



# Minutes

## Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia

Thursday 20<sup>th</sup> July 2017

### CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 20<sup>th</sup> July 2017 as a true and accurate record of the Ordinary Council Meeting held on 17<sup>th</sup> August 2017.

.....  
**Cr Karin Day**  
**Shire President**

*All attachment items referred to in these minutes are available for public perusal at the Shire Office*



## Disclaimer

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The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.

10 July 2017

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## 1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.38pm.

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### Councillors:

Cr KM Day	President
Cr D Hermon	Deputy President (entered at 4.30pm)
Cr ML Geier	
Cr JJ Jefferys	
WJ Huxtable	

### Staff:

Mr. JC Criddle	Chief Executive Officer
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**Members of the Public:** Nil

**Apologies:** Nil

**Approved Leave of Absence:** Cr RS Corsini

## 3. PUBLIC QUESTION TIME (3.39pm – 3.54pm)

### Wendy Carol

Question: What is the Shire doing in regards to rehabilitating old expired gravel pits within the town common, with particular attention to cactus growing and various other waste?

Response: (via CEO) Once the gravel pits are no longer required for gravel extraction, the intent is to partially or fully rehabilitate the sites (where practicable). The CEO will liaise with the Works Supervisor and the NRM Officer to see what rehabilitation works can be carried out in the short, medium and long term.

## 4. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Day requested a leave of absence for the August Council meeting.

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<b>Moved:</b>	<b>Cr Jefferys</b>	<b>Seconded:</b>	<b>Cr Huxtable</b>
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<b>01/07-17</b>	<b>That Cr Day be granted a leave of absence for the August Ordinary meeting.</b>
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CARRIED 4/0

## 5. CONFIRMATION OF PREVIOUS MINUTES

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### OFFICER RECOMMENDATIONS

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That the minutes of the Ordinary Meeting of Council held on 15<sup>th</sup> June 2017 be confirmed as a true and correct record.

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### RESOLUTION

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<b>Moved:</b>	<b>Cr Geier</b>	<b>Seconded:</b>	<b>Cr Huxtable</b>
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<b>02/07-17</b>	<b>That the minutes of the Ordinary Meeting of Council held on 15<sup>th</sup> June 2017 be confirmed as a true and correct record.</b>
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CARRIED 5/0

## 6. RECEIVAL OF MINUTES

### OFFICER RECOMMENDATIONS

That the minutes of the Biodiversity Fund Project Meeting held on Wednesday 21<sup>st</sup> June 2017 be received.

### RESOLUTION

Moved: Cr Jefferys

Seconded: Cr Huxtable

03/07-17

That the minutes of the Biodiversity Fund Project Meeting held on Wednesday 21<sup>st</sup> June be received.

CARRIED 5/0

## 7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

- WEROC meeting in Merredin on 28<sup>th</sup> June
- WALGA GECZ meeting in Merredin on 29<sup>th</sup> June
- Evolution meeting with Sharon and Richard at Cr Day house on 4<sup>th</sup> July

## 8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **20 July 2017**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **20 July 2017**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **20 July 2017**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

## 9. MATTERS REQUIRING A COUNCIL DECISION

### 9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

#### 9.1.1 ACCOUNTS FOR PAYMENT

<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Kay Geier, Senior Finance Officer
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.1</b> List of Accounts
<b>Signature:</b>	<b>Officer</b>  <b>CEO</b> 

#### Purpose of the Report

Executive Decision  Legislative Requirement

#### Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

#### Comment

Attached is a copy of Accounts for Payment for the month of June 2017. The credit card statements currently show: -

CEO **June 17 \$763.04** associated with the purchase of; Fuel, Activ8 Data, First Aid Equipment and Uniform Purchase

Works Supervisor **June 17 \$58.75** associated with the purchase of; EOT Training

#### Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

#### Policy Implications

Council does not have a policy in relation to payment of accounts.

#### Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

#### Financial Implications

Expenditure in accordance with the 2016/2017 Annual Budget.



**Voting Requirements**



Simple Majority



Absolute Majority

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**OFFICER RECOMMENDATIONS**

That June 2017 accounts submitted to today's meeting on Municipal vouchers 3547 to 3557 and D/Debits EFT2493 to EFT2552 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$589,742.52 be passed for payment.

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**RESOLUTION**

**Moved:** Cr Jefferys **Seconded:** Cr Huxtable



**04/07-17** That June 2017 accounts submitted to today's meeting on Municipal vouchers 3547 to 3557 and D/Debits EFT2493 to EFT2552 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$589,742.52 be passed for payment.

**CARRIED 5/0**

Cr Hermon entered the meeting at 4.30pm

### 9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – JUNE 2017

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Kay Geier, Senior Finance Officer
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.2</b> Monthly Statement of Financial Activity
<b>Signature:</b>	<b>Officer</b>  <b>CEO</b> 

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#### Purpose of the Report

Executive Decision  Legislative Requirement

#### Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

#### Comment

The Monthly Statement of Financial Activity for the period ending 30<sup>th</sup> June 2017 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

#### Statutory Environment

General Financial Management of Council  
Council 2015/2016 Budget  
Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

#### Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

#### Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

#### Financial Implications



There is no direct financial implication in relation to this matter.





**9.1.3 GST RECONCILIATION REPORT – JUNE 2017**

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Kay Geier, Senior Finance Officer
<b>File Reference:</b>	F1.4.4 Audit Report
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.3</b> GST Report
<b>Signature:</b>	<b>Officer</b>  <b>CEO</b> 

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**Purpose of the Report**

- Executive Decision  Legislative Requirement

**Background**

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 30<sup>th</sup> June 2017 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

**Comment**

The GST Reconciliation Report is attached for Councillor consideration.

**Statutory Environment**

Nil

**Policy Implications**

Council does not have a policy in regards to Goods and Services Tax.

**Strategic Implications**

Nil

**Financial Implications**

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

**Voting Requirements**

- Simple Majority  Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That the GST Reconciliation totaling (\$52,187) for the period ending 30<sup>th</sup> June 2017 be adopted.

