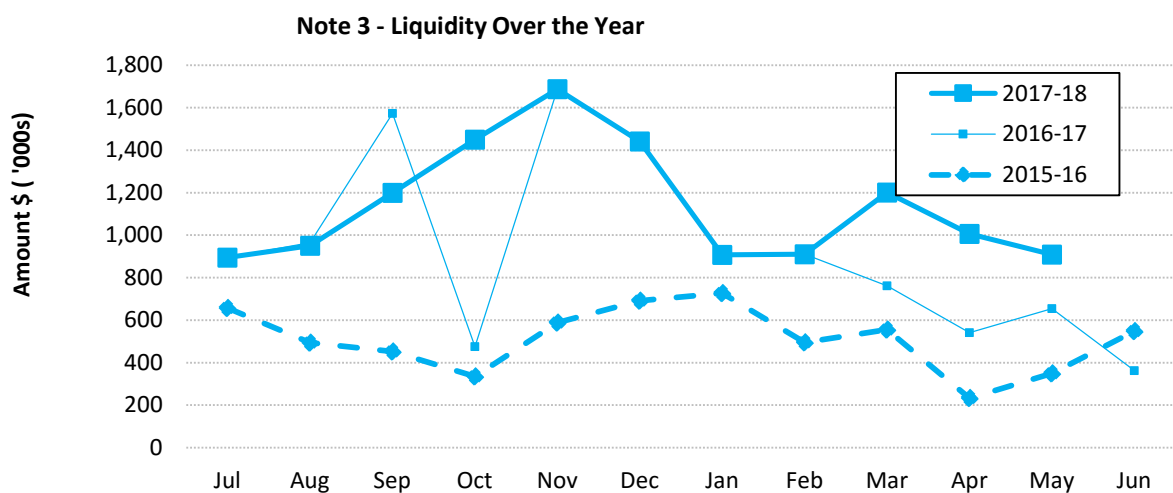
ABC allocation not done for Sept,Oct, Nov
Depreciation not applied for 16/17 due to EOY sorting
O'heads, POC rates need adjusting - over allocated

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Last Years Closing	This Time Last Year	Current
	Note	30 June 2017	29 Jun 2017	30 Jun 2018
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	879,387	879,387	1,375,441
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	617,534	617,534	611,753
Receivables - Rates	6	13,241	13,241	9,166
Receivables - Other	6	95,217	95,217	19,831
Interest / ATO Receivable/Trust		(1,172)	(1,172)	0
Inventories		7,964	7,964	139,424
		1,612,171	1,612,171	2,155,615
Less: Current Liabilities				
Payables		(26,480)	(26,480)	(27,250)
Provisions		(90,546)	(90,546)	(76,070)
		(117,026)	(117,026)	(103,320)
Less: Cash Reserves	7	(617,532)	(617,534)	(611,753)
Net Current Funding Position		877,613	877,611	1,440,542



Comments - Net Current Funding Position

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,375,441			1,375,441	BankWest	0.10%	At Call
Trust Bank Account			73,844	73,844	Westpac	0.10%	At Call
Cash On Hand				0	N/A	Nil	On Hand
(b) Term Deposits							
Municipal Gold		611,753		611,753	CBA	3.00%	23-Jun-18
Total	1,375,441	611,753	73,844	2,061,038			

Corporate MasterCard

Transaction Summary	Total Amount	Institution	Interest Rate	Reporting Period End Date
	\$			
Card # **** *270				
Criddle, Jameon C		Bankwest	17.99%	30-Jun-18
Activ8 Data office	156.50			
Activ8 Data Staff houses	313.00			
First Aid Kit requirements	38.90			
Uniform - shoes	109.95			
Travel & Accommodation Shauna	890.40			
Ablution requiremnts	69.79			
Card # **** *693				
Price, Arthur W		Bankwest	17.99%	30-Jun-18
Licence new Prado	382.60			
Gst free portion	41.40			
change plate	25.70			
BCF Voucher Joel Kowalski	50.00			
	2,078.24			

Note 5: Budget Amendments
Amendments to original budget since budget adoption. Surplus/(Deficit)

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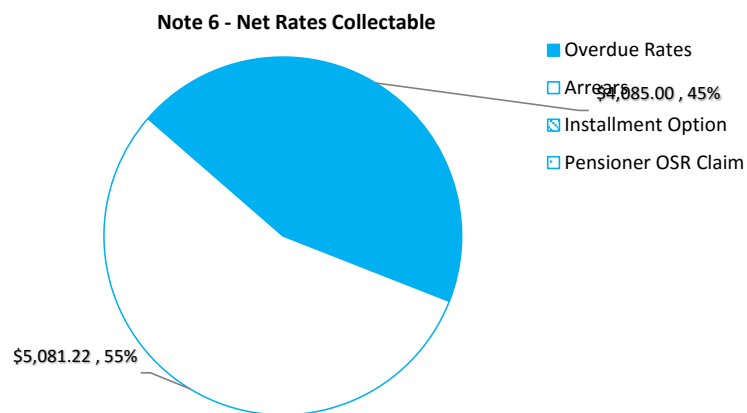
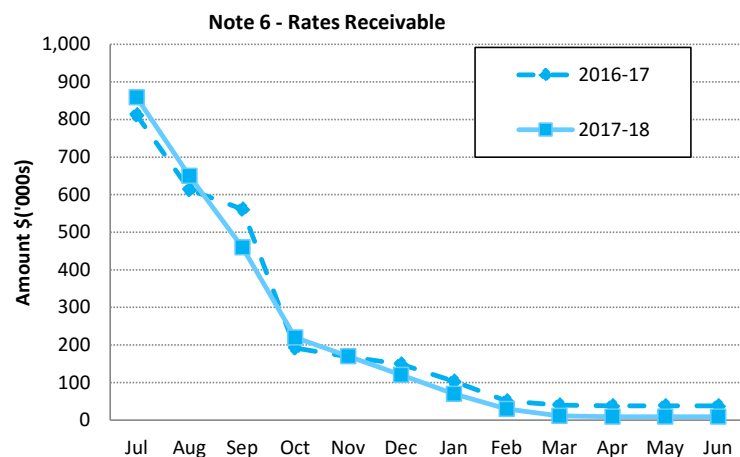
SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 6: Receivables

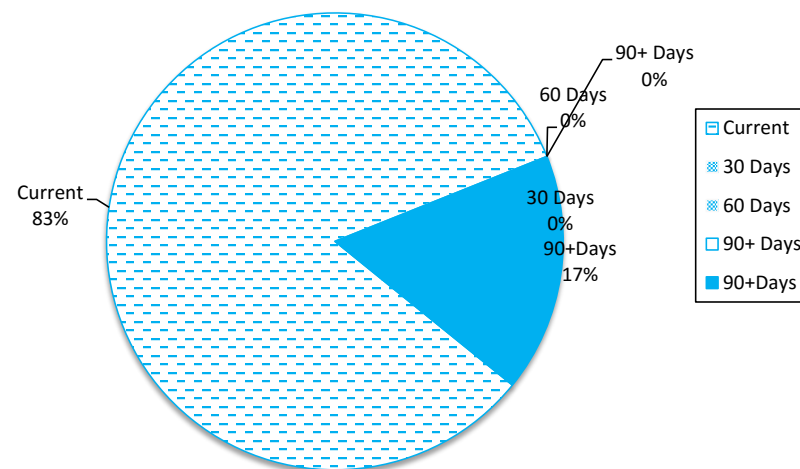
Receivables - Rates Receivable	30 Jun 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	12,031	37,862
Levied this year	892,294	850,200
<u>Less</u> Collections to date	(895,159)	(876,031)
Equals Current Outstanding	9,166	12,031
Net Rates Collectable	9,166	12,031
% Collected	98.99%	98.65%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	16,480	0	0		3,351
Balance per Trial Balance					
Sundry Debtors					19,831
Receivables - Other					
Total Receivables General Outstanding					19,831

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)

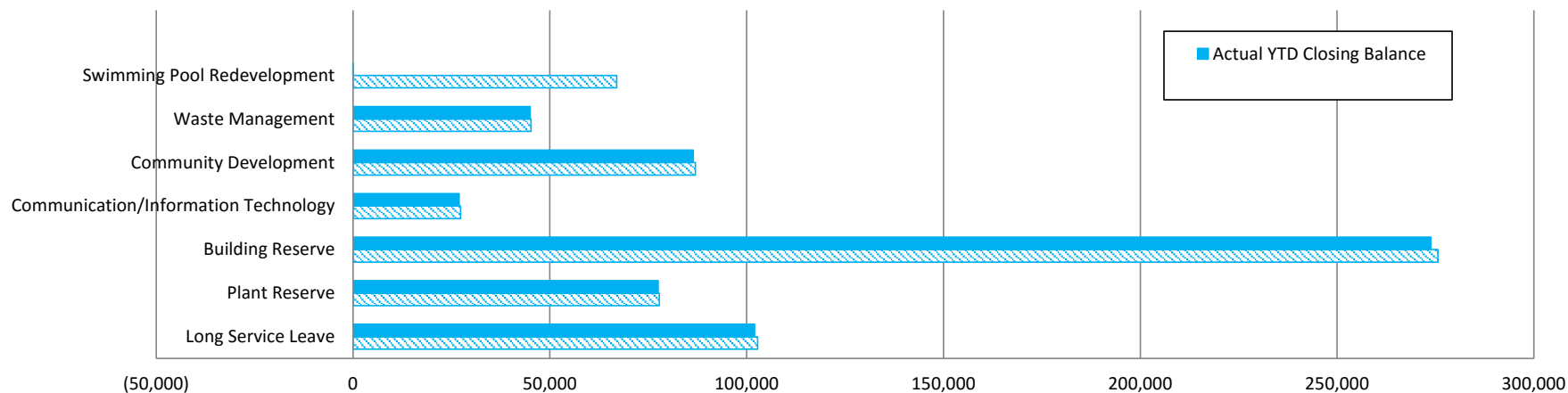


SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave	100,285	2,500	1,752	0	0	0	0	102,785	102,037
Plant Reserve	27,015	800	50,486	50,000	0	0	0	77,815	77,501
Building Reserve	269,114	6,500	4,724	0	0	0	0	275,614	273,838
Communication/Information Technology	26,487	800	462	0	0	0	0	27,287	26,949
Community Development	84,971	2,000	1,486	0	0	0	0	86,971	86,457
Waste Management	44,205	1,000	772	0	0	0	0	45,205	44,977
Swimming Pool Redevelopment	65,455	1,500	499	0	0	0	(65,960)	66,955	(6)
	617,532	15,100	60,181	50,000	0	0	(65,960)	682,632	611,753

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Transport								
452	Work Supervisors Vehicle	49,994	50,644	650		54,000	52,000		(2,000)
471	Work Supervisors Vehicle					54,000	52,000		(2,000)
	Hoyota Hilux Dual Cab -04WT					42,000	28,000		(14,000)
455	Gardners Ute	21,733	15,454		(6,279)	26,000	13,000		(13,000)
	Plant Trailer					9,000	0		(9,000)
	Roller					164,000	15,000		(149,000)
	Other Property & Services								
	Toyota Landcruiser GXL					68,500	71,000	2,500	
	Toyota Landcruiser GXL					68,500	71,000	2,500	
	Toyota RAV4 -02WT					32,500	20,000		(12,500)
		71,727	66,098	650	(6,279)	518,500	322,000	5,000	(201,500)

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 9: Rating Information

	Rate in	Number of Properties	Rateable Value	YTD Actual			Total Revenue	Amended Budget			Total Revenue
				Rate Revenue	Interim Rates	Back Rates		Rate Revenue	Interim Rate	Back Rate	
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	6.0690	47	678,535	41,180	0	0	41,181	36,427	0	0	36,428
GRV - Mining	15.2548	2	1,591,500	242,780	0	0	242,780	231,178	0	0	231,178
UV	1.4049	132	42,200,440	592,874	0	0	592,874	563,880	0	0	563,880
UV- Mining	1.4049	4	102,057	1,434	0	0	1,434	2,159	0	0	2,159
Sub-Totals		185	44,572,532	878,268	0	0	878,269	833,644	0	0	833,645
Minimum Payment	Minimum										
	\$										
GRV	355.00	17	33,057	6,035	0	0	6,035	8,165	0	0	8,165
UV	355.00	18	211,260	6,390	0	0	6,390	6,390	0	0	6,390
UV - Mining	200.00	8	35,468	1,600	0	0	1,600	2,000	0	0	2,000
Sub-Totals		43	279,785	14,025	0	0	14,025	16,555	0	0	16,555
		228	44,852,317	892,293	0	0	892,294	850,199	0	0	850,200
Concession							0				0
Amount from General Rates							892,294				850,200
Ex-Gratia Rates							0				4,850
Specified Area Rates											
Totals							892,294				855,050

Comments - Rating Information

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
			\$	\$	\$	\$	\$	\$
Loan 5 - Lifestyle Village	183,482		57,504	57,504	183,482		10,508	10,742
Loan 4 - Depot	24,398		24,399	24,399	24,398		1,357	1,357
Loan 6 - School Bus *	37,908		8,631	8,632	37,908		2,392	2,208
	62,306	0	90,534	90,535	245,788	0	14,257	14,307

