



# AGENDA

## Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia

Thursday 18<sup>th</sup> December 2025

Commencing 4.00pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on 18<sup>th</sup> December 2025 the Council Chambers, Wolfram Street, Westonia.

Concept Meeting – 2.30pm – 3.30pm

Afternoon Tea – 3.30 pm – 4.00 pm

Council Meeting – 4.00 pm

Bill

BILL PRICE

CHIEF EXECUTIVE OFFICER

16 December 2025



## Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

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In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



## CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

## OUR VALUES

**Respect** – We value people and places and the contribution they make to the Shire.

**Inclusiveness** – Be receptive, proactive, and responsive.

**Fairness and Equity** – Provide services for a variety of ages and needs.

**Communication** – Create opportunities for consultation with the broad community.

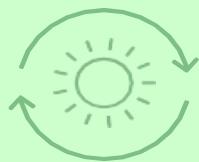
## OUR VISION

A vibrant community lifestyle

## MISSION

Provide leadership and direction for the community.

## ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

## SOCIAL



Provide community facilities and promote social interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

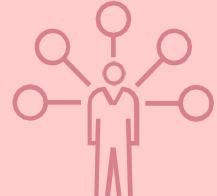
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

## GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

**Shire of Westonia: -**  
**A vibrant community lifestyle.**



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## 1. DECLARATION OF OPENING

The President, Cr Crees welcomed Councillors and staff and declared the meeting open at 4.00pm.

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### Councillors:

Cr RM Crees  
Cr RA Della Bosca  
Cr DL Geier  
Cr A Faithfull  
Cr DL Simmonds  
Cr MJ Crews

### Staff:

Mr AW Price *Chief Executive Officer*  
Mrs JL Geier *Deputy Chief Executive Officer*

### Members of the Public:

### Apologies:

### Approved Leave of Absence:

## 3. PUBLIC QUESTION TIME (4.10PM – 4.25PM)

## 4. APPLICATIONS FOR LEAVE OF ABSENCE

## 5. CONFIRMATION OF PREVIOUS MINUTES

### OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 20<sup>th</sup> November 2025 be confirmed as a true and correct record.

## 6. RECEIVAL OF MINUTES

### OFFICER RECOMMENDATIONS

That the minutes of the Great Eastern Country Zone Minutes held on 13 November 2025 be accepted.

That the minutes of the WEROC Inc. Annual General Meeting held on Thursday 27 November 2025 be accepted.

That the minutes of the WEROC Inc. Board Meeting held on Thursday 27 November 2025 be accepted.  
That the minutes of the Audit, Risk and Improvements Committee Meeting held on Monday 15<sup>th</sup> December 2025 be accepted.

# Great Eastern Country Zone Minutes

**13 November 2025**

**Hosted by the Shire of Kellerberrin  
(Kellerberrin Recreation & Leisure Centre)**

## **ZONE STRATEGIC PRIORITIES**

The following items are the Zone's priority issues, as resolved at the February 2024 Zone meeting:

- Regional Health Services to include:
  - Hospitals
  - Aged Care
  - Future of Nurse Practitioner Service
- St John Ambulance Service – Impact on Volunteers and the provision of the service generally.
- Regional Subsidiaries
- Transport – Road Network
- Telecommunications
- Education
- Review of GROH Housing and Regional Housing issues
- Waste Management
- Agricultural Land Use

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## ATTACHMENTS

The following were provided as attachments to the Agenda:

1. Item 9.3 Regional Development Australia Wheatbelt
2. Item 10.2 Wheatbelt District Emergency Management Committee
3. Item 11.3 November Executive Committee Minutes
4. Item 12.2 (a) Audit Management letter and (b) Financial Report for the year ended 30 June 2025
5. Item 14.1 WALGA President's Report
6. Item 15 WALGA State Council Agenda ([also available on the WALGA website](#)).

## 1. OPENING, ATTENDANCE AND APOLOGIES

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## 1.1. OPENING

The Executive Officer, acting as Chair, opened the meeting at 9.30 am.

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## 1.2. ATTENDANCE

**MEMBERS** **2 Voting Delegates from each Member Council**

<b>Shire of Bruce Rock</b>	President Cr Ramesh Rajagopalan Cr Stephen Strange Mr Mark Furr, Chief Executive Officer, non-voting
<b>Shire of Cunderdin</b>	President Cr Alison Harris Mr Stuart Hobley, Chief Executive Officer, non-voting
<b>Shire of Dowerin</b>	Mrs Manisha Barthakur, Chief Executive Officer, non-voting
<b>Shire of Kellerberrin</b>	Cr Emily Ryan, Deputy President Mr Raymond Griffiths, Chief Executive Officer, voting delegate
<b>Shire of Kondinin</b>	Mr Bruce Wright, Chief Executive Officer, non-voting
<b>Shire of Koorda</b>	President Cr Jannah Stratford
<b>Shire of Merredin</b>	President Cr Donna Crook Deputy President, Cr Renee Manning

<b>Shire of Mount Marshall</b>	President Cr Tony Sachse
<b>Shire of Narembeen</b>	President Cr Holly Cusak
	Deputy President, Cr Hannah Bald
<b>Shire of Nungarin</b>	President Cr Pippa de Lacy
	Cr Carl Stobie
<b>Shire of Tammin</b>	Cr Tanya Nicholls
	Mr Andrew Malone, Chief Executive Officer, non-voting
<b>Shire of Trayning</b>	President Cr Melanie Brown
	Mr Peter Naylor, Chief Executive Officer, non voting
<b>Shire of Westonia</b>	President Cr Mark Crees
	Mr Bill Price, Chief Executive Officer
<b>Shire of Wyalkatchem</b>	President Cr Christy Petchell
	Mr Ian McCabe, A/Chief Executive Officer, non-voting
<b>Shire of Yilgarn</b>	President Cr Bryan Close
	Cr Donna Newbury
	Mr Nic Warren, Chief Executive Officer, non-voting

<b>GUESTS</b>	
<b>Main Roads WA</b>	Mr Yogesh Shinde, Network/Asset Manager and Ms Liz Davies, Stakeholder Engagement Manager
<b>Regional Development Australia WA</b>	Mr Josh Pomykala, Director Regional Development
<b>Wheatbelt Development Commission</b>	Mr Rob Cossart, Chief Executive Officer
<b>Wheatbelt District Emergency Management Committee</b>	Ms Shelby Robinson, District Emergency Management Advisor
<b>CBH Group</b>	Ms Kellie Todman, Manager Governance and Industry Relations Ms Emma Haak, Planning and Approval Lead

<b>WALGA</b>
Mr Sam McLeod, Manager Commercial Services
Ms Meghan Dwyer, Governance Specialist
Ms Habiba Farrag, State Council Governance Officer

### 1.3. APOLOGIES

#### MEMBERS

<b>Shire of Dowerin</b>	President Cr Darrel Hudson Cr Ashley Jones
<b>Shire of Kondinin</b>	President Cr Kent Mouritz
<b>Shire of Koorda</b>	Deputy President, Cr Gary Greaves Mr Zac Donovan, Chief Executive Officer, deputy voting delegate
<b>Shire of Merredin</b>	Mr Craig Watts, Chief Executive Officer, non-voting
<b>Shire of Mount Marshall</b>	Deputy President, Cr Nick Gillett Mr Ben McKay, Chief Executive Officer, non-voting
<b>Shire of Mukinbudin</b>	President Cr Gary Shadbolt Ms Tanika McLennan, A/Chief Executive Officer, non-voting
<b>Shire of Narembeen</b>	Ms Rebecca McCall, Chief Executive Officer, deputy voting delegate
<b>Shire of Nungarin</b>	Cr Gary Coumbe Mr David Nayda, Chief Executive Officer, non-voting
<b>Shire of Tammin</b>	President Cr Charmaine Thomson
<b>Shire of Westonia</b>	Deputy President, Cr Ross Della Bosca
<b>Shire of Wyalkatchem</b>	Deputy President Cr Mischa Stratford

#### GUESTS

<b>Water Corporation</b>	Ms Rebecca Bowler, Manager Customer & Stakeholder – Goldfields & Agricultural Region
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#### MEMBERS OF PARLIAMENT

Hon Melissa Price MP, Member for Durack
Mr Rick Wilson MP, Member for O'Connor
Hon Steve Martin MLC
Mr Lachlan Hunter MLA, Member for Central Wheatbelt - apology
Mr Peter Rundle MLA, Member for Roe

**WALGA**

Ms Tracey Peacock, Regional Road Safety Advisor

## **2. ACKNOWLEDGEMENT OF COUNTRY**

We, the Great Eastern Country Zone of WALGA acknowledge the continuing connection of Aboriginal people to Country, culture and community, and pay our respects to Elders past and present.

## **3. ELECTIONS**

Pursuant to the WALGA Constitution, the Secretariat, Mr Sam McLeod (Executive Officer) will be responsible for conducting the election of office bearers, State Council Representatives and Deputy State Council Representatives.

### **3.1. ELECTIONS OF CHAIR AND DEPUTY CHAIR OF THE GREAT EASTERN COUNTRY ZONE**

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The election for the Chair and Deputy Chair shall be conducted and the term set at two years expiring in November 2027, in line with the terms of State Council representatives and in sync with Local Government Elections.

#### **3.1.1. ZONE CHAIR**

Written nominations may be provided to the Secretariat prior to the commencement of the Zone meeting.

Nominations will also be accepted from the floor. If more than one nomination is received, ballot papers will be distributed and a secret ballot conducted.

#### **DECLARATION**

**That President Cr Tony Sachse is elected as Chair of the Great Eastern Country Zone for the term of 2 years, November 2025 to November 2027.**

#### **3.1.2. DEPUTY ZONE CHAIR**

Written nominations may be provided to the Secretariat prior to the commencement of the Zone meeting.

Nominations will also be accepted from the floor. If more than one nomination is received, ballot papers will be distributed and a secret ballot conducted.

#### **DECLARATION**

**That President Cr Melanie Brown is elected as Deputy Chair of the Great Eastern Country Zone for the term of 2 years, November 2025 to November 2027.**

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### **3.2. ELECTIONS OF STATE COUNCIL REPRESENTATIVES AND DEPUTY STATE COUNCIL REPRESENTATIVES OF THE GREAT EASTERN COUNTRY ZONE**

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In accordance with sub-clause 9(3) of the WALGA Constitution, representatives and deputy representatives to the State Council shall be elected by Zones of the Metropolitan and Country constituencies for two (2) year terms, commencing from the Ordinary Meeting of State Council in December 2025 and concluding on the day before the Ordinary Meeting of State Council in December 2027.

For the Great Eastern Country Zone, there is one representative position on State Council and one deputy representative position.

#### **3.2.1. STATE COUNCILLOR**

Written nominations may be provided to the Secretariat prior to the commencement of the Zone meeting.

Nominations will also be accepted from the floor.

In accordance with the guidelines endorsed by State Council, candidates will be afforded the opportunity to make a 2 minute election bid prior to the secret ballot being taken.

If more than one nomination is received, ballot papers will be distributed and a secret ballot conducted.

#### **DECLARATION**

**That Cr Stephen Strange is elected as State Council Representative of the Great Eastern Country Zone to the State Council for the term of 2 years, December 2025 to December 2027.**

#### **3.2.2. DEPUTY STATE COUNCILLOR**

Written nominations may be provided to the Secretariat prior to the commencement of the Zone meeting.

Nominations will also be accepted from the floor.

If more than one nomination is received, ballot papers will be distributed and a secret ballot conducted.

#### **DECLARATION**

**That President Cr Tony Sachse is elected as Deputy State Council Representatives of the Great Eastern Country Zone to the State Council for the term of 2 years, December 2025 to December 2027.**

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### 3.3. ELECTION OF EXECUTIVE COMMITTEE MEMBERS OF THE GREAT EASTERN COUNTRY ZONE

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#### 3.3.1. AMENDMENT TO GREAT EASTERN COUNTRY ZONE CONSTITUTION

The Great Eastern Country Zone Constitution prescribes the following regarding the membership of the Executive Committee:

*The Zone Executive Committee shall consist of a maximum of five persons, being:*

- a) President, ex-officio;*
- b) Deputy President, ex-officio;*
- c) Representative to State Council, ex-officio, if not President or Deputy President; and*
- d) two or three Delegates elected from Ordinary Members, as necessary.*

The following changes are recommended for consideration prior to the election of Executive Committee Member, to reflect existing arrangements.

#### **RESOLUTION**

**Mover:** Shire of Cunderdin  
**Seconder:** Shire of Bruce Rock

**That clause 13.1 of the Great Eastern Country Zone Constitution be amended as follows:**

*The Zone Executive Committee shall consist of a maximum of five six persons, being:*

- a) President, ex-officio;*
- b) Deputy President, ex-officio;*
- c) Representative to State Council, ex-officio, if not President or Deputy President; and*
- d) Deputy Representative to State Council, ex-officio, if not President or Deputy President;*
- e) two or three Delegates elected from Ordinary Members, as necessary to fill six positions.*

**CARRIED**

#### 3.3.2. ELECTION OF EXECUTIVE COMMITTEE MEMBERS

The election for the Zone Executive Committee representatives shall be conducted and the term set at two years expiring in November 2025, in line with the terms of Zone Delegates and in sync with Local Government Elections.

Nominations will be taken from the floor.

Should a ballot be required, nominees will be afforded the opportunity to provide a two (2) minute election bid.

The candidates with the greater number of votes will be elected.

## **DECLARATION**

**That President Cr Mark Crees and President Cr Alison Harris and President Cr Pippa de Lacy are declared elected as Zone Executive Committee representative for the term of 2 years, November 2025 to November 2027.**

**The person elected as Chair of the Great Eastern Country Zone will assume the role of Presiding Member following the elections.**

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### **3.4. WHEATBELT DISTRICT EMERGENCY MANAGEMENT COMMITTEE / WHEATBELT OPERATIONAL AREA SUPPORT COMMITTEE OF THE GREAT EASTERN COUNTRY ZONE – 1 DELEGATE AND 1 DEPUTY DELEGATE**

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The election for the Wheatbelt District Emergency Management Committee/ Wheatbelt Operational Area Support Group Committee delegates of the Great Eastern Country Zone shall be conducted.

Nominations will be taken from the floor.

Should a ballot be required, nominees will be afforded the opportunity to provide a two (2) minute election bid.

The candidates with the greater number of votes will be elected.

## **DECLARATION**

**That President Cr Tony Sachse be elected as the Delegate for the Wheatbelt District Emergency Management Committee Delegate/Wheatbelt Operational Area Support Group Committee of the Great Eastern Country Zone.**

### **Secretariat Note: Temporary Filling of Vacancy**

No nominations were received for the role of Deputy Delegate before or at the election. Accordingly, the vacancy was held over for an election at a later time.

However, following the close of the meeting, an expression of interest was received from **Cr Emily Ryan** of the Shire of Kellerberrin.

Accordingly, it is proposed that Cr Ryan act as the Deputy Delegate, with a formal appointment to be considered by the Zone at its February meeting.

#### **4. DECLARATIONS OF INTEREST**

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil.

#### **5. ANNOUNCEMENTS**

Nil.

#### **6. LOCAL GOVERNMENT 'VIRTUAL HOST'**

A Zone member Local Government is invited to make a short (10 minutes) presentation on what is occurring in their Local Government.

The Shire of Nungarin made a presentation at the meeting.

The Shire of Trayning is invited to make a presentation to the next Zone meeting, in February.

#### **7. GUEST SPEAKERS**

##### *Guest Speaker Protocols*

- *The main speaker or keynote address to the Zone will be generally 30 minutes with 15 minutes for questions*
- *Other guest speakers will have a time limit of 20 minutes with 10 minutes for questions.*

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#### **7.1. SPEAKERS FOR THE NOVEMBER ZONE MEETING**

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##### **7.1.1. WALGA**

Sam McLeod, Zone Executive Officer provided a presentation to Zone Delegates on the role of WALGA, WALGA Zones and Zone Delegates.

**Noted.**

## **8. MEMBERS OF PARLIAMENT**

Nil.

## **9. AGENCY REPORTS**

### *Agency Reports Protocols*

*The Zone appreciates and prefers written updates (circulated with the agenda) wherever possible. Agency representatives are invited to make brief (5 minute) remarks if the speaker wishes to prove context or a further update on a specific matter.*

*The Zone appreciates if time can be left for questions, typically for around 10 minutes. Briefings on a significant policy proposal or contentious topic are to be dealt with by the agency representative attending as a Guest or Keynote Speaker (item 6).*

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### **9.1. DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY**

The Department of Local Government, Industry Regulation and Safety report was distributed to Zone Delegates on Wednesday, 13 November.

**Noted.**

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### **9.2. WHEATBELT DEVELOPMENT COMMISSION**

*Mr Rob Cossart, Chief Executive Officer provided a verbal update.*

**Noted.**

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### **9.3. REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT**

*Josh Pomykala, Director Regional Development provided a verbal update and answered questions from delegates.*

The RDAW report was distributed with the Agenda.

**Noted.**

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### **9.4. MAIN ROADS WESTERN AUSTRALIA**

*Yogesh Shinde, Network/Asset Manager and Liz Davis, Stakeholder Engagement Manager provided a verbal update and answered questions from delegates.*

Delegates raised matters regarding Great Eastern Highway. An action was later resolved under Item 16.1.

**Noted.**

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## 9.5. WATER CORPORATION

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*Rebecca Bowler, Manager Customer and Stakeholder was an apology to the meeting.*

**Noted.**

## 10. OTHER REPORTS

*Protocols are as per Agency Reports protocols.*

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### 10.1. CBH

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*Kelly Todman, Manager - Govt & Industry Relations and Emma Haak, Planning and Approval Lead provided a verbal update and answered questions from delegates.*

Kelly introduced Ms Haak to the Zone.

**Noted.**

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### 10.2. WHEATBELT DISTRICT EMERGENCY MANAGEMENT COMMITTEE

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*Shelby Robinson, Wheatbelt DEMC provided a verbal update and answered questions from delegates.*

The Wheatbelt District Emergency Management Committee report was distributed with the Agenda.

**Noted.**

## 11. MINUTES

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### 11.1. CONFIRMATION OF MINUTES FROM THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 6 AUGUST 2025

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The Minutes of the Great Eastern Country Zone meeting held on 6 August 2025 have previously been circulated to Member Councils.

### RESOLUTION

**Mover:** Shire of Westonia

**Seconder:** Shire of Bruce Rock

**That the Minutes of the meeting of the Great Eastern Country Zone held on 6 August 2025 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**

---

## 11.2. BUSINESS ARISING FROM THE MINUTES OF THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 6 AUGUST 2025

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### 11.2.1. 2026 FACE TO FACE TRAINING

Training bookings have been secured for the dates below, all to be hosted by the Shire of Westonia.

Block	Units	Dates
Block 1 2 days	Understanding Local Government; Conflict of Interest; Meeting Procedures	Thursday, 5 February and Friday, 6 February 2026
Block 2 2 days	Serving on Council	Thursday, 19 February and Friday, 20 February 2026
Block 3 1 day	Understanding Financial Reports and Budgets	Monday, 9 March 2026

Expressions of interest to attend this free face-to-face training are now open.

**All Zone Councillors are now invited to register their interest to attend one or more blocks of training at: <https://www.surveymonkey.com/r/gecz26training>.**

**Expressions of interest are essential and must be lodged by noon on 24 November 2025.**

As this training is funded by the Zone and generously hosted by the Shire of Westonia, there are no training fees payable to attend this training, but places are limited.

If you are elected to the Council of a Local Government in the Zone, you are welcome to register your interest in attending one or more of the above blocks. Your input will be used to allocate registrations for each block of training.

If interest exceeds the number of available places, places will be allocated with the aim of balancing attendance among Zone Local Governments.

**Noted.**

### 11.2.2. ZONE DELEGATION

The delegation is now planned for the week commencing Monday, 8 June 2026, to align with a Parliamentary sitting week. A workshop to scope and plan the delegation is scheduled for the morning of Wednesday, 25 November, to be held in Kellerberrin.

A pre-briefing for delegation members with Hon Mia Davies (previously a Minister, the Leader of the Opposition, and the Member for Central Wheatbelt), is scheduled for 17 November 2025, to be held via Teams.

The results of the survey distributed to Zone members will inform the planning of the delegation. All newly-elected Zone Executive Committee members will be invited to attend the above.

**Noted.**

### **11.2.3. REVIEW OF ZONE STRATEGIC PRIORITIES**

Following the Zone Delegation Workshop on 25 November 2025, a short overview of the results of the Zone Priorities Survey will be put to the February Zone meeting. This will also be an opportunity for the Delegation to provide an update to the Zone on the intended engagement activities.

**Noted.**

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### **11.3. MINUTES OF THE GREAT EASTERN COUNTRY ZONE EXECUTIVE COMMITTEE MEETING HELD ON 4 NOVEMBER 2025**

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The Minutes of the Great Eastern Country Zone Executive Committee meeting held on 4 November 2025 are provided as an attachment (Attachment 3)

#### **RESOLUTION**

**Mover:** Shire of Nungarin  
**Seconder:** Shire of Trayning

**That the Minutes of the Great Eastern Country Zone Executive Committee meeting held on 4 November 2025 be received.**

**CARRIED**

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### **11.4. BUSINESS ARISING FROM THE GREAT EASTERN COUNTRY EXECUTIVE COMMITTEE MEETING HELD ON 4 NOVEMBER 2025**

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#### **11.4.1. POTENTIAL REPRESENTATION AT LOCAL GOVERNMENT HOUSING FORUM, THURSDAY 27 NOVEMBER, PARLIAMENT HOUSE, CANBERRA**

Just prior to the recent Executive Committee meeting, Executive Committee Members raised interest in the Zone being represented at the upcoming Local Government Housing Forum, to be held in Canberra on 27 November 2025.

The Forum is being hosted by the Australian Local Government Association (ALGA), with details as follows:

Local Government Housing Forum is being held on Thursday 27 November 2025 at the Australian Parliament House Theatrette, Canberra.

The Forum will run from 3:00 pm – 6:00 pm, followed by a cocktail reception. The cocktail reception will include the 'Parliamentary Friends of Local Government' as co-hosted by Jamie Chaffey MP and Trish Cook MP and attended by Ministers and parliamentarians.

The Housing Forum will bring together local government leaders, the housing sector, and key decision-makers to discuss practical solutions to Australia's housing challenges. The program will include:

- A Ministers' Forum featuring the Hon Clare O'Neil MP, Minister for Housing, Homelessness and Cities and the Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories and Minister for Emergency Management
- The launch of the Australian Community Housing and ALGA Guide for Local Government on the Delivery of Affordable Housing, spotlighting council case studies and innovative approaches to enabling infrastructure and housing delivery
- Treasury representatives to present on the Government's Enabling Infrastructure Programs
- A networking cocktail reception, with canapés and drinks, providing the opportunity for engagement with federal ministers, sector leaders, and council representatives.

These events are offered to Local Governments to at no cost. We welcome attendance from elected representatives, or your relevant key staff who would find value in the forum.

Initial indications are that the cost to travel to the event would be around \$2,500 per person, assuming economy seats on the direct flights, and noting that the costs will increase if booked closer to the date.

The Zone's 2025-26 current budget does not have a specific expense line item or allocation that could neatly be used for this without impacting another initiative, but it is open to the Zone to draw on cash reserves for this purpose.

The closing date for registrations is on Friday 14 November, with the Zone meeting falling on the day prior (13 November). WALGA's Executive Manager, Policy (Ms Nicole Matthews) will be travelling to the event and can accompany any Zone delegate(s) to the event. Given the tight timeframe, opportunities to organise other engagements as part of the trip will be limited.

It appears that one or two members of the Zone's previous Executive Committee may be available to attend.

The potential for an allocation for such engagement opportunities (for this kind of situation) could be considered in the 2026-27 Zone budget.

The Executive Committee discussed the item and agreed to provide options for attendance to the Zone meeting.

Proposed options are:

1. The Zone funds **one** delegate to attend the Forum
2. The Zone funds **two** delegates to attend the Forum
3. The Zone does not send a delegate on this occasion.

## RECOMMENDATION

### That the Zone:

1. Selects option 1, providing for one delegate to attend the Forum (provided a delegate is available to attend).
2. Determines, though an amendment to this Resolution, a Zone delegate to attend.
3. Authorises an adjustment to the Zone's 2025-26 budget to the extent necessary to enable the resulting expenditure to be drawn from cash reserves.

## RECOMMENDATION AS MOVED

Moved: Shire of Cunderdin

Seconded: Shire of Bruce Rock

### That the Zone:

1. Selects option 1, providing for one delegate to attend the Forum (provided a delegate is available to attend).
2. Nominates President Cr Melanie Brown to attend the Forum to represent the Zone.
3. Authorises an adjustment to the Zone's 2025-26 budget to the extent necessary to enable the resulting expenditure to be drawn from cash reserves.

CARRIED

## 12. ZONE BUSINESS

### 12.1. 2026 MEETING DATES

Meeting dates for the Great Eastern Country Zone's Executive Committee and Zone meetings are presented for the Zone's review and acceptance.

This paper reflects discussions on the proposed rotating schedule for Zone meetings raised at the previous meeting.

#### Zone meetings

Zone meetings are scheduled to align with State Council meetings. The State Council meeting schedule for 2026 is provided in the table below.

Anticipated State Council Agenda distribution	Preferred dates for Zone meetings	State Council meeting Dates
Thursday 5 February	Friday 13 to Monday 23 February	Wednesday 4 March
Thursday 9 April	Friday 17 to Tuesday 28 April	Wednesday 6 May
Thursday 4 June	Friday 12 to Monday 22 June	Wednesday 1 July
Thursday 6 August	Friday 14 to Monday 24 August	Thursday – Friday 3 – 4 September
Thursday 5 November	Friday 13 to Monday 23 November	Wednesday 2 December

The Zone current meets on the **2nd Thursday** of the month as this date is most suitable for all Local Governments. Please see note pertaining to the April meeting of the Zone.

Date	Time	Host Council	WA Parliament Sitting?	Notes
<b>12 February</b>	9:30am	Trayning	No	
<b>23 April</b>	9:30am	Cunderdin	Yes, both Houses	Scheduled instead of the 2 <sup>nd</sup> Thursday of the month, to align with above State Council meeting dates.
<b>11 June*</b>	TBC*	Perth/ MSTeams	Yes, both Houses (desirable for Delegation)	Delegation
<b>13 August</b>	9:30am	Bruce Rock	Yes, both Houses	
<b>12 November</b>	9:30am	Dowerin	Yes, both Houses	

**\*All delegates are requested to place-hold the dates between Tuesday, 9 June to Thursday, 11 June (inclusive) for which meetings or engagements associated with the Delegation may be scheduled.**

#### Executive Committee meetings

Executive Committee meetings are generally scheduled to be held one and a half weeks prior to the Zone meeting. This allows the Executive Committee to meeting and the Zone agenda to be prepared and distributed one week prior to the Zone meeting. All meetings are held electronically.

Executive Committee meetings are currently held on the **1<sup>st</sup> Tuesday** of the month at 8:00am. The Zone Agenda is distributed on the Friday following the meeting. Unfortunately, this often does not allow sufficient time to prepare matters coming out of the Executive Committee meeting.

Accordingly, it is proposed that Executive Committee meetings are held on the **Tuesday two weeks prior** to the Zone meeting, at 8:00am. This will allow additional time for the preparation/finalisation of items for the Zone Agenda, based on discussions at the meeting.

Date
<b>27 January</b>
<b>24 March</b>
<b>19 May</b>
<b>21 July</b>
<b>27 October</b>

## RESOLUTION

Mover: **Shire of Nungarin**  
Seconder: **Shire of Koorda**

**That the Great Eastern Country Zone endorse:**

- 1. the schedule of Zone meeting dates for 2026:**

Date	Time	Host Council
<b>12 February</b>	9:30 am	Trayning
<b>23 April</b>	9:30 am	Cunderdin
<b>11 June*</b>	TBC	Perth/MSTeams
<b>13 August</b>	9:30 am	Bruce Rock
<b>12 November</b>	9:30 am	Dowerin

**\*Delegates are requested to placehold 9 June - 11 June inclusive.**

- 2. the Executive Committee meetings be conducted on the Tuesday two weeks prior to the Zone meeting at 8:00am as an electronic meeting.**

<b>Executive Meeting Dates:</b>
<b>27 January</b>
<b>24 March</b>
<b>19 May</b>
<b>21 July</b>
<b>27 October</b>

**CARRIED**

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### **12.2. AUDITED FINANCIAL STATEMENTS – 1 JULY 2024 TO 30 JUNE 2025**

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The audit of the Zone's 2024–25 financial statements has been completed, and the final audit documents are attached (Attachments 4(a) and (b)).

The following matters were reported to the Committee:

1. During the audit, it was noted that Clause 20 of the Constitution implies that a separate bank account needs to be established for the Zone. However, all transactions are currently processed through the WALGA bank account and tracked via a separate cost centre. The Committee acknowledged that the current process has been formally approved and recorded in the Zone's meeting minutes. It was recommended that the Committee consider formally updating the Constitution.

**For noting. This matter was reported on the 2023/2024 audit and the recommendation was noted and a change to the Constitution will be undertaken at the next review.**

2. It was noted during the audit that the income tax self-assessment return for the financial year 2025 had not yet been lodged with the Australian Tax Office (ATO) as of the date of the audit. It was recommended that the income tax self-assessment return should be lodged with the ATO as soon as possible.

**For noting.**

3. There was an item identified in the Audit which required an adjustment to be made – this has been posted and reflected in the accounts.

**For noting.**

4. There was an error was not adjusted and is considered immaterial and does not impact the opinion of the financial statements.

**For noting.**

## **RESOLUTION**

**Mover:**      **Shire of Trayning**  
**Seconder:**    **Shire of Tammin**

**That the Zone endorse the audited annual financial statements for the year ended 30 June 2025.**

**CARRIED**

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### **12.3. REPORT ON MEETING WITH MINISTER WINTON**

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Due to scheduling challenges with attending Zone Meetings in-person, the Hon Sabine Winton MLA (the Minister for Education; Early Childhood; Preventative Health; Wheatbelt) invited the Zone Chairs and Deputy Chairs from the Avon Midland, Central, and Great Eastern Country Zones to a lunch at Parliament House on 7 October 2025.

Prior to the meeting, the delegates met to discuss key discussion points, and settled on Housing, Health, Roads, and Energy as the four most pressing topics of relevance across the three Zones.

A follow up letter to the Minister on the themes and discussion points discussed at the Lunch, signed by the Chairs of the Zones, is currently being finalised.

**Noted.**

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### **12.4. WHEATBELT REGIONAL CREMATORIUM**

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The Avon-Midland Country Zone endorsed an item to approach the Great Eastern Country Zone for support on an item to undertake advocacy for a crematorium in the Wheatbelt region.

The Avon-Midland Country Zone endorsed the item below.

In July 2021, there was a motion prepared for The Nationals State Convention that proposed:

*That this State Convention of The Nationals WA calls on the State and Federal Government to plan, investigate and fund an eco-friendly crematorium and chapel to be built in Northam in the Central Wheatbelt region of Western Australia.*

The background and reason for the motion was articulated as follows:

*Currently there is no crematorium facility in the Central Wheatbelt region of Western Australia. In fact, there are no crematoriums between Kalgoorlie and the metropolitan area; a distance of some 600 kilometres.*

*It has been accepted in the past that if a person from the Wheatbelt or other wishes to be cremated then arrangements are made with the metropolitan crematorium locations of Karrakatta Cemetery, Pinnaroo Valley Memorial Park, Fremantle Cemetery and more recently Rockingham. Alternative crematoriums are located along the coastal regional cities of Albany, Bunbury, Geraldton and inland Kalgoorlie.*

*In the last year (being 2020), more than 212 cremations were serviced in the Central Wheatbelt with a potential 300 from funeral companies in the Midland area.*

*Cremations are costly where the deceased is transferred from the country to the metropolitan area for a non-attendance and no chapel service. Furthermore, a family member must travel to the metropolitan area to collect the ashes of the deceased, as a funeral business cannot legally collect the ashes on their behalf.*

*Issues faced by already grieving family, relatives and friends include - leave of absence, road safety, traffic anxiety, driving anxiety, fuel costs, accommodation, hire of venues, clothing, catering, flowers and other.*

*Northam is the largest regional town in the Central Wheatbelt with a busy network of five arterial roads, including the Great Eastern Highway, along with the rail network. The Shire of Northam also hosts an airport and helipad that would support repatriated bodies from the North-West and other areas of the State.*

*The well-established Northam Cemetery, along Katrine Road overlooking the Avon River, had land opportunities for regional development and expansion for an eco-friendly crematorium and open air chapel facility (like Kalgoorlie).*

*It is timely that the State and Federal Governments take some responsibility to strategically plan, investigate and fund an eco-friendly (solar power with battery backup and/or natural gas) crematorium and chapel to be built in Northam in the Central Wheatbelt region.*

#### **AVON-MIDLAND COUNTRY ZONE COMMENT**

To date, there has been no State or Federal Government investment in planning or establishing a regional crematorium in the Central Wheatbelt.

