



AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia
Thursday 19th December 2024
Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on 19th December 2024 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00pm

Concept Meeting – 1.30pm – 2.20pm

Audit Meeting – 2.20pm – 3.00pm

Afternoon Tea – 3.00 pm – 3.30 pm

Council Meeting – 3.30 pm

A handwritten signature in black ink, appearing to read 'Bill Price', is positioned above a horizontal line.

BILL PRICE

CHIEF EXECUTIVE OFFICER

17 December 2024



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



**SHIRE OF
WESTONIA**
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

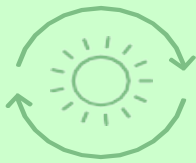
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

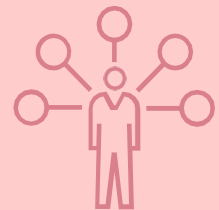
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: -

A vibrant community lifestyle.



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1. DECLARATION OF OPENING

The President, Cr Crees welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr RM Crees	<i>Shire President</i>
Cr RA Della Bosca	<i>Deputy Shire President</i>
Cr DL Geier	
Cr WJ Huxtable	
Cr A Faithfull	
Cr DL Simmonds	

Staff:

Mr.AW Price	<i>Chief Executive Officer</i>
Mrs JL Geier	<i>Deputy Chief Executive Officer</i>

Members of the Public:

Apologies:

Approved Leave of Absence:

3. PUBLIC QUESTION TIME (3.35PM – 3.50PM)

NIL

4. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 21st November 2024 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the WEROC annual meeting held on Thursday 28th November 2024 be accepted.

That the minutes of the WEROC Board meeting held on Thursday 28th November 2024 be accepted.

That the minutes of the Great Eastern Country Zone meeting held on Thursday 14th November 2024 be accepted.

WEROC Inc. Annual General Meeting MINUTES

Thursday 28 November 2024

Tammin Lesser Hall

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

A PO Box 5, MECKERING WA 6405 **E** rebekah@150square.com.au

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Annual General Meeting held on Thursday 28 November 2024.

MINUTES

1. OPENING AND ANNOUNCEMENTS

Ms. Lisa O'Neill as Interim Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 9.34am.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Mr. Mark Crees

Mr. Wayne Della Bosca

Mr. Mark Furr

Mr. Raymond Griffiths

Ms. Lisa O'Neill

Mr. Bill Price

Mr. Ramesh Rajagopalan

Ms. Emily Ryan

Ms. Charmaine Thomson

Mr. Nic Warren

Mr. Craig Watts

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Nil

2.3 Guests

Mr. Andrew Malone

3. DECLARATIONS OF INTEREST

NIL

4. MINUTES OF MEETINGS

4.1 Minutes of the WEROC Inc. Annual General Meeting held 29 November 2023

Attachment 1: *Minutes of the WEROC Inc. Annual General Meeting held 29 November 2023*

The Minutes of the WEROC Inc. Annual General Meeting held on Thursday 29 November 2023 have been previously circulated and are provided again as an attachment to the meeting agenda.

Recommendation:

That the Minutes of the WEROC Inc. Annual General Meeting held on Thursday 29 November 2023 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Mark Crees

Seconded: Ms. Emily Ryan

That the Minutes of the WEROC Inc. Annual General Meeting held on Thursday 29 November 2023 be confirmed as a true and correct record.

CARRIED

5. CHAIRS REPORT

Author: Ms. Renee Manning

Disclosure of Interest: No interest to disclose

Date: 13 November 2024

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

The Chair's report for the 2023-24 financial year is presented.

I am pleased to present the Chairperson's report for the Wheatbelt East Regional Organisation of Councils Inc for the 2023-2024 financial year. We have had a busy year, engaging in robust discussions amongst ourselves and with stakeholders on key issues, progressing and reshaping legacy projects, and commencing new pieces of work that align with emerging pressures on our economy and community, all helping us progress towards the WEROC vision of a growing and prosperous Wheatbelt East.

I was fortunate to have chaired WEROC for a little under 12 months as the Shire of Merredin representative. This year, the organisation experienced a turnover in Board Membership, and at the AGM in October 2023 Emily Ryan (Kellerberrin) vacated the Chair after two years in the position. We farewelled Tony Crooks (Bruce Rock), Glenice Batchelor (Tammin) and Mark McKenzie (Merredin), and welcomed new members, Ram Rajagopalan and Charmain Thomson. Throughout the 2023-24 financial year we also said goodbye to a few of our CEO's. Lisa Clack (Merredin), Joanne Soderlund (Tammin) and Darren Mollenoyux (Bruce Rock) left, and we have welcomed Craig Watts (Merredin) and have had John Merrick on the Board for most of the year while he was acting in CEO's positions at Kellerberrin, Merredin and Bruce Rock.

We commenced the year with the first in a series of sessions looking at the Wheatbelt East's economic future. This identified some focus areas for the coming years, including an initiative to progress operational efficiency and effectiveness across the six Shires, with commencement of a comprehensive review and assessment process to identify a cross WEROC Enterprise Resource Planning (ERP) system.

Robust discussions were had on the emerging challenges around land use change driven by decarbonisation and the provision of housing to support economic growth and service delivery, laying the foundation for ongoing areas of work. WEROC progressed projects aligned with our strategic plan, including the Corella Management project with Wheatbelt NRM, CBH and AROC; the Town Team Partnership; the development of the Eastern Wheatbelt self-drive trail, that saw an active campaign to lift the profile of the region's tourism assets; and our Shires played host again to students participating in the Wheatbelt Medical Student Immersion Program.

WEROC hosted two McCusker Centre Interns in June 2024. One looking at social impacts and community benefit sharing frameworks and models for large scale developments in the region and the other working toward the development of a public health plan for the WEROC Shires. WEROC remains a committed advocate on issues of importance to our region's communities and economy and prepared written submissions on inquiries into Local Government sustainability and the Export Control Amendment (Ending Live Sheep Exports by Sea) Bill. WEROC also drove a resolution at the Great Eastern Country Zone seeking WALGA support for LGAs grappling with large scale agricultural land use change associated with carbon farming and renewable energy projects. This has facilitated WEROC Shires in having a voice for our communities' interests with relevant policy and decision makers in government. This is a space to watch in coming years, as WEROC strives to ensure positive outcomes are maximised for our region as a result of economic decarbonisation.

Due to perceptions of conflict with my day-to-day work role, I made the difficult decision to step off the WEROC Board. I would like to thank WEROC Members for their support this year, and their engagement in robust discussion that is moving our region forward. I would especially like acknowledge the effort of our Executive Officer Rebekah Burges, who continues to provide an exceptional level of support to the Board. I look forward to seeing WEROC continue to be a strong voice for the Wheatbelt East region.

Renee Manning

Recommendation:

That the Chair's Report for the 2023-24 financial year be received.

RESOLUTION:

Moved: Mr. Craig Watts

Seconded: Mr. Ram Rajagopalan

That the Chair's Report for the 2023-24 financial year be received.

CARRIED

6. TREASURERS REPORT

Author: Rebekah Burges, Executive Officer and Secretary/Treasurer

Disclosure of Interest: No interest to disclose

Date: 1 November 2024

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

The Treasurers report for the 2023-24 financial year is presented.

As per the audited financial report for WEROC Inc. for the period 1 July 2023 to 30 June 2024, I can report the following:

The **opening balance** of the WEROC Community Solutions One account held with Westpac Bank on 1 July 2023 was \$181,084

Total revenue for the year was \$72,000.

The only **source of income** for WEROC Inc. for the 2023-24 financial year was the annual financial contributions paid by Member Councils.

Total expenses for the year were \$82,061.

Major expense items included:

- Consultants Fees \$38,205

- Executive Officer - Professional Services \$33,365
- WEROC insurance \$5,954

The **closing cash balance** of the WEROC Inc. **Community Solutions One** account on 30 June 2024 was \$69,785.

The **closing cash balance** of the WEROC Inc. **Term Deposit** account on 30 June 2024 was \$100,000.

The current signatories to the WEROC Inc. accounts are Mr. Raymond Griffiths (Board Member), Ms. Lisa O'Neill (Interim Chair), Mr. Craig Watts (Board Member) and Ms. Rebekah Burges (Executive Officer and Secretary/Treasurer).

Recommendation:

That the Treasurer's Report for the 2023-24 financial year be received.

RESOLUTION:

Moved: Ms. Emily Ryan

Seconded: Mr. Ram Rajagopalan

That the Treasurer's Report for the 2023-24 financial year be received.

CARRIED

7. ACCEPTANCE OF THE AUDITED FINANCIAL REPORT FOR THE PERIOD 1 JULY 2023 TO 30 JUNE 2024

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 November 2024

Attachments: *Attachment 2: 2024 Audited Financial Statements*
Attachment 3: 2024 Management Letter

Voting Requirement: Simple Majority

Executive Officer Comment:

The audited financial report and management letter for the period 1 July 2023 to 30 June 2024 are presented.

Recommendation:

That:

- 1) The final audited financial report be accepted; and
- 2) The management letter be noted.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Ms. Charmaine Thomson

That:

- 1) The final audited financial report be accepted; and
- 2) The management letter be noted.

CARRIED

8. ACCEPTANCE OF THE WEROC INC. ANNUAL REPORT 2023-2024

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 13 November 2024

Attachments: Attachment 4: Draft WEROC Inc. Annual Report 2023-24

Voting Requirement: Simple Majority

Executive Officer Comment:

The Draft WEROC Inc. Annual Report for the 2023-24 financial year is provided as an attachment. The Annual Report highlights the key activities and achievements of WEROC Inc. over the 2023-24 financial year.

Recommendation:

That the Draft Annual Report of WEROC Inc. for the 2023-24 financial year be accepted.

RESOLUTION:

Moved: Mr. Nic Warren

Seconded: Ms. Charmaine Thomson

That the Draft Annual Report of WEROC Inc. for the 2023-24 financial year be accepted.

CARRIED

9. APPOINTMENT OF AN AUDITOR FOR THE 2024-25 FINANCIAL YEAR

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 November 2024

Attachments: Nil

Financial Implications: As per quote supplied.

Consultation: Audit Partners Australia

Voting Requirement: Simple Majority

Background:

The WEROC Inc. Constitution states under Rule 23. Appointment of Auditor, that:

“WEROC will at each Annual General Meeting, appoint an Auditor for a period of one year, who is not a Member of WEROC. The Auditor will be eligible for reappointment by WEROC and WEROC Board has the power to fill any temporary vacancy in the office of Auditor”.

Executive Officer Comment:

Audit Partners Australia (APA) completed the financial audits for WEROC Inc. for the 2019-2020, 2020-21, 2021-22, 2022-23 and 2023-24 financial years. The cost for the 2023-24 financial audit was \$950 +GST and disbursements.

APA advised via email on 9 October 2024 that if they are reappointed as auditor for the 2024-25 financial year the cost will be \$1,000 +GST and disbursements.

To provide context for new members, APA has been appointed as the auditor for five successive years because they are both an efficient and reliable provider of auditing services and the most cost effective. Every couple of years alternative quotes are sourced to gauge the market and ensure that APA are still providing an economical service. This was done most recently in 2023, when two alternative quotes were sourced, and they ranged from \$1,750 ex. GST to \$4,500 ex. GST.

Recommendation:

That Audit Partners Australia be reappointed to undertake the financial audit for WEROC Inc. for the period 1 July 2024 to 30 June 2025.

RESOLUTION:

Moved: Ms. Lisa O'Neill

Seconded: Ms. Emily Ryan

That Audit Partners Australia be reappointed to undertake the financial audit for WEROC Inc. for the period 1 July 2024 to 30 June 2025.

CARRIED

10. ELECTION OF OFFICE BEARERS

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose

Date: 1 November 2024

Attachments: Nil

Voting Requirement: Simple Majority

Background:

The WEROC Inc. Constitution states under Rule 14.1 Elections at Annual General Meeting, that:

- a) Elections for Chair, Deputy Chair, Secretary/Treasurer and Board members will take place at the Annual General Meeting of WEROC where the Chair will declare all positions vacant.
- b) The Chair and Deputy Chair must be from a different Local Government.
- c) Subject to Rule 14.2, a Board Member's term will be from his or her election at an annual general meeting until the election at the next annual general meeting after his or her election, but he or she is eligible for re-election to membership of the Board.

10.1 Election of Chair

Ms. Lisa O'Neill declared all positions vacant.

Mr. Craig Watts invited nominations from the floor for the election of Chair to WEROC Inc. until the next Annual General Meeting.

Ms. Charmaine Thomson nominated Ms. Lisa O'Neill for the position of Chair to WEROC Inc. Ms. Emily Ryan seconded the nomination.

Ms. Lisa O'Neill accepted the nomination. There being no further nominations Ms. Lisa O'Neill was elected unopposed for the position of Chair of WEROC Inc.

10.2 Election of Deputy Chair

Mr. Craig Watts invited nominations from the floor for the election of a Deputy Chair until the next Annual General Meeting.

Mr. Ramesh Rajagopalan nominated Ms. Charmaine Thomson for the position of Deputy Chair to WEROC Inc. Ms. Lisa O'Neill seconded the nomination.

Ms. Charmaine Thomson accepted the nomination. There being no further nominations Ms. Charmaine Thomson was elected unopposed for the position of Deputy Chair of WEROC Inc.

10.3 Election of Secretary/Treasurer

The election of a Secretary/Treasurer is a formality as the WEROC Inc. Constitution states under Rule 16.2 that:

"The Executive Officer will act as Secretary/Treasurer of WEROC and non-voting member of the Board".

Recommendation:

That the WEROC Inc. Executive Officer be appointed as Secretary/Treasurer until the next Annual General Meeting.

RESOLUTION:

Moved: Ms. Lisa O'Neill

Seconded: Ms. Charmaine Thomson

That the WEROC Inc. Executive Officer be appointed as Secretary/Treasurer until the next Annual General Meeting.

CARRIED

10.4 Election of Board Members

Rule 14.1 of the WEROC Inc. Constitution stipulates that the election of Board Members will take place at each Annual General Meeting and that a Board Members term will be from his or her election at an annual general meeting until the election at the next annual general meeting.

The appointment of the Board should mirror the nominated representatives (as detailed below) from each of the six Member Local Governments, who are appointed for a term of two years in accordance with Rule 6 of the WEROC Inc. Constitution.

Local Government	Nominated Representatives	Term Commencing	Term Expiring
Shire of Bruce Rock	Mr. Ramesh Rajagopalan	30 October 2023	30 October 2025
	Chief Executive Officer	30 October 2023	30 October 2025
	Proxies		
	Mr. Tony Crooks Ms. Nerea Ugarte		
Shire of Kellerberrin	Ms. Emily Ryan	30 October 2023	30 October 2025
	Mr. Raymond Griffiths	30 October 2023	30 October 2025
	Proxy		
	Mr. Matt Steber		
Shire of Merredin	Mr. Craig Watts	31 July 2024	30 October 2025
	Ms. Lisa O'Neill	31 July 2024	30 October 2025
Shire of Tammin	Ms. Charmaine Thomson	30 October 2023	30 October 2025
	TBA		
	Proxy Ms. Tanya Nicholls		
Shire of Westonia	Mr. Mark Crees	30 October 2023	30 October 2025
	Ms. Bill Price	30 October 2023	30 October 2025
	Proxy Mr. Ross Della Bosca		
Shire of Yilgarn	Mr. Wayne Della Bosca	30 October 2023	30 October 2025
	Mr. Nic Warren	30 October 2023	30 October 2025

Recommendation:

That those Members as nominated by their respective Local Government be appointed to the WEROC Inc. Board until the next Annual General Meeting.

Comments from the meeting:

- Ms. Charmaine Thomson nominated Mr. Andrew Malone as the second representative for the Shire of Tammin. Mr. Nic Warren seconded the nomination. There being no objections, Mr. Andrew Malone was appointed as Shire of Tammin representative.
- Mr. Ramesh Rajagopalan requested that Mr. Mark Furr be named as the second representative for Bruce Rock.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Ms. Lisa O'Neill

That those Members as nominated by their respective Local Government be appointed to the WEROC Inc. Board until the next Annual General Meeting.

CARRIED

11. SPECIAL BUSINESS

Nil

12. GENERAL BUSINESS

Nil

13. CLOSURE

There being no further business the meeting was closed at 9.42am.

DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held _____

Signed _____

Person presiding at the meeting at which these minutes were confirmed



WEROC Inc. Board Meeting

AGENDA

Thursday 28 November 2024

Tammin Lesser Hall

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

MINTUES

Minutes of the Board Meeting held in Tammin on Thursday 28 November 2024.

1. OPENING AND ANNOUNCEMENTS

Ms. Lisa O'Neill as the newly appointed Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 9.45am.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Mr. Mark Crees

Mr. Wayne Della Bosca

Mr. Mark Furr

Mr. Raymond Griffiths

Mr. Andrew Malone

Ms. Lisa O'Neill

Mr. Bill Price

Mr. Ramesh Rajagopalan

Ms. Emily Ryan

Ms. Charmaine Thomson

Mr. Nic Warren

Mr. Craig Watts

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Nil

2.3 Guests

Ms. Toni De Vreede, McCusker Centre Intern

Ms. Nandita Choudhary, McCusker Centre Intern

3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, *"a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee"*.

Name	Agenda Item / Initiative	Disclosure
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Rebekah Burges	10.3 Shire of Cunderdin	WEROC Inc. Executive Officer, Ms. Rebekah Burges, resides and is a rate payer in the Shire of Cunderdin and therefore has a conflict of interest in relation to any financial implications for the Shire of Cunderdin if they were to become a member of WEROC Inc.
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4. PRESENTATIONS

4.1 Nandita Choudhary, WEROC Tourism Intern, 9.45am

Nandita Choudhary is the WEROC Tourism Intern for the summer internship period. Below is an overview of the task that Ms. Choudhary was set:

Role Description

As the WEROC Tourism Intern, your primary responsibility will be to assist with the development of an activation action plan for the Eastern Wheatbelt self-drive trail. A particular focus will be on identifying opportunities to activate shoulder season tourism and engage with new market segments.

Key Duties

- Investigate successful initiatives to activate tourism “shoulder seasons” in a similar context. Prepare at least one case study example.
- Conduct desktop research to identify specific market segments for the Eastern Wheatbelt self-drive trail, with a particular (but not sole) focus on caravan and camping groups/clubs. This will include:
 - Investigating how many caravan/camping groups exist, what their primary interests are, what experiences they are seeking, and the best way to engage them.
 - Identify any other niche interest groups that could be targeted and provide the same detail as above.
 - Identify the existing tourism products/services along the drive trail that would specifically appeal to these market segments.
 - Review the WEROC Tourism Product Audit and identify any additional actions that you would recommend to improve the tourism products and services along the drive trail to appeal to the identified market segments.
 - Review the Eastern Wheatbelt self-drive trail marketing plan and identify any additional actions that you would recommend with a specific view to attracting the attention of identified market segments,
- Prepare a report summarizing your findings and recommended actions.
- Present your findings and recommendations to the WEROC Board.

Comments from the meeting:

- In response to Ms. Choudhary’s presentation, Mr. Bill Price noted that Westonia had recently received visitor data from NEW Travel, which indicates that their visitor numbers are at the highest they have been in 16 years. This reinforces the value in targeted advertising to the caravan market.
- Ms. Choudhary emphasised the need for standardised data collection across all WEROC Shires.
- Mr. Mark Furr concurred with Ms. Choudhary’s observation that Kokerbin Rock is a huge asset for the Shire of Bruce Rock but there is work to be done to improve the visitor experience.

4.2 Toni De Vreede, WEROC Public Health Planning Intern, 10.10am

Toni De Vreede is the WEROC Public Health Planning Intern for the summer internship period. Below is an overview of the task that Ms. De Vreede was set:

Role Description:

As the WEROC Public Health Planning Intern, your primary responsibility will be to assist in finalizing a Public Health Plan covering the WEROC Local Governments. This will involve the collation and analysis of key demographic and health data for each Local Government area, analysis of input provided through a community health survey and summation of relevant literature, planning and legislation relating to public health.

Key Duties:

- Complete a health and wellbeing profile for WEROC as a whole and each Local Government individually, based on health and demographic data already compiled.
- Analyse and prepare a summary report on outputs from a community health survey.
- Undertake desktop research to identify literature, legislation and planning documents relevant to public health in the WEROC area.
- Prepare a summary report inclusive of the following:
 - Health and wellbeing profiles
 - Key findings from the community health survey
 - References to relevant literature and planning documents.
 - Detail of identified priority risk factors and populations within the WEROC area
 - Recommended strategies and actions to address the identified priority risk factors and populations
- Present your findings and recommendations to the WEROC Board.

Comments from the meeting:

- In response to Ms. De Vreede's recommendation around investing in accessibility infrastructure (e.g., ramps), it was noted that even if community facilities are made more accessible, there is still an issue around getting people with limited mobility, transport to venues to participate in activities.
- Ms. De Vreede commented on an initiative rolled out by the Queensland Government to make medical services more accessible to people living in rural and remote communities. Heart Trucks are custom designed clinics on wheels that have been co-funded by Government (State and Federal) and private enterprise. The concept could be applied in Western Australia if funding was available.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Wednesday 11 September 2024

Minutes of the WEROC Inc. Board Meeting held in Bruce Rock on Wednesday 11 September 2024 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Bruce Rock on Wednesday 11 September 2024 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Mark Crees

Seconded: Mr. Ram Rajagopalan

That the Minutes of the WEROC Inc. Meeting held in Bruce Rock on Wednesday 11 September 2024 be confirmed as a true and correct record.

CARRIED

5.2 Minutes of the WEROC Inc. CEO Committee Meeting held on Monday 21 October 2024

Attachment 1: WEROC Inc. CEO Committee Meeting Minutes 21 October 2024

Minutes of the WEROC Inc. CEO Committee Meeting held in Merredin on Monday 21 October 2024 are provided as Attachment 1.

Recommendation:

That the Minutes of the WEROC Inc. CEO Committee Meeting held in Merredin on Monday 21 October 2024 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Craig Watts

Seconded: Mr. Nic Warren

That the Minutes of the WEROC Inc. Meeting held in Merredin on Monday 21 October 2024 be confirmed as a true and correct record.

CARRIED

5.3 Business Arising – Status Reports

5.3.1 Actions Arising from the WEROC Inc. Board Meeting held on 11 September 2024

Attachment 2: WEROC Inc. Feedback on Draft Regional Education Strategy

Agenda Item	Action(s)	Status
7.2 WEROC Term Deposit	Reinvest \$100,000 for a term of 11 months at 4.8%.	The Term Deposit was renewed. The maturity date is 8 August 2025.
7.3 Community Benefit Sharing Framework	1) Contact WALGA for an update on the work they are doing in the energy transition space. 2) Request copies of the local planning policies developed by the Shires of Bruce Rock and Yilgarn 3) Consolidation information and organise a WEROC CEO Committee Meeting to discuss.	A WEROC CEO Committee meeting was held on 21 October 2024 and the consolidated information was presented. Please refer to agenda item 7.3 for further information.
7.4 McCusker Centre Internships	Submit role descriptions for a tourism project and continuation of the public health planning project for the summer internship round.	Interns have been matched to both roles. They will commence on 11 November and complete their first week from Perth. Both students will complete a two week stay in Merredin from 18 to 29 November 2024.
8.2 Town Team Movement	Advise Town Teams that WEROC will not be renewing the contract for a Town Team Builder, which concludes in January 2025.	The Town Team Movement have been advised that the contract will not be renewed.
8.3 Housing	1) Request a quote to update the growing regions business case to include the three WEROC Shires not	Please refer to agenda item 7.2.

	<p>previously involved, and to assist in preparing a submission for the Department of Communities funding.</p> <p>2) The three Councils will take this to their October Ordinary Council Meetings for a decision and report back at the November meeting.</p> <p>3) Contact the non-WEROC Shires involved in the growing regions business case if they would like to be involved in a submission for the State funding.</p>	
10.2 Regional Education Strategy	Prepare a submission on behalf of WEROC on the draft regional education strategy	A submission was prepared and sent to the Education Department via email on 19 September 2024. A copy of the submission is provided as Attachment 2.

5.3.2 Actions Arising from the WEROC Inc. CEO Committee Meeting held on 21 October 2024

Agenda Item	Action(s)	Status
6.1 Community Benefit sharing framework	<p>1) Ascertain a timeframe for completion of work being done by WALGA</p> <p>2) Email CEOs with a request to provide detail of existing provisions in local planning schemes that relate to renewables.</p> <p>3) Request that the GECZ provide an update on the work WALGA are doing in this space at the November meeting.</p>	Please refer to agenda item 7.3.
6.3 Housing	Add recommendation to agenda for November Board meeting to progress with Wheatbelt Development Commission proposal and WEROC to cover half the cost.	Please refer to agenda item 7.2.
6.4 ERP Solution	Request from Datacom and Ready Tech, access to a test environment.	Datacom and Ready Tech were both contacted with a request to provide a test environment for WEROC Shires on 24 October 2024.
7.2 WMSIP	Advise Rural Health West that all WEROC Shires are happy to support the 2025 program.	Rural Health West have been advised that WEROC Shires are happy to support the 2025 Wheatbelt Medical Student Immersion Program. A letter of agreement is presented for endorsement.

Recommendation:

That the status reports be received.