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue	(Expended) (c)	Unspent Grant (a)+(b)+(c)
				\$	\$	\$				\$	\$	\$
General Purpose Funding												
Grants Commission - General	WALGGC	Operating	0	346,853	0	231,235	346,853		346,853	743,738	(743,738)	0
Grants Commission - Roads	WALGGC	Operating	0	212,824	0	141,883	212,824		212,824	500,581	(500,581)	0
Law, Order and Public Safety												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	25,000	0	16,667	25,000		25,000	23,625	(23,625)	0
Evolution MOU Emergency Services	Evolution Mining	Operating	0	13,500	0	9,000	13,500		13,500	10,227	(10,227)	0
Recreation and Culture												
Contributions/Rembursements	Contributions/Rembursements	Operating	0	2,000	0	1,333	2,000		2,000	2,013	(2,013)	0
Transport												
MRWA Direct	Main Roads WA	Operating	0	68,000	0	45,333	68,000		68,000	67,546	(67,546)	0
MRWA Specific	Main Roads WA	Non-operating	0	0	278,000	185,333	278,000		278,000	278,000	(278,000)	0
MRWA Blackspot	Main Roads WA	Non-operating	0	0	107,500	71,667	107,500		107,500	0	0	0
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	466,479	466,479	466,479		466,479	466,479	(466,479)	0
Economic Services												
Evolution MOU 33%	Evolution Mining	Operating	0	20,000	0	13,333	20,000		20,000	17,852	(17,852)	0
Evolution MOU WAP 67%	Evolution Mining	Operating	0	40,000	0	26,667	40,000		40,000	36,246	(36,246)	0
TOTALS			0	728,177	851,979	1,208,930	1,580,156	0	1,580,156	2,146,307	(2,146,307)	0
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	728,177	0	485,451	728,177	0	728,177	1,401,828	(1,401,828)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	850,124	723,479	850,102	0	850,102	744,479	(744,479)	0
TOTALS			0	728,177	850,124	1,208,930	1,578,279	0	1,578,279	2,146,307	(2,146,307)	0

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018








Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 30 Jun 2018
	\$	\$	\$	\$
Police Licensing	1,604	137,902	-143,034	(3,529)
BCITF Training Levy - Now CTF Levy	1,319	0	0	1,319
BRB Building Levy - Now BSL Levy	937	123	-427	633
Nomination Deposits	0	320	-320	0
Bonds	2,420	0	-600	1,820
George Rd Water Extensions	20,545	0	0	20,545
St John's Westonia	2,047	0	0	2,047
Westonia Sports Council	122	0	0	122
Westonia Progress Association	3,135	0	0	3,135
Accommodation Units	2,900	0	0	2,900
WEIRA - Booderockin Water Scheme	646	0	0	646
Warralakin Hall	1,700	0	0	1,700
Social Club	10,921	2,510	-10,529	2,902
Walgoolan History Group	12,065	0	0	12,065
Community Project	1,000	0	0	1,000
Rural Youth	4,636	0	0	4,636
Westonia P & C	909	0	0	909
LGMA - Receipts	5,382	0	0	5,382
Donations J Townrow	0	6,542	-6,539	3
Rates Incentive Prize	1,050	1,000	-750	1,300
Rent Pre Payment	835	0	0	835
Westonia Historical Society	5,784	2,008	0	7,792
Cemetery Committee	3,000	17,150	-10,071	10,079
	82,957	167,555	(172,270)	78,242
















SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 Level of completion indicator, please see table at the end of this note for further detail.								
Buildings								
Housing								
 Solar	09232	10,066	0	10,066	(8,000)	8,000	2,066	
 Principal Loan #5	16114	57,504	0	57,504	(57,504)	57,504	(0)	
Housing Total		67,570	0	67,570	(65,504)	65,504	2,066	
Transport								
 Principal Loan #4	16113	24,399	0	24,399	(24,399)	24,399	(0)	
Transport Total		24,399	0	24,399	(24,399)	24,399	(0)	
Buildings Total		91,969	0	91,969	(89,903)	89,903	2,066	
Furniture & Office Equip.								
Governance								
 School Building	08203	4,482	0	4,482	(7,500)	7,500	(3,018)	
Governance Total		4,482	0	4,482	(7,500)	7,500	(3,018)	
Furniture & Office Equip. Total		4,482	0	4,482	(7,500)	7,500	(3,018)	
Plant , Equip. & Vehicles								
Governance								
 CEO Vehicle Replacement	14520	0	0	0	(137,000)	137,000	(137,000)	
 Administration Vehicle	14523	0	0	0	(32,500)	32,500	(32,500)	
Governance Total		0	0	0	(169,500)	169,500	(169,500)	














SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

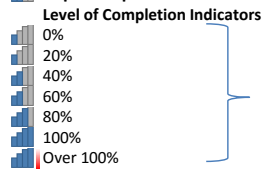
Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Plant , Equip. & Vehicles Cont.								
Transport								
 Works Supervisor Vehicle Replacement	14213	0	105,296	105,296	(108,000)	108,000	(2,704)	
 Trailer Plant	PLTRA1	10,980	0	10,980	(9,000)	9,000	1,980	
 Muli Tyred Roller	MINI	0	0	0	(164,000)	0	0	
 CrewCab Ute	04WT	0	41,865	41,865	(42,000)	42,000	(135)	
 Hilux Gardner Ute	WT06	0	9,763	9,763	(26,000)	26,000	(16,237)	
Transport Total		10,980	156,924	167,904	(349,000)	185,000	(17,096)	
 Plant , Equip. & Vehicles Total		10,980	156,924	167,904	(518,500)	354,500	(186,596)	
 Roads (Council Funded)								
Transport								
 Leach Road Shoulders -CAPITAL	C0016	0	0	0	(37,000)	37,000	(37,000)	
 Warralakin Road - CAPITAL	C0084	0	0	0	(31,000)	31,000	(31,000)	
 Morrisons Rd - CAPITAL	C0050	35,202	0	35,202	(41,000)	41,000	(5,798)	
 Townsite Drainage - CAPITAL	DRAIN	0	0	0	(10,000)	10,000	(10,000)	
 Begley Rd Floodway - CAPITAL	C0010	15,729	0	15,729	(16,000)	16,000	(271)	
Transport Total		50,932	0	50,932	(135,000)	135,000	(84,068)	
 Roads (Council Funded) Total		50,932	0	50,932	(135,000)	135,000	(84,068)	
 Roads (MRWA)								
Transport								
 Korrd-Southern Cross Rd (M40) Reconstruction	RRG91C	263,053	0	263,053	(263,000)	263,000	53	
 Korrd-Southern Cross Rd (M40) Reseals	RRG91R	154,513	0	154,513	(154,000)	154,000	513	
Transport Total		417,566	0	417,566	(417,000)	417,000	566	
 Roads (MRWA) Total		417,566	0	417,566	(417,000)	417,000	566	

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018



Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Roads (Blackspot)								
Transport								
 Carrabin Siding Road	BSP03	11,000	0	11,000	0	0	11,000	
 Carrabin Siding Road Stage 2	BSPLM	0	0	0	(160,000)	160,000	(160,000)	
Transport Total		11,000	0	11,000	(160,000)	160,000	(149,000)	
 Roads (Blackspot) Total		11,000	0	11,000	(160,000)	160,000	(149,000)	
Town (R2R)								
Transport								
 Warrachpin Rd	R2R005	67,551	0	67,551	(64,000)	64,000	3,551	
 Henderson Rd	R2R22	101,084	0	101,084	(95,000)	95,000	6,084	
 Farinia Rd	R2R34	47,183	0	47,183	(45,000)	45,000	2,183	
 Logan Rd	R2R41	44,954	0	44,954	(43,000)	43,000	1,954	
 Carrabin South Rd	R2R06	48,529	0	48,529	(46,000)	46,000	2,529	
 6 Mile Gate Rd	R2R20	23,669	0	23,669	(23,000)	23,000	669	
 M40 Shoulders	R2R91	85,175	0	85,175	(92,000)	92,000	(6,825)	
 Daddow Rd	R2R12	34,403	0	34,403	(32,000)	32,000	2,403	
 Begley Rd	R2R10	19,495	0	19,495	(19,000)	19,000	495	
Transport Total		472,042	0	472,042	(459,000)	459,000	13,042	
 Town (R2R) Total		472,042	0	472,042	(459,000)	459,000	13,042	
Capital Expenditure Total		1,058,971	156,924	1,215,895	(1,786,903)	1,622,903	(407,008)	



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

9.1.3 GST RECONCILIATION REPORT – JUNE 2018

Responsible Officer:	Jamie Criddle, CEO		
Author:	Kay Geier, Senior Finance Officer		
File Reference:	F1.4.4 Audit Report		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.3 GST Report		
Signature:	Officer	CEO	
			

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 30th June 2018 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regards to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Voting Requirements

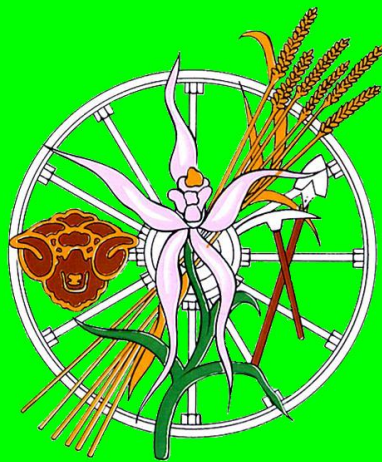
☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totaling \$3,509 for the period ending 30th June 2018 be adopted.

Attachment 9.1.3

Shire of Westonia



GST Reconciliation Report

for period ending
30th June 2018

SHIRE OF WESTONIA
BAS EXTRACT - 30 JUNE 2018



ABN:	87 507 505 958
Business Activity Statement:	Jun-18
Period/Year end:	2017/2018

	Name	Position	Date
Prep by	Kay Geier	Senior Finance Officer	16/07/2018
Rev by			

	A	B	C	D	E	F	G	I	
	GST								
Month	On Sales (collected) <i>(1405000)</i>	On Purchases (paid) <i>(1304000)</i>	Nett GST Payable / (Receivable)	Fuel Tax Credit <i>(1144040.170)</i>	PAYG	FBT Instalment	Total Tax	Nett (Refund)/ Payment	Gross Wages
Jul-17	1,782.00	382.00	1,400.00	1,523.00	14,805.00	0.00	14,682.00	14,682.00	74,623.00
Aug-17	13,430.00	20,347.00	(6,917.00)	3,261.00	15,672.00	0.00	5,494.00	5,494.00	80,540.00
Sep-17	2,317.00	12,462.00	(10,145.00)	2,898.00	14,953.00	4,349.00	6,259.00	6,259.00	75,839.00
Oct-17	4,014.00	13,753.00	(9,739.00)	2,645.00	22,625.00	0.00	10,241.00	10,241.00	113,550.68
Nov-17	1,868.00	26,023.00	(24,155.00)	2,275.00	15,218.00	0.00	(11,212.00)	(11,212.00)	76,055.49
Dec-17	3,375.00	12,507.00	(9,132.00)	2,033.00	16,420.00	4,271.00	9,526.00	9,526.00	78,633.68
Jan-18	3,294.00	3,964.00	(670.00)	693.00	15,368.00	0.00	14,005.00	14,005.00	77,098.96
Feb-18	4,178.00	9,812.00	(5,634.00)	2,322.00	14,832.00	0.00	6,876.00	6,876.00	75,025.58
Mar-18	1,763.00	8,110.00	(6,347.00)	1,332.00	16,108.00	4,271.00	12,700.00	12,700.00	78,815.00
Apr-18	3,896.00	7,017.00	(3,121.00)	1,187.00	22,943.00	0.00	18,635.00	18,635.00	114,404.43
May-18	5,719.00	26,728.00	(21,009.00)	2,583.00	17,567.00	0.00	(6,025.00)	(6,025.00)	93,435.04
Jun-18	19,432.00	35,954.00	(16,522.00)	2,467.00	18,227.00	4,271.00	3,509.00	3,509.00	82,648.80
Sub total	65,068.00	177,059.00	(111,991.00)	25,219.00	204,738.00	17,162.00	84,690.00	84,690.00	1,020,669.66
Add "Net" Total *	111,991.00	0.00							
Add brought fwd bal **		0.00							
Sub Total	177,059.00	177,059.00							
Cash Flow Statement	196,491.00	213,013.00							
				25,219.00	204,738.00	17,162.00	84,690.00	84,690.00	1,020,669.66

(16,522.00)


0.00

A - B = C (Net GST)

C - D + E + F = G (Nett (Refund/Payment))

9.1.4 WALGA AGM – NOTICE OF MOTIONS

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Attachment	
Signature:	Officer	CEO



Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

Background

At the time of writing the Agenda Item the WALGA AGM agenda and motions were not available. A copy will be presented to the meeting of prior.

Council will be represented by Shire President Cr Day, Deputy President Cr Huxtable, Cr Corsini and Cr Della Bosca at the 2018 Local Government Week convention to be held at the Perth Convention and Exhibition Centre (PCEC) from 1st to 3rd August 2018.

