

SHIRE OF  
**WESTONIA**  
A vibrant community lifestyle

*Minutes of the Ordinary Meeting  
of Council  
Thursday 18<sup>th</sup> August 2016*

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**1. DECLARATION OF OPENING**

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.31pm. A minutes silence was held as a mark of respect for the following former resident who had recently passed away:

- Reginald Jones

**2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

Cr KM Day	President
Cr D Hermon	Deputy President
Cr RS Corsini	
Cr ML Geier	
Cr JJ Jefferys	

Mr JC Criddle	Chief Executive Officer
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**2.1 APOLOGIES**

Cr WJ Huxtable

**3. PUBLIC QUESTION TIME (3.34pm – 3.49pm)**

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

**5. CONFIRMATION OF PREVIOUS MINUTES**

**Officer Recommendation**

That the minutes of the Ordinary Meeting of Council held on Thursday 21<sup>st</sup> July 2016 be confirmed as a true and correct record.

**Resolution**

**01-08/16 Moved Cr Hermon, seconded Cr Corsini that the minutes of the Ordinary Meeting of Council held on Thursday 21<sup>st</sup> July 2016 be confirmed as a true and correct record with the following amendments made to item 9.1.5 Appointment of Auditors “as per Audit Committee recommendation”.**

**Carried 5/0**

**6. RECEIVAL OF MINUTES**

**7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS**

The President, Cr Day advised having attended the following meetings:

- WALGA Local Government Week Convention with Cr’s Hermon, Huxtable and the CEO. During the convention, the CEO & President attended a speed dating session with the Dept of Transport to discuss the proposed upgrades to the Great Eastern Highway.
- Presidents Forum at Local Government Week which discussed amongst other things the declaration of interest provisions of the Act.
- Mayors & Presidents reception at Local Government Week.

- A Dinner with the Shire of Moora and several members of Parliament as representative of the Wheatbelt Development Commission.
- Town Common Conservation Plan community meeting with Cr's Huxtable, Corsini, Jefferys, Geier and the CEO.
- Wheatbelt Development Commission Board meeting on 10 August which discussed new rounds of funding for Community Chest and Regional Grants Scheme.

Cr Corsini advised having attended the following meeting:

- St Johns Ambulance directional/recruitment meeting held at the Community Resource Centre

## **8. DECLARATION OF INTEREST**

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **18 August 2016**.

<b>Date</b>	<b>Name</b>	<b>Item No.</b>	<b>Reason</b>

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person And Impartiality** interest were made at the Council meeting held on **18 August 2016**.

<b>Date</b>	<b>Name</b>	<b>Item No.</b>	<b>Reason</b>



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **18 August 2016**.

<b>Date</b>	<b>Name</b>	<b>Item No.</b>	<b>Reason</b>

**9. MATTERS REQUIRING A COUNCIL DECISION**

**9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES**

**9.1.1 Accounts for Payment**

<b>File Reference</b>	<b>F1.3.3 Monthly Financial Statements</b>	
<b>Date of Report</b>	<b>25 August 2016</b>	
<b>Disclosure of Interest</b>	<b>No Interest to Disclose</b>	
<b>Reporting Officer</b>	<b>Kay Geier Senior Finance Officer</b>	
<b>Signatures</b>	<b>Officer</b> 	<b>CEO</b> 

**Background**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits may be obtained.

**Comment**

Attached is a copy of Accounts for Payment for the month of July 16. The credit card statements currently show:-

CEO                      **July 16 \$5,355.05** associated with the purchase of;. Diesel, Telstra Pre-paid, 1x 40ft sea container shelter, meals & refreshments.

Works Supervisor    **July 16 \$611.81** associated with the purchase of;. Diesel, Motor vehicle inspection, rubber matting, 60 litre rubbish bin, outdoor broom, hose reel & hose, food.

**Statutory Environment**

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

**Policy Implications**

Council does not have a policy in relation to payment of accounts.