The Northam Cemetery Focus Group was recently formed, comprising interested community members. One of the issues raised by the Focus Group has been the

ongoing need for a regional crematorium in the Central Wheatbelt and the lack of action in this regard.

Whilst contemporary statistics for the number of cremations performed across the 8 public crematoria in Western Australia are not available, indications from the Australian Funeral Directors Association are that 72% of funerals conducted in Australia each year are cremations. In metropolitan Perth, this figure is as high as 80%.

The Shire of Northam is currently considering an action being incorporated into its 2025/26 Council Plan (Community Strategic Plan), to develop a Master Plan for the Northam Cemetery. It is anticipated that the Master Plan would include provision for a crematorium and chapel, noting that this facility would require investment from State and/or Federal Government to bring the project to fruition.

Given that a regional crematorium would service many of the Local Governments in the Avon-Midland Zone, the Shire of Northam is seeking to understand if Zone Members are supportive of advocacy being undertaken by the Zone to the State and Federal Governments for investigation, planning and establishment of a regional crematorium in Northam.

If this approach is supported by the Avon-Midland Zone, it is proposed that similar support would be sought from the Central and Gt Eastern Zones. The Shire of Northam would be able to assist the Zone Secretariat with the advocacy work if required.

### **Comment**

There is a notable lack of crematoria in many parts of regional Western Australia. It is understood that there are only crematoria in Perth (operated by the Metropolitan Cemeteries Board), Kalgoorlie (Kalgoorlie Cemeteries Board), and Geraldton (Geraldton Cemeteries Board).

This means that Western Australians in most of regional WA who do not wish to conduct a burial for the remains of a loved one must typically travel to Perth. There have also been unfortunate frustrations with policies limiting the collection of ashes from existing crematoria for regional residents.

Currently, not for profit entities (including Local Governments and Cemeteries Boards) may apply for a license to operate a crematoria. In practice, this means that the Metropolitan Cemeteries Board operates as a monopoly for much of the State. Cremations in Western Australia also tend to be more costly than those in States with multiple licensed providers.

In many parts of the world, crematoria provide a revenue stream which can cross-subsidise the operation and maintenance of adjacent cemeteries.

In recent years, there has been interest in a non-government proponent to establish a crematoria in metropolitan Perth. This interest resulted in a [review of the Cemeteries Act and the Cremation Act](#), which has been ongoing since about 2020.

This initiative therefore appears to hold much promise in providing a valuable option for Wheatbelt residents to assist them grieve the loss of a loved one much closer to home.

## **RESOLUTION**

**Mover:** **Shire of Bruce Rock**  
**Seconder:** **Shire of Kellerberrin**

**That the Great Eastern Country Zone support the Avon-Midland Country Zone in undertaking advocacy with the State and Federal Governments for the investigation, planning and establishment of a Regional Crematorium and Chapel to be located, preferably, at the Northam Cemetery.**

**CARRIED**

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### **12.5. TELSTRA ATU UPDATE**

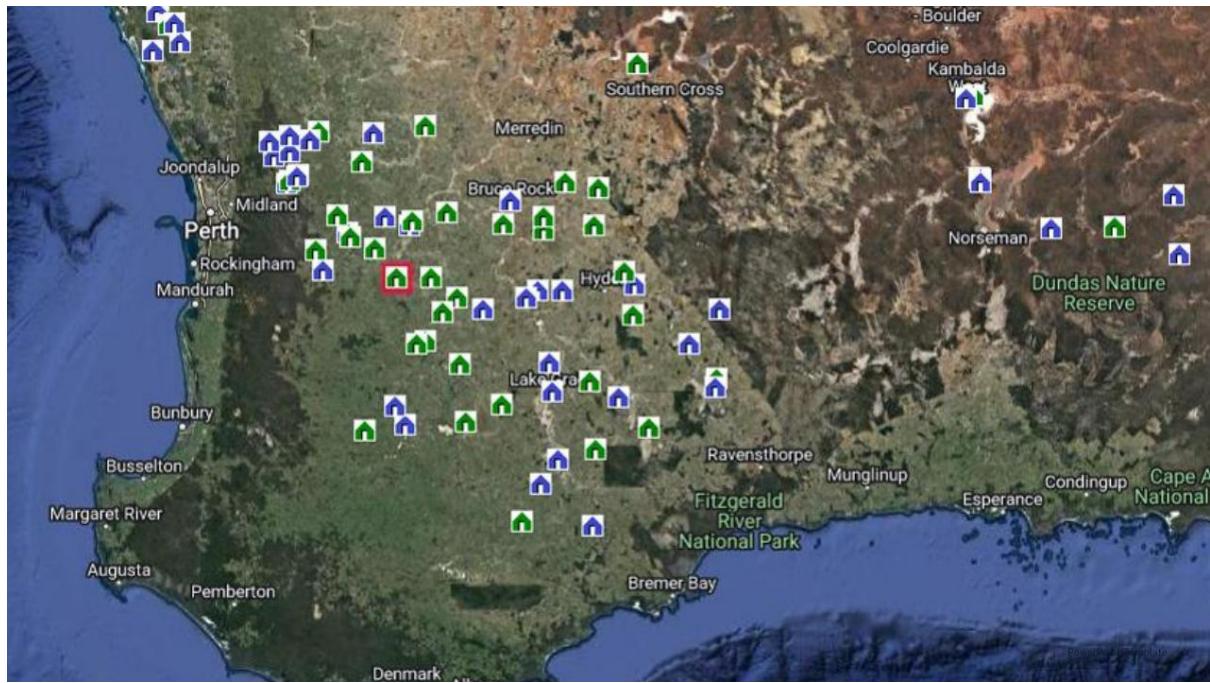
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Following engagement with Telstra, the State Agencies responsible for the ATU project have decided to implement an interim trial model for the 2025-26 high threat season with DFES responsible for the coordination and connection of portable generators to ATUs during applicable outages.

DFES has progressed to hire generators, which are proposed to be stored by the Shires of Merredin, Narrogin, and Northam during the high-threat period. DFES will coordinate the credentialing and deployment of trained personnel to deploy and connect the generators. DFES will therefore be responsible for liaising with Telstra to manage operational aspects of the project, without the need for Telstra to enter into agreements with the majority of Local Governments across the Wheatbelt.

The vast majority of ATUs are now installed and commissioned. There are 80 sites across the Wheatbelt. WALGA understands that the criteria for the pilot program was to prioritise sites based on addressing upstream network dependencies (as the network is essentially a daisy chain configuration) to mitigate weak links. The dependencies are typically 3+ sites in a group.

A high-level map of sites was included in Telstra's presentation to the Zone in February (see extract below), and WALGA understand that a more detailed map may become available once the pilot arrangements for this summer are finalised.



Recent media coverage is available here: [Generator trial to address mobile phone tower outages during WA emergencies - ABC News](#)

**Noted.**

### 13. ZONE REPORTS.

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#### 13.1. CHAIR REPORT

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*The Chair provided a verbal report and congratulated all new Elected Members and Zone Delegates.*

**Noted.**

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#### 13.2. WALGA ROADWISE

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*Tracey Peacock, Regional Road Safety Advisor was an apology to the meeting.*

## 14. WALGA STATE COUNCIL EXECUTIVE REPORTS

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### 14.1. WALGA PRESIDENT'S REPORT

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The WALGA President's Report was attached to the Agenda.

#### RESOLUTION

Mover: **Shire of Wyalkatchem**  
Seconder: **Shire of Tammin**

**That the WALGA President's Report be received.**

**CARRIED**

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### 14.2. STATE COUNCILLOR REPORT

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*Cr Stephen Strange provided a verbal report.*

#### Secretariat Notes:

*Further to discussion about the Convention, statistics related to the WALGA AGM (which provide a general indication about Convention attendance) are:*

1. *82 of 95 Band 3 & 4 LGs registered Voting Delegates to the AGM.*
2. *9 Band 3 & 4 LGs were apologies/did not register for the AGM.*
3. *4 Band 3 & 4 LGs registered for the Convention but did not register Voting Delegates to the AGM.*
4. *149 of 230 registered Voting Delegates were from Band 3 & 4 LGs.*

*For the Convention overall, 80 of WA's 95 Band 3 and 4 Local Governments registered a total of 311 delegates to attend the Convention. The remaining 15 did not register any delegates. It is possible that not all delegates who were registered attended.*

*A copy of the Office the Australian Energy Infrastructure Commissioner presentation referred to by Cr Strange can be found via this [link](#). A copy of the Overview of the WA Planning Commission (WAPC) Strategic Priorities 2025-2029 presented at the Information Forum referred to by Cr Strange can be found via this [link](#).*

#### RESOLUTION

Mover: **Shire of Cunderdin**  
Seconder: **Shire of Westonia**

**That the State Councillor Report be received.**

**CARRIED**

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### 14.3. STATUS REPORT

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**Noted.**

Agenda Item	Zone Resolution	WALGA Response	WALGA Contact
18 August 2025 <b>Agenda Item 9.4.1 Local Government Elections – Four Year Terms, Two Yearly Election Cycle</b>	That the Great Eastern Country Zone request that WALGA continues to advocate to the State Government to retain the current system of four-year terms with a two-year spill for Local Government elections	This matter will form part of State Council Strategic Forum discussion in December.	<b>Kirsty Martin, Executive Manager, Member Services</b> <b>9213 2095</b> <b>kmartin@walga.asn.au</b>
5 March 2025 <b>State Council Agenda Item 8.1 Climate Change Advocacy Position</b>	The Zone supported the recommendation. However, the Zone also requests that WALGA remains open minded to further conversations on climate change.	<p>WALGA has suggested an approach to the Environment Policy Team which identified that, based on a range of developments at both the State and national level, there is a need to reconsider the draft Advocacy Position. These include the ALGA Adapting Together – Local Government Leadership in a Changing Climate <a href="#">Report</a>, the Australian Government has released the nation's first <a href="#">National Climate Risk Assessment, Climate Adaptation Plan</a> and <a href="#">2035 emissions target</a> and recent comments from the WA Government regarding <a href="#">climate change targets</a>.</p> <p>These developments provide an opportunity to update and streamline the draft Advocacy Position. WALGA will take the feedback provided by Zones and State Councillors, and the additional information and direction released, to finalise a draft Advocacy Position and Background Paper for consideration by the sector in 2026. As previously recommended by the Environment Policy Team Local Governments will be encouraged to provide CEO / Council endorsed feedback on the Position and have at least a 10-week period to provide that feedback.</p>	<b>Nicole Matthews</b> <b>Executive Manager Policy</b> <b>nmatthews@walga.asn.au</b> <b>9213 2039</b>

<p>13 February 2025 Zone Agenda Item</p> <p><b>14.1 WA Telstra Automatic Transfer Unit Pilot Deployment Program</b></p>	<p>That the Great Eastern Country Zone requests WALGA organise a roundtable with WALGA, Telstra, Department of Fire and Emergency Services and Department of Primary Industries and Regional Development to discuss the drafting of Community Support Agents Agreement for the implementation of the WA Telstra Automatic Transfer Unit Pilot Deployment Program.</p>	<p>Automatic Transfer Units (ATUs) have been installed by Telstra at 80 sites as per their agreement with the State Government. Negotiations are ongoing between DFES and Telstra regarding the locations of where back-up generators will be housed for the pilot phase. Once proposed locations are agreed, discussions with Local Governments in those towns regarding storage, maintenance and dispatch will commence.</p> <p>Deployment will be managed by DFES in conjunction with Telstra. This addresses the residual liability issues that would otherwise fall to volunteers or Local Governments.</p>	<p><b>Ian Duncan</b> <b>Executive Manager Infrastructure</b> <b>iduncan@walga.asn.au</b> <b>9213 2031</b></p>
<p>11 April 2024 Zone Agenda Item</p> <p><b>9.1.2 Agricultural Land Use</b></p>	<p>That the Great Eastern Country Zone recommend that WALGA</p> <ol style="list-style-type: none"> <li>1. In considering Agricultural Land Use, establishes and promotes policy templates to guide Local Governments for their individual adoption to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land.</li> <li>2. Within the Policy includes such uses but not limited to tree planting for offsets or carbon, renewable energy generation and transmission.</li> <li>3. Investigates potential impacts to local government rates on rural land, that has approved long term tree planting for different purposes, for example but not limited to planting for carbon offsets, planting for</li> </ol>	<p>State Council endorsed the Renewable Energy Facilities Advocacy Position at its September 2024 meeting. This position calls for the State Government to develop a renewable energy facility state planning policy that would provide greater guidance to applicants and decision makers.</p> <p>WALGA is continuing its energy transition advocacy and has written to the Hon Amber-Jade Sanderson BA MLA seeking further discussion on this issue.</p> <p>WALGA has appointed consultants to carry out work on the rating of Renewable Energy Projects.</p> <p>This work will contribute to a State Council Agenda item on rating of renewable energy projects considered at the November/December round of Zone and State Council meetings.</p>	<p><b>Nicole Matthews</b> <b>Executive Manager Policy</b> <b>nmatthews@walga.asn.au</b> <b>9213 2039</b></p>

	<p>clearing offsets, or planting for renewable fuels; and renewable energy investments.</p> <p>4. Provides advice to local government on what Policies or Special Area Rates should be considered for the land affected.</p>	<p>State Council resolved as follows:</p> <p>That WALGA advocate to the State Government for:</p> <ol style="list-style-type: none"> <li>1. Legislative amendments to enable WA Local Governments to rate large-scale renewable energy facilities using current rating mechanisms (differential rating based on UV, differential rating based on GRV, or GRV alone) with certainty; <u>and</u></li> <li>2. A commitment to implement a Payment in Lieu of Rates (PiLoR) framework in Western Australia.</li> </ol> <p>COMPLETE</p>	
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## 15. WALGA STATE COUNCIL AGENDA

Zone Delegates are invited to read and consider the WALGA State Council Agenda, which has been provided as an attachment with this Agenda and can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation on any of the items, including the items for noting. The Zone comment will then be presented to the State Council for consideration at their meeting.

The State Council Agenda items requiring a decision of State Council are extracted for Zone consideration below.

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### 15.1. 2025 ANNUAL GENERAL MEETING RESOLUTIONS (STATE COUNCIL AGENDA ITEM 8.1)

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#### EXECUTIVE SUMMARY

- WALGA's 2025 Annual General Meeting (AGM) was held on 23 September.
- The meeting resolved for WALGA to act in relation to four Member Motions:
  - Provision of Medical Services in Remote and Very Remote Local Governments
  - Homelessness – Short-term Accommodation Solutions
  - Rating Exemption Advocacy Motion
  - Rateability of Miscellaneous Licenses
- The action proposed to be taken in relation to each of the resolutions has been summarised for State Council's consideration.

#### ATTACHMENT

- [WALGA 2025 Annual General Meeting Minutes](#)

#### BACKGROUND

The 2025 WALGA AGM was held on 23 September 2025. 220 Voting Delegates were in attendance, with 124 Local Governments represented.

Five Member Motions were considered, with four being supported by Members at the AGM, as follows.

#### 7.1 Provision of Medical Services in Remote and Very Remote Local Governments

*That WALGA calls on the Western Australian Government and WA Grants Commission to:*

1. *increase the total funding and then the Medical Facilities Cost Adjuster component of the Financial Assistance to Local Governments; and*
2. *recalculate distributions to those Local Governments that are providing block cash payments to attract and retain general practitioners to allow affected Council to redirect ratepayer funds to Local Government responsibilities.*

#### 7.2 Homelessness – Short-term Accommodation Solutions

*That WALGA advocate to the State Government to provide culturally appropriate short-term accommodation options and wrap-around support services that provide sustainable homelessness solutions in all Local Governments across Western Australia.*

### **7.3 Rating Exemption Advocacy Position**

*That WALGA, in addition to its current advocacy positions 2.1.1 and 2.1.2 relating to rating exemptions, advocate to the WA Government for the introduction of a reimbursement model, whereby the WA Government repays Local Government the greater of:*

1. *75% of the value of rates lost in applying the charitable purposes exemption; or*
2. *1% of the total revenue of the Local Government.*

### **7.5 Rateability of Miscellaneous Licenses**

*That WALGA:*

1. *Formally oppose any move by the Local Government Minister to introduce amendments to the Local Government Act to restrict the application of rates on Miscellaneous Licences.*
2. *Develop an advocacy position on sector consultation prior to any amendment to the Local Government Act.*
3. *Undertake a financial analysis of the cost to the Mining Industry of the rating of Miscellaneous Licences compared to the benefit to the Local Government sector.*

#### **COMMENT**

Comment on each of the 2025 AGM resolutions is below.

In considering these resolutions, State Council and the relevant Policy Teams are guided by Clause 22(7) of the [WALGA Constitution](#), as follows:

*Where the State Council considers that a direction or decision from an Annual General Meeting has been made without information or a material nature or in circumstances which have materially altered and such direction or decision is not in the best interests of the Association, the State Council may decline to follow that direction or decision and, in that event, the Chief Executive Officer by notice shall advise the Ordinary Members of the decision of the State Council and the reasons for that decision.*

Members will be informed of progress on the above issues through Policy Team Reports in future State Council Agendas and through the AGM Status Report in next year's AGM Agenda.

#### **7.1 Provision of Medical Services in Remote and Very Remote Local Governments**

A revised Rural and Remote Healthcare Services Advocacy Position was endorsed by State Council on 5 September 2025. The AGM resolution and WALGA's ongoing advocacy align on the need for financial reimbursement for Local Government support for essential primary health care services. WALGA's approach does not specify how reimbursement to Local Governments should be undertaken, or which Local Governments should be eligible. This approach aims to provide flexibility to achieve the same outcome, such as utilising the upcoming renewal of the National Health Reform Agreement.

It is recommended that this resolution be referred to the People and Place Policy Team.

#### **7.2 Homelessness – Short-term Accommodation Solutions**

WALGA is currently reviewing the Homelessness Advocacy Position as part of a regular advocacy position review process. To inform the review, WALGA will survey Local Governments to gather information on the extent of Local Government engagement with homelessness and the extent of services, including accommodation options, available within their Local Government areas.

It is recommended that this resolution be referred to the People and Place Policy Team.

### **7.3 Rating Exemption Advocacy Position**

It is recommended that this resolution be referred to the Governance Policy Team.

### **7.4 Rateability of Miscellaneous Licenses**

An Advocacy Position on Rating of Miscellaneous Licences was endorsed by State Council on 5 September 2025. WALGA will continue to advocate for a broad review on all rating exemption categories and oppose legislative amendments that seek to exempt occupied miscellaneous licence land from rating.

It is recommended that this resolution is endorsed.

#### **WALGA RECOMMENDATION**

That:

1. the following resolutions from the 2025 WALGA Annual General Meeting be referred to the People and Place Policy Team for further work to be undertaken:
  - 7.1 Provision of Medical Services in Remote and Very Remote Local Governments
  - 7.2 Homelessness – Short-term Accommodation Solutions
2. the following resolution from the 2025 WALGA Annual General Meeting be referred to the Governance Policy Team for further work to be undertaken:
  - 7.3 Rating Exemption Advocacy Position
3. the following resolution from the 2025 WALGA Annual General Meeting be endorsed:
  - 7.5 Rateability of Miscellaneous Licences

#### **RESOLUTION**

**Mover:** Shire of Trayning

**Seconder:** Shire of Bruce rock

**That the Zone supports the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided above.**

**CARRIED**

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## 15.2. 2026 SALARIES AND ALLOWANCES TRIBUNAL REMUNERATION INQUIRY FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS (STATE COUNCIL AGENDA ITEM 8.2)

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*By Kathy Robertson, Manager Association and Corporate Governance*

### **EXECUTIVE SUMMARY**

- The Salaries and Allowances Tribunal (SAT) conduct an inquiry into Local Government Chief Executive Officer and Elected Member remuneration annually.
- In preparation for the Inquiry to be undertaken early next year, WALGA has prepared a draft submission to SAT that makes recommendations in relation to Elected Member fees and allowances, Chief Executive Officer remuneration, the Regional/Isolation Allowance and independent Audit, Risk and Improvement Committee (ARIC) member fees.
- The 2026 submission recommends:
  - an increase to Elected Member fees and allowances (including maximum reimbursable expenses) of 3%;
  - an increase to Chief Executive Officer remuneration bands of 3%;
  - an increase to the Regional/Isolation Allowance payable for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities;
  - the publication of clear guidance to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings; and
  - an increase to the current fee range for independent committee members, including ARIC members and chairs; and
  - a higher fee range for independent ARIC chairs, in recognition of the additional skill, knowledge and time commitment of the role.
- SAT will publish its determination for 2026-27 in April 2026.
- The Governance Policy Team considered the submission at its meeting on 29 October and recommended that it be included in the December Agenda for State Council endorsement.

### **ATTACHMENT**

- Draft WALGA submission to the 2026 Salaries and Allowances Tribunal Remuneration Inquiry – Local Government Chief Executive Officers and Elected Members

### **POLICY IMPLICATIONS**

The current Advocacy Positions relating to this submission are [Position 2.10 Elected Member Remuneration](#), [Position 2.2.3 Audit, Risk and Improvement Committees](#), [Position 2.10A Chief Executive Officer Remuneration](#), and [Position 2.10A.1 Regional/Isolation Allowance](#).

### **2.10 Elected Member Remuneration**

*The Local Government sector supports appropriate remuneration of Local Government Elected Members on the basis of:*

1. *Vibrant democracy and good governance: fees and allowances payable to Elected Members should be sufficient to ensure that a diversity of candidates*

*from a range of backgrounds seek election to Local Government leadership positions;*

2. *Demands of the role: as the complexity of Local Government increases, and community expectations placed upon Elected Members grow in the social media age, the remuneration paid to Elected Members for their significant time commitment must compensate them for the personal and opportunity costs of taking on significant community leadership positions;*
3. *Skills and training: with the implementation of the State Government's universal Elected Member training policy and the increasing expectation for Elected Members to undertake training, the time that Elected Members spend on professional development should be recognised by the fees and allowances framework; and*
4. *Economic conditions: Elected Member fees and allowances must be considered within the surrounding economic environment. The value of fees and allowances paid to Elected Members should keep pace with the increasing costs of living and rates of inflation, to ensure that the relative value of Elected Member fees and allowances does not erode over time.*

### **2.2.3 Audit, Risk and Improvement Committees**

*The Local Government sector:*

1. *supports Audit, Risk and Improvement Committees (ARIC) having a clearly defined role with an Elected Member majority;*
2. *supports the option for smaller Local Governments to share ARIC to reduce the burden on their resources;*
3. *does not support the requirement for the chair of the ARIC to be an independent member. The appointment of the chair should be at the discretion of the Local Government; and*
4. *supports the payment of meeting fees or defined reimbursements to independent ARIC members. The fees payable should be set by the Salaries and Allowances Tribunal within a separate fee category and at a suitable level that recognises the skills and knowledge required for such a role.*

### **2.10A Chief Executive Officer Remuneration**

*The Local Government sector supports appropriate remuneration of Local Government Chief Executive Officers on the basis of:*

1. *Importance of the role: the role of the CEO within Local Government is undeniably one of importance. The efficient operations and accountability of Local Governments is dependent on the appointment of a suitably qualified CEO.*
2. *Attraction and retention: Local Governments must compete in the broader labour market to attract and retain CEOs with the requisite qualifications and experience.*
3. *Demands of the role: the skill, workload and time commitment required from the role of a Local Government CEO must be fairly compensated.*

#### **2.10A.1 Regional/Isolation Allowance**

*The Local Government sector:*

1. *values the Regional/Isolation Allowance payable to Chief Executive Officers as an important means for Local Governments, particularly those that are remote or isolated, to supplement remuneration and attract suitably qualified Chief Executive Officers; and*

2. *supports greater transparency regarding methodology of application for the Regional/Isolation Allowance.*

## **BACKGROUND**

The Salaries and Allowances Tribunal (SAT) conduct an annual Inquiry into Local Government Elected Members' fees and allowances and Chief Executive Officers' remuneration. SAT invites submissions from Local Governments and other stakeholders.

SAT are yet to invite submissions for the 2026 Inquiry, however in anticipation of the upcoming end of year closure period and noting that the next ordinary meeting of State Council will be in March, the submission has been drafted early for consideration by Zones and State Council.

Local Governments are also encouraged to make their own submission to SAT, particularly in relation to their individual circumstances including requests to be classified in a different Band.

The content and recommendations in this submission were shaped by existing advocacy positions, previous submissions and feedback from individual Members since the 2025 Determination was published earlier this year.

The 2025 SAT Determination broadly aligned with WALGA's submission on behalf of Members, including:

- 3.5% increase to CEO remuneration band ranges (plus the 0.5% additional Superannuation Guarantee);
- 3.5% increase to the fee band ranges and some allowances for Elected Members (exclusive of superannuation where relevant);
- reduction of the four band ranges for independent committee members to one band, with the range to be from \$0 to \$450; and
- for the first time, provision for reimbursement of expenses for independent committee members.

The Tribunal also made two commitments in relation to:

- conducting a comprehensive survey of Local Governments in the latter half of 2025, the results of which will assist SAT in reviewing the quantum and effectiveness of the Regional/Isolation Allowance; and
- determining the rates for the independent chair of the audit, risk and improvement committee at a future date, to coincide with the commencement of the legislative changes.

## **COMMENT**

WALGA's submission for the 2026 Inquiry makes six recommendations:

1. That Elected Member Fees and Allowances (including maximum reimbursable expenses) are increased by 3%.
2. That the Chief Executive Officer remuneration bands are increased by 3%.
3. That the maximum payable Regional/Isolation Allowance be increased for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities.

4. That clear guidance be published to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings.
5. That the current fee range for independent committee members be increased to recognise the level of skill and knowledge required of independent audit, risk and improvement committee members, and to attract suitably skilled individuals to the role.
6. That a higher fee range be determined for independent chairs of audit, risk and improvement committees to recognise the additional skill, knowledge and preparation required to fulfil the role, and to attract suitably skilled individuals.

In relation to Recommendation 1: Elected Member Fees and Allowances, the submission:

- Reiterates WALGA's current advocacy position.
- Points to the current economic conditions putting pressure on households, including those of Elected Members and potential candidates, which lends itself to an increase in fees and allowances. Noting that CPI is currently at 2.1% and WPI 3.7%

In relation to Recommendation 2: Chief Executive Officer Remuneration, the submission:

- Summarises WALGA's current advocacy position in relation to the importance of the role of Chief Executive Officer, including the skill, workload and time commitment required from the role, and the difficulties of attracting and retaining suitable candidates in a competitive labour market.

In relation to Recommendations 3 and 4: Regional/Isolation Allowance, the submission:

- Underlines the importance of the Regional/Isolation Allowance for attracting and retaining quality Chief Executive Officers to some Local Governments that are particularly isolated or remote.
- Recommends both a review of, and publication of guidance about, the methodology, criteria and weightings for the Allowance to provide clarity for the sector.

In relation to Recommendations 5 and 6: Independent Audit, Risk and Improvement Committee Member Fees, the submission:

- Recognises the 2025 Determination went some way to help attract, retain and adequately compensate suitable individuals to the roles of member and chair of ARICs.
- Notes that the current maximum rate of \$450 is not adequately competitive when trying to recruit members and chairs within the broader labour market and should be increased.
- Reinforces WALGA's existing position that a separate, higher fee range needs to be established for ARIC independent chairs.

On 29 October, the Governance Policy Team considered the submission and recommended that it be included in the December State Council Agenda for endorsement.

**WALGA RECOMMENDATION**

That State Council endorse the submission to the 2026 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members.

**RESOLUTION**

**Mover:**      **Shire of Nungarin**  
**Seconder:**    **Shire of Narembeen**

**That the Zone supports the WALGA recommendation for State Council Agenda item 8.2 as contained in the State Council Agenda and as provided above.**

**CARRIED**

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### 15.3. TOURISM ADVOCACY POSITION UPDATE (STATE COUNCIL AGENDA ITEM 8.3)

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By Saul Cresswell, Principal Policy Advisor Economic Development

#### **BACKGROUND**

The visitor economy is an important driver of economic development for metropolitan and regional Local Governments in Western Australia. Comprising people travelling for leisure, business events, education, and those visiting friends and relatives, the visitor economy contributed \$18.3 billion to the Western Australian economy in 2023-24. Approximately 45 per cent of this spend took place in the regions.

In 2015, WALGA undertook research and consultation on tourism, developing a *Local Government and Tourism Discussion Paper* that included recommendations. As part of the recommendations, Advocacy Position 3.9 Tourism was endorsed by State Council in March 2017.

Local Governments are instrumental in maintaining the amenity of destinations, a critical factor in safeguarding tourism reputation and repeat visitation. There has been a growth in demands on Local Government resources to meet gaps in service delivery from other levels of Government or the private sector and to align with changes in community expectations (see [WALGA's submission on the Inquiry into Local Government Financial Sustainability](#)).

The WA Government's *Diversify WA* economic framework considers tourism and events a priority sector in the diversification of the state's economy. The *WA Visitor Economy Strategy* (WAVES) sets a vision for a \$25 billion visitor economy by 2033.

The State Government, through Tourism WA and the Regional Tourism Organisations, have developed regional tourism strategies, known as Tourism Destination Management Plans (TDMPS), to identify the challenges and opportunities across demand, supply and capability. TDMPS are the most informed articulation of a shared tourism vision undertaken to date, yet have no funding mechanism to implement them.

Tourism emerged as a key topic in WALGA's 2024 Economic Development Survey, with visitor attraction a focus area for Local Government economic development efforts. Responding to the findings, WALGA undertook a Tourism Survey in June 2025, which received 36 Local Government responses from a diversity of regions, with 92% of respondents stating that tourism had medium or high importance to their Local Government.

WALGA developed the *Role of Local Government in Tourism Discussion Paper*, which outlined the constraints and opportunities for Local Governments, and was distributed for Member and stakeholder feedback in September 2025. It also included a draft revised advocacy position. Feedback was received from 28 Local Governments, plus Tourism WA, Tourism Council WA and Regional Tourism Organisations. Local Government responses were received from each of the five tourism regions: Australia's South West, Australia's North West, Australia's Coral Coast, Australia's Golden Outback and Destination Perth.

The consultation provided unanimous support for the overarching intent of the draft advocacy position. Nearly half of respondents proposed amendments, which were considered and incorporated into to the revised draft advocacy positions.

Key sector feedback during WALGA's consultation, included:

- Inadequate recognition of the pivotal role Local Government plays in providing community infrastructure and services that underpins amenity for visitors, and the need for sustainable funding mechanisms.
- Continued confusion about the roles of tourism agencies across WA and who to turn to for support.
- The prohibitive costs of accessing data relating to tourism in Local Government areas.
- Impacts of a difficult regulatory environment at all levels of government on tourism and events.
- The need for support addressing tourism literacy and the visitor economy.

The People and Place Policy Team endorsed the updated advocacy position at its meeting on 22 October 2025, with the inclusion of an additional point requesting resourcing for emergency management and medical services that face significantly increased demand during peak tourism periods.

## ATTACHMENT

- [The Role of Local Government in Tourism - 2025 Research Paper](#)

## POLICY IMPLICATIONS

WALGA's **current** position:

*That WALGA:*

1. *Continues to advocate for a Local Government tourism strategy to deliver local tourism outcomes;*
2. *In the short-medium term, advocates that the State Government:*
  - a. Produces targeted communication and education for Local Government using existing Tourism WA data to demonstrate the value of tourism to local communities, Elected Members and Local Government officers;*
  - b. Provides guidance for Local Government on marketing small projects including events and attractions;*
  - c. Directs Regional Development Commissions to facilitate the coordination of tourism stakeholders to provide strategic support where required for Local Government; and*
  - d. Provides funding to Local Government for tourist infrastructure.*
3. *In the long term, advocates that the State Government:*
  - a. Articulates the lead agency and defines the roles of other agencies in tourism, to facilitate coordination and collaboration of tourism activities across the State and to enhance Local Government's understanding of tourism in WA;*
  - b. Defines and communicates how it provides destination marketing support to Local Governments and communicates how Local Governments can most effectively direct their resources;*
  - c. Develops a sustainable State Government tourism funding mechanism for both regional and metropolitan Local Governments which is clearly communicated to Local Governments;*

- d. *Implements and invests in Regional Investment Blueprints and delivers through appropriate funding models such as Royalties for Regions and federal funding opportunities which are clearly communicated to Local Government;*
- e. *Continues funding to support sustainability of visitor centres;*
- f. *Undertakes improvements to tourism-related infrastructure and technology including mobile signals and WIFI in regional areas; and*
- g. *Undertakes measures to reduce the cost and improve the scheduling and routes of regional air services.*

It is proposed that the position **be replaced** with:

*WALGA calls on the State Government to:*

1. *Fund the implementation of the WA Visitor Economy Strategy and the supporting Tourism Destination Management Plans and Regional Tourism Development Strategies, including for:*
  - a. *maintenance and renewal of Local Government assets and services that underpin a positive visitor experience*
  - b. *new and existing tourism infrastructure*
  - c. *improving telecommunications infrastructure*
  - d. *measures to reduce the cost and improve the scheduling and routes of regional air services*
  - e. *accredited Visitor Centres.*
2. *Ensure that tourism destinations with significant seasonal influxes of visitors have adequate medical and emergency services and reliable telecommunications.*
3. *Articulate a clear tourism governance framework with defined roles and responsibilities to facilitate coordination and collaboration of tourism activities across the State.*
4. *Adequately consult and consider Local Government when undertaking strategic tourism planning across Western Australia.*
5. *Provide improved access to affordable, timely and granular data that delivers LGA-level insights on visitation, spend and event impacts.*

## **COMMENT**

Since the current advocacy position was adopted, tourism across the State has continued to evolve and change, including post pandemic visitation growth, changing tourism behaviour, and the increasing costs of doing business.

