



Councillor Information Bulletin

For the Ordinary Council Meeting
held on Thursday 16th August 2018

INDEX

1. **CALENDAR OF EVENTS**
2. **TABLED CORRESPONDENCE**
 - **DEPARTMENT OF LOCAL GOVERNEMENT, SPORT AND CULTURAL INDUSTRIES**
RE: ROYAL COMMISSION INTO INSTITUTIONAL RESPONSES TO CHILD SEXUAL ABUSE
 - **DEPARTMENT OF LOCAL GOVERNEMENT, SPORT AND CULTURAL INDUSTRIES**
RE: ROYAL COMMISSION INTO INSTITUTIONAL RESPONSES TO CHILD SEXUAL ABUSE
 - **SENATOR THE HON JAMES MCGRATH**
RE: AUSTRALIAN NATIONAL FLAG DAY
 - **MELISSA PRICE**
RE: ROUND OF STRONGER COMMUNITIES PROGRAMME
 - **LGIS**
RE: RISK COORDINATOR PROGRAM
 - **DEPARTMENT OF HEALTH**
RE: MANAGING THE PUBLIC HEALTH RISKS
 - **DEPARTMENT OF LOCAL GOVERNEMENT, SPORT AND CULTURAL INDUSTRIES**
RE: AUDITING REFORM – JUNE 2018
 - **CENTRAL WHEATBELT VISITOR CENTRE**
RE: MOU
3. **COUNCIL OUTSTANDING RESOLUTIONS STATUS REPORT**
4. **NATURAL RESOURCE MANAGEMENT OFFICER'S REPORT**
5. **WORKS SUPERVISOR'S REPORT**
6. **TOURISM REPORT**
7. **OTHER**
 - **WALGA**
RE: COUNCIL DIRECT ISSUE – 26/07/18
 - **WALGA**
RE: LOCAL GOVERNMENT NEWS ISSUE – 27/07/18
 - **WALGA**
RE: LOCAL GOVERNMENT NEWS ISSUE – 10/08/18
 - **MINISTER FOR ENVIRONMENT, DISABILITY SERVICES**
RE: ILLEGAL PARKING IN ACROD BAYS
 - **DEPARTMENT OF LOCAL GOVERNEMENT, SPORT AND CULTURAL INDUSTRIES**
RE: VOLUNTEER GRANTS 2018 - OPEN FOR APPLICATION



SHIRE OF WESTONIA

July/August/Sept 2018

Date & Time	What	Where	Who
Tuesday 3 rd July	Ramelius Resources	Westonia	CEO
Tuesday 3 rd July	OSH Admin meeting	Westonia	Admin Staff
Wednesday 4 th July	Coop Meeting	Westonia	CEO, Work Supervisor
Thursday 5 th July	Dean Bavich – Rural Financial Counselling Service	Westonia	CEO
Thursday 19 th July	Council Meeting	Westonia	CEO, President, Councillors
Wednesday 25 th July	WEROC Executive	Merredin	CEO
Thursday 26 th July	NEWTRAVEL	Wyalkatchem	CEO, Rates, EO, Cr Huxtable
Monday 30 th July	Avon Junior Football Assoc Meeting	Northam	CEO
Wednesday 1 st August	WALGA Conference (AGM)	Perth	CEO, Cr's Day, Huxtable, Corsini, Della Bosca
Thursday 2 nd August	WALGA Conference	Perth	CEO, Cr's Day, Huxtable, Corsini, Della Bosca
Friday 3 rd August	WALGA Conference		CEO, Cr's Day, Huxtable, Corsini, Della Bosca
Monday 13 th August	Commonwealth Bank Meeting	Westonia	CEO, EO
Tuesday 14 th August	Admin Staff Reviews	Westonia	CEO, Staff
Thursday 16 th August	Council Meeting	Westonia	CEO, President, Councillors
Friday 17 th August	CEACA	Nungarin	CEO, Louis Geier
Tuesday 21 st August	LEMC Risk Workshop	Yilgarn	CEO
Wednesday 22 nd August	WEROC Council	Westonia	CEO, President
Wednesday 22 nd August	Wheatbelt Communities	Westonia	CEO, President
Thursday 23 rd August	Water Corp – Regional Standpipe Project outcomes	Westonia	CEO
Tuesday 4 th September	Osh – Admin meeting	Westonia	CEO, Staff
Wednesday 5 th September	CEACA	Nungarin	CEO, Louis Geier
Thursday 20 th September	Council Meeting	Westonia	CEO, President, Councillors



Information and Discussion Paper – Local Government Summary

Brief Overview

The Royal Commission into Institutional Responses to Child Sexual Abuse (the Royal Commission) was established in January 2013, to investigate systemic failures of public and private institutions to protect children from child sexual abuse, report abuse, and respond to child sexual abuse.

The Final Report was handed down on 15 December 2017.

The Western Australian Government's (the State Government) response was released on 27 June 2018, committing to working on the recommendations with the Commonwealth Government, other states and territories, local government, non-government institutions (including religious institutions) and community organisations.

The findings of the Royal Commission are extensive and require careful and thorough consideration as to how implementation of the recommended reforms will occur. Reform will be a long-term commitment. Given the large scale and scope of the Royal Commission's recommendations, some reforms will be implemented in early phases, with others over a longer timeframe.

In the second half of 2018, the State Government will develop a staged implementation plan which will identify reform priorities, timeframes and resourcing options.

DLGSC Engagement with Key Stakeholders

The Department of Local Government, Sport and Cultural Industries (DLGSC) has commenced engagement with stakeholders and funded bodies to provide information and understanding of the Royal Commission, as well as to gather feedback that will be considered when developing the State Government's implementation plan.

DLGSC engagement will be underpinned by the attached Information and Discussion Paper which focuses on the findings and recommendations from the Final Report relevant to the Department's stakeholders, as well as posing several prompt questions to initiate further discussion.

Local Government

The Royal Commission made one key recommendation specifically for local government:

- With support from governments at the national, state and territory levels, **local governments should designate child safety officer positions from existing staff profiles** to carry out the following functions:
 - a. developing child safe messages in local government venues, grounds and facilities;
 - b. assisting local institutions to access online child safe resources;
 - c. providing child safety information and support to local institutions on a needs basis;
 - d. supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.

This recommendation acknowledges local government as the closest tier of government to the community; one that frequently provides an expansive range of direct services, as well as information, support and guidance to community-based organisations and individuals.

DLGSC plans to consult with the WA Local Government Association, LG Professionals WA and Western Australian local government authorities on this and other recommendations that are relevant to the sector.

Key Local Government: Discussion points

- What impact would the designation of child safety officers have within a local government's workforce?
- What areas of the local government do you believe this designation would occur and how might it benefit and / or be effective in supporting the community to create child safe environments?
- What training, resources and support would be required by the local government to successfully implement designated child safety officers?
- What would be the most effective method(s) of supporting local government with the implementation of child safety officers?

Other Key Recommendations for Local Government

The Royal Commission made several other recommendations with the aim of providing child safe environments that will impact on local governments and the broader community that authorities operate in, support and deliver services to. These include:

- All sport and recreation institutions, including arts, culture, community and hobby groups, that engage with or provide services to children should implement the Child Safe Standards; and
- A nationally-consistent approach to Working with Children Check legislation should be developed.

The attached Information and Discussion Paper provides further information (Section 2) and discussion prompts (Section 3) on these and other recommendations.

Key Links

- The WA Government's response to the Royal Commission recommendations can be accessed at: <http://www.dpc.wa.gov.au/childabuseroyalcommission>
- To access a full version of the Royal Commission's Findings and the Final Report, follow the link at: <https://www.childabuseroyalcommission.gov.au>
- The National Redress Scheme link is available at: <https://www.nationalredress.gov.au>

For further information (contact)

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Department of
**Local Government, Sport
and Cultural Industries**

Royal Commission into Institutional Responses to Child Sexual Abuse

**Department of Local Government, Sport and
Cultural Industries**

Information and Discussion Paper

31 July 2018

Contents

Introduction to the Royal Commission and the Western Australian Government Response	3
Western Australian Government - Next Steps	5
Information and Consultation	6
1. Royal Commission – Summary of Findings	7
Royal Commission – Summary of Findings in the Community Setting.....	7
Current responsibilities of institutions	8
Current institutional responses to improve child safety.....	9
Where child sexual abuse occurred.....	9
Children with harmful sexual behaviours	10
Grooming.....	10
Risk Factors.....	10
Impacts	11
Institutional responses.....	11
Barriers to disclosing	11
Enabling factors.....	12
Institutional Responses to Child Sexual Abuse	12
2. Royal Commission – Key Recommendations	14
Creating child safe environments through prevention	14
Child Safe Institutions *	15
Royal Commission – Key DLGSC, Stakeholder and Community recommendations	17
Sport and Recreation.....	17
Local Government	18
Legislation *	18
Working with Children Check (WWCC)	18
Other Legislation.....	20
Redress.....	20
Responding and Reporting, Record Keeping and Information Sharing	21
Responding and reporting institutional child sexual abuse.	22
Recordkeeping and information sharing	23
3. Royal Commission – Key Discussion Points	24
Sport and Recreation	24
Local Government.....	25
Legislation	26
Recordkeeping and information sharing.....	27

Introduction to the Royal Commission and the Western Australian Government Response

The Royal Commission into Institutional Responses to Child Sexual Abuse (the Royal Commission) was established in January 2013, to investigate systemic failures of public and private institutions* to protect children from child sexual abuse, report abuse, and respond to child sexual abuse. The Royal Commission's Terms of Reference required it to identify what institutions should do better to protect children in the future, as well as what should be done to:

- achieve best practice in reporting and responding to reports of child sexual abuse;
- eliminate impediments in responding to sexual abuse;
- address the impact of past and future institutional child sexual abuse.

* For clarity in this Paper, the term 'Institution' means any public or private body, agency, association, club, institution, organisation or other entity or group of entities of any kind (whether incorporated or unincorporated), however described, and:

- Includes for example, an entity or group of entities (including an entity or group of entities that no longer exist) that provides, or has at any time provided, activities, facilities, programs or services of any kind that provide the means through which adults have contact with children, including through their families;
- Does not include the family.

The Western Australian Government (the State Government) strongly supported the work of the Royal Commission throughout the five years of inquiry, presenting detailed evidence and submissions and participating in public hearings, case studies and roundtables.

The Royal Commission released three reports throughout the inquiry: *Working with Children Checks (August 2015)*; *Redress and Civil Litigation (September 2015)* and *Criminal Justice (August 2017)*.

The Final Report (Final Report) of the Royal Commission into Institutional Responses to Child Sexual Abuse was handed down on 15 December 2017.

To access a full version of the Royal Commission's Findings and the Final Report, follow the link at <https://www.childabuseroyalcommission.gov.au/>

The Royal Commission made 409 recommendations to prevent and respond to institutional child sexual abuse through reform to policy, legislation, administration, and institutional structures. These recommendations are directed to Australian governments and institutions, and non-government institutions.

Of the 409 recommendations, 310 are applicable to the State Government. The State Government examined the 310 applicable recommendations and provided a comprehensive and considered response, taking into account the systems and protections the State Government has already implemented.

The State Government has accepted or accepted in principle over 90 per cent of the 310 applicable recommendations.

The State Government's response was released on 27 June 2018 fulfilling the Royal Commission recommendation 17.1, that all governments should issue a formal response within six months of the Final Report's release, indicating whether recommendations are accepted; accepted in principle; not accepted; or will require further consideration.

The WA Government's response to the Royal Commission recommendations can be accessed at: <http://www.dpc.wa.gov.au/childabuseroyalcommission>

The State Government has committed to working on the recommendations with the Commonwealth Government, other states and territories, local government, non-government institutions (including religious institutions) and community organisations.

Of the 99 recommendations that are not applicable to the State Government:

- 58 are for religious institutions specifically;
- 9 are for 'non-government institutions';
- 29 are for the Commonwealth Government;
- 2 are for other state governments;
- 1 refers to legislation that is not applicable in Western Australia.

Some of the recommendations of the Royal Commission have already been addressed through past work of the State Government, and others working in the Western Australian community to create safe environments for children. This work is acknowledged and where appropriate, will be built upon when implementing reforms and initiatives that respond to the Royal Commission's recommendations.

The State Government recognises that everyone in our community has a role to play in preventing child sexual abuse. The State Government has called on local governments, non-government institutions and community organisations, including churches, religious schools, charities, and non-government social and welfare services, to match the State Government's strong commitment to progressing the Royal Commission's recommendations.

The information in this Paper may contain material that is confronting and distressing. If you require support, please [click on this link](#) to a list of available support services. The Royal Commission's Final Report and other publications can be accessed by [clicking on this link](#).

Western Australian Government - Next Steps

The findings of the Royal Commission are extensive and require careful and thorough consideration as to how implementation of recommended reforms will occur.

Reform will be a long-term commitment. Given the large scale and scope of the Royal Commission's recommendations, some reforms will be implemented in early phases, with others over a longer timeframe.

In the second half of 2018, the State Government will develop a staged implementation plan which will identify reform priorities, timeframes and resourcing options.

The State Government is determined to use resources efficiently and effectively and to prioritise reform work. In developing a staged implementation plan, the focus will be on ensuring the optimal allocation and use of existing resources to achieve the greatest benefits for victims and survivors of child sexual abuse, and for children, present and future, within Western Australia.

Additionally, the State Government will work in partnership with other states and territories, and the Commonwealth Government to progress recommendations identified as being national priorities.

There has already been progress with implementing some Royal Commission recommendations. A report on progress will be tabled in the State Parliament at the end of 2018.

Implementing recommended reforms that are aimed at keeping children safe, improving institutional responses, strengthening criminal justice responses, and providing restitution and reparation to victims of child sexual abuse, will require a coordinated and dedicated effort across all levels of government; local, state and the Commonwealth, together with a commitment from the non-government sector and community groups.

The breadth of the Royal Commission's recommendations confirms that keeping children safe is everybody's business.

Information and Consultation

The Royal Commission used an expansive definition of ‘sport and recreation’ to include: sport, recreation, exercise groups, dance, martial arts, cadets and other defence force activity for children, outdoor adventure groups, Scouts and Girl Guides, hobby groups, community groups, arts groups, crafts groups, cultural pursuits, musical pursuits, and tuition groups.

The Department of Local Government, Sport and Cultural Industries (DLGSC) accepts this broad definition as also reflecting our stakeholder organisations, as well as the broader community that our stakeholders operate in, support and deliver services to. This Information and Discussion Paper focuses on the findings and recommendations in the Final Report relevant to DLGSC’s stakeholders, funded bodies and the broader community.

DLGSC has commenced engagement with stakeholders and funded bodies to provide information and understanding of the Royal Commission, as well as to gather feedback that will be considered when developing the State Government’s implementation plan.

DLGSC engagement will occur over two phases:

1. **INFORM** (early August 2018) – the key promise of this phase will be to provide stakeholders with detailed information regarding the Royal Commission’s recommendations. The key aim / outcome will be that stakeholders have a greater understanding of recommendations and (potential) implications to further consider.

This phase will be underpinned by the distribution of this Information and Discussion Paper, focused on:

- providing general information on Royal Commission recommendations;
- proposing several key questions to prompt consideration and discussion within the stakeholder organisation.

These discussion prompts will be further explored during the consultation phase and can be, at the organisation’s option, the trigger for a written submission to DLGSC.

2. **CONSULT** (mid-August to late-September 2018) – the key promise of this phase will be for DLGSC to consult on the key recommendations highlighted in this Paper that potentially impact on stakeholders, the industries and communities that they operate in, support and deliver services to. The aim will be that the feedback from stakeholders will be taken into account when developing the implementation framework.

The consultation phase will focus on the recommendations highlighted in this Paper with presentations and briefings at select stakeholder events, meetings and workshops. A Departmental representative will be available to answer enquiries at other events (where the agenda of the event may not be suitable for a presentation or briefing).

Key DLGSC contact details for further enquiries are provided at the end of this Paper.

1. Royal Commission – Summary of Findings

The Royal Commission into Institutional Responses to Child Sexual Abuse was established in response to allegations of sexual abuse of children in institutional contexts that had been emerging in Australia for many years.

The Royal Commission conducted their work through a combination of public hearings, policy and research, case studies, private sessions and community engagement.

This summary details extracts from the Final Report and focuses on the findings and recommendations published relevant to DLGSC, our stakeholder organisations and funded bodies, as well as the broader community that our stakeholders and funded bodies operate in, support and deliver services to.