**Strategic Implications**

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

**Financial Implications**

Expenditure in accordance with the 2016/2017 Annual Budget.

**Voting Requirement**

Majority

**Officer Recommendation**



That July 16 accounts submitted to today's meeting on Municipal vouchers 3412, 3414 to 3424 and D/Debits EFT 1943 to EFT 1953 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totaling \$158,680.66 be passed for payment.

**Resolution**

**02-08/16 Moved Cr Hermon, seconded Cr Corsini that July 16 accounts submitted to today's meeting on Municipal vouchers 3412, 3414 to 3424 and D/Debits EFT 1943 to EFT 1953 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totaling \$158,680.66 be passed for payment.**

**Carried 5/0**

**9.1.2 Monthly Statement of Financial Activity – July 16**

<b>File Reference</b>	<b>F1.3.3 Monthly Financial Reports</b>	
<b>Date of Report</b>	<b>25 August 2016</b>	
<b>Disclosure of Interest</b>	<b>No Interest to Disclose</b>	
<b>Reporting Officer</b>	<b>Kay Geier Senior Finance Officer</b>	
<b>Signatures</b>	<b>Officer</b> 	<b>CEO</b> 

**Background**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

**Comment**

The Monthly Statement of Financial Activity for the period ending 31<sup>st</sup> July 2016 is attached for Councilor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

**Statutory Environment**

General Financial Management of Council  
Council 2015/2016 Budget  
Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

**Policy Implications**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

**Strategic Implications**

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

**Financial Implications**

There is no direct financial implication in relation to this matter.

**Voting Requirement**

Majority

**Officer Recommendation**

That Council adopt the Monthly Financial Report for the period ending 31<sup>st</sup> July 2016 and note any material variances greater than \$10,000 or 15%.



**Resolution**

**03-08/16 Moved Cr Jefferys, seconded Cr Corsini that Council adopt the Monthly Financial Report for the period ending 31<sup>st</sup> July 2016 and note any material variances greater than \$10,000 or 15%.**

**Carried 5/0**



**9.1.3 GST Reconciliation Report**

<b>File Reference</b>	<b>F1.4.4 Audit Reports</b>	
<b>Date of Report</b>	<b>25 August 2016</b>	
<b>Disclosure of Interest</b>	<b>No Interest to Disclose</b>	
<b>Reporting Officer</b>	<b>Kay Geier Senior Finance Officer</b>	
<b>Signatures</b>	<b>Officer</b> 	<b>CEO</b> 

**Background**

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at ending 31<sup>st</sup> July 2016 is provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

**Comment**

The GST Reconciliation Report is attached for Councilor consideration.

**Statutory Environment**

Nil

**Policy Implications**

Council does not have a policy in regards to Goods and Services Tax.

**Strategic Implications**

Nil

**Financial Implications**

The GST reconciliation is presented to Council as a means of indicating Council's current GST liability, which has an impact on Council's cash-flow.

**Voting Requirement**

Majority

**Officer Recommendation**


That the GST Reconciliation totaling \$1,714.00 for the period ending 31<sup>st</sup> July 16 be adopted.

**Resolution**

**04-08/16 Moved Cr Geier, seconded Cr Hermon that the GST Reconciliation totaling \$1,714.00 for the period ending 31<sup>st</sup> July 16 be adopted.**

**Carried 5/0**

#### 9.1.4 Review of Ward & Representation

<b>File Reference</b>	<b>A1.18.2</b>	
<b>Date of Report</b>	<b>12<sup>th</sup> July 2015</b>	
<b>Disclosure of Interest</b>	<b>Nil</b>	
<b>Reporting Officer</b>	<b>Jamie Criddle, Chief Executive Officer</b>	
<b>Signatures</b>	<b>Officer</b>	<b>CEO</b> 

#### **Background**

For the Council to resolve to undertake a review of the Shire of Westonia Wards and Representation.