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**RESOLUTION**

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**Moved:** Cr Geier

**Seconded:** Cr Hermon

**06/07-17** That the GST Reconciliation totalling (\$52,187) for the period ending 30th June 2017 be adopted


**CARRIED 5/0**

### 9.1.4 WALGA AGM – NOTICE OF MOTIONS

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<b>Attachment</b>	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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#### Purpose of the Report

Executive Decision  Legislative Requirement

#### Background

**At the time of writing the Agenda Item the WALGA AGM agenda and motions were not available. A copy will be presented to the meeting of prior.**

Council will be represented by Shire Deputy President Cr Hermon, Cr Geier, Cr Jefferys and Cr Huxtable at the 2017 Local Government Week convention to be held at the Perth Convention and Exhibition Centre (PCEC) from 2<sup>nd</sup> to 4<sup>th</sup> August 2017.

The Annual General Meeting of WALGA is scheduled for the Wednesday afternoon session of the convention (2<sup>nd</sup> August). There are ??? member motions to be presented as part of the agenda for the 2017 AGM of the Western Australian Local Government Association (WALGA).

Council's voting delegates at the AGM are the Shire Deputy President Hermon and Cr Huxtable.

#### Comment

The following motions are summarised for Council to consider. Council appointed Delegates attending the Annual General Meeting of the WA Local Government Association are required to vote according to the indicative determinations from the Council in regards to the following summary motions presented in the mentioned Agenda and Meeting.

A full copy of the Motions have been attached to this Agenda Item for detailed Council reading and direction to appointed Delegates;

AGENDA	LOCAL GOVERNMENT	MOTION TITLE
ITEM	PROPONENT	

#### Statutory Environment

Nil (not known at this time – decision making processes)

#### Policy Implications

Western Australian Local Government Association Standing Orders for the conduct of the Annual General Meeting of the Western Australian Local Government Association 2015.

#### Strategic Implications

WALGA Strategic Plan 2010-2015

*Our Vision for Local Government – “Local Governments in Western Australia will be built on good governance, local leadership, democracy, community engagement and diversity.*

*Local Government will also have the capacity to provide economically, socially and environmentally sustainable services and infrastructure that meet the needs of their community”.*

#### **Financial Implications**

Nil – not applicable to this item as at this stage not a direct impact upon the Shire.

#### **Voting Requirements**

Simple Majority

Absolute Majority

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#### **OFFICER RECOMMENDATIONS**

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That

1. Council delegates vote the affirmative for agenda items ??? to ????
2. Should through discussion that an affirmative vote not be supported by the Council voting delegates, then those delegates be given delegated authority to use their discretion and vote on behalf of the Council.

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#### **RESOLUTION**

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Moved: Cr Geier

Seconded: Cr Hermon

07/07-17 That as no motions were put to the WALGA AGM, Council delegates be given delegated authority to use their discretion and vote on behalf of the Council on any late items that may arise.


CARRIED 5/0

### 9.1.5 EVOLUTION MINING – SHARED VALUES PROJECTS

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Jamie Criddle, CEO
<b>File Reference:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment</b>
<b>Signature:</b>	<b>Officer</b> <b>CEO</b>

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#### Purpose of the Report

Executive Decision

Legislative Requirement

#### Background

As Council will be aware, the Chief Executive Officer has been working behind the scenes with management of Evolution Mining to investigate a variety of Shared Value Projects within the Westonia Shire.

Extract from Evolution Website:

#### *Sustainable Community Development (Shared Value) Projects*

*Evolution is currently working with our stakeholders to identify opportunities to partner on projects that deliver long-term, sustainable outcomes for the community. These are legacy projects aimed at providing benefits that last beyond the life of the mine through local economic development, education and training, environmental outcomes or sustainable health outcomes.*

The CEO, President along with the Evolution management team are working on the following project:

- Camp Westonia
- Westonia Solar Farm

#### Comment

##### **Project 1 – Camp Westonia**

##### **Project Summary**

##### **Camp Westonia (Westonia, WA)**

This is a proposed partnership with the Shire of Westonia to help establish “Camp Westonia”: relocating 40 rooms (comprising 10 x 4 room unsuited units), 1x large kitchen/dinning and common room and 1 x recreation/facilities room to the Old School site to set up as a camp accommodation style complex. This will be utilised for a variety of initiatives, including: schools; bus tours; grey nomads; sport clubs; kids at risk; holiday camp. Activities may include: mine tour; physical activities; educational programs; visit to a working farm.

This project will help “future proof” Westonia following eventual closure of EMO by achieving increased visitation, leading to increased economic activity in Westonia.

##### **Project Objectives**

A community such as Westonia’s has seen the effects of “boom and bust” mining and agriculture over the past 100 years and community leaders have been looking at ways to future proof the town/shire/community so that the booms are maximised and the busts are eliminated or minimised.

As stated in the Wheatbelt Development Commission - Wheatbelt Blueprint, Westonia needs investment in key infrastructure to enable growth opportunities. Small scale investment in accommodation will create additional private and community investment, leading to a vibrant economy, growth, employment and education opportunities.

- The project hopes to deliver a variety of benefits, including:
- Setting up the facility to cater for “Camp Kulin” style Camp.[see Appendix B]
- Utilising the facility as a Community/School Camp, alternating with the above.
- Use it to attract bus tours and open up the tourism potential that is growing at the moment with mine tours, Farm experience tours, Local Aboriginal tours, Rock and natural wonder tours, targeting the “Grey Nomads”, etc
- Use the facility as overflow accommodation for the mine on shut downs
- Overflow accommodation for groups not able to get accommodation in Merredin with large companies totally hiring out the major hotel/motels in the district on a permanent basis
- Short term accommodation for sporting events, community events
- Utilise as an Evacuation Centre for the Town or mine if required
- Short term accommodation for sporting events, community events
- Utilise as an Evacuation Centre for the Town or mine if required

**Stage 1** Primarily this will only be a single stage project in terms of the support requested from Evolution. It is anticipated that the accommodation side of the project will be completed within the first stage, with additions to continue in future years to value add to the facility (listed in stage 2).

