

SHIRE OF
WESTONIA
A vibrant community lifestyle

Minutes

Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia

Thursday 21st December 2023

CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 15th February 2024 as a true and accurate record of the Ordinary Council Meeting held 21st December 2023.

.....
Cr RM Crees
Shire President

All attachment items referred to in these minutes are available for public perusal at the Shire Office



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

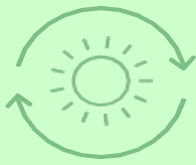
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

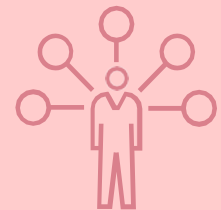
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: - A vibrant community lifestyle.



TABLE OF CONTENTS

1.	DECLARATION OF OPENING	5
2.	ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	5
3.	PUBLIC QUESTION TIME (3.35PM – 3.50PM)	5
4.	APPLICATIONS FOR LEAVE OF ABSENCE	5
5.	CONFIRMATION OF PREVIOUS MINUTES	5
6.	RECEIVAL OF MINUTES	6
7.	PRESIDENT/COUNCILLORS ANNOUNCEMENTS	6
8.	DECLARATION OF INTEREST	7
9.	MATTERS REQUIRING A COUNCIL DECISION	8
9.1.	GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES	8
9.1.1	ACCOUNTS FOR PAYMENT – NOVEMBER 2023	8
9.1.2	MONTHLY STATEMENT OF FINANCIAL ACTIVITY– NOVEMBER 2023	10
9.1.3	GST RECONCILIATION REPORT – NOVEMBER 2023	12
9.1.4	2024 COUNCIL MEETING DATES	14
9.1.5	ANNUAL FINANCIAL REPORT & FINANCIAL STATEMENTS	17
9.1.6	COOP SELF SUPPORTING LOAN – SCHOOL BUS	20
9.2	COMMUNITY AND REGULATIONS	22
9.3	WORKS AND SERVICES	23
9.4	ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES	24
9.4.1	SALE OF LAND LOT 117 (33) GRANITE STREET – USE OF COMMON SEAL	24
10.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	26
11.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING	26
11.1.1	DISPOSAL OF ASSETS SURPLUS TO REQUIREMENTS	26
12.	DATE AND TIME OF NEXT MEETING	27
13.	MEETING CLOSURE	27

1. DECLARATION OF OPENING

The President, Cr Crees welcomed Councillors and staff and declared the meeting open at 3.31pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr RM Crees	<i>Shire President</i>
Cr RA Della Bosca	<i>Deputy Shire President</i>
Cr DL Simmonds	
Cr DL Geier	
Cr A Faithfull	
Cr WJ Huxtable	

Staff:

Mr.AW Price	<i>Chief Executive Officer</i>
Mrs JL Geier	<i>Deputy Chief Executive Officer</i>

Members of the Public:

Apologies:

Approved Leave of Absence:

3. PUBLIC QUESTION TIME (3.35PM – 3.50PM)

NIL

4. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 16th November 2023 be confirmed as a true and correct record.

RESOLUTION

Moved:	Cr Faithfull	Seconded:	Cr Simmonds
---------------	---------------------	------------------	--------------------

01/12-23	That the minutes of the Ordinary Meeting of Council held on 16th November 2023 be confirmed as a true and correct record.
-----------------	---------------------------------------------------------------------------------------------------------------------------------------------

CARRIED 6/0

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the WEROC AGM held Wednesday 29th November 2023 be accepted.

That the minutes of the WEROC Board Meeting held Wednesday 29th November 2023 be accepted.

That the minutes of the WNE SRRG GM held Tuesday 14th November 2023 be accepted.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Simmonds

02/12-23 That the minutes of the WEROC AGM held Wednesday 29th November 2023 be accepted.

That the minutes of the WEROC Board Meeting held Wednesday 29th November 2023 be accepted.

That the minutes of the WNE SRRG GM held Tuesday 14th November 2023 be accepted.