RESOLUTION:

Moved: Mr. Bill Price

Seconded: Ms. Emily Ryan

That the status reports be received.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 31 October 2024

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 November 2024

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 9 May 2024 the budget for the financial year commencing 1 July 2024 and ending 30 June 2025 was adopted. The approved Budget 2024-25 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	Interest paid on term deposit
Note 3	GST received
Note 4	GST refund for Q4 BAS 2023-24
Note 5	Executive Officer services
Note 6	Executive Officer travel to Board and other meetings
Note 7	Monthly subscription fee for Xero accounting software
Note 8	Payment to Audit Partners Australia for the 2023-24 financial year audit
Note 9	Payments to Vanessa King for Town Team Builder services, HR Cornerstone for IR/HR consultancy services, Carol Taylor for social media marketing campaign, and Lauren Clarke for the branding guide and logo refresh.
Note 10	Payments to PWD for website domain name renewal
Note 11	Catering expenses for WEROC CEO farewell in Kellerberrin on 9 May and ERP demonstrations in Kellerberrin on 6 August
Note 12	Personal accident, workers compensation, associations liability, public & products liability and cyber insurance renewals
Note 13	GST paid

WEROC Inc. Financial Report 1 July 2024 to 30 June 2025		Budget 2024/2025	Actual to 31/10/2024	Notes
INCOME				
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00		
0575	Interest received	\$4,863.29	\$4,863.29	2
584	Other Income	\$0.00		
	GST Output Tax	\$7,200.00	\$7,200.00	3
	GST Refunds	\$6,184.00	\$2,153.00	4
Total Receipts		\$90,247.29	\$86,216.29	
EXPENSES				
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$35,383.84	\$11,518.17	5
1661.02	Executive Officer Travel and Accommodation	\$1,400.00	\$1,241.00	6
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$272.72	7
1687.03	WEROC Financial Services Audit	\$1,050.00	\$984.00	8
1585	WEROC Consultant Expenses	\$60,000.00	\$17,435.10	9
1850	WEROC Management of WEROC App & Website	\$420.00	\$109.50	10
1801	WEROC Meeting Expenses	\$500.00	\$829.09	11
1851	WEROC Insurance	\$6,300.00	\$5,611.64	12
1852	WEROC Legal Expenses	\$2,000.00		
1853	WEROC Incorporation Expenses	\$0.00		
1854	Transfer to Term Deposit	\$4,863.29	\$0.00	
1930	WEROC Sundry	\$300.00		
3384	GST Input Tax	\$10,835.39	\$3,106.01	13
	ATO Payments	\$3,464.57	\$4,960.00	
Total Payments		\$127,517.09	\$46,067.23	
Net Position		-\$37,269.79	\$40,149.06	
OPENING CASH 1 July		\$64,270.72	\$69,784.64	
CASH BALANCE		\$27,000.93	\$109,933.70	

Recommendation:

That the WEROC Inc. financial report for the period 1 July to 31 October 2024, be received.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Mr. Mark Furr

That the WEROC Inc. financial report for the period 1 July to 31 October 2024, be received.

CARRIED

6.2 Income, Expenditure & Balance Sheet

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 November 2024

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 September 2024 to 31 October 2024 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		129,400.01		
03 Sep 2024	Local Community Insurance Services	0.00	1,137.61	128,262.40
04 Sep 2024	Local Community Insurance Services	0.00	533.50	127,728.90
04 Sep 2024	150 Square Pty Ltd	0.00	3,414.00	124,314.90
05 Sep 2024	JV King Family Trust	0.00	1,784.53	122,530.37
09 Sep 2024	Westpac Interest received	4,863.29	0.00	127,393.66
24 Sep 2024	Local Community Insurance Services	0.00	159.56	127,234.10
24 Sep 2024	Audit Partners Australia	0.00	1,082.40	126,151.70
30 Sep 2024	Carol Taylor INV-11	0.00	1,500.00	124,651.70
02 Oct 2024	HR Cornerstone	0.00	5,060.00	119,591.70
03 Oct 2024	150 Square Pty Ltd	0.00	3,323.00	116,268.70
07 Oct 2024	TAX OFFICE Q1 BAS 2024-25	0.00	4,960.00	111,308.70
15 Oct 2024	JV King Family Trust INV-13	0.00	1,375.00	109,933.70
03 Sep 2024	Local Community Insurance Services	0.00	1,137.61	128,262.40
TOTAL		4,863.29	24,329.60	109,933.70
Closing Balance		109,933.70		

Balance Sheet

Wheatbelt East Regional Organisation of Councils Inc
As at 31 October 2024

31 Oct 2024

Assets	
Bank	
Term Deposit	100,000.00
Westpac Community Solution One	109,933.70
Total Bank	209,933.70
Total Assets	209,933.70
Liabilities	
Current Liabilities	
GST	1,868.91
Total Current Liabilities	1,868.91
Non-current Liabilities	
GST Clearing	(2,746.00)
Total Non-current Liabilities	(2,746.00)
Total Liabilities	(877.09)
Net Assets	210,810.79
Equity	
Current Year Earnings	38,862.07
Retained Earnings	171,948.72
Total Equity	210,810.79

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 September 2024 to 31 October 2024 be received.

That the Accounts Paid by WEROC Inc. for the period 1 September 2024 to 31 October 2024 totalling \$21,737.63 be approved.

That the Balance Sheet as of 31 October 2024 be noted.

RESOLUTION:

Moved: Ms. Emily Ryan

Seconded: Mr. Ram Rajagopalan

That the WEROC Inc. summary of income and expenditure for the period 1 September 2024 to 31 October 2024 be received.

That the Accounts Paid by WEROC Inc. for the period 1 September 2024 to 31 October 2024 totalling \$21,737.63 be approved.

That the Balance Sheet as of 31 October 2024 be noted.

CARRIED

7. MATTERS FOR DECISION

7.1 WEROC Inc. Bank Account Signatories

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: Nil

Consultation: NA

Financial Implications: Nil

Voting Requirement: Simple Majority

Background:

WEROC Inc. holds a Community Solutions One account with Westpac Bank, into which all funds are deposited and from which all accounts are paid. Two signatories are required for any outgoing payment to be processed.

WEROC Inc. also hold a Term Deposit account with Westpac Bank.

The current signatories to the Westpac accounts are Rebekah Burges (administrator, approver), Mr. Raymond Griffiths (approver), Ms. Lisa O'Neill (approver) and Mr. Craig Watts (approver).

Executive Officer Comment:

The Executive Officer in their capacity as Secretary/Treasurer remains a consistent signatory to the WEROC Inc. bank accounts. The other signatories have mirrored the incumbent Chair and CEO and as such, change every two years as these responsibilities rotate between the Member Councils.

At the time of the November 2023 meeting when the signatories for the 2023/24 financial year were endorsed, Ms. Lisa Clack who was the incoming WEROC CEO had advised of her intention to resign from the Shire of Merredin. It was therefore decided that Mr. Raymond Griffiths would remain a signatory and continue to approve payments until the new Merredin CEO was appointed and acquainted with WEROC.

Given that Mr. Craig Watts has now been in the position of Shire of Merredin CEO since June 2024 and is familiar with the operations of WEROC it might be timely to discuss whether responsibility for co-approving payments shifts and the signatories to the accounts are updated.

Recommendation:

That Mr. Craig Watts take on responsibility for co-approving payments and that Mr. Raymond Griffiths be removed as a signatory to the WEROC accounts.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Mr. Wayne Della Bosca

That Mr. Craig Watts take on responsibility for co-approving payments and that Mr. Raymond Griffiths be removed as a signatory to the WEROC accounts.

CARRIED

7.2 Housing

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: **Attachment 3.** WEROC Housing Project Business Case update - Whitney Consulting Quote

Attachment 4. WEROC Housing Investigation Scope of Works

Consultation: WEROC CEOs

Financial Implications: Up to \$30,000 investment which would be taken from the consultancy budget

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board meeting held on 11 September 2024, the opportunity to make a submission for funding through the Department of Communities for a joint housing project was discussed and it was resolved that:

- 1) Whitney Consulting would be requested to quote on updating the business case and cost benefit analysis that was originally developed to support an application to the Growing Regions Fund for a joint housing project involving the Shires of Kellerberrin, Bruce Rock, Tammin, Cunderdin, Dowerin, Wyalkatchem and Trayning, to include the three WEROC Shires not originally involved.
- 2) Once a quote had been sourced the three WEROC Shires not originally included would take the quote to their Ordinary Council Meetings for a decision on whether they wanted to buy-in to the process and report back at the next WEROC Inc. Board meeting.
- 3) The non-WEROC Shires would be contacted to ascertain their interest in participating in a joint submission for the Department of Communities funding.

At this meeting it was also noted that Mr. Alex Mackenzie would be travelling out to the WEROC region in late September to discuss housing issues/solutions with each Shire and to propose that each Shire contribute up to \$10,000 for demand analysis and development capacity assessments.

Executive Officer Comment:

A quote from Whitney Consulting was forwarded to WEROC CEOs on 25 September and is provided as Attachment 3. In addition to the work to update the business case, an indicative cost for preparing the submission to the Department of Communities, has also been provided and it will be approximately \$7,000 ex. GST. The non-WEROC Shires have been contacted and all have indicated an interest in being involved in a joint submission.

Mr. Craig Watts advised via email on 22 October 2024 that in relation to their involvement in the joint housing submission, the Shire of Merredin Council had resolved as follows:

That Council:

- 1) SUPPORTS the WEROC Workforce Housing Investigation Project.
- 2) ALLOCATES funding toward the project, to be included as part of the November Budget Review as listed in this report; and
- 3) INFORMS WEROC that the Shire is not currently in a position to expend further funds towards lobbying for, or constructing housing for the private and public sectors, and is unlikely to be in a position to fund external housing builds for the next 4 financial years.

The Shire of Westonia and Shire of Yilgarn are requested to report back on their decision relating to their involvement in a joint submission.

The Wheatbelt Development Commission proposal to facilitate feasibility testing and development capacity assessments across the Shires involved in the joint submission, was discussed at the WEROC CEO Committee meeting on 21 October and it was determined that the CEOs would make a recommendation to the WEROC board that the proposal from the Wheatbelt Development Commission and the associated cost of approximately \$10,000 per Shire be approved, and that WEROC cover half of this cost.

Recommendation:

That:

- 1) The proposal from the Wheatbelt Development Commission to undertake feasibility testing and development capacity assessments, be approved, and that WEROC cover half of the associated cost, which is estimated to be \$10,000 per participating Shire.
- 2) The costs associated with Whitney Consulting updating the Business Case and cost benefit analysis and the preparation of the Department of Communities submission, will be borne by the relevant Shires.

Comments from the meeting:

- It was noted that Mr. Alex Mackenzie is leaving the Wheatbelt Development Commission, but it has been indicated that he will still assist with the housing work.
- The Executive Officer advised that there are sufficient funds in the consultancy budget to cover up to \$5,000 per Shire for the housing analysis but with projects already committed, this will exhaust the consultancy allocation for the 2024-25 financial year.
- The Shire of Westonia advised that they will be opting out of this project as with the mine closing, they have sufficient housing supply. They are happy for WEROC to provide the proposed financial support to the other Member Councils.
- Mr. Craig Watts advised that the Shire of Merredin are happy to go ahead with the fact finding work but do not have the capital to co-contribute to a housing project in the next four years.
- It was questioned whether the Department of Communities guidelines allow for projects to be staged. The Executive Officer advised that the guidelines are not clear on this matter and suggested that a meeting with the Department of Communities, which is a requirement of the application process, would help clarify what will and will not be considered.
- It was agreed that there is further conversation required before proceeding with the business case and cost benefit analysis update. The work proposed by the Wheatbelt Development Commission, however, can commence as this is not tied specifically to the proposed joint housing project submission.
- A meeting of the WEROC CEO's will be organised to discuss a proposed approach. Once there is more clarity on what the joint submission is going to look like, a meeting will be organised with the Department of Communities to clarify their funding parameters.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Mr. Craig Watts

That the Wheatbelt Development Commission proposal to undertake feasibility testing and development capacity assessments, be approved, and that WEROC cover half of the associated cost, up to a value of \$5,000 per participating Shire.

CARRIED

7.3 Community Benefit Sharing Framework

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: Nil

Consultation: WEROC CEO's

Financial Implications: Nil

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board Meeting held on 11 September 2024, information pertaining to regional community benefit sharing frameworks and funds, was presented and discussed. It was raised in this meeting, that WALGA have adopted three advocacy positions on the energy transition, one of which relates specifically to community benefit and local engagement for energy transition projects. It was also mentioned that the Shires of Yilgarn and Bruce Rock have drafted policies, which might be useful as a foundation for a regional framework/policy or as a pro forma for other Councils to adapt to suit their requirements. It was resolved that the Executive Officer would speak with WALGA about their work in this space, obtain the policies developed by the Shires of Bruce Rock and Yilgarn and consolidate this information and present it at a meeting of the WEROC CEOs for further discussion.

Executive Officer Comment:

The WEROC Inc. CEO Committee met on 21 October 2024 and discussed the collated information. Prior to this meeting WALGA had advised that they would be holding a forum in November to discuss the energy transition in more detail and that they were exploring what a community benefit framework might look like if they were to get someone in to assist in preparing it. Based on the discussion the CEOs directed the Executive Officer to:

- 1) Contact WALGA to clarify the timeframe they are working toward to complete their investigations,
- 2) Email the WEROC CEOs with a request to provide detail of any existing provisions within local planning schemes that relate to renewables,
- 3) Request that WALGA provide an update on their work in this space at the November Great Eastern Country Zone meeting.

WALGA advised that the renewable energy forum in November would help them to refine what Local Governments are looking for from a community benefit framework and if, after this meeting, it is decided that they will progress with developing a framework, they will be looking to have a consultant in place before the end of the year.

The request for an update at the November zone meeting was declined due to the agenda already being full.

The following information was provided regarding provisions within local planning schemes:

Kellerberrin, Tammin & Bruce Rock

No reference to renewables

Shire of Yilgarn

Zoning table in Section 17 does not list "Renewable Energy Facility".

We have a definition for "Renewable Energy Facility" as follows:

"Renewable energy facility means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or relating to, the generation of energy by a renewable resource. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary;"

Section 18 (4) of the scheme states:

The local government may, in respect of a use that is not specifically referred to in the zoning table and that cannot reasonably be determined as falling within a use class referred to in the zoning table –

- a) determine that the use is consistent with the objectives of a particular zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government; or*
- b) determine that the use may be consistent with the objectives of a particular zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land; or*
- c) determine that the use is not consistent with the objectives of a particular zone and is therefore not permitted in the zone.*

Shire of Merredin

Currently, the Scheme only has a specific provision in our Zoning (permissibility) Tables for “Wind Farm or wind energy facility”, which is an X use in all zones with the exception of ‘General Farming’ zone where it is an ‘A’ use.

The Shire of Merredin has to date received several applications for development approval for solar farms as well as battery storage facilities and these have all been assessed under the use not listed provisions of the Scheme and assessed following public advertising.

The Shire of Merredin is currently in the process of finalising an Omnibus amendment to the Scheme which proposes the incorporation of the following provisions with respect to a Renewable Energy Facility.

Renewable energy facility means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or relating to, the generation of energy by a renewable resource. It does not include renewable energy electricity generation where the energy produced principally supplies a domestic and/or business premises and any on selling to the grid is secondary.

USE CLASSES	ZONES									
	RESIDENTIAL	TOWN CENTRE	COMMERCIAL	HIGHWAY SERVICE	LIGHT INDUSTRY	GENERAL INDUSTRY	TOWNSITE	SPECIAL RESIDENTIAL	RURAL RESIDENTIAL	GENERAL FARMING
OTHER USES										
Renewable energy facility	X	X	X	X	A	A	X	X	X	A

Recommendation:

That the information presented be discussed and the board determine whether it is prudent to take further action now or wait to see what WALGA do in this space before deciding on next steps.

Comments from the meeting:

- Mr. Nic Warren advised that based on the information provided at the WALGA renewable energy forum held the day prior, it is unlikely that the State Government will be bringing in any community benefit policies or mandates in the near term. WALGA have indicated that they will be developing a guide, but it appears that it will be more focused on landowners than Local Governments.
- It was discussed whether there is value in WEROC progressing with a guideline or framework. It was agreed that even though it would not be legislated, a framework would be beneficial as it will outline

a common expectation of what any company establishing or expanding in the region, should give back to the community.

- It was noted that the Shire of Narrogin are further progressed in this space and should be contacted to see if WEROC Shires can get involved and support what they are doing. It was also suggested that NEWROC and RoeROC be approached to ascertain if they are doing any work in this area and if they would be interested in working as a collective.

There was no formal resolution on this matter. An item will be added to the agenda for the next WEROC CEO meeting to progress development of a guiding framework.

7.4 Wheatbelt Medical Student Immersion Program

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: **Attachment 5:** WMSIP letter of agreement
Attachments 6 – 10: Draft itineraries for 2025

Consultation: Nil

Financial Implications: Nil

Voting Requirement: Simple Majority

Background:

WEROC Inc. has been working in partnership with the University of Notre Dame and Rural Health West to deliver the Wheatbelt Medical Student Immersion Program (WMSIP) since it was reintroduced in 2018. Each year WEROC supports the program through involvement on the planning committee and in-kind support from each of the WEROC Local Governments.

Executive Officer Comment:

Rural Health West have requested that WEROC sign a letter of agreement to work with Rural Health West and the University of Notre Dame Australia School of Medicine Fremantle Campus to deliver the 2025 WMSIP. This letter asks WEROC to commit to providing an in-kind contribution in the form of in-region transport, arranging accommodation, social activities for staff, students and others involved in the program, and venue hire where required.

Recommendation:

That the Board endorses the signing of the WMSIP Letter of Agreement by the WEROC Inc. Chair.

RESOLUTION: **Moved:** Mr. Raymond Griffiths **Seconded:** Ms. Emily Ryan

That the Board endorses the signing of the WMSIP Letter of Agreement by the WEROC Inc. Chair.

CARRIED

8. PROJECT UPDATES

8.1 HR/IR Project

HR Cornerstone have been working with WEROC Local Governments since September 2024, on a project to update employment contracts and Shire policies/procedures. Ms. Lucy Booth, People & Culture Consultant at HR Cornerstone, has provided the following update on the status of this project:

Contracts Update

Policies Update

Shire of Kellerberrin	Met with the Shire on 13 November 2024 Supplied merge fields spreadsheet Requested to send the data by mid this week 20 November 2024	Policies review has been provided to the Shire, awaiting feedback and next steps to finalise
Shire of Yilgarn	Met with the Shire on 8 November 2024 Supplied merge fields spreadsheet on 8 November and updated spreadsheet on 18 November 2024 Awaiting data	initial policy review to be provided week ending 24 November
Shire of Bruce Rock	Met with the Shire on 12 November 2024 Supplied merge fields spreadsheet on 12 November The Shire has advised that data will be provided by mid next week 27 November 2024	initial policy review to be provided week ending 24 November
Shire of Merredin	The Shire requested to send through the questions for spreadsheet, sent it on 15 November 2024 Updated the spreadsheet on 18 November 2024 Do not want contracts for all staff, just templates, templates to be finalised based on council input, in progress	Policies review has been provided to the Shire, awaiting feedback and next steps to finalise
Shire of Tammin	The payroll office was on a course last week, therefore sent an email today 18 November to schedule meeting Meeting scheduled with the Shire on Friday 22 November at 1.30pm	Policies review has been provided to the Shire, awaiting feedback and next steps to finalise
Shire of Westonia	Did not want updated contracts for staff, so will provide updated templates only	Emailed to confirm if want any final review

Comments from the meeting:

- The Executive Officer noted that the project completion date has been pushed out by two weeks due to a delay in getting some of the required information to the consultants.

8.2 Marketing/Promotion

Attachment 11: WEROC Management Proposal

At the WEROC Inc. Board Meeting held on 31 July 2024, it was resolved that social media influencer Carol Taylor (Taylormadefortravel) would be engaged to cover the Eastern Wheatbelt Self-Drive Trail. Ms. Taylor completed her visit along the trail in mid-September. There were 45 stories shared as well as a number of reels/posts. Ms. Taylor has not provided a summary of engagements with the stories and reels, so the exact reach is not clear.

Ms. Taylor did provide some feedback based on her experience of driving the trail:

- The 3-4 days is a good time frame for the trail. With some good accommodation options in each shire for visitors wishing to increase or decrease their time frame.

- The Charles Gardner Reserve may benefit from a parking area and even a sign with wildflower descriptions as it's difficult to know where to park/turn around and where are some of the better spots in the Reserve.
- In Kellerberrin I would advise to add the fallen soldiers to the attractions on brochure and also have a copy of the historic walk available to visitors at the CRC if it is something that is mentioned in the WEROC brochure.
- At Kokerbin the signage is old and faded and I couldn't see how people could access the top of Kokerbin even though it says it in the brochure.
- In Westonia it's a little confusing following the woodlands trail especially around the cemetery area as the trail lead me to climb over a fence to get out of the cemetery. Also, there is no sign at the turn off for Balajdie Rock which could be confusing to visitors.
- In Yilgarn and Karalee Rock even though the brochure states there are toilets and a dump point, both have been permanently closed so to camp out there you need to be totally self-sufficient.

Following her visit, Ms. Taylor suggested that WEROC should consider establishing social media accounts for the Eastern Wheatbelt Self-Drive Trail similar to the Wheatbelt Way. A quote has been supplied for Ms. Taylor to establish and maintain an Instagram and Facebook page.

The Eastern Wheatbelt Visitors Guide is being updated again and WEROC were invited to submit an advertisement for the Eastern Wheatbelt Self-Drive Trail. The cost for a full page ad will be \$1,325. Images and text for the advertisement have been submitted along with a booking form.

Comments from the meeting:

- The proposal from Ms. Carol Taylor to establish and manage social media accounts for the Eastern Wheatbelt Self-Drive Trail was discussed and it was agreed that this is not needed because the Central Wheatbelt Visitor Centre perform this function to some extent already. It was questioned whether the Visitor Centre had capacity to increase the social media coverage of the drive trail.

8.3 Town Team Movement

The current contract with the WEROC Town Team Builder expires in January 2025. The WEROC Town Team Builder is currently away overseas for the whole of November and has asked for direction when she returns on whether the Board would like to end her contract early or have her see out the remainder of the contract term and spend the final couple of months following up with the groups she has supported to date.

RESOLUTION:

Moved: Mr. Craig Watts

Seconded: Ms. Ram Rajagopalan

That Ms. Vanessa King be advised that the contract to deliver Town Team Builder services to WEROC will end at the beginning of December 2024.

CARRIED

8.4 ERP Software Solution

Detailed software demonstrations have been delivered by both Datacom and Ready Tech to most Shires. WEROC CEOs have also been presented with a concept for a Consolidated Services Project.

Following the WEROC CEO Committee meeting on 21 October 2024, the Executive Officer contacted both Datacom and Ready Tech to request that they provide access to a test environment so that Shires could experience the systems first hand rather than just passively watching demonstrations. Datacom have suggested as an alternative to providing a test environment, that WEROC representatives travel to the Shire of Manjimup to see the system in practice. They are strongly encouraging this approach and are happy to facilitate the visit. Ready Tech have offered to facilitate interactive sessions. They are proposing that Councils be provided with the opportunity to participate in multiple sessions across a week, which will take them

through any of the modules they wish to see. They believe that this is more productive than trying to navigate the platform without guidance.

At the WEROC Inc. Board meeting held on 31 July 2024, Government Frameworks Chief Operating Officer, Cheriece Johnson and Sales Consultant, Oscar Slattery, provided an overview of their records management software (FARMER). In light of the ERP software demonstrations that were planned for early August, it was decided that no further action would be taken at that time other than to ask for an indicative cost for the set-up and ongoing subscription. Initially Government Frameworks would not provide a price but in October the Executive Officer was contacted by Mr. Slattery who provided a verbal offer over the phone. This information was shared with WEROC CEOs via email. The Executive Officer understands that Mr. Slattery has been individually contacting Shires as well.

Comments from the meeting:

- It was advised that some WEROC Local Governments have joined as associate members of the consolidated services project.
- There is no interest in further ERP demonstrations at this stage.
- The Councils who have signed on as associate members, will wait to see what the consolidated services model can offer them before making any decisions.
- The Executive Officer will advise Government Frameworks that there is no interest in their record keeping software at this stage and that the Shires will contact them if that changes at a later date.

9. EMERGING ISSUES

NIL

10. OTHER MATTERS (FOR NOTING OR DECISION)

10.1 Possible CCTV Funding

On 24 October 2024, the Hon. Mia Davies MLA, wrote to Local Government CEOs advising that the issue of CCTV had been raised during parliamentary debate on law and order matters. In the previous Government there was a fund available for Local Government to apply to for CCTV, but under the current Government there is no such funding stream. Local Governments were encouraged to write to Minister Papalia's office either individually or collectively, with proposals and suggestions for CCTV or other security focused technologies such as number plate recognition cameras.

If a collective proposal from the WEROC Shires is considered appropriate, each Shire will need to provide detail of their security requirements (i.e. what technology they require, where they need it and why) to the Executive Officer.

Comments from the meeting:

- It was agreed that a letter from WEROC be sent to Minister Papalia advocating for the funding that used to be available to Local Governments to implement security measures, be reinstated.
- Each Shire will request a letter from their local police to support the WEROC letter.
- The Executive Officer will draft the letter and send it out for comment before it is submitted.

10.2 Building/Planning Resource

Currently most WEROC Shires outsource some or all of their town planning, health and building functions. Discussion amongst the WEROC CEOs via email indicates that there may be an appetite to explore the option of a shared resource.

RoerOC have a shared EHO which is managed by the Shire of Corrigin and operates under a Memorandum of Understanding between the Councils. This model could be applied to WEROC if there is interest in pursuing this concept further.

Comments from the meeting:

- At this stage there is no appetite to progress with a shared resourcing arrangement.

- The Shire of Bruce Rock are meeting with the Shire of Kalamunda to discuss a service arrangement and are happy to share that information with other Shire's if there is interest.

10.3 Shire of Cunderdin

Disclosure of Interest: WEROC Inc. Executive Officer, Ms. Rebekah Burges, resides and is a rate payer in the Shire of Cunderdin and therefore has a conflict of interest in relation to any financial implications for the Shire of Cunderdin if they were to become a member of WEROC Inc.

