



About the Ramelius Resources/Westonia Progress Assoc. Grants Program

The **Grants Program** offers financial assistance to organisations, community groups, sporting clubs that provide services or organise activities which benefit the Westonia Community.

Funds for the Grant Program are made available from Ramelius Resources and Westonia Progress assoc.

Eligibility

Eligible projects which **must benefit the Westonia Community** include capital improvement projects, Simple/community facilities or for specific activities/events approved by the Committee.

- Community organisations or groups managed by a volunteer committee of management.
- Community organisations seeking funds must be based in the municipality and servicing the residents of Westonia.
- Organisations should be a constituted, non-profit and preferably an incorporated association. If the organisation is not incorporated, then it must be a community association that can provide the minutes of its last two meetings and recent financial statements.
- Organisations should provide detailed information regarding the proposed operational item, program, event or equipment for which funds are required.
- Organisations must practice equal opportunity and non-discriminatory practices.
- Organisations should demonstrate they are meeting a clear need in the community and not duplicating an existing service (sporting organisations excluded).
- The organisation has sufficient support within the community, a reasonable number of active members and is in a position to remain financially viable.

Grant Guidelines, Terms and Conditions

If a funding application is approved, your organisation (or sponsor, where applicable) agrees that the project follows the Guidelines, Terms and Conditions set out below:

- The geographical area covered by this arrangement is the Westonia Shire Boundary
- Funds may not be allocated to individuals; nor for individual gain, with the exception of educational scholarships at the discretion of the committee
- Funds are not generally available for normal operating or day-to-day costs or for projects already completed.

- Community organisation's receiving grants will acknowledge Ramelius Resources through either the display of signage, a public announcement that is made in association with an event, or by displaying the Ramelius Resources logo on all printed and audio visual material produced for projects. A Ramelius Resources banner can be collected from the Ramelius Resources site office, Ramelius Resources site administration will need to be contacted to arrange collection.
- Providing an organisation with a grant does not mean that your organisation is entitled to any further funding.
- The disbursement of funds will be decided by the Entire Westonia Progress committee.
- Minor grants of \$1,000 or under will be considered via delegation of authority to the four people on the committee authorised to sign cheques on its behalf, to a maximum of \$2,500 per quarter. This must be a unanimous decision.
- No Funds can be used for the purchase of Alcohol.
- The committee will otherwise meet on a quarterly basis to consider applications received for financial assistance during the preceding quarter. first Tuesday of October , February, April, July.
- Where a committee member has a vested or conflicted interest in any application under consideration, that committee member should excuse him/her from deliberations regarding that application.
- Committee meetings must be minuted and available for community review.
- The grant will be used for the purpose for which it was given and will be spent in accordance with the Letter of Offer, unless otherwise agreed in writing.
- Acquittal documents will be returned to the Westonia Progress Assoc. within three (3) months, of the event being held or project completed as per stated in the Grant Application.
- Unspent funds greater than ten (10) percent of the grant amount will be refunded to the Westonia Progress Assoc. within three (3) months, of the event being held or project completed, unless otherwise agreed in writing.



**Grant Application Form
Westonia Community**

1. Contact Details

Name of organisation: _____

Contact Person: _____

Address: _____

_____ Postcode: _____

Ph: _____ Fax: _____

Email: _____

2. Project Title

3. Project Objectives/Expected Outcomes or Achievements

Please give a brief explanation of what you hope to achieve.

Please attach additional pages if required

4. Community participation and support

List the names of key community organizations and/or individuals involved in your project and how they will contribute. Provide any other evidence of community support for your project.

5. Project Budget

Please provide a breakdown of how the requested funding will be used in the project. (NB: All prices should include GST). Please attach quotes or cost estimates where possible.

Item	Cost
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total cost of project	\$ _____
Amount of grant requested	\$ _____ (inclusive of GST)
Contributions in cash or kind	\$ _____ (Please detail below)
Other Funding	\$ _____
Details	
.....	
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6. GST Status

Do you pay GST? Yes No Do you have an ABN Number? Yes No

ABN _____

7. Timeline

When will the project start? _____ Finish? _____

8. Bank Details

Branch _____ BSB:- _____ Account:- _____ Account Name:- _____

Office Use Only

Sighted by: Chairperson Committee Application Approved