Royal Commission – Summary of Findings in the Community Setting

The Royal Commission adopted a broad definition of sport and recreation, all reference to ‘sport and recreation’ in this summary accepts this definition, as no distinctions were provided in the Final Report.

The Royal Commission defined the ‘sport and recreation’ to include: sport, recreation, exercise groups, dance, martial arts, cadets and other defence force activity for children, outdoor adventure groups, Scouts and Girl Guides, hobby groups, community groups, arts groups, crafts groups, cultural pursuits, musical pursuits, and tuition groups.

From a broad sport and recreation perspective, the Royal Commission categorised the various institutional types that provided services to children into two main groups:

- Federated (or partly) institutions with compliance obligations – that typically operate at a national level with affiliate bodies working at the state, regional and local level;
- Unaffiliated institutions with minimal compliance obligations – that typically includes not-for-profit institutions and for-profit institutions operating as small businesses and sole traders providing activities or private tuition to children.

The definition of sport and recreation used by the Royal Commission extensively covers the sphere of operation for DLGSC (sport and recreation, arts and culture, multicultural interests and Aboriginal culture and history) and the setting (including local government and the broader community).

The Final Report does not consider what the broader industry related to 'sport and recreation' is currently doing in the child safeguarding area, rather presenting the findings and future considerations (some of which may already be actioned and / or in the process of implementation).

The past work of the State Government and others working in the community has already made a strong contribution to creating safer environments for children. This work is acknowledged and where appropriate, will be built upon when implementing reforms and initiatives that respond to the Royal Commission's Final Report.

The Royal Commission examined the nature and adequacy of institutional responses and drew out common failings. The recommendations made are aimed at preventing child sexual abuse from occurring in sport and recreation institutions and the community setting and, where it does occur, to help ensure an effective response.

The Royal Commission references the importance of volunteers and parent contributions stating that "without their contribution, children's sport and recreation opportunities would be seriously curtailed". This statement is paramount to all findings from the Royal Commission relevant to the industries that DLGSC operate and partner in. Also acknowledged is that most volunteers and parents contribute to sport, recreation and community activities with a genuine intent, goodwill and appropriate conduct.

The industry is heavily reliant from an operational perspective on parents and volunteers, and any recommendations should consider the practicality of implementation and the balance of responsibility and capability through this mechanism.

Current responsibilities of institutions

International, national and state legal and policy frameworks provide guidance and regulate the many different institutions that provide sport and recreation services to children. These include:

- United Nations Convention of the Rights of the Child;
- National Framework for Protecting Australia's Children 2009 – 2020;
- State and Territory schemes for conducting Working with Children Checks (WWCC);
- State and Territory obligatory reporting laws;
- Various other Commonwealth, State and Territory laws, statutes and regulations;
- Use of funding as a regulatory tool to promote compliance with certain child safe obligations.

The Western Australian sport and recreation industry and community organisations are primarily guided by the *Working with Children (Criminal Record Checking) Act 2004* which has always been promoted within a broad child safety context.

Other state and territory governments currently have different legislation that relates to child safeguarding.

Current institutional responses to improve child safety

Some of the measures most commonly used by sport and recreation institutions and the community to help mitigate the risk of child sexual abuse identified in the Final Report were:

- Preventative measures;
 - Screening of adults with specified roles through Working with Children Checks;
 - Following mandatory child safety requirements where required by law;
 - Following member protection policies and establishing member protection information officers;
 - Registration and club accreditation through peak bodies;
- Complaint handling;
 - Policies and procedures enacted through institutions to respond to complaints;
- Play by the Rules resource provision;
- Risk management and insurance.

The Royal Commission provided key insights into the background of institutional abuse, a research area that had previously been quite rudimentary.

These insights are important to help the industry appropriately understand the reasons why child sexual abuse occurs, as well as how best to prevent it and respond if it does occur.

Below is a summary of the Royal Commission's findings presented on a national perspective, gathered from the combination of public hearings, policy and research, case studies, private sessions and community engagement.

It is not defined within the findings presented what information specifically relates to Western Australia.

Where child sexual abuse occurred

Child sexual abuse can occur in a range of settings and contexts. Throughout the Royal Commission the following were identified as common places of abuse:

- Camps, overnight competitions and excursions;
- Overnight stays;
- Billeting and hosting arrangements;
- Travel arrangements;
- Change rooms and concealed or obscured environments;
- The internet and associated technology;
- Public environments.

These settings and contexts have different enablers that have allowed sexual abuse to occur. The industry would need to collectively work together to help mitigate associated risks.

Children with harmful sexual behaviours

The term 'children with harmful sexual behaviours (HSB)' refers to children under the age of 18 years who have behaviours that fall across a spectrum of sexual behaviour problems, including those that are problematic to the child's own development, as well as those that are coercive, sexually aggressive and predatory towards others.

The Royal Commission received information about a small proportion of children who were abused by other children in a sport and recreations context.

While research is limited on children with HSB in sport and recreation, some studies suggest the sexual abuse and harassment of children by teammates and peers in sport is significant.

Children with HSB are not the same as adult perpetrators and do not necessarily go on to be adult offenders. Responses need to be considered in context of the child experiencing the abuse, as well as the child engaging in HSB.

Grooming

The Royal Commission identified grooming in sport and recreation as an issue in the sector. Common grooming strategies described included:

- Coaching relationships – perpetrators exploiting their positions of authority;
- Inappropriate activity and adult material – alcohol and other enticements used by perpetrators;
- Erosion of interpersonal boundaries – shifting the boundaries from the acceptable (e.g. correcting technique) to the inappropriate;
- Targeting vulnerability – those who are experiencing difficulties in their home life can be targets for perpetrators.

Risk Factors

Sport and recreation institutions often have unique environments that they operate within and are often highly permeable to broader cultural influences.

The following characteristics can create risk factors for child sexual abuse:

- Violent and aggressive behaviours can become normalised in competitive environments;
- Sexualised cultures can be normalised;
- Adults (coaches and instructors) are sometimes valued over children's wellbeing, especially when highly driven by performance;

Children who have a high level of involvement may be at greater risk.

Impacts

The impacts of child sexual abuse can be devastating. The commonalities of child sexual abuse identified in sport and recreation contexts include:

- Mental and emotional health – long-term mental health problems were the most common impact of child sexual abuse;
- Disengagement – often irreparably damaging the passion and enthusiasm that the child once had for sport and recreation;
- Isolation – ‘high-level’ athlete’s lives can be insular, and contact limited to those in sporting community. Disengaging from these small communities as a consequence of abuse, can be severely isolating;
- Interpersonal relationships – survivors described difficulties with interpersonal relationships, including with intimate partners, family members and friends;
- Impact to families, carers and others can also be devastated by both the abuse and response of the institution;
- Social and wellbeing implications, impacting education, employment and overall economic security.

Institutional responses

An overview of the areas that the industry should consider and address to keep children safe were identified and are summarised below.

Barriers to disclosing

Common barriers that were identified by the survivors in disclosing their abuse include:

- Fear of not being believed – this was especially dominant when they felt the abuser had greater credibility and power. The elevated status of the perpetrator contributed to this perception;
- Fear of consequences, especially in small or close-knit communities;
- Feelings of shame and embarrassment – perception that disclosing harassment and abuse may be associated with weakness;
- Uncertainty as to what is abusive;
- Fear of negative impacts on future successes.

Future policy and education needs to consider these barriers in helping to create child safe environments.

Enabling factors

A varied range of factors can lead to child sexual abuse including the following enabling factors in a sport and recreation context.

- Institutional leadership, governance and culture:
 - Unchecked and unaccountable leaders and poor leadership – operation without appropriate governance structures and accountability mechanisms;
 - Pursuit of excellence at any cost – an institution's commitment to success may result in a lack of vigilance, or challenge to, inappropriate behaviour;
 - Protection of reputation – both from legal action and negative publicity;
 - Institutional cultures of physical abuse and bullying.
- Inadequate institutional policies and procedures:
 - No policies or procedures in place;
 - Lack of understanding around existing policies and procedures;
 - Lack of support and guidance to enact appropriately;
- Education, training and communication of policies:
 - Challenge identified for peak bodies member protection policies filter down to a local level, particularly at a grassroots level where there is a high turnover of staff and volunteers.
- Inadequate recordkeeping and information sharing:
 - Not appropriately recording or sharing information in a timely manner;
 - Limited or no practices existing;
 - Perpetrators are consequently able to continue their involvement or move to another institution.

Institutional Responses to Child Sexual Abuse

The Royal Commission heard numerous scenarios as to how institutions responded to child sexual abuse including:

- No action taken to known or suspected child sexual abuse. The factors that contributed to this inaction are complex and varied. Some reasons included:
 - Not legally obliged to do so;
 - Fears about consequences, especially in small or close-knit communities;
 - Institutions culture, leadership and governance;
 - Personal relationships within the institution;
 - Complaints of child sexual abuse were poorly or inappropriately managed;
 - Complaint inadequately investigated.

Where an investigation was conducted, it was often initiated after considerable delay and handled in an inappropriate or insensitive manner.

Action was not taken immediately, and failed to adequately assess and manage the risk, enabling the alleged perpetrator to have continued access to the children.

Small sport and recreation institutions faced particular challenges in handling complaints including:

- Limited resources and capacity to implement complaint handling procedures;
- Closely connected groups of people (confidentiality implications);
- Subject of the complaint was also the owner of the institution.

These barriers and challenges should help formulate future policy and support to the sport and recreation industry, as well as the broader community to respond effectively to child sexual abuse disclosures.

2. Royal Commission – Key Recommendations

This section details the key recommendations of the Royal Commission that relate to DLGSC, our stakeholders and funded bodies, as well as the broader community.

Importantly, while the State Government has provided an initial response to the Final Report, the implementation of reforms and initiatives that respond to these and other recommendations remain under consideration.

Consideration needs to be given to how reforms and initiatives may be applied, particularly noting the varying resources and capacity of organisations, as well as local context differences between states and territories, as well as metropolitan, regional and remotes areas.

Creating child safe environments through prevention

The Royal Commission made a total of 409 recommendations and noted *'that for institutions to be safe for children, the communities in which they operate need to be safe for children. The whole nation can contribute to change to keep children safe'*.

The Royal Commission believes the Commonwealth Government should oversee the development and implementation of a national strategy to prevent child sexual abuse (Recommendation 6.1) and that this work should be undertaken by a proposed National Office for Child Safety.

The Commonwealth Government accepted recommendation 6.1 and the National Office for Child Safety was established within the Department of Social Services on 1 July 2018.

The National Office for Child Safety will establish a mechanism in consultation with state and territory governments and non-government stakeholders to advise on the development and implementation of a strategy to prevent child sexual abuse.

The Commonwealth Government will prioritise collaboration with other jurisdictions to progress a new National Framework on Child Safety (Recommendation 6.15).

The new framework will focus on prevention, education, evaluation and cultural change.

The strategy will apply a public health approach to the issue.

The Royal Commission recommended (recommendation 6.2) that the national strategy encompasses several complementary initiatives that could contribute to change in communities, including:

- Social marketing campaigns for all communities;
- Prevention education through early childhood centres, schools and other institutional settings for children and parents;
- Online safety education for children, young people and their parents;
- Prevention education for tertiary students intending to work in child-related activities;
- Help-seeking services for potential perpetrators;
- Information and help-seeking services for bystanders who are concerned that an adult they know may perpetrate child sexual abuse or that a child may be at risk of displaying harmful sexual behaviours.

Child Safe Institutions *

* For clarity in this Paper:

- The term 'Institution' means any public or private body, agency, association, club, institution, organisation or other entity or group of entities of any kind (whether incorporated or unincorporated), however described, and:
 - Includes for example, an entity or group of entities (including an entity or group of entities that no longer exist) that provides, or has at any time provided, activities, facilities, programs or services of any kind that provide the means through which adults have contact with children, including through their families;
 - Does not include the family.
- The terms 'child safe institutions / child safe organisations' means entities or a group of entities that create cultures, adopt strategies and take action to prevent harm to children, including sexual abuse. The Australian Children's Commissioners and Guardians (ACCG) defines a child safe institution / organisation as one that consciously and systematically:
 - Creates conditions that reduce the likelihood of harm to children;
 - Create conditions that increase the likelihood of identifying and reporting harm;
 - Responds appropriately to disclosures, allegations and suspicions of harm.

All institutions engaged in child-related work have a duty to keep children safe. The community expects that institutions will take appropriate steps to promote the safety and wellbeing of all children with whom they engage. This can be achieved by ensuring the best interests of the child are the primary consideration in their operations, that their cultures and practices create an environment that prevents abuse from occurring, and that, where abuse does occur, it is identified and responded to appropriately.

Institutions that engage with children who are vulnerable need to have rigorous measures in place to protect these children from abuse.

State Government oversight and regulatory mechanisms can support all institutions through assisting them to build their capacity to be child safe, and by monitoring and enforcing agreed frameworks and standards.

The Royal Commission made 51 recommendations relating to child safety within institutions. These recommendations are found in Volume 6 of the Final Report (Making Institutions Child Safe); Volume 13 (Schools); Volume 14 (Sport, Recreation, Arts, Culture, Community and Hobby Groups); and Volume 15 (Contemporary Detention Environments).

Thirty-six of these 51 recommendations apply to the State Government. The State Government accepts or accepts in principle all 36 recommendations.

The Royal Commission made 15 recommendations about making institutions child safe that do not apply to the State Government and are directed to the Commonwealth Government.

The Royal Commission's recommendation regarding child safe institutions, included:

- *(Recommendation 6.4) - All institutions should uphold the rights of the child. Consistent with Article 3 of the United Nations Convention on the Rights of the Child, all institutions should act with the best interests of the child as a primary consideration.*

To achieve this, institutions should implement the Child Safe Standards identified by the Royal Commission.

- *(Recommendation 6.5) - 10 Child Safe Standards that are essential for a child safe institution are:*
 1. *Child safety is embedded in institutional leadership, governance and culture;*
 2. *Children participate in decisions affecting them and are taken seriously;*
 3. *Families and communities are informed and involved;*
 4. *Equity is upheld, and diverse needs are taken into account;*
 5. *People working with children are suitable and supported;*
 6. *Processes to respond to complaints of child sexual abuse are child focused;*
 7. *Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training;*
 8. *Physical and online environments minimise the opportunity for abuse to occur;*
 9. *Implementation of the Child Safe Standards is continuously reviewed and improved;*
 10. *Policies and procedures document how the institution is child safe.*
- *(Recommendation 6.8) - State and territory governments should require all institutions that engage in child-related work to meet the Child Safe Standards.*

The State Government has committed to work with Commonwealth and state and territory governments to develop a National Statement of Principles for Child Safe Organisations (National Principles) based on the recommended Child Safe Standards.

The National Principles are due to be endorsed by the Council of Australian Government (COAG) by the end of 2018 and will be used to improve child safety in all institutions that engage in child-related work in Western Australia.

Recommendations on institutional child safety also include that an independent oversight body be responsible for monitoring and enforcing the Child Safe Standards.

Consideration of how the Standards may be applied and how independent oversight could be implemented in Western Australia will be carried out in the remainder of 2018.

The State Government will take into account Western Australia's existing frameworks that exceed the proposed Child Safe Standards.

Royal Commission – Key DLGSC, Stakeholder and Community recommendations

Sport and Recreation

The Royal Commission made three key recommendations directly relating to the sport and recreation industry:

- *(Recommendation 14.1) - All sport and recreation institutions, including arts, culture, community and hobby groups, that engage with or provide services to children should implement the Child Safe Standards identified by the Royal Commission.*

The ten Child Safe Standards developed by the Royal Commission (recommendation 6.5) set the benchmark against which institutions can assess their child safe capacity.

The Standards are intended to provide a structured framework for institutions to assess and minimise or mitigate the range of risks that contribute to institutional child sexual abuse.

There is scope for the Standards to be principle-based to allow flexibility and be incorporated into existing structures and practice.

The Child Safe Standards are the foundation of the nationally consistent approach proposed by the Royal Commission.

- *(Recommendation 14.2) - The National Office for Child Safety should establish a child safety advisory committee for the sport and recreation sector with membership from government and non-government peak bodies to advise the national office on sector-specific child safety issues.*

The advisory committee is proposed to be an information conduit between the different institutional types and the National Office for Child Safety. It is proposed to provide opportunities for representatives to share knowledge, insights and experience to influence better child safe policy and practice.

