



AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia
Tuesday 24th August 2021
Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Tuesday 24th August 2021 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00 pm

Discussion Period – 1.30 pm – 2.30 pm

Afternoon Tea – 3.00 pm – 3.30 pm

Council Meeting – 3.30 pm

JAMIE CRIDDLE
CHIEF EXECUTIVE OFFICER
20 August 2021



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or committee meeting does that persons or legal entity's own risk.

In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



**SHIRE OF
WESTONIA**
A vibrant community lifestyle

STRATEGIC COMMUNITY PLAN 2018-2028

SNAPSHOT

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

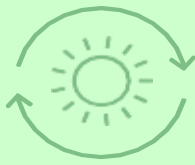
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

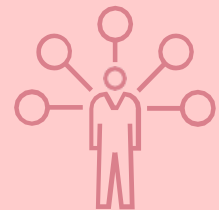
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

**Shire of Westonia: -
A vibrant community lifestyle.**



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1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr KM Day	President
Cr WJ Huxtable	Deputy President
Cr DL Geier	
Cr JJ Jefferys	
CR RS Corsini	
Cr RA Della Bosca	

Staff:

Mr. JC Criddle	Chief Executive Officer
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Members of the Public:	Nil
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Apologies:	Nil
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Approved Leave of Absence:	Nil
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3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF PREVIOUS MINUTES

6. RECEIVAL OF MINUTES

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **24th August 2021**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **24th August 2021**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **24th August 2021**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jasmine Geier, Manager of Corporate Services		
File Reference:	F1.3.3 Monthly Financial Statements		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.1 List of Accounts		
Signature:	Officer	CEO	
			

Purpose of the Report

☐ Executive Decision

☒ Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of July 2021. The credit card statements currently show:
-

CEO **July 2021 \$1,046.41** associated with the purchase of Activ8inet Housing & Office, Email Exchange Platform, Spotify, Microsoft 365 Business Basic Recurring, Diesel Fuel, Wire Rope, Duct Tape & Adobe Illustrator

Works Supervisor **July 2021 \$270.15** associated with the purchase Medical Flu Vaccines, and 1 x 10m oxy acetylene hose with fittings

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2021/2022 Annual Budget.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That July 2021 accounts submitted to today's meeting on Municipal vouchers numbered from 3947 to 3952, and D/Debits from EFT5059 to EFT5114 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$465854.78 be passed for payment.

List of Accounts Due & Submitted to Council July 2021/2022

Chq/EFT	Date	Name	Description	Amount	Bank	Type
3947	02/07/2021	Cash	Council Travel	-881.40	1	CSH
DD3156.1	04/07/2021	Aware Super - Accumulation	Payroll deductions	-5301.27	1	CSH
DD3156.2	04/07/2021	BT Panorama Super	Payroll deductions	-866.12	1	CSH
DD3156.3	04/07/2021	MLC Masterkey	Superannuation contributions	-225.14	1	CSH
DD3156.4	04/07/2021	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-108.43	1	CSH
DD3156.5	04/07/2021	Colonial Mutual Superannuation Pty Ltd	Superannuation contributions	-124.09	1	CSH
834	05/07/2021	FEE - BANK FEES	BANK FEES	-85.70	1	FEE
EFT5059	05/07/2021	FleetNetwork Pty Ltd	Novated Lease - J Criddle	-988.49	1	CSH
PAYROLL	05/07/2021	PAYROLL	Payroll Liability FE 4/7/2021	-29658.92	1	CSH
3948	08/07/2021	Shire of Westonia	Shire Vehicle Licences	-6689.60	1	CSH
3949	08/07/2021	Synergy	Power Usage Shire buildings & Infrastructure	-1835.96	1	CSH
EFT5060	08/07/2021	Avon Waste	Domestic Refuse Collection	-1749.54	1	CSH
EFT5061	08/07/2021	Winc Australia Pty Ltd	Scotch Tape, Velcro roll (Hook Only), Assorted Flags, White Card, Dymo printer tape, Heavy Duty Sheet Protectors, File Dividers & Staples. 1x 4 Ring Binder A4 black cover with red spine @\$41.91 & 1x Rexel Giant Heavy Duty Full Strip Stapler Black Grey @ \$80.95.	-597.52	1	CSH
EFT5062	08/07/2021	Ron Bateman & Co	Plant Operations - consumable items	-954.14	1	CSH
EFT5063	08/07/2021	Two Dogs Home Hardware	Shovel (Post Hole) wth Long Handle for P3 & P4	-106.80	1	CSH
EFT5064	08/07/2021	Westonia Community Resources Centre	MOU Yearly Payment	-2750.00	1	CSH
EFT5065	08/07/2021	Carrabin Roadhouse (Rythdale P/L)	Dr Day Meals	-69.00	1	CSH
EFT5066	08/07/2021	Hutton and Northey Sales	Consumable Items	-68.66	1	CSH
EFT5067	08/07/2021	Merredin Rural	Expendible Tools & Roads Maintenance	-5683.70	1	CSH
EFT5068	08/07/2021	ECHOLON AUSTRALIA PTY LTD LGIS Risk Management	Subs Regional Risk Management	-2333.07	1	CSH
EFT5069	08/07/2021	IT Vision	Annual Licence Fee - IT Vision Software	-21401.11	1	CSH
EFT5070	08/07/2021	Department Of Planning, Lands & Heritage	Lease Rent Caravan Park	-4400.00	1	CSH
EFT5071	08/07/2021	Wheatbelt Uniforms Signs & Safety	Work Boots & Uniforms Oustside Staff	-1296.63	1	CSH
EFT5072	08/07/2021	Dylan Copeland	Combat Vegetation Decline	-200.00	1	CSH
EFT5073	08/07/2021	Ag Implements	Parts JD Tractor	-1350.07	1	CSH
EFT5074	08/07/2021	Great Southern Fuel Supplies	Fuel Card Purchases - WT111, OWT & O2WT	-549.94	1	CSH
EFT5075	08/07/2021	Westonia Community Cooperative Limited	Various sundry Items	-2750.16	1	CSH
EFT5076	08/07/2021	Marketforce	LG Tender Advert	-566.87	1	CSH

EFT5077	08/07/2021	Thinkproject Australia Pty Ltd (Ramm Software)	RAMM Software agreement	-8620.84	1	CSH
EFT5078	08/07/2021	Australia Post	Postage & Frieght	-164.10	1	CSH
EFT5079	08/07/2021	Fuel Distributors Of Western Australia Pty Ltd	Diesel Council Depot	-15352.94	1	CSH
EFT5080	08/07/2021	One Music Australia	Licence Fees - Complex	-88.22	1	CSH
EFT5081	08/07/2021	Repco	Consumable Items	-162.83	1	CSH
EFT5082	08/07/2021	Combined Tyres Pty Ltd	Tyres & Tubes	-1196.80	1	CSH
EFT5083	08/07/2021	Bowman Brush	Caravan Park Upgrades	-8792.82	1	CSH
BPAY	08/07/2021	TELSTRA	Telephone usage & service charges	-1337.27	1	CSH
DD3164.1	18/07/2021	Aware Super - Accumulation	Payroll deductions	-5576.55	1	CSH
DD3164.2	18/07/2021	BT Panorama Super	Payroll deductions	-947.92	1	CSH
DD3164.3	18/07/2021	MLC Masterkey	Superannuation contributions	-225.14	1	CSH
DD3164.4	18/07/2021	Wealth Personal Superannuation and Pension Fund	Superannuation contributions	-105.48	1	CSH
DD3164.5	18/07/2021	Colonial Mutual Superannuation Pty Ltd	Superannuation contributions	-220.19	1	CSH
DD3168.1	18/07/2021	Aware Super - Accumulation	Superannuation contributions	-465.92	1	CSH
EFT5084	19/07/2021	FleetNetwork Pty Ltd	Novated Lease - J Criddle	-988.49	1	CSH
PAYROLL	19/07/2021	PAYROLL	Payroll Liability FE 18/7/2021	-36457.14	1	CSH
834	23/07/2021	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
3950	27/07/2021	Cash	Museum - Vintage Medical Exam Table	-600.00	1	CSH
3951	28/07/2021	Synergy	Power Usage - Shire of Westonia	-4097.55	1	CSH
834	28/07/2021	FEE - BANK FEES	AUDIT CERTIFICATE FEE	-60.00	1	FEE
EFT5085	28/07/2021	WALGA	Subs WALGA	-25595.19	1	CSH
EFT5086	28/07/2021	Winc Australia Pty Ltd	Back Ordered Items	-86.13	1	CSH
EFT5087	28/07/2021	Westonia Progress Association Inc.	MOU Contribution 20/21	-36956.60	1	CSH
EFT5088	28/07/2021	Copier Support	Photocopier Meter Reads	-926.90	1	CSH
EFT5089	28/07/2021	Toll Transport Pty Ltd	Postage & Freight	-83.94	1	CSH
EFT5090	28/07/2021	Ron Bateman & Co	Expendible tools - Pressure Cleaner	-5060.95	1	CSH
EFT5091	28/07/2021	Two Dogs Home Hardware	Maintenance - 301 Pyrites St	-19.98	1	CSH
EFT5092	28/07/2021	BOC Limited	Container Service Charge	-417.17	1	CSH
EFT5093	28/07/2021	Hutton and Northey Sales	Consumable Items	-255.08	1	CSH
EFT5094	28/07/2021	Merredin Rural	Minatenance - Grave Digging	-406.62	1	CSH
EFT5095	28/07/2021	Westonia Tavern	Members Refreshments & Receptions Expense	-860.00	1	CSH
EFT5096	28/07/2021	Treasury Corporation	Annuity Lending	-2.12	1	CSH
EFT5097	28/07/2021	Local Government Professionals Australia WA	Annual membership - LG Pro	-877.00	1	CSH
EFT5098	28/07/2021	Ross's Diesel Service	Part & Repairs	-506.22	1	CSH
EFT5099	28/07/2021	Wheatbelt East Regional Organisation of Councils	Subs WEROC	-13200.00	1	CSH

EFT5100	28/07/2021	Chris Mitchell Earthworks & Landscaping Supplies	Maintenance Parks, Reserves & Playgrounds	-4400.00	1	CSH
EFT5101	28/07/2021	WCS Concrete Pty Ltd	Purchase of Furniture & Equipment - Dump Points	-1607.10	1	CSH
EFT5102	28/07/2021	Independent Valuers of WA Pty Ltd ATF Lambert Trading Trust	Property Valuations	-7370.00	1	CSH
EFT5103	28/07/2021	Mech Tech Diesel Services Pty Ltd	Plant Repares & Maintenance	-15278.98	1	CSH
EFT5104	28/07/2021	JARDINE LLOYD THOMPSON PTY LTD LGIS INSURANCE BROKING	Insurance Premiums	-2452.56	1	CSH
EFT5105	28/07/2021	Ceaca Inc	Subs - CEACA Inc	-22000.00	1	CSH
EFT5106	28/07/2021	Merredin Panel & Paint	Parts & Repairs	-1283.92	1	CSH
EFT5107	28/07/2021	Wattleup Tractors	Parts & Repairs	-1043.80	1	CSH
EFT5108	28/07/2021	Mineral Crushing Services (WA) Pty Ltd	Warralakin Rd Project	-1311.05	1	CSH
EFT5109	28/07/2021	Wessie Pty Ltd	Goldfields Road Project	-7015.25	1	CSH
EFT5110	28/07/2021	Combined Tyres Pty Ltd	Tyres & Tubes	-352.00	1	CSH
EFT5111	28/07/2021	Ross Warren Winzer	Refund of 342 Pyrite Street Westonia	-5000.00	1	CSH
EFT5112	28/07/2021	Rock of Cages	Gabion Cadges plus Freight to Westonia	-1429.00	1	CSH
BPAY	28/07/2021	TELSTRA	Telephone usage & service charges	-406.17	1	CSH
3952	30/07/2021	HI-LO CONSTRUCTION	Cravan Park Redevelopment	-20496.89	1	CSH
EFT5113	30/07/2021	Centek Constructions	Patio 4 Quartz Street	-17595.60	1	CSH
EFT5114	30/07/2021	LGISWA	Insurance Premiums	-44817.78	1	CSH
BPAY	31/07/2021	Deputy Commissioner of Tax	BAS Payment - July 2021	-25673.00	1	CSH
B/S	31/07/2021	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-21436.30	1	FEE



-465854.78

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 3947 to 3952, and D/Debits from EFT5059 to EFT5114 Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$465854.78 submitted to each member of the Council on Tuesday 24th August 2021, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – JULY 2021

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jasmine Geier, Manager of Corporate Services		
File Reference:	F1.3.3 Monthly Financial Statements		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity		
Signature:	Officer	CEO	
			

Purpose of the Report

☐ Executive Decision

☒ Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending July 2021 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2021/2022 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

☒ Simple Majority

☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending July 2021 and note any material variances greater than \$10,000 or 15%.

SHIRE OF WESTONIA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 July 2021

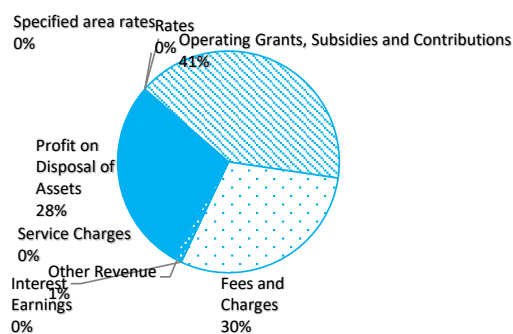
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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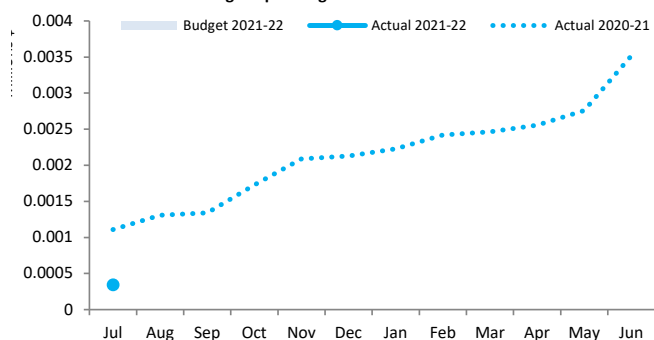
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OPERATING ACTIVITIES

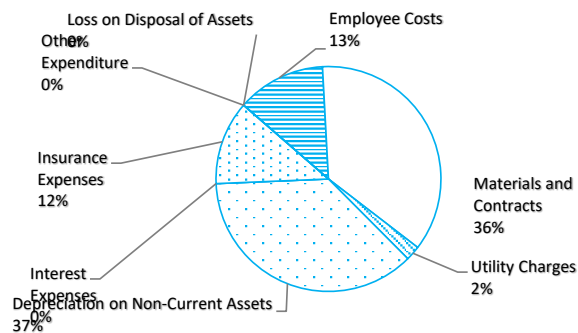
OPERATING REVENUE



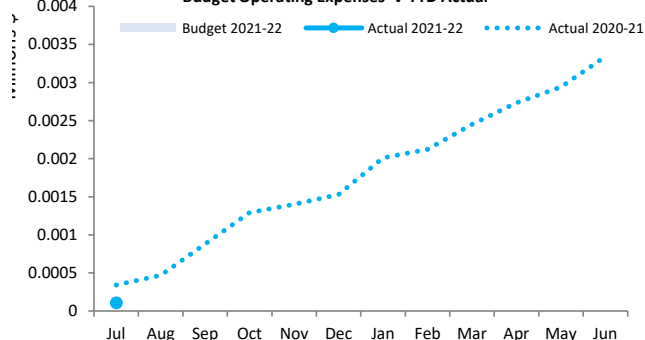
Budget Operating Revenues -v- Actual



OPERATING EXPENSES



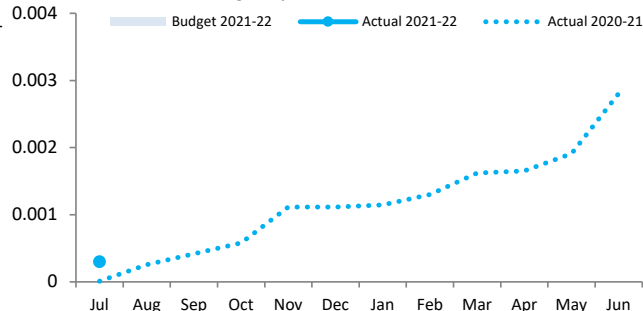
Budget Operating Expenses -v- YTD Actual



INVESTING ACTIVITIES

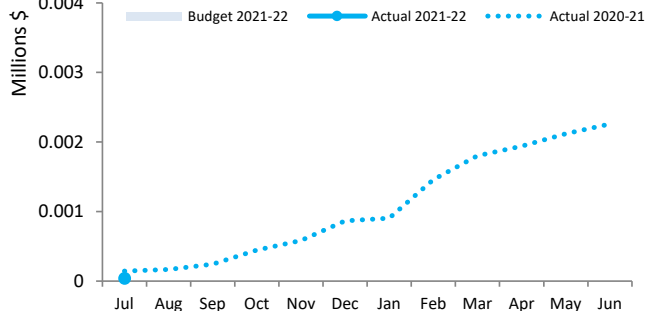
CAPITAL REVENUE

Budget Capital Revenue -v- Actual



CAPITAL EXPENSES

Budget Capital Expenses -v- Actual

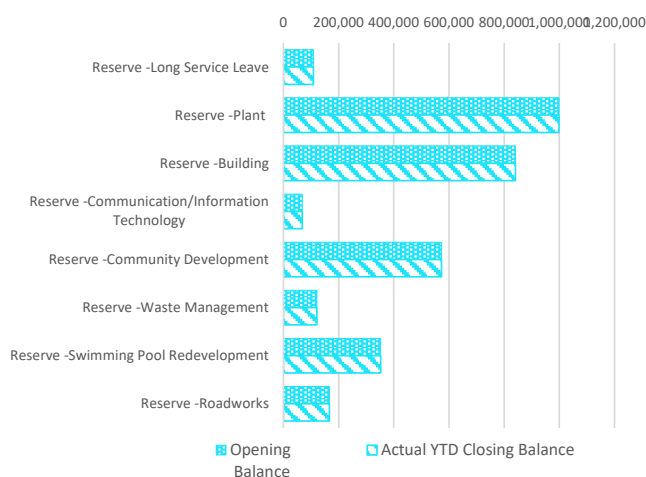


FINANCING ACTIVITIES

BORROWINGS

Shire has
NO current
Borrowings

RESERVES



Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.57 M	\$0.57 M	\$1.61 M	\$1.04 M
Closing	\$0.14 M	\$1.98 M	\$1.88 M	(\$0.10 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$4.44 M	% of total
Unrestricted Cash	\$1.21 M	27.3%
Restricted Cash	\$3.23 M	72.7%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.06 M	% Outstanding
Trade Payables	(\$0.00 M)	
0 to 30 Days		100.0%
30 to 90 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$0.61 M	% Collected
Rates Receivable	\$0.02 M	-0.4%
Trade Receivable	\$0.59 M	% Outstanding
30 to 90 Days		29.4%
Over 90 Days		5.7%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.13 M	\$0.15 M	\$0.07 M	(\$0.08 M)

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$0.00 M	% Variance
YTD Budget	\$0.00 M	0.0%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
YTD Actual	\$0.17 M	% Variance
YTD Budget	\$0.15 M	14.6%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.12 M	% Variance
YTD Budget	\$0.11 M	7.8%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.88 M)	\$0.47 M	\$0.20 M	(\$0.28 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.12 M	%
Adopted Budget	\$1.61 M	(92.8%)

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.05 M	% Spent
Adopted Budget	\$3.44 M	(98.6%)

Refer to Note 8 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.13 M	% Received
Adopted Budget	\$0.95 M	(85.9%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.32 M	\$0.80 M	\$0.00 M	(\$0.80 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal	\$0.00 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$3.23 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control, waste disposal compliance and operation of health clinic.
EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of senior citizen centre (old school). Provision and maintenance of home and community care programs and youth services.
HOUSING To help ensure adequate staff, community and	Provision and maintenance of staff, community and aged housing.
COMMUNITY AMENITIES To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment, cemetery and public conveniences.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resource which will help the social well being of the community	Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES To help promote the shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.
OTHER PROPERTY AND SERVICES To monitor and control council's overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	568,159	568,159	1,611,461	1,043,302	183.63%	▲
Revenue from operating activities							
Governance		1,150	0	0	0	0.00%	
General purpose funding - general rates	6	1,062,630	0	0	0	0.00%	
General purpose funding - other		652,517	180	244	64	35.56%	
Law, order and public safety		42,400	3,449	3,409	(40)	(1.16%)	
Health		2,000	500	600	100	20.00%	
Education and welfare		8,750	754	1,255	501	66.45%	
Housing		164,000	30,404	34,746	4,342	14.28%	
Community amenities		11,200	932	0	(932)	(100.00%)	
Recreation and culture		53,700	17,139	30,741	13,602	79.36%	▲
Transport		541,500	230,250	254,196	23,946	10.40%	▲
Economic services		88,500	8,829	11,413	2,584	29.27%	
Other property and services		209,000	17,413	74,468	57,055	327.66%	▲
		2,837,347	309,850	411,072	101,222		
Expenditure from operating activities							
Governance		(336,313)	(4,503)	(84,329)	(79,826)	(1772.73%)	▼
General purpose funding		(38,500)	(2,666)	(2,523)	143	5.36%	
Law, order and public safety		(86,130)	(1,357)	(14,619)	(13,262)	(977.30%)	▼
Health		(38,200)	(1,484)	(1,569)	(85)	(5.73%)	
Education and welfare		(43,050)	(2,146)	(2,494)	(348)	(16.22%)	
Housing		(179,096)	(13,307)	(6,672)	6,635	49.86%	▲
Community amenities		(134,266)	(2,625)	(4,825)	(2,200)	(83.81%)	
Recreation and culture		(828,148)	(39,532)	(54,324)	(14,792)	(37.42%)	▼
Transport		(1,551,000)	(129,246)	(143,845)	(14,599)	(11.30%)	▼
Economic services		(383,900)	(19,644)	(25,809)	(6,165)	(31.38%)	▼
Other property and services		(25,000)	(2,357)	(15,774)	(13,417)	(569.24%)	▼
		(3,643,603)	(218,867)	(356,783)	(137,916)		
Non-cash amounts excluded from operating activities	1(a)	935,340	55,384	15,851	(39,533)	(71.38%)	▼
Amount attributable to operating activities		129,084	146,367	70,140	(76,227)		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	945,600	133,008	132,940	(68)	(0.05%)	
Proceeds from disposal of assets	7	1,611,000	537,000	115,455	(421,545)	(78.50%)	▼
Payments for property, plant and equipment and infrastructure	8	(3,436,000)	(195,369)	(49,705)	145,664	74.56%	▲
		(879,400)	474,639	198,690	(275,949)		
Amount attributable to investing activities		(879,400)	474,639	198,690	(275,949)		
Financing Activities							
Transfer from reserves	9	795,000	795,000	0	(795,000)	(100.00%)	▼
Transfer to reserves	9	(473,500)	0	0	0	0.00%	
Amount attributable to financing activities		321,500	795,000	0	(795,000)		
Closing funding surplus / (deficit)	1(c)	139,343	1,984,165	1,880,291			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.
Refer to Note 14 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2021