**Stage 2** As mentioned above, the extent of Evolutions financial resources will be limited to stage 1, with stage 2 comprising of seeking funding from outside sources to value add to the facility such as “high/low rope course built onsite to add to facility” “flying fox” “climbing walls” to challenge not only the children but the children at heart!!

If Evolution felt the need to assist in this funding, I’m sure the Shire and community would be grateful.

#### **Current Status**

The Shire of Westonia and the Westonia Community have recently been gifted the Old Primary School site following the closure of the School in 2014. The vesting for “Community Purposes including Aged Accommodation” allows for the site to be used in a variety of ways with a portion of the site allocated for aged accommodation via the CEACA project and the rest of the site available for the “Camp Westonia” concept.

The Council have been liaising with a company (OTOC) who are bidding on discontinued mining work camps in the Pilbara and relocating them at a minimal cost to a third party. The works involve the removal of surplus accommodation villages of various sizes, all with have kitchens, administration offices, ensuite bedrooms (generally 4 to a “donga”), ice rooms, laundries, ablution blocks, etc.

OTOC and the Shire of Westonia as partners are currently listed as the preferred bidder for the current camp that is up for tender. The fact that we are the only Shire/Community group that is listed in the tender has elevated us to preferred bidder status on one of the Roy Hill railway campsites. Quotes have been obtained on the major components of the build/relocation, specifically in relation to disconnection/reconnection, transportation and utility connection such as sewer, water and power. Assessments are currently taking place on site in relation to power/water upgrades and other onsite assessments.

#### **Drivers - Economic**

This project has huge potential on many levels, but particularly as a “Future Proofing” project for when Edna May Operations eventually cease.

Increased visitors to Westonia will: increase the spend at local businesses; increase tourism; increase servicing and training; utilise under-utilised services, attractions and recreation facilities, and; has the potential to create new opportunities and employment.

According to the “Fast Facts for the period ending June 2016” published by Tourism Western Australia (Attached), Tourist in Western Australia spend \$9.632 billion pa, which is 10.8% of the tourist spend in Australia, which equates to \$134 per day. Conservative estimates for a bus of 35 people staying 2 nights every fortnight equates to 1820 nights @ \$134 per night, equalling \$243,880 income per year. This initially allows for increased employment in town and flow on benefits for other businesses in the town. This in turn will also stimulate further niche businesses and opportunities on the back of the increased tourist patronage.

The Wheatbelt Development Commission - Wheatbelt Blueprint highlights the potential for the Wheatbelt to seize these opportunities. Minimising the accommodation gaps in Westonia and increasing visitors to Westonia Shire will facilitate both population and economic growth.

The various uses envisaged for the camp will in time allow the facility to become self-sustaining and will create lasting employment in the town and district. Going forward, Council estimates up to 10 employees will be required to clean, cook and manage the project and associated programs.

#### **Drivers - Education**

- Setting up the facility to cater for “Camp Kulin” style Camp.

The “Camp Kulin” program, if delivered in Westonia will help cater for “at risk” groups, both children and adults enabling attendees to learn life skills, leadership skills, self confidence and a range of communication skills. Other areas around the state have approached the “Camp Kulin” group to initiate these camps, but due to distance have not been able to. Westonia is only 150km from Kulin and already have great contacts to progress this project.

- Utilising the facility as a Community/School Camp, alternating with the above.

The Westonia community has a great opportunity to deliver an unique visitor experience to community/School users as our geographical location (proximity to Perth – 300km and proximity to Goldfields/Kalgoorlie – 300km) enables us to deliver an all round experience that includes:

Gold mine tours, Farming tours, Rock tours, as well as the museum and other sites in and around Westonia. We can lay down the myth that states that milk comes from Coles or Wollies. City kids can be shown how to shear a sheep one day and how to fill a triple seven (777) the next and then explore some of the most unique rocks in Western Australia (Elachbutting – like Wave Rock, Baladjie Rock and Sandford Rock) Brochure attached.

- Short term accommodation for sporting events, community events

Westonia currently misses out on hosting regional sporting events due to lack of accommodation, this will assist with both Westonia & the wider Wheatbelt in attracting large scale events. Westonia currently host the Western Australian Hang Gliding Championship each year, but have had to pull out of nominating for the Australian & Australasian Championships as we cant meet the accommodation requirements.

#### **Drivers - Environmental**

There is substantial infrastructure in the Pilbara related to the past construction boom and it must be removed. Construction camps such as the subject ones are good examples of the tyranny of distance with the cost of removal from the various locations outweighing the value of the items. The items have a low-to-no value as demand has all but dissolved. At the time of bidding it appears possible the lowest cost to the owner may be to demolish the entire villages as the economics of relocation or salvage are outweighed by the economics of landfill.

The costs of the actual asset would be nil with the ultimate owner needing to revalue an asset cost once it was relocated / re-established.

One of the risks in relation to the initial set up of the School camp was the inability to utilise the existing mining camp Waste Water Treatment Plant to process the waste from the school site. Since then, the Shire have found a commercial waste water treatment unit capable of processing over 8000l/day and treat the waste, and allow it to be sprinkled on the existing Eremophila Resinosa translocation site number 2 located South West of Quartz and Boodarockin Roads in the Westonia Townsite (over the road from the School). This would be a win-win for both the Mine, School Site and the environment as the site is currently watered with scheme water at a cost to the mine and the Shire.

#### **Drivers - Health**

- Setting up the facility to cater for “Camp Kulin” style Camp.[see Appendix B]
- Utilising the facility as a Community/School Camp, alternating with the above.



- Use it to attract bus tours and open up the tourism potential that is growing at the moment with mine tours, Farm experience tours, Local Aboriginal tours, Rock and natural wonder tours, targeting the “Grey Nomads”, etc
- Use the facility as overflow accommodation for the mine on shut downs
- Overflow accommodation for groups not able to get accommodation in Merredin with large companies totally hiring out the major hotel/motels in the district on a permanent basis
- Short term accommodation for sporting events, community events
- Utilise as an Evacuation Centre for the Town or mine if required

The health benefits for both the locals and the attendees of the Camp School are wide ranging. Initially the attendees to the Camp Kulin would obviously benefit in terms of mental wellbeing and well as physically from the variety of tours available such as Mine, Walk trail, Rock tours and Farm tours.