Many challenges identified in the current advocacy position persist and remain part of the new draft advocacy position. These include:

- a lack of clarity in tourism organisation roles and responsibilities
- ineffective coordination efforts
- lack of capacity building opportunities for Local Government
- and inaccessible and expensive data, often missing a localised focus.

The suggested revision to Advocacy Position 3.9 Tourism aims to provide a consolidated and contemporary position on the important role Local Government provides for tourism in WA and how best to capitalise on opportunities to benefit their communities.

The proposed updates to the advocacy position seek to:

- Align State Government investment and support with the contemporary Tourism Destination Management Plans (TDMPS).
- Reiterate the need for clear tourism governance across the State, without reference to which agency should lead the work.
- Reiterate and further clarify the need for accessible data to support informed decision making.
- Emphasise the pivotal role the Local Government sector plays in supporting the visitor experience, and advocate for adequate consultation and funding to ensure this role can be sustained.

WALGA will continue to work with State Government agencies and support the Local Government sector, including sharing the updated tourism research paper which provides context around tourism and the diverse roles Local Government can play.

#### WALGA RECOMMENDATION

That State Council replace Advocacy Position 3.9 Tourism with an updated position as follows:

*WALGA calls on the State Government to:*

1. *Fund the implementation of the WA Visitor Economy Strategy and the supporting Tourism Destination Management Plans and Regional Tourism Development Strategies, including for:*
  - a. *maintenance and renewal of Local Government assets and services that underpin a positive visitor experience*
  - b. *new and existing tourism infrastructure*
  - c. *improving telecommunications infrastructure*
  - d. *measures to reduce the cost and improve the scheduling and routes of regional air services*
  - e. *accredited Visitor Centres.*
2. *Ensure that tourism destinations with a significant seasonal visitor influx have adequate medical and emergency services and reliable telecommunications.*
3. *Articulate a clear tourism governance framework with defined roles and responsibilities to facilitate coordination and collaboration of tourism activities across the State.*
4. *Adequately consult and consider Local Government when undertaking strategic tourism planning across Western Australia.*
5. *Provide improved access to affordable, timely and granular data that delivers LGA-level insights on visitation, spend and event impacts.*

#### RESOLUTION

**Mover:** Shire of Merredin

**Seconder:** Shire of Tammin

**That the Zone supports the WALGA recommendation for State Council Agenda item 8.3 as contained in the State Council Agenda and as provided above.**

**CARRIED**

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## 15.4. WASTE MANAGEMENT ADVOCACY POSITIONS (STATE COUNCIL AGENDA ITEM 8.4)

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By *Rebecca Brown, Policy Manager Environment and Waste*

### EXECUTIVE SUMMARY

- WALGA has been undertaking a process of reviewing and updating Advocacy Positions and Policy Statements.
- There are three Waste Management Advocacy Positions (7.2 State Waste Strategy, 7.3 Waste Authority and 7.11 Waste Management and Resource Recovery Partnership Agreement) which have been recently reviewed.
- It was determined that these positions are either no longer relevant or have been incorporated into other positions and it is therefore recommended they be retired.
- To ensure a clear Local Government position on all relevant waste management matters, WALGA is also undertaking a policy position gap analysis to inform the development of future Advocacy Positions.
- The Municipal Waste Advisory Council endorsed retiring the three Advocacy Positions at its meeting on 15 October 2025.

### POLICY IMPLICATIONS

The item retires the existing Advocacy Positions:

#### **7.2 State Waste Strategy**

*Local Government requires leadership and clear direction from the State Government in relation to waste management. As such, Local Government supports the development and implementation of a comprehensive State Waste Strategy which:*

1. *Is consistent with the content, purpose and objective of existing legislation and policy at both a state and national level;*
2. *Clearly identifies the roles and responsibilities of the Waste Authority in regard to the development and implementation of the Strategy, as outlined in the Waste Avoidance and Resource Recovery Act 2007;*
3. *Is reviewed, with Stakeholder input, within 2 years of implementation; and*
4. *Includes achievable targets for all waste streams and focuses on waste reduction, resource recovery and the diversion of waste from landfill. Targets should be based on accurate baseline data and clearly identify roles, responsibilities and funding for each target area.*

#### **7.3 Waste Authority**

*Local Government considers that an independent and effective Waste Authority is required. The role of the Waste Authority should be of a collaborative, facilitative and strategic nature. Specific activities should include:*

1. *Developing, administering, monitoring and reviewing the State Waste Strategy;*
2. *Developing a Priority Waste List (for Extended Producer Responsibility) as required in the Waste Avoidance and Resource Recovery Act 2007; and*
3. *Developing and implementing an annual Business Plan that delivers the objectives of the Waste Strategy.*

### **7.11 Waste Management and Resource Recovery Partnership Agreement**

*The Local Government sector supports the initiation of a State Local Government Partnership Agreement on Waste Management and Resource Recovery.*

#### **BACKGROUND**

The process to review and update Advocacy Positions and Policy Statements relating to waste management is nearing completion. Three Advocacy Positions remain which have recently been reviewed:

- *7.2 State Waste Strategy* - The substance of this position is covered in the [Advocacy Position 7.1 Waste Management Legislation](#) which was endorsed by State Council in March 2025, and outlines requirements for State and Australian Government Waste Strategies.
- *7.3 Waste Authority* - This advocacy position is no longer required, as the Waste Authority's legislative requirements are defined under the WARR Act, and other aspects of waste management are addressed through Policy Position 7.1, endorsed by State Council in March 2025.
- *7.11 Waste Management and Resource Recovery Partnership Agreement* - Partnership agreements have not continued and advocacy efforts are being pursued through a variety of other approaches.

The Municipal Waste Advisory Council endorsed the retirement of the three Advocacy Positions at its meeting on 15 October 2025.

#### **COMMENT**

A review of all existing Advocacy Positions and Policy Statements has been progressed over the last two years. The three remaining advocacy positions are covered or included in other advocacy positions or have become dated and are no longer a relevant focus of advocacy. The Officers Advisory Group supported retiring the Advocacy Positions acknowledging that they are either incorporated into other existing positions or have become outdated. The Municipal Waste Advisory Council endorsed retiring the three Advocacy Positions and supported a gap analysis of advocacy positions.

#### **WALGA RECOMMENDATION**

That State Council retire Advocacy Positions:

1. 7.2 State Waste Strategy;
2. 7.3 Waste Authority; and
3. 7.11 Waste Management and Resource Recovery Partnership Agreement.

#### **RESOLUTION**

**Mover:** **Shire of Bruce Rock**

**Seconder:** **Shire of Wyalkatchem**

**That the Zone supports the WALGA recommendation for State Council Agenda item 8.4 as contained in the State Council Agenda and as provided above.**

**CARRIED**

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## 15.5. ELECTORAL MATERIAL – AUTHORISATION STATEMENT ADDRESS REQUIREMENTS (STATE COUNCIL AGENDA ITEM 8.5)

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By Felicity Morris, Manager Governance and Procurement

### EXECUTIVE SUMMARY

- Authorisation requirements for electoral material are intended to protect the transparency and accountability of the electoral process.
- The mandatory publication of a street address, often the candidate's home, raises privacy and safety concerns, potentially deterring participation in Local Government elections.
- Other Australian jurisdictions offer more flexible approaches, such as allowing post office boxes or partial addresses, which maintain transparency without compromising safety.
- It is proposed that WALGA advocate that only the locality is included in the authorisation statement.
- The Governance Policy Team revised and endorsed the new advocacy position at its meeting on 20 October.

### ATTACHMENT

- [Jurisdictional comparison - Electoral material authorisation requirements](#)

### POLICY IMPLICATIONS

The purpose of this report is to provide a new advocacy position for endorsement. WALGA has several existing advocacy positions regarding election matters, but none dealing with electoral material.

### BACKGROUND

Section 4.87 of the *Local Government Act 1995* requires all printed, published or distributed electoral material to include the name and address of the person who authorised the electoral material. The address cannot be a post office box. Printed electoral material must also include the name and business address of the printer.

In recent electoral cycles, concerns have been raised regarding the requirement to publish a physical address, often the residential address of the candidate. Members increasingly raised these concerns in the lead up to the 2025 Ordinary Local Government Elections, including at the Mayors and Presidents Forum at the 2025 WALGA Convention.

### COMMENT

Authorisation requirements for election advertising are designed to enhance transparency and accountability in the electoral process. By clearly identifying the individual or organisation responsible for electoral communications, these rules ensure that voters can assess the source, credibility, and intent behind campaign materials. This transparency helps voters make informed decisions, discourages misinformation, and prevents "irresponsibility through anonymity". Authorisation also enables regulatory bodies to trace and address any breaches of electoral laws, reinforcing the integrity of democratic participation.

However, the obligation to publish a candidate's physical address raises significant privacy and safety concerns. Candidates for Local Government elections in Western Australia do not typically have official campaign headquarters. They may not have a business or other suitable address to use and are often required to list their personal residence. The internet and social media have increased the accessibility and permanence of personal information, making it easier for individuals to be targeted. Publicly disclosing a residential address can expose candidates and their families to risks such as harassment, intimidation, or unwanted contact, particularly in contentious or high-profile elections. These concerns are especially acute for candidates from vulnerable groups or those campaigning on polarising issues. This may deter individuals from standing for election, thereby limiting diversity and participation in local democracy.

A review of the requirements in other Australian jurisdictions has been carried out and is provided as an attachment. While many jurisdictions have similar requirements to WA, others have more flexible approaches:

- PO boxes satisfy the address requirement in Local Government elections in South Australia and Victoria.
- The locality (town/city) is sufficient for material that is published by an individual in Local Government elections in the Northern Territory, while a full address is required for material published by an organisation.
- The street name and locality are sufficient for material published by an individual in Territory elections in the Northern Territory, while a full address is required for material published by an organisation.
- Only the name of the person authorising the material is required for ACT Territory elections.

This demonstrates that there are a range of options for identifying the person responsible for the material, without needing to provide their address. The Returning Officer and regulatory bodies have access to candidates' contact and nomination details, ensuring that any breaches can be investigated and enforced without compromising personal privacy. The draft advocacy position recommends that the requirement is limited to the name and locality of the person authorising the material.

It should be acknowledged that elected Council Members may be required to disclose their addresses in Primary and Annual Returns, which are available for public inspection. Similarly, a disclosure of a proximity interest in Council Meeting documents may allow a Council Member's address to be identified. However, these materials are not circulated as widely as electoral materials or subject to the heightened electoral context.

As a final matter, if candidates print materials at home, the WAEC advises that no separate statement of the printer's address is required, as this is satisfied by the authorisation statement. Many Australian jurisdictions do not require the printer's name or address on printed electoral materials. Increasingly, printing may be done through companies operating online only, without physical addresses. The review of authorisation requirements provides an opportunity to remove the requirement to include the printer's details.

## **WALGA RECOMMENDATION**

That WALGA advocate to the State Government to amend section 4.87 of the *Local Government Act 1995* to:

1. Replace the requirement to include the name and address of the person authorising the electoral material, with a requirement to include the name and locality of the person authorising the material.
2. Remove the requirement for the name and business address of the electoral material printer to appear at the end of the electoral material

## **RESOLUTION**

**Mover:**      **Shire of Bruce Rock**  
**Seconder:**    **Shire of Cunderdin**

**That the Zone supports the WALGA recommendation for State Council Agenda item 8.5 as contained in the State Council Agenda and as provided above.**

**CARRIED**

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## **15.6. OTHER STATE COUNCIL AGENDA ITEMS**

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Zone Delegates are invited to raise for discussion, questions or decision any of the items in the State Council Agenda, including the items for noting, Policy Team and Committee Reports or the Key Activity Reports.

## 16. EMERGING ISSUES

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### 16.1. GREAT EASTERN HIGHWAY ADVOCACY

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Following the Main Roads report, Zone Delegates resolved to undertake additional advocacy regarding Great Eastern Highway, particularly between the Shires of Northam and Yilgarn.

#### RESOLUTION

**Mover:** Shire of Cunderdin  
**Seconder:** Shire of Yilgarn

**That the Zone resolves to draft correspondence to the Minister for Transport concerning the condition of the Great Eastern High between Northam and Yilgarn for signing at the Zone's February meeting.**

**CARRIED**

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### 16.2. REVIEW OF THE COMMUNITY SPORTING AND RECREATION FACILITIES FUND (CSRFF)

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*Shire of Narembeen*

The Department of Creative Industries, Tourism and Sport (CITS) has advised that the Community Sporting and Recreation Facilities Fund (CSRFF) and Club Night Lights Program (CNLP) are currently under review. However, no information has been released on when the review will be completed, what the future structure or timing of the program will be, or whether funding levels will be maintained or adjusted.

This ongoing uncertainty is impacting regional communities that rely heavily on CSRFF support to deliver sport and recreation infrastructure projects. While the State Government's "PlayOn WA 2030" initiative references strengthening funding programs, no detail or assurance has been provided about the continuation or timing of CSRFF rounds.

The CSRFF is a critical funding stream for local governments and community organisations across regional WA, enabling the development, upgrade and renewal of sporting and recreation facilities. Projects are being delayed or placed at risk due to the lack of clarity about future funding rounds and program direction.

Additionally, the program is consistently oversubscribed, funding levels have not kept pace with increasing construction costs and inflation, and regional areas such as the Wheatbelt have limited alternative sources of capital funding. The lack of transparency and timeliness in the review process unfairly disadvantages regional communities, particularly when government priorities appear to be directed toward metropolitan or election-commitment projects.

## **RESOLUTION**

**Mover:** **Shire of Narembeen**  
**Seconder:** **Shire of Koorda**

**That the GECZ:**

- 1. Express its concern at the ongoing review of the Community Sporting and Recreation Facilities Fund (CSRFF) without a timeline for completion or confirmation of the program's future structure or funding levels.**
- 2. Request WALGA to advocate to the Minister for Sport and Recreation and the Department of Creative Industries, Tourism and Sport (CITS) for:**
  - a. Public release of the CSRFF review's scope, commencement date and expected completion timeline;**
  - b. Confirmation of the program's continuation and funding levels beyond the review period, with increases to reflect inflation, demand, and regional construction costs;**
  - c. Commitment that CSRFF will remain a merit-based, transparent, and equitable program accessible to regional and metropolitan communities alike; and**
  - d. Urgent communication of future funding round dates to enable regional local governments and community clubs to plan projects effectively.**

- 3. Request WALGA to highlight to the Minister that the lack of certainty around CSRFF is jeopardising the fruition of regional projects vital to community wellbeing, participation, and sustainability.**

**CARRIED**

## **17. NEXT MEETING**

The next Great Eastern Country Zone meetings will be held on Thursday, 12 February at 9:30am at the Shire of Trayning as per [item 12.1](#).

## **18. CLOSURE**

There being no further business, the Chair closed the meeting at 12:13.



# WEROC Inc. Annual General Meeting

## MINUTES

Thursday 27 November 2025

Cunderdin Sport & Recreation Centre

WEROC Inc. | Incorporating the Shires of Bruce Rock, Cunderdin, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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# WEROC Inc.

**Wheatbelt East Regional Organisation of Councils Inc.**

**Shires of Bruce Rock, Cunderdin, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn**

## MINUTES

### 1. OPENING AND ANNOUNCEMENTS

Ms. Lisa O'Neill as Chair of WEROC Inc. welcomed members of the Board and opened the meeting at 10.10am.

### 2. RECORD OF ATTENDANCE AND APOLOGIES

#### 2.1 Attendance

Mr. Bryan Close

Mr. Mark Crees

Mr. Raymond Griffiths

Ms. Alison Harris

Mr. Stuart Hobley

Mr. Andrew Malone

Ms. Lisa O'Neill

Mr. Ramesh Rajagopalan

Ms. Emily Ryan

Ms. Charmaine Thomson

Mr. Nic Warren

Mr. Craig Watts

Ms. Rebekah Burges, Executive Officer

#### 2.2 Apologies

Mr. Bill Price

Mr. Mark Furr

#### 2.3 Guests

Ms. Jasmine Geier

### 3. DECLARATIONS OF INTEREST

NIL

### 4. MINUTES OF MEETINGS

#### 4.1 Minutes of the WEROC Inc. Annual General Meeting held 28 November 2024

**Attachment 1: Minutes of the WEROC Inc. Annual General Meeting held 28 November 2024**

## WEROC Inc. Annual General Meeting Thursday 27 November 2025 - Minutes

The Minutes of the WEROC Inc. Annual General Meeting held on Thursday 28 November 2024 have been previously circulated and are provided again as an attachment to the meeting agenda.

### **Recommendation:**

That the Minutes of the WEROC Inc. Annual General Meeting held on Thursday 28 November 2024 be confirmed as a true and correct record.

### **RESOLUTION:**

**Moved:** Mr. Ram Rajagopalan

**Seconded:** Ms. Alison Harris

That the Minutes of the WEROC Inc. Annual General Meeting held on Thursday 28 November 2024 be confirmed as a true and correct record.

**CARRIED**

### **5. CHAIRS REPORT**

**Author:** Ms. Lisa O'Neill, WEROC Inc. Chair

**Disclosure of Interest:** No interest to disclose

**Attachments:** Nil

**Voting Requirement:** Simple Majority

The Chair's report for the 2024-25 financial year is presented.

The 2024-25 year has been another productive one for WEROC, with strong progress made across several key projects that align with our strategic priorities.

A major highlight was the development of the Eastern Wheatbelt Self-Drive Trail Itinerary, featuring 21 local sites across our seven member shires. This project celebrates the unique attractions of our region and supports our goal of boosting visitation and strengthening local economies. We also continued to promote the Eastern Wheatbelt through our financial contributions to the Wheatbelt Local Tourism Group co-funding campaigns ensuring our communities remain visible and inviting to visitors.

Housing and workforce challenges have remained front of mind. The WEROC Workforce Housing Investigation, supported by the Wheatbelt Development Commission, has moved forward with the completion of a workforce housing needs analysis. Work is now underway on site feasibility assessments to help address housing shortages and support local workforce attraction and retention.

Health and education partnerships have also been a focus. WEROC worked with the University of Notre Dame and Rural Health West to deliver the 2025 Wheatbelt Medical Student Immersion Program in March, giving students hands-on experience in our region and encouraging future rural health professionals. On the advocacy front, we made submissions to the Department of Local Government, Sport and Cultural Industries on CEO KPIs and Online Registers, and to the Department of Education WA regarding the draft Regional Education Strategy ensuring the Eastern Wheatbelt perspective is well represented.

In November 2024, we welcomed two McCusker Centre for Citizenship interns from UWA. One explored ways to add value to tourism experiences across WEROC communities, while the other gathered data to assist public health planning. We also completed a HR and Industrial Relations project, auditing policies, contracts, and position descriptions across member shires to ensure compliance with Local Government Awards.

A particularly pleasing milestone this year was welcoming the Shire of Cunderdin as a new WEROC member in April 2025, further strengthening our collaboration and regional voice.

I would like to extend my sincere thanks to our Executive Officer, Rebekah Burges, for her ongoing dedication, professionalism, and the significant time and effort she invests in WEROC's success. Her attention to detail and commitment to delivering outcomes continue to strengthen the organisation and support our member shires.

Thank you also to our member Shires for their continued collaboration and support as Board Members. The commitment, insight, and willingness of each Shire to work together on shared priorities is what allows WEROC to achieve meaningful results for our communities. The strength of this partnership remains one of our greatest assets.

I look forward to another strong year ahead.

Lisa O'Neill  
Chair, WEROC Inc.

**Recommendation:**

That the Chair's Report for the 2024-25 financial year be received.

**RESOLUTION:**

**Moved:** Ms. Lisa O'Neill

**Seconded:** Ms. Emily Ryan

That the Chair's Report for the 2024-25 financial year be received.

**CARRIED**

**6. TREASURERS REPORT**

**Author:** Rebekah Burges, Executive Officer and Secretary/Treasurer

**Disclosure of Interest:** No interest to disclose

**Attachments:** Nil

**Voting Requirement:** Simple Majority

**Executive Officer Comment:**

The Treasurers report for the 2024-25 financial year is presented.

As per the audited financial report for WEROC Inc. for the period 1 July 2024 to 30 June 2025, I can report the following\*:

The **opening balance** of the WEROC Community Solutions One account held with Westpac Bank on 1 July 2024 was \$69,784.64.

**Total revenue** for the year was \$147,736.

The **sources of income** for WEROC Inc. for the 2024-25 financial year were the annual financial contributions paid by Member Councils, the new member fee paid by the Shire of Cunderdin, contributions paid into the consultancy and project reserve for the WEROC workforce housing investigation and interest on the term deposit.

**Total expenses** for the year were \$123,319.

**Major expense items** included:

- Consultants Fees \$75,775
- Executive Officer - Professional Services \$32,582
- WEROC insurance \$6,021

The **closing cash balance** of the WEROC Inc. **Community Solutions One** account on 30 June 2025 was \$99,971.03.

## WEROC Inc. Annual General Meeting Thursday 27 November 2025 - Minutes

The **closing cash balance** of the WEROC Inc. **Term Deposit** account on 30 June 2025 was \$100,000.

The current signatories to the WEROC Inc. accounts are Mr. Raymond Griffiths (Board Member), Ms. Lisa O'Neill (Chair), Mr. Craig Watts (Board Member) and Ms. Rebekah Burges (Executive Officer and Secretary/Treasurer).

*\*Please note that the amounts reported in the audited financial statements do not include GST input or output tax or ATO payments or refunds.*

### **Recommendation:**

That the Treasurer's Report for the 2024-25 financial year be received.

### **RESOLUTION:**

**Moved:** Mr. Mark Crees

**Seconded:** Mr. Nic Warren

That the Treasurer's Report for the 2024-25 financial year be received.

**CARRIED**

## **7. ACCEPTANCE OF THE AUDITED FINANCIAL REPORT FOR THE PERIOD 1 JULY 2024 TO 30 JUNE 2025**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Attachments:** *Attachment 2: 2025 Audited Financial Statements*

*Attachment 3: 2025 Management Letter*

**Voting Requirement:** Simple Majority

### **Executive Officer Comment:**

The audited financial report and management letter for the period 1 July 2024 to 30 June 2025 are presented.

### **Recommendation:**

That:

- 1) The final audited financial report be accepted; and
- 2) The management letter be noted.

### **RESOLUTION:**

**Moved:** Mr. Andrew Malone

**Seconded:** Mr. Mark Crees

That:

- 1) The final audited financial report be accepted; and
- 2) The management letter be noted.

**CARRIED**

## **8. ACCEPTANCE OF THE WEROC INC. ANNUAL REPORT 2024-2025**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Attachments:** *Attachment 4: Draft WEROC Inc. Annual Report 2024-25*

**Voting Requirement:** Simple Majority

### **Executive Officer Comment:**

## WEROC Inc. Annual General Meeting Thursday 27 November 2025 - Minutes

The Draft WEROC Inc. Annual Report for the 2024-25 financial year is provided as an attachment. The Annual Report highlights the key activities and achievements of WEROC Inc. over the 2024-25 financial year.

### **Recommendation:**

That the Draft Annual Report of WEROC Inc. for the 2024-25 financial year be accepted.

**RESOLUTION:** **Moved:** Mr. Nic Warren **Seconded:** Ms. Charmaine Thomson

That the Draft Annual Report of WEROC Inc. for the 2024-25 financial year be accepted.

**CARRIED**

## **9. APPOINTMENT OF AN AUDITOR FOR THE 2025-24 FINANCIAL YEAR**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Attachments:** *Nil*

**Financial Implications:** As per quote supplied.

**Consultation:** Audit Partners Australia

**Voting Requirement:** Simple Majority

### **Background:**

The WEROC Inc. Constitution states under Rule 23. Appointment of Auditor, that:

*“WEROC will at each Annual General Meeting, appoint an Auditor for a period of one year, who is not a Member of WEROC. The Auditor will be eligible for reappointment by WEROC and WEROC Board has the power to fill any temporary vacancy in the office of Auditor”.*

### **Executive Officer Comment:**

Audit Partners Australia (APA) have completed the financial audits for WEROC Inc. for the previous six financial years. The cost for the 2024-25 financial audit was \$1,000 +GST and disbursements.

APA advised via email on 19 August 2025 that if they are reappointed as auditor for the 2025-26 financial year the cost will be the same as the 2024-25 financial year.

To provide context for new members, APA has been appointed as the auditor for five successive years because they are both an efficient and reliable provider of auditing services and the most cost effective. Every couple of years alternative quotes are sourced to gauge the market and ensure that APA are still providing an economical service. This was done most recently in 2023, when two alternative quotes were sourced, and they ranged from \$1,750 ex. GST to \$4,500 ex. GST.

### **Recommendation:**

That Audit Partners Australia be reappointed to undertake the financial audit for WEROC Inc. for the period 1 July 2025 to 30 June 2026.

**RESOLUTION:** **Moved:** Mr. Craig Watts **Seconded:** Mr. Ram Rajagopalan

That Audit Partners Australia be reappointed to undertake the financial audit for WEROC Inc. for the period 1 July 2025 to 30 June 2026.

**CARRIED**

## **10. ELECTION OF OFFICE BEARERS**

**Author:** Rebekah Burges, Executive Officer

## WEROC Inc. Annual General Meeting Thursday 27 November 2025 - Minutes

**Disclosure of Interest:** No interest to disclose

**Attachments:** Nil

**Voting Requirement:** Simple Majority

### **Background:**

The WEROC Inc. Constitution states under Rule 14.1 Elections at Annual General Meeting, that:

- a) Elections for Chair, Deputy Chair, Secretary/Treasurer and Board members will take place at the Annual General Meeting of WEROC where the Chair will declare all positions vacant.
- b) The Chair and Deputy Chair must be from a different Local Government.
- c) Subject to Rule 14.2, a Board Member's term will be from his or her election at an annual general meeting until the election at the next annual general meeting after his or her election, but he or she is eligible for re-election to membership of the Board.

Ms. Lisa O'Neill declared all positions vacant and vacated the chair to allow for the election of office bearers. Mr. Craig Watts assumed the chair for the duration of the election process.

### **10.1 Election of Chair**

Mr. Craig Watts invited nominations from the floor for the election of Chair to WEROC Inc. until the next Annual General Meeting.

Ms. Lisa O'Neill nominated Ms. Charmaine Thomson for the position of Chair to WEROC Inc. Mr. Ram Rajagopalan seconded the nomination.

Ms. Charmaine Thomson accepted the nomination. There being no further nominations Ms. Charmaine Thomson was elected unopposed for the position of Chair of WEROC Inc.

### **10.2 Election of Deputy Chair**

Mr. Craig Watts invited nominations from the floor for the election of a Deputy Chair until the next Annual General Meeting.

Mr. Ram Rajagopalan nominated Mr. Mark Crees for the position of Deputy Chair to WEROC Inc. Mr. Bryan Close seconded the nomination.

Mr. Mark Crees accepted the nomination. There being no further nominations Mr. Mark Crees was elected unopposed for the position of Deputy Chair of WEROC Inc.

### **10.3 Election of Secretary/Treasurer**

The election of a Secretary/Treasurer is a formality as the WEROC Inc. Constitution states under Rule 16.2 that:

*"The Executive Officer will act as Secretary/Treasurer of WEROC and non-voting member of the Board".*

#### **Recommendation:**

That the WEROC Inc. Executive Officer be appointed as Secretary/Treasurer until the next Annual General Meeting.

**RESOLUTION:**

**Moved:** Mr. Mark Crees

**Seconded:** Ms. Alison Harris

That the WEROC Inc. Executive Officer be appointed as Secretary/Treasurer until the next Annual General Meeting.

**CARRIED**

## WEROC Inc. Annual General Meeting Thursday 27 November 2025 - Minutes

Prior to the meeting, Ms. Charmaine Thomson advised of her preference for Ms. Lisa O'Neill to continue chairing the AGM. Accordingly, following the election of office bearers, Ms. Lisa O'Neill resumed the role of Chairperson and continued to preside over the meeting.”

### 10.4 Election of Board Members

Rule 14.1 of the WEROC Inc. Constitution stipulates that the election of Board Members will take place at each Annual General Meeting and that a Board Members term will be from his or her election at an annual general meeting until the election at the next annual general meeting.

The appointment of the Board should mirror the nominated representatives (as detailed below) from each of the seven Member Local Governments, who are appointed for a term of two years in accordance with Rule 6 of the WEROC Inc. Constitution.

Local Government	Nominated Representatives	Term Commencing	Term Expiring
Shire of Bruce Rock	Mr. Ramesh Rajagopalan	30 October 2025	30 October 2027
	Mr. Mark Furr	30 October 2025	30 October 2027
Shire of Cunderdin	Ms. Alison Harris	30 October 2025	30 October 2027
	Mr. Stuart Hobley	30 October 2025	30 October 2027
Shire of Kellerberrin	Ms. Emily Ryan	30 October 2025	30 October 2027
	Mr. Raymond Griffiths	30 October 2025	30 October 2027
Shire of Merredin	Mr. Craig Watts	30 October 2025	30 October 2027
	Ms. Lisa O'Neill	30 October 2025	30 October 2027
Shire of Tammin	Ms. Charmaine Thomson	30 October 2025	30 October 2027
	Mr. Andrew Malone	30 October 2025	30 October 2027
Shire of Westonia	Mr. Mark Crees	30 October 2025	30 October 2027
	Ms. Bill Price	30 October 2025	30 October 2027
Shire of Yilgarn	Mr. Bryan Close	30 October 2025	30 October 2027
	Mr. Nic Warren	30 October 2025	30 October 2027

#### **Recommendation:**

That those Members as nominated by their respective Local Government be appointed to the WEROC Inc. Board until the next Annual General Meeting.

#### **RESOLUTION:**

**Moved:** Mr. Craig Watts

**Seconded:** Mr. Mark Crees

That those Members as nominated by their respective Local Government be appointed to the WEROC Inc. Board until the next Annual General Meeting.

**CARRIED**

### **11. SPECIAL BUSINESS**

Nil

### **12. GENERAL BUSINESS**

Nil

### **13. CLOSURE**

There being no further business the Chair closed the meeting at 10.17pm.



# WEROC Inc. Board Meeting

## MINUTES

Thursday 27 November 2025

Cunderdin Sport & Recreation Centre

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**WEROC Inc.**  
**Wheatbelt East Regional Organisation of Councils Inc.**  
**Shires of Bruce Rock, Cunderdin, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn**

# MINUTES

Minutes of the Board Meeting held in Cunderdin on Thursday 27 November 2025.

## 1. OPENING AND ANNOUNCEMENTS

Ms. Charmaine Thomson as the newly elected Chair of WEROC Inc. advised prior to the meeting of her preference for Ms. Lisa O'Neill to Chair the meeting. Accordingly, Ms. Lisa O'Neill welcomed members of the Board and opened the meeting at 10.18am.

## 2. RECORD OF ATTENDANCE AND APOLOGIES

### 2.1 Attendance

Mr. Bryan Close

Mr. Mark Crees

Mr. Raymond Griffiths

Ms. Alison Harris

Mr. Stuart Hobley

Mr. Andrew Malone

Ms. Lisa O'Neill (Chair)

Mr. Ramesh Rajagopalan

Ms. Emily Ryan

Ms. Charmaine Thomson (Deputy Chair)

Mr. Nic Warren

Mr. Craig Watts

Ms. Rebekah Burges, Executive Officer

### 2.2 Apologies

Mr. Mark Furr

Mr. Bill Price

### 2.3 Guests

Ms. Jasmine Grier, Deputy CEO, Shire of Westonia

Meegan Smith, Principal Hydrogeologist, Water Technology (joined the meeting at 11.10am and left at 11.30am)

Dr. Glenn Harrington, Senior Principal Hydrogeologist, Water Technology (joined the meeting at 11.10am and left at 11.30am)

### 3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, “*a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee*”.

