



# Councillor Information Bulletin

For the Ordinary Council Meeting  
held on Thursday 17<sup>TH</sup> February 2022

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market  
creations.  
agency

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CouncilConnect

# quarterly website report

**All CouncilConnect websites undergo a quarterly review process where Market Creations Agency checks each website and provides support, advice and suggestions for website improvements and WCAG Level 2.1 compliance.**

The report outlines our findings and provides recommendations regarding website content and Web Content Accessibility Guidelines (WCAG). Optimising your website content will help to improve user experience and drive users to stay on your website. To ensure your website is compliant and accessible to your audience, we encourage you to review and address the items flagged.

Market Creations Agency can work with you in understanding the report and assist with any updates upon your authorisation. The updates will be undertaken utilising your website maintenance and support hours included in your annual subscription.

Please let us know if you would like us to proceed with implementing the recommendations at your earliest convenience.

Our team are here to assist you!

<b>Client/Website Information</b>	
<b>Website</b>	westonia.wa.gov.au
<b>Review Date</b>	9 December 2021
<b>Review Staff Member/s</b>	Coby Lee
<b>Tier</b>	CouncilConnect Annual Tier 4
<b>Storage</b>	15360 MB
<b>Bandwidth</b>	50120MB
<b>Website Set Live Date</b>	24 December 2013
<b>Website Design Refresh</b>	8 August 2018
<b>Spark CMS Version</b>	4.1.15619.0

## Website Content (Modules, Layouts, Styling, Broken Links)

Checks Performed: Your website is checked through our audit process and console logs to assist in detecting any errors. All your website content pages and layouts are checked for accuracy. Your modules are checked to ensure they are displaying correctly and for usage and we check the website for styling inconsistencies.

We also perform a review on content and make recommendations on modules that will assist with content management and website usability.

### Findings

Page	Item
No Findings	No Findings

### Recommendations

Item	Recommended Solution
No Findings	No Findings

Location	Problem Link
<a href="https://www.westonia.wa.gov.au/election-candidate-2021">https://www.westonia.wa.gov.au/election-candidate-2021</a>	<a href="https://www.westonia.wa.gov.au/Profiles/westonia/Assets/ClientData/Images/Profile_Manager/bh.jpg">https://www.westonia.wa.gov.au/Profiles/westonia/Assets/ClientData/Images/Profile_Manager/bh.jpg</a>
<a href="https://www.westonia.wa.gov.au/explore/what-to-do-attractions-/granite-outcropsnature-reserves/baladjie-rock.aspx">https://www.westonia.wa.gov.au/explore/what-to-do-attractions-/granite-outcropsnature-reserves/baladjie-rock.aspx</a>	<a href="https://www.westonia.wa.gov.au/Profiles/westonia/Assets/ClientData/Fire_Season_Information_Sheet_V2_-_Campfires__2_.pdf">https://www.westonia.wa.gov.au/Profiles/westonia/Assets/ClientData/Fire_Season_Information_Sheet_V2_-_Campfires__2_.pdf</a>
Document centre has multiple broken links	<a href="https://www.westonia.wa.gov.au/documents/">https://www.westonia.wa.gov.au/documents/</a>

## Modules

Recommended Modules
Consultations
Council Meetings: Advanced Feature: Electronic Meetings
Events Calendar: Advanced Feature: Registration
Forms: Advanced Feature: Automation Tools
Gift Register
Landing Page Module
Near Me
Road Report
Current Modules
Alerts
Council & Staff Profile Manager
Council Complaints Register
Council Contact Register
Council Declaration Register
Council Elected Member Training Register
Council Meetings
Council Meetings: Advanced Feature: Notifications Agendas & Minutes
Document Centre
Events Calendar
Fire Rating
Image Gallery
Image Rotator
Latest News
Mega Menu
Messaging (SMS Notifications)
Public Notices
Public Notices: Advanced Feature: Community Engagement & Notifications
Quick Links Manager
Website Accessibility Controls

View a full list of modules at <https://www.councilconnect.com.au/modules>



## Web Content Accessibility Guidelines (WCAG) Compliance

Checks Performed: We adhere to the WCAG Level 2.1 AA compliance guidelines. We scan the website based on a series of guidelines that makes websites and apps more accessible. These guidelines seek to make the website more accessible for people with disabilities.

### Findings

Page Found	Type (Contrast/Content)	Item
Home Page	Content	Submit button is missing
Home Page	Content	User interface controls should have label
Home Page	Contrast	Text has low contrast
<a href="https://www.westonia.wa.gov.au/councillors">https://www.westonia.wa.gov.au/councillors</a>	Content	Unnecessary duplication of link text
<a href="https://www.westonia.wa.gov.au/councillors">https://www.westonia.wa.gov.au/councillors</a>	Content	The 'aria-expanded' attribute is not allowed in this context
<a href="https://www.westonia.wa.gov.au/election-candidate-2021">https://www.westonia.wa.gov.au/election-candidate-2021</a>	Content	Nest headings properly
<a href="https://www.westonia.wa.gov.au/election-candidate-2021">https://www.westonia.wa.gov.au/election-candidate-2021</a>	Content	Table uses absolute units
<a href="https://www.westonia.wa.gov.au/election-candidate-2021">https://www.westonia.wa.gov.au/election-candidate-2021</a>	Content	Heading with no content
<a href="https://www.westonia.wa.gov.au/registers/training">https://www.westonia.wa.gov.au/registers/training</a>	Content	Font uses absolute units
<a href="https://www.westonia.wa.gov.au/news/">https://www.westonia.wa.gov.au/news/</a>	Content	Non-interactive element with onkey* attribute
<a href="https://www.westonia.wa.gov.au/documents/annual-reports">https://www.westonia.wa.gov.au/documents/annual-reports</a>	Content	Unique accessible name required
<a href="https://www.westonia.wa.gov.au/community/health-community-care/dr-olga-ward.aspx">https://www.westonia.wa.gov.au/community/health-community-care/dr-olga-ward.aspx</a>	Content	Table uses absolute units
<a href="https://www.westonia.wa.gov.au/community/health-community-care/visiting-practicioners.aspx">https://www.westonia.wa.gov.au/community/health-community-care/visiting-practicioners.aspx</a>	Content	Heading with no content

### Recommendations

Item	Recommended Solution
Submit button is missing	Add submit button
User interface controls should have label	Add label to user interface controls
Text has low contrast	Update colours to improve contrast
Unnecessary duplication of link text	Remove duplicated link text
The 'aria-expanded' attribute is not allowed in this context	Update aria-expanded attribute
Nest headings properly	Update nested headings
Table uses absolute units	Use relative units
Heading with no content	Add content to heading

# market creations. agency



CouncilConnect

[www.marketcreations.com.au](http://www.marketcreations.com.au)  
[www.councilconnect.com.au](http://www.councilconnect.com.au)

MAKING A DIFFERENCE ■



Local Government Report Package for

**WESTONIA (S)**

Printed: 05/01/2022

**Incidents Reported to DFES and Attended by Local Government  
and Bushfire Brigades**

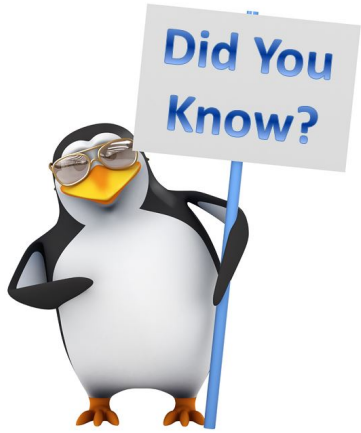
**Current Brigade Vehicle Lists**

**000 Service Agreement**

**SMS List**

**Brigade Personnel Lists**

v4.51



Volunteer and Career firefighters who develop one of 12 cancers stand to have easier access to compensation under legislation introduced to Parliament in May 2016 - [Read more here](#)

If your Brigades attend incidents reporting these to DFES will assist them to be covered by this legislation

If your Brigade Members attend incidents reporting this to DFES will assist them to be covered by this legislation

DFES requires a **minimum standard of information** for any incident attended

If your Brigades do not have access to IRS they can order Incident Reporting Pads simply by sending an email to [g.cole@qualitypress.com.au](mailto:g.cole@qualitypress.com.au)

The types of pads are as follows;

IRS Form - Attendance

IRS Form - Bushfire

IRS Form - Structure/Mobile

IRS Form - Other Incidents

*This is Required for every incident attended*

For all Bushfires and Rubbish Fires

For Structure and Vehicle Fires

For all other incidents (ie. Vehicle Accident)

Order Code: DFES 96

Order Code: DFES 95

Order Code: DFES 97

Order Code: DFES 94

DFES currently has folders for these pads free of charge. To order folders please email [reports@dfes.wa.gov.au](mailto:reports@dfes.wa.gov.au)

You can also download copies of these forms [here](#) under Incident Reporting  
You must be a registered user of the DFES Volunteer Portal to use the above link. You can register [at this site](#).

**Incidents Reported to DFES and Attended by Local Government and Bushfire Brigades**  
**WESTONIA (S)**  
 01/07/2016 to 05/01/2022

**9134 SHIRE WESTONIA**

Incident Address	Type of Incident	IRS Report Completed	Paper Report received by DFES
379496 01/01/2018 13:55 BURRACOPPIN SOUTH RD BURRACOPPIN	Fire - Bushfire (sml)	N	N
401126 20/08/2018 05:14 LEACH RD WESTONIA	Fire - Bushfire (sml)	N	N
426246 21/03/2019 14:52 (12KM SOUTH OF )GREAT EASTERN CARRABIN	Fire - Bushfire (sml)	N	N
429334 17/04/2019 15:52 WARRACHUPPIN NORTH RD WARRACHUPPIN	False Call - Good Intent	N	N
439841 10/06/2019 10:59 LINDLEY RD CARRABIN	Fire - Other/Rubbish/Vehicle	N	N
459181 18/11/2019 18:35 WEBB RD WARRACHUPPIN	Fire - Bushfire (lge)	N	N
459182 18/11/2019 18:37 FARINA RD ELACHBUTTING	Fire - Bushfire (lge)	N	N
510006 02/01/2021 08:47 SHREEVE RD WALGOOLAN	Fire - Bushfire (sml)	N	N

Total number of Incidents attended in time frame: 8

**6644 WALGOOLAN BFB**

Incident Address	Type of Incident	IRS Report Completed	Paper Report received by DFES
356336 03/03/2017 13:00 BURRACOPPIN SOUTH RD SOUTH BURRACOPPIN	Fire - Bushfire (lge)	Y	
357472 17/03/2017 18:30 ROHAN DAY DELLA RD SOUTH BODALLIN	Fire - Bushfire (lge)	Y	
387398 29/03/2018 12:00 ELLERY RD SOUTH BURRACOPPIN	Fire - Bushfire (sml)	N	N
460785 01/12/2019 21:25 GREAT EASTERN HWY BURRACOPPIN	Fire - Bushfire (sml)	N	N
461003 04/12/2019 06:36 GOLDFIELDS RD WALGOOLAN	Fire - Other/Rubbish/Vehicle	N	N

Total number of Incidents attended in time frame: 5

**6658 WARRALAKIN BFB**

Incident Address	Type of Incident	IRS Report Completed	Paper Report received by DFES
357472 17/03/2017 18:30 ROHAN DAY DELLA RD SOUTH BODALLIN	Fire - Bushfire (lge)	N	N
377761 10/12/2017 15:46 LEAVE JOB OPEN UNTIL 11/12 ROSE THOMSON RD ENEABBA	Fire - Bushfire (lge)	N	N
377973 12/12/2017 14:41 WEBB RD WARRACHUPPIN	Fire - Bushfire (lge)	N	N

416374 03/12/2018 15:02 WARRACHUPPIN NORTH RD WARRACHUPPIN

Fire - Bushfire (Ige)

N

N

Total number of Incidents attended in time frame: 4

### 6668 WESTONIA BFB

	<b>Incident Address</b>	<b>Type of Incident</b>	<b>IRS Report Completed</b>	<b>Paper Report received by DFES</b>
357472 17/03/2017 18:30	ROHAN DAY DELLA RD SOUTH BODALLIN	Fire - Bushfire (Ige)	N	N
368919 17/08/2017 15:21	CARRABIN ROADHOUSE YORK RD CARRABIN	Road Crash & Rescue	N	N
377973 12/12/2017 14:41	WEBB RD WARRACHUPPIN	Fire - Bushfire (Ige)	N	N
416374 03/12/2018 15:02	WARRACHUPPIN NORTH RD WARRACHUPPIN	Fire - Bushfire (Ige)	N	N
416402 03/12/2018 16:29	SMYTH RD CARRABIN	Fire - Bushfire (Ige)	N	N
422358 06/02/2019 23:36	GRAHAM RD CARRABIN	False Call - Good Intent	N	N
439841 10/06/2019 10:59	LINDLEY RD CARRABIN	Fire - Other/Rubbish/Vehicle	N	N
553825 02/12/2021 14:50	GREAT EASTERN HWY WALGOOLAN	Road Crash & Rescue	N	N
554002 04/12/2021 07:27	CREES RD BURRACOPPIN	Fire - Bushfire (Ige)	N	N

Total number of Incidents attended in time frame: 9

**NOTE:** The above list shows all Incidents reported to DFES via the ComCen, or via a Paper Incident Report received, during the given time frame. Incidents not displayed on this list have not been reported to DFES.

If the '*IRS Report Completed*' column shows N, then a complete Incident Report has not been received by DFES.

If there is an N in the '*Paper Report received at DFES*' column, then a copy of the Paper Report has not been received by DFES.

To enable the Incident Report to be completed, please forward a copy of the original Incident Report via fax or email to DFES as below.

If you require any assistance please contact us using any of the the following methods;

OIS Branch

Fax: 1800 309 999

Phone: 9395 9406 (office hours)

Email: reports@dfes.wa.gov.au

Brigade Vehicle Listing - WESTONIA (S)  
as at 05/01/2022

9134 SHIRE WESTONIA

Resource Name	Resource Type	Make	Model	Selcall No.	Year of make	Rego	Owner	Decom	Trans	New Location	Date
SHIRE WESTONIA PLACEHOLDER	OTHER							<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Please Note:**

This report has been produced to assist with maintaining Appliance information recorded on the DFES database.  
It will be provided to Local Governments on a monthly basis.

If you identify any errors, please return corrected form to;

OIS Branch

Fax: 1800 309 999  
Phone: 9395 9406 (office hours)  
Email: reports@dfes.wa.gov.au

**Brigade Vehicle Listing - WESTONIA (S)**  
as at 05/01/2022

**6644 WALGOOLAN BFB**

Resource Name	Resource Type	Make	Model	Selcall No.	Year of make	Rego	Owner	Decom	Trans	New Location	Date
LT (E824) - WT339	LIGHT TANKER	TOYOTA	VDJ79R	806088	2012	WT339	LG (ESL)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Please Note:**

This report has been produced to assist with maintaining Appliance information recorded on the DFES database. It will be provided to Local Governments on a monthly basis.

If you identify any errors, please return corrected form to;

OIS Branch

Fax: 1800 309 999  
Phone: 9395 9406 (office hours)  
Email: reports@dfes.wa.gov.au



**Brigade Vehicle Listing - WESTONIA (S)**  
as at 05/01/2022

**6658 WARRALAKIN BFB**

Resource Name	Resource Type	Make	Model	Selcall No.	Year of make	Rego	Owner	Decom	Trans	New Location	Date
LT (N175) - WT357	LIGHT TANKER	TOYOTA	VDJ79R	497005	2013	\WT357	LG (ESL)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Please Note:**

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OIS Branch

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Phone: 9395 9406 (office hours)  
Email: reports@dfes.wa.gov.au

**Brigade Vehicle Listing - WESTONIA (S)**  
as at 05/01/2022

**6668 WESTONIA BFB**

Resource Name	Resource Type	Make	Model	Selcall No.	Year of make	Rego	Owner	Decom	Trans	New Location	Date
3.4 URBAN (E579) - WT1500	3.4 URBAN	ISUZU	FHFTSLGB03	80454	2010	WT1500	LG (ESL)				
LT (N176) - 39WT	LIGHT TANKER	TOYOTA	VDJ79R	497010	2013	39WT	LG (ESL)				

**Please Note:**

This report has been produced to assist with maintaining Appliance information recorded on the DFES database. It will be provided to Local Governments on a monthly basis.

If you identify any errors, please return corrected form to;

OIS Branch

Fax: 1800 309 999  
Phone: 9395 9406 (office hours)  
Email: reports@dfes.wa.gov.au

## Current 000 SERVICE AGREEMENT for WESTONIA (S)

**In order to advise Local Government of 000 calls promptly it is suggested that contacts are 24/7 numbers.  
The 4th contact will always be DFES Regional Duty Coordinator**

**No more than 3 contacts per LGA will be recorded.**

*Our 24 hour, 365 day emergency 000 contacts from the Communications Centre are as follows:*

Organisation	Role	Name	Contact Type	Number
1 Shire of Westonia	CEO - Shire Office	Jamie Criddle	Phone (Bus)	9046 7063
2 Shire of Westonia	CBFCO	Frank Corsini	Mobile	0429 467 042
3 Shire of Westonia	DCBFCO	Malcolm Nicoletti	Mobile	0428 449 034
4 DFES Goldfields Midlands Region	Regional Duty Co-Ordinat	DFES Regional Duty Co-Ordinator		1800 966 077

*Note: Contacts may make reference to an SMS group which allows multiple pagers or mobile phones to be attached to that group.. An SMS list form needs to have been completed.*

**Alterations to contacts:**

Organisation	Role	Name	Contact Type	Number
1.				
2.				
3.				

**Local Government Chief Executive Officer**

**DFES Area / District Manager**

Print Name

Signature

Print Name

Signature

Contact Number

Date

Contact Number

Date

Instructions for Local Authority in the event of any alterations to the list above;

1. Complete the Alterations section with the changes required.
2. CEO to sign form.
3. Local Authority to fax a copy to DFES Regional Office for Authorisation by DFES Area / District Manager.
4. **Area/District Manager to email or fax a signed copy to DFES CAD Administrators.**



**Brigade Personnel Listing - WESTONIA (S)**  
as at 05/01/2022

**9134 SHIRE WESTONIA**

<b>Remove</b>	<b>Vol. Number</b>	<b>Rank</b>	<b>Surname</b>	<b>Given Name</b>
	119012	LG FCO	BROWN	DAVID
	119154	LG CBFCO	CORSINI	FRANK
	119135	LG FCO	CRIDDLE	JAMIE
	142827	LG FCO	DAY	ROHAN
	162184	LG FCO	FARINA	DANE
	119016	LG FCO	LEMOLGNAN	STEVEN
	119120	LG FCO	LINDLEY	COLIN
	119079	LG FCO	MCDOWALL	JOHN
	146834	LG FCO	MURFIT	TONY
	133116	LG DCBFCO	NICOLETTI	MALCOLM
	146818	LG FCO	PENNY	BRAD
	119124	LG FCO	PRICE	ARTHUR
	119013	LG FCO	SMITH	AARON
	146836	LG FCO	WAHLSTEN	JASON

**Members to be Added:**

**9134 SHIRE WESTONIA**

<b>DFES ID</b>	<b>Rank</b>	<b>Surname</b>	<b>First Name</b>

Instructions for any alterations to the list above;

1. Details are to be printed **clearly**.
2. Member names are to be listed as Surname, then First Name.
3. Send the completed form to your **Regional Office** to ensure the information is updated in RMS

Changes Requested By:

<b>Contact Name (please print)</b>	<b>Contact Number</b>	<b>Date</b>	<b>Area / District Manager</b>	<b>Sign &amp; Date</b>

AUTHORISED:  YES  NO

**Brigade Personnel Listing - WESTONIA (S)**

as at 05/01/2022

6644 WALGOOLAN BFB

<b>Remove</b>	<b>Vol. Number</b>	<b>Rank</b>	<b>Surname</b>	<b>Given Name</b>
	119036	VOL FIRE FIGHTER	BARNETT	CHRISTOPHER
	119037	VOL FIRE FIGHTER	BARNETT	DANIEL
	119050	VOL FIRE FIGHTER	BARNETT	HELEN
	187746	VOL FIRE FIGHTER	BARNETT	REBECCA
	185050	ACTIVE MEMBER	BOWDEN	MARK
	119048	VOL FIRE FIGHTER	BROWN	EILEEN
	179432	VOL FIRE FIGHTER	BROWN	GERARD
	119047	VOL FIRE FIGHTER	CREES	RODNEY
	161351	ACTIVE MEMBER	CREES	SHAUN
	190246	CADET	DAY	HARRY
	146831	VOL FIRE FIGHTER	DAY	KARIN
	142827	BFB 1ST LIEUTENANT	DAY	ROHAN
	185051	ACTIVE MEMBER	DAY	WILLIAM
	119045	VOL FIRE FIGHTER	JEFFERYS	BRETT
	146833	VOL FIRE FIGHTER	JEFFERYS	CHRIS
	150023	VOL FIRE FIGHTER	JEFFERYS	COREY
	119010	VOL FIRE FIGHTER	JEFFERYS	JOHN
	119046	VOL FIRE FIGHTER	JEFFERYS	MARK
	146832	VOL FIRE FIGHTER	JEFFERYS	NARELLE
	119051	VOL FIRE FIGHTER	JOHNSTON	GRAHAM
	182036	VOL FIRE FIGHTER	LAMBERT	PETER
	146834	CAPTAIN	MURFIT	TONY
	179674	VOL FIRE FIGHTER	MURRAY	ROBERT
	179078	VOL FIRE FIGHTER	ROUTLEDGE	BERGEN
	146838	VOL FIRE FIGHTER	WAHLSTEN	CLINTON
	146836	BFB 2ND LIEUTENANT	WAHLSTEN	JASON


146839

VOL FIRE FIGHTER

WAHLSTEN

LUKE

146837

VOL FIRE FIGHTER

WAHLSTEN

TERRY

**Members to be Added:****6644 WALGOOLAN BFB****DFES ID****Rank****Surname****First Name**

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Instructions for any alterations to the list above;

1. Details are to be printed **clearly**.
2. Member names are to be listed as Surname, then First Name.
3. Send the completed form to your **Regional Office** to ensure the information is updated in RMS

Changes Requested By:**Contact Name (please print)****Contact Number****Date****Area / District Manager****Sign & Date**

AUTHORISED:

YES

NO



**Brigade Personnel Listing - WESTONIA (S)**

as at 05/01/2022

**6658 WARRALAKIN BFB**

<b>Remove</b>	<b>Vol. Number</b>	<b>Rank</b>	<b>Surname</b>	<b>Given Name</b>
	171478	VOL FIRE FIGHTER	ALCOCK	GRAHAM
	178681	VOL FIRE FIGHTER	BALLANTYNE	DUNCAN
	187929	ACTIVE MEMBER	BEATON	NEIL
	182136	VOL FIRE FIGHTER	BRENNAN	BRAYDEN
	187941	ACTIVE MEMBER	BULLE	MARTIN (MARTY)
	133119	VOL FIRE FIGHTER	CHRISP	SHAUN
	178680	VOL FIRE FIGHTER	CLAESSENS	EVA
	178682	VOL FIRE FIGHTER	CREWS	MITCH
	119017	BFB 3RD LIEUTENANT	CREWS	PETER
	146821	VOL FIRE FIGHTER	CROOK	DAVID
	119114	VOL FIRE FIGHTER	CROOK	MICHAEL
	119103	VOL FIRE FIGHTER	CROOK	RUSSELL
	119015	VOL FIRE FIGHTER	DADDOW	STEPHEN
	182134	VOL FIRE FIGHTER	DAWSON	SAM
	171481	VOL FIRE FIGHTER	FARINA	ABIGAIL
	171480	BFB 2ND LIEUTENANT	FARINA	BEN
	162184	VOL FIRE FIGHTER	FARINA	DANE
	187930	ACTIVE MEMBER	GATES	DANNY
	182253	VOL FIRE FIGHTER	GIBSON	KYLIE
	187927	ACTIVE MEMBER	HILL	MATHEW
	187925	ACTIVE MEMBER	HOOGEVEEN	JACK
	190434	ACTIVE MEMBER	HOOGEVEEN	MATTHEW
	182544	ACTIVE MEMBER	HOPKINS	TERRALEE
	161780	ACTIVE MEMBER	KING	RONALD
	187923	ACTIVE MEMBER	LE MOIGNAN	MAREE
	119016	BFB 1ST LIEUTENANT	LEMOLGNAN	STEVEN

	182135	VOL FIRE FIGHTER	MARTIN	HANNAH
	130762	ACTIVE MEMBER	MCCARTNEY	BRENDEN
	119079	CAPTAIN	MCDOWALL	JOHN
	119079	VOL FIRE FIGHTER	MCDOWALL	JOHN
	171482	VOL FIRE FIGHTER	MCDOWALL	ROBERT
	178679	VOL FIRE FIGHTER	NICOLETTI	ALEISHA
	133116	BFB SECRETARY	NICOLETTI	MALCOLM
	108605	VOL FIRE FIGHTER	PARKIN	CRAIG
	161319	VOL FIRE FIGHTER	PARKIN	DANIELLE
	162182	VOL FIRE FIGHTER	PRICE	DAVID
	171497	VOL FIRE FIGHTER	PRICE	MORGAN
	171498	VOL FIRE FIGHTER	PRICE	STACY
	167426	VOL FIRE FIGHTER	PUTTER	FRANS (RICHARD)
	171500	ACTIVE MEMBER	SING	JEANNIE
	155396	VOL FIRE FIGHTER	SING	STEWART
	119013	VOL FIRE FIGHTER	SMITH	AARON
	146827	VOL FIRE FIGHTER	SMITH	JOAN
	119084	VOL FIRE FIGHTER	SMITH	STEPHEN
	187922	ACTIVE MEMBER	WILLE	CHARL

**Members to be Added:**

**6658 WARRALAKIN BFB**

<b>DFES ID</b>	<b>Rank</b>	<b>Surname</b>	<b>First Name</b>

Instructions for any alterations to the list above;

- 1. Details are to be printed **clearly**.
- 2. Member names are to be listed as Surname, then First Name.
- 3. Send the completed form to your **Regional Office** to ensure the information is updated in RMS

Changes Requested By:

<b>Contact Name (please print)</b>	<b>Contact Number</b>	<b>Date</b>	<b>Area / District Manager</b>	<b>Sign &amp; Date</b>
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AUTHORISED:  YES  NO

**Brigade Personnel Listing - WESTONIA (S)**

as at 05/01/2022

**6668 WESTONIA BFB**

<b>Remove</b>	<b>Vol. Number</b>	<b>Rank</b>	<b>Surname</b>	<b>Given Name</b>
	119134	VOL FIRE FIGHTER	ANTONIO	JOCELYN
	119004	VOL FIRE FIGHTER	ANTONIO	PETER
	119148	VOL FIRE FIGHTER	ARGENT	BRIAN
	119037	VOL FIRE FIGHTER	BARNETT	DANIEL
	187746	VOL FIRE FIGHTER	BARNETT	REBECCA
	181988	VOL FIRE FIGHTER	BLAKE	DAMIEN
	181987	VOL FIRE FIGHTER	BLAKE	TERRI
	171479	VOL FIRE FIGHTER	BLAKE	VICTOR
	64802	VOL FIRE FIGHTER	BRIGHT	GRAEME
	119154	CAPTAIN	CORSINI	FRANK
	182000	VOL FIRE FIGHTER	CORSINI	JOEL
	119153	VOL FIRE FIGHTER	CORSINI	JOHN
	127094	ACTIVE MEMBER	CREES	BRENDAN
	119047	ACTIVE MEMBER	CREES	RODNEY
	119135	VOL FIRE FIGHTER	CRIDDLE	JAMIE
	182080	VOL FIRE FIGHTER	DADDOW	GRAHAM
	182009	VOL FIRE FIGHTER	DELLA BOSCA	ROSS
	182010	VOL FIRE FIGHTER	DELLA BOSCA	TIMOTHY
	159264	VOL FIRE FIGHTER	DUNKLEY-COOPER	KASEY
	166652	VOL FIRE FIGHTER	GEIER	ASHLEY
	151957	VOL FIRE FIGHTER	GEIER	DAIMON
	119006	BFB 3RD LIEUTENANT	HAMILTON	DAVID
	159378	VOL FIRE FIGHTER	HERMON	DOUG
	187720	VOL FIRE FIGHTER	JONES	GRAHAM
	119120	BFB 1ST LIEUTENANT	LINDLEY	COLIN
	119146	VOL FIRE FIGHTER	LINDLEY	CORALIE

	119152	VOL FIRE FIGHTER	LINDLEY	JUDITH
	119128	VOL FIRE FIGHTER	LINDLEY	KEVIN
	182420	VOL FIRE FIGHTER	MOORE	JAMES
	119005	VOL FIRE FIGHTER	O' RAFFERTY	DES
	188113	ACTIVE MEMBER	PARKER	BLAKE
	161702	VOL FIRE FIGHTER	PAUST	KEVIN
	146818	BFB 2ND LIEUTENANT	PENNY	BRAD
	119124	VOL FIRE FIGHTER	PRICE	ARTHUR
	182037	VOL FIRE FIGHTER	PRICE	BOYD
	180459	VOL FIRE FIGHTER	PRICE	JACK
	166647	VOL FIRE FIGHTER	RILEY	COLIN
	119140	VOL FIRE FIGHTER	SETTINERI	ANTONIO
	160933	ACTIVE MEMBER	SMITH	PAUL
	146819	VOL FIRE FIGHTER	TOWNROW	ADRIAN
	146820	VOL FIRE FIGHTER	TOWNROW	CLINTON
	119151	VOL FIRE FIGHTER	TOWNROW	KERRY
	119003	VOL FIRE FIGHTER	TOWNROW	LEX
	187922	ACTIVE MEMBER	WILLE	CHARL

**Members to be Added:**

**6668 WESTONIA BFB**

<b>DFES ID</b>	<b>Rank</b>	<b>Surname</b>	<b>First Name</b>

Instructions for any alterations to the list above;

- 1. Details are to be printed **clearly**.
- 2. Member names are to be listed as Surname, then First Name.
- 3. Send the completed form to your **Regional Office** to ensure the information is updated in RMS

Changes Requested By:

<b>Contact Name (please print)</b>	<b>Contact Number</b>	<b>Date</b>	<b>Area / District Manager</b>	<b>Sign &amp; Date</b>

AUTHORISED:  YES  NO



Local Government Report Package for

**WESTONIA (S)**

Printed: 02/02/2022

**Incidents Reported to DFES and Attended by Local Government  
and Bushfire Brigades**

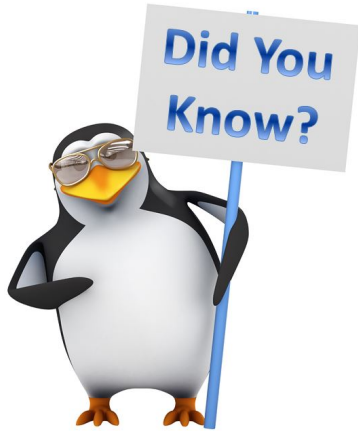
**Current Brigade Vehicle Lists**

**000 Service Agreement**

**SMS List**

**Brigade Personnel Lists**

v4.51



Volunteer and Career firefighters who develop one of 12 cancers stand to have easier access to compensation under legislation introduced to Parliament in May 2016 - [Read more here](#)

If your Brigades attend incidents reporting these to DFES will assist them to be covered by this legislation

If your Brigade Members attend incidents reporting this to DFES will assist them to be covered by this legislation

DFES requires a **minimum standard of information** for any incident attended

If your Brigades do not have access to IRS they can order Incident Reporting Pads simply by sending an email to [g.cole@qualitypress.com.au](mailto:g.cole@qualitypress.com.au)

The types of pads are as follows;

IRS Form - Attendance  
IRS Form - Bushfire  
IRS Form - Structure/Mobile  
IRS Form - Other Incidents

*This is Required for every incident attended*  
For all Bushfires and Rubbish Fires  
For Structure and Vehicle Fires  
For all other incidents (ie. Vehicle Accident)

Order Code: DFES 96  
Order Code: DFES 95  
Order Code: DFES 97  
Order Code: DFES 94

DFES currently has folders for these pads free of charge. To order folders please email [reports@dfes.wa.gov.au](mailto:reports@dfes.wa.gov.au)

You can also download copies of these forms [here](#) Search for *Incident Reporting* then expand *Fire services volunteers reporting without IRS access*

You must be a registered user of the DFES Volunteer Portal to use the above link. You can register [at this site.](#)



**Incidents Reported to DFES and Attended by Local Government and Bushfire Brigades**  
**WESTONIA (S)**  
 01/07/2016 to 02/02/2022

**9134 SHIRE WESTONIA**

Incident Address	Type of Incident	IRS Report Completed	Paper Report received by DFES
379496 01/01/2018 13:55 BURRACOPPIN SOUTH RD BURRACOPPIN	Fire - Bushfire (sml)	N	N
401126 20/08/2018 05:14 LEACH RD WESTONIA	Fire - Bushfire (sml)	N	N
426246 21/03/2019 14:52 (12KM SOUTH OF )GREAT EASTERN CARRABIN	Fire - Bushfire (sml)	N	N
429334 17/04/2019 15:52 WARRACHUPPIN NORTH RD WARRACHUPPIN	False Call - Good Intent	N	N
439841 10/06/2019 10:59 LINDLEY RD CARRABIN	Fire - Other/Rubbish/Vehicle	N	N
459181 18/11/2019 18:35 WEBB RD WARRACHUPPIN	Fire - Bushfire (lge)	N	N
459182 18/11/2019 18:37 FARINA RD ELACHBUTTING	Fire - Bushfire (lge)	N	N
510006 02/01/2021 08:47 SHREEVE RD WALGOOLAN	Fire - Bushfire (sml)	N	N

Total number of Incidents attended in time frame: 8

**6644 WALGOOLAN BFB**

Incident Address	Type of Incident	IRS Report Completed	Paper Report received by DFES
356336 03/03/2017 13:00 BURRACOPPIN SOUTH RD SOUTH BURRACOPPIN	Fire - Bushfire (lge)	Y	
357472 17/03/2017 18:30 ROHAN DAY DELLA RD SOUTH BODALLIN	Fire - Bushfire (lge)	Y	
387398 29/03/2018 12:00 ELLERY RD SOUTH BURRACOPPIN	Fire - Bushfire (sml)	N	N
460785 01/12/2019 21:25 GREAT EASTERN HWY BURRACOPPIN	Fire - Bushfire (sml)	N	N
461003 04/12/2019 06:36 GOLDFIELDS RD WALGOOLAN	Fire - Other/Rubbish/Vehicle	N	N

Total number of Incidents attended in time frame: 5

**6658 WARRALAKIN BFB**

Incident Address	Type of Incident	IRS Report Completed	Paper Report received by DFES
357472 17/03/2017 18:30 ROHAN DAY DELLA RD SOUTH BODALLIN	Fire - Bushfire (lge)	N	N
377761 10/12/2017 15:46 LEAVE JOB OPEN UNTIL 11/12 ROSE THOMSON RD ENEABBA	Fire - Bushfire (lge)	N	N
377973 12/12/2017 14:41 WEBB RD WARRACHUPPIN	Fire - Bushfire (lge)	N	N

416374 03/12/2018 15:02 WARRACHUPPIN NORTH RD WARRACHUPPIN

Fire - Bushfire (Ige)

N

N

Total number of Incidents attended in time frame: 4

### 6668 WESTONIA BFB

	<b>Incident Address</b>	<b>Type of Incident</b>	<b>IRS Report Completed</b>	<b>Paper Report received by DFES</b>
357472 17/03/2017 18:30	ROHAN DAY DELLA RD SOUTH BODALLIN	Fire - Bushfire (Ige)	N	N
368919 17/08/2017 15:21	CARRABIN ROADHOUSE YORK RD CARRABIN	Road Crash & Rescue	N	N
377973 12/12/2017 14:41	WEBB RD WARRACHUPPIN	Fire - Bushfire (Ige)	N	N
416374 03/12/2018 15:02	WARRACHUPPIN NORTH RD WARRACHUPPIN	Fire - Bushfire (Ige)	N	N
416402 03/12/2018 16:29	SMYTH RD CARRABIN	Fire - Bushfire (Ige)	N	N
422358 06/02/2019 23:36	GRAHAM RD CARRABIN	False Call - Good Intent	N	N
439841 10/06/2019 10:59	LINDLEY RD CARRABIN	Fire - Other/Rubbish/Vehicle	N	N
553825 02/12/2021 14:50	GREAT EASTERN HWY WALGOOLAN	Road Crash & Rescue	N	N
554002 04/12/2021 07:27	CREES RD BURRACOPPIN	Fire - Bushfire (Ige)	N	N

Total number of Incidents attended in time frame: 9

**NOTE:** The above list shows all Incidents reported to DFES via the ComCen, or via a Paper Incident Report received, during the given time frame. Incidents not displayed on this list have not been reported to DFES.

