

SHIRE OF
WESTONIA
A vibrant community lifestyle

AGENDA

Ordinary Council Meeting

To be held in Council Chambers, Wolfram Street Westonia
Thursday 20th July 2023
Commencing 3.30pm

Dear Councillors,

The next Ordinary Meeting of the Council of the Shire of Westonia will be held on Thursday 20th July 2023 the Council Chambers, Wolfram Street, Westonia.

Lunch – 1.00pm

Discussion Period – 1.30pm – 2.30pm

Afternoon Tea – 3.00 pm –3.30 pm

Council Meeting – 3.30 pm

BILL PRICE

CHIEF EXECUTIVE OFFICER

19 July 2023



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In particular and without derogating in any way from the board disclaimer above, in any discussion regarding any planning application or application for a license, any statement or intimation made by any member or Officer of the Shire of Westonia during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Westonia.

The Shire of Westonia warns that anyone who has any application lodged with the Shire of Westonia must obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Westonia in respect of the application.



**SHIRE OF
WESTONIA**
A vibrant community lifestyle

STRATEGIC COMMUNITY

SNAPSHOT

PLAN

2018-2028

CORE DRIVERS

1. Relationships that bring us tangible benefits (to the Shire and our community)
2. Our lifestyle and strong sense of community.
3. We are prepared for opportunities and we are innovative to ensure our relevancy and destiny.

OUR VALUES

Respect – We value people and places and the contribution they make to the Shire.

Inclusiveness – Be receptive, proactive, and responsive.

Fairness and Equity – Provide services for a variety of ages and needs.

Communication – Create opportunities for consultation with the broad community.

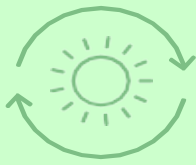
OUR VISION

A vibrant community lifestyle

MISSION

Provide leadership and direction for the community.

ECONOMIC



Support growth and progress, locally and regionally...

Efficient transport connectivity in and around our Shire.

- Continue to utilise our Road Management Plan, which incorporates a road hierarchy, minimum service levels and maintenance policy.
- RAV Ratings and Shire boundaries are consistent across local government boundaries.
- Lobby and build enduring partnerships with key Government Departments to improve Great Eastern Hwy.
- Actively participate in the Secondary Freight Network group.
- Develop and implement a Road Asset Plan highlighting key funder and strategic partnerships to support sustainability.
- Develop a Gravel Reserve Policy which identifies future gravel reserves and recognises cost to local government.
- Educate road users about road safety and driving on gravel roads.
- Optimal and safe use of our plants and equipment assets.
- Ensure that appropriate RAV vehicles traverse correct RAV routes.
- Maintain our airport with a view to improvements to meet commercial and recreational aviation needs.

Facilitate local business retention and growth.

- Council recognises the opportunity of partnering with Westonia Progress Association, works closely and supports them to help achieve their economic development projects and our strategic goals.
- Council continue to have a role in facilitating the presence of a Co-op in our community.
- Enhance local economic activity by supporting the growth of tourism in our Shire and region including applying for funding to improve tourist facilities.
- Improve our online tourism presence.
- We forward plan to improve the economic diversity in our community.
- In partnership with Council, the mine develops long term business plans for current mine assets.
- Investigate options for multipurpose accommodation if vacancies arise in mine accommodation.

SOCIAL



Provide community facilities and promote social Interaction...

Plan for community growth and changing demographics.

- Develop the Town Planning Scheme.
- Plan and develop residential and industrial land.
- Community safety and ease of access around town is a priority.
- Our lifestyle, facilities and sense of community is promoted.
- The CEACA project continues to expand the number of universally designed dwellings in our town.
- We support our emergency services.
- We enable visiting health professionals to our community.
- The Community Resource Centre receives external funding to provide preventative health and community development initiatives to the community.
- We facilitate healthy and active ageing in place
- Our cemetery is well presented.

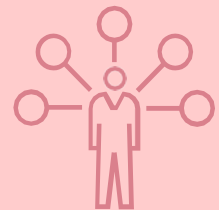
Our community has the opportunity to be active, socialised and connected.

- We collaborate and encourage active engagement in local clubs and community initiatives that support a healthy lifestyle.
- Investigate motor sport opportunities around the Shire.
- Preserve and celebrate our local history.
- Support our volunteers and clubs to remain strong, dynamic, and inclusive.
- Encourage lifelong learning.
- Children and youth have active and social opportunities.
- Continue to provide high standard and accessible shire facilities.
- Retain and expand Westonia's unique tourism experience.

Natural spaces are preserved and bring us value.

- Sustainably manage our reserves and open spaces.
- Participate in best practice waste management.
- Work collaboratively to meet legislative compliance with managing weeds and pests as well as our environmental health standards.
- Investigate renewable energy generation technologies.

GOVERNANCE



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

Be progressive and capture opportunities.

- Be open to local productivity/ best practice and cost saving opportunities locally and regionally.
- Investigate joint resourcing and tendering
- Advocate and develop strong partnerships to benefit our community.
- Be prepared by forward planning our resources and focusing on continuous improvement.
- Identify risks and opportunities after the life of the mine.

The community receives services in a timely manner.

- Meet our legislative and compliance requirements.
- Work towards optimal management of our assets.
- Work to develop Councillor and staff skills and experience to provide career and succession opportunities within the Shire.
- Inside and outside staff are multi skilled to understand the business of local government and provide a seamless service to the community.
- Communicate and engage with our community regularly.

Financial resources meet the ongoing needs of the community.

- Seek external funding for significant capital improvements that deliver upon our strategic objectives.
- Investigate ways to reduce reliance on operational grants given the current State and Federal Government priorities.

**Shire of Westonia: -
A vibrant community lifestyle.**



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1. DECLARATION OF OPENING

The President, Cr Crees welcomed Councillors and staff and declared the meeting open at 3.30pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors:

Cr RM Crees	<i>Shire President</i>
Cr RA Della Bosca	<i>Deputy Shire President</i>
Cr WJ Huxtable	
CR RS Corsini	
Cr KM Day	
Cr DL Geier	

Staff:

Mr.AW Price	<i>Chief Executive Officer</i>
Mrs JL Geier	<i>Deputy Chief Executive Officer</i>

Members of the Public:

Apologies:

Approved Leave of Absence:

3. PUBLIC QUESTION TIME (3.35PM – 3.50PM)

NIL

4. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

5. CONFIRMATION OF PREVIOUS MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the Ordinary Meeting of Council held on 15th June 2023 be confirmed as a true and correct record.

6. RECEIVAL OF MINUTES

OFFICER RECOMMENDATIONS

That the minutes of the CEACA meeting held Monday 29th May 2023 be accepted.

That the minutes of the WEROC INC. Board meeting held Wednesday 28th June 2023 be accepted.

That the minutes of the GECZ. Board meeting held Tuesday 20th June 2023 be accepted.

Shire of Westonia



RECEIVAL OF MINUTES

**MINUTES OF THE CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC
MANAGEMENT COMMITTEE MEETING HELD ON MONDAY, 29th MAY 2023 AT
10.00AM AT THE KELLERBERRIN & DISTRICTS CLUB, 260 CONNELLY STREET,
KELLERBERRIN**

1. MEETING OPENING

The Chairperson opened the meeting at 10.05am and welcomed Matthew Hancock and Misty Morton from InCasa.

2. PRESENTATION – PINGELLY MODEL

Matthew Hancock (Director) and Misty Morton (Clinical Nurse Consultant) presented. There was a high level of interest from attendees. Wyalkatchem, Mukinbudin and Mt Marshall indicated an interest in further discussions with InCasa immediately after the meeting.

3. MEETING MATTERS

The Management Committee meeting re-commenced at 11.10am.

3.1 Record of Attendance and Apologies

Present

Terry Waldron (Chairperson), Richard Marshall (CEACA Executive Officer), Jo Trachy (CEACA Operations Manager & Minute Secretary), Darren Mollenoyux (Shire of Bruce Rock), Stephen Strange (Shire of Bruce Rock), Rod Forsyth (Shire of Kellerberrin), Monica Gardiner (Shire of Kellerberrin), Ben McKay (Shire of Mt Marshall), Tony Sachse (Shire of Mt Marshall), Gary Shadbolt (Shire of Mukinbudin), Dirk Sellenger (Shire of Mukinbudin), Bill Price (Shire of Westonia), Louis Geier (Shire of Westonia), Quentin Davies (Shire of Wyalkatchem), Peter Klein (Shire of Wyalkatchem), Mischa Stratford (Shire of Wyalkatchem), Nic Warren (Shire of Yilgarn), Wayne Della Bosca (Shire of Yilgarn)

Apologies

Raymond Griffiths (Shire of Kellerberrin), Mark McKenzie (Shire of Merredin), Lisa Clack (Shire of Merredin)

3.2 Declaration of Quorum

The Chairperson advised that the quorum for the meeting was met.

3.3 Conflicts of Interest

Stephen Strange (Shire of Bruce Rock) Potential conflict - Daughter sits on the Council at the Shire of Narembeen, who have applied to become a Member of CEACA and potential conflict – CEACA management of Bruce Rock Shire-owned retirement units.

3.4 Previous Minutes

RESOLUTION

It was resolved that the Minutes of the CEACA Management Committee meeting held on the 27 February 2023 be accepted as a true and accurate record of proceedings subject to the following changes:

- Attendees – Change 'Shire of Southern Cross' to 'Shire of Yilgarn' and insert 'Carried' after the resolution in Item 4.3.

CARRIED

3.5 Matters Arising

The matters were noted. The Executive Officer advised that the items will be covered in the Agenda items.

4. MATTERS FOR DECISION

4.1 Amendments to the Constitution

The Executive Officer spoke of the draft amendments to the Constitution and advised as follows:

- Jackson McDonald reviewed the document and updated the membership terms as well as wording to ensure it was modern and up to date for charitable and tax for compliance. Changes are tracked.
- The document has been tabled to obtain approval for the draft changes and will be submitted for approval of CEACA members immediately after the August Management Committee meeting.
- Department of Communities has a copy of the draft and will advise if the wording is compliant with their requirements, should CEACA decide to apply for Registered Community Housing Provider status.
- 75% of Members must approve the changes. A Members Meeting will be held in August.

General discussion ensued.

ACTION ITEMS

- The Executive Officer will continue with the review and set a date for a Members Meeting to finalise.
- All Members review the draft and discuss with their Councils to ensure full transparency and authority.

RESOLUTION

It was resolved by the Members that the draft changes to the Constitution be approved for presentation at a Members Meeting in August 2023 or at the 2023 CEACA AGM.

CARRIED

4.2 Shire of Narembeen – Application to Join CEACA

The Letter of Intent from the Shire of Narembeen was tabled for discussion.

- The Shire has indicated that it intends to join CEACA for a period of 3 years as full Members from 1/7/23.
- The Constitution says that the Management Committee must agree to the application prior to approval. There must be 50% agreement from the Members to accept new Members.

General discussion ensued and included the fact that the letter was only indicating an 'intention' to join and could not be accepted as a firm 'agreement' to join.

Stephen Strange advised his understanding that Shire of Narembeen had unanimously agreed to apply for full membership of CEACA.

With regards to the application for membership, it was agreed that:

1. The Executive Officer confirm the Shire's agreement to join.
2. The letter states that the membership fee of \$15k per annum is 'subject to change on an annual basis'.
3. The letter confirms that the Shire agrees to the amended CEACA constitution and fees.

RESOLUTION

It was resolved that the Management Committee approves the Shire of Narembeen's application for full membership of CEACA under the terms set out in the Letter of Intent provided by the Shire of Narembeen.

CARRIED

ACTION ITEMS

Executive Officer to confirm with Shire of Narembeen that their letter represents an application for membership and that the CEACA Management Committee has accepted the application.

4. MATTERS FOR DISCUSSION

4.2 Government Funding for Additional ILU's

In relation to the Federal Government's Growing Regions Funding, the Executive Officer advised as follows:

- This is a new funding option that replaces Building Better Regions.
- The funding includes funds for building better community building infrastructure, which could include ILUs.
- There are different tiers to the application and ours would be up to 50% of the cost of the project. That could work well for CEACA as we can then approach the State Government and advise that we are hoping to be successful with up to 50% funding from the Federal Government towards the overall project for ILU.
- We would be applying for 'affordable living units'. CEACA currently house the elderly, people living with a disability, those on very low incomes and workers and their existing model works well without impacting their charitable status. Workers are eligible, depending on income levels, age and if they have a disability.
- EO has spoken to two Consultants with a view to putting together a funding proposal. Tara Whitney is the preferred option. Consultancy fees are \$6k to lodge an EOI and \$8k for a cost benefit analysis.
- CEACA have allocation in the budget for consultancy fees (\$10k) this year and a possible top up next year.
- Comfortable using the Consultant and recommends that CEACA submit an EOI.

General discussion ensued.

RESOLUTION

It was resolved by the CEACA Management Committee to engage the services of Consultant, Tara Whitney to prepare an EOI and Cost Benefit Analysis for the Growing Regions Funding application.

CARRIED

ACTION ITEMS

1. Shires to submit final number of ILU's required by no later than 30 June 2023.
2. Operations Manager to send current waiting lists and EOI to shires.

4.3 Management of Bruce Rock Shire Owned Units

The Executive Officer advised as follows:

- The CEACA Management Team met with Elders Real Estate, and they are keen to work with us to manage the shire owned units for a fee similar to the one currently being paid by CEACA.
- CEACA and Elders are ready to meet with the shire when the shire is ready to proceed.

4.4 Property Management – Elders (Included in EO Report)

The Executive Officer commented as follows:

- CEACA and Elders met last week and they have advised of their challenges with regards to staffing.
- Elders have recruited a Property Management Specialist, Ingrid Fernhauer, and are putting staff in the Merredin office. The Finance Team will remain in Bunbury.
- The 1-year contract between Elders and CEACA expired last year. We are asking for a 2-year contract.
- Elders have not raised their fees since they first signed the agreement with CEACA and will only be increasing by CPI to cover additional transport costs.
- Although we also have a proposal from the Professionals in Northam, we feel Elders are still the best option and have the resources to manage the CEACA properties and the possibility of more.

Discussion ensued.

RESOLUTION

It was resolved that a final proposal be obtained from Elders and presented to the CEACA Management Team for review and approval.

CARRIED

4.5 Care Services Models

The Executive Officer commented as follows:

- CEACA were keen to work with Catholic Homes and Baptistcare, however they advised due to staff shortages they are not able to increase their client base in the region.
- We are currently working with Right at Home and Avivo. These are not formal relationships and we work together on an ad hoc basis with information sessions, referrals etc.
- Westonia Shire are now registered as a Community Home Care Approved Provider and are utilizing the shire staff for provision of care.

4.6 FY23 Budget (Included in Executive Officer Report)

The Executive Officer spoke to the Budget and made the following additional comments:

- Interest received has increased as we have more money in the bank.
- Consultancy - May need to be increased to \$15-\$20k to cater for funding applications.
- Occupancy – budget 95%, however is nearer to 100% and has been for some time.
- Expenses - Budgeted to increase as a) credits received during COVID period are being used up and b) repairs costs that were allocated to defects will be charged to normal repairs and maintenance going forward, unless identified as a defect by the Building Inspector and have yet to be fixed.
- Pleasing surplus overall.
- Draft budget for discussion only at this stage. The final will be presented to the Management Committee for final approval at the August meeting.
- Need to resolve membership fee as we have assumed \$15k.

RESOLUTION

It was resolved that effective from the 1 July 2023, the CEACA Membership fee for the next 12 months remains at \$15k.

CARRIED

5.6 Executive Officer Report (Attachment 6)

The Executive Officer spoke to their report and made the following additional comments:

- Project funds managed by Shire of Merredin (\$380k) have been acquitted by the State Govt and transferred to CEACA Westpac account, is earning interest and noted on Balance Sheet as provision for defect rectification account.
- Annexure A shows 9 months actual v budget and very much ahead.
- Governance in line with budget. Estimating \$146k surplus for the year and includes moving \$100k to the refurbishment provision.

4.7 Operations Manager Report (Attachment 7)

The Operations Manager spoke to their report and made the following additional comments:

- Elders have employed a new Property Manager and an Assistant Property Manager in addition to the Property Management Specialist, Ingrid Fernhauer, mentioned in the Executive Officer's report. Both staff members are based in Merredin and will report to the current Property Manager, Sheralee Prowse until such time as they are comfortable handling the portfolio unaided. Sheralee Prowse will step back from her duties over time and the two staff members will report to Ingrid.
- CEACA will undertake termite treatments in 2024 and we expect the costs to be high.
- Thanked Shire of Wyalkatchem again for hosting the Health and Ageing Information Session and advised that further sessions will be held with a simplified format to make it easier for the attendees to understand the process of applying for home care packages and funding.
- Currently working with a new software program called MaintainX. This will improve our ability to keep track of our assets and will be of benefit if and when we apply to become a Registered Housing Provider or take on management of additional properties.
- Curtin Heritage Perth has become the first to sign a labour agreement to fast-track entry of overseas workers and will offer 570 workers a rapid entry and permanent residency pathway over 5 years. If this is something shires are interested in, we can forward the information.
- CEACA have been able to assist tenants with accessing home care packages, mobility aids and have worked well with local home care providers to ensure they receive the care they need and have access to their funding.
- Met with Megan from NDSP to discuss ways that we can benefit each other. Possibility of funding for disability units. CEACA waiting on information in this regard.
- Completed the review of the Registered Community Housing Provider application and submitted report to the EO for review. A discussion was held with Helen Taylor from the Business and Operational Support Services and that resulted in some useful information for CEACA.
- A tenant has again expressed concern that the CEACA sites are not named and asked that Members review this and consider naming some or all their sites.
- CEACA have a secure packet being held by Westpac Bank in Mt Lawley. The signatories are out of date and must be changed to the Executive Officer and Operations Manager to enable access. Once accessed and the contents noted, the decision will be made to keep or cancel.

RESOLUTION

In relation to the CEACA Westpac Secure Packet being held by the Mt Lawley branch, it was resolved by the Members that:

1. Helen Westcott and Bruce Whittber be deleted as authorised representatives.
2. Richard Marshall and Joanne Trachy be added as authorised representatives.
3. The Chairperson will sign a letter of authority to present to Westpac.

CARRIED

ACTION ITEMS

1. Chairperson to sign a letter of authority.
2. CEACA Members to consider whether naming the sites is appropriate and report at the next meeting.
3. Operations Manager to present letter of authority and meeting minutes to Westpac Bank.

5. MEETING CLOSURE

There being no items of general business, the Chairperson declared the meeting closed at 1.00pm

DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the Management Committee Meeting held on _____.

Signed _____

Person presiding at the meeting at which these minutes were confirmed.



WEROC Inc. Board Meeting MINUTES

Wednesday 28 June 2023

Donnan Park Pavilion

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Board Meeting held in Tammin on Wednesday 28 June 2023.

AGENDA

1. OPENING AND ANNOUNCEMENTS

Ms. Emily Ryan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 9.38am.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms. Emily Ryan

Ms. Glenice Batchelor

Ms. Lisa Clack

Mr. Mark Crees

Mr. Tony Crooks

Mr. Wayne Della Bosca

Mr. Raymond Griffiths

Mr. Mark McKenzie (Deputy Chair)

Mr. Darren Mollenoyux

Mr. Bill Price

Ms. Joanne Soderlund

Mr. Nic Warren, proxy and voting delegate for Mr. Bryan Close

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Bryan Close

Mr. Simon Napier, Senior Advisor Contaminated Sites & Environment, Water Corporation

2.3 Guests

Mr. Gavin Treasure, Chief Executive Officer, Shire of Dumbleyung (joined the meeting via videoconference at 9.49am)

Mr. Daniel Stevens, Senior Planner Property Portfolio, Water Corporation (joined the meeting at 10.30am)

Ms. Rebecca Bowler, Manager Customer & Stakeholder, Water Corporation (joined the meeting at 10.30am)

3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, "a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management

committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee”.

Name	Agenda Item / Initiative	Disclosure
Ms. Glenice Batchelor	Items relating to tourism/ marketing initiatives.	Ms. Batchelor has previously declared a possible conflict of interest in relation to tourism discussions given that she operates a tourism business in the Shire of Tammin.

4. PRESENTATIONS

4.1 Mr. Gavin Treasure, Chief Executive Officer, Shire of Dumbleyung 9.45am

Attachment 1. 4WDL Worker Housing Analysis Scope of Works

At the WEROC Inc. Board meeting held on 26 April 2023, in response to the presentation by Acting Chief Executive Officer of the Wheatbelt Development Commission (WDC), Ms. Susan Hall, it was requested that the Executive Officer contact WDC and ask for a more detailed report on their housing analysis project and to request assistance in undertaking a housing analysis similar to the one being completed in the southern Wheatbelt.

Emails were sent to Ms. Hall on 1 May and 18 May with the above request and no response was received. The Executive Officer subsequently contacted Mr. Gavin Treasure, Chief Executive Officer at the Shire of Dumbleyung, who is leading the 4WDL worker housing analysis project, to ask for more information on this project. Mr. Treasure offered to provide a verbal briefing on the work undertaken by 4WDL.

Attached for Board Members reference is the scope of works for the 4WDL project.

Comments from the meeting:

- Mr. Treasure provided the following overview of the 4WDL worker housing analysis:
 - The 4WDL group of councils (Williams, Wagin, West Arthur, Woodanilling, Dumbleyung and Lake Grace) identified that housing availability (short-stay, worker, family, aged) was an issue and approached the Wheatbelt Development Commission (WDC) with a request for assistance in undertaking a housing needs assessment.
 - Each of the six Councils contributed \$3,000 toward the consultant costs and the WDC contributed \$20,000.
 - Two consultants were engaged, one focused on the planning component of the work and the other the economic analysis.
 - The project was conducted in five phases:
 - i. The first/inception phase involved scoping the work, a comprehensive literature review and development of a stakeholder engagement strategy.
 - ii. The second phase involved data collection, reviewing future development plans for each Shire and a business and service provider (e.g., WACHS, GROH) survey to get forward estimates for worker housing demand.
 - iii. Phase three involved a housing market assessment, trend analysis and gap analysis.
 - iv. Phase four involved a benchmarking exercise to look at what other Local Governments were doing in Australia and identifying housing lease and purchase models that would be suitable to the 4WDL group of Shires.

- v. The final phase involved demand modelling for each Shire (with low, medium, and high scenarios considered), an assessment of land availability compared to housing demand and identifying potential funding models.
 - As a result of this work, it was concluded that there is a shortfall of between 158 (low demand modelling) and 254 (high demand modelling) houses across the six Shires.
 - The 4WDL group are meeting again in mid-July and will discuss next steps. It is being recommended that each Shire contribute a further \$6,500 to enable development proposals and a business case to be developed.
 - Mr. Treasure suggested that if WEROC want to get some traction on housing it is advisable to establish a strong evidence base and be argument ready.

Mr. Treasure left the meeting at 10.10am and did not return.

4.2 Water Corporation, Golden Pipeline Renewal Project Team, 10.30am

At the WEROC Inc. Board meeting held on 22 February 2023, the Executive Officer provided information on the Water Corporation's Golden Pipeline Renewal Project. In response to this information, it was requested that the Executive Officer query with the Water Corporation if remediation of pumping stations was included within this scope of works.

In response to the question over the remediation of pumping stations, Ms. Felicity Wood, Lead Community Engagement Officer, advised as follows:

The Water Corporation has worked, and is currently working, to remediate areas of several pump stations (for example, at Dedari), to manage the public health risks associated with the contamination present at the sites.

This is separate to our planning for pipeline renewal, and the associated Interpretation Strategy which is focussed on the pipeline.

Ms. Wood offered for the project team to attend a WEROC meeting and brief the Board on future plans to manage the heritage of the pipeline.

Comments from the meeting:

- Ms. Rebecca Bowler and Mr. Daniel Stevens attended the meeting and provided the following update:
 - The Goldfields Water Supply Heritage Project will involve progressively replacing the 5-10km sections of the old pipeline each year with new underground pipe.
 - The project is expected to take 70 years from its commencement in December 2022.
 - Mining activity in the east is driving the schedule to some extent, with the Water Corporation being asked to update their electric pumping stations in the near term due to insufficient water supply in these areas.
 - Stephen Carrick Architects in partnership with Howard and Heaver Architects have been appointed to complete an interpretation strategy for the pipeline. The intention is to preserve sections of the pipeline for heritage and tourism purposes and to help tell the important stories of the pipeline.
 - An integral part of developing the interpretation strategy will be a public research history project to understand the local stories of the pipeline. This project is expected to commence in August 2023.
 - Pump station remediation works are ongoing. The major concern is contamination of the soil around the pump stations resulting from boiler ash bonding with asbestos containing material (ACM).

- Boiler ash has been mapped and fenced and excavation is being undertaken. Other visible ACM around the pump stations is being picked by hand. The materials are being moved to asbestos contamination cells.
- Mr. Wayne Della Bosca questioned if the pump stations will eventually be opened to the public. Mr. Stevens advised that the National Trust have responsibility for the buildings and the Water Corporation are in discussions with them about how to make the areas safe for visitors, but their immediate concern is remediating contamination at the sites because there is no work able to be conducted on the buildings until the soil contamination is dealt with. Mr. Stevens also noted that a barrier to opening the pump stations to visitors is, that due to many years of disuse, there is a lot of work to do to make them safe again and the cost to do so is significant.
- Ms. Glenice Batchelor queried where the contaminated material is going and if Local Governments were made aware if a contamination cell is located within their Shire. Mr. Stevens advised that the contamination cells are located on Crown land vested in the Water Corporation. The sites are very thoroughly documented, and the information is available publicly.
- Mr. Mark Crees questioned if the houses around the pump stations would be remediated as well. Ms. Bowler advised that they would take this question on notice to ensure an accurate response is given.

Ms. Bowler and Mr. Stevens left the meeting at 11.15am and did not return.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Wednesday 26 April 2023

Minutes of the WEROC Inc. Board Meeting held in Southern Cross on Wednesday 26 April 2023 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Southern Cross on Wednesday 26 April 2023 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Wayne Della Bosca

Seconded: Mr. Darren Mollenoyux

That the Minutes of the WEROC Inc. Meeting held in Southern Cross on Wednesday 26 April 2023 be confirmed as a true and correct record.

CARRIED

5.2 Business Arising – Status Report as of 12 June 2023

Attachment 2. WEROC Corella Management Letter

Attachment 3. Corella Stakeholder Engagement Plan

Attachment 4. Town Teams FRRR application

Actions Arising from the WEROC Inc. Board Meeting held on 26 April 2023.

Agenda Item	Action(s)	Status
7.1 Corella Management Coordinator	Advise Wheatbelt NRM that: 1) WEROC will commit \$25,000 per annum toward the Corella Coordinator position for a three-year period,	As per the correspondence from Wheatbelt NRM, provided as Attachments 1 and 2, it is intended that a Corella Project Coordinator be appointed by 1 July 2023 and that a regional management plan be completed by the end of this year. A stakeholder engagement plan has

	<p>2) Individual Shire contributions will be in-kind pest control activities,</p> <p>3) Any additional cash contributions are to be negotiated directly between Wheatbelt NRM and the individual Shire.</p>	<p>been developed and aims to ensure regular communication and collaboration with all stakeholders. It is suggested that a first meeting of all stakeholders be held face to face in a central location to provide an opportunity for partners to share their experiences and outline their expectations for the role.</p>
<p>7.2 Town Team Movement Partnership</p>	<p>1) Advise Town Teams that that WEROC will enter into a one-year partnership at a cost of \$15,000 via a sub-contracting arrangement. Contract to commence on 1 July 2023.</p> <p>2) Query the status of the Mental Health Commission partnership that was identified as an opportunity for WEROC in the initial approach.</p>	<p>The Executive Officer met with Ms. Alyce Ventris and Mr. Jimmy Murphy from Town Teams on 10 May 2023. Regarding the Mental Health Commission partnership, it was advised that they ended up going with a slightly reduced submission focussing on a different part of the Wheatbelt for this pilot, there is however a possibility that this opportunity could come back around in which case WEROC would be asked to provide support. Town Teams did submit a project proposal under the Foundation for Rural and Regional Renewal community impact program that if successful will involve delivery of programs in the WEROC area.</p>
<p>7.3 Central Wheatbelt Visitor Centre Proposal</p>	<p>Executive Officer to email Mr. Lindon Mellor with the queries arising from the discussion and report back to the Board once a response is received.</p>	<p>The Executive Officer emailed Mr. Mellor on 27 April providing an overview of the discussion held at the meeting and querying certain elements of the proposal. Ms. Lisa Clack responded on 12 June advising that the project would now be looked at by their new Executive Manager Strategy and Community. Additional detail is provided under Agenda item 7.1.</p>
<p>7.6 Discussion and decisions arising from presentation by Ms. Susan Hall</p>	<p>Request assistance from the Wheatbelt Development Commission in undertaking a housing analysis.</p>	<p>The Executive Officer met with Mr. Alex McKenzie and Ms. Renee Manning on 31 May 2023 to discuss the Wheatbelt Development Commission's housing projects and to enquire about a possible partnership. Further information is provided under Agenda item 7.2.</p>
<p>7.6 Discussion and decisions arising from</p>	<p>1. Contact Wheatbelt NRM to question what their proposal for a</p>	<p>The Executive Officer wrote to Mr. Michael Hayden on 1 May 2023 with a request that he contact each Shire</p>

<p>presentation by Mr. Michael Hayden</p>	<p>ranger service, through the FRRR drought funding entails; and</p> <p>2. Write to Mr. Hayden to thank him for his presentation and request that he contact Shire’s individually to discuss the sites they have selected for coverage under the Eastern Wheatbelt Ranger Service and what services they propose to provide at each site.</p>	<p>individually to discuss their specific sites and requirements.</p> <p>The Executive Officer contacted Wheatbelt NRM to enquire about their ranger service proposal. Ms. Felicity Gilbert, Program Manager Sustainable Agriculture, advised that Wheatbelt NRM had been contacted by the Aboriginal Corporation based in Kellerberrin who asked for assistance in establishing an Aboriginal Ranger program. They attempted to work on an application under the FRRR’s Community Impact Program but were not able to pull it together within the timeframe for this funding. Wheatbelt NRM are speaking with Maarli Services about working cooperatively.</p>
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Recommendation:
That the status reports as of 12 June 2023 be received.

Comments from the meeting:

- The Executive Officer provided a verbal update on the Corella Management Coordinator Position. Wheatbelt NRM have advised that the recruitment process is nearing completion and Dr. O’Callaghan will be in touch with further information in the near future.
- The Executive Officer also advised that the Town Team submission to the FRRR community impact program was successful.

RESOLUTION: **Moved:** Ms. Glenice Batchelor **Seconded:** Mr. Raymond Griffiths

That the status reports as of 12 June 2023 be received. **CARRIED**

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 31 May 2023

Author: Rebekah Burges, Executive Officer
Disclosure of Interest: No interest to disclose.
Date: 1 June 2023
Attachments: Nil
Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 2 May 2022 the budget for the financial year commencing 1 July 2022 and ending 30 June 2023 was adopted. The approved Budget for 2022-23 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received
Note 3	GST refunds for Q4 BAS 2021-22, Q2 and Q3 BAS 2022-23
Note 4	Executive Officer services for the months of June 2022 to April 2023
Note 5	Executive Officer travel to Board and other meetings
Note 6	Monthly subscription fee for Xero accounting software
Note 7	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2021-22 financial year
Note 8	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, the Customer Service Institute of Australia for the customer service excellence workshops, the Shire of Merredin for the Central Wheatbelt Visitor Centre mail out service and Australia's Golden Outback for cooperative marketing initiatives and the Perth Caravan and Camping show.
Note 9	Payment to PWD for .au domain name registration, 12-month hosting fee and compulsory safety upgrade
Note 10	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
Note 11	GST paid
Note 12	Payment to the Australian Tax Office for Q1 BAS 2022-23

WEROC Inc.
ABN 28 416 957 824
1 July 2022 to 30 June 2023

		Budget 2022/2023	Actual to 31/05/2023	Notes
INCOME				
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$0.00	\$0.00	
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	2
	GST Refunds	\$7,927.78	\$5713.00	3
	Total Receipts	\$87,127.78	\$84,913.00	
EXPENSES				
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$34,501.50	\$29,575.89	4
1661.02	Executive Officer Travel and Accommodation	\$1,560.00	\$1,006.99	5
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$749.98	6

1687.03	WEROC Financial Services Audit	\$1,000.00	\$931.00	7
1585	WEROC Consultant Expenses	\$60,000.00	\$16,056.10	8
1850	WEROC Management of WEROC App & Website	\$360.00	\$680.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,000.00	\$5,938.52	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$10,722.15	\$5,152.10	11
	ATO Payments	\$3,668.70	\$5,399.00	12
Total Payments		\$121,612.35	\$65,489.58	
Net Position		-\$34,484.57	\$19,423.42	
OPENING CASH 1 July		\$168,194.70	\$164,322.88	
CASH BALANCE		\$133,710.13	\$183,746.30	

Recommendation:

That the WEROC Inc. financial report for the period 1 April 2023 to 31 May 2023, be received.

RESOLUTION:

Moved: Mr. Mark McKenzie

Seconded: Ms. Glenice Batchelor

That the WEROC Inc. financial report for the period 1 April 2023 to 31 May 2023, be received.

CARRIED

6.2 Income & Expenditure

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 June 2023

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 April 2023 to 31 May 2023 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		190,273.80		
05 Apr 2023	Payment: 150 Square Pty Ltd	0.00	4,180.50	186,093.30
06 Apr 2023	ATO	1,277.00	0.00	187,370.30
04 May 2023	Payment: 150 Square Pty Ltd	0.00	3,624.00	183,746.30
TOTAL		1,277.00	7,804.50	183,746.30
Closing Balance		183,746.30		

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 April 2023 to 31 May 2023 be received.

That the Accounts Paid by WEROC Inc. for the period 1 April 2023 to 31 May 2023 totalling \$7,804.50 be approved.

RESOLUTION:

Moved: Mr. Raymond Griffiths

Seconded: Ms. Glenice Batchelor

That the WEROC Inc. summary of income and expenditure for the period 1 April 2023 to 31 May 2023 be received.

That the Accounts Paid by WEROC Inc. for the period 1 April 2023 to 31 May 2023 totalling \$7,804.50 be approved.

CARRIED

7. MATTERS FOR DECISION

7.1 Shire of Merredin Tourism Proposal

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: As noted in Agenda item 3.

Date: 1 June 2023

Attachments: *Attachment 5: Eyes on Eyre Camping Project Presentation*
Attachment 6: Eyes on Eyre Campground Concept Design Report
Attachment 7: Eyes on Eyre Tourism Signage Strategy
Attachment 8. Eyre Peninsula Trails Strategy
Attachment 9. Final Report Eyes on Eyre

Consultation: Nil

Financial Implications: Unknown

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board meeting held on 22 February 2023 the Shire of Merredin presented the WEROC Tourism Proposal. The matter was briefly discussed but decisions were deferred to allow more time for the Shire's to consider the recommendations. It was requested that prior to the next meeting the Executive Officer conduct further investigation to aid the discussions including making an approach to Australia's Golden Outback to see what a destination development officer position would entail and cost and having an initial discussion with the NEW Travel Executive Officer about the possibility of WEROC joining the Wheatbelt Way.

As a reminder, the proposal presented five options for consideration.

- Option 1 was for WEROC to employ a full-time Tourism Projects Coordinator, based at the Central Wheatbelt Visitors Centre to develop tourism materials for the region. The deliverables would include creating itineraries for one to two events per Shire to attract tourism, CWVC website refresh, itinerary development, and some small-scale business engagement work.
- Option 2 was for WEROC to employ a full-time Tourism Projects Coordinator for a period of three years to establish a brand for the WEROC region and develop/implement a plan of actions, including a new destination website and possible signage.
- Option 3 was to investigate the feasibility of WEROC joining the Wheatbelt Way brand.

- Option 4 was to contract a consultant for approximately three hours a week to develop marketing collateral for the WEROC region and Shires.
- Option 5 was to invest in destination and product development through a partnership with Australia's Golden Outback (AGO).

The recommendation was as follows:

- WEROC Executive Officer to undertake the investigations of WEROC joining Wheatbelt Way and negotiation with NEWROC.
 - Updates to be brought back to the WEROC board with options and costs of the possible transition; and
 - CWVC to identify impacts and propose changes to the MoU.
- Approve Option 4 for a period of 12 months at the cost of \$15,000.
 - Split either \$2,500 per local government if supervised by WEROC OR \$3,000 per local government if supervised by the CWVC.
- If joining Wheatbelt Way is not viable, the Shire of Merredin is to update this paper with an updated recommendation.

At the following meeting, held on 26 April 2023, the Executive Officer advised that discussions had been held with Australia's Golden Outback and NEW Travel to determine the feasibility of options three and five. AGO advised that they were no longer in a position to support WEROC with a destination development officer because their resources had been allocated elsewhere, which eliminates option five at this point in time. NEW Travel advised that whilst they were committed to exploring a potential partnership with WEROC and other stakeholders to develop Wheatbelt tourism, there is a low appetite to open the existing Wheatbelt Way brand to additional towns/Shires and before they considered this as an option, they would need a detailed proposal outlining the benefits of this approach. Based on this response it is unlikely that option three will be progressed.

The Executive Officer also advised that the marketing side of things is being done really well by Australia's Golden Outback and WEROC already invests \$6,000 - \$7,000 per annum on these elements. Progressing with Option 4 does therefore not appear to represent good value for money.

Given that the Shire of Merredin CEO, Ms. Lisa Clack was not present to respond to the queries and her Proxy for the meeting, Mr. Lindon Mellor, was not familiar with the content, the item was deferred for discussion at the next meeting.

Executive Officer Comment:

The intent of an expanded service offering from the Central Wheatbelt Visitor Centre was to enable WEROC to progress actions identified in the WEROC Tourism Audit in the agreed priority areas of caravan and camping, events, nature/parks/reserves, and trails. The Executive Officer therefore recommends that one of the following two options be considered:

Option 1: Request that the Shire of Merredin revisit the proposal with an additional option that involves employing a tourism development officer based out of the CWVC with the following deliverables:

- a. Implementation of the priorities identified in the WEROC Tourism Audit.
- b. Actively seek out funding opportunities to support implementation of the recommendations in the audit. This includes applying for and acquitting grants as required.
- c. Participation in the Wheatbelt Tourism Working Group to support progression of collaborative tourism initiatives.
- d. Work with the National Trust and Water Corporation on the rejuvenation of the Golden Pipeline Heritage Trail.

- e. Facilitate experience development opportunities to enhance visitor experiences in the WEROC area.

Option 2: WEROC adopt a tourism action plan and progress with a staged series of tourism projects aligned to the priority recommendations of the WEROC Tourism audit. External expertise could be bought in as required.

The Executive Officer has discussed a recommended tourism focus for WEROC with Australia’s Golden Outback CEO Mr. Marcus Falconer. Mr. Falconer provided information on a successful tourism project led by RDA Eyre Peninsula in collaboration with Eyre Peninsula Local Governments, that closely aligns to some of the priority recommendations of the WEROC Tourism Audit and suggested that this could be a focus for WEROC. The project included the following elements:

- 1) Camping project aimed at developing and maintaining consistent and high-quality infrastructure and facilities at camping sites, reducing crowding at camp grounds, improving visitor experiences and behaviour at camp grounds, and enabling better management of campground visitation and impacts (see Attachments 5 and 6).
- 2) Signage and wayfinding strategy aimed at developing a consistent product to direct and attract people to key sites (see Attachment 7).
- 3) Regional trails strategy aimed at developing a series of connected trails to enhance the visitor experience (see Attachment 8).
- 4) Telecommunications and Wi-Fi (Starlink) nodes to improve emergency communications and interpretation.

Based on this advice a potential tourism action plan for WEROC could be as follows:

Recommendation	Actions	Lead Organisation	Support Organisation(s)	Timeframe	KPI’s
Marketing & Visitor Servicing					
Cooperative marketing campaigns	Continue to work with the Wheatbelt Tourism Co-Op on marketing campaigns	Australia’s Golden Outback	WEROC CWVC NEW Travel Roe ROC	Annually	WEROC supports co-op marketing campaign.
Support CWVC as the accredited visitor center for the central and eastern wheatbelt	<ul style="list-style-type: none"> • Renew Memorandum of Understanding • Annual membership fee paid by Local Governments • Request proposal for upgrade of CWVC website 	Shire of Merredin	WEROC WEROC Local Governments	New MoU before end of 2023	MoU for Visitor Servicing.
Caravan & Camping					
Caravan and Camping Project based on the Eyes on Eyre example	<ul style="list-style-type: none"> • Develop concept plans for high visitation sites (e.g., Karalee, 	WEROC	WEROC Local Governments National Trust WA	2023-2024	Concept plans developed.

	<p>Elachbutting and Kwolyin).</p> <ul style="list-style-type: none"> • Investigate online booking platform options and costs. • Signage audit/strategy. • Investigate Wi-Fi solutions for high visitation sites. • Identify funding opportunities and apply for grants. 		<p>Department of Biodiversity, Conservation and Attractions</p> <p>Australia's Golden Outback</p> <p>Caravanning & Camping WA</p> <p>RDA Wheatbelt</p>		<p>Online booking platform established.</p> <p>Signage audit complete.</p> <p>Grant applications submitted to support implementation.</p>
Trails					
Register all walk, cycle, and drive trail on Trails WA	<ul style="list-style-type: none"> • Register WEROC as a trails manager and EO to work with Shires to ensure all walk and drive trails are uploaded 	WEROC	<p>CWVC</p> <p>WEROC Local Governments</p>	All trails to be entered by end of 2023	Trails uploaded to Trails WA.
WEROC drive trail	<ul style="list-style-type: none"> • In-house identify a loop trail that incorporates a "best of" WEROC sites. • Engage a graphic designer to develop map. • Promote through Trails WA, CWVC, Shire and WEROC websites. • Investigate cost of WEROC entry signage 	WEROC	<p>CWVC</p> <p>WEROC Local Governments</p>	2023-2024	WEROC drive trail established.
Support Golden Pipeline Renewal Project	Work with the Water Corporation and National Trust WA on the interpretation	Water Corporation	<p>WEROC</p> <p>National Trust WA</p>	As per timeline for this project	Golden Pipeline Interpretation Plan.

	plan for the Golden Pipeline renewal.				
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Recommendation:

That the Board consider the options presented and agree on a preferred approach.

Comments from the meeting:

- Mr. Wayne Della Bosca noted that with most visitors being self-contained now, they are increasingly using the free camp sites over caravan parks.
- Mr. Bill Price advised that they are witnessing a similar trend and noted that free camp sites are difficult to contain because campers ignore designated areas. Mr. Price also commented that free camping is fine, but it doesn't bring people into the town and in his view the granite rocks and reserves should be a day trip destination not the final destination. We therefore need to look at ways of getting people to stay in town and drive out to visit these sites. Mr Price queried if television advertising could be considered as a way of better promoting the towns.
- Mr. Darren Mollenoyux noted that free overnight sites in town don't necessarily attract spending. Visitors will use these sites and the public facilities in the town but not support the local businesses. Mr. Mollenoyux advised that the Beacon Caravan Park were offering a \$15 voucher to spend in town as a way of encouraging visitors to buy local.
- Ms. Glenice Batchelor suggested that managing where people stay might be enabled through online forums such as Hipcamp and Wiki camps.
- Ms. Joanne Soderlund suggested that to encourage visitors to stay in towns we could develop a drive trail focused on the towns and featuring the rocks and reserves as day trip options.
- Mr. Raymond Griffiths advised that Ms. Kylie Whitehead has developed day trip options from Kellerberrin as part of the month-long Men's Shed event being planned for 2024. Mr. Griffiths suggested that this could be a good model to look at for WEROC communities.
- In discussing the two options presented for consideration it was mentioned that the original intent of the request for a proposal from the Shire of Merredin was to invest in the resource that already exists (i.e., the Central Wheatbelt Visitor Centre) and build internal capacity. Ms. Lisa Clack advised that the Shire of Merredin would be happy to put out an expression of interest using the position description outlined in Option 1 to see if they can identify any suitable candidates. Based on recent recruitment efforts there is concern that this process would not yield many applicants.
- Mr. Nic Warren suggested that if WEROC progressed Option 2, the immediate focus could be on establishing a WEROC drive trail. This could be achieved relatively easily if each Shire packages up some key messages aligned to their own focus (or principal driver) for tourism and provides two or three sites that they would like included on the trail.
- Ms. Joanne Soderlund suggested that another focus, if we want some quick wins, could be registering existing trails with Trails WA.

RESOLUTION:

Moved: Mr. Mark McKenzie

Seconded: Mr. Wayne Della Bosca

That:

- 1) WEROC proceed with Option 2 as outlined in the agenda, and progress with a staged series of tourism projects aligned to the priority recommendations of the WEROC Tourism audit. The Executive Officer will be responsible for delivering the action plan with external expertise bought in as required.
- 2) The immediate focus will be on establishing a WEROC drive trail and registering existing trails with Trails WA.

CARRIED

7.2 WEROC Housing Analysis

Author:

Rebekah Burges, Executive Officer

Disclosure of Interest:	No interest to disclose.
Date:	1 June 2023
Attachments:	<i>Attachment 10. Wheatbelt Development Commission Housing Presentation to AROC</i>
Consultation:	Nil
Financial Implications:	Unknown
Voting Requirement:	Simple Majority

Background:

At the WEROC Inc. Board meeting held on 26 April 2023, the Board received a presentation from Ms. Susan Hall, Acting Chief Executive Officer of the Wheatbelt Development Commission (WDC). Ms. Hall mentioned that the WDC had taken the lead across all Development Commissions in undertaking an evidence-based analysis of housing and land development constraints and providing potential solutions to State Government. Mr. Alex MacKenzie, Principal Regional Development Officer is the lead on this project and is in the process of gathering information from all Local Governments. In response to Ms. Hall’s presentation, it was resolved that WEROC would request assistance from the Wheatbelt Development Commission in undertaking a housing analysis.

Executive Officer Comment:

On 31 May 2023 the Executive Officer met with Mr. Alex McKenzie and Ms. Renee Manning (Principal Regional Development Officer for the Central East) to discuss the Wheatbelt Development Commission’s housing projects and to enquire about a possible partnership.

Mr. Alex MacKenzie provided a copy of a presentation delivered to AROC, outlining their suggested approach to addressing housing needs (refer to Attachment 10). Mr. MacKenzie also outlined some preliminary points to assist in guiding WEROC’s approach in looking at how to progress housing and workforce accommodation solutions. In order to capture where WEROC as a collective, and local governments individually, are at from a housing perspective, Mr. MacKenzie suggested it will be useful to:

- Quantify demand for housing (by sector and housing type)
- Look at what housing is in your respective towns (whether listed online or unlisted)
- What residential land is available for development in your town (and are these lots serviced/unserviced?)
- What are the bigger, strategic, servicing constraints facing your town (s).
- What are the main economic drivers (that will be driving demand over the next 3-5yrs)
- Looking at what LG land assets/housing assets are available (and how easily these might be utilised)
- What is the existing stock of GROH assets and is there unmet demand currently? (or projected)
- Adequacy of existing planning frameworks. i.e., what is permitted and what is the development capacity under the scheme, does this need to be revisited?
- Further to the above – opportunities to leverage your local planning framework as an instrument for economic development and investment attraction.

Mr. MacKenzie advised that the State-wide housing analysis project being led by WDC has been put on hold. He also advised that the Commission are not in a position to co-fund a housing analysis project with WEROC but are able to provide advice and a base level of data. They are also able to assist in preparing a scope of works if WEROC wish to engage a consultant to undertake this work.

Recommendation:

That WEROC progress with a housing needs analysis. The initial steps in undertaking this work could include:

- 1) Request that the WDC provide base level housing data for the WEROC Local Governments.
- 2) Individually WEROC Local Governments complete a ground truthing exercise to verify the desktop data available from the WDC and to compile the additional information required as per the approach suggested by Mr. MacKenzie.
- 3) Request assistance from the WDC or RDA Wheatbelt in assessing current and future economic drivers for the WEROC region.

Comments from the meeting:

- Ms. Glenice Batchelor suggested that WEROC follow the example of the 4WDL group and be proactive in undertaking a housing analysis.
- Mr. Raymond Griffiths advised that he is of the understanding that CEACA have engaged a consultant to do something very similar.
- Ms. Lisa Clack noted that the consultant engaged by CEACA may not be able to access all the data required so the process outlined by the Wheatbelt Development Commission could assist this work rather than compete with it.
- Ms. Joanne Soderlund suggested that obtaining data from the Wheatbelt Development Commission and doing the initial ground truthing exercise will also assist with applications being planned for the Growing Regions program.

RESOLUTION: **Moved:** Ms. Glenice Batchelor **Seconded:** Mr. Darren Mollenoyux

That WEROC progress with a housing needs analysis. The initial steps will involve the following:

- 1) Request that the WDC provide base level housing data for the WEROC Local Governments.
- 2) Individually WEROC Local Governments complete a ground truthing exercise to verify the desktop data available from the WDC and to compile the additional information required as per the approach suggested by Mr. MacKenzie.
- 3) Request assistance from the WDC or RDA Wheatbelt in assessing current and future economic drivers for the WEROC region.

CARRIED

7.3 Town Teams Partnership

Author: Rebekah Burges, Executive Officer
Disclosure of Interest: No interest to disclose.
Date: 12 June 2023
Attachments: Attachment 11. Vanessa King Resume
Consultation: Nil
Financial Implications: Unknown
Voting Requirement: Simple Majority

Background:

On 22 February 2023, Town Team Movement co-founder Mr. Jimmy Murphy and Wheatbelt Town Team Builder Ms. Alyce Ventriss, met with the Executive Officer and Mr. Raymond Griffiths to discuss their proposal for a partnership with WEROC. The partnership would involve a \$15,000 per annum commitment from WEROC to engage the Wheatbelt Town Team Builder one day per week commencing 1 July 2023 and concluding on 30 June 2024.

The proposal was supported via email and the decision to proceed with the partnership on the above terms was ratified at the WEROC Inc. Board Meeting held on 26 April 2023.

Executive Officer Comment:

The Executive Officer met with Mr. Murphy and Ms. Ventris via videoconference on 10 May to discuss the steps required in order that the partnership could commence as planned on 1 July 2023. At this meeting Mr. Murphy advised that they would be looking to employ an additional resource to assist Ms. Ventris in managing both the NEWROC and WEROC partnerships.

On 6 June the Executive Officer emailed Mr. Murphy to enquire as to how their search for an additional resource was progressing and to see if this person would be available to attend the WEROC meeting on 28 June to introduce them to the Board and discuss the initial steps and expectations for the role. In a videoconference with Mr. Murphy and Ms. Ventris on 9 June, it was advised that they have identified an ideal candidate for the role - Ms. Vanessa King. Ms. King is a founding member of the Narembeen Town Team and has worked with the Narembeen CRC. The only consideration is that Ms. King is about to go on maternity leave and will not be able to start in the role until January 2024.

Given that their preferred candidate is not available to commence in the role for another six-months, Mr. Murphy has suggested that WEROC postpone the commencement of our partnership with Town Teams until 1 January 2024. In the interim, Ms. Ventris will work closely with the established Town Team in Kellerberrin to help them progress some projects. WEROC Members will also be invited to attend the Wyalkatchem “Do-Over” which is planned for late 2023, and Ms. Ventris will continue to send Town Team updates to the WEROC Executive Officer.

Recommendation:

That WEROC postpone the commencement of the Town Team Partnership until 1 January 2024.

RESOLUTION:

Moved: Mr. Darren Mollenoyux

Seconded: Ms. Glenice Batchelor

That WEROC postpone the commencement of the Town Team Partnership until 1 January 2024.

CARRIED

7.4 Discussion and Decisions Arising from the Presentation by Mr. Gavin Treasure

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 June 2023

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Mr. Gavin Treasure it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Mr. Gavin Treasure be considered, and the matter discussed.

RESOLUTION:

Moved: Ms. Glenice Batchelor

Seconded: Mr. Wayne Della Bosca

That the information be noted.

CARRIED

7.5 Discussion and Decisions Arising from the Presentation by the Water Corporation

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 June 2023

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from the Water Corporation it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by the Water Corporation be considered, and the matter discussed.

Comments from the meeting:

- Ms. Lisa Clack requested that a copy of the presentation be circulated.

RESOLUTION: **Moved:** Mr. Tony Crooks **Seconded:** Ms. Glenice Batchelor

That the information be noted.

CARRIED

8. EMERGING ISSUES

8.1 Aboriginal Cultural Heritage Act 2021

Attachment 12. Aboriginal Cultural Heritage Act Education Session

On 1 July 2023 Western Australia will be moving to new legislation for the protection of Aboriginal cultural heritage. The new Aboriginal Cultural Heritage Act was the culmination of four years of engagement that included three phases of formal consultation between 2018 – 2020 and was passed by Parliament in December 2021.

Some of the key elements of the Act include:

- Requirement to undertake due diligence prior to undertaking activities.
- Approvals process requiring engagement with Aboriginal people.
- Aboriginal organizations to be appointed as Local Aboriginal Cultural Heritage Service (LACHS).
- Substantially increased penalties for breaches of the Act (maximum penalty of \$1 million for individuals and \$10 million for organizations) and statute of limitations period increased to 6 years.
- ACH Directory to replace Register of Aboriginal Sites.
- New suite of protection mechanisms such as Stop Activity and Prohibition Orders.

9. OTHER MATTERS (FOR NOTING)

9.1 Wheatbelt Tourism Destination Development Working Group

Attachment 13. Wheatbelt AGO Tourism Destination Development Concept

The Wheatbelt Tourism Destination Development Working Group met on 7 June 2023 to discuss next steps as a collective. Ms. Linda Vernon, Executive Office of NEW Travel, shared a presentation (provided as Attachment

11) which details the suggested focus areas, delivery model and possible projects for the group. The potential projects included:

- WBN Business Start Up Support Program with a tourism focus.
- Events support officer.
- Wheatbelt Recreational Trails Development Plan.
- Industry led annual strategic Wheatbelt marketing plans.
- Local ambassador and mentoring programs.
- Wheatbelt Visitor Servicing Toolkit for CRC's or Visitor Information Centres).

It was agreed that the best approach was to focus on one project initially to demonstrate how the group will work together on destination development. The selected project is a Wheatbelt Visitor Servicing Toolkit. NEW Travel and Australia's Golden Outback will scope the project and report back at the next meeting scheduled for 26 July.

10. FUTURE MEETINGS

The approved schedule of meetings for 2023 is as follows:

Date	Time	Host Council
Wednesday 22 February 2023	9.30am	Kellerberrin
Wednesday 26 April 2023	9.30am	Yilgarn
Wednesday 28 June 2023	9.30am	Tammin
Wednesday 30 August 2023	9.30am	Merredin
Wednesday 29 November 2023	9.30am	Westonia

It was noted that the next scheduled meeting date conflicts with the Dowerin Field Days. It was requested that contact be made with the CEACA Executive Officer to enquire as to when their August meeting date is, to see if the two meetings can be aligned.

The Executive Officer will advise the new date via email.

11. CLOSURE

There being no further business the Chair closed the meeting at 12.06pm.



Great Eastern Country Zone

Minutes

Tuesday, 20 June 2023
Commenced at 9:03am

Shire of Kellerberrin
Recreation and Leisure Centre
110 Massingham Street Kellerberrin 6410

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1. **Opening and Welcome**

The Chair declared the meeting open at 9.03am.

1.1 Acknowledgement of Country

We, the Great Eastern Country Zone of WALGA acknowledge the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

2. Attendance and Apologies

Shire of Bruce Rock	President Cr Stephen Strange Deputy President Cr Tony Crooks [JM1] Mr Darren Mollenoyux, Chief Executive Officer, non-voting
Shire of Cunderdin	Mr Stuart Hobley, Chief Executive Officer, non-voting
Shire of Kellerberrin	Deputy President Cr Emily Ryan Mr Raymond Griffiths, Chief Executive Officer, non-voting
Shire of Koorda	President Cr Jannah Stratford
Shire of Merredin	President Cr Mark McKenzie
Shire of Mount Marshall	President Cr Tony Sachse (Chair) Deputy President Cr Nick Gillett Mr Ben McKay, Chief Executive Officer, non-voting
Shire of Nungarin	President Cr Pippa de Lacy Deputy President Cr Gary Coumbe
Shire of Tammin	President Cr Glenice Batchelor Ms Joanne Soderlund, Chief Executive Officer, non-voting
Shire of Westonia	President Cr Mark Crees Jasmine Geier – Deputy CEO, non-voting
Shire of Wyalkatchem	President Cr Quentin Davies (Deputy Chair) Cr Mischa Stratford
Shire of Yilgarn	Deputy President Cr Bryan Close Mr Nic Warren, Chief Executive Officer, non-voting
Guests	
Water Corporation	Rebecca Bowler, Manager, Customer & Stakeholder
Regional Development Australia	Mandy Walker, Director RDA Wheatbelt
NEMA	Amelta Balme
Main Roads WA	Mohammad Siddiqui, Regional Manager Wheatbelt
WALGA	Paul Kelly WALGA Deputy President,



James McGovern, Manager Governance & Procurement
Naoimh Donaghy, Governance & Organisational Services Officer

Apologies

Shire of Cunderdin	President Cr Alison Harris Deputy President Cr Tony Smith
Shire of Dowerin	President Cr Robert Trepp Cr Darrel Hudson Ms Rebecca McCall, Chief Executive Officer, non-voting
Shire of Kellerberrin	President Cr Scott O' Neill
Shire of Kondinin	President Kent Mouritz Deputy President Cr Beverley Gangell Mr David Burton, Chief Executive Officer, non-voting
Shire of Koorda	Mr Darren Simmons, Chief Executive Officer, non-voting Deputy President Cr Buster Cooper
Shire of Merredin	Cr Donna Crook Ms Lisa Clack, Chief Executive Officer, non-voting
Shire of Mukinbudin	President Cr Gary Shadbolt Deputy President Romina Nicoletti Mr Dirk Sellenger, Chief Executive Officer, non-voting
Shire of Narembeen	President Cr Kellie Mortimore Deputy President Cr Scott Stirrat Mr Paul Sheedy, A/Chief Executive Officer, non-voting
Shire of Tammin	Deputy President Cr Tanya Nicholls
Shire of Trayning	President Cr Melanie Brown Deputy President Cr Geoff Waters Ms Leanne Parola, Chief Executive Officer, non-voting
Shire of Westonia	Mr Bill Price, Chief Executive Officer, non-voting Deputy President Cr Ross Della Bosca
Shire of Wyalkatchem	Deputy President Cr Owen Garner Mr Peter Klein, Chief Executive Officer, non-voting
Shire of Yilgarn	President Cr Wayne Della Bosca
Guests	
Wheatbelt Development Commission	Susan Hall, A/Chief Executive Officer Pip Gooding, Regional Development Officer Wheatbelt South



Department of Local Government,
Sport, & Cultural Industries
Wheatbelt Development Commission

Samantha Cornthwaite, Regional Manager Wheatbelt
Renee Manning, Principal Regional Development Officer

Members of Parliament

Hon Mia Davies MLA, Member for Central Wheatbelt
Hon Martin Aldridge MLC, Member for Agricultural Region
Hon Darren West MLC, Member for Agricultural Region
Hon Peter Rundle MLA, Member for Roe

WALGA

Cliff Simpson, Regional Road Safety Advisor

Attachments

The following are provided as attachments to the minutes:

1. Item 8.5 Water Corporation presentation

4. Declarations of Interest

2. Announcements

The Chair welcomed Cr Paul Kelly WALGA Deputy President to the meeting.

6. Guest Speakers / Deputations

6.1 Speakers for the August Zone Meeting

NIL

7. Members of Parliament

Any Members of Federal and State Government in attendance were invited to provide a brief update on matters relevant to the Zone.

Noted



8. Agency Reports

8.1 Department of Local Government, Sport, and Cultural Industries

Samantha Cornthwaite, Regional Director Wheatbelt is an apology. The May 2023 report was attached.

Noted

8.2 Wheatbelt Development Commission

Renee Manning, Principal Regional Development Officer is an apology, The June 2023 report was attached.

Noted

8.3 Regional Development Australia Wheatbelt

Mandy Walker, Director Regional Development, provided an update to the Zone.