The Shire of Cunderdin are currently involved in a number of initiatives with WEROC Shires (e.g., ERP demonstrations, joint housing project, Central Wheatbelt Visitors Centre MoU, Wheatbelt Medical Student Immersion Program). Given that the Shire of Cunderdin are already working closely with WEROC it was recommended by Mr. Raymond Griffiths that they be approached about becoming a financial member of the group. The Executive Officer was invited to present to the Shire of Cunderdin Council at their Ordinary Council meeting on 23 October 2024. An item on joining WEROC is on the agenda for the Shire of Cunderdin Council Meeting being held on 27 November 2024.

If Cunderdin resolve to submit an application to join WEROC, the Board need to determine what the membership application fee will be. Rule 10.2 of the WEROC Inc. Constitution states:

"Where a new Member is admitted to WEROC, a financial contribution to be made by the new Member, in addition to the annual financial contribution, will be as determined by the Board".

When the Shire of Tammin indicated their intent to join WEROC back in April 2020 the Board at that time resolved that to match the current equity of the WEROC Inc. Member Councils, for any new member to be admitted to WEROC Inc. the financial contribution would be \$30,000 ex. GST plus the annual contribution of \$12,000 ex. GST. Any new members would also be expected to support the current projects/initiatives of WEROC Inc.

If the Shire of Cunderdin indicate prior to the meeting that they intend to pursue a membership of WEROC, the Board may like to discuss whether there needs to be any change to the previously agreed "new membership fee" of \$30,000 and whether it would be an expectation that the Shire of Cunderdin pay the full amount of the annual financial contribution given that they would only be joining in the second half of the 2024-25 financial year.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Mr. Wayne Della Bosca

That the new membership fee will remain at \$30,000 + GST and the annual financial contribution will be charged on a pro-rata basis based on the joining date.

CARRIED

11. **FUTURE MEETINGS**

The proposed schedule of meeting dates and locations for 2025 is presented for consideration:

WEROC Inc. Board Meetings

Date	Host Council
Wednesday 5 March 2025	Merredin
Wednesday 7 May 2025	Westonia
Wednesday 31 July 2025	Kellerberrin
Wednesday 24 September 2025	Southern Cross

Thursday 27 November 2025	Bruce Rock
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In developing the proposed schedule of meetings, the Executive Officer has taken into consideration the following events, meetings, and holidays in 2025:

- School holidays
 - Term 1: 12-27 April
 - Term 2: 5 – 20 July
 - Term 3: 27 September – 12 October
 - Term 4: 18 December 2024 – 2 February 2026
- Public Holidays (1 & 26 January, 3 March, 18, 21 & 25 April, 2 June, 29 September)
- WMSIP (11 - 14 March)
- The Ordinary Council Meeting dates for WEROC Member Councils:
 - Shires of Bruce Rock, Yilgarn and Westonia, the third Thursday of each month
 - Shire of Tammin the fourth Wednesday of each month
 - Shires of Kellerberrin and Merredin, the third Tuesday of each month
- The Dowerin Field Days (27 & 28 August)

Comments from the meeting:

- The first meeting will be moved to Monday 17 March 2025.
- Meeting start times will be at the discretion of the host Council.
- The first meeting of 2025 will be held in Merredin. The meeting rotation from that point forward may change if a new member Council joins WEROC.

12. CLOSURE

There being no further business the Chair closed the meeting at 12.05pm.

Great Eastern Country Zone Minutes

**Thursday,
14 November 2024**

**Hosted by the Shire of Merredin
Merredin Regional Community
Leisure Centre
Commencing at 9:30am**

ZONE STRATEGIC PRIORITIES

The following items are the Zone's priority issues, as resolved at the February 2024 Zone meeting:

- Regional Health Services to include:
 - Hospitals
 - Aged Care
 - Future of Nurse Practitioner Service
- St John Ambulance Service – Impact on Volunteers and the provision of the service generally.
- Regional Subsidiaries
- Transport – Road Network
- Telecommunications
- Education
- Review of GROH Housing and Regional Housing issues
- Waste Management
- Agricultural Land Use

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ATTACHMENTS

The following are provided as attachments to the Minutes:

1. Item 5.1.1 Wheatbelt Development Commission presentation
2. Item 5.1.2 Wester Power presentation
3. Item 5.1.3 Western Roads Federation presentation

The full [State Council Agenda can be found on the WALGA website](#).

1. OPENING, ATTENDANCE AND APOLOGIES

1.1. OPENING

The Chair opened the meeting at 9:30am.

1.2. ATTENDANCE

MEMBERS	2 Voting Delegates from each Member Council
Shire of Bruce Rock	President Cr Ram Rajagopalan
	Cr Stephen Strange (State Council Representative)
	Mr Mark Furr, Chief Executive Officer, non-voting
Shire of Cunderdin	President Cr Alison Harris
	Mr Stuart Hopley, Chief Executive Officer, non-voting
Shire of Dowerin	President Cr Robert Trepp
	Mrs Manisha Barthakur, Chief Executive Officer, non-voting
Shire of Kellerberrin	Mr Raymond Griffiths, Chief Executive Officer (voting delegate)
Shire of Kondinin	Deputy President Cr Bev Gangell
	Mr David Burton, Chief Executive Officer, non-voting
Shire of Koorda	President Cr Jannah Stratford
	Mr Zac Donovan, Chief Executive Officer, non-voting
Shire of Merredin	Deputy President Cr Renee Manning
	Cr Mark McKenzie
Shire of Mount Marshall	President Cr Tony Sachse (Zone Chair)
	Deputy President Cr Nick Gillett
	Mr Ben McKay, Chief Executive Officer, non-voting
Shire of Mukinbudin	Ms Tanika McLennan, A/Chief Executive Officer, non-voting

Shire of Narembeen	Deputy President Cr Holly Cusack
	Ms Rebecca McCall, Chief Executive Officer, non-voting
Shire of Nungarin	President Cr Pippa de Lacy
	Deputy President Cr Gary Coumbe
	Mr David Nayda, Chief Executive Officer, non-voting
Shire of Tammin	Deputy President Cr Tanya Nicholls
	President Cr Charmaine Thomson (observer)
Shire of Trayning	President Cr Melanie Brown
	Cr Michelle McHugh
Shire of Westonia	President Cr Mark Crees
	Mr Bill Price, Chief Executive Officer, non-voting
Shire of Wyalkatchem	Cr Mischa Stratford (observer)
Shire of Yilgarn	President Cr Wayne Della Bosca
	Mr Nic Warren, Chief Executive Officer, non-voting

GUESTS	
Wheatbelt Development Commission	Mr Rob Cossart, CEO Mr Alex MacKenzie, Senior Regional Development Officer (Ms Renee Manning, Director Regional Development)
Western Power	Marisa Chapman, Stakeholder Engagement Team Leader, SPS Terrence King, Field Operations Team Leader, Merredin Kelly Nelson, Senior Communications Specialist
Western Roads Federation	Mr Cam Dumesny, CEO Mr Neil Savage

MEMBERS OF PARLIAMENT
Ms Michelle Gethin for Mr Rick Wilson MP, Member for O'Connor

WALGA
President Cr Karen Chappel AM JP, WALGA President
Mr James McGovern, Manager Governance & Procurement
Ms Rebecca Brown, Policy Manager Environment and Waste
Mr Jason Russell, Senior Governance Specialist
Ms Meghan Dwyer, Executive Officer Governance

1.3. APOLOGIES

MEMBERS

Shire of Cunderdin	Deputy President Cr Tony Smith
Shire of Dowerin	Deputy President Cr Nadine McMorran
Shire of Kellerberrin	Deputy President Cr Emily Ryan
Shire of Kondinin	President Cr Kent Mouritz
Shire of Merredin	Mr Craig Watts, Chief Executive Officer, non-voting
Shire of Mukinbudin	President Cr Gary Shadbolt
Shire of Narembeen	President Cr Scott Stirrat
Shire of Tammin	Cr Nick Caffell
	Mr Darren Mollenoyux, Temporary Chief Executive Officer, non-voting
Shire of Trayning	Ms Leanne Parola, Chief Executive Officer, non-voting
Shire of Westonia	Deputy President Cr Ross Della Bosca
Shire of Wyalkatchem	President Cr Owen Garner
	Deputy President Cr Christy Petchell
	Ms Sabine Taylor, Chief Executive Officer, non-voting
Shire of Yilgarn	Deputy President Cr Bryan Close

GUESTS

Regional Development Australia WA	Mr Josh Pomykala, Director Regional Development
CBH Group	Ms Kellie Todman, Manager Governance and Industry Relations
Water Corporation	Ms Rebecca Bowler, Manager Customer & Stakeholder – Goldfields & Agricultural Region

MEMBERS OF PARLIAMENT

Hon Melissa Price MP, Member for Durack
Mr Rick Wilson MP, Member for O'Connor
Hon Mia Davies MLA, Member for Central Wheatbelt
Hon Martin Aldridge MLC, Member for Agricultural Region
Hon Colin de Grussa MLC, Member for Agricultural Region

WALGA

Ms Tracey Peacock, Regional Road Safety Advisor

2. ACKNOWLEDGEMENT OF COUNTRY

We, the Great Eastern Country Zone of WALGA acknowledge the continuing connection of Aboriginal people to Country, culture and community, and pay our respects to Elders past and present.

3. DECLARATIONS OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

4. ANNOUNCEMENTS

The WALGA Great Eastern Country Zone would like to thank Mr James McGovern for his outstanding contribution as Executive Officer to the Great Eastern Country Zone. We have all enjoyed working constructively with James on our Zone priorities and Agenda, our meetings and Executive meetings, WALGA business and of course Governance and Procurement. James has also provided valuable assistance to individual Local Governments during his time at WALGA. It has been a pleasure working with you James and we wish you all the very best in your future endeavours. Thank you.

5. GUEST SPEAKERS / DEPUTATIONS

All Deputations have a time limit of 20 minutes, which includes questions time.

5.1. SPEAKERS FOR THE NOVEMBER ZONE MEETING

5.1.1. Wheatbelt Development Commission

WDC presented on their Strategic Plan and sub-regional priorities. A copy of this presentation is provided as an attachment (Attachment 1).

5.1.2. Western Power

Western Power attendees presented on Western Power's network initiatives and investment undertaken to minimise bushfire risk ahead of summer and Stand-alone Power Systems (SPS). A copy of this presentation is provided as an attachment (Attachment 2)

5.1.3. Western Roads Federation

Mr Cam Dumesny and Mr Neil Savage present on the Heavy Vehicle Driver Program. A copy of this presentation is provided as an attachment (Attachment 3).

6. MEMBERS OF PARLIAMENT

Nil

7. AGENCY REPORTS

7.1. DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES

The DLGSC report was provided as an attachment to the Agenda.

Noted

7.2. WHEATBELT DEVELOPMENT COMMISSION

WDC Agency Report provided as a component of their presentation (item 5.1.1).

Noted

7.3. REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT

Josh Pomykala, Director Regional Development is an apology for the meeting.

The RDAW report was provided as an attachment to the Agenda.

Noted

7.4. MAIN ROADS WESTERN AUSTRALIA

Ms Elizabeth Davies, Stakeholder Engagement Manager, Wheatbelt Region

The MRWA report was provided as an attachment to the Agenda.

- The Shire of Kondinin acknowledged the effort of MRWA on their works on Brookton Highway
- The Shire of Yilgarn requested information on plans for additional passing lanes for Great Eastern Highway.

Noted

7.5. WATER CORPORATION

Rebecca Bowler, Manager Customer and Stakeholder is an apology for the meeting.

8. MINUTES

8.1. CONFIRMATION OF MINUTES FROM THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 15 AUGUST 2024

The Minutes of the Great Eastern Country Zone meeting held on 15 August 2024 have previously been circulated to Member Councils.

RESOLUTION

Mover: Shire of Westonia

Seconded: Shire of Koorda

That the Minutes of the meeting of the Great Eastern Country Zone held on 15 August 2024 be confirmed as a true and accurate record of the proceedings.

CARRIED

8.2. BUSINESS ARISING FROM THE MINUTES OF THE GREAT EASTERN COUNTRY ZONE MEETING HELD ON 15 AUGUST 2024

8.2.1. Office of the Auditor General Audit Fees Response

The Estimates and Financial Operations Committee held a hearing with the Office of the Auditor General (OAG) on 11 September. The video of the hearing is available on the [Parliamentary Committee's website](#).

A summary of comments from the OAG:

- Audit fees should be recoverable rather than through appropriations. It is not sustainable for the OAG to absorb costs that have until now been absorbed.
- Contractor fees have increased due to market forces.
- Beyond the Audit Opinion received, Local Governments receive additional value e.g. entity specific findings and recommendations, comparable and consistent format, sector results reports, capability development (e.g. financial statement preparation guidance, audit readiness tools, liaison with professional and sector bodies) and advocacy on financial governance.
- Fees do not cover Performance Audits, Information Systems Audits, Better Practice Guidance or Audit Chair Forum, which are covered by appropriations.
- Recognise there is a disproportionate increase (percentage) for smaller Local Governments. Their concerns are understood.
- It is difficult to complete an audit in compliance with Standards for less than \$30,000 (unavoidable baseline cost).
- The OAG has published a guide to their tender procurement process (<https://audit.wa.gov.au/resources/audit-fees/oag-tender-process/>)
- Admission that the timing of audit fees was “terrible” and acknowledgement of impact on Local Governments. However, the increase is beyond the OAG’s control.

- There was some communication with some Local Governments regarding increased fees. However, there was no structured communication process.
- Future plans include:
 - bringing forward the process and advising earlier
 - better communication of the process and causes behind cost increases
 - better data analytics to improve efficiency
 - target of 80% of audits being conducted by the OAG (currently 8%)
 - more education on the value and benefits of the OAG audit process
- There has been an increase in scope of audits since the OAG commenced. This is not within the OAG's discretion, it is in response to changes to the Auditing Standards.
- The Auditor General was unable to provide a firm target date for notification for the next financial year. The earliest that has been achieved previously has been May.
- In comparison to when the audit process was not conducted by the OAG:
 - There is a view that audits were previously conducted as "loss leaders" and audits fees may have been artificially low.
 - There is an extra cost to the additional value that the OAG provides. However, this is a benefit to the sector that was not previously obtained.
- The Committee also conducted a Private Hearing.

Noted

8.2.2. Wheatbelt District Leadership Group

The Wheatbelt District Leadership Group (DLG) is seeking a representative from the Great Eastern Country Zone to join the Group. Previous correspondence from the DLG and the Terms of Reference are attached (Attachment 4).

At the August Zone meeting, the Zone resolved to seek Cr Harris' interest in filling the position.

Cr Harris has unfortunately had to decline the invitation to join the DLG due to work commitments.

It was recommended the Zone nominate a Zone representative to the DLG.

RESOLUTION

Mover: Shire of Koorda
Seconder: Shire of Nungarin

That the Great Eastern Country Zone appoint Cr Ram Rajagopalan as its representative to the Wheatbelt Leadership Group.

CARRIED

8.3. MINUTES OF THE GREAT EASTERN COUNTRY ZONE EXECUTIVE COMMITTEE MEETING HELD ON 5 NOVEMBER 2024

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on 5 November 2024 are provided as an attachment (Attachment 5.).

RESOLUTION

Mover: Shire of Westonia

Seconded: Shire of Cunderdin

That the Minutes of the Great Eastern Country Zone Executive Committee meeting held on 5 November 2024 be received.

CARRIED

8.4. BUSINESS ARISING FROM THE GREAT EASTERN COUNTRY EXECUTIVE COMMITTEE MEETING HELD ON 5 NOVEMBER 2024

8.4.1. School Bus Services

The Executive Officer, Mr James McGovern, advised that initial investigations indicated that there were no significant changes planned, only typical minor changes as a result of changing usage due to increase/decrease of student numbers in locations.

The Zone will be informed of any further information received.

Noted

9. ZONE BUSINESS

9.1. 2025 MEETING DATES

The Executive Committee considered a report on meeting dates for 2025 and made a recommendation to the Zone.

RESOLUTION

Mover: Shire of Yilgarn
Seconded: Shire of Trayning

1. That the Great Eastern Country Zone adopt the following Zone meeting dates for 2025:

Zone Meeting Date 2 nd Thursday	Time	Host Council
13 February	9:30 am	Kellerberrin
10 April	9:30 am	Merredin
12 June	9:30 am	Kellerberrin
14 August	9:30 am	Merredin
13 November	9:30 am	Kellerberrin

2. That the Great Eastern Country Zone Executive Committee meetings be conducted on the 1st Tuesday of the month at 8:00am as an electronic meeting, as follows:

Executive Meeting Date 1 st Tuesday
4 February
1 April
3 June
5 August
4 November

CARRIED

9.2. LOCAL GOVERNMENT 'VIRTUAL HOST' PRESENTATIONS

The Executive Committee discussed the introduction of a Zone Agenda item at all future meetings, to invite a Zone member Local Government, on a rotational basis to present to the Zone. This provides the opportunity for each Local Government to update the Zone on their Local Government activities, in the absence of the Zone meetings being hosted at all Local Governments localities. This will provide each Zone Local Government with the opportunity to act as a 'virtual host' and to inform Zone members of initiatives, activities and events that are of local significance.

RESOLUTION

Mover: Shire of Cunderdin

Seconder: Shire of Nungarin

A Local Government, on a rotational basis (reverse alphabetical order) be provided an opportunity to make a short (10 minute) presentation on what is occurring in their Local Government at the commencement of each Zone meeting.

Zone Meeting Date	Local Government
13 February	Shire of Yilgarn
10 April	Shire of Wyalkatchem
12 June	Shire of Westonia
14 August	Shire of Trayning
13 November	Shire of Tammin

CARRIED

9.3. 2025 GREAT EASTERN COUNTRY ZONE CONFERENCE

Background

At the February Zone meeting, a Zone Conference Planning Subcommittee was established. Members of the committee are Cr Melanie Brown, Cr Jannah Stratford, Cr Ram Rajagopalan, Cr Gary Shadbolt, Cr Tony Sasche, Cr Stephen Strange and Cr Mark Crees.

Comment

The first meeting of the Subcommittee was held on 19 September. Subsequent meetings were held on 10 and 30 October to formalise the program and speakers.

The draft Conference Program is attached for the Zone's information (Attachment 6). **Please note all sessions and speakers are to be confirmed and are subject to change.**

WALGA staff will visit the Conference venue at the Shire of Bruce Rock following the Zone meeting to consider logistical needs such as audio visual equipment, seating arrangements, catering and accommodation.

Noted

9.4. NORTHAM REGIONAL HOSPITAL UPGRADE

The Avon-Midland Country Zone (AMCZ) has been advocating for the Northam Regional Hospital to be upgraded to a larger Regional Hospital.

The AMCZ has requested that the GECZ provides a letter of support for this advocacy.

The following information was recorded in the minutes of the AMCZ regarding this matter:

Cr Antonio has provided the following information from Nancy Bineham, Director Strategy, Change & Service Development WA Country Health Service Wheatbelt regarding health/hospital planning in WA and how this applies to the Wheatbelt and Northam -

While some services in the Wheatbelt such as cancer care, renal dialysis & rehabilitation have grown in the last couple of years, many people still have to travel to Perth to receive care that people in other country regions can access within their region at their larger regional hospitals (e.g. more complex surgery & medical care, emergency surgery, mental health, obstetrics & gynaecology, high dependency care).

The Wheatbelt does not currently have a larger regional hospital but we are currently reviewing & refreshing future plans through the WA Clinical Services Framework (the State's hospital & outpatient planning framework).

The region is proposing via WACHS central office to Department of Health, that we aim to grow our services locally at Northam & to a lesser extent Narrogin, over the next 10 years to be able to provide more care closer to home (up from the current 42% levels to closer to 80% hospital care within the region) to reduce the need for travel to Perth for Wheatbelt patients.

Other country regions currently achieve this, but it will require significant capital & resource investment from government, particularly at Northam.

RESOLUTION

Mover: Shire of Cunderdin

Seconded: Shire of Koorda

That the Great Eastern Country Zone provides a letter of support for the Avon-Midland Country Zone's (AMCZ) advocacy for the Northam Regional Hospital to be upgraded to a larger Regional Hospital.

CARRIED

9.5. BAND 4 LOCAL GOVERNMENTS MEETING

By Tony Brown, Executive Director Member Services

BACKGROUND

On 3 September, the Minister for Local Government, Hon Hannah Beasley, hosted a roundtable meeting of all Band 4 Local Governments in WA.

To continue the discussion, WALGA hosted a further meeting of Band 4 Local Governments. The meeting was held on 11 October at the Perth Convention and Exhibition Centre. Chief Executive Officers and Presidents from all 60 Band 4 Local Governments in the State were invited to attend.

Ahead of the meeting, WALGA emailed all Band 4 Local Governments asking for their top three priorities. Responses were received from 33 Local Governments. The top issues (in order of priority) are listed below:

1. Housing
2. Medical services
3. Audit fees
4. Financial Assistance Grants
5. Waste management funding
6. Compliance requirements
7. Financial sustainability
8. ICT systems
9. Renewable energy

These top 9 issues were separated into operational challenges and strategic issues at the meeting and presented for further discussion and comment.

The aim of the meeting was to identify and agree on the top issues facing Band 4 Local Governments, to enable the group to consider and develop potential solutions to these issues, before presenting to the Minister.

ATTACHMENT

Band 4 Local Governments meeting summary report (Attachment 7).

COMMENT

Overall, 72 representatives from 48 Local Governments attended the meeting on 11 October.

Attached is a summary report from the meeting.

Please note that this report provides a summary of the discussion and feedback received from participants at the meeting. The comments and views are those of participants, and do not necessarily reflect the endorsed position of WALGA or its Members.

As the main outcome of the meeting, WALGA will undertake work on the top four issues identified by the group:

1. Housing;
2. Audit fees;
3. Medical services; and
4. Financial Assistance Grants

WALGA will provide a progress update to all Band 4 Local Governments early next year.

Noted

9.6. CONSULTATION OPPORTUNITIES

9.6.1. Native Vegetation Clearing

By Sarah Coles, Environment Policy Officer

Rebecca Brown Policy Manager Environment and Waste in attendance to speak to the item.

BACKGROUND

WALGA has developed an Issues Paper on Native Vegetation Clearing Regulations (Attachment 8) based on input from Local Government and analysis of Department of Water and Environmental Regulation (DWER), and Appeals Convenor, data. Drawing on this data and Local Government case studies, the Paper outlines challenges Local Governments have encountered in navigating the regulatory system and identifies opportunities for improvement.

WALGA's data analysis identifies that 60% of Local Government clearing permits applications relate to road construction or upgrade. Key challenges relate to the complexity of navigating the regulatory environment, costs associated with the process and the time taken (for assessment of permits and appeals). These challenges can delay road and infrastructure projects and impact on Local Government's ability to attract and retain grant funding.

Based on discussions with the sector, and recommendations of previous submissions, WALGA has identified a range of potential opportunities to improve the native vegetation process. These focus on DWER process improvements, Local Government capacity building and taking strategic approaches to data collection, clearing permits and offsets:

1. The implementation of a State Government coordinated and funded biodiversity survey program.
2. Funding for a trial using Artificial Intelligence (AI) for biodiversity mapping.
3. DWER to develop a Strategic Offsets framework for Local Government.
4. The introduction of statutory timeframes for determination of referrals, permits and appeals and timely compliance and enforcement.
5. Increased support and capacity building for Local Governments to navigate the native vegetation clearing requirements.
6. Extended default periods for purpose permits and removal of the time limit requirement for maintenance in existing transport corridors.

The Issues Paper has been updated following consideration by the Environment and Infrastructure Policy Teams and is attached for zones' consideration and feedback. In particular Zones are requested provide feedback on the following:

- a. Does the Issues Paper capture the challenges experienced by Local Government in relation to native vegetation clearing regulations?
- b. The opportunities identified for improving the native vegetation clearing process for Local Government.
- c. Any additional opportunities.

The Zone can provide feedback at the meeting and Local Government's can email WALGA direct. Any written feedback should be provided by Friday, 13 December, to environment@walga.asn.au.

Following Zone feedback, an item will be prepared for the Zones and State Council in February/March 2025.

RESOLUTION

Mover: Shire of Nungarin

Seconded: Shire of Yilgarn

That the Great Eastern Country Zone:

- 1. Note the Native Vegetation Clearing Regulations Issues Paper.**
- 2. Request Local Government's submit their written feedback directly to WALGA for consideration.**

CARRIED

9.6.2. Public Health Planning Guide for Local Governments

CEO's should have received an email from the Department of Health (DoH) last week to alert Local Governments to the release of the draft *Public Health Planning Guide for Local Government* for comment. The [draft Guide and feedback survey](#) are available on the DoH website.

The Guide is being developed to assist Local Governments with public health planning and developing Local Public Health Plans by June 2026 as required under Stage 5 of the *Public Health Act 2016*.

The DoH consultation period is open until Friday, 29 November.

WALGA strongly encourages Local Governments to provide feedback on the draft guide.

WALGA will also be preparing a submission on behalf of the sector.

Noted

10. ZONE REPORTS

10.1. CHAIR REPORT

President Cr Tony Sachse

The Zone Executive met on Tuesday, 5 November 2024. The minutes of the meeting are attached. Today we have four guest speakers including the Wheatbelt Development Commission, Ms Shelby Robinson District Emergency Manager Advisory Wheatbelt and Goldfields-Esperance Regions - Department of Fire and Emergency Services, Western Power and Mr Neil Savage from the Western Roads Federation. All four speakers are considered important to present at our last meeting for the 2024 Calander year. Unfortunately, due to time constraints our agency representatives will not be able to speak to their reports at this meeting. However, we also put high value on the agency reports and will allow sufficient time for agency verbal reports and questions in February 2025 where

one guest speaker is anticipated. Hopefully the Minister for Local Government the Hon Hannah Beazley can attend.

