SHIRE OF
WESTONIA
A vibrant community lifestyle

AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia
Thursday 15th August 2024
Commencing 3.30pm

Dear Councillors,
The next Ordinary Meeting of the Council of the Shire of Westonia will be held on 15th August 2024 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00pm

Concept Meeting – 1.30pm – 3.00pm

Afternoon Tea – 3.00 pm –3.30 pm

Council Meeting – 3.30 pm

BILL PRICE
CHIEF EXECUTIVE OFFICER
15 August 2024

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

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In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.

SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY PLAN

SNAPSHOT

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC

Support growth and progress, locally and regionally…

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL

Provide community facilities and promote social Interaction…

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE

Continually enhance the Shire's organisational capacity to service the needs of a growing community…

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: -
A vibrant community lifestyle.

TABLE OF CONTENTS

1. DECLARATION OF OPENING

The President, Cr Crees welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr RM Crees	*Shire President*
Cr RA Della Bosca	*Deputy Shire President*
Cr DL Geier	
Cr WJ Huxtable	
Cr A Faithfull	
Cr DL Simmonds	

Staff:

Mr.AW Price	*Chief Executive Officer*
Mrs JL Geier	*Deputy Chief Executive Officer*

Members of the Public:

Apologies:

Approved Leave of Absence:

3. PUBLIC QUESTION TIME (3.35PM – 3.50PM)

NIL

4. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 18th July 2024 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Wheatbelt North East SRRG meeting held Tuesday 23rd July 2024 be accepted.

That the minutes of the WEROC meeting held Wednesday 31st July 2024 be accepted.

That the minutes of the NEWTRAVEL meeting held Tuesday 27th July 2024 be accepted.

WHEATBELT NORTH-EAST SRRG

Chairperson: Cr E O'Connell
Deputy Chairperson: Cr W Della Bosca

Secretary: Mr R Munns
R Munns Engineering Consulting Services
PO Box 516
NARROGIN WA 6312
Ph : 0407 604 164

Unconfirmed Minutes of the Sub Regional Road Group meeting held via Zoom Video Conference on Tuesday the 23rd July 2024 commencing at 9.00 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 9.00am, and welcomed everyone in attendance.

2. ATTENDANCE/APOLOGIES

Attendance

Cr Eileen O'Connell	Shire of Nungarin		(Chairperson & Voting Delegate)
Cr Nick Chandler	Shire of Koorda		(Voting Delegate)
Cr Dale Naughton	Shire of Trayning		(Voting Delegate)
Cr Tanya Gibson	Shire of Mt Marshall		(Voting Delegate)
Cr Wayne Della Bosca	Shire of Yilgarn		(Voting Delegate)
Cr Romina Nicoletti	Shire of Mukinbudin		(Voting Delegate)
Cr Daimon Geier	Shire of Westonia		(Voting Delegate)
Cr Justin Begley	Shire of Wyalkatchem	@ 9.04am	(Voting Delegate)
Cr Brian Close	Shire of Yilgarn		(Proxy Delegate)
Ms Leanne Parola	CEO – Shire of Trayning		
Mr Zac Donovan	CEO – Shire of Koorda		
Mr Darren West	Manager of Works – Shire of Koorda		
Mr Grant Cross	Manager of Works – Shire of Trayning		
Mr Glen Brigg	Manager of Works – Shire of Yilgarn		
Mr Allister Butcher	Consultant – Shire of Wyalkatchem	@ 9.04am	
Mr John Nuttall	Program Director - WSFN		
Ms Allison Hunt	Secretary WN RRG – MRWA		
Mr Rod Munns	Consulting Engineer - RMECS		(Secretary)

Apologies

Mr Bill Price	CEO – Shire of Westonia
Ms Sabine Taylor	CEO - Shire of Wyalkatchem
Mr Nic Warren	CEO – Shire of Yilgarn
Mr Ben McKay	CEO – Shire of Mt Marshall
Ms Tanika McLennan	Acting CEO – Shire of Mukinbudin
Mr Dave Nayda	Acting CEO – Shire of Nungarin
Mr Aaron Wooton	Manager of Works – Shire of Mt Marshall
Mr David Dhu	Acting Manager of Works – Shire of Nungarin

3. CONFIRMATION OF MINUTES OF MEETING 23th April 2024

Resolution 2024 - 005 **That the Minutes of the WNE SRRG Meeting, held on the 23rd April 2024, be confirmed as a true and correct record of proceedings.**	
Moved Cr D Naughton	**Seconded Cr D Geier**
Carried: Yes (7/0)	

4 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5 CORRESPONDENCE

5.1 Correspondence In

a) Request for status of 23/24 Yr Project Completion and Recoup as part of EOFY Accrual Process – received via email from Allison Hunt (Att 2a) on 4th June 2024.

b) Reminder of State Blackspot Program submission closure date – received via email from Allison Hunt (Att 2b) on 11th June 2024.

c) Advice of MRWA / IPWEA-WA Online Safety Training – received via email from Allison Hunt (Att 2c) on 20th June 2024.

d) Advice of 24/25 Yr Direct Grant Allocations – received via email from Allison Hunt (Att 2d) on 24th June 2024.

e) Advice of Ministerial Approval of 24/25 Yr Local Government Roads Program – received via email from Allison Hunt (Att 2ei) on 26th June 2024, with 24/25 Yr Local Roads Program (Att 2eii).

f) Request for 25/26 Yr RRG Road Programs by 9th August 2024 – received via email from Allison Hunt (Att 2f) on 27th June 2024.

g) Advice of 24/25 Yr WN RRG Recoup Register – received via email from Allison Hunt (Att 2gi) on 3rd July 2024 with WNE SRRG section of Recoup Register (Att 2gii).

h) Advice of Commodity Route Funding submissions to be due by 13th September 2024 – received via email from Allison Hunt (Att 2h) on 16th July 2024.

5.2 Correspondence Out

i) Request for endorsement of 2024/25 Yr Program changes for the Shire's of Mt Marshall and Trayning – sent to all Group Delegates via email from Rod Munns (Att 2i) on 6th May 2024.

j) Request for endorsement of funding re-allocations within the Shire of Koorda's 23/24 Yr Program Projects, to permit final claims to be made – sent to all Group Delegates via email from Rod Munns (Att 2j) on 4th June 2024.

Resolution 2024 - 006 **That the Incoming and Outgoing Correspondence be accepted.**	
Moved Cr D Naughton	**Seconded Cr D Geier**
Carried: Yes (8/0)	

6 BUSINESS ARISING FROM CORRESPONDENCE

Nil.

7 GENERAL BUSINESS

7.1 Ratify Out-Of-Session Endorsement – Changes to Mt Marshall and Trayning's 24/25 Yr Road Program

On the 6th May 2024, I emailed out a request for an Out-Of-Session endorsement to Group Delegates in relation to the following 2024/25 Yr Program Changes:

1) The Shire of Mt Marshall requested the following changes to their program:
   a) Remove the RCN Project on the Koorda / Bullfinch Rd from SLK 14.15 – 15.15 at a TEC = $ 158,400 and MCA Score = 112.
   b) Include a new RCN Project on the Kellerberrin / Bencubbin Rd from SLK 8.25 – 9.25 at a TEC = $ 158,400 and MCA Score = 111 (Note that the proposed program change is cost neutral).

   I attached the new signed MCA for the Kellerberrin / Bencubbin Rd and a cover letter from the Shire of Mt Marshall explaining the reason for the program change.

2) The Shire of Mt Trayning requested the following changes to their program:
   a) Revise the Scope of Works on their currently endorsed Shoulder Widening Project on Harrods Rd, by applying an alternative shoulder widening treatment, which includes a reseal of the existing bitumen surface – which is required and was not allowed for in their currently endorsed scope of works. This overall treatment is more costly per km, and as a result the scope of works has been decreased from currently endorsed SLK 0.0 – 6.10, to SLK 0.0 – 4.20. Despite the reduction of project length, the TEC has increased from $ 494,900 to $ 548,055

   The proposed program change is cost neutral to the RRG despite the additional TEC cost of $53,155, since the Shire of Trayning is proposing to increase their matching funding allocation to well above their minimum required 1/3 of TEC, to offset the additional TEC cost above their currently endorsed program.
   I attached the revised signed MCA for Harrods Rd.

I received emails from seven (7) of the eight (8) Delegates, endorsing these requested Program changes and forwarded copies of these endorsement emails onto Ms Alli Hunt at MRWA. Copies of these endorsement emails are attached (Att 3). As per standard Meeting Procedures, Out-Of-Session endorsements are required to be ratified at the next meeting.

Resolution 2024 - 007 **That the requested changes to the Shire of Mt Marshall's and Trayning's 24/25 Yr Program, that were endorsed Out-Of-Session via flying emails between the 6th to 17th May 2024, be ratified.**	
Moved Cr R Nicoletti	**Seconded Cr T Gibson**
Carried: Yes (8/0)	

7.2 Ratify Out-Of-Session Endorsement – Changes to Koorda's 23/24 Yr Road Program Funding Allocations

On the 4th June 2024, I emailed out a request for an Out-Of-Session endorsement to Group Delegates in relation to a request from the Shire of Koorda to permit funding be re-allocated between 23/24 Yr Projects, to permit expenses to match funding amounts for their Projects. The nett effect being that these proposed funding re-allocations will be cost neutral.

The Shire of Koorda completed their four (4) projects within their RRG Funded Road Program for the 23/24 Yr - to their Scopes of Works. In summary, they had one (1) Project that had been overexpended and the other three (3) Projects had been underexpended. The total Actual Program Costs were only $ 3,668 less than the approved total Program Costs, which comprises $ 2,445 of RRG Funding. Subsequently, the Koorda Shire requested the Group's approval to reallocate RRG funding between Projects to balance the funding to the final costs. The Shire of Koorda also provided a letter to explain the RRG funding re-allocations between the Projects. There was $ 2,445 of RRG Funding that was underspent and this was to be carried into the 24/25 Yr for re-allocation early in the next financial year.

Until these requested changes to funding were endorsed, and Alli Hunt at MRWA had received sufficient endorsement emails from the Group's Delegates, the Shire of Koorda would not have be able to submit their final Certificates of Completion (Final Recoups).

I received emails from six (6) of the eight (8) Delegates, endorsing these requested funding re-allocations and forwarded copies of these endorsement emails onto Ms Alli Hunt at MRWA. Copies of these endorsement emails are attached (Att 4). As per standard Meeting Procedures, Out-Of-Session endorsements are required to be ratified at the next meeting.

Resolution 2024 - 008 **That the requested funding re-allocations between the Shire of Koorda's 23/24 Yr Projects to permit final recoups at neutral cost, that were endorsed Out-Of-Session via flying emails between the 4th to 9th June 2024, be ratified.**	
Moved Cr N Chandler	**Seconded Cr T Gibson**
Carried: Yes (8/0)	

7.3 Allocation of Unallocated 24/25 Yr RRG Road Project Funding

Our Group currently has a considerable amount of RRG Funding that is unallocated for our 2024/25 Yr Road Program. This comprises:

1) $ 61,996 - from historical unspent funding via five (5) Member Councils following completion of the 23/24 Yr – see which Councils and amounts on the sheet in Attachment 5A.
2) $ 139,750 of funding received above our currently endorsed program.

Obviously, these figures are RRG Funding allocations, and to take up this funding, Member Councils will be required to match half the RRG allocation.

Post Meeting Note
Note that in this Meeting Agenda, the $ 61,996 figure highlighted in red font above, was originally $ 101,996 – but was incorrect and has been corrected here.

The Group needs to discuss and consider:

- Whether the unallocated funding in 1) above should be permitted to be re-allocated to the affected Member Councils, at the amounts each Council underspent, OR it is added to the general unallocated funding pot, and
- How the unallocated $139,750 is to be allocated to the Member Councils 24/25 Yr Program.

As can be seen on our current 24/25 Yr Program Summary Sheet (Att 5B) and applying the Group's current APV pro-rata percentages to our 24/25 Yr RRG Funding allocation of $ 4,186,109:

- The Shire of Wyalkatchem's currently endorsed Program allocation is already $ 44,730 over allocated.
- The Shire of Mukinbudin's currently endorsed Program allocation is already $ 4,114 over allocated.
- The main Member Councils that are currently underallocated, are the Shire's of Koorda (by $ 81,268) and Trayning (by $ 40,956).
- The Shire of Trayning has allocated much more than the minimum required 1:2 matching funding in their currently endorsed Project on Harrods Rd, and taking on some of this unallocated RRG funding will permit them to reduce their matching funding amount to the minimum 1:2 matching amount and maintain the current Project TEC value of $ 736,438.

Resolution 2024 - 009	
That the unallocated $ 101,996 of historical RRG carryover funding be allocated to the following affected Member Councils currently endorsed 24/25 Yr RRG Road Program Projects, as detailed below: **a) $ 12,097 of RRG Funding be added to the Shire of Koorda's Burakin / Wialki Rd RCN Project from SLK 4.2 – 5.4 (Project # 3598), and this funding plus matching funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases.** **b) $ 10,744 of RRG Funding be added to the Shire of Nungarin's Danberrin Rd Resealing Project from SLK 0.21 – 1.60 (Project # 3610), and this funding plus matching funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases.** **c) $ 1,848 of RRG Funding be added to the Shire of Trayning's Harrod's Rd Shoulder Widening and Reseal Project from SLK 0.0 – 6.10 (Project # 3611), and this funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases (will reduce the matching funding allocation which is currently much greater than the minimum 1:2 ratio – current TEC = $ 736,438 will stay the same).** **d) $ 17,659 of RRG Funding be added to the Shire of Westonia's Warralakin Rd RCN Project from SLK 33.00 – 36.30 (Project # 3612), and this funding plus matching funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases.** **e) $ 19,648 of RRG Funding be added to the Shire of Yilgarn's Bodallin Bin Rd RCN and Large Culvert Replacement Project from SLK 0.90 – 3.10 (Project # 3614), and this funding plus matching funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases.**	
Moved Cr D Naughton	**Seconded Cr J Begley**
Carried: Yes (8/0)	

Post Meeting Note

Following this meeting, it was realized that the amount of carryover funding from the 23/24 Yr for the Shire of Yilgarn, was only $ 19,648 (shown in item e in the resolution above in red), not $ 59,648 as referenced in this Meeting Agenda and discussed within the meeting. To permit MRWA to accurately update the Recoup Register, this value has been updated within this Resolution. If at the next meeting, this requires an additional resolution to correct, it can be considered at that time.

Representative's from the Shire of Koorda and Mt Marshall advised that they had set their 2024/25 Yr Budgets and did not want to take on any more of the available $ 139,750 of unallocated RRG Funding. The Group discussion on the allocation of this RRG funding finally realized that the allocation process to be via:

- Firstly, allocating a portion of this funding to bring the RRG funding allocations up to each Member Council's appropriate portion of the 24/25 Yr allocation figure of $ 4,186,109, based upon APV pro-rata (Nungarin $ 6,004, Trayning $ 40,956, Westonia $ 16,749 & Yilgarn $ 25,019 – totalling $ 88,728. Shire's of Mukinbudin and Wyalkatchem already overallocated and Koorda and Mt Marshall declined funding).

- Secondly, allocating the remaining RRG funding to each Member Council's appropriate portion based upon APV pro-rata – for those six (6) Member Councils that requested additional funding (Mukinbudin $ 7,224, Nungarin $ 4,213, Trayning $ 6,254, Westonia $ 7,010, Wyalkatchem $ 5,988 and Yilgarn $ 20,333 – totalling $ 51,023).

Resolution 2024 - 010

That the additional unallocated $ 139,750 of 24/25 Yr RRG funding be allocated to the following Member Councils currently endorsed 24/25 Yr RRG Road Program Projects, as detailed below:

a) $ 7,224 of RRG Funding be added to the Shire of Mukinbudin's Burakin / Wialki Rd RCN Project from SLK 8.49 – 11.83 (Project # 3609), and this funding plus matching funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases.

b) $ 10,217 of RRG Funding be added to the Shire of Nungarin's Danberrin Rd Resealing Project from SLK 0.21 – 1.60 (Project # 3610), and this funding plus matching funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases.

c) $ 47,210 of RRG Funding be added to the Shire of Trayning's Harrod's Rd Shoulder Widening and Reseal Project from SLK 0.0 – 4.20 (Project # 3611), and this funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases (will reduce the matching funding allocation which is currently much greater than the minimum 1:2 ratio – current TEC = $ 736,438 will stay the same).

d) $ 23,759 of RRG Funding be added to the Shire of Westonia's Warralakin Rd RCN Project from SLK 33.00 – 36.30 (Project # 3612), and this funding plus matching funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases.

e) $ 5,988 of RRG Funding be added to the Shire of Wyalkatchem's Wyalkatchem North Rd RCN Project from SLK 0.00 – 1.61 & 6.91 – 7.80 (Project # 3613), and this funding plus matching funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases.

f) $ 45,352 of RRG Funding be added to the Shire of Yilgarn's Bodallin Bin Rd RCN and Large Culvert Replacement Project from SLK 0.90 – 3.10 (Project # 3614), and this funding plus matching funding be absorbed in the current Scope of Works to offset recent extraordinary cost increases.

Moved Cr W Della Bosca	**Seconded Cr T Gibson**
Carried: Yes (8/0)	

Note that the Shire of Yilgarn advised that their Bodallin Bin Rd RCN Project also comprises the replacement of an eighteen (18) barrel x 1200H x 1200W RCBC at SLK 1.33, and currently they have only been provided estimated costs to replace this culvert by Drainage Contractors. There are concerns that the eventual tendered cost for this culvert replacement may be greater than the estimated cost used in the Project submission cost estimate. Subsequently, they would like to use the additional funding in the first instance as contingency for this culvert upgrade work. If the eventual culvert cost is as per estimated cost, then the Shire of Yilgarn plan to complete additional pavement reconstruction works outside of the section from SLK 0.9 – 3.10, and will advise the Group as soon as they are aware of this scenario.

All Member Councils with revised 24/25 Yr Project allocations (this excludes the Shire of Mt Marshall), are requested to provide updated signed and dated MCA submissions with new revised costs as soon as possible.

Post Meeting Note
Following this meeting, Mr Bill Price confirmed that the total additional carryover and unallocated RRG Funding amount of $41,418 (from Resolutions 2024 – 009 & 010) with matching funding will be absorbed into the existing Scope of Works on the Shire of Westonia's Warralakin Rd Reconstruction Project to take up extraordinary costs that have occurred since Program submission, and also to cover additional culvert works that have also recently been realized.

7.4 WSFN Project Update

WSFN Program Director, John Nuttall provided an update on the WSFN Project. The information provided, comprised:

- The revised WSFN Governance Plan has been sent out to all Member Councils prior to being presented for endorsement at the scheduled September 2024 WN RRG and WS RRG Meetings.
- Within the WNE SRRG, those affected Member Councils have provided Development Project submissions on sections of Route #4 – Wongan Hills to Bullfinch, and Route #6 – Kellerberrin to Beacon. He and WSFN Program Manager visited the Shire's of Mukinbudin, Mt Marshall and Trayning last week.
- They (Project Management Team) have held ongoing meetings with representative's from MRWA in relation to securing additional WSFN Funding from 2026/27 and onwards once the existing funding allocation is expected to run out.

Cr O'Connell acknowledged the work that the WSFN Project Management Team have done in managing the Project to date.

8 OTHER BUSINESS

8.1 24/25 Yr RRG Road Program Completion

Ms Alli Hunt congratulated our Group for completing our 24/25 Yr Program, apart from a small amount of carryover from the Shire of Wyalkatchem to complete their Wyalkatchem North Rd in the 24/25 Yr.

8.2 24/25 Yr Direct and RRG Road Project Recoups

Ms Alli Hunt reminded all Member Councils to recoup their 24/25 Yr Direct Grant Recoups. The Shire's of Mt Marshall, Westonia and Yilgarn's Direct Grant Allocations have not been recouped to date. All Member Councils were also reminded to submit their first 40% recoups for 24/25 Yr RRG Road Projects asap.

9 NEXT MEETING DATES

9.1 Next WN RRG Meeting

The next WN RRG meeting is still to be scheduled for Monday 30th September 2024, at the Shire of Northam's Recreation Centre, at 44 Peel Terrace, commencing at 10.00am.

9.2 Next WN RRG Technical Committee Meeting

The next WN RRG Technical Committee meeting is expected to be held early – mid September 2024.

9.3 Next WNE SRRG Meeting

The next WNE SRRG meeting was tentatively scheduled for Tuesday 3rd September 2024, and to be conducted via a Zoom Video Conference Meeting (mainly to consider endorsing the 25/26 Yr RRG Road Program).

10 CLOSURE OF MEETING

The Chairperson thanked everyone for their attendance.

There being no further business, the meeting was closed at 9.43 am.

WEROC
Wheatbelt East Regional Organisation of Councils Inc.

WEROC Inc. Board Meeting
MINUTES

Wednesday 31 July 2024

Shire of Yilgarn Council Chambers

WEROC Inc. |Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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CONTENTS

WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

MINUTES

Minutes of the Board Meeting held in Southern Cross on Wednesday 31 July 2024.

1. OPENING AND ANNOUNCEMENTS

Ms. Renee Manning as Chair of WEROC Inc., welcomed members of the Board and opened the meeting at 1.36pm.

Ms. Manning advised prior to the meeting, her intent to resign as Chair of WEROC Inc. This matter will be dealt with at the end of the meeting under Agenda item 12.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms. Emily Ryan

Mr. Mark Crees

Mr. Wayne Della Bosca

Mr. Raymond Griffiths

Ms. Renee Manning

Mr. Bill Price

Mr. Ramesh Rajagopalan

Ms. Joanne Soderlund

Ms. Charmaine Thomson

Mr. Nic Warren

Mr. Craig Watts

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Nil

2.3 Guests

Mr. John Merrick, Acting Chief Executive Officer, Shire of Bruce Rock

Mr. Oscar Slattery, Sales Consultant, Government Frameworks (joined via videoconference at 1.48pm and left at 2.15pm)

Ms. Cheriece Johnson, Chief Operating Officer, Government Frameworks (joined via videoconference at 1.48pm and left at 2.15pm)

Kylie Helgesen General Manager, Regional Early Education Development Inc. (joined via videoconference at 2.17pm and left at 2.46pm)

Steven Sizer, Operations Manager, Regional Early Education Development Inc. (joined via videoconference at 2.17pm and left at 2.46pm).