Noted

8.4 Main Roads Western Australia

Mohammad Siddiqui, Regional Manager Wheatbelt, provided an update to the Zone.

Noted

8.5 Water Corporation

Rebecca Bowler, Manager Customer & Stakeholder provided an update to the Zone.

Rebecca's presentation is now attached to the Minutes (Attachment 1)

9. Minutes

9.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Monday, 17 April 2023

The Minutes of the Great Eastern Country Zone meeting held on Monday, 17 April 2023 have previously been circulated to Member Councils.

RESOLUTION

Moved: Shire of Tammin

Seconded: Shire of Nungarin

That the minutes of the Great Eastern Country Zone meeting held on Monday, Monday, 17 April 2023 be confirmed as a true and accurate record of the proceedings.

CARRIED

9.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Monday, 17 April 2023

Nil

9.3 Minutes of the Great Eastern Country Executive Committee Meeting held on Tuesday, 6 June 2023

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Tuesday, 6 June 2023 are attached.

RESOLUTION

Moved: Shire of Tammin

Seconded: Shire of Koorda

That the Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Tuesday, 6 June 2023 be endorsed.

CARRIED

10. Zone Business**10.1 Biosecurity and Agriculture Management Act 2007: Stage 3 Review**

By Rebecca Brown, Manager Environment and Waste

WALGA draft Submission

Executive Summary

- Consultation for Stage 3 of the review of the Biosecurity and Agriculture Management Act 2007 (BAM Act) has commenced, with feedback sought on potential biosecurity reform opportunities.
- WALGA has developed a draft Submission for sector feedback by 26 June.
- Zones are asked to consider and provide feedback on the proposals in the discussion paper and WALGA's draft Submission.
- Local Governments are also strongly encouraged to provide feedback directly to the Review Panel via the online portal by 30 June 2023.
- Local Governments are invited to attend a WALGA webinar on the proposed reforms, which will include a presentation from the Chair of the Independent BAM Act Review Panel, Kaylene Gulich, at 10.30am, Wednesday 14 June.

Background

The first 10-year [statutory review](#) of the [Biosecurity and Agriculture Management Act 2007](#) (BAM Act) is currently underway; this is a key opportunity for Local Government to influence the how post-border biosecurity is managed in Western Australia. The [Independent Panel](#) undertaking the review, is using a three-stage engagement process.

Stage 1 (closed) - Used open submissions and a survey to identify major themes and issues. To inform comment on this stage of the review WALGA prepared a [Discussion Paper](#) which includes 11 key biosecurity themes and related recommendations reflecting issues raised by Local Government, and those identified in the [Auditor General's 2013 and 2020 Reports](#).

Stage 2 (closed) - Stage 1 identified the key themes and stage 2 provided an opportunity to focus on these issues, which included:

- principles to underpin WA's biosecurity, including biosecurity in all contexts and shared responsibility.

- legal foundations of WA's biosecurity, including prioritising pests, weeds and diseases, and enabling industry and community action.
- planning, coordinating, and resourcing WA's biosecurity system, including responsibilities and timing.
- community-led pest and weed management, including the Declared Pest Rate and Recognised Biosecurity Groups.

Stage 3 – (now open) A [Discussion Paper](#) sets out nine priority reform areas, and identifies 21 opportunities to clarify, strengthen and support a strengthened biosecurity system in WA. The nine priority reform areas are:

1. Clarifying the role of the BAM Act
2. Working together to protect WA
3. Planning and reporting- vital to a better biosecurity system
4. Prioritising pests and diseases
5. Emergency powers- a necessary precaution
6. Compensation can boost biosecurity efforts
7. Enabling industries to act
8. Community-led pest management
9. Compliance with WA's biosecurity laws.

Policy Implications

[4.5 Post Border Biosecurity](#)

Western Australia's economy, environment and the community are facing increasing challenges posed by already established and new pests, weeds, and diseases. Local Government has a significant role in biosecurity management, as land managers and regulators, and therefore has an interest in ensuring that Western Australia's biosecurity system, including control of declared pests, is effective and appropriately resourced. WALGA considers significant changes to the operation of the State's biosecurity system, including the Biosecurity and Agriculture Management Act 2007, are required to ensure these risks can be managed now and into the future.

To be effective the Western Australian biosecurity system must:

1. *Take a transparent approach to the notion of 'shared responsibility' by ensuring that:*
 - a. *The respective roles and responsibilities of Commonwealth, State and Local Government, industry, landholders, community groups and individuals are agreed and clearly articulated; and*
 - b. *There is improved pest management on State Government managed land and a formalised structure for State Government agencies with responsibilities for biosecurity management to work together and coordinate their activities.*
2. *Be underpinned by a strategic framework, developed in collaboration with stakeholders, that:*
 - a. *Establishes priorities for biosecurity threats in geographically defined regions, sets measurable targets and guides investment in biosecurity activities; and*
 - b. *Is regularly evaluated and reported on.*
3. *Have a greater focus on environmental biosecurity, through the increased recognition and management of pest species that have significant ecological impacts.*
4. *Be adequately, sustainably, and equitably funded:*
 - a. *The appropriateness and effectiveness of the Declared Pest Rate (DPR) and Recognised Biosecurity Group (RBG) model as key mechanisms for the management of widespread and established declared pests should be reviewed and alternate mechanisms considered;*
 - b. *Increased and more equitable distribution of funding for every step in the biosecurity continuum and adequate resourcing for all stakeholders, including Local Government; and*
 - c. *The provision of funding for declared pest management in metropolitan areas.*
5. *Ensure that the criteria and process for listing of declared pests is evidence-based, timely and transparent.*
6. *Have an increased emphasis on compliance through education and enforcement activity, to ensure land managers are aware of their legislative responsibilities and are supported to implement biosecurity actions.*
7. *Facilitate the use of new technologies, strategic monitoring, and the establishment of data management systems to inform biosecurity investment decisions and support adaptive management.*
8. *Improve the community's understanding, awareness and action in relation to biosecurity to assist with threat surveillance and timely response to incursions.*

Comment

WALGA has developed a Draft Submission (attached) for consideration by the sector and is requesting feedback by **COB Monday 26 June** (via environment@walga.asn.au). WALGA is hosting a webinar regarding Stage 3 of the Review, at 10.30am, Wednesday 14 June, with a presentation from the Chair of the Independent Review Panel, Kaylene Gulich. Register [here](#).

WALGA requests that the Zone consider the Draft Submission and provide feedback to WALGA on:

- The top priority reform areas (from the nine listed) for the Zone
- Any key reform areas which have been missed
- Feedback on WALGA's comments regarding the 21 Opportunities identified.

Local Governments are strongly encouraged to provide feedback directly to the Review Panel by Friday, 30 June 2023 through the online survey portal [here](#).

Noted

10.2 Aboriginal Cultural Heritage Act 2021 - Aboriginal Cultural Heritage Act Update

With the *Aboriginal Cultural Heritage Act 2021* (ACH Act) coming into effect on 1 July 2023 I wanted to take the opportunity to provide you with some information on the legislation's operation and WALGA's advocacy.

The ACH Act replaces the *Aboriginal Heritage Act 1972*. It is intended to provide a contemporary legislative framework for the identification, protection, and management of Aboriginal cultural heritage across WA. Key features of the ACH Act include:

1. An updated definition of Aboriginal cultural heritage (ACH);
2. New structures for the management of Aboriginal cultural heritage, including Local Aboriginal Cultural Heritage Services (LACHS) as a central point of contact for proponents, and the Aboriginal Cultural Heritage Council (ACH Council) to oversee the system;
3. A tiered land use assessment and approvals system that focuses on consultation and agreement making between Traditional Owners and land users;
 - a. This is based around the classification of [activities into tiers](#), depending on the level of ground disturbance;
 - b. Each tier has a corresponding process, and activities are classified as tier 1, tier 2, tier 3, or exempt activity;
 - c. Land users will be required to negotiate agreements with Traditional Owners for any activities considered medium to high ground disturbance that may harm Aboriginal cultural heritage;
 - d. Activities involving minimal or low ground disturbance will benefit from a streamlined approval pathway, encouraging proponents to avoid or minimise impacts;
4. The establishment of an online ACH directory of information and documents relevant to Aboriginal cultural heritage;
5. Provisions for the establishment of Protected Areas; and
6. The establishment of new penalties and offences for breaches of the ACH Act.

It is important to bear in mind that all ACH is also protected under the current legislation – the approvals process for disturbing ACH and the system is changing, however all ACH is protected under the current legislation and in fact the exemptions under the new ACH Act do not exist under the current legislation.

WALGA facilitated an Aboriginal Cultural Heritage Education Session delivered by the Department of Planning, Lands and Heritage (DPLH) and WALGA on Wednesday, 10 May which was attended by 80 Local Government representatives from across the State. I encourage those who were unable to attend this session to view the [presentation](#) and [recording](#) from the workshop (including a Q&A session) which provide detailed information on the development and operation of the ACH Act.

Since 2018, WALGA has undertaken the following advocacy and capacity building activities in relation to the development of the ACH Act:

1. Developed five State Council endorsed submissions – most recently WALGA’s Phase Three submission which was endorsed by State Council on 23 December 2022. WALGA’s submissions to the 2022 co-design process can be viewed [here](#).
2. DPLH Director General Anthony Kannis and staff presenting to State Council in September 2022.
3. Provision of formal feedback to DPLH twice via correspondence and a survey.
4. Co-delivered 10 place-based online workshops to contribute to the preliminary work in developing the activity categories in 2021.
5. Convened the Local Government Aboriginal Heritage Reference Group, which has included representation from 26 Local Governments.
6. Co-delivered five information sessions and webinars with DPLH to facilitate consultation with, and provide information to, Local Governments.
7. Advocated for funding for the establishment and ongoing functioning of the new Aboriginal heritage system, with respect to the ACH Council, Local ACH Services (LACHS) and Local Governments in the [2023-24 WALGA Budget Submission](#) and meetings with the Minister for Aboriginal Affairs.

A clear message from sector consultations is that the ACH Act must balance the need to protect Aboriginal cultural heritage with the requirements on Local Government to deliver essential infrastructure works and emergency activities efficiently and effectively to maintain public safety and comply with other legislative responsibilities. Conversations around the activity categories dominated the consultation sessions due to the lack of consideration given to the works undertaken by Local Government early in the co-design process.

As a result of WALGA’s advocacy, significant improvement to the activity categories was made with consideration now given to many every day and emergency works that Local Governments undertake. This includes the exemption of activities such as:

1. Maintaining existing infrastructure that does not involve disturbance to ground beyond that which was disturbed during the construction;
2. Maintenance of waterways and coastlines to rectify accretion and erosion of natural material; and
3. An emergency management activity intended to prevent imminent loss of life, prejudice to the safety, or harm to the health, of persons or animals.

WALGA’s submissions also highlighted the need for the Aboriginal Cultural Heritage Council and Local Aboriginal Cultural Heritage Services (and Local Governments) to be adequately resourced to enable them to respond to applications for permits and management plans pursuant to the new legislation. The [State Government has announced its \\$77million investment](#) into the ACH system which will further support the successful implementation of the ACH Act.

Upcoming Aboriginal Cultural Heritage Act 2021 Education Workshops

DPLH is facilitating education workshops across the State from 24 May – 28 June to support the implementation of the new legislation. Workshops will be held online and, in the Kimberley, Pilbara, Goldfields, Great Southern, Midwest, Southwest, and metropolitan regions. You can register for these workshops [here](#).

WALGA is continuing to advocate for support from DPLH to enhance Local Government knowledge and capability with respect to ACH and the new legislation.

The WALGA President has written to the Minister for Aboriginal Affairs advising that Local Governments across the State require support. Seeking support for the following proposals, which are based on discussions and WALGA’s consultation with Local Governments during the co-design process:



- **Local Government ACH Facilitator**
 - A Local Government ACH Facilitator would provide advice and support to Local Government with respect to their obligations under the Act and build capability, including through facilitating a community of practice, the development of templates and case studies. A similar arrangement already exists through the CoastWA Facilitator role which is funded by DPLH and located at WALGA to provide support and build capacity within Local Government to undertake coastal adaptation planning and management. This arrangement has been very beneficial for DPLH and Local Government and was recently extended by DPLH for a further 3 years.
- **Training**
 - WALGA understands that DPLH and South Metropolitan TAFE are developing ACH training for LACHS. This training could be adapted and made available for Local Government. WALGA is a Registered Training Organisation and may be able to assist in the delivery and/ or development of this tailored Local Government training.
- **Guidance Materials**
 - Given the lack of understanding of ACH in the general community, it is anticipated that Local Governments will receive many enquiries from community members, landowners, small-scale property developers and local businesses about the application of the new legislation. It is proposed that DPLH develops guidance material that Local Governments could share and use to respond to queries and an Advice Note that could be included on development and subdivision approvals.
 - Local Governments and other proponents are required to comply with various legislative and regulatory requirements in addition to the Act, including environmental, planning, and building requirements. There is uncertainty regarding how these legislative requirements interact with one another, when and in what order approvals are required. This would be assisted through the provision of information that articulates step-by-step the processes required to comply with ACH, environmental and other relevant legislative requirements.
- **Additional DPLH regional officers**
 - WALGA welcomes the additional DPLH staff to be located in Broome, Karratha, Geraldton, Kalgoorlie, and Albany to support implementation of the Act. Western Australia has a very large geographic area, with 137 Local Governments, and WALGA would support additional DPLH staff being located in the Wheatbelt, Mid-West and Murchison regions, so that all regional Local Governments have access to regionally based DPLH staff.
- **Extend grant funded project timeframes and include ACH costs**
 - ACH processes are likely to increase the costs and delivery timeframes for Local Governments' Road and other infrastructure projects. As noted in WALGA's submissions during the co-design process, many State and Commonwealth grant funded infrastructure and road projects must be completed within 12 months and do not include ACH costs. This is a major concern for the delivery of Commonwealth or State Government grant funded projects such as those funded under the State and Federal BlackSpot programs, State Road Project Grants, the Commonwealth Local Roads and Community Infrastructure Program, the Mitigation Activity Fund and CoastWA. Delivery of these projects is already challenging given the skilled labour and supply chain constraints in the current economic environment. It is requested that the timeframes for relevant State Government grant programs be extended where required to accommodate ACH approvals and that provision be made to include these costs as part of the grant. Similarly, I would ask for the State Government to support the Local Government sector in dealing with the Commonwealth in relation to impacts on the delivery of Commonwealth Government funded projects.



WALGA Recommendation

1. That the Great Eastern Country Zone request the Department of Planning Lands and Heritage (DPLH) to provide information on the cost to Local Governments of implementing the regulations.
2. Request WALGA to collate the information from the Local Governments feedback on the on Aboriginal Heritage Act and the implementation of the Regulations.

RESOLUTION

Moved: Cr Stephen Strange

Seconded: Cr Quentin Davies

- 1. That the Great Eastern Country Zone request the Department of Planning Lands and Heritage (DPLH) to provide information on the cost to Local Governments and to fund implementation of the regulations.**
- 2. Request WALGA to collate the information on the impacts/anticipated costs to Local Governments of the Aboriginal Cultural Heritage Act 2021 and the implementation of the Regulations.**
- 3. That the Great Eastern Country Zone writes urgently to DPLH to raise concerns the community feedback from the wheatbelt community forum on the Aboriginal Cultural Heritage Act 2021, held in Merredin on 19 June 2023 needs to be addressed urgently. Key concerns include:**
 - a. Further details and guidance is needed to understand how decision-making criteria should be applied, and the consultation process with the LACHs (Local Aboriginal cultural heritage services)**
 - b. Traditional Owners raised concerns about who can talk for County in the Eastern Wheatbelt, calling on communities and Shires for their support for an additional LACH to be endorsed for our area. As the Act will be in effect within weeks, this is something that urgently need consideration by the Government and Minister.**
 - c. Based on the above, WALGA State Council advocate for a delay in the implementation of the Aboriginal Cultural Heritage Act 2021 until such time as all affected stakeholders are satisfied.**

CARRIED

11. Zone Reports

11.1 Zone President Report

President Tony Sachse

Today's meeting has had to be rescheduled due to the clash with the Aboriginal Cultural Heritage Act 2021 meeting in Merredin on Monday, 19th June 2023. After rescheduling our meeting, the Phase Out of Live Sheep Exports by Sea meeting in Merredin today 20th June 2023 beginning at midday was advertised. Every endeavor will be made to conclude today's meeting to allow travel time for those wishing to attend both meetings today.

Bearing that in mind, we will just have Agency reports today and no Guest speakers.



RESOLUTION

Moved: Shire of Wyalkatchem

Seconded: Shire of Nungarin

That the Zone President's Report be received.

CARRIED

11.2 Local Government Agricultural Freight Group (LGAFG)

President Tony Sachse

The LGAFG meeting last met on 13th July 2022. A meeting in 2023 has so far not been scheduled. There is nothing else to report.

RESOLUTION

Moved: Shire of Wyalkatchem

Seconded: Shire of Nungarin

That the Local Government Agricultural Freight Groups Report be received.

CARRIED

11.3 Wheatbelt District Emergency Management Committee (DEMC)

President Tony Sachse

The May 2023 update report was attached.

The Wheatbelt DEMC Members Contact List as at 1 June 2023 was attached.

RESOLUTION

Moved: Shire of Tammin

Seconded: Shire of Merredin

That the Wheatbelt District Emergency Management Committee Report be received.

CARRIED

11.4 Regional Health Advocacy Group

Cr Alison Harris was an apology. Attached was the June 2023 report.

RESOLUTION

Moved: Shire of Koorda

Seconded: Shire of Nungarin

That the Regional Health Advocacy Report be received.

CARRIED

11.5 WALGA RoadWise

Cliff Simpson, Road Safety Advisor, was an apology. The June 2023 report was attached.



RESOLUTION

**Moved: Shire of Bruce Rock
Seconded: Shire of Tammin**

That the WALGA RoadWise Report be received.

CARRIED

12. Western Australian Local Government Association (WALGA) Business

12.1 State Councillor Report

Cr Stephen Strange

RESOLUTION

**Moved: Shire of Westonia
Seconded: Shire of Wyalkatchem**

That the State Councillor Report be received.

CARRIED

12.2 WALGA Status Report

By James McGovern, Executive Officer

BACKGROUND

Presenting the Status Report for June 2023 which contains WALGA's responses to the resolutions of previous Zone meetings.

GREAT EASTERN COUNTRY ZONE STATUS REPORT June 2023

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	13 February 2023 Zone Agenda Item 13.1 Review of Audit Process by the Office of Auditor General	That the Great Eastern Country Zone supports a comprehensive review, prioritised, and led by WALGA, of the audit process managed by the Office of the Auditor General.	<p>WALGA in conjunction with LG Professionals carried out a survey of the Local Government sector on their experiences with the Audit process.</p> <p>The results of the survey have been collated as an item for Decision in the July State Council agenda.</p>	June 2023	<p>Tony Brown Executive Director, Member Services 9213 2051 tbrown@walga.asn.au</p>

ZONE COMMENT

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

RESOLUTION

Moved: Shire of Koorda

Seconded: Shire of Tammin

That the Great Eastern Country Zone, WALGA Status Report for June 2023 be noted.

CARRIED

12.3 Review of WALGA State Council Agenda's – Matters for Decision

12.3.1 State Council Agenda Items – 5 July 2023

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via this link: [State Council Agenda 5 July 2023](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

7.1 Review of Urban Forest Advocacy Position

Executive Summary

- It is proposed that the 2017 Advocacy Position 4.6 Urban Forestry be replaced with a new position that reflects Local Governments' urban forest advocacy priorities.
- The new position has been prepared in collaboration with the officers of the Local Government Urban Forest Working Group and has been endorsed by both the People and Place Policy Team and Environment and Waste Policy Team at a special joint meeting on 31 May 2023.

WALGA Recommendation

That WALGA endorse a new Advocacy Position 4.6 Urban Forest as follows:

To promote the growth of Western Australia's urban forest the State Government should:

1. Identify a lead agency with responsibility for setting the strategic direction and oversight of urban forest initiatives.
2. In consultation with Local Government:
 - a. Develop an Urban Forest Strategy, based on the overarching principles of a resilient, connected, expanded and equitable urban forest including:
 - i. an overall tree canopy target for the Perth and Peel regions,
 - ii. robust and contemporary data to inform decision making,
 - iii. funding mechanisms to support growth in urban canopy.
 - b. Develop contemporary legislative and policy mechanisms to enable the protection and growth of urban forest, including:
 - i. an effective and efficient regulatory mechanism that allows Local Government to consider the removal or alteration of a significant tree as a form of development.
 - ii. prioritisation of trees and vegetation as a key structural element in the design of new neighbourhoods to facilitate climate resilient and liveable communities.
 - iii. consideration of public realm design to maximise opportunities for tree retention and new planting consistent with any tree canopy targets.
3. Work with Local Government and other stakeholders to increase community awareness and promote behaviour change in relation to urban forest growth and retention to support State and Local Government targets and action.
4. Provide recurrent funding for a comprehensive and accessible Urban Greening Grant program to support Local Government investment in public realm planting, focusing on high urban heat areas and enhancing biodiversity outcomes.

7.2 State Planning Policy 3.7 – Bushfire

Executive Summary

- *State Planning Policy 3.7 Bushfire* (SPP3.7) directs how land use and planning proposals should address bushfire risk in Western Australia. It applies to all land designated as bushfire prone, which is approximately 93% of the state.
- The Department of Planning, Lands and Heritage has released a revised version of SPP3.7 and *Planning for Bushfire Guidelines* for public comment.
- Future changes to the *Map of Bush Fire Prone Areas* are planned that will create a revised mapping standard for lower risk areas, such as significantly built-up urban areas.
- The revised SPP 3.7 and Guidelines propose a nuanced response compared to the existing policy framework, with the intent of better reflecting the type of planning or development proposal and the level of bushfire risk.
- WALGA's submission generally supports the revised SPP3.7 and Guidelines. The more nuanced policy response better reflects the level of bushfire risk across the State and is a positive evolution of policy design. Several matters of concern and technical comments are raised in the submission.
- The public comment period closes on Monday, 17 July 2023.

WALGA Recommendation

That WALGA endorse the submission on State Planning Policy 3.7 Bushfire and the Planning for Bushfire Guidelines.

7.3 Reforming WA Disability Legislation Submission

Executive Summary

- In March 2023, the Department of Communities (DoC) released the consultation paper 'Reforming WA Disability Legislation'.
- DoC is developing new disability legislation for Western Australia, largely driven by the State Disability Strategy 2020-2030 and the recommendations of the *Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disability*.
- Under the current *Disability Services Act 1993* (DSA), Local Governments are legislated to implement Disability Access and Inclusion Plans (DAIPs).
- WALGA has consulted with the sector and developed a submission with 11 key recommendations.
- The recommendations make the case for additional measures to support Local Governments implement DAIPs to deliver enhanced access and inclusion outcomes within local communities through standardized governance, training, support, and funding.

WALGA Recommendation

That WALGA endorse the submission to the Department of Communities relating to the Consultation Paper – Reforming WA Disability Legislation.

7.4 Landfill Bans Advocacy Position

Executive Summary

- The State Government has committed to delivering a state-wide E-waste ban to landfill by 2024, with the aim of improving management and recycling of e-waste produced by households and businesses across the State.
- Consultation has occurred on the proposed ban and a WALGA Submission on this matter was endorsed by State Council in March 2023.

- A key recommendation of this and previous WALGA Submissions is that any material subject to landfill bans must be covered by a fully effective product stewardship scheme prior to ban implementation.
- Without effective product stewardship arrangements in place for items covered under landfill bans, the burden of managing the product at end of life falls disproportionately to Local Governments.
- A new advocacy position is proposed that makes it clear that landfill bans are not supported in the absence of effective product stewardship schemes, or other funding mechanisms, for products which would be subject to the ban.
- A contemporary and clear advocacy position on landfill bans will enable WALGA to strongly discourage this policy approach and advocate to the Government for the range of conditions necessary to increase resource recovery and reduce disposal of material to landfill.

WALGA Recommendation

That WALGA endorse the following Landfill Ban Advocacy Position:

Landfill bans are not supported in the absence of effective product stewardship schemes, or other funding mechanisms, for products which would be subject to the ban.

7.5 Audit Experience Survey Results and Advocacy Position

Executive Summary

- In April, WALGA in partnership with LG Professionals WA conducted a survey of the Local Government sector to seek feedback on the annual audit process.
- A range of views were captured in the feedback, both positive and negative.
- The responses highlighted five key emerging issues in the audit process:
 - timeframe and delays;
 - additional workload on Local Government staff;
 - cost;
 - inconsistent advice from contract Auditors and the OAG; and
 - asset valuation requirements.
- WALGA and LG Professionals will continue to work with the OAG to reform the audit process in line with sector feedback, with a particular focus on those issues above.

WALGA Recommendation

That:

1. State Council note the Audit Experience Survey Results Summary; and
2. WALGA advocate to the Office of the Auditor General (OAG) to reform the audit process for Local Governments by seeking:
 - a. Audits of Local Governments are completed and reported on in a timely manner and that the processes, procedures, and scope of audits are consistently applied.
 - b. That the OAG review the requirements for pre-audit information with a view to reducing the need for additional information where possible;
 - c. That the OAG review their costing formulae for Local Government audits and show constraint in audit cost increases;
 - d. That the OAG provide a breakdown on the cost of the audit and justification for any variance to the estimate to the Local Government as part of the final billing process;
 - e. That auditors be required to improve their communication and information management and avoid repeated requests for information that has already been provided;
 - f. That Local Governments only be required to communicate with contract Auditors (*unless the OAG is directly auditing the Local Government*) and the onus be placed on the

- contract Auditors to confirm their advice with the OAG before instructing the Local Government; and
- g. In-conjunction with the Department of Local Government, Sport and Cultural Industries, review the application of Fair Value principles in the context of the audit.

7.6 Amendments to WALGA's Constitution

Executive Summary

- At its last meeting, State Council resolved for two sets of constitutional changes to be developed for consideration by State Council, with the intention that Members would consider both sets of amendments at the 2023 Annual General Meeting:
 - One set to give effect to the alternate model, as per the [Best Practice Governance Review Final Report](#); and
 - A second set to refine the current Constitution to address inconsistencies and other issues while maintaining the current governance model.
- The constitutional changes have been prepared by legal firm, Jackson McDonald.
- Amendments to the [Association Constitution](#) require both a special (75 percent) majority at State Council and a special (75 percent) majority at a General Meeting of Members.
- Consequently, if the proposed sets of amendments are endorsed by State Council, they will be put to the 2023 Annual General Meeting on Monday, 18 September.

WALGA Recommendation

That State Council endorse putting two items to the 2023 Annual General Meeting that:

1. propose a new Constitution to give effect to the alternate governance model as per the attached; and
2. amend the Constitution to retain the current governance model with necessary changes, as per the attached mark-up.

VOTING REQUIREMENT: 75% SPECIAL MAJORITY

Policy Team Reports

8.1 Environment and Waste Policy Team Report

Landfill Bans

The Policy Team considered and recommended State Councils endorsement of the proposed Policy Position on Landfill Bans (see [Agenda Item 7.4](#)).

Matters Referred by Zones

Avon-Midland Country Zone referred comments regarding clearing permits and recommending a fee to lodge an appeal against the grant, conditions, or amendment of a clearing permit. The Policy Team noted the recommendation from the Zone but decided that WALGA should not advocate for the introduction of a fee in relation to clearing permit appeals. The Policy Team noted WALGA's policy priority to support Local Governments to deliver on their statutory obligations related to native vegetation clearing, including development of a strategic biodiversity offset framework as part of the implementation of the State Native Vegetation Policy. WALGA provided additional feedback to the Zone which is included in the Zone Status report.

The North Metropolitan Zone requested a report on the progress of community batteries from WALGA. WALGA has provided the Zone with information on Round 1 of the [ARENA Community Battery Funding](#). The Zone has been encouraged to invite Western Power and Synergy, who are undertaking community battery installation across WA, to attend the next Zone meeting to directly address the issues raised.

Updates provided

The following updates were noted:

- **Australian Renewable Energy Agency (ARENA) EV charging infrastructure funding application:** WALGA is finalising the Expression of Interest to submit to ARENA for consideration at its 7 June Panel meeting (Note: this has now been lodged). This project:
 - Has the commitment of 22 Local Governments, representing 58% of the Western Australian population, to accelerate the transition to BEVs.
 - Will require 112 AC and 35 DC dual outlet chargers.
 - Will see the purchase of 121 light BEVs, and software for charging infrastructure, at a cost of \$7.11 million, by the 22 participating Local Governments.
 - Will accelerate these Local Governments transition to BEV's by an average of 2 years and provide the infrastructure to assist Local Governments into the medium and long term phases of their transition plans. The participating Local Governments have a fleet of over 900 vehicles.
 - Has secured a \$1 million State Government funding commitment to this project, which has been used to reduce the funding requested from ARENA.
 - Is seeking ARENA funding of \$4.22 million, to contribute towards the purchase and installation of the charging infrastructure.
 - Has a total project budget of \$12.128 million and if funded, will be implemented from January 2024 to June 2025.
- **Biosecurity and Agriculture Management Act (BAM Act) Review** has developed a draft submission on the proposed reforms for sector feedback **by 26 June 2023**. The draft submission provides analysis against the [WALGA Biosecurity advocacy position](#), endorsed by State Council in December 2023 and on anticipated benefits or issues of the proposed reforms. The draft submission will be provided as an item for Zones' consideration in the June round of meetings. As well as providing comments to WALGA, Local Governments are being strongly encouraged to [respond directly](#) to DPIRD by 30 June.
- **Polyphagous Shot Hole Borer (PSHB):** The quarantine zone for the PSHB has expanded and now covers the majority of the metropolitan area. To ensure Local Governments are informed regarding the potential implications of the PSHB and their legislative requirements, WALGA is hosted an online information session on Tuesday 9 May. WALGA is also engaging with the Department of Primary Industries and Regional Development to ensure the sector is informed, and engaged, ahead of any further changes to the quarantine zone.
- **Draft State Waste Infrastructure Plan:** The Department of Water and Environmental Regulation has released the draft [Western Australia State Waste Infrastructure Plan](#) for comment, with consultation open until 23 June 2023. WALGA hosted an online information session on Wednesday 31 May for Local Governments to provide feedback on a draft Submission.
- **Urban Forest:** In 2022 WALGA, through the Urban Forest Working Group, developed an Issues Paper: *Local Government Approaches to Tree Retention*.
 - The Issues Paper identified the key challenges faced by Local Government using existing measures for tree retention and explored opportunities for further measures. In July 2022, a briefing was provided to the Environment and Waste Policy Team on the key legal issues identified. WALGA has recently completed a procurement process for the legal advice on these issues, appointing McLeod's, and anticipates provision of the advice within 3 months.
 - Local Governments will be able to 'buy-in' to the legal advice for a nominal fee. Based on the success of the coastal planning legal advice project, WALGA anticipates at least 50 Local Governments will purchase the advice, representing a \$1m saving for the sector compared to each Local Government seeking the advice individually.
 - The findings of the advice will be used to inform WALGA's ongoing advocacy around urban forest, assist Local Governments in updating their planning frameworks to improve protections for existing significant trees.

At the meeting on 31 May 2023, the Environment and Waste Policy Team considered an item on updating the Urban Forest Policy advocacy position in conjunction with the People and Place Policy Team (see [Agenda Item 7.1](#)).

WALGA Recommendation

That the matters considered by the Environment and Waste Policy Team be noted.

8.2 Governance and Organisational Services Policy Team Report

The GOS Policy Team provides recommendations regarding three [Advocacy Positions](#) for State Council's decision.

Advocacy Position 2.1.10 Recovery of Rates and Service Charges

Policy Team Comment: Amendment of s.6.56 of the *Local Government Act 1995* has not been addressed in the current Local Government Amendment Bill 2023 and the matter is therefore unresolved. **Recommend State Council retain Advocacy Position 2.1.10 Recovery of Rates and Service Charges**

Advocacy Position 2.5.25 Attendance at Council Meetings by Technology

Policy Team Comment: This advocacy position has been achieved through the *Local Government (Administration) Amendment Regulations 2022*, implemented in November 2022, which included provisions that enable Council Members to individually attend by electronic means up to half the council or committee meetings held within any 12-month period. **Recommend State Council delete Advocacy Position 2.5.25 Attendance at Council Meetings by Technology**

Advocacy Position 2.5.31 Annual Electors' General Meetings

Policy Team Comment: The Minister for Local Government has not included or proposed a provision in the current Local Government Act Reform proposals that would give effect to this advocacy position. **Recommend State Council retain Advocacy Position 2.5.31 Annual Electors' General Meetings**

The GOS Policy Team endorsed the WALGA 2023 State Wage Case submission at its meeting held on 3 May, subject to the submission including an example of the street lighting costs.

WALGA Recommendation

That State Council:

1. retain, without amendment, Advocacy Positions:
 - (a) 2.1.10 Recovery of Rates and Service Charges; and
 - (b) 2.5.31 Annual Electors' General Meetings;
2. delete Advocacy Position 2.5.25 Attendance at Council Meetings by Technology; and
3. notes that the Governance and Organisational Services Policy Team endorsed the WALGA 2023 State Wage Case submission.

8.3 Infrastructure Policy Team Report

The Infrastructure Policy Team noted the expanding number of activities and prioritised:

- Developing effective responses to barriers and challenges to achieving timely and on-budget deliver of funded road projects in conjunction with Regional Road Groups;
- Revising and providing updated tools, model policies and advice to Local Governments concerning heavy vehicle cost recovery, including options available to Councils considering extending access to concessional mass vehicles;
- Improving the implementation and effectiveness of Disaster Recovery Funding Arrangements, noting that there are currently three on-going inquiries or reviews initiated by the Commonwealth, and a need to resolve implementation issues with the Department of Fire and Emergency Services;
- Addressing management of road works during Total Fire Bans.

WALGA Recommendation

That State Council note the matters considered by the Infrastructure Policy Team.

RESOLUTION

Moved: Shire of Tammin

Seconded: Shire of Nungarin

That the Great Eastern Country Zone:

- 1. Supports Matters for Decision, items 7.1 to 7.6 as listed above in the July 2023 State Council Agenda;**
- 2. Supports Matters for Noting and Organisational Reports Items 8.1 to 8.3**

CARRIED

8.4 People and Place Policy Team Report

At the meeting on 31 May, the People and Place Policy Team:

- In conjunction with the Environment and Waste Policy Team, endorsed a new Urban Forest advocacy position for consideration by State Council (see [Agenda Item 7.1](#))
- Endorsed the WALGA submission on Consistent Local Planning Schemes and an updated Planning Reform advocacy position for consideration by State Council via the Flying Minute process;
- Noted a matter referred from Peel Country Zone on the establishment of a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) Taskforce and endorsed actions to be undertaken by WALGA Secretariat, including the preparation of a discussion paper on the matter; and
- Endorsed the WALGA submission to the Department of Communities on Reforming WA Disability Legislation (see [Agenda Item 7.3](#)).

At the meeting on 3 May, the People and Place Policy Team:

- Received a presentation from the Planning and Building Team on Non-Residential Car Parking Requirements – Draft Interim Guidance;
- Received a presentation from the Planning and Building Team on Local Government Planning and Building Performance for the 2022-23 reporting year (see [Agenda Item 9.3](#));
- Received an update from the Planning and Building Team on WALGA’s work on planning fees and charges; and
- Received an update from the Planning and Building Team on Urban Forest.

WALGA Recommendation

That State Council note the matters considered by the People and Place Policy Team.

8.5 Municipal Waste Advisory Council (MWAC) Report

Submission on WA Container Deposit Scheme Expansion

A [Discussion Paper](#) has been released on expanding the scope of the eligible containers covered by the WA Container Deposit Scheme. The scope of the proposed expansion includes glass wine and spirit bottles, and beverage containers up to 3L.

The draft Submission supports the expansion of the Scheme and proposes that plain and milk alternatives also be included. The Draft Submission was circulated for Local Government consultation during March, with general support received. WALGA has also been appointed to a Department of Water and Environmental Regulation Working Group focusing on the expansion of the Scheme.

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the Submission on Discussion Paper: Container Deposit Scheme – Expanding the Scope of Eligible Beverage Containers.

Policy Position Landfill Bans

The Department of Water and Environmental Regulation released a [Consultation Paper](#) on the proposed e-waste landfill ban. The State Government made an election commitment to deliver a state-wide ban by 2024, with the aim of improving management and recycling of e-waste produced by households and businesses across the State.

A Submission on DWER's Consultation Paper was circulated for State Council and MWAC endorsement out of session following Local Government engagement. A key recommendation of the Submission is that any material subject to landfill bans be covered by a fully effective product stewardship scheme prior to ban implementation. This item is included in the State Council [Agenda item 7.4](#).

MUNICIPAL WASTE ADVISORY COUNCIL MOTION

That the Municipal Waste Advisory Council endorse the Policy Position:

Landfill bans are not supported in the absence of effective product stewardship schemes, or other funding mechanisms, for products which would be subject to the ban.

MWAC discussed the following matters:

- Release of the draft [State Waste Infrastructure Plan](#): The draft Plan is open for consultation until 23 June 2023. The draft Plan has been developed to guide decision making for the planning and development of waste infrastructure in Western Australia and focuses on the built waste and recycling infrastructure needed to achieve 2030 State Waste Strategy targets. MWAC provided initial feedback on the Draft to inform the development of the WALGA Submission.
- *Review of Waste Policy Statements*: WALGA has 8 Waste Management related [Policy Statements](#) in place with publication dates ranging from 2003 to 2018. While much of the content is still relevant, the statements need to be reviewed to ensure currency of references and information as well as consistency of approach. The proposed scheduled for review was agreed:
 - In progress: Household Hazardous Waste and Waste Management Education (consider revisions June Officer Advisory Group (OAG)/MWAC)
 - Initial Review June OAG/MWAC: Waste management data and information management (consider revisions August OAG/MWAC)
 - Initial Review August OAG/MWAC: Standards for Recycled Organics Applied to Land (consider revisions October OAG/MWAC)
 - Initial Review October OAG/MWAC: Waste Levy Policy statement (consider revisions December OAG/MWAC).
 - Reviewed in 2024: Container Deposit Systems, Extended Producer Responsibility and Waste management legislation.
- Packaging Product Stewardship and national advocacy on flexible plastic recycling.
- WALGA's investigations into e-cigarette disposal options and the regulatory framework for used and disposal of these products and advocacy underway.
- Contingency Planning for waste management, including the development of a Mutual Assistance Memorandum of Understanding (MoU) for Local Governments and WALGA Preferred Suppliers of waste fleet.
- Waste management and biosecurity, including:
 - working with Department of Primary Industries and Regional Development (DPIRD) on undertaking preparedness activities for any disposal requirements resulting from Foot and Mouth Disease (FMD), such as landfill capacity and resourcing, logistics and communications as part of a coordinated emergency response.
 - the expansion of the Quarantine Area, for the invasive Polyphagous Shot-hole Borer, impacts 25 Local Government FOGO, GO and verge collections.

WALGA Recommendation

That State Council note the resolutions of the 19 April 2023 Municipal Waste Advisory Council.

Matters for Noting/Information

- 9.1 Flying Minute – Submission to 2023 State Wage Case
- 9.2 Environmental Protection Amendment Regulations 2022: Consultation Response
- 9.3 Local Government Performance Monitoring Project
- 9.4 Street Lighting Tariffs
- 9.5 2023-24 Federal and State Budgets
- 9.6 Update on the Commencement of the Aboriginal Cultural Heritage Act 2021
- 9.7 State Award Variations Impacting on Local Governments

RESOLUTION

Moved: Shire of Tammin

Seconded: Shire of Koorda

That the Great Eastern Country Zone supports Matters for Noting Items 8.4 and 8.5

CARRIED

[JM2]

12.4 WALGA President's Report – July 2023

The WALGA President's Report was attached to the agenda.

RESOLUTION

Moved: Shire of Nungarin

Seconded: Shire of Merredin

That the Great Eastern Country Zone notes the WALGA President's Report.

CARRIED

13. Emerging Issues

- 13.1 The Executive Officer reminded members that the WALGA Employee Relations team are seeking representatives from the Zone to sit on a working group related to the State IR transition. A notification will soon be sent to the sector.

Noted

14. Date, Time, and Place of Next Meetings

The next Executive Committee meeting will be held on Tuesday, 8 August 2023 via Teleconference.

The next Great Eastern Country Zone meeting will be held on Monday, 21 August 2023 commencing at 9.30am. This meeting will be hosted by the Shire of Merredin.

15. Closure

There being no further business the Chair declared the meeting closed at 11.13am.

7. PRESIDENT/COUNCILLORS ANNOUNCEMENTS

President, Cr Crees advised having attended the following meetings:

Deputy President, Cr Della Bosca advised having attended the following meetings:

Councillor Day advised having attended the following meetings:

Councillor Geier advised having attended the following meetings:

Councillor Huxtable advised having attended the following meetings:

Councillor Corsini advised having attended the following meetings:

8. DECLARATION OF INTEREST

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Financial** interest were made at the Council meeting held on **20th July 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

In accordance with Section 5.65 of the *Local Government Act 1995* the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting held on **20th July 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	



In accordance with Section 5.60B and 5.65 of the *Local Government Act 1995* the following disclosures of **Proximity. interest** were made at the Council meeting held on **20th July 2023**.

Name/Position	
Item No./Subject	
Nature of interest	
Extent of Interest	

9. MATTERS REQUIRING A COUNCIL DECISION

9.1. GOVERNANCE, ADMINISTRATION AND FINANCIAL SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – JUNE 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.1 List of Accounts
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996. A Local Government is to develop procedures for the authorisation of, and payment of, accounts to ensure that there is effective security for, which money or other benefits June be obtained.

Comment

Attached is a copy of Accounts for Payment for the month of June 2023 The credit card statements currently show: -

CEO June 2023 \$1,896.46 associated with the purchase of 04104 - Refreshments – Lunch CEO and Job Applicant Interview, 1038283 Microsoft 365 Business std Recurring, Managed Endpoint – Server Recurring, Activ8me Internet, Vehicle Inspection – Community Bus, 1047021 Microsoft 365 Business Basic NCE Recurring, 1038203 Office 365 Exchange online plan monthly recurring, 04104 – Refreshments – Council chambers, Cloud Anti Spam Recurring , Police Clearance Check Aged Care Services Lani Hale, OWT Licence Renewal 3 months.

DCEO June 2023 \$4,391.71 associated with the purchase of an Iphone and case, Coffee trolley for the Oldies, 10x magnetic signs for Dongas and units in/out, Acer computer screens, Morning melodies booking, cleaners cart rain cover.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulations 12 & 13 requires the list of accounts to be presented to Council. Payments are made by staff under delegated authority from the CEO and Council.

Policy Implications

Council does not have a policy in relation to payment of accounts.

Strategic Implications

Accounts for payment are presented to Council in the interests of accountability and provide information on Council expenditure.

Financial Implications

Expenditure in accordance with the 2022/2023 Annual Budget.

Voting Requirements



Simple Majority



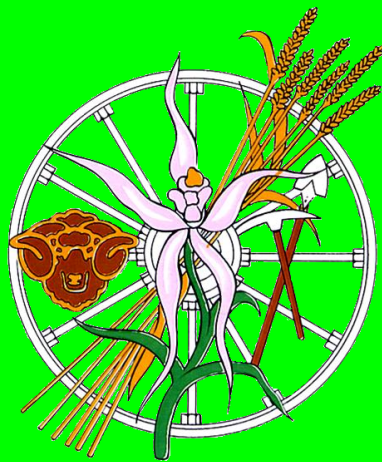
Absolute Majority

OFFICER RECOMMENDATIONS

That June 2023 accounts submitted to today's meeting on Municipal vouchers numbered from 4049 to 4052, and D/Debits from EFT6247 to EFT6316 (inclusive of Department of Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$489,080.82 be passed for payment.

Attachment 9.1.1

Shire of Westonia



ACCOUNTS FOR PAYMENT

30 June 2023

List of Accounts Due & Submitted to Council June 2022/2023

Chq/EFT	Date	Name	Description	Amount	Bank	Type
B/S	01/06/2023	WESTNET - WESTNET INTERNET PROVIDER FEE	WESTNET INTERNET PROVIDER FEE	-66.00	1	FEE
PAY	04/06/2023	Payroll	F/E 21/5/2023	-32274.63	1	CSH
DD3752.1	04/06/2023	Aware Super - Accumulation	Payroll deductions	-5384.20	1	CSH
DD3752.2	04/06/2023	C-Bus	Superannuation contributions	-1082.56	1	CSH
DD3752.3	04/06/2023	BT Panorama Super	Payroll deductions	-194.58	1	CSH
DD3752.4	04/06/2023	MLC Masterkey	Superannuation contributions	-257.68	1	CSH
DD3752.5	04/06/2023	AUSTRALIANSUPER	Superannuation contributions	-442.01	1	CSH
DD3752.6	04/06/2023	MLC Navigator Retirement Plan	Superannuation contributions	-166.26	1	CSH
B/S	05/06/2023	FEE - BANK FEES	BANK FEES	-228.75	1	FEE
EFT6247	06/06/2023	Services Australia Child Support	Payroll deductions	-96.16	1	CSH
EFT6248	09/06/2023	Landgate	Rural UV General Reval 23/24	-2808.30	1	CSH
EFT6249	09/06/2023	Winc Australia Pty Ltd	Stationery	-490.77	1	CSH
EFT6250	09/06/2023	Copier Support	Copies Metered	-785.53	1	CSH
EFT6251	09/06/2023	Toll Transport Pty Ltd	Freight Signs, Parts	-331.12	1	CSH
EFT6252	09/06/2023	Ron Bateman & Co	Bolts & Nuts	-78.76	1	CSH
EFT6253	09/06/2023	Two Dogs Home Hardware	Antex Granules	-549.47	1	CSH
EFT6254	09/06/2023	Wesfarmers Kleenheat Gas Pty Ltd	Gas Equipment Service Charge	-280.50	1	CSH
EFT6255	09/06/2023	Extra Mile Writing	RAC Connect Consultation - May/June	-871.90	1	CSH
EFT6256	09/06/2023	Westonia Bowling/tennis Club's Bar Account	Reimbursement Bar Sales	-7223.00	1	CSH
EFT6257	09/06/2023	Daimler Trucks Perth	WT1220 - Parts	-131.99	1	CSH
EFT6258	09/06/2023	Great Southern Fuel Supplies	Grease	-797.49	1	CSH
EFT6259	09/06/2023	BUILDING COMMISSION	Building Services Levy	-438.95	1	CSH
EFT6260	09/06/2023	Tompkin Engineering	Flat Bar, Round Bar, RHS Tube, Plate, Angle, Black Sheet	-1505.54	1	CSH
EFT6261	09/06/2023	Moore Australia (WA) Pty Ltd	Workshop Employee Tax Obligations & fuel Tax Credit	-880.00	1	CSH
EFT6262	09/06/2023	State Law Publisher	Fencing Local Law 2023	-3694.70	1	CSH
EFT6263	09/06/2023	Brownley's Plumbing & Gas	Suppy/Install macerating pump & supply second pump	-6877.20	1	CSH
EFT6264	09/06/2023	Australia Post	Postage & Paper	-219.65	1	CSH
EFT6265	09/06/2023	Ramsay Construction Pty Ltd	Health & Building Services	-1210.00	1	CSH
EFT6266	09/06/2023	Ancor Electrical	Wired Audio system in stadium	-1156.00	1	CSH
EFT6267	09/06/2023	Midland Mowers	Telescopic trimmer skin	-379.00	1	CSH
EFT6268	09/06/2023	Fuel Distributors Of Western Australia Pty Ltd	Diesel purchase on Card OWT	-167.78	1	CSH
EFT6269	09/06/2023	BOYA Equipment	50hrs service Kit	-95.44	1	CSH
EFT6270	09/06/2023	Graham L & Diane Jones	Mower Battery/Tool Belt	-192.00	1	CSH
EFT6271	09/06/2023	Lite Force Pty Ltd	Routine Solar Maintenance	-9361.00	1	CSH

EFT6272	09/06/2023	CORSIGN WA PTY LTD	Various Street signs Wolfram Street	-1746.80	1	CSH
EFT6273	09/06/2023	Avon Concrete	Boodarockin Pavement Repairs	-42324.15	1	CSH
EFT6274	09/06/2023	Repco	Filter Kits	-15.88	1	CSH
EFT6275	09/06/2023	Combined Tyres Pty Ltd	Loader Tyre & Disposal	-6458.10	1	CSH
EFT6276	09/06/2023	WA Contract Ranger Services P/L	Ranger Services May	-418.00	1	CSH
EFT6277	09/06/2023	Out West Mechanical	Services Parts & Repairs Various Plant/Vehicle	-14416.26	1	CSH
EFT6278	09/06/2023	Coramba Mechanical	Tyres & Freight	-616.00	1	CSH
EFT6279	09/06/2023	Perth Equipment Sales	Transportable for Caravan Park	-14100.00	1	CSH
DD3762.1	12/06/2023	Deputy Commissioner of Taxation	BAS May 2023	-4947.00	1	CSH
DD3763.1	13/06/2023	Bankwest Corporate Mastercard	Cloud Anti Spam	-2702.60	1	CSH
4049	14/06/2023	Cash	Council Renumeration June 2023	-12180.80	1	CSH
EFT6280	14/06/2023	R & K Day	Council Renumeration June 2023	-1864.70	1	CSH
PAY	18/06/2023	Payroll	F/E 18/06/2023	-50406.33	1	CSH
DD3769.1	18/06/2023	Aware Super - Accumulation	Payroll deductions	-7648.66	1	CSH
DD3769.2	18/06/2023	C-Bus	Superannuation contributions	-1079.79	1	CSH
DD3769.3	18/06/2023	BT Panorama Super	Payroll deductions	-194.22	1	CSH
DD3769.4	18/06/2023	MLC Masterkey	Superannuation contributions	-257.04	1	CSH
DD3769.5	18/06/2023	AUSTRALIANSUPER	Superannuation contributions	-569.27	1	CSH
DD3769.6	18/06/2023	MLC Navigator Retirement Plan	Superannuation contributions	-153.97	1	CSH
DD3769.7	18/06/2023	HESTA	Superannuation contributions	-15.73	1	CSH
EFT6281	20/06/2023	Services Australia Child Support	Payroll deductions	-95.92	1	CSH
B/S	23/06/2023	2VNET - 2VNET MONTHLY MAINTENANCE FEE	2VNET MONTHLY MAINTENANCE FEE	-578.95	1	FEE
4050	26/06/2023	Water Corporation	Water Usage & Service Charges	-43809.63	1	CSH
4051	26/06/2023	Synergy	Streetlights	-622.83	1	CSH
4052	26/06/2023	HI-LO CONSTRUCTION	Building Maintenance	-20177.28	1	CSH
EFT6282	26/06/2023	Avon Waste	Waste Removal	-1640.48	1	CSH
EFT6283	26/06/2023	Westonia Progress Association Inc.	MOU Contribution	-18011.91	1	CSH
EFT6284	26/06/2023	Centek Constructions	Complex Maintenance Upgrade	-15700.30	1	CSH
EFT6285	26/06/2023	Liberty Oil rural Pty Ltd	Desiel Depot	-15738.65	1	CSH
EFT6286	26/06/2023	Daves Tree Service	Town Trees Trim	-3600.00	1	CSH
EFT6287	26/06/2023	Extra Mile Writing	RAC Connect Coordination	-283.05	1	CSH
EFT6288	26/06/2023	Westonia Community Cooperative Limited	Purchases May 2023	-1906.42	1	CSH
EFT6289	26/06/2023	Australian College Of Training	Cert111 Business Trainee Units	-178.25	1	CSH
EFT6290	26/06/2023	Wessie Pty Ltd Atf: The Geier Family Trust	Gravel Push Up	-6861.25	1	CSH
EFT6291	26/06/2023	Medelect Biomedical Services	Defib Service	-268.95	1	CSH
EFT6292	26/06/2023	Combined Tyres Pty Ltd	Grader Tyre Repair	-198.00	1	CSH

EFT6293	26/06/2023	Accredit Building Surveying & Construction Services Pty Ltd	BA03 - Vehicle Canopy	-385.00	1	CSH
EFT6294	26/06/2023	Green Planet Grass	1st Installment Bowling Green	-70000.00	1	CSH
DD3789.1	27/06/2023	TELSTRA CORPORATION LIMITED	Telephone Usage	-1419.35	1	CSH
EFT6295	27/06/2023	Copier Support	Photocopier Support	-1322.59	1	CSH
EFT6296	27/06/2023	Shire of Merredin	CW Visitor Centre Contribution	-2500.00	1	CSH
EFT6297	27/06/2023	Local Pest Control	Termite Treatment - Warralakin tank stand	-330.30	1	CSH
EFT6298	27/06/2023	R Munns Engineering Consulting Services	RRG Engineering Support	-2769.68	1	CSH
EFT6299	27/06/2023	JARDINE LLOYD THOMPSON PTY LTD LGIS INSURANCE	WHS - RRC June23	-2557.50	1	CSH
EFT6300	27/06/2023	Ancor Electrical	Staff Housing Mtce	-1097.67	1	CSH
EFT6301	27/06/2023	Mcleods	Legal Advice 49-51 Wolfram St	-2872.95	1	CSH
B/S	30/06/2023	TPORT - DEPT TRANSPORT LICENSING	DEPT TRANSPORT LICENSING	-7831.95	1	FEE
B/S	30/06/2023	FEE - BANK FEES	BANK FEES	-1419.35	1	FEE
EFT6302	30/06/2023	Landgate	UV Schedule R2023/2+3	-298.70	1	CSH
EFT6303	30/06/2023	Winc Australia Pty Ltd	Office Stationery & Supplies	-225.49	1	CSH
EFT6304	30/06/2023	Toll Transport Pty Ltd	Freight	-63.96	1	CSH
EFT6305	30/06/2023	Two Dogs Home Hardware	Cement for Nature Reserve	-677.58	1	CSH
EFT6306	30/06/2023	Merredin Rural Supplies Pty Ltd	Sighter Wire & Enviro Dye	-495.00	1	CSH
EFT6307	30/06/2023	Itvision	Synergy Universe Upgrade	-415.80	1	CSH
EFT6308	30/06/2023	Wheatbelt Liquid Waste	RV Dump pump out	-374.00	1	CSH
EFT6309	30/06/2023	Merredin Glazing Service	Office Auto Doors	-16528.60	1	CSH
EFT6310	30/06/2023	BOYA Equipment	Mower blades/parts	-1207.70	1	CSH
EFT6311	30/06/2023	Medelect Biomedical Services	Service Defib - School	-290.95	1	CSH
EFT6312	30/06/2023	Merredin Steel Supplies	Flat Bar for Slasher	-58.77	1	CSH
EFT6313	30/06/2023	WA Contract Ranger Services P/L	Ranger Services	-209.00	1	CSH
EFT6314	30/06/2023	Northstar Asset Pty Ltd T/as Artistralia Pty Ltd	Copyright - Blueback	-247.50	1	CSH
EFT6315	30/06/2023	James Underwood & Associates	Home Care Agreement Subs	-654.50	1	CSH
EFT6316	30/06/2023	MACE Services Pty Ltd	20K Service OWT	-320.84	1	CSH



-489,080.82

The above list of accounts has been paid under delegation, by the Chief Executive Officer, since the previous list of accounts. Municipal vouchers numbered from 4049 to 4052, and D/Debits from EFT6247 to EFT6316 Inclusive of Department for Planning and Infrastructure / Creditor and Bank Fees Directly Debited and Visa Card Payments) totalling \$489,080.82 submitted to each member of the Council on Thursday 20th July 2023, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.



CHIEF EXECUTIVE OFFICER

9.1.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY– JUNE 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.3.3 Monthly Financial Statements
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.2 Monthly Statement of Financial Activity
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period

Background

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Comment

The Monthly Statement of Financial Activity for the period ending June 2023 is attached for Councillor information, and consists of:

1. Summary of Bank Balances
2. Summary of Outstanding Debtors
3. Balance Sheet
4. Budget v Actuals Schedules

Statutory Environment

General Financial Management of Council
Council 2022/2023 Budget
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

Policy Implications

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$10,000 and 15%.

Strategic Implications

The Monthly Statement of Financial Activity is a record of Council’s activities and financial performance during the reporting period.

Financial Implications

There is no direct financial implication in relation to this matter.

Voting Requirements

- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the Monthly Financial Report for the period ending June 2023 and note any material variances greater than \$10,000 or 15%.

