

SHIRE OF
WESTONIA
A vibrant community lifestyle

Minutes

Ordinary Council Meeting

Held in Council Chambers, Wolfram Street Westonia
Thursday 22nd December 2022

CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on 16th February 2023 as a true and accurate record of the Ordinary Council Meeting held 22nd December 2022.

.....
Cr RM Crees
Shire President

All attachment items referred to in these minutes are available for public perusal at the Shire Office



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

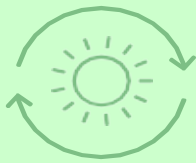
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

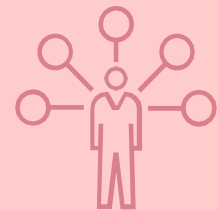
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: - A vibrant community lifestyle.



TABLE OF CONTENTS

1. DECLARATION OF OPENING	5
2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	5
3. PUBLIC QUESTION TIME (3.35PM – 3.50PM)	5
4. APPLICATIONS FOR LEAVE OF ABSENCE	5
5. CONFIRMATION OF PREVIOUS MINUTES	5
6. RECEIVAL OF MINUTES	6
7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS	6
8. DECLARATION OF INTEREST	7
10.5 Subdivision clearance for Lot 910 Diorite Street Westonia	7
9. MATTERS REQUIRING A COUNCIL DECISION	8
9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES	8
9.1.1 ACCOUNTS FOR PAYMENT	8
9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – NOVEMBER 2022	10
9.1.3 GST RECONCILIATION REPORT – NOVEMBER 2022	12
9.1.4 RAC RECONNECT WA 22/23 GRANTS – WOLFRAM STREETSCAPE FUNDING AGREEMENT	13
9.1.5 CRC COMMITTEE FINANCIAL CONTRIBUTION	15
9.1.6 WAPHA NURSE PRACTITIONER CONTRACT EXTENSION	17
9.1.7 2023 COUNCIL MEETING DATES	19
9.1.8 WALGA GOVERNANCE REVIEW	21
9.2 COMMUNITY AND REGULATORY SERVICE	23
9.2.1 BUSH FIRE BRIGADES MINIMAL TRAINING REQUIREMENTS	23
9.3 WORKS AND SERVICE	25
9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES	26
10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING	27
10.1 SALE OF LAND LOT 342 PYRITES STREET – USE OF COMMON SEAL	27
10.2 ACCEPTANCE OF BOWLING GREEN RESURFACING QUOTATION	29
10.3 PLANNING APPLICATION SUBDIVISION LOT 85 4 MILE GATE ROAD	31
10.4 WESTERN POWER MOVEMENT OF MACHINERY BAN EXEMPTION	33
10.5 SUBDIVISION CLEARANCE FOR LOT 910 DIORITE STREET WESTONIA	35
10.6 WHEATBELT NRM – COLLECTION OF SEED	37
11. DATE AND TIME OF NEXT MEETING	38
12. MEETING CLOSURE	38

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Great Eastern Country Zone meeting held on the 28th November 2022 at the Merredin Regional and Community Centre be accepted.

That the minutes from the Local Emergency Management Committee held on the 24th November 2022 at Southern Cross be accepted.

That the minutes of the WEROC Inc. Annual General Meeting held 21st November 2022 at Bruce Rock Shire Council Chambers be accepted.

That the minutes of the WEROC Inc. Board Meeting held 21st November 2022 at Bruce Rock Shire Council Chambers be accepted.

RESOLUTION

Moved:	Cr Day	Seconded:	Cr Della Bosca
02/12-22	That the minutes of the Great Eastern Country Zone meeting held on the 28th November 2022 at the Merredin Regional and Community Centre be accepted.		
	That the minutes from the Local Emergency Management Committee held on the 24th November 2022 at Southern Cross be accepted.		
	That the minutes of the WEROC Inc. Annual General Meeting held 21st November 2022 at Bruce Rock Shire Council Chambers be accepted.		
	That the minutes of the WEROC Inc. Board Meeting held 21st November 2022 at Bruce Rock Shire Council Chambers be accepted.		