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	568,159	568,159	1,611,461	1,043,302	183.63%	▲
Revenue from operating activities							
Rates	6	1,062,630	0	0	0	0.00%	
Operating grants, subsidies and contributions	11	849,517	146,916	168,369	21,453	14.60%	▲
Fees and charges		310,250	113,197	121,987	8,790	7.77%	▲
Interest earnings		18,750	0	84	84	0.00%	
Other revenue		36,200	3,071	5,177	2,106	68.58%	
Profit on disposal of assets	7	560,000	46,666	115,454	68,788	147.40%	▲
		2,837,347	309,850	411,071	101,221		
Expenditure from operating activities							
Employee costs		(1,028,434)	(83,283)	(45,538)	37,745	45.32%	▲
Materials and contracts		(789,056)	(12,538)	(129,401)	(116,863)	(932.07%)	▼
Utility charges		(167,150)	(12,026)	(7,565)	4,461	37.09%	
Depreciation on non-current assets		(1,495,340)	(102,050)	(131,305)	(29,255)	(28.67%)	▼
Insurance expenses		(117,000)	(6,176)	(42,973)	(36,797)	(595.81%)	▼
Other expenditure		(46,623)	(2,794)	0	2,794	100.00%	
		(3,643,603)	(218,867)	(356,782)	(137,915)		
Non-cash amounts excluded from operating activities	1(a)	935,340	55,384	15,851	(39,533)	(71.38%)	▼
Amount attributable to operating activities		129,084	146,367	70,140	(76,227)		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	945,600	133,008	132,940	(68)	(0.05%)	
Proceeds from disposal of assets	7	1,611,000	537,000	115,455	(421,545)	(78.50%)	▼
Payments for property, plant and equipment	8	(3,436,000)	(195,369)	(49,705)	145,664	74.56%	▲
		(879,400)	474,639	198,690	(275,949)		
Amount attributable to investing activities		(879,400)	474,639	198,690	(275,949)		
Financing Activities							
Transfer from reserves	9	795,000	795,000	0	(795,000)	(100.00%)	▼
Transfer to reserves	9	(473,500)	0	0	0	0.00%	
Amount attributable to financing activities		321,500	795,000	0	(795,000)		
Closing funding surplus / (deficit)	1(c)	139,343	1,984,165	1,880,291			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 May 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(560,000)	(46,666)	(115,454)
Add: Depreciation on assets		1,495,340	102,050	131,305
Total non-cash items excluded from operating activities		935,340	55,384	15,851

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 July 2020	Year to Date 31 July 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(3,230,514)	(2,795,172)	(3,230,514)
Add: Provisions - employee	10	207,351	100,558	207,351
Total adjustments to net current assets		(3,023,163)	(2,694,614)	(3,023,163)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,652,867	3,842,935	4,442,063
Rates receivables	3	20,533	1,079,223	20,618
Receivables	3	253,788	108,099	587,533
Other current assets	4	7,414	7,884	7,414
Less: Current liabilities				
Payables	5	(92,627)	(7,923)	(57,959)
Provisions	10	(207,351)	(100,558)	(207,351)
Less: Total adjustments to net current assets	1(b)	(3,023,163)	(2,694,614)	(3,023,163)
Closing funding surplus / (deficit)		1,611,461	2,235,046	1,769,155

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
PETTY CASH and FLOATS	Cash and cash equivalents	870	0	870	0		NIL	On Hand
MUNCIPAL BANK ACCOUNT	Cash and cash equivalents	1,210,679	0	1,210,679	0	BankWest	Variable	Cheque Acc.
RESERVE FUND	Cash and cash equivalents	0	3,230,514	3,230,514	0	BankWest	Variable	Term Deposit
TRUST FUND CASH AT BANK	Cash and cash equivalents	0	0	0	32,222	BankWest	Variable	Cheque Acc.
Total		1,211,549	3,230,514	4,442,063	32,222			
Comprising								
Cash and cash equivalents		1,211,549	3,230,514	4,442,063	32,222			
		1,211,549	3,230,514	4,442,063	32,222			

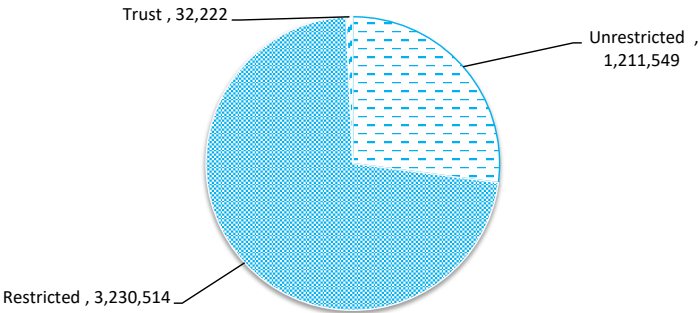
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

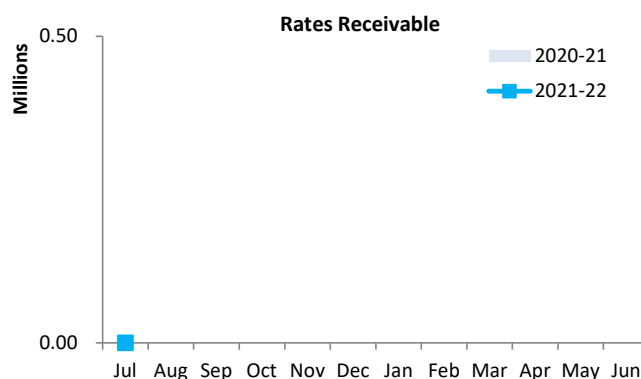


Corporate MasterCard	Transaction Summary	Total Amount	Institution	Interest Rate	Period End Date
		\$			
Card # **** *270					
Criddle, Jameon C	Microsoft 365 Business x7 Units	216.59	Bankwest	17.99%	31-Jul-21
	Spotify Subscription for Westonia Swimming Pool	18.99			
	130GB Office	156.50			
	95 GB CEO Residence	156.50			
	95GB Works Resodence	156.50			
	Wire Rope, Duct Tape	57.59			
	Diesel Fuel Purchase	253.75			
	Adobe Illustrator	29.99			
Card # **** *693					
Price, Arthur W	1 x 10m oxy acetylene hose with fittings	\$69.99	Bankwest	17.99%	31-Jul-21
	Medical Costs - Annual Flu Vaccinations	\$199.60			
	Purchase Interest	\$0.56			
		1,316.56			

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 Jun 2021	31 Jul 2021
	\$	\$
Opening arrears previous years	11,466	20,533
Levied this year	1,067,757	0
Less - collections to date	(1,058,690)	85
Equals current outstanding	20,533	20,618
Net rates collectable	20,533	20,618
% Collected	98.1%	-0.4%

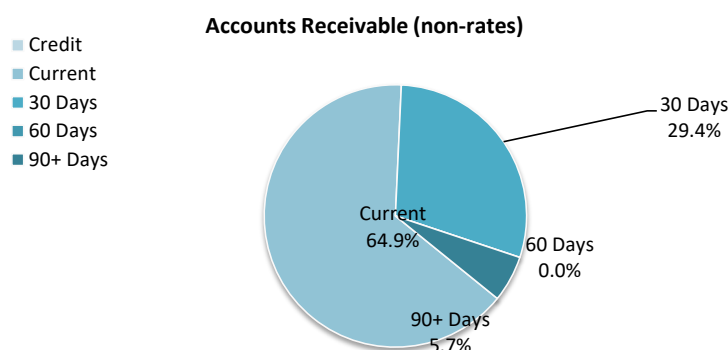


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	381,269	172,740	0	33,524	587,533
Percentage	0.0%	64.9%	29.4%	0%	5.7%	
Balance per trial balance						
Sundry debtors		352,682	172,739	0	33,524	558,945
GST receivable		0	1	0	0	1
Loans receivable - clubs/institutions		(5,257)	0	0	0	(5,257)
Trust		32,222	0	0	0	32,222
Income Received in Advance		1,622	0	0	0	1,622
Total receivables general outstanding						587,533

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 July 2021
Other current assets	\$	\$	\$	\$
Inventory				
Fuel and materials	7,414			7,414
Total other current assets	7,414	0	0	7,414
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

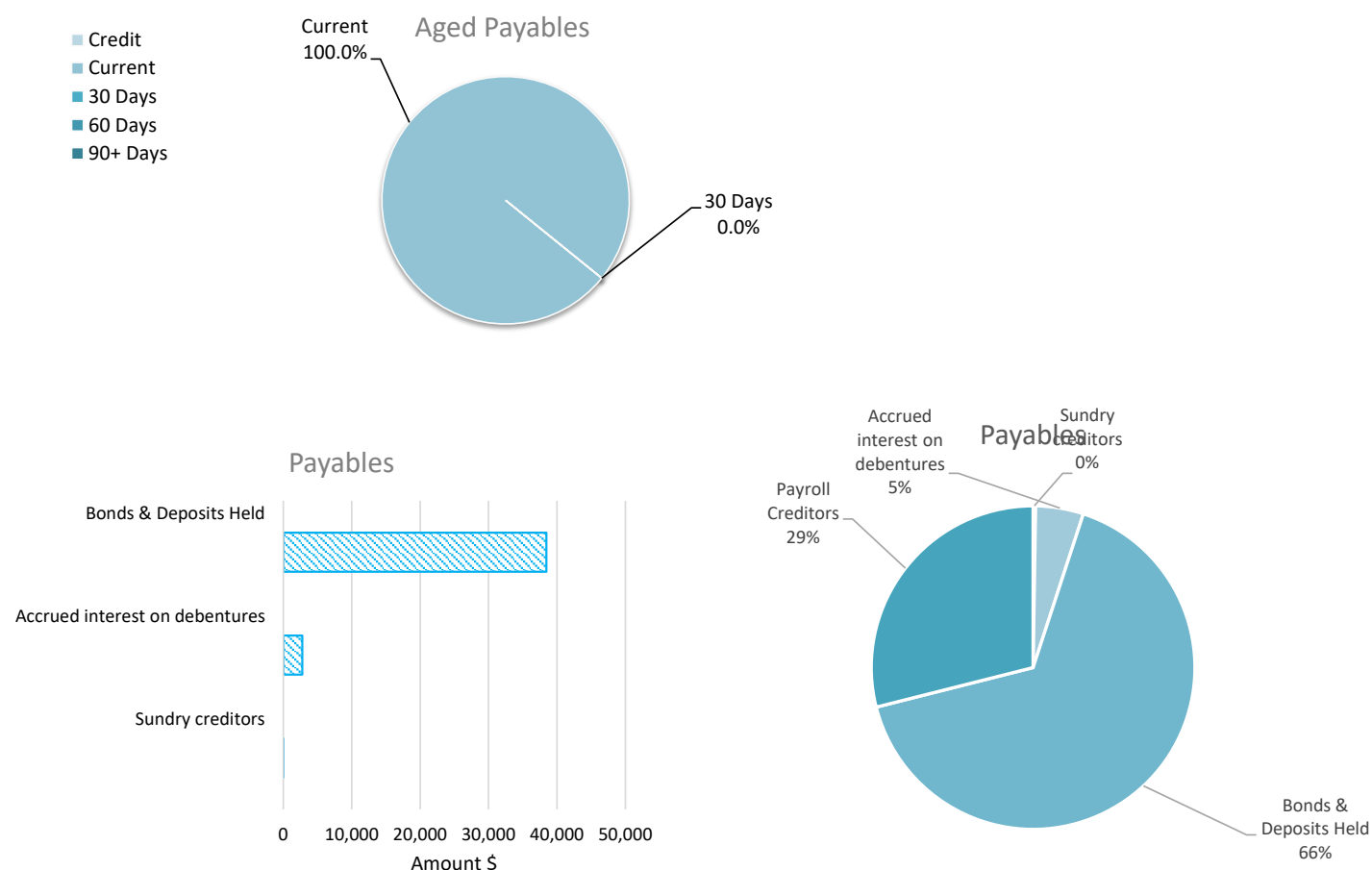
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	57,959	0	0	0	57,959
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors		(147)	0	0	0	(147)
Accrued interest on debentures		2,784	0	0	0	2,784
Bonds & Deposits Held		38,468	0	0	0	38,468
Payroll Creditors		16,854	0	0	0	16,854
Total payables general outstanding						57,959

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



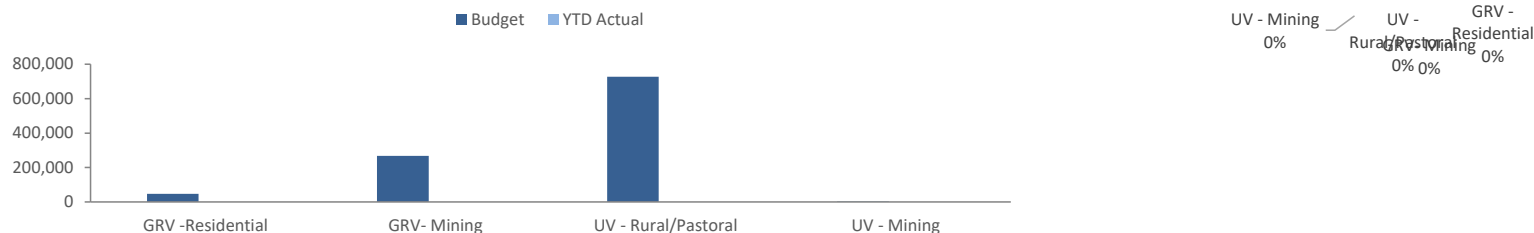
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

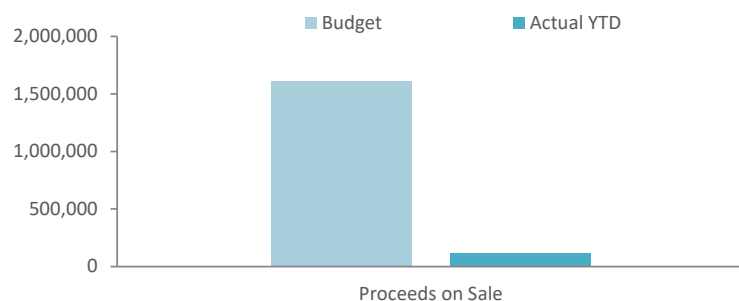
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV -Residential	0.07222	51	650,115	46,950	0	0	46,950				0
GRV- Mining	0.20536	2	1,305,800	268,159	0	0	268,159				0
Unimproved value											
UV - Rural/Pastoral	0.01626	122	44,721,943	727,000	34	0	727,034				0
UV - Mining	0.01626	5	140,028	2,276	0	0	2,276				0
Sub-Total		180	46,817,886	1,044,385	34	0	1,044,419	0	0	0	0
Minimum payment	Minimum \$										
Gross rental value											
GRV -Residential	355	15	23,507	5,325	0	0	5,325				0
Unimproved value											
UV - Rural/Pastoral	355	17	107,757	6,035	0	0	6,035				0
UV - Mining	200	11	26,707	2,200	0	0	2,200				0
Sub-total		43	157,971	13,560	0	0	13,560	0	0	0	0
Amount from general rates							1,057,979				0
Ex-gratia rates							4,650				
Total general rates							1,062,629				0

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Proceeds	Profit	Value	Proceeds	Profit	(Loss)
		Value	(Loss)						
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
A530	Toyota Prado - WT111	60,000	115,000	55,000	0			0	0
	Toyota Prado - WT111	60,000	115,000	55,000	0			0	0
A475	Canter (P10) WT139	70,000	92,000	22,000	0			0	0
A487	Toyota Hilux Dual Cab - 04WT	48,000	76,000	28,000	0			0	0
A485	Toyota Hilux - WT06	28,000	41,000	13,000	0			0	0
A132	Multi Tyred Roller	30,000	30,000	0	0			0	0
A348	Grader	410,000	537,000	127,000	0		115,455	115,455	0
	Mower/Utility Tractor	35,000	35,000	0	0			0	0
A490	Hamm Roller	160,000	280,000	120,000	0			0	0
	Other property and services								
A535	Toyota LandCruiser - OWT	75,000	145,000	70,000	0			0	0
	Toyota LandCruiser - OWT	75,000	145,000	70,000	0			0	0
		1,051,000	1,611,000	560,000	0	0	115,455	115,455	0



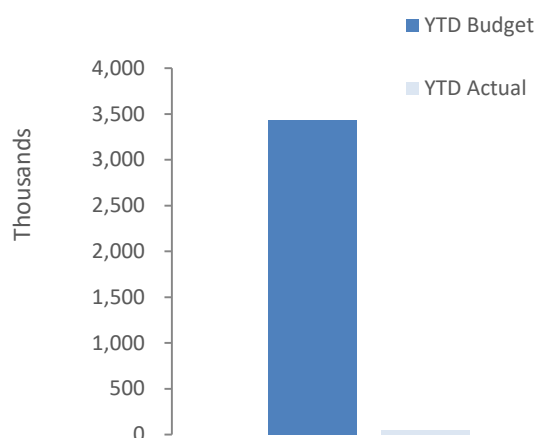
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

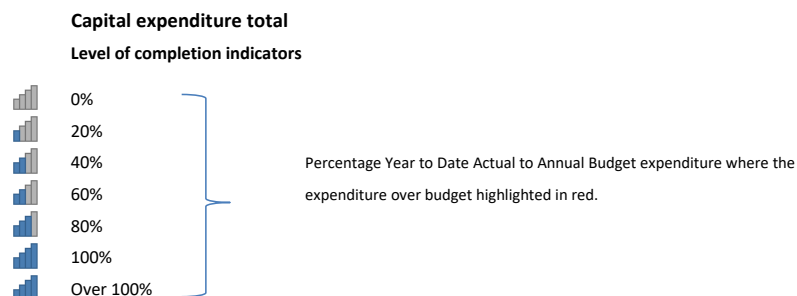
**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

	Budget	Adopted YTD Budget	YTD Actual	YTD Actual Variance
Capital acquisitions	\$	\$	\$	\$
Buildings - specialised	822,000	1,000	0	(1,000)
Furniture and equipment	97,000	1,500	3,815	2,315
Plant and equipment	1,051,000	77,581	0	(77,581)
Infrastructure - roads	1,420,500	111,497	45,890	(65,607)
Other infrastructure - Footpaths	45,500	3,791	0	(3,791)
Payments for Capital Acquisitions	3,436,000	195,369	49,705	(145,664)
Total Capital Acquisitions	3,436,000	195,369	49,705	(145,664)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	945,600	133,008	132,940	(68)
Other (disposals & C/Fwd)	1,611,000	537,000	115,455	(421,545)
Cash backed reserves				
Reserve -Plant	435,000	0	0	0
Reserve -Building	300,000	0	0	0
Reserve -Community Development	60,000	0	0	0
Contribution - operations	84,400	(474,639)	(198,690)	275,949
Capital funding total	3,436,000	195,369	49,705	(145,664)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.





Level of completion indicator, please see table at the end of this note for further detail.