The WALGA Conference in Perth in October was well received as was the follow up meeting for Band 4 Councils. Some members also attended the Sustainable Economic Growth for Regional Australia (SEGRA) Foundation conference in Busselton recently. It was very well run with a variety of speakers and tours which made for an innovative and thought-provoking conference. Of note is the continuing “top down” approach of Federal and State Governments which can mean LGAs’ that are some distance from the capital cities tend to be left out.

The Great Eastern Country Zone Conference 2025 planning is progressing well. Thanks to all those on the Zone Conference Planning Subcommittee and WALGA staff for their support. Thanks also to the Shire of Bruce Rock for offering to host the conference. Thank you to our visiting politicians and all the Agency representatives for sending in their respective reports.

Thanks also to the Shire of Merredin for hosting us today.

I would like to thank Mr James McGovern for his outstanding contribution as Executive Officer to the Great Eastern Country Zone. We have all enjoyed working constructively with James on our Zone priorities and Agenda, our meetings and Executive meetings, WALGA business and of course Governance and Procurement. James has also provided valuable assistance to individual Local Governments during his time at WALGA. It has been a pleasure working with you James and we wish you all the very best in your future endeavours. Thank you.

Finally, as we approach Christmas and New Year can I thank everyone for their effort and support for the GECZ in 2024. We look forward to 2025 and continuing our good work for the region and our communities.

RESOLUTION

Mover: Shire of Westonia
Seconder: Shire of Bruce Rock

That the Zone Chair's report be received.

CARRIED

10.2. WHEATBELT DISTRICT EMERGENCY MANAGEMENT COMMITTEE (DEMC)

President Cr Tony Sachse

The last meeting of the Wheatbelt DEMC was on 4 September 2024. At the time of writing the minutes are not yet available. There were Guest presentations from Gianni Colangelo – Pre-Season Weather Briefing and Councillor Lincoln Stewart – Ethical Protection of Australian Animals and Wildlife (EPAAW).

Other business included - Overdue LEMA. DEMA to follow up with LGs, Superintendents of Police and DFES to meet with LGs as required. DEMC executive Ongoing. Also, LEMAs' due for review in 2024. Letters to be written with reminder of review date and offers of advice and assistance as required. Executive Officer Ongoing.

Correspondence included

- State Hazard Plan Review – Human Biosecurity
- DEMC Annual Report – SEMC
- LEMC Annual Report - SEMC
- Correspondence Out
- DEMC Strategic Business Plan
- State Hazard Plan Review – Human Biosecurity

6 DEMC membership

6.1. Review and circulate list

6.2. Discussion – who is missing in the room?

6.2.1. Reviewing State Agency and other important stakeholders' membership

6.2.2. Reviewing LG/LEMC membership

7. Agenda items

7.1. Wheatbelt DEMC Strategic Planning

7.1.1. Endorsement of Strategic Business Plan

7.2. Pre-Season Preparedness Activities

7.2.1. DEMC

7.2.2. LEMC/LG

8. District Emergency Management

8.1. Meeting and exercise schedule

Membership to advise of any planned exercises or subcommittee meetings.

8.2. OASG activations

Nil Reported.

9 District Updates

9.1. Local EM committee reports / updates – using reporting template

9.1.1. Any preset LGs

9.1.2. WALGA Zone Reps

9.2. Agency reports / updates – using reporting template

The Wheatbelt DEMC Pre-Season Forum was held in Northam on 22 October 2024. The purpose of that forum was to provide the membership with a greater understanding of:

- Agency preparedness activities
- Agency plans and responsibilities – including State Hazard Plans and State Support Plans
- Vulnerabilities and resource deficiencies expected over the season
- Engagement methods during the season.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now meeting on an as needed basis. Recent meetings included the Pre-emptive OASG – Adverse Fire Weather DFES Wheatbelt Region on 30/10/2024 and 1/11/2024.

RESOLUTION

Mover: Shire of Yilgarn
Seconded: Shire of Trayning

That the Wheatbelt District Emergency Management Committee Report be received.

CARRIED

10.3. REGIONAL HEALTH ADVOCACY GROUP

President Cr Alison Harris

- Cr Harris advised there was nothing to report from the Group for this meeting as the final meeting occurred in June. The Wheatbelt Community Needs Assessment 2023-2024 Final Draft (which contributed to the development of the Living Well in the Wheatbelt Plan) was provided to the August Zone meeting.
- Request direction from Zone and the next steps, via the Executive Committee.

RESOLUTION

Mover: Shire of Trayning
Seconded: Shire of Tammin

That the Regional Health Advocacy Report be received and the GECZ Executive Committee provide a recommendation to the Zone on the next steps.

CARRIED

10.4. WALGA ROADWISE

Tracey Peacock, Regional Road Safety Advisor is an apology for the meeting.

The WALGA RoadWise report was provided as an attachment to the Agenda.

11. WALGA STATE COUNCIL EXECUTIVE REPORTS

11.1. PRESIDENT'S REPORT

President Cr Karen Chappel AM JP, WALGA President

The President's Report is attached (Attachment 10)

RESOLUTION

Mover: Shire of Bruce Rock
Seconded: Shire of Tammin

That the WALGA President's Report be received.

CARRIED

11.2. STATE COUNCILLOR REPORT

Cr Stephen Strange

RESOLUTION

Mover: Shire of Nungarin

Seconder: Shire of Trayning

That the State Councillor Report be received.

CARRIED

11.3. STATUS REPORT

Agenda Item	Zone Resolution	WALGA Response	WALGA Contact
11 April 2024 Zone Agenda Item 9.1.2 Agricultural Land Use	<p>That the Great Eastern Country Zone recommend that WALGA</p> <ol style="list-style-type: none">1. In considering Agricultural Land Use, establishes and promotes policy templates to guide Local Governments for their individual adoption to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State's productive agricultural land.2. Within the Policy includes such uses but not limited to tree planting for offsets or carbon, renewable energy generation and transmission.3. Investigates potential impacts to local government rates on rural land, that has approved long term tree planting for different purposes, for example but not limited to planting for carbon offsets, planting for clearing offsets, or planting for renewable fuels; and renewable energy investments.4. Provides advice to local government on what Policies or Special Area Rates should be considered for the land affected.	<p>State Council endorsed the Renewable Energy Facilities Advocacy Position at its meeting of 4 September, 2024. This position calls for the State Government to develop a renewable energy facility state planning policy that would provide greater guidance to applicants and decision makers.</p>	<p>Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039</p>
11 April 2024 Zone Agenda Item 9.1.1 Enhanced and Alternative	<p>That the Great Eastern Country Zone:</p> <ol style="list-style-type: none">1. Supports the call to action to reduce regional disadvantage in educational opportunities;	<p>WALGA notes that the Great Eastern Country Zone supports the call to action raised by the Great Southern Zone to reduce regional disadvantage in</p>	<p>Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039</p>

<p>Education Opportunities for Regional WA</p>	<ol style="list-style-type: none"> 2. Agrees to write to the Minister for Education requesting action; and 3. Requests the WALGA Secretariat to advocate to State Government on this matter. 	<p>educational opportunities and that the Zone will write to the Minister for Education on the matter.</p> <p>WALGA understands that the Great Southern Zone received a response to their letter to the Minister of Education on this issue on 24 April 2024. The letter references a number of initiatives including a \$71 million funding boost for the School of Isolated and Distance Education, a proposed expansion of VET certificates in the coming years, Education and Training Participation Plans, the support provided by the School of Special Educational Needs: Behaviour and Engagement located in Albany, the recently announced federally funded two new Regional University Study Hubs, further financial investment in the attraction and retention payments/packages, and a developing Regional Education Strategy.</p> <p>WALGA is also aware that the Great Southern Zone has raised these issues directly with Department of Education representatives at recent Zone meetings.</p> <p>WALGA notes that 2024-25 State Budget included an additional \$10 million for the School of Isolated and Distance Education.</p> <p>WALGA is continuing to advocate broadly on issues that intersect with regional education such as Government Regional Officer Housing (GROH). WALGA has written to the Department of Communities Deputy Director General, Housing and Assets on this matter. Department of Communities officials will present on the GROH program at the July Strategic Forum.</p> <p>On the 22 July, the Department of Education released a draft Regional Education Strategy. The Strategy aims to provide a framework to guide more effective</p>	
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		<p>delivery of regional education, focusing on improved educational and wellbeing opportunities across four pillars:</p> <p>Pillar 1: Build the capability of our regional workforce</p> <p>Pillar 2: Expand curriculum delivery</p> <p>Pillar 3: Strengthen support for student wellbeing</p> <p>Pillar 4: Develop partnerships to create opportunity</p> <p>Country zones and Local Governments are strongly encouraged to provide feedback on the strategy, particularly given the relevance of the Strategy to matters raised by the Great Southern Zone with support from other country zones.</p> <p>The consultation period closes on Friday 20 September 2024. More information is available here.</p> <p>WALGA has partnered with the Department of Education to facilitate an information and feedback session on the Strategy priority pillars. The session will be held online on Wednesday 21 August 2:30 -3:30pm. A registration link will be sent via LG Direct.</p> <p>WALGA provided a submission on the Draft Education Strategy on 4 October 2024, provided as an item for noting at the December 2024 State Council meeting.</p> <p>COMPLETE</p>	
<p>13 June 2024 Zone Agenda Item 7.2 Wheatbelt Development Commission (Housing Needs within the Wheatbelt Region)</p>	<p>The Great Eastern Country Zone request that WALGA lobby the State Government to fund the Wheatbelt Development Commission to conduct feasibility studies for programs (including Government Regional Officer Housing) to meet housing needs within the Wheatbelt region (including Great Eastern Country Zone Local Governments).</p>	<p>The Deputy Director General, Housing and Assets presented at the 10 July 2024 State Council Strategic Forum. The presentation included an offer to Local Governments to submit expressions of interest for partnership on social and affordable housing as well the Government Regional Officer Housing program, including those that request variations to the current program parameters – such as rent returns or interest free loans.</p>	<p>Nicole Matthews Executive Manager Policy nmatthews@walga.asn.au 9213 2039</p>

		<ul style="list-style-type: none">WALGA hosted a GROH workshop on 8 November to consider current and future Government Regional Officer Housing program build to lease model in the context of the current WA construction market with a view to policy changes. The workshop was led by the Department of Communities with senior representatives from Treasury and the Department of Planning, Lands and Heritage. The Shire of Tranying attending. <p>The Wheatbelt Regional Development Commission advises it has facilitated 3 sub-regional housing investigations in collaboration with 16 Shires which has involved:</p> <ul style="list-style-type: none">- demand analysis (showing current unmet demand for >1500 worker houses).- feasibility testing of costed housing options (and servicing/infrastructure) on priority LG land.- detailed planning analysis and development capacity assessments for each townsite.- cost-benefit analysis and business cases prepared for each sub-region housing proposal. <p>From this work, WDC has coordinated applications from 10 Shires to the Commonwealth's Housing Support Program (Stream 2) for Community Enabling Infrastructure. This sub-regional proposal involves approx. 28 projects across 10 Shires expected to yield >200 lots with financial commitments in place to deliver 181 houses to 2031, and >400 houses in the longer term.</p> <p>Additionally, 8 Shires have submitted applications to the State Governments Infrastructure Development Fund which could see</p>	
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		<p>more than 500 houses enabled (in addition to the above).</p> <p>The WDC is now liaising with approximately 11 Shire's across the WEROC and NEWROC sub-regions to progress similar work which will ensure that these local governments are well placed with the evidence base and costed project options needed to inform future funding applications.</p>	
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12. WALGA STATE COUNCIL AGENDA

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council.

The full [State Council Agenda can be found on the WALGA website](#).

12.1. MATTERS FOR DECISION

12.1.1. 2024 Annual General Meeting Resolutions (State Council Agenda item 8.1)

By Meghan Dwyer, Executive Officer Governance

<p>WALGA RECOMMENDATION</p> <p>That:</p> <ol style="list-style-type: none"> the item 7.1 Amendments to <i>Cat Act 2011</i>- Allow Local Governments to Make Local Laws to Contain Cats to the Owner's Property be endorsed. the following resolutions from the 2024 WALGA Annual General be referred to the Environment Policy Team for further work to be undertaken: <ol style="list-style-type: none"> Advocacy for Legislative Reforms to Counter Land-Banking Action on Asbestos for Western Australia Advocacy for Accessibility. the following resolutions from the 2024 WALGA Annual General be referred to the Governance Policy Team for further work to be undertaken: <ol style="list-style-type: none"> Advocacy for Legislative Reforms to Counter Land-Banking Advocacy for Expansion of Differential Rating to Include Long Term Unoccupied Commercial Buildings (Property Activation Levy).
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4. the following resolution from the 2024 WALGA Annual General be referred to the People and Place Policy Team for further work to be undertaken:
- 7.5 Addressing the Impracticality of Local Governments Funding Department of Communities and GROH Houses.

EXECUTIVE SUMMARY

- WALGA's 2024 Annual General Meeting (AGM) was held on 9 October.
- The meeting resolved for WALGA to act in relation to six Member Motions:
 - Amendments to the *Cat Act 2011*- Allow Local Governments to Make Local Laws to Contain Cats to the Owner's Property
 - Advocacy for Legislative Reforms to Counter Land-banking
 - Advocacy for Expansion of Differential Rating to Include Long Term Unoccupied Commercial Buildings (Property Activation Levy)
 - Action on Asbestos for Western Australia
 - Addressing the Impracticality of Local Governments Funding Department of Communities and Government Regional Officer Housing
 - Advocacy for Accessibility
- The action proposed to be taken in relation to each of the resolutions has been summarised for State Council's information.

12.1.2. Local Government Elections Advocacy Positions (State Council Agenda item 8.2)

By Tony Brown, Executive Director Member Services and Jason Russell, Senior Governance Specialist

WALGA RECOMMENDATION

That WALGA adopt the following Elections Advocacy Positions:

The Local Government sector supports:

1. *Voluntary participation in Local Government elections.*
2. *Councillors serve four-year terms with elections every two years and half of the Council positions spilled at each election.*
3. *First-Past-The-Post (FPTP) voting system for Local Government elections. If Optional Preferential Voting (OPV) remains as the primary method of voting, the sector supports the removal of the 'proportional' part of the voting method for general elections.*
2. *First-Past-The-Post (FPTP) voting system for internal Council elections.*
3. *Councils holding elections by means of in-person, postal and/or electronic voting.*
4. *Current legislative provision of Mayor/President of Class 1 and Class 2 Local Governments being directly elected by the community and Class 3 and Class 4 Local Government Councils electing the President.*

EXECUTIVE SUMMARY

- This report presents the findings of sector-wide consultation on WALGA's Elections Advocacy Positions.
- Consultation addressed key areas elements of the current Advocacy Positions:
 1. Voluntary participation,
 2. Terms on Council and election cycles,
 3. Voting systems for public elections,
 4. Voting systems for internal elections,
 5. Methods for holding elections,
 6. Ability to choose how Mayors/Presidents are elected.

12.1.3. Aboriginal Communities Advocacy Positions (State Council Agenda item 8.3)

By Rebecca Hicks, Policy Officer Community

WALGA RECOMMENDATION

That State Council:

1. Replace Advocacy Position 3.1.2 Reconciliation with the following:

WALGA:

1. *Acknowledges the continuing connection of Aboriginal people to Country, culture and community and embraces the vast Aboriginal cultural diversity throughout Western Australia.*
2. *Supports the efforts of Local Governments to progress reconciliation at the local level.*

2. Remove Advocacy Position 3.1.3 Constitutional Recognition of Aboriginal and Torres Strait Islander People.

3. Replace Advocacy Position 3.1.4 *Aboriginal Cultural Heritage Act 2021* and South West Native Title Settlement with the following:

3.1.4 Aboriginal Heritage Protection

1. *WALGA supports the recognition, protection, conservation and preservation of Aboriginal cultural heritage and recognises the fundamental importance of Aboriginal cultural heritage to Aboriginal people and the State.*
2. *The State Government must:*
 - a. *Ensure that legislative requirements balance the need to protect Aboriginal heritage with the need for Local Government to undertake activities in a timely and affordable manner.*
 - b. *Provide adequate resourcing to ensure all parties have the capacity, capability and resources to discharge their statutory obligations.*
 - c. *Provide support and guidance to Local Governments to ensure that they have the resources, capacity and capability to effectively and efficiently deliver essential services to community while protecting Aboriginal heritage.*

EXECUTIVE SUMMARY

- Following a review of WALGA's Aboriginal Community advocacy positions it is proposed that Advocacy Positions 3.1.2 Reconciliation and 3.1.4 *Aboriginal Cultural Heritage Act 2021* and South West Native Title Settlement be updated and that Advocacy Position 3.1.3 Constitutional Recognition of Aboriginal and Torres Strait Islander People be removed.
- The intent of the proposed revisions is to reflect contemporary approaches to key issues in Aboriginal Affairs policy and legislation as they relate to Local Government.
- The People and Place Policy Team considered and endorsed the proposed advocacy position changes at its meeting on 25 October.

12.1.4. Family and Domestic Violence Advocacy Position (State Council Agenda item 8.4)

By Rebecca Hicks, Policy Officer Community

WALGA RECOMMENDATION

That State Council replace Advocacy Position 3.10.1 Family and Domestic Violence with the following:

3.10.1 Family and Domestic Violence

- 1. Family and domestic violence is unacceptable and has devastating and long-term impacts on individuals, families and communities.*
- 2. Preventing family and domestic violence requires commitment from all levels of government, different sectors, and members of the community.*
- 3. WALGA calls on the State and Australian governments to provide adequate funding and support for family and domestic violence programs and services, in particular:*
 - a. Funding for collaborative and connected family and domestic violence programs and services that are place-based and people-centred; and*
 - b. Better integration of family and domestic violence initiatives, including capacity building across all tiers of government and community services.*

EXECUTIVE SUMMARY

- It is proposed that Advocacy Position 3.10.1 Family and Domestic Violence be updated.
- The revised position makes a clear statement on the Local Government sector's condemnation of family and domestic violence and the collective responsibility of governments and the community in prevention.
- The revised position provides a framework for WALGA advocacy to the Australian and State Government, without impinging on individual Local Government's approach to this issue, which will be dependent on their capacity, capability, local context and strategic direction.
- The People and Place Policy Team endorsed the revised Advocacy Position at its meeting on 25 October.

12.1.5. Container Deposit System Policy Statement and Advocacy Position (State Council Agenda item 8.5)

By Rebecca Brown, Policy Manager, Environment and Waste

WALGA RECOMMENDATION

That State Council replace the existing Container Deposit Systems Policy Statement and Advocacy Position 7.6 Container Deposit Systems with the following:

7.6 Container Deposit Systems

- 1. Local Government supports the WA Containers for Change Scheme and acknowledges its contribution to reducing litter, increasing material recovery and providing employment opportunities across the state.*
- 2. To maximise the benefits of the WA Scheme, Local Government calls on the State Government to:*
 - a. Maintain a resource recovery target of 85% for eligible containers and a focus on litter reduction.*
 - b. Expand the range of containers accepted in the Scheme, by:*
 - i. 2027: to include wine bottles, spirit bottles and larger sizes of currently eligible containers,*
 - ii. 2030: to include plain milk and milk alternative containers and composite container types, and*
 - iii. 2035: other container types.*
 - c. Ensure national alignment of the materials covered by the Scheme and consistent messaging.*
 - d. Maintain a State-based and managed Scheme.*
 - e. Review the deposit amount to appropriately incentivise community engagement.*
 - f. Increase the number of refund and donation points to ensure community access, including in public places and at events.*
 - g. Ensure refund points are financially sustainable.*
 - h. Leverage the refund point collection network to provide drop off points for other materials covered by effective product stewardship schemes.*

EXECUTIVE SUMMARY

- WALGA's 2008 Container Deposit Systems (CDS) Policy Statement and Advocacy Position 7.6 Container Deposit Systems, formed the basis of WALGA's advocacy for the introduction and design of a WA CDS, Containers for Change, which commenced on 1 October 2020.
- The current Advocacy Position and many elements of the Policy Statement have been achieved. However, there are aspects of the Scheme that Local Government has identified as important to improve.
- The focus of the updated Advocacy Position is:
 - building on the environmental, social and economic benefits of the current Scheme;
 - expanding the range of containers covered by the Scheme;

- increasing community access and incentives to use the Scheme; and
- leveraging the refund point network to collect other materials covered by effective product stewardship schemes.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Policy Statement and Advocacy Position at its meeting on 23 October.

12.1.6. Bus Stop Infrastructure Agreement (State Council Agenda item 8.6)

By Negar Nili, Policy Officer Transport and Roads

WALGA RECOMMENDATION

That State Council endorse the proposed Bus Stop Infrastructure Partnership Agreement between WALGA and the Public Transport Authority 2024/25 to 2028/29.

EXECUTIVE SUMMARY

- WALGA has negotiated a new Bus Stop Infrastructure Partnership Agreement (Agreement) with the Public Transport Authority (PTA). If agreed this will be the third such Agreement, with validity through to 2028/29.
- The Agreement seeks to provide the foundation for an effective working relationship between the PTA and Local Governments.
- The purpose of the Agreement is to clarify the roles, responsibilities and discretion of PTA and Local Governments in the provision and maintenance of bus stop infrastructure in areas with regular public transport SmartRider ticketed services, including regional cities and towns.
- The Agreement defines the roles and responsibilities of the PTA and Local Governments in various scenarios including when bus routes are changed, bus stops are added or removed, and bus stop infrastructure is upgraded.
- The Agreement provides a funding contribution to Local Governments for the maintenance and installation of bus shelters.

12.1.7. 2025 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members (State Council Agenda item 8.7)

By Kathy Robertson, Manager Association and Corporate Governance

WALGA RECOMMENDATION

That State Council endorse the submission to the 2025 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members.

EXECUTIVE SUMMARY

- The Salaries and Allowances Tribunal (SAT) conduct an inquiry into Local Government Chief Executive Officer and Elected Member remuneration annually.
- In preparation for the inquiry to be undertaken early next year, WALGA has prepared a draft submission to SAT that makes recommendations in relation to Elected Member fees and allowances, Chief Executive Officer remuneration, the Regional/Isolation Allowance and independent audit, risk and improvement committee member fees.
- The submission recommends:
 - an increase to Elected Member Fees and Allowances (including maximum reimbursable expenses) of 4%;
 - an increase to Chief Executive Officer remuneration bands of 4%;
 - an increase to the Regional/Isolation Allowance payable for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities;
 - the publication of clear guidance to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings;
 - the creation of a new fee category for independent audit, risk and improvement committee members without bands, and that the fee be set at a suitable level to recognise the skills and knowledge required for such a role; and
 - that the new category provide a fee for the independent chair position as well as the independent member position.
- SAT will likely publish its determination for 2025-2026 in April 2025.
- The Governance Policy Team endorsed the submission at its meeting on 4 November.

12.1.8. Submission on the draft State Hazard Plan - Fire (State Council Agenda item 8.8)

By Rachel Armstrong, Policy Manager Emergency Management

WALGA RECOMMENDATION

That State Council endorse the submission on the draft State Hazard Plan - Fire.

EXECUTIVE SUMMARY

- The State Hazard Plan - Fire (SHP Fire) outlines the arrangements for the management of fire in Western Australia including fire prevention, preparedness, response and initial recovery.
- Local Governments have a critical role in bushfire management, including statutory responsibilities for mitigation, prevention and response under the *Bush Fires Act 1954* (BF Act) and responsibility for community-led recovery, as provided in the *Emergency Management Act 2005* (EM Act).
- The Department of Fire and Emergency Services (DFES) has undertaken a comprehensive review of the SHP Fire and is seeking comments on the revised draft Plan by 9 December ([Engage WA Emergency Management](#)).
- WALGA's draft submission on the draft SHP Fire incorporates feedback from 33 Local Governments and LGIS.

- The submission focusses on the key issues that underpin Local Government's capacity to implement their roles and responsibilities for the hazard of fire including:
 - Emergency Services Funding;
 - The State Emergency Management Framework and Consolidated Emergency Services Legislation; and
 - Bush Fire Brigade management and Work Health and Safety (WHS).
- A detailed list of proposed specific changes to plan is also included.

RESOLUTION

Mover: Shire of Bruce Rock

Seconder: Shire of Tammin

That the Zone supports all WALGA recommendations in the Matters for Decision as contained in the December 2024 State Council Agenda and as listed above.

CARRIED

12.2. POLICY TEAM AND COMMITTEE REPORTS

12.2.1. Infrastructure Policy Team Report (State Council Agenda item 9.1)

By Ian Duncan, Executive Manager, Infrastructure

WALGA RECOMMENDATION

That State Council note the report from the Infrastructure Policy Team meeting for the 6 December 2024 meeting.

12.2.2. People and Place Policy Team Report (State Council Agenda item 9.2)

By Nicole Matthews, Executive Manager Policy

WALGA RECOMMENDATION

That State Council note the report from the People and Place Policy Team to the 6 December 2024 meeting.

12.2.3. Governance Policy Team Report (State Council Agenda item 9.3)

By Tony Brown, Executive Director Member Services

WALGA RECOMMENDATION

That State Council:

1. Note the report from the Governance Policy Team for the 6 December 2024 meeting.
2. Determine to:
 - a. retain the following Advocacy Positions with amendment:
 - i. Advocacy Position 2.8.1 Industry Award Coverage
 - ii. Advocacy Position 2.8.3 Registration of WALGA as an Employer Organisation
 - b. retire Advocacy Position 2.8.2 Local Government Long Service Leave Regulations.

12.2.4. Environment Policy Team Report (State Council Agenda item 9.4)

By Nicole Matthews, Executive Manager Policy

WALGA RECOMMENDATION

That State Council note the report from the Environment Policy Team to the 6 December 2024 meeting.

12.2.5. Municipal Waste Advisory Council (MWAC) Report (State Council Agenda item 9.5)

By Rebecca Brown, Policy Manager, Environment and Waste

WALGA RECOMMENDATION

That State Council note the report from the Municipal Waste Advisory Council to the 6 December 2024 meeting.