Name	Agenda Item / Initiative	Disclosure
Rebekah Burges	7.1 Executive Officer Services Contract Review	Ms. Rebekah Burges declares an interest in this matter as an employee of 150 Square, who currently hold the contract for WEROC Executive Services and are applying for an extension of this contract.

### 4. MINUTES OF MEETINGS

#### 4.1 Minutes of the WEROC Inc. Board Meeting held on Tuesday 14 October 2025

Minutes of the WEROC Inc. Board Meeting held in Southern Cross on Tuesday 14 October 2025 have previously been circulated.

**Recommendation:**

That the Minutes of the WEROC Inc. Board Meeting held in Southern Cross on Tuesday 14 October 2025 be confirmed as a true and correct record.

**RESOLUTION:**

**Moved:** Ms. Alison Harris

**Seconded:** Mr. Nic Warren

That the Minutes of the WEROC Inc. Board Meeting held in Southern Cross on Tuesday 14 October 2025 be confirmed as a true and correct record.

**CARRIED**

#### 4.2 Minutes of the WEROC Inc. CEO Committee Meeting held on Tuesday 4 November 2025

**Attachment 1:** Minutes of the WEROC Inc. CEO Committee Meeting 4112025

Minutes of the WEROC Inc. CEO Committee held in Perth on Tuesday 4 November 2025 are provided as an attachment.

**Recommendation:**

That the Minutes of the WEROC Inc. CEO Committee Meeting held in Perth on Tuesday 4 November 2025 be confirmed as a true and correct record.

**RESOLUTION:**

**Moved:** Mr. Raymond Griffiths

**Seconded:** Mr. Craig Watts

That the Minutes of the WEROC Inc. CEO Committee Meeting held in Perth on Tuesday 4 November 2025 be confirmed as a true and correct record.

**CARRIED**

#### 4.3 Business Arising – Status Reports

##### 4.3.1 Actions Arising from the WEROC Inc. Board Meeting held on 14 October 2025

**Attachment 2:** Letter to Minister Saffioti regarding the state of the Great Eastern Highway

Agenda Item	Action(s)	Status
5.2 Business Arising	Arrange WEROC CEO Committee meeting to continue discussion on shared resources.	A CEO Committee meeting was held on Tuesday 4 November 2025.  A meeting with WALGA CEO, Nick Sloan is scheduled for Monday 15 December to discuss the possibility of shared resourcing arrangements out of WALGA.
7.1 Corella Management	Advise Wheatbelt NRM that WEROC wish to decline their invitation to rejoin the Corella Management Project in its final year.	An email was sent to Wheatbelt NRM CEO, Ms. Renata Paliskis 27 October 2025 advising of WEROC's decision to decline the invitation to re-join the project.
7.2 Eastern Wheatbelt self-drive trail map reprint	Proceed with printing up to 5,000 copies of the map if the price is less than \$2,000.	The map re-print has been completed. The maps will be distributed to members at the November meeting.
8.2 Strategic Waste Management	Defer discussions to a WEROC CEO Committee meeting.	A CEO Committee meeting was held on Tuesday 4 November 2025.
8.4 Marketing	WEROC to become a member of Australia's Golden Outback	A membership application has been completed.
9.1 Great Eastern Highway	1) Prepare a letter to be sent to relevant Ministers regarding the state of the Great Eastern Highway. 2) Request advocacy support from RDA Wheatbelt.	A letter (refer to Attachment 2) was sent to Minister Saffioti on 5 November 2025. The Member for the Central Wheatbelt was copied in on the correspondence with Minister Saffioti. A copy of the letter was forwarded to Josh Pomykala, Director Regional Development at RDA Wheatbelt, with a request for advice on the best way to get this matter on the radar with the federal government. Mr. Pomykala advised that he would contact Minister King's senior advisor to discuss the appropriate channels to get it shortcut directly to the Minister. Sam McLeod, Executive Officer of the Great Eastern Country Zone contacted the WEROC Executive Officer requesting a copy of the letter to assist in preparing their own advocacy piece.
10.1 Opportunity for locally based	Request that the Wheatbelt Development Commission come	A request was sent via email to Ms. Renee Manning, who advised that the WDC would be happy to be involved in a discussion about what

sub-regional planner	back to the group with a proposed model for a sub-regional service.	a model for sub-regional planning services in the region might look like.
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**4.3.2 Actions Arising from the WEROC Inc. CEO Committee Meeting held on 4 November 2025**

Agenda Item	Action(s)	Status
5.1 Water	Pending confirmation of a successful grant outcome, appoint Water Technology to undertake the WEROC water audits and invite them to the WEROC Board meeting on 27 November to kick off the project.	The outcome of the Community Water Supply Partnership Program application was advised on 18 November 2025.
5.2 Waste Management	1. Mr. Mark Furr to contact Western Metro Regional Council to enquire about community education support. 2. Managing Director of Avon Waste to be invited to a WEROC CEO Committee meeting in early 2026.	Refer to agenda item 8.2.
5.3 Shared Resources	Arrange meeting with WALGA CEO to discuss the potential for WALGA to host shared resources and offer this as an add-on service for members.	A meeting with Mr. Nick Sloan, WALGA CEO, is scheduled for Monday 15 December 2025.
6.3 Volunteer Emergency Services	Add as an item to the WEROC Inc. Board meeting agenda for 27 November, a motion to endorse NEWROC's policy position.	Refer to agenda item 7.3
6.4 Housing	Request additional information from the Wheatbelt Development Commission to enable the Shires of Bruce Rock and Tammin to be included in the business case and cost-benefit analysis.	Refer to agenda item 8.1

**Recommendation:**

That the status reports be received.

**Comments from the meeting:**

- The Executive Officer advised that Minister Saffioti's office has responded to WEROC's letter regarding the Great Eastern Highway, advising that the Minister has asked her Senior Policy Adviser from Main Roads to meet with WEROC on her behalf.

**RESOLUTION:**

**Moved:** Mr. Andrew Malone

**Seconded:** Ms. Alison Harris

That the status reports be received.

**CARRIED**

## 5. WEROC INC. FINANCE

### 5.1 WEROC Inc. Financial Report as of 31 October 2025

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Attachments:** Nil

**Voting Requirement:** Simple Majority

At the WEROC Inc. Board Meeting held on 7 May 2025 the budget for the financial year commencing 1 July 2025 and ending 30 June 2026 was adopted. The approved Budget for 2025-26 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

<b>Note 1</b>	Annual member contributions
<b>Note 2</b>	Interest paid on term deposit
<b>Note 3</b>	GST received
<b>Note 4</b>	Executive Officer Services.
<b>Note 5</b>	Executive Officer travel to meetings.
<b>Note 6</b>	Monthly subscription fee for Xero accounting software
<b>Note 7</b>	Payment to Audit Partners Australia for 2024-25 financial year audit
<b>Note 8</b>	Payments to Australia's Golden Outback for cooperative marketing, Flat Earth Mapping for the update to the Eastern Wheatbelt self-drive trail, the Shire of Merredin for social media management for the drive trail, JE Planning for the workforce housing investigation and Econosis for the key worker housing business case and cost-benefit-analysis drafts.
<b>Note 9</b>	Payments to Local Community Insurance Services for: <ul style="list-style-type: none"> <li>- Workers compensation insurance</li> <li>- Association Liability insurance</li> <li>- Public and Products Liability insurance</li> <li>- Personal Accident insurance</li> <li>- Cyber insurance</li> </ul>
<b>Note 10</b>	GST paid
<b>Note 11</b>	Payment to ATO for Q4, 2024-25 BAS

WEROC Inc.  
ABN 28 416 957 824  
1 July 2025 to 30 June 2026

		Budget 2025/2026	Actual to 31/10/2025	Notes
<b>INCOME</b>				
0501	General Subscriptions	\$84,000.00	\$84,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$4,392.33	\$4,392.33	2
584	Other Income	\$0.00	\$0.00	

<b>GST Output Tax</b>	\$8,400.00	\$8,400.00	<b>3</b>
<b>GST Refunds</b>	\$6,399.00	\$0.00	
<b>Total Receipts</b>	\$103,191.33	\$96,792.33	
<b>EXPENSES</b>			
<b>1545 Bank Fees &amp; Charges</b>	\$0.00	\$0.00	
<b>1661.01 WEROC Inc. Executive Services</b>	\$38,920.00	\$10,118.18	<b>4</b>
<b>1661.02 Executive Officer Travel and Accommodation</b>	\$3,080.00	\$272.00	<b>5</b>
<b>1661.03 WEROC Executive Officer Recruitment</b>	\$1,000.00	\$0.00	
<b>1687 WEROC Financial Services Accounting</b>	\$1,080.00	\$272.72	<b>6</b>
<b>1687.03 WEROC Financial Services Audit</b>	\$1,100.00	\$1,036.00	<b>7</b>
<b>1585 WEROC Consultant Expenses</b>	\$70,000.00	\$22,631.82	<b>8</b>
<b>1850 WEROC Management of WEROC App &amp; Website</b>	\$900.00	\$480.00	
<b>1801 WEROC Meeting Expenses</b>	\$500.00	\$0.00	
<b>1851 WEROC Insurance</b>	\$6,300.00	\$6,232.43	<b>9</b>
<b>1852 WEROC Legal Expenses</b>	\$2,000.00	\$0.00	
<b>1853 WEROC Incorporation Expenses</b>	\$0.00	\$0.00	
<b>1854 Transfer to Term Deposit</b>	\$0.00	\$0.00	
<b>1930 WEROC Sundry</b>	\$300.00	\$0.00	
<b>3384 GST Input Tax</b>	\$12,518.00	\$3,754.17	<b>10</b>
<b>ATO Payments</b>	\$9,088.71	\$3,618.00	<b>11</b>
<b>Total Payments</b>	\$146,786.71	\$48,415.32	
<b>Net Position</b>	-\$43,595.38	\$48,377.01	
<b>OPENING CASH 1 July</b>	\$94,312.12	\$99,971.03	
<b>CASH BALANCE</b>	\$50,716.74	\$148,348.04	

**Recommendation:**

That the WEROC Inc. financial report for the period 1 July to 31 October 2025, be received.

**RESOLUTION:** **Moved:** Mr. Nic Warren **Seconded:** Ms. Emily Ryan

**CARRIED**

**5.2 Income, Expenditure & Balance Sheet**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Attachments:** Nil

**Voting Requirement:** Simple Majority

A summary of income and expenditure for the period 1 October to 31 October 2025 is provided below.

Date	Description	Credit	Debit	Running Balance	
<b>Opening Balance</b>		<b>\$167,671.04</b>			
01 Oct 2025	JE Planning	0.00	\$2,200	\$165,471.04	
06 Oct 2025	150 Square Pty Ltd	0.00	\$2,735	\$162,736.04	
27 Oct 2025	Econisis Pty Ltd	0.00	\$6,930	\$155,806.04	
28 Oct 2025	Econisis Pty Ltd	0.00	\$6,930	\$148,876.04	
31 Oct 2025	PWD Australia	0.00	\$528	\$148,348.04	
<b>TOTAL</b>		<b>0.00</b>	<b>\$19,323</b>		
<b>Closing balance</b>		<b>\$148,348.04</b>			

## Balance Sheet

Wheatbelt East Regional Organisation of Councils Inc  
As at 31 October 2025

31 Oct 2025

<b>Assets</b>	
<b>Bank</b>	
Term Deposit	100,000.00
Westpac Community Solution One	148,348.04
<b>Total Bank</b>	<b>248,348.04</b>
<b>Total Assets</b>	<b>248,348.04</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
GST	1,738.82
<b>Total Current Liabilities</b>	<b>1,738.82</b>
<b>Non-current Liabilities</b>	
GST Clearing	2,894.00
<b>Total Non-current Liabilities</b>	<b>2,894.00</b>
<b>Total Liabilities</b>	<b>4,632.82</b>
<b>Net Assets</b>	<b>243,715.22</b>
<b>Equity</b>	
Current Year Earnings	47,349.18
Retained Earnings	196,366.04
<b>Total Equity</b>	<b>243,715.22</b>

### Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 October to 31 October 2025 be received.

That the Accounts Paid by WEROC Inc. for the period 1 October to 31 October 2025 totalling \$19,323 be approved.

That the Balance Sheet as of 31 October 2025 be noted.

**RESOLUTION:**

**Moved:** Ms. Lisa O'Neill

**Seconded:** Ms. Charmaine Thomson

That the WEROC Inc. summary of income and expenditure for the period 1 October to 31 October 2025 be received.

That the Accounts Paid by WEROC Inc. for the period 1 October to 31 October 2025 totalling \$19,323 be approved.

That the Balance Sheet as of 31 October 2025 be noted.

CARRIED

## 6. PRESENTATIONS

### 6.1 Water Technology, 10.45am

At the WEROC Inc. CEO Committee meeting held on 4 November 2025 the two proposals received to undertake the WEROC water audits/strategies were discussed, and it was resolved that Water Technology would be engaged to conduct the WEROC water audits, pending notification of a successful CWSP outcome.

WEROC were successful in obtaining a grant of \$100,000 to undertake this project. Meegan Smith and Dr. Glenn Harrington from Water Technology have been invited to the WEROC Board meeting to commence the WEROC water planning project.

#### Comments from the meeting:

- Ms. Alison Harris asked whether any research was available on cloud seeding. Dr. Harrington advised that research does exist, though it is predominantly focused on the east coast. They confirmed they can synthesise the available information and incorporate it into the report.
- Mr. Ram Rajagopalan noted concerns regarding water loss through dam evaporation and queried how captured water could be better retained. Dr. Harrington advised that they have modelling that can be used to estimate these losses.
- The approach to local engagement was discussed. Given the time of year, it was acknowledged that meeting with key community stakeholders may be challenging. It was therefore agreed that Water Technology would undertake initial data collection during December and January (e.g., via an online survey), followed by in-person engagement in February or March.
- To support their information gathering, Water Technology will require data from the Shires, such as known consumption rates, details of existing water sources, and water infrastructure mapping.
- Mr. Andrew Malone indicated that the Shire of Tammin would be interested in exploring desalination options for irrigation of green spaces.
- Dr. Harrington queried whether saline water could be used for firefighting purposes, noting this may present an opportunity.
- Mr. Craig Watts emphasised that the overarching objective of the project is to maximise the value of every drop of water.

## 7. MATTERS FOR DECISION

### 7.1 WEROC Water Audit

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** Nil

**Attachments:** *Attachment 3. Letter from Minister Punch RE: CWSP application outcome*  
*Attachment 4: Funding Agreement DWER*  
*Attachment 5: Water Technology Consultant Contract*

**Consultation:** Water Technology

## WEROC Inc. Board Meeting Thursday 27 November 2025 - Minutes

**Financial Implications:** \$7,000 plus travel and audit related expenses

**Voting Requirement:** Simple Majority

### Background:

WEROC Inc. applied to the Community Water Supplies Partnership Program in mid-May 2025, seeking funding to develop water strategies for each of the seven WEROC local governments. On 18 November 2025, the Executive Officer received a letter from Minister Punch advising that WEROC's application for a \$100,000 grant has been approved. On the same day a funding agreement was forwarded by the Department of Water and Environmental Regulation (DWER) for signing. The following milestones are incorporated into the agreement:

	<b>Milestone</b>	<b>Milestone Payment</b>		<b>Original Milestone Date</b>
		<b>%</b>	<b>\$</b>	
1	Signing of Funding Agreement	50%	\$50,000	On signing
2	Review of draft reports	30%	\$30,000	28 March 2026
3	Final report delivered and signed off	20%	\$20,000	28 June 2026
<b>Final Completion / Project Close</b> Project closure and acquittal.				
		<b>100%</b>	<b>\$100,000</b>	

### Executive Officer Comment:

At the WEROC Inc. meeting held on 7 May 2025 it was resolved as follows:

That WEROC Inc. proceed with an application to the Community Water Supply Partnerships Program for the full cash component of the water strategy project and each Shire will contribute in-kind to cover the 30% co-contribution requirement.

Subsequent to this meeting, the Executive Officer advised via email, prior to submitting the application, that a cash contribution from WEROC would be required to adhere to the 30% co-contribution requirement. An amendment to the previous resolution is required to meet WEROC's financial obligation to this project.

On Tuesday 18 November 2025, the Executive Officer emailed Board Members advising the successful outcome and requesting approval to sign the Funding Agreement with DWER and the consulting services contract with Water Technology. Responses in favour of signing the documents were received from:

Ms. Lisa O'Neill

Mr. Mark Furr

Mr. Craig Watts

Mr. Andrew Malone

Ms. Emily Ryan

Ms. Charmain Thomson

Ms. Alison Harriss

Mr. Bill Price

Mr. Ram Rajagopalan

As this constituted a majority, the Executive Officer executed the signing of the documents. The decision is now presented for endorsement for recording purposes.

### Recommendation:

That:

- 1) The Board ratify the signing of the funding agreement and consultant contract,

2) Endorse the allocation of \$7,000 from the consultancy budget line item toward the consultant fees,
3) Sufficient funds are reserved in the consultancy budget to cover consultant travel and audit related expenses.

**Comments from the meeting:**

- Mr. Craig Watts requested that the Executive Officer prepare a form or template that can be used to record in-kind amounts from the Shires to ensure consistency.

**RESOLUTION:**

**Moved:** Mr. Craig Watts

**Seconded:** Mr. Ram Rajagopalan

That:

- 1) The Board ratify the signing of the funding agreement and consultant contract,
- 2) Endorse the allocation of \$7,000 from the consultancy budget line item toward the consultant fees,
- 3) Sufficient funds are reserved in the consultancy budget to cover consultant travel and audit related expenses.

**CARRIED**

**7.2 Contract Review – Executive Officer Services**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** As noted in Agenda item 3.

**Attachments:** *Attachment 6: WEROC EO Quote 2026-2029*

**Consultation:** 150 Square Strategic Solutions

**Financial Implications:** As per proposal

**Voting Requirement:** Simple Majority

**Background:**

The provision of Executive Services to the WEROC Inc. Board is outsourced on a fixed term contract basis. The current contract for delivery of Executive Services is held by 150 Square Strategic Solutions with a term expiring on 28 February 2026.

**Executive Officer Comment:**

A proposal has been submitted by 150 Square to deliver Executive Services for a further three-year term. The rate of this service has been \$70 inc. GST for the past two years and an increase to \$77 inc. GST was budgeted for in this financial year. The proposed amount is greater than anticipated but will not apply until March 2026 and so the budgeted amount for Executive Services in the 2025/26 financial year is sufficient to cover this increase.

The Executive Officer left the room while the Board discussed the proposal.

**Recommendation:**

That the Board consider the proposal from 150 Square Strategic Solutions for the delivery of Executive Services for the period 28 February 2026 to 28 February 2029.
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**RESOLUTION:**

**Moved:** Ms. Lisa O'Neill

**Seconded:** Mr. Ram Rajagopalan

That the proposal from 150 Square Strategic Solutions for the delivery of Executive Services for the period 28 February 2026 to 28 February 2029, be accepted.

**CARRIED**

**7.3 Appointment of Signatories to the WEROC Inc. Bank Account**

**Author:** Rebekah Burges, Executive Officer

## WEROC Inc. Board Meeting Thursday 27 November 2025 - Minutes

**Disclosure of Interest:** No interest to disclose.

**Attachments:** *Nil*

**Consultation:** *Nil*

**Financial Implications:** *Nil*

**Voting Requirement:** Simple Majority

### **Background:**

WEROC Inc. holds a Community Solutions One account with Westpac Bank, into which all funds are deposited and from which all accounts are paid. Two signatories are required for any outgoing payment to be processed.

WEROC Inc. also hold a Term Deposit account with Westpac Bank. The current interest rate is 3.95% and the renewal date is 8 July 2025.

The current signatories to the Westpac accounts are Rebekah Burges (administrator, approver), Mr. Raymond Griffiths (approver), Mr. Craig Watts (approver) and Ms. Lisa O'Neill (approver).

### **Executive Officer Comment:**

The Executive Officer in their capacity as Secretary/Treasurer remains a consistent signatory to the WEROC Inc. bank accounts. The other signatories have mirrored the incumbent Chair and CEO and as such change every two years as these responsibilities rotate between the Member Councils. Given the appointment of a new Chair at the Annual General Meeting held on 29 November 2023, it is recommended that:

- 1) In their capacity as Secretary/Treasurer of WEROC Inc., the Executive Officer continues to be an administrator and approver for the Westpac account.
- 2) The newly appointed Chair of WEROC Inc. be added as approver of the account and the outgoing Chair be removed.
- 3) One or two other Members of the WEROC Inc. Board be appointed as approvers of the account to ensure that there are always two signatories available to process payments.

### **Recommendation:**

That the bank signatories be Ms. Rebekah Burges (Secretary/Treasurer), the incoming Chair and one or two other Board Members.

### **Comments from the meeting:**

- Traditionally, the incumbent Chair and CEO have served as signatories to the accounts. However, as neither the incoming Chair nor the incoming CEO are customers of Westpac, and given the practical difficulties associated with attending the bank to complete the required documentation, it was requested that the existing signatories remain unchanged at this time

**RESOLUTION:** **Moved:** Ms. Charmaine Thomson    **Seconded:** Mr. Craig Watts

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That the signatories to the WEROC bank accounts remain the same.

**CARRIED**

## **7.4 Volunteer Emergency Ambulance Services**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** *Nil*

**Attachments:** *Attachment 7: NEWROC Policy Position, Volunteer Emergency Ambulance Services*

<b>Consultation:</b>	150 Square Strategic Solutions
<b>Financial Implications:</b>	The increased amount will necessitate an adjustment to the 2025-26 budget
<b>Voting Requirement:</b>	Simple Majority

**Background:**

NEWROC requested that their policy position on volunteer emergency ambulance services be shared with the WEROC Shires and endorse by the WEROC board.

**Executive Officer Comment:**

At the WEROC Inc CEO Committee meeting held on 4 November, the policy position paper was presented, and it was agreed that a motion should be put forward to the WEROC Inc. Board to endorse the policy position paper. It was also suggested that an additional recommendation be added that St. John Ambulance sub centres make nominal payments to volunteers.

**Recommendation:**

That the NEWROC Policy Position on Volunteer Emergency Ambulance Services be endorsed.

**Comments from the meeting:**

- Mr. Raymond Griffiths suggested that St John Ambulance should be encouraged to provide payments to volunteers. He noted that while Local Governments pay for volunteer hours, not all organisations do, which can deter people from volunteering.
- Mr. Bryan Close noted that most sub-centers already offer a nominal payment to volunteers but very few claim it.
- The shortage of paramedics in the region was raised as a further concern. It was noted that increased paramedic presence may be another issue requiring advocacy.
- Mr. Bryan Close also highlighted that the significant amount of training required acts as a deterrent to potential volunteers. He noted that St John's expectations of volunteers continue to increase each year.

**RESOLUTION:**

**Moved:** Ms. Emily Ryan

**Seconded:** Mr. Bryan Close

That the NEWROC Policy Position on Volunteer Emergency Ambulance Services be endorsed by WEROC.

**CARRIED**

**8. PROJECT UPDATES**

**8.1 Housing**

The WEROC Housing Investigation Report has been finalised, site feasibility testing completed, and an initial and revised draft business case and cost benefit analysis circulated to CEOs for feedback.

The Regional Housing Support Fund (RHSF) was announced at the end of October. Grants of up to \$5million are available to local governments, community housing providers and landowners/developers to support key worker, community housing and residential subdivision projects in regional Western Australia. Projects must propose the delivery of three or more dwellings and/or the delivery of three or more residential lots. Applications close at 5.00pm on Friday 19 December 2025.

The business case is not sufficient to support an application to the RHSF. If WEROC Shires do want to proceed with an application, additional information including letters of support, quotes or cost estimates, dwelling schematics, etc. will be needed.

**Comments from the meeting:**

- It was agreed that an application be submitted for 100% of funding required to develop the lots and dwellings detailed in the business case and cost benefit analysis prepared by Econosis.
- The Shire of Merredin will submit the application on behalf of the group.
- A letter of support from each Shire verifying their support of the application will be required. Any additional information required to support the application will be advised by the Executive Officer.
- It is acknowledged that a successful outcome is unlikely, but it is worthwhile going through the process to demonstrate to the State government that there is demand.

## **8.2 Strategic Waste Management**

At the WEROC Inc. Board Meeting held on 14 October 2025, progress on the implementation of the WEROC Strategic Waste Management Plan recommendations was discussed. Further discussion was had at the WEROC CEO Committee meeting held on 4 November 2025. Recommendations arising from the discussion at the CEO meeting included:

- 1) A community education campaign highlighting the importance of responsible waste management in light of the region's capacity limitations and the costs associated with waste management.
- 2) Meeting with the Managing Director of Avon Waste to discuss options for WEROC Councils in future years.

The Western Metropolitan Regional Council was highlighted as a leader in community waste education. They have secured multiple rounds of funding through the WasteSorted Community Education Grant Scheme to deliver a variety of initiatives, including:

- **2025:** A six-part *Low Waste Living* series designed to equip the community with practical skills to reduce everyday waste, including food waste reduction, adopting reusable alternatives, and repairing clothing.
- **2024:** A program of eight low-waste cooking and waste-sorting workshops for young adults (18–35 years), focused on building kitchen confidence, improving cooking skills, and creating affordable, healthy meals using leftovers.
- **2023:** The *(Re)Love Your Stuff* campaign, which promoted the value of clothing reuse and repair to reduce textile waste. This also featured a retail trail involving 14 local businesses as part of the Western Suburbs [Textile Trail](#).

Given this strong track record, is there interest in approaching WMRC to develop a multi-faceted community education package for delivery within our region, building on the established programs and expertise they have already developed?

### **Comments from the meeting:**

- It was agreed that contact should be made with the Western Metropolitan Regional Council to determine what waste education they can support and any associated costs.
- The Executive Officer will arrange a meeting with Avon Waste for early in 2026.

## **8.3 Wheatbelt Medical Student Immersion Program 2026**

### **Attachment 8: WMSIP 2026 Town Itineraries**

The 2026 Wheatbelt Medical Student Immersion Program will take place from Tuesday 10 to Friday 13 March. The working itineraries are provided as an attachment. Rural Health West are working directly with each Shire to finalise activities and venues and to source billet families.

The planning committee meets monthly to discuss progress and provide suggestions as the itineraries are being finalised. If there are any concerns the Shires would like raised in this forum, please advise the Executive Officer so that they can be addressed.

The North Eastern Wheatbelt Regional Organisation of Councils approached the Executive Officer with a request to join the WMSIP program. This request has been forwarded to Rural Health West for their consideration.

**Comments from the meeting:**

- Mr. Raymond Griffiths advised that he is meeting with the University of Notre Dame tomorrow to discuss cultural engagement activities and will provide an update to the group after this meeting.
- It was discussed and agreed that the cultural engagement component of the visit worked better when it was held in Northam on the way out to the WEROC communities. It was suggested that reverting to this arrangement be proposed as the approach for next year.
- If individual Councils want to include a welcome to country or cultural activity it can be included in the Shire welcome.

#### **8.4 Joint ROC Event**

**Attachment 9: Made in the Eastern Wheatbelt Invite**

The joint ROC event will take place on Monday 16 February 2026. The venue is Beaumonde on the Point. Lachlan Hunter will be hosting the forum. The planned format includes presentations from the ROC's followed by round table discussions with Ministers/key decision makers. Invited guests will then leave and there will be a facilitated discussion amongst the ROC's.

**Comments from the meeting:**

- Mr. Ram Rajagopalan advised that either he or Mr. Mark Furr would be happy to present on behalf of WEROC.

#### **8.5 Marketing**

**Attachment 10: Wildflower Campaign Report**

From the end of July to mid-October Australia's Golden Outback ran an AGO wide Wildflower campaign, which was co-funded by WEROC, NEW Travel, Roe Tourism and Pioneers Pathway. The campaign report is provided as an attachment. The digital marketing activity through Caravan and Camping WA provided the strongest result for the Eastern Wheatbelt drive trail.

The Central Wheatbelt Visitor Centre (CWVC) have been managing social media accounts for the drive trail since the start of October. Carina Macdonald, Coordinator of the CWVC has provided the following update:

*We are posting regularly on both facebook and Instagram. Initially, I have posted on the trail itself, towns we cover along with key sites to visit. We are also posting key events i.e. Bruce Rock Veterans Reunion and Wessy Christmas Markets. With the weather warming up, we will be focusing on the pools as a point of interest in the next month.*

*I have been in touch with all shires along with AGO to advise them to follow our pages and share content. Cunderdin and Bruce Rock Shires have shared a lot of content along with CWVC page but if you can encourage all shires to like and share the posts we will gain more traction. Also, if they can encourage their staff to send anything they want promoted i.e. events and new images through and we can post this for them.*

AGO have begun tagging us in reels they have created on Instagram, and I have shared Carol Taylors content on stories that she took last year for WEROC. We are performing better on Facebook than Instagram, but that is the case with the Visitor Centre pages too.

**Comments from the meeting:**

- It was requested that each Shire provide the contact details for the staff members responsible for social media management so that this can be passed on to the Central Wheatbelt Visitor Centre.

**9. EMERGING ISSUES**

Nil

**10. OTHER MATTERS (FOR NOTING OR DISCUSSION)**

**10.1 Inquiry into local government funding and financial sustainability**

**Attachment 11:** Letter from the Chair of the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport

**Attachment 12:** WEROC Local Government Sustainability Submission 29052024

On 20 November 2025, the Executive Officer received, via email, a letter from the Chair of the House of Representatives Standing Committee on Regional Development, Infrastructure and Transport, Mrs Fiona Phillips MP, inviting a submission to the committee's inquiry into local government funding and financial sustainability. The email advised that the evidence provided by WEROC to the committee's previous inquiry (refer to Attachment 12) will be considered as part of the new inquiry, but the committee welcomes updated views from WEROC.

On 19 November 2025, the Executive Officer also received an email from Rick Wilson's office encouraging WEROC to make a submission. The Board may like to consider if a new submission is required.

**Comments from the meeting:**

- Mr. Raymond Griffiths advised that the committee are seeking up to date information not a repeat of what was submitted before.
- It was suggested that new information be presented focusing on the cost of Shires contributing to GP services and the impact on local roads of increasing heavy vehicle movements.
- Ms. Alison Harrise suggested referring to the Local Government Primary Health Care Services Survey Report released in 2024 for an indication of the cost to Local Government to support primary health care services.
- It was also noted that the Rural Health Alliance is undertaking a survey on costs to local governments and may be able to provide valuable information to support this work.

**10.2 Peter Kenyon, WEROC Roadshow**

At the WEROC Inc. Board meeting held in Southern Cross on 14 October, the Shire of Westonia advised of their plan to invite Peter Kenyon, the convener of small-town reinvention convention, to facilitate a workshop with young people in the community focused on shaping their vision for the future. It was suggested that a coordinated roadshow of workshops and events be held across the WEROC region.

The Executive Officer contacted Mr. Kenyon, who confirmed he is willing to facilitate a roadshow but requires additional information before preparing a quote. In particular, he requested details on the proposed timing of the workshops (e.g., morning, afternoon, or evening), the target participants, and the intended outcomes.

## WEROC Inc. Board Meeting Thursday 27 November 2025 - Minutes

It was agreed that these workshops should differ from the usual strategic planning sessions. They should take a big-picture, innovative approach, with a strong focus on engaging young adults in the communities. A late-afternoon timeslot, potentially structured as a sundowner-style event, was considered the most suitable option.

### 11. FUTURE MEETINGS

The proposed schedule of meeting dates and locations for 2026 is presented for consideration:

#### WEROC Inc. Board Meetings

Date	Host Council
16 February 2026	Perth
6 May 2026	Bruce Rock
29 July 2026	Merredin
23 September 2026	Tammin
26 November 2026	Kellerberrin

In developing the proposed schedule of meetings, the Executive Officer has taken into consideration the following events, meetings, and holidays in 2026:

- School holidays
  - Term 1: 2 April – 19 April
  - Term 2: 3 July – 19 July
  - Term 3: 25 September – 11 October
  - Term 4: 17 December 2026 – 1 February 2027
- Public Holidays (1 & 26 January, 2 March, 3, 6 & 27 April, 1 June, 28 September)
- Wheatbelt Medical Student Immersion Program (10 - 13 March)
- The Ordinary Council Meeting dates for WEROC Member Councils:
  - Shires of Bruce Rock, Yilgarn and Westonia, the third Thursday of each month
  - Shires of Tammin and Cunderdin the fourth Wednesday of each month
  - Shires of Kellerberrin and Merredin, the third Tuesday of each month
- The Dowerin Field Days (26 & 27 August)

#### Recommendation:

That the proposed schedule of meetings for 2026 be discussed.

#### Comments from the meeting:

- The first meeting for 2026 will be held on 16 February at the conclusion of the joint ROC event in Perth.
- The meeting rotation for 2026 will be as reflected in the minutes of this meeting.

### 12. CLOSURE

There being no further business the Chair closed the meeting at 12.33pm.

