



AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia
Thursday 17th August 2023
Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 17th August 2023 the Council Chambers, Wolfram Street, Westonia.

Council Meeting – 3.30 pm

A handwritten signature in black ink, appearing to read 'Bill Price', is positioned above a horizontal line.

BILL PRICE
CHIEF EXECUTIVE OFFICER
15 August 2023



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The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

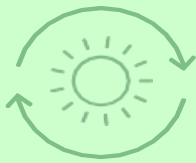
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

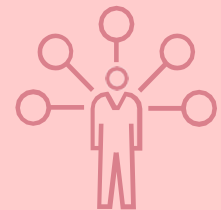
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: -
A vibrant community lifestyle.



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1. DECLARATION OF OPENING

The President, Cr Crees welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr RA Della Bosca	<i>Deputy Shire President</i>
Cr WJ Huxtable	
CR RS Corsini	via Teams
Cr KM Day	

Staff:

Mr.AW Price	<i>Chief Executive Officer</i>
Mrs JL Geier	<i>Deputy Chief Executive Officer</i>

Members of the Public:

Apologies:

Cr DL Geier

Approved Leave of Absence:

Cr RM Crees *Shire President*

3. PUBLIC QUESTION TIME (3.35PM – 3.50PM)

NIL

4. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 20th July 2023 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the NEWTRAVEL meeting held Thursday 27th July 2023 be accepted.

That the minutes of the CEACA meeting held Monday 24th July 2023 be accepted.

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

Deputy President, Cr Della Bosca advised having attended the following meetings:

Councillor Day advised having attended the following meetings:

Councillor Geier advised having attended the following meetings:

Councillor Huxtable advised having attended the following meetings:

Councillor Corsini advised having attended the following meetings:

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **17th August 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **17th August 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **17th August 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



MINUTES – GENERAL MEETING

General Meeting to be held on Thursday 27th July 2023, at Dowerin Community Club

Opening 10.34am

Invited Attendees:

NEWTRAVEL MEMBER

Koorda CRC
Shire of Dowerin

Shire of Mt Marshall

Shire of Westonia

Nungarin CRC
Shire of Nungarin

Apologies:

Beacon CRC
Mukinbudin CRC
Shire of Mukinbudin
Shire of Nungarin
Shire of Koorda
Shire of Wyalkatchem

MEMBER VOTING DELEGATE

Kim Storer (NEWTRAVEL Chair)
Rebecca McCall (CEO)

Cr Megan Beagley

Stacey Geier
Cr Bill Huxtable

Cr Kerry Dayman

Cr. Sandra Ventris

ASSOCIATE MEMBERS & OTHERS

Linda Vernon (NEWTRAVEL TO)

Linley Dreghorn
Shelley Matthews
Phoebe Sachse
Georgina McKay
Lani Hale

Tanya Stobie

Nancy Dease
Jess McCartney
Kerry Walker
Cr. Pippa de Lacy
Lana Foote
Cr Christy Petchell

1. Previous Minutes

1.1 Confirmation

RESOLUTION:

That the Minutes of the NEWTRAVEL Meeting held in Koorda on 23 February 2023 be confirmed as a true and correct record of proceedings.

Moved: Cr Kerry Dayman

Seconded: Cr Megan Beagley

CARRIED

1.2 Business arising from previous minutes - Nil

ACTIONS	UPDATE
•	

2. Correspondence

2.1 Correspondence In

- 2.1.1 Various Emails inward.
- 2.1.2 Trail Planning Grant Program 2022-23 – unsuccessful application
- 2.1.3 FRRR - Project “17 WA Events Officer” in the Helping Regional Communities Prepare for Drought Initiatives’ Community Impact Program, Application No: 38682 – successful.

2.2 Correspondence Out

- 2.2.1 Various Emails outward.

<p>RESOLUTION: That the NEWTRAVEL inward correspondence is accepted, and the outward correspondence be endorsed. Moved: Cr Bill Huxtable Seconded: Cr Megan Beagley CARRIED</p>
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2.3 Business arising from Correspondence

Nil

3. Financial Report

Cheque Acc Opening Balance 1 February 2023		\$71,636.99
INCOME		
Other Income	Shire of Merredin	\$833.00
	Shire of Nungarin – contribution towards AGO accommodation advertising.	\$150.00
	Total Income	\$983.00
EXPENSES		
Tourism Memberships	AGO Gold Membership 2023/24	\$350.00
Marketing	Simon Phillips Photo	\$60.00
	Executive Media – Autumn 2023 Caravanning Australia advert.	\$950.00
	AGO Perth Caravan & Camping Stand Contribution	\$420.20
	AGO – Cooperative Marketing, Wheatbelt Weekends Campaign	\$3,300.00
	Storytowns Marketing Package	\$4,180.00
	AGO – Additional Wheatbelt Weekends Marketing for member accommodation	\$605.00
	Dowerin Events Management – 2023 Stand	\$890.00
	Dowerin Events Management – 2023 Stand Sharer’s Fee	\$300.00
	Shire of Merredin – EWVG Marketing Contribution	\$1,325.00
	Meta Advertising	\$200.00
Tourism Officer	Vernon Contracting – Tourism Officer, January 2023	\$3,960.00
	Alyce Ventris – Social Media Assistance, October, November & December	\$825.00
	Vernon Contracting – Tourism Officer, February 2023	\$4,153.05
	Alyce Ventris – Social Media Assistance, January & February 2023	\$550.00
	Vernon Contracting – Tourism Officer, March 2023	\$4706.21
	Vernon Contracting – Tourism Officer, April 2023	\$4,146.36
	Alyce Ventris – Social Media Assistance, March & April 2023	\$550.00
	Vernon Contracting – Tourism Officer, May 2023	\$4,193.44
Website	Domain Central – Annual renewal	\$77.82
	Park Cedar – App	\$480.00
	Network 24 Annual Hosting Agreement	\$308.00
	Sally J Design – Website Audit	\$121.00
Postage	Shire of Merredin – Annual Postage	\$194.90
	Muka Mail & Merchandise – Postage Nov – April	\$40.19
Insurance	Ausure Insurance – Public Liability	\$539.04
	Wyalkatchem CRC – meeting room hire	\$30.00
	Total Expenditure	\$37,455.21
Cheque Acc Closing Balance 30 June 2023		\$35,164.78
Other Income	Shire of Goomalling – Storytowns Marketing contribution	\$2,090.00
Outstanding Payments	Vanguard Press – Printing of Maps & Guidebook	\$6990.50
	Muka Mail & Merchandise	\$26.85
	Vernon Contracting – Tourism Officer, June 2023	\$4,045.05
Ending Financial Position on 21 July 2023		\$26,192.38

Signage Funds Remaining

Total Signage Funds Remaining	\$1,641.10
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RESOLUTION:

That the NEWTRAVEL financial report is accepted as presented.

Moved: Rebecca McCall

Seconded: Stacey Geier

CARRIED

4.0 NEWTRAVEL Tourism Officer (0.4FTE) August 2022 – January 2023 Report

Main Activities	Description	Progress/Update
1. NewTravel Administration		
a. Organise, attend and minute NEWTRAVEL meetings. Attending to any correspondence or motions at these meetings.	Organise and attend NEWTRAVEL Meetings	<ul style="list-style-type: none"> Attended February NEWTRAVEL meeting
b. Undertake governance and financial reporting activities.	Prepare Agendas and Minutes; attend to correspondence and motions as directed.	<ul style="list-style-type: none"> February Meeting Minutes prepared and circulated.
	Undertake financial responsibility for NEWTRAVEL including invoicing, paying accounts, preparing and presenting financial reports.	<ul style="list-style-type: none"> Monthly financials completed and accounts paid.
2. Marketing		
a. Implement the Wheatbelt Way Marketing Plan	Develop, adopt and implement annual marketing plan.	<ul style="list-style-type: none"> Continued implementation of 2022-23 Marketing Plan
b. Support NEWTravel to undertake tourism marketing activities to the benefit of the members.	Promote the Wheatbelt Way through press advertising and any other opportunities as they arise.	<ul style="list-style-type: none"> 2023 Open Road Wheatbelt Way Campaign prepared and implemented. Attended for 2023 Perth Caravan & Camping Show. Autumn Wheatbelt Weekends Campaign
	Update and distribute Wheatbelt Way Brochures and Booklets.	<ul style="list-style-type: none"> Distributed as required. 2023 Guidebook and Map re-print.
	Arrange for the preparation of promotional packages for individuals, groups, companies and arrange appropriate distribution	
3. Website and Social Media		
a. Develop and maintain a presence for the Wheatbelt Way on internet and social media.	Maintain the Wheatbelt Way website	<ul style="list-style-type: none"> Updated weekly as required.
	Answer all Wheatbelt Way enquiries via the website and respond to requests for merchandise as required.	<ul style="list-style-type: none"> Wheatbelt Way enquiries (website, email, socials, chat and phone).
	Create a Wheatbelt Way Facebook Page and maintain it regularly.	<ul style="list-style-type: none"> Posting and sharing of Wheatbelt Way content daily on Facebook and Instagram weekly.
4. Stakeholder Communications		
a. Maintain relationships with Central Wheatbelt Visitors Centre and Australia's Golden Outback	Attend Regional Working Group Meetings	<ul style="list-style-type: none"> Curtin University – 4th April, Dowerin Field Visit, Panel Session 23 May 2023 Attended and participated in monthly Wheatbelt Tourism team meetings developing a Destination Development direction/plan with stakeholders. Presented to RoeTourism Meeting – 22 May Participated in monthly AGO zoom meetings.
b. Communicate with members.	Quarterly Newsletter to Stakeholders	<ul style="list-style-type: none"> Bi-Monthly E-news to NEWTRAVEL stakeholders sent. Quarterly newsletter subscribers sent.

	Provide information and updates as identified.	•
5. Maintenance and Monitoring		
a. <i>Assist in the maintenance of the Wheatbelt Way Infrastructure and monitoring of Tourism across NEWROC</i>	Coordinate and collate tourism data for the region.	<ul style="list-style-type: none"> • Compiled the Nov 2022 - February 2023 Visitor Statistics • Quarterly Marketing Report produced
	Coordinate annual auditing of Wheatbelt Way sites with individual shires and reporting of recommendations back to shires.	•
6. Supporting additional activities		
a. <i>Any other duties within the Contractors range of abilities as directed by the Director of Economic Services if time and resources allow.</i>	Assist with planning and conducting tourism initiatives as required (incl. local famils and trade shows).	-
	Carry out research and manage projects as required	<ul style="list-style-type: none"> • Developed and submitted DSLGC WA Trails Grant Planning application for Bushwalking Trails Master Plan for the Wheatbelt Way. • Developed and submitted FRRR Application for Events Support Project.
	Other	<ul style="list-style-type: none"> • Provided feedback on AGO Agritourism Strategy. • Attended Wheatbelt Trails forum in Bindoon – 26th May 2023.

5.1 Wheatbelt Way Visitor Statistics

A reminder that the reporting periods are:

- 1. July – October*
- 2. November – February*
- 3. March – June*

*If Shires could please submit their complete Excel spreadsheets for the period 1 March 2023 - 30 June 2023 by **As soon as possible** it would be greatly appreciated.*

The November 2022 – June 2023 Snapsnot Report can be viewed [here](#).

5.2 Social Media and Marketing Report

NEWTRAVEL's primary purpose is to market and promote the Wheatbelt Way self-drive route and the tourism assets in the NEWTRAVEL area. We also engage with visitors and tourists through our promotional activities.

The 2022-2023 Marketing Overview can be viewed [here](#).

A full report on NEWTRAVEL's Social Media analytics and marketing activities was presented at the meeting and can be viewed [here](#).

6.0 General Business

6.1 NEWTRAVEL/NEWROC Local Events Support Coordinator

BACKGROUND:

The current NEWTRAVEL Strategic Plan has a goal of:

3.2 Visitor experiences are enhanced.

b) Develop local government, operator business and marketing capability and capacity within our area

c) Facilitate product and experience development opportunities to enhance visitor experiences in our region.

With a measurement to evidence this being that an Events position is funded.

COMMENT:

At the February NEWTRAVEL Meeting I presented the project outline of an [Events Support Officer](#) proposal for the region.

NEWTRAVEL has been successful in receiving \$63,554.00 from [Future Drought Fund's Helping Regional Communities Prepare for Drought – Community Impact Program](#). This project is to be delivered by 30 June 2025.

The [initial application](#) that was submitted was asking for a cash component of \$80,000.00 to deliver this project and the budget was reduced by 19% by the funding body. I believe that it will be difficult to deliver the project as asked. With the short turn around in this new collaborative grant process for this funding we proposed that we ask each of the NEWTRAVEL member Councils for a contribution of \$1000/year.

There is an opportunity to seek developing project delivery relationships with both NEWROC and Dowerin Events Management to implement this project.

RECOMMENDATION:

Direction sought from meeting on how NEWTRAVEL is going to deliver this project.

Discussion held on:

- Approaching NEWROC and asking them to assist in providing the required gap funding.
- Developing a partnership with Dowerin Events Management to deliver the project.
- - Capacity of NEWTRAVEL and their level of ability and resources to deliver the project.

RESOLUTION:

To approach NEWROC to fund the project funding gap of \$20,000 over two years.

Moved: Rebecca McCall

Seconded: Cr Megan Beagley

CARRIED

RESOLUTION:

Approach and initiate a meeting between NEWTRAVEL, Dowerin Events Management, and NEWROC, with the purpose of exploring collaborative opportunities for the joint execution of the Event Support Officer Project over the next two years and beyond.

Moved: Rebecca McCall

Seconded: Stacey Geier

CARRIED

ACTION – Linda to keep all members informed on this projects progress via email updates.

