

SHIRE OF
WESTONIA
A vibrant community lifestyle

AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia
Thursday 20th December 2018
Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 20th December 2018 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00 pm

Caroline Robinson – 1pm

Discussion Period – 1.30 pm – 2.30 pm

Afternoon Tea – 3.00 pm – 3.30 pm

Audit Committee Meeting 3.00pm

Council Meeting – 3.30 pm

A handwritten signature in black ink, appearing to read 'J. Criddle'.

JAMIE CRIDDLE
CHIEF EXECUTIVE OFFICER
15 December 2018



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In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.

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1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr KM Day	President
Cr WJ Huxtable	Deputy President
Cr DL Geier	
Cr RS Corsini	
Cr JJ Jefferys	
Cr RA Della Bosca	

Staff:

Mr. JC Criddle	Chief Executive Officer
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Members of the Public: Nil

Apologies: Nil

Approved Leave of Absence: Nil

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 15th November 2018 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Great Eastern Country Zone Meeting held Thursday 29th November 2018 be received.

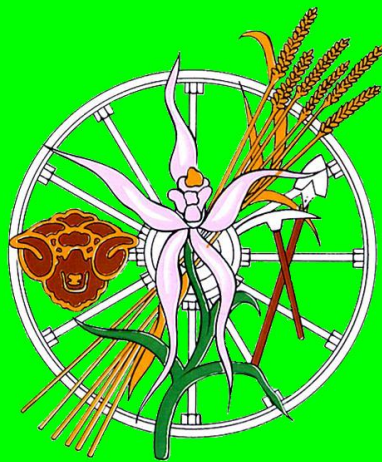
That the minutes of the Local Government Agricultural Freight Group Meeting held Friday 12th October 2018 be received.

That the minutes of the WEROC Executive Meeting held Wednesday 28th November 2018 be received.

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

Shire of Westonia



RECEIVAL OF MINUTES



WALGA

Great Eastern Country Zone

Minutes

**Thursday 29 November 2018
Teleconference**

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Great Eastern Country Zone

Meeting held via Teleconference

Commenced at 8.01 am, Thursday 29 November 2018

Minutes

1. OPENING AND WELCOME

The Zone President, Cr Rhonda Cole opened the meeting at 8.01am welcoming all in attendance..

2. ATTENDANCE AND APOLOGIES

Attendance

Shire of Bruce Rock	President Stephen Strange Mr Darren Mollenoyux, Chief Executive Officer non-voting delegate
Shire of Cunderdin	Cr Alison Harris Mr Nevile Hale, Chief Executive Officer non-voting delegate
Shire of Kellerberrin	Cr Rodney Forsyth Mr Raymond Griffiths, Chief Executive Officer non-voting delegate
Shire of Kondinin	Ms Mia Dohnt, Chief Executive Officer non-voting delegate
Shire of Koorda	Mr David Burton, Chief Executive Officer non-voting delegate
Shire of Merredin	President Ken Hooper Cr Mal Willis Mr Greg Powell, Chief Executive Officer non-voting delegate
Shire of Mt Marshall	President Tony Sachse Mr John Nuttall, Chief Executive Officer non-voting delegate
Shire of Mukinbudin	Cr Sandie Ventris Mr Dirk Sellenger
Shire of Narembeen	President Rhonda Cole Chair Cr Kellie Mortimore Mr Chris Jackson, Chief Executive Officer non-voting delegate
Shire of Nungarin	President Eileen O'Connell Cr Gary Coumbe - Deputy

Shire of Tammin	Mr Neville Hale, Chief Executive Officer non-voting delegate
Shire of Trayning	Cr Melanie Brown Mr Paul Sheedy, Acting Chief Executive Officer non-voting delegate
Shire of Westonia	President Karin Day Mr Jamie Criddle, Chief Executive Officer non-voting delegate
Shire of Wyalkatchem	Ms Taryn Dayman, Chief Executive Officer non-voting delegate
Shire of Yilgarn	President Onida Truran Mr Peter Clarke, Acting Chief Executive Officer non-voting delegate

WALGA Representatives

Mr Tony Brown, Executive Manager Governance & Organisational Development
Chantelle O'Brien – Governance Support Officer
Ian Duncan – Executive Manager, Infrastructure

Guests

Nil

Apologies

Shire of Bruce Rock, Shire of Cunderdin, Shire of Dowerin,	Cr Ramesh Rajagopalan Cr Dennis Whisson Cr Darrel Hudson Cr Brenton Walsh Ms Rebecca McCall, Chief Executive Officer non-voting delegate
Shire of Kellerberrin Shire of Kondinin	Cr Scott O'Neill President Sue Meeking Cr Kent Mouritz
Shire of Koorda	President Ricky Storer Cr Pamela McWha
Shire of Mt Marshall Shire of Mukinbudin Shire of Narambeen Shire of Nungarin	Cr Nick Gillett President Gary Shadbolt Cr Alan Wright Cr James Taylor Mr Adam Majid, Chief Executive Officer non-voting delegate
Shire of Tammin	Cr Glenice Batchelor Cr Tania Daniels
Shire of Trayning Shire of Westonia Shire of Wyalkatchem	Cr Geoff Waters Cr Bill Huxtable Cr Quentin Davies Cr Owen Garner
Shire of Yilgarn	Cr Wayne Della Bosca

Ms Mandy Walker, Director Regional Development RDA Wheatbelt
Hon Martin Aldridge, MLC Member for Agricultural Region
Hon Rick Mazza, MLC Member for Agricultural Region
Mr Craig Manton, Regional Manager Wheatbelt, Main Roads Department
Ms Wendy Newman, CEO Wheatbelt Development Commission

Attachments

The following were provided as attachments to the agenda:

1. Great Eastern Country Zone Minutes 23 August 2018.
2. Great Eastern Country Zone Executive Committee Minutes 8 November 2018.
3. Draft Country Ambulance Strategy
4. State Councillor Report
5. State Council Agenda – via link: <https://walga.asn.au/getattachment/About-WALGA/Structure/State-Council/Agendas-and-Minutes/Agenda-State-Council-5-December-2018.pdf.aspx>
6. WALGA President's Report
7. Zone Report – Local Government Act Review Forum.
8. Wheatbelt RDA report

3. **DECLARATIONS OF INTEREST**

President Eileen O'Connell declared an interest in Item 7.4.

4. **ANNOUNCEMENTS**

Nil

5. **GUEST SPEAKERS / DEPUTATIONS**

Nil

6. **MINUTES**

6.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Thursday 23 August 2018 (Attachment)
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The Minutes of the Great Eastern Country Zone meeting held on Thursday 23 August 2018 have previously been circulated to Member Councils.

RESOLUTION

Moved: President Stephen Strange

Seconded: President Onida Truran

That the minutes of the Great Eastern Country Zone meeting held Thursday 23 August 2018 are confirmed as a true and accurate record of the proceedings.

CARRIED

6.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Thursday 23 August 2018
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Nil

6.3 Minutes from the Great Eastern Country Zone Executive Committee Meeting held Thursday 8 November 2018

The Minutes of the Executive Committee meeting are attached

RESOLUTION

Moved: President Eileen O'Connell

Seconded: Cr Kellie Mortimore

That the Minutes of the Meeting of the Great Eastern Country Zone Committee Meeting held Thursday 8 November 2018 be endorsed.

CARRIED

7. ZONE BUSINESS

7.1 Draft Waste Strategy 2030

Proponent: Shire of Merredin

BACKGROUND

In October 2017 the State Government released a Consultation Paper on the Waste Strategy for comment, with feedback due February 2018. Following consideration of the feedback on the Consultation Paper a draft Waste Strategy 2030 was released in October 2018 for the required 28 day consultation period (as per the Waste Avoidance and Resource Recovery Act).

The draft Waste Strategy included waste avoidance, recovery and environmental protection objectives and targets. These objectives and targets are to be implemented through a number of specific strategies and approaches. The intention of the State Government is that an Action Plan be developed which includes the detail on how the targets will be achieved.

Specifically of relevance to the Zone are the:

- Waste Avoidance Targets which include:
 - A 5% reduction in MSW generation by 2024 and a 10% reduction by 2030 – measured against the 2014/15 baseline.
 - By 2030 all waste is managed and/or disposed using better practice approaches.
- Waste Recovery Targets which include:
 - C&D sector – increase material recovery to 75% by 2020, 77% by 2025 and 80% by 2030 – this may impact on the Local Governments operations, as this appears to be a statewide target
 - By 2030 all waste facilities adopt resource recovery better practice.
- Environmental Protection Targets which include:
 - By 2030 move towards zero illegal dumping
 - By 2030 move towards zero littering
 - By 2030 all waste facilities adopt environmental protection better practice.

It was not clear from the information provided in the draft Waste Strategy how these targets had been set. The better practices approaches have yet to be developed, and WALGA has requested this occurs taking a consultative partnership approach with the sector. In the [WALGA Submission](#) on the Draft Waste Strategy it was recommended that the Action Plan for implementation of the Strategy includes funding programs that:

- Provide adequate funding and support for Regional Councils, non-metropolitan and metropolitan Local Governments
- Reflect the targets and priorities within the State Waste Strategy
- Fully funds and acknowledges the life-cycle costs of infrastructure and services
- Facilitates the development and implementation of Product Stewardship Schemes.

The specific strategies in the draft Waste Strategy which will be important for the Zone include the requirement for Local Government Waste Plans and the review of the Waste Avoidance and Resource Recovery Levy (WARR Levy). Regarding Local Government Waste Plans, WALGA understands these plans are intended to be relatively simple documents which identify how the Local Government will progress towards the targets in the Strategy. In relation to the WARR Levy review, it should be noted that WALGA has recently reviewed its Waste Levy Policy Statement, which re-affirmed that the Levy should not be applied to the non-metropolitan area. This item is going to the December State Council meeting.

RESOLUTION

Moved: Cr Mal Willis
Seconded: President Stephen Strange

The Great Eastern Country Zone request that WALGA continue to advocate:

- 1. For a consultative partnership approach to the development of any better practice or other guidance for Local Government.**
- 2. That the Waste Avoidance and Resource Recovery Levy should not be applied to the non-metropolitan area.**

CARRIED

7.2 Draft Country Ambulance Strategy

Proponent – Executive Committee

BACKGROUND

A Draft Country Ambulance Strategy (the Draft Strategy) was developed by the WA Country Health Service (WACHS) in 2018, in order to address the future strategic direction of country ambulance service delivery in WA. The Draft Strategy was released for general consultation on September 28, and comments close on December 10.

The Draft Strategy (attached) was developed as a result of State-wide consultation conducted by Ernst and Young and WACHS with key stakeholders, research on best practice, and past reviews. This background work uncovered considerable inequity between the metropolitan and country ambulance services provisions, in regards to financial, contractual and performance measures.

While the Perth metropolitan area has an ambulance service delivered by paid, qualified ambulance officers adhering to strict performance indicators, country areas rely on a large number of volunteer ambulance officers and blended Sub Centres. WA has the greatest reliance on volunteer ambulance officers of any Australian State, and is the only State where the service is not State-operated, being run by St John Ambulance as the primary provider. The Draft Strategy notes that although the current volunteer model is strong, lack of investment in support for the volunteers places the future sustainability of the service at risk.

Consultation to develop the Draft Strategy included widespread regional engagement over six weeks with representatives from WACHS, the Kimberley Ambulance Service, St John Ambulance, Royal Flying Doctor Service, Local Government, the Department of Health and other relevant parties across seven country regions and the Perth metropolitan area.

Initial findings from consultation found that the WA ambulance operates with the lowest funding per capita and also spends the least per capita. Stakeholder consultation revealed that greater support for volunteers was required, including:

- Administrative support for Sub-centres
- Access to training, provision of nationally recognised formal training
- Investment in improved technology, particularly communication systems
- Greater sub centre financial support
- Increased clinical support.

Strategic themes were identified through further consultation, and these formed the pillars of the strategy: Policy and system; Timely Access; Patient Safety; System Coordination; Sustainable and Skilled Workforce and Value for Money.

A range of targets were developed for the pillars, leading to 19 recommendations. These are listed on page 11 and 12 of the Draft Strategy, and on pages 36-61 of the full version. A number of these recommendations include the development of measurable performance indicators for various aspects of service, although it is not made clear whether this expectation is placed only on the paid workforce, or also on volunteers.

Local Government representatives of the Great Eastern Country Zone have expressed concerns at some of the recommendations of the Draft Strategy, particularly those recommending the inclusion of measurable performance indicators in contracts.

As consultation on the Draft Strategy closes on December 10, it is unlikely that there is sufficient time for the Zone to prepare a detailed submission. An alternative approach involves individual Local Governments within the Zone contacting agencies within their area that should have input into the draft, and encouraging them to respond. Local Governments can also publish the advertised link for public comment in their weekly notes to their residents. It is a public document so individual members of the public are encouraged to have input.

Further information attached (Attachment 1).

RESOLUTION

Moved: Cr Tony Sachse
Seconded: Cr Kellie Mortimore

That the Great Eastern Country Zone Councils contact agencies within their area that should have input into the draft, and encourage them to respond. Additionally, Local Governments publish the advertised link for public comment in communications with their residents, and encourage residents to submit their own comments.

CARRIED

7.3 Container Deposit Scheme Locations

Proponent – Shire of Narembeen and Shire of Kondinin

BACKGROUND

The Department of Water and Environmental Regulation (DWER) have released a draft Customer Service Standard for the Container Deposit Scheme for comment. This document includes the draft number and approximate location of the refund points, both permanent and flexible, for the Scheme in Western Australia. WALGA is making a comprehensive Submission on the draft Standard highlighting a range of issues relating to customer interaction with the Scheme and ensuring equitable access for all Western Australian's.

Implications for the Zone

The draft Customer Service Standard only includes flexible refund points for 4 locations within the Zone (Shires of Bruce Rock, Cunderdin, Kellerberrin and Merredin), the other 12 Local Governments do not have a refund point allocated. No permanent refund points are located in the zone. The “flexible” refund points are currently defined as:

Flexible refund points are intended to meet the requirements of smaller or fluctuating populations and could be provided on a part time, seasonal, mobile, or event based (pop-up) basis.

The draft Standard DWER does not include any reference to minimum opening hours / days for the permanent or flexible points.

For the Zone to ensure equitable access for all residents to the Scheme it is suggested that all Local Governments be guaranteed, as a minimum, one flexible refund point which is open 16 hours each two week period, including at least 8 hours at weekends (this is the same as the NSW Container Deposit Scheme). There would be nothing to prevent the refund points being open additional hours to improve community access and convenience.

These refund points provide potential opportunities for Local Government to co-locate refund points at landfills or transfer stations, communities groups or charities and for local businesses.

RESOLUTION

Moved: Cr Kellie Mortimore
Seconded: President Eileen O’Connell

That the Great Eastern Country Zone requests that:

- 1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area.**
- 2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends**
- 3. The State Government provide appropriate funding for the refund points.**

CARRIED

7.4 Water Corporation - New management and billing structure for standpipes

Proponent – WEROC/Shire of Westonia

President Eileen O’Connell has declared an interest in this item.

BACKGROUND

WE-ROC has resolved to seek the Zones assistance in resolving issues around the implementation by the Water Corporation of a new management and billing structure for standpipes across rural WA.

Water Corporation plan to implement a new management and billing structure from the 1st July 2019.

Local Government Authorities (LGAs) are entitled to access concessional pricing for water used for their own purposes. This will not change; however high flow rate LGA owned fixed standpipes that are publicly accessible will no longer be charged concessional rates and commercial rates will instead apply.

This change will affect users of high flow LGA owned fixed standpipes in country areas. Although the price is charged to the LGA directly, the costs may be passed on to businesses, farmers and properties not connected to the scheme.

The major change is the way standpipes are billed. They will now be based on four categories shown below.

- LA Standpipe – No Annual Service Charge/\$2.534 per kilolitre Water Use Charge
- Community Standpipe - \$265.41 Annual Service Charge/\$2.534 per kilolitre Water Use Charge
- Commercial Standpipe - \$1,658.93 Annual Service Charge/up to \$8.353 per kilolitre Water Use Charge
- Fire-fighting Standpipe –No Annual Fee 100% discount/No Water Use Charge

How will rates and charges be applied to fixed standpipes?

The new pricing structure is linked to the size of the standpipe meter, as this determines the flow rate. Small standpipes (20mm and 25mm) generally deliver between 20 – 40 litres per minute. Large standpipes (any pipe larger than 25mm) generally deliver from 80 litres per minute and above.

All LGA standpipes with a meter size of 20mm or 25mm will receive concessional rates and are to be used by the LGA or for community purposes only (such as drought assistance for farmers or households not connected to scheme water when a drought condition is announced by the Government). All standpipes with a meter size above 25mm will be charged at a commercial rate, but an exemption to consumption charges will apply for water used for fire-fighting purposes.

Standpipes with a meter above 25mm that are located in a shire depot or locked for Shire use only will be able to access the concessional rate by providing evidence of the ability to control user access. There will be no change to Fire Standpipes or fixed standpipes installed on privately owned property.

Council and the Community will need to take into consideration, the Annual Service Charge applicable to the Standpipes according to the size of the meter size and purpose assigned to the Standpipe. For example, a 50mm Commercial Standpipe will attract an annual fee of \$1,658.93 as opposed to the existing \$250.39 annual fee.

The other, more significant change as listed above is the extensive increase in the tariff charged per kilolitre.

Current rates across the Shire are \$2.39 per kL. The proposal is to increase that to between \$2.534 and \$8.353 per kL.

Local Governments can simply not allow any water to be used from fixed standpipes without charging.

	Water - Meter Based Size Charges Meter Size (mm)		
		2017/18	2018/19
20mm	Community	\$250.39	\$265.41
25mm	Community	\$391.26	\$265.41
30mm	Commercial	\$563.38	\$597.18
40mm	Commercial	\$1,001.63	\$1,061.73
50mm	Commercial	\$1,565.03	\$1,658.93
80mm	Commercial	\$4,006.46	\$4,246.85
100mm	Commercial	\$6,260.10	\$6,635.71

The problem with the Water Corporations proposed new fee structure is that it caters to a "One size fits all" policy.

The Minister and the Water Corp are assuming that all land holders have direct or at least close contact with scheme reticulated water. This is not the case in the north of the Westonia Shire and is probably the case in outlying Councils such as Dalwallinu, Mt Marshall, Mukinbudin, Yilgarn, Kondinin and Lake Grace.

One half of the Westonia Shire's land mass does not have access to scheme water, requiring landholders to travel upward of 70km to Warralakin to cart water for domestic purposes. Management does not argue with the fact that landholders with the ability to draw from their own on farm water storage, should be charged a commercial rate should they wish to extract from a Council controlled Standpipe, but with no access to scheme water there should be an exemption to allow certain landholders to access domestic and stock water at a reduced rate.

Mr Jamie Criddle, CEO Shire of Westonia entered the meeting at 8.20am

RESOLUTION

Moved: Cr Karin Day
Seconded: President Stephen Strange

That the Great Eastern Country Zone request WALGA to advocate opposing the WA Water Corporation proposed fee structure in remote parts of the eastern Wheatbelt and;

- 1. Request the Water Corporation look to possible subsidised billing to remote user standpipes for users without any other possible means of potable water;**
- 2. Write to the Department of Water suggesting that as a result of the increased Standpipe water costs that they re-introduce the Farm Water Grants to allow affected landholders the ability to create on-farm water storage and water connections;**

CARRIED

8. ZONE REPORTS

8.1 Zone President Report

Cr Rhonda Cole

RECOMMENDATION

Resolved

8.2 Local Government Agricultural Freight Group

Cr Rod Forsyth

Minutes of the Local Government Freight Group meeting of 12 October 2018 are attached.

