

SHIRE OF
WESTONIA
A vibrant community lifestyle

AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia

Thursday 23rd June 2022

Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 23rd June 2022 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00 pm

Marius van der Merwe from Butler Settineri

Discussion Period – 1.30pm – 2.30 pm

Afternoon Tea – 3.00 pm – 3.30 pm

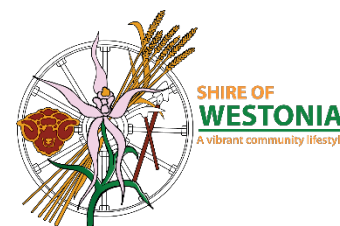
Council Meeting – 3.30 pm

A handwritten signature in black ink, appearing to read 'Bill Price', is written over a horizontal line.

BILL PRICE

CHIEF EXECUTIVE OFFICER

17 June 2022



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Westonia for any act, omission or statement or intimation occurring during Council meetings.

The Shire of Westonia disclaims and liability for any loss whatsoever and howsoever caused by arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during the Council Meetings.

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In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



SHIRE OF WESTONIA
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

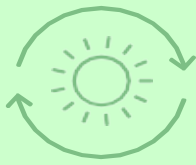
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

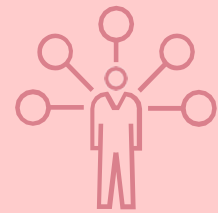
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

Shire of Westonia: - A vibrant community lifestyle.



1. DECLARATION OF OPENING

The President, Cr Day welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr KM Day	President
Cr RM Crees	Deputy President
Cr DL Geier	
Cr WJ Huxtable	
CR RS Corsini	
Cr RA Della Bosca	

Staff:

Mr.AW Price	Chief Executive Officer
Mrs JL Geier	Manager of Corporate Services

Members of the Public:

Apologies:

Approved Leave of Absence: Nil

3. PUBLIC QUESTION TIME

4. APPLICATIONS FOR LEAVE OF ABSENCE

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 19th May 2022 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the draft minutes of the CEACA committee meeting held 30th May 2022 at Kellerberrin be accepted.

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

The President, Cr Day advised having attended the following meetings:

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MINUTES OF CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC MANAGEMENT COMMITTEE MEETING HELD AT 11.00AM ON MONDAY, MAY 30 2022 AT THE KELLERBERRIN RECREATION & LEISURE CENTRE, CONNELLY ST, KELLERBERRIN

1. OPENING & INTRODUCTION

The Chairperson opened the meeting at 11.05am and welcomed the guest speaker from Therapy Focus, Ophelia Reid. Brendan Parker from Therapy Focus was unable to attend due to illness.

The Chairperson thanked the shire CEO's and representatives for meeting with him and Richard Marshall during their recent tour of the Wheatbelt. The visit was worthwhile and gave them the opportunity of discussing the CEACA Executive Summary and answering any questions and concerns that they had.

2. PRESENTATION – THERAPY FOCUS

Ophelia Reid gave an overview of Therapy Focus and the services they currently offer in some of the shires in the region (e.g. Merredin) and can offer to others, as well as issues that they are experiencing with regards to transport, storage of equipment, referrals and grants to fly to towns.

In order for them to expand their services, Therapy Focus need support from shires. They are a NFP operating on a 3% margin. If shires have airstrips, storage, transport and enough referrals, it may be worthwhile for them to hop from one shire to another providing services. At present, they have had little to no assistance in the way of transport which they need to get around town when they arrive, storage for their equipment or referrals from hospitals or GP's. They have access to the number of people on NDIS in the region via the NDIS Demand app, but due to Privacy Laws, the hospitals can give out brochures, but are not permitted to give out details of these people. They need shire assistance to get their details to the locals and refer people. There is currently no-one in the region who can refer people to NDIS.

The Chairperson suggested that Therapy Focus speak directly with the shires to identify their individual needs and to see what they can offer in the way of transport, storage and referrals. Therapy Focus agreed that this would be useful and would also be prepared to meet with local health networks online or in person.

The Member for Mt Marshall suggested that an option would be to identify individual needs in their local community and organise transport to Merredin if this is an easier, more cost-effective option for Therapy Focus. This would save Therapy Focus having to drive to clients or arrange transport for them, as their insurance does not cover this. The Member for Wyalkatchem suggested that this could be a CEACA future project.

ACTION ITEMS

- 1. CEACA to send an email to all tenants advising of the services that Therapy Services could offer.**
- 2. CEACA Members to discuss Therapy Focus in future shire meetings.**
- 3. Therapy Focus to send brochures to local CRC's to put up in their office and/or in their local newsletters.**
- 4. CEACA Operations Manager to forward a list of CRC's and local Newsletters to Therapy Focus.**
- 5. Shire of Merredin to send information on the Disability and Aged Care Expo to Therapy Focus.**

3. MEETING MATTERS

3.1 Record of Attendance and Apologies

Attendance

Terry Waldron - Chairperson, Richard Marshall - CEACA Executive Officer, Jo Trachy - CEACA Operations Manager, Stephen Strange - Shire of Bruce Rock, Monica Gardiner and Rod Forsyth - Shire of Kellerberrin, Jannah Stratford - Shire of Koorda, John Nuttall - Shire of Mt Marshall, Lindon Mellor and Chloe Townsend - Shire of Merredin, Gary Shadbolt and Dirk Sellenger - Shire of Mukinbudin, Quentin Davies and Mischa Stratford - Shire of Wyalkatchem, Nic Warren - Shire of Yilgarn, Bill Price - Shire of Westonia

Apologies

Darren Mollenoyux - Shire of Bruce Rock, Raymond Griffiths - Shire of Kellerberrin, Darren Simmons - Shire of Koorda
Mark McKenzie and Lisa Clack - Shire of Merredin, Louis Geier - Shire of Westonia, Peter Klein - Shire of Wyalkatchem,
Wayne Della Bosca - Shire of Yilgarn and Brendan Parker - Therapy Focus, Tony Sachse - Shire of Mt Marshall

3.2 Declaration of Quorum

The Chairperson advised a quorum was achieved (9 of 9 shires present).

3.3 Conflicts of Interest

There were no declarations of conflicts of interest.

3.4 Minutes of the Management Committee Meeting – 28 February 2022

RESOLUTION

It was resolved that the Minutes of the Management Committee meeting held on the 28 February 2022 be accepted as a true and accurate record of proceedings.

CARRIED

3.5 Matters Arising / Action Items

The CEACA Action Items list was distributed prior to the meeting and was noted by all Members. No further comment.

4. MATTERS FOR DISCUSSION

4.1 Need for Additional Accommodation (Refer EO report)

The CEACA EO thanked the shires for providing feedback regarding future needs and summarised his report as follows:

- CEACA completed their tour of the shires in May 2022 to discuss current needs and the next step is to approach the Government to discuss options.
- Future ILU's may not only be for the elderly and could also be for others in the area such as workers.
- From the feedback received, a further 33 additional ILU's are required. This does not include Merredin or Kellerberrin who have yet to provide feedback. We need this feedback and census data prior to approaching Government.

The Chairperson suggested that if Kellerberrin and Merredin could give us an approximate figure, it would give CEACA the opportunity of finalising a report to submit to Government.

The Member for Kellerberrin apologised for not being able to meet with CEACA during their recent tour due to staff illness and advised that the Shire's focus is on accommodation for workers. At present they have workers who are staying at the caravan park as there are no other options for them in town. The shire would also like to see accommodation that is suitable for elderly local members of the community (ex-farmers) who may have assets and may not be eligible for the current CEACA units. The shire could provide land for up to 18 units for this purpose.

The CEACA Operations Manager advised that applicants with assets are welcome to apply for CEACA units and would be eligible. The only difference is that they would have a lower priority rating than others who are on Band A and Band B levels and would be classed as 'non-affordable', meaning they would have to pay the higher rent. We currently have tenants with assets who fall under this category.

The Member for Mukinbudin advised that if we were to apply for worker accommodation funding, CEACA would need to obtain legal advice as this would be a vastly different project to the original project. The Member for Shire of Kellerberrin advised that this would not be necessary and that a subsidiary company of CEACA could be created for this purpose.

The Member for Kellerberrin questioned the eligibility of the CEACA units and allocations matrix and the fact that the Constitution would need to be changed if we took on a new project of alternate accommodation. After some discussion, the suggestion was made by the Member for Mt Marshall that eligibility is linked to the FAA rather than the Constitution and part of new discussions would be to change the original FAA and/or the Constitution. The Chairperson advised that the CEACA Executive Officer could discuss options with Government. The Member for Mt Marshall suggested that these talks should include the fact that the current CEACA Allocations Matrix is working well and the new name for CEACA which includes 'Accommodation' also suits future project housing options of all types, including workers accommodation.

4.2 Care Services Report (refer EO report)

The CEACA Executive Officer (EO) summarised his report and the following additional comments were made:

- Page 1 of the report gives detail relating to the background/rationale for model we are pursuing. The most efficient model at this point in time is to form alliances. The shires may question what benefit CEACA is providing as Catholic

Homes and Baptistcare and others are operating in areas already. The answer is that they are not currently in a viable way as they do not have enough clients in one catchment area. If we can help them to increase the numbers, it will be more sustainable for them and this is the point of an alliance model. If we help them, the communities will benefit.

- Member for Kellerberrin advised that Right at Home operate in their area. The CEACA EO advised that Right at Home is a franchise model from the US and the franchisee who operates from Kalgoorlie advised that they would not have set up in the region if they had known of the challenges with operating in the region. Catholic Homes and Baptistcare have good systems in place, are already working in the region and have been pro-active when working with us.
- Depending on need, CEACA may look at employing someone at a later date with HCP experience.
- The Member for Kellerberrin advised that a lot of local people do not realise what CEACA do and believe they only have the ILU's. The suggestion was made for CEACA to submit a story in the local newsletters advising of their work with home care providers and how they can assist people with their home care needs.

ACTION ITEM

Management to organise the placement of an advertisement/story in the local newsletters advising of CEACA's operations/alliances

4.3 Nungarin Land (Refer EO report)

The Chairperson commented as follows:

- CEACA spoke with the Shire CEO and President and they realise that it is CEACA's decision as to what we do with the undeveloped land but have asked if the CEACA Members can discuss and let them know what the decision is.
- The Member for Kellerberrin spoke on behalf of the Shire of Kellerberrin CEO and advised that in his opinion, CEACA should invite Nungarin and Trayning back as Members with a special membership fee, not do anything with the land and hopefully in next 12 months we will have more of an idea what CEACA's plans are for projects.
- The Chairperson responded that it was CEACA's intention to meet with them to discuss membership, however, the current shire staff are not interested and unless they change, cannot see the decision being reversed. The Chairperson's recommendation is that we do nothing with the land and review at a later date. We are operating on the assumption that both Nungarin and Kununoppin have no intention of being CEACA Members.
- The Member for Bruce Rock said that although shire staff may come and go and some may wish to be Members of CEACA, some will leave again. Every CEACA Member shire needs to be aware of their commitment to CEACA and this should not change depending on a change in shire staff.
- An option would be to sell the two units to the shire, transfer the land and use the funds towards other projects. Discussions would need to be held with regards to selling at market value or development cost.
- The Member for Mt Marshall is concerned that CEACA are not making a decision regarding this matter or advising the shire of its intentions. The Chairperson agreed and recommended that it be discussed at the next Executive Committee meeting and a decision communicated to the shire as soon as possible.

RESOLUTION

It was resolved that the issue be referred to the CEACA Executive Committee to discuss at their next meeting and consideration needs to be given to the current membership policy and ensure that it has disadvantages to cancelling membership. The Executive Committee will make a recommendation to the Management Committee.

CARRIED

4.4 CEACA Executive Officer Report

- Management accounts for the 9 months to 31 March 2022 were tabled and show a surplus of \$213,317. Draft Budget for FY23 is being prepared.
- A significant element of the draft Budget is the CEACA membership fee. Two scenarios of \$20k and \$15k have been considered and it is proposed to consider the fee amount with the Executive Committee during June 2022 prior to making a recommendation to the Management Committee. Discussion ensued with regards to the options for keeping the membership at \$20k or reducing it to \$15k and the following recommendation was made.

RESOLUTION

It was resolved that the Management Committee set the membership fee for the 2022-23 year at \$15k per shire, on the condition that the 9 CEACA Member shires remain as CEACA Members.

CARRIED

In relation to land values, the Executive Officer noted as follows:

- CEACA asked Elders Real Estate to provide a market appraisal for units in all Member shires. This was a difficult exercise for Elders as the units are one title and therefore difficult to value based on sale of individual units. The most realistic valuation is based on an investor purchasing all units on the same title. Elders have taken the mid-point of the assessed range of market rents and applied a yield of 11% to produce a market appraisal.
- Annexure E to the EO's Report shows the units range from \$111-\$125k.
- It is proposed that the appraisal is reviewed by the Executive Committee to enable CEACA to use the figures in the Balance Sheet. The alternative is to put at the total construction cost, approximately '\$20m' figure in and depreciate over 40 years. The best approach is to put market appraisal figures in and a note to accounts that they are based on market appraisal.

Discussion ensued and the Member for Mt Marshall questioned the market values and felt that they were not indicative of the real value of units in some shires and values are often dictated by shires. The concern is that we are looking at setting average rents and using an average figure when it is not a reflection of the current market and the fact that Elders have not spoken directly to the shires about their values and have just taken data from online resources. The Member for the Shire of Westonia advised that they are in the same situation as Mt Marshall.

The Shire of Koorda indicated that they have 17 units that are currently cheaper than CEACA units and this is why they do not have a local market for CEACA units.

The Member for Kellerberrin advised that all shires are different and the figure of \$160pw being charged by CEACA is in line with another local provider of ILU's, who currently charge \$165pw and added that whether CEACA are paying or the shire, someone is subsidising the locals to enable them to pay cheaper rents.

ACTION POINT

EO to contact Elders and provide the feedback from the meeting, and request that Elders review their draft market appraisal and amend if necessary.