A local government without wards is not required to carry out regular reviews under the provisions of Schedule 2.2 of the *Local Government Act 1995* (the Act).

However, a local government without wards can undertake an assessment of the number of elected members and the no wards system to explore whether change is desirable. This section of the guide outlines a suggested process.

A local government without wards may be required to carry out a review if it has received a valid submission from 250 or 10% of the total number of affected electors who petition for a change to the representation system. A full review in accordance with Schedule 2.2 of the Act would be required in this instance.

#### **Comment**

##### **The Process**

The Council must resolve to undertake a review of its representation.

Once resolved by Council and before conducting the review, a local government is to give local public notice that a review is to be carried out. The purpose of the public notice is to inform the community that the Council intends to conduct a review – it should not try to “sell” a particular option.

The notice must also advise that submissions may be made to the local government six weeks from the date of the first notice (not including the day of the notice).

The closing date for submissions should not be a weekend or public holiday.

It is useful to develop a diverse range of alternatives to the current situation so that all options can be considered. While the Council may have a preferred position the public notice must not limit the possible responses and suggestions from the community.

In addition to giving public notice, local governments may undertake other initiatives to promote community discussion including public and/or ward meetings, media articles and interviews, sending information to non-resident electors, ratepayers or progress associations and distributing information to all households.

A discussion or information paper can be prepared to outline the various options and the availability of this discussion paper can be included in the public notice.

##### **Considerations**

The local government must consider all submissions it receives and record them in the minutes of its meeting along with any other community input received from other initiatives (public meetings, etc.).

The Council is not required to consider any other factors though it may choose to evaluate for example, the advantages and disadvantages of a reduction in the number of elected members, and the advantages and disadvantages of a no ward system.

### **Decision Making Process**

It needs to be evident following the consideration of submissions, any other community input and the assessment of any other matters why a particular option has been chosen as the best one for the district.

If the Council proposes to maintain the status quo then reasons for this **must** be included in the resolution.

If the Council decides to make a change, then the resolution of the Council must propose the making of orders under various sections of the Act.

In some cases a local government determines that no change is required at the current time and identifies that other factors within the community may impact on future representation (for example, housing development, declining populations, new industries, closure of mining operations, extension of freeways and railway networks).

It would be appropriate for a local government to resolve to undertake another review of its system of representation at a specified future time.

### **Impact of change**

Once a decision is made the local government may consider the impact of implementing any change at the next ordinary elections. When offices of councillor are to be redistributed into new wards, or there is a reduction or increase in the number of offices of councillor, the implementation method should give consideration to clauses 1 and 2 of Schedule 4.2 of the *Local Government Act 1995*. As near as practical to half of the total number of councillors are to retire every two years and as near as practical to half of the councillors representing each ward are to retire every two years.

### **Reporting to the Local Government Advisory Board**

The local government must provide the Local Government Advisory Board with a written report of the assessment once it has been completed. If a local government expects changes to be in place in time for an ordinary election, it must submit its report to the Board no later than the **end of March** in the year of an ordinary election.

This will allow sufficient time for any changes to be considered and processed for the beginning of the election cycle.

The report must outline the process and outcome of the review and include any recommendations for change. The officer's report to the Council forms the basis of this report.

Should the review result in a council recommendation to reinstate a ward structure, a copy of an appropriate cadastral map clearly showing the proposed new ward boundaries must be included with the report. Electronic copies of maps can be sent to [advisory.board@dlgc.wa.gov.au](mailto:advisory.board@dlgc.wa.gov.au).

These are required by Landgate to assist in the preparation of technical descriptions or a deposited plan for the proposed new ward boundaries.

The Board considers all reports submitted by local governments and assesses them against the requirements of the Act. If the Board determines that the assessment (or part of) does not meet the requirements of the Act, then the local government may be requested to undertake another assessment that does meet the requirements.