If the '*IRS Report Completed*' column shows N, then a complete Incident Report has not been received by DFES.

If there is an N in the '*Paper Report received at DFES*' column, then a copy of the Paper Report has not been received by DFES.

To enable the Incident Report to be completed, please forward a copy of the original Incident Report via fax or email to DFES as below.

If you require any assistance please contact us using any of the the following methods;

OIS Branch

Fax: 1800 309 999

Phone: 9395 9406 (office hours)

Email: reports@dfes.wa.gov.au

**Brigade Vehicle Listing - WESTONIA (S)**  
as at 02/02/2022

9134 SHIRE WESTONIA

Resource Name	Resource Type	Make	Model	Selcall No.	Year of make	Rego	Owner	Decom	Trans	New Location	Date
SHIRE WESTONIA PLACEHOLDER	OTHER							<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Please Note:**

This report has ben produced to assist with maintaining Appliance information recorded on the DFES database. It will be provided to Local Governments on a monthly basis.

If you identify any errors, please return corrected form to;

OIS Branch

Fax: 1800 309 999  
Phone: 9395 9406 (office hours)  
Email: reports@dfes.wa.gov.au

**Brigade Vehicle Listing - WESTONIA (S)**  
as at 02/02/2022

**6644 WALGOOLAN BFB**

Resource Name	Resource Type	Make	Model	Selcall No.	Year of make	Rego	Owner	Decom	Trans	New Location	Date
LT (E824) - WT339	LIGHT TANKER	TOYOTA	VDJ79R	806088	2012	WT339	LG (ESL)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Please Note:**

This report has been produced to assist with maintaining Appliance information recorded on the DFES database. It will be provided to Local Governments on a monthly basis.

If you identify any errors, please return corrected form to;

OIS Branch

Fax: 1800 309 999  
Phone: 9395 9406 (office hours)  
Email: reports@dfes.wa.gov.au

**Brigade Vehicle Listing - WESTONIA (S)**  
as at 02/02/2022

**6658 WARRALAKIN BFB**

Resource Name	Resource Type	Make	Model	Selcall No.	Year of make	Rego	Owner	Decom	Trans	New Location	Date
LT (N175) - WT357	LIGHT TANKER	TOYOTA	VDJ79R	497005	2013	\WT357	LG (ESL)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Please Note:**

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OIS Branch

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**Brigade Vehicle Listing - WESTONIA (S)**  
as at 02/02/2022

**6668 WESTONIA BFB**

Resource Name	Resource Type	Make	Model	Selcall No.	Year of make	Rego	Owner	Decom	Trans	New Location	Date
3.4 URBAN (E579) - WT1500	3.4 URBAN	ISUZU	FHFTSLGB03	80454	2010	WT1500	LG (ESL)				
LT (N176) - 39WT	LIGHT TANKER	TOYOTA	VDJ79R	497010	2013	39WT	LG (ESL)				

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OIS Branch

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Phone: 9395 9406 (office hours)  
Email: reports@dfes.wa.gov.au

## Current 000 SERVICE AGREEMENT for WESTONIA (S)

**In order to advise Local Government of 000 calls promptly it is suggested that contacts are 24/7 numbers.  
The 4th contact will always be DFES Regional Duty Coordinator**

**No more than 3 contacts per LGA will be recorded.**

*Our 24 hour, 365 day emergency 000 contacts from the Communications Centre are as follows:*

Organisation	Role	Name	Contact Type	Number
1 Shire of Westonia	CEO - Shire Office	Jamie Criddle	Phone (Bus)	9046 7063
2 Shire of Westonia	CBFCO	Frank Corsini	Mobile	0429 467 042
3 Shire of Westonia	DCBFCO	Malcolm Nicoletti	Mobile	0428 449 034
4 DFES Goldfields Midlands Region	Regional Duty Co-Ordinat	DFES Regional Duty Co-Ordinator		1800 966 077

*Note: Contacts may make reference to an SMS group which allows multiple pagers or mobile phones to be attached to that group.. An SMS list form needs to have been completed.*

**Alterations to contacts:**

Organisation	Role	Name	Contact Type	Number
1.				
2.				
3.				

**Local Government Chief Executive Officer**

**DFES Area / District Manager**

Print Name

Signature

Print Name

Signature

Contact Number

Date

Contact Number

Date

Instructions for Local Authority in the event of any alterations to the list above;

1. Complete the Alterations section with the changes required.
2. CEO to sign form.
3. Local Authority to fax a copy to DFES Regional Office for Authorisation by DFES Area / District Manager.
4. **Area/District Manager to email or fax a signed copy to DFES CAD Administrators.**





**Brigade Personnel Listing - WESTONIA (S)**  
as at 02/02/2022

**9134 SHIRE WESTONIA**

<b>Remove</b>	<b>Vol. Number</b>	<b>Rank</b>	<b>Surname</b>	<b>Given Name</b>
	119012	LG FCO	BROWN	DAVID
	119154	LG CBFCO	CORSINI	FRANK
	119135	LG FCO	CRIDDLE	JAMIE
	142827	LG FCO	DAY	ROHAN
	162184	LG FCO	FARINA	DANE
	119016	LG FCO	LEMOLGNAN	STEVEN
	119120	LG FCO	LINDLEY	COLIN
	119079	LG FCO	MCDOWALL	JOHN
	146834	LG FCO	MURFIT	TONY
	133116	LG DCBFCO	NICOLETTI	MALCOLM
	146818	LG FCO	PENNY	BRAD
	119124	LG FCO	PRICE	ARTHUR
	119013	LG FCO	SMITH	AARON
	146836	LG FCO	WAHLSTEN	JASON

**Members to be Added:**

**9134 SHIRE WESTONIA**

<b>DFES ID</b>	<b>Rank</b>	<b>Surname</b>	<b>First Name</b>

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2. Member names are to be listed as Surname, then First Name.
3. Send the completed form to your **Regional Office** to ensure the information is updated in RMS

Changes Requested By:

<b>Contact Name (please print)</b>	<b>Contact Number</b>	<b>Date</b>	<b>Area / District Manager</b>	<b>Sign &amp; Date</b>

AUTHORISED:  YES  NO

**Brigade Personnel Listing - WESTONIA (S)**

as at 02/02/2022

6644 WALGOOLAN BFB

<b>Remove</b>	<b>Vol. Number</b>	<b>Rank</b>	<b>Surname</b>	<b>Given Name</b>
	119036	VOL FIRE FIGHTER	BARNETT	CHRISTOPHER
	119037	VOL FIRE FIGHTER	BARNETT	DANIEL
	119050	VOL FIRE FIGHTER	BARNETT	HELEN
	187746	VOL FIRE FIGHTER	BARNETT	REBECCA
	185050	ACTIVE MEMBER	BOWDEN	MARK
	119048	VOL FIRE FIGHTER	BROWN	EILEEN
	179432	VOL FIRE FIGHTER	BROWN	GERARD
	119047	VOL FIRE FIGHTER	CREES	RODNEY
	161351	ACTIVE MEMBER	CREES	SHAUN
	190246	CADET	DAY	HARRY
	146831	VOL FIRE FIGHTER	DAY	KARIN
	142827	BFB 1ST LIEUTENANT	DAY	ROHAN
	185051	ACTIVE MEMBER	DAY	WILLIAM
	119045	VOL FIRE FIGHTER	JEFFERYS	BRETT
	146833	VOL FIRE FIGHTER	JEFFERYS	CHRIS
	150023	VOL FIRE FIGHTER	JEFFERYS	COREY
	119010	VOL FIRE FIGHTER	JEFFERYS	JOHN
	119046	VOL FIRE FIGHTER	JEFFERYS	MARK
	146832	VOL FIRE FIGHTER	JEFFERYS	NARELLE
	119051	VOL FIRE FIGHTER	JOHNSTON	GRAHAM
	182036	VOL FIRE FIGHTER	LAMBERT	PETER
	146834	CAPTAIN	MURFIT	TONY
	179674	VOL FIRE FIGHTER	MURRAY	ROBERT
	179078	VOL FIRE FIGHTER	ROUTLEDGE	BERGEN
	146838	VOL FIRE FIGHTER	WAHLSTEN	CLINTON
	146836	BFB 2ND LIEUTENANT	WAHLSTEN	JASON


146839

VOL FIRE FIGHTER

WAHLSTEN

LUKE

146837

VOL FIRE FIGHTER

WAHLSTEN

TERRY

**Members to be Added:****6644 WALGOOLAN BFB****DFES ID****Rank****Surname****First Name**

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3. Send the completed form to your **Regional Office** to ensure the information is updated in RMS

Changes Requested By:**Contact Name (please print)****Contact Number****Date****Area / District Manager****Sign & Date**

AUTHORISED:

YES

NO

**Brigade Personnel Listing - WESTONIA (S)**

as at 02/02/2022

**6658 WARRALAKIN BFB**

<b>Remove</b>	<b>Vol. Number</b>	<b>Rank</b>	<b>Surname</b>	<b>Given Name</b>
	171478	VOL FIRE FIGHTER	ALCOCK	GRAHAM
	178681	VOL FIRE FIGHTER	BALLANTYNE	DUNCAN
	187929	ACTIVE MEMBER	BEATON	NEIL
	182136	VOL FIRE FIGHTER	BRENNAN	BRAYDEN
	187941	ACTIVE MEMBER	BULLE	MARTIN (MARTY)
	133119	VOL FIRE FIGHTER	CHRISP	SHAUN
	178680	VOL FIRE FIGHTER	CLAESSENS	EVA
	178682	VOL FIRE FIGHTER	CREWS	MITCH
	119017	BFB 3RD LIEUTENANT	CREWS	PETER
	146821	VOL FIRE FIGHTER	CROOK	DAVID
	119114	VOL FIRE FIGHTER	CROOK	MICHAEL
	119103	VOL FIRE FIGHTER	CROOK	RUSSELL
	119015	VOL FIRE FIGHTER	DADDOW	STEPHEN
	182134	VOL FIRE FIGHTER	DAWSON	SAM
	171481	VOL FIRE FIGHTER	FARINA	ABIGAIL
	171480	BFB 2ND LIEUTENANT	FARINA	BEN
	162184	VOL FIRE FIGHTER	FARINA	DANE
	187930	ACTIVE MEMBER	GATES	DANNY
	182253	VOL FIRE FIGHTER	GIBSON	KYLIE
	187927	ACTIVE MEMBER	HILL	MATHEW
	187925	ACTIVE MEMBER	HOOGEVEEN	JACK
	190434	ACTIVE MEMBER	HOOGEVEEN	MATTHEW
	182544	ACTIVE MEMBER	HOPKINS	TERRALEE
	161780	ACTIVE MEMBER	KING	RONALD
	187923	ACTIVE MEMBER	LE MOIGNAN	MAREE
	119016	BFB 1ST LIEUTENANT	LEMOLGNAN	STEVEN

	182135	VOL FIRE FIGHTER	MARTIN	HANNAH
	130762	ACTIVE MEMBER	MCCARTNEY	BRENDEN
	119079	CAPTAIN	MCDOWALL	JOHN
	119079	VOL FIRE FIGHTER	MCDOWALL	JOHN
	171482	VOL FIRE FIGHTER	MCDOWALL	ROBERT
	178679	VOL FIRE FIGHTER	NICOLETTI	ALEISHA
	133116	BFB SECRETARY	NICOLETTI	MALCOLM
	108605	VOL FIRE FIGHTER	PARKIN	CRAIG
	161319	VOL FIRE FIGHTER	PARKIN	DANIELLE
	162182	VOL FIRE FIGHTER	PRICE	DAVID
	171497	VOL FIRE FIGHTER	PRICE	MORGAN
	171498	VOL FIRE FIGHTER	PRICE	STACY
	167426	VOL FIRE FIGHTER	PUTTER	FRANS (RICHARD)
	171500	ACTIVE MEMBER	SING	JEANNIE
	155396	VOL FIRE FIGHTER	SING	STEWART
	119013	VOL FIRE FIGHTER	SMITH	AARON
	146827	VOL FIRE FIGHTER	SMITH	JOAN
	119084	VOL FIRE FIGHTER	SMITH	STEPHEN
	187922	ACTIVE MEMBER	WILLE	CHARL

**Members to be Added:**

**6658 WARRALAKIN BFB**

<b>DFES ID</b>	<b>Rank</b>	<b>Surname</b>	<b>First Name</b>

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Changes Requested By:

<b>Contact Name (please print)</b>	<b>Contact Number</b>	<b>Date</b>	<b>Area / District Manager</b>	<b>Sign &amp; Date</b>

AUTHORISED:  YES  NO

**Brigade Personnel Listing - WESTONIA (S)**

as at 02/02/2022

**6668 WESTONIA BFB**

<b>Remove</b>	<b>Vol. Number</b>	<b>Rank</b>	<b>Surname</b>	<b>Given Name</b>
	119134	VOL FIRE FIGHTER	ANTONIO	JOCELYN
	119004	VOL FIRE FIGHTER	ANTONIO	PETER
	119148	VOL FIRE FIGHTER	ARGENT	BRIAN
	119037	VOL FIRE FIGHTER	BARNETT	DANIEL
	187746	VOL FIRE FIGHTER	BARNETT	REBECCA
	181988	VOL FIRE FIGHTER	BLAKE	DAMIEN
	181987	VOL FIRE FIGHTER	BLAKE	TERRI
	171479	VOL FIRE FIGHTER	BLAKE	VICTOR
	64802	VOL FIRE FIGHTER	BRIGHT	GRAEME
	119154	CAPTAIN	CORSINI	FRANK
	182000	VOL FIRE FIGHTER	CORSINI	JOEL
	119153	VOL FIRE FIGHTER	CORSINI	JOHN
	127094	ACTIVE MEMBER	CREES	BRENDAN
	119047	ACTIVE MEMBER	CREES	RODNEY
	119135	VOL FIRE FIGHTER	CRIDDLE	JAMIE
	182080	VOL FIRE FIGHTER	DADDOW	GRAHAM
	182009	VOL FIRE FIGHTER	DELLA BOSCA	ROSS
	182010	VOL FIRE FIGHTER	DELLA BOSCA	TIMOTHY
	159264	VOL FIRE FIGHTER	DUNKLEY-COOPER	KASEY
	166652	VOL FIRE FIGHTER	GEIER	ASHLEY
	151957	VOL FIRE FIGHTER	GEIER	DAIMON
	119006	BFB 3RD LIEUTENANT	HAMILTON	DAVID
	159378	VOL FIRE FIGHTER	HERMON	DOUG
	187720	VOL FIRE FIGHTER	JONES	GRAHAM
	119120	BFB 1ST LIEUTENANT	LINDLEY	COLIN
	119146	VOL FIRE FIGHTER	LINDLEY	CORALIE



	119152	VOL FIRE FIGHTER	LINDLEY	JUDITH
	119128	VOL FIRE FIGHTER	LINDLEY	KEVIN
	182420	VOL FIRE FIGHTER	MOORE	JAMES
	119005	VOL FIRE FIGHTER	O' RAFFERTY	DES
	188113	ACTIVE MEMBER	PARKER	BLAKE
	161702	VOL FIRE FIGHTER	PAUST	KEVIN
	146818	BFB 2ND LIEUTENANT	PENNY	BRAD
	119124	VOL FIRE FIGHTER	PRICE	ARTHUR
	182037	VOL FIRE FIGHTER	PRICE	BOYD
	180459	VOL FIRE FIGHTER	PRICE	JACK
	166647	VOL FIRE FIGHTER	RILEY	COLIN
	119140	VOL FIRE FIGHTER	SETTINERI	ANTONIO
	160933	ACTIVE MEMBER	SMITH	PAUL
	146819	VOL FIRE FIGHTER	TOWNROW	ADRIAN
	146820	VOL FIRE FIGHTER	TOWNROW	CLINTON
	119151	VOL FIRE FIGHTER	TOWNROW	KERRY
	119003	VOL FIRE FIGHTER	TOWNROW	LEX
	187922	ACTIVE MEMBER	WILLE	CHARL

**Members to be Added:**

**6668 WESTONIA BFB**

<b>DFES ID</b>	<b>Rank</b>	<b>Surname</b>	<b>First Name</b>

Instructions for any alterations to the list above;

1. Details are to be printed **clearly**.
2. Member names are to be listed as Surname, then First Name.
3. Send the completed form to your **Regional Office** to ensure the information is updated in RMS

Changes Requested By:

<b>Contact Name (please print)</b>	<b>Contact Number</b>	<b>Date</b>	<b>Area / District Manager</b>	<b>Sign &amp; Date</b>

AUTHORISED:  YES  NO

# WALGA Quarterly Overview Report

## 2021 Q4



### Shire of Westonia

During this quarter, WALGA engaged in a number of support activities for Members, including a New Councillors Seminar following the October elections and an inaugural training session for Mayors and Presidents.

With significant changes pending through the State Industrial Relations transition process, WALGA's Employee Relations team commenced a monthly bulletin to share the progress of the legislation through Parliament, the steps required before the transition takes effect and how Local Governments can start preparing for the transition. Additional resources have been set up on the 'new look' WALGA website, with further support materials and information webinar provided to ER subscribers.

The WALGA ER and COVID-19 Response Team have been providing information to members on the State Government Mandatory Vaccination Directions covering Local Government staff and operations through ongoing email updates and information seminars, and additional tools and templates provided to ER subscribers. WALGA advocated for the sector through the Government Roundtable process and the Office of the Chief Health Officer with

meetings to discuss the impact of Directions on the sector.

#### MEMBER SERVICES



2

Governance advice was provided 2 times to the Shire of Westonia



5K

Your website has been viewed over 5K times during this period

#### LOCAL GOVERNMENT HOUSE TRUST

Shire of Westonia holds 2 units in the Local Government House Trust, with each unit valued at \$19,450.92 as at 30 June 21. This value is derived from net assets as outlined in the latest audited financial statements which are available on request.

Total value of units currently held by the Shire of Westonia equals **\$38,901.84**. Further information on results and outlook for the Trust is also included in the attached flyer.

#### YOU'RE EVERYDAY CAMPAIGN

Over the quarter, videos from the Shire of Westonia received:

**67** website views for A Glimpse Inside the Hood Penn Museum.

**85** website views for Welcome to Westonia.

**115** website views for Head West to Westonia.

#### SECTOR ADVOCACY

##### WESTERN AUSTRALIA'S BIOSECURITY ROUNDTABLE

WALGA represented the sector at a workshop organised and hosted by the Department of Primary Industries and Regional Development (DPIRD) and the Commonwealth Department of Agriculture, Water and Environment (DAWE) on 1 November. This roundtable gave an opportunity to provide input into the development of the National Biosecurity Strategy. WALGA advocated for Local Government involvement in the implementation of the strategy including identifying threats to biodiversity, and that funding that addresses local biosecurity issues can be accessible to the sector.

#### MEETINGS AND EVENTS

##### WALGA END OF YEAR FUNCTION

WALGA hosted its End Of Year function on Monday, 29 November at Crown Perth to celebrate yet another exciting and challenging year for the Association and the sector. Among the 300 guests were 70 Local Government representatives; 20 Members of Parliament and five Heads of Agencies.

#### RESOURCES

##### STATE INDUSTRIAL RELATIONS TRANSITION

With pending updates to the Industrial Relations Legislation Amendment Bill 2020 (WA) (IR Bill), WALGA's Employee Relations team provided Members with a number of resources including a designated knowledge hub for relevant legislation and publicly available information on the transition process, as well as commencement of a dedicated IR Transition email bulletin providing: updates on progress through Parliament, action plans for Local Governments, information on the minimum employment standards and enterprise bargaining strategies. Resources and bulletins are available on the WALGA website.

# WALGA Quarterly Overview Report

## 2021 Q4



### STATE INDUSTRIAL RELATIONS TRANSITION – RESOURCES FOR SUBSCRIBERS

A number of resources and support materials were provided to Employee Relations subscribers including the commencement of a webinar series with the first webinar held on Tuesday, 16 November on the differences between Federal and State minimum employment standards. Further advice was provided to individual Local Governments currently operating under the Federal IR system to retire old State Industrial agreements should transition occur. Subscriber-only resources included a flow chart outlining the transition process and fact sheet providing a high level comparison of minimum employment standards between the two jurisdictions.

Other resources distributed this quarter include:

- Quarterly Economic Briefing report with updated Local Government Cost Index

### CONTACTS

#### Chief Executive Officer

Nick Sloan  
9213 2025

#### Executive Manager Strategic Policy and Planning

Narelle Cant  
9213 2078

#### Executive Manager Commercial & Communications

Zac Donovan  
9213 2038

#### Executive Manager Governance and Organisational Services

Tony Brown  
9213 2051

#### Executive Manager Infrastructure

Ian Duncan  
9213 2031

# Local Government House Trust Update

## January 2022

### Background

The Local Government House Trust (“the Trust”) is a unit trust, created back in 1980 for the purpose of providing building accommodation to the Western Australian Local Government Association (WALGA).

Under the current Trust Deed, 132 Local Governments contributed to create a Trust comprising of 620 units. Units are of equal value and are revalued annually once the audited Financial Report is adopted by the Board of Management at its November meeting.

Since January 2014, the Trust has provided WALGA with accommodation at 170 Railway Parade West Leederville. The building fulfils an essential requirement to provide suitable accommodation for the Association and its staff, while representing a long-term investment opportunity through rental income and long term capital growth. The building includes meeting rooms which are used extensively for training courses provided to Elected Members and Local Government officers, meetings of State Council, its committees and various policy groups and committees. Meeting rooms are also available for use by Members.

### 170 Railway Parade Building

The building consists of four levels of quality office space. WALGA leases level one, enabling WALGA employees to be housed on a single floor.

Three levels are available to third party tenants with additional rental space on the ground floor occupied by an all-day childcare centre and café. Underground building car parking ensures sufficient parking for visitors. The energy efficient building utilises solar power generation from PVC Units and carries a 5 Star Green Star rating. It has also achieved an indicative five star NABERS rating for energy and water.

Located close to the Mitchell Freeway and Leederville train station, the building is conveniently situated.

### Building Ownership

The Trust has 60 per cent ownership of 170 Railway Parade through its investment in a joint venture with Qube Property.

The Joint Venture agreement ends in 2024, with the Trust having the option of purchasing the building outright. In 2022, the Board of Management will develop its strategic plan to achieve its objective of outright ownership upon the expiration of the joint venture.

### Highlights from 2020/21

- The building continued to be fully tenanted in a challenging commercial property market.
- The building’s weighted average lease expiry (WALE) was 4.5 years at 30 June 2021.
- Trust’s own cash reserves grew by \$0.7 million to \$3.47 million as at 30 June 2021.
- Building loan debt held by the Joint Venture reduced to \$24.4 million at 30 June 2021 (Trust’s 60 per cent share of the loan being \$14.64 million).
- Borrowing interest rates remained low.

### Building Valuation

The most recent independent valuation on 23 June 2021 valued the property at \$51.6 million, reflecting current contracted future lease income. Market value of the building with vacant possession was set at \$46.5 million, which compares favourably against the cost of land and buildings of \$43.4 million at completion in January 2014.

### Additional Information about the Trust

- Under the Trust Deed 1993 the completion date for the Trust is 2072;
- Average cost of units issued is \$1,050;
- The current Trust Deed does not make provision for a process for withdrawal of units; which may reflect the donation related nature of the original transactions and avoids undermining the funding for a long term asset.

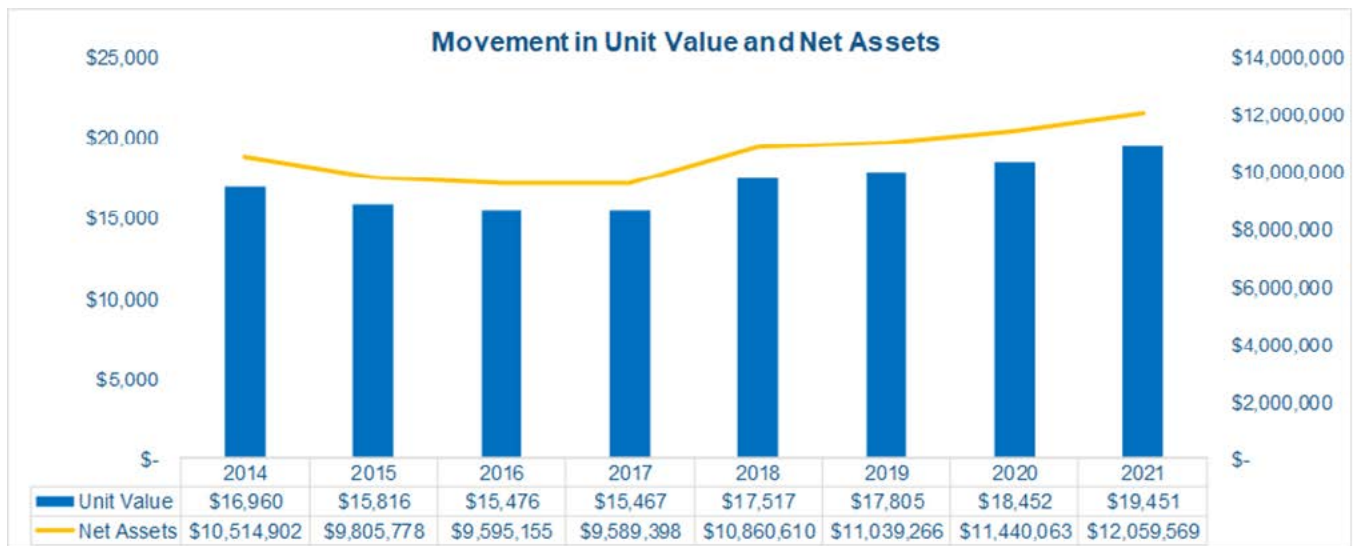
### Board of Management

The Trust is overseen by a Board of Management which is comprised of the following members:

- The President of WALGA, who acts as the Chairperson of the Committee;
- Deputy President of WALGA, who acts as the Deputy Chairperson;
- A State Councillor representative from the Country Constituency;
- A State Councillor representative from the Metropolitan Constituency;
- A representative from the beneficiaries in the Country Constituency;
- A representative from the beneficiaries in the Metropolitan Constituency; and,
- The Chief Executive Officer WALGA.

# Local Government House Trust Update

## January 2022 (continued)



### House Trust Unit Value

The unit value as at 30 June 2021 is \$19,451 representing an annual increase of 5.4 per cent. Unit values follow the movement of the Trust's Net Assets which at 30 June 2021 is based on \$12,059,569 / 620 units. Note that the Trust's Net Assets includes the Trust's 60 per cent share of assets and liabilities held in the Joint Venture established to own and manage the building.

Unit values will fluctuate over time depending on the movement in net assets with the key drivers including occupancy, commercial lease income rates and interest on loan debt. This is illustrated by the graph above.

The downward fluctuation between 2014 and 2016 relates to the transition from the previous building to the current at 170 Railway Parade, West Leederville. Full occupancy of the new building since 2015 has seen the movement in net assets stabilise.

The uplift in 2018 is due to the restatement of net assets following the change in accounting for lease income to the straight-line basis, from the previous "as an invoiced basis".

Overall, the graph above shows the steady growth in net assets and unit price of the Trust since 2015 due to the current environment of full tenancy and record low-interest rates.

### Future Outlook

The House Trust's outlook remains positive with full tenancy until 2024 and low rates on loan borrowings expected to continue.

The next major lease breakpoint is in 2024, with levels two and three leases due for renewal.

The Trust's own cash reserves are projected to continue growing. Strategically this will place the Trust to consider the outright purchase of 170 Railway Parade in 2024.

Long term prospects for Perth and the Perth commercial property market remain positive with population growth forecast.

**Any questions can be directed by email to:**

[lght@walga.asn.au](mailto:lght@walga.asn.au).

Dear Board Members,

Last week I had a planning meeting with Notre Dame University, Rural Health West and the Rural Clinical School regarding the Wheatbelt Medical Student Immersion Program for 2022. They are hoping to proceed with a virtual placement in March for Notre Dame students only, as per the attached proposal.

If the Shire's are not in a position to support this hybrid program in any capacity, I will need to let the University know as soon as possible so that they can proceed in making their own arrangements.

What they have requested from all WEROC Shire's to support this is:

- 1) Virtual hosts who will meet with the students via videoconference on four or five occasions for approximately 30 minutes to an hour. The context for these 'chats' is provided in the attached document. Rural Health West will contact anyone who registered to billet students this year and ask if they are willing to become virtual hosts. It has also been suggested that if at all possible you encourage your Shire Councillor's, as leaders in the community, to sign up to be virtual hosts. The number of students allocated to each host will be determined by how many people agree to take on the virtual hosting.
- 2) Technical support for anyone who might need assistance with learning how to videoconference. It has been asked if the CRC's in your communities would be willing to help with this.
- 3) Suggestions from each Shire on people in the community who might be able to participate in an online panel discussion to talk about the importance of arts, culture, sport, volunteering or health/wellbeing in Wheatbelt communities. This would be a one hour session from 8am to 9am on Thursday 17 March. The types of people they are looking for are Presidents of local sporting associations, representatives from a Men's Shed, Progress Association or other community group, or a Shire Councillor.

On Tuesday 15 March they are proposing that students will be split into groups and visit either Kellerberrin, Merredin, Bruce Rock or Narrogin. From the Kellerberrin, Bruce Rock and Merredin Shires they require the following support:

- 1) An outdoor venue suitable for 25 students plus staff and guests where everyone can maintain a safe distance and that provides sufficient shade. There also needs to be access to power for a PA system. This space will be used for:
  - a) A welcome from the Shire
  - b) An in-person or virtual cultural engagement activity. If in-person, the local Aboriginal representatives will be distanced from the students to minimise risk as it is recognised that this is a more vulnerable group when it comes to COVID.
  - c) Presentations from local health care workers (e.g., GP, St. John Ambulance, etc.)
  - d) A lunch with the hosts and guest speakers. People supporting the program from the Shire's of Tammin, Westonia and Southern Cross will be invited to attend also. Lunches will be individual serves to minimise contact and a local business will be asked to provide the catering.
- 2) Suggestion of a farmer close to town who may be willing to host the students on a farm visit.

The below schedule for the day visit has been suggested.

<b>Time</b>	<b>Activity</b>
09:50	Student site brief
10:00	Shire Welcome

10:10	Welcome to Country
10:20	Local Health Professionals Presentation
10:50	Morning Tea
11:00	Community Engagement Activity
11:30	Local Schools & Education Presentation
12:00	Local Sports, Community, Arts Presentation
12:30	Lunch
13:15	Farm Tour
15:00	Depart

To minimise risk to the community no activities will be conducted indoors. That means there will be no visits to schools or hospitals this year. Students will be required to wear masks at all times and the University will supply them with hand sanitiser. Students/staff from the University will also be provided with water and lunch so that they do not need to go into any local stores to purchase food or drink.

If you could please respond and let me know if your Shire is able to support this virtual placement, it would be greatly appreciated.

Kind Regards  
Rebekah



**Rebekah Burges**  
Executive Officer  
WEROC Inc.  
PO Box 5  
MECKERING WA 6405  
M: 0428 871 202  
E: [rebekah@150square.com.au](mailto:rebekah@150square.com.au)



## Preparing for MEDI6100 WHEATBELT RURAL COMMUNITY ENGAGEMENT PLACEMENT

### INTRODUCTION

The Wheatbelt rural community engagement placement is one of the School's strategies aimed at achieving our mission of graduating doctors who are knowledgeable, skilful, dutiful and ethical, and will 'Contribute significantly to health care in rural, remote and other underserved populations in Western Australia' (<https://www.notredame.edu.au/about/schools/fremantle/medicine/school-resources>).

This placement aims to develop your attitudes and skills for *living* in a *rural* area as part of the local community. In MEDI6200 you will have the opportunity to build on your learnings from the Wheatbelt, when you undertake the Kimberley remote area health placement which aims to develop your attitudes and skills for *living* in a *remote* area. Your rural and/or remote clinical placements in MEDI6300 and MEDI6400 will provide you with opportunities to acquire the clinical skills for *working* in rural and remote areas.

This placement has been planned to broaden our view of the world, and we, the staff, are really looking forward to it. We (students and staff) will have the privilege of coming to understand a world that is quite different, and which therefore demands different responses from us as individuals and as medical practitioners. We expect to be fascinated and sometimes challenged by the differences, but most of all we hope that the placement inspires us to reflect and question our own attitudes and values in relation to life, health and health care in rural Australia.

The placement would not be possible without the support of the Australian Government through the Department of Health and Ageing's Rural Health Multidisciplinary Training (RHMT) Program and our partnerships with Rural Health West, the Rural Clinical School WA, and the Shires of Bruce Rock, Merredin, Narrogin, Westonia and Yilgarn (Southern Cross).

### GETTING READY FOR LEARNING

*"In the fields of observation chance favours only the prepared mind"* Louis Pasteur

#### 1. Population study

In order to make the most of the learning opportunities that living in a rural town can provide you need to find out as much as you can about the town/shire to which you have been allocated. You start doing this during the group activity in the 'Toolkit week' when you find out about the people who live in the Wheatbelt region of WA. You should continue with this activity when you find out the town in which you will be placed, and complete your investigation during the placement itself. By undertaking this task, you will develop your understanding of the many and varied factors that contribute to maintaining good health, and those that contribute to the development and continuation of poor health, both in particular locations and nation/world-wide. By undertaking the population study, you are doing what all responsible medical practitioners should do when they start work at a new location, i.e. orientating themselves to the environment in which their patients live.

#### 2. Preparatory and post-placement activities

On Thursday of “Toolkit week” you will undertake a ‘Population Study’ to start learning about the Wheatbelt.

Your PBL cases in weeks 2 (A Burning Question), 3 (Rural Dilemmas) and 7 (He doesn’t listen to a thing I say) and associated learning resources are both important components of preparing for this placement. Keep this in mind during weeks 2 and 3 and reflect on your learnings from the PBLs in weeks 2 and 3 while you are doing the PBL for week 7.

Attendance at the all preparatory and post-placement activities is a pre-requisite for undertaking the placement and attendance will be documented.