CARRIED

Strategic Priorities

One of the items on the Strategic Priorities list discussed with the shires during the recent tour was the possibility of CEACA managing the shire owned ILU's in future. The existing model of CEACA/Elders works very well. The units are currently being managed by volunteers and this model would therefore be more costly to the shires, however, there are benefits as this will mean the shire will not have to advertise for staff or utilise existing resources, their assets will be managed efficiently and in accordance with the various Acts including the *Residential Tenancies Act*. CEACA are keen to work with the shires on a case-by-case basis. The Member for Bruce Rock advised that they are currently assessing all options but are keen to look at the option.

New Member Shires

- Another strategic priority item is to attract new members to CEACA.
- Gingin and Moora have shown interest in CEACA operations.
- There are also plans to discuss CEACA's operations with Cunderdin and Narembeen.

Shire of Merredin

- The State Government want the CEACA project finalised and reports and audits are underway to make this happen.
- Objective is to finalise by 30 June 2022 and any funds that remain in the project bank account could be transferred to CEACA. Approximately \$470k currently remains in the project bank account, including the security bond recovered from Pindan. The funds are being used to fund defect rectification work, which is ongoing.

4.4 CEACA Operations Manager Report

The Operations Report was distributed to Members prior to the meeting and there were no questions or comments from those present.

Information Session

- We are in the process of planning an *Ageing & Health Services in the Wheatbelt Information Session*.
- The session will be held in the Merredin Recreation Centre on the 18 August 2022.
- Catholic Homes and Therapy Focus will be the main speakers and we will be inviting representatives from other organisations to be present to hand out information and address any questions those attending may have.
- NDSP, Karis Medical Group and WA Country Health have all indicated a willingness to participate.
- Shire of Yilgarn have been kind enough to assist with creation of a poster which will be sent to all Member shires to copy and distribute around town in prominent places (eg. Men's shed, Bowls Clubs).

- The session will be advertised in the local newsletters and in the Farmers Weekly, who are running a "Health and Wellbeing" feature in July.
- The aim of the session is for people to walk away with enough information to assist them with making a decision in relation to their current and future care needs.
- If the session goes well, we may consider holding another in a different shire.

ACTION ITEM

Member shires to ensure posters are placed in prominent locations around town and advise CEACA of any other organisations that should be invited.

5. MEETING CLOSURE

The Chairperson thanked everyone for attending and there being no further business, the meeting closed at 1.25pm

6. NEXT MEETING

It has been proposed that an Executive Committee meeting be held on Monday, 13th June at 11.00am via Zoom. Any Members wishing to attend in person are welcome to do so. A calendar invitation will be sent out shortly.

The next Management Committee meeting will be held in approximately 3 months' time (details to be advised).

DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the Management Committee Meeting held on _____.

Signed _____

Person presiding at the meeting at which these minutes were confirmed.

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **23rd June 2022**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **23rd June 2022**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity** interest were made at the Council meeting held on **23rd June 2022**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Manager of Corporate Services
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

Executive Decision Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of 31st May 2022. The credit card statements currently show: -

CEO **May 2022 \$1682.33** associated with the purchase of 1049451 Cloud Anti Spam Recurring, Malwarebytes Endpoint Protection - Workstations, Servers & Anti Spam/Domain Microsoft 365 Business Standard Recurring Sub ID 1049450 & 1049449 15/4/22-14/5/22, Microsoft 365 Business Standard Recurring 23/4/22 - 22/5/22 #1038203 Microsoft Office365 Business Standard Recurring 18/4/22 - 17/5/22 #1047021 P14 - Diesel for Landcruiser, 100GB Skymuster Activ8me-Administration Office 100GB Skymuster Activ8me - CEO 100GB Skymuster Activ8me – Works

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2021/2022 Annual Budget.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That May2022 accounts submitted to today's meeting on Municipal vouchers numbered from 3990 to 3993, and D/Debits from EFT5552 to EFT5594 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$399,600.50 be passed for payment.

List of Accounts Due & Submitted to Council May 2021/2022

Chq/EFT	Date	Name	Description	Amount	Bank	Type
B/S	02/05/2022	WESTNET - WESTNET INTERNET PROVIDER FEE	WESTNET INTERNET PROVIDER FEE	-66.00	1	FEE
3990	03/05/2022	Water Corporation	Water use & Service Charges Feb-Apr 2022	-14926.62	1	CSH
3991	03/05/2022	HI-LO CONSTRUCTION	Maintenance - Buildings & Houses	-4857.60	1	CSH
B/S	03/05/2022	FEE - BANK FEES	BANK FEES	-128.00	1	FEE
EFT5552	03/05/2022	MULLYGULLY FARMING TRUST	Bush Fire Control Maintenance - P & E	-503.25	1	CSH
EFT5553	03/05/2022	Landgate	Valuation Expenses and Title Searches Expense and Slips subs	-2446.30	1	CSH
EFT5554	03/05/2022	Copier Support	Photocopier charges for April 2022	-631.47	1	CSH
EFT5555	03/05/2022	Ron Bateman & Co	Repairs & Maintenance Small Plant	-1939.36	1	CSH
EFT5556	03/05/2022	Two Dogs Home Hardware	Maintenance - Caravan Park	-425.86	1	CSH
EFT5557	03/05/2022	Hutton and Northey Sales	Parts & Repairs	-88.47	1	CSH
EFT5558	03/05/2022	Merredin Rural Supplies Pty Ltd	Maintenance - Road Verges	-2750.00	1	CSH
EFT5559	03/05/2022	Westrac Pty Ltd	Parts & Repairs Cat Grader	-1570.82	1	CSH
EFT5560	03/05/2022	Hersey's Safety Pty Ltd	Expendible Tools	-520.30	1	CSH
EFT5561	03/05/2022	Great Southern Fuel Supplies	Fuels & Oils	-1680.36	1	CSH
EFT5562	03/05/2022	Satellite Television & Radio Australia Pty Ltd	Bushfire control Maintenance	-2970.00	1	CSH
EFT5563	03/05/2022	Wessie Pty Ltd Atf: The Geier Family Trust	Roads Construction Council	-19008.00	1	CSH
EFT5564	03/05/2022	Combined Tyres Pty Ltd	Tyres & Tubes	-393.80	1	CSH
EFT5565	03/05/2022	Nangeenan Progress Group	Marquee Hire Charges - Bond Return	-500.00	1	CSH
EFT5566	03/05/2022	Ross Anthony McLoughlin T/A Suburban Surveys	Land Development	-15606.80	1	CSH
B/S	04/05/2022	Bankwest Corporate Mastercard	Allowances - Retirement Gift G Daddow	-2683.35	1	CSH
PAYROLL	09/05/2022	PAYROLL	Payroll Liability FE 8/05/2022	-28110.28	1	CSH
DD3448.1	08/05/2022	Aware Super - Accumulation	Payroll deductions	-4397.56	1	CSH
DD3448.2	08/05/2022	C-Bus	Superannuation contributions	-900.53	1	CSH
DD3448.3	08/05/2022	BT Panorama Super	Payroll deductions	-890.28	1	CSH
DD3448.4	08/05/2022	MLC Masterkey	Superannuation contributions	-230.51	1	CSH
DD3448.5	08/05/2022	Colonial Mutual Superannuation Pty Ltd	Superannuation contributions	-219.26	1	CSH
DD3448.6	08/05/2022	Rest Industry Super	Superannuation contributions	-80.38	1	CSH
DD3448.7	08/05/2022	MLC Navigator Retirement Plan	Superannuation contributions	-135.72	1	CSH
3992	17/05/2022	Synergy	Power Usage & Supply Charges	-7361.35	1	CSH
3993	17/05/2022	Cash	Petty Cash Recoup	-628.40	1	CSH
EFT5568	17/05/2022	Wairarapa Farming Company	Roads Construction Council	-6820.00	1	CSH
EFT5569	17/05/2022	Avon Waste	Domestic Refuse Collection	-1629.97	1	CSH

EFT5570	17/05/2022	Toll Transport Pty Ltd	Freight Charges April 2022	-63.56	1	CSH
EFT5571	17/05/2022	Ron Bateman & Co	Consumable Items	-277.23	1	CSH
EFT5572	17/05/2022	Two Dogs Home Hardware	Medical Rooms expense	-46.40	1	CSH
EFT5573	17/05/2022	Carrabin Roadhouse (Rythdale P/L)	Drs Room Expense	-91.50	1	CSH
EFT5574	17/05/2022	BOC Limited	Maintenance Depot	-62.26	1	CSH
EFT5575	17/05/2022	Wesfarmers Kleenheat Gas Pty Ltd	Staff Housing - Utilities (Gas)	-343.20	1	CSH
EFT5576	17/05/2022	Liberty Oil rural Pty Ltd	Plant Operations - Fuels & Oils	-18651.00	1	CSH
EFT5577	17/05/2022	Great Southern Fuel Supplies	Consumable Items	-406.03	1	CSH
EFT5578	17/05/2022	A.D. Engineering International	Information Bay Carrabin - monthly maintenance	-89.10	1	CSH
EFT5579	17/05/2022	Westonia Community Cooperative Limited	Invoices Co-op April 2022	-714.70	1	CSH
EFT5580	17/05/2022	Karis Medical Group	Medical Examination Costs	-198.00	1	CSH
EFT5581	17/05/2022	Mech Tech Diesel Services Pty Ltd	Plant Maintenance - parts & repairs	-12322.36	1	CSH
EFT5582	17/05/2022	Merredin Panel & Paint	Parts & Repairs	-962.50	1	CSH
EFT5583	17/05/2022	Wattleup Tractors	Parts & Repairs	-907.48	1	CSH
EFT5584	17/05/2022	Ramsay Construction Pty Ltd	Contract EHO Expense	-1760.00	1	CSH
EFT5585	17/05/2022	Wheatbelt Steel Supplies	Consumable Items	-314.68	1	CSH
EFT5586	17/05/2022	Ancor Electrical	Caravan Park Maintenance	-428.12	1	CSH
EFT5587	17/05/2022	Wessie Pty Ltd Atf: The Geier Family Trust	Various Earthwork projects	-5125.00	1	CSH
EFT5588	17/05/2022	BOYA Equipment	Parts & Repairs - Kubota Mower	-511.37	1	CSH
EFT5589	17/05/2022	Cockburn Cement Ltd	Purchase of Land & Buildings - School project	-963.16	1	CSH
EFT5590	17/05/2022	Medelect Biomedical Services	Maintenance Swimming Pool	-499.40	1	CSH
EFT5591	17/05/2022	Combined Tyres Pty Ltd	Tyres & Tubes	-787.60	1	CSH
EFT5592	17/05/2022	SM Transportables JAYKA (WA) Pty Ltd AF Stewart Family Trust & Prime Contracting Pty AF Mell Family Trust	Purchase Land & Buildings - Old School Site	-112750.00	1	CSH
EFT5593	17/05/2022	WA Contract Ranger Services P/L	Animal Control - Ranger services	-374.00	1	CSH
B/S	18/05/2022	Deputy Commissioner of Taxation	FBT Payment	-22188.00	1	CSH
DD3451.1	18/05/2022	TELSTRA CORPORATION LIMITED	Telephone Use & Service charges April 2022	-1326.07	1	CSH
DD3456.1	22/05/2022	Aware Super - Accumulation	Payroll deductions	-5190.80	1	CSH
DD3456.2	22/05/2022	C-Bus	Superannuation contributions	-902.97	1	CSH
DD3456.3	22/05/2022	BT Panorama Super	Payroll deductions	-892.34	1	CSH
DD3456.4	22/05/2022	MLC Masterkey	Superannuation contributions	-231.12	1	CSH
DD3456.5	22/05/2022	Colonial Mutual Superannuation Pty Ltd	Superannuation contributions	-225.74	1	CSH
DD3456.6	22/05/2022	Rest Industry Super	Superannuation contributions	-57.80	1	CSH
DD3456.7	22/05/2022	MLC Navigator Retirement Plan	Superannuation contributions	-139.62	1	CSH

PAYROLL	23/05/2022	PAYROLL	Payroll Liability FE 22/05/2022	-32325.85	1	CSH
B/S	25/05/2022	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
EFT5594	26/05/2022	SM Transportables JAYKA (WA) Pty Ltd AF Stewart Family Trust & Prime Contracting Pty AF Mell Family Trust	Purchase Land & Buildings	-102750.00	1	CSH
B/S	31/05/2022	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-4448.20	1	FEE
BPAY	31/05/2022	Deputy Commissioner of Tax	BAS Payment - May 2022		1	CSH



-399600.50

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 3990 to 3993, and D/Debits from EFT5552 to EFT5594 Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments totalling \$399600.50 submitted to each member of the Council on Thursday 16 June 2022, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY – MAY 2022

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Manager of Corporate Services
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

Executive Decision

Legislative Requirement

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending 31st May 2022 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2021/2022 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council's activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending 31st May 2022 and note any material variances greater than \$10,000 or 15%.