## 7. PRESIDENT/OUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

Deputy President, Cr Della Bosca advised having attended the following meetings:

Councillor Geier advised having attended the following meetings:

Councillor Simmonds advised having attended the following meetings:

Councillor Faithfull advised having attended the following meetings:

Councillor Crews advised having attended the following meetings:

## 8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of Financial interest were made at the Council meeting held on **18<sup>th</sup> December 2025**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of Closely Association Person and Impartiality interest were made at the Council meeting held on **18<sup>th</sup> December 2025**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of Proximity. interest were made at the Council meeting held on **18<sup>th</sup> December 2025**

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

## 9. MATTERS REQUIRING A COUNCIL DECISION

### 9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

#### 9.1.1 ACCOUNTS FOR PAYMENT – NOVEMBER 2025

<b>Responsible Officer:</b>	Bill Price, CEO
<b>Author:</b>	Jasmine Geier, Deputy Chief Executive Officer
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.1</b> List of Accounts
<b>Signature:</b>	Officer  CEO 

#### Purpose of the Report

Executive Decision  Legislative Requirement

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

#### Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits July be obtained.

#### Comment

Attached is a copy of Accounts for Payment for the month of November 2025 the credit card/ Fuel Card statements currently show: -

#### MasterCard Transactions

**CEO** **November 2025 \$6,909.17** associated with the purchase of 1038203 Office 365 Exchange online Plan Monthly Recurring, Starlink - CEO Internet – October, Active8me internet service, Fuel, Dropbox Subscription, Invarion Rapin Plan, Police Clearance, Bowser Signs, Bunnings, Plant Fert, Tape, Repco Sml Parts, Crown Gifts, Benigo Bank Card Fee

**DCEO** **November 2025 \$ 2,307.10** associated with the purchase of Laptop HP – Chantelle Pedrotti, BigW Main Street Christmas Decorations, Kmart – Poster Fram, Catering Musuem Opening, Melbourne Cup Luncheon, Benigo Bank Card Fee

#### Fuel Card Transactions Totalling October 2025

**CEO** **\$91.75** associated with the Fuel Card Purchases - CEO 0WT

**DCEO** **Nil**

**Construction Supervisor** **\$562.41** associated with the Fuel Card Purchases - Works Super - WT111

#### Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.



### Policy Implications

Council does not have a policy in relation to payment of accounts.



### Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.



### Financial Implications

Expenditure in accordance with the 2025/2026 Annual Budget.



### Voting Requirements



Simple Majority



Absolute Majority

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### OFFICER RECOMMENDATIONS

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That November 2025 accounts submitted to today's meeting on Municipal D/Debits from DD4760 to DD4796 and Electronic Fund Transfers EFT7956 to EFT8033 (Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Credit Card Payments) totalling \$676,860.81 be passed for payment.

**List of Accounts Due & Submitted to Council November 2025**

Chq/EFT	Date	Name	Description	Amount	Bank	Type
DD4760.1	02/11/2025	Aware Super - Accumulation	Superannuation contributions	-8615.13	1	CSH
DD4760.2	02/11/2025	AUSTRALIANSUPER	Superannuation contributions	-1704.36	1	CSH
DD4760.3	02/11/2025	MLC Masterkey	Superannuation contributions	-396.80	1	CSH
DD4760.4	02/11/2025	G E S B Super Scheme	Superannuation contributions	-239.87	1	CSH
DD4760.5	02/11/2025	Amp Flexible Lifetime Super	Superannuation contributions	-291.62	1	CSH
DD4760.6	02/11/2025	Hostplus	Superannuation contributions	-166.94	1	CSH
DD4760.7	02/11/2025	Macquarie Super	Superannuation contributions	-626.15	1	CSH
DD4760.8	02/11/2025	Rest Industry Super	Superannuation contributions	-274.90	1	CSH
916	03/11/2025	FEE - BANK FEES	BANK FEES	-494.55	1	FEE
EFT7956	03/11/2025	Winc Australia Pty Ltd	Office Supplies	-92.83	1	CSH
EFT7957	03/11/2025	Copier Support	Copier Support	-1045.04	1	CSH
EFT7958	03/11/2025	Toll Transport Pty Ltd	Freight	-127.17	1	CSH
EFT7959	03/11/2025	Two Dogs Home Hardware	Reticulation parts	-451.72	1	CSH
EFT7960	03/11/2025	Hutton and Northey Sales	Parts	-55.60	1	CSH
EFT7961	03/11/2025	Shire of Merredin	Wheatbelt Visitor Centre Contributions	-2500.00	1	CSH
EFT7962	03/11/2025	Rural Water Council Of WA (Inc)	Membership	-300.00	1	CSH
EFT7963	03/11/2025	LGISWA	Insurances Vehicles property etc	-84093.44	1	CSH
EFT7964	03/11/2025	Public Libraries W.A. Inc	Library Membership	-175.00	1	CSH
EFT7965	03/11/2025	Eastern Wheatbelt Biosecurity Group Inc.	Membership	-110.00	1	CSH
EFT7966	03/11/2025	Australia Post	Postage	-38.80	1	CSH
EFT7967	03/11/2025	Ancor Electrical	Caravan Park Maintenance	-1454.84	1	CSH
EFT7968	03/11/2025	Sound Balance Physiotherapy	HACC Services	-355.00	1	CSH
EFT7969	03/11/2025	Dry Kirkness (audit) Pty Ltd	R2R acquittal audit	-1815.00	1	CSH
EFT7970	03/11/2025	Lite n'Easy	HACC Meals	-483.45	1	CSH
EFT7971	03/11/2025	Wongan Hills Pharmacy	HACC Products	-648.76	1	CSH
EFT7972	03/11/2025	Slippery Earthmoving & Contracting	Earthworks for underground power	-3025.00	1	CSH
EFT7973	03/11/2025	Thomo's Arc & Alloys	Welding Work	-2223.56	1	CSH
EFT7974	03/11/2025	Megan Therese Simmonds	Pool Manager Reimbursements	-817.00	1	CSH
	04/11/2025	Salaries & Wages	Employee Payroll	-58574.28	1	PAY
EFT7975	04/11/2025	Services Australia Child Support	Payroll deductions	-1549.53	1	CSH
EFT7976	05/11/2025	Karin M LOVE	45 Wolfram Street Westonia - Deposit	-5000.00	1	CSH
DD4765.1	10/11/2025	Cash	Petty Cash Recoup	-766.80	1	CSH
DD4781.1	10/11/2025	Shire of Westonia	REPAY PETTYCASH & FLOAT	-210.00	1	CSH
DD4767.1	11/11/2025	Water Corporation	Water Usage & Service Charges	-7506.48	1	CSH
EFT7977	13/11/2025	Avon Waste	Waste Removal	-2256.49	1	CSH
EFT7978	13/11/2025	Westonia Progress Association Inc.	Fuel Purchased October	-14022.98	1	CSH
EFT7979	13/11/2025	Centek Constructions	Museum Passage progress 2	-54813.00	1	CSH
EFT7980	13/11/2025	Security & Key Distributors	Locks & keys	-1062.41	1	CSH

**List of Accounts Due & Submitted to Council November 2025**

Chq/EFT	Date	Name	Description	Amount	Bank	Type
EFT7981	13/11/2025	Merredin Rural Supplies Pty Ltd	Droppers	-1155.00	1	CSH
EFT7982	13/11/2025	Bunnings Group Ltd	Rollout Turf	-1700.60	1	CSH
EFT7983	13/11/2025	Liberty Oil rural Pty Ltd	Fuel Purchased	-13684.00	1	CSH
EFT7984	13/11/2025	Jason Signmakers	Museum Signage	-3055.09	1	CSH
EFT7985	13/11/2025	LGISWA	Insurance Adjustment	-988.47	1	CSH
EFT7986	13/11/2025	Great Southern Fuel Supplies	Fuel & Grease	-778.11	1	CSH
EFT7987	13/11/2025	Western Power	Power Connection	-25886.00	1	CSH
EFT7988	13/11/2025	Australia Post	Postage	-134.70	1	CSH
EFT7989	13/11/2025	Ancor Electrical	Hallway wiring	-2694.41	1	CSH
EFT7990	13/11/2025	Graham L & Diane Jones	Plant parts	-92.30	1	CSH
EFT7991	13/11/2025	Merredin Steel Supplies	Plasma Cutting	-256.02	1	CSH
EFT7992	13/11/2025	MACE Services Pty Ltd	04WT Service	-2817.77	1	CSH
EFT7993	13/11/2025	Bishops Panel & Paint	Garagenalia Restoration	-7810.00	1	CSH
EFT7994	13/11/2025	Dry Kirkness (audit) Pty Ltd	Audit LRCI Acquittal	-1815.00	1	CSH
EFT7995	13/11/2025	Best Practice Software Pty Ltd	Software Subscription	-1326.28	1	CSH
EFT7996	13/11/2025	Sports Entertainment Network	Advertising	-795.00	1	CSH
EFT7997	13/11/2025	Western Plumbing & Gas Fitting	Caravan Park Maintenance	-391.72	1	CSH
EFT7998	13/11/2025	Wongan Hills Pharmacy	Webster Pack - Angwin G	-75.00	1	CSH
EFT7999	13/11/2025	Murray George Cooper	Museum Pieces Restoration	-678.00	1	CSH
EFT8000	13/11/2025	Amy Hampton-Brook	HACC Services	-360.00	1	CSH
EFT8001	13/11/2025	Slippery Earthmoving & Contracting	Truck Hire for private works	-30580.00	1	CSH
EFT8002	13/11/2025	Denver L Simmonds	Conference Expenses	-847.28	1	CSH
EFT8003	13/11/2025	Christopher Clarke	Fuel Reimbursement	-90.15	1	CSH
EFT8004	14/11/2025	Two Dogs Home Hardware	TAP TIMER, POLYTUBE, JOINER Cemetery landscaping	-1052.35	2	CSH
DD4775.1	14/11/2025	Bendigo Business Mastercard	Internet, Fuel, Conference Expenses, Museum, licensing	-3408.63	1	CSH
DD4777.1	16/11/2025	Aware Super - Accumulation	Superannuation contributions	-8699.43	1	CSH
DD4777.2	16/11/2025	AUSTRALIANSUPER	Superannuation contributions	-1894.14	1	CSH
DD4777.3	16/11/2025	MLC Masterkey	Superannuation contributions	-523.45	1	CSH
DD4777.4	16/11/2025	G E S B Super Scheme	Superannuation contributions	-217.15	1	CSH
DD4777.5	16/11/2025	Amp Flexible Lifetime Super	Superannuation contributions	-291.62	1	CSH
DD4777.6	16/11/2025	Hostplus	Superannuation contributions	-105.28	1	CSH
DD4777.7	16/11/2025	Macquarie Super	Superannuation contributions	-529.08	1	CSH
DD4777.8	16/11/2025	Rest Industry Super	Superannuation contributions	-274.90	1	CSH
	18/11/2025	Salaries & Wages	Employee Payroll	-59486.08	1	PAY
EFT8005	18/11/2025	Services Australia Child Support	Payroll deductions	-1538.19	1	CSH
EFT8006	18/11/2025	Ron Bateman & Co	Grease & Hose, poly fit, camlock fit, hydraulic fit	-1806.23	1	CSH
EFT8007	18/11/2025	Two Dogs Home Hardware	Paint Screws Cabinet Retic, chlorine, outdoor setting	-1176.98	1	CSH
EFT8008	18/11/2025	Wanderers Bowling Club Bar	Refreshments, museum volunteers, bushfire volunteers	-1244.00	1	CSH

**List of Accounts Due & Submitted to Council November 2025**

Chq/EFT	Date	Name	Description	Amount	Bank	Type
EFT8009	18/11/2025	Combined Tyres Pty Ltd	Truck & Trailer Tyres	-7508.50	1	CSH
EFT8010	18/11/2025	WA Contract Ranger Services P/L	Ranger Services	-2073.50	1	CSH
EFT8011	18/11/2025	Schoen Podiatry	HACC Service	-2830.00	1	CSH
EFT8012	18/11/2025	Environex International Pty Ltd	Pool Chemicals	-977.50	1	CSH
EFT8013	18/11/2025	Guildford Garden Machinery	Garden Equipment	-1206.00	1	CSH
EFT8014	18/11/2025	Monadelphous Engineering Associates Pty Ltd	Restoration Work	-2964.50	1	CSH
EFT8015	18/11/2025	Shelley Ghirardi	Window Tinting	-550.00	1	CSH
EFT8016	18/11/2025	James Smoker Antiques Collective	Museum Pieces	-7700.00	1	CSH
DD4785.1	20/11/2025	TELSTRA CORPORATION LIMITED	Telephone Usage	-2427.26	1	CSH
DD4784.1	21/11/2025	Synergy	Power usage & supply	-8330.69	1	CSH
DD4786.1	21/11/2025	Deputy Commissioner of Taxation	BAS OCT2025	-38128.00	1	CSH
916	25/11/2025	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
EFT8017	25/11/2025	South Perth Settlements	Settlement 45 Wolfram	-74024.91	1	CSH
EFT8018	26/11/2025	Copier Support	Copier Support	-1209.49	1	CSH
EFT8019	26/11/2025	BOC Limited	Argoshield Gas	-129.67	1	CSH
EFT8020	26/11/2025	Liberty Oil rural Pty Ltd	Fuel Purchased	-7790.73	1	CSH
EFT8021	26/11/2025	Wheatbelt Uniforms Signs & Safety	Uniforms outdoor crew	-6222.65	1	CSH
EFT8022	26/11/2025	Department of Fire & Emergency	25/26 ESL	-29542.00	1	CSH
EFT8023	26/11/2025	Merredin Glazing Service	Picture frame glass	-61.68	1	CSH
EFT8024	26/11/2025	Westonia Community Cooperative Limited	October Purchases	-1708.19	1	CSH
EFT8025	26/11/2025	David Gray & Co Pty Ltd	Mozzie Controla	-1776.25	1	CSH
EFT8026	26/11/2025	Ancor Electrical	Electrical Work	-198.00	1	CSH
EFT8027	26/11/2025	Merredin Steel Supplies	Steel for Shadehouse	-168.75	1	CSH
EFT8028	26/11/2025	Combined Tyres Pty Ltd	Tyre Repair	-77.00	1	CSH
EFT8029	26/11/2025	Out West Mechanical	Kenworth Repairs	-949.06	1	CSH
EFT8030	26/11/2025	MACE Services Pty Ltd	04WT Fuel Filter	-182.16	1	CSH
EFT8031	26/11/2025	Flight Plan Digital Pty Ltd /ta Live Life Alarms	HACC Product	-567.00	1	CSH
EFT8032	26/11/2025	Slippery Earthmoving & Contracting	Groundwork	-962.50	1	CSH
EFT8033	26/11/2025	West Coast Surface Coaters	WW Pool flooring	-9680.00	1	CSH
916	28/11/2025	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-12401.30	1	FEE
916	28/11/2025	FEE - BANK FEES	BANK FEES	-54.68	1	FEE
DD4736.1	30/11/2025	TELSTRA CORPORATION LIMITED	Telephone Usage	-2925.52	1	CSH
DD4792.1	30/11/2025	Aware Super - Accumulation	Superannuation contributions	-8074.88	1	CSH
DD4792.2	30/11/2025	AUSTRALIANSUPER	Superannuation contributions	-2248.07	1	CSH
DD4792.3	30/11/2025	MLC Masterkey	Superannuation contributions	-351.51	1	CSH
DD4792.4	30/11/2025	G E S B Super Scheme	Superannuation contributions	-242.40	1	CSH
DD4792.5	30/11/2025	Amp Flexible Lifetime Super	Superannuation contributions	-291.62	1	CSH
DD4792.6	30/11/2025	Hostplus	Superannuation contributions	-215.99	1	CSH

**List of Accounts Due & Submitted to Council November 2025**

Chq/EFT	Date	Name	Description	Amount	Bank	Type
DD4792.7	30/11/2025	Macquarie Super	Superannuation contributions	-612.09	1	CSH
DD4792.8	30/11/2025	Rest Industry Super	Superannuation contributions	-274.90	1	CSH
DD4794.1	30/11/2025	Aware Super - Accumulation	Superannuation contributions	135.92	1	CSH
DD4796.1	30/11/2025	Aware Super - Accumulation	Superannuation contributions	-135.92	1	CSH
				\$ 676,860.81		

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal D/Debits from DD4760 to DD4796 and Electronic Fund Transfers EFT7956 to EFT8033 Trust payment EFT 8004 (Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Credit Card Payments) totalling \$676,860.81 submitted to each member of the Council on Thursday 18th December 2025, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



**CHIEF EXECUTIVE OFFICER**

## 9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– NOVEMBER 2025

<b>Responsible Officer:</b>	Bill Price, CEO
<b>Author:</b>	Jasmine Geier, Deputy Chief Executive Officer
<b>File Reference:</b>	F1.3.3 Monthly Financial Statements
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.2</b> Monthly Statement of Financial Activity
<b>Signature:</b>	Officer  CEO 

### Purpose of the Report

Executive Decision  Legislative Requirement

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

### Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

### Comment

The Monthly Statement of Financial Activity for the period ending November 2025 is attached for Councillor information, and consists of:

1. Statement of Financial Activity
2. Statement of Financial Position
3. Note 1 Basis of Preparation
4. Note 2 Statement of Financial Activity Information
5. Note 3 Explanation of Material Variances
6. Supplementary information

### Statutory Environment

General Financial Management of Council  
Council 2025/2026 Budget  
Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

### Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

### Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

### Financial Implications

There is no direct financial implication in relation to this matter.

### Voting Requirements

Simple Majority  Absolute Majority

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**OFFICER RECOMMENDATIONS**

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**That Council adopt the Monthly Financial Report for the period ending November 2025 and note any material variances greater than \$10,000 or 15%.**

# SHIRE OF WESTONIA

## MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 November 2025

*LOCAL GOVERNMENT ACT 1995*

*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**SHIRE OF WESTONIA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2025**

Note	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance*	Variance*	Var.	
	(a) \$	(b) \$	(c) \$	\$ (c) - (b)	% ((c) - (b))/(b)		
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	1,263,700	1,258,500	1,260,973	2,473	0.20%		
Grants, subsidies and contributions	1,593,344	773,622	771,753	(1,869)	(0.24%)		
Fees and charges	866,770	511,725	561,361	49,636	9.70%		
Interest revenue	245,600	49,600	50,399	799	1.61%		
Other revenue	671,650	47,550	71,343	23,793	50.04%	▲	
Profit on asset disposals	151,077	3,444	3,445	1	0.03%		
	<b>4,792,141</b>	<b>2,644,441</b>	<b>2,719,274</b>	<b>74,833</b>	<b>2.83%</b>		
<b>Expenditure from operating activities</b>							
Employee costs	(1,704,900)	(596,880)	(782,442)	(185,562)	(31.09%)	▼	
Materials and contracts	(1,036,250)	(455,999)	(440,185)	15,814	3.47%		
Utility charges	(236,233)	(88,605)	(64,913)	23,692	26.74%	▲	
Depreciation	(2,441,050)	(1,099,640)	(1,101,712)	(2,072)	(0.19%)		
Finance costs	(26,743)	(11,140)	(13,645)	(2,505)	(22.49%)		
Insurance	(198,500)	(124,155)	(157,801)	(33,646)	(27.10%)	▼	
Other expenditure	(56,900)	(9,100)	(8,996)	104	1.14%		
Loss on asset disposals	(34,267)	0	0	0	0.00%		
	<b>(5,734,843)</b>	<b>(2,385,519)</b>	<b>(2,569,694)</b>	<b>(184,175)</b>	<b>(7.72%)</b>		
Non cash amounts excluded from operating activities							
<b>Amount attributable to operating activities</b>	<b>2(c)</b>	<b>2,324,240</b>	<b>1,096,196</b>	<b>1,098,267</b>	<b>2,071</b>	<b>0.19%</b>	
		<b>1,381,538</b>	<b>1,355,118</b>	<b>1,247,847</b>	<b>(107,271)</b>	<b>(7.92%)</b>	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	997,100	170,000	169,602	(398)	(0.23%)		
Proceeds from disposal of assets	739,000	80,000	70,938	(9,062)	(11.33%)		
	<b>1,736,100</b>	<b>250,000</b>	<b>240,540</b>	<b>(9,460)</b>	<b>(3.78%)</b>		
<b>Outflows from investing activities</b>							
Acquisition of property, plant and equipment	(2,809,000)	(468,700)	(551,164)	(82,464)	(17.59%)	▼	
Acquisition of infrastructure	(2,134,550)	(889,375)	(148,748)	740,627	83.27%	▲	
	<b>(4,943,550)</b>	<b>(1,358,075)</b>	<b>(699,912)</b>	<b>658,163</b>	<b>48.46%</b>		
<b>Amount attributable to investing activities</b>		<b>(3,207,450)</b>	<b>(1,108,075)</b>	<b>(459,372)</b>	<b>648,703</b>	<b>58.54%</b>	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
Transfer from reserves	75,000	0	0	0	0.00%		
	<b>75,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>		
<b>Outflows from financing activities</b>							
Repayment of borrowings	(48,601)	(24,027)	(24,027)	0	0.00%		
Transfer to reserves	(1,350,000)	0	0	0	0.00%		
	<b>(1,398,601)</b>	<b>(24,027)</b>	<b>(24,027)</b>	<b>0</b>	<b>0.00%</b>		
<b>Amount attributable to financing activities</b>		<b>(1,323,601)</b>	<b>(24,027)</b>	<b>(24,027)</b>	<b>0</b>	<b>0.00%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>							
Amount attributable to operating activities	2(a)	3,083,442	3,083,442	2,735,463	(347,979)	(11.29%)	
Amount attributable to investing activities		1,381,538	1,355,118	1,247,847	(107,271)	(7.92%)	
Amount attributable to financing activities		(3,207,450)	(1,108,075)	(459,372)	648,703	58.54%	
<b>Surplus or deficit after imposition of general rates</b>		<b>(1,323,601)</b>	<b>(24,027)</b>	<b>(24,027)</b>	<b>0</b>	<b>0.00%</b>	
		<b>(66,071)</b>	<b>3,306,458</b>	<b>3,499,911</b>	<b>193,453</b>	<b>5.85%</b>	

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WESTONIA**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2025**

	<b>Actual</b> <b>30 June 2025</b>	<b>Actual as at</b> <b>30 November 2025</b>
	\$	\$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	7,894,858	8,218,468
Trade and other receivables	271,140	292,342
<b>TOTAL CURRENT ASSETS</b>	<b>8,165,998</b>	<b>8,510,810</b>
<b>NON-CURRENT ASSETS</b>		
Inventories	40,339	40,339
Property, plant and equipment	15,152,066	15,313,690
Infrastructure	76,091,034	75,462,364
<b>TOTAL NON-CURRENT ASSETS</b>	<b>91,283,439</b>	<b>90,816,393</b>
<b>TOTAL ASSETS</b>	<b>99,449,437</b>	<b>99,327,203</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	437,135	74,759
Borrowings	0	0
Employee related provisions	342,437	342,437
<b>TOTAL CURRENT LIABILITIES</b>	<b>779,572</b>	<b>417,196</b>
<b>NON-CURRENT LIABILITIES</b>		
Borrowings	600,000	575,973
Employee related provisions	32,493	32,493
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>632,493</b>	<b>608,466</b>
<b>TOTAL LIABILITIES</b>	<b>1,412,065</b>	<b>1,025,662</b>
<b>NET ASSETS</b>	<b>98,037,373</b>	<b>98,301,542</b>
<b>EQUITY</b>		
Retained surplus	24,275,077	24,539,248
Reserve accounts	4,773,364	4,773,362
Revaluation surplus	68,988,932	68,988,932
<b>TOTAL EQUITY</b>	<b>98,037,373</b>	<b>98,301,542</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2025**

**1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

***Local Government Act 1995 requirements***

*Section 6.4(2) of the Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 00 January 1900

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**MATERIAL ACCOUNTING POLICIES**

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Critical accounting estimates and judgements**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
  - Property, plant and equipment
  - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Investment property
- Estimated useful life of intangible assets
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2025**

**2 NET CURRENT ASSETS INFORMATION**

**(a) Net current assets used in the Statement of Financial Activity**

		<b>Adopted Budget Opening 1 July 2025</b>	<b>Actual as at 30 June 2025</b>	<b>Actual as at 30 November 2025</b>
<b>Current assets</b>		\$	\$	\$
Cash and cash equivalents		6,415,736	7,894,858	8,218,468
Trade and other receivables		262,548	271,140	292,342
		6,678,284	8,165,998	8,510,810
<b>Less: current liabilities</b>				
Trade and other payables		(238,451)	(437,135)	(74,759)
Borrowings			0	0
Employee related provisions		(285,527)	(342,437)	(342,437)
		(523,978)	(779,572)	(417,196)
Net current assets		6,154,306	7,386,426	8,093,614
Less: Total adjustments to net current assets	2(b)	(5,925,963)	(4,650,963)	(4,650,963)
<b>Closing funding surplus / (deficit)</b>		<b>228,343</b>	<b>2,735,463</b>	<b>3,499,911</b>

**(b) Current assets and liabilities excluded from budgeted deficiency**

		<b>Adopted Budget Estimates</b>	<b>YTD Budget Estimates 30 November 2025</b>	<b>YTD Actual 30 November 2025</b>
<b>Adjustments to net current assets</b>				
Less: Reserve accounts		(6,048,364)	(4,773,364)	(4,773,364)
Add: Current liabilities not expected to be cleared at the end of the year				
- Current portion of borrowings			0	0
- Current portion of employee benefit provisions held in reserve		122,401	122,401	122,401
<b>Total adjustments to net current assets</b>	2(a)	<b>(5,925,963)</b>	<b>(4,650,963)</b>	<b>(4,650,963)</b>

**(c) Non-cash amounts excluded from operating activities**

		<b>Adopted Budget Estimates</b>	<b>YTD Budget Estimates 30 November 2025</b>	<b>YTD Actual 30 November 2025</b>
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals		(151,077)	(3,444)	(3,445)
Add: Loss on asset disposals		34,267	0	0
Add: Depreciation		2,441,050	1,099,640	1,101,712
<b>Total non-cash amounts excluded from operating activities</b>		<b>2,324,240</b>	<b>1,096,196</b>	<b>1,098,267</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

**SHIRE OF WESTONIA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2025**

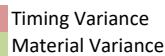
**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
Other revenue	23,793	50.04%	▲
<b>Expenditure from operating activities</b>			
Materials and contracts	0	0.00%	
Utility charges	23,692	26.74%	▲
Insurance	(33,646)	(27.10%)	▼
Acquisition of infrastructure	740,627	83.27%	▲
<b>Surplus or deficit at the start of the financial year</b>	(347,979)	(11.29%)	▼

**NOTE 3**  
**EXPLANATION OF MATERIAL VARIANCES**

 Timing Variance  
 Material Variance

**Schedule 03 General Purpose Funding**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Rates Income</b>								
<b>Operating Expense</b>								
03	03100	ABC Costs- Rate Revenue	30,500	13,250	13,522	272	2%	
03	03101	Rate Notice Stationery expense	500	350	339	(11)	(3)%	
03	03102	Rates Recoverey - Legal Expenses	1,500	0	0	0	0	
03	03103	Valuation Expenses and Title Search	4,000	50	32	(18)	(37)%	
03	03107	Rates Written-off	500	0	0	0	0	
			<b>37,000</b>	<b>13,650</b>	<b>13,893</b>	<b>243</b>		
<b>Operating Income</b>								
03	03104	General Rates Levied	(1,258,500)	(1,258,500)	(1,260,973)	(2,473)	0%	
03	03105	Ex-Gratia Rates Received	(5,200)	0	0	0	0	
03	03106	Penalty Interest Raised on Rates	(7,500)	(3,300)	(3,960)	(660)	20%	
03	03109	Instalment Interest Received	(3,000)	(3,000)	(2,970)	30	(1)%	
03	03110	Rates Administration Fee Received	(1,000)	(1,000)	(1,140)	(140)	14%	
03	03112	Other Revenue	(500)	(500)	(600)	(100)	20%	
			<b>(1,275,700)</b>	<b>(1,266,300)</b>	<b>(1,269,642)</b>	<b>(3,342)</b>		
<b>Other General Purpose Funding</b>								
<b>Operating Expense</b>								
03	03210	Bank Fees Expense	6,000	3,300	3,809	509	15%	
			<b>6,000</b>	<b>3,300</b>	<b>3,809</b>	<b>509</b>		
<b>Operating Income</b>								
03	03201	Grants Commission Grant Received	(640,709)	(320,354)	(320,355)	(1)	0%	
03	03202	Grants Commission Grant Received-	(379,535)	(189,768)	(188,141)	1,628	(1)%	
03	03204	Interest Received	(235,100)	(43,300)	(43,469)	(169)	0%	
03	03205	Other General Purpose funding rece	(250)	0	0	0	0	
			<b>(1,255,594)</b>	<b>(553,422)</b>	<b>(551,964)</b>	<b>1,458</b>		
<b>TOTAL OPERATING EXPENDITURE</b>								
			<b>43,000</b>	<b>16,950</b>	<b>17,702</b>	<b>752</b>		
<b>TOTAL OPERATING INCOME</b>								
			<b>(2,531,294)</b>	<b>(1,819,722)</b>	<b>(1,821,606)</b>	<b>(1,884)</b>		