RECOMMENDATION

Moved: President Stephen Strange

Seconded: President Ken Hooper

That the Report be received

CARRIED

Ms Mia Dohnt, CEO Kondinin entered the meeting at 8.31am

8.3 Wheatbelt District Emergency Management Committee (Wheatbelt DEMC)

Cr Tony Sache

The Wheatbelt DEMC met in Northam on 1st November, 2018. Information from the meeting included:

- The Shire of Bruce Rock LEMA was considered compliant.
- Review of the EM status across the district including LEMA currency, LEMC functionality and Exercise Schedules. This information is available in Appendix 2 of the draft minutes. The Shire of Mukinbudin's LEMA is overdue. The Shire of Nungarin has been progressing with their LEMA which is due December 2018 Note: their LEMC is not currently meeting. The Shire of Trayning has their LEMA due in December 2018 and this is progressing well. All other GECZ Councils in the district are endorsed and meeting regularly.
- Appendix 3 of the draft minutes has information relating to the Local Risk Status for member Councils and Appendix 4 covers recent exercise reports.
- In the Agenda items it was noted that there is a need to evaluate the top 20 risks. This will be done at the first meeting in 2019.
- Some of the agency reports that could affect the GECZ included; high fuel loads due to late rains (DFES), BOM outlook shows hotter, drier season ahead (DFES), 28 Schools in the bushfire prone area with all plans up to date (Dept of Education), Harvest period coming up with busier roads etc (LG GECZ), Operation Vulcan starts on December 1st and visits will be made to known arson offenders in the area (WA Police Service).
- The WA contingency plan for rail crash in the Avon Valley (Feb 2012) is now overdue for review, and exercising.

Following the meeting the Wheatbelt DEMC undertook a multi-agency pre-season workshop. This included:

- Seasonal Outlook and Overview of Services
Bureau of Meteorology Note: Message was to be prepared as even with a lower risk of Tropical Cyclones/Floods etc as "it only takes one".
- Network Transmission and Distribution Information Western Power
- Bushfire Fuel Loads and Mitigation Works DFES BFRMO, Parks and Wildlife (DFES)
- Restricted Access Permits

➤ Agency Preparedness, updates and issues

The Committee also undertook an exercise in Electricity Supply Disruption.

➤ Other Information:

Severe weather events last Friday, 16th November and Saturday 17th November 2018 saw many fires occur simultaneously across the district, mostly due to lightning strikes. Reports coming in indicate that there were quite quick responses to these fires and damage was able to be minimized to some degree. However power outages also occurred with the associated mobile and landline phone communication problems occurring again in some areas. There have been a couple of emails complaining about the loss of communications late Friday and early Saturday, especially with regard to firefighting operations and the public.

RESOLUTION

Moved: Cr Tony Sachse

Seconded: President Eileen O'Connell

That the Report be received

CARRIED

9. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

9.1 State Councillor Report

Cr Stephen Strange

Report on the September State Council meeting held in Dongara was attached to the Agenda.

RESOLUTION

Moved: Cr Ken Hooper

Seconded: Cr Kellie Mortimore

That the Report be received

CARRIED

9.2 WALGA Status Report

Mr Tony Brown, Executive Officer

BACKGROUND

Presented the Status Report for August 2018 which contains WALGA's responses to the resolutions of previous Zone Meetings.

Zone	Agenda Item	Zone Resolution	WALGA Response	Up-date	WALGA Contact
Grt Eastern C	2017 November 30 Zone Agenda Item 9.2 WALGA Status Report	That the Great Eastern Country Zone notes the: 1. State Councillor Report; and 2. WALGA Status Report and requests that WALGA express its disappointment to the Office of Emergency Management that there has been no progress on this important emergency management issue and in the event that the matter cannot be progressed WALGA be requested to take the issue up with the Minister for Emergency Management.	WALGA has reopened discussions with the Office of Emergency Management on this matter and will advise the zone of feedback directly. The Emergency Management Policy Unit are coordinating further briefings and are collecting information from the relevant zones to ensure the sectors concerns can be raised with the relevant parties. Great Southern and Great Eastern Country are both experiencing issues in this area. WALGA have raised this as an urgent matter with the Emergency Services Network Operators Reference Group to provide recommendations to the sector. This group includes all the lifeline agencies along with the Department of Primary Industries and Regional Development to include the regional black spots funding and communications providers. WALGA will provide further updates as information is received.	Nov 2018	Joanne Burges Executive Manager, People & Place jburges@walga.asn.au 9213 2018
Grt Eastern C	2018 April 26 Zone Agenda Item 7.6	That the Great Eastern Country Zone in conjunction with WALGA and the State Emergency Management Committee seek meetings with relevant Commonwealth agencies to develop resolutions to the ongoing Telecommunication failures being	WALGA will meet with the Great Eastern Country Zone to investigate the options available to assist with this matter. Further information from CEOs in the zone would be beneficial as the Association notes that	Nov 2018	Joanne Burges Executive Manager People and Place jburges@walga.asn.au 9213 2080

	<p>Power/Telecommunication Outages Across the Great Eastern Country Zone During the 2018 Easter Weekend</p>	<p>experienced in parts of the central and eastern Wheatbelt.</p>	<p>two have responded since the Executive emailed on 18 April 2018.</p> <p>The Emergency Management Policy Unit are coordinating further briefings and collecting information from the relevant zones to ensure the sectors concerns can be raised with the relevant parties. Great Southern and Great Eastern Country Zones are experiencing issues in this area.</p> <p>WALGA have raised this as an urgent matter with the Emergency Services Network Operators Reference Group to provide recommendations to the sector. This group includes all the lifeline agencies along with the Department of Primary Industries and Regional Development to include the regional black spots funding and communications providers. WALGA will provide further updates as information is received.</p>		
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ZONE COMMENT

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

RESOLUTION

Moved: Cr Alison Harris
Seconded: President Onida Truran

That the Great Eastern Country Zone notes the WALGA Status Report.

CARRIED

9.3 Review of WALGA State Council Agenda – Matters for Decision

Mr Tony Brown, Executive Officer

BACKGROUND

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link:

<https://walga.asn.au/getattachment/About-WALGA/Structure/State-Council/Agendas-and-Minutes/Agenda-State-Council-5-December-2018.pdf.aspx>

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

5.1 Proposed Removal by Main Roads WA of the “Letter of Approval” Restricted Access Vehicle Operating Condition

WALGA Recommendation

That WALGA:

1. Opposes withdrawal of the “Letter of Approval” Restricted Access Vehicle Operating Condition until an acceptable alternative is developed;
2. Supports the position that Local Governments not use provision of the Letter of Authority to charge transport operators to access the Restricted Access Vehicle network;
3. Supports the development of standard administrative procedures including fees and letter formats; and
4. Supports the practice of Local Governments negotiating maintenance agreements with freight owners/ generators in cases where the operations are predicted to cause extraordinary road damage.

ZONE COMMENT:

There has been widespread concern from country Local Governments on Main Roads proposal to withdraw the “Letter of Approval” Restricted Access Vehicle Operating Condition (CA07 condition).

The recommendation is in line with feedback received for country Local Governments.

Zone supports the WALGA Recommendation.

5.2 Bus Stop Infrastructure Partnership Agreement 2018/19-2022/23

WALGA Recommendation

That the Bus Stop Infrastructure Partnership Agreement be endorsed.

5.3 2019-20 State Budget Submission

WALGA Recommendation

That WALGA's submission to the State Government in advance of the 2019-20 Budget be endorsed.

5.4 Interim Submission: Cost Recovery for Clearing Permits and Water Licences and Permits – DWER Discussion Paper

WALGA Recommendation

That the WALGA interim submission which opposes increased cost recovery for clearing permits and water licences and permits by the Department of Water and Environmental Regulation be endorsed.

5.5 Waste Levy Policy Statement

WALGA Recommendation

That the Waste Levy Policy Statement 2018 be endorsed.

5.6 Standard Development Conditions Guidelines

WALGA Recommendation

That the *Standard Development Conditions Guideline*, be endorsed and that WALGA recommends use of the resource by Local Governments when reviewing and/or preparing standard development conditions.

5.7 WALGA Paper – Off Road Vehicles and Local Government

WALGA Recommendation

That WALGA advocates for the State Government to:

1. Conduct a review of current legislation to align registration and licensing of Off Road Vehicles (ORVs) with other vehicle types and users.
2. Allocate funding for feasibility studies to identify suitable sites for new ORV Permitted Areas throughout the State, which considers environmental values, future land use planning impacts, public safety, amenity and environmental issues and Local Government risk and liability issues.
3. Develop and implement, in collaboration with WALGA and ORV stakeholders, educational resources and training suitable to the specific needs of ORV users, stakeholders and Local

Governments. Resources should include; guidance on compliance and enforcement arrangements aligned with the *Control of Vehicles (Off-road Areas) Act 1978* and other relevant legislation, user and permitted area operational safety, signage standards, insurance and liability mitigation strategies.

4. Develop and implement, in collaboration with ORV vendors, resources and practices that ensure ORV buyers are informed at the point of sale about ORV registration, regulation and restrictions applicable to ORV vehicle use and consequences of non-compliance.
5. Consider and consult on the regulation of the vendor's role in providing information to buyers regarding ORV registration, regulation and restrictions.
6. Develop and implement, in collaboration with stakeholders and industry representatives, resources to educate and raise community awareness about the proper use of ORVs, ORV permitted and prohibited areas, and the consequences of non-compliance.
7. Ensure that the WA Police Force allocates resources to address unlawful ORV use in consultation with Local Government law enforcement.

5.8 Submissions – *Public Health Act 2016* Regulation Review Program

WALGA Recommendation

That the interim submissions provided to the Department of Health *Public Health Act 2016* Discussion Papers on Regulations for Construction Sites Facilities, Temporary Toilets and Cloth Materials be endorsed.

5.9 Aboriginal Advocacy and Accountability Office Interim Submission

WALGA Recommendation

That the interim submission to An Office for Advocacy and Accountability in Aboriginal Affairs in Western Australia: Discussion paper be endorsed.

5.10 Royal Commission into Institutional Responses to Child Sexual Abuse

WALGA Recommendation

That the interim submission: Royal Commission into Institutional Responses to Child Sexual Abuse: A Local Government Response to the Western Australian State Government Child Safety Implementation Plan be endorsed.

5.11 Partnering with Local Government for Youth

WALGA Recommendation

That the following amended policy statement be endorsed:

The Local Government sector supports the development and well-being of children and young people through strategic partnerships and a combination of services and facility provision. The Association advocates that the State and Commonwealth should continue to invest in the wellbeing of young West Australians.

5.12 Managing Alcohol in our Communities Guide

WALGA Recommendation

That the Managing Alcohol in our Communities (MAIOC) Guide be endorsed.

RESOLUTION

Moved: President Stephen Strange

Seconded: President Karin Day

That the Great Eastern Country Zone endorses all recommendations being matters contained in the WALGA State Council Agenda.

CARRIED

9.4 Review of WALGA State Council Agenda – Matters for Noting / Information

Mr Tony Brown, Executive Officer

6.1 Local Government Act Review

ZONE COMMENT:

Please refer to the report detailed the feedback gathered from the Zone forum held in Merredin on 24 October 2018 attached to this Agenda for your information.

The WALGA process from here is as follows;

- 16 November 2018 – WALGA distributed an InfoPage requesting Local Governments (Council decision required) to provide a submission on the Act review process. A submission to WALGA is requested by 1 February 2019. This will enable Councils to consider an item at their December meetings.
- November Zone Meetings/December 2018 State Council Meeting – Item for noting will be prepared that will cover information on the LG Act review process and a summary of the forums held in October/November and general themes coming through.
- 30 January 2019 – State-wide Forum on the future of Local Government – The forum will include a review of the information coming through from the Local Government Act forums and submissions, in addition there will be guest speakers presenting on the future of Local Government.
- March Zone Meetings/March 2019 State Council Meeting – Item for Decision on sector positions feedback following feedback from Local Government submissions.
- 22 February 2019 – Local Government Act submission to WALGA close
- 15 March to 22 March 2019 – Zone Meetings
- Tuesday 26 March 2019 at 4pm – WALGA State Council Meeting

6.2 Economic Development Project

6.3 Report: Review of Local Government Car Parking Requirements in Western Australia

6.4 Event for Elected Members – Health Services in Regional Areas

ZONE COMMENT:

The zone will be interested in the Regional Health forum proposed to be held on 26 March 2019

6.5 Government Regional Officer Housing

6.6 National Redress Scheme

6.7 Family and Domestic Violence

6.8 Report Municipal Waste Advisory Council

6.9 Draft National Biosecurity Statement

6.10 Release of the Better Urban Forest Planning Guide

6.11 WALGA Reconciliation Action Plan

9.5 Review of WALGA State Council Agenda – Organisational Reports

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Environment and Waste Unit

7.1.2 Report on Key Activities, Governance and Organisational Services

7.1.3 Report on Key Activities, Infrastructure

7.1.4 Report on Key Activities, People and Place

9.6 Review of WALGA State Council Agenda – Policy Forum Reports

7.2 Policy Forum Reports

7.2.1 Mayors/Presidents Policy Forum

7.2.2 Mining Community Policy Forum

7.2.3 Container Deposit Legislation Policy Forum

7.2.4 Economic Development Policy Forum

9.7 WALGA President's Report

The WALGA Presidents Report is attached.

RESOLUTION

Moved: President Eileen O'Connell
Seconded: Cr Kellie Mortimore

That the Great Eastern Country Zone notes the following reports contained in the WALGA State Council Agenda.

- Matters for Noting/Information
- Organisational Reports
- Policy Forum Reports; and
- WALGA President's Report

CARRIED

10. AGENCY REPORTS

10.1 Wheatbelt RDA

Mandy Walker, Wheatbelt RDA is an apology for this meeting, however has provided a Zone report as attached.

Noted

10.2 Department of Local Government, Sport and Cultural Industries

Nil

11. MEMBERS OF PARLIAMENT

Nil

12. EMERGING ISSUES

12.1 Community Bus Hire

The issue of Community Bus hire was raised and the concern about not being able to charge for the service. Donations can be accepted.

Noted

12.2 Power Outage Due to Storm

Extended power outages occurred within the area due to storm damage. These outages if occur during a high fire risk rating can be highly dangerous. Zone to take this matter up with Western Power.

Noted

13. URGENT BUSINESS

13.1 Farewell Mr David Burton

With this meeting being the last one for Mr David Burton, CEO, Shire of Koorda, the Zone would like to say thank you. Mr Burton's contribution to the Zone was appreciated and wish all the very best with the Shire of Carnarvon.

Noted

14. DATE, TIME AND PLACE OF NEXT MEETINGS

The Great Eastern Country Zone meetings have been endorsed by the Executive Committee and are listed below:

NOTICE OF MEETINGS
GREAT EASTERN COUNTRY ZONE MEETING
2019

Zone Meeting Dates Thursday	Time	HOST COUNCIL
21 March	Thursday 9.30am	Shire of Merredin
24 April	Wednesday 9.30am	Shire of Kellerberrin
27 June	Thursday 9.30am	Shire of Merredin
29 August	Thursday 9.30am	Shire of Kellerberrin
28 November	Thursday 9.30am	Shire of Merredin

NOTICE OF MEETINGS
GREAT EASTERN COUNTRY ZONE EXECUTIVE COMMITTEE 2019

Exec Comm Meeting Dates Thursday	Time	HOST COUNCIL
7 March	Thursday 7.30 am	Teleconference
11 April	Thursday 7.30 am	Teleconference
13 June	Thursday 7.30 am	Teleconference
8 August	Thursday 7.00 am	In-Person Perth Exhibition & Convention Centre
14 November	Thursday 7.30 am	Teleconference

Noted

15. CLOSURE

There being no further business the Chair declared the meeting closed at 9.12am.

VA — Prohibited activities in the open air during total fire ban

[Heading inserted in Gazette 1 Dec 2009 p. 4832.]

24A. Prohibited activities prescribed (Act s. 22B(3)(c))

- (1) In this regulation —
engine, vehicle, plant, equipment or machinery means any engine, motor vehicle, plant, equipment or machinery that is, or that is activated by, an internal combustion engine;
road has the meaning given in the *Road Traffic (Administration) Act 2008* section 4.
- (2) The use or operation of any engine, vehicle, plant, equipment or machinery on land on which there is bush or which is under crop or pasture or stubble is prescribed for the purposes of section 22B(3)(c) of the Act.
- (3) Subregulation (2) does not apply to the use or operation of any engine, vehicle, plant, equipment or machinery —
 - (a) on a road; or
 - (b) on a lane, driveway, yard or other area that provides access to, or a parking facility at, any residential, farming or business premises, if the area has been sufficiently cleared of inflammable material to prevent the escape of fire.
- (4) Subregulation (2) does not apply to the use or operation of any engine, vehicle, plant, equipment or machinery if —
 - (a) the purpose of that use or operation is the prevention of an immediate and serious risk to the health or safety of a person or livestock; and
 - (b) all reasonable precautions have been taken to prevent the use or operation from causing a bush fire; and
 - (c) without limiting paragraph (b), the condition applicable under subregulation (5) is complied with.
- (5A) Subregulation (2) does not apply to the use or operation of any engine, vehicle, plant, equipment or machinery if —
 - (a) the use or operation is or is part of an agricultural activity; and
 - (ba) the use or operation is not, and is not part of, a process or operation specified for the purposes of section 27A(1)(a)(ii) of the Act as being a process or operation likely to create a bush fire danger; and
 - (b) all reasonable precautions have been taken to prevent the use or operation from causing a bush fire; and
 - (c) without limiting paragraph (b), the condition applicable under subregulation (5) is complied with,unless —
 - (d) the use or operation is inconsistent with a declaration under regulation 38C; or
 - (e) a ban under regulation 24C is in force in the area in which the use or operation is taking place or was to take place.
- (5) The condition is that the internal combustion engine that is, or that activates, the engine, vehicle, plant, equipment or machinery being used or operated is mechanically sound and has an exhaust system that —
 - (a) is clean and free from gas leaks; and

- (b) except in the case of a motor vehicle, is fitted with a suitable spark arrester that is maintained in a clean, sound and efficient condition.

[Regulation 24A inserted in Gazette 1 Dec 2009 p. 4832-4; amended in Gazette 5 Nov 2010 p. 5564-5; 2 Dec 2011 p. 5059-60; 8 Jan 2015 p. 109.]

24B. Activities excepted from Act s. 22B(2) prescribed (Act s. 22B(4))

- (1) For the purposes of section 22B(4) of the Act, an activity that is carried out for the purpose of preventing an immediate and serious risk to the health or safety of a person or livestock is prescribed.
- (2) Subregulation (1) applies to an activity only if all reasonable precautions have been taken to prevent the activity from creating a bush fire danger.

[Regulation 24B inserted in Gazette 1 Dec 2009 p. 4834.]

24C. Bans for r. 24A(5A), imposing and duration of etc.

- (1) A bush fire control officer may impose a ban, for the purposes of regulation 24A(5A), in an area if satisfied that the use or operation of any engine, vehicle, plant, equipment or machinery in the area during the period to be specified for the ban would be likely to cause a bush fire or contribute to the spread of a bush fire.
- (2) A bush fire control officer must impose a ban, for the purposes of regulation 24A(5A), in an area if satisfied that the bush fire danger index for the area is or exceeds 35.
- (3) For the purposes of subregulation (2), the bush fire danger index must be worked out using the “Grassland Fire Danger Index CSIRO-modified McArthur Mk 4 meter”.
- (4) A ban —
- (a) has effect for the period specified for the ban; and
 - (b) must be published by wireless broadcast and, if practicable, in writing; and
 - (c) may be varied or cancelled by a bush fire control officer by wireless broadcast and, if practicable, in writing.
- (5) The period specified for the ban must be included in the wireless broadcasts of the ban and in any written publication of the ban.