Attachment 9.1.2

Shire of Westonia



Monthly Statement of Financial Activity

for period ending
30 June 2023

SHIRE OF WESTONIA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 June 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

BY NATURE OR TYPE

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,039,095	2,039,095	1,397,010	(642,085)	(31.49%)	▼
Revenue from operating activities							
Rates		1,111,900	1,111,900	1,113,200	1,300	0.12%	
Operating grants, subsidies and contributions		1,567,150	1,567,150	3,492,420	1,925,270	122.85%	▲
Fees and charges		1,046,050	1,046,050	1,169,809	123,759	11.83%	
Interest earnings		15,900	15,900	112,764	96,864	609.21%	▲
Other revenue		352,500	352,500	113,483	(239,017)	(67.81%)	▼
Profit on disposal of assets		156,007	156,007	111,421	(44,586)	(28.58%)	▼
		4,249,507	4,249,507	6,113,097	1,863,590	43.85%	
Expenditure from operating activities							
Employee costs		(1,198,050)	(1,198,050)	(984,807)	213,243	17.80%	▲
Materials and contracts		(824,764)	(824,764)	(1,147,741)	(322,977)	(39.16%)	▼
Utility charges		(529,250)	(529,250)	(581,105)	(51,855)	(9.80%)	
Depreciation on non-current assets		(1,716,000)	(1,716,000)	(1,828,420)	(112,420)	(6.55%)	
Insurance expenses		(170,700)	(170,700)	(139,343)	31,357	18.37%	▲
Other expenditure		(46,600)	(46,600)	(143,354)	(96,754)	(207.63%)	▼
Loss on disposal of assets		0	0	(1,037)	(1,037)	0.00%	
		(4,485,364)	(4,485,364)	(4,825,807)	(340,443)	7.59%	
Non-cash amounts excluded from operating activities	1(a)	1,559,993	1,559,993	1,796,621	236,628	15.17%	▲
Amount attributable to operating activities		1,324,136	1,324,136	3,083,911	1,759,775	132.90%	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions		705,650	705,650	705,556	(94)	(0.01%)	
Proceeds from disposal of assets		445,000	445,000	328,000	(117,000)	(26.29%)	▼
Payments for property, plant and equipment and infrastructure		(5,648,340)	(5,648,340)	(2,866,236)	2,782,104	49.26%	▲
Amount attributable to investing activities		(4,497,690)	(4,497,690)	(1,832,680)	2,665,010	(59.25%)	
Financing Activities							
Transfer from reserves		90,000	90,000	0	(90,000)	(100.00%)	▼
Transfer to reserves		(551,250)	(551,250)	(655,396)	(104,146)	(18.89%)	▼
Amount attributable to financing activities		(461,250)	(461,250)	(655,396)	(194,146)	42.09%	
Closing funding surplus / (deficit)	1(c)	(1,595,709)	(1,595,709)	1,992,844	3,588,553	224.89%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals		(156,007)	(156,007)	(111,421)
Add: Loss on asset disposals	4	0	0	1,037
Add: Depreciation on assets		1,716,000	1,716,000	1,828,420
Total non-cash items excluded from operating activities		1,559,993	1,559,993	1,718,036

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 30 June 2023
Adjustments to net current assets			
Less: Reserves - restricted cash	(3,742,157)	(3,742,157)	(4,397,553)
Total adjustments to net current assets	(3,742,157)	(3,742,157)	(4,397,553)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	5,442,456	6,407,297
Rates receivables		14,768	60,298
Receivables		281,142	346,931
Other current assets		19,458	19,308
Less: Current liabilities			
Payables		(356,323)	(241,548)
Contract liabilities		(31,250)	0
Provisions		(231,084)	(201,888)
Less: Total adjustments to net current assets	1(b)	(3,742,157)	(4,397,553)
Closing funding surplus / (deficit)		0	1,992,844

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
PETTY CASH and FLOATS	Cash and cash equivalents	870		870			NIL	On Hand
MUNCIPAL BANK ACCOUNT	Cash and cash equivalents	2,008,873		2,008,873		BankWest	Variable	Cheque Acc.
RESERVE FUND	Cash and cash equivalents	0	4,397,554	4,397,554		BankWest	Variable	Term Deposit
TRUST FUND CASH AT BANK	Cash and cash equivalents	0		0	46,037	BankWest	Variable	Cheque Acc.
Total		2,009,743	4,397,554	6,407,297	46,037			
Comprising								
Cash and cash equivalents		2,009,743	4,397,554	6,407,297	46,037			
		2,009,743	4,397,554	6,407,297	46,037			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

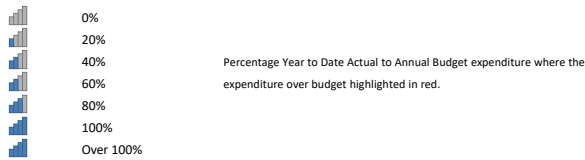
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

Corporate MasterCard	Transaction Summary	Total Amount	Institution	Interest Rate	Period End Date
		\$			
Card # **** *693					
Price, Arthur W	04104 - Refreshments - Lunch CEO and Job Applicant Interview	32.00	Bankwest	17.99%	30-Jun-23
	1038283 Microsoft 365 Business Std NCE Recurring	227.04			
	Managed Endpoint - Server Recurring	264.99			
	Active8me Internet	434.15			
	Vehicle Inspection - Community Bus	233.00			
	1047021 Microsoft 365 Business Basic NCE Recurring	86.59			
	1038203 Office 365 Exchange online plan monthly recurring	36.30			
	04104 - Refreshments - Council Chambers	360.00			
	Cloud Anti Spam Recurring	50.00			
	Police Clearance Check Aged Care Services Lani Hale	50.64			
	OWT License Renewal 3 mths	121.75			
		1896.46			
Card # **** *035					
Geier, Jasmine L	Iphone 14 128GB USB-C Charger Leather Case - Ink	1517.00	Bankwest	17.99%	30-Jun-23
	Coffee Trolley for the Oldies	89.00			
	10x Magnetic Signs for Dongas and Units IN/OUT	29.80			
	Acer 23.8" FHD 1MS 100Hz Monitor KA24 ACQX2SAH04 Comsol DisplayPort Male to HDMI M	608.95			
	Morning Melodies June 2023 Booking	135.00			
	1x Cleaners Cart Rain cover	115.50			
		2495.25			
		4391.71			

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	1,000,000	1,000,000	878,453	(121,547)
Furniture and equipment	2,137,000	2,137,000	99,639	(2,037,361)
Plant and equipment	677,000	677,000	526,671	(150,329)
Infrastructure - roads	1,764,340	1,764,340	1,315,192	(449,148)
Infrastructure - footpaths	70,000	70,000	115,846	45,846
Payments for Capital Acquisitions	5,648,340	5,648,340	2,935,801	(2,712,539)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	705,650	705,650	0	(705,650)
Other (disposals & C/Fwd)	445,000	445,000	328,000	(117,000)
Cash backed reserves				
Reserve -Plant	(90,000)		0	0
Contribution - operations	4,587,690	4,497,690	2,607,801	(1,889,889)
Capital funding total	5,648,340	5,648,340	2,935,801	(2,712,539)

Capital expenditure total
Level of completion indicators



Level of completion indicator, please see table at the

Account Description	Adopted		YTD Actual	Variance (Under)/Over
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings				
08104 L&B- Rooms at School	50,000	50,000	136,137	86,137
07702 F&E - Other Health	10,000	10,000	14,098	4,098
11204 L&B -Kiosk/Ablution Redevelop	90,000	90,000	78,043	(11,957)
11303 L& B - Bowling Green Stadium	525,000	525,000	560,710	35,710
11309 Bowling Green Redevelopment	255,000	255,000	69,681	(185,319)
12218 Depot Shed - CAPITAL	40,000	40,000	14,993	(25,007)
12,605.00 Old Club Hotel Museum Projec	0	0	4,791	4,791
13216 Old Club Hotel Museum Projec	30,000	30,000	0	(30,000)
	1,000,000	1,000,000	878,453	(121,547)
Furniture & Equipment				
13,217.00 Purchase Furniture & Equipme	0	0	14,003	14,003
08203 Purchase Furniture & Equipme	10,000	10,000	0	(10,000)
09232 F& E - Other Housing	5,000	5,000	0	(5,000)
11103 F&E -Chair of Stadium	20,000	20,000	19,497	(503)
11205 F&Et - Swimming Pools	50,000	50,000	0	(50,000)
11503 F&E - Libraries	2,000	2,000	419	(1,581)
11603 F&E - Walgoolan Wagon	10,000	10,000	14,016	4,016
13606 L&B - Wolfram Street Shed & F	60,000	60,000	34,058	(25,942)
14514 F&E Administration	30,000	30,000	17,646	(12,354)
	2,137,000	2,137,000	99,639	(2,037,361)
Plant & Equipment				
12302 Purchase Plant & Equipment - I	125,000	125,000	76,956	(48,044)
12305 Side Tipper & Dolly - CAPITAL	330,000	330,000	308,984	(21,016)
14213 Construction Supervisor Vehicl	122,000	122,000	54,948	(67,052)
14520 CEO Vehicle - CAPITAL	100,000	100,000	85,783	(14,217)
	677,000	677,000	526,671	(150,329)
Infrastructure-roads				
12101 Roads Construction Council	868,500	868,500	272,563	(595,937)
C0006 Carrabin South Road (No 0006)	20,000	20,000	75,223	55,223
C0010 Begley Road (No 0010)	33,500	33,500	8,430	(25,070)
C0011 Boodarockin Nth Road (No	96,000	96,000	0	(96,000)
C0012 Daddow Road (No 0012)	43,500	43,500	15,017	(28,483)
C0014 Day Rd (No 0014)	0	0	407	407
C0015 George Road (No 0015)	83,500	83,500	5,080	(78,420)
C0021 Warrachuppin Nth Road (No	71,500	71,500	57,884	(13,616)
C0025 Rabbit Proof Fence Road (No	95,000	95,000	36,924	(58,076)
C0025N Rabbit Proof Fence Road	152,500	152,500	0	(152,500)
C0032 TBA	110,500	110,500	0	(110,500)
C0035 Webb Road (No 0035)	0	0	3,300	3,300
C0052 McDowell Road (No 0052)	81,500	81,500	51,480	(30,020)
C0069 Wahlsten Road (No 0069)	58,000	58,000	0	(58,000)
C0092 Leeman Road (No 0092)	23,000	23,000	18,818	(4,182)
12103 MRWA Project Construction	570,840	570,840	701,423	130,583
RRG84C Warralakin Road Reconstructio	570,840	570,840	701,423	130,583
12104 Roads to Recovery Constructic	325,000	325,000	341,206	16,206
R2R005	0	0	0	-
R2R04 Walgoolan South Road (No 00C	67,000	67,000	70,435	3,435
R2R32 Boodarockin North Rd	258,000	258,000	270,772	12,772
R2R16	0	0	0	-
	1,764,340	1,764,340	1,315,192	(449,148)
Infrastructure-footpaths				
12108 Footpath Construction	70,000	70,000	115,846	45,846
FP0061 Wolfram Street Footpath	70,000	70,000	115,846	45,846
	5,648,340	5,648,340	2,935,801	(2,712,539)

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation									
Reserve -Long Service Leave	109,095	1,000	3,073	0	0	0	0	110,095	112,168
Reserve -Plant	1,002,357	20,000	28,231	0	0	(90,000)	0	932,357	1,030,588
Reserve -Building	1,093,858	5,000	30,808	260,000	400,000	0	0	1,358,858	1,524,666
Reserve -Communication/Information T	68,826	250	1,938	0	0	0	0	69,076	70,764
Reserve -Community Development	575,502	1,500	16,209	0	0	0	0	577,002	591,711
Reserve -Waste Management	122,031	500	3,437	0	0	0	0	122,531	125,468
Reserve -Swimming Pool Redevelopme	403,248	8,000	11,357	50,000	50,000	0	0	461,248	464,605
Reserve -Roadworks	367,240	5,000	10,343	200,000	100,000	0	0	572,240	477,583
	3,742,157	41,250	105,396	510,000	550,000	(90,000)	0	4,203,407	4,397,553

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
	Sales of 42 Jasper	45,200	85,000	39,776	0	86,034	85,000	0	(1,034)
	Plant and equipment								
	Transport								
	GTE Sidetippers	32,156	90,000	57,844	0	18,319	101,000	82,681	0
	Toyota Prado	68,485	70,000	1,515	0	0	0	0	0
	Canter	21,852	40,000	18,148	0	20,947	40,000	19,053	0
	Other property and services								
	Toyota LandCruiser - OWT	93,858	120,000	26,142	0	92,316	102,000	9,684	0
	Toyota Rav 4 - 02WT	27,418	40,000	12,582	0	0	0	0	0
		288,969	445,000	156,007	0	217,616	328,000	111,418	(1,034)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,039,095	2,039,095	1,397,010	(642,085)	(31.49%)	▼
Revenue from operating activities							
Governance		1,150	1,150	0	(1,150)	(100.00%)	
General purpose funding - general rates	6	1,534,950	1,534,950	3,430,081	1,895,131	123.47%	▲
Law, order and public safety		49,400	49,400	74,079	24,679	49.96%	▲
Health		53,300	53,300	92,408	39,108	73.37%	
Education and welfare		52,000	52,000	129,178	77,178	148.42%	▲
Housing		309,500	309,500	160,692	(148,808)	(48.08%)	▼
Community amenities		12,000	12,000	11,366	(634)	(5.28%)	
Recreation and culture		949,700	949,700	739,022	(210,678)	(22.18%)	▼
Transport		212,607	212,607	313,390	100,783	47.40%	▲
Economic services		600,700	600,700	645,014	44,314	7.38%	
Other property and services		474,200	474,200	517,867	43,667	9.21%	▲
		4,249,507	4,249,507	6,113,097	1,863,590		
Expenditure from operating activities							
Governance		(315,300)	(315,300)	(295,901)	19,399	6.15%	▲
General purpose funding		(41,500)	(41,500)	(33,948)	7,552	18.20%	▲
Law, order and public safety		(77,600)	(77,600)	(95,015)	(17,415)	(22.44%)	▼
Health		(130,900)	(130,900)	(95,973)	34,927	26.68%	▲
Education and welfare		(46,000)	(46,000)	(69,580)	(23,580)	(51.26%)	▼
Housing		(181,100)	(181,100)	(213,803)	(32,703)	(18.06%)	▼
Community amenities		(103,950)	(103,950)	(92,732)	11,218	10.79%	▲
Recreation and culture		(834,850)	(834,850)	(876,602)	(41,752)	(5.00%)	▼
Transport		(1,683,000)	(1,683,000)	(1,521,459)	161,541	9.60%	▲
Economic services		(1,035,100)	(1,035,100)	(921,118)	113,982	11.01%	▲
Other property and services		(36,064)	(36,064)	(609,676)	(573,612)	(1590.54%)	▼
		(4,485,364)	(4,485,364)	(4,825,808)	(340,444)		
Non-cash amounts excluded from operating activities	1(a)	1,559,993	1,559,993	1,796,621	236,628	15.17%	▲
Amount attributable to operating activities		1,324,136	1,324,136	3,083,911	1,759,775		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	705,650	705,650	705,556	(94)	(0.01%)	
Proceeds from disposal of assets	7	445,000	445,000	328,000	(117,000)	(26.29%)	▼
Payments for property, plant and equipment and infrastructure	8	(5,648,340)	(5,648,340)	(2,866,236)	2,782,104	49.26%	▲
Amount attributable to investing activities		(4,497,690)	(4,497,690)	(1,832,680)	2,665,010		
Financing Activities							
Transfer from reserves	9	90,000	90,000	0	(90,000)	(100.00%)	▼
Transfer to reserves	9	(551,250)	(551,250)	(655,396)	(104,146)	(18.89%)	▼
Amount attributable to financing activities		(461,250)	(461,250)	(655,396)	(194,146)		
Closing funding surplus / (deficit)	1(c)	(1,595,709)	(1,595,709)	1,992,844	3,588,553	(224.89%)	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 15.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 6
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 15.00% whichever is the greater.

Timing Variance
Material Variance

Schedule 03 General Purpose Funding

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Rates Income								
Operating Expense								
03	03100	ABC Costs- Rate Revenue	32,000	32,000	24,546	(7,454)	(23)%	
03	03101	Rate Notice Stationery expense	500	500	81	(419)	(84)%	
03	03102	Rates Recovery - Legal Expenses	1,500	1,500	0	(1,500)	(100)%	
03	03103	Valuation Expenses and Title Searches Exp	4,000	4,000	4,280	280	7%	
03	03107	Rates Written-off	500	500	7	(493)	(99)%	
			38,500	38,500	28,913	(9,587)		
Operating Income								
03	03104	General Rates Levied	(1,107,200)	(1,107,200)	(1,108,365)	(1,165)	0%	
03	03105	Ex-Gratia Rates Received	(4,700)	(4,700)	(4,836)	(136)	3%	
03	03106	Penalty Interest Raised on Rates	(2,800)	(2,800)	(5,897)	(3,097)	111%	
03	03109	Instalment Interest Received	(2,000)	(2,000)	(1,470)	530	(26)%	
03	03110	Rates Administration Fee Received	(1,000)	(1,000)	(624)	376	(38)%	
03	03112	Other Revenue	(500)	(500)	(1,520)	(1,020)	204%	
			(1,118,200)	(1,118,200)	(1,122,712)	(4,512)		
Other General Purpose Funding								
Operating Expense								
03	03210	Bank Fees Expense	3,000	3,000	5,034	2,034	68%	
			3,000	3,000	5,034	2,034		
Operating Income								
03	03201	Grants Commission Grant Received - Gen	(302,400)	(302,400)	(1,435,560)	(1,133,160)	375%	23/24 Funding Received
03	03202	Grants Commission Grant Received- Road	(103,000)	(103,000)	(766,413)	(663,413)	644%	23/24 Funding Received
03	03204	Interest Received	(11,100)	(11,100)	(105,396)	(94,296)	850%	Reserve Interest Received
03	03205	Other General Purpose funding received	(250)	(250)	(0)	250	(100)%	
			(416,750)	(416,750)	(2,307,369)	(1,890,619)		
TOTAL OPERATING EXPENDITURE			41,500	41,500	33,948	(7,552)		
TOTAL OPERATING INCOME			(1,534,950)	(1,534,950)	(3,430,081)	(1,895,131)		

Schedule 04 Governance

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Members Of Council								
Operating Expense								
04	04100	Members Travelling Expenses paid	1,000	1,000	835	(165)	(16)%	
04	04101	Members Conference Expenses	15,000	15,000	7,310	(7,691)	(51)%	
04	04102	Council Election Expenses	500	500	0	(500)	(100)%	
04	04103	President's Allowance paid	5,600	5,600	5,589	(11)	(0)%	
04	04104	Members Refreshments & Receptions Exp	16,000	16,000	18,036	2,036	13%	
04	04105	Members - Insurance	23,000	23,000	14,320	(8,680)	(38)%	
04	04106	Members - Subscriptions	70,250	70,250	63,255	(6,995)	(10)%	
04	04107	Members - Donation & Gifts	3,000	3,000	408	(2,592)	(86)%	
04	04108	Members Telephone Subsidy Paid	1,200	1,200	0	(1,200)	(100)%	
04	04109	Members Sitting Fees Paid	21,500	21,500	21,534	34	0%	
04	04110	Consultant Fees Expense	45,000	45,000	15,000	(30,000)	(67)%	
04	04111	Training Expenses of Members	3,000	3,000	0	(3,000)	(100)%	
04	04112	Maintenance - Council Chambers	3,200	3,200	2,509	(691)	(22)%	
04	04113	ABC Costs- Relating to Members	79,500	79,500	117,337	37,837	48%	
04	04114	Audit Fees expense	23,000	23,000	24,100	1,100	5%	
04	04118	Advertising	2,000	2,000	4,872	2,872	144%	
04	04120	Public Relations/ Promotions	2,500	2,500	797	(1,703)	(68)%	
04	04199	Depreciation - Members of Council	50	50	0	(50)	(100)%	
			315,300	315,300	295,901	(19,399)		
Operating Income								
04	04121	Contributions, Reimbursements	(1,000)	(1,000)	0	1,000	(100)%	
04	04122	Photocopying	(100)	(100)	0	100	(100)%	
04	04124	Sale of Electoral Rolls	(50)	(50)	0	50	(100)%	
			(1,150)	(1,150)	0	1,150		
TOTAL OPERATING EXPENDITURE			315,300	315,300	295,901	(19,399)		
TOTAL OPERATING INCOME			(1,150)	(1,150)	0	1,150		

Schedule 05 Law, Order & Public Safety

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Fire Prevention								
Operating Expense								
05	05100	ABC Costs- Fire Prevention	24,000	24,000	20,178	(3,822)	(16)%	
05	05101	Bush Fire Control Maintenance Plant & Ec	10,000	10,000	6,048	(3,952)	(40)%	
05	05102	Bush Fire Control Maintenance Land & Bu	1,500	1,500	782	(718)	(48)%	
05	05103	Bush Fire Control	1,000	1,000	24,730	23,730	2,373%	December Bush Fire Expenses
05	05104	Bush Fire Control Insurance	15,500	15,500	16,554	1,054	7%	
05	05112	Bush Fire Clothing, Training & Accs.	7,200	7,200	0	(7,200)	(100)%	
05	05113	Utilities Communication & Power	5,000	5,000	6,482	1,482	30%	
05	05114	Other Goods & Services	1,000	1,000	990	(10)	(1)%	
05	05199	Depreciation - Fire Prevention	7,400	7,400	15,420	8,020	108%	
			72,600	72,600	91,183	18,583		
Operating Income								
05	05106	Bush Fire Reimbursements	0	0	(17,354)	(17,354)		Bush Fire Recoup \$20000
05	05107	FESA Operating Grant	(31,000)	(31,000)	(35,854)	(4,854)	16%	
05	05108	Edna May MOU Emergency Services	(13,500)	(13,500)	(13,636)	(136)	1%	
05	05111	FESA ESL Admin Fee	(4,000)	(4,000)	(4,400)	(400)	10%	
			(48,500)	(48,500)	(71,244)	(22,744)		
Capital Expense								
05	5110	Purchase Plant Fire Prevention	0	0	0	0		
			0	0	0	0		
Animal Control								
Operating Expense								
05	05200	Expenses Relating to Animal Control	0	0	531	531		
05	05201	Animal Control - Ranger Expense	5,000	5,000	3,301	(1,699)	(34)%	
			5,000	5,000	3,833	(1,167)		
Operating Income								
05	05202	Fines and Penalties - Animal Control	(100)	(100)	0	100	(100)%	
05	05203	Dog Registration Fees	(750)	(750)	(983)	(233)	31%	
05	05301	Income Relating to Other Law	(50)	(50)	0	50	(100)%	
			(900)	(900)	(983)	(83)		
		TOTAL OPERATING EXPENDITURE	77,600	77,600	95,015	17,415		
		TOTAL OPERATING INCOME	(49,400)	(49,400)	(72,227)	(22,827)		
		TOTAL CAPITAL EXPENDITURE	0	0	0	0		

Schedule 07 Health

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Health-HACC								
Operating Expense								
07	07112	Expenses Relating to Health HCS	0	0	8,547	8,547		
			0	0	8,547	8,547		
Preventative Services - Administration & Inspections								
Operating Expense								
07	07400	ABC Costs- Preventative Services - Admin	16,000	16,000	12,273	(3,727)	(23)%	
07	07404	Analytical Expenses	400	400	360	(40)	(10)%	
07	07406	Contract - EHO Expense	6,500	6,500	7,239	739	11%	
			22,900	22,900	19,872	(3,028)		
Operating Income								
07	07401	Income Relating to Preventative Services	0	0	0	0		
07	07407	Reimbursement	0	0	0	0		
			0	0	0	0		
Preventative Services - Pest Control								
Operating Expense								
07	07500	Mosquito Control Preventative Services -	4,800	4,800	1,886	(2,914)	(61)%	
			4,800	4,800	1,886	(2,914)		
Preventative Services -Other								
Operating Expense								
07	07600	Ambulance Services - Other	2,600	2,600	1,088	(1,512)	(58)%	
07	07601	Medical Rooms & Dr Expense - Other	9,000	9,000	7,284	(1,716)	(19)%	
08	08600	ABC Costs- Other Welfare	40,000	40,000	12,273	(27,727)	(69)%	
			51,600	51,600	20,645	(30,955)		
Operating Income								
07	7602	Reimbursement Rural Health West	(3,300)	(3,300)	(2,298)	1,002	(30)%	
			(3,300)	(3,300)	(2,298)	1,002		
Other Health								
Operating Expense								
07	07700	Nurse Practitioner Clinic	50,000	50,000	38,343	(11,657)	(23)%	Nurse Practitioner Clinic \$20000
07	07799	Depreciation - Health	1,600	1,600	2,040	440	27%	
			51,600	51,600	40,383	(11,217)		
Operating Income								
07	07701	WAPHA /Other Funding	(30,000)	(30,000)	(68,750)	(38,750)	129%	6M extra Funding Agreement
07	07703	User Pay Fee Nurse Practitioner Services	(20,000)	(20,000)	(19,180)	820	(4)%	
			(50,000)	(50,000)	(87,930)	(37,930)		
Capital Expense								
07	07702	Purchase Buildings - Medical Centre Upgr	10,000	10,000	14,098	4,098	41%	
			10,000	10,000	14,098	4,098		
TOTAL OPERATING EXPENDITURE			130,900	130,900	91,333	(39,567)		
TOTAL OPERATING INCOME			(53,300)	(53,300)	(90,228)	(36,928)		
TOTAL CAPITAL EXPENDITURE			10,000.00	10,000.00	14,098.40	4,098.40		

Schedule 08 Education & Welfare

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Pre-Schools								
Operating Expense								
08	08100	Expenses Relating to Schools	16,000	16,000	4,289	(11,711)	(73)%	
08	08101	Westonia Primary School	12,800	12,800	48,136	35,336	276%	Additional Utility charges due to Lease
08	08199	Depreciation - School	9,200	9,200	13,977	4,777	52%	
			38,000	38,000	66,402	28,402		
Operating Income								
08	08103	Income School Facility/Main Building	(34,000)	(34,000)	(39,942)	(5,942)	17%	
08	08105	Income Unit Accommodation	(13,000)	(13,000)	(52,873)	(39,873)	307%	Unit Accommodation Charges
			(47,000)	(47,000)	(92,815)	(45,815)		
Capital Expense								
08	08104	Purchase Land & Buildings- Seniors civic C	50,000	50,000	136,137	86,137	172%	Ancor & Brownley Plumbing Accounts Should have been Sundry creditors for 21/22FY
			50,000	50,000	136,137	86,137		
Other Education								
Capital Expense								
08	08203	Purchase Furniture & Equipment	10,000	10,000	0	(10,000)	(100)%	
			10,000	10,000	0	(10,000)		
Aged & Disabled - Senior Citizens								
Operating Expense								
08	08401	Seniors Activities	7,500	7,500	2,678	(4,822)	(64)%	
08	08402	Wheatbelt Agcare	500	500	500	0	0%	
			8,000	8,000	3,178	(4,822)		
Operating Income								
08	08403	Income Relating to Aged & Disabled - Sen	(5,000)	(5,000)	(36,364)	(31,364)	627%	Closure of CRC Monies Received
			(5,000)	(5,000)	(36,364)	(31,364)		
TOTAL OPERATING EXPENDITURE			46,000	46,000	69,580	23,580		
TOTAL OPERATING INCOME			(52,000)	(52,000)	(129,178)	(77,178)		
TOTAL CAPITAL EXPENDITURE			60,000	60,000	136,137	76,137		

Schedule 09 Housing

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Staff Housing								
Operating Expense								
09	09100	Staff Housing - ABC Costs	24,000	24,000	13,052	(10,948)	(46)%	
09	09101	Maintenance 20 Diorite St -Rental	4,850	4,850	4,188	(662)	(14)%	
09	09102	Maintenance 11 Quartz St - Swimming Po	18,800	18,800	3,928	(14,872)	(79)%	
09	09103	Maintenance 42 Jasper St -Plant Operator	3,000	3,000	17,189	14,189	473%	New Fencing Purchased
09	09104	Maintenance 37 Diorite St - Rental	4,500	4,500	2,183	(2,317)	(51)%	
09	09105	Maintenance 7 Quartz St - Plant Operator	4,500	4,500	5,611	1,111	25%	
09	09107	Staff House Costs Allocated to Works	(55,000)	(55,000)	(12,900)	42,100	(77)%	
09	09108	Depreciation - Staff Housing	27,400	27,400	52,716	25,316	92%	
09	09109	Maintenance 13 Pyrite Street -Plant Oper	5,450	5,450	3,700	(1,750)	(32)%	
09	09201	Maintenance 4 Quartz St - Plant Operator	7,300	7,300	11,395	4,095	56%	
09	09211	Maintenance 301 Pyrite Street - CEO	12,300	12,300	6,421	(5,879)	(48)%	
			57,100	57,100	107,485	50,385		
Operating Income								
09	09121	Income 20 Diorite St -Rental	(10,000)	(10,000)	(12,000)	(2,000)	20%	
09	09122	Income 11 Quartz St - Senior Finance	(2,100)	(2,100)	(1,620)	480	(23)%	
09	09123	Income 42 Jasper St	(2,100)	(2,100)	(1,120)	980	(47)%	
09	09124	Income 37 Diorite St - Rental	(2,100)	(2,100)	(2,000)	100	(5)%	
09	09125	Income 7 Quartz St - Plant Operator	(2,100)	(2,100)	(2,160)	(60)	3%	
09	09129	Reimbursements	(3,000)	(3,000)	(127)	2,873	(96)%	
09	09130	Income 13 Pyrite Street -Plant Operator	(2,100)	(2,100)	(2,050)	50	(2)%	
09	09220	Income 4 Quartz St - Plant Operator	(2,100)	(2,100)	(2,020)	80	(4)%	
			(25,600)	(25,600)	(23,097)	2,503		
Other Housing								
Operating Expense								
09	09200	Other Housing - ABC Costs	24,000	24,000	17,618	(6,382)	(27)%	
09	09202	Maintenance 55 Wolfram St -Ramelius Re	800	800	1,692	892	112%	
09	09203	Maintenance - Lifestyle	19,500	19,500	15,879	(3,621)	(19)%	
09	09206	Maintenance Quartz Street Age Units	12,150	12,150	8,597	(3,553)	(29)%	
09	09208	Maintenance - 17 Pyrite Street JV Units	10,350	10,350	7,218	(3,132)	(30)%	
09	09212	Rental Lifestyle Village - Westonia Progre	18,100	18,100	13,572	(4,528)	(25)%	
09	09236	Depreciation Other Housing	39,100	39,100	60,303	21,203	54%	
			124,000	124,000	124,879	879		
Other Housing								
Operating Income								
09	09221	Income 55 Wolfram St -Ramelius Resourc	(20,000)	(20,000)	(19,033)	967	(5)%	
09	09222	Income - Lifestyle	(86,500)	(86,500)	(86,936)	(436)	1%	
09	09227	Income 17Pyrite St - JV Units	(11,000)	(11,000)	(13,600)	(2,600)	24%	
09	09231	Income - Ramelius Resources Lease Camp	(24,000)	(24,000)	(24,176)	(176)	1%	
09	09238	Income -Age Units Quartz Street	(17,600)	(17,600)	(12,750)	4,850	(28)%	
09	09298	Profit on Sale of Asset	(39,800)	(39,800)	0	39,800	(100)%	
			(198,900)	(198,900)	(156,495)	42,405		
Capital Expense								
09	09127	Purchase - Staff Housing - Shed 4 Quartz	0	0	0	0		
09	09232	Purchase Furniture & Equipment - Other I	5,000	5,000	0	(5,000)	(100)%	
			5,000	5,000	0	(5,000)		
Capital Income								
09	09237	Income -Sale of 42 Jasper St, Westonia - C	(85,000)	(85,000)	0	85,000	(100)%	
			(85,000)	(85,000)	0	85,000	(100)%	
		TOTAL OPERATING EXPENDITURE	181,100	181,100	232,364	51,264		
		TOTAL OPERATING INCOME	(224,500)	(224,500)	(177,032)	47,468		
		TOTAL CAPITAL INCOME	(85,000)	(85,000)	0	85,000		
		TOTAL CAPITAL EXPENDITURE	5,000	5,000	0	(5,000)		

Schedule 10 Community Amenities

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Sanitation - Household Refuse								
Operating Expense								
10	10100	ABC Costs- Household Refuse	24,000	24,000	18,410	(5,591)	(23)%	
10	10103	Domestic Refuse Collection	13,000	13,000	13,263	263	2%	
10	10105	Refuse Collection Public Bins	10,000	10,000	9,743	(257)	(3)%	
10	10106	Refuse Maintenance	22,000	22,000	15,251	(6,749)	(31)%	
10	10107	Waste Oil Recycling	500	500	0	(500)	(100)%	
10	10108	Containers for Change Recycling Bins	500	500	0	(500)	(100)%	
			70,000	70,000	56,666	(13,334)		
Operating Income								
10	10120	Income Relating to Sanitation - Household	(11,000)	(11,000)	(10,639)	361	(3)%	
10	10122	Drum-Muster	(500)	(500)	0	500	(100)%	
			(11,500)	(11,500)	(10,639)	861		
Other Community Amenities								
Operating Expense								
10	10704	Maintenance - Public Conveniences	6,500	6,500	7,325	825	13%	
10	10706	Maintenance - Grave Digging	8,000	8,000	9,441	1,441	18%	
10	10799	Depreciation - Community Services	19,450	19,450	19,300	(150)	(1)%	
			33,950	33,950	36,066	2,116		
Operating Income								
10	10701	Income Relating to Other Community Am	0	0	0	0		
10	10708	Cemetery Fees	(500)	(500)	(727)	(227)	45%	
			(500)	(500)	(727)	(227)		
TOTAL OPERATING EXPENDITURE			103,950	103,950	92,732	(11,218)		
TOTAL OPERATING INCOME			(12,000)	(12,000)	(11,366)	634		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Public Halls & Civic Centres								
Operating Expense								
11	11100	ABC Costs- Public Halls & Civic Centres	79,500	79,500	89,351	9,851	12%	
11	11104	Maintenance - Public Halls	19,750	19,750	22,103	2,353	12%	
11	11105	Maintenance - Complex/ Gym	43,000	43,000	66,022	23,022	54%	
11	11106	Maintenance - Wanderers Stadium	20,200	20,200	21,994	1,794	9%	
11	11107	MOU Westonia Progress Payment	28,000	28,000	37,032	9,032	32%	
11	11199	Depreciation - Public Halls	69,500	69,500	67,498	(2,002)	(3)%	
			259,950	259,950	304,001	44,051		
Operating Income								
11	11110	Income Relating to Public Halls & Civic Ce	(200)	(200)	(48,291)	(48,091)	24,045%	Closure of CRC Monies Received
11	11111	Income Edna May MOU 33%	(17,500)	(17,500)	(24,021)	(6,521)	37%	
11	11112	Income Charges Stadium	(700)	(700)	0	700	(100)%	
11	11114	Income Edna May MOU WPA 67%	(28,000)	(28,000)	(48,770)	(20,770)	74%	
			(46,400)	(46,400)	(121,083)	(74,683)		
Capital Expense								
11	11103	Purchase Furniture & Equipment -Genera	20,000	20,000	19,497	(503)	(3)%	
			20,000	20,000	19,497	(503)		
Swimming Pool								
Operating Expense								
11	11207	Maintenance Westonia Swimming Pool	31,000	31,000	28,452	(2,548)	(8)%	
11	11208	Chlorine Expenses	2,000	2,000	975	(1,025)	(51)%	
11	11209	Management Contract Charges	68,000	68,000	94,580	26,580	39%	
11	11210	Water Charges	7,000	7,000	5,079	(1,921)	(27)%	
11	11299	Depreciaton - Swimming Pool	62,700	62,700	43,288	(19,412)	(31)%	
			170,700	170,700	172,373	1,673		
Capital Expense								
11	11204	Purchase Land & Buildings -Kiosk/Ablutioi	90,000	90,000	78,043	(11,957)	(13)%	
11	11205	Purchase Furniture & Equipment - Swimrr	50,000	50,000	0	(50,000)	(100)%	
			140,000	140,000	78,043	(61,957)		
Other Recreation & Sport								
Operating Expense								
11	11307	Maintenance - Playground, Tennis & Bow	251,500	251,500	252,798	1,298	1%	
11	11308	Maintenance - Recreation Oval	42,500	42,500	63,894	21,394	50%	Upgrades around oval Re WOTG
11	11399	Depreciation - Other Rec & Sport	43,900	43,900	35,603	(8,297)	(19)%	
			337,900	337,900	352,295	14,395		
Operating Income								
11	11302	Marquee Hire Charges	(1,000)	(1,000)	0	1,000	(100)%	
			(1,000)	(1,000)	0	1,000		
Capital Income								
11	11301	DFES Grant	(85,000)	(85,000)	0	85,000	(100)%	Unsuccessful CRFSF funding -8500
11	11310	Bowling Green Redevelopment - LRCIP To	(722,000)	(492,000)	(492,589)	(589)	0%	
11	11311	Income-Wanderers Bowling Club	(85,000)	(85,000)	(125,000)	(40,000)	47%	Income from Bowling Club \$12500
			(892,000)	(662,000)	(617,589)	44,411		
Capital Expense								
11	11303	Purchase Land & Buildings - Bowling Gree	525,000	525,000	560,710	35,710	7%	
11	11304	Purchase Furniture & Equipment - Other I	0	0	0	0		
11	11309	Bowling Green Redevelopment - CAPITAL	255,000	255,000	69,681	(185,319)	(73)%	
			780,000	780,000	630,391	(149,609)		
Television and Rebroadcasting								
Operating Expense								
11	11401	Maintenance - Television and Rebroadcas	1,000	1,000	4,207	3,207	321%	
11	11499	Depreciation - TV & Radio	4,200	4,200	5,419	1,219	29%	
			5,200	5,200	9,625	4,425		
Capital Expense								
11	11404	Purchase Furniture & Equipment - Televis	0	0	0	0		
			0	0	0	0		

Schedule 11 Recreation & Culture

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Other Recreation & Sport								
Operating Expense								
11	11504	Library Salaries	17,000	17,000	19,525	2,525	15%	
11	11505	Library Expenses	3,500	3,500	1,723	(1,777)	(51)%	
			20,500	20,500	21,249	749		
Operating Income								
11	11501	Income Relating to Libraries	(100)	(100)	0	100	(100)%	
11	11502	Fines & Penalties Charged	(100)	(100)	0	100	(100)%	
			(200)	(200)	0	200		
Capital Expense								
11	11503	Purchase Furniture & Equipment - Librari	2,000	2,000	419	(1,581)	(79)%	
			2,000	2,000	419	(1,581)		
Other Culture								
Operating Expense								
11	11605	Nature Reserve Management	40,000	40,000	17,059	(22,941)	(57)%	
11	11606	Maintenance Walgoolan Gazebo	600	600	0	(600)	(100)%	
			40,600	40,600	17,059	(23,541)		
Operating Income								
11	11602	Income Charges History Books	(200)	(200)	(350)	(150)	75%	
11	11604	Ramelius Common Management - Incom	(10,000)	(10,000)	0	10,000	(100)%	
			(10,200)	(10,200)	(350)	9,850		
Capital Expense								
11	11603	Purchase Furniture & Equipment - PlayGr	10,000	10,000	14,016	4,016	40.2%	
			10,000	10,000	14,016	4,016		
		TOTAL OPERATING EXPENDITURE	834,850	834,850	876,602	41,752		
		TOTAL OPERATING INCOME	(56,800)	(56,800)	(121,433)	(64,633)		
		TOTAL CAPITAL INCOME	(892,000)	(662,000)	(617,589)	44,411		
		TOTAL CAPITAL EXPENDITURE	952,000	952,000	742,366	(209,634)		

Schedule 12 Transport

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Streets Roads Bridges & Depot Construction								
Capital Expense								
12	12101	Roads Construction Council	868,500	868,500	272,563	(595,937)	(69)%	
12	12103	MRWA Project Construction	570,840	570,840	701,423	130,583	23%	
12	12104	Roads to Recovery Construction	325,000	325,000	341,206	16,206	5%	
12	12108	Footpath Construction	70,000	70,000	115,846	45,846	65%	
			1,834,340	1,834,340	1,431,038	(403,302)		
Streets Roads Bridges & Depot Maintenance								
Operating Expense								
12	12202	Power - Street Lighting	7,000	7,000	6,273	(727)	(10)%	
12	12203	Maintenance - GRM	635,000	635,000	435,634	(199,366)	(31)%	
12	12204	Maintenance - Depot	19,500	19,500	40,469	20,969	108%	
12	12205	Maintenance - Footpaths	500	500	255	(245)	(49)%	
12	12206	Traffic Signs Maintenance	12,000	12,000	11,662	(338)	(3)%	
12	12208	Townsite Beautification	0	0	531	531		
12	12219	RRG Expenses	7,000	7,000	8,276	1,276	18%	
12	12299	Depreciation - Street, Roads, Bridges	987,000	987,000	1,016,299	29,299	3%	
			1,668,000	1,668,000	1,519,399	(148,601)		
Operating Income								
12	12211	Grant - MRWA Project	0	0	0	0		
12	12212	Grant - MRWA Direct	(135,000)	(135,000)	(147,231)	(12,231)	9%	Additional Funding Received
12	12213	Grant - MRWA Specific	(380,550)	(380,550)	(380,556)	(6)	0%	
12	12216	Grant - Roads to Recovery	(325,000)	(325,000)	(325,000)	0	0%	
			(840,550)	(840,550)	(852,787)	(12,237)		
Capital Expense								
12	12218	Electric Car Charging Station - CAPITAL	40,000.00	40,000.00	14,993.00	(25,007.00)	(62.5)%	
			40,000.00	40,000.00	14,993.00	(25,007.00)		
Road Plant Purchase								
Operating Expense								
12	12359	Loss on Sale of Asset	0	0	0	0		
			0	0	0	0		
Operating Income								
12	12398	Profit on Sale of Asset	(77,507)	(77,507)	(101,737)	(24,230)	31%	
			(77,507)	(77,507)	(101,737)	(24,230)		
Road Plant Purchase								
Capital Expense								
12	12302	Purchase Plant & Equipment - Road Plant	125,000	125,000	76,956	(48,044)	(38)%	
12	14213	Construction Supervisor Vehicle - CAPITAL	122,000	122,000	54,948	(67,052)	(55)%	
12	12305	Side Tipper & Dolly - CAPITAL	330,000	330,000	308,984	(21,016)	(6)%	
			577,000	577,000	440,888	(136,112)		
Aerodromes								
Operating Expense								
12	12604	Airport Maintenance	15,000	15,000	2,060	(12,940)	(86)%	
			15,000	15,000	2,060	(12,940)		
Operating Income								
12	12601	Income Relating to Aerodromes	(100)	(100)	0	100	(100)%	\$5000 Grant Income
			(100)	(100)	0	100		
Capital Expense								
12	12605	Airport Land - CAPITAL	0	0	4,791	4,791		\$10000 Tank Project
			0	0	4,791	4,791		
		TOTAL OPERATING EXPENDITURE	1,683,000	1,683,000	1,521,459	(161,541)		
		TOTAL OPERATING INCOME	(918,157)	(918,157)	(954,524)	(36,367)		
		TOTAL CAPITAL EXPENDITURE	2,451,340	2,451,340	1,891,710	(559,630)		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Rural Services								
Operating Expense								
13	13100	ABC Costs- Rural Services	79,500	79,500	66,703	(12,797)	(16)%	
13	13119	Project TBA	0	0	0	0		
13	13123	NRM Contract	8,000	8,000	5,920	(2,080)	(26)%	
13	13125	Noxious Weed Control	2,000	2,000	0	(2,000)	(100)%	
13	13126	Wild Dog Contribution	0	0	0	0		
			89,500	89,500	72,623	(16,877)		
Operating Income								
13	13105	Govt. Grant Funding	0	0	0	0		
			0	0	0	0		
Tourism & Area Promotion								
Operating Expense								
13	13200	Admin Allocations Tourism & Area Promo	48,000	48,000	31,222	(16,778)	(35)%	
13	13210	Area Promotion	12,000	12,000	2,475	(9,525)	(79)%	
13	13211	SUBS- CW Visitor Centre	4,500	4,500	2,732	(1,768)	(39)%	
13	13212	SUBS- Newtravel	6,400	6,400	6,575	175	3%	
13	13213	Maintenance Caravan Park	37,250	37,250	46,892	9,642	26%	
13	13214	Information Bay- Carrabin	11,050	11,050	1,233	(9,817)	(89)%	
13	13215	Old Club Hotel Museum -Maintenance	26,100	26,100	18,130	(7,970)	(31)%	
13	13299	Depreciation - Tourism & Area Promotion	29,000	29,000	32,942	3,942	14%	
			174,300	174,300	142,201	(32,099)		
Operating Income								
13	13201	Income Relating to Tourism & Area Promc	0	0	0	0		
13	13202	Caravan Site Charges	(35,000)	(35,000)	(49,090)	(14,090)	40%	
13	13203	Tent Site Charges	(300)	(300)	(273)	27	(9)%	
13	13204	Souvenir Sales	(200)	(200)	(807)	(607)	303%	
13	13221	Income - Old Club Hotel Museum Entry	0	0	(7,336)	(7,336)		
			(35,500)	(35,500)	(57,506)	(22,006)		
Capital Expense								
13	13216	Old Club Hotel Museum Project - CAPITAL	30,000	30,000	0	(30,000)	(100)%	
13	13217	Caravan Park - CAPITAL	0	0	14,003	14,003		
			30,000	30,000	14,003	(15,997)		
Building Control								
Operating Expense								
13	13301	Contract EH Services	8,000	8,000	8,689	689	9%	
			8,000	8,000	8,689	689		
Operating Income								
13	13303	Building Permit Charges	(1,500)	(1,500)	(2,536)	(1,036)	69%	
13	13304	Demolition Charges	(100)	(100)	(100)	0	0%	
13	13305	Commission BRB	(200)	(200)	0	200	(100)%	
13	13307	Planning Fee	0	0	0	0		
			(1,800)	(1,800)	(2,636)	(836)		
Community Development (CRC)								
Operating Expense								
13	13400	ABC Costs - Community Development	64,000	64,000	4,315	(59,685)	(93)%	
13	13401	Programs / Activities	20,000	20,000	820	(19,180)	(96)%	
13	13402	Workers Compensation Premiums	10,000	10,000	0	(10,000)	(100)%	
13	13403	Superannuation	17,000	17,000	502	(16,498)	(97)%	
13	13404	Salaries	95,000	95,000	54,334	(40,666)	(43)%	
13	13405	Community Events	20,000	20,000	53,402	33,402	167%	WOTG Income & Sponsorship
13	13406	Grant Generated Expenditure	30,000	30,000	0	(30,000)	(100)%	
13	13610	Building Maintenance	23,500	23,500	21,380	(2,120)	(9)%	
			279,500	279,500	134,753	(144,747)		
Operating Income								
13	13410	Grant Funding Opportunities	(50,000)	(50,000)	(2,345)	47,655	(95)%	
13	13412	Income Relating to Westonia CRC Operati	0	0	(20,379)	(20,379)		Closure of CRC Monies Received
13	13413	Events Income	0	0	(59,642)	(59,642)		Sponsorship
13	13411	DPIRD Grants Funding (CRC)	(107,200)	(107,200)	(79,557)	27,643	(26)%	
			(157,200)	(157,200)	(161,923)	(4,723)		
Plant Nursery								
Operating Expense								
13	13502	Nursery Operating Costs	1,800	1,800	161	(1,639)	(91)%	
			1,800	1,800	161	(1,639)		
Operating Income								
13	13505	Tree Planter Hire	(500)	(500)	0	500	(100)%	
			(500)	(500)	0	500		

Schedule 13 Economic Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Other Economic Services								
Operating Expense								
13	13600	ABC Costs to Other Economic Services	8,000	8,000	9,721	1,721	22%	
13	13611	Water Supply Standpipes	404,500	404,500	482,079	77,579	19%	
13	13613	Ramelius ResourceLease - Industrial Shed	0	0	367	367		
13	13614	St Lukes Church	0	0	52	52		
13	13616	Westonia CRC Contributions	0	0	0	0		
13	13699	Depreciation- Other Economic Services	69,500	69,500	70,652	1,152	2%	
			482,000	482,000	562,871	80,871		
Other Economic Services								
Operating Income								
13	13602	Community Bus Hire Charges	(1,000)	(1,000)	(1,851)	(851)	85%	
13	13603	Ramelius Resource Lease - Industrial Shed	(19,500)	(19,500)	(19,987)	(487)	2%	
13	13604	Police Licensing Commissions	(5,000)	(5,000)	(6,468)	(1,468)	29%	
13	13609	Standpipe Water Charges - per kL	(380,000)	(380,000)	(394,084)	(14,084)	4%	
13	13618	Reimbursements General	(200)	(200)	(140)	60	(30)%	
			(405,700)	(405,700)	(422,530)	(16,830)		
Capital Expense								
13	13606	Land & Buildings - Wolfram Street Shed &	60,000	60,000	34,058	(25,942)	(43)%	
			60,000	60,000	34,058	(25,942)		
		TOTAL OPERATING EXPENDITURE	1,035,100	1,035,100	921,298	(113,802)		
		TOTAL OPERATING INCOME	(600,700)	(600,700)	(644,595)	(43,895)		
		TOTAL CAPITAL EXPENDITURE	90,000	90,000	48,061	(41,939)		



Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Private Works								
Operating Expense								
14	14102	Private Works	25,000	25,000	61,056	36,056	144%	Additional Private Works
			25,000	25,000	61,056	36,056		
Operating Income								
14	14100	Private Works Income	(25,000)	(25,000)	(94,585)	(69,585)	278%	Additional Private Works
			(25,000)	(25,000)	(94,585)	(69,585)		
Public Works Overheads								
Operating Expense								
14	14200	Administration Allocations to PWOH	265,000	265,000	261,578	(3,422)	(1)%	
14	14202	Sick Leave Expense	15,000	15,000	29,374	14,374	96%	
14	14203	Annual & Long Service Leave Expense	80,000	80,000	114,581	34,581	43%	
14	14204	Protective Clothing - Outside Staff	3,500	3,500	5,319	1,819	52%	
14	14205	Conference Expenses- Engineering	2,000	2,000	0	(2,000)	(100)%	
14	14206	Medical Examination Costs	1,000	1,000	175	(825)	(83)%	
14	14207	Public Works Overheads Allocated to Wor	(539,400)	(539,400)	(614,828)	(75,428)	14%	
14	14208	OSH Expenses	3,500	3,500	960	(2,540)	(73)%	
14	14211	Unallocated Wages	0	0	0	0		
14	14214	Eng. & Technical Support	10,000	10,000	2,917	(7,083)	(71)%	
14	14215	Staff Training	8,000	8,000	19,545	11,545	144%	
14	14216	Insurance on Works	17,000	17,000	16,365	(635)	(4)%	
14	14217	Supervision Costs	15,000	15,000	23,043	8,043	54%	
14	14218	Service Pay	6,400	6,400	5,180	(1,220)	(19)%	
14	14219	Superannuation Cost	75,000	75,000	94,538	19,538	26%	
14	14220	Allowances & Other Costs	30,000	30,000	34,259	4,259	14%	
14	14221	Fringe Benefits Tax - Works	8,000	8,000	7,205	(795)	(10)%	
			0	0	208	208		
Operating Income								
14	14201	Income Relating to Public Works Overhea	(7,000)	(7,000)	(6,918)	82	(1)%	
			(7,000)	(7,000)	(6,918)	82		
Plant Operation Costs								
Operating Expense								
14	14302	Insurance - Plant	17,000	17,000	11,309	(5,691)	(33)%	
14	14303	Fuel & Oils	230,000	230,000	187,811	(42,189)	(18)%	
14	14304	Tyres and Tubes	20,000	20,000	24,680	4,680	23%	
14	14305	Parts & Repairs	110,000	110,000	147,931	37,931	34%	
14	14306	Internal Repair Wages	45,500	45,500	26,156	(19,344)	(43)%	
14	14307	Licences - Plant	8,000	8,000	7,664	(336)	(4)%	
14	14308	Depreciation - Plant	308,000	308,000	356,113	48,113	16%	
14	14309	Plant Operation Costs Allocated to Works	(713,636)	(713,636)	(412,847)	300,789	(42)%	
14	14310	Blades & Tynes	10,000	10,000	11,145	1,145	11%	
14	14311	Consumable Items	20,000	20,000	8,110	(11,890)	(59)%	
14	14312	Expendable Tools	10,000	10,000	1,965	(8,035)	(80)%	
			64,864	64,864	370,038	305,174		
Stock Fuels & Oils								
Operating Expense								
14	14402	Purchase of Stock Materials	0	0	79,088	79,088		
			0	0	79,088	79,088		
Operating Income								
14	14404	Diesel Fuel Rebate	(35,000)	(35,000)	(27,696)	7,304	(21)%	
14	14405	Sale of Stock	(500)	(500)	0	500	(100)%	
14	14406	Sale of Fuel and Scrap	(2,000)	(2,000)	(41,988)	(39,988)	1,999%	Sale of Fuel and Scrap
			(37,500)	(37,500)	(69,684)	(32,184)		
Administration								
Operating Expense								
14	14500	Expenses relating to Administration	522,000	522,000	418,638	(103,362)	(20)%	
14	14501	Administration Office Maintenance	64,200	64,200	73,142	8,942	14%	
14	14502	Workers Compensation Premiums- Admin	24,000	24,000	26,016	2,016	8%	
14	14503	Office Equipment Maintenance - Admin	8,500	8,500	8,349	(151)	(2)%	
14	14504	Telecommunications - Admin	0	0	770	770		
14	14505	Travel & Accommodation - Admin	2,000	2,000	2,159	159	8%	

Schedule 14 Other Property & Services

Prog	COA	Description	Original Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Comment
Administration								
Operating Expense - Continued								
14	14506	Legal Expenses Administration	5,000	5,000	6,610	1,610	32%	
14	14507	Training Expenses - Admin	7,500	7,500	3,273	(4,227)	(56)%	
14	14508	Printing & Stationery - Admin	10,000	10,000	5,113	(4,887)	(49)%	
14	14509	Fringe Benefits Tax - Admin	12,000	12,000	15,980	3,980	33%	
14	14510	Conference Expenses - Admin	4,000	4,000	6,494	2,494	62%	
14	14511	Staff Uniform - Admin	3,000	3,000	795	(2,205)	(74)%	
14	14515	Administration Costs Allocated to Prograr	(823,500)	(823,500)	(646,554)	176,946	(21)%	
14	14517	Postage & Freight	1,500	1,500	1,017	(483)	(32)%	
14	14521	IT/Accounting Programs	35,000	35,000	25,982	(9,018)	(26)%	
14	14522	Advertising	3,000	3,000	2,044	(956)	(32)%	
14	14559	Admin Loss on Sale	0	0	86,037	86,037		
14	14599	Depreciation - Admin	38,000	38,000	36,849	(1,151)	(3)%	
			(83,800)	(83,800)	72,713	156,513		
Operating Income								
14	14525	Admin - Reimbursement	(1,000)	(1,000)	(3,882)	(2,882)	288%	
14	14512	Admin Re-Allocations	0	0	(12,000)	(12,000)		
14	14598	Profit on Sale of Asset - Admin	(38,700)	(38,700)	(9,684)	29,016	(75)%	
			(39,700)	(39,700)	(25,566)	14,134		
Capital Expense								
14	14514	Purchase Furniture & Equipment Adminis	30,000	30,000	17,646	(12,354)	(41)%	
14	14520	CEO Vehicle - CAPITAL	100,000	100,000	85,783	(14,217)	(14)%	
			130,000	130,000	103,429	(26,571)		
Operating Expense								
14	14602	Gross Salaries & Wages	1,250,000	1,250,001	1,280,290	30,289	2%	
14	14603	Less Sal & Wages Alloc to Works	(1,250,000)	(1,250,000)	(1,280,290)	(30,290)	2%	
			0	1	0	(1)		
Unclassified								
Operating Income								
14	14701	Income Relating to Unclassified	(5,000)	(5,000)	(30,000)	(25,000)	500%	
14	14705	Ramelius Resources Haulage Operation A	(200,000)	(200,000)	(213,841)	(13,841)	7%	
			(205,000)	(205,000)	(243,841)	886,986		
Unclassified								
Capital Expense								
14	14704	Land Development	30,000	30,000	26,573	(3,427)	(11)%	
			30,000	30,000	26,573	(3,427)		
Capital Income								
14	14799	Proceeds on Sale of Assets	(160,000)	(160,000)	(77,273)	82,727	(52)%	
			(160,000)	(160,000)	(77,273)	82,727		
		TOTAL OPERATING EXPENDITURE	6,064	6,065	583,103	577,038		
		TOTAL OPERATING INCOME	(314,200)	(314,200)	(440,594)	799,432		
		TOTAL CAPITAL EXPENDITURE	160,000	160,000	130,003	(29,997)		
		TOTAL CAPITAL INCOME	(160,000)	(160,000)	(77,273)	82,727		

9.1.3 GST RECONCILIATION REPORT – JUNE 2023

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, Deputy Chief Executive Officer
File Reference:	F1.4.4 Audit Report
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.3 GST Report
Signature:	Officer  CEO 

Purpose of the Report

- Executive Decision Legislative Requirement

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Background

The Reconciled Balance of the GST Ledger to the General Ledger as reported as at June 2023 provided to Council on a monthly basis as a means of keeping Council informed of its current GST liability.

Comment

The GST Reconciliation Report is attached for Councillor consideration.

Statutory Environment

Nil

Policy Implications

Council does not have a policy in regard to Goods and Services Tax.

Strategic Implications

Nil

Financial Implications

The GST reconciliation is presented to Council as a means of indicating Council’s current GST liability, which has an impact on Council’s cash-flow.

Voting Requirements

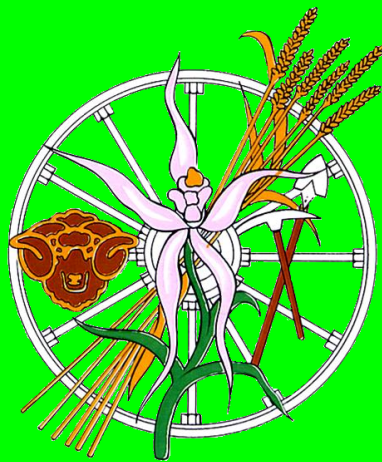
- Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That the GST Reconciliation totalling **(\$16,058.00)** for the period ending June 2023 adopted.

Attachment 9.1.3

Shire of Westonia



GST Reconciliation Report

for period ending
30 June 2023

SHIRE OF WESTONIA
BAS EXTRACT - 30 June 2023



ABN:	87 507 505 958
Business Activity Statement:	Jun-23
Period/Year end:	2022/2023



	Date	Position	Name
Prep by	18/07/2023	SFO	Heather Lockyer
Rev by	18/07/2023	DCEO	Jasmine Geier

Month	A		B		C	D	E	F	G
	On Sales (collected) *1405000	On Purchases (paid) *1304000	Nett GST Payable / (Receivable)	Fuel Tax Credit *1144040.170					
Jul-22	10,304.00	25,115.00	(14,811.00)	(2,306.00)	29,436.00	0.00	12,319.00		
Aug-22	19,665.00	39,325.00	(19,660.00)	(2,625.00)	18,625.00	0.00	(3,660.00)		
Sep-22	53,787.00	14,375.00	39,412.00	(2,684.00)	18,776.00	0.00	55,504.00		
Oct-22	11,014.00	38,865.00	(27,851.00)	(2,354.00)	19,127.00	0.00	(11,078.00)		
Nov-22	6,946.00	25,549.00	(18,603.00)	(2,648.00)	18,750.00	0.00	(2,501.00)		
Dec-22	29,329.00	23,998.00	5,331.00	(1,438.00)	21,572.00	0.00	25,465.00		
Jan-23	19,461.00	31,155.00	(11,694.00)	(1,533.00)	28,707.00	0.00	15,480.00		
Feb-23	9,197.00	11,547.00	(2,350.00)	(3,792.00)	21,950.00	0.00	15,808.00		
Mar-23	14,522.00	51,221.00	(36,699.00)	(4,453.00)	19,231.00	0.00	(21,921.00)		
Apr-23	41,396.00	62,743.00	(21,347.00)	(1,117.00)	19,754.00	0.00	(2,710.00)		
May-23	5,769.82	17,285.40	(11,515.58)	(2,746.00)	19,209.00	0.00	4,947.42		
Jun-23	6,783.00	39,109.39	(32,326.39)	(12,992.99)	23,465.00	5,796.00	(16,058.38)		
Total	228,173.82	380,287.79	(152,113.97)	(40,688.99)	258,602.00	5,796.00	71,595.04		

A - B = C (Net GST)

C + D + E + F = G (Nett (Refund/Payment))

9.1.4 ADOPTION OF THE 2023/2024 BUDGET

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, DCEO
File Reference:	ES1.7.1
Disclosure of Interest:	Nil
Attachments:	Attachment 9.1.6 – 2023/2024 Budget
Signature:	Officer  CEO 

Purpose of the Report

To consider and adopt the Municipal Fund Budget for the 2023/2024 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, establishment of new reserve funds, setting of elected members fees for the year and other consequential matters arising from the budget papers.

Executive Decision

Legislative Requirement

Background

The draft 2023/2024 budget has been compiled based on the principles contained in the Strategic Community Plan and Plan for the Future. The 2023/2024 draft budget has been prepared in accordance with the presentations made to councillors at the budget workshops held between May and June 2023.

The proposed differential general rates were approved by the council on 20 April 2023 and advertised for public comment. No submissions were received by 22 May 2023 when the public comment period closed. Ministerial approval to impose differential rates/minimum payments was received XXXXX.

Comment

The budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards. The main features of the draft budget include:

- The budget has been prepared with a 5.0% rate increase in line with the forward financial plans contained in the Plan for the Future. This increase applies to all differential general rate categories.
- Fees and charges for the various services that the Shire provides are listed in pages 77 to 80 in the budget. Some Fees & Charges have had moderate changes although plant hire rates have been increased in consideration of rising fuel costs.
- Household and commercial waste charges have been increased to \$ 200 per 240 litre bin to cover increasing refuse site charges. An increase of \$ 5 per annum
- A capital works program totalling \$4.8m for investment in infrastructure, land and buildings, plant and equipment and furniture and equipment is planned. Expenditure on road infrastructure is the major component of this (\$2.1m) in line with Council's strategy to increase the investment in road and associated assets. An amount of \$2m is provided for land and buildings of which \$1.3m is for the Kiosk/Ablution Redevelopment at the Swimming pool.
- An estimated surplus of \$1.9m is anticipated to be brought forward from 30 June 2023. However, this is unaudited and may change. Any change will be addressed as part of a future budget review.
- Principal additional grant funding for the year is estimated from:
 - LRCIP Funding - \$361,000.
 - MRWA Funding - \$561,500.
 - Roads to Recovery - \$325,000.

- The draft 2023/2024 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

Statutory Environment

LGA S6.2 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The draft 2023/2024 budget as presented is considered to meet statutory requirements.

Section 67 of the Waste Avoidance and Resource Recovery Act 2007 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

Section 5.98 of the Local Government Act 1995 sets out fees etc payable to Council members.

Section 5.98A of the Local Government Act 1995 sets out fees etc payable to sets out allowances payable to deputy Presidents or deputy Mayors.

Section 78(2) of the Salaries and Allowances Act 1975 requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine –

- the amount of fees to be paid to Council members;
- the amount of expenses to be reimbursed to Council members;
- the amount of allowances to be paid to Council members.

Regulations 30-34AD of the Local Government (Administration) Regulations 1996 set the limits, parameters and types of allowances that can be paid to elected members.

Policy Implications

There are no known policy implications arising from this report.

Strategic Implications

The draft 2023/2024 budget has been developed having regard for the Shire Plan for the Future and Corporate Business Plan adopted by council.

Financial Implications

Specific financial implications are as outlined in the body of this report and as itemised in the draft 2023/2024 budget attached for adoption.