**Schedule 04 Governance**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Members Of Council</b>								
<b>Operating Expense</b>								
04	04100	Members Travelling Expenses paid	400	0	0	0		
04	04101	Members Conference Expenses	20,000	11,200	12,045	845	8%	
04	04102	Council Election Expenses	5,000	0	0	0		
04	04103	President's Allowance paid	6,000	0	0	0		
04	04104	Members Refreshments & Reception	25,000	9,000	9,070	70	1%	
04	04105	Members - Insurance	22,000	22,000	22,014	14	0%	
04	04106	Members - Subscriptions	73,800	60,000	60,248	248	0%	
04	04107	Members - Donation & Gifts	3,000	200	285	85	42%	
04	04108	Members communication Expenses	8,000	5,800	6,330	530	9%	
04	04109	Members Sitting Fees Paid	25,000	0	0	0		
04	04110	Consultant Fees Expense	38,000	0	0	0		
04	04111	Training Expenses of Members	5,000	0	0	0		
04	04112	Maintenance - Council Chambers	7,200	745	370	(375)	(50)%	
04	04113	ABC Costs- Relating to Members	75,000	35,000	35,161	161	0%	
04	04114	Audit Fees expense	45,000	3,300	3,300	0	0%	
04	04118	Advertising	3,000	580	576	(4)	(1)%	
04	04120	Public Relations/ Promotions	2,500	0	0	0		
04	04199	Depreciation - Members of Council	50	0	0	0		
			<b>363,950</b>	<b>147,825</b>	<b>149,399</b>	<b>1,574</b>		
<b>Operating Income</b>								
04	04121	Contributions, Reimbursements	(500)	0	0	0		
04	04122	Photocopying	(100)	0	0	0		
04	04124	Sale of Electoral Rolls	(50)	0	0	0		
			<b>(650)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL OPERATING EXPENDITURE</b>			<b>363,950</b>	<b>147,825</b>	<b>149,399</b>	<b>1,574</b>		
<b>TOTAL OPERATING INCOME</b>			<b>(650)</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**Schedule 05 Law, Order & Public Safety**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Fire Prevention</b>								
<b>Operating Expense</b>								
05	05100	ABC Costs- Fire Prevention	22,500	11,250	10,141	(1,109)	(10)%	
05	05101	Bush Fire Control Maintenance Plan	10,000	3,200	3,456	256	8%	
05	05102	Bush Fire Control Maintenance Lanc	1,500	0	255	255		
05	05103	Bush Fire Control	1,000	0	262	262		
05	05104	Bush Fire Control Insurance	20,000	20,000	19,655	(345)	(2)%	
05	05112	Bush Fire Clothing, Training & Accs.	3,200	300	288	(12)	(4)%	
05	05113	Utilities Communication & Power	4,500	1,300	1,651	351	27%	
05	05114	Other Goods & Services	1,000	250	246	(4)	(2)%	
05	05199	Depreciation - Fire Prevention	21,500	10,250	9,422	(828)	(8)%	
			<b>85,200</b>	<b>46,550</b>	<b>45,377</b>	<b>(1,173)</b>		
<b>Operating Income</b>								
05	05107	FESA Operating Grant	(33,000)	(16,000)	(15,930)	70	(0)%	
05	05111	FESA ESL Admin Fee	(4,500)	(4,500)	(4,400)	100	(2)%	
			<b>(37,500)</b>	<b>(20,500)</b>	<b>(20,330)</b>	<b>170</b>		
<b>Capital Expense</b>								
05	5110	Purchase Plant Fire Prevention	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Animal Control</b>								
<b>Operating Expense</b>								
05	05200	Expenses Relating to Animal Contro	0	0	0	0		
05	05201	Animal Control - Ranger Expense	5,000	3,500	3,565	65	2%	
			<b>5,000</b>	<b>3,500</b>	<b>3,565</b>	<b>65</b>		
<b>Operating Income</b>								
05	05202	Fines and Penalties - Animal Contro	(100)	(100)	(1,465)	(1,365)	1,365%	Grant
05	05203	Dog Registration Fees	(750)	(200)	(205)	(5)	3%	
05	05301	Income Relating to Other Law	(50)	0	0	0		
			<b>(900)</b>	<b>(300)</b>	<b>(1,670)</b>	<b>(1,370)</b>		
<b>TOTAL OPERATING EXPENDITURE</b>								
			<b>90,200</b>	<b>50,050</b>	<b>48,942</b>	<b>(1,108)</b>		
<b>TOTAL OPERATING INCOME</b>								
			<b>(38,400)</b>	<b>(20,800)</b>	<b>(22,000)</b>	<b>(1,200)</b>		
<b>TOTAL CAPITAL EXPENDITURE</b>								
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**Schedule 07 Health**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Health-HACC</b>								
<b>Operating Expense</b>								
07	07110	HCS -Salaries	143,000	66,400	66,825	425	1%	
07	07112	Expenses Relating to Health HCS	70,000	39,000	38,870	(130)	(0)%	
07	07113	Travel & Accomodation - HACC	0	0	0	0		
07	07114	ABC Costs- Home Care Services	68,000	30,400	30,424	24	0%	
			<b>281,000</b>	<b>135,800</b>	<b>136,119</b>	<b>319</b>		
<b>Operating Income</b>								
07	07101	Service Fee	(300,000)	(144,400)	(144,124)	276	(0)%	
07	13198	Profit on Sale of Asset	0	0	0	0		
			<b>(300,000)</b>	<b>(144,400)</b>	<b>(144,124)</b>	<b>276</b>		
<b>Capital Expense</b>								
07	07405	Purchase Plant - HCS Vehicle	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Income</b>								
07	07109	Proceeds on Sale of Asset	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Preventative Services - Administration &amp; Inspections</b>								
<b>Operating Expense</b>								
07	07400	ABC Costs- Preventative Services - A	7,000	6,700	6,761	61	1%	
07	07404	Analytical Expenses	400	400	377	(23)	(6)%	
07	07406	Contract - EHO Expense	7,000	705	1,044	339	48%	
			<b>14,400</b>	<b>7,805</b>	<b>8,182</b>	<b>377</b>		
<b>Operating Income</b>								
07	07401	Income Relating to Preventative Ser	0	0	0	0		
07	07407	Reimbursement	(100)	0	0	0		
			<b>(100)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Preventative Services - Pest Control</b>								
<b>Operating Expense</b>								
07	07500	Mosquito Control Preventative Serv	2,500	1,600	1,615	15	1%	
			<b>2,500</b>	<b>1,600</b>	<b>1,615</b>	<b>15</b>		
<b>Preventative Services -Other</b>								
<b>Operating Expense</b>								
07	07600	Ambulance Services - Other	31,000	205	120	(85)	(41)%	
07	07601	Medical Rooms & Dr Expense - Other	13,000	8,470	8,736	266	3%	
08	08600	ABC Costs- Other Welfare	10,000	6,600	6,783	183	3%	
			<b>54,000</b>	<b>15,275</b>	<b>15,639</b>	<b>364</b>		
<b>Operating Income</b>								
07	07602	Reimbursement Rural Health West	(6,000)	(50)	(82)	(32)	64%	
			<b>(6,000)</b>	<b>(50)</b>	<b>(82)</b>	<b>(32)</b>		
<b>Other Health</b>								
<b>Operating Expense</b>								
07	07700	Nurse Practitioner Clinic	40,000	16,665	16,907	242	1%	
07	07799	Depreciation - Health	2,100	875	855	(20)	(2)%	
			<b>42,100</b>	<b>17,540</b>	<b>17,762</b>	<b>222</b>		
<b>Operating Income</b>								
07	07603	First Responder - WPA Grant	(15,000)	0	0	0		
07	07703	Voluntary Contribution Health	(25,000)	(5,170)	(5,245)	(75)	1%	
07	07704	Medicare Benefits	(17,000)	(10,700)	(10,777)	(77)	1%	
			<b>(57,000)</b>	<b>(15,870)</b>	<b>(16,022)</b>	<b>(152)</b>		
<b>Capital Expense</b>								
07	07702	Purchase Buildings - Medical Centre	10,000	0	0	0		
			<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL OPERATING EXPENDITURE</b>								
			<b>394,000</b>	<b>178,020</b>	<b>179,317</b>	<b>1,297</b>		
<b>TOTAL OPERATING INCOME</b>								
			<b>(363,100)</b>	<b>(160,320)</b>	<b>(160,228)</b>	<b>92</b>		
<b>TOTAL CAPITAL INCOME</b>								
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL CAPITAL EXPENDITURE</b>								
			<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**Schedule 08 Education & Welfare**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Pre-Schools</b>								
<b>Operating Expense</b>								
08	08100	ABC Costs - Expenses Relating to Sch	27,000	10,100	10,119	19	0%	
08	08101	Community Hub	64,000	16,660	15,841	(819)	(5)%	
08	08199	Depreciation - Community Hub	16,000	6,660	7,061	401	6%	
			<b>107,000</b>	<b>33,420</b>	<b>33,022</b>	<b>(399)</b>		
<b>Operating Income</b>								
08	08105	Income Community Hub Unit Accon	(20,000)	(7,200)	(7,245)	(45)	1%	
			<b>(20,000)</b>	<b>(7,200)</b>	<b>(7,245)</b>	<b>(45)</b>		
<b>Capital Income</b>								
08	08107	LotteryWest	0	0	0	0	0%	
08	08108	Collgar Renewables	0	0	0	0	0	
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expense</b>								
08	08104	Land & Buildings- Community Hub /	250,000	39,700	39,730	30	0%	
08	08203	Furniture & Equipment - Community	95,000	0	0	0	0	
			<b>345,000</b>	<b>39,700</b>	<b>39,730</b>	<b>30</b>		
<b>Aged &amp; Disabled - Senior Citizens</b>								
<b>Operating Expense</b>								
08	08401	Seniors Activities	7,500	800	891	91	11%	
08	08402	Wheatbelt Agcare	500	500	900	400	80%	
			<b>8,000</b>	<b>1,300</b>	<b>1,791</b>	<b>491</b>		
<b>Operating Income</b>								
08	08403	Income Relating to Aged & Disabled	(5,000)	0	0	0	0	
			<b>(5,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
		<b>TOTAL OPERATING EXPENDITURE</b>	<b>115,000</b>	<b>34,720</b>	<b>34,812</b>	<b>92</b>		
		<b>TOTAL OPERATING INCOME</b>	<b>(25,000)</b>	<b>(7,200)</b>	<b>(7,245)</b>	<b>(45)</b>		
		<b>TOTAL CAPITAL INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
		<b>TOTAL CAPITAL EXPENDITURE</b>	<b>345,000</b>	<b>39,700</b>	<b>39,730</b>	<b>30</b>		

### Schedule 09 Housing

Prog	COA	Description	Original		Var. \$	Var. %	Comment					
			Budget	YTD Budget								
<b>Staff Housing</b>												
<b>Operating Expense</b>												
09	09100	ABC Costs- Staff Housing	24,000	10,000	10,141	141	1%					
09	09101	Maintenance 20 Diorite St -DCEO	18,000	3,240	3,953	713	22%					
09	09102	Maintenance 11 Quartz St	5,000	5,000	5,593	593	12%					
09	09104	Maintenance 37 Diorite St - Rental	0	0	719	719						
09	09105	Maintenance 7 Quartz St - Plant Oper	5,000	1,580	1,529	(51)	(3)%					
09	09108	Depreciation - Staff Housing	53,000	20,500	20,509	9	0%					
09	09109	Maintenance 13 Pyrite Street -Plant	8,500	1,140	1,267	127	11%					
09	09201	Maintenance 4 Quartz St - Plant Oper	5,500	3,415	3,759	344	10%					
09	09202	Maintenance 55 Wolfram St -Admin	16,000	6,800	7,193	393	6%					
09	09211	Maintenance 301 Pyrite Street - Sen	7,000	3,895	4,213	318	8%					
			<b>142,000</b>	<b>55,570</b>	<b>50,582</b>	<b>(4,988)</b>						
<b>Operating Income</b>												
09	09121	Income 20 Diorite St -Rental	0	0	0	0						
09	09122	Income 11 Quartz St	(2,600)	(1,800)	(2,700)	(900)	50%					
09	09124	Income 37 Diorite St - Rental	0	0	0	0						
09	09125	Income 7 Quartz St - Plant Operator	(2,600)	(880)	(800)	80	(9)%					
09	09130	Income 13 Pyrite Street -Plant Oper	(2,600)	(1,080)	(1,000)	80	(7)%					
09	09220	Income 4 Quartz St - Plant Operator	(2,600)	(1,080)	(1,100)	(20)	2%					
09	09221	Income 55 Wolfram St -Administrati	(7,800)	(2,850)	(3,000)	(150)	5%					
09	09230	Income 301 Pyrite Street - Senior Fir	(2,600)	(1,060)	(900)	160	(15)%					
			<b>(20,800)</b>	<b>(8,750)</b>	<b>(9,500)</b>	<b>(750)</b>						
<b>Other Housing</b>												
<b>Operating Expense</b>												
09	09103	CEACA Contribution 3Units	50,000	0	0	0						
09	09200	ABC Costs- Other Housing	24,000	10,000	10,141	141	1%					
09	09203	Maintenance - Lifestyle	35,000	15,550	13,660	(1,890)	(12)%					
09	09206	Maintenance Quartz Street Age Uni	18,150	5,520	5,433	(87)	(2)%					
09	09208	Maintenance - 17 Pyrite Street JV Un	44,850	2,830	2,708	(122)	(4)%					
09	09212	Rental Lifestyle Village - Westonia P	13,500	0	0	0						
09	09236	Depreciation Other Housing	60,500	23,700	23,673	(27)	(0)%					
			<b>246,000</b>	<b>57,600</b>	<b>55,616</b>	<b>(1,984)</b>						
<b>Other Housing</b>												
<b>Operating Income</b>												
09	09222	Income - Lifestyle	(28,860)	(7,000)	(7,144)	(144)	2%					
09	09227	Income 17Pyrite St - JV Units	(29,640)	(11,345)	(9,740)	1,605	(14)%					
09	09231	Income - Ramelius Resources Lease	(28,000)	(7,000)	(7,000)	0	0%					
09	09235	Unit 12 Lifestyle AirBnB	(15,000)	(880)	(1,100)	(220)	25%					
09	09238	Income -Age Units Quartz Street	(39,520)	(14,460)	(14,530)	(70)	0%					
09	09298	Profit on Sale of Asset	(143,241)	(3,444)	(3,444)	(0)	0%					
			<b>(284,261)</b>	<b>(44,129)</b>	<b>(42,958)</b>	<b>1,171</b>						
<b>Capital Expense</b>												
09	09127	Purchase - Staff Housing - Shed 4 Q	0	0	0	0						
09	09128	Purchase Land & Buildings - Lifestyle	32,000	32,000	33,529	1,529	5%					
09	09239	CAPITAL-Single Persons Quarters	500,000	0	0	0						
			<b>532,000</b>	<b>32,000</b>	<b>33,529</b>	<b>1,529</b>						
<b>Capital Income</b>												
09	09237	Proceeds on Sale -Housing CAPITAL	(410,000)	0	(0)	(0)						
			<b>(410,000)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>						
<b>TOTAL OPERATING EXPENDITURE</b>												
			<b>388,000</b>	<b>113,170</b>	<b>106,198</b>	<b>(6,972)</b>						
<b>TOTAL OPERATING INCOME</b>												
			<b>(305,061)</b>	<b>(52,879)</b>	<b>(49,898)</b>	<b>2,981</b>						
<b>TOTAL CAPITAL INCOME</b>												
			<b>(410,000)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>						
<b>TOTAL CAPITAL EXPENDITURE</b>												
			<b>532,000</b>	<b>32,000</b>	<b>33,529</b>	<b>1,529</b>						

**Schedule 10 Community Amenities**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Sanitation - Household Refuse</b>								
<b>Operating Expense</b>								
10	10100	ABC Costs- Household Refuse	24,000	10,000	10,141	141	1%	
10	10103	Domestic Refuse Collection	15,500	5,455	5,427	(28)	(1)%	
10	10105	Refuse Collection Public Bins	15,000	2,915	3,170	255	9%	
10	10106	Refuse Maintenance	22,000	9,245	8,980	(265)	(3)%	
10	10107	Waste Oil Recycling	500	0	0	0		
10	10108	Containers for Change Recycling Bin	0	0	0	0		
			<b>77,000</b>	<b>27,615</b>	<b>27,719</b>	<b>104</b>		
<b>Operating Income</b>								
10	10120	Income Relating to Sanitation - Hou	(14,000)	(12,000)	(12,182)	(182)	2%	
10	10122	Drum-Muster	0	0	0	0		
			<b>(14,000)</b>	<b>(12,000)</b>	<b>(12,182)</b>	<b>(182)</b>		
<b>Other Community Amenities</b>								
<b>Operating Expense</b>								
10	10704	Maintenance - Public Conveniences	11,000	4,175	4,013	(162)	(4)%	
10	10705	Maintenance - Cemetery	0	0	0	0		
10	10706	Maintenance - Grave Digging	9,500	140	137	(3)	(2)%	
10	10799	Depreciation - Community Services	21,200	21,200	22,132	932	4%	
			<b>41,700</b>	<b>25,515</b>	<b>26,282</b>	<b>767</b>		
<b>Operating Income</b>								
10	10701	Income Relating to Other Communi	0	0	0	0		
10	10708	Cemetery Fees	(2,000)	(250)	(250)	0	0%	
			<b>(2,000)</b>	<b>(250)</b>	<b>(250)</b>	<b>0</b>		
<b>Capital Expenditure</b>								
10	10702	Purchase Land & Buildings - Niche V	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL OPERATING EXPENDITURE</b>			<b>118,700</b>	<b>53,130</b>	<b>54,001</b>	<b>871</b>		
<b>TOTAL OPERATING INCOME</b>			<b>(2,000)</b>	<b>(250)</b>	<b>(250)</b>	<b>0</b>		
<b>TOTAL CAPITAL EXPENDITURE</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

### Schedule 11 Recreation & Culture

Prog	COA	Description	Original	YTD Budget	YTD Actual	Var. \$	Var. %	Comment							
			Budget												
<b>Public Halls &amp; Civic Centres</b>															
<b>Operating Expense</b>															
11	11100	ABC Costs- Public Halls & Civic Cent	82,000	37,000	37,185	185	1%								
11	11104	Maintenance - Public Halls	20,500	6,658	6,446	(212)	(3)%								
11	11105	Maintenance - Complex/ Gym	34,000	13,525	12,871	(654)	(5)%								
11	11106	Maintenance - Wanderers Stadium	32,200	16,410	16,298	(112)	(1)%								
11	11107	MOU Westonia Progress Payment	0	0	0	0									
11	11199	Depreciation - Public Halls	67,800	25,800	25,666	(134)	(1)%								
			<b>236,500</b>	<b>99,393</b>	<b>98,467</b>	<b>(926)</b>									
<b>Operating Income</b>															
11	11110	Income Relating to Public Halls & Ci	(200)	0	0	0									
11	11111	Income Edna May MOU 33%	0	0	0	0									
11	11112	Income Charges Stadium	(500)	0	0	0									
11	11114	Income Edna May MOU WPA 67%	0	0	0	0									
			<b>(700)</b>	<b>0</b>	<b>0</b>	<b>0</b>									
<b>Capital Expense</b>															
11	11102	Purchase Land & Buildings	0	0	0	0									
11	11103	Purchase Furniture & Equipment -G	0	0	0	0									
11	11607	Furniture & Equipment - Disabled R	10,000	0	0	0									
			<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>									
<b>Swimming Pool</b>															
<b>Operating Income</b>															
11	11202	Swimming Pool Donations	0	0	0	0									
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>									
<b>Operating Expense</b>															
11	11207	Maintenance Westonia Swimming F	45,500	15,285	16,440	1,155	8%								
11	11208	Chlorine Expenses	3,500	3,500	5,002	1,502	43%								
11	11209	Management Contract Charges	75,000	31,250	30,512	(738)	(2)%								
11	11210	Water Charges	7,000	2,500	2,406	(94)	(4)%								
11	11299	Depreciaton - Swimming Pool	67,700	27,100	27,077	(23)	(0)%								
			<b>198,700</b>	<b>79,635</b>	<b>81,436</b>	<b>1,801</b>									
<b>Capital Expense</b>															
11	11204	Purchase Land & Buildings -Kiosk/Alt	150,000	150,000	212,874	62,874	42%	Change in cost for the design & construction Landscaping							
11	11205	Purchase Furniture & Equipment - S	15,000	8,000	8,270	270	3%								
			<b>165,000</b>	<b>158,000</b>	<b>221,144</b>	<b>63,144</b>									
<b>Other Recreation &amp; Sport</b>															
<b>Operating Expense</b>															
11	11307	Maintenance - Playground, Tennis 8	326,000	183,000	182,849	(151)	(0)%								
11	11308	Maintenance - Recreation Oval	49,300	6,025	6,065	40	1%								
11	11399	Depreciation - Other Rec & Sport	158,500	72,000	72,373	373	1%								
			<b>533,800</b>	<b>261,025</b>	<b>261,287</b>	<b>262</b>									
<b>Operating Income</b>															
11	11302	Marquee Hire Charges	0	0	0	0									
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>									
<b>Capital Income</b>															
11	11203	LotteryWest	(100,000)	0	0	0									
11	11301	DFES Grant	0	0	0	0									
11	11211	Corporate sponsorship	(100,000)	0	0	0									
			<b>(200,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>									
<b>Capital Expense</b>															
11	11309	Water Tanks Wanderers Stadium	10,000	10,000	10,654	654	7%								
			<b>10,000</b>	<b>10,000</b>	<b>10,654</b>	<b>654</b>									
<b>Television and Rebroadcasting</b>															
<b>Operating Expense</b>															
11	11401	Maintenance - Television and Rebr	4,000	400	484	84	21%								
11	11499	Depreciation - TV & Radio	5,500	1,400	2,279	879	63%								
			<b>9,500</b>	<b>1,800</b>	<b>2,763</b>	<b>963</b>									
<b>Capital Expense</b>															
11	11404	Purchase Furniture & Equipment - T	0	0	0	0									
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>									

**Schedule 11 Recreation & Culture**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Other Recreation &amp; Sport</b>								
<b>Operating Expense</b>								
11	11500	Expenses Relating to Libraries	0	0	0	0		
11	11504	Library Salaries	20,000	8,330	7,790	(540)	(6)%	
11	11505	Library Expenses	3,500	2,150	1,979	(171)	(8)%	
			<b>23,500</b>	<b>10,480</b>	<b>9,769</b>	<b>(711)</b>		
<b>Operating Income</b>								
11	11501	Income Relating to Libraries	(100)	0	0	0		
11	11502	Fines & Penalties Charged	(100)	0	0	0		
			<b>(200)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expense</b>								
11	11503	Purchase Furniture & Equipment - L	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Other Culture</b>								
<b>Operating Expense</b>								
11	11605	Nature Reserve Management	30,000	800	801	1	0%	
11	11606	Maintenance Walgoolan Info Bay	600	0	0	0		
			<b>30,600</b>	<b>800</b>	<b>801</b>	<b>1</b>		
<b>Operating Income</b>								
11	11602	Income Charges History Books	(200)	(100)	(341)	(241)	241%	
11	11604	Ramelius Common Management - I	0	0	0	0		
			<b>(200)</b>	<b>(100)</b>	<b>(341)</b>	<b>(241)</b>		
<b>Capital Expense</b>								
11	11603	Purchase Furniture & Equipment - P	800,000	0	0	0		
			<b>800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL OPERATING EXPENDITURE</b>								
			<b>1,032,600</b>	<b>453,133</b>	<b>454,524</b>	<b>1,391</b>		
<b>TOTAL OPERATING INCOME</b>								
			<b>(1,100)</b>	<b>(100)</b>	<b>(341)</b>	<b>(241)</b>		
<b>TOTAL CAPITAL INCOME</b>								
			<b>(200,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL CAPITAL EXPENDITURE</b>								
			<b>985,000</b>	<b>168,000</b>	<b>231,798</b>	<b>63,798</b>		

**Schedule 12 Transport**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Streets Roads Bridges &amp; Depot Construction</b>								
<b>Capital Expense</b>								
12	12101	Roads Construction Council	898,500	64,800	64,830	30	0%	
12	12103	MRWA Project Construction	717,000	2,250	2,201	(49)	(2)%	
12	12104	Roads to Recovery Construction	519,050	83,300	83,967	667	1%	
12	12108	Footpath Construction	0	0	0	0		
			<b>2,134,550</b>	<b>150,350</b>	<b>150,998</b>	<b>648</b>		
<b>Streets Roads Bridges &amp; Depot Maintenance</b>								
<b>Operating Expense</b>								
12	12202	Power - Street Lighting	8,500	3,540	3,150	(390)	(11)%	
12	12203	Maintenance - GRM	619,000	310,500	310,378	(122)	(0)%	
12	12204	Maintenance - Depot	35,500	35,500	36,107	607	2%	
12	12205	Maintenance - Footpaths	500	0	0	0		
12	12206	Traffic Signs Maintenance	22,000	19,300	19,604	304	2%	
12	12208	Town Maintenance/Streetscape	170,000	67,300	67,304	4	0%	
12	12219	RRG Expenses	0	0	9,422	9,422		
12	12299	Depreciation - Street, Roads, Bridge	1,603,500	730,000	729,979	(21)	(0)%	
			<b>2,459,000</b>	<b>1,166,140</b>	<b>1,175,944</b>	<b>9,804</b>		
<b>Operating Income</b>								
12	12201	Income Relating to Streets, Roads, E	0	0	0	0		
12	12212	Grant - MRWA Direct	(200,000)	(190,000)	(189,763)	237	(0)%	
12	12213	Grant - MRWA Specific	(478,000)	(170,000)	(169,602)	398	(0)%	
12	12214	Grant - Electric Car Charging Station	(100)	0	0	0		
12	12216	Grant - Roads to Recovery	(519,000)	0	0	0		
			<b>(1,197,100)</b>	<b>(360,000)</b>	<b>(359,365)</b>	<b>635</b>		
<b>Capital Expense</b>								
12	12218	Plant Shed - Depot	15,000.00	0.00	0.00	0.00		
12	12220	Sea Container Storage Depot	20,000.00	0.00	0.00	0.00		
			<b>35,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>Road Plant Purchase</b>								
<b>Operating Expense</b>								
12	12359	Loss on Sale of Asset	6,896	0	0	0		
			<b>6,896</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Income</b>								
12	12398	Profit on Sale of Asset	(7,610)	0	0	0		
			<b>(7,610)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Income</b>								
12	12306	Proceeds on Sale of Asset	(150,000)	0	0	0		
			<b>(150,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Road Plant Purchase</b>								
<b>Capital Expense</b>								
12	12302	Purchase Plant & Equipment - Road	30,000	25,000	25,272	272	1%	
12	12304	Telehandler - CAPITAL	370,000	0	0	0		
12	12305	Garden Water Trailer- CAPITAL	10,000	0	0	0		
			<b>410,000</b>	<b>25,000</b>	<b>25,272</b>	<b>272</b>		
<b>Aerodromes</b>								
<b>Operating Expense</b>								
12	12604	Airport Maintenance	3,700	580	587	7	1%	
			<b>3,700</b>	<b>580</b>	<b>587</b>	<b>7</b>		
<b>Operating Income</b>								
12	12601	Income Relating to Aerodromes	(100)	0	0	0		
			<b>(100)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expense</b>								
12	12605	Airport Land - CAPITAL	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL OPERATING EXPENDITURE</b>								
			<b>2,469,596</b>	<b>1,166,720</b>	<b>1,176,531</b>	<b>9,811</b>		
<b>TOTAL OPERATING INCOME</b>								
			<b>(1,204,810)</b>	<b>(360,000)</b>	<b>(359,365)</b>	<b>635</b>		
<b>TOTAL CAPITAL INCOME</b>								
			<b>(150,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL CAPITAL EXPENDITURE</b>								
			<b>2,579,550</b>	<b>175,350</b>	<b>176,270</b>	<b>920</b>		

**Schedule 13 Economic Services**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Rural Services</b>								
<b>Operating Expense</b>								
13	13123	NRM Contract	5,000	2,000	2,351	351	18%	
13	13125	Noxious Weed Control	2,000	0	0	0		
			<b>7,000</b>	<b>2,000</b>	<b>4,289</b>	<b>2,289</b>		
<b>Operating Income</b>								
13	13105	Govt. Grant Funding	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expense</b>								
13	13107	Purchase Plant & Equipment - Warr	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Income</b>								
13	13108	Warralakin Water Tank DWER	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Tourism &amp; Area Promotion</b>								
<b>Operating Expense</b>								
13	13200	ABC Costs- Tourism & Area Promot	60,000	25,000	24,331	(669)	(3)%	
13	13210	Area Promotion	8,000	3,800	4,508	708	19%	
13	13211	SUBS- CW Visitor Centre	3,000	2,300	2,273	(27)	(1)%	
13	13212	SUBS- Newtravel	10,000	0	0	0		
13	13213	Maintenance Caravan Park	118,750	52,935	54,655	1,720	3%	
13	13214	Information Bay- Carrabin	16,050	2,320	2,518	198	9%	
13	13215	Museum -Maintenance	63,500	31,315	31,370	55	0%	
13	13299	Depreciation - Tourism & Area Prorr	39,000	16,200	16,248	48	0%	
			<b>318,300</b>	<b>133,870</b>	<b>135,901</b>	<b>2,031</b>		
<b>Operating Income</b>								
13	13201	Caravan Park Single Units	(15,000)	(15,000)	(18,700)	(3,700)	25%	
13	13202	Caravan Site Charges	(60,000)	(46,800)	(46,859)	(59)	0%	
13	13203	Tent Site Charges	(500)	(500)	(536)	(36)	7%	
13	13204	Souvenir Sales	(500)	(500)	(1,360)	(860)	172%	
13	13221	Income -Museum Entry	(15,000)	(8,500)	(8,456)	44	(1)%	
13	13223	Electric Car Charging Station - INCOI	0	0	(32)	(32)		
			<b>(91,000)</b>	<b>(71,300)</b>	<b>(75,943)</b>	<b>(4,643)</b>		
<b>Capital Expense</b>								
13	13216	Museum Expansion Project - Land 8	200,000	200,000	216,610	16,610	8%	
13	13224	Caravan Park - Decking/New Laundr	32,000	4,000	4,225	225	6%	
			<b>232,000</b>	<b>204,000</b>	<b>220,835</b>	<b>16,835</b>		
<b>Capital Income</b>								
13	13222	Loan Proceeds	0	0	0	0		
13	13225	LotteryWest Grant- Muesuem	0	0	0	0		
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Building Control</b>								
<b>Operating Expense</b>								
13	13301	Contract EH Services	0	0	450	450		
			<b>0</b>	<b>0</b>	<b>450</b>	<b>450</b>		
<b>Operating Income</b>								
13	13303	Building Permit Charges	(3,000)	(250)	(568)	(318)	127%	
13	13304	Demolition Charges	(100)	0	0	0		
13	13305	Commission BRB	(200)	0	0	0		
13	13307	Planning Fee	0	0	0	0		
			<b>(3,300)</b>	<b>(250)</b>	<b>(568)</b>	<b>(318)</b>		
<b>Community Development (CRC)</b>								
<b>Operating Expense</b>								
13	13400	ABC Costs - Community Developme	60,000	28,500	28,400	(100)	(0)%	
13	13401	Programs / Activities	10,000	0	0	0		
13	13402	Workers Compensation Premiums	7,000	7,000	6,364	(636)	(9)%	
13	13403	Superannuation	13,000	4,000	3,801	(200)	(5)%	
13	13404	Salaries	81,000	1,500	1,584	84	6%	
13	13405	Community Events	20,000	500	472	(28)	(6)%	
13	13406	Grant Generated Expenditure	0	0	0	0		
13	13610	Building Maintenance	24,183	4,020	4,149	129	3%	
			<b>215,183</b>	<b>45,520</b>	<b>44,769</b>	<b>(751)</b>		

**Schedule 13 Economic Services**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Operating Income</b>								
13	13410	Grant Funding Opportunities	(10,000)	0	0	0	0	
13	13411	DPIRD Grants Funding (CRC)	(110,000)	(57,500)	(57,484)	16	(0)%	
13	13412	Income Relating to Westonia CRC O	0	0	0	0	0	
13	13413	Events Income	0	0	(416)	(416)		
			<b>(120,000)</b>	<b>(57,500)</b>	<b>(57,899)</b>	<b>(399)</b>		
<b>Plant Nursery</b>								
<b>Operating Expense</b>								
13	13502	Nursery Operating Costs	0	0	160	160		
			<b>0</b>	<b>0</b>	<b>160</b>	<b>160</b>		
<b>Operating Income</b>								
13	13505	Tree Planter Hire	0	0	0	0	0	
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Other Economic Services</b>								
<b>Operating Expense</b>								
13	13600	ABC Costs to Other Economic Servic	0	0	7,369	7,369		
13	13611	Water Supply Standpipes	71,500	16,780	15,179	(1,601)	(10)%	
13	13613	Ramelius ResourceLease - Industrial	0	0	0	0	0	
13	13614	St Lukes Church	0	0	52	52		
13	13615	CO-OP Bus -Expense	0	0	0	0	0	
13	16106	Loan Interest Loan # 99	0	0	0	0	0	
13	13699	Depreciation- Other Economic Servi	86,700	38,125	38,290	165	0%	
			<b>158,200</b>	<b>54,905</b>	<b>60,891</b>	<b>5,986</b>		
<b>Other Economic Services</b>								
<b>Operating Income</b>								
13	13602	Community Bus Hire Charges	(2,000)	(830)	(1,045)	(215)	26%	
13	13603	Ramelius Resource Lease - Industria	(22,000)	(5,500)	(5,500)	0	0%	
13	13604	Police Licensing Commissions	(9,000)	(2,800)	(3,403)	(603)	22%	
13	13607	SSL Interest Reimbursement	(5,600)	(2,600)	(2,622)	(22)	1%	
13	13608	SSL Principal Reimbursement	(12,800)	(6,500)	(6,551)	(51)	1%	
13	13609	Standpipe Water Charges - per kL	(60,000)	(60,000)	(65,790)	(5,790)	10%	
13	13618	Reimbursements General	(200)	(20)	(18)	2	(9)%	
			<b>(111,600)</b>	<b>(78,250)</b>	<b>(84,930)</b>	<b>(6,680)</b>		
<b>Capital Expense</b>								
13	13606	Land & Buildings - Wolfram Street S	0	0	0	0	0	
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL OPERATING EXPENDITURE</b>								
			<b>698,683</b>	<b>236,295</b>	<b>246,459</b>	<b>10,164</b>		
<b>TOTAL OPERATING INCOME</b>								
			<b>(325,900)</b>	<b>(207,300)</b>	<b>(219,340)</b>	<b>(12,040)</b>		
<b>TOTAL CAPITAL INCOME</b>								
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL CAPITAL EXPENDITURE</b>								
			<b>232,000</b>	<b>204,000</b>	<b>220,835</b>	<b>16,835</b>		

### Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Private Works</b>								
<b>Operating Expense</b>								
14	14102	Private Works	25,000	25,000	427,539	402,539	1,610%	Private Works Expences for Fulton Hogan
			<b>25,000</b>	<b>25,000</b>	<b>427,539</b>	<b>402,539</b>		
<b>Operating Income</b>								
14	14100	Private Works Income	(125,000)	(125,000)	(470,144)	(345,144)	276%	Private Works Income Shire of Mukinbudin & Nungarin Income Fulton Hogan
			<b>(125,000)</b>	<b>(125,000)</b>	<b>(470,144)</b>	<b>(345,144)</b>		
<b>Public Works Overheads</b>								
<b>Operating Expense</b>								
14	14200	Administration Allocations to PWOI	258,000	122,495	123,705	1,210	1%	
14	14202	Sick Leave Expense	25,000	14,000	13,714	(286)	(2)%	
14	14203	Annual & Long Service Leave Expen:	100,000	25,000	25,218	218	1%	
14	14204	Protective Clothing - Outside Staff	6,000	5,000	4,810	(190)	(4)%	
14	14205	Conference Expenses- Engineering	4,000	1,700	1,677	(23)	(1)%	
14	14206	Medical Examination Costs	500	0	0	0	0%	
14	14207	Public Works Overheads Allocated t	(677,500)	(478,250)	(478,250)	0	(0)%	
14	14208	OSH Expenses	4,500	500	409	(91)	(18)%	
14	14211	Unallocated Wages	0	0	0	0	0%	
14	14214	Eng. & Technical Support	10,000	1,000	890	(110)	(11)%	
14	14215	Staff Training	24,000	2,000	2,152	152	8%	
14	14216	Insurance on Works	45,500	18,800	18,776	(24)	(0)%	
14	14217	Supervision Costs	24,000	10,000	10,260	260	3%	
14	14218	Service Pay	7,000	2,915	3,000	85	3%	
14	14219	Superannuation Cost	125,000	66,500	66,393	(107)	(0)%	
14	14220	Allowances & Other Costs	38,000	7,400	7,478	78	1%	
14	14221	Fringe Benefits Tax - Works	8,000	3,600	3,598	(2)	(0)%	
			<b>2,000</b>	<b>(197,340)</b>	<b>(196,169)</b>	<b>1,171</b>		
<b>Operating Income</b>								
14	14201	Income Relating to Public Works Ov	(7,000)	(3,500)	(3,500)	0	0%	
			<b>(7,000)</b>	<b>(3,500)</b>	<b>(3,500)</b>	<b>0</b>		
<b>Plant Operation Costs</b>								
<b>Operating Expense</b>								
14	14302	Insurance - Plant	18,500	12,500	13,623	1,123	9%	
14	14303	Fuel & Oils	240,000	138,500	165,603	27,103	20%	
14	14304	Tyres and Tubes	20,000	9,000	9,273	273	3%	
14	14305	Parts & Repairs	0	0	57,502	57,502	0%	
14	14306	Internal Repair Wages	33,500	14,955	16,502	1,547	10%	
14	14307	Licences - Plant	9,000	6,291	6,975	684	11%	
14	14308	Depreciation - Plant	200,000	90,000	90,019	19	0%	
14	14309	Plant Operation Costs Allocated to V	(706,000)	(237,800)	(237,616)	184	(0)%	
14	14310	Blades & Tynes	15,000	0	0	0	0%	
14	14311	Consumable Items	20,000	11,270	11,270	(0)	(0)%	
14	14312	Expendable Tools	10,000	700	772	72	10%	
			<b>(140,000)</b>	<b>45,416</b>	<b>133,921</b>	<b>88,505</b>		
<b>Stock Fuels &amp; Oils</b>								
<b>Operating Expense</b>								
14	14402	Purchase of Stock Materials	0	0	36,461	36,461		
			<b>0</b>	<b>0</b>	<b>36,461</b>	<b>36,461</b>		
<b>Operating Income</b>								
14	14404	Diesel Fuel Rebate	(50,000)	(28,200)	(33,680)	(5,480)	19%	
14	14405	Sale of Stock	(500)	0	0	0	0%	
14	14406	Sale of Fuel and Scrap	(2,000)	(2,000)	(2,922)	(922)	46%	
			<b>(52,500)</b>	<b>(30,200)</b>	<b>(36,602)</b>	<b>(6,402)</b>		
<b>Administration</b>								
<b>Operating Expense</b>								
14	14500	Expenses relating to Administration	494,000	200,830	202,389	1,559	1%	
14	14501	Administration Office Maintenance	72,500	45,160	48,008	2,848	6%	
14	14502	Workers Compensation Premiums-	10,850	10,850	28,491	17,641	163%	
14	14503	Office Equipment Maintenance - Ad	5,000	300	267	(33)	(11)%	
14	14504	Telecommunications - Admin	10,000	1,000	1,079	79	8%	
14	14505	Travel & Accommodation - Admin	2,000	0	0	0	0%	

**Schedule 14 Other Property & Services**

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
<b>Administration</b>								
<b>Operating Expense - Continued</b>								
14	14506	Legal Expenses Administration	5,000	300	300	0	0%	
14	14507	Training Expenses - Admin	7,500	0	0	0		
14	14508	Printing & Stationery - Admin	10,000	4,000	4,116	116	3%	
14	14509	Fringe Benefits Tax - Admin	17,000	5,500	5,398	(102)	(2)%	
14	14510	Conference Expenses - Admin	6,000	0	0	0		
14	14511	Staff Uniform - Admin	3,000	3,000	3,459	459	15%	
14	14515	Administration Costs Allocated to Pr	(750,350)	(338,000)	(338,047)	(47)	0%	
14	14517	Postage & Freight	1,500	150	314	164	110%	
14	14521	IT/Accounting Programs	45,000	30,000	29,525	(475)	(2)%	
14	14522	Advertising	3,000	1,700	1,745	45	3%	
14	14559	Admin Loss on Sale	27,371	0	0	0		
14	14599	Depreciation - Admin	38,000	15,830	16,128	298	2%	
			<b>7,371</b>	<b>(19,380)</b>	<b>3,172</b>	<b>22,552</b>		
<b>Operating Income</b>								
14	14525	Admin - Reimbursement	0	0	(18,165)	(18,165)		Paid Parental Leave Scheme
14	14598	Profit on Sale of Asset - Admin	(226)	0	0	0		Chantelle Pedrotti
			<b>(226)</b>	<b>0</b>	<b>(18,165)</b>	<b>(18,165)</b>		
<b>Capital Expense</b>								
14	14514	Purchase Furniture & Equipment Ad	30,000	0	0	0		
14	14519	Carport Admin Office - CAPITAL	30,000	0	0	0		
14	14520	CEO Vehicle - CAPITAL	120,000	0	0	0		
14	14523	DCEO Vehicle - CAPITAL	80,000	0	0	0		
			<b>260,000</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Operating Expense</b>								
14	14602	Gross Salaries & Wages	1,800,000	750,000	729,658	(20,342)	(3)%	
14	14603	Less Sal & Wages Aloc to Works	(1,800,000)	(750,000)	(729,658)	20,342	(3)%	
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Unclassified</b>								
<b>Operating Income</b>								
14	14701	Income Relating to Unclassified	(40,000)	(30,000)	(30,000)	0	0%	
14	14705	Ramelius Resources Haulage Operat	0	0	0	0		
			<b>(40,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>363,035</b>		
<b>Unclassified</b>								
<b>Capital Expense</b>								
14	14704	Land Development	120,000	79,000	78,872	(128)	(0)%	
			<b>120,000</b>	<b>79,000</b>	<b>78,872</b>	<b>(128)</b>		
<b>Capital Income</b>								
14	14799	Proceeds on Sale of Assets	(176,000)	0	0	0		
			<b>(176,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL OPERATING EXPENDITURE</b>								
			<b>(105,629)</b>	<b>(146,304)</b>	<b>404,924</b>	<b>551,228</b>		
<b>TOTAL OPERATING INCOME</b>								
			<b>(224,726)</b>	<b>(188,700)</b>	<b>(558,410)</b>	<b>(6,675)</b>		
<b>TOTAL CAPITAL EXPENDITURE</b>								
			<b>380,000</b>	<b>79,000</b>	<b>78,872</b>	<b>(128)</b>		
<b>TOTAL CAPITAL INCOME</b>								
			<b>(176,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>		

**SHIRE OF WESTONIA**  
**SUPPLEMENTARY INFORMATION**

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**BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION**

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF WESTONIA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2025

1 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Reserve Accounts	Total	Trust	Institution	Interest Rate	Maturity Date
Cash on hand		\$	\$	\$	\$			
PETTY CASH and FLOATS	Cash and cash equivalents	870		870				
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	3,444,236		3,444,236				
RESERVE FUND	Cash and cash equivalents	0	4,773,362	4,773,362				
TRUST FUND CASH AT BANK	Cash and cash equivalents	0		0	43,977			
<b>Total</b>		<b>3,445,106</b>	<b>4,773,362</b>	<b>8,218,468</b>	<b>43,977</b>			
<b>Comprising</b>								
Cash and cash equivalents		3,445,106	4,773,362	8,218,468	43,977			
Financial assets at amortised cost - Term Deposits		0	0	0	0			
		<b>3,445,106</b>	<b>4,773,362</b>	<b>8,218,468</b>	<b>43,977</b>			

**KEY INFORMATION**

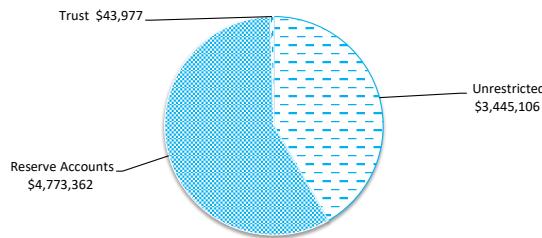
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Transaction Summary	Corporate MasterCard	Total Amount	Institution	Interest Rate	Period End Date
Card # **** *693		\$			
Price, Arthur W	1049451 Cloud Anti Spam Recurring 1038203 Office 365 Exchange online Plan Monthly Recu 1047021 Microsoft 365 Business Basic Recurring Month Active8me internet service 1049449 Managed Endpoint & Subscriptions Recurring Starlink - CEO Internet - July Starlink- standby mode BP Cowaramup - Fuel Mukinbudin Hotel - Staff Refresh PayPal - Dropbox subscription Invarion RapidPlan - single mach Police Clearance BWS - Refreshments Dynamic Pit Stop - Bowser Signs Bunnings - plants Fert, Tape Repco - sml parts Dynamic Pit Stop - Bowser Signs Crown Gifts - Appreciation Gift Dynamic Pit Stop - Bowser Signs 2V net IT solutions - New Commerce Card Fee International Fee	50.00 39.04 128.70 59.59 274.00 139.00 8.43 185.95 381.00 184.67 1098.90 64.90 983.00 957.00 233.96 82.00 300.00 515.00 685.00 529.49 9.54	Bendigo	17.99%	30-Nov-25
		<b>6909.17</b>			
Card # **** *035					
Geier, Jasmine L	Officeworks - Laptop BigW - Xmas Street Decoration Kmart - Poster Frame Westonia Tavern - Progress Crop Meeting Westonia Tavern - Melbourne Cup Luncheon Woolworths - Catering Museum Opening Coles - Catering Museum Open Bendigo - Card Fee	1006.95 225.90 19.00 354.62 405.28 79.20 212.15 4.00	Bendigo	17.99%	30-Nov-25
		<b>2307.10</b>			
		<b>9216.27</b>			

Transaction Summary	Corporate Fuel Cards	Total Amount	Institution	Interest Rate	Period End Date
Card ##### 7401		\$			
Bill Price	Fuel Card Purchases - CEO 0WT Fuel Card Purchases - CEO 0WT	\$0.00 \$91.75 <b>91.75</b>	BP Fuel Distributors	30-Nov-25 30-Nov-25	
Card ##### 5677					
Kevin Paukt	Fuel Card Purchases - Works Super - WT111	\$562.41 <b>562.41</b>	BP	30-Nov-25	
Card ##### 5510					
Jasmine Geier	Fuel Card Purchases - DCEO - 02WT	\$0.00 <b>0.00</b>	BP	30-Nov-25	
		<b>654.16</b>			

**SHIRE OF WESTONIA**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2025**

**2 RESERVE ACCOUNTS**

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Reserve accounts restricted by Council</b>								
Reserve -Long Service Leave	122,401	4,000	0	126,401	122,401	0	0	122,401
Reserve -Plant	1,132,048	39,000	(75,000)	1,096,048	1,132,048	0	0	1,132,048
Reserve -Building	1,035,255	36,000	0	1,071,255	1,035,255	0	0	1,035,255
Reserve -Communication/Information Technology	77,221	2,500	0	79,721	77,221	0	0	77,221
Reserve -Community Development	1,360,384	732,500	0	2,092,884	1,360,384	0	0	1,360,384
Reserve -Waste Management	136,915	4,500	0	141,415	136,915	0	0	136,915
Reserve -Swimming Pool Redevelopment	387,987	513,500	0	901,487	387,987	0	0	387,987
Reserve -Roadworks	521,153	18,000	0	539,153	521,153	0	0	521,153
	<b>4,773,364</b>	<b>1,350,000</b>	<b>(75,000)</b>	<b>6,048,364</b>	<b>4,773,364</b>	<b>0</b>	<b>0</b>	<b>4,773,364</b>

**3 CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted			
	Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Buildings - specialised	1,249,000	435,700	517,622	81,922
Furniture and equipment	950,000	8,000	8,270	270
Plant and equipment	610,000	25,000	25,272	272
<b>Acquisition of property, plant and equipment</b>	<b>2,809,000</b>	<b>468,700</b>	<b>551,164</b>	<b>82,464</b>
Infrastructure - roads	2,134,550	889,375	148,748	(740,627)
<b>Acquisition of infrastructure</b>	<b>2,134,550</b>	<b>889,375</b>	<b>148,748</b>	<b>(740,627)</b>
<b>Total capital acquisitions</b>	<b>4,943,550</b>	<b>1,358,075</b>	<b>699,912</b>	<b>(658,163)</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	997,100	170,000	169,602	(398)
Other (disposals & C/Fwd)	739,000	80,000	70,938	(9,062)
Reserve accounts				
Reserve account - by council - [describe]	75,000	0	0	0
Contribution - operations	3,132,450	1,108,075	459,372	(648,703)
<b>Capital funding total</b>	<b>4,943,550</b>	<b>1,358,075</b>	<b>699,912</b>	<b>(658,163)</b>

**KEY INFORMATION**

**Initial recognition**

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

**Measurement after recognition**

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

**Reportable Value**

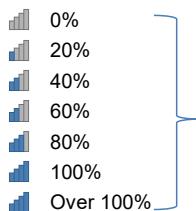
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

3 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

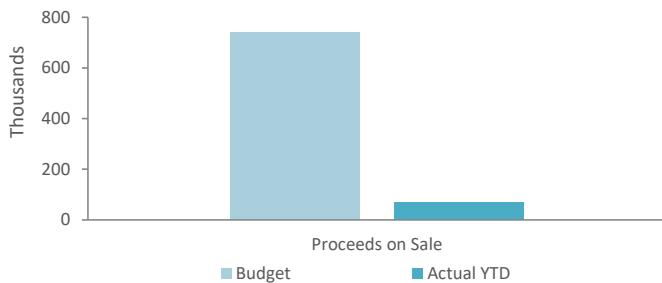


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

	Account Description	Adopted			Variance (Under)/Over
		Budget	YTD Budget	YTD Actual	
<b>Building</b>					
07702	Purchase Buildings - Medical Centre Upgrades	10,000	0	0	0
08104	Land & Buildings- Community Hub / Leisure Centre Project	250,000	39,700	39,730	(30)
09128	Purchase Land & Buildings - Lifestyle Village Fencing	32,000	32,000	33,529	(1,529)
09239	CAPITAL-Single Persons Quarters	500,000	0	0	0
11204	Purchase Land & Buildings -Kiosk/Ablution Redevelopmen	150,000	150,000	212,874	(62,874)
11309	Water Tanks Wanderers Stadium	10,000	10,000	10,654	(654)
12218	Plant Shed - Depot	15,000	0	0	0
12220	Sea Container Storage Depot	20,000	0	0	0
13216	Museum Expansion Project - Land & Building	200,000	200,000	216,610	(16,610)
13224	Caravan Park - Decking/New Laundry - CAPITAL	32,000	4,000	4,225	(225)
14519	Carport Admin Office - CAPITAL	30,000	0	0	0
		<b>1,249,000</b>	<b>435,700</b>	<b>517,622</b>	<b>(81,922)</b>
<b>Furniture &amp; Equipment</b>					
08203	Furniture & Equipment - Community Hub/Leisure Centre Project	95,000	0	0	0
11205	Purchase Furniture & Equipment - Swimming Pools	15,000	8,000	8,270	(270)
11603	Purchase Furniture & Equipment - PlayGround Redevelopment	800,000	0	0	0
11607	Furniture & Equipment - Disabled Ramp Access @ Old Hall	10,000	0	0	0
14514	Purchase Furniture & Equipment Administration	30,000	0	0	0
		<b>950,000</b>	<b>8,000</b>	<b>8,270</b>	<b>(270)</b>
<b>Plant &amp; Equipment</b>					
12302	Purchase Plant & Equipment - Road Plant Purchases	30,000	25,000	25,272	(272)
12304	Telehandler - CAPITAL	370,000	0	0	0
12305	Garden Water Trailer- CAPITAL	10,000	0	0	0
14520	CEO Vehicle - CAPITAL	120,000	0	0	0
14523	DCEO Vehicle - CAPITAL	80,000	0	0	0
		<b>610,000</b>	<b>25,000</b>	<b>25,272</b>	<b>(272)</b>
<b>Infrastructure-roads</b>					
C0010	Begley Road (No 0010)	78,000	32,500	0	32,500
C0011	Maxfield Road (No 0011)	84,000	35,000	0	35,000
C0053	Hodgeson Road (No 0053)	123,000	51,250	0	51,250
C0020	6 Mile Gate Road (No 0020)	78,500	32,705	0	32,705
C0022	Henderson Road ( No 0022)	44,000	18,330	0	18,330
C0025	Rabbit Proof Fence Road (No 0025)	83,000	34,580	0	34,580
C0030	Maisefield Gravel Resheet	95,000	39,580	24,171	15,409
C0031	Elachbutting Road (No 0031)	90,000	37,500	21,945	15,555
C0034	Farina Road (No 0034)	88,000	36,665	14,013	22,653
C0064	Elsewhere Road (No 0064)	96,000	40,000	4,638	35,363
C0070	Pitt Road (No 0070)	39,000	16,250	0	16,250
<b>MRWA Project Construction</b>					
RRG84C	Warralakin Road Reconstruction	717,000	298,750	2,201	296,549
<b>Roads to Recovery Construction</b>					
R2R04	Walgoolan South Road (No 0004)	100,000	41,665	0	41,665
R2R55	Diorite Street Roundsbout & Carport (No 0055)	58,000	24,165	81,782	(57,617)
R2R96	Woolgar Street (0096)	100,000	41,665	0	41,665
R2RFDW	Bitumen Floodways	69,050	28,770	0	28,770
R2R06	Carrabin South Road (0006)	192,000	80,000	0	80,000
		<b>2,134,550</b>	<b>889,375</b>	<b>148,748</b>	<b>740,627</b>

4 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Buildings</b>									
A44	Fibro Dwelling (Old Pool House ) (No 1	68,754	80,000	11,246	0	67,494	70,938	3,444	0
A50	Fibro & Metal Clad Dwelling (Works h	198,005	330,000	131,995	0	0	0	0	0
<b>Plant and equipment</b>									
A491	938WT P5 John Deere 624K Wheel L	142,390	150,000	7,610	0	0	0	0	0
A511	P22 Kubota F3680 (Mower)	9,896	3,000	0	(6,896)	0	0	0	0
A570	Toyota LandCruiser - 0WT	127,371	100,000	0	(27,371)	0	0	0	0
A566	Toyota Prado -02WT	75,774	76,000	226	0	0	0	0	0
		<b>622,190</b>	<b>739,000</b>	<b>151,077</b>	<b>(34,268)</b>	<b>67,494</b>	<b>70,938</b>	<b>3,444</b>	<b>0</b>



SHIRE OF WESTONIA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2025

OPERATING ACTIVITIES

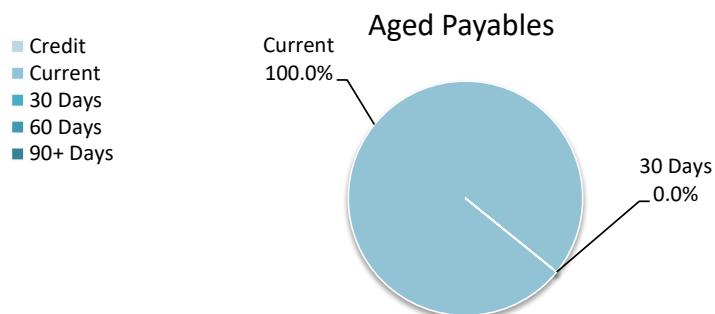
4 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	29,990				29,990
Percentage	0.0%	100.0%				
<b>Balance per trial balance</b>						
Sundry creditors						29,990
Accrued salaries and wages						0
ATO liabilities						0
Other payables						(2,937)
Other payables [describe]						53,615
Other payables [describe]						2,729
Other payables [describe]						15,389
Other payables [describe]						(24,027)
Other payables [describe]						0
<b>Total payables general outstanding</b>						<b>74,759</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**5 BORROWINGS**

**Repayments - borrowings**

Information on borrowings Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Antique Fuel Industry Museum Disp	1	\$ 600,000	\$ 0	\$ 0	\$ (24,027)	\$ (48,601)	\$ 575,973	\$ 551,399	\$ (13,645)	\$ (26,743)
<b>Total</b>		<b>600,000</b>	<b>0</b>	<b>0</b>	<b>(24,027)</b>	<b>(48,601)</b>	<b>575,973</b>	<b>551,399</b>	<b>(13,645)</b>	<b>(26,743)</b>
Current borrowings		48,601					0			
Non-current borrowings		551,399					575,973			
		<b>600,000</b>					<b>575,973</b>			

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

6 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening	Liability	Liability	Closing
		Balance	transferred from/(to) non current		
		\$	\$	\$	\$
<b>Employee Related Provisions</b>					
Provision for annual leave		206,651	0	0	206,651
Provision for long service leave		135,786	0	0	135,786
<b>Total Provisions</b>		<b>342,437</b>	<b>0</b>	<b>0</b>	<b>342,437</b>
<b>Total other current liabilities</b>		<b>342,437</b>	<b>0</b>	<b>0</b>	<b>342,437</b>
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee Related Provisions**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

**Capital grant/contribution liabilities**

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF WESTONIA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2025

OPERATING ACTIVITIES

7 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grants, subsidies and contributions revenue					YTD Revenue Actual
	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	
	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>						
FESA Operating Grant	33,000	16,000	33,000	0	33,000	15,930
Grant - MRWA Direct	200,000	190,000	200,000	0	200,000	189,763
Grants Commission Grant Received - General	640,709	320,354	640,709	0	640,709	320,355
Grants Commission Grant Received- Roads	379,535	189,768	379,535	0	379,535	188,141
Corporate sponsorship	100,000	0	100,000	0	100,000	0
Reimbursement Rural Health West		0	0		0	82
	<b>1,353,244</b>	<b>716,122</b>	<b>1,353,244</b>	<b>0</b>	<b>1,353,244</b>	<b>714,270</b>
<b>Contributions</b>						
First Responder - WPA Grant	15,000	0	15,000	0	15,000	0
LotteryWest	100,000	0	100,000	0	100,000	0
DPIRD Grants Funding (CRC)	110,000	57,500	110,000	0	110,000	57,484
Income Relating to Aged & Disabled - Senior Citizens	5,000	0	5,000	0	5,000	0
Grant -Electric Car Charging Station	100	0	100	0	100	0
Grant Funding Opportunities	10,000	0	10,000	0	10,000	0
	<b>240,100</b>	<b>57,500</b>	<b>240,100</b>	<b>0</b>	<b>240,100</b>	<b>57,484</b>
<b>TOTALS</b>	<b>1,593,344</b>	<b>773,622</b>	<b>1,593,344</b>	<b>0</b>	<b>1,593,344</b>	<b>771,753</b>

SHIRE OF WESTONIA  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 30 NOVEMBER 2025

INVESTING ACTIVITIES

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grants, subsidies and contributions revenue					YTD Revenue Actual	
	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected		
	\$	\$	\$	\$	\$		
<b>Capital grants and subsidies</b>							
Income Relating to Libraries	100	0	100	•	0	100	0
Grant - MRWA Specific	478,000	170,000	478,000		0	478,000	169,602
Grant - Roads to Recovery	519,000	0	519,000		0	519,000	0
	<b>997,100</b>	<b>170,000</b>	<b>997,100</b>		<b>0</b>	<b>997,100</b>	<b>169,602</b>

**SHIRE OF WESTONIA**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2025**

**12 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

<b>Description</b>	<b>Opening Balance 1 July 2025</b>	<b>Amount Received</b>	<b>Amount Paid</b>	<b>Closing Balance 30 November 2025</b>
	\$	\$	\$	\$
Westonia Tennis Club	9,202	0	0	9,202
Westonia Historical Society	25,445	0	0	25,445
Cemetery Committee	10,618	0	(1,052)	9,566
	<b>45,265</b>	<b>0</b>	<b>(1,052)</b>	<b>44,213</b>

### 9.1.3 GST RECONCILIATION REPORT – NOVEMBER 2025

<b>Responsible Officer:</b>	Bill Price, CEO
<b>Author:</b>	Jasmine Geier, Deputy Chief Executive Officer
<b>File Reference:</b>	F1.4.4 Audit Report
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<b>Attachment 9.1.3 GST Report</b>
<b>Signature:</b>	Officer  CEO 

#### Purpose of the Report

Executive Decision  Legislative Requirement

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

#### Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at October 2025 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

#### Comment

The GST Reconciliation Report is attached for Councillor consideration.

#### Statutory Environment

Nil

#### Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

#### Strategic Implications

Nil

#### Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

#### Voting Requirements

Simple Majority  Absolute Majority

#### OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling \$31,316.00 for the period ending November 2025 adopted.

**Shire of Westonia**  
**Business Activity Statement**  
**November 2025**

<b>Total Sales and Purchases</b>		<b>\$</b>
G1	Total Sales	578,753
G3	Other GST Free Sales	349,485
G4	Input Taxed	19,629
G10	Capital Purchases	250,261
G11	Non-Capital Purchases	135,486

<b>Amounts you owe the ATO (Credits in ledger)</b>		<b>\$</b>
1A/ G9	GST On Sales (GL Balance)	19,058
4	PAYG (GL 94660)	39,796
6A	FBT Instalment	
7C	Fuel Tax credit over claim	-
<i>Total you owe the ATO</i>		<b>58,854</b>

<b>PAYG</b>		<b>\$</b>
W1	Total Salary Wages & Other	167,457
W2	Amount withheld from Payments at W1	39,796
W4	Amount withheld where no ABN is quoted	
W3	Other amounts withheld	

<b>Amounts the ATO owes you (Debits in ledger)</b>		<b>\$</b>
1B/ G20	GST on Purchases (GL Balance)	22,048
7D	Fuel Tax Credit	5,490
<i>Total the ATO owes you</i>		<b>27,538</b>

<b>FBT</b>		<b>\$</b>
F1	FBT Instalment Amount	

<b>Activity Statement Net Amount</b>		<b>\$</b>
Amounts you owe the ATO (Credits in ledger)		58,854
Amounts the ATO owes you (Debits in ledger)		27,538
<i>Payment (Red - Refund)</i>		<b>31,316</b>

**Authorisation**

Prepared By: John Smith

Date: 10/12/2025

Checked & Lodged By: John Smith

Date: 10/12/2025

<b>BAS Journal</b>			
	<b>Debit</b>	<b>Credit</b>	<b>Description</b>
1405000 - GST Income (Liability)	19,058		BAS liability due to ATO
1406010 - PAYG Tax Gen	39,796		PAYG paid to ATO
1304000 - GST Expense (Asset)		22,048	BAS purchases claimed from ATO
1144040.114 - Fuel Tax Credit Gen		5,490	FTC
1145090.580 - Fringe Benefits Tax - Admin Gen 60%			FBT
1142210.502 - Fringe Benefits Tax - Works Gen 40%			FBT
1406020 - ATO Clearing Account		31,316	Due from/to ATO
			BAS-Rounding
	<b>58,854</b>	<b>58,854</b>	

#### 9.1.4 ANNUAL FINANCIAL REPORT & FINANCIAL STATEMENTS

<b>Responsible Officer:</b>	Bill Price, CEO
<b>Author:</b>	Jasmine Geier, DCEO
<b>File Reference:</b>	CA1.3.2
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Annual Report and Audited Financial Statements
<b>Signature:</b>	<b>Officer</b>  <b>CEO</b> 

#### Purpose of the Report

Executive Decision

Legislative Requirement

The purpose of this report is for Council adoption of the Audit Report and Management Letter for the 2024/25 financial year as per recommendation from the Audit Committee.

#### Background

Council adoption of the Annual Report for the 2024/2025 financial year is required as per recommendation from the Audit Committee.

The Shire of Westonia auditors have completed the Annual Audit for the financial year ending 30th June 2025 as per the Local Government Act 1995 as amended and the Local Government (Financial Management) Regulations 1996.

#### Comment

The 2024/25 audit timeline included field work from the 15<sup>th</sup> to 18<sup>th</sup> September 25. An exit meeting was held on the 2<sup>nd</sup> December 2025. The Auditor's Opinion was subsequently issued on 5<sup>th</sup> December 2025. The Council Audit, Risk and Improvements Committee Meeting was held on Monday 15<sup>th</sup> December with minutes having been attached.

Part 7 of the *Local Government Act 1995* deals with matters specific to the conduct of local government audit. Section 7.12A requires that a local government do the following amongst other things:

- Examine the audit report;
- Determine if any matters raised by the audit report, require action to be taken;
- Ensure that appropriate action is taken in respect of those matters;
- Prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters;
- Provide a copy of that report to the Minister within 3 months after the audit report is received by the local government; and
- Within 14 days after a local government gives a report to the Minister, the CEO must publish a copy of the report on the local government's official website.

Following acceptance of the Annual Report by Council, Council is required to hold a general meeting of electors within 56 days. At least 14 days local public notice must be given of an electors meeting. The Annual Electors Meeting must be held prior to 12<sup>th</sup> February 2026, noting that the February Council meeting is Tuesday 10<sup>th</sup> February 2026.

#### Statutory Environment

Part 7 of the *Local Government Act 1995* and the *Local Government (Audit) Regulations 1996* applies to audit in local government.

After the annual financial report has been audited, the CEO is to sign and append to the report a declaration. A copy of the annual financial report is then to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

**Policy Implications**

Council does not have a policy in relation to this matter.

**Strategic Implications**

Nil

**Financial Implications**

Nil

**Voting Requirements**



Simple Majority



Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That Council accepts the recommendation from the Audit Committee, being:

1. Adopts the Annual Financial Report for the Financial Year 2024/25;
2. Adopts the Annual Report for the 2024/25 Financial Year inclusive of the above as presented.
3. Adopts the Audit Report for 2024/25 Financial Year.
4. Adopts the Management Report for the 2024/25 Financial Year; and
5. Advertises Annual Elector's Meeting be held on (Tuesday 10th February 2026) commencing at (6.30pm) in the Old Miner Hall.

### 9.1.5 2026 COUNCIL MEETING DATES

<b>Responsible Officer:</b>	Bill Price, CEO
<b>Author:</b>	Bill Price, CEO
<b>File Reference:</b>	A2.4.1
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Nil
<b>Signature:</b>	<b>Officer</b>
	<b>CEO</b>

#### Purpose of the Report



Executive Decision



Legislative Requirement

The purpose of this report is to set Council meeting dates for the 2026 calendar year and provide public notice as per *Regulation 12 of the Local Government (Administration) Regulations 1996*

#### Background

*Regulation 12 of the Local Government (Administration) Regulations 1996* requires a local government to at least once a year give local public notice of the dates, time and place of:

- a) Ordinary Council meetings; and
- b) Committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public; that are to be held in the next twelve months.

#### Comment

Council's current policy on Council Meetings states that, "A Councillors forum will be held at 2.30pm before each Ordinary Council Meeting and Ordinary Meetings of Council will be held on the third Thursday of each month not including January, commencing at 4.00pm in the Shire of Westonia Council Chambers."

In accordance with the current policy ordinary meetings of Council are to be held in 2026 as follows:-

Ordinary Council meetings:

February – Tuesday 10 <sup>th</sup>	March – Thursday 19 <sup>th</sup>
April - Thursday 23 <sup>rd</sup>	May – Thursday 21 <sup>th</sup>
June - Thursday 18 <sup>th</sup>	July – Thursday 23 <sup>rd</sup>
August - Thursday 20 <sup>th</sup>	September – Thursday 17 <sup>th</sup>
October - Thursday 15 <sup>th</sup>	November – Thursday 19 <sup>th</sup>
December - Thursday 17 <sup>th</sup>	

with all meetings commencing at 4.00pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meetings is at this stage proposed to be determined as required and will be duly advertised.

#### Statutory Environment

Regulation 12 of the Local Government (Administration) Regulations.

#### Policy Implications

Council Policy 1.1



**Strategic Implications**

Nil



**Financial Implications**

Nil



**Voting Requirements**



Simple Majority



Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That the following meeting schedule for 2026 be advertised in accordance with the requirements of legislation:-

**Ordinary Council meetings:**

February – Tuesday 10<sup>th</sup>

March – Thursday 19<sup>th</sup>

April - Thursday 23<sup>rd</sup>

May – Thursday 21<sup>th</sup>

June - Thursday 18<sup>th</sup>

July – Thursday 23<sup>rd</sup>

August - Thursday 20<sup>th</sup>

September – Thursday 17<sup>th</sup>

October - Thursday 15<sup>th</sup>

November – Thursday 19<sup>th</sup>

December - Thursday 17<sup>th</sup>

with all meetings commencing at 4.00pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meeting is at this stage proposed to be determined as required and will be duly advertised.