6.2 NEWTRAVEL 2022 – 2023 Marketing Plan

BACKGROUND:

NEWTRAVEL annual develop and endorse a marketing plan for promoting the Wheatbelt Way region and its members.

COMMENT:

The NEWTRAVEL marketing year is from 1 October – 30 September.

The endorsed 2022-2023 Marketing Plan is [here](#).

1. Seeking input from NEWTRAVEL members on:

- Annual Photo Competition Theme suggestions:
Nature, Sport and Community

- Content Creation/Influencer Suggestions, have developed a guide on [Working with Wheatbelt Way – Instagram Reels](#).

Discussion around the lack of Wheatbelt content creators on the social media platforms and possibilities of working with CRCs in this space.

ACTION – Megan suggested that Linda contact the Beacon CRC and have a chat about this.

2. Dowerin Field Days

We will be having a 2 x 3 stand in the All Flags Pavilion. We will be co-sharing with AGO who will be promoting the AGO Agritourism Strategy.

The Wyalkatchem have already offered staff to support NEWTRAVEL in manning the stand. If others wish to assist, please get in touch.

Shift	Time	Wednesday-30 th -August		Thursday-31 th -August	
		Staff	Staff	Staff	Staff
1	8.00am—10.15am	Phoebe-Sachse	Wyalkatchem-CRC-Staff	Wyalkatchem-CRC-Staff	
2	10.15am—12.30pm	Georgina-McKay	Wyalkatchem-CRC-Staff	Wyalkatchem-CRC-Staff	
3	12.30pm—2.45pm	Sharon-Kett	Linda-Vernon		Linda-Vernon
4	2.45pm—5.00pm		Linda-Vernon		Linda-Vernon

6.3 Destination Development Plan

BACKGROUND:

Goal 2.1 of the NEWTRAVEL Strategic Plan is to work with AGO to encourage dispersal around our region. It has an action of developing a destination development plan for the Wheatbelt Way road trip.

COMMENT:

A Wheatbelt Tourism Destination Development group have been meeting monthly to progress this concept.

Linda provided an updated presentation of where this group is now at and had recently presented to the Roe Tourism Group. View Presentation [here](#).
And also gave an overview the Visitor Information Centre Project Proposal. View Proposal [here](#).

RECOMMENDATION:

For NEWTRAVEL information and feedback.

7. Reports

7.1 Member Reports

Opportunity for members to provide meeting with an update or exchange on key tourism related activities and initiatives. A quick verbal report to be presented by member delegates. If a full written report or information has been provided it can be found as a link as indicated on town name below.

Rebecca McCall, AGO Wheatbelt Board Representative

- Rebecca advised NEWTRAVEL that the AGO Board Nominations open on the 21 September and that the Wheatbelt Board position which she currently holds is up for election. She welcomes anyone else to express an interest in it, but if there is no other interest, she is willing to re-nominate.

Westonia

- Wessy on the Green officially had 460 people attend. All went well other than the Food Van situation with many pulling out the week of the event. Commendation to the community for getting on board to provide food options last minute.
- The Caravan Park is unusually quiet for this time of year.
- 40-year Anniversary of the Warralakin to Westonia Walk will be held in September.
- The Carrabin Roadhouse is now again open for fuel.

Mt Marshall

- WAORRA Rally held on the June long weekend continues to be well supported.
- Mt Marshall Centenary Planning well underway for the event on the 24-25 September 2023
- New cabins for the Bencubbin and Beacon Caravan Park are soon to be delivered.
- Beacon CRC have made the decision to not proceed with the Beacon Wildflower Tours this spring (they are not actively promoting, but Megan and Mouse are still keen to offer a tour if there is a demand).
- Beacon Co-op now has a good Café and Coffee offering.
- Observations are that the Caravanner's numbers are down in Beacon.

Dowerin

- The Dowerin Pub has had a soft opening and now opens on Fridays & Saturdays only from 5pm to late.
- The Dowerin Club open Wednesday to Sunday with Meals available. (Getting evening meals in Dowerin has been an issue with the Pub closed).
- Angie Roe Photography was engaged to take a range of tourism and promotion photography of Dowerin.
- Tin Dog Creek Walk Trail new signs are ready to go.
- Dowerin Field Day preparations are in full swing.
- The Dowerin Short Stay Accommodation has had steadily increasing numbers of visitors, predominantly contractors.

- The Dowerin CRC is now under the management of the Shire of Dowerin and will be the lead in all things tourism.
- The Shires of Dowerin, Goomalling, Wongan Hills and Dalwallinu have all come together and planted everlastings in the aim of creating an Everlasting Drive Trail across the 4 Shires.

Nungarin

- The CRC ran successful S.O.C.K. week initiatives.
- Natalie Veal held a successful Tales of the Wheatbelt Art Exhibition.
- CRC is hosting the NEWROC Literacy Luncheon on Friday 4th August.
- Nungarin Museum will be holding Saturday Campfire Dinner Events in August and September on Market Weekends.
- Nungarin CRC will be holding a Wildflower Tour.
- Mangowine Concert to be held on 30th September.
- The Nungarin Hotel is currently closed.
- The Nungarin Rec Centre is opening on a Friday night and offering Meals (by McCorry's Hotel) and Breakaway Nungarin are offering takeaway Pasta nights on Thursday nights to the community.

Koorda

- CBH are building 19 accommodation units across from the Koorda Drive In site.
- The Koorda Recreation Centre upgrades have been delayed but are hoped to commence in September.
- The Koorda Drive-In numbers have been slow to start the year but are getting better and will have "Barbie" and "Oppenheimer" showing at the September Drive-In screening.
- Have had a number of car and caravan clubs coming through to Koorda.
- The Koorda Hotel is closed on Sundays and Mondays.
- Have started up a Koorda Youth Group.

7.0 Other Business

Rebecca McCall thanked NEWTRAVEL for there time and wished the organisation all the very best going forward. Commented that it has always been good to work alongside Linda and look forward to future collaborations with NEWTRAVEL from Narembeen.

Kim Storer extended NEWTRAVEL thank you to Rebecca McCall for her commitment and contributions to NEWTRAVEL in her time at the Shire of Dowerin. She will be missed.

Discussion was held about having the option of holding NEWTRAVEL meetings online. Those present commented on what they valued about meeting in person including, the connection and networking opportunity and the value of going out to other communities and seeing what they are doing. It was recommended that if the facilities are available at the venue that hybrid meetings be offered to those who cannot attend in person.

8.0 Next Meeting
Annual General Meeting, followed by a General Meeting
Thursday 26th October 2023, 10am in Wyalkatchem

9.0 Meeting Close: 12.44pm



Minutes of the CEACA Executive Committee Meeting held on Monday, 24th July 2023 at 11.00am at Garden Office Park and via MS Teams

ATTENDEES

Terry Waldron - CEACA Chairperson, Richard Marshall - CEACA Executive Officer (EO), Rodney Forsyth CEACA Treasurer & Shire of Kellerberrin, Quentin Davies - CEACA Secretary & Shire of Wyalkatchem, Raymond Griffiths - Shire of Kellerberrin, Darren Mollenoyux - Shire of Bruce Rock, Bill Price - Shire of Westonia.

Minute Taker: Jo Trachy - CEACA Operations Manager

1.1 APOLOGIES

Gary Shadbolt - CEACA Deputy Chairperson & Shire of Mukinbudin

1.2 WELCOME

The Chairman opened the meeting at 11.05am.

1.3 PREVIOUS MINUTES

The Minutes of the CEACA Executive Committee meeting held on 13th June 2022 were approved.

2. MATTERS FOR DISCUSSION

2.1 Potential New Members

Shire of Dowerin

- Chairperson and EO met with the Shire of Dowerin who are considering full CEACA membership but have concerns with regards to investing \$45k for 3 years with no certainty of funding for Units.
- Chairperson will contact the Shire to discuss the option of Associate Membership for \$5k per annum and upgrading to full membership if CEACA are successful with their funding application.
- The Shire would like to attend the CEACA Management Committee meeting in September 2023 as part of their due diligence process. The matter was discussed by the Committee and the recommendation is for Dowerin not to attend meetings until the new Dowerin Shire CEO has commenced later this year.

ACTION ITEM

The Chairperson to contact the Dowerin CEO and Shire President to discuss and provide feedback.

Shire of Tammin

The Shire has indicated an interest in applying for Associate Membership.

3. MATTERS FOR DISCUSSION FOR RECOMMENDATION TO MANAGEMENT COMMITTEE

3.1 Additional Units (ILU) Requested by Shires

- The list of additional units (ILU) requested by Shires was distributed to Members prior to the meeting.
- 53 ILU have been requested including an assumed 12 for Merredin. This number does not include Narembeen, which has been in the process of applying for CEACA Membership and Merredin is discussing the project with Council.

Discussion ensued and the following main points raised:

- Shire of Mukinbudin has requested 2 ILU and 6 workers' Units. The EO will discuss with them as the funding application will not differentiate between types of Units.
- In discussions with State and Federal Governments, we have indicated the application will be for 50 to 60 ILU.
- Federal Government fund up to 70% (apart from Merredin - 50%), State 20% and Local Government 10%.
- Based on meetings with builders, we are working on a figure of \$450k/unit and this is based on a turnkey solution (buildings, site works, transport, carports, fencing, landscaping etc.). This figure is approximate only as we have not finalised the quoting process with builders. This process may involve the builder visiting each shire to survey the land and ensure that it is suitable for the number of units requested. It is therefore important that all Shires ensure that the land provided is suitable for the number of units being requested.

ACTION ITEMS

1. EO to contact Shire of Narembeen regarding ILU request.
2. EO to investigate options for a CEACA loan to contribute towards the project funding.
3. Chairperson to discuss option of Shires contributing to site works and donating land as a part of the 10% cash contribution with State and Federal Government.

3.2 Registration as a Community Housing Provider

The *Registered Housing Provider Report* was distributed to Members prior to the meeting. Discussion ensued and the following main items discussed:

- Registration is a framework that State Government uses to monitor community housing organisations. It has been suggested in meetings with the State Government, Wheatbelt Development Commission and Consultants that CEACA is more likely to be successful with funding if it were a registered provider.
- There is no indication by the Registrar that the CEACA Allocations Matrix would have to change.
- The impact on day-to-day CEACA operations should be minimal as CEACA follow policies and procedures that are in line with those expected by the Department, however gaps have been identified and further work will need to be done to ensure compliance. The Department conducts yearly assessments to ensure compliance and this would result in extra work for the EO and Operations Manager. CEACA would work through the application process with the Registrar, knowing that we can withdraw from the process at any time.
- There is no cost for the application process, just extra compliance requirements for CEACA.
- One of the conditions of Registration is that the CEACA Constitution includes the agreement that CEACA will transfer its assets and operations to another Registered Community Housing Provider should they cease operating. The Constitution with suggested amended wording has been sent to the Registrar for review and feedback.
- Part of the registration process will be the review of current Members' Representatives (eg. Resume) to ensure that their skills are relevant and meet the expectations of operating as a community housing provider.

RECOMMENDATION

That a full report be tabled at the CEACA Management meeting on the 4 September 2023 for discussion and approval. In the meantime, CEACA management will progress the documentation required for application.

3.3 Growing Regions Program

- Meetings have been held with Tara Whitney (Whitney Consulting), who has advised that it is a condition of the Growth Funding application that all information is included including confirmation of financial contributions from Local and State Governments, land donated, builder quotes, surveys, development plans, site plans and floor plans, budgets (ie. turnkey solution). Tara's opinion is that CEACA will not be ready to submit by 1 August 2023 and recommend that we delay submission until 2024.
- CEACA will meet with State Government to discuss funding options and will aim to have all funding arrangements finalised with Local and State Governments by the end of this year.

- It may be possible for CEACA to apply for loan funding or for Local Governments to contribute to site works and land in place of a cash contribution, however this would have to be discussed with Government.
- Operations Manager is in receipt of a turnkey solution from Modular Homes WA and is expecting another from Evoke Living. Operations Manager met with Evoke on 19 July 2023 and will meet with Modular Homes on 28 July 2023 to view their product, discuss the project and finalise turnkey quotations.
- A query was raised in relation to the current CEACA model in that Shires are investing funds with no direct financial return. The model should be reviewed in due course to ensure it is the most appropriate model for Member Shires.

ACTION ITEMS

1. Chairperson to approach State and Federal Governments to discuss options for loan funding and for Local Governments to assist with site works as a part of the 10% cash contribution.

3.4 FY24 Budget

- The EO amended the Budget FY24 to include Narembeen Membership fees of \$15k.
- Consultancy Fees have been increased by \$15k to \$30k to reflect additional work - they will be completing an EOI, Cost Benefit analysis and Business Plan in relation to the funding applications for additional ILUs.
- CEACA is operating to this budget and will take it to the next Management Committee meeting for approval.

3.5 Elders Property Management Contract

- EO met with Elders and although they have had staffing issues, they now have a Property Manager and Assistant Manager in Merredin and are supported by the team in Bunbury.
- Elders have indicated they will be seeking a CPI increase as they have not increased the fees since they commenced over 2.5 years ago.
- Professionals Northam have submitted a proposal. Although they have an existing Property Management team in place, CEACA Management feel Elders are better placed to manage the portfolio.
- Discussions held with Rex Leurs from Harcourts Nutrien (referred by Rodney Forsyth). Harcourts are keen to take on the management of the ILU but are not currently set up for Property Management. They have plans to train an existing Sales Representative and can purchase software if necessary. Although this is seen as a positive step forward, a move over to an agency without trained staff or processes in place would be a significant risk to CEACA operations and compliance with the *Residential Tenancies Act*. It is important that we are compliant with the *Act* and have sound policies and procedures in place, especially if we are to apply for Registered Community Housing Provider status.

