

SHIRE OF
WESTONIA
A vibrant community lifestyle

Minutes

Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia

Tuesday 10th February 2026

CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 10th February 2026 as a true and accurate record of the Ordinary Council Meeting held 19th March 2026

.....
Cr RM Crees
Shire President

All attachment items referred to in these minutes are available for public perusal at the Shire Office



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

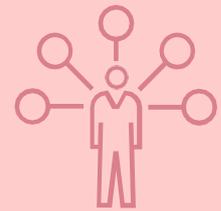
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: -
A vibrant community lifestyle.



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7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

- Great Eastern Country Zone Executive Committee Meeting 27th January 2026
- Australia Day Sundowner 26th January 2026
- Shire Christmas Party 18th December 2025

Councillor Cr Faithful advised having attended the following meetings:

- York Bowling Club 8th February 2026
- Australia Day Sundowner 26th January 2026
- Shire Christmas Party 18th December 2025

Councillor Geier advised having attended the following meetings:

- Regional Roads Group Meeting 9th February 2026
- Shire Christmas Party 18 December 2025

Councillor Simmonds advised having attended the following meetings:

- Australia Day Sundowner 26th January 2026
- Shire Christmas Party 18th December 2025

Councillor Crews advised having attended the following meetings:

- Australia Day Sundowner 26th January 2026
- Shire Christmas Party 18th December 2025

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **10th February 2026**.

Name/Position	Jasmine Geier - DCEO
Item No./Subject	9.1.9 - Appointment Of Acting Chief Executive Officer
Nature of interest	Financial Interest
Extent of Interest	Jasmine Geier is the Officer in Question.

Name/Position	Cr Crews
Item No./Subject	9.4.3 -Sale of Land Lot 166 Wolfram Street – Use of Common Seal
Nature of interest	Financial Interest
Extent of Interest	Cr Crews is the applicant to Purchase Lot 166 Wolfram Street

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **10th February 2026**.

Name/Position	Cr Geier
Item No./Subject	9.1.9 - Appointment Of Acting Chief Executive Officer
Nature of interest	Closely Association Person and Impartiality Interest
Extent of Interest	Cr Geier is related to the employee who is being offered the Acting Position

In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **10th February 2026**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – DECEMBER 2025

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits July be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of December 2025 The credit card/ Fuel Card statements currently show: -

MasterCard Transactions

CEO December 2025 \$2585.53 associated with the purchase of 5xExchange, 9x365 Business Basic, 13x365 Business Std, Active8me internet service, 1049449 Managed Endpoint & Subscriptions Recurring, Starlink - CEO Internet, St John - Trauma 1st Aid Kit, eBay - Christmas power pack, BP Williams – Fuel, Nextra Merredin - CEO Diary Mega Office Supply - Visitor Book, eSafety Supplies - Baby change and Bendigo - Card Fee

DCEO December 2025 \$ 3677.31 associated with the purchase of Coles - Catering Seniors, Aldi - Xmas BonBons, Thomas Kent - Clock for Pool, Westonia Shire – Licensing, 2V.Net IT - Charge for cloud Platform, Officeworks - Mouse laptop cover, IGA - Catering Shire Xmas Dinner, Vista Print - Calendars ,Adobe – Subscription and Bendigo - Card Fee

Fuel Card Transactions Totalling \$400.32

CEO	\$139.62
DCEO	\$140.47
Construction Supervisor	\$120.23

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– DECEMBER 2025

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending December 2025 is attached for Councillor information, and consists of:

1. Statement of Financial Activity
2. Statement of Financial Position
3. Note 1 Basis of Preparation
4. Note 2 Statement of Financial Activity Information
5. Note 3 Explanation of Material Variances
6. Supplementary information

Statutory Environment

General Financial Management of Council
Council 2025/2026 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending December 2025 and note any material variances greater than \$10,000 or 15%.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Crews

03/02-26 That Council adopt the Monthly Financial Report for the period ending December 2025 and note any material variances greater than \$10,000 or 15%.

CARRIED 5/0

9.1.3 GST RECONCILIATION REPORT – DECEMBER 2025

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at December 2025 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling \$48,063.00 for the period ending December 2025 adopted.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Faithful

04/02-26 That the GST Reconciliation totalling \$48,063.00 for the period ending December 2025 adopted.

