

SHIRE OF
WESTONIA
A vibrant community lifestyle

Minutes

Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia
Tuesday 21st February 2023

CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 16th March 2022 as a true and accurate record of the Ordinary Council Meeting held 21st February 2023

.....
Cr RM Crees
Shire President

All attachment items referred to in these minutes are available for public perusal at the Shire Office



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

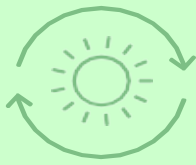
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

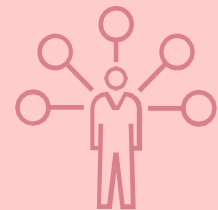
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: - A vibrant community lifestyle.



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1. DECLARATION OF OPENING

The Deputy President, Cr DellaBosca welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr RA Della Bosca *Deputy Shire President*
Cr WJ Huxtable
CR RS Corsini
Cr DL Geier

Cr RM Crees *Shire President (Via Teams)*
Cr KM Day *(Via Teams)*

Staff:

Mr.AW Price *Chief Executive Officer (Via Teams)*
Mrs JL Geier *Deputy Chief Executive Officer*

Members of the Public: Nil

Apologies: Nil

Approved Leave of Absence: Nil

3. PUBLIC QUESTION TIME (3.35PM – 3.50PM)

NIL

4. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 21st December 2022 be confirmed as a true and correct record.

RESOLUTION

Moved: Cr Geier **Seconded:** Cr Corsini

01/02-23 That the minutes of the Ordinary Meeting of Council held on 21st December 2022 be confirmed as a true and correct record.

CARRIED 6/0

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Wheatbelt North-East Sub Regional Road Group meeting held on the 9th February 2023 at the Shire of Mukinbudin Administration Centre be accepted.

RESOLUTION

Moved:	Cr Day	Seconded:	Cr Geier
02/02-23	That the minutes of the Wheatbelt North-East Sub Regional Road Group meeting held on the 9 th February 2023 at the Shire of Mukinbudin Administration Centre be accepted.		

CARRIED 6/0

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

Nil

Deputy President, Cr Della Bosca advised having attended the following meetings:

Nil

Councillor Day advised having attended the following meetings:

- St Johns to Re-stock the Ambulance
- Jenny Thomas from NBN

Councillor Geier advised having attended the following meetings:

Nil

Councillor Huxtable advised having attended the following meetings:

Nil

Councillor Corsini advised having attended the following meetings:

Nil

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **21st February 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **21st February 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **21st February 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

Executive Decision

Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of December 2022 & January 2023 The credit card statements currently show: -

CEO

December 2022 \$6,542.12 associated with the purchase of Rose & Crown - Accom, Rose & Crown Hotel to pick up tractor - Accom, Bunnings - Pressure Cleaner, 14311 - Expendable Tools - Pressure Cleaner, and aluminium, Kath's Cafe - meal, 04104 - Refreshments - Lunch CEO & Mtce Person Perth Trip, 7Eleven - Fuel, P10 - Canter - Diesel for Perth Trip Birth Deaths Marriages, Being for the purpose of registering Key personnel in the application Western Power, 14704 - Land Development - Western Power Application new Pillar 26 Jasper Merredin Pharmacy - Immunisation, Immunisation - Whooping cough for staff, AMA Products, 10x 1.4L Sharps Containers, Blooms Nursery & Florist, Arrangement Baby Boy, Teddy, Balloon, activ8me, 3 x 300GB Internet Activ8me Sonic speed Pack, Bunnings Warehouse, MCVAN - Rubber Mat and fittings Caravan Park, 2V.Net IT Solutions - Cloud Anti Spam, Cloud Anti Spam Recurring, Insolvency Checks - HACC Application, Insolvency Checks (HACC application) - B. Price, L. Black Incentive Payment, 14220 - Allowances - Incentive bonus payment D Gates, Gift Card Fee, Send off Gift - Gates, Send Off Gift Danny Gates, Gift Card Fee, 2V.Net IT Support Office 365, Office 365 Exchange Online Plan.

January 2023 \$2,361.42 associated with the purchase of 1BX Sodium Chloride 30X 30ML Sternites Basic dressing packs 1BX Mepilex Dressing 7.5cm, P14 Diesel Fuel, Telstra Recharge for Motion Sensor Camera, Swing/Stay Bin and Fertiliser, 11x Paint By Numbers for Words of Wisdom group (CRC), HR License Application - Robert Mitchell, Cloud Anti Spam Recurring, Office 365 Exchange Online Plan, Microsoft 365 Business Basic, WESSYBBQ Trailer Transfer and new plate, 14508 - Stationary - 1 x diary, Managed Endpoint Server, Subscriptions recurring, Microsoft 365 Business Std, 3 x 300GB Internet Activ8me Sonic speed Pack

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.