RECOMMENDATION

1. The recommendation is to continue with Elders. They have the resources and manage the portfolio well.
2. If the quote from Elders is too high, CEACA renew with Elders for 1 year and begin talks with other providers.

ACTION ITEMS

Chairperson to speak with Rex Leurs from Nutrien Harcourts and advise that they will be invited to submit a quotation as and when they have trained staff and the relevant systems in place to manage the CEACA properties.

4. OTHER BUSINESS

4.1 Any Other Business

The Chairperson thanked the EO and Operations Manager for their hard work on the various projects to date. The Operations Manager has met with Evoke Living and will be meeting with Modular Homes WA on Friday.

5. NEXT MEETING

The date of the next Executive Committee meeting will be set after the next Management Committee meeting scheduled for 4 September 2023.

6. MEETING CLOSED

There being no further business, the meeting closed at 11.55am.

DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc as a true and accurate record at the _____ meeting held on _____.

Signed _____ (Chairperson)



Date: _____

DRAFT

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – JULY 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of July 2023 The credit card statements currently show: -

CEO July 2023 \$1,700.07 associated with the purchase of 1038283 - Microsoft 365 Business Std Recurring - July 2023, 1049449 Managed Endpoint & Subscriptions Recurring 1049450 Managed Endpoint Server Recurring & Subscriptions, Active8me internet service, 1047021 Microsoft 365 Business Basic Recurring, 1038203 Office 365 Exchange online Plan Monthly Recurring July 2023, 1049451 Cloud Anti Spam Recurring July 2023, Royal Life Saving WA - Pool Ops, Bronze Medallion, Lifeguard - Scott Huggett, 1038283 Microsoft 365 Business Std Recurring, 1047021 Microsoft 365 Business Basic Recurring Monthly, Diesel Purchased, Kahoot! Oldies Quiz, Foreign Transaction Fee

DCEO July 2023 \$3091.40 associated with the purchase of Re-inspection of Community Bus for licensing, Dept of Transport - 12 months license, Dressing Pack Mepilex Boarder Dressing Cutiplast Dressing Sharps Collector Cotton Wool Balls Freight, 5X Henry Vacuum Cleaner Bags and Postage, Miele Triflex HX1 Cordless Stick Vacuum (Graphite Grey) x 1, HP Pavilion x360 14" 8/256GB i5 2-in-1 Laptop HPEK0150TU Microsoft Office 365 2021 Business Software Download Logitech M331 Silent Wireless Mouse Black LOGM331BK J.Burrows 14" Metro Laptop Sleeve Black JB14METS LB Delivery Fee.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2023/2024 Annual Budget.

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That June 2023 accounts submitted to today's meeting on Municipal vouchers numbered from 4053 to 4058, and D/Debits from EFT6317 to EFT6375 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$595,323.64 be passed for payment.

Attachment 9.1.1

Shire of Westonia



ACCOUNTS FOR PAYMENT
31 July 2023

List of Accounts Due & Submitted to Council July 2023/2024

Chq/EFT	Date	Name	Description	Amount	Bank	Type
PAYROLL	12/07/2023	PAYROLL	Payroll Liability FE 02/07/23	-34607.25	1	CSH
DD3794.1	02/07/2023	Aware Super - Accumulation	Payroll deductions	-5389.69	1	CSH
DD3794.2	02/07/2023	BT Panorama Super	Superannuation contributions	-194.58	1	CSH
DD3794.3	02/07/2023	C-Bus	Superannuation contributions	-1082.56	1	CSH
DD3794.4	02/07/2023	MLC Masterkey	Superannuation contributions	-257.68	1	CSH
DD3794.5	02/07/2023	AUSTRALIANSUPER	Superannuation contributions	-725.56	1	CSH
DD3794.6	02/07/2023	MLC Navigator Retirement Plan	Superannuation contributions	-133.48	1	CSH
DD3794.7	02/07/2023	Spirit Super	Superannuation contributions	-153.85	1	CSH
B/S	03/07/2023	WESTNET - WESTNET INTERNET PROVIDER FEE	WESTNET INTERNET PROVIDER FEE	-66.00	1	FEE
B/S	03/07/2023	FEE - BANK FEES	BANK FEES	-384.05	1	FEE
EFT6317	04/07/2023	Services Australia Child Support	Payroll deductions	-96.16	1	CSH
4053	06/07/2023	HI-LO CONSTRUCTION	Shire Vehicle Depot building materials	-20876.90	1	CSH
EFT6318	06/07/2023	Avon Waste	June Waste Removal	-1712.00	1	CSH
EFT6319	06/07/2023	Merredin Rural Supplies Pty Ltd	White sighter wire	-1320.00	1	CSH
EFT6320	06/07/2023	Dylan Copeland	Nature Reserve Management	-6512.00	1	CSH
EFT6321	06/07/2023	Great Southern Fuel Supplies	Fuel Card Purchases	-584.34	1	CSH
EFT6322	06/07/2023	Out West Mechanical	Plant Parts & Repairs	-1988.00	1	CSH
EFT6323	06/07/2023	Melanie Daly	Land sale settlement fee reversal	-686.01	1	CSH
EFT6324	06/07/2023	Perth Monumental Works	Niche Wall Plaques	-389.48	1	CSH
EFT6325	06/07/2023	Centek Constructions	Minrers hall shelters	-8607.50	1	CSH
4054	10/07/2023	Water Corporation	Water Usage & Service Charges	-4562.45	1	CSH
4055	10/07/2023	Water Corporation	Water Account	-2906.08	1	CSH
DD3809.1	13/07/2023	Bankwest Corporate Mastercard	Cloud Anti Spam	-4391.71	1	CSH
EFT6326	13/07/2023	A.D. Engineering International	3GWAN Service Carrabin	-99.00	1	CSH
EFT6327	13/07/2023	Westonia Community Cooperative Limited	June Purchases	-6567.31	1	CSH
EFT6328	13/07/2023	WCS Concrete Pty Ltd	Concrete Footpaths	-54741.50	1	CSH
EFT6329	13/07/2023	Thompson Signs	Footpath Shelters	-21780.00	1	CSH
EFT6330	13/07/2023	Accwest Pty Ltd	Financial systems & controls review	-12100.00	1	CSH
EFT6331	13/07/2023	Acnode Corporate	Grant Preparation Assistance	-275.00	1	CSH
PAYROLL	16/07/2023	PAYROLL	Payroll Liability FE 16/07/2023	-40308.08	1	CSH

DD3812.1	16/07/2023	Aware Super - Accumulation	Payroll deductions	-5563.30	1	CSH
DD3812.2	16/07/2023	BT Panorama Super	Superannuation contributions	-221.20	1	CSH
DD3812.3	16/07/2023	C-Bus	Superannuation contributions	-1238.98	1	CSH
DD3812.4	16/07/2023	MLC Masterkey	Superannuation contributions	-296.28	1	CSH
DD3812.5	16/07/2023	AUSTRALIANSUPER	Superannuation contributions	-593.00	1	CSH
DD3812.6	16/07/2023	MLC Navigator Retirement Plan	Superannuation contributions	-68.64	1	CSH
DD3812.7	16/07/2023	Spirit Super	Superannuation contributions	-36.95	1	CSH
DD3812.8	16/07/2023	Australian Retirement Trust	Superannuation contributions	-293.52	1	CSH
4056	18/07/2023	Shire of Westonia	Registration Renewals Licences - Plant	-6823.05	1	CSH
EFT6332	18/07/2023	Services Australia Child Support	Payroll deductions	-106.73	1	CSH
B/S	19/07/2023	FEE - BANK FEES	BANK FEES	-60.00	1	FEE
DD3817.1	19/07/2023	TELSTRA CORPORATION LIMITED	Telephone Usage	-1089.10	1	CSH
4057	24/07/2023	Wheatbelt Agcare	Contribution Counselling Service 23/24	-550.00	1	CSH
EFT6333	24/07/2023	AVN Northam Pty Ltd trading as Merredin Toyota	WT111 Service	-380.12	1	CSH
EFT6334	24/07/2023	Local Government Professionals Australia WA	LG Pro Membership - Jasmine	-1062.00	1	CSH
EFT6335	24/07/2023	Liberty Oil rural Pty Ltd	Diesel Purchased	-12686.68	1	CSH
EFT6336	24/07/2023	Department Of Planning, Lands & Heritage	CVN Park & Mine Camp Lease	-5115.00	1	CSH
EFT6337	24/07/2023	Australia Post	Postage	-50.99	1	CSH
EFT6338	24/07/2023	Down To Earth Training & Assessing	Staff Training	-9650.00	1	CSH
EFT6339	24/07/2023	Australian College Of Training	Cert 111 in Business Traineeship	-356.00	1	CSH
EFT6340	24/07/2023	Fuel Distributors Of Western Australia Pty Ltd	Fuel Purchased	-165.00	1	CSH
EFT6341	24/07/2023	AMS (Aerodrome Management Services Pty Ltd)	Windsocks	-1234.26	1	CSH
EFT6342	24/07/2023	Medelect Biomedical Services	Defib Service - Stadium	-505.45	1	CSH
EFT6343	24/07/2023	Coramba Mechanical	Wessy Bus Tyres & Batteries	-1306.25	1	CSH
EFT6344	24/07/2023	MACE Services Pty Ltd	Service 02WT	-326.36	1	CSH
4058	25/07/2023	Synergy	Business Plan	-7112.95	1	CSH
B/S	25/07/2023	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
EFT6345	26/07/2023	Toll Transport Pty Ltd	Freight	-70.19	1	CSH
EFT6346	26/07/2023	BOC Limited	Annual Container Service Charge	-639.76	1	CSH
EFT6347	26/07/2023	Security & Key Distributors	Keys & Lock	-226.08	1	CSH
EFT6348	26/07/2023	Itvision	SynergySoft Annual License Renewal	-27298.59	1	CSH
EFT6349	26/07/2023	LHAAC Local Health Authorities Analytical Committee	Analytical Services	-396.00	1	CSH
EFT6350	26/07/2023	LGISWA	Insurance - Property	-77584.10	1	CSH

EFT6351	26/07/2023	Wheatbelt East Regional Organisation of Councils	WEROC Contribution	-13200.00	1	CSH
EFT6352	26/07/2023	Extra Mile Writing	RAC Reconnect WA Project	-159.87	1	CSH
EFT6353	26/07/2023	JARDINE LLOYD THOMPSON PTY LTD LGIS INSURANCE BROKING	Insurance - Salary Continuance	-2764.87	1	CSH
EFT6354	26/07/2023	Thinkproject Australia Pty Ltd (Ramm Software)	RAMM Software	-9740.85	1	CSH
EFT6355	26/07/2023	Ceaca Inc	Annual Membership 23/24	-16500.00	1	CSH
EFT6356	26/07/2023	Ramsay Construction Pty Ltd	Health & Building Service	-1155.00	1	CSH
EFT6357	26/07/2023	Ancor Electrical	RCD Testing	-3895.02	1	CSH
EFT6358	26/07/2023	Wessie Pty Ltd Atf: The Geier Family Trust	Private Works	-825.00	1	CSH
EFT6359	26/07/2023	One Music Australia	Annual License	-275.78	1	CSH
EFT6360	26/07/2023	CORSIGN WA PTY LTD	Signs Various	-366.30	1	CSH
EFT6361	26/07/2023	Industrial Automation Group Pty Ltd	Standpipe Remote Access Support	-6150.10	1	CSH
EFT6362	26/07/2023	Programmed Electrical Technologies Ltd	Projector Upgrade	-13252.21	1	CSH
EFT6363	26/07/2023	Norsat W A Pty Ltd	TV Set Top Boxes	-979.80	1	CSH
EFT6364	26/07/2023	Arthur William Price	Office Maintenance	-424.69	1	CSH
EFT6365	27/07/2023	Winc Australia Pty Ltd	Stationer Supplies	-476.81	1	CSH
EFT6366	27/07/2023	Copier Support	Copier Support	-924.54	1	CSH
EFT6367	27/07/2023	Two Dogs Home Hardware	Tree Stakes potting mix	-988.73	1	CSH
EFT6368	27/07/2023	Merredin Rural Supplies Pty Ltd	Jute Bags	-118.80	1	CSH
EFT6369	27/07/2023	Westonia Tavern	Councillor Meals	-1227.00	1	CSH
EFT6370	27/07/2023	Brownley's Plumbing & Gas	Caravan Park Upgrade/Maintenance	-5668.30	1	CSH
EFT6371	27/07/2023	Wattleup Tractors	Slasher Parts	-340.02	1	CSH
EFT6372	27/07/2023	Ancor Electrical	Caretakers Cabin Electrical work	-1134.45	1	CSH
EFT6373	27/07/2023	Wessie Pty Ltd Atf: The Geier Family Trust	Gravel Push Up	-7128.00	1	CSH
EFT6374	27/07/2023	Shire Of Cuballing	LGIS Golf	-1640.00	1	CSH
EFT6375	27/07/2023	Northstar Asset Pty Ltd T/as Artistralia Pty Ltd	Movie screening	-225.50	1	CSH
DD3788.1	30/07/2023	TELSTRA CORPORATION LIMITED	Incorrect dates used	1419.35	1	CSH
DD3830.1	30/07/2023	Aware Super - Accumulation	Payroll deductions	-5789.61	1	CSH
PAYROLL	30/07/2023	PAYROLL	Payroll Liability FE 30/07/23	-39337.32	1	CSH
DD3830.2	30/07/2023	BT Panorama Super	Superannuation contributions	-221.20	1	CSH
DD3830.3	30/07/2023	C-Bus	Superannuation contributions	-1238.98	1	CSH
DD3830.4	30/07/2023	MLC Masterkey	Superannuation contributions	-296.28	1	CSH
DD3830.5	30/07/2023	AUSTRALIANSUPER	Superannuation contributions	-762.58	1	CSH
DD3830.6	30/07/2023	MLC Navigator Retirement Plan	Superannuation contributions	-109.40	1	CSH



DD3830.7	30/07/2023	HESTA	Superannuation contributions	-71.91	1	CSH
DD3830.8	30/07/2023	Australian Retirement Trust	Superannuation contributions	-293.52	1	CSH
B/S	31/07/2023	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-61876.85	1	FEE
				-595323.64		

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 4053 to 4058, and D/Debits from EFT6317 to EFT6375 Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$595,323.64 submitted to each member of the Council on Thursday 17th August 2023, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– JULY 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

Executive Decision

Legislative Requirement

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending July 2023 is attached for Councillor information, and consists of:

1. Statement of Financial Activity
2. Statement of Financial Position
3. Note 1 Basis of Preparation
4. Note 2 Statement of Financial Activity Information
5. Note 3 Explanation of Material Variances
6. Supplementary information

Statutory Environment

General Financial Management of Council
Council 2023/2024 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

Simple Majority

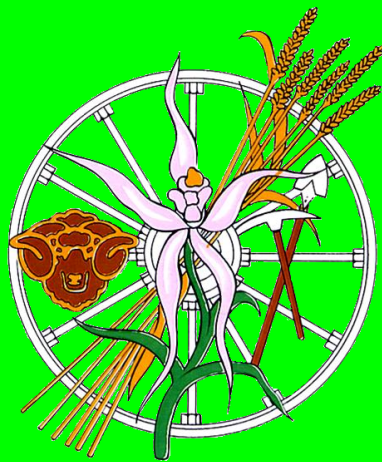
Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending July 2023 and note any material variances greater than \$10,000 or 15%.