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

BUDGET FOR 2023 /2024

Pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, council adopt the Budget as contained in Attachment 4.10.1 of this agenda and the minutes, for the Shire of Westonia for the 2023/2024 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type.
- Statement of Cash Flows.
- Rate Setting Statement.

- **Notes to and Forming Part of the Budget.**

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

GENERAL RATES, MINIMUM PAYMENTS, INSTALMENT PAYMENT ARRANGEMENTS, DISCOUNTS AND INTEREST

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Recommendation 1 above, council pursuant to Sections 6.32, 6.33, 6.34 and 6.34 of the *Local Government Act 1995* impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.

GRV Residential/Commercial \$715,910– same as last year (new properties added).

GRV Mining - \$1,305,800 – same as last year.

UV Rural - \$53,948,200 – increase of 20.35% from last year; and

UV Mining - \$171,482 – decrease of 35.23% from last year.

Rating

GRV Residential - 7.7042 cents in the \$.

GRV Comm/Industrial/Other- 7.7042 cents in the \$.

GRV Mining - 22.4171 cents in the \$.

UV Rural - 1.2275 cents in the \$; and

UV Mining - 1.2275 cents in the \$.

Minimum Rate UV Mining \$200.00

 All Other \$370.00

2. Pursuant to Section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, council nominates the following due dates for the payment in full by instalments:

- Option 1 (Full Payment)

- Full amount of rates and charges including arrears, to be paid on or before 14 September 2023 or 35 days after the date of issue appearing on the rate notice whichever is the later.

- Option 2 (Two Instalments)

- First instalment to be made on or before 14 September 2023 or 35 days after the date of Issue appearing on the rate notice whichever is later, including all arrears and half the current rates and service charges; and

- Second instalment to be made on or before 14 November 2023, or 2 months after the due date of the first instalment, whichever is later.

- Option 3 (Four Instalments)

- First instalment to be made on or before 14 September 2023 or 35 days after the date of issue appearing on the rate notice, whichever is later, including all arrears and a quarter of the current rates and service charges;

- Second instalment to be made on or before 14 November 2023, or 2 months after the due date of the first instalment, whichever is later;

- Third instalment to be made on or before 17 January 2024, or 2 months after the due date of the second instalment, whichever is later; and

- Fourth instalment to be made on or before 20 March 2024, or 2 months after the due date of the third instalment, whichever is later.

4. Pursuant to Section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, council adopts an instalment administration charge where

the owner has elected to pay rates (and service charges) through an instalment option of \$12 for each instalment after the initial instalment is paid.

5. Pursuant to Section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.
6. Pursuant to Section 6.51 (1) and subject to Section 6.51 (4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

FEES AND CHARGES FOR 2023/2024

Pursuant to Section 6.16 of the Local Government Act 1995 and other relevant legislation, council adopts the Fees and Charges included at pages 77 to 80 inclusive of the draft 2023/2024 budget included as Attachment 9.1.6 of this agenda and minutes.

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

ELECTED MEMBERS' FEES AND ALLOWANCES FOR 2023/2024

In accordance with Section 5.98(1)(b) of the Local Government Act 1995, Regulation 30 Local Government (Financial Management) Regulations 1996, Part 6.2 (1) and Part 6.3 (1)(a) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975, Councillor meeting attendance fees be set at \$339.50 per Council meeting.

In accordance with Section 5.98(1) (b) of the Local Government Act 1995, Regulation 30 Local Government (Financial Management) Regulations 1996, Part 6.2 (1) and Part 6.3 (1)(a) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975, meeting attendance fees for the President be set at \$339.50 per Council meeting.

In accordance with Section 5.98(5) of the Local Government Act 1995, Regulation 33 Local Government (Financial Management) Regulations 1996 and Part 7.2 (1) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975, the annual allowance for the Shire President be set at \$5,600.00

In accordance with Section 5.99A(b) of the Local Government Act 1995, Regulation 34A Local Government (Financial Management) Regulations 1996, and Part 9.2 (2) of the Determination for Local Government Elected Council Members pursuant to Section 7B of the Salaries and Allowances Act 1975, the annual allowance for ICT expenses for Councillors be set at \$200.00.

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

MATERIAL VARIANCE REPORTING FOR 2023/2024

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, the level to be used in statements of financial activity in 2023/2024 for reporting material variances shall be 15% or \$10,000, whichever is the greater.

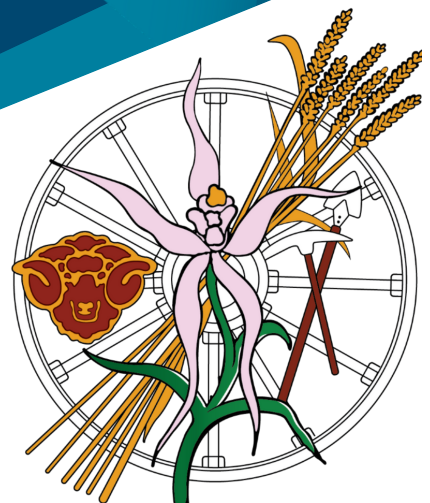
2023-24 ANNUAL BUDGET

 westonia.wa.gov.au

 08 90467063

 shire@westonia.wa.gov.au

 41 Wolfram Street, Westonia



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Shire of Westonia

Tel (08) 9046 7063
Fax (08) 9046 7001

41 Wolfram Street (PO Box 11)
Westonia WA 6423

Website www.westonia.wa.gov.au
Email shire@westonia.wa.gov.au

*Westonia a
vibrant
community
lifestyle.*

2023-2024 Budget Overview

Budget Highlights

At the beginning of each financial year a comprehensive budget setting process is undertaken, which attempts to match spending plans for the year, to the total of all sources funding for that year.

The 2023-2024 budget has been based on an annual expenditure of \$9,795,766.00 This includes amounts received in the form of rates from the owners of properties with the Shire of Westonia.

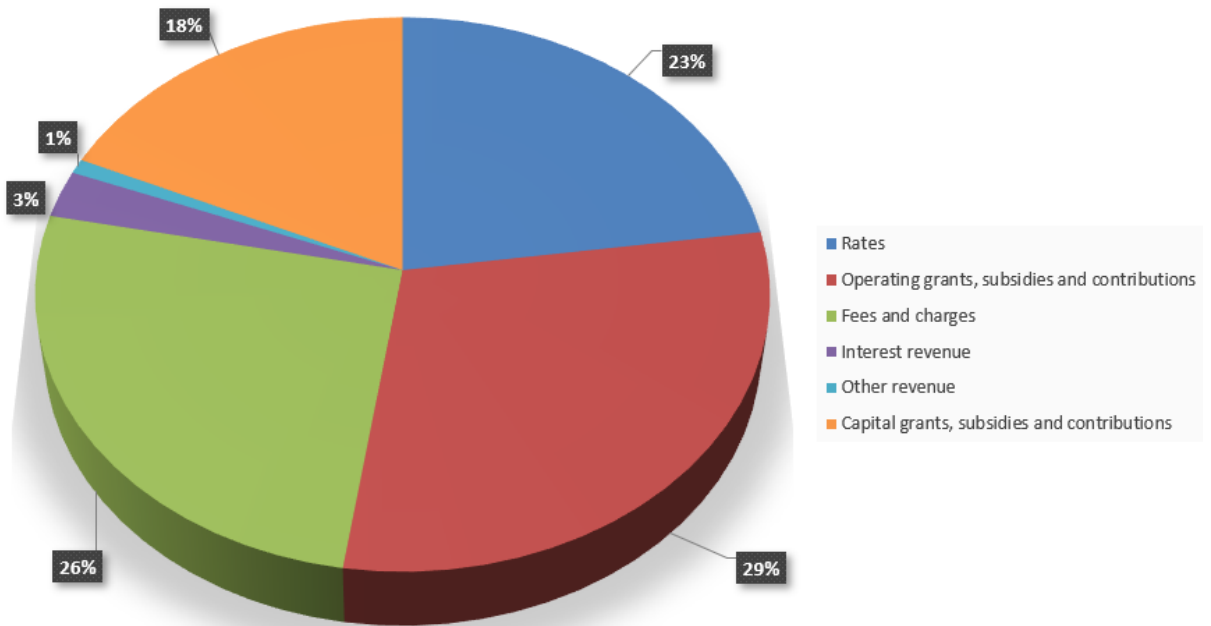
Key Projects

The main capital projects included for the year are: -

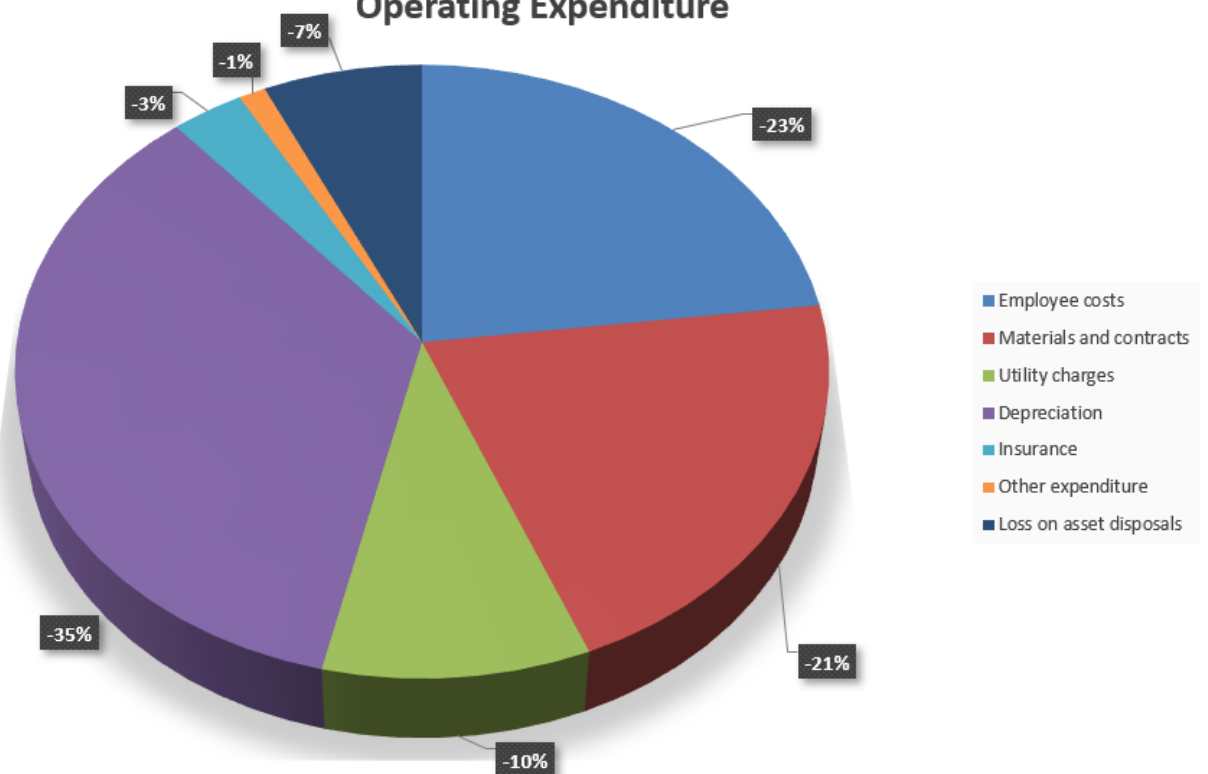
- Medical Centre Upgrades
- New Niche Wall Cemetery
- Kiosk/Ablution Redevelopment at Swimming pool;
- Bowling Green Redevelopment;
- Over 1,994,000 worth of road works;
- New footpaths and repairs to existing footpaths;
- Changeover of a Prime Mover and light vehicles;
- Seniors Civic Centre
- Sun Deck Westonia Stadium

Financial Summary

Operating Revenue



Operating Expenditure





Your Council

The Shire of Westonia is made up of six representatives that enable Council to work towards goals, strategies and outcomes that will benefit all residents and ratepayers

SHIRE PRESIDENT MARK CREES

President since: October 2022
Councillor since: October 2021
Current term expires: October 2025
Gender: Male
Linguistic Background: English
Country of Birth: Australia
Contact: 0428 447 034
cr.crees@westonia.wa.gov.au

Portfolio: Community Development, Agriculture, (Inc Eastern Wheatbelt Declared Species Group, WALGA, Emergency Services (proxy to D.Geier), WEROC (Proxy to K.Day) Development Assessment Panels & Transport (proxy to K.Day)

DEPUTY SHIRE PRESIDENT ROSS DELLABOSCA

Councillor since: October 2017
Current term expires: October 2023
Gender: Male
Linguistic Background: English
Country of Birth: Australia
Contact: 0428 467 180
cr.dellabosca@westonia.wa.gov.au

Portfolio: Community Development, Agriculture, (Inc Eastern Wheatbelt Declared Species Group, Sport & Recreation, Westonia Progress, Tourism (Proxy to B.Huxtable)

COUNCILLOR DAIMON GEIER

Councillor since: October 2017
Current term expires: October 2025
Gender: Male
Linguistic Background: English
Country of Birth: Australia
Contact: 0407 258523
cr.daimon.geier@westonia.wa.gov.au

Portfolio: Community Development, Emergency Services, Sport & Recreation, Development Assessment Panels & Bush Fire Representative (proxy to R.Della Bosca)

COUNCILLOR RENAE CORSINI

Councillor since: October 2015
Current term expires: October 2023
Gender: Female
Linguistic Background: English
Country of Birth: Australia
Contact: 0437 168 198
cr.corsini@westonia.wa.gov.au

Portfolio: Community Development, Agriculture, (Inc Eastern Wheatbelt Declared Species Group, WALGA, Emergency Services (proxy to D.Geier), WEROC (Proxy to K.Day) Development Assessment Panels & Transport (proxy to Karin Day)

COUNCILLOR BILL HUXTABLE

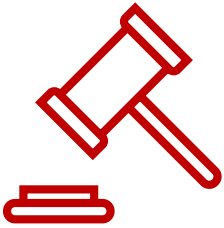
Councillor since: October 2013
Current term expires: October 2025
Gender: Male
Linguistic Background: English
Country of Birth: Australia
Contact: 0459 181 932
cr.huxtable@westonia.wa.gov.au

Portfolio: Community Development, Tourism, Sport & Recreation, Development Assessment Panels (proxy to M.Crees) & Westonia Progress (Proxy to R.Corsini)

COUNCILLOR KARIN DAY

Councillor since: 2011
Current term expires: October 2023
Gender: Female
Linguistic Background: English
Country of Birth: Australia
Contact: 0428 447 014
cr.day@westonia.wa.gov.au

Portfolio: WEROC, Wheatbelt Communities, WALGA, Community Development, Transport, Development Assessment Panels (proxy to D.Geier), Sport & Recreation



Council Meetings

Council Meetings are held at 3.30pm on the third Thursday of each month in the Council Chambers at the Shire of Westonia Administration Centre located at 41 Wolfram Street, Westonia.

Visit www.westonia.wa.gov.au or call (08) 90467063 for the 2023/2024 Ordinary Meetings of Council dates, which will be available after December 2023.

Meeting agendas and minutes are available from the Shire's Library/Administration Centre, or can be downloaded from the website.

Council Meeting Dates		
20 July 2023	16 November 2023	18 April 2024*
17 August 2023	21 December 2023	16 May 2024*
21 September 2023	15 February 2024*	20 June 2024*
19 October 2023	21 March 2024*	* date to be confirmed

Council Elections

Local government elections will be held in October 2023, the terms are ending for:

Cr Karin Day

Cr Ross Della Bosca

Cr Renae Corsini

Residents are automatically enrolled to vote if they are on the State Electoral Roll. If you are not on the state Electoral Roll and meet the eligibility criteria, or in you have changed address recently, you must complete and enrolment form. Enrolment forms are available from the Shire of Westonia Administration Building, all Post Offices or the West Australian Electoral Commission (call WAEC on 13 63 06).

If you are not on the State or Commonwealth Electoral Roll, and own or occupy rateable property in the Shire of Westonia you may be eligible to enrol to vote. This applies if you were on the Shire of Westonia last electoral roll prior to May 1997 and have owned or occupied property in the district continuously since this time. Please contact the Shire of Westonia for details.

Owners of land who were on the last roll of the Local Government continue to retain that status until they cease to own the rateable property to which the enrolment relates.

Occupiers do not have continuous enrolment and should Contact the Shire of Westonia to confirm their enrolment status. To be eligible to enrol as an occupier, you will need to have a right if continuous occupation under a lease tenancy agreement or other legal instrument for at least the next three months following the date of application to enrol.

Our Shire

The Shire of Westonia covers an area of 3268km² in the Wheatbelt of Western Australia and has a Shire population of approximately 277 (ABS, Census, 2011). The Shire comprises of one town site, that being Westonia with

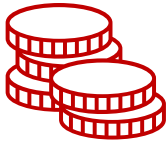
- 121km km of sealed roads and 764km of unsealed roads
- The total number of dwellings within the Shire is 164 (ABS, Census, 2011)
- Within the Shire households there are 43.3% couple families with children, 52.2% couple families without children and 4.5% one parent families.
- Key industries include cereal, sheep, mining, transport, tourism, retail, trade services, earthmoving and education

Role of The Shire of Westonia

The Shire of Westonia is a local government body established under the Local Government Act to deliver services and infrastructure to its communities. The roles and responsibilities of Local Government differ across the state, but the Shire of Westonia actively services its community in a variety of ways namely:

- Infrastructure and associated services, including local roads, footpaths, drainage, waste collection and management
- Provision of recreation facilities, such as parks and gardens, sports oval, swimming pools, Recreation Centres, Town Halls and caravan parks
- Care of the environment
- Health services such as water and food inspection, toilet facilities, noise control and animal control
- Community services such as community transport, emergency services and welfare services
- Building services, including inspections, licensing, certification and enforcement
- Carrying out government and private sector works,
- Tourism promotion and development,
- Access to land, planning and development approvals,
- Administration of facilities.
- Cultural facilities and services, such as libraries,
- Lobbying and working with State and Federal Government, regional organisations and agencies,
- Advocating for local needs whilst operating in a regional context,
- Corporate Governance to ensure it delivers good decision making, leadership and professional management





Statement of Rating Information 2023/2024

Including Objects and Reasons for the Current Rating Structure

This Statement is published by the Shire of Westonia in accordance with Section 6.36 of the Local Government Act 1995 to advise the public of its objectives and reasons for implementing differential rates.

The purpose of levying of rates is to meet Council's budget requirements in each financial year in order to deliver services, facilities and community infrastructure. Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.36 of the Local Government Act provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Westonia. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, services and infrastructure to the entire community and visitors to the area.

Gross Rental Values (GRV)

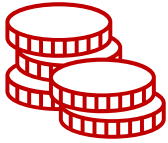
The Local Government Act 1995 provides that properties of a Non-Rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates. The Valuer General determines the GRV for all properties with a non-rural purpose within the Shire of Westonia approximately every five years and provides a GRV. The current valuation is effective from 1 July 2018. Interim valuations are provided regularly to Council by the Valuer General for properties where changes have occurred during the year (i.e. subdivisions or strata title of property, amalgamations, building constructions, demolition, additions and/or property rezoning). In such instances Council recalculates the rates for the affected properties and issues interim rate notices.

GRV – General Rate

All land within the Shire used for non-rural purposes (GRV) is rated using a uniform GRV Rate. The uniform rate is calculated and adopted after the consideration of many factors such as current economic conditions, increases to land valuations as assessed by the Valuer General's Office, the infrastructure and service improvement proposals contained in the Budget, as well as other factors. The rate in the dollar set for the GRV-General category forms the basis for calculating all other GRV differential rates.

Unimproved Values (UV)

The Local Government Act 1995, provides that properties predominantly used for a rural purpose are assigned an Unimproved Value as supplied and reviewed by the Valuer General on an annual basis. The unimproved value of land refers to the market value of the land in its natural state without improvements such as buildings, fences, dams etc. Interim valuations are provided regularly to Council by the Valuer General for properties where changes have occurred during the year (i.e. subdivisions of property, amalgamations, and/or property rezoning). In such instances Council recalculates the rates for the affected properties and issues interim rate notices. It is considered that for this financial year the valuations imposed by the Valuer General provides the capacity for the additional rate contributions that may be required from different zoning/land use and therefore the need for a differential rate is not deemed necessary.



GRV Differential Rate - Mining

The Local Government Act provides for rural use properties used for mining, exploration or prospecting purposes are assigned a Gross Rental Value supplied and reviewed by the Valuer General. It refers to all land for which a mining tenement has been issued by the Department of Mines and Petroleum (DMP), and valued as such by the Valuer General's Office.

The valuation determined by the Valuer General for mining tenements is calculated by multiplying the following factors.

- Rental cost of the tenement type (mining lease, prospecting lease, exploration license, petroleum producing licence etc);
- GRV basis as determined by the DMP, and
- Tenement/license area

The valuation of mining tenements is not reviewed each year, as occurs with other UV properties and only changes when the tenement rental is amended

Objects and Reasons for GRV Mining Differential Rate

Land used for Mining is rated higher than the GRV-General rate to improve fairness and equity outcomes by:

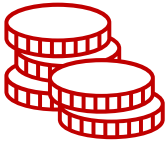
- Ensuring mining rates payable are no less than the average rates payable, per property, in part to:
 - compensate for the different method and comparatively lower valuation level;
 - to recognise the often short term tenure of mining projects in the region; and
 - to maintain comparability with other commercial operations in the rural sector.
- Applying a percentage premium above the average rates payable, per property, at a level determined by the Council, to reflect the following:
 - the impacts of higher road infrastructure maintenance costs to Council as a result of frequent very heavy vehicle use over extensive lengths of roads throughout the year;
 - additional emergency service arrangements that have to be put in place;
 - the monitoring of environmental impacts of clearing, noise, dust and smell;
 - planning, building and health assessment cost; and
 - additional costs of amenities and services provided to cater for the employees of the mining operations, such as recreation, parking and law, order and public safety due to the increased population of the 160 man mining camp situated in the Westonia townsite which almost triples the population of the town and creates a massive burden on Council's resources.

Minimum Payments

The setting of general minimum payment level within all rating categories is an important method of ensuring all properties contribute an equitable rate amount to non-exclusive services.

Objections & Appeals

Objections to valuations must be lodged with the Valuer General's Office within 60 days after issue of the rates notice. Rates are still required to be paid if an objection is lodged with a refund paid if the objection is successful. Forms are available from the Shire Office or on our web site.



Under the provisions of the Local Government Act 1995, a property owner is able to lodge an objection to the rates imposed by a Council on the following grounds:

- There is an error on the rate assessment, either in respect to the owners or property details; or
- The characteristics of the land differ from that used in the differential rating system. The objection is to be received within 60 days of the issue of the rate notice.

Please contact Shire Staff if you would like to discuss this matter further.

Pensioner's Discount

Eligible Pensioners are entitled to receive a discount on their rates. Council shall determine the nature and extent of entitlement from details as at 1 July, in relation to ownership and occupation. Also a pro-rata rebate amount will be paid if a person becomes the holder of an eligible card type during the financial year which is effective from the date of registration. A deferral arrangement is also possible.

If the circumstances of a Pensioner, who is already claiming the rebate, have changed during the previous year, they will need to update their details (ie. card number, etc) with Council.

Submissions are invited from any Elector or Ratepayer with respect to the proposed differential rate within 21 days of the date of the notice of intent.

All submissions in writing should be forwarded to the Shire of Westonia no later than 4:00pm on Thursday 25 May 2023.

Where will my rates go??? 2023/24



For every \$100 the Shire of Westonia will spend in 2023/24 is: -

\$23.00
on Recreation & Culture

\$4.00
on Other

\$47.00
on Roads

\$10.00
on Economic Services

\$4.00
on Community Amenities

\$1.00
on Law, Order & Public Safety

\$4.00
on Governance

\$1.00
on Health

\$5.00
on Housing

\$1.00
on Education & Welfare

SHIRE OF WESTONIA
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

LOCAL GOVERNMENT ACT 1995

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SHIRE'S VISION

The Shire will endeavour to provide community services and facilities to meet the needs of members of the community and enable them to enjoy a pleasant and healthy way of life.

SHIRE OF WESTONIA
STATEMENT OF COMPREHENSIVE INCOME BY NATURE
FOR THE YEAR ENDED 30 JUNE 2024

	NOTE	2023/24 Budget	2022/23 Actual	2022/23 Budget
Revenue				
		\$	\$	\$
Rates	2(a)	1,165,765	1,113,200	1,111,873
Operating grants, subsidies and contributions	10	1,516,700	3,492,420	2,589,150
Fees and charges	14	1,323,250	1,169,809	1,046,050
Interest revenue	11(a)	140,400	112,764	15,900
Other revenue	11(b)	43,550	113,483	352,500
		4,189,665	6,001,676	5,115,473
Expenses				
Employee costs		(1,201,743)	(984,808)	(1,198,050)
Materials and contracts		(1,086,514)	(1,147,741)	(729,900)
Utility charges		(508,059)	(581,106)	(529,250)
Depreciation	6	(1,832,250)	(1,828,420)	(1,716,000)
Insurance		(164,700)	(139,343)	(170,700)
Other expenditure		(61,500)	(143,354)	(46,600)
		(4,854,766)	(4,824,772)	(4,390,500)
		(665,101)	1,176,904	724,973
Capital grants, subsidies and contributions	10	931,500	705,556	705,650
Profit on asset disposals	5	0	111,421	156,007
Loss on asset disposals		(362,000)	(1,037)	0
		569,500	815,940	861,657
Net result for the period		(95,601)	1,992,844	1,586,630
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>		0	0	0
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		(95,601)	1,992,844	1,586,630

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WESTONIA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024

		2023/24	2022/23	2022/23
	NOTE	Budget	Actual	Budget
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		\$ 1,165,765	\$ 1,067,670	\$ 1,111,873
Operating grants, subsidies and contributions		1,516,700	3,461,228	2,544,350
Fees and charges		1,323,250	1,169,809	1,046,050
Interest revenue		140,400	112,764	15,900
Goods and services tax received		0	(34,597)	0
Other revenue		43,550	113,483	352,500
		4,189,665	5,890,357	5,070,673
Payments				
Employee costs		(1,201,743)	(992,292)	(1,198,050)
Materials and contracts		(1,086,514)	(1,144,594)	(729,900)
Utility charges		(508,059)	(581,106)	(529,250)
Insurance		(164,700)	(139,343)	(170,700)
Other expenditure		(61,500)	(143,354)	(46,600)
		(3,022,516)	(3,000,689)	(2,674,500)
Net cash provided by (used in) operating activities	4	1,167,149	2,889,668	2,396,173
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	5(a)	(2,784,500)	(1,504,763)	(1,864,000)
Payments for construction of infrastructure	5(b)	(2,115,000)	(1,361,473)	(1,834,340)
Capital grants, subsidies and contributions		931,500	705,556	705,650
Proceeds from sale of property, plant and equipment	5(a)	325,000	328,000	445,007
Net cash provided by (used in) investing activities		(3,643,000)	(1,832,680)	(2,547,683)
Net increase (decrease) in cash held		(2,475,851)	1,056,988	(151,510)
Cash at beginning of year		6,407,297	5,472,255	5,179,660
Cash and cash equivalents at the end of the year	4	3,931,446	6,529,243	5,028,150

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF WESTONIA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2024

		2023/24	2022/23	2022/23
	NOTE	Budget	Actual	Budget
OPERATING ACTIVITIES				
Revenue from operating activities				
Rates	2(a)	\$ 1,165,765	\$ 1,113,201	\$ 1,111,873
Operating grants, subsidies and contributions	10	1,516,700	3,492,420	2,589,150
Fees and charges	14	1,323,250	1,169,809	1,046,050
Interest revenue	11(a)	140,400	112,764	15,900
Other revenue	11(b)	43,550	113,483	352,500
Profit on asset disposals	5	0	111,421	156,007
		4,189,665	6,113,098	5,271,480
Expenditure from operating activities				
Employee costs		(1,201,743)	(984,808)	(1,198,050)
Materials and contracts		(1,086,514)	(1,147,741)	(729,900)
Utility charges		(508,059)	(581,106)	(529,250)
Depreciation	6	(1,832,250)	(1,828,420)	(1,716,000)
Insurance		(164,700)	(139,343)	(170,700)
Other expenditure		(61,500)	(143,354)	(46,600)
Loss on asset disposals	5	(362,000)	(1,037)	0
		(5,216,766)	(4,825,809)	(4,390,500)
Non-cash amounts excluded from operating activities	3(b)	2,082,082	1,796,621	1,559,993
Amount attributable to operating activities		1,054,981	3,083,910	2,440,973
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	10	931,500	705,556	705,650
Proceeds from disposal of assets	5	325,000	328,000	445,007
		1,256,500	1,033,556	1,150,657
Outflows from investing activities				
Payments for property, plant and equipment	5(a)	(2,784,500)	(1,504,763)	(1,864,000)
Payments for construction of infrastructure	5(b)	(2,115,000)	(1,361,473)	(1,834,340)
		(4,899,500)	(2,866,236)	(3,698,340)
Non-cash amounts excluded from investing activities	3(c)	(458,724)	0	0
Amount attributable to investing activities		(4,101,724)	(1,832,680)	(2,547,683)
FINANCING ACTIVITIES				
Inflows from financing activities				
Transfers from reserve accounts	8(a)	1,260,000	0	90,000
		1,260,000	0	90,000
Outflows from financing activities				
Transfers to reserve accounts	8(a)	(110,500)	(655,396)	(551,250)
		(110,500)	(655,396)	(551,250)
Amount attributable to financing activities		1,149,500	(655,396)	(461,250)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	3	1,992,844	1,397,010	2,154,590
Amount attributable to operating activities		1,054,981	3,083,910	2,440,973
Amount attributable to investing activities		(4,101,724)	(1,832,680)	(2,547,683)
Amount attributable to financing activities		1,149,500	(655,396)	(461,250)
Surplus or deficit at the end of the financial year	3	95,601	1,992,844	1,586,630

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WESTONIA
FOR THE YEAR ENDED 30 JUNE 2024
INDEX OF NOTES TO THE BUDGET**

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SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

1(a) BASIS OF PREPARATION

The annual budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Financial reporting disclosures in relation to assets and liabilities required by the Australian Accounting Standards have not been made unless considered important for the understanding of the budget or required by legislation.

The local government reporting entity

All funds through which the Shire of Westonia controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the annual budget.

2022/23 actual balances

Balances shown in this budget as 2022/23 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2021-2 Amendments to Australian Accounting Standards
 - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-6 Amendments to Australian Accounting Standards
 - Disclosure of Accounting Policies: Tier 2 and Other Australian Accounting Standards
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards

It is not expected these standards will have an impact on the annual budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
 - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards
 - Classification of Liabilities as Current or Non-current
- AASB 2021-7c Amendments to Australian Accounting Standards
 - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards
 - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards
 - Non-current Liabilities with Covenants
- AASB 2022-10 Amendments to Australian Accounting Standards
 - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

It is not expected these standards will have an impact on the annual budget.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

1(b) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.

Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water.

Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2023/24 Budgeted rate revenue	2023/24 Budgeted interim rates	2023/24 Budgeted back rates	2023/24 Budgeted total revenue	2022/23 Actual total revenue	2022/23 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$	\$
(i) General rates										
GRV -Residential	Gross rental valuations	0.077042	57	715,910	55,155	0	0	55,155	52,163	52,163
GRV- Mining	Gross rental valuations	0.224171	2	1,305,800	292,722	0	0	292,722	278,834	278,834
UV - Rural/Pastoral	Unimproved valuation	0.012275	124	64,709,013	794,303	0	0	794,303	758,182	757,020
UV - Mining	Unimproved valuation	0.012275	5	171,482	2,105	0	0	2,105	2,406	2,406
Total general rates			188	66,902,205	1,144,285	0	0	1,144,285	1,091,585	1,090,423
(ii) Minimum payment										
		\$								
GRV -Residential	Gross rental valuations	370	16	19,098	5,920	0	0	5,920	6,290	6,290
GRV- Mining	Gross rental valuations	370	0	0	0	0	0	0	0	0
UV - Rural/Pastoral	Unimproved valuation	370	18	160,387	6,660	0	0	6,660	6,290	6,290
UV - Mining	Unimproved valuation	200	20	83,410	4,000	0	0	4,000	4,200	4,200
Total minimum payments			54	262,895	16,580	0	0	16,580	16,780	16,780
Total general rates and minimum payments			242	67,165,100	1,160,865	0	0	1,160,865	1,108,365	1,107,203
(iv) Ex-gratia rates										
UV - Rural/Pastoral	Unimproved valuation	0.025350	2	109,500	4,900	0	0	4,900	4,836	4,670
Total ex-gratia rates			2	109,500	4,900	0	0	4,900	4,836	4,670
					1,165,765	0	0	1,165,765	1,113,201	1,111,873
Total rates					1,165,765	0	0	1,165,765	1,113,201	1,111,873

The Shire did not raise specified area rates for the year ended 30th June 2024.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2023/24 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Option 1 (Full Payment)

Full amount of rates and charges including arrears, to be paid on or before 14 September 2023 or 35 days after the date of issue appearing on the rate notice whichever is the later.

Option 2 (Two Instalments)

First Instalment to be made on or before 14 September 2023 or 35 days after the date of issue appearing on the rates notice whichever is, later including all arrears and half the current rates and service charges; and

Second instalment to be made on or before 14 November 2023, or 2 months after the due date of the first instalment, which is later.

Option 3 (Four Instalments)

First Instalment to be made on or before 14 September 2023 or 35 days after the date of issue appearing on the rates notice whichever is, later including all arrears and quarter the current rates and service charges;

Second instalment to be made on or before 14 November 2023, or 2 months after the due date of the first instalment, which is later;

Third instalment to be made on or before 17 January 2024, or 2 months after the due date of the second instalment, which is later;

Fourth instalment to be made on or before 20 March 2024, or 2 months after the due date of the third instalment, which is later.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	14/09/2023	0	0.00%	11.00%
Option two				
First instalment	14/09/2023	12	5.50%	11.00%
Second instalment	14/11/2023	12	5.50%	11.00%
Option three				
First instalment	14/09/2023	12	5.50%	11.00%
Second instalment	14/11/2023	12	5.50%	11.00%
Third instalment	17/01/2024	12	5.50%	11.00%
Fourth instalment	20/03/2024	12	5.50%	11.00%

	2023/24 Budget revenue	2022/23 Actual revenue	2022/23 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	2,000	1,471	2,000
Instalment plan interest earned	2,800	5,897	2,800
	4,800	7,368	4,800

**SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

2. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
GRV - Residential	Properties within the townsite boundaries with a predominant residential land use.	This rate is to contribute to services desired by the community	This is considered to be the base rate above which all other GRV rated properties are assessed.
GRV - Mining	Properties with a land use associated with mining/exploration or prospecting purposes.	The object is to raise additional revenue to contribute towards higher costs associated with mining activity.	This category of rates is higher to raise additional revenue to contribute towards the Shires high infrastructure and maintenance costs associated with mining activity in the area.

(d) Differential Minimum Payment

GRV - Residential	Properties within the townsite boundaries with a predominant residential land use.	The object of the minimums is to raise a reasonable contribution from all ratepayers towards the cost of providing municipal services.	The minimum is a realistic contribution that any property should make towards the cost of services provided
GRV - Mining	Properties with a land use associated with		

**SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

2. RATES AND SERVICE CHARGES (CONTINUED)

(e) Service Charges

The Shire did not raise service charges for the year ended 30th June 2024.

(f) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2024.

**SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
Receivables
Inventories

Less: current liabilities

Trade and other payables
Employee provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Rate Setting Statement

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
4	3,931,446	6,407,297	5,028,150
	407,229	407,229	291,387
	19,308	19,308	19,458
	4,357,983	6,833,834	5,338,995
	(286,581)	(286,581)	164,420
	(201,888)	(201,888)	235,422
	(488,469)	(488,469)	399,842
	3,869,514	6,345,365	5,738,837
3(d)	(3,818,947)	(4,397,555)	(4,312,502)
	95,601	1,992,844	1,426,335

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

3. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on asset disposals
Add: Depreciation
Movement in current employee provisions associated with restricted cash
Non-cash movements in non-current assets and liabilities:
- Employee provisions

Non cash amounts excluded from operating activities

(c) Non-cash amounts excluded from investing activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities

Movement in current other provision associated with restricted cash

Non cash amounts excluded from investing activities

(d) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts
Add: Current liabilities not expected to be cleared at end of year
- Current portion of other provisions held in reserve
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

Note	2023/24 Budget 30 June 2024	2022/23 Actual 30 June 2023	2022/23 Budget 30 June 2023
	\$	\$	\$
5	0	(111,421)	(156,007)
5	362,000	1,037	0
6	1,832,250	1,828,420	1,716,000
	(112,168)	61,346	0
	0	17,239	0
	2,082,082	1,796,621	1,559,993
	(458,724)	0	0
	(458,724)	0	0
8	(3,248,055)	(4,397,555)	(4,203,407)
	(458,724)	0	0
	(112,168)	0	(109,095)
	(3,818,947)	(4,397,555)	(4,312,502)

3(e) NET CURRENT ASSETS (CONTINUED)

MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2023/24 Budget	2022/23 Actual	2022/23 Budget
Cash at bank and on hand		\$ (466,108)	\$ 2,009,743	\$ 1,285,992
Term deposits		4,397,554	4,397,554	3,742,158
Total cash and cash equivalents		3,931,446	6,407,297	5,028,150
Held as				
- Unrestricted cash and cash equivalents	3(a)	683,391	2,009,742	824,743
- Restricted cash and cash equivalents	3(a)	3,248,055	4,397,555	4,203,407
		3,931,446	6,407,297	5,028,150
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		3,248,055	4,397,555	4,203,407
		3,248,055	4,397,555	4,203,407
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Financially backed reserves	8	3,248,055	4,397,555	4,203,407
		3,248,055	4,397,555	4,203,407
Reconciliation of net cash provided by operating activities to net result				
Net result		(95,601)	1,991,904	1,586,630
Depreciation	6	1,832,250	1,828,420	1,716,000
(Profit)/loss on sale of asset	5	362,000	(110,384)	(156,007)
(Increase)/decrease in receivables		0	(111,319)	0
(Increase)/decrease in inventories		0	150	0
Increase/(decrease) in payables		0	7,470	0
Increase/(decrease) in employee provisions		0	(11,957)	0
Capital grants, subsidies and contributions		(931,500)	(705,556)	(705,650)
Net cash from operating activities		1,167,149	2,888,728	2,440,973

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024**

5. FIXED ASSETS

The following assets are budgeted to be acquired and/or disposed of during the year.

	2023/24 Budget Additions	2023/24 Budget Disposals - Net Book Value	2023/24 Budget Disposals - Sale Proceeds	2023/24 Budget Disposals - Profit or Loss	2022/23 Actual Additions	2022/23 Disposals - Net Book Value	2022/23 Actual Disposals - Sale Proceeds	2022/23 Actual Disposals - Profit or Loss	2022/23 Budget Additions	2022/23 Budget Disposals - Net Book Value	2022/23 Budget Disposals - Sale Proceeds	2022/23 Budget Disposals - Profit or Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Property, Plant and Equipment												
Buildings - specialised	2,060,000	0	0	0	878,453	86,034	85,000	(1,034)	990,000	45,200	85,000	39,800
Furniture and equipment	37,500	0	0	0	99,639	0	0	0	197,000	0	0	0
Plant and equipment	687,000	687,000	325,000	(362,000)	526,671	131,582	243,000	111,418	677,000	243,800	360,007	116,207
Total	2,784,500	687,000	325,000	(362,000)	1,504,763	217,616	328,000	110,384	1,864,000	289,000	445,007	156,007
(b) Infrastructure												
Infrastructure - roads	1,995,000	0	0	0	1,315,192	0	0	0	1,764,340	0	0	0
Other infrastructure footpaths	120,000	0	0	0	46,281	0	0	0	70,000	0	0	0
Total	2,115,000	0	0	0	1,361,473	0	0	0	1,834,340	0	0	0
Total	4,899,500	687,000	325,000	(362,000)	2,866,236	217,616	328,000	110,384	3,698,340	289,000	445,007	156,007

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

6. DEPRECIATION

By Class

Buildings - specialised	
Furniture and equipment	
Plant and equipment	
Infrastructure - roads	
Other infrastructure footpaths	
Other infrastructure parks & ovals	

By Program

Governance	
Law, order, public safety	
Health	
Education and welfare	
Housing	
Community amenities	
Recreation and culture	
Transport	
Economic services	
Other property and services	

2023/24 Budget	2022/23 Actual	2022/23 Budget
\$	\$	\$
361,250	359,645	337,900
70,500	69,723	63,700
371,000	370,533	314,400
979,000	978,332	955,000
16,000	15,962	12,000
34,500	34,225	33,000
1,832,250	1,828,420	1,716,000
50	0	50
15,500	15,420	7,400
2,100	2,040	1,600
14,000	13,977	9,200
113,500	113,019	66,500
19,400	19,300	19,450
153,500	151,808	180,300
1,017,200	1,016,299	987,000
103,500	103,594	98,500
393,500	392,962	346,000
1,832,250	1,828,420	1,716,000

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - specialised	30 to 50 Years
Furniture and equipment	4 to 10 Years
Plant and equipment	5 to 15 Years
Infrastructure - roads	20 to 80 Years
Other infrastructure footpaths	20 Years
Other infrastructure parks & ovals	10 to 60 Years

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

7. BORROWINGS

(a) New borrowings - 2023/24

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2024

(b) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2023 nor is it expected to have unspent borrowing funds as at 30th June 2024.

(c) Credit Facilities

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Undrawn borrowing facilities credit standby arrangements			
Bank overdraft limit			
Bank overdraft at balance date			
Credit card limit	13,000	0	13,000
Credit card balance at balance date			
Total amount of credit unused	13,000	0	13,000

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2023/24 Budget Opening Balance	2023/24 2023/24 Budget Transfer to	2023/24 Budget Transfer (from)	2023/24 Budget Closing Balance	2022/23 Actual Opening Balance	2022/23 2022/23 Actual Transfer to	2022/23 Actual Transfer (from)	2022/23 Actual Closing Balance	2022/23 Budget Opening Balance	2022/23 2022/23 Budget Transfer to	2022/23 Budget Transfer (from)	2022/23 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Reserves - Leave Reserve	112,168	4,000	0	116,168	109,095	3,073	0	112,168	109,095	1,000	0	110,095
(b) Reserves - Plant Replacement	1,030,587	40,000	(110,000)	960,587	1,002,356	28,231	0	1,030,587	1,002,357	20,000	(90,000)	932,357
(c) Reserves - Building	1,524,667	15,000	(600,000)	939,667	1,093,859	430,808	0	1,524,667	1,093,858	265,000	0	1,358,858
(d) Reserves - Communication/IT	70,765	2,500	0	73,265	68,827	1,938	0	70,765	68,826	250	0	69,076
(e) Reserves - Community Development	591,711	23,000	(150,000)	464,711	575,502	16,209	0	591,711	575,502	1,500	0	577,002
(f) Reserves - Waste Management	125,468	5,000	0	130,468	122,031	3,437	0	125,468	122,031	500	0	122,531
(g) Reserves - Swimming Pool ReDevelopment	464,606	6,000	(400,000)	70,606	403,249	61,357	0	464,606	403,248	58,000	0	461,248
(h) Reserves - Roadworks Reserve	477,583	15,000	0	492,583	367,240	110,343	0	477,583	367,240	205,000	0	572,240
	4,397,555	110,500	(1,260,000)	3,248,055	3,742,159	655,396	0	4,397,555	3,742,157	551,250	(90,000)	4,203,407

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Reserves - Leave Reserve	Ongoing	- to be used to fund annual and long service leave requirements.
(b) Reserves - Plant Replacement	Ongoing	- to be used for the purchase of major plant.
(c) Reserves - Building	Ongoing	- to be used for the purchase of land and construction of major buildings and facilities.
(d) Reserves - Communication/IT	Ongoing	- to be used for the purpose of upgrading IT equipment and rebroadcasting equipment.
(e) Reserves - Community Development	Ongoing	- to be used for the development of land, buildings and facilities for the community.
(f) Reserves - Waste Management	Ongoing	- to be used for ongoing waste management strategies.
(g) Reserves - Swimming Pool ReDevelopment	Ongoing	- to be used for redevelopment of the Westonia Memorial Swimming Pool.
(h) Reserves - Roadworks Reserve	Ongoing	- to be used for upgrades/maintenance to Boodarockin Rd and Koorda Bullfinch Rd (M40)

9. REVENUE RECOGNITION

MATERIAL ACCOUNTING POLICIES

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

10. PROGRAM INFORMATION

(a) Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

General purpose funding

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

Law, order, public safety

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

Health

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

Education and welfare

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

Housing

To provide and maintain elderly residents housing.

Provision and maintenance of elderly residents housing.

Community amenities

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

Recreation and culture

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

Transport

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Economic services

To help promote the shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

Other property and services

To monitor and control Shire's overheads operating accounts.

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

10 PROGRAM INFORMATION (Continued)

(b) Income and expenses

Income excluding grants, subsidies and contributions

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Governance	1,150	0	1,150
General purpose funding	1,307,915	1,228,108	1,129,300
Law, order, public safety	4,900	5,383	4,900
Health	170,100	21,360	53,300
Education and welfare	104,000	52,873	18,000
Housing	124,600	160,692	309,000
Community amenities	15,000	11,366	12,000
Recreation and culture	1,200	459	2,200
Transport	100	101,737	77,580
Economic services	453,500	520,833	600,700
Other property and services	490,500	517,867	474,200
	2,672,965	2,620,678	2,682,330

Operating grants, subsidies and contributions

General purpose funding	612,000	2,201,973	405,650
Law, order, public safety	48,500	68,696	44,500
Health	79,500	71,048	0
Education and welfare	31,000	76,305	34,000
Housing	500	0	500
Recreation and culture	421,000	738,563	1,969,500
Transport	177,000	211,653	135,000
Economic services	147,200	124,181	0
	1,516,700	3,492,419	2,589,150

Capital grants, subsidies and contributions

Education and welfare	200,000	0	0
Recreation and culture	0	0	100
Transport	731,500	705,556	705,550
	931,500	705,556	705,650

Total Income

	5,121,165	6,818,653	5,977,130
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Expenses

Governance	(316,150)	(295,901)	(315,300)
General purpose funding	(43,500)	(33,948)	(41,500)
Law, order, public safety	(84,700)	(95,015)	(77,600)
Health	(303,800)	(95,973)	(130,900)
Education and welfare	(50,800)	(69,580)	(46,000)
Housing	(235,100)	(213,807)	(181,100)
Community amenities	(118,869)	(92,732)	(103,950)
Recreation and culture	(815,118)	(876,602)	(834,850)
Transport	(2,055,129)	(1,521,459)	(1,683,000)
Economic services	(1,118,600)	(921,116)	(1,035,100)
Other property and services	(75,000)	(609,676)	58,800
	(5,216,766)	(4,825,809)	(4,390,500)

Total expenses

Net result for the period

	(95,601)	1,992,844	1,586,630
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SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

11. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Investments			
- Reserve accounts	110,500	105,396	10,000
- Other funds	27,100	1,470	3,100
Other interest revenue	2,800	5,897	2,800
	<u>140,400</u>	<u>112,763</u>	<u>15,900</u>

* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 5%.

(b) Other revenue

Reimbursements and recoveries	38,100	108,459	347,300
Other	5,450	5,024	5,200
	<u>43,550</u>	<u>113,483</u>	<u>352,500</u>

The net result includes as expenses

(c) Auditors remuneration

Audit services	27,000	24,100	23,000
	<u>27,000</u>	<u>24,100</u>	<u>23,000</u>

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

12. ELECTED MEMBERS REMUNERATION

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
Elected member Day			
President's allowance		1,147	5,553
Meeting attendance fees	3,735	3,589	3,589
ICT expenses	200	200	200
Travel and accommodation expenses	250	280	250
	4,185	5,216	9,592
Elected member Crees			
President's allowance	5,610	4,442	
Meeting attendance fees	3,735	3,589	3,589
ICT expenses	200	200	200
Travel and accommodation expenses	250	280	250
	9,795	8,511	4,039
Elected member Huxtable			
Meeting attendance fees	3,735	3,589	3,589
ICT expenses	200	200	200
	3,935	3,789	3,789
Elected member Geier			
Meeting attendance fees	3,735	3,589	3,589
ICT expenses	200	200	200
	3,935	3,789	3,789
Elected member Corsini			
Meeting attendance fees	3,735	3,589	3,589
ICT expenses	200	200	200
Travel and accommodation expenses	250	47	250
	4,185	3,836	4,039
Elected member DellaBosca			
Meeting attendance fees	3,735	3,589	3,589
ICT expenses	200	200	200
Travel and accommodation expenses	250	274	250
	4,185	4,063	4,039
Total Elected Member Remuneration	30,220	29,204	29,287
President's allowance	0	5,589	5,553
Deputy President's allowance	5,610	0	0
Meeting attendance fees	22,410	21,534	21,534
ICT expenses	1,200	1,200	1,200
Travel and accommodation expenses	1,000	881	1,000
	30,220	29,204	29,287

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

13. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 1 July 2023	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2024
	\$	\$	\$	\$
LGMA - Receipts	5,672	2,036	(113)	7,595
Westonia Historical Society	23,445	8,043	(5,000)	26,488
Cemetry Committee	17,405	2,000	0	19,405
	<u>46,522</u>	<u>12,079</u>	<u>(5,113)</u>	<u>53,488</u>

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2024

14. FEES AND CHARGES

	2023/24 Budget	2022/23 Actual	2022/23 Budget
	\$	\$	\$
By Program:			
Governance	150	0	150
Law, order, public safety	900	983	900
Health	170,000	21,360	20,000
Education and welfare	100,000	51,540	13,000
Housing	122,100	160,565	181,700
Community amenities	15,000	11,366	12,000
Recreation and culture	1,200	459	2,200
Transport	100	0	100
Economic services	453,300	520,554	600,500
Other property and services	460,500	402,983	215,500
	1,323,250	1,169,809	1,046,050

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

**SHIRE OF WESTONIA
FOR THE PERIOD ENDING 30 JUNE 2024
ANNUAL BUDGET**

22/23 BUDGET REVENUE	22/23 BUDGET EXPENSES	PARTICULARS OPERATING	BUDGET REVENUE	BUDGET EXPENSES
(1,490,150.00)	41,500.00	General Purpose Revenue	(1,619,679.00)	43,500.00
(1,150.00)	315,300.00	Governance	(1,150.00)	316,150.00
(49,400.00)	77,600.00	Law, Order & Public Safety	(53,400.00)	84,700.00
(55,300.00)	130,900.00	Health	(224,600.00)	356,900.00
(52,000.00)	46,000.00	Education & Welfare	(135,000.00)	50,800.00
(184,700.00)	181,100.00	Housing	(180,100.00)	209,500.00
(12,000.00)	103,950.00	Community Amenities	(15,000.00)	118,869.00
(57,800.00)	834,850.00	Recreation & Culture	(48,900.00)	815,118.00
(135,100.00)	1,683,000.00	Transport	(155,100.00)	1,693,129.00
(600,700.00)	1,021,100.00	Economic Services	(600,700.00)	1,118,600.00
(274,500.00)	22,200.00	Other Property & Services	(491,300.00)	25,000.00
(1,000.00)	-	Administration	(1,000.00)	-
(2,913,800.00)	4,457,500.00	Total Operating	(3,525,929.00)	4,832,266.00
		CAPITAL		
-	-	Governance	-	-
-	-	Law, Order & Public Safety	-	-
-	60,000.00	Health	(25,000.00)	25,000.00
-	-	Education & Welfare	(200,000.00)	200,000.00
(85,000.00)	5,000.00	Housing	-	200,000.00
-	-	Community Amenities	-	15,000.00
(984,000.00)	1,210,000.00	Recreation & Culture	(373,500.00)	1,587,500.00
(1,073,057.00)	2,471,340.00	Transport	(657,838.00)	2,691,000.00
(30,000.00)	90,000.00	Economic Services	-	-
(198,700.00)	365,000.00	Other Property & Services	-	-
		Administration	(125,000.00)	245,000.00
(2,370,757.00)	4,201,340.00	Total Capital	(1,381,338.00)	4,963,500.00
(5,284,557.00)	8,658,840.00		(4,907,267.00)	9,795,766.00
	(1,134,541.00)	Opening Balance 1 July 2023		(2,002,350.00)
	(1,506,340.00)	Restricted cash to be used		(1,832,250.00)
	-	Less Asset Depreciation		
	-	Less Plant Depreciation		
	126,000.00	Budget Deficit 2021/22		
		Transfer to/(from) reserves	(1,149,500.00)	
(5,284,557.00)	6,143,959.00	TOTAL INCOME & EXPENDITURE	(6,056,767.00)	5,961,166.00

859,402.00 Budget (Surplus)/Deficit 2023/24

(95,601.00)

SHIRE OF WESTONIA Schedule 3 - GENERAL PURPOSE FUNDING ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
	RATE EXPENDITURE			
	Operating Expenditure			
03100	ABC Costs- Rate Revenue	32,000	24,546	32,000
03101	Rate Notice Stationery expense	500	81	500
03102	Rates Recovery - Legal Expenses	1,500	0	1,500
03103	Valuation Expenses and Title Searches Expense	4,000	4,280	4,000
03107	Rates Written-off	500	7	500
	Sub Total	38,500	28,913	38,500
	RATE REVENUE			
	Operating Income			
03104	General Rates Levied	(1,160,865)	(1,108,365)	(1,107,200)
03105	Ex-Gratia Rates Received	(4,900)	(4,836)	(4,700)
03106	Penalty Interest Raised on Rates	(2,800)	(5,897)	(2,800)
03108	Back Rates Levied	0	0	0
03109	Instalment Interest Received	(2,000)	(1,470)	(2,000)
03110	Rates Administration Fee Received	(1,000)	(624)	(1,000)
03112	Other Revenue	(500)	(1,520)	(500)
	Sub Total	(1,172,065)	(1,122,712)	(1,118,200)

Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	GENERAL PURPOSE FUNDING
Operating Sub-Program	Rates
Description/Objectives	The Collection of Rates revenue and the maintenance of valuation and rating records to support the collection process.
Management	Chief Executive Officer. In recognition of the Work associated with maintaining a register, valuation and answering enquires in allocation of administration costs has been allocated to the Sub-Program.
New Budget Initiatives and Highlights	<ul style="list-style-type: none"> ➤ The GRV rate in the dollar increase has been kept at 5% to 7.7042 and Mining Differential rate of 22.4171 ➤ The UV rate in the dollar will be 1.2275 (5%) ➤ Minimum rates for both GRV and UV assessments increase to \$370 and Differential for Mining at \$200 ➤ 03101 Postage of Rate/Instalment Notices 500.00 ➤ 03103 Annual UV Valuation Revaluation ➤ 03102 Legal Expense on Outstanding Rates 4,000.00 ➤ 03107 Mining Tenements (Dead) 1,500.00 ➤ 03106 11% Interest on Outstanding Rates 2,800.00 ➤ 03110 Administration charge remains at \$10 per assessment 1,000.00 ➤ 03109 Reduced to 5% pa on Instalment Notices 2,000.00
Local Laws	None
Statutory Requirements	Rates are calculated by determining the excess of budget expenditure over revenue and then using land valuations multiplied by a rate to supplement the deficit. The raising of rates by this method is supported and guided by the Local Government Act 1995 and associated Regulations.
Service Levels	Rates may be paid by post, over the counter at the Shire administration centre or electronically via Councils Eftpos Machine. Opening times 8.30am to 5.00pm Monday to Friday (Except Public Holidays).
Fees & Charges	Administration charge on selection of the instalment payment option for Rates is \$30 per assessment.
Capital Investment	None
Financing	None

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170

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SHIRE OF WESTONIA Schedule 3 - GENERAL PURPOSE FUNDING ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
03210	Other General Purpose Funding Operating Expenditure Bank Fees Expense	5,000	5,034	3,000
	Sub Total	5,000	5,034	3,000
	Other General Purpose Funding Operating Income			
03201	Grants Commission Grant Received - General	(272,264)	(1,435,560)	(257,600)
03202	Grants Commission Grant Received- Roads	(150,000)	(766,413)	(103,000)
03204	Interest Received - Muni	(25,000)	0	(1,000)
03204	Interest Received - Reserves	0	(105,396)	(10,000)
03204	Interest Received - Trust	(100)	0	(100)
03205	Other General Purpose funding received	(250)	(0)	(250)
	Sub Total	(447,614)	(2,307,369)	(371,950)
	TOTAL INCOME TO OPERATING STATEMENT	(1,619,679)	(3,430,081)	(1,490,150)
	TOTAL EXPENDITURE TO OPERATING STATEMENT	43,500	33,948	41,500

Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program Operating Sub-Program	GENERAL PURPOSE FUNDING
	Other General Purpose Funding
IE CODE	Description/Objectives
	Untied government grants and the proceeds from investing Council funds that are surplus to requirements during the reporting period.
	Management Chief Executive Officer. In recognition of the work required to respond to grant information and the engagement of a consultant to assist with submissions, an amount of administration expenses is allocated to this Sub-Program.
	New Budget Initiatives and Highlights
	➤ 03201 Grants Commission - General Purpose
	Federal Assistance Grant - General Nil
	FAGS Quarterly Payment Nil
	<u>0.00</u>
	➤ 03202 Investments Interest
	Municipal Interest 25,000.00
	Trust Interest 100.00
	<u>25,100.00</u>
	➤ 03210 Bank Charges
	Municipal Bank Fees (EFTPOS, AutoPay's, Credit Card) 5,000.00
	<u>5,000.00</u>
	Local Laws None
	Statutory Requirements None
	Service Levels The investment of surplus funds is determined by a previously adopted Council policy.
	Fees & Charges None
	Capital Investment None
	Financing None

SHIRE OF WESTONIA
Schedule 4 - GOVERNANCE
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023	IE CODE
	Members of Council				
	Operating Expenditure				
04100	Members Travelling Expenses paid	1,000	835	1,000	581
04101	Members Conference Expenses	6,000	3,695	6,000	581
04101	Members Conference Expenses	9,000	3,614	9,000	520
04102	Council Election Expenses	2,500	0	500	520
04103	President's Allowance paid	5,600	5,589	5,600	581
04104	Members Refreshments & Receptions Expense	17,500	17,140	16,000	520
04105	Members - Insurance	15,000	14,320	23,000	570
04106	Members - Subscriptions				
04106	<i>SCRM</i> Subs - Regional Risk Management	5,000	4,650	7,500	570
04106	<i>SGEZ</i> Subs-Great Eastern Zone	3,500	1,500	3,500	524
04106	<i>SLGMA</i> Subs-LGMA Corporate	1,000	845	750	
04106	<i>SWALGA</i> Subs-WALGA	36,000	26,434	24,000	524
04106	<i>SOTHER</i> Subs-Other (SLIPs)	2,500	2,553	2,500	
04106	<i>SWEROC</i> Subs-WEROC, CEACA	25,000	27,273	32,000	524
04107	Members - Donation & Gifts	3,000	408	3,000	520
04108	Members Telephone Subsidy Paid	1,200	0	1,200	541
04109	Members Sitting Fees Paid	23,400	21,534	21,500	581
04110	Consultant Fees Expense	40,000	15,000	45,000	522
04111	Training Expenses of Members	3,000	0	3,000	520
04112	Maintenance - Council Chambers				
04112	<i>BCCH</i> Maintenance - Council Chambers Other	1,000	872	1,000	500
04112	<i>BCCH</i> Maintenance - Council Chambers Other	900	1,003	900	900
04112	<i>BCCH</i> Maintenance - Council Chambers Cleaning	500	437	500	520
04112	<i>BCCH</i> Maintenance - Council Chambers Utilities	0	0	0	901
04112	<i>BCCH</i> Maintenance - Council Chambers Utilities	800	114	800	540
04113	ABC Costs- Relating to Members	80,200	117,337	79,500	
04114	Audit Fees expense	27,000	24,100	23,000	523
04118	Advertising	3,000	4,872	2,000	520
04120	Public Relations/ Promotions	2,500	797	2,500	520
04199	Depreciation - Members of Council	50	0	50	550
	TOTAL EXPENDITURE TO OPERATING STATEMENT	316,150	294,923	315,300	
	Members of Council				
	Operating Income				
04115	Other Income Relating to Members	0	0	0	156
04121	Contributions, Reimbursements	(1,000)	0	(1,000)	114
04122	Photocopying	(100)	0	(100)	156
04123	Drought Assistance Funding - Income	0	0	0	112
04124	Sale of Electoral Rolls	(50)	0	(50)	156
	TOTAL INCOME TO OPERATING STATEMENT	(1,150)	0	(1,150)	

Note 18 (b) - Account Detail (by Reporting Program)

Operating Program	Operating Sub-Program	Description/Objectives
GOVERNANCE	Members of Council	The maintenance of a representative body of community members elected to fill the role of Councillors and President as required by the Local Government Act 1995 Financial Contributions to MSHS Chaplaincy Service
		The Chief Executive Officer is responsible to ensure that the policies & decisions of the Elected Members are implemented in an efficient and effective manner.
	New Budget Initiatives and Highlights	
	04114 Audit Fees	
	Audit Fees (Other)	1,400.00
	2023/2024 Audit Fees (Interim /Final)	25,600.00
		27,000.00
	04103 23/24 Presidents Allowance per SAT	5,600.00
	04109 23/24 Councillors Fee @ \$3735	23,400.00
	04100 Councillors @ .71c per Km	1,000.00
	04108 iPad Recharge	1,200.00
	04101 LG Week	6,000.00
	LG Week Expenses (Accom & Meals)	9,000.00
		40,600.00
	04110 Consultancy	
	Asset Valuation Infrastructure	30,000.00
	Other	10,000.00
		40,000.00
	04104 Refreshments & Receptions	
	Council Meetings	8,000.00
	Council Functions	8,000.00
		16,000.00
	04105 Insurance	
	Management Liability	4,510.00
	Personal Accident	870.00
	Travel	750.00
	Other Property	2000.00
	Crime & Cyber Crime	6,870.00
		15,000.00
	Local Laws	The Council has adopted Local Laws which covers a range of subjects. Further information on these laws is available at the offices of the council
	Statutory Requirements	A local government is required to maintain a structure of elected members by State Legislation. The Council is required to engage an independent Auditor who conducts an attestation audit in accordance with the Local Government Act 1995

SHIRE OF WESTONIA Schedule 4 - GOVERNANCE ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
	Members of Council			
	Sub Total	0	0	0
	TOTAL CAPITAL EXPENDITURE TO STATEMENT	0	0	0

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and associated Audit Regulations

Service Levels The Elected Members meet regularly on the third Thursday of each month to consider matters requiring a decision. These meeting are open to the public and contain a period for public questions at the commencement of the meeting

Fees & Charges Copies of all council documents including Agendas and Minutes are available to the public at cost.