The health benefits to the community are also wide ranging. One idea would be to include our seniors on to some of the tours as they can assist with a historical background for tourist which in turn helps keep them active, alert and a part of the community. A similar idea with the children of the town to participate in activities with both senior’s groups and school groups after hours. We could also partner up as “Buddy Schools” and continue pen pal type arrangements which also assist with children’s education, self-esteem and confidence in meeting new people.

Estimated costings from 2016:

PROJECT ITEMS	OTHER SOURCE/S \$ (EX GST)	NAME OF OTHER FUNDING SOURCE/S	OTHER FUNDING STATUS: APPROVED OR REQUESTED	DATE DECISION EXPECTED ON REQUESTED FUNDS	TOTAL \$ (EX GST)	QUOTE ATTACHED
Decommission, transport work camp	300,000	Evolution Mining	Seeking Approval	2017	300,000	
Recommission work camp, site works, landscaping	50,000	Westonia Progress Association	Seeking Approval	2017	50,000	
Recommission work camp, site works, landscaping	50,000	Wheatbelt Development Commission	Seeking Approval	2017	50,000	
Recommission work camp, site works, landscaping, Audit, Signage	50,000	Shire of Westonia	Seeking Approval	2017	50,000	
<b>TOTAL</b>	<b>450,000</b>				<b>450,000</b>	

PROJECT ITEMS	OWN ORGANISATION \$ COST (EX GST)	OTHER SOURCE/S \$ COST (EX GST)	NAME OF OTHER IN-KIND SOURCE	TOTAL \$ COST (EX GST)
Recommission work camp, site works, landscaping	50,000		Shire of Westonia	50,000
<b>TOTAL</b>	<b>50,000</b>			<b>50,000</b>

## Project 2 – Solar Farm Project Plan

As part of the negotiations with OTOC manager Gavin Rutherford in relation to the “Camp Westonia” project, Gavin discussed the possibility of investigating a Solar Energy Farm for Westonia with partners Sunrise Energy. Sunrise Microgrids owners are Neil Canby and Andrew Vlahov who are looking at opportunities to build solar power stations and create opportunities for communities to offset power costs and become greener.

With the combination of Local Government, Evolution Mining, and Sunrise Microgrids there is a great opportunity to come together with a community plan.

There are some walk-up positives already in place:

- The life of mine goes out 10+ years.
- land already held by Evolution,
- proximity to mains line is good,
- Local Government support *ergo* community support. Progress Associations etc.

- Abstract opportunities.....no LGA has taken the crown of greenest yet. There would be funding available from an interpretive centre. The interpretive centre could hold the spare parts inventory (panels, breakers, tracking parts, etc) and have them on display.....voila, a practical exhibit.
- Local employment for care and maintenance.

At the moment I can't give you too much information as it is "commercial in confidence", but the project is looking in the order of a 5-8 megawatt (MW) Solar Farm, possibly located in the vicinity of "Edna's Farm", corner of Westonia-Carrabin Road and Wolfram Street. Total project cost is in the vicinity of \$10-15 million and will employ between 20-30 people during construction and maintenance employment after construction.

Evolution Mining have taken the lead role to this point as they will be the potential third party user. They currently use approximately 8 MW of power in operations at the Edna May mine site. There will be benefits to all parties in relation to reduced power costs to the mine, lease payments to the Shire/Community, tourism benefits and long term power projects.

In order to progress the projects, Council will need to prepare business cases for both projects. The President and CEO through the Wheatbelt Development Commission where we have been able to gain the services of a university students to assist us to write business cases for the two projects to go to the Evolution Board in October (due by 1st September):

Grant from the Development Commission has links with UWA School of Geography and utilises students for business case writing (mainly Royalties 4 Regions Projects) and pays approx \$60/hr. We will also look at billeting out the student (possibly at Cr Day's Place) during their visit.

 **Statutory Environment**

N/A

 **Policy Implications**

There are no policies relating to this matter.

 **Strategic Implications**

N/A

 **Financial Implications**

Council currently have additional funds allocated in account 04110 Consultancy, which will assist in the project.

 **Voting Requirements**

Simple Majority

Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That Council commit up to \$6,000 from the Consultancy Account 04110 in the 2017/18 Budget to engage the services of UWA School of Geography students via the Wheatbelt Development Commission to assist in the Business Case writing process for the Camp Westonia and Westonia Solar Farm Shared Value Projects.

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**RESOLUTION**

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**Moved:** Cr Geier

**Seconded:** Cr Hermon

**08/07-17** That Council commit up to \$6,000 from the Consultancy Account 04110 in the 2017/18 Budget to engage the services of UWA School of Geography students via the Wheatbelt Development Commission to assist in the Business Case writing process for the Camp Westonia and Westonia Solar Farm Shared Value Projects.

**CARRIED 5/0**



Nil

 **Financial Implications**

N/A

 **Voting Requirements**

Simple Majority  Absolute Majority

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**OFFICER RECOMMENDATIONS**

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For council consideration.

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**RESOLUTION**

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**Moved:** Cr Hermon **Seconded:** Cr Geier

**10/07-17** That the President, Chief Executive Officer and Cr Geier be authorised to meet with the person in question and negotiate a suitable outcome.

**CARRIED 5/0**

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**RESOLUTION**

---

**Moved:** Cr Hermon **Seconded:** Cr Jefferys

**11/07-17** That as meeting be re-opened to members of the public (out of camera)


**CARRIED 5/0**

**9.1.7 CHANGE OF ORDINARY MEETING DATE – OCTOBER & DECEMBER 2017**

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Jamie Criddle, CEO
<b>File Reference:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Nil
<b>Signature:</b>	<b>Officer</b> <span style="float: right;"><b>CEO</b></span>

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**Purpose of the Report**

- Executive Decision  Legislative Requirement

**Background**

In accordance with Regulation 12(1) of the Local Government (Administration) Regulations 1996 once a year Council is required to provide local public notice of the date, time and place the Ordinary Council Meetings for the next 12 months are to be held.