The Annual General Meeting of WALGA is scheduled for the Wednesday afternoon session of the convention (1st August). There are ??? member motions to be presented as part of the agenda for the 2018 AGM of the Western Australian Local Government Association (WALGA).

Council's voting delegates at the AGM are the President Cr Day and Deputy President Cr Huxtable.

Comment

The following motions are summarised for Council to consider. Council appointed Delegates attending the Annual General Meeting of the WA Local Government Association are required to vote according to the indicative determinations from the Council in regards to the following summary motions presented in the mentioned Agenda and Meeting.

A full copy of the Motions have been attached to this Agenda Item for detailed Council reading and direction to appointed Delegates;

AGENDA	LOCAL GOVERNMENT	MOTION TITLE
ITEM	PROPONENT	

Statutory Environment

Nil (not known at this time – decision making processes)

Policy Implications

Western Australian Local Government Association Standing Orders for the conduct of the Annual General Meeting of the Western Australian Local Government Association 2015.



Strategic Implications

WALGA Strategic Plan 2010-2015

Our Vision for Local Government – “Local Governments in Western Australia will be built on good governance, local leadership, democracy, community engagement and diversity.

Local Government will also have the capacity to provide economically, socially and environmentally sustainable services and infrastructure that meet the needs of their community”.



Financial Implications

Nil – not applicable to this item as at this stage not a direct impact upon the Shire.



Voting Requirements



Simple Majority



Absolute Majority

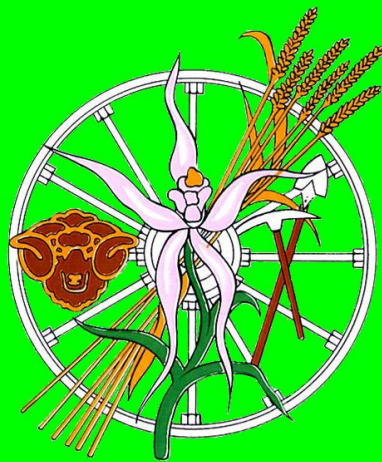
OFFICER RECOMMENDATIONS

That

1. Council delegates vote the affirmative for agenda items ??? to ????
2. Should through discussion that an affirmative vote not be supported by the Council voting delegates, then those delegates be given delegated authority to use their discretion and vote on behalf of the Council.

Attachment 9.1.4

Shire of Westonia



WALGA AGM- NOTICE OF MOTIONS

4. Consideration of Executive and Member Motions

4.1 Proposal to Amend the Association Constitution

Executive Member to move:

MOTION

1. That Clause 18 and Clause 19 of the Association Constitution be amended as follows:

- I. Clause 18, sub-clause (1) be amended with the addition of the underlined words, as follows:

(1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.

- II. Clause 19 be amended with the addition of the underlined words and the deletion of the strikethrough words, as follows:

- (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.

- (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.

- (3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.

- (4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of

IN BRIEF

- A number of Constitutional amendments proposed by State Council as well as some technical clarifications.
- Proposed amendments endorsed by State Council in May 2018.

Deputy President from amongst representatives of the alternate constituency to that of the President just elected.

- (3)(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
- (4)(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause ~~18~~ 19 shall still be eligible for election to a subsequent two (2) full consecutive terms.
2. That Clause 17A – Rotation of Presidency be added to the Association Constitution, as follows:
- 17A – Rotation of Presidency
1. At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
2. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
3. That Clause 20 of the Association Constitution be amended with the addition of the underlined words as follows:
- A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:
4. That sub-clause 20(j) of the Association Constitution be amended with the addition of the underlined words and the deletion of the strikethrough words as follows:
- (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been ~~peremptorily suspended under Section 8.15C(2) of the~~ *Local Government Act 1995.*
5. That sub-clause 10(2) of the Association Constitution be amended with the addition of the underlined words as follows:
- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council

provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.

6. That sub-clauses 2(1), 5(7)(a), 9(1)(d), and 31(4)(b) be amended as follows:

I. That the following strikethrough words be replaced with the following underlined words in sub-clause 2(1):

~~“Local Government Managers Australia” means the Western Australian Division of the Local Government Managers Australia (LGMA), which body is incorporated under the Victorian Companies Act 1961.~~

“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia.

II. That sub-clause 5(7)(a) of the Association Constitution relating to Associate Members of WALGA be amended with the words “Local Government Managers Australia (LGMA)” to be replaced with the words “Local Government Professionals Australia WA”.

III. That sub-clause 9(1)(a) of the Association Constitution relating to ex-officio members of State Council be amended to replace the words “Local Government Managers Australia (LGMA)” with the words “Local Government Professionals Australia WA”.

IV That sub-clause 31(4)(b) of the Association Constitution relating to a dispute resolution panel be amended by replacing the word “LGMA” with the words “Local Government Professionals Australia WA”.

7. That sub-clause 14(4a)(h) be amended with the addition of the underlined words and the deletion of the strike through words as follows:

(h) Is a Councillor that has been suspended by the Minister for Local Government under part 8 of an Ordinary Member that has been ~~peremptorily suspended under Section 8.15C(2)(c) of the Local Government Act 1995.~~

SECRETARIAT COMMENT

This item proposes a number of amendments to WALGA's Constitution that have been raised or identified since the last governance review and amendments to WALGA's Constitution in 2016.

Amendment of the Constitution involves a two-step process, as detailed in Clause 29 of the Constitution, as follows:

The Constitution of the Association may be altered, added to or repealed by:

- (1) *A resolution at any meeting of the State Council on the receipt of a special majority of not less than 75% of representatives as, being entitled to do so, vote in person or by their deputy representatives; and*
- (2) *A resolution at an Annual General Meeting or Special General Meeting passed by a majority of not less than 75% of delegates as, being entitled to do so, vote in person or duly authorize a proxy vote to be exercised on their behalf, provided that:*
 - a. *75% of Ordinary Members who are eligible to vote are present or represented; and,*
 - b. *The Chief Executive Officer has given not less than sixty (60) days notice of any proposal to alter, add or repeal the Constitution to all Ordinary Members.*

The proposed amendments were endorsed by a Special Majority at the 4 May 2018 meeting of State Council. Endorsement by a Special Majority at the Annual General Meeting is required for the amendments to come into effect.

This report considers seven issues put forward for Constitutional Amendment, with each issue corresponding to the numbered recommendations, as follows:

1. President and Deputy President – Metropolitan and Country Representation
2. President and Deputy President – Rotation of Presidency between Metropolitan and Country constituencies
3. State Councillor Eligibility – Ex-officio Members
4. State Councillor Eligibility – Ministerial Suspension of Council or Councillor
5. Election Procedure – Confirmation that the WALGA President is entitled to vote in elections for the positions of President and Deputy President
6. Change of Name – Local Government Professionals Australia WA
7. Zone Delegate Eligibility – Ministerial Suspension of Council or Councillor

Issue 1 – President and Deputy President: Metropolitan and Country Representation

An emerging issue was raised at the March 2018 meeting of State Council in relation to the representation of both the Metropolitan and Non-metropolitan constituencies in the positions of President and Deputy President of WALGA.

Following consideration of this issue, State Council resolved as follows:

That an item for decision be prepared for the May 2018 State Council agenda to provide consideration to proposed amendments to the WALGA Constitution and Corporate Governance Charter to ensure representation from both Metropolitan and Country constituencies for the President and Deputy President positions.

Since the formation of WALGA as the single Local Government association in 2001, there has been a convention that the President and Deputy President would be elected from opposite constituencies. That is, if the President is from the country constituency, the Deputy President would be elected from the metropolitan constituency and vice-versa.

This convention has not been challenged or broken in the 17 years since WALGA's formation, although it is possible that State Council could elect a President and Deputy President from the same constituency.

The argument in favour of this Constitutional amendment is that it would ensure that the Deputy President is drawn from the alternate constituency from that of the President, ensuring representation for both constituencies.

The argument against this Constitutional amendment is that it reduces the decision-making function of State Council to elect the 'best person for the job' and, as the convention has not been broken since WALGA's formation, it may not be an issue that requires regulation via Constitutional amendments.

To effect the change, amendments are required to Clause 18 – Deputy President, and to Clause 19 – Vacancy: President and Deputy President.

The following amendment is proposed to Clause 18 – Deputy President, by adding the underlined text as follows:

- (1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.
- (2) The Deputy President shall be elected by the State Council at the first Ordinary Meeting of State Council of an even numbered year. The Deputy President's term shall commence from the date of election and shall conclude on the day of the first Ordinary Meeting of State Council of the following even numbered year.
- (3) Prior to expiration of a term of office, a Deputy President may seek re-election for a consecutive term.
- (4) Where a Deputy President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.

The proposed amendment above would sufficiently address the issue for regular, end-of-term elections following the election of a new State Council.

However, where a vacancy arises in the office of President, the election of a replacement President would need to ensure that metropolitan and country representation remains in the two positions. Ensuring continued representation of both constituencies in the event of a casual vacancy in the office of President could be addressed in one of two ways, both of which have pros and cons.

Either:

- A. The replacement President must be drawn from same constituency as the current President. That is, if the WALGA President is from the country constituency, election of the replacement President for the balance of the President's term must be drawn from the country constituency.

Or:

- B. The office of Deputy President is declared vacant at the time the election for President is held. This would enable State Council to elect a President from amongst all members with the subsequent election for Deputy President being limited to the alternate constituency.

Option A – Replacement President from the same constituency – limits the options of State Council in electing a President to half of State Council, the half representing the same constituency as the departing President. While this may be appropriate in some circumstances, it does not necessarily provide State Council with the ability to elect the 'best person for the job'. Secondly, the Deputy

President may be an appropriate candidate for the position of President, but would be unable to nominate for the position under this scenario unless they resigned from the position of Deputy President.

Option B – Office of Deputy President declared vacant at election of President – addresses the issues with Option A outlined above in that State Council would be able to elect a President from amongst all State Councillors, including the Deputy President who may be suitable. However, it may not be considered appropriate that the Deputy President loses office due to the resignation or inability of the President to continue in the role.

On the basis that electing a President from amongst all State Councillors is considered the most important criteria, amendments in accordance with Option B have been drafted to Clause 19 – Vacancy: President and Deputy President – by adding the underlined text and amending the numbering as follows:

- (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.
- (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.
- (3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.
- (4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of Deputy President from amongst representatives of the alternate constituency to that of the President just elected.
- ~~(3)~~(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
- ~~(4)~~(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause 48 19 shall still be eligible for election to a subsequent two (2) full consecutive terms.

Issue 2 – Rotation of Presidency between Metropolitan and Country Constituencies

Similar to issue 1, above, the Governance and Organisational Services Policy Team of State Council considered the issue of the Presidency of the Association being rotated between the Metropolitan and Country constituencies.

Again, this has been managed since WALGA's formation in 2001 by convention. When a President has retired or stepped down from the role, a representative from the other constituency (often the serving Deputy President) has been elected to the Presidency.

The Governance and Organisational Services Policy Team of State Council requested that the issue of rotating the Presidency between the constituencies on a formal basis through Constitutional amendments be considered.

The Policy Team resolved:

That an item for decision be prepared for the May 2018 State Council agenda to provide amendments to the WALGA Constitution and Corporate Governance Charter to cover the following issues:

- *That the position of WALGA President transfers between the two constituencies following the completion of the incumbent's entitlement to be elected for two full consecutive terms.*

Similar to Issue 1, above, implementation of this concept through Constitutional amendment has pros and cons. While, an amendment of this nature would ensure rotating representation of metropolitan and country constituencies in the office of President, it could also limit State Council's prerogative to elect the 'best person for the job'.

This proposal raises a number of scenarios that are not necessarily simple to deal with through Constitutional amendments. For instance, depending on the amendments to the Constitution, issues could arise if a President resigns part way through a term, or even if a President only completes one two-year term.

For example, if a President from the metropolitan constituency resigned after one two-year term, there would be three possible scenarios:

1. The country constituency could then have a claim to the Presidency as it would be the country's turn and only State Councillors from the country constituency would be eligible to be elected;
2. A replacement President could be elected from the metropolitan constituency as the metropolitan constituency had only held the Presidency for two years (the newly elected President may then expect to be re-elected for a second term, lengthening the reign of the metropolitan constituency to six years, thereby causing further issues); or,
3. State Council could elect a President from either constituency, as per current arrangements.

One option could be to only 'force' the rotation of the Presidency once the President has completed two terms, however this could create an issue if a President resigned part way through their second term as the replacement President would then be 'entitled' to two terms before a constitutionally enforceable rotation of the Presidency.

In the interest of simplicity it is suggested that a new Clause 17A be added to the Constitution to ensure rotation of the office of Presidency no matter the length of time served by the President:

17A – Rotation of Presidency

3. At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
4. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.

This would mean, at any election for President, only the incumbent President or State Councillors from the alternate constituency would be eligible to nominate. If the President has retired or has completed two full terms (as per sub-clause 17(5)), only State Councillors from the alternate constituency would be eligible to nominate and be elected.