SHIRE OF WESTONIA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 May 2022

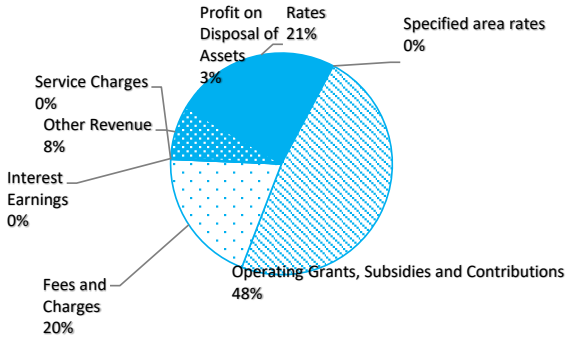
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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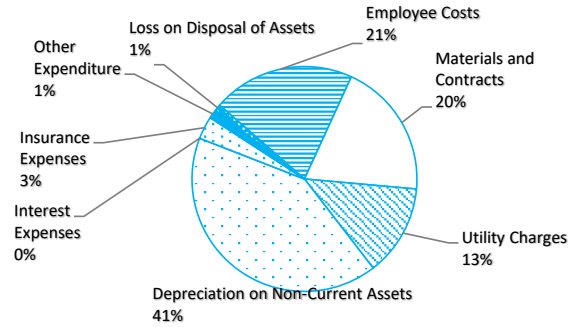
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OPERATING ACTIVITIES

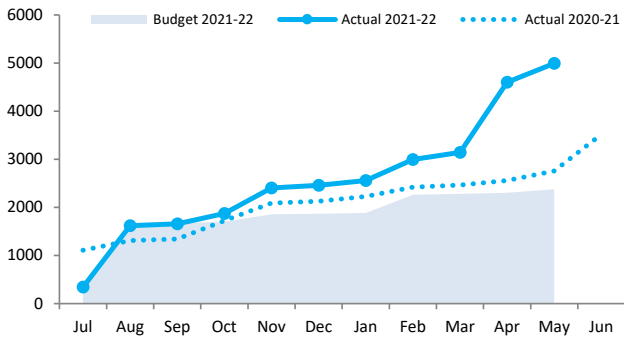
OPERATING REVENUE



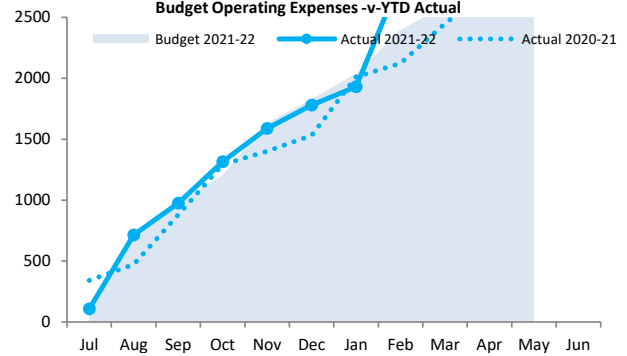
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

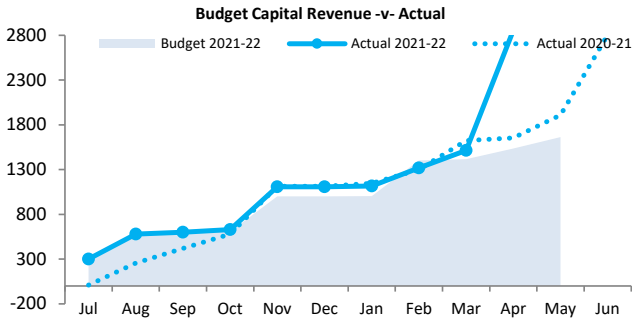


Budget Operating Expenses -v- YTD Actual

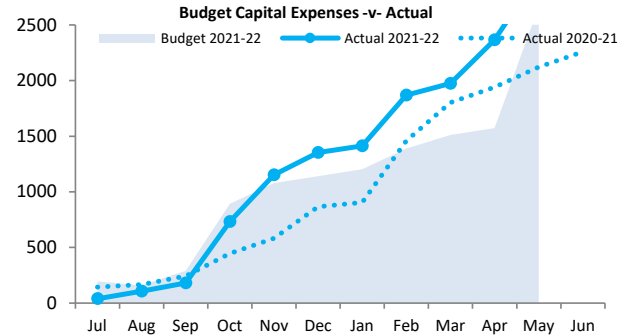


INVESTING ACTIVITIES

CAPITAL REVENUE



CAPITAL EXPENSES

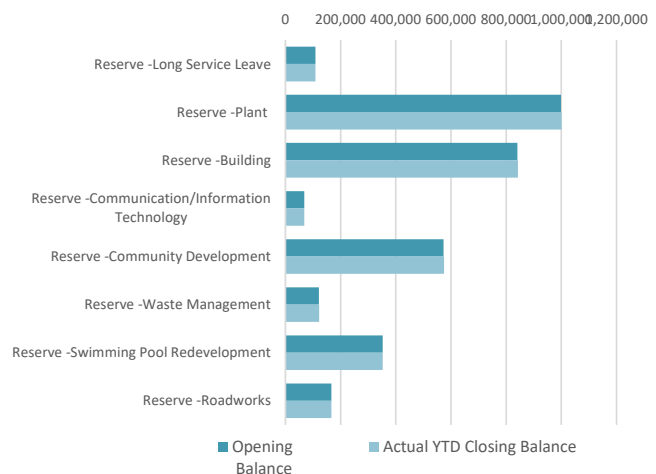


FINANCING ACTIVITIES

BORROWINGS

Shire has
NO current
Borrowings

RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.57 M	\$0.57 M	\$1.70 M	\$1.13 M
Closing	(\$0.84 M)	\$0.28 M	\$2.52 M	\$2.23 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$2.20 M	40.5%
Restricted Cash	\$3.24 M	59.5%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.09 M	
0 to 30 Days		100.0%
30 to 90 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.02 M	98.6%
Trade Receivable	\$0.35 M	
30 to 90 Days		6.9%
Over 90 Days		49.9%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.21 M	\$0.35 M	\$2.49 M	\$2.13 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$1.07 M	
YTD Budget	\$1.06 M	0.4%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$2.40 M	
YTD Budget	\$0.91 M	164.2%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.99 M	
YTD Budget	\$0.31 M	223.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.93 M)	(\$1.43 M)	(\$1.66 M)	(\$0.23 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.65 M	
Adopted Budget	\$0.56 M	15.3%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$2.96 M	
Adopted Budget	\$3.44 M	(13.8%)

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.66 M	
Adopted Budget	\$0.95 M	(30.5%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.32 M	\$0.79 M	(\$0.01 M)	(\$0.80 M)

Refer to Statement of Financial Activity

Borrowings	
	\$
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal	\$0.00 M

Refer to Note 8 - Borrowings

Reserves	
	\$
Reserves balance	\$3.24 M
Interest earned	\$0.01 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2022

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control, waste disposal compliance and operation of health clinic.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of senior citizen centre (old school). Provision and maintenance of home and community care programs and youth services.

HOUSING

To help ensure adequate staff, community and

Provision and maintenance of staff, community and aged housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, protection of the environment, cemetery and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social well being of the community

Maintenance of public halls, civic centres, aquatic centre, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

To monitor and control council's overheads operating accounts.

Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	568,159	568,159	1,696,184	1,128,025	198.54%	▲
Revenue from operating activities							
Governance		1,150	1,150	0	(1,150)	(100.00%)	
General purpose funding - general rates	6	1,062,630	1,062,630	1,066,838	4,208	0.40%	
General purpose funding - other		652,517	652,487	2,157,748	1,505,261	230.70%	▲
Law, order and public safety		42,400	42,382	39,355	(3,027)	(7.14%)	
Health		2,000	2,000	2,810	810	40.50%	
Education and welfare		8,750	8,696	9,618	922	10.60%	
Housing		164,000	161,416	156,144	(5,272)	(3.27%)	
Community amenities		11,200	11,064	10,146	(918)	(8.30%)	
Recreation and culture		128,700	112,529	70,560	(41,969)	(37.30%)	▼
Transport		541,500	126,500	229,564	103,064	81.47%	▲
Economic services		88,500	88,342	458,452	370,110	418.95%	▲
Other property and services		209,000	107,383	791,445	684,062	637.03%	▲
		2,912,347	2,376,579	4,992,680	2,616,101		
Expenditure from operating activities							
Governance		(336,313)	(319,493)	(331,425)	(11,932)	(3.73%)	
General purpose funding		(38,500)	(36,076)	(29,836)	6,240	17.30%	▲
Law, order and public safety		(86,130)	(75,498)	(82,509)	(7,011)	(9.29%)	▼
Health		(38,200)	(36,684)	(30,801)	5,883	16.04%	▲
Education and welfare		(43,050)	(38,168)	(31,177)	6,991	18.32%	▲
Housing		(179,096)	(147,829)	(159,373)	(11,544)	(7.81%)	▼
Community amenities		(134,266)	(123,354)	(84,678)	38,676	31.35%	▲
Recreation and culture		(828,148)	(757,072)	(728,758)	28,314	3.74%	
Transport		(1,551,000)	(1,403,206)	(1,238,851)	164,355	11.71%	▲
Economic services		(382,900)	(366,334)	(656,982)	(290,648)	(79.34%)	▼
Other property and services		(25,000)	(49,152)	(428,379)	(379,227)	(771.54%)	▼
		(3,642,603)	(3,352,866)	(3,802,769)	(449,903)		
Non-cash amounts excluded from operating activities	1(a)	935,340	1,329,834	1,297,785	(32,049)	(2.41%)	
Amount attributable to operating activities		205,084	353,547	2,487,696	2,134,149		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	945,600	755,588	657,351	(98,237)	(13.00%)	▼
Proceeds from disposal of assets	7	560,000	483,000	645,625	162,625	33.67%	▲
Payments for property, plant and equipment and infrastructure	8	(3,436,000)	(2,664,612)	(2,961,516)	(296,904)	(11.14%)	▼
Amount attributable to investing activities		(1,930,400)	(1,426,024)	(1,658,540)	(232,516)		
Financing Activities							
Transfer from reserves	9	795,000	795,000	0	(795,000)	(100.00%)	▼
Transfer to reserves	9	(473,500)	(6,479)	(6,479)	0	0.00%	
Amount attributable to financing activities		321,500	788,521	(6,479)	(795,000)		
Closing funding surplus / (deficit)	1(c)	(835,657)	284,203	2,518,861	2,234,658	786.29%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MAY 2022

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	568,159	568,159	1,696,184	1,128,025	198.54%	▲
Revenue from operating activities							
Rates	6	1,062,630	1,062,630	1,066,838	4,208	0.40%	
Operating grants, subsidies and contributions	11	924,517	908,468	2,400,109	1,491,641	164.19%	▲
Fees and charges		310,250	306,305	989,989	683,684	223.20%	▲
Interest earnings		18,750	18,750	11,235	(7,515)	(40.08%)	▼
Other revenue		36,200	33,760	379,118	345,358	1022.98%	▲
Profit on disposal of assets	7	560,000	46,666	145,394	98,728	211.56%	▲
		2,912,347	2,376,579	4,992,683	2,616,104		
Expenditure from operating activities							
Employee costs		(1,028,434)	(949,892)	(778,089)	171,803	18.09%	▲
Materials and contracts		(788,056)	(747,522)	(744,593)	2,929	0.39%	
Utility charges		(167,150)	(135,681)	(498,752)	(363,071)	(267.59%)	▼
Depreciation on non-current assets		(1,495,340)	(1,376,500)	(1,572,734)	(196,234)	(14.26%)	▼
Insurance expenses		(117,000)	(112,227)	(124,386)	(12,159)	(10.83%)	▼
Other expenditure		(46,623)	(31,044)	(49,193)	(18,149)	(58.46%)	▼
Loss on disposal of assets	7	0	0	(35,025)	(35,025)	0.00%	▼
		(3,642,603)	(3,352,866)	(3,802,772)	(449,906)		
Non-cash amounts excluded from operating activities	1(a)	935,340	1,329,834	1,297,785	(32,049)	(2.41%)	
Amount attributable to operating activities		205,084	353,547	2,487,696	2,134,149		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	945,600	755,588	657,351	(98,237)	(13.00%)	▼
Proceeds from disposal of assets	7	560,000	483,000	645,625	162,625	33.67%	▲
Payments for property, plant and equipment	8	(3,436,000)	(2,664,612)	(2,961,516)	(296,904)	(11.14%)	▼
		(1,930,400)	(1,426,024)	(1,658,540)	(232,516)		
Amount attributable to investing activities		(1,930,400)	(1,426,024)	(1,658,540)	(232,516)		
Financing Activities							
Transfer from reserves	9	795,000	795,000	0	(795,000)	(100.00%)	▼
Transfer to reserves	9	(473,500)	(6,479)	(6,479)	0	0.00%	
Amount attributable to financing activities		321,500	788,521	(6,479)	(795,000)		
Closing funding surplus / (deficit)	1(c)	(835,657)	284,203	2,518,861	2,234,658	786.29%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 May 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(560,000)	(46,666)	(145,394)
Movement in inventory (non-current)				(164,580)
Add: Loss on asset disposals	7	0	0	35,025
Add: Depreciation on assets		1,495,340	1,376,500	1,572,734
Total non-cash items excluded from operating activities		935,340	1,329,834	1,297,785

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 May 2021	Year to Date 31 May 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(3,230,514)	(2,808,400)	(3,236,993)
Add: Provisions - employee	10	207,351	100,558	207,351
Total adjustments to net current assets		(3,023,163)	(2,707,842)	(3,029,642)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	4,652,867	4,294,639	5,438,233
Rates receivables	3	20,533	20,694	15,490
Receivables	3	253,788	49,436	347,040
Other current assets	4	92,137	7,864	102,411
Less: Current liabilities				
Payables	5	(92,627)	(16,854)	(147,323)
Provisions	10	(207,351)	(100,558)	(207,351)
Less: Total adjustments to net current assets	1(b)	(3,023,163)	(2,707,842)	(3,029,642)
Closing funding surplus / (deficit)		1,696,184	1,547,379	2,518,859

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
PETTY CASH and FLOATS	Cash and cash equivalents	870	0	870	0		NIL	On Hand
MUNICIPAL BANK ACCOUNT	Cash and cash equivalents	2,200,370	0	2,200,370	0	BankWest	Variable	Cheque Acc.
RESERVE FUND	Cash and cash equivalents	0	3,236,993	3,236,993	0	BankWest	Variable	Term Deposit
TRUST FUND CASH AT BANK	Cash and cash equivalents	0	0	0	41,522	BankWest	Variable	Cheque Acc.
Total		2,201,240	3,236,993	5,438,233	41,522			
Comprising								
Cash and cash equivalents		2,201,240	3,236,993	5,438,233	41,522			
		2,201,240	3,236,993	5,438,233	41,522			