The Chief Executive Officer is requesting the following meetings be changed:

**Thursday 19 October 2017**

**Thursday 21 December 2017**

**Comment**

The date for the October 2017 meeting is currently set as Thursday 19 October 2017. The local government elections are due to be held in October 2017 with the election date generally set as the third Saturday in October, being 21 October 2017.

To enable the new Councillors to be sworn in, and to avoid the need for a Special Council Meeting for that purpose, it is recommended to change the date of the October 2017 meeting to be the Thursday following the local government elections.

The date for the December 2017 meeting is currently set as Thursday 21 October 2017. The CEO is requesting the meeting be held a week earlier to enable him to take advantage of the Christmas break to extend his holiday break as Council does not have a Council meeting in January.

**Statutory Environment**

Regulation 12(2) of the Local Government (Administration) Regulations 1996 states that a local government is to give local public notice of any change to the date, time or place of a meeting which has previously been given local public notice under Regulation 12(1).

**Policy Implications**

Administration Policy 1.1 – Council Meetings.

**Strategic Implications**

Nil.

**Financial Implications**

Nil.

### **Voting Requirements**

Simple Majority

Absolute Majority

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### **OFFICER RECOMMENDATIONS**

In accordance with Regulation 12(2) of the Local Government (Administration) Regulations 1996, that notice be given that the Ordinary Council Meetings previously scheduled to be held in October and December, now be held on (insert date October) and (insert date December), both commencing at 3.30pm.

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### **RESOLUTION**

**Moved:** Cr Huxtable **Seconded:** Cr Hermon

**12/07-17** In accordance with Regulation 12(2) of the Local Government (Administration) Regulations 1996, that notice be given that the Ordinary Council Meetings previously scheduled to be held in October and December, now be held on Thursday 26<sup>th</sup> October and Thursday 14<sup>th</sup> December, both commencing at 3.30pm.


**CARRIED 5/0**

## 9.1.8 BUDGET ADOPTION 2017/2018

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<b>Responsible Officer:</b>	Jamie Criddle, CEO	
<b>Author:</b>	Jamie Criddle, CEO	
<b>File Reference:</b>		
<b>Disclosure of Interest:</b>	Nil	
<b>Attachments:</b>	<b>Attachment</b>	
<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>

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### Purpose of the Report

Executive Decision

Legislative Requirement

### Background

A copy of the proposed 2017/18 Budget is attached for Council's consideration.

A draft budget was reviewed by Council at the June Ordinary meeting and the attached budget is a consolidation and completion of those discussions and the original draft document.

The budget shows a zero surplus/deficit as at 30<sup>th</sup> June 2018. This is required so as to comply with financial management regulations.

The opening operating surplus as at 1<sup>st</sup> July 2017 is estimated at \$1,006,400.

Included in this surplus are grants/income received during the 2016/17 financial year with projects carrying over to the 2017/18 year. These include:

Nil

**TOTAL RESTRICTED CASH      \$643,800**

All road construction jobs requested have been included; however the prioritising of this area is again left to Council to consider. Council will need to review all information carefully and determine the most suitable program, taking into consideration resource capacity.

### **GRANTS – 2017/2018 NOTIONAL GRANT ALLOCATIONS**

Advice has not yet been received from the WALGGC on grants to be received by local governments for 2017/2018.

For Westonia the total notional grant to be received is approximately \$1,208,000 which consists of \$468,000 for local road funding and \$722,000 for general purpose funding. The grants are considered notional as the Commonwealth is yet to advise the WALGGC of the final pool of funds. The Federal Government in their wisdom have decided to pre-pay a portion (roughly 50%) of the notional grants in the 2016/17 financial year. This amount totals \$643,822 and is listed as restricted cash.

### **ROYALTIES FOR REGIONS FUNDING**

Council, through the CEACA project were successful in obtaining \$20 million in funding via Royalties for Regions to construct 75 Independent Living Units (ILU's) to the CEACA region. This will mean an additional 2 unit for Westonia, located on the Old School site.

Council's contribution to this project will be \$54,400 to be funded out of the Community Development Reserve which was paid in June 2017.



**PLANT & VEHICLE PURCHASES**

The 2015/2016 Draft Budget makes provision for the following plant and vehicle purchases

	Purchase	Trade Value	Net
CEO Vehicle x 2	\$137,000	\$142,000	\$ (5,000)
Supervisor Vehicle x 2	\$108,000	\$104,000	\$ 4,000
Admin Vehicle	\$ 32,500	\$ 20,000	\$ 12,500
Trailer Plant	\$ 9,000	\$ Nil	\$ 9,000
Grader Ute	\$ 26,000	\$ 13,000	\$ 13,000
Dual Cab Ute	\$ 42,000	\$ 28,000	\$ 14,000
Roller	<u>\$164,000</u>	<u>\$ 15,000</u>	<u>\$149,000</u>
	<b><u>\$518,500</u></b>	<b><u>\$322,000</u></b>	<b><u>\$196,500</u></b>

**WAGE & SALARIES INCREASE**

Senior Staff Salaries will receive a modest increase during the 2017/18 financial year.

All non-contract staff will receive an increase of 2.5%. The draft budget provides for this increase.

**CONSIDERATION OF TRUST AND RESERVE FUND 2017/2018 DRAFT BUDGETS**

The Draft Trust and Reserve Fund Budgets for 2017/2018 are included in the Draft 2017/2018 Budget and are for Council consideration.

There has been consideration for a minimum transfer of \$50,000 from Municipal funds to Plant Reserve.

 **Comment**

The budget contains the following provisions.

**Valuations**

GRV Residential/Commercial	\$711,589 – Nil increase from last year;
GRV Mining -	\$1,591,500 – Nil increase from last year;
UV Rural -	\$38,012,900 – Nil increase from last year; and
UV Mining -	\$137,555 – reduction of 12.83% from last year.