## 9.2 COMMUNITY AND REGULATIONS

### 9.2.1 APPLICATION FOR EXPLORATION LICENCE 77/3372

<b>Responsible Officer:</b>	Bill Price, CEO
<b>Author:</b>	Bill Price, CEO
<b>File Reference:</b>	ES1.6.1
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Location Map EL 77/3372
<b>Signature:</b>	<b>Officer</b> <b>CEO</b>

#### Purpose of the Report



Executive Decision



Legislative Requirement

This report seeks Council's comment on an Exploration license in the central part of the shire.

#### Background

The Shire has been advised of an application for an Exploration license lodged by McMahon Mining Title Services on behalf of EE V PTY LTD (E77/3372).

The application relates to land in the central portion of the Shire adjacent Town Common and just North of Walgoolan (See Attached)

#### Comment

I could not find any information on this listed company EEV PTY LTD.

Previous exploration approvals have been granted with the following conditions:

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and

12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Historical Rabbit Proof Fence in any way.

### **Statutory Environment**

The Mining Act prevails in this matter.

### **Policy Implications**

Nil

### **Strategic Implications**

Nil.

### **Financial Implications**

Nil

### **Voting Requirements**



Simple Majority



Absolute Majority

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### **OFFICER RECOMMENDATIONS**

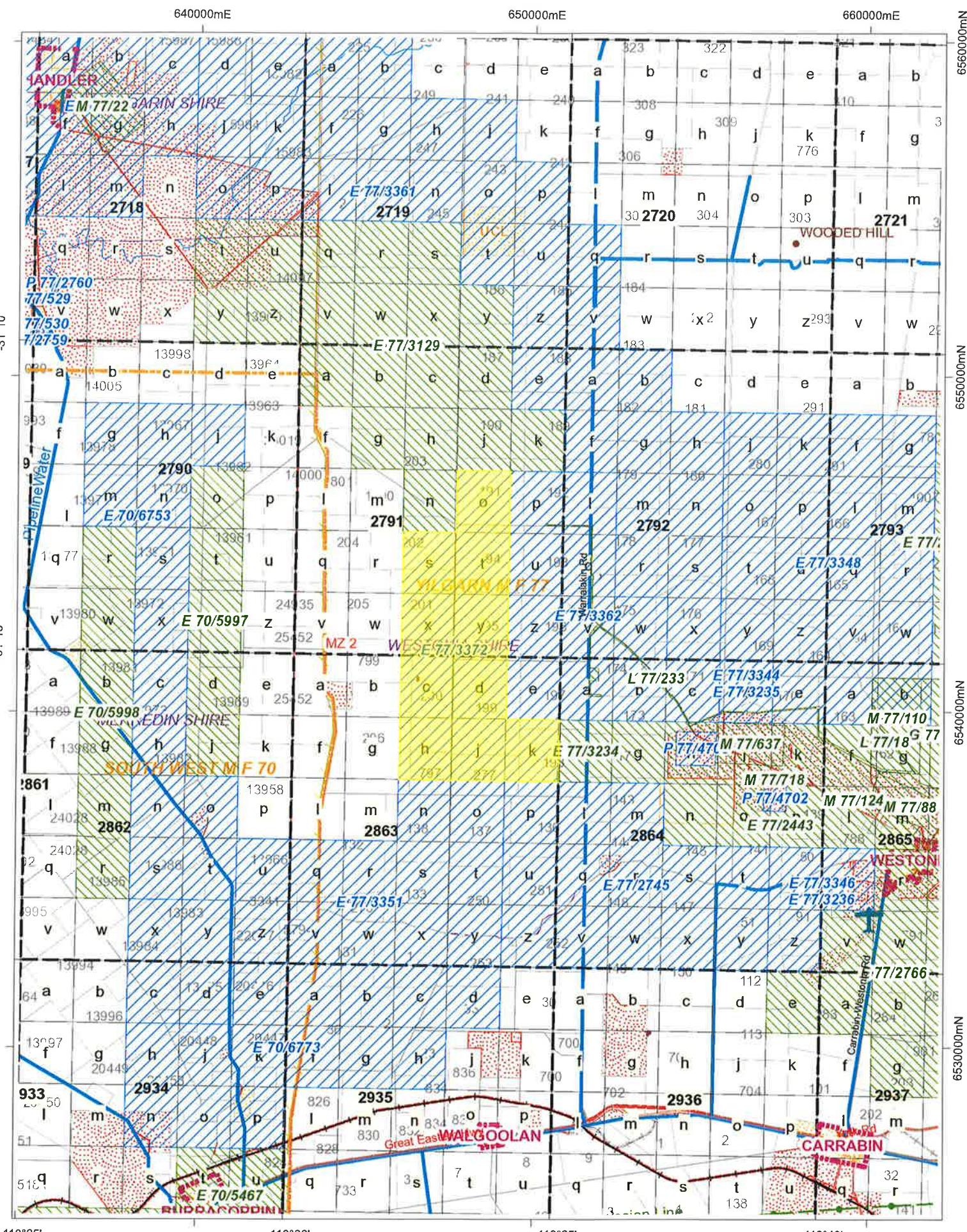
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That Council grants approval to EE V PTY LTD (E77/3372) to carry out drilling along sections of Council controlled road reserves with this respective Exploration Lease as shown on the attached maps with the following conditions: -

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part historical Rabbit Proof Fence in any way.

E 77/3372 , Quick Appraisal Plan

-  Pending Application
-  Live Tenement
-  Application over Live



This plan has been compiled from various data sources received from a number of agencies and with information supplied by applicants for mining tenements. No responsibility is accepted for any error or omission. The Commonwealth of Australia (2002), through Geoscience Australia and the Department of Defence, maintain copyright of the data sets of the topographic data it has provided for display in TENGRA. Users are required to use this data in accordance with the terms and conditions of the licence agreement. Confirmation of the existence and composition of any Native Title Claims, Determinations or ILUs should be sought from the National Native Title Tribunal (NNTT) separately - register of Native Title Claims (RNTC); National Native Title Register (NNTR) or Register of Indigenous Land Use Agreements (ILUAs); Enclosed Pastoral Lease land and/or 1994 mining confined to

## 9.2.2 NEWTRAVEL MEMBERSHIP AND FINANCIAL CONTRIBUTION REASSESSMENT

**Responsible Officer:** Bill Price, CEO  
**Author:** Bill Price, CEO  
**File Reference:** Es1.7.2  
**Disclosure of Interest:** Nil  
**Attachments:**

**Signature:** **Officer** **CEO**



### Purpose of the Report

Executive Decision  Legislative Requirement

The purpose of this report is for Council to consider reassessing the 25/26 annual financial contribution to NEWTRAVEL and the new MOU document.

### Background

Council would be aware that they have been inaugural members of NEWTRAVEL since the mid-nineties and have entered into several MOU's providing financial and in-kind support to their operations.

NEWTRAVEL has been an extremely successful and beneficial vehicle for promoting tourism and events to this region.

Linda Vernon attended the April Council meeting to present a draft MOU setting out the parameters for the 2025 – 2030 five-year period and seeking a further 5-year financial commitment from the Council.

The Council at the April ordinary meeting made the following decision.

**Moved:** Cr Huxtable **Seconded:** Cr Geier

**07/04/25** **That Council resolve to enter into a further 5-year MOU with NEWTRAVEL for the period 2025 – 2030 supporting Option 2 funding scenario of \$10,000/annum.**

**CARRIED 4/0**

### Comment

Council has received correspondence from Linda who would like to begin by acknowledging and apologising for the poor consultation with the Shire of Westonia leading up to the recent NEWTRAVEL Annual General Meeting and the subsequent decision regarding membership fees, whereby the goal posts shifted firmly towards a \$15,000 Council commitment to NEWTRAVEL. This was never the intent and appreciate the Council understanding as they continue to improve how they communicate and engage with their member Councils on important matters.

The Shire of Westonia is a highly valued member of NEWTRAVEL, and your long-standing support has been integral to our collective efforts in strengthening tourism across the Wheatbelt Way. Your commitment, both financial and practical, ensures the Wheatbelt Way continues to grow as a recognised destination for visitors and an important regional economic driver.

At the Annual General Meeting held on 30 October 2025, members formally adopted the NEWTRAVEL Strategic Plan 2026–2031 and endorsed a revised membership fee structure for the 2025/26 financial year. This decision follows 12 months of consultation with NEWROC and member Councils about future governance, financial sustainability, and the need to resource NEWTRAVEL appropriately to deliver on the new Strategic Plan.

### 2025/26 Membership Fees – Shire of Westonia

As discussed on the phone, Westonia's annual membership will be \$15,000, less the \$1,500 regional marketing contribution already provided through WERO, resulting in a total membership fee of \$13,500 payable to NEWTRAVEL.

This funding will enable NEWTRAVEL to establish a 1.2FTE staffing level and implement key priorities outlined in the Strategic Plan, including:

- Regional marketing through the Wheatbelt Way brand and partnership campaigns with Australia's Golden Outback and others.
- Supporting destination development and new visitor experiences aligned to local governments Strategic Community Plans and communities' aspirations.
- Strengthening internal capacity, financial resilience, and advocacy for tourism investment across our region.

Please note: This membership fee is all-inclusive, and there will be no additional funding requests going forward, unless they relate to specific identified projects, which will always involve prior consultation with member Councils.

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

#### **Strategic Implications**

Membership of NEWTRAVEL has had enormous benefits for the growth of tourism locally and into our region.

#### **Financial Implications**

An increase of \$ 3,500 towards the annual NEWTRAVEL 25/26 contribution

#### **Voting Requirements**

Simple Majority

Absolute Majority

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#### **OFFICER RECOMMENDATIONS**

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**That Council resolve to increase their 25/26 annual financial contribution from \$ 10,000 to \$ 13,500 to NEWTRAVEL and agree to enter into the new revised MOU as presented.**

# **MEMORANDUM OF UNDERSTANDING**

## **2025-2030**

**For:** **North Eastern Wheatbelt Travel Association  
Inc. (NEWTRAVEL)**

**Between:**

- SHIRE OF DOWERIN**
- SHIRE OF KOORDA**
- SHIRE OF MT MARSHALL**
- SHIRE OF MUKINBUDIN**
- SHIRE OF NUNGARIN**
- SHIRE OF TRAYNING**
- SHIRE OF WESTONIA**
- SHIRE OF WYALKATCHEM**

## **1. Parties to the Agreement**

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This document represents an agreement between the following parties (to be known as Member Councils):

- **SHIRE OF DOWERIN**
- **SHIRE OF KOORDA**
- **SHIRE OF MT MARSHALL**
- **SHIRE OF MUKINBUDIN**
- **SHIRE OF NUNGARIN**
- **SHIRE OF TRAYNING**
- **SHIRE OF WESTONIA**
- **SHIRE OF WYALKATCHEM**

## **2. Preamble**

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- 2.1 Memorandum of Understanding (MOU) covering the periods 1 July 2025 – 30 June 2030, in place to provide assurance of funding to continue to collaboratively market, promote and facilitate tourism in the region through the development, of the Wheatbelt Way Self Drive Trail and the tourism assets in the NEWTRAVEL area.
- 2.2 NEWTRAVEL was established in the 1990s as local tourism association and became an incorporated association in 1997. The objects of the Association are to encourage, support and promote the NEWTRAVEL Inc. region designated area as a tourism destination. It has had strong support from the eight member Councils who share a common interest in the Wheatbelt Way and developing a local tourism industry.
- 2.3 NEWROC has been a key supporter of NEWTRAVEL and in 2011 developed a business case in partnership with NEWTRAVEL and was successful in receiving \$1.348M in Royalties for Regions funding for signage, street furniture and infrastructure (including caravan parks, museums and public toilets) for a tourism trail (The Wheatbelt Way) across the NEWROC Shires and the Shires of Dowerin and Westonia.
- 2.4 The Parties to this MOU acknowledge the strategic context within which this MOU is signed, that being the current NEWTRAVEL Strategic Plan 2026-2031 and the outcomes this Strategic Plan (and future Strategic Plans) has identified for the Wheatbelt Way Self Drive Trail for product development and marketing and this MOU purpose is to address the valued governance and financial relationship for this to occur between NEWTRAVEL and Member Councils.
- 2.5 This MOU may be renegotiated or renewed by further agreement between the parties to this MOU.
- 2.6 The Parties to this MOU have recorded their understandings and obligations and as signatories to this document agree to the following as outlined in this document.

### **3. NEWTRAVEL**

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#### **3.1 Objectives of NEWTRAVEL**

- a. To be the local tourism organisation/advisory body for the Member Councils served by the Wheatbelt Way Self Drive Trail.
- b. Work actively with industry partners and members to collectively promote the Wheatbelt Way self-drive route and its accompanying natural attractions with professional, consistent and impactful messaging.
- c. To implement the Strategic Plans and Marketing Plans for the Wheatbelt Way Self Drive Trail.

#### **3.2 NEWTRAVEL Role**

- a. The role of NEWTRAVEL for the duration of this MOU will be to:
  - i. Develop and oversee the delivery of the 2026– 2031 Strategic Plan for NEWTRAVEL.
  - ii. Develop and oversee the delivery of the yearly Activity and Marketing Plan for the Wheatbelt Way.
  - iii. Ensure industry relationships are nurtured and developed through communication channels, activities, events, professional development and other appropriate mechanisms.
  - iv. Ensure regular and formal communication with key stakeholders including Member Councils, Regional Tourism Organisations, Local Tourism Associations, peak industry bodies and relevant government agencies
  - v. Develop and coordinate policy and mechanisms to provide a consistent approach and application to tourism activities across the region.
  - vi. Provide Council and key stakeholders with statistical reports relating to tourism performance in the region.
  - vii. Work with other Local and Regional Tourism Organisations to identify and engage in opportunities of benefit to tourism in the region.
  - viii. Source, wherever possible, additional funding through industry and funding bodies to support the continued development of projects along the Wheatbelt Way Self Drive Trail (as identified).

## 4. MEMBER COUNCILS

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### 4.1 Objectives of Member Councils

- a. To have an effective local tourism organisation as an independent body for the Member Councils that works collectively and maximises the impact of its marketing resources (time, money and relationships) to better promote the Wheatbelt Way Self Drive Trail.
- b. To have NEWTRAVEL deliver specific strategic functions for the Wheatbelt Way Self Drive Trail including:
  - marketing
  - development
    - industry
    - product
    - skills
    - investment
  - engagement
  - advocacy

### 4.2 Member Council Role

- a. The role of each Member Council for the duration of this MoU will be to:
  - i. Acknowledge the role of NEWTRAVEL and actively promote the Wheatbelt Way Self Drive Trail and assets via council collateral.
  - ii. Undertake and support the day to day management of the Wheatbelt Way Self Drive Trail (including new product development and existing trail infrastructure maintenance) in their respective local government.
  - iii. Annually nominate a Council (Councillor or Staff member) delegate to be a member of NEWTRAVEL.
  - iv. Work cooperatively with NEWTRAVEL on agreed projects, activities and standards in line with the 2026-2031 Strategic Plan and future plans.
  - v. Ensure regular communication, both formal and informal, is maintained with NEWTRAVEL on matters of joint interest.
  - vi. Support the involvement of relevant Council staff in appropriate NEWTRAVEL activities.
  - vii. Provide a summary of relevant data and statistics from Member Council accommodation and respective community/tourism events and activities as required.
  - viii. Deliver and coordinate tourism functions at a Council level including the management of signage, events, applications, compliance and associated activities.
  - ix. Work with entities as represented by (but not limited to) local community and tourism organisations, Chambers of Commerce, special interest groups and industry associations to develop tourism at a local level.

## **5. Communication between Parties**

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- 5.1 All parties recognise the importance of regular communication – both formal and informal to the success of tourism in the region and commit to open and regular dialogue.
- 5.2 NEWTRAVEL will:
  - i. report to Member Councils on an annual basis on progress against key performance indicators.
  - ii. attend Council meetings or briefings to discuss or present on tourism related issues if requested.
  - iii. circulate minutes of NEWTRAVEL meetings to Member Council delegates in a timely manner.
  - iv. communicate with delegates, Member Councils and relevant staff via regular electronic communication.
  - v. raise directly with member Councils any issues, concerns, queries or questions it may have in relation to activities, function, performance or obligations under this MOU.
- 5.3 Member Councils will:
  - i. have delegates attend all meetings and if necessary, nominate a proxy.
  - ii. ensure that NEWTRAVEL is briefed on, and kept informed of, tourism matters that have regional significance as and when appropriate.
  - iii. provide opportunities for NEWTRAVEL to brief or present to Councillors as and when deemed necessary.
  - iv. recognise and promote the Wheatbelt Way Self Drive Trail through Council distribution channels as appropriate.
  - v. raise directly with NEWTRAVEL any issues, concerns, queries or questions it may have in relation to its activities, function, performance or obligations under this MOU.

## **6. Key Performance Indicators**

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- 6.1 The key performance indicators that NEWTRAVEL will aim to achieve for the life of the MOU will be subject to negotiation between the NEWTRAVEL and Member Councils on an annual basis. The Key Performance Indicators will be detailed annually in Schedule A of this MOU.
- 6.2 Continued investment beyond the timeframe of this MOU will be subject to agreement between Member Councils and NEWTRAVEL that satisfactory progress has been made against the key performance indicators, detailed in Schedule A of this MOU.

## **7. Member Council Investment**

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- 7.1 The agreed level of investment from Member Councils (exclusive of GST) is contained in Schedule B of this MOU.
- 7.2. By signing this MOU, Member Councils acknowledge that they are committing to expenditure in future budgets, for the life of the MOU, providing NEWTRAVEL delivers on the key performance indicators as detailed in Schedule A to the satisfaction of Member Councils.
- 7.3. Annual payments are to be made following the receipt of a tax invoice from NEWTRAVEL.
- 7.4. The In-kind support from Member Councils is contained in Schedule C of this MOU. Nothing in Schedule C reduces the Member Council contributions as outlined in Schedule B of this MOU.

## **8. Dispute Resolution**

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- 8.1 If any dispute arises between the parties carrying out the principles of this Memorandum of Understanding, the parties will seek genuine resolution to solve the difference or dispute between them.
- 8.2 Any disputes arising from this MoU will be first referred to a Special Meeting of NEWTRAVEL who will convene and manage this process unless it is deemed to be a party to the dispute or otherwise decline to participate, an external independent mediator will oversee the process.

## **9. Parties Agree to be Bound**

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- 9.1 It is the intention that this MOU be binding on the parties without the right of withdrawal from the agreement except where there is fundamental breach of any term or condition of this MOU or where there is a fundamental material change in the strategic context within which NEWTRAVEL operates.
- 9.2 If a member Council decides to withdraw from this MOU before the end of the Term, then 12 months' notice is to be provided to NEWTRAVEL and the member Council will forfeit all financial investment contributed to date.
- 9.3 In the case of a dispute, all parties agree that they will not withdraw from this MoU until such time as the prescribed dispute resolution process has been employed and it has been established that a fundamental breach has occurred and that this fundamental breach cannot be remedied to the satisfaction of the parties in dispute.

## **10.0 Terms of MOU**

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- 10.1 This Memorandum of Understanding lapses on 30 June 2030.
  - a. Negotiations to renew the extension of the MOU with Member Councils for a further period beyond this MOU must be commenced by 31 December 2029 and must be completed by 31 March 2030.
- 10.2 Each party maintains the right to exercise its individual powers as it sees fit.

**The parties to this Memorandum of Understanding are:**

**NEWTRAVEL**

***Chairperson***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

***Witness***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

**SHIRE OF DOWERIN**

***Chief Executive Officer***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

***President***

---

PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

**SHIRE OF KOORDA**

***Chief Executive Officer***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

***President***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

**SHIRE OF MT MARSHALL**

***Chief Executive Officer***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

***President***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

**SHIRE OF MUKINBUDIN**

***Chief Executive  
Officer***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

***President***

---

PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

**SHIRE OF NUNGARIN**

***Chief Executive  
Officer***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

***President***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

**SHIRE OF TRAYNING**

***Chief Executive  
Officer***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

***President***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

**SHIRE OF WESTONIA**

***Chief Executive  
Officer***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

***President***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

**SHIRE OF WYALKATCHEM**

***Chief Executive  
Officer***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

***President***

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PRINT FULL NAME OF AUTHORISED PERSON

SIGNATURE

## **SCHEDULE A: 2025-2030 Performance Indicators**

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NEWTRAVEL has identified several strategic areas of priority for the purpose of the 2025-2030 MOU:

- Destination Marketing
- Destination Development
- Organisation Governance

The strategic priority areas will be reviewed annually along with the 2026-2031 Strategic Plan (and future plans). Subsequent key performance indicators will be developed for incorporation into Schedule A on an annual basis (if required).

The tactics for delivery and key performance indicators, against the Strategic Goals, are listed below.

Performance Indicator	
<b>1. Destination Marketing</b>	
1.1	<ul style="list-style-type: none"><li>• Consistent branding and promotion of our area</li></ul>
1.2	<ul style="list-style-type: none"><li>• Encourage visitor dispersal around our region</li></ul>
<b>2. Destination Development</b>	
2.1	<ul style="list-style-type: none"><li>• Enhance and expand the visitor experience</li></ul>
<b>3. Our Organisation</b>	
3.1	<ul style="list-style-type: none"><li>• Internal capacity is increased</li></ul>
3.2	<ul style="list-style-type: none"><li>• Build long-term financial resilience</li></ul>

## **SCHEDULE B: Member Council Investment 2025-2030**

The annual investment by Member Councils for the life of this MOU is set out below. It is noted that all amounts are exclusive of GST.

### **Financial Contribution**

Each member council agrees to contribute an annual financial amount as specified in this MoU.

### **Annual Adjustment\***

The financial contribution from each member council will increase each year over the life of this MoU. The increase will be based on the annual percentage change in the Consumer Price Index (CPI) for Western Australia, as published by the Australian Bureau of Statistics.

### **Calculation and Notification**

At the beginning of each financial year, NEWTRAVEL will calculate the adjusted contribution amount based on the most recent CPI data available and notify each member council of their required contribution for that year.

### **Additional Financial Contributions**

Nothing in this Schedule prevents Member Councils providing additional financial support to NEWTRAVEL over the life of the MOU. Nothing in this Schedule prevents NEWTRAVEL making a request for additional financial support over the life of the MOU. Such a request can be accepted or rejected by Member Councils.

*Table 1: Summary of Total Member Council Annual Membership Investment*

<b>Annual Investment</b>	<b>2025-2026</b>	<b>2026-2027</b>	<b>2027-2028</b>	<b>2028-2029</b>	<b>2029-2030</b>
<b>SHIRE OF DOWERIN</b>	\$15,000.00	\$15,000.00*	\$15,000.00*	\$15,000.00*	\$15,000.00*
<b>SHIRE OF KOORDA</b>	\$15,000.00	\$15,000.00*	\$15,000.00*	\$15,000.00*	\$15,000.00*
<b>SHIRE OF MT MARSHALL</b>	\$15,000.00	\$15,000.00*	\$15,000.00*	\$15,000.00*	\$15,000.00*
<b>SHIRE OF MUKINBUDIN</b>	\$15,000.00	\$15,000.00*	\$15,000.00*	\$15,000.00*	\$15,000.00*
<b>SHIRE OF NUNGARIN</b>	\$15,000.00	\$15,000.00*	\$15,000.00*	\$15,000.00*	\$15,000.00*
<b>SHIRE OF TRAYNING</b>	\$15,000.00	\$15,000.00*	\$15,000.00*	\$15,000.00*	\$15,000.00*
<b>SHIRE OF WESTONIA</b>	\$13,500.00	\$13,500.00*	\$13,500.00*	\$13,500.00*	\$13,500.00*
<b>SHIRE OF WYALKTCHEM</b>	\$15,000.00	\$15,000.00*	\$15,000.00*	\$15,000.00*	\$15,000.00*
<b>Total</b>	<b>\$118,500.00</b>	<b>\$118,500.00*</b>	<b>\$118,500.00*</b>	<b>\$118,500.00*</b>	<b>\$118,500.00*</b>

\*plus annual CPI

Table 2: Summary of Individual Council Membership Investment

Member Council	Description	Amount	Total Annual Membership
SHIRE OF DOWERIN	NEWTRAVEL Membership	\$13,500.00	
SHIRE OF KOORDA			
SHIRE OF MT MARSHALL			
SHIRE OF MUKINBUDIN			
SHIRE OF NUNGARIN	Regional marketing contribution	\$1,500.00	
SHIRE OF TRAYNING			
SHIRE OF WYALKATCHEM			
SHIRE OF WESTONIA	NEWTRAVEL Membership	\$13,500.00	
	Regional marketing contribution*	\$0.00	\$13,500.00

\*The Shire of Westonia pay the regional marketing contribution component through WEROC.

## **SCHEDULE C: IN KIND SUPPORT**

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The in-kind support to be provided by Member Councils for the life of the MOU is set out below.

Nothing in this Schedule prevents Member Councils providing additional in-kind support to NEWTRAVEL over the life of the MOU.

Nothing in this Schedule prevents NEWTRAVEL making a request for additional in-kind support over the life of the MOU. Such a request can be accepted or rejected by Member Councils.

<b>SHIRE OF DOWERIN</b> <b>SHIRE OF KOORDA</b> <b>SHIRE OF MT MARSHALL</b> <b>SHIRE OF MUKINBUDIN</b> <b>SHIRE OF NUNGARIN</b> <b>SHIRE OF TRAYNING</b> <b>SHIRE OF WESTONIA</b> <b>SHIRE OF WYALKATCHEM</b>	<ul style="list-style-type: none"><li>• Meeting space and catering including but not limited to Council facilities as available and required.</li><li>• Support for the delivery of key activities through communication channels, utilising existing staffing personnel skills, participation in working groups/sub committees and other appropriate activities.</li><li>• Assistance with staffing regional tourism promotions if required.</li></ul>
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## **SCHEDULE D: TERMS OF REFERENCE: NEWTRAVEL MEMBER COUNCIL DELEGATE**

- 1. The Member Council Delegate of NEWTRAVEL will commit to:**
  - Attending all scheduled NEWTRAVEL meetings, and if necessary, nominate a proxy.
  - Wholeheartedly championing NEWTRAVEL within and outside of work areas.
  - Sharing all communications and information across all relevant staff and Councillors of the Member Council.
  - Making timely decisions and undertaking required actions so as to not hold up the implementation of projects and activities.
  - Only making financial decisions on behalf of Member Councils in relation to the agreed Member Council Investment (Schedule B).
  - Any financial decisions that exceed or are beyond the scope of the Member Council Investment in this MoU are to be taken back to the Member Council/s before proceeding.
  - Notifying NEWTRAVEL, as soon as practical, if any matter arises which may be deemed to affect NEWTRAVEL.
- 2. Members Councils of NEWTRAVEL will expect:**
  - That each Member Council will be provided with complete, accurate and meaningful information in a timely manner.
  - To be given reasonable time to make key decisions.
  - To be alerted to potential risks and issues that could impact any current projects, as they arise.
  - Open and honest discussions, without resort to any misleading assertions.
- 3. Meetings**
  - All meetings will be chaired by the NEWTRAVEL Chairperson (appointed annually).
  - A meeting will have quorum as per the NEWTRAVEL constitution.
  - Decisions made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If not possible, NEWTRAVEL Chairperson has the casting vote.
  - Meeting agendas and minutes will be provided this includes:
    - preparing agendas and supporting papers.
    - preparing meeting notes and information.
  - Meetings will be held 3 times per year for approximately 2 hours hosted on rotation by each Member Council.
  - If required sub-group meetings will be arranged outside of these times at a time convenient to sub-group members.

### 9.3 WORKS AND SERVICES

#### 9.3.1 TENDER – SALE OF JD 624K LOADER

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<b>Responsible Officer:</b>	Bill Price, CEO
<b>Author:</b>	Bill Price, CEO
<b>File Reference:</b>	ES1.7.1
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Nil

**Signature:** Officer CEO



#### Purpose of the Report



Executive Decision



Legislative Requirement

The purpose of this report is to consider accepting a tender for the outright purchase of the JD 624K loader which is surplus to Council needs.

#### Background

Since the last meeting Council sought tenders for the Outright Purchase of the 2017 JD 624K Loader which is now surplus to Council needs since the purchase of the replacement CAT 950 Loader. The trade given during the purchase process was only \$ 70,000, which was rejected by the Council at the time.

Tenders were accepted until 4pm Tuesday 16<sup>th</sup> December 2025.

#### Comment

At the close of tender only one submissions was received

1. Stampalia Enterprises - \$ 121,000 inc GST

#### Statutory Environment

Tender regulations

#### Policy Implications

Nil

#### Strategic Implications

Plant Replacement Program

#### Financial Implications

Trade value for the sale of the JD 624K Loader

#### Voting Requirements



Simple Majority



Absolute Majority

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#### **OFFICER RECOMMENDATIONS**

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**That Council accept the tender received from Stampalia Enterprises for the sum of \$ 121,000 inc GST for the outright purchase of the JD 624K which is surplus to Council requirements.**

## 9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

### 9.4.1 SALE OF LAND LOTS 355 & 356 WOLFRAM STREET – USE OF COMMON SEAL

**Responsible Officer:** Bill Price, CEO  
**Author:** Bill Price, CEO  
**File Reference:** T.1.1.3  
**Disclosure of Interest:** Nil  
**Attachments:**

**Signature:** **Officer** **CEO**



#### Purpose of the Report



Executive Decision



Legislative Requirement

The purpose of this report is for Council to consider selling Lots 355 & 356 Wolfram Street to Bob & Joyce Hood-Penn.

#### Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Bob & Joyce Hood-Penn who wishes to purchase lots 355 & 356 Wolfram Street Westonia (half lots) with the intention to construct 10m x 9m shed with a verandah on the street front, with doors similar to barn doors, opening inwards and windows either side of the doors.

The style would be a Blacksmith and Farrier Business, with signage to suit the current styles of the street facades.

The 5m on the right of the front, we propose putting a dummy forge with a metal cut out of a blacksmith with his anvil. Also using some back lighting to bring it to life.

On the left front, a horse yard with a metal cut out of a horse waiting to be shod and a trough.

Both these areas would have landscaped gardens with native plants, in a similar style as those around the stadium.

As discussed, with the windows at the front, we would perhaps have a viewing area into blacksmithing tools and associated items, similar to the front bar in the Hood-Penn museum. This would be after completion of the facade and verge displays.

We would submit a more detailed impression with plans etc. prior to construction.

Below is a map illustrating the lot in question.



**Comment**

This particular lot is fully serviced

Should Council approve the sale the President and the CEO will be required to sign the Transfer of Landform and affix the Common Seal.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Strategic Implications**

Economic – Support & Growth & Progress Locally.

**Financial Implications**

\$ 10,000 land sale

**Voting Requirements**



Simple Majority



Absolute Majority

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**OFFICER RECOMMENDATIONS**

**That Council approve the sale of Lot 355 & 356 Wolfram Street to Bob & Joyce Hood-Penn and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.**

#### 9.4.2 PLANNING APPROVAL QUARTZ EXTRACTION QUARRY

<b>Responsible Officer:</b>	Bill Price, CEO
<b>Author:</b>	Bill Price, CEO
<b>File Reference:</b>	ES1.7.1
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	Proposal Document

**Signature:** **Officer** **CEO**



#### Purpose of the Report



Executive Decision



Legislative Requirement

The purpose of this report is for the Council to approve the Development Application for the proposed Quartz Extraction Quarry Project located at Lot 325 Daddow Road, Warralakin.

#### Background

Q Stone Pty Ltd extracts quartz and other stone materials used in the manufacture of various concrete and stone products for the building industry.

To secure long term supplies, the company actively searches for suitable stone deposits throughout the wheatbelt. It has identified a potential long term quartz supply source in Warralakin on Lot 325 Daddow Road.

Land Insights Planning, Design & Environment consultants have been engaged to facilitate the Planning and Environmental process on behalf of Q Stone and have provided the Council with a prospectus document providing an overview of the project.

#### Comment

Council does not have a formal Town Planning Scheme that can regulate this type of development within its boundaries.

Council's Local Planning Strategy states that '*Rural use of land should be protected to support agricultural activity while facilitating a wide variety of complimentary land uses*'. This particular operation does not impinge greatly on farming land as the majority of the operation will be located in uncleared bushland.

This proposal does support the long term sustainability of mining operations being important for long term economic growth for the district.

#### Statutory Environment

Local Planning Strategy

#### Policy Implications

Nil

#### Strategic Implications

Economic – support growth and progress, locally and regionally.

#### Financial Implications

Nil

### **Voting Requirements**

Simple Majority       Absolute Majority

### **OFFICER RECOMMENDATIONS**

**That Council approve the Development Application for the proposed Quartz Extraction Quarry Project located at Lot 325 Daddow Road, Warralakin.**

**10. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING**

**12. DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of Council will be held on Tuesday schedule 10<sup>th</sup> February 2026 commencing at 4.00pm.

**13. MEETING CLOSURE**

There being no further business the Shire President, Cr Mark Crees declared the meeting closed at pm