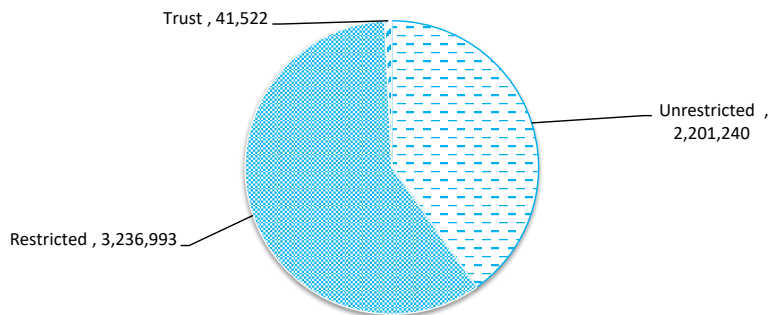
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

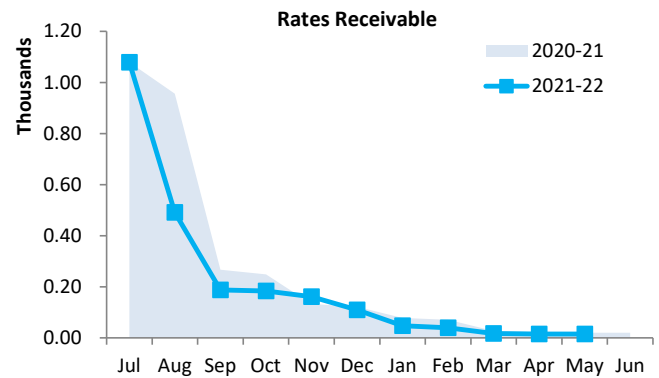


Corporate MasterCard	Transaction Summary	Total Amount	Institution	Interest Rate	Period End Date
		\$			
Card # **** *693					
Price, Arthur W	Microsoft 365 Business Standard	133.21	Bankwest	17.99%	31-May-22
	P14 - Landcruiser Diesel Fuel	25.01			
	Monthly Subscriptions 2Vnet -	16.56			
	1049451 Cloud Anti Spam	50.00			
	Malwarebytes Endpoint Protection	264.99			
	04104 - Refreshments - Lunch on	41.00			
	Microsoft 365 Business Standard	30.25			
	Microsoft Office365 Business	60.72			
	Microsoft Office365 Business	152.24			
	300GB Internet Activ8me Sonic	434.15			
	3x 300GB Internet Activ8me Sonic	434.15			
	P14 - Landcruiser - 19.45L Diesel	40.05			
		1,682.33			

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 June 2021	31 May 2022
	\$	\$
Opening arrears previous years	11,466	20,533
Levied this year	1,067,757	1,066,838
Less - collections to date	(1,058,690)	(1,071,881)
Equals current outstanding	20,533	15,490
Net rates collectable	20,533	15,490
% Collected	98.1%	98.6%

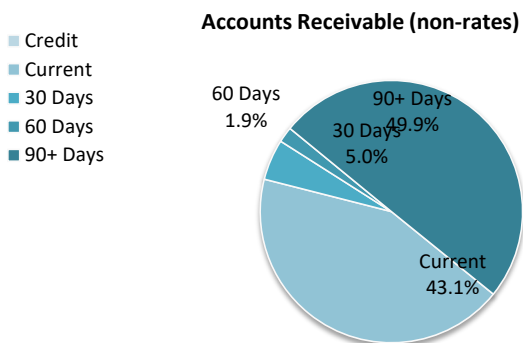


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	149,716	17,479	6,665	173,180	347,040
Percentage	0.0%	43.1%	5%	1.9%	49.9%	
Balance per trial balance						
Sundry debtors		115,884	17,479	6,665	173,180	313,208
GST receivable		(12)	0	0	0	(12)
Trust		32,222	0	0	0	32,222
Income Received in Advance		1,622	0	0	0	1,622
Total receivables general outstanding						347,040

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 May 2022
	\$	\$	\$	\$
Inventory				
Fuel and materials	7,414	12,244		19,658
Land held for resale - cost	84,723	42,454	(44,424)	82,753
Total other current assets	92,137	54,698	(44,424)	102,411
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

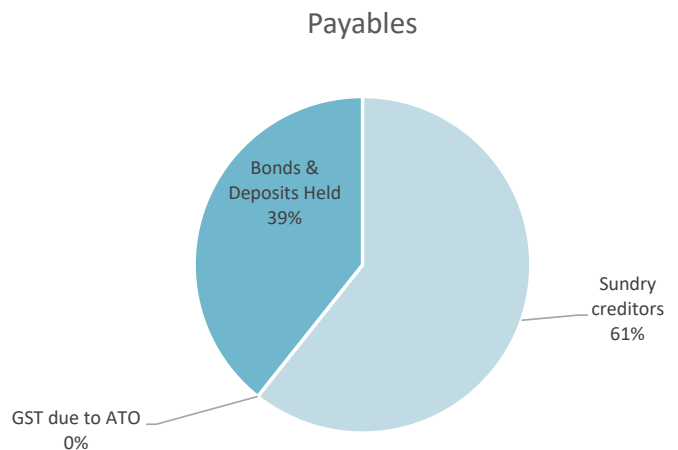
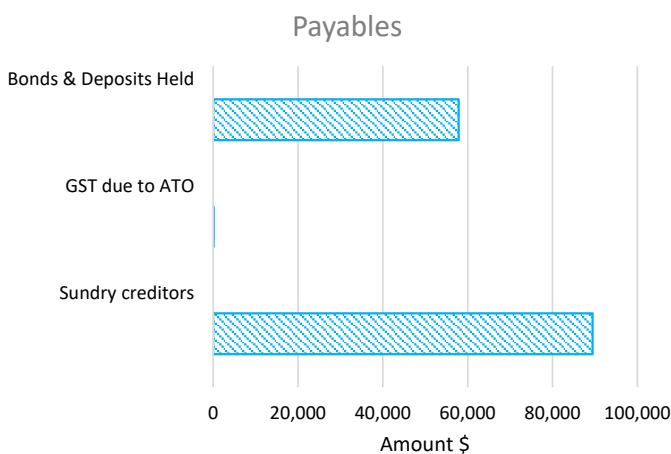
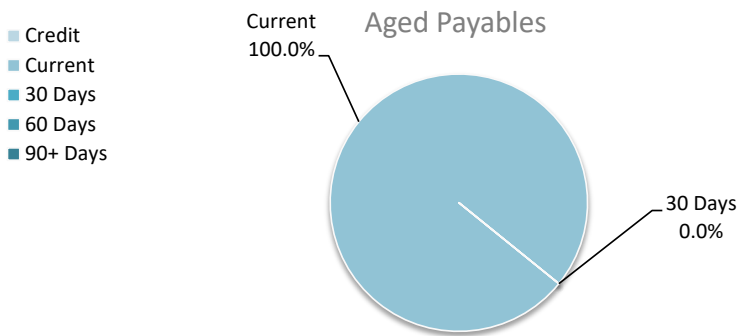
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	147,558	0	0	0	147,558
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors		89,658	0	0	0	89,423
GST due to ATO		6	0	0	0	6
Bonds & Deposits Held		57,894		0	0	57,894
Total payables general outstanding						147,323

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



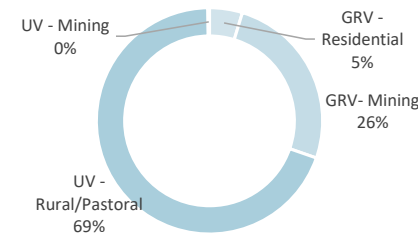
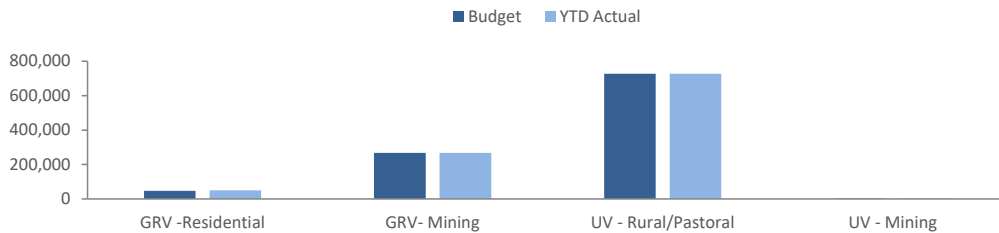
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

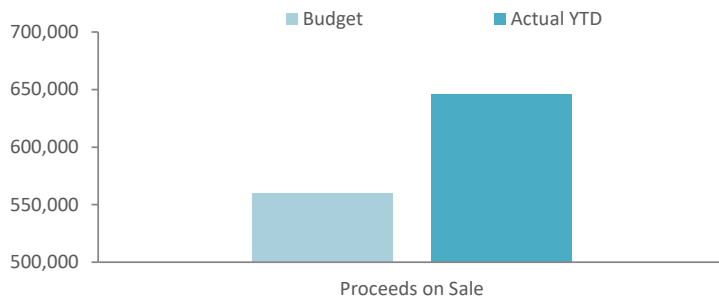
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV -Residential	0.07222	51	650,115	46,950	0	0	46,950	46,950	2,301	0	49,251
GRV- Mining	0.20536	2	1,305,800	268,159	0	0	268,159	268,159	0	0	268,159
Unimproved value											
UV - Rural/Pastoral	0.01626	122	44,721,943	727,000	34	0	727,034	727,034	0	0	727,034
UV - Mining	0.01626	5	140,028	2,276	0	0	2,276	2,276	154	0	2,430
Sub-Total		180	46,817,886	1,044,385	34	0	1,044,419	1,044,419	2,455	0	1,046,874
Minimum payment	Minimum \$										
Gross rental value											
GRV -Residential	355	15	23,507	5,325	0	0	5,325	5,325	0	0	5,325
Unimproved value											
UV - Rural/Pastoral	355	17	107,757	6,035	0	0	6,035	6,035	0	0	6,035
UV - Mining	200	11	26,707	2,200	0	0	2,200	2,200	0	0	2,200
Sub-total		43	157,971	13,560	0	0	13,560	13,560	0	0	13,560
Amount from general rates							1,057,979				1,060,434
Ex-gratia rates							4,650				6,404
Total general rates							1,062,629				1,066,838

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



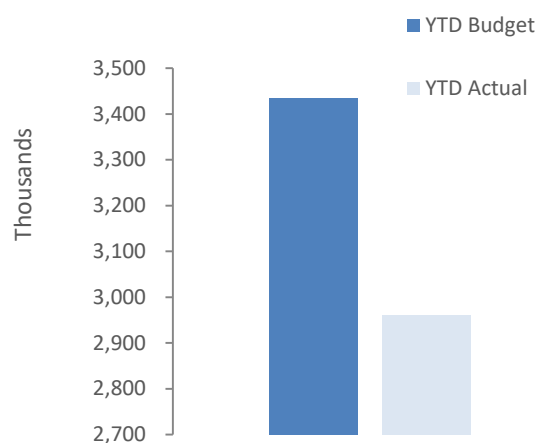
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
	Plant and equipment								
	Transport								
A530	Toyota Prado - WT111	60,000	55,000	0	(5,000)	54,211	70,000	15,789	0
	Toyota Prado - WT111	60,000	55,000	0	(5,000)			0	0
A475	Canter (P10) WT139	70,000	22,000	0	(48,000)			0	0
A487	Toyota Hilux Dual Cab - 04WT	48,000	28,000	0	(20,000)	26,553	36,000	9,447	0
A485	Toyota Hilux - WT06	28,000	13,000	0	(15,000)	13,544	22,251	8,707	0
A132	Multi Tyred Roller	30,000	0	0	(30,000)	3,214	24,551	21,337	0
A348	Grader	410,000	127,000	0	(283,000)	144,577	115,454	0	(29,123)
	Mower/Utility Tractor	35,000	0	0	(35,000)			0	0
A404	DynaPac Roller	80,000	40,000	0	(40,000)	42,458	78,000	35,542	0
A490	Hamm Roller	80,000	75,000	0	(5,000)	87,271	81,369	0	(5,902)
	Other property and services							0	
A535	Toyota LandCruiser - OWT	50,000	72,500	22,500	0	71,933	98,000	26,067	0
A543	Toyota LandCruiser - OWT	50,000	72,500	22,500	0	91,495	120,000	28,505	0
		1,001,000	560,000	45,000	(486,000)	535,256	645,625	145,394	(35,025)



Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - specialised	822,000	476,000	507,310	31,310
Furniture and equipment	97,000	54,000	87,140	33,140
Plant and equipment	1,051,000	827,575	1,067,301	239,726
Infrastructure - roads	1,420,500	1,261,537	1,228,292	(33,245)
Other infrastructure - Footpaths	45,500	45,500	71,472	25,972
Payments for Capital Acquisitions	3,436,000	2,664,612	2,961,516	296,904
Total Capital Acquisitions	3,436,000	2,664,612	2,961,516	296,904
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	945,600	755,588	657,351	(98,237)
Other (disposals & C/Fwd)	560,000	483,000	645,625	162,625
Cash backed reserves				
Reserve -Plant	435,000	0	0	0
Reserve -Building	300,000	0	0	0
Reserve -Community Development	60,000	0	0	0
Contribution - operations	1,135,400	1,426,024	1,658,540	232,516
Capital funding total	3,436,000	2,664,612	2,961,516	296,904