The Board will consider all recommendations for change submitted as part of the review. The Board will then make recommendations to the Minister for Local Government (the Minister) who may accept or reject the Board's recommendations.

### **Implementation**

If the Minister accepts the Board's recommendations, there may be some time before the changes can be implemented. Changes to wards and representation are subject to a Governor's order which is then published in the *Government Gazette*.

The order will include the date of implementation of changes which in most cases this will be at the next ordinary elections day however, there may be some instances where proposed changes to representation (e.g. a reduction in the number of offices of councillor created by a vacancy can take place the day after the date of gazettal) occur as soon as possible.

**Officers Comment**

The review will be conducted in accordance with the guidelines provided by the Local Government Advisory Board. As the first step in the process the Council simply needs to resolve to commence the review.

**Statutory Environment**

Clauses 1 and 2 of Schedule 4.2 of the *Local Government Act 1995*  
Section 2.2 (1), 2.2 (3) or 2.18 (3) of the *Local Government Act 1995* Act

**Policy Implications**

N/A

**Strategic Implications**

N/A.

**Financial Implications**

There are potential financial implications in regards to the outcomes of the review of the wards and representation, however in the context of this report there are limited external financial implications as the review will be conducted predominantly internally (by Council staff).

**Voting Requirement**

Majority.

**Officer Recommendation**

That Council undertake a review of its current representation and wards with the final outcomes to be presented to Council prior to March 2017 for a final determination.

**Resolution**

**05-08/16 Moved Cr Hermon, seconded Cr Corsini that Council takes no further action in this matter and that the number of Councillors remain as the status quo.**

**Carried 5/0**


**Note: It was felt that the current number of Councillors was sufficient and that a review of the current Councillor representation would not be of benefit to Council or the community.**

**9.2 COMMUNITY AND REGULATORY SERVICE**

NIL

### 9.3 WORKS AND SERVICE

#### 9.3.1 RAV Road Assessments

<b>File Reference</b>	<b>T1.1.1</b>	
<b>Date of Report</b>	<b>15<sup>th</sup> August 2016</b>	
<b>Disclosure of Interest</b>	<b>Nil</b>	
<b>Reporting Officer</b>	<b>Jamie Criddle, Chief Executive Officer</b>	
<b>Signatures</b>	<b>Officer</b>	<b>CEO</b> 

#### Background

As Council will be aware, Council resolved back in April of 2014 to request Main Roads via the Heavy Vehicle Assessment panel to assess various Council roads and upgrade where possible to RAV 4 status.

#### Resolution

**12-04/14 Moved Cr Huxtable, seconded Cr Jefferys that Council:**

- 1. Approve BIS Industries request to operate RAV 4 Heavy Vehicle combination along the following roads:  
Westonia/Carrabin Road (Great Eastern Highway to Boundary Rd) Boundary Road (Westonia/Carrabin Rd to Warrachuppin Rd)  
Warrachuppin Road (Boundary Rd to Edna May Gold Mine) only once the Warrachuppin section of road is upgraded to RAV 4.**
- 2. Refuse BIS Industries request for concessional loading for the above roads.**
- 3. Request Main Roads to upgrade the section of Warrachuppin Road to the Edna May Mine entrance to a RAV 4 status (SLK 0.94 to SLK 2.62).**
- 4. Investigate with Main Roads the option of upgrading all shire roads to a RAV 4 standard, where possible.**

**Carried 3/1**

#### Comment

Main Roads were clearly not properly equipped to cope with the added pressure of assessments resulting from the closure of tier 3 rail lines and subsequent road transfers of grain to standard gauge terminals.

With 15-20 roads currently being requested for assessment in Westonia alone, to date about 5 roads have been completed or being assessed at the moment.

Attached are the assessments of roads currently under assessment:

- Begley Road;
- Goldfields Road;
- McPharlin Road;
- Walgoolan South Road.