		Adopted		Variance (Under)/Over
Account Description		Budget	YTD Budget	
Land & Building				
08104	Purchase Land & Building - Ablutions	250,000	0	0
09127	Purchase Land & Building - Staff Housing	460,000	0	0
12218	Purchase Land & Building - Depot Shed	40,000	0	0
13606	Land & Buildings - Wolfram Street Shed & Façade	60,000	0	0
14514	Land & Buildings - Admin Entrance (Disabled)	12,000	1,000	0
		822,000	1,000	0
Furniture & Equipment				
09232	Purchase Furniture & Equipment - Other Housing	12,000	0	0
11607	Purchase Furniture & Equipment - Complex Solar	15,000	0	0
11608	Purchase Furniture & Equipment - Stadium Solar	15,000	0	0
11609	Purchase Furniture & Equipment - Marquee	13,000	0	0
11603	Purchase Furniture & Equipment - Walgoolan Wagon	12,000	1,000	2,034
13217	Purchase Furniture & Equipment - Caravan Park	30,000	500	1,781
		97,000	1,500	3,815
Plant & Equipment				
MOWER	Utility Mower/tractor	35,000	2,916	0
GRADER	Grader	410,000	34,166	0
CANTER	Canter	70,000	5,833	0
WT06	Dual Cab Ute	48,000	4,000	0
04WT	Single Cab Ute	28,000	2,333	0
14213	Works Supervisor Vehicle - CAPITAL	120,000	0	0
MINI	Multi Roller Repairs	30,000	2,500	0
ROLLER	Multi Roller	160,000	13,333	0
14520	CEO Vehicle - CAPITAL	150,000	12,500	0
		1,051,000	77,581	0
Infrastructure - Roads				
C0083	Baladjie Track Formation & Gravel Sheet	24,000	2,000	0
C0008	Goldfields Gravel Resheet	46,000	3,833	6,378
C0037	Wardell Gravel Resheet	60,000	5,000	0
C0015	Echo Valley Gravel Resheet	47,000	3,916	0
C0011	Maxfield Gravel Resheet	67,500	5,625	0
C0030	Maisefield Gravel Resheet	67,000	5,583	0
DRAIN	Townsite drainage	30,500	2,542	0
C0035	Webb Gravel Resheet	49,000	4,083	0
C0064	Elsewhere Gravel Resheet	67,500	5,625	0
C0005	Warrachuppin Gravel Resheet	67,000	5,583	0
	TBA	82,500	0	0
RRG84C	Warralakin Road Reconstruction	487,500	40,625	1,192
R2R92	Leeman/Begley Intersection	30,500	2,541	0
R2R04	Sth Walgoolan/Goldfields Intersection	30,500	2,541	0
R2R25	Rabbit Proof Fence Rd - Gravel Resheet	76,500	6,375	37,265
R2R016	Leach Road - Reseal	187,500	15,625	1,056
		1,420,500	111,497	45,890
Infrastructure - Other				
FP0056	Pyrites Street Footpaths & Drainage	15,000	1,250	0
FP0093	Scheelite Street Footpaths & Drainage	15,000	1,250	0
FP0061	Wolfram Street Footpaths	15,500	1,291	0
		45,500	3,791	0
		3,436,000	195,369	49,705
				(145,664)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

OPERATING ACTIVITIES

NOTE 9

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve -Long Service Leave	108,703	1,000	0	0	0	0	0	109,703	108,703
Reserve -Plant	998,757	10,000	0	250,000	0	(435,000)	0	823,757	998,757
Reserve -Building	840,828	5,000	0	65,000	0	(300,000)	0	610,828	840,828
Reserve -Communication/Information T	68,579	500	0	500	0	0	0	69,579	68,579
Reserve -Community Development	573,435	3,000	0	3,000	0	(60,000)	0	519,435	573,435
Reserve -Waste Management	121,593	500	0	500	0	0	0	122,593	121,593
Reserve -Swimming Pool Redevelopmer	351,980	2,000	0	2,000	0	0	0	355,980	351,980
Reserve -Roadworks	166,639	500	0	130,000	0	0	0	297,139	166,639
	3,230,514	22,500	0	451,000	0	(795,000)	0	2,909,014	3,230,514

KEY INFORMATION

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2021
Other current liabilities		\$		\$	\$	\$
Provisions						
Provision for annual leave		129,526	0	0	0	129,526
Provision for long service leave		77,825	0	0	0	77,825
Total Provisions		207,351	0	0	0	207,351
Total other current liabilities		207,351	0	0	0	207,351
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2021	Liability	Liability	31 Jul 2021	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commission Grant Received - General				0		397,804	0	0
Grants Commission Grant Received- Roads				0		235,213	0	0
Law, order, public safety								
FESA Grant - Operating Bush Fire Brigade				0		24,000	0	0
Ramelius Resources MOU Emergency Services				0		13,500	3,375	3,409
Recreation and culture								
Income Ramelius MOU Social Contribution 33%				0		14,000	7,000	6,845
Income Ramelius MOU WPA Contribution 67%				0		28,000	0	13,897
Ramelius Common Management - Income				0		10,000	10,000	10,000
Transport								
Grant - MRWA Direct				0		126,500	126,500	134,219
	0	0	0	0	0	849,017	146,875	168,369
Operating contributions								
Housing								
Income 55 Wolfram St -Ramelius Resources				0		500	41	0
	0	0	0	0	0	500	41	0
TOTALS	0	0	0	0	0	849,517	146,916	168,369

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2021	Current Liability 31 Jul 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Education and welfare								
Income Relating to Pre-Schools				0		90,500	0	0
Housing								
Income R4R - 2x2 Housing - CAPITAL				0		160,000	0	0
Recreation and culture								
Income Relating to Libraries				0		100	8	0
Transport								
Grant - MRWA Specific				0		340,000	133,000	132,940
Grant - Roads to Recovery				0		325,000	0	0
Economic services								
Caravan Park - Capital Income				0		30,000	0	0
	0	0	0	0	0	945,600	133,008	132,940

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 13
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2021	Received	Paid	31 Jul 2021
	\$	\$	\$	\$
LGMA - Receipts	4,672	0	0	4,672
Westonia Historical Society	19,145	0	0	19,145
Cemetery Committee	8,405	0	0	8,405
	32,222	0	0	32,222

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**



**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Recreation and culture	13,602	79.36%	▲ MOU 67% & 33% Received			
Transport	23,946	10.40%	▲	Increase in Direct Funding Allocation		
Other property and services	57,055	327.66%	▲	Cyclone Seroja Insurance Claim		
Expenditure from operating activities						
Governance	(79,826)	(1772.73%)	▼		Insurance Renewals Not received	
Law, order and public safety	(13,262)	(977.30%)	▼		Insurance Renewals Not received	
Housing	6,635	49.86%	▲ Housing Matenance Completed			
Recreation and culture	(14,792)	(37.42%)	▼		Insurance Renewals Not received	
Transport	(14,599)	(11.30%)	▼		Insurance Renewals Not received	
Economic services	(6,165)	(31.38%)	▼		Insurance Renewals Not received	
Other property and services	(13,417)	(569.24%)	▼		Insurance Renewals Not received	
Investing activities						
Proceeds from disposal of assets	(421,545)	(78.50%)	▼		Tenders in Process	
Payments for property, plant and equipment and infrastructure	145,664	74.56%	▲ Capital Works Program starting			
Financing activities						
Transfer from reserves	(795,000)	(100.00%)	▼			

9.1.3 GST RECONCILIATION REPORT – JULY 2021

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jasmine Geier, Manager of Corporate Services		
File Reference:	F1.4.4 Audit Report		
Disclosure of Interest:	Nil		
Attachments:	Attachment 9.1.3 GST Report		
Signature:	Officer	CEO	
			

Purpose of the Report

☐ Executive Decision ☒ Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 31st July 2021 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

Voting Requirements

☐ Simple Majority ☐ Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totaling\$ 25,673.00 for the period ending July 2021 adopted.

SHIRE OF WESTONIA

BAS EXTRACT - 31 July 2021



ABN:	87 507 505 958
Business Activity Statement:	Jul-21
Period/Year end:	2021/2022

Name	Jasmine Geier
Position	Manager of Coporate Services
Date	5/08/2021

	A	B	C	D	E	F	G
	GST						
Month	On Sales (collected) *1405000	On Purchases (paid) *1304000	Nett GST Payable / (Receivable)	Fuel Tax Credit *1144040.170	PAYG *1406010	FBT Instalment *1142210 & 1145090	Nett Payment /(Refund)
Jul-21	36,238.00	23,671.00	12,567.00	(4,217.00)	17,323.00	0.00	25,673.00
Aug-21			0.00				0.00
Sep-21			0.00				0.00
Oct-21			0.00				0.00
Nov-21			0.00				0.00
Dec-21			0.00				0.00
Jan-22			0.00				0.00
Feb-22			0.00				0.00
Mar-22			0.00				0.00
Apr-22			0.00				0.00
May-22			0.00				0.00
Jun-22			0.00				0.00
Total	36,238.00	23,671.00	12,567.00	(4,217.00)	17,323.00	0.00	25,673.00

A - B = C (Net GST)

C + D + E + F = G (Nett (Refund/Payment))

Confidential Item


In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

e) a matter that if disclosed, would reveal-


ii) information that has a commercial value to a person;

9.1.4 LAND & PROPERTY VALUATIONS - WESTONIA

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:			
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	



9.1.5 WALGA AGM – NOTICE OF MOTIONS

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:	A2.8.5	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO
		

Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

Summary

Council will be represented by Shire President Cr Day, Cr Huxtable, Cr Jefferys and Cr Della Bosca at the 2021 Local Government Week convention to be held at the Burswood Resort Casino from 20th to 22nd September 2021.

The Annual General Meeting of WALGA is scheduled for the Wednesday afternoon session of the convention (20th September). There are five member motions to be presented as part of the agenda for the 2021 AGM of the Western Australian Local Government Association (WALGA).

Council's voting delegates at the AGM are the Shire President (Day) and Deputy President (Huxtable).

Background

Notice of Motions closed at the end of July 2020 from WALGA for the 2020 Local Government Week Convention Annual General Meeting with the Agenda to be distributed soon.

A draft schedule is provided below:

MONDAY, 20 September

- 7:00am Delegate Service Desk open for Convention Registration
- 7:00am - 8:30am ALGWA (WA) AGM and Breakfast
- 7:30am - 8:45am Breakfast with Heads of Agencies - by invitation only
- 9:00am - 12:45pm WALGA Annual General Meeting (includes presentation of Honours Awards)
- 12:45pm Lunch for AGM attendees and Convention Delegates
- 12:45pm – 1:45pm 2021 WALGA Honours Recipients Luncheon - by invitation only
- 1:50pm – 3:00pm Opening Keynote Speaker: Hon Julie Bishop
- 3:00pm - 3:40pm Afternoon Tea
- 3:40pm - 5:00pm Local Government, a Federal Perspective
 - Hon Kevin Hogan MP, Assistant Minister to the Deputy Prime Minister; Assistant Minister for Local Government

- **Hon Jason Clare MP, Shadow Minister for Regional Services, Territories and Local Government; Housing and Homelessness**
- **Liam Bartlett, 60 Minutes reporter, host of Radio LPR's morning program, award winning broadcaster and journalist (Moderator)**
- **6:30pm – 11.00pm 2021 Convention Gala Dinner (Optus Stadium)**
- **Dress Code: Lounge Suit/Cocktail**

TUESDAY, 21 September

7:00am Delegate Service Desk open

7:30am - 8:45am Convention Breakfast with Jelena Dokic

8:50am - 10:00am Minding Your Mental Health - Panel Discussion

- **Hon Pru Goward, former Cabinet Minister**
- **Greg Hire, Founder, A Stitch in Time**
- **Glenn Mitchell, former leading ABC sports broadcaster**

10:00am - 10:40am State and Federal Political Insights

- **Paul Kelly, Editor-at-Large, The Australian**
- **Anthony De Ceglie, Editor-in-Chief, The West Australian**

10:40am – 11:15am Morning Tea

11:15am - 12:45pm Concurrent Sessions 1

- **Recovery from Emergencies in WA**
- **Governance: Roles and Responsibilities**
- **Elected Members - Champions of economic resilience and community prosperity**

12:45pm - 1:40pm Lunch

1:40pm - 3:10pm Concurrent Sessions 2

- **2-1 Integrated Planning and Reporting**
- **2-2 Local Government Audits**
- **2-3 Waste Avoidance and the impact of the Waste Export Bans**

3:10pm - 3:45pm Afternoon tea

3:45pm - 4:45pm Closing Keynote Speaker: Grace Tame

4:45pm Official Close of the 2021 Local Government Convention

WEDNESDAY, 22 September (post Conference)

8:30am Delegate Service Desk open

9:00am - 12:00pm Field Trip: Bushmead Estate, Shaped by Nature

9:00am - 12:00pm Field Trip: Construction Futures Centre

Registrations close Early September 2020.

Council also requires delegates with voting entitlements for the WALGA Annual General Meeting, generally the President and Deputy if they attend.



Comment

The following motions are summarised for Council to consider. Council appointed Delegates attending the Annual General Meeting of the WA Local Government Association are required to vote according to the indicative determinations from the Council in regards to the following summary motions presented in the mentioned Agenda and Meeting.

A full copy of the Motions have been attached to this Agenda Item for detailed Council reading and direction to appointed Delegates;

The motions are:

3.1. Amendments to WALGA's Constitution (01-001-01-0001 TL)

MOTION

That the WALGA Constitution be amended as follows:

1. INSERT Definition – “Present” means attendance in person or by electronic means deemed suitable by the Chief Executive Officer.
2. Clause 5 (10) – DELETE “and Associate Members”.
3. Clause 5 (11) – DELETE “Ordinary Member or”, REPLACE “State Council” with “Chief Executive Officer” in the first sentence, INSERT “or its delegate” after State Council in the second sentence.
4. Clause 6 (3) – REPLACE “31 May” with “30 June”.
5. Clause 7 (2) – REPLACE “30 June” with “31 July”.
6. Clause 11 (1) – after Chief Executive Officer, INSERT “in accordance with the Corporate Governance Charter”.
7. Clause 11 (2) – after Chief Executive Officer INSERT “by providing notice to State Councillors of the date, time, place and purpose of the meeting”
8. DELETE Clause 11 (3)
9. Clause 12 (1) – DELETE “as, being entitled to do so, vote in person”
10. DELETE Clause 12 (2)
11. Clause 12 (3) – DELETE “as, being entitled to do so, vote in person”
12. Clause 12 (4) – DELETE “as, being entitled to do so, vote in person”
13. Clause 16 (1) & (2) – After Any election INSERT “other than to elect the President or Deputy President”, REPLACE “generally in accordance with the provisions of the Local Government Act 1995 as amended (2) For the purposes of the election referred to in subsection (1)” with “as follows”.
14. Clause 16 (2) (f) – REPLACE two instances of “2” with “1”.
15. INSERT Clause 16A – Election Procedure – President and Deputy President
 - (1) An election to elect the President or Deputy President shall be conducted as follows:
 - (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
 - (b) representatives are to vote on the matter by secret ballot;
 - (c) votes are to be counted on the basis of “first-past-the-post”;
 - (d) the candidate who receives the greatest number of votes is elected;
 - (e) if there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued, and the meeting adjourned for not more than 30 minutes;
 - (f) any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes;
 - (g) when the meeting resumes, an election will be held in accordance with sub-sections 1(a), 1(b), 1(c) and 1 (d);
 - (h) if two or more candidates receive the same number of votes so that subsection 1(d) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.
 16. Clause 21 (4) – REPLACE “Chairman” with “Chair”.
 17. Clause 22 (1) – REPLACE “in August or September of” with “prior to 31 October”.
 18. Clause 22 (3) – DELETE “in person”
 19. DELETE Clause 22 (4) (b).

- 20. Clause 23 (3) – DELETE “in person”
- 21. Clause 24 (2) – DELETE “and of which vote is to be exercised in person”
- 22. Clause 24 (4) – DELETE “as, being entitled to do so, vote in person”
- 23. Clause 28 (1) – DELETE “The common seal shall be held in the custody of the Chief Executive Officer at all times.”
- 24. Clause 29 (1) – DELETE “as, being entitled to do so, vote in person”
- 25. Clause 29 (2) – DELETE “as, being entitled to do so, vote in person”
- 26. Clause 31 (4) (c) – DELETE “and Regional Development”.

Executive Summary

A number of amendments are proposed to the WALGA Constitution;

Amendments are necessary:

- To remove requirements for delegates to attend annual and special general meetings in person; and,
- As a result of WALGA’s change of financial year end to 30 June, from the previous 31 May year end.

Other amendments are proposed to:

- Allow a second vote to be conducted if two candidates tie in an election for President or Deputy President;
- Clarify the application process for Ordinary and Associate Members;
- Simplify the process for providing notice of State Council meetings;
- Allow motions at Special State Council meetings to be passed with a simple, as opposed to absolute, majority, except as required elsewhere in the Constitution, such as the absolute majority requirement to adopt the budget; and,
- Tidy up outdated wording.

The proposed amendments to the Constitution were passed at the 7 July 2021 State Council meeting by a Special Majority.

Consequently, these Constitutional Amendments are now being put to the 20 September 2021 Annual General Meeting.

3.2. Cost of Regional Development (Shire of Gnowangerup)

MOTION

That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many towns in the Wheatbelt and Great Southern regions.

Comment

Market failure in the provision of residential and industrial land occurs across most of regional Western Australia. State Government intervention was previously provided through the Regional Headworks Program, funded by Royalties for Regions, and through commitments from the utility providers to spread the costs of upgrading and extending infrastructure to service additional land across their customer base, rather than pass these costs to the developer. These arrangements no longer exist.

Strong growth in the demand for housing in regional WA has again highlighted this market failure and the consequent impacts on employment and economic development. The Regional Development Assistance Program delivered by DevelopmentWA is the only State Government support for industrial and residential land development in regional towns. The experience of Local Governments in accessing the Regional Development Assistance Program and the demand on the modest budget allocation will be important information to underpin advocacy for an achievable path to housing growth in regional towns.

3.3. CSRFF Funding Pool and Contribution Ratios (Shire of Dardanup)

MOTION

That WALGA lobby the State Government to increase the CSRFF funding pool to \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.

Comment

WALGA has advocated for funding for the Community Sporting and Recreation Facilities Fund (CSRFF) to be increased to \$25 million per annum for a number of years, most recently as part the Association’s 2020 State Election campaign and WALGA’s 2020-21 State Budget Submission.

Funding for the CSRFF will increase from \$12 million in 2021-22 to \$12.5 million in 2022-23. \$10 million

over four years has also been allocated for sports floodlighting infrastructure under the Club Night Lights Program.

WALGA's Advocacy Position 3.7.1 Community Infrastructure states:

"The Association supports Local Government initiatives and infrastructure that contribute to the health and wellbeing of the community."

3.4. Regional Telecommunications Project (Shire of Esperance)

MOTION

That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.

Comment

As identified, the Commonwealth Government committed \$380 million over six rounds to the Mobile Black Spot Program (the Program). In April 2020 the Round 5 results were announced, with a further 182 base stations to be funded in regional and remote Australia.

The Commonwealth Government has committed \$80 million for Round 6 of the Program and is expected to commence after the Round 5A process is complete.

Since 2012, State Governments have committed to improving mobile connectivity in regional Western Australia, currently through its Regional Telecommunications Project (RTP) and previously via the Regional Mobile Communications Project (RMCP).

The RTP initial allocation was \$45 million from 2014-15 with a further \$20 million allocated from 2016-17.

The total RTP allocation under the last Coalition Government was \$65 million, which was mainly used for State co-contributions under the Commonwealth Mobile Black Spot Program Rounds 1 and 2.

Information on the various MBSP Rounds is here: <https://www.communications.gov.au/what-wedo/phone/mobile-services-and-coverage/mobile-black-spot-program>

The Mobile Black Spot Program Round 4 announced on 22 March 2019 stated "The Federal and State governments will contribute \$4.3 million each to the Mobile Black Spot Round 4 program in WA, with a further \$6 million from telecommunications companies".

The Regional Telecommunications Project Continuation (RTPC) Funding (announced 21 May 2019) provided a further \$20 million allocation from 2019-20 by the Labor Government, bringing total RTP funding to \$85 million.¹

On 21 April 2020 a joint Commonwealth/State media statement announcing the Mobile Black Spot Program Round 5 outlined "under Round 5, \$29.7 million will be invested in mobile infrastructure in Western Australia. This includes \$12.8 million funding from the Commonwealth and \$5.5 million from the Western Australian Government".²

The outcomes of Round 1 of the Regional Connectivity Program were announced on 28 April 2021 advising that "the McGowan Government will contribute \$5.88 million to projects under the

Commonwealth's Regional Connectivity Program to help bring mobile and broadband infrastructure to some of Western Australia's most under-served areas" and "the State's investment has attracted cofunding of \$17.1 million from the Commonwealth and additional funding from project applicants and third party contributors".²

Along with the Digital Farm Grants Program Round 3 announced in January 2021 of a "\$6.3 million investment by the State delivering high-speed broadband to 600 farmers and residents across WA's grain growing regions under Round 3 of the Digital Farm program" there continues to be considerable investment in Telecommunications in WA.³

Notwithstanding, the need is still significant, with the Shire of Esperance motion to increase State funding by way of co-contribution to leverage Federal programs to regional areas that have limited or no access is supported.

3.5. Review of the Environmental Regulations for Mining (Shire of Dundas)

MOTION

Regarding a review of the *Mining Act 1978*.

1. To call on Minister Bill Johnston, Minister for Mines and Petroleum; Energy;

Corrective Services to instigate a review of the 43-year-old *Mining Act* to require mining companies to abide by environmental regulations, and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.

2. That abandoned mines in regional Western Australia receive a priority action plan with programmes developed to work with remote resource communities to assist in the rehabilitation of these mines as a job

creation programme, with funding allocated for diversification projects for support beyond mine life across Western Australia.

Comment:

With respect to the Part 1 of the Motion:

Mining companies are required to comply with relevant environmental regulations and conditions of approval, which includes developing and implementing rehabilitation plans.

The Department of Mines, Industry Regulation and Safety (DMIRS) assesses environmental proposals for prospecting, mining exploration and development activities in accordance with the Mining Act 1978.

Native vegetation clearing permits are assessed under delegation in accordance with the provisions of the Environmental Protection Act 1986 and the Environmental Protection (Clearing of Native Vegetation) Regulations 2004. Unconditional Performance Bonds (UPB) may be imposed as mining securities for compliance with environmental conditions imposed under the Mining Act in some cases.

Mining, petroleum and geothermal activity proposals that may have a significant impact on the environment are assessed by the Environmental Protection Authority (EPA). In addition, proposals likely to have significant impact to matters of national environmental significance require approval under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999.