RESOLUTION

Mover: Shire of Narembeen

Seconders: Shire of Cunderdin

That the Zone:

1. notes all Policy Team and Committee Reports as contained in the December 2024 State Council Agenda; and
2. supports the WALGA recommendations in the Governance Policy Team Report as contained in the December 2024 State Council Agenda and as listed above.

CARRIED

12.3. MATTERS FOR NOTING/INFORMATION

- WALGA Strategic Planning Update (State Council Agenda item 10.1)
- Submission on Reform of Packaging Regulation (State Council Agenda item 10.2)
- Submission on The Draft State Support Plan – Animal Welfare in Emergencies (State Council Agenda item 10.3)
- Local Government Primary Healthcare Survey Report (State Council Agenda item 10.4)
- Renewable Energy Survey Highlights (State Council Agenda item 10.5)
- Flying Agenda: Submission to Main Roads WA on the Revised Western Australia Traffic Signals Approval Policy and Process (State Council Agenda item 10.6)
- Flying Minute: Submission on the Draft Objectives and Priorities for the Upcoming State Public Health Plan (State Council Agenda item 10.7)
- Flying Minute: Submission On the Draft Regional Education Strategy (State Council Agenda item 10.8)
- Flying Minute: Submission on Derbal Yiragan (Swan) Djarlgarro (Canning) Draft River Protection Strategy (State Council Agenda item 10.9)
- Flying Minute: Submission on the State Hazard Plan - Human Biosecurity (State Council Agenda item 10.10)

The Executive Officer highlighted the Local Government Primary Healthcare Survey Report (State Council Agenda item 10.4) as an item of interest for Local Government's.

RESOLUTION

Mover: Shire of Nungarin

Seconders: Shire of Trayning

That the Zone notes all Matters for Noting/Information as contained in the December 2024 State Council Agenda.

CARRIED

12.4. KEY ACTIVITY REPORTS

- Report on Key Activities, Advocacy Portfolio (State Council Agenda item 11.1.1)
- Report on Key Activities, Infrastructure Portfolio (State Council Agenda item 11.1.2)
- Report on Key Activities, Member Services Portfolio (State Council Agenda item 11.1.3)
- Report on Key Activities, Policy Portfolio (State Council Agenda item 11.1.4)

RESOLUTION

Mover: Shire of Trayning

Seconded: Shire of Koorda

That the Zone notes all Key Activity Reports as contained in the December 2024 State Council Agenda.

CARRIED

13. EMERGING ISSUES

14. NEXT MEETING

The next Executive Committee meeting will be held on 4 February 2025 commencing at 8:00am, via MSTeams.

The next Great Eastern Country Zone meeting will be held on Thursday, 13 February 2025 commencing at 9:30am. This meeting will be hosted by the Shire of Kellerberrin.

The Shire of Yilgarn is invited to make a short presentation at the commencement of the meeting.

15. CLOSURE

The Chair closed the meeting at 12:45pm.

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

Deputy President, Cr Della Bosca advised having attended the following meetings:

Councillor Geier advised having attended the following meetings:

Councillor Simmonds advised having attended the following meetings:

Councillor Faithfull advised having attended the following meetings:

Councillor Huxtable advised having attended the following meetings:

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **19th December 2024**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **19th December 2024**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **19th December 2024**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – NOVEMBER 2024

Responsible Officer:	Bill Price, CEO		
Author:	Jasmine Geier, Deputy Chief Executive Officer		
File Reference:	F1.3.3 Monthly Financial Statements		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.1 List of Accounts		
Signature:	Officer	CEO	
			

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits July be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of November 2024 The credit card/ Fuel Card statements currently show: -

MasterCard Transactions

CEO November 2024 \$2,804.93 associated with the purchase of Bendigo - Card Fee, 1049451 Cloud Anti Spam Recurring1038203 Office 365 Exchange online Plan Monthly Recurring1047021 Microsoft 365 Business Basic Recurring Monthly Active8me internet service1049449 Managed Endpoint & Subscriptions Recurring1038283 - Microsoft 365 Business Std Recurring Starlink - CEO Internet - August Welding Solutions - Camlok fan spray x3 Bunnings - HD 25m Extension Cord Western Power - Power connection 41 Granite St Pelican Point -OWT - Car Wash

DCEO November 2024 \$1,668.56 associated with the purchase of Bendigo - Card Fee, Main Roads Dept - Oversize Permits Westonia Tavern - Luncheon Dropbox Subscription Westonia Shire - Licensing Mecure Hotel - Staff Training Adobe - Acrobat Pro Subscription Kmart - Senior Xmas BonBons Interest

Fuel Card Transactions

CEO	Nil
DCEO	November 2024 \$179.90
Construction Supervisor	November 2024 \$87.38

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.



Policy Implications

Council does not have a policy in relation to payment of accounts.



Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.



Financial Implications

Expenditure in accordance with the 2024/2025 Annual Budget.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That November 2024 accounts submitted to today’s meeting on Municipal D/Debits from DD4331 to DD4352 and Electronic Fund Transfers EFT7227 to EFT7282 (Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Credit Card Payments) totalling \$412,438.44 be passed for payment.

List of Accounts Due & Submitted to Council November 2024

Chq/EFT	Date	Name	Description	Amount	Bank	Type
DD	03/11/2024	Salaries & Wages	Payroll	-40347.71	1	CSH
DD4332.1	03/11/2024	Aware Super - Accumulation	Payroll deductions	-6039.85	1	CSH
DD4332.2	03/11/2024	BT Panorama Super	Superannuation contributions	-118.76	1	CSH
DD4332.3	03/11/2024	AUSTRALIANSUPER	Superannuation contributions	-1055.97	1	CSH
DD4332.4	03/11/2024	MLC Masterkey	Superannuation contributions	-324.78	1	CSH
DD4332.5	03/11/2024	Netwealth Superannuation	Superannuation contributions	-149.26	1	CSH
DD4332.6	03/11/2024	Australian Retirement Trust	Superannuation contributions	-312.72	1	CSH
DD4332.7	03/11/2024	Amp Flexible Lifetime Super	Superannuation contributions	-269.47	1	CSH
DD4332.8	03/11/2024	Hostplus	Superannuation contributions	-155.96	1	CSH
904	04/11/2024	FEE - BANK FEES	BANK FEES	-564.56	1	FEE
EFT7227	05/11/2024	Services Australia Child Support	Payroll deductions	-852.19	1	CSH
DD4341.1	11/11/2024	Water Corporation	Water Usage & Service Charges	-8377.65	1	CSH
EFT7228	11/11/2024	Two Dogs Home Hardware	Medical Centre Upgrade	-1440.93	1	CSH
EFT7229	11/11/2024	Westonia Tavern	Members Refreshments	-2040.00	1	CSH
EFT7230	11/11/2024	BUILDING COMMISSION	Building Levy October	-401.89	1	CSH
EFT7231	11/11/2024	Wessie Pty Ltd Atf: The Geier Family Trust	Pool Development	-5115.00	1	CSH
EFT7232	11/11/2024	Cockies Ag	Consumables	-32.00	1	CSH
EFT7233	11/11/2024	Sound Balance Physiotherapy	HACC Service	-105.00	1	CSH
EFT7234	11/11/2024	St John Wa	1st Aid Training	-1870.00	1	CSH
EFT7235	11/11/2024	Best Practice Software Pty Ltd	Medical Software Subscription	-1326.28	1	CSH
EFT7236	11/11/2024	Sports Entertainment Network	Advertising	-770.00	1	CSH
EFT7237	11/11/2024	Chiddacooping Farms	Rates refund for assessment A7329 Lot 1495 RURAL	-2029.79	1	CSH
EFT7238	11/11/2024	Parkquip	Pool Redevelopment	-4922.50	1	CSH
EFT7239	11/11/2024	Western Plumbing & Gas Fitting	Housing Maintenance	-2553.43	1	CSH
EFT7240	11/11/2024	BUILDING COMMISSION	Building Services Levy	-56.65	1	CSH
DD4345.1	14/11/2024	Bendigo Business Mastercard	Xmas Markets Prizes	-2398.98	1	CSH
DD4347.1	14/11/2024	TELSTRA CORPORATION LIMITED	Telephone Usage	-1377.45	1	CSH
EFT7241	15/11/2024	WALGA	WALGA Convention 2024	-1415.80	1	CSH
EFT7242	15/11/2024	Winc Australia Pty Ltd	Stationery Supplies	-415.89	1	CSH
EFT7243	15/11/2024	Westonia Progress Association Inc.	October Fuel Purchases	-14426.61	1	CSH

List of Accounts Due & Submitted to Council November 2024

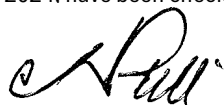
Chq/EFT	Date	Name	Description	Amount	Bank	Type
EFT7244	15/11/2024	Toll Transport Pty Ltd	Freight	-258.44	1	CSH
EFT7245	15/11/2024	Ron Bateman & Co	Consumables	-1836.60	1	CSH
EFT7246	15/11/2024	GEF Great Eastern Freightlines	Freight	-120.05	1	CSH
EFT7247	15/11/2024	Security & Key Distributors	Key Alike Keys	-2644.80	1	CSH
EFT7248	15/11/2024	Liberty Oil rural Pty Ltd	Diesel Purchased	-4921.20	1	CSH
EFT7249	15/11/2024	Sharp FX	Mannequins Deposit	-11412.50	1	CSH
EFT7250	15/11/2024	Extra Mile Writing	Grant Writing	-70.00	1	CSH
EFT7251	15/11/2024	Great Southern Fuel Supplies	Grease	-725.59	1	CSH
EFT7252	15/11/2024	AKC PTY LTD T/A Baileys Fertilisers	Soil Analysis	-220.00	1	CSH
EFT7253	15/11/2024	Westonia Community Cooperative Limited	October Purchases	-1917.38	1	CSH
EFT7254	15/11/2024	Marketforce	LG Tenders	-594.74	1	CSH
EFT7255	15/11/2024	Australia Post	Postage	-1732.60	1	CSH
EFT7256	15/11/2024	Ancor Electrical	Kiosk Development	-9677.00	1	CSH
EFT7257	15/11/2024	Fullworks Fire Safety	Fire Extinguishers	-730.40	1	CSH
EFT7258	15/11/2024	CORSIGN WA PTY LTD	Street & Building Signs	-1619.20	1	CSH
EFT7259	15/11/2024	Combined Tyres Pty Ltd	Tyre Repair	-212.96	1	CSH
EFT7260	15/11/2024	Allpumps & Water	Oval Maintenance	-432.30	1	CSH
EFT7261	15/11/2024	Cockies Ag	Trailer Plugs	-60.00	1	CSH
EFT7262	15/11/2024	Wheatbelt Equipment Pty Ltd	Machine Parts	-369.69	1	CSH
EFT7263	15/11/2024	Intelife Group	Roadside Mulching	-22324.50	1	CSH
EFT7264	15/11/2024	Out West Mechanical	Grease Guns	-3707.51	1	CSH
EFT7265	15/11/2024	Oxworks	Pool Fencing	-1818.50	1	CSH
EFT7266	15/11/2024	Alchemy Technology	HCP Assistance	-483.23	1	CSH
EFT7267	15/11/2024	Dry Kirkness (audit) Pty Ltd	Audit/Acquittals	-1650.00	1	CSH
EFT7268	15/11/2024	Second Skin Pty Ltd	HACC Products	-1246.25	1	CSH
EFT7269	15/11/2024	Lite n'Easy	HACC Meals	-568.51	1	CSH
EFT7270	15/11/2024	Wongan Hills Pharmacy	HACC Products	-287.84	1	CSH
EFT7271	15/11/2024	Graham L & Diane Jones	REDARC SOLAR PANEL	-90.00	2	CSH
DD	17/11/2024	Salaries & Wages	Payroll	-39344.91	1	CSH
DD4350.1	17/11/2024	Aware Super - Accumulation	Payroll deductions	-6049.20	1	CSH

List of Accounts Due & Submitted to Council November 2024

Chq/EFT	Date	Name	Description	Amount	Bank	Type
DD4350.2	17/11/2024	BT Panorama Super	Superannuation contributions	-94.99	1	CSH
DD4350.3	17/11/2024	AUSTRALIANSUPER	Superannuation contributions	-926.63	1	CSH
DD4350.4	17/11/2024	MLC Masterkey	Superannuation contributions	-324.78	1	CSH
DD4350.5	17/11/2024	Netwealth Superannuation	Superannuation contributions	-79.29	1	CSH
DD4350.6	17/11/2024	Australian Retirement Trust	Superannuation contributions	-308.64	1	CSH
DD4350.7	17/11/2024	Amp Flexible Lifetime Super	Superannuation contributions	-269.47	1	CSH
DD4350.8	17/11/2024	Hostplus	Superannuation contributions	-99.89	1	CSH
EFT7272	19/11/2024	Services Australia Child Support	Payroll deductions	-852.19	1	CSH
DD4352.1	21/11/2024	Synergy	Power Supply & Usage	-6925.51	1	CSH
EFT7273	21/11/2024	Avon Waste	Waste Removal	-2148.78	1	CSH
EFT7274	21/11/2024	GEF Great Eastern Freightlines	Freight	-401.43	1	CSH
EFT7275	21/11/2024	Centek Constructions	Bowling Green Fencing	-13189.00	1	CSH
EFT7276	21/11/2024	Merredin Refrigeration & Air Conditioning	Housing Maintenance	-942.41	1	CSH
EFT7277	21/11/2024	HI-LO CONSTRUCTION	Pool Kiosk Development	-20070.85	1	CSH
EFT7278	21/11/2024	Hersey's Safety Pty Ltd	Safety Equipment & Tools	-1354.44	1	CSH
EFT7279	21/11/2024	A.D. Engineering International	Information Bay Mtce	-297.00	1	CSH
EFT7280	21/11/2024	Wessie Pty Ltd Atf: The Geier Family Trust	Gravel Push up Tip Maintenance	-9253.75	1	CSH
EFT7281	21/11/2024	Lite n'Easy	HACC Meals	-188.95	1	CSH
EFT7282	21/11/2024	Famlonga Building Contractors	Pool Kiosk Dev Claim 6	-172972.16	1	CSH
904	25/11/2024	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
904	29/11/2024	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-3071.10	1	FEE
904	29/11/2024	FEE - BANK FEES	BANK FEES	-42.96	1	FEE


-\$ 412,438.44

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal D/Debits from DD4331to DD4352 and Electronic Fund Transfers EFT7227 to EFT7282 (Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Credit Card Payments) totalling \$412,438.44 submitted to each member of the Council on Thursday 19th December 2024, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– NOVEMBER 2024

Responsible Officer:	Bill Price, CEO		
Author:	Jasmine Geier, Deputy Chief Executive Officer		
File Reference:	F1.3.3 Monthly Financial Statements		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity		
Signature:	Officer	CEO	
			

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending November 2024 is attached for Councillor information, and consists of:

1. Statement of Financial Activity
2. Statement of Financial Position
3. Note 1 Basis of Preparation
4. Note 2 Statement of Financial Activity Information
5. Note 3 Explanation of Material Variances
6. Supplementary information

Statutory Environment

General Financial Management of Council
Council 2024/2025 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending November 2024 and note any material variances greater than \$10,000 or 15%.

SHIRE OF WESTONIA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 November 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 3 Explanation of Material Variances	6

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	9	1,223,285	1,160,865	1,227,655	66,790	5.75%	▲
Grants, subsidies and contributions	11	2,068,600	622,250	434,465	(187,785)	(30.18%)	▼
Fees and charges		826,750	499,562	582,072	82,510	16.52%	▲
Interest revenue		259,600	55,870	58,697	2,827	5.06%	▲
Other revenue		262,650	71,850	69,802	(2,048)	(2.85%)	
Profit on asset disposals	6	66,000	16,500	16,525	25	0.15%	
		4,706,885	2,431,797	2,389,216	(42,581)	(1.75%)	
Expenditure from operating activities							
Employee costs		(1,387,000)	(456,862)	(469,731)	(12,869)	(2.82%)	▼
Materials and contracts		(1,243,450)	(518,036)	(421,452)	96,584	18.64%	▲
Utility charges		(312,050)	(70,850)	(56,563)	14,287	20.17%	▲
Depreciation		(1,886,850)	(917,632)	(884,560)	33,072	3.60%	▲
Insurance		(168,250)	(130,307)	(161,044)	(30,737)	(23.59%)	▼
Other expenditure		(57,000)	(8,010)	(7,666)	344	4.29%	
Loss on asset disposals	6	(18,000)	0	0	0	0.00%	
		(5,072,600)	(2,101,697)	(2,001,016)	100,681	4.79%	
Non-cash amounts excluded from operating activities	Note 2(b)	1,838,850	901,132	868,035	(33,097)	(3.67%)	▼
Amount attributable to operating activities		1,473,135	1,231,232	1,256,235	25,003	2.03%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	12	1,557,600	421,175	614,821	193,646	45.98%	▲
Proceeds from disposal of assets	6	285,000	0	62,273	62,273	0.00%	▲
		1,842,600	421,175	677,094	255,919	60.76%	
Outflows from investing activities							
Payments for property, plant and equipment	5	(3,380,000)	(690,650)	(703,458)	(12,808)	(1.85%)	▼
Payments for construction of infrastructure	5	(2,374,500)	(1,050,010)	(535,759)	514,251	48.98%	▲
		(5,754,500)	(1,740,660)	(1,239,218)	501,442	28.81%	
Non-cash amounts excluded from investing activities	Note 2(b)	0	0	0	0	0.00%	
Amount attributable to investing activities		(3,911,900)	(1,319,485)	(562,124)	757,361	57.40%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	1,000,000	1,000,000	1,000,000	0	0.00%	
		1,000,000	1,000,000	1,000,000	0	0.00%	
Outflows from financing activities							
Transfer to reserves	4	(1,881,000)	0	0	0	0.00%	
		(1,881,000)	0	0	0	0.00%	
Amount attributable to financing activities		(881,000)	1,000,000	1,000,000	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		1,654,414	1,654,414	2,467,737	813,323	49.16%	▲
Amount attributable to operating activities		1,473,135	1,231,232	1,256,235	25,003	2.03%	▲
Amount attributable to investing activities		(3,911,900)	(1,319,485)	(562,124)	757,361	57.40%	▲
Amount attributable to financing activities		(881,000)	1,000,000	1,000,000	0	0.00%	
Surplus or deficit after imposition of general rates		(1,665,351)	2,566,161	4,161,848	1,595,687	62.18%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 NOVEMBER 2024

	Supplementary Information	30 June 2023	30 November 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	6,974,685	7,310,395
Trade and other receivables		179,050	457,280
Inventories	7	0	(37,917)
TOTAL CURRENT ASSETS		7,153,735	7,729,758
NON-CURRENT ASSETS			
Inventories		40,339	40,339
Property, plant and equipment		13,641,497	14,029,732
Infrastructure		76,193,300	76,113,979
TOTAL NON-CURRENT ASSETS		89,875,136	90,184,050
TOTAL ASSETS		97,028,871	97,913,808
CURRENT LIABILITIES			
Trade and other payables	8	201,500	83,416
Employee related provisions	10	285,527	285,527
TOTAL CURRENT LIABILITIES		487,027	368,943
NON-CURRENT LIABILITIES			
Employee related provisions		29,305	29,305
TOTAL NON-CURRENT LIABILITIES		29,305	29,305
TOTAL LIABILITIES		516,332	398,248
NET ASSETS		96,512,539	97,515,560
EQUITY			
Retained surplus		23,207,787	25,217,954
Reserve accounts	4	4,315,820	3,315,820
Revaluation surplus		68,988,932	68,988,932
TOTAL EQUITY		96,512,539	97,522,706

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 November 2024

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Adopted Budget	Last Year	Year to Date
		Opening 30 June 2024	Closing 30 June 2024	30 November 2024
Current assets		\$	\$	\$
Cash and cash equivalents	3	2,008,873	6,974,685	7,310,395
Trade and other receivables		368,120	179,050	457,280
Other financial assets		4,397,554	0	0
Inventories	7	19,308	0	(37,917)
		6,793,855	7,153,735	7,729,758
Less: current liabilities				
Trade and other payables	8	(240,276)	(201,500)	(83,416)
Employee related provisions	10	(201,888)	(285,527)	(285,527)
		(442,164)	(487,027)	(368,943)
Net current assets		6,351,691	6,666,708	7,360,815
Less: Total adjustments to net current assets	Note 2(c)	(4,198,971)	(4,198,971)	(3,198,971)
Closing funding surplus / (deficit)		2,152,720	2,467,737	4,161,847

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities		Adopted Budget	YTD Budget	YTD Actual
		\$	(a)	(b)
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(66,000)	(16,500)	(16,525)
Add: Loss on asset disposals	6	18,000	0	0
Add: Depreciation		1,886,850	917,632	884,560
Total non-cash amounts excluded from operating activities		1,838,850	901,132	868,035

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget	Last Year	Year to Date
		Opening 30 June 2024	Closing 30 June 2024	30 November 2024
		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	4	(4,315,820)	(4,315,820)	(3,315,820)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions held in reserve	4	116,849	116,849	116,849
Total adjustments to net current assets	Note 2(a)	(4,198,971)	(4,198,971)	(3,198,971)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 5.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
General rates	66,790	5.75%	▲
Grants, subsidies and contributions	(187,785)	(30.18%)	▼
Other revenue	0	0.00%	
Expenditure from operating activities			
Utility charges	14,287	20.17%	▲
Insurance	(30,737)	(23.59%)	▼
Inflows from investing activities			
Proceeds from disposal of assets	62,273	0.00%	▲
Outflows from investing activities			
Payments for property, plant and equipment	(12,808)	(1.85%)	▼
Payments for construction of infrastructure	514,251	48.98%	▲
Surplus or deficit at the start of the financial year	813,323	49.16%	▲
Surplus or deficit after imposition of general rates	1,595,687	62.18%	▲
Due to variances described above			

	Timing Variance
	Material Variance

Schedule 03 General Purpose Funding

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Rates Income								
Operating Expense								
03	03100	ABC Costs- Rate Revenue	33,000	10,450	9,656	(794)	(8)%	
03	03101	Rate Notice Stationery expense	500	300	314	14	5%	
03	03102	Rates Recovery - Legal Expenses	1,500	0	0	0		
03	03103	Valuation Expenses and Title Search	4,000	0	0	0		
03	03107	Rates Written-off	500	10	8	(2)	(21)%	
			39,500	10,760	9,978	(782)		
Operating Income								
03	03104	General Rates Levied	(1,220,000)	(1,220,000)	(1,222,624)	(2,624)	0%	
03	03105	Ex-Gratia Rates Received	(5,200)	(5,200)	(5,031)	169	(3)%	
03	03106	Penalty Interest Raised on Rates	(7,500)	(3,000)	(2,835)	165	(6)%	
03	03109	Instalment Interest Received	(2,000)	(2,000)	(4,754)	(2,754)	138%	36x Assements taken up Rate
03	03110	Rates Administration Fee Received	(1,000)	(1,000)	(1,080)	(80)	8%	Instament options
03	03112	Other Revenue	(500)	(100)	(100)	0	0%	
			(1,236,200)	(1,231,300)	(1,236,424)	(5,124)		
Other General Purpose Funding								
Operating Expense								
03	03210	Bank Fees Expense	7,000	2,332	2,067	(265)	(11)%	
			7,000	2,332	2,067	(265)		
Operating Income								
03	03201	Grants Commission Grant Received	(178,000)	(77,000)	(76,874)	127	(0)%	
03	03202	Grants Commission Grant Received	(107,000)	(31,500)	(30,788)	713	(2)%	
03	03204	Interest Received	(250,100)	(50,870)	(51,109)	(239)	0%	
03	03205	Other General Purpose funding rece	(250)	0	(0)	(0)		
			(535,350)	(159,370)	(158,770)	600		
TOTAL OPERATING EXPENDITURE			46,500	13,092	12,045	(1,047)		
TOTAL OPERATING INCOME			(1,771,550)	(1,390,670)	(1,395,193)	(4,523)		

Schedule 04 Governance

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Members Of Council								
Operating Expense								
04	04100	Members Travelling Expenses paid	500	0	0	0		
04	04101	Members Conference Expenses	15,000	15,000	14,169	(831)	(6)%	
04	04102	Council Election Expenses	0	0	0	0		
04	04103	President's Allowance paid	6,000	0	0	0		
04	04104	Members Refreshments & Receptio	25,000	3,600	3,677	77	2%	
04	04105	Members - Insurance	15,000	15,000	16,473	1,473	10%	
04	04106	Members - Subscriptions	72,550	60,500	60,793	293	0%	
04	04107	Members - Donation & Gifts	3,000	0	0	0		
04	04108	Members Telephone Subsidy Paid	0	0	1,055	1,055		
04	04109	Members Sitting Fees Paid	25,000	0	0	0		
04	04110	Consultant Fees Expense	38,000	1,500	1,500	0	0%	
04	04111	Training Expenses of Members	5,000	0	0	0		
04	04112	Maintenance - Council Chambers	3,200	1,408	1,358	(50)	(4)%	
04	04113	ABC Costs- Relating to Members	82,000	25,165	24,140	(1,025)	(4)%	
04	04114	Audit Fees expense	31,000	0	0	0		
04	04118	Advertising	3,000	2,000	2,494	494	25%	
04	04120	Public Relations/ Promotions	2,500	0	0	0		
04	04199	Depreciation - Members of Council	50	0	0	0		
			326,800	124,173	125,659	1,486		
Operating Income								
04	04121	Contributions, Reimbursements	(1,000)	0	0	0		
04	04122	Photocopying	(100)	0	0	0		
04	04124	Sale of Electoral Rolls	(50)	0	0	0		
			(1,150)	0	0	0		
TOTAL OPERATING EXPENDITURE			326,800	124,173	125,659	1,486		
TOTAL OPERATING INCOME			(1,150)	0	0	0		