CARRIED 6/0

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

Annual General Meeting WEROC Inc 29 November 2023

General Meeting WEROC Inc 29 November 2023

Seniors Xmas Lunch 5th December 2023

Audit Exit Meeting Thursday 14th December 2023

Deputy President, Cr Della Bosca advised having attended the following meetings:

Audit Exit Meeting Thursday 14th December 2023

Kenworth Delivery 1st December 2023

Councillor Simmonds advised having attended the following meetings:

Infinity Pool Meeting 28 November 2023

Dr Olga Ward Xmas Dinner 4th December 2023

Kenworth Delivery 1st December 2023

Councillor Geier advised having attended the following meetings:

Kenworth Delivery 1st December 2023

Dr Olga Ward Xmas Dinner 4th December 2023

Audit Exit Meeting Thursday 14th December 2023

Councillor Huxtable advised having attended the following meetings:

Kenworth Delivery 1st December 2023

Seniors Xmas Lunch 5th December 2023

Dr Olga Ward Xmas Dinner 4th December 2023

Councillor Faithfull advised having attended the following meetings:

Scott Ballantine Meeting for Golf Funding and promotional opportunities.

Undertaking Westonia sporting groups write-ups for Westonian.

Ladies Day Open Bowls Carnival.

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **21st December 2023**.

Name/Position	Cr Simmonds
Item No./Subject	9.1.1 Accounts for Payment – November 2023 EFT 6587 & 6607
Nature of interest	Financial Interest
Extent of Interest	Owner/ Proprietor of MACE Services Pty Ltd

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **21st December 2023**.

Name/Position	Cr Bill Price
Item No./Subject	9.1.6 Coop Self Supporting Loan – School Bus
Nature of interest	<u>Closely Association Person and Impartiality</u>
Extent of Interest	Director of the Westonia Co-Op

In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **21st December 2023**.



Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – NOVEMBER 2023

In accordance with Section 5.65 of the Local Government Act 1995 Cr Simmonds declared a financial interest in EFT 6587 & 6607 in the list of accounts as he is the Owner/Proprietor of MACE Services Pty Ltd. As the declaration is a financial interest on two payment items only Cr Simmonds was not required to leave the meeting.

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

Executive Decision Legislative Requirement

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of November 2023 The credit card statements currently show: -

CEO November 2023 \$4,766.14 associated with the purchase 1038283 - Microsoft 365 Business Std Recurring – November 2023 1049449 Managed Endpoint & Subscriptions Recurring, Active8me internet service, 1047021 Microsoft 365 Business Basic Recurring Monthly, 1038203 Office 365 Exchange online Plan Monthly, Starlink – CEO Internet, 1049451 Cloud Anti Spam Recurring November 2023 1049451 Cloud Anti Spam , CADDs Surf/Sport – CEO Uniform, GOZNEY Rocbox – Pizza ovens, Comfortstyle Merredin – Lockable drawers, Office Works – LG 24" FHD – Movie Theatre, 7Eleven – Diesel Purchase, Commercial Hotel – Volunteers Lunch, Drop box subscription, Sydney Tools, Bank fees expense, Foreign transaction fee.

DCEO November 2023 \$2,410.29 associated with the purchase of Clark Rubber – Pool Supplies, Melbourne Cup staff lunch, Surgical House, Office Works – A4 snap frame, Dept Transport – T139 12 month licence, Apple Iphone for Construction Supervisor.

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2023/2024 Annual Budget.

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That November 2023 accounts submitted to today's meeting on Municipal vouchers numbered from 4068 to 4069, and D/Debits from EFT6544 to EFT6608 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$357,576.46 be passed for payment.

RESOLUTION

Moved:

Cr Faithfull

Seconded:



Cr Della Bosca

03/12-23

That November 2023 accounts submitted to today's meeting on Municipal vouchers numbered from 4068 to 4069, and D/Debits from EFT6544 to EFT6608 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$357,576.46 be passed for payment.

CARRIED 6/0

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– NOVEMBER 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending November 2023 is attached for Councillor information, and consists of:

1. Statement of Financial Activity
2. Statement of Financial Position
3. Note 1 Basis of Preparation
4. Note 2 Statement of Financial Activity Information
5. Note 3 Explanation of Material Variances
6. Supplementary information

Statutory Environment

General Financial Management of Council
Council 2023/2024 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending November 2023 and note any material variances greater than \$10,000 or 15%.