In relation to tyre disposal, the Association acknowledges the significant challenge this poses for Local Governments, particularly those in the non-metropolitan area in regard to end of life tyre management. The Shire of Dundas is to be commended for its commitment to ensuring that tyres generated in the Shire are recycled; this is a significant achievement.

It is a significant barrier that there is not an effective Product Stewardship Scheme for tyres, which covers the full costs, including transport, of recycling tyres. The current situation means that frequently organisations choose the cheapest option for disposal or material, rather than the best environmental and social outcome.

As part of the funding to address the Export Bans for recyclable materials, including tyres, the State and Federal Government is investing over \$18 million in tyre recycling infrastructure for WA. WALGA is investigating how this funding will assist Local Governments across WA to develop sustainable tyre recycling solutions, which focus on resource recovery and minimise landfilling of these products.

In relation to Part 2 of the Motion:

The Mining Rehabilitation Fund Act 2012 and the Mining Rehabilitation Fund Regulations 2013 provide the legislative framework for declaring abandoned mine sites and enables the Mining Rehabilitation Fund (MRF) to receive levy contributions made by WA mining operators for the purpose of rehabilitation of abandoned mines and other land affected by mining operations carried out, in, on or under those sites.

Income for the MRF comes from a levy on existing mines based on the size of the operating mine and the expenditure comes from the interest earned by the fund. The MRF is aimed at addressing legacy mines pits that were not subject to the current legislative process and requirements, and where no company or individual can be identified and made responsible for the rehabilitation of the mine.

The Mining Rehabilitation Advisory Panel is an independent body that provides advice to the Director General of the DMIRS on matters related to the MRF, including which abandoned mines should receive funds for remedial action.

The Abandoned Mines Policy provides guidance on how the priorities for the use of the funds and which abandoned mines will be managed. The key principle used in decision making is the level of risk an abandoned mine represents. The policy encourages the use of partnerships with Local Governments, community groups and business in the management and rehabilitation of the selected abandoned mine sites.



Statutory Environment

Nil



Policy Implications

Council do not have a policy in relation to this matter.



Strategic Implications

Nil



Financial Implications

A committed provision within the 2021/2022 budget must be made for all costs associated with attendance to the conference.



Voting Requirements

☒ Simple Majority ☐ Absolute Majority

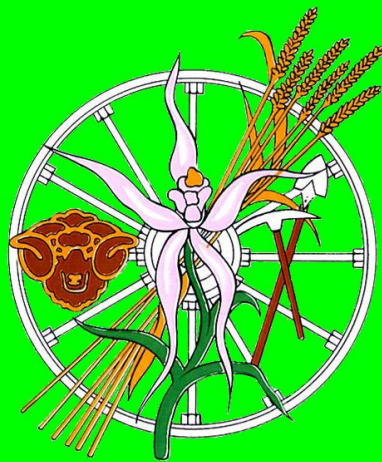
OFFICER RECOMMENDATIONS

That

1. Council delegates vote the affirmative for ALL agenda items
2. Should through discussion that an affirmative vote not be supported by the Council voting delegates, then those delegates be given delegated authority to use their discretion and vote on behalf of the Council.

Attachment 9.1.5

Shire of Westonia



WALGA AGM.



Annual General Meeting

Agenda

Monday, 20 September 2021

Crown Perth, Grand Ballroom

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AGENDA

WALGA

Annual General Meeting

To be held at

Crown Perth, Grand Ballroom

**Monday, 20 September 2021
at 9:00am**

Meeting Program

- 9:00am** **Welcome address by WALGA President, followed by Welcome to Country and the National Anthem**
- 9:15am** **WALGA President's Annual Report**
- 9:25am** **Address from Hon John Carey MLA, Minister for Housing; Local Government**
- 9:35am** **Address from Hon Mia Davies MLA, Leader of the Opposition**
- 9:45am** **Address from Cr Linda Scott, ALGA President (via Zoom)**
- 9:55am** **LGIS Report**
- 10:05am** **On-Stage Presentation of Local Government Honours for:**
- Life Members
 - Eminent Service Award
 - Long & Loyal Service Awards
 - Merit Awards
 - Local Government Distinguished Officer Awards
 - Local Government Diploma / Scholarships / pins
 - Road Safety Awards
 - MACWA
- 11:05am** **Morning refreshments in the Trade Exhibition (Grand Ballroom)**
- 11:45am** **AGM business session commences:**
- Attendance, Apologies and Announcements;
 - Confirmation of Minutes from last AGM (Attachment 2);
 - Adoption of Annual Report;
 - Consideration of 2020/2021 Financial Statements; and
 - Consideration of Executive and Member Motions
- 12:45pm** **Chair to close Annual General Meeting, followed by lunch in the Trade Exhibition (Grand Ballroom)**

Annual General Meeting – Order of Proceedings

1. Attendance, Announcements, Standing Orders and Previous Minutes

1.1 Record of Apologies

1.2 Announcements

1.3 Adoption of AGM Association Standing Orders

The AGM Association Standing Orders are contained within this Agenda (Attachment 1).

DRAFT MOTION:

That the AGM Association Standing Orders be adopted.

1.4 Confirmation of Minutes

The Minutes of the 2020 WALGA Annual General Meeting are contained within this Agenda (Attachment 2).

DRAFT MOTION:

That the Minutes of the 2020 WALGA Annual General Meeting be confirmed as a true and correct record of proceedings.

2. Adoption of Annual Report

The 2021 Annual Report, including the 2020/21 Audited Financial Statements, was distributed to members separately.

DRAFT MOTION:

That the 2021 Annual Report, including the 2020/21 Audited Financial Statements, be received.

3. Consideration of Executive and Member Motions

As per motions listed.

4. Closure

The Chair declared the meeting closed at ____pm.

3. Consideration of Executive and Member Motions

3.1. Amendments to WALGA's Constitution (01-001-01-0001 TL)

Executive Member to move:

SPECIAL MAJORITY REQUIRED

MOTION

That the WALGA Constitution be amended as follows:

1. INSERT Definition – “*Present*” means attendance in person or by electronic means deemed suitable by the Chief Executive Officer.
2. Clause 5 (10) – DELETE “and Associate Members”.
3. Clause 5 (11) – DELETE “Ordinary Member or”, REPLACE “State Council” with “Chief Executive Officer” in the first sentence, INSERT “or its delegate” after State Council in the second sentence.
4. Clause 6 (3) – REPLACE “31 May” with “30 June”.
5. Clause 7 (2) – REPLACE “30 June” with “31 July”.
6. Clause 11 (1) – after Chief Executive Officer, INSERT “in accordance with the Corporate Governance Charter”.
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14. Clause 16 (2) (f) – REPLACE two instances of “2” with “1”.
15. INSERT Clause 16A – Election Procedure – President and Deputy President
 - (1) An election to elect the President or Deputy President shall be conducted as follows:
 - (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
 - (b) representatives are to vote on the matter by secret ballot;
 - (c) votes are to be counted on the basis of “first-past-the-post”;
 - (d) the candidate who receives the greatest number of votes is elected;
 - (e) if there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued, and the meeting adjourned for not more than 30 minutes;
 - (f) any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes;

IN BRIEF

- A number of amendments are proposed to the WALGA Constitution.
- The proposed amendments were endorsed by a special majority of State Council at the meeting on 7 July 2021.

- (g) when the meeting resumes, an election will be held in accordance with sub-sections 1(a), 1(b), 1(c) and 1 (d);
 - (h) if two or more candidates receive the same number of votes so that sub-section 1(d) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.
16. Clause 21 (4) – REPLACE “Chairman” with “Chair”.
 17. Clause 22 (1) – REPLACE “in August or September of” with “prior to 31 October”.
 18. Clause 22 (3) – DELETE “in person”
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 26. Clause 31 (4) (c) – DELETE “and Regional Development”.

Executive Summary

- A number of amendments are proposed to the WALGA Constitution;
- Amendments are necessary:
 - To remove requirements for delegates to attend annual and special general meetings in person; and,
 - As a result of WALGA's change of financial year end to 30 June, from the previous 31 May year end.
- Other amendments are proposed to:
 - Allow a second vote to be conducted if two candidates tie in an election for President or Deputy President;
 - Clarify the application process for Ordinary and Associate Members;
 - Simplify the process for providing notice of State Council meetings;
 - Allow motions at Special State Council meetings to be passed with a simple, as opposed to absolute, majority, except as required elsewhere in the Constitution, such as the absolute majority requirement to adopt the budget; and,
 - Tidy up outdated wording.
- The proposed amendments to the Constitution were passed at the 7 July 2021 State Council meeting by a Special Majority.
- Consequently, these Constitutional Amendments are now being put to the 20 September 2021 Annual General Meeting.

Attachment

- [WALGA Constitution – Proposed Amendments Mark-Up](#)

Background

Amendments to the Constitution are required to allow delegates to attend and vote virtually through a videoconference, webinar or other platform at Annual or Special General Meetings of the Association if required.

In addition, WALGA has this year changed its financial year end from 31 May to 30 June. The 30 June year end means that WALGA's financial year now aligns with Local Governments' year end. Amendments to clauses relating to the budget, termination of membership and the timeframe for holding the AGM are required as a result of this change.

The requirement to amend the Constitution has provided an opportunity to amend the election procedure for WALGA President and Deputy President. The proposed change would enable a second ballot to be held if two or more candidates are tied for the position. This aligns with the procedure in the *Local Government Act 1995* for the election by Council of Mayors, Presidents, Deputy Mayors and Deputy Presidents.

Other minor changes to remove outdated and tidy up wording are proposed, as per the mark-up version of the Constitution attached.

Comment

Amendments to the Constitution require endorsement by a special (75 percent) majority at State Council, as well as a 75 percent majority at an Annual General Meeting or Special General Meeting.

As the proposed amendments were endorsed by State Council at the 7 July meeting, they are now being put to the 20 September 2021 WALGA Annual General Meeting

3.2. Cost of Regional Development

Shire of Gnowangerup Delegate to move:

MOTION

That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many towns in the Wheatbelt and Great Southern regions.

IN BRIEF

- The shortage of long-term and short-term accommodation for workers in regional areas, combined with the high cost of developing land, has become an urgent issue.
- Government intervention is needed.

MEMBER COMMENT

At the most recent Great Southern Zone meeting, a number of Shires raised the urgent issue of a shortage of long-term and short-term accommodation for workers and the high cost of developing land. DevelopmentWA has been approached for a solution and has provided the following response:

“The costs associated with the development of land across regional Western Australia are dramatically inflated by the servicing standards (including statutory charges) that are imposed upon the developer by the servicing agencies. There is no latent capacity in the Western Power electrical distribution network across the Wheatbelt and Great Southern, allowing Western Power to impose any upgrading costs upon a land developer under its “user pay” principles.

It is our experience that the development costs to create a conventional residential allotment on the edge of a town ranges from \$100,000 to \$160,000 per lot and it is not uncommon for us to be confronted with development costs between \$200,000 and \$400,000 per lot for industrial sites. As you would appreciate, if lots are created and then released into the market, regional based buyers would not entertain paying a price which will allow the developer to recover those costs, let alone make a profit.

This situation produces a failure in the market and DevelopmentWA receives a modest annual subsidy from the State Government to undertake land developments on behalf of Local Governments where a demand for new land exists and the private sector is not responding.”

There is considerable pressure on the Regional Development Assistance Program, and the high cost of headworks particularly for water and electricity are a major disincentive to development by the private sector and Local Government. Urgent government intervention is needed to ensure that housing for workers for vacancies in industry in rural areas is delivered at a reasonable cost.

SECRETARIAT COMMENT

Market failure in the provision of residential and industrial land occurs across most of regional Western Australia. State Government intervention was previously provided through the Regional Headworks Program, funded by Royalties for Regions, and through commitments from the utility providers to spread the costs of upgrading and extending infrastructure to service additional land across their customer base, rather than pass these costs to the developer. These arrangements no longer exist.

Strong growth in the demand for housing in regional WA has again highlighted this market failure and the consequent impacts on employment and economic development. The Regional Development Assistance Program delivered by DevelopmentWA is the only State Government support for industrial and residential land development in regional towns. The experience of Local Governments in accessing the Regional Development Assistance Program and the demand on the modest budget allocation will be important information to underpin advocacy for an achievable path to housing growth in regional towns.

3.3. CSRFF Funding Pool and Contribution Ratios

Shire of Dardanup Delegate to move:

MOTION

That WALGA lobby the State Government to increase the CSRFF funding pool to \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.

MEMBER COMMENT

There is currently \$12.5 million available in the 2021 Community Sporting and Recreation Facilities Fund (CSRFF). \$1 million of this funding per year, for the next four years, has been specifically set aside for projects that increase female participation in sport and recreation, such as unisex change rooms. An additional \$2.5 million per annum for the next four years is also available in a new sub program called the Club Night Lights Program (CNLP). Therefore the total amount of funding available under the CSRFF program is \$15 million per annum for the next 4 years.

The current CSRFF funding model requires 1/3 contribution from local governments, 1/3 contribution from the clubs and 1/3 could be funded through CSRFF. Some CSRFF applications are eligible for up to one half of the project cost. The eligibility is measured against key development principles with applicants proving eligibility through completion of additional forms and process.

Over the last four CSRFF funding rounds, the WA State Government has contributed an average grant amount of \$424,270 to 91 projects. To put that figure into the terms of a sporting club's contribution, it would take 424 Bunnings sausage sizzles to raise enough money to fund 1/3 of the average State assisted project. Even if a club contributes a portion of this through volunteer labour and in-kind donations, the staggering figure is simply unattainable - which leaves local government to pick up the tab on over 66% of the bill.

Other Australian states use different structures to fund sporting infrastructure, for example, in Queensland the Active Community Infrastructure program allows \$40 million over three years. Unobstructed by percentage contribution rules, the Queensland State Government will invest up to \$1 million per project. Each EOI submission is evaluated on a case by case basis. In round one, the Queensland Government will deliver \$16 million in funding for sport and recreation infrastructure projects to 21 organisations. The average size of these grants is \$741,826, a figure that is almost double that of Western Australia's average contribution and close to 50% of the average cost of building a small pavilion with change rooms.

It is recommended that WALGA lobby the State Government to increase the funding available to \$25 million per annum and to increase the ratio to 50%. In this way, the total number of projects could still be maintained and the impost on local clubs and Local Government ratepayers could be reduced.

IN BRIEF

- Clubs are not able to contribute their one third required contribution towards facilities and major projects as required under CSRFF framework;
- This results in Local Governments having to fund two thirds of new infrastructure at significant cost to ratepayers;
- Support is sought for WALGA to lobby State Government to increase funding towards this program and to allow a 50:50 split between State and the local communities.

SECRETARIAT COMMENT

WALGA has advocated for funding for the Community Sporting and Recreation Facilities Fund (CSRFF) to be increased to \$25 million per annum for a number of years, most recently as part the Association's 2020 [State Election campaign](#) and [WALGA's 2020-21 State Budget Submission](#).

Funding for the CSRFF will increase from \$12 million in 2021-22 to \$12.5 million in 2022-23. \$10 million over four years has also been allocated for sports floodlighting infrastructure under the Club Night Lights Program.

WALGA's Advocacy Position 3.7.1 Community Infrastructure states:

"The Association supports Local Government initiatives and infrastructure that contribute to the health and wellbeing of the community."

3.4. Regional Telecommunications Project

Shire of Esperance Delegate to move:

MOTION

That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.

MEMBER COMMENT

The regions are the powerhouse of the Western Australian economy and the sustainability of their futures relies on enhanced connectivity. Co-investment by state and federal governments along with Telcos is critical to increase coverage in areas that would otherwise be difficult to justify on economic grounds as it is an expensive and complex exercise.

Under the Barnett Government, there was \$60 million in the bucket of funding for regional telecommunications and partnering with the Commonwealth, there were 89 towers delivered within the federal electorate of O'Connor alone.

After the Labor Government took office, this bucket of State funding has decreased to only \$5 million for the entire state and the installation of towers has dried up significantly. On the contrary, the Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million since the initial Round 1. Matching funds from the State is critical to securing funds from the Federal Mobile Black Spot Program which is in threat of being secured by other States with matching funding.

The State Government's forward estimates show no commitments to the program, demonstrating a lack of long term commitments by the State Government to the Regional Telecommunications Project. Service providers such as Telstra are reluctant to install regional mobile telecommunications infrastructure without third party funding.

Solving the coverage and capacity gaps in regional WA is critical for the success of our regions and a matter of equity for country constituents.

SECRETARIAT COMMENT

As identified, the Commonwealth Government committed \$380 million over six rounds to the Mobile Black Spot Program (the Program). In April 2020 the Round 5 results were announced, with a further 182 base stations to be funded in regional and remote Australia.

The Commonwealth Government has committed \$80 million for Round 6 of the Program and is expected to commence after the Round 5A process is complete.

Since 2012, State Governments have committed to improving mobile connectivity in regional Western Australia, currently through its Regional Telecommunications Project (RTP) and previously via the Regional Mobile Communications Project (RMCP).

IN BRIEF

- State funding has decreased to only \$5 million for the entire state and the installation of towers have dried up significantly.
- The Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million.
- Matching funds from the State is critical to securing funds from the Federal Mobile Black Spot Program which is in threat of being secured by other States with matching funding.

The RTP initial allocation was \$45 million from 2014-15 with a further \$20 million allocated from 2016-17.

The total RTP allocation under the last Coalition Government was \$65 million, which was mainly used for State co-contributions under the Commonwealth Mobile Black Spot Program Rounds 1 and 2. Information on the various MBSP Rounds is here: <https://www.communications.gov.au/what-we-do/phone/mobile-services-and-coverage/mobile-black-spot-program>

The Mobile Black Spot Program Round 4 announced on 22 March 2019 stated “*The Federal and State governments will contribute \$4.3 million each to the Mobile Black Spot Round 4 program in WA, with a further \$6 million from telecommunications companies*”.

The Regional Telecommunications Project Continuation (RTPC) Funding (announced 21 May 2019) provided a further \$20 million allocation from 2019-20 by the Labor Government, bringing total RTP funding to \$85 million.¹

On 21 April 2020 a joint Commonwealth/State media statement announcing the Mobile Black Spot Program Round 5 outlined “*under Round 5, \$29.7 million will be invested in mobile infrastructure in Western Australia. This includes \$12.8 million funding from the Commonwealth and \$5.5 million from the Western Australian Government*”.

The outcomes of Round 1 of the Regional Connectivity Program were announced on 28 April 2021 advising that “*the McGowan Government will contribute \$5.88 million to projects under the Commonwealth's Regional Connectivity Program to help bring mobile and broadband infrastructure to some of Western Australia's most under-served areas*” and “*the State's investment has attracted co-funding of \$17.1 million from the Commonwealth and additional funding from project applicants and third party contributors*”.²

Along with the Digital Farm Grants Program Round 3 announced in January 2021 of a “*\$6.3 million investment by the State delivering high-speed broadband to 600 farmers and residents across WA's grain growing regions under Round 3 of the Digital Farm program*” there continues to be considerable investment in Telecommunications in WA.³

Notwithstanding, the need is still significant, with the Shire of Esperance motion to increase State funding by way of co-contribution to leverage Federal programs to regional areas that have limited or no access is supported.

¹ <https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/20-million-dollars-on-the-table-for-regional-mobile-black-spots.aspx>

² <https://www.mediastatements.wa.gov.au/Pages/McGowan/2021/04/23-million-dollar-boost-for-regional-connectivity.aspx>

³ <https://www.mediastatements.wa.gov.au/Pages/McGowan/2021/01/6-point-3-million-dollar-funding-injection-to-bring-high-speed-broadband-to-the-grainbelt.aspx>

3.5. Review of the Environmental Regulations for Mining

Shire of Dundas Delegate to move:

MOTION

Regarding a review of the *Mining Act 1978*.

1. To call on Minister Bill Johnston, Minister for Minister for Mines and Petroleum; Energy; Corrective Services to instigate a review of the 43-year-old *Mining Act* to require mining companies to abide by environmental regulations, and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.
2. That abandoned mines in regional Western Australia receive a priority action plan with programmes developed to work with remote resource communities to assist in the rehabilitation of these mines as a job creation programme, with funding allocated for diversification projects for support beyond mine life across Western Australia.

IN BRIEF

The Australian and State Governments has several initiatives and studies completed regarding mining environmental regulating and the Mining Rehabilitation Fund.

Our plan is focused on existing information and plans:

- Industry Australia has done extensive studies in this field: [Mine Rehabilitation \(industry.gov.au\)](https://www.industry.gov.au).
- There is already an established fund for this possible initiative: [Mining Rehabilitation Fund Yearly Report 2018-19 \(dmp.wa.gov.au\)](https://dmp.wa.gov.au).

We hope to get support for this initiative to get Local Governments across Western Australia involved by receiving some of these funds to actively participate in these rehabilitation works with mining partnerships and Local Government. This opportunity will fund diversification and implement a plan for after mine life, reducing the impacts of the mining boom bust cycle. (WA currently has approx. \$182 million in the mining rehab fund, generating around \$1 million in interest and of which approx. \$312,000 was used in rehab projects).

MEMBER COMMENT

The mining industry currently enjoys concessions in relation to both environmental and planning legislation that are not available to other industries, nor to Local Governments. For example, a mining company can lodge a mine plan which includes a facility to 'bury' tyres. No other industry or Local Government is permitted to put tyres in landfill or otherwise bury or cover up tyres. There is a cost involved with the disposal of old tyres, which under current legislation, the mining industry is exempt from as they are permitted to bury their old tyres. This flies in the face of all the environmental legislation in relation to the disposal of tyres.