Attachment 9.1.2

Shire of Westonia



Monthly Statement of Financial Activity

for period ending
31 July 2023

SHIRE OF WESTONIA

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WESTONIA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	9	1,165,765	0	0	0	0.00%	
Grants, subsidies and contributions	11	1,516,700	223,165	224,183	1,018	0.46%	
Fees and charges		1,323,250	115,224	107,514	(7,710)	(6.69%)	▼
Interest revenue		140,400	0	0	0	0.00%	
Other revenue		43,550	5,227	8,564	3,337	63.84%	▲
		4,189,665	343,616	340,261	(3,355)	(0.98%)	
Expenditure from operating activities							
Employee costs		(1,201,743)	(46,169)	(56,654)	(10,485)	(22.71%)	▼
Materials and contracts		(1,086,514)	(190,286)	(153,552)	36,734	19.30%	▲
Utility charges		(508,059)	(16,162)	(15,511)	651	4.03%	
Depreciation		(1,832,250)	(137,877)	(142,290)	(4,413)	(3.20%)	
Insurance		(164,700)	(55,801)	(73,047)	(17,246)	(30.91%)	▼
Other expenditure		(61,500)	0	0	0	0.00%	
Loss on asset disposals	6	(362,000)	0	0	0	0.00%	
		(5,216,766)	(446,295)	(441,054)	5,241	1.17%	
Non-cash amounts excluded from operating activities	Note 2(b)	2,194,250	137,877	142,290	4,413	3.20%	
Amount attributable to operating activities		1,167,149	35,198	41,497	6,299	17.90%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	12	931,500	155,500	155,460	(40)	(0.03%)	
		931,500	155,500	155,460	(40)	(0.03%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(2,799,500)	(22,682)	(17,771)	4,911	21.65%	▲
Payments for construction of infrastructure	5	(2,114,000)	(176,164)	(8,856)	167,308	94.97%	▲
Amount attributable to investing activities		(3,982,000)	(43,346)	128,833	172,179	397.22%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	1,260,000	0	0	0	0.00%	
		1,260,000	0	0	0	0.00%	
Outflows from financing activities							
Transfer to reserves	4	(110,500)	0	0	0	0.00%	
		(110,500)	0	0	0	0.00%	
Amount attributable to financing activities		1,149,500	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		0	0	2,067,174	2,067,174	0.00%	▲
Amount attributable to operating activities		1,167,149	35,198	41,497	6,299	17.90%	▲
Amount attributable to investing activities		(3,982,000)	(43,346)	128,833	172,179	397.22%	▲
Amount attributable to financing activities		1,149,500	0	0	0	0.00%	
Surplus or deficit after imposition of general rates		(1,665,351)	(8,148)	2,237,504	2,245,652	27560.77%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2023

	Supplementary Information	30 June 2022	31 July 2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	6,407,297	6,349,781
Trade and other receivables		368,120	480,585
Inventories	7	19,308	19,308
TOTAL CURRENT ASSETS		6,794,725	6,849,674
NON-CURRENT ASSETS			
Inventories		40,339	40,339
Property, plant and equipment		13,360,027	13,314,279
Infrastructure		43,562,879	43,492,964
TOTAL NON-CURRENT ASSETS		56,963,245	56,847,582
TOTAL ASSETS		63,757,970	63,697,256
CURRENT LIABILITIES			
Trade and other payables	8	240,276	124,895
Employee related provisions	10	201,888	201,888
TOTAL CURRENT LIABILITIES		442,164	326,783
NON-CURRENT LIABILITIES			
Employee related provisions		55,211	55,211
TOTAL NON-CURRENT LIABILITIES		55,211	55,211
TOTAL LIABILITIES		497,375	381,994
NET ASSETS		63,260,595	63,315,262
EQUITY			
Retained surplus		21,775,291	21,829,958
Reserve accounts	4	4,397,555	4,397,555
Revaluation surplus		37,087,749	37,087,749
TOTAL EQUITY		63,260,595	63,315,262

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 July 2023

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
		\$	\$	\$
Current assets				
Cash and cash equivalents	3	2,008,873	6,407,297	6,349,781
Trade and other receivables		368,120	368,120	480,585
Other financial assets		4,397,554	0	0
Inventories	7	19,308	19,308	19,308
		6,793,855	6,794,725	6,849,674
Less: current liabilities				
Trade and other payables	8	(240,276)	(240,276)	(124,895)
Employee related provisions	10	(201,888)	(201,888)	(201,888)
		(442,164)	(442,164)	(326,783)
Net current assets		6,351,691	6,352,561	6,522,891
Less: Total adjustments to net current assets	Note 2(c)	(4,285,387)	(4,285,387)	(4,285,387)
Closing funding surplus / (deficit)		2,066,304	2,067,174	2,237,504

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities		Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Adjustments to operating activities				
Add: Loss on asset disposals	6	362,000	0	0
Add: Depreciation		1,832,250	137,877	142,290
Total non-cash amounts excluded from operating activities		2,194,250	137,877	142,290

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
		\$	\$	\$
Less: Reserve accounts	4	(4,397,555)	(4,397,555)	(4,397,555)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of employee benefit provisions held in reserve	4	112,168	112,168	112,168
Total adjustments to net current assets	Note 2(a)	(4,285,387)	(4,285,387)	(4,285,387)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WESTONIA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 5.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
General rates	0	0.00%	
Grants, subsidies and contributions	0	0.00%	
Interest revenue	0	0.00%	
Other revenue	3,337	63.84%	▲
Expenditure from operating activities			
Employee costs	(10,485)	(22.71%)	▼
Materials and contracts	36,734	19.30%	▲
Utility charges	0	0.00%	
Depreciation	0	0.00%	
Insurance	(17,246)	(30.91%)	▼
Other expenditure	0	0.00%	
Loss on asset disposals	0	0.00%	
Non-cash amounts excluded from operating activities	0	0.00%	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	0	0.00%	
Outflows from investing activities			
Payments for property, plant and equipment	4,911	21.65%	▲
Payments for construction of infrastructure	167,308	94.97%	▲
Surplus or deficit at the start of the financial year	2,067,174	0.00%	▲
Surplus or deficit after imposition of general rates	2,245,652	27560.77%	▲
Due to variances described above			

Timing Variance
 Material Variance

Schedule 03 General Purpose Funding

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Rates Income								
Operating Expense								
03	03100	ABC Costs- Rate Revenue	32,000	2,666	2,687	21	1%	
03	03101	Rate Notice Stationery expense	500	0	0	0		
03	03102	Rates Recovery - Legal Expenses	1,500	0	0	0		
03	03103	Valuation Expenses and Title Searches E	4,000	0	0	0		
03	03107	Rates Written-off	500	0	0	0		
			38,500	2,666	2,687	21		
Operating Income								
03	03104	General Rates Levied	(1,160,865)	0	0	0		
03	03105	Ex-Gratia Rates Received	(4,900)	0	0	0		
03	03106	Penalty Interest Raised on Rates	(2,800)	0	0	0		
03	03109	Instalment Interest Received	(2,000)	0	0	0		
03	03110	Rates Administration Fee Received	(1,000)	0	0	0		
03	03112	Other Revenue	(500)	(82)	(80)	2	(2)%	
			(1,172,065)	(82)	(80)	2		
Other General Purpose Funding								
Operating Expense								
03	03210	Bank Fees Expense	5,000	417	444	27	6%	
			5,000	417	444	27		
Operating Income								
03	03201	Grants Commission Grant Received - Gei	(362,000)	0	0	0		
03	03202	Grants Commission Grant Received- Roa	(250,000)	0	0	0		
03	03204	Interest Received	(135,600)	0	0	0		
03	03205	Other General Purpose funding received	(250)	0	0	0		
			(747,850)	0	0	0		
TOTAL OPERATING EXPENDITURE			43,500	3,083	3,131	48		
TOTAL OPERATING INCOME			(1,919,915)	(82)	(80)	2		

Schedule 04 Governance

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Members Of Council								
Operating Expense								
04	04100	Members Travelling Expenses paid	1,000	0	0	0		
04	04101	Members Conference Expenses	15,000	0	0	0		
04	04102	Council Election Expenses	2,500	0	0	0		
04	04103	President's Allowance paid	5,600	0	0	0		
04	04104	Members Refreshments & Receptions Ex	17,500	1,158	1,115	(43)	(4)%	
04	04105	Members - Insurance	15,000	11,000	10,742	(258)	(2)%	
04	04106	Members - Subscriptions	73,000	55,116	55,571	455	1%	
04	04107	Members - Donation & Gifts	3,000	250	0	(250)	(100)%	
04	04108	Members Telephone Subsidy Paid	1,200	100	40	(60)	(60)%	
04	04109	Members Sitting Fees Paid	23,400	0	0	0		
04	04110	Consultant Fees Expense	40,000	0	57	57		
04	04111	Training Expenses of Members	3,000	0	0	0		
04	04112	Maintenance - Council Chambers	3,200	116	113	(3)	(3)%	
04	04113	ABC Costs- Relating to Members	80,200	6,683	6,618	(65)	(1)%	
04	04114	Audit Fees expense	27,000	0	0	0		
04	04118	Advertising	3,000	0	0	0		
04	04120	Public Relations/ Promotions	2,500	0	0	0		
04	04199	Depreciation - Members of Council	50	4	0	(4)	(100)%	
			316,150	74,427	74,256	(171)		
Operating Income								
04	04121	Contributions, Reimbursements	(1,000)	(83)	0	83	(100)%	
04	04122	Photocopying	(100)	(8)	0	8	(100)%	
04	04124	Sale of Electoral Rolls	(50)	(4)	0	4	(100)%	
			(1,150)	(95)	0	95		
TOTAL OPERATING EXPENDITURE			316,150	74,427	74,256	(171)		
TOTAL OPERATING INCOME			(1,150)	(95)	0	95		

Schedule 05 Law, Order & Public Safety

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Fire Prevention								
Operating Expense								
05	05100	ABC Costs- Fire Prevention	24,000	2,000	2,025	25	1%	
05	05101	Bush Fire Control Maintenance Plant & E	10,000	333	306	(27)	(8)%	
05	05102	Bush Fire Control Maintenance Land & B	1,500	125	154	29	23%	
05	05103	Bush Fire Control	1,000	83	0	(83)	(100)%	
05	05104	Bush Fire Control Insurance	16,500	9,500	9,451	(49)	(1)%	
05	05112	Bush Fire Clothing, Training & Accs.	3,200	267	0	(267)	(100)%	
05	05113	Utilities Communication & Power	7,000	483	448	(35)	(7)%	
05	05114	Other Goods & Services	1,000	0	0	0		
05	05199	Depreciation - Fire Prevention	15,500	2,208	1,807	(401)	(18)%	
			79,700	14,999	14,192	(807)		
Operating Income								
05	05106	Bush Fire Reimbursements	0	0	0	0		
05	05107	FESA Operating Grant	(35,000)	(8,200)	(8,295)	(95)	1%	
05	05108	Edna May MOU Emergency Services	(13,500)	0	0	0		
05	05111	FESA ESL Admin Fee	(4,000)	0	0	0		
			(52,500)	(8,200)	(8,295)	(95)		
Capital Expense								
05	5110	Purchase Plant Fire Prevention	0	0	0	0		
			0	0	0	0		
Animal Control								
Operating Expense								
05	05200	Expenses Relating to Animal Control	0	0	0	0		
05	05201	Animal Control - Ranger Expense	5,000	0	0	0		
			5,000	0	0	0		
Operating Income								
05	05202	Fines and Penalties - Animal Control	(100)	(8)	0	8	(100)%	
05	05203	Dog Registration Fees	(750)	(62)	0	62	(100)%	
05	05301	Income Relating to Other Law	(50)	(4)	0	4	(100)%	
			(900)	(74)	0	74		
TOTAL OPERATING EXPENDITURE			84,700	14,999	14,192	(807)		
TOTAL OPERATING INCOME			(53,400)	(8,274)	(8,295)	(21)		
TOTAL CAPITAL EXPENDITURE			0	0	0	0		