#### Statutory Environment

N/A.

**Policy Implications**

N/A

**Strategic Implications**

N/A.

**Financial Implications**

Additional Roadworks may be required in some cases to approve the RAV assessment.

**Voting Requirement**

Simple Majority.

**Officer Recommendation**


That Council discuss the current roads under assessment and make a determination as to whether additional funds are required to complete/approve assessment.

**Resolution**

**06-08/16 Moved Cr Geier, seconded Cr Hermon that Council proceed to progress the roads listed in the report to a RAV 4 status including all necessary approvals and that the CEO initiate discussions with the Shire of Merredin for a possible joint Black Spot application for the South Burracoppin/Goldfields Road intersection.**

**Carried 5/0**

**9.3.2 Sale of Administration Vehicles**

<b>File Reference</b>		
<b>Date of Report</b>	<b>15<sup>th</sup> August 2016</b>	
<b>Disclosure of Interest</b>	<b>Nil</b>	
<b>Reporting Officer</b>	<b>Jamie Criddle, Chief Executive Officer</b>	
<b>Signatures</b>	<b>Officer</b>	<b>CEO</b> 

**Background**

Included in the current budget is the replacement of the Chief Executive Officers and Works Supervisors vehicle, Currently a Toyota Landcruiser 200 series GXL and Toyota Prado GXL.

**Comment**

Merredin Toyota have recently had a change in Managers and the CEO and Works Supervisor met with him, Duane Crabb to discuss potential trade options.

Management also obtained quotes from an alternative dealer.

Full details of the quotes will be made available for the meeting, but in order to maximise the trade potential and deal options for future vehicles, the decision was recommended and made to trade the two vehicles now.

**Statutory Environment**

N/A.

**Policy Implications**

N/A

**Strategic Implications**

N/A.

**Financial Implications**

The replacement of these vehicles is included in the current budget.

**Voting Requirement**

Simple Majority.

**Officer Recommendation**

That Council endorse the actions of the CEO in accepting the quotation submitted by Merredin Toyota to supply a 2016 Toyota Landcruiser 200 series 4.5lt Turbo Diesel and Toyota Prado GXL for the purchase price of (insert amount) with the trade-in of (insert Amount) leaving a changeover amount of (insert amount exc GST).


**Resolution**

**07-08/16 Moved Cr Hermon, seconded Cr Corsini that Council endorse the actions of the CEO in accepting the quotation submitted by Merredin Toyota to supply a 2016 Toyota Landcruiser 200 series 4.5lt Turbo Diesel for the purchase price of (\$73,000.00 inc GST) with the trade-in of (\$73,000.00 inc GST) leaving a changeover amount of (Nil) and Toyota Prado GXL for the purchase price of (\$56,100.00 inc GST) with the trade-in of (\$50,000.00 inc GST) leaving a changeover amount of (\$6,100.00).**

**Carried 4/1**



**9.3.3 Sale of Works Vehicle – Light Truck**

<b>File Reference</b>		
<b>Date of Report</b>	<b>15<sup>th</sup> August 2016</b>	
<b>Disclosure of Interest</b>	<b>Nil</b>	
<b>Reporting Officer</b>	<b>Jamie Criddle, Chief Executive Officer</b>	
<b>Signatures</b>	<b>Officer</b>	<b>CEO</b> 

**Background**

Included in the current budget is the replacement of the light truck, currently a Mitsubish FUSO Canter.

**Comment**

Management have recently called for tenders for the replacement of the Canter with quotations closing on Friday 5<sup>th</sup> August 2016.

In accordance with the Local Government (Functions & General) Regulations, Regulation 14(2a) the following criteria, was determined to decide which tender should be accepted:

- (a) Compliance with the specification contained in the request,
- (b) Compliance with the conditions of tendering this request,
- (c) Compliance with the delivery date,
- (d) Compliance with and completion of the price schedule.