Schedule 05 Law, Order & Public Safety

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Fire Prevention								
Operating Expense								
05	05100	ABC Costs- Fire Prevention	24,500	8,705	7,272	(1,433)	(16)%	
05	05101	Bush Fire Control Maintenance Plan	10,000	2,832	3,422	590	21%	
05	05102	Bush Fire Control Maintenance Lanc	1,500	0	0	0		
05	05103	Bush Fire Control	1,000	0	0	0		
05	05104	Bush Fire Control Insurance	20,000	20,000	19,083	(917)	(5)%	
05	05112	Bush Fire Clothing, Training & Accs.	3,200	0	23	23		
05	05113	Utilities Communication & Power	4,500	4,000	4,114	114	3%	
05	05114	Other Goods & Services	1,000	200	749	549	275%	
05	05199	Depreciation - Fire Prevention	21,500	8,955	7,171	(1,784)	(20)%	
			87,200	44,692	41,834	(2,858)		
Operating Income								
05	05106	Bush Fire Reimbursements	0	0	0	0		
05	05107	FESA Operating Grant	(33,000)	(8,000)	(8,315)	(315)	4%	
05	05108	Edna May MOU Emergency Services	(10,000)	(6,500)	(6,818)	(318)	5%	
05	05111	FESA ESL Admin Fee	(4,500)	(4,500)	(4,400)	100	(2)%	
			(47,500)	(19,000)	(19,533)	(533)		
Capital Expense								
05	5110	Purchase Plant Fire Prevention	0	0	0	0		
			0	0	0	0		
Animal Control								
Operating Expense								
05	05200	Expenses Relating to Animal Contro	0	0	1,390	1,390		Cattle Sheep and Goat Ear Tag Ri
05	05201	Animal Control - Ranger Expense	5,000	1,700	1,680	(20)	(1)%	
			5,000	1,700	3,070	1,370		
Operating Income								
05	05202	Fines and Penalties - Animal Contro	(100)	0	0	0		
05	05203	Dog Registration Fees	(750)	(300)	(314)	(14)	5%	
05	05301	Income Relating to Other Law	(50)	0	0	0		
			(900)	(300)	(314)	(14)		
TOTAL OPERATING EXPENDITURE			92,200	46,392	44,904	(1,488)		
TOTAL OPERATING INCOME			(48,400)	(19,300)	(19,847)	(547)		
TOTAL CAPITAL EXPENDITURE			0	0	0	0		

Schedule 07 Health

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Health-HACC								
Operating Expense								
07	07110	HCS -Salaries	80,000	33,330	31,577	(1,753)	(5)%	
07	07112	Expenses Relating to Health HCS	70,000	30,165	28,742	(1,423)	(5)%	
07	07114	HCS - ABC Costs	66,000	23,500	19,312	(4,188)	(18)%	
			216,000	86,995	79,631	(7,364)		
Operating Income								
07	07101	Service Fee	(240,000)	(110,000)	(112,349)	(2,349)	2%	
07	13198	Profit on Sale of Asset	(12,000)	0	0	0		
			(252,000)	(110,000)	(112,349)	(2,349)		
Capital Expense								
07	07405	Purchase Plant - HCS Vehicle	65,000	0	0	0		
			65,000	0	0	0		
Capital Income								
07	07109	Proceeds on Sale of Asset	(35,000)	(22,500)	22,453	44,953	(200)%	
			(35,000)	(22,500)	22,453	44,953		
Preventative Services - Administration & Inspections								
Operating Expense								
07	07400	ABC Costs- Preventative Services - /	16,000	5,665	4,828	(837)	(15)%	
07	07404	Analytical Expenses	400	400	372	(28)	(7)%	
07	07406	Contract - EHO Expense	8,000	3,500	3,527	27	1%	
			24,400	9,565	8,727	(838)		
Operating Income								
07	07401	Income Relating to Preventative Ser	0	0	0	0		
07	07407	Reimbursement	(100)	0	0	0		
			(100)	0	0	0		
Preventative Services - Pest Control								
Operating Expense								
07	07500	Mosquito Control Preventative Serv	2,500	0	0	0		
			2,500	0	0	0		
Preventative Services -Other								
Operating Expense								
07	07600	Ambulance Services - Other	2,000	130	134	4	3%	
07	07601	Medical Rooms & Dr Expense - Othe	12,500	7,280	7,336	56	1%	
08	08600	ABC Costs- Other Welfare	57,000	5,050	4,828	(222)	(4)%	
			71,500	12,460	12,298	(162)		
Operating Income								
07	07602	Reimbursement Rural Health West	(12,000)	(3,000)	(3,254)	(254)	8%	
			(12,000)	(3,000)	(3,254)	(254)		
Other Health								
Operating Expense								
07	07700	Nurse Practitioner Clinic	35,500	13,795	13,123	(672)	(5)%	
07	07799	Depreciation - Health	2,100	875	687	(188)	(21)%	
			37,600	14,670	13,811	(859)		
Operating Income								
07	07701	WAPHA /Other Funding	0	0	0	0		
07	07703	User Pay Fee Nurse Practitioner Ser	(12,000)	(6,000)	(5,777)	223	(4)%	
07	07704	Medicare Benefits	(10,000)	(9,000)	(9,054)	(54)	1%	
			(22,000)	(15,000)	(14,831)	169		
Capital Expense								
07	07702	Purchase Buildings - Medical Centre	20,000	9,000	8,794	(206)	(2)%	
			20,000	9,000	8,794	(206)		
Capital Income								
07	07603	WAPHA - Medical Centre Upgrades	0	0	0	0		
			0	0	0	0		
TOTAL OPERATING EXPENDITURE			352,000	123,690	114,466	(9,224)		
TOTAL OPERATING INCOME			(286,100)	(128,000)	(130,435)	(2,435)		
TOTAL CAPITAL INCOME			(35,000)	(22,500)	22,453	44,953		
TOTAL CAPITAL EXPENDITURE			85,000	9,000	8,794	(206)		

Schedule 08 Education & Welfare

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Pre-Schools								
Operating Expense								
08	08100	Expenses Relating to Schools	16,000	16,000	16,898	898	6%	
08	08101	Westonia Primary School	53,000	21,903	22,030	127	1%	
08	08199	Depreciation - School	14,000	5,830	5,251	(579)	(10)%	
			83,000	43,733	44,179	446		
Operating Income								
08	08103	Income School Facility/Main Buildin	0	0	0	0		
08	08105	Income Unit Accomodation	(20,000)	(9,330)	(10,177)	(847)	9%	
			(20,000)	(9,330)	(10,177)	(847)		
Capital Income								
08	08107	LotteryWest	(250,000)	0	0	0		
08	08108	Collgar Renewables	(10,000)	(5,000)	(5,000)	0	0%	
			(260,000)	(5,000)	(5,000)	0		
Capital Expense								
08	08104	Purchase Land & Buildings- Leisure	250,000	1,000	1,357	357	36%	
08	08203	Purchase Furniture & Equipment - L	95,000	1,150	1,180	30	3%	
			345,000	2,150	2,537	387		
Aged & Disabled - Senior Citizens								
Operating Expense								
08	08401	Seniors Activities	7,500	2,825	3,090	265	9%	
08	08402	Wheatbelt Agcare	500	500	600	100	20%	
			8,000	3,325	3,690	365		
Operating Income								
08	08403	Income Relating to Aged & Disabled	(5,000)	0	0	0		
			(5,000)	0	0	0		
TOTAL OPERATING EXPENDITURE			91,000	47,058	47,869	811		
TOTAL OPERATING INCOME			(25,000)	(9,330)	(10,177)	(847)		
TOTAL CAPITAL INCOME			(260,000)	(5,000)	(5,000)	0		
TOTAL CAPITAL EXPENDITURE			345,000	2,150	2,537	387		

Schedule 09 Housing

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Staff Housing								
Operating Expense								
09	09100	Staff Housing - ABC Costs	24,000	8,500	7,242	(1,258)	(15)%	
09	09101	Maintenance 20 Diorite St -DCEO	25,000	5,370	4,888	(482)	(9)%	
09	09102	Maintenance 11 Quartz St - Swimmi	5,000	2,080	1,534	(546)	(26)%	
09	09104	Maintenance 37 Diorite St - Rental	500	300	1,026	726	242%	
09	09105	Maintenance 7 Quartz St - Plant Op	4,800	1,995	1,671	(324)	(16)%	
09	09108	Depreciation - Staff Housing	53,000	22,080	17,356	(4,724)	(21)%	
09	09109	Maintenance 13 Pyrite Street -Plant	5,200	2,065	1,863	(202)	(10)%	
09	09201	Maintenance 4 Quartz St - Plant Op	5,300	2,575	2,249	(326)	(13)%	
09	09202	Maintenance 55 Wolfram St -Admin	11,800	7,800	14,633	6,833	88%	
09	09211	Maintenance 301 Pyrite Street - Sen	4,800	2,065	3,250	1,185	57%	
			139,400	54,825	51,452	(3,373)		
Operating Income								
09	09121	Income 20 Diorite St -Rental	0	0	0	0		
09	09122	Income 11 Quartz St - Swimming Po	(2,600)	(1,080)	(1,000)	80	(7)%	
09	09124	Income 37 Diorite St - Rental	(1,000)	(1,000)	(1,700)	(700)	70%	
09	09125	Income 7 Quartz St - Plant Operator	(2,600)	(1,080)	(800)	280	(26)%	
09	09130	Income 13 Pyrite Street -Plant Oper.	(2,600)	(1,080)	(1,000)	80	(7)%	
09	09220	Income 4 Quartz St - Plant Operator	(2,600)	(1,080)	(1,000)	80	(7)%	
09	09221	Income 55 Wolfram St -Administrati	(7,800)	(3,900)	(4,734)	(834)	21%	
09	09230	Income 301 Pyrite Street - Senior Fir	(2,600)	(1,080)	(900)	180	(17)%	
			(21,800)	(10,300)	(11,134)	(834)		
Other Housing								
Operating Expense								
09	09103	CEACA Contribution 3Units	153,000	0	0	0		
09	09200	Other Housing - ABC Costs	24,000	10,500	7,242	(3,258)	(31)%	
09	09203	Maintenance - Lifestyle	14,000	6,515	5,174	(1,341)	(21)%	
09	09206	Maintenance Quartz Street Age Uni	14,450	7,155	6,347	(808)	(11)%	
09	09208	Maintenance - 17 Pyrite Street JV U	14,250	5,530	6,492	962	17%	
09	09212	Rental Lifestyle Village - Westonia P	13,500	6,750	4,524	(2,226)	(33)%	
09	09236	Depreciation Other Housing	60,500	25,205	19,031	(6,174)	(24)%	
			293,700	61,655	48,810	(12,845)		
Other Housing								
Operating Income								
09	09222	Income - Lifestyle	(70,000)	(44,250)	(44,134)	116	(0)%	
09	09227	Income 17Pyrite St - JV Units	(9,360)	(4,700)	(5,080)	(380)	8%	
09	09231	Income - Ramelius Resources Lease	(24,000)	(12,000)	(12,088)	(88)	1%	
09	09238	Income -Age Units Quartz Street	(14,040)	(7,550)	(7,435)	115	(2)%	
09	09298	Profit on Sale of Asset	(7,000)	0	0	0		
			(124,400)	(68,500)	(68,737)	(237)		
Capital Expense								
09	09127	Purchase - Staff Housing - Shed 4 Q	30,000	0	0	0		
09	09128	Purchase Land & Buildings - New Sta	0	0	0	0		
			30,000	0	0	0		
Capital Income								
09	09237	Income -Sale of 37 Diorite St, Westo	(80,000)	0	0	0		
			(80,000)	0	0	0		
TOTAL OPERATING EXPENDITURE			433,100	116,480	100,262	(16,218)		
TOTAL OPERATING INCOME			(146,200)	(78,800)	(77,311)	1,489		
TOTAL CAPITAL INCOME			(80,000)	0	0	0		
TOTAL CAPITAL EXPENDITURE			30,000	0	0	0		

Schedule 10 Community Amenities

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Sanitation - Household Refuse								
Operating Expense								
10	10100	ABC Costs- Household Refuse	24,000	10,500	7,242	(3,258)	(31)%	
10	10103	Domestic Refuse Collection	15,000	5,500	5,153	(347)	(6)%	
10	10105	Refuse Collection Public Bins	15,000	6,045	5,147	(898)	(15)%	
10	10106	Refuse Maintenance	22,000	6,250	6,712	462	7%	
10	10107	Waste Oil Recycling	500	0	0	0		
10	10108	Containers for Change Recycling Bin	0	0	0	0		
			76,500	28,295	24,254	(4,041)		
Operating Income								
10	10120	Income Relating to Sanitation - Hou	(14,000)	(14,000)	(13,229)	771	(6)%	
10	10122	Drum-Muster	0	0	0	0		
			(14,000)	(14,000)	(13,229)	771		
Other Community Amenities								
Operating Expense								
10	10704	Maintenance - Public Conveniences	9,000	4,995	5,322	327	7%	
10	10705	Maintenance - Cemetery	0	0	0	0		
10	10706	Maintenance - Grave Digging	11,000	3,786	2,821	(965)	(26)%	
10	10799	Depreciation - Community Services	21,200	11,830	10,168	(1,662)	(14)%	
			41,200	20,611	18,311	(2,300)		
Operating Income								
10	10701	Income Relating to Other Communi	0	0	0	0		
10	10708	Cemetery Fees	(2,000)	0	0	0		
			(2,000)	0	0	0		
Capital Expenditure								
10	10702	Purchase Land & Buildings - Niche V	20,000	0	0	0		
			20,000	0	0	0		
TOTAL OPERATING EXPENDITURE			117,700	48,906	42,565	(6,341)		
TOTAL OPERATING INCOME			(2,000)	0	0	0		
TOTAL CAPITAL EXPENDITURE			20,000	0	0	0		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Public Halls & Civic Centres								
Operating Expense								
11	11100	ABC Costs- Public Halls & Civic Cent	82,000	25,165	24,140	(1,025)	(4)%	
11	11104	Maintenance - Public Halls	34,500	8,365	6,814	(1,551)	(19)%	
11	11105	Maintenance - Complex/ Gym	34,000	13,734	11,779	(1,955)	(14)%	
11	11106	Maintenance - Wanderers Stadium	32,200	12,167	9,901	(2,266)	(19)%	
11	11107	MOU Westonia Progress Payment	30,000	11,000	10,670	(330)	(3)%	
11	11199	Depreciation - Public Halls	67,800	23,245	22,935	(310)	(1)%	
			280,500	93,676	86,238	(7,438)		
Operating Income								
11	11110	Income Relating to Public Halls & Ci	(200)	(100)	(100)	0	0%	
11	11111	Income Edna May MOU 33%	(17,500)	(9,750)	(10,121)	(371)	4%	
11	11112	Income Charges Stadium	(500)	(250)	(100)	150	(60)%	
11	11114	Income Edna May MOU WPA 67%	(30,000)	(20,000)	(20,550)	(550)	3%	
			(48,200)	(30,100)	(30,871)	(771)		
Capital Expense								
11	11102	Purchase Land & Buildings	0	0	0	0		
11	11103	Purchase Furniture & Equipment -G	70,000	30,000	30,026	26	0%	
11	11607	Furniture & Equipment - Disabled R	20,000	0	0	0		
			90,000	30,000	30,026	26		
Swimming Pool								
Operating Expense								
11	11207	Maintenance Westonia Swimming F	45,000	17,072	14,505	(2,567)	(15)%	
11	11208	Chlorine Expenses	3,500	0	0	0		
11	11209	Management Contract Charges	75,000	41,250	38,692	(2,558)	(6)%	
11	11210	Water Charges	7,000	0	0	0		
11	11299	Depreciaton - Swimming Pool	32,700	32,700	38,894	6,194	19%	
			163,200	91,022	92,091	1,069		
Capital Expense								
11	11204	Purchase Land & Buildings -Kiosk/At	1,450,000	505,000	505,122	122	0%	
11	11205	Purchase Furniture & Equipment - S	0	0	0	0		
			1,450,000	505,000	505,122	122		
Other Recreation & Sport								
Operating Expense								
11	11307	Maintenance - Playground, Tennis &	265,000	80,067	78,770	(1,297)	(2)%	
11	11308	Maintenance - Recreation Oval	49,000	11,190	11,022	(168)	(1)%	
11	11399	Depreciation - Other Rec & Sport	66,500	57,248	56,449	(799)	(1)%	
			380,500	148,505	146,241	(2,264)		
Operating Income								
11	11302	Marquee Hire Charges	(100)	(100)	(500)	(400)	400%	
			(100)	(100)	(500)	(400)		
Capital Income								
11	11301	DFES Grant	(35,000)	0	0	0		
11	11310	LRCIP Grant Round 3 Stadium Final	(722,000)	0	0	0		
11	11211	LRCIP Grant Round 4 Kiosk/Ablution	(259,000)	0	0	0		
			(1,016,000)	0	0	0		
Capital Expense								
11	11303	Purchase Land & Buildings - Bowling	0	0	0	0		
11	11304	Purchase Furniture & Equipment - S	10,000	4,000	3,847	(153)	(4)%	
11	11309	Bowling Green Redevelopment - CA	0	0	0	0		
			10,000	4,000	3,847	(153)		
Television and Rebroadcasting								
Operating Expense								
11	11401	Maintenance - Television and Rebro	4,000	1,365	476	(889)	(65)%	
11	11499	Depreciation - TV & Radio	5,500	2,290	1,832	(458)	(20)%	
			9,500	3,655	2,308	(1,347)		
Capital Expense								
11	11404	Purchase Furniture & Equipment - T	0	0	0	0		
			0	0	0	0		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Other Recreation & Sport								
Operating Expense								
11	11504	Library Salaries	20,000	8,330	8,339	9	0%	
11	11505	Library Expenses	3,500	1,750	1,892	142	8%	
			23,500	10,080	10,231	151		
Operating Income								
11	11501	Income Relating to Libraries	(100)	(50)	0	50	(100)%	
11	11502	Fines & Penalties Charged	(100)	(50)	0	50	(100)%	
			(200)	(100)	0	100		
Capital Expense								
11	11503	Purchase Furniture & Equipment - L	0	0	0	0		
			0	0	0	0		
Other Culture								
Operating Expense								
11	11605	Nature Reserve Management	20,000	0	0	0		
11	11606	Maintenance Walgoolan Gazebo	600	0	0	0		
			20,600	0	0	0		
Operating Income								
11	11602	Income Charges History Books	(200)	(200)	(291)	(91)	45%	
11	11604	Ramelius Common Management - I	0	0	0	0		
			(200)	(200)	(291)	(91)		
Capital Expense								
11	11603	Purchase Furniture & Equipment - P	30,000	0	0	0		
			30,000	0	0	0		
TOTAL OPERATING EXPENDITURE			877,800	346,938	337,109	(9,829)		
TOTAL OPERATING INCOME			(48,600)	(30,400)	(31,162)	(762)		
TOTAL CAPITAL INCOME			(1,016,000)	0	0	0		
TOTAL CAPITAL EXPENDITURE			1,580,000	539,000	538,995	(5)		

Schedule 12 Transport

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Streets Roads Bridges & Depot Construction								
Capital Expense								
12	12101	Roads Construction Council	888,500	167,000	170,648	3,648	2%	
12	12103	MRWA Project Construction	595,000	0	0	0		
12	12104	Roads to Recovery Construction	571,000	171,000	171,416	416	0%	
12	12108	Footpath Construction	50,000	5,000	4,472	(528)	(11)%	
			2,104,500	343,000	346,535	3,535		
Streets Roads Bridges & Depot Maintenance								
Operating Expense								
12	12202	Power - Street Lighting	8,500	3,540	3,000	(540)	(15)%	
12	12203	Maintenance - GRM	590,000	291,792	289,392	(2,400)	(1)%	
12	12204	Maintenance - Depot	30,500	16,495	17,663	1,168	7%	
12	12205	Maintenance - Footpaths	500	0	0	0		
12	12206	Traffic Signs Maintenance	22,000	6,155	3,096	(3,059)	(50)%	
12	12208	Townsite Beautification	50,000	50,000	55,702	5,702	11%	
12	12219	RRG Expenses	0	0	0	0		
12	12299	Depreciation - Street, Roads, Bridge	1,192,500	580,759	576,795	(3,964)	(1)%	
			1,894,000	948,741	945,647	(3,094)		
Operating Income								
12	12212	Grant - MRWA Direct	(193,500)	(193,500)	(193,449)	51	(0)%	
12	12213	Grant - MRWA Specific	(396,500)	(175,125)	(175,135)	(10)	0%	
12	12214	Grant -Electric Car Charging Station	(100)	0	0	0		
12	12216	Grant - Roads to Recovery	(571,000)	(241,000)	(241,000)	0	0%	
			(1,161,100)	(609,625)	(609,584)	41		
Capital Expense								
12	12220	Concrete Depot Shed-LB	20,000.00	0.00	0.00	0.00		
			20,000.00	0.00	0.00	0.00		
Road Plant Purchase								
Operating Expense								
12	12359	Loss on Sale of Asset	0	0	0	0		
			0	0	0	0		
Operating Income								
12	12398	Profit on Sale of Asset	(33,000)	(16,500)	(16,525)	(25)	0%	
			(33,000)	(16,500)	(16,525)	(25)		
Capital Income								
12	12306	Proceeds on Sale of Asset	(142,500)	0	0	0		
			(142,500)	0	0	0		
Road Plant Purchase								
Capital Expense								
12	12304	Telehandler - CAPITAL	180,000	105,500	105,455	(45)	(0)%	
12	12307	Outside Staff Veichles - CAPITAL	40,000	0	0	0		
12	12309	Water Cart Trailer - CAPITAL	0	0	12,716	12,716		
			220,000	105,500	118,171	12,671		
Aerodromes								
Operating Expense								
12	12604	Airport Maintenance	4,900	3,330	2,701	(629)	(19)%	
			4,900	3,330	2,701	(629)		
Operating Income								
12	12601	Income Relating to Aerodromes	(100)	0	0	0		
			(100)	0	0	0		
Capital Expense								
12	12605	Airport Land - CAPITAL	0	0	0	0		
			0	0	0	0		
TOTAL OPERATING EXPENDITURE			1,898,900	952,071	948,348	(3,723)		
TOTAL OPERATING INCOME			(1,194,200)	(626,125)	(626,109)	16		
TOTAL CAPITAL INCOME			(142,500)	0	0	0		
TOTAL CAPITAL EXPENDITURE			2,344,500	448,500	464,706	16,206		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Rural Services								
Operating Expense								
13	13100	ABC Costs- Rural Services	0	0	2,553	2,553		
13	13119	Project TBA	0	0	0	0		
13	13123	NRM Contract	5,000	0	0	0		
13	13125	Noxious Weed Control	2,000	0	0	0		
13	13126	Wild Dog Contribution	0	0	0	0		
			7,000	0	2,553	2,553		
Operating Income								
13	13105	Govt. Grant Funding	0	0	0	0		
			0	0	0	0		
Capital Expense								
13	13107	Purchase Plant & Equipment - Warr	270,000	189,000	189,228	228	0%	
			270,000	189,000	189,228	228		
Capital Income								
13	13108	Warralakin Water Tank DWER	(270,000)	(193,000)	(193,686)	(686)	0%	
			(270,000)	(193,000)	(193,686)	(686)		
Tourism & Area Promotion								
Operating Expense								
13	13200	Admin Allocations Tourism & Area F	49,000	16,415	14,484	(1,931)	(12)%	
13	13210	Area Promotion	8,000	1,000	1,095	95	9%	
13	13211	SUBS- CW Visitor Centre	3,000	2,500	2,273	(227)	(9)%	
13	13212	SUBS- Newtravel	7,000	0	0	0		
13	13213	Maintenance Caravan Park	93,250	41,145	43,485	2,340	6%	
13	13214	Information Bay- Carrabin	11,050	3,430	1,180	(2,250)	(66)%	
13	13215	Old Club Hotel Museum -Maintenar	50,500	13,030	8,777	(4,253)	(33)%	
13	13299	Depreciation - Tourism & Area Prom	39,000	16,245	12,993	(3,252)	(20)%	
			260,800	93,765	84,287	(9,478)		
Operating Income								
13	13201	Income Relating to Tourism & Area	0	0	0	0		
13	13202	Caravan Site Charges	(50,000)	(34,130)	(33,599)	531	(2)%	
13	13203	Tent Site Charges	(500)	(246)	(268)	(22)	9%	
13	13204	Souvenir Sales	(500)	(500)	(444)	56	(11)%	
13	13221	Income - Old Club Hotel Museum E	(10,000)	(6,331)	(6,295)	36	(1)%	
13	13223	Electric Car Charging Station - INCOI	0	0	(42)	(42)		
			(61,000)	(41,207)	(40,649)	558		
Capital Expense								
13	13216	Museum Expansion Project - CAPITA	850,000	15,000	15,453	453	3%	
			850,000	15,000	15,453	453		
Capital Income								
13	13222	Loan Proceeds	(600,000)	0	0	0		
13	13225	LotteryWest Grant- Muesuem	(250,000)	0	0	0		
			(850,000)	0	0	0		
Building Control								
Operating Expense								
13	13301	Contract EH Services	10,000	1,000	1,200	200	20%	
			10,000	1,000	1,200	200		
Operating Income								
13	13303	Building Permit Charges	(2,000)	(2,000)	(2,131)	(131)	7%	
13	13304	Demolition Charges	(100)	0	0	0		
13	13305	Commission BRB	(200)	0	0	0		
13	13307	Planning Fee	0	0	0	0		
			(2,300)	(2,000)	(2,131)	(131)		
Community Development (CRC)								
Operating Expense								
13	13400	ABC Costs - Community Developme	65,000	25,080	19,312	(5,768)	(23)%	
13	13401	Programs / Activities	10,000	3,465	1,513	(1,952)	(56)%	
13	13402	Workers Compensation Premiums	7,000	7,000	7,000	0	0%	
13	13403	Superannuation	13,000	5,415	3,511	(1,904)	(35)%	
13	13404	Salaries	107,500	33,790	31,335	(2,455)	(7)%	
13	13405	Community Events	40,000	11,665	5,805	(5,860)	(50)%	
13	13406	Grant Generated Expenditure	0	0	0	0		
13	13610	Building Maintenance	26,500	6,322	4,940	(1,382)	(22)%	
			269,000	92,737	73,417	(19,320)		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Operating Income								
13	13410	Grant Funding Opportunities	(40,000)	(20,000)	(20,000)	0	0%	
13	13411	DPIRD Grants Funding (CRC)	(110,000)	(63,000)	(63,050)	(50)	0%	
13	13412	Income Relating to Westonia CRC O	0	0	(241)	(241)		
13	13413	Events Income	0	0	(3,541)	(3,541)		
			(150,000)	(83,000)	(86,833)	(3,833)		
Plant Nursery								
Operating Expense								
13	13502	Nursery Operating Costs	1,800	650	160	(490)	(75)%	
			1,800	650	160	(490)		
Operating Income								
13	13505	Tree Planter Hire	0	0	0	0		
			0	0	0	0		
Other Economic Services								
Operating Expense								
13	13600	ABC Costs to Other Economic Servic	8,000	3,635	3,457	(178)	(5)%	
13	13611	Water Supply Standpipes	161,500	14,205	10,896	(3,309)	(23)%	
13	13613	Ramelius ResourceLease - Industrial	0	0	0	0		
13	13614	St Lukes Church	5,000	50	47	(3)	(6)%	
13	13615	CO-OP Bus -Expense	0	0	0	0		
13	16106	Loan Interest Loan # 99	15,000	0	0	0		
13	13699	Depreciation- Other Economic Servi	73,500	36,625	30,624	(6,001)	(16)%	
			263,000	54,515	45,023	(9,492)		
Other Economic Services								
Operating Income								
13	13602	Community Bus Hire Charges	(2,000)	(2,000)	(2,332)	(332)	17%	
13	13603	Ramelius Resource Lease - Industria	(20,000)	(10,000)	(9,479)	521	(5)%	
13	13604	Police Licensing Commissions	(9,000)	(3,250)	(3,313)	(63)	2%	
13	13607	SSL Interest Reimbursement	(5,600)	0	0	0		
13	13608	SSL Principal Reimbursement	(12,800)	0	0	0		
13	13609	Standpipe Water Charges - per kL	(120,000)	(33,000)	(31,580)	1,420	(4)%	
13	13618	Reimbursements General	(200)	(200)	(1,349)	(1,149)	575%	Pride First Aid Course Rimburesm
			(169,600)	(48,450)	(48,052)	398		
Capital Expense								
13	13606	Land & Buildings - Wolfram Street S	0	0	0	0		
			0	0	0	0		
TOTAL OPERATING EXPENDITURE			811,600	242,667	206,640	(36,027)		
TOTAL OPERATING INCOME			(382,900)	(174,657)	(177,665)	(3,008)		
TOTAL CAPITAL INCOME			(1,120,000)	(193,000)	(193,686)	(686)		
TOTAL CAPITAL EXPENDITURE			1,120,000	204,000	204,681	681		