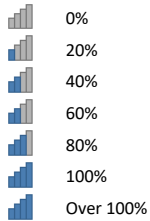
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over	
Land & Building						
	08104	Purchase Land & Building - Self Contained Accommodation	250,000	196,000	227,572	31,572
	09127	Purchase Land & Building - Staff Housing	460,000	280,000	279,738	(262)
	12218	Purchase Land & Building - Depot Shed	40,000	0	0	0
	13606	Land & Buildings - Wolfram Street Shed & Façade	60,000	0	0	0
	14514	Land & Buildings - Admin Entrance (Disabled)	12,000	0	0	0
		822,000	476,000	507,310	31,310	
Furniture & Equipment						
	09232	Purchase Furniture & Equipment - Other Housing	12,000	0	3,394	3,394
	11607	Purchase Furniture & Equipment - Complex Solar	15,000	0	0	0
	11608	Purchase Furniture & Equipment - Stadium Solar	15,000	0	0	0
	11609	Purchase Furniture & Equipment - Marquee	13,000	13,000	11,818	(1,182)
	11603	Purchase Furniture & Equipment - Walgoolan Wagon	12,000	11,000	4,101	(6,899)
	13217	Purchase Furniture & Equipment - Caravan Park	30,000	30,000	67,828	37,828
		97,000	54,000	87,140	33,140	
Plant & Equipment						
	MOWER	Utility Mower/tractor	35,000	0	0	0
	GRADER	Grader	410,000	373,089	373,089	0
	CANTER	Canter	70,000	0	0	0
	WT06	Dual Cab Ute	48,000	48,000	32,175	(15,825)
	04WT	Single Cab Ute	28,000	28,000	51,368	23,368
	14213	Works Supervisor Vehicle - CAPITAL	120,000	68,486	68,486	(0)
	MINI	Multi Roller Repairs	30,000	0	0	0
	ROLLER	Multi Roller	160,000	160,000	354,490	194,490
	14520	CEO Vehicle - CAPITAL	150,000	150,000	187,693	37,693
		1,051,000	827,575	1,067,301	239,726	
Infrastructure - Roads						
	C0083	Baladjie Track Formation & Gravel Sheet	24,000	22,000	20,616	(1,384)
	C0008	Goldfields Gravel Resheet	46,000	46,000	51,038	5,038
	C0037	Wardell Gravel Resheet	60,000	55,000	59,163	4,163
	C0015	Echo Valley Gravel Resheet	47,000	43,076	43,084	8
	C0011	Maxfield Gravel Resheet	67,500	61,875	37,818	(24,057)
	C0030	Maisefield Gravel Resheet	67,000	61,413	59,300	(2,113)
	DRAIN	Townsite drainage	30,500	27,962	0	(27,962)
	C0035	Webb Gravel Resheet	49,000	44,913	35,689	(9,224)
	C0064	Elsewhere Gravel Resheet	67,500	52,483	52,483	0
	C0005	Warrachuppin Gravel Resheet	67,000	61,413	31,460	(29,953)
		TBA	82,500	0	0	0
	RRG84C	Warralakin Road Reconstruction	487,500	487,500	510,988	23,488
	R2R92	Leeman/Begley Intersection	30,500	27,951	30,504	2,553
	R2R04	Sth Walgoolan/Goldfields Intersection	30,500	27,951	31,254	3,303
	R2R25	Rabbit Proof Fence Rd - Gravel Resheet	76,500	70,125	75,795	5,670
	R2R016	Leach Road - Reseal	187,500	171,875	189,100	17,225
		1,420,500	1,261,537	1,228,292	(33,245)	
Infrastructure - Other						
	FP0056	Pyrites Street Footpaths & Drainage	15,000	15,000	21,423	6,423
	FP0093	Scheelite Street Footpaths & Drainage	15,000	15,000	29,176	14,176
	FP0061	Wolfram Street Footpaths	15,500	15,500	20,873	5,373
		45,500	45,500	71,472	25,972	
		3,436,000	2,664,612	2,961,516	296,904	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**OPERATING ACTIVITIES
NOTE 9
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve -Long Service Leave	108,703	1,000	218	0	0	0	0	109,703	108,921
Reserve -Plant	998,757	10,000	2,003	250,000	0	(435,000)	0	823,757	1,000,760
Reserve -Building	840,828	5,000	1,686	65,000	0	(300,000)	0	610,828	842,514
Reserve -Communication/Information T	68,579	500	138	500	0	0	0	69,579	68,717
Reserve -Community Development	573,435	3,000	1,150	3,000	0	(60,000)	0	519,435	574,585
Reserve -Waste Management	121,593	500	244	500	0	0	0	122,593	121,837
Reserve -Swimming Pool Redevelopmer	351,980	2,000	706	2,000	0	0	0	355,980	352,686
Reserve -Roadworks	166,639	500	334	130,000	0	0	0	297,139	166,973
	3,230,514	22,500	6,479	451,000	0	(795,000)	0	2,909,014	3,236,993

KEY INFORMATION

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2022
		\$		\$	\$	\$
Other current liabilities						
Provisions						
Provision for annual leave		129,526	0	0	0	129,526
Provision for long service leave		77,825	0	0	0	77,825
Total Provisions		207,351	0	0	0	207,351
Total other current liabilities		207,351	0	0	0	207,351
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2021	Liability	Liability	31 May 2022	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commission Grant Received - General	0	0	0	0	0	397,804	397,804	1,394,513
Grants Commission Grant Received- Roads	0	0	0	0	0	235,213	235,213	750,681
Law, order, public safety								
FESA Grant - Operating Bush Fire Brigade	0	0	0	0	0	24,000	24,000	23,169
Ramelius Resources MOU Emergency Services	0	0	0	0	0	13,500	13,500	10,227
Income Relating to Fire Prevention	0	0	0	0	0	0	0	835
Recreation and culture								
Income Ramelius MOU Social Contribution 33%	0	0	0	0	0	14,000	13,000	18,692
Income Ramelius MOU WPA Contribution 67%	0	0	0	0	0	28,000	28,000	37,951
Swimming Pool Redevelopment Income	0	0	0	0	0	75,000	60,000	0
Bowling Green Redevelopment - Income	0	0	0	0	0	0	0	0
Ramelius Common Management - Income	0	0	0	0	0	10,000	10,000	10,000
Transport								
Grant - MRWA Direct	0	0	0	0	0	126,500	126,500	134,219
Economic services								
Govt. Grant Funding NRM Rural Service	0	0	0	0	0	0	0	19,820
	0	0	0	0	0	924,017	908,017	2,400,109
Operating contributions								
Housing								
Income 55 Wolfram St -Ramelius Resources	0	0	0	0	0	500	451	0
	0	0	0	0	0	500	451	0
TOTALS	0	0	0	0	0	924,517	908,468	2,400,109

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2021		(As revenue)	31 May 2022	31 May 2022	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Education and welfare								
Income Relating to Pre-Schools	0	0	0	0	0	90,500	90,500	0
Housing								
Income R4R - 2x2 Housing - CAPITAL	0	0	0	0	0	160,000	0	0
Recreation and culture								
Income Relating to Libraries	0	0	0	0	0	100	88	0
Transport								
Grant - MRWA Specific	0	0	0	0	0	340,000	340,000	332,351
Grant - Roads to Recovery	0	0	0	0	0	325,000	325,000	325,000
Economic services								
Caravan Park - Capital Income	0	0	0	0	0	30,000	0	0
	0	0	0	0	0	945,600	755,588	657,351

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 13
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2021	Received	Paid	31 May 2022
	\$	\$	\$	\$
LGMA - Receipts	4,672	300	0	4,972
Westonia Historical Society	19,145	2,000	0	21,145
Cemetery Committee	8,405	7,000	0	15,405
	32,222	9,300	0	41,522



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
General purpose funding - other	1,505,261	230.70%	▲	FAGS Early Payment for 22/23 \$848,017 General Grants \$481,078 Roads Grants		
Recreation and culture	(41,969)	(37.30%)	▼	11203 Swimming Pool Redevelopment Income Not Received		
Transport	103,064	81.47%	▲			
Economic services	370,110	418.95%	▲	13609 Standpipe Water - Charge Received \$291,415 13105 Gov. Grant Funding - Dept Primary Industries \$19820 Elachbutting 13201 - Increase Caravan Park income - \$4,481.00		
Other property and services	684,062	637.03%	▲	14100 Private Works Income - Lendlease Income 145250 Admin Reim. - Insurance Claims Reim. Cyclone Seroja		
Expenditure from operating activities						
General purpose funding	6,240	17.30%	▲	03103 - Valuation charges for UV Valuation Not Received as yet. 03210 - Bank Fee Charges lower than expected.		
Law, order and public safety	(7,011)	(9.29%)	▼	05101 - Overcharge for annual servicing repeater towers and mobile units Annual Service of Bush fire equipment		
Health	5,883	16.04%	▲	07600 & 07601 Medical Services Expenses down \$5000		
Education and welfare	6,991	18.32%	▲	08104 - Purchase Land & Buildings School Rooms at School		
Housing	(11,544)	(7.81%)	▼			09203 Maintenance Lifestyle - Repairs Water Damage Insurance Claim
Community amenities	38,676	31.35%	▲	10799 Depreciation - Raised		
Transport	164,355	11.71%	▲	12203 Maintenance GRM - Underspend on roadworks 12299 Depreciation - Raised		
Economic services	(290,648)	(79.34%)	▼			13611 Standpipe Water - Water Corp Charges
Other property and services	(379,227)	(771.54%)	▼			14102 Private Works - Lendlease Private Works Costs
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(98,237)	(13.00%)	▼	Income not received for Buildings School Rooms at School		
Proceeds from disposal of assets	162,625	33.67%	▲	Proceeds for Trade Vehicle higher than expected		
Payments for property, plant and equipment and infrastructure	(296,904)	(11.14%)	▼	Canter not Purchased-On Order, No Purchase on Admin Disable doors, No Purchase on Wolfram Street Shed/Façade		
Financing activities						
Transfer from reserves	(795,000)	(100.00%)	▼	Processed at EOY		
KEY INFORMATION	2,234,658	786.29%	▲			

9.1.3 GST RECONCILIATION REPORT – MAY 2022

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Manager of Corporate Services
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at 31st May 2022 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totaling **(\$14,788.00)** for the period ending 31st May 2022 adopted.

SHIRE OF WESTONIA BAS EXTRACT - 31 May 2022



ABN:	87 507 505 958
Business Activity Statement:	May-22
Period/Year end:	2021/2022

Name	Jasmine Geier
Position	Manager of Coporate Services
Date	7/06/2022

Month	A	B	C	D	E	F	G
	GST						
	On Sales (collected) <i>*1405000</i>	On Purchases (paid) <i>*1304000</i>	Nett GST Payable / (Receivable)	Fuel Tax Credit <i>*1144040.170</i>	PAYG <i>*1406010</i>	FBT Instalment <i>*1142210 & 1145090</i>	Nett Payment /(Refund)
Jul-21	36,238.00	23,671.00	12,567.00	(4,217.00)	17,323.00	0.00	25,673.00
Aug-21	3,196.00	13,356.00	(10,160.00)	(3,025.00)	24,531.00		11,346.00
Sep-21	4,904.00	10,883.00	(5,979.00)	(2,005.00)	15,627.00	5,547.00	13,190.00
Oct-21	16,942.00	66,511.00	(49,569.00)	(4,495.00)	18,209.00		(35,855.00)
Nov-21	43,144.00	69,765.00	(26,621.00)	(3,377.00)	17,926.00		(12,072.00)
Dec-21	2,005.00	21,849.00	(19,844.00)	(2,089.00)	16,360.00	5,547.00	(26.00)
Jan-22	1,305.00	10,435.00	(9,130.00)	(3,504.00)	35,819.00		23,185.00
Feb-22	11,952.00	33,127.00	(21,175.00)	(3,939.00)	16,097.00		(9,017.00)
Mar-22	14,230.00	13,034.00	1,196.00	(4,093.00)	15,975.00	5,547.00	18,625.00
Apr-22	3,894.00	15,965.00	(12,071.00)	(3,532.00)	15,901.00		298.00
May-22	5,614.00	32,735.00	(27,121.00)	(3,699.00)	16,032.00		(14,788.00)
Jun-22			0.00				0.00
Total	143,424.00	311,331.00	(167,907.00)	(37,975.00)	209,800.00	16,641.00	20,559.00


A - B = C (Net GST)

C + D + E + F = G (Nett (Refund/Payment))

9.1.4 DIFFERENTIAL RATES 2022/2023

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	R1.1.1
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report

Executive Decision Legislative Requirement

Background

Over the past couple of months, Council has been working through the process of implementing a Differential Rate for Mining GRV as it has done for the past ten years or so.

In working through the process, Council has:

- Reviewed and adopted the statements in relation to Objects & Reasons for implementing a Differential Rate and Rating Information.
- Set the proposed rates for GRV Mining & General.
- Advertised & invited public comment on the proposed rate.
- Considered any submissions.
- Seek Ministers approval to impose the new rate.

An advertisement on the Thursday 5th May 2022 was included in the public notice section of the Newspaper circulated in the district as well as being located on the public notice board at the Shire office and the Shire website. The community had 21 days to make submissions closing 5.00pm 26th May 2022. At the close of submissions there were no responses for consideration.

Comment

Council supported the differential rates in the dollar and minimums proposed for the 2022/2023 financial year and advertised the proposed rates for a 21-day comment period closing on Thursday 26th May 2022. Council is then required to seek Ministerial approval for proposing to impose a Mining GRV differential rate that is more than twice the lowest rate.

April 2021 Resolution

RESOLUTION

Moved: Cr Geier Seconded: Cr Huxtable

07/04-22

That Council:

1. Reviews and adopts the statements in relation to
 - (a) Objects and Reasons for implementing a Differential Rate 2022-23
 - (b) Statement of Rating Information 2022-23
2. Support the following differential rates in the dollar and minimum payments for the GRV and UV rated properties, subject to finalisation of the 2022/2023 draft budget:

Category	Rate in the \$	Minimum Rate \$
GRV General	7.510	370.00
GRV Mining	21.357	370.00
3. Seek the Minister for Local Government's approval to impose differential general rates more than twice the lowest rate; and
4. That Council publicly advertises its intention to impose differential rates, pursuant to section 6.36 (1) of the Local Government Act 1995 and invites public submissions for a period of twenty-one days; and
5. That Council considers any submissions in respect of imposition of differential rates as part of the 2022/2023 Budget deliberations.