In the planning space, a mining company can object to any development on land over which they hold a current mining tenement, whether that ground is currently being actively mined or the ground has been 'tied up' in a project group of tenements and no work has ever been commenced or completed on the subject ground. This can have very detrimental effects on Local Government planning for the future as the mining company can call to a halt any attempt to develop land for any project. For example, in the Shire of Dundas, we have a very real need to have land released for industrial zoning, however, the one area readily available has an existing mining tenement over it and the mining company has lodged an objection to the Shire being able to purchase that land as a freehold title. The mining tenement has been in existence since 1983 and has never been worked. Similarly, the existence of a mining tenement can hamper any proposed land release for development by a Local Government because it 'may' be explored at some future time. The mining sector appears to enjoy these concessions on the fact that it employs a large number of people and, more importantly, generates royalty revenue for the State Government. Figures from 2019 indicate that the Mining industry in Australia employs approx. 245,000 people while agricultural industries (including forestry and fishing) employ approx. 333,000.

There is a massive, world-wide push to encourage more sustainable and environmentally friendly practices in all industry. Climate change is the hottest topic around the world and reducing greenhouse gases and implementing the best environmental practices is high on everyone's agenda.

There appears to be a large disconnect between the acceptable practices of the mining industry and the rest of industry and Local Government. Mining, by its very nature, is a finite industry but, current mining techniques cause wholesale destruction on an often-massive scale, most of which can never be recovered to its former state. The agricultural sector, on the other hand, is a sustainable industry whose entire focus is the production of food to keep us alive. Despite this, whilst it is considered appropriate for hundreds of hectares of land to be cleared to accommodate a mine site and all its attendant infrastructure, with scant regard for habitat and/or fauna and flora, a farmer can be fined thousands of dollars and/or face a term of imprisonment for clearing even a tiny portion of native vegetation on his freehold land.

In the planning arena, Section 120 of the *Mining Act 1978* makes provision that whilst any planning scheme made under the *Planning & Development Act 2005*, will be 'taken into account', it will not prohibit or affect the grant of a mining tenement.

It appears to be illogical that every other sector is to be bound by legislation that does not apply to the mining industry. The *Mining Act* is 43 years old and, given the current review of the 26-year-old *Local Government Act*, is well and truly due for some review itself.

We are not opposed to the mining industry, in fact, our whole Shire was born out of the mining industry. However, the current provisions of the *Mining Act 1978* doom us to be forever beholden to the 'boom and bust' nature of mining as it is nearly impossible to create a diverse and sustainable community when the *Mining Act* overrides other legislation. For example, any areas that we may earmark as having huge tourism potential can be wiped out in an instant by the application for a mining tenement over that ground. The loss of tourism potential is not something that can be recovered under a rehabilitation scheme. Rehabilitation should be a route of last resort not the accepted norm. Mining companies need to acknowledge that things such as proper disposal of tyres is a normal cost of conducting their business and act accordingly. There must be some mechanism for preserving unique landscapes that cannot be returned to their former state no matter how good the rehabilitation plan is. The mining industry employs some clever and innovative people and rather than tie up money in rehabilitation schemes (WA currently has approx. \$182 million in the mining rehabilitation fund, generating around \$1 million in interest and of which approx. \$312,000 was used in rehab projects), money should be directed into research and development of alternate and less destructive mining methods that leave our stunning natural environment and fauna more intact and available when mining ceases.

There are many papers available relating to mining impacts and legislation that mining is seemingly exempt from abiding by, some of which are referenced below:

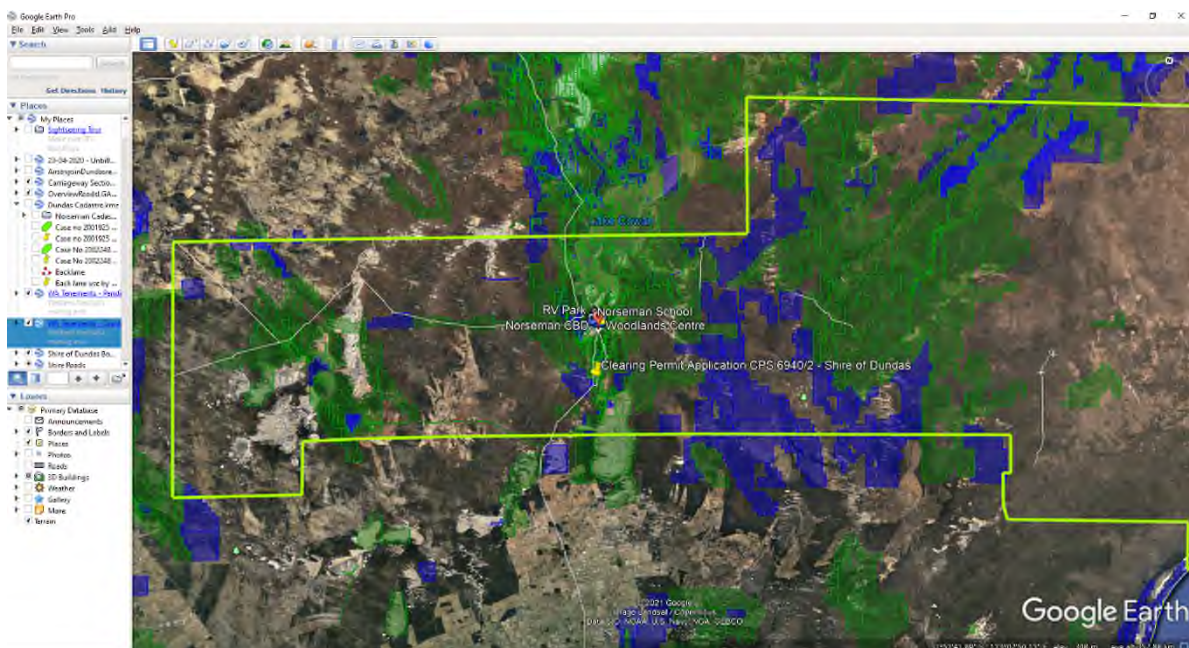
- EPA report 1699, 1 February 2021 [EPA Report 1699 - Lake Way Sulphate of Potash Project.pdf](#)
- Regulations affecting landfill management for local governments. Major relevant legislation is contained within:
 - [The Waste Avoidance and Resource Recovery Act 2007](#)
 - [The Waste Avoidance and Resource Recovery Levy Act 2007](#)
 - [The Waste Avoidance and Resource Recovery Regulations 2008](#)
 - [The Waste Avoidance and Resource Recovery Levy Regulations 2008](#)
- [Guide to drafting waste local laws](#) – the Guide to drafting waste local laws is intended to provide general guidance to local government. It is for use by local governments and the Western Australian Local Government Association.
- [Factsheet: Assessing whether material is waste](#) – this Factsheet provides information to industry on matters relevant to determining whether material is waste under the *Environmental Protection*

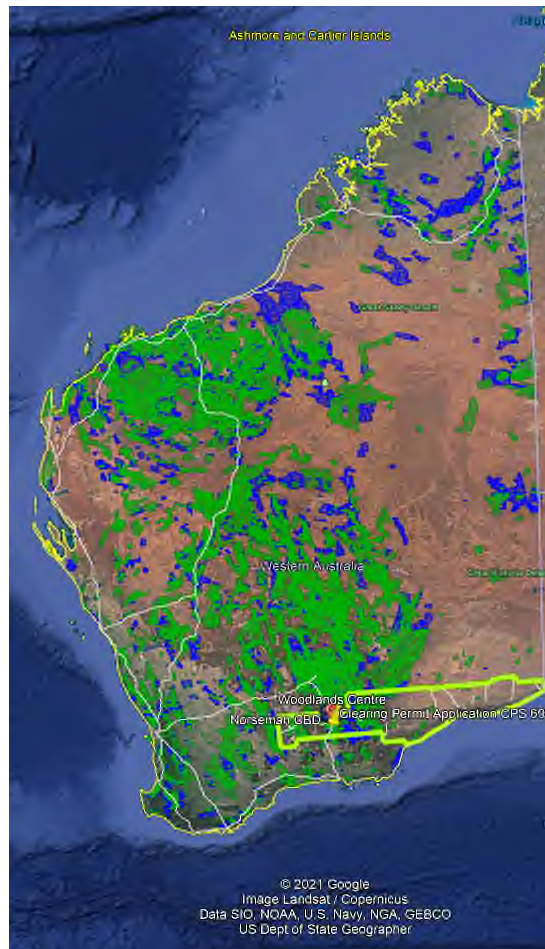
Act 1986 and the Waste Avoidance Resource Recovery Act 2007 and their associated regulations.

- [Factsheet: - amendments to the Environmental Protection Regulations 1987 - clean fill and uncontaminated fill](#) – this Factsheet provides information on clean fill and uncontaminated fill in accordance with the amended *Environmental Protection Regulations 1987* and the revised *Landfill Waste Classification and Waste Definitions 1996 (amended 2019)*.
- [NBN News | WHITEHAVEN COAL APPROVED TO BURY HUNDREDS OF TYRES](#)
- [Tyre Product Stewardship Scheme | Department of Agriculture, Water and the Environment](#)
- [Mining report finds 60,000 abandoned sites, lack of rehabilitation and unreliable data - ABC News](#)

Mines closed, rehabilitated, and relinquished	
Queensland	0
Western Australia	Unknown
New South Wales	1
South Australia	18
Northern Territory	0
Victoria	1
Tasmania	1

Status in 2018





Green area is approved mining leases blue is pending leases

The Mining Rehabilitation Fund has a substantial amount of funds available and these funds could be put to much better use by funding research into more sustainable practices in the mining industry. Every other industry is required to count legislative compliance as a normal cost of conducting their business. The mining industry must be compelled to do the same.

Mine rehabilitation is all very well and good but, tackles the issue after the '*horse has bolted*'. We could achieve far better outcomes if mining companies worked to adopt sustainable, environmentally friendly, mining techniques that do not need these rehabilitation projects. The burying of tyres is only one part of the problem, and it contributes to the wholesale destruction that goes with mining to the detriment of everything else. There is no tourism value in a rehabilitated mine site. You cannot replace unique granite outcrops and the stunning woodlands once they have been decimated by mining practices. Climate change is happening, and we are currently content to let it be accelerated by actively encouraging poor practice by mining companies.

ATTACHMENTS

- [Photographs](#)
- [Department of Mines, Industry Regulation and Safety – Mining Rehabilitation Fund Yearly Report 2019-20](#)

SECRETARIAT COMMENT

With respect to the Part 1 of the Motion:

Mining companies are required to comply with relevant environmental regulations and conditions of approval, which includes developing and implementing rehabilitation plans.

The Department of Mines, Industry Regulation and Safety (DMIRS) assesses environmental proposals for prospecting, mining exploration and development activities in accordance with the *Mining Act 1978*. Native vegetation clearing permits are assessed under delegation in accordance with the provisions of the *Environmental Protection Act 1986* and the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004*. Unconditional Performance Bonds (UPB) may be imposed as mining securities for compliance with environmental conditions imposed under the *Mining Act* in some cases.

Mining, petroleum and geothermal activity proposals that may have a significant impact on the environment are assessed by the Environmental Protection Authority (EPA). In addition, proposals likely to have significant impact to matters of national environmental significance require approval under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*.

In relation to tyre disposal, the Association acknowledges the significant challenge this poses for Local Governments, particularly those in the non-metropolitan area in regard to end of life tyre management. The Shire of Dundas is to be commended for its commitment to ensuring that tyres generated in the Shire are recycled; this is a significant achievement.

It is a significant barrier that there is not an effective Product Stewardship Scheme for tyres, which covers the full costs, including transport, of recycling tyres. The current situation means that frequently organisations choose the cheapest option for disposal or material, rather than the best environmental and social outcome.

As part of the funding to address the Export Bans for recyclable materials, including tyres, the State and Federal Government is investing over \$18 million in tyre recycling infrastructure for WA. WALGA is investigating how this funding will assist Local Governments across WA to develop sustainable tyre recycling solutions, which focus on resource recovery and minimise landfilling of these products.

In relation to Part 2 of the Motion:

The *Mining Rehabilitation Fund Act 2012* and the *Mining Rehabilitation Fund Regulations 2013* provide the legislative framework for declaring abandoned mine sites and enables the Mining Rehabilitation Fund (MRF) to receive levy contributions made by WA mining operators for the purpose of rehabilitation of abandoned mines and other land affected by mining operations carried out, in, on or under those sites.

Income for the MRF comes from a levy on existing mines based on the size of the operating mine and the expenditure comes from the interest earned by the fund. The MRF is aimed at addressing legacy mines pits that were not subject to the current legislative process and requirements, and where no company or individual can be identified and made responsible for the rehabilitation of the mine.

The Mining Rehabilitation Advisory Panel is an independent body that provides advice to the Director General of the DMIRS on matters related to the MRF, including which abandoned mines should receive funds for remedial action.

The Abandoned Mines Policy provides guidance on how the priorities for the use of the funds and which abandoned mines will be managed. The key principle used in decision making is the level of risk an abandoned mine represents. The policy encourages the use of partnerships with Local Governments, community groups and business in the management and rehabilitation of the selected abandoned mine sites.

Attachment 1: AGM Association Standing Orders

- 1. INTERPRETATIONS**
For the purposes of these Standing Orders, if not inconsistent with the context, the following words shall have the following meanings:
 - 1.1 "Absolute Majority"** means:
a majority of delegates of the Association whether present and voting or not.
 - 1.2 "Association"** means:
all or any part of the Western Australian Local Government Association.
 - 1.3 "Delegate or Deputy Delegate"** means:
those persons duly nominated, from time to time, to represent a Member Local Government at a meeting of the Association.
 - 1.4 "Deputy President"** means:
the Deputy President for the time being of the Association.
 - 1.5 "Meeting"** means:
an Annual or Special General Meeting of the Association.
 - 1.6 "Member Local Government"** means:
a Local Government admitted to ordinary membership of the Association in accordance with the provisions of the Constitution.
 - 1.7 "President"** means:
the President for the time being of the Association.
 - 1.8 "Simple Majority"** means:
a majority of the delegates from the Association that are present and voting.
- 2. CONDUCT OF MEETINGS**
The proceedings and business of meetings of the Association shall be conducted according to these Standing Orders.
- 3. NOTICE OF MEETING**
 - 3.1 Annual General Meeting**
The Chief Executive Officer of the Association shall give at least ninety (90) days notice of an Annual General Meeting to all Member Local Governments, advising of the closing date for submission of motions for inclusion on the agenda.
 - 3.2 Special General Meeting**
A Special General Meeting of the Association is to be held if a request is received by the Association President, in accordance with the requirements of the Association's Constitution. No business shall be transacted at a Special General Meeting other than that for which the Special General Meeting was called.
 - 3.3** Notice shall be given at the destinations appearing in the records of the Association.

Notice will be deemed to have been delivered immediately if transmitted electronically or on the second working day after posting.
- 4. QUORUM**
 - 4.1** The Association shall not conduct business at a meeting unless a quorum is present.
 - 4.2** At any meeting of the Association greater than one half of the delegates who are eligible to vote must be present to form a quorum.
 - 4.3** The Association is not to transact business at a meeting unless a quorum is present.
 - 4.4** If a quorum has not been established within the 30 minutes after a meeting is due to begin then the Association can be adjourned –
 - (a) by the President or if the President is not present at the meeting, by the Deputy President;
 - (b) if neither the President nor Deputy President is present at the meeting, by a majority of delegates present;
 - (c) if only one delegate is present, by that delegate; or
 - (d) if no delegate is present, by the Chief Executive Officer or a person authorised by the Chief Executive Officer.
 - 4.5** If at any time during a meeting a quorum is not present, the President shall thereupon suspend the proceedings of the meeting for a period of five (5) minutes and if a quorum is not present at the expiration of that period, the meeting shall be deemed to have been adjourned and the person presiding is to reschedule it for some future time.
 - 4.6** Notice of a meeting adjourned because of absence of a quorum is to be given to all Member Local Governments.
- 5. MEETINGS OPEN TO THE PUBLIC**
The business of the Association shall be open to the public except upon such occasions as the Association may by resolution otherwise decide.
- 6. ORDER OF BUSINESS**
Unless the Association should decide otherwise, the order of business at meetings of the Association, with the exception of special meetings or an adjourned meeting, shall be as follows:
 - (a) Record of attendance and apologies;
 - (b) Announcements;
 - (c) Confirmation of minutes of previous meetings;
 - (d) President's report;

- (e) Financial report for the financial year; and
- (f) Consideration of Executive and Member Motions.

7. VOTING ENTITLEMENTS

- 7.1** Each Member Local Government shall be entitled to be represented at any meeting of the Association.
- 7.2** Only eligible and registered delegates may vote.
- 7.3** A delegate shall be entitled to exercise one vote on each matter to be decided. Votes are to be exercised in person.
- 7.4** A delegate unable to attend any meeting of the Association shall be entitled to cast a vote by proxy.
- 7.5** A proxy shall be in writing and shall nominate the person in whose favour the proxy is given, which person need not be a delegate. Proxy authorisations shall be delivered to the Chief Executive Officer of the Association before the commencement of the meeting at which the proxy is to be exercised and shall be signed by the delegate or by the Chief Executive Officer of the Member Local Government that nominated the delegate.

8. SPECIAL URGENT BUSINESS

At any time during a meeting a delegate may, with the approval of an absolute majority, introduce a motion relating to special urgent business that calls for an expression of opinion from the meeting.

In presenting an item of special urgent business, a delegate shall have sufficient copies of the motion in writing for distribution to all delegates present at the meeting and, where practicable, give prior notice to the President of such intention.

9. PRESIDENT

In the construction of these Standing Orders unless the context requires otherwise, the word "*President*" shall in the absence of the President include the Deputy President or the delegate chosen by resolution to preside at any meeting of the Association.

10. DELEGATE AND DEPUTY DELEGATE

- 10.1** In the construction of these Standing Orders unless the context requires otherwise, the word "delegate" shall in the absence of the delegate include the deputy delegate.
- 10.2** A deputy delegate acting in the capacity of a delegate unable to attend a meeting of the Association shall exercise all rights of that delegate.

11. PRESIDENT TO PRESIDE

- 11.1** The President shall preside at all meetings of the Association, but in absence of the President, the Deputy President shall preside.
- 11.2** In the absence of the President and the Deputy President, the delegates shall choose by resolution, a delegate present to preside at the meeting.

12. SPEAKING PROTOCOL

- 12.1** Only registered delegates and members of the Association's State Council shall be entitled to speak at meetings of the Association.
- 12.2** The first person that is entitled to speak at a meeting who attracts the attention of the person presiding shall have precedence in speaking.
- 12.3** Speakers are to use the microphones supplied.
- 12.4** When addressing a meeting, speakers are to:
 - (a) rise and remain standing unless unable to do so by reason of sickness or disability;
 - (b) address the meeting through the person presiding;
 - (c) state their name and Local Government before otherwise speaking;
 - (d) refrain from reading comment printed in the agenda paper in support of a motion, but may identify key points or make additional comment; and
 - (e) refrain from using provoking or discourteous expressions that are calculated to disturb the peaceful current of debate.
- 12.5** Mobile phones shall not be switched on while the meeting is in session.

13. DEBATE PROCEDURES

- 13.1** A delegate moving a substantive motion may speak for –
 - (a) 5 minutes in his or her opening address; and
 - (b) 3 minutes in exercising the right of reply.
- 13.2** Other speeches for or against motions are to be limited to 3 minutes unless consent of the meeting is obtained which shall be signified without debate.
- 13.3** No delegate, except the mover of a motion in reply, is to speak more than once on the same motion except by way of personal explanation.
- 13.4** As soon as the right of reply has been exercised, the motion is to be forthwith put to the vote without further comment.
- 13.5** No discussion shall take place on any motion unless it is moved and seconded. Only one amendment on any one motion shall be received at a time, and such amendment shall be disposed

of before any further amendment can be received. Any number of amendments may be proposed.

13.6 The provisions of these Standing Orders applicable to motions apply mutatis mutandis to amendments, except that the mover of an amendment shall have no right of reply.

13.7 When a motion has been moved and seconded, the person presiding shall at once proceed to take a vote thereon unless a delegate opposes it or an amendment is proposed.

13.8 No more than two delegates shall speak in succession on one side, either for or against the question before the meeting, and if at the conclusion of the second speaker's remarks, no delegate speaks on the other side, the motion or amendment may be put to the vote.

13.9 Notwithstanding clause 13.7, where a composite motion is moved which embodies the core aspects of subsequent motions listed on the agenda, a delegate whose motion has been superseded shall have the opportunity to speak on the question of the composite motion before it is put.

Once a composite motion has been carried, no further debate shall be permitted in respect of the superseded motions.

13.10 At any time during a debate, but after the conclusion of a delegate's comments, a delegate who has not spoken during the debate may move, without discussion, "that the question be now put". If that motion is seconded and carried by a majority, the question shall be submitted at once to the meeting, after the mover has replied.

14. QUESTIONS

Any delegate seeking to ask a question at any meeting of the Association shall direct the question to the President.

15. POINT OF ORDER

A delegate who is addressing the President shall not be interrupted except on a point of order, in which event the delegate shall wait until the delegate raising the point of order has been heard and the question of order has been disposed of, whereupon the delegate so interrupted may, if permitted, continue.

16. MOTION - SUBSTANCE TO BE STATED

A delegate seeking to propose an original motion or amendment shall state its substance before addressing the meeting thereon and, if so required by the President, shall put the motion or amendment in writing.

17. PRIORITY OF SPEAKERS

If two or more delegates wish to speak at the same time, the President shall decide who is entitled to priority.

18. PRESIDENT TO BE HEARD

Whenever the President signifies a desire to speak during a debate, any delegate speaking or offering to speak is to be silent, so that the President may be heard without interruption.