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Private Works								
Operating Expense								
14	14102	Private Works	25,000	12,500	8,946	(3,554)	(28)%	
			25,000	12,500	8,946	(3,554)		
Operating Income								
14	14100	Private Works Income	(25,000)	(25,000)	(29,683)	(4,683)	19%	Repairs to Warrachuppin Road
			(25,000)	(25,000)	(29,683)	(4,683)		
Public Works Overheads								
Operating Expense								
14	14200	Administration Allocations to PWOH	266,300	95,955	93,302	(2,653)	(3)%	
14	14202	Sick Leave Expense	20,000	10,330	11,246	916	9%	
14	14203	Annual & Long Service Leave Expenses	100,000	24,665	24,697	32	0%	
14	14204	Protective Clothing - Outside Staff	6,000	4,500	5,228	728	16%	
14	14205	Conference Expenses- Engineering	4,000	2,000	820	(1,180)	(59)%	
14	14206	Medical Examination Costs	500	250	245	(6)	(2)%	
14	14207	Public Works Overheads Allocated to	(649,300)	(357,540)	(362,460)	(4,920)	1%	
14	14208	OSH Expenses	4,500	4,500	4,360	(140)	(3)%	
14	14211	Unallocated Wages	0	0	0	0		
14	14214	Eng. & Technical Support	10,000	10,000	9,444	(556)	(6)%	
14	14215	Staff Training	24,000	3,000	4,951	1,951	65%	
14	14216	Insurance on Works	17,000	17,000	23,070	6,070	36%	
14	14217	Supervision Costs	24,000	10,000	9,835	(165)	(2)%	
14	14218	Service Pay	7,000	2,915	2,727	(188)	(6)%	
14	14219	Superannuation Cost	120,000	50,000	50,002	2	0%	
14	14220	Allowances & Other Costs	38,000	7,830	6,935	(895)	(11)%	
14	14221	Fringe Benefits Tax - Works	8,000	3,000	3,335	335	11%	
			0	(111,595)	(112,264)	(669)		
Operating Income								
14	14201	Income Relating to Public Works Ov	(7,000)	(3,015)	(2,800)	215	(7)%	
			(7,000)	(3,015)	(2,800)	215		
Plant Operation Costs								
Operating Expense								
14	14302	Insurance - Plant	17,000	17,000	17,000	0	0%	
14	14303	Fuel & Oils	240,000	118,000	118,949	949	1%	
14	14304	Tyres and Tubes	20,000	5,000	3,222	(1,778)	(36)%	
14	14305	Parts & Repairs	140,000	38,330	38,200	(130)	(0)%	
14	14306	Internal Repair Wages	33,500	11,955	10,018	(1,937)	(16)%	
14	14307	Licences - Plant	9,000	6,000	6,208	208	3%	
14	14308	Depreciation - Plant	200,000	78,330	71,557	(6,773)	(9)%	
14	14309	Plant Operation Costs Allocated to V	(704,500)	(203,540)	(203,100)	440	(0)%	
14	14310	Blades & Tynes	15,000	9,500	10,305	805	8%	
14	14311	Consumable Items	20,000	7,330	3,165	(4,165)	(57)%	
14	14312	Expendable Tools	10,000	5,000	1,937	(3,063)	(61)%	
			0	92,905	77,461	(15,444)		
Stock Fuels & Oils								
Operating Expense								
14	14402	Purchase of Stock Materials	0	0	0	0		
			0	0	0	0		
Operating Income								
14	14404	Diesel Fuel Rebate	(50,000)	(23,000)	(21,569)	1,431	(6)%	
14	14405	Sale of Stock	(500)	0	0	0		
14	14406	Sale of Fuel and Scrap	(2,000)	0	0	0		
			(52,500)	(23,000)	(21,569)	1,431		
Administration								
Operating Expense								
14	14500	Expenses relating to Administration	494,000	179,830	179,378	(452)	(0)%	
14	14501	Administration Office Maintenance	72,500	29,195	29,213	18	0%	
14	14502	Workers Compensation Premiums-	28,000	28,000	29,545	1,545	6%	
14	14503	Office Equipment Maintenance - Ad	5,000	0	0	0		
14	14504	Telecommunications - Admin	0	0	0	0		
14	14505	Travel & Accommodation - Admin	2,000	0	0	0		

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Administration								
Operating Expense - Continued								
14	14506	Legal Expenses Administration	5,000	0	0	0		
14	14507	Training Expenses - Admin	7,500	0	0	0		
14	14508	Printing & Stationery - Admin	10,000	5,100	5,575	475	9%	
14	14509	Fringe Benefits Tax - Admin	17,000	5,000	5,001	1	0%	
14	14510	Conference Expenses - Admin	6,000	2,500	1,287	(1,213)	(49)%	
14	14511	Staff Uniform - Admin	3,000	1,500	412	(1,088)	(73)%	
14	14515	Administration Costs Allocated to Pr	(818,000)	(241,830)	(241,401)	429	(0)%	
14	14517	Postage & Freight	1,500	550	408	(142)	(26)%	
14	14521	IT/Accounting Programs	43,500	29,000	28,554	(446)	(2)%	
14	14522	Advertising	3,000	0	0	0		
14	14559	Admin Loss on Sale	18,000	0	0	0		
14	14599	Depreciation - Admin	37,000	15,415	12,817	(2,598)	(17)%	
			(65,000)	54,260	50,791	(3,469)		
Operating Income								
14	14525	Admin - Reimbursement	(1,000)	(345)	(539)	(194)	56%	
14	14598	Profit on Sale of Asset - Admin	(14,000)	0	0	0		
			(15,000)	(345)	(539)	(194)		
Capital Expense								
14	14519	Admin Server - CAPITAL	30,000	20,000	19,509	(491)	(2)%	
14	14520	CEO Vehicle - CAPITAL	120,000	0	0	0		
14	14523	Administration Vehicle - CAPITAL	80,000	0	0	0		
			230,000	20,000	19,509	(491)		
Operating Expense								
14	14602	Gross Salaries & Wages	1,500,000	625,001	574,556	(50,445)	(8)%	
14	14603	Less Sal & Wages Alloc to Works	(1,500,000)	(625,005)	(574,556)	50,449	(8)%	
			0	(4)	0	4		
Unclassified								
Operating Income								
14	14701	Income Relating to Unclassified	(20,000)	(20,000)	(60,760)	(40,760)	204%	Sale 4x Land Sales
14	14705	Ramelius Resources Haulage Operat	(150,000)	(150,000)	(178,530)	(28,530)	19%	
			(170,000)	(170,000)	(239,290)	(122,998)		
Unclassified								
Capital Expense								
14	14704	Land Development	100,000	500	525	25	5%	
			100,000	500	525	25		
Capital Income								
14	14799	Proceeds on Sale of Assets	(175,000)	(30,000)	(29,091)	909	(3)%	
			(175,000)	(30,000)	(29,091)	909		
TOTAL OPERATING EXPENDITURE			(40,000)	48,066	24,934	(23,132)		
TOTAL OPERATING INCOME			(269,500)	(221,360)	(293,881)	(126,228)		
TOTAL CAPITAL EXPENDITURE			330,000	20,500	20,034	(466)		
TOTAL CAPITAL INCOME			(175,000)	(30,000)	(29,091)	909		

SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION

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SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
PETTY CASH and FLOATS	Cash and cash equivalents	870	0	870	0		NIL	On Hand
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	3,993,705	0	3,993,705	0	Bendigo	Variable	Cheque Acc.
RESERVE FUND	Cash and cash equivalents	0	3,315,820	3,315,820	0	Bendigo	Variable	Term Deposit
TRUST FUND CASH AT BANK	Cash and cash equivalents	0	0	0	45,029	Bendigo	Variable	Cheque Acc.
Total		3,994,575	3,315,820	7,310,395	45,029			
Comprising								
Cash and cash equivalents		3,994,575	3,315,820	7,310,395	45,029			
Financial assets at amortised cost		0	0	0	0			
		3,994,575	3,315,820	7,310,395	45,029			

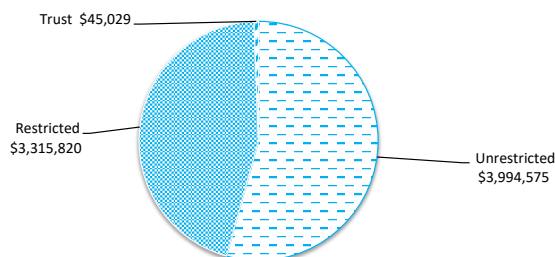
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other as



Corporate MasterCard	Transaction Summary	Total Amount	Institution	Interest Rate	Period End Date
		\$			
Card # **** *693					
Price, Arthur W	1049451 Cloud Anti Spam Recurring	50.00	Bendigo	17.99%	30-Nov-24
	1038203 Office 365 Exchange online Plan	39.04			
	1047021 Microsoft 365 Business Basic Recurring	128.70			
	Active8me internet service	434.15			
	1049449 Managed Endpoint & Subscriptions	264.99			
	1038283 - Microsoft 365 Business Std Recurring	371.80			
	Starlink - CEO Internet - August	139.00			
	Welding Solutions - Camlok fan spray x3	770.00			
	Bunnings - HD 25m Extension Cord	50.00			
	Western Power - Power connection 41 Granite	498.91			
	Pelican Point -OWT - Car Wash	20.30			
	Cash Advance Fee & Interest	34.04			
	Card Fee	4.00			
		2804.93			
Card # **** *035					
Geier, Jasmine L	Main Roads Dept - Oversize Permits	100.00	Bendigo	17.99%	30-Nov-24
	Westonia Tavern - Luncheon	617.00			
	Dropbox Subscription	184.67			
	Westonia Shire - Licensing	31.10			
	Mecure Hotel - Staff Training	299.00			
	Adobe - Acrobat Pro Subscription	342.30			
	Kmart - Senior Xmas BonBons	60.00			
	Interest	24.95			
	Bendigo - Card Fee	4.00			
	International Transaction	5.54			
		1668.56			
		4473.49			
Corporate Fuel Cards	Transaction Summary	Total Amount	Institution	Interest Rate	Period End Date
		\$			
Card #**** *7401					
Bill Price	Fuel Card Purchases - OWT	\$0.00	Fuel Distributors		30-Nov-24
		0.00			
Card #**** *5677					
Kevin Paust	Fuel Card Purchases - Works Super - WT111	\$87.38	BP		30-Nov-24
		87.38			
Card #**** *5510					
Jasmine Geier	Fuel Card Purchases - DCEO - 02WT	\$179.90	BP		30-Nov-24
		179.90			
		267.28			

SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Reserve -Long Service Leave	116,849	5,000	0	0	121,849	116,849	0	0	0	116,849
Reserve -Plant	961,371	15,000	100,000	0	1,076,371	961,371	0	0	0	961,371
Reserve -Building	1,588,298	15,000	545,000	(600,000)	1,548,298	1,588,298	0	0	(600,000)	988,298
Reserve -Communication/Inforrr	73,718	3,000	0	0	76,718	73,718	0	0	0	73,718
Reserve -Community Developm	463,368	20,000	650,000	0	1,133,368	463,368	0	0	0	463,368
Reserve -Waste Management	130,705	5,000	0	0	135,705	130,705	0	0	0	130,705
Reserve -Swimming Pool Redev	483,996	3,000	500,000	(400,000)	586,996	483,996	0	0	(400,000)	83,996
Reserve -Roadworks	497,515	20,000	0	0	517,515	497,515	0	0	0	497,515
	4,315,820	86,000	1,795,000	(1,000,000)	5,196,820	4,315,820	0	0	(1,000,000)	3,315,820

5 CAPITAL ACQUISITIONS

	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Capital acquisitions				
Buildings - specialised	2,640,000	530,000	530,726	726
Furniture and equipment	255,000	55,150	54,562	(588)
Plant and equipment	485,000	105,500	118,171	12,671
Acquisition of property, plant and equipment	3,380,000	690,650	703,458	12,808
Infrastructure - roads	2,054,500	856,010	342,060	(513,950)
Infrastructure-footpaths	320,000	194,000	193,700	(300)
Acquisition of infrastructure	2,374,500	1,050,010	535,759	(488,634)
Total capital acquisitions	5,754,500	1,740,660	1,239,218	(475,826)
Capital Acquisitions Funded By:				
Capital grants and contributions	1,557,600	421,175	614,821	193,646
Other (disposals & C/Fwd)	285,000	0	62,273	62,273
Reserve accounts				
Reserve -Plant	0	0	0	0
Reserve -Building	600,000	0	600,000	600,000
Reserve -Community Development	0	0	0	0
Reserve -Swimming Pool Redevelopment	400,000	0	400,000	400,000
Contribution - operations	2,911,900	1,319,485	2,916,311	1,596,826
Capital funding total	5,754,500	1,740,660	4,593,405	2,852,745

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

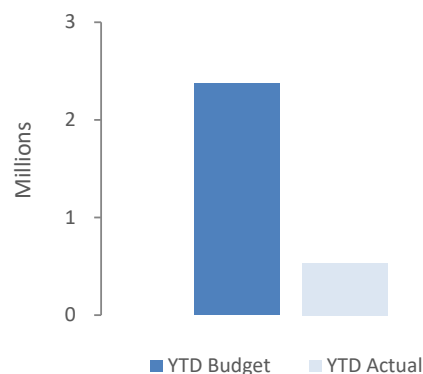
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

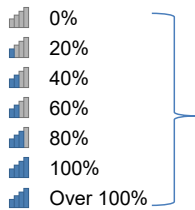
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		Variance
Account Description			Budget	YTD Budget	(Under)/Over
			\$	\$	\$
Building					0
07702	Purchase Buildings - Medical Centre Upgrades		20,000	9,000	8,794
08104	Purchase Land & Buildings- Leisure Centre Project		250,000	1,000	1,357
09127	Purchase - Staff Housing - Shed 4 Quartz Street		30,000	-	-
10702	Purchase Land & Buildings - Niche Wall Cemetery		20,000	-	-
11204	Purchase Land & Buildings -Kiosk/Ablution Redevelopmen		1,450,000	505,000	505,122
12220	Concrete Depot Shed-LB		20,000	-	-
13216	Museum Expansion Project - CAPITAL		850,000	15,000	15,453
			2,640,000	530,000	530,726
Furniture & Equipment					-
08203	Purchase Furniture & Equipment - Leisure Centre Project		95,000	1,150	1,180
11103	Purchase Furniture & Equipment -Generator Complex		70,000	30,000	30,026
11304	Purchase Furniture & Equipment - Stadium S/S Benches		10,000	4,000	3,847
11603	Purchase Furniture & Equipment - PlayGround Fencing		30,000	-	-
11607	Furniture & Equipment - Disabled Ramp Access @ Old Hall		20,000	-	-
14519	Admin Server - CAPITAL		30,000	20,000	19,509
			255,000	55,150	54,562
Plant & Equipment					-
07405	Purchase Plant - HCS Vehicle		65,000	-	-
12304	Telehandler - CAPITAL		180,000	105,500	105,455
12307	Outside Staff Veichles - CAPITAL		40,000	-	-
12309	Water Cart Trailer - CAPITAL		-	-	12,716
14520	CEO Vehicle - CAPITAL		120,000	-	-
14523	Administration Vehicle - CAPITAL		80,000	-	-
			485,000	105,500	118,171
Infrastructure-roads					-
C0010	Begley Road (No 0010)		44,500	18,540	-
C0023	Clothier Road (No 0023)		76,000	31,665	901
C0018	George Road (No 0015)		88,000	36,665	-
C0092	Leeman Road (No 0092)		44,000	18,330	-
C0011	Maxfield Road (No 0011)		78,000	32,500	-
C0025	Rabbit Proof Fence Road (No 0025)		76,000	31,665	47,866
C0025N	Rabbit Proof Fence Road North (No 0025)		82,000	34,165	-
C0069	Wahlsten Road (No 0069)		76,000	31,665	976
C0015	Echo Valley Gravel Resheet		98,000	40,830	65,829
C0030	Maisefield Gravel Resheet		130,000	54,165	5,613
C0021	Warrachuppin North Road (No 0021)		-	-	9,005
FLOOD	Bitumen Floodways		20,000	8,330	-
C0013	McPharlin Road (No 0013)		76,000	31,665	40,454
MRWA Project Construction					-
RRG84C	Warralakin Road Reconstruction		595,000	247,915	-
Roads to Recovery Construction					-
R2R04	Walgoolan South Road (No 0004)		85,000	35,415	75,456
R2R55	Diorite Street Roundabout & Carport (No 0055)		170,000	70,830	-
R2R54	Jasper Street (No 0054)		160,000	66,665	3,653
R2R05	Warrachuppin Road (No 0005)		156,000	65,000	92,307
			2,054,500	856,010	342,060
Infrastructure-footpaths					-
12108	Footpath Construction		50,000	5,000	4,472
13107	Purchase Plant & Equipment - Warralakin Water Tank DWER		270,000	189,000	189,228
			320,000	194,000	193,700
			5,754,500	1,740,660	1,239,218
					501,743

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
507	HSC Vehicle - 09WT	23,000	35,000	12,000	0			0	0
415	Single Cab Ute	8,000	15,000	7,000	0	0	0	0	0
470	Telehandler	27,000	60,000	33,000	0	0	0	0	0
503	WT0339 StoneStar Water Tanker	0	0	0	0	45,748	62,273	16,525	0
558	Toyota LandCruiser - 0WT	118,000	100,000	0	(18,000)	0	0	0	0
545	Toyota Prado -02WT	61,000	75,000	14,000	0	0	0	0	0
		237,000	285,000	66,000	(18,000)	45,748	62,273	16,525	0

7 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 November 2024
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel and materials	0	0	(37,917)	(37,917)
Total other current assets	0	0	(37,917)	(37,917)
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

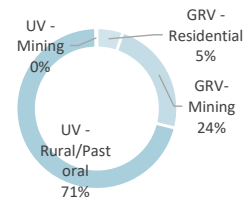
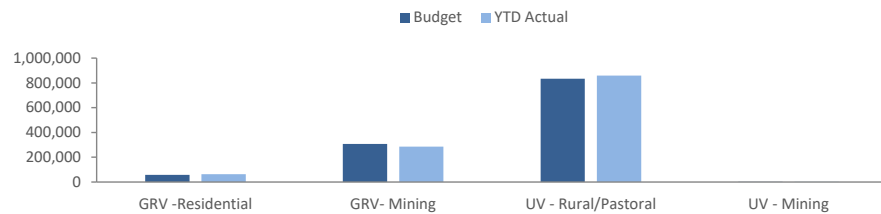
9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Budget		Rate Revenue \$	YTD Actual		Total Revenue \$
					Reassessed Rate Revenue \$	Total Revenue \$		Reassessed Rate Revenue \$	Total Revenue \$	
Gross rental value										
GRV -Residential	0.07236	59	819,856	57,902	0	57,902	59,878	4,127		64,005
GRV- Mining	0.23534	2	1,216,200	307,303	0	307,303	286,217	0		286,217
Unimproved value										
UV - Rural/Pastoral	0.01171	127	73,305,447	833,500	0	833,500	858,457	0		858,457
UV - Mining	0.01171	6	221,011	2,630	0	2,630	2,596	0		2,596
Sub-Total		194	75,562,514	1,201,335	0	1,201,335	1,207,147	4,127		1,211,275
Minimum payment	Minimum Payment \$									
Gross rental value										
GRV -Residential	370	15	28,944	5,920	0	5,920	5,550	0		5,550
Unimproved value										
UV - Rural/Pastoral	370	19	200,253	7,030	0	7,030	7,030	0		7,030
UV - Mining	200	20	68,591	3,800	0	3,800	3,800	0		3,800
Sub-total		54	297,788	16,750	0	16,750	16,380	0		16,380
Amount from general rates						1,218,085				1,227,655
Ex-gratia rates						5,200				0
Total general rates						1,223,285				1,227,655
Total						1,223,285				1,227,655

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



10 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 November 2024
		\$	\$	\$	\$	\$
Other current liabilities						
Employee Related Provisions						
Provision for annual leave		179,808	0	0	0	179,808
Provision for long service leave		105,719	0	0	0	105,719
Total Provisions		285,527	0	0	0	285,527
Total other current liabilities		285,527	0	0	0	285,527

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grants, subsidies and contributions revenue				YTD Revenue Actual
	Adopted Budget Revenue	YTD Budget	Annual Budget	Expected	
	\$	\$	\$	\$	\$
Grants and subsidies					
Grants Commission Grant Received - General	178,000	77,000	178,000	178,000	76,874
Grants Commission Grant Received- Roads	107,000	31,500	107,000	107,000	30,788
FESA Operating Grant	33,000	8,000	33,000	33,000	8,315
LRCIP Grant Round 4 Kiosk/Ablution	259,000	0	259,000	259,000	0
Grant - MRWA Direct	193,500	193,500	193,500	193,500	193,449
	770,500	310,000	770,500	770,500	309,425
Contributions					
Edna May MOU Emergency Services	10,000	6,500	10,000	10,000	6,818
Income Relating to Aged & Disabled - Senior Citize	5,000	0	5,000	5,000	0
Income Edna May MOU 33%	17,500	9,750	17,500	17,500	10,121
Income Edna May MOU WPA 67%	30,000	20,000	30,000	30,000	20,550
Swimming Pool Donations	0	0	0	0	2,500
DFES Grant	35,000	0	35,000	35,000	0
LRCIP Grant Round 3 Stadium Final	180,500	0	180,500	180,500	0
Grant -Electric Car Charging Station	100	0	100	100	0
Warralakin Water Tank DWER	270,000	193,000	270,000	270,000	0
Loan Proceeds	600,000	0	600,000	600,000	0
Grant Funding Opportunities	40,000	20,000	40,000	40,000	20,000
Events Income	0	0	0	0	2,000
DPIRD Grants Funding (CRC)	110,000	63,000	110,000	110,000	63,050
	1,298,100	312,250	1,298,100	1,298,100	125,040
TOTALS	2,068,600	622,250	2,068,600	2,068,600	434,465

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grants, subsidies and contributions revenue				YTD
	Adopted	YTD	Annual		Revenue
	Budget				
	Revenue	Budget	Budget	Expected	Actual
	\$	\$	\$	\$	\$
Capital grants and subsidies					
LotteryWest	250,000	0	250,000	250,000	0
Collgar Renewables	10,000	5,000	10,000	10,000	5,000
Income -Sale of 37 Diorite St, Westonia - CAPITAL	80,000	0	80,000	80,000	0
Income Relating to Libraries	100	50	100	100	0
Grant - MRWA Specific	396,500	175,125	396,500	396,500	175,135
Grant - Roads to Recovery	571,000	241,000	571,000	571,000	241,000
Warralakin Water Tank DWER	0	0	0	0	193,686
LotteryWest Grant- Muesuem	250,000	0	250,000	250,000	0
TOTALS	1,557,600	421,175	1,557,600	1,557,600	614,821



SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2024

13 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 30 Nov 2024
	\$	\$	\$	\$
LGMA - Receipts	7,272	0	(7,272)	(0)
Westonia Tennis Club	9,202	0	0	9,202
Westonia Historical Society	23,445	2,000	0	25,445
Cemetery Committee	8,292	2,000	90	10,382
	48,211	4,000	(7,182)	45,029

9.1.3 GST RECONCILIATION REPORT – NOVEMBER 2024

Responsible Officer:	Bill Price, CEO		
Author:	Jasmine Geier, Deputy Chief Executive Officer		
File Reference:	F1.4.4 Audit Report		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.3 GST Report		
Signature:	Officer	CEO	
			

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at November 2024 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Voting Requirements

☒ Simple Majority ☒ Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling \$13,694.00 for the period ending November 2024 adopted.