CARRIED 6/0

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

- Great Eastern Country Zone Meeting 28th November 2022
- WEROC Inc. Board Meeting 21st November 2022

Deputy President, Cr Della Bosca advised having attended the following meetings:

- Nil

Councillor Day advised having attended the following meetings:

- Nil

Councillor Geier advised having attended the following meetings:

- Nil

Councillor Huxtable advised having attended the following meetings:

- Seniors Christmas Party

Councillor Corsini advised having attended the following meetings:

- Co -op- AGM

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **22nd December 2022**.

Name/Position	Mr Bill Price
Item No./Subject	10.5 Subdivision clearance for Lot 910 Diorite Street Westonia
Nature of interest	Financial Interest
Extent of Interest	Bill Price – CEO and Owner of Lot 910

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **22nd December 2022**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **22nd December 2022**..

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of 30th November 2022 The credit card statements currently show: -

CEO November 2022 \$3,189.95 associated with the purchase Monthly Subscriptions 2Vnet - Exchange Online (Plan1), Microsoft Office365 Business Standard Recurring, Cloud Anti Spam Recurring – 104951, Microsoft Office365 Business Standard Recurring 15/9, Microsoft 365 Business Std NCE Monthly, Vehicle Licenses -WT139, Members - Receptions & Refreshments expense, 3x 300GB Internet Activ8me Sonic Speed Pack, Swift Enduro 4G Security Box Solar Package, DCEO Laptop, Wessy Markets - Santa Dash Prizes, Office Works - Sit Stand Desk & Drop Box

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2022/2023 Annual Budget.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That November 2022 accounts submitted to today's meeting on Municipal vouchers numbered from 4020 to 4025, and D/Debits from EFT5863 to EFT5909 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$517,783.22 be passed for payment.



RESOLUTION

Moved: Cr Day **Seconded:** Cr Huxtable

03/12-22 That November 2022 accounts submitted to today's meeting on Municipal vouchers numbered from 4020 to 4025, and D/Debits from EFT5863 to EFT5909 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$517,783.22 be passed for payment.

CARRIED 6/0

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – NOVEMBER 2022

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending 30th November 2022 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2022/2023 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.



Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

- Simple Majority Absolute Majority

9.1.3 GST RECONCILIATION REPORT – NOVEMBER 2022

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

Executive Decision Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 30th November 2022 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Voting Requirements

Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling **(\$2,501.00)** for the period ending 30th November 2022 adopted.


RESOLUTION

Moved: Cr Corsini **Seconded:** Cr Day

05/12-22 That the GST Reconciliation totalling **(\$2,501.00)** for the period ending 30th November 2022 adopted

9.1.4 RAC RECONNECT WA 22/23 GRANTS – WOLFRAM STREETSCAPE FUNDING AGREEMENT

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council’s authority to sign and duly seal the successful RAC Reconnect WA 22/23 grant agreement for a range of streetscape upgrades for Wolfram Street.

Background

Council previously endorsed an application to the RAC’s Reconnect WA Initiative in 2022-23, providing up to \$1 million to co-fund projects and partner with local governments across WA.

Councils’ submission included a range of streetscape improvements including

- Corten Steel Seat & Shade Structures in front of the Old Miners Hall
- Refurbishment of little shop adjacent to COOP with new façade signage and mural.
- Murals on COOP windows
- Heritage streetlights
- Bike Rack

Insert picture here

Comment

RAC have advised that Council’s application was successful for the sum of \$ 64,422.10 and have enclosed a Funding agreement for signing.

Statutory Environment

Local Government Act 1995.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

.Social – provide community facilities and promote social interaction.

Financial Implications


Council has a commitment of \$ 130,000 in the 2022/23 budget for Wolfram Street upgrades.

Voting Requirements

- Simple Majority Absolute Majority

9.1.5 CRC COMMITTEE FINANCIAL CONTRIBUTION

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	RC3.1.1
Disclosure of Interest:	Nil
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report

Executive Decision Legislative Requirement

This report is to advise Council of the Westonia CRC Committees Financial contribution towards Council projects.

Background

Council is aware that the Westonia CRC Committee have disbanded since the Council accepted responsibility for CRC operations from July 2022.

The Committee had excess funds and because of the winding up of incorporation have contributed the funds amounting to \$ 111,464.14 towards Council projects.

They have resolved that the following amounts be tied to the following programs

1. Medical Health & Wellbeing Initiatives - \$ 12,189.88
2. School Senior Centre Redevelopment Project - \$ 40,000.00
3. Improvements @ Oval to assist in Community Performances i.e. stage/amphitheatre, outside access to toilets, designated pathways, PA system etc.\$ 53,000.00
4. Seniors Programs - \$ 3,249.31

There is a further @ \$ 15,000 in a term deposit which will also be transferred to the Council for a project within these parameters.