Ms. Wendy Newman, Chair, Regional Early Education Development Inc. (joined via videoconference at 2.17pm and left at 2.46pm).

Ms. Renata Paliskis, Interim Chief Executive Officer, Wheatbelt NRM (joined via videoconference at 2.50pm and left at 3.10pm)

3. DECLARATIONS OF INTEREST

Nil

4. PRESENTATIONS

4.1 Cheriece Johnson Chief Operating Officer & Oscar Slattery, Sales Consultant, Government Frameworks, 1.40pm (videoconference)

Attachment 1: *Government Frameworks overview*

Attachment 2: *FARMER overview*

On 24 May 2024, Mr. John Merrick, Acting CEO Shire of Merredin, sent an email to WEROC CEO's advising of a presentation from Government Frameworks demonstrating a form-based system for records management and asking if there was interest in having a similar presentation. Mr. Oscar Slattery contacted the Executive Officer in late June as a follow-up and requested an opportunity to present to the WEROC Councils. Mr. Slattery and Ms. Cheriece Johnson, Chief Operating Officer of Government Frameworks, will join the meeting via videoconference to provide an overview of their product offering.

Comments from the meeting:

- Ms. Johnson provided the following overview of the FARMER software:
- FARMER is a smart digital form that can validate the information entered into it, escalate it through the proper workflow and generate an automated response.
- All records associated with the workflow are combined into a single record.
- The program eliminates errors and removes re-work.
- Residents' expectations are growing in terms of response times (i.e. how quickly they expect Local Governments to respond to queries). They estimate that their automated system can save 15,000 – 100,000 hours per annum.
- It is a software and service subscription offering.
- For the duration of the subscription, they will update forms and provide ongoing training and development for staff.

Mr. Slattery and Ms. Johnson left the meeting at 2.15pm and did not return.

4.2 Wendy Newman, Chair, REED, 2.15pm (videoconference)

At the WEROC Inc. Board Meeting held on 9 May 2024, under agenda item 7.1 WEROC Futures Discussion, the lack of childcare places and the limitations on days/hours of operation were identified as barriers to accessing workers. It was suggested that a representative from Regional Early Education Development Inc. (REED) be invited to present to the Board. Ms. Wendy Newman is the current Chair of REED and will join the meeting via videoconference to provide an update on REED's future plans and constraints to growth.

Comments from the meeting:

- Ms. Newman provided the following overview of the REED service:

- REED operates under a cluster model. They have a centralized management function which allows them to meet national standards for early childhood education and care and to provide a consistent service on the ground.
- Local Governments assist REED in various ways including through long term leases on premises, provision of financial and in-kind support (e.g., accommodation) and the inclusion of REED local services on Shire websites.
- REED is the largest provider of childcare in regional WA. Workforce attraction and retention has been a major challenge for them, which impacts on service continuity. The lack of housing and accommodation continues to be a barrier to workforce attraction.
- Behind the scenes REED do a lot of advocacy work to push an understanding of the needs of rural and remote early childhood care and education.

• Ms. Renee Manning queried how REED was performing in the Eastern Wheatbelt.

- It was advised that Merredin is well-staffed and has recently increased its licensed places by 8 but they are now at capacity and cannot accommodate any further increases within the building they currently occupy. Bruce Rock has just employed a team leader, so they expect to see more consistency in that service.

• Mr. Nic Warren questioned the ability for REED to have a "flying squad" of staff who could move about the region to fill extra days in a Centre (e.g., in Southern Cross) to get a 5 day a week service.

- Mr. Steven Sizer responded that the service in Southern Cross has fluctuated in terms of enrolment numbers and days over the years and whilst they would like to open five days a week, they would need to employ an additional person to make this possible and to commit to this they would need evidence of community need.

• Mr. Raymond Griffiths asked what the tipping point is to get a REED service established in a town.

- Ms. Newman advised that utilization is a key indicator for the Board and while there might be community demand, they need to be certain the numbers are there to justify the additional staff and cost to run a service.
- Ms. Kylie Helgesen, General Manager of REED, advised that they are not able to establish services in towns where there currently is no service because there is no funding to support this. The sector operates on an activity-based funding model which means that they need enrolments to get funds. In order to establish a new service, the current model would need to change.

Ms. Newman, Ms. Helgesen and Mr. Sizer left the meeting at 2.46pm and did not return.

4.3 Renata Paliskis, Chief Executive Officer, Wheatbelt NRM, 2.45pm (videoconference)

Attachment 3: *Corella Q4 2023-24 Final Report*

At the WEROC Inc. Board meeting held on 9 May 2024 the Corella Management Project being led by Wheatbelt NRM and co-invested in by WEROC, AROC and CBH was discussed and the general view of the Board at that time was that if Wheatbelt NRM could not provide a convincing reason to remain with the project, WEROC would withdraw. It was agreed that the WEROC Chair, Executive Officer and any other available Members would attend the planned face to face stakeholder meeting on Wednesday 15 May 2024 to hear from the other project stakeholders.

An email was sent to Board Members on 29 May providing a brief overview of what came from the stakeholder meeting and asking that consideration be given to the top three things we would want Wheatbelt NRM to do in order to keep WEROC involved in the project. Mr. Nic Warren suggested the following be submitted as WEROC's priorities:

1. *Compile and submit an application to DBCA for a "Licence to Take Fauna Causing Damage" and implement/coordinate a cull in impacted towns to reduce numbers and provide some immediate relief.*
2. *Provide a costed ongoing control program for consideration.*

3. *Lobby State Government to address this issue, as it is a State Government responsibility.*

This recommendation was supported by the Board and the priorities were sent to Ms. Jacquie Lucas for consideration on 4 June 2024.

At the WEROC CEO Committee meeting held on 11 June, the Corella Management Project was discussed further and the CEO's resolved that WEROC should withdraw from the Corella Management project due to a lack of progress. WEROC's potential withdrawal was relayed to Ms. Lucas, and it was advised that a final decision would be made by the Board at our meeting on 31 July.

WEROC have pre-paid for the first quarter of the second year of the project (July – October 2024). The agreed scope of works for this period is a completed monitoring framework, a monitoring program, initiation of a three-year project plan and Ministerial lobbying.

Ms. Renata Paliskis, interim CEO of Wheatbelt NRM has been invited to present to the Board and provide an update on how the project is progressing and what WEROC can expect for their investment until the end of the current quarter.

Comments from the meeting:

- Ms. Paliskis advised that she has been with Wheatbelt NRM for the last 7 weeks and in that time has been briefed on the project and has been involved in re-scoping it.
- Wheatbelt NRM are in the process of formalizing a letter of agreement with AROC and would like to do the same with WEROC.
- Ms. Paliskis believes that forming a steering committee to drive the project forward will be fundamental to its success.
- The Department of Primary Industries and Regional Development have formed a working group with the Department of Biodiversity, Conservation and Attractions, to work out how to deploy alphachloralose.
- Mr. Nic Warren commented that for its investment WEROC expected some kind of action not just a plan. Mr. Raymond Griffiths reaffirmed this and noted that the Shire of Kellerberrin, who have invested funds in addition to WEROC, made it clear to Wheatbelt NRM that they wanted eradication on the ground not just a plan.

- Ms. Paliskis responded to say that the approach they are taking is the approach that was recommended in an earlier research report completed for the AROC area.

- Ms. Renee Manning noted WEROC's dissatisfaction with the process and how long it has taken to get to where we are. This is the primary reason for WEROC's decision to withdraw from the project.
- Ms. Paliskis requested that WEROC provide feedback in writing to Wheatbelt NRM so that she can identify points for improvement.

Ms. Paliskis left the meeting at 3.10pm and did not return.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Thursday 9 May 2024

Minutes of the WEROC Inc. Board Meeting held in Kellerberrin on Thursday 9 May 2024 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Kellerberrin on Thursday 9 May 2024 be confirmed as a true and correct record.

RESOLUTION: **Moved:** Mr. Wayne Della Bosca **Seconded:** Ms. Renee Manning

That the Minutes of the WEROC Inc. Meeting held in Kellerberrin on Thursday 9 May 2024 be confirmed as a true and correct record.

CARRIED

5.2 Minutes of the WEROC Inc. CEO Committee Meeting held on Tuesday 11 June 2024

Attachment 4. *Minutes of the WEROC Inc. CEO Committee Meeting 11062024*

Minutes of the WEROC Inc. CEO Committee Meeting held in Merredin on Tuesday 11 June 2024 are provided as Attachment 4.

Recommendation:
That the Minutes of the WEROC Inc. CEO Committee Meeting held in Merredin on Tuesday 11 June 2024 be confirmed as a true and correct record.

RESOLUTION: **Moved:** Mr. Raymond Griffiths **Seconded:** Mr. Bill Price

That the Minutes of the WEROC Inc. CEO Committee Meeting held in Merredin on Tuesday 11 June 2024 be confirmed as a true and correct record.

CARRIED

5.3 Business Arising – Status Reports

5.3.1 Actions Arising from the WEROC Inc. Board Meeting held on 9 May 2024

Attachment 5: *WEROC Inc. Submission to the inquiry into Local Government sustainability*

Agenda Item	Action(s)	Status
7.1 WEROC Futures Discussion	1) Organise a WEROC Inc. CEO Committee Meeting to discuss the following matters in more detail: • ERP Software replacement • A shared governance resource • Social benefit planning policy • Housing 2) Invite a representative from REED to present to the WEROC Board. 3) Source a quote from a graphic designer to assist with the development of a branding guide for the Eastern Wheatbelt self-drive trail. 4) Develop a Marketing Plan for the Eastern Wheatbelt self-drive trail.	The WEROC Inc. CEO Committee met on 11 June 2024. The actions arising from this meeting are detailed in agenda item 5.3.2. Ms. Wendy Newman, Chair of REED has been invited to present to the Board on the future direction of REED and constraints to growth. A quote for a logo update and brand guidelines has been sourced from Aesthete Create. A draft Marketing Plan has been developed. Please refer to Agenda item 7.1 for further information.
7.3 McCusker Centre Internship	Prepare and submit role descriptions for the following agreed priority projects for the McCusker Centre Internship Project 1) Public Health Planning. 2) Social Impact Assessment.	Role descriptions for the McCusker Centre Internship projects were submitted and both were matched with students. The interns were hosted by the Shire of Merredin over two weeks commencing 24 June 2024. Refer to Agenda item 7.3 for further information.

7.4 Eastern Wheatbelt Self-Drive Trail Promotional Opportunities	Engage Taylormadefortravel to promote the Eastern Wheatbelt Self-Drive trail through social media channels.	Ms. Carol Taylor was advised that WEROC would like to engage her services to promote the Eastern Wheatbelt Self-Drive Trail. Please refer to Agenda item 7.1 for further information.
8.2 Town Team Builder	That the WEROC Town Team builder be asked to: 1) Focus on the deliverables around supporting existing and establishing new town teams and on educating the community about the placemaking philosophy. This includes working with Shires to deliver community information sessions. 2) Report back to the Board on how the engagement goes and work forward from there.	Ms. Vanessa King was advised of the Boards directive and has organised the community information sessions as requested. Please refer to Agenda item 8.2 for further information.
8.4 Local Government Sustainability Inquiry	WEROC make a submission to the inquiry into Local Government Sustainability.	A submission was made on behalf of WEROC and is provided as Attachment 5.

5.3.1 Actions Arising from the WEROC Inc. CEO Committee Meeting held on 11 June 2024

Agenda Item	Action(s)	Status
5.1 ERP System Requirements	1) Write to NEWROC, RoeROC and the Shire of Cunderdin to invite them to be involved in an ERP software review. 2) ERP software requirements spreadsheet to be completed by all Shires. 3) Seek quotes to provide the software requirements assessment and procurement process.	Quotes were sourced to assist with the assessment and procurement process. The price for this assistance ranged between $10,000 - $17,000 per Shire. It was therefore decided that a different approach would be taken whereby the initial assessment of requirements would be skipped and an expression of interest process would be conducted to get an understanding of cost and what the different systems offer. EOI's close on 31 July and a software demonstration is scheduled for 6 August. NEWROC and ROEROC Shires have been invited to attend the demonstrations.
52. Shared Governance Officer	Prepare a scope of works for an IR/HR consultant to assist WEROC Shires.	A consultant brief was prepared and sent out for quote. Please refer to Agenda item 7.2 for further information.
5.3 Planning Policy	Social impact/social enhancement policy for WEROC to be presented to the WEROC Board at a future meeting.	The Executive Officer, Mr. Nic Warren and Mr. Craig Watts met with the McCusker Centre intern working on a social impact

		assessment and revised the scope of works to include research on social benefit planning policies/social enhancement funds. Please refer to Agenda item 7.3 for further information.
5.4 Housing	The Executive Officer write to the Wheatbelt Development Commission and request that they take a proposal to State Government to fund the housing investigation work and to support Local Governments to develop appropriate housing.	An email was sent to Mr. Alex Mackenzie on 26 June 2024 outlining the feedback provided by the WEROC CEO's. A follow up email was sent on 15 July requesting feedback on the output from the WEROC CEO meeting. At the time of preparing this agenda no response has been received.
5.5 Corella Management	That the recommendation be made to the Board that WEROC formally withdraw from the Corella Management Project due to a lack of progress.	Ms. Jacquie Lucas has been advised that the WEROC CEO Committee have made a recommendation to withdraw from the project. She has requested that they be advised of a final decision once the recommendation has been taken to the Board. Ms. Renta Paliskis has been invited to present to the Board.

Recommendation:

That the status reports be received.

RESOLUTION: **Moved:** Mr. Ram Rajagopalan **Seconded:** Mr. Nic Warren

That the status reports be received.

CARRIED

5.4 Decision made out of session.

5.4.1 WEROC Submission to the Export Control Amendment Bill 2024

Attachment 6: *WEROC Submission to the Export Control Amendment (Ending Live Sheep Exports by Sea) Bill 2024.*

On 10 June 2024, Board Members received an email from the Executive Officer requesting approval for WEROC Inc. to make a submission to the inquiry into the Export Control Amendment (Ending Live Sheep Exports by Sea) Bill 2024.

Support for the submission being made was provided by all Member Shires. A copy of the submission is provided as an attachment.

For recording purposes, the decision is presented for endorsement.

Recommendation:

That the decision made by the WEROC Inc. Board out of session, to make a submission to the inquiry into the Export Control Amendment (Ending Live Sheep Exports by Sea) Bill 2024, be endorsed.

RESOLUTION: **Moved:** Ms. Emily Ryan **Seconded:** Mr. Craig Watts

That the decision made by the WEROC Inc. Board out of session, to make a submission to the inquiry into the Export Control Amendment (Ending Live Sheep Exports by Sea) Bill 2024, be endorsed.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 30 June 2024

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 July 2024

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 26 April 2023 the budget for the financial year commencing 1 July 2023 and ending 30 June 2024 was adopted. The approved Budget 2023-24 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received
Note 3	GST refund for Q4 BAS 2022-23, Q2 BAS 2023-24, and Q3 BAS 2023-24
Note 4	Executive Officer services
Note 5	Executive Officer travel to Board and other meetings
Note 6	Monthly subscription fee for Xero accounting software
Note 7	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2022-23 financial year
Note 8	Payments to the Shire of Merredin for the Central Wheatbelt Visitor Centre mail out service, Flat Earth Mapping for the design of the WEROC Drive Trail map, Strike Point Graphic design for the WEROC drive trail informational sign, Seed Studio for the graphic design of the WEROC drive trail marker sign, Australia's Golden Outback for co-operative marketing activities in 2023-24, Vanguard Publishing for advertisement in the AGO 2024 Holiday Planner and Vanessa King for Town Team Builder services.
Note 9	Payments to PWD for the 12-month website hosting fee and SSL certificate for website
Note 10	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
Note 11	Transfer to Term Deposit.
Note 12	GST paid
Note 13	GST paid for Q1 BAS 2023-24

Note 14	Actual expenditure exceeds total budgeted expenditure for the financial year because of the unbudgeted transfer of funds to a Term Deposit.

WEROC Inc.

ABN 28 416 957 824

1 July 2023 to 30 June 2024

		Budget 2023/2024	Actual to 30/06/2024	Notes
	INCOME			
0501	**General Subscriptions**	$72,000.00	$72,000.00	**1**
504.01	**Consultancy & Project Reserve**	$0.00	$0.00	
0575	**Interest received**	$0.00	$0.00	
584	**Other Income**	$0.00	$0.00	
	GST Output Tax	$7,200.00	$7,200.00	**2**
	GST Refunds	$5,083.15	$5,156.00	**3**
	Total Receipts	$84,283.15	$84,356.00	
	EXPENSES			
1545	**Bank Fees & Charges**	$0.00	$0.00	
1661.01	**WEROC Inc. Executive Services**	$34,500.00	$33,296.80	**4**
1661.02	**Executive Officer Travel and Accommodation**	$1,000.00	$1,711.70	**5**
1661.03	**WEROC Executive Officer Recruitment**	$1,000.00	$0.00	
1687	**WEROC Financial Services Accounting**	$1,000.00	$886.34	**6**
1687.03	**WEROC Financial Services Audit**	$1,050.00	$982.00	**7**
1585	**WEROC Consultant Expenses**	$60,000.00	$38,204.73	**8**
1850	**WEROC Management of WEROC App & Website**	$420.00	$685.00	**9**
1801	**WEROC Meeting Expenses**	$500.00	$340.91	
1851	**WEROC Insurance**	$6,300.00	$5,953.61	**10**
1852	**WEROC Legal Expenses**	$2,000.00	$0.00	
1853	**WEROC Incorporation Expenses**	$0.00	$0.00	
1854	**Transfer to Term Deposit**	$0.00	$100,000.00	**11**
1930	**WEROC Sundry**	$300.00	$0.00	
3384	**GST Input Tax**	$10,807.00	$7,686.07	**12**
	ATO Payments	$2,393.33	$5,908.00	**13**
	Total Payments	$121,270.33	$195,655.16	**14**
	Net Position	-$36,987.18	-$111,299.16	
	OPENING CASH 1 July	$181,216.58	$181,083.80	
	CASH BALANCE	$144,229.39	$69,784.64	

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2023 to 30 June 2024, be received.

RESOLUTION: **Moved:** Mr. Bill Price **Seconded:** Mr. Ram Rajagopalan

That the WEROC Inc. financial report for the period 1 July 2023 to 30 June 2024, be received.

CARRIED

6.2 Income, Expenditure & Balance Sheet

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 July 2024

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 May to 30 June 2024 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		**85,837.21**		
08 May 2024	Payment: 150 Square Pty Ltd		3,314.50	82,522.71
10 Jun 2024	JV King Family Trust		1,507.77	81,014.94
10 Jun 2024	Wheatbelt NRM		6,875.00	74,139.94
11 Jun 2024	150 Square Pty Ltd		3,980.30	70,159.64
27 Jun 2024	Payment: Kellerberrin & District Club		375.00	69,784.64
Total			**16,052.57**	
Closing Balance		**69,784.64**		

Balance Sheet

Wheatbelt East Regional Organisation of Councils Inc
As at 30 June 2024

	30 JUNE 2024
Assets	
Bank	
Term Deposit	100,000.00
Westpac Community Solution One	69,784.64
Total Bank	**169,784.64**
Total Assets	**169,784.64**
Liabilities	
Current Liabilities	
GST	(2,225.08)
Total Current Liabilities	**(2,225.08)**
Non-current Liabilities	
GST Clearing	61.00
Total Non-current Liabilities	**61.00**
Total Liabilities	**(2,164.08)**
Net Assets	**171,948.72**
Equity	
Current Year Earnings	(10,061.09)
Retained Earnings	182,009.81
Total Equity	**171,948.72**

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 May to 30 June 2024 be received.

That the Accounts Paid by WEROC Inc. for the period 1 May to 30 June 2024 totalling $16,052.57 be approved.

That the Balance Sheet as of 30 June 2024 be noted.

RESOLUTION: **Moved:** Mr. Nic Warren **Seconded:** Ms. Renee Manning

That the WEROC Inc. summary of income and expenditure for the period 1 May to 30 June 2024 be received.

That the Accounts Paid by WEROC Inc. for the period 1 May to 30 June 2024 totalling $16,052.57 be approved.

That the Balance Sheet as of 30 June 2024 be noted.

CARRIED

7. MATTERS FOR DECISION

7.1 Appointment of Signatories to the WEROC Inc. Bank Account

Author:	Rebekah Burges, Executive Officer
Disclosure of Interest:	No interest to disclose.
Date:	22 July 2023
Attachments:	*Nil*
Consultation:	*Nil*
Financial Implications:	*Nil*
Voting Requirement:	Simple Majority

Background:

WEROC Inc. holds a Community Solutions One account with Westpac Bank, into which all funds are deposited and from which all accounts are paid. Two signatories are required for any outgoing payment to be processed.

WEROC Inc. also hold a Term Deposit account with Westpac Bank.

The current signatories to the Westpac accounts are Rebekah Burges (administrator, approver), Mr. Raymond Griffiths (approver) and Ms. Renee Manning (approver).

Executive Officer Comment:

The Executive Officer in their capacity as Secretary/Treasurer remains a consistent signatory to the WEROC Inc. bank accounts. The other signatories have mirrored the incumbent Chair and CEO and as such, change every two years as these responsibilities rotate between the Member Councils. At the time of the November 2023 meeting when the signatories for the 2023/24 financial year were endorsed, Ms. Lisa Clack who was the incoming WEROC CEO had advised of her intention to resign from the Shire of Merredin. It was therefore decided that Mr. Raymond Griffiths would remain a signatory and Ms. Renee Manning as incoming Chair would be added as a signatory.

Considering the resignation of the WEROC Chair and the Shire of Merredin having now appointed a new CEO, it may be prudent to review signatories to the WEROC accounts.

Recommendation:

That:

1) The outgoing Chair be removed as signatory to the accounts and the interim Chair added.
2) One other Member of the WEROC Inc. Board be appointed as approver of the account to ensure that there are always two signatories available to process payments.

RESOLUTION: **Moved:** Ms. Renee Manning **Seconded:** Mr. Ram Rajagopalan

That:

1) Ms. Manning having notified her intent to resign as Chair of WEROC Inc., be removed as a signatory to the accounts and the interim Chair, to be decided at Agenda item 12, be added to the accounts.
2) No other changes will be made until the next Annual General Meeting.