Schedule 07 Health

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Health-HACC								
Operating Expense								
07	07110	HCS -Salaries	50,000	2,166	1,773	(393)	(18)%	
07	07112	Expenses Relating to Health HCS	50,000	0	0	0		
07	07114	HCS - ABC Costs	64,000	5,333	5,454	121	2%	
			164,000	7,499	7,227	(272)		
Operating Income								
07	07101	Service Fee	(150,000)	(2,500)	(1,827)	673	(27)%	
			(150,000)	(2,500)	(1,827)	673		
Preventative Services - Administration & Inspections								
Operating Expense								
07	07400	ABC Costs- Preventative Services - Admi	16,000	1,333	1,344	11	1%	
07	07404	Analytical Expenses	400	300	360	60	20%	
07	07406	Contract - EHO Expense	8,000	566	525	(41)	(7)%	
			24,400	2,199	2,229	30		
Operating Income								
07	07401	Income Relating to Preventative Services	0	0	0	0		
07	07407	Reimbursement	(100)	(8)	0	8	(100)%	
			(100)	(8)	0	8		
Preventative Services - Pest Control								
Operating Expense								
07	07500	Mosquito Control Preventative Services	2,500	207	0	(207)	(100)%	
			2,500	207	0	(207)		
Preventative Services -Other								
Operating Expense								
07	07600	Ambulance Services - Other	2,000	166	52	(114)	(69)%	
07	07601	Medical Rooms & Dr Expense - Other	9,000	750	523	(227)	(30)%	
08	08600	ABC Costs- Other Welfare	56,000	1,667	1,344	(323)	(19)%	
			67,000	2,583	1,918	(665)		
Operating Income								
07	7602	Reimbursement Rural Health West	(9,500)	(792)	0	792	(100)%	
			(9,500)	(792)	0	792		
Other Health								
Operating Expense								
07	07700	Nurse Practitioner Clinic	43,800	316	880	564	178%	
07	07799	Depreciation - Health	2,100	175	173	(2)	(1)%	
			45,900	491	1,053	562		
Operating Income								
07	07701	WAPHA /Other Funding	(45,000)	0	0	0		
07	07703	User Pay Fee Nurse Practitioner Services	(20,000)	(666)	(582)	84	(13)%	
			(65,000)	(666)	(582)	84		
Capital Expense								
07	07702	Purchase Buildings - Medical Centre Upg	25,000	0	0	0		
			25,000	0	0	0		
Capital Income								
07	07603	WAPHA - Medical Centre Upgrades Inco	(25,000)	(25,000)	(25,000)	0	0%	
			(25,000)	(25,000)	(25,000)	0		
TOTAL OPERATING EXPENDITURE			303,800	12,979	12,427	(552)		
TOTAL OPERATING INCOME			(224,600)	(3,966)	(2,409)	1,557		
TOTAL CAPITAL INCOME			(25,000)	(25,000)	(25,000)	0		
TOTAL CAPITAL EXPENDITURE			25,000.00	0.00	0.00	0.00		

Schedule 08 Education & Welfare

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Pre-Schools								
Operating Expense								
08	08100	Expenses Relating to Schools	16,000	4,333	4,773	440	10%	
08	08101	Westonia Primary School	12,800	6,966	7,332	366	5%	
08	08199	Depreciation - School	14,000	1,167	1,164	(3)	(0)%	
			42,800	12,466	13,268	802		
Operating Income								
08	08103	Income School Facility/Main Building	(26,000)	(2,166)	(2,955)	(789)	36%	
08	08105	Income Unit Accomodation	(104,000)	(14,666)	(15,068)	(402)	3%	
08	08107	LotteryWest /Menshed	(200,000)	0	0	0		
			(330,000)	(16,832)	(18,023)	(1,191)		
Capital Expense								
08	08104	Purchase Land & Buildings- Seniors civic	200,000	0	0	0		
			200,000	0	0	0		
Other Education								
Capital Expense								
08	08203	Purchase Furniture & Equipment	0	0	0	0		
			0	0	0	0		
Aged & Disabled - Senior Citizens								
Operating Expense								
08	08401	Seniors Activities	7,500	75	75	0	1%	
08	08402	Wheatbelt Agcare	500	500	500	0	0%	
			8,000	575	575	0		
Operating Income								
08	08403	Income Relating to Aged & Disabled - Se	(5,000)	0	0	0		
			(5,000)	0	0	0		
		TOTAL OPERATING EXPENDITURE	50,800	13,041	13,844	803		
		TOTAL OPERATING INCOME	(335,000)	(16,832)	(18,023)	(1,191)		
		TOTAL CAPITAL EXPENDITURE	200,000	0	0	0		

Schedule 09 Housing

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Staff Housing								
Operating Expense								
09	09100	Staff Housing - ABC Costs	24,000	2,000	2,045	45	2%	
09	09101	Maintenance 20 Diorite St -Rental	4,850	836	920	84	10%	
09	09102	Maintenance 11 Quartz St - Swimming P	7,800	646	640	(6)	(1)%	
09	09104	Maintenance 37 Diorite St - Rental	4,500	373	440	67	18%	
09	09105	Maintenance 7 Quartz St - Plant Operatc	6,500	540	559	19	4%	
09	09107	Staff House Costs Allocated to Works	0	0	(1,049)	(1,049)		
09	09108	Depreciation - Staff Housing	53,000	4,417	4,344	(73)	(2)%	
09	09109	Maintenance 13 Pyrite Street -Plant Ope	7,450	573	506	(67)	(12)%	
09	09201	Maintenance 4 Quartz St - Plant Operatc	8,300	689	616	(73)	(11)%	
09	09211	Maintenance 301 Pyrite Street - CEO	25,300	440	672	232	53%	
			141,700	10,514	9,693	(821)		
Operating Income								
09	09121	Income 20 Diorite St -Rental	(10,000)	(1,000)	(1,000)	0	0%	
09	09122	Income 11 Quartz St - Senior Finance	(2,100)	(175)	(90)	85	(49)%	
09	09124	Income 37 Diorite St - Rental	(4,400)	(366)	(340)	26	(7)%	
09	09125	Income 7 Quartz St - Plant Operator	(2,100)	(175)	(80)	95	(54)%	
09	09129	Reimbursementtrs	0	0	0	0		
09	09130	Income 13 Pyrite Street -Plant Operator	(2,100)	(175)	(250)	(75)	43%	
09	09220	Income 4 Quartz St - Plant Operator	(2,100)	(175)	(100)	75	(43)%	
			(22,800)	(2,066)	(1,860)	206		
Other Housing								
Operating Expense								
09	09200	Other Housing - ABC Costs	24,000	2,000	2,045	45	2%	
09	09202	Maintenance 55 Wolfram St -Ramelius R	800	400	414	14	4%	
09	09203	Maintenance - Lifestyle	19,500	1,616	2,599	983	61%	
09	09206	Maintenance Quartz Street Age Units	12,150	1,004	1,439	435	43%	
09	09208	Maintenance - 17 Pyrite Street JV Units	13,350	1,104	1,920	816	74%	
09	09212	Rental Lifestyle Village - Westonia Progr	18,100	0	0	0		
09	09236	Depreciation Other Housing	60,500	5,042	4,718	(324)	(6)%	
			148,400	11,166	13,136	1,970		
Other Housing								
Operating Income								
09	09221	Income 55 Wolfram St -Ramelius Resour	(20,000)	(4,666)	(4,738)	(72)	2%	
09	09222	Income - Lifestyle	(86,500)	(21,205)	(21,594)	(389)	2%	
09	09227	Income 17Pyrite St - JV Units	(9,200)	(765)	(510)	255	(33)%	
09	09231	Income - Ramelius Resources Lease Cam	(24,000)	(6,000)	(6,044)	(44)	1%	
09	09238	Income -Age Units Quartz Street	(17,600)	(1,464)	(1,190)	274	(19)%	
09	09298	Profit on Sale of Asset	0	0	0	0		
			(157,300)	(34,100)	(34,076)	24		
Capital Expense								
09	09127	Purchase - Staff Housing - Shed 4 Quart:	40,000	3,333	0	(3,333)	(100)%	
09	09128	Purchase Land & Buildings - New Staff H	160,000	13,333	0	(13,333)	(100)%	
			200,000	16,666	0	(16,666)		
Capital Income								
09	09237	Income -Sale of 42 Jasper St, Westonia -	0	0	0	0		
			0	0	0	0		
		TOTAL OPERATING EXPENDITURE	290,100	21,680	22,829	1,149		
		TOTAL OPERATING INCOME	(180,100)	(36,166)	(33,376)	2,790		
		TOTAL CAPITAL INCOME	0	0	0	0		
		TOTAL CAPITAL EXPENDITURE	200,000	16,666	0	(16,666)		

Schedule 10 Community Amenities

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Sanitation - Household Refuse								
Operating Expense								
10	10100	ABC Costs- Household Refuse	24,000	2,000	2,015	15	1%	
10	10103	Domestic Refuse Collection	13,000	0	0	0		
10	10105	Refuse Collection Public Bins	10,000	832	906	74	9%	
10	10106	Refuse Maintenance	26,469	0	302	302		
10	10107	Waste Oil Recycling	500	41	0	(41)	(100)%	
10	10108	Containers for Change Recycling Bins	5,500	458	0	(458)	(100)%	
			79,469	3,331	3,223	(108)		
Operating Income								
10	10120	Income Relating to Sanitation - Househo	(14,000)	0	0	0		
10	10122	Drum-Muster	0	0	0	0		
			(14,000)	0	0	0		
Other Community Amenities								
Operating Expense								
10	10704	Maintenance - Public Conveniences	9,000	749	777	28	4%	
10	10706	Maintenance - Grave Digging	11,000	544	542	(2)	(0)%	
10	10799	Depreciation - Community Services	19,400	1,616	1,639	23	1%	
			39,400	2,909	2,958	49		
Operating Income								
10	10701	Income Relating to Other Community Ar	0	0	0	0		
10	10708	Cemetery Fees	(1,000)	(700)	(679)	21	(3)%	
			(1,000)	(700)	(679)	21		
Capital Expenditure								
10	10702	Purchase Land & Buildings - Niche Wall C	15,000	0	0	0		
			15,000	0	0	0		
TOTAL OPERATING EXPENDITURE			118,869	6,240	6,182	(58)		
TOTAL OPERATING INCOME			(1,000)	(700)	(679)	21		
TOTAL CAPITAL EXPENDITURE			15,000	0	0	0		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Public Halls & Civic Centres								
Operating Expense								
11	11100	ABC Costs- Public Halls & Civic Centres	80,200	6,683	6,668	(15)	(0)%	
11	11104	Maintenance - Public Halls	19,750	2,413	2,591	178	7%	
11	11105	Maintenance - Complex/ Gym	38,000	4,873	4,988	115	2%	
11	11106	Maintenance - Wanderers Stadium	22,700	1,889	2,155	266	14%	
11	11107	MOU Westonia Progress Payment	30,000	0	0	0		
11	11199	Depreciation - Public Halls	67,500	5,625	5,742	117	2%	
			258,150	21,483	22,144	661		
Operating Income								
11	11110	Income Relating to Public Halls & Civic C	(200)	0	0	0		
11	11111	Income Edna May MOU 33%	(17,500)	0	0	0		
11	11112	Income Charges Stadium	(700)	0	0	0		
11	11114	Income Edna May MOU WPA 67%	(30,000)	0	0	0		
			(48,400)	0	0	0		
Capital Expense								
11	11102	Purchase Land & Buildings - Sun Deck	40,000	0	0	0		
11	11103	Purchase Furniture & Equipment -Gener	12,500	0	0	0		
			52,500	0	0	0		
Swimming Pool								
Operating Expense								
11	11207	Maintenance Westonia Swimming Pool	31,000	3,913	4,983	1,070	27%	
11	11208	Chlorine Expenses	2,000	0	0	0		
11	11209	Management Contract Charges	75,000	0	0	0		
11	11210	Water Charges	7,000	0	0	0		
11	11299	Depreciaton - Swimming Pool	44,700	500	595	95	19%	
			159,700	4,413	5,577	1,164		
Capital Expense								
11	11204	Purchase Land & Buildings -Kiosk/Ablutic	1,350,000	0	0	0		
11	11205	Purchase Furniture & Equipment - Swim	0	0	0	0		
			1,350,000	0	0	0		
Other Recreation & Sport								
Operating Expense								
11	11307	Maintenance - Playground, Tennis & Bow	289,559	10,622	10,139	(483)	(5)%	
11	11308	Maintenance - Recreation Oval	21,809	2,049	3,756	1,707	83%	
11	11399	Depreciation - Other Rec & Sport	35,800	5,983	6,772	789	13%	
			347,168	18,654	20,666	2,012		
Operating Income								
11	11302	Marquee Hire Charges	(100)	(8)	0	8	(100)%	
			(100)	(8)	0	8		
Capital Income								
11	11301	DFES Grant	(12,500)	0	0	0		
11	11310	Bowling Green Redevelopment - LRCIP T	(722,000)	(492,000)	(492,589)	(589)	0%	
11	11211	LRCIP - Round 3	(361,000)	0	0	0		
			(1,095,500)	(492,000)	(492,589)	(589)		
Capital Expense								
11	11303	Purchase Land & Buildings - Bowling Gre	0	0	0	0		
11	11304	Purchase Furniture & Equipment - Other	0	0	0	0		
11	11309	Bowling Green Redevelopment - CAPITA	180,000	5,600	5,621	21	0%	
			180,000	5,600	5,621	21		
Television and Rebroadcasting								
Operating Expense								
11	11401	Maintenance - Television and Rebroadca	1,000	500	480	(20)	(4)%	
11	11499	Depreciation - TV & Radio	5,500	458	462	4	1%	
			6,500	958	942	(16)		
Capital Expense								
11	11404	Purchase Furniture & Equipment - Televi	0	0	0	0		
			0	0	0	0		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Other Recreation & Sport								
Operating Expense								
11	11504	Library Salaries	19,500	624	829	205	33%	
11	11505	Library Expenses	3,500	291	21	(270)	(93)%	
			23,000	915	850	(65)		
Operating Income								
11	11501	Income Relating to Libraries	0	0	0	0		
11	11502	Fines & Penalties Charged	0	0	0	0		
			0	0	0	0		
Capital Expense								
11	11503	Purchase Furniture & Equipment - Librar	0	0	0	0		
			0	0	0	0		
Other Culture								
Operating Expense								
11	11605	Nature Reserve Management	20,000	666	607	(59)	(9)%	
11	11606	Maintenance Walgoolan Gazebo	600	49	0	(49)	(100)%	
			20,600	715	607	(108)		
Operating Income								
11	11602	Income Charges History Books	(200)	(16)	0	16	(100)%	
11	11604	Ramelius Common Management - Incor	0	0	0	0		
			(200)	(16)	0	16		
Capital Expense								
11	11603	Purchase Furniture & Equipment - PlayG	5,000	416	0	(416)	(100.0)%	
			5,000	416	0	(416)		
TOTAL OPERATING EXPENDITURE			815,118	47,138	50,787	3,649		
TOTAL OPERATING INCOME			(48,600)	(16)	0	16		
TOTAL CAPITAL INCOME			(1,095,500)	(492,000)	(492,589)	(589)		
TOTAL CAPITAL EXPENDITURE			1,587,500	6,016	5,621	(395)		