19. WITHDRAWAL OF MOTION

A motion or amendment may be withdrawn by the mover with the consent of the meeting, which shall be signified without debate, and it shall not be competent for any delegate to speak upon it after the mover has asked permission for its withdrawal, unless such permission has been refused.

20. PRESIDENT MAY CALL TO ORDER

The President shall preserve order, and may call any delegate to order when holding an opinion that there shall be cause for so doing.

21. RULING BY PRESIDENT

The President shall decide all questions of order or practice. The decision shall be final and be accepted by the meeting without argument or comment unless in any particular case the meeting resolves that a different ruling shall be substituted for the ruling given by the President. Discussions shall be permitted on any such motion.

22. RESOLUTIONS

22.1 Except as otherwise provided in the Association Constitution and these Standing Orders, all motions concerning the affairs of the Association shall be passed by a simple majority.

22.2 Any matter considered by the Association at a Special Meeting shall not be passed unless having received an absolute majority.

23. NO DISCUSSION

Where there is no discussion on a motion, the President may deem the motion to be passed unless the meeting resolves otherwise.

24. PERMISSIBLE MOTIONS DURING DEBATE

24.1 When a motion is under debate, no further motion shall be moved except the following:

- (a) that the motion be amended;
- (b) that the meeting be adjourned;
- (c) that the debate be adjourned;
- (d) that the question be now put;
- (e) that the meeting proceed with the next item of business; or
- (f) that the meeting sits behind closed doors.

- 24.2** Any delegate who has not already spoken on the subject of a motion at the close of the speech of any other delegate, may move without notice any one of the motions listed in clause 24.1 (b)-(f) and, if the motion is seconded, it shall be put forthwith.
- 24.3** When a debate is adjourned, the delegate who moves the adjournment shall be the first to speak on the motion when the debate is resumed unless the delegate advises of no desire to speak on the motion. Where this occurs, the President shall then call for further speakers, with the exception of those delegates who have previously spoken (unless the meeting otherwise agrees).
- 25. RESCISSION OF RESOLUTION**
- 25.1 At the same meeting**
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may, by simple majority at the same meeting at which it is passed, rescind or alter a resolution if all delegates who were present at the time when the original resolution was passed are present.
- 25.2 At a Future Meeting**
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may rescind or alter a resolution made at an earlier meeting:
- (a) by simple majority, where the delegate intending to move the motion has, through the Chief Executive Officer, given written notice of the intended motion to each delegate at least seven (7) days prior to the meeting; or
 - (b) by absolute majority, in any other case.
- 26. METHOD OF TAKING VOTES**
The President shall, in taking a vote on any motion or amendment, put the question first in the affirmative, and then in the negative and may do so as often as is necessary to enable formation and declaration of an opinion as to whether the affirmative or the negative has the majority on the voices or by a show of hands or by an electronic key pad voting system.
- 27. DIVISION**
The result of voting openly is determined on the count of official voting cards and, immediately upon a vote being taken, a delegate may call for a division.
- 28. ALL DELEGATES TO VOTE**
- 28.1** At meetings of the Association, a delegate present at the meeting when a question is put shall vote on the question.
- 28.2** Each delegate shall be entitled to exercise one deliberative vote on any matter considered.
- 29. PRESIDENT'S RIGHT TO VOTE**
The President shall have a casting vote only.
- 30. SUSPENSION OF STANDING ORDERS**
- 30.1** In cases of urgent necessity or whilst the Association is sitting behind closed doors, any of these Standing Orders may be suspended on a motion duly made and seconded, but that motion shall not be declared carried unless a simple majority of the delegates voting on the question have voted in favour of the motion.
- 30.2** Any delegates moving the suspension of a Standing Order shall state the object of the motion, but discussion shall not otherwise take place.
- 31. NO ADVERSE REFLECTION ON ASSOCIATION**
A delegate shall not reflect adversely upon a resolution of the Association, except on a motion that the resolution be rescinded.
- 32. NO ADVERSE REFLECTION ON DELEGATE**
A delegate of the Association shall not reflect adversely upon the character or actions of another delegate nor impute any motive to a delegate unless the Association resolves, without debate, that the question then before the Association cannot otherwise be adequately considered.
- 33. MINUTES**
- 33.1** The Chief Executive Officer of the Association is to cause minutes of the meeting to be kept and preserved.
- 33.2** The minutes of a meeting are to be submitted to the next Annual or Special General Meeting for confirmation.
- 33.3** Copies of the minutes will be supplied to all delegates prior to the meeting.



Minutes

Annual General Meeting

Friday, 25 September 2020

Crown Perth

Minutes

WALGA

Annual General Meeting

Held at

Crown Perth, Grand Ballroom

Friday 25 September 2020

The meeting commenced at 4pm

1 Annual General Meeting – Order of Proceedings

1.1 Record of Apologies

- City of Albany
- Town of Bassendean
- Shire of Boyup Brook
- Shire of Carnarvon
- Shire of Coorow
- Shire of Dumbleyung
- Shire of Halls Creek
- Shire of Meekatharra
- Shire of Murchison
- Shire of Ngaanyatjaraku
- Shire of Sandstone
- Shire of Shark Bay
- Shire of Three Springs
- Shire of Williams
- Shire of Woodanilling
- Cr Thomas Oversby Shire of Boyup Brook
- Cr Helen O'Connell Shire of Boyup Brook
- Cr Brett McGuinness Shire of Quairading
- Cr Len Armstrong Shire of Lake Grace
- Cr Ian Mickel Shire of Esperance
- Cr Amanda Yip City of Bunbury
- Cr Anthony Farrell Shire of Chapman Valley
- Mayor Dan Bull City of Bayswater
- Cr Cheryl Kozisek City of Bunbury
- Cr Steven Carter Shire of Dalwallinu
- Cr Keith Carter Shire of Dalwallinu
- Cr Sue Meeking Shire of Kondinin
- Cr Julie Russel Shire of Wickpin
- Cr Steven Martin Shire of Wickpin
- Cr Dot Newton City of Wanneroo
- Mr Tony Nottle City of Busselton
- Cr Jason Russell Shire of Mundaring

1.2 Adoption of Standing Orders

RESOLUTION:

Moved Mayor Shane Van Styn, City of Greater Geraldton
Seconded Cr Julie Brown, City of Gosnells

That the AGM Association Standing Orders be adopted.

CARRIED

1.3 Confirmation of Minutes

Minutes of the 2019 WALGA Annual General Meeting were contained within the AGM Agenda.

RESOLUTION:

Moved Cr Paul Kelly, Town of Claremont
Seconded Mayor Logan Howlett, City of Cockburn

That the Minutes of the 2019 Annual General Meeting be confirmed as a true and correct record of proceedings.

CARRIED

2.0 Adoption of Annual Report

Annual Report including audited Financial Statements were distributed to members separately.

RESOLUTION:

Moved President Cr Michelle Rich, Shire of Serpentine Jarrahdale
Seconded Mayor Shane Van Styn, City of Great Geraldton

That the 2020 Annual Report including the 2019/20 Audited Financial Statements be received.

CARRIED

3.0 Consideration of Executive and Member Motions

As per motions listed.

4.0 Closure

There being no further business the Chair declared the meeting closed at 4:29pm.

3. Consideration of Executive and Member Motions

3.1 Drought in Western Australia

Shire of Dundas Delegate to move

RESOLUTION

Moved: President Cr Laurene Bonza, Shire of Dundas
Seconded: Cr Rasa Patupis, Shire of Dundas

That WALGA:

- 1. Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible for drought assistance; and**
- 2. Requests the State Minister for Agriculture and Food, to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.**

IN BRIEF

The Australian Government has released a drought response, resilience and preparedness plan.

The plan is focused on three themes:

- Immediate action for those in drought.
- Support for the wider communities affected by drought.
- Long-term resilience and preparedness.

Read the detail in the:

[Australian Government's Drought Response, Resilience and Preparedness Plan.](#)

Most regions in WA did not form part of the Drought Program

CARRIED

MEMBER COMMENT

In relation to the above the Hon David Littleproud MP, Minister for Agriculture, Drought and Emergency Management announced on 1 July 2020 that the Australian Government was investing \$3.9 billion (growing to \$5 billion) in the Future Drought Fund.

This long-term, sustainable investment will make \$100 million available each year to help farmers and communities become more prepared for, and resilient to, the impacts of drought. The first of the Future Drought Funds Programs were announced and began to roll out from July 2020, funding farm business planning, greater access to information for decision-making, adoption of research and technologies, and building the drought resilience of natural resources such as soil and vegetation in agricultural landscapes.

Communities will also benefit through improved regional planning, strengthening networks, leadership and community capabilities and small-scale infrastructure projects.

The eight programs, totalling \$89.5 million, are:

1. The \$20m Farm Business Resilience program will provide farm businesses with training to strengthen their strategic business management skills and develop a farm business plan to build risk management capacity and drought resilience.

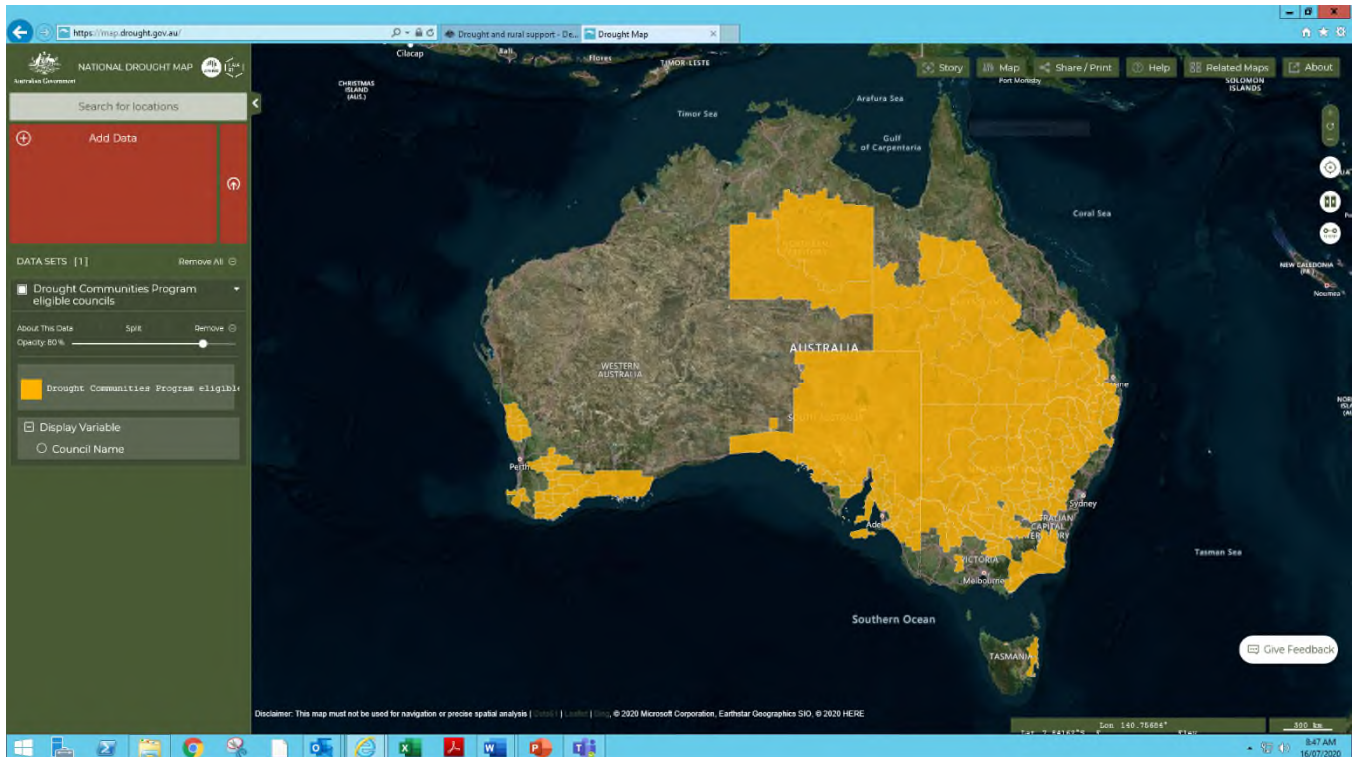
2. The \$10m Climate Services for Agriculture program will fund the development and delivery of interactive digital 'climate information services' for the agriculture sector to assist farmers to make real-time decisions.
3. The \$3m Drought Resilience Self-Assessment Tool will provide an online self-assessment tool for farmers to self-identify drought risks based on a range of social, economic and environmental indicators, and take action to build the drought resilience of their farm business.
4. The \$20.3m Drought Resilience Research and Adoption program will establish two regionally located Drought Resilience Adoption and Innovation Hubs, and Innovation Grants will become available to research organisations, private sector, industry, not-for-profit organisations and community groups.
5. The \$15m Natural Resource Management (NRM) Drought Resilience program will fund regional NRM bodies to undertake projects to build drought resilience of natural resources on agricultural landscapes, and there will also be grants available to organisations, farmer groups and individuals to undertake NRM projects to build the drought resilience of natural resources on small scales.
6. The \$3.75m Networks for Building Drought Resilience program will support community-driven projects that enhance drought resilience and strengthen networks, including small-scale infrastructure projects to make community facilities drought resilient.
7. The \$7.45m Drought Resilience Leaders program will develop leadership capability in communities and include a mentoring component to foster uptake of innovative practices to build drought resilience of farmers and their businesses.
8. The \$10m Regional Drought Resilience Planning will provide funding to consortia of local councils or equivalent entities to develop Regional Drought Resilience Plans for agriculture and allied industries.

In response to the above announcements on the 1 July 2020, the Western Australian Government was critical of these as they had bypassed critical WA projects that had been presented in a WA Government submission. WA's submission included research and development projects to regenerate degraded and dehydrated lands, projects to prove and promote on-farm desalination, a boost to Strategic Community Water Supplies in the grainbelt and support for horticulture on the Gnangara Mound. While any Federal drought funding is welcomed by the State Government, they felt that this program represents a lost opportunity for WA farmers in need of long-term drought support.

Despite its disappointment with the outcome, the McGowan Government stated it will work with the Federal Government to deliver programs in WA and will continue to push for projects to deal with systemic dry conditions in WA.

Recently the State Government has also declared a water deficiency in another area of the Goldfields Esperance Region in the Shire of Esperance - Cascade area. This is the 12th declaration since May 2019. A declaration is made as a last resort, after continued dry conditions due to climate change have depleted on-farm and State Government managed community water supplies.

<https://map.drought.gov.au/>



The above map identifies the Shires or Regions eligible for this funding. Unfortunately most areas in WA are excluded from any assistance for these programs, and it is important to highlight the Western Australian position as severely impacted with a lack of understanding or support from both Federal and State Governments.

SECRETARIAT COMMENT

The motion is in keeping with the State Council resolution of March 2020, requesting WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program (RESOLUTION 37.1/2020).

3.2 State Owned Unallocated Crown Land (UCL) House Blocks

Shire of Dundas Delegate to move

RESOLUTION

Moved: President Cr Laurene Bonza, Shire of Dundas
Seconded: Cr Rasa Patupis, Shire of Dundas

That WALGA request the Minister for Local Government, Hon. David Templeman to consider a review into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).

IN BRIEF

Local Governments impose rates to raise revenue to fund the services and facilities.

The State Government do not pay rates on unallocated crown land.

Request a review into the justification and fairness of the State not paying rates on UCL land.

CARRIED

MEMBER COMMENT

The Shire of Dundas is concerned that the State Government does not pay rates on Unallocated Crown Land. What is not considered is the roads in front of these properties still need to be sealed every ten years, the drains need repairs and verges need to be mowed, not to mention the portion of rates that contribute to the landfill, footy grounds, town-hall, public amenities, swimming pool and the general beautification of the Town.

The Shire of Dundas has 679 Town-site Properties.

The Shire of Dundas has 352 lots of Crown Land within the Town Boundary not paying rates or not vested to anyone to pay rates.

This is just over 50% of blocks in our community that does not pay rates while the infrastructure in-front of these blocks of land has to be maintained by the rest of our community. This equates to \$158,400.00 per year that the community has to find to maintain the infrastructure in front of these properties, which is 16% of the Shire's rates revenue.

The Shire of Dundas believes that the State should review the rate exemption provisions into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).

An alternative may be for the State to pay a minimum annual maintenance charge on each block to Local Governments to mitigate fire risk and asset management costs for roads, footpaths, drainage etc.

SECRETARIAT COMMENT

The above motion is consistent with WALGA's current policy of requesting for a broad review to be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act. This would include the current exemption for State Government Unallocated Crown Land (UCL).

It is also worth noting that the Local Government Review Panel have recommended that "*The Economic Regulation Authority (ERA) should be asked to undertake a review of the rating system, including a thorough examination of the case for the current wide range of exemptions*".

Attachment 3: Action Taken on Resolutions of the 2020 AGM

Action Taken on Resolutions of the 2020 Annual General Meeting

Action Taken on Resolutions of the 2020 Annual General Meeting	
<p>3.1 Drought in Western Australia</p> <p>That WALGA:</p> <ol style="list-style-type: none"> 1. Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible for drought assistance; and 2. Requests the State Minister for Agriculture and Food, to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered. 	<p>WALGA has made representations on this issue including to the Hon David Littleproud MP, Minister for Agriculture, and Northern Australia; the Hon Alannah MacTiernan MLC, Minister for Regional Development and Food, Hydrogen Industry; and WA Federal Government members, including meetings between the WALGA Deputy President and Senators Dean Smith and Slade Brockman. WALGA has also met with Minister MacTiernan's Chief of Staff and WA Government officials.</p> <p>Correspondence from Minister Littleproud received in October 2020 indicated that details of the Commonwealth's Regional Drought Resilience Planning Program were still being worked through with the WA Government, which was yet to commit to co-funding the program. WALGA subsequently sought an assurance that Minister MacTiernan remained committed to <i>'working with the Minister for Water to ensure WA local government optimally benefit from the Future Drought Fund'</i>.</p> <p>On 4 July 2021 it was announced that the WA Government had secured \$1.33 million of the \$9.85 million available under the Regional Drought Resilience Planning Program for 2021-22 to undertake planning for the Northern Midwest, Southern Wheatbelt and Great Southern Inland regions. This work will be led by Regional Development Commissions working with Local Governments and is due for completion by 30 June 2022. The WA Government has not provided a cash contribution towards this program.</p> <p>On 3 February 2021 the WA Government announced a \$7.3 million infrastructure plan to upgrade and refurbish 70 community dams in the State's Wheatbelt and Great Southern regions with half to be funded from the National Water</p>

Action Taken on Resolutions of the 2020 Annual General Meeting

Grid Fund, however the State's application for funding was unsuccessful.

On 15 April 2021, the Commonwealth announced that an additional \$2.8 million would be provided to pay rebates for eligible water infrastructure installed on-farm to all WA farmers who submitted their application prior to 20 January 2021.

On 11 August it was announced that the WA Government has been successful in securing National Water Grid Connections funding for nine projects (spanning Water Corporation, DPIRD and DWER):


- Cave Springs Road Tail Water Return System
 - Two water recycling systems will be constructed in the Ord River Irrigation Area resulting in 2,400 megalitres per annum of water savings.
- Agricultural Area Dams and Strategic Community Water Supplies
 - Infrastructure facilities will be constructed including pipework, tanks, solar pumps and standpipes at 70 dam sites. This will increase resilience and water security in farming communities in the region.
- Katanning to Kojonup Pipeline Enhancement
 - A number of sections of the existing pipeline between Katanning and Kojonup will be replaced, increasing water reliability and supply to all farmland customers.
- Jerramungup Dam Catchment Improvement
 - Degraded bitumen will be replaced with plastic liner enabling increased runoff and water storage, and improving reliability to almost 100 per cent of water users in the Jerramungup catchment.
- Gascoyne Irrigation Scheme Augmentation and Modernisation
 - Essential infrastructure in the Gascoyne region will be upgraded, including additional production bores and modernisation of irrigation systems. This will increase horticultural production capability in the region.