- **Thursday 27<sup>th</sup> January, 1:30-5:00pm.** Population study of the Wheatbelt and Fremantle.
- **Thursday 24<sup>th</sup> February, 1.30-3:00pm.** Wheatbelt Aboriginal Peoples’ health and well-being
- **Tuesday 1<sup>st</sup> March, 8:30-:30am.** Orientation to Northam and the Wheatbelt
- **Friday 11<sup>th</sup> March, 8:30-10:30am.** Placement briefing, training for Teddy Bear Hospital (TBH)\* and Our journey, your future (presentations to upper primary and high school students). This session comprises an overview of the rationale for the placement and what you will be doing, including occupational health and safety, public health hygiene standards for food preparation, tips for successful billeting and training for activities in which you will be engaging with school children. Attendance is essential as the safety and health of students, staff and the rural communities that we will be visiting is of the utmost priority.
- **8:30-11:30am Monday 14<sup>th</sup> March.** PBL.
- **Thurs 24<sup>th</sup> March 12:30-1:30pm.** Post placement debriefing in small groups.

## IN THE WHEATBELT (Towns of Bruce Rock, Merredin, Narrogin, Southern Cross, and Westonia)

### 1. When and where

Tuesday 15<sup>th</sup> March day trip (week 8).

See details in timetable below.

### 2. Timetable

Students and staff will depart for the Wheatbelt region from the University of Notre Dame early on Tuesday March 16<sup>th</sup>, returning to the Elizabeth Quay Bus Station the same afternoon/early evening.

Draft virtual Wheatbelt placement timetable

<b>Thursday 24<sup>th</sup> February, 1.30-3:00pm</b>	<ul style="list-style-type: none"> <li>○ Wheatbelt Aboriginal Peoples’ health and well-being (already timetabled activity at Notre Dame Fremantle)</li> </ul>
<b>Tuesday 1<sup>st</sup> March, 8:30-:30am</b>	<ul style="list-style-type: none"> <li>○ Orientation to Northam and the Wheatbelt (already timetabled activity at Notre Dame Fremantle, zoom) – Dr Anna Varrone, Mr Chris Antonio</li> </ul>
<b>Monday 28 February – Friday 4 March</b>	<ul style="list-style-type: none"> <li>○ Prepare and post the ‘getting to know you’ package for your host.</li> <li>○ This was perceived by students and hosts in the 2020 virtual Kimberley placement as a highly effective ice-breaker and enabled building rapport in a short space of time.</li> <li>○ On 28 February, you will be provided with the name, postal address and contact details of your host family via SONIA and a 500g pre-paid Australia Post Express Post Bag at your PBL tute.</li> <li>○ Select 5 non-perishable items which symbolise your life and home</li> </ul>

	<p>(e.g. a leaf, a pouch of sand, perfume/scent sprayed onto cardboard, a family or childhood photo) and hand write a short personal message to introduce yourself to your host. This is to enables a physical, as well as cognitive/intellectual, connection.</p> <ul style="list-style-type: none"> <li>○ At the first videoconference students and hosts will open their parcels and discuss the significance of each item.</li> <li>○ Snail mail can take 1-2 weeks, especially if your host lives out of town, so it is important you send your package by 4 March.</li> </ul>
<b>Week beginning 8 March</b>	<ul style="list-style-type: none"> <li>○ You and your billet partner should contact your host family to arrange a mutually convenient date/time between Friday 11 and Monday 14 March for your first videoconference.</li> <li>○ If you are unable to contact your student partner or host family after at least three attempts to call at different dates/times, please ask for assistance from Raphael Pereria, <a href="#">Aboriginal, Rural &amp; Remote Health Placements Coordinator</a>, (<a href="mailto:raphael.pereira@nd.edu.au">raphael.pereira@nd.edu.au</a>).</li> </ul>
<b>Friday 11<sup>th</sup> March, 8:30-10:30am.</b>	<ul style="list-style-type: none"> <li>○ Placement briefing – Prof Donna Mak, Prof Gervase Chaney, Prof Rebecca Anglin, students X 2 who undertook a virtual Kimberley placement in 2021/2020</li> </ul>
<b>Friday 11<sup>th</sup> March, 10:30am - Monday 14<sup>th</sup> March 9pm</b>	<ul style="list-style-type: none"> <li>○ First student-host videoconference - Introduction &amp; opening of 'getting to know you' packages (1.5hrs)</li> </ul>
<b>8:30-11:30am Monday 14<sup>th</sup> March</b>	<ul style="list-style-type: none"> <li>○ PBL</li> <li>○ Ear Science Institute</li> <li>○ Sleeping under the stars: From tonight until the end of next week, set up a tent or swag or yoga mat and warm bedding in your garden, on your balcony or verandah so you can sleep under the stars, wake up with the sun and hear the birds as you would if you were camping in the Wheatbelt.</li> </ul>
<b>6am-7pm Tuesday 15<sup>th</sup> March</b>	<ul style="list-style-type: none"> <li>○ Day trip to Bruce Rock, Kellerberrin, Merredin or Narrogin</li> <li>○ <b>Need</b> to organise an outdoor venue with shade and PA system</li> <li>○ Shire welcome</li> <li>○ Aboriginal cultural engagement</li> <li>○ Farm visit - safety and climate change adaptation</li> <li>○ Meet local health care workers – GP, St John Ambulance, Health Service manager</li> <li>○ Lunch (catered by a local business or service club) with host families and other local guests</li> <li>○ Students and staff who have COVID symptoms or are a known contact of COVID are not permitted to undertake the fieldtrip.</li> </ul>
<b>Wednesday 16<sup>th</sup> March</b>	<ul style="list-style-type: none"> <li>○ <b>8-9am</b> Virtual interaction with Janine Dayman, Karen Strange, <b>Principal</b> of Narrogin Ag College and Notre Dame alumni involved with WBYM – Education in the Wheatbelt, schools and mentoring</li> <li>○ 2<sup>nd</sup> student-host videoconference - family, home, garden (1hr)*</li> <li>○ Virtual Wheatbelt experience 1 (2hrs)</li> </ul> <p>Virtual Wheatbelt experiences: Over the next 5-7 days allocate at least 2 hours each day to experiencing something not related to medicine or health care from or about the Wheatbelt using a different medium each day. Media include plants (e.g. native plant of the Wheatbelt in Kings Park), visual art (physical or virtual art gallery), music, literature, film, or cooking a meal/recipes provided by your host family using ingredients from the Wheatbelt. You may do this by yourself or with your placement partner(s) or with a student on another placement. When you talk with your host the next day, share what you experienced.</p>
<b>Thursday 17<sup>th</sup> March</b>	<ul style="list-style-type: none"> <li>○ 8-9am Contribution of the arts, sport, community and volunteering to health and well-being – panel discussion with leaders in arts and sport e.g. Tony Hughes-dAeth, FORM WA Silo trail, Stephen</li> </ul>

	<ul style="list-style-type: none"> <li>○ Strange, Men's Shed, Aboriginal organisations, service clubs</li> <li>○ 3<sup>rd</sup> student-host videoconference - work / daily routine; what makes me happy and keeps me well (1hr)*</li> <li>○ Virtual Wheatbelt experience 3 (2hrs)</li> </ul>
<b>Friday 18<sup>th</sup> March</b>	<ul style="list-style-type: none"> <li>○ 8-9am Rural medical practice showcase – Notre Dame alumni in rural practice, and MEDI6301 and MEDI6400 students based in RCSWA</li> <li>○ 4<sup>th</sup> student-host videoconference - Something special I'd like to share with you as a farewell gift (1hr)</li> <li>○ Virtual Wheatbelt experience 4 (2hrs)</li> </ul>
<b>Thurs 24<sup>th</sup> March 12:30-1:30pm.</b>	<ul style="list-style-type: none"> <li>○ Post placement debriefing in small groups.</li> </ul>

\* Students will be visited by a Notre Dame staff member during one of their videoconferences. You will be asked to choose a suitable date and time in consultation with your host.

### 3. Service

As part of your integration into the rural community and to give something back to the community in return for learning, you will participate in a form of community service determined by the local community.

Options for doing this given that we are undertaking a largely virtual placement include:

- Being a mentor in the Wheatbelt and beyond youth mentoring program
- Volunteering in a Wheatbelt town, e.g. St John Ambulance, Fire and Emergency Service
- Working in a Wheatbelt town during university holidays
- Hosting your host family when the visit Perth
- Visiting your host family if they are in Perth for medical/hospital care.

### 4. Dress code

A dress code has been developed in order to assure the safety of students and staff while visiting rural and remote areas. While visiting towns, students will be engaged of a variety of activities both indoors and outdoors. Therefore, clothing must be appropriate for both.

It is recommended that you wear sleeved, collared shirts (e.g. a polo shirt) and long pants or knee-length shorts, with sturdy enclosed shoes and a broad brimmed hat. Rural areas of Western Australia are often hot with high UV ratings, therefore it is also recommended you bring sunscreen. At night-time it can become surprisingly cold, please check the forecast for your assigned town and pack accordingly. Your Notre Dame name badge must be worn at all times.

Please note you **will require** long pants and enclosed sturdy shoes or boots for the farm safety visit.

Do not bring any clothing that you would not want dirty or damaged. Walking is the main mode of transport and will often occur on dirt roads, so it is **not** recommended you bring shoes with high heels or thin soles, e.g. ballet flats.

Other items of clothing not permitted include strapless, singlets/tank or midriff tops, leggings, thongs and sandals. It is also not advisable to wear valuable jewellery or watches, as they cannot be retrieved if accidentally left behind or lost.

### 5. Supervision

Notre Dame academic staff will accompany you on the day trip and "visit" you during one of the videoconferences with your host.

## 6. Assessment

Completion of this placement is a requirement for passing MEDI6100. Completion requires:

- Engagement with your host family via videoconferences.
- Completion of the week's PBL tutorial process.
- Active participation in all preparatory and placement-related activities.
- Active participation at the post-placement debriefing.
- Completion of a reflection (see details in Bb, Continuous Assessment Tasks). This contributes 1.5% towards your overall MEDI6100 mark. See the information on continuous assessment on Bb for more information including the marking rubric and examples of good work from previous students. If you are not sure of how to write a reflection at the level expected of a graduate entry MD student, seek help pro-actively from Study Support (<https://www.notredame.edu.au/current-students/support/academic-support/academic-support-fremantle-and-broome>) to give yourself the best opportunity to gain the most (in terms of learning and marks) this assessment task



**mainroads**  
WESTERN AUSTRALIA

Enquiries: Tracy Chalmers on 9323 4541  
Our Ref: 19/2649  
Your Ref:

21 December 2021

Chief Executive Officer  
Mr J Criddle  
Shire of Westonia  
PO Box 11  
WESTONIA WA 6423

**LAND ACQUISITION GREAT EASTERN HIGHWAY, WALGOOLAN PROJECT**

For your information, Main Roads Western Australia lodged a Taking Order at Landgate on 21 December 2021, for the land required for the Great Eastern Highway, Walgoolan project, details as follows:

Registered Proprietor	Property Address	C/T
Ittelocin Pty Ltd	Lot 1386 Great Eastern Hwy, Walgoolan	1954/544
Ittelocin Pty Ltd	Lot 153 Great Eastern Hwy, Walgoolan	1954/521

As this land will be vacant and non-revenue producing, it is therefore non-rateable.

Would you please amend your records accordingly.

If you require any further information please contact me on 9323 4541.

Yours faithfully

Tracy Chalmers  
**A/LAND ACQUISITION OFFICER**

Enc

FILE NO	
RECEIVED	
<b>4 JAN 2022</b>	
PRESIDENT	
CEO	
EXO	
EHO/BS	
WORKS	
FINANCE	
RATES	
MAIN	



**TAKING ORDER**  
**Taking of Land for a Public Work**  
**LAND ADMINISTRATION ACT 1997**  
 (Sections 177 and 178)

I, Philip Anatole D'Souza, Acting Executive Director Finance and Commercial Services, Main Roads Western Australia, pursuant to a sub-delegation from the Minister for Transport, under Section 160(1)(b) of the *Land Administration Act 1997*, **HEREBY ORDER** in accordance with Sections 177 and 178 of the *Land Administration Act 1997* that in relation to each parcel of land referred to in the Schedule:

1. The land affected by this order is described under the subheading "DESCRIPTION OF LAND AFFECTED".
2. The land **IS TAKEN** subject to the preservation of those interest(s) (if any) specified as being preserved in respect of that land under the subheading "INTEREST(S) TO BE PRESERVED".
3. The interest(s) described under the subheading "PROPOSED DISPOSITION/GRANT" are to be disposed of or granted to the person(s) specified in respect of those interest(s).
4. Subject to any provision made pursuant to clause 3 above, any interest(s) taken are to be held as Crown land in the name of the State of Western Australia.
5. The land required for the purpose of the public work is designated as described under the subheading "DESIGNATION".
6. Any covenants in favour of the public work are described under the subheading "COVENANTS IN FAVOUR OF THE PUBLIC WORK".
7. If any of the land affected by this order is not under the *Transfer of Land Act 1893*, it is to be registered under that Act.
8. Any existing designation of any land affected by this order is cancelled by this order.
9. Where the land taken is part of a lot, part lot, location or part location in a certificate of title, Crown grant, certificate of Crown land title or qualified certificate of Crown land title, the land is excised from that lot, part lot, location or part location as the case may be.
10. The additional matters as described under the heading "ADDITIONAL MATTERS" in the Schedule, and as may be provided for in a taking order under the LAA, have effect according to their terms.

**SCHEDULE**

**PARCEL OF LAND NO 1**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 14 on Diagram 97807 now shown as Lot 300 on Deposited Plan 417290, Volume 2183 Folio 731, Area: 439m<sup>2</sup>

**LOCATION OF LAND:** Shire of Plantagenet

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978*, the *Petroleum and Geothermal Energy Resources Act 1967* and the *Petroleum Pipelines Act 1969*.

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.



**DESIGNATION:** Albany Highway – Martagallup/Beverley Road Intersection Improvements  
**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A  
**ADDITIONAL MATTERS:** N/A  
**NOITT REGISTRATION NUMBER:** N/A  
**MAIN ROADS FILE:** 19/2660 **DoL REF.:** N/A

#### **PARCEL OF LAND NO 2**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 11 on Diagram 9978 now shown as Lot 502 on Deposited Plan 413487, Volume 1328 Folio 611, Area: 161m<sup>2</sup>

**LOCATION OF LAND:** Shire of Collie

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Collie-Preston Road

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 18/1803

**DoL REF.:** N/A

#### **PARCELS OF LAND NO 3**

**DESCRIPTION OF LAND AFFECTED:**

Lot 51 on Plan 3096, Volume 2687 Folio 397, Area: Whole

Part Lot 2 on Deposited Plan 45696 now shown as Lot 400 on Deposited Plan 411921, Volume 2606 Folio 283, Area: 187m<sup>2</sup>

Part Lot 1 on Diagram 6513 now shown as Lot 401 on Deposited Plan 411922, Volume 2750 Folio 995, Area: 1158m<sup>2</sup>

Part Lot 1 on Diagram 6513 now shown as Lot 402 on Deposited Plan 411922, Volume 2750 Folio 995, Area: 2540m<sup>2</sup>

Lot 50 on Plan 3096, Volume 2750 Folio 995, Area: Whole

Part Lot 28 on Plan 3096 now shown as Lot 403 on Deposited Plan 411923, Volume 2687 Folio 396, Area: 5170m<sup>2</sup>

Part Lot 101 on Deposited Plan 29444 now shown as Lot 404 on Deposited Plan 411924, Volume 2229 Folio 709, Area: 817 m<sup>2</sup>

**LOCATION OF LAND:** Shire of Harvey

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Coalfields Highway – Roelands Hill Section

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 17/2356

**DoL REF.:** N/A

#### **PARCEL OF LAND NO 4**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 13311 on Deposited Plan 201730 now shown as Lot 604 on Deposited Plan 416525, Volume 1057 Folio 645, Area: 814m<sup>2</sup>

**LOCATION OF LAND:** Shire of Williams

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Albany Highway, Williams

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 18/1252

**DoL REF.:** N/A

#### **PARCELS OF LAND NO 5**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 7320 on Deposited Plan 84464 now shown as Lot 300 on Deposited Plan 413004, Volume 1961 Folio 341, Area: 1.4741ha

Part Lot 12764 on Deposited Plan 133482 now shown as Lot 301 on Deposited Plan 413005, Volume 2965 Folio 753, Area: 1.8462ha

Part Lot 5 on Deposited Plan 65567 now shown as Lot 303 on Deposited Plan 413006, Volume 2776 Folio 879, Area: 1646 m<sup>2</sup>

**LOCATION OF LAND:** Shire of Corrigin

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Bulyee Road Realignment, Corrigin

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 17/1425

**DoL REF.:** N/A

#### **PARCEL OF LAND NO 6**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 204 on Deposited Plan 302165 now shown as Lot 117 on Deposited Plan 420386, Volume 1108 Folio 618, Area: 489m<sup>2</sup>

**LOCATION OF LAND:** Shire of Donnybrook - Balingup

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Collie – Mumballup Road

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 19/8103

**DoL REF.:** N/A

### **PARCEL OF LAND NO 7**

#### **DESCRIPTION OF LAND AFFECTED:**

Part Lot 300 on Deposited Plan 401608 now shown as Lot 401 on Deposited Plan 420524, Volume 2847 Folio 972, Area: 46m<sup>2</sup>

**LOCATION OF LAND:** City of Mandurah

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Mandjoogoordap Drive

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 11/4271-02

**DoL REF.:** N/A

### **PARCEL OF LAND NO 8**

#### **DESCRIPTION OF LAND AFFECTED:**

Part Lot 2 on Diagram 37479 now shown as Lot 300 on Deposited Plan 405926, Volume 1424 Folio 4, Area: 150m<sup>2</sup>

**LOCATION OF LAND:** City of Albany

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** South Coastal Highway - Kalgan Section

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 19/5731

**DoL REF.:** N/A

### **PARCEL OF LAND NO 9**

#### **DESCRIPTION OF LAND AFFECTED:**

Part Lot 6020 on Deposited Plan 206530 now shown as Lot 300 on Deposited Plan 420996, Volume 2115 Folio 603, Area: 1480m<sup>2</sup>

**LOCATION OF LAND:** City of Albany

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** South Coastal Highway – Lower Denmark Intersection Improvements

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 20/8630

**DoL REF.:** N/A

### **PARCELS OF LAND NO 10**

#### **DESCRIPTION OF LAND AFFECTED:**

Part Lot 288 on Deposited Plan 232712 now shown as Lot 352 on Deposited Plan 415138, Volume 1616 Folio 771, Area: 4748m<sup>2</sup>

Part Lot 530 on Deposited Plan 250082 now shown as Lot 353 on Deposited Plan 415138, Volume 1616 Folio 769, Area: 2716m<sup>2</sup>

Part Lot 350 on Deposited Plan 415138 now shown as Lot 301 on Deposited Plan 418765, Formerly Volume 1616 Folio 771, Area: 143m<sup>2</sup>

**LOCATION OF LAND:** Shire of Harvey

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** South Western Highway Yarloop to Harvey Section

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 18/9441      **DoL REF.:** N/A

### **PARCELS OF LAND NO 11**

#### **DESCRIPTION OF LAND AFFECTED:**

Part Lot 1386 on Deposited Plan 207475 now shown as Lot 521 on Deposited Plan 416708, Volume 1954 Folio 544, Area: 7.7095ha;

Part Lot 153 on Deposited Plan 202013 now shown as Lot 522 on Deposited Plan 416708, Volume 1954 Folio 521, Area: 9.5031ha

**LOCATION OF LAND:** Shire of Westonia

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Great Eastern Highway, Walgoolan

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** O361632

**MAIN ROADS FILE:** 19/2649      **DoL REF.:** N/A

### **PARCELS OF LAND NO 12**

#### **DESCRIPTION OF LAND AFFECTED:**

Part Lot 51 on Plan 19318 now shown as Lot 696 on Deposited Plan 416438, Volume 1973 Folio 586, Area: 3545m<sup>2</sup>

**LOCATION OF LAND:** Shire of York

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** York Merredin Road Widening and Mackie Bridge No. 591 Replacement

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A  
**NOITT REGISTRATION NUMBER:** N/A  
**MAIN ROADS FILE:** 19/4176      **DoL REF.:** N/A

**PARCELS OF LAND NO 13**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 3897 on Deposited Plan 253118 now shown as Lot 500 on Deposited Plan 61440, Volume 1004 Folio 833, Area: 4121m<sup>2</sup>;  
Part Lot 6680 on Deposited Plan 253121 now shown as Lot 500 on Deposited Plan 61440, Volume 2009 Folio 509, Area: 1642m<sup>2</sup>

**LOCATION OF LAND:** Shire of Beverley

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** York Merredin Road Widening and Bridge No. 593 Replacement

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 20/1887      **DoL REF.:** N/A

**PARCELS OF LAND NO 14**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 42 on Deposited Plan 245688 now shown as Lot 515 on Deposited Plan 422124, Volume 1574 Folio 201, Area: 4660m<sup>2</sup>

**LOCATION OF LAND:** Shire of Boddington, Shire of Wandering

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Hotham River Bridge Replacement

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 20/7884      **DoL REF.:** N/A

**PARCELS OF LAND NO 15**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 1442 on Deposited Plan 246726 now shown as Lot 300 on Deposited Plan 418897, Volume 2154 Folio 676, Area: 2266m<sup>2</sup>

**LOCATION OF LAND:** Shire of Mingenew

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Bridge 3019 Replacement – Coalseam Road Yarragadee

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A  
**NOITT REGISTRATION NUMBER:** N/A  
**MAIN ROADS FILE:** 21/1024      **DoL REF.:** N/A

**PARCELS OF LAND NO 16**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 1461 on Deposited Plan 115060 now shown as Lot 52 on Deposited Plan 420499, Volume 1013 Folio 733, Area: 6342m<sup>2</sup>

**LOCATION OF LAND:** Shire of Bridgetown-Greenbushes

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** South Western Highway – Yornup Northbound Overtaking Lane

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 19/9020      **DoL REF.:** N/A

**PARCELS OF LAND NO 17**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 14 on Plan 20426 now shown as Lot 206 on Deposited Plan 419126, Volume 2036 Folio 137, Area: 4816m<sup>2</sup>

**LOCATION OF LAND:** Shire of Boddington

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Pinjarra -Williams Road, Marradong

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 20/2113      **DoL REF.:** N/A

**PARCELS OF LAND NO 18**

**DESCRIPTION OF LAND AFFECTED:**

Part Lot 79 on Plan 18402 now shown as Lot 502 on Deposited Plan 415598, Volume 1929 Folio 924, Area: 538m<sup>2</sup>

**LOCATION OF LAND:** City of Busselton

**INTEREST(S) TO BE PRESERVED:** All rights created by the grant of mining tenements or petroleum titles pursuant to the *Mining Act 1978, the Petroleum and Geothermal Energy Resources Act 1967 and the Petroleum Pipelines Act 1969.*

**PROPOSED DISPOSITION/GRANT:** It is directed that the said land once taken is to be held as Crown land in the name of the State of Western Australia and an immediate disposition to the Commissioner of Main Roads for an estate in fee simple in possession.

**DESIGNATION:** Busselton Bypass / Fairway Drive Intersection Upgrade

**COVENANTS IN FAVOUR OF THE PUBLIC WORK:** N/A

**ADDITIONAL MATTERS:** N/A

**NOITT REGISTRATION NUMBER:** N/A

**MAIN ROADS FILE:** 18/2177

**DoL REF.:** N/A

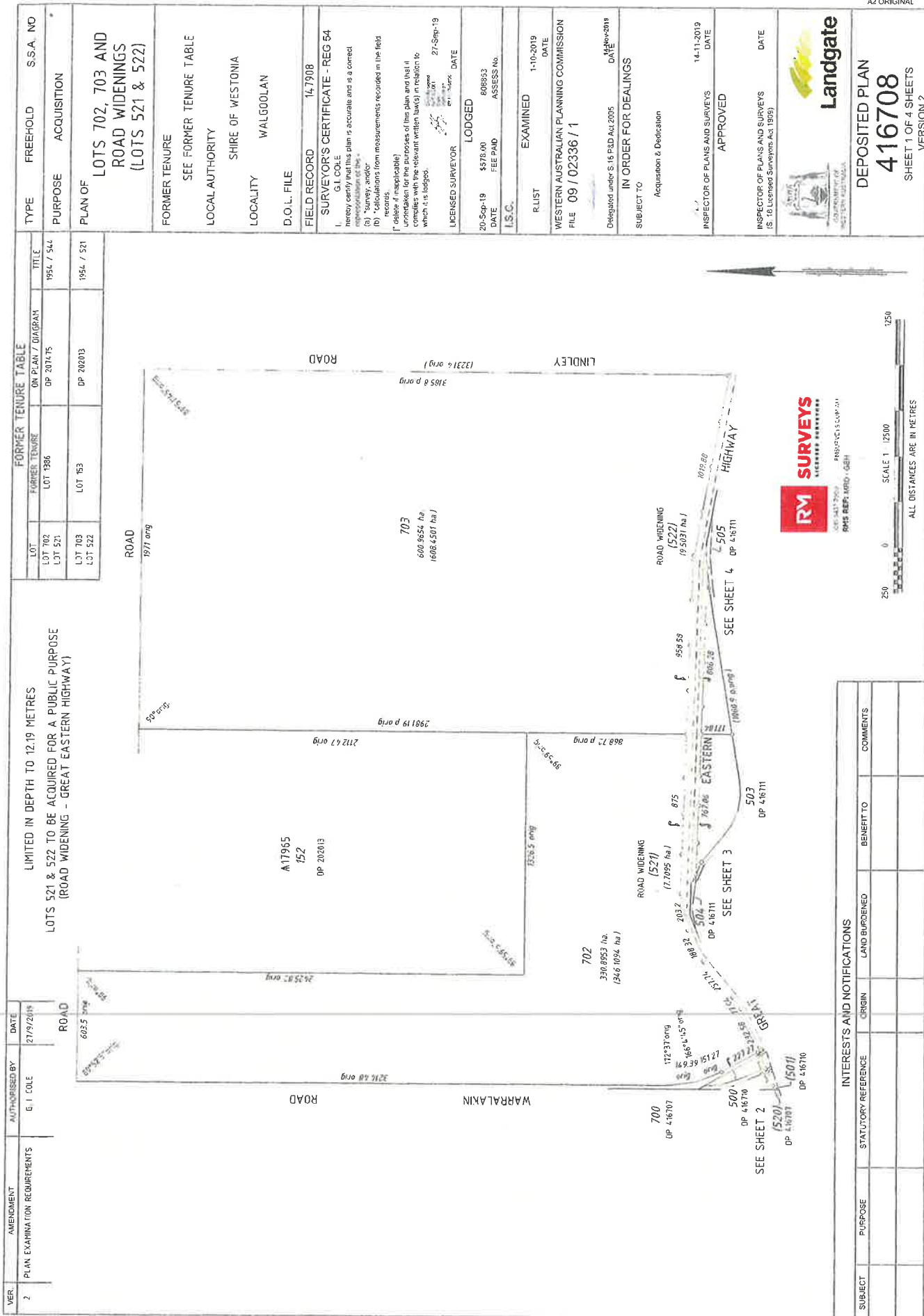
**FOR FURTHER INFORMATION CONTACT:** Tracy Chalmers, A/Land Acquisition Officer,  
Property Management Branch, Main Roads Western Australia, 1<sup>st</sup> Floor, Don Aitken Centre,  
Waterloo Crescent, East Perth, WA, 6004 or by telephoning (08) 9323 4541.

Dated this 15<sup>th</sup> day of December 2021



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Philip Anatole D'Souza  
ACTING EXECUTIVE DIRECTOR  
FINANCE AND COMMERCIAL SERVICES



LIMITED IN DEPTH TO 12.19 METRES  
 LOTS 521 & 522 TO BE ACQUIRED FOR A PUBLIC PURPOSE  
 (ROAD WIDENING - GREAT EASTERN HIGHWAY)

VER.	AMENDMENT	AUTHORISED BY	DATE	TYPE	FREEHOLD	S.S.A. NO.
2	PLAN EXAMINATION REQUIREMENTS	G. I. COLE	27/9/2019	PURPOSE	ACQUISITION	*

FORMER TENURE	ON PLAN / DIAGRAM	TITLE
LOT 702 LOT 521	LOT 386 DP 2014/15	1954 / 544
LOT 703 LOT 522	LOT 153 DP 2020/13	1954 / 521

FORMER TENURE  
 SEE FORMER TENURE TABLE  
 LOCAL AUTHORITY  
 SHIRE OF WESTONIA  
 LOCALITY  
 WALGOOLAN  
 D.O.L. FILE  
 FIELD RECORD 14.7908

SURVEYOR'S CERTIFICATE - REG 54  
 G.I. COLE  
 I hereby certify that this plan is accurate and is a correct  
 representation of the land shown.  
 (A) "As shown on the plan"  
 (B) "Calculations from measurements recorded in the field records"  
 ("delete if inapplicable")  
 undertaken for the purposes of this plan and that it  
 complies with the relevant written law(s) in relation to  
 which it is lodged.  
 LICENSED SURVEYOR  
 DATE 27-Sep-19

LOGGED  
 20-Sep-19 \$578.00 808853  
 DATE FEE PAID ASSESS No.

EXAMINED  
 1-10-2019  
 DATE

WESTERN AUSTRALIAN PLANNING COMMISSION  
 FILE 09 / 02336 / 1

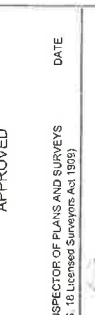
Delegated under S. 16 PSD Act 2005  
 DATE 14-Nov-2018

IN ORDER FOR DEALINGS  
 Acquisition & Dedication

INSPECTOR OF PLANS AND SURVEYS  
 DATE 14-11-2019

APPROVED

INSPECTOR OF PLANS AND SURVEYS  
 (S. 18 Licensed Surveyors Act 1904)

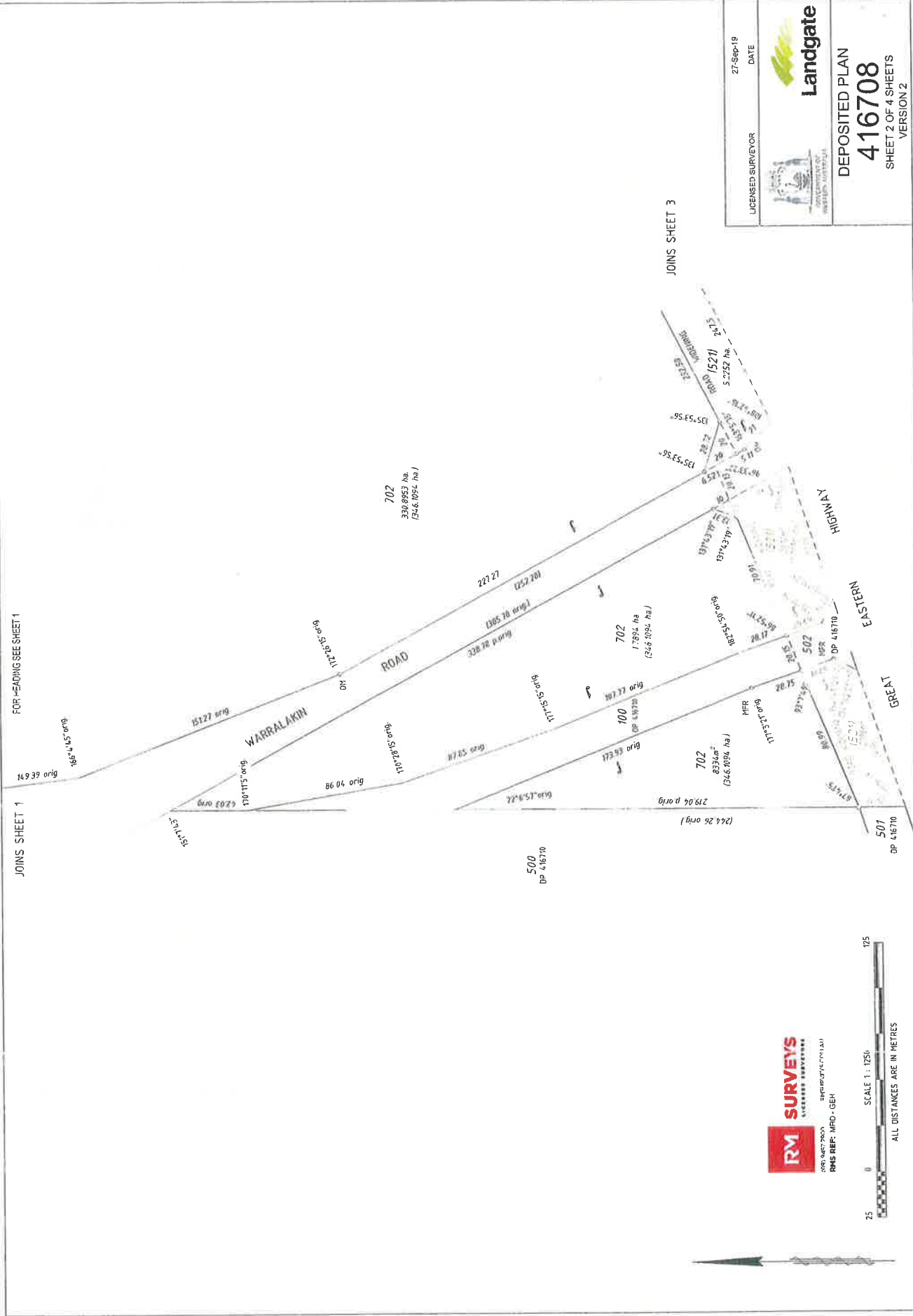


DEPOSITED PLAN  
**416708**  
 SHEET 1 OF 4 SHEETS  
 VERSION 2

INTERESTS AND NOTIFICATIONS						
SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS



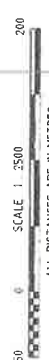




HELD BY LANDGATE IN DIGITAL FORMAT ONLY

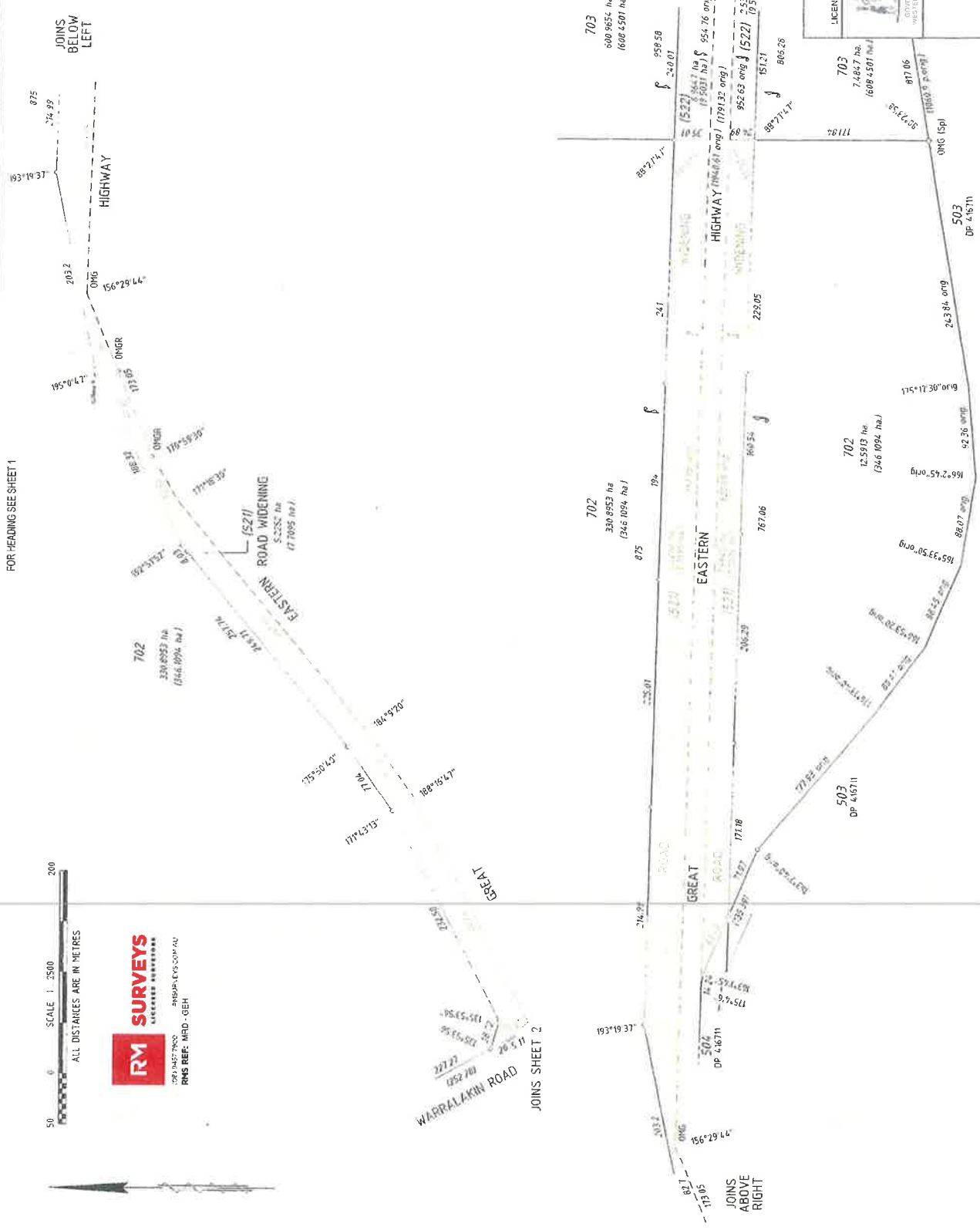


FOR HEADING SEE SHEET 1



ALL DISTANCES ARE IN METRES

**RM SURVEYS**  
 LICENSED SURVEYOR  
 080 445 7700  
 RMS REF: MND-GEH  
 www.rm-surveys.com.au



27-Sep-19  
DATE

LICENSED SURVEYOR

**Landgate**  
 DEPOSITED PLAN  
**416708**  
 SHEET 3 OF 4 SHEETS  
 VERSION 2

GOVERNMENT OF WESTERN AUSTRALIA

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## Council Outstanding Resolutions Status Report

Resolutions not included here can be assumed to have been satisfactorily completed or have become redundant by virtue of a more current resolution or action. Councillors aware of an outstanding resolution not completed that should be placed in this outstanding resolution report

should contact the CEO. Red – New      ~~Strikethrough – Delete~~

MEETING	ITEM/RESOLUTION	ACTION REQUIRED	RESPONSE	RESPONSIBLE OFFICER	TIME FRAME
Oct 2021	09/10-21	That Council make the attached changes to the proposed Westonia Sport & Recreation Precinct Plan, advise architects Donovan Payne of the changes prior to release for public consultation.	Architects Donovan Payne engaged to design Westonia Sport & Recreation Precinct Plan prior to being released to the Public for comment. <span style="color: red;">Public comment has been sought after being released on Social Media &amp; Website</span>	CEO	Feb 22



## Council Outstanding Resolutions Status Report

Resolutions not included here can be assumed to have been satisfactorily completed or have become redundant by virtue of a more current resolution or action. Councillors aware of an outstanding resolution not completed that should be placed in this outstanding resolution report

should contact the CEO. **Red – New**      ~~Strikethrough – Delete~~

Sept 2017	10/09-17	Westonia Airstrip	<p>That Council authorise the Chief Executive Officer to negotiate a fair price for the two areas of land to incorporate into the Westonia Airstrip and report back to Council at the October meeting. Offer and Paperwork to be discussed and finalized.</p> <p>The CEO has recently held discussions with Paul Sawyer of AD Astral Aviation in relation to some substantial development &amp; improvements to the Westonia Airstrip to allow commercial flights in and out of Westonia. Waiting on response from Ramelius Resources. Additional discussion held with Ramelius regarding airstrip Surveyors completing survey and negotiating with owner on sale/transfer. Subdivision application submitted to Planning Commission, pending approval. Negotiations with owner complete, pending sellers acceptance of terms.</p>	CEO	July 21
Apr 2017	17/04-17	Town Planning Scheme	<p>Currently seeking input from town planners in relation to low cost solution.</p> <p>Held discussions with Dept of Planning – there are willing to assist, spoke with Planner in Kellerberrin who is willing to assist. Result – reduced cost plan. Dept of Planning attended June Meeting to discuss TPS with work to commence in 2018/19. Planning Commission met with Council in March 2019 with partially completed TPS &amp; Strategies for review by Council. Draft complete, awaiting review from Council</p>	CEO	June 21
<b>MEETING</b>	<b>ITEM/RESOLUTION</b>	<b>ACTION REQUIRED</b>	<b>RESPONSE</b>	<b>RESPONSIBLE OFFICER</b>	<b>TIME FRAME</b>



## Council Outstanding Resolutions Status Report

Resolutions not included here can be assumed to have been satisfactorily completed or have become redundant by virtue of a more current resolution or action. Councillors aware of an outstanding resolution not completed that should be placed in this outstanding resolution report

should contact the CEO. **Red – New**      ~~Strikethrough – Delete~~

Apr 2017	16/04-17	Westonia Airstrip	Currently investigating, coincide with Kaolin St Renaming.	CEO	July 21
Apr 2017	15/04-17	Renaming of Egg Rock Road & Kaolin Street	Currently seeking input from families prior to advertising as per requirements Documents sent to Geographical Names committee, awaiting response	CEO	July 21
Mar 2017	13/03-17	Review of Integrated Planning Suite	Awaiting commencement date for Integrated Planning Suite review. Review undertaken from April 2018, presentation in Dec 2018. Community Strategic Plan due for adoption in April 2019. Commence Workforce Plan in April 2019. Community Strategic Plan & Workforce Plan Completed.	CEO	Ongoing
Oct 16	10/10-16	Adopted sea container policy formulated by the Chief Executive Officer on the provision of sea containers in the Westonia Townsite.	CEO awaiting advise from new Health/Building Surveyor in relation to extent of paperwork required in submitting “Building Application” for approval. Local Planning Policies via Town Planning Scheme to address issue. TPS due for adoption in December 2019.	CEO/Building	Dec 20

# CEO'S REPORT

## 1. GENERAL MATTERS

- Ashton Hargreaves-Tieland (Swimming Pool Manager) relocated to Diorite Street house so that Jasper Street house was available for new plant operator.
- Council will be hosting the next WEROC meeting to be held in Council chambers on Tuesday 1<sup>st</sup> March . A presentation on the proposed new Diorite Street Recreational Precinct Masterplan will be provided at the commencement of the meeting.
- Audit requirements and annual reporting have been completed for Phase 1 of the LCRIP federal government funding program.
- Attended Australia Day function at Wanderers Stadium.
- Attended Annual Electors Meeting held on Tuesday 8<sup>th</sup> February at the Old Miners Hall.
- Council extended an offer of support to the Shire of Bruce Rock to assist in the Bush Fire Recovery efforts.
- Participated Great Eastern Zone zoom meeting Monday 14<sup>th</sup> February.
- CSRFF Fund are currently open closing 31<sup>st</sup> March. There is some opportunity for Council to apply for these grants to assist in the Bowling Green and Kiosk upgrade projects. I have yet to determine the best options for Council with this with recommendations to be presented to the March Council meeting for consideration.
- School Project – 2 x accommodation units have been completed and are ready for transport to the school site. Preparations are in place for siteworks to accommodate. A soil test was conducted at the school to assess waste water treatment options. After test the EHO is recommending the following
  1. Need 3/18 metres drains based on Versitank infiltration rate of 1.62m<sup>2</sup>/m
  2. 1/Graf Carat 4800 litre (baffled) septic tank (capacity allowance for any future dongas);
  3. 1/1000 litre pump tank connected to an approved flotation alarm system;
  4. Drains to be semi inverted, 300mm of ballast each side of drains followed by 300mm of clean sharp sand around and underneath the drains.
  5. Will need to make sure to get a fall from the dongas to the septic tank so that the septic tank is not too deep;
  6. Need site plan drawn.
- Nurse Practitioner – There has been numerous correspondence in relation to the funding withdrawal to the Nurse Practitioner position. A community driven petition is currently circulating the district and there has been some media. The opposition are awaiting a response from the state Minister for Health on the matter. Cr Day has also been attempting to make contact with various agency heads for clarification.
- Met with Ramelius management on Tuesday 8<sup>th</sup> February to discuss COVID response measures with main items being
  - Does Council have a trigger point should there be an outbreak at the camp to restrict personnel access to town facilities?
  - Meals & Wheels program to be frozen meals to reduce risk of COVID spread.
  - Application to Council for temporary buildings on Road Reserve.
- Diorite Street Recreational Precinct Project – earthworks have commenced as part of the Bowling Green extensions with excavation of @ 1m of clay soils on the Western side replaced by heavily compacted gravels for the sub-base. Assistance has been provided for the BBRF funding application.
- Represented Council at Cliff Haines and Don Giles funerals.

## 2. DELEGATED AUTHORITY ACTIONS

- As per S17(7) of the Bush Fires Act 1954 – extension of the Prohibited Burning Period additional 7 days until 21<sup>st</sup> February 2022.

### **3. CONSTRUCTION**

- Council roadcrew have completed the sealing projects on Warralakin Road, Leeman/Begley and South Walgoolan/Goldfields intersections.
- Gravel sheeting has commenced in the far north of the shire on sections of Maisefield and Elsewhere Roads.
- Mick Lane commenced duties as Road Train Operator on Monday 14<sup>th</sup> February.
- Roadtrain audits were completed for the 2021 year.
- Clean up of fallen trees after thunderstorm on Friday 11<sup>th</sup> February.

### **4. TOWN**

- Maintenance upgrades have commenced on the CEO's house and gardens.
- The tip site has been pushed up with excavator.
- Jonesy has continued with his lighting upgrades on the Palm Trees and items of plant around the town, which is looking very speccky!



## 5. PLANT HOURS

The following is a list of plant and vehicle kilometre and hour readings for the period ending 1.2.22

Item		1.12.21	1.2.22
P1	CAT 140 GRADER	250hrs	416hrs
P2	CAT 12M GRADER	6,453hrs	6,464hrs
P3	PRIME MOVER (OLD FREIGHTLINER)	183,330kms	186,073kms
P4	ROAD TRAIN (NEW FREIGHTLINER)	55,032kms	59,754kms
P5	JOHN DEERE LOADER	3,470hrs	3,613hrs
P6	CAT ROLLER (SKIP)	29hrs	168hrs
P7	MINI-EXCAVATOR	702hrs	727hrs
P8	TELEHANDLER JCB	2,064hrs	2,129hrs
P9	TOYOTA (MTCE UTE)	67,200kms	SOLD
P10	mitsubishi CANTER	69,972kms	73,041kms
P11	TOYOTA HILUX (GARDENER) WT 35	80,936kms	83,700kms
P12	JOHN DEERE (5100)	2,268hrs	2,270hrs
P14	TOYOTA LANDCRUISER GXL (CEO)	0kms	7,350kms
P15	TOYOTA PRADO GXL (W/SUPER)	13,411kms	18,119kms
P16	TOYOTA RAV4 (ADMIN)	38,900kms	42,654kms
P17	TOYOTA HILUX DUAL CAB	101,600kms	106,740kms
P19	FAST ATTACK	11,660kms	12,164kms
P20	FIRE TRUCK	6,320kms	6,356kms
P18	WESSY BUS	125,341kms	126,983kms
P22	KUBOTA RIDE ON MOWER (OVAL)	1,947hrs	1,947hrs
P23	TOYOTA MINI BUS (WT COM V)	27,451kms	27,630kms
P24	CAT ROLLER (LOLA)	12hrs	128hrs
P25	MICK's BEAUT UTE	148,430kms	149,650kms
P26	GO-GO MOBILE SWEEPER		

# TOURISM REPORT

## WESTONIA TOURIST PARK:

It has been a slow summer for the park with little to report. The Mine have some signs arriving shortly to hopefully direct their camp visitors to their office rather than them dropping into the Caravan Park caretakers office to ask for directions. The gardens in the park are still looking great despite the excessive dry however some of our new trees and shrubs around the place have taken a beating.

The Caravan and Motorhome Club of Australia are holding their Annual Rally in Westonia from the 30<sup>th</sup> of March until the 4<sup>th</sup> of April. We are concerned about the latest Covid trend and need guidance from Council as to what direction to take with the CMCA Rally going forward. The event can typically bring up to 150 vans to this one meeting (up to 300 visitors to town) in a six day period. We have had to cancel a much smaller event (WEROCK Student Immersion) in the same month.

## REPAIRS & MAINTENANCE

- Various minor repairs and maintenance ongoing.
- Grassed/Synthetic Lawn area for Tents. The shade cloth areas are not lasting as long as first thought. They are breaking down within a year then look a mess until they are able to be replaced.

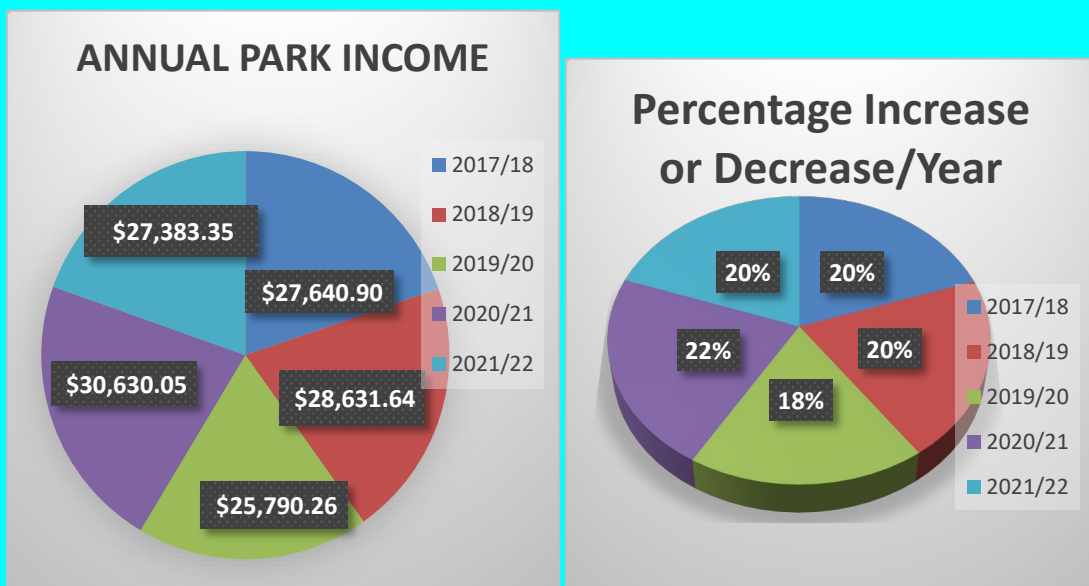
## FUTURE PROJECTS

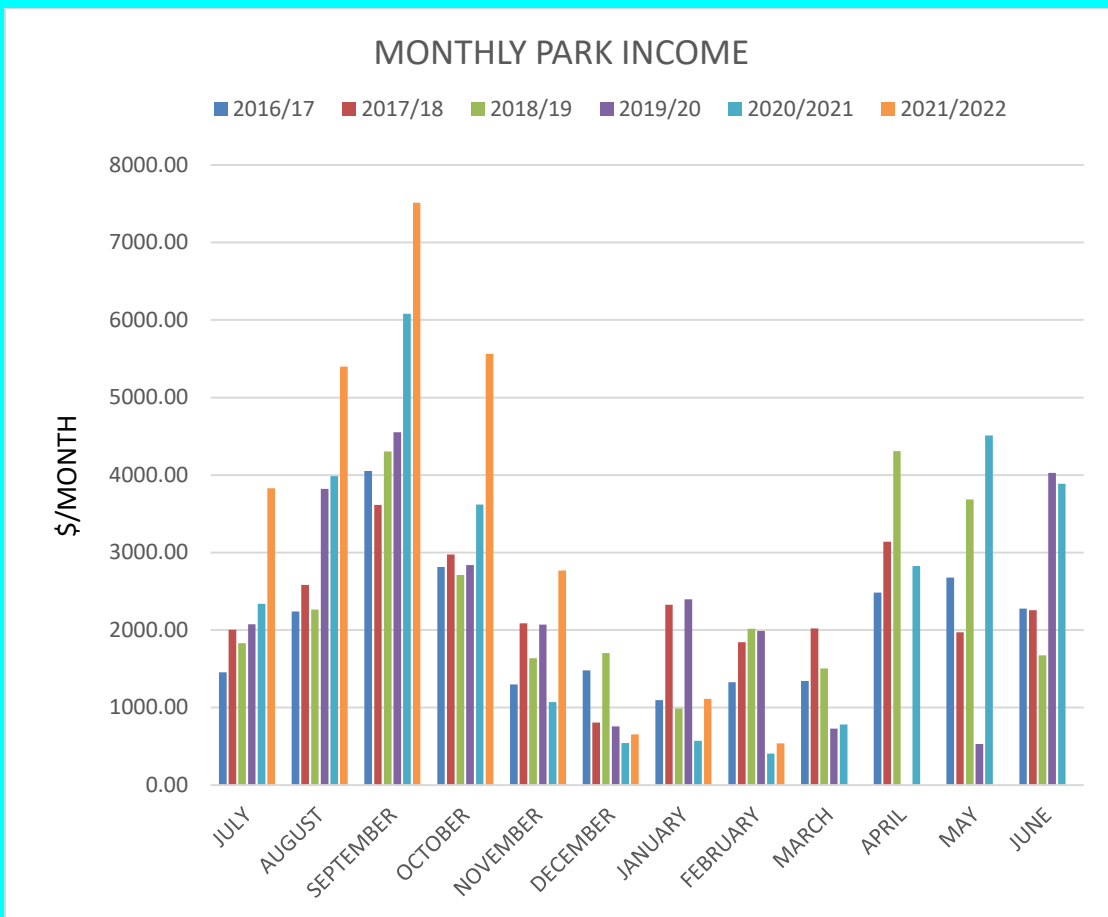
- Unpowered Overflow/ Tent area – Weed matting and out lined sites

## VISITOR FEEDBACK

- Great Facilities!
- Love the new look and it's great to see more bays.
- Caretaker is fantastic and an asset to the park.

## STATISTICS





**HOOD-PENN MUSEUM:**

The summer months have been quiet for the most part, there are however a few travellers that still make the special trip off the highway to visit the museum. The original photograph of Alfred Western that hangs in the shire office, was recently donated to the museum by Alfred’s grandson John Postsy, this is yet another special addition to the museum’s collection.



**REPAIRS & MAINTENANCE**

- We now need to change handles over on the doors so that volunteers can enter through the rear door and close off the old one to become a façade’.

RECENT PROJECTS

- Lighting solutions.
- Storage area restructure

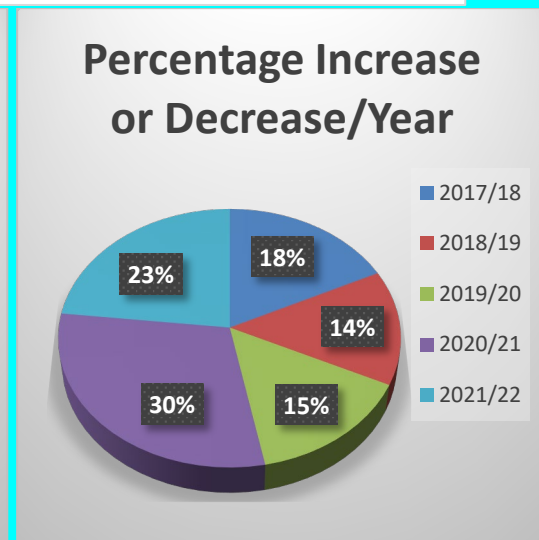
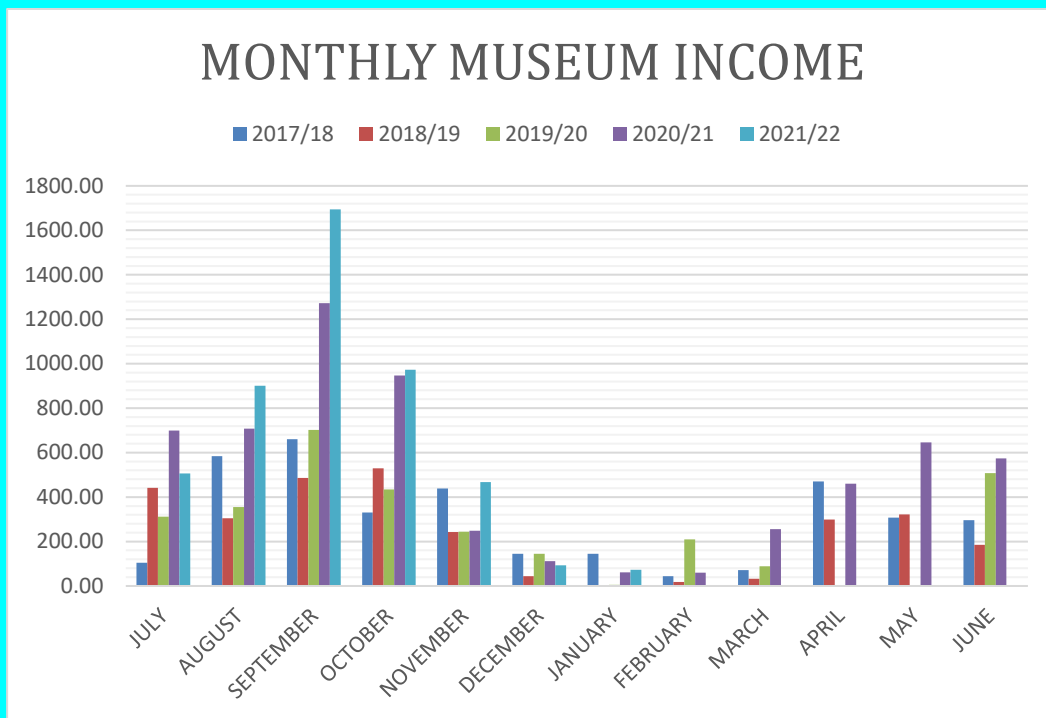
FUTURE PROJECTS

- New scenes to be created in the existing space of the old storage room to tell the stories of our primary industries of which Westonia was founded on.

VISITOR FEEDBACK (Verbal and Visitor register)

- Clean No dust!
- Not cluttered
- The best Museum they have visited on their travels.
- Not over the top with things to read.
- Visitor’s hearing about museum in Merredin, specifically the Visitor’s Centre, railway & military museums.
- Wheatbelt way and word of mouth still a big performer for us (getting quite more and more of the highway drop-ins)

STATISTICS



# Councillor Direct

13 JANUARY 2022



## Issue 1

### In this issue...

- [Local Government Honours Program 2022](#)
- [Vacancies on Boards and Committee](#)
- [Elected Member Training](#)
- [Vale Dr Mick Lekias](#)

### Quick Links

- [YourEveryday](#)
- [Publications](#)
- [Media Releases](#)
- [Events](#)
- [WALGA Training](#)
- [LGIS](#)

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## Local Government Honours Program 2022

**Nominations for the 2022 Local Government Honours Program are now open.**

The Honours Program recognises and celebrates the outstanding achievements and lasting contributions made by Elected Members and employees to their respective Councils, the Local Government sector and the wider community.

There are six awards in the 2022 Program, including two new awards:

- **Local Government Medal**
  - recognises exceptional service, outstanding achievements and significant contributions to WALGA, Local Government and/or the Local Government sector.
- **Life Membership**

- recognises outstanding service to WALGA and/or the Local Government sector and distinguished contributions to the community.
- **Eminent Service Award**
  - recognises eminent service and distinguished contributions to WALGA, Local Government and/or the Local Government sector.
- **Merit Award (new)**
  - recognises notable contributions to WALGA, Local Government and/or the Local Government sector.
- **Local Government Distinguished Officer Award**
  - recognises outstanding contributions by Local Government officers to the Local Government sector.
- **Young Achievers Award (new)**
  - recognises those aged 35 years or younger for notable contributions and commitment to Local Government and demonstrated potential for professional success.

For more information on the Honours Program or to download a copy of the nomination forms, visit the WALGA [website](#).

**Nominations will close at 5:00pm on Friday, 24 June. For more information or to apply, visit the [website](#) or email [honours@walga.asn.au](mailto:honours@walga.asn.au)**

---

## Vacancies on Boards and Committees

**The Association is pleased to announce the following vacancies:**

- Local Health Authorities Analytical Committee (LHAAC) (Elected Members and Local Government Serving Officers)
  - 1 Metropolitan Member

Nominees are required to submit a completed nomination form, statement addressing the selection criteria and short curriculum vitae (two pages maximum) before the close of nominations 5:00pm Monday, **7 February**.

Nomination forms are available [here](#).

**For more information, contact Governance Support Officer, [Chantelle O'Brien](#) or call 9213 2013.**

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## Elected Member Training

**The following courses are scheduled to run at WALGA in February.**

[Understanding Local Government](#)  
Thursday, **10 February**

[Conflicts of Interest](#)  
Thursday, **10 February**

[Meeting Procedures](#)  
Friday, **11 February**

[The Role of Mayors and Presidents](#)  
Thursday, **17 February**

[Planning Practices - The Essentials](#)  
Friday, **18 February**

[Serving on Council](#)  
Thursday, **24 February** & Friday, **25 February**

[Understanding Financial Reports and Budgets](#)  
Monday, **28 February**

To secure a place, please register through our [website](#) or contact the WALGA Training Team direct on [training@walga.asn.au](mailto:training@walga.asn.au) or call 9213 2088.



## Vale Dr Mick Lekias

**WALGA President, State Councillors, CEO and staff offer their condolences to the friends and family of former City of Canning Mayor Dr Michael (Mick) Lekias.**

Dr Lekias served as Mayor of the City of Canning from 1992 until his retirement in 2008 and was later recognised as Honourary Freeman of the City in 2013.

During his time as Mayor, Dr Lekias guided the City in the decision to abolish standing committees in favour of agenda briefings, a move later adopted by other Councils.

Dr Lekias was awarded the General Practitioner of the Year by the Australian Medical Association and in the 2006 Queens Honours List he was awarded a Member of the Order of Australia.

Dr Lekias made a significant contribution to the Local Government sector and the community of the City of Canning; he will be sadly missed.

WALGA

ONE70, LV1, 170 Railway Parade,  
West Leederville, WA 6007  
PO Box 1544, West Perth, WA 6872  
Tel: (08) 9213 2000 | Fax: (08) 9213 2077  
Email: [info@walga.asn.au](mailto:info@walga.asn.au)  
[www.walga.asn.au](http://www.walga.asn.au)

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# Councillor Direct

10 FEBRUARY 2022



## Issue 5

### In this issue...

- [Road Safety Audit Course](#)
- [Annual Electors Meetings](#)
- [Vacancies on Boards and Committees](#)
- [Webinar: Aboriginal Cultural Heritage Bill Update](#)
- [Local Government Honours Program 2022](#)
- [Elected Member Training](#)

### Quick Links

- [YourEveryday](#)
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- [LGIS](#)

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## Road Safety Audit Course – Available online now

**On average, maintenance and renewal of the existing road network accounts for two thirds of total Local Government road expenditure.**

Road projects that include a Road Safety Audit during the design and/or development phase can be delivered with the confidence they are less likely to need future interventions and upgrades.

Having a qualified Road Safety Auditor on staff at your Local Government can help ensure crash potential and safety performance are considered in local road projects. This process also puts Local Government on the front foot in reducing expenditure.



Road Safety Audit Training is available online. For more information, please visit the [Road Safety Audit Portal](#).

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## Annual Electors Meetings

**WALGA has been receiving queries from Local Governments on the ability to hold Elector Meetings electronically in the case of the potential increase in community spread of COVID-19.**

Electors Meetings are treated differently to Council and Committee meetings and currently Electors meetings are required to be held in-person. Previously in 2020, there was a Ministerial Order that suspended Electors Meetings in the early stages of the Pandemic.

WALGA is liaising with the State Government on the potential to hold Elector Meetings electronically and will update the sector accordingly.

**For more information, please contact WALGA Executive Manager Governance & Organisational Services, [Tony Brown](#) or call 9213 2051.**

---

## Vacancies on Boards and Committees

**The Association is pleased to announce the following vacancies:**

- Local Health Authorities Analytical Committee (LHAAC) (Elected Members and Local Government Serving Officers)
  - 1 Metropolitan Member
- Local Government Grants Commission (Elected Members and Local Government Serving Officers from Country Urban (Cities or Towns) Local Governments)
  - 1 Country Urban Member
- Biosecurity Council of WA (Elected Members)
  - 1 Member

Nominees are required to submit a completed nomination form, statement addressing the selection criteria and short curriculum vitae (two pages maximum) before the close of nominations 5:00pm Monday, **14 February 2022**.

Nomination forms are available [here](#).

**For more information, contact Governance Support Officer, [Chantelle O'Brien](#) or call 9213 2013.**

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## Webinar: Aboriginal Cultural Heritage Bill Update

**WALGA and the Department of Planning, Lands and Heritage (DPLH) will be hosting an online information session to provide an update on the Aboriginal Cultural Heritage Act 2021.**

The *Aboriginal Cultural Heritage Act 2021* recently passed through State Parliament, and will provide better protection for Aboriginal cultural heritage by giving Aboriginal people a stronger say in managing their cultural heritage. In line with Native Title laws, the Bill focuses on agreement making with Traditional Owners to enable Aboriginal people to negotiate outcomes for projects and opportunities on their lands.

The webinar will provide an overview of the new legislation and the opportunities for Local Government to be involved in ongoing engagement through the co-design process to develop key support documents. DPLH will also provide an update on Local Government specific heritage agreements.

Date: Thursday, **17 February**

Time: 10:00am to 11:00am

To register for the webinar please click [here](#).

**For more information, please contact Resilient Communities Policy Officer, [Alina Hobson](#) or call 9213 2092.**

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## Local Government Honours Program 2022

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- recognises those aged 35 years or younger for notable contributions and commitment to Local Government and demonstrated potential for professional success.

For more information on the Honours Program or to download a copy of the nomination forms, visit the WALGA [website](#).

**Nominations will close at 5:00pm on Friday, 24 June. For more information or to apply, visit the [website](#) or email [honours@walga.asn.au](mailto:honours@walga.asn.au)**

---

## Elected Member Training

**The following courses are scheduled to run at WALGA in February/March 2022.**

### [Planning Practices - Essentials](#)

Friday, **18 February**

### [Serving on Council](#)

Thursday, **24 February** & Friday, **25 February**

### [Understanding Financial Reports and Budgets](#)

Monday, **28 February**

### [Effective Community Leadership](#)

Friday, **11 March**

### [Dealing with Conflict](#)

Monday, **14 March** & Tuesday **15 March**

### [Planning Practices - Advanced](#)

Friday, **18 March**

### [CEO Performance Appraisal](#)

Tuesday, **22 March**

### [Professionally Speaking](#)

Wednesday, **30 March**

**To secure a place, please register through our [website](#) or contact the WALGA Training team on [training@walga.asn.au](mailto:training@walga.asn.au) or call 9213 2088.**

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West Leederville, WA 6007  
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# COVID-19: Update for Local Government



IMPORTANT INFORMATION FOR WALGA MEMBERS

27 January 2022

## In this issue...

- [Mask Mandate Extended to the Wheatbelt and Great Southern](#)
- [New Proof of Vaccination Directions Released](#)

## Quick Links

- [State of Emergency Directions](#)
- [State Government latest COVID-19 updates](#)
- [All State Government Media Statements](#)

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## Mask Mandate Extended to the Wheatbelt and Great Southern

**Masks will be mandatory in all public indoor settings in the Wheatbelt and Great Southern from 6:00pm tonight.**

These requirements also apply to anyone who has been in the Wheatbelt or Great Southern since **Thursday, 20 January**.

The Premier's Media Statement is available [here](#).

**WALGA anticipates the Directions that relate to this announcement will be released soon.**

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## New Proof of Vaccination Directions Released

**The Proof of Vaccination Directions (Directions) for certain premises have now been released and are effective from 31 January 2022. The Directions can be viewed [here](#).**

Local Governments have queried these requirements and what they will mean for a range of Local Government facilities.

**While WALGA is seeking further clarification on some points in the Directions, some frequently asked questions relevant to Local Government.**

**1. Who does it apply to?**

These Directions apply in Western Australia to persons 16 years of age or over. The Directions provide that patrons and staff must be vaccinated to enter specified vaccination venues.

**2. What are the specified vaccination venues?**

The full list is in Schedule 1 of the Directions (note there are some excluded events and gatherings) however those venues of most relevance to Local Government are:

- **Hospitality venues:** “that part of any business or premises, including one characterised as a pub, bar, club or tavern...that supplies alcohol under a licence granted under the *Liquor Control Act 1988 (WA)*”. This wording suggests that only the part of the business actively supplying the alcohol would be covered, rather than the whole licenced area.
- **Restaurants, cafés, dine in fast food stores or other places of business selling prepared food or drink for consumption at the place:** This would include Local Government kiosks at recreation centres but would exclude dining rooms at Local Government Council Offices as they are not “selling food”. Takeaway food and drink are excluded from the definition, as are outdoor food or drink trucks or carts.
- **Indoor entertainment venues:** This is a catch-all for those venues not specifically covered by the specifically listed venues. WALGA will seek clarification regarding the type of facility that is intended to be covered by this point.
- **Cinemas:** Including a drive-in cinema or outdoor cinema. Some Local Governments have indicated that their visitor centres or museums may include a cinema.
- **Gyms, indoor sporting centres, wellness centres, health clubs, fitness centres or dance studios:** Not including an outdoor gym, outdoor skate park or playground. WALGA is seeking further clarification on whether the definition of “indoor sporting centre” would include recreation centres, aquatic centres and swimming pools.
- **Indoor play centre:** This may be part of a larger operation, for example at a recreation centre.
- **Museums and galleries:** The museums and galleries covered are specifically named. The Goldfields Arts Centre is included in the definition of “gallery”. The other museums and galleries listed in the Directions appear to be State Government or NGO run facilities.
- **A place where an event...is being held:** An event is defined as any gathering of more than 500 patrons, whether in public or private, and

whether undertaken or engaged in on a for profit or not for profit basis (other than excluded gathering).

### **3. Who can ask for proof of vaccination?**

The responsible person (occupier or person apparently in charge of the facility) or their staff.

### **4. What about venues that aren't staffed (e.g. 24/7 gym)?**

The Directions indicate the responsible person has to request or procure proof of vaccination for sighting. In our view, "procure" implies they can obtain proof of vaccination as part of their membership requirements, for example. If someone does not supply the proof of vaccination for entry into a gym then their entry card or membership is suspended and that the venue is not staffed, is not then an issue.