CARRIED 6/0

It must be understood the purpose of this Agenda Item is to set an estimated Differential Rate so a request can be sent to the Minister after advertising and seeking submissions from the electorate. Invariable the actual rate amount set may differ from the estimate once the valuations have been received from Landgate for the next financial year. However the legislations allows these rate in dollar amounts to be adjusted to reflect the actual valuations by making notation in the Shires Adopted Budget and on the Rate Notices sent out. Such notation is to explain the reason for the difference between the advertise Differential Rate and that impose being due to valuation adjustments from Landgate.

The table below shows the proposed revised rate categories for 2022/2023 and the rate in cents and minimum amounts; for all rate categories.

Category	Rate in the \$	Minimum Rate \$
GRV General	7.510	370.00
GRV Mining	21.357	370.00

"The overall objective of the proposed rates in the 2022/23 Budget is to provide for the net funding requirements of the Shire's services, activities, financing costs and the current and future capital requirements of the Shire. Council has determined its required rates yield after taking into account all revenue sources, expenditure and efficiency measures as part of budget deliberations. The Council was satisfied that it has, on an ongoing basis, reviewed its expenditure, and this is supported by the fact that it has not increased its full-time employee numbers since 2012.

In Reviewing its expenditure and considered efficiency measures as part of its budget deliberations, the following actions have been undertaken:

Efficiency Measures:

- reviewed the need for and remuneration of each position as vacancies arise.
- expanded the provision of road building services to other local governments on a fee for service basis.
- conducted several internal audits of governance and legislative compliance.
- reduced some facility opening hours in line with service review findings regarding usage patterns.
- review staff housing policy.
- disposed of surplus staff housing stock;”

Statutory Environment

Under section 6.36 of the Local Government Act 1995, Council is required to give local public notice of the intention of Council to impose differential rates, or a minimum payment under a differential rate category. Local public notice includes publishing in a newspaper circulating in the district, exhibiting on the notice board of the local government office, and exhibiting on the notice board of the library inviting submissions in respect of the following information, for a minimum of 21 days.

- Details of each rate or minimum payment the local government intends to impose,
- Invitation for submissions to be made in respect of the proposed rate or minimum payment and any related matters.

Policy Implications

There are no policies relating to this matter.

Strategic Implications

N/A

Financial Implications

The Shire’s principle source of income is through rates. It is an essential part of the budget process that the Council consider the level of rates that need to be raised in the context of funding the annual budget. It must also be noted that as other income, such as fees and charges are fixed by external legislation, there is very little scope for the Shire to increase this revenue source to keep up with the rising costs of service provision, therefore, these increasing costs must be borne by increases in rates.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS


That Council:

after the close of the 21-day public consultation period, which concluded on Saturday 26th May 2022 Council are advised that no submissions were received in respect of imposition of differential rates as part of the 2022/2023 Budget deliberations and therefore seek the Minister for Local Government’s approval to impose differential general rates more than twice the lowest rate as per the table below.

Category	Rate in the \$	Minimum Rate \$
GRV General	7.510	370.00
GRV Mining	21.357	370.00

9.1.5 DRAFT BUDGET 2022/2023

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	
Disclosure of Interest:	Nil
Attachments:	Attachment
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to review and make comment on the Draft 2022/23 Annual Budget as presented.

Background

A copy of the Draft 2022/2023 Annual Budget was provided to Councillors prior to the meeting for review.

Final adoption of the budget is proposed to be either at the July ordinary meeting or a special meeting to be called.

End of Year (EOY) figures are only best estimates at this time and will need to be revised closer to the end of the month.

Comments

Council will be required to review the Draft Budget and offer recommendations prior to its finalisation.

Statutory Environment

Local Government Act 1995, Section 6.2 – Local Government to prepare an annual budget.

Policy Implications

Council does not have a policy in relation to this item.

Strategic Implications

Nil

Financial Implications

Budget of financial income and expenditure for 2022/2023 financial year.

Voting Requirements

- Simple Majority Absolute Majority


OFFICER RECOMMENDATIONS

That Council review the Draft 2022/2023 Annual Budget prior to considering the budget for formal adoption in July.

9.1.6 LEASE OF PORTION SCHOOL PROPERTY – HIGHWAY CONSTRUCTIONS ALBEM OPERATIONS JV

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	ED1.1.2
Disclosure of Interest:	Nil
Attachments:	Nil

Signature:	Officer	CEO
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Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council’s approval to lease a portion of the Westonia Primary School property to Highway Constructions Albem JV for a period of twelve months.

Background

As shared with Council previously Highway Construction Albem JV (HCA JV) are the contractors who will be undertaking the Bridge upgrades on the Highway, a project that is likely to take approximately twelve months.

They have approached the Council to lease a portion of the Westonia Primary School property @ 250m2 being offices, classrooms, kitchen, 3 x ablutions and parking areas to use as their administration base for the duration of the project. There will be approximately 10 to 14 engineering, project administration staff there at any one time.

Negotiations have been held on a suitable rental fee being equivalent to \$ 750/week plus charges for utilities. Market rental for commercial property in the general region provided by an independent real estate agency is between \$ 100 to \$ 150/m2.

A commercial lease agreement has been drafted for both parties to duly sign.

Comment

S 3.58 (3) of the Local Government Act, 1995 governs the disposal of property either by selling or lease. Before disposing the property by way of lease Council is required to give local public notice of the proposal inviting public comments within 2 weeks. The public notice period closed on 15th June 2022 and at the time of closing there were no submissions received from the community for consideration.

Statutory Environment

S 3.58 (3) Local Government Act 1995 – Disposing of Property.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Economic - Facilitate local business retention and growth.

Financial Implications

Income of \$ 39,000 over a 12-month period generated from the lease fee.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS


That Council approve to lease a portion of the Westonia Primary School property to Highway Constructions Albem JV for a period of twelve months for an annual fee of \$ 39,000 plus utility charges.

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

a) a matter affecting an employee or employees;

9.1.7 CHIEF EXECUTIVE OFFICER APPRAISAL

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	
Disclosure of Interest:	Bill Price, CEO
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report

Executive Decision

Legislative Requirement

The purpose of this report is for Council to review and endorse the CEO's performance review as per the requirements of S 5.38 & 5.39 of the Local Government Act, 1995 as well as establish the next reporting period KPI's.

Background

The CEO was appointed to his position in January 2022 and as part of the appointment process it was resolved that an initial Performance Review be conducted in June 2022. As discussed at the May Council meeting the CEO Performance Evaluation template previously established was shared with Councillors for information.

As the matter deals with the Personal Affairs of the CEO, Council will meet behind closed doors to discuss the review outcomes. The President and Councillors will then present the outcomes of the review and provide comment to the Chief Executive Officer.

As part of the review it is a requirement that Council give consideration to the following contract items;

- Leadership
- Councillor Relations
- External Relations, including customers and stakeholders
- Organisation Management
- Planning
- Financial Management.

Comment

Council has carried out the performance review of the Chief Executive Officer and Council is now required to resolve any amendments to the contract.

Statutory Environment

Local Government Act 1995, section 5.38 – Council is required to review the performance of the CEO at least once each year.

 **Policy Implications**

The CEO Performance Review is undertaken in accordance with Council's Policy.

 **Strategic Implications**

Effective Staff Performance

Civic Leadership - Manage the organisation in a responsible and accountable manner.

 **Financial Implications**

Negotiation of contract Remuneration package.

 **Voting Requirements**



Simple Majority




Absolute Majority

OFFICER RECOMMENDATIONS

That the Council adopt the 2022 Annual Review of the CEO as per requirements of Section 5.38 and 5.39 of the Local Government Act 1995 and that Council endorse the Key Performance Criteria for the ensuing 2022/23 period as presented.

9.1.8 RESERVE TRANSFERS

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:		
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council's endorsement for the transfer of funds to various Reserve accounts.

Background

Council in its annual budget makes considerations for the transfer of funds to and from the Reserve account depending on the immediate and/or long term needs of the Municipal budget or projects at hand.

The 2021/22 budget made recommendation for the following net transfers between accounts

Plant Reserve	\$ 185,000 From Reserve to Muni
Building Reserve	\$ 235,000 To Reserve from Muni
Community Development Reserve	\$ 60,000 From Reserve to Muni
Roadworks Reserve	\$ 130,000 To Reserve from Muni.

Comment

These figures were set at the commencement of last years budget and with a full year of operations and a healthy cash surplus at the EOY I am recommending that the following transfers between accounts take place

Building Reserve	\$ 250,000 To Reserve from Muni
Swimming Pool Reserve	\$ 50,000 To Reserve from Muni
Roadworks Reserve	\$ 200,000 To Reserve from Muni.

Statutory Environment

Local Government Act 1995.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Sound Financial management practises by reserving funds for future project initiatives.


Financial Implications

Transfer of \$ 500,000 from the Municipal Fund to various Reserve Fund accounts which is earmarked for future projects.

9.2 COMMUNITY AND REGULATORY SERVICE

9.2.1 DEPT OF EDUCATION – VACSWIM 2022/23

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	RC1.1.6
Disclosure of Interest:	Nil
Attachments:	Attachment
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is to seek Council approval for the Department of Education’s VacSwim program to again utilise the Westonia Swimming Pool from 16th to 23rd December 2022.

Background

In 2022-23, the Dept of Education will be conducting its 104th annual vacation swimming program and is requesting approval to conduct VacSwim at the Westonia Swimming Pool. The Country Early Start Program will be conducted from Friday 16th to Thursday 23rd December 2022, including Saturday 17th and Sunday 18th December 2022.

Comment

Council offers free entry to the Swimming Pool during the pool season.

Statutory Environment

Nil

Policy Implications

There are no policies relating to this matter.

Strategic Implications

N/A

Financial Implications

Nil


- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council approve the request of the Education Department to conduct VacSwim classes at the Westonia Swimming Pool from Friday 16th to Thursday 23rd December 2022.

9.2.2 TENDER 5 2021/22 - STADIUM ROOF STRUCTURE

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	Tender File	
Disclosure of Interest:	Nil	
Attachments:	Nil	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council’s acceptance of the tender received from AUSPAN Building Systems for the construction of a stadium roof structure over the new Bowling Green for the sum of \$????

Background

As resolved at the previous Council meeting,

‘Council supported the inclusion of the Bowling Green Roof Structure into the Diorite Street Recreation Precinct Masterplan and that the CEO be authorized to call tenders for the structure to be considered at the next meeting’.

A notice inviting tenders was advertised on 5th May with tenders closing on 1st June 2022. At the close of tenders only three suppliers tendered being Auspan Building System, Phoenix Sheds and Spantech.

Comment

In accordance with the Local Government (Functions & General) Regulations, Regulation 14(2a) the following criteria, was determined to decide which tender should be accepted:

- (a) Compliance with the specification contained in the request,
- (b) Compliance with the conditions of tendering this request,
- (c) Compliance with the delivery date,
- (d) Compliance with and completion of the price schedule.

Assessment of Tenders against compliance criteria:

All tenders for the supply of vehicle were deemed to comply with the compliance criteria.

Assessment of Tenders against qualitative criteria:

Tenders were scored using the following range:

- 0 – Did not address criterion
- 1 – Insufficient or unclear information
- 2 – Acceptable
- 3 – Good
- 4 – Very Good
- 5 – Excellent

	Selection Criteria and Weighting	
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Tenderer	Experience (50%)	Personnel (25%)	Resources (25%)	Total weighted Score
Auspan Building Systems	45	20	20	85
Phoenix Sheds	45	20	20	85
Spantech	45	10	10	65

Basis of recommendation:

All tenderers scored similarly in qualitative criterion assessment, all having similar experience in providing equipment to Western Australian local governments and having similarly experienced personnel and similar resources.

Tenderer	Price	Option/Insulation
Auspan	\$ 585,497	\$ 37,221
Phoenix Sheds	\$ 788,144	\$ 27,700
Spantech	\$ 1,527,955	\$ Not provided

Prices are GST inclusive.

All Councillors were provided an information package detailing the specifications of the tendered equipment provided by Auspan for further consideration. Further clarification and a break down of costs has also been sought from Auspan for further consideration by the Council.

Statutory Environment

Local Government Act 1995.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Social – Provide community facilities and promote social interaction

Financial Implications

No financial impact in the current budget but depending on Council’s decision will need to be considered in the 2022/23 budget considerations.

Voting Requirements

Simple Majority

Absolute Majority


OFFICER RECOMMENDATIONS

That Council

1. Agree to proceed with the construction of a stadium over the Bowling Green.
2. Allocate the LRCIP (Stage 3 ‘additional’ fund) amounting to \$ 361,000 towards the project in the 2022/23 financial budget.
3. Accept the tender received from AUSPAN Building Systems for the construction of a stadium roof structure over the new Bowling Green for the sum of \$????
4. Request that the Westonia Bowling Club contribute an amount of \$ 150,000 towards the overall costs of the stadium either by way of payment and/or self-supporting loan which is supported by the Council.

9.2.3 RESPONSIBILITY FOR BUSH FIRE BRIGADES – WALGA ADVOCACY

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	L1.1.3 Bush Fire Brigades
Disclosure of Interest:	Nil
Attachments:	Attachment – WALGA Advocacy Paper
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council's position on the future governance responsibility of the Volunteer Bush Fire Brigades.

Background

Western Australian Local Governments have extensive roles and responsibilities embedded in the State Emergency Management Framework across the emergency management spectrum of prevention, preparedness, response, and recovery. Under the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs). 111 Local Governments manage 563 BFBs involving approximately 20,000 volunteers.

As part of WALGA's 2021 Emergency Management Survey, Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

The State Government is currently drafting the *Consolidated Emergency Services Act (CES Act)*, which consolidates the *Fire Brigades Act 1942*, *Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* into a single piece of legislation, anticipated to be released as a Green Bill for consultation in early 2023.

The introduction of the *Work Health and Safety Act 2020* has also shone a spotlight on Local Government responsibilities for managing volunteer BFBs.