Action Taken on Resolutions of the 2020 Annual General Meeting

	<ul style="list-style-type: none"> • Community Water Supplies Partnership Program with Local Government <ul style="list-style-type: none"> - Up to 40 new and improved non-potable water supplies will be developed in priority areas for farming communities to access. • Ravensthorpe Dam Catchment Extension <ul style="list-style-type: none"> - The catchment area of the Ravensthorpe dam will be increased by 5 hectares, increasing the volume of water in the dam by approximately 7 megalitres per annum. • Cranbrook Dam Catchment Improvement <ul style="list-style-type: none"> - Degraded bitumen will be replaced in Cranbrook Dam 1 catchment, increasing the volume of water in the dam by 15 megalitres per annum, for agricultural and primary industry use. • Wongutha Independent Water Security Pilot <ul style="list-style-type: none"> - A small-scale, solar powered water reverse osmosis desalination system pilot will be installed, producing an additional 7.3 megalitres per annum of fresh water. <p>Total funding for these projects is \$43.8 million: \$23.8 million State Government and other partners, \$20 million Commonwealth.</p> <p>WALGA has also secured a seat on the Commonwealth Agriculture Minister's Meeting Working Group on Drought which has representatives from the Commonwealth, all State/Territory Jurisdictions, National Farmers Federation and ALGA.</p>
<p>3.2 State Owned Unallocated Crown Land (UCL) House Blocks</p> <p>That WALGA request the Minister for Local Government, Hon. David Templeman to consider a review into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).</p>	<p>WALGA adopted advocacy positions in December 2021 that addresses this issues as follows;</p> <p><u>Rating Exemptions</u></p> <p>The rating exemptions that are of concern for the sector relate to the following:</p> <ul style="list-style-type: none"> • Rating of Charitable Purpose properties • Department of Housing: Leasing to Charitable Organisations • Government Trading Entities

Action Taken on Resolutions of the 2020 Annual General Meeting	
	<ul style="list-style-type: none">• State Agreement Act projects• State Owned Unallocated Crown Land <p>On this basis, the Local Government sector supports an independent review of all rating exemptions to enhance equity among ratepayers in the community.</p> <p>Local Government Position:</p> <p>That an independent review of all rate exemptions be undertaken.</p>

9.1.6 WESTONIA GYM FLOORING

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:			
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	

Purpose of the Report

☒ Executive Decision

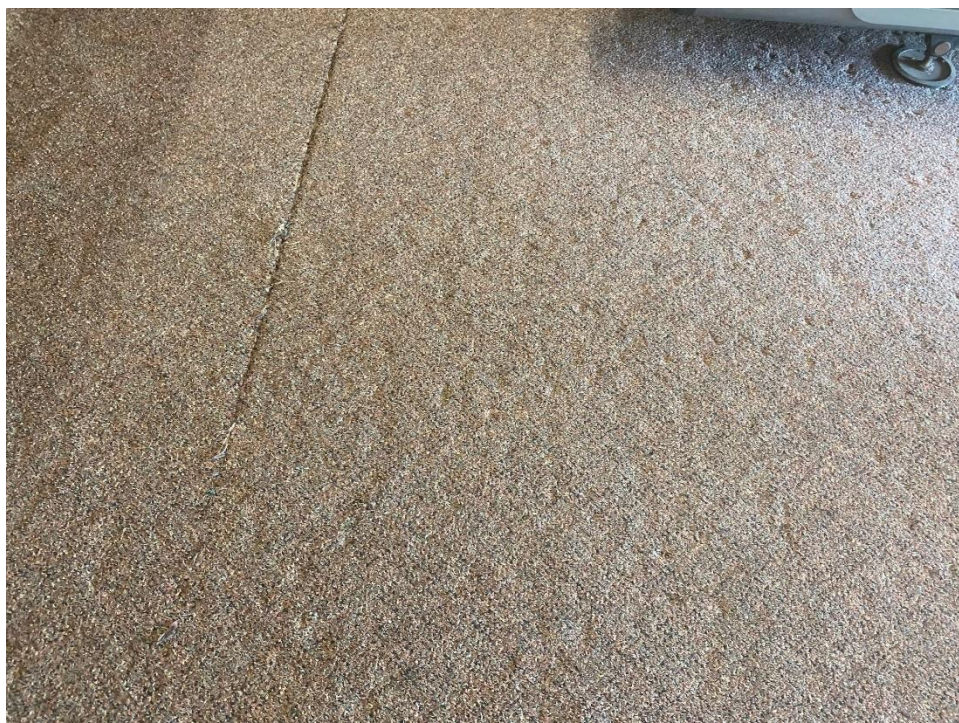
☐ Legislative Requirement

Discuss the upgrade of Westonia Gymnasium Flooring within the Westonia Community Gym.

Background

The CEO and Rates/Admin Officer (Lani Hale) recently met with members of Ramelius Resources to discuss the condition of several items of equipment in the Gym. The Exercise Physiologist with Ramelius provided an extensive audit of the facilities, (the majority have been received over time) along with a number of recommendations going forward.

One of these was the surface and condition of the Flooring in the Gym itself. The Carpet is the original carpet installed in the mid 90's.



Comment

Council, under its current Memorandum of Understanding (MOU) with Ramelius Resources is required to maintain all facilities provided for under the current MOU arrangement, including the Gym equipment set up as part of the commencement of the mine.



Regupol Everoll Core in Berlin @ \$66.00 per sqm	72 sqm	\$4,752.00
Regupol Adhesive 10L @99.00 each	3x 10L	\$297.00
Pre Sealing of rolls @ \$16.00 per sqm	72 sqm	\$1,152.00
(Pre sealing is recommended not mandatory – helps with maintaining aesthetic and promotes hygiene by reducing the porosity of the material)		
Labour through Speedee Mobile Carpet Binding		<u>\$1,750.00</u>
Total		<u>\$7,951.00</u> inc GST

Attached are the quotes from ABS West (flooring) and Andy Milne (installation).

Council budgeted \$3,000.00 plus GST to upgrade the flooring at the Gym and would be approximately \$4,300 above budget at this price. Council have allocated \$15,000 in the budget for solar at the Complex and could postpone this expenditure to use on the flooring.

Options

1. Entire replacement cost of \$7,951 (out of budget expense)
2. Postpone solar install at Complex and utilise these funds.
3. Do nothing and budget in 2021/22 and budget in 2022/23.

Statutory Environment

Local Government Act 1995.

Memorandum of Understanding between Shire of Westonia and Ramelius Resources

Policy Implications

Council does not have a policy in relation to this matter.

Strategic Implications

Nil



Financial Implications

Ongoing Maintenance costs on gym equipment



Voting Requirements

☒ Simple Majority

☐ Absolute Majority

OFFICER RECOMMENDATIONS

That Council Fund the entire replacement cost of the Regupol Everroll rubber flooring to the Westonia Gym at a cost of \$7,951 inc GST and authorize as an out of budget expense to Gym Mtce Operations (11105 - BC1).

Attachment 9.1.6

Shire of Westonia



Westonia Gym Flooring.

QUOTE

Westonia Shire

Date
3 Aug 2021

Expiry
3 Sep 2021

Quote Number
QU-0439

Reference
New Rubber Flooring

ABN
91 133 984 132

Speedee Mobile Carpet
Binding

Description	Quantity	Unit Price	GST	Amount AUD
To Install Regupol Rubber into Gym, client supplying rubber and glue.	1.00	1,590.91	10%	1,590.91
Subtotal				1,590.91
TOTAL GST 10%				159.09
TOTAL AUD				1,750.00



ABN 23 009 404 773

113 Garling Street, O'Connor WA 6163
PO Box 47, Hamilton Hill WA 6963
PH: 08 9314 4000
Email: service@abswest.com.au
Website: www.abswest.com.au

Quote

Invoice No: 00001690

Date: 2/08/2021

Your Order No:

Due Date: Net 7

Terms: 9/08/2021

Bill To:

Shire of Westonia

Ship To:

Shire of Westonia
Quote valid for collection from the warehouse

JOB NO	QTY	DESCRIPTION	UNIT	PRICE	AMOUNT	CODE
Quote	1	everroll® Core Berlin - 8mm - Roll (1.25m x 25lm) Consignment Stock	SQM	\$66.00	\$66.00	GST
Quote	1	everroll® Core Mons - 8mm - Roll (1.25m x 25lm) Consignment Stock	SQM	\$67.05	\$67.05	GST
Quote	1	everroll® Core Goa - 8mm - Roll (1.25m x 25lm)	SQM	\$62.60	\$62.60	GST
Quote	1	everroll® Core Manaus - 8mm - Roll (1.25m x 25lm)	SQM	\$67.00	\$67.00	GST
Quote	1	everroll® Core Melbourne - 8mm - Roll (1.25m x 25lm)	SQM	\$75.00	\$75.00	GST
Quote	1	everroll® Core Sidon - 8mm - Roll (1.25m x 25lm)	SQM	\$74.00	\$74.00	GST
Quote	1	Regupol adhesive 43-102 (formerly One Part Multi-Use Flooring) - Blue Pot - 10L - Dry Areas - Coverage 30-35sqm with V2 Trowel	EA	\$99.00	\$99.00	GST
	1	Pre-Sealing of Rolls (ABS)	SQM	\$16.00	\$16.00	GST

RESERVATION OF TITLE: Ownership of goods as disclosed above does not pass to the purchaser until payment has been received by ABS West.

The above goods are sold in accordance with our Terms & Conditions of Sale. No claims recognised unless made within 30 days of Invoice.

Goods returned for credit will incur a 35% restocking charge.

Sale Amt.: \$526.65

GST: \$52.67

Total Amt.: \$579.32


Balance Due:

\$579.32

For Direct Bank Deposits BSB: 066 102 ACC: 0019 3373

Please Note: A surcharge of 2.5% applies to Visa & Mastercard payments

9.1.7 Occupational Safety & Health (WHS) Manual

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:	ST1.4.2 Policies & Procedures OS& H		
Disclosure of Interest:	Nil		
Attachments:	Attachment		
Signature:	Officer	CEO	

Purpose of the Report

☐

Executive Decision

☒

Legislative Requirement

Background

Council review of the new Occupational Safety & Health (WHS) Manual is required.

Comment

Council have an obligation under the Occupational Safety & Health Act 1984 and Regulations 1996 and other associated Australian standards, to provide and maintain a work environment in which employees, contractors, Volunteers and visitors are not exposed to hazards.

Council's current policies, manuals and processes are due for a review and where necessary amended and updated. A review has been undertaken of the manual with some slight changes have been made to ensure council is in compliance with the latest legislation, but conscious of endorsing a manual that is practical and user-friendly to the organisation.

The principle of the Shire of Westonia is to ensure that every employee works in an environment where every effort is made to prevent accidents, injury and disruption to employees' health from foreseeable work hazards.

The Shire of Westonia will manage risks continuously using a process involving the identification, analysis, evaluation, treatment, monitoring and review of risks. It will be applied to decision making through all levels of the Organisation in relation to planning or executing any function, service or activity. Workplace Health Safety Risk Management Objectives are:-

- The achievement of Organisational Goals and Objectives.
- The ongoing health and safety of all employees at the workplace
- Ensuring public safety within the Council's jurisdiction is not compromised.
- Limited loss or damage to property and other assets.
- Limited interruption to business continuity.
- Positive public perception of Council.
- Application of Equal Opportunity principles in the workforce and the community.

Council have an obligation under the Occupational Safety & Health Act 1984 and Regulations 1996 and other associated Australian standards, to provide and maintain a work environment in which employees, contractors, Volunteers and visitors are not exposed to hazards.

Councils adopted the Occupational Safety & Health (WHS) Manual is attached as well as a copy of new Additions/Changes to the recently adopted Occupational Safety & Health (WHS) Manual for council consideration.

Statutory Environment

Occupational Safety & Health Act 1984 and Regulations 1996
AS/NZS 4801-2001 Occupational Health and Safety Management Systems audit requirements.
Australian Standards including AS/NZS ISO 31000, 2009,

Policy Implications

This manual and policies will replace existing outdated OH&S policies previously adopted by Council.

Strategic Implications

Compliance with Occupational Safety & Health Legislation that promotes safe and healthy culture throughout the organisation.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements



Simple Majority



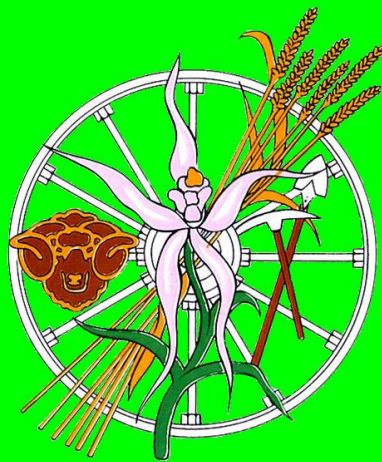
Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Occupational Safety & Health (WHS) Manual as presented.

Attachment 9.1.7

Shire of Westonia



Occupational Safety and Health Manual.

2.12 TRAINING AND DEVELOPMENT PROCEDURE

PURPOSE

The purpose of this procedure is to outline how the Shire of Westonia brings together the information on each employee's performance appraisal, induction, and training applications into a training and development plan for the individual employee.

SCOPE

This procedure applies to all employees, volunteers and contractors where applicable.

ROLES AND RESPONSIBILITIES

Employee(s):

One of the major aims of the Staff Development is to help employees manage their own performance and have meaningful input into how work is undertaken.

What the employee can do to ensure success:

- Consider and review the current position description prior to the review discussion and prepare a draft if necessary
- Analyse personal performance and identify steps that they think may improve the way the job is completed
- Assess what skills will be required to perform the job more effectively and those areas in which additional knowledge, skills or assistance is required
- Communicate with direct supervisor on a regular basis

Supervisor(s):

The Supervisor is the senior employee who is directly responsible and familiar with the performance of the employee being reviewed. Senior employees are responsible for managing and supervising the performance and development of staff. Supervisors have an ongoing responsibility to review, evaluate and provide regular feedback to staff about their performance. Consultation and discussion is the key to reaching mutual agreement on work outcomes and standards.

To ensure the success of the review process, Supervisors may undertake, to:

- Maintain open communication with staff that provides feedback as the performance occurs
- Develop and maintain a good understanding of the corporate and divisional plans
- Develop a detailed knowledge of the Staff Development process
- Review position descriptions to ensure that they accurately reflect the current positions
- Facilitate the implementation of the action and training plans
- Schedule a time for the review discussion allowing sufficient time to prepare and complete forms

Director(s)/Manager(s):

Directors/Managers are required to satisfy themselves that the process has been properly conducted and recorded. The Director(s)/Manager(s) has an overseeing role and is responsible for:

- Monitoring the performance reviews completed in their division to ensure that fair and realistic reviews have been conducted
- Noting the action and training plans agreed to by the Supervisor and employee
- Mediating in the first instance in any dispute between a Supervisor and an employee regarding the reviews undertaken
- Acknowledging the completion of the Scheme process by agreeing and signing the documentation

Human Resources:

Employees with the Human Resources responsibilities will be required to administer the staff development and performance review process and will be directly responsible for:

- Initiating the process approximately three months (as appropriate) prior to the appropriate anniversary date
- Co-ordinating, monitoring and reviewing the operation of the process
- Developing and implementing the organisational training requirements
- Assisting with the mediation of any disputes arising from the operation of the process

APPLICATION:

The aim of the performance review is to create a meaningful communication process to constructively evaluate performance against the achievement of agreed objectives and identify areas in which further development can take place.

The staff development process should be designed so it:

- Is forward looking, with the purpose of the training being to improve future performance and identify opportunities
- Compares individual performance against agreed objectives
- Involves both the employee and supervisor in discussion; not as a one way judgement process, and
- Focuses attention on actions to help development of skills and work environments

Step 1

Conduct the performance review according to the Shire of Westonia's process

Step 2

Identify the training needs with the employee and document on the individual employee training and development plan.

Step 3

Review the position description and identify any professional qualifications, certifications, and competency licences that are required to perform the job establish if they are current or need to be updated with the employee include on the individual training plan.

Step 4

Complete the training and development form for each individual employee and get agreement with the employee.

Step 5

Include all training requirements in the budget submissions, and have them approved by management.

Step 6

Implement the training and development program with the Training Coordinator.

Step 7

Have the employee submit an evaluation of the training program, and analyse these evaluations to ensure that the course meets the required standards.

Step 8

Review the summary of the training evaluation forms sent in by the course trainers.

Step 9

Monitor employee performance post training and feedback to the employee on progress. Conduct annual performance reviews and start the process again.

TRAINING PLAN:

The Training Co-ordinator/Human Resource Department should collate all the individual training plans into a central training plan and cross reference certification and competency licence requirements, the funding applications and budget approvals. Review of the plan should be conducted quarterly to ensure the training is taking place with the approved providers.

TRAINING REGISTER:

All training shall be recorded on a Central Training Register; this may be electronic or manual. Copies of the training certificates shall also be placed on the individual personnel files.

DOCUMENTS:

- Performance appraisal forms
- Employee Development Plan form
- Training Register
- Training Course evaluation form

REFERENCES:

Occupational Safety and Health Act, 1984

Occupational Safety and Health Regulations, 1996

AS/NZS 4801: 2001 – Occupational Health and Safety Management System

2.13 INDUCTION PROCEDURE

PURPOSE

The Shire of Westonia will provide adequate information, instruction and training to all its employees upon commencement of work (including transferring between departments) to ensure that the safety and health of its employees is optimal. It is the Shire of Westonia objective to ensure employees possess the required level of competency to undertake all work activities in a safe and efficient manner.

An induction is necessary to inform all personnel of the organisation's safety rules, policies, procedures, and applicable legislation. This will ensure all personnel are made aware of hazards, risks and applicable safe work practices that are in force. It is the supervisor's responsibility to ensure that inductions are carried out according to the requirements of this procedure.

SCOPE

All employees, including full time employees, part-time, casuals, volunteers, labour hire, and contractors, are to be inducted according to the following procedure.

APPLICATION

Competency and Licence

The department manager /or equivalent is responsible for obtaining applicable documentation from applicants to ensure essential competencies are met. Other information must also be supplied in accordance with legislative requirements and compliance with the Shire of Westonia's policies and procedures, this must be filed in the personnel file and recorded in the Training Register so that the expiry dates and renewals and refresher training can be scheduled. These include:

- Drivers Licence - current WA licence for the class of vehicle or equipment required to drive or operate
- Certificate of Competency - to cover excavators, cranes, scaffolding, dogman, forklifts, etc, (where applicable)
- Trade Papers - verification of trade qualifications including mechanical, electrical and building (where applicable)

General Administration

- Terms and conditions - employees will be advised of their terms of employment. Hours of work, leave entitlements, travel arrangements, etc.
- Superannuation – employees complete the necessary scheme forms
- Remuneration – Account details and tax file number must be provided and submitted to payroll
- Travel and Accommodation - employees required to travel during their employment with the Shire of Westonia will be advised of the process and accommodation requirements. Costs incurred for accommodation charges, meal costs and other 'reasonable' expenses, once approved, will be refunded on completion of the appropriate form

Pre-Employment Medical

- Employees are required to attend a medical, which may include a drug and alcohol screening and successfully pass all requirements
- Baseline Hearing Tests – An employee of a prescribed workplace will undergo a hearing examination

The above information must be recorded on the individuals personnel file and obtained before work is commenced.

SAFETY INDUCTION – Employees are required to complete the shire's Velpic Online Employee Induction and then the Safety Induction Part B Form be completed.

JOB ORIENTATION (Responsibility – Supervisor/Manager)

Supervisors/Managers will ensure that the employee, new or transferred, will be given a tour of the work location and instructed on specific procedures on commencement of work that will include:

- Responsibilities of both the employee and supervisors in accordance with legislative requirements and procedures
- Emergency procedures particular to the work area including marshal and muster points, telephone numbers and how to acquire assistance (including systems for working alone or at night where applicable)
- Provision, location and use of personal protective equipment
- Use of vehicles and equipment during their period of employment
- Attendance at safety meetings, or other forms of training and instruction as required and directed

Ensure employees are aware of and maintain an acceptable level of personal hygiene whilst at work through the wearing of appropriate attire, neat and tidy appearance and correct use of workplace facilities.

Where applicable, specific items not already covered in the induction will be addressed to assist the Supervisor/Manager in establishing the employee's capabilities, under the "duty of care" requirements, to do the work for which they are employed. This may include ensuring the employee is experienced in safely operating plant/equipment, inspecting plant/equipment before use, etc.

VOLUNTEERS AND CONTRACTOR INDUCTION

Volunteers

For the purpose of this procedure, volunteers assisting will be required to undergo the induction requirements. It is essential that Supervisors/Managers ensure volunteers are closely supervised and mentored in the initial stages of their work.

Other competency checks will be performed depending on the task requirements of particular voluntary activity.

Contractors

The relationship with a contractor may be close and similar to an employee/employer relationship. The need for control in managing the contract process and the manner in which the work is performed is necessary to avoid work practices which are unsafe and/or contrary to policy, plans and procedures.

The organisation should always consider the safety, environmental and occupational health standards of a contractor and determine whether these standards are in line with those that the organisation observes. This will ensure that the organisations employees, as well as contractors, are provided with a safe workplace.

All contractors coming onsite must attend a safety induction specific to the site.