Comment

It is intended that these excess funds be transferred into the Community Development Reserve Fund until the projects are project ready in a particular financial year.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Financial Implications

Additional funding income not allowed for in the 2022/23 financial budget that will be transferred to the Community Development reserve Fund at years end.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council accepts the funding allocations to designated projects as stipulated, received from the now disbanded Westonia CRC Committee.

RESOLUTION

Moved:

Cr Della Bosca

Seconded:

Cr Huxtable


07/12-22

That Council accepts the funding allocations to designated projects as stipulated, received from the now disbanded Westonia CRC Committee and that Council extend a letter of appreciation to the CRC for their contribution.

CARRIED 6/0

9.1.6 WAPHA NURSE PRACTITIONER CONTRACT EXTENSION

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	H1.1.2
Disclosure of Interest:	Nil
Attachments:	Variation WAPHA Contract
Signature:	Officer CEO



Purpose of the Report

Executive Decision Legislative Requirement

This report seeks Council's approval to accept, sign and duly seal an extension of term variation to the WA Primary Health Alliance (WAPHA) contract for the short-term provision of Nurse Practitioner Services from the Westonia Health Clinic, ending 30 June 2023.

Background

Council is aware of its existing short-term contract with WA Primary Health Alliance (WAPHA) ending 31st December 2022 to provide a clinical Primary Health Nurse Practitioner (PHNP) service to support General Practice.

The service is intended support and increase the efficiency and effectiveness of nursing practitioner services for patients, particularly those at risk of poor health outcomes, and improve coordination of care to ensure patients receive the right care in the right place at the right time.

The role of the PHNP includes but is not limited to the following provide:

- Primary health care services based on the priority need of the Shire of Westonia and surrounding areas.
- Direct advanced clinical care within their scope of practice, and in partnership with General Practice and WA Country Health Service of health promotion and illness prevention; and
- Early detection care coordination and case management including a focus on self-management.

Comment

Council have been lobbying for an extension of the contract for a further 6 months so that a more permanent arrangement can be explored. WAPHA are pleased to advise that they will offer a 6-month contract extension ending 30 June 2023.

Council have received a draft amended contract for consideration.

Statutory Environment

Local Government Act 1995.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Social – provide community facilities and promote social interaction.

Financial Implications

This proposal will be a nil cost to Council as the WAPHA contract is intended to cover the cost of the services minus the usual administrative service the Council provides for Health Services.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council accept, sign and duly seal an extension of term variation to the WA Primary Health Alliance (WAPHA) contract for the short-term provision of Nurse Practitioner Services from the Westonia Health Clinic, ending 30 June 2023.

RESOLUTION

Moved:

Cr Day

Seconded:

Cr Corsini

08/12-22


That Council accept, sign and duly seal an extension of term variation to the WA Primary Health Alliance (WAPHA) contract for the short-term provision of Nurse Practitioner Services from the Westonia Health Clinic, ending 30 June 2023.

CARRIED 6/0

9.1.7 2023 COUNCIL MEETING DATES

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	A2.4.1
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
-------------------	----------------	------------



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is to set Council meeting dates for the 2023 calendar year and provide public notice as per *Regulation 12 of the Local Government (Administration) Regulations 1996*

Background

Regulation 12 of the Local Government (Administration) Regulations 1996 requires a local government to at least once a year give local public notice of the dates, time and place of:

- a) Ordinary Council meetings; and
- b) Committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public; that are to be held in the next twelve months.

Comment

Council's current policy on Council Meetings states that, "A Councillors forum will be held at 1.00pm before each Ordinary Council Meeting and Ordinary Meetings of Council will be held on the third Thursday of each month not including January, commencing at 3.30pm in the Shire of Westonia Council Chambers."

In accordance with the current policy ordinary meetings of Council are to be held in 2023 as follows: -

February	Thursday 16 th	March – Thursday 16 th
April	Thursday 20 th	May – Thursday 18 th
June	Thursday 15 th	July – Thursday 20 th
August	Thursday 17 th	September–Thursday 21 st
October	Thursday 19 th	November–Thursday 16 th
December	Thursday 21 st	

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.
The Audit Committee meetings is at this stage proposed for the following dates (or as required):

- April Thursday 20th
- August Thursday 17th
- October Thursday 19th

Statutory Environment

Regulation 12 of the Local Government (Administration) Regulations.