**Assessment of Tenders against compliance criteria:**

All tenders for the supply of vehicle where deemed to comply with the compliance criteria.

**Assessment of Tenders against qualitative criteria:**

Tenders were scored using the following range:

- 0 – Did not address criterion
- 1 – Insufficient or unclear information
- 2 – Acceptable
- 3 – Good
- 4 – Very Good
- 5 – Excellent

<b>Tenderer</b>	<b>Selection Criteria and Weighting</b>			<b>Total weighted Score</b>
	<b>Experience (50%)</b>	<b>Personnel (25%)</b>	<b>Resources (25%)</b>	
Hino Motor Sales	40	20	20	80
Daimler Trucks Perth	40	20	20	80

**Basis of recommendation:**

All tenderers scored similarly in qualitative criterion assessment, all having similar experience in providing tractors and similar equipment to Western Australian local governments, and having similarly experienced personnel and similar resources.

The following machines fit closely into Council's budget allocation of \$46,500 net, with Council to decide which vehicle is most suited to Council's operations.

Tenders as received are attached:

<b>Name of Tenderer</b>	<b>Address of Tenderer</b>	<b>Details of Tender (Make, Model etc.)</b>	<b>Tendered Price</b>
Daimler Trucks	4 Ulm Place, Perth Airport	2016 FUSO Canter FEC71ER4SFAC – 4X2 Diesel	\$46,240.00
Hino Motor Sales	24 Kewdale Rd, Welshpool	2016 Hino 300 series 717 long XZU720R-HKFQTQ3	\$45,960.00
Hino Motor Sales	24 Kewdale Rd, Welshpool	2016 Hino 300 series 917 long	\$50,051.00
Hino Motor Sales	24 Kewdale Rd, Welshpool	2016 Hino 300 series 921 long	\$52,778.26

A more detail analysis of the tenders will be presented to the meeting.

**Statutory Environment**

N/A.

**Policy Implications**

N/A

**Strategic Implications**

N/A.

**Financial Implications**

The replacement of these vehicles is included in the current budget.

**Voting Requirement**

Simple Majority.

**Officer Recommendation**

That Council accept the quotation submitted by (insert name) to supply a (insert make) for the purchase price of (insert amount) with the trade-in of (insert Amount) leaving a changeover amount of (insert amount exc GST).

**Resolution**

**08-08/16 Moved Cr Hermon, seconded Cr Jefferys that Council accept the quotation submitted by (Daimler Trucks) to supply a (2016 FUSO Canter FEC71ER4SFAC – 4x2 Diesel) for the purchase price of (\$66,740.00 ex GST) with the trade-in of (\$20,500.00 ex GST) leaving a changeover amount of (\$46,240.00 exc GST).**

**Carried 5/0**

**9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES**

**NIL**


**10 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING**

**09-08/16 Moved Cr Geier, seconded Cr Corsini that Council accepts four items of late business.**

**Carried 5/0**

**10.1.1 Seed Collecting - Greening Australia**

<b>File Reference</b>	<b>ES1.2.5</b>	
<b>Date of Report</b>	<b>18 August 2016</b>	
<b>Disclosure of Interest</b>	<b>No Interest to Disclose</b>	
<b>Reporting Officer</b>	<b>Jamie Criddle, Chief Executive Officer</b>	
<b>Signatures</b>	<b>Officer</b>	<b>CEO</b> 

**Background**

Greening Australia is seeking Council's permission to collect native seed from Reserves under management order to the Shire of Westonia. A draft letter of approval has been supplied and is shown as circulated to members.