Payments to Elected Members Councilors attendance at ordinary and special meetings of council are eligible for a payment of a fee set by Council.
The President is paid an allowance determined by Council for expenses and entertainment costs.
Elected Members are reimbursed travel expenses to meetings and/or events sanctioned by Council

Photocopying A4 Single sided - \$0.25
A4 Double sided - \$0.30
A3 Single Sided - \$0.35
A3 Double Sided - \$0.40
Colour pages per sheet - \$1.00

Capital Investment None.

Financing None.

SHIRE OF WESTONIA Schedule 5 - LAW, ORDER & PUBLIC SAFETY ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2020/2021	BUDGET 2020/2021
OPERATING EXPENDITURE				
Fire Control				
05100	ABC Costs- Fire Prevention	24,000	20,178	24,000
05101	Bush Fire Control Maintenance Plant & Equipment	10,000	6,048	10,000
05102	Bush Fire Control Maintenance Land & Building	1,500	782	1,500
05103	Bush Fire Control	1,000	24,730	1,000
05104	Bush Fire Control Insurance	16,500	16,554	15,500
05112	Bush Fire Clothing, Training & Accs.	3,200	0	7,200
05113	Utilities Communication & Power	2,500	2,218	2,500
05113	Utilities Communication & Power	4,500	4,264	2,500
05114	Other Goods & Services	1,000	990	1,000
05199	Depreciation - Fire Prevention	1,000	1,000	1,000
05199	Depreciation - Fire Prevention	14,500	14,420	6,400
	Sub Total	79,700	91,183	72,600
OPERATING REVENUE				
Fire Control				
05105	Income Relating to Fire Prevention	0	(1,852)	0
05106	Bush Fire Reimbursements	0	(17,354)	0
05107	FESA Operating Grant	(35,000)	(35,854)	(31,000)
05108	Edna May MOU Emergency Services	(13,500)	(13,636)	(13,500)
05111	FESA ESL Admin Fee	(4,000)	(4,400)	(4,000)
	Sub Total	(52,500)	(73,096)	(48,500)
OPERATING EXPENDITURE				
Animal Control				
05200	Expenses Relating to Animal Control	0	531	0
05201	Animal Control - Ranger Expense	5,000	3,301	5,000
	Sub Total	5,000	3,833	5,000
OPERATING REVENUE				
Animal Control				
05202	Fines and Penalties - Animal Control	(100)	0	(100)
05203	Dog Registration Fees	(750)	(983)	(750)
	Sub Total	(850)	(983)	(850)
OPERATING REVENUE				
Other Law Order and Public Safety				
05301	Income Relating to Other Law	(50)	0	(50)
	Sub Total	(50)	0	(50)
TOTAL EXPENDITURE TO OPERATING STATEMENT		84,700	95,015	77,600
TOTAL INCOME TO OPERATING STATEMENT		(53,400)	(74,079)	(49,400)

Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	LAW ORDER & PUBLIC SAFETY
Operating Sub-Program	Fire Control
Description/Objectives	The provision bush fire control services to residents and visitors within the shire boundaries. Chief Executive Officer
Management	Chief Executive Officer
New Budget Initiatives and Highlights	<ul style="list-style-type: none"> ➤ 05104 Insurance <ul style="list-style-type: none"> Bushfire Insurance - Brigades 10,600.00 Bushfire Insurance - Property 1,400.00 Bushfire Insurance - Vehicles 4,500.00 16,500.00 ➤ 05107 Fire Prevention Grants <ul style="list-style-type: none"> Fire and Emergency Services 35,000.00 Evolution MOU 13,500.00 Admin Fee 4,000.00 52,500.00
IE CODE	
520	
570	
520	
540	
541	
550	
552	Local Laws None.
	Statutory Requirements The Council is required to comply with the requirement of the Bush Fires Act, which is enacted by the State Government. This Statute conveys various obligation and duties upon the Shire.
112	Service Levels N/A
113	Fees & Charges None.
110	
113	Capital Investment None.
170	
	Financing None.

SHIRE OF WESTONIA Schedule 5 - LAW, ORDER & PUBLIC SAFETY ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2020/2021	BUDGET 2020/2021
	CAPITAL EXPENDITURE			
	Fire Control			
05109	Purchase Land and Buildings - Fire Prevention	0	0	0
05110	Purchase Plant Fire Prevention	0	0	0
	Sub Total	0	0	0
	CAPITAL EXPENDITURE			
	Other Law Order and Public Safety			
05302	Purchase Plant - Law & Order	0	0	0
	Sub Total	0	0	0
	TOTAL CAPITAL EXPENDITURE TO STATEMENT	0	0	0

Note 18 (b) - Account Detail (by Reporting Program)				
Operating Program	LAW ORDER & PUBLIC SAFETY			
Operating Sub-Program	Animal Control			
Description/Objectives	The provision of animal control within the District in accordance with State Legislation for the betterment of residents and visitors. The implementation and ongoing management of Crime & Safety Plans and Emergency Service Plans			
IE CODE	Chief Executive Officer			
700	Management			
700	New Budget Initiatives and Highlights			
	➤	05201	Animal Control Officer Contract	5,000.00
	➤	05203	2023/2024 Dog Registrations	750.00
	➤	05202	Impounding of Dog - Release Fee	100.00
700	Local Laws			
	Statutory Requirements	None.		
	Service Levels	The Council is obligated to administer the Dog Act and Emergency management Plan throughout the district. Both are State Legislation. Central Wheatbelt Ranger Services provides service via contract arrangement.		
	Fees & Charges	License Charges: Unsterilised 1 Year \$ 30.00 Unsterilised 3 Years \$ 75.00 Sterilised 1 Year \$ 10.00 Sterilised 3 Years \$ 18.00 Pensioners 50% of the above-mentioned charges.		
	Capital Investment	None.		
	Financing	None.		

**SHIRE OF WESTONIA
Schedule 7 - HEALTH
ANNUAL BUDGET 2023/2024**

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
OPERATING EXPENDITURE				
Health- Home Care Services				
07110	HCS -Salaries	50,000	325	
07112	Expenses Relating to Health HCS	50,000	8,497	
07114	HCS - ABC Costs	64,000	4,315	
	Sub Total	164,000	13,136	0
OPERATING REVENUE				
Health- Home Care Services				
07101	Service Fee	(150,000)	(2,180)	
07102	Grant Funding	0	0	
	Sub Total	(150,000)	(2,180)	0
Health Administration and Inspection				
07400	ABC Costs- Preventative Services - Administration & Inspection	16,000	12,511	16,000
07404	Analytical Expenses	400	360	400
07406	Contract - EHO Expense	8,000	7,239	6,500
	Sub Total	24,400	20,110	22,900
OPERATING REVENUE				
Health Administration and Inspection				
07401	Income Relating to Preventative Services - Administration & Inspection	0	0	0
07407	Reimbursement	(100)	0	(2,000)
	Sub Total	(100)	0	(2,000)
OPERATING EXPENDITURE				
Preventative Services - Pest Control				
07500	Mosquito Control Preventative Services - Pest Control	0	0	1,000
07500	Mosquito Control Preventative Services - Pest Control	2,000	1,886	2,000
07500	Mosquito Control Preventative Services - Pest Control	0	0	1,300
07500	Mosquito Control Preventative Services - Pest Control	500	0	500
	Sub Total	2,500	1,886	4,800
OPERATING EXPENDITURE				
Other Health				
08600	ABC Costs- Other Welfare	56,000	12,513	40,000
07600	Ambulance Services - Other	1,000	266	1,300
07600	Ambulance Services - Other	1,000	823	1,300
07601	BMR Medical Rooms & Dr Expense - Other	1,500	1,218	1,500
07601	BMR Medical Rooms & Dr Expense - Other	0	573	0
07601	BMR Medical Rooms & Dr Expense - Other	0	288	0
07601	BMR Medical Rooms & Dr Expense - Other	3,000	3,672	3,000
07601	BMR Medical Rooms & Dr Expense - Other	3,000	10	3,000
07601	BMR Medical Rooms & Dr Expense - Other	1,500	1,401	1,500
07700	Nurse Practitioner Clinic	40,000	31,524	46,200
07700	Nurse Practitioner Clinic	3,800	3,310	3,800
07700	Nurse Practitioner Clinic	0	3,509	0
07799	Depreciation - Health	1,600	2,040	1,600
	Sub Total	166,000	61,145	103,200

IE CODE	Description/Objectives	Note 18 (b) - Account Detail (by Reporting Program)
	Operating Program	HEALTH
	Operating Sub-Program	All Health
520	Management	<ul style="list-style-type: none"> The provision of a Regional Health Service, compliance with the Health Acts to ensure a high standard of environmental health is maintained in the district. The provision of Home Care Services Provision of a Medical Centre for visiting RFDS Doctor and maintenance of an Ambulance Service to the community. Mosquito Control program for the Westonia Townsite
	New Budget Initiatives and Highlights	<ul style="list-style-type: none"> Environmental Health Services are contracted to Allan Ramsay Construction on a monthly basis..
		<ul style="list-style-type: none"> ➤ HCS Provisions 164,000.00 HCS Package Claims 150,000.00 07406 Contract EHO - Allan Ramsay 8,000.00 07404 Analytical Expenses 400.00 07600 Ambulance Services 2,000.00 07601 Medical Room & Dr Expenses 9,000.00 07700 Nurse Practitioner Clinic 40,000.00 Wages 3,800.00 Superannuation 43,800.00 07500 Mosquito Control 4,820.00 Mosquito Control Expenses 4,820.00 WAPHA Funding 45,000.00 Rural Heath West 9,500.00 User Pay Fee Nurse Practitioner Serv 20,000.00 74,500.00
903	Local Laws	Shire of Westonia Health Local Law.
540	Statutory Requirements	Administration in accordance with the Health Act (State Legislation).
520	Service Levels	Random food quality sampling is undertaken by the EHO and a inspection and approvals service.
500	Fees & Charges	User Pay Fee & Charge of \$20.00 Nurse Practitioner Service
900	Capital Investment	None.
501	Financing	None.

SHIRE OF WESTONIA Schedule 7 - HEALTH ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
OPERATING REVENUE				
Other Health				
07602	Reimbursement Rural Health West	(9,500)	(2,298)	(3,300)
07701	WAPHA /Other Funding	(45,000)	(68,750)	(30,000)
07703	User Pay Fee Nurse Practitioner Services	(20,000)	(19,180)	(20,000)
	Sub Total	(74,500)	(90,228)	(53,300)
TOTAL EXPENDITURE TO OPERATING STATEMENT		356,900	96,277	130,900
TOTAL INCOME TO OPERATING STATEMENT		(224,600)	(92,408)	(55,300)
CAPITAL EXPENDITURE				
Health Inspection and Administration				
07402	Purchase Furniture & Equipment - Preventative Services -		0	0
07405	Purchase Plant - Preventative Services - Administration & Inspection		0	0
	Sub Total	0	0	0
CAPITAL INCOME				
Other Health				
07603	WAPHA - Medical Centre Upgrades Income	(25,000)	0	0
	Sub Total	(25,000)	0	0
CAPITAL EXPENDITURE				
Other Health				
07702	Purchase Buildings - Medical Centre Upgrades	25,000	14,098	10,000
	Sub Total	25,000	14,098	0
TOTAL CAPITAL EXPENDITURE TO STATEMENT		0	14,098	0

Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	HEALTH
Operating Sub-Program	All Health
Description/Objectives	<ul style="list-style-type: none"> The provision of a Regional Health Service, compliance with the Health Acts to ensure a high standard of environmental health is maintained in the district. Provision of a Medical Centre for visiting RFDS Doctor and maintenance of an Ambulance Service to the community. Mosquito Control program for the Westonia Townsite
Management	Chief Executive Officer
156	
New Budget Initiatives and Highlights	
	➤ Medical Centre Upgrades <u>25,000.00</u>
	➤ WAPHA Grant Health Clinic <u>25,000.00</u>
	25,000.00
Local Laws	Shire of Westonia Health Local Law.
Statutory Requirements	Administration in accordance with the Health Act (State Legislation).
Service Levels	N/A
Fees & Charges	Nurse Practitioner Service Fee \$22.00 Inc. GST per Person
Capital Investment	None.
Financing	None.
700	
700	
112	

SHIRE OF WESTONIA
Schedule 8 - EDUCATION & WELFARE
ANNUAL BUDGET 2023/2024

GL#	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
OPERATING EXPENDITURE				
Pre Schools				
08100	ABC Costs Relating to Pre-Schools	16,000	4,289	16,000
08101	Westonia Primary School	1,500	1,841	1,500
08101	Westonia Primary School	2,500	4,164	2,500
08101	Westonia Primary School	500	10,651	500
08101	Westonia Primary School	2,800	3,029	2,800
08101	Westonia Primary School	1,000	12,249	1,000
08101	Westonia Primary School	500	125	500
08101	Westonia Primary School	4,000	15,909	4,000
08102	Merredin College Chaplaincy Service	0	0	0
08199	Depreciation - School	14,000	13,977	9,200
08199	Depreciation - School	0	0	0
	Sub total	42,800	66,235	38,000
OPERATING REVENUE				
Pre Schools				
08103	Income School Facility/Main Building	(26,000)	(39,942)	(34,000)
08105	Income Unit Accomodation	(100,000)	(51,540)	(8,000)
08105	Income Unit Accomodation		0	
08105	Income Unit Accomodation	(4,000)	(1,333)	(5,000)
	Sub total	(130,000)	(92,815)	(47,000)
OPERATING EXPENDITURE				
Aged & Disabled - Senior Citizens				
08400	Expenses Relating to Aged & Disabled - Senior Citizens	0	0	0
08401	Seniors Activities	7,500	2,555	7,500
08402	Wheatbelt Agcare	500	0	500
	Sub total	8,000	2,555	8,000
OPERATING REVENUE				
Aged & Disabled - Senior Citizens				
08403	Income Relating to Aged & Disabled - Senior Citizens	(5,000)	(36,364)	(5,000)
	Sub total	(5,000)	(36,364)	(5,000)

IE CODE		Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	Operating Sub-Program	EDUCATION & WELFARE	Education
	Description/Objectives	¶ The provision support for education & welfare within the District for the betterment of residents.	
		¶ Financial Contributions to Wheatbelt Agcare Service.	
		¶ Host an annual Seniors Luncheon	
	Management	Council assists by way of donation to existing education support facilities	
	New Budget Initiatives and Highlights		
	➤	08101 Westonia Primary School	
		School Gardens	6,000.00
		Building Mtce	6,800.00
			12,800.00
	➤	08103 Lease Income	26,000.00
	➤	08105 Charges Caravan Overflow Unit Accommodation	4,000.00 100,000.00
	➤	08401 Seniors Activities - Contributions	7,500.00
	➤	08403 Grant Seniors	5,000.00
	Local Laws	None.	
	Statutory Requirements	None.	
	Service Levels	Financial Support	
	Fees & Charges	None.	
	Capital Investment	None.	
	Financing	None.	

SHIRE OF WESTONIA
Schedule 8 - EDUCATION & WELFARE
ANNUAL BUDGET 2023/2024

GL#	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
	OPERATING EXPENDITURE			
	Other Welfare			
08603	Primary School Workshop Expenses		0	0
	Sub total	0	0	0
	OPERATING REVENUE			
	Other Welfare			
08601	Income Relating to Other Welfare		0	0
	Sub total	0	0	0
	TOTAL EXPENDITURE TO OPERATING STATEMENT	50,800	68,790	46,000
	TOTAL INCOME TO OPERATING STATEMENT	(135,000)	(129,178)	(52,000)
	CAPITAL REVENUE			
	Senior/Welfare			
08107	LotteryWest /Menshed	(200,000)	0	(90,500)
	Sub Total	(200,000)	0	(90,500)
	CAPITAL EXPENDITURE			
	Seniors/Welfare			
08104	Seniors Civic Centre	200,000	136,137	50,000
	Sub total	200,000	136,137	50,000
	Other Education			
08203	Purchase Furniture & Equipment		0	10,000
08602	Purchase Furniture & Equipment - Other Welfare		0	0
	Sub total	0	0	10,000
	TOTAL CAPITAL EXPENDITURE TO STATEMENT	200,000	136,137	60,000
	TOTAL CAPITAL REVENUE TO STATEMENT	(200,000)	0	(90,500)

IE CODE		Note 18 (b) - Account Detail (by Reporting Program)																			
	Operating Program		EDUCATION & WELFARE																		
	Operating Sub-Program		Education																		
	Description/Objectives		<ul style="list-style-type: none"> ▫ The provision support for education & welfare within the District for the betterment of residents. ▫ Financial Contributions to Wheatbelt Agcare Service. ▫ Host an annual Seniors Luncheon 																		
520		Management	Council assists by way of donation to existing education support facilities																		
110		New Budget Initiatives and Highlights																			
		➤	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;">Capital Expenditure</td> <td style="width: 80%;"></td> </tr> <tr> <td></td> <td>08104 Seniors Civic Centre</td> <td style="text-align: right;"><u>200,000.00</u></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">200,000.00</td> </tr> <tr> <td></td> <td>➤</td> <td> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;">08103 LotteryWest / Men shed</td> <td style="text-align: right;"><u>200,000.00</u></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">200,000.00</td> </tr> </table> </td> </tr> </table>		Capital Expenditure			08104 Seniors Civic Centre	<u>200,000.00</u>			200,000.00		➤	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;">08103 LotteryWest / Men shed</td> <td style="text-align: right;"><u>200,000.00</u></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">200,000.00</td> </tr> </table>		08103 LotteryWest / Men shed	<u>200,000.00</u>			200,000.00
	Capital Expenditure																				
	08104 Seniors Civic Centre	<u>200,000.00</u>																			
		200,000.00																			
	➤	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;"></td> <td style="width: 10%;">08103 LotteryWest / Men shed</td> <td style="text-align: right;"><u>200,000.00</u></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">200,000.00</td> </tr> </table>		08103 LotteryWest / Men shed	<u>200,000.00</u>			200,000.00													
	08103 LotteryWest / Men shed	<u>200,000.00</u>																			
		200,000.00																			
		Local Laws	None.																		
		Statutory Requirements	None.																		
		Service Levels	Financial Support																		
		Fees & Charges	None.																		
	Capital Investment		None.																		
	Financing		None.																		
700																					
700																					

SHIRE OF WESTONIA
Schedule 9 - HOUSING
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
	OPERATING EXPENDITURE			
	Staff Housing			
09101	B20DIO Maintenance 20 Diorite St -Rental	1,000	1,625	1,000
09101	B20DIO Maintenance 20 Diorite St -Rental	1,000	0	1,000
09101	B20DIO Maintenance 20 Diorite St -Rental	850	1,302	850
09101	B20DIO Maintenance 20 Diorite St -Rental	0	222	0
09101	B20DIO Maintenance 20 Diorite St -Rental	2,000	1,040	2,000
09101	B20DIO Maintenance 20 Diorite St -Rental	0	0	0
09211	B301PY Maintenance 301 Pyrite Street - CEO	20,000	4,021	7,000
09211	B301PY Maintenance 301 Pyrite Street - CEO	1,500	437	1,500
09211	B301PY Maintenance 301 Pyrite Street - CEO	2,000	695	2,000
09211	B301PY Maintenance 301 Pyrite Street - CEO	1,000	677	1,000
09211	B301PY Maintenance 301 Pyrite Street - CEO	800	592	800
09201	B4QUA Maintenance 4 Quartz St - Plant Operator	5,000	9,444	4,000
09201	B4QUA Maintenance 4 Quartz St - Plant Operator	500	899	500
09201	B4QUA Maintenance 4 Quartz St - Plant Operator	2,500	945	2,500
09201	B4QUA Maintenance 4 Quartz St - Plant Operator	100	107	100
09201	B4QUA Maintenance 4 Quartz St - Plant Operator	100	0	100
09201	B4QUA Maintenance 4 Quartz St - Plant Operator	100	0	100
09104	B37DIO Maintenance 37 Diorite St - Rental	3,000	1,021	3,000
09104	B37DIO Maintenance 37 Diorite St - Rental	500	0	500
09104	B37DIO Maintenance 37 Diorite St - Rental	500	615	500
09104	B37DIO Maintenance 37 Diorite St - Rental	500	372	500
09105	B7QUA Maintenance 7 Quartz St - Plant Operator	5,000	4,131	3,000
09105	B7QUA Maintenance 7 Quartz St - Plant Operator	500	710	500
09105	B7QUA Maintenance 7 Quartz St - Plant Operator	0	0	0
09105	B7QUA Maintenance 7 Quartz St - Plant Operator	1,000	770	1,000
09105	B7QUA Maintenance 7 Quartz St - Plant Operator	0	0	0
09103	B42JAS Maintenance 42 Jasper St -Plant Operator	0	16,386	1,000
09103	B42JAS Maintenance 42 Jasper St -Plant Operator	0	615	500
09103	B42JAS Maintenance 42 Jasper St -Plant Operator	0	0	1,500
09103	B42JAS Maintenance 42 Jasper St -Plant Operator	0	188	0
09103	B42JAS Maintenance 42 Jasper St -Plant Operator	0	0	0
09102	B11QUA Maintenance 11 Quartz St - Swimming Pool Manager	5,000	1,662	16,000
09102	B11QUA Maintenance 11 Quartz St - Swimming Pool Manager	500	123	500
09102	B11QUA Maintenance 11 Quartz St - Swimming Pool Manager	550	923	550
09102	B11QUA Maintenance 11 Quartz St - Swimming Pool Manager	200	183	200
09102	B11QUA Maintenance 11 Quartz St - Swimming Pool Manager	1,000	741	1,000
09102	B11QUA Maintenance 11 Quartz St - Swimming Pool Manager	550	211	550

IE CODE		Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	HOUSING		
Operating Sub-Program	Staff Housing		
Description/Objectives Management	The provision of housing facilities to staff members. Chief Executive Officer.		
New Budget Initiatives and Highlights	Staff Housing - Building Maintenance as per building inspections		
	(Paint)		
	➤ 09102 General Maintenance - 20 Diorite St		4,850.00
	➤ 09211 General Maintenance - 301 Pyrite St		25,300.00
	➤ 09201 General Maintenance - 4 Quartz St		8,300.00
	➤ 09104 General Maintenance - 37 Diorite St		4,500.00
	➤ 09105 General Maintenance - 7 Quartz St		6,500.00
	➤ 09103 General Maintenance - 42 Jasper St		0.00
	➤ 09102 General Maintenance - 11 Quartz St		7,800.00
	➤ 09109 General Maintenance - 13 Pyrite St		<u>7,450.00</u>
			64,700.00
	Local Laws	None.	
	Statutory Requirements	None.	
	Service Levels	N/A	
	Fees & Charges	Employee Rental - \$40 per week (Houses)	
	Capital Investment	None.	
	Financing	None.	

SHIRE OF WESTONIA Schedule 9 - HOUSING ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
09109	B13PYR Maintenance 13 Pyrite Street -Plant Operator	5,000	1,772	3,000
09109	B13PYR Maintenance 13 Pyrite Street -Plant Operator	700	791	700
09109	B13PYR Maintenance 13 Pyrite Street -Plant Operator	550	342	550
09109	B13PYR Maintenance 13 Pyrite Street -Plant Operator	0	71	0
09109	B13PYR Maintenance 13 Pyrite Street -Plant Operator	200	331	200
09109	B13PYR Maintenance 13 Pyrite Street -Plant Operator	1,000	393	1,000
09107	Staff House Costs Allocated to Works	(55,000)	(31,800)	(55,000)
09108	Depreciation - Staff Housing	27,400	52,716	27,400
	Sub Total	37,100	75,273	33,100
09100	Staff Housing - ABC Costs	24,000	13,052	24,000
	Sub Total	61,100	88,325	57,100
	OPERATING REVENUE			
	Staff Housing			
09121	Income 20 Diorite St -Rental	(10,000)	(12,000)	(10,000)
09230	Income 301 Pyrite Street - CEO	0	0	0
09124	Income 37 Diorite St - Rental	(4,400)	(2,000)	(2,100)
09125	Income 7 Quartz St - Plant Operator	(2,100)	(2,160)	(2,100)
09123	Income 42 Jasper St	0	(1,120)	(2,100)
09220	Income 4 Quartz St - Plant Operator	(2,100)	(2,020)	(2,100)
09122	Income 11 Quartz St - Senior Finance	(2,100)	(1,620)	(2,100)
09130	Income 13 Pyrite Street -Plant Operator	(2,100)	(2,050)	(2,100)
09129	Reimbursements	0	0	(3,000)
	Sub Total	(22,800)	(22,970)	(25,600)
	OPERATING EXPENDITURE			
	Other Housing			
09202	B55WO Maintenance 55 Wolfram St -Ramelius Resources	0	344	0
09202	B55WO Maintenance 55 Wolfram St -Ramelius Resources	800	710	800
09202	B55WO Maintenance 55 Wolfram St -Ramelius Resources	0	85	0
09202	B55WO Maintenance 55 Wolfram St -Ramelius Resources	0	554	0
09203	Maintenance - Lifestyle			
09203	BLS1 Maintenance H6 501 Quartz Street	1,500	1,185	1,500
09203	BLS1 Maintenance H6 501 Quartz Street	500	686	500
09203	BLS1 Maintenance H6 501 Quartz Street	800	734	800
09203	BLS1 Maintenance H6 501 Quartz Street	50	0	50
09203	BLS1 Maintenance H6 501 Quartz Street	50	0	50
09203	BLS2 Maintenance H8 501 Quartz Street	6,500	3,849	6,500
09203	BLS2 Maintenance H8 501 Quartz Street	500	686	500
09203	BLS2 Maintenance H8 501 Quartz Street	800	852	800
09203	BLS2 Maintenance H8 501 Quartz Street	50	0	50
09203	BLS2 Maintenance H8 501 Quartz Street	50	0	50

Note 18 (b) - Account Detail (by Reporting Program)

Operating Program	HOUSING
Operating Sub-Program	Other Housing
Description/Objectives Management	The provision housing to non-staff. Chief Executive Officer.
New Budget Initiatives and Highlights	➤ Other Housing - Building Maintenance
	➤ 09202 55 Wolfram St - Ramelius 500.00
	➤ 09203 Lifestyle Village (\$2600 each) 13,000.00
	➤ 09208 17 Pyrite St - JV Units (\$2650) 7,950.00
	21,450.00
	➤ 09236 Other Housing Building Depreciation
	60,500.00
	➤ 09221 55 Wolfram St - Ramelius 20,000.00
	➤ 09222 5 x Lifestyle Village (\$17,300 each) 86,500.00
	➤ 09227 3x 17 Pyrite St - JV Units (\$4,400) 11,000.00
	➤ 09121 20 Diorite Street - Rental 10,000.00
	➤ 09238 4x Aged Units (\$4,420) 17,600.00
	145,100.00
	➤ 09231 Mine Carpark- Lease 24,000.00
Local Laws	None.
Statutory Requirements	None.
Service Levels	N/A
Fees & Charges	Mine house \$250/week
Capital Investment	None.
Financing	Interest Repayments Loan No 5 Lifestyle

SHIRE OF WESTONIA
Schedule 9 - HOUSING
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023	IE CODE
09203	BLS3 Maintenance H10 501 Quartz Street	1,500	1,185	1,500	520
09203	BLS3 Maintenance H10 501 Quartz Street	500	686	500	542
09203	BLS3 Maintenance H10 501 Quartz Street	800	710	800	570
09203	BLS3 Maintenance H10 501 Quartz Street	50	0	50	900
09203	BLS3 Maintenance H10 501 Quartz Street	50	0	50	901
09203	BLS4 Maintenance H12 501 Quartz Street	1,500	1,185	1,500	520
09203	BLS4 Maintenance H12 501 Quartz Street	500	686	500	542
09203	BLS4 Maintenance H12 501 Quartz Street	800	852	800	570
09203	BLS4 Maintenance H12 501 Quartz Street	50	0	50	900
09203	BLS4 Maintenance H12 501 Quartz Street	50	0	50	901
09203	BLS5 Maintenance H14 501 Quartz Street	1,500	1,185	1,500	520
09203	BLS5 Maintenance H14 501 Quartz Street	500	686	500	542
09203	BLS5 Maintenance H14 501 Quartz Street	800	710	800	570
09203	BLS5 Maintenance H14 501 Quartz Street	50	0	50	900
09203	BLS5 Maintenance H14 501 Quartz Street	50	0	50	901
09206	Maintenance Quartz Street Age Units				
09206	MQAU1 Quartz Street Age Unit No.6	1,500	1,708	1,500	520
09206	MQAU1 Quartz Street Age Unit No.6	0	0	0	521
09206	MQAU1 Quartz Street Age Unit No.6	50	0	50	540
09206	MQAU1 Quartz Street Age Unit No.6	500	230	500	542
09206	MQAU1 Quartz Street Age Unit No.6	800	473	800	570
09206	MQAU2 Quartz Street Age Unit No.7	250	0	250	500
09206	MQAU2 Quartz Street Age Unit No.7	1,500	1,219	1,500	520
09206	MQAU2 Quartz Street Age Unit No.7	50	0	50	540
09206	MQAU2 Quartz Street Age Unit No.7	0	0	0	521
09206	MQAU2 Quartz Street Age Unit No.7	500	230	500	542
09206	MQAU2 Quartz Street Age Unit No.7	800	473	800	570
09206	MQUA3 Quartz Street Age Unit No.8	250	0	250	500
09206	MQUA3 Quartz Street Age Unit No.8	1,500	1,441	1,500	520
09206	MQUA3 Quartz Street Age Unit No.8	0	0	0	521
09206	MQUA3 Quartz Street Age Unit No.8	50	0	50	540
09206	MQUA3 Quartz Street Age Unit No.8	0	0	0	541
09206	MQUA3 Quartz Street Age Unit No.8	500	230	500	542
09206	MQUA3 Quartz Street Age Unit No.8	800	473	800	570
09206	MQUA4 Quartz Street Age Unit No.9	250	0	250	500
09206	MQUA4 Quartz Street Age Unit No.9	1,500	1,386	1,500	520
09206	MQUA4 Quartz Street Age Unit No.9	0	0	0	521
09206	MQUA4 Quartz Street Age Unit No.9	50	0	50	540
09206	MQUA4 Quartz Street Age Unit No.9	0	0	0	541
09206	MQUA4 Quartz Street Age Unit No.9	500	230	500	542

SHIRE OF WESTONIA
Schedule 9 - HOUSING
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023	IE CODE
09206	MQUA4 Quartz Street Age Unit No.9	800	473	800	570
09206	MQUA4 Quartz Street Age Unit No.9	0	0	0	900
09206	MQUA4 Quartz Street Age Unit No.9	0	0	0	901
09208	Maintenance - 17 Pyrite Street JV Units		0		
09208	BJV1 Maintenance U1 17 Pyrite St	0	0	0	500
09208	BJV1 Maintenance U1 17 Pyrite St	2,500	866	1,500	520
09208	BJV1 Maintenance U1 17 Pyrite St	50	0	50	521
09208	BJV1 Maintenance U1 17 Pyrite St	100	71	100	540
09208	BJV1 Maintenance U1 17 Pyrite St	500	0	500	541
09208	BJV1 Maintenance U1 17 Pyrite St	500	938	500	542
09208	BJV1 Maintenance U1 17 Pyrite St	800	521	800	570
09208	BJV1 Maintenance U1 17 Pyrite St	0	0	0	900
09208	BJV2 Maintenance U2 17 Pyrite St	0	0	0	500
09208	BJV2 Maintenance U2 17 Pyrite St	2,500	614	1,500	520
09208	BJV2 Maintenance U2 17 Pyrite St	50	0	50	521
09208	BJV2 Maintenance U2 17 Pyrite St	100	71	100	540
09208	BJV2 Maintenance U2 17 Pyrite St	500	0	500	541
09208	BJV2 Maintenance U2 17 Pyrite St	500	1,065	500	542
09208	BJV2 Maintenance U2 17 Pyrite St	0	0	0	543
09208	BJV2 Maintenance U2 17 Pyrite St	800	521	800	570
09208	BJV2 Maintenance U2 17 Pyrite St	0	0	0	900
09208	BJV2 Maintenance U2 17 Pyrite St	0	0	0	901
09208	BJV3 Maintenance U3 17 Pyrite St	0	0	0	500
09208	BJV3 Maintenance U3 17 Pyrite St	2,500	689	1,500	520
09208	BJV3 Maintenance U3 17 Pyrite St	50	0	50	521
09208	BJV3 Maintenance U3 17 Pyrite St	100	71	100	540
09208	BJV3 Maintenance U3 17 Pyrite St	500	0	500	541
09208	BJV3 Maintenance U3 17 Pyrite St	500	1,272	500	542
09208	BJV3 Maintenance U3 17 Pyrite St	800	521	800	570
09208	BJV3 Maintenance U3 17 Pyrite St	0	0	0	900
09208	BJV3 Maintenance U3 17 Pyrite St	0	0	0	901
09212	Rental Lifestyle Village - Westonia Progress	18,100	13,572	18,100	520
09236	Depreciation Other Housing	60,500	60,303	39,100	550
	Sub Total	124,400	107,229	100,000	
09200	Other Housing - ABC Costs	24,000	17,618	24,000	903
	Sub Total	148,400	124,847	124,000	
	OPERATING REVENUE				
	Other Housing				
09221	Income 55 Wolfram St -Ramelius Resources	(500)	0	(500)	113
09221	Income 55 Wolfram St -Ramelius Resources	(19,500)	(19,033)	(19,500)	150

SHIRE OF WESTONIA Schedule 9 - HOUSING ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
09222	Income - Lifestyle			
09222	<i>BLSI1</i> Income H6 501 Quartz Street	(16,800)	(16,773)	(16,800)
09222	<i>BLSI1</i> Income H6 501 Quartz Street	(500)	0	(500)
09222	<i>BLSI2</i> Income H8 501 Quartz Street	(16,800)	(18,141)	(16,800)
09222	<i>BLSI2</i> Income H8 501 Quartz Street	(500)	0	(500)
09222	<i>BLSI3</i> Income H10 501 Quartz Street	(16,800)	(16,773)	(16,800)
09222	<i>BLSI3</i> Income H10 501 Quartz Street	(500)	0	(500)
09222	<i>BLSI4</i> Income H12 501 Quartz Street	(16,800)	(18,141)	(16,800)
09222	<i>BLSI4</i> Income H12 501 Quartz Street	(500)	0	(500)
09222	<i>BLSI5</i> Income H14 501 Quartz Street	(16,800)	(17,110)	(16,800)
09222	<i>BLSI5</i> Income H14 501 Quartz Street	(500)	0	(500)
09227	Income 17Pyrite St - JV Units			
09227	<i>BJVI1</i> Income U1 17 Pyrite Street	(4,400)	(4,420)	(4,400)
09227	<i>BJVI2</i> Income U2 17 Pyrite Street	(2,200)	(3,740)	(2,200)
09227	<i>BJVI3</i> Income U3 17 Pyrite Street	(2,600)	(4,590)	(4,400)
09231	Income - Ramelius Resources Lease Camp/Carport	(24,000)	(24,176)	(24,000)
09238	<i>U1AQUA</i> Income -Age Units Quartz Street	(4,400)	0	(4,400)
09238	<i>U2AQUA</i> Income -Age Units Quartz Street	(4,400)	(4,420)	(4,400)
09238	<i>U3AQUA</i> Income -Age Units Quartz Street	(4,400)	(4,080)	(4,400)
09238	<i>U4AQUA</i> Income -Age Units Quartz Street	(4,400)	(4,250)	(4,400)
	Sub Total	(157,300)	(155,645)	(159,100)
	TOTAL EXPENDITURE TO OPERATING STATEMENT	209,500	213,172	181,100
	TOTAL INCOME TO OPERATING STATEMENT	(180,100)	(178,615)	(184,700)
	CAPITAL EXPENDITURE			
	Staff Housing			
09127	Purchase - Staff Housing - Shed 4 Quartz Street	40,000	0	5,000
09128	Purchase Land & Building - Staff Housing	160,000	0	
	Sub Total	200,000	0	5,000
	CAPITAL REVENUE			
	Other Housing			
	Proceeds from Sale of Asset			
09237	Income -Sale of 42 Jasper St, Westonia - CAPITAL	0	0	(85,000)
09298	Profit on Sale of Asset	0	0	(39,800)
	Sub Total	0	0	(85,000)
	TOTAL CAPITAL EXPENDITURE TO STATEMENT	200,000	0	5,000
	TOTAL CAPITAL REVENUE TO STATEMENT	0	0	(85,000)

Note 18 (b) - Account Detail (by Reporting Program)		
IE CODE	Description/Objectives Management	HOUSING Other Housing The provision housing to non-staff. Chief Executive Officer.
150	New Budget Initiatives and Highlights	Other Housing - Building Maintenance CAPITAL
114		
150		
114		Shed 4 Quartz Street
150		New Staff Housing
114		40,000.00
150		160,000.00
114		\$ 200,000.00
150	Local Laws	None.
114		
150	Statutory Requirements	None.
114	Service Levels	N/A
150	Fees & Charges	N/A
150	Capital Investment	None.
150	Financing	Principal Repayments Loan No 5 Lifestyle Village

SHIRE OF WESTONIA
Schedule 10 - COMMUNITY AMENITIES
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
OPERATING EXPENDITURE				
Household Refuse				
10100	ABC Costs- Household Refuse	24,000	18,410	24,000
10103	Domestic Refuse Collection	13,000	13,263	13,000
10105	Refuse Collection Public Bins	4,000	4,169	4,000
10105	Refuse Collection Public Bins	5,000	4,794	5,000
10105	Refuse Collection Public Bins	1,000	780	1,000
10106	Refuse Maintenance	4,000	1,719	4,000
10106	Refuse Maintenance	4,000	2,328	4,000
10106	Refuse Maintenance	9,469	7,097	5,000
10106	Refuse Maintenance	5,000	1,914	5,000
10106	Refuse Maintenance	4,000	2,193	4,000
10107	Waste Oil Recycling	500	0	500
10108	Containers for Change Recycling Bins	5,500	0	500
	Sub Total	79,469	56,666	70,000
OPERATING REVENUE				
Household Refuse				
10120	Income Relating to Sanitation - Household Refuse	(14,000)	(10,639)	(11,000)
10122	Drum-Muster	0	0	(500)
10501	Income Relating to Protection Of Environment	0	0	0
	Sub Total	(14,000)	(10,639)	(11,500)
OPERATING EXPENDITURE				
Other Community Services				
10704	Maintenance - Public Conveniences	3,000	2,916	2,000
10704	Maintenance - Public Conveniences	2,500	976	2,500
10704	Maintenance - Public Conveniences	3,500	3,353	2,000
10705	Maintenance - Cemetery			
10706	MCGD Maintenance - Grave Digging	2,000	1,256	2,000
10706	MCGD Maintenance - Grave Digging	2,500	1,444	2,500
10706	MCGD Maintenance - Grave Digging	5,000	5,604	2,000
10706	MCGD Maintenance - Grave Digging	1,500	735	1,500
10799	Depreciation - Community Services	18,700	18,650	18,750
10799	Depreciation - Community Services	700	650	700
	Sub Total	39,400	35,585	33,950
OPERATING REVENUE				
Other Community Services				
10708	Cemetery Fees	(1,000)	(727)	(500)
	Sub Total	(1,000)	(727)	(500)
	TOTAL EXPENDITURE TO OPERATING STATEMENT	118,869	92,251	103,950

IE CODE		Operating Program		Operating Sub-Program		Description/Objectives		COMMUNITY AMENITIES	
								Refuse	
								<ul style="list-style-type: none"> ▣ The maintenance of a service to householders for the collection of domestic rubbish. ▣ The Provision of Drum Muster and waste oil recycling service ▣ Maintenance of Refuse sites 	
500		Management						Chief Executive Officer.	
900		New Budget Initiatives and Highlights							
901				➤	10103	92 bins x \$3.00 per bin x 52 weeks		13,000.00	
500				➤	10105	Refuse Collection Public Bins		10,000.00	
520				➤	10106	Refuse Site Maintenance			
521						Refuse Site Maintenance		26,469.00	
900		New Hole							
901						Recycling Bulk Bins		4,000.00	
520						Contactor - New Hole		<u>4,000.00</u>	
520								34,469.00	
				➤	10108	Containers for Change Recycling Bins		5,500.00	
				➤	10107	Waste Oil Recycling		500.00	
				➤	10120	Domestic Refuse Receival Fees \$200 per service		14,000.00	
156		Local Laws						None.	
156		Statutory Requirements						The levy of a charge for the collection of rubbish is made under the Health Act (State Legislation).	
156		Service Levels						One weekly kerbside collection service (domestic).	
		Fees & Charges						\$200 per bin (domestic).	
500		Capital Investment						None.	
520		Financing						None.	

SHIRE OF WESTONIA Schedule 10 - COMMUNITY AMENITIES ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ACTUAL 2022/2023	BUDGET 2022/2023
	TOTAL INCOME TO OPERATING STATEMENT	(15,000)	(11,366)	(12,000)
	CAPITAL EXPENDITURE			
	Other Community Services			
10702	Purchase Land & Buildings - Niche Wall Cemetery	15,000	0	0
10703	Purchase Plant & Equipment - Other Community Amenities	0	0	0
	Sub Total	15,000	0	0
	TOTAL CAPITAL EXPENDITURE TO STATEMENT	15,000	0	0

IE		Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program		COMMUNITY AMENITIES	
Operating Sub-Program		Other	
Description/Objectives		The provision and maintenance of Cemetery and public conveniences.	
Management		Chief Executive Officer.	
New Budget Initiatives and Highlights			
	➤	10705 Westonia Cemetery	
		Cemetery Maintenance	3,000.00
		Grave Digging	8,000.00
			11,000.00
	➤	10704 Public Convenience	
		Public Convenience Wages	1,500.00
		Public	500.00
		Public Convenience Oheads	2,000.00
			4,000.00
	➤	10702 Niche Wall	15,000.00
	➤	10708 Cemetery Charges	500.00
Local Laws		None.	
Statutory Requirements		Cemetery Laws (State Legislation)	
Service Levels		Accessible clean amenities for community use.	
Fees & Charges		\$500 for burial & Niche Wall Interment fee	
Capital Investment		None.	
Financing		None.	

SHIRE OF WESTONIA Schedule 11 - RECREATION & CULTURE ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
	OPERATING EXPENDITURE			
	Public Halls Civic Centres			
11100	ABC Costs- Public Halls & Civic Centres	80,200	91,139	79,500
11104	H001 Maintenance - Public Halls	2,500	3,554	2,500
11104	H001 Maintenance - Public Halls	9,000	8,116	9,000
11104	H001 Maintenance - Public Halls	1,000	531	1,000
11104	H001 Maintenance - Public Halls	2,500	4,087	2,500
11104	H001 Maintenance - Public Halls	0	195	0
11104	H001 Maintenance - Public Halls	3,000	2,698	3,000
11104	H002 Warralakin Hall	250	365	250
11104	H002 Warralakin Hall	0	1,254	0
11104	H002 Warralakin Hall	500	0	500
11104	H002 Warralakin Hall	1,000	992	1,000
11105	Maintenance - Complex/ Gym			
11105	BC1 Gym Maintenance/Operations	7,500	10,169	7,500
11105	BC1 Gym Maintenance/Operations	5,000	2,045	10,000
11105	BC1 Gym Maintenance/Operations	1,500	1,415	1,500
11105	BC1 Gym Maintenance/Operations	3,500	3,858	3,500
11105	BC1 Gym Maintenance/Operations	9,000	11,694	9,000
11105	BC2 Complex Minus Gym Maintenance/ Operations	2,000	2,257	2,000
11105	BC2 Complex Minus Gym Maintenance/ Operations	6,000	26,502	6,000
11105	BC2 Complex Minus Gym Maintenance/ Operations	1,500	1,415	1,500
11105	BC2 Complex Minus Gym Maintenance/ Operations	2,000	2,395	2,000
11106	BWST Maintenance - Wanderers Stadium	2,000	3,058	2,000
11106	BWST Maintenance - Wanderers Stadium	3,000	2,928	3,000
11106	BWST Maintenance - Wanderers Stadium	1,500	2,090	1,500
11106	BWST Maintenance - Wanderers Stadium	500	686	500
11106	BWST Maintenance - Wanderers Stadium	12,500	8,669	10,000
11106	BWST Maintenance - Wanderers Stadium	200	0	200
11106	BWST Maintenance - Wanderers Stadium	3,000	3,517	3,000
11107	MOU Westonia Progress Payment	30,000	37,032	28,000
11199	Depreciation - Public Halls	63,200	63,188	65,200
11199	Depreciation - Public Halls	4,300	4,310	4,300
	Sub Total	258,150	300,160	259,950
	OPERATING REVENUE			
	Public Halls Civic Centres			
11110	Income Relating to Public Halls & Civic Centres	(200)	0	(200)
11110	Income Relating to Public Halls & Civic Centres	0	(109)	0
11111	Income Edna May MOU 33%	(17,500)	(24,021)	(17,500)
11112	Income Charges Stadium	(700)	0	(700)
11113		0	0	0
11114	Income Edna May MOU WPA 67%	(30,000)	(48,770)	(28,000)
	Sub Total	(48,400)	(72,901)	(46,400)

Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	RECREATION & CULTURE
Operating Sub-Program	Public Halls & Civic Centres
Description/Objectives	The provision and maintenance of public halls, complex and pavilion for the general use by the community Chief Executive Officer.
Management	
New Budget Initiatives and Highlights	<p>➤ Public Halls Civic Centres</p> <p>11104 Public Hall Maintenance 18,000.00</p> <p>Warralakin Hall Maintenance 1,750.00</p> <p>19,750.00</p> <p>➤ 11105 Gym Maintenance/Operations 26,500.00</p> <p>Complex Minus Gym Maintenance/Operations 11,500.00</p> <p>➤ 11106 Maintenance - Wanderers Stadium 22,700.00</p> <p>60,700.00</p> <p>➤ Evolution MOU 33% 17,500.00</p> <p>➤ 11114 Contribution Westonia Progress 30,000.00</p>
Local Laws	None.
Statutory Requirements	None.
Service Levels	Clean & Tidy Public Facilities available to the community as required
Fees & Charges	Old Miners Hall - \$ 70.00
	Complex (with Alcohol) - \$100.00
	Complex (without Alcohol) - \$60.00
	Complex Meeting Room only - \$30.00
	Complex Kitchen only - \$30.00
	Complex Badminton/Dance - \$10.00
	Pavilion - \$70.00
	Plastic Chair Hire - \$0.20c each
	Trestle Table Hire - \$2.00 each
Capital Investment	None.
Financing	None.

SHIRE OF WESTONIA
Schedule 11 - RECREATION & CULTURE
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
	OPERATING EXPENDITURE			
	Swimming Pool			
11200	Expenses Relating to Swimming Pools Other	0	0	0
11207	BWSP Maintenance Westonia Swimming Pool	1,000	446	1,000
11207	BWSP Maintenance Westonia Swimming Pool	8,000	8,211	8,000
11207	BWSP Maintenance Westonia Swimming Pool	15,000	13,521	15,000
11207	BWSP Maintenance Westonia Swimming Pool	5,000	5,152	5,000
11207	BWSP Maintenance Westonia Swimming Pool	500	351	500
11207	BWSP Maintenance Westonia Swimming Pool	1,000	513	1,000
11207	BWSP Maintenance Westonia Swimming Pool	500	258	500
11208	Chlorine Expenses	2,000	975	2,000
11209	Management Contract Charges	75,000	94,580	68,000
11209	Management Contract Charges	0	0	0
11210	Water Charges	7,000	5,079	7,000
11299	Depreciaton - Swimming Pool	37,000	36,286	55,000
11299	Depreciaton - Swimming Pool	7,700	7,002	7,700
	Sub Total	159,700	172,373	170,700
	OPERATING REVENUE			
	Swimming Pool			
11201	Swimming Pool Subsidy (Banked in Reserve)	0	0	0
11202	Swimming Pool Subsidy	0	0	0
	Sub Total	0	0	0
	OPERATING EXPENDITURE			
	Other Recreation & Sport			
11306	Maintenance - Parks and Reserves	0	0	0
11307	MPGD Maintenance - Parks, Reserves, Playgrounds	94,000	97,128	94,000
11307	MPGD Maintenance - Parks, Reserves, Playgrounds	31,000	23,488	31,000
11307	MPGD Maintenance - Parks, Reserves, Playgrounds	2,500	1,001	2,500
11307	MPGD Maintenance - Parks, Reserves, Playgrounds	138,059	106,713	100,000
11307	MPGD Maintenance - Parks, Reserves, Playgrounds	20,000	18,015	20,000
11307	MPGD Maintenance - Parks, Reserves, Playgrounds	500	701	500
11307	MPGD Maintenance - Parks, Reserves, Playgrounds	3,500	5,739	3,500
11308	Maintenance - Recreation Oval	4,000	9,199	4,000
11308	Maintenance - Recreation Oval	5,000	11,302	5,000
11308	Maintenance - Recreation Oval	500	443	500
11308	Maintenance - Recreation Oval	2,500	1,847	2,500
11308	Maintenance - Recreation Oval	4,309	32,132	25,000
11308	Maintenance - Recreation Oval	4,000	6,542	4,000
11308	Maintenance - Recreation Oval	1,500	2,430	1,500
11399	Depreciation - Other Rec & Sport	17,500	17,650	25,600
11399	Depreciation - Other Rec & Sport	6,000	5,823	6,000
11399	Depreciation - Other Rec & Sport	12,300	12,130	12,300
	Sub Total	347,168	352,282	337,900
	OPERATING REVENUE			
	Other Recreation & Sport			
11302	Marquee Hire Charges	(100)	0	(1,000)
	Sub Total	(100)	0	(1,000)

IE CODE		Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	Operating Sub-Program	RECREATION & CULTURE	Swimming Pool
	Description/Objectives	The operation and maintenance of an outdoor public swimming pool.	
520	Management	Chief Executive Officer.	
570	New Budget Initiatives and Highlights	➤ 11209 Swimming pool Operational Co	
		Contact Wages	75,000.00
		Swimming Pool	12,000.00
		➤ 11208 Chemicals	2,000.00
		➤ 11207 Other	15,000.00
			104,000.00
		➤ 11210 Swimming Pool Utilities	
		Water	7,000.00
		Power	500.00
		Phone	500.00
			8,000.00
		➤ 11307 Mtce Parks, Gardens & Reserves	
		Wages	158,059.00
		Utilities	4,000.00
		Mtce	125,000.00
		Insurance	2,500.00
			289,559.00
		➤ 11308 Oval Mtce	
		Wages	4,000.00
		Utilities	7,309.00
		Mtce	10,500.00
			21,809.00
		➤ 11299 Depreciation	75,000.00
	Local Laws	None.	
	Statutory Requirements	None.	
	Service Levels	Facilities available to public and visitors during normal opening times and season.	
	Fees & Charges	Admission fees:-Subsidies MOU Evolution facilities monies.	
	Capital Investment	None.	
	Financing	None.	

SHIRE OF WESTONIA
Schedule 11 - RECREATION & CULTURE
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
	OPERATING EXPENDITURE			
	Television & Radio Rebroadcasting			
11401	Maintenance - Television and Rebroadcasting	1,000	3,994	1,000
11499	Depreciation - TV & Radio	5,500	5,419	4,200
	Sub Total	6,500	9,413	5,200
	OPERATING REVENUE			
	Television & Radio Rebroadcasting			
11402	Income Relating to Television and Rebroadcasting	0	0	0
	Sub Total	0	0	0
	OPERATING EXPENDITURE			
	Library			
11500	Expenses Relating to Libraries	0	0	0
11504	Library Salaries	17,500	17,469	15,000
11504	Library Salaries	2,000	2,056	2,000
11505	Library Expenses	3,500	1,723	3,500
	Sub Total	23,000	21,249	20,500
	OPERATING REVENUE			
	Library			
11501	Income Relating to Libraries	(100)	0	(100)
11502	Fines & Penalties Charged	(100)	0	(100)
	Sub Total	(200)	0	(200)
	OPERATING EXPENDITURE			
	Other Culture			
11600	Oral History Project	0	0	0
11605	Nature Reserve Management	20,000	8,533	40,000
11605	Nature Reserve Management	0	0	0
11605	Nature Reserve Management	0	3,076	0
11605	Nature Reserve Management	0	3,537	0
11605	Nature Reserve Management	0	1,913	0
11606	Maintenance Walgoolan Gazebo	500	0	500
11606	Maintenance Walgoolan Gazebo	50	0	50
11606	Maintenance Walgoolan Gazebo	50	0	50
	Sub Total	20,600	17,059	40,600
	OPERATING REVENUE			
	Other Culture			
11601	Income Relating to Other Culture	0	0	0
11602	Income Charges History Books	(200)	(350)	(200)
11604	Income - Ramelius Reserve Management	-	0	(10,000)
	Sub Total	(200)	(350)	(10,200)

IE CODE

Note 18 (b) - Account Detail (by Reporting Program)

Operating Program	RECREATION & CULTURE
Operating Sub-Program	Other Recreation & Sport
Description/Objectives	The provision and maintenance of ovals, parks and gardens, and playground facilities
Management	Membership of Be-Active Recreation Scheme. Chief Executive Officer.
	New Budget Initiatives and Highlights
	➤ 11399 Depreciation 47,000.00
	➤ 11302 Marquee Hire Charges 1,000.00
	➤ Library Operation Costs
	➤ 11504 Library Salaries 17,000.00
	➤ 11505 LMIS Licence Renewal 2,000.00
	➤ 11505 Freight Costs 3,500.00
	22,500.00
	➤ 11501 Lost Books 100.00
	➤ 11502 Fines & Penalties 100.00
Local Laws	None.
Statutory Requirements	None.
Service Levels	N/A
Fees & Charges	Marquee Hire \$100 Local residents, \$500 – Non local.
Capital Investment	None.
Financing	None.

SHIRE OF WESTONIA
Schedule 11 - RECREATION & CULTURE
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
	TOTAL EXPENDITURE TO OPERATING STATEMENT	815,118	872,535	834,850
	TOTAL INCOME TO OPERATING STATEMENT	(48,900)	(73,251)	(57,800)
	CAPITAL EXPENDITURE			
	Public Halls & Civic Centres			
11102	Purchase Land & Buildings - Sun Deck	40,000	0	0
11103	Purchase Furniture & Equipment -Generator Complex	12,500	0	20,000
	Sub Total	52,500	0	20,000
	Swimming Pool			
11204	Purchase Land & Buildings -Kiosk/Ablution Redevelopmen	1,350,000	78,043	90,000
70101	Transfer to Reserves		0	58,000
11205	Purchase Furniture & Equipment - Swimming Pools		0	0
	Sub Total	1,350,000	78,043	148,000
	Other Recreation & Sport			
11303	Purchase Land & Buildings - Bowling Green Stadium		560,710	525,000
11309	Bowling Green Redevelopment - CAPITAL	180,000	63,636	255,000
70101	Transfer to Reserves		0	250,000
	Sub Total	180,000	624,346	1,030,000
	Television & Radio Rebroadcasting			
11403	Purchase Land & Buildings - Television and Rebroadcasting	0	0	0
11404	Purchase Furniture & Equipment - Television and Rebroadcasting	0	0	0
	Sub Total	0	0	0
	Library			
11503	Purchase Furniture & Equipment - Libraries		419	2,000
	Sub Total	0	419	2,000
	Other Culture			
11607	Complex Solar	0	0	0
11608	Stadium Solar	0	0	0
11609	Marquee	0	0	0
11603	Purchase Furniture & Equipment - PlayGround Fencing	5,000	14,016	10,000
	Sub Total	5,000	14,016	10,000
	TOTAL CAPITAL EXPENDITURE TO STATEMENT	1,587,500	716,825	1,210,000

IE CODE	Note 18 (b) - Account Detail (by Reporting Program)		
Operating Program	RECREATION & CULTURE		
Operating Sub-Program	Television & Radio Rebroadcasting		
Description/Objectives	The re-broadcasting of Television & Radio Channels to the Westonia townsite and surrounds.		
Management	Chief Executive Officer.		
New Budget Initiatives and Highlights	➤	11401	Radio Equipment Mtce 1,000.00
	➤	11499	Depreciation 9,000.00
	➤	11605	Nature Reserve Mtce 20,000.00
	➤	11606	Walgoolan Gazebo Mtce 600.00
	➤	11602	Sale of History Books 200.00
		Capital Expenditure	
	➤	11103	Generator Complex 12,500.00
	➤	11204	Kiosk/Ablution Redevelopment 1,350,000.00
	➤	11102	Sun Deck - Stadium 40,000.00
	➤	11309	Bowling Green Redevelopment 180,000.00
	➤	11603	Playground Fencing 5,000.00
			1,587,500.00
		Capital Income	
	➤	11211	LRCIP Grant Round 4 361,000.00
	➤	70102	Transfer from reserves 1,000,000.00
	➤	11301	DFES Grant 12,500.00
			1,373,500.00
Local Laws	None.		
Statutory Requirements	None.		
Service Levels	Opening times are as per the normal office hours 8.30am to 5.00 pm Monday to Friday (except public holidays). The library is located in the Council Office.		
Fees & Charges	None.		
Capital Investment	None.		

SHIRE OF WESTONIA
Schedule 11 - RECREATION & CULTURE
ANNUAL BUDGET 2023/2024

Financing

 None.