Policy Implications

Council Policy 1.1

Strategic Implications

Nil



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That the following meeting schedule for 2023 be advertised in accordance with the requirements of legislation: -

February Thursday 16 th	March – Thursday 16 th
April Thursday 20 th	May – Thursday 18 th
June Thursday 15 th	July – Thursday 20 th
August Thursday 17 th	September–Thursday 21 st
October Thursday 19 th	November–Thursday 16 th
December Thursday 21 st	

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.

The Audit Committee meetings is at this stage proposed for the following dates (or as required) :

April Thursday 27th (4th Thursday)
August Thursday 17th
October Thursday 20th

RESOLUTION

Moved: Cr Della Bosca

Seconded: Cr Corsini

09/12-22

That the following meeting schedule for 2023 be advertised in accordance with the requirements of legislation: -

February Thursday 16 th	March – Thursday 16 th
April Thursday 20 th	May – Thursday 18 th
June Thursday 15 th	July – Thursday 20 th
August Thursday 17 th	September–Thursday 21 st
October Thursday 19 th	November–Thursday 16 th
December Thursday 21 st	

with all meetings commencing at 3.30pm in the Council Chamber, Wolfram Street, Westonia.


The Audit Committee meetings is at this stage proposed for the following dates (or as required):

April Thursday 20th
August Thursday 17th
October Thursday 20th

CARRIED 6/0

9.1.8 WALGA GOVERNANCE REVIEW

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	A1.8.2
Disclosure of Interest:	Nil
Attachments:	WALGA Governance Review
Signature:	Officer CEO



Purpose of the Report

Executive Decision Legislative Requirement

The purpose of this report is to seeks Council’s position on their preferred option for the future Governance Model of WALGA moving forward.

Background

The Best Practice Governance Review presents an opportunity to improve WALGA’s governance model to:

- Deliver strong, clear, focused, and consistent **policy positions** on strategic matters of the most importance to Local Governments in WA
- Drive **advocacy outcomes and impact** on behalf of Local Government in WA and the communities they serve
- Embed **agility and responsiveness**, ensuring member concerns are heard, respected and represented in a timely, efficient and effective manner.

Comment

The review has offered up 5 options for consideration being

- Option 1 – Two Tier Model, existing zones
- Option 2 – Board, Regional Bodies.
- Option 3 – Board, Amalgamated Zones.
- Option 4 – Member Elected Board, Regional Groups, and
- Option 5 – Current Model.

Attached is a paper with full explanations for Councillor consideration. Submissions are required by today 23rd December.

The general consensus being shared around of likeminded rural Council’s is that the existing governance model being option 5 is preferred.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Nil

Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council's preferred option for the future Governance Model of WALGA be Current Model

RESOLUTION

Moved:

Cr Day

Seconded:

Cr Huxtable

10/12-22


That Council's preferred option for the future Governance Model of WALGA be Current Model

CARRIED 6/0

9.2 COMMUNITY AND REGULATORY SERVICE
9.2.1 BUSH FIRE BRIGADES MINIMAL TRAINING REQUIREMENTS

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	L1.1.1 FESA
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
-------------------	----------------	------------



Purpose of the Report

- Executive Decision Legislative Requirement

This report requests Council endorsement of the minimal training requirements for all volunteers registered under the Council’s Bush Fire Brigades.

Background

Council would be aware of the new WHS legislation that has been introduced that effectively makes senior management personally responsible for their employees, contractors and in this case volunteers within the organisation.

I attended a Bush Fire Brigade forum on this subject that was facilitated by LGIS, WALGA and DFES and held at the City of Gosnell’s on Monday 27th November 2022. Attached for Councillor information is a copy of the program presented by the guest speakers.

Major points taken from the meeting include

- Elected members are not considered officers of the organisation.
- That Council is required to make all efforts that are considered reasonably practicable to protect their volunteers.
- Effective and detailed documentation is key in defending any likely action.
- That minimal training standards for volunteers should be strongly encouraged.