Schedule 12 Transport

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Streets Roads Bridges & Depot Construction								
Capital Expense								
12	12101	Roads Construction Council	1,129,500	6,500	6,480	(20)	(0)%	
12	12103	MRWA Project Construction	609,500	1,375	1,763	388	28%	
12	12104	Roads to Recovery Construction	325,000	0	0	0		
12	12108	Footpath Construction	50,000	500	613	113	23%	
			2,114,000	8,375	8,856	481		
Streets Roads Bridges & Depot Maintenance								
Operating Expense								
12	12202	Power - Street Lighting	8,500	508	588	80	16%	
12	12203	Maintenance - GRM	590,129	81,019	83,511	2,492	3%	
12	12204	Maintenance - Depot	19,500	1,998	2,885	887	44%	
12	12205	Maintenance - Footpaths	500	41	0	(41)	(100)%	
12	12206	Traffic Signs Maintenance	17,000	165	379	214	130%	
12	12208	Townsite Beautification	35,000	17,800	17,725	(75)	(0)%	
12	12219	RRG Expenses	0	0	8,855	8,855		
12	12299	Depreciation - Street, Roads, Bridges	1,017,200	84,766	89,185	4,419	5%	
			1,687,829	186,297	203,127	16,830		
Operating Income								
12	12211	Grant - MRWA Project	0	0	0	0		
12	12212	Grant - MRWA Direct	(155,000)	(155,000)	(158,490)	(3,490)	2%	
12	12213	Grant - MRWA Specific	(406,500)	(155,500)	(155,460)	40	(0)%	
12	12216	Grant - Roads to Recovery	(325,000)	0	0	0		
			(886,500)	(310,500)	(313,950)	(3,450)		
Capital Expense								
12	12218	Electric Car Charging Station - CAPITAL	50,000.00	0.00	0.00	0.00		
12	12220	L&B Depot Shed	15,000.00	0.00	0.00	0.00		
			65,000.00	0.00	0.00	0.00		
Road Plant Purchase								
Operating Expense								
12	12359	Loss on Sale of Asset	362,000	0	0	0		
			362,000	0	0	0		
Operating Income								
12	12398	Profit on Sale of Asset	0	0	0	0		
			0	0	0	0		
Road Plant Purchase								
Capital Expense								
12	12308	Prime Movers - CAPITAL	452,000	0	0	0		
12	14213	Construction Supervisor Vehicle - CAPITAL	60,000	0	0	0		
12	12305	Side Tipper & Dolly - CAPITAL	0	0	0	0		
			512,000	0	0	0		
Aerodromes								
Operating Expense								
12	12604	Airport Maintenance	5,300	1,357	1,679	322	24%	
			5,300	1,357	1,679	322		
Operating Income								
12	12601	Income Relating to Aerodromes	(100)	(8)	0	8	(100)%	
			(100)	(8)	0	8		
Capital Expense								
12	12605	Airport Land - CAPITAL	0	0	0	0		
			0	0	0	0		
TOTAL OPERATING EXPENDITURE			2,055,129	187,654	204,806	17,152		
TOTAL OPERATING INCOME			(886,600)	(310,508)	(313,950)	(3,442)		
TOTAL CAPITAL EXPENDITURE			2,691,000	8,375	8,856	481		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Rural Services								
Operating Expense								
13	13100	ABC Costs- Rural Services	0	0	588	588		
13	13119	Project TBA	0	0	0	0		
13	13123	NRM Contract	5,000	416	0	(416)	(100)%	
13	13125	Noxious Weed Control	2,000	166	0	(166)	(100)%	
13	13126	Wild Dog Contribution	0	0	0	0		
			7,000	582	588	6		
Operating Income								
13	13105	Govt. Grant Funding	0	0	0	0		
			0	0	0	0		
Tourism & Area Promotion								
Operating Expense								
13	13200	Admin Allocations Tourism & Area Prom	48,000	4,000	4,041	41	1%	
13	13210	Area Promotion	8,000	0	0	0		
13	13211	SUBS- CW Visitor Centre	4,500	0	0	0		
13	13212	SUBS- Newtravel	6,400	0	0	0		
13	13213	Maintenance Caravan Park	60,250	16,688	13,937	(2,751)	(16)%	
13	13214	Information Bay- Carrabin	11,050	86	165	79	92%	
13	13215	Old Club Hotel Museum -Maintenance	26,100	2,173	2,112	(61)	(3)%	
13	13299	Depreciation - Tourism & Area Promotio	33,000	3,250	3,275	25	1%	
			197,300	26,197	23,530	(2,667)		
Operating Income								
13	13201	Income Relating to Tourism & Area Prom	0	0	0	0		
13	13202	Caravan Site Charges	(45,000)	(3,750)	(3,564)	186	(5)%	
13	13203	Tent Site Charges	(300)	(170)	(177)	(7)	4%	
13	13204	Souvenir Sales	(200)	(16)	(19)	(3)	19%	
13	13221	Income - Old Club Hotel Museum Entry	0	0	(485)	(485)		
			(45,500)	(3,936)	(4,246)	(310)		
Capital Expense								
13	13217	Caravan Park - CAPITAL	0	0	0	0		
			0	0	0	0		
Building Control								
Operating Expense								
13	13301	Contract EH Services	10,000	533	525	(8)	(2)%	
			10,000	533	525	(8)		
Operating Income								
13	13303	Building Permit Charges	(2,000)	(166)	1,391	1,557	(938)%	
13	13304	Demolition Charges	(100)	(8)	0	8	(100)%	
13	13305	Commission BRB	(200)	(16)	0	16	(100)%	
13	13307	Planning Fee	0	0	0	0		
			(2,300)	(190)	1,391	1,581		
Community Development (CRC)								
Operating Expense								
13	13400	ABC Costs - Community Development	64,000	5,333	5,454	121	2%	
13	13401	Programs / Activities	20,000	0	0	0		
13	13402	Workers Compensation Premiums	10,000	0	0	0		
13	13403	Superannuation	17,000	1,416	517	(899)	(63)%	
13	13404	Salaries	95,000	5,916	5,019	(897)	(15)%	
13	13405	Community Events	40,000	400	320	(80)	(20)%	
13	13406	Grant Generated Expenditure	0	0	0	0		
13	13610	Building Maintenance	23,500	1,788	4,218	2,430	136%	
			269,500	14,853	15,528	675		
Operating Income								
13	13410	Grant Funding Opportunities	(40,000)	(3,333)	(3,182)	151	(5)%	
13	13412	Income Relating to Westonia CRC Opera	0	0	(143)	(143)		
13	13413	Events Income	0	0	(5,820)	(5,820)		
13	13411	DPIRD Grants Funding (CRC)	(107,200)	(26,800)	(26,262)	538	(2)%	
			(147,200)	(30,133)	(35,407)	(5,274)		
Plant Nursery								
Operating Expense								
13	13502	Nursery Operating Costs	1,800	150	80	(70)	(46)%	
			1,800	150	80	(70)		
Operating Income								
13	13505	Tree Planter Hire	0	0	0	0		
			0	0	0	0		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Other Economic Services								
Operating Expense								
13	13600	ABC Costs to Other Economic Services	8,000	2,000	2,059	59	3%	
13	13611	Water Supply Standpipes	404,500	5,673	5,742	69	1%	
13	13613	Ramelius Resource Lease - Industrial She	0	0	0	0		
13	13614	St Lukes Church	0	0	26	26		
13	13615	CO-OP Bus -Expense	150,000	0	0	0		
13	13699	Depreciation- Other Economic Services	70,500	5,875	6,001	126	2%	
			633,000	13,548	13,828	280		
Other Economic Services								
Operating Income								
13	13602	Community Bus Hire Charges	(1,000)	(83)	0	83	(100)%	
13	13603	Ramelius Resource Lease - Industrial She	(19,500)	(4,900)	(4,983)	(83)	2%	
13	13604	Police Licensing Commissions	(5,000)	(416)	(497)	(81)	19%	
13	13609	Standpipe Water Charges - per kL	(380,000)	(12,666)	(12,242)	424	(3)%	
13	13618	Reimbursements General	(200)	(16)	0	16	(100)%	
			(405,700)	(18,081)	(17,721)	360		
Capital Expense								
13	13606	Land & Buildings - Wolfram Street Shed	0	0	103	103		
			0	0	103	103		
TOTAL OPERATING EXPENDITURE			1,118,600	55,863	54,079	(1,784)		
TOTAL OPERATING INCOME			(600,700)	(52,340)	(55,983)	(3,643)		
TOTAL CAPITAL EXPENDITURE			0	0	103	103		

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Private Works								
Operating Expense								
14	14102	Private Works	25,000	2,082	2,596	514	25%	
			25,000	2,082	2,596	514		
Operating Income								
14	14100	Private Works Income	(25,000)	(8,600)	(8,587)	13	(0)%	
			(25,000)	(8,600)	(8,587)	13		
Public Works Overheads								
Operating Expense								
14	14200	Administration Allocations to PWOH	266,300	22,191	22,832	641	3%	
14	14202	Sick Leave Expense	20,000	2,666	2,948	282	11%	
14	14203	Annual & Long Service Leave Expense	100,000	2,333	2,458	125	5%	
14	14204	Protective Clothing - Outside Staff	5,000	0	0	0		
14	14205	Conference Expenses- Engineering	2,000	1,500	1,491	(9)	(1)%	
14	14206	Medical Examination Costs	0	0	0	0		
14	14207	Public Works Overheads Allocated to Wc	(597,200)	(58,816)	(58,816)	0	(0)%	
14	14208	OSH Expenses	4,500	375	75	(300)	(80)%	
14	14211	Unallocated Wages	0	0	0	0		
14	14214	Eng. & Technical Support	10,000	0	0	0		
14	14215	Staff Training	8,000	2,500	12,207	9,707	388%	
14	14216	Insurance on Works	17,000	7,069	7,485	416	6%	
14	14217	Supervision Costs	20,000	666	561	(105)	(6)%	
14	14218	Service Pay	6,400	233	220	(13)	(6)%	
14	14219	Superannuation Cost	100,000	3,633	3,990	357	10%	
14	14220	Allowances & Other Costs	30,000	4,500	4,848	348	8%	
14	14221	Fringe Benefits Tax - Works	8,000	0	0	0		
			0	(11,150)	300	11,450		
Operating Income								
14	14201	Income Relating to Public Works Overhe	(7,000)	(583)	(510)	73	(13)%	
			(7,000)	(583)	(510)	73		
Plant Operation Costs								
Operating Expense								
14	14302	Insurance - Plant	17,000	6,250	6,255	5	0%	
14	14303	Fuel & Oils	200,000	25,666	26,486	820	3%	
14	14304	Tyres and Tubes	20,000	1,266	1,188	(79)	(6)%	
14	14305	Parts & Repairs	125,000	1,816	1,841	25	1%	
14	14306	Internal Repair Wages	29,734	2,177	1,775	(402)	(18)%	
14	14307	Licences - Plant	8,000	5,800	5,896	96	2%	
14	14308	Depreciation - Plant	356,500	13,708	13,325	(383)	(3)%	
14	14309	Plant Operation Costs Allocated to Work	(801,234)	(36,071)	(35,969)	102	(0)%	
14	14310	Blades & Tynes	15,000	0	0	0		
14	14311	Consumable Items	20,000	666	659	(7)	(1)%	
14	14312	Expendable Tools	10,000	0	0	0		
			0	21,278	21,456	178		
Stock Fuels & Oils								
Operating Expense								
14	14402	Purchase of Stock Materials	0	0	(14,289)	(14,289)		
			0	0	(14,289)	(14,289)		
Operating Income								
14	14404	Diesel Fuel Rebate	(30,000)	(4,500)	(4,620)	(120)	3%	
14	14405	Sale of Stock	(500)	0	0	0		
14	14406	Sale of Fuel and Scrap	(2,000)	(33)	(31)	2	(6)%	
			(32,500)	(4,533)	(4,651)	(118)		
Administration								
Operating Expense								
14	14500	Expenses relating to Administration	522,000	16,369	16,369	0	0%	
14	14501	Administration Office Maintenance	64,200	5,348	5,030	(318)	(6)%	
14	14502	Workers Compensation Premiums- Adm	28,000	14,000	14,486	486	3%	
14	14503	Office Equipment Maintenance - Admin	8,500	1,708	1,731	23	1%	
14	14504	Telecommunications - Admin	0	0	60	60		
14	14505	Travel & Accommodation - Admin	2,000	0	0	0		