CARRIED 5/0

9.1.4 ACCOUNTS FOR PAYMENT – JANUARY 2026

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits July be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of January 2026 The credit card/ Fuel Card statements currently show: -

MasterCard Transactions

CEO January 2026 **\$1,345.89** associated with the purchase of Great Southern Fuel, Kwik N Kleen Bentley, Paypal *Canvptylim, Shire of Westonia, Activ8me, Paypal *Canvasfactor, Phoenix Petroleum, Starlink Internet, Bunnings 591000, Midland, 2v.Net It Solutions, Beresford and Card Fee

DCEO January 2026 **\$1,460.79** associated with the Purchase of Adobe, Dept of Racing Gam1,East Perth, Fluid Management, Officeworks, Dependable Laundry, Spotlight Pty Ltd, Red Dot, Cloverdale2v.Net It Solutions, Beresford and Card Fee

Fuel Card Transactions Totalling \$ Nil

CEO	Nil
DCEO	Nil
Construction Supervisor	Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

9.1.5 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– JANUARY 2026

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending January 2026 is attached for Councillor information, and consists of:

1. Statement of Financial Activity
2. Statement of Financial Position
3. Note 1 Basis of Preparation
4. Note 2 Statement of Financial Activity Information
5. Note 3 Explanation of Material Variances
6. Supplementary information

Statutory Environment

General Financial Management of Council
Council 2025/2026 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending January 2026 and note any material variances greater than \$10,000 or 15%.

RESOLUTION

Moved: Cr Crews

Seconded: Cr Geier

06/02-26 That Council adopt the Monthly Financial Report for the period ending January 2026 and note any material variances greater than \$10,000 or 15%.

CARRIED 5/0

9.1.6 GST RECONCILIATION REPORT – JANUARY 2026

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at January 2026 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling **(\$7,677.00)** for the period ending January 2026 adopted.

RESOLUTION

Moved: Cr Faithful

Seconded: Cr Simmonds

07/02-26

That the GST Reconciliation totalling **(\$7,677.00)** for the period ending January 2026 adopted.

CARRIED 5/0

OFFICER RECOMMENDATIONS

That Council

1. Adopts the Policy Manual as presented;
2. Instruct the Chief Executive Officer to ensure all staff are aware of the Policy Manual updates and provide copies if requested.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Faithfull

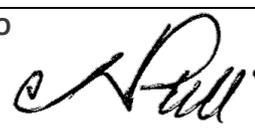
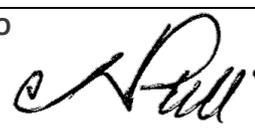
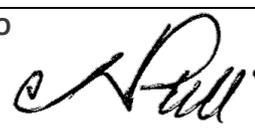
08/02-26 That Council

1. **Adopts the Policy Manual as presented;**
2. **Instruct the Chief Executive Officer to ensure all staff are aware of the Policy Manual updates and provide copies if requested.**

CARRIED BY ABSOLUTE MAJORITY 5/0

Resolved that the Administration Staff be requested to research and draft a new Council Policy that provides Acknowledgement/Honors for deserved Community Members for consideration.

9.1.8 DELEGATIONS MANUAL REVIEW

Responsible Officer:	Bill Price, CEO				
Author:	Jasmine Geier, DCEO				
File Reference:	A2.8.5				
Disclosure of Interest:	Nil				
Attachments:	9.1.8 Delegation Manual				
Signature:	<table><tr><td>Officer</td><td>CEO</td></tr><tr><td></td><td></td></tr></table>	Officer	CEO		
Officer	CEO				
					

Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is to complete the yearly review of the Delegations Manual.

Background

The review of delegations to the Chief Executive Officer (CEO) made under the Local Government Act 1995 and other Acts, plus delegations made to other officers by Council pursuant to various Acts.

The existing Delegations Register has been attached for your perusal.

The Chief Executive Officer has conducted an extensive review of the current Delegation with the format being adjusted and grouped into relevant sections to make it easier to follow.

The Delegations in place all being direct delegations to the CEO, who in turn delegates a number to other officers.

Comment

As part of the review, all delegations have been thoroughly examined to ensure they are still relevant and the wording of each is appropriate. In considering the review each delegation has been viewed in the context of whether it is a power or a duty of the local government, hence a delegation can occur, or it is an administration function that is part of the CEO or other officer's responsibility and therefore a delegation is not required.

The Delegation Manual received a thorough review the previous year and after reviewing this year the Chief Executive Officer has indicated that there are no significant changes required to the content.

Statutory Environment

Local Government Act 1995

Section 5.18 – provides that a local government is to keep a register of delegations and review the delegations once every financial year (to committees).

Section 5.46(2) – provides that at least once in every financial year delegations are to be reviewed by the delegator (Council).

Local Government (Miscellaneous Provisions) Act 1960

Sections 374, 374A, 374C, 401A, 403, 408 & 409 all deal with various aspects relating to buildings.