- *(Recommendation 14.3) - The education and information website known as Play by the Rules should be expanded and funded to develop resources – in partnership with the National Office for Child Safety – that are relevant to the broader sport and recreation sector.*

It is recommended that Play by the Rules is expanded and funded, so that resources are relevant to a more diverse range of sport and recreation institutions, including those delivered by the private sector.

Local Government

The Royal Commission made one recommendation specifically for local government as follows:

- *(Recommendation 6.12) - With support from governments at the national, state and territory levels, local governments should designate child safety officer positions from existing staff profiles to carry out the following functions:*
 - a. developing child safe messages in local government venues, grounds and facilities;*
 - b. assisting local institutions to access online child safe resources;*
 - c. providing child safety information and support to local institutions on a needs basis;*
 - d. supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.*

This recommendation acknowledges local government as the closest tier of government to the community; one that frequently provides an expansive range of direct services, as well as information, support and guidance to community-based organisations and individuals.

Legislation *

* For clarity in this Paper, the term 'legislation' means and includes acts and regulations.

Working with Children Check (WWCC)

The Working with Children Check is a screening strategy that aims to safeguard children by identifying people with the kinds of criminal histories that indicate they may pose a risk of harm to children, prohibiting them from engaging in certain types of work that involves children.

In Australia, all states and territories have a WWCC scheme.

Western Australia's WWCC scheme is compulsory in the State and the Indian Ocean Territories and includes an Expanded National Police History Check and consideration of any information relevant to whether a child may be exposed to risk of harm, should a person engage in child-related work. Applicants' criminal records in Western Australia are also monitored for the life of their card.

The Royal Commission makes recommendations for a nationally-consistent approach to WWCC legislation including that state and territory governments should amend their WWCC laws to:

- incorporate a consistent and simplified definition of child-related work;
- provide that work must involve contact between an adult and one or more children to qualify as child-related work;
- provide that the phrase 'contact with children' refers to physical contact, face-to-face contact, oral communication, written communication or electronic communication;
- agree on standard definitions for each kind of contact and amend their WWCC laws to incorporate those definitions.
- exempt the following:
 - all children under 18 years of age, regardless of their employment status;
 - employees and supervisors in a workplace, unless the work is child-related;
 - people who engage in child-related work for seven days or fewer, except for overnight excursions or stays;
 - parents who engage in child-related work in the same capacity as the child;
 - parents or guardians who volunteer for services or activities that are usually provided to their children, in respect to that activity, except in respect of overnight excursions or stays;
- remove all other exemptions and exclusions;
- prohibit people who have been denied a WWCC, and subsequently not granted one, from relying on any exemptions.

The Royal Commission made 36 recommendations relating to WWCC's which appeared in the Royal Commission's Working with Children Checks report (released in August 2015).

Thirty-four of the 36 recommendations apply to the State Government. The State Government has accepted or accepted in principle 30 of these.

The State Government needs to give further consideration to four of the 34 applicable recommendations. The State Government supports the intent of the two recommendations that serious adult criminal history should, as a rule, result in the refusal of a Working with Children Card.

Not all serious criminal history, however, is indicative of a risk to children, and there are circumstances where discretion is appropriate and should be retained. This requires further consideration regarding national consistency and how the appeals process applies.

The recommendation to process Working with Children Card applications within five working days and no longer than 21 working days for more complex cases also needs further consideration to ensure the comprehensive behaviour assessment undertaken in Western Australia is not compromised.

Lastly, the State Government needs to further consider the recommendations regarding the full portability of Working with Children Checks to ensure the protections currently in place for children in Western Australia are not reduced.

Other Legislation

The Royal Commission's key recommendation in relation to other key legislation is:

- *(Recommendation 7.9) - State and territory governments should establish nationally consistent legislative schemes (reportable conduct schemes), based on the approach adopted in New South Wales, which oblige heads of institutions to notify an oversight body of any reportable allegation, conduct or conviction involving any of the institution's employees.*

The Royal Commission revealed that institutional child sexual abuse had been widely under reported where abuse was known or suspected.

A reportable conduct scheme is identified as the only model for independent oversight of institutional responses to complaints of old child sexual abuse and neglect across multiple sectors. The scheme also obliges the oversight body to monitor institutions' investigations and handling of allegations.

Redress

The Royal Commission made 100 recommendations related to redress and civil litigation, 99 of which appeared in the Redress and Civil Litigation report (released in September 2015) and one civil litigation recommendation which appeared in the Criminal Justice report.

The Royal Commission recommended:

- the establishment of a nation-wide redress scheme for survivors;
- changes to civil litigation laws around Australia, allowing survivors of historical child sexual abuse to make legal claims for damages for the wrongs done to them in the past.

Under a nation-wide redress scheme, survivors could seek an ex-gratia payment in recognition of sexual abuse suffered within an institution, a personal apology and access to therapeutic counselling.

The Commonwealth Government announced in November 2016 that it would establish a redress scheme for survivors who were abused in Commonwealth institutions.

At this time, the Commonwealth also announced that other governments and non-government institutions (such as religious institutions) could join the scheme by opting in.

Through the establishment of the National Redress Scheme, the Commonwealth Government decided how it would progress the recommendations of the Royal Commission regarding redress.

The State Government has agreed to join the National Redress Scheme and has accepted or accepted in principle all 69 recommendations relating to how governments implement the Royal Commission recommendations about redress for survivors of child sexual abuse.

However, the State Government acknowledges that several National Redress Scheme elements, as established by the Commonwealth, differ from the recommendations made by the Royal Commission recommendations about the maximum payment under the scheme, and the delivery of counselling and psychological care under the scheme.

Applications under the National Redress Scheme are open and can be made any time before 30 June 2027.

Individuals can apply to the National Redress Scheme if:

- they experienced sexual abuse as a child (under 18 years of age);
- the abuse happened before 1 July 2018;
- an institution was responsible for bringing the individual into contact with the person who abused them;
- the individual was born before 30 June 2010;
- the individual is an Australian citizen or permanent resident.

The National Redress Scheme link is available at: <https://www.nationalredress.gov.au/>

Responding and Reporting, Record Keeping and Information Sharing

Distress and trauma suffered by survivors can be exacerbated by delays in or failures to identify and respond to risks and incidents of child sexual abuse. The Royal Commission made recommendations aimed at improving the handling of complaints by institutions and establishing independent oversight of complaint handling by certain institutions.

When risks or incidents of child sexual abuse are identified, it is important that these are reported promptly and that these reports lead to swift, consistent and appropriate responses that minimise the trauma to the survivor. Procedures for reporting need to be simple, reliable and supportive. Reporting and responding roles need to be clearly defined and well understood. To assist reporting and responding, accurate recordkeeping, responsive procedures for accessing records and effective information sharing are crucial.

The Royal Commission made 40 recommendations about institutional responding and reporting, recordkeeping and information sharing. All 40 of these recommendations apply to the State Government. The State Government accepts or accepts in principle 36 of these recommendations. The Royal Commission recommended:

- *(Recommendation 8.4) - All institutions that engage in child-related work should implement the five principles for record keeping to a level that responds to the risk with the institution;*
- *(Recommendation 8.6) - The Commonwealth Government and state and territory governments should make nationally consistent legislative and administrative arrangements to share information relevant to child sexual abuse;*
- *(Recommendation 12.1) - The Commonwealth Government and state and territory governments should develop nationally agreed terms and definitions in relation to child sexual abuse for data collection and reporting.*

Responding and reporting institutional child sexual abuse.

Of the 40 recommendations, 17 relate to responding and reporting institutional child sexual abuse. The State Government has accepted or accepted in principle 13 of the 17 recommendations as set out in the Final Report.

The State Government needs to give further consideration to four recommendations related to reporting and responding. Two of these recommendations relate to blind reporting and two relate to expansion of mandatory reporting.

Blind reporting is the reporting of an allegation of sexual abuse without revealing the identity of the victim. These recommendations require further consideration to explore the range of issues and consult with the wide range of stakeholders involved.

The Criminal Justice Report also explores whether and how reporting offences should apply to institutions, or officers of institutions, and if they should be subject to reporting obligations backed by the Crimes Act or Criminal Code.

Recommendations around failure to report refer to offences where the person fails to report to police when they know, suspect or should have suspected that an adult associated with the institution was sexually abusing or had sexually abused a child.

A failure to protect offence focuses on preventing child sexual abuse rather than reporting abuse that has occurred to police. It can apply to action taken or not taken before it is suspected that a child sexual abuse offence is being or has been committed.

Reporting requirements under failure to protect and failure to report cannot be considered in isolation. Thought will be required as to how they interact with other reporting mechanisms including mandatory reporting and reportable conduct.

Recordkeeping and information sharing

Of the 40 recommendations, 23 relate to recordkeeping and information sharing. The State Government accepts or accepts in principle all 23 recommendations.

The Royal Commission directed recommendations about records retention periods and adherence to a set of record keeping principles to “all institutions that engage in child related work”.

The State Government commits to examining how legislation can be amended that will mandate non-government organisations to comply with the same record keeping standards that State Government agencies are bound to comply with under the *State Records Act 2000 (WA)*.

3. Royal Commission – Key Discussion Points

Section 2 of this Paper focuses on Royal Commission recommendations that directly impact on DLGSC’s stakeholder organisations, as well as the broader community that our stakeholders operate in, support and deliver services to with the aim of providing child safe environments.

Further consideration of the (potential) impacts of these recommendations is commenced in this section, with understanding needed to inform the implementation of reforms in a Western Australian context.

Sport and Recreation

The Royal Commission made three key recommendations for the sport and recreation industry (this includes sport, recreation, arts, culture, community and hobby groups).

- Implement the child safe standards;
- Developing a national sport and recreation child safety advisory committee;
- Expanding and funding Play by the Rules.

It is the recommendation of DLGSC that further consultation with the industry occurs to inform the State Government’s implementation framework planning. Consultation is required to understand and to determine the feasibility of the different (potential) approaches to implementing Child Safe Standards, how different approaches could work in a localised Western Australian context and what support and resources would be required with each approach.

Child Safe Standards: Discussion points

- 1) What do the child safe standards mean to organisations and the community?
- 2) How could child safe standards be met or delivered in varying WA community settings (metropolitan, regional or remote)?
- 3) Should child safe standards be regulated or principles-based? *
- 4) In addition to overnight stays (e.g. camps), what other high-risk areas could be regulated to comply with the Standards?
- 5) What training, resources and support would be required by an organisation and the community with either approach (regulated or principles-based) to the standards?
- 6) What special considerations would be required to support institutions/organisations/groups with a high percentage of volunteers, seasonal factors (summer/winter; wet/dry) and regular turn-over?
- 7) What should organisations be required to do to demonstrate they are meeting the child safe standards?

* For clarity in this Paper, the term:

- 'Regulated' means having a set of structured, prescriptive and detailed rules that establish specific practices to achieve an outcome or outcomes, in this case to reduce or mitigate risk regarding child safety. Meeting the requirements of rules would be applicable to all institutions, regardless of size or circumstance
- 'Principles-based' means having a framework, with a focus on outcomes that allows flexibility of implementation which can be tailored to different organisational size, context and level of risk

National sport and recreation child safety advisory committee: Discussion points

- 8) What level of state representation should sit on the child safety advisory committee?

Play by the Rules: Discussion points

- 9) Are organisations currently aware of and use the Play by the Rules resource?
- 10) Have you found information provided by Play by the Rules relevant to WA? If so how (or how not)?
- 11) What information and resources would organisations and the community find most valuable?

Local Government

The Royal Commission made a key recommendation that with support from governments at the national, state and territory levels; local governments should designate child safety officer positions from existing staff profiles to carry out the following functions:

- a) developing child safe messages in local government venues, grounds and facilities;
- b) assisting local institutions to access online child safe resources;
- c) providing child safety information and support to local institutions on a needs basis;
- d) supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.

It is the recommendation of DLGSC that further consultation occurs with the WA Local Government Association, LG Professionals WA and Western Australian local government authorities to inform the State Government's implementation framework planning.

Consultation is required to understand the types and areas of local government operations that may be impacted by the designation of child safety officers and how these positions may be called on to support the community with child safeguarding, as well as the training, resources and support required to be successful in a localised and varied Western Australian context.

Local Government: Discussion points

- 12) What impact would the designation of child safety officers have within a local government's workforce?
- 13) What areas of the local government do you believe this designation would occur and how might it benefit and / or be effective in supporting the community to create child safe environments?
- 14) What training, resources and support would be required by the local government to successfully implement designated child safety officers?
- 15) What would be the most effective method(s) of supporting local government with the implementation of child safety officers?

Legislation

The Royal Commission recommended that state and territory governments should:

- establish nationally consistent legislative schemes, including the amendment of WWCC laws;
- introduce legislation that implements a national legal response in relation to disclosing or revealing the identity of a mandatory reporter to a law enforcement agency.

The Royal Commission had in essence, recommended the streamlining of the scope of which individuals require a WWCC.

Ultimately improvements to and clarity within legislation (and the policy parameters) is essential to interpret, apply and comply with the WWCC for the sport and recreation industry.

Additionally, it is essential in this recommendation to acknowledge the volunteer nature of sport and recreation; containing people with varying knowledge and capability.

Legislation: Discussion points

- 16) What additional training and resources would be required to support the implementation of any legislative change to working with children checks?

Recordkeeping and information sharing

The Royal Commission recommended that:

- Institutions that engage in child-related work should implement the five principles for record keeping to a level that responds to the risk with the institution;
- Australian governments implement a nationally consistent information sharing exchange related to children's safety and wellbeing. It is recommended that sport and recreation institutions that provide overnight services be considered for inclusion in the scheme;
- Facilitated by a national model for WWCC's, establish a centralised database, that is readily accessible to all jurisdictions to record WWCC decisions;
- Australian governments to develop nationally agreed terms and definitions in relation to child sexual abuse for data collection and reporting.

Record Keeping and Information Sharing: Discussion points

- 17) What support will be needed to implement principles of record keeping and information sharing across different organisations and institutions?
- 18) Are organisations aware of and compliant with existing record keeping and information sharing legislation (including the Associations Incorporation Act 2015 and Privacy Act 2014)?
- 19) What information would better assist community-level organisations to improve child safeguarding?
- 20) Has your organisation had trouble accessing information regarding an individual coming from overseas, and their appropriateness to undertake child-related work or activities (i.e. coaching or volunteering)?

Acknowledgements

The contents of this Information and Discussion Paper includes extracts from the following identified sources. Information has been extracted and summarised to focus on key aspects applicable to the Department of Local Government, Sport and Cultural Industries' key stakeholders and funded bodies:

- The Royal Commission into Institutional Responses to Child Sexual Abuse – Final Report.

To access a full version of the Royal Commission's Findings and the Final Report, please follow the link at <https://www.childabuseroyalcommission.gov.au/>

- Western Australian State Government response to the Royal Commission (27 June 2018).

To access a full version of the State Government's detailed response and full report, please follow the link at [https://www.dpc.wa.gov.au/ProjectsandSpecialEvents/Royal-Commission/Pages/The-WA-Government-Response-to-Recommendations-\(June-2018\).aspx](https://www.dpc.wa.gov.au/ProjectsandSpecialEvents/Royal-Commission/Pages/The-WA-Government-Response-to-Recommendations-(June-2018).aspx)

For more information, please contact:

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Department of Local Government, Sport and Cultural Industries
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SENATOR THE HON JAMES MCGRATH
ASSISTANT MINISTER TO THE PRIME MINISTER

Councillor Karen Day
President of the Shire of Westonia
41 Wolfram Street
WESTONIA WA 6423

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Dear Councillor Day

I am writing to advise you about Australian National Flag Day, on 3 September 2018. Australian National Flag Day celebrates the occasion the Australian National Flag was first flown, on 3 September 1901, at the Royal Exhibition Building in Melbourne.

To celebrate Australian National Flag Day, I encourage you to work with schools, businesses and community groups to host flag raising ceremonies on, or about, 3 September 2018.

To assist you with promoting Australian National Flag Day, the Department of the Prime Minister and Cabinet has a Flag Kit with fact sheets containing information and activities about the Australian National Flag and other ways to celebrate the day. These resources are available in a digital format on the Department's website (www.pmc.gov.au/flag) which also provides the protocols for flying the flag, information on how to subscribe to the Commonwealth Flag Network and resources for teachers and students on Australia's national symbols.