**Comment**

Greening Australia is a recognised body in regard to this type of activity in a number of local government areas. The CEO is not aware of any instances where an approval of this type has been abused

This permission is granted on the following conditions:-

- All persons collecting native seed are licenced according to the Wildlife Conservation Act 1950 and will abide by the conditions of this licence;
- Permission is for a twelve month period, commencing July 2016;
- Collection is by Greening Australia WA staff only;
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds;
- All care will be taken to avoid the disturbance of fauna habitat;
- All care will be taken to avoid any disturbance that may lead to soil degradation; and
- Greening Australia is required to donate to the Shire of Westonia, 10% of all seed from each species collected within the shire. This will go towards rehabilitation projects in the shire

**Statutory Environment**

Nil.

**Policy Implications**

Nil.

**Financial Implications**

Nil.

**Voting Requirement**


Simple majority.

**Officer Recommendation**

**10-08/16 Moved Cr Hermon, seconded Cr Corsini that Council authorise Greening Australia to collect native seed from reserves under management order to the Shire of Westonia in accordance with the conditions as shown in the draft letter circulated to members and the following inclusion “that the CEO be notified by email when/where collecting within the Shire.**

**Carried 5/0**

**10.1.2 Application for Exploration Licence (E70/4894)**

<b>File Reference</b>	<b>ES1.6.1</b>	
<b>Date of Report</b>	<b>17<sup>th</sup> August 2016</b>	
<b>Disclosure of Interest</b>	<b>Nil</b>	
<b>Reporting Officer</b>	<b>Jamie Criddle, Chief Executive Officer</b>	
<b>Signatures</b>	<b>Officer</b>	<b>CEO</b> 

**Background**

The Shire has been advised of an application for an Exploration licence having been lodged by Austwide on behalf of Phosphate Aust Ltd (E70/4894).

The application relates to land in the South Burracoppin area (roughly south of Six Mile Gate Road and Sth Burracoppin Road. See Attached.

**Comment**

Phosphate Aust Ltd is an active junior company active in mining and exploration throughout Western Australia with interests in Gold, Diamonds, Phosphate and Iron Ore.

Previous exploration approvals have been granted with the following conditions:

- 1) *That dust suppression is carried out so that others are not adversely affected;*
- 2) *That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;*
- 3) *Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread;*
- 4) *All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;*
- 5) *All rubbish is to be disposed of at the local landfill site in the appropriate manner;*
- 6) *A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;*
- 7) *No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;*
- 8) *Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;*
- 9) *All drill holes are to be capped as soon as possible/practical after drilling;*
- 10) *If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;*
- 11) *That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and*
- 12) *That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.*

**Statutory Environment**

The Mining Act prevails in this matter.

**Policy Implications**

N/A

**Strategic Implications**

Nil.

**Financial Implications**

Nil.

**Voting Requirement**

Simple majority.

**Officer Recommendation**

That Council grants approval to Phosphate Aust Ltd (E70/4894) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps on the following conditions:-

- 1) That dust suppression is carried out so that others are not adversely affected;
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;
- 3) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread;
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner;
- 6) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;
- 9) All drill holes are to be capped as soon as possible/practical after drilling;
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;
- 11) That the proposed drilling work is advertised in the local newsletter "Westonian" prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.

**11-08/16 Moved Cr Hermon, seconded Cr Jefferys that Council grants approval to Phosphate Aust Ltd (E70/4894) to carry out drilling along sections of Council controlled road reserves with these respective Exploration Leases as shown on the attached maps on the following conditions:-**


- 1) That dust suppression is carried out so that others are not adversely affected;**
- 2) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions;**

- 3) Any ground water that escapes onto the ground around the drill site is to be banded so that it does not spread;
- 4) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner;
- 5) All rubbish is to be disposed of at the local landfill site in the appropriate manner;
- 6) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called;
- 7) No drill holes are to extend under any public railway line or any roadways. Drilling being carried out is not to interfere with road drainage and must be beyond the batter line (this is to minimise damage to capped drill holes during maintenance grading) – refer to Typical Cross Section of Road Formation diagram;
- 8) Safety signs are to be erected in accordance with Australian Standards – to warn both mining staff, contractors, and the public/ visitors;
- 9) All drill holes are to be capped as soon as possible/practical after drilling;
- 10) If working within 100m from a residence, all noise generated is to be limited in accordance with the Environmental Protection (Noise) Regulations 1997, in particular when working between 7:00 p.m. and 7:00 a.m.;
- 11) That the proposed drilling work is advertised in the local newsletter “Westonian” prior to any work commencing to notify the general public of this work; and
- 12) That no drilling is to occur within any Shire gravel pits, and no drilling operation is to affect any part of the Rabbit Proof Fence in any way.