DFES provide a Bush Fire Service Training Program that includes 3 levels of competency, depending on the role requirements of the volunteer. These being

1. BFS Bush Firefighter
2. BFS Advanced Firefighter
3. BFS Leadership

Attached is a copy of the details of each training program level for Councillor information.

Council recently recommended to retain direct management of its Bush Fire Brigades in its submission to the WALGA Bush Fire Brigade Management review, even though a significant number of Council’s resolved that their preference to hand over management duties to DFES.

Comment

Whilst Council has a fairly robust system in Brigade control particularly with volunteer registration for each brigade there is a noticeable weakness in the training provided to the volunteers.

Due to the added responsibility for management to ensure the health & safety of its volunteers it is recommended that Council enforce a minimal training requirement for its volunteers to be eligible to be registered on the individual brigade and enter the fireground in the case of an incident.

This being the minimum BFS Bush Fire Fighter Course for all volunteers and the BFS Advanced Firefighter course for registered FCO’s.

9.3 WORKS AND SERVICE

NIL

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

NIL

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

RESOLUTION

Moved: Cr Corsini

Seconded: Cr Day

12/12-22 That Council introduces the following six (6) item of an urgent nature to the meeting for discussion.

CARRIED 6/0

10.1 SALE OF LAND LOT 342 PYRITES STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	T.1.1.3
Disclosure of Interest:	Nil
Attachments:	Nil
Signature:	Officer

CEO



Purpose of the Report

Executive Decision

Legislative Requirement

The purpose of this report is for Council to consider selling Lot 342 Pyrites Street to Mr Willem Venter.

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.


Council has received an application from a Mr Willem Venter who wishes to purchase lot 342 Pyrites Street Westonia with the intention to construct a owner built residence.

Below is a map illustrating the lot in question.



10.2 ACCEPTANCE OF BOWLING GREEN RESURFACING QUOTATION

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Ross Bill Mark	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is to accept a quotation for the supply and lay of a new synthetic surface at the Westonia Bowling Greens.

Background

Council is aware of the redevelopment of the Diorite Street Recreational Precinct which includes a new stadium structure, extension of greens from 4 rink to 6 rinks and a resurfacing of the synthetic surface with dimensions of 36.5m x 30m, laid in an East West direction, extension of limestone block surrounds, new drainage, new basecourse laser levelled, and new synthetic surrounds.

Quotations have been sought from the 3 recognised synthetic green installers located in Perth WA being

1. Evergreen Synthetic Grass – (Gold and Ultra Plus)
2. Green Planet Grass - (Monarch Pro, Dry Max Pro & Excell)
3. Synthetic Bowling Solutions – (Bowls Weave Woven Carpet)

It should be noted that each company supplies different varieties of synthetic surfaces with different techniques of installation with no two providing the same identical product for comparison.

The Westonia Bowling Club have a preference that a sand filled synthetic grass be the new product which has ultimately ruled out the woven carpet option offered by Synthetic Bowling Solutions.

Council is also aware that the Department of Sport & Recreation CSRFF Fund did not contribute to this project twice citing that the program was oversubscribed and that other projects were considered higher priority.

Comment

The following quotations inc GST are for consideration

- | | |
|---|---------------|
| 1. Evergreen Synthetic Grass – Gold | \$ 230,349.00 |
| 2. Evergreen Synthetic Grass – Ultra Plus | \$ 223,575.00 |
| 3. Green Planet Grass – All 3 options | \$ 216,500.00 |

Additional costs associated with the project includes reticulation system by separate contractor (@ \$20k) and the in-kind contribution by the Council and/or club such as accommodation, freight of products, preparation of site, removal of existing shades, fence, synthetics.

Extensive investigations have been made with other bowling clubs who have had recent installations from both of the installers. Whilst both received strong recommendations on their actual quality of work, one provider received very favourable comments on their relationship with the customer and willingness to address any maintenance or correctional matters.

Another point of difference between the 2 x installers is that Evergreen uses a concrete binder finish to the basecourse while Green Planet uses a emulsion binder product with their finishes.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Nil

Financial Implications

Council have allocated \$ 85,000 as their contribution towards the project in the 2022/23 budget and due to the CSRFF fund being unsuccessful consideration for additional funds is requested.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council

1. Accept the quotation received from Green Planet Grass for the supply and lay of a new synthetic surface at the Westonia Bowling Greens,
2. That the Westonia Bowling Club determine their preference on the synthetic product,
3. That the Council allocate an additional \$ 20,000 on top of their existing \$ 85,000 included in the 2022/23 budget towards the project, leaving a balance of \$ 125,000 the responsibility of the Westonia Bowling Club.