Your local Federal Parliamentarian is able to help with providing Australian National Flags to constituents, local councils and other eligible recipients. I encourage you to contact your Federal Senator or Member of Parliament if your Council is in need of a new Australian Flag.

For further assistance please contact the Department of the Prime Minister and Cabinet via email at nationalsymbols@pmc.gov.au.

Yours sincerely

JAMES MCGRATH

2 / 8 / 2018

CC Chief Executive Officer, Shire of Westonia

Flag Kit for Flag Day

Australian National Flag Day celebrates the first time the flag was flown on 3 September 1901. On 28 August 1996, the then Governor-General, Sir William Deane, issued a proclamation that officially established 3 September as Australian National Flag Day.

Flag Day is an opportunity to remind all Australians of the importance and significance of Australia's foremost national symbol. The Flag features in the national curriculum under civics and citizenship. The Department of the Prime Minister and Cabinet provides a flag kit which can be used to help promote an understanding of Australia's democratic heritage and traditions, and the shared values of freedom, tolerance, respect, responsibility and inclusion.

The flag kit consists of the following resources:

- Flag Day Fact Sheet
- Australian National Flag – Fun Facts
- Australian National Flag Fact Sheet
- Flag outline for colouring in
- Flag info sheet with how to recreate the flag

Jamie Criddle

From: Price, Melissa (MP) <Melissa.Price.MP@aph.gov.au>
Sent: Wednesday, 8 August 2018 10:36 AM
Subject: Durack Stronger Communities Programme (SCP)

Good morning

I am writing to remind you of the Durack Stronger Communities Programme (SCP).

Round 4 of the Stronger Communities Programme will provide \$22.5 million to deliver social benefits across Australia through small capital projects which contribute to the vibrancy and viability of local communities.

Funding of \$150,000 will be available to the Durack electorate in 2018-19, with grants of between \$2,500 and \$20,000 being available to assist local community groups in acquiring and or improving infrastructure.

A couple of changes to this round of funding include:

- Applications for SCP – Round 4 will need to be TOURISM focused infrastructure projects.
- A maximum of 20 projects will be funded in each electorate.
- Minimum grant amount of \$2,500 - \$20,000.00.
- Applicants will be required to provide co-funding towards their project. Total funding for the project from the Commonwealth cannot exceed 50 per cent of the total project cost.
You can fund your share of eligible project costs from any source including state and local government. Your contribution can either be cash or in-kind.
- The project should be completed by 30 June 2019 or an exemption sought.
- The project must have at least \$5,000 in eligible expenditure.
- Joint applications are acceptable.

Please visit www.melissapricemp.com.au to download an expression of interest form.

Please ensure all expressions of interest (EOI) forms are submitted to our office at melissa.price.mp@aph.gov.au by 31 August 2018.

Successful EOIs will be notified by our office and invited to apply for funding via an online Departmental portal before the closing date of 5.00pm AEDT on 11 October 2018.

Kind regards

Hon Melissa Price MP
Federal Member for Durack
Assistant Minister for the Environment

Follow Melissa:



melissapricemp.com.au

Geraldton Office
2B/209 Foreshore Drive, Geraldton WA 6530
Phone (08) 9964 2195 | Fax (08) 9921 7990
Mobile 0427 587 395

Broome Office



17th May 2018

Jamie Criddle
Chief Executive Officer
Shire of Westonia
41 Wolfram Street
WESTONIA WA 6423

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Email Ben.Galvin@lgiswa.com.au
www.lgiswa.com.au

Dear Jamie,

RE: Regional Risk Coordinator Program Service Plans and Invoicing

Thank you for your ongoing engagement with the Regional Risk Coordinator (RRC) program.

Regional Risk Coordinator Service Plans

To ensure the Regional Risk Coordinator (RRC) Program continues to deliver on your needs, LGIS are introducing annual Regional Risk Coordinator Service Plans. This plan outlines the risk management services and benefits your Shire receives through the program, and confirms both the support services and agreed approach for your RRC when working with your Shire.

It is important that your RRC works with you on the development and delivery of this plan to ensure that it meets your specific needs, and I have requested this be done over the coming weeks.

Whilst we will develop a plan for the remainder of 2018, the plan will be developed annually per calendar year.

Importantly, these plans will become a central point of reference to ensure the program continues to meet and deliver on your specific needs.

Invoicing

Please be advised that the Shire's invoice amount for your participation in the program for the 2018/19 financial year period is \$4,077.00; to be invoiced 50% December 2018 and 50% June 2019.

If you have any questions about the program, the plan, the invoice arrangements or your ongoing participation in the program, please do not hesitate contacting me at any time on 0409 048 794 or at ben.galvin@lgiswa.com.au

With regards,

Ben Galvin
Manager Risk & Governance



24/7/18

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Chief Executive Officer
 Shire of Westonia
 Wolfram St
 WESTONIA WA 6423

Dear Sir/Madam

PUBLIC CONSULTATIONS – MANAGING THE PUBLIC HEALTH RISKS ASSOCIATED WITH TEMPORARY TOILETS AND CLOTH MATERIALS IN WESTERN AUSTRALIA

The implementation of the *Public Health Act 2016* necessitates the repeal and replacement of a number of regulations made under the *Health (Miscellaneous Provisions) Act 1911*. The Department of Health (DOH) has reviewed the

- *Health (Temporary Sanitary Conveniences) Regulations 1997*
- *Health (Cloth Materials) Regulations 1985*

to determine whether these public health risks should continue to be regulated under the framework provided by the Public Health Act, or whether these risks can be effectively managed through an alternative approach such as other State legislation, a guideline or a local law.

The DOH has prepared consultation papers on each topic (Temporary Toilets and Cloth Materials) to engage the community and key stakeholders on how the management of the public health risks should occur in the future. As an identified stakeholder, you are invited to participate in the consultation process by reading through the DOH’s consultation papers (available on the DOH’s website: <http://ww2.health.wa.gov.au/Improving-WA-Health/Public-health/Public-Health-Act/Regulation-review-program>, and providing feedback via an online survey at <https://consultation.health.wa.gov.au> and selecting “see all open consultations” or by a written submission to the DOH.

These consultations are an opportunity for you to raise issues, concerns and opportunities about the proposed options and provide advice on how they may affect you, your business or working experience. The papers contain a series of questions related to the options considered.

Office of the Chief Health Officer

All correspondence to: PO Box 8172 Perth Business Centre Western Australia 6849
 Grace Vaughan House 227 Stubbs Terrace Shenton Park WA 6008
 Telephone (08) 9388 4999 Fax (08) 9388 4955
www.health.wa.gov.au
 28 684 750 332

You do not have to comment on all the questions and can focus only on those areas that are important to you should you wish. You are also welcome to provide additional feedback that may not be related to any of the questions. Please explain the reasons behind your suggestions, and where possible evidence to support your views, such as statistics, estimates of any costs that may relate to the proposal and examples of solutions.

Information provided will be collated into a publically available report on the DOH website. Please note, that because your feedback forms part of a public consultation process, the Government may quote from your comments in future publications. If you prefer your name and organisation to remain confidential, please indicate that in your submission. As submissions made in response to this paper will be subject to Freedom of Information requests in accordance with the requirements of the *Freedom of Information Act 1992*, please do not include any personal or confidential information that you do not wish to become available to the public.

Comment can be provided via the following means:

Email (preferred)	publichealthact@health.wa.gov.au
Online survey	https://consultation.health.wa.gov.au Select the "see all open consultations" tab The survey closes on 14 September 2018
Mail	Public Health Act Consultation Environmental Health Directorate Department of Health PO Box 8172 PERTH BUSINESS CENTRE WA 6849 Written submissions must be received by 5pm (WST) on Friday 14 September 2018 . No late submissions will be considered.

After analysis of all submissions stakeholders who have chosen to provide a contact email will be sent a summary paper.

Thank you for your participation.

Yours sincerely



Dr Andrew Robertson
A/CHIEF HEALTH OFFICER

17 July 2018



Department of
**Local Government, Sport
and Cultural Industries**

A Guide to Local Government Auditing Reforms - June 2018

Contents

A Guide to Local Government Auditing Reforms – June 2018	4
Introduction	4
Changes to the Local Government Act 1995 made in 2017	4
Auditor General will be responsible for financial and supplementary audits	4
New category of audits: performance audits.....	5
Publication of financial reports.....	5
Local government duties with respect to audits	6
Amendments to the Local Government (Financial Management) Regulations 1996	6
Timeframe for review of financial management systems	6
Timeframe for local governments to revalue assets	6
Assets values under \$5,000	6
Amendments to the Local Government (Audit) Regulations 1996.....	7
Role of the Audit Committee.....	7
Role of the council assisting the auditor	8
Timeframe for reviewing audit systems and procedures.....	8
Compliance Audit Return.....	8
For more information, please contact:.....	9

June 2018

Department of Local Government, Sport and Cultural Industries
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Translating and Interpreting Service (TIS) – Telephone: 13 14 50

All or part of this document may be copied. Due recognition of source would be appreciated. If you would like more information please contact the Department of Local Government, Sport and Cultural Industries.

A Guide to Local Government Auditing Reforms – June 2018

Introduction

On 24 August 2017, amendments to the *Local Government Act 1995* were passed by State Parliament that will enable the Auditor General to audit council finances and performance.

The changes to the Act have been supported by amendments to the *Local Government (Financial Management) Regulations 1996* and *Local Government (Audit Regulations)* gazetted on Tuesday, 26 June 2018,

Unless otherwise specified, the changes to the regulations commence on 27 June 2018. Regulations 13 and 14 of the *Local Government (Financial Management) Regulations 1996* commence on 1 July 2018.

This guide has been prepared by the Department of Local Government, Sport and Cultural Industries (the Department) to inform local governments and auditors about the changes and replaces the guide published in September 2017.

Changes to the *Local Government Act 1995* made in 2017

Auditor General will be responsible for financial and supplementary audits

The reforms made in 2017 have expanded the Auditor General's scope of powers to undertake and report on local government financial audits and provide for the independent oversight of the local government sector.

The Auditor General will take over responsibility for financial audits on a transitional basis as existing audit contracts expire. From 2020-21, all local governments will be audited by the Auditor General, regardless of whether their auditing contracts have expired.

The Department has received advice that this termination requirement will not expose the State, the Director General, or local governments to any liability if audit contracts are cancelled as a result of the changes.

A local government may not appoint a person to be its auditor.

The Auditor General will be able to contract out some or all of the financial audits but all audits will be done under the supervision of the Auditor General.

As is currently the case, local governments will be responsible for meeting the costs of financial audits. The Auditor General will determine the fees for a financial audit.

The Department has published the status of each local government's audit arrangements. This will provide transparency so that members of the community are aware of whether or not the Auditor General has responsibility for a local government audit.

Amendments mean that regional subsidiaries and regional councils will be audited by the Auditor General in the same way as local governments. The Auditor General will have the power to dispense with a financial audit of a local government or regional subsidiary where the Auditor General believes this is appropriate.

The Auditor General must consult with the Minister for Local Government before exercising this power. This could be used, for example, if a regional council has ceased to operate but has not yet been wound up. If this power is exercised, the Auditor General must notify the Public Accounts Committee and the Estimates and Financial Operations Committee of Parliament.

The Auditor General must give the report on the financial audit to the Mayor / President of the local government, the CEO of the local government, and the Minister for Local Government.

New category of audits: performance audits

The 2017 reforms introduced a new category of audits: performance audits. These audits examine the economy, efficiency, and effectiveness of programs and organisations, including compliance with legislative provisions and internal policies.

The new legislation gives the Auditor General the power to conduct such audits, which may focus on a particular issue or theme, such as procurement practices, and may include individual or multiple local governments and related bodies. This is in line with the approach adopted in other jurisdictions and with what applies to State Government agencies. Performance audits will be paid for by the State Government.

The Auditor General publishes its audit program on the Auditor General's website.

Performance audit reports are submitted to both Houses of Parliament for the Public Accounts Committee and the Estimates and Financial Operations Committee. The report is also provided to the relevant local governments.

Publication of financial reports

Commencing with their 2017-18 annual report, local governments will be required to publish the annual report, including audit reports on the local government's official website within 14 days after the report has been accepted by the local government.

Local governments will be required to publish their annual report online regardless of who undertakes the audit.

Local government duties with respect to audits

Legislation now requires local governments to examine an audit report it receives and implement appropriate action in respect to the significant matters raised.

Local governments must prepare a report addressing the significant matters identified in the report and state what action the local government has taken or intends to take. This report must be provided to the Minister within three months of receiving the audit report. Within 14 days after the local government gives the report to the Minister, the CEO must publish a copy of the report on its official website.

Amendments to the Local Government (Financial Management) Regulations 1996

The following amendments to the *Local Government (Financial Management) Regulations 1996* have been made.

Timeframe for review of financial management systems

Regulation 5 regarding the CEO's duties as to financial management has been amended to require the CEO to undertake a review of the appropriateness and effectiveness of the financial management systems and procedures from no less than once in every four financial years to no less than three financial years. This change in combination with amendments to the provisions in the Audit Regulations related to reviewing auditing systems, will achieve greater consistency.

Timeframe for local governments to revalue assets

Regulation 17A(4) has been amended to require a local government to revalue an asset:

- whenever the local government is of the opinion that the fair value of the asset is likely to be materially different from its carrying amount; and
- in any event, within a period of at least 3 years but not more than 5 years after the day on which the asset was last valued or revalued.

These changes have been introduced to achieve greater consistency with the Australian Accounting Standards.

Assets values under \$5,000

Amendments to Regulation 17A excludes assets valued under \$5,000. This regulation commences on 1 July 2018.

Regulation 17B requires the CEO to take steps to protect excluded portable and attractive assets. This regulation requires a CEO to take all reasonable steps to prevent the theft or loss of non-consumable assets that are susceptible to theft or loss due to their portable nature and attractiveness for personal use or resale.

The language of this requirement is consistent with State Government requirements contained in Treasurer's Instruction 410 Record of Assets and has been revised following consultation with the local government sector.

A property register for portable and attractive items may be an appropriate means to properly record portable and attractive assets. The steps necessary to protect portable and attractive assets are a decision for each local government CEO.

Terminology

Amendments to the terminology used in the *Local Government (Financial Management) Regulation 1996* have been made to achieve consistency with the Australian Accounting Standards:

1. the statement from the CEO specified in Schedule 2 Form 1 has been modified replacing the part that states that annual financial report is in the opinion of the CEO properly drawn, with a statement that the annual financial report is 'based on proper accounts and records.'
2. clarification that the annual financial report complies with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Amendments to the Local Government (Audit) Regulations 1996

Role of the Audit Committee

With the transfer of auditing to the Auditor General, local government Audit Committees will have a new and important role.

The role of the Audit Committee has been amended so that the Audit Committee has greater involvement in assisting the CEO to carry out the review under Regulation 17 of the Audit Regulations of systems and procedures concerning risk management, internal control, and legislative compliance. The Audit Committee is empowered to 'monitor and advise' the CEO in reviews of certain systems prescribed by the audit and financial management regulations. The terms 'monitor and advise' have been selected following consultation with the sector.

The reforms are intended to help CEOs formulate recommendations to council to address issues identified in the reviews.

The Audit Committee will also support the auditor as required and have functions to oversee:

- the implementation of audit recommendations made by the auditor, which have been accepted by council; and
- accepted recommendations arising from reviews of local government systems and procedures.

These roles reflect the importance of the Audit Committee as a section of council charged with specific responsibilities to scrutinise performance and financial management. The regulations continue to allow for external membership of Audit Committees. Councils are encouraged to consider inviting appropriate people with expertise in financial management and audit to be members of their Audit Committee.

Role of the council assisting the auditor

Local governments are required to provide the auditor with a copy of their Strategic Community Plan, Corporate Business Plan or another plan or informing strategy. The powers to request documentation are consistent with the Auditor General's powers to request information of State Government agencies when conducting audits.

Timeframe for reviewing audit systems and procedures

An amendment to Regulation 17(2) requires the CEO to undertake a review of audit systems and procedures no less than once in every three financial years. This change will introduce consistency in CEO responsibilities to review financial management and audit systems and procedures in a timely manner.

Compliance Audit Return

Questions regarding the adoption of Integrated Planning and Reporting documents have been included as fields in the Compliance Audit Return.

Terminology

The following amendments for the terminology used in the Audit Regulations have been made:

- references to Executive Director have been replaced by Departmental CEO to reflect Machinery of Government changes; and
- references to the conduct of audits in regulation 9 have been updated to reflect language used in the Australian Accounting Standards.