Policy Implications

Council does not have a policy in relation to payment of accounts.



Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.



Financial Implications

Expenditure in accordance with the 2022/2023 Annual Budget.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That December 2022 accounts submitted to today's meeting on Municipal vouchers numbered from 4026 to 4032, and D/Debits from EFT5910 to EFT5989 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$664,928.09 be passed for payment.

That January 2023 accounts submitted to today's meeting on Municipal vouchers numbered from 4033 to 4034, and D/Debits from EFT5990 to EFT6036 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$521,744.27 be passed for payment.

RESOLUTION


Moved:	Cr Huxtable	Seconded:	Cr Corsini
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03/02-23 That December 2022 accounts submitted to today's meeting on Municipal vouchers numbered from 4026 to 4032, and D/Debits from EFT5910 to EFT5989 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$664,928.09 be passed for payment.

That January 2023 accounts submitted to today's meeting on Municipal vouchers numbered from 4033 to 4034, and D/Debits from EFT5990 to EFT6036 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$521,744.27 be passed for payment.

CARRIED 6/0

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – DECEMBER 2022 & JANUARY 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending December 2022 & January 2023 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2022/2023 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.



Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

- Simple Majority Absolute Majority

9.1.3 GST RECONCILIATION REPORT – DECEMBER 2022 & JANUARY 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

Executive Decision Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at December 2022 & January 2023 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Voting Requirements

Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling 25,465.00 for the period ending December 2022 be adopted.

That the GST Reconciliation totalling 15,480.00 for the period ending January 2023 be adopted.

RESOLUTION

Moved: Cr Corsini

Seconded: Cr Geier

05/02-23

That the GST Reconciliation totalling **25,465.00** for the period ending December 2022 be adopted.

That the GST Reconciliation totalling **15,480.00** for the period ending January 2023 be adopted.

CARRIED 6/0

9.1.4 SALE OF LAND LOT 112 GRANITE STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	T.1.1.3
Disclosure of Interest:	Nil
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider selling Lot 112 Granite Street to Mr Peter (Bill) Lane.

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Mr Bill Lane who wishes to purchase lot 112 Granite Street Westonia with the intention to construct a light industrial shed minimum of 150m² as primary purpose with a small caretaker’s residence as secondary use.

Below is a map illustrating the lot in question.



Comment

This particular lot will require power connection.

Should Council approve the sale the President and the CEO will be required to sign the Transfer of Landform and affix the Common Seal.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Nil

Financial Implications

Nil.

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the sale of Lot 112 Granite Street to Mr Peter (Bill) Lane and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

RESOLUTION

Moved: Cr Day


Seconded: Cr Huxtable

06/02-23 That Council approve the sale of Lot 112 Granite Street to Mr Peter (Bill) Lane and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

CARRIED 6/0

9.1.5 ASSET MANAGEMENT PLAN

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	A2.8.3
Disclosure of Interest:	Nil
Attachments:	Westonia Asset Management Plan 2023
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider endorsing the Asset Management Plan (Transport, Property, Recreation, Plant & Equipment) as prepared in accordance with the principle of r19DA (3) (c) of the Local Government (Administration) Regulations 1996.

Background

The Asset Management Plan is one component of a number of integrated strategic planning practices the Shire has developed, or is developing, in response to the Department of Local Government' Integrated Planning and Reporting Framework.

This plan includes, and influences, other strategic planning activities as a mechanism to action the strategies contained in the Strategic Community Plan.

The Shire of Westonia Asset Management Plans (Transport, Property, Recreation, Plant & Equipment) has been prepared by the Shire's consultants Ben Symmonds is attached.

The plans were prepared in consultation with executive staff and elected members and is integrated with the Strategic Community Plan, Corporate Business Plan, Workforce Plan and Long Term Financial Plan.

Comment

It is recommended that Council reviews the Asset Management Plan as drafted by the Shire's consultants Ben Symmonds in preparation for endorsement.

Statutory Environment

Local Government Act 1995

s.3.1 (1) The general function of the local government is to provide for the good government of persons in its district.