Issue 3 – State Councillor Eligibility: Ex-officio Members

At the July 2017 State Council meeting, an emerging issue was considered in relation to the continuing eligibility of to serve on State Council following a serious breach of the *Local Government Act 1995*.

State Council resolved as follows:

That:

- 1. The issue of amending the Constitution relating to State Councillor, ordinary or ex officio, eligibility be considered by the Governance Policy Team;*
- 2. The Policy Team to consider the implications of amending the Constitution so that if any State Councillor, ordinary or ex officio, is found guilty of a serious breach of the Local Government Act 1995, as amended, that person will become ineligible to become or continue as a State Councillor, ordinary or ex officio.*

As per State Council's resolution above, the Governance and Organisational Services Policy Team considered this issue at their March 2018 meeting and resolved as follows:

That an item for decision be prepared for the May 2018 State Council agenda to provide amendments to the WALGA Constitution and Corporate Governance Charter to cover the following issues;

- That if any State Councillor, ordinary or ex officio, is found guilty of a serious breach of the Local Government Act 1995, as amended, that person will become ineligible to become or continue as a State Councillor, ordinary or ex officio.*

Clause 20, sub-clause (e) disqualifies a representative or deputy representative from serving on the State Council if that person is convicted of an offence under the *Local Government Act 1995*.

To give effect to the Policy Team's recommendation, an amendment is required to clarify that Clause 20 of the Constitution also applies to ex-officio members, with the addition of the underlined text, as per below:

A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:

- (a) Dies;
- (b) Ceases to be a Councillor of the Ordinary Member;
- (c) Resigns the position by notice in writing delivered or sent by post to the Chief Executive Officer, and such resignation is accepted;
- (d) Is a member of State or Federal Parliament;
- (e) Is convicted of an offence under the *Local Government Act 1995*;
- (f) Is permanently incapacitated by mental or physical ill-health;
- (g) Is absent from more than 3 consecutive State Council meetings;
- (h) Is a member of a Local Government that ceases to be a member of the Association;
- (i) Is the subject of a resolution passed by the Zone from which that person was originally elected terminating his or her appointment as a representative or deputy representative

- of that Zone, except where that person is the subject of any resolution consequent upon his or her being elected President of the Association and in pursuance of sub-clause 17(4); or,
- (j) Is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(c) of the *Local Government Act 1995*.

Issue 4 – State Councillor Eligibility: Ministerial Suspension of Council or Councillor

A further issue relating to State Councillor eligibility relates to the suspension of Councils and the proposed amendment to the *Local Government Act 1995* to enable the Minister for Local Government to stand down an individual Elected Member.

Currently sub-clause 20(j) of the Constitution states that a State Councillor will not be eligible to be elected or to continue on State Council if “a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(c) of the *Local Government Act 1995*.”

It is the opinion of the secretariat that sub-clause 20(j) is too specific as Councils can also be suspended under Section 8.19 of the *Local Government Act 1995*. Further, if the *Local Government Amendment (Suspension and Dismissal) Bill 2018* passes the Parliament, as expected, the Minister for Local Government will also have the power to suspend individual Elected Members.

It is therefore recommended that sub-clause 20(j) be amended to clarify that a State Councillor who is suspended or stood down by the Minister using various sections of the *Local Government Act 1995* is not eligible to be elected to, or continue on, State Council, as follows:

A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association if that person:

- (a) Dies;
- (b) Ceases to be a Councillor of the Ordinary Member;
- (c) Resigns the position by notice in writing delivered or sent by post to the Chief Executive Officer, and such resignation is accepted;
- (d) Is a member of State or Federal Parliament;
- (e) Is convicted of an offence under the *Local Government Act 1995*;
- (f) Is permanently incapacitated by mental or physical ill-health;
- (g) Is absent from more than 3 consecutive State Council meetings;
- (h) Is a member of a Local Government that ceases to be a member of the Association;
- (i) Is the subject of a resolution passed by the Zone from which that person was originally elected terminating his or her appointment as a representative or deputy representative of that Zone, except where that person is the subject of any resolution consequent upon his or her being elected President of the Association and in pursuance of sub-clause 17(4); or,
- (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(c) of the *Local Government Act 1995*.

Issue 5 – Election Procedure – Confirmation that the WALGA President is entitled to vote in elections for the positions of President and Deputy President

Another clarification that has arisen is to confirm that the incumbent President is entitled to vote in elections for President and Deputy President of WALGA.

The Constitution is clear that the President does not exercise a deliberative vote on matters before State Council (but does have a casting vote if there is an equality of votes), but the Constitution is

silent on whether the President is entitled to vote in elections. It has been standard operating practice that the President has voted in elections for the position of President and Deputy President.

Clause 10 – Proceedings of State Council, sub-clause (2) relates to the President's voting and it is proposed that it be amended with the addition of the underlined words, as follows to make clear that the President may vote for office bearer positions:

- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.

Issue 6 – Change of Name – Local Government Professionals Australia WA

Following the change of name of the Local Government Managers Australia (LGMA) to Local Government Professionals Australia WA it is proposed that the following sub-clauses be amended to reflect the name change:

- 2(1)
- 5(7)(a)
- 9(1)(d)
- 31(4)(b)

Issue 7 – Zone Delegate Eligibility: Ministerial Suspension of Council or Councillor

Similar to Issue 4 above, this amendment proposes that sub-clause 14(4a)(h) be amended to clarify that a Zone delegate who is suspended or stood down by the Minister using various sections of the *Local Government Act 1995* is not eligible to be elected to, or continue on, the Zone, as follows:

- (4a) The term of a person who is a delegate of a member of a Zone expires when the person:
- (a) dies;
 - (b) ceases to be a Councillor of the Ordinary Member;
 - (c) resigns the position by notice in writing given to the Ordinary Member who elected or appointed the person as its delegate and the resignation is accepted;
 - (d) becomes a member of State or Federal Parliament;
 - (e) is convicted of an offence under the *Local Government Act 1995*;
 - (f) is permanently incapacitated by mental or physical ill-health;
 - (g) is the subject of a resolution passed by the Ordinary Member who appointed the person as its delegate terminating their appointment as the delegate of that Ordinary Member; or
 - (h) Is a Councillor that has been suspended by the Minister for Local Government under part 8 of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(c) of the Local Government Act 1995.

4.2 Roadside Vegetation - Regulatory Amendments

Shire of Victoria Plains Delegate to move:

MOTION

That the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* be amended to permit clearing or reduction of vegetation:

1. Within 30m of all farm driveways/gates/entrances; and,
2. On road bends and intersections obstructing 'line of sight', be cleared.

IN BRIEF

- Motion for regulatory amendments to enable clearing of vegetation close to driveways, road bends and intersections;
- With a view to improving road safety.

MEMBER COMMENT

Drivers in country area face multiple issues on the roads, not the least of which is entry onto Shire controlled roads from property entrances and side roads. The issues exist not just for the driver on the continuing road, but for the driver attempting to enter.

Sight distances are often obscured, and in hilly terrain or where the road being entered does not provide a reasonable merging distance, entry can be problematic. This is made worse where the roads have curves or crests close to the entry point.

The issues are even worse for slow moving traffic joining a road that has a 110km/hr limit, such as school buses and heavy transport, often requiring the continuing vehicles to brake for a vehicle that has joined the continuing traffic when all indications were that it was safe and appropriate to do so.

The *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* are inadequate.

- Schedule 2 of the Regulations addresses clearing for crossovers from a property, but limits the clearing to what has been previously cleared within the previous 10 years.
- Schedule 3 applies to the maintenance of infrastructure.

The Shire is of the opinion that the proposed change to the Regulations would add significantly to road safety.

4.3 GST Revenue Distribution Share for WA

Shire of Donnybrook Balingup Delegate to move:

MOTION

That WALGA adopts a policy and position as the representative of the WA Local Government section to persistently seek and advocate for an increase of the GST distribution share back to Western Australia.

IN BRIEF

- WA is underrepresented in the amount of GST share received
- Seeking WALGA's support to advocate for an increase to the GST distribution for WA

MEMBER COMMENT

At the Ordinary Meeting on 23 May 2018, the Shire of Donnybrook Balingup Council resolved to support the above motion and present it to the Western Australian Local Government for consideration at the 2018 Annual General Meeting of the Western Australian Local Government Association.

In comparison to other states and territories, Western Australia is underrepresented in the amount of GST revenue share received and remains the only state or territory that receives less than half of the GST it generates. This, in effect, is depriving Western Australia of much needed funds for infrastructure and development.

GST breakdown state by state 2018-19

State	GST share per dollar	GST share %	Total GST distribution \$m
VIC	98c	25.6	\$16,830
WA	47c	4.9	\$3,255
NSW	85c	27.4	\$18,030
SA	\$1.47	10.3	\$6,751
Tas	\$1.77	3.7	\$2,434
ACT	\$1.18	2.0	\$1,298
NT	\$4.26	4.2	\$2,755
Qld	\$1.09	22.0	\$14,447

4.4 Rural, Regional and Remote Community State Government Funding Cuts

Shire of Moora Delegate to move:

MOTION

That WALGA express its deep concern to the W.A State Government regarding the continued attack on rural, regional and remote communities in W.A through reducing funding to critical services and infrastructure programs, cuts that disproportionately discriminate against already disadvantaged communities across W.A.

IN BRIEF

- Concern regarding funding cuts, particularly to education services and infrastructure, affecting rural communities.

MEMBER COMMENT

In December 2017, Shire of Moora was advised by the Department of Education Director General, Sharyn O'Neill that the Moora Residential College would close at the end of the 2018 school year. The State Government of W.A cited reasoning of commitment to budget repair measures to deliver sustainable growth and an operating surplus by 2020/2021.


Notwithstanding the immediate effect on the Moora community and wider region because of the decision to close the Moora Residential College, the Shire of Moora is extremely concerned with the State Governments continued attack on rural, regional and remote W.A. communities, many of which are already at serious disadvantage because of isolation and population decline.

As an example, access to education and health infrastructure and services are important to rural, regional and remote communities and greatly enhances their ability to attract residents, workers and businesses.

Access to the full range of health services (including GP's, acute and high care hospital, allied health, aged care, dental care) and educational services (K-12, Childcare, TAFE) becomes a major decision factor for anyone looking to move to a rural, regional and remote community. In the case of Moora, the existing infrastructure and services, including the current education offered at the Central Midlands Senior High School, has featured prominently in many local resident's decision to move to the area. This resonates across many W.A communities.

Funding reductions to key areas of services and infrastructure such as education, health, transport and sewerage augurs to further erode and put at risk fair and equitable access to the very basics of amenity and lifestyle in rural, regional and remotes areas of W.A many of which are experiencing continued population, service and infrastructure decline.

9.1.5 REVIEW OF STRATEGIC PLAN

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO
		

Purpose of the Report

☐ Executive Decision

☒ Legislative Requirement

Summary

This report recommends that the process detailed in this agenda item be adopted for the review of the Shire of Westonia Community Strategic Plan.

Background

In June 2013, Council, after a concerted process of community consultation and after the preparation of a number of informing strategies adopted the Shire of Westonia Community Strategic Plan for the 10 year period from July 2013. Most of this work was done in-house with consultants only being engaged for the Asset Strategy which had to be compiled using professional valuations of the Shire's assets.

The principal "living part" of the Community Strategic Plan is in the area of identifying key themes and objectives, determining what actions are to be taken to progress those objectives and establishing key performance indicators as a measurement tool.

A status report on the key themes (Social, Environment, Economic and Civic Leadership) has been prepared which shows that significant inroads have been made towards meeting the objectives within the plan, particularly with respect to new or improved infrastructure projects.

Legislation requires that the Community Strategic Plan is subject to a major review every 4 years with the following questions being put to the community:

- Where are we now?
- Where do we want to be?
- How do we get there?

All Councillors have previously been issued with the voluminous integrated planning and reporting documents which may also be accessed on the Shires website www.westonia.wa.gov.au

Comment

The first stage of the review is to embark on the community engagement process:

The current Shire of Westonia Community Engagement Strategy details the principles, objectives and engagement techniques and options.

When considering how best to engage with the community as part of this review, the following factors have been taken into account:

1. While community consultation is a critical component of the exercise, it is important not to overburden the community with too many meetings and surveys as this can be counterproductive;
2. Community engagement has to be more than just an invitation for participants to simply provide an unfunded "wish list". Given the tight grant funding situation at both the Federal and State levels of government and the fact

that ratepayers would be unlikely to support rate increases much above the current low rate of inflation, the financial constraints to which local government is subject, has to be brought into the equation to assist the prioritisation process;

3. A snapshot of major projects currently being staged along with their financial implications needs to be part of the informing process.

Council engaged the services of Caroline Robinson of Solum Solutions to carry out the community engagement and compile the Community Strategic Plan driven from the community engagement.

From the recent engagement and Councillor meetings, a list of Core Drivers were outlined and are required to be reviewed before the final Plan can be finalized.

Statutory Environment

Local Government (Administration) Regulations 1996 – r 19C

19C. Strategic community plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

(2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.

(3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.