For more information, please contact:

Department of Local Government, Sport and Cultural Industries
Gordon Stephenson House, 140 William Street, Perth WA 6000
GPO Box R1250, Perth WA 6844

Telephone: (08) 6551 8700 Fax: (08) 6552 1555

Freecall: 1800 620 511 (Country only)

Email: legislation@dlgsc.wa.gov.au Website: www.dlgsc.wa.gov.au

Translating and Interpreting Service (TIS) – Telephone: 13 14 50



**Central Wheatbelt
Visitor Centre**

SHIRE OF MERREDIN	
DATE RECEIVED	02 AUG 2018
CEO	DCEO
EMES	EMCS
EMDS	
FILE REF	
DOC #	
TENDER REF #	
GRANT REF #	

MEMORANDUM OF UNDERSTANDING

BETWEEN

SHIRE OF MERREDIN

AND

WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS (WEROC)

Participating Member Shires of Bruce Rock, Kellerberrin, Westonia, Yilgarn

AND

SHIRES OF CUNDERDIN AND TAMMIN

FOR

Visitor Servicing and Regional Promotion through

The CENTRAL WHEATBELT VISITOR CENTRE (Visitor Centre)

1st July 2018 – 30th June 2021

1. MoU Purpose

To develop a methodology for assistance with regional visitor servicing and regional promotion through:

- a) Visitor Servicing undertaken by the Visitor Centre and
- b) Regional promotion

2. Shire of Merredin Obligations

2.1 The Shire of Merredin will maintain full operational management and control of the Visitor Centre, and give due regard to recommendations from the member parties to this MoU.

The Visitor Centre as able will

- a) display and promote regional information and events and
- b) provide a quarterly report to member groups on visitor servicing and promotional activities

2.2 The Shire of Merredin through the Visitor Centre will provide services in accordance with Schedule 1.

SHIRE OF MERREDIN

DATE RECEIVED

DOC#

CEO

3. MoU Member Obligations

3.1 A Member will:

- a) annually, within 30 days of receipt of an invoice, pay to the Shire of Merredin a contribution towards the cost of running the Visitor Centre in accordance with Schedule 1,
- b) provide the Shire of Merredin with minutes from members respective tourism meetings
- c) within 30 days of receipt of an invoice, pay the Shire of Merredin a contribution towards additional activities in accordance with Schedule 2 subject to agreement of participants partaking in cooperative promotional activity prior to the activity commencing,
- d) consult and involve the Visitor Centre in cooperative regional promotional efforts,
- e) nominate a member, to act as the key contact when considering matters outlined in Schedules 1 and 2.

3.2 New members to this MoU shall apply in writing to the Shire of Merredin, which will advise all MoU members. Appointment of new members will be at the discretion of the Shire of Merredin with the new member paying a pro-rata contribution. Should other members of this MoU object to the new member application, written advice should be provided to the Shire of Merredin within 28 days.

4. MoU Operations

4.1 Participating members will provide a key contact as outlined above in 3.1 (e) for the purpose of considering activities in Schedule 1 and 2.

4.2 The Shire of Merredin will be represented by the Manager of the Visitor Centre who will act as the key contact for the purpose of considering activities in Schedule 1 and 2.

5. Period of MoU

This MOU commences 1st of July 2018, and terminates on 30th of June 2021. Members will review the operation of this MoU annually and in March 2021 will determine whether to extend the MoU and if so on what basis.

6. Contacts

Shire of Merredin

Chief Executive Officer
Greg Powell
PO Box 42
Merredin WA 6415
P 08 9041 1611

Shire of Bruce Rock

Chief Executive Officer
Darren Mollenoyux
54 Johnson Street,
Bruce Rock WA 6418
P 08 9061 1377

Shire of Cunderdin

Chief Executive Officer
Neville Hale
PO Box 100
Cunderdin WA 6407
P 08 9635 1005

Shire of Kellerberrin

Chief Executive Officer
Raymond Griffiths
110 Massingham Street
Kellerberrin WA 6410
P 08 9045 4006

Shire of Tammin

Chief Executive Officer
Neville Hale
PO Box 53
Tammin WA 6409
P 08 9637 0300

Shire of Westonia

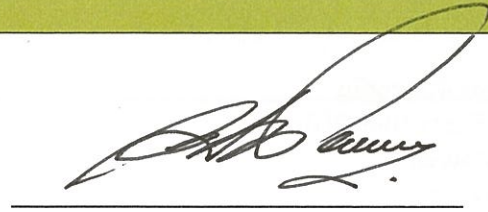
Chief Executive Officer
Jamie Criddle
41 Wolfram Street
Westonia WA 6423
P 08 9046 7063

Shire of Yilgarn

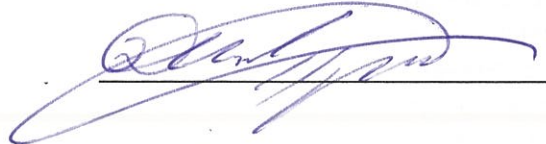
A/Chief Executive Officer
Peter Clarke
PO Box 86
Southern Cross WA 6426
P 08 9049 1001

7. Signatures

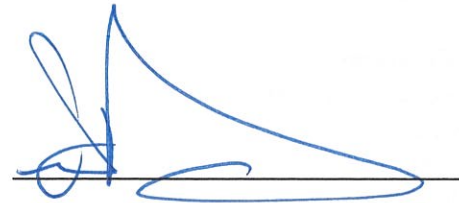
Shire of Merredin
Chief Executive Officer
Greg Powell



Shire of Bruce Rock
Chief Executive Officer
Darren Mollenoyux



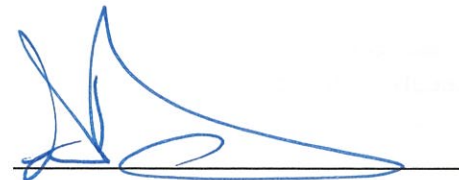
Shire of Cunderdin
Chief Executive Officer
Neville Hale



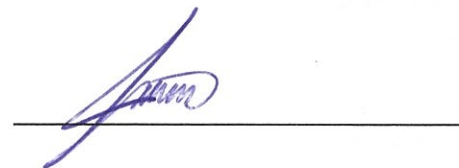
Shire of Kellerberrin
Chief Executive Officer
Raymond Griffiths



Shire of Tammin
Chief Executive Officer
Neville Hale



Shire of Westonia
Chief Executive Officer
Jamie Criddle



Shire of Yilgarn
A/Chief Executive Officer
Peter Clarke



Schedule 1

Service provided by the Shire of Merredin through the Visitor Centre

The Shire of Merredin through the Visitor Centre will:

Provide premises that are neat and tidy in a central easily accessible location at Merredin. The premises will conform to Level 1 and 2 Essential Criteria as set out in the annual visitor centre accreditation requirements of the Tourism Council of WA's Australian Tourism Accreditation Program (ATAP).

Provide a professional, accredited Level 2 visitor service delivering a minimum of 38 hours per week for walk-in, phone and email enquiry customers.

Provide a facility that has the primary role of servicing the visitor and whose "core" business is Wheatbelt Tourism.

Provide brochure racking space for regional and local visitor information, accommodation and tours.

Provide display space to showcase regional self-drive trails, attractions and facilities.

Provide notice board space to promote regional events and public notices.

Provide a monthly e-newsletter to promote regional events.

Provide a professional service delivered within 24 hrs for email and phone customers through internet and answering service.

Encourage and support integrated regional promotions as able.

Assistance to member shire visitor centres and/or visitor information points.

Provide the 1300 736 283 (WA only) number for visitor servicing and call to action for cooperative marketing campaigns.

Maintain and update tourism information on the regional website www.wheatbelttourism.com

Maintain and update tourism information on the WEROC App and website www.weroc.com.au

Schedule 2

Additional Activities

These activities will be undertaken by the Visitor Centre on a **cost recovery basis/fee for service** after negotiation and agreement by MoU Members and/or individual shires.

Tourism Development – responsibility and input shared between partners.

Continue to progress the implementation and annual review of the Eastern Wheatbelt Strategic Tourism Plan 2015-2017 Reviewed and Extended to 2020

Product Development i.e.:

1. Unique regional visitor packages promoted on www.wheatbelttourism.com
2. Self-Drive Trails and Wildflower Trails.
3. The Golden Pipeline Tourism Experience Development Plan - Pilot Project.

Trade Shows:

1. Regional Tourism Promotion (Perth Caravan & Camping Show) - coordination, staffing, accommodation and travel to attend the AGO/Wheatbelt stand (annual) with whole of region trade panorama banner.
2. Regional Tourism Promotion (Dowerin Field Days) - in cooperation with other sub regional tourism groups (ie: NewTravel, Pioneers' Pathway and Roe Tourism) and member shires.

Regional Marketing:

1. Production, printing and distribution cost of The Eastern Wheatbelt WA - A Visitors' Guide (annual holiday planner) in collaboration with sub regional tourism groups (ie: NewTravel, Pioneers' Pathway and Roe Tourism) and member shires.
2. Central Wheatbelt Map and Guide DL brochure reprint and distribution for member shires (biennial).

Annual cost recovery for brochure mail outs in response to regional promotions invoiced by the Shire of Merredin in October.

Other activity options will be considered collaboratively with the sharing of costs.

WEROC App and Website - provide regional events, attractions, self-drive trails and business and services to maintain current and comprehensive information for WEROC local communities and visitors to the region.

AGO/Wheatbelt digital and print media Co-op Marketing opportunities (seasonal/annual).

Training opportunities for upskilling member shires visitor centres and/or visitor information point staff, volunteers, regional tourism businesses and stakeholders.

Publication of Strategic Plan if required (once 3-5 years).

Upgrade regional website www.wheatbelttourism.com to reflect changing markets (once 2-4 years).

Schedule 3

Purpose of financial membership to the Visitor Centre

- a) The Shire of Merredin, through its annual budget, already makes significant contribution to the operations and functions of the Visitor Centre as included in Schedule 2 and is not required to make a contribution under this MoU.

For the purposes of this MoU, it is not considered to be a participating member as it has control of the Visitor Centre and is a principal Party to this MoU.

The amount of the contribution from each participating member will be:-

WERO - Shire of Bruce Rock	\$2,500 pa
WERO - Shire of Kellerberrin	\$2,500 pa
WERO - Shire of Westonia	\$2,500 pa
WERO - Shire of Yilgarn	\$2,500 pa
Member Shire - Shire of Cunderdin	\$1,250 pa
Member Shire - Shire of Tammin	\$1,250 pa

- b) The contribution of each member is to be used in accordance to the appropriate Schedule.
- c) Any assets purchased remain the property of the Shire of Merredin.



Council Outstanding Resolutions Status Report

Resolutions not included here can be assumed to have been satisfactorily completed or have become redundant by virtue of a more current resolution or action. Councillors aware of an outstanding resolution not completed that should be placed in this outstanding resolution report

should contact the CEO. **Red – New** ~~Strikethrough – Delete~~

MEETING	ITEM/RESOLUTION	ACTION REQUIRED	RESPONSE	RESPONSIBLE OFFICER	TIME FRAME
July 2018	10/07-18	Road Closure – Carrabin South Rd	<p>That Council resolves the following:</p> <ol style="list-style-type: none"> 1. For the dedication of the land the subject of Main Roads Land Dealing Plans 1760-273-2 and 1760-274-1 as a road pursuant to section 56 of the Land Administration Act 1997. 2. Initiate the road closure process for the approx. 1600m2 section of Carrabin South Road as shown hatched on LOP 1760-273-2 and offer to include the land in the adjoining freehold lots owned by Rythdale Pty Ltd or if not required, include in the Reserve 45634 (purpose of Tourist Information and Rest Bay). 3. In relation to Reserve 45634, Council agrees to: <ol style="list-style-type: none"> a) Excise the land required of approx (1,021m2) for the road widening ex Reserve 45634 (purpose of Tourist Information and Rest Bay) to Main Roads as shown on LOP 1760-273-2. b) Advice as to whether the Shire has granted any interests over Reserve 45634 that would be affected by the proposed road widening and dedication - None. c) Consent to Main Roads and its contractors to enter onto Reserve 45634 to carry out construction works which will commence prior to the excision from the reserve being completed 4. Following advertising of the above proposals, please request a Council resolution pursuant to the requirements of the Land Administration Act 1997. 	CEO	Mar 19



Council Outstanding Resolutions Status Report

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MEETING	ITEM/RESOLUTION	ACTION REQUIRED	RESPONSE	RESPONSIBLE OFFICER	TIME FRAME
July 2018	12/07-18	Standpipe Controller	That Council agree to install two (2) two solar powered standpipe controllers in Carrabin and Walgoolan, with Council transferring the \$20k from the Trust account (George Road Water Extension) and contributes the difference of approximately \$12k from Municipal Funds to complete the two stand pipes	CEO, WS	Dec 18
March 2018	09/03-18	Westonia Swimming Pool Upgrades	That Council accepts the following quotations from: 1. Aquatic Services WA for the Removal of Chlorine Gas system and replacing with granulated chlorine feeder and chemical controller. 2. Aquatic Services WA for the Refurbishment of the gravity sand filter 3. Authorise the Chief Executive Officer to spend up to \$35,000 with Centek Constructions to remove asbestos roof on pump room and install safety ladder to balance tank. Works on the Pool Filtration system have been completed	CEO	July 18



Council Outstanding Resolutions Status Report

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should contact the CEO. Red – New ~~Strikethrough – Delete~~

MEETING	ITEM/RESOLUTION	ACTION REQUIRED	RESPONSE	RESPONSIBLE OFFICER	TIME FRAME
Dec 2017	10/12-17	Warrachuppin Road Realignment	<p>That Council</p> <ol style="list-style-type: none"> 1. Welcomes Ramelius Resources proposal to commence operations with the Greenfinch project in the mid to later stages of 2018. 2. Authorises the Chief Executive Officer to instigate the process for a resumption of land under the Land Administration Act in Reserve 14983. 3. Authorises expenditure to the Chief Executive Officer to commence the survey of the proposed road reserve, possible relocation of utility services (Telstra, Water) and possible new road design (if required) to enable a cost to be provided to Ramelius Resources for comment. <p>Council have engaged the services of RoadsWest engineering to draw up plans and road design. Land resumption process has been commenced, waiting on Ministers desk.</p>	CEO	Dec 18
Sept 2017	10/09-17	Westonia Airstrip	<p>That Council authorise the Chief Executive Officer to negotiate a fair price for the two areas of land to incorporate into the Westonia Airstrip and report back to Council at the October meeting. Offer and Paperwork to be discussed and finalized.</p> <p>The CEO has recently held discussions with Paul Sawyer of AD Astral Aviation in relation to some substantial development & improvements to the Westonia Airstrip to allow commercial flights in and out of Westonia. Waiting on response from Ramelius Resources</p>	CEO	Mar 18



Council Outstanding Resolutions Status Report

Resolutions not included here can be assumed to have been satisfactorily completed or have become redundant by virtue of a more current resolution or action. Councillors aware of an outstanding resolution not completed that should be placed in this outstanding resolution report

should contact the CEO. **Red – New** ~~Strikethrough~~ – Delete

MEETING	ITEM/RESOLUTION	ACTION REQUIRED	RESPONSE	RESPONSIBLE OFFICER	TIME FRAME
July 2017	17/07-17	Westonia Telstra Exchange	<p>That Council writes to Telstra and pursues an upgrade to the Westonia Telstra Exchange and possible connection to the fibre optic line that runs through town – CEO spoke with Boyd Brown regarding lack of service, Ron have since contacted me and will be putting up a possible part funded proposal to upgrade the exchange. Letter written to Telstra, MP's re Telstra Exchange</p> <p>After eight (8) separate outages on landlines in the past five (5) months, the CEO conducted an interview with the ABC radio and wrote again to Telstra Countrywide seeking upgrades to the Westonia exchange. Telstra have confirmed that the Kalgoorlie to Merredin link has been upgraded from a Radio link to Optic Fibre to improve service. From part of Regional Telecommunications Review.</p>	CEO	Feb 18
Apr 2017	17/04-17	Town Planning Scheme	<p>Currently seeking input from town planners in relation to low cost solution</p> <p>Held discussions with Dept of Planning – there are willing to assist, spoke with Planner in Kellerberrin who is willing to assist. Result – reduced cost plan. Dept of Planning attended June Meeting to discuss TPS with work to commence in 2018/19.</p>	CEO	Dec 18
Apr 2017	16/04-17	Westonia Airstrip	Currently investigating, coincide with Kaolin St Renaming.	CEO	Mar 18
Apr 2017	15/04-17	Renaming of Egg Rock Road & Kaolin Street	Currently seeking input from families prior to advertising as per requirements	CEO	Dec 17



Council Outstanding Resolutions Status Report

Resolutions not included here can be assumed to have been satisfactorily completed or have become redundant by virtue of a more current resolution or action. Councillors aware of an outstanding resolution not completed that should be placed in this outstanding resolution report

should contact the CEO. Red – New ~~Strikethrough – Delete~~

MEETING	ITEM/RESOLUTION	ACTION REQUIRED	RESPONSE	RESPONSIBLE OFFICER	TIME FRAME
Mar 2017	13/03-17	Review of Integrated Planning Suite	Awaiting commencement date for Integrated Planning Suite review. Review undertaken from April 2018, presentation in July/August 2018.	CEO	Apr 18
Oct 16	10/10-16	Adopted sea container policy formulated by the Chief Executive Officer on the provision of sea containers in the Westonia Townsite.	CEO awaiting advise from new Health/Building Surveyor in relation to extent of paperwork required in submitting “Building Application” for approval. Local Planning Policies via Town Planning Scheme to address issue.	CEO/Building	May 18

OUTWARD CORRESPONDENCE

July/August 2018

1. **LOCAL GOVERNMENT AND COMMUNITIES** R1.1.1
RE: DIFFERENTIAL RATES
MINISTERIAL APPROVAL SOUGHT TO IMPOSE DIFFERENTIAL RATES FOR 2018-19

2. **DEPARTMENT OF LANDS** T3.1.5
RE: PROPOSED ROAD DEDICATION (UCL LAND)
WESTONIA TOWN COMMON RESERVE 14983

3. **MINISTER FOR TRANSPORT** T3.1.5
RE: PROPOSED ROAD DEDICATION (UCL LAND)
WESTONIA TOWN COMMON RESERVE 14983

4. **MICHAEL IBURG** Personal File
RE: 6 MONTHS CONTRACT PART TIME GARDENER
APPOINTMENT LETTER

WORK SUPERVISOR'S REPORT

1. PLANT REPAIRS & MAINTENANCE

The following repairs and maintenance were carried out since the last meeting.