CARRIED

7.2 Eastern Wheatbelt Self-Drive Trail

Author:	Rebekah Burges, Executive Officer
Disclosure of Interest:	No interest to disclose.
Date:	22 July 2024
Attachments:	***Attachment 7:*** Cost Estimate Aesthete Creative
	Attachment 8: Draft Eastern Wheatbelt Self-Drive Trail Marketing Plan
Consultation:	Lauren Clarke, Founder Aesthete Creative
Financial Implications:	$299 for brand refresh and guidelines
	$1,500 plus travel and accommodation to engage Taylormadefortravel
Voting Requirement:	Simple Majority

Background:

At the WEROC Inc. Board meeting held on 9 May 2024 during the futures discussion, it was suggested that a branding guide and marketing plan be developed to assist in the promotion of the Eastern Wheatbelt Self-Drive trail. At the same meeting a proposal forwarded by the Central Wheatbelt Visitors Centre from social media travel influencer, Ms. Carol Taylor of Taylormadefortravel was considered as a marketing option.

In relation to these matters the Board resolved to engage the services of Ms. Taylor at a cost of $1,000 plus travel and accommodation and to source quotes for a branding guide.

Executive Officer Comment:

A quote to assist WEROC with a branding guide and logo's/letterheads in revised formats has been provided by Wheatbelt based graphic designer Lauren Clarke, of Aesthete Creative. The brand guide is intended to guide all WEROC's brand touchpoints including the self-drive trail.

The Executive Officer has prepared a marketing plan for the self-drive trail, which is presented for consideration.

The board approved expending $1,000 plus travel and accommodation for the services of social media travel influencer Ms. Carol Taylor. The Executive officer contacted Ms. Taylor to advise that WEROC would like to engage her services as per the quote that was supplied to the Central Wheatbelt Visitors Centre. Ms. Taylor responded to say that she was happy to work with WEROC, but the price would be different because the quote for the Visitors Centre accounted for her re-using already acquired images. Ms. Taylor provided a revised quote of $1,500 plus travel and accommodation.

If the Board are still happy to proceed with Ms. Taylor's services at the increased price, she will conduct her visit during the Spring (likely September) to capture the wildflowers. To assist with her visit Ms. Taylor has requested that each Shire advise of one or two areas along the trail that they want her to focus on in her coverage. Ms. Taylor will look at accommodation options in each Shire and advise her preferences and see if there is something that can be worked out to reduce the costs.

Recommendation:

That:

1) The quote from Aesthete Creative for a branding guide and refresh at a cost of $299 be accepted,
2) The revised quote from Taylormadefortravel for social media coverage of the Eastern Wheatbelt Self-Drive Trail at a cost of $1,500 plus travel and accommodation be accepted,
3) The Draft Eastern Wheatbelt Self-Drive Trail Marketing Plan be adopted.

RESOLUTION: **Moved:** Mr. Ram Rajagopalan **Seconded:** Mr. Bill Price

That:

1) The quote from Aesthete Creative for a branding guide and refresh at a cost of $299 be accepted,
2) The revised quote from Taylormadefortravel for social media coverage of the Eastern Wheatbelt Self-Drive Trail at a cost of $1,500 plus travel and accommodation be accepted,
3) The Draft Eastern Wheatbelt Self-Drive Trail Marketing Plan be adopted.

CARRIED

7.3 WEROC Inc. HR/IR Consultant

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 22 July 2024

Attachments: ***Attachment 9:*** WEROC IR/HR Consultant Brief

Attachment 10: Proposal Caris Consulting

Attachment 11: Caris Solutions & Services

Attachment 12: *WEROC Proposal HR Cornerstone*

Consultation: WEROC CEO’s

Financial Implications: As per quotes.

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. CEO Committee Meeting held on 11 June, discussion was had around the onerous compliance requirements for Local Governments and the limited expertise of staff to deal with these requirements. The possibility of a shared governance officer was discussed but it was decided that there was a more immediate need for IR/HR support to assist in the transition from the Federal to State Award. It was resolved that a scope of work for an IR/HR consultant would be developed to assist WEROC Shires.

Executive officer comment:

An IR/HR Consultant brief was prepared by the Executive Officer and circulated to WEROC CEOs for comment on 21 June. A final version, with feedback from CEO’s included, was sent to a small number of Perth based IR/HR Consulting firms with a request to quote on:

1) An initial audit of all existing policies, procedures, workplace practices and contracts to identify specific actions for each of the six WEROC Shires to ensure compliance with relevant legislation and the new Award.
2) An hourly rate for ongoing support services to Shires on an as needs basis.

Caris Consulting and HR Cornerstone have provided quotes, which are provided as attachments.

Recommendation:

That:
1) The quotes from Caris Consulting and HR Cornerstone be considered and discussed; and
2) WEROC utilise funds from the Consultancy budget to cover the initial review of policies and contracts.

Comments from the meeting:

- Mr. Raymond Griffiths advised that come January all Local Governments have to align with the State Award. The intent behind this initiative is to get a professional in the IR/HR space to have a look at each Shire's existing documents and make the necessary changes to help make the transition smoother. A consultant is required because the Shire's do not have the expertise in-house.

RESOLUTION: **Moved:** Mr. Ram Rajagopalan **Seconded:** Ms. Emily Ryan

That:
1) The quote from HR Cornerstone be accepted; and
2) Funds from the WEROC consultancy budget will be used to cover the cost of the initial review/update of policies and procedures.

CARRIED

7.4 McCusker Centre Internship

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 15 July 2024

Attachments: ***Attachment 13:*** Social Impact Assessment Intern Final Report

Consultation: NA

Financial Implications: Nil

Voting Requirement: Simple Majority

Background:

Two interns from UWA's McCusker Center were matched with WEROC's priority projects – Public Health Planning and Social Impact Assessment. The interns completed a two week stay in Merredin from 24 June to 5 July 2024. The remaining hours of the internships were completed remotely and officially concluded on 19 July.

Vu'Rusha Dormasy a final year biomedical science student took on the Public Health Planning project and Cheyanne Love a second year psychology student took on the social impact assessment project. The original scope for the latter project was changed from conducting a social impact assessment in the region, to undertaking desktop research to identify examples of impact assessments that have been completed in other areas to understand the process, if there is any commonality amongst the impacts and mitigation methods identified and what we can learn from this for the eastern Wheatbelt. The intern was also tasked with identifying examples of social benefit funds that have been established in other areas and summarising how these were negotiated, the terms and conditions of funding, amounts being offered, etc.

Executive officer comment:

The final report produced by the social impact assessment intern is provided as an attachment. The Public Health Planning report has not yet been submitted.

To further the work done by the social impact assessment intern, and instead of developing a "policy", Ms. Renee Manning suggested via email, that consideration should be given to a guide or framework being developed which will make it easier for businesses to invest/partner with the community. The framework would ensure that all WEROC Local Governments have a process to follow, and that any investment hits the mark on community needs and does not just result in token gestures from the companies.

Recommendation:

That:

1) The Board reflect on the internship process and value and consider if WEROC would like to take on interns for future rounds.
2) Consider the suggestion made by Ms. Renee Manning regarding a framework for investment and the way forward if it is agreed that this is the best approach.

Comments from the meeting:

- Mr. Craig Watts suggested that if WEROC take on interns in a future round, planning for their arrival should be more comprehensive. For example, at least a month in advance of their arrival there should be a clear plan for the students, we should establish contacts for the project they will work on and have some data ready for them rather than having them start with nothing. Mr. Watts also suggested that at least a couple of days should be spent showing them the region.
- Mr. Nic Warren advised that he is still working through the piece of work on the social benefit/social responsibility policy or framework.

RESOLUTION: **Moved:** Mr. Ram Rajagopalan **Seconded:** Mr. Nic Warren

That WEROC will engage with the McCusker Centre for future internship rounds.

CARRIED

7.5 Housing

Author:	Rebekah Burges, Executive Officer
Disclosure of Interest:	No interest to disclose.
Date:	15 July 2024
Attachments:	*Nil*
Consultation:	NA
Financial Implications:	Nil
Voting Requirement:	Simple Majority

Background:

A proposal from the Wheatbelt Development Commission (WDC) to undertake a workforce housing investigation was received on the morning of the WEROC Board Meeting held on 9 May 2024. Given the lateness of receiving this proposal, discussion was deferred to the CEO Committee.

At the WEROC Inc. CEO Committee Meeting held on 11 June 2024 the housing proposal was discussed and it was suggested that rather than asking Shires to pay for a workforce housing investigation, the Commission should be lobbying State Government to fund it. It was resolved that the Executive Officer should write to the Commission to request that they take a proposal to State Government to fund the housing investigation work and to support Local Governments to develop appropriate housing.

Executive officer comment:

On 21 June, Mr. Alex Mackenzie contacted the Executive Officer requesting an update on WEROC's deliberations on the housing investigation proposal and suggesting that consideration be given to applying to the State Infrastructure Development Fund (IDF), even if only to demonstrate the housing need/demand to Government. Mr. Mackenzie advised that he had been liaising with Whitney Consulting on applications for the 4WDL Shires and AROC Shires. The Executive Officer responded by providing an overview of the discussion held at the CEO Committee meeting and asking for information on what the IDF application involved. At the time of preparing this Agenda no response has been received.

Recommendation:

That an in-person meeting with the Wheatbelt Development Commission be arranged to discuss the process they propose and what it is achieving in other sub-regions, and to allow WEROC Shires to express their thoughts and concerns.

Comments from the meeting:

- Ms. Renee Manning recommended meeting with Mr. Alex Mackenzie in-person so that he can explain the process he is facilitating for other ROC's.
- Mr. Raymond Griffiths commented that we do not want to get in the way of what WDC are doing but believe that the State should be funding the Commission to do the work to get housing on the ground rather than wasting money on more analysis.
- Ms. Joanne Soderlund noted that there is no funding at present to build houses regardless of what planning is done. There is, however, a need to understand what land is available and what needs to be done to get it ready for development if funding opportunities arise.
- It was suggested that rather than a group meeting, Mr. Alex Mackenzie be asked to visit each Shire to discuss individual requirements and then present back to WEROC on common requirements and challenges.

RESOLUTION: **Moved:** Mr. Raymond Griffiths **Seconded:** Mr. Ram Rajagopalan

That Mr. Alex Mackenzie be requested to conduct a road tour of the WEROC region, to discuss individual housing requirements with each Shire and then present back to the Board with his findings and recommendations.

CARRIED

7.6 Discussion & Decisions Arising from the Presentation by Mr. Oscar Slattery

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 22 July 2024

Executive Officer Comment:

Following the presentation from Mr. Oscar Slattery it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Mr. Oscar Slattery be considered, and the matter discussed.

Comments from the meeting:

- Mr. Bill Price suggested, that in light of the ERP software demonstrations taking place on 6 August, any decisions on engaging with this product be deferred.
- Mr. Craig Watts commented that it would be good to query with the providers what the setup requirements and cost are and to ask for examples of similarly sized Local Governments that are currently using their system.

- Mr. Wayne Della Bosca suggested that it would also be worthwhile asking what protection mechanisms they have in place. Technology is vulnerable and we need to understand what fail safes they have to prevent theft of data or loss of data.

There was no resolution on this item. The information is noted.

7.7 Discussion & Decisions Arising from the Presentation by Ms. Wendy Newman

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 22 July 2024

Executive Officer Comment:

Following the presentation from Ms. Wendy Newman it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Ms. Wendy Newman be considered, and the matter discussed.

Comments from the meeting:

- Mr. Raymond Griffiths commented that what he had hoped to get out of this presentation was a clear understanding of what is required to get a childcare service in a town that doesn't already have one. It was suggested that for future presentations, more specific questions be prepared in advance and provided to the guest speakers so that we get more value out of presentations.

There was no resolution on this item. The information is noted.

7.8 Discussion & Decisions Arising from the Presentation by Ms. Renata Paliskis

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 22 July 2024

Executive Officer Comment:

Following the presentation from Ms. Renata Paliskis it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Ms. Renata Paliskis be considered, and the matter discussed.

RESOLUTION: **Moved:** Mr. Wanye Della Bosca **Seconded:** Mr. Mark Crees

That:
1) The recommendation made by the WEROC Inc. CEO Committee to formally withdraw from the Corella Management Project is endorsed; and
2) A letter be sent to Wheatbelt NRM advising of WEROC's decision to withdraw and detailing the reasons for this decision.

CARRIED

8. PROJECT UPDATES

8.1 Collaborative Marketing Initiatives

***Attachment 14:** Wheatbelt Co-Op Autum Campaign Report.*

WEROC Inc. as a partner organisation to the Wheatbelt Co-operative Marketing Group, committed $3,000 + GST in the 2023-24 financial year to cooperative marketing initiatives in conjunction with Roe Tourism, NEW Travel, Pioneers Pathway and Australia's Golden Outback. An Autumn/Winter Campaign was conducted between mid-February and May 2024. Details of the activity undertaken, and the audience engagement is provided as an attachment.

8.2 Town Team Movement

The following update has been provided by Ms. Vanessa King:

- **Streets Alive Funding**
  - Bruce Rock Shire & Merredin CRC successful for Stream 1 of Streets Alive Funding
  - Stream 2 offers grants of up to $100,000 to eligible community groups and local governments in all towns and neighbourhoods in WA (released in August 2024)
  - More info https://streetsalive.org.au/
- **Town Team Movement Conference in Northam**
  - Town Team Movement Placemaking Conference is coming to the Wheatbelt this September Fri, 13th September in Northam
  - The 2024 People, Places and Planet Conference theme is Take a Chance and the event will focus on creating successful places with the community
  - WEROC board and staff members are encouraged to attend, each Shire will receive one complimentary ticket
  - More info https://www.townteammovement.com/town-team-conference-2024/
- **Town Team Info Sessions**
  - Info sessions delivered in Bruce Rock and Yilgarn, responses have been positive
  - Info session in Merredin scheduled for Mid-August
  - Kellerberrin Town Team confirming date for AGM
  - Tammin TBC
  - Westonia NA
- **FRRR Funding**
  - Bruce Rock Supermarket Community Mural supported with $3000 via FRRR funding

8.3 Wheatbelt Medical Student Immersion Program 2024

***Attachment 15:** WMSIP Debrief Notes 2024*

The Wheatbelt Medical Student Immersion Program for 2024 took place during the week of 12 to 15 March 2024. Dr. Paul Noakes (University of Notre Dame) has provided final debrief notes from this year's visit, which are provided as an attachment.

9. EMERGING ISSUES

Nil

10. OTHER MATTERS (FOR NOTING)

10.1 SEGRA 2024

***Attachment 16:** SEGRA Program at a glace*

The 2024 National Regional and Economic Development Summit is taking place in Busselton from Wednesday 30 October to Friday 1 November. A copy of the program is provided as an attachment. A pre-summit energy session is also being offered on Tuesday 29 October from 1.00 – 5.00pm. Members may like to consider attending.

11. FUTURE MEETINGS

The schedule of meeting dates and locations for 2024 is as follows:

Date	Time	Host Council
Thursday 22 February 2024 – CEO's only	1.30pm	Merredin
Wednesday 6 March 2024	1.30pm	Westonia
Wednesday 8 May 2024	9.30am	Kellerberrin
Wednesday 31 July 2024	9.30am	Yilgarn
Wednesday 11 September 2024	9.30am	Bruce Rock
Wednesday 28 November 2024	9.30am	Tammin

The next meeting will be held in Bruce Rock on 11 September 2024.

12. RESIGNATION OF CHAIR

Ms. Renee Manning has, by notice in writing, resigned as Chair of WEROC Inc.

As per Rule 11.3 of the WEROC Inc. Constitution, in the event of the resignation of the Chair, the Deputy Chair shall become the interim Chair until the next Annual General Meeting. If the Deputy Chair is not prepared to act, then any Member of the Board may be elected as interim Chair.

Rule 6.4 of the WEROC Inc. Constitution states that "representatives of Local Governments must be sitting Councillors or the Chief Executive Officer and must be approved by the WEROC Inc. Board". Rule 6.5 of the Constitution states that if a nominated representative is withdrawn "written notice of the revocation of power as Representative must be given by the Local Government Member to the Executive Officer of WEROC along with the name of the succeeding representative".

The Shire of Merredin notified the Executive Officer prior to the meeting of their intention to:

1) Revoke their nominated representatives being Ms. Renee Manning and Ms. Lisa Clack, and
2) Name Mr. Craig Watts and an Elected Member to be decided at the Shire of Merredin Ordinary Council Meeting on 30 July, as the succeeding representatives for the Shire of Merredin for a term commencing 31 July 2024 and concluding 30 October 2025.

Comments from the meeting:

- Ms. Renee Manning advised that the Shire of Merredin have nominated Cr. Lisa O'Neil and Shire CEO Mr. Craig Watts as their succeeding representatives.

Recommendation:

That:

1) The representatives as nominated by the Shire of Merredin be accepted,
2) Ms. Charmaine Thomson as Deputy Chair of WEROC Inc. be invited to act in the position of interim Chair of WEROC Inc. until the next AGM,
3) If Ms. Thomson declines to act as interim Chair, nominations for interim Chair be called for from the floor.

RESOLUTION:	**Moved:** Mr. Craig Watts	**Seconded:** Ms. Charmaine Thomson

That:

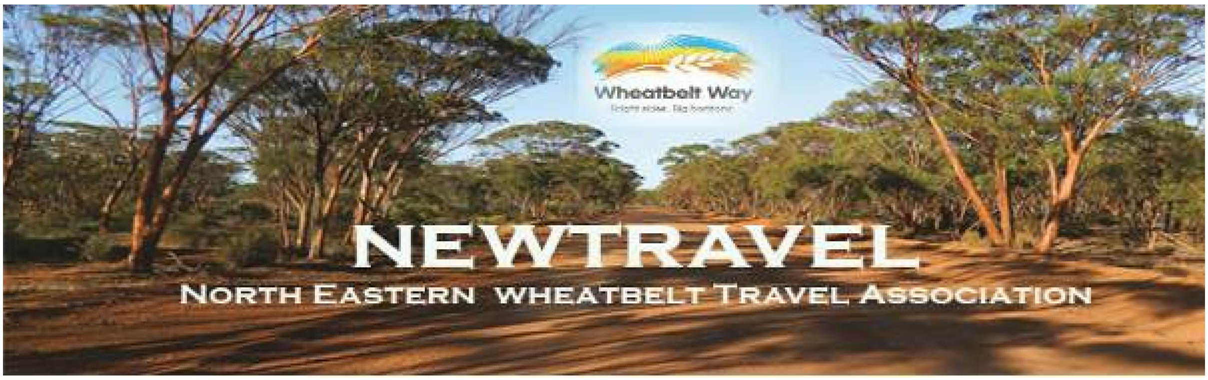
1) The representatives as nominated by the Shire of Merredin, being Cr. Lisa O'Neil and Mr. Craig Watts be accepted,
2) It be noted that Ms. Charmaine has declined to act as interim Chair,
3) The Board nominate Cr. Lisa O'Neil as interim Chair until next AGM.

CARRIED

13. CLOSURE

Ms. Renee Manning noted that this was the last meeting for Ms. Joanne Soderlund. Ms. Manning thanked Ms. Soderlund for her contribution to WEROC and wished her well in her new job.

There being no further business the Chair closed the meeting at 4.45pm.



Minutes – GENERAL MEETING

General Meeting held on Tuesday 27th July 2024, at the Nungarin Recreation Ground.

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Opening **10.34am**

Attendees:

NEWTRAVEL MEMBER	MEMBER VOTING DELEGATE	ASSOCIATE MEMBERS & OTHERS
		Linda Vernon (NEWTRAVEL TO)
		Lily Haeusler
Shire of Westonia	Stacey Geier (NEWTRAVEL Chair)	Lani Hale
	Cr. Bill Huxtable	
Mukinbudin CRC		Jessica McCartney
Shire of Koorda	Lana Foote	Charli West
Shire of Mukinbudin	Kerry Walker	
Shire of Mt Marshall	Cr Megan Beagly*	
Shire of Nungarin	Cr Eileen O'Connell	Dave Nayda
Nungarin CRC		Adam Eskanow

**Online*

Apologies:

Shire of Dowerin	Linley Dreghorn	
Nungarin CRC		Tanya Stobie
Shire of Mt Marshall	Cr Megan Beagly	Georgina McKay
Bencubbin CRC		Sharon Kett
Shire of Nungarin	Cr Kerry Dayman	
Koorda CRC	Kim Storer	
Shire of Mukinbudin	Cr Sandie Ventris	
Beacon CRC	Nancy Dease	
Shire of Trayning	Leanne Parola	
Shire of Wyalkatchem	Stephanie Elvidge	Cr Christy Petchell

1. Previous Minutes

1.1 Confirmation (Previous Meeting Minutes click Here)

RESOLUTION:
That the Minutes of the NEWTRAVEL Meeting held in Trayning on 29th February 2024 be confirmed as a true and correct record of proceedings.
Moved: Jessica McCartney Seconded: Cr Megan Beagly CARRIED

1.2 Business arising from previous minutes –

- Dave Nayda provide the meeting with an update on the Wyalkatchem to Nungarin Rail Trail and they are hoping to secure a meeting with the Shire of Merredin to discuss the possibility of them joining the project. They also need to commence Indigenous engagement and consultation. Linda suggested that perhaps this is something that could be explored at being undertaken cooperatively as NEWTRAVEL will also need to undertake indigenous engagement and consultation as a part of the Trails Planning Grant for the bushwalking masterplan.

- Linda still needs to add the Electric Vehicle information to the Wheatbelt Way website.