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Administration								
Operating Expense - Continued								
14	14506	Legal Expenses Administration	5,000	0	0	0		
14	14507	Training Expenses - Admin	7,500	525	501	(24)	(5)%	
14	14508	Printing & Stationery - Admin	6,000	300	263	(37)	(12)%	
14	14509	Fringe Benefits Tax - Admin	17,000	0	0	0		
14	14510	Conference Expenses - Admin	6,000	0	0	0		
14	14511	Staff Uniform - Admin	3,000	0	0	0		
14	14515	Administration Costs Allocated to Progr	(745,700)	(67,143)	(67,180)	(37)	0%	
14	14517	Postage & Freight	1,500	75	51	(24)	(32)%	
14	14521	IT/Accounting Programs	35,000	27,300	27,299	(1)	(0)%	
14	14522	Advertising	3,000	0	0	0		
14	14559	Admin Loss on Sale	0	0	0	0		
14	14599	Depreciation - Admin	37,000	3,083	3,088	5	0%	
			0	1,565	1,698	133		
Operating Income								
14	14525	Admin - Reimbursement	(1,000)	0	(3,889)	(3,889)		
14	14512	Admin Re-Allocations	0	0	(1,000)	(1,000)		
14	14598	Profit on Sale of Asset - Admin	0	0	0	0		
			(1,000)	0	(4,889)	(4,889)		
Capital Expense								
14	14514	Purchase Furniture & Equipment Admini	20,000	0	0	0		
14	14520	CEO Vehicle - CAPITAL	100,000	0	0	0		
14	14523	Administration Vehicle - CAPITAL	75,000	0	0	0		
			195,000	0	0	0		
Operating Expense								
14	14602	Gross Salaries & Wages	1,500,000	125,001	53,190	(71,811)	(57)%	
14	14603	Less Sal & Wages Alloc to Works	(1,500,000)	(125,001)	(78,919)	46,082	(37)%	
			0	0	(25,729)	(25,729)		
Unclassified								
Operating Income								
14	14701	Income Relating to Unclassified	(15,000)	0	0	0		
14	14705	Ramelius Resources Haulage Operation /	(410,000)	(34,163)	(18,239)	15,924	(47)%	
			(425,000)	(34,163)	(18,239)	(49,405)		
Unclassified								
Capital Expense								
14	14704	Land Development	50,000	0	0	0		
			50,000	0	0	0		
Capital Income								
14	14799	Proceeds on Sale of Assets	0	0	0	0		
			0	0	0	0		
		TOTAL OPERATING EXPENDITURE	25,000	13,775	(13,968)	(27,743)		
		TOTAL OPERATING INCOME	(490,500)	(47,879)	(36,876)	(54,327)		
		TOTAL CAPITAL EXPENDITURE	245,000	0	0	0		
		TOTAL CAPITAL INCOME	0	0	0	0		

SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION

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SHIRE OF WESTONIA
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JULY 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date	
PETTY CASH and FLOATS	Cash and cash equivalents	870	0	870	0		NIL	On Hand	
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	1,951,357	0	1,951,357	0	BankWest	Variable	Cheque Acc.	
RESERVE FUND	Cash and cash equivalents	0	4,397,554	4,397,554	0	BankWest	Variable	Term Deposit	
TRUST FUND CASH AT BANK	Cash and cash equivalents	0	0	0	46,522	BankWest	Variable	Cheque Acc.	
Total		1,952,227	4,397,554	6,349,780	46,522				
Comprising									
Cash and cash equivalents		1,952,227	4,397,554	6,349,780	46,522				
		1,952,227	4,397,554	6,349,780	46,522				

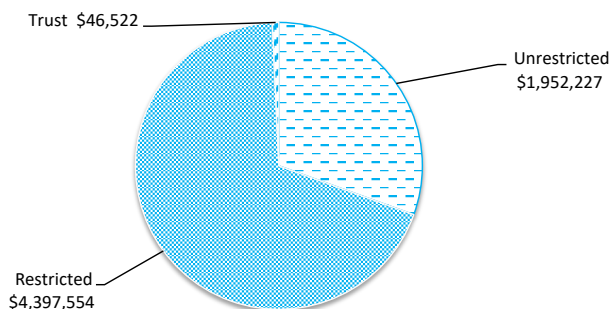
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other a



Corporate MasterCard	Transaction Summary	Total Amount \$	Institution	Interest Rate	Period End Date
Card # **** *693					
Price, Arthur W	1038283 - Microsoft 365 Business Std Recurring - July 2023	254.05	Bankwest	17.99%	31-Jul-23
	1049449 Managed Endpoint & Subscriptions Recurring 1049450 Managed Endpoi	264.99			
	Active8me internet service	434.15			
	1047021 Microsoft 365 Business Basic Recurring	100.09			
	1038203 Office 365 Exchange online Plan Monthly Recurring July 2023	39.04			
	1049451 Cloud Anti Spam Recurring July 2023	50.00			
	Royal Life Saving WA - Pool Ops, Bronze Medallion, Lifeguard - Scott Huggett	199.00			
	1038283 Microsoft 365 Business Std Recurring	13.17			
	1047021 Microsoft 365 Business Basic Recurring Monthly	6.17			
	Diesel Purchased	154.10			
	Kahoot! Oldies Quiz	180.00			
	Foreign Transaction Fee	5.31			
		1700.07			
Card # **** *035					
Geier, Jasmine L	Re-inspection of Community Bus for licensing	141.10	Bankwest	17.99%	31-Jul-23
	Dept of Transport - 12 months license	446.15			
	Dressing Pack Mepilex Boarder Dressing Cutiplast Dressing Sharps Collector Cott	243.71			
	5X Henry Vacuum Cleaner Bags and Postage	246.00			
	Miele Triflex HX1 Cordless Stick Vacuum (Graphite Grey) x 1	708.99			
	HP Pavilion x360 14" 8/256GB i5 2-in-1 Laptop HPEK0150TU Microsoft Office 365	1305.45			
		3091.40			
		4791.47			

SHIRE OF WESTONIA
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 JULY 2023

4 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening Balance	Interest Earned	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Interest Earned	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Reserve -Long Service Leave	112,168	4,000	0		116,168	112,168	0	0	0	112,168
Reserve -Plant	1,030,587	40,000	0	(110,000)	960,587	1,030,587	0	0	0	1,030,587
Reserve -Building	1,524,667	15,000	0	(600,000)	939,667	1,524,667	0	0	0	1,524,667
Reserve -Communication/Inform	70,765	2,500	0		73,265	70,765	0	0	0	70,765
Reserve -Community Developme	591,711	23,000	0	(150,000)	464,711	591,711	0	0	0	591,711
Reserve -Waste Management	125,468	5,000	0		130,468	125,468	0	0	0	125,468
Reserve -Swimming Pool Redev	464,606	6,000	0	(400,000)	70,606	464,606	0	0	0	464,606
Reserve -Roadworks	477,583	15,000	0		492,583	477,583	0	0	0	477,583
	4,397,555	110,500	0	(1,260,000)	3,248,055	4,397,555	0	0	0	4,397,555

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised	2,075,000	22,266	5,621	(16,645)
Furniture and equipment	37,500	416	12,150	11,734
Plant and equipment	687,000	0	0	0
Acquisition of property, plant and equipment	2,799,500	22,682	17,771	(4,911)
Infrastructure - roads	1,994,000	166,164	8,243	(157,921)
Infrastructure-footpaths	120,000	10,000	613	(9,387)
Acquisition of infrastructure	2,114,000	176,164	8,856	(177,130)
Total capital acquisitions	4,913,500	198,846	26,627	(182,041)
Capital Acquisitions Funded By:				
Capital grants and contributions	931,500	155,500	155,460	(40)
Reserve accounts				
Reserve -Plant	110,000	0	0	0
Reserve -Building	600,000	0	0	0
Reserve -Community Development	150,000	0	0	0
Reserve -Swimming Pool Redevelopment	400,000	0	0	0
Contribution - operations	2,722,000	43,346	182,087	138,741
Capital funding total	4,913,500	198,846	337,547	138,701

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

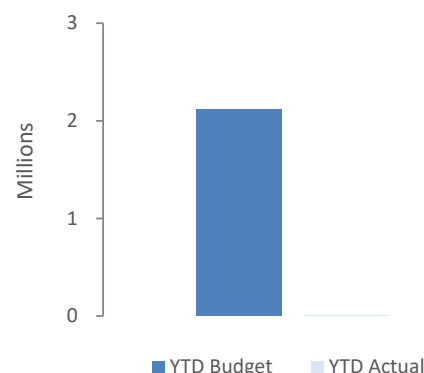
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

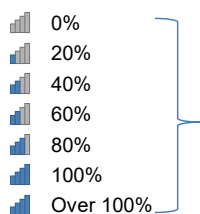
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



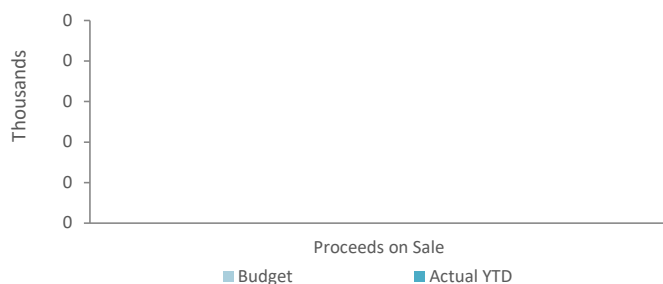
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
Building					
07702	Purchase Buildings - Medical Centre Upgrades	25,000	0	0	0
08104	Purchase Land & Buildings- Seniors civic Centre	200,000	0	0	0
09127	Purchase - Staff Housing - Shed 4 Quartz Street	40,000	3,333	0	3333
09128	Purchase Land & Buildings - New Staff Housing	160,000	13,333	0	13333
10702	Purchase Land & Buildings - Niche Wall Cemetery	15,000	0	0	0
11102	Purchase Land & Buildings - Sun Deck	40,000	0	0	0
11204	Purchase Land & Buildings -Kiosk/Ablution Redevelopmen	1,350,000	0	0	0
11309	Bowling Green Redevelopment - CAPITAL	180,000	5,600	5,621	-20.79
12218	Electric Car Charging Station - CAPITAL	50,000	0	0	0
12220	L&B Depot Shed	15,000	0	0	0
		2,075,000	22,266	5,621	
Furniture & Equipment					
11103	Purchase Furniture & Equipment -Generator Complex	12,500	0	0	0
11603	Purchase Furniture & Equipment - Playground Fencing	5,000	416	0	416
11609	Projector Upgrades- Old Hall Movie Theater	0	0	12,047	-12047.46
13606	Land & Buildings - Wolfram Street Shed & Façade	0	0	103	-102.67
14514	Purchase Furniture & Equipment Administration	20,000	0	0	0
		37,500	416	12,150	
Plant & Equipment					
12308	Prime Movers - CAPITAL	452,000	0	0	0
14213	Construction Supervisor Vehicle - CAPITAL	60,000	0	0	0
14520	CEO Vehicle - CAPITAL	100,000	0	0	0
14523	Administration Vehicle - CAPITAL	75,000	0	0	0
		687,000	0	0	
Infrastructure-roads					
C0010	Begley Road (No 0010)	44,500	3,708	0	3708
C0018	George Road (No 0015)	89,000	7,417	0	7417
C0092	Leeman Road (No 0092)	80,500	6,708	0	6708
C0011	Maxfield Road (No 0011)	103,000	8,583	0	8583
C0025	Rabbit Proof Fence Road (No 0025)	87,500	7,291	0	7291
C0025N	Rabbit Proof Fence Road North (No 0025)	150,000	12,500	0	12500
C0069	Wahlsten Road (No 0069)	79,500	6,625	0	6625
C0021	Warrachuppin Nth Road (No 0021)	76,500	6,375	0	6375
C0015	Echo Valley Gravel Resheet	149,500	12,458	0	12458
C0030	Maisefield Gravel Resheet	130,000	10,833	6,480	4353
C0078	Geelakin Road (No 0078)	52,000	4,333	0	4333
C0013	McPharlin Road (No 0013)	87,500	7,291	0	7291
	MRWA Project Construction				0
RRG84C	Warralakin Road Reconstruction	609,500	50,792	1,763	49029.27
	Roads to Recovery Construction				0
R2R04	Walgoolan South Road (No 0005)	69,000	5,750	0	5750
R2R80	DellaBosca Road (No 0080)	186,000	15,500	0	15500
		1,994,000	166,164	8,243	
Infrastructure-footpaths					
FP0061	Wolfram Street Footpaths	50,000	4,167	613	3553.59
R2R60	Cement Street Footpaths	70,000	5,833	0	5833
		4,913,500	198,846	26,627	181,606

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
552	Toyota Hilux Duel Cab -111WT	50,000	0	0	(50,000)	0	0	0	0
418	Freightliner 2014 Prime Mover WT12	127,000	0	0	(127,000)	0	0	0	0
544	Toyota LandCruiser - 0WT	100,000	0	0	(100,000)	0	0	0	0
545	Toyota Prado -02WT	85,000	0	0	(85,000)	0	0	0	0
		362,000	0	0	(362,000)	0	0	0	0



7 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 July 2023
	\$	\$	\$	\$
Inventory				
Fuel and materials	19,308	0	0	19,308
Total other current assets	19,308	0	0	19,308