RESOLUTION

Moved: Cr Simmonds **Seconded:** Cr Geier

04/12-23 That Council adopt the Monthly Financial Report for the period ending November 2023 and note any material variances greater than \$10,000 or 15%.

CARRIED 6/0

9.1.3 GST RECONCILIATION REPORT – NOVEMBER 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at November 2023 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.



Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling **\$19,200** for the period ending November 2023 adopted.

9.1.4 2024 COUNCIL MEETING DATES

Responsible Officer:	Bill Price, CEO	
Author:	Jasmine Geier, DCEO	
File Reference:	A2.4.1	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO
		

Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is to set Council meeting dates for the 2024 calendar year and provide public notice as per Regulation 12 of the Local Government (Administration) Regulations 1996

Background

Regulation 12 of the Local Government (Administration) Regulations 1996 requires a local government to at least once a year give local public notice of the dates, time and place of:

- a) Ordinary Council meetings; and
- b) Committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public; that are to be held in the next twelve months.

Comment

Council’s current policy on Council Meetings states that, “A Councillors forum will be held at 1.00pm before each Ordinary Council Meeting and Ordinary Meetings of Council will be held on the third Thursday of each month not including January, commencing at 3.30pm in the Shire of Westonia Council Chambers.”

In accordance with the current policy ordinary meetings of Council are to be held in 2024 as follows:-

Ordinary Council meetings:

- | | |
|--------------------------------------|-------------------------------------|
| February - Thursday 15 th | March – Thursday 21 st |
| April - Thursday 18 th | May – Thursday 16 th |
| June - Thursday 20 th | July – Thursday 18 th |
| August - Thursday 15 th | September–Thursday 19 th |
| October - Thursday 17 th | November–Thursday 21 st |
| December - Thursday 19 th | |

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meetings is at this stage proposed for the following dates (or as required) :

- April – Thursday 18th
- August – Thursday 15th
- October – Thursday 17th

Statutory Environment

Regulation 12 of the Local Government (Administration) Regulations.

Policy Implications

Council Policy 1.1

Strategic Implications

Nil

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That the following meeting schedule for 2024 be advertised in accordance with the requirements of legislation:-

Ordinary Council meetings:

February - Thursday 15th

March – Thursday 21st

April - Thursday 18th

May – Thursday 16th

June - Thursday 20th

July – Thursday 18th

August - Thursday 15th

September–Thursday 19th

October - Thursday 17th

November–Thursday 21st

December - Thursday 19th

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meetings is at this stage proposed for the following dates (or as required) :

April – Thursday 18th

August – Thursday 15th

October – Thursday 17th

RESOLUTION

Moved: Cr Della Bosca **Seconded:** Cr Faithfull

06/12-23 That the following meeting schedule for 2024 be advertised in accordance with the requirements of legislation:-

Ordinary Council meetings:

February - Thursday 15th

March – Thursday 21st

April - Thursday 18th

May – Thursday 16th

June - Thursday 20th

July – Thursday 18th

August - Thursday 15th

September–Thursday 19th

October - Thursday 17th

November–Thursday 21st

December - Thursday 19th

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meetings is at this stage proposed for the following dates (or as required):



April – Thursday 18th

August – Thursday 15th

October – Thursday 17th

CARRIED 6/0

9.1.5 ANNUAL FINANCIAL REPORT & FINANCIAL STATEMENTS

Responsible Officer:	Bill Price, CEO	
Author:	Jasmine Geier, DCEO	
File Reference:	CA1.3.2	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO
		

Purpose of the Report

Executive Decision

Legislative Requirement

Council adoption of the Audit Report and Management Letter for the 2022/23 financial year is required as per recommendation from the Audit Committee.

Background

The Shire of Westonia auditors have completed the Annual Audit for the financial year ending 30th June 2023 as per the Local Government Act 1995 as amended and the Local Government (Financial Management) Regulations 1996.