Comment

The development of the CES Act represents an important and timely opportunity for the sector to determine its position on the management of volunteer BFBs. An endorsed advocacy position will guide the Association in its engagement with the State Government on this issue.

WALGA has prepared the attached proposed Advocacy Position for the sector's consideration.

A six week period for sector consultation is designed to enable Local Governments to engage with relevant stakeholders, including volunteers, and for Councils to consider their position. Feedback on the proposed position will be reviewed and inform a final position to be considered by WALGA State Council in September 2022.

Four options are identified for the future management of BFBs:

1. Status quo - continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).
2. Improvements - continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.

3. Hybrid Model - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however, where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.

4. Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

Local Governments are requested to consider the following when making a submission to the paper.

1. Does your Local Government manage BFB's?
2. Does your Local Government support the proposed advocacy position on arrangements for the management of BFB's? Why or why not?
3. Does your Local Government have any further suggestions or changes to the proposed Advocacy position?
4. Is Council's preference to continue to manage BFB's or to transfer responsibility to the State Government?
5. Any further comments to make?

A copy of the paper has been given to the Chief Bush Fire Control Officer, My Frank Corsini for comment.

Statutory Environment

Fire Brigades Act 1942.

Bush Fire Act 1954

Fire & Emergency Services Act 1998

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Future governance responsibility of the Bush Fire Brigades network.

Financial Implications

There are no financial implications at this time.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council provide feedback on the future governance arrangement for Volunteer Bush Fire Brigades.

Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position

May 2022




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Acknowledgement

The WA Local Government Association (WALGA) acknowledges the Traditional Owners of the land and pays respects to Elder's past, and present. WALGA acknowledges the continuing knowledge and cultural practices that they bring to the Local Government and Emergency Management sectors to support resilient and sustainable land management on WA landscapes.



Executive Summary

Western Australian Local Governments have extensive roles and responsibilities prescribed in the State Emergency Management Framework (State Framework) across the emergency management activities of prevention, preparedness, response, and recovery. Relevantly, pursuant to the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs).

This Paper proposes a new Advocacy Position on the management of BFBs to guide the Association's emergency management advocacy on behalf of Local Government, and in particular its engagement with the State Government on the development of the *Consolidated Emergency Services Act* which is expected to be released for stakeholder consultation in early 2023.

How to Comment on This Paper

Local Governments are encouraged to provide a written response to this Paper or to complete the [survey](#). Formal Council resolutions will assist the Association understand the sentiment of the sector on this important issue.

The Paper outlines the proposed Advocacy Position, followed by the background and rationale for the new position.

Questions are provided at the end of the Paper to guide feedback.

For further information please contact WALGA's Resilient Communities Policy Manager, Susie Moir via 9213 2058 or smoir@walga.asn.au

Feedback should be provided in response to the questions via email to em@walga.asn.au by **5pm Friday 8 July 2022**.

Introduction

This Paper seeks Local Government's views on a new WALGA Advocacy Position on the management of volunteer bush fire brigades (BFBs).

WALGA Advocacy Positions guide WALGA's policy, advocacy and capacity building activities and support a consistent and whole-of-sector approach.

The introduction of the *Work Health and Safety Act 2020* has shone a spotlight on Local Government responsibilities for managing BFBs. In addition, the State Government is currently drafting the *Consolidated Emergency Services Act*, which consolidates the *Fire Brigades Act 1942*, *Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* into a single piece of legislation, anticipated to be released as a Green Bill in early 2023. Therefore consultation on a new Advocacy Position with respect to management of BFBs is timely.

In 2012, 2019 and 2021, WALGA undertook comprehensive consultation with Local Government in relation to emergency management matters.

In 2021 WALGA undertook a comprehensive [Local Government Emergency Management Survey](#) to ascertain the sector's sentiment with respect to their emergency management responsibilities. 104 Local Governments responded to the Survey. Responses were provided by:

- 36 Chief Executive Officers
- 18 Community Emergency Services Managers
- 50 Local Government officers

As part of the survey Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

These Survey responses reinforce that it is timely to engage with the sector on this issue.

WALGA has been undertaking a process to update our Advocacy Positions, and as a result has prepared eight new Advocacy Position Statements relating to Emergency Management, which will be considered at the July 2022 State Council meeting, as listed in Appendix 1. These new Advocacy Positions are based on previous State Council endorsed submissions, recommendations from significant reviews and inquiries, and information and priorities captured in sector-wide consultations.

A comprehensive Advocacy Position regarding the *Consolidated Emergency Services Act*, is outlined in Appendix 1, Advocacy Position 8.4.

Background

FESA (now the Department of Fire and Emergency Services (DFES)) was established in 1999 for the purpose of improving coordination of the State's emergency services, replacing the Fire Brigades and Bush Fires Boards¹. DFES provides strategic leadership for emergency services across WA. DFES manages the career fire and rescue service, as well as a number of volunteer emergency services: Volunteer Fire and Emergency Services (VFES); Volunteer Fire and Rescue Service (VFRS); State Emergency Services (SES); and Marine Rescue Western Australia.

Around Australia:

- WA is the only State in Australia in which Local Governments manage bushfire volunteers (pursuant to the *Bush Fire Act 1954*).
- In New South Wales, the NSW Rural Fire Service, which makes up the world's largest firefighting volunteer services, is managed by the NSW Government².
- Similarly, the Victorian Government manages the Country Fire Authority which manages regional fire services in Victoria³.
- In South Australia, the *Fire and Emergency Services Act 2005* (SA) provides for the South Australian Country Fire Service (SACFS) being established as a body corporate, currently managing 14,000 volunteers. The SACFS is responsible to the Minister for Emergency Services⁴.
- In Queensland, the *Fire and Emergency Services Act 1990* (Qld) provides for the establishment of rural fire brigades, with the Commissioner responsible for the efficiency of rural fire brigades⁵.
- The Tasmanian Fire Service sits under the State Fire Commission, established under the *Fire Service Act 1979*⁶, with more than 200 fire brigades across Tasmania, 350 career firefighters and 5000 volunteers.
- The ACT Rural Fire Service sits under the ACT Emergency Services Agency⁷ and is responsible for all bush and grass fires in rural ACT areas, through 450 volunteers in eight brigades.
- Bushfires NT is a division of the Department of Environment, Parks and Water Security, which is responsible for administration of the *Bushfires Management Act 2016*⁸. The Minister appoints members of the Bushfires Council and regional bushfires committees.

¹ <https://www.dfes.wa.gov.au/site/about-us/corporate-information/corporate-history/corporate-history.html>

² <https://www.rfs.nsw.gov.au/about-us/history>

³ <https://www.cfa.vic.gov.au/about-us/who-we-are>

⁴ [Part B 2015 South Australian Country Fire Service.pdf \(audit.sa.gov.au\)](#)

⁵ [Fire and Emergency Services Act 1990 \(legislation.qld.gov.au\)](#)

⁶ [TFSAAnnualReport2021.pdf \(fire.tas.gov.au\)](#)

⁷ [Emergencies Act 2004 | Acts](#)

⁸ [Legislation Database \(nt.gov.au\)](#)

Current Arrangements in WA

In Western Australia 111 Local Governments manage 563 BFBs involving approximately 20,000 volunteers. The Bush Fire Service is the largest volunteer emergency service by a significant margin:

- Bush Fire Service: 19,639 volunteers
- Fire and Rescue Service: 2,486 volunteers
- State Emergency Services: 2001 volunteers
- Volunteer Fire and Emergency Services: 926 volunteers
- Emergency Services Cadet Corps: 2,261 volunteers
- Marine Rescue Service: 1,559 volunteers⁹.

The number of BFBs managed by Local Governments varies from one up to 20. For example, the Shire of Cranbrook, which has a population of 1000 people, annual revenue of \$8 million and 29 employees manages 11 BFBs. The City of Mandurah, population 88,000, annual revenue of \$116 million and 678 employees, manages one BFB.

DFES also manages some BFBs. This includes seven bushfire brigades within the Kimberley and seven bushfire brigades within the Pilbara regions, under Memorandums of Understanding (MOU) with relevant Local Governments which make DFES responsible for the day-to-day management of the BFB and all response activities, excluding in relation to land tenure managed by the Department of Biodiversity, Conservation and Attractions.

Under this arrangement, Local Governments maintain responsibility for administering the *Bushfires Act* and carry out activities such as inspecting fire breaks and issuing burning permits.

The Local Government Grants Scheme (LGGS) Manual ([Appendix 1](#)) outlines five different 'profiles' for Bush Fire Brigades, as follows:

- Farmer Response Rural Brigades
- Pastoral Emergency Management
- Rural Brigades
- Settlement Brigades (Rural/Semi Rural)
- Urban Brigades (Defensive/Structural/Breathing Apparatus).

Considerations for Future Bush Fire Brigade Management Arrangements

Local Government Views

As part of WALGA's 2021 Emergency Management Survey, Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

⁹ DFES Volunteering, April 2022

Detailed comments provided in the WALGA survey indicated a strong preference for the State Government to be responsible for all emergency management matters in Western Australia, including the management of BFBs.

Recommendations of Previous Reviews

Over the years there have been many calls for transformational change to the State Emergency Management Framework, in particular rural fire management.

The [Ferguson Report](#) on the 2016 Waroona Bushfire recommended that the State Government establish a rural fire service to address perceived issues in rural fire management, including insufficient capacity and unsuitable governance to deliver rural fire services. In 2017 the State Government hosted a bushfire mitigation summit at which a number of options were considered by stakeholders: a rural fire service operated within DFES; a rural fire service operated within DFES with autonomy; and a dedicated rural fire service that operated independently. Options to transfer the management of all BFBs under one umbrella – DFES or other – were also explored.

The 2017 [Economic Regulation Authority Review of the Emergency Services Levy \(ESL\)](#) considered the extent to which the ESL should be available to fund the administrative and/ or operational costs of a rural fire service, although it was outside the terms of reference for the ERA to examine the merits of a rural fire service or form a view on the best model of a rural fire service¹⁰. A number of Local Governments provided submissions to the ERA Review that supported the creation of a rural fire service¹¹.

Work Health and Safety Act 2020

The requirements of the *Work Health and Safety Act 2020*, enacted in March 2022, have heightened concerns in the sector regarding risk and liability in the management of BFBs, resourcing requirements and training and competency.

The shared responsibility for the health and safety of BFB volunteers adds further complexity to the management of BFBs and responsibilities. Local Governments, DFES, and in some cases the Department of Biodiversity, Conservation and Attractions (DBCA), have a shared duty of care to BFB volunteers due to Controlling Agency activities at incidents, and funding mechanisms (LGGs) for BFB operations and capital equipment.

DFES has a role as the lead fire and emergency services agency in WA for preparing training resources and standard operating procedures. DFES is currently developing additional resources suited to each of the above BFB 'profiles', specifically the management and training of BFBs. These additional resources will be discussed further with the sector in the coming months.

Whether the management structure for BFBs could be aligned to reflect the current operations of different brigade 'profiles', as provided in the LGGs Manual and outlined on Page 5 of this Paper, would require further discussion between DFES and the Local Government sector. This could allow for scalability of BFBs depending on location, resources and capabilities.

¹⁰ [ERA Review of the ESL, 2017, pg 185](#)

¹¹ [ERA ESL Review – summary of submissions to issues paper and draft report](#)

Volunteer Insurance

Local Governments are responsible for providing compensation for injury caused to present and former BFB volunteers as a result of their duties. The commercial insurance market ceased writing injury insurance for volunteers in 2012, therefore a self-insurance mutual scheme was implemented to ensure that Local Governments continue to meet this obligation.

Since 2012, due to the high cost of claims, the aggregate limit of liability has increased from \$250,000 to \$750,000. In addition, the annual cost of insurance has nearly doubled (92%) from \$47.50 to \$91.20 per volunteer, and it is expected that this trend will continue¹².

Sector Capacity, Capability and Resourcing

Local Governments vary in their capability, capacity, and resources to manage BFBs, as well as their other extensive legislative responsibilities and requirements¹³.

By way of overview, Local Governments in Western Australia:

- vary in size from less than 1.5 to over 370,000 square kilometres;
- have populations of just over 100 to more than 220,000 people;
- employ fewer than 10 to over 1000 staff; and
- have revenue (2019-20) ranging from just over \$2 million to just over \$225 million¹⁴.

Bush Fire Service and Volunteerism

The localised culture and history of BFBs in WA has had a large influence on the way that Local Governments engage with and manage BFBs. Many BFBs operate in an independent and self-sufficient way, which Local Governments encourage and support, as this contributes to expansion of the volunteer network in the local community, while also building community networks and resilience.

Communities, and therefore many Local Governments, have a significant interest in volunteering and BFBs, with some Local Governments very involved in the establishment, management and operation of their local BFBs. Therefore it is essential that any future management arrangements, including the transfer of responsibility for management of BFBs to the State Government, should be a voluntary process available to Local Governments that do not have the capacity, capability or resources to manage BFBs. It is also essential that the integrity of the Bush Fire Service is maintained, whatever the arrangements for the management of BFBs.

¹² Data provided by LGIS, 17 May 2022

¹³ 2021 Local Government Emergency Management Capability report - SEMC

¹⁴ [Department of Local Government, Sport and Cultural Industries](#)

Options for future management of BFBs

Four options are identified for the future management of BFBs:

1. Status quo - continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).
2. Improvements - continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.
3. Hybrid Model - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.
4. Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

Proposed Position

Based on the feedback received from Local Governments in the WALGA Emergency Management Survey and the other considerations outlined above, it is considered appropriate for the Association to **support a hybrid model** for the management of BFBs.

A hybrid model would enable the continued management of BFBs by those Local Governments with capacity, capability and resources to do so, while providing a framework for the transfer of the management of BFBs to the State Government where a Local Government does not.