(4) A local government is to review the current strategic community plan for its district at least once every 4 years.

(5) In making or reviewing a strategic community plan, a local government is to have regard to —

(a) the capacity of its current resources and the anticipated capacity of its future resources; and

(b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and

(c) demographic trends.

(6) Subject to sub regulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.

(7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

(8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

(9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.

(10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

Policy Implications

Council Policy 1.4 Community Engagement

Council Policy 1.5 Asset Management

Strategic Implications

The Community Strategic Plan is the principal plan articulating the priorities of the community and determining how those priorities will be resourced and brought through to completion.

Financial Implications

Given that it is intended to manage the community strategic planning process by using in – house resources rather than external consultants (apart from the asset management/ valuation components for which a Reserve fund has been established), there should not be any financial implications outside of the usual operational costs of the Shire.



Voting Requirements

☒ Simple Majority

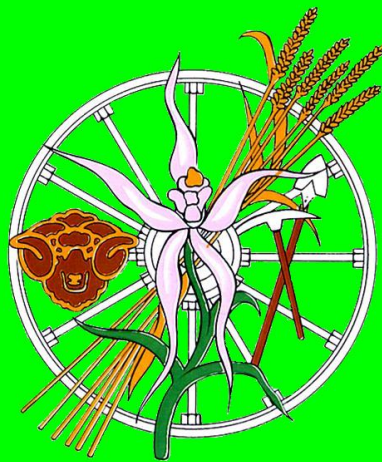
☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council reviews the Core Drivers for the Shire of Westonia in the compact Community Strategic Plan prior to having the Solum staff create the final version for adoption.

Attachment 9.1.5

Shire of Westonia



Review of Strategic Plan

Core Drivers for the Shire of Westonia

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny

Strategic Priority - Economic

GOAL - What we want to Achieve	STRATEGY - How we are going to do it	KEY PERFORMANCE INDICATORS - How we will measure our success	OUTCOMES
1. Efficient transport connectivity in and around our Shire	<p>1.1 Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy</p> <p>1.2 RAV Ratings and Shire boundaries</p> <p>1.3 Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy</p> <p>1.4 Actively participate in the Secondary Freight Network group</p> <p>1.5 Develop and implement a Road Asset Plan highlighting key funders, and strategic partnerships to support sustainability</p> <p>1.6 Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government</p> <p>1.7 Educate road users about road safety and driving on gravel roads</p> <p>1.8 Optimal and safe use of our plants and equipment assets</p>	<ul style="list-style-type: none"> • Number of accidents on Shire roads • Amount of external funding received for our road network • Periodical road reviews completed by Council and senior staff • High standard sealed road section between Walgoolan and Southern Cross • Forward planning for plant and equipment replacement using reserves 	<p>No deaths on our road network</p> <p>The road network is safe and efficient</p> <p>All identified blackspots are safer</p> <p>Plant and equipment is replaced when necessary</p>
2. Facilitate local business retention and growth	2.1 Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic	<ul style="list-style-type: none"> • Level of joint planning and joint projects with Westonia Progress Association 	There are improved local economic growth and financial returns through strategic partnerships

	development projects and our strategic goals 2.2 Council continue to have a role in facilitating the presence of a Co-op in our community	<ul style="list-style-type: none"> Number of businesses in the Shire including key services 	
	2.3 Enhance local economic activity by supporting the growth of tourism in our Shire and region 2.4 Improve our online tourism presence	<ul style="list-style-type: none"> Number of tourists who visit our Shire increases annually Length of overnight stay in Westonia increases over 5yrs Number of online views and engagements Active participation in local tourism groups 	Tourism grows positively in our Shire
	2.5 We forward plan to improve the economic diversity in our community 2.6 In partnership with Council, the mine develops long term business plans for current mine assets 2.7 Investigate options for multipurpose accommodation if vacancies arise in mine accommodation	<ul style="list-style-type: none"> Business case and cost benefit analysis completed for the former school site External funding is attracted for the former school site developments Council, the mine and community forward plan for life after the mine Shire is involved in rehabilitation planning at the mine 	Economic diversity grows in our local economy We have a strong partnership with the mine

Strategic Priority - Community and Space

GOAL - What we want to Achieve	STRATEGY - How we are going to do it	KEY PERFORMANCE INDICATORS - How we will measure our success	OUTCOMES
3. Plan for community growth and	3.1 Develop the Town Planning Scheme 3.2 Plan and develop residential and industrial land	<ul style="list-style-type: none"> Town Planning Scheme adopted by 2020 	Our Town Planning Scheme is flexible and encourages growth

changing demographics		<ul style="list-style-type: none"> • Number of new residential and industrial lots developed over 10yrs • 2 new residences built a year in town • Our population grows by 0.01% annually 	Our rate base is diversified
	3.4 Community safety and ease of access around town is a priority 3.5 Our lifestyle, facilities and sense of community is promoted 3.6 The CEACA project continues to expand the number of universally designed dwellings in our town	<ul style="list-style-type: none"> • Disabled access to all Shire facilities • Pedestrian access continues to improve (foothpath plan) • Emergency service presence in the Shire • CEACA rental agreements are inclusive of all local demographics 	Our lifestyle, country hospitality and facilities attracts new populations to the Shire
	3.7 We support our emergency services 3.8 We enable visiting health professionals to our community 3.9 The Community Resource Centre receives external funding to provide preventative health initiatives to the community 3.10 We facilitate healthy and active ageing in place	<ul style="list-style-type: none"> • Retention of emergency services in our Shire • Age Friendly Community Plan is reviewed and strategies achieved • Number and diversity of health professionals visiting our community • Number and diversity of leisure, recreation and health activities delivered in the community 	People of all ages have access to local and visiting health, well being and leisure services and activities
4. Our community has the	4.1 We continue to provide high standard and accessible Shire facilities	<ul style="list-style-type: none"> • Club memberships are stable to growing 	


opportunity to be active, socialised and connected	<p>4.2 We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle</p> <p>4.3 Investigate motor sport opportunities around the Shire</p> <p>4.4 Preserve and celebrate our local history</p> <p>4.5 Support our volunteers and clubs to remain strong, dynamic and inclusive</p> <p>4.6 Encourage life long learning</p> <p>4.7 Children and youth have active and social opportunities</p>	<ul style="list-style-type: none"> • Clubs have access to local training • Community participation and satisfaction levels with recreation and leisure facilities • Hire of our facilities to outside groups • CRC partnership is mutually beneficial • Shire and CRC work together to achieve common goals • Library service is retained 	
5. Natural spaces are protected and bring us value	<p>5.1 Sustainably manage our reserves and open spaces</p> <p>5.2 Participate in best practice waste management</p> <p>5.3 Work collaboratively to meet legislative compliance with managing weeds and pests</p> <p>5.4 Investigate renewable energy generation technologies</p>	<ul style="list-style-type: none"> • Biodiversity and bush conditions • Community satisfaction levels with waste management practices • Active participation in the EWBG • Aesthetics of the town and Shire • Respond to planning applications in a timely manner 	<p>We preserve our natural environment</p> <p>Value is generated from our natural environment</p>

Strategic Priority 3 - Governance

GOAL - What we want to Achieve	STRATEGY - How we are going to do it	KEY PERFORMANCE INDICATORS - How we will manage our success	OUTCOMES
6. Be progressive and capture opportunities	<p>6.1 Be open to local productivity/ best practice and cost saving opportunities locally and regionally</p> <p>6.2 Investigate joint resourcing and tendering</p> <p>6.3 Advocate and develop strong partnerships to benefit our community</p>	<ul style="list-style-type: none"> • Reserve allocations continue to grow • Amount of external funding received for significant capital 	<p>We remain as an independent local government, with strong partnerships and can continue to conduct our business</p>

	6.4 Be prepared by forward planning our resources and focusing on continuous improvement 6.5 Identify risks and opportunities after the life of the mine	projects that align with our strategic goals	
7. The community receives services in a timely manner	7.1 Meet our legislative and compliance requirements 7.2 Work towards optimal management of our assets 7.3 Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire 7.4 Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the 7.5 Communicate and engage with our community regularly	<ul style="list-style-type: none"> • Integrated planning is relevant to our context and reviewed in line with legislation • Financial and Asset ratios meet benchmarks • Employee retention rates are high • Councillors can attend training locally • Higher completion rates for Councillor training • Staff and Councillors complete inductions in line with new legislative changes (that is reflective of our philosophy) • Little to no downtime in service delivery • Number of complaints received from the community 	We provide timely services and facilities Leadership is transparent, accountable and representative We have an adaptable workforce
8. Financial resources meet the ongoing needs of the community	8.1 Seek external funding for significant capital improvements that deliver upon our strategic objectives 8.2 Council develops a plan to reduce reliance on operational grants given the current State and Federal Government priorities	<ul style="list-style-type: none"> • Income set aside for plant and equipment program • Annual budget is balanced 	Our resources enable growth

9.1.6 BUDGET ADOPTION 2018/2019

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:			
Disclosure of Interest:	Nil		
Attachments:	Attachment		
Signature:	Officer	CEO	

Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

Background

A copy of the 2018/2019 Annual Budget will be provided to Councillors prior to the meeting to consider the budget for adoption at the July ordinary meeting.

Final Budget figures will be presented to the meeting for adoption.

Comment

Council will be required to review the Draft Budget and offer recommendations prior to its finalisation.

Statutory Environment

Local Government Act 1995, Section 6.2 – Local Government to prepare an annual budget.

Policy Implications

Council does not have a policy in relation to this item.

Strategic Implications

Nil

Financial Implications

Budget of financial income and expenditure for 2018/2019 financial year.

Voting Requirements

☒

Simple Majority

☐


Absolute Majority

OFFICER RECOMMENDATIONS

That Council review the Draft 2018/2019 Annual Budget prior to considering the budget for adoption in July.

9.2 COMMUNITY AND REGULATORY SERVICE

9.2.1 REGIONAL TELECOMMUNICATIONS REVIEW 2018

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:	CA 4.2.1	
Disclosure of Interest:	Nil	
Attachments:		
Signature:	Officer	CEO
		

Purpose of the Report



Executive Decision



Legislative Requirement

To inform Council that the Australian Government's Minister for Regional Communications, Senator Bridget McKenzie, has announced the 2018 Regional Telecommunications Review.

Background

The Minister has advised that a Regional Telecommunications Independent Review Committee is established every 3 years under Part 9B of the *Telecommunications (Consumer Protections and Services Standards) Act 1999* to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

The Committee in 2018 is comprised of Mr Sean Edwards (Chair, Ms Wendy Duncan, Ms Johanna Plante, Ms Robbie Sefton, Ms Kylie Stretton and Mr Paul Weller.

As part of the review, the Committee will consider:-

- How regional communities can maximize the economic benefits of digital technologies;
- How regional consumers use their broadband services and how they might derive further benefit from it; and
- The outcomes achieved the Mobile Black Spot Program, and examine the extent of the existing gaps in mobile coverage in regional Australia.

Comment

The Regional Telecommunications Independent Review Committee's Terms of reference are outlined in the attached Issues Paper.

The Committee welcomes submissions from individuals, businesses, peak bodies and other interested organisations. Submissions will close on Sunday, 5 August 2018 at 5,00pm. It is the intention of the Committee to conduct face to face meetings with meetings being scheduled in Bunbury, Albany and Kalgoorlie in the week commencing 16 July 2018.

Staff will be advertising the Review in an upcoming edition of the "Westonian" and on the Facebook Page.

Council may wish to provide a submission to the Regional Telecommunications Independent Review Committee and if so, it would be appreciated if Councillors could provide issues of relevance that could be included in a submission. Questions below:

1. What are the main barriers to people in regional communities increasing their use of digital technologies and possible solutions for overcoming these barriers?
2. How are people in regional communities currently using their broadband service and how might they increase the benefits of using this technology?
3. What data-intensive activities are occurring in regional, rural and remote Australia? What digital technologies are needed for these?

4. How can regional businesses better utilise digital technologies to maximise economic benefits?
5. What can be done to improve access to and uptake of telecommunications services in remote Indigenous communities?
6. Are there practical examples of how communications services can improve the well-being of people in remote Indigenous communities?
7. What skills do people need to get the most from their digital technologies, and where can they learn these skills?
8. Have you had ongoing issues affecting your satellite or fixed wireless broadband service? If so, how have you overcome these issues?
9. If you are in an area with access to the Sky Muster satellite service and you have not taken it up, why not?
10. What economic or social indicators could be used to guide investment to further improve mobile coverage?
11. Is information readily available regarding how to use devices to improve mobile reception in areas with poor coverage? E.g. information about external antenna equipment?
12. What emerging digital services will be of most benefit to regional businesses and what are the data needs of these services?
13. What broadband services are people using other than those available through the NBN?
14. How can more competition be encouraged in the provision of broadband services in regional Australia?



Statutory Environment

Telecommunications (Consumer Protections and Services Standards) Act 1999



Policy Implications

There are no policies relating to this matter.