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.
- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

19C. Strategic community plans, requirements for (Act s. 5.56)


- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —

9.1.6 NURSE PRACTITIONER FUNDING EXTENSION

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	H1.1.2
Disclosure of Interest:	Nil
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council’s endorsement of the signing of the six-month Funding Agreement Extension provided by the WA Primary Health Alliance (WAPHA) for the short-term provision of Nurse Practitioner Services from the Westonia Health Clinic.

Background

Council would be aware of the original six-month Nurse Practitioner Program, which was originally funded by the WA Primary Health Alliance, which has run from May to December 2022.

The service is intended support and increase the efficiency and effectiveness of nursing practitioner services for patients, particularly those at risk of poor health outcomes, and improve coordination of care to ensure patients receive the right care in the right place at the right time.

The role of the PHNP includes but is not limited to the following provide:

- Primary health care services based on the priority need of the Shire of Westonia and surrounding areas.
- Direct advanced clinical care within their scope of practice, and in partnership with General Practice and WA Country Health Service of health promotion and illness prevention; and
- Early detection care coordination and case management including a focus on self-management.

By using PHNPs within a General Practice setting through a collaborative approach better health outcome for people with complex and chronic conditions living in the Shire of Westonia and surrounding communities

The key objectives are:

- Reduction in emergency department presentations, inpatient admissions and length of stay through the services provided by a PHNP to work with people with complex and chronic conditions living in the community of Westonia
- By working collaboratively in the development of a shared care plan with the GP and other providers of the person’s care team, people will have better health outcomes through access to treatment.
- By developing a shared care plan with the GP and other providers of the person’s care team, services will be integrated and the care experience for people will improve.
- Increased access to health care in the absence of General Practitioners;
- By providing early detection care coordination, case management and self-management strategies for people with chronic and complex care needs with the multidisciplinary team better health outcomes will be achieved.
- To develop PHNP service model which is effective and efficient and integrated with General Practice; and
- Support the workforce related knowledge, skills, abilities, and attributes by mentoring and providing peer support to other health professionals within General Practice and/or the care team within the catchment areas.

Comment

Significant lobbying has been carried out with various agencies seeking a more permanent funding source for the position so that Council is not continually going cap in hand.

WAPHA have agreed to an extension to the original agreement for an additional six-month period so that Council can further explore their long-term options.

The agreement value is for the same as the original agreement.



Statutory Environment

Local Government Act 1995.



Policy Implications

Council does not have a policy in relation to this matter.



Strategic Implications

Social – provide community facilities and promote social interaction.



Financial Implications

This proposal will be a nil cost to Council as the WAPHA contract is intended to cover the cost of the services minus the usual administrative service the Council provides for Health Services.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council endorse the signing of the six-month Funding Agreement Extension provided by the WA Primary Health Alliance (WAPHA) for the short-term provision of Nurse Practitioner Services from the Westonia Health Clinic.

RESOLUTION

Moved:

Cr Day

Seconded:

Cr Huxtable


08/02-23

That Council endorse the signing of the six-month Funding Agreement Extension provided by the WA Primary Health Alliance (WAPHA) for the short-term provision of Nurse Practitioner Services from the Westonia Health Clinic.

CARRIED 6/0

9.1.7 REGIONAL AIRPORTS DEVELOPMENT SCHEME – WATER TANK GRANT

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	F1.10.4
Disclosure of Interest:	Nil
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report

Executive Decision Legislative Requirement

The purpose of this report is for Council to accept the Regional Airports Development Scheme Grant for the sum of \$ 5,342 (ex GST) for the establishment of a water tank at the Westonia Airstrip providing authority for the Shire President and the CEO to execute the relevant documents.

Background

The Manager of Community Services, Stacey Geier, made application to the Department of Transport's Regional Airports Development Scheme for funding assistance to purchase a 32,000 Litre poly tank to be utilised by users if the airstrip.

Access to a water source is still being explored with an option of a submeter from neighbouring property or a permanent Water Corp connection for the Airstrip site now that the Council owns the site.

The project needs to be completed and acquitted by May 2024.

Comment

Council is required to sign and execute a funding deed with the Department.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Economic – Maintain our Airport with a view to improvements to meet commercial and recreational aviation needs.

Financial Implications

Income from grant of \$ 5,342 (ex GST) not accounted for in the 2022/23 financial budget.

Voting Requirements

Simple Majority Absolute Majority


OFFICER RECOMMENDATIONS

That Council accept the Regional Airports Development Scheme Grant for the sum of \$ 5,342 (ex GST) for the establishment of a water tank at the Westonia Airstrip providing authority for the Shire President and the CEO to execute the relevant documents.