Bush Fires Act 1954

Section 17(10) – provides that a local government may delegate to the President and its Chief Bush Fire Control Officer, jointly its powers and duties under 17 (7-8) – variation of prohibited burning times.

Section 18 (5C) – provides that a local government may delegate to the President and its Chief Bush Fire Control Officer, jointly the power to vary the restricted burning times.

Clause 11.3 – enables Council to delegate powers and duties to the CEO.

Section 5.42 of the Local Government Act 1995 states that a number of the local government's powers and duties can be delegated to the CEO. Section 5.43 of the Act details the limitations on those delegations. The review has been conducted within those legislative requirements.

Building Act 2011

Section 127 (6A) provides – The CEO of a Local Government may delegate to any other local government employee a power or duty of the local government that has been delegated to the CEO under this section but in the case of such a power or duty –

- (a) The CEO's power under this subsection to delegate the exercise of that power or the discharge of that duty; and
- (b) The exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions, qualifications, limitations or exceptions imposed by the local government on its delegation to the CEO.

An absolute majority of Council is required to adopt the Delegations Register.

Policy Implications

There are no direct implications on any current policies however a number of delegations are linked to Council policies.

Strategic Implications

5.42. Delegation of some powers and duties to CEO

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under –

- (a) this Act other than those referred to in section 5.43; or
- (b) the Planning and Development Act 2005 section 214(2), (3) or (5).

* Absolute majority required.

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

5.46. Register of, and records relevant to, delegations to CEO and employees

(1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.

(2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

(3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

9.10. Appointment of authorised persons

(1) In this section –

law means any of the following –

- (a) this Act;
- (b) the Caravan Parks and Camping Grounds Act 1995;
- (c) the Cat Act 2011;
- (d) the Cemeteries Act 1986;
- (e) the Control of Vehicles (Off-road Areas) Act 1978;
- (f) the Dog Act 1976;
- (g) subsidiary legislation made under an Act referred to in any of paragraphs (a) to (f);
- (h) a written law prescribed for the purposes of this section; specified means specified in the instrument of appointment.

(2) The CEO may, in writing, appoint persons or classes of persons to be authorised persons for the purposes of 1 or more specified laws or specified provisions of 1 or more specified laws.

(3) An appointment under subsection (2) is subject to any specified conditions or limitations.

(4) The CEO must give to each person appointed under subsection (2) an identity card that –

- (a) on the front of the card, sets out –
 - (i) the name and official insignia of the local government; and
 - (ii) the name of the person; and
 - (iii) a recent photograph of the person; and
- (b) on the back of the card, specifies each law to which the person's appointment relates.

(5) A person appointed under subsection (2) (the authorised person) must –

- (a) carry their identity card at all times when performing functions under a specified law; and
 - (b) produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law.
- (6) A person who, without reasonable excuse, fails to return their identity card to the CEO within 14 days after their appointment ceases to have effect commits an offence.

[Section 9.10 inserted: No. 16 of 2019 s. 64.]

From a local government perspective, the concept of “delegation” is: to entrust or commit (authority etc.) to another as an agent or deputy.

Consequently, the decision-making power of the delegator (Council) to the delegate (CEO, other officer or committee), is bestowed by a formal Council resolution. The effect of delegating is to streamline the decision-making process as the subject matter does not have to wait for a Council meeting for a decision. The outcome is that the Shire of Westonia is perceived more favorably for making timely decisions.

Financial Implications

The delegations allow for staff to authorise expenditure, raise income, write-off monies, provide staff benefits and also hasten processing times across various areas of operations.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council review and adopts the Delegation Manual as presented.

RESOLUTION

Moved: Cr Crews

Seconded: Cr Simmonds

09/02-26 That Council review and adopts the Delegation Manual as presented.

CARRIED BY ABSOLUTE MAJORITY 5/0

In accordance with Section 5.65 of the *Local Government Act 1995* Officer Jasmine Geier declared a Financial Interest in 9.1.9 Appointment of Acting Chief Executive Officer - Jasmine Geier is the Officer in Question and left the Meeting at 4.14pm

In accordance with Section 5.65 of the *Local Government Act 1995* Cr Geier declared a Closely Association Person and Impartiality Interest in 9.1.9 Appointment of Acting Chief Executive Officer - Cr Geier is related to the employee who is being offered the Acting Position and left the Meeting at 4.14pm

9.1.9 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Bill Price	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

Executive Decision

Legislative Requirement

The purpose of this report is for Council to consider the appointment of an acting Chief Executive Officer from Monday 9th March 2026 to Friday 19th June, while the Chief Executive Officer is on leave.