### **5. What if someone doesn't comply?**

If person does not comply, then they need to leave the premises. If they refuse, as the Directions are under the *Emergency Management Act 2005*, the Local Government can call the Police.

### **6. Do staff at the venues covered by the Directions need to be vaccinated?**

Yes, under paragraph 11 of the Directions.

### **7. When do staff need to be vaccinated by?**

Between 31 January and 27 February, staff must have received an initial dose of an approved COVID-19 vaccine in order to enter the specified venue. On and from 28 February, staff must be fully vaccinated (two doses of an approved vaccine or one dose of Janssen) in order to enter the specified venue.

### **8. What is the definition of "staff"?**

This includes "a person who has responsibilities at a place as an officer or employee or in some other capacity (including a voluntary capacity) and includes – in the case of a sporting activity, coaches and officials such as umpires, referees or scorekeepers".

### **9. Which events are not covered by vaccination requirements?**

An event which is held in an "outdoor space" (any space which is not an indoor space) and which is not a "music event" is not covered by the vaccination requirements.

A music event "means an event at which the playing of recorded music or live performances of music or singing is the primary focus of the event." This would suggest that where music or singing is only one element of the event, it would

not be defined as a music event.

For example, a Local Government citizenship ceremony, with fewer than 500 people and a Welcome to Country with music/singing, would not be covered by the Directions.

#### **10. Are there any other exclusions?**

The Directions also exclude certain gatherings, with the full list included in paragraph 30 of the Directions, and events, with the full list included in paragraph 29 of the Directions.

#### **11. What clarification is WALGA seeking from the State Government on the Directions?**

WALGA is seeking clarity on the following issues:

- Whether pools and aquatic centres are included in the definition of an “indoor sporting centre” or “indoor entertainment venue of any other kind” and how to manage multi-use recreational facilities.
- Whether the museums and galleries that are not expressly listed in the Directions are included by another section of the Directions, such as under the definition of “indoor entertainment venues”.
- Whether spectators are required to be vaccinated when attending a sporting event.

**For further information, please email the [COVID-19 Response Team](#).**

WALGA

ONE70, LV1, 170 Railway Parade,  
West Leederville, WA 6007  
PO Box 1544, West Perth, WA 6872  
Tel: (08) 9213 2000 | Fax: (08) 9213 2077  
Email: [covid@walga.asn.au](mailto:covid@walga.asn.au)  
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# COVID-19: Update for Local Government



IMPORTANT INFORMATION FOR WALGA MEMBERS

28 January 2022

## In this issue...

- [Proof of Vaccination Directions](#)
- [Definitions and Protocols in a High COVID-19 Caseload Environment](#)
- [WALGA Sector Briefing Webinar: COVID-19 Preparedness in the Regions](#)
- [Mask Mandate for Wheatbelt and Great Southern – Directions Released](#)
- [Clarification on vaccination deadlines under the Proof of Vaccination Directions](#)
- [Pulse Oximeter – Distribution to Priority Areas](#)
- [WALGA Rapid Antigen Test \(RAT\) Procurement Ordering Reminder](#)
- [Help your Community to get COVID Ready](#)
- [Drive Time with the Chief Health Officer](#)

## Quick Links

- [State of Emergency Directions](#)
- [State Government latest COVID-19 updates](#)
- [All State Government Media Statements](#)

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## Proof of Vaccination Directions

**WALGA has sought urgent advice in relation to the large volume of queries from the sector on the Proof of Vaccination Directions released yesterday.**

WALGA understands that updated Proof of Vaccination Directions and accompanying FAQs are expected to be released imminently.

**WALGA will issue a further COVID-19 update when available.**

## Definitions and Protocols in a High COVID-19 Caseload Environment

The Premier [has announced](#) new definitions and protocols that will take effect when WA is in a high caseload environment, including the [definition of critical workers, close and casual contacts, and updated testing and isolation guidelines and the use of rapid antigen tests.](#)

The Government will make a determination about what constitutes a high case load based on epidemiological and outbreak situation and latest health advice.

WA Critical workers considerations are to ensure continuity of operations essential to alleviate critical workforce shortages. For Local Government these will include workers whose roles cannot be undertaken from home in waste management, building and construction, health care, social assistance and residential care areas.

It is important that Local Governments consider the implications of the new definitions and protocols on their operations and incorporates them into their business continuity plans.

Further information is available [here](#).

## WALGA Sector Briefing Webinar: COVID-19 Preparedness in the Regions

**WALGA will be hosting a webinar on Thursday, 3 February focusing on planning for COVID-19 in the regions.**

Speakers will include Katherine Flower, A/Lead, Planning Cell, State Health Incident Coordination Centre and a representative from the WA Country Health Service.

Date: Thursday, **3 February**  
Time: 10:00am – 11:00am

Attendees are encouraged to submit questions to the [COVID Response Team](#) by COB Tuesday, **1 February** 2022.

To register for the webinar, [click here](#).

## Mask Mandate for Wheatbelt and Great Southern – Directions Released

**The *COVID Restrictions (Gatherings and Related Measures) Direction (No 11) (Directions)* have now been released.**

As with previous versions of the Directions, there are provisions for the responsible person (person in charge of a facility) or their staff to request a

medical certificate if someone is not wearing a mask because they state they have “a physical, developmental or mental illness, injury, condition or disability which makes wearing a face covering unsuitable”.

The Directions are available [here](#).

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## Clarification on vaccination deadlines under the Proof of Vaccination Directions

**The Department of Health has again confirmed vaccination deadlines under the new Proof of Vaccination Directions.**

Staff who are covered by the Proof of Vaccinations Directions must not enter the specified venue:

- from Monday, **31 January** if they have not received an initial vaccine dose, and
- from Monday, **28 February**, if they are not fully vaccinated (two doses at this time).

This information can be found on the WA Government website [here](#).

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## Pulse Oximeter – Distribution to Priority Areas

**The Department of Health is fast tracking the distribution of Pulse Oximeters to the Pilbara and Kimberley to assist with COVID-19 preparedness.**

Pulse Oximeters will enable vulnerable people who contract COVID-19 to measure their oxygen levels from the safety of their home, allowing them to be monitored remotely rather than from hospital (where clinically appropriate).

The Department is contacting Local Governments in these regions to assist. Further distribution of Pulse Oximeters to other country regions is anticipated in the coming weeks.

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## WALGA Rapid Antigen Test (RAT) Procurement Ordering Reminder

**WALGA is undertaking a bulk order of TGA approved RAT kits on behalf of Local Governments.**

An [InfoPage](#) has been distributed by WALGA that contains information about the supply and ordering details. The deadline for ordering is **5.00pm, Wednesday, 2 February**.

For further information, please email [commercial@walga.asn.au](mailto:commercial@walga.asn.au).

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## Help Your Community to get COVID Ready

**Taking inspiration from colleagues in Queensland, the City of Albany, working with their local Department of Health representatives, has developed a COVID Ready Checklist and Plan for households.**

The City is offering these resources for use by other Local Governments, including the [InDesign file templates](#) to enable the material to be modified to include Local Government specific considerations or branding.

WALGA would like to thank the City of Albany for assisting other Local Governments and communities by sharing these important resources.

**These resources are available from the City of Albany website ([COVID-Ready Checklist](#) and [COVID-Ready Plan](#)).**

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## Drive Time with the Chief Health Officer

**Dr Andy Robertson, WA Chief Health Officer, was interviewed on ABC Drive.**

The interview outlined some of the key issues which were considered in the decision not to open the WA border on 5 February and why the booster vaccination is important.

Dr Robertson also emphasised that the Government is being led by health advice in making decisions.

**To listen to the interview, visit the [ABC website](#).**

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WALGA

ONE70, LV1, 170 Railway Parade,  
West Leederville, WA 6007  
PO Box 1544, West Perth, WA 6872  
Tel: (08) 9213 2000 | Fax: (08) 9213 2077  
Email: [covid@walga.asn.au](mailto:covid@walga.asn.au)  
[www.walga.asn.au](http://www.walga.asn.au)

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# COVID-19: Update for Local Government



IMPORTANT INFORMATION FOR WALGA MEMBERS

30 January 2022

## In this issue...

- [Updated Proof of Vaccination Directions](#)

## Quick Links

- [State of Emergency Directions](#)
- [State Government latest COVID-19 updates](#)
- [All State Government Media Statements](#)

## Updated Proof of Vaccination Directions

**Updated Proof of Vaccination Directions have been released which provide specific exemptions to proof of vaccination for community sport and swimming pools. The Directions commence on Monday, 31 January.**

The Proof of Vaccination Directions (No 2) include the following changes:

- A definition of **community sport** (paragraph 26) is now included which states that community sport is an **excluded event** (paragraph 32(d)), so does not require proof of vaccination
- **Community sport** is defined as organised, community-based team or individual amateur sport played or participated in for no valuable remuneration
- Indoor and outdoor pools are listed as **excluded venues** (paragraph 34(d)), irrespective of whether they are in a place usually covered by the Directions (under Schedule 1)
- If a venue is being used for community sport, it is an excluded venue, even if usually it would require proof of vaccination (paragraph 34(e))
- Proof of vaccination is not required for access and egress to the excluded venues (paragraph 34)

- A new definition of **indoor entertainment venue** (paragraph 46) meaning any indoor space used for the primary purpose of entertainment which is open to the public but is not listed in Schedule 1, which also require proof of vaccination.

These updates provide more certainty for Local Governments regarding how to treat community sport in their recreation centres and at licenced venues.

WALGA will continue to seek clarification regarding the application of these Directions to multi-use facilities.

**View the updated Directions [here](#).**

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WALGA

ONE70, LV1, 170 Railway Parade,  
West Leederville, WA 6007  
PO Box 1544, West Perth, WA 6872  
Tel: (08) 9213 2000 | Fax: (08) 9213 2077  
Email: [covid@walga.asn.au](mailto:covid@walga.asn.au)  
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# COVID-19: Update for Local Government

IMPORTANT INFORMATION FOR WALGA MEMBERS



3 February 2022

## In this issue...

- [Proof of Vaccination - Frequently Asked Questions](#)
- [Mandatory Booster Calculations](#)
- [Supply of Pulse Oximeters to the Regions](#)
- [WALGA Sector Webinar - COVID-19 Preparedness in the Regions](#)

## Quick Links

- [State of Emergency Directions](#)
- [State Government latest COVID-19 updates](#)
- [All State Government Media Statements](#)

## Proof of Vaccination – Frequently Asked Questions

[Proof of Vaccination Directions \(No 2\)](#) FAQs have now been released.

The FAQs provide information on:

- **Hiring facilities:** When a Local Government hires out a facility, it is the responsibility of the event organiser to ensure proof of vaccination (PoV) is checked if it is a venue with PoV requirements. Attendees also have a responsibility to produce their PoV.
- **Requesting PoV:** the FAQs outline the reasonable steps that facilities can take to ensure their requirements for PoV requests are met.
- **Swimming pools:** whether in a Recreation Centre, or stand alone, PoV is not required.
- **Venues covered by a liquor license:** This provides clarity that the PoV only applies to the part of a business where alcohol is supplied, sold or consumed. If alcohol is served and consumed throughout the area covered by the liquor license, the PoV would be required throughout. For example, if the alcohol is only supplied within a club, the PoV would apply in that location only.

The FAQs do not resolve the practical issues faced by Local Governments in implementing these Directions in multi-use facilities such as recreation centres.

The FAQs instead emphasise PoV is only required for the specific activities (gym, fitness etc) covered in the Directions.

The FAQs also provide that if an event is held at a venue that is subject to PoV, then the event requires PoV. For example, a meeting of 50 people held on an indoor basketball court does require PoV, however the same meeting held in a community hall does not.

WALGA has raised these issues with relevant Ministers and will continue to advocate for the sector's concerns to be addressed.

The FAQs are available [here](#).

## Mandatory Booster Calculations

**Additional clarity has been provided on the application of the Booster Directions.**

Based on the Chief Health Officer's advice to the WA Government, from Saturday, **5 February** a booster dose of the COVID-19 vaccine is required for workers captured under the [Mandatory Vaccination Public Health Directions](#) made under the *Public Health Act 2016*.

The table outlines the dates by which the booster is required to have been administered for those workers covered by the Public Health Directions.

DATE OF SECOND VACCINATION	ELIGIBLE FOR BOOSTER	DUE DATE FOR BOOSTER
On or before 4 September 2021	5 months after second dose (on or before 4 January 2022)	4 February 2022
5 to 30 September 2021	4 months after second dose (5 to 31 January 2022)	5 to 28 February 2022
1 to 31 October 2021	31 January 2022	28 February 2022
1 November 2021 onwards	3 months after second dose (1 February 2022 onwards)	1 March 2022 onwards

Please note the requirement for a booster vaccination does not currently apply to staff who are required to be vaccinated under the Proof of Vaccination Directions (No 2) made under the *Emergency Management Act 2005*.

The Mandatory Vaccination FAQs are available [here](#).



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## Supply of Pulse Oximeters to the Regions

**The Department of Health is continuing to engage with Local Governments to fast-track the supply of pulse oximeters to country WA.**

With Local Government assistance across the Kimberley, Pilbara and South West, pulse oximeters are travelling to key local collection sites from which vulnerable members of the community can collect one in preparation for COVID-19.

The Department will soon be in contact with Local Governments in the Goldfields, Midwest, Great Southern and Wheatbelt to discuss supply to these regions.

**For further information, please email Department of Health Program Manager [Kate McClelland](#).**

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## WALGA Sector Webinar - COVID-19 Preparedness in the Regions

**More than 100 attendees from Local Governments across the State attended a WALGA webinar on regional health preparedness for COVID-19 on Thursday, 3 February.**

Presentations were provided from the WA Country Health Service and representatives from Department of Health.

**A recording of the Webinar and the presentation are available [here](#).**

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WALGA

ONE70, LV1, 170 Railway Parade,  
West Leederville, WA 6007  
PO Box 1544, West Perth, WA 6872  
Tel: (08) 9213 2000 | Fax: (08) 9213 2077  
Email: [covid@walga.asn.au](mailto:covid@walga.asn.au)  
[www.walga.asn.au](http://www.walga.asn.au)

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# COVID-19: Update for Local Government



IMPORTANT INFORMATION FOR WALGA MEMBERS

7 February 2022

## In this issue...

- [New Testing and Isolation Protocols](#)
- [Tax Treatment of work related COVID Tests](#)
- [Test Isolation Payments Introduced](#)
- [Proof of Vaccination Directions \(No 3\)](#)

## Quick Links

- [State of Emergency Directions](#)
- [State Government latest COVID-19 updates](#)
- [All State Government Media Statements](#)

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## New Testing and Isolation Protocols

The Premier has [announced](#) that WA will move to [high caseload testing and isolation protocols](#) from Tuesday, 8 February.

- New [close contact definitions](#)
- New [testing and isolation guidelines](#)
- Specific school and childcare close contact protocols
- Online registration of positive [Rapid Antigen Test \(RAT\) results](#)

The quarantine period for interstate and international arrivals will also reduce to 7 days from Wednesday, **9 February**.

These more relaxed settings will assist Local Governments to ensure business continuity and reduce impacts on their workforce.

Further information is available [here](#).

## Tax Treatment of work related COVID Tests

**The Federal Treasurer has announced COVID-19 PCR AND RAT tests for work purposes will be tax deductible and not subject to fringe benefit tax.**

In a [speech to the Australian Industry Group](#) today the Treasurer announced that COVID-19 testing expenses will be tax deductible for testing taken to attend a place of work and that FBT will not be incurred by employers where COVID-19 tests are provided to employees for this purpose.

Changes to the tax legislation will be required, with the Government aiming for the legislation to be in effect from the 2021-22 FBT and income years and be backdated to July 1, 2021.

## Test Isolation Payments Introduced

**Western Australians can apply for a \$320 Test Isolation Payment if they are required to isolate while awaiting a COVID-19 PCR test result and consequently lose income.**

The payment is available for eligible workers living in WA, aged 17 years and over, who are unable to undertake paid work during the isolation period and do not have access to paid leave or other income.

The payment is also available to eligible parents, guardians and carers who have lost income because their child, or someone they care for, has been directed to isolate while awaiting a COVID-19 PCR test result.

This may be useful for some Local Government staff, depending on their employment and leave status.

**More information is available [here](#).**

## Proof of Vaccination Directions (No 3)

**Updated [Proof of Vaccination Directions \(No 3\)](#) have been released.**

The Directions now include provision for the State Emergency Coordinator or their delegate to designate a place or venue as a specified vaccination venue, meaning that proof of vaccination would be required (Paragraph 66 b).

WALGA has requested clarification from the Department of Health regarding whether Local Governments can apply to have a place or venue to be specified.

WALGA continues to receive a high volume of queries regarding the Directions and will provide additional information when responses are received.

WALGA

ONE70, LV1, 170 Railway Parade,  
West Leederville, WA 6007  
PO Box 1544, West Perth, WA 6872  
Tel: (08) 9213 2000 | Fax: (08) 9213 2077  
Email: [covid@walga.asn.au](mailto:covid@walga.asn.au)  
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# COVID-19: Update for Local Government



IMPORTANT INFORMATION FOR WALGA MEMBERS

11 February 2022

## In this issue...

- [Proof of Vaccination – Exclusions and Inclusions Pathway](#)
- [Critical Worker Categories](#)
- [Directions for High Caseload Testing and Isolation Protocols Released](#)
- [Registration of Positive RAT Results](#)
- [New FAQs for Employee Relations Subscribers](#)
- [Proof of Vaccination - Responses to Sector Questions](#)

## Quick Links

- [State of Emergency Directions](#)
- [State Government latest COVID-19 updates](#)
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## Proof of Vaccination – Exclusions and Inclusions Pathway

**The Department of Health has provided information about how to apply for a place, event or venue to be excluded from, or included in, the Proof of Vaccination Directions.**

Paragraph 34 (f) of the [Proof of Vaccination Directions \(No. 3\)](#) allows for a place, venue or event (or class of place, venue or event) to be excluded from the proof of vaccination requirements.

In order to apply for an exemption, email [Public.Events@health.wa.gov.au](mailto:Public.Events@health.wa.gov.au) with the following information:

- event or venue description
- event date(s) and times
- event organiser / venue contact details
- requested or expected capacity
- approving Local Government
- COVID Event Checklist or COVID Event Plan

- site plan
- details of liquor licence (if any), and
- schedule of performers (if applicable)

The Department of Health advises that applications should be submitted at least two weeks before the event, where possible and that exemptions are not guaranteed.

Paragraph 66 (b) of the [Proof of Vaccination Directions \(No. 3\)](#) allows for a place or venue (or class of place or venue) to be included in the proof of vaccination requirements. Those Local Governments seeking to have a place or venue deemed a 'Specified Vaccination Venue' under the *Proof of Vaccination Directions (No 3)* should email [Public.Events@health.wa.gov.au](mailto:Public.Events@health.wa.gov.au) for more information. It should be noted that inclusion would also require staff at that place or venue to be vaccinated.

**The Directions are available [here](#).**



## Critical Worker Categories

**The Government has released further information on which workers will be considered [critical](#) in a very high case load environment.**

From the information available, those deemed to be critical workers in a very high case load environment aren't necessarily aligned to those Local Government employees who are covered by the WA Government's Mandatory Vaccination Policy.

The categories of critical workers identified, which may be relevant to Local Government, include:

- Transport, freight and logistics (including public transport) – a person who works at premises providing:
  - Road transport services, including road traffic controllers, regional maintenance crews and vehicle repairers
  - Air transport services
  - A person who directly provides or coordinates the delivery of a bus company service or public transport service and the maintenance or repair of equipment essential to provide the services.
- Agriculture – a person who directly provides or coordinates the delivery of:
  - Food safety and verification, inspection or associated biosecurity functions
  - Animal saleyards.
- Critical resources – a person who directly provides or coordinates the delivery of waste and recycling services and their maintenance.
- Building and construction – a person who is providing critical ancillary support functions, including regulatory roles and surveyors.
- Police and emergency services – a person who directly provides or coordinates the delivery of:

- Local Government fire prevention, control and extinguishment activities
- Aquatic safety services, including lifesaving services
- Those undertaking maintenance or repair of equipment essential to undertaking these services.
- Schools and childcare – including any person who is employed or contracted to work in a child care facility.
- Social assistance and residential care – including a person who works at services relating to in-home and community aged care.

WALGA expects that Directions will be released providing additional detail and clarification on the roles covered. The WA Government has indicated there will be a registration process for these workers.

**The Testing and Isolation Protocols for critical workers in a very high case load environment is available [here](#).**

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## Directions for High Caseload Testing and Isolation Protocols Released

**The COVID Transition (Testing and Isolation) Directions have been released.**

The Directions give effect to the [high caseload protocols](#) that came into effect on Tuesday, 8 February are designed to manage community transmission of COVID-19 and minimise disruption to the community and economy.

**The Directions are available [here](#).**

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## Registration of Positive RAT Results

**The Government has [announced](#) that positive Rapid Antigen Test results must be registered with the Department of Health.**

The Government is recommending that RATs be used (in the current high case load environment) if you are:

- attending a large gathering in a crowded place, such as a wedding or funeral
- visiting a person who is vulnerable to risks of COVID-19
- visiting a high-risk setting, for example an aged care facility, hospital or disability group home
- need to check quickly for COVID-19, or
- recommended to do so by the Department of Health.

**Further information and the link for registering a positive RAT result can be found [here](#).**

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## New FAQs for Employee Relations Subscribers

**The WALGA Employee Relations Team have updated their Frequently Asked Questions for WALGA ER subscribers.**

The FAQs now include information on:

- Directing employees to provide vaccination status
- Information on Rapid Antigen Testing, including links to the Therapeutic Goods Administration Guidelines on their use
- Definitions of close contacts under the testing and isolation guidelines
- Information on the definitions of critical workers in high case load environments
- Leave and other payment options for employees if they need to self-isolate
- Information of face masks and clarification on employer obligations.

The Team will continue to update the FAQs as information becomes available.

**WALGA ER subscribers can access the FAQs [here](#).**

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## Proof of Vaccination – Responses to Sector Questions

**WALGA has received the following responses to questions from Local Governments which may assist the sector more broadly.**

**Question:** *The Recreation Centre includes a bar which is licensed and the stadium also contains a licensed area (and basketball courts which are used by community sport). It is anticipated that the licensed areas will need proof of double vaccination, so how can community sport be excluded from the requirement as it will be played in a licenced area? The toilets are located inside the licenced area as well.*

**Answer:** Proof of vaccination applies to the part of a business where alcohol is supplied i.e. proof of vaccination applies to the part of the venue where alcohol is sold and consumed. If, for example, alcohol is served and consumed throughout both a restaurant and an associated playing field, proof of vaccination would apply throughout. If alcohol was only supplied within a club, proof of vaccination would apply in that location only. If the bar or seated hospitality only operates on certain days, the proof of vaccination requirement will only apply to the venue when the bar or hospitality is operating.

The Proof of Vaccination Directions (No 3) allow for an exclusion of places for transiting: “in an outdoor space where a gathering of persons may be present for the purpose of transiting through the space;” (paragraph 33(o)) and “in an indoor space where a gathering of persons may be present for the purpose of transiting through the space” (paragraph 33(p)).

**Question:** *A facility has a range of activities, no gym as such but various*



*places for playing sport. They have all ranges of ages. In addition, the venue is hired out by community groups/sports to hold youth related activities. They are struggling to determine which areas within their facility would be covered.*

**Answer:** Proof of vaccination is not required for community sport, regardless of where it is held. Proof of vaccination would apply to the areas included in the Directions, including rooms/spaces where group fitness occurs indoors. For example, a basketball court where community sport is being played would not require proof of vaccination, but if the basketball court was instead being used for a fitness class, then proof of vaccination would apply. If the facility serves alcohol or dine-in (i.e. not takeaway) food, proof of vaccination only applies to the location that serves this.

When private events are held in a hired public space it is up to the event organiser to ensure proof of vaccination is checked at a private event held in a public space with proof of vaccination requirements (i.e. if food is served and/or alcohol is served under a liquor license, including under an occasional liquor license). Attendees also have a responsibility to produce their proof of vaccination.

**Question:** *Are museums and galleries captured by the proof of vaccination requirement?*

**Answer:** Proof of vaccination is only required for the following museums and galleries that are listed in the Directions. All other museums and galleries are not captured by the requirement.

**Question:** *Local Government Town Halls (and other community facilities) are frequently hired out for events. Would people entering those facilities at all times require proof of vaccination, or only when they are hosting an event over 500 people?*

**Answer:** The event organiser would need to ensure proof of vaccination is checked at a private event held in a public space with proof of vaccination requirements (e.g. if serving alcohol under a liquor license or providing seated hospitality). Attendees also have a responsibility to produce their proof of vaccination.

**Question:** *Local Governments may have facilities which aren't staffed but are open to the public. In terms of requiring proof of vaccination, would information and a request to sign in at the door of the facility be sufficient? That this the approach that is taken currently for SafeWA check in.*

*It would be a slightly different issue for places like 24-hour gyms, which are unstaffed for the majority of the time. Would such facilities be able to ask their members for proof of vaccination based on their membership of the gym, rather than entry to the facility?*

**Answer:** It is up to each business/venue to determine how they implement proof of vaccination checks. Venues that are unstaffed or open 24/7 with managed entry for members may wish to make arrangements for members to bring in their proof of vaccination as a one off and make an appropriate note

against their membership.

Businesses that choose to store patrons' proof of vaccination status for ease of access (for example, membership-based gyms that are unstaffed) should clearly inform people how their information will be collected, stored and used. It is the responsibility of the business to meet its legal obligations.

**For further information, please email the [COVID-19 Response Team](#).**

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WALGA

ONE70, LV1, 170 Railway Parade,  
West Leederville, WA 6007  
PO Box 1544, West Perth, WA 6872  
Tel: (08) 9213 2000 | Fax: (08) 9213 2077  
Email: [covid@walga.asn.au](mailto:covid@walga.asn.au)  
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# Employee Relations Alerts

3 FEBRUARY 2022



## Alert 2 / 2022

### **Dismissal for refusing flu vaccine, Booster Directions clarified and upcoming webinars**

#### **Employee who refused flu vaccine not unfairly dismissed**

The Fair Work Commission found that the dismissal of an electrician who refused to receive an influenza vaccination was not unfair in the case of [Thomas Tew v The Bethanie Group Inc. T/A Bethanie Aged Care \[2022\] FWC 96](#).

The electrician was employed by an aged care provider and required to receive an influenza vaccination pursuant to Directions issued by the Chief Health Officer for Western Australia under the *Public Health Act 2016 (WA)*. The Directions relevantly provided that a person must not enter, or remain on, the premises of a residential aged care facility unless they have had an up-to-date vaccination against influenza.

The Commission found that:

- the electrician and the employer were both subject to the Directions.
- none of the exceptions in the Directions applied to the electrician.
- the electrician could not lawfully enter the premises of a residential aged care facility if he did not have an up-to-date influenza vaccination.
- it was an inherent requirement of the electrician's employment that he enter the premises of residential aged care facilities. Evidence indicated about 77% of the electrician's hours were undertaken at residential aged care facilities.
- the electrician did not have an up-to-date influenza vaccination, therefore the employer was obliged, by the Directions, to take all reasonable steps to ensure that he did not enter the premises of a residential aged care facility. Failure to comply could result in a monetary fine.

After the employer informed the electrician of the requirement to be vaccinated, the electrician asked his employer a series of questions and

sought a series of assurances (including an indemnity for any adverse reaction to the vaccination) before he would agree to be vaccinated.

The electrician argued, among other things, that:

- his dismissal was unfair because it was not lawful and reasonable for the employer to direct him to be vaccinated.
- the failure by the employer to answer all of his questions means what the employer was asking of him was illegal.
- it was the employer's duty to relocate him to another location or find him alternative work.

In finding that the employer had a valid reason to terminate the electrician's employment, and that the termination was not unfair, the Commission concluded that:

- the employer was complying with the Directions, which were legally binding on them, therefore in the circumstances the directions issued by the employer to the electrician to be vaccinated were self-evidently lawful and reasonable.
- it was the Western Australian Government that had issued the mandate. Consequently, the answer to many of the electrician's questions was simply that the employer had no option other than to comply with the Directions as both the electrician and the employer were subject to financial penalties if they did not comply.
- the employer had no control over the requirement to be vaccinated to work in aged care facilities.
- the failure by the electrician to comply with the employer's direction to provide proof of vaccination was a valid reason for dismissal.
- the effect of the Directions was that the electrician could not lawfully enter the premises of a residential aged care facility. Therefore, the electrician no longer had the capacity to attend aged care facilities and so could not lawfully perform the inherent requirements of his job.

The Commission did warn that in circumstances where an employee's capacity to perform the inherent requirements of their job is affected by the actions of a third party, in this case the WA Chief Health Officer, the employer still has an obligation to treat the electrician fairly.

The Commission found the electrician was found to have been treated fairly. The employer had considered the possibility of redeploying the electrician and modifying his role so that he would not need to attend restricted premises, but it was found that:

- it was not possible to retain the electrician's employment without artificially creating a position which would result in unnecessary inefficiency and expense, and
- there was no reasonable basis to find that the employer should have incurred such ongoing inefficiency and additional costs to accommodate the electrician's personal preference.

## New proof of vaccination FAQs

The WA Government has published new FAQs [here](#) about the Proof of Vaccination Directions (No 2).

## COVID-19 resources and queries

If an employee at your Local Government is required to be vaccinated under the Public Health Directions or other legislated Directions but is refusing to comply, please consult the resources on the ER subscriber section of the WALGA website [here](#) (noting you must be logged in to view the resources) and seek advice on your Local Government's specific circumstance as required.

To assist WALGA in managing all COVID-19 questions, please direct questions about employment related matters to [WALGA Employee Relations](#) and all other questions to [COVID Response](#).

## WA Booster Directions clarified

The Department of Health has prepared a useful table in their [Mandatory Vaccination FAQs](#) which sets out when employees covered by the mandatory vaccination directions made under the *Public Health Act 2016* are required to have their booster dose. We have replicated this table below.

Date of second vaccination	Eligible for booster	Due date for booster
On or before 4 September 2021	5 months after second dose (on or before 4 January 2022)	4 February 2022
5 to 30 September 2021	4 months after second dose (5 to 31 January 2022)	5 to 28 February 2022
1 to 31 October 2021	31 January 2022	28 February 2022
1 November 2021 onwards	3 months after second dose (1 February 2022 onwards)	1 March 2022 onwards

## Upcoming webinars for WA Local Governments and Regional Councils

### WALGA & DMIRS webinar – Industrial Relations Legislation Amendment Act 2021

A reminder that WALGA Employee Relations is hosting a joint webinar with the Department of Mines, Industry Regulation and Safety regarding the potential transition from the Federal to the State IR system.

**Date:** Tuesday, 8 February

**Time:** 10:30am to 11:15am

**Registration:** Please click [here](#) to register

### WALGA webinar – Bargaining in the State IR system

WALGA Employee Relations is hosting a webinar to discuss the process and

formal requirements of bargaining for an industrial agreement in the State industrial relations system. This webinar will also provide a high-level contrast between the Federal and State bargaining requirements.

**Date:** Wednesday, **9 March**

**Time:** 10:30am to 11:15am

**Registration:** Please click [here](#) to register

Please note this webinar is only available to subscribers of the WALGA Employee Relations service.

### **New date for WALGA People and Culture Seminar**

Late last year we announced the date for the 2022 WALGA People and Culture Seminar in our [ER Alert 35/2021](#). Due to the ongoing outbreak of COVID-19 in WA, WALGA has made the decision to change the date of the People and Culture Seminar and focus on the delivery of relevant webinars over the next few months.

The WALGA People and Culture Seminar will now be held on Friday, **21 October**, so please save the date. More information about the program and registrations will be released later this year.

**If you have any questions about this alert, please email [WALGA Employee Relations](#) or call 1300 366 956.**

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WALGA

ONE70, LV1, 170 Railway Parade,  
West Leederville, WA 6007  
PO Box 1544, West Perth, WA 6872  
Tel: (08) 9213 2000 | Fax: (08) 9213 2077

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# **State Council Agenda**

## **Special Meeting**

### **23 February 2022**

## NOTICE OF MEETING

Special meeting of the Western Australian Local Government Association (WALGA) State Council to be held via Microsoft Teams on **Wednesday, 23 February 2022** beginning at **4:00pm**.

### 1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

#### 1.1. Attendance

Members	Acting President of WALGA, Northern Country Zone - <b>Chair</b>	President Cr Karen Chappel JP
	Avon-Midland Country Zone	Cr Ken Seymour
	Central Country Zone	President Cr Phillip Blight
	Central Metropolitan Zone	Cr Paul Kelly
	Central Metropolitan Zone	Cr Helen Sadler
	East Metropolitan Zone	Cr Catherine Ehrhardt
	East Metropolitan Zone	Cr John Daw
	Goldfields Esperance Country Zone	President Cr Laurene Bonza
	Gascoyne Country Zone	President Cr Cheryl Cowell
	Great Eastern Country Zone	President Cr Stephen Strange
	Great Southern Country Zone	President Cr Chris Pavlovich
	Kimberley Country Zone	Cr Chris Mitchell JP
	Murchison Country Zone	Cr Les Price
	North Metropolitan Zone	Cr Frank Cvitan JP
	North Metropolitan Zone	Mayor Mark Irwin
	North Metropolitan Zone	Cr Russ Fishwick JP
	Peel Country Zone	President Cr Michelle Rich
	Pilbara Country Zone	Mayor Peter Long
	South East Metropolitan Zone	Cr Carl Celedin
	South East Metropolitan Zone	Mayor Ruth Butterfield
	South Metropolitan Zone	Cr Doug Thompson
	South Metropolitan Zone	Mayor Carol Adams OAM
	South Metropolitan Zone	Mayor Logan Howlett JP
	South West Country Zone	President Cr Tony Dean
Secretariat	Chief Executive Officer	Mr Nick Sloan
	EM Governance & Organisational Services	Mr Tony Brown
	EM Infrastructure	Mr Ian Duncan
	Acting EM Strategy, Policy & Planning	Ms Nicole Matthews
	Principal Special Projects and Acting EM Communications	Ms Narelle Cant
	Acting EM Commercial	Mr Craig Hansom
	Manager Strategy & Association Governance	Mr Tim Lane
	Manager Governance & Procurement	Mr James McGovern
	Chief Financial Officer	Mr Rick Murray
	Principal, Policy and Advocacy	Ms Kelly McManus
	Executive Officer Governance	Ms Kathy Robertson
Observers	Deputy State Councillor, North Metropolitan Zone	Cr Felicity Farrelly
	Deputy State Councillor, Central Country Zone	President Cr Katrina Crute
	Deputy State Councillor, Peel Country Zone	Cr Lauren Strange
	Deputy State Councillor, South East Metropolitan Zone	Cr Melissa Northcott
	Deputy State Councillor, East Metropolitan Zone	Cr Paige McNeil

#### 1.2. Apologies



## 1.3. Announcements

### 1.3.1. Acknowledgement of Country

WALGA acknowledges the Whadjuk Nyoongar people, the Traditional Custodians of the land on which we meet in person today and acknowledges the Traditional Custodians of the lands on which people are remotely participating in this meeting and pays respect to their Elders past, present and emerging.

### 1.3.2. Vale Troy Pickard

WA Local Government Association State Council and Staff are greatly saddened at the passing of former WALGA President Troy Pickard.