Whatever the arrangements for future management of BFBs, it is apparent that Local Governments with responsibility for management of BFBs require **additional support and resourcing** which should be provided by the State Government, including:

- development of a suite of guidelines and resources to assist Local Governments in their management of BFBs, particularly with respect to the discharge of obligations under the *Work Health and Safety Act 2021*;
- expansion of the Community Emergency Services Manager Program (CESM) so that every Local Government with responsibility for managing BFBs has access to the Program if they wish to participate;
- universal access to DFES training for BFBs; and
- development of mandatory and minimum training requirements including recognition of competency for volunteers.

Based on the previous commentary, the following Advocacy Position is proposed:

Management of Bush Fire Brigades

1. The Association advocates that the State Government must provide for:
 - a) A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;
 - b) The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;
 - c) Mandatory and minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the Department of Fire and Emergency Services (DFES); and
 - d) The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.
2. That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).
3. Where management of Bush Fire Brigades is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility.

How to Provide a Response to this Paper and Proposed Position

WALGA strongly encourages all Local Governments, and particularly those with responsibility for managing Bush Fire Brigades to provide a response to this Paper and the proposed Advocacy Position. Council endorsed responses are preferred but not essential.

The following questions are provided for Local Governments to consider:

1. Does your Local Government manage BFBs?
2. Does your Local Government support the proposed Advocacy Position on arrangements for the management of Bush Fire Brigades? Why or why not?
3. Does your Local Government have any further suggestions or changes to the proposed Advocacy Position?
4. For Local Governments that manage BFBs, is your Local Government's preference to continue to manage BFBs or to transfer responsibility to the State Government?
5. Is your response endorsed by Council? If so, please include the Council paper and resolution.
6. Do you have any further comments to make?

Responses can be provided by way of written submission or by completion of the online [survey](#).

Please provide written submissions by **5pm Friday 8 July 2022** to em@walga.asn.au (Subject line: Bush Fire Brigade Advocacy Position).

WALGA will review the feedback received and prepare a report for consideration by WALGA Zones and State Council in September 2022.

APPENDIX ONE - Proposed Emergency Management Advocacy Position Statements

(Positions to be considered at July 2022 State Council Meeting)

8 Emergency Management

Local Governments in Western Australia play a significant role in emergency management. Both Commonwealth and State Government policy identify Local Government as a key player in community disaster resilience, preparedness and response. Local Governments however face a few challenges in addressing their emergency management responsibilities, and these challenges differ greatly across the State.

8.1 Emergency Management Principles

1. The State Government bears fundamental responsibility for emergency management and has the role of providing strategic guidance, support and services for emergency management activities in Western Australia.
2. The State Government should provide financial and resourcing support as necessary to enable Local Governments to adequately deliver their extensive emergency management roles and responsibilities under the State Emergency Management Framework.
3. The Local Government Sector should be engaged as a partner in policy and legislative reviews that impact Local Government emergency management roles and responsibilities.

8.2 State Emergency Management Framework

Local Governments are supported to undertake their emergency management responsibilities by a simple and streamlined State Emergency Management Framework with the primary objectives of:

1. Protecting people, the economy, and the natural environment from disasters;
2. Supporting communities in preventing, preparing for, responding to and recovering from emergencies;
3. Clearly outlining roles, responsibilities and accountabilities for Local Government and other emergency management stakeholders;
4. Scalability and adaptability that supports Local Governments of varied capacity and capability; and
5. Supporting agency interoperability through common systems and approaches to key activities including data management, communications, and hazard management.

8.3 Sustainable Grant Funding Model for Emergency Management

Local Government should be empowered to discharge its emergency management responsibilities through sustainable grant funding models that support a shared responsibility and all hazards approach to prevention, preparedness, response and recovery from natural disasters. A sustainable grant funding model for Local Government emergency management:

1. empowers Local Governments to undertake proactive approaches to preparedness, prevention, response and recovery;

2. supports the resilience of local communities through capacity-building activities and programs;
3. is responsive to the variations in Local Government resourcing and context
4. develops the skills, capacity and capability of the emergency management workforce; and
5. is consistent, flexible, timely, accessible, scalable, strategic and the guidance provided is comprehensive.

8.4 Consolidated Emergency Services Act

1. The Association advocates for the development of a Consolidated Emergency Services Act to provide a comprehensive and contemporary legislative framework to support the effective delivery of emergency services in Western Australia. The Legislation should clearly define the roles and responsibilities of all emergency management stakeholders including Local Government.
2. The Local Government sector seeks ongoing engagement in the scoping and co-design of the Act and associated Regulations and supporting materials such as Guidelines and fact sheets.
3. The Association advocates for DFES to undertake a full costing analysis of the new Act and to provide to Local Government details of the cost implications prior to the release of any Exposure Draft Bill.
4. Any new or increased responsibilities placed on Local Government by the Consolidated Emergency Services Act must be accompanied by funding and resource support to enable Local Governments to adequately discharge those responsibilities.
5. The Association recognises that in addition to the Consolidated Emergency Services Act, the Regulations and other supporting materials that are developed to support it provide a key resource for Local Governments in understanding and discharging their legislative obligations.
6. The Association advocates for the Act to provide clear guidelines for the process for transferring responsibility for bushfire incident response from Local Government to DFES.

8.5 Resource Sharing

Local Governments and the Association support resource sharing across the Local Government Sector for the purpose of emergency management, to support Local Governments to undertake effective and timely response and recovery to emergencies as well as conduct business as usual. The Association will endeavour to facilitate support to the sector in undertaking resource sharing arrangements.

8.6 Lessons Learnt Management

The Association advocates for the implementation of a transparent and contemporary assurance framework for emergency management lessons management overseen by the State Emergency Management Committee. Findings from inquiries and reviews, and progress on implementation of recommendations, should be publicly reported regularly and consistently.

8.7 Emergency Services Levy

Local Government requests the implementation of the recommendations from the 2017 Economic Regulation Authority (ERA) Review of the Emergency Services Levy, which supported increased transparency and accountability in the administration and distribution of the ESL through:

1. Expansion of the ESL to fund Local Government emergency management activities across prevention, preparedness and response.
2. Administration of the ESL by an independent organisation that is funded through consolidated revenue, with regular independent reviews of expenditure and assessment of the effectiveness of ESL funding expenditure to support prevention, preparedness and response activities.
3. The ESL administration fee should recompense Local Governments for the complete cost of administering the ESL.
4. Public disclosure of the allocation and expenditure of the ESL.
5. Public disclosure by the State Government on the progress of implementation of each of the ERA Review recommendations.
6. A review of the role, responsibilities and reporting arrangements of the Community Emergency Services Manager (CESM) Program.

8.8 Local Government Grants Scheme (LGGS)

Local Government supports:

1. A full, independent review of the LGGS to investigate and analyse how ESL funds are allocated to Local Government via the LGGS;
2. A redesign of the LGGS to remove the ineligible and eligible list and create a sustainable, modern, equitable grants program that funds Local Government emergency management activities across prevention, preparedness and response
3. An audit of existing buildings, facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES) to inform the preparation of a Comprehensive Asset Management Plan and to guide future funding requests;
4. in the interim, an immediately increase in the quantum of State Government funding to enable the provision of funding of operating and capital grant applications in full, to provide all resources necessary for the safe and efficient operation of Local Government Bushfire Brigades, in accordance with obligations of the Work Health and Safety 2020 legislation.

8.9 Expansion of the Community Emergency Services Manager (CESM) Program

That the Association advocates for an expansion of the Community Emergency Service Manager (CESM) Program, as follows:

1. All Local Governments should have the option of participating in the CESM Program.
2. The full cost of the CESM Program should be funded through the Emergency Services Levy.


8.10 Management of Bush Fire Brigades

To be developed.

9.3 WORKS AND SERVICE

9.3.1 TENDER 6-21/22 – ROADTRAIN SIDETIPPER TRAILERS AND DOLLY

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	Tender File
Disclosure of Interest:	Nil
Attachments:	Nil
Signature:	Officer CEO



Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is to accept a tender for the supply of a new Roadtrain sidetipper.

Background

Council has made allowance in its 2022/23 Plant Replacement Program for the purchase of a new Roadtrain Sidetipper Trailers and Dolly to replace the existing GTE Roadtrain Sidetipper combinations which is now 25 years old. Even though this purchase is for a 2022/23 purchase tenders were called early in acknowledgement of the long lead times for delivery of all vehicles and equipment being experienced.

A notice inviting tenders was advertised on 5th May with tenders closing on 1st June 2022. At the close of tenders only two suppliers tendered being Howard Porter & Kindred Equipment Sales & Hire.

Comment

In accordance with the Local Government (Functions & General) Regulations, Regulation 14(2a) the following criteria, was determined to decide which tender should be accepted:

- (a) Compliance with the specification contained in the request,
- (b) Compliance with the conditions of tendering this request,
- (c) Compliance with the delivery date,
- (d) Compliance with and completion of the price schedule.

Assessment of Tenders against compliance criteria:

All tenders for the supply of vehicle were deemed to comply with the compliance criteria.

Assessment of Tenders against qualitative criteria:

Tenders were scored using the following range:

- 0 – Did not address criterion
- 1 – Insufficient or unclear information
- 2 – Acceptable
- 3 – Good
- 4 – Very Good
- 5 – Excellent

Tenderer	Selection Criteria and Weighting			Total weighted Score
	Experience (50%)	Personnel (25%)	Resources (25%)	
Kindred Equipment Sales & Hire	45	20	20	85
Howard Porter	45	20	20	85

Basis of recommendation:

All tenderers scored similarly in qualitative criterion assessment, all having similar experience in providing equipment to Western Australian local governments and having similarly experienced personnel and similar resources.

Tenderer	Price	Option/Retractable Cover
Kindred Sales	\$ 338,618	\$ 13,299
Howard Porter	\$ 327,800	\$ 12,100

Prices are GST inclusive.

All Councillors were provided an information package detailing the specifications of the tendered equipment for further consideration.

The anticipated delivery time for the trailers will be March 2023. Interestingly also is that Council purchased a HP roadtrain combination in 2020 with same specifications for \$ 267,080, which reflects the significant pricing increases for goods being experienced.

It is proposed that the trade trailers be auctioned for sale considering the success we had with the disposal of the 2 x rollers recently.

Statutory Environment

Local Government Act 1995, section 3.57 – Tenders for providing goods or services.

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Nil

Financial Implications

Council will be required to make allocation in the 2022/23 budget for this purchase.

Voting Requirements

Simple Majority

Absolute Majority


OFFICER RECOMMENDATIONS

That Council:

1. **Accept the tender received from Howard Porter for the Supply one new Roadtrain Sidetipper Trailers and Dolly for the total tendered price of \$ 339,900 inclusive of GST no trade, and that**
2. **Make appropriate budget allocation when adopting the 2022/23 annual financial budget.**
3. **List the trade GTE trailers and dolly up for public auction closer to the time of receiving the new items.**

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES
9.4.1 PLANNING APPLICATION SUBDIVISION LOTS 155 BOODAROCKIN ROAD

Responsible Officer:	Bill Price, CEO	
Author:	Bill Price, CEO	
File Reference:	D2.1.2 Subdivisions	
Disclosure of Interest:	Cr Corsini – being co-owner of property	
Attachments:	Subdivision Illustration	
Signature:	Officer	CEO



Purpose of the Report

- Executive Decision Legislative Requirement

This report seeks Council’s support for a proposed subdivision of Lot 155 Boodarockin Road as depicted in diagrams (attached)

Background

The Western Australian Planning Commission (WAPC) has received an application for planning approval from Mr J & R Corsini for a proposed subdivision of Lot 155 Westonia. The purpose of the proposal is to excise the homestead and shed area from the areas of arable land.

Council has 42 days from application to make comments on the proposal to the WAPC, being 14 July 2022.

Comment

The proposal clearly defines the homestead/shed area from the arable areas and would have little effect on the protection of farming land from non-traditional uses.

Statutory Environment

Western Australian Planning Act (Subdivisions)

Policy Implications

Council does not have a policy in relation to this matter

Strategic Implications

Nil.

Financial Implications

Nil.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council support the proposed subdivision of Lot 155 Boodarockin Road as depicted in diagrams (attached)

156

2623.67

CORSINI ROAD

1508.1

LOT 1
384.56 ha

155

BOODAROCKIN ROAD

1303

HOUSE
(TO REMAIN)

593

SHED
(TO REMAIN)

593

185.5

DAM

LOT 2
(HOMESTEAD)
11 ha

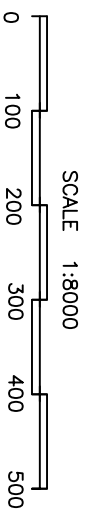
185.5

1055.43

113.78

1428.29

BOODAROCKIN ROAD



ROSS McLOUGHLIN
CONSULTING SURVEYOR
JOUNDALUP: UNIT 1, 9 MERCER LANE
LANCERLIN: 4 SALVAIRE CRESCENT
MOBILE 0419 255 999
EMAIL rossmac@inet.net.au

LOT 155 (No.3438) BOODAROCKIN ROAD – WESTONIA

PROPOSED SUBDIVISION PLAN

SCALE: 1:8000 @ A3 SIZE

DATE: 16.5.2022

DATUM:

LOCAL AUTHORITY: SHIRE OF WESTONIA

PLAN: LOT 155 ON DEPOSITED PLAN 202017

AREA: 395.9745 ha

SURVEYOR: RAM

DRAWN: RAM

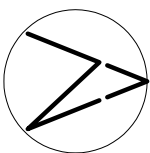
SDR FILE: BD2

DEPARTMENT OF PLANNING, LANDS
AND HERITAGE

DATE
25-May-2022

FILE
162424

THIS PROPOSED SUBDIVISION PLAN IS SUBJECT TO
APPROVAL BY THE WESTERN AUSTRALIAN PLANNING
COMMISSION & LOCAL GOVERNMENT & IS SUBJECT TO
FIELD SURVEY TO CONFIRM PROPOSED DIMENSIONS.



10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

11. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on 16th June 2022 commencing at 3.30pm

12. MEETING CLOSURE

There being no further business the President, Cr Day declared the meeting closed at pm