Background

The Chief Executive Officer's has requested annual and long service leave for the period 9th March to 19th June 2026

The Chief Executive Officer has discussed the Acting Chief Executive Officer options with Council and has recommended the Deputy Chief Executive Officer Jasmine Geier as Acting Chief Executive Officer from 9th March to 19th June 2026.

Comment

This will be a good opportunity for the Deputy Chief Executive Officer to gain some invaluable experience in managing the Council in my absence. An agreement has been reached with the DCEO to receive a higher duties package equivalent to 80% of the current CEO Salary. The CEO is prepared to consult with the ACEO by phone if required. My return in June will allow for the adoption of the 26/27 budget, albeit a little later than normal for Council.

Statutory Environment

Section 5.36 of the Local Government Act 1995 provides that:

(1) A local government is to employ —

(a) a person to be the CEO of the local government; and

(b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.

(2) A person is not to be employed in the position of CEO unless the council —

(a) believes that the person is suitably qualified for the position; and

(b) is satisfied with the provisions of the proposed employment contract.

(3) A person is not to be employed by a local government in any other position unless the CEO —

(a) Believes that the person is suitably qualified for the position; and

(b) is satisfied with the proposed arrangements relating to the person's employment.

(4) Unless subsection (5A) applies, if the position of CEO of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement into contain such information with respect to the position as is prescribed.

(5A) Subsection (4) does not require a position to be advertised if it is proposed that the position be filled by a person in a prescribed class.

(5) For the avoidance of doubt, subsection (4) does not impose requirement to advertise a position before the renewal of contract referred to in section 5.39.

Regulation 18 of the Local Government (Administration) Regulations provides that:

(1) If a position of CEO, or of senior employee, of a local government becomes vacant, the local government is to advertise the position —

(a) on a notice board exhibited to the public at the local government's offices, if the position is —

(i) to be filled on a part time basis by a person who is also employed by another local government; or

(ii) an acting position for a term not exceeding one year;

or

(b) otherwise, in a newspaper circulating generally throughout the State.

(2) An advertisement referred to in sub regulation (1) is to contain —

(a) the details of the remuneration and benefits offered;

(b) details of the place where applications for the position are to be submitted;

(c) the date and time for the closing of applications for the position;

(d) the duration of the proposed contract;

(e) contact details for a person who can provide further information about the position; and

(f) any other information that the local government considers is relevant.



Consultation

Shire President and Council.



Policy Implications

Nil.



Strategic Implications

The appointment of an external Acting Chief Executive Officer will allow operation to continue and be suitably resourced.

Effective Staff Performance

Civic Leadership

- Manage the Organisation in a responsible and accountable manner.

Financial Implications

Allocation in the 2025/26 Annual Budget

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council approves that Mrs. Jasmine Geier be appointed as Acting Chief Executive Officer with full delegation from 9th March until 19th June, with a remuneration package within the Band 4 range prescribed by the Salaries and Allowances Tribunal under Section 7A of the Salaries and Allowances Act 1975, equal to 80% of the CEO Salary Package.

RESOLUTION

Moved:

Cr Crews

Seconded:

Cr Faithfull

10/02-26

That Council approves that Mrs. Jasmine Geier be appointed as Acting Chief Executive Officer with full delegation from 9th March until 19th June, with a remuneration package within the Band 4 range prescribed by the Salaries and Allowances Tribunal under Section 7A of the Salaries and Allowances Act 1975, equal to 80% of the CEO Salary Package.

CARRIED by ABSOLUTE MAJORITY 5/0

Cr Geier & Jasmine Geier DCEO Returned at 4.17pm

9.2 COMMUNITY AND REGULATIONS

Nil

9.3 WORKS AND SERVICES

Nil

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

9.4.1 SALE OF LAND LOT 427 DIORITE STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	T.1.1.3
Disclosure of Interest:	Bill Price
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report



Executive Decision



Legislative Requirement

The purpose of this report is for Council to consider selling Lot 427 Diorite Street to Ray Latham.

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Ray Latham who wishes to purchase lot 427 Diorite Street Westonia with the intention to construct a small sea container residence and shed. Council has previously approved the cottage style design for this structure.

Below is a map illustrating the lot in question.



Comment

A Western Power Green Dome application has been submitted for this lot.

Should Council approve the sale the President and the CEO will be required to sign the Transfer of Landform and affix the Common Seal.

Statutory Environment

Nil

9.4.2 SALE OF LAND LOT 327 SCHEELITE STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	T.1.1.3	
Disclosure of Interest:	Bill Price	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider selling Lot 327 Scheelite Street to Ray Hourihane.

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Ray Hourihane who wishes to purchase lot 327 Scheelite Street Westonia with the intention to construct a residence and shed.