**Rating**

GRV Residential -	5.6998 cents in the \$;
GRV Comm/Industrial/Other-	5.6998 cents in the \$;
GRV Mining -	15.2548 cents in the \$;
UV Rural -	1.5692 cents in the \$; and
UV Mining -	1.5692 cents in the \$.
Minimum Rate	UV Mining \$200.00
	All Other \$355.00

### ***Differential Rate Explanation***

#### ***Objects and Reasons for GRV Mining Differential Rate***

Land used for Mining is rated higher than the GRV-General rate to improve fairness and equity outcomes by:

- Ensuring mining rates payable are no less than the average rates payable, per property, in part to;
  - compensate for the different method and comparatively lower valuation level;
  - to recognise the often short term tenure of mining projects in the region; and
  - to maintain comparability with other commercial operations in the rural sector.
- Applying a percentage premium above the average rates payable, per property, at a level determined by the Council, to reflect the following:
  - the impacts of higher road infrastructure maintenance costs to Council as a result of frequent very heavy vehicle use over extensive lengths of roads throughout the year;
  - additional emergency service arrangements that have to be put in place;
  - the monitoring of environmental impacts of clearing, noise, dust and smell;
  - planning, building and health assessment cost; and
  - additional costs of amenities and services provided to cater for the employees of the mining operations, such as recreation, parking and law, order and public safety due to the increased population of the 160 man mining camp situated in the Westonia townsite which almost triples the population of the town and creates a massive burden on Council's resources.

Council advertised that it proposed to adopt the following rates in the dollar for the 2017/18 budget with submissions to close by the 16<sup>th</sup> June 2016. No Objections were raised.

General GRV – 5.6998 cents,

Mining GRV – 15.2548 cents,

Minimum rate all categories - \$355 except UV Mining \$200.

There was no requirement to impose a differential rate on UV Mining as the amounts were negligible.

The Differential Rates advertised were the equivalent of a 5% rate increase. This Budget if adopted is without a large change is with a 5% rate increase.

### ***Early Rate Payment Incentive Scheme***

As in past years the Rates Officer, Stacey Geier, has been successful in obtaining several donated prizes for the early payment of rates incentive scheme.

"Issue Date" will be set at 28<sup>th</sup> July 2017.

For the payment of Rates in full, by the due date of 4<sup>th</sup> September 2017 ratepayers will go into the draw for these prizes.

### ***Due Dates for Payment of Rates***

The Local Government Act provides that ratepayers have the right to pay rates by one or four installments or by some other installment plan that is set forth in the local government's budget.

In recent years the Shire of Westonia has included in its annual budget the option for rates to be also paid by a two installment plan.

The attached budget includes the three payment options however the due dates of installments for the two payments option have been restructured.

The proposed due dates of installments are as follows:-

Based on an "Issue Date" of 28<sup>th</sup> July 2017:

One payment option - due date of 4<sup>th</sup> September 2017;

Two installments option - due dates of 4<sup>th</sup> September 2017 and 8<sup>th</sup> January 2018.

Four installments option - due dates of 4<sup>th</sup> September 2017, 6<sup>th</sup> November 2016, 8<sup>th</sup> January 2018 and 12<sup>th</sup> March 2018.

***Interest Charges on Overdue rates***

The attached budget contains a continuation of the use of 11% in this regard.

***Charges on Rate Installment Plans***

The attached budget contains a continuation of the use of 5.5% as a charge on outstanding installment payments.

In addition there is an administration charge of \$12 on each installment payment except the first installment.

***Refuse Collection Charges***

This is to remain at \$160 per 240 litre bin to cover increasing refuse site charges.

***Elected Member Entitlements***

These are:-

- President's Annual Attendance Fee \$4,553;
- President's Annual Entertainment Allowance \$1,000; and
- Councillor's Annual Attendance Fee \$3,553.

***Fees and Charges***

The fees and charges for the various services that the Shire provides are listed in pages 40 and 42 in the budget.

***Projects***

The main capital projects included for the year are:-

- Minor works at the Old School;
- Minor works (painting) to Miners Hall, Wanders Stadium
- Purchase new mosquito fogger.
- Upgrade iPads to returning/new Councillors.
- Complete Recycling shed.
- Construction of 2 aged houses (two 2x2 houses) on old School site (CEACA – outside of budget);
- Solar Panels at 2 residences;
- Over \$1,221,000 worth of road works;
- Changeover of a Roller and several light vehicles;

## TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES

Management seeks authorisation from Council to commence calling tenders for material items over \$150,000. Purchases required under this amount are now dealt with in accordance with Councils Purchasing Policy.

Council will be required to review the Draft Budget and offer recommendations prior to its finalisation.

### Statutory Environment

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year the local government is to prepare and adopt a budget for its municipal fund for the financial year ending on the next following 30 June.

Division 5 and 6 of Part 6 of the *Local Government Act 1995* refers to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2017/18 Budget as presented is considered to meet the statutory requirements.

### Policy Implications

Council does not have a policy in relation to this item.

### Strategic Implications

The draft 2017/18 Budget has been compiled on the principles contained in the Strategic Resource Plan.

### Financial Implications

Budget of financial income and expenditure for 2017/2018 financial year.

### Voting Requirements



Simple Majority



Absolute Majority

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## OFFICER RECOMMENDATIONS

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That Council resolves by absolute majority the adoption of:-

1. the 2016/17 budget as shown in the attachment following this report;
2. the rating levels of:

General GRV –	5.6998 cents,
Mining GRV –	15.2548 cents,
Mine UV –	1.5692 cents,
UV –	1.5692 cents,
Minimum rate all categories -	\$355 except UV Mining \$200.

### Differential Rate Explanation

The Differential Rates raised in the 2017/18 Annual Budget are the same as stated in the advertisement as per the requirements of the Local Government Act 1995.

3. the total valuations as supplied by the Valuer General being GRV - \$2,406,234 and UV - \$38,070,255;
4. the early rates payment incentive scheme be offered consisting of eligibility to be in the draw for the prizes for full payment of rates and arrears by 4<sup>th</sup> September 2017.