Carried 5/0



### 10.1.3 Burracoppin Daffodil Day Request for donation

<b>File Reference</b>	
<b>Date of Report</b>	<b>18<sup>th</sup> August 2016</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Reporting Officer</b>	<b>Jamie Criddle, Chief Executive Officer</b>
<b>Signatures</b>	<b>Officer</b> <b>CEO</b> 

#### **Background**

The Burracoppin Daffodil Day Committee are requesting a donation to their raffles or a direct donation to assist with running costs.

#### **Comment**

The Annual Daffodil Day is being held on Friday 26<sup>th</sup> August 2016 at the Burracoppin Sports Pavillion. The committee are requesting a donation to their raffles or a direct donation to assist with running costs.

The business name will be displayed on the day showing the generous support.

The event has been running for over the past 13 years and in the past 4 years alone, the contributions to the Cancer Council have been over \$6,000.00 per year.

#### **Statutory Environment**

Nil.

#### **Policy Implications**

N/A

#### **Strategic Implications**

Nil.

#### **Financial Implications**

Council have \$3,000 allocated in Member – Donation (04107), to date no money has been spent.

#### **Voting Requirement**


Simple majority.

#### **Officer Recommendation**

**12-08/16 Moved Cr Geier, seconded Cr Hermon that Council allocates 2 x \$50 Westonia Coop vouchers to the Burracoppin Daffodil Day committee for the use in raffles on the day.**

**Carried 5/0**

#### 10.1.4 Letter of Congratulation's – Greg Hadlow

<b>File Reference</b>	
<b>Date of Report</b>	<b>18<sup>th</sup> August 2016</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Reporting Officer</b>	<b>Jamie Criddle, Chief Executive Officer</b>
<b>Signatures</b>	<b>Officer</b> <b>CEO</b> 

#### **Background**

Back in June of 2016, Mr. Greg Hadlow, a former Chief Executive Officer (Shire Clerk) of the Shire of Westonia from 1987 – 1990 was awarded a Freemanship of the Shire of Kulin for services to the Council and community over seventeen years of service in two stints between 1995 – 2001; and 2005 – 2016.

#### **Comment**

A request has been made to formally acknowledge Mr. Hadlow's service to the Shire's of Kulin and Westonia and to the Local Government industry in general in a career spanning over 30 years.

#### **Statutory Environment**

Nil.

#### **Policy Implications**

N/A

#### **Strategic Implications**

Nil.

#### **Financial Implications**

Nil.

#### **Voting Requirement**

Simple majority.

#### **Officer Recommendation**

That Council officially correspond to Mr. Greg Hadlow to formally acknowledge Mr. Hadlow's Honorary Freemanship for his service to the Shire's of Kulin and to the Local Government industry.

**13-08/16 Moved Cr Geier, seconded Cr Hermon that Council officially correspond to Mr. Greg Hadlow to formally acknowledge Mr. Hadlow's Honorary Freemanship for his service to the Shire's of Kulin and to the wider Local Government industry.**

**Carried 5/0**

#### **12 DATE AND TIME OF NEXT MEETING**

The next ordinary meeting of Council will be held on Thursday 15<sup>th</sup> September 2016 commencing at 3.30pm.

#### **13 MEETING CLOSURE**

There being no further business the President, Cr Day declared the meeting closed at 6.07pm