Mr Pickard was committed to bringing about positive change for his local communities in Stirling and Joondalup and a passionate advocate for the sector at both the State and National level as President of WALGA and the Australian Local Government Association.

Across his 15 years of service as an Elected Member, Troy made an immense contribution to the local communities of Stirling and Joondalup, both as a Councillor and in leadership roles of Deputy Mayor and Mayor.

Mr Pickard made great strides in representing the WA Local Government sector in his roles as WALGA President from 2010 and 2015 and Deputy President for three years prior; and on the national stage as ALGA President from 2014 to 2016 and Deputy President from 2010 to 2014.

He also achieved significant wins for the Local Government sector in his role as ALGA President including securing \$1.1 billion dollars in additional road funding, which formed the biggest single funding commitment from any Federal Government since Federation to the Local Government sector at the time.

Troy will be sadly missed and we offer our condolences to his family and friends.

## 2. DECLARATIONS OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

### 3. MATTER FOR DECISION

#### 3.1. Local Government Reform Proposal Submission

*By Tony Brown, Executive Manager, Governance and Organisational Services & James McGovern, Manager Governance and Procurement*

#### RECOMMENDATION

1. That the recommendations contained in the *'Local Government Reform Proposal Submission'* be endorsed.
2. That WALGA:
  - a. seek assurance from the Minister for Local Government that further detail on the proposed reforms will be provided to the sector for comment prior to the formulation of a draft Local Government Act Amendment Bill; and
  - b. seek a formal commitment from the Minister for Local Government that WALGA actively participates in the legislative drafting process necessary to formulate a draft Local Government Act Amendment Bill.

#### Executive Summary

- The Minister for Local Government, Hon. John Carey MLA, commenced the consultation period for the Local Government Reform Proposals on 10 November 2021.
- WALGA distributed a Discussion Paper to the sector on 24 November 2021, including commentary on the sector's current positions contained in the reform proposals together with recommendations on new positions required on matters not canvassed in the reforms.
- Feedback from Local Governments was initially requested by 5pm on Wednesday, 12 January 2022, however this was adjusted following the Minister's extension to the consultation period.
- WALGA received 65 submissions by close of response on Friday, 28 January 2022

#### Attachment

- Local Government Reform Proposal Submission

#### Policy Implications

The adoption of advocacy positions will inform WALGA policy positions and will be incorporated in WALGA's [Advocacy Positions Manual](#).

#### Budgetary Implications

Nil

#### Background

The proposed Local Government Reforms are based on six themes:

1. Earlier intervention, effective regulation and stronger penalties
2. Reducing red tape, increasing consistency and simplicity
3. Greater transparency and accountability
4. Stronger local democracy and community engagement
5. Clear roles and responsibilities
6. Improved financial management and reporting.

Information is available on the [Department of Local Government, Sport and Cultural Industries](#) website.

#### Comment

65 Local Governments responded by 28 January 2022, categorized by band as follows:

- Band 1 – 17%
- Band 2 – 15%
- Band 3 – 22%
- Band 4 – 46%

The overall response indicates majority support for many of the proposed reforms, most commonly where reforms align with current sector advocacy positions.

There was strong commentary from the sector on the following proposed reforms that were not supported:

Item 6.6 Audit Committees – 89% Opposed

The proposed reform to require a majority of independent members on Audit Committees, and mandate that the Audit Committee chair be an independent person, was strongly challenged. The fundamental purpose of an Audit Committee is to provide the vehicle for governance of a Local Government's affairs, a primary role of Council under Section 2.7(1)(a) of the *Local Government Act 1995* ('the Act'). For this reason, the sector supports a Council Member majority on Audit Committees and acknowledges the role of the Office of the Auditor General as the independent auditor of Local Governments. The sector confirmed that appointing independent members to Audit Committees is supported and practiced, and that Audit Committees can elect an independent member as Chair under provisions of s.5.12 of the Act. The sector supports the concept of shared regional Audit Committees on proviso there be a majority of Council Members, and the payment of meeting fees or defined reimbursements to independent Audit Committee members be legislatively authorised (State Council resolution no. 293.7/2021).

Item 4.3 Introduction of Preferential Voting – 85% Opposed

The sector remains in favour of the first past the post method of vote counting. Risk of the infiltration of party politics, and that preference swapping leading to alliances among candidates has potential for factionalisation of Councils were pre-eminent in the response. First past the post voting remains favoured on the grounds of its simplicity, efficiency, ease of voter understanding, transparency and candidates campaigning based on the merits of the individual. However, if 'first past the post' is not retained then optional preferential voting is preferred.

Item 4.4 Public Vote to Elect Mayor or President of Band 1 and 2 Local Governments – 66% Opposed

Retaining the discretion to choose between popularly-elected Mayors and Presidents of Band 1 and 2 Local Governments remains the favoured option. Respondents queried the lack of detailed benefit of the proposal to enshrine one system of election over another, commenting that the alternate method of election provided under s.2.11 and s.2.12 of the Act permits both a Local Government and electors of the district to exercise agency for change.

Item 4.5 Tiered Limits on the Number of Councillors – 67% Opposed

There is broad support for WALGA's proposed option that Local Governments with populations up to 5,000 be represented by between 5 and 7 Council Members. The remaining categories of representation are supported.

Item 3.5 Chief Executive Officer Key Performance Indicators – 62% Opposed

There is support for the reporting of CEO KPI's that reflect the strategic direction and operational function of the Local Government, to the exclusion of reporting KPI's of a confidential nature (i.e workplace or risk-based matters). There is also support for the exclusion of reporting performance review results which is regarded as a private matter between employer and employee to be maintained as a confidential record of the Local Government.

Local Governments were requested to provide comment on the reform proposal under Item 5.7 'Remove WALGA from the Act'.

The basis of the reform proposal is a recommendation from the Local Government Review Panel that WALGA not be constituted under the Act, with the following comment:

*The Panel deliberated the merits of WALGA being constituted under the Local Government Act and determined that it was not appropriate to incorporate a member body under this*

*legislation. This created confusion as to the extent of the Minister's powers over the organisation and WALGA's level of independence.<sup>1</sup>*

WALGA has concerns that unforeseen negative consequences might arise should the reform proposal proceed in the absence of surety for the protection of the preferred supplier program and mutual insurance scheme provisions that are currently embedded in the Act, the merits of which are supported by the Review Panel. WALGA will continue with the due diligence review of the broader implications of the proposal and will consult further with member Local Governments.

There is significant commentary throughout the sector response that the proposed reforms lack necessary detail in terms of how they will be operationalized, and the associated implications to Local Government in terms of implementation cost and resourcing. WALGA supports the view that additional information is required and that it should be part of future consultation. It is recommended the Minister for Local Government provide assurance that the detail of each proposed reform be the subject of further consultation with the sector.

It is also recommended that once a comprehensive and detailed consultation process has concluded, that WALGA participates in the legislative drafting process to provide an operational perspective necessary to the development of a workable Local Government Act Amendment Bill.

#### **4. CLOSURE**

There being no further business, the Chair declared the meeting closed at \_\_\_pm.

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<sup>1</sup> Local Government Review Panel - Final Report 'Recommendations for a new Local Government Act for Western Australia' May 2020, page 46

# Local Government Reform Proposal

## **Submission**

**February 2022**

## About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 139 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organization representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,212 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.5 million constituents of Local Governments in Western Australia.

## Contacts

Nick Sloan  
Chief Executive Officer  
[nsloan@walga.asn.au](mailto:nsloan@walga.asn.au)

Tony Brown  
Executive Manager Governance and  
Organisational Services  
[tbrown@walga.asn.au](mailto:tbrown@walga.asn.au)

James McGovern  
Manager Governance and Procurement  
[jmcgovern@walga.asn.au](mailto:jmcgovern@walga.asn.au)

## Local Government Act Review Process

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WALGA, through consultation with the Local Government Sector, endorsed sector advocacy positions relating to Local Government Act amendments in March 2019 and December 2020. These advocacy positions were developed considering (but not limited to):

- The Department of Local Government, Sport and Cultural Industries (DLGSC) consultation on Act Reform (2017-2020)
- The City of Perth Inquiry Report (mid 2020)
- The State Parliament’s Select Committee Report into Local Government (late 2020)

In December 2020, WALGA endorsed the following principles for any review of the Local Government Act:

## Local Government Reform – WALGA Principles

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That the following key principles be embodied in the Local Government Act:

1. Uphold the general competence principle currently embodied in the Local Government Act
2. Provide for a flexible, principles-based legislative framework
3. Promote a size and scale compliance regime
4. Promote enabling legislation that empowers Local Government to carry out activities beneficial to its community taking into consideration Local Governments’ role in creating a sustainable and resilient community through:
  - a. Economic development
  - b. Environmental protection, and
  - c. Social advancement
5. Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act, and
6. The State Government must not assign legislative responsibilities to Local Governments unless there is provision for resources required to fulfil the responsibilities.

It is worth noting that of the above principles, items 1, 2 and 3 are addressed in these legislative reform proposals and principles 4 and 5 are partially addressed.

## Local Government Response

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WALGA released the Local Government Reform Proposals – Summary of Proposed Reforms Discussion Paper on 24 November 2021, calling for a response by 28 January 2022.

This document is based on submissions made by 65 respondent Local Governments. The overall response indicates majority support for many of the proposed reforms, most commonly where reforms align with current sector advocacy positions.

## Key Issues

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The submissions included strong commentary on the following proposed reforms that are of concern:

### Item 6.6 Audit Committees – 89% Opposed

The proposed reform to require a majority of independent members on Audit Committees, and mandate that the Audit Committee chair be an independent person, was strongly challenged. A fundamental purpose of an Audit Committee is to provide the vehicle for governance of a Local Government’s affairs, and this links directly with the role of Council under Section 2.7(1)(a) of the *Local Government Act* (‘the Act’). For this

## Local Government Reform – Member Response

reason, the sector supports a Council Member majority on Audit Committees and acknowledges the role of the Office of the Auditor General as the independent auditor of Local Governments. The sector confirmed that appointing independent members to Audit Committees is supported and practiced, and that Audit Committees can elect an independent member as Chair under provisions of s.5.12 of the Act. The sector supports the concept of shared regional Audit Committees on proviso there be a majority of Council Members, and the payment of meetings fees or defined reimbursements to independent Audit Committee members be legislatively authorised.

### Item 4.3 Introduction of Preferential Voting – 81% Opposed

The sector remains in favour of the first past the post method of vote counting. Risk of the infiltration of party politics, and that preference swapping leading to alliances amongst candidates has potential for factionalisation of Councils, were pre-eminent in the response. 'First past the post' voting remains favoured on the grounds of its simplicity, efficiency, ease of voter understanding, transparency and candidates campaigning based on the merits of the individual. However, if 'first past the post' is not retained, then optional preferential voting is preferred.

### Item 4.4 Public Vote to Elect Mayor or President of Band 1 and 2 Local Governments – 67% Opposed

Retaining the discretion to choose between popularly-elected Mayors and Presidents of Band 1 and 2 Local Governments remains the favoured option. Respondents queried the lack of detailed benefit of the proposal to enshrine one system of election over another, commenting that the alternate method of election provided under s.2.11 and s.2.12 of the Act permits both a Local Government and electors of the district to exercise agency for change.

### Item 4.5 Tiered Limits on the Number of Councillors – 65% Opposed

There is broad support for WALGA's proposed option that Local Governments with populations up to 5,000 be represented by between 5 and 7 Council Members. The remaining categories of representation are supported.

### Item 3.5 Chief Executive Officer Key Performance Indicators – 66% Opposed

There is support for the reporting of CEO KPIs that reflect the strategic direction and operational function of the Local Government, to the exclusion of reporting KPIs of a confidential nature (i.e. workplace or risk-based matters). There is also support for the exclusion of reporting performance review results which is regarded as a private matter between employer and employee, to be maintained as a confidential record of the Local Government.

The following provides a detailed response to each legislative reform proposal.



**Theme 1: Early Intervention, Effective Regulation and Stronger Penalties**

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>1.1 Early Intervention Powers</b>		
<ul style="list-style-type: none"> <li>It is proposed to establish a Chief Inspector of Local Government (the <b>Inspector</b>), supported by an Office of the Local Government Inspector (the <b>Inspectorate</b>).</li> <li>The Inspector would receive minor and serious complaints about elected members.</li> <li>The Inspector would oversee complaints relating to local government CEOs.</li> <li>Local Governments would still be responsible for dealing with minor behavioural complaints.</li> <li>The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified.</li> <li>The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i>, and other legislation.</li> <li>The Inspector would have powers to implement minor penalties for less serious breaches of the Act, with an appeal mechanism.</li> <li>The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations.</li> <li>The Inspector would be supported by a panel of <b>Local Government Monitors</b> (see item 1.2).</li> </ul>	<p><b>Current Local Government Position</b>            Items 1.1, 1.2 and 1.3 <u>generally align</u> with WALGA Advocacy Position 2.6.8 - ‘Establish Office of Independent Assessor’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <li><i>Establishing an Office of the Independent Assessor to replace the Standards Panel to provide an independent body to receive, investigate and assess complaints against Elected Members and undertake inquiries.</i></li> <li><i>Remove the CEO from being involved in processing complaints.</i></li> <li><i>That an early intervention framework of monitoring to support Local Governments be provided with any associated costs to be the responsibility of the State Government.</i></li> <li><i>An external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.</i></li> </ol> <p><b>Comment</b>            The Local Government sector is in favour of early intervention and a swift response to potentially disruptive or dysfunctional behaviours. The Proposed Reforms state ‘Local Governments would still be responsible for dealing with minor behavioural complaints’ and therefore do not go as far as the Sector’s recent request for an external oversight model for the independent assessment of local level complaints (State Council Res:</p>	<p><b>Member Response:</b>  <b>95% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘Support the establishment of a Chief Inspector of Local Government, supported by an Office of the Local Government Inspector. Early intervention is supported, and the introduction of the Inspectorate will support a swift response to disruptive or dysfunctional behaviours.</i></p> <p><i>The City does have concern with the local government being responsible for dealing with minor behavioural complaints and submits to the Department that this also be within the scope of the Inspectorate.</i></p> <p><i>The City does not support the process of peer decision making for behavioural complaints due to the potential to increase animosity or conflict within local governments. Professional intervention at the earliest opportunity by an independent body is preferred.</i></p> <p><i>These matters should be dealt with by the Inspectorate in completeness with the ability to recoup complaint costs from local governments per current practice with the Local Government Standards Panel.’</i></p> <p><i>‘Request the Minister to explore alternate mechanisms for resolving minor behavioural complaints.’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> <li>The existing Local Government Standards Panel would be replaced with a new <b>Conduct Panel</b> (see item 1.3).</li> <li><b>Penalties</b> for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4).</li> <li>These reforms would be supported by new powers to more quickly resolve issues within local government (see items 1.5 and 1.6).</li> </ul>	<p>264.5/2021 – September 2021). However this will be mitigated with the Inspector able to respond to a Local Government having unresolved matters by appointing a monitor to assist the Local Government.</p> <p>It is expected the Local Government Inspector would be funded by the State Government, however it is noted that the cost of the Local Government Monitors and the Conduct Panel would be borne by the Local Government concerned.</p> <p><b>Recommendation</b></p> <ol style="list-style-type: none"> <li><b>Support the proposed reforms as they align with the sectors position on external oversight and support.</b></li> <li><b>Request the Minister to explore alternate mechanisms for resolving local level complaints.</b></li> </ol>	<p><i>‘Support the Reforms, subject to appropriate resourcing to ensure the reforms achieve the intended outcome and subject to amendments so that all complaints, including current Code of Conduct Division 3 behaviour complaints, are handled external to the local government.’</i></p> <p><i>‘More information and a clearer understanding, of how ‘Early Intervention Powers’, ‘Local Government Monitors’ and other related reforms will be implemented, is needed before council can form an informed response or position.’</i></p> <p><b>Updated Recommendation – Items 1.1 to 1.3</b></p> <ol style="list-style-type: none"> <li><b>Support the proposed reforms as they align with the sectors position on external oversight and support.</b></li> <li><b>Request the Minister to explore alternate mechanisms for resolving local level complaints.</b></li> </ol>
<p><b>1.2 Local Government Monitors</b></p>		
<ul style="list-style-type: none"> <li>A panel of <b>Local Government Monitors</b> would be established.</li> <li>Monitors could be appointed by the Inspector to go into a local government and try to resolve problems.</li> <li>The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence.</li> <li>Monitors would be qualified specialists, such as:</li> </ul>	<p>As above</p>	<p><b>Member Response:</b>  <b>97% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘The Shire supports these proposed reforms in principle but wishes to raise several issues that need further detail and/or clarification:</i></p> <ol style="list-style-type: none"> <li><i>What will be the financial impost on Local Governments if monitors are appointed?</i></li> <li><i>What would be the basis of granting Local Government requests to appoint monitors?</i></li> <li><i>How will conflicts of interest be managed?</i></li> </ol>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> <li>○ Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators</li> <li>○ Dispute resolution experts - to address the breakdown of professional working relationships</li> <li>○ Certified Practising Accountants and other financial specialists - to assist with financial management and reporting issues</li> <li>○ Governance specialists and lawyers - to assist councils resolve legal issues</li> <li>○ HR and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction.</li> </ul> <ul style="list-style-type: none"> <li>● Only the Inspector would have the power to appoint Monitors.</li> <li>● Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose.</li> </ul> <p><b>Monitor Case Study 1 – Financial Management</b>                      The Inspector receives information that a local government is not collecting rates correctly under the <i>Local Government Act 1995</i>. Upon initial review, the Inspector identifies that there may be a problem. The Inspector appoints a Monitor who specialises in financial management in local government. The Monitor visits the local government and identifies that the system used to manage rates is not correctly issuing rates notices. The Monitor works with the local government to rectify the error, and issue corrections to impacted ratepayers.</p> <p><b>Monitor Case Study 2 – Dispute Resolution</b>                      The Inspector receives a complaint from one</p>		<p>4. <i>What happens if the mediation fails? Will there be an appeal process?</i></p> <p>5. <i>What authority will monitors have?</i></p> <p><i>‘Support though wish to seek further clarity on who can make complaints.’</i></p> <p><i>‘It would be appropriate for the pool of monitors include people located in the regions and not be metropolitan based only. Will there be a cost to access Monitors as the pool aims to be highly qualified to assist, this may come at a high price?’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>councillor that another councillor is repeatedly publishing derogatory personal attacks against another councillor on social media, and that the issue has not been able to be resolved at the local government level. The Inspector identifies that there has been a relationship breakdown between the two councillors due to a disagreement on council.</p> <p>The Inspector appoints a Monitor to host mediation sessions between the councillors. The Monitor works with the councillors to address the dispute. Through regular meetings, the councillors agree to a working relationship based on the council’s code of conduct. After the mediation, the Monitor occasionally makes contact with both councillors to ensure there is a cordial working relationship between the councillors.</p>		
<p><b>1.3 Conduct Panel</b></p>		
<ul style="list-style-type: none"> <li>• The Standards Panel is proposed to be replaced with a new Local Government <b>Conduct Panel</b>.</li> <li>• The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel.</li> <li>• The Inspector would provide evidence to the Conduct Panel for adjudication.</li> <li>• The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend councillors for up to three months, with an appeal mechanism.</li> </ul>	<p>As above</p>	<p><b>Member Response:</b>  <b>98% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘Presume the Conduct Panel will be more efficient and effective than the Standards Panel, noting that some Councillors would view adverse findings of the Standards Panel as badges of honour, rather than a genuine form of punishment for improper behaviour. Procedural fairness will be crucial to the success of the Panel, as will simplicity of process.’</i></p> <p><i>‘Support proposed reforms in principle and requests the following be given consideration.’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> <li>For very serious or repeated breaches of the Local Government Act, the Conduct Panel would have the power to recommend prosecution through the courts.</li> <li>Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision.</li> </ul>		<ol style="list-style-type: none"> <li>What constitutes evidence and how would it be gathered?</li> <li>How many professionals are proposed to be appointed to the panel?</li> <li>What is the definition of ‘suitably qualified professional’?</li> <li>The context of the local government is important, i.e. larger vs smaller, metro vs regional, coastal vs inland, demographics, and should be considered when appointing members to the Conduct Panel.</li> <li>How will conflicts of interest be managed?</li> </ol>
<p><b>1.4 Review of Penalties</b></p>		
<ul style="list-style-type: none"> <li>Penalties for breaching the Local Government Act are proposed to be strengthened.</li> <li>It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Local Government Act or Regulations on more than one occasion.</li> <li>Councillors who are disqualified would not be eligible for sitting fees or allowances. They will also not be able to attend meetings, or use their official office (such as their title or council email address).</li> <li>It is proposed that a councillor who is suspended multiple times may become disqualified from office.</li> <li>Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances.</li> </ul>	<p><b><u>Current Local Government Position</u></b>            Items 1.4 and 1.5 <b><u>expand upon</u></b> Advocacy Position 2.6.9 - ‘Stand Down Proposal’</p> <p><i>WALGA supports, in principle, a proposal for an individual elected member to be ‘stood down’ from their duties when they are under investigation, have been charged, or when their continued presence prevents Council from properly discharging its functions or affects the Council’s reputation, subject to further policy development work being undertaken. Further policy development of the Stand Down Provisions must involve active consultation with WALGA and specific consideration of the following issues of concern to the Sector:</i></p> <ol style="list-style-type: none"> <li>That the Department of Local Government endeavour to ensure established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions; and</li> </ol>	<p><b>Member Response:</b>  <b>98% support the proposed reform.</b></p> <p><b>Indicative Member Comment:</b>  <i>‘Support a review of penalties and note there is limited information provided in terms of the scale of the penalty to be applied and what breaches/offending is prescribed. The penalty should be commensurate with the seriousness of the offence or history of offending and set as an “up to X months” etc so the penalty is scalable. Councillors who are suspended should not get sitting fees or allowances while subject to a suspension. The City supports clarity and certainty around when a councillor will be disqualified for multiple offences.’</i></p> <p><b><u>Update Recommendation - Item 1.4 Supported</u></b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>2. <i>That activities associated with the term ‘disruptive behaviour’, presented as reason to stand down a defined Elected Member on the basis their continued presence may make a Council unworkable, are thoroughly examined and clearly identified to ensure there is awareness, consistency and opportunity for avoidance.</i></p> <p><b>Comment</b> The Local Government sector has long-standing advocacy positions supporting stronger penalties as a deterrent to disruptive Council Member behaviours. Clear guidance will be required to ensure there is consistent application of the power given to Presiding Members.</p> <p><b>Recommendation Supported</b></p>	
<p><b>1.5 Rapid Red Card Resolutions</b></p>		
<ul style="list-style-type: none"> <li>• It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1).</li> <li>• It is proposed that Presiding Members have the power to “red card” any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> <li>○ Require the Presiding Member to issue a clear first warning</li> <li>○ If the disruptions continue, the Presiding Member will have the power to “red card” that person, who must be silent for the</li> </ul> </li> </ul>	<p>As above</p>	<p><b>Member Response:</b> <b>94% support the proposed reform.</b></p> <p><b>Indicative Member Comment:</b> <i>‘Question if a red card is considered to be contemporary best practice for corporate businesses or not for profit boards.’</i></p> <p><i>‘Support the principle of Rapid Red Card Resolutions and requests the regulations provide clear guidance to ensure consistent application of the power given to presiding members. There is the potential for this power to be abused, therefore consideration should be given to the ability for</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>rest of the meeting. A councillor issued with a red card will still vote, but must not speak or move motions</p> <ul style="list-style-type: none"> <li>○ If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting.</li> <li>● Any Presiding Member who uses the “red card” or ejection power will be required to notify the Inspector.</li> <li>● Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the presiding member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector.</li> </ul>		<p><i>other councillors to call point of order to overrule the presiding member by absolute majority.’</i></p> <p><i>‘Requiring a ‘red carded member’ to sit silent for the rest of the meeting is not supported, they should be given a first and final warning and be able to speak to and move motions as to do otherwise may infringe implied political freedom of speech and may be unconstitutional (see: McCloy v NSW [2015] HCA 34). There should be clarity about when a member can be directed to leave the chamber (first and final warning and then you are out, but ejection by Presiding Member should also be subject to a point of order too). A Mayor should not only have to notify the Inspector of an ejection but provide the video and/or audio recording.’</i></p> <p><b><u>Update Recommendation - Item 1.5</u></b>  <b>Supported subject to a provision permitting council members to call a point of order to overrule the presiding member by absolute majority.</b></p>
<p><b>1.6 Vexatious Complaint Referrals</b></p>		
<ul style="list-style-type: none"> <li>● Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government’s operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner.</li> <li>● Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has</li> </ul>	<p><b><u>Current Local Government Position</u></b>            Item 1.6 <u>expands upon</u> Advocacy Position 2.6.11 – ‘Vexatious complainants in relation to FOI applications’  <i>WALGA advocates for the Freedom of Information Act 1992 (WA) to be reviewed, including consideration of:</i></p> <ol style="list-style-type: none"> <li>1. <i>Enabling the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the Right to Information Act 2009 (QLD);</i></li> </ol>	<p><b>Member Response:</b>  <b>95% support the proposed reform.</b></p> <p><b>Indicative Member Comment:</b>  <i>‘This should encompass an entity as well as a person to deal with vexatious complainant-like conduct from organised groups who have the capacity to consume an inordinate amount of City resources. In respect to 3), supported provided that the function is optional rather than mandatory and the CEO still retains the ability to make their</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>already provided a substantial response to the person’s query.</p> <ul style="list-style-type: none"> <li>It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to refer that person’s complaints to the Inspectorate, which after assessment of the facts may then rule the complaint vexatious.</li> </ul>	<p>2. <i>Enabling an agency to recover reasonable costs incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn; and</i></p> <p>3. <i>Modernisation to address the use of electronic communications and information.</i></p> <p><b>Comment</b> The Act has been expanded significantly in recent years to permit an increased level of public involvement, scrutiny and access to information relating to the decisions, operations and affairs of Local Government in WA. Introducing a means to limit capacity for unreasonable complainants to negatively impact Local Governments will provide a necessary balance between the openness and transparency of the sector and the reasonable entitlement of citizens to interact with their Local Government.</p> <p><b>Recommendation Supported</b></p>	<p><i>own determination as to whether a complainant is vexatious in accordance with Council policy.’</i></p> <p><i>‘Vexatious complaints are a problem in Local Government and establishing a system to deal effectively with them is considered important. It may be worth considering a specific provision which grants the power to a CEO to determine vexatious complaints in accordance with set criteria to increase efficiency.’</i></p> <p><b><u>Updated Recommendation – Item 1.6 Supported</u></b></p>



PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>1.7 Minor Other Reforms</b>		
<ul style="list-style-type: none"> <li>Potential other reforms to strengthen guidance for local governments are being considered.</li> <li>For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector, to give specific direction for how local governments should meet the requirements of the Local Government Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed.</li> <li>It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to rectify non-compliance with the Act or Regulations.</li> </ul>	<p><b><u>Current Local Government Position</u></b>            Item 1.7 <b>aligns</b> with Advocacy Position 2.6 - 'Support DLGSC as service provider / capacity builder'</p> <p><i>WALGA supports the continuance of the Department of Local Government, Sport and Cultural Industries as a direct service provider of compliance and recommend the Department fund its capacity building role through the utilisation of third party service providers. In addition, WALGA calls on the State Government to ensure there is proper resourcing of the Department of Local Government, Sport and Cultural Industries to conduct timely inquiries and interventions when instigated under the provisions of the Local Government Act 1995.</i></p> <p><b>Comment</b>            Operational guidance from the Department of Local Government, Sport and Cultural Industries leads to consistent understanding and application of statutory provisions by Local Government. The proposed reform that the Inspector issue non-compliance notices appears to replicate the Minister's powers under Section 9.14A – 'Notice to prevent continuing contravention'</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b>  <b>97% support the proposed reform.</b></p> <p><b>Indicative Member Comment:</b>  <i>'Guidance notes are useful as long as they are reviewed and updated and they remain current and relevant. Some existing Department guidelines have not been reviewed for many years yet remain available as a resource on the DLGSC website.'</i></p> <p><i>'Guidance notices and templates would be appreciated and valued by smaller Local Governments. Important that the authors of such notices consider the capacity and resourcing challenges across the sector so that guidance materials do not place unrealistic expectations on smaller Local Governments. Recommend peak bodies (WALGA, LG Professionals WA) are engaged in this process to ensure the outcomes are operationally practical and suitable.'</i></p> <p><b><u>Updated Recommendation – Item 1.7 Supported</u></b></p>

**Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity**

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>2.1 Resource Sharing</b>		
<ul style="list-style-type: none"> <li>Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees.</li> <li>Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1.</li> </ul>	<p><b>Current Local Government Position</b> Item 2.1 <b>aligns</b> with Advocacy Position 2.6 – Local Government Legislation – ‘Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act’ and Advocacy Position 2.3.1 - ‘Regional Collaboration’.</p> <p><i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p><b>Comment</b> The proposed reforms will rely upon statutory provisions that enable and enhance regional collaboration. Recent over-regulation of Regional Subsidiaries in 2016 resulted in no subsidiaries being formed since that time.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>97% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>‘It is noted the objective of this proposed reform is to encourage resource sharing practices among smaller regional local governments. It is not practical for band 1 local governments to implement practices such as sharing a CEO, however, such practices will be beneficial to smaller regional local governments and will encourage regional collaboration.’</i></p> <p><i>‘Increased support for shared resource arrangements is welcomed. The proposal could also link to the innovation proposal (Item 2.3) and a principle based on sustainability, whereby collaboration between Local Governments (beyond boundaries and geographic restrictions) are encouraged, and there is potential to seek greater legislative freedom/flexibility (potentially with Inspectorate/Ministerial sign-off).’</i></p> <p><b>Updated Recommendation – Item 2.1 Supported</b></p>
<b>2.2 Standardisation of Crossovers</b>		
<ul style="list-style-type: none"> <li>It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads.</li> </ul>	<p><b>Current Local Government Position</b></p> <p><b>Comment</b> WALGA developed the Template Crossover Guideline and Specification resource in 2017 and have been part of the Minister’s working group on</p>	<p><b>Member Response:</b> <b>94% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>‘Provided there is consideration for regional areas and further disparity is not created for Shires with rural or</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> <li>A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this.</li> <li>The DLGSC will work with the sector to develop standardised design and construction standards.</li> </ul>	<p>red tape reduction that has been looking at standardisation of crossovers.</p> <p><b>Recommendation Supported</b></p>	<p><i>semi-rural residential.</i></p> <p><b>Updated Recommendation – Item 2.2 Supported</b></p>
<p><b>2.3 Introduce Innovation Provisions</b></p>		
<ul style="list-style-type: none"> <li>New provisions are proposed to allow exemptions from certain requirements of the <i>Local Government Act 1995</i>, for: <ul style="list-style-type: none"> <li>Short-term trials and pilot projects</li> <li>Urgent responses to emergencies.</li> </ul> </li> </ul>	<p><b>Current Local Government Position</b> There is currently no advocacy position in relation to Item 2.3.</p> <p><b>Comment</b> It is arguable communities expect all levels of Government will apply innovative solutions to complex and emerging issues difficult to resolve by traditional means. Exemptions constructed with appropriate checks and balances, particularly where expenditure of public funds are concerned, has potential to facilitate efficient and effective outcomes.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>98% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>‘Provided the inclusion of legislation does not result in more red tape. Very limited information has been provided on this point considering the many commercial, health, tourism or land projects Councils are regularly requested to engage in.’</i></p> <p><i>‘Consideration should be given to allowing local governments to maintain an interest in corporations in certain circumstances.’</i></p> <p><b>Updated Recommendation – Item 2.3 Supported</b></p>
<p><b>2.4 Streamline Local Laws</b></p>		
<ul style="list-style-type: none"> <li>It is proposed that local laws would only need to be reviewed by the local government every 15 years.</li> <li>Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable.</li> <li>Local governments adopting Model Local</li> </ul>	<p><b>Current Local Government Position</b> Items 2.4, 2.5 and 2.6 <u>expand upon</u> Advocacy Position 2.6.35 - ‘Local law-making process should be simplified’.</p> <p><i>The Local Law making process should be simplified as follows:</i></p> <ul style="list-style-type: none"> <li><i>The requirement to give state-wide notice</i></li> </ul>	<p><b>Member Response:</b> <b>98% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>‘Support the simplification of the local law-making process and the application of model local laws. However, as with guidance notes, model local laws need to be reviewed and updated to remain current’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>Laws will have reduced advertising requirements.</p>	<p><i>should be reviewed, with consideration given to Local Governments only being required to provide local public notice;</i></p> <ul style="list-style-type: none"> <li>• <i>Eliminate the requirement to consult on local laws when a model is used;</i></li> <li>• <i>Consider deleting the requirement to review local laws periodically. Local Governments, by administering local laws, will determine when it is necessary to amend or revoke a local law; and</i></li> <li>• <i>Introduce certification of local laws by a legal practitioner in place of scrutiny by Parliament's Delegated Legislation Committee.</i></li> </ul> <p><b>Comment</b> Proposed reforms meet the Sector's preference for simplified local law-making processes. Model local laws are supported, whilst recognising the models themselves will require review by State Government departments with the relevant administrative responsibility. For example, the Model Local Law (Standing Orders) 1998 formed the basis of many Local Government meeting procedures local law but no review was completed. This model was superseded by individual local laws with added contemporary provisions. This pattern will repeat itself if model local laws are not reviewed to remain contemporary to the Sector's requirements.</p> <p><b>Recommendation Supported</b></p>	<p><i>and relevant. There also needs to be the opportunity for Local Government to modify model local laws to meet local needs.'</i></p> <p><i>'Supported in part. Item 2 is not supported. The proposed automatic deletion is not supported and should be replaced with an automatic roll over to a model local law so that there is no vacuum of regulation that could affect public safety. The City welcomes further information for local governments consideration with respect to the proposed Model Local Laws.'</i></p> <p><i>'It is highly desirable that the model local laws are reviewed to ensure they are appropriate for smaller local governments (so that smaller local governments can enjoy the efficiency gains from having templates and reduced advertising requirements). Scalability should be considered in the drafting of any model local laws, i.e. potentially different models for Bands 1 &amp; 2 vs Bands 3 &amp; 4.'</i></p> <p><b><u>Updated Recommendation – Items 2.4 to 2.6 Supported</u></b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>2.5 Simplifying Approvals for Small Business and Community Events</b>		
<ul style="list-style-type: none"> <li>• Proposed reforms would introduce greater consistency for approvals for:                             <ul style="list-style-type: none"> <li>○ alfresco and outdoor dining</li> <li>○ minor small business signage rules</li> <li>○ running community events.</li> </ul> </li> </ul>	<p>As above</p>	<p><b>Member Response:</b>  <b>97% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘As long as there is engagement to develop rules for events and signage. The health guidelines (which leave much discretion for Environmental Health Officers) are often not practical for regional areas. It would be counterproductive to be stuck with “An ambulance is required to hold a market day and sell cupcakes because you are 200+km from a primary healthcare facility”. Differentiated service models in regional areas need to be better understood by people who only know what it’s like to live in a metropolitan area.’</i></p> <p><i>‘Support, subject to further clarification. It is recommended that Council support this reform, however it is unclear as to what the ramifications are in terms of:</i></p> <ul style="list-style-type: none"> <li>· practical impacts on existing and future alfresco and outdoor dining areas;</li> <li>· the level of risk the local government would be assuming; and</li> <li>· whether such a reform impacts on the Shire’s level of insurance.’</li> </ul>
<b>2.6 Standardised Meeting Procedures, Including Public Question Time</b>		
<ul style="list-style-type: none"> <li>• To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across the State.</li> </ul>	<p>As above</p>	<p><b>Member Response:</b>  <b>98% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘The standardisation of the standing orders is supported either through a local law or regulations,</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> <li>Regulations would introduce standard requirements for public question time, and the procedures for meetings generally.</li> <li>Members of the public across all local governments would have the same opportunities to address council and ask questions.</li> </ul>		<p><i>provided that sufficient flexibility is given and that the requirements are not overly complex, onerous or prescriptive.'</i></p> <p><i>'There is a degree of standardisation through current legislation. However, standardisation creates a one-size-fits-all situation which has created either inefficiencies or additional workloads across the sector. This is a problem the current legislative proposals are seeking to undo so it is important that similar problems are not created with these proposals.'</i></p>
<h2>2.7 Regional Subsidiaries</h2>		
<ul style="list-style-type: none"> <li>Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> <li>Enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments</li> <li>Provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds</li> <li>Where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk</li> <li>Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments.</li> </ul> </li> </ul>	<p><b>Current Local Government Position</b>  Item 2.7 <u>aligns</u> with Advocacy Position 2.3.1 - 'Regional Collaboration': <i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p><b>Comment</b>  Under the Regional Subsidiary model, two or more Local Governments can establish a regional subsidiary to undertake a shared service function on behalf of its member Local Governments. The model provides increased flexibility when compared to the Regional Local Government model because regional subsidiaries are primarily governed and regulated by a charter rather than legislation. While the regional subsidiary model's governance structure is primarily representative, it allows independent and commercially focussed directors to be appointed to the board of management.</p>	<p><b>Member Response:</b>  <b>97% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>'Supported in part. With respect to employee conditions, not all local governments have the same Enterprise Agreements and henceforth different conditions and benefits apply. The employees of a regional subsidiary should have the Local Government Award as their base conditions with the ability for their own enterprise agreement to be negotiated.'</i></p> <p><i>'Support proposed reforms and the submission from NEWROC which incorporates the following governance model:</i></p> <ul style="list-style-type: none"> <li><i>• use of a charter as the primary governance and regulatory instrument (approved by the Minister)</i></li> <li><i>• regular assessment of performance so that elected representatives on the Board have the necessary skills and qualifications to deliver upon the charter and strategic priorities of the regional subsidiary</i></li> </ul>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>A key advantage of the regional subsidiary model is the use of a charter, as opposed to legislation, as the primary governance and regulatory instrument. Accordingly, the legislative provisions governing the establishment of regional subsidiaries should be light, leaving most of the regulation to the regional subsidiary charter, which can be adapted to suit the specific circumstances of each regional subsidiary.</p> <p><b>Recommendation Supported</b></p>	<ul style="list-style-type: none"> <li>• <i>policies and procedures within the regional subsidiary to reduce risk and improve oversight</i></li> <li>• <i>regular financial reporting and annual audits to members and communities.</i></li> </ul> <p><i>‘Where Regional Subsidiaries are established as shared service centres for difficult to recruit skill sets the legislation should treat them as if a local government was employing a consultant. A regional subsidiary should only need to report back to the member local governments rather than the Department. It should be up to the member local governments to ensure the good governance of the subsidiary, not the State Government. This approach would simplify compliance.’</i></p> <p><b><u>Updated Recommendation – Item 2.7</u></b>  <b>Supported subject to the use of a charter as the primary governance and regulatory instrument.</b></p>