[Regulation 24C inserted in Gazette 5 Nov 2010 p. 5565-6; amended in Gazette 2 Dec 2011 p. 5060.]

Local Government Agricultural Freight Group

MINUTES OF MEETING

held in Wattle Room, WA Local Government Association, 170 Railway Parade, West Leederville
Friday 12 October 2018 commencing at 1:02 pm

1 OPENING & WELCOME

The Chairman welcomed delegates and observers.

2 ATTENDANCE & APOLOGIES

2.1 Attendance

Chairman –

Cr Ken Seymour Avon-Midland Country Zone

Delegates –

Cr Brian Rayner Avon-Midland Country Zone
Cr Katrina Crute Central Country Zone
Cr Rod Forsyth Great Eastern Country Zone (via telephone)
Cr Tim Barling South Metropolitan Zone

Observers -

Mr Trevor Whittington WA Farmers Federation (from 1:16 pm)
Mr Grady Powell WA Farmers Federation (from 1:16 pm)
Mr Ian Duncan WA Local Government Association
Robert Dew Avon-Midland Country Zone

2.2 Apologies

Mr Bruce Wittber Central Country Zone
Cr Keith House Great Southern Country Zone
Cr Ronnie Fleay Great Southern Country Zone
Mr Ian Randles Pastoralists & Graziers Association of WA
Mr Doug Hall Pastoralists & Graziers Association of WA

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 ANNOUNCEMENTS

There were no announcements.

5 MINUTES

5.1 Confirmation of Minutes

Minutes of the Meeting held 13 August 2018 at the WA Local Government Association. Copies of these Minutes have been circulated to all member Zones & delegates.

RECOMMENDATION

That the Minutes of the Group's Meeting held 13 August 2018, as printed and circulated, be confirmed.

RESOLUTION

Cr K Crute moved and Cr B Rayner seconded –

That the Minutes of the Group's Meeting held 13 August 2018, as printed and circulated, be confirmed. CARRIED

5.2 Matters Arising from the Minutes

(a) Group's Terms of Reference (Item 6.1)

At its last meeting the Group resolved to amend the membership provisions of its Terms of Reference by deleting paragraph 2 (referencing the WALGA President as a member) and inserting a new paragraph 2 providing for the PGA of WA and WA Farmers to be non-voting participants of the Group. The amended Terms of Reference were sent to the Group's constituent Zones for endorsement.

The Avon-Midland, Central and Great Eastern Country Zones have all advised that they have endorsed the changes to the Group's Terms of Reference.

RECOMMENDATION

For noting

NOTED

(b) Managing Heavy Vehicle Access to Local Roads (Item 6.2)

Last meeting noted that the WA Local Government Association had been advised by Main Roads WA that the policy regarding conditions applied to Notices and Permits that allow Restricted Access and Concessional Mass trucks to use certain roads will change from October 2018 and that WALGA was consulting with all affected Local Governments to determine how and why CA07 conditions are applied, to determine the consequences of abolishing the condition and what alternative mechanisms may be appropriate.

WALGA is currently collection information from those local governments which have roads to which the CA07 condition is applied. Mr I Duncan may care to give an update.

RECOMMENDATION

For discussion

Mr I Duncan commented –

-) 115 local governments have condition CA07 on at least one of their roads.
-) WALGA asked these local governments what the condition was used for, what would be the effect if the condition was removed and what would need to replace the condition –
 - o 40 local governments in mining and timber industry areas were contacted by phone
 - o Other local governments contacted by means of a survey.
-) WALGA has reported to the Minister's Office and Main Roads WA.
-) Findings:
 - o Where mining agreements are in place the local governments believe CA07 to be important to hold the agreements together and to monitor new companies coming in.
 - o Local governments in areas with a timber industry were enthusiastic for retention of CA07 condition as it assisted with local governments inspecting roads and companies making good.
 - o Agricultural based local governments. A couple of local governments use the requirements of CA07 to manage CBH bin to bin transfers, others use for other goods. Main use around extractive industries.

- J WALGA has recommended to Main Roads that the condition not be removed. Acknowledge that CA07 is a 'clunky' tool and administratively difficult but should be retained until a better way is found to replace it.
- J Main Roads has gone silent on the issue. Awaiting their response. Believe a meeting is coming up.
- J CBH applied to the Shire of Merredin for a major upgrade of their receival site in Merredin. Believe the Shire put forward a condition for financial contribution on some RAV and AMMS rated roads.

Cr R Forsyth commented that CBH has upgraded the Kellerberrin receival site and concerns have been expressed about damage to roads. He also queried whether all farmers using a non RAV rated road need to all apply to have that road included on the HMMS road list. Mr I Duncan replied that if a road is not on the RAV network and if multiple farmers are using the same road then it should be looked at for inclusion on the RAV network.

Mr Trevor Whittington and Mr Grady Powell entered the meeting at 1:16 pm.

Cr T Barling suggested that a template letter be developed for use by all local governments using the CA07 condition.

(c) Revitalising Agricultural Region Freight Strategy (Item 6.3)

Last meeting noted the announcement by the State Government of the Revitalising Agricultural Region Freight Strategy by the State Government. The meeting noted the establishment of a Stakeholder Reference Group and that WALGA was included in that Group.

The Department of Transport's website indicates that a strategy and supporting project list will be delivered in the second half of 2018, however as yet this is not available. WALGA understands that a draft Strategy is to be produced for comment and that the draft will go to all local governments.

Last meeting indicated that when the draft Strategy is released the Group review the Strategy to identify issues for discussion by Zones.

RECOMMENDATION

For noting

Mr I Duncan commented –

- J Work has continued around the Wheatbelt Secondary Freight Routes.
- J There is not a lot of difference between the Wheatbelt Secondary Freight Routes and the routes in the Revitalising Agricultural Region Freight Strategy.
- J Believe the draft Strategy is with the Ministers' Office. Waiting for it to be released for public comment.

The meeting requested that members be advised if the draft Revitalising Agricultural Region Freight Strategy is released before the next scheduled meeting of the Group.

(d) Other

There were no other matters brought forward.

6 BUSINESS

6.1 Westport: Port and Environs Strategy

Last meeting noted the establishment by the State Government of the Westport Taskforce to prepare the Westport: Port and Environs Strategy. The aim of the Strategy is to provide guidance to the Government on the planning, development and growth of the Port of Fremantle at the Inner and Outer Harbours, the required rail and road networks, and the potential for the Port of Bunbury to contribute to the handling of the growing trade task. This will be an integrated plan to meet the freight and logistics needs for Perth and the South West for the next 50 to 100 years.

At a recent meeting of local governments attended by Mr Ian Duncan the suggestion was made that the LG Agricultural Freight Group should consider taking a position or considering the Westport Taskforce. As noted at the last meeting Mr Duncan attends the Westport Taskforce Reference Group but the WA Local Government Association's perspective is wider than the agricultural area.

A selection of fact sheets published by the Westport Taskforce is attached to the Agenda. Other publications and updates are available on the Department of Transport's website:

<https://www.transport.wa.gov.au/projects/westport-port-and-environs-strategy.asp>

RECOMMENDATION

For Discussion

RESOLUTION

Cr B Rayner moved and Cr K Crute seconded –

That Group request an invitation to the next meeting of the Westport Local Government Reference Group. CARRIED

The meeting requested that, if the Group is invited to attend a Local Government Reference Group meeting, all delegates be contacted seeking advice as to who could attend.

6.2 CBH Receival Site Upgrades

Cr K Seymour advised that he had recently met with Mr Wally Newman (CBH Chairman) and Mr Jimmy Wilson (CBH CEO). During their discussions he noted comments that under CBH policy expenditure of up to \$3m did not require Board approval. He believed that under the new CEO this policy will change.

Cr R Forsyth commented that the Kellerberrin Receival Site had been upgraded at a cost of \$8-\$8½m. The Shire was having difficulties with contractors meeting conditions on road access when carting gravel to the site.

The Executive Officer commented that the Konnongorring Receival Site had been upgraded. Road access to the site had not been well thought out and has created an unsafe situation (limited sight distances and no turning pockets) at the Northam-Pithara Road, narrow rail crossing on the Konnongorring West Road and the rail crossing being very close to the site's new entry point.

The meeting encouraged local governments to talk with each other about CBH upgrades and any concerns they have.

6.3 Harvest Mass Management Scheme

Mr I Duncan commented that feedback on the 2018/2019 Harvest Mass Management Scheme had been positive and that approvals for the HMMS road list were being issued promptly.

Mr G Powell commented that 1,829 applications for approvals for the HMMS road list had so far been received by Main Roads. Main Roads had put on extra staff to process the applications and at present the turnaround time was one day.

6.4 Heavy Vehicle Agricultural Pilots

Cr B Rayner asked if there was any progress on proposals for Heavy Vehicle Agricultural Pilots.

Mr G Powell replied that he believed that Main Roads was putting another proposal to the next meeting of Agricultural Vehicle Advisory Committee. Road safety concerns had been expressed by WA Police and as such it is unlikely that an on-line training course for agricultural pilots will progress. His best guess for changes to the width requirements for towed agricultural machinery will be from 6m to 7½m; it is very unlikely that 8m will be agreed to,

6.5 Movement of Agricultural Vehicles in Convey

Mr G Powell commented that the industry needs to lift its game with regards to agricultural piloting and movement of agricultural vehicles. Better communication is needed.

Mr I Duncan commented that that the difficulty with movement of agricultural vehicles in convoy was with other vehicles travelling in the same direction as the convoy not with vehicles travelling in the opposite direction.

Cr R Forsyth commented that fatigue management for the transport industry was no done on-line.

Mr I Duncan commented that registered training organisations accrediting competencies can only do so at the work place.

6.6 Midlands Road

Cr K Seymour advised that the Midlands Road (Walebing to Dongara) was now RAV 7 rated. A 20km section of the road North of Moora was in poor condition. Farmers were now seeking to access this road by using smaller local government roads.

7 DATE, TIME AND PLACE OF NEXT MEETING

Future Meetings of the Group are scheduled for –

Friday 8 February 2019
Friday 12 April 2019
Friday 12 July 2019
Friday 11 October 2019

The Group has previously met on a Monday, however the last meeting resolved that future meetings of the Group be held on Fridays.

RECOMMENDATION

That the next meeting of the Group be held Friday 8 February 2019 at the WA Local Government Association, commencing at 1:00 pm.

RESOLUTION

Cr B Rayner moved and Cr T Barling seconded –

That the next meeting of the Group be held Friday 8 February 2019 at the WA Local Government Association, commencing at 1:00 pm. CARRIED

8 CLOSURE

There being no further business the Chairman thanked all for their attendance and declared the meeting closed at 2:15 pm.

CERTIFICATION

These Minutes were confirmed by the meeting held on

Signed:
(Chairman of meeting at which the Minutes were confirmed)

WE-ROC

WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS

Incorporating the local governments of Bruce Rock, Kellerberrin, Merredin, Westonia & Yilgarn

Address: PO Box 6456, EAST PERTH 6892

T: (08) 9328 1991

F: (08) 9228 0071

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Executive Meeting

Wednesday 28 November 2018

Council Chambers, Shire of Westonia, commencing at 9.33am

MINUTES



Shire of Bruce Rock



Shire of Kellerberrin



Shire of Merredin



Shire of Westonia



Shire of Yilgarn

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WE-ROC

Wheatbelt East Regional Organisation of Councils

Shires of Bruce Rock, Kellerberrin, Merredin, Westonia, Yilgarn

Executive Meeting held in the Shire of Westonia's Council Chambers

MINUTES

1. OPENING AND ANNOUNCEMENTS

Peter Clarke, WE-ROC's CEO, opened the meeting at 9.33am welcoming all in attendance.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Mr Peter Clarke, CEO Shire of Yilgarn and CEO WE-ROC (Chair)
Mr Darren Mollenoyux, CEO Shire of Bruce Rock
Mr Raymond Griffiths, CEO Shire of Kellerberrin
Mr Greg Powell, CEO Shire of Merredin
Mr Jamie Criddle, CEO Shire of Westonia

Ms Helen Westcott, Executive Officer

2.2 Apologies

Nil

2.3 Guests

Mr Steven Peacock, go2GUIDES (via telephone), joining the meeting at 10.01am and leaving the meeting at 10.43am
Mr Fabian Vleer, go2GUIDES (via telephone), joining the meeting at 10.01am and leaving the meeting at 10.43am
Dr Andrew Harper, Adjunct Clinical Professor Curtin Medical School, joined the meeting at
Mr Tasfeen Billah, Student at the Curtin Medical School

3. PRESENTATIONS/MEETINGS

3.1 Ongoing Development of the WE-ROC App and Website (Attachments)

Following discussions with the WE-ROC Executive Officer and Greg Powell the Shire of Merredin's CEO (through its visitor centre the Shire is responsible for the collation and inputting of information for the WE-ROC App), go2GUIDES requested a meeting with the WE-ROC Executive to discuss the WE-ROC App and its progress to date.

Given the Minister for Tourism's, Hon Paul Papalia CSC MLA, announcement on 19 October 2018 of a campaign to promote Western Australia as the 'Road Trip State' the discussion on the App is perhaps timely as the campaign proposes the considerable size of the State should be viewed as an advantage, and highlights how its size provides an opportunity for people to experience a variety of destinations as part of a road trip.

A copy of the media statement from the Minister forms an attachment to the meeting agenda.

A copy of the PowerPoint presentation used by gi2GUIDES representatives, Steven Peacock and Fabian Vleer form an attachment to the minutes.

3.2 Wheatbelt Medical Student Immersion Program (WMSIP)

As Member Councils are aware, preparations are underway for next year's visit by medical students participating in the Wheatbelt Medical Student Immersion Program (WMSIP).

As part of this preparation, Dr Andrew Harper, Adjunct Clinical Professor at the Curtin Medical School, would like to meet with the WE-ROC CEOs to seek their opinion on the medical services available across the WE-ROC communities.

Dr Harper will be joined by one of the students, Mr Tasfeen Billah, who came out as part of the 2018 WMSIP.

An invitation has been extended to both Dr Harper and Mr Billah to join the WE-ROC Executive for lunch when it breaks at 12.00noon.

4. MINUTES OF MEETINGS

4.1 Minutes from the Executive Meeting held Wednesday 26 September 2018 (Attachment)

Minutes of the Executive Meeting held Wednesday 26 September 2018 have previously been circulated to Member Councils.

RECOMMENDATION:

That the Minutes of the Council Meeting held Wednesday 26 September 2018 be confirmed as a true and correct record.

RESOLUTION: **Moved: Raymond Griffiths** **Seconded: Jamie Criddle**

That the Minutes of the Council Meeting held Wednesday 26 September 2018 be confirmed as a true and correct record.

CARRIED

4.2 Business Arising – Status Report for November 2018

Executive Meeting Wednesday 25 July 2018

5.9 Future WE-ROC Projects

RESOLUTION: **Moved: Darren Mollenoyux** **Seconded: Greg Powell**

That:

1. *WE-ROC writes to the Department of Local Government and WALGA requesting that they jointly conduct a survey to determine the areas of concern for the sector with respect to local government compliance and auditing requirements, including the proposed changes to the Australian Accounting Standards and the impact of the role of the Auditor General in undertaking local government audits and performance management requirements; and*
2. *Following the conduct of the survey, WE-ROC requests the Department, WALGA and Local Government Professionals develop the appropriate Policy templates to assist local governments in addressing any new requirements imposed by the Auditor General.*

CARRIED

Correspondence has been prepared.

Both the DLGSC and WALGA have provided informal email responses, indicating that a formal response will be provided. The Executive Officer received an email response from Tony Brown from WALGA on 22 November. To quote from the email:

Hi Helen

Apologies for the delay in responding, the 19 Local Government Act forums around the State in the last month have taken up a fair bit of our resource.

In respect to your letter, WALGA is keen to carry out a survey of the sector on compliance and auditing requirements and any issues that have arrived with the Office of the Auditor General now carrying out Local Government Audits.

I have not had a formal response on this issue from the Department, however WALGA is happy to carry out a survey on our own and then advocate for any findings.

We will look to carry out this work early in the 2019 new year.

WALGA is currently amending any templates and guidelines that we have as a result of outcomes from the Auditor General's performance audits and some changes have been made following the procurement audit.

Any queries let me know

Kind Regards

Tony

The Executive Officer has yet to receive a formal response from DLGSC.

Council Meeting Wednesday 24 October 2018

7.1 Implementation by the WA Water Corporation of a New Management and Billing Structure for Standpipes across Rural Western Australia

RESOLUTION: *Moved: Cr Forsyth* *Seconded: Cr Strange*

That WE-ROC write to the Great Eastern Country Zone seeking its assistance in resolving issues around the implementation by the WA Water Corporation of a new management and billing structure for standpipes across rural Western Australia.

CARRIED

Correspondence has been forwarded to WALGA as the Great Eastern Country Zone's Executive Officer, but as yet the Executive Officer has not received a response from WALGA.

Additional Meeting Comment:

The Executive Officer advised that since the completion and distribution of the meeting papers, she had received email advice from WALGA that the matter would be listed for discussion at the Zone meeting scheduled to be held Thursday 29 November 2018.

RECOMMENDATION:

That the Status Report for November 2018 be received.

RESOLUTION: **Moved: Jamie Criddle** **Seconded: Greg Powell**

That the Status Report for November 2018 be received.

CARRIED

4.3 Matters for Noting (Attachments)

The following matters are presented for noting:

- Western Australian Auditor General's Report, Local Government Procurement. Report 5 October 2018/2019.
The report is provided for information but also to see whether the WE-ROC Executive would like to consider the report in greater detail, especially given its request to both WALGA and the

Department of Local Government, Sport and Cultural Industries to conduct a survey to determine areas of concern with respect to local government compliance and auditing requirements

- Report of the Inquiry into the Shire of Wiluna.
- Minutes from a meeting of the Wheatbelt Medical Students Immersion Project (WMSIP) Planning Group held Thursday 1 November 2018. A copy of the minutes forms an attachment to the meeting agenda.

A staff orientation and training day will be held on Thursday 6 December, running from 8:00am to 12:30pm. The session will be facilitated by Rural Health West's HR Coordinator.

- Perth Caravan and Camping Show 2019 - Wheatbelt Stand. Australia's Golden Outback (AGO) has again booked exhibitor space with an allocation of a 3m x 3m area for the Wheatbelt on the AGO stand for the 2019 Perth Caravan and Camping Show. The 2019 show dates are from Wednesday 20 to Sunday 24 March 2019, to be held at the Claremont Showgrounds Perth. The total cost for all the subregional tourism groups to 'join' the AGO stand will be at a subsidised rate of \$1,375 inc GST. As in previous years, WE-ROC will share the cost of this stand with Pioneers' Pathway, Wheatbelt Way, Roe Tourism and Discovering Golden Horizons. The WE-ROC contribution will be \$275 incl. GST and will be paid from WE-ROCs contribution to the Central Wheatbelt Visitor Centre (CWVC).

As in previous years the CWVC will coordinate a roster for the subregions and provide an experienced tourism delegate to attend the stand with the support of the Shire of Merredin.

A subregional staff/volunteer roster will be developed in early 2019.

Further show information can be found at: <http://www.caravanandcampingshow.com.au>

- <https://www.mediastatements.wa.gov.au/Pages/McGowan/2018/11/WA-leads-the-nation-for-freight-on-rail.aspx>
- 2018 Regional Telecommunications Review. Submissions to the Federal Government's review have now been published on the Department of Communications and the Arts website. The review Committee will consider: how regional communities can maximise the economic benefits of digital technologies, how regional Australians use their broadband service and how they could achieve further benefits from it and the outcomes achieved through the Mobile Black Spot Program, and remaining gaps in mobile coverage in regional Australia. Submissions can be viewed at: <https://www.communications.gov.au/have-your-say/2018-regional-telecommunications-review>
- Golden Pipeline page for the Eastern Wheatbelt Visitors Guide Edition 5.