9.2 COMMUNITY AND REGULATORY SERVICE

9.2.1 APPLICATION FOR EXPLORATION LICENCE 77/3042

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ES1.6.1
Disclosure of Interest:	Nil
Attachments:	Location Map EL 77/3042
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council's comment on an Exploration license in the Northern part of the shire.

Background

The Shire has been advised of an application for an Exploration license having been lodged by McMahon Mining Title Services on behalf of Curiosity Exploration Ltd & co-applicant Syndicate Minerals Pty Ltd (E77/3042). The application relates to land in the Northern portion of the Shire adjacent Rabbit Proof Fence North Road (See Attached)

Comment

Curiosity Exploration Pty Ltd and Syndicate Minerals Pty Ltd have teamed with Caprice Resources to acquire 100% of the Mukinbudin Rare Earth Element (REE) project.

Previous exploration approvals have been granted with the following conditions:

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Historical Rabbit Proof Fence, Elachbutting & Yanneymooning Conservation Reserves in any way.

Statutory Environment

The Mining Act prevails in this matter.

Policy Implications

Nil

Strategic Implications

Nil.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council grants approval to Curiosity Exploration Pty Ltd and Syndicate Minerals Pty Ltd (E77/3042) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps with the following conditions: -

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Historical Rabbit Proof Fence, Elachbutting & Yanneymooning Conservation Reserves in any way.

RESOLUTION


Moved: Cr Corsini **Seconded:** Cr Geier

- 10/02-23 That Council grants approval to Curiosity Exploration Pty Ltd and Syndicate Minerals Pty Ltd (E77/3042) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps with the following conditions: -
- 1) That dust suppression is carried out so that others are not adversely affected.
 - 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
 - 3) Any ground water that escapes onto the ground around the drill site is to be banded so that it does not spread.
 - 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
 - 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
 - 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
 - 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
 - 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.
 - 9) All drill holes are to be capped as soon as possible/practical after drilling.
 - 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
 - 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
 - 12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Historical Rabbit Proof Fence, Elachbutting & Yanneymooning Conservation Reserves in any way.

CARRIED 6/0

9.2.2 APPLICATION FOR EXPLORATION LICENCE 77/3043

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ES1.6.1
Disclosure of Interest:	Nil
Attachments:	Location Map EL 77/3043
Signature:	Officer CEO



Purpose of the Report



Executive Decision



Legislative Requirement

This report seeks Council's comment on an Exploration license in the Northern part of the shire.

Background

The Shire has been advised of an application for an Exploration license having been lodged by McMahon Mining Title Services on behalf of Terrain Minerals Pty Ltd (E77/3043).

The application relates to land in the Northern portion Northwest of Warralakin. (See Attached)

Comment

Terrain Minerals Pty Ltd is a WA based mineral exploration company.

Previous exploration approvals have been granted with the following conditions:

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Historical Rabbit Proof Fence and Chiddarcooping Conservation Reserve in any way.

Statutory Environment

The Mining Act prevails in this matter.

Policy Implications

Nil

Strategic Implications

Nil.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council grants approval to Terrain Minerals Pty Ltd (E77/3043) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps with the following conditions: -

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
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- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Historical Rabbit Proof Fence and Chiddarcooping Conservation Reserve in any way.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Day

11/02-23

That Council grants approval to Terrain Minerals Pty Ltd (E77/3043) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps with the following conditions: -

- 1) **That dust suppression is carried out so that others are not adversely affected.**
- 2) **That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.**
- 3) **Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.**
- 4) **All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.**
- 5) **All rubbish is to be disposed of at the local landfill site in the appropriate manner.**
- 6) **A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.**

- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Historical Rabbit Proof Fence and Chiddarcooping Conservation Reserve in any way.

CARRIED 6/0


9.3 WORKS AND SERVICE

NIL

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

9.4.1 CBH – APPROVAL FOR FUMIGATION REQUEST

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	CA4.4.1
Disclosure of Interest:	Nil
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider granting approval to Cooperative Bulk Handling Ltd (CBH) to conduct fumigation activities at their grain storage sites.

Background

Co-operative Bulk Handling Ltd (CBH) has been undertaking fumigation activities at receival sites around WA for many years, including sites within the Shire of Westonia. The fumigation of grain is critical to protect it from insect damage and retain the value of WA growers' grain. Nearly all of CBH's fumigation activities use phosphine, which is globally accepted as a safe and effective fumigant for the control of grain insects. The fumigation of grain is an incidental activity to the main operation of the site.