**Theme 3: Greater Transparency & Accountability**

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>3.1 Recordings and Live-Streaming of All Council Meetings</b>		
<ul style="list-style-type: none"> <li>It is proposed that all local governments will be required to record meetings.</li> <li>Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives.</li> <li>Band 1 and 2 are larger local governments are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment.</li> <li>Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives.</li> <li>Several local governments already use platforms such as YouTube, Microsoft Teams, and Vimeo to stream and publish meeting recordings.</li> <li>Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used.</li> <li>Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. These local governments would still be encouraged to livestream or video record meetings.</li> <li>All council meeting recordings would need to</li> </ul>	<p><b>Current Local Government Position</b>                      Item 3.1 <u>expands upon</u> Advocacy Position 2.6 – ‘Promote a size and scale compliance regime’ and Advocacy Position 2.6.31 - ‘Attendance at Council Meetings by Technology’</p> <p><i>A review of the ability of Elected Members to log into Council meetings should be undertaken.</i></p> <p><b>Comment</b>                      Local Governments introducing electronic meeting procedures and the means for remote public attendance in response to the COVID-19 pandemic led to a swift uptake of streaming Council meetings. The proposed reform that Band 1 and 2 Local Governments will be required to livestream meetings may be problematic where technical capability such as reliable bandwidth impacts the district.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b>  <b>66% support the proposed reform.</b>  <b>32% oppose the proposed reform.</b></p> <p><b>Indicative Member Comments:</b></p> <ol style="list-style-type: none"> <li>‘Support Band 1 and 2 live streaming and video recordings;</li> <li>Support Band 3 and 4 audio recordings;</li> <li>Reject the need to provide recordings of confidential matters to the department for archiving.’</li> </ol> <p>‘Council generally supports the proposed reforms with the following additional comment.</p> <ol style="list-style-type: none"> <li>Given the potential cost impact to smaller local government to retain the audio recordings a reasonable time frame should be set for their retention.</li> <li>Live streaming of meetings should not encourage attendance remotely by Councillors and attendance in-person should be the default position.</li> <li>Forwarding the recorded confidential part of the meeting to the Department for record keeping appears to be an unnecessary impost with no valid reason given for this proposal.</li> <li>If meetings are livestreamed why would there be a requirement to publish the recording when the minutes are published.’</li> </ol> <p>‘Support the principle of recording and live-streaming all Council meetings for band 1 and 2</p>



PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to the DLGSC for archiving.</p>		<p><i>local governments. The proposal lacks some detail which the City would like the opportunity to make further submissions with respect to. Of particular concern is the requirement to record confidential items and the submission of those recordings to the DLGSC for archiving, particularly pertaining to confidential legal advice. There is insufficient information available regarding the controls to be put in place to ensure confidential recordings remain confidential, and what the purpose is for archiving by the DLGSC, how Freedom of Information will be treated by the DLGSC, how access will be authorised and local governments notified.'</i></p> <p><i>'The City is not supportive of submitting recordings of confidential items to the Department. Confidential items may include legal advice which is subject to legal privilege. Such privilege is at risk of being lost by the dissemination of the advice.'</i></p> <p><b><u>Updated Recommendation – Item 3.1</u></b></p> <ol style="list-style-type: none"> <li><b>1. Support live streaming the ordinary and special council meetings of Band 1 and 2 Local Governments and audio recording the ordinary and special council meetings of Band 3 and 4 Local Governments.</b></li> <li><b>2. Do not support archiving the recordings of confidential matters by the Department of Local Government, Sport and Cultural Industries.</b></li> </ol>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>3.2 Recording All Votes in Council Minutes</b>		
<ul style="list-style-type: none"> <li>To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions would be required to be published in the council minutes, and identify those for, against, on leave, absent or who left the chamber.</li> <li>Regulations would prescribe how votes are to be consistently minuted.</li> </ul>	<p><b><u>Current Local Government Position</u></b> There is currently no advocacy position in relation to Item 3.2.</p> <p><b>Comment</b> There is an evolving common practice that Council Minutes record the vote of each Council Member present at a meeting.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>90% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>'It makes sense that the individual votes cast by all councillors for all council resolutions would be required to be published in the council minutes, and identify those for, against, on leave, absent or who left the chamber.'</i></p> <p><b><u>Updated Recommendation – Item 3.2</u></b> <b>Supported</b></p>
<b>3.3 Clearer Guidance for Meeting Items that may be Confidential</b>		
<ul style="list-style-type: none"> <li>Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances.</li> <li>It is proposed to make the Act more specific in prescribing items that may be confidential, and items that should remain open to the public.</li> <li>Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector.</li> <li>All confidential items would be required to be audio recorded, with those recordings submitted to the DLGSC (see Item 3.1).</li> </ul>	<p><b><u>Current Local Government Position</u></b> There is currently no advocacy position in relation to Item 3.3.</p> <p><b>Comment</b> Clarifying the provisions of the Act has broad support within the sector. New reforms requiring Local Governments to video or audio record Council meetings (Item 3.1) will add to the formal record of proceedings that includes written Minutes. While being supported, the requirement to provide audio recordings of confidential matters to the DLGSC is queried on the basis that written and audio records can be readily accessed from a Local Government if required.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>93% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>'Support greater transparency and the proposed reforms in principle. Further detail is required about what is likely to be prescribed, and the probable timeframe required for prior written consent of the Inspector.'</i></p> <p><b><u>Updated Recommendation – Item 3.3</u></b> <b>Supported</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>3.4 Additional Online Registers</b>		
<ul style="list-style-type: none"> <li>• It is proposed to require local governments to report specific information in online registers on the local government’s website. Regulations would prescribe the information to be included.</li> <li>• The following new registers, each updated quarterly, are proposed:               <ul style="list-style-type: none"> <li>○ <b>Lease Register</b> to capture information about the leases the local government is party to (either as lessor or lessee)</li> <li>○ <b>Community Grants Register</b> to outline all grants and funding provided by the local government</li> <li>○ <b>Interests Disclosure Register</b> which collates all disclosures made by elected members about their interests related to matters considered by council</li> <li>○ <b>Applicant Contribution Register</b> accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking</li> <li>○ <b>Contracts Register</b> that discloses all contracts above \$100,000.</li> </ul> </li> </ul>	<p><b><u>Current Local Government Position</u></b> There is currently no advocacy position in relation to Item 3.4.</p> <p><b>Comment</b> This proposal follows recent Act amendments that ensure a range of information is published on Local Government websites. WALGA has sought clarity that the contracts register excludes contracts of employment.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>87% support the proposed reform.</b> <b>13% oppose the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>‘Supported for Tier 1 and 2 LGs. Whilst the need for transparency is understood, this creates an additional administrative burden for smaller local governments who are already struggling with compliance-related workload. Annual publication of these registers, rather than quarterly, would be far more achievable for smaller LGs.’</i></p> <p><i>‘The proposals are generally supported based on additional advice from the Minister about the information which will be captured in the registers.’</i></p> <p><b><u>Updated Recommendation – Item 3.4</u></b> <b>Supported</b></p>
<b>3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published</b>		
<ul style="list-style-type: none"> <li>• To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs:               <ul style="list-style-type: none"> <li>○ Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period)</li> </ul> </li> </ul>	<p><b><u>Current Local Government Position</u></b> There is currently no advocacy position in relation to Item 3.5.</p> <p><b>Comment</b> In principle, this proposal has some merit and would be particularly effective if all CEO KPIs</p>	<p><b>Member Response:</b> <b>30% support the proposed reform.</b> <b>66% oppose the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>‘Council would support the IPR (strategic direction) KPI’s being published online but don’t</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> <li>○ The KPIs and the results be published in the minutes of the performance review meeting (at the end of the period)</li> <li>○ The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs).</li> </ul>	<p>consistently reflect Strategic Community Plans and Corporate Business Plans of Local Governments, together with KPIs reflective of the CEO's statutory functions under Section 5.41 of the Act. This approach would inform the community of the CEO's performance related to the strategic direction and operational function of the Local Government.</p> <p>In practice, the drafting of statutory provisions will require sensitive consideration of certain KPIs i.e. those relating to issues affecting the workplace or identified risk-based concerns, to reflect the way Audit Committees currently deal with some internal control, risk and legislative compliance issues confidentially. This approach will protect the interests of Local Governments and other parties associated with such KPIs. It would be prudent for exemptions to be provided, based on matters of confidentiality. The proposed reforms and recent Act amendments signal a clear intent to permit closer community involvement and scrutiny of Local Government. However, negative consequences are likely if Local Government Council's responsibility as the employing authority of the CEO became blurred due to perceived community entitlement to comment, question and influence KPIs and the performance review process. Additionally, the publication of CEO KPI's will elevate this employment position to a high degree of public scrutiny seldom evident in the public or private sector, if at all. It is worth investigating whether the proposed reforms considered whether this factor could impact on the recruitment of CEO's, particularly from outside the Local Government sector. The results of performance reviews</p>	<p><i>support the results of the CEO performance reviews being published online. KPIs published online, have no background, knowledge of how they are prepared and so could result in unnecessary criticism from the community. Could result in the performance review being undertaken by the community, not the Council.'</i></p> <p><i>'Support the publication of an overview of CEO KPIs but does not support publication of the results of the CEO's performance review. The community elects the councillors who are responsible for the employment and management of the CEO. Additionally, the publication of CEO KPI's will elevate this employment position to a high degree of public scrutiny seldom evident in the public or private sector, if at all. The results of performance reviews should be confidential information between the employer and employee and should not be published, and should remain within the confidential human resource records of the organisation.'</i></p> <p><i>'Supportive of the KPIs set for a CEO being published where they align to the local government's strategic direction and subject to exemptions which do not require KPIs of a confidential or sensitive nature to be published. Not supportive of proposals to publish results of CEO performance reviews. Organisation performance review results should be published through strategic and corporate reporting and through the annual report process.'</i></p> <p><i>'The City opposes publishing of CEO KPIs. It would not be appropriate on the basis that it may</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>should be confidential information between the employer and employee and should not be published and should remain within the confidential human resource records of the organisation.</p> <p><b>Recommendation</b></p> <ol style="list-style-type: none"> <li>1. <b>Conditionally Support the reporting of CEO KPIs that are consistent with the strategic direction and operational function of the Local Government, subject to exemptions for publishing KPI's of a confidential nature;</b></li> <li>2. <b>Do not support the results of performance reviews being published.</b></li> </ol>	<p><i>result in personal information or sensitive information on internal working of the City being disclosed. Furthermore, it may result in the review being politicised review, being carried in a public arena.'</i></p> <p><b><u>Updated Recommendation – Item 3.5</u></b></p> <ol style="list-style-type: none"> <li>1. <b>Conditionally support the reporting of CEO KPIs that are consistent with the strategic direction and operational function of the Local Government, subject to exemptions for publishing KPI's of a confidential nature;</b></li> <li>2. <b>Do not support the results of performance reviews being published.</b></li> </ol>

**Theme 4: Stronger Local Democracy and Community Engagement**

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>4.1 Community and Stakeholder Engagement Charters</b>		
<ul style="list-style-type: none"> <li>It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community.</li> <li>A model Charter would be published to assist local governments who wish to adopt a standard form.</li> </ul>	<p><b>Current Local Government Position</b>            Items 4.1 and 4.2 <b>generally align</b> with Advocacy Position 2.6.34 - ‘Support responsive, aspirational and innovative community engagement principles’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <li><i>Responsive, aspirational and innovative community engagement principles</i></li> <li><i>Encapsulation of aims and principles in a community engagement policy, and</i></li> <li><i>The option of hosting an Annual Community Meeting to present on past performance and outline future prospects and plans.</i></li> </ol> <p><b>Comment</b>            As indicated in Item 4.1 commentary, many Local Governments have already developed stakeholder engagement charters, or similar engagement strategies, that reflect their unique communities of interest. The development of guidance by the DLGSC, based on standards such as the International Standard for Public Participation practice, is supported in favour of taking a prescriptive approach or conducting a survey for the sake of a survey. Item 4.2 has potential to provide benchmarking of community satisfaction levels across Band 1 and 2 Local Governments.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b>  <b>87% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘Suggest multiple model charters relevant to banding.’</i></p> <p><i>‘Council supports the adoption of a community and stakeholder engagement charter that benefits the community’s understanding of the Local Government’s processes and decisions.’</i></p> <p><i>‘Supported, however maintain that a proposed model Charter must take into account the varying needs and geographical factors across the sector. The sector must be consulted on the content of the proposed Charter. A community engagement charter, which includes minimum standards for community engagement, allows a streamlined opportunity for local governments to communicate clearly when, how and on what matters the community will be engaged. A charter can help councils identify the matters on which to engage, evaluate the resources needed and provide guidance on the best methods to engage on a particular issue. Council has previously adopted policy COMD 2 Community Engagement.’</i></p> <p><b>Updated Recommendation – Item 4.1 Supported</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)</b>		
<ul style="list-style-type: none"> <li>It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently-managed ratepayer satisfaction survey.</li> <li>Results would be required to be reported publicly at a council meeting and published on the local government’s website.</li> <li>All local governments would be required to publish a response to the results.</li> </ul>	<p>As above</p>	<p><b>Member Response:</b>  <b>85% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘Supportive although suggest it should be more inclusive to be a community satisfaction survey rather than just ratepayers.’</i></p> <p><b>Updated Recommendation – Item 4.2</b>  <b>Support the conduct of community, rather than ratepayer, satisfaction surveys.</b></p>
<b>4.3 Introduction of Preferential Voting</b>		
<ul style="list-style-type: none"> <li>Preferential voting is proposed be adopted as the method to replace the current first past the post system in local government elections.</li> <li>In preferential voting, voters number candidates in order of their preferences.</li> <li>Preferential voting is used in State and Federal elections in Western Australia (and in other states). This provides voters with more choice and control over who they elect.</li> <li>All other states use a form of preferential voting for local government.</li> </ul>	<p><b>Current Local Government Position</b>  Item 4.3 <b>does not align</b> with Advocacy Position 2.5.1 – ‘First Past the Post voting system’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <li>Four year terms with a two year spill</li> <li>Greater participation in Local Government elections</li> <li>The option to hold elections through: <ul style="list-style-type: none"> <li>Online voting</li> <li>Postal voting, and</li> <li>In-person voting</li> </ul> </li> <li>Voting at Local Government elections to be voluntary</li> <li>The first past the post method of counting votes</li> </ol> <p><b>Comment</b>  It should be noted that the sector’s advocacy against compulsory voting and ‘All in, All out’ 4</p>	<p><b>Member Response:</b>  <b>14% support the proposed reform.</b>  <b>81% oppose the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘Not convinced that the introduction of preferential voting will not discourage party politics and other alliances forming. Could the notion of optional preferential voting be considered?’</i></p> <p><i>‘Council supports the First Past the Post (FPTP) system as opposed to the differential voting system. The FPTP has been used very effectively in the past and reduces the potential for ‘groups’ or ‘tickets’ to form as part of an election campaign. A FPTP system encourages candidates to campaign on their own merits.’</i></p> <p><i>‘Simply put, there is too great of a risk moving to preferential voting as it will allow for the infiltration</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>year terms has been successful and these items are not included in the reform proposals.</p> <p>The introduction of preferential voting will be a return to the system of voting prior to the <i>Local Government Act 1995</i>. The Local Government Advisory Board reported on voting systems in 2006 (<i>Local Government Structural Reform in Western Australia: Ensuring the Future Sustainability of Communities</i>) and provided the following comments in support of both first past the post voting and preferential voting:  <i>‘Comments in support of retaining first past the post include:</i></p> <ul style="list-style-type: none"> <li>• <i>Quick to count. Preferential voting is time consuming to count.</i></li> <li>• <i>Easily understood.</i></li> <li>• <i>Removes politics out of campaigning. Preferential will encourage alliances formed for the distribution of preferences and party politics into local government.</i></li> <li>• <i>Preferential voting allows election rigging through alliances or ‘dummy’ candidates.</i></li> <li>• <i>In a preferential system, the person that receives the highest number of first preference votes does not necessarily get elected.’</i></li> </ul> <p><i>‘Comments in support of replacing first past the post include:</i></p> <ul style="list-style-type: none"> <li>• <i>Preferential voting is more democratic and removes an area of confusion.</i></li> <li>• <i>Preferential voting ensures that the most popular candidates are elected who best reflect the will of the voters.</i></li> <li>• <i>Preferential system should be introduced. In FPP elections, candidates work together to get votes for each other. Preferential would make it</i></li> </ul>	<p><i>of party politics and ultimately drive up the costs associated with elections. Online voting needs to be implemented as a priority over voting system.’</i></p> <p><i>‘Do not support the introduction of preferential voting, particularly given there is no proposal to make LG voting compulsory. The existing FPTP system functions well and assists in limiting the formation of political factions in Councils.’</i></p> <p><i>‘Not Supported as preferential voting has been tried before and removed. First past the post is:</i></p> <ul style="list-style-type: none"> <li>- <i>Simple</i></li> <li>- <i>Quick to count</i></li> <li>- <i>Doesn’t promote factionalism</i></li> <li>- <i>Transparent’</i></li> </ul> <p><i>‘Strongly opposes the introduction of preferential voting. It is a long-standing position of objection by WALGA and the sector generally that preferential voting is not supported nor needed in local government. We support WALGA’s position. Preferential voting in other jurisdictions in Australia is in effect on the premise that voting is compulsory. Compulsory voting should be mandated if preferential voting is adopted. There are no relevant case studies in Australia to reference for preferential voting where voting is not compulsory, so the success of this approach cannot be measured. It is not supported.’</i></p> <p><i>‘Council continues to support Optional Preferential voting, as outlined in its submissions to Phase 1- 27 September 2017 and Phase 2 – 30 January 2019 of the most recent review of the Local Government Act 1995. It should be noted that optional preferential voting was also the</i></p>



PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p><i>more difficult for this practice to take place.</i></p> <ul style="list-style-type: none"> <li><i>• FPP does not adequately reflect the wishes of electors when there are three candidates or more.</i></li> <li><i>• FPP is unsuitable when there is more than one vacancy.</i></li> <li><i>• Allows for a greater representation from a range of interest groups and prevents domination of elections by mainstream party politics.'</i></li> </ul> <p>The Sector supports first past the post voting for its simplicity and fundamental apolitical nature, therefore the proposed reforms are not supported. Feedback is sought to ensure the advocacy position for first past the post elections remains the preferred option.</p> <p><b>Recommendation</b>  <b>Not currently supported - Local Government feedback requested</b></p>	<p><i>recommendation of the Local Government Review Panel.'</i></p> <p><i>'Generally support WALGA recommendation(s) It is the Councils position that FPP is a less political form of counting votes, the most popular candidate attains the highest number of votes, the second most popular candidate achieves the second highest number of votes, and so on. In rural and remote settings nearly everyone knows all of the candidates personally and so there is unlikely to be unknown candidates sneaking in to power. Preference deals to alter the result to ensure that aligned parties / candidates are elected will politicise what is supposed to be a community role, not a party political one. There is evidence of this leading to poor outcomes for communities and for unwanted pressures on staff and CEOs. Broader political aspirations should not affect the decision making process to the detriment of staff and the wider community. Council does not support this change.'</i></p> <p><b><u>Updated Recommendation – Item 4.3</u></b></p> <ol style="list-style-type: none"> <li><b>1. Support first past the post method of counting votes.</b></li> <li><b>2. However, if 'first past the post' is not retained then optional preferential voting is preferred.</b></li> </ol>
<p><b>4.4 Public Vote to Elect the Mayor and President</b></p>		
<ul style="list-style-type: none"> <li>• Mayors and Presidents of all local governments perform an important public leadership role within their local communities.</li> </ul>	<p><b><u>Current Local Government Position</u></b>                      Item 4.4 <b>does not align</b> with Advocacy Position 2.5.2 - 'Election of Mayors and Presidents be at the discretion of Local Government.' <i>Local</i></p>	<p><b>Member Response:</b>  <b>21% support the proposed reform.</b>  <b>67% oppose the proposed reform.</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> <li>Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4.</li> <li>Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system.</li> <li>A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham.</li> </ul>	<p><i>Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.</i></p> <p><b>Comment</b>                      There are 43 Band 1 and 2 Local Governments with 22 popularly electing the Mayor or President:                      Band 1 - 15                      Band 2 - 7</p> <p>The remaining 21 Local Governments have a Council-elected Mayor or President. The cited examples of the City of Rockingham and City of Stirling electors determining by referendum to change the process for electing the Mayor are examples of the current system working as intended. There is no evidence of elector support for uniform direct election of Mayors.</p> <p><b>Recommendation</b>  <b>Not currently supported - Local Government feedback requested</b></p>	<p><b>Indicative Member Comments:</b>  <i>‘Removing the discretion from local government and requiring bands 1 and 2 Mayors and Presidents to be directly elected while bands 3 and 4 are elected by Councillors neither provides consistency as some will be one or another or discretion of Councillors. The decisions of Councillors should be respected in this regard as this more likely to be reflective of their community’s preference. This is not supported.’</i></p> <p><i>‘The City does not support a requirement for the role of Mayor or President to be determined by electors. The City considers that its current system of having the Mayor elected directly by Council assists in ensuring the Mayor has the support of the majority of Council. Further, it assists in avoiding party politics.’</i></p> <p><i>A review of all recent election results for the City shows that City’s chosen Mayor (in election years during which they are a candidate) has received the highest number of votes from the community for their seat as a Councillor. The City is supportive of introducing further ability of local governments to address and stand down ‘rogue’ Mayors.’</i></p> <p><b>Updated Recommendation – Item 4.4</b>  <b>Support retaining the current provision, that the election of Mayors and Presidents be at the discretion of each Local Government.</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>4.5 Tiered Limits on the Number of Councillors</b>		
<ul style="list-style-type: none"> <li>• It is proposed to limit the number of councillors based on the population of the entire local government.</li> <li>• Some smaller local governments have already been moving to having smaller councils to reduce costs for ratepayers.</li> <li>• The <a href="#">Local Government Panel Report</a> proposed:               <ul style="list-style-type: none"> <li>○ For a population of up to 5,000 – five councillors (including the President)</li> <li>○ population of between 5,000 and 75,000 – five to nine councillors (including the Mayor/President)</li> <li>○ population of above 75,000 – nine to fifteen councillors (including Mayor).</li> </ul> </li> </ul>	<p><b><u>Current Local Government Position</u></b>            Item 4.5 <b>does not align</b> with Advocacy Position 2.5.1 – ‘Councils consist of between six and 15 (including the Mayor/President)’  <i>Local Governments being enabled to determine the number of Elected Members required on the Council between six and 15 (including the Mayor/President)</i></p> <p><b><u>Comment</u></b>            The proposed reform to restrict Local Governments with populations under 5,000 to 5 Council Members does not reflect the varied communities of interest within this grouping. Some Local Governments are essentially regional centres such as the Shires of Katanning (9), Dandaragan (9), Merredin (9), Moora (9) and Northampton (9) (current Councillor numbers bracketed). Local Governments such as the Shire of Ngaanyatjarraku (9) manage substantial land areas, manage isolated communities such as the Shire of Meekatharra (7) and culturally diverse communities such as the Shire of Christmas Island (9). Some Local Governments with populations up to 5,000 warrant a greater number of Councillors to effectively share the representative role that Council Members play within their communities.            The additional proposed reforms in population categories over 5,000 generally reflect the current Councillor numbers.</p> <p><b><u>Recommendation</u></b>  <b>Recommend 5 to 7 Council Members for populations up to 5,000 and support the remaining proposed reforms.</b></p>	<p><b>Member Response:</b>  <b>30% support the proposed reform.</b>  <b>65% oppose the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘Suggest that the number of councillors for districts with up to 5,000 electors should be set at between 5 to 7 councillors with the decision determined by the local government.’</i>  <i>‘Council does not have enough information to form a position on the ‘tiered limits of number of councillors. More information is needed to understand the application of the proposed reform relating to how the number of elected members is determined within the individual ranges given. For instance, is it intended that there will be bands within each tier?’</i></p> <p><i>‘Council supports a population of up to 5,000 being permitted to have between 5-7 Councillors, whilst supporting the remaining proposed reforms.’</i>  <i>‘The City supports this Reform, subject to Tier 2 having 7 to 9 Councillors and Tier 3 having a maximum of 13 Councillors. The rationale for this view is that the increase in the number of elected members should be equally relative to the population. Further, the City views 15 Councillors as a significant number that may, without benefit, place an increased financial and resourcing burden on the ratepayer.’</i></p> <p><b><u>Updated Recommendation – Item 4.5</u></b>  <b>Recommend 5 to 7 Council Members for populations up to 5,000 and support the remaining proposed reforms.</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>4.6 No Wards for Small Councils (Band 3 and 4 Councils only)</b>		
<ul style="list-style-type: none"> <li>It is proposed that the use of wards for councils in bands 3 and 4 is abolished.</li> <li>Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government's election.</li> <li>In smaller local governments, the population of wards can be very small.</li> <li>These wards often have councillors elected unopposed, or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes.</li> <li>There has been a trend in smaller local governments looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards.</li> </ul>	<p><b><u>Current Local Government Position</u></b> There are no advocacy positions in relation to Items 4.6, 4.7, 4.8 or 4.9.</p> <p><b>Comment</b> The proposed reform to discontinue wards in Band 3 and 4 Local Governments brings alignment with the majority and provides that affected Local Governments will no longer have to conduct 8 year ward reviews or make representation to the Local Government Advisory Board to revert to a no wards system. Remaining proposed reforms will improve and clarify election processes.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>77% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>'The main issue with this recommended change is for Local Governments that have vast areas and numerous towns/areas that are basically very different to the remainder of the shire.'</i></p> <p><i>'Object to the proposal. Councils and the communities they represent should decide if they retain wards or abolish. The circumstances of each LG district are different and the option should be available.'</i></p> <p><b><u>Updated Recommendation – Items 4.6 to 4.9</u></b> <b>Supported</b></p>
<b>4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility</b>		
<ul style="list-style-type: none"> <li>Reforms are proposed to prevent the use of “sham leases” in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council.</li> <li>The City of Perth Inquiry Report identified sham leases as an issue.</li> <li>Electoral rules are proposed to be strengthened:             <ul style="list-style-type: none"> <li>A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council.</li> <li>Home based businesses will not be eligible to register a person to vote or run</li> </ul> </li> </ul>	<p>As above</p>	<p><b>Member Response:</b> <b>98% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>'Council strongly supports the introduction of tightened rules that provide clear lease requirements for candidate nomination and elector enrolment provisions.'</i></p> <p><i>'Council notes the Department has identified issues surrounding sham leases following recent inquiries. The proposed reforms for Candidate and Voter Eligibility are supported.'</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>for council, because any residents are already the eligible voter(s) for that address.</p> <ul style="list-style-type: none"> <li>○ Clarifying the minimum criteria for leases eligible to register a person to vote or run for council.</li> <li>● The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home based businesses (where the resident is already eligible) and very small sub-leases.</li> <li>● The basis of eligibility for each candidate (e.g. type of property and suburb of property) is proposed to be published, including in the candidate pack for electors.</li> </ul>		
<p><b>4.8 Reform of Candidate Profiles</b></p>		
<ul style="list-style-type: none"> <li>● Further work will be undertaken to evaluate how longer candidate profiles could be accommodated.</li> <li>● Longer candidate profiles would provide more information to electors, potentially through publishing profiles online.</li> <li>● It is important to have sufficient information available to assist electors make informed decisions when casting their vote.</li> </ul>	<p>As above</p>	<p><b>Member Response:</b>  <b>95% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘Supported, and note there is limited detail regarding the proposed reforms while further work is to be undertaken to evaluate how longer candidate profiles could be accommodated. To extend candidate profiles in a significant manner may decrease voter participation, genuine engagement, and equity to those drawing a later ballot position. The use of technology may assist to avoid excessively sized voter packs.’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>4.9 Minor Other Electoral Reforms</b>		
<ul style="list-style-type: none"> <li>• Minor other electoral reforms are proposed to include:                             <ul style="list-style-type: none"> <li>○ The introduction of standard processes for vote re-counts if there is a very small margin between candidates (e.g. where there is a margin of less than 10 votes a recount will always be required)</li> <li>○ The introduction of more specific rules concerning local government council candidates' use of electoral rolls.</li> </ul> </li> </ul>	As above	<p><b>Member Response:</b>  <b>88% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>'The standardisation and clarification of elections is supported. Other reforms are suggested including on-line voting through a secure central portal in addition to either in person or mail in voting, making it easier for individuals to check their eligibility to vote (through an online service) and to register to vote.'</i></p>

**Theme 5: Clear Roles and Responsibilities**

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>5.1 Introduce Principles in the Act</b>		
<ul style="list-style-type: none"> <li>It is proposed to include new principles in the Act, including:                             <ul style="list-style-type: none"> <li>The recognition of Aboriginal Western Australians</li> <li>Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal)</li> <li>Community Engagement</li> <li>Financial Management.</li> </ul> </li> </ul>	<p><b>Current Local Government Position</b>                      Item 5.1 <u>generally aligns</u> with Advocacy Position 2.6 - Legislative Intent  <i>Provide flexible, principles-based legislative framework.</i></p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b>                      95% support the proposed reform.</p> <p><b>Updated Recommendation – Item 5.1 Supported</b></p>
<b>5.2 Greater Role Clarity</b>		
<ul style="list-style-type: none"> <li>The <a href="#">Local Government Act Review Panel</a> recommended that roles and responsibilities of elected members and senior staff be better defined in law.</li> <li>It is proposed that these roles and responsibilities are further defined in the legislation.</li> <li>These proposed roles will be open to further consultation and input.</li> </ul> <p>These roles would be further strengthened through <b>Council Communications Agreements</b> (see item 5.3).</p> <p><b>5.2.1 - Mayor or President Role</b></p> <ul style="list-style-type: none"> <li>It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President.</li> <li>While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for:</li> </ul>	<p><b>Current Local Government Position</b>                      Item 5.2 <u>aligns</u> with Advocacy Position 2.6.36 - 'Roles and Responsibilities'</p> <p><i>That clarification of roles and responsibilities for Mayors/ Presidents, Councillors and CEOs be reviewed to ensure that there is no ambiguity.</i></p> <p><b>Recommendation Supported</b></p> <p>5.2.1 As above</p>	<p><b>Member Response:</b>                      98% support the proposed reform.</p> <p><b>Indicative Member Comments:</b>  <i>'Greater clarification between the roles of Mayor/President; Council; Councillors and the CEO is supported. As above, this should be principles based rather than prescriptive. The proposed reforms appear to be very prescriptive and inaccessible. Much of this information could be provided as guidance notes and not need to be legislated.'</i></p> <p><b>Updated Recommendation – Item 5.2 Supported</b></p> <p><b>5.2.1 – Mayor or President Role</b>  <b>Member Response:</b>                      100% support the proposed reform.</p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> <li>○ Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council</li> <li>○ Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act</li> <li>○ Developing and maintaining professional working relationships between councillors and the CEO</li> <li>○ Performing civic and ceremonial duties on behalf of the local government</li> </ul> <p>Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government.</p> <p><b>5.2.2 - Council Role</b></p> <ul style="list-style-type: none"> <li>● It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President.</li> <li>● While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Council is responsible for: <ul style="list-style-type: none"> <li>○ Making significant decisions and determining policies through democratic deliberation at council meetings</li> <li>○ Ensuring the local government is adequately resourced to deliver the local governments operations, services and functions - including all functions that support informed decision-making by council</li> <li>○ Providing a safe working environment for the CEO;</li> <li>○ Providing strategic direction to the CEO;</li> </ul> </li> </ul>	<p>5.2.2 As above</p>	<p><b>5.2.2 – Council Role</b>  <b>Member Response:</b>  <b>100% support the proposed reform.</b></p>



PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>Monitoring and reviewing the performance of the local government.</p> <p><b>5.2.3 - Elected Member (Councillor) Role</b></p> <ul style="list-style-type: none"> <li>• It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors.</li> <li>• While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: <ul style="list-style-type: none"> <li>○ Considering and representing, fairly and without bias, the current and future interests of all people who live, work and visit the district (including for councillors elected for a particular ward)</li> <li>○ Positively and fairly contribute and apply their knowledge, skill, and judgement to the democratic decision-making process of council</li> <li>○ Applying relevant law and policy in contributing to the decision-making of the council</li> <li>○ Engaging in the effective forward planning and review of the local governments' resources, and the performance of its operations, services, and functions</li> <li>○ Communicating the decisions and resolutions of council to stakeholders and the public</li> <li>○ Developing and maintaining professional working relationships with all other councillors and the CEO</li> <li>○ Maintaining and developing their knowledge and skills relevant to local government</li> <li>○ Facilitating public engagement with local government.</li> </ul> </li> </ul>	<p>5.2.3 As above</p>	<p><b>5.2.3 – Elected Member Role</b>  <b>Member Response:</b>  <b>100% support the proposed reform.</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>It is proposed that elected members should not be able to use their title (e.g. “Councillor”, “Mayor”, or “President”) and associated resources of their office (such as email address) unless they are performing their role in their official capacity.</p> <p><b>5.2.4 - CEO Role</b></p> <ul style="list-style-type: none"> <li>• The <i>Local Government Act 1995</i> requires local governments to employ a CEO to run the local government administration and implement the decisions of council.</li> <li>• To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs.</li> <li>• While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: <ul style="list-style-type: none"> <li>○ Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions</li> <li>○ Facilitating the implementation of council decisions</li> <li>○ Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council</li> <li>○ Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council</li> <li>○ Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3)</li> <li>○ Overseeing the compliance of the</li> </ul> </li> </ul>	<p>5.2.4 As above</p>	<p><b>5.2.4 – CEO Role</b>  <b>Member Response:</b>  <b>98% support the proposed reform.</b></p> <p><u><b>Updated Recommendation – Items 5.2.1 to 5.2.4</b></u>  <b>Supported</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>operations of the local government with State and Federal legislation on behalf of the council</p> <ul style="list-style-type: none"> <li>o Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council.</li> </ul>		
<p><b>5.3 Council Communication Agreements</b></p>		
<ul style="list-style-type: none"> <li>• In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided.</li> <li>• It is proposed that local governments will need to have Council Communications Agreements between the council and the CEO.</li> <li>• These Council Communication Agreements would clearly specify the information that is to be provided to councillors, how it will be provided, and the timeframes for when it will be provided.</li> <li>• A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific other agreement within a certain timeframe following any election.</li> </ul>	<p><b><u>Current Local Government Position</u></b> There is no advocacy position in relation to Item 5.3.</p> <p><b>Comment</b> The availability of information not already in the public domain to Councillors under Section 5.92 of the Act can become contentious in the absence of a clear statement in support of the function the Council Member is performing. This can place CEO's in the invidious position of ruling on the availability of a record of the Local Government, when it is also their function under Section 5.41(h) of the Act to 'ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law'. Consistent availability of information motivates this proposed reform and it does not appear that individual Council Communication Agreements will be a means to that end. There is a better case for a uniform approach in the form of a regulated Agreement, in much the same way that the Communication Agreements between Ministers and agencies are based on provisions of the <i>Public Sector Management Act 1994</i>.</p> <p><b>Recommendation</b> <b>Support a consistent, regulated Communications Agreement.</b></p>	<p><b>Member Response:</b> <b>92% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>'Overall supports the proposed reforms providing the agreement relevant to the size and scale of the community and a 'one size fits all' approach is not taken.'</i></p> <p><i>'The Council Member – Requests/Contact with City Employees policy provides direction to Council Members on the procedure for submitting requests for information or action from Administration on matters concerning the Local Government. Support a consistent regulated communication agreement which would replace this policy. To be consistent with the LG Act, we suggest this could be referred to as a Council policy rather than differentiated as an "Agreement".'</i></p> <p><b><u>Updated Recommendation – Item 5.3</u></b> <b>Support a consistent, regulated Communications Agreement.</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>5.4 Local Governments May Pay Superannuation Contributions for Elected Members</b>		
<ul style="list-style-type: none"> <li>It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances.</li> <li>Superannuation is widely recognised as an important entitlement to provide long term financial security.</li> <li>Other states have already moved to allow councils to make superannuation contributions for councillors.</li> <li>Allowing council to provide superannuation is important part of encouraging equality for people represented on council – particularly for women and younger people.</li> <li>Providing superannuation to councillors recognises that the commitment to elected office can reduce a person’s opportunity to undertake employment and earn superannuation contributions.</li> </ul>	<p><b><u>Current Local Government Position</u></b> There is no advocacy position in relation to Item 5.4.</p> <p><b>Comment</b> WALGA was in the process of consulting with the sector when this reform was announced. The feedback to date from Local Governments varied. The proposed discretionary approach will permit Local Governments to exercise general competence powers to make their own determination on paying superannuation to Council Members.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>63% support the reform.</b> <b>30% oppose the reform.</b></p> <p><b>Indicative Member Comments:</b> <i>‘Supported. Elected Members should receive superannuation contributions to encourage equality for people represented on Council, and it recognises the commitment to elected office can reduce the opportunity for an Elected Member to undertake employment and earn superannuation contributions. It is for this reason Council support superannuation contributions for Elected Members, on the proviso that it is mandated in legislation.’</i></p> <p><i>‘Not supported. The provision of superannuation may blur the lines between Council Members and staff members. Council Members are not employees. Making payment of superannuation optional would not provide equity across the sector with some local governments choosing to pay and others not. Optional payments may politicise the decision of a local government.’</i></p> <p><b><u>Updated Recommendation – Item 5.4</u></b> <b>Supported</b></p>
<b>5.5 Local Governments May Establish Education Allowances</b>		
<ul style="list-style-type: none"> <li>Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council.</li> </ul>	<p><b><u>Current Local Government Position</u></b> Item 5.5 <b><u>generally aligns</u></b> with Advocacy Position 2.8 - Elected Member Training <i>Support Local Governments being required to establish an Elected Member Training Policy to</i></p>	<p><b>Member Response:</b> <b>97% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<ul style="list-style-type: none"> <li>Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members.</li> <li>Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas, and university studies, which relate to local government.</li> <li>Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council, and also provide professional development opportunities for councillors.</li> </ul>	<p><i>encourage training and include budgetary provision of funding for Elected Members;</i></p> <p><b>Comment</b> The proposal augments recent Act amendments that require Local Governments to adopt a professional development policy for Council Members. Many Local Governments now budget for training requirements that align with the policy statement.</p> <p><b>Recommendation Supported</b></p>	<p><i>Supported. Many local governments have a policy position with respect to local government contributions for Elected Member education expenses. This initiative falls under the general competency doctrine provided by the Local Government Act and could be dealt with at a policy level, however the City supports a streamlined approach to Elected Member education allowances.</i></p> <p><i>‘Strongly support the provisions of expanded and more appropriate professional development for elected members to undertake training that better equips them to undertake the role.’</i></p> <p><b>Updated Recommendation – Item 5.5 Supported</b></p>
<b>5.6 Standardised Election Caretaker period</b>		
<ul style="list-style-type: none"> <li>A statewide caretaker period for local governments is proposed.</li> <li>All local governments across the State would have the same clearly defined election period, during which:             <ul style="list-style-type: none"> <li>Councils do not make major decisions with criteria to be developed defining ‘major’</li> <li>Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of the council, or use local government resources to support campaigning activities.</li> </ul> </li> </ul> <p>There are consistent election conduct rules for all candidates.</p>	<p><b><u>Current Local Government Position</u></b> There is no advocacy position in relation to Item 5.6</p> <p><b>Comment</b> WALGA developed a template Caretaker Policy in 2017 on request for a consistent approach. There are no known instances where Caretaker Policy have led to unforeseen or unmanageable consequences impacting on decision-making functions.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>78% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>‘Consultation required. Local Governments should choose whether to have a caretaker period policy. Further considerations should include how existing Elected Members that are candidates carry out Council duties and any restrictions imposed.’</i></p> <p><i>‘It is observed that a caretaker period would mean that during a significant part of each two years, Council cannot make decisions and that this would distract from the “requirement for Councillors to act in the best interests of the</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
		<p><i>district and the residents at all times”, including the run up to each election.’</i></p> <p><b><u>Updated Recommendation – Item 5.6</u></b> <b>Supported</b></p>
<b>5.7 Remove WALGA from the Act</b>		
<ul style="list-style-type: none"> <li>The <a href="#">Local Government Panel Report</a> recommended that WALGA not be constituted under the <i>Local Government Act 1995</i>.</li> <li>Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity.</li> </ul>	<p><b><u>Current Local Government Position</u></b> There is no advocacy position in relation to Item 5.7.</p> <p><b>Comment</b> WALGA is conducting its own due diligence on this proposal, previously identified in the Local Government Review Panel Report. The outcome of this reform would require a transition of WALGA from a body constituted under the Act to an incorporated association. It is important to the Local Government sector that the provisions relating to the mutual self-insurance scheme and tender exempt prequalified supply panels remain in the Act and are not affected by this proposal. Further work is being carried out by WALGA to fully understand the effect this proposal will have on WALGA and the sector.</p> <p><b>Recommendation</b> <b>WALGA to undertake its due diligence on this proposal and advise the sector accordingly.</b></p>	<p><b>Member Response:</b> <b>57% support the proposed reform.</b> <b>25% conditionally support the proposed reform.</b> <b>18% oppose the reform proposal.</b></p> <p><b>Indicative Member Comments:</b> <i>‘If this is to occur, it is important to the Local Government sector that the provisions relating to the mutual self-insurance scheme and tender exempt prequalified supply panels remain in the Act and are not affected by this proposal. Further work is being carried out by WALGA to fully understand the effect this proposal will have on WALGA and the sector. Support recommendation that WALGA undertake its due diligence on this proposal and advise the sector accordingly.’</i></p> <p><i>‘Undecided. While understanding that it is not appropriate to incorporate WALGA in the LG Act, the retention of WALGA’s current preferred supplier program and mutual insurance coverage is a high priority. These WALGA programs reduce the Shire’s financial and compliance costs significantly.’</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
		<p><b><u>Updated Recommendation – Item 5.7</u></b></p> <ol style="list-style-type: none"> <li>1. Support for this proposal is subject to WALGA undertaking further due diligence on the broader implications of the proposal and subsequent consultation with the sector.</li> <li>2. Any proposed reforms ensure that:               <ol style="list-style-type: none"> <li>a) The Local Government Act retain statutory provisions permitting WALGA to provide the sector with the mutual self-insurance scheme and preferred supplier program tender exemptions; and</li> <li>b) There be no disadvantages to WALGA’s capacity to provide services and represent the interests of the sector.</li> </ol> </li> </ol>
<p><b>5.8 CEO Recruitment</b></p>		
<ul style="list-style-type: none"> <li>• It is proposed that DLGSC establishes a panel of approved panel members to perform the role of the independent person on CEO recruitment panels.</li> <li>• Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector.</li> </ul>	<p><b><u>Current Local Government Position</u></b> There is no advocacy position in relation to Item 5.8.</p> <p><b>Comment</b> The proposed reform augments the CEO Standards in relation to recruitment introduced in February 2021.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>68% support the reform.</b> <b>26% oppose the reform.</b></p> <p><b>Indicative Member Comments:</b> <i>‘Only supported in the instance that there is no additional cost associated with the recruitment and use of a panel member. Whilst an incredibly important decision, CEO recruitment is already a significant expense for smaller local governments and this requirement has the potential to increase it.’</i></p> <p><b><u>Updated Recommendation – Item 5.8</u></b> <b>Supported on the proviso that no cost is associated with the use of the panel approved.</b></p>

**Theme 6: Improved Financial Management and Reporting**

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>6.1 Model Financial Statements and Tiered Financial Reporting</b>		
<ul style="list-style-type: none"> <li>The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance, and prudent financial management in local government.</li> <li>It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects.</li> <li>Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments.</li> <li>The Office of the Auditor General has identified opportunities to improve financial reporting, to make statements clearer, and reduce unnecessary complexity.</li> <li>Recognising the difference in the complexity of smaller and larger local governments, it is proposed that financial reporting requirements should be tiered – meaning that larger local governments will have greater financial reporting requirements than smaller local governments.</li> <li>It is proposed to establish standard templates for <b>Annual Financial Statements</b> for band 1 and 2 councils, and simpler, clearer financial statements for band 3 and 4.</li> <li><b>Online Registers</b>, updated quarterly (see item 3.4), would provide faster and greater</li> </ul>	<p><b>Current Local Government Position</b>  Items 6.1 and 6.2 <b>generally align</b> with Advocacy Position 2.6 – Support a size and scale compliance regime and Advocacy Position 2.6.24 – Financial Management and Procurement.</p> <p><i>The Local Government sector:</i></p> <ol style="list-style-type: none"> <li>Requests the Minister for Local Government to direct the Department of Local Government to prepare a Model set of Financial Statements and Annual Budget Statements for the Local Government sector, in consultation with the Office of the Auditor General.</li> <li>Requests the Department of Local Government to re-assess the amount of detail required to be included in annual financial reports, in particular for small and medium sized entities as suggested by the Office of Auditor General.</li> </ol> <p><b>Comment</b>  The Sector has a long-standing position for a broad review of the financial management and reporting provisions of the Act, which remain largely unchanged since commencing in 1996.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b>  <b>98% support the proposed reform.</b>  Note: Currently a work in progress and subject to future sector consultation.</p> <p><b>Updated Recommendation – Item 6.1 Supported</b></p>



PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>transparency than current annual reports. Standard templates will be published for use by local governments.</p> <ul style="list-style-type: none"> <li>• <b>Simpler Strategic and Financial Planning</b> (item 6.2) would also improve the budgeting process.</li> </ul>		
<b>6.2 Simplify Strategic and Financial Planning</b>		
<ul style="list-style-type: none"> <li>• Having clear information about the finances of local government is an important part of enabling informed public and ratepayer engagement and input to decision-making.</li> <li>• The framework for financial planning should be based around information being clear, transparent, and easy to understand for all ratepayers and members of the public.</li> <li>• In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers.</li> <li>• Local governments would be required to adopt a standard set of plans, and there will be templates published by the DLGSC for use or adaption by local governments.</li> <li>• It is proposed that the plans that are required are: <ul style="list-style-type: none"> <li>○ Simplified <b>Council Plans</b> that replace existing Strategic Community Plans and set high-level objectives, with a new plan required at least every eight years. These will be short-form plans, with a template available from the DLGSC</li> <li>○ Simplified <b>Asset Management Plans</b> to</li> </ul> </li> </ul>	<p>As above</p>	<p><b>Member Response:</b>  <b>93% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b>  <i>'This may need a tiered approach rather than a 'one size fits all' template approach. Most small LG Plans service the organisation and community better the simpler they are.'</i></p> <p><i>'Support the current integrated planning framework and see no significant reason for change. It allows for LGs of any size to prepare plans that meet their needs and are within their capacity to be able to complete them.'</i></p> <p><i>Asset management plans can be as simple or as complex as a local government chooses, as can long-term financial plans and integrated rates and revenue systems. It is not clear as to the approach relating to Asset Management Plans. Recommended that there is a basic template that can be used for councils that are not reasonably progressed in this space, whilst councils who have moved to higher level of competency can utilise their own processes as long as the basic template information can be provided in summary form. Suggestion that Tier 1 and 2 LGs review every 4 years.'</i></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<p>consistently forecast costs of maintaining the local government’s assets. A new plan will be required at least every ten years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g. land, buildings, or roads). A template will be provided, and methods of valuations will be simplified to reduce red tape</p> <ul style="list-style-type: none"> <li>○ Simplified <b>Long Term Financial Plans</b> will outline any long term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years</li> <li>○ A new <b>Rates and Revenue Policy</b> (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long Term Financial Plan) – providing a forecast to ratepayers (updated at least every four years)</li> <li>○ The use of simple, one-page <b>Service Proposals</b> and <b>Project Proposals</b> that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become <b>Service Plans</b> and <b>Project Plans</b> added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local government cost to deliver. Templates will be available for use by local governments</li> </ul>		<p><i>‘Not currently supported - local government consultation required before any new requirements and templates are introduced to determine the content and the resource implications.’</i></p> <p><i>‘Standard template plans for reporting is supported however this should not restrict larger local governments from developing and using more comprehensive and detailed plans.’</i></p> <p><b><u>Updated Recommendation – Item 6.2</u></b> <b>Supported</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>6.3 Rates and Revenue Policy</b>		
<ul style="list-style-type: none"> <li>The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure.</li> <li>A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services.</li> <li>The Policy would need to reflect the Asset Management Plan and the Long Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs.</li> <li>A template would be published for use or adaption by all local governments.</li> </ul> <p>The <a href="#">Local Government Panel Report</a> included this recommendation.</p>	<p><b>Current Local Government Position</b> Item 6.3 <b>generally aligns</b> with Advocacy Position 2.1.6 - Rate Setting and WALGA's <a href="#">Rate Setting Policy Statement</a>. <i>Councils' deliberative rate setting processes reference their Integrated Planning Framework – a thorough strategic, financial and asset management planning process – and draw upon the community's willingness and capacity to pay.</i></p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>90% support the proposed reform.</b></p> <p><b>Indicative Member Comments:</b> <i>'Support the introduction of the Rates and Revenue Policy to improve transparency and access to simplified information by ratepayer. The provision of a template for use or adaption by local governments will support efficient adoption of this requirement.'</i></p> <p><i>'Support, however should be included in the Long Term Financial Plan. Do not support a separate rates and revenue policy and recommend that there is a section in the LTFP that captures the objectives that the DLGSC are aiming to achieve. This will ensure the forecast is included in the LTFP.'</i></p> <p><b>Updated Recommendation – Item 6.3 Supported</b></p>
<b>6.4 Monthly Reporting of Credit Card Statements</b>		
<ul style="list-style-type: none"> <li>The statements of a local government's credit cards used by local government employees will be required to be tabled at council at meetings on a monthly basis.</li> <li>This provides oversight of incidental local government spending.</li> </ul>	<p><b>Current Local Government Position</b> There is no advocacy position in relation to Item 6.4.</p> <p><b>Comment</b> This proposed reform reflects widespread common practice for credit card transactions to be included in monthly financial reports and lists of accounts paid.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>98% support the proposed reform.</b></p> <p><b>Indicative Member Comment:</b> <i>'Support monthly reporting of credit card statements and notes that these statements are already provided by the Local Government.'</i></p> <p><b>Updated Recommendation – Item 6.4 Supported</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>6.5 Amended Financial Ratios</b>		
<ul style="list-style-type: none"> <li>Financial ratios will be reviewed in detail, building on work already underway by the DLGSC.</li> <li>The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful.</li> </ul>	<p><b>Current Local Government Position</b>                      Item 6.5 <b>aligns</b> with Advocacy Position 2.6.25 - Review and reduce financial ratios.  <i>Advocate to the Minister for Local Government to amend the Local Government (Financial Management) Regulations 1996 to prescribe the following ratios:</i></p> <ul style="list-style-type: none"> <li>a. Operating Surplus Ratio,</li> <li>b. Net Financial Liabilities Ratio,</li> <li>c. Debt Service Coverage Ratio, and</li> <li>d. Current Ratio.</li> </ul> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b>  <b>95% support the proposed reform.</b></p> <p>Note: Currently a work in progress and subject to future sector consultation.</p> <p><b>Updated Recommendation – Item 6.5 Supported</b></p>
<b>6.6 Audit Committees</b>		
<ul style="list-style-type: none"> <li>To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government.</li> <li>Audit Committees would also need to consider proactive risk management.</li> <li>To reduce costs, it is proposed that local governments should be able to establish shared Regional Audit Committees.</li> <li>The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson.</li> </ul>	<p><b>Current Local Government Position</b>                      Item 6.6 <b>does not align</b> with Advocacy Position 2.2.4 – Accountability and Audit</p> <p><i>That audit committees of Local Government, led and overseen by the Council, have a clearly defined role with an Elected Member majority and chair.</i></p> <p><b>Comment</b>                      The Sector’s view is well established, that the Council must maintain, and be seen by the community to have, majority involvement and investment in the purpose of an Audit Committee. There is sector support for some independent members on the Audit Committee, however not a majority.</p>	<p><b>Member Response:</b>  <b>9% support the reform proposal.</b>  <b>89% oppose the reform proposal.</b></p> <p><b>Indicative Member Comments:</b>  <i>‘Do not support a majority of the Audit Committee, and the chair, being independent members. Councillors should be the majority on the Audit Committee as it currently struggles to have one or two independent members for the existing audit committee. Council supports the opportunity to share a Regional Audit Committee with neighbouring local governments.’</i></p> <p><i>‘Partial support WALGA position with:</i></p> <ul style="list-style-type: none"> <li>1. strong opposition to the majority independent committee members for the audit committee noting the number (lack of)</li> </ul>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>The dual effect of the proposed reform is to guarantee a place for a majority of independent persons on Audit Committees, with the additional requirement that an independent person Chair this Committee. Presently, not all Local Government Audit Committees are able to include an independent person. This may be for a variety of reasons not least of which is a lack of suitable, available candidates with the required qualification, skill and experience.</p> <p>It would be counter-productive if the proposed reforms led to the appointment of unsuitable independent persons to a skills-based role. The concept of Regional Audit Committees has apparent merit in this case but there is no detail regarding practicalities; for example, is the Regional Audit Committee intended to include the same independent persons who will meet separately with each Local Government within the region?</p> <p>There is too little certainty that the imperative question of appropriate representation will be managed as a consequence of the proposed reforms for it to be supported.</p> <p>The proposal for the Audit Committees to also consider proactive risk management is supported.</p> <p><b>Recommendation</b></p> <ol style="list-style-type: none"> <li><b>1. Do not support majority independent members of the Audit Committee</b></li> <li><b>2. Support Audit Committees of Local Government with an Elected Member majority including independent</b></li> </ol>	<p><i>of qualified independent persons in small communities.</i></p> <ol style="list-style-type: none"> <li><i>2. strong opposition to independent chair, again noting the number of qualified independent persons in small communities.'</i></li> </ol> <p><i>'Support the current provisions in how local government Audit Committees are formed and their role. A local government may choose to appoint independent members to an Audit Committee and that independent member may be appointed as Chair. OAG now oversees all local government financial audits and conducts performance audits. The OAG involvement has seen increased audit costs for the sector and an additional layer of oversight. Depending on the size of an organisation some local governments have a dedicated Internal Audit Function. Independent audit committee members will come at a cost. The formation and member composition should be based on the local government's risk profile not imposed by law.'</i></p> <p><i>'Does not support the majority of Audit Committee members being independent - this erodes the role of Councillors and the fundamentals of democracy.'</i></p> <p><b>Updated Recommendation – Item 6.6</b></p> <ol style="list-style-type: none"> <li><b>1. Support the role of the Office of the Auditor General as the responsible entity for independent oversight of Local Government audits.</b></li> <li><b>2. Support Audit Committees of Local Government <u>with an Elected Member majority including independent members,</u></b></li> </ol>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
	<p>members, and to consider proactive risk management issues</p>	<p>and to consider proactive risk management issues.</p> <ol style="list-style-type: none"> <li>3. Support the proposal to establish shared regional Audit Committees</li> <li>4. Support the appointment of an independent member as chair of the Audit Committee to remain at the discretion of each Local Government.</li> <li>5. Support the payment of meeting fees or defined reimbursements to independent Audit Committee members.</li> </ol>
<p><b>6.7 Building Upgrade Finance</b></p>		
<ul style="list-style-type: none"> <li>• Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures.</li> <li>• This would allow local governments to lend funds to improve buildings within their district.</li> <li>• Limits and checks and balances would be established to ensure that financial risks are proactively managed.</li> </ul>	<p><b>Current Local Government Position</b>                      Item 6.7 <b>aligns</b> with Advocacy Position 2.6.26 - Building Upgrade Finance.</p> <p><i>The Local Government Act 1995 should be amended to enable a Building Upgrade Finance mechanism in Western Australia.</i></p> <p><b>Comment</b>                      Building Upgrade Finance would enable Local Governments to guarantee finance for building upgrades for non-residential property owners. In addition to building upgrades to achieve environmental outcomes, Local Governments have identified an opportunity to use this approach to finance general upgrades to increase the commercial appeal of buildings for potential tenants. In this way, BUF is viewed as means to encourage economic investment to meet the challenges of a soft commercial lease market and achieve economic growth.</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b>  <b>69% support the current Sector position.</b></p> <p><b>Indicative Member Comment:</b>  <i>‘Supported, subject to robust regulatory controls being in place to prevent abuse such as nepotism or conflicts of interest. The City supports the principles behind local governments providing loans to third parties for specific building improvements which would allow local governments to lend funds to improve buildings within their district, however it is noted such practices would require sufficient governance controls in place to ensure financial risks are managed, and the process is equitable and in the best interests of the community.’</i></p> <p><i>‘Not supported. The guarantee mechanism transfers risk from the market to the local government when banks or commercial entities do not see potential for value realisation.’</i></p> <p><b>Updated Recommendation – Item 6.7 Supported</b></p>

PROPOSED REFORMS	WALGA COMMENTS	RECOMMENDATIONS
<b>6.8 Cost of Waste Service to be Specified on Rates Notices</b>		
<ul style="list-style-type: none"> <li>It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service).</li> <li>This would provide transparency and awareness of costs for ratepayers.</li> </ul>	<p><b><u>Current Local Government Position</u></b> There is no advocacy position in relation to Item 6.8.</p> <p><b>Comment</b> This proposed reform will require a relatively simple calculation,</p> <p><b>Recommendation Supported</b></p>	<p><b>Member Response:</b> <b>95% support the current Sector position.</b></p> <p><b>Indicative Member Comment:</b> <i>'Support this proposed reform and already provide this information on rates notice.'</i></p> <p><i>'Support this reform, noting this will require a relatively simple change and improve costs awareness for rate payers.'</i></p> <p><b><u>Updated Recommendation – Item 6.8</u></b> <b>Supported</b></p>

## Additional Reform Proposals

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In December 2020, WALGA State Council considered the sector’s feedback on the discussion paper ‘Advocacy Positions for a New Local Government Act: Key Issues from Recent Inquiries into Local Government’ (Rec: 142.6/2020).

It is **recommended** that the Local Government Reform Proposals process be conducted in alignment with the following WALGA advocacy position.

### Legislative Intent

That the following key principles be embodied in the Local Government Act:

1. Uphold the general competence principle currently embodied in the Local Government Act
2. Provide for a flexible, principles-based legislative framework
3. Promote a size and scale compliance regime
4. Promote enabling legislation that empowers Local Government to carry out activities beneficial to its community taking into consideration Local Governments’ role in creating a sustainable and resilient community through:
  - a. Economic development;
  - b. Environmental protection; and
  - c. Social advancement
5. Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act, and
6. The State Government must not assign legislative responsibilities to Local Governments unless there is provision for resources required to fulfil the responsibilities.

It is **recommended** that the following additional advocacy positions be included in the sector’s response:

### Rating Exemptions

That an independent review of all rate exemptions be undertaken.

### Fees and Charges

That:

1. An independent review be undertaken to remove fees and charges from legislation and regulation; and
2. Local Government be empowered to set fees and charges for Local Government services.

### Financial Management and Procurement

That the Local Government sector:

- Supports Local Governments being able to use freehold land to secure debt; and
- Supports the alignment of Local Government procurement thresholds, rules and policies with the State Government.



### Disposal of Property Exemption

Regulation 30 (3) of the *Local Government (Functions and General) Regulations 1996* should not include any financial threshold limitation on a disposition where it is used exclusively to purchase other property. The current limit is \$75,000 and this type of activity commonly applies to a trade-in situation.

### Tender Exemption General Practitioner Services

That the reform proposals provide for inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the *Local Government (Functions and General) Regulations 1996*, to support Local Governments to secure and retain necessary primary health care services for their communities.

## Technical Amendment Proposals

WALGA's Governance and Organisational Service team monitors the Local Government Act and associated regulations for inconsistencies and potential error. The following matters are proposed for inclusion in the reform process.

### Part 4 – Elections and other Polls

<p>s.4.9 <i>Election day for extraordinary elections</i></p>	<p>Section 4.9(1)(a) provides that the President/Mayor <b>may</b> exercise authority to determine the extraordinary election day, if not already fixed under paragraph (b), with s.4.9(1)(b) stating 'if a day has not already been fixed under paragraph (a)'</p> <p>Additionally, s.4.17 provides for Council to determine, with approval of the Electoral Commissioner, to allow a vacancy to remain unfilled. This has potential to lead to a further anomaly in the exercise of power under s.4.9(1)(a) and (b).</p> <p><b><i>Recommend legislative amendment that brings chronological order to the decision-making powers for considering vacancies and determination of extraordinary election day.</i></b></p>
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### Part 5 – Administration

<p>s.5.36(4) &amp; (5A)  Admin. r.18A(2)  <i>Local government employees</i></p>	<p>Administration Regulations, Schedule.2, clause 6 requires a Local Government to advertise the position of CEO <u>if the position is vacant</u>. Regulations do not, however, prescribe classes of persons under s.5.36(5A). Compliance with Admin.r.18A(2) advertising is unrealistic when a CEO leaves the Local Governments employment with little or no notice period.</p> <p>The WALGA Template Policy for Temporary Employment or Appointment of CEO (s.5.39C), includes protocols for Temporary CEO appointments.</p> <p><b><i>Recommend regulations be made under s.5.36(5A) prescribing classes of persons as a 'temporary CEO appointed under short term contract, where the person appointed is NOT an existing employee of the Local Government'.</i></b></p>
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Local Government Reform – Member Response

<p>s.5.94</p> <p><i>Public can inspect certain local government information</i></p>	<p>The Act requires public access or inspection rights for documents that contain personal information, i.e. electoral roll, owner / occupier, rate record [s.5.94(m) and (s)]. The Act only limits the right to access this information where the CEO is unable to be satisfied that the information will not be used for a commercial purpose [Admin.r.29B ].</p> <p>WALGA members have expressed concern of the risks that may extend to information when combined with other personal information, for example, cyber security / identity theft risks or personal safety risks.</p> <p><b><u>Recommend</u> there be an analysis of the public benefit versus public risk arising from statutory provisions that requires public disclosure of documents containing personal details (i.e. electoral rolls, rate record) in the context of the potential for this information to be manipulated or misused for improper purposes.</b></p>
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**Local Government (Administration) Regulations 1996**

<p>Admin.r. 29D</p> <p><i>Period for which information to be kept on official website</i></p>	<p>Requires list of council members and staff positions that provide primary and annual returns to be kept on the website for 5 years. S.5.88(3) requires returns to be removed from the register when a person is no longer relevant. Admin.r.29D is inconsistent with s.5.88(3), meaning that the names and positions will remain on the website despite the returns being removed from the Financial Interests Register.</p> <p><b><u>Recommend</u> amending Admin.r.29D so that it is consistent with s.5.88(3).</b></p>
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## Discussion Points for LEMCs giving consideration to COVID 19 preparations

### **Wheatbelt Regional Emergency Operations Centre- WA Country Health Service**

The WA Country Health Service (WACHS) has been preparing for community cases in the regions. Omicron is here despite the border opening being delayed and numbers will continue to grow. We will also see community transmission in other regional locations such as the SouthWest and have a few people in Wheatbelt who are in isolation having been to exposure sites or are contacts.

**Please get tested if you have any symptoms** or have been to an [exposure site](#) and encourage your family and friends to do the same. Controlling infection spread is dependent upon early case identification. Continue to check the list of potential [exposure sites](#) and follow the relevant health advice - given the increasing number of COVID cases, everyone needs to be vigilant.

If you have cold or flu like symptoms (eg sore throat, cough, headache, temp above 37.5), **get tested, isolate and do not attend work or the shops or other community events until you've got a negative test result.** If you test positive, advice about how to manage COVID-19 [is available on HealthyWA](#).

**Omicron is much more infectious than other previous variants** but scientific evidence is increasing worldwide that **having a booster vaccine dose (3<sup>rd</sup> dose) is more effective at managing symptoms** as builds up the antibodies again. It also means if you catch it you'll be less infectious as have lower 'viral load' than someone who's not vaccinated. You're also much less likely to need hospital care but may feel unwell for a few days managed with Panadol and fluids – just like a bad cold or flu. You will be infectious though hence why its important to stay at home.

**Get together your own and your family's COVID preparedness pack.** Masks, panadol, thermometer, 2 weeks of your usual prescription medication and other non-prescription meds/vitamins etc on hand, tissues. Work out who will be support your support person and ring you and get you food and drinks.

### **Stepping up the WA Health and Wheatbelt health system response**

The increasing number of COVID cases has led to changes for our hospitals and services.

1. **Masks** are now a mandatory requirement for [staff and visitors](#) to all WA Health hospitals, health services, aged care facilities and other workplaces.
2. WACHS teams, including emergency departments, are finalising plans to start using routine **rapid antigen tests** (RATs). Additional infrastructure will be needed in some places to manage this. We have currently no definitive advice on when or how RATs will be available to the general community or how they will be used in health services but we know 40million have been ordered by the WA government and 1.5million are currently in WA.
3. **Proof of vaccination requirements** in the community are being [expanded statewide](#) on January 31. This includes visitors to hospitals and aged care facilities.
4. **A Home Monitoring Service** run by Medibank Private and Calvary has been procured by WA Health to monitor and support people with COVID at home if they wish (its an Opt In service). They will call the person every day and give people at home a small machine called a pulse oximeter which you put your finger into and it measure blood oxygen levels and pulse rates. If it dips below a certain level you need to go to hospital.

5. **COVID telehealth readiness.** WACHS outpatient and community services should be via telehealth (videoconferencing) including into the home where possible, from 31 January 2022. This isn't always possible as patients need to be seen face to face but where possible Telehealth is being ramped up like in early 2020.
6. Wheatbelt has plans in place to **surge up staffing for ensuring the essential health services** (EDs, inpatient care, aged care and mental health and public health) continue even if other services and programs have to temporarily reduce or cease. We will only enact these if lots of staff get sick or have to stay at home as they're contacts of positive cases.
7. **25 WACHS sites across the Wheatbelt can test people for COVID.** Silver Chain nursing posts can also do tests in business hours. If the testing demand increases beyond what the hospital or health centre can do we have plans for six surge testing locations at Northam, Narrogin, Merredin, Moora, Jurien Bay and Southern Cross. We need more people trained to be COVID swabbers and support admin processes such as taking people's details and printing of labels for COVID swab specimen tubes or traffic management. Anyone can train to be a swabber.
8. **22 of the 25 sites can care for people with COVID** but we will aim to transfer people as quickly as possible to Narrogin or Northam where they have more nurses, doctors and specialised equipment to support people with respiratory problems due to COVID. There is no ICU in the Wheatbelt so if people need critical ICU care they will have to be transferred to Perth. There is a special COVID ambulance in the Wheatbelt (stripped out for easier cleaning) but if that's not available a normal ambulance can be used. We may have to transport medically stable but unwell patients ourselves from a small hospital to Northam or Narrogin with a nurse escort in the car.
9. **If there's a local COVID outbreak in your area the LEMC would be stood up** as the local Incident Support Group (ISG). Health would be the lead agency led by the local health service manager supported by their Operations Manager, the REOC and the Operational Area Support Group (DEMC) members. Health will be calling on local LEMC/ISG members to help practically if needed including if surge testing is needed locally and we need help with equipment, traffic controllers, providing meals/water and even people to do swabbing (we can train you!).