5. the due dates for payment of rates be set at, based on the Issue Date of 28<sup>th</sup> July 2016:

one payment option	4 <sup>th</sup> September 2017;
two payment option	4 <sup>th</sup> September 2017 and 8 <sup>th</sup> January 2018; and
four payment option	4 <sup>th</sup> September 2017, 6 <sup>th</sup> November 2017, 8 <sup>th</sup> January 2018 and 12 <sup>th</sup> March 2018.
6. the interest charge on overdue rates and other monies be 11% per annum;
7. the administration charge to apply to installment plans be \$12 per installment except the first installment;
8. the interest charge on installment plans be 5.5% to apply after the first installment;
9. That Trust and Reserve Fund Budgets for 2017/2018 be adopted;
10. a \$160 per 240 litre bin fee for collection and disposal of refuse;
11. the fees and charges as shown at pages 53 and 54;
12. the elected member entitlements for 2017/18 be set at:

President's Annual Attendance Fee	\$4,553;
President's Annual Entertainment Allowance	\$1,000; and
Councillor's Annual Attendance Fee	\$3,553.
13. the % of variance used in the Statement of Financial Activity in accordance with Finance Regulation 34(5) be set at \$10,000 or 15% to be applied.
14. That the Chief Executive Officer be authorised to call tenders, as per the requirements and provisions of the Local Government Act 1995, for the provision of goods and services as approved within the 2017/2018 Budget.

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**RESOLUTION**

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<b>Moved:</b>	<b>Cr Geier</b>	<b>Seconded:</b>	<b>Cr Jefferys</b>
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**13/07-17**      **That due to the notification of the Differential Rates not being received, that Council endorses the following proposed rates to be imposed for 2017/18:**

<b>General GRV –</b>	<b>5.6998 cents,</b>
<b>Mining GRV –</b>	<b>15.2548 cents,</b>
<b>Mine UV –</b>	<b>1.5692 cents,</b>
<b>UV –</b>	<b>1.5692 cents,</b>

**Minimum rate all categories - \$355 except UV Mining \$200.**  
**the total valuations as supplied by the Valuer General being**  
**GRV - \$2,406,234, and**  
**UV - \$38,070,255;**

**Differential Rate Explanation**

**The Differential Rates raised in the 2017/18 Annual Budget are the same as stated in the advertisement as per the requirements of the Local Government Act 1995 and only on GRV's.**  
**That Council call a Special meeting of Council as soon as practicable to formally adopt the 2017/18 Annual Budget and notes.**

**CARRIED 5/0**

**Note: Council's Resolution differs from the original recommendation as Council could not formally adopt the Budget without receiving advise from the Department of Local Government. Council is endorsing the rates in the dollar and total valuations, with a special meeting of Council to be arranged as soon as practicable to adopt the 2017/18 Annual Budget formally.**

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**9.2 COMMUNITY AND REGULATORY SERVICE**

**NIL**

**9.3 WORKS AND SERVICE**

NIL



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**9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES**

**NIL**



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Appendix P	Contractor management replace Appendix P induction PowerPoint to Pre-qualification questionnaire & Contractor occupational safety and health assessment tool.	Stacey Geier	Committee meeting 26/6/17
2.11 & Appendix Q	Include Volunteer Management and Appendix Q Volunteer management forms.	Stacey Geier	Committee meeting 26/6/17
4.3 Appendix E	Hazard Report replaced with new (Take 5)	Stacey Geier	Committee meeting 26/6/17

---

Attached is a copy of new Additions/Changes to the recently adopted Workplace Health & Safety (WHS) Manual for council consideration.

### Statutory Environment

Occupational Safety & Health Act 1984 and Regulations 1996  
AS/NZS 4801-2001 Occupational Health and Safety Management Systems audit requirements.  
Australian Standards including AS/NZS ISO 31000, 2009,

### Policy Implications

These Additions/Changes will replace existing outdated OH&S policies previously adopted by Council.

### Strategic Implications

Compliance with Occupational Safety & Health Legislation that promotes safe and healthy culture throughout the organisation.

### Financial Implications

There is no direct financial implication in relation to this matter.

### Voting Requirements

Simple Majority  Absolute Majority

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### OFFICER RECOMMENDATIONS

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That Council adopt the addition/changes to Workplace Health & Safety (WHS) Manual as presented.

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### RESOLUTION

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Moved: Cr Geier Seconded: Cr Hermon

15/07-17 That Council adopt the addition/changes to Workplace Health & Safety (WHS) Manual as presented.


CARRIED 5/0

## 11.2 CHIEF EXECUTIVE OFFICER PERFORMANCE APPRAISAL CRITERIA

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Jamie Criddle, CEO
<b>File Reference:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Draft CEO Performance Appraisal
<b>Signature:</b>	<b>Officer</b> <span style="float: right;"><b>CEO</b></span>

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### Purpose of the Report

Executive Decision

Legislative Requirement

### Background

Council have just recently completed the review process for the Chief Executive Officer of the 2016/17 financial year. Council, at the June meeting discussed varying the current evaluation form and contents to better suit Councils objectives.

Council now need to decide whether to keep the existing criteria or conduct a review of the criteria set out in the Key Result Area Appendix of the Chief Executive Officers contract.

#### Existing Performance Review Questions

1. *Quality, accurate, clarity and timeliness of reports to Council and the value of information made available so that informed decisions can be made.*
2. *Communication effectiveness and quality of interpersonal relationships with Council, residents, and the public.*
3. *Innovative and visionary leadership.*
4. *Quality of representation to other spheres of government.*
5. *Establishment and implementation of effective working relationships with members of staff, including the development and implementation of appropriate staff appraisal systems and staff skills development and encourages them to perform at a high level.*
6. *Effective and accountable application of financial and physical resources.*
7. *Quality of the day to day operations of Council.*
8. *Development, implementation of and review of Council policies and procedures.*
9. *Quality and level of service provided by the Council to residents and the public.*
10. *Quality and value of development and implementation of long term planning.*

### Comment

Listed below are extracts from the CEO's contract that are important in relation to any review. A review of the Key Result Area's is essentially a review of the CEO's contract and must be done in accordance with the terms of the contract and the Local Government Act 1995.

The performance criteria may be varied and any other criteria may be included by agreement between the parties at any time during the term of this Contract.

#### Extract from CEO Contract

##### 5.1 Adherence to Key Result Areas

The Chief Executive Officer agrees with the Local Government that the Chief Executive Officer must, in performing the Chief Executive Officer's obligations under this Contract, use every reasonable endeavour to achieve the agreed Key Result Areas ("KRAs").