The Department of Health have changed how they record fumigation sites around the State, and we are now required to retrospectively lodge an 'Application for Fumigation Site' with them. CBH is in the process of preparing this application to the WA Department of Health for our grain receival sites at Warralakin, within the Shire of Westonia. Approval of the application will allow CBH to continue to fumigate grain at this grain receival site.

As part of the application, CBH is required by the Department to provide the written consent of the relevant local government authority. **I am therefore requesting confirmation from you that the continuation of fumigation activities at this site is supported by the Shire of Westonia.**

Generally, Shires have responded by acknowledging that fumigation is a normal part of CBH operations and that approval of fumigation by the local government was implied as part of the existing planning approval as an incidental activity to CBH operations.

Comment

I would not expect any objection to this activity considering its significance to the storage and handling of grain Statewide.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Nil



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council grant approval to Cooperative Bulk Handling Ltd (CBH) to conduct fumigation activities on their grain storage sites located in the Shire of Westonia namely Warralakin.

RESOLUTION

Moved:

Cr Day

Seconded:

Cr Corsini


12/02-23

That Council grant approval to Cooperative Bulk Handling Ltd (CBH) to conduct fumigation activities on their grain storage sites located in the Shire of Westonia namely Warralakin.

CARRIED 6/0

9.4.2 DRAFT LOCAL PLANNING STRATEGY

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	D1.2.3
Disclosure of Interest:	Nil
Attachments:	Draft Local Planning Strategy
Signature:	Officer CEO



Purpose of the Report

Executive Decision Legislative Requirement

The purpose of this report is for Council to consider adoption of the Draft Local Planning Strategy document as presented for certification by the WAPC prior to an advertising and 6-week public comment period.

Background

Council is aware of its long-term ambition to create a formal Local Town Planning Scheme (LTPS) for the Shire and in particular the Westonia townsite.

Further investigations and discussion with WAPC concluded that a (LTPS) is inappropriate considering the limited size of the shire and population.

Rather it is recommended that Council adopt a Local Planning Strategy (LPS) to be the chief guiding document for the Council in all matters planning.

The LPS is intended to provide a clear plan for the future land use and development, specifically the Westonia townsite.

The Strategy aims to:

- Provide guidance for designated land uses within the townsite.
- Provide guidance on such matters as the Westonia Historical Façade Precinct, boundary fencing, sea containers and tourism.
- set out the key aspirations of stakeholders.
- accommodate the future needs of the community.
- create opportunities to enhance and protect local attributes; and
- provide a framework to achieve long-term local and regional objectives and goals.

The LPS will be backed up with several Local Laws that will give the Council greater and clearer enforceability on some of the more contentious planning issues within the townsite being:-

- Fencing Local Law
- Historical Precinct (Facades) Local Law.
- Sea Container Local Law

Comment

An extensive review of the original document (originally 42 pages/now 22 pages) was undertaken during the past month to remove all content not relevant to the desired purpose of this Local Planning Strategy and I am confident that these documents will serve the Council well in its future planning needs.

Statutory Environment

Planning & Development Act 2005.

Policy Implications

Nil



Strategic Implications

Social – Develop the Town Planning Scheme and plan and develop residential and industrial land.



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council to consider adoption of the Draft Local Planning Strategy document as presented for certification by the WAPC prior to an advertising and 6-week public comment period.

RESOLUTION

Moved: Cr Day

Seconded: Cr Corsini


13/02-23 That Council adopt the Draft Local Planning Strategy document as presented for certification by the WAPC prior to an advertising and 6-week public comment period.

CARRIED 6/0

9.4.3 PLANNING LOCAL LAWS

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	A2.10.3
Disclosure of Interest:	Nil
Attachments:	Fencing Local Law 2022, Shipping/Sea Container Local Law 2022, Historical Precinct Local Law 2022

Signature:	Officer	CEO
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Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Councils consideration of three new Local Laws which will provide the opportunity to protect the amenity of the Westonia townsite and its streetscape in the absence of a Town Planning Scheme.

Background

This agenda item was originally presented to Council at the September 22 Council meeting for consideration but was resolved to lay on the table until the Local Planning Strategy was completed.

The preparation of this report has been preceded by consultation with staff from the Department of Planning, Lands, and Heritage (DPLH), as well as discussions with several Councillors and members of the community. DPLH staff have assisted the Council is preparing a Local Planning Strategy (LPS) which advises Council on Town planning issues, which is due for completion within a month or so.