RESOLUTION

Moved: Cr Huxtable

Seconded: Cr Geier


14/12-22 That Council

1. Accept the quotation received from Green Planet Grass for the supply and lay of a new synthetic surface at the Westonia Bowling Greens,
2. That the Westonia Bowling Club determine their preference on the synthetic product,
3. That the Council allocate an additional \$ 20,000 on top of their existing \$ 85,000 included in the 2022/23 budget towards the project, leaving a balance of \$ 125,000 the responsibility of the Westonia Bowling Club.

CARRIED by ABSOLUTE MAJORITY 6/0

10.3 PLANNING APPLICATION SUBDIVISION LOT 85 4 MILE GATE ROAD

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	D2.1.2 Subdivisions	
Disclosure of Interest:		
Attachments:	Subdivision Illustration	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council’s support for a proposed subdivision of Lot 85 4 Mile Gate Road as depicted in diagrams (attached)

Background

The Western Australian Planning Commission (WAPC) has received an application for planning approval from Mr C & N Jefferies for a proposed subdivision of Lot 85 South Burracoppin. The purpose of the proposal is to excise the homestead and shed area from the areas of arable land.

Council has 42 days from application to make comments on the proposal to the WAPC, being 1st February 2023.

Comment

The proposal clearly defines the homestead/shed area from the arable areas and would have little effect on the protection of farming land from non-traditional uses.

Statutory Environment

Western Australian Planning Act (Subdivisions)

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Nil.

Financial Implications

Nil.

Voting Requirements


- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council support the proposed subdivision of Lot 85 4 Mile Gate Road as depicted in diagrams (attached)

10.4 WESTERN POWER MOVEMENT OF MACHINERY BAN EXEMPTION

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	L1.1.4	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council consideration in providing an exemption to Western Power vehicles providing critical services from Council imposed Harvest & Machinery Movement Bans.

Background

Western Power has reviewed its bushfire mitigation processes to ensure that electricity supply is restored as safely and quickly as possible after an outage occurs. This is a key recommendation from the Independent Report into Christmas Outages that was completed earlier this year.

Western Power recognise that delayed electricity supply restoration during high fire weather causes frustration to customers and can increase risk during the time when essential services are not available. We are reaching out to you for support in our restoration efforts, specifically during a Harvest and Vehicle Movement Ban (HVMB), when a Total Fire Ban (TFB) has not been issued.

Where a HVMB has been issued by a bush fire control officer under regulation 24C of the *Bush Fire Regulations 1954 (the Regulations)* on a TFB day, an exception exists for essential services (such as Western Power) to carry out urgent works. However, the general HVMB issued under regulation 38A of the Regulations by bush fire control officers on non-TFB days during prohibited and restricted burning times does not provide an express exception for our electricity supply restoration and essential works.

At times, Western Power need to perform essential works to restore electricity supply to the community, critical infrastructure and to remove electricity safety risk. Use of our proposed-built vehicles is important to allow for the restoration of electricity supply.

Western Power notes that certain local governments already provide an exemption to permit off-road activity for urgent works by essential services (such as Western Power) during the period of a ban issued under regulation 38A of the Regulations during non-TFB days.

Comment

To this end, Western Power are requesting that your Shire amend its standard HVMB template to exclude Western Power emergency work in the first instance to permit off-road activity for urgent works during a HVMB issued under regulation 38A of the Regulations. We appreciate that it is at the discretion of the bush fire control officer to determine if the exemption is appropriate for the conditions of the day. Western Power will use reasonable precautions when carrying out activities to mitigate against the risk of fire as per the attached work instruction.

An exemption to regulation 38A of the Regulations will help benefit the local community by allowing us to perform essential work and restore power during the heat of summer as quickly and safely as possible.

Statutory Environment

Regulation 24C of the *Bush Fire Regulations 1954*

Policy Implications

Nil



Strategic Implications

Nil



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council provide an exemption to Western Power vehicles providing critical services from Council imposed Harvest & Machinery Movement Bans.

RESOLUTION

Moved: Cr Corsini

Seconded: Cr Huxtable

16/12-22


That Council provide an exemption to Western Power vehicles providing critical services from Council imposed Harvest & Machinery Movement Bans.