Below is a map illustrating the lot in question.



Comment

The lot is fully serviced.

Should Council approve the sale the President and the CEO will be required to sign the Transfer of Landform and affix the Common Seal.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Economic – Support & Growth & Progress Locally.

Financial Implications

\$ 10,000 land sale

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the sale of Lot 327 Scheelite Street to Ray Hourihane and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

RESOLUTION

Moved: Cr Faithful

Seconded: Cr Simmonds

12/02-26 That Council approve the sale of Lot 327 Scheelite Street to Ray Hourihane and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

CARRIED 5/0

In accordance with Section 5.65 of the *Local Government Act 1995* Cr Crews declared a Financial Interest in 9.4.3 Sale of Land Lot 166 Wolfram Street- Use of Common Seal – Cr Crews is the applicant to Purchase Lot 166 Wolfram Street, Westonia and Left the Meeting at 4.21pm

9.4.3 SALE OF LAND LOT 166 WOLFRAM STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	T.1.1.3
Disclosure of Interest:	Bill Price
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider selling Lot 166 Wolfram Street to Mitch Crews

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Mitch Crews who wishes to purchase lot 166 Wolfram Street Westonia with the intention to construct a commercial/industrial shed to accommodate his mechanical business. He understands that this lot and development will require a Façade approved by the Council as it is located in Wolfram Street.

Below is a map illustrating the lot in question.



Comment

A Western Power Green Dome application has been submitted for this lot. This lot lends itself for this type of development as it is an isolated lot which only neighbours a Telstra Tower development and that there can be

9.4.4 SALE OF LAND LOT 299 PYRITES STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	T.1.1.3	
Disclosure of Interest:	Bill Price	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider selling Lot 299 Pyrites Street to Laurie & Marne Nutt.

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Laurie & Marne Nutt who wishes to purchase lot 299 Pyrites Street Westonia with the intention to construct a residence and shed,

Below is a map illustrating the lot in question.



Comment

This is a fully serviced lot.

Should Council approve the sale the President and the CEO will be required to sign the Transfer of Landform and affix the Common Seal.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Economic – Support & Growth & Progress Locally.

Financial Implications

\$ 10,000 land sale

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the sale of Lot 299 Pyrites Street to Laurie & Marne Nutt and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Crews

14/02-26 That Council approve the sale of Lot 299 Pyrites Street to Laurie & Marne Nutt and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

CARRIED 5/0

9.4.5 PURCHASE OF PROPERTY LOT 265 QUARTZ STREET WESTONIA

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	D2.2.3	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO

Bill Price

Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider purchasing the property located at Lot 265 Quartz Street Westonina.

Background

The property located at Lot 265 Quartz Street Westonina is currently on the market as the owner wishes to on-sell. The house is an original Goldfields weatherboard and tin abode that would require significant renovation to be a habitable.



The owner of the property has no intention to renovate and reside there and would consider an offer from the Council to purchase the property.

Comment

This Lot has strategic value to the Council as we now have very few developable blocks in town until we can free up a new development from the DPLH. The lot is serviced by all headworks.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Strategic fully serviced corner Lot that could accommodate new development providing better street appeal.

Financial Implications

As this is an out of budget consideration it will require an Absolute Majority decision of Council. Council has \$ funds in its Housing Development reserve fund should it be required at the EOY fund transfer considerations.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council make an offer of \$ to Purchase Lot 265 Quartz Street Westonia from J & R McDowell to be used as a future strategic development block.

RESOLUTION

Moved: Cr Simmonds

Seconded: Cr Crews

15/02-26

That Council make an offer of \$40,000 to Purchase Lot 265 Quartz Street Westonia from J & R McDowell to be used as a future strategic development block, and/or an additional \$20,000 be offered for the purchase of Lot 267 Quartz Street as well.

CARRIED BY ABSOLUTE MAJORITY 5/0

9.4.6 PURCHASE OF PROPERTY LOT 71 WOLFRAM STREET WESTONIA

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	D2.2.3	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO

Bill Price

Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider purchasing the property located at Lot 71 Wolfram Street Westonia.

Background

The property located at Lot 39 Wolfram Street Westonia is currently on the market as the owner wishes to on sell. This is a serviced vacant lot neighbouring the Anglican Church block.



Comment

This Lot has strategic value to the Council as we now have very few developable blocks in town until we can free up a new development from the DPLH. The lot is serviced by all headworks.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

10. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

Nil

12 DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday schedule 19th March 2026 commencing at 3.30pm.

13. MEETING CLOSURE

There being no further business the Shire President, Cr Mark Crees declared the meeting closed at 4.31pm