The auditors attended Council's offices on the 21st to 25th August 2023 to complete their final audit.

As a result Council adopted the Annual Report and Annual Statements minus the Audit Report for the Year ending 30th June 2023 at the December 2023 Ordinary Council meeting.

Comment

Council is now required to adopt the Audit Report and Management Letter as it was received from the Auditor and Auditor General after the December Ordinary meeting.

With the adoption, Council will need to arrange a date for the Annual Electors Meeting

Following acceptance of the Annual Report by Council, Council is required to hold a general meeting of electors within 56 days. At least 14 days local public notice must be given of an electors meeting. The Annual Electors Meeting must be held prior to 15th February 2024, noting that the February Council meeting is the 15th February 2024.

Statutory Environment

Local Government Act 1995 (As Amended)

5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

5.54 Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* Absolute majority required.

- (2) **If the auditor's report is not available in time for the annual report for a financial year to be accepted**

by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

[Section 5.54 amended by No. 49 of 2004 s. 49.]

5.55 Notice of annual reports

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Division 4 — General

7.12A. Duties of local government with respect to audits

- (1) A local government is to do everything in its power to —
 - (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
 - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.
- (3) A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —
 - (a) determine if any matters raised by the report, or reports, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government is to —
 - (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and
 - (b) forward a copy of that report to the Minister,

by the end of the next financial year, or 6 months after the last report prepared under section 7.9 is received by the local government, whichever is the latest in time.

[Section 7.12A inserted by No. 49 of 2004 s. 8.]

Local Government (Financial Management) Regulations 1996

51. Completion of financial report

- (1) After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form 1.
- (2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

[Regulation 51 amended in Gazette 18 Jun 1999 p. 2639; 20 Jun 2008 p. 2726.]

Policy Implications

Council does not have a policy in relation to this matter.

Strategic Implications

Nil

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council accepts the recommendation from the Audit Committee, therefore:

1. reconfirms the Annual Financial Report for the Financial Year 2022/23;
2. reconfirms the Annual Report for the 2022/23 Financial Year inclusive of the above as presented;
3. Adopts the Audit Report for 2022/23 Financial Year;
4. Adopts the Management Report for the 2022/23 Financial Year; and
5. Advertises Annual Elector's Meeting be held on (Thursday 15th February 2024) commencing at (6.30pm) in the Old Miner Hall.

RESOLUTION

Moved:

Cr Della Bosca

Seconded:

Cr Geier

07/12-23

That Council accepts the recommendation from the Audit Committee, therefore:

1. reconfirms the Annual Financial Report for the Financial Year 2022/23;
2. reconfirms the Annual Report for the 2022/23 Financial Year inclusive of the above as presented;
3. Adopts the Audit Report for 2022/23 Financial Year;
4. Adopts the Management Report for the 2022/23 Financial Year; and
5. Advertises Annual Elector's Meeting be held on (Thursday 15th February 2024) commencing at (6.30pm) in the Old Miner Hall.

CARRIED 6/0

9.1.6 COOP SELF SUPPORTING LOAN – SCHOOL BUS

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of Closely Association Person and Impartiality interest are to be made by CEO Bill Price Interest in item 9.1.6 as he is a Director of the Westonia Coop.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Della Bosca

08/12-23 That CEO Mr Bill Price be allowed to remain in the meeting for discussion.

CARRIED 6/0

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ES1.7.1
Disclosure of Interest:	Bill Price – Impartiality Interest (Director of the Westonia Community Cooperative LTD)
Attachments:	Nil
Signature:	Officer
	CEO



Purpose of the Report

Executive Decision

Legislative Requirement

The purpose of this report is for Council to consider providing \$ 150,000 in funds to the Westonia Community Cooperative LTD on a self-supporting loan basis for the purposes of purchasing a new school bus.

Background

The Westonia Community Co-operative LTD (WCC) has a contract with School Bus Services for the local school bus service. The WCC owns the bus, however they are now required to replace the bus under contract conditions as it is more than ten years old. A new school bus is required for the commencement of the 2024 school year.

