



# Minutes of the Audit, Risk and Improvement Committee

Audit, Risk and Improvements Committee Meeting  
H in Council Chambers, Wolfram Street Westonia  
Monday 15th December 2025  
Commencing 5.00pm

## CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 20<sup>th</sup> March 2025 as a true and accurate record of the Audit Committee Meeting held 15<sup>th</sup> December 2025

.....  
**Mrs Karin Day**  
**Independent Presiding Member**

*All attachment items referred to in these minutes are available for public perusal at the Shire Office*



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**SHIRE OF  
WESTONIA**  
A vibrant community lifestyle

# STRATEGIC COMMUNITY

**SNAPSHOT PLAN**  
2018-2028

## CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

## OUR VALUES

**Respect** – We value people and places and the contribution they make to the Shire.

**Inclusiveness** – Be receptive, proactive, and responsive.

**Fairness and Equity** – Provide services for a variety of ages and needs.

**Communication** – Create opportunities for consultation with the broad community.

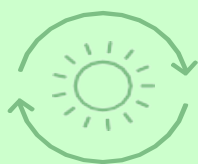
## OUR VISION

A vibrant community lifestyle

## MISSION

Provide leadership and direction for the community.

## ECONOMIC



**Support growth and progress, locally and regionally...**

**Efficient transport connectivity in and around our Shire.**

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

**Facilitate local business retention and growth.**

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

## SOCIAL



**Provide community facilities and promote social Interaction...**

**Plan for community growth and changing demographics.**

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

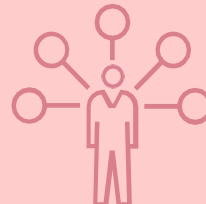
**Our community has the opportunity to be active, socialised and connected.**

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

**Natural spaces are preserved and bring us value.**

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

## GOVERNANCE



**Continually enhance the Shire's organisational capacity to service the needs of a growing community...**

**Be progressive and capture opportunities.**

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

**The community receives services in a timely manner.**

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

**Financial resources meet the ongoing needs of the community.**

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

**Shire of Westonia: -  
A vibrant community lifestyle.**



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## 1. DECLARATION OF OPENING

The Presiding Member Karin Day welcomed Councillors and staff and declared the meeting open at 5.00pm.

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### Independent Member

Mrs KM Day

### Councillors:

Cr RM Crees	<i>Shire President</i>
Cr RA Della Bosca	<i>Deputy Shire President</i>
Cr DL Simmonds	
Cr DL Geier	
Cr A Faithfull	
Cr MJ Crews	

### Staff:

Mr.AW Price	<i>Chief Executive Officer</i>
Mrs JL Geier	<i>Deputy Chief Executive Officer</i>

## 3. PUBLIC QUESTION TIME (5.05 PM – 5.20PM)

NIL

## 4. CONFIRMATION OF PREVIOUS MINUTES

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### OFFICER RECOMMENDATIONS

That the minutes of the Audit Committee Meeting held of Council held on 27<sup>th</sup> March 2025 be confirmed as a true and correct record.

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### RESOLUTION

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<b>Moved:</b>	<b>Cr Crees</b>	<b>Seconded:</b>	<b>Cr Faithfull</b>
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<b>A01/12-25</b>	<b>That the minutes of the Audit Committee Meeting held of Council held on 27<sup>th</sup> March 2025 be confirmed as a true and correct record.</b>
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CARRIED 7/0

## 5. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

Nil

## 6. MATTERS REQUIRING A COUNCIL DECISION

### 6.1. ANNUAL FINANCIAL REPORT & FINANCIAL STATEMENTS

Responsible Officer:	Bill Price, CEO	
Author:	Jasmine Geier, DCEO	
File Reference:	CA1.3.2	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO
		

#### Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

The purpose of this report is for the Audit Committee to receive the Audited Annual Financial Report for the year ended 30 June 2025 inclusive of the independent Auditor's Report and to consider the findings in the Management Letters.

#### Background

Council adoption of the Annual Report for the 2024/2025 financial year is required as per recommendation from the Audit Committee.

The Shire of Westonia auditors have completed the Annual Audit for the financial year ending 30th June 2024 as per the Local Government Act 1995 as amended and the Local Government (Financial Management) Regulations 1996.

#### Comment

The 2024/25 audit timeline included field work from the 15<sup>th</sup> to 18<sup>th</sup> September 25. An exit meeting was held on the 2<sup>nd</sup> December 2025. The Auditor's Opinion was subsequently issued on 5<sup>th</sup> December 2025.

Part 7 of the *Local Government Act 1995* deals with matters specific to the conduct of local government audit. Section 7.12A requires that a local government do the following amongst other things:

- Examine the audit report;
- Determine if any matters raised by the audit report, require action to be taken;
- Ensure that appropriate action is taken in respect of those matters;
- Prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters;
- Provide a copy of that report to the Minister within 3 months after the audit report is received by the local government; and
- Within 14 days after a local government gives a report to the Minister, the CEO must publish a copy of the report on the local government's official website.

#### Statutory Environment

Part 7 of the *Local Government Act 1995* and the *Local Government (Audit) Regulations 1996* applies to audit in local government.

After the annual financial report has been audited, the CEO is to sign and append to the report a declaration. A copy of the annual financial report is then to be submitted to the Departmental CEO within 30 days of the

receipt by the local government's CEO of the auditor's report on that financial report.

**Policy Implications**

Council does not have a policy in relation to this matter.

**Strategic Implications**

Nil

**Financial Implications**

Nil

**Voting Requirements**



Simple Majority



Absolute Majority

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**OFFICER RECOMMENDATIONS**

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That the Audit Committee:

1. receives the Annual Financial Report for the Year Ended 30 June 2025, inclusive of the Independent Auditor's Report.
2. notes that the audit findings detailed in the Management Letters will be incorporated into the consolidated status report for ongoing review.

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**RESOLUTION**

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Moved: Cr Simmonds

Seconded: Cr Della Bosca

A02/12-25 That the Audit Committee:

1. receives the Annual Financial Report for the Year Ended 30 June 2025, inclusive of the Independent Auditor's Report.
2. notes that the audit findings detailed in the Management Letters will be incorporated into the consolidated status report for ongoing review.

CARRIED 7/0

Note my presentation on Annual Report.

**7. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING**

**8. DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of Council will be held on Thursday schedule 18<sup>th</sup> December 2025 commencing at 4.00pm.

**9. MEETING CLOSURE**

There being no further business the Presiding Member Mrs Karin Day declared the meeting closed at 5.10pm