2. Correspondence

2.1 Correspondence In

2.1.1 Various Emails inward.
2.1.2 Confirmation of Successful Bendigo Bank sponsorship

2.2 Correspondence Out

2.2.1 Various Emails outward.
2.1.2 Bendigo Bank Sponsorship application

RESOLVED **That the NEWTRAVEL inward correspondence is accepted, and the outward correspondence be endorsed.**

2.3 Business arising from Correspondence

Nil

3. Financial Report

Cheque Acc Opening Balance 1 February 2024		**$75,705.49**
INCOME		
Other Income	Shire of Mukinbudin – Events Project	$470.00
	Shire of Mt Marshall -Events Project	$470.00
	Australias Golden Outback – Content Contribution	$1,000.00
	Shire of Westonia -Events Project	$470.00
	Shire of Koorda – Events Project	$470.00
	Shire of Trayning – Events Project	$470.00
	Shire of Wyalkatchem – Events Project	$470.00
	Shire of Nungarin – Events Project	$470.00
	Shire of Dowerin	$470.00
Memberships	Koorda CRC – 23/24 Membership Inv#117 (paid Feb)	$500.00
	Shire of Mukinbudin	$7,900.00
	Shire of Dowerin	$7,900.00
	Koorda CRC – 23/24 Membership Inv#117 (paid May)*	$500.00
	Shire of Koorda	$7,900.00
	DLGSC Trails Grant	$25,000.00
	Bendigo Bank Sponsorship	$25,000.00
	Total Income	**$79,460.00**
EXPENSES	-	
Marketing	Premium Publishers – AGO Map advertising	$781.00
	Australia's Golden Outback – 2024 Wheatbelt Weekends Campaign	$3,300.00
	Dowerin Events Management – Stand 2024	$990.00
	Alex Baxter – Social Media Content	$400.00
	Executive Media – Winter 2024 Edition Editorial & Ad	$950.00
	Australias Golden Outback – Caravan & Camping Show Stand	$357.50
	Elnick Adventures – Social Media Content	$2,000.00
	Shire of Mukinbudin – Photography support	$50.00
	Meta Advertising	$100.00
Website	Network 24 – Microsoft 365 cloud	$174.24
	Network 24- website and email hosting	308.00
Tourism Officer & Support	Vernon Contracting – Tourism Officer, January 2024	$3,960.00
	Alyce Ventris - October/November/December 2023	$825.00
	Vernon Contracting – Tourism Officer, February 2024	$3960.00
	Alyce Ventris – January/February/ March 2024	$825.00
	Vernon Contracting – Tourism Officer, March 2024	$4,646.07
	Vernon Contracting – Tourism Officer, April 2024	$4018.87
	Vernon Contracting – Tourism Officer, May 2024	4571.37
Event Project Officer	Lily Hausler – March 2024	$484.00
	Lily Hausler – April 2024	$2,046.00
	Lily Hausler – May 2024	$2,200.00
Insurance	Ausure – Public Liability Insurance	$593.07
Postage	Muka Mail & Merchandise – April	$25.65
Memberships	Shire of Merredin – CWVC	$205.00
	Australias Golden Outback	$350.00

	Total Expenditure	**$38,120.77**
Cheque Acc Closing Balance 30 June 2024		**$117,044.72**
Other Income		
Outstanding Payments	*Vanguard Print*	*$1765.50*
	Lily Haeulser – June 2024	*$3,168.00*
	Alyce Smith – April/May/June 2024	*$825.00*
	Vernon Contracting – June 2024	*$4301.34*
	Muka Mail & Merchandise	*$5.20*
Ending Financial Position on 16 July 2024		**$106,979.68**

**Koorda CRC are in credit for membership due to duplicate payment of inv#117*

Signage Funds Remaining

Total Signage Funds Remaining	**$1,113.10**

RESOLUTION:
That the NEWTRAVEL financial report is accepted as presented.
Moved: Bill Huxtable Seconded: Lana Foote CARRIED

4.0 NEWTRAVEL Tourism Officer (0.4FTE) June 2024 Report

Main Activities	Description	Progress/Update
1. NewTravel Administration		
a. Organise, attend and minute NEWTRAVEL meetings. Attending to any correspondence or motions at these meetings.	Organise and attend NEWTRAVEL Meetings	• Attended February NEWTRAVEL meeting •
b. Undertake governance and financial reporting activities.	Prepare Agendas and Minutes; attend to correspondence and motions as directed.	• February Meeting Minutes prepared and circulated.
	Undertake financial responsibility for NEWTRAVEL including invoicing, paying accounts, preparing and presenting financial reports.	• Monthly financials completed and accounts paid.
2. Marketing		
a. Implement the Wheatbelt Way Marketing Plan	Develop, adopt and implement annual marketing plan.	• Implementation of 2023-24 Marketing Plan
b. Support NEWTravel to undertake tourism marketing activities to the benefit of the members.	Promote the Wheatbelt Way through press advertising and any other opportunities as they arise.	• Implemented Open Road Adventure Marketing Campaign •
	Update and distribute Wheatbelt Way Brochures and Booklets.	• Distributed as required. Re-ordered DL Brochures. .
	Arrange for the preparation of promotional packages for individuals, groups, companies and arrange appropriate distribution	As required.
3. Website and Social Media		
a. Develop and maintain a presence for the Wheatbelt Way on internet and social media.	Maintain the Wheatbelt Way website	• Updated weekly as required.
	Answer all Wheatbelt Way enquiries via the website and respond to requests for merchandise as required.	• Wheatbelt Way enquiries (website, email, socials, chat and phone).
	Create a Wheatbelt Way Facebook Page and maintain it regularly.	• Posting and sharing of Wheatbelt Way content daily on Facebook and Instagram weekly.
4. Stakeholder Communications		
a. Maintain relationships with Central Wheatbelt Visitors Centre and Australia's Golden Outback	Attend Regional Working Group Meetings	• Limited continued support of the Wheatbelt Tourism Group •
b. Communicate with members.	Quarterly Newsletter to Stakeholders	• Bi-Monthly E-news to NEWTRAVEL stakeholders sent. • Quarterly newsletter subscribers sent.
	Provide information and updates as identified.	• Attended Shire of Wyalkatchem Council meeting and presented on NEWTRAVEL and Tourism.
5. Maintenance and Monitoring		
a. *Assist in the maintenance of the Wheatbelt Way Infrastructure and monitoring of Tourism across NEWROC*	Coordinate and collate tourism data for the region.	• Compiled the Visitor Statistics to February 2024. • Quarterly Marketing Report produced
	Coordinate annual auditing of Wheatbelt Way sites with individual	•

	shires and reporting of recommendations back to shires.	
6. Supporting additional activities		
a. Any other duties within the Contractors range of abilities as directed by the Director of Economic Services if time and resources allow.	Assist with planning and conducting tourism initiatives as required (incl. local famils and trade shows).	-
	Carry out research and manage projects as required	•
	Other	• Continued NEWTRAVEL Events Support project proposal and commenced engagement and onboarding of Lily Haeulser as Events Project Officer. • Engaged services of ARHJ consulting to deliver components of the DLGSC Bushwalking Masterplan for the Wheatbelt Way project. • Attended Annual Wheatbelt Trails Forum in Beverly • Attended and presented at the Wheatbelt Futures Forum • Attended the Shire of Kondinin Destination Development Strategy Meeting • Attended the opening of the CWVC in Merredin.

5.1 Wheatbelt Way Visitor Statistics

A reminder that the reporting periods are:
1. July – October
2. November – February
3. March – June

If Shires could please submit their complete Excel spreadsheets for the period March 2024 – June 2024 and email them in by the 14th July it would be greatly appreciated and then it will be circulated as soon as it is collated.

The February 2024 Snapshot Report can be viewed here.

Discussion was held, Linda voiced concerns that she felt that visitor numbers were still decreasing, particularly for some towns more than others. Offer that she was willing to come and discuss this in more detail with Shires if they also had concerns and would like to look deeper into why and what NEWTRAVEL can do to assist.

- Westonia, still felt that there visitor numbers were steady to increasing.
- Beacon also felt that visitor numbers were finally on the increase.
- Nungarin and Mangowine numbers are wel down, but also Eileen felt that the Nungarin numbers for the last quarter may not be correct as felt that there has been more caravans than recorded staying at the caravan park.
- Also shared to the meeting that the Nungarin Woolshed Hotel has been sold and likely to open their doors for trading in September.
- Cr Megan Beagly also informed that there were 2 new local accommodation options started up in Beacon and she would pass on information about them to Linda.

5.2 Social Media and Marketing Report

NEWTRAVEL's primary purpose is to market and promote the Wheatbelt Way self-drive route and the tourism assets in the NEWTRAVEL area. We also engage with visitors and tourists through our promotional activities.

A full report on NEWTRAVEL's Social Media analytics and marketing activities will be provided at the meeting and circulated with the minutes.

Discussion was held on the future of NEWTRAVEL 's marketing activities including:

- the Bendigo Bank Sponsorship of $25,000.00 towards Wheatbelt Way marketing activities for 2024-2025. Support for increasing the winners prize for the Photo Competition and naming it the Bendigo Bank Wheatbelt Way Photo Competition.
- All supportive of engaging the Mukinbudin CRC through the Shire of Mukinbudin to provide TikTok content creation and management for the Wheatbelt Way. View the draft proposal here. Discussion was held about our target markets with some concern raised that the Tik Tok demographic is not the right market. Agreement to proceed with Tik Tok for an initial 12 months. Linda will circulate some of the content Jess will make, but noted that it would also be utilized on the existing Facebook and Instagram platforms.

View the draft 2024 – 2025 NEWTRAVEL Marketing Plan Budget here.

6.0 General Business

6.1 NEWTRAVEL/NEWROC Events Support Project

BACKGROUND:
Lily Haeusler has commenced as the NEWTRAVEL Events Project Officer.

COMMENT:
Lily will be in attendance at the meeting, and it will be an opportunity to introduce her to members and she will provide an informal update on how the delivery of this project is going so far. It will also be an opportunity for any members to ask questions.

Discussion was held with members on:

- Value and future of events tourism
- Project outputs to date – website portal is well into construction with a range of templates, resources and information being collated.
- Training, mentoring and networking needs – likely to have a mentoring and networking session with Dowerin Events Management in September 2024, and a Volunteering WA workshop in Feb/Mar 2025.

6.2 2023-2024 Community Trail Planning Grants

BACKGROUND:
DLGSC Community Trails Planning Grant – The Wheatbelt Way Walks, a bush walking masterplan for the Wheatbelt Way was successful.

COMMENT:
Rebecca Watson from ARHJ Consulting has been appointed to deliver a majority of the outcomes for this project. The application and can be viewed here. Rebecca commenced her initial July consultations and has provided a communication plan.

RECOMMENDATION:

Discussion with members included:

- Indigenous consultation and who and how is most appropriate across the Wheatbelt Way region.
- That we will be holding a Bushwalking Forum/Workshop in March/April 2025.

7. Reports

7.1 Member Reports

Opportunity for members to provide meeting with an update or exchange on key tourism related activities and initiatives. A quick verbal report to be presented by member delegates. Full written reports or information can be found if link is indicated on name below.

Koorda

- Recreation Ground Building upgrade is nearly complete, with the opening planned for the Koorda Ag Show on the 14th September.
- Shire has allocated $250,000 of funding towards upgrades at the Koorda Drive-In for this financial year.
- Koorda Hotel is under new management.

Westonia

- New caretakers again at the Westonia Caravan Park – they have been receiving good reviews on Wiki Camps.
- Masquerade Ball will be held in September.
- 26th October is the Westonia Xmas Markets
- Redeveloping the old Primary School site into a Community hub.
- Museum upgrades continue, they have acquired a new collection and have plans for extending the exhibition space to the other side of the Shire Office.
- New buildings have commenced at the Swimming Pool as well as three other new buildings in town.
- Interested in the Souvenir Coin collecting as a tourist location. ACTION – Linda to look further into this (we have considered in the past, and have information) and pass on.

Mt Marshall

- The Off Road Racing event on the June Long Weekend had over 500 people in attendance.
- Beacon Wildflower Tours will hold 3 tours this spring, plus possible Bush Tucker Tours are in the pipeline.
- The Beacon community held a local Famil day for locals to ensure that they are familiar with the local tourist attractions and services that the Beacon community have to offer.
- The Beacon Railway Barracks – are a continued work in progress.

Mukinbudin

- $18, 000 spent on new Washing Machines for the Caravan Park.
- $60,000 is allocated for landscaping at the Caravan Park in this financial year.
- The Mukinbudin Café is now closed with the Mukinbudin Hotel Motel now providing a café service, with opening hours from 7am, 7 days a week.

Nungarin

The Nungarin Markets attendance by stall holders and visitors has not picked up -concerning.
CWBA 100 year event was successfully held and the CWBA building has been refurbished.
Will be holding a Wildflower Tour in September
The Nungarin Harvest Festival including the Mangowine Concert is on the 4th – 6th October.

7.0 Other Business

Linda advised that the Shire of Wyalkatchem will be hosting the Melbourne Cup as a part of the Lexus Melbourne Cup Tour on Wednesday 14th August – the cup will only be going to Perth, Wyalkatchem and Esperance. There will be a day of activities so watch this space.

8.0 Next Meeting

The NEWTRAVEL AGM and General Meeting will be held on 31 October 2024 in Westonia.

9.0 Meeting Close 12.40pm

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

Deputy President, Cr Della Bosca advised having attended the following meetings:

Councillor Geier advised having attended the following meetings:

Councillor Simmonds advised having attended the following meetings:

Councillor Faithfull advised having attended the following meetings:

Councillor Huxtable advised having attended the following meetings:

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **15th August 2024.**

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **15th August 2024.**

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **15th August 2024.**

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – JULY 2024

Responsible Officer:	Bill Price, CEO		
Author:	Jasmine Geier, Deputy Chief Executive Officer		
File Reference:	F1.3.3 Monthly Financial Statements		
Disclosure of Interest:	Nil		
Attachments:	**Attachment 9.1.1** List of Accounts		
Signature:	**Officer**	**CEO**	

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits July be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of July 2024 The credit card/ Fuel Card statements currently show: -

MasterCard Transactions

CEO **July 2024 $3,438.18** associated with the Starlink - CEO Internet 104945, Active8me internet service, Merredin Pharmacy – COVID Tests, 2VNet IT - Subscriptions , ESP Fremantle – Staff Accommodation, CEO Internet - July Bendigo card fee

DCEO **July 2024 $1,364.60** associated with the purchase of – Ebay - Masquerade Ball purchases, Kahoot - Subscription, Facebook - advert boost, Internation transaction fee, Spotlight, Bendigo Card Fee

Fuel Card Transactions

CEO	**July 2024 $0.00**
DCEO	**July 2024 $81.64**
Construction Supervisor	**July 2024 $129.32**

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2024/2025 Annual Budget.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That July 2024 accounts submitted to today's meeting on Municipal vouchers from DD4200 to DD4227 and Electronic Fund Transfers EFT7013 to EFT7064 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling $689711.94 be passed for payment.

List of Accounts Due & Submitted to Council July 2024

Chq/EFT	Date	Name	Description	Amount	Bank	Type
EFT7013	02/07/2024	Services Australia Child Support	Payroll deductions	-787.65	1	CSH
900	03/07/2024	FEE - BANK FEES	BANK FEES	-183.19	1	FEE
DD4200.1	03/07/2024	Water Corporation	Water Usage & Service Charges	-9818.88	1	CSH
DD4199.1	04/07/2024	Water Corporation	Water Usage & Service Charges	-10626.91	1	CSH
DD4204.1	12/07/2024	Bendigo Business Mastercard	Internet, Server, Various Purchases	-4480.71	1	CSH
DD4207.1	14/07/2024	Aware Super - Accumulation	Payroll deductions	-6643.01	1	CSH
DD4207.2	14/07/2024	BT Panorama Super	Superannuation contributions	-67.29	1	CSH
DD4207.3	14/07/2024	C-Bus	Superannuation contributions	-1249.52	1	CSH
DD4207.4	14/07/2024	AUSTRALIANSUPER	Superannuation contributions	-1011.20	1	CSH
DD4207.5	14/07/2024	MLC Masterkey	Superannuation contributions	-324.78	1	CSH
DD4207.6	14/07/2024	MLC Navigator Retirement Plan	Superannuation contributions	-134.55	1	CSH
DD4207.7	14/07/2024	Australian Retirement Trust	Superannuation contributions	-309.66	1	CSH
DD4207.8	14/07/2024	Amp Flexible Lifetime Super	Superannuation contributions	-269.47	1	CSH
DD4207.9	14/07/2024	Resolution Life My Life Super	Superannuation contributions	-150.70	1	CSH
B/S	14/07/2024	Salaries & Wages	Payroll	-44498.53	1	CSH
EFT7014	15/07/2024	Avon Waste	Waste Removal	-1652.85	1	CSH
EFT7015	15/07/2024	Westonia Progress Association Inc.	Fuel Purchases June 24	-30931.52	1	CSH
EFT7016	15/07/2024	Two Dogs Home Hardware	Consumables	-326.23	1	CSH
EFT7017	15/07/2024	Centek Constructions	Depot, Medical Centre Const & House Mtce	-27357.00	1	CSH
EFT7018	15/07/2024	Westonia Tavern	Council Meeting Dinner	-128.00	1	CSH
EFT7019	15/07/2024	Dylan Copeland	Clearing Permit	-430.65	1	CSH
EFT7020	15/07/2024	Westonia Community Cooperative Limited	Works Performance Incentive	-5001.46	1	CSH
EFT7021	15/07/2024	Australia Post	Postage	-312.47	1	CSH
EFT7022	15/07/2024	Ramsay Construction Pty Ltd	EHO & Building Services	-1551.00	1	CSH
EFT7023	15/07/2024	Industrial Automation Group Pty Ltd	Standpipe Remote Access	-6150.10	1	CSH
EFT7024	15/07/2024	Cockies Ag	Globes	-5.20	1	CSH
EFT7025	15/07/2024	Out West Mechanical	Vehicle Repairs & Servicing	-9356.06	1	CSH
EFT7026	15/07/2024	Lite n'Easy	HACC Meals	-284.98	1	CSH
EFT7027	15/07/2024	Milbridge Services	New Local Law Review	-2250.00	1	CSH
EFT7028	15/07/2024	Peter Raymond Lane	Refund Land sale	-5000.00	1	CSH
EFT7029	15/07/2024	Challenge Batteries WA	Townscape Beautification	-3679.50	1	CSH
EFT7030	16/07/2024	Services Australia Child Support	Payroll deductions	-787.65	1	CSH
DD4210.1	16/07/2024	TELSTRA CORPORATION LIMITED	Telephone Usage	-1737.95	1	CSH

List of Accounts Due & Submitted to Council July 2024

Chq/EFT	Date	Name	Description	Amount	Bank	Type
DD4213.1	18/07/2024	Shire of Westonia	Vehicle Licences	-6947.85	1	CSH
EFT7031	22/07/2024	BOC Limited	Service Charges	-607.21	1	CSH
EFT7032	22/07/2024	Itvision	SynergySoft Annual Subscription	-28554.32	1	CSH
EFT7033	22/07/2024	Wheatbelt Agcare	Agcare Contribution	-660.00	1	CSH
EFT7034	22/07/2024	Department Of Planning, Lands & Heritage	Caravan Park Lease	-4400.00	1	CSH
EFT7035	22/07/2024	Wheatbelt Liquid Waste	Septic Pump Outs	-792.00	1	CSH
EFT7036	22/07/2024	Karis Medical Group	Medical	-244.50	1	CSH
EFT7037	22/07/2024	JARDINE LLOYD THOMPSON PTY LTD LGIS INSURANCE BROKING	Insurance - Salary Continuance	-4038.35	1	CSH
EFT7038	22/07/2024	Thinkproject Australia Pty Ltd (Ramm Software)	RAMM Software Rental	-10091.52	1	CSH
EFT7039	22/07/2024	Ancor Electrical	School Donga Mtce	-1027.11	1	CSH
EFT7040	22/07/2024	Sophie Jane Music	Masquerade Ball Entertainment Deposit	-1350.00	1	CSH
EFT7041	22/07/2024	Lite n'Easy	HACC Meals	-277.63	1	CSH
EFT7042	22/07/2024	Mining Wear Parts	Grader Edges & Points	-10237.39	1	CSH
EFT7043	22/07/2024	Joondalup Transport	Freight	-2326.50	1	CSH
EFT7044	22/07/2024	Malaga Couplers	New WaterTanker Parts	-5830.69	1	CSH
DD4216.1	22/07/2024	Deputy Commissioner of Taxation	JUNE 2024 BAS	-24781.00	1	CSH
DD4219.1	23/07/2024	Synergy	Electricity Usage & Supply	-7773.38	1	CSH
900	25/07/2024	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
4073	26/07/2024	Malcolm Thompson Pumps	New WaterTanker Pump	-13987.60	1	CSH
EFT7045	26/07/2024	WALGA	WALGA Subscription	-37926.83	1	CSH
EFT7046	26/07/2024	Shire Of Yilgarn	Masquerade Ball Advertising	-35.00	1	CSH
EFT7047	26/07/2024	Centek Constructions	HACC Building Maintenance	-8024.50	1	CSH
EFT7048	26/07/2024	LHAAC Local Health Authorities Analytical Committee	Analytical Services	-409.20	1	CSH
EFT7049	26/07/2024	Wheatbelt East Regional Organisation of Councils	WEROC Contribution	-13200.00	1	CSH
EFT7050	26/07/2024	HOST catering Supplies	Masquerade Ball	-484.88	1	CSH
EFT7051	26/07/2024	Ceaca Inc	CEACA Contribution	-16500.00	1	CSH
EFT7052	26/07/2024	Ancor Electrical	Pool Development Main Switch & Mains 50%	-8875.00	1	CSH
EFT7053	26/07/2024	Mineral Crushing Services (WA) Pty Ltd	Cracker Dust	-1271.89	1	CSH
EFT7054	26/07/2024	Wessie Pty Ltd Atf: The Geier Family Trust	Gravel Push Up	-12056.00	1	CSH
EFT7055	26/07/2024	The Phoenix	Masquerade Ball Advertising	-40.00	1	CSH
EFT7056	26/07/2024	Out West Mechanical	Plant Repairs & Servicing	-3404.02	1	CSH
EFT7057	26/07/2024	Flight Plan Digital Pty Ltd /ta Live Life Alarms	Personal Alarm Renewal	-75.00	1	CSH

List of Accounts Due & Submitted to Council July 2024

Chq/EFT	Date	Name	Description	Amount	Bank	Type
EFT7058	26/07/2024	Lite n'Easy	HACC Meals	-397.11	1	CSH
EFT7059	26/07/2024	Famlonga Building Contractors	Pool Development	-115875.25	1	CSH
EFT7060	26/07/2024	Chiddacooping Farms	Gravel	-3850.00	1	CSH
EFT7061	26/07/2024	Shearwell Australia Pty Ltd	Ear Tag Reader	-1318.50	1	CSH
B/S	28/07/2024	Salaries & Wages	Payroll	-43320.48	1	CSH
DD4227.1	28/07/2024	Aware Super - Accumulation	Superannuation contributions	-6315.96	1	CSH
DD4227.2	28/07/2024	BT Panorama Super	Superannuation contributions	-39.59	1	CSH
DD4227.3	28/07/2024	C-Bus	Superannuation contributions	-1300.87	1	CSH
DD4227.4	28/07/2024	AUSTRALIANSUPER	Superannuation contributions	-853.74	1	CSH
DD4227.5	28/07/2024	Resolution Life My Life Super	Superannuation contributions	-1100.11	1	CSH
DD4227.6	28/07/2024	MLC Masterkey	Superannuation contributions	-324.78	1	CSH
DD4227.7	28/07/2024	MLC Navigator Retirement Plan	Superannuation contributions	-112.13	1	CSH
DD4227.8	28/07/2024	Australian Retirement Trust	Superannuation contributions	-312.72	1	CSH
DD4227.9	28/07/2024	Amp Flexible Lifetime Super	Superannuation contributions	-269.47	1	CSH
EFT7062	30/07/2024	Services Australia Child Support	Payroll deductions	-787.65	1	CSH
900	31/07/2024	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-11967.75	1	FEE
900	31/07/2024	FEE - BANK FEES	BANK FEES	-48.10	1	FEE
EFT7063	31/07/2024	HI-LO CONSTRUCTION	Building Maintenance Apr,May, June	-14773.00	1	CSH
EFT7064	31/07/2024	LGISWA	Property Plant, Liability etc Insurance	-82437.74	1	CSH
				-$ 689,711.94		

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal D/Debits from DD4200 to DD4227 and Electronic Fund Transfers EFT7013 to EFT7064 (Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Credit Card Payments) totalling $689,711.94 submitted to each member of the Council on Thursday 15th August 2024, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– JULY 2024

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	**Attachment 9.1.2** Monthly Statement of Financial Activity
Signature:	**Officer** **CEO**

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending July 2024 is attached for Councillor information, and consists of:

1. Statement of Financial Activity
2. Statement of Financial Position
3. Note 1 Basis of Preparation
4. Note 2 Statement of Financial Activity Information
5. Note 3 Explanation of Material Variances
6. Supplementary information

Statutory Environment

General Financial Management of Council
Council 2024/2025 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at $10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending July 2024 and note any material variances greater than $10,000 or 15%.