The WCC has obtained self-supporting loans in the past both in 2000 and 2009 through the Shire of Westonia (WA Treasury) for the purchase of the buses. The loans have been repaid without any default on both occasions.

Comment

The school bus service is a critical service to the WCC and the community.

Instead of coordinating a loan from WA Treasury to underwrite these funds, Council have previously determined that they have the capacity to fund the self-supporting loan utilising funds from the Community Development Reserve. This has been incorporated in the 2023/24 financial budget and has been advertised to the community when this was formally adopted earlier in the financial year.

The new Toyota Coaster bus will be delivered to the WCC in early January at a cost of \$ 154,000.

The WCC respectfully requests that the Council loan, on a 10-year self-supporting loan basis, \$ 150,000 in funds for the purchase.

A loan schedule has been presented to the Council for consideration.

Statutory Environment

Nil.

Policy Implications

Economic – Facilitate local business retention and growth.

Strategic Implications

Nil

Financial Implications

Council has included the \$ 150,000 loan allocation in its 2023/24 financial budget with the proceeds including interest to be paid back by the Westonia Community Cooperative LTD over a 10-year period.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That the Council provide \$ 150,000 in funds to the Westonia Community Cooperative LTD for the purchase of a new Toyota Coaster Bus on a 10-year self-supporting loan basis and as per the Loan Repayment Schedule provided to Council.

RESOLUTION

Moved: Cr Huxtable

Seconded: Cr Della Bosca

09/12-23

That the Council provide \$ 150,000 in funds to the Westonia Community Cooperative LTD for the purchase of a new Toyota Coaster Bus on a 10-year self-supporting loan basis and as per the Loan Repayment Schedule provided to Council.

ABSOLUTE MAJORITY CARRIED 6/0

9.2 COMMUNITY AND REGULATIONS

Nil


9.3 WORKS AND SERVICES

Nil

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

9.4.1 SALE OF LAND LOT 117 (33) GRANITE STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	T.1.1.3	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

Executive Decision

Legislative Requirement

The purpose of this report is for Council to consider selling Lot 117 (33) Granite Street to a Mr Ben Haydock.

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Ben Haydock who wishes to purchase lot 117 (33) Granite Street Westonia with the intention to construct a 200m² high roof enclosed workshop with an additional 50m² covered carport area under the main structure roof, with this to be positioned on the already cleared area of the block unitizing both the lane way and Cement Street for workshop garage door access.

The main purpose of this workshop is to provide storage for materials, vehicles and equipment for my business and well as a lay down area and base for rural works with the occasional fabrication project and vehicle and equipment maintenance to be carried out on the premises also.

I wish to maintain the current trees, vegetation and relics already existing on the block (corner of Cement Street & Granite Street) as natural garden area for the foreseeable future.

Below is a map illustrating the lot in question.





Comment

This particular lot is a Light industrial Lot with the focus being on a larger scale shed and caretaker's cottage. Mr Haydocks proposal fits with the planning. The block requires a Western Power Dome connection to it, although a service line runs along Granite Street.

Should Council approve the sale the President and the CEO will be required to sign the Transfer of Landform and affix the Common Seal.



Statutory Environment

Nil



Policy Implications

Nil



Strategic Implications

Nil



Financial Implications

Nil.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the sale of Lot 117 (33) Granite Street to ben Haydock and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

RESOLUTION

Moved:

Cr Huxtable

Seconded:

Cr Faithfull

10/12-23

That Council approve the sale of Lot 117 (33) Granite Street to Ben Haydock and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

CARRIED 6/0

Policy Implications

Council does not have a policy in relation to this matter.

Strategic Implications

Nil

Financial Implications

Funds from the proceeds of the sale of assets.

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the disposal of the listed assets, via public auction and/or tender that are surplus to Council needs.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Della Bosca

12/12-23

That Council approve the disposal of the listed assets, via public auction and/or tender that are surplus to Council needs.

CARRIED 6/0

12. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday schedule 15th February 2024 commencing at 3.30pm.

13. MEETING CLOSURE

There being no further business the Shire President, Cr Mark Crees declared the meeting closed at 4.02 pm.