Three Local Laws have been drafted for Councils consideration prior to a statutory advertising process where submissions are invited from interested parties over a six-week timeline. Submissions received are then presented to Council for final determination, forwarding to the state Government, and printing in the Government Gazette. The Laws are then in force 14 days after Gazettal.

Attached are copies of the three draft Local Laws, being Shipping and/or Sea Container Local Law 2023, Fencing Local Law 2023, and, Westonia Historical Precinct Local Law 2023.

Comment

Following consultation, it was considered that the most advantageous method of protecting the integrity of the Wolfram Street Façade concept was to establish an “historical precinct” over which Council could contain development to sympathetic structures to enhance and continue the historical streetscape.

An alternative to a Local Law would be for Council to apply to the State Government for an Interim Development Order (IDO) over the historical component of the Westonia townsite to restrict future development to sympathetic structures for the town centre. An IDO, however, may not provide the same level of enforcement capability as that of a Local law.

The Fencing Local Law has been adapted from a WALGA template and therefor contains a fairly standard framework inclusive of specification of sizes and materials.

While the use of sea containers within a community is usually administered through Town Planning Schemes, the attached draft Local Law provides a reasonable level of development control as it prescribes an approval process whereby Council decides on its placement as well as the conditions for the approval.

All three Local Laws provide Council with oversight through the approvals process.

Statutory Environment

Section 3 of the Local Government Act 1995 allows Council to make Local laws within its district while Section 6 provides the setting of fees and charges, including penalties.

Policy Implications

Council currently has a Shipping and/or Sea Container Policy which will be obsolete in the advent of adoption of a local Law.

Strategic Implications

Provides Council with certainty over its development control process.

Financial Implications

Nil

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council, by absolute majority adopt the following Local Laws:-

1. Shire of Westonia Fencing Local Law 2023
2. Shire of Westonia Shipping and/or Sea Container Local Law 2023
3. Westonia Historical Precinct Local Law 2023

and proceed to state-wide advertising.

RESOLUTION

Moved: Cr Crees **Seconded:** Cr Geier

14/02-23 That Council adopt the following Local Laws:-

- 1. Shire of Westonia Fencing Local Law 2023**
- 2. Shire of Westonia Shipping and/or Sea Container Local Law 2023**
- 3. Westonia Historical Precinct Local Law 2023**

and proceed to state-wide advertising.

CARRIED ABSOLUTE MAJORITY 6/0

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

RESOLUTION

Moved: Cr Corsini

Seconded: Cr Geier


15/02-23

That Council introduces the following item of an urgent nature to the meeting for discussion.

CARRIED 6/0

10.1 TR MURAL PROPOSAL– WOLFRAM STREETScape

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report



Executive Decision



Legislative Requirement

The purpose of this report is requesting Council to consider the mural proposal for the Westonia Co-op Windows & Little Shop.

Background

Council previously endorsed an application to the RAC's Reconnect WA Initiative in 2022-23, providing up to \$1 million to co-fund projects and partner with local governments across WA.

Councils' submission included a range of streetscape improvements including.

- Corten Steel Seat & Shade Structures in front of the Old Miners Hall
- Refurbishment of little shop adjacent to COOP with new façade signage and mural.
- Murals on COOP windows
- Heritage streetlights
- Bike Rack

Comment

Council has recently received multiple concept designs from Tammi de Rooy (Mukinbudin Artist) for the main mural, small mural and COOP windows. There are three concepts for the two surfaces of the little shop in one document and 2 concepts for the orchid murals. Each piece has the total cost for the concepts as well as a brief description about each design. Prices vary slightly depending on the complexity of the designs, but most come on right around where the estimate was with the addition of the small mural.

Statutory Environment

Local Government Act 1995

Policy Implications

Council does not have a policy in relation to this matter



Strategic Implications

Social – provide community facilities and promote social interaction.



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council consider the mural proposal for the Westonia Co-op Windows & Little Shop

RESOLUTION

Moved: Cr Huxtable

Seconded: Cr Corsini

13/12-22

That Council select Concept 1 Proposal (Complex Beauties) for the Westonia Co-op Windows, and Concept 2 Proposal (A Lot to Love) with minor changes being the removal of the everlasting, swap image of M Antonio from concept 3, removal of the Kelpie to be replaced with hardware agency like content.

CARRIED 6/0

11. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday schedule 16th March 2023 commencing at 3.30pm

12. MEETING CLOSURE

There being no further business the Deputy President, Cr Della Bosca declared the meeting closed at 5.00pm