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	Reassessed	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed	Revenue	Revenue	Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
GRV -Residential	0.0770	57	715,910	55,155	0	55,155	0	0	0
GRV- Mining	0.224171	2	1,305,800	292,722	0	292,722	0	0	0
Unimproved value									
UV - Rural/Pastoral	0.0123	124	64,709,013	794,303	0	794,303	0	0	0
UV - Mining	0.012275	5	171,482	2,105	0	2,105	0	0	0
Sub-Total		188	66,902,205	1,144,285	0	1,144,285	0	0	0
Minimum payment									
Gross rental value									
GRV -Residential	370	16	19,098	5,920	0	5,920	0	0	0
GRV- Mining	370	0	0	0	0	0	0	0	0
Unimproved value									
UV - Rural/Pastoral	370	18	160,387	6,660	0	6,660	0	0	0
UV - Mining	200	20	83,410	4,000	0	4,000	0	0	0
Sub-total		54	262,895	16,580	0	16,580	0	0	0
Amount from general rates						1,160,865			0
Ex-gratia rates						4,900			0
Total general rates						1,165,765			0

10 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2023
		\$	\$	\$	\$	\$
Employee Related Provisions						
Provision for annual leave		124,635	0	0	0	124,635
Provision for long service leave		77,253	0	0	0	77,253
Total Provisions		201,888	0	0	0	201,888
Total other current liabilities		201,888	0	0	0	201,888

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Grants, subsidies and contributions revenue		
	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$
Grants and subsidies			
Grants Commission Grant Received - General	362,000	0	0
Grants Commission Grant Received- Roads	250,000	0	0
FESA Operating Grant	35,000	8,200	8,295
LRCIP - Round 3	361,000	0	0
Grant - MRWA Direct	155,000	155,000	158,490
	1,163,000	163,200	166,785
Contributions			
Edna May MOU Emergency Services	13,500	0	0
Reimbursement Rural Health West	9,500	792	0
WAPHA - Medical Centre Upgrades Income	25,000	25,000	25,000
WAPHA /Other Funding	45,000	0	0
Income School Facility/Main Building	26,000	2,166	2,955
Income Relating to Aged & Disabled - Senior Citizens	5,000	0	0
Income 55 Wolfram St -Ramelius Resources	500	41	0
Income Edna May MOU 33%	17,500	0	0
Income Edna May MOU WPA 67%	30,000	0	0
DFES Grant	12,500	0	0
Grant -Electric Car Charging Station	22,000	1,833	0
Grant Funding Opportunities	40,000	3,333	3,182
DPIRD Grants Funding (CRC)	107,200	26,800	26,262
	353,700	59,965	57,398
TOTALS	1,516,700	223,165	224,183

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grants, subsidies and contributions revenue		
	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$
Capital grants and subsidies			
LotteryWest /Menshed	200,000	0	0
Grant - MRWA Specific	406,500	155,500	155,460
Grant - Roads to Recovery	325,000	0	0
	931,500	155,500	155,460



**SHIRE OF WESTONIA
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023**

13 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening	Amount	Amount	Closing
	Balance			Received
	1 July 2023		Paid	31 Jul 2023
	\$	\$	\$	\$
LGMA - Receipts	5,672	0	0	5,672
Westonia Historical Society	23,445	0	0	23,445
Cemetry Committee	17,405	0	0	17,405
	46,522	0	0	46,522

9.1.3 GST RECONCILIATION REPORT – JULY 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at July 2023 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling \$37,932.00 for the period ending July 2023 adopted.

Attachment 9.1.3

Shire of Westonia



GST Reconciliation Report

for period ending
31 July 2023

Shire of Westonia
Business Activity Statement
July 2023

Total Sales and Purchases		\$
G1	Total Sales	565,108
G3	Other GST Free Sales	222,336
G4	Input Taxed	29,962
G10	Capital Purchases	84,000
G11	Non-Capital Purchases	230,180



Amounts you owe the ATO (Credits in ledger)		\$
1A/ G9	GST On Sales (GL Balance)	28,443
4	PAYG (GL 94660)	33,823
6A	FBT Instalment	-
7C	Fuel Tax credit over claim	-
<i>Total you owe the ATO</i>		<u>62,266</u>

PAYG		\$
W1	Total Salary Wages & Other	156,689
W2	Amount withheld from Payments at W1	33,823
W4	Amount withheld where no ABN is quoted	-
W3	Other amounts withheld	-

Amounts the ATO owes you (Debits in ledger)		\$
1B/ G20	GST on Purchases (GL Balance)	19,714
7D	Fuel Tax Credit	4,620
<i>Total the ATO owes you</i>		<u>24,334</u>

FBT		\$
F1	FBT Instalment Amount	-

Activity Statement Net Amount		\$
Amounts you owe the ATO (Credits in ledger)		62,266
Amounts the ATO owes you (Debits in ledger)		24,334
Payment (Red - Refund)		<u>37,932</u>


Authorisation	
Prepared By: _____	
Date: _	10/08/2023
Checked & Lodged By: _____	
Date: _	10/08/2023

BAS Journal		
Debit	Credit	Description
1405000 - GST Income (Liability)	28,443	BAS liability due to ATO
1406010 - PAYG Tax Gen	33,823	PAYG paid to ATO
1304000 - GST Expense (Asset)	19,714	BAS purchases claimed from ATO
1144040.114 - Fuel Tax Credit Gen	4,620	FTC
1145090.580 - Fringe Benefits Tax - Admin Gen		FBT
1142210.502 - Fringe Benefits Tax - Works Gen		FBT
1406020 - ATO Clearing Account	37,932	Due from/to ATO
		BAS-Rounding
	<u>62,266</u>	<u>62,266</u>

9.1.4 COUNCIL BANKING

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	F1.1.1
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to consider an alternative banking institution to service Council's banking requirements.

Background

Council would be aware that about 12 months ago the Commonwealth Bank acquired Bankwest. Bankwest is currently the banking service utilised by the Council. We have been advised by the Commonwealth Bank that they intend to close the local Bankwest branch as well as integrate all existing accounts under the Commonwealth brand.

This change is considered unsatisfactory, and it may be an opportune time for the Council to consider their options.

Comment

Council invited both the existing Bankwest banking consultant and the local Branch Manager for the Bendigo Community Bank to discuss banking requirements requesting that a package be available prior to the August meeting for Council consideration.

Council have been presented with a package from the local Bendigo Bank for consideration. The Commonwealth (Bankwest) have advised that they would not be able to meet the deadline but rather would provide a package for consideration at the September meeting.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

A Banking service that best accommodates Council's requirements

Financial Implications

Nil

Voting Requirements

- Simple Majority Absolute Majority


OFFICER RECOMMENDATIONS

That Council establish their banking services requirements with the Bendigo Community Bank located in Mukinbudin.

9.2 COMMUNITY AND REGULATIONS

9.2.1 APPLICATION FOR EXPLORATION LICENCE 77/3128

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ES1.6.1
Disclosure of Interest:	Nil
Attachments:	Location Map EL 77/3128
Signature:	Officer CEO



Purpose of the Report

Executive Decision

Legislative Requirement

This report seeks Council's comment on an Exploration license in the Central part of the shire.

Background

The Shire has been advised of an application for an Exploration license having been lodged by McMahon Mining Title Services on behalf of IGO Newsearch Pty Ltd (E77/3128).

The application relates to a portion of land located West of the Baladjie Reserve. (See Attached)

Comment

IGO Newsearch Pty Ltd is an Australian based company with interests in WA based mineral mining & exploration. (Forrestonia being one such operation).

Previous exploration approvals have been granted with the following conditions:

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.

- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Baladjie Nature Reserve in any way.

Statutory Environment

The Mining Act prevails in this matter.

Policy Implications

Nil

Strategic Implications

Nil.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council grants approval to IGO Newsearch Pty Ltd (E77/3128) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps with the following conditions: -

- 1) That dust suppression is carried out so that others are not adversely affected.
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company’s mining conditions.
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread.
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner.
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner.
- 6) A firefighting unit is to be always available, and drilling is to cease if a total fire and harvest ban is called.
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram.
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors.
- 9) All drill holes are to be capped as soon as possible/practical after drilling.
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, when working between 7:00 pm. and 7:00 am.
- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and

- 12) That no drilling is to occur within any Shire Road Surface and gravel pits, and that no drilling operation is to affect any part Baladjie Nature Reserve in any way.**



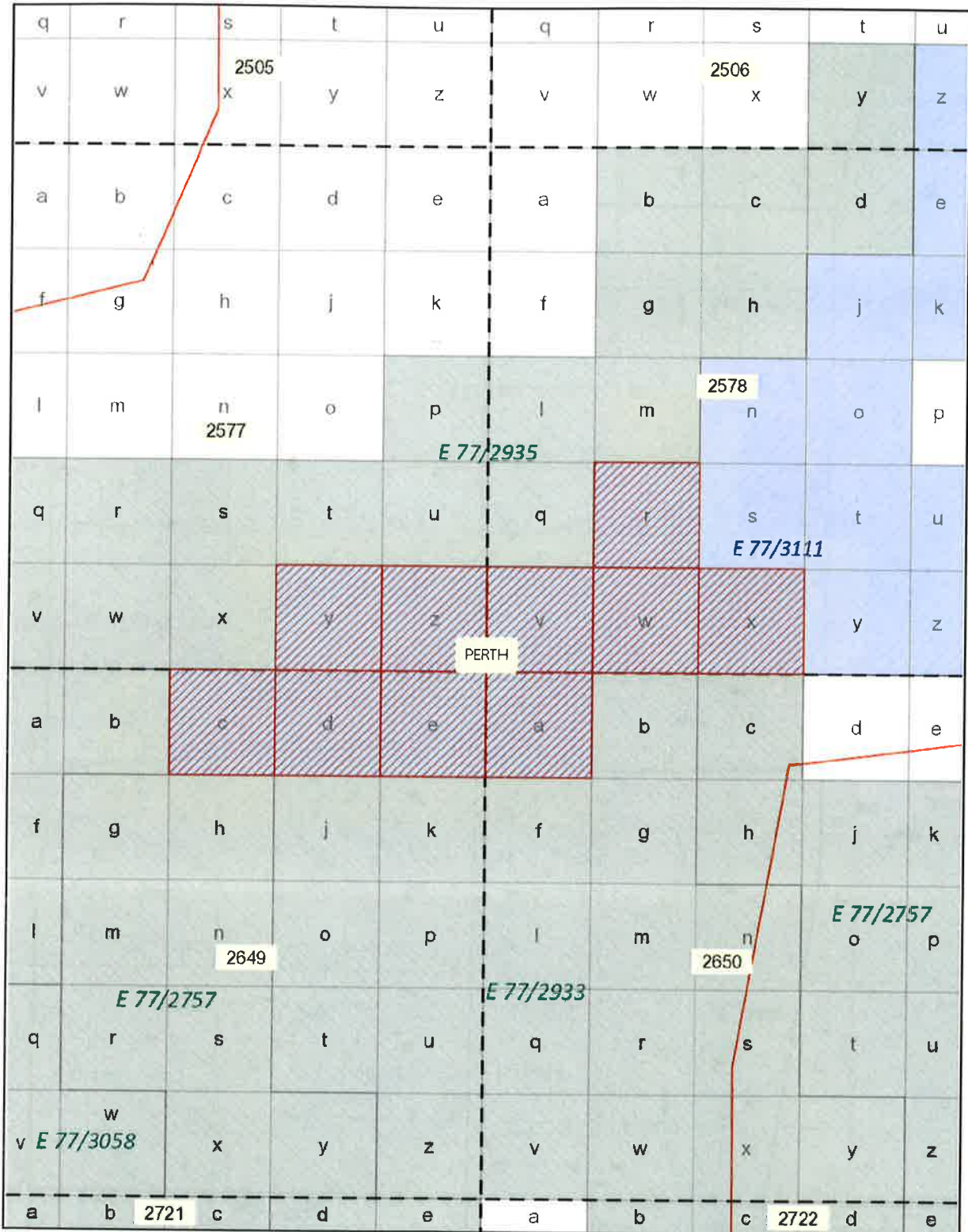
Mining Act 1978
Sec. 58; Reg. 64

FORM 21 - ATTACHMENT 2

Plan Name(s) - PERTH

Time Officially Received : 04/08/2023 10:38:24

User Id : ex111417



MAP SHOWING BLOCKS APPLIED FOR IN
EXPLORATION LICENCE NO. 77/3128


■ Graticular Section Applied For

9.3 WORKS AND SERVICES

Nil

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

9.4.1 SALE OF LAND LOT 305 (34) PYRITES STREET – USE OF COMMON SEAL

Responsible Officer:	Bill Price, CEO		
Author:	Bill Price, CEO		
File Reference:	T.1.1.3		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	

Purpose of the Report

Executive Decision

Legislative Requirement

The purpose of this report is for Council to consider selling Lot 305 (34) Pyrites Street to Gavan Dixon.

Background

Council have been selling land via a Conditional Land Release arrangement to help promote population growth and development within the townsite.

Council has received an application from a Gavan Dixon who wishes to purchase lot 305 (34) Pyrites Street Westonia with the intention to construct a residence and shed.

Below is a map illustrating the lot in question.



Comment

This particular lot has all services to it.

Should Council approve the sale the President and the CEO will be required to sign the Transfer of Landform and affix the Common Seal.

Statutory Environment

Nil

 **Policy Implications**

Nil

 **Strategic Implications**

Nil

 **Financial Implications**

Nil.

 **Voting Requirements**



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the sale of Lot 305 (34) Pyrites Street to Gavan Dixon and authorise the President and CEO in affixing the common seal on the Transfer of Land Ownership form.

**10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A
DECISION OF THE MEETING**

11. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday schedule 28th September 2023 commencing at 3.30pm.

12. MEETING CLOSURE

There being no further business the Deputy President, CR Ross Della Bosca declared the meeting closed at pm