RECOMMENDATION:

That the matters listed for noting be received.

RESOLUTION:

Moved: Greg Powell

Seconded: Raymond Griffiths

That the matters listed for noting be received.

CARRIED

5. MATTERS FOR DECISION

5.1 Review of the *Local Government Act 1995* (Attachment)

File Reference:	031-4 Intergovernment Relations
Author:	Helen Westcott, Executive Officer
Portfolio:	CEO/Governances (Governance Shire of Yilgarn) Advocacy (Shared Portfolio)
Disclosure of Interest:	Nil
Date:	19 November 2018
Attachments:	Facilitator Report from <i>Local Government Act 1995</i> Consultation Forum held in Merredin on Wednesday 24 October 2018

Background:

The matter of WE-ROC preparing a submission on the review of the *Local Government Act 1995* (the Act) was considered by the WE-ROC Executive at a meeting held 26 September 2018, with the Executive resolving as follows:

RESOLUTION: Moved: Greg Powell Seconded: Raymond Griffith

That the Executive Officer prepare a template submission for discussion by the WE-ROC Executive at the meeting scheduled to be held Wednesday 28 November 2018.

CARRIED

Executive Officer Comment:

In deciding how best to develop WE-ROC's submission the Executive Officer sought comment from the WE-ROC CEOs. At the time of preparing the meeting agenda only the Shires of Merredin and Yilgarn had provided comment on the review. The Shire of Kellerberrin advised that the matter would be considered when Council met in December. The Executive Officer had not received any advice from either the Shires of Bruce Rock or Westonia at the time of preparing the agenda item.

To gauge the Executive's views on the most important areas to cover in WE-ROC's submission the Executive Officer has taken the Act review survey developed by the Department of Local Government, Sport and Cultural Industries (DLGSC) as a starting point for discussion.

Detailed below, the Executive Officer proposes to work through the questions posed to facilitate in developing WE-ROC's position on matters related to the review it considers most important.

The comments and views provided by the Shire Yilgarn form part of the narrative within the survey questions.

As additional background information, a copy of the Facilitator Report from *Local Government Act 1995* Consultation Forum held in Merredin on Wednesday 24 October 2018 forms an attachment to the meeting agenda.

The five areas considered most important to participants in the Forum were:

- Financial management;
- Administrative efficiencies/local laws;
- Community engagement/IPR;
- Local government elections; and
- Rating.

The Executive Officer has not incorporated any of the comments noted in the Forum Report because they may not necessarily reflect the views of WE-ROC. The can, however, be included in the WE-ROC submission if considered appropriate.

Once the Executive has formulated responses across each of the areas covered by the survey questions the Executive Officer will collate the responses into a draft submission for comment. She will also include any additional areas identified by Member Councils when they individually consider the Act's review.

Consultation: Nil
Financial Implications: As yet unknown
Voting Requirement: Simple Majority

The matter is presented for discussion and decision.

RESOLUTION: **Moved: Raymond Griffiths** **Seconded: Darren Mollenoyux**

That:

- 1. The Executive Officer circulate the consolidated LG Act survey questions document used in preparing Agenda Item 5.1 (Review of the *Local Government Act 1995*); and**
- 2. Member Councils submit to the Executive Officer a completed survey before 31 December 2018.**

CARRIED

Steven Peacock and Fabian Vleer joined the meeting via teleconference at 10.01am.

Refer also to Agenda Item 3.1

5.2 Ongoing Development of the WE-ROC App and Website (Attachment)

File Reference:	013-2 Strategic and Future Planning 132-1 WE-ROC Tourism 132-3 Central Wheatbelt Visitor Centre 135-5 Economic Sustainability
Author:	Helen Westcott, Executive Officer
Portfolio:	Shared Function (Economic Development through Wheatbelt Communities Inc)
Disclosure of Interest:	Nil
Date:	22 November 2018
Attachments:	Nil

Background:

At the WE-ROC Council Meeting held Wednesday 24 October 2018 the ongoing development of the WE-ROC App and website was considered with the meeting noting the report provided by the Executive Officer.

The meeting also agreed that the Executive Officer would research the Agreement/Contract between WE-ROC and Go2Guides to ascertain whether there are any ongoing commitments in relation to the development of the WE-ROC App in order for this to be referred to the next Executive Meeting to allow discussion on the future of the WE-ROC App.

This work has not been undertaken at this point, pending discussion on the outcome of discussions between the WE-ROC Executive and go2GUIDES.

Executive Officer Comment:

No further comment.

Consultation:	Nil
Financial Implications:	As yet unknown
Voting Requirement:	Simple Majority

Steven Peacock and Fabian Vleer left the meeting at 9.43am

Additional Meeting Comment:

Prior to the Executive Meeting papers relevant to the discussions around the WE-ROC App and WE-ROC's contractual obligations with respect to the App and its development were circulated.

The email (with the accompanying documents) forms an attachment to the minutes.

The following points were highlighted during the Executive's discussions on WE-ROC's ongoing commitment to further development of the WE-ROC App:

- Given the resources committed to the WE-ROC App effort should be made to achieve a positive outcome from this investment – to do this what does WE-ROC need to do to achieve maximum impact with minimal financial input?
- WE-ROC needs to refocus the emphasis of the App back to what it was originally intended for – visitors to the region rather than local businesses.
- WE-ROC needs to request information from go2GUIDES as to what external marketing is required to improve the App's visibility and uptake and the costs associated to undertake this external marketing. A timeframe for implementation was also required.

Greg Powell advised he had received an email from Caroline Robinson from the Wheatbelt Business Network (WBN) seeking an update on the progress of the WE-ROC App and to advise that the WBN would not be charging for any work it had undertaken to date in assisting WE-ROC with work associated with the App. He also advised that he had responded that for the time being WEROC would halt its efforts in getting regional businesses to sign up to the App and will look at alternative marketing methods with an emphasis on visitors to the region.

The matter is presented for discussion and decision.

RESOLUTION: Moved: Greg Powell Seconded: Jamie Criddle

That WE-ROC seek a project brief, implementation plan and costing from go2GUIDES to market the WE-ROC App as means to attract visitors to the region.

CARRIED

5.3 Australian Local Government Association Election Initiative Summary (Attachment)

File Reference:	013-2 Strategic and Future Planning 135-5 Economic Sustainability
Author:	Helen Westcott, Executive Officer
Portfolio:	Shared Function
Disclosure of Interest:	Nil
Date:	19 November 2018
Attachments:	All Politics is Local – Australian Local Government Association

Background:

During the Australian Local Government Association (ALGA) President's address to the WALGA Annual General Meeting, Mayor David O'Loughlin made reference to the ALGA Federal Election Initiatives titled "All Politics is Local – 12 ways to deliver for Australian communities".

The document outlines the policy initiatives to "provide every council and federal member with the opportunity to deliver tangible outcomes to every community in Australia".

The paper was briefly discussed at the September WE-ROC Executive Meeting at which time it was resolved as shown below:

RESOLUTION: *Moved: Greg Powell* *Seconded: Alan O'Toole*

That the WE-ROC Executive "workshop" the issues detailed in the ALGA Federal Election Initiatives publication titled "All Politics is Local – 12 ways to deliver for Australian communities" to determine whether any of the issues are ones WE-ROC should advocate on ahead of the next Federal election.

CARRIED

Executive Officer Comment:

At the time of preparing the agenda the Executive Officer had received only one response to her request for feedback on the ALGA publication from the WE-ROC Executive. The Shire of Yilgarn commented that all but Initiative 12 is of relevance to WA and should be supported.

The Executive Officer supports this view but seeks comment from WE-ROC's other Member Councils on identifying issues that WE-ROC should advocate on ahead of the upcoming Federal election.

The ALGA website has an advocacy kit available for Councils across Australia to use in raising matters of importance to them and their communities ahead of the Federal Election. These resources can be used by WE-ROC once issues have been identified.

Consultation:	Nil
Financial Implications:	As yet unknown
Voting Requirement:	Simple Majority

Additional Meeting Comment:

Peter Clarke advised the meeting that the Shire of Yilgarn had already written to Federal Members of Parliament etc on the various issues raised within the ALGA publication.

There was agreement that, in addition to individual Councils writing to their Federal Members, there was value in WE-ROC writing letters etc.

In terms of topics issues to raise the following were highlighted:

- Secondary Freight Network Project;
- National Highway, with emphasis on the need for further work on the Great Eastern Highway;
- Roads to Recovery funding;
- Increased FAGs funding;
- Funding for health-related issues, including GPs, nurses, nurse practitioners and aged care packages;
- Blackspot funding;
- Funding for the replacement of aging infrastructure, eg swimming pools;
- Emergency Management – specifically for changing to the rules so that in rearing damaged roads etc LG can rebuild a road, bridge or whatever to withstand the next event rather than just replacement which will lead to another failure the next time an event occurs;
- LG/WE-ROC Support for ALGA’s climate change policy;
- Alternate power generation eg localised power generation through solar panel “farms” or wind farms; and
- Any issues related to life within rural and remote WA.

The matter is presented for discussion and decision.

RESOLUTION: Moved: Greg Powell Seconded: Jamie Criddle

That the Executive Officer write to all Federal Members of Parliament and the major political parties seeking their support for initiatives outlined in the ALGA Federal Election Initiatives titled “All Politics is Local – 12 ways to deliver for Australian communities”. Specifically, WE-ROC should seek support for the following issues:

- **The Secondary Freight Network Project;**
- **Work on the National Highway, emphasis on the need for further work on the Great Eastern Highway;**
- **Roads to Recovery funding;**
- **Increased FAGs funding;**
- **Funding for health-related issues, including GPs, nurses, nurse practitioners and aged care packages;**
- **Blackspot funding;**
- **Funding for the replacement of aging infrastructure;**
- **Emergency Management – specifically for changing to the rules so that in rearing damaged roads etc LG can rebuild a road, bridge or whatever to withstand the next event rather than just replacement which will lead to another failure the next time an event occurs;**
- **LG/WE-ROC Support for ALGA’s climate change policy;**
- **Alternate power generation eg localised power generation through solar panel “farms” or wind farms; and**
- **Any issues related to life within rural and remote WA.**

CARRIED

Andrew Harper and Tasfeen Billah entered the meeting at 11.17am

The meeting adjourned for lunch at 12.27pm

The meeting resumed at 12.51 pm

Andrew Harper and Tasfeen Billah left the meeting at 1.15pm

5.4 Partnering Agreement for the Provision of Mutual Aid for Recovery during Emergencies (Attachment)

File Reference:	013-2 Strategic and Future Planning 135-5 Economic Sustainability
Author:	Helen Westcott, Executive Officer
Portfolio:	Shared Function
Disclosure of Interest:	Nil
Date:	19 November 2018
Attachments:	Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery

Background:

At the September meeting of the WE-ROC Executive the Executive Officer tabled a document titled "Partnering Agreement for the Provision of Mutual Aid for Recovery during Emergencies". The partnering agreement was established prior to the current Executive Officer's employment and to the Executive Officer's knowledge the agreement had not been renewed since it was first established.

The Executive Officer suggested Member Councils should look to reviewing and renewing the document.

One of the September meeting's guests was James McGovern, WALGA's Manager Governance. James offered WALGA's assistance in developing an agreement that provided a contemporary approach to the provision of mutual aid following and emergency. This offer was accepted, with the meeting resolving as shown below:

RESOLUTION: Moved: Greg Powell Seconded: Raymond Griffiths

That the WE-ROC Executive Officer prepare a revised agreement for consideration at the WE-ROC Council Meeting on Wednesday 24 October 2018, with the draft to take into account contemporary views with respect to recovery procedures following an emergency.

CARRIED

Executive Officer Comment:

At the time of the October WE-ROC Council Meeting the Executive Officer had not received any advice from WALGA. Since that time, the Executive Officer has made several (unsuccessful) attempts to obtain information from WALGA.

She has however, obtained a copy of the Memorandum of Understanding (MoU) developed by the Cities of Mandurah and Rockingham and the Shire of Murray which is a more contemporary version of the document previously prepared by WE-ROC. A copy of this MoU, with amendments to reflect WE-ROC's particular needs forms an attachment to the meeting agenda.

Additional Meeting Comment:

The Executive Officer advised that since distributing the meeting papers WALGA had provided a copy of an MoU developed by Councils within the South West Country Zone of WALGA. Signed in August 2018, the MoU is very similar to that signed by the Cities of Mandurah and Rockingham and the Shire of Murray.

A copy of the MoU was sent under separate cover to members of the WE-ROC Executive ahead of the meeting. A copy also forms an attachment to the minutes of the meeting.

Consultation: Nil

Financial Implications: As yet unknown

Voting Requirement: Simple Majority

RECOMMENDATION:

That, subject to any amendment, the WE-ROC Executive recommend to the WE-ROC Council that the Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery be adopted for a period of three years from the date of signing.

RESOLUTION: **Moved: Darren Mollenoyux** **Seconded: Raymond Griffiths**

That, subject to any amendment, the WE-ROC Executive recommend to the WE-ROC Council that the Memorandum of Understanding for the Provision of Mutual Aid during Emergencies and Post Incident Recovery be adopted for a period of three years from the date of signing.

CARRIED

5.5 Future WE-ROC Projects – Asset Management Project

File Reference:	013-2 Strategic and Future Planning 135-5 Economic Sustainability
Author:	Helen Westcott, Executive Officer
Portfolio:	Shared Function (Economic Development)
Disclosure of Interest:	Nil
Date:	21 November 2018
Attachments:	Nil

Background:

Representatives from Accingo, an asset management consultancy, first met with WE-ROC early in March 2018 to discuss its asset management concept and the potential value it may offer Member Councils.

Since that time Accingo developed a project brief and costing for WE-ROC's consideration, with approval for the project's "go ahead" being given at the WE-ROC Council Meeting held Wednesday 27 June 2018. At this time, WE-ROC Council resolved as follows:

RESOLUTION: Moved: Mr Clarke Seconded: Cr Forsyth

That WE-ROC request Accingo to undertake an asset audit for each of WE-ROC's Member Councils, as outlined in Accingo's Phase 1 Costing provided to WE-ROC and considered at the WE-ROC Council Meeting held 2 May 2018, at a total cost of \$17,500 excl GST.

CARRIED

Footnote: Details of what is provided in the asset audit is explained in the costing provided by Accingo. This information is provided below so that Member Councils have an understanding of what the audit entails. To quote from Accingo's costing:

"Phase 1 (b)

Asset audit

This entails a full review of all assets of Plant & Machinery and any assets associated with maintaining plant and equipment such as workshops, tooling etc.

The purpose of this review is to provide the following information;

- *Identification of asset including current location*
- *Reconciliation to Asset register*
- *Full report of condition, hours etc which also assists in the valuation of plant*
- *Understand & report on utilisation, availability, requirements etc*

This data serves several purposes being;

- *Market valuation of current plant & equipment*
- *Ability to forecast potential net cash inflows & savings under Phase 2*
- *Data in which to base decisions on Sale, replacement and ultimately pooling of asset base amongst the WE-ROC shires*
- *Potentially replaces need for asset audit for compliance (to be understood whether this can be achieved)*

Review will be performed by Neil Marsh & Accingo asset consultant which can be partly performed on weekends where a more efficient asset audit process can take place. Accingo will require full asset register and current location (if off site). Some time with CEO's & works managers will also be required both prior & during visit however this time will be kept to a minimum as not to disrupt existing operations.

An initial scoping meeting with CEO / works managers to understand what is to be included / excluded from review should take place prior to audit.

*Time assigned to this review is;
2 contractors
14 days in total at \$125 per hour for 10 hours per day = \$17,500”*

Following further discussions with Accingo, the WE-ROC Executive resolved as follows when it met on Wednesday 25 July 2018:

RESOLUTION: *Moved: Greg Powell* *Seconded: Jamie Criddle*

That:

1. *WE-ROC advise Accingo of its agreement to enter into a Contract for the purposes of undertaking an Asset Audit only for each of WE-ROC’s Member Councils as outlined in Accingo’s Phase 1 Quotation at a total cost of \$17,500 excl GST; and*
2. *With respect to accommodation and travelling costs for the conduct of the Asset Audit, Member Councils provide these expenses at their own cost.*

CARRIED

Following further discussion of the project WE-ROC Council resolved as shown below on Wednesday 22 August 2018:

RESOLUTION: *Moved: Mr Criddle* *Seconded: Cr Forsyth*

That the Executive Officer liaise with Accingo and Member Councils to develop a schedule for works associated with the conduct of an asset audit that meets needs of both Member Councils and Accingo and allows for Accingo to have its asset audit report available for the WE-ROC Executive Meeting scheduled for Wednesday 6 February 2019.

CARRIED

Following still further discussions with Accingo, WE-ROC Council resolved as follows on Wednesday 24 October 2018:

RESOLUTION: *Moved: Mr Clarke* *Seconded: Mr Griffiths*

That:

1. *WE-ROC accepts the change/alteration of the scope of works to include the cut-off figure of \$2,000 for the value of assets being considered in the review being undertaken by Accingo;*
2. *As a condition of contract Accingo be requested to demonstrate that it carries Workers Compensation Insurance, Public Liability Insurance (\$10M) and Professional Indemnity Insurance (\$1M); and*
3. *The Executive Officer advise Accingo of WE-ROC’s decision and arrange a new exchange of letters.*

CARRIED

Executive Officer Comment:

As Member Councils are aware, Accingo has accepted the offer made by WE-ROC to undertake an asset audit for its Member Councils. Blake Read from Accingo has advised that they are looking to commence work in the first week of December.

As explained in an email to the WE-ROC Executive dated 19 November 2018, for this to happen there are a number of things that WE-ROC must do to facilitate the commencement of the project. As advised in the email, each Member Council/Shire must provide the following information to Accingo:

- Best contact person;
- Your Shire’s depreciation schedule;
- Your Shire’s maintenance schedule (if possible); and
- Equipment rental costs for the 2017/2018 financial year.

At the time of preparing the agenda item, the Shires of Kellerberrin and Yilgarn have provided the above information to Accingo.

With the project set to commence during the first week of December it is imperative that Accingo is provided with this information as soon as possible.

Consultation: Nil

Financial Implications: As yet unknown

Voting Requirement: Simple Majority

RECOMMENDATION:

That the Executive Officer's report be received.

Noted

5.6 The Country Ambulance Strategy

File Reference: 075-1 Local Hospitals
Author: Helen Westcott, Executive Officer
Portfolio: Social (Shire of Kellerberrin)
Disclosure of Interest: Nil
Date: 12 October 2018
Attachments: **The draft submission will be sent under separate cover**

Background:

On Friday 28 September 2018 the Minister for Health, Hon Roger Cook BA GradDipBus MBA MLA, released the draft Country Ambulance Strategy for public consultation. The media statement announcing the release of the draft strategy can be found by following the link shown below:

<https://www.mediastatements.wa.gov.au/Pages/McGowan/2018/09/New-strategy-to-strengthen-WA's-country-ambulance-services-.aspx>

A copy of the Summary Draft Strategy has previously been provided.

The Draft Country Ambulance Strategy is open for public comment until Monday 10 December 2018.

WE-ROC resolved to prepare a submission, with the WE-ROC Council resolving as follows when it met on 24 October 2018:

RESOLUTION: Moved: Mr Mollenoyux Seconded: Cr Forsyth

That:

- 1. WE-ROC prepare a submission on the draft Country Ambulance Strategy; and*
- 2. The WE-ROC Executive be given delegated authority to review and approve the submission.*

CARRIED

Executive Officer Comment:

A submission has been prepared and is submitted for review by the WE-ROC Executive.