SHIRE OF WESTONIA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2024

	Supplementary Information	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* $ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	9	1,223,285	1,160,865	**0**	(1,160,865)	(100.00%)	▼
Grants, subsidies and contributions	11	2,068,600	56,082	**41,156**	(14,926)	(26.61%)	▼
Fees and charges		826,750	68,606	**68,587**	(19)	(0.03%)	
Interest revenue		259,600	4,174	**3,983**	(191)	(4.58%)	
Other revenue		262,650	1,666	**1,888**	222	13.33%	▲
Profit on asset disposals	6	66,000	16,500	**16,525**	25	0.15%	
		4,706,885	**1,312,793**	**132,139**	(1,180,654)	(89.93%)	
Expenditure from operating activities							
Employee costs		(1,387,000)	(143,863)	**(130,611)**	13,252	9.21%	▲
Materials and contracts		(1,243,450)	(130,447)	**(163,790)**	(33,343)	(25.56%)	▼
Utility charges		(312,050)	(13,751)	**(9,173)**	4,578	33.29%	▲
Depreciation		(1,886,850)	(206,030)	**(209,498)**	(3,468)	(1.68%)	
Insurance		(168,250)	(63,011)	**(78,615)**	(15,604)	(24.76%)	▼
Other expenditure		(57,000)	0	**(1)**	(1)	0.00%	
Loss on asset disposals	6	(18,000)	0	**0**	0	0.00%	
		(5,072,600)	**(557,102)**	**(591,688)**	(34,586)	(6.21%)	
Non-cash amounts excluded from operating activities	Note 2(b)	1,838,850	189,530	**192,973**	3,443	1.82%	
Amount attributable to operating activities		**1,473,135**	**945,221**	**(266,576)**	(1,211,797)	(128.20%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	12	1,557,600	0	**0**	0	0.00%	
Proceeds from disposal of assets	6	285,000	0	**62,273**	62,273	0.00%	▲
		1,842,600	**0**	**62,273**	62,273	0.00%	
Outflows from investing activities							
Payments for property, plant and equipment	5	(3,380,000)	(120,833)	**(129,420)**	(8,587)	(7.11%)	▼
Payments for construction of infrastructure	5	(2,374,500)	(171,202)	**(54,599)**	116,603	68.11%	▲
		(5,754,500)	**(292,035)**	**(184,019)**	108,016	36.99%	
Non-cash amounts excluded from investing activities	Note 2(b)	0	0	**0**	0	0.00%	
Amount attributable to investing activities		**(3,911,900)**	**(292,035)**	**(121,747)**	170,288	58.31%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	1,000,000	1,000,000	**1,000,000**	0	0.00%	
		1,000,000	**1,000,000**	**1,000,000**	0	0.00%	
Outflows from financing activities							
Transfer to reserves	4	(1,881,000)	0	**0**	0	0.00%	
		(1,881,000)	**0**	**0**	0	0.00%	
Amount attributable to financing activities		**(881,000)**	**1,000,000**	**1,000,000**	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		1,654,414	1,654,414	**2,494,897**	840,483	50.80%	▲
Amount attributable to operating activities		1,473,135	945,221	**(266,576)**	(1,211,797)	(128.20%)	▼
Amount attributable to investing activities		(3,911,900)	(292,035)	**(121,747)**	170,288	58.31%	▲
Amount attributable to financing activities		(881,000)	1,000,000	**1,000,000**	0	0.00%	
Surplus or deficit after imposition of general rates		**(1,665,351)**	**3,307,600**	**3,106,574**	(201,026)	(6.08%)	▼

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2024

	Supplementary Information	30 June 2023	31 July 2024
		$	$
CURRENT ASSETS			
Cash and cash equivalents	3	6,974,685	6,480,516
Trade and other receivables		179,050	248,291
Inventories	7	13,137	28,719
TOTAL CURRENT ASSETS		7,166,872	6,757,526
NON-CURRENT ASSETS			
Inventories		40,339	40,339
Property, plant and equipment		13,641,497	13,666,555
Infrastructure		76,193,300	76,106,019
TOTAL NON-CURRENT ASSETS		89,875,136	89,812,913
TOTAL ASSETS		97,042,008	96,570,439
CURRENT LIABILITIES			
Trade and other payables	8	201,500	189,483
Employee related provisions	10	271,504	271,504
TOTAL CURRENT LIABILITIES		473,004	460,987
NON-CURRENT LIABILITIES			
Employee related provisions		34,545	34,545
TOTAL NON-CURRENT LIABILITIES		34,545	34,545
TOTAL LIABILITIES		507,549	495,532
NET ASSETS		**96,534,459**	**96,074,907**
EQUITY			
Retained surplus		23,229,707	23,791,126
Reserve accounts	4	4,315,820	3,315,820
Revaluation surplus		68,988,932	68,988,932
TOTAL EQUITY		**96,534,459**	**96,095,878**

This statement is to be read in conjunction with the accompanying notes.

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996,* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

Judgements and estimates
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
• estimated fair value of certain financial assets
• impairment of financial assets
• estimation of fair values of land and buildings, infrastructure and investment property
• estimation uncertainties made in relation to lease accounting
• estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES
Significant acccounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW
Date prepared: All known transactions up to 31 July 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Supplementary Information	Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 July 2024
Current assets		$	$	$
Cash and cash equivalents	3	2,008,873	6,974,685	6,480,516
Trade and other receivables		368,120	179,050	248,291
Other financial assets		4,397,554	0	0
Inventories	7	19,308	13,137	28,719
		6,793,855	7,166,872	6,757,526
Less: current liabilities				
Trade and other payables	8	(240,276)	(201,500)	(189,483)
Employee related provisions	10	(201,888)	(271,504)	(271,504)
		(442,164)	(473,004)	(460,987)
Net current assets		**6,351,691**	**6,693,868**	**6,296,539**
Less: Total adjustments to net current assets	Note 2(c)	(4,198,971)	(4,198,971)	(3,198,971)
Closing funding surplus / (deficit)		**2,152,720**	**2,494,897**	**3,106,574**

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities		Adopted Budget	YTD Budget (a)	YTD Actual (b)
		$	$	$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(66,000)	(16,500)	(16,525)
Add: Loss on asset disposals	6	18,000	0	0
Add: Depreciation		1,886,850	206,030	209,498
Total non-cash amounts excluded from operating activities		**1,838,850**	**189,530**	**192,973**

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2024	Last Year Closing 30 June 2024	Year to Date 31 July 2024
		$	$	$
Adjustments to net current assets				
Less: Reserve accounts	4	(4,315,820)	(4,315,820)	(3,315,820)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions held in reserve	4	116,849	116,849	116,849
Total adjustments to net current assets	Note 2(a)	**(4,198,971)**	**(4,198,971)**	**(3,198,971)**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2024-25 year is $10,000 or 5.00% whichever is the greater.

Description	Var. $	Var. %	
	$	%	
Revenue from operating activities			
General rates	(1,160,865)	(100.00%)	▼
Rates excluding general rates	(4,900)	(100.00%)	
Grants, subsidies and contributions	(14,926)	(26.61%)	▼
Other revenue	222	13.33%	▲
Expenditure from operating activities			
Employee costs	13,252	9.21%	▲
Materials and contracts	(33,343)	(25.56%)	▼
Utility charges	4,578	33.29%	▲
Insurance	(15,604)	(24.76%)	▼
Inflows from investing activities			
Proceeds from disposal of assets	62,273	0.00%	▲
Outflows from investing activities			
Payments for property, plant and equipment	(8,587)	(7.11%)	▼
Payments for construction of infrastructure	116,603	68.11%	▲
Surplus or deficit at the start of the financial year	840,483	50.80%	▲
Surplus or deficit after imposition of general rates	(201,026)	(6.08%)	▼
Due to variances described above			

Timing Variance
Material Variance

Schedule 03 General Purpose Funding

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Rates Income								
Operating Expense								
03	03100	ABC Costs- Rate Revenue	33,000	3,450	3,477	27	1%	
03	03101	Rate Notice Stationery expense	500	0	0	0		
03	03102	Rates Recoverey - Legal Expenses	1,500	0	0	0		
03	03103	Valuation Expenses and Title Search	4,000	0	0	0		
03	03107	Rates Written-off	500	0	1	1		
			39,500	**3,450**	**3,478**	**28**		
Operating Income								
03	03104	General Rates Levied	(1,220,000)	0	0	0		
03	03105	Ex-Gratia Rates Received	(5,200)	0	0	0		
03	03106	Penalty Interest Raised on Rates	(7,500)	0	126	126		
03	03109	Instalment Interest Received	(2,000)	0	0	0		
03	03110	Rates Administration Fee Received	(1,000)	0	0	0		
03	03112	Other Revenue	(500)	0	0	0		
			(1,236,200)	**0**	**126**	**126**		
Other General Purpose Funding								
Operating Expense								
03	03210	Bank Fees Expense	7,000	200	232	32	16%	
			7,000	**200**	**232**	**32**		
Operating Income								
03	03201	Grants Commission Grant Received	(178,000)	0	0	0		
03	03202	Grants Commission Grant Received-	(107,000)	0	0	0		
03	03204	Interest Received	(250,100)	(4,174)	(4,109)	65	(2)%	
03	03205	Other General Purpose funding rece	(250)	0	(0)	(0)		
			(535,350)	**(4,174)**	**(4,109)**	**65**		
		TOTAL OPERATING EXPENDITURE	**46,500**	**3,650**	**3,711**	61		
		TOTAL OPERATING INCOME	**(1,771,550)**	**(4,174)**	**(3,983)**	191		

Schedule 04 Governance

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Members Of Council								
Operating Expense								
04	04100	Members Travelling Expenses paid	500	0	0	0		
04	04101	Members Conference Expenses	15,000	4,000	3,861	(139)	(3)%	
04	04102	Council Election Expenses	0	0	0	0		
04	04103	President's Allowance paid	6,000	0	0	0		
04	04104	Members Refreshments & Receptio	25,000	0	0	0		
04	04105	Members - Insurance	15,000	11,000	10,795	(205)	(2)%	
04	04106	Members - Subscriptions	72,550	56,000	57,831	1,831	3%	
04	04107	Members - Donation & Gifts	3,000	250	0	(250)	(100)%	
04	04108	Members Telephone Subsidy Paid	0	0	211	211		
04	04109	Members Sitting Fees Paid	25,000	0	0	0		
04	04110	Consultant Fees Expense	38,000	0	0	0		
04	04111	Training Expenses of Members	5,000	0	(2)	(2)		
04	04112	Maintenance - Council Chambers	3,200	265	251	(14)	(5)%	
04	04113	ABC Costs- Relating to Members	82,000	8,833	8,693	(140)	(2)%	
04	04114	Audit Fees expense	31,000	0	0	0		
04	04118	Advertising	3,000	0	0	0		
04	04120	Public Relations/ Promotions	2,500	0	0	0		
04	04199	Depreciation - Members of Council	50	0	0	0		
			326,800	**80,348**	**81,640**	**1,292**		
Operating Income								
04	04121	Contributions, Reimbursements	(1,000)	0	0	0		
04	04122	Photocopying	(100)	0	0	0		
04	04124	Sale of Electoral Rolls	(50)	0	0	0		
			(1,150)	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**326,800**	**80,348**	**81,640**	1,292		
		TOTAL OPERATING INCOME	**(1,150)**	**0**	**0**	0		

Schedule 05 Law, Order & Public Safety

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Fire Prevention								
Operating Expense								
05	05100	ABC Costs- Fire Prevention	24,500	2,541	2,608	67	3%	
05	05101	Bush Fire Control Maintenance Plan	10,000	333	308	(25)	(8)%	
05	05102	Bush Fire Control Maintenance Land	1,500	0	0	0		
05	05103	Bush Fire Control	1,000	0	0	0		
05	05104	Bush Fire Control Insurance	20,000	10,000	9,541	(459)	(5)%	
05	05112	Bush Fire Clothing, Training & Accs.	3,200	0	0	0		
05	05113	Utilities Communication & Power	4,500	582	754	172	30%	
05	05114	Other Goods & Services	1,000	0	0	0		
05	05199	Depreciation - Fire Prevention	21,500	1,791	1,807	16	1%	
			87,200	**15,247**	**15,019**	**(228)**		
Operating Income								
05	05106	Bush Fire Reimbursements	0	0	0	0		
05	05107	FESA Operating Grant	(33,000)	0	0	0		
05	05108	Edna May MOU Emergency Services	(10,000)	(3,500)	(3,409)	91	(3)%	
05	05111	FESA ESL Admin Fee	(4,500)	0	0	0		
			(47,500)	**(3,500)**	**(3,409)**	**91**		
Capital Expense								
05	5110	Purchase Plant Fire Prevention	0	0	0	0		
			0	**0**	**0**	**0**		
Animal Control								
Operating Expense								
05	05200	Expenses Relating to Animal Contro	0	0	1,199	1,199		
05	05201	Animal Control - Ranger Expense	5,000	0	0	0		
			5,000	**0**	**1,199**	**1,199**		
Operating Income								
05	05202	Fines and Penalties - Animal Contro	(100)	0	0	0		
05	05203	Dog Registration Fees	(750)	0	0	0		
05	05301	Income Relating to Other Law	(50)	0	0	0		
			(900)	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**92,200**	**15,247**	**16,217**	970		
		TOTAL OPERATING INCOME	**(48,400)**	**(3,500)**	**(3,409)**	91		
		TOTAL CAPITAL EXPENDITURE	**0**	**0**	**0**	0		

Schedule 07 Health

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Health-HACC								
Operating Expense								
07	07110	HCS -Salaries	80,000	6,666	5,855	(811)	(12)%	
07	07112	Expenses Relating to Health HCS	70,000	6,833	10,289	3,456	51%	
07	07114	HCS - ABC Costs	66,000	6,500	6,954	454	7%	
			216,000	**19,999**	**23,099**	**3,100**		
Operating Income								
07	07101	Service Fee	(240,000)	(20,000)	(19,113)	887	(4)%	
07	13198	Profit on Sale of Asset	(12,000)	0	0	0		
			(252,000)	**(20,000)**	**(19,113)**	**887**		
Capital Expense								
07	07405	Purchase Plant - HCS Vehicle	65,000	0	0	0		
			65,000	**0**	**0**	**0**		
Capital Income								
07	07109	Proceeds on Sale of Asset	(35,000)	0	0	0		
			(35,000)	**0**	**0**	**0**		
Preventative Services - Administration & Inspections								
Operating Expense								
07	07400	ABC Costs- Preventative Services - /	16,000	1,333	1,739	406	30%	
07	07404	Analytical Expenses	400	400	372	(28)	(7)%	
07	07406	Contract - EHO Expense	8,000	2,000	2,342	342	17%	
			24,400	**3,733**	**4,452**	**719**		
Operating Income								
07	07401	Income Relating to Preventative Ser	0	0	0	0		
07	07407	Reimbursement	(100)	0	0	0		
			(100)	**0**	**0**	**0**		
Preventative Services - Pest Control								
Operating Expense								
07	07500	Mosquito Control Preventative Serv	2,500	0	0	0		
			2,500	**0**	**0**	**0**		
Preventative Services -Other								
Operating Expense								
07	07600	Ambulance Services - Other	2,000	60	60	0	1%	
07	07601	Medical Rooms & Dr Expense - Othe	12,500	666	649	(17)	(3)%	
08	08600	ABC Costs- Other Welfare	57,000	1,800	1,739	(61)	(3)%	
			71,500	**2,526**	**2,448**	**(78)**		
Operating Income								
07	07602	Reimbursement Rural Health West	(12,000)	0	0	0		
			(12,000)	**0**	**0**	**0**		
Other Health								
Operating Expense								
07	07700	Nurse Practitioner Clinic	35,500	2,959	2,766	(193)	(7)%	
07	07799	Depreciation - Health	2,100	175	173	(2)	(1)%	
			37,600	**3,134**	**2,939**	**(195)**		
Operating Income								
07	07701	WAPHA /Other Funding	0	0	0	0		
07	07703	User Pay Fee Nurse Practitioner Ser	(12,000)	(1,000)	(1,009)	(9)	1%	
07	07704	Medicare Benefits	(10,000)	(1,666)	(1,888)	(222)	13%	
			(22,000)	**(2,666)**	**(2,897)**	**(231)**		
Capital Expense								
07	07702	Purchase Buildings - Medical Centre	20,000	0	0	0		
			20,000	**0**	**0**	**0**		
Capital Income								
07	07603	WAPHA - Medical Centre Upgrades	0	0	0	0		
			0	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**352,000**	**29,392**	**32,938**	**3,546**		
		TOTAL OPERATING INCOME	**(286,100)**	**(22,666)**	**(22,010)**	**656**		
		TOTAL CAPITAL INCOME	**(35,000)**	**0**	**0**	**0**		
		TOTAL CAPITAL EXPENDITURE	**85,000**	**0**	**0**	**0**		

Schedule 08 Education & Welfare

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Pre-Schools								
Operating Expense								
08	08100	Expenses Relating to Schools	16,000	6,000	6,085	85	1%	
08	08101	Westonia Primary School	53,000	5,247	6,570	1,323	25%	
08	08199	Depreciation - School	14,000	1,166	1,187	21	2%	
			83,000	**12,413**	**13,843**	**1,430**		
Operating Income								
08	08103	Income School Facility/Main Buildin	0	0	0	0		
08	08105	Income Unit Accomodation	(20,000)	(666)	(609)	57	(9)%	
			(20,000)	**(666)**	**(609)**	**57**		
Capital Income								
08	08107	LotteryWest	(250,000)	0	0	0		
08	08108	Collgar Renewables	(10,000)	0	0	0		
			(260,000)	**0**	**0**	**0**		
Capital Expense								
08	08104	Purchase Land & Buildings- Leisure	250,000	0	0	0		
08	08203	Purchase Furniture & Equipment - L	95,000	0	1,180	1,180		
			345,000	**0**	**1,180**	**1,180**		
Aged & Disabled - Senior Citizens								
Operating Expense								
08	08401	Seniors Activities	7,500	325	389	64	20%	
08	08402	Wheatbelt Agcare	500	500	600	100	20%	
			8,000	**825**	**989**	**164**		
Operating Income								
08	08403	Income Relating to Aged & Disabled	(5,000)	0	0	0		
			(5,000)	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**91,000**	**13,238**	**14,831**	**1,593**		
		TOTAL OPERATING INCOME	**(25,000)**	**(666)**	**(609)**	**57**		
		TOTAL CAPITAL INCOME	**(260,000)**	**0**	**0**	**0**		
		TOTAL CAPITAL EXPENDITURE	**345,000**	**0**	**1,180**	**1,180**		