- Iveco Prime mover – The Iveco continues to be problematic causing frustration with a variety of electrical issues, ranging from no speedometer, PTO warnings, airbag issues to not being able to engage transmission. Elect Tech were onsite Thursday 2 August to rectify some problems but the truck has been booked into AV Trucks Perth this week so that it can have a computer diagnostic carried out.
- Freightliner Prime-mover – Has also been booked into Daimler Trucks Perth this week to look at thrust bearing noise issue.
- Water Tanker – replace air booster valve.

2. CAPITAL ROAD WORKS

- Nil.

3. GENERAL ROAD MAINTENANCE

- Winter grading program has been carried out on the following roads (refer attached map).
- Roadside weed spraying has been completed.

4. PRIVATE WORKS

- Float Hire Ross HA & K Townrow.
- Float Hire I Stevens.
- Side-tipper Hire C Lindley.
- Water Carting to Mine (20 days/1920KL) Ramelius.

5. TOWN MAINTENANCE

- Memorial Rose Garden pruned by Jocelyn Antonio & Renae Corsini which is very much appreciated much appreciated.
- Michael Iburg has been employed on a 6 month contract as a replacement for Belinda during her absence. Michael worked with Belinda on a Work for the Dole program and is familiar with the garden needs. Mike is working very well at present.
- Unblock drainage at bowling greens. Chemical has been purchased to kill algae that is very prevalent on tennis courts surface and to a lesser extent bowling green synthetics.

6. OTHER.

- Monthly OHS meeting.
- Move museum items to storage shed in preparation for relocation of storage shelves etc.
- Council has disposed of a tow along roller to HA & K Townrow.
- The position of plant operator/roller has again been advertised closing Monday 20 August as Ray Taylor was not successful in his probation period.
- Clean out Elachbutting toilets hopefully for the last time before replacement capsule.

7. PLANT HOURS

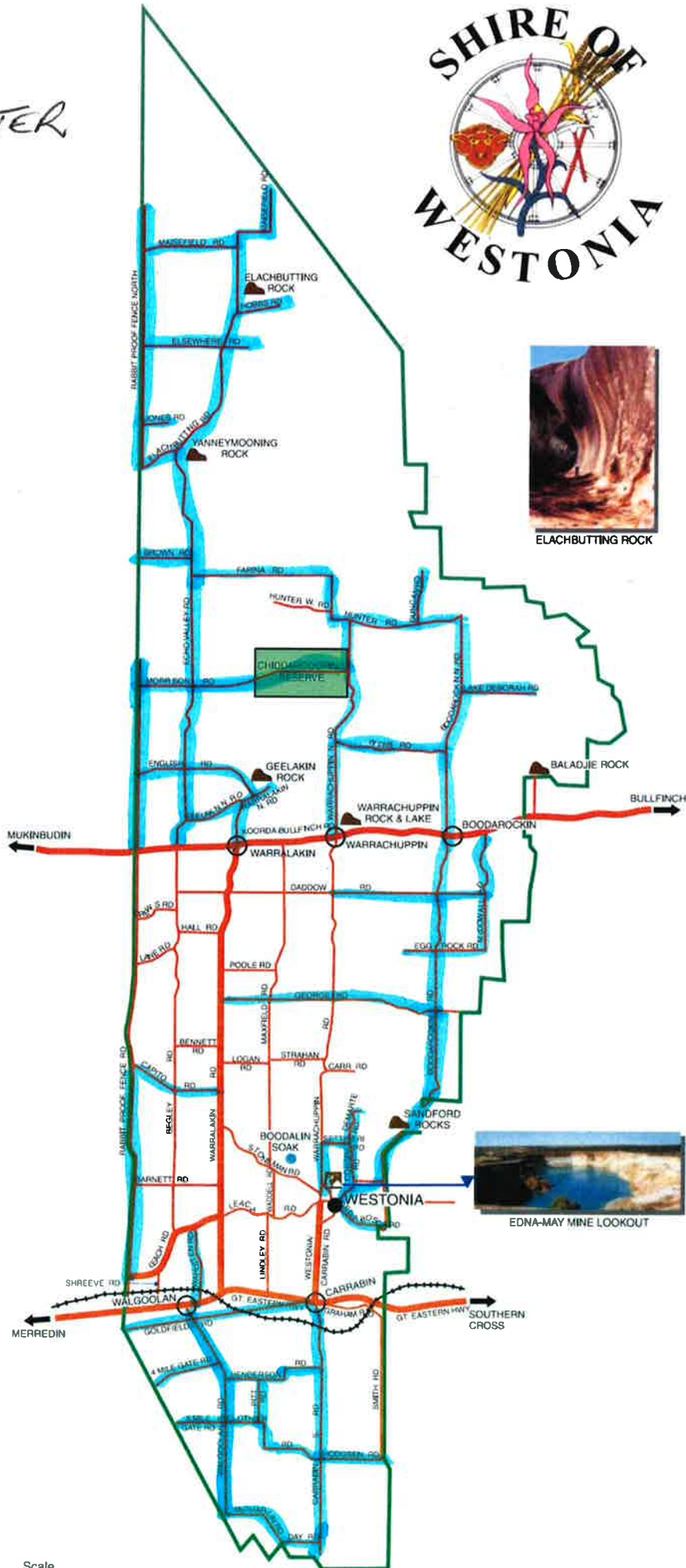
The following is a list of plant and vehicle kilometre and hour readings for the period ending 1.8.18

Item		1.7.18	1.8.18
P1	JOHN DEERE 770G GRADER	5,590hrs	5,734hrs
P2	CAT 12M	1,985hrs	2,140hrs
P3	PRIME MOVER (IVECO)	173,652kms	177,564kms
P4	ROAD TRAIN (FREIGHTLINER)	68,067kms	68,121kms
P5	JOHN DEERE LOADER	681hrs	681hrs
P6	MULTI PAC	7,921hrs	7,996hrs
P7	MINI-EXCAVATOR	243hrs	243hrs
P8	TELEHANDLER JCB	803hrs	820hrs
P9	TOYOTA (MTCE UTE)	9,403kms	9,681kms
P10	mitsubishi CANTER	22,871kms	23,598kms
P11	TOYOTA HILUX (GARDENER) WT 35	47,434kms	48,101kms
P12	JOHN DEERE (5100)	1,665hrs	1,676hrs
P14	TOYOTA LANDCRUISER GXL (CEO)	9,854kms	12,003kms
P15	TOYOTA PRADO GXL (W/SUPER)	7,482kms	9,967kms
P16	TOYOTA RAV4 (ADMIN)	38,368kms	39,063kms
P17	TOYOTA HILUX DUAL CAB	8,750kms	12,224kms
P19	FAST ATTACK	4,706kms	4,706kms
P20	FIRE TRUCK	4,058kms	4,058kms
P18	WESSY BUS	97,803kms	98,712kms
P21	DYNAPAC FLAT DRUM	1,072hrs	1,071hrs
P22	RAMSEY RIDE ON MOWER (OVAL)	123Hrs	123Hrs
P23	TOYOTA MINI BUS (WT COM V)	8,359Kms	9,776Kms
P24	HAMM ROLLER	377Hrs	529Hrs

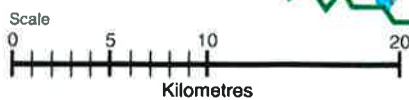
2018 WINTER
GRADE.



ELACHBUTTING ROCK



EDNA-MAY MINE LOOKOUT



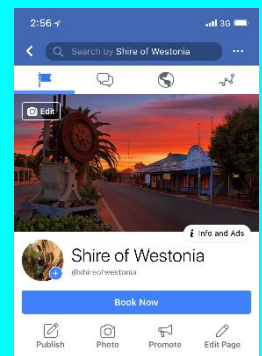
TOURISM REPORT

WESTONIA SHIRE CARAVAN PARK:

We now have the ability to take bookings & payments online, due to the launch of the new look website for the Shire of Westonia.

We thank Rick and Carmel for holding the fort while Debra was away. She is now back on board and we look forward to a great busy season for the end of 2018.

We have had a 16% increase in revenue between 2015/16 and the 2016/17 financial years and we have slowly increased by 4% by 2017/18 we still have a bit of room to grow as we potentially “In a perfect world” could take nearly \$50000.00/Annum if the park was full all year round paying \$15/night.



REPAIRS & MAINTENANCE

- Bollard Lights – Now just Phasing them out slowly over the next year.
- Washing Machine was replaced at the caravan park with a second-hand coin washing machine from Merredin Washing Machine Service. The machine now costs three dollars per load. The old one is being repaired and will go to the school to service the longer term Caravan Park guests.
- Sandford Rock sign Pointing the wrong way – the Brackets were broken and have now been fixed. So hopefully tourists are no longer getting lost and driving away from the big rock in the middle of the bush and now driving towards it.

1. FUTURE PROJECTS

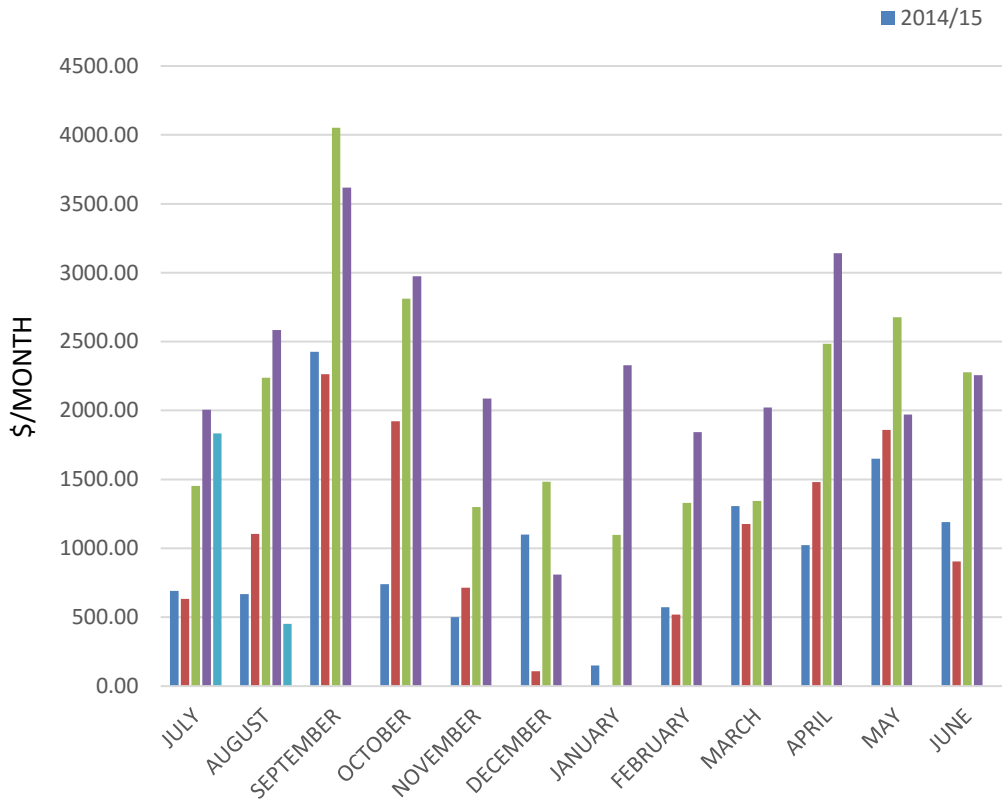
- Tent Area – Possible site; South of site 1 (Grover’s old site)
- Unpowered Overflow/ Tent area – Weed matting and out lined sites

2. VISITOR FEEDBACK

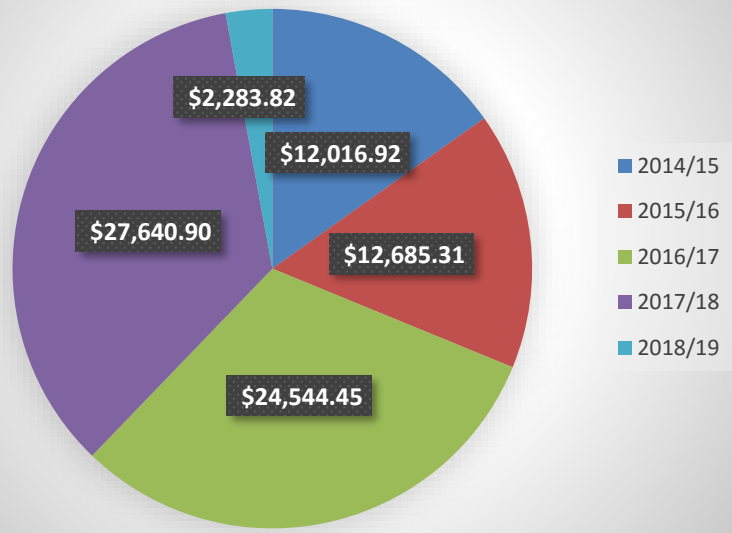
- Getting rave reviews on the Caravan Park and town/ facilities.
- Best value for money
- Great facilities
- Wiki camps still providing a good source of feedback for us
- “Word of Mouth” still a big performer for us.
- Wheatbelt way is really growing in popularity and we are getting many people through from the trail.