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
	CAPITAL REVENUE			
	Swimming Pool			
11203	Kiosk/Ablution Redevelopment - LotteryWest		0	0
11211	LRCIP - Round 3	(361,000)	(492,589)	0
70102	Transfer from Reserves	0	0	0
	Sub Total	(361,000)	(492,589)	0
	Other Recreation & Sport			
11301	DFES Grant	(12,500)	0	(85,000)
11310	Bowling Green Redevelopment - LRCIP	0	0	(722,000)
11311	Income-Wanderers Bowling Club	0	(125,000)	(85,000)
11312	Self-Supporting Loan	0	0	0
70102	Transfer from Reserves	0	0	0
	Sub Total	(12,500)	(125,000)	(892,000)
	Other Recreation & Sport			
	Proceeds from Sale of Asset			
11310	Furniture & Equip - Play Equipment Shire	0	0	(12,000)
11310	Furniture & Equip - Reserve funding	0	0	(80,000)
	Sub Total	0	0	(92,000)
	TOTAL CAPITAL INCOME TO STATEMENT	(373,500)	(617,589)	(984,000)

112
700
700

SHIRE OF WESTONIA
Schedule 12 - TRANSPORT
ANNUAL BUDGET 2023/2024

GL #		ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
	CAPITAL EXPENDITURE			
	Streets, Roads, Bridges & Depot Mtce			
	Roads Construction Council			
12101				
12108	FP0056 Pyrites Street Footpaths & Drainage	0	0	0
12108	FP0093 Scheelite Street Footpaths & Drainage	0	0	0
12108	FP0061 Wolfram Street Footpaths	50,000	46,281	70,000
12101	C0010 Begley Road (No 0010)	44,500	8,430	33,500
12101	C0032 Boodarockin Nth Road (No 0032)	0	0	110,500
12101	C0006 Carrabin South Road (No 0006)	0	75,223	20,000
12101	C0012 Daddow Road (No 0012)	0	15,017	43,500
12101	C0018 George Road (No 0015)	89,000	0	83,500
12101	C0092 Leeman Road (No 0092)	80,500	18,818	23,000
12101	C0011 Maxfield Road (No 0011)	103,000	0	96,000
12101	C0052 McDowell Road (No 0052)	0	51,480	81,500
12101	C0025 Rabbit Proof Fence Road (No 0025)	87,500	36,924	95,000
12101	C0025N Rabbit Proof Fence Road North (No 0025)	150,000	0	152,500
12101	C0069 Wahlsten Road (No 0069)	79,500	0	58,000
12101	C0021 Warrachuppin Nth Road (No 0021)	76,500	57,884	71,500
12101	C0015 Echo Valley Gravel Resheet	149,500	5,080	0
12101	C0030 Maisefield Gravel Resheet	130,000	0	0
12101	DRAIN Townsite drainage	0	0	0
12101	C0035 Webb Gravel Resheet	0	3,300	0
12101	C0078 Geelakin Road (No 0078)	52,000	0	0
12101	C0013 McPharlin Road (No 0013)	87,500	0	0
12103	MRWA Project Construction			
12103	RRG84C Warralakin Road Reconstruction	609,500	701,423	570,840
12103				
12104	Roads to Recovery Construction			
12104	R2R04 Walgoolan South Road (No 0005)	69,000	70,435	67,000
12104	R2R80 DellaBosca Road (No 0080)	186,000	0	0
12104	R2R60 Cement Street Footpaths	70,000	0	0
12104	R2R16 Leach Road (No 0016)	0	0	258,000
12107	Townsite Drainage	0	0	0
	Sub Total	2,114,000	1,090,295	1,834,340
	OPERATING EXPENDITURE			
	Streets, Roads, Bridges & Depot Mtce			
12200	Expenses Relating to Streets, Roads, Bridges & Depot Maintenance	0	0	0
12202	Power - Street Lighting	8,500	6,273	7,000
12203	Maintenance - GRM	112,500	104,707	162,500
12203	Maintenance - GRM	95,500	85,920	45,500
12203	Maintenance - GRM	191,000	120,414	205,000
12203	Maintenance - GRM	191,129	124,593	222,000

Note 18 (b) - Account Detail (by Reporting Program)

IE CODE	Operating Program	TRANSPORT
	Operating Sub-Program	Road Construction Council
	Description/Objectives	The provision of new and improved road infrastructure within the district.
	Management	Works Supervisor/Chief Executive Officer
	New Budget Initiatives and Highlights	<ul style="list-style-type: none"> ➤ Roads 2 Recovery <ul style="list-style-type: none"> R2R04 Walgoolan South Road (No 0005) 69,000 R2R80 Leach Road - Reseal 186,000 R2R60 Cement Street Footpaths 70,000 325,000 ➤ RRG <ul style="list-style-type: none"> RRG84C Warralakin Road Reconstruction 609,500 609,500 ➤ Council <ul style="list-style-type: none"> FP0061 Wolfram Street Footpaths 50,000 C0010 Begley Road (No 0010) 44,500 C0015 Echo Valley Gravel Resheet 149,500 C0030 Maisefield Gravel Resheet 130,000 C0078 Geelakin Road 52,000 C0018 George Road (No 0018) 89,000 C0092 Leeman Road (No 0092) 80,500 C0011 Maxfield Road (No 0011) 103,000 C0013 McPharlin Road (No 0013) 87,500 C0025 Rabbit Proof Fence Road (No 0025) 87,500 C0025N Rabbit Proof Fence Road North (No 0025) 150,000 C0069 Wahlsten Road (No 0069) 79,500 C0021 Warrachuppin Nth Road (No 0021) 76,500 1,129,500
	Statutory Requirements	Grant - MRWA Direct \$155,000
	Service Levels	Grant - MRWA Specific \$406500 Grants - Roads 2 Recovery \$325,000
	Fees & Charges	Grants - Blackspot \$Nil
		TOTAL \$868,500
	Capital Investment	
	Financing	
540		
500		
520		
900		
901		

SHIRE OF WESTONIA Schedule 12 - TRANSPORT ANNUAL BUDGET 2023/2024					
GL #		ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023	IE CODE
12204	Maintenance - Depot				
12204	<i>BDEP</i> Maintenance Depot	5,000	10,751	5,000	500
12204	<i>BDEP</i> Maintenance Depot	3,000	9,962	3,000	520
12204	<i>BDEP</i> Maintenance Depot	2,500	2,559	2,500	540
12204	<i>BDEP</i> Maintenance Depot	1,000	701	1,000	542
12204	<i>BDEP</i> Maintenance Depot	2,500	2,206	2,500	570
12204	<i>BDEP</i> Maintenance Depot	5,000	12,363	5,000	900
12204	<i>BDEP</i> Maintenance Depot	500	1,790	500	901
12205	Maintenance - Footpaths	500	255	500	520
12206	Traffic Signs Maintenance	1,000	0	1,000	500
12206	Traffic Signs Maintenance	15,000	11,662	10,000	520
12206	Traffic Signs Maintenance	500	0	500	900
12206	Traffic Signs Maintenance	500	0	500	901
16105	Loan Interest Loan # 4	0	0	0	560
12208	Townsite Beautification	35,000	531	0	
12219	RRG Expenses		0	7,000	520
12299	Depreciation - Street, Roads, Bridges	21,200	21,165	19,000	550
12299	Depreciation - Street, Roads, Bridges	1,000	840	1,000	551
12299	Depreciation - Street, Roads, Bridges	979,000	979,222	955,000	553
12299	Depreciation - Street, Roads, Bridges	16,000	15,962	12,000	554
	Sub Total	1,687,829	1,511,875	1,668,000	
	OPERATING REVENUE				
	Streets, Roads, Bridges & Depot Mtce				
12201	Income Relating to Streets, Roads, Bridges & Depot Maintenance		0	0	156
12209	Bikewest Grants - Dual Use Paths		0	0	113
12210	Crossover Contributions		0	0	113
12211	Grant - MRWA Project		0	0	181
12212	Grant - MRWA Direct	(155,000)	(147,231)	(135,000)	110
12213	Grant - MRWA Specific	(406,500)	(380,556)	(380,550)	
12214	Grant -Electric Car Charging Station	(22,000)	0	0	113
12215	Grant - RAC Reconnect WA		(64,422)	0	113
12216	Grant - Roads to Recovery	(325,000)	(325,000)	(325,000)	182
12217	Footpath funding		0	0	181
	Sub Total	(908,500)	(1,024,309)	(840,550)	
	OPERATING EXPENDITURE				
	Aerodrome				
12600	Expenses Relating to Aerodromes	0	0	0	
12604	Airport Maintenance	500	151	1,000	500
12604	Airport Maintenance	800	800	10,000	520
12604	Airport Maintenance	2,000	805	2,000	570
12604	Airport Maintenance	1,000	174	1,000	900
12604	Airport Maintenance	1,000	130	1,000	901
	Sub Total	5,300	2,060	15,000	

SHIRE OF WESTONIA
Schedule 12 - TRANSPORT
ANNUAL BUDGET 2023/2024

GL #		ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023	IE CODE
	OPERATING REVENUE				
	Aerodrome				
12601	Income Relating to Aerodromes	(100)	0	(100)	156
	Sub Total	(100)	0	(100)	
	TOTAL EXPENDITURE TO OPERATING STATEMENT	1,693,129	1,513,936	1,683,000	
	TOTAL INCOME TO OPERATING STATEMENT	(155,100)	(147,231)	(135,100)	
	CAPITAL EXPENDITURE				
	Road Plant Purchases				
70101	Transfer to Reserves		0	20,000	
12308	Prime Movers - CAPITAL	452,000	0	0	700
14213	Construction Supervisor Vehicle - CAPITAL	60,000	54,948	122,000	700
12305	<i>Side Tipper/Dolly</i>		308,984	330,000	700
12304	MOWER <i>Utility Mower/Street Sweeper Combo</i>		38,858	40,000	
12220	<i>L&B Depot Shed</i>	15,000	0	0	
12304	GRADER <i>Grader</i>		0	0	
12305	CANTER <i>Canter</i>		0	85,000	700
12306	WT06 <i>Dual Cab Ute</i>		0	0	
12307	04WT <i>Single Cab Ute</i>		0	0	
12218	Electric Car Charging Station - CAPITAL	50,000	14,993	40,000	700
	ROLLER <i>Multi Roller</i>		0	0	
	Sub Total	577,000	417,782	637,000	
	TOTAL CAPITAL EXPENDITURE TO STATEMENT	2,691,000	1,508,077	2,471,340	
	CAPITAL REVENUE				
	Transport				
70102	Transfer from Reserves		0	(90,000)	
12359	Loss on Sale of Asset		0	0	590
12398	Profit on Sale of Asset	245,662	(101,737)	(77,507)	700
12306	Proceeds on Sale of Asset		0	0	
	GTE Side tippers		0	(90,000)	
	Construction Supervisor Vehicle	(50,000)	0	(70,000)	130
	Canter		0	(40,000)	
	2014 Freightliner	(100,000)	0	0	
	<i>Utility Mower/Street Sweeper Combo</i>	0	0	0	
	Grader		0	0	
	Sub Total	95,662	(101,737)	(367,507)	
	TOTAL CAPITAL INCOME STATEMENT	(657,838)	(978,815)	(1,073,057)	

SHIRE OF WESTONIA Schedule 13 - ECONOMIC SERVICES ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
OPERATING EXPENDITURE				
Rural Services				
13100	ABC Costs- Rural Services	0	66,703	79,500
13119	Project TBA	0	0	0
13123	NRM Contract	5,000	5,920	8,000
13124	Promotional Material	0	0	0
13125	Noxious Weed Control	2,000	0	2,000
13126	Wild Dog Contribution	0	0	0
	Sub Total	7,000	72,623	89,500
OPERATING REVENUE				
Rural Services				
13104	NRM Contract Works Income	0	0	0
13105	Govt. Grant Funding	0	0	0
	Sub Total	0	0	0
OPERATING EXPENDITURE				
Tourism & Area Promotion				
13200	Admin Allocations Tourism & Area Promotion	48,000	31,822	34,000
13210	Area Promotion	8,000	2,475	12,000
13211	SUBS- CW Visitor Centre	4,500	2,273	4,500
13212	SUBS- Newtravel	6,400	6,575	6,400
13213	Maintenance Caravan Park			
13213 MCVAN	Maintenance Caravan Park	21,000	23,446	21,000
13213 MCVAN	Maintenance Caravan Park	35,000	16,912	12,000
13213 MCVAN	Maintenance Caravan Park	250	0	250
13213 MCVAN	Maintenance Caravan Park	1,500	1,075	1,500
13213 MCVAN	Maintenance Caravan Park	1,500	1,762	1,500
13213 MCVAN	Maintenance Caravan Park	1,000	4,270	1,000
13214	Information Bay- Carrabin			
13214 MIBC	Information Bay- Carrabin	10,000	252	10,000
13214 MIBC	Information Bay- Carrabin	250	0	250
13214 MIBC	Information Bay- Carrabin	800	791	800
13214 MIBC	Information Bay- Carrabin	0	100	0
13215	Old Club Hotel Museum -Maintenance			
13215 MOCHM	Old Club Hotel Museum -Maintenance	2,000	4,157	2,000
13215 MOCHM	Old Club Hotel Museum -Maintenance	20,000	7,415	20,000
13215 MOCHM	Old Club Hotel Museum -Maintenance	1,500	1,597	1,500
13215 MOCHM	Old Club Hotel Museum -Maintenance	2,600	4,781	2,600
13299	Depreciation - Tourism & Area Promotion	500	450	2,000
13299	Depreciation - Tourism & Area Promotion	32,500	32,492	27,000
	Sub Total	197,300	142,645	160,300

Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	ECONOMIC SERVICES
Operating Sub-Program	Rural Services
Description/Objectives	The implementation of Natural Resource Management (NRM) Strategies and Rural Services across the shire. CEO, NRM Facilitator and Officer
IE CODE	Management
	New Budget Initiatives and Highlights
	➤ 13123 NRM Salaries 8,000.00
	➤ 13125 Noxious Weed Expenses 2,000.00
	➤ 13502 Nursery Operating Costs 1,800.00
	11,800.00
Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	ECONOMIC SERVICES
Operating Sub-Program	Tourism & Area Promotion
Description/Objectives	The promotion of the district via tourism to increase economic activity.
IE CODE	Management
	CEO
	New Budget Initiatives and Highlights
	➤ 13210 Promotion & Advertising 8,000.00
	➤ 13211 Central Wheatbelt Visitor Centre 4,500.00
	➤ 13212 NEWTRAVEL Subscriptions 6,400.00
	➤ 13213 Caravan Park Operation Costs
	Caravan Park Mtce 39,250.00
	Cleaning & Gardening 21,000.00
	60,250.00
	➤ 13215 Old Club Hotel Museum
	Cleaning 2,000.00
	Mtce 24,100.00
	26,100.00
	Local Laws None.
	Statutory Requirements None.
	Service Levels N/A
	Fees & Charges Caravan Site - \$20.00.
	Caravan Site Weekly - \$ 119.00
	Tent Site - \$10.00
Capital Investment	None.
Financing	None.

SHIRE OF WESTONIA Schedule 13 - ECONOMIC SERVICES ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
OPERATING REVENUE				
Tourism & Area Promotion				
13201	Income Relating to Tourism & Area Promotion		0	
13202	Caravan Site Charges	(45,000)	(49,090)	(35,000)
13203	Tent Site Charges	(300)	(273)	(300)
13204	Souvenir Sales	(200)	(807)	(200)
13221	Income - Old Club Hotel Museum Entry	0	(7,336)	0
13226	Income - Museum Watch			
	Sub Total	(45,500)	(57,506)	(35,500)
OPERATING EXPENDITURE				
Building Control				
13300	Expenses Relating to Building Control	0	0	0
13301	Contract EH Services	10,000	8,689	8,000
	Sub Total	10,000	8,689	8,000
OPERATING REVENUE				
Building Control				
13302	Income Relating to Building Control		(419)	
13303	Building Permit Charges	(2,000)	(2,536)	(1,500)
13304	Demolition Charges	(100)	(100)	(100)
13305	Commission BRB	(200)	0	(200)
	Sub Total	(2,300)	(3,056)	(1,800)
OPERATING EXPENDITURE				
Westonia Community Development (CRC)				
Building Maintenance				
13400	ABC Costs - Community Development	64,000	4,315	64,000
13610 BWCRC	Maintenance - Westonia CRC	3,500	4,035	3,500
13610 BWCRC	Maintenance - Westonia CRC	4,000	5,202	4,000
13610 BWCRC	Maintenance - Westonia CRC	4,000	0	4,000
13610 BWCRC	Maintenance - Westonia CRC	2,500	451	2,500
13610 BWCRC	Maintenance - Westonia CRC	2,000	1,810	2,000
13610 BWCRC	Maintenance - Westonia CRC	500	298	500
13610 BWCRC	Maintenance - Westonia CRC	2,800	3,095	2,800
13610 BWCRC	Maintenance - Westonia CRC	4,000	4,640	4,000
13610 BWCRC	Maintenance - Westonia CRC	200	0	200
13401	Programs / Activities	20,000	763	20,000
13402	Workers Compensation Premiums	10,000	0	10,000
13403	Superannuation	17,000	502	17,000
13404	Salaries	95,000	48,396	95,000
13404	Salaries	0	5,939	0
13405	Community Events	40,000	52,719	20,000
13406	Grant Generated Expenditure		0	30,000
	Sub Total	269,500	132,163	279,500
OPERATING REVENUE				
Westonia CRC Operations				
13410	Grant Funding Opportunities	(40,000)	(2,345)	(50,000)
13411	DPIRD Grants Funding (CRC)	(107,200)	(79,557)	(107,200)
	Sub Total	(147,200)	(81,902)	(157,200)

Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	ECONOMIC SERVICES
Operating Sub-Program	Building Control
Description/Objectives	The provision of approval and inspection services to residents of the district to achieve a high level of building safety. The Environmental Health Officer contracted Allan Ramsay approvals and inspection and is supervised by the CEO
Management	
New Budget Initiatives and Highlights	<ul style="list-style-type: none"> ➤ 13301 Contact Allan Ramsay 10,000.00 ➤ 13303 Building Permit Charges 1,500.00 ➤ 13305 Commission BRB 200.00 ➤ 13304 Demolition Charges 100.00
Local Laws	None.
Statutory Requirements	Compliance with the Uniform Building Codes of Australia
Service Levels	N/A
Fees & Charges	Building Licences for a new building of Class 1 or 10 for alterations or additions to an existing building of Class 1 or 10. 0.35% of 10/11 of the estimated cost of the proposed construction (not less than \$40.00) Building Licence for a new building of a Class other than Class 1 or 10 for alterations or additions to an existing building or a Class other than Class 1 or 10. 0.20% of 10/11 of the estimated cost of the proposed construction (not less than \$40.00) Preliminary Plans (examine and report) 25% of the fees above. Demolition Licence \$50.00 for each storey.
Capital Investment	None.
Financing	None.
Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	ECONOMIC SERVICES
Operating Sub-Program	Westonia Community Development (CRC)
Description/Objectives	The implementation of Westonia Community Development (CRC) across the shire.
Management	CEO, Westonia Community Development Officer
New Budget Initiatives and Highlights	<ul style="list-style-type: none"> ➤ Maintenance - Westonia CRC 23,500.00 ➤ Programs / Activities 20,000.00 ➤ Workers Compensation Premiums 10,000.00 ➤ Superannuation 17,000.00 ➤ Salaries 95,000.00 ➤ Community Events 40,000.00 205,500.00 ➤ Grant Funding Opportunities 40,000.00 ➤ DPIRD Grants Funding (CRC) 107,200.00
170	

SHIRE OF WESTONIA Schedule 13 - ECONOMIC SERVICES ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
OPERATING EXPENDITURE				
Plant Nursery				
13500	Expenses Relating to Plant Nursery	0	0	0
13502	Nursery Operating Costs	300	161	300
13502	Nursery Operating Costs	1,500	0	1,500
	Sub Total	1,800	161	1,800
OPERATING REVENUE				
Plant Nursery				
13503	Income Relating to Plant Nursery	0	0	0
13504	Community Nursery Charges	0	0	0
13505	Tree Planter Hire	0	0	(500)
	Sub Total	0	0	(500)
OPERATING EXPENDITURE				
Other Economic Services				
13600	ABC Costs to Other Economic Services	8,000	9,721	8,000
13611	Water Supply Standpipes	500	0	500
13611	Water Supply Standpipes	3,000	25,713	3,000
13611	Water Supply Standpipes	500	0	500
13611	Water Supply Standpipes	500	0	500
13611	Water Supply Standpipes	400,000	456,365	400,000
13612	Drought Relief - Water Tanks		0	
13613	Ramelius ResourceLease - Industrial Shed			
13613	Evolution Lease - Industrial Shed	0	184	0
13614	St Lukes Church	0	52	0
16107	Self Supporting loan - Co-Op Bus	150,000	0	0
13699	Depreciation- Other Economic Services	41,500	41,472	42,000
13699	Depreciation- Other Economic Services	7,500	7,736	7,500
13699	Depreciation- Other Economic Services	21,500	21,445	20,000
	Sub Total	633,000	562,687	482,000
OPERATING REVENUE				
Other Economic Services				
13601	Income Relating to Other Economic Services	0	0	0
13602	Community Bus Hire Charges	(1,000)	(1,851)	(1,000)
13603	Ramelius Resource Lease - Industrial Shed	(19,500)	(19,987)	(19,500)
13604	Police Licensing Commissions	(5,000)	(6,468)	(5,000)
13607	SSL Interest Reimbursement	0	0	0
13609	Standpipe Water Charges - per kL	(380,000)	(394,084)	(380,000)
13618	Reimbursements General	(200)	(140)	(200)
13605	Federal Education Grant	0	0	0
	Sub Total	(405,700)	(422,530)	(405,700)
TOTAL EXPENDITURE TO OPERATING STATEMENT		1,118,600	918,967	1,021,100
TOTAL INCOME TO OPERATING STATEMENT		(600,700)	(564,993)	(600,700)

Note 18 (b) - Account Detail (by Reporting Program)	
Operating Program	ECONOMIC SERVICES
Operating Sub-Program	Other Economic Services
Description/Objectives	The provision of miscellaneous economic services to the district.
Management	CEO
New Budget Initiatives and Highlights	
	➤ 13611 Water Supply - Standpipes
	Backflow testing 3,000.00
	Charges 404,500.00
	407,500.00
	➤ 16107 Self Supporting Loan - CoOp Bus 150,000.00
	➤ 13699 Depreciation 68,000.00
	➤ 13604 DPI Commissions 5,000.00
	➤ 13603 Industrial Shed Lease 19,500.00
	➤ 13609 Community Bus Hire Charges 1,000.00
	➤ 13602 Water Supply - Standpipes 380,000.00
Local Laws	None.
Statutory Requirements	None.
Service Levels	N/A
Fees & Charges	Charges Community Bus \$0.88c/km plus fuel. Industrial Shed Lease Mine \$1250/month Commissions Police Licensing as per DPI Contract.
Capital Investment	None.
Financing	None.

SHIRE OF WESTONIA Schedule 13 - ECONOMIC SERVICES ANNUAL BUDGET 2023/2024					
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023	IE CODE
	CAPITAL EXPENDITURE				
	Rural Services				
13106	Purchase Furniture & Equipment - Rural Services	0	0	0	
13107	Purchase Plant & Equipment - Rural Services	0	0	0	
	Sub Total	0	0	0	
	Tourism & Area Promotion				
13216	Old Club Hotel Museum Project - CAPITAL		0	30,000	700
13224	Campers Kitchen - CAPITAL		0	0	
13217	Caravan Park - CAPITAL		14,003	0	
	Sub Total	0	14,003	30,000	
	CAPITAL EXPENDITURE				
	Westonia CRC Operations				
13420	Purchase Furniture & Equipment - CRC	0	0	0	
13421	Purchase Land & Buildings - CRC	0	0	0	
	Sub Total	0	0	0	
	Other Economic Services				
	Furniture & Equipment - Solar Panels				
13623	Land & Buildings - Wessy Garage/Streetscape		0	0	700
13606			34,058	60,000	700
	Sub Total	0	34,058	60,000	
	Plant Nursery				
13506	Purchase Furniture & Equipment - Plant Nursery	0	0	0	
	Sub Total	0	0	0	
	TOTAL CAPITAL EXPENDITURE TO STATEMENT	0	48,061	90,000	
	CAPITAL REVENUE				
	Rural Services				
	Tourism & Area Promotion				
13198	Profit on Sale of Asset	0	0	0	
13222	Museum - CAPITAL	0	0	0	183
13225	Caravan Park - Capital Income	0	0	(30,000)	183
13622	Furniture & Equipment - Standpipes	0	0	0	112
	Sub Total	0	0	(30,000)	
	TOTAL CAPITAL INCOME TO STATEMENT	0	0	(30,000)	

SHIRE OF WESTONIA
Schedule 14 - OTHER PROPERTY & SERVICES
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
	OPERATING EXPENDITURE			
14102	Private Works			
14102	<i>PW Private Works</i>	10,000	17,178	10,000
14102	<i>PW Private Works</i>	0	4,694	0
14102	<i>PW Private Works</i>	5,000	19,755	5,000
14102	<i>PW Private Works</i>	10,000	19,430	10,000
	Sub Total	25,000	61,056	25,000
	OPERATING REVENUE			
14100	Private Works			
	Private Works Income	(25,000)	(94,585)	(25,000)
	Sub Total	(25,000)	(94,585)	(25,000)
	OPERATING EXPENDITURE			
	Public Works Overheads			
14200	Administration Allocations to PWOH	0	0	0
14200	Administration Allocations to PWOH	13,000	20,897	13,000
14200	Administration Allocations to PWOH	240,300	219,452	239,000
14200	Administration Allocations to PWOH	13,000	27,611	13,000
14202	Sick Leave Expense	20,000	29,374	15,000
14203	Annual & Long Service Leave Expense	100,000	114,581	80,000
14204	Protective Clothing - Outside Staff	5,000	5,319	3,500
14205	Conference Expenses- Engineering	2,000	0	2,000
14206	Medical Examination Costs	0	175	1,000
14208	OSH Expenses	4,500	57	3,500
14209	Workers Compensation Payments	0	0	0
14211	Unallocated Wages	0	0	0
14214	Eng. & Technical Support	10,000	2,917	10,000
14215	Staff Training	1,000	8,177	1,000
14215	Staff Training	1,500	0	1,500
14215	Staff Training	4,000	1,731	4,000
14215	Staff Training	1,500	9,309	1,500
14216	Insurance on Works	17,000	16,365	17,000
14217	Supervision Costs	20,000	23,043	15,000
14218	Service Pay	6,400	5,180	6,400
14219	Superannuation Cost	100,000	94,538	75,000
14220	Allowances & Other Costs	30,000	29,012	30,000
14221	Fringe Benefits Tax - Works	8,000	7,205	8,000
16109	Loan Interest Allocated to Works	0	0	0

IE CODE	Note 18 (b) - Account Detail (by Reporting Program)			
	Operating Program	OTHER PROERTY & SERVICES		
	Operating Sub-Program	Private Works		
	Description/Objectives	The provision of high quality private/contract work for residents on a fee for service basis.		
500				
520	Management	CEO/Works Supervisor		
900				
901	New Budget Initiatives and Highlights	➤ 14102 Private Works Expense	25,000.00	
		➤ 14100 Private Works Income Charges	25,000.00	
	Local Laws	None.		
	Statutory Requirements	None.		
	Service Levels	N/A		
	Fees & Charges	Plant Description	Cost per Hour \$	
		Graders <i>per hr</i>	198.00	
		Loader <i>per hr</i>	194.00	
		Telehandler <i>per hr</i>	130.00	
900		Semi Side tipper/Water Tanker/ Drop Deck <i>per hr</i>	154.00	
901		Road Train Side tipper <i>per hr</i>	215.00	
903		Multi-tyre Roller <i>per hr</i>	120.00	
904		Steel Drum Roller per hr	120.00	
500		Tractor <i>per hr</i>	100.00	
500		Mini Excavator <i>per hr</i>	110.00	
520		Utilities <i>per hr</i>	55.00	
520		Light Truck <i>per hr</i>	66.00	
520		New Tree Planter <i>per day</i>	55.00	
500		Old Tree Planter <i>per day</i>	55.00	
500		Small Equipment <i>per day</i>	33.00	
500	Capital Investment	None.		
521				
500	Financing	None.		
502				
520				
900				
570				
500				
500				
501				
500				
560				

SHIRE OF WESTONIA
Schedule 14 - OTHER PROPERTY & SERVICES
ANNUAL BUDGET 2023/2024

GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
	OPERATING EXPENDITURE			
	Administration			
14500	Expenses relating to Administration	435,000	361,398	435,000
14500	Expenses relating to Administration	60,000	39,569	60,000
14500	Expenses relating to Administration	0	0	0
14500	Expenses relating to Administration	12,000	23,048	12,000
14500	Expenses relating to Administration	15,000	4,188	15,000
14501	Administration Office Maintenance			
14501	<i>BADO</i> Administration Office Maintenance	4,500	5,874	4,500
14501	<i>BADO</i> Administration Office Maintenance	20,000	28,410	20,000
14501	<i>BADO</i> Administration Office Maintenance	6,000	5,018	6,000
14501	<i>BADO</i> Administration Office Maintenance	5,000	5,473	5,000
14501	<i>BADO</i> Administration Office Maintenance	18,000	14,775	18,000
14501	<i>BADO</i> Administration Office Maintenance	1,200	2,319	1,200
14501	<i>BADO</i> Administration Office Maintenance	3,500	3,353	3,500
14501	<i>BADO</i> Administration Office Maintenance	6,000	6,755	6,000
14502	Workers Compensation Premiums- Administration	28,000	26,016	24,000
14503	Office Equipment Maintenance - Admin	8,500	6,416	8,500
14504	Telecommunications - Admin	0	770	0
14505	Travel & Accommodation - Admin	2,000	2,159	2,000
14506	Legal Expenses Administration	5,000	6,610	5,000
14507	Training Expenses - Admin	7,500	3,273	7,500
14508	Printing & Stationery - Admin	6,000	4,961	10,000
14509	Fringe Benefits Tax - Admin	17,000	15,980	12,000
14510	Conference Expenses - Admin	6,000	6,494	4,000
14511	Staff Uniform - Admin	3,000	795	3,000
14517	Postage & Freight	1,500	1,017	1,500
14521	IT/Accounting Programs	35,000	14,982	35,000
14522	Advertising	3,000	2,044	3,000
09107	Staff House Costs Allocated to Works	55,000	18,900	55,000
14599	Depreciation - Admin	31,000	30,748	32,000
14599	Depreciation - Admin	6,000	6,101	6,000
	Sub Total	800,700	647,444	794,700
14515	Administration Costs Allocated to Programs	(800,700)	(646,554)	(797,500)
14515	Administration Costs Allocated to Programs	0	0	0
	Sub Total	0	890	(2,800)
	OPERATING REVENUE			
	Administration			
14512	Admin Re-Allocations	0	(12,000)	0
14525	Admin - Reimbursement	(1,000)	(3,668)	(1,000)
	Sub Total	(1,000)	(15,668)	(1,000)

IE CODE	Operating Program / Operating Sub-Program / Description/Objectives	Note 18 (b) - Account Detail (by Reporting Program)
		OTHER PROPERTY & SERVICES
		Administration Overheads
		The provision of management, secretarial and administration services to the residents and visitors to the district and also internal users. Chief Executive Officer. Administration costs are allocated to other reporting programs based upon activity based methods. Administration provides both an internal and external service, which includes overall management services and administrative tasks such as accounting, payroll and general secretarial services.
	New Budget Initiatives and Highlights	
	➤	14505 Travel & Accommodation 2,000.00
	➤	14500 2023/24 Salaries 435,000.00
		Superannuation 60,000.00
		Other <u>27,000.00</u>
		522,000.00
	➤	14521 IT & Accounting Assistance
		IT Vision 18,000.00
		Other Accounting Assistance 3,500.00
		IT Assistance 2v.NET 6,700.00
		Accounting Assistance <u>6,800.00</u>
		35,000.00
	➤	14510 Conference & Training
		WALGA Local Gov. Week 1,500.00
		WALGA Local Gov. Week Accom 750.00
		Other Shire related Trips 1,250.00
		Expenses <u>500.00</u>
		4,000.00
	➤	14508 Printing and Stationary 10,000.00
	➤	14503 3 x Computers & Software 4,500.00
	➤	14502 Admin Insurance
		Salary Continuance 1,800.00
		Works Comp Admin 6,300.00
		LGIS Liability <u>10,900.00</u>
		19,000.00
	➤	14599 Depreciation 35,500.00
	➤	14602 Gross Salaries & Wages 1,500,000.00

SHIRE OF WESTONIA				
Schedule 14 - OTHER PROPERTY & SERVICES				
ANNUAL BUDGET 2023/2024				
GL #	DESCRIPTION	ANNUAL BUDGET 2023/2024	ESTIMATED ACTUAL 2022/2023	ADOPTED BUDGET 2022/2023
OPERATING EXPENDITURE				
Salaries & Wages				
14602	Gross Salaries & Wages	1,500,000	1,280,290	1,250,000
14603	Less Sal & Wages Alloc to Works	(1,500,000)	(1,280,290)	(1,250,000)
	Sub Total	0	0	0
OPERATING EXPENDITURE				
Unclassified				
70101	Transfer to Reserves		0	205,000
14704	Land Development	50,000	26,573	30,000
	Sub Total	50,000	26,573	235,000
OPERATING REVENUE				
Unclassified				
70102	Transfer from Reserves		0	
14701	Proceeds from Sale of Blocks	(15,000)	(30,000)	(5,000)
14705	Ramelius Resources Haulage Operation Agreement	(410,000)	(213,841)	(200,000)
14706	Social Club	(1,800)	(1,800)	
14707	Housing Bonds		(300)	0
14711	Walgoolan History Group		(110)	0
14712	Community Projects		0	0
14713	Rates Incentive Prizes		(388)	0
14714	DPI - Control Account		(16,322)	0
	Sub Total	(426,800)	(262,761)	(205,000)
TOTAL EXPENDITURE TO OPERATING STATEMENT		25,000	431,744	22,200
TOTAL INCOME TO OPERATING STATEMENT		(492,300)	(449,599)	(275,500)
CAPITAL EXPENDITURE				
Administration				
14559	Admin Loss on Sale		86,037	0
14514	Purchase Furniture & Equipment Administration	20,000	17,646	30,000
14523	Administration Vehicle - CAPITAL	75,000	0	0
14520	CEO Vehicle - CAPITAL	100,000	85,783	100,000
	TOTAL TO CAPITAL STATEMENT	195,000	189,466	130,000
CAPITAL REVENUE				
Administration				
14799	Proceeds on Sale of Assets	(125,000)	(77,273)	(160,000)
14598	Profit on Sale of Asset - Admin		(9,684)	(38,700)
	TOTAL TO CAPITAL STATEMENT	(125,000)	(86,957)	(198,700)

14603 Less Wages Alloc to Works -1,500,000.00
0.00

- 14523 Admin Vehicle 75,000.00
 - 14520 CEO Vehicle x 1 100,000.00
 - 14514 Administration Flooring 20,000.00
- 195,000.00

None.
Management and administration is required to be carried out in compliance with the Local Government Act 1995 and the associated regulations.

Local Laws
Statutory Requirements

The main office is open between 8.30am to 5.00pm Monday to Friday (except public holidays)

Service Levels
Fees & Charges

None.
None.

Capital Investment

None.

Financing

IE
CODE

500
500

520

156

700

600
130

Plant & Equipment Report Budgeted 23/24

BUDGET 22/23

Description	Sch No	Purchase Actual	Trade Value	Budget Net Total	Purchase Budget	Trade Value	Budget Net Total
Plant and Equipment							
Chief Executive Officer							
Toyota LandCruiser - 0WT	4	100,000	100,000	-	100,000	120,000	(20,000)
		100,000	100,000	-	100,000	120,000	(20,000)
Toyota Prado - 02WT	4	75,000	75,000	-	-	40,000	-
		75,000	75,000	-	-	40,000	(40,000)
Plant & Equipment Total - Sch 4							
		175,000	175,000	-	100,000	160,000	(60,000)
Construction Supervisor Vehicle - WT 111	12	60,000	50,000	10,000	122,000	70,000	52,000
		60,000	50,000	10,000	122,000	70,000	52,000
Depot Vehicles - (Utilities)							
Canter (P10) WT139	12				85,000	40,000	45,000
Toyota Hilux Dual Cab - 04WT	12						
Toyota Hilux - WT06	12						
		-	-	-	85,000	40,000	45,000
Depot Vehicles - (Machinery)							
Prime Movers - CAPITAL	12	452,000	100,000	352,000			-
Multi Tyred Roller	12			-			-
Mower/Utility Tractor	12				40,000	-	40,000
GTE Side tippers	12				330,000	90,000	240,000
		452,000	100,000	352,000	370,000	90,000	280,000
				-			-
Plant & Equipment Total - Sch 12							
		512,000	150,000	362,000	577,000	200,000	377,000
				-			-
Total - Plant and Equipment							
		687,000	325,000	362,000	677,000	360,000	317,000

Budget Information Note 3
Acquisition/Construction of Assets

Program/Sub-program	Non-Infrastructure						Infrastructure				TOTAL	
	Land & Buildings		Plant & Equipment		Furniture & Equipment		Roads		Other		Budget	Budget
	Budget (22/23)	Budget (23/24)	Budget (22/23)	Budget (23/24)	Budget (22/23)	Budget (23/24)	Budget (22/23)	Budget (23/24)	Budget (22/23)	Budget (23/24)	Budget (22/23)	Budget (23/24)
Health												
Medical Centre Upgrades		25,000			10,000							25,000
Education												
Old School Accommodation	80,000				10,000						90,000	-
Housing												
Furniture					5,000						5,000	-
L&B - Shed 4 Quartz Street		40,000									-	40,000
L&B - Staff Housing		160,000									-	160,000
Community Amenities												
Reserve Transfer	263,000		20,000									-
L&B - Niche Wall Cemetery		15,000										15,000
Recreation and Culture												
Purchase Furniture & Equipment - Libraries					2,000						2,000	-
F&E -Seniors Civic Centre		200,000									-	200,000
F&E -Generator Complex					12,500						-	12,500
L&B -Kiosk/Ablution Redevelopmen	90,000	1,350,000									90,000	1,350,000
Walgoolan Wagon					10,000						10,000	-
L&B - Stadium Sun Deck		40,000										40,000
Purchase Furniture & Equipment -					20,000	5,000						5,000
L&B- Bowling Green Stadium	525,000	180,000									525,000	180,000
Bowling Green Redevelopment - CAPITAL	255,000										255,000	-
Transport												
Road Construction							1,764,340	1,994,000			1,764,340	1,994,000
Footpaths									70,000	120,000	70,000	120,000
Depot Shed	40,000										40,000	-
Mower/Utility Tractor			40,000								40,000	-
New Prime Mover				452,000							-	452,000
Electric Car Charging Station - CAPITAL		50,000										50,000
Canter			85,000								85,000	-
Construction Supervisor Vehicle - CAPITAL			52,000	60,000							52,000	60,000
Side Tipper/Dolly			330,000								330,000	-
Economic Services												
Wolfram St Garage Façade	60,000										60,000	-
Museum					30,000						30,000	-
Other Property & Services												
CEO Vehicle			100,000	100,000							100,000	100,000
Toyota Prado - WT02			70,000	75,000							70,000	75,000
New Flooring	30,000				20,000							20,000
Land Development	10,000										10,000	-
Totals	1,353,000	2,060,000	697,000	687,000	87,000	37,500	1,764,340	1,994,000	70,000	120,000	3,628,340	4,898,500
	TOTAL NON-INFRASTRUCTURE		\$ 2,137,000		\$ 2,784,500		TOTAL INFRASTRUCTURE		\$ 1,834,340		\$ 2,114,000	
	\$ 4,898,500											

SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2023

RESERVES & OTHER RESTRICTED ASSETS

Cash Backed Reserves & Other Restricted Assets	2022/23 Actual \$	2023/24 Budget \$
(a) Leave Reserve		
Opening Balance	109,095	122,000
Amount Set Aside / Transfer to Reserve	3,073	4,000
Amount Used / Transfer from Reserve	-	-
	<u>112,168</u>	<u>126,000</u>
(b) Plant Reserve		
Opening Balance	1,002,357	1,030,500
Amount Set Aside / Transfer to Reserve	28,231	40,000
Amount Used / Transfer from Reserve	-	(110,000)
	<u>1,030,588</u>	<u>960,500</u>
(c) Building Reserve		
Opening Balance	1,093,858	1,524,500
Amount Set Aside / Transfer to Reserve	430,808	15,000
Amount Used / Transfer from Reserve	-	(600,000)
	<u>1,524,666</u>	<u>939,500</u>
(d) Communication & IT Reserve		
Opening Balance	68,826	70,500
Amount Set Aside / Transfer to Reserve	1,938	2,500
Amount Used / Transfer from Reserve	-	-
	<u>70,764</u>	<u>73,000</u>
(e) Community Development Reserve		
Opening Balance	575,502	592,000
Amount Set Aside / Transfer to Reserve	16,209	23,000
Amount Used / Transfer from Reserve	-	(150,000)
	<u>591,711</u>	<u>465,000</u>
(f) Waste Management Reserve		
Opening Balance	122,031	125,500
Amount Set Aside / Transfer to Reserve	3,437	5,000
Amount Used / Transfer from Reserve	-	-
	<u>125,468</u>	<u>130,500</u>
(g) Swimming Pool Redevelopment Reserve		
Opening Balance	403,248	464,500
Amount Set Aside / Transfer to Reserve	61,357	6,000
Amount Used / Transfer from Reserve	-	(400,000)
	<u>464,605</u>	<u>70,500</u>
(h) Roadworks Reserve		
Opening Balance	367,240	477,500
Amount Set Aside / Transfer to Reserve	110,343	15,000
Amount Used / Transfer from Reserve	-	-
	<u>477,583</u>	<u>492,500</u>
TOTAL CASH BACKED RESERVES	<u>4,397,553</u>	<u>3,257,500</u>

All of the above reserve accounts are supported by money held in financial institutions.

SCHEDULE OF FEES AND CHARGES		
GOVERNANCE		
GENERAL		
Instalment Administration Fee (per instalment)		\$12.00
Recovery of Dishonour Fees - Direct Debit		At Cost
Recovery of Dishonour Fees - Cheques		At Cost
Rate Enquiry Fees - Property Information Reports		\$110.00
Document / Building Plan Search Fee		\$77.00
Rate Book - full print out		\$150.00
Single monthly agenda		\$30.00
Single monthly minutes		\$30.00
Annual Report		\$30.00
Annual Financial Statements		\$30.00
Council Annual Budget		\$35.00
Electoral Rolls		\$130.00
Freedom of Information - Application		\$30.00
Freedom of Information - Administration / staff time \$/hr		\$76.00
Freedom of Information - postage		Cost Recovery plus 10%
Freedom of Information - photocopying per page		\$0.50
Hire of Council Chambers (hourly)		Price on application and approved by CEO
HEALTH		
Nurse Practitioner Service Fee \$20.00 inc GST per Person		\$20.00
Shire Staff Administration Support \$/hr		\$66.00
WESTONIAN ADVERTISING		
page B/W		\$5.50
¼ page Colour		\$7.50
½ page B/W		\$11.00
½ Colour		\$15.00
Whole page B/W		\$22.00
Whole page Colour		\$25.00
Postal Subscription		\$25.00
PHOTOCOPYING		
A4 1 side		\$0.25
A4 2 side		\$0.30
A3 1 side		\$0.35
A3 2 side		\$0.40
A4 1 side Colour		\$1.00
A4 2 side Colour		\$1.50
A3 1 side Colour		\$2.00
A3 2 side Colour		\$3.00
INTERNET ACCESS		
10 - 15 Minutes		\$3.00
15 - 30 Minutes		\$5.00
30 - 60 Minutes		\$8.00
LAW, ORDER AND PUBLIC SAFETY		
FOOD ACT 2008 SECTION 110		
Food business surveillance fee (High Risk Food Premises)		\$200.00
Food business surveillance fee (Medium Risk Food Premises)		\$150.00
Food business surveillance fee (Low Risk Food Premises)		\$100.00
Transfer of Food Business Registration		\$50.00
EDUCATION & WELFARE		
OLD SCHOOL SITE ACCOMODATION UNITS		
2 Bedroom with lounge and kitchen	2 Guest	\$180 per night
	extra Guest to maximum 4	\$30 per Person
1 Bedroom		\$90 per Night

SANITATION		
GENERAL		
Domestic Refuse Charge 240lt - per annum*		\$200.00
Domestic Refuse Charge 240lt - (Additional Pick Up) per annum*		\$200.00
Domestic/Commercial Refuse Charge 240lt - (Recycling) per annum*		\$200.00
Domestic/Commercial Refuse Charge 240lt - (Additional Recycling) per annum*		\$200.00
Commercial Refuse Charge 240lt - per annum*		\$200.00
Commercial Refuse Charge 240lt - (Additional Pick Up) per annum*		\$200.00
LANDFILL SITE		
Tyres		NOT ACCEPTED
Asbestos		NOT ACCEPTED
Commercial Bulk Waste – unsorted/m ³ - approval by CEO		\$35.00
Commercial Bulk Waste – sorted/m ³ - approval by CEO		\$30.00
CEMETERY		
BURIAL CHARGES		
For Each Internment:		
Burial Fee		\$550.00
Additional Fee Sat/Sun		\$55.00
Niche Wall: Interment		
Single (no Reservation fee paid)		\$275.00
Plaque Single		Cost + 15% + \$75.00
Memorial Rose Garden Plaque		\$20.00
SWIMMING POOL		
Admissions Adult		Free
Admission Children (Attending School)/Seniors		Free
Spectators		Free
WESTONIA RECREATION COMPLEX		
Complex (with Alcohol)		\$110.00
Complex (without Alcohol)		\$88.00
Kitchen only		\$44.00
Badminton/dance		\$11.00
Additional charge after 1am		\$22.00
Wanderers Stadium		\$110.00
Wanderers Stadium - Meetings (by negotiation with CEO) per hour		Negotiation
Old Miners Hall		\$110.00
Marquee Hire (local)	Bond of \$500	\$110.00
Marquee Hire (other)	Bond of \$500	\$550.00
Chair (each)		\$0.22
Trestle (each)		\$2.20
GYMNASIUM		
Gymnasium		Free
ECONOMIC SERVICES		
CARAVAN PARK		
Caravan Site (powered) / night		20.00
Industrial Crews-per person / night		20.00
Caravan Site (powered) / week		120.00
Tent Site (unpowered) / night		15.00
Tent Site (unpowered) / week		90.00
"Old School" Overflow Caravan Site (powered) / week		100.00
Caravans left unattended /day		20.00
Caravans left unattended /week		140.00
Overflow area (powered) / night		20.00
Overflow area (unpowered) / night		10.00

STANDPIPES		
Boodarockin/George Rd	Community 20mm	3.350
Warrachuppin/George Rd	Community 20mm	3.350
M40/Boodarockin Rd	Community 20mm	3.350
Walgoolan TS	Commercial 50mm	6.050
Westonia TS	Commercial 50mm	9.650
Carrabin TS	Commercial 50mm	9.650
Cranleigh	Commercial 40mm	6.050
McPharlin Rd	Community 25mm	3.350
Warralakin East	Community 20mm	6.050
PRIVATE WORKS - PLANT HIRE INCLUSIVE OF LABOUR - per hour charge (max. 8 hrs per day)		
Graders <i>per hr</i>		210.00
Loader <i>per hr</i>		210.00
Telehandler <i>per hr</i>		135.00
Semi Side tipper/Water Tanker/ Drop Deck <i>per hr</i>		155.00
Road Train Side tipper <i>per hr</i>		220.00
Multi-tyre Roller <i>per hr</i>		125.00
Tractor <i>per hr</i>		100.00
Tractor <i>per hr</i> Dry Hire		50.00
Mini Excavator <i>per hr</i>		330.00
Mini Excavator <i>per hr</i> Dry Hire		110.00
Utilities <i>per hr</i>		55.00
Light Truck <i>per hr</i>		66.00
New Tree Planter <i>per day</i>		55.00
Old Tree Planter <i>per day</i>		55.00
Small Equipment <i>per day</i>		33.00
Low Loader Dry per day (Perth)		\$250
Community Bus Hire		.80c/km plus fuel
CommV Bus Hire		.80c/km plus fuel
Rabbit Baiter (no labour)		20.00
Supervision		150.00
Administration Charge		0.13
Labour		65.00
Labour with penalty rates		as per award 1.5
Labour with penalty rates		as per award 2.0
MATERIAL CARTAGE & DELIVERY CHARGES (within town boundary)		
Gravel / Yellow sand per cubic metre in ground <i>Plus Delivery</i>		\$10.00
Mulch		Market Rates + 10%
Aggregate		Market Rates + 10%
* Denotes no GST applicable on these Fees & Charges		
SCHEDULE OF STATUTORY FEES & CHARGES		
LAW, ORDER & PUBLIC SAFETY - DOG FEES AND CHARGES (DOG ACT, 1976)		
	*Sterilised Dog or Bitch	Unsterilised Dog or Bitch
One Year Registration :	20.00	50.00
Three Year Registration :	42.50	120.00
Lifetime Registration:	100.00	250.00
Dogs for tending stock 1yr (no Pensioner discount) :	5.00	12.50
Dogs for tending stock 3yr (no Pensioner discount) :	10.60	30.00
Dangerous Dog Reg. 1yr (no Pensioner discount) :	50.00	50.00
All Pensioners receive a 50% discount off fees. Registrations after 31st May receive a 50% discount off the above fees.		
*Must sight certificate signed by a registered vet, a statutory declaration or sight ear tattoo for sterilisation concession.		

Unregistered Dog	200.00
Failure to Give Notice of New Owner	200.00
Keeping More than the Prescribed Number of Dogs	200.00
Breach of Kennel Establishment Licence	200.00
Dog in Public Place without Collar or Registration Tag	200.00
Owners Name and Address not on Collar	200.00
Dog not held by a Leash in Certain Public Places	200.00
Failure to Control Dog in Exercise Areas and Rural Areas	200.00
Greyhound not Muzzled	200.00
Dog in a Place without Consent	200.00
Failure to Submit Dog for Veterinary Examination	100.00
Dog causing a Nuisance	200.00
Failure to Produce Document Issued under the Act	200.00
Failure of Alleged Offender to give Name and Address Dangerous Dogs - As Per Dog Act Regulations	200.00
CAT FEES AND CHARGES (CAT REGULATIONS, 2012)	
If application is made after 31 May until the next 31 October	10.00
One Year Registration :	20.00
Three Year Registration:	42.50
Lifetime Registration:	100.00
Cat breeding (Breeding \$/cat, male or female) :	200.00
All pensioners are entitled to a 50% discount off the registration fees.	
BUILDING CONTROL BUILDING PERMITS	
Of Declared Value:	
Class 1 or 10 - Uncertified	0.32% of Estimated Value not less than \$97.70
Class 1 or 10 - Certified	0.19% of Estimated Value not less than \$97.70
Class 2 to 9 - Certified Application	0.19% of Estimated Value not less than \$97.70
Application to Amend a Building Permit (Uncertified)	0.32% of Estimated Value not less than \$97.70
Application for Demolition Licence of Class 1 and 10 Buildings	97.70
Application for Demolition Licence of Class 2 and 9 Buildings	97.70
Request to provide Certificate of Construction Compliance	97.70 + Travel + GST
Request to provide Certificate of Building Compliance	0.38% of Estimated Value not less than \$97.70
Application for Building approval certificate for unauthorised work	97.70

**SHIRE OF WESTONIA
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2023**

16. TRUST FUNDS

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

Description	Opening Balance 1-Jul-23	Amount Received	Amount Paid	Closing Balance 30-Jun-24
	\$	\$	\$	\$
LGMA - Receipts	5,672	1,000	0	6,672
Westonia Historical Society	23,445	2,300	0	25,745
Cemetery Committee	17,405	2,000	0	19,405
	46,522	5,300	0	51,822

Please Note: user can only alter the % allocation. Make sure the total allocation is 100%
 The amount to allocate, is automatically picked up from Sch 14

Admin Allocation

G/L Account		% Allocation		Budget Figures
1031000.903	ABC Costs- Rate Revenue GEN (Administration Allocation (Expense))	4%	32,028	32,000
1041130.903	ABC Costs- Relating to Members GEN (Administration Allocation (Expense))	10%	80,070	80,200
1051000.903	ABC Costs- Fire Prevention GEN (Administration Allocation (Expense))	3%	24,021	24,000
1071140.903	HCS - ABC Costs GEN (Administration Allocation (Expense))	8%	64,056	64,000
1074000.903	ABC Costs- Preventative Services - Administration & Inspection GEN (Admin)	7%	56,049	56,000
1081000.903	Expenses Relating to Schools GEN (Administration Allocation (Expense))	2%	16,014	16,000
1086000.903	ABC Costs- Other Welfare GEN (Administration Allocation (Expense))	2%	16,014	16,000
1091000.903	Staff Housing - ABC Costs GEN (Administration Allocation (Expense))	3%	24,021	24,000
1092000.903	Other Housing - ABC Costs GEN (Administration Allocation (Expense))	3%	24,021	24,000
1101000.903	ABC Costs- Household Refuse GEN (Administration Allocation (Expense))	3%	24,021	24,000
1111000.903	ABC Costs- Public Halls & Civic Centres GEN (Administration Allocation (Expense))	10%	80,070	80,200
1131000.903	ABC Costs- Rural Services GEN (Administration Allocation (Expense))	0%	-	
1132000.903	Admin Allocations Tourism & Area Promotion GEN (Administration Allocation (Expense))	6%	48,042	48,000
1134000.903	ABC Costs - Community Development GEN (Administration Allocation (Expense))	8%	64,056	64,000
1136000.903	ABC Costs to Other Economic Services GEN (Administration Allocation (Expense))	1%	8,007	8,000
1142000.903	Administration Allocations to PWOH GEN (Administration Allocation (Expense))	30%	240,210	240,300
				800,700
		0%		
1145150.903	Administration Costs Allocated to Programs GEN	100%	800,700	800,700

Notes:
 If you wish to
 please add c



Amount to allocate

800,700

30/06/2023

G/L Account		Current Budget	YTD
04199	Depreciation - Members of Council	50	-
05199	Depreciation - Fire Prevention	1,000	1,000
05199	Depreciation - Fire Prevention	14,500	14,420
07799	Depreciation - Health	2,100	2,040
08199	Depreciation - School	14,000	13,977
08199	Depreciation - School	-	-
09108	Depreciation - Staff Housing	53,000	52,716
09236	Depreciation Other Housing	60,500	60,303
10799	Depreciation - Community Services	18,700	18,650
10799	Depreciation - Community Services	700	650
11199	Depreciation - Public Halls	63,200	63,188
11199	Depreciation - Public Halls	4,300	4,310
11299	Depreciation - Swimming Pool	37,000	36,286
11299	Depreciation - Swimming Pool	7,700	7,002
11399	Depreciation - Other Rec & Sport	17,500	17,650
11399	Depreciation - Other Rec & Sport	6,000	5,823
11399	Depreciation - Other Rec & Sport	12,300	12,130
11499	Depreciation - TV & Radio	5,500	5,419
12299	Depreciation - Street, Roads, Bridges	21,200	21,165
12299	Depreciation - Street, Roads, Bridges	1,000	840
12299	Depreciation - Street, Roads, Bridges	979,000	978,332
12299	Depreciation - Street, Roads, Bridges	16,000	15,962
13299	Depreciation - Tourism & Area Promotion	500	450
13299	Depreciation - Tourism & Area Promotion	32,500	32,492
13699	Depreciation- Other Economic Services	41,500	41,472
13699	Depreciation- Other Economic Services	7,500	7,736
13699	Depreciation- Other Economic Services	21,500	21,445
14308	Depreciation - Plant	356,500	356,113
14599	Depreciation - Admin	31,000	30,748
14599	Depreciation - Admin	6,000	6,101
		1,832,250	1,828,420

9.1.5 PAYMENT TO EMPLOYEES ABOVE CONTRACT OR AWARD POLICY

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, DCEO
File Reference:	A2.8.5
Disclosure of Interest:	Nil
Attachments:	9.1.7 Attachment Payment to Employees above contract or Award Policy
Signature:	Officer  CEO 

Executive Decision

Legislative Requirement

Purpose of the Report

To ensure payments made to employees, in addition to their contract or award, complies with the conditions prescribed in the *Local Government Act 1995*.

Background

Since 2011 and after comparable information was shared between the Yilgarn & Westonia shires as part of the proposed merger process, there was a significant anomaly between pay rates for the outside works force between the two Councils.

Since that time Municipal Employees (outside workforce) have been receiving an additional payment of \$ 10 over and above the prescribed award rate. Even though this has been the practise for some time and there was obviously an official record made at the time it is felt that a more formal current Council policy be made to reflect the action.

Comment

Council's Policy Manual was last reviewed in April 2021. The objectives of the Policy Manual are:

- to provide Council with a formal written record of all policy decisions.
- to provide staff with precise guidelines in which to act in accordance with Council's wishes.
- to enable staff to act promptly in accordance with Council's requirements bur without continual reference to Council.
- to enable Councillors to adequately handle enquiries from electors without undue reference to the staff or Council.
- to enable Council to maintain a continual review of Council policy decisions and to ensure they are in keeping with community expectations, current trends and circumstances; and
- to enable ratepayers to obtain immediate advice on matters of Council Policy.

Councillors are requested to consider the newly presented policy No 7.16 Payment to Employees above contract or Award Policy

Statutory Environment

The *Local Government Act 1995* requires that a local government prepare a policy in relation to employees, whose employment with the local government is constant, setting out:

- payment is not to exceed that prescribed by regulations.
- the circumstances in which the local government will pay an employee an amount in addition to any amount to which the employee is entitled under a contract of employment or award relating to the employee; and
- the manner of assessment of the additional amount and cause local public notice to be given in relation to the policy.

Policy Implications

Review of Council Policies



Strategic Implications

N/A



Financial Implications

There are no direct financial implications in relation to his item.



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council adopt the new policy item no 7.16 'Payment to Employees Above Contract or Award Policy' as presented.

POLICY NO	7.16
RELEVANT DELEGATION	N/A
ADOPTION DATE	JULY 2023
LAST REVIEW	

7.16 Payment to Employees above Contract or Award Policy

Objective

To ensure payments made to employees, in addition to their contract or award, complies with the conditions prescribed in the *Local Government Act 1995*.

Policy Statement

The *Local Government Act 1995* requires that a local government prepare a policy in relation to employees, whose employment with the local government is constant, setting out:

- payment is not to exceed that prescribed by regulations.
- the circumstances in which the local government will pay an employee an amount in addition to any amount to which the employee is entitled under a contract of employment or award relating to the employee.

The mechanism of gathering comparative data associated with the proposed merger with the Shire of Yilgarn had identified that the pay scales for the Shire of Westonia outside work staff required adjustments. This overpayment Policy has been in place since 2011 of an additional \$10 cash hourly rate amount to which they would be entitled as per their respective awards.



Scope

This policy only applies to employees of the Shire of Westonia.

– End of Policy

COMMENT

9.1.6 FINANCIAL MANAGEMENT REVIEW

Responsible Officer:	Bill Price, CEO
Author:	Jasmine Geier, DCEO
File Reference:	ES1.7.1
Disclosure of Interest:	Nil
Attachments:	9.1.8 Attachment Financial Management Review and Regulation 17 Report.
Signature:	Officer  CEO 

Purpose of the Report

Council to consider the 2023 Financial Management Review.

Executive Decision

Legislative Requirement

Background

It is a requirement of the *Local Government (Financial Management) Regulations 1996* that at least once every three years, Council undertake a review of the appropriateness and effectiveness of its financial management systems and procedures.

It is a requirement of *Local Government (Audit) Regulations 1996* that a review of risk management is conducted at least once every three years.

The last review was undertaken by Moore Stephens WA Pty Ltd (now Moore Australia) in June 2016.

The outcomes of the most recent review undertaken in March 2023 by AccWest Pty Ltd consulting are presented for Council's consideration.

Comment

Financial Management Review

Nothing was noted by the consultants as representing high risk management control matters or noncompliance matters; however, several areas of high to low risk were identified as requiring attention and improvement.

High risks relate to:

1. Investments - regulation 19 - regulation 19 requires that a procedure for investment of funds be developed
2. Monthly reporting - the December report was not presented to council in February (no meeting in January) - staff to ensure compliance by presenting all months reports
3. debtors system - staff to ensure website is update with current fees and charges

Medium risks relate to:

1. Financial systems - a comprehensive portable and attractive assets register needs to be prepared for compliance
2. Policies and procedures - all finance related tasks should be prioritised and procedures documented.
3. Accounts payable policies and guidelines
4. Segregation of finance duties

Low risks identified relate to:

1. Resource recovery - reports from the it supplier re back up details can be useful to assess against any potential emergency - 2v.net be approached to obtain backup detail reports on a regular basis
2. Policy manual - overall recommend that values identified in policies be assessed each year with the budget and that references to values in policies be pointed to the budget rather than included in the policy.
3. Internal audit - that the shire consider developing a rotating internal audit program for key areas that encompasses matters identified as risks in various reviews. (or as per the risk register)
4. Formal procedures

Other observations related to purchase orders, investment management, cash handling and security and procurement.