Additional Meeting Comment:

The Manager of the Edna May Gold Mine, Mr Stuart McLaughlin, provided Jamie Criddle, as the CEO Shire of Westonia, with some feedback on the draft Country Ambulance Strategy. In his email to Jamie Criddle he commented that whilst some of the recommendations were good the following should also be considered:

1. That the State Government should implement a state-run country ambulance service based on the most suitable eastern states model, with implementation starting across rural and remote regions of the State and the into the Perth metropolitan area at a later date.
2. Nationally recognised training courses rather than St John Ambulance (SJA) specific courses.
3. Provide the ability to rotate Ambulances throughout the state to assist those that cannot afford to replace their ambulances with new vehicles. Currently SHA have a set age that vehicles Must be retired from service regardless of mileage done on the vehicle. This comes at a cost to the sub centres.
4. That Shires/Towns with hospitals or with populations over a certain number should have paid paramedics supported by volunteers.

The Executive agreed that where appropriate suggestions made by Mr McLaughlin should be incorporated into the WE-ROC submission.

Consultation: Nil

Financial Implications: As yet unknown

Voting Requirement: Simple Majority

RECOMMENDATION:

That WE-ROC's submission on the draft Country Ambulance Strategy be submitted, subject to any amendment, on or before Monday 10 December 2018.

RESOLUTION: **Moved: Darren Mollenoyux** **Seconded: Jamie Criddle**

That WE-ROC's submission on the draft Country Ambulance Strategy be submitted, subject to any amendment, on or before Monday 10 December 2018.

CARRIED

5.7 Access to Instructors for Training and Assessment for HR and HC Licences (Attachment)

File Reference:	121 1 Roads General
Author:	Helen Westcott, Executive Officer
Portfolio:	Transport – road, rail and air infrastructure (Economy – Shire of Bruce Rock)
Disclosure of Interest:	Nil
Date:	22 November 2018
Attachments:	Heavy Vehicle Training (HVT) Brochure HVT Price Schedule for 2018

Background:

At the WE-ROC Council Meeting held 24 October 2018 Darren Mollenoyux advised the meeting that the Shire of Bruce Rock had recently received correspondence from Keen Bros (WA) Pty Ltd to notify the Shire that following advice from the Department of Transport that it would no longer be providing training and assessment for HR and HC licences across the region. The loss of this service would mean that all licences would have to be taken in Perth.

In discussing the potential difficulties the loss of this service would pose for residents across the region there was the suggestion that this may be an opportunity for WE-ROC/Wheatbelt Communities to establish a training and assessment service. Based on these discussions the meeting resolved as shown below:

RESOLUTION: Moved: Mr Criddle Seconded: Mr Mollenoyux
That the WE-ROC Executive consider the potential for WE-ROC to establish a training and assessment service for those looking to obtain their HR ad HC licences at the meeting scheduled for Wednesday 28 November 2018.

CARRIED

Executive Officer Comment:

Advice on how to get a driving instructor's licence can be found by following the link shown below:

<https://www.transport.wa.gov.au/licensing/get-a-driving-instructors-licence.asp>

In determining whether or not to establish a training and assessment service WE-ROC/Wheatbelt Communities Inc would also need to consider the following:

1. Where would WE-ROC/Wheatbelt Communities Inc access the truck/trailers for prospective clients to train;
2. Where, if purchased/leased, would the truck/trailers be housed and maintained?
3. Who and how would prospective trainers be employed?
4. Who would the prospective trainers be employed by and under what conditions?
5. Would WE-ROC/Wheatbelt Communities Inc be in breach of the National Competition Policy if training could be accessed through other training operators?

A Google search has identified a number of training companies that potentially can fill the void left by Keen Bros no longer offering a service to residents within Bruce Rock. The companies identified include:

- **All Roads Truck Driver Training**
Classes Offered: HR HC MC
- **Makene's Driving School**
Classes Offered: HR HC MC
- **Western Roadtrain Driver Training**
Classes Offered: HR HC MC

- **Wrightway Road Training**
Classes Offered: HR HC MC

- **A Class Truck Driver Training**
Classes Offered: HR Unrestricted (Currently vvisit Gingin, Northam, Toodyay and York)

In addition to the above, the Shire of Yilgarn has advised that they use a firm called Heavy Vehicle Training (HVT). Based in Albany, HVT has just opened an office in Kambalda. HVT also provides an assessment service to the Shire of Corrigin.

The Executive Officer contacted HVT to obtain information on the training provided. HVT provided a capability statement and a price schedule for 2018. Both form attachments to the meeting agenda.

It should be noted that in addition to the cost of undertaking the training course, the cost of travel and accommodation would also have to be met.

Additional information can be obtained by going to the company's website www.heavyvt.com.au.

From the Executive Officer's conversation with HVT it is apparent that prior to undertaking instruction clients (with enrolments done inline) must complete and or pass a number of other assessments. Information on this can be found by going to the HVT website.

HVT is happy to consider undertaking training courses for communities within WE-ROC but it would require a minimum of four (4) students to conduct a course.

Given that HVT currently services the Shires of Yilgarn and Corrigin the Executive Officer believes that it would be beneficial for WE-ROC to investigate the potential to engage HVT to conduct training courses across the WE-ROC communities before committing to establishing a training and assessment services in its own right.

Consultation: Nil

Financial Implications: As yet unknown

Voting Requirement: Simple Majority

RECOMMENDATION:

That WE-ROC investigate the potential to engage Heavy Vehicle Training to conduct training courses across the WE-ROC communities.

RESOLUTION: Moved: Greg Powell Seconded: Darren Mollenoyux

That WE-ROC investigate the potential to engage Heavy Vehicle Training to conduct training courses and licencing testing across the WE-ROC communities.

CARRIED

5.8 WE-ROC Council Meeting Dates in 2019

Reporting Officer:	Helen Westcott, Executive Officer
Portfolio:	CEO/Governance (Shire of Yilgarn)
Disclosure of Interest:	No interest to disclose
Date:	19 November 2018
Attachments:	Nil

Background:

Before the WE-ROC Executive can establish a meeting schedule for 2019 consideration must first be given to recommending a meeting schedule for 2019 to the WE-ROC Council. It should be noted that a meeting date for February 2019 has already been agreed to – Wednesday 27 February 2019, with the meeting to be held in Southern Cross.

Executive Officer Comment:

The following schedule is proposed for the WE-ROC Council during 2019 and for the first WE-ROC Council Meeting of 2020.

Wednesday 1 May 2019	Shire of Bruce Rock
Wednesday 26 June 2019	Shire of Kellerberrin
Wednesday 21 August 2019	Shire of Merredin
Wednesday 30 October 2019	Shire of Westonia
Wednesday 26 February 2020	Shire of Yilgarn (Southern Cross)

In proposing the above schedule, it should be noted that:

- The May meeting takes into account the Easter and Anzac Day Holidays;
- The October meeting takes into account the Local Government elections to be held earlier in the month; and
- The Wheatbelt Communities Inc Committee meeting schedule for 2019 will follow the proposed schedule for WE-ROC Council.

In addition to the above, the meeting dates presented also take into account a number of other events/meetings, including:

- The Great Eastern Country Zone's meeting requirements;
- The Ordinary Council Meeting dates for WE-ROC's Member Councils;
- The CEACA Committee's meeting requirements;
- The Dowerin Field Day;
- The WALGA Local Government Convention;
- LGPro State Conference (based on 2018 conference dates); and
- Public Holidays.

Consultation:	Nil
Financial Implications:	Nil
Voting Requirement:	Simple Majority

RECOMMENDATION:

That the WE-ROC Executive recommends to the WE-ROC Council that the following meeting schedule be adopted for 2019 and February 2020:

Wednesday 1 May 2019	Shire of Bruce Rock
Wednesday 26 June 2019	Shire of Kellerberrin
Wednesday 21 August 2019	Shire of Merredin
Wednesday 30 October 2019	Shire of Westonia
Wednesday 26 February 2020	Shire of Yilgarn (Southern Cross)

RESOLUTION:

Moved: Raymond Griffiths

Seconded: Jamie Criddle

That the WE-ROC Executive recommends to the WE-ROC Council that the following meeting schedule be adopted for 2019 and February 2020:

Wednesday 1 May 2019	Shire of Bruce Rock
Wednesday 26 June 2019	Shire of Kellerberrin
Wednesday 21 August 2019	Shire of Merredin
Wednesday 30 October 2019	Shire of Westonia
Wednesday 26 February 2020	Shire of Yilgarn (Southern Cross)

CARRIED

5.9 WE-ROC Executive Meeting Dates in 2019

File Reference:	012 Council Meetings 022 Executive Meetings
Reporting Officer:	Helen Westcott, Executive Officer
Portfolio:	CEO/Governance (Shire of Yilgarn)
Disclosure of Interest:	No interest to disclose
Date:	19 November 2018
Attachments:	Nil

Background:

The WE-ROC Executive needs to establish meeting dates for 2019 and the first meeting of the Executive in 2020.

The Executive has previously resolved to meet in Bruce Rock on Wednesday 6 February 2019.

As with the WE-ROC Council meeting schedule the suggested meeting schedule takes into account the following events/meetings:

- The Great Eastern Country Zone's meeting requirements;
- The Ordinary Council Meeting dates for WE-ROC's Member Councils;
- The CEACA Committee's meeting requirements;
- The Dowerin Field Day;
- The WALGA Local Government Convention;
- LGPro State Conference (based on 2018 conference dates); and
- Public Holidays.

The following schedule is proposed for the WE-ROC Executive during 2019 and for the first WE-ROC Executive Meeting of 2020.

Wednesday 27 March 2019	Shire of Kellerberrin
Wednesday 29 May 2019	Shire of Merredin
Wednesday 24 July 2019	Shire of Westonia
Wednesday 25 September 2019	Shire of Yilgarn (Southern Cross)
Wednesday 27 November 2019	Shire of Bruce Rock
Wednesday 5 February 2020	Shire of Kellerberrin

Consultation:	Nil
Financial Implications:	Nil
Voting Requirement:	Simple Majority

RECOMMENDATION:

That WE-ROC Executive adopt the following meeting schedules for 2019 and for the first meeting of 2020:

Wednesday 27 March 2019	Shire of Kellerberrin
Wednesday 29 May 2019	Shire of Merredin
Wednesday 24 July 2019	Shire of Westonia
Wednesday 25 September 2019	Shire of Yilgarn (Southern Cross)
Wednesday 27 November 2019	Shire of Bruce Rock
Wednesday 5 February 2020	Shire of Kellerberrin

RESOLUTION: Moved: Greg Powell Seconded: Jamie Criddle

- 1. That WE-ROC Executive adopt the following meeting schedules for 2019 and for the first meeting of 2020:**

Wednesday 27 March 2019	Shire of Kellerberrin
Wednesday 29 May 2019	Shire of Merredin
Wednesday 24 July 2019	Shire of Westonia
Wednesday 25 September 2019	Shire of Yilgarn (Southern Cross)
Wednesday 27 November 2019	Shire of Bruce Rock
Wednesday 5 February 2020	Shire of Kellerberrin

- 2. That WE-ROC Executive Meetings be held on an as needs basis.**

CARRIED

6. EMERGING ISSUES

6.1 Payment of Exgratia Rates by CBH

Raymond Griffiths provided further information on his radio interview regarding the Shire of Kellerberrin's call for CBH to make a greater financial contribution than is currently the case with the exgratia rates payments made for CBH's wheat bins across the Shire.

Greg Powell commented that the Shire of Merredin was developing a new policy that would cover the issue of CBH's financial contribution to the Shire. Specifically the policy would look at CBH having to make a contribution to the roads it uses in carting grain.

6.2 Invitation to Representatives from Easifleet to Meet with the WE-ROC Executive

Raymond Griffiths advised that at the recent LG Professionals Conference he spoke with Matt Shepherd, Regional Manager with Easifleet, a novated leasing and fleet management company that operates across Australia. He suggested that the Executive might want to meet with Matt Shepherd to discuss the various leasing and maintenance arrangements Easifleet offers.

It was agreed that an invitation be extended to Matt Shepherd to meet with the WE-ROC Executive Meeting scheduled for Wednesday 6 February 2019.

6.3 Permits for Moving Towed Agricultural Implements

Raymond Griffiths raised the matter of permits allowing movement of towed agricultural implements on public roads. The matter was still unresolved and was again causing problems for a number of farmers.

It was agreed that the matter be listed for discussion at the WE-ROC Executive Meeting scheduled for Wednesday 6 February 2019.

6.4 Wheatbelt to Goldfields Sports Trail (Attachments)

The Executive Officer advised that Paul Rosair of Naja Business Consulting Services had contacted her to see whether WE-ROC was interested in developing a business case for the development a Wheatbelt to Goldfields Sports Trail. To assist in discussions on this project Paul Rosair has provided information on the project plus a capability statement for Naja Business Consulting Services, with both documents forming attachments to the minutes.

RESOLUTION: Moved: Jamie Criddle Seconded: Raymond Griffiths

That Naja Business Consulting Services be requested to prepare a costing to develop a business case for the development of a Wheatbelt to Goldfields Sports Trail.

**CARRIED
3/2**

6.5 Licencing of Community Buses

Jamie Criddle advised the meeting he had recently received correspondence from the Department of Transport regarding the licensing of its community bus "Wessybus".

The letter advised the Shire that all vehicles used to transport passengers for "hire and reward" should be licenced as either a taxi or Omnibus, and the driver must also hold an F or T endorsement on their licence. The letter also advised that if the Shire was facilitating transport it must also comply with various regulations.

Jamie Criddle explained he was raising the matter given the potential ramifications for other WE-ROC Councils if they were in a similar situation to that of the Shire of Westonia.

7. OTHER MATTERS

Nil

8. FUTURE MEETINGS

WE-ROC Executive Wednesday 6 February 2019 (Shire of Bruce Rock)

WE-ROC Council Wednesday 27 February 2019 (Shire of Yilgarn)

9. CLOSURE

There being no further business the Chair closed the meeting at 2.06pm, wishing everyone a merry Christmas.

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **20th December 2018**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **20th December 2018**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **20th December 2018**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT

Responsible Officer:	Jamie Criddle, CEO
Author:	Kay Geier, Senior Finance Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

Executive Decision

Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of November 2018. The credit card statements currently show: -

CEO **November 2018 \$1,313.59** associated with the purchase of Fuel, Active8me and 365 email platform

Works Supervisor **November 2018 \$ 1,045.79** associated with the purchase of Fuel, Licences, Parking Conference, EOT Training Boyd & Clamps Hand Rails Bowling Club.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.



Financial Implications

Expenditure in accordance with the 2018/2019 Annual Budget.



Voting Requirements



Simple Majority



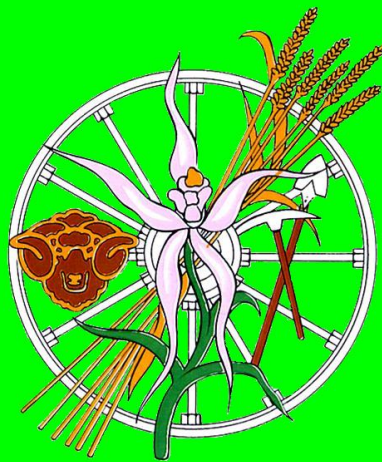
Absolute Majority

OFFICER RECOMMENDATIONS

That November 2018 accounts submitted to today's meeting on Municipal vouchers 3703 to 3712 and D/Debits EFT3320 to EFT3372 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$237,204.71 be passed for payment

Attachment 9.1.1

Shire of Westonia



Accounts for Payment

for period ending
30th November 2018

List of Accounts Due & Submitted to Council November 2018/19

Chq/EFT	Date	Name	Description	Amount	Bank
B/S	01/11/2018	FEE - BANK FEES	BANK FEES	-169.07	1
B/S	01/11/2018	WESTNET - INTERNET PROVIDER FEE	INTERNET PROVIDER FEE	-66.00	1
EFT3320	07/11/2018	Total Tools Midland	Jump Starter Trolley 12V	-1499.00	1
B/S	08/11/2018	Bankwest Corporate Mastercard	Mastercard Transactions November 2018	-2359.38	1
B/S	11/11/2018	PAYROLL	Payroll Liability 11/11/2018	-28265.40	1
B/S	11/11/2018	SOCIAL CLUB	Payroll Liability 11/11/2018	-50.00	1
DD2224.1	11/11/2018	WASUPER	Payroll deductions	-5035.42	1
DD2224.2	11/11/2018	Colonial First State FirstChoice Wholsale Personal Super	Superannuation contributions	-110.19	1
DD2224.3	11/11/2018	MLC Masterkey	Superannuation contributions	-263.69	1
DD2224.4	11/11/2018	Australian Catholic Superannuation Retirement Fund	Superannuation contributions	-211.35	1
DD2224.5	11/11/2018	Sunsuper	Superannuation contributions	-78.45	1
DD2224.6	11/11/2018	Amp Flexible Lifetime Super	Superannuation contributions	-173.30	1
3703	13/11/2018	TELSTRA CORPORATION LIMITED	Various Telephones	-845.01	1
3704	13/11/2018	Synergy	Various Power Usage	-5522.80	1
EFT3321	14/11/2018	Landgate	Mining Tenement chargeable	-39.00	1
EFT3322	14/11/2018	Toll Ipec	Various Greight charges	-70.74	1
EFT3323	14/11/2018	Wheatbelt Country Supplies	Black beetle spray, 500litres natures botanical spray, UHF380 Radio	-611.00	1
EFT3324	14/11/2018	Ron Bateman & Co	small motor service items, hydraulic hose fittings, hydraulic QRC ball male & female	-860.18	1
EFT3325	14/11/2018	Two Dogs Home Hardware	Stihl cutter blades, fluro tubes, insect killer, potting mx, brass adapters	-294.97	1
EFT3326	14/11/2018	Carrabin Roadhouse (Rythdale P/L)	Meals & Beverages	-219.00	1
EFT3327	14/11/2018	Hutton and Northey Sales	Packaged Novated Lease 208841	-2963.83	1
EFT3328	14/11/2018	Shire of Merredin	Advert Eastern Wheatbelt viistors guide, business listing	-320.00	1
EFT3329	14/11/2018	Covs Parts	4x wiper blades	-64.42	1
EFT3330	14/11/2018	Liberty Oil rural Pty Ltd	8500L Diesel, 500L ULP	-13350.75	1
EFT3331	14/11/2018	Eastern Districts Panel Beaters	Windscreen excess	-300.00	1
EFT3332	14/11/2018	Jason Signmakers	15 Digital print non reflective signs	-1478.95	1
EFT3333	14/11/2018	Landmark	Pine Poles, Heavy galvanised wire netting	-2538.80	1
EFT3334	14/11/2018	Champ Pty Ltd Library Management System	LMSI Management 2018/2019	-1518.00	1
EFT3335	14/11/2018	Cliff Haines Tyres & More	Bosch battery, HiLo drive Tyre	-755.00	1
EFT3336	14/11/2018	Great Southern Fuel Supplies	Heavy duty grease	-466.80	1
EFT3337	14/11/2018	Merredin Freightlines	Roadtrain hire GEH Carrabin Project	-7502.65	1