Schedule 09 Housing

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Staff Housing								
Operating Expense								
09	09100	Staff Housing - ABC Costs	24,000	2,500	2,608	108	4%	
09	09101	Maintenance 20 Diorite St -DCEO	25,000	874	895	21	2%	
09	09102	Maintenance 11 Quartz St - Swimmi	5,000	416	554	138	33%	
09	09104	Maintenance 37 Diorite St - Rental	500	300	305	5	2%	
09	09105	Maintenance 7 Quartz St - Plant Op	4,800	399	352	(47)	(12)%	
09	09108	Depreciation - Staff Housing	53,000	4,416	4,374	(42)	(1)%	
09	09109	Maintenance 13 Pyrite Street -Plant	5,200	333	329	(4)	(1)%	
09	09201	Maintenance 4 Quartz St - Plant Op	5,300	1,075	1,120	45	4%	
09	09202	Maintenance 55 Wolfram St -Admin	11,800	382	352	(30)	(8)%	
09	09211	Maintenance 301 Pyrite Street - Ser	4,800	733	728	(5)	(1)%	
			139,400	**11,427**	**10,211**	**(1,216)**		
Operating Income								
09	09121	Income 20 Diorite St -Rental	0	0	0	0		
09	09122	Income 11 Quartz St - Swimming Po	(2,600)	(216)	(200)	16	(7)%	
09	09124	Income 37 Diorite St - Rental	(1,000)	(340)	(340)	0	0%	
09	09125	Income 7 Quartz St - Plant Operator	(2,600)	(216)	(160)	56	(26)%	
09	09130	Income 13 Pyrite Street -Plant Oper	(2,600)	(216)	(200)	16	(7)%	
09	09220	Income 4 Quartz St - Plant Operator	(2,600)	(216)	(200)	16	(7)%	
09	09221	Income 55 Wolfram St -Administrati	(7,800)	0	0	0		
09	09230	Income 301 Pyrite Street - Senior Fi	(2,600)	(216)	(180)	36	(17)%	
			(21,800)	**(1,420)**	**(1,280)**	**140**		
Other Housing								
Operating Expense								
09	09103	CEACA Contribution 3Units	153,000	0	0	0		
09	09200	Other Housing - ABC Costs	24,000	2,500	2,608	108	4%	
09	09203	Maintenance - Lifestyle	14,000	1,875	1,914	39	2%	
09	09206	Maintenance Quartz Street Age Uni	14,450	3,031	3,295	264	9%	
09	09208	Maintenance - 17 Pyrite Street JV U	14,250	946	838	(108)	(11)%	
09	09212	Rental Lifestyle Village - Westonia P	13,500	0	0	0		
09	09236	Depreciation Other Housing	60,500	5,041	4,718	(323)	(6)%	
			293,700	**13,393**	**13,373**	**(20)**		
Other Housing								
Operating Income								
09	09222	Income - Lifestyle	(70,000)	0	0	0		
09	09227	Income 17Pyrite St - JV Units	(9,360)	(880)	(1,050)	(170)	19%	
09	09231	Income - Ramelius Resources Lease	(24,000)	0	0	0		
09	09238	Income -Age Units Quartz Street	(14,040)	(1,870)	(1,910)	(40)	2%	
09	09298	Profit on Sale of Asset	(7,000)	0	0	0		
			(124,400)	**(2,750)**	**(2,960)**	**(210)**		
Capital Expense								
09	09127	Purchase - Staff Housing - Shed 4 Q	30,000	0	0	0		
09	09128	Purchase Land & Buildings - New St	0	0	0	0		
			30,000	**0**	**0**	**0**		
Capital Income								
09	09237	Income -Sale of 37 Diorite St, Westo	(80,000)	0	0	0		
			(80,000)	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**433,100**	**24,820**	**23,584**	(1,236)		
		TOTAL OPERATING INCOME	**(146,200)**	**(4,170)**	**(1,680)**	2,490		
		TOTAL CAPITAL INCOME	**(80,000)**	**0**	**0**	**0**		
		TOTAL CAPITAL EXPENDITURE	**30,000**	**0**	**0**	0		

Schedule 10 Community Amenities

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Sanitation - Household Refuse								
Operating Expense								
10	10100	ABC Costs- Household Refuse	24,000	2,500	2,608	108	4%	
10	10103	Domestic Refuse Collection	15,000	0	0	0		
10	10105	Refuse Collection Public Bins	15,000	1,049	997	(52)	(5)%	
10	10106	Refuse Maintenance	22,000	250	80	(170)	(68)%	
10	10107	Waste Oil Recycling	500	0	0	0		
10	10108	Containers for Change Recycling Bin	0	0	0	0		
			76,500	**3,799**	**3,685**	**(114)**		
Operating Income								
10	10120	Income Relating to Sanitation - Hou	(14,000)	0	0	0		
10	10122	Drum-Muster	0	0	0	0		
			(14,000)	**0**	**0**	**0**		
Other Community Amenities								
Operating Expense								
10	10704	Maintenance - Public Conveniences	9,000	1,249	1,249	(0)	(0)%	
10	10705	Maintenance - Cemetery	0	0	0	0		
10	10706	Maintenance - Grave Digging	11,000	2,290	2,797	507	22%	
10	10799	Depreciation - Community Services	21,200	2,266	2,563	297	13%	
			41,200	**5,805**	**6,609**	**804**		
Operating Income								
10	10701	Income Relating to Other Communi	0	0	0	0		
10	10708	Cemetery Fees	(2,000)	0	0	0		
			(2,000)	**0**	**0**	**0**		
Capital Expenditure								
10	10702	Purchase Land & Buildings - Niche V	20,000	0	0	0		
			20,000	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**117,700**	**9,604**	**10,293**	689		
		TOTAL OPERATING INCOME	**(2,000)**	**0**	**0**	0		
		TOTAL CAPITAL EXPENDITURE	**20,000**	**0**	**0**	**0**		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Public Halls & Civic Centres								
Operating Expense								
11	11100	ABC Costs- Public Halls & Civic Cent	82,000	8,833	8,693	(140)	(2)%	
11	11104	Maintenance - Public Halls	34,500	2,873	2,511	(362)	(13)%	
11	11105	Maintenance - Complex/ Gym	34,000	3,330	3,701	371	11%	
11	11106	Maintenance - Wanderers Stadium	32,200	2,280	2,098	(182)	(8)%	
11	11107	MOU Westonia Progress Payment	30,000	0	0	0		
11	11199	Depreciation - Public Halls	67,800	5,649	5,742	93	2%	
			280,500	**22,965**	**22,745**	**(220)**		
Operating Income								
11	11110	Income Relating to Public Halls & Ci	(200)	(100)	(100)	0	0%	
11	11111	Income Edna May MOU 33%	(17,500)	(4,375)	(4,866)	(491)	11%	
11	11112	Income Charges Stadium	(500)	0	0	0		
11	11114	Income Edna May MOU WPA 67%	(30,000)	(10,000)	(9,880)	120	(1)%	
			(48,200)	**(14,475)**	**(14,847)**	**(372)**		
Capital Expense								
11	11102	Purchase Land & Buildings	0	0	0	0		
11	11103	Purchase Furniture & Equipment -G	70,000	0	0	0		
11	11607	Furniture & Equipment - Disabled R	20,000	0	0	0		
			90,000	**0**	**0**	**0**		
Swimming Pool								
Operating Expense								
11	11207	Maintenance Westonia Swimming F	45,000	4,206	4,399	193	5%	
11	11208	Chlorine Expenses	3,500	0	0	0		
11	11209	Management Contract Charges	75,000	11,250	11,579	329	3%	
11	11210	Water Charges	7,000	0	0	0		
11	11299	Depreciaton - Swimming Pool	32,700	641	595	(46)	(7)%	
			163,200	**16,097**	**16,572**	**475**		
Capital Expense								
11	11204	Purchase Land & Buildings -Kiosk/Al	1,450,000	120,833	115,524	(5,309)	(4)%	
11	11205	Purchase Furniture & Equipment - S	0	0	0	0		
			1,450,000	120,833	115,524	(5,309)		
Other Recreation & Sport								
Operating Expense								
11	11307	Maintenance - Playground, Tennis &	265,000	18,080	17,828	(252)	(1)%	
11	11308	Maintenance - Recreation Oval	49,000	1,281	1,150	(131)	(10)%	
11	11399	Depreciation - Other Rec & Sport	66,500	12,041	12,543	502	4%	
			380,500	**31,402**	**31,520**	**118**		
Operating Income								
11	11302	Marquee Hire Charges	(100)	0	0	0		
			(100)	**0**	**0**	**0**		
Capital Income								
11	11301	DFES Grant	(35,000)	0	0	0		
11	11310	LRCIP Grant Round 3 Stadium Final	(722,000)	(492,000)	(492,589)	(589)	0%	
11	11211	LRCIP Grant Round 4 Kiosk/Ablution	(259,000)	0	0	0		
			(1,016,000)	**(492,000)**	**(492,589)**	**(589)**		
Capital Expense								
11	11303	Purchase Land & Buildings - Bowling	0	0	0	0		
11	11304	Purchase Furniture & Equipment - S	10,000	0	0	0		
11	11309	Bowling Green Redevelopment - CA	0	0	0	0		
			10,000	**0**	**0**	**0**		
Television and Rebroadcasting								
Operating Expense								
11	11401	Maintenance - Television and Rebrc	4,000	33	26	(7)	(20)%	
11	11499	Depreciation - TV & Radio	5,500	458	462	4	1%	
			9,500	**491**	**488**	**(3)**		
Capital Expense								
11	11404	Purchase Furniture & Equipment - T	0	0	0	0		
			0	**0**	**0**	**0**		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Other Recreation & Sport								
Operating Expense								
11	11504	Library Salaries	20,000	1,666	1,736	70	4%	
11	11505	Library Expenses	3,500	0	0	0		
			23,500	**1,666**	**1,736**	**70**		
Operating Income								
11	11501	Income Relating to Libraries	(100)	0	0	0		
11	11502	Fines & Penalties Charged	(100)	0	0	0		
			(200)	**0**	**0**	**0**		
Capital Expense								
11	11503	Purchase Furniture & Equipment - L	0	0	0	0		
			0	**0**	**0**	**0**		
Other Culture								
Operating Expense								
11	11605	Nature Reserve Management	20,000	0	0	0		
11	11606	Maintenance Walgoolan Gazebo	600	0	0	0		
			20,600	**0**	**0**	**0**		
Operating Income								
11	11602	Income Charges History Books	(200)	0	0	0		
11	11604	Ramelius Common Management - I	0	0	0	0		
			(200)	**0**	**0**	**0**		
Capital Expense								
11	11603	Purchase Furniture & Equipment - P	30,000	0	0	0		
			30,000	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**877,800**	**72,621**	**73,062**	**441**		
		TOTAL OPERATING INCOME	**(48,600)**	**(14,475)**	**(14,847)**	**(372)**		
		TOTAL CAPITAL INCOME	**(1,016,000)**	**(492,000)**	**(492,589)**	**(589)**		
		TOTAL CAPITAL EXPENDITURE	**1,580,000**	**120,833**	**115,524**	**(5,309)**		

Schedule 12 Transport

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Streets Roads Bridges & Depot Construction								
Capital Expense								
12	12101	Roads Construction Council	888,500	13,042	13,070	28	0%	
12	12103	MRWA Project Construction	595,000	0	0	0		
12	12104	Roads to Recovery Construction	571,000	8,582	50,534	41,952	489%	
12	12108	Footpath Construction	50,000	0	0	0		
			2,104,500	**21,624**	**63,604**	**41,980**		
Streets Roads Bridges & Depot Maintenance								
Operating Expense								
12	12202	Power - Street Lighting	8,500	708	603	(105)	(15)%	
12	12203	Maintenance - GRM	590,000	118,198	119,402	1,204	1%	
12	12204	Maintenance - Depot	30,500	4,832	5,449	617	13%	
12	12205	Maintenance - Footpaths	500	0	0	0		
12	12206	Traffic Signs Maintenance	22,000	1,831	1,748	(83)	(5)%	
12	12208	Townsite Beautification	50,000	5,166	5,014	(152)	(3)%	
12	12219	RRG Expenses	0	0	9,174	9,174		
12	12299	Depreciation - Street, Roads, Bridge	1,192,500	142,263	143,035	772	1%	
			1,894,000	**272,998**	**284,425**	**11,427**		
Operating Income								
12	12212	Grant - MRWA Direct	(193,500)	0	0	0		
12	12213	Grant - MRWA Specific	(396,500)	0	0	0		
12	12214	Grant -Electric Car Charging Station	(100)	0	0	0		
12	12216	Grant - Roads to Recovery	(571,000)	0	0	0		
			(1,161,100)	**0**	**0**	**0**		
Capital Expense								
12	12220	Concrete Depot Shed-LB	20,000.00	0.00	0.00	0.00		
			20,000.00	**0.00**	**0.00**	**0.00**		
Road Plant Purchase								
Operating Expense								
12	12359	Loss on Sale of Asset	0	0	0	0		
			0	**0**	**0**	**0**		
Operating Income								
12	12398	Profit on Sale of Asset	(33,000)	(16,500)	(16,525)	(25)	0%	
			(33,000)	**(16,500)**	**(16,525)**	**(25)**		
Capital Income								
12	12306	Proceeds on Sale of Asset	(142,500)	0	0	0		
			(142,500)	**0**	**0**	**0**		
Road Plant Purchase								
Capital Expense								
12	12304	Telehandler - CAPITAL	180,000	0	0	0		
12	12307	Outside Staff Veichles - CAPITAL	40,000	0	0	0		
12	12309	Water Cart Trailer - CAPITAL	0	0	12,716	12,716		
			220,000	**0**	**12,716**	**12,716**		
Aerodromes								
Operating Expense								
12	12604	Airport Maintenance	4,900	507	294	(213)	(42)%	
			4,900	**507**	**294**	**(213)**		
Operating Income								
12	12601	Income Relating to Aerodromes	(100)	0	0	0		
			(100)	**0**	**0**	**0**		
Capital Expense								
12	12605	Airport Land - CAPITAL	0	0	0	0		
			0	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**1,898,900**	**273,505**	**284,719**	**11,214**		
		TOTAL OPERATING INCOME	**(1,194,200)**	**(16,500)**	**(16,525)**	**(25)**		
		TOTAL CAPITAL INCOME	**(142,500)**	**0**	**0**	**0**		
		TOTAL CAPITAL EXPENDITURE	**2,344,500**	**21,624**	**76,320**	**54,696**		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Rural Services								
Operating Expense								
13	13100	ABC Costs- Rural Services	0	0	691	691		
13	13119	Project TBA	0	0	0	0		
13	13123	NRM Contract	5,000	0	0	0		
13	13125	Noxious Weed Control	2,000	0	0	0		
13	13126	Wild Dog Contribution	0	0	0	0		
			7,000	**0**	**691**	**691**		
Operating Income								
13	13105	Govt. Grant Funding	0	0	0	0		
			0	**0**	**0**	**0**		
Capital Expense								
13	13107	Purchase Plant & Equipment - Warr	270,000	0	0	0		
			270,000	**0**	**0**	**0**		
Capital Income								
13	13108	Warralakin Water Tank DWER	(270,000)	0	0	0		
			(270,000)	**0**	**0**	**0**		
Tourism & Area Promotion								
Operating Expense								
13	13200	Admin Allocations Tourism & Area F	49,000	5,083	5,216	133	3%	
13	13210	Area Promotion	8,000	0	0	0		
13	13211	SUBS- CW Visitor Centre	3,000	0	0	0		
13	13212	SUBS- Newtravel	7,000	0	0	0		
13	13213	Maintenance Caravan Park	93,250	12,569	12,519	(50)	(0)%	
13	13214	Information Bay- Carrabin	11,050	86	165	79	92%	
13	13215	Old Club Hotel Museum -Maintenar	50,500	2,206	2,494	288	13%	
13	13299	Depreciation - Tourism & Area Prom	39,000	3,249	3,275	26	1%	
			260,800	**23,193**	**23,668**	**475**		
Operating Income								
13	13201	Income Relating to Tourism & Area	0	0	0	0		
13	13202	Caravan Site Charges	(50,000)	(5,566)	(5,816)	(250)	4%	
13	13203	Tent Site Charges	(500)	(82)	(82)	0	(0)%	
13	13204	Souvenir Sales	(500)	(61)	(64)	(3)	5%	
13	13221	Income - Old Club Hotel Museum E	(10,000)	(833)	(768)	65	(8)%	
13	13223	Electric Car Charging Station - INCOI	0	0	(6)	(6)		
			(61,000)	**(6,542)**	**(6,736)**	**(194)**		
Capital Expense								
13	13216	Museum Expansion Project - CAPIT/	850,000	0	0	0		
			850,000	**0**	**0**	**0**		
Capital Income								
13	13222	Loan Proceeds	(600,000)	0	0	0		
13	13225	LotteryWest Grant- Muesuem	(250,000)	0	0	0		
			(850,000)	**0**	**0**	**0**		
Building Control								
Operating Expense								
13	13301	Contract EH Services	10,000	0	0	0		
			10,000	**0**	**0**	**0**		
Operating Income								
13	13303	Building Permit Charges	(2,000)	0	0	0		
13	13304	Demolition Charges	(100)	0	0	0		
13	13305	Commission BRB	(200)	0	0	0		
13	13307	Planning Fee	0	0	0	0		
			(2,300)	**0**	**0**	**0**		
Community Development (CRC)								
Operating Expense								
13	13400	ABC Costs - Community Developme	65,000	6,416	6,954	538	8%	
13	13401	Programs / Activities	10,000	133	68	(65)	(49)%	
13	13402	Workers Compensation Premiums	7,000	0	0	0		
13	13403	Superannuation	13,000	1,083	702	(381)	(35)%	
13	13404	Salaries	107,500	5,958	5,706	(252)	(4)%	
13	13405	Community Events	40,000	1,333	3,532	2,199	165%	
13	13406	Grant Generated Expenditure	0	0	0	0		
13	13610	Building Maintenance	26,500	1,830	1,684	(146)	(8)%	
			269,000	**16,753**	**18,646**	**1,893**		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Operating Income								
13	13410	Grant Funding Opportunities	(40,000)	(20,000)	(20,000)	0	0%	
13	13411	DPIRD Grants Funding (CRC)	(110,000)	(3,166)	(3,000)	166	(5)%	
13	13412	Income Relating to Westonia CRC O	0	0	0	0		
13	13413	Events Income	0	0	(0)	(0)		
			(150,000)	**(23,166)**	**(23,000)**	**166**		
Plant Nursery								
Operating Expense								
13	13502	Nursery Operating Costs	1,800	50	80	30	60%	
			1,800	**50**	**80**	**30**		
Operating Income								
13	13505	Tree Planter Hire	0	0	0	0		
			0	**0**	**0**	**0**		
Other Economic Services								
Operating Expense								
13	13600	ABC Costs to Other Economic Servic	8,000	967	1,055	88	9%	
13	13611	Water Supply Standpipes	161,500	41	0	(41)	(100)%	
13	13613	Ramelius ResourceLease - Industrial	0	0	0	0		
13	13614	St Lukes Church	5,000	16	23	7	47%	
13	13615	CO-OP Bus -Expense	0	0	0	0		
13	16106	Loan Interest Loan # 99	15,000	0	0	0		
13	13699	Depreciation- Other Economic Servi	73,500	7,125	7,567	442	6%	
			263,000	**8,149**	**8,646**	**497**		
Other Economic Services								
Operating Income								
13	13602	Community Bus Hire Charges	(2,000)	(266)	(239)	27	(10)%	
13	13603	Ramelius Resource Lease - Industria	(20,000)	0	0	0		
13	13604	Police Licensing Commissions	(9,000)	(250)	(275)	(25)	10%	
13	13607	SSL Interest Reimbursement	(5,600)	0	0	0		
13	13608	SSL Principal Reimbursement	(12,800)	0	0	0		
13	13609	Standpipe Water Charges - per kL	(120,000)	0	0	0		
13	13618	Reimbursements General	(200)	0	0	0		
			(169,600)	**(516)**	**(514)**	**2**		
Capital Expense								
13	13606	Land & Buildings - Wolfram Street S	0	0	0	0		
			0	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**811,600**	**48,145**	**51,732**	**3,587**		
		TOTAL OPERATING INCOME	**(382,900)**	**(30,224)**	**(30,250)**	**(26)**		
		TOTAL CAPITAL INCOME	**(1,120,000)**	**0**	**0**	**0**		
		TOTAL CAPITAL EXPENDITURE	**1,120,000**	**0**	**0**	**0**		

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Private Works								
Operating Expense								
14	14102	Private Works	25,000	0	0	0		
			25,000	**0**	**0**	**0**		
Operating Income								
14	14100	Private Works Income	(25,000)	(1,083)	(680)	403	(37)%	
			(25,000)	**(1,083)**	**(680)**	**403**		
Public Works Overheads								
Operating Expense								
14	14200	Administration Allocations to PWOH	266,300	32,191	31,259	(932)	(3)%	
14	14202	Sick Leave Expense	20,000	5,666	5,733	67	1%	
14	14203	Annual & Long Service Leave Expens	100,000	1,333	1,745	412	31%	
14	14204	Protective Clothing - Outside Staff	6,000	0	0	0		
14	14205	Conference Expenses- Engineering	4,000	0	0	0		
14	14206	Medical Examination Costs	500	250	245	(6)	(2)%	
14	14207	Public Works Overheads Allocated t	(649,300)	(82,108)	(82,660)	(552)	1%	
14	14208	OSH Expenses	4,500	0	0	0		
14	14211	Unallocated Wages	0	0	0	0		
14	14214	Eng. & Technical Support	10,000	0	0	0		
14	14215	Staff Training	24,000	0	0	0		
14	14216	Insurance on Works	17,000	13,000	13,127	127	1%	
14	14217	Supervision Costs	24,000	2,000	1,764	(236)	(12)%	
14	14218	Service Pay	7,000	583	560	(23)	(4)%	
14	14219	Superannuation Cost	120,000	9,000	8,341	(659)	(7)%	
14	14220	Allowances & Other Costs	38,000	1,166	1,382	216	19%	
14	14221	Fringe Benefits Tax - Works	8,000	0	0	0		
			0	**(16,919)**	**(18,504)**	**(1,585)**		
Operating Income								
14	14201	Income Relating to Public Works Ov	(7,000)	(683)	(700)	(17)	2%	
			(7,000)	**(683)**	**(700)**	**(17)**		
Plant Operation Costs								
Operating Expense								
14	14302	Insurance - Plant	17,000	5,416	5,942	526	10%	
14	14303	Fuel & Oils	240,000	0	2,772	2,772		
14	14304	Tyres and Tubes	20,000	0	0	0		
14	14305	Parts & Repairs	140,000	8,666	8,653	(13)	(0)%	
14	14306	Internal Repair Wages	33,500	2,791	2,474	(317)	(11)%	
14	14307	Licences - Plant	9,000	6,000	6,036	36	1%	
14	14308	Depreciation - Plant	200,000	16,666	18,282	1,616	10%	
14	14309	Plant Operation Costs Allocated to \	(704,500)	(46,708)	(45,711)	997	(2)%	
14	14310	Blades & Tynes	15,000	9,500	9,307	(193)	(2)%	
14	14311	Consumable Items	20,000	666	950	284	43%	
14	14312	Expendable Tools	10,000	0	0	0		
			0	**2,997**	**8,707**	**5,710**		
Stock Fuels & Oils								
Operating Expense								
14	14402	Purchase of Stock Materials	0	0	8,504	8,504		
			0	**0**	**8,504**	**8,504**		
Operating Income								
14	14404	Diesel Fuel Rebate	(50,000)	0	0	0		
14	14405	Sale of Stock	(500)	0	0	0		
14	14406	Sale of Fuel and Scrap	(2,000)	0	0	0		
			(52,500)	**0**	**0**	**0**		
Administration								
Operating Expense								
14	14500	Expenses relating to Administration	494,000	34,166	33,536	(630)	(2)%	
14	14501	Administration Office Maintenance	72,500	6,039	6,560	521	9%	
14	14502	Workers Compensation Premiums-	28,000	15,000	14,773	(228)	(2)%	
14	14503	Office Equipment Maintenance - Ad	5,000	0	0	0		
14	14504	Telecommunications - Admin	0	0	0	0		
14	14505	Travel & Accommodation - Admin	2,000	0	0	0		