REFERENCES:

LGIS Volunteers Handbook available from www.lgiswa.com.au
Appendix H1 & H2 Employee induction 'Part B'

CONTENTS

Section	Title	Pages	Version	Version Date
	Contents, Revision, Distribution & Definitions	1-6	1	March 2017
1	OSH Principles			
1.1	OCCUPATIONAL SAFETY & HEALTH principles	2	1	August 2020
1.2	Risk management principles	2	1	March 2017
1.3	Personal protective equipment (PPE) and clothing principles	3	1	March 2017
1.4	OSH Committee Terms of Reference Procedure	3	1	November 2019
2	OSH Responsibilities, Training & Communications			
2.1	OSH responsibilities	4	1	March 2017
2.2	Contractor management	4	1	March 2017
2.3	Visitor management	1	1	March 2017
2.4	Consultation & communications	2	1	March 2017
2.5	Election of OSH representatives	3	1	March 2017
2.6	OSH issue resolution	1	1	March 2017
2.7	Workplace behaviour	2	1	March 2017
2.8	Fitness for work	5	1	March 2017
2.9	Smoking in the workplace	1	1	March 2017
2.10	Isolated working	2	1	March 2017
2.11	Volunteer Management	3	1	July 2017
2.12	Training and Development Procedure	3	1	March 2021
2.13	Induction Procedure	2	1	March 2021

3	OSH System Management			
3.1	Document control	1	1	March 2017
3.2	Audits & workplace Inspections	2	1	March 2017
3.3	Records	1	1	March 2017
4	Hazard Identification, Risk Assessment and Control of Risks			
4.1	First aid	2	1	March 2017
4.2	Risk management	3	1	March 2017
4.3	Identification, reporting and investigation of Workplace incidents and hazards	4	1	March 2017
4.4	New equipment pre purchase assessment	2	1	March 2017
4.5	Safe Work Method Statement (SWMS)	3	1	August 2020
4.6	Management of High Risk Work activities	14	1	March 2017
4.7	Demolition	1	1	March 2017
4.8	Electrical safety	8	1	March 2017
4.9	Manual handling	3	1	March 2017
4.10	Hazardous substances	3	1	March 2017
4.11	Management of hazardous and clinical waste	1	1	March 2017
4.12	Noise	2	1	March 2017
4.13	Asbestos Management	3	1	August 2020
	Appendix			
A	Risk matrices	4	3	August 2020
B	Risk register template	1	1	March 2017
C	SWMS template	1	2	August 2020

D	Workplace incident report form	5	1	March 2017
E	Hazard report Form Template	1	1	March 2017
F	OSH Representative election form	1	1	March 2017
G	Electrical checklist	2	1	March 2017
H1	Works/Contractor Employee Induction 'Part B'	1	1	August 2020
H2	Office Employee Induction 'Part B'	1	1	August 2020
I	Demolition checklist	2	1	March 2017
J	HRCW Confined space entry guidance	4	1	March 2017
K	HRCW Excavation guidance	5	1	March 2017
L	HRCW Work on or near HV electrical installation & O/H power lines guidance	2	1	March 2017
M	HRCW Work on roads or near rail lines guidance	2	1	March 2017
N	HRCW Work with moving & powered plant guidance	3	1	March 2017
O	HRCW Working at height guidance	3	1	March 2017
P	Contractors Management Tool Kit Appendix 7 & 8	34	1	March 2017
Q	Volunteer Management Forms	3	1	July 2017
R	OSH Plan	1	1	August 2021

Revision Record

<i>Issue</i>	<i>Section</i>	<i>Page(s)</i>	<i>Description of Change</i>	<i>Entered by</i>	<i>Effective Date</i>
1	All	All	New Issue	Administration Officer	26 April 2017
1	4.5 & Appendix A	Pg 3	Replace risk matrix with version 2	Stacey Geier	Committee meeting 26/6/17 Adopted by council 20/7/17
1	Appendix P		Contractor management replace Appendix P induction PowerPoint to Pre-qualification questionnaire & Contractor occupational safety and health assessment tool.	Stacey Geier	Committee meeting 26/6/17 Adopted by council 20/7/17
1	2.11 & Appendix Q	Pg 1-3	Include Volunteer Management and Appendix Q Volunteer management forms.	Stacey Geier	Committee meeting 26/6/17 Adopted by council 20/7/17
1	4.3 Appendix E	Pg 1	Hazard Report replaced with new (Take 5)	Stacey Geier	Committee meeting 26/6/17 Adopted by council 20/7/17
1	1.1	Pg 2	Employee Induction Part A & B	Stacey Geier	Committee Meeting 22/10/19 Adopted by council 10/8/2020
1	4.5	Pg 1-4	New SWMS template and instructions	Stacey Geier	Committee Meeting 22/10/19 Adopted by council 10/8/2020
1	Appendix A		Risk Matrices	Stacey Geier	Committee Meeting 22/10/19 Adopted by council 10/8/2020
1	Appendix C		SWMS Template	Stacey Geier	Committee Meeting 22/10/19 Adopted by council 10/8/2020
1	Appendix H1 & H2		Employee induction 'PartB' Outside and indoor staff	Stacey Geier	Committee Meeting 22/10/19 Adopted by council 10/8/2020

1	1.4	1-3	OSH Committee Terms of Reference Procedure	S Geier	Committee Meeting 26/11/19 Adopted by council 14/11/19
1	4.13	1-2	Asbestos Management	Stacey Geier	Work Safe audit 12/11/19 Adopted by council 14/11/19
1	Appendix R		OSH Plan	S Geier	Committee Meeting 26/5/20 Adopted by council 10/8/2020
1	1.1		OCCUPATIONAL SAFETY & HEALTH principles	S Geier	Committee Meeting 26/5/20 Adopted by council 10/8/2020
1	2.12	3	Training and Development Procedure	S Geier	Committee Meeting 23/3/21 Adopted by council
1	2.13	2	Induction Procedure	S Geier	Committee Meeting 23/3/21 Adopted by council

Distribution Record

Controlled Copies		
Copy No.	Held By	Location Held
1	Chief Executive Officer	Administration Building- CEO Office
2 (Master Copy)	Administration Officer	OSH Records – Administration Office
3	Works Supervisor	Council Depot Crib Room
4	Public Copy	Administration
5	Volunteer Copy	Museum

Definitions

OSH	Occupational Safety & Health
PPE	Personal Protective Equipment
SWMS	Safe Work Method Statement
HRWA	High Risk Work Activities

Appendix - OSH PLAN 2021

This plan sets our vision and key focus areas for 2021 and applies to all parts of our business. Endorsed by our Executive Group, it is key in our OSH strategy and will be reviewed through the Executive and OSH Committee to ensure we remain on track.

Our vision is to provide a workplace free from injury and illness. In Achieving this, in 2021 our key focus areas are leadership, manual tasks, training and contractor management.

Objective - what we want to achieve		Performance Measure - how we will measure our success		Target - what will satisfy us
Focus Area 1 - Leadership To ensure that all Managers & Supervisors demonstrate active leadership in safety	Safety KPI's in performance review	Included in all management performance reviews		
	Safety as an agenda item at management meetings		100% of meetings	
	Workplace inspections involving management representative		At least 4 times/year	
Focus Area 2 - Risk Assessments & MSDS To increase risk reduction strategies associated with Risk Assessments & MSDS	OSH Committee attendance by Executive representative		100% of meetings	
	Complete Risk Assessments		No more than 20% expired	
	MSDS are current		100% Completed	
Focus Area 3 - Training To ensure that the Shire has identified the training needs of our workers	Training procedure		Jun-21	
	Training needs analysis		Jul-21	
	Training Plan		Aug-21	
Focus Area 4 - Contractor Management To ensure the Shire has contractor management practices in place	Contractor management procedure		May-21	
	Contractor Pre-qualification questionnaires		100% for all high and medium risk jobs	
	Contractor Inductions		All contractors inducted	

Endorsed:
Chief Executive Officer

Date:  27/7/2021

Implemented 27/7/2021
Review 27/7/2022

9.2 COMMUNITY AND REGULATORY SERVICE

9.3 WORKS AND SERVICE

9.3.1 TENDER 2-21/22 – BITUMENOUS PRODUCTS

Responsible Officer:	Jamie Criddle, CEO
Author:	Bill Price, Works Supervisor
File Reference:	F1.9.1
Disclosure of Interest:	Cr Geier
Attachments:	Nil
Signature:	Officer

CEO



Purpose of the Report

☒ Executive Decision ☐ Legislative Requirement

Background

Council has made allowance in its 2021/22 Budget for the provision of bituminous products as part of its adopted road's program, which includes approximately 33,750m² of combined primer seal 14mm and 1st coat seal 7mm, with approximately 41,250m² of 10mm reseal.

A notice via e-quotes inviting tenders closing on 13th August 2021 was initiated.

Comment

At the close of tenders five submissions were received from the following:

Bitutek Pty Ltd

KEE Surfacing

Fulton Hogan

Downer EDI

Bitumen Surfacing

In accordance with the Local Government (Functions & General) Regulations, Regulation 14(2a) the following criteria, will determine whether the tender should be accepted:

Demonstrated experience by tenderer to meet the requirements as set out in specifications.

A maintenance service best suited to the Principal's requirements that demonstrates a commitment to customer service and a professional corporate image.

Demonstrated ability and produces to ensure public and employee safety by way of Occupation Safety and Health, and adherence to the Traffic Management for Roadworks Code of Practice.

Tenderer	Selection Criteria and Weighting			Total weighted Score
	Experience (50%)	Maintenance Service (25%)	Safety Commitment (25%)	
Bitutek Pty Ltd	50	25	20	95
KEE Surfacing	45	20	20	85
Fulton Hogan	50	20	20	90
Downer EDI	50	20	20	90
Bitumen Surfacing	45	20	20	85

Assessment of Tenders against compliance criteria:

The tenderer for the supply of bituminous products including aggregate was deemed to comply with the compliance criteria.

Basis of Recommendation:

The tenderer has demonstrated significant experience in carrying out similar works and a demonstrated commitment to service, quality assurance and safety.

Price Schedule

Bitutek PTY LTD	Kee Surfacing	Fulton Hogan	Downer EDI	Bitumen Surfacing
\$ 362,810	\$ 589,800	\$ 401,022	\$ 408,825	\$ 545,625

Statutory Environment

Local Government Act 1995, section 3.57 – Tenders for providing goods or services.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Nil

Financial Implications

An allocation of funds has been allowed for in the 2021/22 financial budget as part of the annual roads program.

Voting Requirements

Simple Majority ☒


Absolute Majority

OFFICER RECOMMENDATIONS

That Council:

1. Accept the tender received from Bitutek PTY LTD for the Supply of Bituminous Products for the total tendered price of \$ 362,810 including GST, with CEO authorized to negotiate local cartage of aggregate included in the price as per Council's Purchasing Policy.

9.3.2 TENDER 3-21/22 – ROAD ROLLERS

Responsible Officer:	Jamie Criddle, CEO		
Author:	Jamie Criddle, CEO		
File Reference:	F1.9.1		
Disclosure of Interest:	Nil		
Attachments:	Nil		
Signature:	Officer	CEO	

Purpose of the Report

☒ Executive Decision

☐ Legislative Requirement

Background

Council has made allowance in its 2021/22 Budget for the purchase of a new Multi Tyred Roller to add to its fleet. Since the Budget was set, Management have been discussing the value of holding the Smooth Drum Roller in its fleet when it is used for only 4 weeks of the year and there may be more value in hiring a Smooth Drum Roller for this period and purchasing an additional Multi Tyred Roller for construction and Maintenance. This would also alleviate the need to put money into the upgrade of the old Multi Tyred Roller and offer up for trade also.

As part of the Budget process, Council resolved to call tenders for the supply of one new Multi Tyred Roller. To test the water, management have requested Tenders on 2 x Multi Tyred Rollers with possible trades on the Hamm Multi Tyred Roller, the Smooth Drum Roller and the Old Multipac Multi Tyred Roller.

A notice inviting tenders was advertised on 4th August 2021 with tenders closing on 20th August 2021.

A list of conforming tenders will be supplied at the meeting for discussion.

Comment

In accordance with the Local Government (Functions & General) Regulations, Regulation 14(2a) the following criteria, was determined to decide which tender should be accepted:

- (a) Compliance with the specification contained in the request,
- (b) Compliance with the conditions of tendering this request,
- (c) Compliance with the delivery date,
- (d) Compliance with and completion of the price schedule.

Assessment of Tenders against compliance criteria:

All tenders for the supply of vehicle were deemed to comply with the compliance criteria.

Assessment of Tenders against qualitative criteria:

Tenders were scored using the following range:

- 0 – Did not address criterion
- 1 – Insufficient or unclear information
- 2 – Acceptable
- 3 – Good
- 4 – Very Good

5 – Excellent

Tenderer	Selection Criteria and Weighting			Total weighted Score
	Experience (50%)	Personnel (25%)	Resources (25%)	
Wirtgen Australia				
Tutt Bryant Equipement				
McIntosh & Son				
Dynapac				
JCB				
CJD Equipement				
Westrac Equipement				

Basis of recommendation:

All tenderers scored similarly in qualitative criterion assessment, all having similar experience in providing tractors and similar equipment to Western Australian local governments, and having similarly experienced personnel and similar resources.

Council's budget allocation of \$85,000 net, with Council to decide which vehicle is most suited to Council's operations.

Tenders will be forwarded at the meeting.



Statutory Environment

Local Government Act 1995, section 3.57 – Tenders for providing goods or services.



Policy Implications

Council does not have a policy in relation to this matter



Strategic Implications

Nil



Financial Implications

An allocation of \$85,000 net, ex GST has been allowed for in the 2021/22 financial budget for the purchase of 1x Multi Tyred Roller. Any further purchases would require Council approval to use Plant Reserve funds



Voting Requirements

☐ Simple Majority




Absolute Majority

OFFICER RECOMMENDATIONS

That Council accept the tender submitted by (enter name) to supply a (enter make and model) 2x Multi Tyred Roller at (\$ enter amount (ex GST)).

9.3.3 REGIONAL ROAD GROUP – 5 YEAR PROGRAM & 21/22 PROJECT MCA'S

Responsible Officer:	Jamie Criddle, CEO	
Author:	Jamie Criddle, CEO	
File Reference:	T.1.1.3	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

☒ Executive Decision

☐ Legislative Requirement

Background

As part of the Regional Road Group Funding Arrangements, Council are required to review its 5-year road program and provide updated MCA's for the 22/23 financial year and beyond.

Comment

Council Roads currently eligible under the Regional Road Group program are;

- Warralakin Road
- Koorda Bullfinch Road (M040)
- Leach Road
- Rabbit Proof Fence Road (sealed section only)
- Westonia/Carrabin Road
- Stoneman Road

Periodically Council are required to review its 5 year program to ensure that it is relevant with the its current priorities and reflects the current and proposed status of the road projects.

Attached is the draft 5 Year Road Program 22/23 to 26/27 financial years for Councillors discussion and perusal.

As per the plan Council has already submitted its MCA's applications for funding in the 21/22 financial year which incorporates the following projects

1. Warralakin Road – reconstruct 4.0km including 2 coat seal \$495,000

Attached is the summary cover sheet for both projects for Councillor information.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Nil

Financial Implications

\$325,000 Regional Road Group Funding for the 21/22 financial year.



Voting Requirements

☒ Simple Majority ☐ Absolute Majority

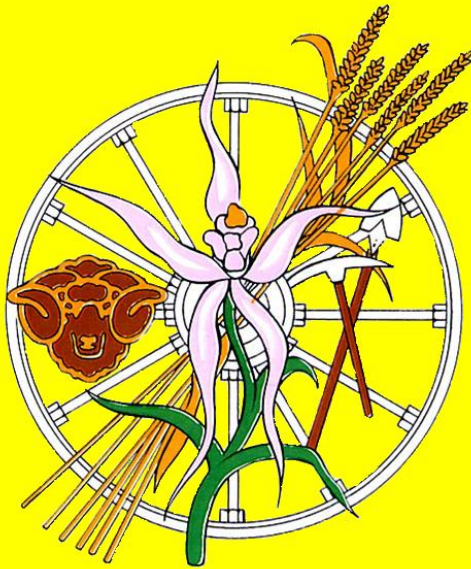
OFFICER RECOMMENDATIONS

That Council review and endorse the following for submission to the Regional Road Group:-

- **5 Year Road Program 22/23 to 26/27 financial years; and**
- **21/22 MCA submissions as presented.**

Attachment 9.3.3

Shire of Westonia



Regional Road Group 5 Yr Program

SRFTLGA ROAD FUNDING - 5 YEAR PROGRAM - 2022/23 Yr to 2026/27 Yr - Current at 12-8-21

Road Name	Start SLK	End SLK	Length (Km)	Work Description	Funding		Total
					SRFTLGA	Matching Muni.	

Year 1 - 2022/23 Yr							
Koorda / Bullfinch Rd							\$ -
Warralakin Rd	20.50	24.50	4.00	Reconstruction & 2 Coat Seal	\$ 330,000	\$ 165,000	\$ 495,000
							\$ -
							\$ -
				Annual Total	\$ 330,000	\$ 165,000	\$ 495,000

Year 2 - 2023/24 Yr							
Koorda / Bullfinch Rd	0.00						\$0
Warralakin Rd	24.50	28.50	4.00	Reconstruction & 2 Coat Seal	\$335,000	\$167,500	\$502,500
							\$0
							\$0
				Annual Total	\$335,000	\$167,500	\$502,500

Year 3 - 2024/25 Yr							
Koorda / Bullfinch Rd	0.00						\$0
Warralakin Rd	28.50	32.50	4.00	Reconstruction & 2 Coat Seal	\$340,000	\$170,000	\$510,000
							\$0
							\$0
				Annual Total	\$340,000	\$170,000	\$510,000

Year 4 - 2025/26 Yr							
Leach Road	9.50	19.00	9.50	Reseal	\$245,000	\$122,500	\$367,500
Warralakin Rd	36.50	37.50	1.00	Reconstruction & 2 Coat Seal	\$100,000	\$50,000	\$150,000
							\$0
							\$0
				Annual Total	\$345,000	\$172,500	\$517,500

Year 5 - 2026/27 Yr							
Leach Road	19.00	24.50	5.50	Reseal	\$125,000	\$62,500	\$187,500
Stoneman Road	0.00	2.50	2.50	Reconstruct & 2 Coat Seal	\$225,000	\$112,500	\$337,500
							\$0
							\$0
				Annual Total	\$350,000	\$175,000	\$525,000

Wheatbelt North Regional Road Group

ROAD PROJECT FUNDING to Local Government

Multi Criterion Assessment - Submission Form (Header)

This is the latest currency of form effective from 25/07/16

WBN RRG Local Government	WESTONIA			Fin Year	2022/23
ROADS 2030-LG Road Name	WARRALAKIN ROAD			LG Rd No.	84
Project's Total Estimated Cost for this Financial Year	\$495,000	1/3 LG Funds	\$165,003	2/3 RRG funds	\$329,997
MRWA ONLY - Revised Costings as a result of the MCA assessment		1/3 LG Funds		2/3 RRG funds	
External Funding (see A4 COST ESTIMATE)	\$0	MRWA USE ONLY - MRWA Estimated RRG Funds for White Lining based on lane kms			\$0

ROAD & PROJECT CATEGORISATION

Reference MCA User Manual, Section 2.2, page 4

- 1.1 Work Description as per standard road treatment descriptions as shown in MCA User Manual, Table 2 or below Treatment Descriptions worksheet. You should fully describe all intended works

Scarify and remove existing seal, widen to 10m formation cleaning and upgrading table drains, renewal of old pipes with bigger pipes to improve drainage, bring new gravel material to form a 10m pavement. Finish with a 7.5m 2 coat seal 14mm / 7mm.

Main Roads WA Regulatory Requirements - Mandatory Information

1. Will this project remove or modify any existing **LONGITUDINAL** white lining? **IF YES**, please enter total of lane kilometres. (**Do not estimate** their re-instatement cost)

NO

2. Will this project require modification of any existing **REGULATORY HOLDING** lines or **REGULATORY** signage? Please enter Yes or No. **If Yes, please include their cost in your cost estimate**

NO

If **YES** to 1 **above**, does this project's Cost Estimate include the cost of line SPOTTING or Flip Flop or RRPMS or other line identifying activity? Y or N

1.2 Project's Length this Submission	Start SLK:	20.50	End SLK:	24.50	Job Length:	4.00	If insufficient space eg. Reseal sections, then please attach a list of road sections for Main Roads audit purposes
Sections within project length this Submission	Start SLK:		End SLK:		Section Length:	0.00	
	Start SLK:		End SLK:		Section Length:	0.00	
	Start SLK:		End SLK:		Section Length:	0.00	

1.3 Locality Plan of Road showing Project Sections & Trf Count Sites attached

Y

Mandatory, but No Score

1.4 Project's Road Category under **Roads 2030** ENTER A, B or C (A=30, B=15, C=5)

B

15

1.5 Project Section - ENTER (P) for Preservation or (C) for Improvement works

C

0

TRAFFIC DATA (Attachment 1)

		Score
A1.2 Average Daily Traffic (ADT)	57.76	9.217
A1.3 Average Daily Equivalent Standard Axle (ESA)	31.55	15.438
A1.4 Project Section - School Bus Route	Y	5
A1.5 Project Section - Approved Heavy Vehicle Permitted Route RAV number	7	5
Information Only - RAV Route-any conditions applying?	N	
Information Only - Local Road RAV Network No.	7	
Information Only - Should RAV conditions still apply?	N	

IMPROVEMENT TREATMENT DETAILS (Attachment 2) also, see A2.4 below for preservation projects

			Score
	Road Type is RRG preferred Type is 5 or 3, OR where Traffic Warrant is >Type 5	5	No Score
A2.1	Existing Road Standard (Type 2, 3, 4, 5, 6 or 7)	4	10
	Road Type Standard to be Delivered this Project (Type 4, 5, 6 or 7)	5	10
A2.2	Horizontal & Vertical Alignment Improvements - NO LONGER APPLICABLE		
A2.3	Drainage Improvements (0-5) Please see explanatory note A2 worksheet	3	3
A2.4	Treatment Safety Devices Incorporated (0-16) (FOR BOTH IMP' & PRES')	7	7
A2.5	Environmental Improvements - Positive Impacts on the Environment (0-2)	0	0

GENERAL DETAILS (Attachment 3)

			Score
A3.1	Five Year programme (Removed-scoring no longer available)		
A3.2	Impact on Ongoing Project- Continuity of Funding (2)	2	2
A3.3	Impact on Reducing Ongoing Maintenance (0-3)	3	3
A3.4	Impact On Regional Development - FOR IMPROVEMENT WORKS ONLY (0-3)	2	2

PROJECT'S TOTAL SCORE**87**

If your project is prioritised for funding, what do you estimate the commencement & completion dates will be that are now a **MANDATORY requirement by WALGA for MRWA reporting to the State Advisory Committee**

Project's Estimated Physical Commencement Date	October	
Project's Estimated Completion Date	November	

Environmental Assessments

Local government will conduct the necessary environmental assessments and accepts responsibility for environmental consequences, implementing land resumptions and any claims for damage arising from the execution of works in this submission. Local government is also responsible for obtaining heritage and aboriginal site clearances. (extract from SRFTLGA guidelines)

I certify that, to the best of the applicant's knowledge, the details herein are accurately represented.

	12-Aug-21
Chief Executive Officer	Date

I certify that this project submission has been compiled in accordance with the provisions of the Wheatbelt North RRG MCA User Manual, and assessed and approved by the Sub Group for funding allocated in accordance with the provisions of the Wheatbelt North RRG Policy and Procedure Manual

	12/08/2021
Secretary, Sub Group	Date

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

NIL

10 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

12 DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on 16th September 2021 commencing at 3.30pm

13 MEETING CLOSURE

There being no further business the President, Cr Day declared the meeting closed at pm