CARRIED 6/0

Mr Bill Price declared a financial interest in 10.5 Subdivision clearance for lot 910 Diorite Street Westonia—as he is the CEO and Owner of Lot 910 and he left the meeting at 4.30pm

10.5 SUBDIVISION CLEARANCE FOR LOT 910 DIORITE STREET WESTONIA

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	D2.1.2 Subdivisions
Disclosure of Interest:	Bill Price – CEO and Owner of Lot 910
Attachments:	Site Plan and WAPC Condition
Signature:	Officer CEO



Purpose of the Report

Executive Decision Legislative Requirement

The purpose of this report is for Council to provides its certificate of clearance on the condition imposed by the WAPC on the proposed subdivision of newly created Lot 910 Diorite Street Westonia.

Background

Council at its July Council meeting resolved to endorse a amalgamation of Lots 132 & 133 Diorite Street (Catholic Church Building) with a further subdivision of a portion of Lot 132 which will be vested with the Council for recreation.

The WAPC has endorsed the proposal with the following condition

“The proposed reserve shown on the approved plan of subdivision being shown on the diagram or plan of survey (deposited plan) as reserve for Recreation and vested in the Crown under *section 152 of the Planning and Development Act 2005*, such land to be ceded free of cost and without any payment of compensation by the Crown. (Local Government)

Attached is a copy of the site plan for the subdivision for Councillor information.

Comment

Council is now required to provide a clearance certificate to the WAPC acknowledging and endorsing this condition.

Statutory Environment

Section 152 of the Planning and Development Act 2005,

Policy Implications

Nil

Strategic Implications

Additional recreation reserve to accommodate the Diorite Street Recreational Precinct upgrade.

Financial Implications

Nil

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council provides its certificate of clearance on the condition imposed by the WAPC on the proposed subdivision of newly created Lot 910 Diorite Street Westonia.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Day

17/12-22


That Council provides its certificate of clearance on the condition imposed by the WAPC on the proposed subdivision of newly created Lot 910 Diorite Street Westonia.

CARRIED 6/0

Bill Price returned to the Meeting @ 4.40pm

10.6 WHEATBELT NRM – COLLECTION OF SEED

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Attachment	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is to consider extending permission to the Wheatbelt NRM to collect seeds from Council reserves for a further twelve months.

Background

Wheatbelt NRM Australia is seeking Council’s permission to collect native seed from Reserves under management order to the Shire of Westonia. A draft letter of approval has been supplied and is shown as circulated to members.

“Wheatbelt NRM operate an Aboriginal Ranger Team and we are currently setting them up to operate a seed collection enterprise, the goal of this is to provide sustainable employment opportunities for community on Country. We have been contracted by Ramelius to collect seed for Edna May. Wheatbelt NRM and the Noongar Budjar Rangers are a not for profit and the contract with Ramelius is just about supporting Aboriginal employment. We would be very grateful if the Council could consider our request.”

Community/Stakeholder Consultation

NRM Officer – Dylan Copeland

Comment

Council have previously approved this group a twelve month collecting license with the following conditions: -

- All persons collecting native seed are licenced according to the Wildlife Conservation Act 1950 and will abide by the conditions of this licence.
- Permission is for a twelve-month period, commencing December 2022;
- Collection is by Wheatbelt NRM Noongar Budjar Rangers staff only.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation; and
- Wheatbelt NRM Noongar Budjar Rangers are required to donate to the Shire of Westonia, 10% of all seed from each species collected within the shire. This will go towards rehabilitation projects in the shire

Statutory Environment

Nil

Policy Implications

There are no policies relating to this matter.

Strategic Implications

Nil

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve a twelve-month extension to the Wheatbelt NRM Noongar Budjar Rangers to collect native seed from reserves under management order to the Shire of Westonia in accordance with the conditions as shown.

RESOLUTION

Moved: Cr Geier

Seconded: Cr Day

18/12-22

That Council approve a twelve-month extension to the Wheatbelt NRM Noongar Budjar Rangers to collect native seed from reserves under management order to the Shire of Westonia in accordance with the conditions as shown.

CARRIED 6/0

11. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday 16th February 2023 commencing at 3.30pm

12. MEETING CLOSURE

There being no further business the President, Cr Crees declared the meeting closed at 5.00pm