Management agrees with most of AccWest Pty Ltd recommendations and will look to implement changes when time permits.



Statutory Environment

Local Government Act 1995



Policy Implications

The recommendations will require the development and/or review of several finance related policies.



Strategic Implications

Nil



Financial Implications

Nil



Voting Requirements



Simple Majority



Absolute Majority

OFFICER RECOMMENDATIONS

That Council:-

- 1. Receive the 2023 Financial Management Review**
- 2. Direct the CEO to address the recommendations from the reports**

Shire of Westonia

REVIEW OF FINANCIAL SYSTEMS

Friday, 30 June 2023

AccWest Pty Ltd
50 Horseshoe CCT, Henley Brook
Western Australia 6062
Mobile 0431 173 224
ABN 12 648 559 648
megan@accwest.com.au
glenn@accwest.com.au

Disclosures:

The consultant is unaware of any issues that will result in a conflict of interest in relation to this consultancy.

Disclaimers:

The consultant is unaware of any issues that will result in a conflict of interest in relation to this consultancy.

Shire of Westonia

REVIEW OF FINANCIAL SYSTEMS

Local Government (Financial Management) Regulations 5(2)(c)

Period Reviewed 1 April 2022 to 31 March 2023

Reviewed by - AccWest Pty Ltd 30 June 2023

This document is to assist the Chief Executive Officer obtain a view as to the appropriateness and effectiveness of the financial management systems and procedures operating at the Shire of Westonia. The inclusion of the action task is to identify if and where improvements can be made to the current systems employed by the Shire.

Local Government (Financial Management) Regulations 1996

PART 2 – GENERAL FINANCIAL MANAGEMENT – s 6.10

5 Financial management duties of the CEO

- (1) Efficient systems and procedures are to be established by the CEO of a local government –
 - (a) for the proper collection of all money owing to the local government;
 - (b) for the safe custody and security of all money collected or held by the local government;
 - (c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process);
 - (d) to ensure proper accounting for municipal or trust —
 - (i) revenue received or receivable;
 - (ii) expenses paid or payable; and
 - (iii) assets and liabilities;
 - (e) to ensure proper authorisation for the incurring of liabilities and the making of payments;
 - (f) for the maintenance of payroll, stock control and costing records; and
 - (g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.
- (2) The CEO is to -
 - (a) ensure that the resources of the local government are effectively and efficiently managed;
 - (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and
 - (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews.

[Regulation 5 amended in Gazette 31 Mar 2005 p. 1047 and 1053. 26 June 2018 p.2388]

Communication and Support to the Council

Open and relevant communication between the Chief Executive Officer and the Council enables the Council to undertake its governance role based on appropriate and accurate information. The Council needs to be informed of relevant trends, anticipated adverse media coverage or material, external and internal changes, particularly changes in the assumptions upon which any Council policy has previously been established. Where, in the Chief Executive Officer's opinion, the Council is not in compliance with its own policies or any legislation the Council needs to be informed of any breach of any externally imposed compliance requirement.

Local Government (Financial Management) Regulations 5(2)(c)
Shire of Westonia

continued

Period Reviewed 1 April 2022 to 31 March 2023

Financial Planning and Budgeting

A Council should consider the following to be the obligations of the Chief Executive Officer:

- Ensuring that financial commitments are within the organisation's financial capacity
- Producing financial reports or records which are sufficient to enable:
 - Ø compliance with all legislative requirements;
 - Ø clear interpretation and disclosure of the Shire's financial position;
 - Ø identification of real and/or perceived financial, legal or social risks to the assets under the stewardship of the Shire; and
 - Ø reflect Council's direction established in its Strategic Plans.
- Present for adoption by Council annual budgets in a timeframe approved by Council and within the legislative framework;
- Producing corporate plans which achieve budget outcomes materially aligned with those determined by the Council and contained in the Strategic Community Plan;
- '- Protecting the Shire's assets;
- Achieving legislative and Council determined key performance indicators; and
- Provide for current and future capital requirements and general provisions.

Sound financial management shall be demonstrated at all times so that financial plans and budgets are achieved and legislative, probity and accounting standards are met.

Financial Reporting and Activities

The Council considers the following to be the obligations of the Chief Executive Officer:

- Presentation of financial reports required by the legislation and the Council in a timely, accurate, and understandable fashion directly addressing provisions of the legislation and/or Council's policies and strategic direction;
- Providing financial reports that make clear:
 - o significant trends
 - o data relevant to agreed benchmarks and measures, e.g., financial ratios to be determined by the legislation and Council,
 - o Ad hoc financial reports as determined by the Council from time to time.
- Ensuring that expenditure complies with budget allocations in the financial year to date unless otherwise approved by Council;
- '- Ensuring that the Shire does not accrue debt of an amount greater than can be repaid within an agreed contract period;
- Ensuring that payroll and undisputed debts are settled in a timely manner
- Ensuring that tax payments or other government-ordered payments or filings are paid by the due date and accurately filed;
- Ensuring that any real property that is not included in the budget is not to be encumbered or disposed of ;
- Ensuring that Council's approval is obtained for negative budget variations in accordance with Councils policies and procedures;
- Actively pursuing receivables after a reasonable grace period
- '- Ensuring that organisational funds, contracts or other liabilities are not used other than for the furtherance of the Shire's purposes and priorities as approved by the Council;
- Ensuring restricted grants or reserve contributions are not used for any purposes other than those designated;

Shire of Westonia

continued

Period Reviewed 1 April 2022 to 31 March 2023

- Upholding Australian Accounting Standards or commonly agreed professional accounting practices;
- Ensuring the cash backed reserves are only applied for the specified purpose as authorised by Council;
- Variation Reporting to Council is based on variations greater than \$10,000 or 15% above or below budget.

Asset and Resource Protection

The smooth operation of the Shire is dependent on the protection of its assets and resources in accordance with sound risk management policies.

The Chief Executive Officer shall ensure assets owned by or under the stewardship of the Shire are protected, adequately maintained and secure.

The Council considers the following to be the obligations of the Chief Executive Officer:

- Insuring the organisation, its Council, staff and volunteers against personal injury or liability exposures in an amount not less than that specified by Council;
 - Insuring property against property damage or loss based its replacement value;
 - Abiding by insurance policy conditions;
 - Ensuring that plant and equipment is not subjected to unnecessary wear and tear or improper maintenance;
 - '- Ensuring that personnel do not have unauthorised access to Shire funds;
 - Ensuring the organisation, the Council, or staff are not unnecessarily exposed to claims of liability
-
- Ensuring protection of intellectual property, information, and files from loss or significant damage
 - Ensuring that receipt, processing and disbursing of funds are sufficiently controlled to meet the legislation and the Australian Accounting Standards;
 - Ensuring that operating capital is invested in secure instruments in accordance with legislation and Council policy; and
 - '- Ensuring that the Shire's public image or credibility, particularly in ways that would hinder the accomplishment of its mission, is not endangered.

Local Government (Financial Management) Regulations 5(2)(c)

Shire of Westonia

continued

Period Reviewed 1 April 2022 to 31 March 2023

Local Government Act 1995 *

Local Government (Financial Management) Regulations 1996 *

* Including Amendments to date

Relevant DLG Guidelines

Attendance at Events Policy

Declaring Financial Interests in Meetings

#17 - Delegations

Disclosure of gifts and disclosure of interests relating to gifts

Elected member Induction

Financial Ratios

Local government CEO Recruitment and Selection, Performance Review and Termination.

#14 - Legal Representation for Council Members and Employees.

Local Laws

#8 - Net Current Assets Used in the Annual Budget

Primary and Annual Returns

#9 - The appointment, function and responsibilities of audit committees

Use of Corporate Credit Cards

OAG - Better Practice Guidance

Audit Committees

Contract management - extensions and variations

Control of Monies Held for Specific Purposes

Controls over Purchasing Cards

COVID-19 Financial control matters

Cyber Security

Management of Supplier Master Files

Procurement

Records management in Local Government

Staff exit controls

Verifying Employee Identity and credentials






OAG - Audit Reports





Audit results (various years)




Fraud Prevention in Local Government







Local Government Financial Hardship support


Timely payment of suppliers











Accounting and Information Systems			
Systems/Integration		92%	2 comments/actions
POLICIES AND PROCEDURES -			
Written policies up to date		65%	2 comments/actions
Written procedures			
Disbursement of funds		56%	1 comments/actions
Assets/Liabilities		42%	
Other accounting processes		65%	

Independent review of processes/systems			
Internal Audit		51%	1 comments/actions
Reg 5(2)(c) Review		50%	1 comments/actions
Reg 17 Review		100%	1 comments/actions
Compliance Audit Return		100%	


Appropriateness of process/systems			
Accounting Software		75%	
Resource Recovery/Information Technology Hardware		85%	
Other Systems		93%	





Compliance Issues			
Finance Regulations 7 to 11		85%	
Regulation 12 Payments from Municipal or Trust funds		88%	
Investments - Regulation 19		50%	1 comments/actions
Reporting		100%	1 comments/actions
Budget and Budget Review		86%	1 comments/actions
Annual Statements		59%	

Internal Control Functionality		3.00	75%	0
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Internal Control Appropriateness			
Rating System		76%	
Creditor Payment System		78%	
Debtors System		78%	1 comments/actions
Cash Receipting System		63%	
Payroll System		64%	
Asset Register		76%	
Banking		80%	
Stock		80%	
Reserve Accounts		72%	
Management Financial Reporting		80%	4 comments/actions

Integrated Planning and Reporting			
Strategic Community Plan		Shire Strategic Community Plan 2018 - 2028	
Corporate Business Plan		Shire Corporate Business Plan 2019 - 2023	
Long Term Financial Plan.		Shire Long Term Financial Plan	
Workforce Plan		Shire Workforce Plan 2020	
Asset Management Plan		Shire Asset Management Plan 2023	

Audit Committee		3.00	75%	1 comments/actions
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LEGEND			
	acceptable		
	room for improvement		
	unacceptable		
	serious concern		

Shire of Westonia		Priority H M L	Management Comments
REVIEW OF FINANCIAL SYSTEMS Period Reviewed 1 April 2022 to 31 March 2023 Local Government (Financial Management) Regulations 5(2)(c)			
ACTION/COMMENT			
1	Financial Systems - A comprehensive Portable and Attractive Assets Register needs to be prepared for Compliance	M	
2	Resource Recovery - Reports from the IT supplier re back up details can be useful to assess against any potential emergency - 2V.net be approached to obtain backup detail reports on a regular basis	L	
3	Policy Manual - The Policy manual was updated in May 2020. Some policies are out of date (i.e. reference changed position titles and or include past dates). Staff to review recommendations and apply as required.	H	
4	Policy Manual - Overall recommend that values identified in policies be assessed each year with the budget and that references to values in policies be pointed to the budget rather than included in the policy.	L	
5	POLICIES AND PROCEDURES - All Finance related tasks should be prioritised and procedures documented.	M	
6	Internal Audit - That the Shire consider developing a rotating Internal Audit program for key areas that encompasses matters identified as Risks in various reviews. (Or as per the Risk register)	L	
7	Reg 5(2)(c) Review - That the actions identified n the Reg 5(2)(c) Review be presented to the Audit Committee Meetings as a recurring Agenda item	M	
8	Reg 17 Review - That the actions identified in the Reg 17 Review be presented to the Audit Committee Meetings as a recurring Agenda item	M	
9	Investments - Regulation 19 - Regulation 19 requires that a Procedure for Investment of funds be developed	H	
10	Monthly Reporting - The December report was not presented to Council in February (no meeting in January) - Staff to ensure compliance by presenting all months reports	H	
11	Budget and Budget Review - Staff to ensure Budget and Budget review preparation comply with legislation.	H	
12	Debtors System - Staff to ensure Website is update with current Fees and Charges	H	
13	Management Financial Reporting - Staff to develop processes to ensure Monthly Financial Statements Original Budget are consistent with Adopted Budget.	H	
14	Management Financial Reporting - Staff to develop processes to ensure Monthly Financial Statement Net Funding Position balances to Statement of Financial Activity	H	
15	Internal Controls - Appropriateness Of Systems - A formal review of monthly reconciliation processes be undertaken and documented.	H	
16	Internal Controls - Appropriateness Of Systems - Documented End of month processes should be developed to inform the CEO that all reconciliation processes are in order. This will provide confidence around EOM reporting to Council.	H	
17	Integrated Planning and Reporting - A review of the Strategic Community Plan is undertaken	H	
18	Integrated Planning and Reporting - A Corporate Business Plan be developed for 2023/24 to 2027/28	H	
19	Integrated Planning and Reporting - The Long Term Financial Plan needs to be updated.	M	
20	The Workforce Plan needs to be updated along with the Long Term Financial Plan.	M	
21	Staff need to ensure that documents on the website are up to date.	H	

9.2 COMMUNITY AND REGULATIONS

9.2.1 WOODSIDE – COLLECTION OF SEED AUTHORITY

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	
Disclosure of Interest:	Nil
Attachments:	Nil
Signature:	Officer CEO

Purpose of the Report

Executive Decision Legislative Requirement

The purpose of this report is to consider providing permission for Nativ Carbon, on behalf of Woodside to collect Native Flora within the shire boundaries.

Background

Council would be aware of Woodsides recent purchase of land north of the Baladjie Lake system to plant in trees as an environmental carbon offset.

An application from Natic Carbon has been lodged to source seeds from Council road reserves to facilitate the seedling propagation for the tree planting. Obviously, Woodside want to use local species for the plantings.

Comment

Council has granted permission before to several entities with the following conditions.

- All persons collecting native seed are licenced according to the Wildlife Conservation Act 1950 and will abide by the conditions of this licence.
- Permission is for a twelve-month period, commencing July 2023.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation; and
- There be a requirement to donate to the Shire of Westonia, 10% of all seed from each species collected within the shire. This will go towards rehabilitation projects in the shire.

Statutory Environment

Nil

Policy Implications

There are no policies relating to this matter.

Strategic Implications

N/A

Financial Implications

N/A

Voting Requirements

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council authorise Nativ Carbon to collect native seed from reserves under management order to the Shire of Westonia in accordance with the conditions set out below.

- All persons collecting native seed are licenced according to the Wildlife Conservation Act 1950 and will abide by the conditions of this licence.
- Permission is for a twelve-month period, commencing July 2023.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation; and
- There be a requirement to donate to the Shire of Westonia, 10% of all seed from each species collected within the shire. This will go towards rehabilitation projects in the shire.

9.2.2 ABORIGINAL CULTURAL HERITAGE ACT 2023

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	A1.16.1
Disclosure of Interest:	Nil
Attachments:	Attachments Cultural Heritage Registered Sites Attachment Power Point Presentation

Signature:	Officer	CEO
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Purpose of the Report

Executive Decision Legislative Requirement

The purpose of this report is for Council to be informed on the impacts of the new Aboriginal Cultural Heritage Act 2023 implemented by the WA State Government and effective from 1st July 2023.

Background

Council is aware of the new legislation that has been introduced by the State Government. Several Councillors and the CEO attended the recent forum conducted by the Department of Planning, Lands and Heritage held in Merredin. There has been much confusion on the impact of the legislation and the systems for the implementation of the Act have not been developed adequately for a smooth transition.

For example, the establishment of the local LACHS is premature with clan families still in dispute on which claimant has traditional knowledge and in which areas. LACHS members have received little or no training in facilitating the clearance processes.

Comment

The major concerns and impact for the Council will be in the acquisition of gravel for road building especially if it is from a greenfield site. Also, any anticipated works within our reserves will likely need an assessment process which will require additional funds and lead time considerations.

I have downloaded the latest Aboriginal Cultural Heritage Inquiry Map which contains the current registered sites for the Westonia Shire. These total 9 to date but new sites can be included on a regular basis. A printout of the registered site and a description of why the site is included on the register is also included for Councillor information.

Also attached is the power point presentation provided by the Department of Planning, Lands & Heritage at there statewide forums recently conducted which summarises that new legislation.

Michael Hayden, Maarli Services, has also responded to the WEROC Councils in relation to the proposed Ranger Services arrangement being proposed for our respective recreational reserves.

As part of their program, they are looking to conduct maintenance works on the following reserves with a common purpose with all shires for visitation management.

BRUCE ROCK SHIRE

Kokerbin, Bruce Rock, Kwolyin/Coarin Rock.

KELLERBERRIN SHIRE

Durakoppin, Mt Caroline/Mt Stirling

MERREDIN SHIRE

Hunts Dam, Totadgin, Tandagin

WESTONIA SHIRE

Elachbutting, Baladjie, Sandford

YILGARN SHIRE

Frog Rock, Dulyalbin, Mt Hampton

Below are their activities they are wanting to conduct across the areas specified above and for the Eastern Wheatbelt include:

- Access track maintenance
- Carpark maintenance
- Walk trail maintenance.
- Signage maintenance
- Infrastructure facility maintenance (toilets, shelters, bbqs, tables/benches)
- Visitation maintenance (fencing/bollards, vegetation removal, constructing designated camp area gravel pads etc)
- Cultural Sites maintenance
- Weed maintenance.
- Fire Maintenance (minimising vegetation fuel loads, mulching, fire breaks and burn offs etc)
- General maintenance
- Noting hazards/risks and further works like construction or other works.

If there is a need for construction works such as toilets, tables/benches, shelters, concrete pads, walk trails, access tracks, signs etc they would like to do those too.

Michael would like to understand what activities each local government currently provide to these sites and if we have any management plans that you use for the reserves.

Overarching the activities above is to work in partnership with us for the maintenance of each reserve through some type of agreement.



Statutory Environment

Aboriginal Cultural Heritage Act 2023.



Policy Implications

Nil



Strategic Implications

Nil



Financial Implications

Council will need to allow funds to undertake assessments for some activities.



Voting Requirements



Simple Majority



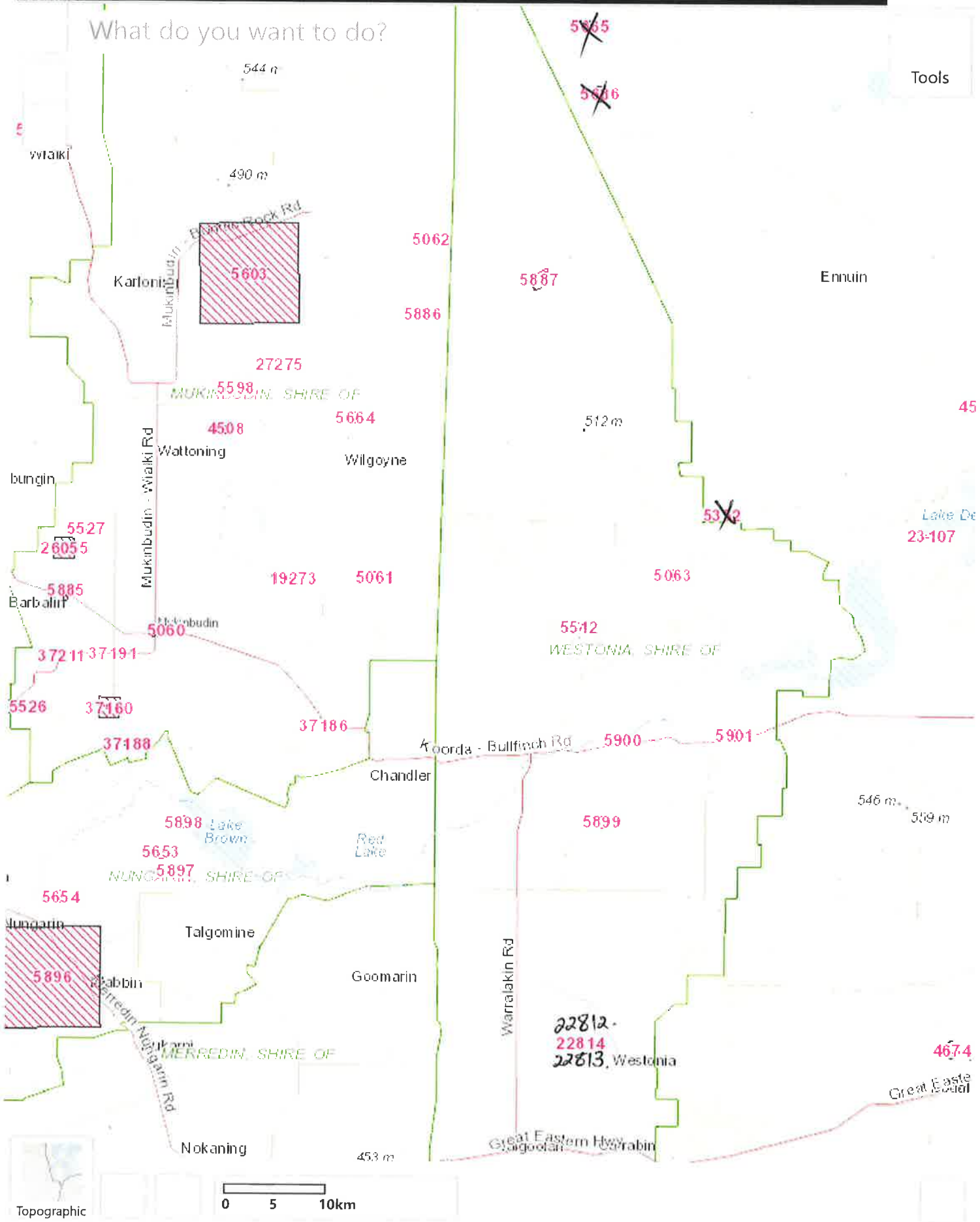
Absolute Majority

OFFICER RECOMMENDATIONS

That Council continue to be informed on the impacts of the new Aboriginal Cultural Heritage Act 2023 implemented by the WA State Government and effective from 1st July 2023.



What do you want to do?





22813

What do you want to do

Tools

Description

Aboriginal Cultural Heritage (ACH) Directory

Place 22813

SX-04 Granite Outcrop

Details

ID

22813

ACH Identifier

ACH-00022813

Name

SX-04 Granite Outcrop

Status

ACH Directory

ACH Type

Place

Place Type

Landscape / Seascape Feature

Region

Goldfields

State Significance

No

Culturally Sensitive

No

Culturally Sensitive Nature

No Gender / Initiation Restrictions

Restricted Place

No

Boundary Reliable

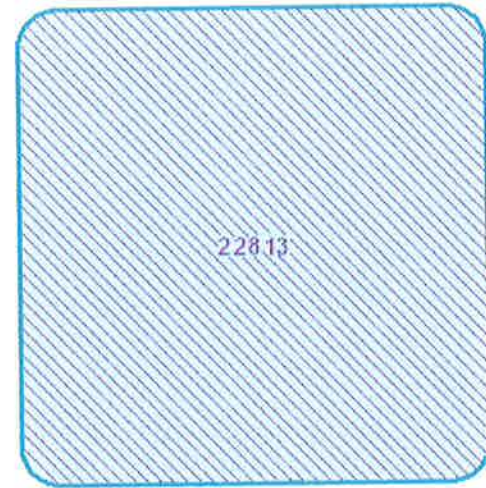
Yes

Knowledge Holders

*Registered Knowledge Holder names available from DPLH

Legacy Place Status (as at 30 June 2023)

Lodged



Topographic

0 30 60m



22814

What do you want to d

Tools

Description

Aboriginal Cultural Heritage (ACH) Directory

Place 22814

SX-05 Granite Outcrop

Details

ID

22814

ACH Identifier

ACH-00022814

Name

SX-05 Granite Outcrop

Status

ACH Directory

ACH Type

Place

Place Type

Landscape / Seascape Feature

Region

Goldfields

State Significance

No

Culturally Sensitive

No

Culturally Sensitive Nature

No Gender / Initiation Restrictions

Restricted Place

No

Boundary Reliable

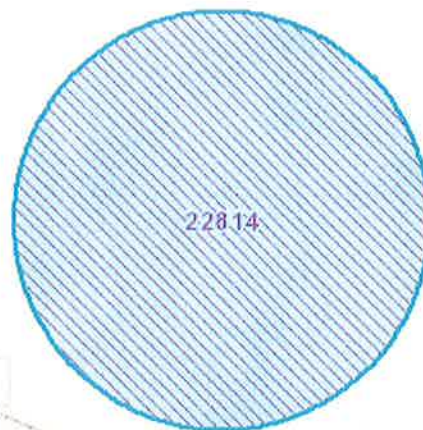
Yes

Knowledge Holders

*Registered Knowledge Holder names available from DPLH

Legacy Place Status (as at 30 June 2023)

Lodged



Topographic

0 0.1 0.2km



Home



Layers



22814



22812

What do you want to do

Tools

Description

Aboriginal Cultural Heritage (ACH) Directory

Place 22812

SX-03 Granite Formation

Details

ID

22812

ACH Identifier

ACH-00022812

Name

SX-03 Granite Formation

Status

ACH Directory

ACH Type

Place

Place Type

Landscape / Seascape Feature

Region

Goldfields

State Significance

No

Culturally Sensitive

No

Culturally Sensitive Nature

No Gender / Initiation Restrictions

Restricted Place

No

Boundary Reliable

Yes

Knowledge Holders

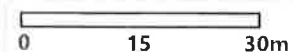
*Registered Knowledge Holder names available from DPLH

Legacy Place Status (as at 30 June 2023)

Lodged



Topographic



Home



Layers



22812



5899

What do you want to do

Tools

Description

Aboriginal Cultural Heritage (ACH) Directory

Place 5899

WARREN DOUBLE CUNYAN

Details

ID

5899

ACH Identifier

ACH-00005899

Name

WARREN DOUBLE CUNYAN

Status

ACH Directory

ACH Type

Place

Place Type

Engraving; Painting

Region

Metro/Wheatbelt

State Significance

No

Culturally Sensitive

No

Culturally Sensitive Nature

No Gender / Initiation Restrictions

Restricted Place

No

Boundary Reliable

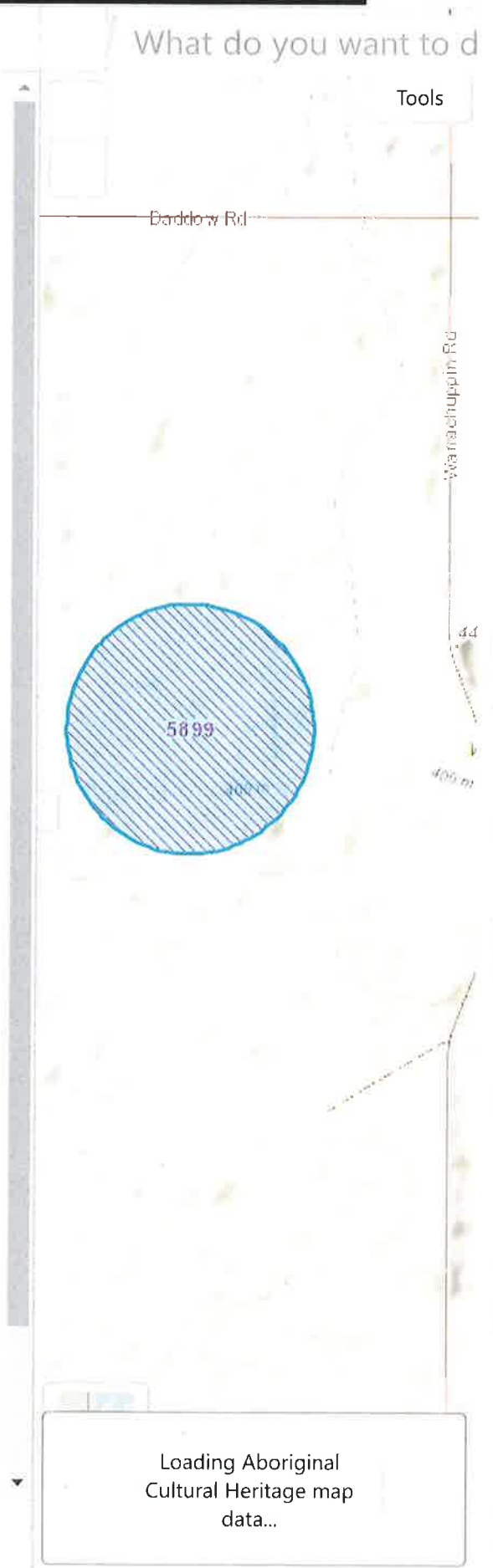
Yes

Knowledge Holders

*Registered Knowledge Holder names available from DPLH

Legacy Place Status (as at 30 June 2023)

Registered Site



Loading Aboriginal Cultural Heritage map data...



5901

What do you want to do

Tools

Description

Aboriginal Cultural Heritage (ACH) Directory

Place 5901

BOODAROCKIN SIDING

Details

ID

5901

ACH Identifier

ACH-00005901

Name

BOODAROCKIN SIDING

Status

ACH Directory

ACH Type

Place

Place Type

Painting

Region

Metro/Wheatbelt

State Significance

No

Culturally Sensitive

No

Culturally Sensitive Nature

No Gender / Initiation Restrictions

Restricted Place

No

Boundary Reliable

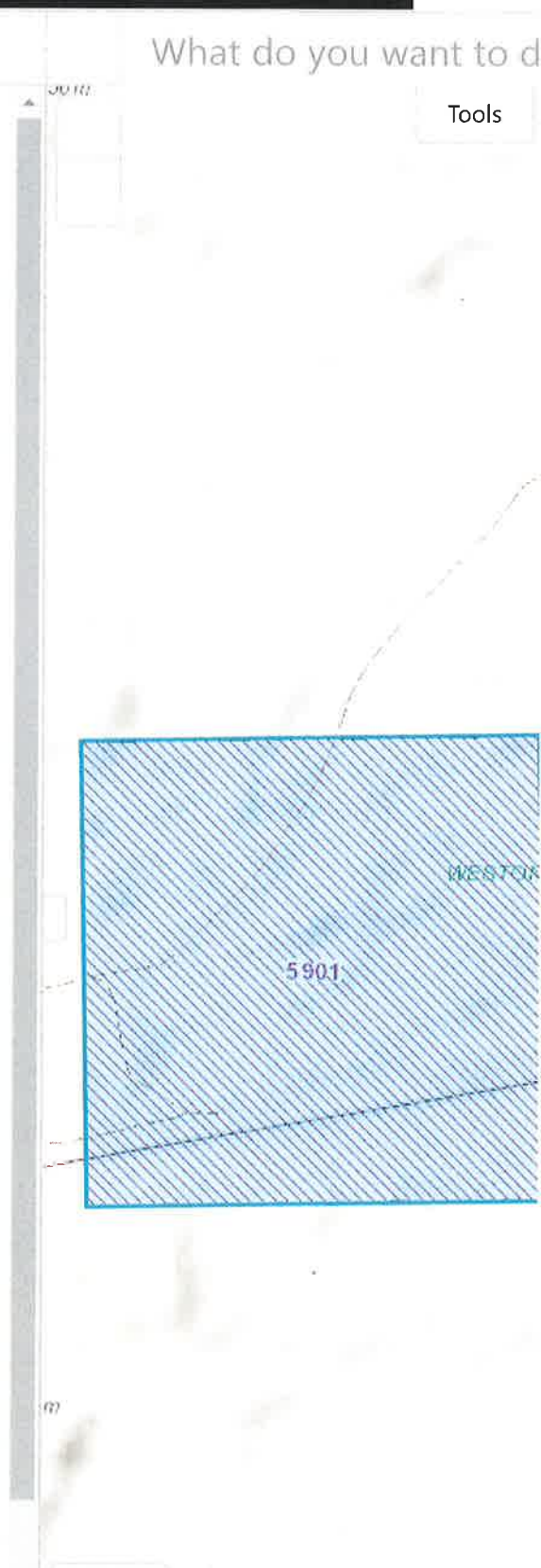
No

Knowledge Holders

*Registered Knowledge Holder names available from DPLH

Legacy Place Status (as at 30 June 2023)

Registered Site



Loading Aboriginal Cultural Heritage map data...



Home



Layers



5901



5900

What do you want to do

Tools

Description

Aboriginal Cultural Heritage (ACH) Directory

Place 5900

WARRACHUPPIN ROCK

Details

ID

5900

ACH Identifier

ACH-00005900

Name

WARRACHUPPIN ROCK

Status

ACH Directory

ACH Type

Place

Place Type

Artefacts / Scatter; Painting

Region

Metro/Wheatbelt

State Significance

No

Culturally Sensitive

No

Culturally Sensitive Nature

No Gender / Initiation Restrictions

Restricted Place

No

Boundary Reliable

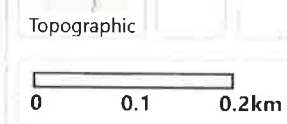
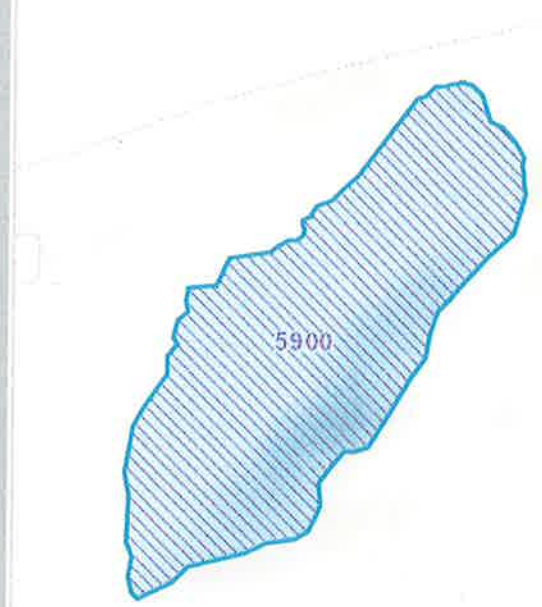
Yes

Knowledge Holders

*Registered Knowledge Holder names available from DPLH

Legacy Place Status (as at 30 June 2023)

Registered Site





5512

What do you want to do

Tools

Description

Aboriginal Cultural Heritage (ACH) Directory

Place 5512

CHIDDARCOOPING HILL

Details

ID

5512

ACH Identifier

ACH-00005512

Name

CHIDDARCOOPING HILL

Status

ACH Directory

ACH Type

Place

Place Type

Painting

Region

Metro/Wheatbelt

State Significance

No

Culturally Sensitive

No

Culturally Sensitive Nature

No Gender / Initiation Restrictions

Restricted Place

No

Boundary Reliable

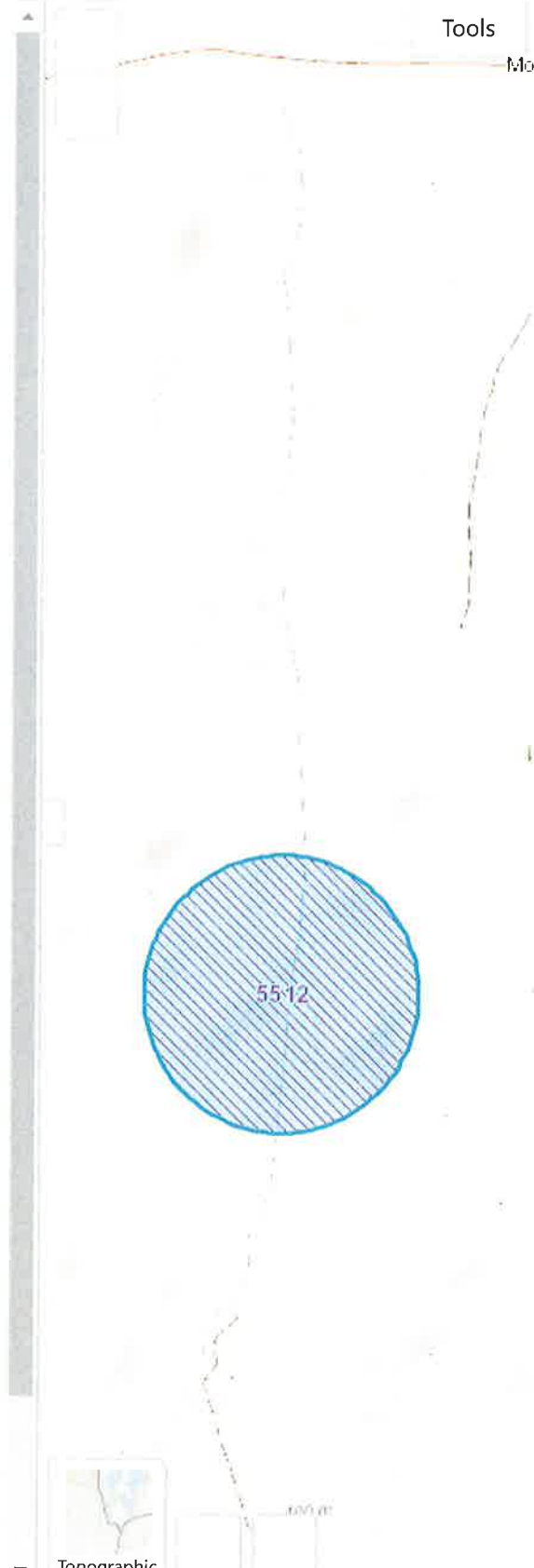
No

Knowledge Holders

*Registered Knowledge Holder names available from DPLH

Legacy Place Status (as at 30 June 2023)

Registered Site





5063

What do you want to do

Tools

Description

Aboriginal Cultural Heritage (ACH) Directory

Place 5063

CHIDDARCOPPING HILL

Details

ID

5063

ACH Identifier

ACH-00005063

Name

CHIDDARCOPPING HILL

Status

ACH Directory

ACH Type

Place

Place Type

Painting

Region

Metro/Wheatbelt

State Significance

No

Culturally Sensitive

No

Culturally Sensitive Nature

No Gender / Initiation Restrictions

Restricted Place

No

Boundary Reliable

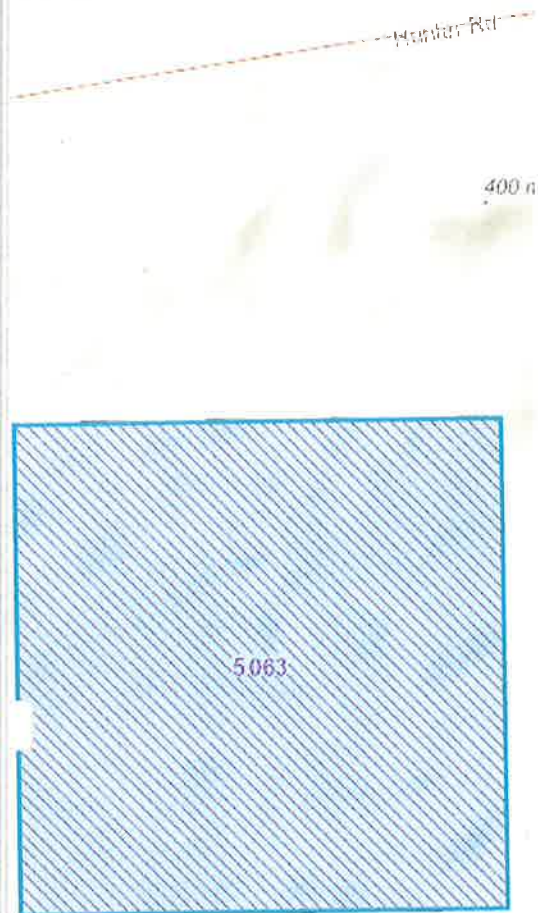
No

Knowledge Holders

*Registered Knowledge Holder names available from DPLH

Legacy Place Status (as at 30 June 2023)

Registered Site



Home



Layers



5063



Topographic

0 0.2 0.4km

400 m



5887

What do you want to do

Tools

Description

Aboriginal Cultural Heritage (ACH) Directory

Place 5887

ELACHBUTTING HILL

Details

ID

5887

ACH Identifier

ACH-00005887

Name

ELACHBUTTING HILL

Status

ACH Directory

ACH Type

Place

Place Type

Painting

Region

Metro/Wheatbelt

State Significance

No

Culturally Sensitive

No

Culturally Sensitive Nature

No Gender / Initiation Restrictions

Restricted Place

No

Boundary Reliable

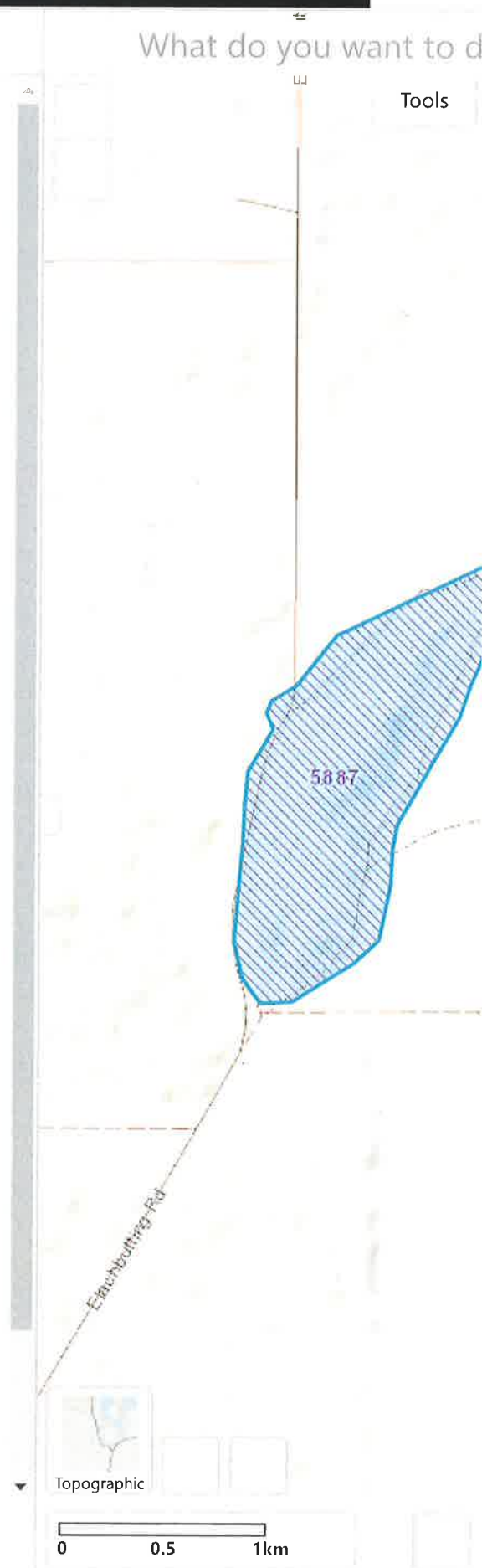
Yes

Knowledge Holders

*Registered Knowledge Holder names available from DPLH

Legacy Place Status (as at 30 June 2023)

Registered Site



Home



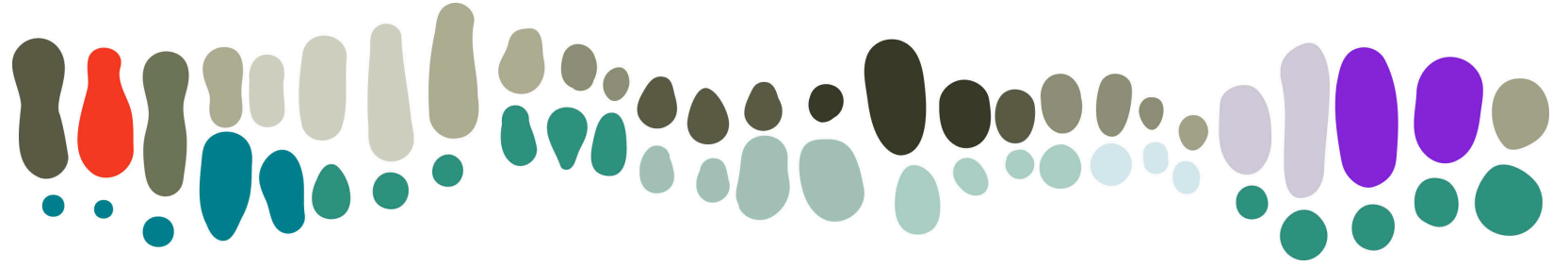
Layers



5887



OFFICIAL



Aboriginal Cultural Heritage Act 2021



Minister Buti – Aboriginal Cultural Heritage Act 2021



Implementation of the *Aboriginal Cultural Heritage Act 2021*

- On 1 July 2023 Western Australia will be moving to new legislation for the protection of Aboriginal cultural heritage:
 - the *Aboriginal Cultural Heritage Act 2021* will be proclaimed
 - the *Aboriginal Cultural Heritage Regulations 2022* will come into effect
 - the *Aboriginal Heritage (Marandoo) Act 1992* will be repealed
- Limited functions of the *Aboriginal Heritage Act 1972*, associated with live section 18 and regulation 10 applications, will remain in place for a period of six months.



2023 Program



- Proclamation of the *Aboriginal Cultural Heritage Act 2021*
- Gazette Regulations and statutory guidelines
- LACHS Readiness grants fund (\$80k)
- Designation of LACHS – each LACHS to receive \$200K grant on appointment
- Finalise selection of 4 new ACH Council members & ongoing Council support
- Finalise completion of ACHKnowledge
- Implement education program
- Finalise repeal of the Marandoo Act
- Ensure all 78 Protected Areas are ready for transition on 1 July
- Develop and implement TAFE ACH Training Program
- Internal resourcing/capacity building



Implementation of the *Aboriginal Cultural Heritage Act 2021*

- The new Act was the culmination of 4 years of engagement that included three phases of formal consultation between 2018 – 2020
- Passed by Parliament in December 2021
- The new Act is radically different from the 1972 Act:
 - no assessment of Aboriginal people's cultural heritage by a Government committee
 - proponents required to undertake due diligence prior to undertaking activities
 - approvals process requiring engagement with Aboriginal people
 - acknowledges and provides roles for native title holders, knowledge holders and traditional custodians
 - ability for Aboriginal organisations to be appointed as a LACHS
 - substantially increased penalties for breaches
 - new suite of protection mechanisms such as Stop Activity and Prohibition orders



Aboriginal Cultural Heritage Act 2021

Tools for protecting cultural heritage



Objects and Principles of the Aboriginal Cultural Heritage Act 2021

8. Objects of Act	9. Principles relating to Aboriginal cultural heritage	10. Principles relating to management of activities that may harm Aboriginal cultural heritage
<p>(1) The objects of this Act are as follows —</p> <p>(a) to recognise —</p> <p>(i) the fundamental importance to Aboriginal people of Aboriginal cultural heritage and the central role of Aboriginal cultural heritage in Aboriginal communities past, present and future; and</p> <p>(ii) that Aboriginal people have custodianship over Aboriginal cultural heritage; and</p> <p>(iii) the value of Aboriginal cultural heritage to Aboriginal people and the wider Western Australian community; and</p> <p>(iv) the living, historical and traditional nature of Aboriginal cultural heritage;</p> <p>(b) to recognise, protect, conserve and preserve Aboriginal cultural heritage;</p> <p>(c) to manage activities that may harm Aboriginal cultural heritage in a manner that provides —</p> <p>(i) clarity, confidence and certainty; and</p> <p>(ii) balanced and beneficial outcomes for Aboriginal people and the wider Western Australian community;</p> <p>(d) to promote an appreciation of Aboriginal cultural heritage.</p> <p>2) In the pursuit of the objects of this Act, the following principles must be observed — (a) the principles set out in section 9 relating to Aboriginal cultural heritage;</p> <p>(b) the principles set out in section 10 relating to the management of activities that may harm Aboriginal cultural heritage.</p>	<p>The principles relating to Aboriginal cultural heritage are as follows —</p> <p>(a) Aboriginal people should be recognised as having a living relationship with, and as being the primary custodians of, Aboriginal cultural heritage;</p> <p>(b) Aboriginal people should, as far as practicable, be involved in —</p> <p>(i) the recognition, protection, conservation and preservation of Aboriginal cultural heritage; and</p> <p>(ii) the management of activities that may harm Aboriginal cultural heritage;</p> <p>(c) as far as practicable —</p> <p>(i) Aboriginal ancestral remains should be in the possession, and under the custodianship and control, of Aboriginal people;</p> <p>(ii) secret or sacred objects should be in the possession, and under the custodianship, ownership, and control, of Aboriginal people;</p> <p>(iii) Aboriginal ancestral remains and secret or sacred objects that are not in the possession, and under the custodianship and control, of Aboriginal people should be returned to Aboriginal people</p>	<p>The principles relating to the management of activities that may harm Aboriginal cultural heritage are as follows —</p> <p>(a) it should be recognised that —</p> <p>(i) places, objects and landscapes have a range of different values for different individuals, groups or communities, and those values may change for an individual, group or community over time; and</p> <p>(ii) those values includes social, spiritual, historical, scientific, economic and aesthetic values;</p> <p>(b) the range of different values for places, objects and landscapes held by different individuals, groups or communities, at particular times and over time, should be recognised and respected;</p> <p>(c) places and objects exist within landscapes and should be considered in that context;</p> <p>(d) as far as practicable, in order to utilise land for the optimum benefit of the people of Western Australia, the values held by Aboriginal people in relation to Aboriginal cultural heritage should be prioritised when managing activities that may harm Aboriginal cultural heritage.</p>



Key components of ACH Act



- Aboriginal people empowered to determine what ACH is protected (Part 1)
 - existing registered sites and lodged places transition to new Directory
- ACH Council (Part 2)
 - two Aboriginal co-chairs (M&F); up to nine additional members; majority Aboriginal
 - designates LACHS, approves permits & agreed plans, recommendations to Minister
- LACHS (Part 2) – active role for Aboriginal people in heritage management
 - one-stop shop for proponents; role in negotiating ACHMPs
 - funding for capacity building; able to charge fee for service for ACHMPs
- Aboriginal ancestral remains and secret and sacred objects (SSO) (Part 3)
 - ancestral remains must be returned to rightful custodians
 - SSO reported to Council; government must return; can't be sold/removed from WA
- Protected Areas for ACH of Outstanding Significance (Part 4)
 - existing 78 Protected Areas transition under new Act
 - exclusive vesting with Minister removed to allow Aboriginal groups to manage

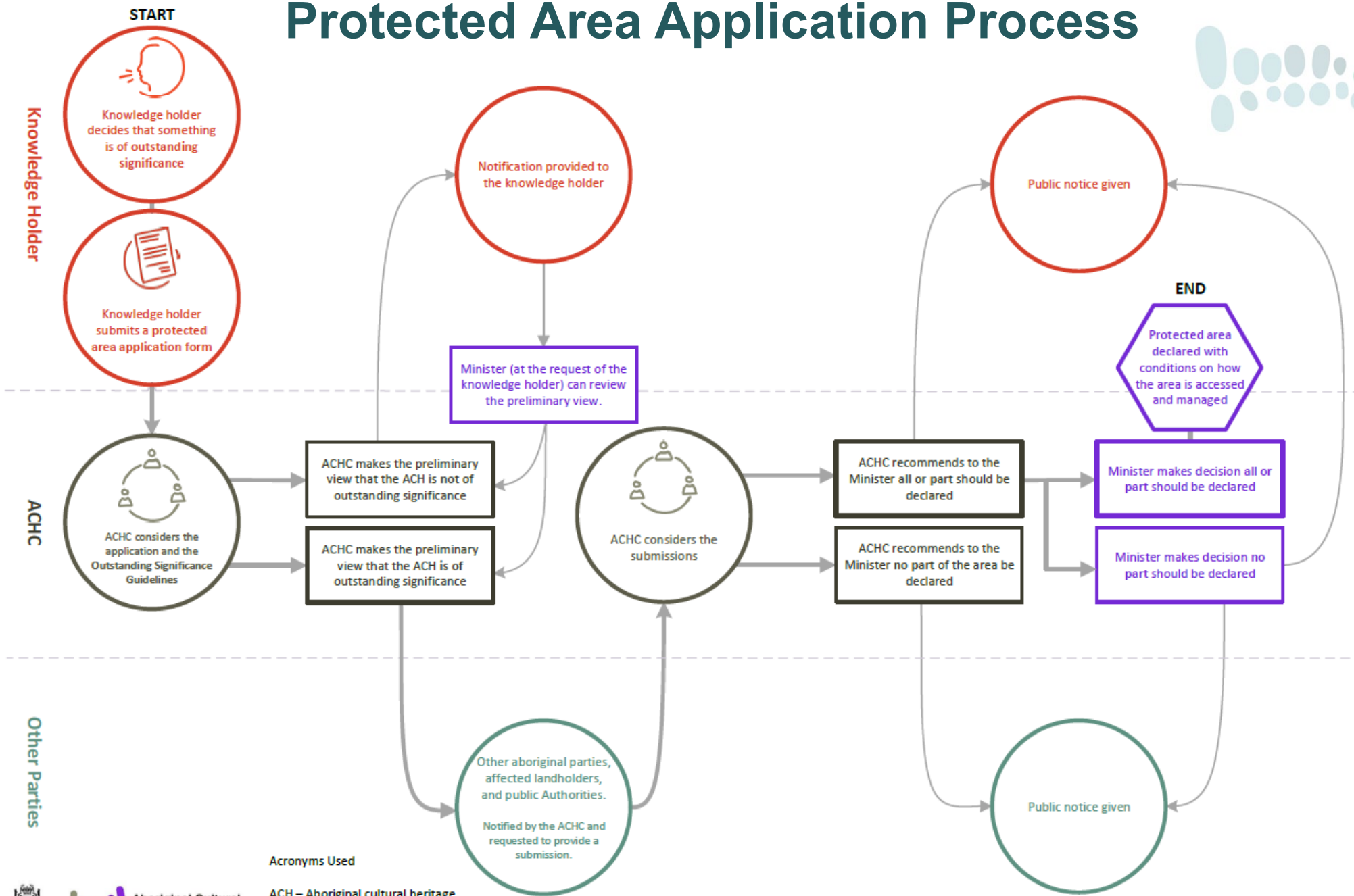


Aboriginal Cultural Heritage (ACH) vs Protected Areas (PA)

	Aboriginal Cultural Heritage (ACH)		Protected Area (PA)
Definition	The tangible and intangible elements that are important to the Aboriginal people of the State, and are recognised through social, spiritual, historical, scientific or aesthetic values, as part of Aboriginal tradition.		ACH considered to be of outstanding significance to a knowledge holder or a group or community which consist of knowledge holders for the area. The knowledge holder(s) may apply for a protected area to be declared over the boundary of the ACH.
Process of registration	Placed on the ACH Directory through submission of a form		Declared a PA through an order following approval by the Governor following an application
Who can nominate?	Anyone can register ACH, either as a standalone submission, or as part of an ACH Management Plan Application, ACH Permit Application.		An application for a Protected Area can only be made by a knowledge holder and will need to provide evidence as to why the proposed protected area is of outstanding significance. <i>The Act does not require knowledge holders to disclose any culturally sensitive information.</i>
Who can access?	Access to ACH may be restricted for cultural reasons, or because there is a high risk that the ACH may be harmed or adversely affected. Information available on the ACH may be restricted due to cultural sensitive information.		No-one can access and undertake activities within the area other than an Aboriginal person undertaking their traditional rights and responsibilities, and/or where the conditions of the Protected Area or regulations otherwise allow.
Giving Notice	ACH can be added to the Directory without giving notice		Giving notice is part of the assessment process
Is it an offence to harm?	✓		✓
Can you undertake Exempt Activities?	✓		✗
Can you undertake T1 activities?	✓	Take all possible steps to avoid harm to ACH	✗
Can you undertake T2 activities?	✓	May require submission of an ACH Permit or ACH Management Plan	✗
Can you undertake T3 activities?	✓	May require initiation of ACH Management Plan process	✗



Protected Area Application Process

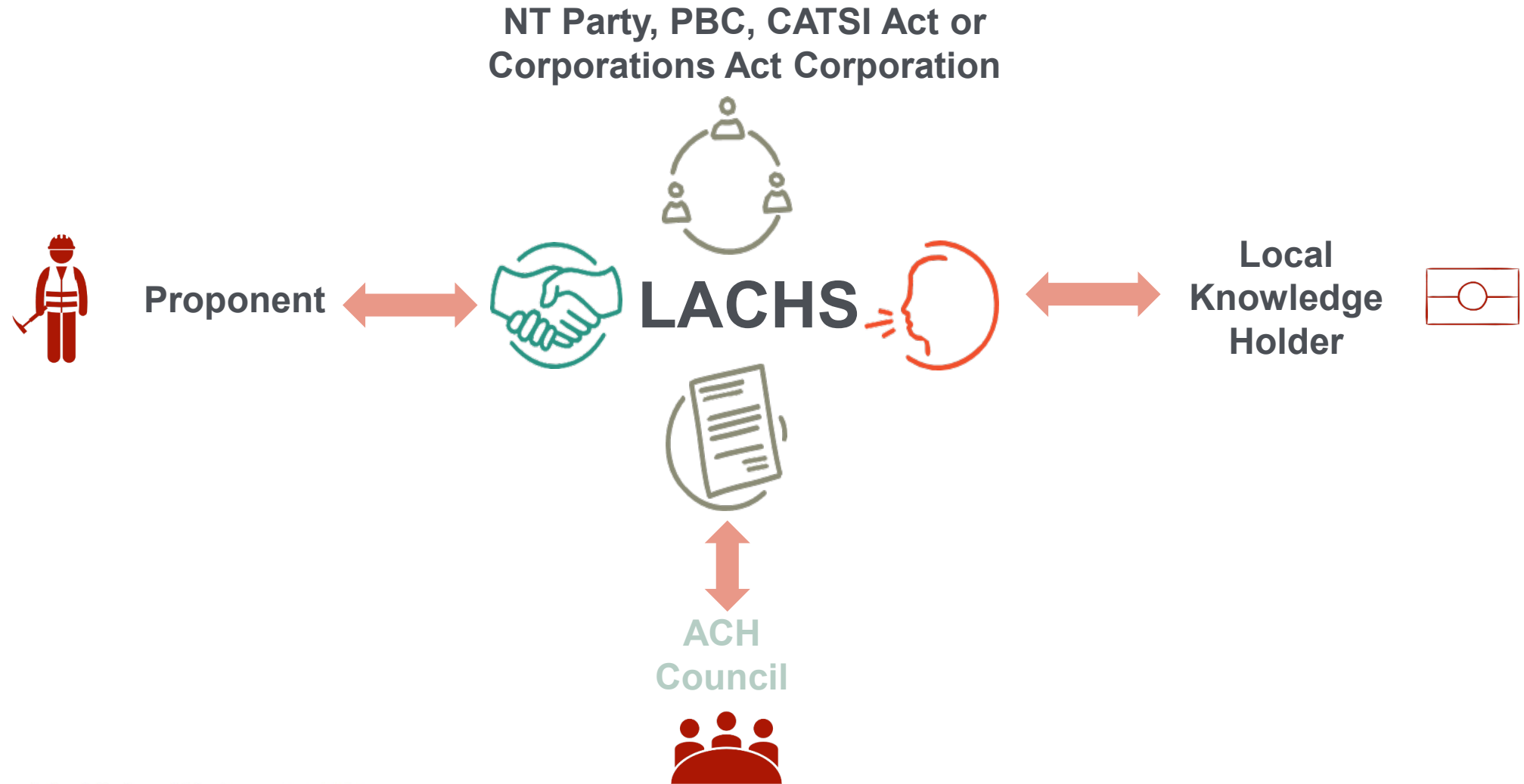


Acronyms Used

ACH – Aboriginal cultural heritage
 ACHC – Aboriginal Cultural Heritage Council



LACHS and ACH Management System (Part 2)



Land Use Approvals (Part 6)



Replacing Section 18 Process

- No requirement to consult with Aboriginal people
- No alignment with native title
- Does not allow for new information on ACH
- One size fits all process
- Approvals are not time limited
- Approvals cannot be cancelled or suspended
- Decision making is not transparent



Land Use Approvals (Part 6)



Policy Objectives

- Aboriginal people and proponents *work together to reach agreements* regarding the management of ACH
- Land use activities managed in a manner that *avoids or minimises* harm to Aboriginal cultural heritage where possible
- System that *provides clarity and certainty* of process and consultation for all stakeholders
- System that facilitates the making of well informed decisions
- Approval process where the effort required to seek an approval is commensurate with the level of impact an activity may cause
- Aboriginal people to be involved in the decision making process
- Approval only required when proposed activity may harm heritage



Land Use Approvals (Part 6)



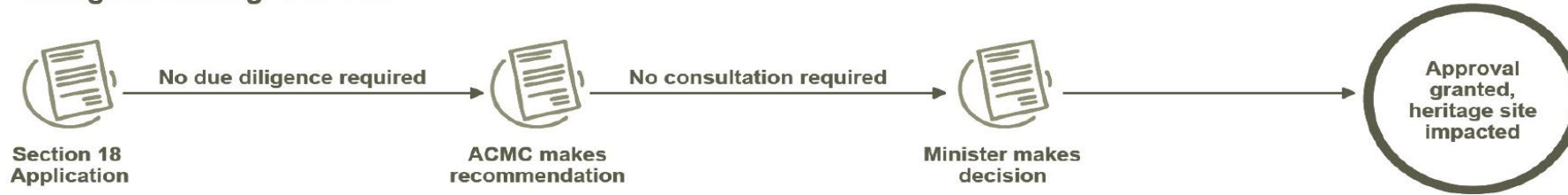
Tier Category	Description	Approval Pathway
Exempt Activity <i>Activities specified in the ACH Act</i>	'Small Scale Residential' 'Emergency Services', 'Recreational Activities' 'Like for Like or less'	Does not require Approval <i>Proponents encouraged to avoid ACH</i>
Tier 1 <i>Activities will be specified in the Regulations</i>	Minimal Ground Disturbance Activities	Does not require Approval <i>Proponents takes all reasonable steps possible to avoid or minimise risk of harm ACH</i>
Tier 2 <i>Activities will be specified in the Regulations</i>	Low Ground Disturbance Activities	Requires issue of <u>ACH Permit</u> by ACH Council <i>Proponents takes all reasonable steps possible to avoid or minimise risk of harm ACH</i>
Tier 3 <i>Activities will be specified in the Regulations</i>	Moderate to High Ground Disturbance Activities	Where Aboriginal Party and Proponent reach agreement ACH Council <u>approves ACH Management Plan.</u> Where Aboriginal Party and Proponent are unable to reach agreement it is <i>the decision of the Minister whether or not to authorise an ACH Management Plan</i>



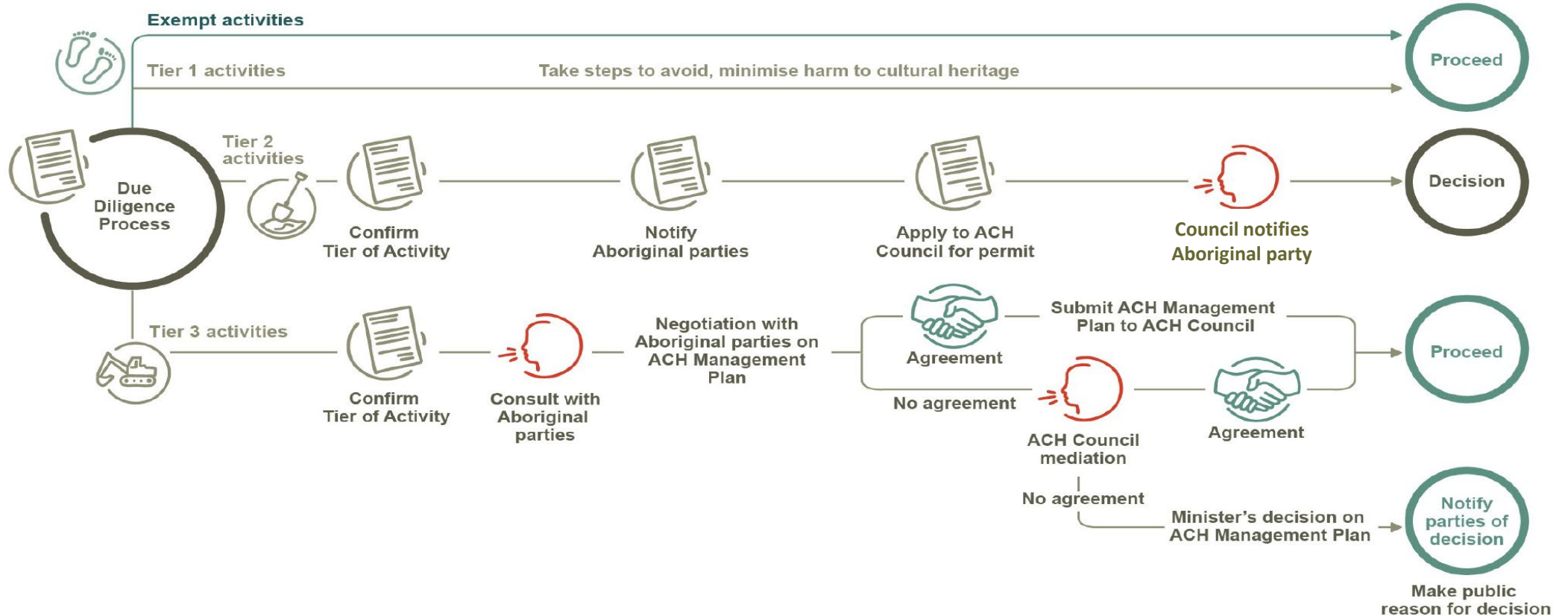


Comparison: AHA Section 18 process and the Aboriginal Cultural Heritage Act 2021 tiered assessment process

Aboriginal Heritage Act 1972



Aboriginal Cultural Heritage Act 2021



ACH Management Plans (Part 6)

ACH Management Plans need to:

- Set out how activity is managed to avoid or minimise impact to ACH
- Include an ACH Impact Statement
- Demonstrate **informed consent** from the Aboriginal parties
 - full and proper disclosure of information by proponent
 - consent must be given voluntarily, without coercion, intimidation or manipulation
 - *ACH Act nullifies 'non-objection' clause found in native title agreements*
- Ensure contingency arrangements for new information about ACH
- Where *agreement is reached* between proponent and Aboriginal party, *ACH Council approves the Plan*
- When agreement *cannot be reached*, ACH Council required to consider the views of the Aboriginal party and the proponent and *can act as a mediator*



ACH Management Plans (Part 6)



Minister's Role

- Minister only makes decision where proponent and Aboriginal party cannot reach agreement
- Minister can only make a decision if ACH Council satisfied that:
 - consultation has been undertaken
 - reasonable steps are in place to avoid or minimise the risk of harm to ACH
- Minister must be satisfied as to these matters and also consider if it is '***in the interests of the State***'
 - includes ***economic and social interest of Aboriginal people and future generations.***
- Parties given notice of decision and reasons for the decision



Key components of ACH Act (continued)



- Minister able to issue new Orders (Part 7)
 - Stop Activity and Prohibition Orders where unauthorised harm or new information
- ACH Protection Agreements (Part 8)
 - recognition, protection, conservation, restoration or management
- ACH Directory to replace Register of Aboriginal Sites (Part 9)
 - ACH, Protected Areas, ACH Permits & Plans, LACHS, Knowledge Holders
 - duty to report ACH (except Aboriginal people and if requested by Aboriginal people)
- Offences & securing compliance (Parts 5 & 10)
 - maximum penalty of \$10M; statute of limitations period increased to 6 years
 - appointment of Inspectors and Aboriginal Inspectors
 - compensation to Aboriginal people if ACH is harmed without authorisation



ACH Council



- Friday 14 October 2022 marked the inaugural meeting of the Council
- Co-chairs Ms Irene Stainton and Mr Mark Bin Bakar
- Five members
Ms Merle Carter,
Mr Graham Castledine,
Dr Debbie Fletcher,
Ms Belinda Moharich
and Mr Kevin Walley



Front left: Co-chair Irene Stainton, Minister Buti and Co-chair Mark Bin Bakar ...