Strategic Implications

Shire of Yilgarn Strategic Community Plan 2016-2026 – Economic – Improved Telecommunications Infrastructure – Continue to lobby for improved telecommunications infrastructure to eliminate blackspots in the Shire and embrace the opportunities afforded by NBN



Financial Implications

Nil



Voting Requirements



Simple Majority



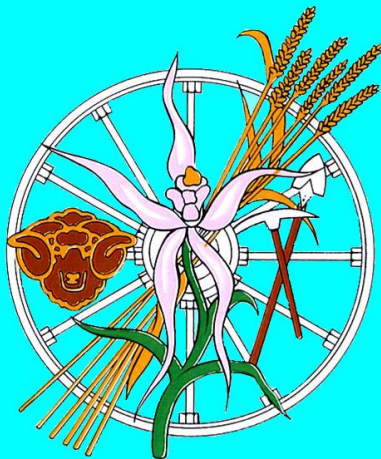
Absolute Majority

OFFICER RECOMMENDATIONS

That should Council wish to provide a submission to the Regional Telecommunications Independent Review Committee on the 2018 Regional Telecommunications Review, Councillors provide staff with relevant matters for inclusion in the submission, noting that submissions close on 5 August 2018.

Attachment 9.2.1

Shire of Westonia



Regional Telecommunications Review 2018



Australian Government

Regional Telecommunications Review

Regional Telecommunications Review 2018

Issues Paper



rtirc.gov.au

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2018 Regional Telecommunications Review

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the *Telecommunications (Consumer Protection and Service Standards) Act 1999* to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

The Committee in 2018 is comprised of Mr Sean Edwards (Chair), Ms Wendy Duncan, Ms Johanna Plante, Ms Robbie Sefton, Ms Kylie Stretton and Mr Paul Weller.

As part of the review, the Committee will consider:

- how regional communities can maximise the economic benefits of digital technologies
- how regional consumers use their broadband services and how they might derive further benefit from it
- the outcomes achieved through the Mobile Black Spot Program, and examine the extent of the existing gaps in mobile coverage in regional Australia.

The Committee will meet face-to-face with communities, business and governments across regional, rural and remote Australia. The Committee will report to the Minister for Regional Communications by 30 September 2018. The Committee's terms of reference are at **Appendix 2**.

Have your say

The Committee welcomes submissions from individuals, businesses, peak bodies and other interested organisations.

This issues paper provides an outline of key interest areas and invites submissions that share a range of experiences and perspectives.

There are questions to provide guidance and you can address all of the questions or just those that are relevant to you in your submission. Your comments are also not limited to the questions.

Submissions will be accepted until 5 August 2018 via:

- the Department of Communications and the Arts' website www.communications.gov.au/rtirc
- email to secretariat@rtirc.gov.au
- post: 2018 Regional Telecommunications Review Secretariat
Department of Communications and the Arts
GPO Box 2154
CANBERRA ACT 2601

Visit www.rtirc.gov.au for more information about the Committee, the review and the consultation process.

Complementary reviews

There are a number of other relevant reviews underway. The Australian Government's Consumer Safeguards Review, which was launched by the Minister for Communications in April 2018, is due to report by the end of the year. There is also the Joint Standing Committee on the National Broadband Network and ongoing work to develop the Universal Service Guarantee for voice and broadband services. The Regional Telecommunications Review will complement this work and share relevant findings where appropriate.

Introduction

Telecommunications services are vital to participate in modern society. Business, education, health, social and safety activities all rely on connecting with others, and those without functional and reliable telecommunications services risk being left out.

There has been great progress towards ensuring all Australians can access telecommunications services. The rollout of the National Broadband Network (NBN) by NBN Co Limited (nbn) is well-advanced and on track for completion by 2020. Significant investment from mobile carriers and the Government's Mobile Black Spot Program has improved mobile coverage in regional and remote Australia. People in regional areas have been quick to take up the opportunities provided by these technologies and, as a result, have realised a range of economic and social benefits.

This review aims to gain a better understanding of how regional Australians use telecommunications services. In particular, it is focused on understanding any barriers to using digital technologies faced by people in regional communities and how these can be overcome. With many government, business and retail services now provided online, the Committee wants to better understand the telecommunications landscape for Australians living and working in regional areas, and examine what is needed going forward.

State of the market

While there are still some challenges to connecting with essential government and businesses services in regional Australia, the telecommunications market in Australia has transformed in the past three years. The NBN rollout is progressing faster in the regions

than in the cities. These services are either already available or the infrastructure is under construction for 92 percent of all homes and businesses outside major urban areas.

- The NBN regional fixed line rollout is approximately 78 percent complete and 1,096,000 premises able to access services. The NBN fixed wireless rollout is well advanced with over three-quarters of the network complete and more than 233,462 properties connected.
- The NBN Sky Muster satellite service became available in April 2016 throughout Australia and to island territories including Norfolk Island, Christmas Island, Lord Howe Island and Cocos (Keeling) Islands. Sky Muster services are available to over 428,000 premises and more than 88,000 premises have taken up the service to date.

Public and private investment in telecommunications has significantly improved the mobile landscape across regional and remote Australia. The Mobile Black Spot Program is delivering 867 mobile base stations. This investment totals more than \$680 million, with contributions from federal, state and local governments and communities. These base stations will provide almost 90,000 square kilometres of new and upgraded handheld mobile phone coverage and over 205,000 square kilometres of new external antenna coverage.

Key areas of interest

How are regional Australians using telecommunications services?

According to the Australian Communications and Media Authority's *Communications Report 2016–17* the volume of data downloaded nationally increased by 43 percent between June 2016 and June 2017 to over 3.1 million terabytes.¹ The mobile handset is now the most frequently used device for accessing the internet. In June 2017, 6.67 million Australian adults had a mobile phone and no fixed line telephone at home.

The Internet of Things is growing rapidly and major telecommunications carriers have committed to trial and roll out new technology. This has the potential to drive significant social and economic impacts.

1. What are the main barriers to people in regional communities increasing their use of digital technologies and possible solutions for overcoming these barriers?
2. How are people in regional communities currently using their broadband service and how might they increase the benefits of using this technology?

Business

Connectivity is a priority in regional areas, which are home to around a quarter of Australia's small businesses.² Regional cities are generating growth and jobs at the same rate as their larger metropolitan counterparts.³ Regional businesses are using innovative approaches to solve problems every day. One example is Therapy Connect, a business founded in Deniliquin, New South Wales, which operates solely online. It is recognised as a leader in the field of providing online speech and occupational therapy support to children and families. It provides services to over 25 regional areas in Australia and into Asia, all from regional bases in New South Wales and Victoria.⁴

It is crucial to understand the significant contribution regional and remote areas make to the national economy. Regional Australia accounts for around 40 percent of Australia's economic output and employs one in three Australians.⁵ Some of Australia's most innovative businesses are based in regional areas, largely in the export, agriculture and tourism industries. In fact, 43 cents of every tourist dollar in Australia is spent in the regions — 63 percent of domestic overnight visitors and 36 percent of international visitors travelled beyond capital cities in the year ending June 2017.⁶ This highlights the importance of consistent communications infrastructure.⁷

1 Australian Communications and Media Authority, 2017, *Communications report 2016–17*, p. 1.

2 Australian Government, The Department of Treasury, 'Backing Small Business: creating jobs, opportunity and growth', p. 20.

3 Regional Australia Institute, 2017, *Investing In National Growth — Regional City Deals*

4 Regional Australia Institute, 2017, *Here's 49 small communities innovating as well as the big cities*.

5 Regional Australia Institute, 2015, *The economic contribution of regions to Australia's prosperity*, p. 4

6 AusTrade, 2018, *Regional Tourism Infrastructure Investment Attraction Strategy 2016–2021*

7 Minister for Trade, Tourism and Investment, 2018, 'Investing in regional tourism', media release, 10 May.



Regional cities have demonstrated they are willing and able to transition to new industries. Research from the Regional Australia Institute shows that service industries such as finance, education, health and professional services are producing more output than traditional industries such as agriculture, mining and manufacturing in regional cities.⁸

Education and Health

Education is among a range of critical services that nbn has prioritised. The company has identified a range of Public Interest Premises, including schools, Indigenous community organisations, not-for-profit organisations, educational and health facilities and local government offices. nbn can provide additional data allowances for these Public Interest Premises over the Sky Muster service.

Another priority is distance education. There are currently over 725 students using the Sky

Muster distance education satellite across regional and remote Australia. This satellite product provides an additional monthly download of 50 gigabytes per student for up to three students at the same site. One of the priorities is to further improve the delivery of education services via Sky Muster with features including multicast video, pooling of data allowances and un-metering of education content for specified websites.

Currently the services are available to distance education and a small number of home-schooled children. Keeping in mind there are limits to the capacity of the Sky Muster service, the Committee is interested in understanding whether there are other students who could benefit from this access.

In the health sector, nbn has partnered with the Royal Flying Doctors Service (RFDS) to provide broadband to 24 bases and 300 remote area clinics across Australia.⁹ Many of these

⁸ The Regional Australia Institute, 2017, *Lighting Up our Great Small Cities: Challenging Misconceptions*, p. 11

⁹ Minister for Regional Communications, 2017, 'Sky Muster to supply broadband to remote Flying Doctor Clinics', media release, 5 July.

remote clinics previously had little or no internet connectivity and will now receive broadband through the Sky Muster satellites.

The Committee is interested in hearing views about the order-of-magnitude increases in data capability that will be required to provide quality education, health and social services to regional Australians.

3. What data-intensive activities are occurring in regional, rural and remote Australia? What digital technologies are needed for these?
4. How can regional businesses better utilise digital technologies to maximise economic benefits?

Remote Indigenous communities

Access to online services offers enormous opportunities for people in remote communities, including extending education, supporting culture and language and growing business opportunities. On this point, the NBN Sky Muster satellite service will enable remote Indigenous communities to take advantage of the social and economic benefits of the NBN. The satellite service provides broadband internet access with enough capacity for everything from basic web browsing and banking to more advanced services such as e-health and distance education.¹⁰

There are 93 Indigenous community organisations registered as Public Interest Premises. The Northern Territory has the highest number with 45. Many of these organisations use the Public Interest Premises product to offer Wi-Fi in remote Indigenous communities. The Department of the Prime Minister and Cabinet maintain and monitor about 300 Wi-Fi Telephones and 245 Community Payphones in remote Indigenous communities.

However, getting and keeping remote communities connected can be difficult.¹¹ There are a number of barriers to internet access in remote communities including language barriers, affordability and awareness of what is available. Evidence suggests that a community Wi-Fi model may help to overcome these barriers and increase access to the internet in remote communities.

The 2015 Regional Telecommunications Review Independent Committee (the 2015 Committee) flagged in its report that some isolated Indigenous communities may be better suited to infrastructure that supports mobile connectivity or Wi-Fi, as many Indigenous Australians have bypassed desktop computers, opting instead for portable devices and wireless connectivity.¹² Research from the Swinburne Institute for Social Research supports this. Their case study research of Ali Curung, an Indigenous community 170 km south of Tennant Creek, found there was a strong preference for mobile devices and prepaid billing services to access the internet.¹³

10 Australian Government, *Closing the Gap: Prime Minister's Report 2018*, Department of Prime Minister and Cabinet, p. 95.

11 Australian Communications Consumer Action Network, 2017, 'Connecting remote Indigenous communities', *Hot issues paper*.

12 Regional Telecommunications Independent Review Committee, 2015, *Regional Telecommunications Review*, p. 34

13 Swinburne Institute for Social Research, *Home Internet in Remote Indigenous Communities*, June 2015.

The 2017 Australian Digital Inclusion Index Report found that Indigenous Australians have lower digital inclusion than the national average.¹⁴ While the data collected for this report did not extend to remote Indigenous communities, the Committee is interested in better understanding the experiences of people in these communities. The concept of digital inclusion is based on the premise that everyone should be able to make full use of digital technologies and is measured in the report by three measures: access, affordability, and digital ability.¹⁵ This report reveals the digital inclusion of Indigenous Australians in non-remote areas is improving at a faster rate than the national average.¹⁶

Data from this survey also shows that many Indigenous Australians are much more likely to be mobile-only users compared with the total population, and that they are generally willing to

embrace technology, and to go out of their way to learn new things.¹⁷

5. What can be done to improve access to and uptake of telecommunications services in remote Indigenous communities?
6. Are there practical examples of how communications services can improve the well-being of people in remote Indigenous communities?

Digital Literacy

The Committee is interested in exploring more broadly digital inclusion and affordability in regional Australia. Despite the progress in communications services in regional Australia the Australian Digital Inclusion Index of 2017



14 Thomas, J, Barraket, J, Wilson, C, Ewing, S, MacDonald, T, Tucker, J & Rennie, E, 2017, *Measuring Australia's Digital Divide: The Australian Digital Inclusion Index 2017*, RMIT University, Melbourne, for Telstra, p. 7.

15 Thomas, J, Barraket, J, Wilson, C, Ewing, S, MacDonald, T, Tucker, J & Rennie, E, 2017, *Measuring Australia's Digital Divide: The Australian Digital Inclusion Index 2017*, RMIT University, Melbourne, for Telstra, p. 5.