## 5.2 Performance Reviews

5.2.1 The Chief Executive Officer's performance pursuant to this Contract shall be reviewed by the Council annually during the Term and more frequently if the Council or the Chief Executive Officer perceives that there is a need to do so.

5.2.2 The Council shall give the Chief Executive Officer reasonable notice in writing that a performance review is to be conducted to enable the Chief Executive Officer sufficient time to prepare.

## 5.3 Conduct of Performance Review

5.3.1 In the event that the Chief Executive Officer has not satisfied any or some of the requirements of the Position Description (Requirements) and/or the KRAs, the facilitator and the Chief Executive Officer must establish a plan with a timetable for the Chief Executive Officer to achieve the relevant Requirements and/or KRAs, such plan to include counselling, advice, assistance and additional reviews as are considered necessary by the facilitator to achieve the Requirements and/or KRAs. The Chief Executive Officer agrees to use his best endeavours to achieve the Requirements and/or KRAs in accordance with the plan.

## 5.4 Procedure

Any performance review conducted shall be broadly based on the following Key Areas having regard to the Position Description and the specific Indicators agreed to by the parties at the end of each performance review:

- 5.4.1 Leadership
- 5.4.2 Councillor Relations
- 5.4.3 External Relations, including customers and stakeholders
- 5.4.4 Organisation Management
- 5.4.5 Planning
- 5.4.6 Financial Management.

### Appendix 2 of CEO Contract

<b>Key Result Areas and Performance Objectives</b>
--

In accordance with the relevant provisions of the *Local Government Act (1995)*, the draft contract of employment contains an indicative list of key result areas and performance objectives for the Chief Executive Officer.

Achievement in the matters referred to in the position description document will be used in determining the performance of the Chief Executive Officer with particular emphasis on:-

- i) accurate and timely advice to the Council;
- ii) collaboration with the Council;
- iii) innovative and visionary leadership;
- iv) effective networks;
- v) a work environment that facilitates the development of people and encourages them to perform at a high level;
- vi) effective and accountable application of financial and physical resources;
- vii) management strategies that enhance service delivery;
- viii) development, implementation of and review of Council policies and procedures.

The performance criteria may be varied and any other criteria may be included by agreement between the parties at any time during the term of this Contract.

The first annual appraisal will occur before the completion of twelve month's employment, and annually thereafter. Intermediate appraisals may occur should Council so decide.

The format of the review once the criteria is agreed upon will be to have the Chief Executive Officer comment on the individual criteria and then send the evaluation form to individual Councillors to review the CEO's performance over the previous 12 months and then evaluate the performance in relation to the criteria.

### **Statutory Environment**

Local Government Act 1995, section 5.38 – Council is required to review the performance of the CEO at least once each year.

### **Policy Implications**

The CEO Performance Review is undertaken in accordance with Council's Policy.

### **Strategic Implications**

Effective Staff Performance

### **Financial Implications**

Negotiation of contract Remuneration package.

### **Voting Requirements**



Simple Majority



Absolute Majority

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## **OFFICER RECOMMENDATIONS**

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That Council

1. review the criteria set out in the Key Result Area Appendix of the Chief Executive Officers contract.
2. Make any changes to the Performance Review document
3. Allow comment from the Chief Executive Officer prior to adoption.

---

## **RESOLUTION**

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**Moved:** Cr Geier

**Seconded:** Cr Jefferys

**16/07-17** That Council

1. review the criteria set out in the Key Result Area Appendix of the Chief Executive Officers contract.
2. Make any changes to the Performance Review document
3. Allow comment from the Chief Executive Officer prior to adoption.


**CARRIED 5/0**

**11.3 WESTONIA TELSTRA EXCHANGE UPGRADE**

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<b>Responsible Officer:</b>	Jamie Criddle, CEO
<b>Author:</b>	Jamie Criddle, CEO
<b>File Reference:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment</b>

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<b>Signature:</b>	<b>Officer</b>	<b>CEO</b>	
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**Purpose of the Report**

Executive Decision                       Legislative Requirement

**Background**

The issue was raised by Cr’s Geier and Huxtable as to the ongoing problems at the Westonia Telstra Exchange.

**Comment**

The Exchange has not been performing well for many years now, with the districts phone lines being down several times now for days if not up to a week at a time.

This practice is not acceptable and is hurting our local business in town who rely on the phone lines for EFTPOS connection and business continuity.

As we do not have a bank in town and our local businesses are our only source of obtaining cash within the town as well as the businesses themselves not being able to trade as a result.

Apart from the local community, it is frustrating as we have a 160 man mining camp in town who cannot purchase goods from our local store, fuel from the service station, beer from the pub or a coffee from the café as there is literally no cash in town.

We all live in a plastic society, with pay wave and the like and this cripples our small town every time the exchange goes down.

Each time a technician comes out they say they are only patching the problem as the exchange needs an upgrade.

We can’t get ADSL as we are told the exchange is too small and need upgrading, there is fibre optic cable running through town as the mine installed it when they set up the mine.

Why can’t this be connected to the exchange as part of an upgrade to assist the people in the district who currently can only obtain the Sky Muster satellite service which is also inadequate for this area.

There is also the issue of people who have medical alert buzzers who require a decent phone line to ensure the alert works adequately.

**Statutory Environment**

Nil



#### **Policy Implications**

There are no policies relating to this matter.



#### **Strategic Implications**

N/A



#### **Financial Implications**

N/A



#### **Voting Requirements**

Simple Majority

Absolute Majority

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### **OFFICER RECOMMENDATIONS**

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That Council

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### **RESOLUTION**

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**Moved:** Cr Huxtable

**Seconded:** Cr Geier

**17/07-17 That Council writes to Telstra and pursues an upgrade to the Westonia Telstra Exchange and possible connection to the fibre optic line that runs through town.**

**CARRIED 5/0**

## **12 DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of Council will be held on Thursday 17<sup>th</sup> August 2017 commencing at 3.30pm

## **13 MEETING CLOSURE**

There being no further business the President, Cr Day declared the meeting closed at 7.15pm