Shire of Westonia
Business Activity Statement
November 2024

Total Sales and Purchases		\$
G1	Total Sales	429,261
G3	Other GST Free Sales	111,792
G4	Input Taxed	18,416
G10	Capital Purchases	250,994
G11	Non-Capital Purchases	72,090

Amounts you owe the ATO (Credits in ledger)		\$
1A/ G9	GST On Sales (GL Balance)	27,186
4	PAYG (GL 94660)	21,274
6A	FBT Instalment	
7C	Fuel Tax credit over claim	
Total you owe the ATO		48,460

PAYG		\$
W1	Total Salary Wages & Other	106,807
W2	Amount withheld from Payments at W1	21,274
W4	Amount withheld where no ABN is quoted	
W3	Other amounts withheld	

Amounts the ATO owes you (Debits in ledger)		\$
1B/ G20	GST on Purchases (GL Balance)	30,617
7D	Fuel Tax Credit	4,149
Total the ATO owes you		34,766



FBT		\$
F1	FBT Instalment Amount	

Activity Statement Net Amount		\$
Amounts you owe the ATO (Credits in ledger)		48,460
Amounts the ATO owes you (Debits in ledger)		34,766
Payment (<i>Red - Refund</i>)		13,694

Authorisation	
Prepared By: _____	16/12/2024
Date: _____	
Checked & Lodged By: _____	16/12/2024
Date: _____	

BAS Journal		
Debit	Credit	Description
1405000 - GST Income (Liability)	27,186	BAS liability due to ATO
1406010 - PAYG Tax Gen	21,274	PAYG paid to ATO
1304000 - GST Expense (Asset)	30,617	BAS purchases claimed from ATO
1144040.114 - Fuel Tax Credit Gen	4,149	FTC
1145090.580 - Fringe Benefits Tax - Admin Gen	-	FBT
1142210.502 - Fringe Benefits Tax - Works Gen	-	FBT
1406020 - ATO Clearing Account	13,694	Due from/to ATO
		BAS-Rounding
	48,460	48,460

9.1.4 NEW LOAN PROCEEDS – MUSEUM EXPANSION PROJECT

Responsible Officer:	Bill Price, CEO		
Author:	Jasmine Geier, DCEO		
File Reference:	F1.7.2		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer		CEO 

Purpose of the Report



Executive Decision



Legislative Requirement

The purpose of this report is for Council to consider approval of a new loan from Treasury for the sum of Six Hundred Thousand Dollars (\$600,000) over a ten-year term for the purposes of Museum Expansion Project..

Background

As per recommendation of the Council at the June meeting Council resolved to purchase the Antique Fuel Industry Museum Display being offered exclusively to the Council by M & M Cooper. Council also resolved as part of its Budget Adoption process to construct a purpose-built space adjacent to the Council Administration Offices to house the collection.

When adopting the budget Council were of the opinion that the project is a multi-generational project for the community and that Loan Funds be sourced to assist in its construction.

Comment

Council have already indicated in the 2024/25 financial year budget that a portion of the project will be funded by loan proceeds, so there is no requirement for the Council to give public notice of the intended borrowing.

A quotation was received from Treasury for the proposed new loan proceeds for the sum of \$ 600,000 over a ten-year term. Details for the loan schedule have been presented to the meeting.

The funds are to assist the Council in completing the Museum project as per Council’s Strategic Plan.

Statutory Environment

S6.20 of the Local Government Act and Regulation 50 of the Local Government (Financial Management) Regulations 1996

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Funds to assist in the construction of the new Museum

Financial Implications

Council budget has allowed \$ 850,000 for the Museum Expansion Project with provision of new loan proceeds of \$ 600,000 to assist in its total costs.

Voting Requirements



Simple Majority




Absolute Majority

OFFICER RECOMMENDATIONS

That Council proceed to draw down new loan proceeds of \$ 600,000 as per the quotation received from the WA Treasury Corporation for a term of 10 years for the purposes of the Museum Expansion Project.

9.1.5 2025 COUNCIL MEETING DATES

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	A2.4.1	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO
		

Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

The purpose of this report is to set Council meeting dates for the 2025 calendar year and provide public notice as per *Regulation 12 of the Local Government (Administration) Regulations 1996*

Background

Regulation 12 of the Local Government (Administration) Regulations 1996 requires a local government to at least once a year give local public notice of the dates, time and place of:

- a) Ordinary Council meetings; and
- b) Committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public; that are to be held in the next twelve months.

Comment

Council's current policy on Council Meetings states that, "A Councillors forum will be held at 1.00pm before each Ordinary Council Meeting and Ordinary Meetings of Council will be held on the third Thursday of each month not including January, commencing at 3.30pm in the Shire of Westonia Council Chambers."

In accordance with the current policy ordinary meetings of Council are to be held in 2025 as follows:-

Ordinary Council meetings:

February	Thursday 20 th	March – Thursday 20 th
April	Thursday 17 th	May – Thursday 15 th
June	Thursday 19 th	July – Thursday 17 th
August	Thursday 21 st	September–Thursday 18 th
October	Thursday 16 th	November–Thursday 20 th
December	Thursday 18 th	

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meetings is at this stage proposed to be determined as required and will be duly advertised.

Statutory Environment

Regulation 12 of the Local Government (Administration) Regulations.



Policy Implications

Council Policy 1.1



Strategic Implications

Nil



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That the following meeting schedule for 2025 be advertised in accordance with the requirements of legislation:-



Ordinary Council meetings:

February	Thursday 20 th	March – Thursday 20 th
April	Thursday 17 th	May – Thursday 15 th
June	Thursday 19 th	July – Thursday 17 th
August	Thursday 21 st	September–Thursday 18 th
October	Thursday 16 th	November–Thursday 20 th
December	Thursday 18 th	

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meeting is at this stage proposed to be determined as required and will be duly advertised.

9.1.6 ANNUAL FINANCIAL REPORT & FINANCIAL STATEMENTS

Responsible Officer:	Bill Price, CEO	
Author:	Jasmine Geier, DCEO	
File Reference:	CA1.3.2	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO
		

Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

The purpose of this report is for Council adoption of the Audit Report and Management Letter for the 2023/24 financial year as per recommendation from the Audit Committee.

Background

Council adoption of the Annual Report for the 2023/2024 financial year is required as per recommendation from the Audit Committee.

The Shire of Westonia auditors have completed the Annual Audit for the financial year ending 30th June 2024 as per the Local Government Act 1995 as amended and the Local Government (Financial Management) Regulations 1996

Comment

The 2023/24 audit timeline included field work from the 21st to 24th October 2024. An exit meeting was held on the 17th December 2024. The Auditor's Opinion was subsequently issued on 18th December, 2024. Part 7 of the Local Government Act 1995 deals with matters specific to the conduct of local government audit. Section 7.12A requires that a local government do the following amongst other things:

- Examine the audit report;
- Determine if any matters raised by the audit report, require action to be taken;
- Ensure that appropriate action is taken in respect of those matters;
- Prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters;
- Provide a copy of that report to the Minister within 3 months after the audit report is received by the local government; and
- Within 14 days after a local government gives a report to the Minister, the CEO must publish a copy of the report on the local government's official website.

Following acceptance of the Annual Report by Council, Council is required to hold a general meeting of electors within 56 days. At least 14 days local public notice must be given of an electors meeting. The Annual Electors Meeting must be held prior to 20th February 2025, noting that the February Council meeting is the 20th February 2025.

Statutory Environment

Part 7 of the Local Government Act 1995 and the Local Government (Audit) Regulations 1996 applies to audit in local government.

After the annual financial report has been audited, the CEO is to sign and append to the report a declaration. A copy of the annual financial report is then to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

Policy Implications

Council does not have a policy in relation to this matter.

Strategic Implications

Nil

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority


OFFICER RECOMMENDATIONS

That Council accepts the recommendation from the Audit Committee, being:

1. Adopts the Annual Financial Report for the Financial Year 2023/24;
2. Adopts the Annual Report for the 2023/24 Financial Year inclusive of the above as presented.
3. Adopts the Audit Report for 2023/24 Financial Year.
4. Adopts the Management Report for the 2023/24 Financial Year; and
5. Advertises Annual Elector's Meeting be held on (Thursday 20th February 2025) commencing at (6.30pm) in the Old Miner Hall

9.2 COMMUNITY AND REGULATIONS

9.2.1 MUSEUM ARTICLES PURCHASE – SIGNING OF CONTRACT

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO
		

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

The purpose of this report is for Council to authorise the Shire President & CEO to sign the Asset Sale Agreement between Council and M & M Cooper for the purchase of the Antique Fuel Industry Museum Display.

Background

Council is aware of its investigations into the opportunity of acquiring an additional Museum Collection that will complement the existing and extremely successful Hood Penn Museum. With the likelihood that the Edna May Gold Mine is going into care and maintenance, the Council are keen to ensure that Westonia remains relevant and have identified that tourism is a sustainable economic driver for the local economy.

Westonia currently is a highly regarded and desirable destination for travellers due to its excellent Tourist Park facilities, the unique townsite Facades including the Hood Penn Museum, its state-of-the-art recreational amenities and its natural rock destinations.

An expansion of our extremely rare and unique Museum collection will further promote and market Westonia and attract greater numbers of visitors to our region.

A grant application has been submitted to Lotterywest to assist in some components of the project with the balance of the funds to come from the Community Development Reserve and/or loan proceeds as the investment is considered an intergenerational project.

Comment

At the June 24 ordinary meeting, Council resolved the following

RESOLUTION			
Moved:	Cr Faithfull	Seconded:	Cr Huxtable
14/06-24	That Council resolve to purchase the Antique Fuel Industry Museum Display being offered exclusively to the Council by M & M Cooper for the sum of \$ 500,000, with an allocation to be made in the 2024/25 Financial budget with funds being sourced from either Community Development Fund and/or Loan Proceeds.		

CARRIED BY ABSOLUTE MAJORITY 4/0

Council has also since adopted its 24/25 Budget committing to the Museum Expansion Project.
As required a Asset Sale Agreement for the collection has been drafted and is now ready for execution by both parties.

Statutory Environment

S 3.57 Local Government Act 1995

Regulation 11(F) of the Local Government (Functions and General) Regulations 1996.



Policy Implications

Nil.



Strategic Implications

Economic – Enhance local economic activity by supporting the growth of tourism in our shire and region.

Economic - Forward plan to improve the economic diversity in our community.

Social – retain and expand Westonia’s unique tourism experience.



Financial Implications

Allocation made in the 2024/25 Financial Budget of \$ 850,000 for the total Museum Expansion Project.



Voting Requirements

☐

Simple Majority


☒

Absolute Majority

OFFICER RECOMMENDATIONS

That Council authorise for the Shire President & CEO to sign the Asset Sale Agreement between Council and M & M Cooper for the purchase of the Antique Fuel Industry Museum Display.

9.2.2 MAARLI RANGER SERVICES – LOCAL AREA RESERVE MANAGEMENT AGREEMENT

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Local Area Reserve Management Agreement	
Signature:	Officer	CEO
		

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

The purpose of this report is for Council to consider entering into an agreement with Maarli Ranger Services for Local Area Reserve Management.

Background

Council is aware at the previous concept briefing having received a presentation from Michael Hayden Jnr who is Managing Director of the Maarli Services organisation.

Maarli Services have been successful in obtaining both State & Federal funding to establish a Ranger Services program that employs Njaki Njaki Noongar people providing services to the region. Council have provided previously in-principle support for their funding applications.

The Maarli Rangers have been established for a while now and have formal arrangements with DBCA but have yet to formalise agreements with the local government authorities.

The Shire of Westonia have been provided with a copy of a draft agreement for consideration. (Refer Attachment)

Comment

The purpose of the agreement is to set out what the Maarli Rangers are prepared to offer by way of ranger duties at both the Council managed Elachbutting and Baladjie Nature Reserves within the shire boundaries.

These services are offered at no cost to the Council, but Maarli Rangers are interested in being involved in any capital type projects at the sites (i.e. camp site restorations) which would be at an agreed arrangement between the parties.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Having a formal agreement with the Maarli Rangers setting out areas of responsibilities on the care of the identified shire nature reserves.

Financial Implications

No direct financial cost with the signing of the agreement.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council consider entering into an agreement with Maarli Ranger Services for Local Area Reserve Management.

Local Area Reserve Management Agreement
Between
Maarli Services – Maarli Rangers.
and
The Shire of Westonia

Principles

STATEMENT OF RESPECT

- A. The Shire of Westonia (The Shire) recognises that the Njaki Njaki Noongar people have continuing cultural, spiritual and social connections to the area.
- B. The Shire recognises that the Njaki Njaki Noongar people have a cultural responsibility to care for country within Shire Area and have unique traditional knowledge and expertise that will assist in managing the Conservation Estate in the Shire Area.
- C. The Njaki Njaki Noongar people recognise that the Shire has a statutory responsibility to manage the Conservation Estate within the Shire Area on behalf of all Western Australian people.
- D. Both Parties recognise the importance of caring for the country within the Shire Area and the rights and obligations that each Party is required to meet in regards to that country. Both Parties enter into this Local Area Reserve Management Agreement in the spirit of reconciliation and co-operation and commit to work together in a cooperative, honest and respectful manner.

Area

This Local Area Reserve Management Agreement applies to the immediate vicinity of the following reserves:

Shire Reserves	Reserve Number
Elachbutting	23339
Baladjie	C42720
DBCA Reserves	DBCA Reserve Number
Sandford	A1432
Chiddarcopping	A19210

Agreement

This records the Regional Area Agreement that has been made between the Shire and Maarli Services whereby it is understood seasonal reserve maintenance activities are undertaken by Maarli Services, **where possible:**

- Will care and be responsible for the custodianship of Aboriginal Heritage in this region;
- Will implement maintenance activities including:
 - Vegetation maintenance (slashing, mowing, mulching, fuel load reduction, fire breaks, weed spraying)
 - Access track maintenance and construction (grading, drainage, fill in potholes and compaction)
 - Walk trail maintenance and construction (design, develop, maintain and construct)
 - Signage maintenance and construction (design, develop, maintain and construct)
 - Fire maintenance (prescribed fire burning as required)
 - Feral pest maintenance (trapping, baiting, eradication of cats, dogs, non-native species)
 - Fencing (maintaining and installing bollards, fences, gates for access track)
 - Cultural maintenance (maintain traditional sites within and on adjacent Departmental managed lands)
 - Rehabilitation (re-vegetation, seed storage and seed collection)
 - Fauna programs (trapping, surveying, protecting, relocating, fencing areas of various sites)
 - Flora programs (surveys, protecting, revegetation of various sites)

Maarli Services is responsible for all expenses necessary to implement the seasonal maintenance activities services to be provided. The Shire will supply materials such as signage, fencing material, bollards (capital items) etc.

The Shire will offer assistance by way of advice, equipment, training, or personnel when undertaking capital works where possible and as agreed.

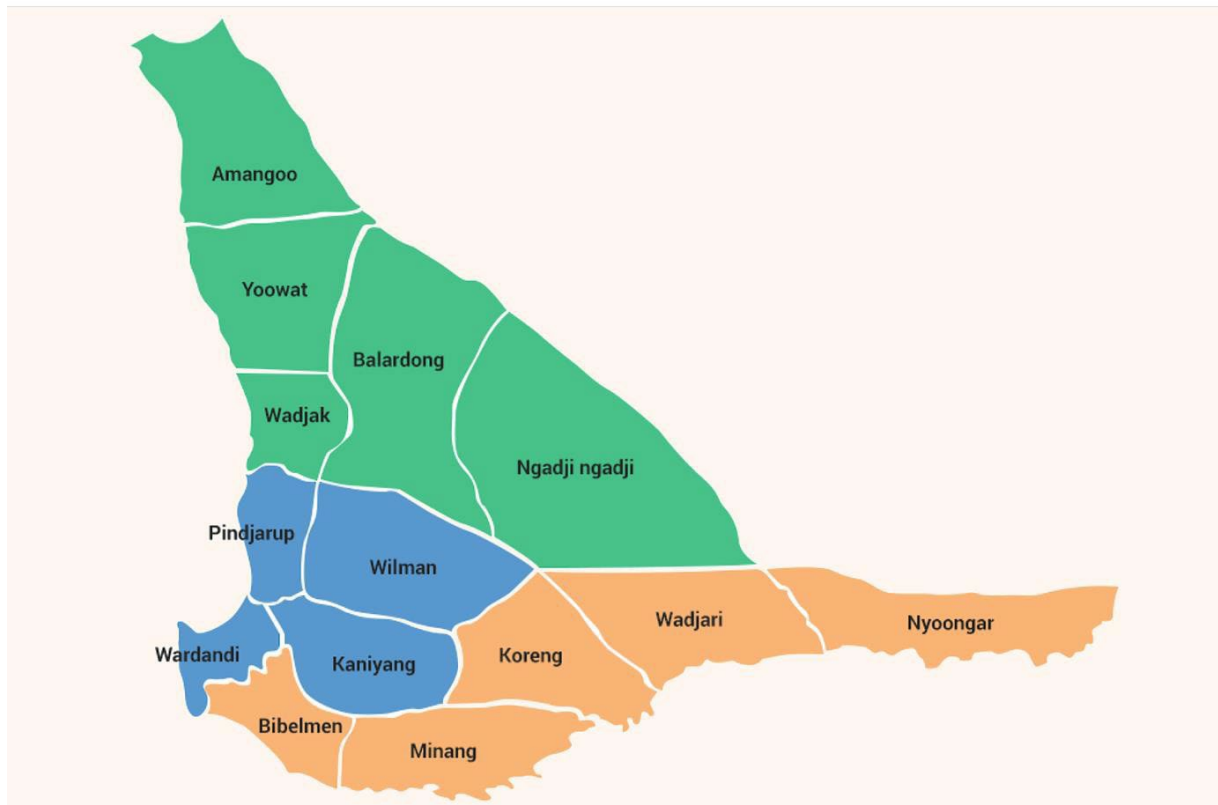
Agreement Communication Requirements

The Local Government representative is **xxxx**. Within a month of the agreement being signed the two parties will meet to:

- a) Establish communication protocols between the parties Representatives.
- b) Establish the schedule for bi-monthly meetings, and end of first year review as agreed by both Representatives.
- c) Establish the priority works program for the first quarter, including health, safety and wellbeing (HSW) obligations. Maarli Services staff to complete Local Government induction prior to commencement of agreed works.

Noongar Recognition Bill – Recognising Noongar Traditional Owners

Njaki Njaki people are recognised by the WA Parliament in the *Noongar Recognition Bill Act 2016* as Traditional Owners within the South West Native Title Settlement. The reserves selected are all in the Njaki Njaki area.



Noongar Recognition Act 2016 – Page 6 Extract

The Noongar nation is made up of a number of different groups. Variations in pronunciation and spelling occur amongst the Amangu, Yued/Yuat, Whadjuk/Wajuk, Binjareb/Pinjarup, Wardandi, Balardong/Ballardong, Nyakinyaki, Wilman, Wirlomin, Ganeang, Bibulmun/Piblemen, Mineng, Goreng, Wudjari and Njunga. For instance, the word “Noongar” can also be spelled “Nyungar”, “Nyoongar” and “Nyoongah”.

South West Native Title Settlement Claim Boundary over lapping Noongar Recognition Act 2016 Traditional Owner Boundary's



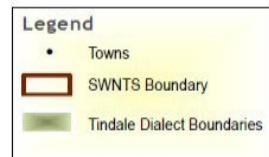
South West Native Title Settlement (SWNTS)

Indigenous Land Use Agreement (ILUAs)
Tindale Dialect Boundaries and Towns

as at November 2019

1:2,000,000
0 25 50 75
kilometres
Coordinate System: GDA 1994 MGA Zone 50
Projection: Transverse Mercator

Based on information provided by and with the permission of the
Western Australian Land Information Authority (Landgate) (2019)



DBCA Aboriginal Ranger Program

Maarli Services has been successful in the recent rounds of the Aboriginal Ranger Program. Maarli has received 2 contracts in the round 5 (Eastern Wheatbelt Rangers) and round 6 Innovation Grant (Interactive Gnamma Mapping) application rounds.

This agreement will recognise the above activities that the Departments ranger program has invested in. It should be acknowledged that the Shire has the land resources but not the people resources, this ranger program enables Maarli Services the people resources to work on country.

Term

The agreement commences on the **xxxx 202x** when signed by both parties and has effect for a period of **xx** months ending on 30 June 2026.

Termination

Both parties may terminate this agreement if either party fails to perform or observe any of its agreed obligations under this Agreement and does not remedy such failure within twenty-one (21) days of notice given by the other party requiring the alleged failure to be remedied.

In the event business arising from this agreement becomes incompatible with changes in the Shire's business operations, its organisational structure, or Government policy, The Shire may terminate this agreement with three months' notice in writing to Maarli, without penalty.

In the event the business of Maarli changes or becomes incompatible with the Shire, Maarli may terminate this agreement with three months' notice in writing to The Shire, without penalty.


Execution of Agreement by Parties

Shire of Westonia
Shire President

Maarli Services
Managing Director

9.3 WORKS AND SERVICES

9.3.1 SHIRE OF MUKINBUDIN – ROAD PROJECT TENDER

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	ES1.7.1	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO
		

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

The purpose of this report is for Council to endorse the Tender submitted to the Shire of Mukinbudin’s Secondary Freight Network Capital Road Project.

Background

As shared with Councillors via out of session email the Council have submitted a tender to the Shire of Mukinbudin’s Secondary Freight Network Capital Road Project which involves the reconstruction of a 5.4km section of the Nungarin North Road.

Both the Construction Supervisor and I felt that the timing and content of the project would have been a good fit in conjunction with our Warralakin reconstruction project.

The tender closing date was Monday 9th December so an out of session consensus was obtained from the Council with formal endorsement of the submission at today’s meeting.

Comment

Councillors have been provided a summary of the details of the submission for information.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Economic – Actively participate in the Secondary Freight Network Group.

Financial Implications

Depending on the outcome of the Tender Award.


Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council endorse the Tender submitted to the Shire of Mukinbudin's Secondary Freight Network Capital Road Project.

9.3.2 WALGOOLAN HALL DEMOLITION

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Letter to Walgoolan residents	
Signature:	Officer	CEO
		

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

The purpose of this report is for Council to resolve to progress with the demolition of the Old Walgoolan Hall with historical signage to be placed for remembrance at the site.

Background

Council as part of its budget consideration have made an allocation for the demolition of the Old Walgoolan Hall. The building has been derelict for many years and is highly unlikely ever to be considered for restoration.

Prior to Council making its final decision on the Hall and as requested correspondence has been forwarded to the Walgoolan pioneer families requesting comments or submissions on the proposal and if there are any strong objections.

A copy of the letter written to the public is attached for Council information.

The closing date for the submissions is Friday the 13th December 2024.

Comment

At the close of submissions Council has not received any written formal responses but has received several verbal responses advising that the Hall is too far gone for any recovery and support the Council's intentions to demolish and clean up the site.

All respondents favour that the Hall be remembered by some historical signage marking the site.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Nil

Financial Implications

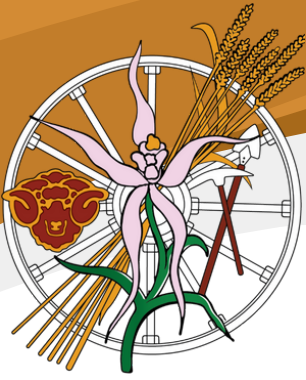
Council have made an allocation of \$ 15,000 for the demolition works at the site.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council resolve to progress with the demolition of the Old Walgoolan Hall with historical signage to be placed for remembrance at the site.



Shire of Westonia

“Where Old is Gold”

Dear Walgoolan Pioneer Families,

Proposed Demolition Walgoolan Hall and Tennis Courts

The Council are writing to you as a Walgoolan Pioneering Family to request your feedback on a proposal by the Council to have the Walgoolan Hall & Tennis Courts, which has been in a dilapidated condition for a number years, demolished and general site clean-up.

It has been determined that the Hall will unlikely ever be reinstated to its former glory, but due to its historical and sentimental importance to the families who utilized the facilities over the years, Council are seeking feedback, by COB Friday 13th December 24, prior to any final decision and action being undertaken.

If the proposal goes ahead it is intended that a plaque with photos of the buildings be placed on the site for historical purposes.

If you have any further enquiries please do not hesitate to contact either the Shire President Mark Crees 0428 447 034 or the CEO Bill Price 0427 467 063.

Yours sincerely,

Bill Price
Chief Executive Officer



Phone

(08) 90467063



Address

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Website

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9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

Nil

10. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

12. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday schedule 20 February 2025 commencing at 3.30pm.

13. MEETING CLOSURE

There being no further business the Shire President, Cr Mark Crees declared the meeting closed at pm