2022 Co-design Schedule

Phase 1:

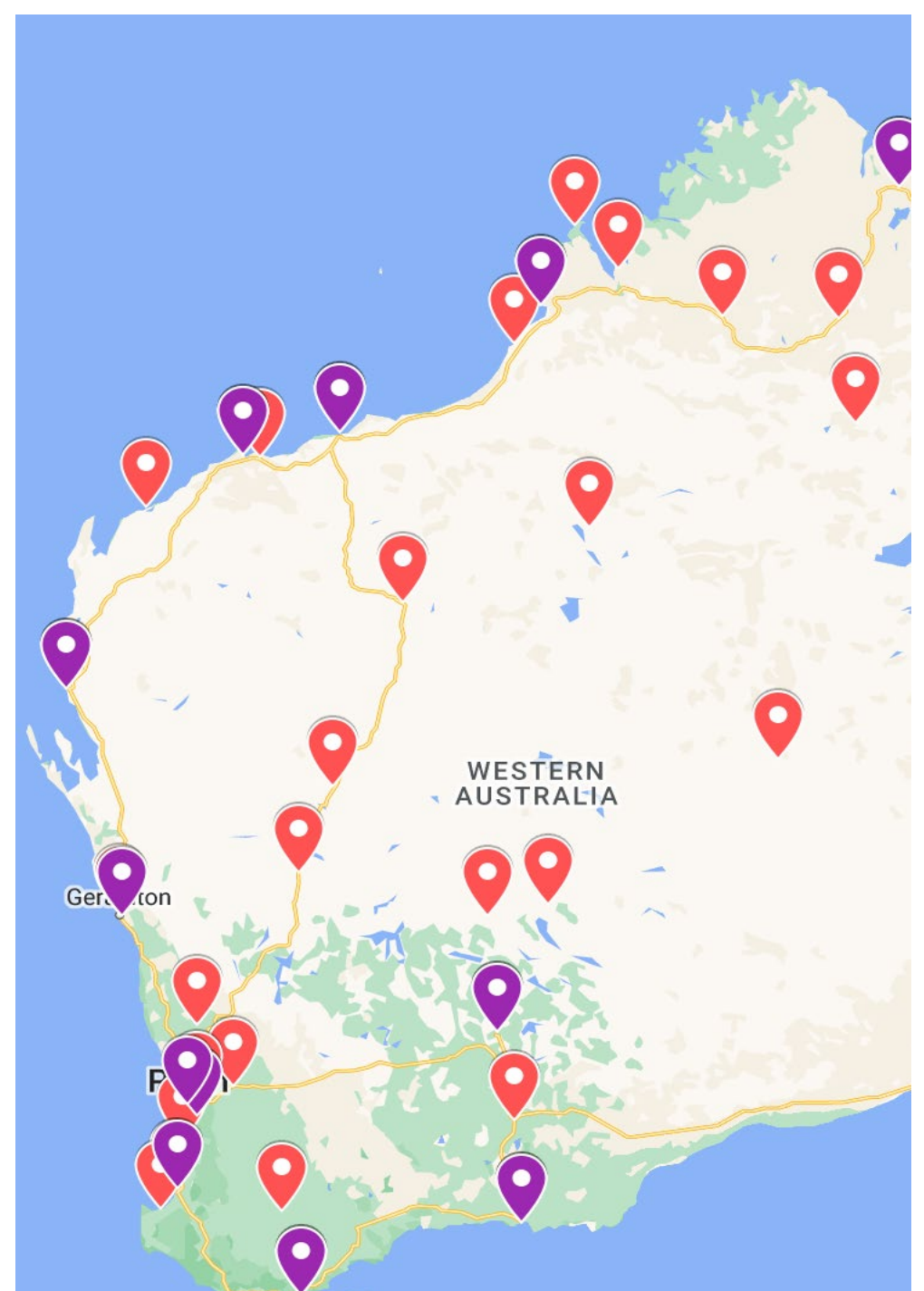
12 locations
16 Workshops
77 submissions received

Phase 2:

32 locations
40 Workshops
54 submissions received

Phase 3:

33 locations
35 Workshops
92 submissions.



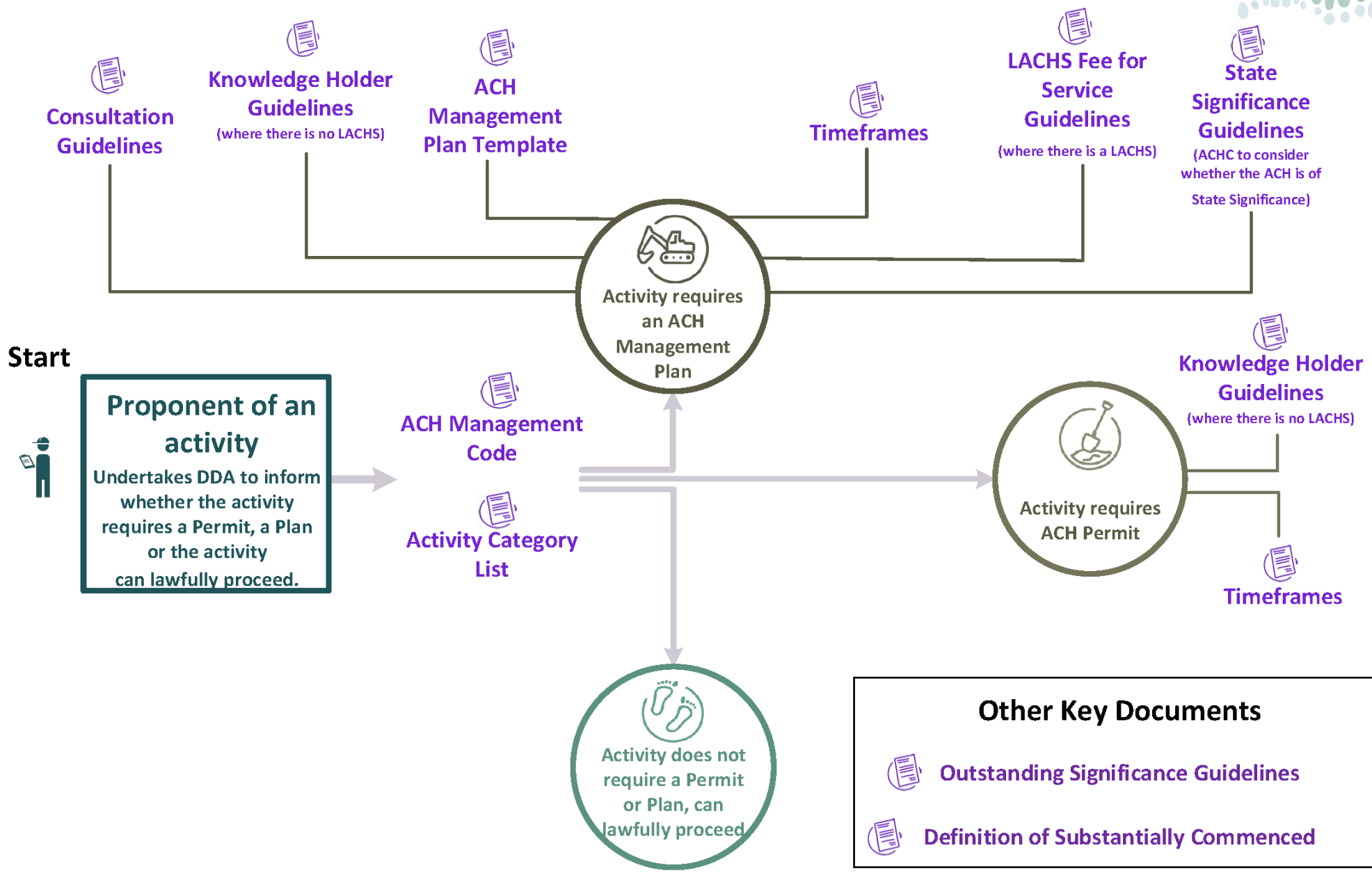
Co-design – challenges



- **Timeframes** – less than 12 months to co-design important documents
- **Diverse stakeholder group** – disparate views from different stakeholder groups – difficulty arriving at ‘agreed positions’
- **Lack of familiarity with *the Act***– not all stakeholders are across the details of the legislation (ACH Act but also the 1972 Act)
- **Legal framework** – many suggestions put forward beyond the scope of the legislation
- **Other legal considerations** – documents need to be legally robust in the context of the overarching legislation



Overview of documents subject to the co-design process



Co-design – contentious areas



- **Activity Tiers** – determining which activities belong within which category and treatment of existing ground disturbance
- **ACH Management Code** – determining the level of due diligence required for different tiers of activities, particularly whether ACH exists and risk of harm
- **Fee for Service Guidelines** – determining what are reasonable fees that a LACHS can charge proponents
- **Timeframes** – determining some of the timeframes associated with ACH permit and ACH management plan application process
- **Consultation Guidelines** – where is the balance between under/over consulted and impost on proponents
- **Knowledge Holder Guidelines** – who decides/provides advice as to who is a knowledge holder





1. Activity Tiers

- Regulations gazetted on 19 May 2023
 - will be reproduced as a table for ease of use in Management Code and on DPLH website
- Based on substantial stakeholder feedback through the co-design process and with assistance of Activity Categories Working Group
- Activities categorised into land use/activity types
- Includes exempt activities and three tiers based on level of ground disturbance
- Includes general and catch all categories





1. Activity Categories

Exempt Activities include:

- Emergency management activities to prevent imminent loss of life, prejudice to the safety, or harm to the health, of persons or animals.
 - Recreational activities
 - Travelling on existing roads or tracks including driving across previously disturbed ground
 - Burning carried out by a public authority for fire prevention and control
 - Maintaining existing infrastructure in a way that does not involve new disturbance to ground
 - Undertaking activities that are essentially 'like for like' activities
 - Developments on residential lots less than 1,100 m²
 - Lifestyle and general maintenance activities associated with a residential building, including gardening, repairs and carrying out minor development
 - Small development activities included in the *Local Planning Scheme Regulations 2015*
 - Setting up and using a temporary camp
- Important to note the 1972 Act not include any exemptions – all activities require approval





1. Activity Tiers

- Other activities subject to particular stakeholder concerns:
 - Marking out (pegging) a tenement – **Tier 1**
 - Erecting or installing a fence in a way that does not involve clearing – **Tier 1**
 - Complying with a notice given under the Bush Fires Act 1954 section 33(1) or a direction given under section 33(4)(a) of that Act – **Tier 1**
 - Metal detecting and scrape and detect using handheld tools – **Tier 1**.
 - Construction or renovation of a residential building on a lot 1100 m² or larger – **Tier 2**
 - General activities categorised based on the amount of disturbance (e.g. removing less than 4kg = **Tier 1**; 4kg to 20 kg = **Tier 2**; over 20 kgs = **Tier 3**).



2. ACH Management Code



Needs to be viewed from a robust legal perspective as the process establish a defence for a proponent who harms Aboriginal cultural heritage.

Tier 1

Not require any form of notification however proponent may be required to undertake a visual inspection; need to avoid/minimise harm

Tier 2

Proponent required to notify Aboriginal parties where proposed activity may harm ACH (including unsure whether will harm ACH); need to avoid/minimise harm

Tier 3

Need to undertake ACH Investigation where unknown whether ACH within activity area – may range from meetings to desktop assessments to undertaking surveys

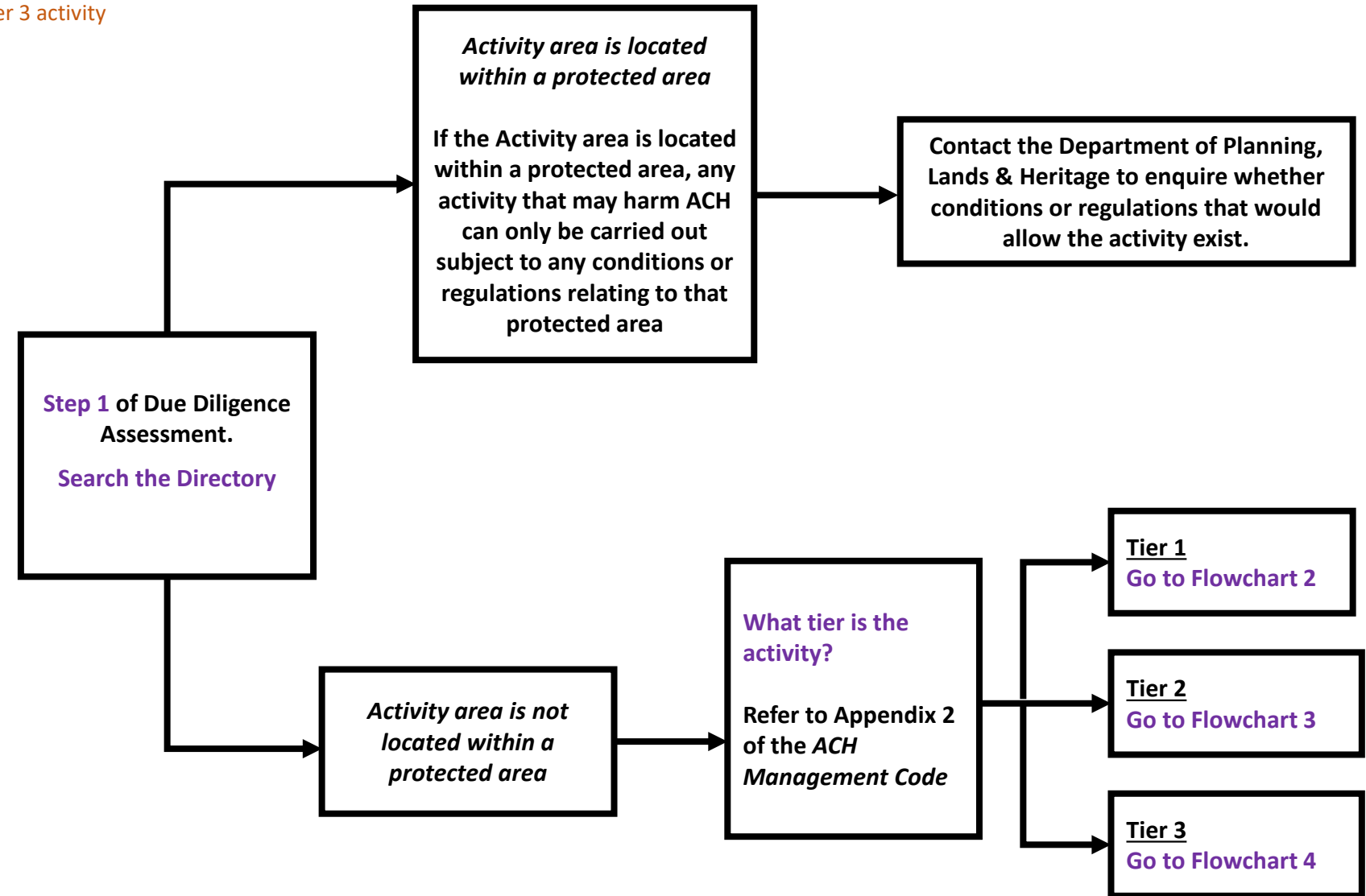


Flowchart 1 – Commencement of Due Diligence Assessment

- Whether there is a Protected Area
- Whether the proposed activity is an exempt activity
- Whether the proposed activity is a Tier 1, Tier 2 or Tier 3 activity

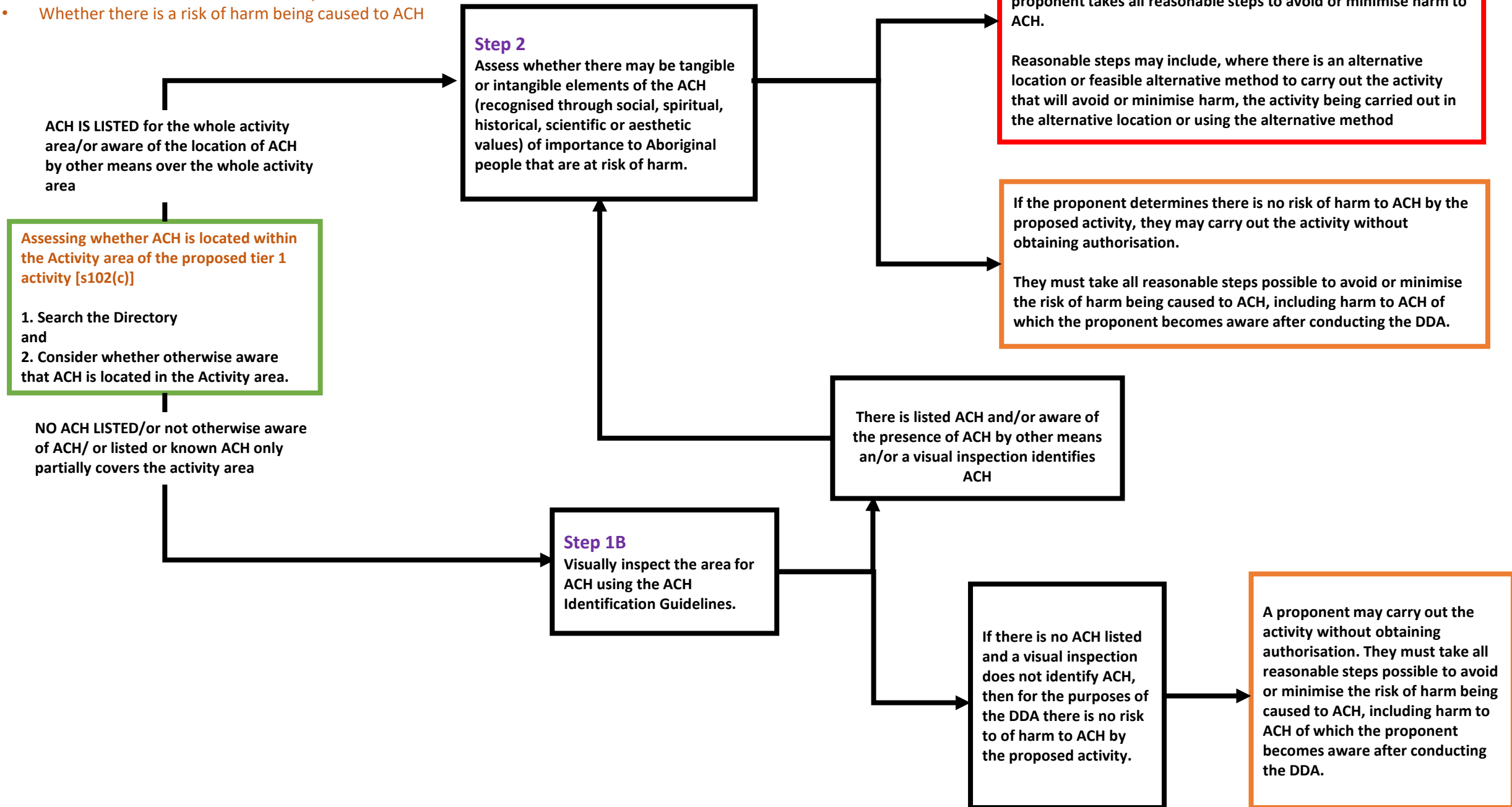
Flowchart 1 assumes the proponent has already established whether the proposed activity is an exempt activity noting that:

- *Activities that are 'like for like' or less, are exempt activities.*
- *Exempt activities may proceed without completion of a due diligence assessment.*
- *Exempt activities cannot be undertaken within a protected area unless conditions or regulations associated with the protected area order permit the activity.*
- *The proponent of the activity must take responsibility to establish whether the proposed activity is planned to be carried out is within a protected area by checking the ACH Directory.*



Flowchart 2 – Due Diligence Assessment for Tier 1 Activities

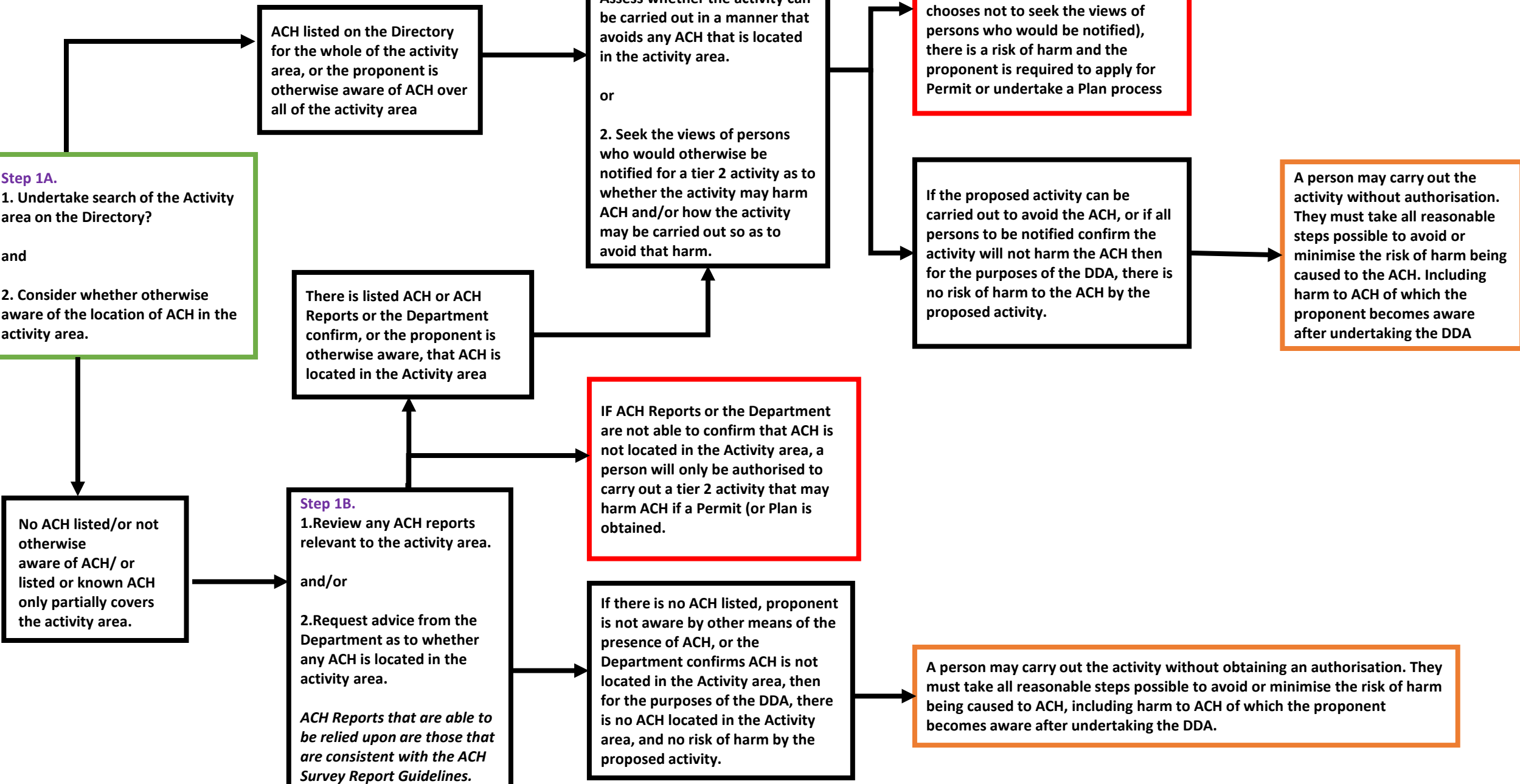
- Whether ACH is located in the activity area
- Whether there is a risk of harm being caused to ACH



Flowchart 3 – Due Diligence Assessment for Tier 2 Activities

OFFICIAL

- Whether ACH is located in the activity area
- Whether there is a risk of harm being caused to ACH



Step 1A.
 1. Undertake search of the Activity area on the Directory?
 and
 2. Consider whether otherwise aware of the location of ACH in the activity area.

No ACH listed/or not otherwise aware of ACH/ or listed or known ACH only partially covers the activity area.

ACH listed on the Directory for the whole of the activity area, or the proponent is otherwise aware of ACH over all of the activity area

There is listed ACH or ACH Reports or the Department confirm, or the proponent is otherwise aware, that ACH is located in the Activity area

Step 1B.
 1. Review any ACH reports relevant to the activity area.
 and/or
 2. Request advice from the Department as to whether any ACH is located in the activity area.
ACH Reports that are able to be relied upon are those that are consistent with the ACH Survey Report Guidelines.

Step 2.
 1. Assess the risk of harm to ACH:
 Assess whether the activity can be carried out in a manner that avoids any ACH that is located in the activity area.
 or
 2. Seek the views of persons who would otherwise be notified for a tier 2 activity as to whether the activity may harm ACH and/or how the activity may be carried out so as to avoid that harm.

IF ACH Reports or the Department are not able to confirm that ACH is not located in the Activity area, a person will only be authorised to carry out a tier 2 activity that may harm ACH if a Permit (or Plan is obtained).

If there is no ACH listed, proponent is not aware by other means of the presence of ACH, or the Department confirms ACH is not located in the Activity area, then for the purposes of the DDA, there is no ACH located in the Activity area, and no risk of harm by the proposed activity.

If the activity cannot be carried out so as to avoid the ACH located in the Activity area (and the proponent chooses not to seek the views of persons who would be notified), there is a risk of harm and the proponent is required to apply for Permit or undertake a Plan process

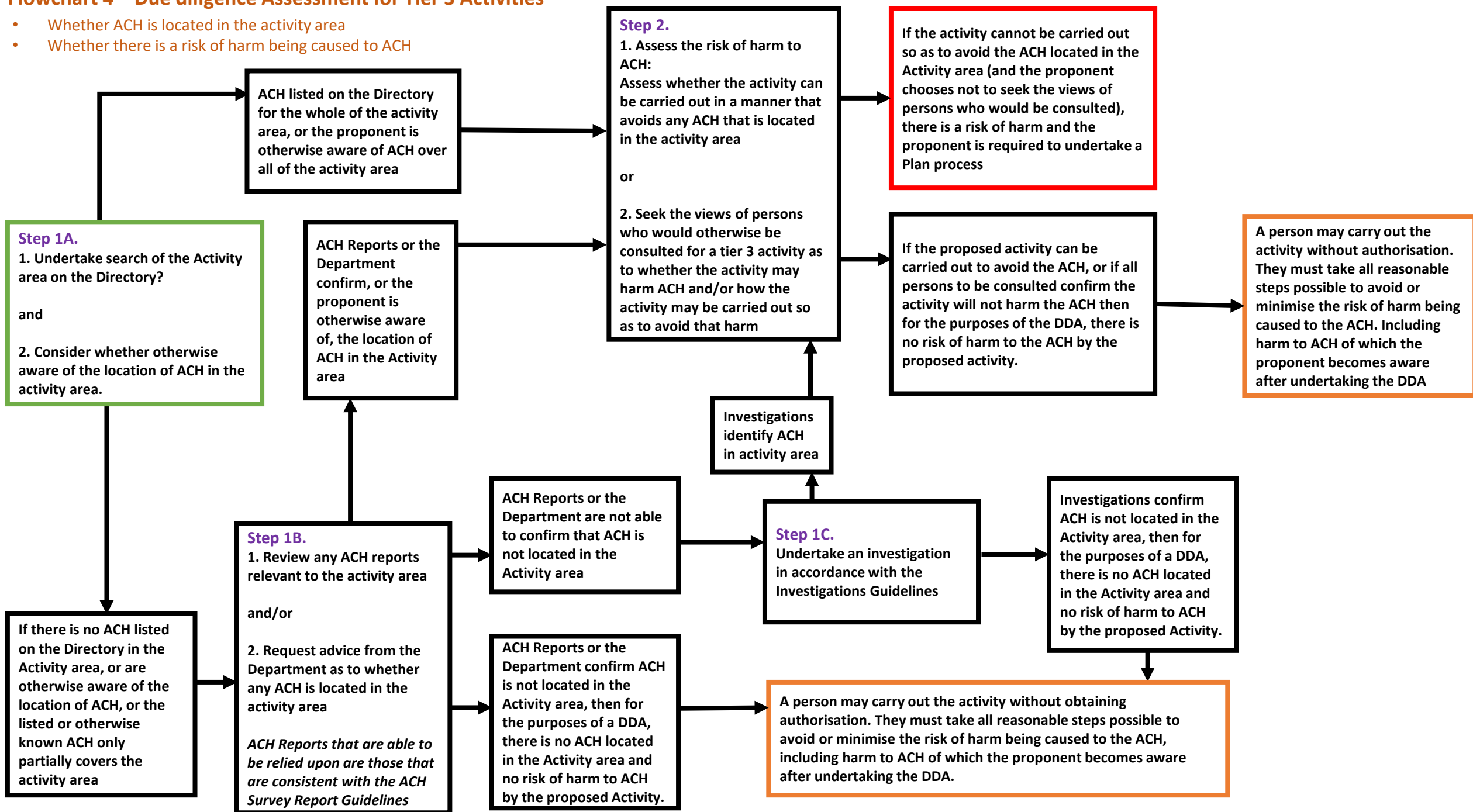
If the proposed activity can be carried out to avoid the ACH, or if all persons to be notified confirm the activity will not harm the ACH then for the purposes of the DDA, there is no risk of harm to the ACH by the proposed activity.

A person may carry out the activity without authorisation. They must take all reasonable steps possible to avoid or minimise the risk of harm being caused to the ACH. Including harm to ACH of which the proponent becomes aware after undertaking the DDA

A person may carry out the activity without obtaining an authorisation. They must take all reasonable steps possible to avoid or minimise the risk of harm being caused to ACH, including harm to ACH of which the proponent becomes aware after undertaking the DDA.

Flowchart 4 – Due diligence Assessment for Tier 3 Activities

- Whether ACH is located in the activity area
- Whether there is a risk of harm being caused to ACH



3. Consultation Guidelines

- Consultation guidelines establish minimum requirements regarding making initial contact, and the consultation meetings that need to take place.
- These guidelines require three consultations for the purposes outlined in the table.
- Proponents and Aboriginal parties can negotiate for fewer, or more consultations should there be a requirement.
- Only LACHS are required to be paid for participation in consultations.

Who should be consulted ?	Follow up if no response to Initial Contact	Consultation		
		Meeting 1	Meeting 2	Meeting 3
Each LACHS for the area or a part of the area	Where there is no response to the initial contact, further attempts at initial contact must be undertaken once per week for a minimum period of a further three weeks .	The first meeting is for the proponent to provide background, objectives and proposed outcomes of the project and an invitation to the second and third meetings.	The second meeting is for the persons to be consulted to be able to state and explain their position on the proposed activity, including the identity and characteristics of the ACH located in the area of the activity and how impacts can be avoided or minimised.	The third meeting is for the proponent to discuss how the views provided in the second meeting have been addressed as part of the preferred method for carrying out the activity.
<p>If there is no LACHS for the area or a part of the area — each native title party and each knowledge holder for the area or the part of the area.</p> <p>If there is not a LACHS, native title party or knowledge holder — each NTRB for the area or the part of the area.</p>	<p>Where there is no response to the initial contact, further attempts at initial contact must be undertaken across a minimum period of a further 10 weeks as follows:</p> <ul style="list-style-type: none"> • once a fortnight for the first the first 8 weeks; then • once per week for the remaining 2 weeks. 			
Parties may agree on an alternative consultation framework				

4. Knowledge Holder Guidelines



Step 1: Search the Directory and contact the appropriate parties

- To identify the knowledge holders that are to be notified or consulted, the proponent must first:
 1. search the Directory to determine if there is a knowledge holder for the area; and
 2. seek the advice of each native title party or, where there is no native title party, the native title representative body (NTRB), for the area.

Step 2: Seek advice from the Department

- After completing Step 1, a proponent must contact DPLH for advice as to the identity and contact details of knowledge holders for the relevant area.
- If DPLH able to provide identity/contact details of all knowledge holders, Step 3 not required.
Privacy considerations mean DPLH is limited as to what contact details it can provide without the individual's consent.

Step 3: Public notice

- If DPLH advises cannot provide contact details of all knowledge holders for the area, proponent must give public notice on ACH Council's website requesting knowledge holders to contact proponent or Council.



5. LACHS Fee for Service Guidelines

SERVICE PROVIDER	RATE	
	Hourly	Daily
LHO	\$80 - \$120*	\$600 - \$900*
LSHO	\$120 - \$160*	\$900 - \$1200*
Chief Operating Officer	\$160 - \$240*	\$1200 - \$1800*
Chief Executive Officer	\$240 - \$280*	\$1800 - \$2100*
Aboriginal Consultant	\$80 - \$120*	\$600 - \$900*
Senior Aboriginal Consultant	\$120 - \$160*	\$900 - \$1200*
Heritage Professionals	Rates as per professional standards	
Legal Professionals (including in-house)	Rates as per the Legal Profession (Solicitors Costs) Determination made under section 275 of the <i>Legal Profession Act 2008</i> .	
Other Expert Service Providers	Up to \$300	Up to \$2250
Administration fee	15%	
*Very Remote uplift is applicable		

Maximum fee for submission on Tier 2 permit application is \$500.



6. Protected Area Guidelines



Factor	Description
Community health	Where harm to the ACH has the potential to cause physical, emotional or spiritual harm to an individual, group or a community, particularly where there is a cultural obligation in accordance with Aboriginal tradition to prevent harm to the ACH.
Sacred	Aboriginal sacred tradition includes, but is not limited to, Dreaming places, Law grounds and other places, objects and cultural landscapes associated with sacred traditional customs and practices.
Educational potential	Specific ACH is used by Aboriginal communities for elders to pass on knowledge and educate younger members of the community in relation to both sacred and non-sacred traditional customs, practices and skills that are central to the cultural traditions of that community.
Contemporary usage	The ACH is central or of fundamental importance to the kinship systems or traditional customs, practices and skills of an Aboriginal family, group or community that continues to be practised.
Enhancing knowledge	The potential to meaningfully and significantly further understanding and knowledge of past use of Country and traditional customs, practices and skills.
Uniqueness or rarity of ACH	A place or an object may be rare in, or unique to, a particular area. This may include rarity or uniqueness in the context of how Country appeared in the pre-European contact landscape.

- Currently 78 protected areas throughout WA, all of which will be transitioned.
- Given a declaration of a protected area essentially sterilises land, the Minister makes the recommendation to the Governor whether to make a declaration.
- Process for assessing a protected area application includes giving notice to interested parties and opportunity to make submissions.
- Declared protected areas can only be repealed or reduced in area with approval of both Houses of Parliament.



7. State Significance Guidelines

- State significance process only applicable where management plan for T3 activity.
- If a Plan includes ACH of State Significance, only Minister can authorise the plan, even where Aboriginal party and proponent have reached agreement.
- Process includes giving notice to interested parties and opportunity to make submissions.

Factor	Description
Aesthetic	<p>May be demonstrated:</p> <ul style="list-style-type: none"> • through creative or artistic excellence, innovation or achievement; • in terms of its setting, including its landmark quality or impact on important vistas.
Historic	<p>May be demonstrated through:</p> <ul style="list-style-type: none"> • the density or diversity of cultural features illustrating the human occupation of the State, or for demonstrating patterns in the development of the State; • association with an event, phase or activity of significant historic importance; • close association with an individual or cultural group whose life, works or activities have been significant within the history of Western Australia.
Scientific	<p>May be demonstrated through:</p> <ul style="list-style-type: none"> • the potential to provide information/archaeological material contributing to a wider understanding of the natural or cultural history of Western Australia, by virtue of its use as a research site, educational site, type locality, reference or benchmark site. • demonstrating technical innovation or achievement.
Social	<p>May be symbolic or landmark and contribute to a community's sense of place and cultural or social identity, and may have contemporary associations and uses such as education. It can relate to both tangible and intangible elements.</p> <p>The ties, meanings and associations will generally be held very strongly and able to be demonstrated satisfactorily to others and related to the present day rather than have historical value only.</p>



8. Timeframes

	Prescribed Period	Section	Timeframe
Permits	In relation to a notice of intention to carry out a tier 2 activity, or an application for extension of a Permit, the period for persons given the notice to make a submission about risk of harm	113(b), 122(3)(b)	28 days
	Period for persons given notice to make a submission to Council about views	118(2), 125(2)	28 days
	Period for the Council to make a decision on an application	119(2), 126(2)	14 days
Plans	Period for proponent and each Aboriginal party to use best endeavours to reach agreement	143(2)	140 days
	Period for Council to decide whether to approve or refuse an agreed Plan	150(2)	28 days
	Period for Council to make recommendation to Minister whether to authorise or refuse a Plan	162(2)	90 days
	Period for a person to make a submission to Council about their views on whether the ACH is of State significance	175(3)(c)	28 days
	Period for Council to make a determination as to whether ACH of State significance	176(2)	35 days



9. Substantially Commenced



Criteria for determining whether purpose has been substantially commenced

For the purposes of section 325(3) of the Act, the criteria to apply include the following —

- (a) whether the land is being used for the purpose specified in the consent;
- (b) whether relevant licences, permits and approvals have been obtained to use the land for the purpose specified in the consent;
- (c) whether any of the following activities have been undertaken on or in relation to the land in preparation for the purpose specified in the consent —
 - (i) clearing or other site works to support the construction of key infrastructure;
 - (ii) construction of new roads, tracks, trails, pathways or parking areas to service key infrastructure;
 - (iii) installation of new services including power, water, sewer or telecommunications services to service key infrastructure;
- (d) whether activities referred to in paragraph (c) have been undertaken on or in relation to any other land in connection with a larger project of which the purpose specified in the consent forms a part.

- A section 18 consent will expire within 10 years following proclamation if fail to establish the activity substantially commenced.
- Application must be received at least 12 months before expiry.
- Criteria intended to discourage proponents from harming ACH to prove that the purpose is substantially commenced.



10. ACH Management Plan



- ACH Management Plan will need the following information:
 - Executive Summary
 - Details of the ACH subject of the Plan
 - Details and outcomes of consultation
 - Details of the proposed activities including descriptions, locations, proposed timeframes
 - Impact statement
 - Description of how the ACH is going to be managed
 - Evidence of informed consent from the Aboriginal party (where agreement is reached)
 - Contingencies about how ACH is going to be managed should new information come to light



Thank you



Contact Details:

achimplementation@dph.wa.gov.au



9.3 WORKS AND SERVICE

9.3.1 SUBMISSION – BOODAROCKIN ROAD 2040 ROAD PROGRAM

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	T1.1.3
Disclosure of Interest:	Nil
Attachments:	Attachment – Boodarockin 2040 Strategy Nomination
Signature:	Officer CEO

Purpose of the Report

- Executive Decision Legislative Requirement

The purpose of this report is for Council to endorse its submission of Boodarockin Road to the Roads of Regional Significance 2040 Program.

Background

Council would be aware of the redevelopment of the Boodarockin Road which included a reconstruction to type 6 standard with 2 x coat seal which was funded by Ramelius Resources to serve as a haulage route for the Marda Dam mining activity.

Ramelius Resources currently pays a fee under a user agreement so that Council can maintain the road to a satisfactory standard to accommodate the usage.

At the end of the arrangement with Ramelius the road will need to secure some funding so that preservation works can be carried out to sustain the asset.

Comment

An application, in the prescribed format to the WNESRRG and Wheatbelt Regional Road Group, is required to be submitted in order for the Road to be considered a Road of Regional Significance which will enable it to receive Regional Road Group State Funding.

Rod Munns Consultancy was engaged to complete the submission on behalf of the Council for the Boodarockin Road which has been attached for Councillor information.

The project is the first submitted by a WNESRRG member under the new guidelines established for 2040 roads.

Statutory Environment

State Government to Local Government Road Funding Model.

Policy Implications

Strategic Implications

Economic – Efficient transport connectivity in and around the shire.

Financial Implications

2040 Roads of regional Significance are able to obtain funds from the State Governments Regional Road Group Funding Pool.



Voting Req

Simple Majority

Absolute Majority

OFFICER RECOMMENDATIONS

That Council endorse its submission of Boodarockin Road to the Roads of Regional Significance 2040 Program to be considered by the Wheatbelt Regional Road Group.

SUBMISSION FORM

Significant Local Roads – Route/Road Justification and Development Strategy

Submission/Assessment Form: Wheatbelt North Regional Road Group

RRG Determination Office Use Only	Accepted <input type="checkbox"/> Rejected <input type="checkbox"/>
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Local Government: Shire of Westonia
--

MRWA Road Classification Manager – does the route meet the criteria	Yes <input type="checkbox"/>	No <input type="checkbox"/>
--	------------------------------	-----------------------------

Endorsed by SAC. Date.....	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Road Description and Location

Road / Route Name: Proposed New Route (Westonia to Bullfinch Mine Haulage Route)

Road Name	Road Number	Road Type (LoS)	Start SLK	Finish SLK	Length (km)	Un sealed (km)	Sealed (km)
Galena St	4280095	Type 6	0.00	0.88	0.88	0.00	0.88
Boodarockin Rd	4280007	Type 6	0.00	37.96	37.96	0.00	37.96
1. Galena St commences (SLK 0.00) at the T-Junction Intersection where it intersects with the Carrabin – Westonia Rd in the Westonia townsite. 2. Galena St terminates where it joins the Boodarockin Rd at SLK 0.88 in the Westonia townsite. Boodarockin Rd is a continuation of Galena St. 3. Boodarockin Rd commences (SLK 0.00) at the T-Junction Intersection where it intersects with Galena St and Wolfram St in the Westonia townsite. 4. Boodarockin Rd continues north past the Koorda – Bullfinch Rd Intersection at SLK 37.96. However, this proposed new route is to finish at this intersection, where the Mine Haulage Route continues east along the Koorda – Bullfinch Rd to Bullfinch. 5. The proposed Westonia to Bullfinch Mine Haulage Route is a 69.93km route between Westonia townsite and Bullfinch townsite, comprising the following road sections: <ul style="list-style-type: none"> • Galena St – SLK 0.00 – 0.88 (0.88 km) – in Shire of Westonia • Boodarockin Rd – SLK 0.00 – 37.96 (37.96 km) – in Shire of Westonia • Koorda – Bullfinch Rd – SLK 28.48 – 35.23 (6.75 km) in Shire of Westonia • Koorda – Bullfinch Rd – SLK 0.00 – 24.34 (24.34 km) in Shire of Yilgarn 6. The Koorda – Bullfinch Rd sections listed above within the Shire’s of Westonia and Yilgarn, are already part of the 2040 Koorda to Bullfinch Route. Subsequently, the only new additional road sections proposed to be added to the 2040 Program is: <ul style="list-style-type: none"> • Galena St – SLK 0.00 – 0.88 (0.88 km) – in Shire of Westonia • Boodarockin Rd – SLK 0.00 – 37.96 (37.96 km) – in Shire of Westonia 							

Approximately two years ago, the Shire of Westonia committed to changing Street and Road names and sections to include Galena St as part of Boodarockin Rd – in line with making this route one continuous road. The inclusion of Galena St into Boodarockin Road, as an extension of this road is to be completed in the near future.

Refer to the Location Map attached.

If Route Name nominated provide details of all roads forming the route otherwise enter details of above road on the first line below
Note – **Location map MUST be attached**

Road Justification

Road Function

Include road hierarchy category, RAV Network No (if applicable) and a comment on how the road makes a positive contribution to the economic and/or social wellbeing of the region and WA as a whole

Boodarockin Rd and Galena St are both Type 6 Standard Local Distributor Roads with a minimum 7.6m wide seal. Since Boodarockin Rd was recently upgraded to this Type 6 standard sealed road from SLK 2.18 (Entrance to the Edna May Gold Mine) to SLK 37.96 (Koorda – Bullfinch Rd) for the purpose of hauling Gold Ore from Gold Mine Sites north east of Bullfinch to the Edna May Goldmine processing plant located approximately 2km north of the Westonia townsite, this section of Boodarockin Rd comprises the current maximum RAV Access levels:

- N7.3 (Tandem Drive Network 7 / AMMS 3 RAV Access) – with Condition CA07
- TD4.3 (Tri Drive Network 4 / AMMS 3 RAV Access) – with Condition CA07
- PBS3B.3 (PBS Tandem Drive Network 3 / AMMS 3 RAV Access) – with Condition CA07
- PBS3B.3 (PBS Tandem Drive Network 3 / AMMS 3 RAV Access) – with Condition CA07

(Note that Operating Condition CA07 is: Operation is not permitted while School Bus Operating on Road).

The southern end of Boodarockin Rd from SLK 0.00 (Galena St) to SLK 2.18 (Entrance to the Edna May Gold Mine), and the continuing Galena St from SLK 0.00 (Carrabin – Westonia Rd) to SLK 0.88 (Boodarockin Rd) comprises the current maximum RAV Access levels:

- N6.1 (Tandem Drive Network 6 / AMMS 1 RAV Access)
- TD1.1 (Tri Drive Network 1 / AMMS 1 RAV Access)
- PBS2B.1 (PBS Tandem Drive Network 2 / AMMS 1 RAV Access)

(Note that there are no Operating Conditions on this 2.18km section of Boodarockin Rd, but Galena St has an Operating Condition that applies, being a speed restriction to 80 km/hr).

The proposed route is an additional north - south link from the Westonia Townsite, joining the existing 2040 Carrabin – Westonia Rd to the existing 2040 Koorda – Bullfinch Route to the north, but the most direct route for hauling gold ore from the Bullfinch Region to the Edna May Gold Mine Processing Plant just north of Westonia. Since being upgraded, it has also become a through route used to carry agricultural produce (including grain and canola), fertiliser and other agricultural input materials, and livestock.

Road Development Need

Provide details of the road's future use

In late 2019 / early 2020, the entire 37.96km section of Boodarockin Rd was upgraded to a minimum Type 6 Standard Road, with seal width from 7.6m on straight sections to up to 10.6m seal width on curves, with funding provided by Ramelius Resources (RR). RR own the Edna May Gold Mine and Processing Plant located approximately 2 km north of the Westonia townsite. As part of this haul route upgrade, they also upgraded the 100km section of the Bullfinch – Evanston Rd that runs from Bullfinch and north east to the Maarda Minesite located approximately 100km north east of Bullfinch (within the Shire of Yilgarn). This comprised upgrading the first 22km north of Bullfinch to a minimum Type 6 Standard Road with 7.6m seal width and reformed and gravel sheeted sections on the remainder to a minimum 10m carriageway width. In mid 2020, RR commenced hauling Gold Ore from their Maarda Minesite to the Edna May Processing Plant. Recently (July 2023), they commenced hauling Gold Ore from their Diehardy Minesite located another 30km north east of their Maarda Operation on the Bullfinch – Evanston Rd. RR have invested a significant amount of money in upgrading these haul roads and are expecting to continue hauling from these gold mine sites and locate and open other gold mine sites in that area, into the future. Since RR are responsible for the ongoing maintenance of these roads while the gold ore haulage operations are underway, the Type 6 Standard sealed pavements were constructed to a reasonable standard.

At some time in the future, the gold ore located north east of Bullfinch will become mined out, and this Westonia to Bullfinch Mine Haul Route will likely revert back to a through route used to carry agricultural produce (including grain and canola), fertiliser and other agricultural input materials, and livestock. It is possible in the near future, that other mineral commodities, including those used in green energy technology, may likely be found in the large mining area north east of Bullfinch, and this Haulage Route would be one of the shorter routes through to the Great Eastern Hwy, without going backwards (ie via the Bullfinch Rd from Bullfinch to Southern Cross). This would be assuming that it would be highly unlikely that a Processing Plant to extract these sorts of minerals would be set up in this part of the Region. However, the affected LGs may likely expect this mineral ore be hauled along MRWA highways where possible, and the Bullfinch Rd would then likely be used as the potential haulage route.

Road Development Strategy

Provide a brief high level summary for the future development of the road including proposed funding sources (i.e. Road Project Grant, Black Spot)

The entire 37.96km section of Boodarockin Rd has already recently been upgraded to a Type 6 Standard with minimum 7.6m seal width. On curves and crests, the seal width has been widened out to 10.6m, to provide added swept path for the Mine Haul RAVs and provide an added factor of safety between these RAVs and other vehicles utilising this road. Galena St was constructed to a Type 6 Standard with minimum 7.6m seal width in the past.

There will be a requirement for ongoing Preservation Works, in the form of Reseals, Rehabilitation of failed pavement sections in susceptible areas of poor subgrade clay in low lying areas prone to water logging, and shoulder reconditioning / table drain reconstruction on this entire road section. It is expected that in the future, RRG Road Program funding will be utilised to fund these ongoing preservation works on an as needs basis.

Criteria Met

List the Criteria items consider to be met against the *CRITERIA FOR SIGNIFICANT LOCAL ROADS*

The Westonia to Bullfinch Mine Haul Route (Boodarockin Rd) meets two (2) of the criteria from two (2) separate qualifying sections, and subsequently qualifies as a 2040 Route. The two (2) Criteria met are:

1. Under Section 2 : Road Function / Freight – A Road that forms part of the Restricted Access Vehicle (RAV) notice network 2 or above. This Criteria is met, since:
 - a) Boodarockin Rd from SLK 2.18 to 37.96 currently has the maximum RAV Access Levels:
 - N7.3 (Tandem Drive Network 7 / AMMS 3 RAV Access) – with Condition CA07
 - TD4.3 (Tri Drive Network 4 / AMMS 3 RAV Access) – with Condition CA07
 - PBS3B.3 (PBS Tandem Drive Network 3 / AMMS 3 RAV Access) – with Condition CA07
 - PBS3B.3 (PBS Tandem Drive Network 3 / AMMS 3 RAV Access) – with Condition CA07(Note that Operating Condition CA07 is: Operation is not permitted while School Bus Operating on Road).
 - b) Boodarockin Rd from SLK 0.00 to 2.18 and Galena St from SLK 0.00 to SLK 0.88 comprises the current maximum RAV Access levels:
 - N6.1 (Tandem Drive Network 6 / AMMS 1 RAV Access)
 - TD1.1 (Tri Drive Network 1 / AMMS 1 RAV Access)
 - PBS2B.1 (PBS Tandem Drive Network 2 / AMMS 1 RAV Access)(Note that there are no Operating Conditions on this 2.18km section of Boodarockin Rd, but Galena St has an Operating Condition that applies, being a speed restriction to 80 k/hr).
2. Under Section 3 : Traffic Volume – Boodarockin Rd currently has a PCU value of 299.6, which is well above the minimum required PCU value of 200. The road count utilised in this PCU calculation was taken at SLK 3.00 (between Corsini Rd and Westonia Rd) in the peak harvest period from 22 October to 16 December 2021, a minimum 8 week period. Consequently, this count includes both Gold Ore Haulage RAVs and Grain Haulage RAVs. The PCU calculation and Class Speed Matrix are attached for reference.

9.3.2 REGIONAL ROAD GROUP – 5 YEAR PROGRAM & 24/25 PROJECT MCA'S

Responsible Officer:	Bill Price, CEO
Author:	Bill Price, CEO
File Reference:	T.1.1.3
Disclosure of Interest:	Nil
Attachments:	Attachment – 5 Year Program & Warralakin Rd MCA
Signature:	Officer CEO

Purpose of the Report

Executive Decision Legislative Requirement

The purpose of this report is for Council to endorse the Regional Road Group 5-year program and the 24/25 project MCA for Warralakin Road.

Background

As part of the Regional Road Group Funding Arrangements, Council are required to review its 5-year road program and provide updated MCA's for the 24/25 financial year and beyond.

Comment

Council Roads currently eligible under the Regional Road Group program are.

- Warralakin Road
- Koorda Bullfinch Road (M040)
- Leach Road
- Rabbit Proof Fence Road (sealed section only)
- Westonia/Carrabin Road
- Stoneman Road

A submission has been prepared to include Boodarockin Road on the list.

Annually Council is required to review its 5-year program to ensure that it is relevant with the its current priorities and reflects the current and proposed status of the road projects.

Attached is the draft 5 Year Road Program 24/25 to 29/30 financial years for Councillors discussion and perusal.

The proposed MCA's application for funding in the 24/25 financial year incorporates the following project.

1. Warralakin Road – reconstruct 4.0km including 2 coat seal \$ 582,975.

Attached is the summary cover sheet for the project for Councillor information.

Statutory Environment

Nil

Policy Implications

Nil

Strategic Implications

Nil

Financial Implications

\$???,000 anticipated Regional Road Group Funding for the 24/25 financial year.

Voting Requirements

Simple Majority Absolute Majority

OFFICER RECOMMENDATIONS

That Council review and endorse the following for submission to the Regional Road Group: -

- **5 Year Road Program 24/25 to 29/30 financial years; and**
- **24/25 MCA submission for Warralakin Road as presented.**

9.4 ENVIRONMENTAL HEALTH, PLANNING AND BUILDING SERVICES

Nil

**10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A
DECISION OF THE MEETING**

11. DATE AND TIME OF NEXT MEETING

The next ordinary meeting of Council will be held on Thursday schedule 17 August 2023 commencing at 3.30pm.

12. MEETING CLOSURE

There being no further business the President, Cr Crees declared the meeting closed at pm