16 Thomas, J, Barraket, J, Wilson, C, Ewing, S, MacDonald, T, Tucker, J & Rennie, E, 2017, *Measuring Australia's Digital Divide: The Australian Digital Inclusion Index 2017*, RMIT University, Melbourne, for Telstra, p. 16.

17 Thomas, J, Barraket, J, Wilson, C, Ewing, S, MacDonald, T, Tucker, J & Rennie, E, 2017, *Measuring Australia's Digital Divide: The Australian Digital Inclusion Index 2017*, RMIT University, Melbourne, for Telstra, p. 18.

found substantial and widening gaps between those who are digitally included and those who are digitally excluded.¹⁸ In general, Australians with low levels of income, education and employment are significantly less digitally included. While some regional areas are substantially below the national average,¹⁹ nationally digital access has improved steadily over the past four years.

Cyber safety

As has been well-canvassed in this paper, the internet is a vital tool for education, research, entertainment and social interaction in a modern day society. While this has created exciting opportunities for users and business, it has also brought about many challenges and concerns for regulators, including a lack of control over content on the internet that may lead to increased opportunity for illegal and antisocial activities.

Online safety is a rapidly changing environment that incorporates a number of wide ranging issues. Issues include cyberbullying, pornography, imagebased abuse, violence against women, violent extremism and child sexual abuse. In 2015, the Government implemented measures to create a safer online environment for Australian children. The key measure was the establishment of the eSafety Commissioner, under the Enhancing Online Safety for Children Act 2015, to help protect Australian children from cyberbullying harm and to take a national leadership role in online safety for children. In December 2015, the functions of the Children's eSafety Commissioner were expanded to include online safety for persons at risk of family or domestic violence, and in 2017, the functions were further expanded to include online safety for all Australians. The eSafety Commissioner administers the cyberbullying complaints scheme, the take-down regime for prohibited content (including child sexual abuse material) and the image-based abuse portal.

The Committee is interested in how equipped regional people are to manage online safety and security.

7. What skills do people need to get the most from their digital technologies, and where can they learn these skills?

Government investment

National Broadband Network

In addition to providing NBN fixed line broadband services to 2.5 million regional premises, the Government is investing around \$2.1 billion in capital expenditure on nbn's fixed wireless network and approximately \$1.9 billion on the Sky Muster satellite service. The fixed wireless rollout is well advanced with over three-quarters of the network complete and more than 233,000 properties connected.

The Sky Muster satellite service has improved access to broadband for many regional and remote Australians. While these satellite services can deliver wholesale speeds of 12/1 Megabits per second (Mbps) or 25/5Mbps, this is not always the experience for everyone.

Actual speeds experienced by end-users can be affected by a range of factors including weather conditions and network configuration. For example, isolated rainfall may affect services in a whole region. After the initial reliability challenges of Sky Muster, the service has stabilised. In October 2017, data allowances were increased and nbn is continuing to look at different ways to improve the satellite service, including plans to introduce new enterprise grade products in early 2019.

Retail service providers have a direct service relationship with customers, and are the connecting factor between nbn and the customer. Consequently, the retail service

18 Thomas, J, Barraket, J, Wilson, C, Ewing, S, MacDonald, T, Tucker, J & Rennie, E, 2017, *Measuring Australia's Digital Divide: The Australian Digital Inclusion Index 2017*, RMIT University, Melbourne, for Telstra, p. 5.

19 Thomas, J, Barraket, J, Wilson, C, Ewing, S, MacDonald, T, Tucker, J & Rennie, E, 2017, *Measuring Australia's Digital Divide: The Australian Digital Inclusion Index 2017*, RMIT University, Melbourne, for Telstra, p. 5.

providers play a critical role in the provision of NBN services. Retail service providers are the first point of contact for customers to get connected and to resolve complaints. The effectiveness of retail service providers can have a significant impact on the customer's NBN experience.

The Committee would like to understand how consumers have managed any ongoing issues with their satellite or fixed wireless services and is also interested in finding out who people turn to as trusted sources of information when dealing with issues.

8. Have you had ongoing issues affecting your satellite or fixed wireless broadband service? If so, how have you overcome these issues?
9. If you are in an area with access to the Sky Muster satellite service and you have not taken it up, why not?

Mobile coverage

Expanding mobile coverage has clear economic, social and public safety benefits for people living, working and travelling in regional and remote Australia. However, it is not always commercially viable for service

providers to invest in expensive infrastructure in areas with small populations or complex geography. To fill this gap, the Commonwealth and state governments have invested in telecommunications infrastructure to improve mobile coverage across Australia through the Mobile Black Spot Program.

The program promotes new investment to improve mobile coverage in regional and remote Australia. The Commonwealth's original \$160 million commitment for rounds 1 and 2 of the program was complemented by \$287 million from the mobile network operators, \$141.2 million from state governments and an additional \$2.2 million from local governments, businesses and community organisations.

Mobile phone operators and network infrastructure providers were asked to put forward proposals to build new or upgraded mobile base stations to deliver improved coverage. Under rounds 1 and 2 there was a requirement to address black spots identified by the public. The Priority Locations round identified sites pre-announced by the Government. The program used a merit-based competitive selection processes to award funding for all three rounds. Proposals were ranked according to assessment criteria outlined in the Program Guidelines, which included coverage benefits and cost.



The Mobile Black Spot Program is delivering substantial improvements to mobile coverage across Australia and carriers have recently announced large regional mobile investment programs.²⁰ However, there continues to be strong demand for further investment in mobile coverage, particularly in regional and remote areas. In addition to the strong demand from areas that have no mobile coverage at all, communities that have poor mobile coverage or experience seasonal congestion are seeking network upgrades.

In the absence of a game-changing technology that fundamentally alters the business case for investing in more remote areas of Australia, it appears that co-investment is the main way

forward to improve mobile coverage. There is now a better understanding of the costs of co-investing in mobile coverage after three rounds of the Mobile Black Spot Program and the associated or standalone state government initiatives. However, it is not always easy to quantify the benefits of improved mobile coverage as it is an enabler across so many parts of everyday life. The Committee is interested in understanding what indicators, economic or otherwise, could be used to guide future co-investment programs.

10. What economic or social indicators could be used to guide investment to further improve mobile coverage?



20 Optus, 2017, 'Our commitment to improving coverage in regional Australia,' 17 August, <https://www.optus.com.au/enterprise/accelerate/communications/our-commitment-to-improving-coverage-in-regional-australia>

Making the most of mobile coverage

As well as infrastructure investments to improve mobile coverage, there are many ways for individuals or businesses to improve their own mobile reception. For example, products such as external antennas, in-building repeaters, or specific mobile phones recommended by the mobile carriers can greatly improve access to coverage in marginal areas. Anecdotally, there seems to be a low level of awareness and understanding of these solutions.

11. Is information readily available regarding how to use devices to improve mobile reception in areas with poor coverage? e.g. information about external antenna equipment?

Alternative and emerging technologies

In addition to major broadband projects such as the NBN, there are commercial fixed wireless providers offering services in many parts of regional Australia. The Wireless Internet Service Provider Association of Australia (WISPAU), an association of 40 wireless service providers, indicates its members provide broadband services to over 200,000 regional Australians. Fixed wireless providers appear to offer a competitively priced alternative to services such as the NBN Sky Muster service. The Committee is interested in the experiences of individuals and businesses who use these services, either as a broadband to the home service or to run their business, i.e. to provide an on-farm Wi-Fi service.

More generally, on-farm Wi-Fi services appear to be increasing in popularity and there are many reported instances of individual farmers investing in innovative approaches to access broadband. With the growing numbers of connected devices that can be used to collect large amounts of data and improve farm productivity, the Committee would appreciate hearing first-hand accounts of the costs and benefits of investing in this type of technology.

As new technologies evolve, competition grows. Providers other than nbn are using medium orbit, geostationary and leased satellites to deliver voice, broadband and Pay TV services. For example, SES Networks, an international satellite company, uses Medium Earth Orbit satellites to service Norfolk Island with high capacity broadband.

Low Earth Orbit satellites have the potential to address some of the issues with the current technology. These satellites have low latency and high capacity broadband. Additionally, the Commonwealth Scientific and Industrial Research Organisation (CSIRO) is developing and trialling a next-gen wireless technology called 'Ngara'. This new 'beam forming' wireless technology could reduce the amount of required spectrum and allow for data to be transmitted over greater distances.

Finally, 5G is expected to be an improvement on previous generations of mobile technology by providing faster download speeds, better connectivity and lower latency over mobile networks. Trials of 5G in Australia are already underway with an expected rollout from 2019.²¹

The Committee is also interested in what work businesses and other organisations are doing to install telecommunications infrastructure and technologies in regional areas, and if there are opportunities for the surrounding communities to benefit.

21 Telstra, 2018, 'Telstra turns on free 5G-enabled Wi-Fi and Australia's first 5G Connected Car', media release, 27 March and Optus, 2018, 'Optus brings 5G to the Commonwealth Games through world first achievement' media release, 5 April.

In general, competition leads to better outcomes for the end-user. It remains to be seen what opportunities these new technologies will present and the Committee is interested in the experiences and ideas of people using services other than the NBN.

12. What emerging digital services will be of most benefit to regional businesses and what are the data needs of these services?
13. What broadband services are people using other than those available through the NBN?
14. How can more competition be encouraged in the provision of broadband services in regional Australia?

Re-thinking consumer protections and policies

Australia has an open and competitive telecommunications market. The industry is subject to extensive and complex consumer and competition regulation. It operates on a commercial basis and regulation is only applied where there are competition or consumer concerns.

Access to quality, reliable, affordable telecommunications services across Australia continues to be a touchstone of Australian telecommunications policy. Effective communications is vital to social wellbeing and economic prosperity. This is particularly true in regional, rural and remote Australia where access to other services may be limited and distance can be a formidable barrier.

The 2015 Committee found that people in regional Australia were moving away from standard telephone services and towards mobile and internet-based services. In particular, the 2015 Committee noted that the standard

telephone service use was of rapidly declining relevance and that regional consumers were moving to mobiles, Voice over Internet Protocol (VoIP) and other social media applications as their primary communication method. As the Mobile Black Spot Program and NBN rollout near completion, this is truer than ever. The relevance of current regulatory frameworks needs to be examined.

A new Universal Service Guarantee

Australia has long had a universal service obligation (USO), which recognises the importance of providing up-to-date telecommunications to regional, rural and remote communities. The USO ensures people across Australia have ready access to fixed voice and payphone services wherever they reside or conduct business. The provision of these services is locked in from 2012 to 2032 under a binding \$5.4 billion 20-year contract with Telstra. Under the contract, Telstra receives \$230 million per annum to provide telephone services, and \$40 million per annum to provide payphone services across Australia. However, consumers are using data and mobile services more and fixed voice and payphone services less. These changes have called into question the relevance of the current USO.

Following the 2015 Regional Telecommunications Review, the Government asked the Productivity Commission to review the future of the USO. In response to the report of the Productivity Commission, the Government indicated in December 2017 it would develop a new Universal Service Guarantee (USG). The USG will modernise the existing USO arrangements by ensuring consumers have access to broadband as well as voice services. The Department of Communications and the Arts is currently developing options for the USG for the Government.

With the rollout of the NBN and the extensive coverage and uptake of mobile services, a key issue in the development of the USG is whether it is still good value for money to fund Telstra to deliver voice and payphone service. Alternatively, would it be better to place greater reliance on alternative networks, potentially freeing up existing USO funding for other purposes? For example, if more consumers could use mobile networks rather than fixed line networks, would there be savings from

supplying copper services that could be directed to further investment in mobile services.

While the Department of Communications and the Arts' work on the USG is a separate process to the 2018 Regional Telecommunications Review, it is of interest to people in regional, rural and remote areas. The Committee is therefore open to hearing community views on the USG and will ensure these are referred to the Government.



Consumer Safeguards Review

The Government is also conducting the Consumer Safeguards Review, which will make recommendations on telecommunications consumer safeguards for post-2020 when the NBN rollout is complete.

The Consumer Safeguards Review is being undertaken in three parts:

- *Redress and complaints handling* – ensuring that consumers have access to an effective redress scheme to handle complaints that provides transparency and holds telecommunications companies accountable for their performance.
- *Reliability of telecommunications services* – ensuring consumers have reliable telecommunications services including reasonable timeframes for connections, fault repairs and appointments and potential compensation or penalties.
- *Choice and fairness in the retail relationship between the customer and their provider* – ensuring consumers are able to make informed choices and are treated fairly in areas such as customer service, contracts, billing, credit and debt management and switching providers.

While the Consumer Safeguards Review is being conducted separately, information from the Regional Telecommunications Review can inform understanding of what is needed for consumer safeguards from a regional perspective. There will be ongoing discussion between the Committee and the Department of Communications and the Arts in regards to the Consumer Safeguards Review. Therefore, the Committee will also consider relevant views from the Consumer Safeguards Review and will endeavour to refer these to Government, particularly if relevant to regional Australians.