EFT3338	14/11/2018	BUILDING COMMISSION	Reconciliation 1BSL payments Oct 18	-56.65	1
EFT3339	14/11/2018	Santaleuca Forestry	Botanic survey for Westonia Common	-3052.50	1
EFT3340	14/11/2018	Ancor Electrical	GPO's Swimming Pool, Council chambers	-500.39	1
B/S	15/11/2018	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-1779.45	1
EFT3341	15/11/2018	Westonia Progress Association Inc.	Evolution MOU Contribution 67% Q1, Rental Reimbursement Q1	-13450.30	1
EFT3342	15/11/2018	Fleet Partners	Pakaged Novated Lease	-2146.41	1
B/S	20/11/2018	Sunconnect	Installment Solar Panels Office	-2258.34	1
3705	21/11/2018	TELSTRA CORPORATION LIMITED	Carrabin Clock, Mobile Account	-643.44	1
3706	21/11/2018	Synergy	Power Usage	-1153.45	1
EFT3343	21/11/2018	AVN Northam Pty Ltd trading as Merredin Toyota	Floor Mats	-129.34	1
EFT3344	21/11/2018	Shire of Kellerberrin	BWTC Course - Boyd Price	-619.00	1
EFT3345	21/11/2018	Westonia Tavern	Meals Council 18/10/18	-640.00	1
EFT3346	21/11/2018	Cliff Haines Tyres & More	Bosch 105D31R Battery	-310.00	1
EFT3347	21/11/2018	Westonia Co - operative	West Aust Paper, Phoenix, Refreshments	-471.71	1
EFT3348	21/11/2018	Mech Tech Diesel Services Pty Ltd	Services to P1, P2 Brake Adjustment Trailers	-6315.50	1
EFT3349	21/11/2018	JCB Construction Equipment Australia	Bucket Broom Attachment	-14520.00	1
EFT3350	21/11/2018	Crown Metropol Perth	LGPS State Conference 2018	-1433.00	1
EFT3351	21/11/2018	Merredin Crane Hire	Crane Hire - C/Park Office	-858.00	1
EFT3352	21/11/2018	Elec Tech Diesel Services	Repairs to electrical Faults	-1977.96	1
3707	22/11/2018	Shire of Westonia	Licence renewal Mitsubishi Canter - 8 months 11 days	-274.40	1
B/S	23/11/2018	2VNet - INTERNET PROVIDER FEE	INTERNET PROVIDER FEE	-578.95	1
EFT3353	23/11/2018	Newtons Home Furnishings	Furnishings for Caretaker room Caravan Park	-2155.00	1
B/S	25/11/2018	PAYROLL	Payroll Liability 25/11/2018	-29413.18	1
B/S	25/11/2018	SOCIAL CLUB	Payroll Liability 25/11/2018	-50.00	1
DD2243.1	25/11/2018	WASUPER	Payroll deductions	-5150.40	1
DD2243.2	25/11/2018	Colonial First State FirstChoice Wholsale Personal Super	Superannuation contributions	-112.85	1
DD2243.3	25/11/2018	MLC Masterkey	Superannuation contributions	-262.11	1
DD2243.4	25/11/2018	Australian Catholic Superannuation Retirement Fund	Superannuation contributions	-211.35	1
DD2243.5	25/11/2018	Sunsuper	Superannuation contributions	-73.04	1
DD2243.6	25/11/2018	Amp Flexible Lifetime Super	Superannuation contributions	-172.16	1
3708	26/11/2018	Water Corporation	Water Service charges	-43.10	1
3709	26/11/2018	Deputy Commissioner of Taxation	FBT Late Payment	-420.00	1
3710	26/11/2018	HI-LO CONSTRUCTION	Steel work & Material supply & labour for Solar Panel Frame swimming pool	-6351.00	1
3711	26/11/2018	Fairfax Media Publications Pty Limited	1x inside cover of the Wheatbelt directory 2018/2019 edition	-665.01	1

EFT3354	26/11/2018	Copier Support	Meter read IR-ADV 55601, IRC5045 - 23/10/18 TO 23/11/18	-654.80	1
EFT3355	26/11/2018	Toll Ipec	Freight from Total Tools Midland	-39.32	1
EFT3356	26/11/2018	Two Dogs Home Hardware	Marine Plywood, Car Wash, green fuel cans, bondcrete, roller kit, retic valves.	-309.17	1
EFT3357	26/11/2018	Centek Constructions	Supply materials & labour for Solar panel frame Swimming Pool	-3289.00	1
EFT3358	26/11/2018	Liberty Oil rural Pty Ltd	Purchase 8,500 litres diesel	-11666.25	1
EFT3359	26/11/2018	MetroCount - Microcom Pty Ltd T/A MetroCount	Traffic Counters, 2 packs centre laying, 1 pack road nails, 4 battery packs	-565.40	1
EFT3360	26/11/2018	Imprint Plastic	1x resin magnetic badge	-19.80	1
EFT3361	26/11/2018	Great Southern Fuel Supplies	2x 20 litre hypo gear plus	-380.95	1
EFT3362	26/11/2018	E.W.B.G. Eastern Wheatbelt Biosecurity Group Inc.	Membership fee for Eastern Wheatbelt Biosecurity group inc.	-110.00	1
EFT3363	26/11/2018	Marketforce	West Australian Advertising - Local Govt Tender supply & lay bituminous product	-472.92	1
EFT3364	26/11/2018	Shire of Quairading	Long Service Leave - Tony Merillo	-1290.55	1
3712	27/11/2018	HI-LO CONSTRUCTION	Supply & install platform & ladder to access filter chambers	-9601.64	1
EFT3365	28/11/2018	AVN Northam Pty Ltd trading as Merredin Toyota	40,000km service Rav 4	-519.31	1
EFT3366	28/11/2018	Two Dogs Home Hardware	Hose cock brass male, screws, castor wheels	-130.34	1
EFT3367	28/11/2018	Centek Constructions	Prepare & paint exterior Belinda's house, supply stainless steel grab rails	-6726.50	1
EFT3368	28/11/2018	Merredin Refrigeration & Air Conditioning	Repairs to Dble fridge at Complex	-800.28	1
EFT3369	28/11/2018	Newtravel INC	2018/19 Newtravel Membership Council contribution	-2000.00	1
EFT3370	28/11/2018	Roadswest Engineering Group WA Pty Ltd	Claim #4 29/6 to 26/07/2018 Provision of project management, engineering survey, road design, drafting & services relocation management services for the proposed Warrachuppin Road Realignment	-5877.30	1
EFT3371	28/11/2018	Merredin Freightlines	Road Train & Loader Hire Lend Lease GEHW	-8123.74	1
EFT3372	28/11/2018	Local Government Professionals Australia WA	Registration annual state conference 2018 full conference registration	-1730.00	1
B/S	30/11/2018	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-6646.30	1



-\$ 237,204.71

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 3703 to 3712, and D/Debits from EFT3320 to EFT3372 (inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$237,204.71 submitted to each member of the Council on Thursday 20 December 2018, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – NOVEMBER 2018

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jasmine Geier, Executive Support Officer		
File Reference:	F1.3.3 Monthly Financial Statements		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity		
Signature:	Officer		CEO
			

Purpose of the Report

- Executive Decision Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending 30th November 2018 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2015/2016 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

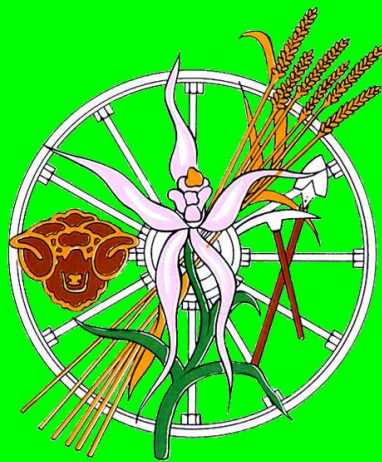
- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending 30th November 2018 and note any material variances greater than \$10,000 or 15%.

Attachment 9.1.2

Shire of Westonia



Monthly Statement of Financial Activity

for period ending
30th November 2018

SHIRE OF WESTONIA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 November 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Shire of Westonia
Information Summary
For the Period Ended 30 November 2018**

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*,

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 November 2018 of \$1,821,082.

Items of Significance

The material variance adopted by the Shire of Westonia for the 2018/19 year is \$10,000 or 15% whichever is the

Capital Expenditure

Infrastructure - Roads ▲ \$ 405,694 Construction jobs commencing,

Capital Revenue

Grants, Subsidies and Contributions ▼ (\$148,433) Road Grants require recouping
Proceeds from Disposal of Assets ▲ \$240,909 journals required

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Buildings	-54%	-\$ 85,373	\$ 29,250	\$ 46,234
Furniture & Office Equip.	-30%	-\$ 17,000	\$ 7,080	\$ 5,153
Plant, Equip. & Vehicles	-1%	-\$ 245,000	\$ 102,080	\$ 1,809
Transport	-2%	-\$ 1,054,650	\$ 429,000	\$ 23,306
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	59%	\$ 772,616	\$ 515,077	\$ 457,804
Non-operating Grants, Subsidies and Contributions	23%	\$ 573,388	\$ 475,243	\$ 133,000
	44%	\$ 1,346,004	\$ 990,320	\$ 590,804
Rates Levied	106%	\$ 941,290	\$ 941,290	\$ 998,230

% Compares current ytd actuals to annual budget

Financial Position		This Time Last	
		Year 30 Nov 2017	Current 30 Nov 2018
Adjusted Net Current Assets	178%	\$ 1,142,021	\$ 2,031,024
Cash and Equivalent - Unrestricted	148%	\$ 1,001,977	\$ 1,482,607
Cash and Equivalent - Restricted	99%	\$ 622,281	\$ 618,720
Receivables - Rates	82%	\$ 197,469	\$ 161,674
Receivables - Other	836%	\$ 41,725	\$ 348,918
Payables	96%	\$ 26,480	\$ 25,529

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of

Preparation

Prepared by: Jasmine Geier



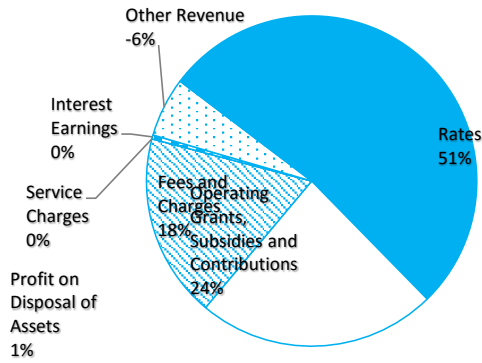
Reviewed by: Jamie Criddle



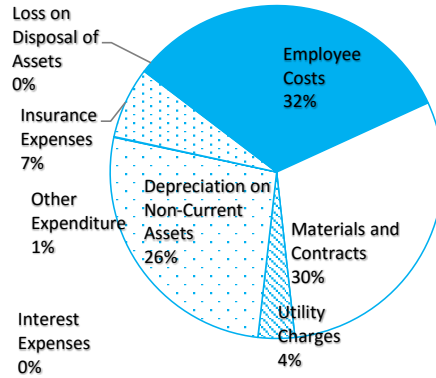
Date prepared:

**Shire of Westonia
Information Summary
For the Period Ended 30 November 2018**

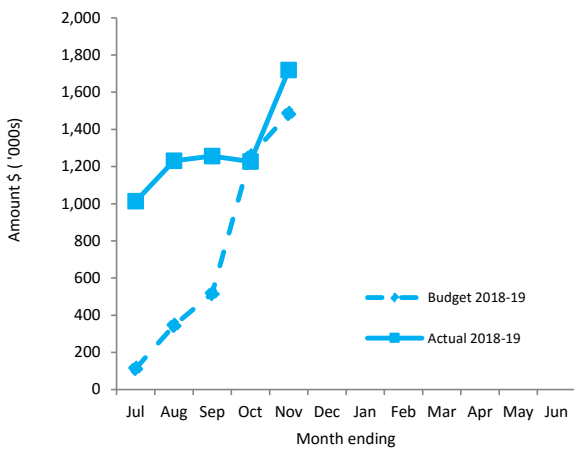
Operating Revenue



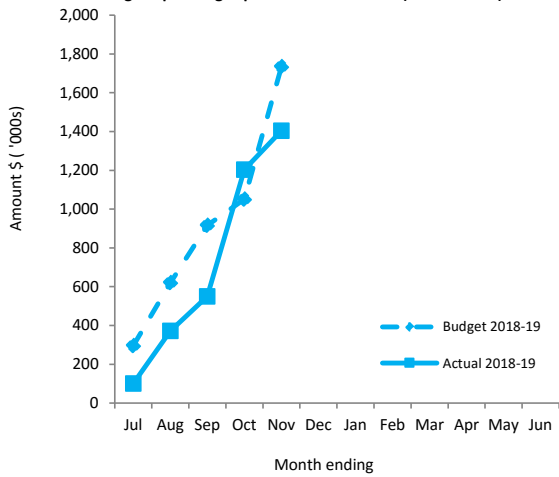
Operating Expenditure



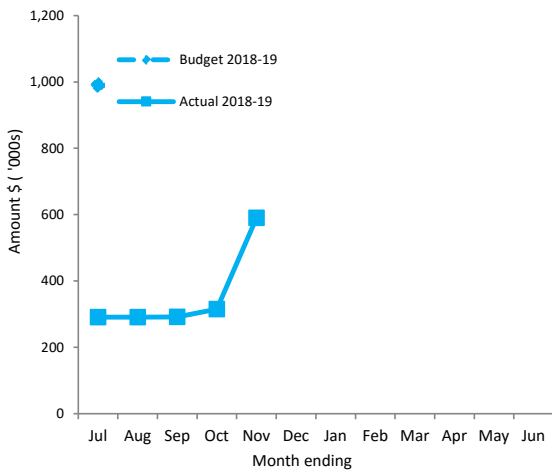
Budget Operating Revenues -v- Actual (Refer Note 2)



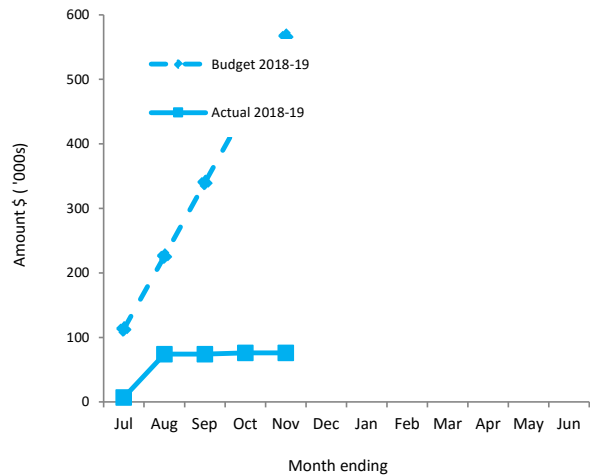
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 November 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	880,062	880,062	880,062	0	0%	
Revenue from operating activities							
Governance		1,150	560	562	2	0%	
General Purpose Funding - Rates	9	941,292	941,290	998,230	56,940	6%	
General Purpose Funding - Other		607,664	331,700	331,885	185	0%	
Law, Order and Public Safety		43,400	8,145	8,294	149	2%	
Health		2,000	835	800	(35)	(4%)	
Education and Welfare		2,000	2,000	5,332	3,332	167%	
Housing		172,200	56,165	49,959	(6,206)	(11%)	▼
Community Amenities		10,300	9,550	8,250	(1,300)	(14%)	
Recreation and Culture		61,800	27,855	12,421	(15,434)	(55%)	▼
Transport		68,000	68,000	126,422	58,422	86%	▲
Economic Services		102,167	30,654	42,559	11,905	39%	▲
Other Property and Services		67,648	41,160	134,714	93,554	227%	▲
		2,079,621	1,517,914	1,719,428			
Expenditure from operating activities							
Governance		(309,558)	(143,750)	(155,656)	(11,906)	(8%)	▼
General Purpose Funding		(42,000)	(13,050)	(13,369)	(319)	(2%)	
Law, Order and Public Safety		(62,610)	(30,225)	(28,139)	2,086	7%	▲
Health		(33,890)	(11,425)	(10,478)	947	8%	▲
Education and Welfare		(43,321)	(11,816)	(16,472)	(4,656)	(39%)	
Housing		(172,608)	(64,654)	(56,378)	8,276	13%	▲
Community Amenities		(128,266)	(40,725)	(40,636)	89	0%	
Recreation and Culture		(743,148)	(339,001)	(307,020)	31,981	9%	▲
Transport		(1,849,792)	(457,919)	(474,952)	(17,033)	(4%)	
Economic Services		(332,217)	(180,316)	(181,501)	(1,185)	(1%)	
Other Property and Services		118,590	18,085	(196,835)	(214,920)	1188%	
		(3,598,820)	(1,274,796)	(1,481,436)			
Operating activities excluded from budget							
Add back Depreciation		1,912,840	358,699	393,294	34,595	10%	▲
Adjust (Profit)/Loss on Asset Disposal	8	5,729	0	20,481	20,481		▲
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		399,370	601,817	651,766			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	575,244	281,433	133,000	(148,433)	(53%)	▼
Proceeds from Disposal of Assets	8	133,800	0	240,909	240,909		▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(85,373)	(29,250)	(46,234)	(16,984)	(58%)	▼
Infrastructure Assets - Roads	13	(1,054,650)	(429,000)	(23,306)	405,694	95%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(245,000)	(102,080)	(1,809)	100,271	98%	▲
Furniture and Equipment	13	(17,000)	(7,080)	(5,153)	1,927	27%	▲
Amount attributable to investing activities		(692,979)	(285,977)	297,407			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	(250,000)	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(70,373)	(70,373)	(4,516)	65,857	94%	▲
Transfer to Reserves	7	(264,800)	(264,800)	(3,637)	261,163	99%	▲
Amount attributable to financing activities		(585,173)	(335,173)	(8,153)			
Closing Funding Surplus(Deficit)	3	1,280	860,729	1,821,082			

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 November 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	880,062	880,062	880,062	0	0%	
Revenue from operating activities							
Rates	9	941,290	941,290	998,230	56,940	6%	▲
Operating Grants, Subsidies and Contributions	11	805,116	428,625	456,213	27,588	6%	▲
Fees and Charges		260,850	119,965	350,556	230,591	192%	▲
Service Charges		0	0	0	0		
Interest Earnings		21,600	7,450	7,564	114	2%	
Other Revenue		42,117	20,584	(113,616)	(134,200)	(652%)	▼
Profit on Disposal of Assets	8	8,648	0	20,481			
		2,079,621	1,517,914	1,719,428			
Expenditure from operating activities							
Employee Costs		(922,994)	(561,964)	(470,899)	91,065	16%	▲
Materials and Contracts		(438,023)	(181,111)	(445,509)	(264,398)	(146%)	▼
Utility Charges		(156,460)	(84,702)	(52,699)	32,003	38%	▲
Depreciation on Non-Current Assets		(1,912,840)	(358,699)	(393,294)	(34,595)	(10%)	▼
Interest Expenses		(8,711)	(3,625)	(903)	2,722	75%	▲
Insurance Expenses		(107,000)	(69,795)	(102,802)	(33,007)	(47%)	▼
Other Expenditure		(49,873)	(14,900)	(15,328)	(428)	(3%)	
Loss on Disposal of Assets	8	(2,919)	0	0			
		(3,598,820)	(1,274,796)	(1,481,434)			
Operating activities excluded from budget							
Add back Depreciation		1,912,840	358,699	393,294	34,595	10%	▲
Adjust (Profit)/Loss on Asset Disposal	8	5,729	0	20,481	20,481		▲
Adjust Provisions and Accruals			0	0	0		
Amount attributable to operating activities		399,370	601,817	651,769			
Investing activities							
Non-operating Grants, Subsidies and Contributions	11	575,244	281,433	133,000	(148,433)	(53%)	▼
Proceeds from Disposal of Assets	8	133,800		240,909	240,909		▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(85,373)	(29,250)	(46,234)	(16,984)	(58%)	▼
Infrastructure Assets - Roads	13	(1,054,650)	(429,000)	(23,306)	405,694	95%	▲
Infrastructure Assets - Public Facilities	13	0	0	0	0		
Infrastructure Assets - Footpaths	13	0	0	0	0		
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(245,000)	(102,080)	(1,809)	100,271	98%	▲
Furniture and Equipment	13	(17,000)	(7,080)	(5,153)	1,927	27%	▲
Amount attributable to investing activities		(692,979)	(285,977)	297,407			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	(250,000)	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(70,373)	(70,373)	(4,516)	65,857	94%	▲
Transfer to Reserves	7	(264,800)	(264,800)	(3,637)	261,163	99%	▲
Amount attributable to financing activities		(585,173)	(335,173)	(8,153)			
Closing Funding Surplus (Deficit)	3	1,280	860,729	1,821,085	960,356	112%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