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. $	Var. %	Comment
Administration								
Operating Expense - Continued								
14	14506	Legal Expenses Administration	5,000	0	0	0		
14	14507	Training Expenses - Admin	7,500	0	0	0		
14	14508	Printing & Stationery - Admin	10,000	0	0	0		
14	14509	Fringe Benefits Tax - Admin	17,000	0	0	0		
14	14510	Conference Expenses - Admin	6,000	1,000	1,287	287	29%	
14	14511	Staff Uniform - Admin	3,000	0	0	0		
14	14515	Administration Costs Allocated to Pı	(818,000)	(86,166)	(86,929)	(763)	1%	
14	14517	Postage & Freight	1,500	0	0	0		
14	14521	IT/Accounting Programs	43,500	29,000	28,554	(446)	(2)%	
14	14522	Advertising	3,000	0	0	0		
14	14559	Admin Loss on Sale	18,000	0	0	0		
14	14599	Depreciation - Admin	37,000	3,083	3,175	92	3%	
			(65,000)	**2,122**	**956**	**(1,166)**		
Operating Income								
14	14525	Admin - Reimbursement	(1,000)	(13)	(12)	1	(7)%	
14	14598	Profit on Sale of Asset - Admin	(14,000)	0	0	0		
			(15,000)	**(13)**	**(12)**	**1**		
Capital Expense								
14	14519	Admin Server - CAPITAL	30,000	0	0	0		
14	14520	CEO Vehicle - CAPITAL	120,000	0	0	0		
14	14523	Administration Vehicle - CAPITAL	80,000	0	0	0		
			230,000	**0**	**0**	**0**		
Operating Expense								
14	14602	Gross Salaries & Wages	1,500,000	125,001	122,486	(2,515)	(2)%	
14	14603	Less Sal & Wages Aloc to Works	(1,500,000)	(125,001)	(122,486)	2,515	(2)%	
			0	**0**	**0**	**0**		
Unclassified								
Operating Income								
14	14701	Income Relating to Unclassified	(20,000)	0	0	0		
14	14705	Ramelius Resources Haulage Operat	(150,000)	(35,500)	(35,573)	(73)	0%	
			(170,000)	**(35,500)**	**(35,573)**	**23,624**		
Unclassified								
Capital Expense								
14	14704	Land Development	100,000	0	0	0		
			100,000	**0**	**0**	**0**		
Capital Income								
14	14799	Proceeds on Sale of Assets	(175,000)	0	0	0		
			(175,000)	**0**	**0**	**0**		
		TOTAL OPERATING EXPENDITURE	**(40,000)**	**(11,800)**	**(338)**	**11,462**		
		TOTAL OPERATING INCOME	**(269,500)**	**(37,279)**	**(36,965)**	**24,011**		
		TOTAL CAPITAL EXPENDITURE	**330,000**	**0**	**0**	**0**		
		TOTAL CAPITAL INCOME	**(175,000)**	**0**	**0**	**0**		

SHIRE OF WESTONIA

SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

3 CASH AND FINANCIAL ASSETS

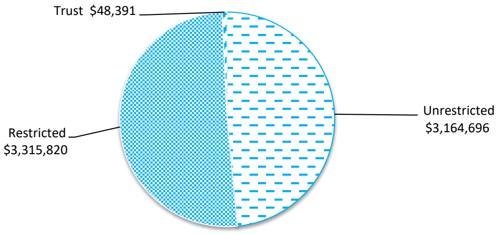
Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Cash on hand								
PETTY CASH and FLOATS	Cash and cash equivalents	870	0	870	0		NIL	On Hand
MUNCIPAL BANK ACCOUNT	Cash and cash equivalents	3,163,826	0	3,163,826	0	BankWest	Variable	Cheque Acc.
RESERVE FUND	Cash and cash equivalents	0	3,315,820	3,315,820	0	BankWest	Variable	Term Deposit
TRUST FUND CASH AT BANK	Cash and cash equivalents	0	0	0	48,391	BankWest	Variable	Cheque Acc.
Total		**3,164,696**	**3,315,820**	**6,480,516**	**48,391**			
Comprising								
Cash and cash equivalents		3,164,696	3,315,820	6,480,516	48,391			
Financial assets at amortised cost		0	0	0	0			
		3,164,696	**3,315,820**	**6,480,516**	**48,391**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other as



Corporate MasterCard	Transaction Summary	Total Amount	Institution	Interest Rate	Period End Date
		$			
Card # ** **** **** *693**					
Price, Arthur W	Card Fee 1 @ $4.00	-4.00	Bankwest	17.99%	31-Jul-24
	Starlink Australia Pty, Sydney 2807 Aud000000013900	-139.00			
	ESP Fremantle rydgeso,Fremantle 2607 AUD000000079475	-794.75			
	ESP Fremantler ydgeso,Fremantle 2607 AUD000000079475	-794.75			
	2v.Net It Solutions, Beresford 1607 Aud000000037180	-371.80			
	2v.Net It Solutions, Beresford 1607 Aud000000026499	-264.99			
	Activ8me, Preston 1507 Aud000000043415	-434.15			
	Merredin Pharmacy, Merredin 1107 Aud000000013500	-135.00			
	Bws Liquor 4758, Merredin 1107 Aud000000028200	-282.00			
	2v.Net It Solutions, Beresford 1107 Aud000000012870	-128.70			
	2v.Net It Solutions, Beresford 1007 Aud000000003904	-39.04			
	2v.Net It Solutions, Beresford 0807 Aud000000005000	-50.00			
		-3438.18			
Card # ** **** **** *035**					
Geier, Jasmine L	International Transaction Fee	-0.48	Bankwest	17.99%	31-Jul-24
	Retail Purchase-International Paypal *Facebook1, 35314369001 2907 Aud000000	-15.94			
	Card Fee 1 @ $4.00	-4.00			
	International Transaction Fee	-0.48			
	Retail Purchase-International Paypal *Facebook1, 35314369001 2707 Aud000000	-15.94			
	International Transaction Fee	-0.48			
	Retail Purchase-International Paypal *Facebook1, 35314369001 2507 Aud000000	-15.84			
	Retail Purchase Spotlight 058, Midland 2607 Aud000000016800	-168.00			
	Retail Purchase Spotlight 058, Midland 2607 Aud000000009000	-90.00			
	International Transaction Fee	-0.47			
	Retail Purchase-International Paypal *Facebook1, 35314369001 2307 Aud000000	-15.76			
	Retail Purchase Dmirs East Perth, East Perth 2307 Aud000000029900	-299.00			
	Retail Purchase Paypal *Ebay Au, 4029357733 2207 Aud000000003199	-31.99			
	Retail Purchase Paypal *Ebay Au, 4029357733 2207 Aud000000003314	-33.14			
	Retail Purchase Paypal *Ebay Au, 4029357733 2207 Aud000000011016	-110.16			
	Retail Purchase Paypal *Ebay Au, 0789372482 1607 Aud000000037752	-377.52			
	International Transaction Fee	-5.40			
	Retail Purchase-International Paypal *Kahoot As, 35314369001 2706 Aud0000000	-180.00			
		-1364.60			
		-4802.78			

Corporate Fuel Cards	Transaction Summary		Total Amount	Institution	Interest Rate	Period End Date
			$			
Card #** **** **** 7401**						
Bill Price						31-Jul-24
			0.00			
Card #** **** **** 5677**						
Kevin Paust	BP Muchea	24/07/24	-129.32	BP		31-Jul-24
			-129.32			
Card #** **** **** 5510**						
Jasmine Geier	BP The Lakes	26/07/24	-81.64	BP		31-Jul-24
			-81.64			
			-210.96			

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$	$
Restricted by Council										
Reserve -Long Service Leave	116,849	5,000	0	0	121,849	116,849	0	0	0	116,849
Reserve -Plant	961,371	15,000	100,000	0	1,076,371	961,371	0	0	0	961,371
Reserve -Building	1,588,298	15,000	545,000	(600,000)	1,548,298	1,588,298	0	0	(600,000)	988,298
Reserve -Communication/Inform	73,718	3,000	0	0	76,718	73,718	0	0	0	73,718
Reserve -Community Developm	463,368	20,000	650,000	0	1,133,368	463,368	0	0	0	463,368
Reserve -Waste Management	130,705	5,000	0	0	135,705	130,705	0	0	0	130,705
Reserve -Swimming Pool Redev	483,996	3,000	500,000	(400,000)	586,996	483,996	0	0	(400,000)	83,996
Reserve -Roadworks	497,515	20,000	0	0	517,515	497,515	0	0	0	497,515
	4,315,820	**86,000**	**1,795,000**	**(1,000,000)**	**5,196,820**	**4,315,820**	**0**	**0**	**(1,000,000)**	**3,315,820**

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Buildings - specialised	2,640,000	120,833	115,524	(5,309)
Furniture and equipment	255,000	0	1,180	1,180
Plant and equipment	485,000	0	12,716	12,716
Acquisition of property, plant and equipment	**3,380,000**	**120,833**	**129,420**	**8,587**
Infrastructure - roads	2,054,500	171,202	54,599	(116,603)
Infrastructure-footpaths	320,000	0	0	0
Acquisition of infrastructure	**2,374,500**	**171,202**	**54,599**	**(99,428)**
Total capital acquisitions	**5,754,500**	**292,035**	**184,019**	**(90,841)**
Capital Acquisitions Funded By:				
Capital grants and contributions	1,557,600	0	0	0
Other (disposals & C/Fwd)	285,000	0	62,273	62,273
Reserve accounts				
Reserve -Plant	0	0	0	0
Reserve -Building	600,000	0	600,000	600,000
Reserve -Community Development	0	0	0	0
Reserve -Swimming Pool Redevelopment	400,000	0	400,000	400,000
Contribution - operations	2,911,900	292,035	1,246,292	954,257
Capital funding total	**5,754,500**	**292,035**	**2,308,565**	**2,016,530**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

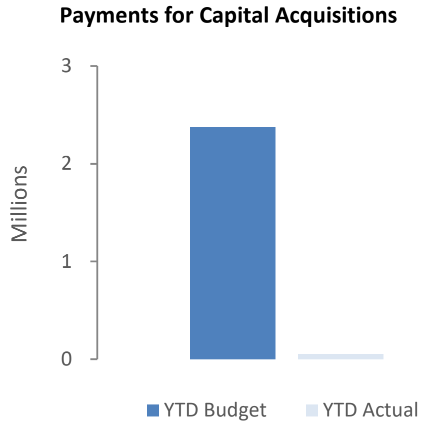
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

	Account Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		$	$	$	$
Building					0
07702	Purchase Buildings - Medical Centre Upgrades	20,000	-	-	-
08104	Purchase Land & Buildings- Leisure Centre Project	250,000	-	-	-
09127	Purchase - Staff Housing - Shed 4 Quartz Street	30,000	-	-	-
10702	Purchase Land & Buildings - Niche Wall Cemetery	20,000	-	-	-
11204	Purchase Land & Buildings -Kiosk/Ablution Redevelopmen	1,450,000	120,833	115,524	5,309
12220	Concrete Depot Shed-LB	20,000	-	-	-
13216	Museum Expansion Project - CAPITAL	850,000	-	-	-
		2,640,000	**120,833**	**115,524**	
Furniture & Equipment					-
08203	Purchase Furniture & Equipment - Leisure Centre Project	95,000	-	1,180	(1,180)
11103	Purchase Furniture & Equipment -Generator Complex	70,000	-	-	-
11304	Purchase Furniture & Equipment - Stadium S/S Benches	10,000	-	-	-
11603	Purchase Furniture & Equipment - PlayGround Fencing	30,000	-	-	-
11607	Furniture & Equipment - Disabled Ramp Access @ Old Hall	20,000	-	-	-
14519	Admin Server - CAPITAL	30,000	-	-	-
		255,000	**-**	**1,180**	
Plant & Equipment					-
07405	Purchase Plant - HCS Vehicle	65,000	-	-	-
12304	Telehandler - CAPITAL	180,000	-	-	-
12307	Outside Staff Veichles - CAPITAL	40,000	-	-	-
12309	Water Cart Trailer - CAPITAL	-	-	12,716	(12,716)
14520	CEO Vehicle - CAPITAL	120,000	-	-	-
14523	Administration Vehicle - CAPITAL	80,000	-	-	-
		485,000	**-**	**12,716**	
Infrastructure-roads					-
C0010	Begley Road (No 0010)	44,500	3,708	-	3,708
C0023	Clothier Road (No 0023)	76,000	6,333	901	5,432
C0018	George Road (No 0015)	88,000	7,333	-	7,333
C0092	Leeman Road (No 0092)	44,000	3,666	-	3,666
C0011	Maxfield Road (No 0011)	78,000	6,500	-	6,500
C0025	Rabbit Proof Fence Road (No 0025)	76,000	6,333	-	6,333
C0025N	Rabbit Proof Fence Road North (No 0025)	82,000	6,833	-	6,833
C0069	Wahlsten Road (No 0069)	76,000	6,333	976	5,357
C0015	Echo Valley Gravel Resheet	98,000	8,166	-	8,166
C0030	Maisefield Gravel Resheet	130,000	10,833	-	10,833
FLOOD	Bitumen Floodways	20,000	1,666	-	1,666
C0013	McPharlin Road (No 0013)	76,000	6,333	2,189	4,144
MRWA Project Construction					-
RRG84C	Warralakin Road Reconstruction	595,000	49,583	-	49,583
Roads to Recovery Construction					-
R2R04	*Walgoolan South Road (No 0004)*	85,000	7,083	43,596	(36,513)
R2R55	*Diorite Street Roundsbout & Carport (No 0055)*	170,000	14,166	-	14,166
R2R54	*Jasper Street (No 0054)*	160,000	13,333	-	13,333
R2R05	Warrachuppin Road (No 0005)	156,000	13,000	6,937	6,063
		2,054,500	**171,202**	**54,599**	
Infrastructure-footpaths					-
12108	Footpath Construction	50,000	-	-	-
13107	Purchase Plant & Equipment - Warralakin Water Tank DWER	270,000	-	-	-
		320,000	**0**	**0**	0
		5,754,500	**292,035**	**184,019**	**108,016**

6 DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
507	HSC Vehicle - 09WT	23,000	35,000	12,000	0	0	0	0	0
415	Single Cab Ute	8,000	15,000	7,000	0	0	0	0	0
470	Telehandler	27,000	60,000	33,000	0	0	0	0	0
503	WT0339 StoneStar Water Tanker	0	0	0	0	45,748	62,273	16,525	0
558	Toyota LandCruiser - 0WT	118,000	100,000	0	(18,000)	0	0	0	0
545	Toyota Prado -02WT	61,000	75,000	14,000	0	0	0	0	0
		237,000	**285,000**	**66,000**	**(18,000)**	**45,748**	**62,273**	**16,525**	**0**

7 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 July 2024
	$	$	$	$
Inventory				
Fuel and materials	13,137	15,582	0	28,719
Total other current assets	**13,137**	**15,582**	**0**	**28,719**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council’s intentions to release for sale.

Contract assets

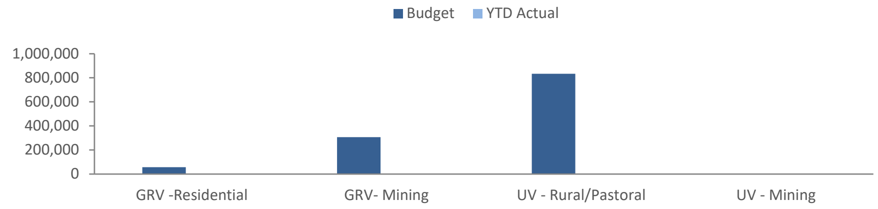
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

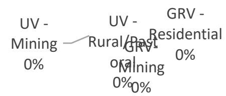
9 RATE REVENUE

General rate revenue

				Budget			YTD Actual		
RATE TYPE	Rate in $ (cents)	Number of Properties	Rateable Value	Rate Revenue	Reassessed Rate Revenue	Total Revenue	Rate Revenue	Reassessed Rate Revenue	Total Revenue
				$	$	$	$	$	$
Gross rental value									
GRV -Residential	0.08088	57	715,907	57,902	0	57,902	0	0	0
GRV- Mining	0.23534	2	1,305,800	307,303	0	307,303	0	0	0
Unimproved value									
UV - Rural/Pastoral	0.01285	127	64,883,996	833,500	0	833,500	0	0	0
UV - Mining	0.01285	7	204,707	2,630	0	2,630	0	0	0
Sub-Total		**193**	**67,110,410**	**1,201,335**	**0**	**1,201,335**	**0**	**0**	**0**
Minimum payment	**Minimum Payment $**								
Gross rental value									
GRV -Residential	370	16	19,101	5,920	0	5,920	0	0	0
GRV- Mining	370	0	0	0	0	0	0	0	0
Unimproved value									
UV - Rural/Pastoral	370	19	174,404	7,030	0	7,030	0	0	0
UV - Mining	200	19	64,745	3,800	0	3,800	0	0	0
Sub-total		**54**	**258,250**	**16,750**	**0**	**16,750**	**0**	**0**	**0**
Amount from general rates						**1,218,085**			**0**
Ex-gratia rates						5,200			0
Total general rates						**1,223,285**			**0**
Total						**1,223,285**			**0**

KEY INFORMATION
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 J the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occu the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.





10 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2024
		$	$	$	$	$
Employee Related Provisions						
Provision for annual leave		179,808	0	0	0	179,808
Provision for long service leave		91,696	0	0	0	91,696
Total Provisions		271,504	0	0	0	271,504
Total other current liabilities		**271,504**	**0**	**0**	**0**	**271,504**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Adopted Budget Revenue	YTD Budget	Annual Budget	Expected	YTD Revenue Actual
	Grants, subsidies and contributions revenue				
	$	$	$	$	$
Grants and subsidies					
Grants Commission Grant Received - General	178,000	0	178,000	178,000	0
Grants Commission Grant Received- Roads	107,000	0	107,000	107,000	0
FESA Operating Grant	33,000	0	33,000	33,000	0
LRCIP Grant Round 4 Kiosk/Ablution	259,000	0	259,000	259,000	0
Grant - MRWA Direct	193,500	0	193,500	193,500	0
	770,500	**0**	**770,500**	**770,500**	**0**
Contributions					
Edna May MOU Emergency Services	10,000	3,500	10,000	10,000	3,409
Income Relating to Aged & Disabled - Senior Citize	5,000	0	5,000	5,000	0
Income Edna May MOU 33%	17,500	4,375	17,500	17,500	4,866
Income Edna May MOU WPA 67%	30,000	10,000	30,000	30,000	9,880
DFES Grant	35,000	0	35,000	35,000	0
LRCIP Grant Round 3 Stadium Final	180,500	15,041	180,500	180,500	0
Grant -Electric Car Charging Station	100	0	100	100	0
Warralakin Water Tank DWER	270,000	0	270,000	270,000	0
Loan Proceeds	600,000	0	600,000	600,000	0
Grant Funding Opportunities	40,000	20,000	40,000	40,000	20,000
DPIRD Grants Funding (CRC)	110,000	3,166	110,000	110,000	3,000
	1,298,100	**56,082**	**1,298,100**	**1,298,100**	**41,156**
TOTALS	**2,068,600**	**56,082**	**2,068,600**	**2,068,600**	**41,156**

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grants, subsidies and contributions revenue				
Provider	Adopted Budget Revenue	YTD Budget	Annual Budget	Expected	YTD Revenue Actual
	$	$	$	$	$
Capital grants and subsidies					
LotteryWest	250,000	0	250,000	250,000	0
Collgar Renewables	10,000	0	10,000	10,000	0
Income -Sale of 37 Diorite St, Westonia - CAPITAL	80,000	0	80,000	80,000	0
Income Relating to Libraries	100	0	100	100	0
Grant - MRWA Specific	396,500	0	396,500	396,500	0
Grant - Roads to Recovery	571,000	0	571,000	571,000	0
LotteryWest Grant- Muesuem	250,000	0	250,000	250,000	0
TOTALS	**1,557,600**	**0**	**1,557,600**	**1,557,600**	**0**

13 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 Jul 2024
	$	$	$	$
LGMA - Receipts	7,272	0	0	**7,272**
	9,202	0	0	**9,202**
Westonia Historical Society	23,445	0	0	**23,445**
Cemetry Committee	8,473	0	0	**8,473**
	48,392	**0**	**0**	**48,392**

9.1.3 GST RECONCILIATION REPORT – JULY 2024

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	**Attachment 9.1.3** GST Report
Signature:	**Officer** **CEO**

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at July 2024 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Voting Requirements

☒ Simple Majority ☒ Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling (S2,385.00) for the period ending July 2024 adopted.

Shire of Westonia
Business Activity Statement
July 2024

Total Sales and Purchases		$
G1	Total Sales	205,886
G3	Other GST Free Sales	29,765
G4	Input Taxed	10,931
G10	Capital Purchases	238,411
G11	Non-Capital Purchases	273,709

Amounts you owe the ATO (Credits in ledger)		$
1A/ G9	GST On Sales (GL Balance)	15,017
4	PAYG (GL 94660)	25,028
6A	FBT Instalment	
7C	Fuel Tax credit over claim	
	Total you owe the ATO	*40,045*

PAYG		$
W1	Total Salary Wages & Other	122,296
W2	Amount withheld from Payments at W1	25,028
W4	Amount withheld where no ABN is quoted	
W3	Other amounts withheld	

Amounts the ATO owes you (Debits in ledger)		$
1B/ G20	GST on Purchases (GL Balance)	36,963
7D	Fuel Tax Credit	5,467
	Total the ATO owes you	*42,430*

FBT		$
F1	FBT Instalment Amount	-

Activity Statement Net Amount	$
Amounts you owe the ATO (Credits in ledger)	40,045
Amounts the ATO owes you (Debits in ledger)	42,430
Payment (** Red - Refund **)	***(2,385)***

Authorisation

Prepared By: ____________________

Date: _ 8/08/2024

Checked & Lodged By: ____________________

Date: _ 8/08/2024

BAS Journal

	Debit	*Credit*	*Description*
1405000 - GST Income (Liability)	*15,017*		*BAS liability due to ATO*
1406010 - PAYG Tax Gen	*25,028*		*PAYG paid to ATO*
1304000 - GST Expense (Asset)		*36,963*	*BAS purchases claimed from ATO*
1144040.114 - Fuel Tax Credit Gen		*5,467*	*FTC*
1145090.580 - Fringe Benefits Tax - Admin Gen	*-*		*FBT*
1142210.502 - Fringe Benefits Tax - Works Gen	*-*		*FBT*
1406020 - ATO Clearing Account	*2,385*	*-*	*Due from/to ATO*
			BAS-Rounding
	42,430	*42,430*	

9.1.4 ADOPTION OF THE 2024/2025 BUDGET

Responsible Officer:	Bill Price, CEO	
Author:	Jasmine Geier, DCEO	
File Reference:	ES1.7.1	
Disclosure of Interest:	Nil	
Attachments:	**Attachment 9.1.6 – 2024/2025 Budget**	
Signature:	**Officer**	**CEO**

Purpose of the Report

To consider and adopt the Municipal Fund Budget for the 2024/2025 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, establishment of new reserve funds, setting of elected members fees for the year and other consequential matters arising from the budget papers.