3. STATISTICS (Over leaf)

MONTHLY PARK INCOME



ANNUAL PARK INCOME



HOOD-PENN MUSEUM:

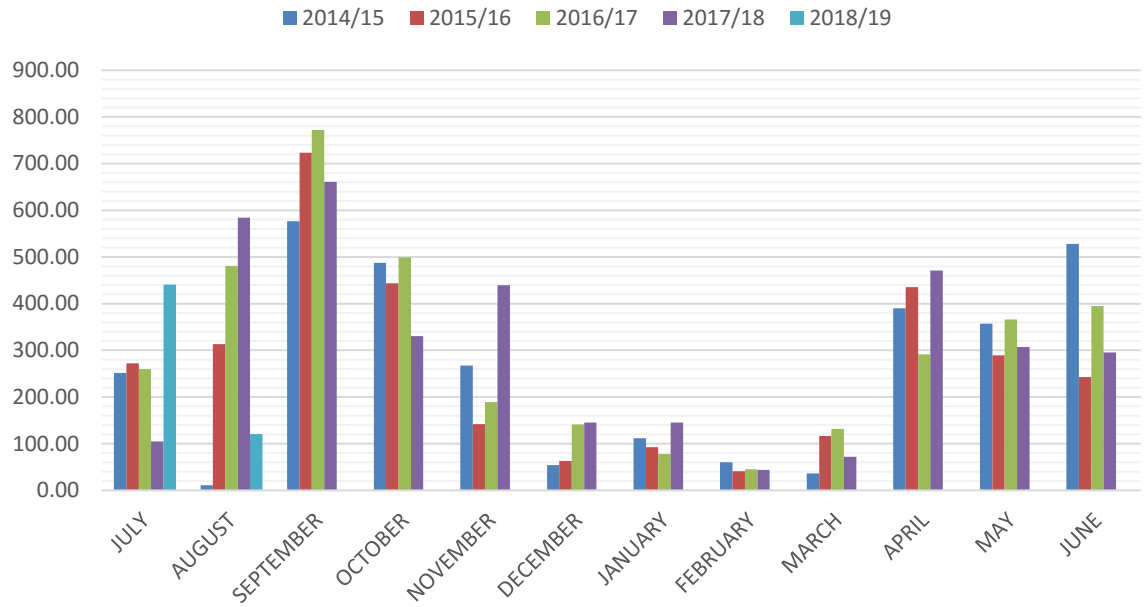
The Museum has been so busy this month especially through the School holidays.

1. REPAIRS & MAINTENANCE

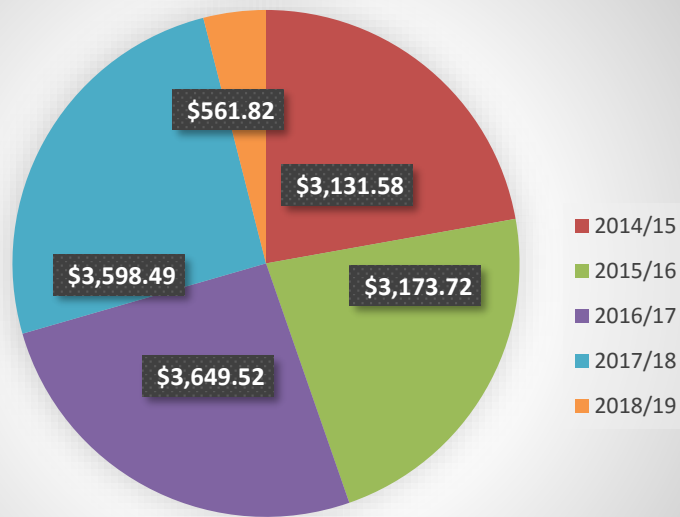


- Construction of the “ARV” extension is complete. Floors have been painted, Air-conditioning, electricity & water are in. There is still carparking with hot mix to go down and a pathway to be constructed to flow along the side of the building before we can change the access door for the volunteers to use. Volunteer access to the museum will be through the back door and not through the side access door (which will eventually become a façade).
 - We have made a start on moving, packaging items & setting up kitchen. Deconstructing and reconstructing shelving into the new room will happen when we have some spare bodies.
- ### 2. RECENT PROJECTS
- Trialing various lighting solutions at the moment due to black spots within the museum.
 - Have started applying for grants to get the new mannequins we have been wanting.
- ### 3. FUTURE PROJECTS
- New scenes to be created in the existing space of the old storage room to tell the stories of our primary industries of which Westonia was founded on.
 - Dr Scene, offer of a donation from Dr Olga Ward to buy a new mannequin and donations of various Drs implements etc from Dr Hans Grobbelaar (via Olga). Since the success of the Lottery West/Westonia Progress Association grant the Museum, will now have room for the new Mannequins, we will now commence investigations into funding for the remainder of the Mannequins. Including a possible project to have period costumes made for all mannequins in the museum.
- ### 4. VISITOR FEEDBACK (Verbal and Visitor register)
- Fantastic displays / Amazing
 - Clean and tidy
 - Very interesting / Not like any other museum they have visited
 - Amazing
 - Visitor’s hearing about museum on Wheatbelt way and via word of mouth.
- ### 5. STATISTICS (Over leaf)

MUSEUM INCOME



ANNUAL PARK INCOME



Councillor Direct

26 JULY 2018



Issue 29

In this issue

- [Elected Members Taxation Guide](#)
- [Elected Member Training](#)
- [Leadership Sundowner: Community Pulse 2018](#)
- [Changes to OMI's Community Grants Program](#)

Quick Links

- [Publications](#)
- [Media Releases](#)
- [President's Column](#)
- [Events](#)
- [WALGA Training](#)
- [LGIS](#)

Elected Members Taxation Guide

The WALGA Tax Service has released the 2018 Elected Members Taxation Guide.

This valuable resource provides Councillors with a reference on how to treat income and expenses associated with carrying out their duties, inclusive of allowances, reimbursements, honorariums and non-cash benefits, as well as deductions and superannuation.

The guide also covers substantiation requirements and includes a payment summary template.

The guide has been distributed to the Corporate Service/Finance area of WALGA Members who subscribe to the WALGA Tax Service and should be obtained from the Local Government administration.

Technical enquiries should be directed to the [WALGA Tax Service](#).

For more information, such as subscription status or administrative enquiries, email Procurement and Category Manager [Andrew Blitz](#).

Elected Member Training

The following WALGA training courses are being delivered at WALGA's West Leederville offices:

[Professionally Speaking](#)

Tuesday, **14 August**

[Integrated Strategic Planning – Policy](#)

Tuesday, **21 August**

[Serving on Council](#)

Monday, **10 September**

[Meeting Procedures and Debating](#)

Tuesday, **11 September**

To register online, visit the [WALGA Training website](#) or for more information email the [Training Team](#).

Leadership Sundowner: Community Pulse 2018

WALGA and the City of Perth are co-hosting the Copland Leadership Sundowner: Community Pulse 2018 Research.

Committee for Economic Development of Australia (CEDA) has released the report: [Community Pulse 2018: The Economic Disconnect](#).

The study explores Australians' attitudes to work, education, health, community and the economy.

It explores the following questions:

- After 26 years of uninterrupted economic growth, how satisfied are Australians with their current circumstances?
- What do they see as the most important steps that government, business and the community can take in making future economic growth meaningful to them?

New data will be presented at this event to provide an in-depth look at attitudes in WA.

Date: Tuesday, **14 August**

Time: 5:00pm to 7:00pm

Venue: City of Perth Council House Reception Suite: Level 11,
27 St Georges Terrace, Perth

Cost: \$80 for members, \$110 for non-members

Click [here](#) to register.

For more information, email CEDA's [Stephanie Rowton](#) or call 6104 7104.

Changes to OMI's Community Grants Program

Community groups can now access the Office of Multicultural Interest (OMI) Community Grants Program.

The program provides funding to culturally and linguistically diverse (CaLD) communities in Western Australia to design, deliver and partner on projects that address their needs.

Groups can apply for funding anytime throughout the year under the following categories: strategic projects, community capacity building and festivals.

These changes do not affect other grants provided by OMI, including the Community Languages Program and grants for Harmony Week.

CaLD community groups are invited to schedule a one-on-one meeting with OMI staff to discuss their applications to the Community Grants Program.

For more information, or to schedule a discussion, contact [OMI](#) or call 6552 1676. .

WALGA

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Local Government News

27 JULY 2018



Issue 29

In this issue

- [Elected Members Taxation Guide](#)
- [Feedback Requested – Template Policy ‘Election Caretaker Period’](#)
- [Managing Heavy Vehicle Access to Local Roads](#)
- [Emergency Management Training](#)
- [Save the Date: Webinar Sessions for Royal Commission's Child Sexual Abuse Final Report](#)
- [Leadership Sundowner: Community Pulse 2018](#)
- [Department of Health Opens Two More Regulation Review Projects for Consultation](#)
- [Seeking Feedback about Crime Stoppers WA Signage from Local Governments](#)

Mailbag

- **InfoPage:** [Sector Consultation - Draft Template Policy ‘Election Caretaker Period’](#)

Elected Members Taxation Guide

The WALGA Tax Service has released the 2018 Elected Members Taxation Guide.

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The guide also covers substantiation requirements and includes a payment summary template.

The guide has been distributed to the Corporate Service/Finance area of WALGA Members who subscribe to the WALGA Tax Service and should be obtained from the Local Government administration.

Technical enquiries should be directed to the [WALGA Tax Service](#).

For more information, such as subscription status or administrative enquiries, email Procurement and Category Manager [Andrew Blitz](#).

Feedback Requested – Template Policy ‘Election Caretaker Period’

Caretaker conventions’ apply to State and Federal Governments in the lead up to elections and are legislated for Local Governments in South Australia, Victoria, New South Wales and Queensland.

Several WA Local Governments have also adopted Caretaker policies and WALGA has prepared a draft Template Election Caretaker Period Policy to support Local Governments who wish to consider implementing similar policy.

WALGA would welcome feedback on the draft template policy by Friday, **31 August**.

For more information, download the [InfoPage](#).

Managing Heavy Vehicle Access to Local Roads

WALGA has been advised by Main Roads WA that their policy regarding conditions applied to Notices and Permits that allow Restricted Access and Concessional Mass trucks to use certain roads will change from October 2018.

Currently Local Governments may propose a condition requiring all vehicle operators to carry written approval from the Local Government endorsing use of the road (previously referred to as CA07).

Following advice from the State Solicitors Office that applying this condition is potentially unlawful, Main Roads propose to abolish this condition.

Records indicate that 117 Local Governments have one or more roads to which the CA07 condition is applied.

WALGA has advised Main Roads that policy changes should only be considered once there is a complete understanding of the way the current arrangements function.

WALGA has agreed to consult with all affected Local Governments to determine how and why CA07 conditions are applied, to determine the consequences of abolishing the condition and what alternative mechanisms may be appropriate.

For more information, email Policy Manager - Transport and Roads, [Mark Bondietti](#) or call 9213 2040.

Emergency Management Training

The following emergency management training courses are available for Local Government Officers:

[Participate in Local Government Emergency Management Preparation](#)
Monday, **6 August**

[Manage Recovery Activities for Local Government](#)

Tuesday, **7 August**

[Local Recovery Coordinator](#)

Monday and Tuesday, **20 to 21 August**

For more information, email Policy Manager - Transport and Roads, Mark Bondietti or call 9213 2040.

Save the Date: Webinar Sessions for Royal Commission's Child Sexual Abuse Final Report

The [Royal Commission into Institutional Responses to Child Sexual Abuse Final Report](#) was handed down in December 2017.

One of the Royal Commission's recommendations specifically applies to Local Government, with other areas of impact including businesses, community organisations and the broader community.

The Department of Local Government, Sport and Cultural Industries (DLGSC) has approached WALGA and LG Professionals WA to assist in engaging Local Governments in the consultation process to be run from July to October 2018.

Feedback received during this time will help inform WA's implementation plan to help build communities, in which children are safe.

The important dates are:

- Webinar (inform): Friday, **10 August** 10:00am to 11:00am
- Webinar (engage): Friday, **24 August** 10:00am to 12:00pm
- Submissions close: Friday, **31 August**

The webinar link will be provided in this publication in the next few weeks.

For more information, email Policy Manager - Community, [Kirstie Davis](#).

Leadership Sundowner: Community Pulse 2018

WALGA and the City of Perth are co-hosting the Copland Leadership Sundowner: Community Pulse 2018 Research.

Committee for Economic Development of Australia (CEDA) released the report: [Community Pulse 2018: The Economic Disconnect](#) on Monday, **25 June**.

The study explores Australians' attitudes to work, education, health, community and the economy.

It explores the following questions:

- After 26 years of uninterrupted economic growth, how satisfied are Australians with their current circumstances?
- What do they see as the most important steps that government, business and the community can take in making future economic growth meaningful to them?

New data will be presented at this event to provide an in-depth look at attitudes in WA.

Date: Tuesday, **14 August**

Time: 5:00pm to 7:00pm

Venue: City of Perth Council House Reception Suite Level 11, 27
St Georges Terrace, Perth

Cost: \$80 for members, \$110 for non-members

Click [here](#) to register.

For more information, CEDA's [Stephanie Rowton](#) or call 6104 7104.

Department of Health Opens Two More Regulation Review Projects for Consultation

The Department is seeking feedback from Local Governments on the Managing the Public Health Risks of Cloth Materials in Western Australia discussion paper and the Managing the Public Health Risks associated with Temporary Toilets in Western Australia discussion paper.

Feedback will assist the Department of Health in determining whether public health risks must continue to be regulated under the framework provided by the *Public Health Act*, or whether these risks can be effectively managed through an alternative approach such as other State legislation, a guideline or a local law.

Both of the discussion papers will be out for comment for eight weeks. Consultation will close on Friday, **14 September**.

Managing the public health risks of cloth materials in Western Australia discussion paper is available [here](#). The online survey can be accessed [here](#).

Managing the public health risks associated with temporary toilets in Western Australia discussion paper is available [here](#). The survey is located [here](#).

For more information, or to send written submission, email the [Public Health Act team](#).

Seeking Feedback about Crime Stoppers WA Signage from Local Governments

Crime Stoppers WA are seeking to upgrade their signs across the State.

The signage was installed in the community 18 years ago - Crime Stoppers would like to know which signs require replacing, and whether the style of signage is appropriate in the current environment.

WALGA CEO Ricky Burges is keen to hear from Local Government CEOs about the locations and effectiveness of the signage.

For more information, email CEO [Ricky Burges](#) or call 9213 2025.

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Local Government News

10 AUGUST 2018



Issue 31

In this issue

- [WA Local Government Convention 2018](#)
- [WA Local Government Convention 2018 Photos](#)
- [Seeking Comments on LED Street Lighting](#)
- [Waste & Recycle Conference – Keynote Speaker](#)
- [2018 WA Transport and Roads Forum – Registrations Open](#)
- [Personal Development and Professional Skills Training](#)
- [Environmental Planning Tool \(EPT\) - Registrations for Training Open](#)
- [Grenfell Tower, Cladding and The West Australian Impact](#)
- [WALGA Submissions to Department of Health Regulation Review](#)
- [Group Advertising Services](#)
- [Inviting Applications for the Local Government Commodity Freight Roads Fund](#)
- [Sustainable Urban Forest Management Series](#)

WA Local Government Convention 2018

The WA Local Government Convention 2018 was a great success, with more than 600 delegates and 200 Local Government Officers in attendance along with the 107 exhibitors who populated the trade exhibition.

WALGA President Cr Lynne Craigie led from the front, across three event-packed days, and kept the program on time and under control.

A Mayors' and Presidents' Forum was held on Tuesday, **31 July**, building on the success of last year's forum. NBN WA's Rachael McIntyre provided an update on the national broadband network and its rollout in WA. City of Perth Commissioner Andrew Hammond shared his observations about his role change from CEO of City of Rockingham to a Commissioner at City of Perth.

Wednesday's program comprised a political forum with rotational dialogues from key policy areas relating to Local Government, at which discussion provided plenty of food for thought for the audience.

The Convention program featured a number of outstanding speakers, across both plenary and topic specific concurrent sessions. Opening keynote speaker Anh Do shared a moving and engaging account of his family and how they

arrived in Australia. It was a touching story of resilience, grit and optimism. The panel session featured broadcaster Liam Bartlett, former senator Jacquie Lambie, Former Premier of NSW Bob Carr and former Senator for South Australia Natasha Stott Despoja.

Former Australian cricketer Brad Hogg gave an engaging breakfast presentation focused on the success and failures that built his career. The Conference ended on Friday with Paul Huschilt's world famous conference ending summary.

21 Local Government Elected Members and Officers received a Local Government Honours Award as part of the 2018 WA Local Government Convention. WALGA State Councillors Cr Karen Chappel and Cr Chris Mitchell were each awarded Life Membership; Cr Chappel being recognised in particular for her dedication to mentoring across the sector and Cr Mitchell for his advocacy both for his region and in the area of emergency management.

Additional awards were presented, recognising the achievements of Councils in the areas of ANZAC Day events, accessible communities and safety.

Click [here](#) for the media release and the full list of Honours Award winners.

There were many presentations and opportunities for networking and learning throughout, with the spirit of goodwill and generosity in Local Government shown to be alive and well.

With a wonderful display of community banners flying along Adelaide Terrace, the Shire of Harvey was the overall winner of the popular Banners in the Terrace Competition. To see all category winners, click [here](#).