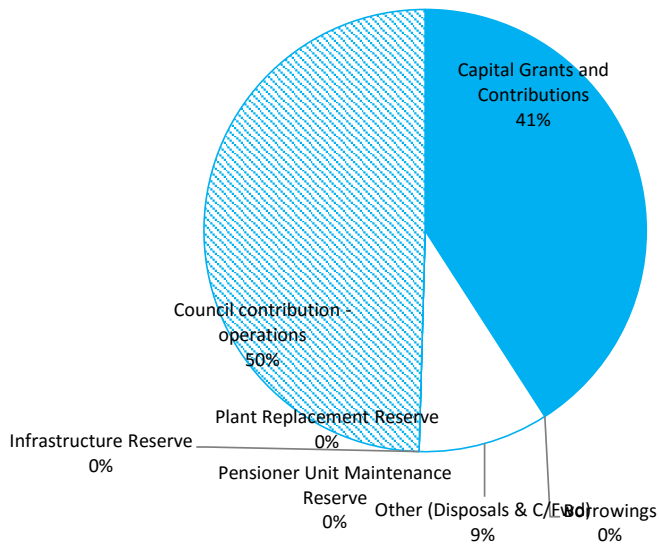
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF WESTONIA
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 November 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	46,234	0	(29,250)	85,373	(46,234)	(16,984)
Infrastructure Assets - Roads	13	23,306	0	(429,000)	1,054,650	(23,306)	405,694
Infrastructure Assets - Footpaths	13	0	0	0	0	0	0
Plant and Equipment	13	0	1,809	(102,080)	245,000	(1,809)	100,271
Furniture and Equipment	13	5,153	0	(7,080)	17,000	(5,153)	1,927
Capital Expenditure Totals		74,693	1,809	(567,410)	1,402,023	(76,502)	490,908
Capital acquisitions funded by:							
Capital Grants and Contributions				475,243	573,366	133,000	
Borrowings				0	0	0	
Other (Disposals & C/Fwd)				0	133,800	240,909	
Council contribution - Cash Backed Reserves							
Infrastructure Reserve				0	0	0	
Pensioner Unit Maintenance Reserve				0	0	0	
Plant Replacement Reserve				0	0	0	
Council contribution - operations				(1,042,653)	694,857	(450,411)	
Capital Funding Total				(567,410)	1,402,023	(76,502)	

Budgeted Capital Acquisitions Funding



SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 1: Significant Accounting Policies

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Asset	Years
Buildings	0 to 20 years
Furniture and Equipment	0 to 10 years
Plant and Equipment	0 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	20 years
construction/road base	50 years
Gravel Roads	
formation	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 1: Significant Accounting Policies

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 1: Significant Accounting Policies

(r) Program Classifications (Function/Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 or 15% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	2	0%		Timing	N/A
General Purpose Funding - Rates	56,940	6%		Timing	N/A
General Purpose Funding - Other	185	0%		Timing	N/A
Law, Order and Public Safety	149	2%		Timing	N/A
Health	(35)	(4%)			N/A
Education and Welfare	3,332	167%		Timing	School Overflow - Mahoney, Williams & Nelson Rent Income
Housing	(6,206)	(11%)	▼		Rent Mine Due December 18
Community Amenities	(1,300)	(14%)		Timing	N/A
Recreation and Culture	(15,434)	(55%)	▼	Timing	MOU Due in December 18
Transport	58,422	86%	▲	Timing	Profit on Sale of Asset Pardo & Tow along Roller
Economic Services	11,905	39%	▲	Timing	Increase in Museum Entry Sales No Budget
Other Property and Services	93,554	227%	▲	Timing	Depreciation Sale proceeds on Sale of Asset
Operating Expense					
Governance	(11,906)	(8%)	▼	Timing	N/A
General Purpose Funding	(319)	(2%)		Timing	N/A
Law, Order and Public Safety	2,086	7%	▲	Timing	N/A
Health	947	8%	▲	Timing	Mosquito Control
Education and Welfare	(4,656)	(39%)		Timing	Performex Wellness sessions
Housing	8,276	13%	▲	Timing	N/A
Community Amenities	89	0%		Timing	N/A
Recreation and Culture	31,981	9%	▲	Timing	N/A
Transport	(17,033)	(4%)		Timing	N/A
Economic Services	(1,185)	(1%)		Timing	N/A
Other Property and Services	(214,920)	1188%		Timing	Increase in Cost Insurance on Works & Private Works Costs
Capital Revenues					
Grants, Subsidies and Contributions	(148,433)	(53%)	▼	Timing	Road Grants require recouping
Proceeds from Disposal of Assets	240,909		▲	Permanent	journals required
Capital Expenses					
Land and Buildings	(16,984)	(58%)	▼	Timing	Projects Not started, CEACA Exp not required yet
Infrastructure - Roads	405,694	95%	▲	Timing	Construction jobs commencing, Will catch up
Infrastructure - Public Facilities	0				N/a
Infrastructure - Footpaths	0				N/a
Infrastructure - Drainage	0				N/a
Heritage Assets	0				N/a
Plant and Equipment	100,271	98%	▲	Timing	Purchase of Pardo & Landcruiser
Furniture and Equipment	1,927	27%	▲	Timing	N/A
Financing					
Loan Principal	65,857	94%	▲	Timing	Loan payment effected in subsequent month

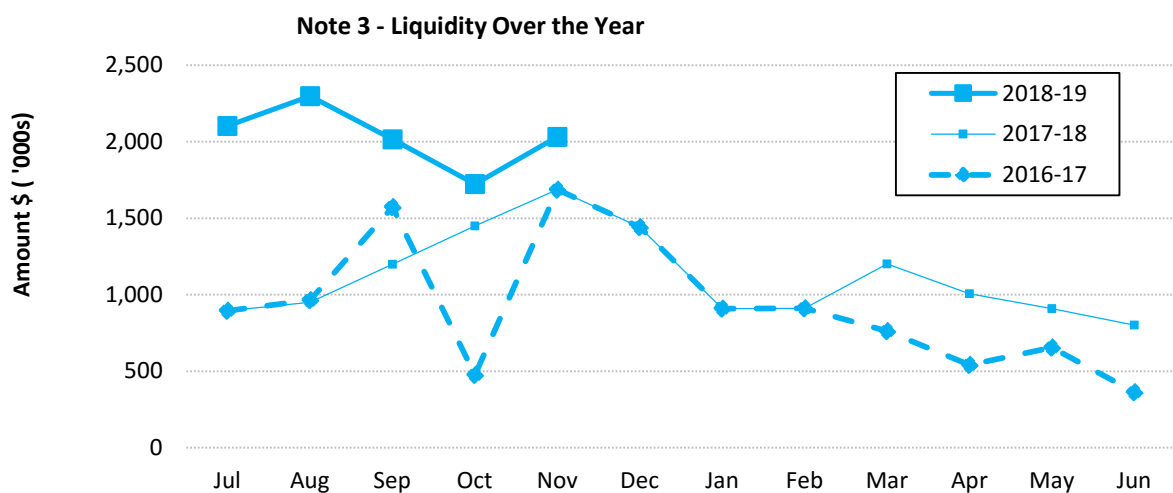
General Comments

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 June 2017 \$	This Time Last Year 30 Nov 2017 \$	Current 30 Nov 2018 \$
Current Assets				
Cash Unrestricted	4	879,387	1,001,977	1,482,607
Cash Restricted - Conditions over Grants	11	0	0	0
Cash Restricted	4	617,534	622,281	618,720
Receivables - Rates	6	13,241	197,469	161,674
Receivables - Other	6	95,217	41,725	348,918
Interest / ATO Receivable/Trust		(1,172)	(5,395)	0
Inventories		7,964	7,964	139,424
		1,612,171	1,866,021	2,751,343
Less: Current Liabilities				
Payables		(26,480)	(11,173)	(25,529)
Provisions		(90,546)	(90,546)	(76,070)
		(117,026)	(101,719)	(101,599)
Less: Cash Reserves	7	(615,083)	(622,281)	(618,720)
Net Current Funding Position		880,062	1,142,021	2,031,024



Comments - Net Current Funding Position

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,482,607			1,482,607	BankWest	0.10%	At Call
Trust Bank Account			77,941	77,941	BankWest	0.10%	At Call
Cash On Hand				0	N/A	Nil	On Hand
(b) Term Deposits							
Municipal Gold		618,720		618,720	BankWest	3.00%	23-Dec-18
Total	1,482,607	618,720	77,941	2,179,267			

Corporate MasterCard

Transaction Summary	Total Amount	Institution	Interest Rate	Reporting Period End Date
	\$			
Card # **** *270				
Criddle, Jameon C		Bankwest	17.99%	30-Nov-18
Activ8inet Housing & Office	469.50			
Email Exchange Platform	189.75			
Vehicle Purchases/Fuel	654.34			
Card # **** *693				
Price, Arthur W		Bankwest	17.99%	30-Nov-18
Vehicle Purchases/Fuel	106.78			
Licences	459.70			
Parking Conferences	36.92			
EOT Training Boyd	55.72			
Clamps Hand Rails Bowling Club	386.67			
	2,359.38			

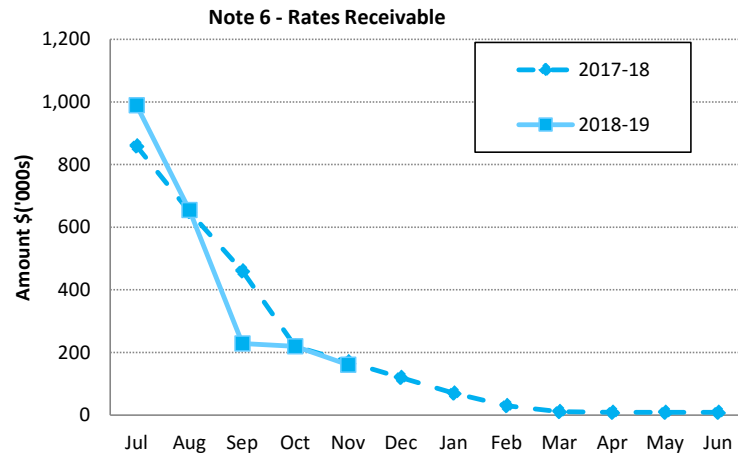
SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 6: Receivables

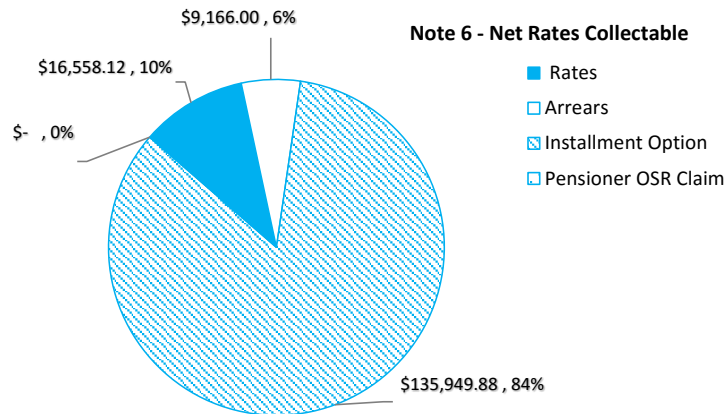
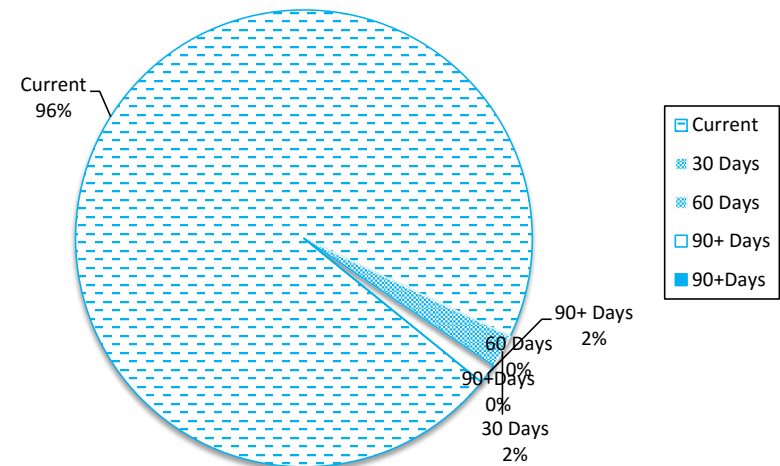
Receivables - Rates Receivable	30 Nov 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	9,166	12,031
Levied this year	998,882	892,294
Less Collections to date	(846,374)	(895,159)
Equals Current Outstanding	161,674	9,166
Net Rates Collectable	161,674	9,166
% Collected	83.96%	98.99%

Receivables - General	Current	30 Days	60 Days	90+ Days	90+Days
	\$	\$	\$	\$	\$
Receivables - General	335,723	8,204		4,991	0
Balance per Trial Balance					
Sundry Debtors					348,918
Receivables - Other					
Total Receivables General Outstanding					348,918

Amounts shown above include GST (where applicable)



Note 6 - Accounts Receivable (non-rates)

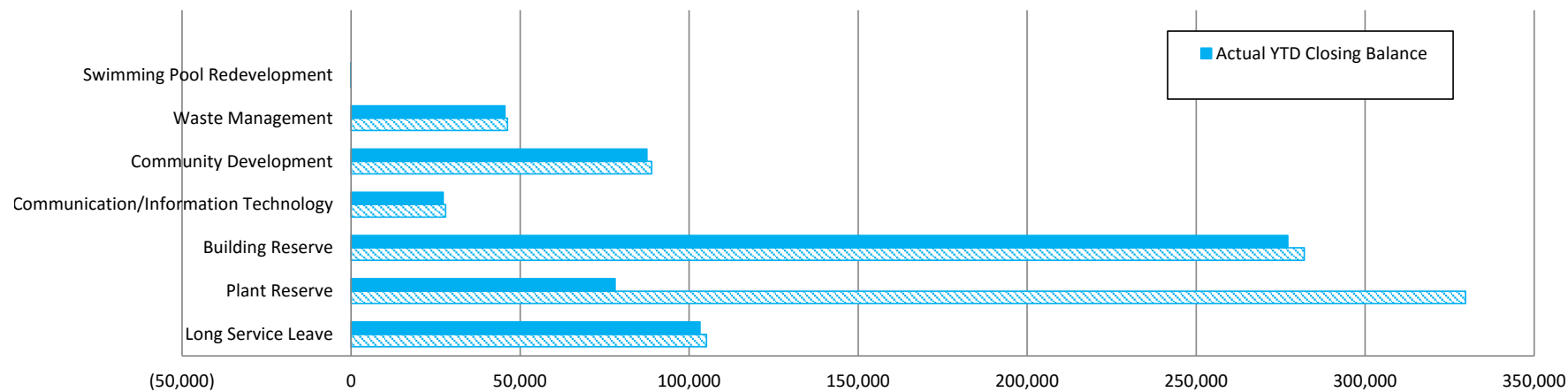


SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long Service Leave	102,642	2,500	607	0	0	0	0	105,142	103,249
Plant Reserve	77,664	2,000	459	250,000	0	0	0	329,664	78,123
Building Reserve	275,460	6,500	1,629	0	0	0	0	281,960	277,089
Communication/Information Technology	27,109	800	160	0	0	0	0	27,909	27,269
Community Development	86,970	2,000	514	0	0	0	0	88,970	87,484
Waste Management	45,244	1,000	268	0	0	0	0	46,244	45,512
Swimming Pool Redevelopment	(6)	0	0	0	0	0	0	(6)	(6)
	615,083	14,800	3,637	250,000	0	0	0	879,883	618,720

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Transport								
A488	Work Supervisors Vehicle	50,550	49,091		(1,459)	50,459	55,000	4,541	
	Work Supervisors Vehicle	50,550	49,091		(1,459)				
	Other Property & Services								
A489	Toyota Landcruiser GXL	67,040	71,364	4,324		72,824	78,800	5,976	
	Toyota Landcruiser GXL	67,040	71,364	4,324					
		235,180	240,909	8,647	(2,918)	123,283	133,800	10,517	0

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 9: Rating Information

RATE TYPE	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV	6.864100	49	626,819	43,025	0	0	43,026	43,027	0	0	43,028
GRV - Mining	19.519400	2	1,305,800	254,884	0	0	254,884	254,884	0	0	254,884
UV	1.467700	131	42,435,000	622,818	0	0	622,818	622,818	0	0	622,818
UV- Mining	1.467700	6	147,324	2,162	0	0	2,162	2,162	0	0	2,162
Sub-Totals		188	44,514,943	922,891	0	0	922,892	922,893	0	0	922,894
Minimum Payment	Minimum										
	\$										
GRV	355.00	16	23,202	5,680	0	0	5,680	5,680	0	0	5,680
UV	355.00	18	211,700	6,390	0	0	6,390	6,390	0	0	6,390
UV - Mining	200.00	9	40,562	1,800	0	0	1,800	1,800	0	0	1,800
Sub-Totals		43	275,464	13,870	0	0	13,870	13,870	0	0	13,870
		231	44,790,407	936,761	0	0	936,762	936,763	0	0	936,764
Concession							0				0
Amount from General Rates							936,762				936,764
Ex-Gratia Rates							4,530				4,530
Specified Area Rates											
Totals							941,292				941,294

Comments - Rating Information

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 10: Information on Borrowings

(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
Loan 5 - Lifestyle Village	126,338		\$ 0	\$ 61,201	\$ 126,338	\$	\$ 0	\$ 7,044
Loan 6 - School Bus *	29,277		4,516	9,172	29,277		903	1,667
	29,277	0	4,516	70,373	155,615	0	903	8,711

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 11: Grants and Contributions

	Grant Provider	Type	Opening	Amended Budget		YTD	Annual	Post	Expected	YTD Actual		Unspent
			Balance	Operating	Capital	Budget	Budget	Variations		Revenue	(Expended)	Grant
			(a)				(d)	(e)	(d)+(e)		(c)	(a)+(b)+(c)
				\$	\$	\$				\$	\$	\$
General Purpose Funding												
Grants Commission - General	WALGGC	Operating	0	355,644	0	237,096	355,644		355,644	198,902	(198,902)	0
Grants Commission - Roads	WALGGC	Operating	0	228,472	0	152,315	228,472		228,472	124,355	(124,355)	0
Law, Order and Public Safety												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	25,000	0	16,667	25,000		25,000	0	0	0
Evolution MOU Emergency Services	Evolution Mining	Operating	0	13,500	0	9,000	13,500		13,500	3,409	(3,409)	0
Recreation and Culture												
Contributions/Rembursements	Contributions/Rembursements	Operating	0	2,000	0	1,333	2,000		2,000	3,509	(3,509)	0
Transport												
MRWA Direct	Main Roads WA	Operating	0	68,000	0	45,333	68,000		68,000	115,517	(115,517)	0
MRWA Specific	Main Roads WA	Non-operating	0	0	300,000	200,000	300,000		300,000	0	0	0
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	275,243	275,243	275,243		275,243	133,000	(133,000)	0
Economic Services												
Evolution MOU 33%	Evolution Mining	Operating	0	20,000	0	13,333	20,000		20,000	3,997	(3,997)	0
Evolution MOU WAP 67%	Evolution Mining	Operating	0	40,000	0	26,667	40,000		40,000	8,115	(8,115)	0
Govt. Grant Funding	NRM	Operating	0	20,000	0	13,333	20,000		20,000	0	0	0
TOTALS			0	772,616	575,243	990,320	1,347,859	0	1,347,859	590,804	(590,804)	0
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	772,616	0	515,077	772,616	0	772,616	457,804	(457,804)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	573,388	475,243	573,366	0	573,366	133,000	(133,000)	0
TOTALS			0	772,616	573,388	990,320	1,345,982	0	1,345,982	590,804	(590,804)	0