☐ Executive Decision ☒ Legislative Requirement

Background

The draft 2024/2025 budget has been compiled based on the principles contained in the Strategic Community Plan and Plan for the Future. The 2024/2025 draft budget has been prepared in accordance with the presentations made to councillors at the budget workshops held between May and June 2024

The proposed differential general rates were approved by the council on 16th May 2024 and advertised for public comment. No submissions were received by 17th July 2024 when the public comment period closed.

As Ministerial approval to impose differential rates/minimum payments wasn't received until 1 August 2024, Council's previous adoption of the 24/25 budget and subsequent motions at the July meeting are considered non-compliant, hence the need to re-present and adopt the budget motions again at this meeting.

Comment

The budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. The main features of the draft budget include:

- The budget has been prepared with a 5.0% rate increase in line with the forward financial plans contained in the Plan for the Future. This increase applies to all differential general rate categories.
- Fees and charges for the various services that the Shire provides are listed in pages 77 to 80 in the budget. Some Fees & Charges have had moderate changes although plant hire rates have been increased in consideration of rising fuel costs.
- A capital works program totalling $5.7m for investment in infrastructure, land and buildings, plant and equipment and furniture and equipment is planned. Expenditure on road infrastructure is the major component of this ($2.3m) in line with Council's strategy to increase the investment in road and associated assets. An amount of $3.3m is provided for land and buildings of which $1.4m is for the Kiosk/Ablution Redevelopment at the Swimming pool.
- An estimated surplus of $2.8m is anticipated to be brought forward from 30 June 2024. However, this is unaudited and may change. Any change will be addressed as part of a future budget review.
- Principal additional grant funding for the year is estimated from:
  - LRCIP Funding - $439,000.
  - MRWA Funding - $590,000.
  - Roads to Recovery - $571,000.

- The draft 2024/2025 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

Statutory Environment

LGA S6.2 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The draft 2024/2025 budget as presented is considered to meet statutory requirements.

Section 67 of the Waste Avoidance and Resource Recovery Act 2007 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 5.98 of the Local Government Act 1995 sets out fees etc payable to Council members.

Section 5.98A of the Local Government Act 1995 sets out fees etc payable to sets out allowances payable to deputy Presidents or deputy Mayors.

Section 78(2) of the Salaries and Allowances Act 1975 requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine –

- the amount of fees to be paid to Council members;
- the amount of expenses to be reimbursed to Council members;
- the amount of allowances to be paid to Council members.

Regulations 30-34AD of the Local Government (Administration) Regulations 1996 set the limits, parameters and types of allowances that can be paid to elected members.

Policy Implications

There are no known policy implications arising from this report.

Strategic Implications

The draft 2024/2025 budget has been developed having regard for the Shire Plan for the Future and Corporate Business Plan adopted by council.

Financial Implications

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2024/2025 budget attached for adoption.

Voting Requirements

☐ Simple Majority ☒ Absolute Majority

OFFICER RECOMMENDATIONS

That Council revoke en-block Resolutions 07/07-24, 08/07-24, 09/07-24 10/07-24 and 11/07-24 passed on the 18 July 2024, As Ministerial approval to impose differential rates/minimum payments wasn't received until 1 August 2024, Council's previous adoption of the 24/25 budget and subsequent motions at the July meeting are considered non-compliant.

☐ Simple Majority ☒ Absolute Majority

OFFICER RECOMMENDATIONS

BUDGET FOR 2024 /2025

Pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, Council adopt the Budget as contained in Attachment 4.10.1 of this agenda and the minutes, for the Shire of Westonia for the 2024/2025 financial year which includes the following:

- **Statement of Comprehensive Income by Nature and Type.**
- **Statement of Cash Flows.**
- **Rate Setting Statement.**
- **Notes to and Forming Part of the Budget.**

☐ Simple Majority ☒ Absolute Majority

OFFICER RECOMMENDATIONS

GENERAL RATES, MINIMUM PAYMENTS, INSTALMENT PAYMENT ARRANGEMENTS, DISCOUNTS AND INTEREST

1. **For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Recommendation 1 above, council pursuant to Sections 6.32, 6.33, 6.34 and 6.34 of the *Local Government Act 1995* impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.**

GRV Residential/Commercial		**$735,008– increase of 0.74% from last year.**
GRV Mining -		**$1,305,800 – same as last year.**
UV Rural -		**$65,058,400 – increase of 13.07% from last year; and**
UV Mining -		**$269,452 – – – increase of 19.77% from last year.**
Rating		
GRV Residential -		**8.3883cents in the $.**
GRV Comm/Industrial/Other-		**8.3883 cents in the $.**
GRV Mining -		**25.528 cents in the $.**
UV Rural -		**1.2846 cents in the $; and**
UV Mining -		**1.2847 cents in the $.**
Minimum Rate	**UV Mining**	**$200.00**
	All Other	**$370.00**

2. **Pursuant to Section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, council nominates the following due dates for the payment in full by instalments:**

- **Option 1 (Full Payment)**
  - **Full amount of rates and charges including arrears, to be paid on or before 1 October2024 or 35 days after the date of issue appearing on the rate notice whichever is the later.**
- **Option 2 (Two Instalments)**
  - **First instalment to be made on or before 1 October2024 or 35 days after the date of Issue appearing on the rate notice whichever is later, including all arrears and half the current rates and service charges; and**
  - **Second instalment to be made on or before 1 December 2024, or 2 months after the due date of the first instalment, whichever is later.**
- **Option 3 (Four Instalments)**

- **First instalment to be made on or before 1 October2024 or 35 days after the date of issue appearing on the rate notice, whichever is later, including all arrears and a quarter of the current rates and service charges;**
- **Second instalment to be made on or before 1 December 2024, or 2 months after the due date of the first instalment, whichever is later;**
- **Third instalment to be made on or before 3rd February 2025, or 2 months after the due date of the second instalment, whichever is later; and**
- **Fourth instalment to be made on or before 6th April 2025**

54, or 2 months after the due date of the third instalment, whichever is later.

4. **Pursuant to Section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of $12 for each instalment after the initial instalment is paid.**
5. **Pursuant to Section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.**
6. **Pursuant to Section 6.51 (1) and subject to Section 6.51 (4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.**

☐ Simple Majority ☒ Absolute Majority

OFFICER RECOMMENDATIONS

FEES AND CHARGES FOR 2024/2025

Pursuant to Section 6.16 of the Local Government Act 1995 and other relevant legislation, council adopts the Fees and Charges included at pages 77 to 80 inclusive of the draft 2024/2025 budget included as Attachment 9.1.6 of this agenda and minutes.

☐ Simple Majority ☒ Absolute Majority

OFFICER RECOMMENDATIONS

ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2024/2025

In accordance with Section 5.98(1)(b) of the Local Government Act 1995, Regulation 30 Local Government (Financial Management) Regulations 1996, Part 6.2 (1) and Part 6.3 (1)(a) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975, Councillor meeting attendance fees be set at $353.09 per Council meeting.

In accordance with Section 5.98(1) (b) of the Local Government Act 1995, Regulation 30 Local Government (Financial Management) Regulations 1996, Part 6.2 (1) and Part 6.3 (1)(a) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975, meeting attendance fees for the President be set at $353.09 per Council meeting.

In accordance with Section 5.98(5) of the Local Government Act 1995, Regulation 33 Local Government (Financial Management) Regulations 1996 and Part 7.2 (1) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975, the annual allowance for the Shire President be set at $6,000.00

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

MATERIAL VARIANCE REPORTING FOR 2024/2025

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, the level to be used in statements of financial activity in 2024/2025 for reporting material variances shall be 15% or $10,000, whichever is the greater.

Department of
Local Government, Sport
and Cultural Industries
GOVERNMENT OF
WESTERN AUSTRALIA

Our Ref File: W5-1-2024-93;
Enquiries E24101826
Phone Kimberley Craik
Email (08) 6552 1408
legislation@dlgsc.wa.gov.au

Mr Bill Price
Chief Executive Officer
Shire of Westonia

Dear Mr Price

SHIRE OF WESTONIA – DIFFERENTIAL RATES 2024/25

I refer to the Shire of Westonia (the Shire's) application dated 24 June 2024 requesting approval to impose a differential general rate that is more than twice the lowest rate in the gross rental value (GRV) category.

I advise that, under delegated authority from the Minister for Local Government and in accordance with section 6.33(3) of the Local Government Act 1995, I have approved the Shire's application to impose differential general rates as follows:

Category of Rating (GRV)	**Rate in the dollar 2024/25**
GRV Mining	23.538

The approval is valid for the 2024/25 financial year.

During assessment, it was noted that the Shire did not provide copies of

- all the formats of public notice which were issued for the proposed rates.
- a copy of the Shire's draft budget for 2024/25.
- rate information tables for the current and previous years.

It would be appreciated if the Shire could provide these copies in future applications, as it makes it easier to verify the Shire's compliance with the Act.

If you have any questions, please do not hesitate to contact Kimberley Craik, A/Senior Legislation Officer at the Department of Local Government, Sport and Cultural Industries, on (08) 6552 1530 or by email to legislation@dlgsc.wa.gov.au.

Yours sincerely

Tom Griffiths
EXECUTIVE DIRECTOR LOCAL GOVERNMENT
1 August 2024

9.1.5 SALE OF LAND LOT 115 GRANITE STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO		
Author:	Bill Price, CEO		
File Reference:	T.1.1.3		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	**Officer**	**CEO**	

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

The purpose of this report is for Council to consider selling Lot 115 Granite Street to Mr Graham Veale.

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Mr Graham Veale who wishes to purchase lot 115 Granite Street Westonia with the intention to construct a hardstand and storage shed with office.

Below is a map illustrating the lot in question.

Comment

This particular lot will require power connection.

Should Council approve the sale the President and the CEO will be required to sign the Transfer of Landform and affix the Common Seal.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Nil

Financial Implications

$ 10,000 land sale but cost of Western Power connection still to be determined.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the sale of Lot 115 Granite Street to Mr Graham Veale and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

9.1.6 COLLGAR WIND FARMS - GRANT

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	**Officer**	**CEO**

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

This report seeks Council's acceptance of the Collgar Wind Farm grant of $ 5,000 towards the Warm Water Pool project.

Background

The Collgar Wind Farm contributes funds annually to community groups for a variety of projects that have a wide benefit to the local community.

The Council made an application for $ 10,000 to assist in the construction of the Warm Water Pool Project at the Leisure Hub at the Old Primary School.

The Collgar Wind Farm have advised that the application was successful for the amount of $ 5,000.

Comment

The Collgar Wind Farm have provided a grant agreement for signature and I recommend that Council accept the grant offer and conditions.

Statutory Environment

Local Government Act 1995.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Social – provide community facilities and promote social interaction.

Financial Implications

$ 5,000 income towards the Warm Water Pool Project proposed for the 2024/25 financial year.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council accept the Collgar Wind Farm grant of $ 5,000 towards the Warm Water Pool Project and authorise the signing of the agreement.

9.2 COMMUNITY AND REGULATIONS

9.2.1 APPLICATION FOR EXPLORATION LICENCE 77/3234 & 77/3238

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	ES1.6.1	
Disclosure of Interest:	Nil	
Attachments:	Location Map EL 77/3234 & 77/3238	
Signature:	**Officer**	**CEO**

Purpose of the Report

☐ Executive Decision ☐ Legislative Requirement

This report seeks Council's comment on an Exploration license in the central part of the shire.

Background

The Shire has been advised of an application for an Exploration license having been lodged by Anderson's Tenement Management on behalf of Kula Gold Limited (E77/3234 & 77/3238).

The application relates to land in the central portion of the Shire surrounding the Westonia townsite (See Attached)

Comment

Kula Gold Limited is a Western Australian ASX listed company with exploration activities

Previous exploration approvals have been granted with the following conditions:

1) That dust suppression is carried out so that others are not adversely affected.

2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.

3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.

4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.

5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.

6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.

7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.

8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/visitors.

9) All drill holes are to be capped as soon as possible/practical after drilling.

10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.

11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and

12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Historical Rabbit Proof Fence in any way.

Statutory Environment

The Mining Act prevails in this matter.

Policy Implications

Nil

Strategic Implications

Nil.

Financial Implications

Nil

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council grants approval to Kula Gold Ltd (E77/3234 & 77/3238) to carry out drilling along sections of Council controlled road reserves with this respective Exploration Lease as shown on the attached maps with the following conditions: -

1) That dust suppression is carried out so that others are not adversely affected.

2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.

3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.

4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.

5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.

6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.

7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.

8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.

9) All drill holes are to be capped as soon as possible/practical after drilling.

10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.

11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and

12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Historical Rabbit Proof Fence in any way.

Department of Energy, Mines, Industry Regulation and Safety

GOVERNMENT OF WESTERN AUSTRALIA

GDA 1994 MGA Zone 50

Pending Application

Live Tenement

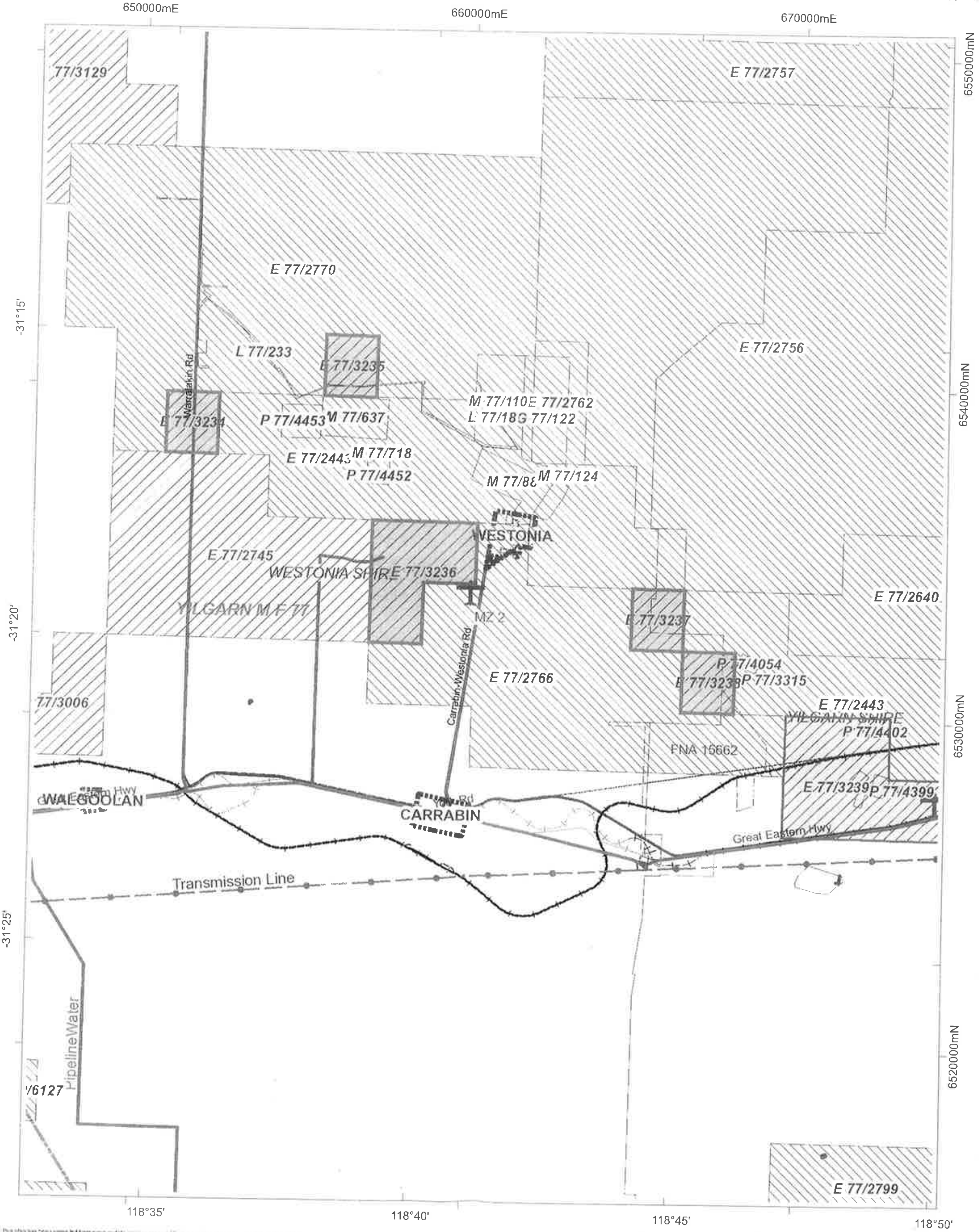
Application over Live Tenement

TENGRAPH (c) 2014

11:04 AM, 05/08/2024

ex31529

[Tenement Status (Public)]



Scale: 1:144,448

0 2.5 5 7.5 10 12.5 km

9.3 WORKS AND SERVICES

Nil

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

9.4.1 SURRENDER OF LEASE 0741832 LOTS 346-348 & 350-353 SCHEELITE STREET

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	ES1.7.1	
Disclosure of Interest:	Nil	
Attachments:	Townsite Lot Plan – Local Planning Strategy	
Signature:	**Officer**	**CEO**

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

The purpose of this report is for Council to consider terminating Lease 0741832 being for Lots 346-348 & 350-353 Scheelite Street from the Department of Planning, Lands and Heritage.

Background

In 2021 Council entered into a lease arrangement with the DPLH in relation to identifying proposed development lots for residential and/or light industrial purposes.

The land identified as Lots 346-348 & 350-353 Scheelite Street was intended for future residential purposes. Lots 110, 112, 113, 115 & 116 Granite Street were originally part of this same Lease, but Council resolved to freehold purchase the said lots at market price in the 23/24 financial year. Lot 103 Jasper Street (Residential) was also included in this purchase.

Hence the lease has been altered to remove the purchased lots with only the remaining Scheelite Lots identified in the Lease.

Comment

The DPLH has written to the Council advising that as per the conditions of the Lease a rental review (every 3 years) has been invoked with rentals for the reduced number of lots increasing from $ 1,300/annum to $ 3,500/annum.

As part of Council's Local Planning Strategy process undertaken in 2022/23 the Council identified the lots located in Scheelite Street as mentioned above, as having prohibitive headwork costs required to develop and that the existing remnant bush should be retained as part of the Town Common Nature Reserve.

Council has since progressed obtaining more suitable residential land surrounding the Old School site for future development.

Section 9.2 of the Lease has a clause for Termination of Lease being

S9.2(a)(ii) The parties agree that, in addition to any other ground for termination at law, and subject to section 81(1) of the Property Law Act 1969 if it applies, this lease may be terminated by the lessor:

(II) without limiting subclause (a)(i), if the Lessee ceases to use the Leased Premises for the Permitted Use, other than temporarily for repairs and maintenance, or ceases to have the right under any Law to use the Leased Premises for the Permitted Use.

It is my recommendation that as the Council is not intending to have the lots developed in the future and that it is considered wasteful in paying $ 3,500/annum on lease fees for another 7 years that Council write to the DPLH requesting that the lease be terminated effective immediately.

It is anticipated that there will be some cost involved in the termination.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Surrender of a lease with the DPLH no longer required.

Financial Implications

After the initial termination costs still to be determined cost savings of $ 3,500/annum in the next three years and savings for the following three years.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council resolve to terminate Lease 0741832 being for Lots 346-348 & 350-353 Scheelite Street from the Department of Planning, Lands and Heritage.

10. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

11.1 DWER – FUNDING AGREEMENT IMPROVEMENT WORKS WARRALAKIN TANK

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	ES1.7.1	
Disclosure of Interest:	Nil	
Attachments:	Schedules of Financial Contract	
Signature:	**Officer**	**CEO**

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

The purpose of this report is for Council to consider entering into and signing a Funding Agreement with the Department of Water & Environmental Regulations (DWER) for funding assistance in remedial works on the Warralakin Tank.

Background

As Council are aware the Warralakin Water Tank and Catchment Reserve are under the management of the Shire of Westonia having recently accepted the responsibility from the Water Corporation.

Council have been working closely with DWER on a refurbishment program for the Warralakin Tank to bring it back to a safe and usable state. The Shire of Westonia will be project managing the following works:

- Remove and dispose of dilapidated roof structure.
- Clean out tank;
- Assess integrity of tank walls and outlet fittings;
- Carry out concrete crack repair and coat walls to reduce/eliminate water seepage.
- Installation of tank gauge, mesh to inlet and outlet, and lockable ladders for safe access (internal / external, plus platform); and
- Installation of floating roof to prevent UV contamination and improve water quality.

Comment

DWER have provided a draft Funding Agreement for Council consideration which proposes to provide funding of $ 273,085.23 plus GST towards the components project managed by the Council. Timeframe for the project is August until end of December.

Quotations from subcontractors have already been obtained but will require renegotiation because of the time delay in obtaining the funding agreement from the State.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Refurbishment of the Warralakin Water Tank for future Strategic water source located in a dryland agricultural area.

Financial Implications

An allocation has been allowed for in the 24/25 budget for this project which is anticipated to be cost neutral to the Council.

Voting Requirements

☒ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council agrees to enter into and duly sign a Funding Agreement with the Department of Water & Environmental Regulations (DWER) for funding assistance in remedial works on the Warralakin Tank to the value of $ 273,085.23 plus GST.

12 DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday schedule 19 September 2024 commencing at 3.30pm.

13. MEETING CLOSURE

There being no further business the Shire President, Cr Mark Crees declared the meeting closed at pm