WA Local Government Convention 2018 Photos

Photos of the Banners in the Terrace entrants, award recipients and social pictures from the Convention are available to view and download from the photographer website [here](#).

Registration to the site is required for first-time users.

Click on the 'create an account' button and enter your email address to create a login before gaining access to the gallery titled WALGA.

There are three folders available in the gallery, which are "WALGA Convention Awards", "Banners in the Terrace" and "WALGA Convention Social Photos".

Note: Ensure the 'Remember Me' box is checked on the registration page to gain access directly each time.

Photos can be downloaded for free by clicking on the arrow icon to the bottom right of the thumbnail.

For more information, email PR Assistant [Brenda Law-Yat](#) or call 9213 2085.

Seeking Comments on LED Street Lighting

WALGA urgently needs to hear from Local Governments about the transition between current and new technology lighting.

The electricity distributors are responsible for replacing most street lights that are damaged or otherwise no longer serviceable. Western Power expects to have new LED lighting technology available for all standard situations in October .

LED lighting will look different to the existing lights and the community is likely to notice.

Some matters for consideration are detailed in the [LED Street Lighting InfoPage](#) and the response of each Local Government to the issues raised is due now.

For more information, email Executive Manager, Infrastructure [Ian Duncan](#) or call 9213 2031.

Waste & Recycle Conference – Keynote Speaker

With the Circular Economy a key focus in the upcoming [Waste & Recycle Conference](#) program, WALGA is thrilled to be bringing **Jaine Morris of the Circular Sisters across to Perth to present **Circular Economy at a Local Level**.**

Jaine followed a somewhat unconventional career path early on, beginning what was to become a highly successful career as a Remote Area Nurse.

She spent several adventurous years working in some of the most geographically hostile environments in Australia. Her passion for the bush and her dedication to delivering compassionate and quality health care saw her build lasting relationships with the Kuuku Ya'u and Umpila people of Cape York – a feat she is immensely proud of.

Always the spontaneous one, Jaine decided to leave behind nursing and the bush and follow her sister into a completely new adventure, something she seems to spend a lot of her time doing. Jaine brings her resourcefulness and her unwavering passion for people to this project - [The Circular Experiment](#).

The conference is held on Wednesday, **5 September** to Friday, **7 September** at Crown Perth. Early bird registrations for the Conference close Wednesday, **15 August**.

For more information or to register, visit the conference [website](#).

2018 WA Transport and Roads Forum – Registrations Open

WALGA and Main Roads WA invite you to the 2018 WA Transport and Roads Forum which will provide Local Governments the opportunity to influence the future direction of policy, explore challenges and share strategies, hear the latest updates and engage with the State Government.

Date: Tuesday, **16 October**
Time: 8:45am to 4:15pm
Venue: Crown Perth
Cost: \$50 (incl GST)

Registration is essential by Tuesday, **9 October**.

Registration and further information regarding speakers and topics is available [here](#).

For further information, email Policy Officer, Transport and Roads, [Marissa MacDonald](#) or call 9213 2050.

Personal Development and Professional Skills Training

The following WALGA training courses are available for Local Government Officers:

[Dealing with Difficult Customers](#)

Friday, **17 August**

[Preparing Agendas and Minutes in Local Government](#)

Thursday, **6 September**

[Presenting with Confidence](#)

Tuesday, **18 September**

To register online, visit the [WALGA Training website](#) or for more information, email the [Training Team](#).

Environmental Planning Tool (EPT) - Registrations for Training Open

Registrations are open for a free demonstration and training session for Local Governments on the use of WALGA's online tool to meet regulatory requirements for native vegetation clearing and prescribed premises licencing. No previous GIS experience is required.

Date: Thursday, **30 August**

Venue: WALGA, ONE70, LV1 170 Railway Parade, West Leederville or join via webinar

Participants can join one or all of the following components:

- **9:30 to 10:45am (Session 1):** EPT basics – navigating the EPT and generating reports (suitable for beginners)
- **11:00am to 12:30pm (Session 2):** Use of the EPT to utilise the benefits of minor infrastructure purpose permits for native vegetation clearing. A representative from the Department of Water and Environmental Regulation will be available to explain the regulatory process
- **1:00 to 2:30pm (Session 3):** A demonstration and practice session on the use of the EPT advanced tools, including bushfire risk assessment tools and Urban Canopy mapping for Perth and Peel (suitable for advanced users).

Attendees are encouraged to bring a laptop to the session. When registering, please note which session will you attending, your dietary requirement,

whether you will be bringing a laptop or if you will join in via webinar.

Register by Tuesday, 28 August by emailing WALGA's [Environment Policy Unit](#).

For more information, email the WALGA [Environment Policy Unit](#).

Grenfell Tower, Cladding and The West Australian Impact

Following the Grenfell Tower tragedy in 2017, the cladding used on buildings has become a significant issue around the world. LGIS and WALGA have been investigating building cladding and the potential ramifications for Local Governments.

WALGA and LGIS are inviting Local Government CEOs and senior managers to a breakfast event that explores the building cladding issues faced in WA.

The event speakers are:

- **Ray Chitty** - Mr Chitty is Head of Insurance Service for the Royal Borough of Kensington and Chelsea; City of Westminster; and London Borough of Hammersmith and Fulham. He will speak about the in-house insurance response and his experiences in dealing with the Grenfell Tower tragedy in 2017.
- **Matthew Reid** - Mr Reid is a Partner at law firm Jackson McDonald specialising in Local Government. He has over 15 years' experience as a litigation and disputes lawyer. He acts for Local Governments involved in disputes arising in the context of planning and land development, land transactions, leasing and land use and occupation.

Date: Monday, 3 September

Time: 7:30am to 9:30am (registration from 7:15am)

Venue: Hyatt Regency Perth

Cost: \$55.00 (Incl. GST)

Click [here](#) to register.

For more information, email Marketing and Events Officer [Ulla Prill](#) or call 9213 2043.

WALGA Submissions to Department of Health Regulation Review

Local Governments are encouraged to provide feedback to inform WALGA's submissions to the WA Health Department.

WA Health have asked all stakeholders to provide feedback to the Discussion Papers on management of public health risks associated with:

- Sanitation Provision at Construction Sites and Mobile, Temporary or Remote Worksites(Construction Sites) - comments close Friday, **31 August**;
- Temporary toilets - comments close Friday, **14 September**; and
- Cloth Materials comments close Friday, **14 September**.

The discussion papers and online surveys to provide comment on the papers are located on the WA Health [website](#).

WALGA will also respond to these documents, and encourages Local Government to provide comment to inform our submissions.

Send comments by email to the Construction Sites paper by Wednesday, **22 August** and comments on the Cloth Materials and Temporary Toilets papers by Wednesday, **5 September** to WALGA Senior Community Policy Officer [Evie Devitt-Rix](#).

For more information, email Senior Community Policy Officer [Evie Devitt-Rix](#).

Group Advertising Services

WALGA is pleased to advise that advertising rates in the West Australian have been secured for the current year with no cost increase and an additional 25 per cent discount applied to feature placements.

WALGA Members have saved more than \$1.7 million on advertising expenditure over the past financial year through the Group Advertising Services Contract with Marketforce.

A summary of annual activity, spend analytics across various media, current trends, and recently negotiated media rates for the current financial year has been circulated by WALGA to Corporate Communications and Procurement officers.

The Group Advertising Contract delivers the Master Media Agency Services, which volume-predicated annual media rates are centrally procured, and services are provided for the booking, placement, production and billing of advertising.

This contract extends to all media channels including press, online, out of home, cinema, radio and TV.

For more information, or to receive a copy of the contract summary, email Procurement and Category Manager [Andrew Blitz](#).

Inviting Applications for the Local Government Commodity Freight Roads Fund

Local Governments are invited to submit applications for Local Government Commodity Freight Roads Funding (CFRF) in 2019/20 and 2020/21 financial years.

The Department of Regional Development has allocated \$10 million to Main Roads WA for an Agricultural Commodity Routes Fund as part of the Royalties for Regions Programme.

It has been decided to combine this allocation with the Commodity Route Supplementary Fund provided via the State Road Funds to Local Government Agreement therefore providing a total allocation of \$15 million over the financial years of 2019-20 and 2020-21.

Projects will be prioritised according to the application guideline.

The first \$10 million will be allocated to fully fund projects i.e. no co-funding required and all Local Government road types are eligible.

The remaining \$5 million will be allocated on a cost sharing basis, requiring a 1/3 co-contribution from the Local Government and roads not eligible for Road Project Grant Funding will be prioritised.

Local Governments can apply for projects to be funded in 2019-20 or 2020-21.

Application forms and guidelines for the CFRF are available [here](#).

For more information, email Policy Manager Transport and Roads, [Mark Bondiotti](#) or call 9213 2040.

Sustainable Urban Forest Management Series

The Sustainable Urban Forest Management Series is a masterclass in urban greening and resourcing excellence.

The symposium features international experts lecturing on all aspects of tree health and management, combined with an innovative urban greening demonstration installation. The installation will showcase space activation and feature the latest advances in climate resilient design and construction, and waste reuse for innovative hard landscaping.

Symposium 1 was held on Tuesday, **10 July**.

Symposium 2 begins on Monday, **13 August** focusing on measurement, monitoring and strategic planning. The day will feature guest speakers from the local area, Sydney, Bangkok and Hong Kong covering a range of topics like tracking canopy change, aerial measurement and monitoring, from combining software and arboriculture to policy and planning.

Click [here](#) to book Day 2 of the symposium.

For more information, or to register, click [here](#).

WALGA

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**Minister for Environment; Disability Services
Deputy Leader of the Legislative Council**

Our ref: 62-7932

Mr Jamie Criddle
Chief Executive Officer
Shire of Westonia
41 Wolfram Street
Westonia WA 6423

Dear Mr Criddle

I refer you to a recent article in The Sunday Times published on 22 April 2018, enclosed for your reference. This article reports on illegal parking in ACROD bays in Western Australia (WA). I am writing to request your support in addressing this issue.

As the Minister for Disability Services, transport for people with disability is one of my priority areas. The State Government is undertaking key policy work in this area, however I recognise that there is a great deal more to be done. It is crucial that governments, business and the community continue to work together to reduce barriers for people with disability to allow them to travel freely wherever possible.

I appreciate and recognise the very important role that Local Governments play in improving access and inclusion for people with disability, particularly through the development and implementation of Disability Access and Inclusion Plans (DAIP). Local Governments are frequently approached by community members when they are concerned about services in their area. As such, Local Governments are often in an excellent position to educate, inform, enforce and reform with regard to important matters.

Therefore, I encourage your council to review its current policies and mechanisms currently in place in relation to the issuing of infringement notices under the *Local Government (Parking for People with Disabilities) Regulations 2014* (the Regulations). Whilst I recognise the constraints that Local Governments are under, there may be scope for improvement in this area. For example, new strategies or a redirection of human resourcing that would allow your Council to enforce the Regulations more actively. In addition, there may be potential for Councils to approach this issue from an educational perspective, such as educating and informing community members on the infringements they may be liable for if they inappropriately park in a designated ACROD bay.

17/7/18	
FILE NO	
RECORD NO	
PRESIDENT	<input checked="" type="checkbox"/>
CEO	<input type="checkbox"/>
EXO	<input type="checkbox"/>
EHO/HS	<input type="checkbox"/>
WORKS	<input type="checkbox"/>
FINANCE	<input type="checkbox"/>
RAI	<input type="checkbox"/>
ADMIN	<input type="checkbox"/>
NRM	<input type="checkbox"/>

From a State Government perspective, I have sought advice from the Department of Communities (Communities) about actions the State Government could take in this area.

Thank you for your continued support, vigilance and proactive approach in relation to this important matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Stephen Dawson', written in a cursive style.

Hon Stephen Dawson MLC
MINISTER FOR DISABILITY SERVICES

Enc.

12 JUL 2018

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PERTH'S WORST PARKING CHEATS

Disability lobby in push for demerits

THE State's peak body for disability services is calling for increased enforcement powers for rangers and for motorists caught illegally parking in ACROD bays to be docked demerit points.

Its call comes as analysis reveals a huge disparity in the number of council-issued fines for the selfish practice.

Since July 2015, City of Rockingham rangers have booked 567 such inconsiderate drivers, followed closely by the Town of Claremont with 564.

There is a steep drop-off to the next most vigilant councils: Vincent (266), Joondalup (200), Canning (138), Stirling (122), Subiaco (111) and Fremantle (105).

In stark contrast stand the likes of Belmont (31), Wanneroo (22), Nedlands (15), Gosnells (15), Cockburn (10) and Kwinana (two), while smaller municipalities Mundaring and Bassendean have not booked a single person.

The City of Perth did not respond to *The Sunday Times* survey.

National Disability Services (NDS) WA State manager Julie Waylen said she was not surprised by the big variations between councils and warned against assuming that Claremont and Rockingham were the only hotspots for

the practice. "It should be noted that these figures more than likely reflect the fact that Rockingham and Claremont are actually more vigilant than other local government areas at monitoring and enforcing fines, and for that they should be congratulated," she said.

"Our staff receive an average of 10 calls a week from permit holders who are angry, upset and frustrated that ACROD bays are being taken by drivers who are not displaying a permit."

Under current laws there is no legal obligation for private property owners, such as shopping centres or hospitals, to monitor their bays and although some contract council rangers to enforce compliance most do not.

NDS WA said some property owners were reluctant to fine customers and in some extreme cases ACROD bays had even been allocated to building tenants for their personal use despite those tenants not possessing a permit.

The organisation is calling for legislation to be amended so that local government rangers can fine anybody caught illegally parking in an ACROD bay within their municipality.

It also wants fines increased from \$300 and for WA to follow in the footsteps of NSW which docks drivers a demerit point for illegally parking in an

ACROD bay. Disability Services Minister Stephen Dawson said he intended to write to local governments to advocate a stronger enforcement role.

"I'll seek further information about the success of the NSW policy before consulting with my WA ministerial colleagues about any future course of action the McGowan Government might take," he said.

Retired dermatologist and ACROD permit holder Bruce Connor said he felt comfortable driving into Claremont alone but was reluctant to risk a trip to Perth CBD.

"There are very few bays in the Claremont Quarter itself but I can almost always get one in the parking lot beneath the shopping centre," he said.

"I like to drive myself around but I

would never go into the city because of the lack of accessibility.

"I'm in a wheelchair so even if I find two empty normal bays, if someone subsequently parks next to me I can't get back in unless I can find someone to shift my car."

Graeme Edwards and his partner foster an adult child with mobility issues and are constantly forced to

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settle for bays in the far reaches of car parks. "I get extremely pissed off at these inconsiderate bastards who have no consideration for the people who actually need these bays," he said.

"I've gone to quite a few authorities but you might as well knock your head up against a wall because if the rangers even do bother coming it is often too late."

Technology in the form of mobile app Snap Send Solve is filling the gap by allowing users to report public hazards, nuisances or infringements -- including illegal parking in ACROD bays -- to every local council in Australia.

Since 2015 the platform has processed 2423 parking related reports in WA, including 145 cases where illegal ACROD parkers were doxed in.

ATS

Disgruntled ACROD permit holder Bruce Connor. Picture: Richard Hatherly



From: Jenifer Collins <Jenifer.Collins@dlgsc.wa.gov.au>
Sent: Thursday, 9 August 2018 1:29 PM
To: Jenifer Collins <Jenifer.Collins@dlgsc.wa.gov.au>
Subject: FW: VOLUNTEER GRANTS 2018

Volunteer Grants 2018 - open for application

The Australian Government is inviting applications via an open process to apply for funding to support volunteers under the [Volunteer Grants Activity](#).

Volunteer Grants aim to support the efforts of Australia's volunteers by:

- providing small amounts of money that organisations and community groups can use to help their volunteers
- forming part of the Government's work to support the volunteers who help disadvantaged Australian communities and encourage inclusion of vulnerable people in community life.

The Volunteer Grants 2018 funding round will provide funding of between \$1,000 and \$5,000 to eligible individuals and not-for-profit community organisations. This funding is to be used to:

- purchase eligible small equipment items for use by volunteers
- contribute to volunteers' fuel costs
- contribute to transport costs for volunteers with disability who are unable to drive
- assist with the costs of training courses
- undertake background screening checks for volunteers

Applications close at 2:00 pm AEST on **18 September 2018**.

For further information about eligibility and how to apply, go to the [Funding Round Application page](#).

Information about applying for this funding round can also be found on [GrantConnect](#).

Regards

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