Appendix 1 — List of questions

1. What are the main barriers to people in regional communities increasing their use of digital technologies and possible solutions for overcoming these barriers?
2. How are people in regional communities currently using their broadband service and how might they increase the benefits of using this technology?
3. What data-intensive activities are occurring in regional, rural and remote Australia? What digital technologies are needed for these?
4. How can regional businesses better utilise digital technologies to maximise economic benefits?
5. What can be done to improve access to and uptake of telecommunications services in remote Indigenous communities?
6. Are there practical examples of how communications services can improve the well-being of people in remote Indigenous communities?
7. What skills do people need to get the most from their digital technologies, and where can they learn these skills?
8. Have you had ongoing issues affecting your satellite or fixed wireless broadband service? If so, how have you overcome these issues?
9. If you are in an area with access to the Sky Muster satellite service and you have not taken it up, why not?
10. What economic or social indicators could be used to guide investment to further improve mobile coverage?
11. Is information readily available regarding how to use devices to improve mobile reception in areas with poor coverage? E.g. information about external antenna equipment?
12. What emerging digital services will be of most benefit to regional businesses and what are the data needs of these services?
13. What broadband services are people using other than those available through the NBN?
14. How can more competition be encouraged in the provision of broadband services in regional Australia?

Appendix 2 — Terms of Reference

A Regional Telecommunications Independent Review Committee (RTIRC) is established every three years by Part 9B of the *Telecommunications (Consumer Protection and Service Standards) Act 1999* (the Act) to conduct reviews into telecommunications services in regional, rural and remote parts of Australia.

1. The Committee must conduct a review of the adequacy of telecommunications services in regional, rural and remote parts of Australia.
2. In determining the adequacy of those services, the Committee must have regard to whether people in regional, rural and remote parts of Australia have equitable access to telecommunications services that are significant to people in those areas and currently available in one or more urban areas.
3. In conducting the review, the Committee must make provision for public consultation, particularly with people in regional, rural and remote parts of Australia.
4. In conducting the review, the Committee is to have regard to:
 - the Government's policy for the rollout of, and investment in, the National Broadband Network
 - the Government's commitments to a consumer safeguards review and the Universal Service Guarantee
 - the Government's policy for the rollout of, and investment in, the Mobile Black Spot Program.
5. Taking into account Term of Reference 4, the Committee is to:
 - consider how to maximise the economic benefits for regional communities through the use of digital technologies
 - consider how regional consumers use their broadband service and how they might derive more benefit from it
 - undertake an analysis of the coverage achieved under the Mobile Black Spot Program and examine the extent of the existing gaps in mobile coverage in regional Australia.
6. The Committee must prepare a report of the review and give it to the Minister for Regional Communications. The report may set out recommendations to the Government.
7. In formulating a recommendation that the Government should take a particular action, the Committee must assess the costs and benefits of that action.



Regional Telecommunications
Independent Review Committee

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rtirc.gov.au



9.3 WORKS AND SERVICE

9.3.1 ROAD CLOSURE – CARRABIN SOUTH ROAD (PORTION), CARRABIN

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:			
Disclosure of Interest:	Nil		
Attachments:	Attachment		
Signature:	Officer	CEO	

Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

Background

As Councillors will be aware, the WA State Government announced a \$17.2 million funding package over two (2) years for reconstruction works along the Great Eastern Highway, between Walgoolan and Southern Cross. \$10.8 million is to be spent in this financial year (2018/19) for road improvement works to be carried out between 297.66 and 302.66 SLK through the Carrabin townsite.

In order to progress the works, several requests from Main Roads require discussion and executive approval to ensure that the correct procedures are adhered to allow the works to progress.

Community/Stakeholder Consultation

Landholders Rythdale Pty Ltd (B & J Huxtable).

Warrakiri Pty Ltd

Comment

Below are a list of procedural requirements in relation to Road Dedication, Shire Reserve Excision and closed road disposal:

Road Dedication

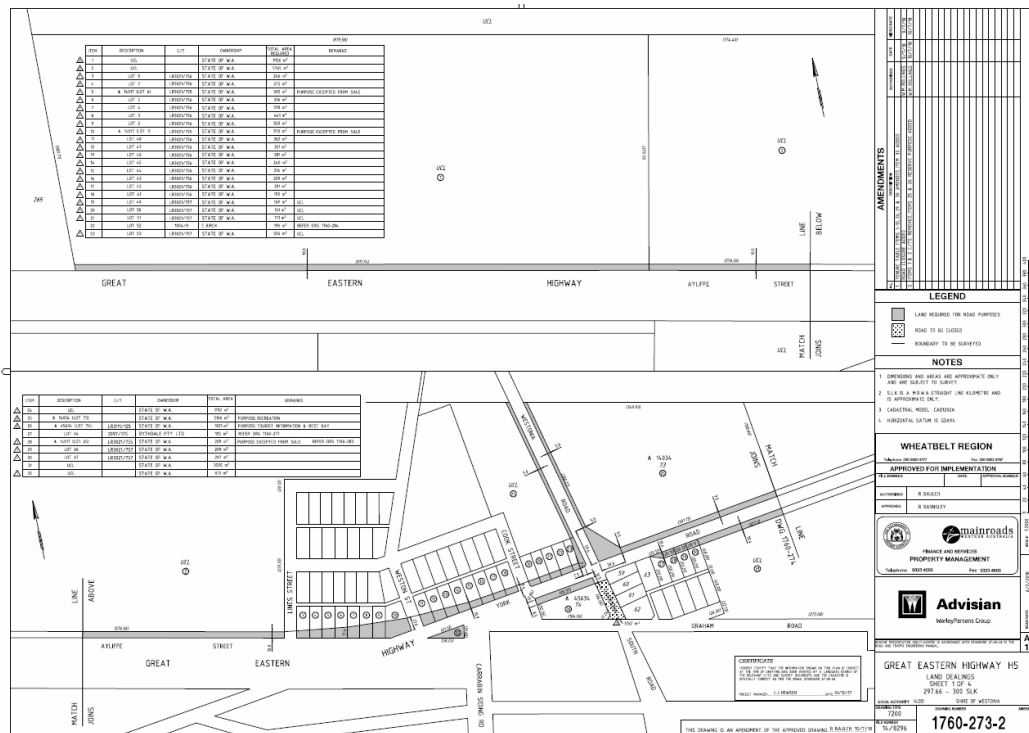
Attached for consideration by Council are plans showing land required for road improvement works to be carried out between 297.66 and 302.66 SLK on GEH. In order for the project to proceed, the land shown shaded on the enclosed copies of Land Dealings Plans (LOP) 1760- 273-2 and 1760-274-1 is required for inclusion in the road reserve.

Main Roads has consulted with all affected private land owners and other relevant parties including the Department of Planning, Lands and Heritage (DPLH) and arrangements for land acquisition are being progressed. To enable the land to be dedicated as road reserve it is a requirement of the *Land Administration Act 1997* (LAA) that local governments resolve to dedicate the road.

"It would be appreciated if Council could consider the matter at its next meeting and provide the following statement in a letter to Main Roads marked for my attention. This will satisfy the requirements of Regional and Metro Services (RMS) at DPLH, who will be arranging dedication when the land has been acquired."

"Council at its ordinary meeting held on (Day Month Year) passed a resolution for the dedication of the land the subject of Main Roads Land Dealing Plans 1760-273-2 and 1760-274-1 as a road pursuant to section 56 of the Land Administration Act 1997." Road Closure

In addition as we discussed, can you please initiate the road closure process for the 1352m2 section of Carrabin South Road as shown hatched on LOP 1760-273-2. Following advertising of the proposal, please request a Council resolution pursuant to section 58 of the LAA.

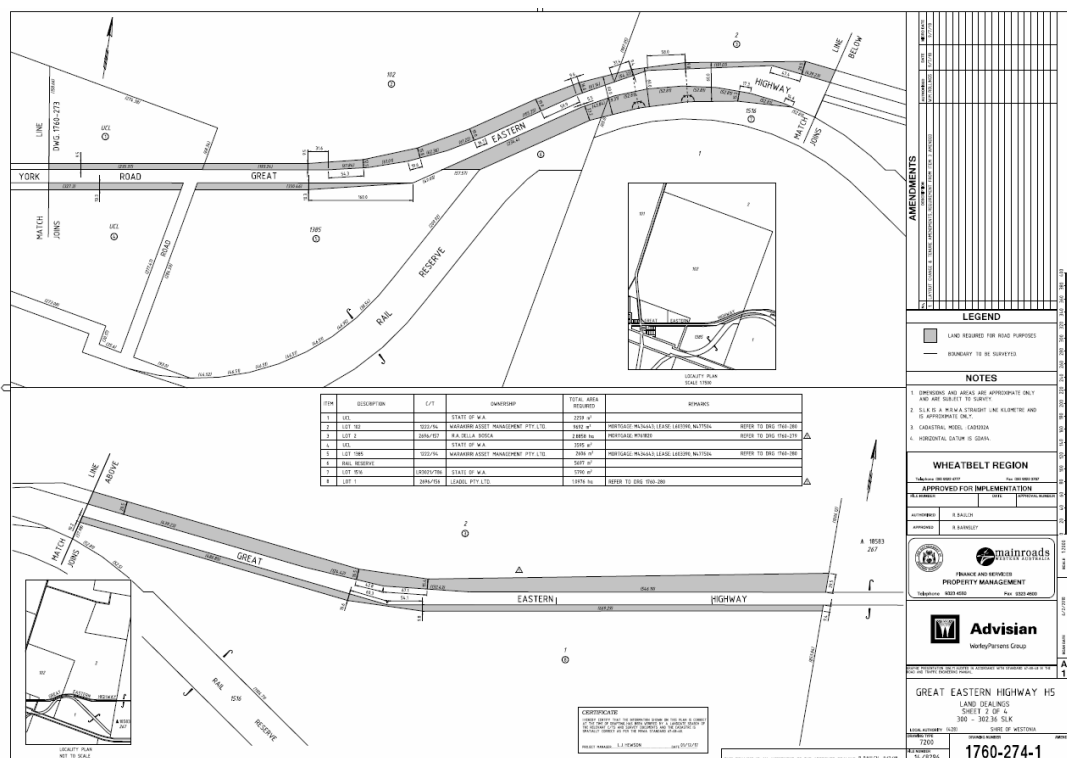


Shire Reserve Excision

Consent is requested from the Shire as the management body of Reserve 45634 (purpose of Tourist Information and Rest Bay) to excise 1021m² of land as required for road widening and dedication. The land requirement from Reserve 45634 is shown as Item 26 on LOP 1760-273-2.

In relation to Reserve 45634, can you please provide:

- The Shire's agreement to excise the land required for the road widening ex Reserve 45634 as shown on LOP 1760-273-2.
- Advice as to whether the Shire has granted any interests over Reserve 45634 that would be affected by the proposed road widening and dedication.
- Consent to Main Roads and its contractors to enter onto Reserve 45634 to carry out construction works which will commence prior to the excision from the reserve being completed.



Closed Road Disposal

The Shire may wish to request DPLH to amalgamate the section of Carrabin South Road (when closed and converted into unallocated Crown land) into either the adjoining freehold lots if agreed to by the landowner, or Shire managed Reserve 45634.

Main Roads in the near future will arrange for land acquisition valuations and cadastral survey to be undertaken for the project. Together with addressing road dedication and closure requirements a valuation (only required for amalgamation with freehold land) and deposited plan could also be arranged by Main Roads to accommodate the disposal of the closed road. Please advise Main Roads if this is required.



Main Roads will cover all costs and claims that may arise as a result of the dedication and road closure.

Statutory Environment

Section 3.50, 3.51 of the Local Government Act, 1995;

Compliance with the Land Administration Act 1977 and the Land Administration Regulation 1998.;

Section 56 of the Land Administration Act 1997;

Section 58 of the Land Administration Act 1997.

Policy Implications

There are no policies relating to this matter.

Strategic Implications

N/A

Financial Implications

Main Roads will cover all costs and claims that may arise as a result of the dedication and road closure.

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council resolves the following:

1. For the dedication of the land the subject of Main Roads Land Dealing Plans 1760-273-2 and 1760-274-1 as a road pursuant to section 56 of the Land Administration Act 1997.
2. Initiate the road closure process for the approx. 1600m2 section of Carrabin South Road as shown hatched on LOP 1760-273-2 and offer to include the land in the adjoining freehold lots owned by Rythdale Pty Ltd or if not required, include in the Reserve 45634 (purpose of Tourist Information and Rest Bay).
3. In relation to Reserve 45634, Council agrees to:
 - a) Excise the land required of approx (1,021m2) for the road widening ex Reserve 45634 (purpose of Tourist Information and Rest Bay) to Main Roads as shown on LOP 1760-273-2.
 - b) Advice as to whether the Shire has granted any interests over Reserve 45634 that would be affected by the proposed road widening and dedication - None.
 - c) Consent to Main Roads and its contractors to enter onto Reserve 45634 to carry out construction works which will commence prior to the excision from the reserve being completed
4. Following advertising of the above proposals, please request a Council resolution pursuant to the requirements of the Land Administration Act 1997.

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

NIL

10 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

12 DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday 16th August 2018 commencing at 3.30pm

13 MEETING CLOSURE

There being no further business the President, Cr Day declared the meeting closed at pm