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018











Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Nov 2018
	\$	\$	\$	\$
Police Licensing	-4,323	49,109	-50,030	(5,244)
BCITF Training Levy - Now CTF Levy	1,319	90	0	1,409
BRB Building Levy - Now BSL Levy	633	129	-113	649
Nomination Deposits	0	0	0	0
Bonds	1,820	160	0	1,980
George Rd Water Extensions	20,545	0	0	20,545
St John's Westonia	2,047	0	0	2,047
Westonia Sports Council	122	0	0	122
Westonia Progress Association	3,135	0	0	3,135
Accommodation Units	2,900	0	0	2,900
WEIRA - Booderockin Water Scheme	646	0	0	646
Warralakin Hall	1,700	0	0	1,700
Social Club	2,772	590	0	3,362
Walgoolan History Group	12,065	0	0	12,065
Community Project	1,000	0	0	1,000
Rural Youth	4,636	0	0	4,636
Westonia P & C	909	0	0	909
LGMA - Receipts	5,382	0	0	5,382
Donations J Townrow	3	70	0	73
Rates Incentive Prize	1,300	0	0	1,300
Rent Pre Payment	835	0	0	835
Westonia Historical Society	7,792	2,000	0	9,792
Cemetery Committee	10,509	1,216	0	11,724
	77,747	53,363	(50,143)	80,967














SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 <i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Buildings								
Housing								
 Solar	09232	0	0	0	(9,000)	3,750	(3,750)	
 Principal Loan #5	16114	0	0	0	(61,201)	25,500	(25,500)	
	Housing Total	0	0	0	(70,201)	29,250	(29,250)	
Economic Services								
 Old Club Hotel Museum	13216	7,475	0	7,475	(6,000)	0	7,475	
 Principal Loan #6	13609	0	0	0	(9,172)	0	0	
	Economic Total	7,475	0	7,475	(15,172)	0	7,475	
 Buildings Total		46,234	0	46,234	(85,373)	29,250	16,984	
Furniture & Office Equip.								
Governance								
 School Building	08203	0	0	0	(7,000)	2,915	(2,915)	
 Reserves Infrastructure	11603	5,153	0	5,153	(10,000)	4,165	988	
	Governance Total	5,153	0	5,153	(17,000)	7,080	(1,927)	
 Furniture & Office Equip. Total		5,153	0	5,153	(17,000)	7,080	(1,927)	
Plant , Equip. & Vehicles								
Governance								
 CEO Vehicle Replacement	14520	0	0	0	(137,000)	57,080	(57,080)	
	Governance Total	0	0	0	(137,000)	57,080	(57,080)	














SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Plant , Equip. & Vehicles Cont.								
Transport								
 Works Supervisor Vehicle Replacement	14213	0	1,809	1,809	(108,000)	45,000	(43,191)	
Transport Total		0	1,809	1,809	(108,000)	45,000	(43,191)	
 Plant , Equip. & Vehicles Total		0	1,809	1,809	(245,000)	102,080	(100,271)	
Roads (Council Funded)								
Transport								
 4 Mile Gate Rd Floodway - CAPITAL	C0019	0	0	0	(51,000)	21,250	(21,250)	
 Goldfields Road Floodway - CAPITAL	C0008	0	0	0	(67,000)	27,915	(27,915)	
 Warrachuppin Road - CAPITAL	C0005	0	0	0	(59,000)	24,580	(24,580)	
 Della Bosca Road - CAPITAL	C0080	0	0	0	(38,000)	15,830	(15,830)	
 Warrachuppin Road Polycom - CAPITAL	C0005E	0	0	0	(27,000)	11,250	(11,250)	
 Warrachuppin Road Polycom - CAPITAL	DRAIN	0	0	0	(25,000)	0	0	
 Boodarockin North Road - CAPITAL	C0032	0	0	0	(57,000)	23,750	(23,750)	
Transport Total		0	0	0	(324,000)	124,575	(124,575)	
 Roads (Council Funded) Total		0	0	0	(324,000)	124,575	(124,575)	
Roads (MRWA)								
Transport								
 Korrd-Southern Cross Rd (M40) Reconstruction	RRG91C	0	0	0	(276,150)	115,060	(115,060)	
 Korrd-Southern Cross Rd (M40) Reseals	RRG91R	0	0	0	(175,000)	72,915	(72,915)	
Transport Total		0	0	0	(451,150)	187,975	(187,975)	
 Roads (MRWA) Total		0	0	0	(451,150)	187,975	(187,975)	



SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 November 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Town (R2R)								
Transport								
 Boodarockin Rd - R2R	R2R07	0	0	0	(78,000)	32,500	(32,500)	
 Daddow Road -R2R	R2R12	0	0	0	(55,000)	22,915	(22,915)	
 Morrison Rd - R2R	R2R50	0	0	0	(47,000)	19,580	(19,580)	
 Echo Valley Road - R2R	R2R15	0	0	0	(81,000)	33,750	(33,750)	
 Rabbit Proof Fence Rd - R2R	R2R25	23,306	0	23,306	(18,500)	7,705	15,601	
Transport Total		23,306	0	23,306	(279,500)	116,450	(93,144)	
 Town (R2R) Total		23,306	0	23,306	(279,500)	116,450	(93,144)	
Capital Expenditure Total		74,693	1,809	76,502	(1,402,023)	567,410	(490,908)	
Level of Completion Indicators								
 0%								
 20%								
 40%								
 60%								
 80%								
 100%								
 Over 100%								

Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

9.1.3 GST RECONCILIATION REPORT – NOVEMBER 2018

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jasmine Geier, Executive Support Officer		
File Reference:	F1.4.4 Audit Report		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.3 GST Report		
Signature:	Officer	CEO	
			

Purpose of the Report

- Executive Decision Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 30th December 2018 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Voting Requirements

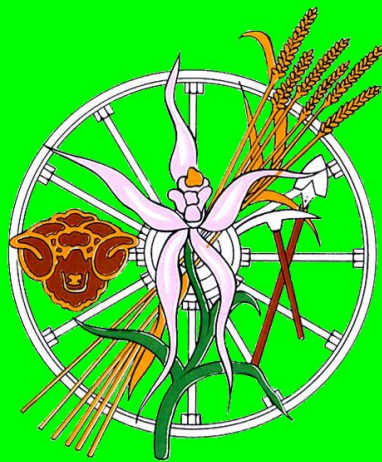
- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totaling \$21,663 for the period ending 30th December 2018 be adopted.

Attachment 9.1.3

Shire of Westonia



GST Reconciliation Report

for period ending
30th November 2018

**SHIRE OF WESTONIA
BAS EXTRACT - 30 NOVEMBER 2018**



ABN:	87 507 505 958
Business Activity Statement:	Nov-18
Period/Year end:	2018/2019

Name	Jasmine Geier
Position	Manager of Coporate Service
Date	4/12/2018


Month	GST			D Fuel Tax Credit <i>*1144040.170</i>	E PAYG <i>*1406010</i>	F FBT Instalment <i>*1142210 & 1145090</i>	G Nett Payment /(Refund)
	A On Sales (collected) <i>*1405000</i>	B On Purchases (paid) <i>*1304000</i>	C Nett GST Payable / (Receivable)				
Jul-18	6,189.00	3,115.00	3,074.00	0.00	15,718.00	0.00	18,792.00
Aug-18	2,235.00	21,088.00	(18,853.00)	(5,674.00)	15,760.00	0.00	(8,767.00)
Sep-18	2,377.00	10,934.00	(8,557.00)	(1,260.00)	22,330.00	4,271.00	16,784.00
Oct-18	6,239.00	28,037.00	(21,798.00)	(3,124.00)	16,312.00	0.00	(8,610.00)
Nov-18	20,733.00	13,742.00	6,991.00	(2,934.00)	17,606.00	0.00	21,663.00
Dec-18			0.00				0.00
Jan-19			0.00			0.00	0.00
Feb-19			0.00			0.00	0.00
Mar-19			0.00				0.00
Apr-19			0.00			0.00	0.00
May-19			0.00			0.00	0.00
Jun-19			0.00				0.00
Total	37,773.00	76,916.00	(39,143.00)	(12,992.00)	87,726.00	4,271.00	39,862.00

A - B = C (Net GST)

C + D + E + F = G (Nett (Refund/Payment))

9.1.4 REVIEW OF STRATEGIC PLAN

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:	A2.8.5	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

Executive Decision

Legislative Requirement

Summary

This report recommends that the process detailed in this agenda item be adopted for the review of the Shire of Westonia Community Strategic Plan.

Background

In June 2013, Council, after a concerted process of community consultation and after the preparation of a number of informing strategies adopted the Shire of Westonia Community Strategic Plan for the 10 year period from July 2013. Most of this work was done in-house with consultants only being engaged for the Asset Strategy which had to be compiled using professional valuations of the Shire's assets.

The principal "living part" of the Community Strategic Plan is in the area of identifying key themes and objectives, determining what actions are to be taken to progress those objectives and establishing key performance indicators as a measurement tool.

A status report on the key themes (Social, Environment, Economic and Civic Leadership) has been prepared which shows that significant inroads have been made towards meeting the objectives within the plan, particularly with respect to new or improved infrastructure projects.

Legislation requires that the Community Strategic Plan is subject to a major review every 4 years with the following questions being put to the community:

- Where are we now?
- Where do we want to be?
- How do we get there?

All Councillors have previously been issued with the voluminous integrated planning and reporting documents which may also be accessed on the Shires website www.westonia.wa.gov.au

Comment

The first stage of the review is to embark on the community engagement process:

The current Shire of Westonia Community Engagement Strategy details the principles, objectives and engagement techniques and options.

When considering how best to engage with the community as part of this review, the following factors have been taken into account:

1. While community consultation is a critical component of the exercise, it is important not to overburden the community with too many meetings and surveys as this can be counterproductive;

2. Community engagement has to be more than just an invitation for participants to simply provide an unfunded “wish list”. Given the tight grant funding situation at both the Federal and State levels of government and the fact that ratepayers would be unlikely to support rate increases much above the current low rate of inflation, the financial constraints to which local government is subject, has to be brought into the equation to assist the prioritisation process;
3. A snapshot of major projects currently being staged along with their financial implications needs to be part of the informing process.

Council engaged the services of Caroline Robinson of Solum Solutions to carry out the community engagement and compile the Community Strategic Plan driven from the community engagement.

From the recent engagement and Councillor meetings, a list of Core Drivers were outlined and were finalized at the recent meetings.

The Community Strategic Plan is now in the final stages of completion and will be available for presentation at the December Council Meeting.

Statutory Environment

Local Government (Administration) Regulations 1996 – r 19C
19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to sub regulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.
*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

Policy Implications

Council Policy 1.4 Community Engagement
Council Policy 1.5 Asset Management

Strategic Implications

The Community Strategic Plan is the principal plan articulating the priorities of the community and determining how those priorities will be resourced and brought through to completion.



Financial Implications

Given that it is intended to manage the community strategic planning process by using in – house resources rather than external consultants (apart from the asset management/ valuation components for which a Reserve fund has been established), there should not be any financial implications outside of the usual operational costs of the Shire.



Voting Requirements



Simple Majority




Absolute Majority

OFFICER RECOMMENDATIONS

That Council considers the presented Community Strategic Plan for the Shire of Westonia, discusses any changes and adopts the final report.

9.1.5 ANNUAL FINANCIAL REPORT & FINANCIAL STATEMENTS

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:	CA1.3.2.	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report



Executive Decision



Legislative Requirement



Background

Council adoption of the Annual Report for the 2017/18 financial year is required as per recommendation from the Audit Committee.

The Shire of Westonia auditors have completed the Annual Audit for the financial year ending 30th June 2018 as per the Local Government Act 1995 as amended and the Local Government (Financial Management) Regulations 1996.

The auditors attended Council's offices on the 10th to 12th September 2018.



Comment

All councilors will be presented with a copy of the Annual Report for the 2017/18 Financial year prior to the meeting. The Audit Report & Management Letter will be finalised on Monday and will be emailed when received.

In accordance with section 6.4 of the Local Government Act 1995 a local government is required to prepare an annual financial report for the preceding financial year and submit it to its auditor before 30th September each year.

Following acceptance of the Annual Report by Council, Council is required to hold a general meeting of electors within 56 days. At least 14 days local public notice must be given of an electors meeting. The Annual Electors Meeting must be held prior to 14th February 2019, noting that the February Council meeting is not until the following week (21st February 2019).



Statutory Environment

Local Government Act 1995 (As Amended)

5.27. Electors' general meetings

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.
- (4)

5.54. Acceptance of annual reports

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* Absolute majority required.

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

[Section 5.54 amended by No. 49 of 2004 s. 49.]

5.55. Notice of annual reports

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Division 4 — General

7.12A. Duties of local government with respect to audits

- (1) A local government is to do everything in its power to —
- (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
 - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.
- (3) A local government is to examine the report of the auditor prepared under section 7.9(1), and any report prepared under section 7.9(3) forwarded to it, and is to —
- (a) determine if any matters raised by the report, or reports, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government is to —
- (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and
 - (b) forward a copy of that report to the Minister,
- by the end of the next financial year, or 6 months after the last report prepared under section 7.9 is received by the local government, whichever is the latest in time.

[Section 7.12A inserted by No. 49 of 2004 s. 8.]

Local Government (Financial Management) Regulations 1996

51. Completion of financial report

- (1) After the annual financial report has been audited in accordance with the Act the CEO is to sign and append to the report a declaration in the form of Form 1.
- (2) A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report.

[Regulation 51 amended in Gazette 18 Jun 1999 p. 2639; 20 Jun 2008 p. 2726.]



Policy Implications

Council does not have a policy in relation to this matter.



Strategic Implications

Nil



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority


OFFICER RECOMMENDATIONS

That Council accepts the recommendation from the Audit Committee, therefore:

1. Adopts the Annual Financial Report for the Financial Year 2017/18;
2. Adopts the Audit Report for 2017/18 Financial Year;
3. Adopts the Management Report for the 2017/18 Financial Year;
4. Adopts the Annual Report for the 2017/18 Financial Year inclusive of the above as presented; and
5. 5. Advertises Annual Elector's Meeting be held on (insert date), commencing at (insert time) pm in the Old Miner Hall

9.2 COMMUNITY AND REGULATORY SERVICE

9.2.1 SEED COLLECTION – PAULINE GUEST

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:	ES1.2.5		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	

Purpose of the Report

Executive Decision Legislative Requirement

Background

Pauline Guest is seeking Council's permission to collect native seed from Reserves under management order to the Shire of Westonia, primarily for the purpose of supplying seed to Ramelius Resources for rehabilitation of mine site, farmland and other rehabilitation areas managed by Ramelius Resources. A draft letter of approval has been supplied as well as Pauline's letter of request and is shown as circulated to members.

Comment

Pauline is a former Natural Resource Management Officer with the Shire of Westonia and is well knowledgeable in this area. The CEO is not aware of any instances where an approval of this type has been abused.

"Because it is difficult to obtain the seed required for their project, Ramelius Resources and myself are hoping that you might accept a financial value of the seed, rather than the actual seed as a donation.

Given that the seed is being used locally, rather than going into a commercial group's seed bank for sale and use in any location across the state, the environmental benefits will remain in the local area, so it represents a good outcome."

If Council was to waive the 10% donation of seed, it would need to determine a financial value of the seed to be accepted in lieu.

Statutory Environment

Nil

Policy Implications

Nil



Strategic Implications

Nil



Financial Implications

Nil



Voting Requirements



Simple Majority



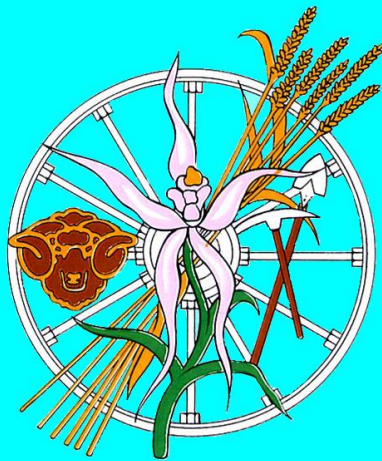
Absolute Majority

OFFICER RECOMMENDATIONS

That Council authorise Pauline Guest to collect native seed from reserves under management order to the Shire of Westonia in accordance with the conditions as shown in the draft letter circulated to members with a value of (insert amount) to be paid in lieu of seed.

Attachment 9.2.1

Shire of Westonia



Seed Collection -Pauline Guest

Mrs Pauline Guest
Westonia Farms
808 Maxfield Road
WESTONIA WA 6423

12th December 2018

Mr Jamie Criddle
Chief Executive Officer
Shire of Westonia
41 Wolfram Street
WESTONIA WA 6423

Dear Mr Criddle,

I am seeking permission to collect native seed from within reserves vested to the Shire of Westonia, primarily for the purpose of supplying seed to Ramelius Resources for rehabilitation of the mine site, farmland and other rehabilitation areas managed by Ramelius Resources.

Seed will be collected under a Commercial Purposes licence issued by the Department of Parks and Wildlife (DPaW) under the Wildlife Conservation Act 1950, and in accordance with the conditions of the licence.

I am aware that you have a requirement of a 10% donation of seed collected from Shire vested reserves.

As seed resources are limited, I would request that in lieu of seed a donation of the matching commercial dollar value of that seed might be possible instead.

If you would prefer to receive seed that can of course still be done, however it will reduce the impact of rehabilitation activities on the site. Should the Shire have an immediate use for the seed this may still be your preferred outcome.

I am seeking permission for a 12 month period, commencing as soon as possible.

I look forward to your favourable response.

Yours sincerely,



Pauline Guest

9.3 WORKS AND SERVICE

9.3.1 RESTRICTED ACCESS VEHICLES (RAV) – WARRALAKIN ROAD, WALGOOLAN

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:	CA1.3.2.	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

Executive Decision

Legislative Requirement

Background

During the 2018 Harvest period, it was reported to Council that a couple of heavy vehicles were carting grain from paddock to the CBH receival point via the Warralakin Road/Great Eastern Highway intersection. This section that has been restricted historically by Council and locals due to the dangerous nature of the intersection.

Comment



The location of the Walgoolan Bridge in relation to the Warralakin Rd/Great Eastern Highway intersection restricts extra mass and extra length vehicle from safely turning west from Warralakin and north from the

Great Eastern Highway.

The entire length of the Warralakin Road is currently listed as a RAV network 7 with no restrictions, legally allowing heavy vehicles to traverse the entire length of Warralakin Road and use the GEH junction.

To restrict access to the 7km section of Warralakin Road from Leaches Road to the Great Eastern Highway, Council will need to resolve to place a condition on this section of the road and have it uploaded to the Main Roads, Heavy Vehicle Services RAV Mapping Tool.

 **Statutory Environment**

Nil

 **Policy Implications**

Council does not have a policy in relation to this matter.

 **Strategic Implications**

Nil

 **Financial Implications**

Nil

 **Voting Requirements**

Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council corresponds to Main Roads, Heavy Vehicle Services to restrict access to the 7km section of Warralakin Road from Leaches Road to the Great Eastern Highway and place a condition on this section that ensures that heavy vehicles heading west use Leaches Road (RAV 7) through to Burracoppin and beyond and have it uploaded to the Main Roads, Heavy Vehicle Services RAV Mapping Tool.

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

NIL

10 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

12 DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on 21st February 2019 commencing at 3.30pm

13 MEETING CLOSURE

There being no further business the President, Cr Day declared the meeting closed at pm